

Village of Carol Stream

BOARD MEETING

AGENDA

June 6, 2016

7:30 P.M.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

Moment of Silence for Former Mayor Donald M. Swanson.

B. MINUTES:

1. Approval of Minutes of the May 16, 2016 Joint Special Meeting of the Village Board and Plan Commission/Zoning Board of Appeals.
2. Approval of Minutes of the May 16, 2016 Village Board Meeting.
3. Approval but not Release of the Executive Session Minutes of the May 16, 2016 Village Board Meeting.

C. LISTENING POST:

1. Proclamation Designating June 13th-17th as Bike to Work Week.
2. Addresses from Audience (3 Minutes).

D. PUBLIC HEARINGS:

E. SELECTION OF CONSENT AGENDA:

If you are here for an item which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

F. BOARD AND COMMISSION REPORTS:

1. Plan Commission/Zoning Board of Appeals:
 - a. #16089 – Village of Carol Stream – 500 N. Gary Avenue
Amendments to the Village of Carol Stream Comprehensive Plan
RECOMMENDED APPROVAL WITH RECOMMENDATIONS 5-0

G. OLD BUSINESS:

Village of Carol Stream

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H. STAFF REPORTS AND RECOMMENDATIONS:

1. Memorial Park Donation Box. *Staff recommends to place a Memorial Park Donation Box in the Village Hall lobby.*
2. Salt Purchase-Winter 2016/17-DuPage County Contract. *Staff recommends authorizing the purchase of up to 1,950 tons of rock salt from Compass Materials, Inc. in accordance with terms and conditions as established under DuPage County Bid #16-070-BF in an amount not to exceed \$109,882.50.*
3. Purchase of Ammunition on a State Bid. *Staff recommends approval to purchase ammunition from Ray O'Herron in an amount not to exceed \$20,810.50.*
4. National Wildlife Federation's Mayor's Monarch Pledge. *Staff recommends supporting and participating in the Mayor's Monarch Pledge.*
5. 2016 Flexible Pavement Project-Recommendation to Waive Bids and Award a Phase II Contract. *Staff recommends waiving the bidding process and award a Phase II contract at the bid unit prices previously submitted to Plote Construction, Inc.*

I. ORDINANCES:

1. Ordinance No. _____ Amending the Carol Stream Code of Ordinances, Chapter 10, Article 12, Residential Rental License. *Amendments include an exception for incidents involving domestic violence, sexual violence or involving a disabled individual.*
2. Ordinance No. _____ Concerning the Adoption of a Comprehensive Plan for the Village of Carol Stream. *This request was recommended for approval subject to amendments by the Plan Commission/Zoning Board of Appeals on May 9, 2016.*

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J. RESOLUTIONS:

1. Resolution No. _____ Accepting a Grant of Storm Water Management and Conveyance Easement. (170 W. North Avenue-Pilot Fueling Center & Restaurant). *Staff recommends accepting the Grant of Easement for Storm Water Management and Conveyance located at 170 W. North Avenue.*
2. Resolution No. _____ Authorizing the Village Manager to apply for ITEP (Illinois Transportation Enhancement Program) Funding for the Carol Stream Southeast Trail and to Support Appropriate Funding. *Staff recommends approval to apply for ITEP funding for the Carol Stream Southeast Trail, and to support appropriate funding.*
3. Resolution No. _____ Declaring Surplus Property owned by the Village of Carol Stream (Police Department Vehicle). *Staff recommends declaring surplus a 2009 Chevrolet Tahoe and authorize its auction through America's Auto Auction, Inc.*
4. Resolution No. _____ Authorizing the Disposal of Surplus Property owned by the Village of Carol Stream by Trade-In. *Staff recommends authorization to declare a seized BMW surplus and authorize a trade to Auto Showcase in return for a 2013 Jeep Grand Cherokee. Waiver of Competitive Bidding is requested.*
5. Resolution No. _____ Authorizing the Disposal of Surplus Property owned by the Village of Carol Stream by Trade-In and Authorizing the Acquisition of Weapons, Holsters and Gun Lights. *Staff recommends authorization to declare the Sig Sauer pistols surplus and trade to Kiesler's Police Supply for purchase of new weapons, holsters and gun lights. Waiver of Competitive Bidding is requested.*
6. Resolution No. _____ Declaring Surplus Property owned by the Village of Carol Stream (Public Works Equipment). *Staff recommends declaring surplus miscellaneous Public Works equipment located in the mechanic's garage.*

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K. NEW BUSINESS:

1. Carol Stream Public Library-Annual Report 2015-2016. *Receipt of Annual Report of the Board of Library Trustees of the Village of Carol Stream for the Fiscal Year Ending April 30, 2016.*

L. PAYMENT OF BILLS:

1. Regular Bills: May 17, 2016, 2016 through June 6, 2016.
2. Addendum Warrants: May 17, 2016 through June 6, 2016.

M. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:

N. EXECUTIVE SESSION:

1. Collective Negotiating Matters.

O. ADJOURNMENT:

LAST ORDINANCE	2016-05-27	LAST RESOLUTION	2877
NEXT ORDINANCE	2016-06-28	NEXT RESOLUTION	2878

Village of Carol Stream

Joint Special Meeting of the Village Board and Plan Commission/Zoning Board of Appeals

Presentation-Amended Comprehensive Plan for the Village of Carol Stream

Gregory J. Bielawski Municipal Center
500 N. Gary Avenue, Carol Stream, IL 60188
May 16, 2016
6:00 p.m. – 7:22 p.m.

Meeting Notes

ATTENDANCE:

Mayor Frank Saverino, Sr.
Trustee Matt McCarthy
Trustee John LaRocca
Trustee Rick Gieser
Trustee Mary Frusolone
Trustee David Hennessey
Trustee Greg Schwarze

Joseph E. Breinig, Village Manager
Bob Mellor, Assistant Village Manager
Don Bastian, Community Dev. Dir.
Ed Sailer, Police Chief
Bill Cleveland, Asst. Director of Engineering
Tom Farace, Plan/Economic Dev. Mgr.
Dee Spink, Plan Commission Member
David Creighton, Plan Commission Member
John Meneghini, Plan Commission Member
John Carlisle, CMAP Asst. Planner

The meeting was called to order at 6:00 p.m. by Mayor Frank Saverino, Sr. and the roll call read by Assistant Village Manager Bob Mellor. The result of the roll call vote was as follows:

Present: Mayor Saverino, Sr., Trustees Hennessey, LaRocca, Gieser, Schwarze, Frusolone and McCarthy

Absent:

Village Clerk Laura Czarnecki arrived at 6:06 p.m.

Presentation-Amended Comprehensive Plan for the Village of Carol Stream

Community Development Director Don Bastian introduced John Carlisle, assistant Planner from CMAP, who presented the Amended Comprehensive Plan for the Village of Carol Stream as follows:

Phase 1:

- Village Board kickoff presentation
- Steering committee meeting
- Key person interviews
- Focus groups
- Chamber of Commerce meeting

- Public workshop

Phase 2:

- Meeting with steering committee
- Public visioning workshop

Phase 3:

- Meeting with steering committee
- Public open house
- Public hearing (today)

CAROL STREAM
WE WANT TO HEAR FROM YOU!

Wednesday, March 11, 2015 **Fire Protection District**
6:00 to 8:00 p.m. **365 North Kuhn Road**
 Carol Stream, IL 60188

Carol Stream is moving forward with the creation of a comprehensive plan, which will help guide development and decision making in the Village for years to come. Now is the time to build upon the success of the initial public meeting, when participants helped define community values and identified key issues and opportunities in Carol Stream.

Please join us on **Wednesday, March 11** for a Visioning Workshop, the next step in creating the Carol Stream comprehensive plan. At this workshop, you will help determine how the Village looks in 2030. This is a great opportunity to share and discuss the future of Carol Stream with your family, neighbors, and friends.

Join us and spread the word about the **March 11** meeting — everyone is welcome!

RSVP to Jessica Gershman at jgershman@cmmap.illinois.gov or 312-306-8631.

To learn more about the project, visit <http://cmmap.is/ta-carol-stream>



In partnership with



Chicago Metropolitan Agency for Planning

Sponsored by the Federal Highway Administration, Federal Transit Administration, U.S. Department of Housing and Urban Development, Illinois Department of Transportation, and the Chicago Community Trust.



FY15-0069

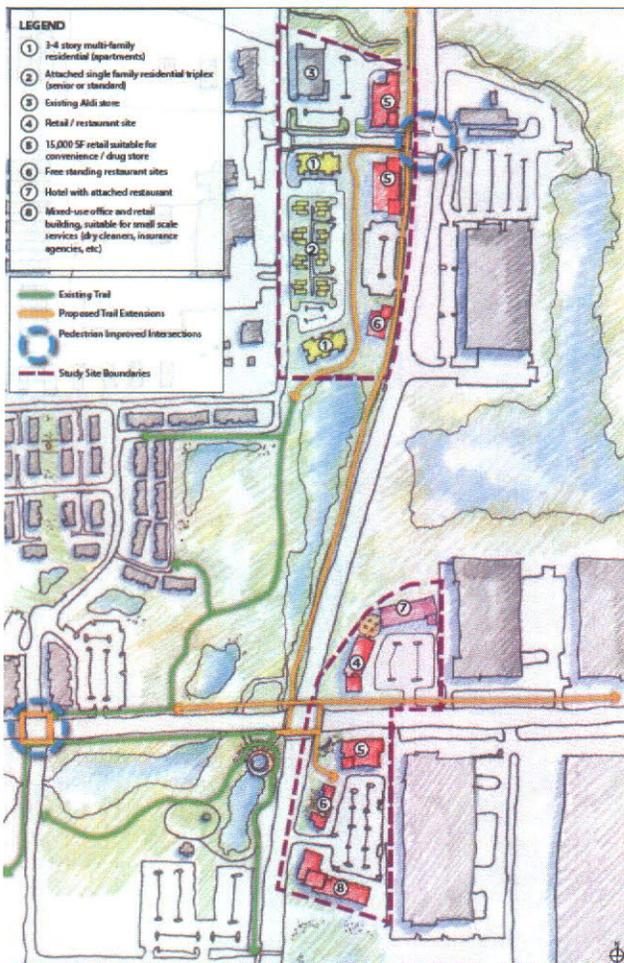
What We Heard...

- Issues
 - Visible underutilized sites
 - Lack of central place
 - Physical barriers and disconnectedness
 - Flooding, watershed protection
- Vision
 - Envision **future land use**, opportunity areas
 - Strengthen local **character**
 - Expand mixed use, walkability
 - Promote housing stability, adaptability
 - Foster business growth
 - Improve **transportation** network, especially supporting walking, biking, transit

- Continue investment in **water, natural resources** management, and explore innovative solutions

Plan Structure

- Chapter Topics
 - Vision
 - Land Use
 - Economic Development
 - Housing
 - Transportation
 - Natural Resources
 - Image & Identity
 - Next Steps



Future Land Use

- New industrial (light industrial focus)
- New residential
- New commercial supported by new residential or industrial

- Parcel and site concept flexibility
- Three Opportunity Areas:
 1. Town Center: Gary Ave/Stark Drive; Gary Ave/Lies Road
 2. North Ave/
County Farm Road
 3. North Ave/
Bennett Drive

Figure 3.2. Future land use

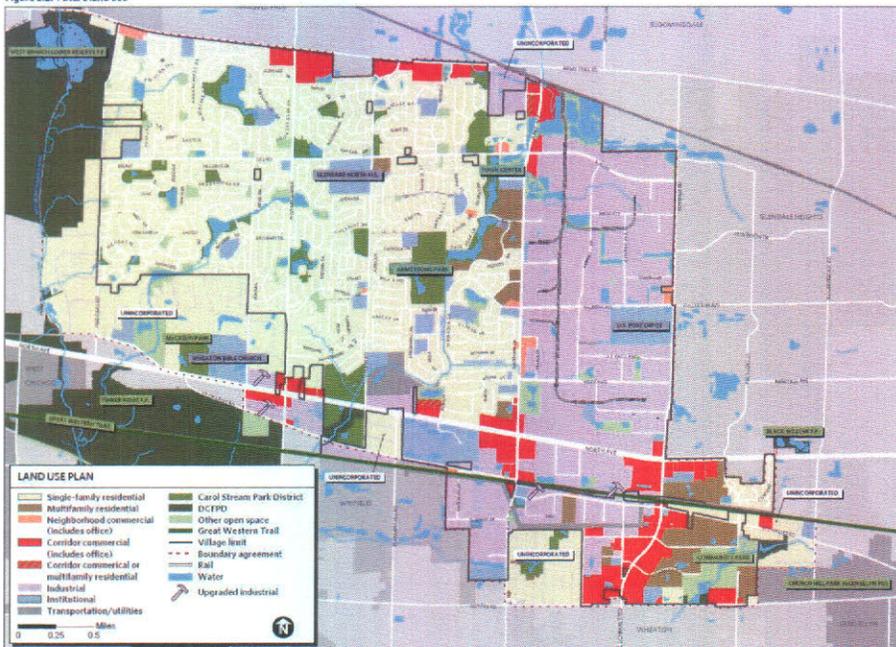
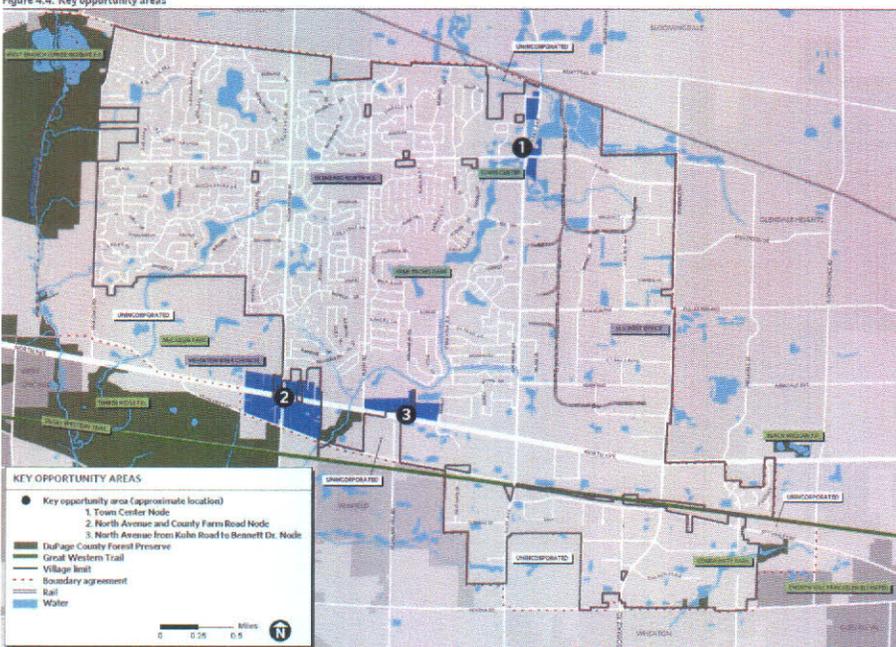


Figure 4.4. Key opportunity areas



Trustee Gieser asked if the Comprehensive Plan prevents any new, unanticipated future land use plan from being developed. John Carlisle stated no and that the plan is not a regulatory document. Village Manager Joe Breinig stated the plan is dynamic and subject to change and is adaptable.

Community Development Director Don Bastian reviewed the Public Engagement and outreach efforts.

Public Engagement & Outreach

- **Steering Committee Meeting #1 – February 24, 2014**
- Kickoff meeting, project overview, discussion of existing conditions
 - **Public Meeting #1 – April 23, 2014**
- Comp Plan overview, strengths & weaknesses, keypad polling
 - **Steering Committee Meeting #2 – January 12, 2015**
- Review Existing Conditions Report; preview of Visioning process
 - **Public Meeting #2 – March 11, 2015**
- Public Visioning Workshop
 - **Steering Committee Meeting #3 – February 3, 2016**
- Review and comment of Draft Comprehensive Plan
 - **Public Meeting #3 – March 16, 2016**
- Review and comment on Draft Comprehensive Plan
 - **Plan Commission Public Hearing – May 9, 2016**
 - Recommended approval 5-0

Media Coverage...

The screenshot shows a web article from mySuburbanLife.com. The title is "Bastian: It's not too late to weigh in on Carol Stream's future" under the "Community Voice" section. The author is Don Bastian. The article text includes: "Work on Carol Stream's new comprehensive plan continues this spring, and there are still a few opportunities for you to share your thoughts and ideas that will help shape the village's future." It also mentions that staff from the village and Chicago Metropolitan Agency for Planning began work on a new plan after the village received an award of Local Technical Assistance from CMAP in 2014. The article describes the collection of data and the active solicitation of feedback at numerous community outreach events, including a public open house held in April 2014. It also mentions a public visioning workshop on March 11, 2014, and the use of the MetroQuest online survey by April 6. The article concludes by stating that once CMAP has had an opportunity to compile all of the public input and MetroQuest survey data, the draft Carol Stream Comprehensive Plan will be prepared. An open house at which the public can review and comment on the draft will be scheduled for early this summer. Contact information for Don Bastian is provided at the bottom.

The screenshot shows a news article titled "Village begins work to complete strategic plan". The author is Joe Hyland. The article reports that on Tuesday, Feb. 18, 2014, Assistant Director of Community Development Don Bastian announced that the village would be partnering with the Chicago Metropolitan Agency for Planning to develop a strategic plan. The kick-off meeting of the Steering Committee for the plan was held on Monday, Feb. 24. In addition to Associate Planner Nicole Woods, Assistant Planner Elizabeth Panella and Outreach Associate Samantha Robinson from CMAP, there were representatives from a wide spectrum of organizations within the village, these included Trustee Don Weiss, D-93 trustee Keith Briggs, Fire Protection District President Ron Fisher, Plan Commission President Angelo Christopher, and Library Board Trustee Nadia Sheikh. Village Manager Joe Breinig was also present as were Bastian and Director of Community Development Bob Glees. In addition to these, there were representatives from other community and school organizations. Bastian kicked-off the forum. "We really appreciate you being here tonight," said Bastian. "We're very excited about the people we have on this committee." He noted that those assembled represented a good cross section of the village. Bastian said the village has been trying to update its plan for the last several years, but the budget would not allow it. Woods then outlined the process involved in developing the plan before taking a quick survey. She said that the process would involve four stages, the final one being the actual presentation and adoption of the strategic plan. Each stage would involve a public meeting, a couple of steering committee meetings, and a deliverable. In order to make the process as inclusive as possible, there will be an interactive website. It will be linked to the village's website as well as those of organizations and perhaps businesses within the village. "We just try to be as interactive as possible," Robinson said. After the participants filled out the survey questions, there was a lively discussion of the answers. However, there were a couple of common threads. One of these was economic development and how and where this could be done. "Are we landlocked?" Briggs asked. Another thread was the need to improve and a sense of identity. "How do we get people involved?" Sheikh asked. It was noted that most older municipalities the size of the village were focused around either a downtown or school districts. The village has no real downtown and multiple school districts. "We're fragmented," Breinig said. Other topics, such as an increased need for services for the needy, were discussed. The group, which will be the steering committee for the project, agreed that getting the word out by the public will be key. This will be especially important for the first stage. Woods said the next step will be to compile the responses to the survey. The next step will be the first public meeting. "It's going to be in the second half of April," Bastian said. Woods said the timeline for the entire project is roughly 12 months.

Carol Stream, CMAP to develop new comprehensive plan

By LEE V. GAINES
lvain@tribune.com

CAROL STREAM - Carol Stream's Comprehensive Land Use Plan hasn't been updated since 1982.

"Really, they are supposed to be prepared much more frequently," said Don Bastian, the village's assistant community development director.

Thanks to a partnership with the Chicago Metropolitan Agency for Planning, Carol Stream has begun a 14-month process to prepare a new plan that would ideally reflect feedback received from residents and business owners in the community.

But what exactly is a comprehensive plan? "The comprehensive plan, once it is complete, is supposed to contain goals and objectives for how a community wants to develop and grow and change over the years," Bastian said.

Usually plans contain a 10- or 20-year outlook, and the goals and objectives outlined in them serve as guidelines for village staff, the Plan Commis-

"The comprehensive plan, once it is complete, is supposed to contain goals and objectives for how a community wants to develop and grow and change over the years."

Don Bastian
Village assistant community development director

sion and Village Board as they make decisions about various projects, initiatives and development proposals, he said.

It's a big project and very time-intensive. That's why most municipalities hire a planning consultant to prepare a comprehensive plan for the community, Bastian said.

Carol Stream has been struggling to find room in their budget to accommodate a consultant, considering all the other priorities that demand attention, he said.

So the village tried a different route.

DuPage, Kane, Kendall, Lake, McHenry and Will counties - a total of 284 communities. The agency was formed by the Illinois General Assembly seven years ago, and it has since created GO TO 2040, a comprehensive plan for the entire region.

"When we put the plan together, we knew there would be more than 2 million more residents by 2040 [in the region]," said Justice Reisinger, a CMAP committee associate.

The plan, adopted in October 2010, covers many items, including increased commitment to public transit, improved access to information, energy conservation and housing development.

News to your phone

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Reisinger said the organization received a grant from the Illinois Housing Development Authority to implement a local technical assistance program, which helps communities such as Carol Stream update their own comprehensive plans free of charge.

CMAP is currently working with Carol Stream officials, residents and businesses to solicit feedback on a variety of subjects ranging from population, housing and transportation to community facilities and natural resources, said Nicole Woods, a CMAP associate planner and project manager for Carol Stream.

The first phase of the process aims to get a snapshot of where Carol Stream currently is, using both the feedback

received and related data, she said. Next, the agency will present an existing conditions report sometime this summer summarizing all the data received and some common themes to emerge from it.

Woods said CMAP will work with the community to develop an overall vision to guide them during the next 20 years.

The final phase includes the creation and adoption of the plan, which will outline the vision set and discuss the plans and policies needed to help achieve that vision, Woods said.

Both Bastian and Woods said it's too early to tell what that vision will look like.

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Article updated: 2/7/2014 4:40 PM

Carol Stream upgrading its planning strategy

By Joshua Welge

Carol Stream has nearly tripled in population over the past 30 years, and for the first time in three decades the village is upgrading its comprehensive plan — a document municipalities use that contains goals, objectives and strategies for development.

The village was awarded planning services from the Chicago Metropolitan Agency for Planning, or CMAP, in 2013 for the preparation of a new plan. With CMAP taking the lead on the project, the village estimates it will save close to \$120,000 it otherwise would spend on consultant services.

The village board approved a resolution of support for the project in January.

This week it appointed a 13-member steering committee to review and offer feedback to documents prepared by CMAP, and to participate in two to three public meetings.

"The comprehensive plan really serves as a vision for the community moving forward," said Trustee Don Weisz, a member of the steering committee.

Carol Stream's last plan was prepared in 1982 by the DuPage County Regional Planning Commission, when the village's population was 15,472. Much has changed since then, and the current population as of the 2010 census is 39,711. The plan, considered a road map in guiding land use laws such as zoning, is generally supposed to be done every 10 years and updated every five.

"A lot of our land area has been developed, there's been changes in infrastructure and roadways, businesses have moved in and out," said Don Bastian, the village's assistant community development director. "The fact of the matter is the 1982 document isn't really something we even talk about."

Bastian said there's no specific development that sparked the push to update the plan.

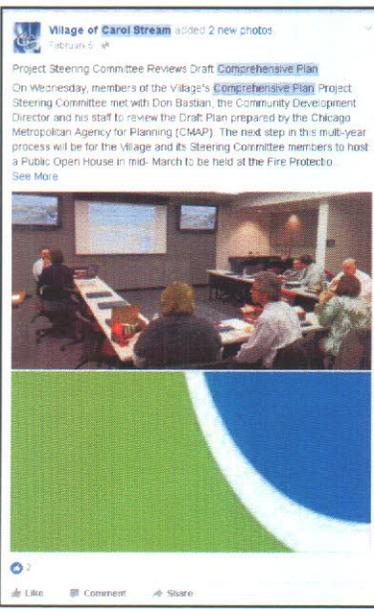
"However, Carol Stream does have properties that were developed over 50 years ago," Bastian said. "Are the uses of these properties still appropriate today given changing market conditions, the economy, transportation enhancements and community needs? We recognize that the exercise won't have the same focus as it would for a community with large areas of underdeveloped land, but there are a variety of community planning issues beyond simple land use considerations."

Among those issues will be the community's character and quality of life, recreational opportunities and open space, housing, population and economic health.

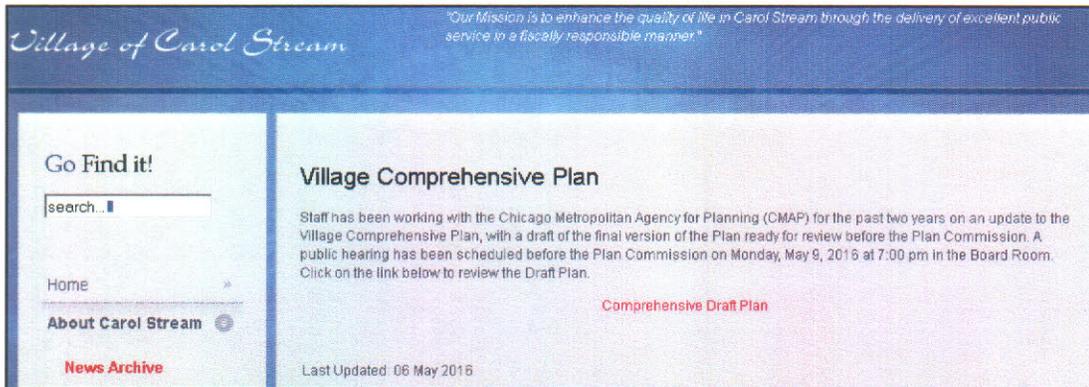
Bastian envisions the project taking 12 to 15 months. The steering committee plans to meet for the first time at 6 p.m. Feb. 24 to discuss a proposed timeline.

Promotion...

- **Village Facebook Page**
- 25+ posts about the project and about upcoming meetings



- **Village Website – Link to Plan documents**



- **E-Stream Newsletter and Village Happenings**

Next Steps...

- Final Revisions and Village Board Adoption (June)
- Using the Comprehensive Plan Moving Forward...
 - Provides guidance in review of development proposals
- Focus on three Opportunity Areas
 - Provides ideas for future projects and initiatives
- Pace shelters
- Gateway signs
- Study further bicycle/pedestrian enhancements
- Sign Code update
- Zoning Code update

Trustee Hennessey expressed an interest in aggressively pursuing development of the comprehensive plan.

There being no further business, Trustee McCarthy moved and Trustee Schwarze made the second to adjourn the Joint Special Workshop meeting. The meeting was adjourned unanimously at 7:22 p.m.

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, IL

May 16, 2016

Mayor Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 7:30 p.m. and directed Village Clerk Laura Czarnecki to call the roll.

Present: Mayor Frank Saverino, Sr. and Trustees David Hennessey, John LaRocca, Rick Gieser, Mary Frusolone, Greg Schwarze and Matt McCarthy

Absent:

Also Present: Village Manager Joe Breinig, Assistant Village Manager Bob Mellor, Village Clerk Laura Czarnecki, Village Attorney Jim Rhodes and Assistant Village Attorney Mallory Milluzzi

*All persons physically present at meeting unless noted otherwise

Mayor Saverino, Sr. directed the Carol Stream Color Guard which consisted of John Jungers, Jeremy Kalinowicz, Kurt Schneider and Russell Fry to present the colors accompanied by Brian Plackett on bagpipes.

MINUTES:

Trustee McCarthy moved and Trustee Hennessey made the second to approve the Minutes of the May 2, 2016 regular Board Meeting of the Village Board. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze, and McCarthy

Abstain: 0

Absent: 0

The motion passed.

