

Village of Carol Stream

BOARD MEETING

AGENDA

NOVEMBER 3, 2008

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of the Minutes of the October 20, 2008 Meeting.

C. AUDIENCE PARTICIPATION & PUBLIC HEARINGS:

1. Public Hearing: Property Tax Increase for the Village of Carol Stream, DuPage County, Illinois.
A public hearing for the property tax levy of the Carol Stream Public Library.
2. Proclamation Declaring November 16-22, 2008 as National Hunger & Homelessness Awareness Week in Carol Stream.
3. Proclamation Declaring November 2008 National Family Caregivers Month in Carol Stream,
4. Proclamation Declaring November 2008 National Adoption Month in Carol Stream.

D. SELECTION OF CONSENT AGENDA:

If you are here for an item which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

E. BOARD AND COMMISSION REPORTS:

1. PLAN COMMISSION:

F. OLD BUSINESS:

1. #08207 – Specialty Rolled Metals, LLC, 423 St. Paul Boulevard
As directed by the Village Board, staff has prepared a report of the code enforcement and building permit status for 423 and 457 St. Paul Boulevard.

G. STAFF REPORTS & RECOMMENDATIONS:

1. Request for Approval of Consultant Contracts with B & F Technical Code Services.

Village of Carol Stream

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Staff requests approval of consultant contracts to provide inspection and code consulting services as an interim measure with the retirement of another Code Enforcement Officer.

2. Request to Waive Bids for Fuel Purchasing.
Staff recommends waiver of formal bidding and approval of fuel purchasing based on periodic quotes.
3. 2008 Joint and Crackfill – Final Acceptance and Payment.
Final inspection and waivers have been completed and received therefore staff recommends the project be accepted.
4. Request to Order a Vehicle Under the State of Illinois Joint Purchase.
Engineering Services has budgeted a vehicle for this year and requests approval for the purchase of a 2009 Ford Focus in the amount of \$13,293.00.
5. Award of Bid – Municipal Center Parking Lot Lighting.
Staff recommends award to Groundhog Utility Construction in the amount of \$93,468 for the replacement of parking lot lights at the Gregory J. Bielawski Municipal Center.
6. Snow Removal Plan – 2008-2009.
Staff is presenting the 2008-09 Snow Removal Plan to inform the Village Officials and the general public of where, when, and in general, how snow removal operations are planned for the forthcoming winter season.
7. Contracts – Snow Removal Agreements.
Staff recommends the award of snow removal contracts to eight vendors for the upcoming season.
8. Award of Bid – Masonry Restoration.
This is a contract to replace cracked bricks and tuck-point the masonry at the Gregory J. Bielawski Municipal Center.
9. Red Light Adjudicator.
Recommendation to appoint John Fiotti as hearing officer for the Village's Automated Traffic Light Enforcement program for a period of one year.

Village of Carol Stream

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H. ORDINANCES:

1. Ordinance No. _____, Levying Taxes for General and Special Corporate Purposes for the Current Fiscal Year Commencing on the First Day of May 2008 and Ending on the Thirtieth Day of April 2009 for the Village of Carol Stream, DuPage County, Illinois.

I. RESOLUTIONS:

1. Resolution No. _____, Authorizing the Approval of Identity Theft Prevention Policy.
Consideration of a policy to comply with federal requirements for protection of identity and prevention of identity theft.
2. Resolution No. _____, Authorizing the Execution of an Intergovernmental Agreement By and Between the Village of Carol Stream and DuPage Public Safety Communications for the Maintenance and Repair of Vehicles.
3. Resolution No. _____, Declaring Surplus Property Owned by the Village of Carol Stream.
This is a request by the Police Department declaring vehicles as surplus so they can be sold on E-bay.

J. NEW BUSINESS:

1. Request by Glenbard North Athletic Boosters Club for Raffle License.
Applicant is requesting approval of a raffle license and a waiver of the fee and manager's fidelity bond for their Craft Fair Hodge Podge event.

K. PAYMENT OF BILLS:

1. Regular Bills:
2. Addendum Warrant:

L. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:

Village of Carol Stream

BOARD MEETING AGENDA NOVEMBER 3, 2008

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M. EXECUTIVE SESSION:

1. Collective Negotiating Matters.

N. ADJOURNMENT:

LAST ORDINANCE: 2008-10-57

LAST RESOLUTION: 2377

NEXT ORDINANCE: 2008-11-58

NEXT RESOLUTION: 2378

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Building, Carol Stream, DuPage County, Illinois

October 20, 2008

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 8:00 p.m. and directed Village Clerk Beth Melody to call the roll.

Present: Mayor Frank Saverino, Sr. Trustees Michael Drager, Don Weiss, Greg Schwarze, Matt McCarthy, Rick Gieser and Pam Fenner
Also Present: Village Manager Joe Breinig, Assistant Village Manager Bob Mellor, Attorney Stewart Diamond, Village Clerk Beth Melody and Deputy Village Clerk Wynne Progar

Mayor Saverino led those in attendance in The Pledge of Allegiance.

MINUTES:

Trustee McCarthy moved and Trustee Schwarze made the second to approve the Minutes of the Meeting of October 6, 2008 as presented. The results of the roll call vote were:

Ayes:	5	Trustees Drager, Weiss, Schwarze, McCarthy & Gieser
Nays:	0	
Abstain:	1	Trustee Fenner

CONSENT AGENDA:

Trustee Gieser moved and Trustee Drager made the second to establish a Consent Agenda for this meeting.

Ayes:	6	Trustee Drager, Weiss, Schwarze, McCarthy, Gieser & Fenner
Nays:	0	

Trustee McCarthy moved and Trustee Schwarze made the second to put the following items on the Consent Agenda for this meeting. The results of the roll call vote were:

Ayes:	5	Trustees Drager, Weiss, Schwarze, McCarthy & Gieser
Nays:	0	
Abstain:	1	Trustee Fenner

1. SUP-Outdoor Activities & Operations-344 St. Paul Blvd. –Ord.2008-10-55
2. SUP-Contractor's Office & Shops-258 S. Westgate – Ord. 2008-10-56
3. Text Amendment-Temp. Bldgs. –Structures & land use-Ord. 2008-10-57
4. No action required: Text Amendment- Smoking Structures-VofCS
5. Plat of Consolidation: Conagra Foods-Alexandra Blvd. – R. 2377
6. Crossing Guard Support Services
7. Contract Extension-Print 2009 Newsletter: see comment by Weiss
8. Payment of Bills, Addendum Warrant of Bills, Treasurer's Report 9/30/08

Trustee Fenner moved and Trustee Geiser made the second to approve the Consent Agenda for this meeting by omnibus vote. The results of the roll call vote were:

Ayes:	5	Trustees Drager, Weiss, Schwarze, McCarthy & Gieser
Nays:	0	
Abstain:	1	Trustee Fenner

The following is a brief description of those items approved on the Consent Agenda for this meeting.

SUP-Outdoor Activities & Operations-344 St. Paul Blvd. –Ord.2008-10-55:

At their meeting on October 13, 2008, the Combined Plan Commission/Zoning Board of Appeals recommended approval of a special use permit for outdoor activities and operation with the addition of mesh added to the maintenance recommendation. The Board concurred with the recommendation and adopted Ordinance 2008-10-55, AN ORDINANCE GRANTING A SPECIAL USE PERMIT FOR OUTDOOR ACTIVITIES AND OPERATIONS – 344 ST. PAUL BOULEVARD.

SUP-Contractor's Office & Shops-258 S. Westgate – Ord. 2008-10-56:

At their meeting on October 13, 2008, the Combined Plan Commission/Zoning Board of Appeals recommended approval of a special use permit for Contractor's Office and Shops and a variation for the Number of parking Spaces. The Board concurred with the recommendation and adopted Ordinance 2008-10-56, AN ORDINANCE GRANTING A SPECIAL USE FOR A CONTRACTOR'S OFFICE AND SHOPS AND A VARIATION FOR NUMBER OF PARKING SPACES – 258 WESTGATE DRIVE.

Text Amendment-Temp. Bldgs –Structures & land use-Ord. 2008-10-57:

At their meeting on October 13, 2008, the Combined Plan Commission/Zoning Board of Appeals recommended approval of a text amendment for Temporary Buildings, Structures and Use of Land. The Board concurred with the recommendation and adopted Ordinance 2008-20-57, AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE VILLAGE OF CAROL STREAM (ZONING CODE – TEMPORARY BUILDINGS, STRUCTURES AND USES OF LAND).

No action required: Text Amendment- Smoking Structures-VofCS:

Plat of Consolidation: Conagra Foods-Alexandra Blvd. – R. 2377:

At their meeting on October 13, 2008, the Combined Plan Commission/Zoning Board of Appeals recommended approval of the request for a final plat of consolidation for Conagra Foods, 155-185 Alexandra Way. The Board concurred with the recommendation and adopted Resolution 2377, A RESOLUTION APPROVING A FINAL PLAT OF CONSOLIDATION (CON AGRA PACKAGED FOODS COMPANY – 155-185 ALEXANDRA WAY).

Crossing Guard Support Services: School District 93

The Board approved a contract with Andy Frain Services, Aurora, IL to provide personnel to perform Crossing Guard services at designated locations providing coverage as required by Client. Trustee Weiss asked if each School District has their own contract for crossing guard and was told that this contract is for a specific problem

of staffing the Dist.93 crossings. Other school districts make their own decisions in regard to the smaller number of guards required, but staff can look into whether it would be efficient to have the program expanded to serve the other schools.

Contract Extension-Print 2009 Newsletter: see comment by Weiss:

The Board approved the contract extension with Profile Graphics, Inc. for 2009 based upon the CPI-U adjusted pricing of \$16,213.32 which is a \$683 increase (.01 per copy) from the 2008 contract year price. Trustee Weiss said that he thinks that it is time to give the Correspondent a new look, and also look at how it is organized, and put together and said that he would like to volunteer to work on these factors as well as different ideas in terms of technology.

Payment of Bills, Addendum Warrant of Bills, Treasurer's Report 9/30/08:

The Board approved the payment of the Regular Bills in the amount of \$578,959.56. The Board approved the payment of the Addendum Warrant of Bills in the amount of \$811,804.89.

The Board received the Treasurer's Report for the month ending September 30, 2008.

REGULAR MEETING:

Specialty Rolled Metals, LLC, 423 St. Paul Boulevard: Special Use Permit-Outdoor Activities and Operations:

Trustee Fenner said that she took this off of the Consent Agenda because she wanted some clarification on the decision to deny this petition. Bob Glees, Community Development Director said that this is a case of a business for which the Plan Commission had a view that this case as well as a previous case last April, they viewed the owner as having gone ahead and done some work without a permit. The petitioner stored things outside in the parking lot without approvals for outdoor storage, had some property maintenance code violations that have not yet been abated, had a commitment to install some equipment with screening and the screening has not yet been erected. For all of those reasons, the Commission does not perceive that the owner's attempts to comply with the Village's Codes and Standards were not bona fide and so they chose to deny the petitioner's request. Trustee Fenner asked the petitioner to comment. Dasan Prabhakaran said that as far as the violations he believes that they have complied with everything except the fencing. He stated that there was a fire in the dust collection unit and they are waiting for the new unit to be installed to complete the fencing. Mr. Glees said that the petitioner indicates that they are in compliance with the exception of screening and provides some reasons why he is not able to provide the screening. Mr. Glees said that he has not heard these reasons before and will have to check them out. In response to the question of any pending court cases by Mr. Diamond, Mr. Glees said that the only pending court cases are the one involving this particular case, which is bring suspended, pending the outcome of the petitioners request. Mr. Diamond asked if the request is to screen the materials that, right now is out in the open and not screened and Mr. Glees replied that that is correct. In response to the question regarding the nature of the materials not being screened, Mr. Glees said that the last time it was checked, it was the equipment that Mr. Patel referred to plus an amount of other items that may be referred to as debris. At the PC meeting Mr. Patel said that it was his intention to clean up that area. Trustee Fenner commented that it seems that Mr. Patel is in violation of our Ordinances, and has a Code violation and he is asking for permission to fence it so he can correct the violation, but the PC said that you can't correct it, so there will be fines because he will still be in violation. Mr. Glees said that

that was the PC recommendation. Mayor Saverino said that Mr. Patel was told that he had screen the area or get rid of the materials that were there. He said he remembers that he had a conversation with Mr. Patel about getting rid of the materials, but Mr. Patel said that the price of steel was way down and he couldn't get rid of it, so he was just going to leave it piled up as junk. It was noted that this is the same junk that was going to be gotten rid of or screened and that it has been over one year ago. Mr. Glees concurred that this is why the Property Maintenance Code violation was written. Trustee McCarthy asked about the screening around the dust collector which is not there and he asked why that hasn't been done. Mr. Prabhakaran said that there are two units on the same pad, one caught fire a few months ago and now they are waiting for the insurance company. They have ordered a new machine and want to wait to get the machine installed and then put the fence around both units so they can be contained properly instead of putting up a fence and then have to take it down and put it up again when the new machine is installed. Mayor Saverino asked how long it will take to do that and was told that the machine was being built in Italy and is in process and it would be a few months. Mr. Prabhakaran said that they did clean up the junk from the one lot and they got a piece of machinery that was not scrap and intended to use the machine for production. Mr. Diamond asked if Mr. Prabhakaran if the Board allowed him to install the fence would it be done within 60 days. A discussion regarding the dust collector was held and it was determined that a report should be generated showing the events on a time line and determining what the future plans must be scheduled. Trustee McCarthy moved and Trustee Drager made the second to table this matter to the meeting of November 3, 2008 when all reports will be gathered and can be reviewed. The results of the roll call vote were:

Ayes:	6	Trustees Drager, Weiss, Schwarze, McCarthy, Gieser & Fenner
Nays:	0	

REPORT OF OFFICERS:

Trustee Schwarze thanked everyone that attended the Fire District's open house, especially Mike Scaramella and the Public Works Department for their assistance. He invited residents to participate in helping raise funds for Police Officer Steve Cadle's wife who has inoperable sarcoma by eating at Mario's The Tradition Continues on 10/24 from 11 a.m. to 9 p.m. Trustee Schwarze also reminded everyone to show Carol Stream.

Trustee Gieser said that there will be a fund raiser for the benefit of the residents who have flood damage at the Arcada in St. Charles. American English have offered there services with no charge and all are invited with a \$20 donation. Tickets are available.

Trustee McCarthy reminded everyone that Halloween is coming and it is getting darker earlier, so watch for kids running out in the streets.

Trustee Drager said that Trick or Treat hours are from 3:00 to 7:00 p.m. Pray for our troops.

Village Manager Breinig said the hours for Halloween are 3:00 p.m. to 7:00 p.m. He said that the "Out on the Farm" program will be replayed on Tuesdays, Thursdays, Saturdays and Sundays at 7:00 p.m. Mr. Breinig said that for anyone who has not been able to access assistance for the flood, there is a Disaster Recovery Center at the County Building at 421 County Farm Road. The information is on the Village website, and lastly, there will be a Household Hazardous Waste Collection on Saturday, October 15th at the Water Reclamation Center.

Village Clerk Melody reiterated to watch for the kids as the Trick or Treat.

Mayor Saverino said that it was a great day at the Water Reclamation Center with the pumpkins and free hay rides. He thanked Jan Smith for all that she does in reminding us to think about going green in all activities. He noted that there were about 1200 people that came out to enjoy presentations of fire prevention. Mayor Saverino said that he was invited to the ground breaking at Central DuPage Hospital in Warrenville for a new facility for Proton Cancer Therapy for Cancer. He thanked Trustee Weiss for stepping forward and asking to help on the Correspondent and he really appreciates when Trustees step up to help out with projects. Mayor Saverino said that there was a workshop for the Board in regard to what was done during the flooding and what can be improved. He noted that if and when that type of rain event happens, there will be sand and there will be bags, but the Village is not going to be able to fill the bags or to deliver them to residents that need them. It can only be a do-it-yourself project since the Village does not have the personnel to have home delivery.

At 8:45 p.m. Trustee McCarthy moved and Trustee Drager made the second to adjourn. The results of the roll call vote were:

Ayes:	6	Trustees Drager, Weiss, Schwarze, McCarthy, Gieser & Fenner
Nays:	0	

FOR THE BOARD OF TRUSTEES

**NOTICE OF PROPOSED PROPERTY TAX INCREASE FOR THE VILLAGE OF
CAROL STREAM, DUPAGE COUNTY, ILLINOIS**

- I. A public hearing to approve a proposed property tax levy increase for the Village of Carol Stream (including the Carol Stream Public Library) for 2008 will be held on November 3, 2008 at 8:00 p.m. at the Carol Stream Village Hall, 500 North Gary Avenue, Carol Stream, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Joseph Breinig, Village Manager, 500 North Gary Avenue, Carol Stream, IL 60188, 630/665-7050.

- II. The corporate and special purpose property taxes extended or abated for 2007 were \$3,444,622.71.

The proposed corporate and special purpose taxes to be levied for 2008 are \$3,368,409.00. This represents a 2.21% decrease over the previous year.

- III. The property taxes extended for debt service and public building commission leases for 2007 were \$0.00.

The estimated property taxes to be levied for debt service and public building commission leases for 2008 are \$0.00. This represents a 0.00% increase over the previous year.

- IV. The total property taxes extended or abated for 2007 were \$3,444,622.71.

The estimated total property taxes to be levied for 2008 are \$3,368,409.00. This represents a 2.21% decrease over the previous year.

Printed by Order of the Corporate Authorities
of the Village of Carol Stream,
DuPage County, Illinois

TO BE PRINTED ON FRIDAY, OCTOBER 24, 2008

Printer: This must be printed on 1/8 of a page with the smallest type used being 12 point. The notice must be enclosed in a black border no less than 1/4 inch wide. The notice must not be placed in that portion of the newspaper where legal notices and classified advertisements appear.

