

VILLAGE OF CAROL STREAM

CITIZEN'S FINANCIAL REPORT



FISCAL YEAR 2013

TABLE OF CONTENTS

Introduction	1
Village Government	2
Village Funds	3
Fund Balances	4
Expenditures	5
Revenues	6
Fast Facts	7
Operating Indicators	8
Contact Information	9

Dear Citizens of Carol Stream,

We are pleased to present to you the very first Citizen's Financial Report for the fiscal year ended April 30, 2013. This report provides a highly summarized presentation of how your Village government allocates your tax dollars to deliver the essential public services you deserve and expect. The scope of this report includes those services provided by your Village government and does not include services provided by other units of local government within Carol Stream such as education, fire protection, parks and recreation and library services.

The information in this report is based on the Village's 2013 Comprehensive Annual Financial Report (CAFR) which represent the Village's official audited financial statements. This report is prepared for those who desire a basic understanding of the Village's finances without having to navigate the lengthy and technical financial statements and analysis presented in the CAFR. For more than a quarter century, the Village's CAFR has received national recognition from the Government Finance Officers Association (GFOA) for the quality of its disclosures and presentation. In addition, the Village's annual budget has received numerous awards for its usefulness as a planning tool and policy document.

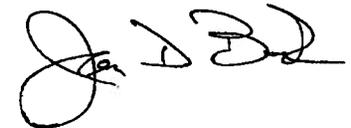
These achievements reflect the Village's strong commitment to fiscal accountability, integrity and transparency. All of these financial reports, along with a host of other financial documents are available for your review on the Village's web site, www.carolstream.org. If you have any questions regarding the information contained in this, or any Village financial report, please contact Finance Director Jon Batek at 630-871-6290.



Frank Saverino, Sr.
Mayor



Joseph E. Breinig
Village Manager



Jon D. Batek
Finance Director

OUR VILLAGE GOVERNMENT

Carol Stream's elected officials include a Mayor, six Trustees and the Village Clerk. All elected positions are part-time and serve for four year terms.

The Mayor serves as the presiding officer at Village Board meetings and, with the advice and consent of the Village Trustees, appoints the Village Manager, Village Attorney, Village Prosecutor, and members of the Village's citizen Boards and Commissions.

Elections are held in odd numbered years such that the six Trustees are elected on a staggered basis, with three positions elected every two years. The Village Trustees, along with the Mayor make up the Village Board. The Village Board oversees matters of Village finances including the approval of the annual

Village Budget; approval of contracts; responding to citizen concerns; establishment of, and variations to, building, zoning, subdivision and traffic codes; and establishment of license fees and other charges.

The full-time Village Manager is the chief administrative officer of the Village. The Mayor and Board of Trustees oversee and give direction to the Village Manager. It is the Village Manager's responsibility to administer the programs and policies established by the Village Board, to direct and coordinate the operations of the Village departments, and to inform the Village Board on issues impacting the community.



2013 Village Board

Mayor

Frank Saverino, Sr.

Trustees

Matt McCarthy

Greg Schwarze

Don Weiss

Mary Fusolone

Rick Gieser

John LaRocca

Village Clerk

Beth Melody

Village Manager

Joseph E. Breinig

Budgets and accounting for governmental units such as the Village typically involve the management of one or more “Funds”. A fund is nothing more than a separate “pot” of financial resources to be used for a specific purpose. Carol Stream manages 7 such Funds which are briefly described below.

OPERATING FUNDS

General Fund

The Village’s General Fund provides funding to support most of the day to day core Village services provided to the community. Examples include police protection, snow plowing, street sweeping, parkway tree maintenance, landscaping of public rights of way, building permits and code enforcement, stormwater management, and financial and administrative services. These services are supported by general tax revenues and various fees.

