

Village of Carol Stream

BOARD MEETING

AGENDA

APRIL 7, 2008

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of the Minutes of the March 17, 2008 Meeting.

C. AUDIENCE PARTICIPATION & PUBLIC HEARINGS:

1. Announce the April 21, 2008 Public Hearing for the FY2009 Proposed Annual Budget.
2. Proclamation Declaring Tuesday, April 22, 2008 Earth Day in Carol Stream.
3. Proclamation Declaring April Severe Weather Preparedness Month in Carol Stream.

D. SELECTION OF CONSENT AGENDA:

If you are here for an item which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

E. BOARD AND COMMISSION REPORTS:

1. PLAN COMMISSION:

- a. #08011 – Alter Group – 680-690 E. North Avenue
Final Plat of Resubdivision
RECOMMENDED APPROVAL WITH CONDITIONS (6-0).
Resubdivision for construction of a new office building.

F. OLD BUSINESS:

G. STAFF REPORTS & RECOMMENDATIONS:

1. Change Order #1 – Repainting of Tower #2.
Staff recommends the approval of change order #1 to the Jetco, Ltd. contract to repaint Water Tower #2 to include removal and replacement of riser pipe insulation and repainting of riser pipe in the amount of \$8,660.
2. Budget Transfers.
Year-end adjustments to the FY08 Budget line items.

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3. Village Wide Intersection Control Study – Award of Contract.
This item is to inform the board of cost and methodologies being used in the Village Wide Intersection Control Study.
4. Award of Contract – Landscape Maintenance.
Award of Contract for 2008 Landscape Maintenance Services – First Year of a Three Year Agreement.
5. Change Order #1 - WRC Demolition.
*Advice of a change order in the amount of \$2,176.99 for electrical work at the WRC. **No action required.***

H. ORDINANCES:

1. Ordinance No. _____, Amending Section 13-3-13 of the Village Code Pertaining to Water and Sewer Rates.
Proposed \$.11/1,000 Sewer rate increase effective May 1, 2008 and a proposed Water rate increase of \$.20/1.000 effective October 1, 2008.
2. Ordinance No. _____, Extending the Period of Participation in the Intergovernmental Personnel Benefit Cooperative for a Period of Three Additional Years.
Recommendation to extend the Village's participation in the IPBC for three years.
3. Ordinance No. _____, Amending the Annual Budget for the Village of Carol Stream for the Year Commencing May 1, 2007 and Ending April 30, 2008.
Budget Amendment to recognize new/additional expenditures for FY2008.
4. Ordinance No. _____, Reserving Volume Cap in Connection with Private Activity Bond Issues and Related Matters.

I. RESOLUTIONS:

1. Resolution No. _____, Approving a Final Plat of Resubdivision (680-690 E. North Avenue).
See E1a.

Village of Carol Stream

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2. Resolution No. _____, Accepting Public Improvements – Fountains of Town Center.
This is the resolution accepting the public improvements for the Fountains of Town Center Subdivision.
3. Resolution No. _____, Accepting Public Improvements – Triumph Development.
This is the resolution accepting the public improvements for the Triumph Development Resubdivision at 260-290 Gerzevske Lane.
4. Resolution No. _____, Declaring Surplus Property Owned by the Village of Carol Stream.
This item request authorization to sell suplus computer equipment no longer being used by the Village of Carol Stream to Com2 for \$650.

J. NEW BUSINESS:

1. Request for Waiver of Fees for Town Center Tent Rental from Glenbard Township High School District #87.
Glenbard District #87 is requesting a waiver of fees for the Town Center tent rental and sound amplification permit for a Teachers' Retirement Reception to be held on May 12, 2008.
2. Request by Carol Stream Rotary for Waiver of Fee for Chili Open Raffle License.
3. Request from Wheaton Christian Center at 610 E. North Avenue for an Extension of the Temporary Suspension of enforcement of the Requirements of Ordinance No. 2006-09-50.
Wheaton Christian Center is requesting additional time to make improvements to their property at the southeast corner of North Avenue and Schmale Road.

K. PAYMENT OF BILLS:

1. Regular Bills:
2. Addendum Warrant:

L. REPORT OF OFFICERS:

1. Mayor:

Village of Carol Stream

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2. Trustees:

3. Clerk:

M. EXECUTIVE SESSION:

1. Purchase or Lease of Real Property.

2. Salary Schedules for One or More Classes of Employees.

N. ADJOURNMENT:

LAST ORDINANCE: 2008-03-07

LAST RESOLUTION: 2333

NEXT ORDINANCE: 2008-04-08

NEXT RESOLUTION: 2334

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, Illinois

March 17, 2008

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 8:00 pm and directed Village Clerk Beth Melody to call the roll.

Present: Mayor Saverino, Trustees Michael Drager, Don Weiss, Greg Schwarze, Matt McCarthy and Rick Gieser
 Absent: Trustee Pam Fenner
 Also Present: Village Manager Joe Breinig, Assistant Village Manager Bob Mellor, Attorney Stewart Diamond, Village Clerk Beth Melody and Deputy Village Clerk Wynne Progar

Mayor Saverino led those in attendance in the Pledge of Allegiance.

MINUTES:

Trustee McCarthy moved and Trustee Drager made the second to approve the Minutes of the Meeting of March 2, 2008 as presented. The results of the roll call vote were:

Ayes:	4	Trustees Drager, Schwarze, McCarthy & Gieser
Nays:	0	
Abstain:	1	Trustee Weiss
Absent:	1	Trustee Fenner

AUDIENCE PARTICIPATION AND PUBLIC HEARINGS:

Trustee Gieser read a Proclamation Declaring March 3, 2008 as World Water Day.
 Trustee McCarthy read a Proclamation Declaring Saturday March 29, 2008 from 8 to 9 PM Earth Hour in Carol Stream.

CONSENT AGENDA:

Trustee Gieser moved and Trustee Schwarze made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were:

Ayes:	5	Trustees Drager, Weiss, Schwarze, McCarthy & Gieser
Nays:	0	
Absent:	1	Trustee Fenner

Trustee McCarthy moved and Trustee Drager made the second to put the following items on the Consent Agenda for this meeting. The results of the roll call vote were:

Ayes:	5	Trustees Drager, Weiss, Schwarze, McCarthy & Gieser
Nays:	0	
Absent:	1	Trustee Fenner

1. Request for purchase of Emergency Advisory Radio System
2. Acceptance and final payment- Tubeway Drive Sanitary Lift Station
3. Purchase of new Radar Units
4. Award of Bid: Video Security Monitoring System
5. R. 2329 – Declare surplus property – 6 seized vehicles

6. R. 2330 – Declare surplus property – duty handguns- trade-in
7. R. 2331 – Declare surplus property – 5 radar units – trade-in
8. R. 2332 – Declare surplus property – computer equipment
9. R. 2333 – Authorize execution of a Mutual Aid Agreement – DPC
10. Request waiver of fee- sound amplification permit – CS Park District
11. Regular Bills, Addendum Warrant of Bills, Treasurer’s Report 2/08

Trustee Weiss moved and Trustee Schwarze made the second to approve the Consent Agenda for this meeting by omnibus vote. The results of the roll call vote were:

Ayes:	5	Trustees Drager, Weiss, Schwarze, McCarthy & Gieser
Nays:	0	
Absent:	1	Trustee Fenner

The following is a brief description of those items placed on the Consent Agenda for this meeting.

Request for purchase of Emergency Advisory Radio System:

The Board waived the bidding process and approved a request for purchase of an AM Emergency Advisory Radio System from Information Station Specialists, as a sole source provider, in the amount of \$30,575.00.

Trustee Gieser said that he loves the idea of using a low power radio station to alert residents to emergency situations. He noted that the station can also be used to advise residents of other local events and opportunities.

Acceptance and final payment- Tubeway Drive Sanitary Lift Station:

The Board accepted as designed and completed, the Tubeway Drive Sanitary Lift Station and approved a change order reducing the project cost by \$3,500 and approved the final pay out to Glenbrook Excavating & Concrete, Inc. in the amount of \$47,250.00.

Purchase of new Radar Units:

The Board declared surplus five radar units that will be used as a trade-in on the purchase of five new units from Decatur Electronics in the amount of \$7145.00 less the trade-in amount of \$1200.00 for a total cost of \$6225.00.

Award of Bid: Video Security Monitoring System:

Sealed bids for the system were opened on February 29, 2208 and the Board awarded the bid to the lowest responsible and responsive bidder, Video and Sound Service, Inc. at a cost of \$68,976.00, and that the additional hard drive chassis be included for an additional \$1211.95.

R. 2329 – Declare surplus property – 6 seized vehicles:

The Board adopted Resolution 2329, A RESOLUTION DECLARING SURPLUS PROPERTY OWNED BY THE VILLAGE OF CAROL STREAM – (6 SEIZED VEHICLES TO BE SOLD ON E-BAY).

R. 2330 – Declare surplus property – duty handguns- trade-in:

The Board adopted Resolution 2330, A RESOLUTION DECLARING SURPLUS PROPERTY OWNED BY THE VILLAGE OF CAROL STREAM – (TRADE-IN DUTY HAND GUNS).

R. 2331 – Declare surplus property – 5 radar units – trade-in:

The Board adopted Resolution 2331, A RESOLUTION DECLARING SURPLUS PROPERTY OWNED BY THE VILLAGE OF CAROL STREAM – (5 RADAR UNITS FOR TRADE-IN ON NEW UNITS).

R. 2332 – Declare surplus property – computer equipment:

The Board adopted Resolution 2332, A RESOLUTION DECLARING SURPLUS PROPERTY OWNED BY THE VILLAGE OF CAROL STREAM – (COMPUTER EQUIPMENT).

R. 2333 – Authorize execution of a Mutual Aid Agreement – DPC:

The Board adopted Resolution 2333, A RESOLUTION AUTHORIZING THE EXECUTION OF A MUTUAL AID AGREEMENT WITH DUPAGE COUNTY.

Request waiver of fee- sound amplification permit – CS Park District:

The Board approved the request for a sound amplification permit and a waiver of fee for the Carol Stream Park District for their 10 year reunion of the Kids World Playground at Armstrong Park, May 10, 2008.

Regular Bills, Addendum Warrant of Bills, Treasurer's Report 2/08:

The Board approved the payment of the Regular Bills in the amount of \$466,433.97.

The Board approved the payment of the Addendum Warrant of Bills in the amount of \$733,729.76.

The Board accepted the Treasurer's Report for the month ending 02/29/2008.

REPORT OF OFFICERS:

Trustee Drager thanked Al Turner and his Public Works Department for their handling of the snow event. He noted that Spring is around the corner and he suggested that residents take some action to clean up everything that was buried under the snow, repair fences and take care of any winter damage on their property. Pray for our troops. Trustee Drager asked about several young people sitting in on the meeting and Mayor Saverino asked them to identify themselves. They said they were students from Wheaton North High School and they were working on an assignment on Government in Action. Mayor Saverino invited the students to ask any questions they might have, and noted since all of the items on the agenda were passed on the Consent Agenda it looks like the Trustees dashed through the meeting. He said that while it might look like that, it is not true. Everyone on the Board receives a packet every Friday evening that contains all of the back-up materials for every item on the agenda. This gives the Trustees time to read through the material and get in touch with the Staff on Monday if they have any questions. Mayor Saverino also noted that the same information can be read on the Village' web site. One of the students asked if most Board Meeting Agendas were approved by consent. Attorney Diamond said that the whole idea of the Consent Agenda is to take matters on which everybody agrees and get them taken care of so that the other matters can be discussed in more detail. This was an unusual agenda where none of the items had to do with Zoning or Planning, which are items that can produce questions and discussions on whether a proposal fits in with the overall plan for the Village. Mr. Diamond explained that the manner of the handling of items on the agenda has been set out in the State Statutes and it works mainly to keep meetings on track to allow the business of the Board to be concluded. He continued to explain the rules for Executive Session and it was noted that even though the subject for these sessions are limited, they must also be tape recorded so that there is a record of the discussions

should further information be required. In response to the question as to whether the Trustees get together to discuss the agenda items, Mayor Saverino stated that the Open Meetings Act requires that if three or more Trustees meet, they must notify the public through the news media that there will be a special meeting. Mr. Breinig added that if someone watches C-Span and sees the debating and positioning going on, this is partisan wrangling. The Carol Stream Village Board is elected on a non-partisan basis, not as a Republican or a Democrat, so this is a much more cohesive environment. While there may be a difference of opinion, but that is more from an understanding of the situation, or in how something may affect the community. Mr. Diamond said that this Village Board only deals with Village issues because there are other bodies that deal with schools, parks, libraries and the Fire Protection District issues. Mr. Breinig said that both Staff and the Board would welcome any feed-back the students may wish to share. He noted that anyone can go to the website and find everything that is on the agenda as well as the back-up material for each issue.

Trustee McCarthy thanked the students for their interest in local government and noted that his pet project is the Youth Council, which gives the youth of the community a voice in the future direction of the Village. Trustee McCarthy issued an invitation to any high school youth to come to the Youth Council meetings and see what the group is all about. He reminded everyone that spring is coming and kids will be out playing ball and riding bikes, so pay attention for them when you are driving. He reminded everyone again to change the batteries in smoke detectors, as Trustee Schwarze said two weeks ago.

Trustee Schwarze said that a very positive discussion was done during the Listening Post about the environment and how to get people "urgently motivated" to take action to make our community more aware of environmental issues. He noted that Lights Out America will be on March 29 from 8 to 9 pm and residents are asked to turn out non-essential lights to save energy and money. He stated that there was good Police work in regard to the tragic incident that happened. Lastly Trustee Schwarze urged everyone to Shop Carol Stream.

Trustee Gieser said that he and the Mayor had a very positive experience visiting the 2nd grade students at Evergreen Elementary School and the Fun Fair on Saturday. He said that he attended the Chamber of Commerce fund raiser raffle and that he and Trustee McCarthy were in Washington DC for the National League of Cities Conference and they had positive meetings with Senator Durbin and Congressman Roskam's Staff.

Village Manager Breinig stated that the Executive Session that was scheduled will not be necessary.

Mayor Saverino thanked the Staff and the Board for taking care of business while he was out of town. He said that he was amazed at the political questions that 2nd graders are interested in. He commended the Police Chief and his officers for the good handling of a bad situation. Mayor Saverino also asked drivers in the Village to look out for kids at play as the weather gets nicer.

Trustee McCarthy moved and Trustee Drager made the second to adjourn at 8:35 pm.