LISTENING POST:

1. Year of the Business Spotlight: Carol Stream Animal Hospital-Dr. Mondrian Contreras, Owner & Dr. Elise Cirabassi, Founder. *Dr. Cirabassi (retiring owner) and Dr. Contreras (new owner of the Carol*

Stream Animal Hospital) described the history of their veterinary practice over the past 30 years.

2. Resolution No. 2877 Recognizing Dave Noworul for Thirty Years of Service with the Village of Carol Stream. *Resolution read by Trustee McCarthy.*

Trustee McCarthy moved and Trustee LaRocca made the second to approve Resolution No. 2877 Recognizing Dave Noworul for Thirty Years of Service with the Village of Carol Stream. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

3. Proclamation Celebrating the 40th Anniversary of the Carol Stream Historical Society. *Proclamation read by Trustee Gieser and received by Carole Ellermeier, President of the Carol Stream Historical Society.*
4. Proclamation Designating May 15-21, 2016 as National Public Works Week. *Proclamation read by Trustee LaRocca.*
5. Proclamation Recognizing May 15-21, 2016 as Police Week. *Proclamation read by Trustee Frusolone.*
6. Addresses from Audience (3 Minutes). *Jim Benzin, VFW, updated the Village Board on Memorial Day ceremonies on May 30th and efforts to raise money (\$200,000) for a new Veteran's Memorial.*

PUBLIC HEARINGS:

CONSENT AGENDA:

Trustee McCarthy moved and Trustee Frusolone made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

Trustee Hennessey moved and Trustee LaRocca made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone,
Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

1. Approval to Purchase two (2) Replacement Squad Cars.
2. Pond Shoreline and Wetland Maintenance for FY 2016/2017, Recommendation to Waive Bids and Award Contract.
3. Motion to Award a Contract for Emergency Street Light Repair Services.
4. Raffle License Application-Corpus Christi Catholic Church.
5. Raffle License Application-Carol Stream Chamber of Commerce.
6. Payment of Regular and Addendum Warrant of Bills from May 3, 2016 through May 16, 2016.
7. Treasurer's Report for the Month Ended April 30, 2016.

Trustee Frusolone moved and Trustee McCarthy made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone,
Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

Approval to Purchase two (2) Replacement Squad Cars:

The Village Board approved the purchase of one Special Operations Squad and one Patrol Squad through the Southwest Conference of Mayors Cooperative bid with Thomas Dodge in Highland Indiana for a total price of \$53,719.

**Pond Shoreline and Wetland Maintenance for FY 2016/2017,
Recommendation to Waive Bids and Award Contract:**

The Village Board approved waiving the bidding process and awarding a contract to Bedrock Earthscapes, LLC for \$19,900 for the 2016/2017 Pond Shoreline and Wetland Maintenance.

Motion to Award a Contract for Emergency Street Light Repair Services:

The Village Board approved a contract with H&H Electric Company for Emergency Street Light Repair Services for the period of June 1, 2016 through April 30, 2017.

Raffle License Application-Corpus Christi Catholic Church:

The Village Board approved a raffle license and waiving the license fee and manager's fidelity bond for their "Bunco For A Cause" event to be held on May 20, 2016.

Raffle License Application-Carol Stream Chamber of Commerce:

The Village Board approved a raffle license and waiver of the license fee for their Golf Classic to be held on July 28, 2016.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated May 16, 2016 in the amount of \$1,059,694.11. The Village Board approved the payment of the Addendum Warrant of Bills from May 3, 2016 thru May 16, 2016 in the amount of \$585,752.84.

Treasurer's Report:

The Village Board received the Revenue/Expenditure Statements and Balance Sheet for the Month Ended April 30, 2016.

Non-Consent Agenda

Administrative Copier Lease Proposal-Recommendation to Waive Competitive Bidding:

This item was removed from the consent agenda.

Report of Officers:

Trustee LaRocca congratulated Dave Noworul for 30 years of service. He thanked the Police and Public Works Departments for all the work they do for the community.

Trustee Gieser congratulated Dave Noworul for 30 years of service. He thanked the Police and Public Works Departments for all the work they do for the community. July 4th parade fundraiser at Culvers this Thursday and at Just Play doing face painting. He was honored to read the proclamation honoring the 40th Anniversary of the Carol Stream Historical Society. Thank you to Jim Benzin from the VFW for this update on Memorial Day activities.

Trustee Schwarze thanked the Police and Public Works Departments for all the work they do for the community. Thank you to Dr. Contreras. Please shop Carol Stream.

Trustee Hennessey thanked the Police and Public Works Departments for all the work they do for the community. Congratulations to all school graduates this spring. Please be careful during Prom season.

Trustee Frusolone thanked Trustee McCarthy for allowing her to read the proclamation recognizing Police Week. She congratulated Dave Noworul for 30 years of service. He thanked the Police and Public Works Departments for all the work they do for the community. This Saturday May 21st is the Just Play event at the Town Center. Prior to the Board meeting there was a special meeting to discuss the final updates to the Comprehensive Plan. Thank you to those who offered their input on the Comprehensive Plan. She was principal for a day at Eastview Middle School in Bartlett.

Trustee McCarthy stated their cancer relay team will be at Just Play. The Chamber Foundation fundraiser is this and next Wednesday and Village Tavern. Drivers please watch out for pedestrians. Thank you Police and Public Works employees for their service to the Village.

Village Clerk Czarnecki stated please support our military and donate to the VFW fundraiser for the new Veteran's Memorial.

Attorney Jim Rhodes stated SB 2227 is pending and requires the State Legislature to prepare a mandate report every 2 years showing impacts of mandates on local government.

Village Manager Breinig congratulated Dave Noworul for 30 years of service. He thanked the Police and Public Works Departments for all the work they do for the community. Cop on top fundraiser for Special Olympics is this Friday at the Dunkin Donuts on North Avenue and Gary Avenue starting at 5:00 a.m. The Village just updated its A/V equipment improving video quality of Board meetings.

Mayor Saverino stated vehicle stickers are now on sale. Please get them now and avoid getting fined. The Armstrong Park Flood Control Project seems to be working as we had no flooding during the last 3 inch rainfall. He congratulated

PROCLAMATION

Designating June 13th – 17th as Bike to Work Week

WHEREAS, for more than a century the bicycle has been a utilitarian, economical, environmentally sound and effective means of personal transportation, recreation and fitness; and

WHEREAS, the Village encourages biking as a recreational activity and an alternate means of transportation; and

WHEREAS, the Village recognizes the bicycle as a legitimate roadway vehicle and therefore is entitled to legal and responsible use of all Village roadway and pedestrian pathways; and

WHEREAS, the Village encourages the increased use of the bicycle, benefiting all residents by improving air quality, reducing traffic congestion and noise, decreasing the use of and dependence upon finite energy sources, and fostering physical fitness; and

WHEREAS, the Village recognizes the use of bicycles as a viable mode of transportation, endeavors to promote safe and responsible bicycling and is committed to incorporating the development of bicycle facilities in its overall land use plan; and

WHEREAS, Active Transportation Alliance in partnership with the DuPage County Planning Department and the DuPage Mayors and Managers Conference has established the week beginning June 13th as Bike to Work Week in the Chicago metropolitan area; and

NOW, THEREFORE BE IT RESOLVED THAT, I, Mayor Frank Saverino Sr. & Carol Stream Board of Trustees, DuPage County, Illinois, in the exercise of its home rule powers does hereby proclaim

June 13th – 17th Bike to Work Week

in Carol Stream and encourages all residents during this week to ride their bicycles to work, the store, to the park, around their neighborhoods and with friends and family and also challenge local employers to incentivize their employees that have safe means of bike travel to their workplace to do so as well.

PROCLAIMED THIS 6th DAY OF JUNE 2016

Frank Saverino Sr. - Mayor

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Tom Farace, Planning & Economic Development Manager *TF*

THROUGH: Donald T. Bastian, Community Development Director *AB*

DATE: June 1, 2016

RE: **Agenda Item for the Village Board meeting of June 6, 2016**
PC/ZBA Case 16089, Amendment to the Village of Carol Stream Comprehensive Plan

Staff has been working with the Chicago Metropolitan Agency for Planning (CMAP) for the past two years on an update to the Village Comprehensive Plan. The updated Comprehensive Plan is based on the findings of public outreach and in conjunction with current development trends to provide a vision for the Village over the next 20 years.

The staff report presenting the Plan was transmitted to the Village Board with the Plan Commission/Zoning Board of Appeals (PC/ZBA) packet on May 6, 2016. At its meeting on May 9, 2016, by a vote of 5-0, the PC/ZBA recommended approval of the Comprehensive Plan. Following the PC/ZBA public hearing, a joint special workshop was held on May 16, 2016 between the elected officials and the PC/ZBA to provide the Village Board with an overview of the final draft of the Plan.

If the Village Board concurs with the PC/ZBA recommendation, they should approve the Amendment to the Village of Carol Stream Comprehensive Plan and adopt the necessary Ordinance. A hard copy of the Plan is provided in this week's packet, and is also available on the Village's website at http://www.carolstream.org/index.php?option=com_content&view=article&id=1141:village-comprehensive-plan&catid=121:news-archive&Itemid=145.

Village of Carol Stream
Interdepartmental Memo

TO: Mayor and Trustees
FROM: Joseph E. Breinig, Village Manager 
DATE: May 26, 2016
RE: Memorial Park Donation Box

On Memorial Day 2016 an initiative to renovate Memorial Park was launched. This endeavor will rely upon donations for funding. The Village has been asked to place the attached box for donations in our lobby. Donations will be collected and overseen by the Carol Stream Parks Foundation. Generally, boxes, cans and other repositories for fundraisers have not been allowed in the Village Hall. Exceptions have been made with Village Board approval for local disasters like flooding relief or global disasters coordinated by organizations such as the Red Cross.

Staff supports an exception for the drop box for Memorial Park donations and will work with the Park District to handle placement and other arrangements. Boxes will be placed at the Fountain View and Simkus Recreation Centers. Our lobby will see increased foot traffic in the next month as the deadline for vehicle stickers nears. Direction on the recommendation is requested.

JEB/dk

Attachment



Help us raise the funds to raise the Flag!

On Memorial Day of 2017, we plan to unveil a renovated Memorial Park in Carol Stream, but we need your help. Pick up an envelope to make a donation to the project. Make your check payable c/o Carol Stream Parks Foundation or drop it off at the Fountain View Recreation Center (910 N Gary Ave) or the Simkus Recreation Center (849 W Lies Rd).

Raise the Flag for Memorial Park



CAROL STREAM
Park District

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM: Philip J. Modaff, Director of Public Works 
DATE: May 26, 2016
RE: Salt Purchase – Winter 2016/17 – DuPage County Contract

For the past two winter seasons the Village has secured rock salt through a DuPage County bid process. Under the Joint Purchasing Act the Village is able to secure goods and services under the same terms and conditions as were secured through a public bid conducted by another agency. DuPage County recently conducted a public bid for the purchase of road salt and included a provision for pricing to be extended to other municipal agencies. DuPage County Bid #16-070-BF was opened on April 20, 2016, with the following results:

<u>VENDOR</u>	<u>COST</u> (per ton)
Compass Materials	\$56.35
Detroit Salt	\$60.23
Morton Salt	\$61.31
Cargill, Inc.	\$73.26

The DuPage County Board awarded the contract to Compass Materials on May 24, 2016. Attached are the County's bid tabulation sheet and the bid form submitted by Compass Materials.

The FY17 budget provides \$225,000 for purchase of 3,000 tons of salt at a cost of \$75.00 per ton. However, due to the mild past winter season and the Village's purchase of additional salt late in the season to fill the salt dome, staff submitted a base order request to the County of 1,500 tons (with an option to take between 80 and 130%). With a confirmed bid price of \$56.35, the Village will expend between \$67,620.00 and \$109,882.50 depending on how much salt is ordered.

The Public Works Department recommends that the Board approve a Motion authorizing the purchase of up to 1,950 tons of rock salt from Compass Materials, Inc., in accordance with terms and conditions as established under DuPage County Bid #16-070-BF in an amount not-to-exceed \$109,882.50.

Attachments



**COUNTY OF DU PAGE, ILLINOIS
PROCUREMENT SERVICES DIVISION
BID TABULATION**

**#16-070-BF
OPENING DATE: APRIL 20, 2016 - 2:30 P.M.**

	Morton Salt	Detroit Salt	Compass Materials	Cargill Inc
Group 1A	No bid	No bid	No bid	No bid
Group 1B	\$862,200 / \$57.48tn	\$896,100 / \$59.74tn	\$845,250 / \$56.35tn	\$1,019,400 / \$67.96tn
Group 2A	\$275,895 / \$61.31tn	\$271,035 / \$60.23tn	\$253,575 / \$56.35tn	\$329,670 / \$73.26tn
Group 2B	\$2,935,739 / \$57.62tn	\$3,068,718.50 / \$60.23tn	\$2,871,032.50 / 56.35tn	\$3,751,958 / \$73.64tn

BID OPENING ATTENDED BY:

Bruce Flowers, DuPage County Buyer
Larry Gammel, DuPage County Buyer
Darcie Garza, D.O.T. Buyer
Jude Paralo, Salt Exchange
Deborah Jones, Morton Salt
Roger Wilson, Cargill
Sean Lierz, Compass Minerals

INVITATIONS SENT:	9	TOTAL BID RESPONSES RECEIVED:	4
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COUNTY OF DU PAGE, ILLINOIS

BID FORM

BID #16-076-BF

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	COMPASS MINERALS AMERICA INC.
Main Business Address	9900 W. 109th St., Suite 100
City, State, Zip Code	Overland Park, KS 66210
Telephone Number	800-323-1641
Fax Number	913-338-7945
Bid Contact Person	Sean Lierz
Email Address	LierzS@compassminerals.com

TO: The DuPage County Procurement Services Division

The undersigned certifies that he is:

- The Owner/Sole Proprietor
- Member of the Partnership
- Officer of the Corporation - list attached
- Member of the Joint Venture herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Francis J. Malacha
(President or Partner) & CEO

Robert D. Miller
Senior Vice-President or Partner

Diana C. Toman
(Secretary or Partner)

James D. Stander
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. None and _____ issued thereto;

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, bid rigging or bid-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

COUNTY OF DU PAGE, ILLINOIS

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the bidder certifies that he has provided equipment, supplies or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule.

BID AWARD CRITERIA:

DuPage County reserves the right to award a contract(s) to the lowest responsive, responsible bidder(s) by lump sum bid, by Group 1A and/or 1B, whichever is in the best interest of DuPage County. DuPage County will only consider unit pricing in the 130%-150% range, in the event of a tie. Group 2 will be awarded by each individual township/municipality.

GROUP 1:

TOTAL LUMP SUM BID: \$ 845,250.00

EIGHT HUNDRED FORTY FIVE THOUSAND TWO HUNDRED FIFTY Dollars and ZERO Cents.
Total (in figures)
(Print or Type)

GROUP 2:

TOTAL LUMP SUM BID: \$ 3,124,607.50

THREE MILLION ONE HUNDRED TWENTY FOUR THOUSAND SIX HUNDRED AND SEVEN FIFTY Dollars and FIFTY Cents.
Total (in figures)
(Print or Type)

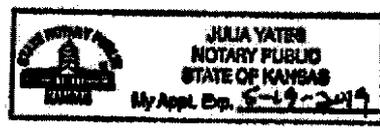
The Contractor agrees to provide the equipment, service and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained.

[Signature]
(Signature and Title)

CORPORATE SEAL
(if available)

BID MUST BE SIGNED AND NOTARIZED FOR CONSIDERATION

Subscribed and sworn to before me this 18 day of April AD, 2016
[Signature] My Commission Expires: 5-19-2019
(Notary Public)



Village of Carol Stream

Interdepartmental Memo

TO: Village Board
Via: Joe Breinig

FROM: E. Sailer

DATE: May 27, 2016

RE: Request Approval to Purchase Ammunition on State Bid

On a yearly basis we purchase various types of ammunition for our authorized weapons. The majority of ammunition is used for training purposes. Due to the length of time it takes to receive the ammunition, we have purchased the majority of ammunition in the past with one large purchase. We would like to purchase the ammunition from Ray O'Herron in the amount of \$20,810.50. This ammunition from Ray O'Herron is offered on State Bid. We have purchased ammunition from them in the past and are satisfied with their products and service. This amount is within our budget.



Village of Carol Stream

By acceptance of this order, the vendor agrees to comply with the regulations of the Illinois Fair Employment Practices Commission governing equal employment opportunity.

Purchase Order #: 466-2906

Date: 5/21/2016

Please mail invoices to:

Village of Carol Stream
Police Department
500 N. Gary Avenue
Carol Stream, IL 60188-1899
(630) 668-2167

This is a tax exempt transaction

Tax exempt #E9997-4509-04

To: Ray O'Herron
1600 75th Street
Downers Grove, IL 60516-

Phone: (630) 629-2677

Vendor No: 2765

Account No.:

Qty.	Description	Unit Price	Account	Total
40	Cases of 9mm Winchester 147 grain JHP ammunition T Series Model #RA9T @ 1,000 rnds per case (total 40,000 rnds)	250.00	01.466.321-027	10,000.00
20	Cases of 9mm Winchester 124 grain JHP ammunition Bonded Series Model #RA9BA @ 500 rnds per case (total 10,000 rnds)	220.00	01.466.321-027	4,400.00
1	Case 38 cal Winchester 125 grain JHP ammunition Model #X38S7PH @ 1,000 rnds per case (total 1,000 rnds)	301.00	01.466.321-027	301.00
1	Case .380 cal Winchester 95 grain FMJ ammunition Model #Q4206 @ 500 rnds per case (total 500 rnds)	170.00	01.466.321-027	170.00
1	Case .380 cal Winchester 95 grain JHP ammunition T Series Model #RA380T @ 500 rnds per case (total 500 rnds)	250.00	01.466.321-027	250.00
6	Cases of 5.56 cal Winchester 55 grain FMJ ammunition Model #Q3131 @ 1,000 rnds per case (total 6,000 rnds)	352.00	01.466.321-027	2,112.00
2	Cases of 5.56 Simunition (marking cartridge) @ 1,000 rnds per case (total 2,000 rnds)	660.00	01.466.321-027	1,320.00
70	Boxes of 12 ga Combined Systems, Less Lethal Drag Stabilized (bean bag) rnds @ 5 rnds per box (total 350 rnds)	32.25	01.466.321-027	2,257.50
			Order Total:	20,810.50

Comments:

Department Head: *E. Puley*

Approval: _____ Date: _____
Administration Finance

(Original to Finance Department)

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Tia Messino, Management Analyst
DATE: June 2, 2016
RE: National Wildlife Federation's Mayor's Monarch Pledge

Monarch butterflies, like other pollinators, are an important part of the ecosystem because they help plants grow and reproduce. One-third of the monarch's summer breeding habitats have been destroyed due to agricultural and gardening practices in the United States. Mayors and other local government chief executives are taking action to help save the monarch butterfly, whose populations have declined by 90% in the last 20 years. Through the National Wildlife Federation's Mayors' Monarch Pledge, cities and municipalities are committing to create habitats and educate citizens on how they can make a difference at home.

As a strong environmental advocate the Village has been a frontrunner in water conservation, tree planting and establishing pollinator friendly plants; this Mayor's pledge fits well within the commitment the Village has made. To partake in the National Wildlife Federation's Mayor's Monarch Pledge, the Village would agree to support Monarch habitats and educate the public. The Village would complete a minimum of three actions from a list of supportive behaviors and provide quarterly status reports to the National Wildlife Federation.

Some recommended participation tasks include:

- Pass a proclamation to raise awareness
- Complete a public education campaign
- Plant a demonstration garden
- Convert abandoned lots to monarch habitats
- Host a native plant sale

The Village has already designated a butterfly way station, created a demonstration garden, planted pollinator meadow mix in lieu of grass, and has hosted native plant sales in the past. The financial impact of participation in this effort will be negligible since several of the activities have already been completed or are underway. The balance of the work to meet our commitment will be limited to passing a Proclamation and providing educational materials via the Village's website and social media outlets.

Staff recommends participating in this National Wildlife Federation's Mayor's Monarch Pledge because it is an opportunity to educate the public on an important part of our local ecosystem and to make a difference for pollinator species as a whole. If this project is approved then the next step is to take the pledge online at <http://poll.nwf.org/mayors-monarch-pledge-survey> and report the intended participation tasks such as passing a proclamation.

Therefore, staff is requesting a motion in support of participating in the Mayor's Monarch Pledge.

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: William N. Cleveland, Assistant Village Engineer 
DATE: June 2, 2016
RE: **2016 Flexible Pavement Project - Recommendation to waive bids and award a Phase II Contract**

In March of this year the Village Board awarded the 2016 Flexible Pavement Project to Plote Construction, Inc. The awarded contract was over \$1 million under budget due to extremely low asphalt prices this year compared to prior years. We also included a large quantity for asphalt base patching based on visual observations of the surface, and full depth removal for streets that were later determined adequate for surface overlay only. These items alone will save the Village close to \$400,000 less than the awarded contract.

The contractor recently approached the Village for additional streets to pave based on the contract savings. Roads south of the Village Hall were last paved in 2001 and coming due for overlay. We had also scheduled them for pavement patching this year based on surface deterioration.

Upon conferring with the Village Attorney, it was brought to our attention that the laws regarding change orders were vague and it would be better to award a "Phase II" contract at the bid unit prices previously submitted and waive the bidding process. If approved, this contract will allow the Village to do additional work at very favorable pricing, save money on patching that was proposed for the area and could be reallocated to other roads, and continue to catch up on street paving that was deferred during the recession.

Based on these considerations, Engineering staff recommends waiving the bid process and awarding the 2016 Flexible Pavement Project Phase II at the bid unit prices previously submitted.

Cc: Jon Batek, Finance Director
Phil Modaff, Director of Public Works
James Knudsen, Director of Engineering Services



20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444 T 708 349 3888 F 708 349 1506

15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353

www.ktjlaw.com

MEMORANDUM

**TO: President and Board of Trustees
Joseph Breinig, Village Manager**

FROM: James A. Rhodes, Village Attorney

DATE: May 27, 2016

RE: Amendments to Residential Rental Licensing Ordinance

Based upon the enactment of Public Act 99-0441, it is my recommendation that the Village amend the provisions of its Residential Rental Licensing Ordinance. Public Act 99-0441 was codified in Section 1-2-1.5 of the Illinois Municipal Code, 65 ILCS 5/1-2-1.5 (the Act). The Act restricts municipalities from enforcing their rental licensing, crime-free housing or chronic nuisance ordinances in a manner that would penalize landlords or tenants for contacting the police or other emergency service providers in domestic abuse and sexual violence situations or when the contact for services involves a disabled person.

The Act applies to both home rule and non-home rule municipalities, and authorizes a tenant or landlord to bring a civil action against a municipality for a violation of the law to seek injunctive relief, compensatory damages, and attorneys' fees.

Because the Village's Rental Licensing Ordinance does not currently provide an exception for incidents involving domestic violence, sexual violence or involving a disabled individual, the Village should amend its Residential Rental Licensing Ordinance. The attached ordinance makes those revisions.

Section 10-12-4 is revised by adding language tracked from the Act and providing that violations will not include acts of domestic abuse or sexual violence against tenants or acts against disabled persons.

Section 10-12-5 relating to public nuisances is also revised and restricts the finding of a public nuisance in situations concerning domestic abuse, sexual violence or acts against disabled persons.

Section 10-16 is revised to provide for notice to tenants if it is tenant activity that gives rise to an alleged violation of the rental licensing ordinance.

The attached ordinance has been reviewed and approved by the Crime Free Housing Coordinator.

Village of Carol Stream

Interdepartmental Memo

TO: Village Board
Via: Joe Breinig

FROM: Ed Sailer Chief of Police 

DATE: May 31, 2016

RE: Crime Free Housing Amendments

Village Attorney James Rhodes has recommended that the Village Board amend the Residential Rental License Ordinance. The recommendation is attached via a memo along with the Ordinance changes. I concur with this recommendation based upon the enactment of Public Act 99-0441.

I would like to ensure the Village Board that we have never threatened or penalized landlords or tenants for contacting the police department or other emergency service providers in domestic abuse and sexual violence situations or when the contact for services involves a disabled person.

This was never the intent of our ordinance and Public Act 99-0441 clarifies our practice. Further, we will not threaten or penalize landlords or tenants for future reporting of the listed acts.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CAROL STREAM CODE OF ORDINANCES, CHAPTER 10, ARTICLE 12, RESIDENTIAL RENTAL LICENSE

WHEREAS, the Village of Carol Stream is a home rule unit under subsection (a) of Section 6 of Article VII of the Illinois Constitution of 1970; and

WHEREAS, as provided in said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals and welfare; and

WHEREAS, in furtherance of its home rule powers the Mayor and Board of Trustees has determined that the annual licensing of residential rental property within the Village will protect the public health, safety and welfare of the residents of the Village; and

WHEREAS, the Mayor and Board of Trustees find it to be in the best interest of the Village to amend the provisions of Chapter 10, "Business Licensing and Regulation", Article 12, Residential Rental License as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1:

The Carol Stream Code of Ordinances, Chapter 10, "Business Licensing and Regulation", Article 12, "Residential Rental License", Section 10-12-4, "Residential Rental License Required" is hereby amended and as amended shall read as follows:

§ 10-12-4 RESIDENTIAL RENTAL LICENSE REQUIRED.

(A) No person shall operate a residential rental property, or shall rent any residential property, without having obtained a license for such property, as provided by this article. Each license shall be issued only for the premises and to the owner named in the application and shall not be transferable or assignable.

(B) This licensing requirement shall not apply to:

- (1) Single family dwellings occupied by a member of the Owner's immediate family.
- (2) Hotels and motels.
- (3) Nursing homes, retirements centers, rest homes, or hospices licensed, inspected and governed by state or federal laws, rules or regulations

- (4) Group homes governed by 405 Illinois Compiled Statutes 35/1 *et seq.*, as amended, specialized living centers act, dealing with the developmentally disabled, or other similar uses governed by state or federal laws, rules or regulations.

(C) Each applicant for a Residential Rental License shall file a written application and shall submit the following information on an application provided by the village:

- (1) Name, address, and home and business telephone numbers of the owner of the property and, if property is held in trust, the name, address, home and business telephone numbers of the beneficiaries and the percentages of ownership of all the beneficiaries of the trust, appropriate corporate or partnership information, including the name of the registered agent, president, manager or managing partner. The name, address, and phone number of the property manager or management company representing the owner.
- (2) Name, address (no P.O. boxes), business, and home telephone numbers of the owner and property agent to be contacted when potential violations of municipal ordinances occur.
- (3) Telephone number of the owner or agent to be contacted when an emergency exists.
- (4) An acknowledgment that the agent or owner shall be reasonably accessible to the village and have a telephone number which shall be available to the village at any time. The owner or property manager shall have a local office available for contact in Illinois.
- (5) In the event any of the information requested should change, it shall be the obligation of the owner to notify the village in writing within ten (10) days of the change.
- (6) No license shall be issued or renewed unless the owner or operator agrees in their application to inspection pursuant to this article as the village manager may require to determine whether the location in connection with which such license is sought is in compliance with the applicable provisions of the this article and with the applicable provisions of the Code of Ordinances.

(D) License Fee: The cost of an annual license shall be as follows:

- (1) Single Family Dwelling Unit \$ 75.00 per residential dwelling unit
- (2) Apartment and multi-family Buildings, \$100.00 per residential building
(more than one unit per building)

(E) Crime Free Housing Seminar Required For Residential Property Owners: All persons applying for a rental license for residential property shall have successfully completed a mandatory crime free housing seminar, administered by the police department, prior to issuance of the license. The seminar may be attended after an application has been submitted. The license will be issued only after successful completion of the seminar.