PROCLAMATION

Declaring November 16-22, 2008 National Hunger & Homelessness Awareness Week in Carol Stream

WHEREAS, for the past several years the National Coalition for the Homeless and National Student Campaign Against Hunger and Homelessness have sponsored National Hunger and Homelessness Awareness Week; and

WHEREAS, the purpose of the proclamation is to educate the public about the many reasons people are hungry and homeless including the inadequate mental health services for very low income residents; and to encourage support for homeless assistance service providers as well as community service opportunities for students and school service organizations; and

WHEREAS, there are many organizations committed to sheltering, providing supportive services as well as meals and food supplies to the homeless including the DuPage Homeless Veteran's Shelter, the P.A.D.S. Homeless Shelter in downtown Wheaton, the Northwest DuPage Walk in Ministry as well as the Salvation Army; and

WHEREAS, the theme of National Hunger and Homelessness Awareness Week 2008 is '**Bringing America Home**', and

WHEREAS, the Carol Stream community recognizes that hunger and homelessness continues to be a serious problem for many individuals and families in DuPage County; and

WHEREAS, the intent of National Hunger and Homelessness Awareness Week is consistent with the activities of DuPage P.A.D.S.

NOW THEREFORE I, Mayor Frank Saverino Sr. hereby proclaim November 16-22, 2008 as **National Hunger and Homelessness Awareness Week** in Carol Stream and encourage all residents to recognize that many people do not have housing and need support from residents, and private/public nonprofit service entities.

PASSED AND APPROVED THIS 3rd DAY OF NOVEMBER 2008.

Frank Saverino Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

PROCLAMATION

DECLARING NOVEMBER 2008 NATIONAL FAMILY CAREGIVERS MONTH IN CAROL STREAM

WHEREAS, during this season of Thanksgiving, as we pause to reflect on the many blessings that have been bestowed on us as individuals and as a community, we are especially grateful for the love of our families and friends; and

WHEREAS, one of the most profound ways in which that love is expressed is through the generous support provided by family caregivers to loved ones who are chronically ill, elderly or disabled. Caregivers reflect family and community life at its best. They are among Carol Stream's most important natural resources; and

WHEREAS, as the need for family caregivers is growing, we are blessed to live in a time when medicine and technology have helped us live longer and as a result, persons with disabilities are living longer and people over 85 are the fastest growing segment of our population. Family caregivers can be found in every city and town in America and it is likely that we all know at least one family caregiver; and

WHEREAS, family caregivers deserve our lasting gratitude and respect and throughout the month of November, we honor the many contributions that family caregivers make to the quality of our national life, let us resolve to work through our community, religious, social, business and other organizations to offer programs and services that will provide caregivers the support and encouragement they need to carry out their vital responsibilities; and

WHEREAS, all during National Family Caregiver Month and every day, the National Family Caregivers Assoc. encourages family caregivers to **Believe in Yourself, Protect Your Health and Reach Out for Help** each day in order to have a more satisfying life and be better able to provide their loved one with the best care and also raise awareness about the issues that you face as a caregiver.

NOW, THEREFORE, I, Frank Saverino, Sr., Mayor, do hereby proclaim November 2008 as **National Family Caregivers Month** in Carol Stream and encourage all residents who know a caregiver to take time to thank and support them in their compassionate ministry and to celebrate the more than 50 million family caregivers across our country.

PASSED AND APPROVED THIS 3RD DAY OF NOVEMBER, 2008.

Frank Saverino Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

AGENDA ITEM
C4 11-3-08

PROCLAMATION

DECLARING NOVEMBER 2008 NATIONAL ADOPTION MONTH IN CAROL STREAM

WHEREAS, every child deserves a loving, nurturing and permanent home. Sadly, approximately 16,160 abused and neglected children in the care of the Illinois Department of Children & Family Services are in substitute care waiting for such a home. These children are not the newborns most people picture when they think of adoption. Generally they are older boys, girls and teenagers who may have unique medical, psychological or physical needs. Adoption gives them a brighter future, brings great joy to the adoptive parents and places fewer demands on social services; and

WHEREAS, adoption is the permanency plan for approximately 17,000 children in Illinois; and

WHEREAS, nearly all of these children have special needs because of physical, mental or emotional disabilities, because they must be placed as a sibling group, because they are minorities, or because they are school-aged; and

WHEREAS, these children need extra patience and support to help them overcome previous hardships; and

WHEREAS, in 2007, 1,682 children who have special needs were placed in adoptive families in Illinois; and

WHEREAS, there are families able and willing to adopt children who have special needs; and

WHEREAS, it is important to stress that a disability, low income, or unmarried status does not preclude the right to adopt; and

WHEREAS, children waiting for adoptive parents, and families who have adopted these children, require and deserve community and public agency support.

NOW, THEREFORE, I, MAYOR FRANK SAVERINO SR. do hereby proclaim November 2008 as National Adoption Month in Carol Stream and encourage residents, community agencies, religious organizations, businesses, and others to celebrate adoption, honor families that grow through adoption, further an awareness of the changes and issues in adoption, and focus attention on those children who live in the shadow of an uncertain future while they await permanent families.

PASSED AND APPROVED THIS 3RD DAY OF NOVEMBER 2008.

Frank Saverino Sr. - Mayor

ATTEST:

Beth Melody, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Robert J. Glees, Community Development Director

DATE: October 30, 2008

RE: **Agenda Item for the Village Board Meeting of November 3, 2008**
PC/ZBA Case 08207, Specialty Rolled Metals, LLC, 423 St. Paul Boulevard
Special Use Permit – Outdoor Activities and Operations
Status Report of Permitting and Code Enforcement Activities

The PC/ZBA's recommendation for the referenced case was brought to the Village Board at their regular meeting of October 20, 2008. At that meeting, the Village Manager suggested that staff prepare a status report of building permit work and code enforcement action at 423 St. Paul Boulevard as well as the neighboring 457 St. Paul Boulevard, which property is also owned by the petitioner. The Village Board directed staff to prepare such a report, and the case was continued to the November 3rd meeting.

The staff recommendation was to approve the referenced request, albeit as a temporary approval with conditions and time constraints. However, the PC/ZBA recommended denial of the request by a vote of 5-1. The Village Attorney has prepared the attached memorandum providing his recommendations with respect to the Village Board's options in this case.

With respect to the current conditions at the petitioner's two properties, we offer the following information:

423 St. Paul Boulevard (Current Case)		
Open Building Permits	Issued	Comments
None	NA	None
Open Code Enforcement Cases	Noticed	Comments
Materials, debris and equipment being stored in parking lot..	4/30/08	The property owner has performed some clean-up. Submitted application for special use on 7/25/08
Zoning Case Issues	Approved	Comments
None other than current case.	NA	None

457 St. Paul Boulevard (Previous Case, Approved for Special Use 5/5/08)		
Building Permit Issues	Issued	Comments
Coil packing line	10/16/07	Work believed complete.
Dismantle 12-foot steel shear	11/9/07	Work believed complete.
Egress plan, equipment relocation	12/5/07	Work believed complete.
Demo concrete floor	2/1/08	Work believed complete.
Foundation coil line	3/18/08	Work believed complete.
Dust collector foundation	4/23/08	Work complete.
Electrical (1,200-amp, 480v switch)	5/12/08	Work believed complete.
Coil polishing line and dust collector	5/15/08	Work complete.
Fire protection system alterations	6/1/08	Work believed complete.
Lateral crane bracing	7/23/08	In progress.
Steel coil splitter	7/23/08	In progress.
Open Code Enforcement Cases	Noticed	
None	NA	None
Zoning Case Issues	Approved	
Special use for outdoor equipment (Second dust collector)	5/5/08	Conditions of approval not satisfied: <ol style="list-style-type: none"> 1. Seven-foot fence needs to be provided. 2. Parking area pavement must be removed and replaced by September 2009. 3. Parking lot to be restriped per Village's looped striping standard.

As can be seen from the above information, the only active issue pertaining to the current case at 423 St. Paul Boulevard is the property maintenance matter of materials, debris and equipment being stored in parking lot.

At the neighboring property, 457 St. Paul, there are 11 open building permits, but no active code enforcement cases. In addition, some of the conditions of zoning approval for the outdoor equipment remain to be satisfied. With respect to the open building permits, the two most recent permits are still active and in progress. We believe the work associated with the other permits has been completed, but final inspections have not been called for. We have advised the petitioner of these open permits, and he is in the process of verifying that the work is ready for final inspection; staff will follow up on this.



MATERIALS, DEBRIS AND EQUIPMENT AT 423 ST. PAUL

With respect to the conditions of special use for the outdoor equipment at 457 St. Paul Boulevard, the pavement work is not required to be completed until September 2009; however, the screening fence was to have been installed. The petitioner has advised that the older of the two pieces of dust collection equipment must be replaced due to a recent fire, and he expects the replacement equipment to be delivered in December. The petitioner prefers to defer installation of the screening fence until such time as the replacement dust collection equipment has been installed.



DUST COLLECTION EQUIPMENT AND PARKING LOT PAVEMENT AT 457 ST. PAUL

If the Village Board concurs with the PC/ZBA recommendation to deny the petitioner's request, they may simply do so by motion. However, if the Village Board should wish to approve the request, they should direct staff to prepare the necessary ordinance in accordance with the recommendations of the Village Attorney and the staff, as well as other direction deemed necessary. A supermajority vote would be required to approve the special use.

RJG:bg

t:\planning\plan commission\staff reports\2008 staff reports\08207b 423stpaul sup.vbmemo.doc

October 30, 2008

Mr. Bob Glees
Community Development Director
Village of Carol Stream
500 North Gary Avenue
Carol Stream, Illinois 60188

Dictated But Not Reviewed

Re: St. Paul Boulevard Special Use Requests

Dear Bob:

The Village Board had before it, at the last Board meeting, a request for a special use for outdoor storage at 423 St. Paul Boulevard. The Plan Commission had recommended that this special use not be granted in part because the owner of the property is also the owner of land at 457 St. Paul Boulevard, which was previously granted a special use for outdoor storage where the required fencing has not been put in place. Although the owner had explanations for why the work has not been done, the practical effect of granting a second special use might be that the unsightly conditions at both properties will continue for some time.

We are nearing a time of the year when it might be more difficult to install fencing. It was my sense that the Village Board would have been willing to grant the second special use if the concerns of the Plan Commission could be addressed in the new ordinance. It is, therefore, my recommendation that an ordinance be prepared for the next Village Board meeting, in which a special use for outdoor storage at 423 St. Paul Boulevard. That ordinance, however, would require that the Owner install the fencing within 60 or 90 days after the granting of the special use, and, in addition, that the fencing also be installed at 457 within that same time period.

The ordinance should indicate that if the fencing has not been installed within that period of time, the special use will terminate and the Village will proceed to ordinance enforcement seeking substantial monetary penalties on a day-to-day basis for any continuing outdoor storage carried out in violation of the zoning ordinance.

If you and Joe Breinig agree with this solution, I would suggest that a copy of this letter be sent to the applicant so that he can be prepared to express his views at the next Village Board meeting.

ANCEL, GLINK, DIAMOND, BUSH, DICIANI & KRAFHEFER, P.C.

Mr. Bob Glees
Carol Stream, Illinois 60188
October 30, 2008
Page 2

If you have any further questions regarding this matter, please feel free to contact me.

Yours sincerely,


Stewart H. Diamond

SHD:dar

cc Mr. Joseph E. Breinig
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6-1 11-3-08

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager
FROM: Robert J. Glees, Community Development Director 
DATE: October 29, 2008
RE: **Agenda Item for the November 3, 2008, Village Board Meeting
Consultant Services for Inspections and Code Consulting**

PURPOSE

The purpose of this memorandum is to present to the Village Board proposals for consultant services, and to recommend an award of contract.

DISCUSSION

One of the Community Development Department's three Code Enforcement Officers has given notice of retirement effective November 11, 2008. Recall that the Chief Code Enforcement Officer retired on July 25, 2008, and the Village Board thereupon approved a consultant contract with B&F Technical Code Services so as to outsource the Chief Code Enforcement Officer's building permit review duties on a temporary basis.

We are taking steps to fill the vacant positions in the Community Development Department in accordance with the recommendations of the recently completed management study, the direction of the Village Board, and the constraints of the department budget. However, with this new retirement, we now have a need to use the consultant to provide inspection services. In addition, in the absence of a qualified in-house code expert, we have a need to provide code information and interpretations to architects and business owners until such time as this need can be met with in-house staff.

Please be advised that all expenses incurred with B&F's current plan review contract are 100% pass-through to the permit applicant, plus an administrative fee, per the current permit fee schedule. Likewise, the expenses incurred with the proposed inspections contract would be 100% pass-through. With respect to the proposed code consulting contract, staff expects the vast majority of time spent by B&F will be billable to a specific permit application, and thus be a pass-through expense. However, we expect some time may be

Joseph E. Breinig, Village Manager

October 28, 2008

Page 2 of 7

spent on general code issues, and may not be billable to a specific permit application. The inspections contract and the code consulting contract being proposed at this time are strictly an interim measure, and will cease to be necessary once a replacement code professional is hired.

RECOMMENDATION

Staff recommends that the Village Board, by motion, authorize the Village Manager to execute the attached agreements for consultant services with B&F Technical Code Services, Inc., to provide temporary inspection services and code consulting services.

RJG:bg

u:\department\consultant plan review\consultant contracts for code consulting and inspection.doc

VILLAGE OF CAROL STREAM, IL

REQUEST FOR PROPOSALS

FOR

INSPECTION SERVICES

October 9, 2008

SUBMITTED TO:

Robert Glees
Community Development Department
Village of Carol Stream
500 N. Gary Avenue
Carol Stream, IL 60188-1899

**PROFESSIONAL SERVICE AGREEMENT
PLUMBING, BUILDING, MECHANICAL, ELECTRIC INSPECTIONS**

Services Provided

B & F TECHNICAL CODE SERVICES, INC. WILL PROVIDE ONE ICC CERTIFIED INSPECTOR TO PERFORM RESIDENTIAL AND COMMERCIAL INSPECTIONS WITHIN THE LIMITS OF THE VILLAGE OF CAROL STREAM.

THE INSPECTOR SHALL HAVE PROPER INSPECTION EQUIPMENT TO CONDUCT INSPECTIONS AS REQUIRED. EQUIPMENT SHALL INCLUDE A CLIPBOARD, FLASHLIGHT, ELECTRICAL TESTER, TAPE MEASURE AND OTHER EQUIPMENT AS DETERMINED TO PROVIDE A QUALITY INSPECTION.

EACH INSPECTOR SHALL UTILIZE FORMS ACCEPTABLE TO THE VILLAGE OF CAROL STREAM. THESE FORMS ARE THREE-PART CARBONLESS FORMS. A COPY OF THE INSPECTION REPORT SHALL BE LEFT AT THE JOB SITE WITH A COPY SENT TO THE MUNICIPALITY AND A COPY FOR OURSELVES.

THE INSPECTOR SHALL UTILIZE A B & F TECHNICAL CODE SERVICES, INC. COMPANY VEHICLE TO CONDUCT INSPECTIONS.

INSPECTION HOURS SHALL BE CONDUCTED AS AGREED UPON BETWEEN THE VILLAGE OF CAROL STREAM AND B & F TECHNICAL CODE SERVICES, INC.

INSPECTIONS SHALL BE BILLED AT AN HOURLY RATE OF \$80.00 PER HOUR PER INSPECTOR PLUS ONE-WAY TRAVEL TIME. THE MINIMUM NUMBER OF HOURS BILLED PER DAY SHALL BE 2 HOURS REGARDLESS OF THE NUMBER OF INSPECTIONS AND INCLUDING TRAVEL TIME. TRAVEL TIME WILL ONLY BE CHARGED IF THE INSPECTOR WORKS LESS THAN AN 8-HOUR DAY.

THE INSPECTOR WILL BE AVAILABLE DURING THE HOURS DESIGNATED ABOVE TO PERFORM INSPECTIONS AS ASSIGNED. THE INSPECTOR WILL NOT PERFORM FIRE ALARM, FIRE PROTECTION, ENGINEERING, OR OTHER TYPES OF INSPECTIONS OR SERVICES OUTSIDE HIS/HER AREA OF QUALIFICATION.

THE VILLAGE OF CAROL STREAM SHALL AGREE NOT TO ATTEMPT TO HIRE ANY OF B & F TECHNICAL CODE SERVICES, INC., OFFICERS, EMPLOYEES, AGENTS, OR CONSULTANTS FOR A PERIOD OF ONE YEAR AFTER THE INDIVIDUAL IS NO LONGER EMPLOYED BY B & F TECHNICAL CODE SERVICES, INC.

The following covers all B & F Technical Code Services, Inc., employees:

- A. Workers Compensation Insurance;
- B. General Liability Insurance underwritten by Selective Insurance Co.; and
- C. Professional Liability Insurance underwritten by First Insurance Funding Corp.

Accepted By _____	Accepted By _____
Please Print _____	Please Print _____
Title _____	Title _____
Date _____	Date _____

INSURANCE

The Contractor shall provide and maintain in force, at no cost to the Village for the life of this contract, or any subsequent extension thereof, insurance coverage as follows:

TYPE	MINIMUM COVERAGE
A. Workmen's Compensation	Statutory State of Illinois
B. Comprehensive general and automobile liability and property damage. The Contractor shall defend, indemnify and save harmless the Owner, and all of their officers, agents, employees from all suits, actions or claims of any character brought for or on account of any injuries to or death or damages received by any person, persons or property resulting from the operations of the Contractor or any of its subcontracts, in prosecuting the work under this contract.	\$1,000,000 Combined Single Limit \$2,000,000 Aggregate Limit

NOTE: It is also required that the Contractor's insurer be subject to approval by the Village.

The Contractor will defend, indemnify and hold harmless the village of Carol Stream against any and all loss, damage, and expense for any injury to persons or damage to property arising out of, or in connection with, and for any loss or penalty resulting from the violation of any law or ordinance, by the Contractor, employees and/or subcontractors engaged by the Contractor. The Contractor shall defend, indemnify and save harmless and defend the Village of Carol Stream together with the officers, agents and employees of the Village, and each of them, from and against any and all claims, costs, expense and liability of every nature or kind, arising out of, or in any way connected with the operations of Contractor, its officers, agents, employees or any subcontractor under this agreement, specifically excepting those claims arising out of or contributed to by the negligence of the Village, its employees or agents.

