

REGULAR MEETING OF THE
CAROL STREAM POLICE PENSION FUND BOARD
Village of Carol Stream, County of DuPage, Illinois
Thursday, February 13, 2014

I. Call to Order and Roll Call

The regular meeting of the Carol Stream Police Pension Fund Board of Trustees was called to order by President John Numrich at 2:33 PM.

Present: President John Numrich
 Vice President Diane Wells
 Assistant Secretary Tony Marzano
 Trustee Anthony Simonetta
 Trustee John Zalak

Also Present: Finance Director Jon Batek
 Accountant Barb Wydra
 Financial Advisor Mary Tomanek

II. Secretary's Report

- a. Vice President Diane Wells motioned to approve the minutes of the November 26, 2013 regular meeting. Assistant Secretary Tony Marzano seconded the motion. All ayes. Motion carried.

III. Treasurer's Report

- a. A representative from Lauterbach & Amen, LLP presented a brief explanation of the Financial Report through December 31, 2013. Assistant Secretary Tony Marzano motioned to approve the Financial Report. Trustee John Zalak seconded the motion. All ayes. Motion carried.
- b. Assistant Secretary Tony Marzano motioned to approve the check register through February 11, 2014 (see attached). Seconded by Trustee Anthony Simonetta. All ayes. Motion carried.
- c. Financial Advisor Mary Tomanek presented a review of the investment portfolio where she recommended increasing the equity allocation maximum to 50% or rebalancing \$1,100,000 from the following equity funds: \$450,000 from Wells Fargo Lg Growth, \$450,000 Washington Mutual Lg Value and \$200,000 Virtus Emerging Markets. She also recommended adding \$1,000,000 in available cash equivalents to McDonnell Fixed Income and request McDonnell to reduce duration to Intermediate Government Credit duration. Trustee Anthony Simonetta motioned to move \$750,000 from the American Funds Europacific Growth to Mutual European Z fund as well as moving \$1,000,000 in cash equivalents to McDonnell Fixed Income. The motion was seconded by Vice President Diane Wells. All ayes. Motion carried.

IV. Old Business

- a. President John Numrich commended all board members for their hard work on Sergeant Bryan Pece's disability application process.
- b. Officer Tony Petragallo will be having a third shoulder surgery in the near future. Trustee John Zalak stated that he was contacted by Officer Petragallo's ex-wife, Mary, regarding a change of address. She has submitted the address change in writing to Trustee John Zalak.

- c. Finance Director Jon Batek reviewed the Investment Advisor request for proposals (RFP). These requests were distributed to three local firms. Of the firms invited, only one proposal was received from the Fund's current advisor Graystone Consulting. Trustee John Zalak motioned to extend the services of Graystone Consulting at a fixed annual rate of \$27,000, which is unchanged from their current fee, for the next five years. The motion was seconded by Assistant Secretary Tony Marzano. All ayes. Motion carried.

V. New Business

- a. Finance Director Jon Batek reviewed the schedule of the updated annual statutory pension increases. Assistant Secretary Tony Marzano motioned to approve the annual statutory pension increases (see attached). The motion was seconded by Trustee Anthony Simonetta. All ayes. Motion carried.
- b. Officer Matthew Keally completed his application for membership in the Carol Stream Police Pension. Vice President Diane Wells motioned for Officer Matthew Keally, hired January 6, 2014, be accepted into tier two Carol Stream Police Pension. Trustee John Zalak seconded the motion. All ayes. Motion passed.
- c. President John Numrich stated that in April 2014 the required election will be held for the two active and the one beneficiary member positions. The election will conclude around the third Monday in April and take effect May 1, 2014.
- d. President John Numrich stated that if board members require training they should submit itemized receipts for reimbursement. Trustee John Zalak distributed IPPFA training certificates to Trustee Anthony Simonetta and Assistant Secretary Tony Marzano. Copies of these training certificates have been placed our training files.

VI. Correspondence and Public Comment

- a. Police Chief Kevin Orr has announced his retirement effective July 1, 2014.

VII. Adjournment

- a. The next regular meeting will be held in April 23, 2014 at 9 AM. Motion was made to adjourn by Trustee Anthony Simonetta and seconded by Assistant Secretary Tony Marzano. All Ayes. Motion carried. Meeting adjourned at 4:00 PM.

FOR THE PENSION FUND

John Numrich, President

John Zalak, Secretary