The results of the roll call vote were:

Ayes:	5	Trustees Drager, Weiss, Schwarze, McCarthy & Gieser
Nays:	0	
Absent:	1	Trustee Fenner

FOR THE BOARD OF TRUSTEES

REGULAR MEETING-PLAN COMMISSION/ZONING BOARD OF APPEALS
Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, Illinois

March 24, 2008

ALL MATTERS ON THE AGENDA MAY BE DISCUSSED, AMENDED AND ACTED UPON

Chairman David Michaelson called the Regular Meeting of the Combined Plan Commission/Zoning Board of Appeals to order at 7:30 pm and directed Recording Secretary Wynne Progar to call the roll.

Present: Commissioners Angelo Christopher, Ralph Smoot, Lateef Vora, Dee Spink, Joyce Hundhausen and David Michaelson

Absent: Commissioner Anthony Manzzullo

Also Present: Village Planner John Svalenka and Recording Secretary Wynne Progar

MINUTES: February 25, 2008

Commissioner Spink moved and Commissioner Christopher made the second to approve the Minutes of the Meeting of February 25, 2008 as presented. The results of the roll call vote were:

Ayes:	5	Commissioners Christopher, Smoot, Vora, Spink, & Michaelson
Nays:	0	
Abstain:	1	Commissioner Hundhausen
Absent:	1	Commissioner Manzzullo

PUBLIC HEARING:

Commissioner Smoot moved and Commissioner Spink made the second to open the Public Hearing. The motion passed by unanimous voice vote.

There were no items for public hearing.

Commissioner Hundhausen moved and Commissioner Spink made the second to close the Public Hearing. The motion passed by unanimous voice vote.

NEW BUSINESS:

#08011: ALTER GROUP – 680-690 E. NORTH AVENUE
Final Plat of Resubdivision

John Coleman, Vice President of the Alter Group appeared before the Commission. He explained that the request for a resubdivision in order to create two commercially viable lots. This resubdivision will also eliminate the non-conformity that the southern lot does not abut a street. The resubdivision would include the creation of a flag lot that would allow monument signs for the existing building and a proposed building for the second lot.

Mr. Svalenka gave an abbreviated staff report, saying that Joseph Ash of the law offices of Ash, Anos, Freedman & Logan, LLC, representing the Alter Group, Ltd, is requesting approval of a Final Plat of Resubdivision for the 6.366-acre property at 680-690 E North Avenue, on the south side of North Avenue approximately 800 feet west of President Street. The subject property includes two subdivided lots that are both owned by the Alter Group. The southern 3.005-acre lot is improved with a 23,966 square foot office

building and associated parking. The northern 3.361-acre lot is vacant. Vehicular access to the office building is from North Avenue via a driveway across the northern lot within an ingress-egress easement. The Alter Group intends to construct a new office building on the northern lot. A building could be constructed on the northern lot without any resubdivision. However, the permanent ground sign for the southern lot is located along North Avenue on the northern lot in an easement, and the sign code allows only one ground sign per street frontage on each lot. Therefore, in order to allow both buildings to have ground signs along North Avenue, the petitioner has proposed a resubdivision of the two lots so that they both have frontage on North Avenue.

Staff has reviewed the plat for conformance with the Subdivision Code and with the requirements of the B-2 General Retail District, which is the zoning classification for the property. The plat designates the new northern lot as Lot 1A and the new southern lot as Lot 1B. We note that the proposed Lot 1A would conform to the Subdivision Code and the requirements of the B-2 General Retail District, and would have access to North Avenue via the existing ingress-egress easement. We note that the proposed Lot 1B would be a flag lot

Staff finds the proposed resubdivision to be in conformance with the Subdivision Code and with the requirements of the B-2 General Retail District, with the exception of a few minor details. The plat includes signature blocks, which indicates that this is a Final Plat of Resubdivision. However, the drawing is titled as a Preliminary Plat. Therefore, if the Plan Commission/Zoning Board of Appeals were to recommend approval of the Final Plat of Resubdivision, staff would advise that the recommendation include the condition that the title be corrected to indicate that this is a Final Plat before the plat is brought to the Village Board for final approval. The Engineering Services Department has reviewed the plat and recommends approval contingent upon minor corrections to the signature blocks, including minor language corrections, adding a School District Boundary Statement, and replacing the County Engineer Certificate with an IDOT approved certificate. Therefore, if the Plan Commission/Zoning Board of Appeals were to recommend approval of the Final Plat of Resubdivision, staff would advise that the recommendation include the condition that the signature blocks and certificates be revised to the satisfaction of the Engineering Services Department before the plat is brought to the Village Board for final approval.

Staff recommends approval of the Final Plat of Resubdivision in accordance with §7-2-6 of the Subdivision Code, subject to the following conditions:

That the title of the plat be corrected to indicate that it is a Final Plat of Resubdivision before the plat is brought to the Village Board for final approval; and,

That the signature blocks and certificates be revised to the satisfaction of the Engineering Services Department before the plat is brought to the Village Board for final approval.

Commissioner Spink asked if the petitioner was in agreement with the recommendations and was told that they do agree.

Chairman Michaelsen asked about the maintenance of the access road and Mr. Coleman noted that there is an easement agreement in which the maintenance will be done as required and the costs will be shared between the two buildings.

Commissioner Hundhausen moved and Commissioner Christopher made the second to recommend approval of the Final Plat of Subdivision for the property at 680-690 East North Avenue in accordance with the recommendations of Staff. The results of the roll call vote were:

Ayes: 6 Commissioners Christopher, Smoot, Vora, Spink, Hundhausen &
Michaelson
Nays: 0
Absent: 1 Commissioner Manzullo

The petitioner was reminded that this matter will be considered by the Village Board after the recommendations have been achieved, and was advised to attend that meeting.

ADJOURNMENT:

At 7:37 pm Commissioner Smoot moved and Commissioner Spink made the second to adjourn. The motion passed by unanimous voice vote.

FOR THE COMBINED BOARD

AGENDA ITEM

C-1 4-7-08

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Stan W. Helgerson, Finance Director *SWH*
DATE: March 28, 2008
RE: FY09 Proposed Annual Budget

The attached public notice needs to be published in the Board Minutes of the April 7th Village Board meeting. The public notice will be published on April 11, 2008 and the public hearing for the budget will be on April 21, 2008.

If you have any questions, please give me a call.

cc: Ann Kennedy

**NOTICE OF PUBLIC HEARING ON
ANNUAL OPERATING BUDGET**

A public hearing will be held by the Mayor and Board of Trustees of the Village of Carol Stream on Monday, April 21, 2008, at 8:00 p.m. at the Carol Stream Village Hall, 500 North Gary Avenue, Carol Stream, IL 60188. The public hearing shall be for the purpose of considering the proposed Annual Operating Budget for 2008-2009.

A copy of the proposed Annual Operating Budget has been published in the Board Minutes of April 7, 2008 and is available for public inspection at the Village Hall, 500 North Gary Avenue, during normal business hours. A summary of the proposed Operating Budget is as follows:

GENERAL CORPORATE PURPOSES

GENERAL FUND

Legislative Boards & Administration.....	1,053,193
Clerk, Finance	903,072
Employee Relations & Mgmt. Serv.	1,080,359
Community Development	1,045,645
Engineering	1,082,595
Public Safety.....	13,443,863
Public Works and Municipal Building.....	3,898,013
Transfers and Agreements.....	310,139
Town Center Events	458,873
Total General Fund	23,275,752

MOTOR FUEL TAX FUND 1,348,196

WATER & SEWER FUND

Water Pumping & Distribution	5,945,099
Wastewater Collection and Treatment Center.....	2,929,529
Total Water and Sewer Fund	8,874,628

POLICE PENSION FUND 1,207,794

PUBLIC LIBRARY 3,799,580

TIF DEBT SERVICE FUND 404,173

CAPITAL IMPROVEMENT PROGRAM 7,708,000

All persons present shall be given an opportunity to submit oral and written comments and suggestions regarding the proposed Operating Budget.

BY ORDER OF THE CORPORATE AUTHORITIES
OF THE VILLAGE OF CAROL STREAM, ILLINOIS

Published in THE DAILY HERALD April 11, 2008

PROCLAMATION

**DECLARING TUESDAY, APRIL 22, 2008
EARTH DAY IN CAROL STREAM**

WHEREAS, everyone of the 6.5 billion people on Earth depends on the interactions of millions of different kinds of animals, plants and microscopic organisms to provide food, oxygen and medicine; and

WHEREAS, there needs to be more understanding of how important the connections are between human survival and the diverse web of biological life, from one cell organisms to birds and mammals; and

WHEREAS, the steps we can take to protect and preserve diversity in the environment through education, partnerships, and positive actions should be encouraged in the Carol Stream community at large.

WHEREAS, Earth Day is set aside each year to help us learn about our natural environment and how we are part of that environment; and

WHEREAS, the Village in partnership with DuPage Solid Waste Education Center, Conservation Foundation of DuPage, International Consortium on Local Environmental Initiatives, and Clean Air Counts Coalition continues to advance its policy of environmental stewardship and pollution prevention and reduction.

WHEREAS, parents, educators and students throughout Carol Stream are encouraged to adopt the "Focus on Biodiversity" theme for Earth Day 2008.

NOW, THEREFORE, I, Mayor Frank Saverino, Sr., do hereby proclaim April 22, 2008 as Earth Day in the Village of Carol Stream.

Frank Saverino, Sr., Mayor

Dated this 7th Day of April, 2008.

PROCLAMATION

Declaring April Severe Weather Preparedness Month in Carol Stream

Whereas, the transition from winter to spring brings with it the likelihood for severe weather and potential tornado activity; and

Whereas Northern Illinois has experienced recent weather events such as the 1990 Plainfield tornado leaving 29 dead, 2004 Utica tornado leaving 9 dead, and the 2007 Carol Stream microburst that heavily damaged an apartment complex, displacing over 100 residents and causing thousands of dollars in property damage; and

Whereas, for the months of April, May and June, Illinois records an average of 29 tornadoes each month with 37 occurring in April, 17 in May and approximately 32 in June; and

Whereas, an '**it will never happen to me**' mind-set can put families and communities at risk for personal injury and loss of life in the event of a severe thunderstorm or tornado occurrence; and

Whereas, the 4-pronged strategy every person, family or business needs to follow to stay safe during hazardous weather includes the following precautions:

PLAN where to take shelter from threatening weather at home and at work.

PRACTICE safety drills in the home and at work to successfully relocate to pre-designated storm shelters.

MONITOR severe weather warning systems. Monitoring a weather radio, the Internet, television, AM/FM radio, cell phone, pager, or outdoor warning siren are all ways to be forewarned of severe weather. Use multiple sources to verify the threat.

ACT when severe weather is imminent...this gives residents and employees sufficient time to seek safe shelter; and

Whereas, a combination of weather monitoring technology, trained weather spotter networks, and personal disaster preparedness education will work to prepare our community to effectively prepare, respond to and recover from a severe weather event; and

Whereas, the general public is encouraged to log onto the following agency Internet links for important severe weather information:

Federal Office of Homeland Security @ www.ready.gov

**Illinois Emergency Management Agency @
www.state.il.us/iema/disaster/**

**DuPage County Office of Homeland Security @
www.co.dupage.il.us/oem/**

National Weather Service @ www.crh.noaa.gov/ilx

NOW, THEREFORE BE IT RESOLVED THAT I, Mayor Frank Saverino Sr. & the Village Board of Trustees, Carol Stream, DuPage County, Illinois in the exercise of its Home Rule Powers, do hereby proclaim April 2008 as Severe Weather Preparedness Month in Carol Stream and encourage all residents to restock their disaster survival kit and to practice their home and/or business severe storm preparedness plan with their family members and/or employee workforce.

Frank Saverino Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

AGENDA ITEM

Ela 4-7-08

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager
FROM: John Svalenka, Village Planner
THROUGH: Robert J. Glees, Community Development Director
DATE: March 25, 2008
RE: **Agenda Item for the Village Board meeting of April 7, 2008**
PC/ZBA Case 08011, Alter Group, 680-690 E. North Avenue
Final Plat of Resubdivision

Joseph Ash of the law offices of Ash, Anos, Freedman & Logan, LLC, representing the Alter Group, Ltd, is requesting approval of a Final Plat of Resubdivision for the 6.366-acre property at 680-690 E North Avenue, on the south side of North Avenue approximately 800 feet west of President Street. The subject property includes two subdivided lots that are both owned by the Alter Group. The southern 3.005-acre lot is improved with a 23,966 square foot office building and associated parking. The northern 3.361-acre lot is vacant. Vehicular access to the office building from North Avenue is via a driveway across the northern lot within an ingress-egress easement. The Alter Group intends to construct a new office building on the northern lot, which could be done without any resubdivision. The desire is for each building to have its own ground sign; however, the Sign Code allows only one ground sign per street frontage, and the southern lot has no street frontage. Therefore, in order to allow both buildings to have ground signs along North Avenue, the petitioner has proposed a resubdivision of the two lots so that they both have frontage on North Avenue.

The staff report presenting the requested Final Plat of Resubdivision, with supporting documentation, was transmitted to the Village Board with the Plan Commission/Zoning Board of Appeals (PC/ZBA) packet on March 21, 2008. At their March 24, 2008, meeting, the PC/ZBA recommended approval of the Final Plat of Resubdivision, with conditions, by a vote of 6-0. The PC/ZBA recommendation included the following conditions:

- That the title of the plat be corrected to indicate that it is a Final Plat of Resubdivision before the plat is brought to the Village Board for final approval; and,
- That the signature blocks and certificates be revised to the satisfaction of the Engineering Services Department before the plat is brought to the Village Board for final approval.

The title of the revised plat dated March 20, 2008, has been corrected to indicate that it is a Final Plat of Resubdivision. As noted in the attached memo from the Director of Engineering Services, staff has reviewed the revised plat and has determined that the signature blocks and certificates have been revised to the satisfaction of the Engineering Services Department, and the plat is acceptable.


If the Village Board concurs with the Plan Commission/Zoning Board of Appeals recommendation, they should approve the requested Final Plat of Resubdivision and adopt the necessary Resolution.

JDS:js

c: Joseph Ash, via fax, (312) 346-7847

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Village of Carol Stream
Interdepartmental Memo


TO: Bob Glees, Community Development Director
FROM: James T. Knudsen, Director of Engineering Services 
DATE: April 1, 2008
RE: 680 - 690 E. North Avenue, Alter Group - Final Plat of Resubdivision

The final plat of subdivision for the above referenced resubdivision has been reviewed and found acceptable. The plat can go to the Village Board for their approval and eventual recording.