Contractor agrees to provide certificates of insurance evidencing compliance with the insurance provisions of this contract.

Contractor agrees that in all insurance coverage's obtained in compliance with the indemnity provisions of this contract the Village shall be named as additional named insured's on the comprehensive general liability and automobile liability policies in an ISO approved policy form and that such certificate of insurance shall contain **no** provision limiting carrier's liability for failure to give insured parties at least 30 days written notice of cancellation of such policy.

VILLAGE OF CAROL STREAM

PROPOSAL

FOR

CODE CONSULTING SERVICES

October 9, 2008

SUBMITTED TO:

Robert Glees
Community Development Department
Village of Carol Stream
500 North Gary Avenue
Carol Stream Illinois, Illinois 60188-1899

PROFESSIONAL SERVICE AGREEMENT
Code Consulting Services

Services Provided

B & F Technical Code Services, Inc. will provide code consulting services for items pertaining to code requirements via the International Code Council (ICC) series of code books and local amendments.

Code Consulting shall consist of the following:

1. Interpret the intent of the ICC codes and the Village of Carol Stream amendments.
2. Provide recommendations to the Community Development Director on code changes and updates on a continuous basis.
3. Respond to code questions and interpretations from design professionals, contractors, owners and the Village of Carol Stream.
4. Provide written interpretations of code requirements as directed by the Community Development Director.
5. Attend meetings as requested by the Village.
6. If requested by the Village, provide office time to assist in administration of the department and/or coordinate building code meetings and render interpretations.
7. Provide other responsibilities as directed by the Village of Carol Stream.

Fees

The Village of Carol Stream shall reimburse B & F Technical Code Services in the amount of \$100.00 per hour. Invoicing shall be calculated on increments of quarter hours. There is no minimum amount we will invoice for actual time based on fifteen-minute increments.

THE VILLAGE OF CAROL STREAM SHALL AGREE NOT TO ATTEMPT TO HIRE ANY OF B & F TECHNICAL CODE SERVICES, INC., OFFICERS, EMPLOYEES, AGENTS, OR CONSULTANTS FOR A PERIOD OF ONE YEAR AFTER THE INDIVIDUAL IS NO LONGER EMPLOYED BY B & F TECHNICAL CODE SERVICES, INC.

The following covers all B & F Technical Code Services, Inc., employees:

- A. Workers Compensation Insurance;
- B. General Liability Insurance underwritten by Selective Insurance Co.; and
- C. Professional Liability Insurance underwritten by First Insurance Funding Corp.

Accepted By	_____	Accepted By	_____
Please Print	_____	Please Print	_____
Title	_____	Title	_____
Date	_____	Date	_____

INSURANCE

The Contractor shall provide and maintain in force, at no cost to the Village for the life of this contract, or any subsequent extension thereof, insurance coverage as follows:

TYPE	MINIMUM COVERAGE
A. Workmen's Compensation	Statutory State of Illinois
B. Comprehensive general and automobile liability and property damage. The Contractor shall defend, indemnify and save harmless the Owner, and all of their officers, agents, employees from all suits, actions or claims of any character brought for or on account of any injuries to or death or damages received by any person, persons or property resulting from the operations of the Contractor or any of its subcontracts, in prosecuting the work under this contract.	\$1,000,000 Combined Single Limit \$2,000,000 Aggregate Limit

NOTE: It is also required that the Contractor's insurer be subject to approval by the Village.


The Contractor will defend, indemnify and hold harmless the village of Carol Stream against any and all loss, damage, and expense for any injury to persons or damage to property arising out of, or in connection with, and for any loss or penalty resulting from the violation of any law or ordinance, by the Contractor, employees and/or subcontractors engaged by the Contractor. The Contractor shall defend, indemnify and save harmless and defend the Village of Carol Stream together with the officers, agents and employees of the Village, and each of them, from and against any and all claims, costs, expense and liability of every nature or kind, arising out of, or in any way connected with the operations of Contractor, its officers, agents, employees or any subcontractor under this agreement, specifically excepting those claims arising out of or contributed to by the negligence of the Village, its employees or agents.

Contractor agrees to provide certificates of insurance evidencing compliance with the insurance provisions of this contract.

Contractor agrees that in all insurance coverage's obtained in compliance with the indemnity provisions of this contract the Village shall be named as additional named insured's on the comprehensive general liability and automobile liability policies in an ISO approved policy form and that such certificate of insurance shall contain no provision limiting carrier's liability for failure to give insured parties at least 30 days written notice of cancellation of such policy.

6-2 11-3-08

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM: John A. Turner, Director of Public Works 
DATE: October 17, 2008
RE: Fuel Purchasing – Request to Waive Bids

The Village purchases approximately 100,000 gallons of vehicle fuel per year. Fuel is purchased in bulk deliveries, approximately 12 times per year in volumes of 2,500 to 8,000 gallons and stored at the Public Works Center's fueling facility.

This past summer, the Village added a 2,500 gallon E85 fuel tank to the fueling facility at the Public Works Center. The Village paid for the installation cost and the tank itself was provided by Avalon Fuel in exchange for being our sole source provider of E85 fuel. We now have sixteen (16) vehicles that can run on E85 and usage is approximately 1,600 gallons per month.

Prior to each no lead and diesel fuel order, quotations are secured from several independent oil companies in order to secure the lowest cost. Records are maintained of the cost comparisons and purchases from each vendor. The current annual budget for fuel purchasing is \$348,639; our average cost to date is \$3.59/ gallon.

With fuel prices fluctuating rapidly, staff believes that it is still our best practice to seek quotations at the time that fuel is needed from several vendors, rather than bidding out a total yearly contract. It is, therefore, requested that the Village Board waive bidding requirements and approve open purchase orders to the following four vendors, who are routinely surveyed for the lowest cost at the time of fuel purchasing.

The four (4) vendors that we routinely survey for fuel cost and have utilized in the past are as follows:

- Bell Fuel, Inc. of Chicago, IL
- Palatine Oil Co. of Palatine, IL
- Warrenville Oil of Summit, IL
- Avalon of Tinley Park, IL

JAT:lm

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Matt Streicher, Staff Engineer *MS*
DATE: October 28, 2008
RE: 2008 Joint and Crackfill Project - Final Acceptance and Payment

In July of 2008 the Village Board approved the referenced project to Scodeller Construction Inc. of Wixom, MI in the amount of \$61,988.50. The final invoice based on the actual pounds of material used was \$62,823.72.

This is \$835.22 or 1.3% more than the original contract, and \$6,176 or 9% less than the budget of \$69,000.00. We have had no serious complaints last year using a weight-based contract.

Staff therefore recommends final acceptance of the 2008 Crackfilling Project and final payment in the amount of \$62,823.72 to Scodeller Construction Inc.

dh

cc: James T. Knudsen, Director of Engineering Services
William N. Cleveland, Assistant Village Engineer
Stan Helgerson, Finance Director
Al Turner, Director of Public Works

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager
FROM: William N. Cleveland, Assistant Village Engineer *WNC*
DATE: October 29, 2008
RE: Request to Order a Vehicle under the
State of Illinois Purchase Program.

Engineering Services is requesting to order a replacement vehicle that is included in the 2008-2009 budget. This vehicle has been bid by the State of Illinois so all bidding requirements have been met.

Staff is recommending the purchase of a 2009 Ford Focus 4-Door Sedan to replace the 2002 Chevy Impala. The Impala will remain with Engineering to replace the 1996 Chevy Monte Carlo. This is a low emissions vehicle (LEV) certified under the Federal Clean Air Act. This vehicle is EPA rated at 24 mpg city and 35 mpg highway.

The budget for the vehicle is \$25,000 and the cost is \$13,293, 47 % under budget. This price includes: the safety package with antilock brakes and electronic stability control, the comfort and convenience group with power locks, windows, mirrors and remote door locks, rust proofing and undercoating, an extra key and service manual.

It is therefore recommended that the Village purchase a 2009 Ford Focus 4-Door Sedan through the State of Illinois Joint Purchase Contract for Local Governments from Morrow Brothers Ford, Inc. of Greenfield, IL Fleet Sales Program in the amount of \$13,293.00. If you have any questions, please call.

Cc: James T. Knudsen, Director of Engineering Services
Stan Helgerson, Finance Director
Al Turner, Public Works Director

JMK



MORROW BROTHERS FORD, INC.

Rt. 267 South RR 2 Box 120 GREENFIELD, IL 62044

(217) 368-3037 Fax (217) 368-3517

STATE OF ILLINOIS JOINT PURCHASE CONTRACT # 4013995 2009 FORD FOCUS 4-DOOR SEDAN

ORDERING AGENCY: Village of Carol Stream

CONTACT PERSON: Bill Cleveland CELL # 630-688-9753

FORD FLEET # _____ PURCHASE ORDER# _____

QUANTITY 1 COST EACH \$ 11,256.00

ADDRESS: 500 N. Gary Ave

CITY: Carol Stream

ZIP: 60188 TAX EXEMPT #: E999

PHONE: 630-871-6220 FAX: 630-665-1064

TOTAL ORDER COST \$ 13,293.00

SIGNATURE _____ TITLE _____

PLEASE MAIL ORDER TO:
MORROW BROTHERS FORD INC.
RR 2 BOX 120
GREENFIELD, IL 62044

CONTACT INFORMATION:
Richie M. Wellenkamp
r-wellen@dealeremail.com
FAX: 1-217-368-3517

PLEASE SUMMIT THIS SIGNED FORM WITH ORDER

PAYMENT DUE UPON DELIVERY

Illinois State Contract PSD 4013995

2009 Ford Focus 4-Door Sedan

\$11,256.00

Basic Unit to Include:

- 2.0L DOHC I4 Engine
- 4-Speed Automatic
- Overdrive Transmission
- Power Brakes
- Air Conditioning
- AM/FM/Stereo/Clock Radio
- Cloth Front Bucket Seats
- Cloth Rear Bench Seat
- Carpet Floor Covering
- Cigarette Lighter/Ash Cup
- P195/60/R15 Tires
- Compact Spare
- Rear Window Defroster
- Intermittent Windshield
- Side Impact Air Bags
- Daytime Running Lights
- Dual Front Air Bags
- Floor Mats
- Maintenance Free Battery
- Cruise Control/Tilt Wheel

2009 Ford Focus 4-Door Sedan Options

Options Include The Following:

- Comfort And Convenience Group**.....\$380.00
 - Center Arm Rest with Storage
 - Map Lights
 - Power Locks, Windows, Mirrors
 - Remote Door Locks
 - AM/FM/CD/MP3 Capability
- Safety Package**.....\$745.00
 - 4 Wheel Anti-Lock Brakes with Electronic Stability Control
- SYNC System**.....\$790.00
 - Fully Integrated, Voice Activated, In Car Communications and Entertainment System for use with Blue Tooth Cell Phones and Digital Media Player.
- Remote Start**.....\$590.00
- Portable Navigation System/GPS**.....\$360.00
- Fog Lamps**.....\$355.00
- Engine Block Heater**.....\$35.00
- Service Manual**.....\$227.00
- Extra Key**.....\$70.00
- Extra Remote**.....\$120.00
- Molded Splash Guards**.....\$185.00
- Rust Proof/Undercoat**.....\$390.00
- Delivery**.....\$175.00 mutiple/\$225.00 single

2009 Ford Focus 4-Door Sedan Exterior Colors

Exterior Colors Include The Following:

- | | |
|--|----|
| <input type="checkbox"/> Sangria Red Clearcoat | JV |
| <input type="checkbox"/> Vista Blue Clearcoat Metallic | G9 |
| <input type="checkbox"/> Light Ice Blue Clearcoat Metallic | LS |
| <input type="checkbox"/> Amber Gold Clearcoat Metallic | NZ |
| <input type="checkbox"/> Brilliant Silver Clearcoat Metallic | TS |
| <input type="checkbox"/> Ebony Clearcoat | UA |
| <input checked="" type="checkbox"/> White Suede Clearcoat | YZ |
| <input type="checkbox"/> Sterling Grey Clearcoat Metallic | ZY |

Any and all types of trades are welcome.

F.Y.I.

WE STOCK THE FOLLOWING GOVERNMENT VEHICLES

***CROWN VICTORIA POLICE INTERCEPTORS**


***SELECT F-SERIES TRUCKS**

***SSV EXPEDITIONS**

FORD LEASE/PURCHASE PROGRAM AVAILABLE ON REQUEST

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager

FROM: John A. Turner, Director of Public Works 

CC: Stan Helgerson, Director of Finance
Bob Mellor, Assistant Village Manager

DATE: October 30, 2008

RE: Bid Award - Village Hall Parking Lot Lights

At 10:00 a.m. on October 30, 2008, bids were received for the replacement of the parking lot lights at the Carol Stream Village Hall. The new lights will be 100% LED lights, in accordance with our specifications. The following bids were received:

Groundhog Utility Construction	\$93,468.00
Gaffneys PMI	\$97,280.00
Utility Dynamics	\$98,090.00
Thorne Electric, Inc.	\$106,544.49
Adlite Electric	\$109,490.00
Argon Electric Co.	\$116,900.00
Elmund & Nelson Co.	\$117,619.00
Cattaneo Electric	\$149,820.00


After carefully reviewing all bids received, we believe that all eight bidders were in conformance with our specifications and presented valid bids. It is, therefore, recommended to award to the low bidder, Groundhog Utility Construction, of Roselle, Illinois, in the amount of \$93,468. This bid is well within the \$102,000 budgeted for this capital improvement project.

JAT:lm

AGENDA ITEM

G-6 11-3-08

Village of Carol Stream **Interdepartmental Memo**

TO: Joe Breinig, Village Manager
FROM: John Turner, Director of Public Works 
DATE: October 27, 2008
RE: Snow Removal Plan – 2008-2009

The Public Works Department has reviewed last year's snow removal operations plan and made the necessary modifications, due to changes that have occurred in the Village's service area, available equipment and manpower, general snow removal procedures, and certain Village policies that are applicable to wintertime operations. It is hoped that this plan will be informative to Village officials and the general public so as to provide an understanding of when, where, and in general, how snow removal operations will proceed.

SERVICE AREA:

The total service area for our snow removal operations will be approximately 104 street miles, or 624 plowing miles. There are 9 street segments (1.85 miles) within our service area, which are still unaccepted; however, it is our intent to continue plowing all unaccepted areas under snow removal agreements with developers. A listing of unaccepted streets for which we propose to provide snow removal operations is attached for reference as Appendix A.

In order to handle the total service area effectively, the Public Works Department has divided the service area into 16 snow zones, in addition to the street priority system, which is in compliance with the Village's traffic ordinance. Fifteen of the 16 snow removal routes are geographical in nature, normally following the lines of major developments, with one of the routes being the minor arterial and collector streets of the Village (Fair Oaks, Lies, Kuhn and Morton, Thunderbird, Flint, Canyon, Birchbark, etc.).

SNOW REMOVAL OBJECTIVES AND BUDGETED SERVICE LEVELS:

The main objective of our snow removal program is to allocate sufficient manpower, equipment, and materials to our snow removal efforts to provide an "open road" objective. This objective is consistent with the approved Snow and Ice Removal Program identified in this year's Public Works, Street Division Budget. An "open road" objective provides that the street should be passable with only a reasonable amount of inconvenience, based upon the actual storm conditions, and should provide a safe driving surface, if reasonable driving caution is taken considering the weather conditions. An "open road" objective should not be confused with a "bare pavement" objective, as a "bare pavement"

objective would allocate increased manpower, equipment, and especially chemicals, to maintain bare pavement conditions on all streets, at all times during storm conditions.

Within the "open road" objective, the priority system is used to distinguish the difference in service levels that streets with different characteristics receive. The minor arterials are cleared to bare pavement as soon as possible. Plowing and salting are provided on a 24-hour a day, 7-day a week basis. On collector streets, such as Thunderbird, Canyon, Flint, Elk, Bluff, Munson, Spring Valley Drive, etc., we provide salting and plowing as necessary to maintain passability. However, curb-to-curb, bare pavement during the storm is not the main objective. On local streets, especially those with cul-de-sacs, we strive to maintain passability; however, salting is not a priority, except for special conditions, and if passability is available, midnight to 4 A.M. plowing is not a priority.

Accumulations of up to 2 to 3 inches on the streets are a possibility during a 1-inch per hour snowfall. Due to the priority system, which has been established and budgeted for, if snow continues to accumulate over 6 inches, we must pull equipment from working on local streets to maintain passability on minor arterial and collector streets. This can cause accumulations of over 3 inches on some local streets and cul-de-sacs. Our goal is to have all streets cleared and curbed within 8 hours after a storm event.

The size of snow removal operations, in terms of equipment and drivers, is dependent upon the allowable snow accumulation and upon the intensity of the snowstorm. Our plan has been developed based on a 2-inch accumulation on streets, a 3-inch accumulation on cul-de-sacs and a storm-intensity of 1-inch per hour snowfall. An accumulation of 2 inches means that a truck must repeat its route every 2 hours. At a plow speed of 15-miles per hour, and the need to make 4 passes to clear the street, this calculates to a truck's route being 7.5 miles in length, resulting in the need for about 14 trucks. Similar reasoning applies to cul-de-sacs, with an allowable accumulation of 3 inches. This results in a need for 26 trucks to clear our 315 cul-de-sacs and eyebrows. This totals 40 trucks and drivers needed to handle snow removal operations.

Our snow removal program is staffed by the 15 employees of the Public Works Department, to make up a crew of 1 supervisor and 14 drivers. For most plowing operations, we will also use 8 contractors to provide 26 additional snow removal vehicles. In reserve, we have additional Public Works employees from other divisions, who will be used to relieve our first-line drivers during long plow operations; plus, we have a number of additional contractors with specialty equipment, such as loaders and backhoes. The hourly rates vary, depending upon the plowing equipment provided, as shown on Appendix D. We have budgeted \$120,000 for contractual snow removal and have contracted (through State Bid) to purchase approximately 4,000 tons of road salt at \$60.78 per ton.