(F) Crime Free Lease Addendum. Any owner or property agent entering into leases regarding residential rental property shall utilize a crime-free lease addendum or have a clause in the lease substantially similar to a crime-free lease addendum. Samples of crime-free lease addendums shall be available from the police department. The department shall review any clauses within actual leases to

determine if the clause is substantially similar to the required crime-free lease addendum. All owners or property agents shall advise prospective tenants of the required Crime Free Lease Addendum prior to entering into any lease or rental agreement. The Crime Free Lease Addendum shall make Criminal Activity a lease violation and shall specify that criminal activity is not limited to violent criminal activity or drug-related criminal activity engaged in by, facilitated by, or permitted by the tenant, a member of the household, a guest, or any party under the control of the tenant. The term Criminal Activity shall mean a violation of the Criminal Code of 2012, of the Cannabis Control Act, of the Illinois Controlled Substances Act, or of the Methamphetamine Control and Community Protection Act. The operator or property agent shall take all reasonable action to enforce the terms of the Crime Free Housing Addendum by initiating an eviction proceeding as specified in the Illinois Forcible Entry and Detainer Statutes. Proof of Criminal Activity shall not require a criminal conviction, but shall only require proof by a preponderance of the evidence.

It shall not be a violation of a Crime Free Lease Addendum and no owner or property agent shall take any action to evict a tenant based upon:

- (1) Contact made to the police or seeking other emergency services, if (a) the contact was made with the intent to prevent or respond to domestic violence or sexual violence; (b) the intervention or emergency assistance was needed to respond to or prevent domestic violence or sexual violence; or (c) the contact was made by, on behalf of, or otherwise concerns an individual with a disability and the purpose of the contact was related to that individual's disability;
- (2) An incident or incidents of actual or threatened domestic violence or sexual violence against the tenant, household member, or guest occurring in the rental unit or on the premise; or
- (3) Criminal Activity occurring in the rental unit or on the premises that is directly relating to domestic violence or sexual violence, engaged in by a tenant, member of a tenant's household, guest, or other party, and against a tenant, household member, guest or other party.

It shall constitute a violation of this Article for any owner or property agent to knowingly permit any tenant to occupy any residential rental property without entering into a Crime Free Lease Addendum or to occupy any residential rental property in violation of any provision of the Crime Free Lease addendum required under Section. Any failure to include a crime-free lease addendum or similar approved language may result in suspension or revocation of the residential rental license. Any failure of an owner to take reasonable action to enforce the terms of the Crime Free Lease addendum after having been notified by the Police Department of activity or conduct occurring on the residential rental property in violation of the addendum, and after having been given a reasonable opportunity to remedy such activity or conduct, shall be sufficient grounds for the suspension or revocation of his or her residential rental license.

(G) Inspections: In the event that the village manager finds that it is necessary to determine whether the location in connection with which such license has been requested is in compliance with this article and with the applicable ordinances, rules and regulations of the village, an inspection may be required prior to and as a condition of issuance of the license. After inspection, no such license shall be issued unless the location is found to meet all applicable requirements of this article and applicable ordinances, including but not limited to the International Building Code, the NFPA 70 National Electric Code, the

Illinois Plumbing Code, the International Mechanical Code, the International Fire Code, the International Residential Code, the International Property Maintenance Code, the International Fuel Gas Code, the International Energy Conservation Code, and the Swimming Pool and Spa Code, latest adopted editions, and any amendments to such codes as are adopted by the village.

Property that changes ownership may be required to be inspected before a new license can be issued. After inspection, no such license shall be issued unless the location is found to meet all applicable requirements of this article and applicable ordinances, rules and regulations of the village.

- (1) Whenever, upon inspection of the location, the director of community development or his designee finds that conditions or practices exist which are in violation of the provisions of this article or of any applicable ordinances, rules and regulations, the owner shall be served with notice of such violation in the manner hereinafter provided. Such notice shall state that unless the violations cited are corrected within reasonable time, the license may be suspended.
- (2) At the end of the time allowed for correction of any violation cited, the director of community development or his designee shall re-inspect the location, and if the re-inspection reveals that such conditions have not been corrected, a request to the village manager to suspend the license may be made.
- (3) Any person whose license has been recommended for suspension shall be entitled to an appeal to the village manager in the manner provided by this title. Any written request for appeal shall be filed with the village manager within fifteen (15) days following the issuance of the notice.
- (4) If, upon re-inspection, the director of community development or his designee finds that the location in connection with which the notice was issued is now in compliance with this article and with the applicable ordinances, rules and regulations, a recommendation of the reinstatement of the license may be made to the village manager.
- (5) When the director of community development or his designee determines after an initial inspection that additional follow up inspections are necessary for enforcement of this article, two (2) additional follow up inspections for noncompliance shall be granted each license holder without charge. In the event more than two (2) follow up inspections are needed, the license holder shall be assessed a noncompliance inspection service charge in the amount of \$60.00 per division/inspection type required to make the re-inspection. Payments must be made in full prior to the license being renewed. Failure to pay any balance will serve as grounds to deny further permits or licenses from being issued by the village.

(H) The owners and their designated property agents shall be responsible for informing their tenants of any scheduled inspection or re-inspection of any residential rental property; and they shall be responsible for requesting permission from any person whose consent is necessary for village inspector to enter the property if that person is not home at the time of the inspection or re-inspection. The village shall provide notice to both the owner and the tenant, on a form provided by the village, of the tenant's right to refuse consent to the residential licensing inspection and to require the village to obtain an administrative search warrant. If any tenant, occupant or other person in control and/or possession and

whose consent to inspect is necessary concerning a residential rental property or a dwelling unit contained therein fails or refuses to consent to access and entry to the property or dwelling unit under his or her control for any residential licensing inspection required by this article, the code official or his or her designee may apply to the circuit court for an administrative search warrant. The application for the administrative search warrant shall specify the basis upon which the warrant is being sought and shall include a statement that the inspection shall be limited to a determination whether there are any violations of the minimum standards of the village. Nothing set forth herein shall limit the right of a tenant to grant the village access to the dwelling unit.

SECTION 2:

The Carol Stream Code of Ordinances, Chapter 10, "Business Licensing and Regulation", Article 12, "Residential Rental License", Section 10-12-5, "Nuisance Residential Rental Property", is hereby amended and as amended shall read as follows:

§ 10-12-5 NUISANCE RESIDENTIAL RENTAL PROPERTY

(A) It is hereby declared a nuisance and against the health, safety, peace, and comfort of the village for any property owner or owner's agent to allow or permit the following:

- (1) Rental of a rental unit, or residential rental property, to a tenant who commits or allows a member of the tenant's household, guest or other party under the control of the tenant to commit any of the following offenses to occur on or near the rental unit, common areas or appurtenances related to the tenant: murder, kidnapping, sexual assault, robbery, burglary, aggravated kidnapping, prostitution, solicitation of prostitution, pandering, obscenity, child pornography, sale or distribution of obscene publications, criminal housing management, possession of explosives, unlawful use of weapons, sale of firearms, gambling, keeping a gambling place, concealing a fugitive, any violation of the Illinois Controlled Substances Act, any violation of the Cannabis Control Act, any violation of the Methamphetamine Control and Community Protection Act or the commission of any other felony under Illinois or federal law or a misdemeanor under Illinois law not specifically listed above which by its nature or effect impact the quality of life of persons in the area. Prohibition of these offenses applies also to members of the tenant's household, guests or other parties under control of the tenant.
- (2) Rental of a rental unit, or residential rental property to a tenant who commits or allows a member of the tenant's household, guest or other party under the control of the tenant to commit four (4) or more Village ordinance violations in a one (1) year period which violations by their nature or effect impact the quality of life of persons in the area.
- (3) The commission of any act of Criminal Housing Management as defined in 720 ILCS 5/12-5.1, or the commission of more than four (4) violations in a one (1) year period of Articles 1 through 7 of Chapter 6 of the Village's Code of Ordinances.

(C) Sections (A) (1) and (2) shall not apply to:

- (1) Contact made to the police or other emergency services, if: (a) the contact was made with the intent to prevent or respond to domestic violence or sexual violence; (b) the intervention or emergency assistance was needed to respond to or prevent domestic violence or sexual violence; or (c) the contact was made by, on behalf of, or otherwise concerns an individual with a disability and the purpose of the contact was related to that individual's disability;
- (2) An incident or incidents of actual or threatened domestic violence or sexual violence against the tenant, household member, or guest occurring in the rental unit or on the premise; or
- (3) Criminal activity occurring in the rental unit or on the premises that is directly relating to domestic violence or sexual violence, engaged in by a tenant, member of a tenant's household, guest, or other party, and against a tenant, household member, guest or other party.

(D) Section (C) herein shall not limit:

- (1) Enforcement of Section 15.2 of the Illinois Emergency Telephone System Act, Article 26 of the Criminal Code of 2012, or Article IX of the Code of Civil Procedure;
- (2) The Village from enacting or enforcing its crime free housing program and ordinance to impose penalties on the basis of the underlying criminal activity or Village ordinance violation not covered by Section (A) (1) and (2) and to the extent otherwise permitted by existing State and Federal law; or
- (3) The eviction of or imposition of penalties against the perpetrator of the domestic violence, sexual violence or other criminal activity.

(E) .The standard of proof of one or more of the offenses described in Sections (A). (1), (2) and (3) shall be by a preponderance of the evidence.

(F) If the residential rental property is found to be a nuisance, the property owner can be fined pursuant as provided in the Code or Ordinances or have his or her license suspended or revoked as provided herein.

SECTION 3:

The Carol Stream Code of Ordinances, Chapter 10, "Business Licensing and Regulation", Article 12, "Residential Rental License", Section 10-12-6, "Enforcement Procedures", Subsection C is hereby amended and as amended shall read as follows:

C. Service. Written notice of enforcement actions shall be served upon the owner, a duly authorized agent or upon the occupant or other person responsible for the condition that is the subject of the enforcement action violation. If the enforcement action concerns a nuisance violation pertaining to violations on or near the Premises by the tenant, household member, guest or other party in the control of the tenant, the Village shall provide written notice to the tenant of such enforcement action. Such notice

shall be served either by delivering a copy of same to such person or persons by ordinary mail to the last known post office address, delivered in person or by delivering it to and leaving it in the possession of any person in charge of the premises, or in case such person is not found upon the premises and reasonable attempts to locate the individual or a valid address have been unsuccessful, by affixing a copy thereof, in a conspicuous place at the entrance door or avenue of access; and such procedure shall be deemed equivalent of personal notice.

SECTION 4:

The Carol Stream Code of Ordinances, Chapter 10, "Business Licensing and Regulation", Article 12, "Residential Rental License", Section 10-12-6, "Enforcement Procedures", Subsection D is hereby repealed.

SECTION 5:

Those sections, paragraphs and provisions the Carol Stream Code of Ordinances which are no expressly amended or repealed by this Ordinance are hereby re-enacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portion of the Carol Stream Code of Ordinances other than those expressly amended or repealed in Section 1 of this Ordinance.

SECTION 6: The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage and approval by law.

PASSED AND APPROVED THIS ____ DAY OF _____, 2016.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

**AN ORDINANCE CONCERNING THE ADOPTION OF A COMPREHENSIVE
PLAN FOR THE VILLAGE OF CAROL STREAM**

WHEREAS, 65 ILCS 5/11-12-5 and 65 ILCS 5/11-2-7 entitle Illinois municipalities to adopt a Comprehensive Plan; and

WHEREAS, the Mayor and Board of Trustees have previously adopted a Comprehensive Plan on January 11, 1972 under Ordinance No. 283, and an amendment to the Comprehensive Plan on December 14, 1982 under Ordinance No. 82-12-53, pertaining to the entire corporate limits of the Village of Carol Stream ("Village") and territories contiguous thereto; and

WHEREAS, the Village has since the adoption of the Comprehensive Plan experienced development and boundary line changes over the past 34 years rendering the amendment outdated for the Village's current needs; and

WHEREAS, the Village applied for and received a technical assistance grant from the Chicago Metropolitan Agency for Planning ("CMAP") to assist in the creation of a new Comprehensive Plan in October of 2013; and

WHEREAS, the Village accepted the grant and technical assistance provided by CMAP to assist in the creation of a current Comprehensive Plan; and

WHEREAS, a Steering Committee was formed to engage in and offer input on the Comprehensive Plan throughout its development; and

WHEREAS, significant public outreach in the format of surveys, open houses, visioning workshops, public meetings and key-person interviews also provided guidance in the development of the Comprehensive Plan; and

WHEREAS, the Village created the Comprehensive Plan based on the findings of public outreach and in conjunction with current development trends to provide a vision for the Village over the next 20 years, and allowing the Village to make informed administrative and implementation choices for future community development; and

WHEREAS, the Village wishes to encourage a high-quality, integrated development that will enhance property values and promote commerce through a thriving town center, stable residential neighborhoods, major business and industrial centers, and inviting major commercial corridors; and

WHEREAS, under the Illinois Municipal Code (65 ILCS 5/11-12-5(1)), a municipal plan commission is responsible for preparing and

recommending a comprehensive plan for the present and future development or redevelopment of a municipality; and

WHEREAS, Notice of Public Hearing with respect to the recommended Comprehensive Plan was published in the Examiner of Carol Stream on April 20, 2016 in the Village of Carol Stream, at least fifteen (15) days prior to said public hearing, as required by the statutes of the State of Illinois and the ordinances of the Village; and

WHEREAS, pursuant to said Notice, the Combined Plan Commission/Zoning Board of Appeals of the Village of Carol Stream conducted a Public Hearing on May 9, 2016 as required by the statutes of the State of Illinois and the ordinances of the Village, and after hearing the presentation and reviewing the Draft Comprehensive Plan, and the recommendation submitted by staff for the approval of the Comprehensive Plan; the Combined Plan Commission/Zoning Board of Appeals voted unanimously (5-0) to recommend approval of the Comprehensive Plan; and

WHEREAS, the Combined Plan Commission/Zoning Board of Appeals has filed its report of findings and recommendations regarding the Comprehensive Plan with the Mayor and Board of Trustees, and the Mayor and Board of Trustees find it to be in the best interests of the Village to approve and adopt said report, its findings and recommendations and the Comprehensive Plan, as provided in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION ONE: The forgoing recitals are hereby incorporated by reference as if fully set forth herein.

SECTION TWO: The "Village of Carol Stream Comprehensive Plan," dated June 2016, attached hereto as Exhibit "A" is hereby adopted as the Official Comprehensive Plan for the Village.

SECTION THREE: The Village Clerk of the Village of Carol Stream is hereby directed to file with the Recorder of Deeds of DuPage County, Illinois, a certified copy of this ordinance, together with the Official Comprehensive Plan attached hereto. The Official Comprehensive Plan, attached hereto, shall become effective upon the expiration of ten (10) days after the date of filing this Ordinance and the Official Comprehensive Plan with the Recorder of Deeds.

SECTION FOUR: That all previously adopted ordinances or parts thereof, related to prior versions of comprehensive plans are hereby expressly repealed and the Comprehensive Plan attached hereto as Exhibit A shall supersede and replace any comprehensive plans attached to said repealed ordinances.

SECTION FIVE: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS 6th DAY OF JUNE, 2016.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr. Mayor

ATTEST:

Laura Czarnecki, Village Clerk



Carol Stream

Village of Carol Stream Comprehensive Plan

June 2016



EXHIBIT A

Acknowledgements

Thank you to the residents, businesses, organizations and institutions, and elected officials who participated in the creation of this plan.

Elected Officials (Village Board of Trustees)

Frank Saverino, Mayor
Mary Frusolone, Trustee
Rick Gieser, Trustee
David Hennessey, Trustee
John LaRocca, Trustee
Matt McCarthy, Trustee
Greg Schwarze, Trustee
Laura Czarnecki, Village Clerk

Project Steering Committee

Keith Briggs
Angelo Christopher
Rick Fisher
David Hennessey
John Jaszka
Pastor Andrew Koschmann
Bob McNees
Frank Parisi
Vanessa Roth
Nadia Sheikh
Ellen Zenker

Funding Acknowledgement

This project was supported through the Chicago Metropolitan Agency for Planning's (CMAP) Local Technical Assistance (LTA) program, which is funded by the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), U.S. Department of Housing and Urban Development (HUD), Illinois Department of Transportation (IDOT), and the Chicago Community Trust. CMAP would like to thank these funders for their support for this project.

Photos on the following pages are courtesy of the Village of Carol Stream: 5, 16, 24, 34, 59, 60, 68, 69, and the back cover. All others are by CMAP staff.

Carol Stream Plan Commission

Angelo Christopher
David Creighton
John Meneghini
Frank Parisi
Frank Petella
Dee Spink
Charlie Tucek

Village Departments

Administration
Community Development
Employee Relations
Engineering Services
Finance
Information Technology
Police
Public Works

Partner Organizations

Carol Stream Park District
DuPage County Stormwater Management
Pace



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From the Mayor

I am pleased to present the updated 2016 Village of Carol Stream Comprehensive Plan to our residents, businesses, civic partners, vested stakeholders and community-at-large.

This Plan is the culmination of a two-year process, in cooperation with the Chicago Metropolitan Agency for Planning (CMAP)'s GO TO 2040 Regional Plan. Its purpose is to serve as a guiding set of principles that outline the Village's vision for both its current state and future, long-range endeavors; and much like a roadmap, it will assist with leading us in the right direction.

Throughout the planning process, we engaged the community in public workshops to help identify our municipal values and set forth priorities for the future development of our Village, as well as establish policies and strategies intended to achieve that vision.

This Plan represents a true collaborative effort, and I am thankful to all who participated in the process for donating their time and providing valuable input. I especially want to acknowledge CMAP, our Project Steering Committee, Plan Commission, and Community Development Department, along with the many residents and businesses who partnered with us in a true collaborative effort to make this project possible.

Our previous Comprehensive Plan of record was published in 1980, and I am confident this updated edition brings forth the overall vision we are set on achieving in order to maintain the character and integrity of our community.

I hope you will join me in working toward this vision to implement and achieve these goals for the Village of Carol Stream.

Frank Saverino
Mayor

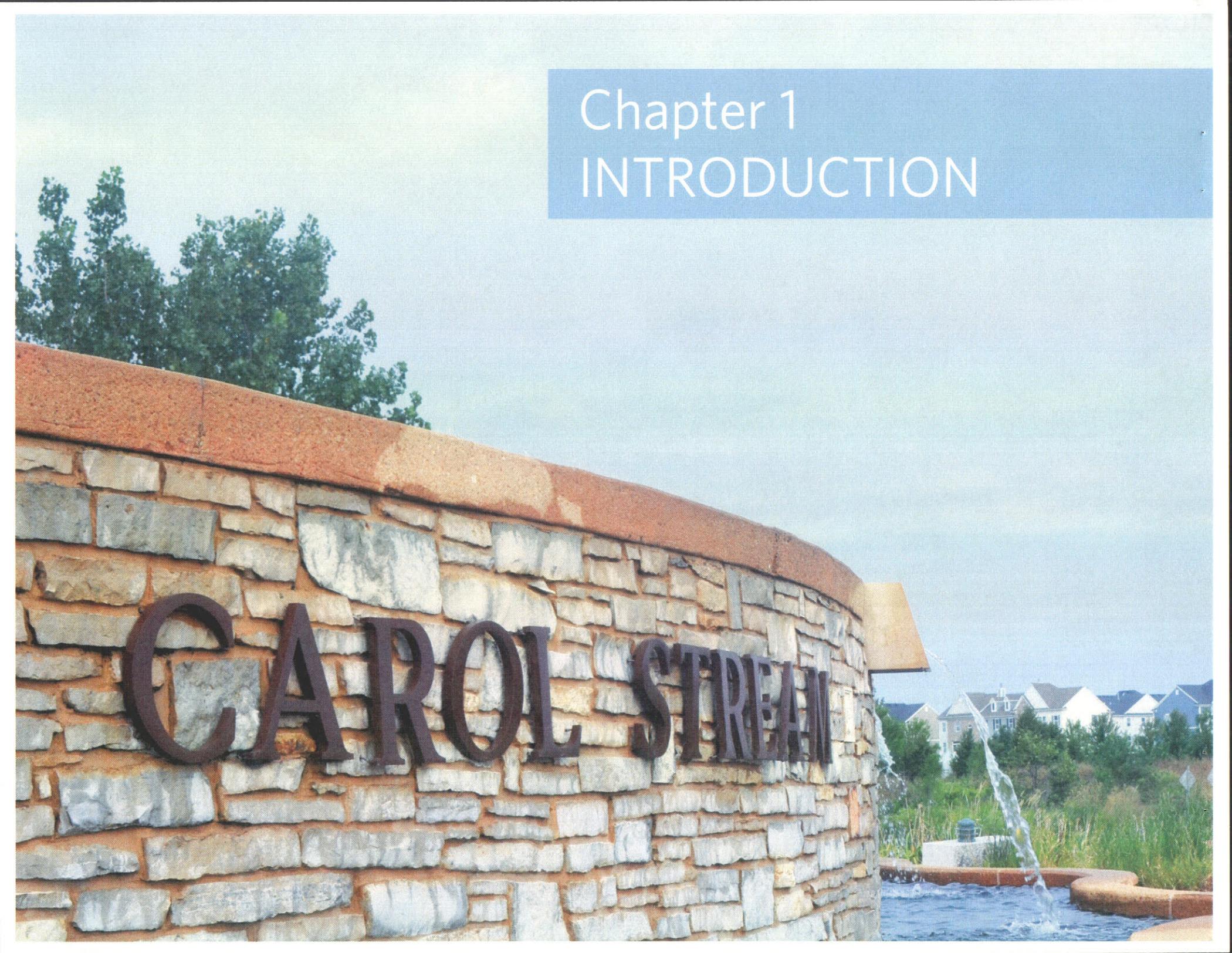


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NO PARKING
EXCEPT
AS SHOWN

CASTLE CIR

Chapter 1 INTRODUCTION

A photograph of a stone wall with a fountain. The wall is made of light-colored, irregular stones and has a thick, reddish-brown concrete top. The words "CAROL STREAM" are mounted on the wall in large, dark, three-dimensional letters. To the right, a fountain with a small, flat, tan-colored roof is spraying water into a circular basin. In the background, there are green trees and several houses with white walls and dark roofs under a clear blue sky.

CAROL STREAM

Purpose of the Comprehensive Plan

A Comprehensive Plan outlines the vision of the community and the policies and strategies that will allow it to achieve that vision. In addition to providing a well-defined framework for the preservation and enhancement of community assets, the Plan guides development and investment decisions in the best interest of community residents and businesses.

Typically a Comprehensive Plan is written to provide guidance for a community to work toward its vision over the next 10 to 15 years. Although the Plan should be viewed as a long-term document, it should also be used daily by the community to assist in land use and development decisions. The Comprehensive Plan should also be considered flexible and adaptable to changes. At any time, the Village can update its Comprehensive Plan to match local needs, interests, or opportunities. It is typically recommended that a community update its Comprehensive Plan every five years to keep it as accurate as possible.

Land use policies and regulations

Comprehensive plans provide a vision and policy framework to guide decision making for the community. They form the basis for establishing standards and regulations.

Development ordinances (zoning and subdivision) specify the type and intensity of land uses allowed on a given parcel, such as the type, size, and density of residential or commercial development; specify development elements for a parcel: housing footprint minimums, distance from the house to the road, the width of the road, street configuration, open space requirements, and lot size; and specify requirements for public improvements.

Why does Carol Stream need a comprehensive plan?

Original developer Jay Stream envisioned a place where residents could live, work, attend school, eat, and shop. The mix of uses would allow residents to work and live in the same community and also create a broad tax base to help defray the cost of public services. The administration decided not to levy a local property tax except for sewer and bond issues as well as library purposes, and the Village continues to operate with no municipal property tax levy. The 1960s and 1970s were a period of rapid civic development and progress for the community. During the 1960s, the Carol Stream Public Library opened, offices and industrial parks broke ground, and the Village established the Park District. During the 1970s, over 2,600 new homes were added, and the population tripled from 4,400 residents in the 1960s to 14,475 near the end of the 1970s. Industrial uses became part of the lifeblood of Carol Stream, as its proximity to freight rail and location in the O'Hare Manufacturing Corridor have made it an important node in the regional economy for decades.

Development and growth continued in the 1980s and 1990s. The Village experienced a second residential building boom in the 1980s with the addition of 6,800 new homes, bringing the population to 31,716 by 1990. New industrial and commercial development in the 1990s helped the Village become an industrial and commercial center, with a total of 1.34 million square feet of retail space and 15.62 million square feet of industrial space by the close of the decade. The Ross Ferraro Town Center was completed in 2003 and has become a symbolic and cultural focal point for the Village, as the Town Center hosts holiday gatherings, a summer concert series, and community events.

Today, Carol Stream is known as a regional industrial center that is also a tight-knit community of residents. The Village's residents, businesses, and local leaders are committed to protecting and enhancing these assets through further investments, plans, partnerships, and projects.

The Village's existing Comprehensive Plan was created with assistance from the DuPage County Regional Planning Commission in 1980. Because the Village's population has nearly tripled since 1980 and numerous other demographic and economic changes have occurred, the document is outdated and can no longer be expected to serve as a policy guide for the Village's staff and elected and appointed officials. To address contemporary challenges such as providing a high quality of life, sustaining steady local revenue and public service, and attracting and retaining businesses and residents, the Village is looking to enhance its commercial corridors, industrial areas, residential neighborhoods, and transportation network. Without a current Comprehensive Plan to provide direction, the Village sought out technical assistance for this project from the Chicago Metropolitan Agency for Planning (CMAP).

The community's physical, economic, and social character will be determined by decisions made today and in the future. Having a plan that clearly articulates the desired character of the community will help at all levels of the decision-making process. The new Comprehensive Plan will serve as a guide for elected officials, municipal staff, community residents, business owners, and potential investors, allowing them to make informed community development decisions affecting land use, transportation, infrastructure, and capital improvements. By following the plan, those decisions can help achieve the long-term goals and vision of the community.

The Village of Carol Stream Comprehensive Plan serves many purposes. For the Village's elected leadership and various department staff, the Plan serves as a guidebook to help make smart investment choices and prioritize implementation pertaining to land use and development, transportation, parks and open space, infrastructure, and capital improvements throughout the Village.

For residents, the Plan represents their desires for the future of Carol Stream and also provides solutions to address issues important to them. For the business and real estate community, the Plan serves as the Village's official policy document stating the Village's desired development direction, providing a clear understanding of the types of investments that would be preferred.

The Comprehensive Plan is not a regulatory document. The Village's existing and separate zoning ordinance serves that function, governing the size, scale, character, and type of development on individual parcels. The Plan describes the community's future vision and desired development character, which in turn guides the drafting development regulations. Because the Village is committed to being a good steward of available revenue — including revenue from the State of Illinois, which is uncertain at the time of Plan creation — the priorities for implementation that require Village funding will be re-evaluated year-to-year.

Organization and Process

Chapter 1: Introduction describes the purpose of the Comprehensive Plan and the process utilized to create the Plan.

Chapter 2: A Vision for Carol Stream provides a description of the future of the village used as a basis to create land use policies and programs that will help achieve the desired vision.

Chapters 3 through 8 begin with a bulleted list of Existing Conditions Key Findings. These are conclusions from the Existing Conditions Report.

Chapter 3: Land Use and Development contains the future land use map, along with definitions of the various land use classifications.

Chapter 4: Economic Development contains the existing and future areas recommended for commercial (including retail and office) and industrial uses. The chapter includes definitions of the land use classifications proposed and translates the community's vision into physical terms, providing a general pattern for the location, distribution, and characteristics of future land uses with a focus on economic development. This chapter also contains a description of development options for three opportunity areas consisting of multiple parcels.

Chapter 5: Housing contains the existing and future locations recommended for residential units, along with definitions of the various residential classifications proposed. It translates the community's vision into physical terms, providing a general pattern for the location, distribution, and characteristics of housing.

Chapter 6: Transportation Improvements contains roadway, transit, and non-motorized transportation recommendations that would help alleviate traffic congestion and provide transportation options for all users.

