

Village of Carol Stream

BOARD MEETING

AGENDA

JUNE 6, 2011

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES: Approval of the Minutes of May 16, 2011 Board Meeting.

C. AUDIENCE PARTICIPATION & PUBLIC HEARINGS:

1. Proclamation Supporting the 2011 Carol Stream "Relay for Life".

D. SELECTION OF CONSENT AGENDA:

If you are here for an item which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

E. BOARD AND COMMISSION REPORTS:

1. PLAN COMMISSION:

F. OLD BUSINESS:

G. STAFF REPORTS & RECOMMENDATIONS:

1. Carol Stream Library Annual Report.
2. Personnel Manual Revisions.
Recommendation for revision of the Village of Carol Stream's Personnel Manual.
3. Contract Between the Village of Carol Stream and SEIU Local 73 – Public Works Laborers.
Approval of a 4-year contract beginning May 1, 2010 and ending April 30, 2014.

H. ORDINANCES:

1. Ordinance No. _____, Ascertaining the Prevailing Rate and Wages for Laborers, Workers and Mechanics Employed on Public Works Projects of the Village of Carol Stream.
Adoption of prevailing wages as mandated by state law.

I. RESOLUTIONS:

Village of Carol Stream

BOARD MEETING

AGENDA

JUNE 6, 2011

All matters on the Agenda may be discussed, amended and acted upon

J. NEW BUSINESS:

1. Spring Trail Elementary School PTO – Sound Amplification Permit.
Request for waiver of amplification fee for End of School Family Dance Party Picnic to be held on Monday, June 6th.
2. Carol Stream Park District Request for Temporary Approval of Lighting and Equipment Storage at Red Hawk Park.
The Park District has submitted a request for temporary Village Board approval to place lighting, practice equipment and three storage PODS at Red Hawk Park for its 2011 fall football season.
3. Raffle License Application – American Cancer Society.
Request for approval for a raffle license, waiver of fee and Manager's Fidelity Bond to be held at the Relay for Life event on June 24, 2011.

K. PAYMENT OF BILLS:

1. Regular Bills:
2. Addendum Warrant:

L. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:

M. EXECUTIVE SESSION:

1. Collective Negotiating Matters.
2. Review of Executive Session Minutes.
3. Threatened and Pending Litigation.
4. Employment of a Specific Employee.

N. ADJOURNMENT:

LAST ORDINANCE: 2011-05-17

LAST RESOLUTION: 2535

NEXT ORDINANCE: 2011-06-18

NEXT RESOLUTION: 2536

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, IL

May 16, 2011

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 8:00 p.m. and directed Village Clerk Beth Melody to call the roll.

Present: Mayor Frank Saverino, Sr., Trustees Mary Frusolone, Don Weiss, Matt McCarthy and Pam Fenner.
Absent: Trustees Tony Manzzullo and Greg Schwarze
Also Present: Village Manager Joe Breinig, Assistant Village Manager Bob Mellor, Village Attorney Jim Rhodes, Assistant Village Attorney Jason Guisinger and Village Clerk Beth Melody

Mayor Saverino, Sr. led those in attendance in the Pledge of Allegiance.

MINUTES:

Trustee McCarthy moved and Trustee Fenner made the second to approve the Regular Board Meeting Minutes of May 2, 2011. The results of the roll call vote were as follows:

Ayes: 4 Trustees Frusolone, Weiss, McCarthy & Fenner
Nays: 0
Absent: 2 Trustees Tony Manzzullo and Greg Schwarze

AUDIENCE PARTICIPATION AND PUBLIC HEARINGS:

Proclamation Recognizing the WDSRA Windy City Warriors 2011 Wheelchair Basketball Championship Team: Proclamation read by Trustee Weiss and approved.

Proclamation Designating May 16-20 as Small Business Week: Proclamation read by Trustee Frusolone and approved.

Proclamation Declaring the Month of May as Motorcycle Awareness Month: Proclamation read by Trustee McCarthy and approved.

Proclamation Declaring the Week of May 15-21 as Police Officer's Memorial Week: Proclamation read by Trustee Fenner and approved.

CONSENT AGENDA:

Trustee McCarthy moved and Trustee Weiss made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were:

Ayes: 4 Trustees Frusolone, Weiss, McCarthy & Fenner
Nays : 0
Absent 2 Trustees Manzzullo & Schwarze

Trustee Fenner moved and Trustee McCarthy made the second to put the following items on the Consent Agenda established for this meeting.

The results of the roll call vote were as follows:

Ayes: 4 Trustees Frusolone, Weiss, McCarthy & Fenner
Nays : 0
Absent 2 Trustees Manzullo & Schwarze

1. Carol Stream Park District -280 Kuhn Road
2. Award of Contract for the 2011 Asphalt Restorative Sealer & Request to Waive Bidding
3. Award of Contract – Landscape Maintenance
4. Presentation of the 2010 Annual Report
5. Resolution No.2534, Declaring Surplus Property Owned by the Village of Carol Stream
6. Resolution No. 2535, Authorizing the Execution of an Intergovernmental Agreement with DuPage County (Mowing of Certain Rights-of-Ways)
7. Authorization of a License Agreement between the Village of Carol Stream and the Carol Stream Youth Cheerleading Association Permitting the Association to Utilize Village-Owned Land for Cheerleading Practices
8. Raffle License Application – Carol Stream 4th of July Parade Committee
9. Regular Bills and Addendum Warrant of Bills
10. Treasurer's Report: Revenue/Expenditure Statement and Balance Sheet, Month End, April 30, 2011

Trustee Weiss moved and Trustee Frusolone made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 4 Trustees Frusolone, Weiss, McCarthy & Fenner
Nays : 0
Absent 2 Trustees Manzullo & Schwarze

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

Carol Stream Park District – 280 Kuhn Road:

The Village Board concurred with the Plan Commission recommendations for a Special Use Permit – Governmental Use (Dog Park); Variation – Fence Code; Variation – North Avenue Corridor Fence Regulations.

Award of Contract for the 2011 Asphalt Restorative Sealer & Request to Waive Bidding:

The Village Board approved the staff recommendation of award for the 2011 Flexible pavement Project to Schroeder Asphalt Services in the amount of \$1,520,045.82.

Award of Contract – Landscape Maintenance:

The Village Board approved the staff recommendation to award the contract for 2011 Landscape Maintenance Services to the Alaniz Group, Ltd., for the first year of a 3-year contract.

Presentation of the 2010 Annual Report:

The Village Board received the 2010 Village Annual Report.

Resolution No.2534, Declaring Surplus Property Owned by the Village of Carol Stream:

The Village Board approved Resolution No. 2534, authorizing sale and disposal of surplus equipment from the Public Works Department.

Resolution No. 2535, Authorizing the Execution of an Intergovernmental Agreement with DuPage County (Mowing of Certain Rights-of-Ways):

The Village Board approved an agreement with DuPage County to reimburse the Village for mowing certain County Rights-of-Ways in Carol Stream.

Authorization of a License Agreement between the Village of Carol Stream and the Carol Stream Youth Cheerleading Association Permitting the Association to Utilize Village-Owned Land for Cheerleading Practices

The Village Board approved an agreement to allow the Carol Stream Youth Cheerleading Association to use a portion of the Ross Ferraro Town Center for Cheerleading practices between the hours of 6:00 p.m. – 8:30 p.m. from July 15, 2011 – September 29, 2011.

Raffle License Application – Carol Stream 4th of July Parade Committee:

The Village Board approved a raffle application, waiver of the fee and manager's fidelity bond in connection with a raffle drawing to be held at the Carol Stream Culver's on September 22, 2011.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved the payment of the Regular Bills dated May 16, 2011 in the amount of \$511,286.51.

The Village Board approved the payment of the Addendum Warrant of Bills from May 3, 2011 - May 16, 2011 in the amount of \$674,947.52.

Village Attorney Rhodes explained that the reason the following items were not included on the Consent Agenda was because they pertain to approvals relating to Carol Stream Park District projects. Trustee Frusolone had explained at the last Board meeting that she would be abstaining from all such votes relating to Park District requests to avoid the appearance of a conflict of interest.

Non - Consent Agenda Items:

Award of Contract for the 2011 Asphalt Restorative Sealer & Request to Waive Bidding:

The Village Board approved the staff recommendation to waive the bidding process and award a contract to CAM, LLC in the amount of \$63,687.00. The CRF restorative sealer material is a proprietary product to CAM, LLC that is unable to be competitively bid.

Trustee Fenner moved and Trustee McCarthy made the second to approve the request to waive bidding & award the contract for the 2011 asphalt restorative sealer to CAM, LLC in the amount of \$63,687.

The results of the roll call vote were as follows:

Ayes:	4	Trustees Weiss, McCarthy Fenner & Mayor Saverino
Nays :	0	
Abstain:	1	Trustee Frusolone

Ordinance No. 2011-05-17, Approving a Special Use Permit for Governmental Use for the Operation of a Dog Park and a Variation from the Carol Stream Zoning Code to Allow a Chain Link Fence within the North Avenue Corridor Overlay District (Carol Stream Park District – NW Corner of North Avenue and Kuhn Road):

The Village Board approved this ordinance allowing the Carol Stream Park District a special use for a dog park at the Northwest corner of North Avenue and Kuhn Road and Fence and Zoning Code variations for a chain link fence within the North Avenue Corridor Overlay District.

Trustee Weiss moved and Trustee McCarthy made the second to approve Ordinance No. 2011-05-17, Approving a Special Use Permit for Governmental Use for the Operation of a Dog Park and a Variation from the Carol Stream Zoning Code to Allow a Chain Link Fence within the North Avenue Corridor Overlay District (Carol Stream Park District – NW Corner of North Avenue and Kuhn Road)

The results of the roll call vote were as follows:

Ayes:	4	Trustees Weiss, McCarthy Fenner & Mayor Saverino
Nays :	0	
Abstain:	1	Trustee Frusolone

Request from the Carol Stream Park District for Temporary Waiver of Sign Code Requirements

The Village Board approved the Carol Stream Park District request for temporary placement of banners at various locations to advertise their "Just Play" event to be held the weekend of May 21-22.

Trustee McCarthy moved and Trustee Fenner made the second to approve Carol Stream Park District request for temporary placement of banners at various locations to advertise their "Just Play" event to be held the weekend of May 21-22.

The results of the roll call vote were as follows:

Ayes:	4	Trustees Weiss, McCarthy Fenner & Mayor Saverino
Nays :	0	
Abstain:	1	Trustee Frusolone

Report of Officers:

Trustee Frusolone invited everyone to attend the Park District's "Super-Sized" Just Play event at the Town Center this Saturday and Sunday, May 21 & 22. She also reminded everyone about the Bike Rodeo co-sponsored by the Park District and Carol Stream Police Department on May 21 at 9:30 a.m. at Hampe Park. Trustee Fenner stated that since Trustees Manzzullo and Schwarze are absent she will ask everyone to support our troops and shop in Carol Stream. Trustee McCarthy reminded everyone to "Click It or Ticket" while driving and to be mindful of pedestrians while motoring in the Village. Trustee McCarthy stated he and the Youth Council spent last Wednesday at Colony Park visiting senior citizens and will be doing this on the 1st Wednesday of each month. Trustee McCarthy invited everyone to attend the 6th annual Teen Music Fest at the Town Center on June 25. Finally, Mayor Saverino addressed the Carol Stream Chamber of Commerce with the State of the Village at their May 11 luncheon. The video and slideshow presentation of the State of the Village can be found on the Village website at www.carolstream.org. Trustee Weiss stated that he attended the Technology Center of DuPage expo on Swift Rd. in Addison with his daughter which provides advanced learning environment for high school students. Trustee Weiss also mentioned that the College of DuPage Regional Center on Kuhn Rd. will be holding a Job Search forum this Friday, May 20. Manager Breinig stated the first Thursday night concert will take place on June 9th and invited all to attend. This Saturday the Village is sponsoring a pond and stream sweep event to help reduce the incidence of flooding in the community. Contact the Village Engineering Department for more information or to volunteer. To welcome and encourage the onset of summer, the Town Center fountain will be turned on next week. Mayor Saverino reminded residents to sign-up for the pond and stream sweep. Mayor Saverino stated the Recycling Extravaganza held on May 7 was a success and included document shredding, electronics, bicycle and wheelchair recycling. The event was sponsored by the Village, DuPage County and Rotary. Mayor Saverino attended a Habitat for Humanity open house warming for a new family moving into Carol Stream. Last Saturday, Mayor Saverino attended the new officer swearing-in ceremony for the Phil-Am society.

At 8:55 p.m. Trustee Fenner moved and Trustee McCarthy made the second to adjourn the meeting to Executive Session for the purpose of discussing Section 2.C.2. of the Open Meetings Act for collective negotiating matters, Section 2.C.21 of the Open Meetings Act for Review of Executive Session Minutes and Section 2.C.1 of the Open Meetings Act for Employment of a Specific Employee. There being no official Village Board action from the Executive Session, the meeting will adjourn there from.

Ayes:	4	Trustees Frusolone, Weiss, McCarthy & Fenner
Nays:	0	
Absent:	2	Trustees Tony Manzzullo and Greg Schwarze

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr. Mayor

Beth Melody, Village Clerk

PROCLAMATION

SUPPORTING THE 2011 CAROL STREAM 'RELAY FOR LIFE'

WHEREAS, the American Cancer Society is a national community-based voluntary health organization dedicated to eliminating cancer as a major health condition through prevention education, state-of-the-art medical care as well as cancer research, education, advocacy and service; and

WHEREAS, because of these multi-pronged efforts, the overall, age-adjusted cancer mortality rate is in decline and with continued efforts will continue to do so into the future; and

WHEREAS, countless Americans are alive today because of the knowledge they gained through cancer prevention education efforts and their success in leading to early detection and improved treatment; and

WHEREAS, the annual 'Relay For Life' is the annual signature event hosted by the American Cancer Society that recently surpassed \$3 billion dollars in funds raised nationally since its inception back in 1985; and

WHEREAS, the Carol Stream Relay has been successful over its 10-year history blending fundraising, cancer awareness and prevention activities, fellowship and advocacy for local cancer survivors and their family members and friends; and

WHEREAS, a Relay spotlights a community's efforts to take up the fight against cancer and its commitment to bringing hope to those most effected by this disease; and

WHEREAS, the American Cancer Society DuPage Chapter will hold its 10th annual Carol Stream 'Relay for Life' on Friday, June 24, 2011 on the campus of Glenbard North H.S.; and

WHEREAS, there is no finish line, until, through ground breaking research on causes and prevention strategies, we find a cure.

NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS in the exercise of its home rule powers, do hereby support the 2011 Carol Stream Relay for Life and encourage others to support the event by making a donation, purchasing a luminaria, register for or join an existing relay team or participate in the survivor walk.

PASSED AND APPROVED THIS 6th DAY OF JUNE 2011.

Frank Saverino Sr. - Mayor

ATTEST:

Beth Melody, Village Clerk

AGENDA ITEM

G-1 6-6-11

May 18, 2011

To: The Honorable Mayor Frank Saverino and
Members of the Board of Trustees of the
Village of Carol Stream

Cc: Joseph E. Breinig, Village Manager

Re: Board of Library Trustees of the Village of Carol Stream
Annual Report 2010-2011

Pursuant to the Local Library Act (75 ILCS 5/4-10), the Board of Library Trustees of the Village of Carol Stream submits the following Annual Report for the Fiscal Year ending April 30, 2011 on the condition of its trust.

Part I -- Illinois Public Library Annual Report (IPLAR) Fiscal Year 2010-2011

Part II -- Library Board Resolution #248, Re: FY2012 Working &
Appropriation Budgets / Request for Levy

Part III -- Library Board Resolution #249, RE: Budget expenditures for Fiscal
Year 2012

Part IV -- Carol Stream Public Library FY2011 Annual Treasurer's Report which
incorporates FY2011 yearend totals (subject to annual audit)

Part V -- Statistical Information for Fiscal Year ended April 30, 2011

Extensions of service over the previous year:

- Total collection (book and non-book formats) at yearend was 183,227 items – a net decrease of 0.55% over the previous year. This decrease is recognition of the limited space that the Library has to work with and is achieved by getting rid of the least used items to make room for higher demand, newer items. The book collection totals 165,740 volumes. All of the Library's VHS tapes have been taken from the collection and most of the audiocassettes.
- Percentage of population (39,711) registered is 58%. This is a much lower percentage than reported in previous years. In March 2011 the Library purged from its database registrations that expired more than a year earlier. The rate of new card registration remained the same as the previous year.
- Circulation figures for the year are up 14.8% from FY2010 with 497,465 items being checked out. This is our highest annual circulation ever and is the 5th year in a row of increased activity.
- Reflecting patron online capability, on-line renewal of Library material increased by 23%. Other types of patron usage show Internet use up 31%. There were 229,330 hits on the

Library's Web page and remote access to the Library's subscription databases via the Web page remained steady at 6749 searches in FY2011. 3567 audiobooks and ebooks were downloaded through the Library's subscription services via the Library web page.

- The number of materials delivered to the homebound was up by 8%. The number of homebound patrons currently being served is 61.
- As part of the Library's remodeling project, which was completed early in FY2011, the Community Meeting Room was divided into two smaller rooms with a dividing, moveable wall. This has greatly increased the number of opportunities for the public to use the meeting rooms. Meeting room use by the public in FY2009 was 139, in FY2010 was 128, and in FY2011 was 190.
- Public use of photocopy machines increased for the second year in a row, up 3.8% over FY2010. The staff attributes the increase copier usage as a reflection of the economic times and many people no longer having alternative access to copiers.
- The number of adult reference questions increased 35.9% to 35,850 questions. Children's reference questions decreased slightly to 10,875 this year as patterns continue to change. The nature of the reference questions is more difficult and the amount of research required in answering the questions is more complex. The aging population of Carol Stream reflects the continuous increase in questions in the Adult Department and the continuous decrease in questions in the Youth Services Department.
- Programming activities in both the Adult and Youth Services Departments picked up again with the completion of the remodeling project. The Youth Services Department offered 350 programs with 15,839 attendees. The Adult Services Department offered 26 programs with 1,487 attendees.
- Changing technology needs were reflected in changes of service patterns and types of material offered. VHS tapes and audiobooks on cassette were eliminated in the Adult Services Department. The English as a Second Language collection was revamped to reflect audio formats and a focus was shifted to World Language. In the Youth Services Department the VHS tapes will be completely gone a few months into the new fiscal year.
- The Library's Website offered patrons the opportunity to download audiobooks, subscribe to an newsletter, and view the collection of historical photos held by the Library, as well as registering for programs and meeting room use.
- Outreach services continued to young adults, senior citizens, schools, the business community, Carol Stream Outreach Community Center, group tours and Headstart visits. Continued participation in the Christmas Sharing Program, Food for Fines collection, and other social service projects in conjunction with the Rotary Club, the Chamber of Commerce, and the Social Services Department of the Carol Stream Police Department.
- Late night studying during Finals week was offered to high school students with the option of staying at the Library until 11:00 P.M.
- The Library's newsletter, *Between the Lines*, was delivered every month to homes in Carol Stream and to apartment complexes.
- The Library's remodeling project was completed in FY2011. The main room of the Library was recarpeted and new furniture was purchased. The lower roof over the offices was

repaired and resurfaced and new skylights were installed. There were 37 orders in the Library's Buy a Brick program, paving a memorial path to the Library's front door.

In order to provide Library services and existing programs and to achieve its goals and objectives, the Library Board estimates that a total of \$3,431,500 is necessary to levy for library purposes in FY2013. Estimated revenue and expenditures in the FY2012 Appropriation Budget are included as a Special Fund component in the Village Budget adopted by the Village Board on April 4, 2011.

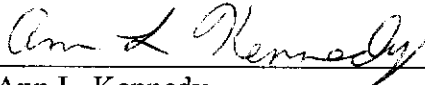
The Library Board continues to implement, within its financial plan, the accumulation of funds in the Capital Maintenance and Repair Fund for the purpose of completing capital improvement projects, making major repairs, and providing for catastrophic emergency. (Library Board Resolution #248)

Finally, the Library Board has no contingent liabilities, including bonds, judgments, or settlements.

CERTIFICATION

This Annual Report is filed by the Carol Stream Public Library pursuant to the Local Library Act (75 ILCS 5/4-10) for the fiscal year commencing May 1, 2010 and ending April 30, 2011.

Signed:



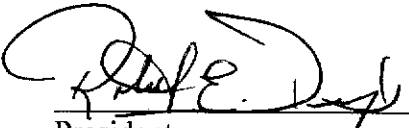
Ann L. Kennedy
Library Director

Attest:

I, the undersigned President of the Board of Library Trustees of the Village of Carol Stream, hereby state that the foregoing entitled:

BOARD OF LIBRARY TRUSTEES OF THE VILLAGE OF CAROL STREAM ANNUAL REPORT 2010-2011

is a true and accurate report of the activities of the Carol Stream Public Library for the year stated.



President
Board of Library Trustees

(Seal)



Carol Stream Public Library

2010 - 2011 ILLINOIS PUBLIC LIBRARY ANNUAL REPORT (IPLAR)

IDENTIFICATION (1.1 - 1.37)



As Secretary of State and State Librarian, I commend our Illinois public libraries on the outstanding services they provide that enhance and enrich the lives of our citizens.

I truly appreciate the efforts and hard work of the 600+ Illinois public libraries in completing the Illinois Public Library Annual Report (IPLAR). The collected data provides a concise snapshot of the current status of Illinois public library services and programs. In addition, the collected information is shared nationally through the Federal-State Cooperative System (FSCS) for Public Library Data. As a result, Illinois librarians have the opportunity to compare themselves with their Illinois peers and librarians throughout the nation.

Again, thank you very much for your hard work in completing the current IPLAR, and for all the good work you do in keeping our patrons educated, entertained, and enlightened.

Secretary, Jesse White

1.1	ISL Control # [PLSC 151, PLSC 701]	30086
1.2	ISL Branch # [PLSC 151, PLSC 701]	00
1.3a	FSCS ID [PLSC 150, PLSC 700]	IL0078
1.3b	FSCS_SEQ [PLSC 700]	002
1.4a	Legal Name of Library [PLSC 152]	Carol Stream Public Library
1.4b	If this locked question's answer has changed, then enter the updated answer here.	
1.5a	Facility Street Address [PLSC 153]	616 Hiawatha Drive
1.5b	If this locked question's answer has changed, then enter the updated answer here.	
1.6a	Facility City [PLSC 154]	Carol Stream
1.6b	If this locked question's answer has changed, then enter the updated answer here.	
1.7a	Facility Zip [PLSC 155]	60188
1.7b	If this locked question's answer has changed, then enter the updated answer here.	
1.8a	Facility Zip +4 [PLSC 156]	1634
1.8b	If this locked question's answer has changed, then enter the updated answer here.	
1.9a	Mailing Address [PLSC 157]	616 Hiawatha Drive
1.9b	If this locked question's answer has changed, then enter the updated answer here.	
1.10a	Mailing City [PLSC 158]	Carol Stream
1.10b	If this locked question's answer has changed, then enter the updated answer here.	
1.11a	Mailing Zip [PLSC 159]	60188
1.11b	If this locked question's answer has changed, then enter the updated answer here.	
1.12a	Mailing Zip +4 [PLSC 160]	1634
1.12b	If this locked question's answer has changed, then enter the updated answer here.	