SNOW REMOVAL PROCEDURES:

Scheduling:

Appendix B, C and D summarize the data concerning our snow removal operations. The 16 snow routes are indicated along with the equipment, employees, and contractors assigned to that route. Also, the Village's main plow equipment, reserve equipment, and the equipment available from the outside contractors are summarized.

Anti-icing procedures were implemented several years ago and have proven to be quite effective. Anti-icing procedures (also referred to as pre-salting or pre-wetting the streets) is a proactive approach to prevent the bond between snowfall and pavement, to expedite the plowing operations and minimize the use of salt.

The anti-icing is accomplished by spraying a liquid salt brine (salt dissolved in water) to the roadway prior to the commencement of a snowstorm or weather conditions that would present icing conditions. Anti-icing provides snow removal crews sufficient time to mobilize to add additional deicers as necessary. Demonstrations have shown that these procedures can actually reduce the overall utilization of road salt, which is not only a cost savings but an environmental advantage to reducing the amount of road salt runoff into the storm water system.

Anti-icing procedures have become a recommended method for reducing salt usage. The Public Works Department makes our own brine by mixing salt and water. The brine is stored at the Public Works center in 6,000 gallon brine tanks. The Public Works Department also pre-treats our road salt with Geomelt, a beet juice by-product that increases the effective melting range of salt and allows us to decrease the amount of salt used.

The Public Works Department will monitor the snowfall accumulation, and if it appears to be exceeding the melting capacity of the anti-icing procedures, salting operations will begin as they have in the past. Plowing operations normally begin at as soon as snow begins to accumulate and will start on all snow routes concurrently. Contractors are called in for snow plowing operations in assigned snow removal routes throughout the Village, mainly on the side streets and cul-de-sac areas.

If snow removal operations start during the day and are expected to continue beyond a 16.5-hour shift because of forecasted snow accumulation, one-half of the crew leaves after a 8.5 hour shift to rest, then will return 8 hours later, at which time they will relieve other employees. As mentioned earlier, removal operations on local streets that are passable, but not completely curbed, will cease at midnight so that the crews can concentrate on minor arterial and collector streets. If accumulation is expected to exceed 6 inches, we would utilize our reserve contractors and switch from some of our plowing vehicles to the endloaders for snow removal.

Cul-de-Sacs

Within the service area, the Village has approximately 318 cul-de-sacs and eyebrows on streets, which complicates and delays snow removal operations. One truck can clear about 4-6 cul-de-sacs per hour. Therefore, it takes 49-74 work hours to clear cul-de-sacs one time and one truck can only clean about 12 cul-de-sacs before having to start over again, if it is snowing at 1 inch per hour. The bulbs of cul-de-sacs will be plowed by pick-up trucks when snow accumulation reaches 1-2 inches or might be salted to remove snow if total accumulation is not to exceed 2 inches. The streets leading into the cul-de-sacs may be cleaned by larger trucks. We will be assigning more pickup trucks to cul-de-sac work and will try to keep the accumulation below 3 inches. After 3-4 inches, we would have to start bringing loaders in to start clearing some of the cul-de-sacs. With the deeper snowfalls, and especially in cul-de-sacs with many driveways and mailboxes, the use of loaders provides better stacking of the snow; however, the removal time increases.

Intersections, Corners and Bus Stops

During heavy accumulations of snow, the stacking of snow at intersections becomes a concern. The Public Works Department has identified the various intersections used by the school districts for bus stops. Every attempt is made during plowing operations to minimize the amount of snow stacked at these intersections. Additionally, as part of our cleanup operations during heavy accumulations of snow, we will return to these locations after streets have been cleared and push back the snow to improve visibility at the bus stop intersections and to provide an off street standing area.

Documentation

All data concerning plowing/salting operations is kept in a computerized database. An example of the data collected for each event is attached for reference.

WINTERTIME POLICIES:

The following wintertime policies and procedures have been developed by the Carol Stream Village Board and the staff in order to provide an effective snow removal operation.

1. By Village policy, the Village will not plow the Village sidewalks, even those leading towards school property. The Public Works Department will provide snow removal to sidewalks at Village facilities, such as the Village Hall, the Public Works Center, and the Town Center. We would hope that other governmental bodies, such as school districts and the park district, clear the sidewalks adjacent to their facilities.
2. By Village ordinance, no parking is allowed on streets after a 1-inch snowfall. This not only provides for more effective snow removal operations, but prevents possible damage to parked vehicles by snow removal vehicles. The Public Works Department will contact the Police Department when accumulation reaches 1-2 inches.

3. The Village will insure that all occupied streets are plowed, regardless of acceptance status.
4. By Village policy, the Village will not reimburse homeowners for damage to incorrectly-installed mailboxes caused by normal snow removal operations. A properly installed roadside or street mailbox will normally not be damaged; however, many residents have installed their mailboxes with the face of the box or the pole extending over the curb line. In these cases, it is very difficult to prevent possible damage by either the plow or by the force of the snow as it leaves the plow. Mailboxes should be 12" behind the curb.
5. Residents are encouraged to remove the snow around fire hydrants that might be along their property. During deep snowfalls, the Village will be equipping many hydrants with flags to indicate their location. Tampering with these flags will be considered a violation under Village ordinance, which prohibits tampering with any portion of the water distribution system.
6. On garbage collection days, residents are requested not to place their containers in the street, but to keep them on their driveway. The Village will not reimburse residents for any containers that are placed in the street and then damaged during snow removal operations.
7. Residents are not to use snowblowers to "blow" snow from driveways into the street. This can cause isolated slippery areas that are a safety hazard. It also results in a need for us to return to that area to clean up the mess of others, which just adds to the time and cost of snow removal operations.

JAT:lm
att.

APPENDIX A

UNACCEPTED STREETS - 2008-2009

<i>SUBDIV</i>	<i>STREET</i>	<i>FROM</i>	<i>TO</i>	<i>LENGTH, Ft</i>	<i>CDS</i>
<i>CENTRAL PARK</i>					
	ABBINGTON	WOODHILL DR	140 LF SOUTH	140	
	CENTRAL PARK	KUHN RD	WOODHILL	700	
	KUHN	WOODHILL	ARMY TRAIL	1500	
	MERRIMAC	KUHN RD	WEST END	256	
	WOODHILL	KUHN RD	CENTRAL PAR	2400	0
<i>EASTON PARK</i>					
	BENNETT	SYPE DR	END	1921.07	
	BENNETT	NORTH AVE	SYPE DR	500	
	SYPE	END	END	1831.39	
<i>PRESIDENTIAL MANOR</i>					
	PRESIDENT	ST CHARLES	532 ft North	532	0
<i>Total</i>				9,780	0

2008-2009 SNOW PLOWING

Village Equipment

Unit	Description
Pickup Trucks	
31	Ford Pickup w/plow
32	Ford Pickup w/plow
33	Ford Pickup w/plow
38	Ford Pickup w/plow
69	Ford Pickup w/plow
17	Water Dept Pickup w/plow
7	Water Dept Pickup w/plow
1.5 Ton Dump Trucks	
28	Ford Dump w/plow, salt
40	Ford Dump w/plow, salt
68	Ford Dump w/plow, salt
2.5 Ton Dump Trucks	
60	International Dump w/plow, salt
67	International Dump w/plow, salt
71	International Dump w/plow, salt
72	International Dump w/plow, salt
73	International Dump w/plow, salt
74	International Dump w/plow, salt
75	International Dump w/plow, salt, brine
78	International Dump w/plow, salt
79	International Dump w/plow, salt
82	International Dump w/plow, salt, brine
5 Ton Dump Truck	
41	International Dump w/plow, salt
Brine/Anti-Ice Tankers	
59	1,800 gallon 2.5 Ton Truck
64	400 gallon 1.5 Ton Truck
Endloaders	
70	John Deere w/plow/bucket/blower
80	John Deere w/plow/bucket
Special Equipment	
26	Backhoe Loader
30	Snow-Go Blower
81	Skid Steer

Contractors

Active Excavating

1 6-Wheeler Plow w/salt

D & M Services:

1 Pickup Truck

Joe's Blacktop, Inc.

1 2.5 Ton Dump Truck

4 Pickup trucks

4 Bobcats

Olive Grove Landscaping

3 Pickup Trucks

PTR

2 Pickup Trucks

S & S Maintenance

4 Pickup Truck

3 Bobcat

1 1.5 Ton Dump Truck w/salt

T.C.L. Excavating:

4 Pickup Trucks

4 Bobcats

1 1.5 Ton Dump Truck w/salt

Reserve Contractor's Equipment**Kammes:**1 End Loader w/11' plow
Or 2-1/2 yd. Bucket

Snow Plan Operation Planning Worksheet APPENDIX C

Zone	2007/2008 Zones - RESIDENTIAL				Truck	Num	Employee	Contractor	Contractor Equipment
	West	East	South	North					
1	Fair Oaks	Spring Valley	Lies	Army Trail	74	413	W. Grezek	TCL Excavating	2 Pickups 2 Bobcats
2	Spring Valley	County Farm	Lies	Army Trail	79	416	L. Smith	TBD	2 Pickups 1 Bobcat
3	County Farm	Kuhn	Lies	Army Trail	73	423	R. Turner	Olive Grove	1 Pickup 1 Bobcat
4	Kuhn	Merbach	Lies	Army Trail	82 29	452 427	D. Newlin R. Thiede	Olive Grove	2 Pickups 1 Bobcat
5	Merbach	Old Gary	Lies	Army Trail	82 29	452 427	D. Newlin R. Thiede	Olive Grove	1 Pickup 1 Bobcat
6a	Fair Oaks	Village Limits	Birchbark	Lies	74	413	W. Grezek	TBD	1 Pickup 1 Bobcat
6b	Waco/Overlook	Morton	Birchbark	Lies	78	415	J. Pavelka	TCL Excavating	1 Pickup 1 Bobcat
7	Morton	Kuhn	Birchbark	Lies	73	423	R. Turner	S&S Maintenance	2 Pickups 2 Bobcats
8	Kuhn Rd	Gary	Elk/Flint	Lies	71 69	426 451	R. Schaffer D. Myers	Joe's Blacktop	2 Pickups 2 Bobcats
10	Fair Oaks	Morton	Village Limits	Birchbark	78	415	J. Pavelka	TCL Evacating	2 Pickups 2 Bobcats
11	Morton	Kuhn	Munson	Birchbark	67 43	429 412	V.Harrington B. Wick	S&S Maintenance	1 Pickup 1 Bobcat
12	County Farm	Kuhn	North	Munson	67 43	429 412	V.Harrington B. Wick	S&S Maintenance	1 Pickup 1 Bobcat
13	Kuhn	Gary	North	Elk/Flint	75 68	420 422	J.Pauling N.Techter	TBD	3 Pickup 2 Bobcat
								D & M Services	1 Pickup

Zone	2007/2008 Zones - INDUSTRIAL				Truck	Num	Employee	Contractor	Contractor Equipment
	West	East	South	North					
INDUSTRIAL NORTH									
9	Gary	Schmale	Fullerton	Lies	65	414	F. Giunti	Joe's Blacktop	1 Dump Trk W/Salter
INDUSTRIAL SOUTH									
14	Gary	Schmale	North	Fullerton	65	414	F. Giunti	Joe's Blacktop	1 Dump Trk W/Salter
SOUTH SIDE									
15	Westgate	President	Geneva	North	60	424	G.Havlick	Olive Grove	1 Pickup 1 Bobcat
MAINS:	Lies - Fair Oaks - Kuhn - Woodhill - Spring Valley - Thunderbird(West)				72 41	421 419	K. Paglia R. Guenther		

FALL, 2008

**SNOW AND ICE CONTROL
PAYMENT GUIDELINES FOR HIRED TRUCKS**

TRUCK CLASS	2008-2009	
	FULL RATE	TRAVEL RATE
Pickup- 1 Ton & Under, w/Plow	\$ 68.50/hr	\$25/hr
Tractor (truck) Single Axle w/Plow	\$ 71/hr	\$25/hr
Tractor (truck) Tandem Axle w/Plow	\$112/hr	\$25/hr
2-2-1/2 Yd. Rubber-tired Loader	\$129/hr	\$28/hr
3 Yd. Rubber-tired Loader	\$155/hr	\$28/hr
"Bobcat"	\$ 80/hr	\$28/hr
Backhoe/loader combo (1-1/4 yd. & Less)	\$ 83/hr	\$28/hr

At callout by Public Works Department, contractor is allowed one hour pay at travel rate to get men and equipment operational.

All units are to report to the Public Works Garage, 124 Gerzevske Lane, Carol Stream, to receive directions. This report-in starts full rate time clock for billing purposes.

All units will be allowed full rate payment for up to ½-hour repair work performed during emergency operations.

All units will not receive payment for truck repair after first ½-hour outlined above.

All units will use this guide in preparing their bills for snow and ice control; operational bills and Village garage records will be used to verify all hourly claims.

It is strongly suggested that bills be submitted on a two-week schedule.

AGENDA ITEM

G-7 11-3-08

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: John A. Turner, Director of Public Works
DATE: October 27, 2008
RE: Contractual Snow Removal Agreements



In accordance with the 2008-2009 Snow Removal Plan, we anticipate utilizing outside contractors to assist the Village's Street Division in snow removal operations. We have sent notices to snow removal contractors indicating the terms and compensation schedules that we plan to utilize for the forthcoming winter, a copy of which is attached. The following contractors have expressed an interest in working for us this winter:

- Active Excavating, Winfield
- D & M Services, Carol Stream
- Joe's Blacktop, Glendale Heights
- Kammes Auto & Truck Repair, Inc., Bloomingdale
- Olive Grove Landscaping, Carol Stream
- PTR, Carol Stream
- S & S Maintenance, West Chicago
- T.C.L. Excavating, Genoa

It is my recommendation that contracts be established with the above contractors. All will be required to enter into the Village's **Independent Contractor's Agreement**, including the Hold Harmless Requirement. The exact cost is dependent on the hours of utilization and varies among the different contractors due to the size of the snow routes and the type of equipment that they have. It is requested that these contractors be approved at the unit cost shown in our compensation table of the Snow Removal Plan. A copy of the 2008-2009 Snow Plan is attached for reference.

The total budget amount for contractual snow removal is \$120,000. The expenditures among all of the contractors will be monitored and if the budgeted amount is expected to be exceeded, we can then seek additional Board authorization.

JAT:lm
att.

6-8 11-3-08

Village of Carol Stream

INTER-DEPARTMENTAL MEMO

TO: Mayor & Trustees*R/m***FROM:** Robert Mellor, Assistant Village Manager**DATE:** October 31, 2008**RE:** Award of Contract – Village Hall Masonry Restoration

Included in the current budget are funds to repair the exterior brick façade on the west side of the Municipal Center. Over the 27-year lifespan of the building the mortar on the windward side of the building has deteriorated resulting in gaps between the mortar and brick. During winter freeze-thaw cycles, moisture that has penetrated these gaps has resulted in damage to the bricks and mortar. Cracks have also reoccurred in bricks at certain locations due to the lack of sufficient expansion joints. Our architect consultant on the project, Arcon Associates, Inc., conducted a detailed visual survey which identified areas of the masonry construction that required reconstruction and/or replacement of bricks and mortar and the installation/application of additional expansion joints and weather-proofing materials. Arcon provided a cost estimate for the identified work of approximately \$35,000 and an extra \$1,500 to weather seal the masonry.

On October 23rd a pre-bid meeting was held with prospective masonry contractors to review the bid specifications and plans, to visually inspect the work site and to answer any questions regarding the scope of work. On Thursday, October 30th sealed bids were opened for the Village Hall Masonry Restoration Project. Listed below are the results of the public bid opening:

Contractor	Alternate #1 Seal Masonry Surfaces	Unit Price #1 Tuckpointing	Unit Price #2 Brick Replacement	Unit Price #3 Cut Out & Reseal Exist. Control Joints	Total Base Bid
Bruno`s Tuckpointing East Hazel Crest, IL	\$5,565	\$11.85/sq.ft.	\$19.75/Brick	\$12.85/lin.ft.	\$24,985
Sandsmith Construction, Inc. Flossmoor, IL	\$4,500	\$10.00/sq.ft.	\$15.00/Brick	\$17.00/lin.ft.	\$32,545
Grove Masonry Maintenance, Inc. Alsip, IL	\$6,350	\$15.00/sq.ft.	\$30.00/Brick	\$12.00/lin.ft.	\$78,900


Each bidder was required to submit a 5% bid bond and, upon execution of the contract, a 100% performance bond ensuring satisfactory completion of the specified work. The successful bidder is also required to minimize dust using a wet or vacuum system when cutting bricks and mortar. References were contacted for the low bidder Bruno's Tuckpointing, Inc., which include the Chicago Art Institute and Dominican University, and were very favorable.

Based on the bids received and review of the projected costs by Arcon it is recommended that the award of contract for the Municipal Center Masonry Restoration be awarded to the lowest qualified bidder, Bruno's Tuckpointing for the base bid amount of \$24,985 and the unit cost amounts specified in their bid. Staff will perform the weather sealing of the west brick façade in the spring after the mortar has cured. There are sufficient funds for this project in the current budget to pay for this project.

I am available to answer any questions.

Cc: Joseph E. Breinig, Village Manager
Rick Lescher, Municipal Buildings & Grounds Supervisor

Village of Carol Stream
INTER-DEPARTMENTAL MEMO

TO: Mayor and Trustees
FROM: Joseph E. Breinig, Village Manager 
DATE: October 31, 2008
RE: Red Light Adjudicator

On February 19, 2008, the Village approved Ordinance 2008-02-06 that established a program for Automated Traffic Law Enforcement (ATLE) systems in the Village. The Village also entered into an agreement with Redflex Traffic Systems for the installation of ATLE equipment at the following intersections:

North/Gary (east and westbound lanes)
North/Kuhn (westbound lanes)

For the past several months staff has been working with Redflex on obtaining the permits necessary for installation of the ATLE equipment. Construction at the North/Kuhn site recently began and should be operational in the near future.

