

Village of Carol Stream

BOARD MEETING AGENDA DECEMBER 21, 2015 7:30 P.M.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of Minutes of the December 7, 2015 Special Workshop Meeting.
2. Approval of Minutes of the December 7, 2015 Regular Village Board Meeting.
3. Approval but not Release of the Executive Session Minutes of the December 7, 2015 Village Board Meeting.

C. LISTENING POST:

1. Year of the Volunteer Spotlight: Vanessa Roth, Interim Executive Director for Outreach Community Center.
2. Addresses from Audience (3 Minutes).

D. PUBLIC HEARINGS:

1. Public Hearing for the Annexation of the Wayne Township Property located at 27W031 North Avenue.

E. SELECTION OF CONSENT AGENDA:

If you are here for an item which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

F. BOARD AND COMMISSION REPORTS:

1. PLAN COMMISSION:

- a. #15274 – Wayne Township, 27W031 North Avenue
*Special Use Permit – Government Offices and Related Uses
Zoning Code Variations*
RECOMMENDED APPROVAL SUBJECT TO CONDITIONS 6-0
Sign Code Variation
APPROVED SUBJECT TO CONDITIONS 5-1
North Avenue Corridor Review

Village of Carol Stream

BOARD MEETING

AGENDA

DECEMBER 21, 2015

7:30 P.M.

All matters on the Agenda may be discussed, amended and acted upon

APPROVED SUBJECT TO CONDITIONS 6-0

No Village Board action necessary at this time. The requested zoning approvals will be brought back to the Village Board for action once Wayne Township has executed the Annexation Agreement.

- b. #15315 – Bard Brachytherapy Inc., 295 E. Lies Road
Special Use Permit – Outdoor Activities and Operations
RECOMMENDED APPROVAL SUBJECT TO CONDITIONS 5-1
Special Use Permit to allow outdoor activities and operations (liquid nitrogen storage tank).

- c. #15292 – ARSA/Caputo's, 120 S. Schmale Road
Preliminary PUD Plan – Amendment
Final PUD Plan
Special Use Permit – Outdoor Seating
RECOMMENDED APPROVAL SUBJECT TO CONDITIONS 5-0-1
No Village Board action necessary at this time. The zoning approvals for the outlot building proposed to be built along Schmale Road will be brought back to the Village Board for action once the applicant resubmits revised plans to address comments from the Plan Commission and staff.

G. OLD BUSINESS:

H. STAFF REPORTS AND RECOMMENDATIONS:

1. 2016 GIS Consortium Service Provider Contract – Supplemental Statement of Work. *Staff recommends award of the Supplemental Statement of Work contract to MGP at a cost of \$136,732.60.*
2. Community Development Software Support System Contract – *Staff recommends award of contract to The Davenport Group for purchase of its Land Management (LAMA) Software Package at a cost of \$69,740.*

Village of Carol Stream

BOARD MEETING

AGENDA

DECEMBER 21, 2015

7:30 P.M.

All matters on the Agenda may be discussed, amended and acted upon

I. ORDINANCES:

1. Ordinance No. ____ Approving a Special Use Permit to allow outdoor activities and operations (Liquid Nitrogen Tank) in the I Industrial Zoning District (Bard Brachytherapy, Inc., 295 E. Lies Road). *Staff recommends approval of a Special Use Permit to allow outdoor activities and operations in the I Industrial Zoning District. See F-1-b.*

J. RESOLUTIONS:

1. Resolution No. ____ Acceptance of Cool DuPage Initiative and Goals as a Charter Community in Partnership with DuPage County. *Staff recommends participating in Cool DuPage environmental consortium for the purpose of reducing aggregate greenhouse gas generation county-wide from its homes, governments, businesses, industries and non-governmental organizations. Participation will not result in mandated expenditures or activities.*
2. Resolution No. ____ Approving a Local Agency Agreement for Federal Participation with the State of Illinois and the Village of Carol Stream appropriating funds for the Lies Road Local Agency Functional Overlay (LAFO). *Staff recommends approval of the Local Agency Agreement for Federal Participation for the Lies Road LAFO Project from Kuhn Road to County Farm Road.*

K. NEW BUSINESS:

1. Raffle License for American Legion Post 76. *American Legion Post 76 has submitted their application for a 2016 annual raffle license for weekly raffles to be held at 570 S. Gary Ave.*

L. PAYMENT OF BILLS:

1. Regular Bills: December 8, 2015 through December 21, 2015.
2. Addendum Warrants: December 8, 2015 through December 21, 2015.

Village of Carol Stream

BOARD MEETING

AGENDA

DECEMBER 21, 2015

7:30 P.M.

All matters on the Agenda may be discussed, amended and acted upon

M. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:
4. Treasurer's Report: Revenue/Expenditure Statements and Balance Sheet for the Month Ended November 30, 2015.

N. EXECUTIVE SESSION:

1. Pending Litigation.

O. ADJOURNMENT:

| | | | |
|-----------------------|-------------------|------------------------|-------------|
| LAST ORDINANCE | 2015-12-29 | LAST RESOLUTION | 2843 |
| NEXT ORDINANCE | 2015-12-30 | NEXT RESOLUTION | 2844 |

Village of Carol Stream
Special Meeting of the Village Board
Community Development Software Support System Purchase
Discussion of Village Board Goal – Branding

Gregory J. Bielawski Municipal Center
500 N. Gary Avenue, Carol Stream, IL 60188
December 7, 2015
6:00 p.m. – 7:25 p.m.

Meeting Notes

ATTENDANCE:

Mayor Frank Saverino, Sr.
Trustee Dave Hennessey
Trustee John LaRocca
Trustee Rick Gieser
Trustee Mary Frusolone
Trustee Greg Schwarze
Trustee Matt McCarthy
Village Clerk Laura Czarnecki

Joseph E. Breinig, Village Manager
Bob Mellor, Assistant Village Manager
Chris Oakley, Asst. to the Village Manager
John Batek, Finance Director
Jim Knudsen, Director of Engineering
Phil Modaff, Director of Public Works
Ed Sailer, Police Chief
Don Bastian, Community Dev. Dir.
Caryl Rebholz, Employee Relations Dir.
Marc Talavera, Information Systems Dir.
Steve Martin, Development Services Manager

The meeting was called to order at 6:00 p.m. by Mayor Frank Saverino, Sr. and the roll call read by Village Clerk Laura Czarnecki. The result of the roll call vote was as follows:

Present: Mayor Saverino, Sr., Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Absent:

Community Development Software Support System Purchase

Community Development Director Don Bastian discussed the staff proposal to purchase a Software Support System as follows:

History of Previous Building Permit Software Systems:

- Since 1998, the Community Development Department has utilized two Microsoft Access databases, developed in-house, for building permit records management and processing.
- The first system was used between 1998 and 2010 and contains 37,761 building permit records.

- This system was essentially a permit record-keeping system only. The system did not calculate permit fees, track permit review deadlines or the number of days a permit had been under review, and did not allow for the generation of reports that allowed for performance management.

The Move to the Current System:

- Following a 2008 management consultant study of our Development Services operations, we undertook a comprehensive re-engineering of our building permitting processes. As a result, we...
 - Developed a new Development Services Fee Schedule; and
 - Established performance standards for permit processing, such as the maximum number of days for a permit review cycle, and the maximum number of review cycles for a permit to be issued.
- With a new fee schedule and new permitting processes in place, a new building permit software system was needed to help implement the process improvements.
- However, due to economic conditions in 2010, funds for acquiring a professionally-designed building permit software system were not available.

The Current In-House System:

- In 2010, a new Microsoft Access-based building permit software database was developed in-house.
- In addition to being a building permit records management system, the new (current) system added desired functionality, including:
 - Automated calculation of permit fees;
 - Automated generation of permit plan review due date reminders;
 - Generation of basic permit correspondence;
 - Generation of lists of required inspections based on permit type;
 - Some capability to generate emails to staff plan reviewers; and
 - Generation of reports to enable some permitting performance management.
- The current system, in use since 2010, presently contains about 8,000 permit records.

Limitations of the Current System:

- The current system is a Microsoft Access 2003 database, which is no longer supported by Microsoft.
- The current database is difficult to troubleshoot when problems arise.
- The current database cannot be further updated or modified to add new features or functions, accommodate changes in our processes, or changes to our Fee Schedule.
- The system has been increasingly susceptible to “crashing”, which results in a need to revert to an earlier backed-up version of the database, with staff having to re-enter the permit records that were lost as a result of the crash.
- We have implemented many work-arounds to keep the system operating, but we have lost some functionality as a result – we are on borrowed time.

Proposed Solution:

- Last year's (FY14/15) budget included \$89,220 to purchase a professionally-designed software system that would provide building permit, code enforcement and Plan Commission case management.
- In November 2014, a Software Support System RFP was posted on the Village's website, listed on a Government RFP website, and sent directly to 12 software vendors. Five proposals were received.
- The selection team (Community Development and Information Systems) reviewed the proposals. The team viewed live software demonstrations from the four vendors who submitted responsive proposals.
- The selection team unanimously selected The Davenport Group's LAMA (land management) Software package as the best option for management of building permits, code enforcement and Plan Commission cases.

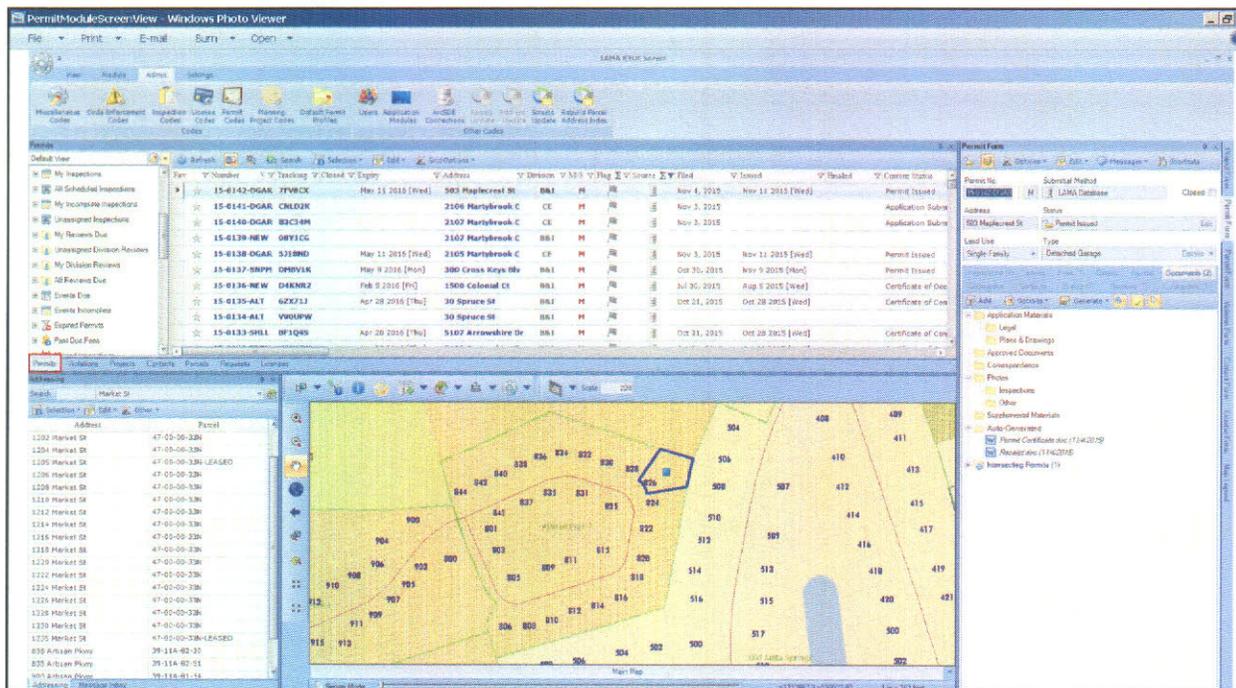
Proposed Solution:

- As staff was preparing to seek Village Board authorization to purchase the LAMA software in February 2015, we began hearing reports that the State might withhold municipal LGDF revenue. With this threat to revenues, the request for authorization to purchase the software was deferred.
- \$90,000 for the software was re-budgeted in the FY15/16 budget, but was placed on the "Frozen List" due to ongoing/pending action by the State that could negatively affect municipal revenues.
- At its November 2, 2015, meeting, the Village Board released funds for certain items on the Frozen List. Community Development's software support system was among the items that were unfrozen.

Why are we recommending LAMA?

- It is a modern, supported, Microsoft-based software system with a dedicated local (Crystal Lake) customer service team.
- It will allow for integrated tracking, processing and management of building permit & inspection operations, code enforcement cases, and Plan Commission cases within a single software package.
- It will facilitate the migration to paperless processes.
- It will accommodate on-line permitting in the future (\$10,000 option).
- It will utilize the Village's G.I.S. parcel data to integrate parcel-specific information and mapping functions into our processes.
- It will integrate directly with our Microsoft Outlook E-Mail and Calendar functions to automatically schedule permit and project deadlines and due dates, inspections, and generate e-mails.
- Building permit, code enforcement and Plan Commission case records will be saved directly into the Village's electronic document management system, Laserfiche[®], saving staff time as we will no longer need to scan records into Laserfiche[®].

- The Davenport Group will import our existing 45,000+ permit records into LAMA so that historic records can be accessed through LAMA. This will significantly reduce time spent by staff responding to FOIA requests, and improve the accuracy of responses.
- Field inspectors will use the Android app on a phone to access their inspection schedule and route, and to enter inspection reports live in the field. This will save staff time as they will not have to manually re-enter inspection results or comments once back in the office.
- The Android app provides frequently referenced code sections to speed up the preparation of field inspection reports.
- Davenport will customize the software to accommodate our existing process designs. Our existing structure for permit types, permit review deadlines, fee schedule, and inspection requirements will be built into our custom configuration. Software packages from other vendors would have required us to modify our processes.
- Several Village Departments are considering a new citizen service request (CSR) system. LAMA offers a user-friendly online CSR system the Village could acquire, which is part of the same module that would facilitate online permitting. (This is not currently included in the proposed contract.)
- Batavia, Gurnee and New Lenox utilize Davenport's LAMA software. Reference checks for all three communities have been very positive.
- Larger cities, including New Orleans and Philadelphia also use LAMA.



Building Permit Cockpit View

Software-generated code enforcement correspondence



**NOTICE TO CORRECT A
NUISANCE CODE VIOLATION**

DATE: Thursday, November 19, 2015
FILING 15-0005-NUI

Ginger A & Mark W Bassett
430 SE Wanda Dr
Ankeny, IA 50021

ADDRESS OF PROPERTY IN VIOLATION: 430 SE Wanda Dr

LEGAL DESCRIPTION: LOT 2 RICHLAND ESTS PLAT NO 7

This notice is to inform you that a violation of the Ankeny Municipal Code exists at the above referenced property. The specific code section that has been violated, the items that constitute the violation and the method for correction of the violation are as follows:

| Code Section | Description and Method of Correction | Comply By |
|--|--|-----------|
| IPMC 304.11 - Chimneys and Towers Must Be Maintained | Chimneys shall be maintained structurally safe and sound and in good repair. | 12/3/2015 |
| IPMC 304.5 - Exterior Walls Maintained | Foundation walls, namely, west and south building exteriors, have not been maintained plumb and free from open cracks and breaks and have not been kept in such condition so as to prevent the entry of rodents and other pests. | 12/3/2015 |

You are responsible for the correction of this violation in the manner described. You are further notified that you may propose alternate methods of correction. These alternate methods must be approved by City staff and will not be allowed to extend the date for compliance.

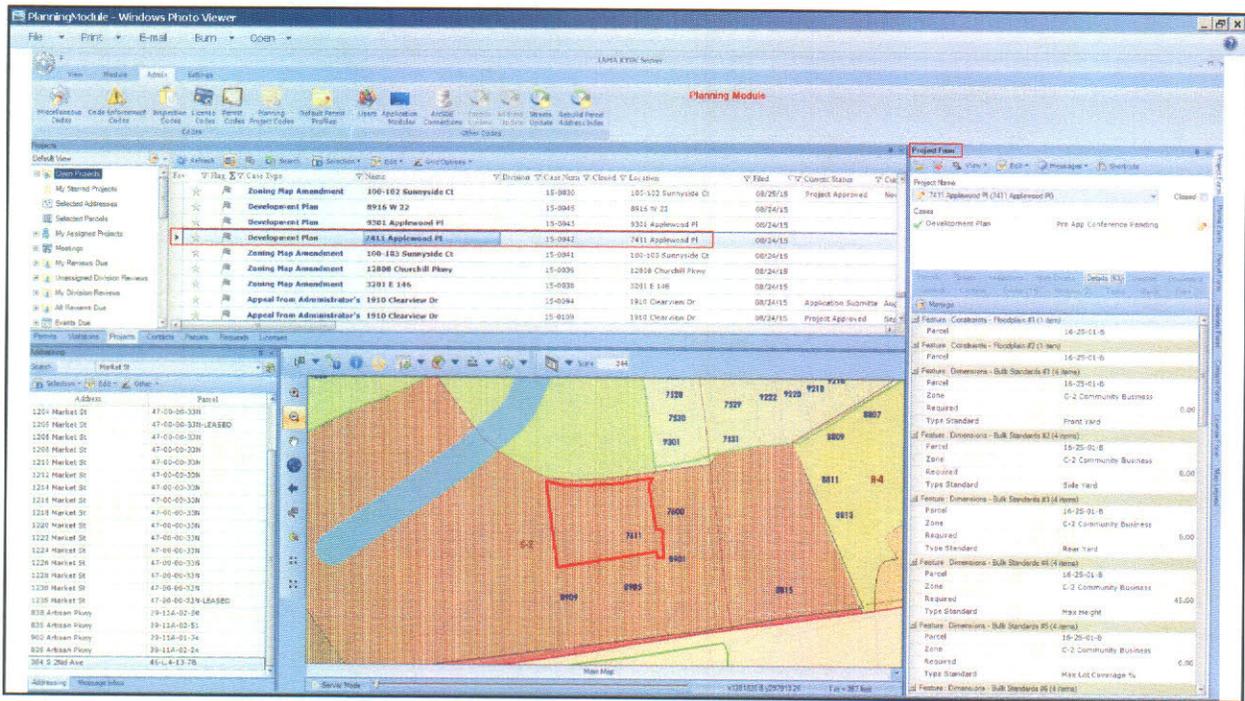
You are further notified that the Code provides an appeal procedure. Any person ordered to abate a nuisance may have a hearing with the officer ordering the abatement as to whether a nuisance exists. A request for a hearing must be made in writing and delivered to the officer ordering the abatement within the time stated for compliance. If the nuisance is not abated and there is no request for a hearing, the City will abate it and will assess to cost to the property owner or to the person causing or maintaining the nuisance in accordance with Code.

Failure to comply may be construed as a violation of the above referenced Municipal Ordinance and punishable by a Municipal Infraction. The civil penalty for a Municipal Infraction is up to \$750 for the first offense and \$1,000 for each repeat offense. Please note that each day that a violation is permitted to exist constitutes a separate and repeat offense.

Questions regarding this violation notice should be directed to John Cabeen at 515-963-3546.

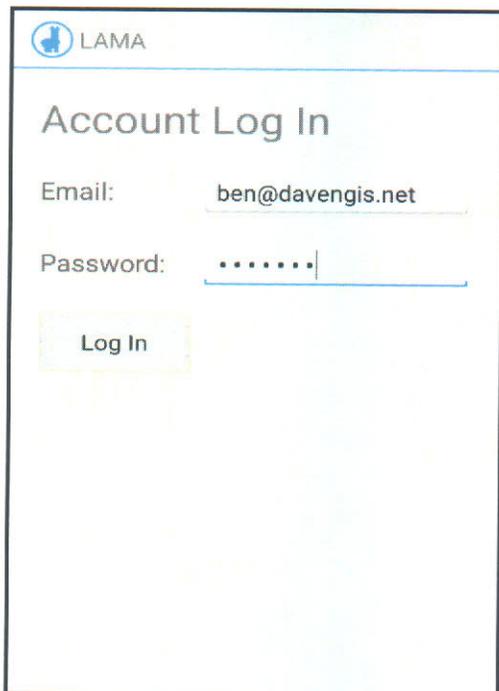
Sincerely,

Planning & Building Department ♦ 220 W. 1st Street ♦ Ankeny, IA 50023 ♦ (515)963-3530 ♦ www.ankenyia.gov



Plan Commission Case Cockpit View

Field Inspector Mobile Application View



Login Screen

LAMA

November, 2015

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 1 | 2 | 3 | 4 | 5 |

Requested

Calendar View

LAMA

November 19, 2015

| | |
|---|--|
| 14-10774-SPMA (P) Special Event - Master Sosa-Breaux Wedding... | Detached Unscheduled 08:16AM |
| 15-00078-RNVN (P) Renovation (Non... 1300 Perdido St | Building... Scheduled 08:45AM |
| 15-00131-NEWC (P) New Construction 8 Canal St [Sportsmania] | Final Building... Passed 09:04AM |
| WWE14SIGLIV (L) Certification Charter... | Mobile Vendor Failed 03:03PM |
| 15-00131-NEWC (P) New Construction | Footing Scheduled |

Inspections Schedule

Field Inspector Mobile Application View

The screenshot displays the 'Appointment Record' for project 15-00131-NEWC. At the top, the LAMA logo and navigation icons are visible. The project ID '15-00131-NEWC' is shown with an information icon and a plus sign. Below this, a list of tasks is shown with expandable arrows: 'Slab' (Scheduled 11/11/2015), 'Rough Framing' (Scheduled 11/12/2015), and 'Footing' (Scheduled 11/19/2015). A 'Selected' section is currently empty. The 'Final Building C/O' is listed as 'Ben K Davenport'. A 'Passed' status is shown with a progress indicator and 'Items: 3'. The start and end times for the inspection are 11/19/2015 at 09:04:AM and 09:15:AM, respectively. There are buttons for 'Add Comment' and 'Notes: 0'.

Specific Inspection Appointment Record

The screenshot displays the 'Inspection Checklist' for project 15-00131-NEWC. The project ID is shown with a warning icon and a plus sign. The checklist items are as follows:

| Item | OK | DEF |
|--|-------------------------------------|-------------------------------------|
| Grade certificate submitted | <input type="checkbox"/> | <input type="checkbox"/> |
| Federal Elevation Certificate (FEC) submitted | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Comment | | |
| Test comment | | |
| State Fire Marshal (SFM) final inspection report | <input type="checkbox"/> | <input type="checkbox"/> |
| Department of Health (DHH) final inspection report (e.g. school, daycare, food, bar) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Special Inspections documents (steel, concrete, engineered wood, etc.) | <input type="checkbox"/> | <input type="checkbox"/> |
| Changes to approved drawings | | |

Inspection Checklist



LAMA

(P) 15-00131-NEWC

Typ: New Construction

Loc: 8 Canal St [Sportsmania]

Sts: Permit Issued

Dsc: **Mobile Test

Inspections

Contacts

Documents

Details

Information Available to Inspector in Field

Cost and Implementation:

- Cost for software acquisition: \$69,740. This includes the Permitting and Inspections, Code Enforcement, and Planning & Development Review modules, plus Microsoft Exchange Server Integration and the Android Phone App.
- Cost includes 26 professional person days on-site to assist with data collection, customization and configuration, training, etc.
- Annual software maintenance cost is included in Year 1. Will be \$17,000 in Year 2, and \$17,000 plus an increase or decrease in accordance with the CPI each year thereafter.
- We anticipate acquiring three Android-based devices for our Code Professional staff to use in filing inspection reports from the field. Total cost \$900. Annual cost for three service lines/data plans would be \$2,000 per year.
- If Village Board is comfortable moving ahead, staff would work to finalize contract for Village Board action on December 21, 2015.
- Davenport Group would begin data collection and configuration in January, 2016.
- We would expect software would be fully operational by mid- to late-summer 2016.

The Village Board concurred with the staff recommendation to present the software support system for Village Board consideration at the December 21, 2015 Board meeting.

Discussion of Village Board Goal - Branding

Assistant to the Village Manager Chris Oakley discussed Branding Goal options with the Village Board as follows:

Guidance and Direction

1. Project Timing: If FY16-17 budget resources are insufficient to accomplish top 3-4 goals, does this goal get pushed back (reprioritized) to future years?
2. Project Cost: Is there an acceptable project cost for completing this goal:
Consultant Services - \$ 90,000
Est. Rebranding Campaign - \$100,000
3. Project Metrics: Are there a success measures you envision for this goal? Qualitative? Quantitative?

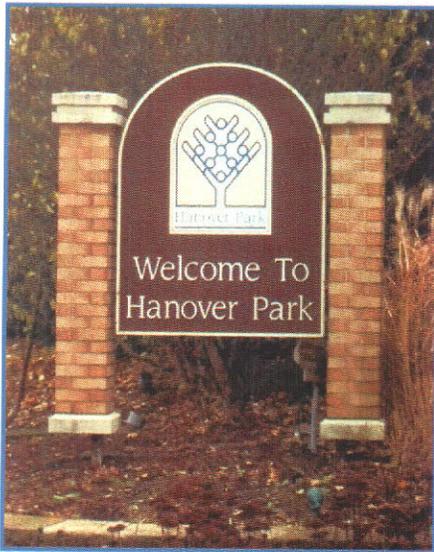
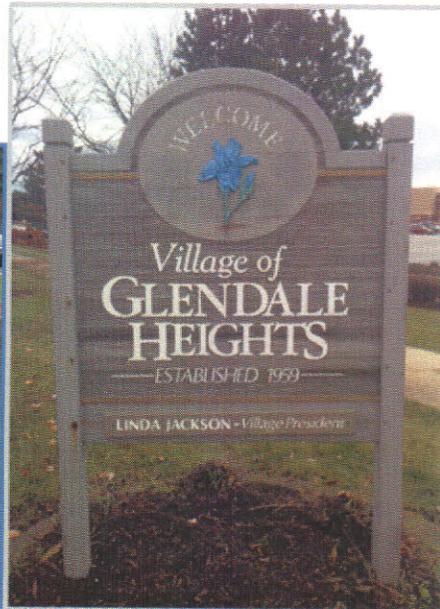
Branding: Elements to Address

- Consultant or In-House Work Group
- Slogan / Tagline
- New or Hybrid Logo
- Entryway Signage (New or Expanded)
- Communication Specialist

Branding Consultant or In-House

- Nov. 16th Workshop discussed alternative to branding consultant such as a **local work group** comprised of community leaders, staff and other potential local stakeholders to facilitate a survey on community perceptions including strengths, assets and other favorable and/or distinct organizational traits that are germane.

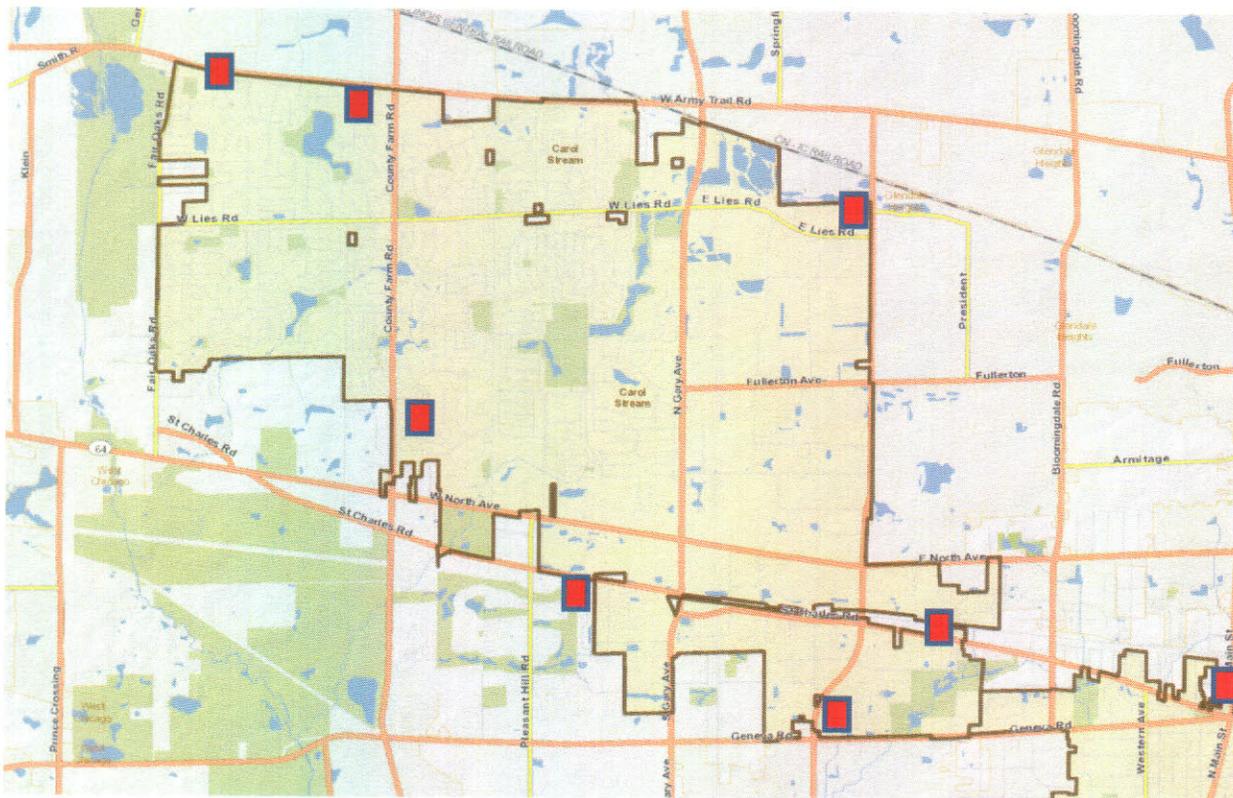




Suggested Sign Locations

- County Farm Rd.: North & South Boundary (2)
- Schmale Rd North & South Boundary (2)
- Army Trail: West Boundary (1)
- Geneva Rd.: Eastern Boundary (1)
- St. Charles Rd. : East & West Boundary (2)

Signs: Prioritized Locations



Current Communication Tasks

- Assigned to the Asst. to the Village Manager
- E-Stream Newsletter – 26 Issues/ Year
- Village Happenings – 26 Issue/ Year
- News Releases – 45 Press Releases/ Yr.
- Social Media Coordination: (+ Ray in PD & Tia in PW)
 - TWITTER (Oct. '13): 670 Tweets 317 Followers
 - FACEBOOK (Nov. '13): 1,270 Likes 4,332 Reach

Average Postings/ Yr. – 283 Total Posts - 571

- Town Center Events Marketing Materials & Photos
- Water Bill Message Center – 12/ Year

Budget Resources: FY17-19

- Rebranding Kick Off Campaign: Est. Costs - \$2,500 (Timing of Kick Off – Fiscal Year)
- Reprinting & Rebranding Costs - \$80,000 (Yr. 1)
- Aerial Promotional Video - \$3,500 + Annual Updates \$750 (Yr. 1)
- Wayfaring Entryway Signage: (8 Signs)
 - Design (Yr. 1)
 - Fabrication & Installation: (Yr. 1 & 2): \$5,000/ea.
 - Communication Equip. & Enhancements:
 - VIMEO Channel Subscription - \$189/yr.
 - GoPro Video Camera & Accessories - \$250

Branding: Timing of Roll Out

- Feedback from the last workshop regarding the timing of a rebranding effort centered on the adoption of the **Comprehensive Plan Update**. It is anticipated that a final plan document will be presented for adoption this coming spring. (April)
- **Timing option 2** – in advance of the 2016 summer event season. (Late May/Early June)
- **Timing option 3**- As part of the 2016 State of Village. (Mid-May)

Trustee McCarthy and Trustee Gieser felt this may not be the right time to undertake a rebranding effort. Trustee Schwarze also felt that rebranding may not be appropriate to do now, but perhaps refreshing what we already have, i.e. signage and slogan without spending large sums of dollars.

Trustee Hennessey asked if Carol Stream was a good candidate to undertake a rebranding effort. Trustee McCarthy and Trustee LaRocca asked what the end game of a rebranding effort would be. What is the goal?

Trustee Hennessey advocated using a marketing professional to promote the Village. Trustee Frusolone felt the cost of rebranding could be reduced since the Police Department uses a different logo than the rest of the Village.

Trustee Frusolone stated the Park District sign and logo changes took about 3 years to complete and includes policies on purchasing items with the Park District logo.

Village Manager Breinig stated staff could prepare options for a full time and part time marketing professional during the budget process.

Trustee Hennessey felt the Village should be marketing to millennials to get young families to move into Carol Stream. We need to increase our google “findability” score and our website needs to be fresh and vibrant.

There being no further business, Trustee McCarthy moved and Trustee Gieser made the second to adjourn the Special Board meeting. The meeting was adjourned unanimously at 7:25 p.m.

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, IL

December 7, 2015

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 7:30 p.m. and directed Village Clerk Laura Czarnecki to call the roll.

Present: Mayor Frank Saverino, Sr. and Trustees David Hennessey, John LaRocca, Rick Gieser, Mary Frusolone, Greg Schwarze and Matt McCarthy

Absent:

Also Present: Village Manager Joe Breinig, Assistant Village Manager Bob Mellor, Village Clerk Laura Czarnecki and Village Attorney Jim Rhodes

*All persons physically present at meeting unless noted otherwise

Girl Scout Troop 42129 from Carol Stream School presented the Flag and led the Audience in the Pledge of Allegiance.

MINUTES:

Trustee McCarthy moved and Trustee Hennessey made the second to approve the Minutes of the November 16, 2015 Special Workshop Meeting of the Village Board. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Abstain: 0

Absent: 0

The motion passed.

Trustee Schwarze moved and Trustee McCarthy made the second to approve the Minutes of the November 16, 2015 Regular Board Meeting of the Village Board. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Abstain: 0

Absent: 0

The motion passed.

LISTENING POST:

1. Resolution 2841 Honoring Keith Anderson upon his Retirement from Employment with the Village of Carol Stream. *Resolution read by Trustee LaRocca.*

Trustee Schwarze moved and Trustee McCarthy made the second to approve Resolution No. 2841 Honoring Keith Anderson upon his Retirement from Employment with the Village of Carol Stream. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

2. Proclamation Declaring December Drunk & Drugged Driving Prevention Month. *Proclamation read by Trustee Frusolone.*
3. Year of the Volunteer Spotlight: Scouting District Council Commissioner, Ron Calderone. *Scouting District Commissioner, Ron Calderone presented the volunteer efforts of the scouting program – www.beascout.scouting.org.*
4. Girl Scout Troop 42129, Carol Stream School-Video Presentation on Buddy Benches for School District 93. *The girls from Girl Scout Troop 42129 presented a video on Buddy Benches for School District 93 and discussed their project.*
5. Addresses from Audience (3 Minutes). *None*

PUBLIC HEARINGS:

CONSENT AGENDA:

Trustee McCarthy moved and Trustee Frusolone made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

Trustee Hennessey moved and Trustee Gieser made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

1. 2016 Residential Solid Waste Collection Rate Schedule.
2. 2015 Pavement Marking Project-Final Payment and Acceptance.
3. 2015 Asphalt Surface Treatment Project (Rejuvenator)-Final Payment and Acceptance.
4. Approval to Purchase two (2) Replacement Squad Cars with one vehicle paid for with DUI Tech Fund money.
5. Changes in Bank Account Signors.
6. Ordinance No. 2015-12-29 Adopting Rules and Regulations of the Board of Fire and Police Commissioners.
7. Resolution No. 2842 Declaring Surplus Property Owned by the Village of Carol Stream.
8. Resolution No. 2843 Granting a Sanitary Sewer Easement to the Wheaton Sanitary District (Community Park).
9. Raffle License for the Carol Stream Chamber of Commerce.
10. Payment of Regular and Addendum Warrant of Bills.
11. 2016 Schedule of Meetings.
12. Treasurer's Report for Month Ended October 31, 2015.

Trustee LaRocca moved and Trustee Frusolone made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

*Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone,
Schwarze and McCarthy*

Nays: 0

Absent: 0

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

2016 Residential Solid Waste Collection Rate Schedule:

The Village Board approved an increase of 19¢ per month or \$2.28 per year in the cost of single family service.

2015 Pavement Marking Project-Final Payment and Acceptance:

The Village Board approved final payment to Superior Road Striping in the amount of \$41,431.50 and acceptance of the 2015 Pavement Marking Project.

2015 Asphalt Surface Treatment Project (Rejuvenator)-Final Payment and Acceptance:

The Village Board approved final payment to American Road Maintenance in the amount of \$12,487.19 and acceptance of the 2015 Asphalt Surface Treatment Project.

Approval to Purchase two (2) Replacement Squad Cars with one vehicle paid for with DUI Tech Fund money:

The Village Board approved the purchase of two (2) Dodge Durangos in the amount of \$63,264 to replace Squads 688 and 697.

Changes in Bank Account Signors:

The Village Board authorized Village Staff to execute documents changing authorized signors on accounts held at Wheaton Bank & Trust Company as a depository for Village funds and authorizing the creation of a new account for the processing of passport documents.

Ordinance No. 2015-12-29, Adopting Rules and Regulations of the Board of Fire and Police Commissioners:

The Village Board approved the Amendments made by the Board of Fire and Police Attorney effective January 1, 2016.

Resolution No. 2842 Declaring Surplus Property Owned by the Village of Carol Stream:

The Village Board approved declaring surplus identified equipment within the Public Works Department.

Resolution No. 2843 Granting a Sanitary Sewer Easement to the Wheaton Sanitary District (Community Park):

The Village Board approved granting a Sanitary Sewer Easement to the Wheaton Sanitary District for Community Park.

Raffle License for the Carol Stream Chamber of Commerce:

The Village Board approved waiver of fees and Manager's Fidelity Bond for the Carol Stream Chamber of Commerce's annual Holiday Social.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated December 7, 2015 in the amount of \$977,404.14. The Village Board approved the payment of the Addendum Warrant of Bills from November 17, 2015 thru December 7, 2015 in the amount of \$87,021.75.

2016 Schedule of Meetings:

The Village Board approved the 2016 Schedule of Meetings.

Treasurer's Report:

The Village Board received the Revenue/Expenditure Statements and Balance Sheet for the Month Ended October 31, 2015.

Non Consent Agenda

Agreement for Operations, Maintenance and Management Services of the Water Reclamation Center:

Trustee Schwarze removed this item to allow Director of Public Works Modaff to explain the new 10 year contract.

Trustee Schwarze moved and Trustee McCarthy made the second to approve the Agreement for Operations, Maintenance and Management Services of the Water Reclamation Center. The results of the roll call vote were as follows:

| | | |
|-----------------|----------|--|
| <i>Ayes:</i> | <i>6</i> | <i>Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy</i> |
| <i>Abstain:</i> | <i>0</i> | |
| <i>Absent:</i> | <i>0</i> | |

The motion passed.

Report of Officers:

Trustee LaRocca congratulated Keith Anderson for his dedicated service to the Village of Carol Stream. He thanked Ron Calderone for leading the Scouts and the Girl Scouts for their buddy bench project.

Trustee Gieser thanked the Girl Scouts for presenting the colors tonight. He thanked Ron Calderone for leading the Scouts. Holiday Tree Lighting on Friday night was a great event. Carol Stream Historical Society is selling 2016 historic calendars for \$10 at the Village Hall, Simkus Center, and Fountain View Recreational Center. Holiday Decorating Contest is ongoing until December 18, 2015. The Vehicle Sticker Contest for those ages 60 and over is ongoing until December 18, 2015. Information is available on the Village website.

Trustee Schwarze thanked Ron Calderone for leading the Scouts and the Girl Scouts for their buddy bench project. Happy 19th birthday to his daughter Lauren. Please shop Carol Stream.

Trustee Hennessey stated the best thing we can do as a nation is to stick together and be united in such things as the Girl Scouts buddy bench project.

Trustee Frusolone stated please get and stay involved with your children and volunteering in your community with such efforts as scouting and Brittany's Trees.

Trustee McCarthy stated the Brittany Trees project was awesome and the volunteerism is contagious. Friday was the Tree Lighting Ceremony. Carol Stream Parks Foundation had a holiday social on Thursday. On Sunday Trustee McCarthy helped the Youth Council stuff 500 stockings for Christmas Sharing. Thank you to all the sponsors and for all the candy donations. There will be three (3) new youth council appointments coming up.

Village Clerk Czarniecki thanked Ron Calderone for leading the Scouts and the Girl Scouts for their buddy bench project and the recognition of Brittany Trees in the Village of Carol Stream.

Village Manager Breinig congratulated Keith Anderson on his retirement. He will miss his unique sense of humor. He thanked the Park and Fire District for their help at the Tree Lighting Ceremony.