Cc: William N. Cleveland, Assistant Village Engineer
Matt Streicher, Civil Engineer

jk

Village of Carol Stream G-1 4-7-08
Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM: John A. Turner, Director of Public Works 
DATE: March 27, 2008
RE: Change Order #1 - Repainting of Tower #2

The painting contractor for repainting of Tower #2 has brought to my attention that the insulation that currently wraps the 12" riser pipe inside the stem of Tower #2 has dried out to the point that moisture has gotten into the outside of the riser pipe and is causing surface deterioration. The surface rust is not severe, but since we are repainting all other surfaces inside the tank, I believe it wise that we have the insulation removed and also repaint the riser pipe. I believe that the existing pipe insulation has not been removed since the tank was built in 1961.

A proposal was secured from Jetco, Ltd. in the amount of \$8,660 to remove all existing insulation, sandblast and repaint the pipe and then reinsulated the riser pipe with 2" thick insulation and install an aluminum jacket over the insulation. Unfortunately, I did not include this work in the original preparation of the repainting specifications. Considering the amount of work involved in removing, repainting and installing the insulation, I believe the proposal from Jetco, Ltd. is reasonable and recommend the Change Order #1 in the amount of \$8,660 be approved.

The original contract amount was \$101,990, this change order represents 8.49% of the total contract price. The contractor is back on site and proposes to finish up the repainting by the end of April with no change in time for the additional work. The original contract was to be completed by May 1, 2008. The change order is attached for your review and approval.

JAT:lm
att.

CHANGE ORDER NO.

PROJECT: Repainting Tower "#2 **DATE OF ISSUANCE:** 3/26/08

OWNER: Village Of Carol Stream

CONTRACTOR: Jetco, Ltd.

You are directed to make the following changes in the Contract Documents:

Description: Remove & dispose of existing 12" riser pipe insulation, sandblast and apply 2 coats of Tnemec series 20 Potabox and install new 2" thick insulation and Aluminum jacket to reseal pipe.

Purpose of Change Order:

Attachments: Proposal from Jetco Ltd.

CHANGE IN CONTRACT PRICE

CHANGE IN CONTRACT TIME

Original Contract Price:	\$101,990	Original Contract Time:	12 months
Previous Change Orders:	0	Change from Previous Change Orders:	0
Current Contract Price:	\$101,990	Current Contract Time:	12 months
Net Increase/(Decrease) of this Change Order	\$8,660	Net increase/(decrease) of this Change Order:	0
Contract Price with this Change Order:	\$110,650	Contract Time with this Change Order:	12 months

Pursuant to Public Act 85-1295, the circumstances which necessitate this Change Order were not reasonably foreseeable at the time the Contract was signed, were not within the contemplation of the Contract as signed, and are in the best interest of the Village.

RECOMMENDED:
Public Works Department

APPROVED:
Village of Carol Stream

ACCEPTED:
(Contractor)

By: 
John A. Turner
Director of Public Works

By: _____
Joseph E. Breinig
Village Manager

By: _____
Name

Title



Village of Carol Stream

By acceptance of this order, the vendor agrees to comply with the regulations of the Illinois Fair Employment Practices Commission governing equal employment opportunity.

Purchase Order #: 467- 2561

Date: 10/10/2007

Please mail invoices to:

Village of Carol Stream
Public Works Department
124 Gerzevske Lane
Carol Stream, IL 60188-2046
(630) 871-6260

To: JETCO, LTD
P.O. BOX 934

PROSPECT HEIGHTS, IL 60070

(847) 438-4530

This is a tax exempt transaction
Tax exempt #E9997-4509-05

Account #: 4420244 005

Description	Account	Total
10/10/2007 REPAINTING OF TOWER #2 AT THE PWC, 124 GERZEVSKE LN	4420244 005	\$101,990.00
	WATER & WELL MAINT	\$87,488.87

Comments:

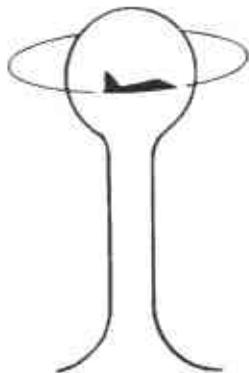
By: JAT *Sound Approved 10/1/07*

Department Head: *John [Signature]*

Approval: *[Signature]* Administration *[Signature]* Finance

Date: 10/11/07

(Original to Finance Department)



JETCO, Ltd.

Special Coating and Lining Contractors – Corrosion Control Specialists

Postoffice Box 934 Prospect Heights, Illinois 60070 Phone 847/438-4550 Fax 847/438-3962

March 25, 2008

Village of Carol Stream
Public Works Department
124 Gerzevske Lane
Carol Stream, Il. 60188

Attn: Mr John Turner

Re: Repainting of Water Tower #2
Additional Work Proposal

Dear Mr. Turner;

We propose to furnish all necessary labor, equipment and material to complete the following work.

FILL PIPE:


Remove and dispose of existing pipe insulation.

Sandblast Fill Pipe and apply two coat of Tnemec Series 20 Pota-Pox epoxy coating.

Furnish and install 2" Thick Iso Urethane Insulation with a .016 thick Aluminum Jacket on the 12" Fill Pipe.

COST FOR THIS WORK.....\$8,660.00

Sincerely,

JETCO LTD.

Steve Brend Jr.
President

TANKS

SPECIAL WALL, FLOOR, ROOF COATINGS

SWIMMING POOL RESTORATION


ELASTOMERIC ROOFING

WATERPROOFING

WATER TANK PAINTING

SINCE 1966

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Stan W. Helgerson, Finance Director 
DATE: March 28, 2008
RE: Budget Transfers

Attached are several year-end budget transfers that will require Village Board approval. Also attached is a memo from Al Turner explaining the need for the transfer in the Street and WRC budgets, a memo from Chris Oakley explaining the need for the transfers related to the Town Center budget and a memo from Rick Willing explaining the need for court time and overtime related budget transfers.

The remaining budget transfers are needed for the following reasons.

1. Community Development – Economic Development (\$2,000) – the cost of the annual business luncheon was higher than anticipated.
2. Management Services – Vehicle Insurance (\$8,238) – the IRMA allocation was higher than was allotted in the budget.
3. Legal fees – Prosecution – (\$7,000) – increased costs for DUI prosecution.
4. Police Pension – Employee Contribution Refund – (\$60,825) – these are pension contributions that are refunded to officers who leave the Village. A couple of tenured officers left this past year.

If you have any questions, please give me a call.

BUDGET TRANSFER REQUEST

FISCAL YEAR: 2008

DEPARTMENT/DIVISION: _____

FUND: _____

FROM ACCOUNT	TO ACCOUNT	AMOUNT
#465-57499	#463-52246	\$ 2,000.00
TITLE: CONTINGENCY	TITLE: ECONOMIC DEVELOPMENT	

REASON: _____

#465-57499	#465-52224	\$ 8,238.00
TITLE: CONTINGENCY	TITLE: VEHICLE INSURANCE	

REASON: _____

#437-57473	#437-57475	\$ 45,000.00
TITLE: RETIREMENT MEMBERS	TITLE: EMPLOYEE CONTRIB. REFUND	

REASON: _____

#457-52238	#457-52235	\$ 7,000.00
TITLE: LEGAL FEES	TITLE: LEGAL FEES - PROSECUTION	

REASON: _____

DEPARTMENT HEAD: _____

DATE: _____

VILLAGE MANAGER: _____

DATE: _____

VILLAGE BOARD CONCURRENCE DATE: _____

FINANCE DIRECTOR: _____

DATE: _____

BUDGET TRANSFER REQUEST

FISCAL YEAR: 2008

DEPARTMENT/DIVISION: _____

FUND: _____

FROM ACCOUNT	TO ACCOUNT	AMOUNT
#437-52292	#437-57475	\$ 15,825.00
TITLE: MANAGEMENT FEES	TITLE: EMPLOYEE CONTRI. REFUND	

REASON: _____

#	#	\$
TITLE:	TITLE:	

REASON: _____

#	#	\$
TITLE:	TITLE:	

REASON: _____

#	#	\$
TITLE:	TITLE:	

REASON: _____

DEPARTMENT HEAD: _____

DATE: _____

VILLAGE MANAGER: _____

DATE: _____

VILLAGE BOARD CONCURRENCE DATE: _____

FINANCE DIRECTOR: _____

DATE: _____

Village of Carol Stream
INTER-DEPARTMENTAL MEMO

DATE: March 22, 2008

TO: Joseph E. Breinig, Village Manager

FROM: Christopher Oakley, Assistant to the Village Manager

RE: Budget Transfer- FY08 Town Center Budget

Please include the attached budget transfer request on the April 7th Village Board agenda for Mayor Saverino & the Board of Trustees consideration. A summary of the line-item transfer requests in the Town Center budget are as follows:

1. The Summer in the Center line-item is over-budget by \$12,922 due to additional costs for an upgrade to the Teen Stage to include additional sound, lighting, backline, stage size and screen and projector for the Guitar Hero festival offering amounting to \$7,755. An additional \$5,167 was spent developing the new Kid's Corral venue which included additional entertainers as well as a small stage. An \$11,731 transfer from the Concert Series line item and the \$1,191 from Contingency are proposed to fund the shortfall in this line item.
2. The Oktoberfest line-item was over-budget \$1,298 due to the rescheduling of the cancelled July 26th summer concert which was rescheduled and then subsequently charged to the Oktoberfest line-item. \$ 1,298 from Contingency is proposed for transfer to fund the shortfall in this line-item.
3. The Multicultural Festival was under-budgeted by \$ 5,581 (52%) with contingency funds proposed to be used to cover the shortfall. The costs for the 2005 festival totaled \$12,786 and for the 2006 festival totaled \$13,840. The 3-year average actual cost for hosting the multicultural festival is \$ 12,695.

Please include this budget transfer request on the omnibus budget amendment ordinance scheduled to be considered at the upcoming April 7th Village Board meeting. If you have any questions, please contact me at your earliest convenience.

BUDGET TRANSFER REQUEST

FISCAL YEAR: 07-08

DEPARTMENT/DIVISION: TOWN CENTER

FUND: General Corporate

FROM ACCOUNT	TO ACCOUNT	AMOUNT
#52288	#52287	\$ 11,731
TITLE: CONCERT SERIES	TITLE: SUMMER IN THE CENTER	

REASON: Additional Costs for Teen Music Festival & Kid's Corral Stage & Venue

#52302	#52287	\$ 1,191.00
TITLE: CONTINGENCY	TITLE: SUMMER IN THE CENTER	

REASON: Additional Costs for Teen Music Festival & Kid's Corral Stage & Venue

#465-57499	#52290	\$ 5,581.00
TITLE: CONTINGENCY	TITLE: MULTICULTURAL FESTIVAL	

REASON: Underbudgeted based on prior event history

#465-57499	#52289	\$ 1,298.00
TITLE: CONTINGENCY	TITLE: OKTOBERFEST	

REASON: Reschedule of Summer Concert (Jim Guter Orchestra) to Oktoberfest

DEPARTMENT HEAD: _____ DATE: _____

VILLAGE MANAGER: _____ DATE: _____

VILLAGE BOARD CONCURRENCE DATE: _____

FINANCE DIRECTOR: _____ DATE: _____

Village of Carol Stream

Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM: John A. Turner, Director of Public Works
CC: Stan Helgerson, Director of Finance
DATE: March 21, 2008
RE: Budget Transfers

Budget Transfers are requested for the following two items:

1. The removal of deteriorating ductwork in the sand filter was awarded to the onsite contractor doing the East Side tank removal. A budget transfer for \$6,500 for this work is recommended to balance out the account (52244). Funds are available from the equipment account because the purchase of chlorine probes was less than expected.

2. The telephone charges for alarm circuits in the Street Division telephone account have been higher than originally budgeted for. A budget transfer of \$4,900 is recommended to balance out the account (52230). Funds are available from the seasonal help account because all seasonal help employees are gone and will not be returning until after May 1, 2008.

JAT: Jat

Budget Transfer Request

FISCAL YEAR: 2008

DEPARTMENT/DIVISION: PUBLIC WORKS- WRC

FUND: W&S

FROM ACCOUNT		TO ACCOUNT		AMOUNT
4410412	OTHER EQUIP	4410244	MAINTENANCE & REPAIR	\$6,500.00

REASON: The needed demolition of duct work in the WRC's Filter Building, was added to on site contractor to expedite project.

DEPARTMENT HEAD: _____

John A. Treanor

DATE: _____

3/21/2008

VILLAGE MANAGER: _____

DATE: _____

VILLAGE BOARD CONCURRENCE DATE: _____

FINANCE DIRECTOR: _____

DATE: _____

Budget Transfer Request

FISCAL YEAR: 2008

DEPARTMENT/DIVISION: PUBLIC WORKS- Street

FUND: GCF

FROM ACCOUNT	TO ACCOUNT	AMOUNT
1467106 SEASONAL HELP	1467230 TELEPHONE	\$4,900.00

REASON: Alarm circuit charges from telephone company, higher than previously budgeted

DEPARTMENT HEAD: John A. Treanor DATE: 3/20/2008

VILLAGE MANAGER: _____ DATE: _____

VILLAGE BOARD CONCURRENCE DATE: _____


FINANCE DIRECTOR: _____ DATE: _____

Village of Carol Stream

Interdepartmental Memo

TO: Village Manager Joe Breinig

VIA: Finance Director Stan Helgerson

FROM: 
Chief Rick Willing

DATE: March 27, 2008

RE: Budget Transfer For Court Time and Overtime

The most recent expenditure report from Finance indicates that the Police Department has approximately \$7,000 remaining in the Court Time budget. It is anticipated that this budget line item will be over expended prior to the end of the fiscal year. In addition, the Overtime budget is over expended by \$14,500 at the present time.

The specific reasons for these current or anticipated overages are as follows:

- **Court Time**
Court time is directly related to the required court appearances of our officers. This includes criminal court, DUI court, and field court. The required court appearances by our officers have exceeded our estimates.
- **Overtime**
Increased demand for fee-based policing assignments, additional IDOT grant funding for traffic safety initiatives and the Bolek murder investigation.

I recommend that the Village Board approve the following budget transfers:

- \$5,000 from Personal Services Account to the Court Time Account, and
- \$80,000 from the Personal Services to the Overtime Account.

These transfers will accommodate the estimated expenses through the end of this fiscal year.