Section 8 of Ordinance 2008-02-06 provides registered owners of vehicles the opportunity for a hearing. At the hearing the registered owner can contest the merits of the alleged violation. After reviewing the merits of the case the hearing officer makes a determination of violation liability. The hearing process is not a legal proceeding but this administrative proceeding benefits greatly from the experience of a trained, competent legal professional.

Proposals were obtained from Thomas Howard and Ilene Schiavone, the Village's current prosecutors for DUI offenses and John Fiotti, an attorney practicing locally with prosecutorial experience. Both are quoting a rate of \$75 per hour to serve as the Village's hearing officer for ATLE hearings. After meeting with the attorneys each seems to understand the scope of the proceeding and would be capable of handling the cases.

Staff is recommending the appointment of John Fiotti as hearing officer for ATLE hearings. While both parties are qualified to perform the work staff has been impressed with Mr. Fiotti's research into the position. Mr. Fiotti has

independently visited another community to observe their hearing procedures. While this matter was pending, Mr. Fioti became certified as an Arbitrator for the Circuit Court of Cook County. Mr. Fioti's knowledge of the community as a former appointed and elected official and respected member of the Chamber of Commerce are unquestioned.

Mr. Fioti has advised that he intends to identify another attorney for serve as back up in the event of his inability to serve for short periods of time. The back up attorney will be selected with our concurrence. In addition, Mr. Fioti, consistent with his ethical obligations will disclose any potential conflicts of interest prior to any hearing involving a former or current client. The Village will then determine whether to proceed or defer the matter. The strict limitations for overturning red light tickets makes it very unlikely this will be an issue.

In recommending Mr. Fioti's appointment staff feels that this should be reevaluated in one year. The initial appointment for DUI prosecutions was for one year and this allowed the Village the opportunity to benchmark performance.

Attachments

cc: John Fioti, Attorney at Law
The Schiavone Law Firm

THE SCHIAVONE LAW FIRM

In Association With

**THOMAS F. HOWARD, JR.
ATTORNEY AT LAW**



**121 Fairfield Way, Suite 106A
Bloomington, IL 60108**

**Ph: 630-565-8019
Fax: 630-250-7332**

e-mail: schiavone.law.office@comcast.net

**Send Remittance to:
PO Box 6066
Bloomington, IL 60106**

February 19, 2008

Mr. Joseph Breinig
Village of Carol Stream
500 N. Gary Ave
Carol Stream, IL 60188

Dear Mr. Breinig:

We are attaching a proposal for acting as a hearing officer in appeal of red light violations under your new monitored stop signal program.

We had spoken with Mayor Saverino about this program in November 2007. For some reason, we were not asked to submit a proposal nor were we informed that proposals were being solicited; however, we are very interested in interviewing for this position.

We are convinced that we are the most experienced and knowledgeable attorneys to administer this service to the Village of Carol Stream at a reasonable cost. We are available for an appointment at your earliest convenience.

Very truly yours,

Thomas F. Howard, Jr. and Ilene Schiavone

TFH/IS/ab

cc: Mayor Frank Saverino

THE SCHIAVONE LAW FIRM

In Association With

**THOMAS F. HOWARD, JR.
ATTORNEY AT LAW**

**121 Fairfield Way, Suite 106A
Bloomington, IL 60108**

**Ph: 630-563-8019
Fax: 630-250-7332**

e-mail: schiavone.law.office@comcast.net

**Send Remittance to:
PO Box 6066
Bloomington, IL 60106**

PROPOSAL

Thomas F. Howard, Jr. and/or Ilene Schiavone propose to act as a hearing officer for the Village of Carol Stream in appeals by persons receiving citations for violating traffic signals monitored by camera.

SERVICE AND COST OF ADMINISTRATION OF HEARINGS

The service would be provided at a cost of \$75.00 per hour to the Village. This fee would cover actual time at the hearings. We estimate that a maximum of two (2) hours per month would be needed for these hearings.

Unless a report of the decision of the hearing officer is to be provided by the service company conducting the automated traffic signal program, a brief report of the proceedings, and the conclusion of the hearing officer would be required.

This is especially important because any appeal of the hearing officer's decision must be made via Administrative Review in the Circuit Court of DuPage County. The opinion/decision, in writing, is the document that forms the basis for the administrative review complaint that may be filed by an aggrieved citizen.

The fee for this decision preparation will be \$75.00 per hour. We estimate that a maximum of two (2) hours per month will be needed on this aspect of the hearing officer program.

PROCEDURE

We are very familiar with the hearing officer process. It is a relatively simple program. All of the video tape coordination and set up, as well as replaying of the video tape, is conducted by the service provider. The service provider also provides proof of registration and ownership for the subject vehicle. The hearing officer watches the tape, listens to the person appealing, and either confirms or overturns the citation. The tapes are shown from 2 or 3 angles and should clearly ID the license plate and make and model of the vehicles, as well as the color of the traffic signal when the driver entered the intersection. Since the law does not charge the driver, but charges the registered owner of the vehicle, driver identity is not required to prove the offense.

CONCLUSION

Based upon our extensive expertise in traffic and DUI prosecution, we feel confident that we can deliver quality, timely, and courteous service as hearing officers for a reasonable fee.



**LAW OFFICES OF JOHN L. FIOTI
ATTORNEY AT LAW**

956 S. BARTLETT ROAD #258
BARTLETT, ILLINOIS 60103

Proposal for Services
To serve as Administrative Adjudicator for the Village of Carol Stream

Table of Contents:

- Letter to Mr. Joseph E. Breinig
- Proposal for Services
- Resume of John L. Fioti
- Letters of Recommendation
 - ◆ The Honorable Judge Robert J. Anderson – Circuit Court of DuPage County
 - ◆ The Honorable Terrence V. Sharkey – Circuit Court of Cook County



LAW OFFICES OF JOHN L. FIOTI
ATTORNEY AT LAW

956 S. BARTLETT ROAD #258
BARTLETT, ILLINOIS 60103

April 16, 2008

Mr. Joseph E. Breinig
Village Manager
Village of Carol Stream
500 North Gary Avenue
Carol Stream, Illinois 60188-1899

Re: Adjudicator – Automated Traffic Law Enforcement System

Dear Mr. Breinig:

Please find attached my proposal to serve as Adjudicator for the Village of Carol Stream. Enclosed herewith, you will find my resume as well as letters of recommendation. As a former Assistant State's Attorney and career litigator, I have appeared as both plaintiff and defense counsel in literally thousands of cases in Cook, DuPage and the surrounding collar counties. Over the past seventeen years, I have litigated and tried cases ranging from minor traffic violations to serious felony charges as well as handled matters involving complex civil litigation.

As my resume will attest, I am well qualified to serve the Village as its Administrative Adjudicator. While attending DePaul University College of Law, I studied "Alternative Dispute Resolution" (ADR) and as recent as last fall I refreshed my knowledge of ADR by attending Continuing Legal Education classes for conflict resolution, arbitration and mediation. Further, as a practicing attorney, I have appeared as counsel on behalf of litigants in cases referred by the court to mandatory arbitration.

As you are aware, I previously served the Village of Carol Stream for almost five years in various positions including the police and fire commission, planning commission/zoning board of appeals and finally as an elected Village Trustee. As a prior resident of Carol Stream for almost ten years, I understand the concerns of its residents and I believe I have a clear understanding of the role of an Adjudicator in a community like Carol Stream.

I believe that my professional experience as a practicing attorney coupled with my municipal experience has well prepared me for the responsibility to act as Adjudicator for the Village. I am confident I can provide the type of impartial, fair and objective decision making required of an individual charged with the responsibility of serving as an Adjudicator.

If you, your staff or the Board should have any questions, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink that reads "John L. Fioti".

John L. Fioti

Enclosures (4)



LAW OFFICES OF JOHN L. FIOTI

ATTORNEY AT LAW

956 S. BARTLETT ROAD #258
BARTLETT, ILLINOIS 60103

Proposal for Services
To serve as Administrative Adjudicator for the Village of Carol Stream

Services include:

- Attend all Administrative Adjudication Hearings as scheduled by the Village of Carol Stream pursuant to Village Ordinance 2008-02-06.
- Preside over and conduct Administrative hearings for the Village of Carol Stream in an ethical, professional and efficient manner.
- Maintain the integrity of the hearing system by providing a fair and impartial atmosphere for all hearing attendees.
- Decide each case on an objective basis founded on sound legal principles and pursuant to Carol Stream Village Ordinance.
- Provide legal consultation and expertise as requested and apply experience.
- Provide alternative attorney adjudicator in the event of illness or required absence.

Contract Length:

- One (1) year contract.

Fee for Professional Services:

- Option One: \$75.00 *per hour* (one hour minimum per session). Additional time to be billed in .25 hour increments. (After 4:00 p.m. Monday through Thursday*)
- Option Two: \$300.00 *per session* flat rate to include unlimited time per session. (After 4:00p.m. Monday through Thursday*)

*Saturday morning availability as required by Village of Carol Stream
Court holidays excluded at discretion of Village of Carol Stream

Village to provide:

- Village will provide location for Administrative Hearings and copies of all charging documents, officer reports, files and any equipment and/or supplies deemed necessary for administration of the ordinance by the Village of Carol Stream.

JOHN L. FIOTI

- BAR ADMISSION** State of Illinois, November 1991
Northern District of Illinois, December 1991
- PROFESSIONAL EXPERIENCE**
- Law Office of John. L. Fioti, Bartlett IL** January 2006 - Present
Private Practice Attorney
- Regularly appear on behalf of clients in Circuit Court on civil and criminal matters including all felony, misdemeanor, DUI and traffic matters in Cook and the collar counties.
 - Represent clients in arbitration/mediation hearings.
 - Represent clients in numerous real estate sale transactions and purchase closings.
 - Drafted numerous articles of incorporation, contracts, buy/sell agreements and property leases.
 - Prepared and drafted numerous estate plans and property disposition instruments.
- Cook County State's Attorneys Office, Chicago, IL** 1991 - 2006
Assistant State's Attorney
- Civil Division-Real Estate Tax June 2001 - January 2006
- Represented the Cook County Treasurer/Collector, Real Estate Tax Assessor and County Clerk on real estate tax issues in the Circuit Court, Appellate Court and Administrative Review cases.
 - Represented the Cook County Treasurer in Federal Bankruptcy Court on bankruptcy petitions where issues involving tax delinquencies arose.
 - Served as lead counsel on United Airlines Bankruptcy case for the Cook County Treasurer.
 - Represented the Cook County Board of Review at the Property Tax Appeal Board.
- Civil Division-Torts and Civil Rights April 2001 - June 2001
- Represented Cook County on cases involving allegations of civil rights violations and torts, including but not limited to premises liability, personal injury, auto accidents, and allegations involving violations of prisoner's rights in both State and Federal Court.
- Criminal Division-Special Prosecutions Bureau, Arson Task Force June 1997 - April 2001
- Investigated and prosecuted serious felony cases including but not limited to murder, aggravated arson and related charges from indictment to disposition.
 - Investigated and litigated insurance fraud and arson for profit cases in conjunction with major insurance companies.
 - Researched and litigated pretrial motions on major crimes.
 - Presented expert testimony on a variety of forensic issues including cause and origin investigation, pyrotechnics, forensic psychology and scientific evidence.
- Criminal Division-Preliminary Hearings February 1995 - June 1997
- Prepared and presented preliminary hearings for Felony Trial Division.
 - Presented hundreds of cases involving major crimes to Grand Jury for indictment.
- Criminal Division-Felony Review June 1994 - February 1995
- Conducted initial screening of thousands of felony cases to determine whether and what felony charges were appropriate.
 - Coordinated and directed police investigation to identify, collect and preserve evidence.
- Criminal Division-Misdemeanor Prosecutions March 1992 - June 1994
- Prepared and prosecuted over 500 misdemeanor bench trials.
 - Prosecuted thousands of misdemeanor cases in high volume courtrooms.
 - Prepared and tried misdemeanor traffic cases including DUI and S.S.S. hearings.
 - *Received Special Commendation for Domestic Violence Prosecution, 1995 through 2000.*

Criminal Appeals Division

November 1991 – March 1992

- Researched and prepared 37 appellate briefs for state as appellee and appellant, addressing a variety of issues including judicial error, reasonable doubt, sentencing, ineffective assistance of counsel, and all aspects of search and seizure law.
- Presented three (3) oral arguments before The Appellate Court of Illinois.

EDUCATION

DePaul University, College of Law, Chicago, Illinois

Juris Doctor, June 1991

Elmhurst College, Elmhurst, Illinois

Bachelor of Science, May 1988

- Double Major: Business Finance and Economics
- Awarded *Elmhurst College Transfer Scholar Award*

CIVIC
EXPERIENCE

Village of Carol Stream

January 1999 to June 2003

- Elected Village Trustee, *May 2001 to June 2003*
- Commissioner, Board of Police and Fire Commission, *June 2000 to May 2001*
- Commissioner, Planning and Zoning & Zoning Board of Appeals, *January 1999 to June 2000*
- Heard all matters of land use, property improvement, zoning and pre-annexation issues.

PROGRAMS,
SEMINARS AND
CONTINUING
LEGAL EDUCATION

Advanced Issues in Real Estate Law, Chicago IL

January 2008

Presented by Chicago Title Co. addressing riparian/water rights, 1031 exchanges, title issues.

Trends in Conflict Resolution-Arbitration, Mediation & Collaboration

September 2007

Presented by the Illinois State Bar Association, Solo & Small Firm Conference

Drafting Wills and Trusts, Chicago Illinois

December 2006

Presented by the IICLE focusing on drafting wills and trust instruments and administration.

Estate Planning and Administration, Chicago Illinois

February 2006

Presented by the IICLE focusing on estate planning strategy and Illinois probate administration.

International Association of Assessing Officers, Chicago Illinois

August 2001

Successfully completed Course 122 of the Assessment and Appraisal Institute's 78.5 classroom hours of instruction on the Uniform Standards of Professional Appraisal and Property Assessment.

Arson: Fighting Fire with Fire, National District Attorney's Assoc., Columbia, SC

April 2001

One week advanced seminar focusing on the presentation and prosecution of arson cases in modern courtrooms at the *National Advocacy Center* in Columbia, South Carolina. Focus on evidence collection; analysis and evidentiary applications, cause and origin, arsonist profiling and use of expert testimony

Advanced Arson Prosecution Seminar, Orlando, Florida

September 2000

One week seminar detailing investigative technique and prosecution strategy in arson related cases including issues in forensic accounting, insurance fraud, arsonist profiling and case organization.

Advanced Trial Advocacy Program, Springfield, Illinois

May 2000

One week advanced trial advocacy program for veteran prosecutors addressing complex trial issues.

Technical Trial Issues for Prosecutors, Glynco, Georgia

April 1998

One week advanced training seminar organized and taught by U.S. Department of Justice at the Federal Law Enforcement Training Center for State and Federal Prosecutors.

Trial Advocacy Program, Springfield, Illinois

October 1997

One week intensive trial advocacy program organized by State's Attorneys Appellate Prosecutor.

ORGANIZATIONAL
MEMBERSHIPS

- Illinois State Bar Association, *Elected to General Assembly, 2004-2007, 2007-2010*
- Carol Stream Chamber of Commerce, *Board of Directors 2006 to present*
- Justinian Society of Lawyers

REFERENCES

References available upon request.

Judge Robert J. Anderson

*18th Judicial Circuit
DuPage County Courthouse
505 North County Farm Road
Wheaton, IL 60187*

March 26, 2008

E. Breinig
Village Manager
Village of Carol Stream
500 N. Gary Avenue
Carol Stream, Illinois 60188

RE: John Fioti

Dear Mr. Breinig,

I am writing this letter in regard to John Fioti, who has applied for the position of Adjudicator for the Village of Carol Stream with regard to their automated traffic law enforcement matters. I've known John as an attorney for about 15 years. He has appeared before me in divorce and criminal matters on many occasions. He is a skilled and experienced lawyer who zealously advocates for his clients. I believe that his integrity is impeccable, and in my opinion, he has the ability to serve as an Adjudicator for your village in a professional and competent matter.

In my opinion, John has excellent professional credentials, common sense, a sense of humor and the ability to deal with people. As someone who deals with the public on a regular basis, I think that one of the most important aspects in working for a government entity is to recognize that the people who come before you actually pay your salary. You work for them, they do not work for you. In my opinion, John Fioti would treat everyone who comes before him with courtesy, dignity and fairness. I think he would make a great impression with the public on behalf of your village.

Please feel free to contact me if you would like additional information. Thank you very much for taking the time to read this letter. I know that you will have many qualified applicants. Choosing the right person is always a difficult job. In my opinion, choosing John would be a decision that you would never regret.

Best regards,



Robert J. Anderson
Circuit Judge



State of Illinois
Circuit Court of Cook County

Terrence V. Sharkey
Associate Judge

Chicago, Illinois 60602

March 25, 2008

Mr. Joseph E. Breinig Village Manager
Village of Carol Stream
500 North Gary Avenue
Carol Stream, Illinois 60188

RE: Letter of Recommendation John L. Fioti

Dear Mr. Breinig:

I am very pleased to have been asked to write a letter of recommendation on behalf of John L. Fioti, for the position of Adjudicator for the Village of Carol Stream.

John Fioti first worked with me in Night Bond Court back in 1992. He had recently graduated law school, but he had a clear vision of our jobs as Cook County State's Attorneys. In 1997, I had the pleasure of working again with John in the Arson Unit of the Cook County State's Attorney's Office. All of our cases were felony matters, handled in vertical prosecution, wherein we attorneys had the call from arrest to the end of the trial.

I know John to be a highly intelligent individual and attorney. He was always well prepared and professional in handling his cases, and his dealings with the public, including the defendants. His integrity is outstanding.

Since leaving the State's Attorney's Office, I have referred several friends to John for legal advice. I am proud to highly recommend John L. Fioti for the position of Adjudicator for the Village of Carol Stream. If you have any questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Terrence V. Sharkey".