Mayor Saverino stated he will miss Keith Anderson, who is retiring. Thank you Mr. Calderon for leading the scouts. Senator Cullerton called Mayor Saverino

**Regular Meeting – Plan Commission/Zoning Board of Appeals
Gregory J. Bielawski Municipal Center, DuPage County, Carol Stream, Illinois**

All Matters on the Agenda may be Discussed, Amended and Acted Upon

December 14, 2015

Community Development Director Donald Bastian called the Regular Meeting of the Combined Plan Commission/Zoning Board of Appeals to order at 7:00 p.m. and requested a nomination for an Acting Chairman in the absence of Chairman Christopher. Commissioner Meneghini nominated Commissioner Creighton and Commissioner Petella seconded the nomination which was passed by unanimous vote. Acting Chairman Creighton directed Swati Pandey, Development Services Technician to call the roll.

The results of the roll call vote were:

Present: Acting Chairman David Creighton and Commissioners Dee Spink, Frank Petella, John Meneghini, Frank Parisi and Charlie Tucek.

Absent: Chairman Angelo Christopher.

Also Present: Don Bastian, Community Development Director, Swati Pandey, Development Services Technician, and a representative from DuPage County Court Reporters.

MINUTES:

Commissioner Spink moved and Commissioner Tucek made the second to approve the minutes of the meeting of October 26, 2015.

The results of the roll call vote were:

Ayes: 6 Acting Chairman Creighton and Commissioners Petella, Tucek, Meneghini, Parisi and Spink.

Nays: 0

Abstain: 0

Absent: 1 Chairman Christopher.

PUBLIC HEARING:

Commissioner Spink moved and Commissioner Petella made the second to open the Public Hearing.

The motion passed by unanimous voice vote.

**Case # 15274 Wayne Township, 27W031 North Avenue
Special Use – Government Offices and Related Uses
Zoning Code Variations
Sign Code Variation
North Avenue Corridor Review**

Acting Chairman Creighton swore in the witnesses, Brian Armstrong, Attorney, and Tom Tristano, Architect, on behalf of Wayne Township at 27W031 North Avenue.

Brian Armstrong made a short presentation stating the details of the property, scope of current improvements and the requested approvals. The Wayne Township government offices have operated within the 16,819 square foot building on the unincorporated 4.127-acre property at 27W031 North Avenue since 1992. The offices of Township's Supervisor, Clerk, Board, and Assessor are located in the building, along with the Township's Senior Center and General Assistance Program offices. He also informed the Commission that in conjunction with the zoning approvals, Wayne Township has also filed an annexation application for annexation to the Village of Carol Stream. Mr. Armstrong confirms that post annexation, the property will be zoned R-1 and since the existing use of the governmental offices is a Special Use in the R-1 District, Wayne Township is requesting a Special Use Permit. He also states that Wayne Township inherited an existing building and therefore several aspects of the building and the property do not comply with the Carol Stream Zoning Code and are requesting variation from the standards. Variations have been requested from the Zoning Code and the Sign Code standards.

Mr. Tristano describes the proposed improvements to the building and the property and elaborates on the design and architectural aspects. He talks about the exterior modifications to the building, rear building addition, ingress/egress locations, trash enclosure, parking and traffic circulation. He states that the building is currently on well and septic and so bringing in new water service is the key to the annexation request. He explains the new landscaping that will be installed within the parking lot and along the perimeter of the building and along North Avenue.

Acting Chairman Creighton asks for any questions from the audience. No audience questions.

Acting Chairman Creighton asks Mr. Bastian for the staff report.

Mr. Bastian states that Wayne Township wants to annex to the Village of Carol Stream for the primary purpose of connecting to the sanitary sewer and water service utilities. The applicant is requesting several zoning approvals for an existing property and use to operate within the Village. Staff describes the request briefly including the details regarding special events hosted on the property throughout the year. The improvements to the property including those to the parking lot are explained and Mr. Bastian states that there will be surplus parking for the use on the property and that it would be a benefit to the community since the parking lot is shared with other agencies for community events. The use is compatible with surrounding uses. The variation requests stem from the pre-existing condition of the building and staff has no objection to the variation requests. Staff also noted that the applicant made some site design and landscaping improvements such as adding new greenspace and landscape material to the property and recommends approval of the Special Use Permit, variation requests and the North Avenue Corridor review subject to the conditions of approval in the staff report.

A Sign Code Variation request was also presented to the Commission. Mr. Bastian stated that the Township is requesting two, 60 day banner sign displays in addition to the four, 30 day banner sign displays permitted in the Village. Staff stated that it supports the Sign Code variation to allow governmental agencies to adequately publicize community events. Most governmental agencies have transitioned to the use of changeable copy signs which reduces the need for banner signs. Staff noted that if in the future Wayne Township installs a changeable copy sign then the current Sign Code variation for additional banners would expire and Wayne Township would only be allowed signs per the Sign Code. Staff recommends approval of the Sign Code variation subject to conditions in the staff report.

Acting Chairman Creighton asks the Plan Commission for any questions.

Commissioner Tucek asked if the annexation of the property would be beneficial to the Village or pose any hardship on the surrounding properties. He also asked if the annexation of the property will give the Village access to the neighboring properties.

Mr. Bastian responded that annexation of the property will provide the Village access to the properties to the west on North Avenue and across North Avenue and was therefore beneficial to the Village.

Commissioner Parisi asked about the utilities plan. He asked if the applicant was planning to abandon the existing sewer and septic lines. He also asked if the ground sign on North Avenue would be lit at night. Commissioner Parisi had a suggestion regarding the light pole location in front of the sign and that it should be moved from a safety perspective and was so noted by the applicant. He asked about the senior entrance canopy as well.

Mr. Tristano explained the location of the utilities on the plan and stated that the plan for the septic tank was to pump it out and abandon it in accordance with DuPage County ordinance. He also stated that the sign will be lit at night. The canopy and trellis on the senior entrance was explained.

Commissioner Petella asked regarding the 10% required parking lot greenspace and if the applicant tried to add more greenspace considering the entire parking lot would be under reconstruction.

Mr. Tristano said that they did not look into adding more than more landscape islands or losing more parking for greenspace and therefore did not know how many spaces he would have to lose to bring the parking lot greenspace to Code.

Commissioner Spink asked the location of the banners on the property and why were six banners required on the property and two signs for the 60 day period.

Mr. Armstrong showed the location on the plan and explained that the variation request to allow additional banners on the property was to allow community events to be publicized such as summer camps that needed the extended display of banner on the property.

Commissioner Spink asked staff if there was another case where such a request was given approval and Mr. Bastian responded that he was not aware of any such approval in the past.

Commissioner Creighton asked staff why would the property be zoned R-1 and Mr. Bastian informed that by state law the property is annexed at the lowest density classification.

Commissioner Creighton asked Mr. Tristano the height of the wing wall and he responded that it was 14 feet 4 inches tall and aligned with the parapet wall.

Commissioner Parisi moved and Commissioner Petella made the second to approve the request with the staff recommendations with the exclusion of the Sign Code variation.

The results of the roll call vote were:

| | |
|------------|--|
| Ayes: 6 | Acting Chairman Creighton and Commissioners Petella, Tucek, Meneghini, Spink and Parisi. |
| Nays: 0 | |
| Abstain: 0 | |
| Absent: 1 | Chairman Christopher. |

Commissioner Petella moved and Commissioner Parisi made the second to approve the request with the staff recommendations for the Sign Code variation.

The results of the roll call vote were:

Ayes: 5 Acting Chairman Creighton and Commissioners Petella, Tucek, Meneghini, and Parisi.

Nays: 1 Commissioner Spink

Abstain: 0

Absent: 1 Chairman Christopher.

Mr. Bastian reminded the applicant that this request will go before the Village Board on Monday, December 21, 2015, at 7:30 PM for final action.

**Case # 15292 ARSA/Caputo's 120 S. Schmale Road
Preliminary PUD Plan - Amendment
Final PUD Plan
Special Use Permit – Outdoor Seating**

Acting Chairman Creighton swore in the witness, Scott Pritchett, Architect, ARSA Associates on behalf of Caputo's Fresh Markets at 500 – 550 E. North Avenue

Mr. Pritchett gave a brief overview of the Caputo's development since 2012 including the Caputo's grocery store and the two outlot buildings at the corner of North Avenue and Schmale Road. He states the current request and development proposal for the Phase II construction on the Caputo's property with a Final PUD approval for an outlot building along Schmale Road. He explains that the road access along Schmale Road was reconfigured and that has resulted in a revised site plan for the new outlot building which slightly deviates from the approved preliminary plan. The change in the final layout requires an exemption to the previously approved building setback and reconfigures drive aisles and traffic circulation for the requested Final PUD Plan approval. He also explains the architectural details of the building and other site elements such as trash enclosure, landscaping, parking and outdoor seating on the northwest corner of the building.

Acting Chairman Creighton asked for any audience questions. No audience questions.

Acting Chairman Creighton asked staff for the Staff Report.

Ms. Pandey stated that Caputo's is requesting zoning approvals for a new outlot building at Carol Stream Marketplace. In 2012 Preliminary PUD approval was granted for the entire Carol Stream Marketplace shopping center and a Final PUD was granted for the main Caputo's building. In 2014, two outlot buildings, B1 and B2, were granted Final PUD Plan approval at the corner of North Avenue and Schmale Road. The applicant is requesting an amendment to the approved PUD Plans from 2012 due to the site reconfiguration, to allow a reduced building setback and other modifications to the approved preliminary PUD Plan. Staff concurs with the proposed changes and the amendment to the Preliminary PUD Plan to accommodate outlot Building C1 to efficiently integrate the new development into the present conditions. We recommend approval of the amended plan subject to the conditions in the Recommendation section of this report.

The Final PUD approval for a 6,090 square foot retail building has been requested. All architectural and site design elements remain consistent with the preliminary PUD approval. Staff finds the C1 Final PUD Area Plan, including the building elevations and landscape plan, to be in substantial compliance with the

approved Preliminary PUD Plan and recommends approval of the Final PUD Area Plan subject to the conditions noted in the Recommendations section of this report.

The applicant is requesting a Special Use Permit for Outdoor Seating in a Business District. The outdoor seating area will be located at the northwest corner of the building on a concrete area with a three foot high metal fence and precast concrete planters on the south and west sides. Staff recommends approval of the Special Use Permit subject to the conditions in the Recommendation section of this report.

Acting Chairman Creighton asked for questions from the Plan Commissioners.

Commissioner Parisi made a comment and appreciated the applicant for installing the precast planters near the outdoor seating area, however, he wanted to know if the entrance door would be reconfigured and the area enclosed, if alcohol is allowed to be served in the seating area.

Mr. Pritchett stated that the outdoor seating area would be redesigned to accommodate any such concerns and Mr. Bastian clarified that the PC/ZBA would have a chance to revisit the outdoor seating area design if a restaurant with service of alcohol would occupy the building since it would require a Special Use Permit.

Commissioner Petella asked the applicant if the two planters placed on the south side of the fence should be moved to the north side since cars would be pulling into the parking stalls on the north side. He also wanted to know if there will be roof access through the general area inside the building.

Mr. Pritchett responded that there is a handicapped stall with the open side facing the seating area on the north side and so he did not consider putting planters on the north side and potentially blocking the walkway, however, he stated that he was open to suggestions and was willing to consider impact mitigation solutions on the north side as well. He also stated that there will be roof access through the building.

Commissioner Tucek asked staff, since the outdoor seating area is facing west and would have umbrellas in the seating area, did the Zoning Code have any standards for regulating umbrellas and signage associated with it.

Mr. Bastian informed that the Zoning Code did not have any such provisions.

Acting Chairman Creighton suggested if the applicant would consider adding planters on the north side of the outdoor seating area for safety purposes.

Mr. Pritchett stated that he is willing to consider additional barriers on the north side and maintaining pedestrian access around that area as well. He stated that currently the area has been designed as a non-alcohol use area and could be redesigned once the owners knew more about the potential tenants inside the building.

Acting Chairman Creighton asked Mr. Bastian about the parking allocation for this building.

Mr. Bastian stated that currently more parking is allocated to the building than is required for general retail and staff would continue to monitor parking requirements based on the proposed uses in the building and that the concept of shared parking would work well for a shopping center like this with varying peak parking demands for the different businesses in the center.

Commissioner Petella made the motion to recommend approval and Commissioner Tucek made the second to approve the request with staff recommendations.

The results of the roll call vote were:

Ayes: 5 Acting Chairman Creighton and Commissioners Petella, Tucek, Parisi and Spink.

Nays: 0

Abstain: 1 Commissioner Meneghini.

Absent: 1 Chairman Christopher.

Mr. Bastian reminded the applicant that this request will go before the Village Board on Monday, December 21, 2015 at 7:30 PM for final action.

**Case # 15315 Bard Brachytherapy Inc. 295 E. Lies Road
Special Use Permit – Outdoor Activities and Operations**

Acting Chairman Creighton swore in the witness, Edward A. Zdunek, Manager, Bard Brachytherapy at 295 E. Lies Road.

Mr. Zdunek presented a brief description of the business operations and the details related to the Special Use Permit request. He explained the scope of work related to the outdoor storage area. He stated that he was willing to install bollards on the west side of the fence as additional measures of safety. He mentioned that this particular location was important for the tank to keep the manufacturing costs low.

Acting Chairman Creighton asked for any audience questions. There were no audience questions.

Acting Chairman Creighton asked staff for the Staff Report.

Ms. Pandey stated that the applicant is requesting a Special Use Permit to allow installation of a liquid nitrogen tank. Bard Brachytherapy formerly known as SourceTech Medical had received a similar approval in 2001 for an argon tank which is still in use. The applicant is requesting an outdoor tank installation on the west side of the building enclosed by a fence. The fence shall completely screen the tank inside the enclosure and additional landscaping will be installed on the south side of the fence. Bollards and wheelstops will be installed on the west side of the fence and in the parking spaces adjacent to the tank for additional safety purposes.

Commissioner Tucek asked if the applicant would consider taking the landscape island out that is on the south side of the proposed fence.

Mr. Zdunek stated that he would like to keep the landscape island considering truck traffic on site and the island helps trucks better maneuver around the car parking area.

Commissioner Parisi asked staff regarding the requirements for bollards and wheelstops and related design and installation options. He also recommended that both bollards and wheelstops be installed for safety purposes.

Mr. Zdunek stated that he was willing to install both bollards and wheelstops within parking lot.

Commissioner Petella asked Mr. Bastian if Illinois Fire Marshal approval would be required for such and installation.

Mr. Bastian stated that their approval will be required for the safety of the tank. The Office of the Fire Marshal would not require site specific design requirements, but that they rely on the local authorities to make such determinations.

Commissioner Meneghini made the motion to recommend approval and Commissioner Spink made the second to approve the request with minor changes to staff recommendations number two and three.

The results of the roll call vote were:

Ayes: 5 Acting Chairman Creighton and Commissioners Petella, Tucek, Meneghini and Spink.

Nays: 1 Commissioner Parisi.

Abstain: 0

Absent: 1 Chairman Christopher.

Mr. Bastian reminded the applicant that this request will go before the Village Board on Monday, December 21, 2015 at 7:30 PM for final action.

Commissioner Meneghini moved and Commissioner Spink made the second to close the Public Hearing.

The motion passed by unanimous vote.

NEW BUSINESS:

Commissioner Meneghini moved and Commissioner Spink made the second to cancel the meeting for December 28, 2015.

The motion passed by unanimous vote.

ADJOURNMENT:

At 8:19 p.m. Commissioner Spink moved and Commissioner Meneghini made the second to adjourn the meeting.

The motion passed by unanimous vote.

FOR THE COMBINED BOARD

Recorded and transcribed by,

Swati Pandey
Development Services Technician

Minutes approved by Plan Commission on this ____ day of _____, 20____.

Chairman

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Donald T. Bastian, Community Development Director 

DATE: December 16, 2015

RE: **Agenda Item for the Village Board Meeting of December 16, 2015:
Public Hearing – Wayne Township Annexation (27W031 North Avenue)**

Wayne Township wishes to annex its 4.127-acre government office property at 27W031 North Avenue, immediately west of Red Hawk Park, to the Village of Carol Stream. The Township intends to connect to the Village's sanitary sewer and public water utilities as part of plans it has to expand and renovate the building.

The Village Board is required to conduct a public hearing for the requested annexation, which was properly noticed in *The Examiner* on December 2, 2015. Staff has been working with Wayne Township on an annexation agreement for the property, and had hoped to have the agreement, executed by Wayne Township, ready for Village Board action on December 21st. Although the Township generally finds the attached draft agreement acceptable, the Township failed to include approval of the agreement on its December 17, 2015, meeting agenda. As such, the Township will not be able to execute the agreement until its next meeting in early January.

The Village Attorney has advised that, with the public hearing being properly noticed for the December 21 Village Board meeting, the Board should open the public hearing, accept any public comment, then close the hearing and take no further action. Staff would then place the various annexation and zoning approval ordinances on a Village Board agenda in January once we receive an executed copy of the annexation agreement from Wayne Township. For the Board's information, highlights of the proposed agreement include:

- Subject to available financing, the Township will construct an addition and certain other improvements to its building and property;
- The Township is required to connect to the Village's sanitary sewer and public water utilities within 24 months from the date of the approval of the annexation agreement;
- Typical fees, such as annexation fees, zoning application fees, water, sewer and other connection fees are waived. The only fees to be paid by the Township would include the cost of the water meter and any actual fees and costs incurred by the Village; and
- The Property will be zoned R-1 and the Village will grant a Special Use for governmental offices and related uses, which uses includes permitting the Township to lease one 400 square foot office and one 800 square foot office for professional office uses only (not to include medical, dental or other similar use) until the addition is constructed.

Staff recommends that the Village Board conduct the public hearing and take no further action until the Annexation Agreement is approved by the Township.

DTB:db

31 **WHEREAS**, the Owner has submitted to the Village a petition for zoning upon
32 annexation, requesting the zoning of the Property upon its annexation to the Village as
33 R-1 zoning pursuant to Section 16-8-2 of the Village's Zoning Code; and

34 **WHEREAS**, the Owner has submitted to the Village a petition for a special use
35 permit requesting that a special use be approved pursuant to Section 16-8-2(C)(2)(g) of
36 the Village Code to permit the Property to be used for government offices and related
37 uses; and

38 **WHEREAS**, the Owner has submitted to the Village an application for variances
39 from the North Avenue Corridor regulations, requesting that certain variances from
40 the North Avenue Corridor regulations be approved; and

41 **WHEREAS**, the Village has caused the issuance of proper notice with respect to
42 all hearings necessary in order to effectuate the annexation, rezoning, and such other
43 hearings as may be necessary to effectuate the plan of development as set forth
44 herein; and

45 **WHEREAS**, a public hearing was held by the Plan Commission / Zoning Board
46 of Appeals on said rezoning, special use and variances as required by the Zoning
47 Ordinance of the Village and the Plan Commission / Zoning Board of Appeals has
48 submitted to the Corporate Authorities of the Village (hereinafter referred to as the
49 "Corporate Authorities") their findings of fact and recommendation with respect to said
50 rezoning, special use and variances; and

51 **WHEREAS**, pursuant to the provisions of Section 11-15.1-1 et seq. of the
52 Illinois Municipal Code, 65 ILCS 5/11-15.1-1 et seq., a proposed Annexation
53 Agreement, in substance and in form the same as this Agreement, was submitted to
54 the Village for public hearing and a public hearing was held thereon by the Corporate

55 Authorities pursuant to notice duly published in a newspaper of general circulation,
56 and as provided by law; and

57 **WHEREAS**, the Property is contiguous to the Village, and none of the Property
58 is presently within the corporate limits of any other municipality; and

59 **WHEREAS**, there are currently no electors residing upon the Property; and

60 **WHEREAS**, the parties hereto desire that the Property be annexed to the
61 Village; and

62 **WHEREAS**, the Property is not within a library district, no roads adjacent to or
63 on the Property are under the jurisdiction of a township and the Village does not
64 provide any fire protection services and therefore no notice is required to be given to
65 any such agencies or entities; and

66 **WHEREAS**, the Village Board has determined that the annexation of the
67 Property and the implementation of this Agreement are in the best interests of the
68 Village, and will further the orderly growth of the Village and promote the general
69 welfare of the Village; and

70 **WHEREAS**, the Village is a Home Rule Unit pursuant to the provisions of the
71 Illinois Constitution, Article VII, Section 6, and the terms, conditions and acts of the
72 Village under this Agreement are entered into and performed pursuant to the Home
73 Rule powers of the Village and the statutes in such cases made and provided.

74 **NOW, THEREFORE**, in consideration of the mutual covenants, agreements,
75 terms and conditions herein set forth, the Owner and the Village agree as follows:

76 1. The provisions of the recitals hereinabove set forth are hereby restated
77 and incorporated herein by reference.

78 2. The Owner has filed with the Village Clerk a duly executed petition to
79 annex the Property which constitutes territory contiguous to the Village pursuant to

80 and in accordance with the provisions of Illinois Compiled Statutes 5/7-1-1, and
81 subject to the provisions of Paragraph 5 below, the Village will annex the Property.
82 The Village may record any Petition for Annexation submitted and this Agreement in
83 the Office of the Recorder of Deeds of DuPage County.

84 3. Within 21 days of the execution and adoption of this Agreement, the
85 Village, through the action of its Corporate Authorities, shall annex the Property to the
86 Village upon the terms and conditions of this Agreement, and do all things necessary
87 or appropriate to cause the Property to be validly annexed to the Village, including, the
88 enactment of an ordinance annexing the Property to the Village. The Village shall
89 notify, as required by law, all entities or persons of such annexation and promptly
90 record all ordinances, plats and affidavits necessary to said annexation, in accordance
91 with any and all statutory and ordinance requirements.

92 4. Upon annexation and subject to the terms and conditions of this
93 Agreement, the Property shall be zoned as R-1 One Family Residence District with
94 special use for government use under the Village's Zoning Code. The special use shall
95 be subject to the following conditions:

96 A. That all improvements, including but not limited to the building
97 addition, trash enclosure, signs and landscape materials must be built,
98 installed and maintained in accordance with the attached plans and exhibits;

99 B. That the trash enclosure must be installed by June 30, 2016, and
100 that all trash and recycling containers must be kept within the enclosure at all
101 times;

102 C. That following installation, the landscape materials shown on the
103 landscape plan must be maintained in a neat and healthy condition, with dead

104 or dying materials being replaced in accordance with the approved plan on an
105 annual basis;

106 D. That any existing dead or dying trees or shrubs on-site must be
107 removed by October 31, 2016;

108 E. As part of the construction of the Project as defined in Paragraph
109 5, the parking spaces must be striped in accordance with the Village's looped
110 striping detail;

111 F. That the Township must obtain permits prior to the installation of
112 all permanent or temporary signs, including the temporary banner signs; and

113 G. That property shall be operated and maintained in accordance
114 with all applicable state, county and village codes and requirements.

115 5. The Parties acknowledge that, provided Owner is able to obtain
116 acceptable financing and acceptable bids for the work, the Owner intends to construct
117 an addition and improvements to the existing building and modifications to the
118 parking lot at the Property (the "Project") in substantial conformance with the following
119 Exhibits which are incorporated herein and made a part hereof:

120 EXHIBIT 1: Boundary and Topographic Survey dated June 29, 2015;

121 EXHIBIT 2: Plat of Annexation dated November 4, 2015;

122 EXHIBIT 3: Cover Sheet (G-101) dated September 30, 2015;

123 EXHIBIT 4: Site Plan dated November 4, 2015;

124 EXHIBIT 5: Site Plan & Site Details (AS-101) dated November 4, 2015;

125 EXHIBIT 6: Landscape Plan (consisting of 2 sheets labeled L-100 and L-200)
126 dated November 4, 2015;

127 EXHIBIT 7: Building Elevations (A-201) dated September 30, 2015

128 6. Owner will obtain from the Village all required building permits,
129 engineering, storm water and other approvals required by the Village before
130 commencing construction. In addition, the Village will grant the following variances:

131 A. a reduced front building setback of 51.5 feet versus 100 feet as
132 required by §16-5-6(J)(3) of the Village Code;

133 B. a reduced front parking lot setback of 4 feet versus 20 feet as
134 required by §16-5-6(J)(4) of the Village Code;

135 C. a Variation from §16-5-6(L)(3)(b) of the Village Code which requires a
136 landscape island at both ends of each row of parking, plus at least one island
137 for each 20 contiguous parking space (for the existing parking along the west
138 side of the property. The variation shall permit the Owner to construct the
139 islands as depicted on the Exhibits attached hereto;

140 D. a Variation from §16-5-6(L)(3)(a) of the Village Code to reduce the
141 parking lot greenspace from 10% as required to 3% as proposed in the Exhibits
142 hereto, and a Variation for a reduction in the point value of landscape material
143 within the parking lot greenspace areas;

144 E. a Variation from §16-5-6(M)(3)(b)(2) and (4) of the Village Code for a
145 reduction in the plant material point value within the North Avenue landscape
146 screen and setback.

147 F. a Variation from §16-11-9(D)(1) of the Village Code to allow six (6)
148 temporary banner signs per year, with four (4) temporary signs allowed to
149 remain installed for a maximum duration of up to thirty (30) days and two
150 temporary signs allowed to remain installed for a maximum duration of up to
151 sixty (60) days, subject to the condition that the variation shall expire if the

152 Township installs a sign with changeable electronic copy/messaging capability
153 upon the Property.

154 7. The Village shall have the authority to revise the address of the annexed
155 property to coincide with the Village's grid system.

156 8. The annexation fee payable to the Village is waived; further all
157 application fees for rezoning, special use permit, variances, water/sewer or other
158 connection fees and all other applicable fees are waived as provided in the Village's
159 current fee schedule, with the exception of the water meter cost and any actual fees
160 and costs incurred by the Village.

161 9. In order to service the Property with water service, prior to the issuance
162 of any occupancy permit for the Project or within twenty-four (24) months of the date
163 of this Agreement, whichever is earlier, the Owner shall connect to the existing water
164 main and water system of the Village at the Owner's sole cost and expense. All
165 connections shall be made by the Owner in accordance with a service connection
166 permit approved by the Village.

167 10. In order to service the Property with sanitary sewer service, prior to the
168 issuance of any occupancy permit for the Project or within twenty-four (24) months of
169 the date of this Agreement, whichever is earlier, the Owner shall connect to the
170 existing sanitary sewer and sewer system of the Village at the Owner's sole cost and
171 expense. All connections shall be made by the Owner in accordance with a service
172 connection permit approved by the Village.

173 11. Upon connection to the Village's water system and sanitary sewer
174 system, existing septic systems contained on the Property shall be disabled and any
175 wells on the same shall be capped, both in accordance with the requirements of the

176 DuPage County Department of Public Health, and the affidavit of compliance shall be
177 filed with the Director of Public Works.

178 12. The Owner shall not be required to pay the Water and Sewer Expansion
179 Connection Fee, or the sewer and water tap-on fees. The Owner shall be required to
180 pay for the cost of the water meter and for all water and sewer services pursuant to
181 those charges generally applicable in the Village for similar services at the time that
182 the charges are due.

183 13. The Owner shall not be otherwise required by the Village to donate any
184 land or money to the Village or any other governmental body, except as provided in
185 this Agreement.

186 14. If the Property is not annexed to any fire protection district or park
187 district, the Owner shall promptly, upon the annexation of the Property to the Village,
188 petition for annexation to the Carol Stream Park District and the Carol Stream Fire
189 Protection District. If the Property is then part of a park district or fire protection
190 district other than the Carol Stream Park District or the Carol Stream Fire Protection
191 District, the Owner shall, at the written request of the Village, actively endeavor to
192 disconnect from such district and annex to the Carol Stream Park District and the
193 Carol Stream Fire Protection District.

194 15. The Village and the Owner agree that to the extent permitted by law, the
195 time for performance of any obligation herein contained may be extended by the
196 mutual agreement of the parties without the necessity of amending this Annexation
197 Agreement. The Village and the Owner shall be excused from any obligations under
198 this Agreement to the extent to which either is prohibited from fulfilling such
199 obligation, or required to take an action inconsistent with a provision of this
200 Agreement because of a lawful order or other action by a superior governmental

201 authority. The Village and Owner shall give notice to the other if either receives notice
202 or has knowledge of the taking or proposed taking of such action by a superior
203 governmental authority. Upon the request of the other party, either party may agree to
204 contest such order or other action by judicial or other proceedings, provided the other
205 party equitably participated in the reasonable expenses of such interest.

206 16. The Parties or their successors or assigns, may, in equity, by suit, action,
207 mandamus, injunction, or other proceedings in court, enforce and compel the
208 performance of this Agreement, including suits for specific performance, but they may
209 not seek monetary damages.

210 17. This Agreement shall be binding upon the Owner, as well as the Owner's
211 successors, assigns and heirs, and upon any successor Corporate Authorities of the
212 Village and successor municipalities for a period of twenty (20) years from the date of
213 execution hereof. It is agreed that, to the extent permitted by law, in the event the
214 annexation of the Property or this Agreement or zoning of any part of the Property is
215 challenged in any court proceeding which shall reasonably delay the development of
216 the Property, the period of time during which such litigation is pending shall not be
217 included in calculating the said twenty (20) year term.

218 18. If any portion of this Agreement or ordinance enacted pursuant hereto
219 shall be declared invalid, the same shall not affect the validity of this Agreement as a
220 whole other than the part so declared invalid. The parties shall then negotiate in good
221 faith to seek to reestablish the powers and duties found to be invalid. The Owner or
222 the Village shall be obligated to execute any document or take any additional action
223 which may be required to correct any defect which has resulted or could result in the
224 invalidation of this Agreement in whole or in part.

225 19. The Owner represents and warrants to the Village as follows:

226 A. That the Owner identified on page 1 hereof is the legal titleholder
227 and the Owner of record of the Property.

228 B. That other than the Owners no other entity or person has any
229 ownership interest in the Property.

230 C. That the Owner have provided the legal description of the Property
231 set forth in this Agreement and that said legal description is accurate and
232 correct.

233 20. All notices, requests and demands shall be in writing and shall be
234 personally delivered to or mailed by United States Certified mail, postage prepaid and
235 return receipt requested, as follows:

236 For the Village:
237 Village Manager
238 Village of Carol Stream
239 500 N. Gary Avenue
240 Carol Stream, Illinois 60188-1899
241 500 N. Gary Avenue
242 Carol Stream, Illinois 60188-1899
243

244 For the Owner:
245 Wayne Township Supervisor
246 27W031 North Ave.
247 West Chicago, IL 60143
248 (or revised address following annexation)
249

250 Any Party hereto shall have the right at any time, and from time to time, to
251 notify each of the other Parties hereto, of a change of address and/or designee for the
252 purpose of receiving any notices hereunder.
253

254 21. Notwithstanding any provision of this Agreement to the contrary,
255 including but not limited to the sale and/or conveyance of all or any part of the
256 Property by the Owner, the Owner shall at all times during the term of this Agreement
257 remain liable to Village for the faithful performance of all obligations imposed upon
258 them by this Agreement until such obligations have been fully performed or until

259 Village, at its sole option, has otherwise released such Owner from any or all of such
260 obligations.

261 22. Any and all representations, warranties, indemnifications, covenants,
262 undertakings, and agreements contained herein shall survive the annexation of the
263 Property and shall not be merged or extinguished by the annexation of the Property or
264 any part thereof to the Village.

265 23. Failure of any Party to this Agreement to insist upon the strict and
266 prompt performance of the terms covenants, agreements, and conditions herein
267 contained, or any of them, upon any other party imposed, shall not constitute or be
268 construed as a waiver or relinquishment of any party's right thereafter to enforce any
269 such term, covenant, agreement or condition, but the same shall continue in full force
270 and effect.

271 24. Special Terms and Conditions:

272 A. As a condition of the Owner's obligations under this Agreement,
273 the Village and the Owner agree that the following uses upon the Property shall
274 be permitted notwithstanding contrary rules, regulations or ordinance of the
275 Village:

276 1) Wayne Township offices and administration, including the Township
277 Supervisor, Township Board, Township Clerk, Township Assessor, Township
278 General Assistance program (including the storage and distribution of
279 food/clothing and other items which may be donated to general assistance
280 clients);

281 2) WAYS (Winfield/Wayne Area Youth Services) programs offered to
282 residents and professionals of Wayne and Winfield Townships, including
283 programs such as counseling services to adults, children and families and

284 tutoring and professional development. Additionally, WAYS offers a summer
285 camp for youths aged 6 to 13. The summer camp typically operates from June
286 to August 5 days per week during the day.

287 3) The Wayne Township Senior Center, which provides cultural,
288 educational, informational and entertainment activities for senior residents of
289 Wayne Township;

290 4) Parking for patrons of Red Hawk Park during evenings and weekends
291 per an Intergovernmental Agreement between Wayne Township and the Carol
292 Stream Park District;

293 5) Recycling events, which shall occur not more than twice per year on a
294 weekend day, provided that the Township shall coordinate with the Carol
295 Stream Police Department those steps necessary to properly manage traffic to
296 the event to eliminate/minimize any traffic back up on North Avenue;

297 6) Job fairs, which typically occur not more than twice per year,
298 provided that the Township shall coordinate with the Carol Stream Police
299 Department those steps necessary to properly manage traffic to the event to
300 eliminate/minimize any traffic back up on North Avenue;

301 7) Mobile food pantry services, which typically occurs in April and
302 November of each year, with additional events as needed;

303 8) The lease of one office of approximately 400 square feet and one office
304 of approximately 800 square feet of space for professional offices use (not to
305 include medical or dental uses), but only for so long as the Project is not
306 completed;

307 9) The occasional rental of a portion of the facilities for meetings of local
308 organizations (e.g. homeowners' associations) for short term rentals of less than
309 six hours in any one day.

310 25. This Agreement may be executed in multiple counterparts of duplicate
311 originals or with multiple signature pages each of which shall constitute and be
312 deemed one and the same document.

313 26. The undersigned Owner warrants that all of the individuals or entities
314 listed herein constitute all owners of the Property and that they have full authority
315 and power to sign the Agreement and any petitions submitted hereunder and that they
316 have not and will not take any action to change ownership in the Property until after
317 this Agreement is recorded.

318 27. The Mayor and Clerk of the Village hereby warrant that they have been
319 lawfully authorized by the Village Council of the Village to execute this Agreement.
320 The Owner and the Village shall, upon request, deliver to each other at the respective
321 time such entities cause their authorized agents to affix their signatures hereto copies
322 of all bylaws, resolutions, ordinances, partnership agreements, letters of direction or
323 other documents required to legally evidence the authority to so execute this
324 Agreement on behalf of the respective parties.

325 28. The Parties acknowledge and agree that the individuals who are
326 members of the group constituting the corporate authorities of the Village are entering
327 into this Agreement in their corporate capacities as members of such group and shall
328 have no personal liability in their individual capacities. The Parties acknowledge and
329 agree that the individuals who are members of the group constituting the corporate
330 authorities of the Owner are entering into this Agreement in their corporate capacities

331 as members of such group and shall have no personal liability in their individual
332 capacities.

333 29. This Agreement sets forth all the promises, inducements, agreements,
334 conditions and understandings between the parties hereto relative to the subject
335 matter thereof, and there are no promises, agreements, conditions or understandings,
336 either oral or written, express or implied, between them, other than are herein set
337 forth. Except as herein otherwise provided, no subsequent alteration, amendment,
338 change or addition to this Agreement shall be binding upon the parties hereto unless
339 authorized in accordance with law and reduced in writing and signed by them.

340 30. A copy of this Agreement and any amendments thereto shall be recorded
341 by the Village at the expense of the Owner.

342 IN WITNESS WHEREOF this Agreement has been duly executed by whose
343 names are subscribed below or on the signature pages attached hereto from time to
344 time, and which pages are specifically incorporated herein.

345 WAYNE TOWNSHIP

VILLAGE OF CAROL STREAM

346
347 By: _____

By: _____

348
349 Tom Arends, Supervisor
350 (print name)

Frank Saverino, Sr. , Mayor
(print name)

351
352 Attest: _____
353 Township Clerk

Attest: _____
Village Clerk

354

355

356

357

358

359 STATE OF ILLINOIS)
360) SS.
361 COUNTY OF DUPAGE)
362

363 I, the undersigned, a Notary Public in and for the County and State aforesaid,
364 DO HEREBY CERTIFY that the above-named Tom Arends, personally known to me to
365 be the Wayne Township Supervisor, and April Murphy, personally known to me to be
366 the Township Clerk, and personally known to me to be the same persons whose
367 names are subscribed to the foregoing instrument, appeared before me this day in
368 person and severally acknowledged that as Township Supervisor and Township Clerk,
369 respectively they signed and delivered the said instrument as his own free and
370 voluntary act and as the free and voluntary act of the Township, for the uses and
371 purposes therein set forth.

372
373 GIVEN under my hand and official seal, this _____ day of _____, 20__.

374
375 Commission expires _____
376

377 _____
378
379 Notary Public
380

381 STATE OF ILLINOIS)
382) SS.
383 COUNTY OF DUPAGE)
384

385 I, the undersigned, a Notary Public, in and for the County and State aforesaid,
386 DO HEREBY CERTIFY that Frank Saverino, Sr., personally known to me to be the
387 Mayor of the Village of Carol Stream, and Laura Czarnecki, personally known to me to
388 be the Village Clerk of said municipal corporation, and personally known to me to be
389 the same persons whose names are subscribed to the foregoing instrument, appeared
390 before me this day in person and severally acknowledged that as such Mayor and
391 Village Clerk, they signed and delivered the said instrument and caused the corporate
392 seal of said municipal corporation to be affixed thereto, pursuant to authority given by
393 the Board of Trustees of said municipal corporation, as their free and voluntary act,
394 and as the free and voluntary act and deed of said municipal corporation, for the uses
395 and purposes therein set forth.

396
397 GIVEN under my hand and official seal, this _____ day of _____, 20__.

398
399 Commission expires _____
400

401 _____
402
403 Notary Public

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Donald T. Bastian, Community Development Director 

DATE: December 16, 2015

RE: **Agenda Item for the Village Board meeting of December 21, 2015:**
PC/ZBA Case 15315, Bard Brachytherapy, Inc. – 295 E. Lies Road
Special Use Permit – *Outdoor Activities and Operations*

Edward Zdunek on behalf of Bard Brachytherapy, Inc. is seeking approval of a Special Use Permit to allow for outdoor activities and operations in the form of a 1,400 gallon liquid nitrogen storage tank to be installed within a fenced enclosure on the west side of the building at 295 E. Lies Road. Bard Brachytherapy is a manufacturer of medical devices, and the liquid nitrogen is required to cool the raw materials used in the process of manufacturing bio-absorbable plastics. Liquid nitrogen is currently stored in a tank located inside the building that must be filled twice a week. With the new tank, which will measure 5.75 feet in height, deliveries of liquid nitrogen will only be necessary once a month. The tank would be screened by a six foot, six inch tall fence that will match the fence that screens the existing outdoor argon gas storage tank located in front of the building, which was approved under a Special Use Permit granted in 2001.

The staff report presenting the request, with supporting documentation, was transmitted to the Village Board with the Plan Commission/Zoning Board of Appeals (PC/ZBA) packet on December 11, 2015. At its meeting on December 14, 2015, by a vote of 5-1, the PC/ZBA recommended approval of the Special Use Permit to allow for the outdoor tank installation, subject to the conditions contained in the December 11, 2015, staff report, plus an additional condition that bollards must be integrated into the fence that will enclose the new tank.

If the Village Board concurs with the PC/ZBA recommendation regarding the Special Use Permit to allow for the outdoor installation of a storage tank, they should approve the Special Use, subject to the conditions contained within the Ordinance, and adopt the necessary Ordinance.

DTB:db

c: Edward Zdunek President, Bard Brachytherapy Inc. (via e-mail)

Village of Carol Stream
Interdepartmental Memorandum

TO: Joseph Breinig, Village Manager

FROM: James Knudsen, Director of Engineering Services 

DATE: December 15, 2015

RE: 2016 GIS Consortium Service Provider Contract – Supplemental Statement of Work

Last November the Village joined the GIS Consortium (GISC) and entered into a contract with their GIS service provider, Municipal GIS Partners, Inc. (MGP). The contract provides GIS program staffing consisting of a GIS Specialist, Coordinator, Analyst, Platform Administrator, Developer and Manager. To hire this entire staff would've been cost prohibitive for the Village.

On April 6, 2015 the Village entered into an updated GISC Service Provider Contract. This new contract allows for the Village to add Supplemental Statements of Work every January 1st without having to amend the contract. The GISC is on a calendar fiscal year rather than a May 1st fiscal year.

Since November the Village has made significant progress towards integration of GIS functions throughout the organization and the community. Of the 18 tasks identified for completion in the 2015-16 GIS Implementation Plan, 15 have been completed. All the planimetric mapping data, county data and district boundaries have been migrated into the GISC model. A single new address database has been created and a GIS Users Group has been formed. The remaining tasks include migration of the storm, sanitary and sewer data into the model.