1.13a	Library Telephone Number [PLSC 162]	630-653-0755
1.13b	If this locked question's answer has changed, then enter the updated answer here.	
1.14a	Library FAX Number	630-653-6809
1.14b	If this locked question's answer has changed, then enter the updated answer here.	
1.15	WWW Home Page [PLSC 163]	www.cslibrary.org
Library Director's Information		
1.16	Name	Ann Kennedy
1.17	Title	Library director
1.18	Library Director's E-mail	akennedy@cslibrary.org
1.19a	Type of library	VI - Village
1.19b	If this locked question's answer has changed, then enter the updated answer here.	
1.19c	Legal Basis Code [PLSC 201]	CI
1.19d	Geographic Code [PLSC 204]	CII
1.20	Is your library a combined public and school library?	No
1.21	Does your library contract with another library to RECEIVE ALL your library services?	No
1.22	IF YES, list the names(s) of the library(ies) with whom you contract (Enter each in a separate repeating field)	
1.23a	County in which the administrative entity is located [PLSC 161]	DuPage
1.23b	If this locked question's answer has changed, then enter the updated answer here.	
1.23c	Metropolitan Status Code [PLSC 710]	NC
1.24	Did the administrative entity's legal service area boundaries change during the past year? [PLSC 205, 75 ILCS 5/4-10(5), 75 ILCS 16/30-65(a)(2)]	No
1.25	IF YES, indicate the reason for the boundary change	
1.26a	Population residing in tax base (Use the latest official federal census figure) [PLSC 208]	40738
1.26b	If this locked question's answer has changed, then enter the updated answer here.	n/a
1.27	If the population has changed from the prior year's answer, then indicate the reason.	N/A
1.28a	Library system to which your library belonged as of January 1, 2010	DLS
1.28b	If this locked question's answer has changed, then enter the updated answer here.	
1.28c	Interlibrary Relationship Code [PLSC 200]	ME
1.29	Does this library have an organized collection of printed or other library materials, or a combination thereof?	Yes
1.30	Does this library have paid staff?	Yes
1.31	Does this library have an established schedule in which services of the staff are available to the public?	Yes
1.32	Does the library have the facilities necessary to support such a collection, staff, and schedule?	Yes
1.33	Is this library supported in whole or in part with public funds?	Yes

1.34	Does this public library meet ALL the criteria of the PLSC public library definition? [PLSC 203] (If you answered YES to each question 1.29 -1.33, then answer this question Yes. If you answered NO to any question 1.29 -1.33, then answer this question No.)	Yes
1.35	Number of Central Libraries [PLSC 209]	1
1.36	Outlet Type Code [PLSC 709]	CE
1.37	Administrative Structure Code [PLSC 202]	SO

BRANCHES AND BOOKMOBILE OUTLETS (2.1 - 2.18)

2.1	Total number of bookmobiles [PLSC 211 & PLSC 712]	0
2.2	Total number of branch libraries [PLSC 210]	0
NOTE: For questions 2.3 through 2.16, ONLY INCLUDE branch libraries and bookmobile outlets. DO NOT include the main/central library.		
2.3a	Branch or Bookmobile Legal Name [PLSC 702]	N/A
2.3b	If this locked question's answer has changed, then enter the updated answer here.	
2.4	ISL Control # [PLSC 701]	N/A
2.5	ISL Branch # [PLSC 701]	N/A
2.6a	Street Address [PLSC 703]	N/A
2.6b	If this locked question's answer has changed, then enter the updated answer here.	
2.7a	City [PLSC 704]	N/A
2.7b	If this locked question's answer has changed, then enter the updated answer here.	
2.8a	Zip [PLSC 705]	N/A
2.8b	If this locked question's answer has changed, then enter the updated answer here.	
2.9a	Zip +4 [PLSC 706]	N/A
2.9b	If this locked question's answer has changed, then enter the updated answer here.	
2.10a	County [PLSC 707]	
2.10b	If this locked question's answer has changed, then enter the updated answer here.	
2.11a	Telephone [PLSC 708]	N/A
2.11b	If this locked question's answer has changed, then enter the updated answer here.	
2.12a	Square Footage [PLSC 711]	N/A
2.12b	If this locked question's answer has changed, then enter the updated answer here.	
2.12c	Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report.	
2.13	Outlet Type Code [PLSC 709]	
2.14	Metropolitan Status Code [PLSC 710]	
2.15	FSCS ID [PLSC 700]	N/A
2.16	FSCS_SEQ [PLSC 700]	
2.17	Total public service hours PER YEAR for this branch or bookmobile [PLSC 713]	0

2.18 Total number of weeks, during the fiscal year, this branch or bookmobile was open for service to the public 0 [PLSC 714]

ANNUAL REPORT DATA (3.1 - 3.7)

3.1	Fiscal Year Start Date (mm/dd/year) [PLSC 206]	05/01/2010
3.2	Fiscal Year End Date (mm/dd/year) [PLSC 207]	04/30/2011
3.3	Number of months in this fiscal year	12
3.4	Name of person preparing this annual report	Ann Kennedy
3.5	Telephone Number	630-653-0755
3.6	FAX Number	630-653-6809
3.7	E-Mail Address	akennedy@cslibrary.org

REFERENDA (4.1 - 4.12)

4.1 Was your library involved in a referendum in FY2010/2011? No

Include each type of referendum presented to the voters below:

4.2	Referendum Type	N/A
4.3	If Other, what was the referendum type?	
4.4	Referendum Date (mm/dd/year)	
4.5	Passed or Failed?	N/A
4.6	Effective Date (mm/dd/year)	

If in the last year, or in the period before filing this report, the library board took action to a) convert to public library district status by approval of the corporate authority [75 ILCS 16/10-15]; and/or b) the public library district annexed additional territory in an unincorporated area by backdoor referendum [75 ILCS 16/15-5, et seq.]; and/or c) your public library district took any other action by backdoor referendum, indicate the effective date of the action.

4.7	Conversion - Effective Date (mm/dd/year)	N/A
4.8	Annexation - Effective Date (mm/dd/year)	N/A
4.9	Other (please specify)	n/a
4.10	Other - Effective Date (mm/dd/year)	N/A
4.11	Other (please specify)	n/a
4.12	Other - Effective Date (mm/dd/year)	N/A

CURRENT LIBRARY BOARD (5.1 - 5.14)

[75 ILCS 5/4-1, et seq., 75 ILCS 16/30-5, et seq.]

NOTE: This information is used for directory purposes and for meeting the annual legal reporting requirements of public library districts. Report the most current information available.

5.1	Total number of board seats	7
5.2	Total number of vacant board seats	0
5.3	In accordance with current Illinois Library Laws, subject to the type of public library, this public library board of trustees attests that the current board is legally established, organized, and the terms of office for library trustees are all unexpired.	Yes

5.4 IF NO, please explain n/a

Members

5.5	Name	Robert E. Douglas
5.6	Trustee Position	President

5.7	Present Term Ends (mm/year)	04/2013
5.8	Telephone Number	630-830-8547
5.9	E-mail Address	Robert.Douglas@dupageco.org
5.10	Home Address	1382 Boa Trail
5.11	City	Carol Stream
5.12	State	IL
5.13	Zip	60188
5.14	Zip +4	9081
5.5	Name	Mary Hudspeath
5.6	Trustee Position	Secretary
5.7	Present Term Ends (mm/year)	04/2013
5.8	Telephone Number	630-653-7923
5.9	E-mail Address	mchud@att.net
5.10	Home Address	1058 Bedford Dr.
5.11	City	Carol Stream
5.12	State	IL
5.13	Zip	60188
5.14	Zip +4	3920
5.5	Name	Barbara E. Siegman
5.6	Trustee Position	Other
5.7	Present Term Ends (mm/year)	04/2011
5.8	Telephone Number	630-260-1861
5.9	E-mail Address	siegmanb@att.net
5.10	Home Address	823 Vale Road
5.11	City	Carol Stream
5.12	State	IL
5.13	Zip	60188
5.14	Zip +4	9292
5.5	Name	James F. Bailey
5.6	Trustee Position	Vice-President
5.7	Present Term Ends (mm/year)	04/2011
5.8	Telephone Number	630-289-0051
5.9	E-mail Address	jimfbailey@sbcglobal.net
5.10	Home Address	1199 Easton Dr.
5.11	City	Carol Stream
5.12	State	IL
5.13	Zip	60188
5.14	Zip +4	6098
5.5	Name	Michael Wade
5.6	Trustee Position	Other
5.7	Present Term Ends (mm/year)	04/2013
5.8	Telephone Number	630-917-3403
5.9	E-mail Address	mwade@lm-electronics.com
5.10	Home Address	1360 Rolling Oaks Dr.
5.11	City	Carol Stream
5.12	State	IL
5.13	Zip	60188
5.14	Zip +4	4606

5.5	Name	James Outland
5.6	Trustee Position	Other
5.7	Present Term Ends (mm/year)	04/2011
5.8	Telephone Number	630-520-0275
5.9	E-mail Address	jsoutland@comcast.net
5.10	Home Address	664 Leslie Ct.
5.11	City	Carol Stream
5.12	State	IL
5.13	Zip	60188
5.14	Zip +4	4200
5.5	Name	Thomas F. Arends
5.6	Trustee Position	Other
5.7	Present Term Ends (mm/year)	04/2011
5.8	Telephone Number	630-540-0898
5.9	E-mail Address	tfarendsjd@hotmail.com
5.10	Home Address	1255 Lake Shore Dr.
5.11	City	Carol Stream
5.12	State	IL
5.13	Zip	60188
5.14	Zip +4	2988

FRIENDS GROUP/FOUNDATION (6.1 - 6.2)

6.1	Does your library have a "friends" group?	Yes
6.2	Does your library have a library foundation?	No

FACILITY/FACILITIES (7.1 - 7.2)

7.1a	Total square footage of the main library building [PLSC 711]	
7.1b	If this locked question's answer has changed, then enter the updated answer here.	
7.1c	Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report.	N/A
7.2	Total square footage of the branch library building(s), if applicable	N/A
7.2b	Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report.	N/A

ASSETS AND LIABILITIES (8.1 - 8.13)

PROPERTY

8.1	What is the estimated current fair market value for the library's real estate (land and buildings including garages, sheds, etc.)?	\$4,656,813
8.2	During the last fiscal year, did the library acquire any real and/or personal property? [75 ILCS 5/4-10(4), 75 ILCS 16/30-65(a)(3)]	No
IF YES, how was the property acquired? (Check all that apply)		
8.3	Purchase	No

8.4	Legacy	No
8.5	Gift	No
8.6	Other	No
8.7	Provide a general description of the property acquired.	
8.8	What is the estimated replacement cost for the library's furniture, equipment, and vehicles?	\$1,950,000

FISCAL ACCUMULATIONS

8.9	Does your library have fiscal accumulations (reserve funds, outstanding fund balances, etc.)? [75 ILCS 5/4-10(7), 75 ILCS 16/30-65(a)(4)]	Yes
8.10	IF YES, then prepare a statement that details the dollar amount(s) and the reason(s) for the fiscal accumulations. [75 ILCS 5/4-10(7), 75 ILCS 16/30-65(a)(4)]	The Library has approximately \$3,969,700 in reserves for capital maintenance and repair and to pay operating expenses if revenue does not come in.

LIABILITIES

8.11	Does your library have any outstanding liabilities including bonds, judgments, settlements, etc.? [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)]	No
8.12	IF YES, what is the total amount of the outstanding liabilities? [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)]	N/A
8.13	IF YES, then prepare a statement that identifies each outstanding liability and its specific dollar amount. [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)]	

OPERATING RECEIPTS BY SOURCE (9.1 - 9.21)

[75 ILCS 5/4-10(1), 75 ILCS 16/30-65(a)(6)]

Operating receipts are the monies received and utilized during the fiscal year to support the provision of ongoing, day-to-day library services.

Exclude: revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, funds unspent in previous fiscal years (e.g. carryover), and tax anticipation warrants.

NOTE: Round answers to the nearest whole dollar.

LOCAL GOVERNMENT

9.1	Local government [PLSC 300] (except capital income from bond sales which must be reported in 13.1a only)	\$3,452,544
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STATE GOVERNMENT - Exclude: Federal funds distributed by the State of Illinois

9.2	Per capita grant	\$0
9.3	Equalization aid grant	\$0
9.4	Personal property replacement tax	\$36,130
9.5	Educate and Automate grants (an IL State Library grant)	\$0
9.6	Other	0
9.7	If Other, please specify	
9.8	Total State Government Funds (9.2+9.3+9.4+9.5+9.6) [PLSC 301]	\$36,130

FEDERAL GOVERNMENT - Include: Federal funds distributed by the State of Illinois (e.g., LSTA grants paid directly to your library)

9.9	LSTA funds received	0
9.10	E-Rate funds received	0
9.11	Other federal funds received	0

9.12	If Other, please specify	
9.13	Total Federal Government Funds (9.9+9.10+9.11) [PLSC 302]	\$0
OTHER INCOME		
9.14	Bill and Melinda Gates Foundation grant monies received	0
9.15a	Other receipts intended to be used for operating expenditures	\$80,482
9.15b	Other non-capital receipts placed in "reserve funds"	0
9.16	TOTAL all other receipts (9.14 + 9.15a, BUT NOT 9.15b) [PLSC 303]	\$80,482
TOTAL OPERATING RECEIPTS [75 ILCS 5/4-10(1), 75 ILCS 16/30-65(a)(6)]		
9.17	TOTAL receipts (9.1 + 9.8 + 9.13 + 9.16) [PLSC 304]	\$3,569,156
9.18	Amount of surety bond.	\$1,800,000
9.19	Is the amount of the surety bond in compliance with library law? (The amount of the bond shall be based upon a minimum of 50% of the total funds received by the library in the last/previous fiscal year.) [75 ILCS 5/4-9, 75 ILCS 16/30-45(e)]	Yes
9.20	The designated custodian of the library's funds is:	Library Treasurer
9.21	Is this library's annual tax levy/fiscal appropriation subject to "tax caps" [the Property Tax Extension Limitation Law, 35 ILCS 200/18-185, et seq.]?	Yes

OPERATING EXPENDITURES BY CATEGORY (10.1 - 10.4)

[75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)]

Operating expenditures are the current and recurrent costs necessary to support the provision of library services.

Include: Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

Exclude: Do not report the value of free items, estimated costs, and capital expenditures.

NOTE: Round answers to the nearest whole dollar.

10.1	Salaries and wages for all library staff [PLSC 350]	\$1,615,075
10.2	Fringe benefits, for all library staff, paid for from either the library's or the "municipal corporate authority's" appropriation [PLSC 351]	\$559,103
10.3	Total Staff Expenditures (10.1 + 10.2) [PLSC 352]	\$2,174,178
10.4	If this library answered question 10.2 as "zero" or "N/A" then choose an answer from the drop-down.	N/A

MATERIALS EXPENDITURES (11.1 - 11.4)

[75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)]

Include: All materials in all formats (e.g., print, microform, electronic) whether purchased, leased or licensed.

Exclude: Charges or fees for interlibrary loans and Expenditures for document delivery.

NOTE: Round answers to the nearest whole dollar.

11.1	Printed Materials [PLSC 353]	\$232,730
11.2	Electronic Materials [PLSC 354]	\$181,244
11.3	Other Materials [PLSC 355]	\$77,882
11.4	TOTAL Materials Expenditures (11.1 + 11.2 + 11.3) [PLSC 356]	\$491,856

OTHER OPERATING EXPENDITURES (12.1 - 12.3)

[75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)]

Exclude: Purchases of major fixed assets (Report in Capital Expenditures)

NOTE: Round answers to the nearest whole dollar.

12.1	All other operating expenditures not included above [PLSC 357]	\$535,230
12.2	TOTAL operating expenditures (10.3 + 11.4 + 12.1) [PLSC 358]	\$3,201,264
12.3	Children's Materials Expenditures	\$110,454

CAPITAL REVENUE AND EXPENDITURES (13.1 - 13.7)

[75 ILCS 5/4-10(1)&(2), 75 ILCS 16/30-65(a)(6)]

Include funds received for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude revenue for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

CAPITAL REVENUE

13.1a	Local Government: Capital Income from Bond Sales	\$0
13.1b	Local Government: Other	\$0
13.1c	Total Local Government (13.1a + 13.1b) [PLSC 400]	\$0
13.2	State Government [PLSC 401]	\$0
13.3	Federal Government [PLSC 402]	0
13.4	Other [PLSC 403]	\$1,202
13.5	If Other, please specify	interest income
13.6	Total Capital Revenue (13.1c + 13.2 + 13.3 + 13.4) [PLSC 404]	\$1,202

CAPITAL EXPENDITURES

13.7	Total Capital Expenditures [PLSC 405]	\$298,792
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PERSONNEL (14.1 - 14.50)

Include all positions funded in the library's budget whether those positions are filled or not. Report position figures as of the last day of the fiscal year. Include only paid employees -- do NOT include volunteers.

Report personnel in the appropriate categories based on the type of library work being performed rather than on an employee's educational qualifications.

The FTE (full-time equivalent/employee) calculator utilizes the IMLS/PLSC national standard for a full-time work week as 40 hours per week. Illinois libraries should report each staff member's hours per week based on the number of hours worked. If your library considers 35-39+ hours per week as a full-time work week, then report using those figures. DO NOT inflate the hours your library considers as a full-time work week in order to force the resulting calculation to equal 1 FTE. For national comparison purposes, your library must report the total hours per week based on your local standard. For example, for an Illinois library that considers 37.5 hours per week as a full-time work week, the FTE calculation reported nationally will be .9375 or .94 rather than 1.00.

Group A: Librarians with MASTER'S DEGREES (OR DOCTORATES OR CERTIFICATES OF ADVANCED STUDIES) FROM AN AMERICAN LIBRARY ASSOCIATION ACCREDITED PROGRAM OF LIBRARY AND INFORMATION STUDIES. [PLSC 250]

14.1	Position Title	Library Director
14.2	Primary Work Area Code	LDIR
14.3	Secondary Work Area Code [OPTIONAL]	N/A
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$52.44
14.7	Total Hours/Week	37.5
14.1	Position Title	Assistant Director
14.2	Primary Work Area Code	ADIR
14.3	Secondary Work Area Code [OPTIONAL]	AUTO
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$37.56
14.7	Total Hours/Week	37.5
14.1	Position Title	Head of Adult Services
14.2	Primary Work Area Code	ADT
14.3	Secondary Work Area Code [OPTIONAL]	N/A
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$31.64
14.7	Total Hours/Week	37.5
14.1	Position Title	Reference Librarian
14.2	Primary Work Area Code	ADT
14.3	Secondary Work Area Code [OPTIONAL]	REF
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$27.33
14.7	Total Hours/Week	37.5
14.1	Position Title	Asst. Head of Adult Services
14.2	Primary Work Area Code	ADT
14.3	Secondary Work Area Code [OPTIONAL]	REF
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$25.13
14.7	Total Hours/Week	37.5

14.1	Position Title	Reference Librarian
14.2	Primary Work Area Code	ADT
14.3	Secondary Work Area Code [OPTIONAL]	REF
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$20.37
14.7	Total Hours/Week	37.5
14.1	Position Title	Reference Librarian
14.2	Primary Work Area Code	ADT
14.3	Secondary Work Area Code [OPTIONAL]	REF
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$25.13
14.7	Total Hours/Week	37.5
14.1	Position Title	Reference Librarian
14.2	Primary Work Area Code	ADT
14.3	Secondary Work Area Code [OPTIONAL]	REF
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$19.96
14.7	Total Hours/Week	37.5
14.1	Position Title	Reference Librarian
14.2	Primary Work Area Code	REF
14.3	Secondary Work Area Code [OPTIONAL]	N/A
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$28.41
14.7	Total Hours/Week	11
14.1	Position Title	Reference Librarian
14.2	Primary Work Area Code	REF
14.3	Secondary Work Area Code [OPTIONAL]	N/A
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$23
14.7	Total Hours/Week	12
14.1	Position Title	Head of Youth Services
14.2	Primary Work Area Code	CHD
14.3	Secondary Work Area Code [OPTIONAL]	N/A
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$40.45
14.7	Total Hours/Week	37.5
14.1	Position Title	Asst. Head of Youth Services
14.2	Primary Work Area Code	CHD
14.3	Secondary Work Area Code [OPTIONAL]	N/A
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$31.11

14.7	Total Hours/Week	37.5
14.1	Position Title	Children's Librarian
14.2	Primary Work Area Code	CHD
14.3	Secondary Work Area Code [OPTIONAL]	N/A
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$26.41
14.7	Total Hours/Week	37.5
14.1	Position Title	Children's Librarian
14.2	Primary Work Area Code	CHD
14.3	Secondary Work Area Code [OPTIONAL]	N/A
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$20.97
14.7	Total Hours/Week	37.5
14.1	Position Title	Children's Librarian
14.2	Primary Work Area Code	CHD
14.3	Secondary Work Area Code [OPTIONAL]	N/A
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$25.07
14.7	Total Hours/Week	12.5
14.1	Position Title	Head of Circulation Services
14.2	Primary Work Area Code	CIR
14.3	Secondary Work Area Code [OPTIONAL]	N/A
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$27.32
14.7	Total Hours/Week	37.5
14.1	Position Title	Head of Technical Services
14.2	Primary Work Area Code	CAT
14.3	Secondary Work Area Code [OPTIONAL]	COL
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$36.97
14.7	Total Hours/Week	37.5
14.1	Position Title	Cataloging Librarian
14.2	Primary Work Area Code	CAT
14.3	Secondary Work Area Code [OPTIONAL]	N/A
14.4	Education Code	MLS
14.5	Sex	F
14.6	Hourly Rate	\$26.67
14.7	Total Hours/Week	37.5
14.8	Total Group A: FTE ALA-MLS (14.7 / 40) [PLSC 250]	14.95

Group B: Other Librarians. Include employees with the TITLE OF LIBRARIAN who EITHER have other types of library education (non-American Library Association accredited library degrees; undergraduate library science majors or minors) OR do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspects.

14.9	Position Title	n/a
14.10	Primary Work Area Code	N/A
14.11	Secondary Work Area Code [OPTIONAL]	N/A
14.12	Education Code	N/A
14.13	Sex	N/A
14.14	Hourly Rate	0
14.15	Total Hours/Week	0
14.16	Total Group B: FTE Other Librarians (14.15 / 40)	0.00
14.17	Total FTE Librarians (14.8 + 14.16) [PLSC 251]	14.95

OTHER PAID EMPLOYEES WHO PERFORM OTHER TYPES OF LIBRARY WORK

Group C: Full-time/part-time administrative support specialists (personnel director, business manager, public relations, other non-library specialists), information technology professionals (IT director, webmaster), other technical, and clerical employees.

14.18	Total hours worked in a typical week by all Group C employees	763
14.19	Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$8.25
14.20	Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$31.01
14.21	Total FTE Group C employees (14.18 / 40)	19.08

Group D: Full-time/part-time pages or shelvers

14.22	Total hours worked in a typical week by all Group D employees	70
14.23	Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$8.25
14.24	Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$8.25
14.25	Total FTE Group D employees (14.22 / 40)	1.75

Group E: Full-time/part-time building maintenance, security or plant operation employees

14.26	Total hours worked in a typical week by all Group E employees	75
14.27	Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$12.74
14.28	Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$20.67
14.29	Total FTE Group E employees (14.26 / 40)	1.88
14.30	Total FTE Other Paid Employees from Groups C, D, and E (14.21 + 14.25 + 14.29) [PLSC 252]	22.71
14.31	Total FTE Paid Employees (14.17 + 14.30) [PLSC 253]	37.66

Librarian Vacancies

Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant.

14.32	Position Title	n/a
14.33	Primary Work Area Code	N/A
14.34	Education Code	N/A
14.35	Total Hours/Week	0
14.36	Number of Weeks Vacant during FY2010/11	0
14.37a	Annual Salary Range Minimum	0
14.37b	Annual Salary Range Maximum	0

Newly Created Librarian Positions

Include any newly created librarian positions which were created in FY2010/2011.

14.38	Position Title	Reference Librarian
14.39	Primary Work Area Code	ADT
14.40	Education Code	MLS
14.41	Total Hours/Week	37.5
14.42	Current Status: Filled or Unfilled	Unfilled
14.43	Date Filled (mm/year, if applicable)	n/a

Eliminated Librarian Positions

An eliminated librarian position is one that was budgeted for in FY2009/10 but was not in the budget for FY2010/11.

14.44	Position Title	n/a
14.45	Primary Work Area Code	N/A
14.46	Education Code	N/A
14.47	Total Hours/Week	0
14.48	Date Eliminated (mm/year)	n/a
14.49	Last Annual Salary Paid	\$0
14.50	Reason Eliminated (i.e. lack of funds or need, etc.)	n/a

SERVICE HOURS/LIBRARY VISITS (15.1 - 15.20)**Monday**

15.1	Open?	Yes
15.2	Based on a typical Monday, how many hours was the library open on this day?	12.00

Tuesday

15.3	Open?	Yes
15.4	Based on a typical Tuesday, how many hours was the library open on this day?	12.00

Wednesday

15.5	Open?	Yes
15.6	Based on a typical Wednesday, how many hours was the library open on this day?	12.00

Thursday

15.7	Open?	Yes
15.8	Based on a typical Thursday, how many hours was the library open on this day?	12.00

Friday

15.9	Open?	Yes
15.10	Based on a typical Friday, how many hours was the library open on this day?	9.00

Saturday

15.11	Open?	Yes
15.12	Based on a typical Saturday, how many hours was the library open on this day?	8.00

Sunday

15.13	Open?	Yes
15.14	Based on a typical Sunday, how many hours was the library open on this day?	4.00

15.15	Based on a typical week, how many DAYS in that week was the CENTRAL library open mornings (Midnight - 11:59 a.m.)?	6
15.16	Based on a typical week, how many DAYS in that week was the CENTRAL library open afternoons (Noon - 5:59 p.m.)?	7.00
15.17	Based on a typical week, how many DAYS in that week was the CENTRAL library open evenings (6:00 p.m. - 11:59 p.m.)?	4
15.18a	Total public service hours PER YEAR FOR THE MAIN/CENTRAL LIBRARY [PLSC 713]	3519
15.18b	Total public service hours PER YEAR FOR ALL BRANCH LIBRARIES & BOOKMOBILES [PLSC]	n/a
15.18c	Total scheduled public service hours PER YEAR FOR ALL SERVICE OUTLETS (15.18a + 15.18b) [PLSC 500]	3,519.00
15.19	Total annual visits/attendance in the library [PLSC 501]	226,695
15.20	Total number of weeks, during the fiscal year, the MAIN/CENTRAL LIBRARY was open for service to the public [PLSC 714]	52

PROGRAMS & ATTENDANCE (16.1 - 16.8)

Exclude: (1) Library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, resume writing assistance, homework assistance, and mentoring activities. (2) Programs sponsored by other groups that use library facilities.

16.1	Total Number of Adult Programs	26
16.2	Adult Program Attendance	1,487
16.3	Total Number of Young Adult Programs [PLSC 602]	N/A
16.4	Young Adult Program Attendance [PLSC 605]	N/A
16.5	Total Number of Children's Programs [PLSC 601]	350
16.6	Children's Program Attendance [PLSC 604]	15,839
16.7	Total Number of Library Programs (16.1 + 16.3 + 16.5) [PLSC 600]	376
16.8	Total Library Program Attendance (16.2 + 16.4 + 16.6) [PLSC 603]	17,326

REGISTERED BORROWERS (17.1 - 17.4)

17.1	Total number of resident borrower's cards in force as of the last day of the fiscal year. A resident borrower is a citizen who resides within your library's legal service area and/or is taxed for (or owns property within) library service within your library's taxing boundaries which entitles that citizen to hold a resident borrower's card from your library. Do NOT include reciprocal borrowers.	23,523
17.2a	Total number of non-resident borrower's cards in force as of the last day of the fiscal year. A non-resident borrower is a citizen who does not reside within your library's legal service area and is not taxed for library service within your library's taxing boundaries. Instead that citizen pays a fee directly to your library for library use and services. Do NOT include reciprocal borrowers.	6

17.2b	What was the total amount of the fees collected from the sale of non-resident borrower's cards during the past fiscal year?	624
17.3	Total number of registered borrowers as of the last day of the fiscal year. (17.1 + 17.2a) [PLSC 503]	23,529
17.4	Is your library's registered borrower/patron file purged a minimum of one time every three years?	Yes

RESOURCES OWNED (18.1 - 18.15)

[75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)]

This area does NOT cover all materials for which expenditures were reported. Report only items that the library has acquired as part of the collection and cataloged whether purchased, licensed, or donated as gifts.

