

# Village of Carol Stream

## BOARD MEETING

### AGENDA

JANUARY 4, 2010

*All matters on the Agenda may be discussed, amended and acted upon*

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE:**

**B. MINUTES:**

**C. AUDIENCE PARTICIPATION & PUBLIC HEARINGS:**

1. Resolution No. 2453, Commending Bob Hoffrage for 32 Years of Service with the Village of Carol Stream.

**D. SELECTION OF CONSENT AGENDA:**

*If you are here for an item which is added to the consent agenda and approved, the Village Board has acted favorably on your request.*

**E. BOARD AND COMMISSION REPORTS:**

1. PLAN COMMISSION:

**F. OLD BUSINESS:**

**G. STAFF REPORTS & RECOMMENDATIONS:**

1. Voluntary Separation Plan Recommendation.

**H. ORDINANCES:**

**I. RESOLUTIONS:**

**J. NEW BUSINESS:**

**K. PAYMENT OF BILLS:**

1. Regular Bills:
2. Addendum Warrant:

**L. REPORT OF OFFICERS:**

1. Mayor: Reschedule the Monday, January 18<sup>th</sup> Meeting until Tuesday, January 19<sup>th</sup> Due to Martin Luther King, Jr. Day.
2. Trustees:
3. Clerk:

*Village of Carol Stream*

**BOARD MEETING**

**AGENDA**

**JANUARY 4, 2010**

*All matters on the Agenda may be discussed, amended and acted upon*

**M. EXECUTIVE SESSION:**

**N. ADJOURNMENT:**

**LAST ORDINANCE: 2009-12-70**

**LAST RESOLUTION: 2452**

**NEXT ORDINANCE: 2009-12-71**

**NEXT RESOLUTION: 2453**

# AGENDA ITEM

C-1 1-4-2010

## RESOLUTION NO. 2453

### A RESOLUTION COMMENDING BOB HOFFRAGE FOR 32 YEARS OF SERVICE WITH THE VILLAGE OF CAROL STREAM

Whereas, Bob Hoffrage started his Carol Stream career as the Chief Water Operator on September 12, 1977, when Well #1 was still producing the rusty water and the Carol Stream sign still hung on Water Tower #1; and

Whereas, Bob Hoffrage has had a profound effect on the construction of the Water and Sewer Systems for the Village of Carol Stream, expanding from a well water system serving 9,176 residents in 1977 to a system serving Lake Michigan water to now over 41,000 residents; and

Whereas Bob Hoffrage oversaw the installation of thousands of water and sewer connections, the construction of miles of water and sewer main, the construction of Water Tower #4, #5, #6, East and West Pressure Adjusting Stations, and countless ancillary improvements and preventative maintenance facilities to the Water and Sewer utilities within the Village of Carol Stream; and

Whereas Bob Hoffrage earned the respect and admiration of his coworkers for his even-tempered, ever-sensible approach to his duties, and the appreciation of countless residents for services rendered; and

Whereas Bob Hoffrage passed away on November 8, 2009, after more than 32 years of Public Service to the Village of Carol Stream;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, on behalf of all of the former and present elected and appointed officials and residents of Carol Stream, that::

SECTION 1: That Bob Hoffrage should be remembered and commended for his dedication, productivity, motivation, and the integrity that he lent to his position. His service and accomplishments to the Carol Stream utility system shall be remembered for generations to come and are hereby recognized.

SECTION 2: This resolution shall be in full force and effect from and after its passage as approved by law.

PASSED AND APPROVED THIS 4<sup>TH</sup> DAY OF JANUARY 2010.

AYES:

NAYS:

ABSENT:

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Frank Saverino, Sr., Mayor

ATTEST:

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Beth Melody, Village Clerk

**VILLAGE OF CAROL STREAM  
INTER-DEPARTMENTAL MEMO**

**TO:** Joe Breinig, Village Manager  
**FROM:** Caryl Rebholz, Employee Relations Director *CR*  
**DATE:** December 22, 2009  
**RE:** **Voluntary Separation Plan Recommendation**

As the Village of Carol Stream continues to assess the economic challenges facing the organization, it is clear that the cost of personnel plays a significant role. As a public service organization, employee compensation is the largest portion of expenditures at 72%. Since 2007, the Village has decreased budgeted positions by 6% (from 172.7 positions to 162.7 positions). An additional nine (9) positions have been frozen this year, most of which will be eliminated from the budget going forward.