Chapter 7: Natural Environment includes recommendations for enhancements to existing recreational amenities, increases in open space, and stormwater management at the local and regional level.

Chapter 8: Image and Identity contains recommendations to assist the Village — and others — in working towards strengthening Carol Stream's reputation, attractiveness, and brand.

Chapter 9: Next Steps includes a description of actions the Village and partner agencies and organizations should take after Plan adoption.

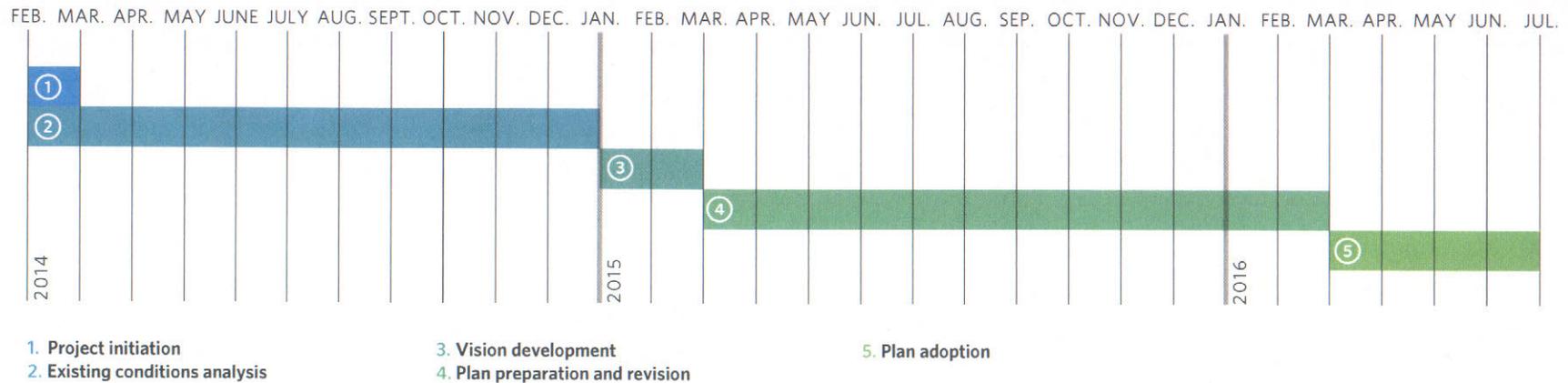
Appendix A and Appendix B are a summary of outreach events and directions for how to access the Existing Conditions Report.

Process

The planning process included multiple steps that were undertaken over approximately 24 months. The process was crafted with assistance from a steering committee of residents, commissioners, and representatives from taxing districts, agencies, and groups. The process was designed to include resident and business input throughout. At the beginning of February 2014, the committee met with CMAP staff to develop a scope of work. A work plan established program tasks, a timeline for the program, and recommended participation by the committee to assist CMAP staff in developing the plan recommendations. The key steps in the process are illustrated in this flow chart.

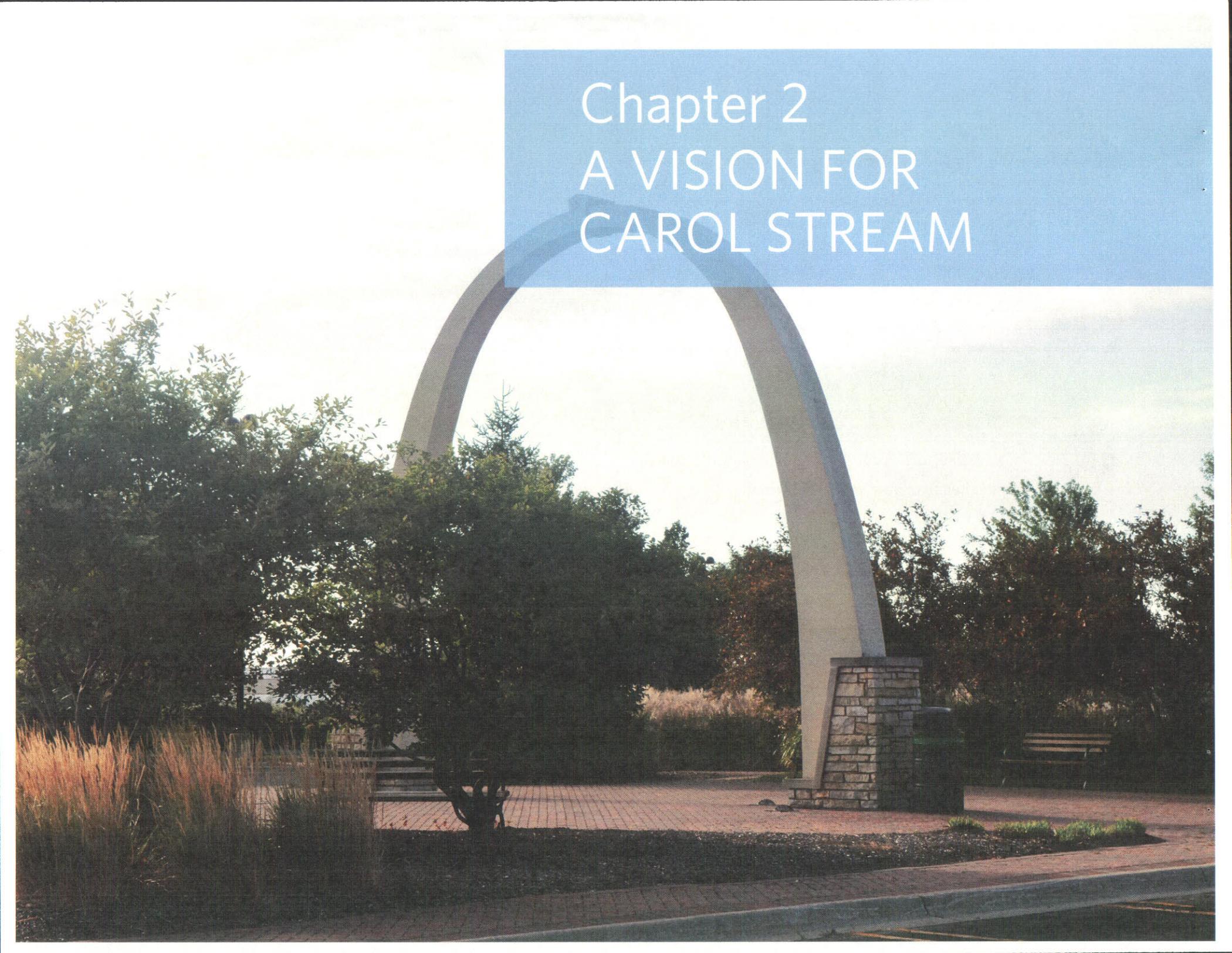


A Comprehensive Plan for Carol Stream



Source: Chicago Metropolitan Agency for Planning.

Chapter 2
A VISION FOR
CAROL STREAM



In 2016, Carol Stream residents and businesses already have great pride in their community. Specifically, they think the Village has strong schools, parks, public safety, and access to employment and amenities in the rest of the Chicago region. The vision that follows is designed to preserve and expand upon community assets.

In 2030, the Village of Carol Stream is regarded as a community of high-quality services, businesses, residential neighborhoods, parks, and infrastructure. The Village is recognized as a highly desirable place to live, work, and shop, and its industrial areas continue to thrive. Using a sustainable approach to growth by focusing on infill development, improving existing infrastructure, and attracting new and desirable developments into the community, Carol Stream has seen a tremendous amount of investment since the Plan was adopted.

The Village's industrial areas have experienced infill development on what were once vacant sites, and in addition to attracting new businesses, the Village has also seen some existing businesses expand their operations in the industrial area. Buildings that became obsolete over time have been redeveloped with modern facilities. Infrastructure in the industrial area continues to be well-maintained and is a key attraction for businesses. In addition to high-quality roads that allow easy access for truck traffic, new pedestrian and bicycle infrastructure, and public transit connections, add different modes of transportation choices for employees.

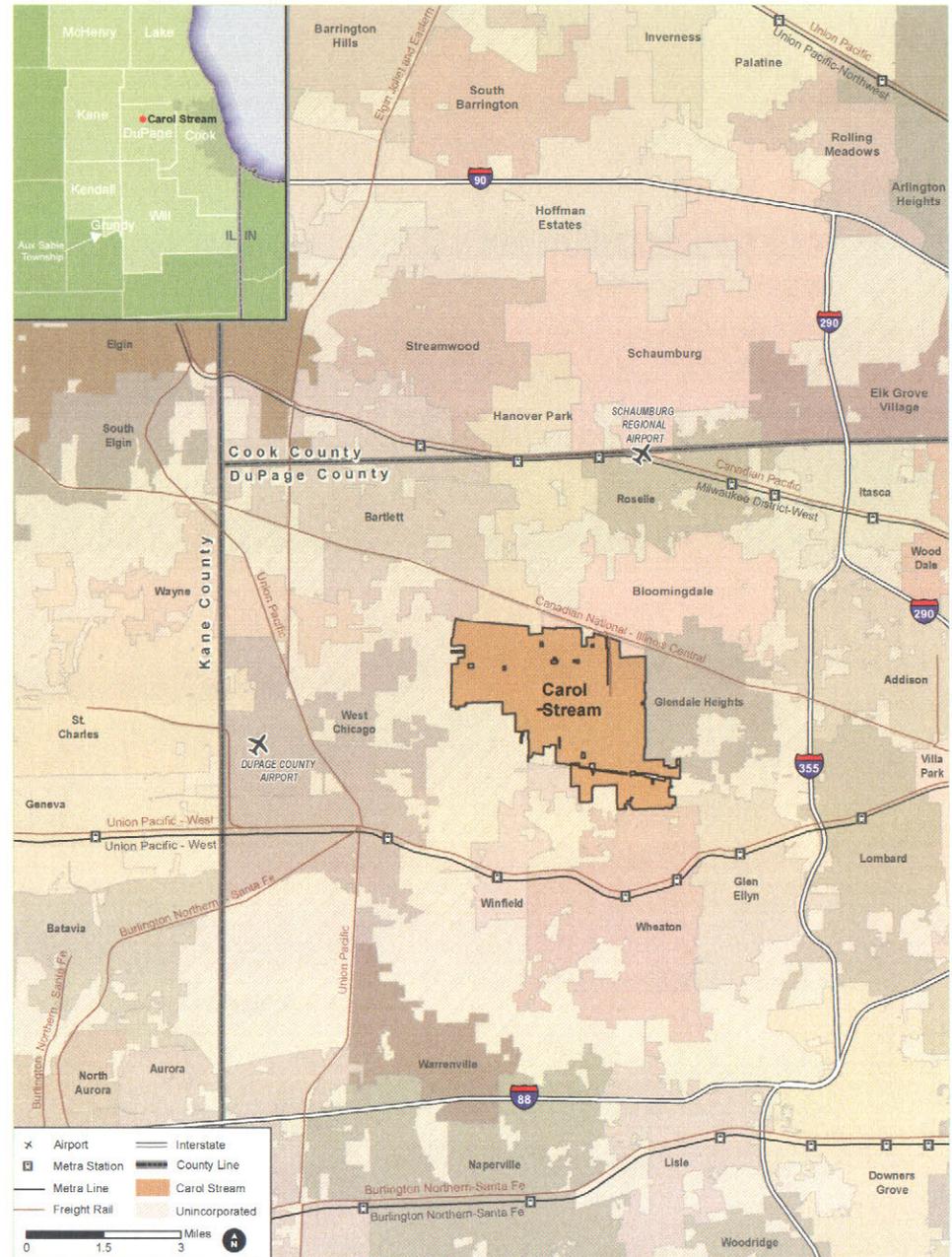
The Village continues to make significant investments in stormwater infrastructure to address flooding issues. Due to a number of major infrastructure improvements — many completed in cooperation with DuPage County — and through the use of best management practices such as native plantings and pervious paver parking lots in new developments, flooding-related negative impacts are minimized.

Carol Stream's commercial nodes and corridors have grown and experienced significant reinvestment. Key opportunity areas throughout the community have been developed and are thriving. Commercial businesses not only provide services for local residents but also attract shoppers from outside the community. Neighborhood commercial businesses are located within walking distance of most residential neighborhoods, which presents a benefit for those who are able to walk or ride a bike to do their daily shopping. New commercial nodes have been created by annexing what were once previously unincorporated areas. These new nodes are well-designed, attractive, and have been an economic and visual benefit for the community.

The community has established an interconnected open space system. The system is primarily owned and maintained by the Park District and the DuPage County Forest Preserve District; however, the Village of Carol Stream also provides key parks, open space, and bicycle paths. One such example is the highly successful and popular Town Center. The Ross Ferraro Town Center has truly become the community focal point of Carol Stream and draws thousands of residents and visitors each year to partake in the many programs and events that occur there. In addition to new and improved open space, another key recreational component – as well as an important transportation feature – has been the creation of new multi-use trails throughout Carol Stream. These new trails connect numerous community destinations as well as to destinations outside the Village, such as the Great Western Trail.

For residents, the Village of Carol Stream continues to offer an excellent quality of life. More abundant bicycle and pedestrian facilities have decreased residents' dependence on automobiles for local trips, especially for shopping excursions and visits to community destinations such as schools, parks, and the library. Community events and family and youth programs offered by the Village, Park District, and School Districts have helped build Carol Stream's image, identity, and overall character.

Figure 2.1. Regional setting



Source: Chicago Metropolitan Agency for Planning, 2014.

Chapter 3

LAND USE AND DEVELOPMENT



The future land use plan serves as the foundation for policies presented in the Comprehensive Plan. This chapter translates the community's vision into physical terms by providing a general pattern for the location, distribution, and characteristics of future land uses. The future land use plan builds upon the existing pattern while proposing a combination of redevelopment and utilization of specific areas to help the Village realize its vision over the next 15 years. It also outlines regulatory and fiscal strategies for sustainable growth.

Existing conditions key findings

- The Village lacks a mixed-use, pedestrian-oriented downtown, which is not uncommon for communities incorporated after World War II. This arose as an issue for residents during outreach activities. Some meeting participants noted they envisioned a downtown or town center that included shopping and entertainment uses that would help strengthen the Village's identity. The Village has worked toward establishing a community gathering area by creating the Ross Ferraro Town Center. The first phase was completed in 1998. Located at the intersection of Gary Avenue and Lies Road, the Town Center consists of public open space, a fountain, the visitors' service center, an arch, gazebo, and parking lot. The Park District's Fountain View Recreation Center is located just south of the Town Center.
- Carol Stream is predominantly a residential community. Approximately 2,107 acres, or 42 percent, of parcel land in the community is residential, and most of the residential properties are single-family homes. Attached townhomes are considered single-family. These homes are located within traditional suburban subdivision developments in the central and western parts of the Village. Multifamily developments are concentrated in the central and southeastern parts of the community.
- Industrial properties are an integral part of Carol Stream. Industrial land uses occupy approximately one quarter of the community's total land and are concentrated in an industrial corridor in the eastern portion of Carol Stream.
- Approximately 1,790 acres of parcel land remain unincorporated within the community's planning jurisdiction. Approximately 80 of these acres are unincorporated parcels completely surrounded by incorporated ones. The unincorporated properties include a variety of existing uses such as utilities, residential areas, vacant land, and recreational space.
- The Village of Carol Stream Zoning Code follows the traditional zoning standard of single-use districts. Single-use zoning districts allow only one type of land use — such as residential, commercial/business, or industrial — per district.

Future Land Use Classifications

As a mostly built-out community, the Village of Carol Stream is not expected to experience significant land use changes even if large annexations of unincorporated parcels occur. The changes proposed in the future land use plan primarily seek to attract infill development on vacant or underutilized properties that fits with past uses and/or adjacent land uses. As discussed in greater detail in Chapter 4, three key opportunity areas were further researched and more detailed land use recommendations have been provided. The development or redevelopment of these three vacant or underutilized areas provides prime opportunities for new investment in the Village.

Residential

Carol Stream has a well-balanced housing supply that includes a variety of housing types, styles, price points, and sizes. The Plan does not recommend any significant changes in the Village's existing housing stock. The Plan recommends maintaining the existing residential types; however, the Plan does recommend that the Village encourage mixed-use developments at appropriate locations as shown in Figure 3.2, discussed in more detail below.

- **Single-family:** these parcels include both single-family detached and single-family attached (townhomes).
- **Multifamily:** these parcels accommodate condominiums, apartments, and senior housing developments containing more than six units.

Commercial

The Village's commercial uses are located along key corridors, and the Plan recommends supporting existing businesses while also encouraging new commercial uses at strategic nodes (key intersections) where larger parcels, or the possibility of parcel consolidation, could allow larger developments. The future land use plan accounts for two categorizations of regional and local commercial uses.

- **Neighborhood Commercial:** This classification contains smaller-scale establishments that serve the day-to-day needs of local residents and employees. Such uses include retail and service-oriented commercial uses.
- **Corridor Commercial:** The parcels in this classification comprise retail, entertainment, hotel, office, and light-industrial establishments that are supported by both local residents and the surrounding communities due to their location along highly travelled arterial roadways.

Industrial

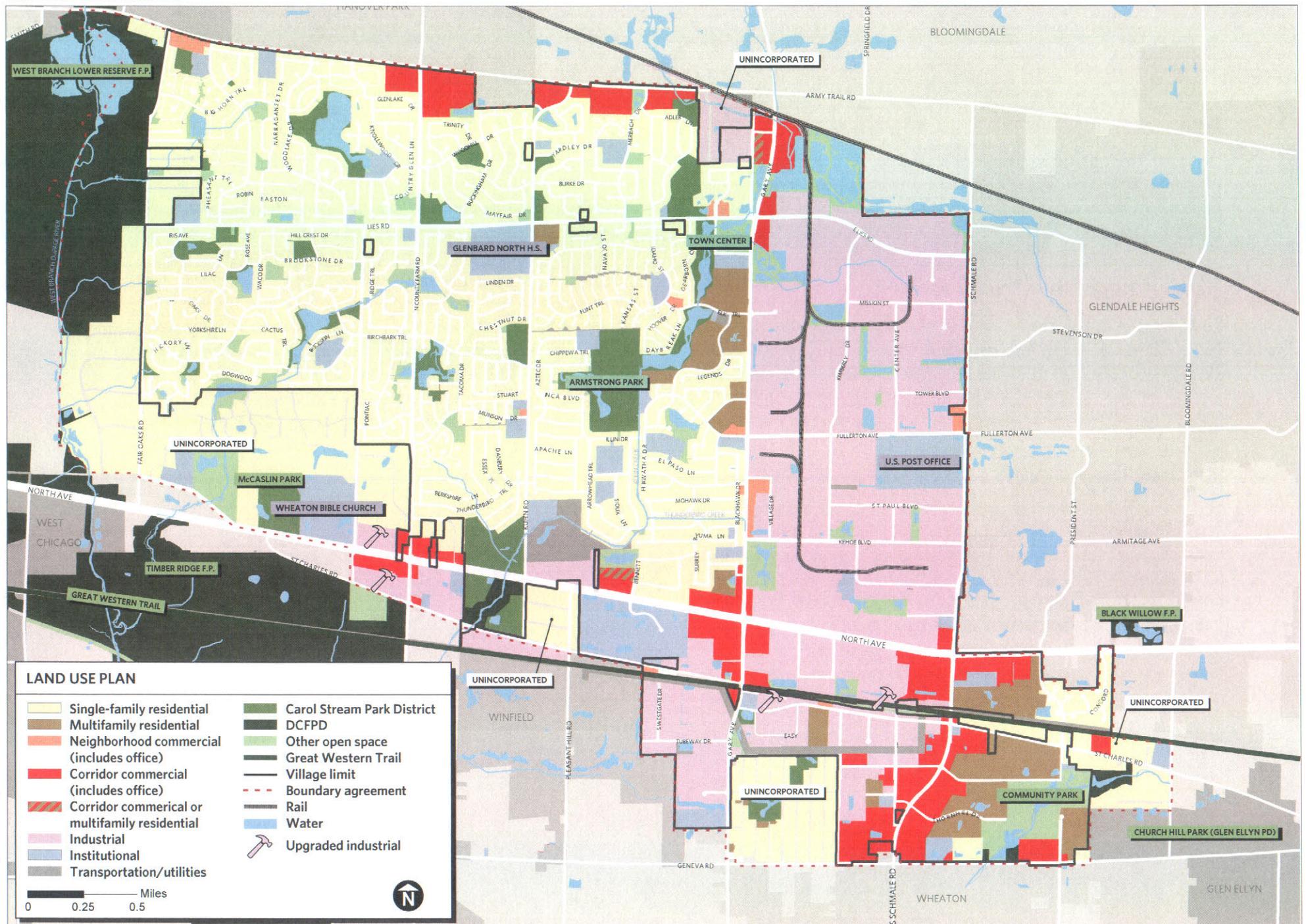
Industrial uses — which include manufacturing, warehousing, distribution, flex (office but convertible to warehousing or manufacturing), and storage — constitute one quarter of the community's total land. The Village should support its stable industrial sector, recognizing its enormous contribution to the local and regional economy in terms of generating revenue and creating jobs that pay at least middle-class wages. Vacant and underutilized parcels east of Gary Avenue in the Village's industrial corridor and along the St. Charles Road corridor between Gary Avenue and Schmale Road are recommended for future industrial use.

Open space

Parcels in the open space classification are divided into three unique types based on ownership:

- **Carol Stream Park District:** includes both open space and park district facilities such as the Fountain View Recreation Center.
- **Forest Preserve District of DuPage County:** includes nearby Forest Preserve properties and the Great Western Trail.
- **Other open space:** includes a combination of either Village-owned open space, such as the Town Center and Community Park, or privately owned open space that in many instances is used for stormwater management.

Figure 3.2. Future land use



Source: Chicago Metropolitan Agency for Planning, 2016.

Institutional

These parcels contain the community's schools, religious organizations, nonprofits, and public facilities. Examples of institutional properties include Glenbard North High School and the Carol Stream Regional Postal Facility.

Transportation/utilities/communication

This classification includes a variety of uses such as rail/road/utility rights-of-way, communication uses, and wastewater treatment facilities. The most significant property within this classification is the Village of Carol Stream Water Reclamation Center, located northeast of Kuhn Road and North Avenue.

Plan for annexation of unincorporated parcels

The State of Illinois allows for municipalities to plan for unincorporated areas within 1.5 miles outside of their current boundary. These areas are called planning jurisdictions. The Village of Carol Stream has worked with its neighbors to create shared annexation boundary agreements, which benefit Carol Stream, adjacent communities, developers, and property owners. A municipality that has entered into boundary agreements with its neighbors has a better opportunity to plan for the public improvements necessary to serve the area of its ultimate corporate boundaries.

A contiguous, cohesive jurisdiction enables better coordination and delivery of services, and creates a greater sense of community among residents and businesses. The Village should continue to be prepared to consider single parcel annexations on a case-by-case basis as they have several times in the past few years. It is important that the Village carefully weigh the costs and benefits it will likely incur from an annexation. When considering an annexation, the Village should conduct a detailed cost-benefit analysis. In addition, the development of unincorporated parcels within the Village's planning jurisdiction should be done, whenever possible, in a way that integrates them into the community. Future developments should not simply be stand-alone projects without integration into adjacent parcels and the larger community. For example, street connections, whenever possible, and sidewalks should be provided between the new and existing adjacent neighborhoods.

Focus on infill development

The Village should focus on redevelopment, reuse of vacant buildings, and infill development. As discussed in more detail in **Chapter 4**, the Village has a few sizeable vacant commercial properties. Since the beginning of this plan process, some of those have begun to be redeveloped. Highly visible vacancies detract from the community's vibrancy and economic health. The future land use plan supports reuse and redevelopment opportunities especially within vacant commercial or undeveloped parcels.

Update key sections of the Village's zoning ordinance

The Village should update its zoning ordinance to better reflect the desired uses, intensity, and character of development. For example, the Village should consider new techniques and requirements, such as creating a mixed-use district. Currently, the Village's zoning code follows the traditional zoning standard of single-use districts and allows mixed-use development through the planned-unit development (PUD) process. Developers in the region generally prefer clearly enumerated standards within an established district as opposed to a PUD, as the PUD process can be more lengthy and costly. PUD should continue to exist, as some projects are sensitive and visible such that PUD negotiations are important to ensure the details of development fit desired character. However, by-right development in either a new mixed-use district or an existing commercial district with mixed use allowed would be more effective at promoting this concept.

In addition, the Village should also modify its zoning code to better reflect current and desired development patterns including updated parking requirements so that an adequate but not excessive amount of parking is required for future projects. CMAP released a study in 2012 titled "Parking Strategies to Support Livable Communities" that should be used by the Village and/or those updating the ordinance to update the parking requirements. Another source is the "Reduced parking minimums and maximums - Massachusetts Smart Parking Model Bylaws."

The purpose of the bylaw is to provide an example for municipalities to review and update their parking requirements. The bylaw provisions for implementing smart parking strategies are designed to address three distinct issues relative to off-street parking: 1) Reducing the standards for required parking; 2) Providing innovative solutions for shared and off-site parking; and 3) Parking lot design. The language for reducing parking requirements relies on two strategies. The first is to establish maximum parking requirements that closely mirror or are slightly less than what many communities use as their minimum parking requirements. The second strategy is to provide a minimum parking requirement that is anywhere from 20 to 80 percent of the maximum depending on the associated use. Using a minimum and maximum effectively creates a range of acceptable parking requirements thereby providing the development community a chance to be more flexible and efficient in their design.¹

Finally, the updated Ordinance should explore a new general development standard stating that proposed projects should align with the Comprehensive Plan. In the current Ordinance, alignment with the Comprehensive Plan is suggested only for PUD projects and in the Gary Avenue and North Avenue Corridor Overlay Districts. Consistency with the Comprehensive Plan is not listed as a general standard for approval for the Plan Commission and Board of Trustees.

¹ Smart Growth Toolkit, State of Massachusetts Parking Model Bylaw, http://www.mass.gov/envir/smart_growth_toolkit/bylaws/SP_Bylaw.pdf.

Chapter 4 ECONOMIC DEVELOPMENT



Owens & Minor

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This chapter examines economic and market dynamics in Carol Stream such as dominating industries, commercial property trends, the local tax structure, and economic development incentives. The chapter also provides recommendations to help bolster the Village's economy with a focus on improving key opportunity areas.

CMAAP contracted with two private consulting firms to assist with the creation of this chapter. The first consultant was Valerie S. Kretchmer Associates, Inc. (VSKA) who was retained to prepare a market analysis for the three key opportunity areas discussed in this chapter. The market analysis is a stand-alone document that was prepared for staff and the CMAP team as part of the planning process with the intent of using it as a basis for the economic development recommendations in this chapter. VSKA analyzed the market for retail, office, and industrial development, as well as for single-family attached and multifamily housing including market rate apartments and senior housing. VSKA recognized that the Village's priority is for retail uses, which will generate sales tax revenue, which is important in light of the Village not levying a local property tax.

In addition, developing multifamily housing and industrial space also generates additional local sales tax, as additional residents bring new spending power to the local market and industry brings employees who are likely to purchase retail items in the Village. VSKA conducted field inspections of the sites and surrounding areas, identified and visited competitive locations in and near Carol Stream, and gathered and analyzed data specific to trends in each of the property sectors. VSKA also contacted real estate brokers and property owners to learn more about market conditions and to gauge interest in the various land uses at the specific sites.

The second private consulting firm contracted was the design firm of Solomon Cordwell Buenz (SCB). SCB created the rendering images for the key opportunity area referred to as the Town Center Redevelopment Node. The renderings are for illustrative purposes only and are intended to establish a potential vision for future real estate development concepts.