BUDGET TRANSFER REQUEST

FISCAL YEAR: FY-08

DEPARTMENT/DIVISION: Police

FUND: General Corporate

FROM ACCOUNT	TO ACCOUNT	AMOUNT
#01660100 51102	#01660100 51107	\$ 5,000
TITLE: PERSONAL SERVICES	TITLE: COURT TIME	

REASON: Overexpended

#01660100 51102	#01660100 51109	\$ 80,000
TITLE: PERSONAL SERVICES	TITLE: OVER TIME	

REASON: Increased Fee Based Policing, IDOT Grant Funded Traffic Safety and Bolek Murder

#	#	\$
TITLE:	TITLE:	

REASON:

#	#	\$
TITLE:	TITLE:	

REASON:

DEPARTMENT HEAD: *Duk*

DATE: 3/27/08

VILLAGE MANAGER: _____

DATE: _____

VILLAGE BOARD CONCURRENCE DATE: _____

FINANCE DIRECTOR: _____

DATE: _____

G-3 4-7-08

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: William N. Cleveland, Assistant Village Engineer *WNC*
DATE: April 2, 2008
RE: Village Wide Intersection Control Study

Engineering staff has investigated the forthcoming regulations from the Manual of Uniform Traffic Control Devices (MUTCD) as they relate to our Intersection Control Study in the Village. This study has been delayed in previous years while these new rules were formulated. Although not yet published, it is almost certain that the MUTCD will be republished in its proposed form.

The biggest MUTCD change that may affect the Village, is that uncontrolled and yield controlled will need to be reanalyzed on a regular basis to ensure they remain safe, even if conditions change due to landscaping or fences. This could become unduly burdensome. Alternatively, we can create a "hierarchy of streets" based on functional classification where the lower volume street always stops for the higher volume road. More stop signs will be required, but it should create a safer driving environment for motorists.

As part of our investigation and developing a scope of work, staff has been working closely with Coulter Transportation Consulting, LLC. The hierarchy of streets concept was first proposed by Brent Coulter. He has provided a scope of services to develop a Functional Classification Map for the Village, including a technical analysis of the approach as it relates to the MUTCD, attend meetings and provide a public education component for residents and elected officials explaining neighborhood traffic control changes, and provide a traffic signal warrant analysis for Lies and Idaho including impacts at Fountain View.

Engineering Staff is providing much of the support for the study including the base map and use of the GIS for the Functional Classification Map, providing traffic count and accident data, and preparation of public education materials for distribution. Payment to Coulter Transportation Consulting, LLC will be based on an hourly rate of \$150/hr, and is not expected to exceed \$8,700 for all services, based on a conservative estimate. If we chose to analyze all intersections in the Village individually, the cost will be significantly higher.

Cc: James T. Knudsen, Director of Engineering Services
Matt Streicher, Civil Engineer
Rick Willing, Chief of Police
Al Turner, Public Works Director

Village of Carol Stream *G-4 4-7-08*
INTER-DEPARTMENTAL MEMO

TO: Joseph Breinig, Village Manager
 FROM: Robert Mellor, Assistant Village Manager *RM*
 DATE: April 4, 2008
 RE: Award of Contract - Landscape Maintenance

Included in the proposed Fiscal-Year 2008-09 budget are funds to maintain the landscape right-of-ways along Village, DuPage County and State of Illinois roadways. These properties include the Town Center on Lies Road, the Municipal Center, Daylily Park on St. Charles Road and the North Avenue, Schmale Road, Gary Avenue, County Farm Road and Army Trail Road median and right-of-ways. Carol Stream is reimbursed for the cost of maintaining County and State of Illinois right of ways by DuPage County. The specifications for maintenance of these properties is at a very high level consistent with previously established Village Board guidelines and meet or exceed maintenance levels specified by IDOT for North Avenue and by DuPage County for Gary Avenue, County Farm Road and Army Trail Road. The bid specification requested a three year cost proposal with the initial term of the agreement being from May 1, 2008 through April 30, 2009 with possible renewal for an additional two years, in one-year increments. On March 19, 2008 sealed bids were opened for landscape maintenance of these properties. The results of the bid opening were as follows:

Landscape Maintenance ¹

Landscape Contractor:	Town Center	Mun. Center	Daylily Park	North Ave.	Gary Ave.	County Farm Rd.	Army Trail Rd.	Schmale Rd.	Total All Property
The TLC Group, Clarendon Hills	\$12,759	\$4,272	\$3,684	\$34,380	\$3,360	\$3,200	\$1,230	\$3,360	\$66,245.00
Sebert Landscaping Bartlett	\$17,425	\$5,486	\$11,302	\$24,060	\$7,280	\$6,834	\$5,792	\$4,434	\$82,613.00
Classic Landscape, Ltd. West Chicago	\$13,714	\$4,755	\$4,965	\$50,870	\$3,652	\$4,580	\$1,374	\$4,760	\$88,670.00

¹ Includes mowing, edging/trimming, Spring/Fall clean up, general clean up, fertilization and herbicide treatment of lawn areas and includes pruning/trimming and mulching of North Avenue.

Additionally, each contractor provided a cost to provide weed/tall grass lien cuttings as follows:

Landscape Contractor:	Weed Lien/Tall Grass Cuttings
The TLC Group, Clarendon Hills	.05/sq.ft.
Sebert Landscaping Bartlett	.05/sq.ft.
Classic Landscape, Ltd. West Chicago	.03/sq.ft.

The lowest qualified bid for the three-year period was received from TLC Landscaping, Inc. TLC has operated its business for the past 27 years and currently provides landscape maintenance services for a number of municipal clients. These references checked out favorably.

Consistent with last year it is recommended that the Village Board approve the landscape maintenance contract prior to May 1st so that the selected contractor can gear-up for spring clean-up activities and have our facilities ready for events that will be scheduled for the Town Center. Landscape contractors are also preparing their schedules and priorities for the coming year and usually give preference to clients who notify them early that they will be awarded the contract.

It is recommended that the contract for landscape maintenance services for the properties listed above be awarded to the lowest responsible and responsive bidder, TLC Landscaping, Inc. at the unit costs specified in their proposal dated March 18, 2008 (approximately \$66,245/year), for the period May 1, 2008 through April 30, 2009 with a contract option for two additional years. This cost represents an increase of ½% over the previous contract with Classic Landscaping. There are sufficient funds budgeted in the proposed Fiscal Year 2008-09 budget to pay for these expenditures. Furthermore, some of the Village's costs are offset through a reimbursement of up to \$14,210 by DuPage County for maintenance of County right-of-ways in Carol Stream. Final approval of this contract is subject to funds being included in the Fiscal Year 2009 Budget.

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM: John A. Turner, Director of Public Works *JAT*
DATE: April 4, 2008
RE: Change Order #1 - WRC Demolition

On June 18, 2007, the Village Board approved a contract to J.J. Henderson for the demolition of the East Side WRC tanks in the amount of \$422,300. After the demolition and the modification of electrical circuits to cut off power to the tanks that were demolished, it was discovered that an exhaust fan in the existing pipe gallery of the existing East Side facilities that remain had lost its power supply. It was determined that the most economical modification would be to replace the old three-phase motor that previously received power from the East Side Blower Building with a new single-phase motor that could be powered from within the existing pipe gallery.

This work was outside of the scope of the original demolition contract; therefore, a proposal was requested from J.J. Henderson to provide the necessary electrical work. Attached is the proposal and a change order in the amount of \$2,176.99 to do the necessary electrical work. This would be Change Order #1 to the project, which represents 1/2 of 1% of the original contract amount. Your review and approval of the attached change order is requested.

There will be another change order decreasing the contract amount because we are planning on deleting/reducing the restoration required of J.J. Henderson because of the pending walking path by Easton Park. Overall, the project is expected to be less than the original contract amount.

JAT:lm
att.

CHANGE ORDER NO. 1

PROJECT: WRC East Side Demo

DATE OF ISSUANCE: 4/4/08

OWNER: Village Of Carol Stream

CONTRACTOR: JJ Henderson & Sons

You are directed to make the following changes in the Contract Documents:

Description: CO#1 Electrical work per JJH proposal of 3/21/08

Purpose of Change Order: Replace existing exhaust motor with single phase motor and install starter and install two pole switch by hatch

Attachments: Proposal from JJH


CHANGE IN CONTRACT PRICE	\$2,176.99	CHANGE IN CONTRACT TIME	0
Original Contract Price:	\$422,300	Original Contract Time:	140 days
Previous Change Orders:	0	Change from Previous Change Orders:	0
Current Contract Price:	\$422,300	Current Contract Time:	140
Net Increase/(Decrease) of this Change Order	\$2,176.99	Net increase/(decrease) of this Change Order:	0
Contract Price with this Change Order:	\$424,476.99	Contract Time with this Change Order:	140

Pursuant to Public Act 85-1295, the circumstances which necessitate this Change Order were not reasonably foreseeable at the time the Contract was signed, were not within the contemplation of the Contract as signed, and are in the best interest of the Village.

RECOMMENDED:
Public Works Department

APPROVED:
Village of Carol Stream

ACCEPTED:
(Contractor)

By:  4/4/08
John A. Turner
Director of Public Works

By: _____
Joseph E. Breinig
Village Manager

By: _____
Name

Title

Joseph J. Henderson & Son, Inc.

4288 Old Grand Avenue
P.O. Box 9
Gurnee, Illinois 60031-0009

Phone: 847-244-3222
Fax: 847-244-9572

PROPOSED CHANGE ORDER
No. 00001

TITLE: Electrical Changes

DATE: 3/21/2008

PROJECT: Village of Carol Stream ESD

JOB: 1210-00

TO: Attn: Mark Dachsteiner
Baxter & Woodman
300 Park Boulevard
Suite 355
Itasca, IL 60143
Phone: 630-773-1870 Fax: 630-773-3150

CONTRACT NO:

RE: COR To: BAXWOD From: JJH Number: 00001

DESCRIPTION OF PROPOSAL

The following costs are for the electrical changes requested by the Engineer to replace the existing motor with a single phase motor, install a starter near the lighting panel and change the light switch near the hatch to a two pole switch.

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00001	Electrical Contractor - Furnish and Install all labor and material for the electrical changes.		1.000	LS	\$2,073.32	0.00%	\$0.00	\$2,073.32
00002	JJH OH&P 5% on Sub Work		1.000	LS	\$103.67	0.00%	\$0.00	\$103.67

Unit Cost: \$2,176.99
Unit Tax: \$0.00
Unit Total: \$2,176.99

APPROVAL:

By: 

Kim Baker

By: _____

Mark Dachsteiner

Date: _____

3/20/2008

Date: _____

H-1 4-7-08

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Stan W. Helgerson, Finance Director *SWH*
DATE: March 26, 2008
RE: Water and Sewer Rate Increases

The proposed FY09 Budget includes a rate increase for both the water rate and the sewer rate. The budget proposes a \$.20/1,000 gallons increase in the water rate effective for usage beginning October 1, 2008 and a \$.11/1,000 gallons increase in the sewer rate beginning May 1, 2008.

The water rate increase reflects the amount of increase that the City of Chicago will be charging the DuPage Water Commission (DWC) who in turn will be passing that rate increase on to its members. Just as a reminder, the City of Chicago will be raising their rates by \$.23 and \$.25 in FY10 and FY11 and we anticipate raising our rate by the same amounts. The last change in the water rate was 5/1/05 when we lowered the rate by \$.20/1,000 gallons to reflect the lower cost of water charged by the DWC.

The sewer rate increase is due to cost increases in the operation. The last time that the rate was changed was 5/1/03, 5/1/04 and 5/1/05 in which it was increased by \$.20/1,000 each year to cover the debt payment requirement related to the expansion at the WRC. The last time that the rate was increased to cover the cost of the day-to-day operation was 12/01/01.

If you have any questions, please give me a call.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION 13-3-13 OF THE VILLAGE CODE
PERTAINING TO WATER AND SEWER RATES**

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF
ITS HOME RULE POWERS, as follows:

SECTION 1: That Section 13-3-13 of the Village Code of Ordinances of the
Village of Carol Stream pertaining to water and sewer rates be and the same is hereby
amended to read as follows:

§13-3-13 RATES:

As of May 1, 2008.

- (B) For each residential single-family, commercial or industrial user of the combined waterworks and sewerage system within the corporate limits, the charge for water and sewer service shall be as follows:

The charge shall be \$5.56 per each 1,000 gallons or a fraction thereof.

- (D) For each residential single-family and multi-family, commercial or industrial user of the sewer service only, within the corporate limit, the charge for sewer service only shall be as follows:

For each 1,000 gallons, the charge shall be \$2.51 per each 1,000 gallons or a fraction thereof.

As of October 1, 2008.

- (B) For each resident single-family, commercial or industrial user of the combined waterworks and sewerage system within the corporate limits, the charge for water and sewer service shall be as follows:

The charge shall be \$5.76 per each 1,000 gallons or a fraction thereof.

- (D) For each residential single-family and multi-family, commercial or industrial user of the sewer service only, within the corporate limit, the charge for sewer service only shall be as follows:

For each 1,000 gallons, the charge shall be \$2.51 per each 1,000 gallons or a fraction thereof.

SECTION 2: All other sections of this code not herein modified or changed shall remain in full force and effect.

SECTION 3: After its passage, approval and publication in pamphlet form as provided by law, this Ordinance shall be in full force and effect for usage beginning May 1, 2008 and October 1, 2008.

PASSED AND APPROVED THIS 7TH DAY OF APRIL 2008.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

Village of Carol Stream H-2 4-7-08
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Stan W. Helgerson, Finance Director *SWH*
DATE: March 19, 2008
RE: Ordinance – IPBC Health Insurance Pool Renewal

The Village has been a member of the IPBC for approximately 25 years. The pool currently includes over forty municipalities and covers over 8,000 employee lives. IPBC Bylaws require that each member formally renew its membership commitment every three years.

There are several advantages to continuing our participation in the IPBC pool:

1. Intergovernmental pooling has proven to be an effective alternative to traditional insurance. The Village is not as vulnerable to the drastic market swings of the private insurance marketplace and rate increases have trended lower than industry standards. In fact, the IPBC's performance, i.e. rate adjustments, has been lower than the market for the last four years.
2. Economies are experienced from negotiating and purchasing insurance products in intergovernmental consortiums. The Village self-insures the first \$30,000 of an individual's annual health claim costs. Annual claims incurred between \$30,000 and \$125,000 are pooled and shared evenly among all IPBC members. The IPBC purchases excess insurance to cover losses over \$125,000 per claimant.
3. The HMO product has provided the Village a lower cost coverage alternative with annual rebate opportunities based on positive loss experience. The rebate element of IPBC's plan continues to be unprecedented in today's HMO health insurance industry.
4. The IBPC has expanded access to more effective cost containment options by negotiating contracts with Blue Cross Blue Shield of Illinois, Cigna and United Healthcare. All of these companies offer an extensive network of physicians and hospitals that help reduce overall plan costs.
5. Last year we moved our PPO coverage to Blue Cross Blue Shield to increase our in-network utilization and to take advantage of a larger negotiated discount. So far, our in-network utilization has increased to 97.5% (from mid 80%) and the discount has increased to 47%.