As further steps to reduce the overall cost of personnel are evaluated, one option gaining popularity in the public sector arena is the reduction in expenditures related to personnel through a Voluntary Separation Plan (VSP). With a VSP, an incentive is offered to employees to encourage them to voluntarily separate from the Village by a specific date in exchange for valid consideration. In turn, every position vacated would be evaluated for one of the following determinations:

- Position Elimination
- Reassignment of Position to Other Personnel
- Filling the Position at Reduced Hours and/or Reduced Pay

In essence, positions vacated would create an opportunity for the Village to “right-size” the cost of providing services to residents. In turn, a savings is realized for years going forward.

To date, ten (10) communities in the general vicinity that have implemented a Voluntary Separation Plan have been evaluated. The incentives offered by these communities vary, ranging from 4 weeks of compensation (*estimated value \$10,250*) to 2½ years of health insurance premiums plus a severance package (*estimated value \$50,000+*). Not surprisingly, the organizations with larger incentives yielded a larger number of employees electing to participate.

After analyzing the current cost of personnel, and the potential savings through a successful Voluntary Separation Plan, I am recommending the implementation of the following:

- A Voluntary Separation Incentive offered to all regular full & part-time employees.
- The incentive would be in the amount of \$1500.00 for each full year of employment with the Village of Carol Stream (pro-rated for part-time employees)
- Employees would submit their request to participate during an election period from January 15, 2010 – February 21, 2010
- Separation of employment with the Village of Carol Stream would take place no later than June 30, 2010

Further, those employees who elect to participate in the Voluntary Separation Plan may elect to receive the incentive in one of the following manners:

- Employee may receive full payment as a taxable cash payment upon separation of employment with the Village of Carol Stream. Full payment will be made in one lump sum.
- Employee may defer full payment to the ICMA 457 deferred compensation plan within IRS allowable limit.
- Employee may receive partial payment as a taxable cash payment upon separation of employment with the Village of Carol Stream, and partial payment to the ICMA 457 deferred compensation plan within IRS allowable limit.
- As is presently allowed for other compensation conversion upon retirement, per Village policy, employees with 20 or more years of service with the Village who are officially retiring into one of the pension systems may receive the separation incentive in equal installments over the final four (4) months of employment with the Village of Carol Stream.

*For more specific information, please see attached summary plan description.*

Although there is no way of knowing how many employees would participate in this type of program, 8-10 employees are estimated. It is also estimated that the average cost of the program would be about \$30,000 per employee. In some cases, the incentive cost would be recaptured during the recruitment period alone. In other cases, while some positions may need to be filled quickly, others could be eliminated entirely, resulting in the net effect of cost recovery. (It is important to note there would be additional cash outlay due to payouts of some accrued but unused leave time, however; the Village is presently exposed to these costs whether or not an incentive program is offered.)

Though it is impossible to know which positions would be vacated as a result of the VSP, and therefore impossible to determine the total cost and ultimate savings, other municipalities who have implemented similar programs have reported positive results. When it comes to determining the outcome of each position vacated, these decisions will be made on a going forward basis as vacancies occur, and always to ensure the best possible result for the Village.

**VILLAGE OF CAROL STREAM  
VOLUNTARY SEPARATION PLAN**

**SUMMARY PLAN DESCRIPTION**

The purpose of the Summary Plan Description is to describe the features of the Plan as clearly as possible, so that an employee can make an informed decision about whether or not to participate.

**THE PLAN IS VOLUNTARY**

Participation in the Plan will be on a strictly voluntary basis. The choice is entirely up to each individual employee. No person at the Village will require that an employee accept or reject participation in the Plan.

The existence of the Plan does not in any way change the employment relationship with the Village. An employee is free to choose to participate or not to participate. Employees should understand that if choosing not to participate, they will not be treated any differently with respect to future terms and conditions of employment than any other employee. Employees should also understand that the plan does not provide any right to future employment or otherwise affect the status or terms and conditions of employment, except that the employment relationship with the Village will cease after you become a participant in the Plan.