Market Analysis

Existing conditions key findings

- The Village’s economic engine is its industrial sector. The industrial sector is comprised of manufacturing, wholesale trade, transportation, and warehousing industries, and is responsible for more than half of all jobs at Village firms. Carol Stream is at the western edge of the O’Hare Subregion, a cluster of communities around O’Hare International Airport with high concentrations of manufacturing and freight industries that have been and continue to be important to the regional economy. Other key local industries include the health care and social assistance industries.
- Industrial real estate in Carol Stream is competitive in the market. Almost all (89 percent) of the commercial real estate (industrial, office, and retail properties) in the Village is dedicated to industrial facilities and warehouses. The majority of this industrial real estate was built between the late 1970s and early 1990s and is considered Class B, or mid-grade within the industrial real estate market. Currently, the local industrial vacancy rate is 5.4 percent, which is slightly less than DuPage County (6.6) and significantly less than the region (8.7).
- Carol Stream is one of the very few communities in the region that does not levy a local municipal property tax. Consequently, the Village relies upon state and local sales taxes, which for FY 2014 account for approximately 40 percent of its total collected revenues.
- The Village uses tax increment financing (TIF) and sales tax rebates to help spur economic development. The Village currently has two TIF districts: Geneva Crossing and North Avenue-Schmale Road, both of which have helped spur commercial developments such as the Geneva Crossing Shopping Center and the Angelo Caputo’s Fresh Markets grocery, distribution, and office complex. The bonds for the Geneva Crossing TIF have been paid off, and this TIF will be sunsetting in the near future, so potential developers should consider the North-Schmale TIF as the only active district in the Village (Figure 4.1). Carol Stream also uses sales tax rebates to attract retailers to the community. Sales tax rebates have been offered to various retailers including Caputo’s, Home Depot, Lowe’s, and Zones.

Retail market

Regional market conditions

Carol Stream is part of the Far West Suburbs submarket as delineated by commercial realtor CB Richard Ellis (CBRE) in its retail market reports. As of year-end 2014, this submarket had 21.6 million square feet (“SF” in Tables) with 2.4 million square feet vacant for a vacancy rate of 11.2 percent. This is considerably higher than the vacancy rate for the Chicago metro area overall, which was 9.5 percent. However, the average asking lease rate per square foot in the Far West Suburbs is slightly higher than that of the metro area as a whole, ranging from \$16.55-\$19.94 per square foot. Table 4.1 shows the trends from 2012-2014 for the submarket and Chicago metro area.

Table 4.1. Far west suburbs and Chicago metro area retail market, 2012-14

LOCATION	YEAR-END	NUMBER OF PROPERTIES	GROSS BUILDING AREA (SF)	VACANCY RATE	AVG. ASKING LEASE RANGE/SF
Far West Suburbs	2012	139	21,724,807	10.0%	\$16.03 to \$20.24
	2013	139	22,031,280	11.3%	\$15.36 to \$19.37
Chicago Metro	2013	738	125,101,268	8.9%	\$14.72 to 19.23
	2014	749	125,633,566	9.5%	\$16.18 to 19.52

Note: Data from 2012 and 2014 are from Q4. Data for 2013 are from Q3.

Source: CB Richard Ellis.

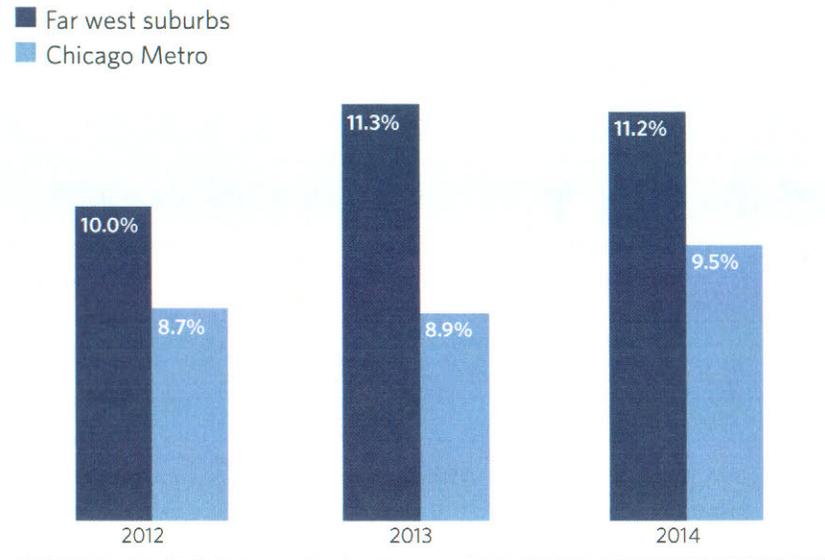
Figure 4.1. Tax increment financing district



Source: Village of Carol Stream, 2016.

Chart 4.1. Retail vacancy rates, 2012-14

Source: VSKA Inc., 2015.



Carol Stream, Glendale Heights, and Bloomingdale retail market

Retail space in Carol Stream competes with space in neighboring Bloomingdale and Glendale Heights, not only because these communities are next door but also because Bloomingdale has Stratford Square Mall, a major shopping destination, and Glendale Heights has a well-developed retail corridor along North Avenue. As a result, data for these two communities are included for comparison in the tables on the following pages. According to data from CoStar, Carol Stream has 1.8 million square feet of retail space in 90 buildings. The vacancy rate as of August 2015 was 8.4 percent with 149,662 square feet of vacant space. The largest single retail vacancy is the former Dominick's store on Geneva and Schmale Roads. By comparison, Glendale Heights has slightly less retail space but a much lower vacancy rate of only 5.0 percent with 83,000 square feet vacant. Table 4.2 shows the retail space in the three communities.

Table 4.2. Carol Stream, Bloomingdale, and Glendale Heights retail space, March 2016

	RENTABLE BUILDING AREA (SF)	BUILDINGS	BUILDINGS WITH VACANCY	VACANT SPACE	
				SF	RATE
Carol Stream	1,782,729	90	25	149,662	8.4%
Bloomingdale	4,092,851	124	28	370,081	9.0%
Glendale Heights	1,664,686	74	22	82,977	5.0%

Note: CoStar may sometimes not include all vacant space, depending on the completeness of their records. Source: CoStar.

Retail sales trends

Table 4.3 shows the retail sales by store category between 2012 and 2014 for Carol Stream, Glendale Heights, and Bloomingdale based on data from the Illinois Department of Revenue (IDOR). Since 2012, Carol Stream’s total consumer retail sales increased by 16 percent to \$490.6 million. These include sales exclusive of agriculture and manufacturers. The highest sales volumes are drugs and miscellaneous retail, furniture, household and radio, food, and automotive stores. Increases were registered in all categories with the exception of food which declined slightly, presumably due to the closing of Dominick’s. The largest increase was in furniture, household, and radio, which saw a \$50 million increase in sales during this period. Carol Stream also generates sales tax revenue from businesses in manufacturing, agriculture and other non-consumer-oriented businesses. These categories generated \$127.3 million in sales in 2014.

Retail store potential

Data and technology provider Environmental Systems Research Institute (Esri) prepares estimates of spending power based on an area’s population and income characteristics. Though the retail store categories are not identical to those used by IDOR, they provide a way to assess the strength of a municipality’s retail base. Esri estimates the total demand or retail spending potential from residents of Carol Stream to be \$538.9 million for retail goods, restaurants and drinking places, equal to \$37,819 per household. Esri’s estimate of consumer retail sales in Carol Stream (\$215.3 million) is well below that of the reported sales by the IDOR (\$490.6 million). Given this discrepancy, CMAP staff considers Esri’s estimate of Carol Stream’s retail sales to be too low.

Esri also estimates the retail gap, or the difference between the sales (supply) and spending potential (demand) for different retail categories. It is useful to look at the categories in which Carol Stream has a gap (the difference between spending potential and sales). Some of the categories are ones in which the Village will struggle to attract retailers, such as general merchandise stores (department and discount stores) and non-store retailers. Stratford Square Mall and the nearby commercial plazas in Bloomingdale, as well as the large retail area along North Avenue in Glendale Heights, lead to this conclusion. However, several categories could be enhanced, including restaurants, gas stations, and automobile and other vehicle dealers. While Esri’s data show a retail gap in food stores, IDOR’s figures show that the Village is very strong in this category. However, one or more ethnic grocers could be possible to serve the area’s Asian and Hispanic population.

Table 4.3 Carol Stream, Glendale Heights, and Bloomingdale Consumer Retail Sales, 2012-14

MUNICIPALITY AND YEAR	TOTAL CONSUMER RETAIL SALES	GENERAL MERCHANDISE	FOOD	EATING AND DRINKING	APPAREL	FURNITURE, HH AND RADIO	LUMBER, BLDG, HW	AUTOMOTIVE	DRUGS AND MISC. RETAIL
Carol Stream									
2012	\$421,672,383	N/A	\$88,564,708	\$38,555,804	N/A	\$47,091,961	\$51,629,890	\$73,284,927	\$121,600,745
2013	\$476,019,139	N/A	\$88,325,046	\$40,263,442	N/A	\$87,748,916	\$56,978,137	\$80,550,431	\$121,168,569
2014	\$490,625,275	\$255,331	\$84,565,195	\$42,160,154	\$1,025,860	\$97,740,847	\$57,015,183	\$82,121,609	\$125,741,096
Change '12-14	16.4%	100%	-4.5%	9.3%	N/A	107.6%	10.4%	12.1%	3.4%
Sales Per Household	\$34,435	\$18	\$5,935	\$2,959	\$72	\$6,860	\$4,002	\$5,764	\$8,825
Glendale Heights									
2012	\$430,990,019	\$58,586,992	\$76,395,305	\$37,930,921	\$4,504,155	\$7,531,544	\$83,443,212	\$118,891,991	\$43,705,899
2013	\$468,789,214	\$58,783,722	\$75,515,606	\$37,439,904	\$4,764,563	\$8,058,178	\$88,087,880	\$147,255,996	\$48,883,365
2014	\$489,739,228	\$55,065,917	\$80,995,640	\$37,728,417	\$4,696,226	\$7,468,604	\$92,687,266	\$166,889,687	\$44,207,471
Change '12-14	13.6%	-6.0%	6.0%	-0.5%	4.3%	-0.8%	11.1%	40.4%	1.1%
Sales Per Household	\$44,041	\$4,952	\$7,284	\$3,393	\$422	\$672	\$8,335	\$15,008	\$3,975
Bloomingdale									
2012	\$741,494,247	\$150,832,011	\$30,795,508	\$81,429,509	\$54,981,222	\$68,147,612	\$6,896,737	\$239,705,965	\$108,705,683
2013	\$742,469,197	\$147,622,218	\$24,340,764	\$85,984,744	\$55,913,937	\$64,261,419	\$7,616,410	\$248,120,885	\$108,608,820
2014	\$757,913,497	\$228,116,032	\$24,277,890	\$87,150,647	\$56,536,949	\$65,807,710	\$8,382,379	\$179,164,627	\$108,477,263
Change '12-14	2.2%	51.2%	-21.2%	7.0%	2.8%	-3.4%	21.5%	-25.3%	-0.2%
Sales Per Household	\$86,937	\$26,166	\$2,785	\$9,997	\$6,485	\$7,548	\$962	\$20,551	\$12,443

Estimated Households by Environmental Systems Research Institute (Esri): Carol Stream - 14,248; Glendale Heights - 11,120; Bloomingdale - 8,718. Esri is the supplier of geographic information system (GIS) software, and collector and aggregator of various community data.

Source: Illinois Department of Revenue, "Report of Sales Tax Receipts by Standard Industrial Classification, 2012-2014;" Valerie S. Kretchmer Associates, Inc. Sales based on the municipal portion of sales tax which is 1 percent of retail sales, not the home rule sales tax. Consumer retail sale excludes sales from manufacturers and agriculture subject to sales tax

Recommendations and Strategies

Maintain and enhance the industrial areas

The industrial businesses are at the very heart of Carol Stream's local economy and are also significant contributors to the regional economy. The Village should continue to invest time and funds toward the industrial corridor to continue its prosperity.

- **Continue to maintain strong relationships with industrial businesses.** The Village should continue its ongoing efforts to build and maintain its relationships by hosting annual industrial business meetings. These meetings will help strengthen relationships between businesses and the Village as well as business to business.
- **Continue to coordinate with Choose DuPage on recruitment and retention efforts.** Choose DuPage leads economic development initiatives in DuPage County. The organization serves a number of functions that include providing businesses information on ongoing projects, creating an online database of available sites and spaces, and providing information on a variety of resources varying from financing to workforce development. Representatives from Choose DuPage should be invited to share information on the resources they offer at business meetings and other networking events.
- **Create new partnerships with workforce development providers.** To support industrial growth specifically, the Village should be home to a robust and educated workforce. The Village's leadership should work with nonprofit organizations to identify workforce development services available to residents. The Village should also encourage an active partnership between its business community and the College of DuPage, which has a satellite campus in Carol Stream and hosts education and training programs. Because Carol Stream draws workers from many other DuPage County communities, other municipalities have an interest in seeing Village businesses succeed. Therefore, the Village, Chamber of Commerce, or another representative of local business interests could pursue greater involvement in the DuPage Workforce Board.

- **Encourage energy-efficient improvements in industrial buildings.** Creating innovative energy efficiency programs will help cut costs significantly as well as improve marketability. The Village currently provides information to assist businesses through its "Green Carol Stream" webpage. The site hosts articles, information, and programs related to a number of key sustainable categories including water resources, energy and air quality, waste and recycling, and natural environments.

The Village has a history of working with utility providers to reduce businesses' energy usage. The Village should continue to pursue available programs whenever possible with utility providers. For example, the Village partnered with Commonwealth Edison to introduce businesses to the "Smart Ideas for Your Business" Program. The focus of the program is to provide financial incentives to Illinois businesses to assist them in reducing their ongoing energy demand.

Green building programs such as those created by the U.S. Green Building Council feature a rating system Leadership in Energy and Environmental Design (LEED) that measures the degree of energy efficiency achieved. The Village should encourage new industrial developments to pursue the criteria established in the LEED New Construction rating system.

- **Work with Pace, IDOT, and DuPage County to expand public transit and bike access to industrial corridor employers.** The Village should work with partner agencies and industrial corridor employers to determine ways to support commuting modes other than driving in this area. According to Longitudinal Employment-Household Dynamics data from the U.S. Census Bureau, nearly 60 percent of Carol Stream workers travel more than 10 miles to work, demonstrating a need for Carol Stream to be a well-served destination of regional transportation. Possible enhancements include increased service for fixed bus routes and vanpool routes, or expanding the bike network in this area. Additional discussion of where and how the bike network could be expanded is included in **Chapter 6: Transportation Improvements**.

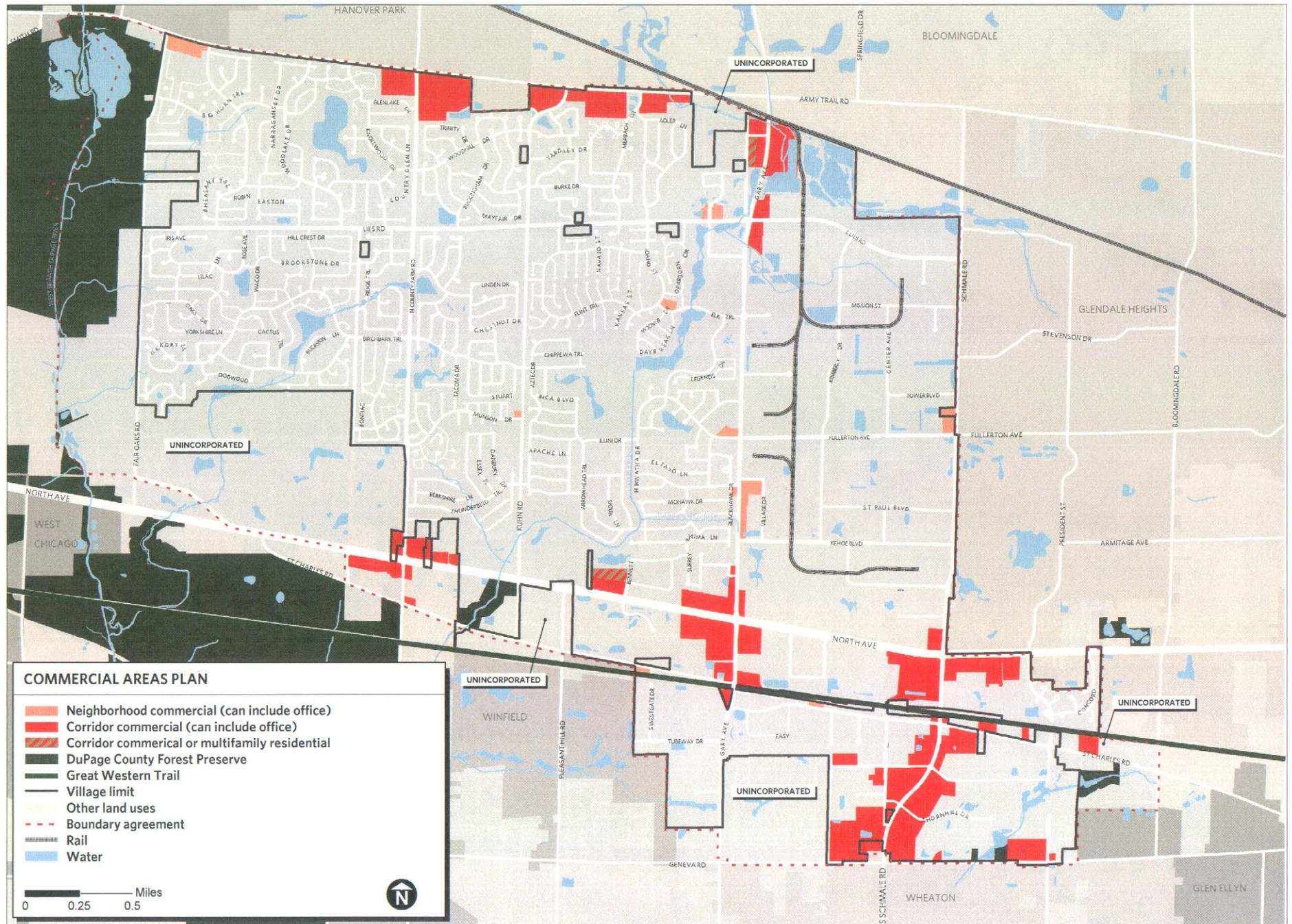


Choose DuPage

Choose DuPage (choosedupage.com) is the nonprofit economic development organization that works to serve all DuPage County municipalities and unincorporated areas. It formed in response to DuPage County's rapid growth in population and economic output over the past three decades. Its goals are to support local municipal economic development initiatives, to grow, retain, and attract businesses, and to address policy issues critical to the needs of businesses. Though some DuPage County municipalities have their own staff and resources dedicated to local economic development, others make Choose DuPage the main entity in brokering partnerships with the business community and private sector on behalf of the municipality.

choose
dupage 
Economic Development Alliance™

Figure 4.2. Commercial areas plan



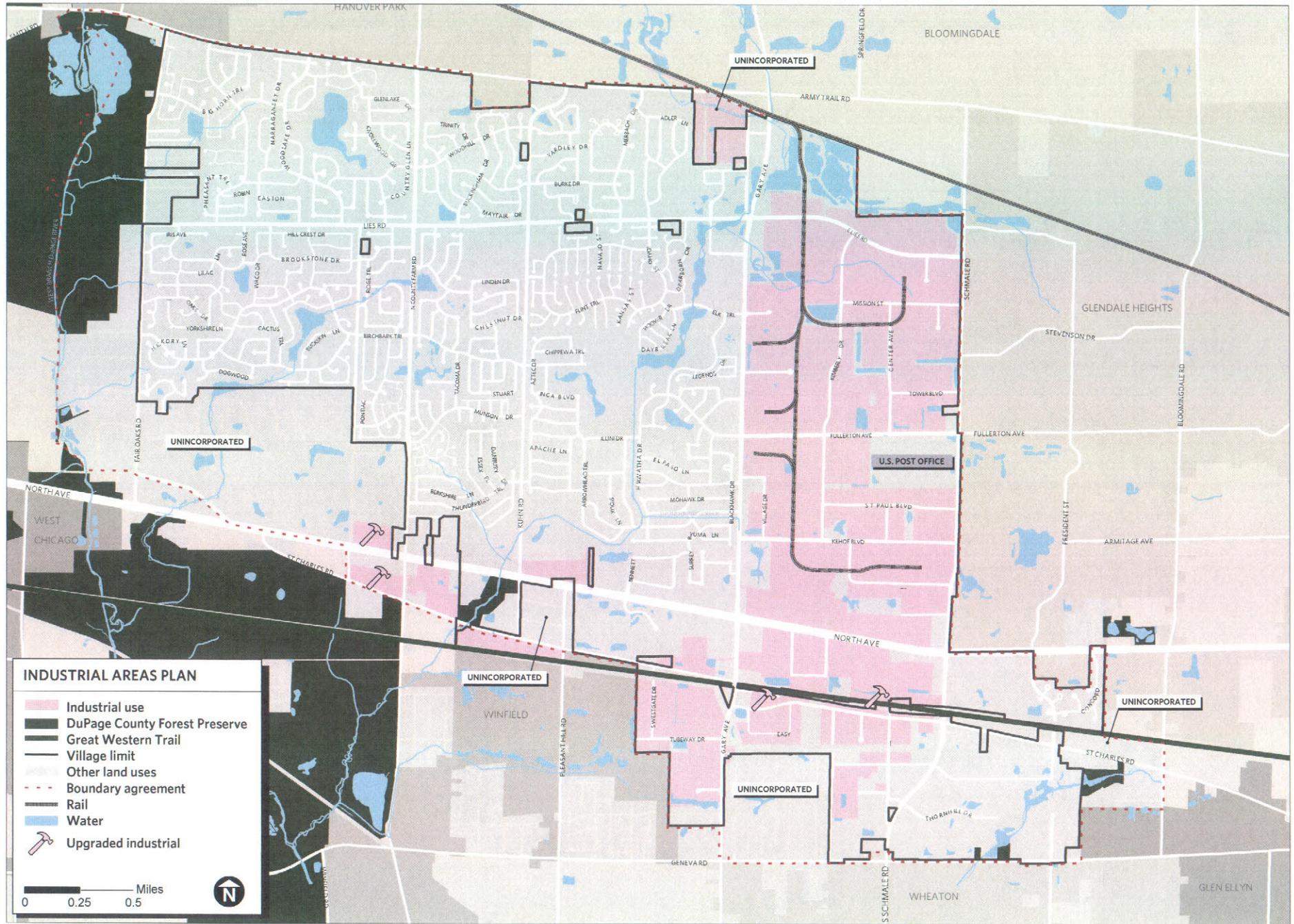
COMMERCIAL AREAS PLAN

- Neighborhood commercial (can include office)
- Corridor commercial (can include office)
- Corridor commercial or multifamily residential
- DuPage County Forest Preserve
- Great Western Trail
- Village limit
- Other land uses
- Boundary agreement
- Rail
- Water

0 0.25 0.5 Miles

Source: Chicago Metropolitan Agency for Planning, 2016.

Figure 4.3. Industrial areas plan



Source: Chicago Metropolitan Agency for Planning, 2016.

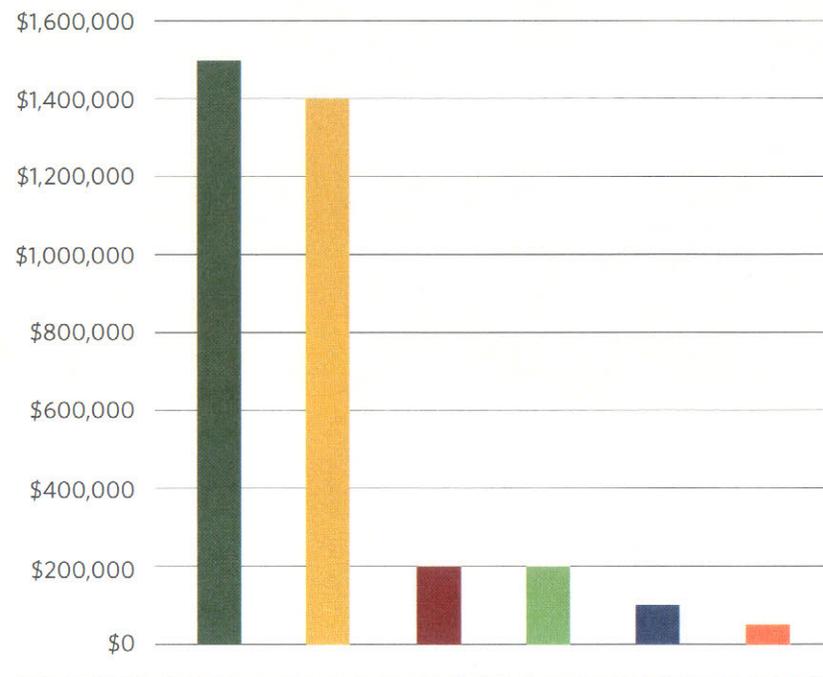
- **Target the St. Charles Road corridor between Schmale Road and Gary Avenue for upgrades.** Though this corridor is challenged by shallow lots on the north frontage and inconsistent incorporation of parcels, the Village should maintain a vision for upgraded industrial businesses, shown in Figures 3.2 and 4.3. Proactive enforcement of property maintenance codes by both the Village and County could assist with maintaining and improving the condition of buildings, parkways, and landscaping.

Several businesses have encroached with parking lots and other improvements into the St. Charles Road right-of-way, and the County should seek to have the encroachments removed or improved to meet appearance standards more effectively. When property owners apply to the Village for zoning approvals or permits, conditions of approval should include upgrades to landscaping and access management where appropriate. The property owners should be engaged around the Village's land use vision for upgraded industrial uses. If street conditions emerge as an issue, one possible option to fund improvements is a special service area administered by DuPage County.

Chart 4.2. Estimated retail spending per acre



Source: Lake Street Corridor – Corridor Assessment Summary Report prepared for DuPage County by Teska Associates, Inc. and Business Districts, Inc. March 2013, Page 16 using data by Experian, BDI, and the International Council of Shopping Centers, Office-Worker Retail Spending in a Digital Age, M. Niemira and J. Connolly, 2012.



Support existing and attract new commercial development

Commercial development includes retail, office, and commercial services. The Village should continue to support existing commercial businesses and plan to attract new ones. However, the Village should remember that new commercial development, particularly retail, is best achieved through a growing and healthy residential market (new housing units, increasing occupancy of existing units) and employee market (workers at local businesses).

- **Focus commercial development and improvements on key nodes and corridors.** When reviewing project concepts and proposals, Village staff should be open to and encourage multiple commercial uses in the same area, such as retail and office, as well as light industrial and multifamily residential.
- **Support multifamily and industrial development to create new local spending.** Pursuing sales tax revenue prompts many communities to maximize land for retail development through zoning and land use strategies. However, the preference for retail can result in high vacancy if communities do not provide enough spending power to support successful retail space. While ensuring that residents and businesses have access to retail, municipalities should consider the fact that both residents and workers make retail purchases and therefore encourage additional employment and housing opportunities that will support retail.²

For example, according to analysis conducted by Business Districts, Inc. (BDI) as part of a DuPage County Corridor Planning Study (2013)³, corporate campuses of approximately 200 employees per acre and apartments with approximately 30 units per acre are estimated to have greater spending power than smaller business parks, offices, single-family homes, and townhomes (**Chart 4.2**). Though BDI's study area did not include Carol Stream, their conclusions and data are representative of commercial corridors in DuPage County and suburban Chicagoland.

Work with property owners to assist with marketing efforts for key opportunity areas

The Village should continue to be proactive in attracting new development, especially for vacant parcels in the key opportunity areas. The Comprehensive Plan should be used as a marketing tool to illustrate to potential developers the vision that the community has for the key areas while also allowing flexibility based upon market realities. Existing property- and business-owners should be surveyed to find out which types of businesses they would like to attract. For example, where new industrial development is shown on the Future Land Use Plan (**Figure 3.2**), a supplier or support industry for an existing business would be an appropriate entity to pursue. The Village should consider working with Choose DuPage to assist with marketing efforts.