Books

18.1	Held at end of FY2010/11	165,740
------	--------------------------	---------

Back Files (Retrospective Holdings): Newspapers (Print format only)

18.2	Held at end of FY2010/11	10
------	--------------------------	----

18.3	Are these counts a volume count OR a title count	Title
------	--	-------

Back Files (Retrospective Holdings): Magazines/Periodicals/Serials (Print format only)

18.4	Held at end of FY2010/11	333
------	--------------------------	-----

18.5	Are these counts a volume count OR a title count	Title
------	--	-------

18.6	Total Print Materials (18.1 + 18.2 + 18.4) [PLSC 450]	166,083
------	---	---------

[75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)]

Current Subscriptions: Newspapers/Magazines/Periodicals/Serials (Print format only)

18.7	Held at end of FY2010/11 [PLSC 460]	352
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E-books

18.8	Held at end of FY2010/11 [PLSC 451]	1,498
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Audio Recordings: Physical Units

18.9a	Held at end of FY2010/11 [PLSC 452]	8,780
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Audio Recordings: Downloadable Titles

18.9b	Held at end of FY2010/11 [PLSC 453]	3075
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DVDs/Videos: Physical Units

18.10a	Held at end of FY2010/11 [PLSC 454]	8,099
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[75 ILCS 5/4-10(3) and 75 ILCS 16/30-65(a)(6)]

DVDs/Videos: Downloadable Titles

18.10b	Held at end of FY2010/11 [PLSC 455]	0
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Licensed Databases

Report the number of licensed databases acquired through payment or formal agreement, by source of access. Each database should be counted individually even if access to several databases is supported through the same vendor interface.

Exclude: Subscriptions to individual electronic serial titles should be reported in question 18.8 NOT in 18.12 - 18.15.

18.11	Local License negotiated by the local library [PLSC 456]	47
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18.12	State License negotiated by the Illinois State Library [PLSC 457]	22
-------	---	----

18.13	Other consortia within the state or region -- License negotiated by regional library system(s) and/or other cooperative(s) [PLSC 458]	2
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18.14	Total Licensed Databases (18.11 + 18.12 + 18.13) [PLSC 459]	71
Children's Holdings		
18.15	Children's Holdings	75,805

USE OF RESOURCES (19.1 - 19.13)

[75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)]

Report for the library's entire fiscal year

19.1	Number of adult materials loaned	304,208
19.2	Number of children's materials loaned [PLSC 551]	193,257
19.3	Total number of materials loaned (19.1 + 19.2) [PLSC 550]	497,465

Report circulation, including renewals, by the material types below. Include both physical and electronic format circulation if applicable.

19.4	Books	287,193
19.5	Videos/DVDs	131,210
19.6	Audios (include music)	51,117
19.7	Magazines/Periodicals	8,543
19.8	Other Formats	19,402
19.9	TOTAL (Sum of 19.4-19.8)	497,465
19.10	Number of interlibrary loans loaned to other libraries [PLSC 552]	13,509
19.11	Number of interlibrary loans borrowed from other libraries [PLSC 553]	28,046
19.12	Does your library participate in reciprocal borrowing?	Yes
19.13	IF YES, report the number of materials loaned	27,253

REFERENCE QUESTIONS (20.1 - 20.3)

Number of reference questions, for the fiscal year, asked at the _____ department. [PLSC 502]

20.1	Adult Department	37,795
20.2	Children's Department	10,875
20.3	TOTAL (20.1 + 20.2) [PLSC 502]	48,670

AUTOMATION (21.1 - 21.5)

How many of the following does your library have?

Windows/PC Compatible Computers

21.1	Total number of ALL computers in the library	78
21.2	Total number of PUBLIC USE (Internet and non-Internet accessible) computers in the library	37
21.3	Is your library's catalog automated?	Yes
21.4	Is your library's catalog accessible via the web?	Yes
21.5	Does your library have a telecommunications messaging device for the hearing impaired?	No

INTERNET (22.1 - 22.20)

22.1	Does your library have Internet access?	Yes
22.2	Does your library have wireless Internet access?	Yes

What Internet provider(s) does your library use? (Check all that apply)

- | | | |
|------|--|-----|
| 22.3 | Illinois Century Network (ICN) | Yes |
| 22.4 | Other | No |
| 22.5 | If your library is NOT a participant in the Illinois Century Network (ICN), please indicate why: | N/A |

22.6 What type(s) of Internet connection(s) is/are used by your library? (Check all that apply)

If you need help, call your Internet service provider (ISP).

- | | | |
|-------|---|---------------|
| | DSL | No |
| | Cable | Yes |
| | Wireless | Yes |
| | Satellite | No |
| | Fiber | No |
| | Leased Line | No |
| | Network (State, Regional, Municipal) | No |
| | Dial-up | No |
| | Don't Know | No |
| | Other | No |
| | N/A | No |
| 22.7 | What is the maximum speed of your library's Internet connection? (Select one) | 6.4 - 43 Mbps |
| 22.8 | If Other, please specify | n/a |
| 22.9 | Has your library board adopted an Internet public access policy? | Yes |
| 22.10 | How many Internet computers does your library have available for public use? [PLSC 650] | 29 |
| 22.11 | Report the number of in-library users of public Internet computers in a year [PLSC 651] | 45,956 |
| 22.12 | Report the annual number of views of your library's homepage | 229330 |
| 22.13 | Does your library provide instruction (workshops, classes) to patrons on the use of the Internet? | No |
| 22.14 | Does your library utilize Internet filters? | Yes |
| 22.15 | IF YES, when did your library start using filters? (mm/year) | 01/2004 |

IF YES, which Internet stations have filters? (Check all that apply)

- | | | |
|--------|--------------------|-----|
| 22.16a | Staff - All | No |
| 22.16b | Staff - Some | No |
| 22.17a | Public - All | No |
| 22.17b | Public - Some | No |
| 22.18a | Children - All | Yes |
| 22.18b | Children - Some | No |
| 22.19a | Young adult - All | No |
| 22.19b | Young adult - Some | No |
| 22.20a | Adult - All | No |
| 22.20b | Adult - Some | No |

E-RATE (23.1 - 23.3)

23.1	Did your library apply directly for E-rate (telecommunications discounts) for FY2010/11?	No
23.2	IF YES, what is the dollar amount (either as discounts/credits on your telecommunications bills or as direct payments to your library) that your library was awarded for FY2010/11?	n/a
23.3	Why did your library NOT participate in the E-rate program?	Negligible benefit

STAFF DEVELOPMENT & TRAINING (24.1 - 24.3)

24.1	How much money did your library spend on staff development and training this fiscal year? (Round answer to the nearest whole dollar.)	\$4,823
24.2	Does this include travel expenses?	No
24.3	How many hours of training did employees receive this year?	1,161

SUGGESTED QUESTIONS FOR FUTURE IPLARS (25.1)

25.1	What information is not currently asked on the Illinois Public Library Annual Report (IPLAR) that you would be interested in if it were collected?
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PUBLIC LIBRARY DISTRICT SECRETARY'S AUDIT (26.1)

[75 ILCS 16/30-65(a)(1),(c)(d)]

26.1 Public Library District Secretary's Audit (Submit in paper format; there is no electronic version).

A Secretary's Audit must be prepared on your library's letterhead and contain the following information:

1. Your library's name and address (should be on the library's letterhead).
2. The following text: "This is to testify that we have examined the Secretary's minutes and other records for the past year and find they are in order and have no errors or discrepancies for FY2010/11."

NOTE: If there ARE any errors or discrepancies, please list and explain fully.

3. The signatures of two trustees who were appointed by the President to audit the Secretary's records.
4. The date completed.

CERTIFICATION PAGE

Click [here](#) to print certification form.

IPLAR SUBMISSION REMINDERS

Follow these steps for IPLAR submission:

1. Click on the Status tab.
2. Click on the Unanswered Questions tab which defaults to View Required Unanswered Questions. Supply answers for these required questions.
3. Click on the Edit Checks tab and resolve edit checks. Explain pragmatically why this year's answer is equal to, less than, or more than the previous year's answer.
4. Click on the Submit Survey tab and click on the green Submit Survey button NOTE: All required unanswered questions must be answered and all edit checks must contain narrative notes in order for the survey to electronically submit.

IL STATE LIBRARY WILL COMPLETE

27.1	EAV 1 [ISL]
27.2	EAV 2 [ISL]

27.3	EAV 3 [ISL]	
27.4	EAV 4 [ISL]	
27.5a	EAV TOTAL (27.1 + 27.2 + 27.3 + 27.4) [ISL]	\$1,411,031,211.00
27.5b	EAV in \$1,000 (27.5a / 1,000) [ISL]	\$1,411,031.21
27.6	Tax Rate 1 [ISL]	
27.7	Tax Rate 2 [ISL]	
27.8	Tax Rate 3 [ISL]	
27.9	Tax Rate 4 [ISL]	
27.10	Average Tax Rate [ISL]	

BOARD OF LIBRARY TRUSTEES of the
VILLAGE OF CAROL STREAM, ILLINOIS
RESOLUTION # 248

RE: FY2012 WORKING AND APPROPRIATION BUDGETS / REQUEST FOR TAX LEVY

WHEREAS, the Board of Library Trustees passed its Fiscal 2012 yearend budget, attached hereto and marked Exhibit A, on March 16, 2011, which budget sets forth the budgetary requirements of the Board of Library Trustees of the Village of Carol Stream; and

WHEREAS, the aforesaid budget details total anticipated expenditures in the amount of \$3,723,426 for the fiscal year ended April 30, 2013; and

WHEREAS, funds derived as income from sources other than tax receipts are anticipated to total \$142,528 for the fiscal year ended April 30, 2013; and

WHEREAS, a total amount of \$3,431,500 is needed from tax receipts in addition to the amount received from other sources to satisfy the anticipated financial needs of the Library for the fiscal year ended April 30, 2013.

RESOLVED that:

Section 1: The President and Board of Trustees of the Village of Carol Stream, Illinois are hereby requested to include in their budget ordinance for the fiscal year commencing on the first day of May 2011 and ending on the thirtieth day of April 2012 the following:

- A. Taxes to be levied to maintain the Public Library pursuant to Illinois Compiled Statutes, Chapter 75, Act 5, Sec. 3-4 shall be: \$ 3,147,900 or as much thereof as may be authorized by law, but in no event shall such tax levy for maintenance and operation of the Carol Stream Public Library exceed 0.60 percent of the value of all such taxable property as equalized or assessed by the Department of Revenue pursuant to the anticipated expenditures and financial requirements detailed in Exhibit A.
- B. Taxes to be levied for participation in the Illinois Municipal Retirement Fund, as provided in Illinois Compiled Statutes Ch. 40, Act 5, Section 22-403, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$140,000.
- C. Taxes to be levied for participation in the FICA, as provided in Illinois Compiled Statutes Ch. 40, Act 5, Section 22-403, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$ 130,000.
- D. Taxes to be levied for the Liability Insurance Fund, as provided in Illinois Compiled Statutes Chapter 745, Act 10, Section 9-107, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$8,000.
- E. Taxes to be levied for the Annual Audit as provided in Illinois Compiled Statutes, Chapter 50, Act 310, Section 9, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$5,600.

Section 2: That pursuant to Illinois Compiled Statutes, Chapter 75, Act 5, Sec. 5-8, the Board of Library Trustees shall accumulate and set apart as a Capital Improvement and Repair Fund for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental and repair of buildings acquired for library purposes, and for repairs and alterations of library buildings

and equipment, the unexpended balances of the proceeds annually received from taxes not in excess of the statutory limits and pursuant to plans to be developed by the Board of Library Trustees.

Section 3: That the funds derived from sources other than the Tax Levy may be allotted by the Board of Library Trustees to such budgeted items and in such amounts as said Board may determine within the limits of said budget.

Section 4: That the unexpended balance of any item or items of said Budget as set forth in this Resolution may be expended in making up any deficiency in any other item or items in the same general Budget made by this Resolution.

Section 5: That the President and Board of Trustees of the Village of Carol Stream are further requested to include in their levy ordinance the following statement:


All ordinances and parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby modified and repealed, and if any item or portion thereof of this levy is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 6: That the President and the Board of Trustees of the Village of Carol Stream be aware that the Illinois Statutes require that the levy ordinance be duly passed and a certified copy be recorded with the DuPage County Clerk on or before the last Tuesday in December 2011.

Resolution Passed this 16th day of March, 2011 by a vote of:

Ayes: 5, Nays: 2, Absent or not voting: 0

Approved:


Robert E. Douglas, President
Board of Library Trustees

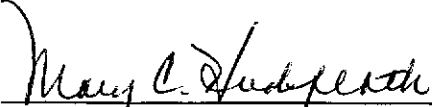
Attest:

I, the undersigned Secretary of the Board of Library Trustees of the Village of Carol Stream, hereby state that the foregoing Resolution entitled:

FY2012 WORKING AND APPROPRIATION BUDGETS / REQUEST FOR TAX LEVY

was duly adopted by said Board of Trustees at a valid meeting on March 16, 2011,

Seal:


Mary C. Hudspeth, Secretary
Board of Library Trustees

Carol Stream Public Library
FY2012 Working Appropriation Budgets **FINAL**

		FY2010	FY2011	FY2010	FY2012	FY2012
		Year End	Year End	Appropriation	Working	Appropriation
		Audited	Estimate	FY2011	Budget	FY13 working
ACCT #	Account Name	A	B	C	D	E
	GENERAL FUND REVENUES					
3000	Property Taxes					
3001	Property Tax -- Current	3,085,854	3,143,080	3,114,923	3,163,135	3,147,900
3002	Property Tax -- Non-Current	0	11,443	200	400	400
3100	PPR Taxes	42,148	14,022	35,000	30,000	30,900
3200	Interest Income					
3201	Interest Income -- Taxes	182	137	200	150	250
3202	Interest Income -- Investments	8,226	4,000	4,000	4,000	4,000
3300	Patron Payments					
3301	Fines & Fees	51,514	52,000	52,000	52,000	53,560
3302	Public Copier Payments	8,195	9,500	7,860	9,500	9,500
3303	Non-Resident Card Fees	1,033	900	600	900	900
3400	Donations	1,217	8,000	2,000	4,000	2,000
3500	Developer Contributions	180	1,730	0	1,500	500
3600	RBP/ILL Reimbursements	370	1,000	700	1,000	700
3700	Grants					
3701	Per Capita Grant	41,597	0	35,000	35,000	35,000
3702	Other Grants/Awards	0	0	1,000	1,000	2,000
3800	Other Income	45,967	800	500	1,000	1,000
3900	Prior Year Voided Checks					
	TOTAL REVENUE	3,286,483	3,246,612	3,253,983	3,303,585	3,288,610
	GENERAL FUND EXPENDITURES					
5100	SALARIES					
5101	EXEMPT STAFF SALARIES	912,345	943,688	952,000	1,018,024	1,038,184
5102	NON-EXEMPT STAFF SALARIES	591,320	611,556	609,000	661,836	674,953
5103	CUSTODIAL SALARIES	62,568	65,140	66,000	68,980	70,340
5104	BENEFITS-MED/LIFE/DENTAL	247,210		274,600		
5105	Professional Education	12,366	5,000	17,000	10,900	6,100
5106	Memberships		5,400		5,000	5,250
5107	Benefits -- Life Insurance		1,500		1,500	1,500
5108	Benefits -- Health Insurance		263,283		303,400	333,750
5109	Benefits -- Other		3,000		2,400	2,510
	TOTAL	1,825,809	1,898,567	1,918,600	2,072,040	2,132,587

Carol Stream Public Library
FY2012 Working Appropriation Budgets FINAL

		FY2010		FY2011	FY2010		FY2012		FY2012
		Year End		Year End	Appropriation		Working		Appropriation
		Audited		Estimate	FY2011		Budget		FY13 working
					Approved		projected		
ACCT #	Account Name	A		B	C		D		E
5200	PLANT MAINTENANCE								
5201	SUPPLIES	10,884		10,200	12,100		10,500		11,025
5202	MAINTENANCE/REPAIR	16,382		13,000	22,000		17,300		18,000
5203	MAINTENANCE CONTRACTS	50,649		47,000	56,650		44,000		46,000
5204	LANDSCAPE MAINTENANCE	25,319		25,500	25,500		24,300		25,500
5205	FURNITURE/EQUIPMENT	2,668		6,000	9,000		5,700		6,025
5206	ELECTRIC - COMM EDISON	52,666		38,000	60,420		39,900		43,900
5207	WATER/SEWER	3,381		2,500	4,400		3,850		4,235
5208	INSURANCE (PROPERTY)	4,623		5,100	6,900		5,515		6,067
	TOTAL	166,572		147,300	196,970		151,065		160,752
5300	BUSINESS EXPENSE								
5301	POSTAGE	7,315		6,200	7,400		7,150		7500
5302	OFFICE&EQUIPMENT SUPPLIES	5,767		6,200	8,600		8,100		7,530
5303	PRINTER SUPPLIES	11,208		9,500	13,750		11,000		12,100
5304	EQUIPMENT LEASING	12,838		13,000	14,800		15,180		15,400
5305	MILEAGE REIMBURSEMENT	3,666		2,500	4,100		2,750		3,050
5306	LEGAL NOTICES	643		600	700		650		650
5307	HELP WANTED ADVERTISING	100		100	400		300		300
5308	BUSINESS PHONE	7,529		7,100	7,500		7,400		7,700
5309	ACCOUNTING SERVICE	13,695		12,500	12,500		12,550		12,900
5310	MATERIAL RECOVERY FEES	2,873		2,600	3,300		3,000		3,300
5311	PAYROLL SERVICE	4,457		4,700	4,400		4,935		5,200
5312	ATTORNEY FEES	11,969		6,000	9,500		4,500		4,500
5313	ARCHITECT FEES	0		0	0		0		0
5314	OTHER CONSULTANTS	1,500		0	1,500		20,000		0
5315	OTHER EXPENDITURES	6,237		5,500	8,100		3,600		3,225
5316	RECYCLING	819		1,500	1,500		800		800
5317	BANK FEES	2,634		2,203	3,200		500		500
5318	CITIZEN'S SURVEY/REF INFO	0		0	0		0		0
5319	SECURITY SERVICE	39,028		37,500	38,300		39,500		41,500
5320	Prior Year Outstanding checks								
	TOTAL	132,278		117,703	139,550		141,915		126,155

Carol Stream Public Library
FY2012 Working Appropriation Budgets **FINAL**

		FY2010		FY2011	FY2010		FY2012		FY2012
		Year End		Year End	Appropriation		Working		Appropriation
		Audited		Estimate	FY2011		Budget		FY13 working
				Approved			projected		
ACCT #	Account Name	A	B	C			D		E
5400	CIRCULATION & MATERIALS PROCESSING, INCLUDING AUTOMATED SERVICES								
5401	Automation Hardware	22,297	16,000	23,000			22,000		25,000
5402	Automation Lease Fees	78,660	3,200	3,029			3,200		3,350
5403	Computer Software	16,961	10,000	16,000			15,000		15,000
5404	System Maintenance	33,219	34,000	32,400			37,500		40,700
5405	Technical Services Supplies	22,403	15,000	19,700			10,850		11,547
5406	Circulation Supplies	3,225	5,100	7,800			14,075		10,175
5407	Rebinding -(formerly Adult)	1,882	1,700	2,000			1,700		1,700
5408	OCLC and MARC records	5,733	6,436	6,800			7,100		7,434
5409	RBP/ILL Expenses	1,025	1,000	1,200			1,100		1,100
5410	MAGIC Consortium		83,250	72,571			89,181		94,190
	TOTAL	185,406	175,686	184,500			201,706		210,196
5500	SERVICES								
5501	Youth Services Programs	3,264	5,000	7,500			6,800		7,100
5502	Summer Reading Program -- Youth	7,101	7,000	7,000			7,000		7,100
5503	Adult Programs	2,387	4,000	8,500			4,900		4,900
5504	Library Handouts	5,564	5,000	9,000			5,000		7,250
5505	Library Newsletter	43,022	39,000	41,800			31,800		33,880
5506	Youth Services Publicity	3,712	3,000	6,500			3,500		3,500
5507	Summer Reading Program Publicity	1,464	1,300	2,200			2,000		2,000
5508	Adult Publicity	1,055	1,200	2,200			1,200		1,200
5509	Library Publicity and Promotion	6,957	6,000	9,800			7,250		9,000
5510	Reference Services Expenses	3,589	2,500	4,200			2,350		2,468
	TOTAL	78,115	74,000	98,700			71,800		78,398

Carol Stream Public Library
 FY2012 Working Appropriation Budgets **FINAL**

		FY2010		FY2011	FY2010		FY2012		FY2012
		Year End		Year End	Appropriation		Working		Appropriation
		Audited		Estimate	FY2011		Budget		FY13 working
					Approved		projected		
ACCT #	Account Name	A	B	C		D		E	
5600	COLLECTION DEVELOPMENT								
5601	Youth Services Books	65,934	60,000	62,000		55,000		55,000	
5602	Youth Services Graphic Books	4,326	4,000	4,500		4,200		4,200	
5603	Youth Services Paperbacks	4,660	4,200	4,500		4,000		4,200	
5604	Youth Services Reference Collect	19,754	25,000	29,700		26,000		27,000	
5605	Youth Services Magazines	1,649	1,600	2,000		1,700		1,700	
5606	Youth Services Realia	408	500	1,000		600		600	
5607	Youth Services Recordings	528	800	800		800		900	
5608	Youth Services Kits	1,118	1,400	1,400		1,200		1,200	
5609	Youth Services Audio Books	3,773	4,000	5,000		4,000		4,300	
5610	Youth Services Video Recordings	6,638	7,500	8,500		7,500		7,500	
5611	Youth Services Electronic Media	1,489	2,000	2,000		1,400		1,400	
5620	Parent Collection - Books	2,549	3,200	3,200		3,000		3,000	
5621	Parent Collection - Non-Print & Ma	2,036	1,300	2,200		1,900		1,925	
5630	Adult Books	93,629	92,000	92,000		90,000		90,000	
5631	Adult Paperback Collection	2,241	2,500	2,500		2,500		2,500	
5632	World Languages	7,038	7,000	7,000		5,000		5,000	
5633	Large Print Books	11,759	13,000	13,000		11,500		12,000	
5634	Adult Reference Collection	171,170	178,500	178,500		175,000		184,000	
5635	Adult Magazines	13,044	13,600	13,000		13,600		13,600	
5636	Newspapers	4,206	3,700	4,000		3,800		3,800	
5637	Adult Compact Discs	5,536	5,500	5,500		5,500		5,800	
5638	Adult Audio Books	24,271	25,000	25,000		25,000		26,250	
5639	Adult Video Recordings	27,649	30,000	30,000		30,000		30,000	
5640	Adult Electronic Media	1,415	4,000	4,000		4,000		4,000	
5650	Professional Collection	10,124	9,500	11,000		10,500		10,500	
5651	Digital Media	3,608	9,500	10,000		10,000		12,000	
5652	Grant/Award Expense	0	0						
	TOTAL	490,553	509,300	522,300		497,700		512,375	

Carol Stream Public Library
FY2012 Working Appropriation Budgets **FINAL**

ACCT #	Account Name	FY2010	FY2011	FY2010	FY2012	FY2012
		Year End Audited	Year End Estimate	Appropriation FY2011 Approved	Working Budget projected	Appropriation FY13 working
		A	B	C	D	E
	ANNUAL COLLECTION EXPENDITURES					
	Youth Services Books	74,920	68,200	71,000	63,200	63,400
	Youth Services Reference	19,754	25,000	29,700	26,000	27,000
	Youth Services AV	13,547	15,700	17,700	14,900	15,300
	Adult Books	100,667	99,000	99,000	95,000	95,000
	Adult Paperbacks	2,241	2,500	2,500	2,500	2,500
	Large Print Books	11,759	13,000	13,000	11,500	12,000
	Reference Books	171,170	178,500	178,500	175,000	184,000
	Adult AV	58,871	64,500	64,500	64,500	66,050
	Parent Collection	4,585	4,500	5,400	4,900	4,925
	TOTAL	457,514	470,900	481,300	457,500	470,175
	GENERAL FUND EXPENDITURES					
	SALARIES	1,825,809	1,898,567	1,918,600	2,072,040	2,132,587
	PLANT OPERATION	166,572	147,300	196,970	151,065	160,752
	BUSINESS EXPENSE	132,278	117,703	139,550	141,915	126,155
	CIRCULATION	185,406	175,686	184,500	201,706	210,196
	SERVICES	78,115	74,000	98,700	71,800	78,398
	COLLECTION DEVELOPMENT	490,553	509,300	522,300	497,700	512,375
	TOTAL	2,878,733	2,922,556	3,060,620	3,136,226	3,220,463
	EXPENSE INCREASE (%)	2.88%	1.52%	6.32%	7.31%	2.69%
	GENERAL FUND REVENUES					
	LIBRARY TAX	3,085,854	3,143,080	3,114,923	3,163,135	3,147,900
	OPERATING REVENUE	200,629	103,532	139,060	140,450	140,710
	TOTAL	3,286,483	3,246,612	3,253,983	3,303,585	3,288,610
	REVENUE INCREASE (%)	-0.01%	-1.21%	-0.99%	1.75%	-0.45%
	NET CHANGE	407,750	324,056	193,363	167,359	68,147