Two very important GISC apps that were created for Carol Stream include GISC MapOffice™ Community Portal and Web Access. The former provides the public with individual property information such as land and tax data, zoning/land use, garbage and recycling collection days, school, senate and congressional districts, roadway ownership, bike paths, etc. The latter is an app for Village staff to obtain, analyze and map information such as utility data, water main break isolations, sewer tracing, FEMA flood plain maps, bench marks, TIF districts, police and snow removal zones, regional emergency response information, topographic maps and community statistics. Additionally two GIS story maps were created that identified and showcased properties in the Halloween and Christmas Decorating Contests.

A Five Year GIS Implementation Plan has been developed that includes prioritized projects and applications for every department. The major deliverables in the Plan for next year include:

1. Create an inward facing custom layer showing vicious dog locations.
2. Create an outward facing custom overlay showing registered sex offenders.
3. Connect all features within the storm, sanitary and water utility networks.
4. Create a map story or map tour showing available properties in the Village using Co-Star from the county.
5. Create a story map showing the different aspects of the Village's new Comprehensive Plan produced by CMAP.
6. Create a layer showing rental properties with owner contact and renter property information.
7. Create a story map showing pond and stream sweep locations. Include a link to a website where Village residents can sign up to be a volunteer.
8. Create an inward facing custom overlay to show traffic jurisdictions.
9. Create a custom layer showing Public Works zones for sidewalk inspections and tree plantings/removals.
10. Create a collector project to collect street lights.
11. Create a Collector project with planned sidewalk maintenance to comply with ADA regulations.
12. Automate the process to obtain substantial damage/improvement data for calculations of structures located in the flood plain for compliance with FEMA regulations.
13. Create a custom layer showing the pavement condition index.
14. Create an outward facing custom layer showing parking restrictions and ordinances.
15. Using Collector, collect all b-box locations.
16. Create an inward facing custom layer showing parkway trees.

The GISC negotiated the MGP employee contract rates for the Supplemental Statement of Work. The hours allocated in the agreement are based upon our original GIS Services Provider contract with MGP and our agreement with the GISC. See attached. The total cost for 2016 is \$136,732.60 which is less than \$138,900 budgeted for FY16 and \$143,050 for FY17.

Engineering has reviewed the Supplemental Statement of Work with MGP and found it acceptable. Therefore, staff recommends award of the Supplemental Statement of Work contract to MGP at a cost of \$136,732.60.

Cc: Marc Talavera, IS Director
William N. Cleveland, Assistant Village Engineer

Supplemental Statement of Work

Pursuant to and in accordance with Section 1.2 of that certain GIS Consortium Service Provider Contract dated May 1, 2015 (the "Contract") between the Village of Carol Stream, an Illinois municipal corporation (the "Municipality") and Municipal GIS Partners, Incorporated (the "Consultant"), the parties hereby agree to the following SUPPLEMENTAL STATEMENT OF WORK, effective January 1, 2016 ("SOW"):

1. Description of Additional Services:

No additional services beyond such Services described in any previously approved SOWs to the Contract are added by this SOW.

2. Project Schedule/Term:

Pursuant to Section 5.2 of the Contract, this SOW shall extend the Initial Term for an additional one (1) year period. For the avoidance of doubt, this Renewal Term shall commence on May 1, 2016 and remain in effect for one (1) year.

3. Projected Utilization:

As set forth in Section 4.1(c) of the Contract, the project utilization shall adjust each calendar year in accordance with the annual rates approved by the Board of Directors of GIS. The projected utilization for the calendar year beginning January 1, 2016 and ending December 31, 2016 is set forth in this SOW as follows:

- A. X hours of GIS Specialist
- B. 1151 hours of GIS/RAS Specialist
- C. 115 hours of GIS Coordinator
- D. 115 hours of GIS Analyst
- E. 66 hours of GIS Platform Administrator
- F. 66 hours of GIS Application Developer
- G. 66 hours of GIS Manager

4. Service Rates:

As set forth in Section 4.1(c) of the Contract, the service rates shall adjust each calendar year in accordance with the annual rates approved by the Board of Directors of GIS. The service rates for the calendar year beginning January 1, 2016 and ending December 31, 2016 is set forth in this SOW as follows:

- A. \$ 75.50 per hour for GIS Specialist

- B. \$ 79.00 per hour for GIS/RAS Specialist
- C. \$ 96.10 per hour for GIS Coordinator
- D. \$ 96.10 per hour for GIS Analyst
- E. \$ 119.70 per hour for GIS Platform Administrator
- F. \$ 119.70 per hour for GIS Application Developer
- G. \$ 119.70 per hour for GIS Manager

Total Not-to-Exceed Amount for Services (Numbers): \$136,732.60.

Total Not-to-Exceed Amount for Services (Figures): one hundred thirty-six thousand seven hundred thirty-two dollars and sixty cents.

In the event of any conflict or inconsistency between the terms of this SOW and the Contract or any previously approved SOW, the terms of this SOW shall govern and control with respect to the term, projected utilization rates, service rates and scope of services. All other conflicts or inconsistencies between the terms of the Contract and this SOW shall be governed and controlled by the Contract. Any capitalized terms used herein but not defined herein shall have the meanings prescribed to such capitalized term in the Contract.

SIGNATURE PAGE FOLLOWS

Signature Page to Supplemental Statement of Work

IN WITNESS WHEREOF, the undersigned have placed their hands and seals hereto as of _____, 2015.

ATTEST:

VILLAGE OF CAROL STREAM

By: _____
Name: _____
Its: _____

By: _____
Name: _____
Its: _____

ATTEST:

CONSULTANT:

**MUNICIPAL GIS PARTNERS,
INCORPORATED**

By: Donna J. Thomey
Name: Donna Thomey
Its: Office Administrator

By: Thomas A. Thomey
Name: Thomas Thomey
Its: President

AGENDA ITEM
H-2 12.21.15

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Donald T. Bastian, Community Development Director 

DATE: December 17, 2015

RE: **Agenda Item for the Village Board Meeting of December 21, 2015:
Recommendation to Acquire The Davenport Group's *Land Management (LAMA) Community Development Program for Small Cities***

PURPOSE

The purpose of this memorandum is to request Village Board authorization to enter into a contract to purchase The Davenport Group's *LAMA Community Development Program for Small Cities*.

BACKGROUND

During a Special Workshop Meeting on December 7th, the Village Board reviewed a staff presentation regarding a software support system that the Community Development Department is recommending for purchase. (The PowerPoint presentation can be accessed on the Village website under the *Government* tab at the top of the webpage, then by clicking *Agenda & Minutes*, then *Special Meeting*, then *Special Meeting December 7, 2015*.) Staff's purchase recommendation follows the development and posting of a Request for Proposals, active solicitation of proposals, and live software demonstrations from four qualified software vendors. Last year's (FY14/15) budget included approximately \$90,000 for the software purchase, but the decision to move forward with the purchase was deferred as we attempted to determine the impact of decisions by the State of Illinois on municipal-shared revenues. Funds for software acquisition were again included in Community Development's FY15/16 budget, and we are prepared to move forward with a purchase recommendation at this time.

DISCUSSION

The recommended *LAMA* software package is a product of The Davenport Group, based in Crystal Lake, Illinois. The software package, which would replace the current in-house designed building permit database, would eliminate the following challenges and limitations of the current system:

1. The current system is a Microsoft Access 2003 database, which is no longer supported by Microsoft;
2. The current system is difficult to troubleshoot when problems arise;
3. The current system cannot be further updated or modified to add new features or functions, accommodate changes in our processes, or changes to our fee schedule; and
4. The current system has been increasingly susceptible to crashing, which requires staff to revert to a previously backed-up version of the system and re-enter permit records that were lost as a result of the crash.

Key features, benefits and operational enhancements of the *LAMA* software package include:

- The integrated tracking, processing and management of building permit and inspection functions, code enforcement and Plan Commission cases within a single software system;
- The migration to paperless processes;

- The direct integration with our Microsoft Outlook E-Mail and Calendar functions to automatically schedule permit and project deadlines and due dates, inspections, and generation of process-related e-mails;
- Building permit, code enforcement and Plan Commission case records would be saved directly into the Village's existing electronic document management system (Laserfiche);
- Davenport will import our existing 45,000+ building permit records into *LAMA* so that historic records can be accessed through *LAMA*, thereby saving significant staff time and improving accuracy in processing FOIA requests;
- Field inspectors will utilize an Android application on a smartphone device to access inspection schedules and routes, and to enter inspection reports live in the field; and
- The software package offers a Public Web Citizen Access Portal (a \$10,000 option not currently included in our contract) that would enable online permit acceptance and processing, and allow citizens to submit Citizen Service Requests online;

In the event that the Village Board authorizes the acquisition of the *LAMA* software package, The Davenport Group anticipates commencing with on-site data collection and configuration evaluation in January 2016, with a full implementation target of mid- to late-summer 2016. For the Village Board's information, the Chicagoland communities of Batavia, Montgomery, Gurnee and New Lenox use The Davenport Group's *LAMA* software, and reference checks have been very positive.

RECOMMENDATION

Staff recommends an award of contract with The Davenport Group for the *LAMA Community Development Program for Small Cities*, with a deferral of the Public Web Citizen Access Portal until a future year under separate consideration. Based on the attached contract and proposal, the Year One cost will be \$69,740 and the annual maintenance cost for following years will be \$17,000 with modifications in Years Three through Five (and thereafter) to reflect changes in the CPI. Based on the anticipated project start date in January, we would expect to expend approximately one-third of the Year One cost in the current (FY15/16) fiscal year, with the remainder of the Year One cost moved forward to the FY16/17 budget. The Information Systems Director and Village Attorney have reviewed the attached *Agreement for the Installation and Use of Lama Software* and find it acceptable.

If the Village Board concurs with the staff recommendation, they should approve by motion the award of contract with The Davenport Group for implementation of the *LAMA Community Development Program for Small Cities* in the amount of \$69,740 in Year One, an annual cost of \$17,000 in Year Two, and an annual cost of \$17,000 in Years Three through Five and thereafter with modifications to reflect changes in the CPI.

C: Marc A. Talavera, Information Systems Director

DTB:DB

T:\Department Improvement Initiatives\2015 Comprehensive Software\Memos\Davenport Award of Contract 122115 VB Agenda.docx

**AGREEMENT
FOR THE INSTALLATION AND USE OF LAMA SOFTWARE**

This Agreement is entered into this the _____ day of _____, 20____, by and between the Village of Carol Stream, hereinafter referred to as "CLIENT," and the Davenport Group USA, Ltd., hereinafter referred to as "DAVENPORT" for the installation and perpetual lease of Land Management Software, known as LAMA Server, hereinafter sometimes also referred to as LAMA or LAMA Software or Software, and one or more of its modules, and services related thereto, as specifically provided herein and which is hereinafter referred to as the "Project."

A. Scope of Work

1. Project Description

The Project is more specifically defined as follows: Installation of an automated digital computer software system addressing the following functional areas:

- Core Components
- Permitting and Inspections
- Licensing
- Code Enforcement, Inspections and Adjudication
- Planning, Projects and Development Review
- Historic Properties
- Redevelopment
- Work Orders
- Infrastructure and Asset Management
- Android Tablet/Phone App
- Exchange Integration
- Public Web Module

2. Agreement Contents

- Exhibit A Scope of Work
- Exhibit B Project Cost Summary
- Exhibit C Schedule and Milestones
- Exhibit D LAMA Software License Agreement
- Exhibit E LAMA Software Escrow Agreement
- Exhibit F User Acceptance Testing
- Exhibit G Minimum Specifications for Client's Computers
- Exhibit H Detailed Responsibilities
- Exhibit I LAMA Software Functions and Features
- Exhibit J Support and Maintenance Policy

3. Commencement Date

- a. The commencement date for the services to be provided by DAVENPORT shall be the date upon which it is in receipt of a fully executed original of this Agreement. DAVENPORT shall not be obligated to perform any work pursuant

to the Project, including labor or materials, prior to the commencement date as defined herein.

- b. A Scope of Work is attached hereto as Exhibit A. A Schedule or Timeframe with estimated dates for completing certain events is attached as Exhibit C. The time period shall be refined as necessary following the completion of the Configuration Study. The time periods indicated are provided as a general understanding of the estimated time period in which various Project items will be completed. It is not intended to impose strict deadlines for completion of all or any part of the work. The timeframe assumes that CLIENT will provide all information in a timely manner.

B. Duties and Responsibilities of the Parties

1. Scope of Work

After the commencement date, DAVENPORT shall perform the following services as described in Exhibit A, including providing installation and licensing of its Land Management Software, known as LAMA as provided in the Licensing Agreement attached as Exhibit D. LAMA shall provide the software functions as set forth in Exhibit I.

2. Maintenance and Support

DAVENPORT shall provide the following maintenance and support services to CLIENT immediately following installation of the system components for CLIENT. Annual Maintenance and Technical Support fees are included in the contract price for the first year, and are renewable on the anniversary date of client software installation.

- a. LAMA modifications to correct defects or errors that are reported to DAVENPORT consistent with DAVENPORT's Support and Maintenance Policy, attached hereto as Exhibit J.
- b. Any upgrades to LAMA's Core Components and modules that are installed on CLIENT's computers. DAVENPORT will provide the CLIENT with release notes. All components of the update packages will be applied to the CLIENT production system by DAVENPORT.
- c. Unlimited technical support via telephone and eTicket on-line support system during any period of annual maintenance. However, CLIENT's help desk will provide first level support to CLIENT's users of the Services.
- d. Fee schedules updates, not related to software bugs, will be updated by DAVENPORT once per year, at the CLIENT's request.
- e. LAMA enhancement requests may be submitted by CLIENT to DAVENPORT. Enhancement requests will be reviewed by DAVENPORT and may be incorporated into future releases. CLIENT understands that submittal of enhancement request does not obligate DAVENPORT to provide LAMA modification.

- f. Custom code not tested and accepted by DAVENPORT is outside the scope of services provided herein. DAVENPORT has no obligation to maintain and support custom code not tested and accepted by DAVENPORT.

3. Not Responsible for Damages Due to Unforeseen Delays

Neither CLIENT nor DAVENPORT shall be responsible for any damages resulting from delays outside of its reasonable control, including, but not limited to, strikes, lockouts, accidents, acts of God, cancelled or substantially delayed flights.

4. Information to be Provided by Client

- a. CLIENT will provide all information necessary for DAVENPORT to configure LAMA, including but not limited to:
 - (1) Current case types, work flow processes, checklists, dependent and tracked details and related information for the modules selected.
 - (2) Current fee structures and methodologies relating to the modules selected.
 - (3) Completed examples of all current forms, letters and reports used by the CLIENT relating to modules selected.
- b. The CLIENT will provide DAVENPORT with remote access to the client application servers and *dbowner* access to the LAMA database, so that DAVENPORT may install updates and troubleshoot error reports in LAMA Server. Local administrative permissions to the application server are required. Backup access with write permission to a share on the database server is required in order to backup the LAMA database.
- c. CLIENT understands that timely completion of the Project is dependent in significant part upon the timely performance by the CLIENT of tasks assigned to it, including but not limited to submitting information, reviewing case plans and test packets and other documents submitted to it, and doing testing. In order to keep the process close to schedule, Case packets and Test Plans should be reviewed and either approved or modified or resubmitted by the CLIENT or DAVENPORT, as appropriate, within five working days of submittal or resubmittal.

5. Detailed List of Tasks with Designated Responsibilities.

The parties have attempted to identify all the types of tasks, jobs, duties, etc., that are needed to have a successfully completed LAMA project. These tasks, jobs or duties are set out in Exhibit H with the party that is designated as responsible for carrying out the same. In some instances, the responsibility is shared.

C. Compensation

1. Davenport Compensation and Fees

CLIENT agrees to compensate DAVENPORT for the lease of the software and professional services rendered under this Agreement, the total contract price of sixty-nine thousand seven hundred forty (\$69,740.00) dollars, which amount shall include all labor and materials associated

with this Project as specified in Exhibit B, entitled "Project Cost Summary." DAVENPORT hereby grants the CLIENT an option to add the Public Web CRM module to the above contract for an additional ten thousand (\$10,000.00) dollars. This option shall be good for one year from the execution of this contract. In the event that the CLIENT exercises this option, the annual maintenance would increase by two thousand four hundred sixty (\$2,640.00) dollars per year beginning one year from the date that DAVENPORT has made the module available for the CLIENT's testing and use.

Total Contract Price does not include any changes to the work as may be requested by CLIENT and incorporated into the project pursuant to a written request by CLIENT as provided in Section D of this Agreement.

2. Billing and Payment

DAVENPORT will invoice the CLIENT for services rendered related to those services on a monthly basis. DAVENPORT will bill the CLIENT for the costs of the LAMA software (Site License or number of CALs) at the time the software is installed on the CLIENT's server. Notwithstanding the above, DAVENPORT will set aside 10% of the services amount as retainage. DAVENPORT will bill the retainage upon successful completion of the contract. CLIENT will pay all invoices in accordance with the provisions of the Illinois Prompt Payment Act.

D. Changes and Additions to the Work

1. Requirements of Written Change Orders

CLIENT may request DAVENPORT to perform additional services not covered by the specific Scope of Work as set forth in this Agreement. Any such requests shall be submitted in writing, and shall be signed by the CLIENT Representative and an authorized representative of DAVENPORT. Such signed requests shall include (a) a description of the additional services to be performed, and (b) the agreed upon price for such services. Any such requests signed by the CLIENT Representative, or other authorized agent of CLIENT, shall be deemed authorized by CLIENT and shall bind CLIENT to its terms.

2. Payment for Additional Work

Any such additional work performed by DAVENPORT shall be added to the contract price and billed when the work has been completed.

E. Indemnification and Insurance

1. Indemnification

DAVENPORT shall indemnify, defend and hold harmless the CLIENT from and against any claims, based upon infringement of any United States copyright, trademark or patent by the Software. CLIENT agrees to notify DAVENPORT of any such claim promptly in writing. CLIENT agrees to cooperate fully with DAVENPORT during such proceedings. DAVENPORT shall defend at its sole expense all proceedings arising out of the foregoing. In the event of such infringement, DAVENPORT may replace, in whole or in part, Software with a substantially compatible and functionally equivalent computer program or modify Software to avoid the infringement. In addition, DAVENPORT agrees to indemnify and save harmless CLIENT and

its officers, agents and employees from any liability and expenses with respect to claims for bodily injury or death or property loss or damage by whomsoever such claim may be asserted, which claims are based in whole or in part upon any negligent act or omission on the part of DAVENPORT, its agents, servants, or employees in providing services set out in the Scope of the Work, or any services pursuant to a valid change order.

2. Insurance

DAVENPORT shall at its own expense, purchase, maintain and keep in force during the term of this Agreement (unless otherwise stated below) such insurance as set forth below. All insurance policies provided under this Agreement shall be written on an "occurrence" basis." The insurance requirement shall remain in effect throughout the term of this Agreement.

- a. Workers Compensation as required by State Law.
- b. Commercial General Liability Insurance - \$1,000,000.00 limit.
- c. Professional Liability Insurance - \$1,000,000.00 limit. Professional Liability insurance will be in force for twelve (12) months from commencement date.
- d. All policies are to be written through companies duly approved to transact that class of insurance in the State of CLIENT and placed with carriers with a Best rating of A or better.
- e. CLIENT, its officers and agents, shall be endorsed as an additional insured under DAVENPORT's General Liability Insurance.
- f. DAVENPORT hereby waives subrogation rights for loss or damage to the extent same are covered by insurance. Insurers shall have no right of recovery or subrogation against CLIENT, it being the intention that the insurance policies shall protect all parties to the Contract and be primary coverage for all losses covered by the policies.

3. Proof of Insurance

DAVENPORT shall provide CLIENT with evidence of Certificates of Insurance promptly upon request by CLIENT.

DAVENPORT may replace any of its policies with equivalent policies providing it promptly notifies the CLIENT of the substitution and provides evidence of Certificates of Insurance for the replacement if requested. DAVENPORT will not modify any policies by reducing the coverage below the minimum terms stated in paragraph 2 above. DAVENPORT will not create a lapse in insurance coverage.

F. Termination

1. Termination of Agreement

- a. This Agreement may be terminated by either party with cause and upon written notice to the other, and a reasonable time to cure the problem. In addition, the CLIENT may terminate this Agreement without cause upon sixty (60) days notice to DAVENPORT. In the event of termination, CLIENT shall pay DAVENPORT for all services provided to CLIENT pursuant to this Agreement up to and including the date of receipt by DAVENPORT of notice of termination.
- b. In the event this Agreement is terminated, the CLIENT agrees to immediately return all source code or other materials provided to CLIENT by DAVENPORT, and to destroy, erase, and purge all Software provided by DAVENPORT from any and all CLIENT computers.
- c. Within 30 days of termination CLIENT agrees to provide DAVENPORT with written confirmation that all DAVENPORT software has been destroyed. Within its sole discretion, and upon reasonable notice to CLIENT, DAVENPORT shall have the right to verify that DAVENPORT software has in fact been removed or destroyed by personal inspection of CLIENT computers. Any use by CLIENT of any DAVENPORT Software after termination of this agreement by CLIENT without the express written authorization of DAVENPORT shall be a breach of this agreement and subject CLIENT to damages.

G. Ownership of Documents

1. Ownership of Documents

- a. All plans, specifications, reports, and other design documents prepared by DAVENPORT pursuant to this Agreement shall become property of CLIENT only after completion of the Project.
- b. All source code for computer programs or modifications to programs, which are produced pursuant to this Agreement shall be deemed, and remain, the intellectual property of DAVENPORT and are protected under the copyright, patent, or other laws, of the United States, as well as other jurisdictions where such programs are being used.
- c. CLIENT agrees to respect DAVENPORT's purported ownership of any such proprietary rights which may exist, including patent, copyright trade secret, trademark and other proprietary rights, in and to Software and any corrections, bug fixes, enhancements, updates or other modifications, including custom modifications, to Software, whether made by DAVENPORT or any third party. Under no circumstances shall CLIENT, or its agents or employees, sell, license, publish, display, distribute or otherwise transfer to a third party the LAMA Software or any copy thereof, in whole or in part, without DAVENPORT's prior written consent. In addition, CLIENT agrees that neither it nor its agents or employees will install the LAMA Server program or its SQL Server database on

a computer that is not owned or leased or controlled by the CLIENT without the written consent of DAVENPORT.

2. Source Code

- a. Following the final acceptance of the LAMA and any subsequent major release and installation of the Software on CLIENT's computers pursuant to an active maintenance agreement, CLIENT shall have the opportunity to enter into an Escrow Agreement (See Exhibit E) with DAVENPORT and an Escrow Agent wherein a copy of the source code will be placed in escrow for the benefit of the CLIENT. Upon release of the source code to CLIENT, as provided in the Escrow Agreement, CLIENT shall have the full right and authority to use, add to, modify, or alter the source code as it determines necessary for use of the LAMA Software.
- b. DAVENPORT will pay the cost of the escrow.

H. Communication Through Client / Davenport Designated Representatives

All communication relating to *project status* shall be exchanged between a designated representative of the CLIENT and a designated representative of DAVENPORT as identified below.

1. Designated Representatives

The designated representative of CLIENT and DAVENPORT is as follows:

| |
|---|
| CLIENT |
| Client: <u>Village of Carol Stream</u> Representative: <u>Don Bastian, Community Development Director</u> Address: <u>500 N Gary Ave, Carol Stream, IL 60188</u> Phone: <u>630-871-6230</u> Fax: <u>630-665-1064</u> Email: <u>dbastian@carolstream.org</u> |
| DAVENPORT |
| Developer: <u>The Davenport Group USA, Ltd.</u> Representative: <u>Jerry P. Davenport, AICP</u> Title: <u>President</u> Address: <u>651 W. Terra Cotta Ave., Suite 231, Crystal Lake, IL 60014</u> Phone: <u>1-815-356-8244</u> Email: <u>jerry@davengis.net</u> |

If the designated representative or address of either party changes during the terms of this Agreement, a written notice shall be given to the other party prior to the effective date of change.

2. Designated System Administrator for Client

All communication related to day-to-day operations of the system, including system maintenance, systems problems and/or trouble-shooting, shall be made to DAVENPORT only through either the designated representative of CLIENT as identified above, or the System Administrator as identified below.

- a. The designated System Administrator shall participate in all training sessions conducted by DAVENPORT as required by this Agreement, and shall become fully knowledgeable and competent to use all aspects of the system LAMA Server.
- b. The System Administrator for CLIENT is: Marc Talavera

3. Designated Project Manager for Davenport

All communication related to the day-to-day operation of the system, including system maintenance, systems problems and/or trouble-shooting, shall be made to DAVENPORT through its designated representative as set out above, or through its project manager, namely:

| |
|--|
| Jerry P Davenport, AICP, MRP, JD Special Services Division Chief 651 W Terra Cotta Ave, Suite 231 Crystal Lake, Illinois 60014 Phone: 815-356-8244 jerry@davengis.net |
|--|

4. Communication from DAVENPORT to CLIENT

All communication related to day-to-day operation of the system, including system maintenance, systems problems or trouble-shooting, shall be made by DAVENPORT's project manager to the CLIENT's system administrator, or the designated representatives for each.

5. Emergencies.

In the event of an emergency, such as a program failure, each party may rely on a representation from the other party that the person they are working with has the authority to act for the party.

6. Designated Persons

The designation of persons for the roles set out above is intended to facilitate communication and not inhibit it. Designated parties are intended to be to the person or persons performing the roles in the respective organizations. In the event of changes to persons occupying the roles, the parties should give notice to each other, however, in the event either or both parties forget, it is the intent of the parties that the adjustments be automatic.

i. Miscellaneous General Provisions

1. Licenses

DAVENPORT shall obtain and maintain all business licenses as may be required by law.

2. Status of Davenport as Consultant

Throughout the term of this Agreement, DAVENPORT, its employees, subcontractors, consultants, and agents shall be considered as an independent contractor(s). Nothing in this Agreement shall be interpreted to imply an employee-employer relationship between CLIENT and DAVENPORT.

3. Mediation of Disputes

Prior to the commencement of any litigation arising out of this Agreement, both DAVENPORT and CLIENT agree to participate in good faith in non-binding mediation of any dispute or claim which remains unresolved after informal discussions. Both DAVENPORT and CLIENT shall negotiate in good faith to select a qualified mediator.

4. Attorney's Fees

In the event that any legal proceeding is instituted by either DAVENPORT or CLIENT to enforce the terms of this Agreement or to determine the rights of DAVENPORT or CLIENT, neither party shall have a claim to payment of the other's attorney's fees.

5. Application Law

This Agreement, its interpretation and all work performed thereunder shall be governed by the laws of the State of the CLIENT.

6. Binding of Successors

All the terms, provisions and conditions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns and legal representatives.

7. Due Authority

CLIENT represents and warrants that the person executing this Agreement on behalf of CLIENT is an agent of CLIENT and has full and complete authority to execute this Agreement and enter into the terms and covenants provided herein, and have been designated by CLIENT to execute this Agreement on behalf of CLIENT.

DAVENPORT represents and warrants that the person executing this Agreement on behalf of DAVENPORT is an agent of DAVENPORT and has full and complete authority to execute this Agreement and enter into the terms and covenants provided herein, and have been designated by DAVENPORT to execute this Agreement on behalf of DAVENPORT.

8. Warranties

Warranties are as set out in Exhibit D, LAMA Software License Agreement.

9. Interpretation of Documents, Order of Precedence

All Exhibits are thereby incorporated into this document by reference as if fully set out therein. The parties recognize that in creating this document from a complex process of requests and submissions, the Agreement with all its exhibits and supplemental documents, particularly Proposal and Request for Proposal (RFP), may include some conflicts in terms, provisions and language. In resolving those conflicts, it is the intent of the parties that subsequent Modifications to the Agreement take precedence over the Agreement; that the Exhibits to the Agreement, exclusive of the Proposal and RFP, take precedence over the rest of the Agreement; that the Agreement take precedence over the Proposal and RFP; and, that the Proposal take precedence over the RFP.

10. Entire Agreement

This Agreement contains the entire understanding and agreement between DAVENPORT and CLIENT. Any prior agreements, promises, proposals, negotiations or representations—oral or written—not expressly set forth herein shall be of no force or effect. This Agreement may be modified or amended only by written agreement signed by both DAVENPORT and the CLIENT.

11. Agreement as Offer

This Agreement shall be valid only if it is signed by both CLIENT and DAVENPORT, and a signed original has been received by both parties.

Client: _____

The Davenport Group USA, Ltd.
Crystal Lake, IL 60014

Dated: _____

Dated: December 9, 2015

By: _____

By: 

Representative Name
Title _____

Jerry P. Davenport, President
The Davenport Group USA, Ltd.

Exhibit A – Scope of Work

The Scope of Work shall include the following:

1. **Pre On-Site Data Collection.** DAVENPORT will work with CLIENT to identify staff persons who will be potential users and will begin the process of identifying and collecting forms, reports, other documents, tables, databases, etc., used by CLIENT and which need to be incorporated into the LAMA process. CLIENT will submit digital copies of the same. DAVENPORT will develop the CLIENT website for tracking submittal and actions taken.
2. **On-Site Configuration Study.** DAVENPORT will meet with CLIENT's key staff to discuss items collected, as well as additional items identified, and to outline fundamental processes (workflows, checklists, document submittals, reviewers, review comments, approvers, fees, inspections) for each case types in modules selected.
3. **Overall Configuration Study.** DAVENPORT will prepare a written report that summarizes the information from the On-Site interviews and the information collected. This is a high level document which will be greatly expanded by the development of the Case Types.
4. **GIS Data Migration and Testing.** CLIENT will submit to DAVENPORT the County GIS files, in particular the parcel base, address files, assessor information, and other GIS layers and related files that the CLIENT desires the users to have available to them in the program. DAVENPORT will set up the GIS files and test them to insure they are coming into LAMA properly.
5. **Development of Case Types.** DAVENPORT will develop Case Types for every case to be handled in the system. Case Types may be grouped where appropriate. The Case Types will address the function of the case, the details to be completed by or for users, details being made available to the user from the GIS, the fees, documents to be submitted and/or generated, the document structure for the case, the events, interrelationship of events, and the timing of the events, checklists related to events, the reviewers, the comments or templates for review, and inspections. CLIENT will review every Case Type and approve or modify the same.
6. **Preliminary Analysis of Forms and Reports.** DAVENPORT will analyze the documents, forms and reports submitted to determine what additional fields of information need to be added to the default database.
7. **Revisions of Case Types.** DAVENPORT will review the changes made by the CLIENT to the Case Types, and accept the changes, or if questions have been identified by the CLIENT, work with CLIENT to update the Case Types.
8. **Configuration of LAMA Software.** DAVENPORT will configure the LAMA software to implement the Case Types. DAVENPORT will demo the software to the CLIENT with the configurations. CLIENT will indicate whether the configuration of the Case Type accurately reflects the case processes.
9. **Data Migration.** DAVENPORT will write a program to migrate data other than the GIS data into LAMA. DAVENPORT will present the same for review and comment via a web demo. CLIENT will indicate whether the migration has accurately been imported or if changes are needed. The

data migration assumes that the format and structure of the database being migrated will not be changed by the CLIENT from the time that it was originally delivered by the CLIENT to DAVENPORT until the time that DAVENPORT runs or reruns the migration. In the event that the database structure changes, DAVENPORT reserves the right to charge for the additional time it takes to modify the migration program to handle the changes. The databases which will be migrated include the following: Permitting, Planning, and Code Enforcement data from Microsoft Access databases and Excel spreadsheets.

10. Forms and Reports. DAVENPORT will prepare all forms and reports needed to implement the cases.
11. Test Cases. Test Cases are used to determine if the configuration implements the Case Type and whether all the parts are working for that case. DAVENPORT will prepare Test Cases which the CLIENT will execute with DAVENPORT when DAVENPORT comes on-site. CLIENT will identify any Test Cases, or parts thereof, that are not executing properly.
12. Test Cases Revised. DAVENPORT will make changes to the program, and/or Test Cases. CLIENT will re-execute the same.
13. Data Migration Final. CLIENT will review the Data Migration in more detail and determine if any fields of information are not populating in the program properly. DAVENPORT will remap any changes needed and rerun the data migration.
14. Integrations and Installation. DAVENPORT will complete any integrations required. The integrations required include Exchange Server (MS Outlook) and Laserfiche. DAVENPORT will test the integrations to ascertain that they are functioning as intended and install the integration elements on CLIENT server. CLIENT will install the program with DAVENPORT's instructions and advice on CLIENT workstations, etc. Integrations wherein DAVENPORT is writing information from LAMA into a third party's software database will require both the cooperation of the CLIENT and the third party. CLIENT is responsible for securing that cooperation. DAVENPORT will assist the CLIENT on technical issues.
15. Final Configuration Changes and Training Plan. DAVENPORT will review the entire program and make any needed final configuration changes. DAVENPORT will run its testing scripts to ensure that last minute changes have not created other problems in the program. DAVENPORT will prepare a Training Plan and training materials.
16. On-Site Final Training. CLIENT will take any actions necessary to provide a facility equipped with the computers and other hardware necessary to conduct final training. DAVENPORT will install an updated version of LAMA. The CLIENT will install LAMA on the training room computers. DAVENPORT will conduct on site Final Training. CLIENT will ensure that its staff attends the training sessions and completes any assignments coming out of training.
17. Go-Live and Final Changes. CLIENT will go-live on the program. DAVENPORT will assist the CLIENT in go-live. CLIENT will run the program for 30 days, and determine what if any changes which could not be foreseen are needed. DAVENPORT will make the changes and conduct some random checks to determine that the changes have not created other problems in the program.
18. Post-Go-Live. CLIENT will run the program and report any problems with it immediately. DAVENPORT will address problems consistent with their severity as set out in its maintenance policies. DAVENPORT will maintain the program for one year from installation.

19. Comment. LAMA software includes fee calculations. These calculations are subject to classifications that are peculiar to the CLIENT's processes and logic, and are extremely sensitive to user control. DAVENPORT is not in a position to determine if any of the fees are correct. CLIENT agrees that it will always check the fees to ensure that they are accurate before taking any action based on them. DAVENPORT will not be liable for any mistakes in fees.

Exhibit B – Project Cost Summary

The costs for the LAMA software are a combination of Software Application costs and services, and shall be as set out in the revised Cost Proposal (LAMA Price Quote ...), Submitted to the CLIENT, on February 2, 2015, and being a revision of the Cost Proposal submitted on December 11, 2014.

COST PROPOSAL
LAMA Price Quote for the
Village of Carol Stream, Illinois

DAVENPORT
G R O U P
SOFTWARE SOLUTIONS

GIS .NET

The following is a cost proposal specifically designed for Small Cities with under 10 users in only one or two departments with fairly straightforward case types and processes, not requiring customization beyond configuration to the LAMA program itself.

The program, known as our LAMA Community Development Program for Small Cities, offers all the functions found in our LAMA Server program, with all the functionality that our sophisticated users have come to demand and expect, including GIS integration, Assessor database linkage, messaging and notifications, cashiering, plan and development review, exchange server integration, and our Android phone app.

A. Software Licensing : LAMA Community Development Program for Small Cities With 10 or Fewer Users

The Community Development Package is based on the number of users and includes the following:

| | | |
|---|--|-----------------|
| Core Components Land Management | Core Components include the Map, Address Management, Owners and Tenants, Scheduling, Cashiering, Letter Generator, Communication Log, Notifications, Document Manager, Forms and Reports. | Included |
| Permitting & Inspections | Permit Module includes functionality for building inspections, division reviews, contractors' database, impact fees, and Contractor Licensing. Interfaces with all Core Components. | Included |
| Code Enforcement | Module allows data management of code enforcement incidents including the tracking of notices, citations, communications, inspections and inspection photos. Also includes Adjudication, Lien executions and Court processes. | Included |
| Project, Planning and Development Review | Projects module includes functionality for managing development review, including collection, viewing and tracked editing of documents, submittal and review of comments by various departments, submittal and review of administrative and board meetings/hearings. | Included |

| | | |
|-----------------------------|---|----------|
| Exchange Server Integration | Integrates Microsoft Exchange Server calendars with the LAMA calendars. Exchange Server 2007, 2010, and 2013 are supported. | Included |
| Android Phone App | Integrates with LAMA allowing inspectors to complete inspections in the field, including uploading pictures, completing documents, etc. | Included |

**A. Community Development Package: Local Governments
with 5 to 10 Users (One-Time License Fee for use of Software) \$ 15,000.00**

B. Optional Modules

| | | |
|---------------------------------------|--|-------------|
| Public Web Citizen Access Portal | The Public Web CRM module allows residents and City staff to electronically submit and track statuses for applications and request for work through a web browser. | \$10,000.00 |
| Mobility Extension | Allows users on mobile computers to switch to Mobile Mode and view and edit all data in the field. Both Live and Disconnected modes are available. | |
| Licensing | Licensing Module includes functionality for site-based, equipment-based and non-site-based licenses. Includes contractor licensing, special events, food-carts, taxicabs, etc. Licensing. Interfaces with all Core Components. | |
| Work Orders | Module tracks work orders from start to finish including invoicing and reports. Work Orders contain geographic features, labor, part and materials, contractual work, tasks, and can be grouped by project. | |
| Infrastructure and Asset Management | Module tracks all infrastructure features for Water, Sewer, Storm Water, Facilities, Parks, and Streets, including GASB34 Standard Asset information. Costs include migration of current infrastructure datasets into the LAMA system. | |
| SharePoint Server Integration | Integrates Microsoft SharePoint with the LAMA document management functions. Document attachments in LAMA are stored in SharePoint. SharePoint Server 2007, 2010, and 2013 are supported. | |
| .Net Object Model and Web Service API | The module allows you to leverage our API for extending the functionality of LAMA or building custom applications which interact with the database | |
| Redevelopment Module | Module works with Planning and Work Orders module. The module adds asset (property) management, expressions of | |

interest, sales and offers to sell, maintenance, etc.

Historic Properties Module Module tracks information related to buildings, including information for historical registration and registrars, building overlay zones, building modifications, surveys and survey projects, knowledgeable persons, community significance, documents, etc.

*** The option may be executed at this price at any time within one year of the execution of this contract.

B. Subtotal Optional Modules \$ 10,000.00

C. Software Implementation Services

All services related to software implementation, setup and configuration, such as the implementation of workflows, required details, fees, generated documents, reports, and any custom programming required to implement business logic.

Software Implementation Services (estimated 415 hours) \$ 44,820.00

Implementation and Configuration Analysis Study and Documentation Included

Two days **Onsite** for Initial Analysis (2 Staff) (\$1,728)

Information Gathering, Documentation and Analysis, Workflow Diagrams

Identification of how we will implement the project. Proposed structure for how we will configure each of the modules to implement the client's processes.

Project Management and Coordination Included

Project management services and deliverables to ensure successful implementation. Includes regular status reports and other project coordination activities.

GIS and Database Setup Included

Setup and configuration of the database and schema including mapping and integration with GIS datasets.

Permitting and Inspections Configuration and Setup Included

Configuration of Permit Types, Workflows, Forms, Data Points, Fees, and Inspections

| | |
|--|-----------------|
| Planning, Projects, and Development Review Configuration and Setup | Included |
| Configuration of Project Case Types, Workflows, Forms, Data Points, Fees, and Inspections | |
| Code Enforcement Configuration and Setup | Included |
| Configuration of Code Incident Types, Workflows, Data Points, Fees, Violation Code Sections, and Inspections | |
| Contractor Licensing Configuration and Setup (Contractors only) | Included |
| Configuration of Contractor License Types, Workflows, Forms, Data Points, Fees | |
| Forms and Reports | Included |
| LAMA Standard Forms and Reports are included. Custom forms and reports are \$200.00 each. | |
| Development of Test Plans and Related Web Demos | Included |
| Develop Test Plans for Permitting, Projects, Code Incidents, Business Licensing | |
| On-site and Web Demos related to Test Plans, Reconfiguration, Testing | |
| Onsite Services Related to User Acceptance Testing, Final Training & Go-Live | Included |
| Onsite Work Sessions (2 Staff) (3 days) (\$5,184) | |
| Onsite Final User Training (3 Staff) (4 days) Train up to 10 users. (\$10,368) | |
| Onsite During Go-Live (1 Staff) (3 day) (\$2,592) | |
| Onsite Post Go-Live Training (1 Staff) (1 day) (\$864) | |
| Subtotal On-Site Costs: includes 26 professional person days on-site \$20,736.00 | |
| C. Subtotal Software Implementation Services \$ 44,520.00 | |

D. Integration with 3rd Party Systems

This section describes any effort required to integrate the LAMA solution with external system. Refer to Functional Requirements Section of this Proposal for Implementation Details

GIS Data Integration (ESRI)

We integrate seamlessly with ESRI technologies and formats. This includes pulling from DuPage GIS files -- Addressing, Floodplains, and other GIS layers and directly associated databases. Also includes Assessor's database. Included

3rd Party Document Management Systems Integration

This effort is for a one-way integration from LAMA to Laserfiche. \$4,960.00

Financial Systems Integration

This effort is for integrating with Tyler's Munis financials to extract from it Delinquent Accounts, and enter the same into LAMA. We will prepare an Excel export file from LAMA Cashiering (part of Core Components) in a format designated by Tyler for import into Munis at no additional charge. Included

Citizen Serve Integration

This effort is for integrating with an Access database extracted by the City from Citizen Serve database. (One-way) Included

Soil Erosion and Sedimentation

Soil and Erosion Control permits can be processed and issued through LAMA. Included

Planning Access Database

This would have to be a two-way integration with a non-GIS database, and is not advisable. Added Planning Module
Our Community Development Program for Small Cities includes our Planning module at no additional cost.