² Lake Street Corridor - Corridor Assessment Summary Report prepared for DuPage County by Teska Associates, Inc. and Business Districts, Inc. March 2013, Page 16.

³ Ibid.

Key Opportunity Areas

There are opportunities for development of vacant or underutilized sites both within incorporated Carol Stream and adjacent to it within the planning jurisdiction. This section focuses upon three key opportunity areas that are viewed as important investment priorities (Figure 4.4).

Opportunity Area #1: Town Center Node

Existing conditions

Two vacant sites are located on the east side of Gary Avenue north and south of Lies Road. The parcel on the north side of Lies is 4.14 acres, and the parcel on the south is 5.27 acres. Directly to the east of both sites are high-quality industrial buildings (Figure 4.5).

Several sites are located further north of Lies Road and south of Stark Drive on the west side of Gary Avenue. On the south end is a 3.01-acre site and directly north of that is a 3.76-acre site with frontage and visibility on Gary Avenue. A smaller parcel of 0.8 acres is a currently vacant former fast food restaurant.

Recommendations

Figures 4.6-4.7 illustrate different conceptual site plans for the parcels within the Town Center Node. The sites on the west side of Gary Avenue at Stark Drive would be most appropriate for retail or service use on the Gary Avenue frontage. The rear parcels are hatched to show either commercial or multifamily residential, with upscale apartments or senior housing envisioned. As indicated earlier, there is local demand for Class A apartments and housing catering to independent, younger seniors. Several brokers interviewed in the market analysis thought these would be a good addition to the area. Further, housing would bring in more potential patrons to nearby businesses. However, the Village can remain flexible in its vision for the site in the event a commercial development proposal for the entire site emerges.

The Village has a preference for future commercial uses near the intersection of Gary Avenue and Lies Road. The existing retail centers in and just north of the Town Center are attractive but have not been able to attract a strong group of retailers. As such, given the shallow depth of available parcels and the large retail concentration on Army Trail Road, a national brand “big box” store is unlikely.

The frontage of the sites on the east side of Gary Avenue might be able to attract smaller-scale specialty commercial retail, services, and entertainment. Potential uses would include restaurants, a child care facility, dry cleaners, a bank branch, phone store or drug store, or other businesses serving residents’ daily needs. In addition, a bike or outdoor enthusiast sale and repair store could be suitable, especially as area bikeway projects are completed (more discussion in Chapter 6: Transportation Improvements). Set back from the frontage but within a short walk, medical offices (preferably associated with a nearby hospital) or medical clinics are possible. A moderately priced hotel with a banquet or entertainment center may be possible, but this should be the last piece of the development. Other proposed additions would likely be necessary before a hotel, and future growth among industrial corridor businesses, specifically more corporate meetings and business travel, could support the hotel.

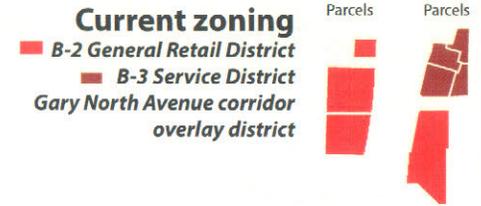
Figures 4.6-4.7 also show bike and pedestrian improvements. Bike and pedestrian consideration is very important to the Town Center Node as improvements would help create the desired character of the area: a more pedestrian-friendly commercial environment, which the Village currently lacks, that draws upon nearby residents, workers, and users of the Ross Ferraro Town Center. Discussion of possible roadway treatments is in Chapter 6: Transportation Improvements.

Figure 4.5. Town Center Node existing conditions

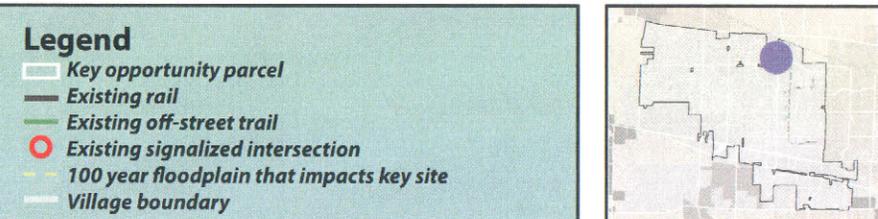
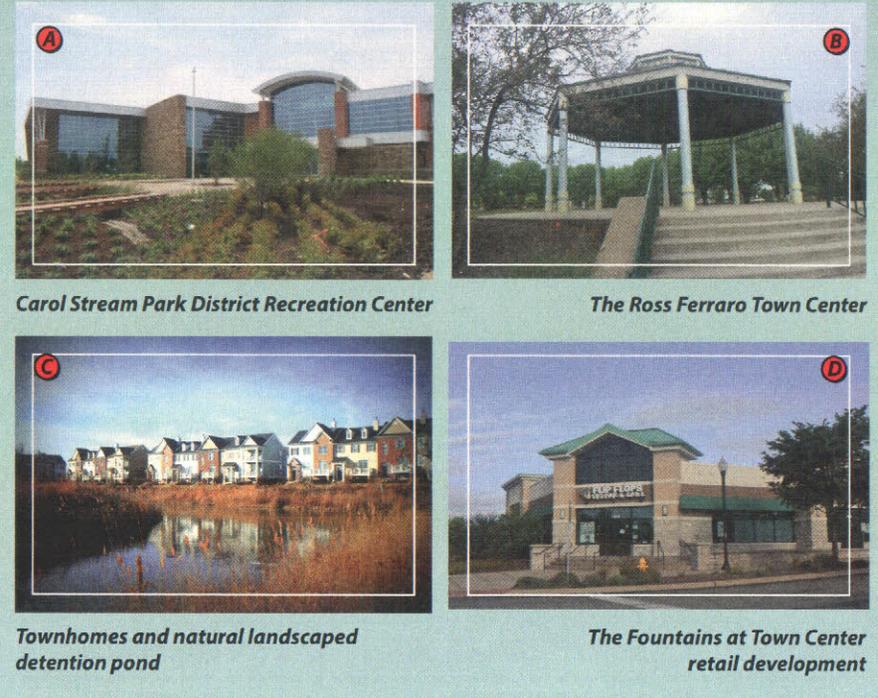
Key Opportunity Area #1: TOWN CENTER NODE

The first opportunity area is focused upon the Village's existing Town Center near the intersection of Gary Avenue and Lies Road. As mentioned throughout the plan, the Village and others, such as the Carol Stream Park District, have made significant investments in this area. For example the Carol Stream Park District has recently opened its Recreation Center which is located just south of the Village's Ross Ferraro Town Center. In addition to public investment, the private sector has also developed high-quality projects in this area such as the

Fountains at Town Center townhomes and commercial buildings. This analysis focuses upon the underutilized and vacant parcels that area located within the Town Center area. Vacant parcels included in the opportunity area are zoned either B-2 or B-3 and are part of a planned unit development (PUD). Properties designated as PUD have, or will require, approval of a PUD plan through the Village's special use process. In addition, the properties are also within the Gary/North Avenue Corridor Overlay District.



Key uses within the Town Center Node



Source: Chicago Metropolitan Agency for Planning, 2016.

Figure 4.6. Town Center Node concept (for illustration purposes only)



Source: Solomon Cordwell Buenz.

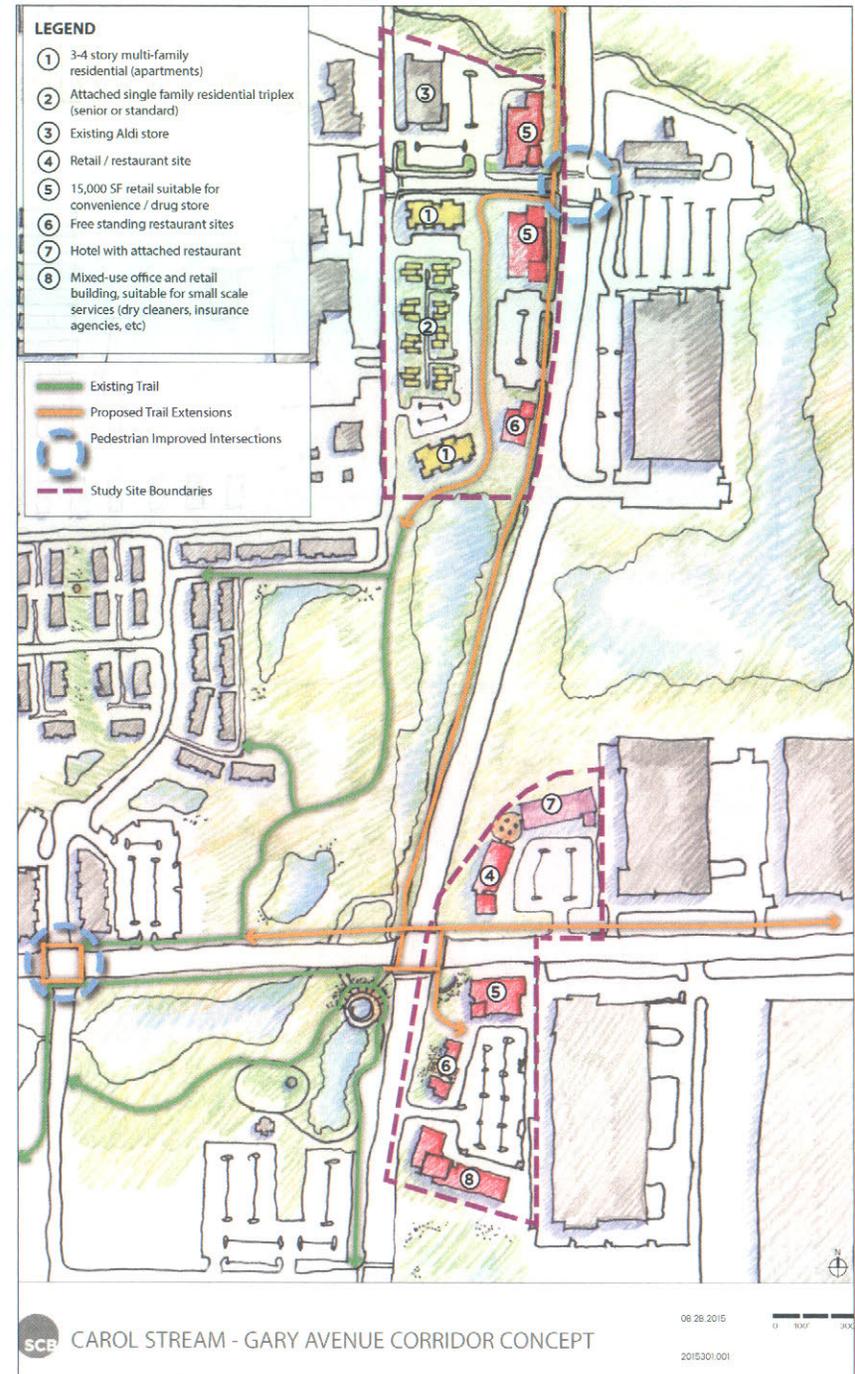
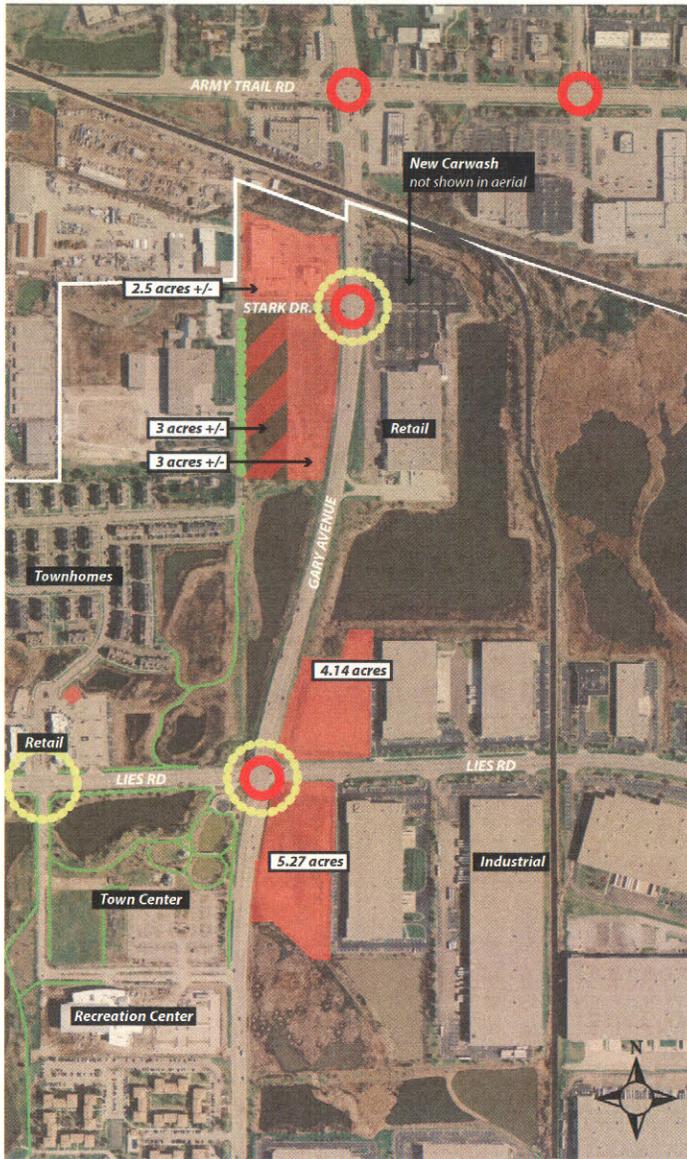
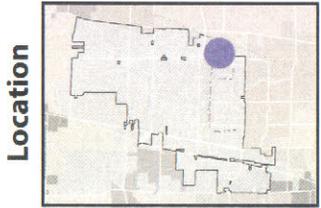


Figure 4.7. Town Center Node future land use



Legend

- **New commercial uses** in this subarea can include retail, office and hotels.
- ▨ **Corridor commercial or multifamily residential**
- The Village's **existing trail network**. Refer to the previous illustrations for proposed new trail connections.
- **Existing signaled intersections**
- **Improved intersections** with more visible pedestrian crossings, signage, and lighting.
- **Improved buffering**
- **Existing Village boundary**
- **Existing Rail**



Key Recommendations

One of the goals of the Comprehensive Plan is to continue to strengthen this area as the Village's "Town Center." Currently, many community events are held at the Town Center, and the Plan supports those events continuing. In fact, the Village should work with the Park District to inspire more events and festivals.

This figure illustrates the future land use recommendations that are based on the market analysis conducted by Valerie Kretchmer Associates during the planning process. Future commercial should be developed fronting Gary Avenue as illustrated. As discussed in the market analysis, appropriate uses in this area include retail, restaurants, office, and hotels.

Off of Gary Avenue, where visibility is not as well-suited for commercial or retail, the plan recommends flexibility and openness to mixed use. Near Stark Drive and Old Gary Avenue, multifamily housing, with a specific vision for senior housing, is one option. The type and number of units would depend on developer proposals and Village approval; however, an appropriate unit mix could include multifamily structures, attached townhomes, and/or triplexes. If development interest occurs, another option is for the entire site to be used for commercial. The Village should be judicious in site design and provide an adequate but not abundant amount of parking for whichever uses are selected.

The Fountains at Town Center is a unique retail environment within Carol Stream. Its design promotes walkability and creates a strong street wall. This type of development should be encouraged within the Town Center Node when feasible.



The Ross Ferraro Town Center is the community gathering location for Carol Stream. The Village should continue to work with the Park District and others to host events throughout the year at this location.



Source: Chicago Metropolitan Agency for Planning, 2016.

Figure 4.8. Gary Avenue and Stark Drive bird's eye site concept



LEGEND

- Multifamily Residential
- Attached Single-Family Residential
- Retail / Restaurants

Subarea 1

Image Key	Use	Gross Square Footage Range	Residential Unit Range	Required Parking Range
1	Multifamily Residential - 3-4 Story (apartments average size 1,000SF)	30,000 - 40,000	20-30	45-65*
2	Attached Single-Family Residential Triplex (senior or standard)	28,000 - 48,000	24	-
3	Multifamily Residential - 3-4 Story (apartments average size 1,000SF)	30,000 - 40,000	20-30	45-65*
4	Restaurant (space for 1 or 2)	5,000 - 7,000	-	40-56
5	Retail	10,000 - 15,000	-	40-60
6	Retail (multiple stores possible)	10,000 - 15,000	-	40-60
Total Residential:		88,000 - 128,000	64 - 84	90 - 130
Total Retail / Restaurant:		25,000 - 37,000		120 - 176
Total Subarea 1		113,000 - 165,000	64 - 84	210 - 306*

* Indoor parking on the ground level of the multifamily residential buildings is assumed (to accommodate a portion of the total parking need)

CAROL STREAM - GARY AVENUE CORRIDOR CONCEPT - SUBAREA 1 BIRD'S EYE VIEW



Figure 4.9. Gary Avenue and Lies Road bird's eye site concept



Subarea 2

Image Key	Use	Gross Square Footage Range	Hotel Unit Range	Required Parking Range
7	Hotel and Entertainment Center*	70,000 - 100,000	80 - 110	80 - 110
8	Retail	10,000 - 15,000	-	40 - 60
9	Retail (multiple stores possible)	10,000 - 15,000	-	40 - 60
10	Restaurant	2,000 - 4,000	-	16 - 32
11	Restaurant	2,000 - 4,000	-	16 - 32
12	Mixed Use:			
	-Office	12,000 - 15,000	-	48 - 60
	-Retail (multiple stores possible)	10,000 - 15,000	-	40 - 60
Total Subarea 2		116,000 - 168,000	80 - 110	280 - 414

*Last phase of development

LEGEND

- Retail / Restaurants
- Mixed Use
- Hotel & Entertainment Center

CAROL STREAM - GARY AVENUE CORRIDOR CONCEPT - SUBAREA 2 BIRD'S EYE VIEW



Source: Solomon Cordwell Buenz.

Acronyms

AA DT	Average Annual Daily Traffic	IDOR	Illinois Department of Revenue
BDI	Business Districts Incorporated	IDOT	Illinois Department of Transportation
CBRE	CB Richard Ellis	ITEP	Illinois Transportation Enhancement Program
CBDG	Community Development Block Grants	LEED	Leaders in Energy and Environmental Design
CIP	Capital Improvement Program	LTA	Local Technical Assistance
CMA P	Chicago Metropolitan Agency for Planning	OSLAD	Open Space Lands and Acquisition and Development
CMAQ	Congestion Mitigation and Air Quality Improvement Program	PARC	Park and Recreational Facility Fund
DCEO	Illinois Department of Commerce and Economic Opportunity	PUD	Planned Unit Development
DuDOT	DuPage County Division of Transportation	SCB	Solomon Cordwell Buenz
EAH	Employer Assisted Housing	TAP	Transportation Alternatives Program
EPA	U.S. Environmental Protection Agency	TIF	Tax Increment Financing
ESRI	Environmental Systems Research Institute	TIP	Transportation Improvement Program
IDNR	Illinois Department of Natural Resources	VSKA	Valerie S. Kretchmer Associates

The Chicago Metropolitan Agency for Planning (CMA P) is our region's official comprehensive planning organization. The agency and its partners are developing ON TO 2050, a new comprehensive regional plan to help the seven counties and 284 communities of northeastern Illinois implement strategies that address transportation, housing, economic development, open space, the environment, and other quality-of-life issues. See www.cmap.illinois.gov for more information.



CMAP

233 South Wacker Drive, Suite 800
Chicago, IL 60606

312-454-0400
info@cmap.illinois.gov

www.cmap.illinois.gov



Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager
FROM: Adam Frederick, Civil Engineer II 
DATE: May 23, 2016
RE: 170 W. North Avenue – Pilot Fueling Center and Restaurant
Stormwater Management & Conveyance Easement

The Village of Carol Stream has received a plat granting us an easement for the purposes of conveying and managing stormwater. This easement gives the Village very broad rights to construct, repair, operate and maintain storm sewer system and stormwater management facilities on private property. This easement is a requirement of the DuPage County Countywide Stormwater & Flood Plain Ordinance and must be granted to the Village. Therefore, staff recommends accepting this grant of easement for stormwater management and conveyance.

Cc: James Knudsen, Director of Engineering Services
Bill Cleveland, Assistant Village Engineer
Don Bastian, Community Development Director

Attachment

RESOLUTION NO. _____

**A RESOLUTION ACCEPTING A GRANT OF STORM WATER MANAGEMENT
AND CONVEYANCE EASEMENT
(170 W. NORTH AVENUE - PILOT FUELING CENTER & RESTAURANT)**

BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: Approval is hereby given Accepting a Grant of Storm Water Management and Conveyance Easement for 170 W. North Avenue (Pilot Fueling Center and Restaurant), PINs: 02-32-301-006; 02-32-301-017; 02-32-301-028; and 02-32-301-030. This easement gives the Village easement rights to construct, repair, operate and maintain storm sewer system and storm water management facilities as required by the DuPage Countywide Stormwater & Flood Plain Ordinance. The Plat of Stormwater Management Conveyance and Easement is attached to this Resolution as Exhibit "A".

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 6th DAY OF JUNE, 2016.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memorandum

TO: Joseph Breinig, Village Manager

FROM: William N. Cleveland, Assistant Village Engineer 

DATE: June 1, 2016

RE: Resolution supporting an application for Illinois Transportation Enhancement Program (ITEP) funding for the Carol Stream Southeast Trail

In August the Village may submit an application for federal funding from the DuPage Mayors and Manager Conference to construct a bike trail. This funding is for construction only, and will not pay for engineering of Phase I, plan preparation, or construction inspection. Congestion Mitigation and Air Quality (CMAQ) funds were obtained for these costs on the Kuhn Road Bike Trail and ITEP funds are currently used on the West Branch/Fair Oaks Road Bike Trail.

Similar to the West Branch/Fair Oaks project, we are again proposing to fund 80% of the engineering costs through ITEP. The Village would be responsible for paying the remaining 20% through local funds. This is a highly competitive program and there are no guarantees that this project will be approved.

A requirement of the application is that the Village pass a resolution of support, indicating that a recommendation for funding will be included in future budgets for Village Board approval. Engineering staff therefore recommends approval of the Resolution Authorizing the Village Manager to apply for ITEP funding for the Carol Stream Southeast Trail, and to support appropriate funding.

Cc: James Knudsen, Director of Engineering Services
Jon Batek, Finance Director
Phil Modaff, Director of Public Works

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO APPLY FOR ITEP (ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM) FUNDING FOR THE CAROL STREAM SOUTHEAST TRAIL AND TO SUPPORT APPROPRIATE FUNDING.

WHEREAS, the Village desires to improve pedestrian and bicycle accommodations along Schmale Road, Gundersen Drive and President Street, connecting into the existing Village and regional bikeway system; and

WHEREAS, if ITEP funding is secured, the Village intends to financially and otherwise support the Carol Stream Southeast Trail project and has the ability to assist in meeting the required local match requirements as agreed upon by fellow supporting communities and agencies; and

WHEREAS, an application for ITEP funding for the Carol Stream Southeast Trail project will be submitted to the Illinois Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION ONE: That the Village Manager be and hereby is authorized to support the application for ITEP funding for the Carol Stream Southeast Trail project and commit to appropriate local match funding in future budgets, conditional upon securing ITEP funding for a portion of the project costs.

SECTION TWO: That the Village Manager be and hereby is authorized to recommend funding for Village Board approval in future budgets to perform the required Phase I and Phase II engineering for the Carol Stream Southeast Trail project, condition upon securing ITEP funding for a portion of the project costs.

PASSED AND APPROVED THIS 6TH DAY OF JUNE, 2016.

AYES:

NAYS:

ABSENT:

Frank Saverino, Mayor

ATTEST:

Laura Czarnecki, Village Clerk

**A RESOLUTION DECLARING SURPLUS PROPERTY
OWNED BY THE VILLAGE OF CAROL STREAM**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property described; and

WHEREAS, the described personal property has been determined by the Corporate Authorities of the Village of Carol Stream to have negligible value to the Village; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to declare one vehicle as surplus for sale and go to auction through the America's Auto Auction Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property described below:

- 2009 Chevrolet Tahoe (697) VIN: 1GNEC03079R257570

now owned by the Village of Carol Stream, is no longer useful and authorize its auction.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 6th DAY OF JUNE, 2016.

AYES:

NAYS:

ABSENT:

Frank Saverino Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager

REVIEWED AND APPROVED BY: Deputy Chief John Jungers 

FROM: SGT Don Cummings #27

DATE: 5/31/2016

RE: Surplus vehicle for auction

Request to declare one squad car as surplus for sale via the America's Auto Auction INC.

The below listed vehicle is a Police squad that was recently taken out of service. Due to the vehicles mechanical problems and high mileage it is no longer of use to the Village. I am recommending the vehicle be declared as surplus and auctioned.

- 1) 2009 Chevrolet Tahoe (697) 1GNEC03079R257570 Mileage: 112,733

STATE OF ILLINOIS

CERTIFICATE OF TITLE OF A VEHICLE

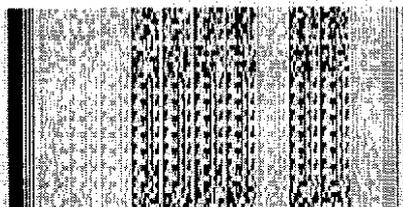
VEHICLE IDENTIFICATION NO. 1GNEC03079R257570 YEAR 2009 MAKE CHEVROLET MODEL TAHOE BODY STYLE CARRYALL TITLE NO. X9278629647

1GNEC03079R257570

DATE ISSUED 10/05/09 ODOMETER 10 COM MOBILE HOME SQ. FT. PURCHASED 08/19/09 TYPE OF TITLE ORIGINAL NEW

MAILING ADDRESS

VILLAGE OF CAROL STREAM 500 N GARY AVE CAROL STREAM IL 60188-1811



LEGEND(S)

ACTUAL MILEAGE

OWNER(S) NAME AND ADDRESS

VILLAGE OF CAROL STREAM 500 N GARY AVE CAROL STREAM IL 60188-1811

FIRST LIENHOLDER NAME AND ADDRESS

SECOND LIENHOLDER NAME AND ADDRESS

RELEASE OF LIEN

The Lienholder on the vehicle described in this Certificate does hereby state that the lien is released and discharged.

By Signature of Authorized Agent Date Firm Name Signature of Authorized Agent Date

NEW LIEN ASSIGNMENT: The information below must be on an application for title and presented to the Secretary of State. Secured Party Address

Federal and State law requires that you state the mileage in connection with the transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

ASSIGNMENT OF TITLE

The undersigned hereby certifies that the vehicle described in this title has been transferred to the following printed name and address:

I certify to the best of my knowledge that the odometer reading is the actual mileage of the vehicle unless one of the following statements is checked:

NO TENTHS

- 1. The mileage stated is in excess of its mechanical limits. 2. The odometer reading is not the actual mileage. WARNING-ODOMETER DISCREPANCY.

If this vehicle is one of more than 5 commercial vehicles owned by me, I certify also that the vehicle is not damaged in excess of 33 1/3% of its fair-market value unless this document is accompanied by a salvage application.

Signature(s) of Seller(s)

Printed Name(s) of Seller(s)

I am aware of the above odometer certification made by seller.

Signature(s) of Buyer(s)

Printed Name

DATE OF SALE

I, Jesse White, Secretary of State of the State of Illinois, do hereby certify that according to the records on file with my Office, the person or entity named hereon is the owner of the vehicle described hereon, which is subject to the above named liens and encumbrances, if any.

A RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY OWNED BY THE VILLAGE OF CAROL STREAM BY TRADE-IN

WHEREAS, in the opinion of the Corporate Authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property described; and

WHEREAS, the described personal property has been determined by the Corporate Authorities of the Village of Carol Stream to trade in personal property in return for another vehicle; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to declare one vehicle as surplus, waive competitive bidding and trade in personal property for another vehicle.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property described below:

- 2012 BMW 550i (seized vehicle) VIN: WBAFR9C50CDX79034

now owned by the Village of Carol Stream, is no longer useful and is surplus property and may be disposed of as provided in Section 2.