Carol Stream Public Library
 FY2012 Working Appropriation Budgets **FINAL**

	FY2010	FY2011	FY2010	FY2012	FY2012	
	Year End	Year End	Appropriation	Working	Appropriation	
	Audited	Estimate	FY2011	Budget	FY13 working	
			Approved	projected		
ACCT #	Account Name	A	B	C	D	E
	<i>OTHER FINANCING SOURCES (USES)</i>					
	OPERATING XFERS IN (OUT)					
6920	WORKING CASH FUND	0	173	113	60	110
6930	FICA Fund			0	0	0
6940	IMRF Fund			0	0	0
6950	LIABILITY INSURANCE FUND			0	0	0
6970	CAPITAL MAINT FUND	0	-500,000	-500,000	-300,000	-150,000
	REAPPROPRIATE FUND BALANCE					
	<i>TOTAL OTHER FINANCING SOURCES (USES)</i>	0	-499,827	-499,887	-299,940	-149,890
	FUND BALANCE, MAY 1	2,846,238	3,253,988	3,253,988	3,077,871	2,945,290
	FUND BALANCE, APRIL 30	3,253,988	3,077,871	2,947,464	2,945,290	2,863,547
	% CHANGE	14.33%	-5.41%	-9.42%	-4.31%	-2.78%
	YE GF + WRK CASH FUNDS	3,302,298	3,126,181	2,995,774	2,993,600	2,911,857
	5.5 MONTH RESERVE	1,319,419	1,339,505	1,402,784	1,437,437	1476046
	4 MONTH RESERVE	959,578	974,185	1,020,207	1,045,409	1073488
	YE CSH+WRKCASH IN MNTHS	13.77	12.84	11.75	11.45	10.85
	WORKING CASH FUND					
20-3001	WORKING CASH LEVY					
20-3202	INTEREST - INVESTMENTS	113	50	100	60	110
	TOTAL	113	50	100	60	110
20-6920	TO GENERAL FUND	0	-163	-100	-60	-110
	FUND BALANCE, APRIL 30	48,423	48,310	48,310	48,310	48310

Carol Stream Public Library
 FY2012 Working Appropriation Budgets **FINAL**

ACCT #	Account Name	FY2010	FY2011	FY2010	FY2012	FY2012
		Year End Audited	Year End Estimate	Appropriation FY2011 Approved	Working Budget projected	Appropriation FY13 working
		A	B	C	D	E
Class 30	FICA FUND					
30-3001	FICA Tax Levy	129,072	129,961	128,000	127,865	130,000
30-3202	Interest on Investments - FICA	314	184	200	200	250
30-5104	FICA Benefit	117,119	115,580	126,000	133,786	136,436
30-6930	Transfer from General Fund	0	0	0	0	0
	Reserve Balance, May 1	92,471	104,738	104,738	119,303	113,582
	Reserve Balance April 30	104,738	119,303	106,938	113,582	107,396
	% Change		13.91%	2.10%	-4.80%	-5.45%
	Reserve in Months	10.73	12.39	10.18	10.19	9.45
Class 40	IMRF FUND					
40-3001	IMRF Tax Levy	161,339	152,321	150,000	130,000	140,000
40-3202	Interest on Investments - IMRF	400	216	500	250	300
40-5104	IMRF Benefit	140,484	160,783	157,000	184,890	204,000
40-6940	Transfer from General Fund	0	0	0	0	0
	Fund Balance, May 1	281,384	302,639	302,639	294,393	239,753
	FUND BALANCE, APRIL 30	302,639	294,393	296,139	239,753	176,053
	% CHANGE	7.55%	-2.72%	-2.15%	-18.56%	-26.57%
	RESERVE IN MONTHS	25.85	21.97	22.63	15.56	10

Carol Stream Public Library
FY2012 Working Appropriation Budgets **FINAL**

		FY2010	FY2011	FY2010	FY2012	FY2012
		Year End	Year End	Appropriation	Working	Appropriation
		Audited	Estimate	FY2011	Budget	FY13 working
				Approved	projected	
ACCT #	Account Name	A	B	C	D	E
Class 50	LIABILITY INSURANCE FUND					
50-3001	LIABILITY INSURANCE LEVY	13,915	11,188	10,000	5,000	8,000
50-3202	INTERERST ON INVESTMENTS	189	140	165	165	150
50-3800	LIMRIC UCGA Dividend	802	0	0		
	TOTAL	14,906	11,328	10,165	5,165	8,150
50-7101	LIABILITY INSURANCE	16,123	14,209	15,200	14,410	15,056
50-7102	Risk Management expense	7,472	6,021	6,350	6,430	6,700
50-7103	UNEMPLOYMNT COMP INSURNCE	1,736	3,635	3,400	3,400	3,740
	TOTAL	25,331	23,865	24,950	23,740	25,047
	NET CHANGE	-10,426	-12,537	-14,785	-18,575	-16897
	OTHER FINANCING SOURCES (USES)					
50-6950	OPERATING XFERS IN (OUT)			0		0
	TOTAL OTHER FINANCING SOURCES (USES)			0		0
	FUND BALANCE, APRIL 30	84,134	71,597	69,349	53,022	36,125
	% CHANGE	-11.03%	-14.90%	-17.57%	-25.94%	-31.87%
	RESERVE IN MONTHS	39.86	36.00	33.35	26.80	17
Class 60	AUDIT FUND					
60-3001	Audit Levy	4,336	5,585	5,300	5,500	5,600
60-3202	Interest on Investments	8	5	10	5	8
60-7201	Audit Expense	6,100	4,300	5,300	5,600	5,600
	NET CHANGE	-1,756	1290	10	-95	8
	FUND BALANCE, APRIL 30	2,310	3,600	563	3,519	3,527
	% CHANGE	-43.20%	55.85%	-71.97%	-2.24%	0.23%
	RESERVE IN MONTHS	4.54	10.05	1.28	7.54	7.56

Carol Stream Public Library
FY2012 Working Appropriation Budgets FINAL

ACCT #	Account Name	FY2010	FY2011	FY2010	FY2012	FY2012
		Year End Audited	Year End Estimate	Appropriation FY2011 Approved	Working Budget projected	Appropriation FY13 working
		A	B	C	D	E
Class 70	CAPITAL MAINTENANCE & REPAIR FUND					
	CAPITAL MAINTENANCE & REPAIR REVENUE					
70-3001	M & R LEVY			0	0	0
70-3202	Interest on Investments	2,617	1,300	1,000	1,400	1,000
70-3702	GRANT FUNDS			0	0	0
	TOTAL	2,617	1,300	1,000	1,400	1,000
	CAPITAL MAINTENANCE & REPAIR EXPENDITURES					
70-7301	MAJOR REPAIRS	55,222	112,000	200,000	250,000	100,000
70-7400	OTHER CAPITAL EXPENDITURES					
7401	Furniture repair			0		1,500
7401	Parking Lot Repair	5,207	3,000	6,500	6,500	3,000
7403	Building Repair	6,630	0	5,000	6,000	6,000
7404	Landscape	0	3,000	3,000	3,000	3,000
7405	Memorials	2,432	2,500	4,000	2,000	1,500
7406	OTHER EXPENDITURES	3,279	3,800	5,000	5,000	5,000
	Total	17,548	12,300	23,500	22,500	20,000
70-7500	Special Projects					
		108,466	Archite	0	3,000	house demolition
		858,249	Constr	72,592	90,000	30,000
		41,170	Furnitu	105,665	27,000	
		30,793	Techno	3,843		
		8,100	Self Ch	0		
		14,049	Misc.	0		
	TOTAL Special Projects	1,060,827		182,100	120,000	30,000
70-7600	KUHN ROAD PROPERTY					
7601	Property Taxes	8,543	8,682	9,460	8,800	9,680
7602	Site Improvements & utilities		1,000	2,000	2,200	2,200
7603	Other					
	TOTAL	8,543	9,682	11,460	11,000	11,880
	TOTAL CM&R EXPENDITURES	1,142,140	316,082	354,960	313,500	131,880
	NET CHANGE	-1,139,522	-314,782	-353,960	-312,100	-130,880

Carol Stream Public Library
 FY2012 Working Appropriation Budgets **FINAL**

	FY2010	FY2011	FY2010	FY2012	FY2012	
	Year End	Year End	Appropriation	Working	Appropriation	
	Audited	Estimate	FY2011	Budget	FY13 working	
			Approved	projected		
ACCT #	Account Name	A	B	C	D	E
	LEVY BY FUND TYPE					
	General Fund	3,085,854	3,143,080	3,114,923	3,163,135	3,147,900
	FICA Levy	129,072	129,961	128,000	127,865	130,000
	IMRF Levy	161,339	152,321	150,000	130,000	140,000
	Liability Insurance Levy	13,915	11,188	10,000	5,000	8,000
	Audit Levy	4,336	5,585	5,300	5,500	5,600
	TOTAL	3,394,516	3,442,135	3,408,223	3,431,500 *	3,431,500
				0.40%	-0.31%	0.00%
				increase	decrease from	increase
				requested	taxes received	over FY2011
	EQUALIZED ASSESSED VALUATION	1,411,031,211		#####		
	EXTENSION	3,404,818		3,445,035		
	BREAKDOWN OF TAX RATE					
	GENERAL FUND (CORPORATE)	0.2192		0.2257		
	WORKING CASH	0.0000		0.0000		
	MAINTENANCE & REPAIR	0.0000		0.0000		
	AUDIT	0.0004		0.0004		
	LIABILITY	0.0010		0.0008		
	IMRF/FICA	0.0207		0.0202		
	TOTAL RATE	0.2413		0.2471		
	CONSUMER'S PRICE INDEX	0.10%		2.70%	1.50%	
	NEW GROWTH					
	* This is a .68% increase over the tax levy for FY2010 but a .39% decrease over the Extension and a 0.31 % decrease from taxes received.					

Carol Stream Public Library
 FY2012 Working Appropriation Budgets **FINAL**

	FY2010	FY2011	FY2010	FY2012	FY2012	
	Year End	Year End	Appropriation	Working	Appropriation	
	Audited	Estimate	FY2011	Budget	FY13 working	
ACCT #	Account Name	A	B	C	D	E
				Approved	projected	
	REVENUES	3,599,588	3,547,562	3,549,258	3,574,030	3,574,028
	EXPENDITURES	4,309,907	3,543,166	3,728,830	3,797,742	3,723,426
	NET CHANGE	-710,320	4,396	-179,572	-223,712	-149,398
	INCREASE IN REVENUE	-1.93%	-1.45%	-1.50%	0.75%	0.00%
	INCREASE IN EXPENSE	34.76%	-17.79%	-17.05%	7.18%	-1.96%
	GF YE BALANCE	3,253,988	3,077,871	3,355,214	2,945,290	2,863,547
	YE BALANCE / ALL FUNDS	3,915,517	3,919,690	2,703,525	3,695,992	3,546,594
	% OF GENERAL FUND EXPENDITURES					
	SALARIES	63.42%	64.96%		66.07%	66.22%
	PLANT OPERATION	5.79%	5.04%		4.82%	4.99%
	BUSINESS EXPENSE	4.59%	4.03%		4.53%	3.92%
	CIRCULATION	6.44%	6.01%		6.43%	6.53%
	SERVICES	2.71%	2.53%		2.29%	2.43%
	COLLECTION DEVELOPMENT	17.04%	17.43%		15.87%	15.91%
	PROPERTY TAX LEVY	93.90%	96.81%		95.75%	95.72%
	% OF TOTAL EXPENDITURES					
	SALARIES/RELATED, INCLUDING PENS	48.38%	61.49%		63.04%	66.52%
	COLLECTION	11.38%	14.37%		13.11%	13.76%
	AUTOMATED SERVICES	3.64%	1.97%		2.23%	2.46%
	SERVICES	1.81%	2.09%		1.89%	2.11%

VILLAGE OF CAROL STREAM, ILLINOIS

LIBRARY BOARD RESOLUTION #249, RE: Budget expenditures for Fiscal Year 2012

WHEREAS, the Board of Library Trustees estimated in March 2010 that expenses for Fiscal Year 2012 would be \$3,675,967; and

WHEREAS said expense amount was included in Resolution 243 on March 17, 2010; and

WHEREAS, in March of 2011 while preparing the FY2012 Working Budget the Board of Library Trustees revised their decision on the amount of expenses for FY2012; and

WHEREAS the FY2012 Working Budget approved by the Board of Library Trustees details fund expenditures as:

- General Fund: \$3,136,226
- FICA Fund: \$133,786
- IMRF Fund: \$184,890
- Liability Insurance Fund: \$23,740
- Audit Fund: \$5,600
- Capital Maintenance and Repair Fund: \$313,500

WHEREAS, the Library Board of Trustees feels that these expenses are necessary to bring quality Library Service to the people of Carol Stream; and

WHEREAS, this increase in expense does not necessitate an increase in the tax levy to fund those expenses, said expenses being met from other sources of income;

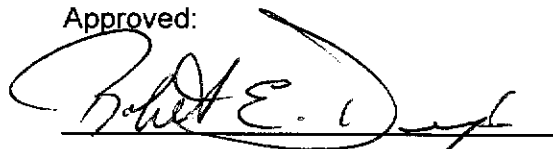
IT IS HEREBY RESOLVED, that the Library Board of Trustees of the Carol Stream Public Library authorize a total expenditure for FY2012 of \$3,797,742 allocated as stated above.

Passed this 20th day of April 2011 by a vote of:

Ayes: 5; Nays: 1; Absent or not voting: 1.

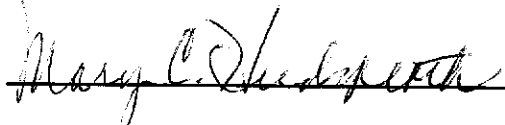
(Seal)

Approved:



Robert E. Douglas, President
Board of Library Trustees

Attest:



Mary C. Hudspeath, Secretary
Board of Library Trustees



***Annual Report
Of the
Library Treasurer
Fy2011***

Carol Stream Public Library
616 Hiawatha Dr.
Carol Stream, IL. 60188

**Carol Stream Public Library
Annual Treasurer's Report FY2011**

		FY2010	FY2011	FY2011	FY2012
		Yearend	Year End	Working	Working
		Audited	Unaudited	Budget	Budget
ACCT #	Account Name	A	B	C	D
GENERAL FUND REVENUES					
3000	Property Taxes				
3001	Property Tax -- Current	3,085,854	3,143,085	3,114,923	3,163,135
3002	Property Tax -- Non-Current	0	10,403	200	400
3100	PPR Taxes	42,148	36,130	35,000	30,000
3200	Interest Income				
3201	Interest Income -- Taxes	182	125	200	150
3202	Interest Income -- Investments	8,226	2,509	4,000	4,000
3300	Patron Payments				
3301	Fines & Fees	51,514	51,763	52,000	52,000
3302	Public Copier Payments	8,195	10,096	7,860	9,500
3303	Non-Resident Card Fees	1,033	624	600	900
3304	Sale Items		180		
3400	Donations	1,217	8,375	2,000	4,000
3500	Developer Contributions	180	2,964	0	1,500
3600	RBP/ILL Reimbursements	370	1,241	700	1,000
3700	Grants				
3701	Per Capita Grant	41,597	0	35,000	35,000
3702	Other Grants/Awards	0	0	1,000	1,000
3800	Other Income	45,967	906	500	1,000
3900	Prior Year Voided Checks				
	TOTAL REVENUE	3,286,483	3,268,400	3,253,983	3,303,585
GENERAL FUND EXPENDITURES					
5100	SALARIES				
5101	EXEMPT STAFF SALARIES	912,345	941,885	952,000	1,018,024
5102	NON-EXEMPT STAFF SALARIES	591,320	607,272	609,000	661,836
5103	CUSTODIAL SALARIES	62,568	65,919	66,000	68,980
5104	BENEFITS	247,210			
5105	PROFESSIONAL EDUCATION	12,366	4,823	11,400	10,900
5106	MEMBERSHIP		4,770	5,600	5,000
5107	BENEFITS -- LIFE INSURANCE		1,293	6,540	1,500
5108	BENEFITS -- HEALTH INSURANCE		254,035	264,312	303,400
5109	BENEFITS -- OTHER		2,280	3,748	2,400
	TOTAL	1,825,809	1,882,277	1,918,600	2,072,040
5200	PLANT MAINTENANCE				
5201	SUPPLIES	10,884	10,181	12,100	10,500
5202	MAINTENANCE/REPAIR	16,382	14,691	22,000	17,300
5203	MAINTENANCE CONTRACTS	50,649	45,962	56,650	44,000
5204	LANDSCAPE MAINTENANCE	25,319	22,612	25,500	24,300
5205	FURNITURE/EQUIPMENT	2,668	5,275	9,000	5,700
5206	ELECTRIC - COMM EDISON	52,666	37,681	60,420	39,900
5207	WATER/SEWER	3,381	2,239	4,400	3,850
5208	INSURANCE (PROPERTY)	4,623	5,014	6,900	5,515
	TOTAL	166,572	143,655	196,970	151,065

**Carol Stream Public Library
Annual Treasurer's Report FY2011**

		FY2010	FY2011	FY2011	FY2012
		Yearend	Year End	Working	Working
		Audited	Unaudited	Budget	Budget
ACCT #	Account Name	A	B	C	D
5300	BUSINESS EXPENSE				
5301	POSTAGE	7,315	6,041	7,400	7,150
5302	OFFICE&EQUIPMENT SUPPLIES	5,767	5,963	8,600	8,100
5303	PRINTER SUPPLIES	11,208	11,430	13,750	11,000
5304	EQUIPMENT LEASING	12,838	12,944	14,800	15,180
5305	MILEAGE REIMBURSEMENT	3,666	2,184	4,100	2,750
5306	LEGAL NOTICES	643	596	700	650
5307	HELP WANTED ADVERTISING	100	0	400	300
5308	BUSINESS PHONE	7,529	7,581	7,500	7,400
5309	ACCOUNTING SERVICE	13,695	12,336	12,500	12,550
5310	MATERIAL RECOVERY FEES	2,873	2,560	3,300	3,000
5311	PAYROLL SERVICE	4,457	4,505	4,400	4,935
5312	ATTORNEY FEES	11,969	7,063	9,500	4,500
5313	ARCHITECT FEES	0	0	0	0
5314	OTHER CONSULTANTS	1,500	0	1,500	20,000
5315	OTHER EXPENDITURES	6,237	4,612	8,100	3,600
5316	RECYCLING	819	300	1,500	800
5317	BANK FEES	2,634	2,223	3,200	500
5318	CITIZEN'S SURVEY/REF INFO	0	0	0	0
5319	SECURITY SERVICE	39,028	37,249	38,300	39,500
5320	Prior year voided checks				
	TOTAL	132,278	117,587	139,550	141,915
5400	CIRCULATION & MATERIALS PROCESSING, INCLUDING AUTOMATED SERVICES				
5401	Automation Hardware	22,297	14,463	23,000	22,000
5402	Automation Lease Fees	78,660	3,248	3,029	3,200
5403	Computer Software	16,961	7,649	16,000	15,000
5404	System Maintenance	33,219	33,435	32,400	37,500
5405	Technical Services Supplies	22,403	19,316	19,700	10,850
5406	Circulation Supplies	3,225	5,006	7,800	14,075
5407	Rebinding -(formerly Adult)	1,882	1,518	2,000	1,700
5408	OCLC and MARC records	5,733	6,436	6,800	7,100
5409	RBP/ILL Expenses	1,025	765	1,200	1,100
5410	MAGIC CONSORTIUM		83,219	72,571	89,181
	TOTAL	185,405	175,056	184,500	201,706
5500	SERVICES				
5501	Youth Services Programs	3,264	4,568	7,500	6,800
5502	Summer Reading Program, You	7,101	6,692	7,000	7,000
5503	Adult Programs	2,387	3,574	8,500	4,900
5504	Library Handouts	5,564	3,119	9,000	5,000
5505	Library Newsletter	43,022	39,296	41,800	31,800
5506	Youth Services Publicity	3,712	2,403	6,500	3,500
5507	Summer Reading Program Pub	1,464	1,177	2,200	2,000
5508	Adult Publicity	1,055	804	2,200	1,200
5509	Library Publicity and Promotion	6,957	5,578	9,800	7,250
5510	Reference Services Expenses	3,589	2,118	4,200	2,350
	TOTAL	78,115	69,328	98,700	71,800

**Carol Stream Public Library
Annual Treasurer's Report FY2011**

		FY2010	FY2011	FY2011	FY2012
		Yearend	Year End	Working	Working
		Audited	Unaudited	Budget	Budget
ACCT #	Account Name	A	B	C	D
5600	COLLECTION DEVELOPMENT				
5601	Youth Services Books	65,934	59,576	62,000	55,000
5602	Youth Services Graphic Books	4,326	3,783	4,500	4,200
5603	Youth Services Paperbacks	4,660	4,320	4,500	4,000
5604	Youth Services Reference Colle	19,754	24,117	29,700	26,000
5605	Youth Services Magazines	1,649	1,711	2,000	1,700
5606	Youth Services Realia	408	502	1,000	600
5607	Youth Services Recordings	528	761	800	800
5608	Youth Services Kits	1,118	1,502	1,400	1,200
5609	Youth Services Audio Books	3,773	4,931	5,000	4,000
5610	Youth Services Video Recording	6,638	7,639	8,500	7,500
5611	Youth Services CD-ROMs	1,489	1,810	2,000	1,400
5620	Parent Collection - Books	2,549	3,190	3,200	3,000
5621	Parent Collection - Non-Print & I	2,036	1,809	2,200	1,900
5630	Adult Books	93,629	90,391	92,000	90,000
5631	Adult Paperback Collection	2,241	2,369	2,500	2,500
5632	World Languages	7,038	6,881	7,000	5,000
5633	Large Print Books	11,759	10,335	13,000	11,500
5634	Adult Reference Collection	171,170	167,958	178,500	175,000
5635	Adult Magazines	13,044	12,043	13,000	13,600
5636	Newspapers	4,206	3,619	4,000	3,800
5637	Adult Compact Discs	5,536	5,535	5,500	5,500
5638	Adult Audio Books	24,271	24,993	25,000	25,000
5639	Adult Video Recordings	27,649	30,312	30,000	30,000
5640	Adult Electronic Media	1,415	3,769	4,000	4,000
5650	Professional Collection	10,124	9,189	11,000	10,500
5651	Digital Media	3,608	8,809	10,000	10,000
5652	Grant/Award Expense	0	0	0	
	TOTAL	490,552	491,855	522,300	497,700
	TOTAL EXPENSE GENERAL F	2,878,731	2,879,758	3,060,620	3,136,226
	NET EXPENSE OVER INCOME	407,752	388,642	193,363	167,359
	WORKING CASH FUND				
20-3001	WORKING CASH LEVY				
20-3202	INTEREST - INVESTMENTS	113	52	100	60
	TOTAL	113	52	100	60
Class 30	FICA FUND				
30-3001	FICA Tax Levy	129,072	129,511	128,000	127,865
30-3202	Interest on Investments - FICA	314	259	200	200
30-5104	FICA Benefit/Expense	117,119	120,278	126,000	133,786

**Carol Stream Public Library
Annual Treasurer's Report FY2011**

		FY2010	FY2011	FY2011	FY2012
		Yearend	Year End	Working	Working
		Audited	Unaudited	Budget	Budget
ACCT #	Account Name	A	B	C	D
Class 40	IMRF FUND				
40-3001	IMRF Tax Levy	161,339	151,793	150,000	130,000
40-3202	Interest on Investments - IMRF	400	719	500	250
40-5104	IMRF Benefit/Expense	140,484	171,625	157,000	184,890
Class 50	LIABILITY INSURANCE FUND				
50-3001	LIABILITY INSURANCE LEVY	13,915	11,188	10,000	5,000
50-3202	INTERERST ON INVESTMENTS	189	92	165	165
50-3300	LIMRIC UCGA Dividend	802	0	0	
	TOTAL	14,906	11,279	10,165	5,165
50-7101	Liability Insurance Expense	16,123	13,709	15,200	14,410
50-7102	Risk Management expense	7,472	6,017	6,350	6,430
50-7103	UNEMPLOYMNT COMP INSURNC	1,736	4,204	3,400	3,400
	TOTAL	25,331	23,930	24,950	24,240
Class 60	AUDIT FUND				
60-3001	Audit Levy	4,336	5,585	5,300	5,500
60-3202	Interest on Investments	8	4	10	5
60-7201	Audit Expense	6,100	5,300	5,300	5,600

**Carol Stream Public Library
Annual Treasurer's Report FY2011**

		FY2010	FY2011	FY2011	FY2012
		Yearend	Year End	Working	Working
		Audited	Unaudited	Budget	Budget
ACCT #	Account Name	A	B	C	D
Class 70	CAPITAL MAINTENANCE & REPAIR FUND				
	CAPITAL MAINTENANCE & REPAIR REVENUE				
70-3001	M & R LEVY	0		0	0
70-3202	Interest on Investments	2,617	1,202	1,000	1,400
70-3702	GRANT FUNDS	0		0	0
	TOTAL	2,617	1,202	1,000	1,400
	CAPITAL MAINTENANCE & REPAIR EXPENDITURES				
70-7301	MAJOR REPAIRS	55,222	106,478	200,000	250,000
70-7400	OTHER CAPITAL EXPENDITURES				
7401	Furniture repair		0	0	
7401	Parking Lot Repair	5,207	0	6,500	6,500
7403	Building Repair	6,630	0	5,000	6,000
7404	Landscape	0	2,798	3,000	3,000
7405	Memorials	2,432	2,003	4,000	2,000
7406	OTHER EXPENDITURES	3,279	7,408	5,000	5,000
	Total	17,548	12,209	23,500	22,500
70-7500	Special Projects				
		108,466 Arch	0	3,000	30,000
		858,249 Con	72,592	90,000	
		41,170 Furr	105,665	27,000	
		30,793 Tecl	3,843		
		8,100 Self	0		
		14,049 Misc	0		
	TOTAL	1,060,827	182,100	120,000	30,000
70-7600	KUHN ROAD PROPERTY				
7601	Property Taxes	8,543	8,682	9,460	8,800
7602	Site Improvements		1,178	2,000	2,200
7603	Other				
	TOTAL	8,543	9,860	11,460	11,000
	TOTAL CM&R EXPENDITURES	1,142,140	310,647	354,960	313,500
	LEVY BY FUND TYPE				
	General Fund	3,085,854	3,143,085	3,114,923	3,163,135
	FICA Levy	129,072	129,511	128,000	127,865
	IMRF Levy	161,339	151,793	150,000	130,000
	Liability Insurance Levy	13,915	11,188	10,000	5,000
	Audit Levy	4,336	5,585	5,300	5,500
	TOTAL	3,394,516	3,441,162	3,408,223	3,431,500

