

*Village of Carol Stream*

**SPECIAL WORKSHOP MEETING**

**MONDAY AUGUST 1, 2016**

**6:00 P.M.**

**GREGORY J. BIELAWSKI MUNICIPAL CENTER**

**500 N. GARY AVENUE**

**CAROL STREAM, ILLINOIS 60188**

**LOWER LEVEL TRAINING ROOM**

**AGENDA**

1. CALL TO ORDER
2. ATTENDANCE
3. VILLAGE HALL REMODELING UPDATE
4. OTHER BUSINESS
5. ADJOURNMENT

# Village of Carol Stream

## INTER-DEPARTMENTAL MEMO

**TO:** Mayor and Trustees

*Rm*

**FROM:** Robert Mellor, Acting Village Manager

**DATE:** July 26, 2016

**RE:** Municipal Center Renovation/Expansion Project Update

Since the beginning of the current fiscal year staff has been working with Williams Architects (WA) on floor and site plan designs for the renovated/expanded Municipal Center. Three review teams were established consisting of the Police, Village Hall and Oversight committees. The committees include employees from each department who have been providing valuable input into the design of the building based on operational needs of each department. Resident and customer needs and considerations were also factored into the design based on design standards for municipal buildings. To date we have had 9 meetings with WA as we continue to refine and update the building plan design.

The guiding design features of the renovated Municipal Center (MC) include:

- Location of most of the operational departments, those that residents and customers visit most frequently, to the main level of the MC. Those departments include Finance, Community Development, Engineering and Police.
- The support functions of IT, Buildings & Grounds Maintenance, certain Police facilities (Locker Rooms, Training Room, Evidence Storage, etc.), employee lounge/lunch/break room and other rooms supporting the entire organization now and in the future would be located in the lower level of the building. The lower level would generally be restricted to authorized personnel and not be open to the general public.
- The addition of a second floor to accommodate the Village Board Room with enhanced A/V and IT capabilities, Employee Relations, Administration, the Mayor and Village Clerk offices and Social Services.
- A building design to include use of energy efficient lighting and plumbing fixtures, wide spread use of exterior & interior windows to bring more daylight into employee work areas
- Design features to comply with current ADA standards
- A redesigned jail area with enhanced monitoring & safety features
- A modern but not ostentatious exterior building exterior

At this time we would like to solicit comments from the Village Board on design of the interior layout of the building and show you samples of some exterior elevations. Mark Bushhouse from WA will be attending the workshop to walk us through the concept of the proposed interior layout and present ideas on several exterior design elevations. We are particularly interested in your thoughts about the location and design of the new Board room and thoughts you may have from a customer service perspective.

This item will be discussed at the Village Board workshop on Monday August 1, 2016 at 6:00 p.m. In the meantime, please contact me if you have any questions.