Terrence V. Sharkey
Associate Judge
Cook County Juvenile Court
1100 South Hamilton Avenue
Chicago, Illinois 60612
(312) 433-4530



State of Illinois
Circuit Court of Cook County
Fourth Municipal District

Paula M. Daleo
Judge

1500 Maybrook Drive
Maywood, Illinois 60153
(708) 865-6060
Fax: (708) 865-4952

May 1, 2008

Mr. Joseph E. Breinig, Village Manager
Village of Carol Stream
500 N. Gary Ave.
Carol Stream, IL 60188

Dear Mr. Breinig,

It is with great pleasure that I write this letter of recommendation for John Fiotti who is applying to serve as an adjudicator for your new automated traffic law enforcement system. I have known John for approximately twelve (12) years.

I first met John when I returned to the State's Attorney's Office as Chief of the Special Prosecution's Bureau after Dick Devine got elected in 1996. John was a young prosecutor assigned to preliminary hearings. I was impressed with his composure in the courtroom and his ability to analyze and present evidence to the Judge and the Grand Jury. I asked John to come to work for me in the Arson Unit as a trial assistant. Even though John never had experience in the trial division where he would have worked with two other more seasoned partners, John was able to take complicated cases, prepare them for trial and present the case as well as any seasoned prosecutor.

I firmly believe that John's experience as a prosecutor and now an attorney who is in private practice handling civil, traffic and criminal case makes him an excellent choice for your adjudicator's position. John has a great work ethic and his integrity is beyond reproach. In my professional opinion I believe you could find no better candidate for this position.

Please feel free to call me if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Paula M. Daleo". The signature is written in dark ink and is positioned above a horizontal line.

Judge Paula M. Daleo

STATE OF ILLINOIS



Circuit Court of Cook County, Chicago, Illinois

John L. Fioti

Is hereby certified as an Arbitrator for the
Circuit Court of Cook County
pursuant to Illinois Supreme Court Rule 87

Effective August 27, 2008

Kimberly Aty O'Brien
ARBITRATION ADMINISTRATOR

[Signature]
SUPERVISING JUDGE

AGENDA ITEM

H-1 11-3-08

ORDINANCE NO.

AN ORDINANCE LEVYING TAXES FOR GENERAL AND SPECIAL CORPORATE PURPOSES FOR THE CURRENT FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2008 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2009 FOR THE VILLAGE OF CAROL STREAM COUNTY OF DUPAGE, ILLINOIS

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the following sums, or so much thereof as may be authorized by law, be and the same are hereby levied for general and special corporate purposes for the Village of Carol Stream for the objects hereinafter specified for the municipal fiscal year beginning May 1, 2008 and ending April 30, 2009 and that the sums of money hereinafter set forth are deemed necessary expenses and liabilities for said period for the purposes following:

CORPORATE FUND

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
<u>Fire & Police Commission</u>		
Personal Services	3,000.00	0.00
FICA	230.00	0.00
Meetings	0.00	0.00
Training	2,500.00	0.00
Personnel Hiring	57,000.00	0.00
Dues & Subscriptions	400.00	0.00
Legal Fees	1,000.00	0.00
Public Notices	100.00	0.00
Court Recorder Fees	575.00	0.00
Office Supplies	100.00	0.00
Printed Materials	100.00	0.00

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
<u>Legislative Board</u>		
Personal Services	23,400.00	0.00
IMRF	0.00	0.00
FICA	1,790.00	0.00
Meetings	22,000.00	0.00
Dues & Subscriptions	61,000.00	0.00
Auditing	15,365.00	0.00
Employee Recognition	0.00	0.00
Public Notices/Inform.	30,500.00	0.00
Dial-A-Ride	5,500.00	0.00
Community Appearance Program	550.00	0.00
Community Service Programs	10,000.00	0.00
Office Supplies	600.00	0.00
Printed Materials	3,600.00	0.00
Uniforms	765.00	0.00
Computer Equipment	0.00	0.00
<u>Plan Commission & Zoning Board</u>		
Personal Services	4,471.00	0.00
IMRF	258.00	0.00
FICA	342.00	0.00
Meetings	200.00	0.00
Training	400.00	0.00
Dues & Subscriptions	620.00	0.00
Public Notices/Information	3,000.00	0.00
Court Recorder	2,000.00	0.00
Office Supplies	0.00	0.00
<u>Emergency Services</u>		
Personal Services	83,661.00	0.00
Group Insurance	12,709.00	0.00
IMRF	7,956.00	0.00
FICA	6,400.00	0.00
Workers Comp	310.00	0.00
Meetings	200.00	0.00
Training	1,200.00	0.00
Telephone	6,600.00	0.00
Dues and Subscriptions	1,923.00	0.00
Public Notices/Information	250.00	0.00
Maintenance & Repairs	3,500.00	0.00
Office Supplies	500.00	0.00

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
Operating Supplies	200.00	0.00
Uniforms	200.00	
Small Equipment	300.00	0.00
Office Equipment	800.00	0.00
Other Equipment	6,000.00	0.00
Radios	0.00	0.00
<u>Legal Services</u>		
Fees	185,000.00	0.00
Prosecution Code	32,000.00	0.00
Prosecution DUI	82,000.00	0.00
<u>Village Clerk</u>		
Personal Services	52,759.00	0.00
Overtime	550.00	0.00
IMRF	4,822.00	0.00
FICA	4,078.00	0.00
Workman's Comp.	188.00	0.00
Meetings	180.00	0.00
Training	100.00	0.00
Office Equipment Maint.	150.00	0.00
Records Storage	0.00	0.00
Recording Fees	1,300.00	0.00
Dues & Subscriptions	200.00	0.00
Public Notices/Inform.	2,000.00	0.00
Consultant	4,000.00	0.00
Office Supplies	675.00	0.00
Printed Materials	350.00	0.00
Small Equipment	350.00	0.00
Computer Equipment	2,200.00	0.00
<u>Employee Relations</u>		
Employee Services	145,355.00	0.00
Group Insurance	13,116.00	0.00
IMRF	13,823.00	0.00
FICA	10,413.00	0.00
Workman's Comp.	538.00	0.00
Unemployment Comp.	7,500.00	0.00
Meetings	200.00	0.00
Training	4,300.00	0.00
Employment Physicals	1,950.00	0.00

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
Personnel Hiring	5,300.00	0.00
Copy Expense	100.00	0.00
Dues & Subscriptions	680.00	0.00
Management Physicals	400.00	0.00
Employee Recognition	24,100.00	0.00
Consultant	0.00	0.00
Employee Services	21,470.00	0.00
Office Supplies	300.00	0.00
Printed Materials	135.00	0.00
Operating Supplies	500.00	0.00
Reference Material	125.00	0.00
Small Equipment	500.00	0.00
Uniforms	38.00	0.00
Office Equipment	0.00	0.00
Computer Equipment	3,000.00	0.00
<u>Village Administration</u>		
Personal Services	383,155.00	0.00
Seasonal Help	4,810.00	0.00
Overtime	600.00	0.00
Group Insurance	42,068.00	0.00
IMRF	36,324.00	0.00
FICA	23,104.00	0.00
Workman's Comp.	1,431.00	0.00
Auto Maint. & Repair	0.00	0.00
Meetings	1,560.00	0.00
Training	3,600.00	0.00
Vehicle Insurance	0.00	0.00
Office Equipment Maint.	150.00	0.00
Dues & Subscriptions	4,300.00	0.00
Management Physicals	800.00	0.00
Auto Gas & Oil	0.00	0.00
Office Supplies	525.00	0.00
Reference Materials	200.00	0.00
Small Equipment	0.00	0.00
Uniforms	200.00	0.00
Vehicles	0.00	0.00
Computer Equipment	0.00	0.00
<u>Financial Management</u>		
Personal Services	549,226.00	0.00

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
Seasonal	0.00	0.00
Overtime	6,500.00	0.00
Group Insurance	58,461.00	0.00
IMRF	52,849.00	0.00
FICA	40,018.00	0.00
Workman's Comp.	2,056.00	0.00
Meetings	870.00	0.00
Training	9,525.00	0.00
Office Equipment Maint.	1,875.00	0.00
Records Storage	350.00	0.00
Dues & Subscriptions	1,795.00	0.00
Management Physicals	400.00	0.00
Consultant	0.00	0.00
Actuarial	6,800.00	0.00
Software Maintenance	36,450.00	0.00
Banking Service	5,900.00	0.00
Auto Gas & Oil	1,195.00	0.00
Office Supplies	1,250.00	0.00
Printed Materials	26,370.00	0.00
Operating Supplies	4,630.00	0.00
Reference Materials	200.00	0.00
Uniforms	100.00	0.00
Small Equipment	1,050.00	0.00
Office Equipment	5,800.00	0.00
Computer Equipment	15,500.00	0.00
<u>Engineering Services Department</u>		
Personal Services	626,128.00	0.00
Seasonal	11,207.00	0.00
Overtime	5,000.00	0.00
Group Insurance	72,360.00	0.00
IMRF	60,020.00	0.00
FICA	47,469.00	0.00
Workman's Comp.	22,434.00	0.00
Auto Maint. & Repair	14,663.00	0.00
Meetings	0.00	0.00
Training	7,210.00	0.00
Vehicle Insurance	5,112.00	0.00
Office Equipment Maint.	2,500.00	0.00
Radio Maintenance	0.00	0.00

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
Telephone	4,000.00	0.00
Records Storage	200.00	0.00
Dues & Subscriptions	7,055.00	0.00
Management Physicals	400.00	0.00
Consultant	53,100.00	0.00
Software Maintenance	6,370.00	0.00
GIS System	2,700.00	0.00
Property Maint/NPDES	59,000.00	0.00
Auto Gas & Oil	6,242.00	0.00
Office Supplies	1,950.00	0.00
Printed Materials	405.00	0.00
Operating Supplies	4,000.00	0.00
Reference Materials	445.00	0.00
Uniforms	1,080.00	0.00
Small Equipment	445.00	0.00
Other Equipment	0.00	0.00
Computer Equipment	15,100.00	0.00
Radios	0.00	0.00
Vehicles	46,000.00	0.00
<u>Community Development</u>		
Personal Services	645,479.00	0.00
Seasonal Help	0.00	0.00
Overtime	3,500.00	0.00
Group Insurance	75,311.00	0.00
IMRF	61,718.00	0.00
FICA	47,575.00	0.00
Workman's Comp.	17,268.00	0.00
Auto Maint. & Repair	4,995.00	0.00
Meetings	600.00	0.00
Training	12,000.00	0.00
Vehicle Insurance	4,087.00	0.00
Office Equipment Maint.	1,300.00	0.00
Telephone	2,400.00	0.00
Records Storage	150.00	0.00
Dues & Subscriptions	2,000.00	0.00
Management Physicals	400.00	0.00
Paging	75.00	0.00
Economic Development	6,500.00	0.00
Consultant	128,000.00	0.00
Software Maintenance	2,200.00	0.00
GIS System	3,630.00	0.00

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
Weed Mowing	700.00	0.00
Auto Gas & Oil	4,476.00	0.00
Office Supplies	4,000.00	0.00
Printed Materials	4,000.00	0.00
Reference Materials	4,331.00	0.00
Uniforms	700.00	0.00
Small Equipment	400.00	0.00
Computer Equipment	7,850.00	0.00
Vehicles	0.00	0.00
 <u>Management Services</u>		
Personal Service	325,487.00	0.00
Overtime	600.00	0.00
Group Insurance	26,825.00	0.00
IMRF	28,869.00	0.00
FICA	23,223.00	0.00
Workman's Comp.	1,064.00	0.00
Auto Maint. & Repair	2,333.00	0.00
Meetings	430.00	0.00
Training	4,625.00	0.00
Vehicle Insurance	1,025.00	0.00
Office Equipment Maint.	2,500.00	0.00
Postage	33,690.00	0.00
Telephone	40,000.00	0.00
Copy Expense	30,000.00	0.00
Dues & Subscriptions	1,925.00	0.00
Management Physicals	0.00	0.00
Consultant	12,400.00	0.00
Software Maintenance	30,000.00	0.00
GIS System	34,624.00	0.00
Liability Insurance	8,384.00	0.00
Property Insurance	57,570.00	0.00
Auto Gas & Oil	592.00	0.00
Office Supplies	1,100.00	0.00
Printed Materials	3,500.00	0.00
Operating Supplies	5,000.00	0.00
Uniforms	300.00	0.00
Small Equipment	750.00	0.00
Vending Machine Supplies	2,500.00	0.00
Recycling Containers	0.00	0.00

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
Other Equipment	38,200.00	0.00
Computer Equipment	9,000.00	0.00
Contingency	100,000.00	0.00
<u>Law Enforcement</u>		
Personal Services	7,089,063.00	0.00
Crossing Guards	93,825.00	0.00
Court Time	142,000.00	0.00
Overtime	515,000.00	0.00
Group Insurance	1,127,366.00	0.00
IMRF	164,982.00	0.00
FICA	594,285.00	0.00
Workman's Comp.	481,910.00	0.00
GCF Trans. Police Pens.	729,199.00	0.00
Auto Maint. & Repairs	365,498.00	0.00
Meetings	3,860.00	0.00
Training	180,380.00	0.00
Vehicle Insurance	45,977.00	0.00
Office Equipment Maint.	20,125.00	0.00
Radio Maintenance	19,625.00	0.00
Telephone	32,931.00	0.00
Records Storage	110.00	0.00
Dues & Subscriptions	10,217.00	0.00
Management Physicals	7,225.00	0.00
Range	5,500.00	0.00
Paging	2,016.00	0.00
General Communications	581,400.00	0.00
Data Processing	3,600.00	0.00
Animal Control	5,900.00	0.00
Consultant	15,000.00	0.00
Software Maintenance	3,325.00	0.00
ATLE Service Fee	259,050.00	0.00
ATLE Legal Adjudication	6,400.00	0.00
Auto Gas & Oil	171,556.00	0.00
Office Supplies	17,500.00	0.00
Printed Materials	14,655.00	0.00
Operating Supplies	42,000.00	0.00
Reference Materials	6,000.00	0.00
Ammunition	12,000.00	0.00
Emergency Equipment	13,610.00	0.00

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
Weapons	18,400.00	0.00
Uniforms	106,434.00	0.00
Community Relations	29,500.00	0.00
Prisoner Care	825.00	0.00
Investigation Fund	14,760.00	0.00
Small Equipment	27,295.00	0.00
Other Equipment	75,700.00	0.00
Computer Equipment	78,850.00	0.00
Vehicles	170,700.00	0.00
Radios	5,600.00	0.00
<u>Street Division</u>		
Personal Services	1,141,863.00	0.00
Seasonal Help	30,000.00	0.00
Overtime	65,000.00	0.00
Group Insurance	195,012.00	0.00
IMRF	114,774.00	0.00
FICA	94,620.00	0.00
Workman's Comp.	102,356.00	0.00
Auto Maint. & Repairs	218,288.00	0.00
Meetings	250.00	0.00
Training	8,025.00	0.00
Vehicle Insurance	36,788.00	0.00
Office Equipment Maint.	300.00	0.00
Radio Maint.	500.00	0.00
Telephone	2,000.00	0.00
Copy Expense	300.00	0.00
Dues & Subscriptions	2,615.00	0.00
Management Physicals	400.00	0.00
Paging	900.00	0.00
Maintenance and Repair	64,200.00	0.00
Electricity	10,000.00	0.00
Consultant	0.00	0.00
Software Maintenance	500.00	0.00
Equipment Rental	7,700.00	0.00
Hauling	7,000.00	0.00
Snow Removal	120,000.00	0.00
Uniform Cleaning	1,400.00	0.00
Tree Maintenance	190,350.00	0.00
Mosquito Abatement	37,122.00	0.00

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
Street Light-Maint.	22,000.00	0.00
Property Maint.	102,100.00	0.00
Streetlight Knockdowns	22,000.00	0.00
Janitorial Supplies	12,000.00	0.00
Heating Gas	14,000.00	0.00
Street Maintenance	235,000.00	0.00
Auto Gas & Oil	67,009.00	0.00
Office Supplies	1,400.00	0.00
Printed Materials	200.00	0.00
Small Tools	3,000.00	0.00
Operating Supplies	30,500.00	0.00
Maintenance Supplies	3,700.00	0.00
Uniforms	7,500.00	0.00
Street Signs	17,000.00	0.00
Small Equipment	3,400.00	0.00
TC Maintenance	0.00	0.00
Other Equipment	84,700.00	0.00
Computer Equipment	2,500.00	0.00
Vehicles	257,000.00	0.00
Radios	1,400.00	0.00
Installment Capital Acquisition	57,558.00	0.00
<u>Municipal Building</u>		
Personal Services	131,911.00	0.00
Overtime	550.00	0.00
Group Insurance	19,942.00	0.00
IMRF	12,597.00	0.00
FICA	10,133.00	0.00
Workman's Comp.	8,954.00	0.00
Auto Maint. & Repair	6,213.00	0.00
TC Maintenance	26,000.00	0.00
Training	100.00	0.00
Vehicle Insurance	2,038.00	0.00
Telephone	650.00	0.00
Paging	100.00	0.00
Maint. & Repairs	158,400.00	0.00
Electricity	1,870.00	0.00
Equipment Rental	250.00	0.00
Uniform Cleaning	400.00	0.00
Janitorial Services	45,000.00	0.00

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
Gas & Water	10,000.00	0.00
Auto Gas and Oil	1,575.00	0.00
Office Supplies	0.00	0.00
Maintenance Supplies	14,500.00	0.00
Janitorial Supplies	5,500.00	0.00
Uniforms	600.00	0.00
Small Equipment	500.00	0.00
TC Maintenance and Supplies	20,000.00	0.00
Other Equipment	22,000.00	0.00
Computer Equipment	2,000.00	0.00
<u>Transfers and Agreements</u>		
Transfer to TIF Debt Service	185,563.00	0.00
Payment to Stark Farm		0.00
- Sales Tax Rebate	36,195.00	
Lowe's - Sales Tax Rebate	88,381.00	0.00
Transfer to CIP Fund	0.00	0.00
<u>Town Center</u>		
Personal Services	31,392.00	0.00
Overtime	100,000.00	0.00
IMRF	8,216.00	0.00
FICA	10,051.00	0.00
Workers Comp	10,514.00	0.00
Summer in the Center	185,000.00	0.00
Concert Series	32,000.00	0.00
Octoberfest	6,500.00	0.00
Multi-Cultural Event	11,500.00	0.00
Misc. Events/Activities	60,000.00	0.00
Bricks	2,600.00	0.00
Small Equipment	600.00	0.00
Other Equipment	500.00	0.00
TOTAL BUDGET		
CORPORATE FUND:	<u>\$23,275,752.00</u>	TOTAL LEVY
		<u>\$0.00</u>

The Corporate Fund Property Tax Levy, as provided in Illinois Statutes, 65 ILCS,

Division 3, in addition to all taxes and in accordance with the home rule power of the

Village of Carol Stream is the sum of \$ 0.00.