Provide Integration with Financial Payment Gateways

This effort is for integration with a 3rd party payment gateway. Included if Public Web CRM is selected. Not Applicable

D. Subtotal 3rd Party Integration Costs **\$ 4,960.00**

E. Data Migration Services

Data migration costs vary depending on the amount and format of existing data and whether the data can be migrated digitally or will require manual data entry. Our software provides updating tools for GIS layers from within the application. Costs include integrating five (5) sources to LAMA.

| | |
|--|--------------------|
| Data Sources: 5: Permitting, Code Enforcement, Inspections, Plan Commission, Soil and Erosion Control databases – all in MS Access | \$ 4,960.00 |
|--|--------------------|

| | |
|---|--------------------|
| E. Subtotal Data Migration Costs | \$ 4,960.00 |
|---|--------------------|

F. Totals

The following is a subtotal of the Software License model (Section A), with Implementation Services (C), 3rd Party Integration Services (D), and Data Migration Services (E).

| | |
|---|--------------|
| LAMA Community Development Program for Small Cities with 10 or Fewer Users (A) | \$ 15,000.00 |
| Implementation Services (C) | \$ 44,820.00 |
| 3 rd Party Integration Services (D) | \$ 4,960.00 |
| Data Migration Services (E) | \$ 4,960.00 |

| | |
|--|---------------------|
| Total (Not Including Optional module) | \$ 69,740.00 |
|--|---------------------|

| | |
|----------------------|--------------|
| Optional Modules (B) | \$ 10,000.00 |
|----------------------|--------------|

| | |
|--|---------------------|
| Total (with Optional module selected) | \$ 79,740.00 |
|--|---------------------|

| | |
|-------------------------|--------|
| Travel Expenses (Local) | \$0.00 |
|-------------------------|--------|

Although we usually project travel expenses at an average of \$400 per person per round-trip flight anticipated, plus GSA rates for lodging and meals, plus auto rental and parking, no travel expenses will be charged for this contract. The Village of Carol Stream is within an hour of our Illinois office. We will absorb the travel costs of bringing in our Colorado staff when they are working on this contract.

Annual Maintenance

Annual Software Maintenance and Support includes new software updates and releases. Includes toll-free phone and email support, 7:00 AM to 7:00 PM, 7 days per week. It includes eTicket support. The first annual maintenance fee is due one year from software installation date. **First year maintenance is included in service costs. Annual Maintenance costs are a function of the modules and users. Adding more modules and/or users will increase the costs.**

Annual maintenance includes one and one-half days on-site training and coordination with two professional staff every year (worth \$3,456).

| | |
|--|--------------|
| Annual Maintenance – Year 1 | Included |
| Annual Maintenance – Year 2 | \$ 17,000.00 |
| Annual Maintenance – Year 3 (Adjusted for any change --increase or decrease-- in CPI as maintained by the Bureau of Labor Statistics for all Urban Consumers in the prior year) | \$ 17,000.00 |
| Annual Maintenance – Year 4 (Adjusted for any change --increase or decrease-- in CPI as maintained by the Bureau of Labor Statistics for all Urban Consumers in the prior year) | \$ 17,000.00 |
| Annual Maintenance – Year 5 and future years (Adjusted for any change --increase or decrease-- in CPI as maintained by the Bureau of Labor Statistics for all Urban Consumers in the prior year) | \$ 17,000.00 |

***Note: Davenport uses the prior twelve month period that is available at the time the invoice is sent out or the twelve month period from July 1 to June 30 or January 1 to December 30 where it is available within two months of the invoice mailing. Davenport usually includes the CPI period on the invoice itself and seeks to be consistent from year to year.

Billing Policy

Software Licensing costs are due when the software is installed on client server. Services are billed monthly as incurred. Travel expenses billed when incurred. (Note: no travel expenses will be billed on this contract.)

This proposal was respectfully submitted to the Village of Carol Stream by the Davenport Group USA, Ltd., on the 2nd day of February, 2015, and was reaffirmed as still applicable on November 11, 2015.



Jerry P. Davenport, AICP, MRP, JD

President

The Davenport Group USA, Ltd
651 W Terra Cotta Ave, Suite 231
Crystal Lake, IL 60014
815-356-8244

Exhibit C – Schedule and Milestones

The schedule will be firmed up in the Configuration Study. A tentative schedule has been set out below.

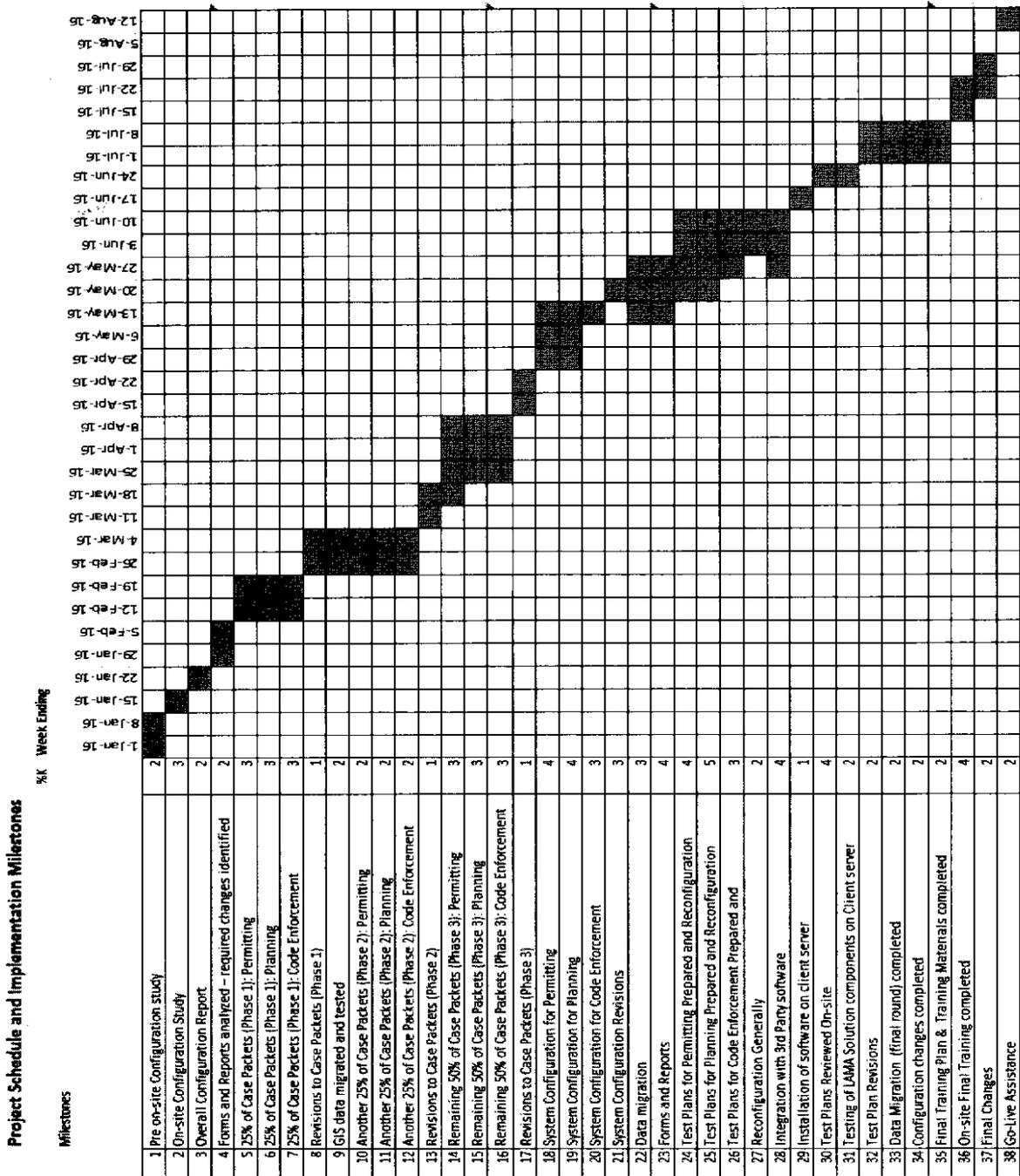


Exhibit D – LAMA Software License Agreement

This perpetual License Agreement for the use of Land Management Software, also known as LAMA Software, developed and marketed by the Davenport Group USA, Ltd., hereinafter referred to as DAVENPORT, is granted to CLIENT as of the date of this agreement.

Summary of License Terms

The software is marketed by DAVENPORT under the title of "LAMA."

1. Software provided to CLIENT under this License allows the CLIENT to perpetually use, not own, the Software.
2. The CLIENT is hereby granted a 10 CAL license which allows the CLIENT to install LAMA Software on any and all workstations owned and controlled by the CLIENT for the use of up to and including 10 named users. In the event that the CLIENT purchases additional license packs or converts the CALs to a Site License, this provision shall be automatically revised to reflect such changes without further execution of a new license agreement.
3. This Software license shall not be sub-licensed, re-sold, assigned, transferred or otherwise distributed by the CLIENT to any other person, company or organization without the written authorization of DAVENPORT.
4. This Software, including any and all modifications, upgrades and bug fixes, is protected by the copyright laws of the United States and international copyright treaties. Unauthorized copying of the Software, including software that has been modified, merged or included with the Software, or the associated written materials (the "Documentation") is expressly forbidden. CLIENT may not remove, obscure, or alter any notice of patent, copyright, trademarks, trade secret or other proprietary rights in the Software. The title, ownership rights, and intellectual property rights in and to this Software shall remain with DAVENPORT.
5. DAVENPORT has made reasonable checks of the Software to confirm that it will perform in normal use on compatible equipment substantially as described in the specifications for the Software. However, due to the inherent nature of computer software, neither DAVENPORT nor any individuals involved in the development or installation of the Software warrant that the Software or the Documentation is completely error free, will operate without interruption, is compatible with all equipment and software configurations, or will otherwise meet your needs.
6. DAVENPORT warrants that it has good title and all proprietary rights to the Software to enable it to license its use to CLIENT free of any proprietary rights of any other party of any other encumbrance.

Exhibit D – LAMA Software License Agreement (Continued)

7. DAVENPORT warrants that its Software will perform in the manner described in this Agreement, in demonstrations shown to CLIENT and consistent with statements in the proposal.
8. This Warranty shall commence upon date of completion of Final Installation and Training by DAVENPORT.
9. DAVENPORT's responsibility with respect to error corrections will be to correct any significant defects or errors in the Software or its functions, which are brought to the attention of DAVENPORT by the CLIENT.
10. DAVENPORT shall not be held liable for any incidental or consequential damages caused by failure or faults of the Software or its functions.

This License Agreement will remain in effect until CLIENT returns Software to DAVENPORT, or until CLIENT destroys Software and notifies DAVENPORT of the same.

Exhibit E – LAMA Software Escrow Agreement

DAVENPORT and the CLIENT agree that following Go-Live and the payments of all fees due under Section C of the contract that they will enter into an Escrow Agreement, a copy of which is included here.

CLIENT has requested a modification to that agreement, which DAVENPORT does not oppose, and which it agrees to propose to the Escrow Trustee, and other entities who are a party to the Escrow Agreement.

CLIENT needs to realize that if it fails to renew the maintenance agreement and pay the maintenance fee, then the Client will not have any rights under the Escrow Agreement.

Escrow Agreement

SOURCE CODE ESCROW AGREEMENT. This Source Code Escrow Agreement (the "Agreement") is made effective _____ day of _____, 2015, by and between the City of _____ (hereinafter referred to as "Lessee"), and Joseph Gottemoller, Attorney at Law, (hereinafter referred to as "Escrow Agent") with its principal place of business located 1 N. Virginia, Crystal Lake, Illinois 60014, and the Davenport Group USA, Ltd., a corporation organized under the laws of the State of Illinois, (hereinafter referred to as "Lessor") with its principal place of business located at 651 W. Terra Cotta Ave., Suite 231, Crystal Lake, IL 60014.

I. RECITALS

WHEREAS, Lessor and Lessee have entered into a Software Lease Agreement to lease LAMA Server Software (hereinafter referred to as the "Software") from Lessor; and

WHEREAS, Lessee has requested that the Source Code for the Software be placed in escrow to be released to Lessee for use by Lessee upon the occurrence of certain events as set forth herein.

WHEREAS, the Lessor is willing place and maintain the source code in escrow for the Lessee as long as the Lessee maintains a current maintenance agreement on the Software.

NOW THEREFORE, in consideration of the mutual covenants set forth herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby agree as follows:

II. APPOINTMENT OF ESCROW AGENT

1. Joseph Gottemoller, Attorney, is hereby appointed and accepts appointment to act as Escrow Agent under this Agreement. Except as otherwise explicitly provided herein, any fees and expenses of the Escrow Agent in connection with its duties hereunder shall be paid by Lessor. Escrow Agent's agreed Schedule of Fees and Services for the term of this Agreement are set out in Appendix A attached hereto and incorporated fully herein.
2. All service fees for the initial escrow deposit shall be due in full upon execution of this Agreement. Any other service fees shall be due in full within thirty (30) days of the invoice date. If fees payable by the Lessor are not paid within the stated period, Escrow Agent may, after notice to the Lessor and Lessee and a thirty (30) day period to cure the same, terminate this Agreement.

III. DEPOSIT OF ESCROW

1. Upon "Final Acceptance" of LAMA Server by the Lessee and execution of the Software Lease Agreement, Lessor shall deliver to Escrow Agent to be placed in escrow hereunder one (1) copy of the Source Code for the Software.
2. Lessor has the obligation to maintain the escrowed Source Code current and updated. Within thirty (30) days after Lessor has released a major revision or upgrade of the Software covered by the Software Lease Agreement, Lessor shall deliver to the Escrow

Agent, to be placed in escrow hereunder, the Source Code for such revised Software, and Escrow Agent shall release to Lessor in exchange for such revised Source Code all outdated, obsolete or previously escrowed Source Code information. The Source Code held in escrow under this Agreement shall sometimes hereinafter be referred to as the "Escrow Materials."

3. Lessee, accompanied by an employee of Escrow Agent and the Lessor or his agent, shall be entitled to inspect the physical status and condition of the Escrow Materials upon reasonable notice to Escrow Attorney and Lessor and during reasonable business hours, provided that Escrow Materials may not be copied or changed by Lessee during such inspection, except as provided otherwise herein. If the Lessor or his agent declines or fails to show, the Escrow Agent may allow the inspection without its presence. If Lessee finds that the Escrow materials are deficient, it will notify the Lessor of the nature of the deficiency. The Lessor will rectify the same within thirty (30) days.

IV. RELEASE AND DELIVERY OF ESCROW MATERIALS

1. Lessee may request by written notice to Escrow Agent that Escrow Agent deliver the Escrow Materials to Lessee if, and only if, the Davenport Group USA, Ltd., or any of the owners of the firm, or its successor, is incapable of or refuses to support and service the LAMA Server Software. In the event that the Davenport Group USA, Ltd. shall be succeeded by another organization, the Davenport Group USA, Ltd. shall notify the Lessee and Escrow Agent of the party that is succeeding in its place to support and service the LAMA Server Software.
2. If the Lessee contends that the Lessor or its successor is no longer capable or refuses to support and service the LAMA Server software, the Lessee may give written notice of such a finding to the Escrow Agent and the Lessor or its successor. The Lessor or its successor shall have thirty (30) days to respond. If the Lessor denies the allegation, the Escrow Agent shall so notify the Lessee, who may request that the matter be resolved by arbitration pursuant to Section IX herein. In the event of arbitration, the Escrow Agent shall retain possession of the Escrow Materials subject to a determination by the arbitrator.

V. SUBSTITUTION FOR LESSOR

In the event that the Lessor shall sell all its rights, title and interest to the Software to another entity that commits to maintain the Software, the Lessor may assign its rights and obligations under this agreement to that party. In the event of such assignment, all rights and obligations under this agreement shall be transferred to that party.

VI. NO WARRANTY

The Escrow Materials are provided on an "as is" basis. Lessor disclaims any express or implied warranty of merchantability or fitness for a particular purpose. Lessor warrants however that the Escrow Materials deposited with Escrow Agent under the conditions of this Agreement are complete and accurate copies of the Source Code on a computer magnetic media used by Lessor in creating and operating the Software covered by the Software Lease Agreement.

VII. TERM

This Agreement shall remain in effect for a term of one (1) year from the date of execution and shall be renewable at the option of the Lessee, providing it is not in default of this contract, provided further that the Lessee has kept current an annual maintenance agreement and paid the annual maintenance fee, and provided further that the Software Lease Agreement has not been terminated for any reason. If the Lessee fails to renew the Agreement, the Lessor shall not be required to make any upgrade or update deposits of Escrow Materials, and the Escrow Agent, subject to giving notice as set out below, shall return all Escrow Materials to the Lessor. In the event that the Lessor or the Escrow Agent contends that any of the above has occurred, it shall give written notice of the same to the other party and the Lessee, who shall have thirty (30) days to issue a written response. In the event that the Lessee does not respond or acknowledges that one of the above situations has occurred, the Escrow Agent shall return the Escrow Materials to the Lessor. If the Lessee denies the same, the parties shall submit evidence supporting their claims, and the Escrow Agent may make a decision that binds the parties.

VIII. RESPONSIBILITIES AND LIABILITIES OF ESCROW AGENT

Escrow Agent shall not be liable under this Agreement with respect to the condition or the contents of the Escrow Materials, or for any action taken or omitted in good faith and in the exercise of Escrow Agent's reasonable good judgment. Escrow Agent shall be obligated for the performance of such duties as are specifically set forth in this Agreement, and may rely upon and shall be protected in relying upon any order or instrument reasonably believed by it to be genuine and to have signed or represented by the proper party of parties. Lessor and Lessee shall jointly and separately indemnify and hold Escrow Agent harmless of and from any claims, actions, suits or damages, whether in contract or in tort, any loss, liability of expense imposed or incurred by Escrow Agent, including penalties, attorney's fees, court costs and related expenses, as a result of, or in connection with the rendering of its services under this Agreement, provided such Escrow Agent is not adjudged by a court of competent jurisdiction to have acted grossly negligent, willfully, or in bad faith.

IX. NOTICES

1. Lessor and Lessee shall designate to Escrow Agent the name of one individual who shall receive notices from Escrow Agent (or any other notice set forth herein) and act on behalf of Lessor and Lessee respectively with regard to the obligations set forth in this Agreement. Lessor and Lessee shall immediately notify each other and the Escrow Agent of any change in designated individual or address. All notices to Lessor, Lessee or Escrow Agent, required or permitted hereunder shall be given in writing and shall be deemed effectively given upon delivery by certified mail, return receipt requested, or by courier, signature receipt required.
2. Any party may change its respective address by ten (10) days written notice given to the other parties and the Escrow Agent in the manner set forth in this Section.

X. ARBITRATION

Any dispute arising out of this agreement shall be resolved and determined by arbitration under the then current rules of the American Arbitration Association. The arbitration proceedings shall be held in

Crystal Lake, Illinois. All questions of law shall be decided in accordance with the laws of the State of Illinois. To the extent possible, the parties shall utilize the simplified rules of arbitration as set forth by the American Arbitration Association.

XI. MISCELLANEOUS

1. Escrow Agent may act in reliance upon any written instruction, instrument or signature believed to be genuine and may assume that any person giving written notice, request, advice or instruction in connection with or relating to this Agreement has been duly authorized to do so. Escrow Agent is not responsible for failure to fulfill its obligations under this Agreement due to causes beyond its control.
2. This Agreement has been executed and is performable in Crystal Lake, Illinois and is to be governed by, and construed in accordance with, the laws of the State of Illinois.
3. This Agreement constitutes the entire Agreement between the parties concerning the subject matter hereof, and will supersede all previous communications, representatives, understandings and agreements, either oral or written, between the parties.
4. If any provision of this Agreement is held by any court to be invalid or unenforceable, that provision will be severed from this Agreement and any remaining provisions will continue in full force.
5. This Agreement shall be binding upon and inure to the benefit of the parties, their respective successors and assigns. This Agreement may be amended or modified at any time, or from time to time only in writing executed by all parties hereto.
6. Lessor and Lessee acknowledge that this Agreement is an "agreement supplementary to" the Lease Agreement as provided in section 365(N) of Title II, United States code (The Bankruptcy Code"). Lessor acknowledges that if Lessor as a debtor in possession or a trustee in bankruptcy in a case under the bankruptcy code rejects the Lease Agreement of this Escrow Agreement, Lessee may elect to retain its rights under the Lease Agreement and this Escrow Agreement as provided in section 365(N) of the bankruptcy code. Upon written request of Lessee to Lessor or the bankruptcy trustee, Lessor or such bankruptcy trustee shall not interfere with the rights of the Lessee as provided in the Lease Agreement and this Escrow Agreement, including the right of Lessee to obtain the Escrow material from the Escrow agent and to use such Escrow material as set forth herein.
7. In the event that the Lessee comes into possession of the source code, the Lessee agrees that the source code is to protect its, and only its, interests. The Lessee agrees that it will not sell or otherwise distribute the source code to another entity. It agrees to bind any contractors or subcontractors who have access to the code to the same restriction.

XII. FEES

1. All fees shall be due as set out in Section II above.
2. Escrow Agent's service fees are set out in Appendix A. The Escrow Agent shall notify the Lessor at least thirty (30) days prior to any renewal of this Agreement of any increase

in the Escrow Agent's fees. For any service not listed on the Schedule of Fees, Escrow Agent shall provide a quote to the Lessor prior to rendering such service.

3. Any and all fees under this agreement shall be paid by the Lessor.

LESSOR: The Davenport Group USA, Ltd.

By: _____

Date: _____

LESSEE: City of _____

By: _____

Date: _____

ESCROW AGENT: Joseph Gottemoller, Attorney
Escrow Agent

By: _____

Date: _____

Exhibit F – User Acceptance Testing

Prior to the installation of the LAMA program with selected modules, DAVENPORT will have conducted extensive testing of the configuration and customizations, the integration of LAMA with user specified software, the migration of data to the extent feasible from existing programs and the setup of many of the CLIENT's forms and reports.

The goal of User Acceptance Testing is for the CLIENT to successfully execute the Test Plans prepared by DAVENPORT. CLIENT will identify any Test Plans or portions thereof that are not functioning consistent with the Case Type packets, as well as any changes that are needed to the configuration, forms and reports, and systems integration for the Test Plans to execute successfully. The CLIENT may develop additional Test Plans for the parties to execute. In addition, this is a time for the CLIENT's core users to become familiar with the program so that during final training they will be fine-tuning their existing skills in preparation for going live and acting as on-site resource people for the rest of CLIENT's staff.

For User Acceptance Testing, the CLIENT will specify the user responsible for executing each Test Plan. It is important that the CLIENT create mechanisms to ensure that testing is actually undertaken. During testing DAVENPORT will be available to address issues regarding how to use the program, how to modify the configuration, as well as to address problems which were not trapped during testing, and if necessary, install new versions of the program for the CLIENT's testing team.

Exhibit G – Minimum Specifications for Client’s Computers

The Minimum Specifications for CLIENT’s computer are as set out below.

Hardware, Operating System and Development

Minimum Requirements (Server and Workstation)

The hardware and software requirements for the Database Server are listed below. The database server hosts the Microsoft SQL Server database and may also serve as the SharePoint Server. These can also be separate machines. The following Windows Services may also be installed on this server: LAMA Notification Service, LAMA Automated Reporting Service, and LAMA Exchange Synchronization Service. This machine can be virtualized and is on many of our client configurations.

1) Server

| Hardware | Minimum | Recommended |
|-----------------|--|--|
| CPU | Intel® Xeon® Processor 2.80 GHz, 2M Cache, 400 MHz FSB | Intel® Xeon® Processor (8M Cache, 1.60 GHz, 1066 MHz FSB) or higher |
| RAM | 4GB | 8GB or more |
| HDD | 1 HDD: 100GB free space | 2 HDD: 500GB free space (MSSQL MDF and LDF files on separate drives. |
| RAID | 0 or 1 | 1, 3, or 5 |

Other components utilized either through a Database Server and/or Test Machine

| Software | Minimum | Recommended |
|-----------------|---|---|
| OS | Windows Server 2003 | Windows Server 2008 or higher |
| DB | MSSQL 2000 Standard Edition or 2005 Express | MSSQL 2005, 2008 Standard Edition, 2008R2, 2012, 2014 |
| Other | Microsoft Word and Excel 2003 or higher | Microsoft Office 2003 or higher |
| VM Compatible | Yes | Yes |

Client Workstations

The requirements for the client workstation's hardware and software are specified below. Client workstations are machines running the Windows desktop application, LAMA Server. We also have thin-client applications, but the only requirement for our web-based clients is a standard HTML browser, such as IE6, Firefox, Safari, or Chrome. Since LAMA Server is a GIS Mapping application, we recommend fairly capable machines, preferably with a dedicated video board.

| Requirements | Minimum | Recommended |
|--------------|---|---------------------------------|
| OS | Windows XP SP2 | Windows XP SP2, Vista, 7, 8 |
| RAM | 512MB | 1GB or more |
| HDD | 500MB free | 1GB free |
| Other | Microsoft Word and Excel 2003 or higher | Microsoft Office 2003 or higher |

Mobile Workstations

The requirements for the mobile workstations are specified below. Mobile workstations are machines running the Windows desktop application, LAMA Server, in the field. Users can switch LAMA from Server Mode to Mobile Mode, or alternatively, computers can synchronize their edits automatically at certain time each night. All features are available for viewing and editing in Mobile Mode. Our two web-based applications also have mobile versions for optimal display on smaller screens.

| Requirements | Minimum | Recommended |
|----------------------------|-----------------------------------|-----------------------------------|
| OS | Windows XP SP2 | Windows XP SP2, Vista, 7, 8 |
| RAM | 1GB | 2GB or more |
| HDD | 10GB free | 100GB free |
| DB (for disconnected mode) | Microsoft SQL Server Express 2005 | Microsoft SQL Server Express 2012 |
| Other | Microsoft Word 2003 or higher | Microsoft Office 2003 or higher |

Exhibit H – Detailed Responsibilities

The responsibilities of the parties are set out below.

Key: R = Responsible (within the Party's direct control) and C = Consult

| Implementation Tasks | DAVENPORT | CLIENT |
|--|-----------|--------|
| Provide a project manager to track implementation, Project scope and expectations, and serve as a single point of contact during build-out and migration | R | R |
| Review strategies, methodologies and approaches for the completion of all implementation deliverables | R | |
| Review and obtain acknowledgement of all implementation deliverables produced by the Project team | R | |
| Identify changes or issues that could impact the cost or schedule of the delivery | R | R |
| Provide related existing and proposed network and server configuration | | R |
| Provide VPN remote access to Database server or equivalent to DAVENPORT | | R |
| Provide GIS and data migration sources to DAVENPORT | | R |
| Provide/review requested materials to DAVENPORT in a timely manner (including 3 rd party data and interoperability requirements). Response to requested information within 5 days | | R |
| Provide coordination and requirements for 3 rd party system integration requirements | C | R |
| Assign a CLIENT Technical Lead | R | |
| Provide a dedicated toll free phone number for critical and non-critical support | R | |
| Provided a dedicated email address for non-critical support requests | R | |
| Coordinate activities between appropriate CLIENT point(s) of contact and DAVENPORT teams to facilitate minimum impact on CLIENT operations | R | |
| Inform CLIENT of scheduled system maintenance and application updates between 1 and 5 days in advance, depending on the severity of impact | R | R |
| Work with CLIENT, as applicable, to update their solution based on DAVENPORT's latest additions to DAVENPORT's capabilities | R | |
| Request support via phone, email and DAVENPORT support portal | | R |
| Accept inbound issue calls, emails and web requests, and service tickets during support hours | R | |
| Communicate status and resolution of service tickets to CLIENT | R | |
| Assign priority levels to service tickets | R | C |
| Perform root cause analysis for outages and incidents | R | R |
| Provide access to DAVENPORT's support portal | R | |
| Install server application components | R | |
| Install CLIENT workstation application components | C | R |
| Provide and install application updates and related database updates for software | R | |
| Determine optimal performance settings for LAMA parameters and database configurations | R | |
| Configure LAMA settings for business processes | R | C |
| Setup and installation of required servers and operating systems. | C | R |
| Setup ArcGIS Server Map Services and Geometry Service components | R | C |
| Implement operating system patch levels and updates | C | R |
| Create system/service/domain user accounts required for server applications | | R |
| Configure initial server application and database memory settings | | R |
| Create initial application user accounts | R | C |
| Provide documentation on items such as interfaces and batch jobs and nightly processes | R | C |
| Setup application backup policies | | R |
| Identify public facing URLs for LAMA Public Web CRM and ArcGIS Server | | R |
| Determine firewall port map for applications | C | R |

| Implementation Tasks | DAVENPORT | CLIENT |
|--|-----------|--------|
| Acquire SSL Certificates for public facing web sites and web services | | R |
| Install SQL Server Database Server/Services | C | R |
| Setup SQL Server LAMA database | R | C |
| Implement database security | R | C |
| Create database user accounts | R | R |
| Develop troubleshooting guides for common failures and remedies | R | |
| Setup database backup policies and disaster recovery procedures | C | R |
| Provide DAVENPORT with administrative access to the LAMA Production server for running Utilities, Notifications Services, and other applications necessary for successful implementation | | R |
| Provide, install, configure and test server Hardware components | | R |
| Verify components for memory, internal disks, CPU fans, power supplies and primary network interfaces | | R |
| Configure private network interface for server management and backups | | R |
| Configure server networking | | R |
| Install server operating systems | | R |
| Configure and optimize operating system parameters | C | R |
| Identify and setup file system and shares for software application | C | R |
| Implement required file share directory structures for software applications | R | C |
| Monitor operating system processes, server availability, statistics, log files and resources | C | R |
| Identify and work to resolve operating system and related software failures and resolve | C | R |
| Identify and apply operating system updates, patches and fixes required to address availability issues | R | R |
| Manage event logs | C | R |
| Maintain OS users, groups and user passwords | | R |
| Perform scheduled and unscheduled startup and shutdown | | R |
| Identify and troubleshoot operating system issues | | R |
| Identify and apply optimal performance settings required for DAVENPORT supported software | R | |
| Obtain operating system software and licenses keys (as necessary) | | R |
| Create initial firewall policies to restrict all unnecessary and unauthorized access to environments | | R |
| Test firewalls and networking components via security scanning | R | R |
| Implement, monitor and manage network-based intrusion detection | | R |
| Provision vLANs and private IP space | | R |
| Take appropriate action to secure the environment when suspicious activity is detected and verified | | R |
| Assess identified vulnerabilities, evaluate risks, develop and execute remediation plan | C | R |
| Monitor network, host-based intrusion detection systems, security related message boards, vendor mailing lists and alerting services for latest information relating to vulnerabilities | C | R |
| Configure access logging | | R |
| Provide IP-SEC compliant device for site to site VPNs | | R |
| Provide external IP for Public Web | | R |
| Provide access to DAVENPORT external Web Server through port 80 or access to internal SMTP server with authentication credentials | | R |
| Control and log logical access to server and Infrastructure components | | R |
| Limit access to environments and systems based on support needs only | C | R |
| Maintain security policies | | R |
| Repel common external attacks at border routers | | R |
| Identify and install updates, patches and fixes to Infrastructure software required to address security issues | C | R |
| Maintain exclusive administrative accounts | C | R |
| Identify CLIENT's users or 3rd parties that require access | C | R |
| Maintain standards for password rotation | | R |

| Implementation Tasks | DAVENPORT | CLIENT |
|---|-----------|--------|
| Implement password rotation | | R |
| Run system vulnerability scans | | R |
| Obtain software and license keys for all firewalls, switches and load-balancers | | R |
| Obtain Hardware for all firewalls, switches and load-balancers | | R |
| Test and install firewalls, switches and load-balancers | | R |
| Configure load-balancer farms to distribute traffic to web and application servers (as needed) | | R |
| Configure DNS for servers and URLs | | R |
| Configure Internet access (as needed) | | R |
| Request changes to firewall policies to allow/disallow specific traffic | C | R |
| Make changes to firewall policies | | R |
| Monitor and manage Internet connectivity | | R |
| Maintain configuration management strategy | | R |
| Monitor for Hardware errors | | R |
| Maintain Hardware firmware | | R |
| Identify and work to resolve Hardware failures and resolve | | R |
| Maintain Hardware maintenance strategy | | R |
| Maintain connectivity between CLIENT workstations and server components | | R |
| Maintain connectivity between web servers and Internet | | R |
| Maintain and monitor VPN configuration and remote access for DAVENPORT to Production servers | | R |
| Monitor VPN configuration and remote access for DAVENPORT to Production servers | R | |
| Install routers for CLIENT connectivity | | R |
| Install backup agents and scripts | | R |
| Connect servers requiring SAN to SAN fabric | | R |
| Allocate and confirm storage to servers | | R |
| Configure necessary storage management architecture (such as RAID 1, RAID-5 and striping) | | R |
| Provide daily backups on environments | | R |
| Manage backup schedule | | R |
| Store backup media offsite | | R |
| Perform restoration as required to address availability issues | C | R |
| Install backup agents | | R |
| Document and audit environment controls, devices and configuration to verify operational readiness | | R |
| Apply quality assurance methodology to environment including redundancy testing and automated startup/shutdown procedures for DAVENPORT Infrastructure and DAVENPORT supported software | | R |
| User acceptance testing prior to final training | C | R |

LAMA SUPPORT

| Implementation Tasks | DAVENPORT | CLIENT |
|---|-----------|--------|
| Train Help Desk staff to provide Level 1 support for end users | R | |
| Provide Level 1 Help Desk support for end users | | R |
| Troubleshoot functional issues related to respective application and/or all modules | R | R |
| Perform support, administration and troubleshooting | R | R |
| Take corrective action to resolve failures and errors | R | R |
| Correct data related errors | R | R |
| Monitor alert logs for messages/warnings | R | R |
| Monitor database configuration (such as table sizes, versions and backups) | R | R |
| Research patches and patch pre-requisites | R | |
| Identify migration issues/problems through testing and verification | C | R |
| Document migration requests | | R |
| Correct technical and functional issues of the migration as related to data | C | R |
| Requirements gathering for data scrubbing/reduction for development environments | C | R |
| Install, configure, administer and troubleshoot all 3 rd party software packages | C | R |
| Define new user request and approval procedures | | R |
| Create new users | | R |
| Unlock locked users in LAMA | | R |
| Setup initial passwords for user administrator and LAMA delivered users | R | |

Exhibit I – LAMA Software Functions and Features

Selected Features in LAMA

GIS

GIS-based. Total integration with all modules.

Select one or more features (parcels, street centerlines, etc.) on the map and view related information (parcel ownership, permits, code incidents, etc.) in the tables, and vice-versa.

Select one or more features and create a buffer. View related information (parcel ownership, permits, code incidents, etc.) in the tables.

Use ESRI familiar map tools.

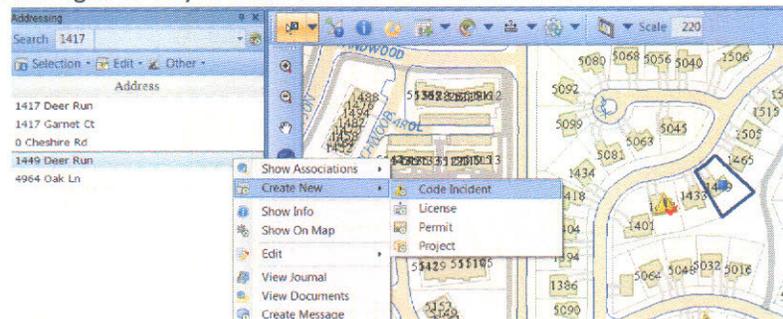
Zoom to an area of the map, and select Show Permits, or Code Incidents or Planning Projects, etc. to have an icon or boundary placed on the map related to the same.

Select a number of parcels, or draw a custom polygon to enter the boundary of a Planning project.

Create a permit or code incident in the right-of-way or other non-address related situation.

Undertake any of a broad range of actions familiar to users of ESRI ArcView.

Add, delete and reorganize commands on the GIS toolbars.



Map Layers

Add other geodatabases or shape files to the map, including but not limited to streets, historic districts, floodplains, wetlands, special districts, utilities.

Use these files and values in fields of information therein to create additional or expedited workflows in processes, or to increase or decrease fees.

Change the colors of map objects.

Edit the symbology of any map layer. Use multiple renderings for any layer, so that streets appear with a centerline and a name at under 1=600' but without a name between 600' and 1800' and without a centerline, above that.

Set up multiple views.

Overall Structure

Modify tables (hiding columns, reordering columns)

Restructure windows. Adding or deleting Windows. Move forms and other items from one window to another. Move windows off the screen to appear only if a record of a certain type is selected. Make windows bigger or smaller.

Create your own menus and toolbars.

Use a single or double row layout for the table.

Have a big or small map.

Addressing

Lightning fast searches using a house number or the first couple letters of a street name.

Add and manage addresses in LAMA.

Use street dictionary to restrict the creation of new addresses.
 Add attributes to an address (number of dwelling units, rental characteristics, etc.).
 Select an address and have it zoomed in on the map. View associated information.
 Integrate with addressing being maintained outside LAMA (usually by GIS Department or County).

Parcels

Add pictures and documents (typically plat of survey, deed, easement) to a parcel.

Contacts

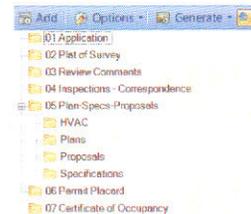
Integrate with Assessor's records.
 See ownership information from multiple sources (Assessor records, Water billing, Police).
 Add other types of records (tenants, managers, new property owners, contractors, licensees).
 Enter and edit details about a contact (email, address, phone numbers, and licenses).
 The contacts database is unique. Users can merge duplicate records (often from data migration).

Calendar/Scheduler

View appointments and meetings on an Outlook style calendar.
 See many people's schedules simultaneously on one screen.
 Easily move appointments from one person to another by dragging and dropping.
 Bring in additional persons or equipment to an appointment.
 Integrate with Outlook via Exchange Server (option)

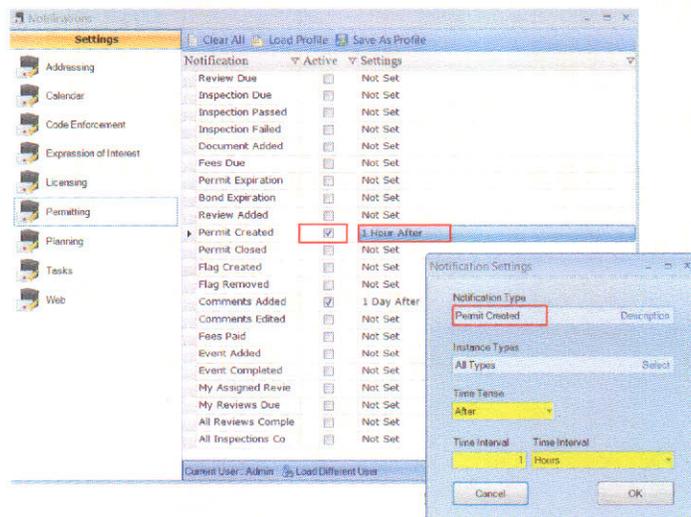
Document Management

Set up a standard file structure with folders and subfolders to classify documents, for example Applications, Drawings, Letters from External Agencies, etc.
 Classify documents as Active or Inactive, as Public or Private, etc.
 Drag and drop documents as a group from a directory on server or workstation to LAMA file structure associated with a permit, planning case, code incident, etc.
 Add documents created in LAMA automatically to the file structure.
 Use LAMA's own document manager or we can integrate with yours.
 Integrate with MS SharePoint (option).
 Integrate with other document management systems (Custom).



Communications Log

Keep track of calls from citizens regarding an incident, case or permit.
 Create a call-back notice.
 Create one of hundreds of possible flags (from flags that will prevent a permit from being issued, to ones that are advisory of a condition on the property, such as hazardous wastes.)