Water and Sewer Fund

This Fund provides for the purchase and distribution of Lake Michigan water from the DuPage Water Commission and the collection and treatment of sanitary sewage at the Wastewater Reclamation Center for 11,000 customer utility accounts. This Fund also provides for the ongoing maintenance and future replacement of the system's infrastructure including water and sewer mains, lift stations, pump stations, reservoirs, meters and hydrants. The operations of this public utility are fully supported by fees charged to users of the system (water and sewer rates).

CAPITAL FUNDS

Capital Projects Fund

This Fund was established to ensure that the Village’s public infrastructure assets (other than Water and Sewer) are properly maintained and rehabilitated or replaced as they deteriorate. This includes all Village roadways, sidewalks and pathways, storm water systems and Village facilities. Primary funding for these improvements is achieved by periodic transfers from the General Fund in addition to grant funding as it is available.

Motor Fuel Tax Fund

The Village receives a portion of the State Motor Fuel Tax (MFT) based in its population. The Illinois Department of Transportation (IDOT) oversees the distribution and use of MFT funds and requires the Village maintain a separate Fund to account for these distributions. Similar to the Capital Projects Fund, the Village invests its share of motor fuel tax dollars in rehabilitating and replacing its roadway system assets as needed.

SPECIAL FUNDS

TIF Funds—TIF refers to Tax Increment Financing which is a means of facilitating redevelopment of underutilized or blighted properties. Under TIF, predevelopment assessments are frozen and as development occurs, incremental property taxes are collected to cover a portion of eligible project costs.

Geneva Crossing TIF Fund TIF bonds were issued in 1997 to support the development of this shopping center.

North Avenue / Schmale Road TIF Fund In 2013, a development agreement was approved with Caputos New Farm Produce to construct a new store and warehouse facility in this TIF project area.

Police Pension Fund

As required by State statute, the Village maintains a separate pension trust fund to accumulate assets for the payment of benefits to retired/disabled Carol Stream Police Officers.

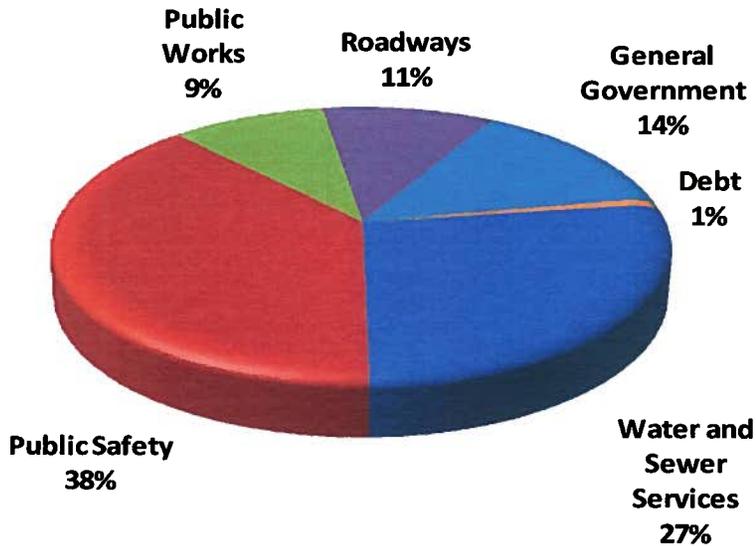
Statement of Revenues, Expenditures and Changes in Fund Balances* May 1, 2012 to April 30, 2013

<u>Fund</u>	<u>Beginning Balance</u>	<u>Revenues/ Increases</u>	<u>Expenditures/ (Decreases)</u>	<u>Transfers</u>	<u>Ending Balance</u>
General	\$ 18,338,252	\$ 22,774,585	\$ (20,547,509)	\$ (2,264,593)	\$ 18,300,735
Water and Sewer	50,656,578	8,690,844	(9,944,959)	-	49,402,463
Capital Projects	22,574,313	956,737	(3,891,699)	2,100,000	21,739,351
Motor Fuel Tax	2,615,279	1,140,540	(366,758)	-	3,389,061
Geneva Crossing TIF	1,706,540	358,275	(372,692)	164,593	1,856,716
North/Schmale TIF	(34,354)	1,878	(34,830)	-	(67,306)
Police Pension	<u>33,335,721</u>	<u>4,831,370</u>	<u>(1,677,638)</u>	<u>-</u>	<u>36,489,453</u>
All Funds	<u>\$ 129,192,329</u>	<u>\$ 38,754,229</u>	<u>\$ (36,836,085)</u>	<u>\$ -</u>	<u>\$ 131,110,473</u>

*Note: Fund Balance is a representation of net financial position and is not synonymous with cash reserves.