So therefore, it is my recommendation that the Village Board approve the attached ordinance to extend Carol Stream's period of participation in the Intergovernmental Personnel Benefit Cooperative (IPBC) for a period of three additional years through June 30, 2011.

If you have any questions, please give me a call.

ORDINANCE NO. _____

**AN ORDINANCE EXTENDING THE PERIOD OF
PARTICIPATION IN THE INTERGOVERNMENTAL
PERSONNEL BENEFIT COOPERATIVE FOR A PERIOD
OF THREE ADDITIONAL YEARS.**

WHEREAS, this municipal corporation is a Member of the Intergovernmental Personnel Benefit Cooperative, ("IPBC"), which is an intergovernmental entity providing employee benefits to the officers and employees of this municipality; and

WHEREAS, through its membership in the IPBC, this municipal corporation gains the ability to achieve economies of scale in the administration of the benefit claims of its requisite Members and the other benefits of membership provided for in the Contract and By-Laws of that Cooperative; and

WHEREAS, the Contract and By-Laws of the IPBC provide that the IPBC shall operate in three (3) year cycles with the governing board of each Member, including the governing board of municipal corporation Members, being required to pass an ordinance or resolution agreeing to continue as a Member for the new three-year cycle; and

WHEREAS, failure to pass a timely ordinance or resolution agreeing to continue as a Member, at least sixty (60) days before the commencement date of a new three-year cycle shall constitute a withdrawal from the Cooperative; and

WHEREAS, the next three-year cycle of the Cooperative commences on July 1, 2008; and

WHEREAS, this municipal corporation desires to express, through the passage of this Ordinance, its desire to continue as a Member of the Cooperative for the three-year cycle commencing on July 1, 2008, provided that an adequate number of other

Members of the Cooperative, as is set forth within the Contract and By-Laws document, also agree to continue as Members for the next three-year cycle; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: This municipal corporation shall continue as a member of the Intergovernmental Personnel Benefit Cooperative for a three-year term commencing on July 1, 2008, in accordance with the Contract and By-Laws of that entity as it currently exists or as it may be validly amended in the future.

SECTION 2: The obligation of this municipal corporation to be a Member of the Intergovernmental Personnel Benefit Cooperative shall obligate this municipal corporation to make financial contributions to the Intergovernmental Personnel Benefit Cooperative only to the extent required from time-to-time by the Contract and By-Laws of the IPBC and authorized therewith by the Board of Directors or the Executive Committee.

SECTION 3: This Ordinance shall take effect immediately upon its passage and approval as provided by law.

PASSED AND APPROVED THIS 7TH DAY OF APRIL 2008.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

Village of Carol Stream H-3 4-7-08
Interdepartmental Memo

TO: Joseph Breinig, Village Manager

FROM: Stan W. Helgerson, Finance Director 

DATE: March 21, 2008

RE: Budget Amendment

Attached is a Budget amendment for both the General Corporate and Water and Sewer Funds. This Amendment includes several items that were previously approved by the Village Board with the amendment to follow along with some year-end clean up items.

The \$24,900 for the ESDA Other Equipment Account is the Telemetry Siren Controllers for the warning sirens and the \$50,000 for the Street Light Maintenance Knockdown Account is due to accidents and is offset by partial insurance reimbursement. As you can see from the attached memo from Al Turner, the other General Corporate Fund related items are all snow removal related.

The Wastewater Treatment Construction Account amendment is due to the carry over of the Tubeway Lift Station project from last fiscal and the chlorination system change-over of the WRC.

The Water and Sewer Construction Account amendment recognizes the engineering design contract for the water main extension into the southwest area.

If you have any questions, please see me.

Village of Carol Stream

Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM: John A. Turner, Director of Public Works
CC: Stan Helgerson, Director of Finance
DATE: March 21, 2008
RE: Budget Amendments

Budget Amendments are recommended for the following situations:

1. A budget amendment in the amount of \$50,000 is requested to the Municipal Garage Fuel Purchasing Account (53354). The average cost of all our fuels has been 10% greater than we had estimated over a year ago when the current budget projections were developed. Additionally the harsh winter has increased our overall fuel usage, mainly by the Public Works Street Division in its snow plowing operations.
2. The increase cost of fuel (purchased by the Municipal Garage and charged back to using departments) has mainly affected the Street Division's fuel account. A budget amendment in the amount of \$45,000 is requested to balance out this account (53313).
3. The harsh winter and plowing operations has resulted in increased overtime. A Budget amendment in the amount of \$51,000 is requested to the Street Division Overtime Account (51109).
4. The harsh winter and numerous snowfall events have resulted in increased use of outside contractual plowing. A budget amendment in the amount of \$91,000 is requested to balance out this account (52266).
5. The harsh winter and numerous snowfall events have also resulted in increased equipment repairs. The Municipal Garage purchases repair parts and the cost is charged back to using departments. A budget amendment in the amount of \$19,000 is requested to balance out the parts purchasing account (53354).
6. Last year we had a Well contractor Layne Western, pull well #3 for rehabilitation. After all the well components were analyzed it was determined to reconfigure the well into a submersible well, purchasing new equipment. The Village Board authorized this work. A budget amendment in the amount of \$50,000 is requested to balance out the Water Divisions maintenance & Repair Account, to which this work was charged (52244).

JAT: Jat

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR
THE VILLAGE OF CAROL STREAM FOR THE YEAR
COMMENCING MAY 1, 2007 AND ENDING APRIL 30, 2008**

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That Ordinance No. 2007-04-18 shall be amended in that the 2007-08 Expenditure Budget for the General Corporate Fund shall be increased from \$23,862,355 to \$24,125,055 to recognize expenses, which will accrue to the Streets Overtime Account (467-51109) in the amount of \$51,000, the Streets Snow Removal Account (467-52266) in the amount of \$91,800, the Streets Auto Gas and Oil Account (467-53313) in the amount of \$45,000, the ESDA Other Equipment Account (456-54412) in the amount of \$24,900, the Street's Street Light Maintenance Knockdown Account (467-52270) in the amount of \$50,000, the Municipal Garage Gas Purchase Account (469-53356) in the amount of \$50,000, the Municipal Garage Parts Purchased Account (469-53354) in the amount of \$19,000, the Municipal Garage Gas Consumed Account (469-53341) in the amount of \$50,000 and the Municipal Garage Parts Consumed Account (469-53343) in the amount of \$19,000.

SECTION 2: That Ordinance No. 2007-04-18 shall be amended in that the 2007-08 Revenue Budget for the General Corporate Fund shall be increased from \$24,516,926 to \$24,779,626 to recognize new revenue in the amount of \$50,000 in the Insurance Reimbursement Account (01-47415), the reappropriation of fund balance in the amount of \$212,700, which will accrue to the Reappropriation of Fund Balance Account (01.49699), the Municipal Garage Gas Purchased Contra Account (469-53357) in the amount of \$50,000, the Municipal Garage Parts Purchased Contra

Account (469-53355) in the amount of \$19,000 and the Municipal Garage Allocation to Other Departments in the amount of \$69,000.

SECTION 3: That Ordinance No. 2007-04-18 shall be amended in that the 2007-08 Expenditure Budget for the Water and Sewer Fund shall be increased from \$7,585,542 to \$8,185,042 to recognize expenses which will accrue to the Wastewater Treatment Construction Account (410-54480) in the amount of \$450,000, the Water and Sewer Construction Account (420-54480) in the amount of \$99,500 and the Water and Sewer Maintenance and Repair Account (420-52244) in the amount of \$50,000.

SECTION 4: That Ordinance No. 2007-04-18 shall be amended in that the 2007-08 Revenue Budget for the Water and Sewer Fund be increased from \$8,672,313 to \$9,271,813 to recognize an reappropriation of fund balance in the amount of \$599,500, which will accrue to the Reappropriation of Fund Balance Account (04.49699).

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS 7TH DAY OF APRIL 2008.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

4-4 4-7-08

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Stan W. Helgerson, Finance Director *SWH*
DATE: April 4, 2008
RE: Volume Cap – 2008

As of today, no one has approached the Village in regards to using the 2008 volume cap (\$3,405,695) for tax-exempt private activity bonds. If the Village takes no action by May 1, 2008, the volume cap would be automatically ceded to the State of Illinois. There has been an inquiry as to whether or not the Village would be interested in selling the volume cap. If the Village were to sell the volume cap, a common fee would be 1% to 1.5% (\$34,056.95 to \$51,085.43).

Since it is not probable that the Village could sell the volume cap by May 1st, I would suggest that the Village Board pass the attached Ordinance that would reserve the Village's right to retain the volume cap beyond the May 1st deadline, allowing the Village to sell the volume cap at a later date if possible. Stuart Diamond has reviewed and approved the attached ordinance.

If you have any questions, please see me.

ORDINANCE NO. _____

AN ORDINANCE RESERVING VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES, AND RELATED MATTERS.

WHEREAS, the Village of Carol Stream, Du Page County, Illinois (the "Municipality"), is a municipality and a home rule unit of government under Section 6 of Article VII of the 1970 Constitution of the State of Illinois; and

WHEREAS, Section 146 of the Internal Revenue Code of 1986, as amended (the "Code"), provides that the Municipality has volume cap equal to \$85.00 per resident of the Municipality in each calendar year, which volume cap may be reserved and allocated to certain tax-exempt private activity bonds; and

WHEREAS, the Illinois Private Activity Bond Allocation Act, 30 *Illinois Compiled Statutes 1998, 345/1 et seq.*, as supplemented and amended (the "Act"), provides that a home rule unit of government may transfer its allocation of volume cap to any other home rule unit of government, the State of Illinois or any agency thereof or any non-home rule unit of government; and

WHEREAS, it is now deemed necessary and desirable by the Municipality to reserve all of its volume cap allocation for calendar year 2008 to be applied toward the issuance of private activity bonds (the "Bonds"), as provided in this Ordinance, or to be transferred, as permitted by this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1. That, pursuant to Section 146 of the Code and the Act, the entire volume cap of the Municipality for calendar year 2008 is hereby reserved by the Municipality, which shall issue the Bonds using such volume cap, or shall use or transfer such volume cap, without any further action required on the part of the Municipality, and the adoption of this Ordinance shall be deemed to be an allocation of such volume cap to the issuance of the Bonds or such other bonds; *provided*, that any such transfer shall be evidenced by a written instrument executed by the Mayor or any other proper officer or employee of the Municipality.

SECTION 2. That the Municipality shall maintain a written record of this Ordinance in its records during the term that the Bonds or any other such bonds to which such volume cap is allocated remain outstanding.

SECTION 3. That the Mayor, the Village Clerk and all other proper officers, officials, agents and employees of the Municipality are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents and certificates as may be necessary to further the purposes and intent of this Ordinance.

SECTION 4. That the provisions of this Ordinance are hereby declared to be separable, and if any section, phrase or provision of this Ordinance shall for any reason be declared to be invalid, such declaration shall not affect the remainder of the sections, phrases and provisions of this Ordinance.

SECTION 5. That all ordinances, resolutions or orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded; and that this Ordinance shall be in full force and effect upon its adoption and approval.

PASSED AND APPROVED THIS 7TH DAY OF APRIL 2008.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

RESOLUTION NO. _____

**A RESOLUTION APPROVING A FINAL PLAT OF RESUBDIVISION
(680-690 E. NORTH AVENUE)**

WHEREAS, Joseph Ash, attorney on behalf of Alter Group, Ltd., has requested approval of a Final Plat of Resubdivision in accordance with Section 7-2-6 of the Subdivision Code to consolidate two lots so both lots have frontage on North Avenue; and

WHEREAS, the Combined Plan Commission/Zoning Board of Appeals of the Village of Carol Stream, at their meeting of March 24, 2008, considered the Plat of Resubdivision; and

WHEREAS, the Combined Board has made its recommendation to the corporate authorities regarding its recommendation of the approval for this Plat.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: Approval is hereby given to the JON Resubdivision, drawn by Edward J. Molloy & Associates, Ltd., 1230 Mark Street, Bensenville, IL 60106 and attached to this Resolution as Exhibit "A".

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 7TH DAY OF APRIL 2008.

AYES:

NAYS:

ABSENT:

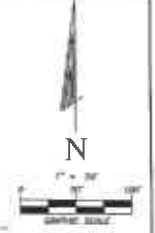
Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

FINAL PLAT OF JON RESUBDIVISION

BEING A RESUBDIVISION OF PART OF THE NORTHEAST 1/4 OF
SECTION 4, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD
PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS



The Surveyor is bound to an individual Land Owner but
not to the land itself. It is the responsibility of the
owner to verify the accuracy of the plat and to
ensure that all necessary legal requirements are
met. This plat is subject to the provisions of the
Illinois Surveying Act, Chapter 140, and the
Illinois Land Surveying Board, Chapter 140, R.S.C.

OWNER'S CERTIFICATE

I, the undersigned, being the owner of the land shown on this plat, do hereby certify that the same is a true and correct representation of the land shown on the original plat and that the same is subject to the provisions of the Illinois Surveying Act, Chapter 140, and the Illinois Land Surveying Board, Chapter 140, R.S.C.

Lynda S. Barrie
TOWN OFFICER

OWNER'S CERTIFICATE

I, the undersigned, being the owner of the land shown on this plat, do hereby certify that the same is a true and correct representation of the land shown on the original plat and that the same is subject to the provisions of the Illinois Surveying Act, Chapter 140, and the Illinois Land Surveying Board, Chapter 140, R.S.C.

Lynda S. Barrie
TOWN OFFICER

OWNER'S CERTIFICATE

I, the undersigned, being the owner of the land shown on this plat, do hereby certify that the same is a true and correct representation of the land shown on the original plat and that the same is subject to the provisions of the Illinois Surveying Act, Chapter 140, and the Illinois Land Surveying Board, Chapter 140, R.S.C.

Lynda S. Barrie
TOWN OFFICER

OWNER'S CERTIFICATE

I, the undersigned, being the owner of the land shown on this plat, do hereby certify that the same is a true and correct representation of the land shown on the original plat and that the same is subject to the provisions of the Illinois Surveying Act, Chapter 140, and the Illinois Land Surveying Board, Chapter 140, R.S.C.