Notifications

Receive a notice from one of hundreds of Windows click events, such as that comments are due in “n” days, or a permit will be issued in “n” hours.
Get a notice on your phone as well as on your computer.

Cashiering and Payment Log

Record and view any fees and payments by event and with associated finance codes.
Add or modify a payment; Limit the ability to override a payment.
Issue a credit or void a payment.
See fees and payments by date, by department, by permit or case, etc.
Export a MS Excel spreadsheet to your Finance department or a holding area for their Finance software to consume, with or without edit.

Events

Use processing wizards to keep track of events or milestones, such as completion of Staff Review or Permit approval.
Establish rules between events, such as the event is to be completed within 30 days of another event.
Tie notices to events, such as notices must be given no more than 21 days before the event.
Add new events on a case-by-case basis.
Require events to be completed within a certain timeframe or the event is flagged.
Add a stop or hold to an event.
Add iterations of new events for resubmittals.
Add or remove reviewers to an event.
Add checklists to an event. Customize checklist to require the submittal of documents.

Users can place a **Stop** at any point in the process.

| Next | Ste | Event | Checkli | Comple | Stop | Date | Revie | Comment | Setting | User | L |
|------|-----|--------------------------|---------|-------------------------------------|------|------------|-------------------------------------|---------|-------------------------------------|-------|-------------------------------------|
| 1 | | Application Submitted | | <input checked="" type="checkbox"/> | | 03/25/2014 | | | <input checked="" type="checkbox"/> | Admin | <input checked="" type="checkbox"/> |
| 2 | | Application Review | | <input checked="" type="checkbox"/> | | 03/25/2014 | | | <input checked="" type="checkbox"/> | Admin | <input checked="" type="checkbox"/> |
| 3 | | Staff Review | | <input checked="" type="checkbox"/> | | 03/25/2014 | <input checked="" type="checkbox"/> | | <input checked="" type="checkbox"/> | Admin | <input checked="" type="checkbox"/> |
| 4 | | Permit Approved | | <input checked="" type="checkbox"/> | | 03/25/2014 | | | <input checked="" type="checkbox"/> | Admin | <input checked="" type="checkbox"/> |
| 5 | | Permit Issued | | <input checked="" type="checkbox"/> | | 03/25/2014 | | | <input checked="" type="checkbox"/> | Admin | <input checked="" type="checkbox"/> |
| 6 | | Certificate of Occupancy | | <input type="checkbox"/> | | 09/22/2014 | | | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |
| 7 | | Permit Finaled | | <input type="checkbox"/> | | 09/22/2014 | | | <input checked="" type="checkbox"/> | | <input type="checkbox"/> |

Lock and unlock a permit from future editing.

Permits

Navigate through user-friendly wizards to create a new permit or edit an existing one.



Create a new permit by cloning an existing one.

Keep track of countless pieces of information (“Details”) related to a permit, such as construction costs, square feet, number of bedrooms, etc.

Add new Details to a permit.

Create dropdown lists and combo boxes for data entry. Restrict editing to a list.

See only Details that need to be completed with a selected permit types.

Application Tracking

See *Inspections Below*

Code Incidents and Adjudication

Use a wizard to create a code incident.

Without leaving the wizard, schedule an inspection.

If it was inspected and a violation exists, go straight to creating a violation.

Select one or more violations from a classification tree, or enter a word or phrase and let LAMA find any applicable sections.

Select a violation and let LAMA select a fact pattern you might be encountering.

Apply a fact pattern and edit it.

Create new violations and new fact patterns.

Apply violations from the International Property Maintenance Code or a local code.

Take the default or schedule a date for reinspection.

Enter a communication from a citizen and create a call-back to complainant.

Add an Adjudication or Court Hearing and Appeal process with elements such as Summons and Complaint, Service of Process, Judge’s Findings, Orders or Judgments, Post Judgment Proceedings, Dispositions, etc.

Add Condemnation and Takings processes.

Inspections (included with Permitting, Code Incident, Planning and Licensing modules)

Track inspections and keep an inspection from being scheduled until another one has passed.

Generate a typical list of inspections associated with a particular case type.

Schedule inspections.

Create inspections not just in Permitting and Code Incidents, but also in Planning and Licensing.

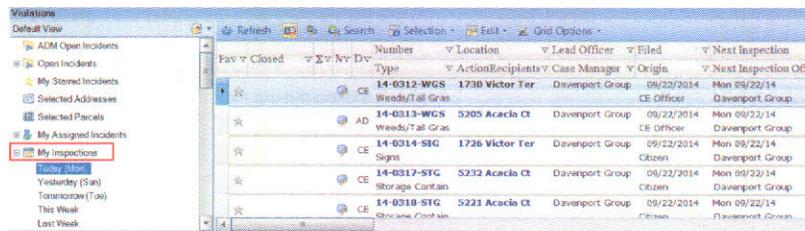
Move inspections from one inspector to another.

Get a reminder (notification) that an inspection is due tomorrow or next week, etc.

Enter results of an inspection.

Enter notes regarding an inspection, especially a failure. These notes to include checklists and code provisions from model, national and international codes, such as the International Residential Code,

the International Property Maintenance Code, the U. S. Food Code. Modify those templates to add fact patterns, edits to those codes, and local checklists and codes.



| Number | Location | Lead Officer | Filed | Next Inspection |
|-------------|-----------------|-----------------|------------|-----------------|
| 14-0312-WGS | 1730 Victor Ter | Davenport Group | 09/22/2014 | Mon 09/22/14 |
| 14-0313-WGS | 5205 Acacia Ct | Davenport Group | 09/22/2014 | Mon 09/22/14 |
| 14-0314-SIG | 1726 Victor Ter | Davenport Group | 09/22/2014 | Mon 09/22/14 |
| 14-0317-STC | 5232 Acacia Ct | Davenport Group | 09/22/2014 | Mon 09/22/14 |
| 14-0318-STG | 5221 Acacia Ct | Davenport Group | 09/22/2014 | Mon 09/22/14 |

Select an action type, such as Door Hanger, Verbal Notice, Summons and Complaint, Citation, etc. Or add your own type action.

Planning and Projects



Create a planning project with one or many cases, such as rezoning, special use, annexation, variance, etc.

Create a project that is engineering, CD, or administrative in nature, such as a street resurfacing, a bridge repair, CD housing rehabilitation project, or a capital facility plan. Add events for board reviews.

Keep track of countless pieces of information (“Details”) related to a project or planning case, such as number of dwelling units, gross floor area, setbacks, number of parking spaces, etc.

Let LAMA optimize the event timeline, and manually combine events with different timelines as necessary.

Split combined event schedules when a board delays review of one case type but moves forward on another.

Keep track of how long a case has been in municipality’s hands versus developer’s hands, or even boards’ hands.

Create permits from cases.

Keep boards’ comments and conditions separate from the administration’s comments.

Subdivision Process Tracking.

Licensing

Navigate through user-friendly wizards to create a new license or edit an existing one.

Create a new license by cloning an existing one.

Renew licenses with a single click and confirmation of new expiration date.

Keep track of countless pieces of information (“Details”) related to a license, such as contractor certifications, type license, seating capacity, etc.

Add new Details to a license.

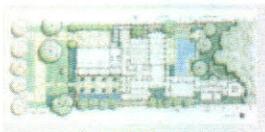
Create dropdown lists and combo boxes for data entry. Restrict editing to a list.

See only Details that need to be completed with a selected permit types.

Tie annual inspections to a single license, such as with rental housing, or with health inspections.

Create constructive licenses to manage and keep track of inspections, especially health inspections of restaurants, etc.

Plan and Development Review



Associate one or more contractors with a permit.

Have LAMA automatically check for the status of a license, insurance or other requirements, and warn or prevent the user if requirements are not met or about to expire.

Get a notification that a review is due.

Keep track of reviews. Require reviewers in other departments to make comments in staff review and post a status for the review within a set time.

Keep permit issuing authority from issuing a permit where a reviewer has indicated a status of denied.

Convert comments to conditions. Add conditions to a permit.

As a reviewer, create a comment template. Edit the template.

Add new comments from the template, and edit them on a case by case basis.

Add comments without using the template.

Generate a letter or other review document to send to the applicant, or a board.

Edit that document in MS Word, and post back to LAMA file structure.

Add and edit comments to pdf and many other document types using Bluebeam (option).

Compare versions of pdf submittals to determine changes using Bluebeam (option).



Public Web CRM (requires applicable Windows modules)

Submit an application and related information through a step-by-step process with easy to use web forms.

Automated persistence of incomplete applications. Incomplete applications can be accessed and edited by user at a later time.

Verify contractor registration online.

Navigate backwards and forwards through application steps with the navigation tool.

Sort, filter and manage applications.

Upload application documents, such as deed, plat of survey, affidavit, etc.

Print a document in the file.

Web agreements allow users to submit authorized e-signatures.

Customize web agreement in accordance with municipality's legal requirements.

Print application for personal records.

Request an inspection with dates and times.

Submit a complaint or request for services.

Check the status of a submission.

Interact with staff members.

Search public data by record number, name, address.

Clear interface – information color-coded by module with drill down feature for access to high level information.

Create a watch list.

Export data to MS Excel.

Limit or restrict access to sensitive information.

Pagination feature allows user to determine how many records per page which improves the performance of queries.

Make a payment.

Pay for multiple applications at one time.

Integration with desired secure payment processing application.

Track pending payments with shopping cart.

Automated email receipt/confirmation after application submittal.

Manage account information.

Define data access levels.

Password recovery.

Security for personal information.

Track applications and payments.

Customize web notifications in LAMA.

Customize email text and formatting with optional HTML formatting.

Chose notification conditions, including record status changed, record about to expire, contractor assigned, inspection completed.

Mobility



Use our Android tablet/phone app to route your inspections.

View details from your permit file on your server.

View documents association with inspections.

View contact information associated with inspections.

View Permit/Incident/Work Orders records associated with inspections

Schedule and create Work Orders and Incidents

Get optimized directions for daily inspection routes

Complete Inspections

- Upload Pictures
- Cite Code
- Email Inspection Reports
- Take Notes

Search for inspection records

- By location via Google Map View
- By keyword

Enter the results of an inspection, including correction items.

Integration with Other Modules

Right click on an address and see a history of permits, code incidents, planning projects, licenses, work orders, flags, journals entries, associated documents, etc.

Select one or more parcels and see all permits, code incidents, planning projects, licenses, work orders, infrastructure, etc.

Tie permits to planning cases.

Bonds and Fees

Track bonds, requests for draw-downs, and actions taken.

Associate bond documents with the bond entry.

Generate fees associated with details, such as constructions costs.

Process fees with simple or complex calculations (algorithms).

Process fees with are dependent on the presence or absence of GIS attributes, such as a special district, or wetlands, or combination of values, etc.

Post payments. Issue refunds.



Forms and Reports

Print a permit, inspection report, a Notice of Violation, or other form or report.

Edit or create a form or report in MS Word or MS Excel using “keywords” (words pre-programmed by Davenport and familiar to users of mail merge).

Select varying timeframes for reporting.

Auto generate a form or report by placing it on LAMA’s calendar.

Searches

See any permits ever applied for and filter on any number of variables, such as status, date, type.

Undertake advanced searches on any field in the database, including ones created by user.

Pick from over 50 pre-built queries in the query tree associated with a module.

Use the trees pre-built queries for searching for Open Permits, or those Created Last Week, or those with a particular status, such as Permit Issued.

Create your own query tree or add a query you created to the tree.

Quickly see “My Inspections” or “My Reviews Due.”

General

View history of every edit in LAMA (who, when, nature of the change.)

Tie log in to Active Directory.

Support and Help

Sit back and watch one of over a hundred videos on LAMA.

View our context sensitive help.

Look up and read a section in our 300+ page manual on using LAMA.

Request and participate in a web training video.

Submit a request on our eTicket site.

Call our help line and ask for help over the phone.

Exhibit J – Support and Maintenance Policy

Support and Maintenance Policy

Services

Support and Maintenance services include the following:

- Maintain the LAMA solution in good working order and properly functioning to handle its intended use.
- Provide customer with phone and email support in the use of LAMA solution, its components, and its configuration.
- Provide customer with superior level of support and confidence in both the software solution and our ability to provide timely and accurate resolution to any issues or questions.
- Provide customer with software bug fixes and any major updates of LAMA, including existing documentation, help materials, user manuals, and tutorials for new functionality.
- Provide customer with new data Reports at customer's request.
- Provide customer without an available ArcGIS Server instance with one update for any new Parcel, Ownership, and Address information.
- Provide customer, upon request, to one day of on-site services, subject to customer paying travel costs, which are a simple reimbursable.

Definitions

| Term | Definition |
|---------------|---|
| DG | The Davenport Group USA, Ltd |
| Client | The customer currently under a maintenance and support agreement with DG on behalf of whom the ticket was submitted |
| SR | Service Request |
| PM | The DG Project Manager for Client |
| SDC | The DG Software Division Chief |
| ADL | The DG Application Deployment Lead |
| LSS | Lead Support Staff |
| RTD | Required Ticket Details - Stage, Deployment Location, Release Version, etc. |

Terms of Service

- Client is to provide Davenport with VPN or equivalent form of remote access to DG Application and Web Servers and access to the production database.
- DG reserves the right and ability to patch and update the LAMA software applications.
- DG performs all database and application updates required by the software.
- Client is responsible for maintaining daily database and system backup policies and procedures.
- Client is responsible for maintaining server operating systems, network infrastructure, and network security.
- Client is required to designate as a point of contact a representative with decision-making authority.
- SRs are processed solely and exclusively through DG's eTicket system.
- Client help desk will provide first level support to Client's users of the Services
- Any new software modules implemented constitute a change in scope and may incur additional fees
- Any new data migration sources constitute a change in scope and may incur additional fees
- Any new 3rd party integration requirements constitute a change in scope and may incur additional fees
- Custom code not tested and accepted by DG is outside scope of this Agreement
- DG is granted local administrator access to DG Application and Web Servers.
- DG is granted *db_owner* and *db_backupoperator* to the DG's application databases.
- Client will provide and coordinate specifications for 3rd party integration from independent vendors and ensure a timely response to requests from Davenport.
- For new Report request, or modifications to an existing Report, Client agrees to provide notice to DG with the new report template in Excel at the time of the request.
- New Parcel, Owner, or Address update request, require 30 business days for DG to program, test, and deploy the data update.

Service Requests

Sources

Phone Calls. Phone calls that are received via our 800 number (800-640-0373) are routed throughout our organization and will be picked up and responded to by the next available person.

Calls placed by Client to an staff person's direct line or cell phone are not subject to the response times defined herein (Table 4.1). That individual may be out of the office, in a meeting, traveling, or unavailable, and will respond to Client at the first available opportunity.

Web Submissions. SR submissions via the eTicket website will be answered by the next available person or the LSS.

Email Submissions. SR emails sent directly to a staff person's email are not subject to the response times defined herein. However, the individual will use best effort to respond to the email within the provided response times defined in Table 4.1. If the individual is on-site with a Client, away from the office, in meetings, or otherwise unavailable, he or she will respond to Client at the first available opportunity.

Client Priority

Client will classify SRs into High, Medium and Low Priority. Clients are to reserve High Priority for SRs related to errors with existing functionality in the software solution that are preventing the Client from performing required daily activities. Low priority items are for issues that are not related to current fundamental functionality of the software or do not substantially affect the required daily use of the program. Examples of the later are a product enhancement request, the presence of a command button that is no longer working but doesn't prevent anyone from doing their work, or the mislabeling of a text box. Use the Client Priority level as an indication of the severity of the ticket.

Davenport Response

Responses to SRs submitted via the toll-free support line or eTicket website are to be provided to Client within 30 minutes (see Table 4.1). It is the responsibility of DG to categorize the SR according to Table 4.1.

All SRs submitted via the toll-free support line and ETicket website, between the hours of 7:00 AM CST and 7:00 PM CST, Monday through Friday, should be responded to in accordance with Table 4.1. High Priority SRs outside of those hours shall be addressed as expeditiously as practical. Other SRs outside of those hours should be handled immediately by the LSS at the start of the next business day.

It is the responsibility of the responder to create an eTicket for SRs where the Client has not created an eTicket.

Davenport Categorization

DG is responsible for reviewing the nature of the problem, the priority assigned by the client and determining how to classify the issue. Response times for SRs submitted via the toll-free support line or eTicket website are set out in Table 4.1.

The following classifications exist for categorizing SRs:

Table 4.1

| SR Category | Description | Response Time | Remedy Time* |
|-------------------------------|---|---------------|--------------|
| Bug Fix | | | |
| Critical (Substantial) | Errors in existing functions without a work-around which prevents the Client from performing required daily activities | 30 min | 4 hrs |
| Significant | Errors in existing functions of the solution which either have a work-around or do not prevent the Client from performing required daily activities | 30 min | 10 days |
| Minor | Error in existing functions which are neither Critical or Significant | 30 min | TBD |
| Configuration | Requests for changes to the current configuration of the implemented solution in the CLIENTs environment. | 30 min | TBD |
| Feature Request | Requests for additional functions, features, or enhancement to software or solution components | 30 min | TBD |
| Forms and Reports | New form or report request (errors in existing forms or reports are handled as Bug Fixes) | 30 min | 30 days |
| Documentation | Request for additional software documentation | 30 min | 30 days |
| Inquiry | A question about the software not related to an immediate action item request to DG. | 30 min | TBD |

*Best effort should be given to resolve or remedy the issue within the given timeframe.

DG responder is responsible for assigning the SR a Category.

Bug Fix

Until such time as a DG Categorization is assigned, the responder will stay on the call, or pass the call, with an explanation to one of our other tech staff with more expertise in the subject area.

Critical Bug Fix: This is top priority until the matter is resolved, or a workaround established. For Critical Bug Fixes under which DG has control and authority to remedy, best effort will be provided to resolve the issue within target timeframe and to stay on the SR until such time as a resolution is in place.

Significant Bug Fix: SRs identified as Significant are deemed a priority and receive best effort to identify an immediate path to resolution, taking precedence over Minor Bug Fix SRs.

Minor Bug Fix: Minor Bug Fixes shall be investigated and best effort provided to identify a path to resolution. Staff will attempt to resolve based on current resources, update schedules, and other SR priorities.

Note: If the SR is hardware related or related software not maintained by DG, the DG PM will consult with the Client to identify a path to resolution. These issues are typically referred to the Client's Information/Technology (IT) department or may require Client approval to resolve.

Configuration Requests

SRs involving configuration changes to the currently installed solution on the Client's environment are classified as a Configuration Request. A Configuration Request does not involve issues related to errors or new functions being added to the system. Examples of Configuration Requests are altering a case work flow, updating a fee calculation, or requiring new data entry points on a case. All configuration changes must be approved by the DG PM and Client PM. Substantial configuration change requests may incur additional costs.

Feature Requests

SRs will be classified as a Feature Request if a resolution will involve adding features or functions which are not currently part of the solution. SRs involving requests for future functionality are assigned to the DG PM. The PM coordinates with the SDC and ADL where they are prioritized and a determination made if they should be addressed and within what time frame. The PM, SDC, and ADL weigh several factors into consideration, including the impact and integration into the overall software design and architecture, the impact of the change on existing functions and clients, the documentation and training required to support the change, the development time required to implement, test, and deploy the change, and many more factors. No promises are made that a Feature Request will be implemented, or, similarly, will be implemented by a specific time. Although we have a schedule for releasing upgrades and determining what matters will be included, it is always possible that planned functionality may not pass final testing or might otherwise be deleted from a release at the last minute. Clients who desire Future Functionality are encouraged to enter into a contract with DG to add that functionality and not rely that it will be added at a future release.

Forms and Reports

Forms and Reports SRs are for the design of new forms, new reports, or the customization of an existing form or report. The Client has the responsibility to provide a Template at the time of the SR for any new form or report request. Forms and Reports SRs maybe subject to a \$200.00 Development and Design fee.

Documentation

SRs requesting new documentation on software or features therein may be subject to additional fees.

Inquiry

Inquiry-related SRs are typically questions and answers communicated through SRs on the eTicket site. These SRs are largely void of action items to be performed by DG.

Resolution

When a matter has been resolved, the Client will be notified that the SR has been resolved. Upon resolution, the SR may be closed or the DG may wait for a Client response. Please note that a Client response to an SR or SR notification will reopen a closed SR. DG will make a best effort to ensure the Client is comfortable and understands the resolution and/or any implications or conditions outlined in the SR resolution.

Escalation

In the event that the Client is unhappy with the progress being made on a SR, the matter may be referred to the SDC or CEO.

Revision Date: December 9, 2015

Effective Date: January 1, 2016

ORDINANCE NO. 2015-12-__

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT
TO ALLOW OUTDOOR ACTIVITIES AND OPERATIONS
(STORAGE TANK) IN THE I INDUSTRIAL ZONING DISTRICT
(BARD BRACHYTHERAPY, INC., 295 E. LIES ROAD)**

WHEREAS, Edward Zdunek, Safety, Facilities and Engineering Manager for Bard Brachytherapy, Inc., hereinafter referred to as the Petitioner, has petitioned the Village of Carol Stream for a Special Use Permit to allow for outdoor activities and operations in the form of an outdoor storage tank in the I Industrial Zoning District, as provided in Section 16-10-2(B)(14) of the Carol Stream Code of Ordinances, on the property legally described in Section 2 herein and commonly known as 295 E. Lies Road, Carol Stream, Illinois; and

WHEREAS, pursuant to Section 16-15-8 of the Carol Stream Code of Ordinances, the Combined Plan Commission/Zoning Board of Appeals at a regular meeting thereof, held a public hearing on the above petition on December 14, 2015, following proper legal notice of said public hearing, after which the Commission voted to recommend to the Mayor and Board of Trustees of the Village that a Special Use Permit be approved; and

WHEREAS, the Combined Plan Commission/Zoning Board of Appeals has filed its Findings and Recommendations regarding the Special Use Permit with the Mayor and Board of Trustees, and the Mayor and Board of Trustees have duly considered said Findings and Recommendations.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1:

The Mayor and Board of Trustees of the Village, after examining the Petition for a Special Use and the Findings and Recommendations of the Combined Plan Commission/Zoning Board of Appeals, have determined and find that the requested Special Use Permit:

1. Is deemed necessary for the public convenience at the location. *The proposed tank would allow for more efficient business operations, and would reduce the frequency of deliveries to the business, which will result in less truck traffic to the property.*

2. Will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort, or general welfare. *The liquid nitrogen tank will be fenced and secured from the public and would not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.*

3. Will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and

impair property values within the neighborhood. *With the tank being screened from the public right-of-way, there should be no impact to the use or enjoyment of properties in the immediate vicinity, or diminution or impairment to property values within the neighborhood.*

4. Will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district. *Surrounding properties are already developed. As such, there should be no impact on the normal and orderly development and improvement of surrounding properties.*

5. Will provide adequate utilities, access roads, drainage, and other important and necessary community facilities. *Adequate utilities, access roads, drainage and other public improvements are in place.*

6. Will conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Board of Trustees. *The proposal is expected to conform to all applicable codes and requirements.*

SECTION 2:

A Special Use Permit is hereby approved and granted, subject to the conditions set forth in Section 3, to allow an outdoor storage tank to be installed upon the real estate commonly known as 295 E. Lies Road, Carol Stream, Illinois, and legally described as follows:

LOT 3 IN THE THIRD RESUBDIVISION OF BLOCK 1, CAROL POINT BUSINESS CENTER, BEING A RESUBDIVISION OF PARTS OF THE SOUTHEAST ¼ OF SECTION 20, OF THE NORTHEAST ¼ OF SECTION 29, AND OF THE NORTHWEST ¼ OF SECTION 28, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED MARCH 12, 1997, AS DOCUMENT R97-034917, IN DUPAGE COUNTY, ILLINOIS.

SECTION 3:

The approval of the Special Use Permit for an outdoor storage tank granted in Section 1 herein is subject to the tank and property generally being designed and maintained in accordance with the attached Site Plan (Exhibit A), prepared by Cornerstone Architects, Ltd., 1152 Spring Lake Drive, Itasca, Illinois, 60143, and the Nitrogen Tank Detail Plan (Exhibit B-1) prepared by Airgas, and in accordance with the following conditions:

1. That the proposed fence must match the color and type of the existing fence on the property and that no signs or graphics may be painted or installed on the fence except for signs or placards required by law;
2. That wheel stops must be installed in three parking spaces in front (west) of the tank storage area, and that bollards must also be installed between the parking spaces and the tank storage area, with the bollards being integrated into the design of the fence enclosing the storage tank, if possible;

3. That three six-foot tall evergreen trees must be installed on the south side of the fence and one deciduous tree must be installed at a location to be determined by the Community Development Director or his or her designee;
4. That any dead or diseased tree on the property must be removed and replaced with a similar type of tree (i.e. shade, ornamental or evergreen), and that all landscape materials must be maintained in a neat and healthy condition, with dead or dying materials being replaced on an annual basis;
5. That the insulation pipe delivering the liquid nitrogen from the tank into the building shall be subject to appearance review by staff at the time of building permit application; and
6. That the site must be maintained and the business must be operated in accordance with all State, County and Village codes and regulations.

SECTION 4:

This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form, provided, however, that this Ordinance is executed by the owners or such other party in interest, consenting to and agreeing to be bound by the terms and conditions contained within this Ordinance. Such execution and delivery to the Village shall take place within sixty (60) days after the passage and approval of this Ordinance or within such extension of time as may be granted in the discretion of the corporate authorities, by motion.

SECTION 5:

The failure of the owner or other party in interest, or a subsequent owner or other party in interest, to strictly comply with the terms and conditions of this Ordinance, after execution of this Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permit after notice and public hearing in accordance with the procedures required by the Carol Stream Code of Ordinances.

PASSED AND APPROVED THIS 21st DAY OF DECEMBER, 2015.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr. Mayor

ATTEST:

Laura Czarnecki, Village Clerk

I, _____, being the owner/party in interest of the property legally described in this ordinance, do hereby accept, concur, and agree to develop and use the subject property in accordance with the terms and conditions of this Ordinance, and I understand that if I do not do so, I am subject to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permit.

Date

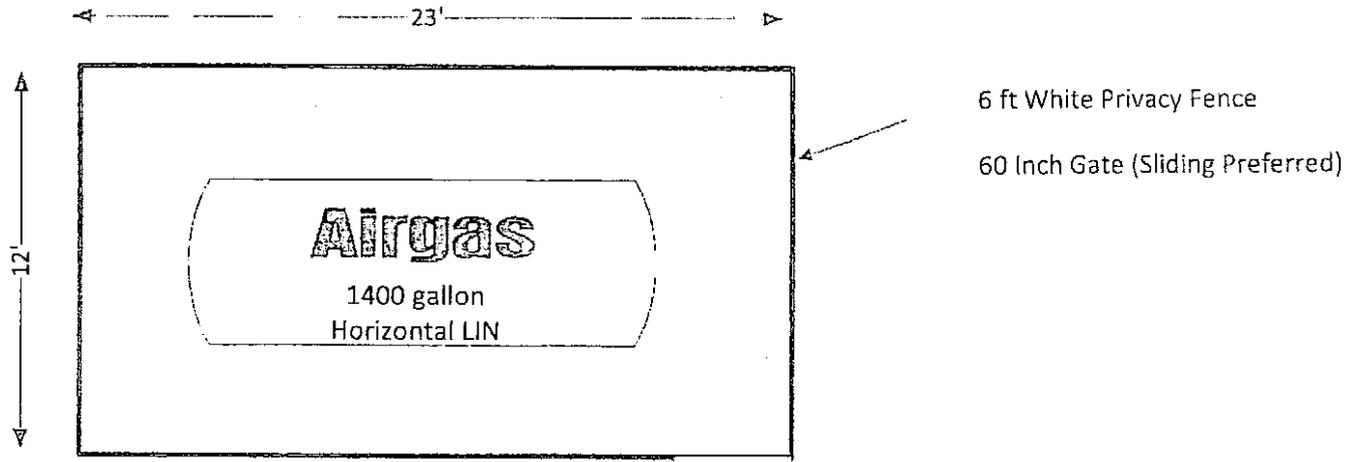
Owner/Party In Interest

Bard Brachytherapy
295 E. Lies Road
Carol Stream, IL. 60188

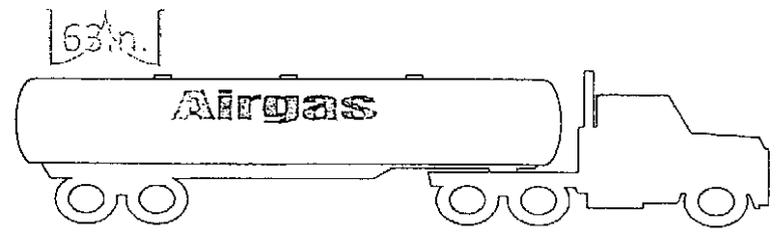
Airgas

Reference Only

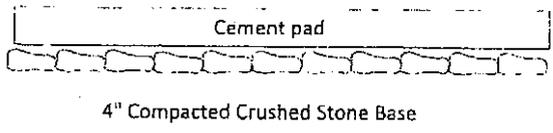
Horizontal tank



Main Tank Pad:
Concrete: 4000psi @28days
2000PSF Soil Minimum
Pour (1) 12' x 23' x 8" Thick Tank Pad
Bottom: # 6 Bars @ 8" OC Long Way
 # 6 Bars @ 11" OC Short Way
Top: None
With a 3" Bottom Clearance over
4" of Compacted Crushed Stone



Work This Drawing With:
PIP1 – Pad Installation Procedure



NOTE:
NFPA 99 Section
5.1.3.4.13.3 States
Allowance for at least
3'-0" of clearance
around storage
container,
vaporizer(s) and
pressure regulating
manifold for system
maintenance and
operation.

Exhibit B1

Village of Carol Stream
Interdepartmental Memo

DATE: December 18, 2015

TO: Mayor Frank Saverino
Village Board of Trustees
Joseph E. Breinig, Village Manager

FROM: Christopher Oakley, Asst. to the Village Manager

RE: Cool DuPage Municipal Charter Member Request

On September 11, 2012, the DuPage County Board adopted a resolution to establish a Cool DuPage environmental consortium for the purpose of reducing aggregate greenhouse gas generation county-wide from its homes, governments, businesses, industries and non-governmental organizations. The two-fold objective of this effort are to collectively reduce energy consumption and promote improved energy efficiency across all sectors and in so doing, improve the overall ambient air quality in our monitoring area. These objectives are detailed in the DuPage Energy Conservation & Air Quality Improvement which was adopted by the DuPage County Board on April 15, 2015. This inaugural plan covers a 15 year period with targeted greenhouse gas reduction goals of 10% by 2020 and 20% by 2030.

A comprehensive Energy & Emissions profile was conducted in 2007 by Elevate Energy DuPage whose baseline measures serve as the foundation for this plan and its target GHG reduction goals. In 2007, the baseline GHG concentration across all key sectors in the county was 16.55 million metric tons which is the equivalent of the annual carbon dioxide emitted by 3.48 million passenger vehicles or that of 1.51 million single-family homes. In successfully achieving the target GHG reduction goals under this plan, the estimated savings to residents and businesses are projected to reach \$100 annually.

To formalize our participation in this consortium, DuPage County has drafted a model partnership resolution which is attached for the Village's Board consideration at their upcoming December 21st regular meeting. Communities which adopt the partnership resolution are asked to actively work with DuPage County toward meeting the goals and enacting the strategies set forth in the plan. In joining this consortium as a charter member, the Village's participation is voluntary and its energy conservation efforts are those which it would otherwise undertake as a matter of operational protocol and not be considered a financial mandate. As part of this partnership, DuPage County has committed to providing complimentary technical assistance requested to undertake our ongoing or new planned conservation efforts which will include helping to identify and secure funding resources through the various funding assistance agencies such as Illinois Energy Now, the Univ. of Illinois Smart Energy Design Assistance Center (SEDAC), the Illinois Clean Energy Foundation as well as the Illinois Science & Technology Coalition (ITSC) to name a few.

RESOLUTION NO. _____

**ACCEPTANCE OF COOL DUPAGE INITIATIVE AND GOALS AS A CHARTER COMMUNITY
IN PARTNERSHIP WITH DUPAGE COUNTY**

WHEREAS, the Village of Carol Stream and DuPage County are seeking common goals under the April 14, 2015 DuPage County Energy Conservation and Air Quality Improvement Plan; and

WHEREAS, it is the goal of Cool DuPage to reduce greenhouse gas emissions by 10% countywide by 2020 and 20% by 2030 based on the baseline measures referenced in the 2012 DuPage Energy and Emissions Profile; and

WHEREAS, the Village of Carol Stream endeavors to reduce resident and business' energy costs while improving air quality and determines that it is in the community's best interest to undertake such activities that improve air quality and reduce energy consumption; and

WHEREAS, the Village of Carol Stream has reviewed the DuPage County Energy Conservation and Air Quality Improvement Plan and recommends approval and adoption of this resolution to provide leadership and limited financial support to the extent budgetary resources are available and authorized to work towards the goals and strategies set forth in the aforementioned plan; and

WHEREAS, the Village will strive to achieve the baseline energy-efficiency recommendations provided by Cool DuPage within its municipal buildings and facilities; and

WHEREAS, DuPage County, under the auspices of Cool DuPage will assist the Village with appropriate technical assistance to reach baseline recommendations and goals established in the DuPage County Energy Conservation and Air Quality Improvement Plan.

NOW, THEREFORE BE IT RESOLVED THAT, THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS; as follows:

SECTION 1: That the Village will provide reasonable partnership support as a Charter Community Member of the Cool DuPage organization to assist in meeting the greenhouse gas emissions target reductions for 2020 and 2030.

SECTION 2: This resolution shall be in full force and effect from and after its passage as provided by law.

PASSED AND APPROVED THIS 21st DAY of DECEMBER, 2015

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk



DUPAGE COUNTY

COOL DUPAGE

JOIN THE COOL DUPAGE EFFORT

DuPage County invites residents, businesses and government agencies to join the Cool DuPage effort to reduce energy consumption. By working together, we can help DuPage County become more energy efficient and reduce greenhouse gas emissions.

The Cool DuPage effort originated as part of the Sierra Club's nationwide Cool Counties initiative to reduce greenhouse gas emissions.

DuPage has set a goal to reduce emissions levels 10% by 2020 and 20% by 2030.

The countywide impact of this effort equates to the elimination of more than 250 million gallons of gasoline emissions.

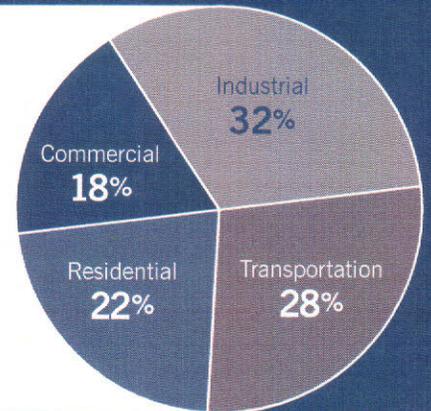
By participating in Cool DuPage, households could see an average annual savings of \$180 with a 10 percent reduction in energy consumption and nearly \$360 at the 20 percent reduction target. Businesses fare even better with a potential annual savings of up to \$120,000 for a 500,000 square foot office building.

EVERYONE COUNTS! All sectors use energy and play an integral role in impacting DuPage greenhouse gas emissions.



BREAKDOWN OF U.S. ENERGY CONSUMPTION BY SECTOR

Source: U.S. Energy Information Administration, Monthly Energy Review table 2.1 (May 2014) Preliminary data for 2013 



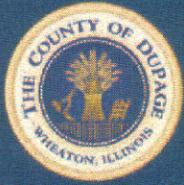
Daniel J. Cronin

DuPage County Board Chairman

DuPage County
Green Government Council

To join the Cool DuPage effort visit
www.dupageco.org/cooldupage





DUPAGE COUNTY

COOL DUPAGE

TOGETHER WE CAN MAKE A DIFFERENCE



Household Energy Saving Tips

- Turn lights off when not in use or install occupancy sensors
- Use more energy efficient lighting, such as compact fluorescent (CFL) bulbs or LED bulbs
- Install and use a programmable thermostat
- Check and improve attic insulation to no less than R-49 rating
- Apply weather stripping to exterior doors
- Insulate water pipes and water heater
- Wash laundry in cold water and hang dry
- Plant trees on the southwest side of the house
- Purchase or rent ENERGY STAR appliances
- Carpool or use public transportation
- Visit DuPage County's GOBIKE mapping tool at <http://gobike.dupageco.org> to find walkable, bikeable routes to any location in the County

Business Energy Saving Tips

- Complete an energy assessment through a private company, utility or non-profit
- Use the U.S. Department of Energy's Building Performance Database to see how your building compares
- Pursue U.S. EPA's ENERGY STAR building certification by using their PortfolioManager® tool that assists business with managing energy and water use while tracking greenhouse gas emissions: ENERGYSTAR.gov
- Re-optimize your commercial building
- Receive rebates for improving vehicle performance through Illinois Green Fleets: Illinoisgreenfleets.org
- Encourage carpooling! Designate carpool parking
- Incentivize employees to use public transportation
- Review your campus for access to bus routes



JOIN THE
COOL DUPAGE EFFORT.

Visit www.dupageco.org/cooldupage
for more energy saving solutions,
incentives, rebates
and other opportunities.



Waste, Recycling and Green Initiatives

Waste, Recycling and Energy Home

Upcoming Events

Community Gardens

Cool DuPage

Residential

[Small Business](#)

Commercial/Industrial

Government

Transportation

Join the Effort

DuPage Energy Plan

DuPage Campus Sustainability

Environmental Education

EPA Complaint Form

External Links & Resources

Green Buildings

Green Government Council

Green Grid

Policies and Progress Report

Recycling

Reducing Air Pollution

Rx Box Program

Sustainability Seminar

Waste

Water Conservation Program

Government

DuPage County invites residents, businesses and government agencies to join the Cool DuPage effort to reduce energy consumption. By working together, we can help DuPage County reduce greenhouse gases through big and small changes.

Energy Efficiency for Government Entities

- One of the easiest and cost-effective ways for Government Entities to become more energy efficient is to replace old incandescent lighting with LED lighting. This reduces energy consumption, improves lighting quality and provides an immediate electricity savings. Another great way to lower energy bills is by installing occupancy sensor that will only illuminate areas when occupied.
- Have a professional perform an Energy Assessment to determine what areas, such as: insulation, air sealing, windows, roofs, heating, venting and air conditioning, need to be improved or replaced. Choose ENERGY STAR certified whenever possible when replacing products.
- Incorporating a Native garden is a great way to reduce maintenance as well as provide a beautiful landscape for employees and guests to enjoy. Native plants decrease pollutants, require less watering and maintenance, reduce emissions and attract crucial pollinators, mosquito predators, butterflies, birds and dragonflies.

Funding Opportunities

Government entities should take advantage of energy efficiency incentive programs and funding in Illinois. The [Illinois Department of Commerce & Economic Opportunity](#) offers an Illinois Energy Now public sector funding program.

Tax Incentives, Rebates & Brochures

- [ENERGY STAR](#)
- [SEDAC](#)
- [ISTC](#)
- [Illinois Clean Energy](#)
- [MEEA](#)
- [Morton Arboretum](#)
- [Drive Clean Chicago E-Truck Voucher Incentive Program](#)

Case Studies

- [Middleton-Cross Plains School District](#)
- [Woodland Primary School](#)
- [Adlai E. Stevenson High School](#)
- [University of Hawaii Community Colleges](#)

Cool DuPage



Join the Effort

Join the Effort

Contact Us

Phone:
630-407-6700

Fax:
630-407-6702

Office Hours:
8 a.m. - 4:30 p.m.
Monday - Friday

Email:
recycle@dupageco.org



Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: William N. Cleveland, Assistant Village Engineer 
DATE: December 16, 2015
RE: Local Agency Agreement for Federal Participation –
Lies Road LAFO Project –Kuhn Road to County Farm Road

An agreement needs to be executed between the Village and the Illinois Department of Transportation, acting in accordance with the Federal Highway Administration's policies and procedures. This agreement establishes guidelines for the contract and funding of the project and needs to be approved by resolution.

The current cost estimate for construction is \$531,000, of which 55% (\$292,050) is from FHWA funding and 45% (\$238,950) is from local funding. Actual costs will be used in the final division of cost for billing and reimbursement based on the defined 55/45 split.

By execution of the Agreement, the Village is indicating sufficient funds have been set aside to cover the local share of the project cost and additional funds will be appropriated, if required, to cover the Village's total cost. IDOT will bid the project, award the contract, and pay contractor invoices. Upon completion of all documentation, IDOT will invoice the Village our proportionate share. IDOT's final invoice could be sent one or two years after completion of the project.

Engineering staff therefore recommends the agreement and resolution be approved and be signed by the Mayor and returned to IDOT for final processing.