SECTION 2: That the following sums, or so much thereof as may be authorized by law, be and the same are hereby levied for Library purposes for the Village of Carol Stream Library Board for the objects hereinafter specified for the municipal year beginning May 1, 2008 and ending April 30, 2009, and that the sums of money hereinafter set forth are deemed necessary expenses and liabilities for said period for the purposes following:

PUBLIC LIBRARY FUND

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
<u>Salaries</u>		
Exempt Staff	986,000.00	986,000.00
Non exempt Staff	742,000.00	742,000.00
Custodial Salaries	71,500.00	71,500.00
Professional Education	21,295.00	21,295.00
Benefits	290,000.00	290,000.00
		2,110,795.00
 <u>Plant Maintenance</u>		
Supplies	8,800.00	8,800.00
Maintenance & Repair	25,900.00	25,900.00
Furniture & Equipment	8,745.00	8,745.00
Commonwealth Edison	70,000.00	70,000.00
Insurance (Property)	21,500.00	21,500.00
Water/Sewer	4,800.00	4,800.00
Landscape Maintenance	25,300.00	25,300.00
Maintenance Contracts	66,600.00	66,600.00
		231,645.00
 <u>Business Expense</u>		
Postage	7,100.00	7,100.00
Office Equipment/Supplies	9,900.00	9,900.00
Printer Supplies	11,500.00	11,500.00
Equipment Leasing	15,300.00	15,300.00
Mileage Reimbursement	4,850.00	4,850.00

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
Legal Notices	600.00	600.00
Help Wanted Ads	650.00	650.00
Business Phone	9,100.00	9,100.00
Accounting Service	17,200.00	17,200.00
Material Recovery Fee	3,600.00	3,600.00
Attorney Fees	12,500.00	12,500.00
Architects	0.00	0.00
Other Consultants	1,500.00	1,500.00
Other	7,900.00	7,900.00
Recycling	1,500.00	1,500.00
Security Service	33,000.00	33,000.00
Payroll Service	4,100.00	4,100.00
CSEPAY Bank Fees	475.00	475.00
		<u>140,775.00</u>
 <u>Circulation</u>		
Automated Circ. System	23,600.00	23,600.00
Automation Lease Fees	86,000.00	86,000.00
Computer Software	16,000.00	16,000.00
System Maintenance	34,500.00	34,500.00
Library Supplies	31,900.00	31,900.00
Rebinding	2,300.00	2,300.00
On Line Catalog Maintenance	6,300.00	6,300.00
Recip. Borrowing Expenses	700.00	700.00
		<u>201,300.00</u>
 <u>Services</u>		
Youth Services Programs	7,000.00	7,000.00
Summer Reading	7,000.00	7,000.00
Adult Programming	7,000.00	7,000.00
Library Promotion	4,600.00	4,600.00
SMR Publicity	2,600.00	2,600.00
Adult Publicity	1,500.00	1,500.00
YA Publicity	8,500.00	8,500.00
Library Publicity	8,100.00	8,100.00
Library Newsletter	48,500.00	48,500.00
Reference Services Expense	3,700.00	3,700.00
Internet Databases	0.00	0.00
		<u>98,500.00</u>

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
<u>Collection Development</u>		
Youth Services Books	64,000.00	64,000.00
Youth Services Paperbacks	4,000.00	4,000.00
Youth Services Reference	30,200.00	30,200.00
Adult Books	90,000.00	90,000.00
Adult Paperbacks	1,600.00	1,600.00
World Languages	5,000.00	5,000.00
Large Print Books	10,000.00	10,000.00
Adult Reference Books	178,500.00	33,254.00
Professional Collections	9,975.00	9,975.00
Youth Services Graphic Books	4,000.00	4,000.00
Newspapers	17,500.00	17,500.00
YA Magazines	1,600.00	1,600.00
Youth Services Magazines	1,650.00	1,650.00
Adult Magazines	15,000.00	6,515.00
Realia	500.00	0.00
Youth Services Recordings	700.00	0.00
Digital Media	10,000.00	0.00
Youth Services Audio Books	3,000.00	0.00
Adult Compact Discs	5,000.00	0.00
Adult Audio Books	20,000.00	0.00
Adult Kits	600.00	0.00
Youth Services Kits	1,600.00	0.00
Adult Videos	21,500.00	0.00
Youth Services Videos	6,500.00	0.00
Parent Collection/Books	2,000.00	0.00
Parent Collection/Non-Book	2,350.00	0.00
Adult CD-Roms (Patron Loan)	1,000.00	0.00
Youth Services CD-Roms (Patron Loan)	2,000.00	0.00
DVD's	0.00	0.00
		<hr/> 279,294.00
<u>Capital Maintenance & Repair Expenditures</u>		
Major Repairs	100,000.00	0.00
Other Capital Expenditures	59,450.00	0.00
		<hr/> 0.00
<u>Audit Levy</u>	4,368.00	<hr/> 4,300.00
		<hr/> 4,300.00

	<u>BUDGETED</u>	<u>TO BE RAISED FROM TAX LEVY</u>
<u>IMRF Fund</u>		
Social Security	137,662.00	128,000.00
IMRF	171,510.00	<u>160,000.00</u>
		288,000.00
<u>Tort Immunity Insurance</u>		
Liability Insurance	24,500.00	10,000.00
Risk Mgmt Expense	7,000.00	3,800.00
Unemployment Comp	2,300.00	<u>0.00</u>
		13,800.00
TOTAL BUDGETED:	<u>\$3,799,580.00</u>	TOTAL LEVY: <u>\$3,368,409.00</u>
Taxes to be levied for Public Library as aforesaid, which shall be proceeds of a levy of a tax for Public Library as provided by Statute:		\$3,062,309.00
Of the foregoing Annual Tax Levy, the amount to be levied for Tort Immunity Insurance, as provided in Illinois Statutes, Chapter 745, Section 10/9-107 et seq., in addition to all other taxes is the sum of:		\$13,800.00
Of the foregoing Annual Tax Levy, the amount to be levied for participation in the Federal Social Security Insurance Program as provided by Illinois Statutes, Chapter 40, Section 5/21-110 et seq., and,		\$128,000.00
for participation in the Illinois Municipal Retirement Fund as provided by Illinois Statutes, Chapter 40, Section 5/22-403 et seq., in addition to all other taxes is the sum of:		\$160,000.00
Of the foregoing Annual Tax Levy, the amount to be levied for the annual audit as provided in Illinois Statutes, Chapter 50, Section 310/9, et seq., in addition to all other taxes is the sum of:		\$4,300.00
The special fund levy for Library purposes as provided in the Illinois Statutes, is the sum of:		\$3,368,409.00
TOTAL LEVY FOR ALL FUNDS		\$3,368,409.00

SECTION 3: That all ordinances and parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby modified or repealed, and if any item or portion thereof of this levy is for any reason invalid, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 4: That the Village Clerk shall make and file with the County Clerk of DuPage County a duly certified copy of this ordinance before the last Tuesday in December and the said County Clerk is hereby directed to extend such taxes for collection according to law.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS

AYES: _____ Trustees

NAYS: _____

ABSENT: _____ Trustees

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE APPROVAL OF
IDENTITY THEFT PREVENTION POLICY**

WHEREAS, the Village of Carol Stream, DuPage County, Illinois, is an Illinois unit of local government; and

WHEREAS, the Village of Carol Stream seeks to comply with any obligations that it may have under the Fair and Accurate Credit Transactions Act of 2003; and

WHEREAS, the Village of Carol Stream desires to adopt a written Identity Theft Prevention Program ("Program") to establish rules and procedures to detect, prevent and mitigate identity theft; and

WHEREAS, the Program also meets the requirements of, and brings the Village into compliance with, certain identity theft prevention laws and regulations, including those promulgated by the Federal Trade Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF THE VILLAGE OF CAROL STREAM, COUNTY OF DUPAGE, STATE OF ILLINOIS IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated herein as if fully set forth.

SECTION 2: Adoption of Policy. The "Identity Theft Prevention Policy," attached to this Resolution as **Exhibit A**, establishing rules and procedures to detect, prevent and mitigate identity theft ("**Program**") shall be, and it is hereby, approved.

SECTION 3: Identity Theft Prevention Program Administrator. The Mayor and Board of the Village of Carol Stream appoint the Village's Finance Director as the Program Administrator of the Program and chairperson of the Village of Carol Stream's Identity Theft Prevention Committee.

SECTION 4: Savings Clause. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

SECTION 5: Conflicts. All Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6: Effective Date. This Resolution and the Program shall be in full force and effect from and as of November 1, 2008, and its approval in the manner provided by law.

PASSED AND APPROVED THIS 3RD DAY OF NOVEMBER 2008.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

Exhibit A

The Village of Carol Stream

Identity Theft Prevention Program

Effective beginning November 1, 2008

I. BACKGROUND

Identity theft has become the number one consumer fraud issue in the country. In 2007, more than 10,000 identity theft complaints were filed with the Federal Trade Commission ("FTC") by Illinois residents. The Village of Carol Stream ("Village") recognizes that the risk to the Village, its employees, residents, and customers from data loss and identity theft is a significant concern to the Village, which this Identity Theft Prevention Program ("Program") seeks to address.

II. PROGRAM ADOPTION

The Village developed the Program in an effort to battle identity theft. The Program was developed with oversight and approval of the Mayor and Village Board of the Village. After consideration of the size and complexity of the Village's operations and customer account systems, and the nature and scope of the Village's activities, the Mayor and Village Board determined that this Program was appropriate for the Village, and therefore approved the Program on November 3, 2008.

III. PROGRAM PURPOSE

The Village adopts the Program to help protect employees, customers, contractors, and itself from harm and damage related to, or caused by, the loss of misuse of sensitive information. The Program also will assist the Village in detecting, preventing, and mitigating identity theft. The Program does so by identifying certain "red flags" that suggest or indicate the possibility of identity theft, and by providing guidelines on how the Village should respond once it detects any such Red Flags. Further, the Program will:

1. Define sensitive information;
2. Describe the physical security of data when it is printed on paper;
3. Describe the electronic security of data when stored and distributed; and
4. Place the Village in compliance with state and federal law regarding identity theft protection.

The Program has been tailored to the size, complexity and the nature of the Village's operations. The Program also has been designed in order to:

1. Identify relevant Red Flags for new and existing covered accounts and incorporate those Red Flags into the Program;
2. Detect Red Flags that have been incorporated into the Program;
3. Allow the Village to respond appropriately to any Red Flags that are detected to prevent and mitigate Identity Theft; and
4. Ensure that the Program is reviewed periodically, and updated, if necessary, to reflect changes in risks to customers or to the safety and soundness of the Village from identity theft.

IV. PROGRAM DEFINITIONS

1. "Covered Account" means: (i) an account that the Village offers or maintains, primarily for personal, family, or household purposes, that involves or is designed to permit multiple payments or transactions, such as a utility account; and (ii) any other account that the Village offers or maintains for which there is a reasonably foreseeable risk to customers or to the safety and soundness of the Village, including financial, operational, compliance, reputation, or litigation risks.
2. "Credit" means the right granted by a creditor to a debtor to defer payment of debt or to incur debts and defer its payment or to purchase property or services and defer payment therefore.
3. "Creditor" means any person who regularly extends, renews, or continues credit; any person who regularly arranges for the extension, renewal, or continuation of credit; or any assignee of an original creditor who participates in the decision to extend, renew, or continue credit, including utility companies.
4. "Customer" means a person that has a covered account with a creditor.
5. "Identity Theft" means a fraud committed or attempted using identifying information of another person without authority.
6. "Person" means a natural person, a corporation, government or governmental subdivision or agency, trust, estate, partnership, cooperative, or association.
7. "Sensitive Information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including, but not limited to, a person's credit card account information, debit card information, bank account information, drivers' license information, social security number, mother's birth name, date of birth, electronic identification number, computer Internet Protocol address, and routing code.
8. "Red Flag" means a pattern, practice, or specific activity that indicates the possible existence of identity theft.
9. "Service Provider" means a person that provides a service directly to the Village.

V. IDENTIFICATION OF RED FLAGS.

In order to identify relevant Red Flags, the Village considers the types of accounts that it offers and maintains, the methods it provides to open its accounts, the methods it provides to access its accounts, and its previous experiences with Identity Theft. The Village identifies the following Red Flags, in the following listed categories:

A. Notifications and Warnings From Credit Reporting Agencies

Red Flags

1. Report of fraud accompanying a credit report;

2. Notice or report from a credit agency of a credit freeze on a customer or applicant;
3. Notice or report from a credit agency of an active duty alert for an applicant; and
4. Indication from a credit report of activity that is inconsistent with a customer's usual pattern or activity.

B. Suspicious Documents

Red Flags

1. Identification document or card that appears to be forged, altered or otherwise inauthentic;
2. Identification document or card on which a person's photograph or physical description is not consistent with the person presenting the document;
3. Other documentation with information that is not consistent with existing customer information (*e.g.* a person's signature on a check appears forged); and
4. Application for service that appears to have been altered or forged.

C. Suspicious Personal Identifying Information

Red Flags

1. Identifying information presented that is inconsistent with other information the customer provides (*e.g.* inconsistent birth dates);
2. Identifying information presented that is inconsistent with other sources of information (*e.g.* an address not matching an address on a credit report);
3. Identifying information presented that is the same as information shown on other applications that were found to be fraudulent;
4. Identifying information presented that is consistent with fraudulent activity (*e.g.* an invalid phone number or an answering service, or fictitious billing address, mail drop or prison);
5. Social security number presented that is the same as one given by another customer;
6. An address or phone number presented that is the same as that of another person;
7. A person fails to provide complete personal identifying information on an application when reminded to do so; and
8. A person's identifying information is not consistent with the information that is on file for the customer.

D. Suspicious Account Activity or Unusual Use of Account

Red Flags

1. Change of address for an account followed by a request to change the account holder's name;
2. Payments stop on an otherwise consistently up-to-date account;
3. Account used in a way that is not consistent with prior use (*e.g.* very high activity);
4. Mail sent to the account holder is repeatedly returned as undeliverable;
5. Notice to the Village that a customer is not receiving mail sent by the Village;
6. Notice to the Village that an account has unauthorized activity;
7. Breach in the Village's computer system security; and
8. Unauthorized access to or use of customer account information.

E. Alerts from Others

Red Flag

1. Notice to the Village from a customer, identity theft victim, law enforcement or other person that it has opened or is maintaining a fraudulent account for a person engaged in Identity Theft.

VI. DETECTING RED FLAGS.

A. New Covered Accounts

In order to try and detect any of the Red Flags identified in Section V above associated with the opening of a new Covered Account, Village personnel should take the following steps to obtain and verify the identity of the person opening the Covered Account:

1. Require certain identifying information such as name, date of birth, residential or business address, principal place of business for an entity, driver's license or other identification.
2. Verify the customer's identity (*e.g.* review a driver's license or other identification card).
3. Review documentation showing the existence of a business entity; and
4. Independently contact the customer if appropriate.
5. Use or compare information received to the Real Estate Transfer Tax application.

B. Existing Covered Accounts

In order to detect any of the Red Flags identified in Section V above for an existing Covered Account, Village personnel will take the following steps to monitor transactions with a Covered Account:

1. Verify the identification of customers if they request information (in person, via telephone, via facsimile, via email, or otherwise).
2. Verify the validity of requests to change billing addresses.
3. Verify changes in banking information given for billing and payment purposes.

VII. PREVENTING AND MITIGATING IDENTITY THEFT

A. Securing Sensitive Information

Village personnel are encouraged to use common sense judgment in securing sensitive and confidential information. Furthermore, in exercising such judgment, consideration should be given to the Illinois Freedom of Information Act ("FOIA"). If an employee is uncertain of the sensitivity of a particular piece of information, the employee should contact their supervisor or the Program Administrator. Further, if the Village receives a FOIA or other request seeking Sensitive Information, or documents containing Sensitive Information, said requests should be forwarded to the Village Manager and the Village Attorney.

In order to further prevent the likelihood of Identity Theft occurring with respect to Village accounts, the Village shall make reasonable efforts to take the following steps with respect to its internal operating procedures to protect customer identifying information:

1. Take steps to ensure that the Village's website is secure or provide clear notice that the website is not secure;
2. Attempt to ensure destruction of paper documents and computer files containing Sensitive Information;
3. Keep file cabinets, desk drawers, cabinets, and any other storage space containing documents with Sensitive Information locked when not in use;
4. Lock storage rooms containing documents with Sensitive Information and record retention area at the end of the work day or when unsupervised.
5. Attempt to ensure that office computers with access to Covered Accounts and/or Sensitive Information are password protected and that computer screens lock after a set period of time;
6. Keep workstations, work areas, and offices clear of papers containing Sensitive Information;
7. Request only the last 4 digits of social security numbers (if any);

8. Attempt to ensure that computer virus protection is up to date;
9. Require and keep only the kinds of Sensitive Information that are necessary for the Village's purposes; and
10. Account statements and receipts for Covered Accounts shall only include the last four digits of the credit card, debit card, or the bank account used for payment of the covered account.