Items checked out

	FY10	FY11	Net		FY10	FY11	Net
Adult Collection				Youth Collection			
Non-Fiction	35450	37728	6.43%	Fiction	62855	75010	19.34%
Fiction	42977	45328	5.47%	Non-Fiction	29059	34096	17.33%
New Books	19341	23556	21.79%	New Books	8207	7765	-5.39%
New AV	26256	30911	17.73%	Sound Recordings	3250	3865	18.92%
Periodicals	7299	7129	-2.33%	Kits	1080	1377	27.50%
World Languages	2912	3568	22.53%	Videocassettes	4578	2420	-47.14%
Sound Recordings	23670	26057	10.08%	DVDs	23786	32381	36.13%
Videocassettes	2701	1526	-43.50%	Paperbacks	17134	18761	9.50%
DVD'S	60253	68564	13.79%	Puzzles	1150	1383	20.26%
CD-ROM'S	975	1200	23.08%	World Languages	1519	1301	-14.35%
Young Adult Materials	5417	6936	28.04%	CD-ROM's	2691	2476	-7.99%
emedia downloads	878	3567	306%	Periodicals	1276	1414	10.82%
Media Bags	10406	14343	37.83%	Special Collections	2415	3235	33.95%
Interlibrary Loans (Incoming)				Parent Collection	2019	2704	33.93%
Regular	3797	3913	3.06%	<i>Total</i>	161019	188188	16.87%
MAGIC Libraries	19484	24433	25.40%				
<i>Total</i>	261816	298759	14.11%				
Interlibrary Loans (Outgoing)				Included in Use Count	FY10	FY11	Net
Other MAGIC Libraries	10611	10818	1.95%	Reciprocal Borrowing Loans			
Non-MAGIC Libraries	2475	2691	8.73%	West Chicago	2642	2396	-9.31%
<i>Total</i>	13086	13509	3.23%	Winfield	2223	2555	14.93%
				Glenside	3974	4943	24.38%
Total Materials Circulated				Poplar Creek	9146	9077	-0.75%
	433446	497765	14.84%	Others	7571	8282	9.39%
				<i>Total</i>	25556	27253	6.64%
				<i>% of Total Circulation</i>	5.90%	5.48%	-7.12%

Reserves

	FY10	FY11	Net
Holds Placed	37312	44634	19.62%

Reference Questions Answered

	FY10	FY11	Net
Adult Department	26371	35850	35.94%
Circulation	1745	1945	11.46%
Youth Services Departmr	10911	10875	-0.33%
<i>Total</i>	39027	48670	24.71%

Homebound Service

	FY10	FY11	Net
Materials Delivered	3245	3503	7.95%
Number of Deliveries	558	635	13.80%
Patrons Registered	59	61	3.39%

Use of Small Study Rooms

	FY10	FY11	Net
Number of Uses	N/A	1019	
Number of Hours		2313	

Meeting Room Use

	FY10	FY11	Net
Public use of rooms			
Discovery Room		102	
Horizon Room		71	
Combined Rooms	128	17	
Library use of rooms			
Discovery Room		51	
Horizon Room		124	
Combined Rooms	138	106	
<i>Total</i>	266	471	77.07%

Program Attendance

	FY10	FY11	Net
Number of Youth Progra	276	350	26.81%
Number in Attendance	15390	15839	2.92%
Number of Adult Progra	18	26	44.44%
Number in Attendance	1315	1487	13.08%

**No programs 1/2 the year in FY10 because of remodeling

G-2 6-6-11

VILLAGE OF CAROL STREAM INTER-DEPARTMENTAL MEMO

TO: Robert Mellor, Acting Village Manager
FROM: Caryl Rebholz, Employee Relations Director *CR*
DATE: June 1, 2011
RE: **Personnel Manual Revisions**

The following are recommendations for amendment to the Village of Carol Stream Personnel Manual for immediate implementation. Due to the lack of clear definition from the State of Illinois on the amendment to the Religious Freedom Protection and Civil Union Act which went into effect on June, 1, 2011, a change is being recommended to create broad language with regard to Civil Unions, simply stating that the Village will follow the law as is or will be defined. Please contact me if you have any questions or concerns regarding these changes.

1. *Page 6 – This Personnel Manual*

In the notes section of this document, include the following language:

“References in this Manual to an employee’s spouse shall be construed to include the employee’s partner in a civil union to the full extent required by State or Federal law.”

2. *Page 46, Chapter 5F – Family & Medical Leave:*

Rescind language regarding the inclusion of partners that have entered into a formal civil union as part of the Village’s Family & Medical Leave policy.

AGENDA ITEM

G-3 6-6-11

Village of Carol Stream

INTER-DEPARTMENTAL MEMO

TO: Mayor & Trustees

FROM: Robert Mellor, Assistant Village Manager

DATE: June 3, 2011

RE: SEIU Contract Ratification

Rm

Attached is the new collective bargaining contract between the Village and Service Employees International Union, Local 73 representing our Public Works Street, Water and Sewer and Mechanic employees. The contract contains the terms and conditions tentatively agreed to during the course of negotiations and mediation which began on August 20, 2010. The employees represented by SEIU Local 73 voted to ratify this agreement on May 27, 2011. We were assisted by Federal Mediator Chuck Evans. Listed below are the key provisions of the contract:

1. Term of Agreement: 4 years beginning May 1, 2010 and expiring April 30, 2014.
2. 0% increase on May 1, 2010
3. 2% GWA on 5/1/11.
4. 1% GWA on 11/1/11.
5. Contract re-opener on May 1, 2012 on wages and health insurance.
6. Contract re-opener on May 1, 2013 on wages and health insurance.
7. All Public Works employees will be required to plow snow.
8. The Village and Union agree to meet and discuss resolution to pending grievance regarding break areas

These negotiations were made more difficult by current economic conditions. This contract involved a significant cooperative effort between the Village and union employees to develop terms and conditions that are both fair and modestly beneficial to both sides in light of extremely difficult economic times. Discussions between the Village and the union reflect an honest effort by both sides to make compromises when necessary and tentative agreements when appropriate. The 4 year term of this agreement reflects good faith efforts by both parties to reach a cooperative contract and hopefully is further solidified by your approval of this agreement. It is recommended that approval be contingent upon receipt of the signed contract from the union.

Cc: Joseph E. Breinig, Village Manager
Phil Modaff, Director of Public Works
Caryl Maurer, Employee Relations Director
Robert Smith, Clark, Baird, Smith Lawyers

COLLECTIVE BARGAINING AGREEMENT
BETWEEN
THE VILLAGE OF CAROL STREAM, ILLINOIS
AND
SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 73

Effective May 1, 2010 – April 30, 2014

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ARTICLE I. PREAMBLE

This Agreement is entered into by and between the Village of Carol Stream, Illinois, an Illinois municipal corporation (hereinafter the "Village") and the Service Employees International Union, Local 73 (hereinafter the "Union"). It is the purpose of this Agreement and it is the intent of the parties hereto to establish and promote an orderly and harmonious relationship between the Village and the bargaining unit employees. The parties agree to work together to provide and maintain satisfactory terms and conditions covering wages, hours and other terms and conditions of employment that will be in effect during the term of this Agreement.

It is the intent and purpose of the parties to set forth herein their full and entire Agreement covering rates of pay; wages, hours of employment, and other conditions of employment; to increase the efficiency and productivity of employees; and to provide for prompt and fair settlement of grievances without any interruption of or other interference with the operation of the Village.

This Agreement has been negotiated pursuant to the requirements of the Illinois Public Labor Relations Act. Unless otherwise required by subsequent specific, lawful, provisions of this Agreement, it is agreed and understood that matters relating to pensions and other similar matters governed by a U.S. Law or Illinois State Statutes, are not subject to negotiation and are not subject to inclusion in this Agreement.

In consideration of the mutual promises, covenants and the agreements herein contained, the parties hereto, by their duly authorized representatives and or agents, do mutually covenant and agree as follows:

ARTICLE II. RECOGNITION

Section A. Bargaining Unit Representatives: For the purpose of this Agreement, the term "bargaining unit representative" (hereinafter referred to as B.U.R.) shall refer to those bargaining unit members who have been elected or otherwise duly authorized as local representatives of the collective bargaining unit.

Section B. Recognition: The employees represented by SEIU Local 73 are as follows:

1. All full time Public Works employees in the Streets and Garage Divisions in classifications of I, II and III, Mechanic and Mechanic Helper and all full time Public Works employees in the Water and Sewer Department in classifications of I, II, and III.
2. Excluding Public Works Director and Department Heads, all Public Works part time employees, short term employees, all managerial, confidential and supervisory employees as defined by the IPELRA and all other employees of the Village of Carol Stream.

Section C. Use of Masculine Pronoun: The use of the masculine pronoun in this Agreement or any other document is understood to be for clerical convenience only. It is further understood that the masculine pronoun includes the feminine pronoun as well.

Section D. Non-Discrimination: It is recognized that in accordance with applicable law, neither the Village nor the Union shall unlawfully discriminate against any employee covered by the terms of this Agreement because of race, sex, age, religion, creed, color, disability, national origin, marital status, political status, or membership or non-membership in the Union.

Any allegation involving the terms of this Article shall only be processed through appropriate state or federal agencies, including state or federal courts and not through the grievance/arbitration provisions of this contract.

ARTICLE III. MANAGEMENT RIGHTS

Section A: The Village possesses the sole right and authority to operate and direct the employees of the Village and its various departments in all aspects, including, but not limited to, all rights and authority exercised by the Village prior to the execution of this Agreement. These rights include, but are not limited to:

1. The right to determine its mission, policies, and to set forth all standards of service offered to the public;
2. To plan, direct, control and determine the means and places of operations or services to be conducted by the employees of the Village;
3. To determine the places, methods, means, number of personnel needed to carry out the Village mission;
4. To schedule and assign work;
5. To direct the working forces;
6. To assign overtime;
7. To hire and assign or to transfer employees within the Village organization;
8. To promote, suspend, discipline or discharge for just cause;
9. To lay-off or relieve employees due to lack of work, lack of funds or other lawful reasons;

10. To make, publish and enforce rules and regulations which shall be consistently applied to all bargaining unit members within the applicable division or department, and to provide the Union with advance notice of new rules or changes thereto, and an opportunity for the Union to discuss the rules with the Village prior to their implementation. In the event that any rules and regulations established by the Village conflict with an express provision of this Agreement, the provisions of this Agreement shall supersede and be given full effect.
11. To introduce new or improved methods, equipment or facilities;
12. To contract out for goods and services;
13. To establish work, productivity and performance standards, after advance notice to, and an opportunity for discussion with, the Union.
14. To take any and all actions as may be necessary to carry out the mission of the Village in situations of civil emergency as may be declared by the Mayor of the Board of Trustees or the Village Manager. It is the sole discretion of the Mayor of the Board of Trustees or Village Manager to determine that civil emergency conditions exist, which may include but not be limited to riots, civil disorders, tornado conditions, floods or other similar catastrophes; and
15. The Mayor and Board of Trustees have the sole authority to determine the purpose and mission of the Village and the amount of budget to be adopted thereto.

Section B. Subcontracting Procedures

1. It is the general policy of the Village to utilize bargaining unit employees to perform the scope of their regular duties. In the event that the Village considers permanently subcontracting out bargaining unit work, which results in the elimination of bargaining unit positions, or in an elimination or reduction of the regular hours of work of bargaining unit members, the Village agrees to notify the Union, in writing, as far in advance as possible prior to the effective date of any final decision regarding such change, provided that where the decision is based on economic reasons, such notice shall not be less than 30 days.
2. In cases where the Village's decision to subcontract bargaining unit work turns on labor costs, upon receipt of the written notice described above, the Union may request to meet with the Village within one week to provide

the Village with viable alternatives to subcontracting for its consideration, and/or to bargain for the rights of any employees who may be affected if subcontracting cannot be avoided, provided that the implementation of such decision shall not be delayed by such discussions.

Section C. Labor Management Conferences

1. The Union and the Village mutually agree that in the interest of efficient management and harmonious employee relations, it is desirable that meetings be held between responsible Union and Administrative Village representatives. Accordingly, the parties agree that such meetings will be held to discuss matters of mutual concern when mutually agreed upon and at such times as are mutually agreed upon. Union employee representatives on duty may attend such meetings without loss of pay or benefits upon prior approval from their supervisor.
2. It is expressly understood and agreed that such conferences shall be exclusive of the grievance procedure, except that such meetings may be used to avoid potential conflicts, which could result in a grievance being filed. Negotiations for the purpose of altering any or all of the terms of this Agreement shall not be carried on at such meetings.

ARTICLE IV. INITIAL PROBATION PERIOD

Newly hired employees shall serve an initial probation period of up to twelve (12) months from the date of hire during which time such employees may be disciplined or separated from employment without regard to any protections of this Agreement or Village policies, nor may such action be subject of any grievance under this contract. The Village will provide the Union with written notice within thirty (30) days of a new hire.

ARTICLE V. HOURS OF WORK/PREMIUM RATES

Section A. Purpose of Article: This article is intended to define the normal hours of work per day or per week in effect at the time of execution of this Agreement. Nothing contained herein shall be construed as preventing the Village from restructuring the normal work day or work week for the purpose of promoting the efficiency of municipal government; from establishing the work schedules of employees; and establishing part-time positions after two (2) weeks' advance notice to, and an opportunity for discussion with, the Union.

Section B. Schedule Changes: Should it be necessary, the Village shall retain the right in the interest of efficient operations, to establish daily or weekly work schedules departing from the normal work day, or work shift or the normal work week.

Except in cases of emergencies, the Village shall give two (2) weeks written notice of such change to the affected bargaining unit employees and the Union prior to the effective date of such change.

Section C. Normal Work Week: The normal work week is Monday through Friday. The normal work day consists of eight (8) hours of work (starting at 7:00 a.m. and ending at 3:30 p.m.) within a twenty-four (24) hour period beginning midnight of the day the shift begins, which eight (8) hour period is exclusive of a thirty (30) minute unpaid meal period (provided an emergency situation doesn't exist which automatically precludes it). Break time shall be pursuant to the Turner memo of 4/7/92. In the event that the Village establishes a regular work schedule which departs from the normal work week/day, qualified employees shall be permitted to volunteer, in order of seniority, for the irregularly scheduled position. If no qualified employee volunteers for such position, it shall be filled by the least senior qualified employee.

Employees whose normal work day extends from one calendar day into another, or who work overtime from one calendar day into another, shall be considered as working on the calendar day on which they started to work. All changes in time that may be associated with the adjustment to and from daylight savings time shall not alter the normal work shifts and shall be treated as a normal work day.

Section D. Overtime: All work performed in excess of a forty (40) hour work week, or an eight (8) hour work day, shall be considered overtime. The 40-hour work week shall include approved paid leaves, such as but not limited to, sick time, holidays and vacation. The following overtime shall be paid at a rate of time and one half (1-1/2) his/her regular hourly rate of pay for each overtime hour worked.

1. Normal Overtime: Normal overtime is defined as scheduled overtime by the Village for the good of Village operations. It may be requested in advance by the supervisor in order to continue operations. Such overtime must be approved by the supervisor in writing prior to being worked. All normal overtime will be scheduled in one-quarter (1/4) hour increments.
2. Emergency Overtime: Emergency overtime arises due to the immediate necessity of the task being performed, such as an incident which requires an employee to be on duty past his/her regular shift, etc. Emergency overtime is required due to the job requirements. Such overtime must be approved as soon as possible by the supervisor or his designee. Emergency overtime may also include compensation for call-back duty. Call-back emergency overtime will be paid for a minimum of two (2) work hours

without regard to any lesser period of time actually worked. Call back emergency overtime which occurs on a Sunday or a holiday shall be compensated at two (2) times the employee's regular rate. Work time compensated shall begin at the time the employee reaches the place of employment and shall terminate when the employee is released from his/her duties. Other emergency overtime compensation will be paid in one-quarter (1/4) hour work increments.

Section E. Overtime Assignments: Overtime opportunities which are for call back emergencies or are scheduled in advance shall be offered to qualified bargaining unit members on the basis of rotational seniority. If no employee accepts a scheduled overtime offer on a volunteer basis, the overtime opportunity shall be assigned to the least senior qualified employee. Overtime at the Town Center shall be offered in accordance with the Letter of Understanding from Robert Mellor to Cathy Nicosia Berni dated March 23, 2006.

Section F. Failure to Report: Failure to report for overtime work when directed by a responsible supervisor acting within established policy is grounds for disciplinary action.

Section G. No Pyramiding: Compensation shall not be paid more than once for the same hours under any provision of this Article or Agreement.

Section H. No Guarantee of Hours: This Article is intended to define the normal time of work and to provide the basis for the calculation and payment of overtime. It shall not be construed as a guarantee of hours of work per day or per week, or of days of work per week.

Section I. Snow/Ice Removal: It is understood and agreed that the Village retains the right to direct and assign any or all bargaining unit employees to perform snow plowing work.

ARTICLE VI. LAYOFFS

Section A. Layoffs: The Village in its discretion shall determine whether layoffs are necessary. Although not limited to the following, layoffs shall ordinarily be for lack of work and/or lack of funds. If it is determined that layoffs are necessary, employees will be laid off in the following order:

1. All part-time, short term, temporary or subcontracted employees performing duties which are also performed by the remaining bargaining unit members in the affected classifications;

2. In the event of further reductions in force, probationary employees shall be the next to be laid off, and thereafter classification or seniority will be the general determinant; exceptions are cases of proven Village needs and/or an employee's ability to perform remaining available work without further training. The employer will not act arbitrarily or capriciously in situations where seniority is not followed.

Section B. Recall Rights: Employees who are laid off shall be placed on recall list for a period of one (1) year. If there is a recall, employees who are still on the recall list shall be recalled, in the inverse order of their layoff, provided they are presently qualified to perform the work in the job classification to which they are recalled without further training.

Section C. Response to Recall: Employees who are eligible for recall shall be given fourteen (14) calendar days' notice of recall and notice of recall shall be sent to the employee by certified or registered mail, provided that the employee must notify the Finance Department of his intention to return within five (5) calendar days after receiving notice of recall. The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by registered mail, return receipt requested, it being the obligation and responsibility of the employee to provide the Village with his latest mailing address.

ARTICLE VII. HOLIDAY AND PERSONAL LEAVE

Section A Holidays Enumerated: The legal holidays for the Village employees shall be:

New Year's Day	Thanksgiving Day
George Washington's Birthday (as observed)	The day after Thanksgiving
Memorial Day	Christmas Eve
Independence Day	Christmas Day
Labor Day	

In addition to the above listed holidays, bargaining unit members will be granted any additional holidays which are granted to the majority of other Village employees during the term of the contract. Holiday compensation will be paid at an 8 hour straight time rate to all regular full time employees.

Section B. Payment for Holidays: In some cases, due to departmental requirements, employees may be asked to work on these holidays. In those cases, (other than emergency call backs referred to in Article V. Section D.2 above) the

employee will be compensated at one and one-half (1-1/2) times his regular pay for any actual time spent working.

If one of the above holidays falls on a Saturday, the Village designated holiday shall be Friday and if the holiday falls on a Sunday, the designated holiday shall be Monday unless otherwise determined by the Village Manager.

If a holiday falls during vacation leave the employee need not charge that day to vacation leave. If the holiday falls on an employee's extended leave that day shall be paid as a holiday.

Before an employee shall be entitled to holiday pay, the employee must work the day preceding and following the holiday unless said absence is authorized for a scheduled vacation, verified illness, bereavement leave or other verified leave, including a regularly scheduled day off.

Section C. Personal Leave: Paid personal leave is allowed after four (4) months of employment. It is acquired at the rate of three (3) workdays (24 hours) per calendar year for full time employees. Newly hired employees shall not be eligible for a personal day until the period which falls four months after their date of employment.

Personal leave not used in the employee's current year may not be carried over from year to year.

Normally employees must request personal leave at least 24 hours in advance and approval from the Supervisor or Department Head is required. Written requests or use of a departmental leave form may be required if implemented by the Department Head.

Personal leave may only be taken as approved by the Department Head and where possible shall be scheduled sufficiently far in advance so that no disruption in Village services takes place.

Section D. Sick Leave Incentive: As an incentive for employees, encouraging minimal use of sick leave, additional hours of personal leave may be earned in each four month period.

Four (4) additional hours of personal time may be earned per trimester by meeting all of the following criteria:

- The employee must be classified as regular and full time.
- The employee sick leave usage for the prior two periods may not have exceeded four hours total.
- The employee must have worked the last two full periods.

When an employee meets these criteria, an additional four (4) hours of personal time will be awarded to that employee per trimester immediately following the qualifying (two consecutive) periods. These personal hours may be used within one year following their accrual.

ARTICLE VIII. VACATIONS

Section A. Vacation Accrual Schedule: Vacation for full-time employees begins to accrue after successfully completing the twelve-month initial employment period as follows:

1 st year through 4 th year	10 days per year (5/6 of a work day per month)
5 th year of employment	15 working days per year (1-1/4 work days per month).
13 th year of employment	20 work days per year (1-2/3 work days per month).
20 th year of employment	25 work days per year (2 1/12 work days per month)

Section B. Vacation Time Usage and Accrual: Vacation leave shall be taken by the eligible employee upon approval of the department head at a time that will not interfere unreasonably with the operation of the department. Unless otherwise specifically approved by the department head, vacation time shall be taken in at least one five day increment per year. If during the initial employment period, an employee has special circumstances, upon request of the department head, to the Village Manager leave without pay may be granted on a limited basis. The employee may not carry over more than two (2) vacation days from year to year up to a maximum of twenty (20) working days. Those employees having an excess amount accrued shall take the necessary vacation time to return the accumulated total to the maximum. Unless this is done by the anniversary date for employees, the excess days shall be forfeited. Notice shall be given by the Finance Department to any employee in this situation.

Vacation time shall not be accrued during an employee's extended illness or during a leave of absence exceeding 30 days.

Section C. Vacation Accrual During Leaves of Absence Without Pay:

Vacation time credit shall not be accumulated during any leave of absence without pay including extended illnesses or special leave.

Section D. Vacation Benefits Upon Termination of Employment: When an employee's service with the Village is to end, the Village shall be given at least ten (10) working days notice whatever circumstance. Compensation for unused vacation at the time of termination, except in the case of retirement, shall be made in a one time payment. When an employee retires from the Village, compensation for unused vacation may be taken either in time or pay. Retirement is defined as formal retirement from the Village's service under the provisions of the appropriate Village pension program and being eligible for pension benefits thereof.

Section E. Vacation Accrual During Layoffs: Vacation credit shall not be accumulated during any layoff.

Section F. Vacation Scheduling: The department head shall establish a vacation schedule sufficiently early in each year so that the department's supervisors can coordinate the vacations within the work program of the department. Vacation schedules shall be arranged so as to minimize disruption of the work to the department. In the event that two or more employees submit vacation requests on the same day, seniority shall determine the order of vacation selection to avoid conflicts.

Section G. Emergency Recall: In case of an emergency, the Department Head or Village Manager may cancel and reschedule any or all approved vacation leaves in advance of their being taken and/or may call back an employee from a vacation in progress. The Village agrees to not be arbitrary or capricious in its decision to exercise this right.

ARTICLE IX. BEREAVEMENT AND JURY DUTY LEAVE

Section A: Bereavement Leave: The department head may authorize an employee to be absent with compensation for a period of up to five (5) working days due to the death of a member of the employee's immediate family. The immediate family shall be construed to mean one of the following: Husband, wife, daughter, son, mother, father, stepfather, stepmother, sister, brother, next of kin, the spouses of any of these, any "in-law" relationship of the above including relationships arising from adoption. An employee shall be granted one (1) day with pay for death of "other close family members." "Other close family members" shall include the employee's grandparents, grandchildren, uncles, aunts. Time off for attending funerals of a non-family member shall be charged to vacation leave. Normal authorized bereavement leave shall be in addition to sick leave or vacation leave. Bereavement

leave shall be taken within thirty (30) calendar days from date of death. In the event that an employee requires additional time for funeral related purposes such as out of state travel, wrapping up a decedent's estate or the like, the employee may request and, upon a showing of need for such extended leave, may be granted such additional time, not to exceed five (5) additional working days, which shall be charged to the employees vacation or other accrued benefit time.

Section B. Jury Duty Leave: Employees who are summoned to serve as a juror in a court of law shall be permitted time off, with pay, to comply with such summons. Prior to serving as a juror, the employee shall present the summons to his/her supervisor. Employees who receive payment for juror service shall be required to sign over such compensation to the Village upon receipt. No employee may be compensated more than their regular pay for time spent on jury duty.

ARTICLE X. SICK LEAVE

Section A. Sick Leave Accrual: Sick leave shall accumulate effective from the first day of employment at the rate of one (1) day for each month worked.

Section B. Sick Leave Accumulation: During the term of this Agreement, sick leave with pay may be accumulated up to a total of one hundred twenty (120) work days. As a retirement bonus, one-half of accumulated sick leave over the one hundred twenty (120) day limit shall be awarded to the retiring employee in the form of vacation pay. The employee shall receive said amount in the form of either pay or vacation with pay, whichever the employee shall elect. The Village shall keep complete records of the total amount of sick leave accrued and used by the employee.

Section C. Sick Leave Usage: Sick leave may be granted for any of the following reasons:

1. An employee's illness or injury of an incapacitating nature sufficient to justify absence from work.
2. If approved by the management, an employee's medical or dental appointment which cannot be scheduled outside of working hours.
3. Absence required by serious illness or disability of a member of the employee's family. The family is defined as husband, wife, father, mother, son, daughter, sister, brother, half-brother, half-sister, grandmother, grandfather, grandchildren, nearest blood relative or any family member who is a permanent resident of the employee's household including any relationship arising through adoption provided that the time off is taken in caring for this individual. Such use of sick leave will be allowed for up to a maximum of fifteen (15) days if the employee's presence is required

because another, unpaid, person is unavailable. It is understood that the employee bears the burden of providing justification for his/her absence. Approval for such absences shall not be arbitrarily or capriciously withheld.

4. Employees may use sick leave in increments of less than one (1) day as currently permitted in the Village's Personnel Policy Manual.