Lynda S. Barrie
TOWN OFFICER

VILLAGE ENGINEER CERTIFICATE

I, the undersigned, being the Village Engineer of the Village of Carol Stream, Illinois, do hereby certify that the land shown on this plat is subject to the provisions of the Illinois Surveying Act, Chapter 140, and the Illinois Land Surveying Board, Chapter 140, R.S.C.

Lynda S. Barrie
VILLAGE ENGINEER

PLAT COMMISSIONER CERTIFICATE

I, the undersigned, being the Plat Commissioner of the Village of Carol Stream, Illinois, do hereby certify that the land shown on this plat is subject to the provisions of the Illinois Surveying Act, Chapter 140, and the Illinois Land Surveying Board, Chapter 140, R.S.C.

Lynda S. Barrie
PLAT COMMISSIONER

VILLAGE CLERK CERTIFICATE

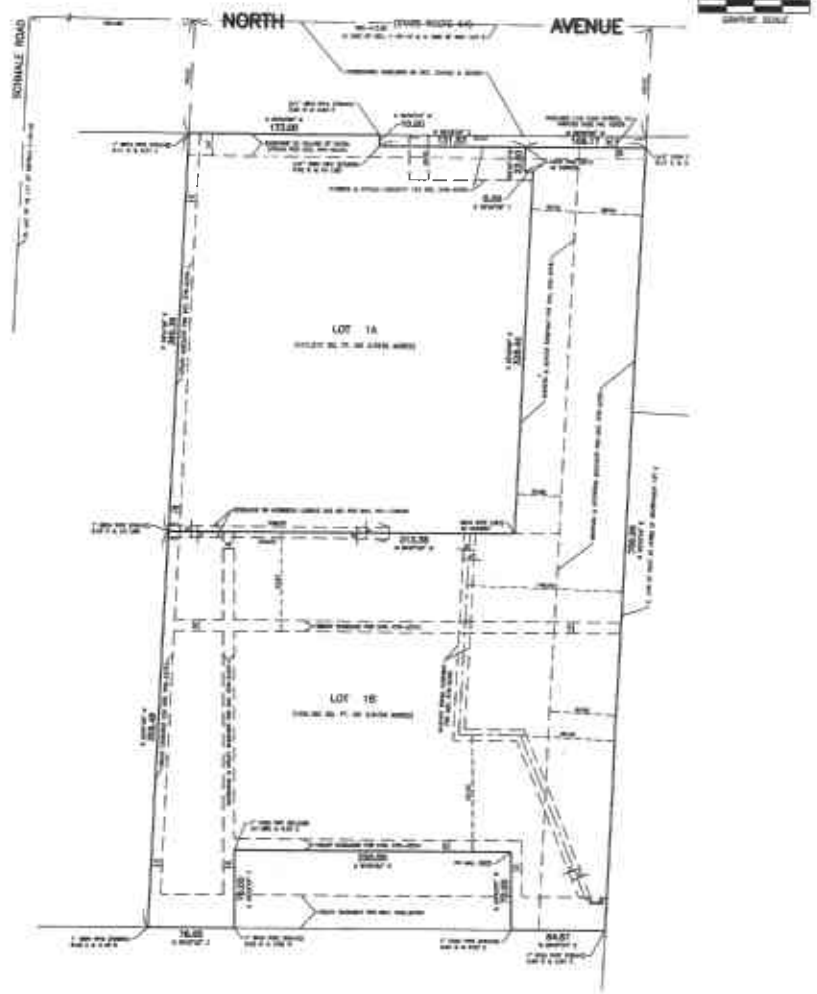
I, the undersigned, being the Village Clerk of the Village of Carol Stream, Illinois, do hereby certify that the land shown on this plat is subject to the provisions of the Illinois Surveying Act, Chapter 140, and the Illinois Land Surveying Board, Chapter 140, R.S.C.

Lynda S. Barrie
VILLAGE CLERK

LANDLORD APPROVAL

This plat has been approved by the Illinois Department of Transportation with respect to any road access pursuant to Section 1.5 of the Act to revise the law in relation to platting as amended a plan that when the subdivisions contained in the department's project are formed the access easements to state highways will be acquired by the department.

Lynda S. Barrie
LANDLORD APPROVAL



PROFESSIONAL AUTHORITY

I, the undersigned, being a Professional Land Surveyor of the State of Illinois, License Number 10-2432, do hereby certify that the land shown on this plat is subject to the provisions of the Illinois Surveying Act, Chapter 140, and the Illinois Land Surveying Board, Chapter 140, R.S.C.

Edward J. Molloy
PROFESSIONAL LAND SURVEYOR

DEVELOPER'S CERTIFICATE

I, the undersigned, being the Developer of the land shown on this plat, do hereby certify that the same is a true and correct representation of the land shown on the original plat and that the same is subject to the provisions of the Illinois Surveying Act, Chapter 140, and the Illinois Land Surveying Board, Chapter 140, R.S.C.

Edward J. Molloy
DEVELOPER

BY: _____ TITLE _____
BY: _____ TITLE _____

PREPARED BY:
EDWARD J. MOLLOY & ASSOCIATES, LTD.
LAND & CONSTRUCTION SURVEYORS

ORDER NO.: 2007-0422
FILE: 4-39-13
PROJECT NO. 1116

1200 NORTH STREET, ROCKFORD, ILLINOIS 61104 (815) 846-2800 FAX (815) 846-1700
E-MAIL: JLMOLLOY@AOL.COM



Edward J. Molloy
PROFESSIONAL LAND SURVEYOR

RESOLUTION NO. _____

**A RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS
(FOUNTAINS AT TOWN CENTER)**

WHEREAS, the developer has satisfactorily completed all public improvements for Triumph Development in accordance with the approved engineering plans and specifications; and

WHEREAS, a memorandum from the Village Engineer to the Village Manager dated March 31, 2008 indicates that the final waivers of lien, as-builts, inventories, bill of sale and maintenance security have been provided.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Village of Carol Stream does hereby accept public improvements for Fountains of Town Center.

SECTION 2: This Resolution shall be in full force and effect from and after its passage as provided by law.

PASSED AND APPROVED THIS 7TH DAY OF APRIL 2008.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: James T. Knudsen, Director of Engineering Services
DATE: March 31, 2008
RE: Fountains at Town Center - Final Acceptance



All the subdivision improvements have been completed for the above referenced subdivision except the path at the northwest corner of Gary Avenue and Lies Road. The approved PUD plan required this path. However, DuPage County has programmed improvements to be made at this intersection with their Gary Avenue Project in 2010. It didn't make sense to have the developer (Town & Country) make these improvements now only to have them damaged or removed and replaced with DuPage County's project. Therefore, the developer proposed paying the Village for the cost of these improvements (\$16,812) in lieu of installing them. Also, the amendment to the annexation agreement required the developer to remit \$100,000 to the Village for traffic improvements. Community Development has confirmed the Village has received both the \$16,812.00 and the \$100,000. The final waivers of lien, as-builts, inventories, bill of sale and maintenance security have been provided. Therefore staff recommends acceptance of the Fountains at Town Center public improvements.

Cc: Bob Glees, Community Development Director
Stan Helgerson, Finance Director
Al Turner, Director of Public Works
William N. Cleveland, Assistant Village Engineer
Matt Streicher, Civil Engineer
Jesse Bahraini, Engineering Inspector

AGENDA ITEM
I 3 4-7-08

RESOLUTION NO. _____

**A RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS
(TRIUMPH DEVELOPMENT)**

WHEREAS, the developer has satisfactorily completed all public improvements for Triumph Development in accordance with the approved engineering plans and specifications; and

WHEREAS, a memorandum from the Village Engineer to the Village Manager dated March 31, 2008 indicates that the final waivers of lien, as-builts, inventories, bill of sale have been provided.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Village of Carol Stream does hereby accept public improvements for Triumph Development and waive the one-year maintenance period.

SECTION 2: This Resolution shall be in full force and effect from and after its passage as provided by law.

PASSED AND APPROVED THIS 7TH DAY OF APRIL 2008.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: James T. Knudsen, Director of Engineering Services
DATE: March 31, 2008
RE: Triumph Development – Final Acceptance



All the subdivision improvements have been completed for the above referenced subdivision. The final waivers of lien, as-builts, inventories and bill of sale have been provided. This project has been completed for several years awaiting final paperwork. In keeping with past policy, staff recommends acceptance of the Triumph Development public improvements waiving the one-year maintenance period.

Cc: Bob Glees, Community Development Director
Stan Helgerson, Finance Director
Al Turner, Director of Public Works
William N. Cleveland, Assistant Village Engineer
Matt Streicher, Civil Engineer
Fred Ceranek, Engineering Inspector

AGENDA ITEM
I-4 4-7-08

RESOLUTION NO. _____

**A RESOLUTION DECLARING SURPLUS PROPERTY
OWNED BY THE VILLAGE OF CAROL STREAM**

WHEREAS, in the opinion of the corporate authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property hereinafter described; and

WHEREAS, the described surplus property has been determined by the corporate authorities of the Village of Carol Stream to have negligible value to the Village; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to dispose of the surplus property described in Exhibit "A" attached to this Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property described in the attached "Exhibit A", now owned by the Village of Carol Stream, is no longer useful and authorize its sale to Com2 in the amount of \$650.

SECTION 2: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 7TH DAY OF APRIL 2008.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Bob Mellor, Assistant Village Manager
FROM: Marc Talavera, Information Systems Coordinator
DATE: April 2nd, 2008
RE: Surplus Property



I am asking the Village Board to declare the following list of electronic equipment surplus which are no longer useful or of value for village operations. Please see Attachment "Exhibit A"

We will have the local Carol Stream recyclers, Com2 pick up and dispose, recycle and/or resell all equipment. Com2 will purchase the lot for the sum of \$650.00. The computer hard drives that have data on them will be destroyed by one of two methods. If the computer is to be resold, the computer hard drive will be wiped, using the US Department of Defense Data Security Standard DoD 5220.22 M and a Certificate of Recycle will be issued by Com2 for that unit. If the computer is to be destroyed, a Certificate of Destruction will be issued for that machine and hard drive.

Com2 is the same recycler who purchased our lot earlier this year after the board declared the old equipment surplus. Based on past experience and responsible recycling practices, it is my recommendation the Village Board authorizes the equipment to be processed by Com2.

EXHIBIT A

Type	Manufacturer	Description	Model	Serial
CPU	DELL	P4	GX-240	2Y4KK11
CPU	DELL	P4	GX-240	715KK11
CPU	DELL	P4	GX-240	H05KK11
CPU	DELL	P4	GX-240	115KK11
CPU	DELL	P4	GX-270	76JD451
CPU	DELL	P4	GX-150	4FD7011
CPU	DELL	P4	GX-150	7NG7011
CPU	DELL	P4	GX-150	DFD7011
CPU	DELL	P4	GX-240	F49G011
CPU	DELL	P4	GX-240	GZ4KK11
CPU	DELL	P4	GX-240	6LBKK11
CPU	GATEWAY	P3	GP7-500	3276373
MONITOR	VIEWSONIC	15"	vlcds22574-1	90f013700123
MONITOR	VIEWSONIC	15"	vlcds22574-1	90f014700500
MONITOR	VIEWSONIC	15"	vlcds22574-1	90f014600001
MONITOR	VIEWSONIC	15"	vlcds22574-1	90f014600214
MONITOR	VIEWSONIC	15"	vlcds23722-4w	91e031830699
MONITOR	VIEWSONIC	15"	vlcds23587-3w	915030910182
MONITOR	VIEWSONIC	15"	vlcds22574-1	90f013700124
MONITOR	VIEWSONIC	15"	vlcds22574-1	90f013700586
MONITOR	VIEWSONIC	15"	vlcds22574-1	90f013700720
MONITOR	VIEWSONIC	15"	vlcds22574-1	90f014600233
MONITOR	GATEWAY	19"	vx900	19f027930

EXHIBIT A

Type	Manufacturer	Description	Model	Serial
Mouse	DELL	Mouse	m-s34	
Mouse	DELL	Mouse	m-s34	
Mouse	DELL	Mouse	m-s34	
Mouse	DELL	Mouse	m-s34	
Mouse	MICROSOFT	Mouse	OPTICAL	
Mouse	MICROSOFT	Mouse	Intellimouse	
Keyboard	DELL	Keyboard	rt7d00	
Keyboard	DELL	Keyboard	rt7d00	
Keyboard	DELL	Keyboard	rt7d00	
Keyboard	DELL	Keyboard	rt7d00	
Keyboard	DELL	Keyboard	rt7d00	
Keyboard	DELL	Keyboard	rt7d00	
Keyboard	BELKIN	Keyboard	f8e885-blk	
Keyboard	FELLOWES	Keyboard	kb-2971	
Keyboard	GATEWAY2000	Keyboard	2196003	
Various Cables				
CD Rom Drive	ASUS	CD Rom		
CD Rom Drive	LG	CD Rom		
Speakers Generic	Generic No Brand	Speakers	Creative	1 Pair
Speakers Generic	Generic No Brand	Speakers	Creative	1 Pair

AGENDA ITEM

J-1 4-7-08

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig
FROM: Terry Davis *td*
DATE: March 24, 2008
RE: Glenbard Township High School District 87
Request for Waiver of Fees for Town Center Tent Rental

Glenbard Township High School District 87 is having their 2nd Annual Retirement Reception on Monday, May 12, 2008 from 2:00-6:00 pm. They have completed the necessary permit applications for the town center tent rental and sound amplification and also have submitted to us the required Certificate of Liability Insurance.

District 87 is requesting a waiver of the fees related to the tent rental and the sound amplification permit, copies of which are attached for the Board's review and consideration.

Please place this item on the agenda for the April 7, 2008 board meeting, and let me know if you have any questions concerning this request.

td
Attachments



Glenbard Township High School District 87

Administration Center ▲ 596 Crescent Boulevard ▲ Glen Ellyn, Illinois 60137-4297 ▲ Phone: (630) 469-9100 ▲ Fax: (630) 469-9107

March 20, 2008

Joe Breinig
Village of Carol Stream
500 N. Gary Avenue
Carol Stream, IL 60188-1890



Dear Mr. Breinig,

Glenbard District 87 is pleased to return to the Carol Stream Town Center festival tent for our second annual retirement reception. We will honor 21 retirees from throughout our school district the afternoon of Monday, May 12.

Those who attended last year's celebration at Town Center were very impressed with the facility. We all sincerely appreciated the village's generosity last year.

We respectfully request a waiver of the fees related to the use of the Town Center tent and sound amplification. We appreciate the collaborative relationship we have with the village.

If you have any questions, please feel free to contact me at (630) 942-7657.

Thank you for your consideration.