**ELIGIBLE EMPLOYEES**

The eligible employees under the Plan are those regular full-time and part-time hourly and salaried employees who are active participants in the Illinois Municipal Retirement Fund (IMRF) or the Illinois Police Pension Fund.

**PLAN APPLICATION PROCEDURE**

The Employee Relations Director will provide each eligible employee with a Voluntary Separation Plan Application Form. An eligible employee who voluntarily elects to participate in the Plan must complete and submit the Application Form to the Employee Relations Director which indicates that the eligible employee elects to voluntarily separate from employment with the Village and obtain the Separation Plan incentive. At this point in the process, the application is non-binding. The purpose of the application process is to formalize an employee's interest in the program, allow the employee and the Village to engage in discussions regarding particulars of the plan, and to discuss the date the employee will separate from Village services. Once an application has been received, and discussions have taken place, the Village will prepare a Separation Agreement that will include the amount of the incentive, the separation date, and a variety of general waiver and release agreements. The employee will then have 45 days to sign the

Separation Agreement, along with a Separation Incentive Election Form, which once signed will be binding on both you and the Village.

The Employee Relations Director must receive the signed Application Form during the application period between January 15, 2010 and February 21, 2010. Additional application forms are available, if needed, in the Employee Relations Department.

### **VOLUNTARY SEPARATION DATE**

The Employee Relations Director will acknowledge in writing the acceptance of the application forms that meet the conditions of the Plan. The completed application must include a requested date that you would like to separate from service, which can be no later than June 30, 2010. An eligible employee whose application form is accepted will be considered an "Applicant" under the Plan. Once an application is approved, the Village will consider the date requested by the employee as well as the needs of the Department and the Village in order to minimize the disruption on Village operations and to maximize the amount of savings that are generated by the program. The final separation date will be determined at the sole discretion of the Village Manager.

The date an Applicant terminates employment with the Village in accordance with the terms of the Plan will be considered his/her "Voluntary Separation Date." An applicant whose employment with the Village terminates for any reason prior to his/her voluntary separation date, or other than in accordance with the terms of the Plan, will not be eligible to receive the Plan incentive.

An eligible employee whose application is accepted and whose employment does not terminate prior to his/her voluntary separation date will be considered a "Participant" in the Plan and will be eligible to receive the Plan Incentive as provided below.

### **PLAN INCENTIVE TO PARTICIPANTS**

If an employee becomes a Participant in the Plan, the employee will be entitled to receive the following Plan Incentive:

#### Separation Incentive

A Participant who signs and submits to the Employee Relations Director the required Application Form by February 21, 2010 and subsequently signs a Voluntary Separation Agreement by April 15, 2010, and who does not revoke the signed Voluntary Separation Agreement within the prescribed time limits, will be eligible for a Separation Incentive. The incentive will be \$1500.00 per year of service as of the date of separation. For the purpose of calculating years of service, employees who have previously terminated and/or retired from the Village of Carol Stream and were ultimately reemployed and/or reclassified by the Village will be considered employed only from the date of the reemployment / reclassification.



Employees who elect to participate in the Voluntary Separation Plan may receive the payment in one of the following manners at the discretion of the employee:

1. Employee may receive full payment as a taxable cash payment upon separation of employment with the Village of Carol Stream. Full payment will be made in one lump.
2. Employee may defer full payment to the ICMA 457 deferred compensation plan within IRS allowable limit.
3. Employee may receive partial payment as a taxable cash payment upon separation of employment with the Village of Carol Stream, and partial payment to the ICMA 457 deferred compensation plan within IRS allowable limit.
4. Employees with 20 or more years of service with the Village who are officially retiring into one of the pension systems may receive payment in equal installments over the final four (4) months of employment with the Village of Carol Stream.

An Applicant may revoke his/her signed Separation Agreement within seven (7) days of submittal. Any such revocation must be made in writing and must be received by the Village Manager within such seven (7) day period. An applicant who timely revokes his/her Separation Agreement will not be eligible to receive the Separation Incentive.

### **Separation Benefit Terms**

The following provisions will apply to separation payments:

**Years of Service:** A "year of service" for purposes of the Plan Incentive calculation will include all service provided to the Village of Carol Stream less any unpaid leave for eligible employees *who have not previously separated or officially retired from the Village*. Employees who have previously terminated and/or retired from the Village of Carol Stream and were ultimately reemployed and/or reclassified will be considered employed only from the date of the reemployment / reclassification forward.