Cc: James T. Knudsen, Director of Engineering Services
Jon Batek, Finance Director
Adam Frederick, Civil Engineer II
Phil Modaff, Director of Public Works

RESOLUTION NO.

RESOLUTION APPROVING A LOCAL AGENCY AGREEMENT FOR FEDERAL PARTICIPATION WITH THE STATE OF ILLINOIS AND THE VILLAGE OF CAROL STREAM APPROPRIATING FUNDS FOR THE LIES ROAD LOCAL AGENCY FUNCTIONAL OVERLAY (LAFO)

WHEREAS, The Village of Carol Stream has determined that there is a need to replace the asphalt surface on Lies Road to improve safety along the road; and

WHEREAS, said project has been approved by the Illinois Department of Transportation to receive Federal Surface Transportation Program (STP) Funds for 55% of Construction costs; and

WHEREAS, in order to obtain federal funding of local highway improvements, the Village of Carol Stream is required, under Illinois Department of Transportation policies, to enter into an agreement for the funding of said local improvements; and

WHEREAS, the attached intergovernmental agreement between the State of Illinois and the Village of Carol Stream defines the Local Agency participation in the improvement and the estimated local share of the cost of the improvement, said agreement attached hereto and hereby made a part hereof.

NOW, THEREFORE BE IT RESOLVED, by the Village Board of Carol Stream, Illinois, that the attached intergovernmental agreement is hereby approved and that there is hereby appropriated the sum of two hundred and thirty eight thousand, nine hundred and fifty dollars (\$238,950) from the Village Capital Projects Fund; and

BE IT FURTHER RESOLVED, that this project is hereby designated as Section 15-00062-00-RS; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute said Agreement.

PASSED AND APPROVED THIS 21st DAY OF DECEMBER, 2015.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

| | | | | | |
|---|--|---------------------|-------------------------------|----------------|------------------|
|  Illinois Department of Transportation Local Public Agency Agreement for Federal Participation | Local Public Agency Village of Carol Stream | State Contract X | Day Labor | Local Contract | RR Force Account |
| | Section 15-00062-00-RS | Fund Type STU | ITEP, SRTS, or HSIP Number(s) | | |
| Construction | | Engineering | | Right-of-Way | |
| Job Number | Project Number | Job Number | Project Number | Job Number | Project Number |
| C-91-098-16 | M-4003(606) | | | | |

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA", and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA, approved by the STATE and the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

Location

Local Name Lles Road Resurfacing Route FAU 1375 Length 0.53
 Termini County Farm Road to Kuhn Road

Current Jurisdiction Village of Carol Stream TIP Number 08-13-0024 Existing Structure No _____

Project Description

Project consists of milling and resurfacing, Class D patches, curb and gutter removal and replacement, sidewalk ramp replacement to meet ADA requirements, pavement markings, and collateral work.

Division of Cost

| Type of Work | STU | % | % | LPA | % | Total |
|--------------------------------|-------------------|-------|-----|-------------------|---------|-------------------|
| Participating Construction | 292,050 | (*) | () | 238,950 | (BAL) | 531,000 |
| Non-Participating Construction | () | () | () | () | () | |
| Preliminary Engineering | () | () | () | () | () | |
| Construction Engineering | () | () | () | () | () | |
| Right of Way | () | () | () | () | () | |
| Railroads | () | () | () | () | () | |
| Utilities | () | () | () | () | () | |
| Materials | () | () | () | () | () | |
| TOTAL | \$ 292,050 | | | \$ 238,950 | | \$ 531,000 |

Maximum FHWA (STU) participation 55% not to exceed \$292,050.

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

Local Public Agency Appropriation

By execution of this Agreement, the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum (**required for State-let contracts only**)

Method of Financing (State Contract Work Only)

METHOD A---Lump Sum (80% of LPA Obligation) _____
 METHOD B--- _____ Monthly Payments of _____ due by the _____ of each successive month.
 METHOD C---LPA's Share Balance divided by estimated total cost multiplied by actual progress payment.

(See page two for details of the above methods and the financing of Day Labor and Local Contracts)

Agreement Provisions

THE LPA AGREES:

- (1) To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, and the **STATE** and the **FHWA**, if required.
- (2) To provide for all utility adjustments, and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Agency Highway and Street Systems.
- (3) To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
- (4) To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, an addendum is required.
- (5) To maintain or cause to be maintained, in a manner satisfactory to the **STATE** and the **FHWA**, the completed improvement, or that portion of the completed improvement within its jurisdiction as established by addendum referred to in item 4 above.
- (6) To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- (7) To maintain, for a minimum of 3 years after final project close-out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the department; and the **LPA** agrees to cooperate fully with any audit conducted by the Auditor General and the **STATE**; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the **STATE** for the recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- (8) To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- (9) To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
- (10) (State Contracts Only) That the method of payment designated on page one will be as follows:
 - Method A - Lump Sum Payment. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LPA**'s estimated obligation incurred under this Agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.
 - Method B - Monthly Payments. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE**, a specified amount each month for an estimated period of months, or until 80% of the **LPA**'s estimated obligation under the provisions of the Agreement has been paid, and will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.
 - Method C - Progress Payments. Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA**'s share of the construction cost divided by the estimated total cost, multiplied by the actual payment (appropriately adjusted for nonparticipating costs) made to the contractor until the entire obligation incurred under this Agreement has been paid.Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C, shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to **LPA** on this or any other contract. The **STATE**, at its sole option, upon notice to the **LPA**, may place the debt into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.
- (11) (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to construct the complete project.
- (12) (Preliminary Engineering) In the event that right-of-way acquisition for, or actual construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.
- (13) (Right-of-Way Acquisition) In the event that the actual construction of the project on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this Agreement.

- (14) (Railroad Related Work Only) The estimates and general layout plans for at-grade crossing improvements should be forwarded to the Rail Safety and Project Engineer, Room 204, Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois, 62764. Approval of the estimates and general layout plans should be obtained prior to the commencement of railroad related work. All railroad related work is also subject to approval by the Illinois Commerce Commission (ICC). Final inspection for railroad related work should be coordinated through appropriate IDOT District Bureau of Local Roads and Streets office.
- Plans and preemption times for signal related work that will be interconnected with traffic signals shall be submitted to the ICC for review and approval prior to the commencement of work. Signal related work involving interconnects with state maintained traffic signals should also be coordinated with the IDOT's District Bureau of Operations.
- The LPA is responsible for the payment of the railroad related expenses in accordance with the LPA/railroad agreement prior to requesting reimbursement from IDOT. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets office.
- Engineer's Payment Estimates shall be in accordance with the Division of Cost on page one.
- (15) And certifies to the best of its knowledge and belief its officials:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - (d) have not within a three-year period preceding the Agreement had one or more public transactions (Federal, State, local) terminated for cause or default.
- (16) To include the certifications, listed in item 15 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
- (17) (State Contracts) That execution of this agreement constitutes the LPA's concurrence in the award of the construction contract to the responsible low bidder as determined by the STATE.
- (18) That for agreements exceeding \$100,000 in federal funds, execution of this Agreement constitutes the LPA's certification that:
- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement;
 - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;
 - (c) The LPA shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (19) To regulate parking and traffic in accordance with the approved project report.
- (20) To regulate encroachments on public right-of-way in accordance with current Illinois Compiled Statutes.
- (21) To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with current Illinois Compiled Statutes.
- (22) To complete this phase of the project within three (3) years from the date this agreement is approved by the STATE if this portion of the project described in the Project Description does not exceed \$1,000,000 (five years if the project costs exceed \$1,000,000).
- (23) To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months.
- To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the STATE within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- (24) The LPA will submit supporting documentation with each request for reimbursement from the STATE. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fee invoice, progress report, and personnel and direct cost summaries and other documentation supporting the requested reimbursement amount (Form BLRS 05621 should be used for consultant invoicing purposes). LPA invoice requests to the STATE will be submitted with sequential invoice numbers by project.

The LPA will submit to the STATE a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of this phase of the improvement or from the date of the previous invoice, which ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed.

- (25) The LPA shall provide the final report to the appropriate STATE district within twelve months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- (26) (Single Audit Requirements) That if the LPA expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. LPAs expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the STATE (Office of Finance and Administration, Audit Coordination Section, 2300 South Dirksen Parkway, Springfield, Illinois, 62764), within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year. The CFDA number for all highway planning and construction activities is 20.205.

Federal funds utilized for construction activities on projects let and awarded by the STATE (denoted by an "X" in the State Contract field at the top of page 1) are not included in a LPA's calculation of federal funds expended by the LPA for Single Audit purposes.

- (27) That the LPA is required to register with the System for Award Management or SAM (formerly Central Contractor Registration (CCR)), which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/portal/public/SAM/#1>.

The LPA is also required to obtain a Dun & Bradstreet (D&B) D-U-N-S Number. This is a unique nine digit number required to identify subrecipients of federal funding. A D-U-N-S number can be obtained at the following website: <http://fedgov.dnb.com/webform>.

THE STATE AGREES:

- (1) To provide such guidance, assistance and supervision and to monitor and perform audits to the extent necessary to assure validity of the LPA's certification of compliance with Titles II and III requirements.
- (2) (State Contracts) To receive bids for the construction of the proposed improvement when the plans have been approved by the STATE (and FHWA, if required) and to award a contract for construction of the proposed improvement, after receipt of a satisfactory bid.
- (3) (Day Labor) To authorize the LPA to proceed with the construction of the improvement when Agreed Unit Prices are approved, and to reimburse the LPA for that portion of the cost payable from Federal and/or State funds based on the Agreed Unit Prices and Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (4) (Local Contracts) For agreements with Federal and/or State funds in engineering, right-of-way, utility work and/or construction work:
- (a) To reimburse the LPA for the Federal and/or State share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payment by the LPA;
- (b) To provide independent assurance sampling, to furnish off-site material inspection and testing at sources normally visited by STATE inspectors of steel, cement, aggregate, structural steel and other materials customarily tested by the STATE.

IT IS MUTUALLY AGREED:

- (1) Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
- (2) That this Agreement and the covenants contained herein shall become null and void in the event that the FHWA does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this Agreement.
- (3) This Agreement shall be binding upon the parties, their successors and assigns.
- (4) For contracts awarded by the LPA, the LPA shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT – assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The LPA shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT – assisted contracts. The LPA's DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the STATE may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for

enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.). In the absence of a USDOT – approved LPA DBE Program or on State awarded contracts, this Agreement shall be administered under the provisions of the STATE's USDOT approved Disadvantaged Business Enterprise Program.

- (5) In cases where the STATE is reimbursing the LPA, obligations of the STATE shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
- (6) All projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application.

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this Agreement.

Number 1- Location Map, Number 2 – LPA Appropriation Resolution

(Insert Addendum numbers and titles as applicable)

The LPA further agrees, as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this Agreement and all Addenda indicated above.

APPROVED

Local Public Agency

APPROVED

State of Illinois
Department of Transportation

Name of Official (Print or Type Name)

Randall S. Blankenhorn, Secretary Date

Title (County Board Chairperson/Mayor/Village President/etc.)

By: _____
Aaron A. Weatherholt, Deputy Director of Highways Date

(Signature) Date

Omer Osman, Director of Highways/Chief Engineer Date

The above signature certifies the agency's TIN number is
36-2510906 conducting business as a Governmental
Entity.

William M. Barnes, Chief Counsel Date

DUNS Number 051080190

Jeff Heck, Chief Fiscal Officer (CFO) Date

NOTE: If the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager
FROM: Ann Delort, Administration Secretary 
DATE: December 8, 2015
RE: 2016 Raffle License Application - American Legion Post 76

The American Legion Post 76 has submitted a Raffle License Application for their 2016 annual license to conduct weekly raffles at their hall.

They have paid the annual license fee of \$100. The application, Certificate of Liability Insurance and the Articles of Incorporation are available for viewing in the Clerk's office.

The American Legion is a not-for-profit organization with proceeds from the raffles donated to various local charities, scouts and ball teams, which benefit the residents of the Village of Carol Stream.

Please place this on the agenda for Monday, December 21, 2015 for the Board's review and approval of the raffle license. No waiver of raffle or fidelity bond fees is being requested.

Thank you,

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

AGENDA ITEM
L-1 12.21.15

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--|-----------------|-----------------------|----------------------------|---------------------|-----------------------|
| 1ST AYD CORPORATION | | | | | |
| DEGREASE,LUBE,SEALANT | 331.52 | 01696200-53317 | OPERATING SUPPLIES | 734489 | |
| | <u>331.52</u> | | | | |
| 1ST CHOICE EQUIPMENT, LLC | | | | | |
| EXCAVATOR RENTAL- NOVEMBER | 260.00 | 04201600-52264 | EQUIPMENT RENTAL | RSA000291-1 | |
| | <u>260.00</u> | | | | |
| A T & T | | | | | |
| PWC FAX LINE DEC/15 | 9.02 | 01652800-52230 | TELEPHONE | 0515689283001 12/15 | |
| | <u>9.02</u> | | | | |
| A-1 AIR COMPRESSOR CORP. | | | | | |
| SILENCER | 43.00 | 01670400-53350 | SMALL EQUIPMENT EXPENSE | 0246936 | |
| | <u>43.00</u> | | | | |
| ACCESS ONE | | | | | |
| SERV FOR DEC/2015 | 2,428.18 | 01590000-52230 | TELEPHONE | 1644831 12/1/15 | |
| | <u>2,428.18</u> | | | | |
| AED SUPERSTORE | | | | | |
| AED BATTERY | 374.00 | 01600000-53350 | SMALL EQUIPMENT EXPENSE | 209558 | |
| | <u>374.00</u> | | | | |
| AJD CONCRETE CONSTRUCTION CORP | | | | | |
| EMERC CONCRETE WORK | 600.00 | 01670300-52272 | PROPERTY MAINTENANCE | 2015-0225 | |
| EMERC CONCRETE WORK | 1,650.00 | 04201600-52286 | PAVEMENT RESTORATION | 2015-0225 | |
| | <u>2,250.00</u> | | | | |
| ALEXANDER EQUIPMENT COMPANY INC | | | | | |
| RICHIE M HELMET/CHAPS | 268.65 | 01670700-53317 | OPERATING SUPPLIES | 118302 | |
| | <u>268.65</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|-----------------------------|-----------------|-----------------------|----------------------------|--------------------|-----------------------|
| AMAZON.COM | | | | | |
| BIB OVERALLS - PAUL | 104.99 | 01696200-53324 | UNIFORMS | 2328254 | |
| DIGITAL ANTENNA | 22.99 | 01662700-53317 | OPERATING SUPPLIES | 2369066-1 | |
| DOOR STOPS | 9.99 | 01662700-53317 | OPERATING SUPPLIES | 2369066 | |
| EMERGENCY TOOLS | 51.43 | 01662700-53317 | OPERATING SUPPLIES | 3543417 | |
| FILE LABELS | 5.50 | 01662600-53314 | OFFICE SUPPLIES | 1137847 | |
| FILE LABELS | 6.84 | 01662600-53314 | OFFICE SUPPLIES | 3705842 | |
| FILE LABELS | 8.82 | 01662600-53314 | OFFICE SUPPLIES | 0573857 | |
| FILE LABELS | 11.40 | 01662600-53314 | OFFICE SUPPLIES | 8517028 | |
| JACKET - PAUL | 109.99 | 01696200-53324 | UNIFORMS | 1874650 | |
| PATROL RIFLE LIGHTS | 142.00 | 01662700-53323 | WEAPONS | 4232251-2 | |
| PATROL RIFLE LIGHTS | 146.85 | 01662700-53323 | WEAPONS | 4232251 | |
| PATROL RIFLE LIGHTS | 146.85 | 01662700-53323 | WEAPONS | 4232251-1 | |
| PATROL RIFLE LIGHTS | 598.50 | 01662700-53323 | WEAPONS | 4676229 | |
| PHONE ACCESSORIES | 61.80 | 01664700-53317 | OPERATING SUPPLIES | 0895423 | |
| TREELIGHTING PHOTO | 19.47 | 01750000-52291 | MISC EVENTS/ACTIVITIES | 9009063 | |
| TREELIGHTING PHOTO | 66.75 | 01750000-52291 | MISC EVENTS/ACTIVITIES | 8522629 | |
| TV MOUNTING BRACKET | 15.99 | 01662700-53317 | OPERATING SUPPLIES | 0009053 | |
| | 1,530.16 | | | | |
| AMER PLANNING ASSN | | | | | |
| 2016 MEMB SWATI | 200.00 | 01640100-52234 | DUES & SUBSCRIPTIONS | 199454-15104 | |
| | 200.00 | | | | |
| AMERICAN FIRST AID | | | | | |
| EYE WASH STATION | 77.30 | 01670100-53317 | OPERATING SUPPLIES | 30501 | |
| FIRST AID -NOV/15 | 59.95 | 01590000-53317 | OPERATING SUPPLIES | 30180 | |
| FIRST AID SUPPL OCT | 19.84 | 01670100-53317 | OPERATING SUPPLIES | 29202 | |
| FIRST AID SUPPL OCT | 96.42 | 01590000-53317 | OPERATING SUPPLIES | 29127 | |
| | 253.51 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--|------------------|-----------------------|---|--------------------|-----------------------|
| AMERICAN LEGAL PUBLISHING CORP | | | | | |
| ANNUAL FEE FOR 2016 | 375.00 | 01580000-52253 | CONSULTANT | 0108026 | |
| CODIFICATION NOV/2015 | 210.00 | 01580000-52253 | CONSULTANT | 0107831 | |
| | <u>585.00</u> | | | | |
| AMERICAN MESSAGING | | | | | |
| SSU PAGERS-NOV | 26.43 | 01662500-52243 | PAGING | U1113407PK | |
| | <u>26.43</u> | | | | |
| APPLIED ECOLOGICAL SERVICES INC | | | | | |
| APPL OF POLINAOR MEADOW MIX | 10,661.40 | 01670400-52272 | PROPERTY MAINTENANCE | 32057 | 20160022 |
| | <u>10,661.40</u> | | | | |
| AUTO TRUCK GROUP | | | | | |
| PARTS/ LABOR FOR UPFIT OF UNIT 651 | 3,000.00 | 01662400-53350 | SMALL EQUIPMENT EXPENSE | 1344271 | |
| PARTS/ LABOR FOR UPFIT OF UNIT 651 | 3,185.00 | 01662700-52212 | AUTO MAINTENANCE & REPAIR | 1344271 | |
| | <u>6,185.00</u> | | | | |
| BALTIC NETWORKS USA | | | | | |
| WATCHGUARD WIRELESS | 2,285.24 | 01652800-54412 | OTHER EQUIPMENT | 100078785 | |
| | <u>2,285.24</u> | | | | |
| BEACON SSI INC | | | | | |
| SWIFT CHK REPLACEMENT | 905.99 | 01696200-52244 | MAINTENANCE & REPAIR | 0000075502 | |
| | <u>905.99</u> | | | | |
| BRACING SYSTEMS | | | | | |
| CONCRETE PATCH | 74.00 | 01670500-53317 | OPERATING SUPPLIES | 266605-1 | |
| CONCRETE/ARDEX | 143.80 | 01670500-53317 | OPERATING SUPPLIES | 266286-1 | |
| | <u>217.80</u> | | | | |
| C S PUBLIC LIBRARY | | | | | |
| PPRT FOR THE COLLECTION OF NOV/2015 | 1,523.72 | 01000000-41102 | PERSONAL PROPERTY REPLAC TAXPPRT NOV/2015 | | |
| | <u>1,523.72</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--|------------------|-----------------------|----------------------------|---------------------|-----------------------|
| CALL ONE | | | | | |
| CHRG'S THRU NOV 15TH | 1,549.19 | 01590000-52230 | TELEPHONE | 1122071 11/15/15 | |
| | <u>1,549.19</u> | | | | |
| CANDYFAVORITES.COM | | | | | |
| TREE LIGHTING CEREMONY | 60.04 | 01750000-52291 | MISC EVENTS/ACTIVITIES | 608697 | |
| | <u>60.04</u> | | | | |
| CAPUTO'S NEW FARM PRODUCE- CAROL STREAM INC | | | | | |
| LOVERDE RETIREMENT | 92.96 | 01600000-52242 | EMPLOYEE RECOGNITION | 00028632 | |
| WELLS RETIREMENT | 71.99 | 01600000-52242 | EMPLOYEE RECOGNITION | 00029080 | |
| NOTE PAYMENT 12/31/15 | 29,232.58 | 22490000-56491 | LOAN INTEREST | NOTE PYMNT 12/31/15 | |
| | <u>29,397.53</u> | | | | |
| CAROL STREAM LAWN & POWER | | | | | |
| FUEL HOSE | 8.55 | 01696200-53354 | PARTS PURCHASED | 370192 | |
| | <u>8.55</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|-----------------------------------|-------------------|-----------------------|----------------------------|--------------------|-----------------------|
| CARQUEST AUTO PARTS | | | | | |
| BATTERY | 121.83 | 01696200-53354 | PARTS PURCHASED | 2420-348766 | |
| BATTERY | 243.66 | 01696200-53354 | PARTS PURCHASED | 2420-351229 | |
| BATTERY | 487.32 | 01696200-53354 | PARTS PURCHASED | 2420-351344 | |
| BEAMS | 374.00 | 01696200-53354 | PARTS PURCHASED | 2420-351040 | |
| CORDLESS TOOL | 100.69 | 01696200-53316 | TOOLS | 2420-350500 | |
| FILTER WRENCH | 25.06 | 01696200-53316 | TOOLS | 2420-349166 | |
| FITTINGS | 60.48 | 01696200-53354 | PARTS PURCHASED | 2420-349090 | |
| GEAR OIL | 29.76 | 01696200-53354 | PARTS PURCHASED | 2420-350211 | |
| HYD FITTING | 2.26 | 01696200-53354 | PARTS PURCHASED | 2420-351020 | |
| INCANDESCENT BEAM | 10.91 | 01696200-53354 | PARTS PURCHASED | 2420-349847 | |
| PLUG | 1.72 | 01696200-53354 | PARTS PURCHASED | 2420-351228 | |
| QUICK DISCONNECT | 79.73 | 01696200-53354 | PARTS PURCHASED | 2420-350679 | |
| QUICK DISCONNECTS | 288.02 | 01696200-53354 | PARTS PURCHASED | 2420-349100 | |
| RETURN & CORE RETURN | -247.88 | 01696200-53354 | PARTS PURCHASED | 2420-349206 | |
| RETURN-PARTS | -146.07 | 01696200-53354 | PARTS PURCHASED | 2420-349200C | |
| | 1,431.49 | | | | |
| CH2MHILL OMI | | | | | |
| ENGR SRV'S -SCREW PUMP REHAB PROJ | 9,500.00 | 04101100-54480 | CONSTRUCTION | 62250 | |
| WRC OPER CONTRACT-JAN/16 | 136,667.75 | 04101100-52262 | WRC CONTRACT | 62544 | 20160005 |
| | 146,167.75 | | | | |
| CHAMBERS LAWN & POWER | | | | | |
| TEMP SENSOR | 76.14 | 01696200-53354 | PARTS PURCHASED | 000003 | |
| | 76.14 | | | | |
| CHEMICAL CONTAINERS INC | | | | | |
| LID | 110.72 | 01696200-53354 | PARTS PURCHASED | 477313 | |
| | 110.72 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--|-----------------|-----------------------|----------------------------|---------------------|-----------------------|
| CHICAGO COMMUNICATIONS LLC | | | | | |
| NEW RADIO FOR 651 | 1,318.00 | 01662400-53350 | SMALL EQUIPMENT EXPENSE | 276711 | |
| RPLMT RADIO FOR 638 | 1,328.00 | 01662700-52244 | MAINTENANCE & REPAIR | 277114 | |
| | <u>2,646.00</u> | | | | |
| CHRISTOPHER B BURKE ENGR LTD | | | | | |
| REVIEW FEES FOR NOV/2015 191 E NORTH AVE | 4,304.68 | 01620600-52253 | CONSULTANT | 126340 | |
| REVIEW FEES FOR NOV/2015- 1 MERCEDES | 5,498.00 | 01620600-52253 | CONSULTANT | 126341 | |
| | <u>9,802.68</u> | | | | |
| CLOUSE INSPECTION SERVICES | | | | | |
| INSP OF WATER TANKS EXCEPT TOWER#4 | 6,350.00 | 04201600-52244 | MAINTENANCE & REPAIR | 20104 | |
| | <u>6,350.00</u> | | | | |
| COMCAST CABLE | | | | | |
| OCT/ 2015 FEE | 76.45 | 01664700-53330 | INVESTIGATION FUND | 030478810/15 | |
| SEPT/ 2015 FEE | 66.95 | 01664700-53330 | INVESTIGATION FUND | 0304788 9/15 | |
| | <u>143.40</u> | | | | |
| COMED | | | | | |
| SERV FOR DEC/2015 | 66.69 | 01670300-53213 | STREET LIGHT ELECTRICITY | 3480136046 12/1/15 | |
| SERV FOR DECEMBER- 100 DELLA CT | 3.29 | 01670300-53213 | STREET LIGHT ELECTRICITY | 1083101009 12/9/15 | |
| SERV FOR NOV - 594 NEZ PERCE CT | 80.78 | 01670300-53213 | STREET LIGHT ELECTRICITY | 0975048036 12/9/15 | |
| SERV FOR NOVEMBER - 512 CANYON TRL | 24.71 | 01670300-53213 | STREET LIGHT ELECTRICITY | 1043062112 12/9/15 | |
| SERV FOR NOVEMBER -106 GOLDENHILL | 31.05 | 01670600-53210 | ELECTRICITY | 2127117053 11/19/15 | |
| SERV FOR NOVEMBER- 110 E ST CHARLES | 31.82 | 01670600-53210 | ELECTRICITY | 6827721000 12/8/15 | |
| | <u>238.34</u> | | | | |
| CONCEPT WIRELESS COMMUNICATIONS INC | | | | | |
| TRUCK RADIO REPAIRS | 343.99 | 01696200-53353 | OUTSOURCING SERVICES | 158676 | |
| | <u>343.99</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|---|---------------|-----------------------|----------------------------|--------------------|-----------------------|
| CONSULTING AUDIOLOGICAL ASSOCIATES INC | | | | | |
| HEARING TESTS-SEWER | 175.00 | 04100100-52223 | TRAINING | 17347 | |
| HEARING TESTS-STREET | 395.00 | 01670100-52223 | TRAINING | 17347 | |
| HEARING TESTS-WATER | 175.00 | 04200100-52223 | TRAINING | 17347 | |
| | 745.00 | | | | |
| COSTCO WHOLESALE | | | | | |
| HEAVY DUTY CART | 79.99 | 01680000-53350 | SMALL EQUIPMENT EXPENSE | 589731508 | |
| WATER & COFFEE -TREE LIGHTING EVENT TC | 37.06 | 01750000-52291 | MISC EVENTS/ACTIVITIES | INV 768103 | |
| | 117.05 | | | | |
| COUNTY COURT REPORTERS INC | | | | | |
| CASE # 15247, 14271 | 150.00 | 01530000-52241 | COURT REPORTER FEES | 116553 | |
| | 150.00 | | | | |
| CRITICAL REACH | | | | | |
| 2016 ANNUAL FEE | 565.00 | 01662400-52234 | DUES & SUBSCRIPTIONS | 16-691 | |
| | 565.00 | | | | |
| DAVID G BAKER | | | | | |
| VLG BOARD TELECAST MTG 12/7/15 | 110.00 | 01590000-52253 | CONSULTANT | 120715 | |
| | 110.00 | | | | |
| DISCOVERY BENEFITS | | | | | |
| FLEX ADMIN - NOVEMBER 2015 | 210.00 | 01600000-52273 | EMPLOYEE SERVICES | 592325-IN | |
| | 210.00 | | | | |
| DOCUMENT IMAGING DIMENSIONS, INC | | | | | |
| TONER | 59.00 | 01652800-52226 | OFFICE EQUIPMENT MAINTENAN | Q273879 | |
| TONER | 139.00 | 01652800-52226 | OFFICE EQUIPMENT MAINTENAN | Q279747 | |
| TONER | 238.00 | 01652800-52226 | OFFICE EQUIPMENT MAINTENAN | Q278507 | |
| | 436.00 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|---|-----------------|-----------------------|----------------------------|--------------------|-----------------------|
| DSA INC | | | | | |
| PATROL RIFLES | 2,260.00 | 01662700-53323 | WEAPONS | 524337 | |
| | <u>2,260.00</u> | | | | |
| DUPAGE CHRYSLER DODGE JEEP | | | | | |
| ARM | 125.51 | 01696200-53354 | PARTS PURCHASED | 52574 | |
| ARM | 125.51 | 01696200-53354 | PARTS PURCHASED | 52584 | |
| CORE RETURN | -50.00 | 01696200-53354 | PARTS PURCHASED | CM51488 | |
| GENERATOR | 467.35 | 01696200-53354 | PARTS PURCHASED | 52402 | |
| GLASS-MIRROR | 20.67 | 01696200-53354 | PARTS PURCHASED | 52243 | |
| HOSE | 41.66 | 01696200-53354 | PARTS PURCHASED | 52667 | |
| SEAT BELT | 50.32 | 01696200-53354 | PARTS PURCHASED | 52572 | |
| | <u>781.02</u> | | | | |
| DUPAGE CO CHIEFS OF POLICE ASSN | | | | | |
| 2016 DUES ED SAILER, DAN HOFFMAN | 100.00 | 01660100-52234 | DUES & SUBSCRIPTIONS | SAILER, HOFFMAN | |
| | <u>100.00</u> | | | | |
| DUPAGE COUNTY ANIMAL CARE & CONTROL | | | | | |
| ANIMAL CONTROL SEPT | 75.00 | 01662700-52249 | ANIMAL CONTROL | 609-22481 | |
| | <u>75.00</u> | | | | |
| DUPAGE COUNTY DIVISION OF TRANSPORTATION | | | | | |
| INTERGOV AGR- TRAFF SIGNAL MTC KUHN/LIES | 780.40 | 01670300-52350 | TRAFFIC SIGNAL MAINTENANCE | 3340 | |
| INTERGOV AGR- TRAFF SIGNAL MTC KUHN/LIES | 1,092.56 | 01-13010 | PRE-PAID ITEMS | 3340 | |
| | <u>1,872.96</u> | | | | |
| DUPAGE COUNTY RECORDER | | | | | |
| WEED LIEN - 1124 EVERGREEN | 9.00 | 01580000-52233 | RECORDING FEES | 201511020050 | |
| | <u>9.00</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--|-----------------|-----------------------|----------------------------|--------------------|-----------------------|
| DUPAGE MAYORS AND MANAGERS CONFERENCE | | | | | |
| NOVEMBER MEETING | 40.00 | 01520000-52222 | MEETINGS | 9238 | |
| NOVEMBER MEETING | 40.00 | 01590000-52222 | MEETINGS | 9238 | |
| OCTOBER MEETING | 120.00 | 01590000-52222 | MEETINGS | 9192 | |
| | <u>200.00</u> | | | | |
| EDMUNDS INC | | | | | |
| SAFETY VESTS | 34.12 | 04101500-53317 | OPERATING SUPPLIES | 59425 | |
| SAFETY VESTS | 34.13 | 01670700-53350 | SMALL EQUIPMENT EXPENSE | 59425 | |
| | <u>68.25</u> | | | | |
| ENVIROBROKER LLC | | | | | |
| CCDD SPOIL SAMPLES | 375.00 | 04201600-52265 | HAULING | 12310 | |
| CCDD SPOIL TESTING | 1,715.00 | 04201600-52265 | HAULING | 12286 | |
| CLEAN SPOIL SAMPLES | 1,200.00 | 04201600-52265 | HAULING | 12296 | |
| | <u>3,290.00</u> | | | | |
| EXPRESS AUTO GLASS INC | | | | | |
| WINDSHIELD | 200.58 | 01696200-53353 | OUTSOURCING SERVICES | 1991387739 | |
| WINDSHIELD | 208.96 | 01696200-53353 | OUTSOURCING SERVICES | 1991387729 | |
| WINDSHIELD | 224.89 | 01696200-53353 | OUTSOURCING SERVICES | 1991387798 | |
| WINDSHIELD | 235.10 | 01696200-53353 | OUTSOURCING SERVICES | 1991387817 | |
| WINDSHIELD | 235.10 | 01696200-53353 | OUTSOURCING SERVICES | 1991387819 | |
| WINDSHIELD | 268.05 | 01696200-53353 | OUTSOURCING SERVICES | 1991387766 | |
| WINDSHIELD | 268.05 | 01696200-53353 | OUTSOURCING SERVICES | 1991387774 | |
| WINDSHIELD | 268.05 | 01696200-53353 | OUTSOURCING SERVICES | 1991388866 | |
| WINDSHIELD | 293.38 | 01696200-53353 | OUTSOURCING SERVICES | 1991387715 | |
| WINDSHIELD | 308.48 | 01696200-53353 | OUTSOURCING SERVICES | 1991387770 | |
| | <u>2,510.64</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|-------------------------------------|---------------|-----------------------|----------------------------|--------------------|-----------------------|
| FEDEX | | | | | |
| BRINE PART RETURN | 10.76 | 01670200-52284 | EQUIPMENT MAINTENANCE | 5-213-59953 | |
| MAP FOR JASON PAULINGS' OFFICE | 36.00 | 01670100-53314 | OFFICE SUPPLIES | 047539 | |
| | 46.76 | | | | |
| FIRESTONE COMPLETE AUTO CARE | | | | | |
| ALIGNMENT SERVICE | 50.00 | 01696200-53353 | OUTSOURCING SERVICES | 034519 | |
| ALIGNMENT SERVICE | 50.00 | 01696200-53353 | OUTSOURCING SERVICES | 035055 | |
| ALIGNMENT SERVICE | 50.00 | 01696200-53353 | OUTSOURCING SERVICES | 035271 | |
| | 150.00 | | | | |
| FOREMOST PROMOTIONS | | | | | |
| GIVEAWAYS | 88.20 | 01664700-53325 | COMMUNITY RELATIONS | 321322 | |
| GIVEAWAYS | 801.19 | 01664700-53325 | COMMUNITY RELATIONS | 325834 | |
| | 889.39 | | | | |
| GALLS | | | | | |
| BALLISTIC VEST | 791.74 | 01662700-53324 | UNIFORMS | 004290843 | |
| RAINEY | 163.37 | 01660100-53324 | UNIFORMS | 004185866 | |
| | 955.11 | | | | |
| GOLDSTAR SOFTWARE | | | | | |
| SOFTWARE METER READING | 108.00 | 04201400-54412 | OTHER EQUIPMENT | 19190 | |
| TAX REFUND CREDIT | -8.00 | 04201400-54412 | OTHER EQUIPMENT | 19190CR | |
| | 100.00 | | | | |
| GOOGLE SITE SEARCH | | | | | |
| SEARCH ENG 1YR AGR | 100.00 | 01652800-52234 | DUES & SUBSCRIPTIONS | 002840343171 | |
| | 100.00 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|----------------------------------|-----------------|-----------------------|----------------------------|--------------------|-----------------------|
| GOVTEMPSUSA LLC | | | | | |
| OFFICE MGR W/E 11/29 | 1,384.40 | 01590000-52253 | CONSULTANT | 1858682 | |
| OFFICE MGR W/E 12/06 | 1,384.40 | 01590000-52253 | CONSULTANT | 1858683 | |
| PROPERTY INSP W/E 11/29 | 432.60 | 01642100-52253 | CONSULTANT | 1858680 | |
| PROPERTY INSP W/E 12/06 | 576.80 | 01642100-52253 | CONSULTANT | 1858681 | |
| TEMP COM DV SECR W/E 12/06 | 1,108.80 | 01640100-52253 | CONSULTANT | 1858679 | |
| TEMP SECR COM DEV W/E 11/29 | 739.20 | 01640100-52253 | CONSULTANT | 1858678 | |
| TEMP SECRETARY COM DEV W/E 11/22 | 1,155.00 | 01640100-52253 | CONSULTANT | 1847963 | |
| | 6,781.20 | | | | |
| GRAINGER | | | | | |
| MTC SUPPLIES | 72.36 | 01680000-53319 | MAINTENANCE SUPPLIES | 9887219260 | |
| | 72.36 | | | | |
| GRAPHIC PRODUCTS INC | | | | | |
| REFLECTIVE TAPE | 216.92 | 01670300-53215 | STREET LIGHT SUPPLIES | 2441815-IN | |
| | 216.92 | | | | |
| GREEN TEE LAWN CARE | | | | | |
| 1015 LIES RD | 79.00 | 01670400-52272 | PROPERTY MAINTENANCE | 1125483 | |
| 110 LIES RD TOWN CTR | 346.00 | 01670400-52272 | PROPERTY MAINTENANCE | 1122210 | |
| 500 N. GARY | 55.00 | 01670400-52272 | PROPERTY MAINTENANCE | 1124288 | |
| GARY/ ST CHARLES | 71.00 | 01670400-52272 | PROPERTY MAINTENANCE | 1122211 | |
| KUHN & LIES | 99.00 | 01670400-52272 | PROPERTY MAINTENANCE | 1125484 | |
| LIES & BROOKSTONE | 110.00 | 01670400-52272 | PROPERTY MAINTENANCE | 1125482 | |
| LIES & GARY | 69.00 | 01670400-52272 | PROPERTY MAINTENANCE | 1124287 | |
| LIES RD PRKWY/MEDIAN | 396.00 | 01670400-52272 | PROPERTY MAINTENANCE | 1122208 | |
| MERBACH & LIES | 259.00 | 01670400-52272 | PROPERTY MAINTENANCE | 1124286 | |
| MERBACH CT & LIES RD | 74.00 | 01670400-52272 | PROPERTY MAINTENANCE | 1124295 | |
| WEED CONTROL/NORTH AVE | 902.00 | 01670400-52272 | PROPERTY MAINTENANCE | 1122209 | |
| | 2,460.00 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--|------------------|-----------------------|----------------------------|--------------------|-----------------------|
| H & H ELECTRIC COMPANY | | | | | |
| EMERGENCY STREET LIGHT RPR-LIES/SPRINGVAL | 3,317.79 | 01670300-52271 | STREET LIGHT MAINTENANCE | 24911 | |
| | <u>3,317.79</u> | | | | |
| HAYES MECHANICAL | | | | | |
| SERVICE CALL HEATER UNITS 11/13 | 252.00 | 01670400-52244 | MAINTENANCE & REPAIR | 359497 | |
| | <u>252.00</u> | | | | |
| HBK WATER METER SERVICE INC | | | | | |
| LARGE METER TESTS | 142.25 | 04201400-52282 | METER MAINTENANCE | 15-546 | |
| LARGE METER TESTS | 330.25 | 04201400-52282 | METER MAINTENANCE | 15-563 | |
| LARGE METER TESTS | 426.75 | 04201400-52282 | METER MAINTENANCE | 15-575 | |
| LARGE METER TESTS | 1,133.00 | 04201400-52282 | METER MAINTENANCE | 15-536 | |
| | <u>2,032.25</u> | | | | |
| HD SUPPLY WATERWORKS | | | | | |
| 2" METER | 455.00 | 04201400-53333 | NEW METERS | E741553 | |
| CLAMP FOR WATER MAIN REPAIR | 140.83 | 04201600-53317 | OPERATING SUPPLIES | E697366 | |
| CREDIT DOUBLE CHARGED | -96.00 | 04201600-53317 | OPERATING SUPPLIES | E490651CR | |
| LARGE METERS (2" AND LARGER) | 33,092.00 | 04201400-53333 | NEW METERS | E779669 | 20160026 |
| | <u>33,591.83</u> | | | | |
| HEARTLAND RECYCLING-AURORA CCDD,LLC | | | | | |
| SPOILS DISPOSAL | 600.00 | 04201600-52265 | HAULING | 15064 | |
| | <u>600.00</u> | | | | |
| HENDERSON TRUCK EQUIPMENT | | | | | |
| BRINE SENSOR | 126.88 | 01696200-53354 | PARTS PURCHASED | S8-02020 | |
| PUMP | 210.00 | 01696200-53354 | PARTS PURCHASED | S8-02010 | |
| PUMP | 485.00 | 01696200-53354 | PARTS PURCHASED | S8-02005 | |
| SLURRY TUBE | 56.17 | 01670200-52284 | EQUIPMENT MAINTENANCE | S8-01976 | |
| PURCH/INSTL FOUR SALT SPREADER | 5,950.00 | 01670200-54412 | OTHER EQUIPMENT | J8-01313 | 20160025 |
| | <u>6,828.05</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--------------------------------|------------------|-----------------------|----------------------------|--------------------|-----------------------|
| HI VIZ SAFETY WEAR, LLC | | | | | |
| CHIN STRAPS/HARD HATS | 5.22 | 04201600-53317 | OPERATING SUPPLIES | 100068097 | |
| CHIN STRAPS/HARD HATS | 5.22 | 01670400-53317 | OPERATING SUPPLIES | 100068097 | |
| CHIN STRAPS/HARD HATS | 5.22 | 01670500-53317 | OPERATING SUPPLIES | 100068097 | |
| CHIN STRAPS/HARD HATS | 5.23 | 04101500-53317 | OPERATING SUPPLIES | 100068097 | |
| HARDHATS-STREET DIV. | 83.50 | 01670100-53317 | OPERATING SUPPLIES | 100041570 | |
| HARDHATS-WATER DIV. | 83.41 | 04201600-53317 | OPERATING SUPPLIES | 100041570 | |
| REFUND | -1,432.70 | 01670100-53324 | UNIFORMS | 73550 | |
| REFUND | -870.96 | 04100100-53324 | UNIFORMS | 73550 | |
| REFUND | -546.90 | 01696200-53324 | UNIFORMS | 73550 | |
| REFUND | -217.74 | 04200100-53324 | UNIFORMS | 73550 | |
| | -2,880.50 | | | | |
| HIGH SPEED GEAR | | | | | |
| TACTICAL GEAR | 543.71 | 01662700-53324 | UNIFORMS | 56184 | |
| | 543.71 | | | | |
| HOLSTEIN'S GARAGE | | | | | |
| VEHICLE INSPECTION | 30.00 | 01696200-53353 | OUTSOURCING SERVICES | T578 | |
| | 30.00 | | | | |
| HOME DEPOT | | | | | |
| BLINDS/J PAULING OFFICE | 33.25 | 01670400-53317 | OPERATING SUPPLIES | 73534 | |
| DRILL BIT, HELIX | 10.54 | 01696200-53317 | OPERATING SUPPLIES | 0257204 | |
| GLOVES | 76.00 | 01620600-53317 | OPERATING SUPPLIES | 90512443 | |
| LOPPERS/SCRAPERS | 52.93 | 04201600-53317 | OPERATING SUPPLIES | 85874 | |
| PAINT SUPPLIES VLG HALL | 101.38 | 01680000-53319 | MAINTENANCE SUPPLIES | 0113449 | |
| SALT DOME RPRS | 53.22 | 01670200-53317 | OPERATING SUPPLIES | 43329 | |
| SLEDGE HAMMER | 52.94 | 04101500-53317 | OPERATING SUPPLIES | 85874 | |
| STREET LIGHTS | 49.85 | 01670300-53317 | OPERATING SUPPLIES | 58566 | |
| VARIOUS PARTS | 19.11 | 01696200-53317 | OPERATING SUPPLIES | 16822 | |
| | 449.22 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--|------------------|-----------------------|----------------------------|--------------------|-----------------------|
| HOTELS-MASTERCARD | | | | | |
| HOTEL -IACP MTG | -89.20 | 01662300-52223 | TRAINING | 92089CR | |
| HOTL- IACP MTG COOPER | 709.17 | 01662300-52223 | TRAINING | 496380/92089 | |
| | <u>619.97</u> | | | | |
| HOVING CLEAN SWEEP LLC | | | | | |
| FY16 STREET SWEEPING CONTRACT | 8,808.98 | 01670600-52272 | PROPERTY MAINTENANCE | 10718 | 20160008 |
| | <u>8,808.98</u> | | | | |
| HYDRO VISION TECHNOLOGY LLC | | | | | |
| CLEAN & TELEWISE SEWER LINES | 8,400.00 | 04101500-52244 | MAINTENANCE & REPAIR | 041534 | |
| LIFT STATION CLEANINGS | 5,600.00 | 04101500-52244 | MAINTENANCE & REPAIR | 041535 | |
| | <u>14,000.00</u> | | | | |
| I C M A (INTN'L CITY/COUNTY MGMT ASSN | | | | | |
| BREINIG MEMB RNWL | 1,400.00 | 01590000-52234 | DUES & SUBSCRIPTIONS | AR1ACA545161 | |
| | <u>1,400.00</u> | | | | |
| I G F O A | | | | | |
| SEMR E JERELE 11/19 | 85.00 | 01612900-52223 | TRAINING | E JERELE SEMINAR | |
| | <u>85.00</u> | | | | |
| ILLINI POWER PRODUCTS COMPANY | | | | | |
| TRANSFER SWITCH PARTS | 161.68 | 04201600-52244 | MAINTENANCE & REPAIR | SWO009299-1 | |
| | <u>161.68</u> | | | | |
| ILLINOIS ASSN OF CODE ENFORCEMENT | | | | | |
| 2016 MEMBERSHIP RENEWAL | 25.00 | 01642100-52234 | DUES & SUBSCRIPTIONS | STEVE MARTIN | |
| | <u>25.00</u> | | | | |
| ILLINOIS CITY COUNTY MANAGEMENT ASSN | | | | | |
| ILCMA MTG.BREINIG | 25.00 | 01590000-52222 | MEETINGS | 2517 | |
| | <u>25.00</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--|-----------------|-----------------------|----------------------------|--------------------|-----------------------|
| ILLINOIS OFFICE OF THE STATE FIRE MARSHAL | | | | | |
| ANNUAL RNWL FEE | 75.00 | 01680000-53319 | MAINTENANCE SUPPLIES | 5125071688 | |
| | <u>75.00</u> | | | | |
| ILLINOIS PAPER & COPIER CO | | | | | |
| 11X17 PAPER | 78.00 | 01590000-52231 | COPY EXPENSE | IN191281 | |
| 120 8X11 PAPER | 3,900.00 | 01590000-52231 | COPY EXPENSE | IN192124 | |
| | <u>3,978.00</u> | | | | |
| ILLINOIS SECRETARY OF STATE | | | | | |
| TITLE FEES FOR TWO SEIZED CARS | 190.00 | 01664700-53317 | OPERATING SUPPLIES | TITLES-2 SEIZED | |
| | <u>190.00</u> | | | | |
| ILLINOIS TOLLWAY | | | | | |
| MISSED TOLLS | 4.90 | 04100100-52223 | TRAINING | 68165135 | |
| TOLL VIOLATION | 67.75 | 01696200-53354 | PARTS PURCHASED | 67938164 | |
| | <u>72.65</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--|---------------|-----------------------|----------------------------|--------------------|-----------------------|
| INTERGOVERNMENTAL PERSONNEL BENEFIT COOPERATIVE | | | | | |
| DEC 2015 INSURANCE | 299.80 | 01641800-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 378.73 | 01643600-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 402.02 | 01621300-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 425.13 | 01623100-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 426.78 | 01670700-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 640.71 | 04201400-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 681.82 | 01621900-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 789.25 | 01620600-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 794.00 | 01640100-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 902.79 | 01641700-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 1,022.09 | 04103100-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 1,179.67 | 01670600-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 1,366.57 | 01670200-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 1,394.15 | 01642100-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 1,409.77 | 04100100-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 1,503.13 | 01610100-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 1,533.37 | 04203100-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 1,705.10 | 01622200-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 1,707.39 | 01670500-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 1,792.06 | 01670300-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 1,849.52 | 01680000-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 1,954.21 | 01690100-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 2,052.04 | 01652800-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 2,167.05 | 01613000-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 2,371.67 | 04101500-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 2,655.76 | 01612900-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 2,670.10 | 01696200-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 3,200.47 | 01670400-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 3,244.22 | 04200100-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 3,257.20 | 01620100-51111 | GROUP INSURANCE | 12012015 | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|-------------------------------------|-------------------|-----------------------|----------------------------|--------------------|-----------------------|
| DEC 2015 INSURANCE | 3,288.34 | 01662500-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 3,708.73 | 04201600-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 3,833.69 | 01590000-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 4,376.21 | 01643700-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 5,038.49 | 01662300-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 7,218.23 | 01662600-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 8,453.25 | 01670100-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 9,620.86 | 01662400-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 10,583.03 | 01664700-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 16,553.67 | 01660100-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 32,362.32 | 01600000-51111 | GROUP INSURANCE | 12012015 | |
| DEC 2015 INSURANCE | 48,653.49 | 01662700-51111 | GROUP INSURANCE | 12012015 | |
| | 199,466.88 | | | | |
| INTERNET PURCHASE MASTERCARD | | | | | |
| CLOTH ALLOW - LALLY | 209.96 | 01662400-53324 | UNIFORMS | B2370291946 | |
| JOB POSTING 11/3/15 | 419.00 | 01600000-52228 | PERSONNEL HIRING | JOB POSTING | |
| | 628.96 | | | | |
| JEWEL-OSCO | | | | | |
| CERT SUPPLIES | 22.99 | 01664773-53325 | COMMUNITY RELATIONS | 065049 | |
| CERT SUPPLIES 11/11 | 39.96 | 01664773-53325 | COMMUNITY RELATIONS | 52888 | |
| CERT SUPPLIES 11/18 | 20.98 | 01664773-53325 | COMMUNITY RELATIONS | 84659 | |
| CFMH SUPPLIES | 16.86 | 01664700-52222 | MEETINGS | 034542 | |
| CFMH SUPPLIES | 21.88 | 01664700-52222 | MEETINGS | 049481 | |
| | 122.67 | | | | |
| JOE COTTON FORD | | | | | |
| CABLE ASSY | 69.95 | 01696200-53354 | PARTS PURCHASED | 320854 | |
| FLUID, ADDITIVE | 16.67 | 01696200-53354 | PARTS PURCHASED | 321106 | |
| SEAT BELT BUCKLE | 168.85 | 01696200-53354 | PARTS PURCHASED | 320825 | |
| | 255.47 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|---|------------------|-----------------------|----------------------------|--------------------|-----------------------|
| JOS A BANK | | | | | |
| CLOTH ALLOW - GREY | 339.20 | 01664700-53324 | UNIFORMS | 066031790 | |
| | <u>339.20</u> | | | | |
| K TECH SPECIALTY COATINGS INC | | | | | |
| BEET HEET | 28.75 | 01670200-53335 | SALT | 201511-K0028 | |
| | <u>28.75</u> | | | | |
| KAMMES AUTO & TRUCK REPAIR INC | | | | | |
| VEHICLE INSPECTIONS | 120.00 | 01696200-53353 | OUTSOURCING SERVICES | 285266 | |
| VEHICLE INSPECTIONS | 390.00 | 01696200-53353 | OUTSOURCING SERVICES | 285265 | |
| | <u>510.00</u> | | | | |
| KC PRINTING SERVICES INC | | | | | |
| POLICE LETTERHEAD | 766.00 | 01662600-53314 | OFFICE SUPPLIES | G2094 | |
| | <u>766.00</u> | | | | |
| KELLOGG BROWN & ROOT | | | | | |
| ROOF RPLMNT AT WRC- FINAL | 88,604.90 | 04101100-54480 | CONSTRUCTION | 1507F0300048 FINAL | 20160020 |
| | <u>88,604.90</u> | | | | |
| KLEIN, THORPE & JENKINS, LTD | | | | | |
| LEGAL SERVICES NOV/2015 | 348.50 | 22490000-52238 | LEGAL FEES | 179656 12/8/15 | |
| LEGAL SERVICES NOV/2015 | 820.00 | 04100100-52238 | LEGAL FEES | 179656 12/8/15 | |
| LEGAL SERVICES NOV/2015 | 840.50 | 21500000-52238 | LEGAL FEES | 179656 12/8/15 | |
| LEGAL SERVICES NOV/2015 | 1,701.50 | 11740000-52238 | LEGAL FEES | 179656 12/8/15 | |
| LEGAL SERVICES NOV/2015 | 2,480.50 | 01510000-52238 | LEGAL FEES | 179656 12/8/15 | |
| LEGAL SERVICES NOV/2015 | 5,918.98 | 01570000-52238 | LEGAL FEES | 179656 12/8/15 | |
| | <u>12,109.98</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|---|-----------------|-----------------------|-----------------------------|--------------------|-----------------------|
| KONICA MINOLTA BUSINESS SOLUTIONS | | | | | |
| SRV 8/20- 9/19 | 24.57 | 01662500-52226 | OFFICE EQUIPMENT MAINTENANC | 236006332 | |
| SRV 8/20-9/19 | 108.06 | 01662400-52226 | OFFICE EQUIPMENT MAINTENANC | 236006400 | |
| SRV 9/20 -10/19 | 24.17 | 01662500-52226 | OFFICE EQUIPMENT MAINTENANC | 236505283 | |
| SRV 9/20- 10/19 | 42.63 | 01662400-52226 | OFFICE EQUIPMENT MAINTENANC | 236505555 | |
| | 199.43 | | | | |
| L A POLICE GEAR INC | | | | | |
| TACTICAL GEAR | 110.37 | 01662700-53324 | UNIFORMS | 3126427 | |
| | 110.37 | | | | |
| LAKESIDE INTERNATIONAL | | | | | |
| BRAKES, BUSHING | 172.80 | 01696200-53354 | PARTS PURCHASED | 7068823P | |
| GAUGE | 62.57 | 01696200-53354 | PARTS PURCHASED | 7069421P | |
| GAUGE | 87.92 | 01696200-53354 | PARTS PURCHASED | 7068845P | |
| HORN | 33.82 | 01696200-53354 | PARTS PURCHASED | 7069582P | |
| INSTRUMENT CLUSTER | 765.60 | 01696200-53354 | PARTS PURCHASED | 7069076P | |
| LIGHT DOME | 30.82 | 01696200-53354 | PARTS PURCHASED | 7069254P | |
| SEAL BRAKE CAMS | 1.60 | 01696200-53354 | PARTS PURCHASED | 7068952P | |
| | 1,155.13 | | | | |
| LAW OFFICE OF MICHELLE L MOORE LTD | | | | | |
| LOCAL PROSECUTION OCTOBER | 2,200.00 | 01570000-52235 | LEGAL FEES-PROSECUTION | OCT262015 | |
| LOCAL PROSECUTION OCTOBER | 6,000.00 | 01570000-52312 | PROSECUTION DUI | OCT262015 | |
| | 8,200.00 | | | | |
| LENS ACE HARDWARE #426 | | | | | |
| RANGE SUPPLIES | 23.98 | 01662700-52239 | RANGE | C59132/2 | |
| | 23.98 | | | | |
| LEXISNEXIS | | | | | |
| OCTOBER FEE | 180.34 | 01662400-53330 | INVESTIGATION FUND | 20151031 OCT | |
| | 180.34 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--|-----------------|-----------------------|------------------------------|--------------------|-----------------------|
| LIVE VIEW GPS INC | | | | | |
| MONTHLY FEE-NOV | 79.90 | 01664700-53330 | INVESTIGATION FUND | 238606 | |
| | <u>79.90</u> | | | | |
| LOWE'S HOME CENTERS | | | | | |
| BEET HEET TANK MATERIALS | 27.60 | 01670200-53317 | OPERATING SUPPLIES | 8491160 | |
| CABLE TIES | 53.49 | 01652800-53350 | SMALL EQUIPMENT EXPENSE | 9842026 | |
| FARM HOUSE SUPPLIES | 5.59 | 01680000-53319 | MAINTENANCE SUPPLIES | 2954807 | |
| FARM HS YRD WST BAGS | 19.46 | 01680000-53319 | MAINTENANCE SUPPLIES | 2609652 | |
| GORILLA TAPE/BUCKET | 20.32 | 01670500-53317 | OPERATING SUPPLIES | 9604457 | |
| HARDWARE(SCREWS)PD | 9.26 | 01662700-53317 | OPERATING SUPPLIES | 9585425 | |
| HOSE FOR BRINE TRUCK | 15.48 | 01670200-53350 | SMALL EQUIPMENT EXPENSE | 2542673 | |
| SAND BIN | 62.48 | 01670600-53317 | OPERATING SUPPLIES | 88519615 | |
| SAND BIN-N GARAGE | 10.88 | 01670600-53317 | OPERATING SUPPLIES | 2604512 | |
| XMAS LIGHTS TC | 15.92 | 01680000-52219 | TC MAINTENANCE | 8777116 | |
| XMAS SUPPLIES TC | 12.13 | 01680000-52219 | TC MAINTENANCE | 2169024 | |
| | <u>252.61</u> | | | | |
| LYNN PEAVEY COMPANY | | | | | |
| EVIDENCE PACKAGING | 84.00 | 01662400-53317 | OPERATING SUPPLIES | 309813 | |
| EVIDENCE PACKAGING | 254.50 | 01662400-53317 | OPERATING SUPPLIES | 309682 | |
| EVIDENCE TAPE | 196.60 | 01662400-53317 | OPERATING SUPPLIES | 310307 | |
| | <u>535.10</u> | | | | |
| M S FOSTER & ASSOCIATES INC | | | | | |
| SNOW PLOWING/CONTROL | 544.54 | 01670200-54412 | OTHER EQUIPMENT | 5614 | |
| | <u>544.54</u> | | | | |
| MAILFINANCE | | | | | |
| LEASE NOV/15-FEB/16 | 1,047.00 | 01610100-52226 | OFFICE EQUIPMENT MAINTENANCE | 5559616 | |
| | <u>1,047.00</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|-----------------------------------|---------------|-----------------------|----------------------------|--------------------|-----------------------|
| MCCANN INDUSTRIES | | | | | |
| CONNECTING BAND | 66.47 | 01670600-53317 | OPERATING SUPPLIES | 01368488 | |
| CREDIT/CULVERT PIPE | -66.47 | 01670600-53317 | OPERATING SUPPLIES | 01368490 | |
| CULVERT PIPE | 61.40 | 01670600-53317 | OPERATING SUPPLIES | 01368492 | |
| | <u>61.40</u> | | | | |
| MEADE ELECTRIC COMPANY INC | | | | | |
| SIGNAL/LIES & KUHN | 150.00 | 01670300-52350 | TRAFFIC SIGNAL MAINTENANCE | 671263 | |
| | <u>150.00</u> | | | | |
| MEGA SPORTS INC | | | | | |
| RANGE SUPPLIES | 191.79 | 01662700-52239 | RANGE | 92583/001/4 | |
| | <u>191.79</u> | | | | |
| MENARDS | | | | | |
| HOSE BARB | 5.36 | 01696200-53354 | PARTS PURCHASED | 72488060650 | |
| PIPE FOR STREET DEPT | 226.99 | 01670600-53317 | OPERATING SUPPLIES | ODR#82364 | |
| | <u>232.35</u> | | | | |
| MERRELL | | | | | |
| CLOTH ALLOW - GREY | 162.75 | 01664700-53324 | UNIFORMS | W1027147430 | |
| | <u>162.75</u> | | | | |
| MICHAEL J WOLAVER | | | | | |
| T-SHIRTS - STREET | 34.35 | 01670100-53324 | UNIFORMS | 7477A | |
| T-SHIRTS - WATER | 34.35 | 04200100-53324 | UNIFORMS | 7477A | |
| | <u>68.70</u> | | | | |
| MIDWEST METER INC | | | | | |
| METER/MOUNT | 205.71 | 04201400-53333 | NEW METERS | 0072175 | |
| | <u>205.71</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--------------------------------|------------------|-----------------------|----------------------------|--------------------|-----------------------|
| MNJ TECHNOLOGIES DIRECT | | | | | |
| DVD ROMS | 267.05 | 01652800-54413 | COMPUTER EQUIPMENT | 0003427190 | |
| MONDO BOARD | 485.75 | 01652800-52230 | TELEPHONE | 0003428906 | |
| MONITORS | 336.45 | 01652800-54413 | COMPUTER EQUIPMENT | 0003423922 | |
| | <u>1,089.25</u> | | | | |
| MONROE TRUCK EQUIPMENT | | | | | |
| PLOW REPAIR | 625.00 | 01696200-53353 | OUTSOURCING SERVICES | R73243 | |
| | <u>625.00</u> | | | | |
| MORTON SALT INC | | | | | |
| SALT PURCHASE THRU DUPG CO | 18,438.37 | 01670200-53335 | SALT | 5400898655 | 20160021 |
| SALT PURCHASE THRU DUPG CO | 37,988.29 | 01670200-53335 | SALT | 5400898042 | 20160021 |
| | <u>56,426.66</u> | | | | |
| MR SITCO | | | | | |
| METER READINGS 12/7/15 | 1,764.48 | 04103100-52221 | UTILITY BILL PROCESSING | 2015030 | |
| METER READINGS 12/7/15 | 1,764.48 | 04203100-52221 | UTILITY BILL PROCESSING | 2015030 | |
| | <u>3,528.96</u> | | | | |
| N P E L R A | | | | | |
| 2015/16 REBHOLZ MEMBERSHIP | 205.00 | 01600000-52234 | DUES & SUBSCRIPTIONS | AX10DBF86896 | |
| | <u>205.00</u> | | | | |
| NAPA AUTO CENTER | | | | | |
| DISPOSABLE GLOVES | 57.45 | 04101500-53317 | OPERATING SUPPLIES | 331955 | |
| DISPOSABLE GLOVES | 57.45 | 04201600-53317 | OPERATING SUPPLIES | 331955 | |
| CHRGs FOR NOVEMBER | 4.38 | 01696200-53317 | OPERATING SUPPLIES | 11007487 11/30/15 | |
| CHRGs FOR NOVEMBER | 234.87 | 01696200-53316 | TOOLS | 11007487 11/30/15 | |
| CHRGs FOR NOVEMBER | 2,203.42 | 01696200-53354 | PARTS PURCHASED | 11007487 11/30/15 | |
| | <u>2,557.57</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|-------------------------------------|------------------|-----------------------|----------------------------|---------------------|-----------------------|
| NATIONAL ENGRAVERS | | | | | |
| CLOCK JACK MENSCHING | 60.41 | 01590000-53314 | OFFICE SUPPLIES | 46834 | |
| LOVERDE PLAQUE REDO | 70.10 | 01600000-53315 | PRINTED MATERIALS | 46836 | |
| LOVERDE/WELLS PLAQUE | 178.00 | 01600000-53315 | PRINTED MATERIALS | 46767 | |
| | <u>308.51</u> | | | | |
| NEENAH FOUNDRY COMPANY | | | | | |
| KEHOE POND CASTING | 254.00 | 01670600-53317 | OPERATING SUPPLIES | 149347 | |
| | <u>254.00</u> | | | | |
| NICOR | | | | | |
| SERV FOR NOV - WELL #4 | 44.94 | 04201600-53230 | NATURAL GAS | 13811210007 12/8/15 | |
| | <u>44.94</u> | | | | |
| NIU OUTREACH | | | | | |
| IL FINANCIAL FORECAST | 99.00 | 01590000-52223 | TRAINING | 543748 | |
| | <u>99.00</u> | | | | |
| NMI | | | | | |
| GATEWAY FEES NOV | 10.00 | 01610100-52256 | BANKING SERVICES | 254046077 | |
| CC GATEWAY FEES NOV/2015 | 63.05 | 04103100-52221 | UTILITY BILL PROCESSING | 254385875 | |
| CC GATEWAY FEES NOV/2015 | 63.05 | 04203100-52221 | UTILITY BILL PROCESSING | 254385875 | |
| | <u>136.10</u> | | | | |
| NORTHERN ILLINOIS UNIVERSITY | | | | | |
| GIS DESIGN & IMPLEMENTATION -YEAR 2 | 21,221.00 | 01652800-52257 | GIS SYSTEM | 7165 | |
| GIS DESIGN & IMPLEMENTATION 3RD YR | 13,226.00 | 01652800-52257 | GIS SYSTEM | 16715 | |
| | <u>34,447.00</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|-----------------------------|---------------|-----------------------|----------------------------|--------------------|-----------------------|
| OFFICE DEPOT | | | | | |
| ADDRESS LABELS | 38.99 | 04200100-53314 | OFFICE SUPPLIES | 805203516001 | |
| CALCULATOR | 11.75 | 04200100-53314 | OFFICE SUPPLIES | 802099158001 | |
| CLIPS,PENS,WIPES | 13.07 | 01690100-53314 | OFFICE SUPPLIES | 805203516001 | |
| LEGAL PADS | 8.98 | 04200100-53314 | OFFICE SUPPLIES | 802099190001 | |
| MAILING SEALS | 13.56 | 01670100-53314 | OFFICE SUPPLIES | 805204483001 | |
| MAILING SEALS | 13.56 | 01670100-53314 | OFFICE SUPPLIES | 805204491001 | |
| MEMO PADS | 16.39 | 01670100-53314 | OFFICE SUPPLIES | 802099190001 | |
| MESH ORGANIZER | 5.99 | 01690100-53314 | OFFICE SUPPLIES | 802099158001 | |
| MISC OFFICE SUPPLIES | 61.77 | 01590000-53314 | OFFICE SUPPLIES | 803156828001 | |
| OFFC SUPPLIES | 19.88 | 01612900-53317 | OPERATING SUPPLIES | 808133246001 | |
| OFFICE SUPPLIES | 10.39 | 01662600-53314 | OFFICE SUPPLIES | 801718785003 | |
| OFFICE SUPPLIES | 11.19 | 01620100-53314 | OFFICE SUPPLIES | 802248509001 | |
| OFFICE SUPPLIES | 26.99 | 01662600-53314 | OFFICE SUPPLIES | 9453 | |
| OFFICE SUPPLIES | 51.99 | 01662600-53314 | OFFICE SUPPLIES | 80178785002 | |
| OFFICE SUPPLIES | 170.39 | 01620100-53314 | OFFICE SUPPLIES | 802248509001 | |
| OFFICE SUPPLIES | 381.23 | 01662600-53314 | OFFICE SUPPLIES | 801718785001 | |
| SHEET PROTECTORS, PENS | 26.03 | 01670100-53314 | OFFICE SUPPLIES | 805203516001 | |
| VARIOUS SUPPLIES | 26.26 | 01670100-53314 | OFFICE SUPPLIES | 802099158001 | |
| | 908.41 | | | | |
| OFFICE MAX | | | | | |
| 2016 WALL CALENDAR | 28.99 | 01662500-53314 | OFFICE SUPPLIES | 624923 | |
| | 28.99 | | | | |
| OLD NAVY | | | | | |
| B BAUERS JEANS | 35.92 | 01670100-53324 | UNIFORMS | 0632 | |
| K KOSNIK PANTS | 89.80 | 01670100-53324 | UNIFORMS | 9547 | |
| K PAGLIA JEANS | 62.88 | 01670100-53324 | UNIFORMS | 1224 | |
| | 188.60 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--|-----------------|-----------------------|----------------------------|--------------------|-----------------------|
| ORIENTAL TRADING COMPANY INC | | | | | |
| TREELIGHTING CEREMONY | 217.32 | 01750000-52291 | MISC EVENTS/ACTIVITIES | 674424800 | |
| YOUTH COUNCIL CHRISTMAS | 104.93 | 01-24225 | YOUTH COUNCIL PROGRAMS | 674472533 | |
| YOUTH COUNCIL CHRISTMAS | 957.72 | 01-24225 | YOUTH COUNCIL PROGRAMS | 674447665 | |
| | <u>1,279.97</u> | | | | |
| OZINGA READY MIX CONCRETE INC | | | | | |
| CURB & SIDEWALK MATERIAL | 903.00 | 01670500-53317 | OPERATING SUPPLIES | 636060 | |
| | <u>903.00</u> | | | | |
| P & G KEENE ELECTRICAL REBUILDERS LLC | | | | | |
| STARTER | 345.26 | 01696200-53354 | PARTS PURCHASED | 350742 | |
| | <u>345.26</u> | | | | |
| P & M MERCURY MECHANIC | | | | | |
| RPR CARRIER UNIT VLG | 540.00 | 01680000-52244 | MAINTENANCE & REPAIR | 80410 | |
| | <u>540.00</u> | | | | |
| PAHCS II | | | | | |
| LEAD LEVEL TEST FOR PD- BABOR | 42.40 | 01662700-52236 | MANAGEMENT PHYSICALS | 176626 | |
| POST OFFCR PHYSICAL/DRUG SCRIN DIECKMANN | 134.50 | 01600000-52228 | PERSONNEL HIRING | 177072 | |
| | <u>176.90</u> | | | | |
| PARTY CITY | | | | | |
| TABLECLOTH & STARS | 46.96 | 01662600-53314 | OFFICE SUPPLIES | 5105/51/1 | |
| | <u>46.96</u> | | | | |
| PESI SEMINARS | | | | | |
| K MCNAMARA TRNG 11/12 | 199.99 | 01662500-52223 | TRAINING | 1104782 | |
| | <u>199.99</u> | | | | |
| PETTY CASH | | | | | |
| PETTY CASH REIMBURSEMENTS DEC/15 | 875.75 | 01-10307 | PETTY CASH | REIMB'S FOR DEC/15 | |
| | <u>875.75</u> | | | | |