Sincerely,

Peg Mannion
Community relations coordinator

Cc: Terry Davis



Village of Carol Stream
Town Center/Farmhouse Facility Use Request Form
 500 North Gary Avenue - Carol Stream, Illinois 60188 - (630) 871-6250

Permit #:

Name: PEG Mannion Resident: _____ Non-Resident:

Name of Person Making Request: Mannion Peg
Last First

Address: 596 Crescent Blvd. Glen Ellyn 60137
Street City State Zip

Telephone Numbers: _____ (630) 942-7657
Work

Facility Requested:

- | | |
|---------------------------------------|---|
| 1. Fountain: <input type="checkbox"/> | 4. Festival Tent: <input checked="" type="checkbox"/> |
| 2. Gazebo: <input type="checkbox"/> | 5. Farmhouse: <input type="checkbox"/> |
| 3. Bridge: <input type="checkbox"/> | 6. Farmhouse Grounds: <input type="checkbox"/> |

Date(s) Requested: 5/12/08 Alternate Date(s) Requested: N/A

Type of Event: Glenbard Dist. 87 retirement reception

Special Request(s): We would like electricity for music, please

Time of Activity: 2:00 6:00 Number of Guests Anticipated: 100-150
Start Time End Time

Use Terms:

- Only public forums, events or activities which conform with all of the following requirements may be considered for issuance of a permit: (1) must be sponsored or hosted by a local not-for-profit group or organization based within the Village or local taxing body or quasi-governmental entity; (2) residents and non-residents alike, as well as outside businesses, organizations and nonprofits who enter into a rental contract; and; (3) must not be a religious assembly for purposes of prayer or worship, except that wedding ceremonies shall be permitted; and (4) shall not be a partisan political rally, assembly or meeting.
- **Town Center Security Deposit:** \$150 refundable upon approval by Village.
- Village may require a permit applicant to provide a certificate of insurance in an amount approved by the Village naming the Village of Carol Stream as an additional insured.
- Each permit is issued on a per event basis and is valid for the use of one facility.
- Only lawn chairs may be brought in and used by the permittee in designated lawn areas. Folding or portable chairs and tables may be brought in and used in designated areas under the tent.
- The cooking and/or grilling of food may be allowed by a licensed caterer and be specifically requested in the special request line of this permit application. The throwing of birdseed, rice, confetti as well as the drinking of beverages from glass bottles is prohibited.
- **Alcohol is prohibited and may only be served by a Village licensed catering firm who has been issued a valid Class "O" Liquor license.**
- Electrical power is available for use.
- The onsite receptacles for disposal of trash and recyclables must be used.
- Your event should not detract from the enjoyment of others who may be using adjoining facilities.
- A copy of this application must accompany organizations or individuals using facility.
- Reservations are made on first come first served basis and must be made in person at the Carol Stream Village Hall. Applications should be received in the Manager's Office at least 45 calendar days prior to event.

- Permit holder is financially responsible for damages occurring as a result of the use of these facilities for the permitted event.
- You must be 18 years of age to apply for a Facility Use Permit .

I understand that use of this facility is at my own risk and agree to hold the Village of Carol Stream harmless from any and all claims, which may arise as a result of its use. I have read and agree to the conditions specified in this request form:

Reg. Mannion

 Signature

The Carol Stream Town Center is located at the southwest corner of Lies Road and Gary Avenue.

The Historic Farmhouse is located at 301 Lies Road on the north side of Lies Road between Gary Ave. & Kuhn Road.

The scheduling of Village sponsored events may preclude the issuance of permits during certain times of the year.

The Village reserves the right to cancel any permit for use of its facilities at any time.

Carol Stream residents and organizations are given scheduling and use preference.

For Village Use Only

Permit No. _____

Deposit Paid: \$ _____

Date: _____

Check No. _____

Condition of Grounds: Clean _____

Date Deposit Returned: _____

Condition of Grounds: Not Clean _____

Date Deposit Cashed: _____

Comments: _____

Approved: _____
 (Village Manager's Office)

Revised: March 2, 2006

RIDER TO TOWN CENTER/FARMHOUSE USE REQUEST FORM

Please initial the following to acknowledge your understanding of same:

- EM* There will be no alcohol at the Town Center at your event.
- EM* No grilling is allowed; only prepared food is acceptable.
- EM* Chairs/Tables are not supplied by the Village.
- EM* Amplification Permit allows music—Village does not provide speakers, microphone or any type of equipment.
- EM* Electricity is available in the Tent and by the Gazebo, if requested.
- EM* No heat or air conditioning in the Tent.
- EM* All trash and recyclables must be placed in the on-site receptacles.
- EM* It is the responsibility of the Applicant to return the grounds and Tent to the same condition as it was in before your event.
- EM* There will be no sides on the Tent for your event.
- EM* If any of the above conditions are not met, your deposit may be forfeited.

Rental Fees for Town Center

\$ _____	\$ _____.00	Deposit to hold date (Refundable)
\$ _____	\$ _____.00	First 4 hours or less
\$ _____	\$ _____.00	For each additional hour
\$ _____	\$ 25.00	Amplification Permit Fee
\$ _____	\$ _____.00	Liability Insurance Premium (approx. \$170-190)

Total Received \$ _____

Balance Due \$ _____

Bo Mannin
Applicant

Village of Carol Stream



Village of Carol Stream
Sound Amplifier Permit Application



Please thoroughly read the attached local Sound Amplification Ordinance that details the permit procedures and guidelines for use of a sound amplification device.

Applicant Name: PEG MANNION

Applicant Address: 596 CRESCENT BLVD.
GLEN ELLYN 60137

Applicant Phone #: (630) 942-7657 Applicant e-Mail: peg-mannion@glenbard.org

Organization Name: Glenbard High School District 87

Organization Address: 596 Crescent Blvd
Glen Ellyn 60137

Organization Phone #: (630) 942-7657 Organization e-Mail: peg-mannion@glenbard.org

Address Where Sound Amplifier Device Will Be Used:

Town Center tent

Description Of Purpose Or Event Where Sound Amplifier Device Will Be Used:

Glenbard District 87 retirement reception.

Dates/Times For Which Use Of Sound Amplifier Device Is Requested:

Monday, May 12, 2008 2 - 6:00 p.m.

PERMIT FEE:

\$25/day when used at a fixed location or in a moving vehicle.
 Please return completed permit application and fee payment(s) to:

Village Manager's Office
 Village of Carol Stream
 500 N. Gary Avenue
 Carol Stream, IL. 60188-1899
 (630) 871- 6250

J-2 4-7-08

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager
FROM: Terry Davis, Secretary *td*
DATE: April 2, 2008
RE: **Raffle License and Fee Waiver Request**
Carol Stream Rotary Club's Chili Golf Open

The Carol Stream Rotary Club seeks permission to sell raffle tickets and conduct a raffle drawing, which is scheduled for Friday, May 9, 2008, during their 2008 Chili Open banquet held at Villa Olivia in Bartlett. The application for a Class B raffle license (aggregate value of prizes between \$501-\$5,000) has been submitted and is available for viewing in the Clerk's office. The Rotary Club has also submitted the attached letter respectively requesting a waiver of the license fee.

Please include this request on the April 7, 2008 agenda for the Village Board's review and consideration. Should you have any questions, please contact me at ext. 6250.

td
Attachment

Robert A. McNees & Associates

ATTORNEYS AT LAW

Robert A. McNees

Steven M. Kudulis

March 18, 2008

Board of Trustees
Village of Carol Stream
500 North Gary Avenue
Carol Stream, IL 60188



RE: Carol Stream Rotary Club
Chili Open Raffle
May 9, 2008

Dear Trustees:

Enclosed please find the Raffle License Application for the Chili Open Raffle to be held May 9, 2008. As in past years, we would appreciate it if the Village would waive its license fees in connection with the raffle.

I do not recall if we provided the Village with the results of last year's Chili Open Raffle. As you may be aware, the raffle is but one element of our fund raising efforts in the Chili Open. Last year, we raised approximately \$4,000.00 in gross raffle ticket sales. We gave out \$1,750.00 to raffle winners. Using the total Chili Open proceeds, we set aside \$10,000.00 to help establish the Carol Stream Cares Program, to further youth community service projects through our schools.

This year, given the troubled economic times, we are focusing on people in need. We intend to contribute funds raised to the following groups: PADS, Northern Illinois Food Bank, Family Shelter Services and Peoples Resource Center.

Our renewal bond was previously filed with the Village.

Thank you for your anticipated cooperation and assistance in this matter.

Very truly yours,

Robert A. McNees & Associates

By: 

Robert A. McNees

RAM/cj

Enc.

Village of Carol Stream J-3 4-7-08

Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Robert J. Glees, Community Development Director RG

DATE: April 3, 2008

RE: **Agenda Item for the Village Board Meeting of April 7, 2008: Wheaton Christian Center, 610 E. North Avenue - Request for Extension of the Temporary Suspension of Enforcement of Ordinance No. 2006-09-50**

PURPOSE

The purpose of this memorandum is to convey a request from the Wheaton Christian Center (WCC) regarding the required improvements to their property, and to make a recommendation.

BACKGROUND

On September 5, 2006, The Village Board approved Ordinance No. 2006-09-50, granting a request from the Wheaton Christian Center at 610 E. North Avenue to allow for the operation of a private elementary school and a furniture resale fundraising operation. Years earlier, in 1999, the WCC had successfully petitioned the Village for a rezoning of the former K-Mart property to the B-4 *Office, Research and Institutional Building District*, and for approval of a Special Use Permit for a Regional Religious Institution. The special use granted in 1999 contained conditions of approval pertaining to building façade and parking lot landscaping improvements, and this work had not yet been done at the time of the 2006 request. In order to address this issue, Ordinance No. 2006-09-50 includes a condition whereby architectural plans for the improvements required by the 1999 ordinance must be submitted within one year's time, which was September 5, 2007, and the improvements completed within two years, September 5, 2008.

On September 17, 2007, the Village Board approved by motion a request from WCC for a seven-month suspension of enforcement of the requirements of Ordinance 2006-09-50. This was done in part in recognition of the hardships caused by the microburst event in March 2007; however, the primary reason for the extension was the WCC's decision to pursue a significant change in the redevelopment plan for the property. Mr. James Ward, Executive Administrator, indicated that the WCC intended to prepare plans for a partial commercial development on the property and request zoning approvals. A concept plan (attached) was presented showing approximately 40,000 sf of the existing building being converted to commercial, with two outlot buildings sized at 5,500 sf and 9,560 sf. Mr. Ward indicated the WCC would be retaining NAI Hiffman to assist in the redevelopment project, and he expected to submit plans soon.

DISCUSSION

Attached is a letter from James Ward requesting a 12-month extension of the suspension of enforcement granted by the Village Board in September. As indicated in the attachment to Mr. Ward's letter, the WCC has retained NAI Hiffman's services; however, no plans have been submitted at this time. Staff recently met with Mr. Ward and representatives from NAI Hiffman to discuss the project, and the zoning approvals necessary to make the commercial development possible. Because of the mixed-use nature of the proposed redevelopment, it appears a text amendment to the Zoning Code would be necessary, as well as North Avenue Corridor Review and perhaps a Planned Unit Development Plan. NAI Hiffman indicated that they were be prepared to submit plans for zoning approvals within two to three months.

Staff believes that the commercial development as proposed by the Wheaton Christian Center would be beneficial to the Carol Stream community, if successful. Although nothing has yet been submitted to the Village in terms of an application for development approvals, it is understandable that, in light of today's economy, the WCC needs to be cautious in their contemplated venture into commercial development. Some progress has been made in that the WCC has brought NAI Hiffman into the project as promised, and has met with staff to discuss the project. Therefore, based on the WCC continuing to prosecute their proposed redevelopment project, staff can support the WCC's request for another extension of enforcement of the requirements of Ordinance 2006-09-50. However, if the Village Board were willing to grant the request, staff suggests they do so with conditions that call for the WCC to carry out their proposed project in good faith as promised.

RECOMMENDATION

Staff recommends that, if the Village Board were willing to grant the WCC's request, they should pass the following motion:

Motion to direct staff to suspend enforcement of Condition of Approval No. 7 of Ordinance No. 2006-09-50 for an additional 12 months, to April 5, 2009, with the following conditions:

1. The WCC should demonstrate progress during the term of the extension. Such progress would include the submittals of applications for zoning approvals and for building permits.
2. Staff should monitor the progress of the project and provide status reports to the Village Board.
3. The extension is subject to revocation should the Village Board conclude that the project is not being implemented.

RJG:bg

C: James Ward, via fax (630-653-1142)

u:\misc village board correspondence\610 e north request 2.doc



WHEATON
CHRISTIAN
CENTER

RECEIVED

APR 01 2008

COMMUNITY
DEVELOPMENT DEPT

P.O. Box 1191
Wheaton, IL 60189
Telephone: 630-653-1044
Fax: 630-653-1142

Tuesday, April 1, 2008

Mayor Frank Saverino and Board of Trustees
Village of Carol Stream
500 N. Gary Avenue
Carol Stream, IL 60188

Dear Mayor and Board of Trustees,

In September 2007, the Village Staff granted a petition from Wheaton Christian Center Church requesting a seven-month suspension of enforcement of the requirements of Ordinance No. 2006-09-50. The request was made due to an unforeseen tragic event suffered by our ministry, and due to a significant change of our original facility development plans.

FACILITY DEVELOPMENT PLANS UPDATE

During the time of this suspension, WCC Leadership has been aggressively moving forward in developing plans regarding building renovation, exterior improvements, and commercial development of the WCC Property, which will address the requirements of condition #7 outlined in Ordinance No. 2006-09-50. We feel that the plans will be most beneficial to Wheaton Christian Center Church and the Carol Stream Community.

Since our last letter of petition, WCC Leadership has retained the development and brokerage services of NAI Hiffman Commercial Real Estate Services, to partner with us in simultaneously planning and completing all property improvements, and establishing a retail component to the property. We believe that the strength and experience of NAI Hiffman will help WCC Leadership expedite the process, and successfully complete the proposed development project.

It is mutually agreed between WCC Leadership and our NAI Hiffman partners that additional time is needed to appropriately research and complete our future development plans. Upon completion of the predevelopment phase, our intent is to make a formal, thorough presentation to the Village Board in response to the conditions set forth in the Ordinance.

We respectfully request your support in granting Wheaton Christian Center Church an additional twelve-month suspension of enforcement of the requirements of Ordinance No. 2006-09-50. We believe that twelve months will give us sufficient time to

. **Dr. Carlton R. Arthurs, Pastor**

finalize all development plans. We appreciate your consideration of our request, and are prepared to answer any questions that may arise. Enclosed with this cover letter is a Letter of Representation from NAI Hiffman. Please do not hesitate to contact me if any additional information is needed.