**Separation Incentive:** The separation incentive will be \$1500.00 for each full year of service for all regular full-time employees. Regular part-time employees will receive a pro-rated incentive based upon their normal hours of work. In no case will there be compensation applied for partial years of service.

**Benefit Continuation:** Any benefit continuation or conversion rights which a Participant has as of his/her Voluntary Separation Date will be made available to him/her according to the established policies and procedures of the Village.

All legally required taxes and any sums owing to the Village will be deducted from all separation payments.

### **PLAN ADMINISTRATION**

The Village Manager will serve as the "Plan Administrator" of the Plan. The Plan Administrator will have the discretionary authority to determine eligibility for the Plan incentive and to construe the terms of the Plan, including the making of factual determinations. The decisions of the Plan Administrator will be final and conclusive with respect to all questions concerning the administration of the Plan.

The Plan Administrator may delegate to other persons responsibilities for performing certain of the duties of the Plan Administrator under the terms of the Plan and may seek such expert advice as the Plan Administrator deems reasonably necessary with respect to the Plan. The Plan Administrator will be entitled to rely upon the information and advice furnished by such delegates and experts, unless actually knowing such information and advice to be inaccurate or unlawful.

### **TERMINATION OF THE PLAN**

The plan will terminate June 30, 2010 unless amended in writing by the Village. There should be no expectation of plan extension, or additional incentives being offered at another time. Notwithstanding the foregoing, the termination of the Plan will not reduce Plan Benefits previously granted to a Participant under the Plan.

VILLAGE OF CAROL STREAM SCHEDULE OF BILLS

January 4, 2010

**AGENDA ITEM**  
*K-1 1-4-2010*

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
<b>ANCEL GLINK DIAMOND BUSH DICIANNI &amp;</b> LEGAL SERVICES FOR NOVEMBER	4,997.20 <u>4,997.20</u>	01570000 52238	LEGAL FEES	NOVEMBER	
<b>AVALON PETROLEUM COMPANY</b> GAS PURCHASES FOR 2009/10	16,815.00 <u>16,815.00</u>	01696200 53356	GAS PURCHASED	539134	4
<b>BASIC IRRIGATION SERVICES INC</b> AERATOR REPAIR REPAIR AERATOR	990.00 710.00 <u>1,700.00</u>	01670600 52272 01670600 52272	PROPERTY MAINTENANCE(NPDI 13541 PROPERTY MAINTENANCE(NPDI 13991		
<b>BAXTER &amp; WOODMAN INC</b> CONSTRUCTION ENGINEERING SEF TUBEWAY STORM WATER LIFT STA	2,748.50 2,000.00 <u>4,748.50</u>	04101500 54480 11740000 55488	CONSTRUCTION STORMWATER UTILITIES	0148020 0148021	20100030 20100075
<b>CHRISTOPHER B BURKE ENGR LTD</b> FLOOD CONTROL PROJECT - PERM SERV'S NOVEMBER 2009	1,404.51 294.00 <u>1,698.51</u>	11740000 55488 01621900 52253	STORMWATER UTILITIES CONSULTANT	91584 91586	20100072 20100035
<b>COMED</b> SERV FROM 09/18 THRU 10/19 SERV FROM 09/18 THRU 10/20 SERV FROM 09/21 THRU 10/19 SERV FROM 09/21 THRU 10/19 SERV FROM 09/21 THRU 10/19 SERV FROM 09/21 THRU 10/19 SERV FROM 09/22 THRU 10/20 SERV FROM 09/23 THRU 10/21 SERV FROM 09/24 THRU 10/22 SERV FROM 10/09 THRU 11/06 SERV FROM 10/19 THRU 11/17 SERV FROM 10/19 THRU 11/17 SERV FROM 10/19 THRU 11/18 SERV FROM 10/19 THRU 11/18	286.29 384.18 91.20 68.29 98.95 121.64 102.22 171.76 83.90 33.50 303.18 76.09 95.16	06320000 52248 04101500 52248 06320000 52248 01670600 52248 06320000 52248 06320000 52248 04101500 52248 01670600 52248 01670600 52248 04201600 52248 06320000 52248 01670600 52248 06320000 52248	ELECTRICITY ELECTRICITY ELECTRICITY ELECTRICITY ELECTRICITY ELECTRICITY ELECTRICITY ELECTRICITY ELECTRICITY ELECTRICITY ELECTRICITY ELECTRICITY ELECTRICITY	6213120002-OCT 2496057000-OCT 0030086009-OCT 6337409002-OCT 3153036011-OCT 6675448009-OCT 0291093117-OCT 5838596003-OCT 6827721000-OCT 2514004009-NOV 6213120002-NOV 6337409002-NOV 0030086009-NOV	