Section D. Sick Leave Procedures:

1. Notice: Notice of absence due to sickness or injury shall be given by the employee to the supervisor in advance of the starting time for the scheduled work period.
2. Family and Medical Leave: The Village agrees to abide by the provisions of the Family and Medical Leave Act of 1993, as amended from time to time. The parties agree that the Village may adopt policies to implement the Family and Medical Leave Act of 1993 as provided in the Act and applicable rules and regulations issued there under.
3. Medical Certification: In the event sick leave is taken for more than two (2) consecutive days, the employee may be required to furnish, at the supervisor's request, written confirmation of illness or injury signed by a doctor at the employee's expense. The Employee Relations Director shall provide to the doctor a detailed list of the daily activities of the employee to assist in the determination of the employee's work capabilities. Said doctor's certificate shall be required for all absences for more than three (3) consecutive days, and in all cases shall include a statement by the doctor as to the employee's physical or mental ability to return to normal duties at the employee's expense. The doctor's certificate may also be required during instances of more than three (3) absences for sick leave occurring in any one-year period, when abuse is suspected; or where necessary to verify Family and Medical Leave Act eligibility.
4. It is understood the Village is required to comply with the Federal Family Medical Leave Act, 29 U.S.C. ' 2601, et seq.; disputes concerning application of the Family Medical Leave Act shall be exclusive of the grievance arbitration mechanism of this contract and limited to those Family Medical Leave Act procedures available.

Section E. Special Duty Assignments: If an employee is temporarily disabled due to illness, injury or other physically limiting conditions, the Village Manager may authorize a special duty assignment that is recommended by the Department Head, provided such special duty assignments meet these criteria:

1. The services are temporary and have a fixed starting and ending date.
2. Full-time assignments will only be given to full time employees.
3. The services to be performed are within the scope of the employee's restrictions as outlined by a physician and related to regular duties.
4. The services do not displace any other department employee.

Special duty assignments may be made after consideration of the above factors in each individual circumstance, assignments will be discretionary by the Village Executive Staff. Bona fide requests for special duty assignments shall not be unreasonably denied.

ARTICLE XI. UNIFORMS

Section A. Uniforms Provided: When the Village provides employees with uniform items, the Village reserves the right to determine the style, color, make and model of the uniform items. Should the Village change the style, color, make or model of the uniform items, then the Village shall provide these new uniform items to the current employees.

Section B. Uniform Appearance Standards: All employees who are provided with uniforms are required to wear these uniforms and report to work with them being clean and neat in appearance, unless this requirement is expressly waived by the Village.

Section C. Uniform Replacement: The Village shall replace all uniform items damaged in the line of duty or rendered unserviceable by normal wear and tear.

Section D. Uniform Maintenance: All employees shall be required to maintain in a neat and serviceable condition all uniform items. Employees may be required to replace any uniform item at the employee's own expense if the item is damaged or lost as a result of his/her failing to properly use, care for or keep up such property.

Section E. Return of Uniforms: All employees shall be required to return all Village purchased uniform items at the time of termination of the employee from employment with the Village.

Section F. Personal Appearance Standards: Employees are expected to be well groomed and dressed in a manner which is suitable to their responsibilities and position. For those employees issued uniforms, or equipment, unauthorized additions to these will not be permitted. Any employee reporting to work dressed and/or groomed in such a way as to be disruptive to routine business or who presents a safety hazard, to

himself and/or others, will be required to return home without pay to change into more appropriate attire.

ARTICLE XII. GROUP INSURANCES

Section A. Life Insurance:

1. During the term of this Agreement, the Village of Carol Stream shall provide to each full time regular employee a group term life insurance policy in an amount equal to the annual salary of the bargaining unit member with accidental death and dismemberment coverage.
2. The Village reserves the right to provide this life insurance through a singly or jointly self-insured plan or under a group insurance policy or policies issued by an insurance company or insurance companies selected by the Village.
3. It is agreed that the extent of the Village's obligation under this Article is limited solely to the payment of the cost of the insurance program provided there under, and employees and their dependents and beneficiaries shall be entitled to benefits, if any, only in accordance with and governed by the terms and conditions of the insurance policies issued to provide such benefits. Neither the Village nor the union shall themselves be obligated to pay any insurance benefits provided for in this Article directly to employees or their dependents or beneficiaries.
4. Failure of the insurance company to pay a claim is not subject to challenge under the grievance procedure, but rather is to be considered a private contractual dispute between the insurance company and the employee.

Section B. Health Insurance:

1. The Village maintains certain group medical, major medical, hospital, and dental insurance programs for full-time, non-temporary employees of the Village including bargaining unit employees who are scheduled for more than thirty (30) hours per week. Bargaining unit employees will be offered insurance programs and benefits under the same terms as Village non-union employees. It is not compulsory for an employee to join the program, however, if an employee wishes to participate, employees shall contribute according to the following schedule:

2. Bargaining Unit Employees hired after May 1, 1993 contribute 20% of all group, major medical and hospital insurance premiums or, the amount charged bargaining unit employees under Section 3 below whether for dependent or individual coverage or both, if such amount is greater.
3. Bargaining Unit Employees with less than 2 years in the health plan before May 1, 1993 contribute 20% of all group, major medical and hospital insurance premiums until they complete 2 years in the plan. After May 1, 1994 the amount and timing of their contribution for dependent coverage shall be the same as required of non-union Village Employees for dependent coverage.
4. The contribution amount and timing for all other employees shall be the same as required of non-union Village employees.

Further detailed information is contained in the plan booklets, which are given to each employee. Necessary forms for filing claims can be obtained from the Finance Department.

5. Employees who retire from the Village shall be eligible to continue the medical and life insurance benefits provided that the program of the Village so permits. Two (2) representatives from the bargaining unit may participate in the joint study committee of the Village and the SEIU, created for the purpose of researching the various means and methods by which the cost of health insurance for retirees and their dependants can be reduced.
6. The benefits provided for herein shall be provided through a singly or jointly self-insured plan or under group insurance policy or policies issued by an insurance company or insurance companies selected by the Village. "Insurance companies" include regular line insurance companies and non-profit organizations providing hospital, surgical, medical, or dental benefits. If these benefits are insured by an insurance company, all benefits are subject to the provisions of the policies between the Village and the insurance company.
7. In the event any employee or dependent is entitled to benefits under any employee insurance plan or the Village's self-insurance plan providing benefits similar or identical to this Agreement, the benefits that would be payable under this group health insurance shall be reduced by the amount necessary, if any, so that the sum

of all benefits payable under this group health insurance and under any other group plan shall not exceed the necessary, reasonable, and customary expenses for surgical services rendered, and for all other services rendered, shall not exceed the amount provided for under this program. If the said other group plan contains a provision for non-duplication of benefits, the group or program insuring the individual as an employee (as distinguished from a dependent) will be considered primary, and in the case of children, the group plan or program insuring the parent with the earlier birth month in the year will be considered primary, unless otherwise required by law.

8. The failure of any insurance carrier(s) to provide any benefit for which it has contracted shall result in no liability to the Village or to the Union, nor shall such failure be considered a breach by the Village or Union of any obligation undertaken under this or any other agreement. However, nothing in this Agreement shall be construed to relieve any insurance carrier from any liability it may have to the Village, Union, employee, or beneficiary of any employee. The terms of any contract or policy issued by an insurance carrier shall be controlling in all matters pertaining to benefits there under.
9. A difference between an employee (or his beneficiary) and the insurance carrier(s) or the processor of claims shall not be subject to the grievance procedure provided for in the Agreement.

Section C. Health Insurance Opt-Out Program:

- a. Eligible employees can receive \$80.00 of bi-weekly compensation in exchange for dropping or declining Village Health Plan coverage. Village dental plan and life insurance does not need to be forfeited to participate. The opt out benefit is available through one of the following options:
 1. A bi-weekly paycheck distribution subject to all applicable payroll taxes.
 2. A contribution to your ICMA account not subject to taxation as applicable by law.
- b. The opt out benefit is the same for all eligible employees regardless of current Village Health Plan Participation status, and regardless of whether an employee carries single or family coverage.

Eligibility Requirements:

- a. An eligible employee must be an active full time employee working forty (40) hours per week.
- b. All eligible opt out participants will be required to sign and submit the opt-out plan participants agreement along with documented evidence from the administrator of their outside group health plan demonstrating that they have health insurance coverage outside of the Village.
- c. An employee participating and receiving compensation from the opt-out plan cannot also be a covered dependent on the Village Health Plan.

ARTICLE XIII. TRAINING REIMBURSEMENT

Employees who resign from employment with the Village shall be required to repay the Village for all costs related to training as follows:

1. 0 thru 2 years = one hundred percent (100%) for all voluntary training.
2. 2 years, 1 day thru 3 years = one hundred percent (100%) for all voluntary training minus one-twelfth (1/12th) the cost thereof for each calendar month of service after two (2) years.
3. Provided, however, employees who resign within twelve (12) months of completion of any voluntary training shall be required to repay one hundred percent (100%) of costs incurred by the Village for such training irrespective of length of service. The definition of costs herein are exclusive of salaries and money reimbursed to the Village by any outside non-Village source.

ARTICLE XIV. EDUCATIONAL PLAN

The Village of Carol Stream Educational Plan is available to employees when funding is available. The Village will pay for occupation related courses and State of Illinois certification tests which are a benefit to the employee and the Village, provided that funds for these activities have been budgeted for the current fiscal year. Courses must be directly related to the employee's present position or work that the employee might reasonably expect to perform for the Village in the future. The request shall be made by the employee on the Educational Plan form and given to the Department Head. If the Department Head recommends reimbursement for the particular course the Employee Relations Director and Village Manager must also approve it. The

employee shall be reimbursed 100% for tuition and direct fees required for the approved course or test. This reimbursement will be paid to the employee after the approved course is completed, with a minimum final grade of "C" or its equivalent. Text books may be paid for by the employee if they wish to keep the books or paid for by the Village in which case the Village will keep the books available for other employees.

Employees shall be limited to five courses in a 12 month period with no more than two courses to be taken in the fall and winter term and one course during the summer. If the employee leaves the employment of the Village within one year of taking a reimbursed course, the employee shall repay the Village for the cost of the course. If the employee leaves the employment of the Village within three years of receiving reimbursement for CDL renewals, the employee shall repay the Village on a pro-rated basis for the CDL reimbursement received.

ARTICLE XV. WAGES

Section A. Wages: The following wage schedule shall be in effect during the term of the contract:

1. General Wage Adjustments: Bargaining unit members shall receive increases to their existing wage rates as follows:

- a. Effective May 1, 2010, 0% across the board increase for all members.
- b. Effective May 1, 2011, 2% across the board increase for all members.
- c. Effective November 1, 2011, 1% across the board increase for all members.

2. Pay Ranges: Pay ranges for bargaining unit positions as set forth in Appendix A, attached hereto.

Section B. Performance Pay: In addition to the pay adjustments in Section A, all employees shall be eligible for a performance pay increase on his/her employment anniversary date based upon the criteria established in the following sections.

Section C. Annual Evaluations: In order to insure the highest and best service to the Village residents and for the career system of advancement to operate in the Village of Carol Stream, an effective program of employee work performance evaluations shall be established. The objectives of the performance evaluation are:

1. To encourage the development of employee performance and to maintain that performance at the highest possible standards.
2. To recognize various levels of performance and reward employees for that performance through the employee pay and benefit plan.
3. To assist supervisors in the important role which they play in personnel and administration in the Village organization.
4. To identify the strengths and weaknesses of the individual employee and to establish the positive means for maintaining the strengths and correcting the weakness.
5. To provide a two way communication link between the supervisor and employee so that positive feedback can be applied to daily activities.
6. To provide a monitoring tool for the supervisor to measure performance with a fair and effective time frame.

Performance is determined through a formal evaluation process which considers the employee's abilities, training, and service record compared to the levels and guidelines established for the position. The work performance of every employee shall be evaluated at least once every twelve (12) months from the first day of employment. For the eligible employee, a salary adjustment, based upon performance, shall be considered only once annually on the anniversary date of employment or promotion.

Section D. Incentive Compensation Plan: Employees shall be eligible for performance based increases in accordance with the Village wide performance incentive compensation plan then in effect for other Village employees. A copy of the performance based increase structure is attached hereto as Appendix B.

The point totals from the evaluation shall be the determinant for performance increases. The point totals determinant of the amount of wage increase shall be provided to the employees prior to the commencement of the evaluation period. Any time a new, amended or modified evaluation form is to be used by the Village, such form, as well as the point totals determinant of the amount of the wage increases, shall be available to employees at least thirty (30) days prior to its effective date. Any time a change in categories or the relationship between the categories is to be made by the Village, such change shall be made known to the employees thirty (30) days prior to its effective date. Performance-based increases are restricted to the amounts which do not adjust the employee's salary over the position salary maximum.

Section E. Substandard Evaluations: Employees receiving a review that does not meet standard performance levels shall be placed on probation for a period not to exceed three months. During this period, the work record of that employee shall be closely monitored by the supervisor, after which another evaluation shall be conducted. Two consecutive reviews that do not meet standard performance levels may lead to termination. This provision shall not limit the ability of the Village Manager to terminate an employee at any time in the manner permitted by law.

Section F. Temporary Assignments Out of Classification: If a vacancy occurs in a Bargaining Unit position due to extended absence, a qualified employee may be appointed or assigned to assume the duties of the vacant position on the recommendation of the Director or his/her designee and approval by the Village Manager. Employees who are so appointed to acting status for a period of a week or more shall receive a pay adjustment in recognition of the increased responsibilities. The acting pay increase will be approximately a 5% increase, placing the acting employee's pay at least to the minimum, but not above the maximum pay, in the range of the vacant position. Acting pay may be maintained for up to three months after the vacancy is filled, to recognize the training time to be spent with the newly hired individual.

If the employee's anniversary date falls during the acting period, the evaluation and any pay increase (including retroactive pay) will be delayed until after the acting period, when the employee returns to his regular position. Acting pay may be adjusted once begun, only if a general wage adjustment occurs changing the employee's original (regular) rate of pay. The acting pay will be adjusted accordingly to maintain an approximate 5% difference between the employee's original (regular) base pay and the acting pay.

Section G. Job Descriptions: The Village agrees to provide the Union with copies of job descriptions for all bargaining unit classifications prior to execution of this Agreement. In the event that the Village makes any change to a bargaining unit job description, the Village agrees to provide the Union with a copy of such amended job description no less than ten (10) business days prior to the effective date of its implementation. If such amendments to the job description constitute substantive changes, the Union may make its timely request, and the Village agrees, to meet at a mutually agreeable date and time to bargain over the effects of such changes. If the Union makes a timely request to bargain over the effects of changes to job descriptions, the Village agrees that such changes will not be implemented prior to the meeting with the Union.

ARTICLE XVI. PROMOTIONS

Section A. Promotions to Bargaining Unit Employee I: If the Village seeks to fill a vacancy in a Bargaining unit employee I position which presents a promotional opportunity for bargaining unit members, the Village agrees to select for promotion the

most senior applicant who is fully qualified for the job. Notwithstanding the foregoing, the Village retains the right to establish qualifications for such position based upon reasonable standards commensurate with the duties required for the position and shall post such qualifications. In addition, the Village's review of the applicant's qualifications may include, but shall not be limited to the applicant's relevant experience and training, including demonstrated ability to deal with the requirements of the position, and the applicant's past work record and annual evaluations, including attendance and discipline. The Village's decision to promote as detailed above shall not be grievable except for review of whether the decision was arbitrary or capricious.

Section B. Automatic Promotions to Bargaining Unit Employee II: A progressive system is available to reclassify an entry level employee (a Bargaining unit employee III) to the mid level position (a II) by meeting the following criteria:

1. The employee has worked in the entry level position a minimum of five (5) years with a base pay rate equal or greater than the minimum of the II pay range. The current year's performance rating and resulting increase will be taken into account.
2. The employee's performance reviews must be Above Standards or better for the last four (4) consecutive years, including any in process (current year's review).
3. The employee must meet job knowledge requirements with appropriate skill level as outlined on the Department Checklist. This checklist is established within the Department as a joint cooperative effort with supervisory staff and employees and is officially maintained by the Director. The list shall be made available to all appropriate employees through an initial posting and distribution. Changes to the initial list will also be posted by the Director.

Once all of the above conditions have been met, the entry level employee may request reclassification as part of his or her performance review, by a written request to the Director. After the Supervisor and Director have verified that all the above criteria have been met, the request may be submitted along with the Above Standard (minimum performance level) review to officially change the job classification designation for the upcoming performance year. Upon final approval of the Village Manager, the employee will be considered as reclassified, therefore will be eligible to progress into the pay range for the II classification level. The process is not associated with any additional pay increase beyond the availability of the movement into the II pay range.

ARTICLE XVII. NO STRIKE

Section A. No Strike Commitment: During the term of this Agreement, neither the Union nor any officers, agents or employees covered by this Agreement will authorize, institute, aid, condone or engage in a slowdown, work stoppage, strike, sympathy strike, or any other interference with the work and the statutory function or obligations of the Village. Each employee who holds the position of Bargaining Unit Representative (B.U.R.) occupies a position of special trust and responsibility in maintaining compliance with this Section. In the event of a violation of this Section, the Union and its representatives agree to inform its members of their obligations under this Agreement and direct them to return to work.

Section B. Union Obligation: The Union agrees to notify all officers and representatives of their obligation and responsibility for maintaining compliance with this Article, including their responsibility to remain at work during any interruption which may be caused or initiated by others, and to encourage employees violating Section A of this Article to return to work.

Section C. Penalties for Violations: The Village may discharge, discipline and deduct pay or withhold other benefits of any employee who violates Section A and any employee who fails to carry out his responsibilities under Section B, and resort to the Grievance Procedure or any other available procedures shall be limited solely to the issue of whether the employee(s) violated Section A of this Article. The appropriate penalty is left to the Village.

Section D. Village Rights: The Union agrees that the Village has the right to deal with any such work interruption activity by imposing discipline, including discharge or suspension without pay on any, some or all of the employees participating therein, and/or any, some, or all of the leaders of the Union who so participate, as the Village may choose.

Section E. No Lockout: During the term of this Agreement, neither the Village nor its agents shall authorize, institute, aid or promote, as a resolution to a labor dispute, any lockout of employees covered by this Agreement.

Section F. Judicial Remedies: Nothing contained herein shall preclude either party from obtaining judicial restraint, damages and cost from any source resulting from violations of this Article.

ARTICLE XVIII. GRIEVANCES

Section A. Definition: A grievance is any dispute or difference of opinion between the Village and the Union or an employee with respect to the meaning, interpretation, or application of the provisions of this Agreement, except for those management rights not modified or limited by the terms of this Agreement.

The employee and/or his supervisor may discuss the situation and the appeal process with the Employee Relations Department. In certain unusual circumstances it may be justified for the employee to talk to the Employee Relations Director initially without penalty or repercussion from the supervisor or department head.

All employees should understand that circumstances which give rise to a grievance shall not exempt the employee from the responsibility of completing an assigned task.

Section B. Process: When an employee wishes to exercise the right to initiate the process, the following procedure shall be implemented:

Step 1: To Direct Supervisor

The employee who has a grievance may file a written appeal. The appeal must be made within seven (7) working days after the aggrieved actions occur. Failure to file within this time shall waive any rights to the grievance process.

- The initial appeal is directed to the immediate supervisor.
- The initial appeal shall include sufficient documentation about the reasons for the grievance.
- The appeal shall include the specific section of the Agreement which the employee believes to be violated.

The supervisor shall be responsible for:

- Making inquiry into the facts and circumstances of the appeal.
- For providing the employee with a written decision within seven (7) working days after receipt of the appeal.
- Provide a copy of above to the Department Head and the Employee Relations Director.

If the action being appealed was initiated by the Department Head, Step 1 shall not apply and the procedure may start with Step 2.

If the appeal involves suspension, demotion or dismissal, the procedure may start at Step 2. In cases where a dismissal, suspension, or demotion was determined by the Village Manager, the appeal may be made directly to the Village Manager - Step 3.

Step 2 - To Department Head

If the employee is dissatisfied with the response from his immediate supervisor or if a response is not received within seven (7) days, the employee may present the appeal to the Department Head. This action shall be made in writing to the Department head and shall include all documents from Step 1.

The Department Head shall review the grievance and may conduct a separate investigation. The Department Head will render a written decision within 7 working days of the receipt of the employee's appeal.

A copy of this decision shall be provided to the Employee Relations Director and the employee involved.

Step 3 - Appeal to the Village Manager or Designee

If the employee is not satisfied with the Department Head's response or if the response is not received within seven (7) working days, the employee shall have the right to appeal in writing within seven (7) working days to the Village Manager.

The Village Manager or his designee shall review the matter with the appealing employee within ten (10) working days. All information obtained in the previous steps will be examined, as well as other information gathered by the Manager or his designee. After such a meeting, the Manager will make a decision within fifteen (15) working days.

Throughout the process, an extension for additional time to review the facts of the case may be requested by either party, but the process shall not be unreasonably delayed.

Under rare circumstances a grievance may be presented directly to the Village Manager after consulting with the Employee Relations Director. Every effort must be made, however, to follow the formal grievance process as described here.

Step 4 - Arbitration

After a grievant has exhausted the steps established above for the settlement of grievances, and the grievance remains unsettled, the Union may pursue arbitration.

Within seven (7) calendar days of receipt of the Village Manager's decision, the Union must file a notice of arbitration with the Village Manager's Office. Such notice shall contain a full summary of the grievance, responses made, and grievances not responded to. The parties shall attempt to agree upon an arbitrator within five (5) business days after receipt of the notice of arbitration. In the event the parties are unable to agree upon an arbitrator within such five day period, the parties shall jointly request the Federal Mediation and Conciliation Service to submit a panel of five (5) qualified arbitrators, all of whom shall be members in good standing of the National Academy of Arbitrators. The Village and the Union each have the right to reject one (1) panel of five (5) names in its entirety, and request that a new panel of five (5) names be submitted. Both the Village and the Union shall have the right to strike two (2) names from the panel. The parties shall alternately strike one name from the list, with the order of striking determined by a coin toss. The person remaining shall be the arbitrator.

The arbitrator shall be notified of his selection and shall be requested to set a time for the hearing subject to the availability of Union and Village representatives. The Village shall select the location for the hearing which shall be within the Village limits. The Village and the Union shall have the right to request the arbitrator to require the presence of witnesses or documents. The Village and the Union shall retain the right to employ legal counsel.

Immediately at the close of the arbitration hearing, if the arbitrator has a proposed appropriate solution, he must offer it to the parties. If either party is unwilling to agree, the arbitrator shall submit a written opinion and award within thirty (30) calendar days following the close of the hearing or the submissions of briefs by the parties, whichever is later.

The award of the arbitrator shall be binding. The fees and expenses of the arbitrator and the costs of a written transcript, if any, shall be divided equally by the parties. All other costs shall be paid by the party which incurs such costs.

The arbitrator shall have no authority to amend, modify, nullify, ignore, add to or subtract from the specific provisions of this Agreement. He/she shall only consider and make a decision with respect to the specific issues submitted by the parties and shall have no authority to make a decision on any other issue not submitted. The arbitrator shall be without authority to make a decision contrary to or inconsistent with, or modify, or varying in any way, the application of laws

and rules and regulations having the force and effect of law. Improperly filed or processed grievances shall be denied by the arbitrator as procedurally defective. Failure of the Union or the grievant to comply with time limits set forth above will serve to declare the grievance settled and no further action may be taken. Failure of the Village to respond within the time limits shall constitute a denial of the grievance and the grievant may proceed to the next step.

ARTICLE XIX. ENTIRE AGREEMENT

The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining, and that the full and complete understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the Union, for the duration of this Agreement, voluntarily and unqualifiedly waives the right and agrees the Village shall not be obligated to bargain collectively with respect to any subject or matter referred to, or covered in this Agreement, or with respect to any subject or matter not specifically referred to, or covered in this Agreement, provided such subjects or matters were reasonably within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this Agreement. Except as provided by the provisions of this Agreement, the Village retains and may exercise all powers granted to it by law.

ARTICLE XX. SAVINGS CLAUSE

Section A. Unlawful Provisions: If any provision of this Agreement is subsequently declared by competent authority to be unlawful, unenforceable, or not in accordance with applicable laws, statutes, and regulations of the United States of America, and the State of Illinois, all other provisions of this Agreement shall remain in full force and effect for the duration of this Agreement.

In the event that any provision of this Agreement is declared invalid and the effect of such declaration of invalidity shall be to unduly prejudice any party to this Agreement the said party may require good faith negotiations to commence to deal with the effect of the declaration of invalidity.

Section B. Priority of Agreement: Pursuant to relevant provisions of the Illinois Public Labor Relations Act, the terms of this Collective Bargaining Agreement shall supersede any contrary or inconsistent statutes, charters, ordinances, rules or regulations relating to wages, hours and conditions of employment and employment relations.

Section C. ADA Compliance: Nothing in this Agreement shall prohibit the Village from taking steps to comply with the requirements of the Americans with Disabilities Act.

ARTICLE XXI. UNION ACTIVITY

Section A. Union Representatives: The Union will advise the Village, in writing, of the names of Union Representatives and shall notify the Village if and/or when there are changes in the Union Representative structure. It is agreed that it is the responsibility of the Union Representatives to represent bargaining unit members in the workplace in matters of discipline and/or grievance handling on a formal or informal basis. The Union and the Village agree that Union Representatives must notify their supervisor when they intend to leave their work areas to represent bargaining unit members. The Union Representatives will make every effort to schedule preparation for meetings or hearings before and/or after their work shift and/or during non-work time, whenever it is practical or possible to do so.

Section B. Conference Attendance: The Village agrees to grant, Department operations permitting, requests by Union representatives to attend seminars, conferences and forums that are of mutual benefit to the Village and the Union. Such authorized absences, when granted, shall not exceed five (5) work days for each Union representative per contract year. The Union representative may use accrued vacation or personal leave to remain in paid status, or take the leave without pay, at the employee's election. Employees' requests under this section shall not be unreasonably denied.