How much do Village services cost?

Fiscal Year 2013 Expenditures = \$36.8 Million



Public Safety - The Carol Stream Police Department responds to approximately 40,000 calls for service each year. \$14.1 million

Water and Sewer Services - The Water and Sewer Fund provides for the purchase and distribution of Lake Michigan water and the treatment of sanitary sewage for some 11,000 property addresses in the community. \$9.9 million

General Government Services - This includes functions such as engineering services, community development activities, financial management, human resources, information technology, legal and other general administrative functions. \$5.0 million

Roadways - This includes major roadway and other public infrastructure improvement projects. \$3.9 million

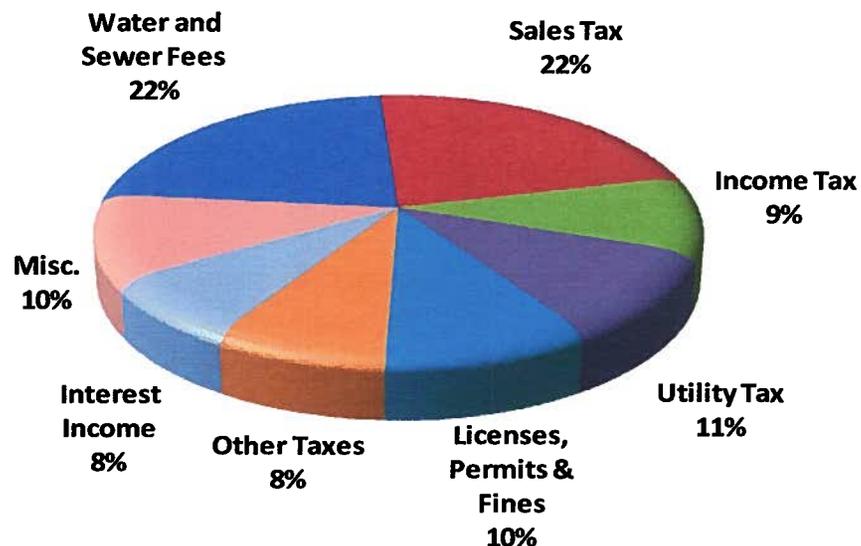
Public Works - In addition to water and sewer services identified above, the Public Works Department performs essential public services such as street sweeping, snow plowing, parkway tree maintenance, and roadway and sign maintenance. \$3.5 million

Debt- Geneva Crossing TIF Bonds (limited liability). \$0.4 million

Total 2013 Expenditures \$36.8 million

How are Village services paid for?

Fiscal Year 2013 Revenues = \$38.7 Million



Water and Sewer Fees - Costs of operating the combined water and sewer utility are covered by users of these services. \$8.6 million

Sales Tax - The Village receives 1% of the State sales tax plus an additional .75% locally imposed sales tax. These revenues are based on sales which occur in our community which is why it pays to "Shop Carol Stream!". \$8.6 million

Income Tax - Illinois communities receive 6% of the State Income tax based on population. \$3.6 million

Utility Tax - The Village imposes a tax on tele-communications, electricity and natural gas to support general Village operations. \$4.0 million

Licenses, Permits & Fines - This includes revenues generated from building permits, vehicle stickers, cable franchise fees, business and liquor licenses as well as court imposed fines. \$3.8 million

Other Taxes - This category includes taxes received from motor fuel sales (State distributed), the Village's two TIF districts, real estate transfers, hotel taxes, township road and bridge levies, replacement and use taxes. \$3.2 million

Interest Income - This includes investment income earned on reserve balances, most of which is generated by invested Police Pension Fund assets. \$2.9 million

Miscellaneous - Much of this category includes Village and employee contributions to the Police Pension Plan as well as receipt of various grants and developer reimbursements. \$4.0 million

Total 2013 Revenues \$38.7 million

DID YOU KNOW?