**Village of Carol Stream
 Schedule of Bills
 For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|------------------------------|---------------|-----------------------|----------------------------|--------------------|-----------------------|
| PRIORITY PRODUCTS INC | | | | | |
| WASHERS FOR METERS & VALVES | 82.54 | 04201400-53333 | NEW METERS | 862233 | |
| | 82.54 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|-----------------------------|-----------------|-----------------------|----------------------------|--------------------|-----------------------|
| RAY O'HERRON CO | | | | | |
| ANDREJEVIC | 84.00 | 01662700-53324 | UNIFORMS | 1553468 | |
| BAJOREK | 95.00 | 01662700-53324 | UNIFORMS | 1550108 | |
| BLAIR | 136.00 | 01662700-53324 | UNIFORMS | 1548926 | |
| BUCHOLZ | 84.00 | 01662700-53324 | UNIFORMS | 1556218 | |
| BUCHOLZ | 121.00 | 01662700-53324 | UNIFORMS | 1555020 | |
| CASTRO | 42.00 | 01664700-53324 | UNIFORMS | 1550104 | |
| CHACON | 16.00 | 01662400-53324 | UNIFORMS | 1550106 | |
| COOPER | 95.00 | 01662300-53324 | UNIFORMS | 1551875 | |
| COOPER | 197.00 | 01662300-53324 | UNIFORMS | 1550103 | |
| DRUG TESTS | 255.00 | 01662700-53324 | UNIFORMS | 1557640 | |
| DUMOULIN | 110.00 | 01662400-53324 | UNIFORMS | 1553225 | |
| FREER | 98.00 | 01662700-53324 | UNIFORMS | 1556217 | |
| HECK | 121.00 | 01662700-53324 | UNIFORMS | 1553224 | |
| JUNGERS | 7.99 | 01660100-53324 | UNIFORMS | 1556219 | |
| KALINOWICZ | 231.00 | 01662400-53324 | UNIFORMS | 1550407 | |
| LOPEZ | 56.00 | 01662700-53324 | UNIFORMS | 1555021 | |
| LOPEZ | 121.00 | 01662700-53324 | UNIFORMS | 1556216 | |
| MABBITT | 121.99 | 01662300-53324 | UNIFORMS | 1551623 | |
| NEW BADGES | 1,037.01 | 01662700-53324 | UNIFORMS | 1550109 | |
| PLACKETT | 98.00 | 01662400-53324 | UNIFORMS | 1550107 | |
| PLUMB | 121.00 | 01662700-53324 | UNIFORMS | 1557639 | |
| PLUMB | 173.00 | 01662700-53324 | UNIFORMS | 1551622 | |
| RIEMER | 109.90 | 01662700-53324 | UNIFORMS | 1555052 | |
| RIEMER | 274.00 | 01662700-53324 | UNIFORMS | 1551624 | |
| SAILER | 94.00 | 01660100-53324 | UNIFORMS | 1553222 | |
| SAILER | 112.00 | 01660100-53324 | UNIFORMS | 1557641 | |
| WALLETS | 279.50 | 01662700-53324 | UNIFORMS | 1550105 | |
| WELLS | 10.00 | 01662700-53324 | UNIFORMS | 1557883 | |
| ZALAK | 28.00 | 01662700-53324 | UNIFORMS | 1550110 | |
| | 4,328.39 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|-------------------------------------|------------------|-----------------------|------------------------------|--------------------|-----------------------|
| RECRUITERBOX | | | | | |
| SUBSCRIP. 10/23-11/23 | 90.00 | 01600000-52255 | SOFTWARE MAINTENANCE | in_7DYYL319zrrYkj | |
| | <u>90.00</u> | | | | |
| REFUNDS MISC | | | | | |
| ADMIN/PUBLIC SAFETY FEE REFUND | 500.00 | 01000000-45321 | TOWING FEE | CS15037142 | |
| BUSINESS IS EXEMPT - REFUND PAYMENT | 25.00 | 01000000-42301 | BUSINESS/MISC LICENSES | ID 2976 | |
| PD ON A VOIDED TICKET 232451 | 20.00 | 01000000-45402 | ORDINANCE FORFEITS | 232451 | |
| PD ONLINE TICKET TWICE | 20.00 | 01000000-45402 | ORDINANCE FORFEITS | ONLINE PYMNT RFND | |
| REFUND FOR EXEMPT 2016 BUSINESS LIC | 25.00 | 01000000-42301 | BUSINESS/MISC LICENSES | ID#2428 | |
| | <u>590.00</u> | | | | |
| REFUNDS PRESERVATION BONDS | | | | | |
| PATIO BOND REFUND | 200.00 | 01-24302 | ESCROW - GRADING | 514 MOHICAN(1) | |
| PATIO BOND REFUND | 200.00 | 01-24302 | ESCROW - GRADING | 918 KALAMAZOO | |
| STORMWATER SECURITY DEPOSIT REFUND | 10,543.20 | 01-24320 | STORM WATER SECURITY DEPOSIT | 125 MERCEDES DR | |
| | <u>10,943.20</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|-------------------------------|-----------------|-----------------------|----------------------------|--------------------|-----------------------|
| RESTAURANT-MASTERCARD | | | | | |
| BOARD WORKSHOP FOOD | 185.20 | 01520000-52222 | MEETINGS | #2-457 | |
| BOARD WORKSHOP FOOD | 196.80 | 01520000-52222 | MEETINGS | 24-#5 | |
| CERT FOOD | 219.00 | 01664773-53325 | COMMUNITY RELATIONS | 227 11/05 | |
| CERT FOOD 10/22 | 361.75 | 01664773-53325 | COMMUNITY RELATIONS | 10222015 | |
| CERT FOOD 10/29 | 217.00 | 01664773-53325 | COMMUNITY RELATIONS | 204 | |
| CERT FOOD 11/12 | 326.50 | 01664773-53325 | COMMUNITY RELATIONS | 00224 11/12 | |
| CERT FOOD 11/18 | 345.50 | 01664773-53325 | COMMUNITY RELATIONS | 00262 11/18/15 | |
| CFMH SUPPLIES | 9.99 | 01664700-52222 | MEETINGS | 50742 | |
| DARE SUPPLIES | 8.99 | 01664765-53325 | COMMUNITY RELATIONS | 650758 | |
| DARE SUPPLIES | 8.99 | 01664765-53325 | COMMUNITY RELATIONS | 650823 | |
| IACP LUNCH | 15.74 | 01662300-52223 | TRAINING | 3185 | |
| IACP LUNCH | 18.71 | 01662300-52223 | TRAINING | 4882 | |
| IACP LUNCH | 28.06 | 01662300-52223 | TRAINING | 395349 | |
| IACP LUNCH- B COOPER | 19.15 | 01662300-52223 | TRAINING | 7544 | |
| MEAL-TRAINING J JUNGERS | 15.62 | 01662700-52223 | TRAINING | 4871 | |
| MEAL-TRAINING J JUNGERS | 15.62 | 01662700-52223 | TRAINING | 7543 | |
| MEAL-TRAINING J JUNGERS | 19.04 | 01662700-52223 | TRAINING | 3213 | |
| MEAL-TRAINING J JUNGERS | 20.33 | 01662700-52223 | TRAINING | 395356 | |
| POL CHIEF CONF | 15.74 | 01660100-52223 | TRAINING | 4634 | |
| POL CHIEF CONF | 15.74 | 01660100-52223 | TRAINING | 6114 | |
| POL CHIEF CONF | 18.60 | 01660100-52223 | TRAINING | 7535 | |
| POL CHIEF CONF MEAL | 19.70 | 01660100-52223 | TRAINING | 3495 | |
| PUMPKIN RECYCLING | 30.22 | 01520000-52274 | COMMUNITY SERVICE PROGRAMS | 341946 | |
| WRK LUNCH INTERVIEWS | 49.75 | 01670100-52222 | MEETINGS | 096177 | |
| | 2,181.74 | | | | |
| RUEKERT/MIELKE INC | | | | | |
| ASSET/OPER'S MNGMT PROGM EVAL | 4,122.87 | 04201600-54480 | CONSTRUCTION | 113225 | 20160028 |
| ASSET/OPER'S MNGMT PROGM EVAL | 4,122.88 | 11740000-55488 | STORMWATER UTILITIES | 113225 | 20160028 |
| | 8,245.75 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|-----------------------------|-----------------|-----------------------|----------------------------|--------------------|-----------------------|
| SEARS HARDWARE | | | | | |
| B BAUERS BOOTS | 129.99 | 01670100-53324 | UNIFORMS | 011725220129 | |
| RICHIE M- PANTS | 89.22 | 01670100-53324 | UNIFORMS | 011725249852 | |
| | 219.21 | | | | |
| SEAWAY SUPPLY CO | | | | | |
| PAPER PRODUCTS-STREET | 64.50 | 01670400-53317 | OPERATING SUPPLIES | 112095 | |
| PAPER PRODUCTS-WATER | 64.50 | 04201600-53317 | OPERATING SUPPLIES | 112095 | |
| | 129.00 | | | | |
| SIERRA SYSTEMS INC | | | | | |
| IT CONTRACTOR SRV W/E 10/03 | 2,120.00 | 01652800-52253 | CONSULTANT | 1805723 | |
| IT CONTRACTOR SRV W/E 10/10 | 2,120.00 | 01652800-52253 | CONSULTANT | 1805776 | |
| IT CONTRACTOR SRV W/E 11/14 | 1,696.00 | 01652800-52253 | CONSULTANT | 1805864 | |
| IT CONTRACTOR SRV W/E 9/26 | 1,325.00 | 01652800-52253 | CONSULTANT | 1805690 | |
| IT CONTRACTOR W/E 11/28 | 1,272.00 | 01652800-52253 | CONSULTANT | 1805907 | |
| | 8,533.00 | | | | |
| SIKICH LLP | | | | | |
| AUDIT FEES- FY/15 | 1,440.00 | 01520000-52237 | AUDIT FEES | 236305 | |
| | 1,440.00 | | | | |
| SOURCE NORTH AMERICA | | | | | |
| DIESEL NOZZLE | 126.13 | 01696200-52244 | MAINTENANCE & REPAIR | 1301503 | |
| | 126.13 | | | | |
| SQUEEGEE BROS INC | | | | | |
| DARE SHIRTS | 125.00 | 01664765-53325 | COMMUNITY RELATIONS | SBD1030-1 | |
| DARE SHIRTS | 500.00 | 01664765-53325 | COMMUNITY RELATIONS | SBD1030-2 | |
| DARE SHIRTS | 500.00 | 01664765-53325 | COMMUNITY RELATIONS | SBD1030-3 | |
| | 1,125.00 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|---------------------------------------|-----------------|-----------------------|----------------------------|--------------------|-----------------------|
| STANDARD EQUIPMENT COMPANY | | | | | |
| HOSE REPAIR FOR VACTOR | 283.31 | 04101500-53317 | OPERATING SUPPLIES | C07747 | |
| SWAGE MACHINE | 1,329.00 | 04101500-54412 | OTHER EQUIPMENT | C07205 | |
| | <u>1,612.31</u> | | | | |
| STAPLES | | | | | |
| COLOR CODED LABELS | 32.76 | 01662600-53314 | OFFICE SUPPLIES | 9251265228 | |
| | <u>32.76</u> | | | | |
| STEPHEN A LASER ASSOCIATES P C | | | | | |
| POLICE ASSESSMENT - 2 CANDIDATES | 1,200.00 | 01510000-52228 | PERSONNEL HIRING | 2004066 | |
| | <u>1,200.00</u> | | | | |
| SUBURBAN DRIVELINE INC | | | | | |
| CUTTING BLADES | 360.00 | 01696200-53354 | PARTS PURCHASED | 00141796 | |
| | <u>360.00</u> | | | | |
| SUBURBAN LABORATORIES INC | | | | | |
| COLIFORM TEST 10/15 | 1,089.00 | 04201600-52279 | LAB SERVICES | 128539A | |
| | <u>1,089.00</u> | | | | |
| SUNRISE CHEVROLET | | | | | |
| LAMP | 106.22 | 01696200-53354 | PARTS PURCHASED | 848545 | |
| | <u>106.22</u> | | | | |
| SURVEY MONKEY | | | | | |
| RNWL CHRG 11/4-12/3 | 24.00 | 01670100-52234 | DUES & SUBSCRIPTIONS | 25506086 | |
| | <u>24.00</u> | | | | |
| TARGET | | | | | |
| SALT EQUIPMENT | 17.63 | 01670200-53350 | SMALL EQUIPMENT EXPENSE | 064190016 | |
| | <u>17.63</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--|-----------------|-----------------------|----------------------------|--------------------|-----------------------|
| TERRACE SUPPLY COMPANY | | | | | |
| HOLDER | 2.75 | 01696200-53316 | TOOLS | 70275308 | |
| OCT RENTAL | 26.35 | 01696200-52264 | EQUIPMENT RENTAL | 00957478 | |
| SHADE FRAMES | 27.98 | 01696200-53317 | OPERATING SUPPLIES | 70275308 | |
| | <u>57.08</u> | | | | |
| THE BUCKLE INC | | | | | |
| CLOTH ALLOW - CHACON | 144.90 | 01662400-53324 | UNIFORMS | 21822 | |
| | <u>144.90</u> | | | | |
| THIRD MILLENIUM ASSOCIATES INCORPORATED | | | | | |
| E PAY SERVICE FEE - NOVEMBER | 225.00 | 04103100-52221 | UTILITY BILL PROCESSING | 18814 | |
| E PAY SERVICE FEE - NOVEMBER | 225.00 | 04203100-52221 | UTILITY BILL PROCESSING | 18814 | |
| WTR BILL PRINING 11/30/15 | 1,273.97 | 04103100-52221 | UTILITY BILL PROCESSING | 18815 | |
| WTR BILL PRINING 11/30/15 | 1,273.98 | 04203100-52221 | UTILITY BILL PROCESSING | 18815 | |
| | <u>2,997.95</u> | | | | |
| TITAN SUPPLY INC | | | | | |
| JANITORIAL SUPPL | 294.10 | 01680000-53320 | JANITORIAL SUPPLIES | 3389 | |
| | <u>294.10</u> | | | | |
| TRAFFIC CONTROL & PROTECTION | | | | | |
| RED/WHT LETR SIGNS | 794.35 | 01670300-53317 | OPERATING SUPPLIES | 85026 | |
| SIGN (BLIND CHILD) | 297.60 | 01670300-53344 | STREET SIGNS | 84972 | |
| SIGN (STAYBACK 100FT) | 382.20 | 01670300-53344 | STREET SIGNS | 85027 | |
| SIGNS | 330.20 | 01670300-53344 | STREET SIGNS | 84920 | |
| WING BRACKET | 726.25 | 01670300-53344 | STREET SIGNS | 84973 | |
| | <u>2,530.60</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|---|-----------------|-----------------------|-----------------------------|--------------------|-----------------------|
| TRANS UNION LLC | | | | | |
| 07/26- 8/25 FEES | 136.23 | 01662400-53330 | INVESTIGATION FUND | 08500644 | |
| 08/26 -09/25 FEES | 136.23 | 01662400-53330 | INVESTIGATION FUND | 09500630 | |
| 09/26 - 10/25 FEES | 161.64 | 01662400-53330 | INVESTIGATION FUND | 10500630 | |
| | 434.10 | | | | |
| TRANSYSTEMS CORPORATION | | | | | |
| CONST DRAWINGS PH II W BRANCH DPG /FAIR O | 1,919.77 | 11740000-55486 | ROADWAY CAPITAL IMPROVEMENT | 2890272-16 | |
| PROF SERV PH I & II ENGR 11/07 -12/04 | 4,202.90 | 11740000-55486 | ROADWAY CAPITAL IMPROVEMENT | 04-2890273 | 20160018 |
| | 6,122.67 | | | | |
| TRAVEL-MASTERCARD | | | | | |
| CONFERENCE PARKING- HOFFMAN | 23.00 | 01660100-52223 | TRAINING | 663-095 | |
| IACP AWARDS PARKING | 35.00 | 01662300-52223 | TRAINING | 38153 | |
| POL CHIEF CONF PRKG- HOFFMAN | 23.00 | 01660100-52223 | TRAINING | 748-306 | |
| POL CHIEF CONF PRKG- HOFFMAN | 23.00 | 01660100-52223 | TRAINING | 844-830 | |
| POL CHIEF CONF PRKG- HOFFMAN | 23.00 | 01660100-52223 | TRAINING | 844-914 | |
| PRKG TRAINING J JUNGERS | 12.00 | 01662700-52223 | TRAINING | 10/24/15 PARKING | |
| PRKG-TRNG J JUNGERS | 23.00 | 01662700-52223 | TRAINING | 81524 | |
| TRNG ACLU SEMR- RAY MUNCH | 14.00 | 01664700-52223 | TRAINING | 5348 | |
| | 176.00 | | | | |
| TRI TECH FORENSICS INC | | | | | |
| DUI TESTING SUPPLIES | 158.00 | 01662300-53317 | OPERATING SUPPLIES | 125203 | |
| DUI TESTING SUPPLIES | 352.30 | 01662300-53317 | OPERATING SUPPLIES | 125903 | |
| | 510.30 | | | | |
| TRISOURCE SOLUTIONS LLC | | | | | |
| TRISOURCE CC FEES NOV/2015 | 566.74 | 04103100-52221 | UTILITY BILL PROCESSING | INV 1420 NOV/2015 | |
| TRISOURCE CC FEES NOV/2015 | 566.74 | 04203100-52221 | UTILITY BILL PROCESSING | INV 1420 NOV/2015 | |
| TRISOURCE CC FEES NOV/2015 | 1,305.46 | 04103100-52221 | UTILITY BILL PROCESSING | INV 7833 NOV/2015 | |
| TRISOURCE CC FEES NOV/2015 | 1,305.46 | 04203100-52221 | UTILITY BILL PROCESSING | INV 7833 NOV/2015 | |
| | 3,744.40 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--------------------------------------|-----------------|-----------------------|----------------------------|--------------------|-----------------------|
| TYCO INTEGRATED SECURITY LLC | | | | | |
| FARMHOUSE ALRM- 01/2016 THRU 03/2016 | 36.00 | 01590000-52230 | TELEPHONE | 25564588 | |
| TWN CTR ALRM - 01/2016 THR 03/2016 | 36.00 | 01590000-52230 | TELEPHONE | 25564589 | |
| | 72.00 | | | | |
| U S POSTMASTER | | | | | |
| S/O NOTICE POSTAGE DEC/2015 | 67.56 | 04203100-52229 | POSTAGE | INV 1529 12/10/15 | |
| S/O NOTICE POSTAGE DEC/2015 | 67.66 | 04103100-52229 | POSTAGE | INV 1529 12/10/15 | |
| | 135.22 | | | | |
| UNIFIRST CORPORATION | | | | | |
| MATS/TOWELS-10/27/15 | 17.40 | 01670100-53317 | OPERATING SUPPLIES | 1068821 | |
| MATS/TOWELS-11/03/15 | 17.40 | 01670100-53317 | OPERATING SUPPLIES | 1070412 | |
| MATS/TOWELS-11/10/15 | 17.40 | 01670100-53317 | OPERATING SUPPLIES | 1071990 | |
| MATS/TOWELS-11/17/15 | 17.40 | 01670100-53317 | OPERATING SUPPLIES | 1073593 | |
| UNIFORMS-10-27/15 | 34.19 | 01696200-52267 | UNIFORM CLEANING | 1068821 | |
| UNIFORMS-11/03/15 | 34.19 | 01696200-52267 | UNIFORM CLEANING | 1070412 | |
| UNIFORMS-11/10/15 | 34.19 | 01696200-52267 | UNIFORM CLEANING | 1071990 | |
| UNIFORMS-11/17/15 | 34.19 | 01696200-52267 | UNIFORM CLEANING | 1073593 | |
| WIPES-10/27/15 | 52.08 | 01696200-53317 | OPERATING SUPPLIES | 1068821 | |
| WIPES-11/03/15 | 52.08 | 01696200-53317 | OPERATING SUPPLIES | 1070412 | |
| WIPES-11/10/15 | 52.08 | 01696200-53317 | OPERATING SUPPLIES | 1071990 | |
| WIPES-11/17/15 | 52.08 | 01696200-53317 | OPERATING SUPPLIES | 1073593 | |
| | 414.68 | | | | |
| UNITED LABORATORIES | | | | | |
| DEFOAMER | 615.96 | 01670200-53317 | OPERATING SUPPLIES | 136380 | |
| ENZYME BLOCKS FOR TUBEWAY | 1,041.94 | 04101500-53317 | OPERATING SUPPLIES | 136912 | |
| | 1,657.90 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|--|---------------|-----------------------|----------------------------|--------------------|-----------------------|
| UNITED STATES POSTAL SERVICE | | | | | |
| DUI KITS TO ISP LAB | 12.20 | 01662400-53317 | OPERATING SUPPLIES | 79763 | |
| DUI KITS TO ISP LAB | 13.80 | 01662400-53317 | OPERATING SUPPLIES | 034200 | |
| DUI KITS TO ISP LAB | 13.80 | 01662400-53317 | OPERATING SUPPLIES | 78919 | |
| PASSPORT 10/21/15 | 5.05 | 01610100-52229 | POSTAGE | 352207367 | |
| PASSPORT 10/22/15 | 5.05 | 01610100-52229 | POSTAGE | 352341628 | |
| PASSPORT 10/26/15 | 5.05 | 01610100-52229 | POSTAGE | 352585311 | |
| PASSPORT 10/27/15 | 5.05 | 01610100-52229 | POSTAGE | 352735757 | |
| PASSPORT 11/10/15 | 5.05 | 01610100-52229 | POSTAGE | 354186789 | |
| PASSPORT 11/11/15 | 5.05 | 01610100-52229 | POSTAGE | 354442150 | |
| PASSPORT 11/13/15 | 5.05 | 01610100-52229 | POSTAGE | 354743650 | |
| PASSPORT 11/2/15 | 5.05 | 01610100-52229 | POSTAGE | 353347618 | |
| PASSPORT 11/5/15 | 5.05 | 01610100-52229 | POSTAGE | 353747630 | |
| PASSPORT 11/6/15 | 5.05 | 01610100-52229 | POSTAGE | 353851700 | |
| PASSPORT 11/9/15 | 18.11 | 01610100-52229 | POSTAGE | 354097240 | |
| POSTAGE DELIV -4 SETS OF WRK GLOVES | 13.40 | 01620100-53317 | OPERATING SUPPLIES | 10/29-480 | |
| | 121.81 | | | | |
| UPS GROUND SERVICE | | | | | |
| SHIPPED PATCHES | 8.90 | 01662700-53324 | UNIFORMS | L40399845038 | |
| | 8.90 | | | | |
| VILLA PARK ELECTRICAL SUPPLY CO INC | | | | | |
| K KOSNIK - BIBS | 208.00 | 01670100-53324 | UNIFORMS | 01874865 | |
| | 208.00 | | | | |
| WAL MART | | | | | |
| BATTERIES | 16.72 | 01680000-53319 | MAINTENANCE SUPPLIES | 07949 | |
| DARE SUPPLIES | 92.14 | 01664765-53325 | COMMUNITY RELATIONS | 03335 | |
| HALLOWEEN CANDY | 36.36 | 01662700-53317 | OPERATING SUPPLIES | 09977 | |
| JEANS- J RUP | 89.80 | 01680000-53324 | UNIFORMS | 02804 | |
| | 235.02 | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|-----------------------------------|-----------------|-----------------------|----------------------------|--------------------|-----------------------|
| WATER PRODUCTS-AURORA | | | | | |
| B-BOX REPAIR LIDS | 117.00 | 04201600-53317 | OPERATING SUPPLIES | 0262049 | |
| | <u>117.00</u> | | | | |
| WELCH BROS INC | | | | | |
| MATERIALS FOR SEWER REPAIRS | 955.00 | 01670600-53317 | OPERATING SUPPLIES | 1541973 | |
| PIPE FOR KEHOE POND | 102.40 | 01670600-52244 | MAINTENANCE & REPAIR | 1541675 | |
| | <u>1,057.40</u> | | | | |
| WHEATON MULCH INC | | | | | |
| PULVERIZED SOIL | 120.00 | 01670400-53317 | OPERATING SUPPLIES | 15-3461 | |
| | <u>120.00</u> | | | | |
| WHOLESALE DIRECT INC | | | | | |
| WIPER BLADES | 211.93 | 01696200-53354 | PARTS PURCHASED | 000217395 | |
| | <u>211.93</u> | | | | |
| WTFN INC | | | | | |
| BUS CARDS JASON PAULING | 38.12 | 01670100-52234 | DUES & SUBSCRIPTIONS | 48912 | |
| BUSINESS CARDS- BILL CLEVELAND | 29.96 | 01620100-53317 | OPERATING SUPPLIES | 49107 | |
| JUNGERS BUSINESS CARDS | 29.96 | 01660100-53317 | OPERATING SUPPLIES | 49148 | |
| POPE BUSINESS CARDS | 38.12 | 01662700-53317 | OPERATING SUPPLIES | 49278 | |
| TURNHOLT BUSNINESS CARDS | 38.12 | 01662700-53317 | OPERATING SUPPLIES | 49144 | |
| | <u>174.28</u> | | | | |
| XEROX CAPITAL SERVICES LLC | | | | | |
| COPIER SERV THRU NOVEMBER | 1,416.33 | 01590000-52231 | COPY EXPENSE | 082331850 | |
| | <u>1,416.33</u> | | | | |