Section C. Union Access: Union representatives may be granted access to the premises of the Village in order to perform their duties as collective bargaining representatives. All reasonable efforts shall be made by the Union to conduct such visits during non-working times (before or after work, during lunch or other breaks). Union visitations shall be short in duration and shall avoid disruption of Village operations. The Business Agent or Representative shall provide reasonable advance notice to the Department Head and/or Supervisor of any desired visitation. The Village reserves the right to require the visitation to be rescheduled if necessary to avoid disruption of Village operations.

Section D. Negotiations Scheduling: The parties agree to try to schedule negotiations meetings during hours when employees who are members of the Union's bargaining team are not scheduled on duty. In the event that such meetings can not be so scheduled, two (2) employees from the Union's bargaining team shall be released from duty with pay for up to three (3) hours for purposes of negotiating meetings with the Village. One (1) employee who is a representative of the Union for purposes of administering the agreement shall be released from duty with pay, when necessary, for purposes of processing grievances with the Village, provided that prior supervisory approval is obtained and that such release shall not interfere with the functioning of the Department operations.

Section E. Bulletin Boards: The Village shall provide the Union with a bulletin board in a designated location which is accessible to all bargaining unit members, upon which the Union may post its notices, subject to Departmental approval. If there is any objectionable material on the board, the Department will remove it and provide the Union with an explanation.

ARTICLE XXII. DUES DEDUCTION AND FAIR SHARE

Section A. Dues Deduction: The Village agrees to deduct, once each month, dues in the amount certified to be current by the secretary-treasurer of the Union from the pay of those employees who individually and voluntarily request in writing that such deduction be made. Said deductions shall be forwarded to the Union each calendar month, within fifteen (15) days of the date the deductions were made, together with a list showing the employees names, job title, social security number and the amount deducted from his/her pay. This authorization shall remain in effect until terminated in writing by the employee(s) or expiration of this Agreement, whichever occurs first.

Section B. Fair Share Withholding: Any non-probationary bargaining unit employee hired prior to the first effective date of this Agreement who is not a member of the Union will be required to pay a fair share (as determined by the Union) of the cost of the collective bargaining process, contract administration in pursuit of matters affecting wages, hours, fringe benefits and other terms and conditions of employment, but said fair share shall not exceed the amount of dues uniformly required of members. All bargaining unit employees hired on or after the effective date of this Agreement and who have not made application for dues deduction shall, on or after the tenth (10th) day following their completion of the probationary period, be required to pay a fair share as defined above.

With respect to any employee in whose behalf the Village has not received a written authorization as provided for above, the Village shall deduct from the wages of the employee, the fair share financial obligation, including any retroactive amount due and owing, and shall forward said amount to the Union within fifteen (15) days of the date the wage deduction is made, subject to the following:

1. The Union has certified to the Village that the affected employee has been delinquent in his obligation for at least thirty (30) days;
2. The Union has certified to the Village that the affected employee has been notified in writing of the obligation and the requirement for each provision of this Article and that the employee has been advised by the Union of his obligation pursuant to this Article and of the manner in which the Union has calculated the fair share fees;

3. The Union has certified to the Village that the affected employee has been given a reasonable opportunity to prepare and submit any objections to the payment and has been afforded an opportunity to have said objections adjudicated before an impartial arbitrator paid for by the Union, assigned by the employee and the Union for the purpose of determining and resolving any objections the employee may have to the fair share fee. The Union agrees to comply with the requirements laid down by the U.S. Supreme Court in Chicago Teachers Union vs. Hudson, 106 U.S. 1066 (1986). The Union agrees to give the Village not less than thirty (30) days notice of any change in either dues or fair share contributions which are subject to wage deductions. The Union, as the exclusive representative, shall represent all bargaining unit employees fairly and equally.

Section C. Indemnification of Village: The Union does hereby indemnify and shall save the Village harmless against any and all claims, demands, suits or other forms of liability, including all costs of litigation which arise out of or by reason of action taken or not taken by the Village where the action or non-action is in compliance with the provisions of this Article, and in reliance on any lists or certificates which have been furnished to the Village pursuant to this Article.

Section D. Notice of Changes: In the event that a bargaining unit member's employment status changes, which change affects their dues/fair share payment obligation, the Union will be notified within thirty (30) days of such change.

ARTICLE XXIII. TERM OF AGREEMENT

Except as specifically provided, this Agreement shall be effective upon execution, and shall remain in full force and effect until the 30th day of April, 2014. Within one hundred twenty (120) days prior to the expiration date of this Agreement, either party may request in writing a meeting to discuss the possibility of another agreement or the extension of this Agreement.

Wage and Insurance Re-opener: Either party may reopen this agreement for the purpose of negotiating the following subjects by serving written notice upon the other of a written demand to bargain not less than ninety (90) calendar days, nor more than one hundred and twenty (120) calendar days prior to the start of the fiscal year indicated:

Fiscal Year
May 1, 2012 to April 30, 2013

Scope of Re-opener for Fiscal Year
Wage Adjustments included in Article XV.
Section A. only and Group Health Insurances
included in Article XII. Section B. only

May 1, 2013 to April 30, 2014

Wage Adjustments included in Article XV.
Section A. only and Group Health Insurances
included in Article XII. Section B. only

Negotiations over such subjects shall commence within thirty (30) calendar days of receipt of the demand, unless otherwise mutually agreed.

Complete Contract Re-opener: The Union shall serve on the Village a written demand to re-open not less than ninety (90) calendar days, nor more than one hundred and twenty (120) calendar days prior to May 1, 2014. Negotiations shall commence within thirty (30) calendar days of receipt of the demand. This Agreement shall remain in full force and effect pending the completion of any re-opener negotiations or impasse resolution proceedings.

In witness whereof the parties have hereunder set their hands and seals this _____ day of _____, 2011.

ATTEST: VILLAGE OF CAROL STREAM

By: _____
Village Clerk

By: _____
Mayor

ATTEST: SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 73 UNION

By: _____
Secretary
Union

By: _____
Christine Boardman
President, SEIU Local 73

SERVICE EMPLOYEES INTERNATIONAL
LOCAL 73 STEWARDS

BY: _____
Dave Noworul
Chief Steward, SEIU Local 73
Water & Sewer Division

BY: _____
Randy Guenther
Chief Steward, SEIU Local 73
Street Division

APPENDIX A

WAGE RATES

2010-2011 (0%)

	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>
WSE III	41,001.48	58,392.36	19.71	28.07
WSE II	47,099.27	67,051.20	22.64	32.24
WSE I	50,611.59	72,051.39	24.33	34.64

May 1, 2011 (2%)

	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>
WSE III	41,821.51	59,560.21	20.11	28.63
WSE II	48,041.26	68,392.22	23.10	32.88
WSE I	51,623.82	73,492.42	24.82	35.33

November 1, 2011 (1%)

	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>
WSE III	42,239.73	60,155.81	20.31	28.92
WSE II	48,521.67	69,076.14	23.33	33.21
WSE I	52,140.06	74,227.34	25.07	35.69

APPENDIX A

WAGE RATES

2010-2011 (0%)

	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>
PWE III	41,050.26	58,392.36	19.74	28.07
PWE II	45,635.80	64,929.18	21.94	31.22
PWE I	54,197.09	77,027.18	26.06	37.03
Mechanic	49,489.59	70,392.80	23.79	33.84
Mechanic Helper	41,594.53	59,170.77	20.00	28.45

May 1, 2011 (2%)

	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>
PWE III	41,871.27	59,560.21	20.13	28.63
PWE II	46,548.52	66,227.76	22.38	31.84
PWE I	55,281.03	78,567.72	26.58	37.77
Mechanic	50,479.38	71,800.66	24.27	34.52
Mechanic Helper	42,426.42	60,354.19	20.40	29.02

November 1, 2011 (1%)

	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>
PWE III	42,289.98	60,176.01	20.33	28.93
PWE II	47,014.01	66,890.04	22.60	32.16
PWE I	55,833.84	79,353.40	26.84	38.15
Mechanic	50,984.17	72,518.67	24.51	34.86
Mechanic Helper	42,850.68	60,957.73	20.60	29.31

Letters of Understanding:

Change in Working Conditions/Retaliation Grievance

The Union agrees to withdraw its grievance dated October 31, 2005 concerning the above named issue based upon the following agreement:

No Personal Use of Facility or Equipment by bargaining unit employees or management...however, it was agreed that if an employee has an emergency...he or she may request to use the facility or equipment, which will be decided fairly on a case by case basis by the Public Works Director or his designee.

No Parking of Personal Vehicles in Building by bargaining unit employees or management...however, allowances will be made for snow storm events whereby personal vehicles can be rotated with the plows parked in the garage to prevent the accumulation of snow on the vehicles when they return from their shift with the approval of the Public Works Director or his designee.

No Private Car Washing in Building or On Site by bargaining unit employees or management.

No Private Vehicle Maintenance in Building by bargaining unit employees or management...with the exception of possible emergencies as outlined above.

No Private Car Parking within Fenced Area by bargaining unit employees or management...however additional parking areas (**as noted above**), if at all possible, will be marked (striped) in the rear of the building and may be used by bargaining unit employees.

No Smoking in Buildings or Vehicles by bargaining unit employees or management.

Alternate Lunch/Break Room On Site will be explored and provided (as noted above) if at all possible.

Once these outstanding issues are concluded, and as part of this overall package, the Union will withdraw its grievance.

Snow Policy

The Union agrees to withdraw its grievances dated December 16, 2005 concerning the above named issue based upon the following agreement:

On this particular issue it seems as if we have agreed to attempt to follow a schedule that will not force any bargaining unit employee to exceed a sixteen (16) hour work day.

The details of this plan will be worked out on a "as needed" basis between the Union and management either prior to or during the snow season for the most part.

The issue became more complicated than we expected and we believe it will have to be tested as a trial policy until we see what we need to change to accommodate everyone's best interests.

We have agreed to discuss the details further as it becomes necessary.

Mechanic Helper

The Union agrees to withdraw its grievances dated December 16, 2005 concerning the above named issue based upon the following agreement:

The Union filed a grievance regarding the Village's attempt to re-establish the title of Mechanic Helper without bargaining over the matter with the Union. The Village also expressed a desire to deviate from the regular work day and work week as outlined in the Contract for this position. After discussing the specifics of the issue, the parties reached the following agreement:

In an effort to conclude these negotiations and based on the assurances from Village management that there is not any plan to make any "wholesale changes" in the normal work day or work week which is Monday through Friday 7:00 a.m. until 3:30 p.m. for the rest of the positions covered by the Contract, we have agreed that the position of Mechanic Helper will be reinserted in the Contract as an entry level position with an annual starting salary, approximately 85% of the Mechanic's starting salary.

Further, the Village agrees that it will not change the shift of any bargaining unit employee unless and until it complies with Article V, Hours of Work and Overtime, Section B, Schedule Changes, which states: **"Should it be necessary, the Village shall retain the right in the interest of efficient operations, to establish daily or weekly work schedules departing from the normal work day, or work shift or the normal work week. Except in cases of emergencies, the Village shall give two (2) weeks written notice of such change to the affected bargaining unit employee and the Union prior to the effective date of such change."**

The parties further agree that if it fails to provide the required notice of a change in the normal work day, work shift or work week the Union can bypass the first 2 Step of the Grievance procedure and file a grievance at Step 3 of the procedure (Village Manager) so as to expedite the grievance process.

It was further agreed that the promotion of the Mechanic Helper shall take place in the same manner as the automatic promotion from a III position to a II position. The parties agreed that any evaluation that we the union feels has been administered unfairly can be grieved per the Policy Manual in an effort to correct the review if necessary and applicable for the employee involved.

The Village has indicated that it may need to change hours of work for special projects from time to time, such as the changing of the AMR batteries for water meters. The Village has agreed that, when practical, they may hire a new employee for the special projects, or offer the special project duties and schedule to the current bargaining unit employees or, if there are no volunteers, assign the special project to the least senior qualified bargaining unit employee. It is further agreed that once the special project is completed, the bargaining unit employee performing the duties involved in the special project shall be returned to the regular work day, work shift and work week as outlined in the Contract.

VILLAGE OF CAROL STREAM
INTER-DEPARTMENTAL MEMO

DATE: April 7, 1992

TO: All Public Works Department Employees
FROM: John A. Turner, Director of Public Works *JAT*
RE: Breaks

Whether you work in Water, Sewer, Wastewater, the Municipal Garage, the Street Division, or in the office complex, the nature of our work requires us to handle many different responsibilities. During the nature of our work in switching from one specific operation to another, there normally is a natural break in the flow of work which lends itself to taking short periods of rest or what are more commonly referred to as "breaks". The Village Personnel Code realizing the nature of our work allows such breaks to vary in time, setting and length, and to be set by the department head so that they may best fit in with that department's work responsibilities. It is my position that our breaks should occur in the natural interruption of our daily work routine. We should not drop everything because the clock says it is one particular time and sit down and take a break. My observation of some of our employees over the last several months believes that some of you disagree with my opinion. As I mentioned once before, I have observed a routine of some employees taking breaks at exactly the same time day after day. I find it hard to imagine that their work routine suddenly breaks at the same time consistently, day after day. I do not want our employees dropping what they are doing when they are on the far-edge of town just because it is 10 A.M. or 2 P.M. and driving all the way to the Public Works Center to sit down for 15 minutes.

Taking a break at a set time is okay if the work which you are conducting on that particular day is so consistent that there is not a natural break in it. In that case, breaks may be taken at the midpoint of the operation, but should generally consist of a 15-minute period from the time that you stop work to the time you start work. That includes travel time. It is not okay to leave a job operation, drive for 5 minutes, stop at the 7-11 for 5 minutes, and then return to the Public Works Center for 15 minutes. The same is true of lunch periods. The time that one stops to pick-up lunch is part of the lunch break.

I prefer that we not change our personnel policy on breaks and that we do not eventually have to set a set time that everyone must take a break, exactly how many, and how many minutes they must last each day. However, if people abuse the current flexible policy, more tightening of the policy will surely be necessary.

jei



Village of Carol Stream

500 N. Gary Avenue • Carol Stream, Illinois 60188-1899 • (630) 665-7050 • (630) 665-1064
Ross Ferraro, Mayor • Janice Koester, Clerk • Joseph E. Breinig, Manager

March 23, 2006

Ms. Cathy Nicosia Berni
Assistant to the President
SEIU Local 73
1165 North Clark Street
Suite 500
Chicago, Illinois 60610-2884

Dear Cathy:

This letter is a follow-up to the discussion we had at our collective bargaining meeting on March 22, 2006 to discuss the issue of Public Works employees performing work outside the hours of 7:00 a.m.-3:30 p.m. at special events at the Ross Ferraro Town Center. During our meeting we discussed a resolution to this issue whereby the union would continue to work events at the Town Center as they have done in the past and the Village would continue to pay employees 1 ½ overtime pay for all work performed outside of their normal workday and in excess of 8-hours in a 24-hour period.

Additionally, the Village agrees to deliver the schedule of Town Center events to the union as soon as the Village Board approves it. Furthermore, Public Works employees will be offered the opportunity to schedule themselves to work Town Center events and employees will sign up for available work shifts at least two (2) weeks prior to the actual event date, subject to final approval by the Street Superintendent or Public Works Director. Employees who are unable to fulfill their commitment to work an event for which they had previously committed will be required to find a qualified replacement employee to work the event subject to approval by the Street Superintendent or Public Works Director.

If there are not sufficient employees to work any event, the Street Superintendent or Public Works Director may take whatever steps they deem appropriate to ensure there are sufficient personnel available to work the events subject to the terms of the contract.

Subject to our mutual agreement on this issue you have agreed to withdraw your grievance. If this is in line with your team's understanding of our discussions I believe we will have reached agreement and can move forward.

Sincerely,

Robert Mellor

Cathy Nicosia Berni

ORDINANCE NO. _____

**AN ORDINANCE OF THE VILLAGE OF CAROL STREAM,
DU PAGE COUNTY, ILLINOIS ASCERTAINING THE
PREVAILING RATE OF WAGES FOR LABORERS, WORKERS AND
MECHANICS EMPLOYED ON PUBLIC WORKS PROJECTS OF SAID VILLAGE**

WHEREAS, the State of Illinois has enacted "An ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works." approved June 26, 1941, as amended, (Ill. Comp.Stat. 1992, Ch.820, par.130/0.01 et seq., previously Ill. Rev. Stat. 1987, Ch. 48, par.39s-1 et seq., as amended by Public Acts 86-799 and 86-693); and,

WHEREAS, the aforesaid Act requires that the Board of Trustees of the Village of Carol Stream investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Village of Carol Stream employed in performing construction or public works for said Village of Carol Stream.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and

other workers engaged in the construction of public works coming under the jurisdiction of this Village is hereby ascertained to be the same as the prevailing rate of wages for construction work in DuPage County area as determined by the Department of Labor of the State of Illinois as of June of the current year, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Village of Carol Stream. The definition of any terms appearing in this ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of this Village to the extent required by the aforesaid Act.

SECTION 3: The Village Clerk shall publicly post or keep available for inspection by any interested party in the main office of the Village this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Village Clerk shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The Village Clerk shall promptly file a certified copy of this Ordinance with both the Secretary of State and the Department of Labor of the State of Illinois.

SECTION 6: The Village Clerk shall cause to be published in a newspaper of general circulation within the area a notice of its determination in substantially the following form:

"Please take notice that the President and Board of Trustees of the Village of Carol Stream, DuPage County, Illinois, has investigated and ascertained the prevailing rate of wages in accordance with Chapter 48, Section 39s-4, Illinois Revised Statutes, and that a copy of such determination is on file in the office of the Village Clerk of the Village of Carol Stream, and is available for public inspection by any interested party.

Such publication shall constitute notice that the determination is effective and that this is the determination of the Village of Carol Stream.

SECTION 7: This ordinance shall be in full force and effect upon its passage and approval as provided by law.

PASSED AND APPROVED THIS 6TH DAY OF JUNE 2011.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

Du Page County Prevailing Wage for June 2011

Trade Name	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	---	=	-----	-----	-----	---	---	-----	-----	-----	-----
ASBESTOS ABT-GEN			ALL	35.200	35.700	1.5	1.5	2.0	10.63	8.570	0.000	0.450
ASBESTOS ABT-MEC			BLD	32.290	0.000	1.5	1.5	2.0	10.82	10.66	0.000	0.620
BOILERMAKER			BLD	43.020	46.890	2.0	2.0	2.0	6.720	9.890	0.000	0.350
BRICK MASON			BLD	39.030	42.930	1.5	1.5	2.0	8.800	10.67	0.000	0.740
CARPENTER			ALL	40.770	42.770	1.5	1.5	2.0	9.840	9.790	0.000	0.490
CEMENT MASON			ALL	38.000	40.000	2.0	1.5	2.0	8.700	14.95	0.000	0.380
CERAMIC TILE FNSHER			BLD	33.600	0.000	2.0	1.5	2.0	6.950	8.020	0.000	0.540
COMMUNICATION TECH			BLD	32.650	34.750	1.5	1.5	2.0	7.650	13.98	0.400	0.490
ELECTRIC PWR EQMT OP			ALL	34.240	45.510	1.5	1.5	2.0	5.000	10.62	0.000	0.260
ELECTRIC PWR GRNDMAN			ALL	26.480	45.510	1.5	1.5	2.0	5.000	8.200	0.000	0.200
ELECTRIC PWR LINEMAN			ALL	41.000	45.510	1.5	1.5	2.0	5.000	12.71	0.000	0.310
ELECTRIC PWR TRK DRV			ALL	27.420	45.510	1.5	1.5	2.0	5.000	8.500	0.000	0.210
ELECTRICIAN			BLD	36.200	39.820	1.5	1.5	2.0	9.250	16.27	4.380	0.680
ELEVATOR CONSTRUCTOR			BLD	47.410	53.340	2.0	2.0	2.0	10.53	10.71	2.840	0.000
FENCE ERECTOR	NE		ALL	32.660	34.660	1.5	1.5	2.0	10.67	10.00	0.000	0.500
FENCE ERECTOR	W		ALL	43.300	45.460	2.0	2.0	2.0	8.140	17.29	0.000	0.400
GLAZIER			BLD	38.000	39.500	1.5	2.0	2.0	10.19	13.64	0.000	0.790
HT/FROST INSULATOR			BLD	43.050	45.550	1.5	1.5	2.0	10.82	11.86	0.000	0.620
IRON WORKER	E		ALL	40.750	42.750	2.0	2.0	2.0	12.45	17.09	0.000	0.300
IRON WORKER	W		ALL	43.300	45.460	2.0	2.0	2.0	8.140	17.29	0.000	0.400
LABORER			ALL	35.200	35.950	1.5	1.5	2.0	10.63	8.570	0.000	0.450
LATHER			ALL	40.770	42.770	1.5	1.5	2.0	9.840	9.790	0.000	0.490
MACHINIST			BLD	43.160	45.160	1.5	1.5	2.0	7.640	8.700	0.000	0.000
MARBLE FINISHERS			ALL	29.100	0.000	1.5	1.5	2.0	8.800	10.67	0.000	0.740
MARBLE MASON			BLD	39.030	42.930	1.5	1.5	2.0	8.800	10.67	0.000	0.740
MATERIAL TESTER I			ALL	25.200	0.000	1.5	1.5	2.0	10.63	8.570	0.000	0.450
MATERIALS TESTER II			ALL	30.200	0.000	1.5	1.5	2.0	10.63	8.570	0.000	0.450
MILLWRIGHT			ALL	40.770	42.770	1.5	1.5	2.0	9.840	9.790	0.000	0.490
OPERATING ENGINEER		BLD	1	45.100	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		BLD	2	43.800	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		BLD	3	41.250	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		BLD	4	39.500	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		BLD	5	48.850	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		BLD	6	46.100	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		BLD	7	48.100	49.100	2.0	2.0	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	1	43.300	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	2	42.750	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	3	40.700	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	4	39.300	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	5	38.100	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	6	46.300	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
OPERATING ENGINEER		HWY	7	44.300	47.300	1.5	1.5	2.0	11.70	8.050	1.900	1.150
ORNAMNTL IRON WORKER E			ALL	40.200	42.450	2.0	2.0	2.0	10.67	14.81	0.000	0.500
ORNAMNTL IRON WORKER W			ALL	43.300	45.460	2.0	2.0	2.0	8.140	17.29	0.000	0.400
PAINTER			ALL	40.180	42.180	1.5	1.5	1.5	8.950	8.200	0.000	1.250
PAINTER SIGNS			BLD	32.770	36.800	1.5	1.5	1.5	2.600	2.620	0.000	0.000
PILEDRIIVER			ALL	40.770	42.770	1.5	1.5	2.0	9.840	9.790	0.000	0.490
PIPEFITTER			BLD	40.250	42.250	1.5	1.5	2.0	10.15	13.49	0.000	1.360
PLASTERER			BLD	39.360	41.720	1.5	1.5	2.0	8.800	12.12	0.000	0.510
PLUMBER			BLD	40.250	42.250	1.5	1.5	2.0	10.15	13.49	0.000	1.360
ROOFER			BLD	37.650	40.650	1.5	1.5	2.0	7.750	6.570	0.000	0.430
SHEETMETAL WORKER			BLD	41.660	43.660	1.5	1.5	2.0	8.810	10.66	0.000	0.780
SPRINKLER FITTER			BLD	49.200	51.200	1.5	1.5	2.0	8.500	8.050	0.000	0.450
STEEL ERECTOR	E		ALL	40.750	42.750	2.0	2.0	2.0	10.95	15.99	0.000	0.300

STEEL ERECTOR	W	ALL	43.300	45.460	2.0	2.0	2.0	8.140	17.29	0.000	0.400
STONE MASON		BLD	39.030	42.930	1.5	1.5	2.0	8.800	10.67	0.000	0.740
TERRAZZO FINISHER		BLD	35.150	0.000	1.5	1.5	2.0	6.950	10.57	0.000	0.430
TERRAZZO MASON		BLD	39.010	42.010	1.5	1.5	2.0	6.950	11.91	0.000	0.510
TILE MASON		BLD	40.490	44.490	2.0	1.5	2.0	6.950	9.730	0.000	0.610
TRAFFIC SAFETY WRKR		HWY	28.250	29.850	1.5	1.5	2.0	4.896	4.175	0.000	0.000
TRUCK DRIVER		ALL 1	32.550	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TRUCK DRIVER		ALL 2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TRUCK DRIVER		ALL 3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TRUCK DRIVER		ALL 4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TUCKPOINTER		BLD	39.200	40.200	1.5	1.5	2.0	7.830	10.25	0.000	0.770

Legend:

- M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)
- OSA (Overtime is required for every hour worked on Saturday)
- OSH (Overtime is required for every hour worked on Sunday and Holidays)
- H/W (Health & Welfare Insurance)
- Pensn (Pension)
- Vac (Vacation)
- Trng (Training)

Explanations

DUPAGE COUNTY

IRON WORKERS AND FENCE ERECTOR (WEST) - West of Route 53.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed

products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS TECHNICIAN

Low voltage installation, maintenance and removal of telecommunication facilities (voice, sound, data and video) including telephone and data inside wire, interconnect, terminal equipment, central offices, PBX, fiber optic cable and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area networks), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes

for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators; Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches; Bobcats (up to and including ¾ cu yd.) .

Class 4. Bobcats and/or other Skid Steer Loaders (other than bobcats up to and including ¾ cu yd.); Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall .

Class 7. Mechanics.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane: Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dowell Machine with Air Compressor; Dredges; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Hydraulic Backhoes; Backhoes with shear attachments; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Trenching Machine; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; All Locomotives, Dinky; Off-Road Hauling Units (including articulating)/2 ton capacity or more; Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Scoops - Tractor Drawn; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper; Scraper - Prime Mover in Tandem (Regardless of Size): Tank Car Heater; Tractors, Push, Pulling Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Fireman on Boilers; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Hydro- Blaster; Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Tractaire; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. Bobcats (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Gradall and machines of like nature.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters Unskilled dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

AGENDA ITEM

J-1 6-6-11

Village of Carol Stream Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager
FROM: Terry Davis, Secretary, Administration Dept. *td*
DATE: May 31, 2011
RE: Spring Trail Elementary School PTO
Request for Waiver of Fee for Sound Amplification Permit

Spring Trail Elementary School PTO has submitted an application for a sound amplification permit. They will be hosting an End of School Family Dance Party Picnic on Monday, June 6, 2011 at the school including a DJ from 5:00-7:30 pm.