# VILLAGE HALL

## SCHEMATIC DESIGN APPROVAL



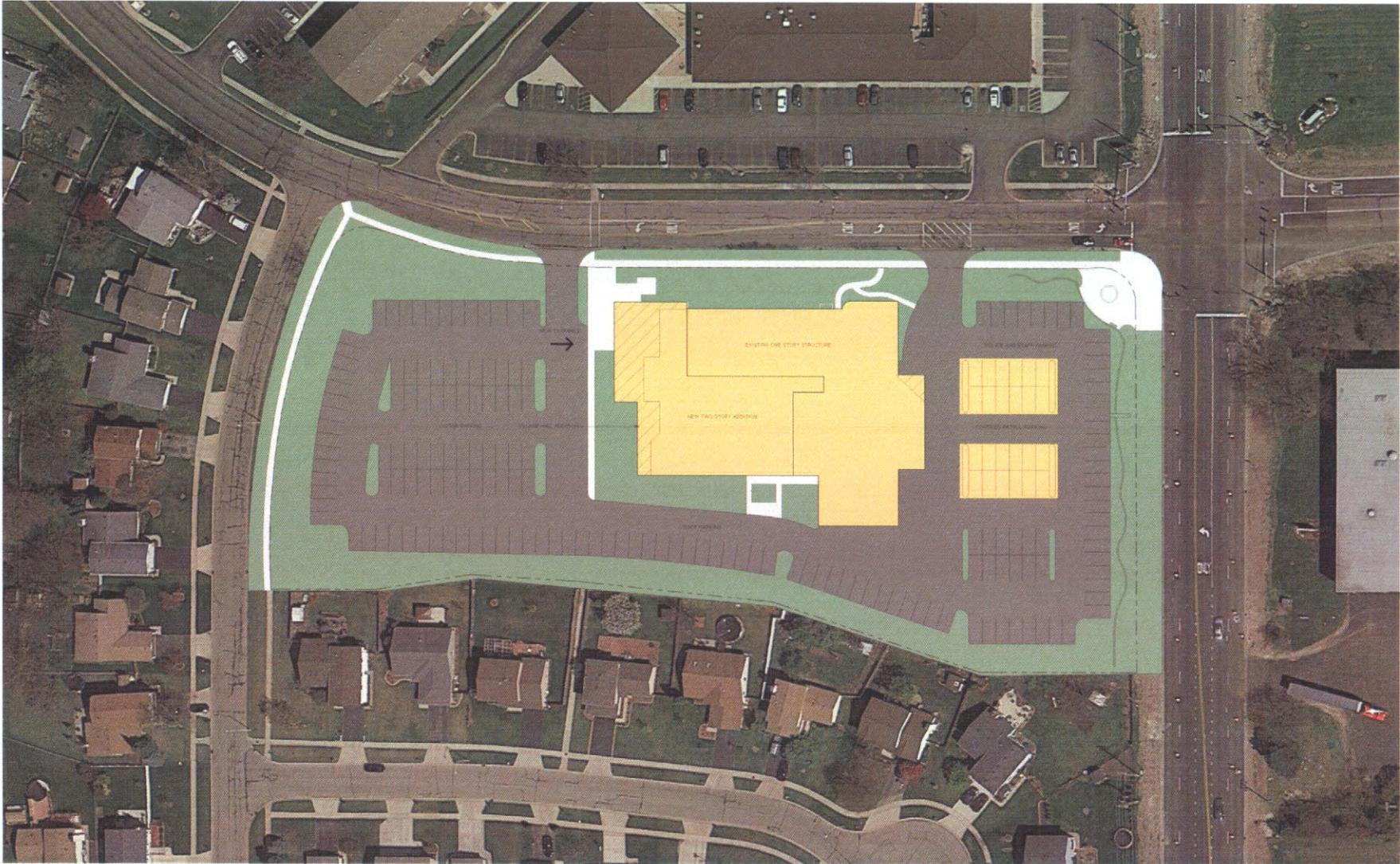
*Carol Stream*

01 AUGUST 2016

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Architecture | Planning | Aquatics | Interiors