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on December 21, 2015**

| <u>Vendor / Description</u> | <u>Amount</u> | <u>Account Number</u> | <u>Account Description</u> | <u>Invoice No.</u> | <u>Purchase Order</u> |
|---|----------------------------|-----------------------|----------------------------|--------------------|-----------------------|
| ZIEBELL WATER SERVICE PRODUCTS INC | | | | | |
| HYDRANT PARTS | 573.00 | 04201600-53317 | OPERATING SUPPLIES | 231459 | |
| HYDRANT PARTS | 970.40 | 04201600-53317 | OPERATING SUPPLIES | 231241 | |
| HYDRANT STEM | 960.00 | 04201600-53317 | OPERATING SUPPLIES | 231078 | |
| | <u>2,503.40</u> | | | | |
| ZIEGLERS ACE HARWARE | | | | | |
| BARRICADE FASTENERS | 21.36 | 01662300-53317 | OPERATING SUPPLIES | 100942/J | |
| | <u>21.36</u> | | | | |
| GRAND TOTAL | <u><u>\$817,554.67</u></u> | | | | |

The preceding list of bills payable totaling \$817,554.67 was reviewed and approved for payment.

Approved by:



Joseph Breinig – Village Manager

Date: 12/18/15

Authorized by:

Frank Saverino Sr - Mayor

Laura Czarnecki- Village Clerk

ADDENDUM WARRANTS
December 8, 2015 thru December 21, 2015

| Fund | Check # | Vendor | Description | Amount |
|---------------|---------|----------------------|---------------------------------------|--------------------------|
| General | A C H | Wheaton Bank & Trust | Payroll Nov 23, 2015 thru Dec 6, 2015 | 479,428.11 |
| Water & Sewer | A C H | Wheaton Bank & Trust | Payroll Nov 23, 2015 thru Dec 6, 2015 | <u>35,706.69</u> |
| | | | | <u><u>515,134.80</u></u> |

Approved this _____ day of _____, 2015

By: _____
 Frank Saverino Sr - Mayor

 Laura Czarnecki - Village Clerk

Village of Carol Stream
General Fund Budget Summary
 For the Month Ended November 30, 2015

AGENDA ITEM
M-4 12.21.15

| | MONTH | | | | YTD | | | | BUDGET | | | | |
|--|------------------|---------------------|--------------------------|-------------|-------------------|---------------------|----------------------|------------|-------------------|-------------------|-------------------|--------------------|-------------|
| | Last Year Nov | Current Year Nov | Monthly Variance \$ % | | Last Year YTD | Current Year YTD | YTD Variance \$ % | | Annual Budget | YTD Budget | YTD Actual | Variance \$ % | |
| REVENUES | | | | | | | | | | | | | |
| Sales Tax | \$ 516,964 | \$ 606,572 | 89,608 | 17% | \$ 3,655,087 | \$ 4,083,822 | 428,735 | 12% | \$ 6,710,000 | \$ 3,882,233 | \$ 4,083,822 | 201,588 | 5% |
| Home Rule Sales Tax | 309,893 | 342,791 | 32,898 | 11% | 2,220,697 | 2,338,244 | 117,547 | 5% | 3,960,000 | 2,291,154 | 2,338,244 | 47,090 | 2% |
| State Income Tax | 253,909 | 267,159 | 13,250 | 5% | 2,251,200 | 2,569,485 | 318,285 | 14% | 3,881,000 | 2,278,600 | 2,569,485 | 290,884 | 13% |
| Utility Tax - Electricity | 151,027 | 135,493 | (15,534) | -10% | 1,093,931 | 1,091,790 | (2,141) | 0% | 1,850,000 | 1,099,149 | 1,091,790 | (7,359) | -1% |
| Telecommunications Tax | 101,137 | 104,214 | 3,077 | 3% | 743,106 | 732,043 | (11,063) | -1% | 1,210,000 | 725,508 | 732,043 | 6,535 | 1% |
| Fines (Court, Ord., ATLE, Towing) | 118,848 | 108,469 | (10,379) | -9% | 918,065 | 945,394 | 27,328 | 3% | 1,625,000 | 940,967 | 945,394 | 4,427 | 0% |
| Natural Gas Use Tax | 22,870 | 18,484 | (4,386) | -19% | 180,041 | 162,964 | (17,077) | -9% | 570,000 | 164,374 | 162,964 | (1,410) | -1% |
| Other Taxes (Use, Hotel, PPRT Real Estate, Road & Bridge) | 218,085 | 115,318 | (102,767) | -47% | 1,437,672 | 1,389,573 | (48,098) | -3% | 2,298,500 | 1,505,532 | 1,389,573 | (115,959) | -8% |
| Licenses (Vehicle, Liquor, etc.) | 5,936 | 16,875 | 10,939 | 184% | 444,327 | 419,957 | (24,371) | -5% | 601,500 | 431,748 | 419,957 | (11,792) | -3% |
| Cable Franchise Fees | - | - | - | 0% | 299,499 | 417,865 | 118,366 | 40% | 650,000 | 379,167 | 417,865 | 38,698 | 10% |
| Building Permits | 32,063 | 87,909 | 55,847 | 174% | 347,212 | 469,906 | 122,695 | 35% | 522,500 | 355,000 | 469,906 | 114,906 | 32% |
| Fees for Services | 36,207 | 79,508 | 43,301 | 120% | 381,922 | 468,811 | 86,890 | 23% | 609,500 | 396,952 | 468,811 | 71,860 | 18% |
| Interest Income | 1,348 | 421 | (927) | -69% | 19,531 | 3,104 | (16,427) | -84% | 5,000 | 2,917 | 3,104 | 187 | 6% |
| All Other / Miscellaneous | 105,495 | 52,798 | (52,698) | -50% | 420,492 | 422,414 | 1,922 | 0% | 1,189,000 | 698,000 | 422,414 | (275,586) | -39% |
| Revenue Totals | 1,873,783 | 1,936,011 | 62,228 | 3% | 14,412,780 | 15,515,371 | 1,102,591 | 8% | 25,682,000 | 15,151,301 | 15,515,371 | 364,070 | 2% |
| EXPENDITURES | | | | | | | | | | | | | |
| Fire & Police Commission | 780 | 1,803 | 1,023 | 131% | 10,415 | 12,614 | 2,199 | 21% | 28,011 | 16,338 | 12,614 | (3,724) | -23% |
| Legislative Board | 4,112 | 10,032 | 5,920 | 144% | 101,774 | 60,816 | (40,958) | -40% | 141,878 | 94,545 | 60,816 | (33,729) | -36% |
| Plan Commission & ZBA | 71 | 135 | 65 | 91% | 2,298 | 2,808 | 510 | 22% | 5,243 | 3,059 | 2,808 | (251) | -8% |
| Legal Services | 12,235 | 37,145 | 24,910 | 204% | 157,800 | 176,878 | 19,078 | 12% | 320,000 | 186,669 | 176,878 | (9,791) | -5% |
| Village Clerk | 3,007 | 2,834 | (173) | -6% | 22,475 | 19,550 | (2,925) | -13% | 38,874 | 23,545 | 19,550 | (3,996) | -17% |
| Administration | 72,629 | 53,252 | (19,377) | -27% | 558,138 | 542,163 | (15,975) | -3% | 921,723 | 520,704 | 542,163 | 21,460 | 4% |
| Employee Relations | 31,912 | 21,835 | (10,077) | -32% | 160,283 | 152,671 | (7,612) | -5% | 310,225 | 188,358 | 152,671 | (35,688) | -19% |
| Financial Management | 59,413 | 54,291 | (5,122) | -9% | 547,053 | 483,399 | (63,654) | -12% | 872,540 | 547,556 | 483,399 | (64,157) | -12% |
| Engineering Services | 63,125 | 71,190 | 8,065 | 13% | 628,393 | 631,806 | 3,413 | 1% | 1,198,002 | 724,977 | 631,806 | (93,170) | -13% |
| Community Development | 65,838 | 68,564 | 2,726 | 4% | 533,275 | 514,808 | (18,467) | -3% | 1,111,988 | 672,840 | 514,808 | (158,032) | -23% |
| Information Services | 30,968 | 48,899 | 17,931 | 58% | 291,336 | 339,733 | 48,397 | 17% | 972,291 | 576,761 | 339,733 | (237,028) | -41% |
| Police | 1,032,759 | 984,416 | (48,343) | -5% | 8,046,055 | 8,056,792 | 10,737 | 0% | 13,763,102 | 8,511,945 | 8,056,792 | (455,154) | -5% |
| Public Works | 268,369 | 234,401 | (33,968) | -13% | 2,087,356 | 1,773,729 | (313,627) | -15% | 3,825,460 | 2,173,636 | 1,773,729 | (399,907) | -18% |
| Municipal Building | 28,733 | 28,188 | (545) | -2% | 253,273 | 214,077 | (39,196) | -15% | 754,728 | 228,424 | 214,077 | (14,347) | -6% |
| Municipal Garage | (4,447) | (9,718) | (5,270) | 119% | 48,808 | 8,211 | (40,597) | -83% | - | - | 8,211 | 8,211 | 100% |
| Transfers and Agreements | 248,691 | 126,941 | (121,750) | -49% | 437,318 | 326,149 | (111,169) | -25% | 1,375,000 | 346,666 | 326,149 | (20,517) | -6% |
| Town Center | 160 | 113 | (47) | -29% | 45,668 | 40,499 | (5,169) | -11% | 42,935 | 42,935 | 40,499 | (2,436) | -6% |
| Expenditure Totals | 1,918,354 | 1,734,321 | (184,033) | -10% | 13,931,720 | 13,356,702 | (575,018) | -4% | 25,682,000 | 14,858,958 | 13,356,702 | (1,502,256) | -10% |
| Net Increase / (Decrease) | (44,572) | 201,689 | 246,261 | | 481,060 | 2,158,669 | 1,677,609 | | - | 292,343 | 2,158,669 | 1,866,327 | |

Village of Carol Stream
Water and Sewer Fund Budget Summary
For the Month Ended November 30, 2015

MONTH

YTD

BUDGET

REVENUES

| | Last Year | Current Year | Monthly Variance | |
|---------------------------|----------------|----------------|------------------|-----------|
| | Nov | Nov | \$ | % |
| Water Billings | \$ 562,056 | \$ 567,131 | 5,074 | 1% |
| Sewer Billings | 198,004 | 216,728 | 18,725 | 9% |
| Penalties/Admin Fees | 15,526 | 21,035 | 5,509 | 35% |
| Connection/Expansion Fees | 14,975 | 1,550 | (13,425) | -90% |
| Interest Income | 1,674 | 389 | (1,285) | -77% |
| Rental Income | 7,830 | 18,311 | 10,481 | 134% |
| All Other / Miscellaneous | 8,655 | 2,405 | (6,250) | -72% |
| Revenue Totals | 808,720 | 827,549 | 18,829 | 2% |

| | Last Year | Current Year | YTD Variance | |
|---------------------------|------------------|------------------|----------------|------------|
| | YTD | YTD | \$ | % |
| Water Billings | \$ 3,885,860 | \$ 4,392,328 | 506,468 | 13% |
| Sewer Billings | 1,384,484 | 1,669,246 | 284,762 | 21% |
| Penalties/Admin Fees | 99,929 | 112,421 | 12,492 | 13% |
| Connection/Expansion Fees | 128,583 | 61,037 | (67,547) | -53% |
| Interest Income | 28,730 | 2,945 | (25,786) | -90% |
| Rental Income | 121,749 | 109,422 | (12,327) | -10% |
| All Other / Miscellaneous | 102,048 | 91,338 | (10,709) | -10% |
| Revenue Totals | 5,751,384 | 6,438,737 | 687,353 | 12% |

| | Annual | YTD | YTD | Variance | |
|---------------------------|------------------|------------------|------------------|----------------|-----------|
| | Budget | Budget | Actual | \$ | % |
| Water Billings | \$ 6,750,000 | \$ 4,043,564 | \$ 4,392,328 | 348,764 | 9% |
| Sewer Billings | 2,550,000 | 1,603,155 | 1,669,246 | 66,091 | 4% |
| Penalties/Admin Fees | 164,000 | 95,667 | 112,421 | 16,755 | 18% |
| Connection/Expansion Fees | 93,000 | 54,250 | 61,037 | 6,787 | 13% |
| Interest Income | 14,000 | 8,167 | 2,945 | (5,222) | -64% |
| Rental Income | 100,000 | 58,333 | 109,422 | 51,089 | 88% |
| All Other / Miscellaneous | 92,000 | 18,667 | 91,338 | 72,672 | 389% |
| Revenue Totals | 9,763,000 | 5,881,803 | 6,438,737 | 556,934 | 9% |

EXPENDITURES

| | Last Year | Current Year | Monthly Variance | |
|---------------------------|----------------|----------------|------------------|-------------|
| | Nov | Nov | \$ | % |
| Salaries & Benefits | 96,145 | 85,708 | (10,437) | -11% |
| Purchase of Water | 424,702 | 487,614 | 62,913 | 15% |
| WRC Operating Contract | 132,687 | 136,668 | 3,981 | 3% |
| Maintenance & Operating | 58,784 | 71,036 | 12,252 | 21% |
| IEPA Loan P&I | - | - | - | 0% |
| DWC Loan P&I | - | - | - | 0% |
| Capital Outlay | 192,791 | 30,150 | (162,641) | -84% |
| Expenditure Totals | 905,109 | 811,176 | (93,933) | -10% |

| | Last Year | Current Year | YTD Variance | |
|---------------------------|------------------|------------------|----------------|------------|
| | YTD | YTD | \$ | % |
| Salaries & Benefits | 710,999 | 765,133 | 54,134 | 8% |
| Purchase of Water | 2,985,109 | 3,406,139 | 421,030 | 14% |
| WRC Operating Contract | 1,076,696 | 1,121,384 | 44,689 | 4% |
| Maintenance & Operating | 593,443 | 1,058,413 | 464,971 | 78% |
| IEPA Loan P&I | 214,325 | 214,325 | - | 0% |
| DWC Loan P&I | 60,814 | 59,833 | (981) | -2% |
| Capital Outlay | 915,270 | 782,880 | (132,389) | -14% |
| Expenditure Totals | 6,556,655 | 7,408,109 | 851,453 | 13% |

| | Annual | YTD | YTD | Variance | |
|---------------------------|-------------------|-------------------|------------------|--------------------|-------------|
| | Budget | Budget | Actual | \$ | % |
| Salaries & Benefits | 1,318,433 | 811,343 | 765,133 | (46,210) | -6% |
| Purchase of Water | 5,655,000 | 3,274,730 | 3,406,139 | 131,409 | 4% |
| WRC Operating Contract | 1,765,013 | 1,029,591 | 1,121,384 | 91,794 | 9% |
| Maintenance & Operating | 1,645,616 | 959,943 | 1,058,413 | 98,471 | 10% |
| IEPA Loan P&I | 428,650 | 214,325 | 214,325 | 0 | 0% |
| DWC Loan P&I | 59,834 | 59,834 | 59,833 | (1) | 0% |
| Capital Outlay | 3,729,000 | 3,729,000 | 782,880 | (2,946,120) | -79% |
| Expenditure Totals | 14,601,546 | 10,078,766 | 7,408,109 | (2,670,657) | -26% |

Net Increase / (Decrease)

| | | | | |
|--|----------|--------|---------|--|
| | (96,388) | 16,373 | 112,761 | |
|--|----------|--------|---------|--|

| | | | | |
|--|-----------|-----------|-----------|--|
| | (805,272) | (969,372) | (164,100) | |
|--|-----------|-----------|-----------|--|

| | | | | |
|--|-------------|-------------|-----------|-----------|
| | (4,838,546) | (4,196,963) | (969,372) | 3,227,591 |
|--|-------------|-------------|-----------|-----------|

Village of Carol Stream
Capital Budget Summary
For the Month Ended November 30, 2015

| CAPITAL PROJECTS FUND | MONTH | | | | YTD | | | | BUDGET* | | |
|----------------------------------|------------------|------------------|------------------|-------------|--------------------|--------------------|-----------------|-------------|--------------------|--------------------|------------|
| | Last Year | Current Year | Monthly Variance | | Last Year | Current Year | YTD Variance | | Annual | YTD | % of |
| | Nov | Nov | \$ | % | YTD | YTD | \$ | % | Budget | Actual | Total |
| REVENUES | | | | | | | | | | | |
| Capital Grants | \$ - | \$ 17,095 | 17,095 | 100% | \$ 27,103 | \$ 27,118 | 15 | 0% | \$ 730,000 | \$ 27,118 | 4% |
| Interest Income | 5,075 | 623 | (4,452) | -88% | 61,233 | 4,924 | (56,309) | -92% | 15,000 | 4,924 | 33% |
| All Other / Miscellaneous | 3,076 | - | (3,076) | -100% | 56,418 | 20,413 | (36,005) | -64% | 346,000 | 20,413 | 0% |
| Revenue Totals | 8,151 | 17,718 | 9,567 | 117% | 144,754 | 52,455 | (92,299) | -64% | 1,091,000 | 52,455 | 5% |
| EXPENDITURES | | | | | | | | | | | |
| Roadway Improvements | 206,037 | 130,998 | (75,040) | -36% | 3,584,207 | 3,548,455 | (35,752) | -1% | 4,650,000 | 3,548,455 | 76% |
| Facility Improvements | - | - | - | 0% | - | - | - | 0% | 90,000 | - | 0% |
| Stormwater Improvements | - | - | - | 0% | - | 10,435 | 10,435 | 100% | 507,000 | 10,435 | 2% |
| Miscellaneous | - | 2,235 | 2,235 | 100% | - | 9,927 | 9,927 | 100% | 5,000 | 9,927 | 0% |
| Expenditure Totals | 206,037 | 133,232 | (72,805) | -35% | 3,584,207 | 3,568,817 | (15,390) | 0% | 5,252,000 | 3,568,817 | 68% |
| Net Increase / (Decrease) | (197,886) | (115,514) | 82,372 | -42% | (3,439,452) | (3,516,361) | (76,909) | 2% | (4,161,000) | (3,516,361) | 85% |

| MFT FUND | | | | | | | | | | | |
|----------------------------------|-----------------|-----------------|-----------------|--------------|----------------|----------------|------------------|-------------|----------------|-------------------|------------|
| REVENUES | | | | | | | | | | | |
| Motor Fuel Tax Allotments | \$ 86,092 | \$ - | (86,092) | -100% | \$ 918,690 | \$ 235,365 | (683,325) | -74% | \$ 966,000 | \$ 235,365 | 24% |
| Interest Income | 73 | 112 | 39 | 53% | 1,060 | 841 | (219) | -21% | 500 | 841 | 168% |
| Revenue Totals | 86,165 | 112 | (86,053) | -100% | 919,749 | 236,205 | (683,544) | -74% | 966,500 | \$ 236,205 | 24% |
| EXPENDITURES | | | | | | | | | | | |
| Street Resurfacing - Capital | - | - | - | 0% | - | - | - | 0% | - | - | 0% |
| Crack Filling | 115,997 | 99,641 | (16,355) | -14% | 163,318 | 99,641 | (63,677) | -39% | 135,000 | 99,641 | 74% |
| Expenditure Totals | 115,997 | 99,641 | (16,355) | -14% | 163,318 | 99,641 | (63,677) | -39% | 135,000 | 99,641 | 74% |
| Net Increase / (Decrease) | (29,832) | (99,529) | (69,697) | 234% | 756,431 | 136,564 | (619,867) | -82% | 831,500 | 136,564 | 16% |

* Due to the uncertainty of timing of various capital improvement projects, no YTD budget estimates are shown.

Note: Beginning in August 2015, the State of Illinois suspended distribution of Motor Fuel Tax payments to municipalities due to the lack of a State budget. In December, SB2039 was adopted and signed into law, releasing withheld funds to municipalities beginning in December.

Village of Carol Stream
TIF Funds Budget Summary
 For the Month Ended November 30, 2015

| | MONTH | | | | YTD | | | | BUDGET | | | | |
|----------------------------------|------------------|---------------------|--------------------------|---------------|------------------|---------------------|----------------------|--------------|------------------|----------------|----------------|------------------|-------------|
| | Last Year Nov | Current Year Nov | Monthly Variance \$ % | | Last Year YTD | Current Year YTD | YTD Variance \$ % | | Annual Budget | YTD Budget | YTD Actual | Variance \$ % | |
| GENEVA CROSSING TIF | | | | | | | | | | | | | |
| REVENUES | | | | | | | | | | | | | |
| TIF Property Taxes | \$ - | \$ - | - | 0% | \$ 414,985 | \$ 418,531 | \$ 3,546 | 1% | \$ 475,000 | \$ 475,000 | \$ 418,531 | (56,469) | -12% |
| Interest Income | 20 | 13 | (8) | -38% | 126 | 72 | (54) | -43% | 200 | 117 | 72 | (44) | -38% |
| Village Contribution | - | 18,619 | 18,619 | 100% | 64,536 | 37,362 | (27,174) | -42% | 55,000 | 36,666 | 37,362 | 696 | 2% |
| Revenue Totals | 20 | 18,632 | 18,612 | 91637% | 479,647 | 455,965 | (23,682) | -5% | 530,200 | 511,783 | 455,965 | (55,818) | -11% |
| EXPENDITURES | | | | | | | | | | | | | |
| Principal Retirement | - | - | - | 0% | - | - | - | 0% | 265,000 | - | - | - | 0% |
| Interest Expense | - | - | - | 0% | 58,480 | 27,240 | (31,240) | -53% | 54,480 | 27,240 | 27,240 | - | 0% |
| Paying Agent Fees | - | 205 | 205 | 100% | 3,103 | 3,205 | 103 | 3% | 3,500 | 1,500 | 3,205 | 1,705 | 114% |
| Expenditure Totals | - | 205 | 205 | 100% | 61,583 | 30,445 | (31,138) | -51% | 322,980 | 28,740 | 30,445 | 1,705 | 6% |
| Net Increase / (Decrease) | 20 | 18,427 | 18,407 | 90628% | 418,065 | 425,520 | 7,455 | 2% | 207,220 | 483,043 | 425,520 | (57,523) | -12% |
| NORTH/SCHMALE TIF | | | | | | | | | | | | | |
| REVENUES | | | | | | | | | | | | | |
| TIF Property Taxes | \$ - | \$ - | \$ - | 0% | \$ 14,757 | \$ 14,477 | \$ (280) | -2% | \$ 14,000 | \$ 14,000 | \$ 14,477 | \$ 477 | 3% |
| Sales Taxes | - | - | - | 0% | - | 59,472 | 59,472 | 100% | 120,000 | 80,000 | 59,472 | (20,528) | -26% |
| Interest Income | 0 | - | (0) | -100% | 1 | 12 | 11 | 924% | - | - | 12 | 12 | 100% |
| Village Contribution | - | - | - | 0% | - | - | - | 0% | - | - | - | - | 0% |
| Revenue Totals | 0 | - | (0) | -100% | 14,758 | 73,961 | 59,203 | 100% | 134,000 | 94,000 | 73,961 | (20,039) | -21% |
| EXPENDITURES | | | | | | | | | | | | | |
| Legal Fees | - | - | - | 0% | 1,327 | 328 | (999) | -75% | 4,000 | 2,331 | 328 | (2,003) | -86% |
| Consulting Fees | - | - | - | 0% | 438 | - | (438) | -100% | 2,000 | 1,250 | - | (1,250) | -100% |
| Other Expenses | - | - | - | 0% | - | 52,841 | 52,841 | 100% | 151,000 | 50,000 | 52,841 | 2,841 | 6% |
| Expenditure Totals | - | - | - | 0% | 1,764 | 53,169 | 51,405 | 2914% | 157,000 | 53,581 | 53,169 | (412) | -1% |
| Net Increase / (Decrease) | 0 | - | (0) | | 12,994 | 20,792 | 7,798 | | (23,000) | 40,419 | 20,792 | (19,627) | |

Village of Carol Stream
Police Pension Fund Budget Summary
 For the Month Ended November 30, 2015

| POLICE PENSION FUND | MONTH | | | | YTD | | | | BUDGET | | | | | |
|----------------------------------|----------------|------------------|------------------|------------|------------------|------------------|--------------------|-------------|------------------|------------------|------------------|--------------------|-------------|--|
| | Last Year | Current Year | Monthly Variance | | Last Year | Current Year | YTD Variance | | Annual | YTD | YTD | Variance | | |
| | Nov | Nov | \$ | % | YTD | YTD | \$ | % | Budget | Budget | Actual | \$ | % | |
| REVENUES | | | | | | | | | | | | | | |
| Investment Income | \$ 566,793 | \$ 1,229,755 | 662,961 | 117% | \$ 1,372,524 | \$ (482,794) | (1,855,318) | -135% | \$ 3,300,100 | \$ 1,925,058 | \$ (482,794) | (2,407,853) | -125% | |
| Employee Contributions | 40,860 | 40,736 | (124) | 0% | 330,565 | 337,129 | 6,563 | 2% | 570,000 | 350,769 | 337,129 | (13,641) | -4% | |
| Village Contribution | 137,653 | 142,162 | 4,510 | 3% | 963,568 | 995,134 | 31,567 | 3% | 1,705,946 | 995,134 | 995,134 | - | 0% | |
| Other Revenues | 30,000 | - | (30,000) | -100% | 58,548 | 33,582 | (24,967) | -43% | - | - | 33,582 | 33,582 | 100% | |
| Revenue Totals | 775,306 | 1,412,653 | 637,347 | 82% | 2,725,204 | 883,050 | (1,842,155) | -68% | 5,576,046 | 3,270,962 | 883,050 | (2,387,912) | -73% | |
| EXPENDITURES | | | | | | | | | | | | | | |
| Investment and Admin Fees | 18,698 | 11,088 | (7,610) | -41% | 240,861 | 71,485 | (169,376) | -70% | 150,000 | 87,500 | 71,485 | (16,015) | -18% | |
| Participant Benefit Payments | 161,485 | 185,616 | 24,131 | 15% | 1,091,208 | 1,227,079 | 135,871 | 12% | 2,235,500 | 1,206,575 | 1,227,079 | 20,504 | 2% | |
| Expenditure Totals | 180,182 | 196,704 | 16,521 | 9% | 1,332,069 | 1,298,564 | (33,505) | -3% | 2,385,500 | 1,294,075 | 1,298,564 | 4,489 | 0% | |
| Net Increase / (Decrease) | 595,124 | 1,215,949 | 620,825 | | 1,393,135 | (415,515) | (1,808,650) | | 3,190,546 | 1,976,887 | (415,515) | (2,392,401) | | |

Village of Carol Stream
Schedule of Cash and Investment Balances
 November 30, 2015

| FUND | CASH | INVESTMENTS | TOTAL CASH & INVESTMENTS | LAST YEAR 11/30/2014 |
|--------------------------|------------------------|-------------------------|-----------------------------|-------------------------|
| GENERAL FUND | \$ 461,069.57 | \$ 13,426,626.80 | \$ 13,887,696.37 | \$ 13,975,398.10 |
| WATER & SEWER FUND | 359,997.21 | 12,394,156.40 | 12,754,153.61 | 14,117,378.67 |
| CAPITAL PROJECTS FUND | - | 19,875,380.32 | 19,875,380.32 | 20,624,187.21 |
| MFT FUND | - | 3,513,927.12 | 3,513,927.12 | 2,899,999.24 |
| GENEVA CROSSING TIF FUND | - | 1,495,512.27 | 1,495,512.27 | 2,378,943.69 |
| NORTH/SCHMALE TIF FUND | - | 114,719.41 | 114,719.41 | 16,675.14 |
| POLICE PENSION FUND | 524,617.99 | 40,545,991.90 | 41,070,609.89 | 40,127,081.75 |
| TOTAL | <u>\$ 1,345,684.77</u> | <u>\$ 91,366,314.22</u> | <u>\$ 92,711,998.99</u> | <u>\$ 94,139,663.80</u> |