- ◆ The Village of Carol Stream is among the very few municipalities remaining in the Chicagoland area which does not impose a local **property tax** on its residents.
- ◆ When you shop in Carol Stream, 22% of the sales taxes you pay comes directly back to the Village to support your community.
- ◆ The Village has **no outstanding general obligation bonded debt**. This is reflective of the community's ability to plan for and adequately fund capital improvements from current revenues and reserves when needed.
- ◆ Over the last 4 years, total authorized Village staffing has been reduced from 170.20 to 142.88 full-time equivalent positions, a reduction of 27.32 positions or 16.1% of the workforce.
- ◆ The Village is required by State law to participate in two public pension systems, the Illinois Municipal Retirement Fund (IMRF) and the Police Pension Fund (PPF).
 - ◇ Unlike the State of Illinois, the Village has responsibly funded these plans every year, and has not participated in the practice of funding "holidays" which has become the center of the State's budget and funding crisis.
 - ◇ As of 12/31/12, the Village's IMRF plan is 64.2% funded for all active participants, but is 81.0% funded when incorporating retired members whose benefits are 100.0% funded.
 - ◇ As of 04/30/13, the Police Pension Fund is 70.9% funded for all active and retired members.

(CALENDAR YEAR 2012)

General Government

Building Permits Issued 1,481

Public Safety

Sworn Officers 62

Calls for Service 39,007

Accident Investigations 411

Traffic Violations 11,036

DUI Arrests 372

False Alarm Responses 729

Public Works

Roadway Miles Repaved 7

Miles of Streets Maintained 108

Miles of Storm Sewers 106

Public Works (cont'd)

Miles of Water Mains 139

Miles of Sanitary Sewers 112

Parkway Trees Maintained 6,930

Streetlights 1,726

Fire Hydrants 2,006

Traffic Control Signs 2,500

Right of Way Mowing (acres) 238

Water Accounts/Meters 10,999

Daily Water Pumped 3.07MG*

Daily Sewage Treatment 4.61MG*

(*millions of gallons)



www.carolstream.org

The Village's website contains a wealth of financial information including current and prior year audits (CAFRs), annual budgets, information on employee compensation, Capital Improvement Plans, and other legal and compliance financial documents. These pages can be accessed from the "Government" tab and the "Village Finances" sub-menu.

In addition to these documents, the website contains current and past Village Board meeting agendas, meeting

minutes and informational packets. Members of the public have access to the same information that the Mayor and Village Board receive in preparation for scheduled agenda action items.

Village Board Meetings are held on the first and third Monday of each month beginning at 7:30 p.m. in the Village Board Room of the Gregory J. Bielawski Center at 500 N. Gary Avenue.

Village Administration

Joe Breinig, Village Manager
630-871-6250
jbreinig@carolstream.org

Village Administration

Bob Mellor, Asst. Village Manager
630-871-6250
bmellor@carolstream.org

Village Administration

Chris Oakley, Asst. to the Village Mgr.
630-871-6250
coakley@carolstream.org

Financial Management

Jon Batek, Director
630-871-6290
jbatek@carolstream.org

Employee Relations

Caryl Rebholz, Director
630-871-6240
crebholz@carolstream.org

Community Development

Bob Glees, Director
630-871-6230
bglees@carolstream.org

Engineering Services

Jim Knudsen, Director
630-871-6220
jknudsen@carolstream.org

Police

Kevin Orr, Police Chief
630-871-6210
korr@carolstream.org

Public Works

Phil Modaff, Director
630-871-6260
pmodaff@carolstream.org