Best Regards,



James E. Ward, Jr.
Executive Administrator

CC: Carlton Arthurs
Ryan Murphy

Enclosure



Commercial Real Estate Services, Worldwide.

One Oakbrook Terrace Suite 600
22nd Street and Butterfield Road
Oakbrook Terrace IL 60181
tel 630 932 1234
fax 630 932 7258
www.hiffman.com

March 26, 2008

RE: NAI Hiffman Letter of Representation-Wheaton Christian Center

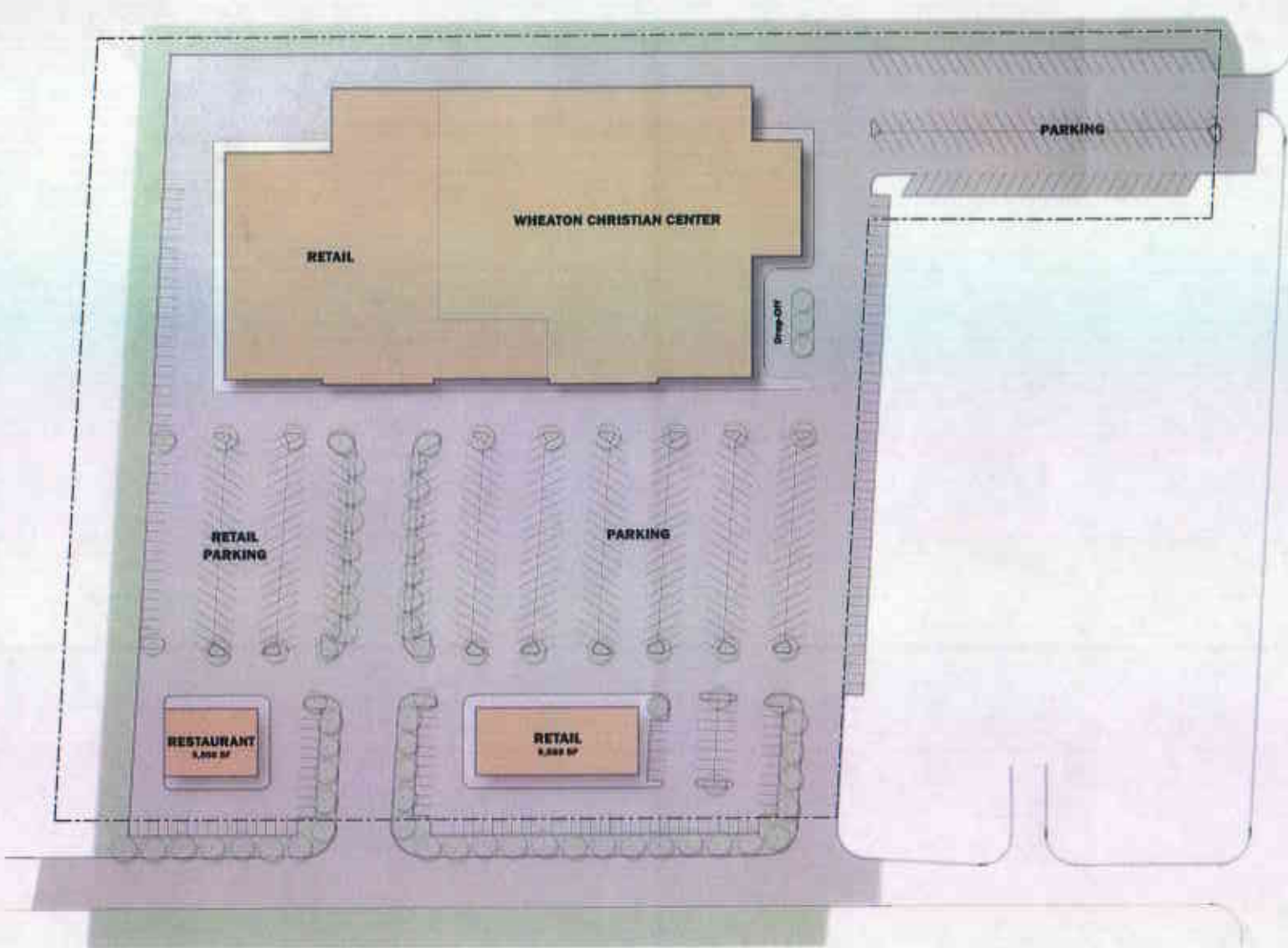
To whom it may concern:

We are providing this letter to confirm that the Wheaton Christian Center has contracted NAI Hiffman Commercial Real Estate Services to provide development and brokerage services for the property known as 610 E North Avenue located in Carol Stream, IL 60188. It is our intent to work closely with Wheaton Christian Center to establish a retail component to this property which will include considerable improvements to all aspects of the building and property. If you have any questions or comments, please feel free to contact either of the below individuals.

Sincerely,

Chris Ilekis
NAI Hiffman
T 630.693.0667
cilekis@hiffman.com

Ryan Murphy
NAI Hiffman
T 630.693.0652
rmurphy@hiffman.com



Wheaton Christian Center: Site Concept A

Wheaton, Illinois

June 22, 2007





Wheaton Christian Center

Wheaton, Illinois

Village of Carol Stream

04/04/2008 09:12
ssullivan

VILLAGE of CAROL STREAM
VENDOR INVOICE LIST

PG 2
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INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
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39 COMED										
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39 COMED										
4483019016	4	03/24/2008	2247	D040708	25038	14.08	04/07/2008	INV PD		SERV FOR 2/22 - 3/22
39 COMED										
4863004008	5	03/22/2008	2174	D040708	25039	3,746.71	04/07/2008	INV PD		SERV FOR 02/21/08- 03/21/2
39 COMED										
6213120002	5	03/19/2008	2172	D040708	25038	281.00	04/07/2008	INV PD		SERV FOR 2/20/08- 3/20/08
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39 COMED										
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39 COMED										
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39 COMED										
0111013079	4	03/14/2008	2220	D040708	25040	390.96	04/07/2008	INV PD		SERV FOR 02/13 - 3/12
42 CONSTELLATION NEW ENERGY										
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42 CONSTELLATION NEW ENERGY										
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42 CONSTELLATION NEW ENERGY										
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42 CONSTELLATION NEW ENERGY										
3054113024	4	03/21/2008	2171	D040708	25040	2,462.89	04/07/2008	INV PD		SERV FOR 02/20/08-03/19/08
42 CONSTELLATION NEW ENERGY										
095232		03/17/2008	2232	D040708	25041	589.84	04/07/2008	INV PD		REPORT PROCEED FEB 5TH
173 COUNTY COURT REPORTERS INC										
2008 MEMBERSHIP		03/17/2008	2231	D040708	25042	100.00	04/07/2008	INV PD		RICK WILLING & KEVIN ORR
719 DUPAGE CO CHIEFS OF POLICE ASSN										
LUNCHEON 4/24		04/01/2008	2271	D040708	25043	120.00	04/07/2008	INV PD		6 ATTENDEES 4/24/08 SECR L
719 DUPAGE CO CHIEFS OF POLICE ASSN										
4572		03/01/2008	2230	D040708	25044	250.00	04/07/2008	INV PD		DATA PROCESS FEBRUARY
34 DUPAGE COUNTY										
4609		03/01/2008	2236	D040708	25044	450.00	04/07/2008	INV PD		GIS FLAT FEE FEB/08

Village of Carol Stream

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VILLAGE of CAROL STREAM
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INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2 611 09934	34 DUPAGE COUNTY	20080017	03/26/2008	2259	D040708	25045	142.33	04/07/2008	INV PD	INV SUMM MAR 26
2-572-17923	28 FEDEX	20080017	03/05/2008	2226	D040708	25045	154.71	04/07/2008	INV PD	INV SUMM MAR 05, 2008
2-584-75344	28 FEDEX	20080017	03/12/2008	2227	D040708	25045	144.53	04/07/2008	INV PD	INV SUMMARY MAR 12
2-598-06089	28 FEDEX	20080017	03/19/2008	2182	D040708	25045	124.98	04/07/2008	INV PD	INV SUMMARY MAR 19 2008
REIMB NLC	28 FEDEX		03/14/2008	2241	D040708	25046	380.00	04/07/2008	INV PD	REG FEE FOR NLC NOV 11-15
12469MB	437 RICK GIRSER		03/11/2008	2222	D040708	25047	278.32	04/07/2008	INV PD	ASPHALT
142	436 HEALY ASPHALT COMPANY LLC	20080029	04/03/2008	2272	D040708	25048	8,820.00	04/07/2008	INV PD	LEGAL SERVICES- MARCH
20207	6 THOMAS F HOWARD JR		03/14/2008	2266	D040708	25049	25.00	04/07/2008	INV PD	COBRA ADMIN FEBRUARY 2008
BILL #7	407 HR SIMPLIFIED		03/06/2008	2234	D040708	25050	214,325.19	04/07/2008	INV PD	WATER REVOLV FUND-WST WTR
6432-MGMNT TRNG	189 IEPA		02/20/2008	2243	D040708	25051	289.00	04/07/2008	INV PD	GILMORE, O'BRIEN, ORR, WILLIN
6462	422 I R M A		02/27/2008	2244	D040708	25051	70.00	04/07/2008	INV PD	HUNTER GILMORE-MNGT TRNG
7814	422 I R M A		02/29/2008	2273	D040708	25051	5,804.14	04/07/2008	INV PD	FEBRUARY DEDUCTIBLES
M2008-361	422 I R M A		03/21/2008	2198	D040708	25052	600.00	04/07/2008	INV PD	J BREINIG 2008 MEMBERSHIP
M HARRISON	639 ICLEI USA INC		03/18/2008	2186	D040708	25053	100.00	04/07/2008	INV PD	CONF REGIS JUNE 11- 13
9394496	717 ILLINOIS JUVENILE OFFICERS ASSN		03/24/2008	2246	D040708	25054	70.00	04/07/2008	INV PD	INSP/CERT FOR AIR TANK-GAR
SP013	541 ILLINOIS OFFICE OF THE STATE FIRE MARSHA		03/22/2008	2161	D040708	25055	1,837.00	04/07/2008	INV PD	SNW PLOW 3/22/2008
SPIZZIRRI	628 JOES BLACKTOP INC		03/19/2008	2261	D040708	25056	10.00	04/07/2008	INV PD	COMM RENEWAL- PETE SPIZZIR
PYMNT 40	720 KANE COUNTY CLERK	20080005	03/27/2008	2160	D040708	25057	253.00	04/07/2008	INV PD	MIRRA VOICE LOGGER SYSTEM-

Village of Carol Stream

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VILLAGE of CAROL STREAM
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INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION	
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	715 SUBURBAN LEAP										
C2165		03/24/2008	2168	D040708	25072	6,022.00	04/07/2008	INV	PD	SNOW PLOWING 3/21/08	
	616 TCL EXCAVATING INC										
6000		03/19/2008	2188	D040708	25073	1,082.60	04/07/2008	INV	PD	CASE OF 1000 LED LAMPS	
	718 TEMPLE DISPLAY LTD										
10586		03/06/2008	2199	D040708	25074	995.00	04/07/2008	INV	PD	VEH STK SOFTWR MTC 4/08-4/	
	7 THIRD MILLENIUM ASSOCIATES INCORPORATED										
10612		03/19/2008	2200	D040708	25074	600.00	04/07/2008	INV	PD	PRGM,CONVR & INSTL TMA X A	
	7 THIRD MILLENIUM ASSOCIATES INCORPORATED										
08-0453		02/27/2008	2250	D040708	25075	1,540.00	04/07/2008	INV	PD	RIFLE ARMS-RANGE	
	542 TJ CONEVERA'S INC										
002401		03/15/2008	2221	D040708	25076	925.00	04/07/2008	INV	PD	SCADA REPAIR	
	531 TRI R SYSTEMS INC										
12274	20080007	03/12/2008	2255	D040708	25077	460.00	04/07/2008	INV	PD	CASH DRAWER	
	209 TYLER TECHNOLOGIES INC										
124930	20080007	03/12/2008	2201	D040708	25077	2,126.30	04/07/2008	INV	PD	UTIL IMPL 03/05- 03/06	
	209 TYLER TECHNOLOGIES INC										
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=====											
82 INVOICES						338,889.10					
=====											

** END OF REPORT - Generated by Sue Sullivan **

Village of Carol Stream

04/04/2008 09:10
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PG 1
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INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION	
2 REGIS		03/24/2008	2132	M032408	24991	240.00	03/24/2008	INV PD		SEMINAR- KNUDSEN & STREICH	
713 APWA-CHICAGO METRO REIMBURSEMENT	CHAPTER	03/24/2008	2129	M032408	24992	66.50	03/24/2008	INV PD		WALLET BADGE	
714 CLARK BECKLEY PER DIEM MEALS		03/24/2008	2128	M032408	24993	217.00	03/24/2008	INV PD		TRAINING- APRIL 6-11	
511 JEREMY KALINOWICZ											
						523.50					
3 INVOICES						523.50					

** END OF REPORT - Generated by Sue Sullivan **

Village of Carol Stream

04/04/2008 09:09
ssullivan

VILLAGE of CAROL STREAM
VENDOR INVOICE LIST

PG 1
apinvlst

INVOICE	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2008 NEWSLETTER		03/31/2008	2256	M033108	25027	2,210.68	03/31/2008	INV	PD	POSTAGE-SPRING CORRESPONDE
	416 U S POST OFFICE									

1 INVOICES

2,210.68

** END OF REPORT - Generated by Sue Sullivan **

The preceding list of bills payable totaling \$994,237.34 was reviewed and approved for payment.

Approved by:



Joseph E Breinig - Village Manager

Date: 4/4/08

Authorized by:

Frank Saverino Sr. - Mayor

Beth Melody - Village Clerk

Date: _____

AGENDA ITEM

ADDENDUM WARRANTS
March 18, 2008 thru April 7, 2008

K-2 4-7-08

Fund	Check #	Vendor	Description	Amount
General	A C H	Oak Brook Bank	Payroll March 10, 2008 -March 23, 2008	478,818.43
Water & Sewer	A C H	Oak Brook Bank	Payroll March 10, 2008 -March 23, 2008	38,276.86
General	A C H	Ill Funds	Dupage Water Commission - February 2008	<u>135,518.77</u>
				<u>652,614.06</u>

Approved this _____ day of _____, 2008

By: _____
Frank Saverino, Sr. - Mayor

Beth Melody, Village Clerk