Attached is a letter from the school requesting a waiver of the \$25 fee in connection with the amplification permit. Both the school and the PTO are non-profits organizations.

Please place this on the agenda for the Monday, June 6, 2011 Board Meeting for the Board's review and consideration. Thank you.

Attachment

*Spring Trail Elementary School PTO
1384 Spring Valley Dr.
Carol Stream, IL 60188
www.springtrailpto.org*



May 23, 2011

Village Manager's Office
Village of Carol Stream
500 N. Gary Avenue
Carol Stream, IL. 60188-1899

To Whom It May Concern:

Enclosed is an application for a Sound Amplifier Permit for Spring Trail Elementary School on Monday June 6, 2011. The Spring Trail Elementary PTO is hosting an End of School Family Dance Party Picnic; and we hope to have a DJ at the event from 5:00 p.m. to 7:30 p.m.

The purpose of this end of school-year event is to allow families to celebrate the students' achievements throughout the year and to say farewell to any staff and teachers leaving the school. If possible, we would like to ask that the \$25 permit fee be waived due to the fact that both the school and the PTO are non-profit organizations. If needed the PTO's 501 (c)(3) status TIN is 26-2676367.

We appreciate your time in reviewing our application for the Sound Amplifier Permit. If you have any questions feel free to contact me at 630.253.2484.

With Sincerest Appreciation,

A handwritten signature in cursive script that reads "Tricia Weithofer".

Tricia Weithofer
PTO 1st Vice President
Spring Trail Elementary School
1384 Spring Valley Drive
Carol Stream, IL 60188

AGENDA ITEM

J-2 6-6-11

Village of Carol Stream Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Robert J. Glees, Community Development Director *BJ*

DATE: June 1, 2011

RE: **Agenda Item for the June 6, 2011, Meeting of the Village Board: Carol Stream Park District - Request for Approval of a Temporary Waiver Under §1-1-17 to Allow Temporary Lighting at Red Hawk Park**

PURPOSE

The purpose of this memorandum is to coordinate with the Village Board a request from the Carol Stream Youth Football Association (CSYFA) for a waiver of the requirements of Village Code §16-15-8 so as to allow temporary lighting at Red Hawk Park.

DISCUSSION

Attached is a letter dated May 24, 2011, from Dave Haring, Director of Recreation for the Carol Stream Park District, requesting approval to use temporary lighting at the football fields at the northwest corner of Red Hawk Park during this fall's football season. As noted in Dave's letter, the Park District needs to relocate the Carol Stream Youth Football Association (CSYFA) from McCaslin Park to Red Hawk Park this year, due to an impending construction project at McCaslin Park.

The permanent addition of lighting at athletic fields in Carol Stream requires approval of a special use permit, such as was issued for the addition of lighting at Armstrong Park and for the project to upgrade the lighting at the Glenbard North High School football field in 2009. However, staff would note that the Park District's request is not for a permanent installation, but for a temporary installation, to last for up to 2½ months. We would also note that Village approval was not required for the installation of lighting at McCaslin Park, as that property is not located within the Village of Carol Stream.

We would note the following with respect to the Park District's request:

- Three fields would be lighted, and are located at the northwest corner of Red Hawk Park.
- There would be nine lighting units, all facing towards the fields.
- The lights would be powered by generators.
- The lights would be on from 6:00 p.m. to 9:00 p.m.
- The lighted fields are intended to be used from September 2nd through November 11th, with the end date depending on the duration of the playoff season.

The nearest residences to the athletic fields are located approximately 820 feet to the northwest (east side of Ethel Street), 1,270 feet to the northeast (south side of Shelburne Drive) and 1,000 feet to the east (east side of Kuhn Road). The first two locations are on the opposite side of North Avenue. Staff would note that existing trees and other foliage would provide screening in all three directions. Staff would note that formal notice of the request to residents in these areas is not legally required. Further, we do not view the lighting as being out of the ordinary in this park setting, nor do we believe the effect of the lights on the three residential areas would be significant; therefore, we have not given formal notice of this request.

In addition to the lights, the CSYFA wishes to keep three storage containers (PODS) and practice sleds in the vicinity of the fields during the football season. These are shown on the illustration accompanying Dave Haring's letter. Staff has no objection to the temporary placement of these items, and we would note that they could be approved administratively as a temporary use under §16-5-5 of the Zoning Code. We have asked whether the PODS and sleds could be located greater than 400 feet from the North Avenue property line, so as to be outside of the North Avenue Corridor, and Dave Haring has agreed to this stipulation.

Under §1-1-17 of the Village Code, the Village Board has the authority to grant a waiver or variation from the provisions of the Code. Staff has no objection to the Park District's request for a temporary waiver of the requirement for approval of a special use permit, subject to the conditions noted below.

RECOMMENDATION

Staff recommends approval of the Park District's request. If the Village Board concurs with the staff recommendation, they should approve, by motion, a temporary waiver from the requirements of Village Code §16-15-8 for the Carol Stream Park District to provide temporary lighting at Red Hawk Park, and also to approve the location of football practice sleds and three storage PODS in the vicinity of the fields, subject to the following conditions:

- a. Lighting will only be used from September 2, 2011, through November 11, 2011.
- b. Lighting will be turned on only between 6:00 p.m. and 9:00 p.m.
- c. Lighting will be installed, operated and maintained in accordance with all applicable state, county and village codes and requirements.
- d. The storage PODS and football practice sleds will be located at least 400 feet from the North Avenue property line, so as to be outside of the North Avenue Corridor.

RJG:bg

u:\misc village board correspondence\temporary approvals\park district - red hawk lights.doc



**CAROL STREAM
Park District**

Board of Commissioners
Brenda Gramann - President
Brian Sokolowski - Vice President
Dan Bird
John Jaszka
Jacqueline Jeffery
Tim Powers
Wynn Ullman

May 24, 2011

Mr. Bob Glees
Community Development Director
Village of Carol Stream
500 N Gary Ave
Carol Stream, IL 60188

Executive Director
Arnie Biondo

Dear Bob:

Per our previous discussion, the Carol Steam Park District is requesting permission from the Village of Carol Stream to allow the Carol Stream Youth Football Association (CSYFA) to utilize portable lighting standards for their football practices at Red Hawk Park.

CSYFA which is an affiliate of the Carol Stream Park District has practiced at McCaslin Park for the last 5 or 6 years. Their usage of McCaslin Park has always included the use of portable lights so that they can continue to practice later in the year when darkness occurs much earlier in the evening. The Park District has not needed village approval for lights in the past because McCaslin Park is not within the village boundaries. This year however, it is necessary for us to relocate CSYFA due to the impending construction project at McCaslin Park.

After much analysis, staff has concluded that Red Hawk Park is probably the best location to serve everyone's needs and minimize the impact on the neighborhood. Therefore, we are asking the village for permission to allow the use of portable lighting systems for use by CSYFA at Red Hawk Park. Their usage would be on weeknights from 6 -9 p.m. mainly from mid September thru October. There could be some usage in November if any of the teams advance in the league playoffs.

Please let me know if you need any additional information or have other questions. Thank you for your consideration in this matter.

Sincerely,

Dave Haring

Dave Haring
Director of Recreation

Simkus Recreation Center, 849 W. Lies Road, Carol Stream, IL 60188-4366, p. 630-784-6100 f. 630-289-1972

National Gold Medal Award Winner Illinois Distinguished Agency www.cspark.org info@cspark.org





- practice Area/
 Football field

RED HAWK PARK

1 inch = 400 feet

- PDDS

- Portable Lights facing In

- sleds are kept

AGENDA ITEM

J-3 6-6-11

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Terry Davis, Secretary *td*
DATE: June 2, 2011
RE: **Raffle License Request and Waiver of Fee**
American Cancer Society – Relay for Life

The American Cancer Society, Illinois Division, Inc. will be hosting their annual "Relay for Life" event on Friday, June 24, 2011 at Glenbard North High School. In connection with this event, they have submitted a Class "B" raffle license application to hold a raffle drawing during this event. Tickets are being sold May 21, 2011 through the night of the event, June 24, 2011, with the price of the ticket being \$5, and there will be one prize and one winner. All proceeds from the raffle will be donated to the American Cancer Society.

Applicant has requested a waiver of both the license fee and manager's fidelity bond. The Raffle License Application is available in the Clerk's office for the Board's review.

Please place this on the agenda for the June 6, 2011 Board Meeting for the Board's review and approval.

td
Attachment



Village of Carol Stream
Administration Department
500 N. Gary Avenue
Carol Stream, IL 60188

To Whom It May Concern:

The American Cancer Society, Illinois Division, Inc. respectfully requests a waiver of fees for the attached raffle license application. Additionally, we request a waiver of the bond requirement for this raffle.

Many thanks for your partnership with our organization.

Regards,

A handwritten signature in black ink, appearing to read "Steve Derks", written over a circular stamp or mark.

Steve Derks, Chief Executive Officer

Julie Faber

Julie Faber, Chief Financial Officer

MAY 20 2011

VILLAGE OF CAROL STREAM SCHEDULE OF BILLS

JUNE 6, 2011

AGENDA ITEM
K-1 6-6-11

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
AT & T					
SERV FRM MAY 16- JUNE 15	415.41	01652800 52230	TELEPHONE	630z57651905	
	<u>415.41</u>				
ALFRED BENESCH & CO					
SANITARY SEWER FLOW 4-06 THRU	16,500.00	04101500 52297	SEWER SYSTEM MAINTENANCE	46159	
SANITARY SEWER FLOW 4-06 THRU	24,500.00	04101500 54480	CONSTRUCTION	46159	
	<u>41,000.00</u>				
AMERICAN ROAD MAINTENANCE					
	-3,610.00	01 21344	RETAINAGE AMERICAN ROAD M.	M14638	20120011
REJUVENATOR PROJECT	36,100.00	01670500 52286	PAVEMENT RESTORATION	M14638	20120011
	<u>32,490.00</u>				
ANDY FRAIN SERVICES					
CROSSING GUARD SERV'S APRIL 20	12,819.53	01662300 52105	CROSSING GUARDS	150270	
	<u>12,819.53</u>				
AVTEX INC					
CITY WATCH 5/1/11 - 4/30/12	9,500.00	01660100 52234	DUES & SUBSCRIPTIONS	791	20120023
CITY WTCH NOTIF JAN-APRL 2011	3,641.24	01660100 52234	DUES & SUBSCRIPTIONS	76	
	<u>13,141.24</u>				
B & F TECHNICAL CODE					
BUILDING PLAN REV-1175 N GARY A	2,334.00	01643700 52253	CONSULTANT	33138	20120007
PLUMBING INSPECT'S FOR APRIL 20	1,607.20	01643700 52253	CONSULTANT	33150	20110006
	<u>3,941.20</u>				
BASIC IRRIGATION SERVICES INC					
FLOAT AERATOR -TWN CTR	450.00	01670600 52272	PROPERTY MAINTENANCE(NPDI	15206	
FRESH WATER SYSTEM @ TWN CTI	345.00	01680000 52244	MAINTENANCE & REPAIR	15207	
REPLACE 230V MOTOR	535.00	01670600 52272	PROPERTY MAINTENANCE(NPDI	15061	
RPZ TEST TWN CTR SPRINKLER SY:	200.00	01670400 52244	MAINTENANCE & REPAIR	15204	
	<u>1,530.00</u>				
BAXTER & WOODMAN INC					
TUBEWAY DR PUMP STN RPLMNT	4,949.13	11740000 55488	STORMWATER UTILITIES	0156606	
TUBEWAY STRM WTR LIFT STN	3,427.11	11740000 55488	STORMWATER UTILITIES	0156606(1) FY11	20110074

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
	<u>8,376.24</u>				
BEACON SSI INC					
TROUBLESHOOT PETROVEND PROJ	2,661.97	01696200 52244	MAINTENANCE & REPAIR	66625	
	<u>2,661.97</u>				
BRANIFF COMMUNICATIONS INC					
OUTDR WRNG SIREN 6/11-5/12	2,998.00	01660100 52244	MAINTENANCE & REPAIR	0023220	20120024
	<u>2,998.00</u>				
CALL ONE					
SERV FRM APRIL 15 THRU MAY 14	347.13	04101500 52230	TELEPHONE	1010 6641 5/15/11	
SERV FRM APRIL 15 THRU MAY 14	1,992.85	04201600 52230	TELEPHONE	1010 6641 5/15/11	
SERV FRM APRIL 15 THRU MAY 14	2,705.27	01650100 52230	TELEPHONE	1010 6641 5/15/11	
	<u>5,045.25</u>				
CAPITOL FAX					
12 MONTHS SUBSCRIPT -BREINIG	350.00	01590000 52234	DUES & SUBSCRIPTIONS	6/1/11 1YR SUBSCRIP	
	<u>350.00</u>				
CAR REFLECTIONS					
678 REPLC RT FRNT DOOR GRAPHK	220.00	01662700 52212	AUTO MAINTENANCE & REPAIR	012146	
	<u>220.00</u>				
CHRISTOPHER B BURKE ENGR LTD					
SMA 3/27 - 4/30 795 KIMBERLY	5,431.50	01621900 52253	CONSULTANT	100248	20110038
SMA 3/27 4/30 245 LIES RD	226.50	01621900 52253	CONSULTANT	100249	20110038
SMA 03/27 - 4/30 PARK-DOG	1,693.50	01621900 52253	CONSULTANT	100251	20110038
SMA 3/27 - 4/30 MCDONALDS-SCHM/	2,172.00	01621900 52253	CONSULTANT	100250	20110038
	<u>9,523.50</u>				
COMED					
SERV FRM 04/22 TO 05/20	14.96	01670600 52248	ELECTRICITY	4483019016 MAY/11	
SERV FRM 04/22 TO 05/23	31.06	01662300 52298	ATLE SERVICE FEE	4202129060 MAY/11	
SERV FRM 3/23- 5/20	1,326.58	06320000 52248	ELECTRICITY	5853045025 APRL/11	
SERV FRM 4/12 TO 5/12	29.30	06320000 52248	ELECTRICITY	1083101009 APRL/11	
SERV FRM 4/20 TO 5/20	893.51	04201600 52248	ELECTRICITY	0300009027 MAY/11	
SERV FRM 4/21 TO 5/23	44.89	04101500 52248	ELECTRICITY	2073133107 MAY/11	
SERV FRM 4/22 TO 05/23	95.41	01670600 52248	ELECTRICITY	1865134015 MAY/11	
SERV FRM 4/22 TO 5/23	17.31	06320000 52248	ELECTRICITY	7219135017 MAY/11	
SERV FRM 4/22 TO 5/23	92.44	06320000 52248	ELECTRICITY	6597112015 MAY/11	
SERV FRM 4/22 TO 5/23	100.40	06320000 52248	ELECTRICITY	1353117013 MAY/11	
SERV FRM 4/25 TO 5/24	21.76	06320000 52248	ELECTRICITY	1603109101 MAY/11	
SERV FRM 4/27 TO 5/26	229.41	06320000 52248	ELECTRICITY	0815164035 MAY/11	

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
SERV FROM 4/26 TO 5/26	92.89	01670600 52248	ELECTRICITY	2127117053 MAY/11	
	<u>2,989.92</u>				
CORRECTIVE ASPHALT MATERIALS					
	-3,184.35	01 21347	CORRECTIVE ASPHALT MATERI	11-2455	20120025
2011 ASPHALT RESTORATIVE SEALF	63,686.92	01670500 52286	PAVEMENT RESTORATION	11-2455	20120025
	<u>60,502.57</u>				
COUNTY COURT REPORTERS INC					
PLAN COMMISSION MTG 5/9/11	220.00	01530000 52241	COURT REPORTER FEES	104384	
	<u>220.00</u>				
DAVID G BAKER					
VLG BOARD MTG TELECAST	105.00	01650100 52253	CONSULTANT	051611	
	<u>105.00</u>				
DIGGING RECORDS INC					
BAL ON DEPOSIT NEVERLY BRS JUN	800.00	01750000 52288	CONCERT SERIES	JUNE 9TH	
	<u>800.00</u>				
DISCOVERY BENEFITS					
FSA MONTHLY FEE - MAY 2011	230.00	01600000 52273	EMPLOYEE SERVICES	251311	
	<u>230.00</u>				
DU COMM					
RADIOS AND ACCESSORIES	43,657.05	01662700 54417	RADIOS	14366	
	<u>43,657.05</u>				
DUPAGE MAYORS AND MANAGERS CONFERENC					
2011/12 DUES AND DEBIT SERVICE	43,220.55	01520000 52234	DUES & SUBSCRIPTIONS	6689	
BREINIG, SAVERINO, MANZZULLO D	175.00	01590000 52222	MEETINGS	6642	
BREINIG, SAVERINO, MANZZULLO D	280.00	01520000 52222	MEETINGS	6642	
	<u>43,675.55</u>				
EARTH INC					
BLACK DIRT	98.00	01670200 53317	OPERATING SUPPLIES	50166	
	<u>98.00</u>				
ERYOPS BODYCRAFT INC					
678 RPLC RT DOOR & RPL MIRROR I	999.27	01662700 52212	AUTO MAINTENANCE & REPAIR	168913	
	<u>999.27</u>				
EXELON ENERGY INC					
SERV FRM 04/12 - 05/11	567.09	04101500 52248	ELECTRICITY	100431100190	
SERV FRM 04/20 - 05/19	1,651.20	06320000 52248	ELECTRICITY	200214600110	

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
SERV FRM 04/20 - 05/22	2,829.24	04201600 52248	ELECTRICITY	100431200190	
SERV FRM 04/20 TO 5/19	2,727.51	04201600 52248	ELECTRICITY	100559500190	
	<u>7,775.04</u>				
FEECE OIL CO					
E-85 FUEL	5,821.95	01696200 53356	GAS PURCHASED	3171930	
REGULAR GASOLINE	14,659.06	01696200 53356	GAS PURCHASED	3171251	
	<u>20,481.01</u>				
FOUNTAIN PEOPLE INC					
ANEMOMETER WITH CORD-TWN CT	587.00	01680000 52244	MAINTENANCE & REPAIR	48565	
	<u>587.00</u>				
GLENBROOK EXCAVATING & CONCRETE INC					
FINAL PYMNT & RELEASE OF RETEN	25,484.44	04 21242	RETAINAGE GLENBROOK	PAY REQ#4	
FINAL PYMNT & RELEASE OF RETEN	28,100.00	04101500 54480	CONSTRUCTION	PAY REQ#4	
	<u>53,584.44</u>				
HEALY ASPHALT COMPANY LLC					
ASPHALT	861.44	06320000 53340	MATERIALS	26712MB	
	<u>861.44</u>				
IPELRA					
C REBHOLZ REGIS FOR WRKPLCE II	55.00	01600000 52223	TRAINING	JUNE 2 REGIS	
	<u>55.00</u>				
IL SROA					
REGIS FOR JUNE 22-24	300.00	01664700 52223	TRAINING	WELLS & RUDELICH	
	<u>300.00</u>				
ILLINOIS STATE POLICE					
LIVE SCAN FOR MARCH 2011	2,000.00	01660100 53317	OPERATING SUPPLIES	MARCH LIVE SCAN	
	<u>2,000.00</u>				
IMPACT NETWORKNG LLC					
SERV FRM 05/06 TO 06/06	646.63	01652800 52226	OFFICE EQUIPMENT MAINTENAN	103479	
	<u>646.63</u>				
JOHN L FIOTI					
SERV FOR MAY 11	156.00	01570000 52238	LEGAL FEES	CS 29	
SERV FOR MAY 11	156.50	01662300 52310	ATLE LEGAL ADJUDICATION	CS 29	
	<u>312.50</u>				
KLEIN, THORPE & JENKINS, LTD					
LEGAL SRV'S THRU 4/30/11	475.00	04203100 52238	LEGAL FEES	152669	

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
LEGAL SRV'S THRU 4/30/11	608.00	04103100 52238	LEGAL FEES	152669	
LEGAL SRV'S THRU 4/30/11	3,904.00	11740000 52238	LEGAL FEES	152669	
LEGAL SRV'S THRU 4/30/11	7,141.43	01570000 52238	LEGAL FEES	152669	
	<u>12,128.43</u>				
KPW TRUCKING INC					
STONE-MAINBREAKS	1,138.75	04201600 52265	HAULING	608	
	<u>1,138.75</u>				
L I F E TRAINING PROGRAMS INC					
20 TRAINING PACKETS FOR BASSET	180.00	01664700 53325	COMMUNITY RELATIONS	11-010	
	<u>180.00</u>				
LOWE'S HOME CENTERS					
AGREEMENT- DEC/10 & JAN&FEB/11	10,477.49	01720000 58206	LOWES SALES TAX REIMB	TAX SHR AGREE	
	<u>10,477.49</u>				
M&M BUILDING & REM					
REPAIR/REPAINT WINDOW FRAME	260.00	01670400 52244	MAINTENANCE & REPAIR	12984	
	<u>260.00</u>				
MARC KRESMERY CONSTRUCTION LLC					
TUBEWAY DETENTION BASIN	12,618.00	11740000 55488	STORMWATER UTILITIES	03917	
TUBEWAY STORMWTR PUMP STN T	-13,502.78	11 21444	RETAINAGE - MARC KRESMERY	3916	
TUBEWAY STORMWTR PUMP STN T	270,055.55	11740000 55488	STORMWATER UTILITIES	3916	
	<u>269,170.77</u>				
MIKE PUZZIE					
BATHROOM FLOOR REPAIR	1,050.00	01670400 52244	MAINTENANCE & REPAIR	12983	
	<u>1,050.00</u>				
NICOR GAS					
SERV FRM 04/08 TO 05/10	83.39	04101500 52277	HEATING GAS	86 60 60 1117 8APRL	
	<u>83.39</u>				
NORTHERN ILLINOIS UNIVERSITY					
GIS INTERN GRANT #G5B69870	9,931.50	01652800 52257	GIS SYSTEM	51211	20110010
	<u>9,931.50</u>				
PERSPECTIVES					
EAP QTRLY SRVS 6/1-8/31	1,149.72	01600000 52273	EMPLOYEE SERVICES	71353	20120027
	<u>1,149.72</u>				
PLATINUM POOLCARE AQUATECH LTD					
POOL CARE SERV/TABS MAY/11	1,855.00	01680000 52244	MAINTENANCE & REPAIR	25851	20120031

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
	<u>1,855.00</u>				
R GANG					
JUNE 16TH CONCERT	<u>1,200.00</u>	01750000 52288	CONCERT SERIES	JUNE 16TH	
	<u>1,200.00</u>				
RICK GIESER					
2011 CONCERT SPONSORSHIP REF	<u>100.00</u>	01 23500	DEFERRED REVENUE	2011 CONCERT RFNC	
	<u>100.00</u>				
THOMAS F HOWARD JR					
LEGAL SERV'S FOR MAY 2011	<u>7,128.75</u>	01570000 52312	PROSECUTION DUI	180	
	<u>7,128.75</u>				
TRANSYSTEMS CORPORATION					
FAIR OAKS RD PAVEMENT REHAB P	4,909.04	11740000 55486	ROADWAY CAPITAL IMPROVEME	1(2096156)	20120034
FAIR OAKS W BRANCH DUPG RVR 3	4,342.01	11740000 55486	ROADWAY CAPITAL IMPROVEME	1(2096147)	
KUHN RD BIKE PATH SERV THRU 5/6	3,536.47	11740000 55486	ROADWAY CAPITAL IMPROVEME	7(2096148)	20110065
	<u>12,787.52</u>				
U S POST OFFICE					
PO BOX SERV FEE NOTICE 1YR	470.00	04103100 52229	POSTAGE	BOX 4694	
PO BOX SERV FEE NOTICE 1YR	<u>470.00</u>	04203100 52229	POSTAGE	BOX 4694	
	<u>940.00</u>				
UNI MAX MANAGEMENT CORP					
JANITORIAL SERVICES VLG HL/PWK	623.75	01670100 52276	JANITORIAL SERVICES	2305	20120033
JANITORIAL SERVICES VLG HL/PWK	<u>1,871.25</u>	01680000 52276	JANITORIAL SERVICES	2305	20120033
	<u>2,495.00</u>				
WATER SYSTEMS					
LARGE WATER METER TESTING	<u>4,648.53</u>	04201400 52282	METER MAINTENANCE	04/05/11	20110002
	<u>4,648.53</u>				
WESTMORE SUPPLY CO					
CONCRETE	<u>463.50</u>	06320000 53338	CONCRETE	R 72393	
	<u>463.50</u>				
	<u>711,581.11</u>				

The preceding list of bills payable totaling \$711,581.11 was received and approved for payment.

Approved:

Date:

Robert Mellor
Robert Mellor, Acting Village Manager

6/3/11

Authorized By:

Frank Saverino, Sr., Mayor

Beth Melody, Village Clerk

Date: _____

AGENDA ITEM

K-2 6-6-11

ADDENDUM WARRANTS May 17, 2011 thru June 6, 2011

Fund	Check #	Vendor	Description	Amount
General	A C H	Charter One Bank	Payroll May 2, 2011 to May 15, 2011	451,954.82
Water & Sewer	A C H	Charter One Bank	Payroll May 2, 2011 to May 15, 2011	29,890.80
General	A C H	Charter One Bank	Payroll May 16, 2011 to May 29, 2011	445,472.16
Water & Sewer	A C H	Charter One Bank	Payroll May 16, 2011 to May 29, 2011	29,561.86
General	A C H	Ill Funds	Dupage Water Commission - April 2011	<u>194,421.05</u>
				<u>1,151,300.69</u>

Approved this _____ day of _____, 2011

By: _____
Frank Saverino Sr - Mayor

Beth Melody - Village Clerk