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
SERV FROM 10/19 THRU 11/18	103.39	06320000 52248	ELECTRICITY	3153036011-NOV	
SERV FROM 10/20 THRU 11/17	478.09	04101500 52248	ELECTRICITY	2496057000-NOV	
SERV FROM 10/20 THRU 11/19	130.50	06320000 52248	ELECTRICITY	6675448009-NOV	
SERV FROM 10/21 THRU 11/20	148.71	04101500 52248	ELECTRICITY	0291093117-NOV	
SERV FROM 10/22 THRU 11/20	184.75	01670600 52248	ELECTRICITY	5838596003-NOV	
SERV FROM 11/06 THRU 12/10	87.54	01670600 52248	ELECTRICITY	6827721000-NOV	
SERV FROM 11/18 THRU 12/21	80.34	01670600 52248	ELECTRICITY	6337409002-DEC	
SERV FROM 11/18 THRU 12/22	137.74	06320000 52248	ELECTRICITY	1353117013-DEC	
SERV FROM 11/19 THRU 12/21	14.62	01670600 52248	ELECTRICITY	08031155026-DEC	
SERV FROM 11/19 THRU 12/21	14.62	01670600 52248	ELECTRICITY	1865134015-DEC	
SERV FROM 11/19 THRU 12/21	14.62	01670600 52248	ELECTRICITY	4483019016-DEC	
SERV FROM 11/19 THRU 12/22	16.65	06320000 52248	ELECTRICITY	7219135017-DEC	
SERV FROM 11/19 THRU 12/22	29.62	01662300 52298	ATLE SERVICE FEE	4202129060-DEC	
SERV FROM 11/19 THRU 12/22	142.60	06320000 52248	ELECTRICITY	6597112015-DEC	
SERV FROM 9/18 THRU 10/19	32.68	04201600 52248	ELECTRICITY	2514004009-OCT	
	<b>3,532.83</b>				
<b>COUNTY COURT REPORTERS INC</b>					
PC MTG FOR DEC 14TH 2009	150.00	01530000 52241	COURT REPORTER FEES	100404	
	<b>150.00</b>				
<b>DAVID G BAKER</b>					
VLG BOARD MTG 12/21/09	100.00	01650100 52253	CONSULTANT	122109	
	<b>100.00</b>				
<b>DIGIOIA BROTHERS CONST. CO</b>					
SNOW PLOWING	1,839.25	01670200 52266	SNOW REMOVAL	47807	20100083
	<b>1,839.25</b>				
<b>ENGINEERING RESOURCE ASSOCIATES INC</b>					
PHASE III CONSTRUCTION ADM FOF	1,427.23	11740000 55486	ROADWAY CAPITAL IMPROVEME	290802.03	20100067
	<b>1,427.23</b>				
<b>EXELON ENERGY INC</b>					
SERV FROM 11/16- 12/11	180.60	04101500 52248	ELECTRICITY	100431100020	
SERV FROM 11/17 THRU 12/21	3,209.14	04201600 52248	ELECTRICITY	100559500020	
SERV FROM 11/19 THRU 12/22	2,826.34	04201600 52248	ELECTRICITY	100431200020	
	<b>6,216.08</b>				
<b>GAS CITY</b>					
E-85 AND BIO DIESEL PURCHASES	3,967.18	01696200 53356	GAS PURCHASED	002692226	20100084
E-85 AND BIO DIESEL PURCHASES	15,004.02	01696200 53356	GAS PURCHASED	002810588	20100084
	<b>18,971.20</b>				