# SCHEMATIC DESIGN FLOOR PLAN

## OVERALL SITE PLAN









# EXTERIOR DESIGN OPTIONS



OPTION A



OPTION B



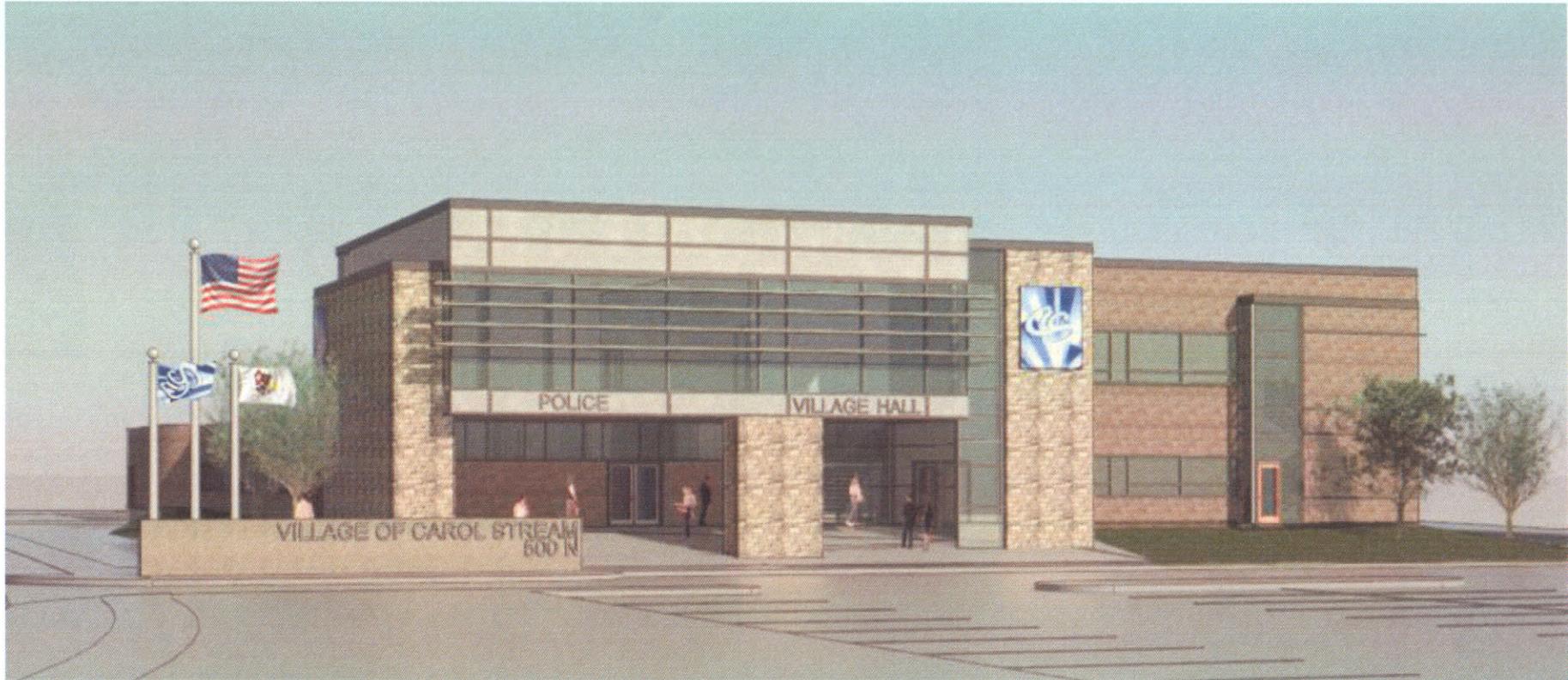
OPTION C



OPTION D

VIEW LOOKING SOUTHEAST

# EXTERIOR DESIGNS OPTION A



# EXTERIOR DESIGNS OPTION A



# EXTERIOR DESIGNS OPTION A



# EXTERIOR DESIGNS OPTION A



# EXTERIOR DESIGNS OPTION B



# EXTERIOR DESIGNS OPTION B



# EXTERIOR DESIGNS OPTION B



# EXTERIOR DESIGNS OPTION B



# EXTERIOR DESIGNS OPTION C



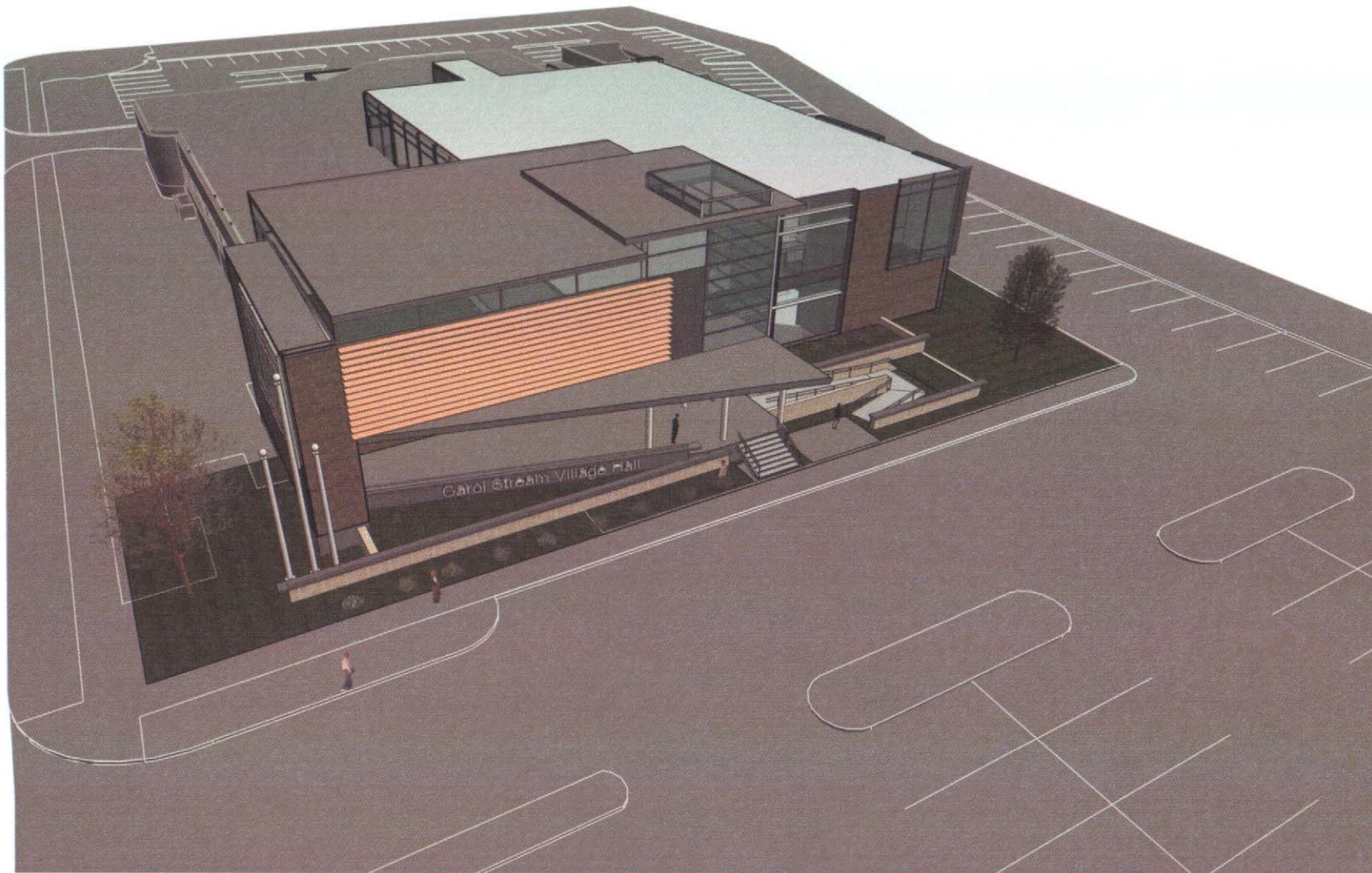
# EXTERIOR DESIGNS OPTION C



# EXTERIOR DESIGNS OPTION C



# EXTERIOR DESIGNS OPTION C



# EXTERIOR DESIGNS OPTION D



# EXTERIOR DESIGNS OPTION D



# EXTERIOR DESIGNS OPTION D



# EXTERIOR DESIGNS OPTION D



THANK YOU!  
(Q&A)



UPPER LEVEL FLOOR PLAN

VILLAGE HALL & POLICE REMODELING  
VILLAGE OF CAROL STREAM



2010-021  
07/28/15





GROUND LEVEL

VILLAGE HALL & POLICE REMODELING  
VILLAGE OF CAROL STREAM



2016.021  
07/2016



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SITE PLAN

VILLAGE HALL & POLICE REMODELING  
VILLAGE OF CAROL STREAM



2018-021  
01/25/16



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