SECTION 2: The vehicle referenced in Section 1 is authorized to be disposed of by trade-in to Auto Showcase for the acquisition of 2013 Jeep Grand Cherokee-VIN 1C4RJFAG7DC594738. Competitive Bidding for this transaction is hereby waived.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 6th DAY OF JUNE, 2016.

AYES:

NAYS:

ABSENT:

Frank Saverino Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager

REVIEWED AND APPROVED BY: Deputy Chief John Jungers 

FROM: Cmdr. Tom Miller

DATE: 05/31/2016

RE: Change of Vehicle Status / Surplus vehicle

Request to trade recently awarded seized vehicle with another vehicle from Autoshowcase to replace an investigations vehicle.

A recently awarded seized vehicle, being one 2012 BMW 550i, VIN: WBAFR9C50CDX79034 (33,300 miles), be traded to Autoshowcase for a 2013 Jeep Grand Cherokee, VIN: 1C4RJFAG7DC594738 (36,200 miles).

In order to reduce spending the Police Department routinely utilizes viable seized vehicles in place of purchasing new ones. This allows us to replace aging vehicles in the fleet at a substantially lower cost, thereby, saving taxpayer funds. Due to the type of vehicle it is, the BMW does not, currently, fit a need for the Police Department. In order to get the most for the vehicle, the BMW was taken to Autoshowcase and Joe Cotton Ford for quotes/trade in values. Autoshowcase came in with a higher quoted value for the car (see the attached quotes). This process will bring in a higher rate of return for the Village as opposed to simply sending it to auction. At auction vehicles typically sell at or below wholesale value, which is substantially lower than trade in value.

Autoshowcase presented the best value for the BMW and has agreed to take possession of the BMW, and provide the above listed Jeep Grand Cherokee as an even trade. The Jeep is a year newer and has similar mileage as the BMW. The Jeep Cherokee is valued at \$31,000. As it is not a typical police car, it will be utilized as an unmarked covert vehicle. The Cherokee will also fill our need for a larger, multi-use, all-wheel drive, vehicle that can be utilized by any division within the department as needed. When the Jeep is outfitted and ready for service, it will replace a vehicle that was scheduled to be taken out of service. That vehicle will be declared surplus and sent to auction at a later date.

Please see the attached resolution declaring the BMW surplus and authorizing a trade to Autoshowcase in return for the 2013 Jeep Grand Cherokee. I am requesting a waiver of competitive bidding.



VEHICLE APPRAISAL FORM

To whom it may concern:

I, the undersigned, appraised vehicle described below on the date shown after my signature, and in my opinion, the amount that I have filled in is correct based off my knowledge of vehicle. I am a used vehicle dealer or an employee of a used vehicle dealer whose duties include appraisal of used vehicles.

Appraisal prepared for Carol Stream Police Department.

YEAR	MAKE	MODEL	VIN	MILES
2012	BMW	553i	WBAFR9C50CDX79034	33,303

[Faint, illegible stamp or text]

Estimated Retail Value: \$29,000.00

Signature of Dealership Representative

Date

12-16-15



CAROL STREAM

ILLINOIS 60188-2001
175 W. NORTH AVENUE (ROUTE 64) BETWEEN 53 AND 59
(630) 682-9200 FAX: (630) 682-3068

12/17/15

to whom it may concern,

The BMW 550I VIN # WBAFR9C50CDX79034,
with 33,306 miles has an appraised value
of \$28,000.


Steven Mages
Joe Cotton Ford
Used Vehicle Manager
630-682-9200

A RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY OWNED BY THE VILLAGE OF CAROL STREAM BY TRADE-IN AND AUTHORIZING THE ACQUISITION OF WEAPONS, HOLSTERS AND GUN LIGHTS

WHEREAS, in the opinion of the Corporate Authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property described; and

WHEREAS, the described personal property has been determined by the Corporate Authorities of the Village of Carol Stream to trade in personal property; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to declare old duty weapons (Exhibit A) as surplus, waive competitive bidding and trade in old duty weapons for the purchase of new weapons and holsters.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property attached as Exhibit A now owned by the Village of Carol Stream, is no longer useful and is surplus property and may be disposed of by trade in to Kessler Police Supply, Inc.

SECTION 2: That the Mayor and Board of Trustees authorized the purchase of 70 weapons, streamlights and holsters less the trade-in amount of \$24,500.00 for a total of \$24,836.20.

SECTION 3: That the Mayor and Board of Trustees find it to be in the best interest of the Village of Carol Stream to waive competitive bidding.

SECTION 4: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 6th DAY OF JUNE, 2016.

AYES:

NAYS:

ABSENT:

Frank Saverino Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Officer's Name Make Serial Number

Exhibit A

	Make	Serial Number		Make	Serial Number
	Sig P226	U809452DE		Sig P226	U809480DE
	Sig P226	UU638284		Sig P226	U809589DE
	Sig P226	U809483DE		Sig P226	U809455DE
	Sig P226	U809584DE		Sig P226	U809464DE
	Sig P226	U809477DE		Sig P226	U809447DE
	Sig P226	U809449DE		Sig P226	UU638476
	Sig P226	UU638375		Sig P226	UU638616
	Sig P226	UU638297		Sig P226	U809459DE
	Sig P226	U809453DE		Sig P226	UU638378
	Sig P226	UU638619		Sig P226	U809479DE
	Sig P226	UU638488		Sig P226	UU638286
	Sig P226	U809481DE		Sig P226	UU638611
	Sig P226	U809575DE		Sig P226	UU638391
	Sig P226	UU638285		Sig P226	UU638376
	Sig P226	U809456DE		Sig P226	UU638379
	Sig P226	UU638385		Sig P226	UU638291
	Sig P226	U809590DE		Sig P226	U809472DE
	Sig P226	UU638389		Sig P226	UU638293
	Sig P226	UU638296		Sig P226	UU638384
	Sig P226	UU638613		Sig P226	U809445DE
	Sig P226	UU638478		Sig P226	UU638381
	Sig P226	UU638490		Sig P226	U809471DE
	Sig P226	UU638283		Sig P226	U809482DE
	Sig P226	UU638377		Sig P226	U809484DE
	Sig P226	U809448DE		Sig P226	UU638394
	Sig P226	UU638390		Sig P226	U809454DE
	Sig P226	UU638479		Sig P226	U809478DE
	Sig P226	UU638295		Sig P226	UU638478
	Sig P226	UU638612		Sig P226	U809450DE
	Sig P226	U809458DE		Sig P226	UU638615
	Sig P226	UU638477		Sig P226	U809462DE
	Sig P226	U809463DE		Sig P226	UU638380
	Sig P226	UU638617		Sig P226	U809446DE
	Sig P226	U809594DE		Sig P226	U809457DE
	Sig P226	UU638610		Sig P226	U809461DE

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager

REVIEWED AND APPROVED BY: Chief Edward Sailer

FROM: Deputy Chief John Jungers 

DATE: 5/31/2016

RE: Surplus of old duty weapon/purchase of new weapons

The Police Department requests to declare surplus (70) Sig Sauer duty pistols and trade them in on the purchase of (70) new Glock duty pistols.

Our current Sig Sauer duty pistols have been in service around 10 years now. They all have had around 5000 rounds of ammunition fired through them. Due to the age of the pistols and the severe elements they are exposed to, it has come time to replace them. The Sig Sauer pistols we currently carry are an old model. Because of this, manufacturers are not producing duty holsters that accommodate gun lights, and standard duty holsters have become nearly impossible to find. Holsters are a wear-item that often need to be replaced before the firearm. As they wear, they become unsafe and cease to function properly. This is an obvious safety hazard. Additionally, officers are issued new holsters upon appointment and we no longer have any in stock.

The Range staff is recommending we replace our current Sig Sauer duty pistols with new Glock Gen4 model 17, 9mm pistols. Glock has been a proven law enforcement duty weapon for more than 25 years. Its effectiveness and reliability are second to none. The Glocks come with multiple size hand grips that can be adjusted to fit the individual officer. This improves safety and accuracy. Due to Glock's commitment to law enforcement we are able to purchase their firearms for special military/police pricing. The Glock retails for \$599. The police price per pistol is \$357. Kiesler's Police Supply is an authorized law enforcement Glock distributor. Additionally, Kiesler's agrees to purchase our old Sig Sauer pistols for \$350ea (\$24,500). With the trade-in of our old pistols, each new Glock will cost \$7 each (see the attached quote). We will be adding night sights to each pistol at a cost of \$103.96 per pistol (\$7277.20). This is well under the budgeted amount for the firearms.

With the change of firearm, we will need to purchase new duty holsters. The holster we have chosen is the Safariland model 7360 TS/ALS. This is a superior level III security holster that maximizes officer's safety. It is manufactured with state of the art materials

that better handle exposure to the elements. These new holsters will also accommodate gun lights. Something we can't provide with our old Sig Sauer pistols. Gun lights eliminate the need for officers to handle a separate flashlight when deploying their firearm. This keeps both hands free to handle their weapon safely.

I request that the Village declares the attached list of (70) Sig Sauer pistols as surplus to be sold to Kiesler's Police Supply and we purchase (70) new Glock Gen4 model 17, 9mm pistols. Due to the unique nature of this purchase, and the fact that Kiesler's Police Supply is an authorized Glock law enforcement distributor, I am requesting to waive competitive bidding.



KIESLER'S POLICE SUPPLY, INC.

2802 SABLE MILL RD - JEFFERSONVILLE, IN 47130

EIN # 35-1361847

Orders: (800)444-2950

Information: (812)288-5740

Fax: (812)288-7560

QUOTE

Sold To L02792	CAROL STREAM, VILLAGE OF 500 NORTH GARY AVENUE CAROL STREAM, IL 60188 (708)665-7050	Ship To	CAROL STREAM POLICE DEPT 500 NORTH GARY AVENUE ATTN:KELLY LALLY CAROL STREAM, IL 60188
--------------------------	--	----------------	---

Our Order #	Date	Rep ID	Order No.	Ord Date	Ship Via	Terms	Inv No.
00796416	06/02/16	IL/NAO	*****	06/02/16	NET 30/DRP SHIP	NET 30 DAYS	

DEPARTMENT QUOTE					
Item/Description	Ordered	Quantities	Units	Price	Amount
GLOCPG17502**	Ordered	70.0000			
GLOCK 17 GEN4 PSTL 9MM BLK FXD 5LB	Shipped	.0000	EACH	357.000	24990.00
TRIJGL101Y	Ordered	70.0000			
TRIJCON GLOCK HD NIGHT SIGHT SET-YELLOW FRONT OUTLINE	Shipped	.0000	EACH	103.960	7277.20
STRE69260	Ordered	70.0000			
STREAMLIGHT TLR-1 HL INCLUDES RAIL LOCATING KEYS FOR GLOCK STYLE, 1913 PICATINNY, S&W 99/TSW AND BERETTA 90TWO. LITHIUM BATTERIES. BOXED.	Shipped	.0000	EACH	106.700	7469.00
SAFA7360-832-411	Ordered	55.0000			
SAFARILAND 7360 7TS ALS/SLS MID-RIDE LEVEL III RETENTION HOLSTER FOR GLOCK 17, 22 4.5" BBL RIGHT HANDED, PLAIN BLACK, W/LIGHT TRL1/M3	Shipped	.0000	EACH	110.000	6050.00
SAFA7360-832-412	Ordered	15.0000			
SAFARILAND 7360 7TS ALS/SLS MID-RIDE LEVEL III RETENTION HOLSTER FOR GLOCK 17, 22 4.5" BBL LEFT HANDED, PLAIN BLACK, W/LIGHT TRL1/	Shipped	.0000	EACH	110.000	1650.00

(continued on next page)

Non-Taxable	Taxable	Sales Tax	Freight	Misc	* Invoice Total *
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Kiesler's FFL# 435019117C01674

RETURNED GOODS POLICY

No returned goods will be accepted without prior consent. Any packages returned without properly displaying a return authorization number will be refused. All returned goods will be subject to a restocking fee.

DEFECTIVE MERCHANDISE POLICY

We are not a warranty repair station for any manufacturer. Returns of defective merchandise must be made directly to the manufacturer for repair or replacement.

DAMAGED GOODS POLICY

Claims of shortages or damaged shipments must be made immediately upon receipt of shipment.



KIESLER'S POLICE SUPPLY, INC.

2802 SABLE MILL RD - JEFFERSONVILLE, IN 47130

EIN # 35-1361847

Orders: (800)444-2950

Information: (812)288-5740

Fax: (812)288-7560

QUOTE

Sold To L02792	CAROL STREAM, VILLAGE OF 500 NORTH GARY AVENUE CAROL STREAM, IL 60188 (708)665-7050	Ship To	CAROL STREAM POLICE DEPT 500 NORTH GARY AVENUE ATTN:KELLY LALLY CAROL STREAM, IL 60188
--------------------------	---	----------------	---

Our Order #	Date	Rep ID	Order No.	Ord Date	Ship Via	Terms	Inv No.
00796416	06/02/16	IL/NAO	*****	06/02/16	NET 30/DRP SHIP	NET 30 DAYS	

DEPARTMENT QUOTE

Item/Description	Quantities	Units	Price	Amount
M3				
GLOCMF17117	Ordered 100.0000			
GLOCK 17 9MM 17RD MAG	Shipped .0000	EA	19.000	1900.00
TRADE IN ALLOWANCE	Ordered 70.0000			
(70)SIG SAUER P226R W/ NIGHT SIGHTS AND 3 MAGS EACH	Shipped .0000	EACH	350.000	24500.00
FORMAT NATALIE	Ordered 1.0000			
QUOTED BY NATALIE OLIVER	Shipped .0000	EA	.000	.00
KIESLER POLICE SUPPLY 2802 SABLE MILL ROAD JEFFERSONVILLE, IN 47130 QUOTE IS VALID FOR 30 DAYS				

Subtotal : 24836.20

Non-Taxable	Taxable	Sales Tax	Freight	Misc	* Invoice Total *
24836.20	.00	.00	.00	.00	24836.20

Kiesler's FFL# 435019117C01674

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RESOLUTION NO. _____

AGENDA ITEM
5-6 6-6-16

**A RESOLUTION DECLARING SURPLUS PROPERTY
OWNED BY THE VILLAGE OF CAROL STREAM**

WHEREAS, in the opinion of the corporate authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property described in "Exhibit A"; and

WHEREAS, the described personal property has been determined by the corporate authorities of the Village of Carol Stream to have negligible value to the Village; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to dispose of the surplus property.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWER, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property described in Exhibit "A", now owned by the Village of Carol Stream, is no longer useful and authorize its disposal per the attached memorandum dated June 2, 2016.

SECTION 2: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 6th DAY OF JUNE, 2016.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

EXHIBIT "A"

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Tia Messino, Management Analyst
DATE: June 2, 2016
RE: Surplus Equipment

As part of the Mechanic's garage cleanup, the Department has identified the equipment below to be declared surplus.

Due to wear and the purchase of improved equipment, these items no longer have value to the Village but may have value at auction or as scrap.

Dwell Tach Tester	NO ID
Kal Timing Light	L-10
Marquette Combustion Analyzer	NO ID
Ultraviolet Lamp and extra Bulb	NO ID
Alcohol in Fuel Tester	NO ID
High Energy Ignition Module Tester	J24642
(14) SAM Shoe Assemblies	1303300
(27) Various Styles Skid Shoes	Various IDs
(4) Monroe Control Knobs	NO ID
(12.5) Various Skid Shoe Assemblies	Various IDs
(7) Monroe Adjusting Handles	0051203
(8) Monroe Skid Shoe Forks	0051202
Monroe Plow Jack Mount	00051201
Barrel Dolly	NO ID
MotorVac Brake Flush Machine	NO ID
Wooden Creeper	NO ID
Miscellaneous Plow Blades	Various IDs
Motorcycle/Small Equipment lift	NO ID
(3) Oil Cans	NO ID
(10) Monroe Skid Shoe Bolts	0031204
Bag of Miscellaneous Monroe Nuts	NO ID
(2) Metal Drain Pans	NO ID
(15) BOSS Pivot Pins	TRP07879
(7) Miscellaneous Wheel Steps	NO ID

Due to disrepair these items no longer have value to the Village and should be safely disposed.

Hydraulic Pump
Sauk Valley Hydraulic Pump
(3) Old Unsafe Floor Jacks

NO ID
ID Worn Off
IDs Worn Off

Staff recommends that these items be declared surplus by the Mayor and Board of Trustees and that the Public Works Director be authorized to sell or dispose of the items.

CAROL STREAM PUBLIC LIBRARY

616 Hiawatha Drive • Carol Stream, IL 60188
(630)-653-0755 • FAX (630) 653-6809
www.cslibrary.org

May 18, 2016

To: The Honorable Mayor Frank Saverino and
Members of the Board of Trustees of the
Village of Carol Stream

Cc: Joseph E. Breinig, Village Manager

Re: Board of Library Trustees of the Village of Carol Stream
Annual Report 2015-2016

Pursuant to the Local Library Act (75 ILCS 5/4-10), the Board of Library Trustees of the Village of Carol Stream submits the following Annual Report for the Fiscal Year ending April 30, 2016 on the condition of its trust.

- Part I – Itemized Statement of the various funds received from the library fund and from other sources (subject to annual audit)-**Exhibit 1**
- Part II – Itemized statement of the objects and purposes for which those sums of money have been expended (subject to annual audit)-**Exhibit 2**
- Part III – a statement of the number of books and periodicals available for use, and the number and character thereof circulated
- Part IV – A statement of the real and personal property acquired by legacy, purchase, gift or otherwise
- Part V – A statement of the character of any extensions of library service which have been undertaken
- Part VI – A statement of the financial requirements of the library for the ensuing fiscal year for inclusion in the appropriation of the corporate authority, and of the amount of money which, in the judgement of the board of library trustees, it will be necessary to levy for library purposes in the next annual tax levy ordinance
- Part VII – A statement as to the amount of accumulations and the reasons thereof (subject to annual audit)
- Part VIII – A statement as to any outstanding liabilities including those for bonds still outstanding or amounts due for judgements, settlements, liability insurance, or for amounts due under a certificate of the board
- Part IX – Any other statistics, information and suggestions that may be of interest

Part III

Total number of books (including audiobooks, eBooks and eAudiobooks) is 183,467. The Library subscribes to 218 magazines, 110 downloadable eMagazines (20% increase) and 28 newspapers. Back issues of six months to one year are available. The Library circulated 391,326 items during FY 15/16.

Part IV

The Library did not acquire any property over the past year.

Part V

- The Youth Services Department offered 472 programs with 13,730 attendees. The Adult Services Department offered 166 programs with 2689 attendees. 117 Teen programs were offered with 1699 attendees. This reflected an increase of 11% in number of programs offered over FY 14/15.
- The Library hosted their annual Holiday Open House that attracted over 2,200 attendees (5% increase) in December 2015.
- The Library's Website, www.cslibrary.org, offered patrons 24/7 service with the opportunity to download eAudiobooks, eBooks, eMagazines, streaming video and music, access to online subscription databases, and to view the collection of historical photos held by the Library, as well as the ability to register for programs and meeting room use through their home computers and other electronic devices.
- The Library has a mobile application for patrons to access the Library with their smartphones.
- Outreach services continued to young adults, senior citizens, schools, the business community, Carol Stream Outreach Community Center, and local preschool visits. The Library participated in the Christmas Sharing Program, Holiday Lights Recycling, Food for Fines collection, National Night Out, JustPlay!, CSBarks!, Town Center concerts, parade, local school events and other social service projects in the Community.
- Late night studying during Finals week was offered to high school students with the option of staying at the Library until 11:00 P.M. for three evenings, twice a year, during Finals week. The program is very popular with high school students and enjoys high participation.
- The Library has study rooms available for individuals and groups to reserve.
- The Library has meeting room space available for community groups and organizations to reserve.
- The Library provides access to public computers, scanner, FAX, printer, copier, Wi-Fi and wireless/remote printing.
- The Library provides a texting message notification service through a service called Shoutbomb.
- The Teen Advisory Board (TAB) meets and plans exciting programs for teens in the community. Ex.-Teen Book Club, Anime Club and Star Wars display.
- An English Conversation program for ESL patrons meets every Tuesday morning at the Library for practice in conversation English. This program is offered in partnership with Literacy DuPage.
- Carol Stream Library card holders have the opportunity to check out a Museum Adventure Pass for free or reduced admission to local area museums on a first come/first serve basis.
- The Library's newsletter, *Between the Lines*, was delivered every month to homes in Carol Stream and to apartment complexes to inform them of services and programs.

Part VI

In order to provide Library services and programs and to achieve its goals and objectives, the Library Board estimates that a total of \$3,440,000 is necessary to levy for library purposes. We estimate that we will receive \$150,000 in other income. Estimated expenditures in the FY2017/2018 Working Budget include:

General Fund Estimate

Salaries	\$2,000,000
Benefits	305,000
Plant Maintenance	165,000
Business Expense	135,000
Automation & Dept. Operations	180,000
Services	125,000
Collection Development	<u>400,000</u>
	\$3,310,000
Less other income	<u>- 150,000</u>
General Fund Levy Estimate	\$3,160,000

Special Fund Levy Estimates

FICA	\$ 100,000
Audit	7,000
Liability	3,000
IMRF	<u>170,000</u>
	\$ 280,000

Total Levy estimate for 2016 is \$3,440,000

Part VII

The Library Board continues to implement, within its financial plan, the accumulation of funds for the purpose of completing capital improvement projects, making major repairs, providing for catastrophic emergency, and special projects. This past fiscal year the Library had \$291,356 (subject to audit) remaining to add to the Library's Reserve and Special Funds. The surplus this year was a result of staffing changes, staff vacancies, new vendor contracts and reductions in some of our yearly expenses.

Part VIII

The Library Board has no contingent liabilities, including bonds, judgments, or settlements.

Part IX

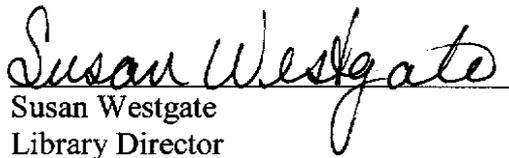
- Percentage of population (39,711) registered with Library cards is 38 % (15,070 cardholders).
- Digital Services: There were 155,093 visits (18% increase) to the Library's Web page and remote access to the Library's subscription databases via the Web page numbered 32,558. 22,448 eAudiobooks, eBooks, and music CDs were downloaded through the Library's subscription services via the Library web page. 1368 videos have been streamed from the Library's online streaming service Hoopla. 2764 eMagazines were downloaded with the Library's downloadable online magazine service Zinio (30% increase).
- There were 38,508 users (5% increase) of our public access computers for 37,814 hours (10% increase).
- There were 4853 Wi-Fi users (190% increase).
- The Library's Facebook page has 1171 Likes (49% increase).

- The number of homebound patrons currently being served is 32. We made 295 deliveries and delivered 2031 items to our homebound patrons this fiscal year.
- Adult reference staff answered 28,134 questions and Youth reference staff answered 18,095 questions for a total of 46,229 (3.5% increase).
- 2222 patrons reserved the study rooms for a total of 3,022 hours.

CERTIFICATION

This Annual Report is filed by the Carol Stream Public Library pursuant to the Local Library Act (75 ILCS 5/4-10) for the fiscal year commencing May 1, 2015 and ending April 30, 2016.

Signed:


Susan Westgate
Library Director

Attest:

I, the undersigned President of the Board of Library Trustees of the Village of Carol Stream, hereby state that the foregoing entitled:

BOARD OF LIBRARY TRUSTEES OF THE VILLAGE OF CAROL STREAM ANNUAL
REPORT 2015-2016

is a true and accurate report of the activities of the Carol Stream Public Library for the year stated.