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
<b>JENNER TRUCKING</b>					
SNOW PLOWING FY 09/10	1,054.50	01670200 52266	SNOW REMOVAL	160	20100087
	<u>1,054.50</u>				
<b>JOES BLACKTOP INC</b>					
SNOW PLOWING FY 2009/10	1,816.00	01670200 52266	SNOW REMOVAL	12/08/09 09-002B	20100082
SNOW PLOWING FY 2009/10	2,252.00	01670200 52266	SNOW REMOVAL	12/19/09 09-005B	20100082
SNOW PLOWING FY 2009/10	2,606.00	01670200 52266	SNOW REMOVAL	12/22/09 09-006B	20100082
SNOW PLOWING FY 2009/10	2,606.00	01670200 52266	SNOW REMOVAL	12/26/09 09-009A	20100082
SNOW PLOWING FY 2009/10	2,606.00	01670200 52266	SNOW REMOVAL	12/26/09 09-009B	20100082
	<u>11,886.00</u>				
<b>NEXTEL COMMUNICATIONS</b>					
SERV FROM OCT 24 THRU NOV 23 2	10.60	01622300 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	21.19	01623100 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	22.55	01642100 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	22.55	01643700 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	22.55	04203100 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	38.85	01621900 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	45.10	01680000 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	49.45	01621300 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	55.18	01662500 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	56.29	01610100 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	62.54	01600000 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	62.77	01640100 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	77.70	01622200 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	90.20	01662700 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	90.34	01662300 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	128.10	01652800 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	155.40	01620100 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	157.56	01662400 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	175.58	01560000 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	183.95	01670100 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	184.39	01664700 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	212.61	04201600 52230	TELEPHONE	760300514-094	
SERV FROM OCT 24 THRU NOV 23 2	326.00	01660100 52230	TELEPHONE	760300514-094	
	<u>2,251.45</u>				
<b>NICOR GAS</b>					
SERV FROM 10/21 THRU 11/19	102.65	01680000 52277	HEATING GAS	4721121000-NOV	
SERV FROM 11/19 THRU 12/09	83.71	04101500 52277	HEATING GAS	86-60-60-1117-8 DEC	
	<u>186.36</u>				

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
<b>PROFILE GRAPHICS INC</b>					
FALL, WINTER, SPRING AND SUMME	1,012.00	01520000 52240	PUBLIC NOTICES/INFORMATION	8491	20100086
	<b>1,012.00</b>				
<b>R A DORAN &amp; ASSOCIATES</b>					
REGIS-DUMOULIN-MGMT EVID & RE	305.00	01662400 52223	TRAINING	193590	
	<b>305.00</b>				
<b>R C TOPSOIL INC</b>					
BLACK DIRT	27.00	01670500 53317	OPERATING SUPPLIES	091632	
BLACK DIRT	27.00	01670500 53317	OPERATING SUPPLIES	091701	
	<b>54.00</b>				
<b>ROYALE HOUSE</b>					
BRICKS - TOWN CENTER	78.04	01750000 53302	BRICKS	6953	
	<b>78.04</b>				
<b>S &amp; S MAINTENANCE INC</b>					
SNOW PLOWING	2,040.50	01670200 52266	SNOW REMOVAL	VCS09-002	20100081
SNOW PLOWING	3,403.75	01670200 52266	SNOW REMOVAL	VCS009-004	20100081
SNOW PLOWING	4,068.00	01670200 52266	SNOW REMOVAL	VCS09-003	20100081
SNOW PLOWING	4,176.00	01670200 52266	SNOW REMOVAL	VCS09-001	20100081
SNOW PLOWING	7,905.00	01670200 52266	SNOW REMOVAL	VCS0009-005	20100081
	<b>21,593.25</b>				
<b>SEYFARTH SHAW LLP</b>					
LEGAL SERVICES FOR NOVEMBER	2,273.75	01570000 52238	LEGAL FEES	1672116	
	<b>2,273.75</b>				
<b>SNI SOLUTIONS</b>					
GEOMELT 55 FLOWABLE	7,208.00	06320000 53335	SALT	128474	20100085
	<b>7,208.00</b>				
<b>SOUTH SUBURBAN FIRE INVESTIGATION</b>					
REGIS FEE FOR SEMINAR KONIOR 8	100.00	01662700 52223	TRAINING	REG FEE MAR 1-5	
	<b>100.00</b>				
<b>SR EMBROIDERY INC</b>					
EMBROIDERY-CERT JACKETS	130.00	01664773 53325	COMMUNITY RELATIONS	109524	
	<b>130.00</b>				
<b>TCL EXCAVATING INC</b>					
SNOW PLOWING FY 2009/10	3,812.00	01670200 52266	SNOW REMOVAL	C2356	20100080
SNOW PLOWING FY 2009/10	3,812.00	01670200 52266	SNOW REMOVAL	C2357	20100080