President Ed Jourdan
Board of Library Trustees

(Seal)

EXHIBIT 1 - FY 16 Income Received (subject to audit)

ACCT #	Account Name	
GENERAL FUND REVENUES		
Property Taxes		
	Property Tax -- Current	3,079,676
	Property Tax -- Non-Current	353
	PPR Taxes	29,313
Interest Income		
	Interest Income -- Taxes	0
	Interest Income -- Investments	17,567
Patron Payments		
	Fines & Fees	30,517
	Public Copier Payments	12,800
	Non-Resident Card Fees	2,466
	Sale items	158
	Donations	1,141
	Developer Contributions	3,777
	RBP/ILL Reimbursements	74
Grants		
	Per Capita Grant	0
	Other Grants/Awards	0
	Other Income	2,706
	TOTAL GENERAL FUND REVENUE	3,180,548
SPECIAL FUND REVENUES		
IMRF Fund		
	Property Tax -- Current	224,379
	Property Tax -- Non-Current	26
	Interest Income Taxes	0
	Interest Income Investments	640
FICA Fund		
	Property Tax -- Current	105,590
	Property Tax -- Non-Current	12
	Interest Income Taxes	0
	Interest Income Investments	569
Liability Fund		
	Property Tax -- Current	28,428
	Property Tax -- Non-Current	3
	Interest Income Taxes	0
	Interest Income Investments	120
	Other income	36906

EXHIBIT 1 - FY 16 Income Received (subject to audit)

ACCT #	Account Name	
Audit Fund		
	Property Tax -- Current	14214
	Property Tax -- Non-Current	2
	Interest Income Taxes	0
	Interest Income Investments	4
Capital Maint. & Repair		
	Interest Income Investments	1540
Working Cash Fund		
	Interest Income Investments	193
	TOTAL SPECIAL FUND REVENUES	412,626
	TOTAL INCOME FY 2015	\$3,593,174

EXHIBIT 2 - FY 16 EXPENSES (subject to audit)

ACCT #	Account Name	
	GENERAL FUND EXPENDITURES	
5100	SALARIES	
5101	EXEMPT STAFF SALARIES	870,941
5102	NON-EXEMPT STAFF SALARIES	816,201
5103	CUSTODIAL SALARIES	58,026
5104	BENEFITS-MED/LIFE/DENTAL	
5105	Professional Education	21,015
5106	Memberships	4,896
5107	Benefits -- Life insurance	1,485
5108	Benefits -- Health Insurance	190,532
5109	Benefits -- Other	1,635
5110	Trustee Development	1,140
	TOTAL	1,965,871
5200	PLANT MAINTENANCE	
5201	SUPPLIES	13,934
5202	MAINTENANCE/REPAIR	10,889
5203	MAINTENANCE CONTRACTS	38,854
5204	LANDSCAPE MAINTENANCE	10,362
5205	FURNITURE/EQUIPMENT	12,336
5206	ELECTRIC - COMM EDISON	30,532
5207	WATER/SEWER	4,442
5208	INSURANCE (PROPERTY)	8,300
	TOTAL	129,649
5300	BUSINESS EXPENSE	
5301	POSTAGE	6,633
5302	OFFICE&EQUIPMENT SUPPLIES	8,743
5303	PRINTER SUPPLIES	5,814
5304	EQUIPMENT LEASING	16,896
5305	MILEAGE REIMBURSEMENT	2,573
5306	LEGAL NOTICES	633
5308	BUSINESS PHONE	7,758
5309	ACCOUNTING SERVICE	13,141
5310	MATERIAL RECOVERY FEES	1,808
5311	PAYROLL SERVICE	7,076
5312	ATTORNEY FEES	1,573
5314	OTHER CONSULTANTS	22,112
5315	OTHER EXPENDITURES	6,077
5317	BANK FEES	358
5319	SECURITY SERVICE	15,410

EXHIBIT 2 - FY 16 EXPENSES (subject to audit)

ACCT #	Account Name	
5320	Donation Received Expense	4,051
	TOTAL	120,656
5400	CIRCULATION & MATERIALS PROCESSING, INCLUDING AUTOMATED SERVICES	
5401	Automation Hardware	17,471
5402	ISP and Web Page Hosting	2,518
5403	Computer Software	7,467
5404	LAN and Hardware Maintenance	24,510
5405	Technical Services Supplies	25,675
5406	Circulation Supplies	3,528
5408	Tech Services Online Resources	19,341
5409	RBP/ILL Expenses	318
5410	MAGIC Consortium	59,940
	TOTAL	160,768
5500	SERVICES	
5501	Youth Services Programs	17,669
5503	Adult Programs	13,449
5504	Library Printing	518
5505	Library Newsletter	41,666
5509	Library Publicity and Promotion	24,869
	TOTAL	98,171
5600	COLLECTION DEVELOPMENT	
5601	Youth Services Books	49,801
5606	Youth Services Media	21,416
5630	Adult Books	90,093
5634	Online Resources	58,899
5635	Magazines & Newspapers	12,535
5637	Adult Media	71,028
5651	Digital Media	60,264
5652	Grant/Award Expense (Databases)	49,639
	TOTAL	413,675
	GENERAL FUND EXPENDITURES	
5100	SALARIES	1,965,871
5200	PLANT MAINTENANCE	129,649
5300	BUSINESS EXPENSE	120,656
5400	CIRCULATION & MATERIAL Proc....	160,768
5500	SERVICES	98,171
5600	COLLECTION DEVELOPMENT	413,675

EXHIBIT 2 - FY 16 EXPENSES (subject to audit)

ACCT #	Account Name	
	TOTAL	2,888,790
	SPECIAL FUND EXPENDITURES	
	Account Name	
	LIABILITY INSURANCE FUND	22,538
	FICA FUND	128,977
	IMRF FUND	197,998
	AUDIT FUND	8,512
	Capital Maintenance & Repair Fund	9,801
	Special Capital Projects	45,175
	TOTAL	413,001
	General Fund Expenditures	2,888,790
	Special Fund Expenditures	413,001
	Total Expenditures	\$ 3,301,791

Village of Carol Stream
 Schedule of Bills
 For Village Board Approval on June 6, 2016

AGENDA ITEM
6-1 6-6-16

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
A T & T					
PD T1 CONNECT FEE 5/16 -6/15	450.11	01652800-52230	TELEPHONE	630257651905 5/16/16	
	<u>450.11</u>				
AUTO TRUCK GROUP					
UPFIT FOR UNIT #631	2,165.22	01662400-53350	SMALL EQUIPMENT EXPENSE	1385383	
UPFIT FOR UNIT #631	2,924.78	01662700-52244	MAINTENANCE & REPAIR	1385383	
	<u>5,090.00</u>				
B & F CONSTRUCTION CODE SERVICES, INC					
100 MECEDES DR REVIEW SPRINKLERS	1,232.34	01643700-52253	CONSULTANT	43954	
INSPECTIONS FOR APRIL	1,488.00	01643700-52253	CONSULTANT	43966	
	<u>2,720.34</u>				
BASIC IRRIGATION SERVICES INC					
FOUNTAIN AERATOR FLOATING	495.00	01670600-52253	CONSULTANT	21632	
INSTL OF CAPCITORS ON AERATORS OLD GARY	2,725.00	01670600-52244	MAINTENANCE & REPAIR	21633	
	<u>3,220.00</u>				
BAXTER & WOODMAN INC					
WRC NPDES COMPLIANCE STUDIES	1,362.98	04101100-52253	CONSULTANT	0185859	
	<u>1,362.98</u>				
BEMMCO DOORS, HARDWARE & INSTALLATION LLC					
EMPLOYEE REL OFFC SRV WINDOW	481.00	11740000-55487	FACILITY CAPITAL IMPROVEMENT 5403		
	<u>481.00</u>				
BLOOMINGDALE TOWNSHIP					
MOSQUITO MNGMT SERV'S APRIL 2016	8,552.50	01670100-52269	MOSQUITO ABATEMENT	1002	
	<u>8,552.50</u>				
CARYL REBHOLZ					
REIMBURSEMENT FOR COSTCO	239.36	01600000-52242	EMPLOYEE RECOGNITION	PWKS LUNCHEON	
	<u>239.36</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on June 6, 2016**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
CH2MHILL OMI					
MNTHLY OPER/MTC JULY	136,667.75	04101100-52262	WRC CONTRACT	63539	
CAPEX MAR/16	26,200.91	04101100-52262	WRC CONTRACT	63442	
STUDY FOR WRC NPDES PERMIT COMPLIANCE	12,832.70	04101100-52253	CONSULTANT	3810655236	
	175,701.36				
CHICAGO TITLE INSURANCE COMPANY					
COMMUNITY PARK TRANSFER	125.00	01570000-52238	LEGAL FEES	880012896 5/7/15	
	125.00				
CHRISTOPHER B BURKE ENGR LTD					
PROF SRV MAR 27 -APRL 30 423 ST PAUL	5,408.50	01620600-52253	CONSULTANT	129117	
PROF SRV MAR 27- APRL 30 DUNKIN DONUTS A	838.50	01620600-52253	CONSULTANT	129116	
PROF SRV MAY 27- APRL 30 295 KUHN RD	845.00	01620600-52253	CONSULTANT	129118	
PROF SRV'S MAR 27- APRL 30 365 NORTH AVE	1,436.00	01620600-52253	CONSULTANT	129115	
PROF SRV'S MAR 27- APRL 30 MERCEDES DR	183.00	01620600-52253	CONSULTANT	129114	
	8,711.00				
CITY OF ST CHARLES					
LEAD TRAINING	25.00	01640100-52223	TRAINING	175	
LEAD TRAINING	25.00	01600000-52223	TRAINING	175	
LEAD TRAINING	25.00	01-13010	PRE-PAID ITEMS	175	
LEAD TRAINING	25.00	01-13010	PRE-PAID ITEMS	175	
LEAD TRAINING	50.00	01620100-52223	TRAINING	175	
LEAD TRAINING	50.00	01610100-52223	TRAINING	175	
	200.00				
CLARKE ENVIROMENTAL MOSQUITO MGMNT					
MOSQUITO SRV'S FOR JULY	8,325.00	01670100-52269	MOSQUITO ABATEMENT	6356306	
	8,325.00				

**Village of Carol Stream
 Schedule of Bills
 For Village Board Approval on June 6, 2016**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
COLLEGE OF DUPAGE					
HR RISK MGMNT J DEGNAN 4/8/16	95.00	01660100-52223	TRAINING	7001	
HR RISK MGMNT M ZOCHERT 4/8/16	95.00	01660100-52223	TRAINING	7001A	
JUV LAW UPD M RUDELICH 4/13/16	149.00	01664700-52223	TRAINING	7051B	
JUV LAW UPDATE D POPE 4/13/16	149.00	01662700-52223	TRAINING	7051A	
TRUCK ENFORCEMENT J EAGAN 4/25-4/29	295.00	01662300-52223	TRAINING	7051	
	783.00				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on June 6, 2016**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
COMED					
100 DELLA CT	17.04	01670300-53213	STREET LIGHT ELECTRICITY	1083101009 5/10/16	
1015 W LIES RD TOWER #4	32.99	04201600-53210	ELECTRICITY	2514004009 05/17/16	
1025 LIES RD -CONTROLLER	244.55	01670300-53213	STREET LIGHT ELECTRICITY	6213120002 5/17/16	
1128 EVERGREEN TRL	82.79	04101500-53210	ELECTRICITY	0291093117 5/19/16	
1345 GEORGETOWN CONTROLLER	20.64	01670300-53213	STREET LIGHT ELECTRICITY	1603109101 5/20/16	
1348 CHARGER CT	474.02	04101500-53210	ELECTRICITY	2496057000 05/17/16	
1350 TALL OAKS STN	51.33	04101500-53210	ELECTRICITY	2073133107 5/18/16	
1415 MAPLE RIDGE	154.51	01670600-53210	ELECTRICITY	5838596003 5/19/16	
301 ANTELOPE TRL	68.82	01670300-53213	STREET LIGHT ELECTRICITY	0801065136 5/18/16	
333 FULLERTON WELL #3	874.12	04201600-53210	ELECTRICITY	0300009027 5/18/16	
391 FLINT TRL CONTRL STR LITE	55.21	01670300-53213	STREET LIGHT ELECTRICITY	2207156029 5/18/16	
391 ILLINI DR	151.11	01670600-53210	ELECTRICITY	4430145023 5/18/16	
403 SIOUX- STREET LIGHTS	18.76	01670300-53213	STREET LIGHT ELECTRICITY	1353117013 5/19/16	
451 SILVERLEAF- LIGHTS	39.55	01670300-53213	STREET LIGHT ELECTRICITY	0030086009 5/18/16	
491 CHEYENNE	18.54	01670300-53213	STREET LIGHT ELECTRICITY	6597112015 5/19/16	
500 N GARY AVE CONTROLLER	119.45	01670300-53213	STREET LIGHT ELECTRICITY	6675448009 5/18/16	
506 CHEROKEE	44.27	01670300-53213	STREET LIGHT ELECTRICITY	3153036011 5/18/16	
512 CANYON TRL	17.65	01670300-53213	STREET LIGHT ELECTRICITY	1043062112 5/19/16	
594 NEZ PERCE CT	59.64	01670300-53213	STREET LIGHT ELECTRICITY	0975048036 5/19/16	
850 LONGMEADOW	80.85	01670600-53210	ELECTRICITY	1865134015 5/18/16	
867 SHENANDOAH	39.12	01670600-53210	ELECTRICITY	4483019016 5/18/16	
990 DEARBORN CIR	56.14	01670300-53213	STREET LIGHT ELECTRICITY	3480136046 5/18/16	
END THORNHILL (COMM PARK)	71.15	01670600-53210	ELECTRICITY	6337409002 5/17/16	
MASTER ACCT LIGHTS	714.71	01670300-53213	STREET LIGHT ELECTRICITY	5853045025 5/20/16	
RED LIGHT CAMERA	37.95	01662300-52298	ATLE SERVICE FEE	4202129060 5/18/16	
	3,544.91				
CONSTELLATION NEW ENERGY					
200 TUBEWAY LIFT STATION	347.04	04101500-53210	ELECTRICITY	0035415220001	
	347.04				

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COSTCO WHOLESALE					
NATIONAL POLICE WEEK LUNCHEON	118.33	01662700-53317	OPERATING SUPPLIES	INV 268976	
	<u>118.33</u>				
CRYSTAL MGMT & MAINTENANCE SRV'S CORP					
CLEANING SRV'S JUNE	860.00	01670100-52276	JANITORIAL SERVICES	23739	
CLEANING SRV'S JUNE	1,385.00	01680000-52276	JANITORIAL SERVICES	23739	
	<u>2,245.00</u>				
DANNAE POPE					
PER DIEM TRNG SRO SCHOOL	200.00	01664700-52223	TRAINING	SRO TRNG 6/26-07/01	
TRNG PER DIEM	107.00	01664700-52223	TRAINING	ILSROA 6/21-6/24	
	<u>307.00</u>				
DAVID G BAKER					
TRNG ON NW CHANNEL 6 CNTRL RM	330.00	01590000-52253	CONSULTANT	051316	
VLG BOARD MTG TELECAST SERV'S	165.00	01590000-52253	CONSULTANT	051616	
CONSULTING ON NEW CH #6 PRODUCTION	110.00	01590000-52253	CONSULTANT	043016	
	<u>605.00</u>				
DUPAGE COUNTY RECORDER					
CLERKS OFFICE RECORDINGS	143.00	01580000-52233	RECORDING FEES	201604280151	
GENEVA CROSSING PLAT	110.00	01580000-52233	RECORDING FEES	201604280145	
	<u>253.00</u>				
DUPAGE RIVER SALT CREEK WRKGRP					
MEMBERSHIP DUES 3/2016 - 2/2017	13,862.00	01620600-52272	PROPERTY MAINTENANCE	3/1/16 -2/28/17	
MEMBERSHIP DUES 3/2016 - 2/2017	31,902.00	04100100-52234	DUES & SUBSCRIPTIONS	3/1/16 -2/28/17	
	<u>45,764.00</u>				
DUPAGE WATER COMMISSION					
OPER/MTC APRIL/16	445,870.20	04201600-52283	DUPAGE CTY WATER COMMISSION	1286	
	<u>445,870.20</u>				

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DUPREE CONSTRUCTION CO					
RETAINAGE -FARMHOUSE RENOVATION	5,863.78	01680000-52244	MAINTENANCE & REPAIR	15708-FINAL	
	5,863.78				
ENGINEERING RESOURCE ASSOCIATES INC					
WEST BR DUPG RIVER/FAIR OAKS SRV THRU APR	1,454.95	01620600-52253	CONSULTANT	160316.01	
	1,454.95				
FEECE OIL CO					
UNLEADED FUEL	2,093.71	01696200-53356	GAS PURCHASED	3418219	
	2,093.71				
GAS DEPOT					
UNLEADED FUEL	11,633.00	01696200-53356	GAS PURCHASED	28996	
	11,633.00				
GOVTEMPSUSA LLC					
OFFICE MGR 5/15	1,419.20	01590000-52253	CONSULTANT	1981430	
OFFICE MGR 5/22	1,419.20	01590000-52253	CONSULTANT	1981431	
OFFICE MGR WK 5/1/16	1,419.20	01590000-52253	CONSULTANT	1970765	
OFFICE MGR WK 5/8	1,419.20	01590000-52253	CONSULTANT	1970766	
PROPERTY INSP 5/22	700.00	01642100-52253	CONSULTANT	1981429	
	6,376.80				
HIFI EVENTS INC					
JUNE 16 SUMMER CONCERT	3,000.00	01750000-52288	CONCERT SERIES	JUNE 16 CONCERT	
	3,000.00				
HOVING CLEAN SWEEP LLC					
FINAL FOR FY16 STREET SWEEP	6,822.90	01670600-52272	PROPERTY MAINTENANCE	11049	
	6,822.90				

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IRMA					
E SAILER TRNG 5/19/16	45.00	01660100-52223	TRAINING	623368	
J JUNGERS TRNG 5/19/16	45.00	01660100-52223	TRAINING	6323369	
	90.00				
IL STATE POLICE/DIRECTOR					
SEIZED FUNDS FRM A CAMPUZANO	1,090.00	01-23517	DEF REV POLICE EVIDENCE	CS16003160	
SEIZED FUNDS M. M (JUVENILE)	150.00	01-23517	DEF REV POLICE EVIDENCE	CS16002244	
	1,240.00				
ILLINOIS ASSN OF CODE ENFORCEMENT					
REGIS RUSSELL MILSCHEWSKI	35.00	01643700-52223	TRAINING	JULY 13 TRNG	
	35.00				
ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK					
2016 MEMBERSHIP DUES	250.00	01670100-52223	TRAINING	2004	
	250.00				
JOHN L FIOTI					
LOCAL PROSECUTION MAY	225.00	01570000-52238	LEGAL FEES	C S 90	
LOCAL PROSECUTION MAY	225.00	01662300-52310	ATLE LEGAL ADJUDICATION	C S 90	
	450.00				
KANE COUNTY CLERK					
NOTARY COMM CERTIFICATION JOHN BUCHOLZ	11.00	01662700-52234	DUES & SUBSCRIPTIONS	J BUCHOLZ	
	11.00				
KATHLEEN FERN					
JUNE 9TH SUMMER CONCERT	1,500.00	01750000-52288	CONCERT SERIES	JUNE 9TH CONCERT	
	1,500.00				

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KLEIN, THORPE & JENKINS, LTD					
GENERAL COUNSEL APRIL/16	61.50	01510000-52238	LEGAL FEES	182476 05/10/16	
GENERAL COUNSEL APRIL/16	348.50	21500000-52238	LEGAL FEES	182476 05/10/16	
GENERAL COUNSEL APRIL/16	861.00	11740000-52238	LEGAL FEES	182476 05/10/16	
GENERAL COUNSEL APRIL/16	2,706.00	04200100-52238	LEGAL FEES	182476 05/10/16	
GENERAL COUNSEL APRIL/16	5,325.60	01570000-52238	LEGAL FEES	182476 05/10/16	
GENERAL COUNSEL APRIL/16	9,143.00	11740000-55490	VILLAGE HALL RENOVATION	182476 05/10/16	
	<u>18,445.60</u>				
KURT SCHNEIDER					
LESS LETHAL CLS PER DIEM	160.00	01662700-52223	TRAINING	CONF 6/20- 6/24	
	<u>160.00</u>				
LEONARD M BULAT					
LETTERING FOR TRAFFIC ROLLOVER DEMO	550.00	01662300-53350	SMALL EQUIPMENT EXPENSE	16-197	
	<u>550.00</u>				
LEXIPOL LLC					
DTB SUBSCRIPTION 06/01/16- 05/31/17	8,503.00	01660100-52234	DUES & SUBSCRIPTIONS	16513	
	<u>8,503.00</u>				
MFMA (MUNICIPAL FLEET MANAGERS ASSOC)					
2016 ANNUAL DUES	30.00	01696200-52234	DUES & SUBSCRIPTIONS	4/1/16	
	<u>30.00</u>				
MNJ TECHNOLOGIES DIRECT					
MONDOPAD SUPPORT -PWKS LUNCHROOM & EI	3,239.78	01652800-54412	OTHER EQUIPMENT	3464695	
MONDOPADS - PWKS LUNCHROOM & ENGR RM	15,810.81	01652800-54412	OTHER EQUIPMENT	3463544	
	<u>19,050.59</u>				

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MORRISON ASSOCIATES, LTD					
CRITICAL STRENGTH ASSES J PAULING 5/17/16	2,000.00	01670100-52223	TRAINING	2015:0140	
CRITICAL STRENGTH ASSES R ROEHN 5/16/16	500.00	04100100-52223	TRAINING	2015:0139	
CRITICAL STRENGTH ASSES R ROEHN 5/16/16	500.00	04200100-52223	TRAINING	2015:0139	
CRITICAL STRENGTH ASSES R ROEHN 5/16/16	1,000.00	01670100-52223	TRAINING	2015:0139	
CRITICAL STRENGTH ASSES- B EVANS 5/18/16	1,000.00	04200100-52223	TRAINING	2015:0141	
CRITICAL STRENGTH ASSES- B EVANS 5/18/16	1,000.00	04100100-52223	TRAINING	2015:0141	
	6,000.00				
MOTOROLA SOLUTIONS INC					
VHF IN CAR RADIOS	4,113.70	01662700-53350	SMALL EQUIPMENT EXPENSE	41221770	
VHF IN CAR RADIOS	4,113.70	01662700-53350	SMALL EQUIPMENT EXPENSE	41221774	
	8,227.40				
MUNICIPAL GIS PARTNERS INC					
SUPPORT TO GIS	2,294.59	01652800-52257	GIS SYSTEM	431	
	2,294.59				
NICOR					
CHARGER CT	84.74	04101500-53230	NATURAL GAS	86606011178 5/10/16	
PWKS CTR	49.43	01670100-53230	NATURAL GAS	13811210007 5/9/16	
	134.17				
NORTHEASTERN ILLINOIS PUBLIC SAFETY					
LOCKOUT/TAGOUT TRNG 5/4/16	17.50	04100100-52223	TRAINING	15276	
LOCKOUT/TAGOUT TRNG 5/4/16	17.50	04200100-52223	TRAINING	15276	
LOCKOUT/TAGOUT TRNG 5/4/16	35.00	01670100-52223	TRAINING	15276	
	70.00				
PABLO CASTRO					
TRNG PER DIEM	107.00	01664700-52223	TRAINING	ILSROA 6/21-6/24	
	107.00				

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PERSPECTIVES					
QTRLY EAP SERVICES JUNE THRU AUG	1,149.72	01600000-52273	EMPLOYEE SERVICES	83841	
	<u>1,149.72</u>				
PETTY CASH					
PETTY CASH REIMBURSEMENTS-MAY	988.52	01-10307	PETTY CASH	MAY PETTY CSH	
	<u>988.52</u>				
PLOTE CONSTRUCTION INC					
2016 FLEX PAVEMENT SRV THRU 5/26/16	-119,051.79	11-21112	RETAINAGE - PLOTE	160050.03	
2016 FLEX PAVEMENT SRV THRU 5/26/16	1,190,517.92	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	160050.03	
	<u>1,071,466.13</u>				
REFUNDS MISC					
ADMIN/PUBLIC SAFETY FEE REFUND	500.00	01000000-45321	TOWING FEE	CS16011356WOOD	
OVER PAID ON 2 SENIOR VS	24.00	01000000-42303	VEHICLE LICENSES	STK 17449/17550	
OVER PAID ON PASSPORT FEES	6.45	01000000-44321	PASSPORT FEES	OVR PD PASSPORT	
OVER PD ON SENIOR VS	12.00	01000000-42303	VEHICLE LICENSES	920 PRESIDENT	
OVERPAID ON FALSE ALARM #13995	300.00	01000000-45420	FALSE ALARMS - FINES	FALSE ALRM 13995	
OVR CHR'D ON SENIOR VS	12.00	01000000-42303	VEHICLE LICENSES	STK 16509	
OVR CHR'D SENIOR VS	12.00	01000000-42303	VEHICLE LICENSES	STK 17683	
OVR CHR'G'D ON SENIOR VEH STICKER	12.00	01000000-42303	VEHICLE LICENSES	STK 16557	
OVR CHR'G'D ON SENIOR VS	12.00	01000000-47602	OVER/SHORT	STK 04105	
REFUND FOR PYMNT OF 4 SOLD VEHICLE STICKEI	136.00	01000000-42303	VEHICLE LICENSES	FOUR SOLD VEH'S	
REFUND- DUPL VS PURCHASE #16429	3.00	01000000-42303	VEHICLE LICENSES	DUPL VS PURCH	
REIMBURSEMENT FOR STATE TICKET PD ONLINE	150.00	01000000-45402	ORDINANCE FORFEITS	#01300136	
SOLD PASSENGER STK S/B MOTORCYCLE	6.00	01000000-42303	VEHICLE LICENSES	TAG #01855	
	<u>1,185.45</u>				

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REFUNDS PRESERVATION BONDS					
DRIVEWAY BOND CANCELED -REFUND	300.00	01-24302	ESCROW - GRADING	1316 SPRING VALLEY	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	1174 HANCOCK	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	1325 LANCE LN	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	1334 LANCE LN	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	1385 TRINITY	
JET BRITE CAR WASH -AS BUILT BOND REFUND	1,000.00	01-24302	ESCROW - GRADING	1251 GARY AVE	
	<u>2,500.00</u>				
REFUNDS TAX STAMPS					
SALE OF PROPERTY FELL THRU 1275 LAKE SHR DI	585.00	01000000-41208	REAL ESTATE TRANSFER TAX	TAX STP 27624	
TAX STAMP #27544 REFUND	735.00	01000000-41208	REAL ESTATE TRANSFER TAX	1191 BROOKSTONE	
TAX STAMP #27589 REFUND	1,062.00	01000000-41208	REAL ESTATE TRANSFER TAX	1055 PARKVIEW	
TAX STAMP #27681 REFUND	1,380.00	01000000-41208	REAL ESTATE TRANSFER TAX	997 COUNTRYSIDE	
	<u>3,762.00</u>				
REFUNDS W&S FINALS					
	0.50	04-12110	ACCOUNT RECEIV WATER & SEWER	13967	
	5.57	04-12110	ACCOUNT RECEIV WATER & SEWER	19586	
	14.03	04-12110	ACCOUNT RECEIV WATER & SEWER	14511	
	15.09	04-12110	ACCOUNT RECEIV WATER & SEWER	20459	
	15.69	04-12110	ACCOUNT RECEIV WATER & SEWER	19146	
	15.97	04-12110	ACCOUNT RECEIV WATER & SEWER	20818	
	<u>66.85</u>				
RORY GILBERT LCSW					
COUNSELING/EMPLY ASSIST MAY/2016-APRIL/20	2,500.00	01662400-52236	EMPLOYEE SERVICES	2016/2017	
	<u>2,500.00</u>				
TESTING SERVICE CORP					
2016 FLEX PAV PROJ THRU 5/25/16	1,818.40	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	102261	
	<u>1,818.40</u>				

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THE DAVENPORT GROUP USA LTD					
PERMIT SOFTWARE APRIL/16	9,952.00	01643700-52255	SOFTWARE MAINTENANCE	1604-ILCS-05	
	<u>9,952.00</u>				
THIRD MILLENIUM ASSOCIATES INCORPORATED					
WTR BILL PRINTING 5/31/16	1,248.42	04103100-52221	UTILITY BILL PROCESSING	19515	
WTR BILL PRINTING 5/31/16	1,248.43	04203100-52221	UTILITY BILL PROCESSING	19515	
	<u>2,496.85</u>				
TIC TANK INDUSTRY CONSULTANTS					
REVIEW FOR T MOBILE	4,000.00	04200100-52253	CONSULTANT	33319	
	<u>4,000.00</u>				
TRANSYSTEMS CORPORATION					
KUHN RD BIKE EXT SRV 04/16 -05/13	900.09	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	04-2977203	
LIES RD BIKE TRL PHI SRV 04/16 -5/13 2016	2,835.59	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	04-2977208	
PROF SRV PH I & II SRV 04/09 - 05/13 2016	1,994.46	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	07-2977158-FINAL	
	<u>5,730.14</u>				
U S POSTMASTER					
POSTAGE WTR BILLS 5/31/16	2,183.06	04103100-52229	POSTAGE	INV 1529 5/31/16	
POSTAGE WTR BILLS 5/31/16	2,183.06	04203100-52229	POSTAGE	INV 1529 5/31/16	
	<u>4,366.12</u>				

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VERIZON WIRELESS					
SERV FRM APRIL 14 - MAY 13 2016	-150.00	04101500-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	18.94	01642100-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	18.94	01662500-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	49.23	01643700-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	60.77	01610100-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	60.77	01690100-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	79.71	01680000-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	98.78	01600000-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	98.78	04101500-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	98.78	04200100-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	117.59	04201600-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	117.59	04201600-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	123.77	01662300-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	226.92	01590000-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	230.34	01652800-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	303.85	01662400-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	341.73	01620100-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	364.62	01664700-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	409.51	01670100-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	468.03	01660100-52230	TELEPHONE	9765428429	
SERV FRM APRIL 14 - MAY 13 2016	3,265.69	01662700-52230	TELEPHONE	9765428429	
	6,404.34				
VILLAGE OF PALATINE					
ILL CRIME FREE CONF OCT 19-21 2016	75.00	01664700-52223	TRAINING	OCT CONF MUNCH	
	75.00				

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WHEATON BANK AND TRUST					
WHEATON BANK FEES APRIL/16	337.43	04103100-52256	BANKING SERVICES	7509063 APRIL/16	
WHEATON BANK FEES APRIL/16	337.43	04203100-52256	BANKING SERVICES	7509063 APRIL/16	
WHEATON BANK FEES APRIL/16	806.16	01610100-52256	BANKING SERVICES	7509063 APRIL/16	
	<u>1,481.02</u>				
XEROX CAPITAL SERVICES LLC					
ADM COPIER AGR MAY	1,333.49	01590000-52231	COPY EXPENSE	084756234	
	<u>1,333.49</u>				
GRAND TOTAL	<u><u>\$1,940,685.65</u></u>				

The preceding list of bills payable totaling \$1,940,685.65 was reviewed and approved for payment.

Approved by:



Joseph Breinig - Village Manager

Date: 6/3/14

Authorized by:

Frank Saverino Sr - Mayor

Laura Czarnecki - Village Clerk

ADDENDUM WARRANTS
May 17, 2016 thru June 6, 2016

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll May 9, 2016 thru May 22, 2016	496,522.19
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll May 9, 2016 thru May 22, 2016	<u>44,254.10</u>
				<u><u>540,776.29</u></u>

Approved this _____ day of _____, 2016

By: _____
Frank Saverino Sr - Mayor

Laura Czarnecki - Village Clerk