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
SNOW PLOWING FY 2009/10	4,112.00	01670200 52266	SNOW REMOVAL	C2358	20100080
	<u>11,736.00</u>				
<b>TRANSYSTEMS CORPORATION</b>					
ENGINEERING SERVICES -KUHN RD	1,539.23	11740000 55486	ROADWAY CAPITAL IMPROVEME	16(1764109)	20100025
PHASE I & II ENGINEERING FOR THE	774.82	11740000 55486	ROADWAY CAPITAL IMPROVEME	0001764131	20100048
PHASE III CONSTRUCTION SERVICE	543.38	06320000 54470	STREET RESURFACING	0001765392	20100026
	<u>2,857.43</u>				
<b>TRI R SYSTEMS INC</b>					
SERV CALL 12/01/09	2,080.00	04101500 54480	CONSTRUCTION	002735	
	<u>2,080.00</u>				
<b>U S PAVING INC</b>					
SNOW PLOWING FY 09/10	1,305.00	01670200 52266	SNOW REMOVAL	09-003	20100079
SNOW PLOWING FY 09/10	1,411.50	01670200 52266	SNOW REMOVAL	09-006	20100079
SNOW PLOWING FY 09/10	1,470.00	01670200 52266	SNOW REMOVAL	09-15	20100079
SNOW PLOWING FY 09/10	1,758.00	01670200 52266	SNOW REMOVAL	09-009	20100079
SNOW PLOWING FY 09/10	1,838.00	01670200 52266	SNOW REMOVAL	09-12	20100079
SNOW PLOWING FY 09/10	2,293.25	01670200 52266	SNOW REMOVAL	09-007	20100079
SNOW PLOWING FY 09/10	2,724.50	01670200 52266	SNOW REMOVAL	09-010	20100079
SNOW PLOWING FY 09/10	2,737.50	01670200 52266	SNOW REMOVAL	09-13	20100079
SNOW PLOWING FY 09/10	3,520.75	01670200 52266	SNOW REMOVAL	09-14	20100079
SNOW PLOWING FY 09/10	3,675.75	01670200 52266	SNOW REMOVAL	09-002	20100079
	<u>22,734.25</u>				
<b>UNI MAX MANAGEMENT CORP</b>					
JANITORIAL SERVICES- PUBLIC WO	565.50	01670100 52276	JANITORIAL SERVICES	2126	20100031
JANITORIAL SERVICES- PUBLIC WO	3,784.50	01680000 52276	JANITORIAL SERVICES	2126	20100031
	<u>4,350.00</u>				
	<u>154,085.83</u>				

The preceding list of bills payable totaling \$154,085.83 was reviewed and approved for payment.

**Approved by:**

  
\_\_\_\_\_  
Joseph E Breinig - Village Manager

**Date:** 12/30/09

**Authorized by:**

\_\_\_\_\_  
Frank Saverino Sr. - Mayor

\_\_\_\_\_  
Beth Melody - Village Clerk

**Date:** \_\_\_\_\_



# AGENDA ITEM

K-2 1-4-2010

## ADDENDUM WARRANTS Dec 22 2009 to Jan 4, 2010

Fund	Check #	Vendor	Description	Amount
General	A C H	Charter One Bank	Payroll Dec 14, 2009 to Jan 4, 2010	488,541.60
Water & Sewer	A C H	Charter One Bank	Payroll Dec 14, 2009 to Jan 4, 2010	35,426.35
General	A C H	Ill Funds	Dupage Water Commission - November 2009	<u>162,781.64</u>
				<u>686,749.59</u>

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2010

By: \_\_\_\_\_  
Frank Saverino Sr - Mayor

\_\_\_\_\_  
Beth Melody, Village Clerk