B. Electronic Distribution

Each employee, service provider, or contractor performing work for the Village will comply with the following policies:

1. With respect to internal electronic distribution, Sensitive Information may be transmitted using approved Village electronic mail.
2. With respect to external electronic distribution, Sensitive Information should only be transmitted in an encrypted format and should contain a statement such as this:

"This message may contain sensitive, confidential and/or proprietary information and is intended for the person/entity to whom it was originally addressed. Any use by others is strictly prohibited".

C. Responses When Red Flags Detected

In the event Village personnel detect any identified Red Flags, such personnel should take one or more of the following steps, depending on the degree of risk posed by the Red Flag:

1. Continue to monitor an account for evidence of Identity Theft;
2. Contact the customer;
3. Change any passwords or other security devices that permit access to Covered Accounts;
4. Decline or otherwise refuse to open a new Covered Account;
5. Close an existing Covered Account;
6. Reopen a Covered Account with a new number;
7. Notify the Program Administrator for determination of the appropriate step(s) to take;
8. Notify law enforcement; or
9. Determine that no response is warranted under the particular circumstances.

VIII. PROGRAM UPDATES

This Program will be periodically reviewed and updated to try and reflect changes in risks to customers and the soundness of the Village from Identity Theft. At least once a year, the Program Administrator will consider the Village's experiences with Identity Theft, changes in Identity Theft methods, changes in Identity Theft detection and prevention methods, changes in types of accounts the Village maintains and changes in the Village's business arrangements with other entities. After considering these factors, the Program Administrator will determine whether changes to the Program, including the listing of Red Flags, are warranted. If warranted, the Program Administrator will update the Program or present the Mayor and Village Board with his or her recommended changes and the Mayor and Village Board will make a determination of whether to accept, modify or reject those changes to the Program.

IX. PROGRAM ADMINISTRATION

A. Oversight

Responsibility for developing, implementing and updating this Program lies with the Identity Theft Committee. The Committee shall be headed by the Program Administrator or his or her appointee. Two or more other individuals appointed by the Village Manager shall comprise the remainder of the committee membership. The Program Administrator will be responsible for the Program administration, for ensuring appropriate training of Village staff on the Program, for reviewing any staff reports regarding the detection of Red Flags and the steps for preventing and mitigating Identity Theft, determining which steps of prevention and mitigation should be taken in particular circumstances and considering periodic changes to the Program.

B. Staff Training and Reports

Village staff responsible for implementing the Program shall be trained either by or under the direction of the Program Administrator in the detection of Red Flags, and the responsive steps to be taken when a Red Flag is detected. Further training shall also be provided on a yearly basis or as needed to address changes in the Program.

C. Service Provider Arrangements

In the event the Village engages a Service Provider to perform an activity in connection with one or more Covered Accounts, the Village will take the following steps to ensure the Service Provider performs its activity in accordance with reasonable policies and procedures designed to detect, prevent, and mitigate the risk of Identity Theft.

1. Require, by contract, that Service Providers have such policies and procedures in place; and
2. Require, by contract, that Service Providers review the Village's Program and report any Red Flags to the Program Administrator.

D. Specific Program Elements and Confidentiality

For the effectiveness of Identity Theft prevention Programs, the Red Flag Rule envisions a degree of confidentiality regarding the Village's specific practices relating to Identity Theft detection, prevention and mitigation. Therefore, under this Program, knowledge of such specific practices is to be limited to the [Program Administrator or

Identity Theft Committee] and those employees who need to know them for purposes of preventing Identity Theft. Because this Program is to be adopted by a public body and thus publicly available, it would be counterproductive to list these specific practices here. Therefore, only the Program's general Red Flag detection, implementation and prevention practices are listed in this document.

AGENDA ITEM
I-2 11-3-08

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL
AGREEMENT BY AND BETWEEN
THE VILLAGE OF CAROL STREAM AND THE DUPAGE PUBLIC SAFETY
COMMUNICATIONS FOR THE MAINTENANCE AND REPAIR OF VEHICLES**

WHEREAS, the Mayor and Board of Trustees of the Village of Carol Stream have determined that it is in the best interest of the Village to enter into an Agreement with the DuPage Public Safety Communications in the form of an Agreement attached hereto as Exhibit "A", and by this reference incorporated herein.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor and Village Clerk of the Village of Carol Stream be and the same are hereby authorized to execute the agreement, in the appropriate form, attached hereto as Exhibit "A" and as approved by the Village Attorney.

SECTION 2: That all resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

PASSED AND APPROVED THIS 3RD DAY OF NOVEMBER 2008.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

**AN INTERGOVERNMENTAL AGREEMENT BETWEEN
THE VILLAGE OF CAROL STREAM AND
DUPAGE PUBLIC SAFETY COMMUNICATIONS
FOR THE MAINTENANCE AND REPAIR OF VEHICLES**

This AGREEMENT entered into this _____ day of _____ by and between the VILLAGE of Carol Stream (herein after referred to as the "VILLAGE") and DuPage Public Safety Communications (herein after referred to as "DU-COMM"), concerning the maintenance and repair of vehicles.

WITNESSETH

WHEREAS, the VILLAGE has maintenance facilities, which are equipped and staffed to provide full service vehicle maintenance activities; and

WHEREAS, it is in the best interest of DU-COMM and the VILLAGE to enter into an agreement where DU-COMM can purchase vehicle maintenance services from the VILLAGE, thereby eliminating the need for duplicate vehicle maintenance facilities; and

WHEREAS, pursuant to Article VII, section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), units of local government may contract to share services or perform any activity authorized by law,

NOW, THEREFORE, in consideration of the mutual covenants and agreement herein set forth and other good and valuable consideration, the parties hereto agree as follows:

1. The provisions of the preamble are incorporated herein and made a part thereof.
2. DU-COMM may have vehicle maintenance activities provided by the VILLAGE.
3. Along with the parts and materials needed for VILLAGE operations, the VILLAGE will contract for and arrange for delivery of DU-COMM's maintenance and repair parts and materials.
4. DU-COMM shall provide the VILLAGE with a list of persons authorized to request vehicle service for DU-COMM vehicles and a list of the vehicles to be serviced, (make, model license plate number, DU-COMM unit number). The VILLAGE will maintain a computerized listing of these vehicles, along with records of service performed and parts and material utilized on each service record.
5. DU-COMM shall be financially responsible for all vehicle service provided to DU-COMM vehicles.

6. The VILLAGE will invoice DU-COMM monthly for all service provided, including parts and materials used. The invoice will include a labor charge, based on the standard labor rate per hour charged for all other VILLAGE vehicles (currently \$85/Hr), plus the VILLAGE cost of parts and materials used in the service activity, plus a parts handling fee of 5% on the cost of parts. The rate the VILLAGE charges for labor and parts will be reviewed and adjusted periodically by and be reflected on invoices for services that are provided. A detailed service record will be made available for each service activity. Payment shall be due 30 days from the invoice date.
7. DU-COMM understands that the VILLAGE has a primary responsibility for the repair and maintenance of the vehicles, apparatus and equipment of the VILLAGE. There may be occasions that VILLAGE fleet services will be delayed in performing a DU-COMM repair in order to first complete repairs on a VILLAGE vehicle.
8. DU-COMM agrees to pay VILLAGE invoices for repairs pursuant to the terms of the Local Government Prompt Payment Act (50 ILCS 505/3) and pay the VILLAGE an interest penalty of one percent (1%) of any unpaid amount balance for each month beginning 30 days after DU-COMM's receipt of the invoice. In the event that the DU-COMM defaults in any of its obligations to the VILLAGE, DU-COMM shall pay the VILLAGE reasonable attorneys' fees, costs and expenses expended by the VILLAGE to collect the amount owed.
9. **LIMITED WARRANTIES.** The VILLAGE warrants its workmanship for thirty (30) days. Warranties on parts and materials, if any, shall only be so long as the warranties provided by the manufacturers. All other warranties, express or implied, or any other representations, promises or statements are hereby disclaimed and disavowed by the VILLAGE.
10. DU-COMM warrants that the vehicles serviced under this Agreement are for its operations.
11. Access to the vehicle maintenance facility will be granted to DU-COMM by the VILLAGE Public Works Director, as mutually agreed upon by both parties. Hours of operation are subject to change, however, the VILLAGE will make every effort to grant DU-COMM access based upon its needs.
12. In no event shall the VILLAGE be liable for any damages in an amount exceeding the monies paid by DU-COMM for labor, parts, and materials expended. DU-COMM hereby waives any and all claims for consequential damages or punitive damages from the VILLAGE, its officers, employees and agents.
13. Each Party to this Agreement shall continue to procure and maintain, at its sole and exclusive expense, insurance coverage including comprehensive liability, contractual liability, personal injury, and property damage with such limits of coverage and deductibles as are prudent and reasonable for the protection of its own vehicles, apparatus, equipment or facilities. The VILLAGE is solely responsible for its own workers compensation coverage.

14. In the event that DU-COMM cancels a repair job after parts and/or materials are ordered, DU-COMM is responsible to pay the VILLAGE a restocking fee of twenty-five (25%) of the cost of returnable parts and materials and one hundred percent (100%) of the cost of unreturnable parts and materials and 100% of all completed labor costs for work that has been completed.

15. Each party to this Agreement (as "Indemnitor") shall defend, indemnify, keep and hold harmless the other party to the extent permitted by law (as "Indemnatee") and all of the elected officers, agents and employees of the Indemnatee from and against all liabilities, claims, causes of action, judgments, settlements, damages, costs and expenses (including reasonable expert witness and attorney fees) that may at any time arise or be claimed by any person, governmental agency, company, corporation or any other entity as a result of bodily injury, death or property damage, or as a result of any other claim or cause of action of any nature whatsoever, arising from or in any manner connected with, directly or indirectly, the negligent or intentional acts or omissions of the Indemnitor in exercising its rights or carrying out its responsibilities as set forth in this Agreement.

16. It is the intent of the parties that this agreement shall continue in effect until termination accordance with this paragraph. Either party may terminate this Agreement upon thirty (30) days' written notice to the other party.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year above written.

DUPAGE PUBLIC SAFETY COMMUNICATIONS

BY: _____

Title: _____

ATTEST: _____

Title: _____

VILLAGE OF CAROL STREAM

BY: _____

Title: _____

ATTEST: _____

Title: _____

RESOLUTION NO. _____

A RESOLUTION DECLARING SURPLUS PROPERTY OWNED BY THE VILLAGE OF CAROL STREAM

WHEREAS, in the opinion of the corporate authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property hereinafter described; and

WHEREAS, the described surplus property has been determined by the corporate authorities of the Village of Carol Stream to have negligible value to the Village; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to dispose of the surplus property described in Exhibit "A" attached to this Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property described in the attached "Exhibit "A", now owned by the Village of Carol Stream, is no longer useful and authorize its sale on E-bay.

SECTION 2: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 3RD DAY OF NOVEMBER 2008.

AYES:

NAYS:


ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

Village of Carol Stream
Intradepartmental Memo

TO: Joe Breinig, Village Manager
FROM: Kevin Orr, Acting Chief of Police 
DATE: October 27, 2008
RE: Surplus vehicles

The Police Department requests that the Village Board declare eight seized vehicles as surplus and have them sold at auction through Ebay.

The eight seized vehicles below have been awarded to the Village via Article 36 seizure laws of the Illinois Compiled Statutes. I request that the Village Board declare the vehicles as surplus so that they can be sold at auction through Ebay.

- | | | |
|----|-----------------------|------------------------|
| 1. | 93 Eagle Vision | VIN: 2E3ED66F8PH561619 |
| 2. | 95 Mercury Cougar | VIN: 1MELM624SH603183 |
| 3. | 95 Harley Davidson | VIN: 1HD1BLL17SY045413 |
| 4. | 92 Buick LeSabre | VIN: 1G4HP53LXNH543300 |
| 5. | 89 Chevrolet Pickup | VIN: 1GBHR34KXKJ102140 |
| 6. | 97 Chevrolet Cavalier | VIN: 1G1JC1244V7182634 |
| 7. | 93 Mercury Cougar | VIN: 1MEPM6246PH608315 |
| 8. | 91 Chevrolet Cavalier | VIN: 1G1JC54G9MJ201338 |

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Terry Davis, Secretary *td*
DATE: October 30, 2008
RE: ***Raffle License Request***
Glenbard North Athletic Boosters Club

The Glenbard North Athletic Boosters Club is hosting their annual Craft Fair Hodge Podge on Saturday, November 1, 2008 at Glenbard North High School.

They have submitted a Class "B" raffle license application (aggregate value of all prizes awarded more than \$500 but does not exceed \$5,000) in connection with this event with the raffle drawing being held that night. The proceeds from the raffle will be used to help fund the different sports programs.

Applicant has also submitted the attached letter respectively requesting a waiver of both the Manager's Fidelity Bond and the license fee. The Raffle License Application is available for viewing in the Clerk's office. Please place this on the agenda for the Village Board Meeting on Monday, November 3, 2008.

td
Attachment

October 27, 2008

Board of Trustees
Village of Carol Stream
Carol Stream, IL 60188

RE: Glenbard North Craft Fair Holiday Hodge Podge
November 1, 2008
9:00 am to 3:00 pm

Dear Board,

Attached is our Raffle License Application for the up a coming craft fair. We will be selling raffle tickets at the Craft Fair for 2/\$1.00. We will be drawing tickets for 20 items donated by individuals throughout the community, all of which have a face value from \$5.00 to \$100.00. As this is a non-profit organization I am asking you grant a Waiver of the Fidelity Bond and Waiver the fees associated with this application.

If you have any questions please contact me at 630-745-8804.

Thank You,

Nancy Lubben
Craft Fair Chairperson

VILLAGE OF CAROL STREAM SCHEDULE OF BILLS

November 3, 2008

AGENDA ITEM

K-1 11-3-08

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>		<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
AMERICAN LEGAL PUBLISHING CORP INTERNET RENEWAL CODE	50.00	01580000	52253	CONSULTANT	66466	
	50.00					
AMERICAN ROAD MAINTENANCE						
2008 ASPHALT REJUVENATOR PRO.	-3,089.18	01 21344		RETAINAGE AMERICAN ROAD M	M14169	20090070
	30,891.73	01670500	52286	STREET MAINTENANCE	M14169	20090070
	27,802.55					
ANCEL GLINK DIAMOND BUSH DICIANNI & LEGAL SERVICES THRU SEPTEMBER SERVICES THRU AUGUST	5,615.28	01570000	52238	LEGAL FEES	SEPTEMBER	
	11,249.82	01570000	52238	LEGAL FEES	AUGUST	
	16,865.10					
ARCON ASSOCIATES INCORPORATED MASONRY REPAIRS OF VILLAGE HA	1,278.75	01680000	52244	MAINTENANCE & REPAIR	18820	20090133
	1,278.75					
B & F TECHNICAL CODE						
BUILDING CONSULTANT FEES	150.00	01643700	52253	CONSULTANT	29368	20090086
BUILDING CONSULTANT FEES	200.00	01643700	52253	CONSULTANT	29363	20090086
BUILDING CONSULTANT FEES	300.00	01643700	52253	CONSULTANT	29350	20090086
BUILDING CONSULTANT FEES	347.75	01643700	52253	CONSULTANT	29349	20090086
BUILDING CONSULTANT FEES	895.50	01643700	52253	CONSULTANT	29347	20090086
BUILDING CONSULTANT FEES	3,485.61	01643700	52253	CONSULTANT	29364	20090086
	5,378.86					
BAXTER & WOODMAN INC						
EVERGREEN & TUBEWAY LIFT STN	6,720.06	11740000	55488	STORMWATER UTILITIES	0138675	20090079
EVERGREEN LIFT STN SRV	5,435.91	04101500	54480	CONSTRUCTION	01138674	20090079
	12,155.97					
BOB GLEES						
SEMINAR REIMB- BOB & DON	114.00	01640100	52222	MEETINGS	CHADDIK SEMINAR	
	114.00					
CIOSEK TREE SERVICE INC						
TREE REMOVALS	17,635.00	01670700	52268	TREE MAINTENANCE	OCTOBER	20090129
	17,635.00					
COMED						
SERV 9/22 - 10/20	13.86	01670600	52248	ELECTRICITY	0803155026 10	
SERV FOR 09/18 - 10/17	1,604.84	06320000	52248	ELECTRICITY	5853045025 10	
SERV FOR 09/19 - 10/17	531.13	04201600	52248	ELECTRICITY	0300009027 10	

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
SERV FOR 9/18 - 10/17	34.60	04201600 52248	ELECTRICITY	2514004009 10	
SERV FOR 9/18 - 10/17	305.59	06320000 52248	ELECTRICITY	6213120002 10	
SERV FOR 9/18 - 10/17	408.06	04101500 52248	ELECTRICITY	2496057000 11	
SERV FOR 9/19 - 10/17	97.56	01670600 52248	ELECTRICITY	6337409002 10	
SERV FOR 9/22 - 10/17	24.99	01670600 52248	ELECTRICITY	4483019016 10	
SERV FOR 9/22 - 10/20	37.42	04101500 52248	ELECTRICITY	2073133107 10	
SERV FOR 9/22 - 10/20	128.25	01670600 52248	ELECTRICITY	1865134015 10	
SERV FOR 9/22 - 10/21	16.47	06320000 52248	ELECTRICITY	7219135017 11	
SERV FOR 9/22 - 10/21	81.12	06320000 52248	ELECTRICITY	0030086009 10	
SERV FOR 9/22 - 10/21	102.83	06320000 52248	ELECTRICITY	3153036011 10	
SERV FOR 9/22 - 10/21	114.96	06320000 52248	ELECTRICITY	6597112015 10	
SERV FOR 9/22 - 10/21	115.66	06320000 52248	ELECTRICITY	1353117013 10	
SERV FOR 9/22 - 10/21	132.20	06320000 52248	ELECTRICITY	6675448009 11	
SERV FOR 9/23 - 10/20	72.54	04101500 52248	ELECTRICITY	0291093117 11	
SERV FOR 9/24 - 10/23	74.67	01670600 52248	ELECTRICITY	5838596003 10	
	3,896.75				
COUNTY COURT REPORTERS INC					
PLAN COMM OCT 13TH	150.00	01530000 52241	COURT RECORDER FEES	097123	
	150.00				
DAVID G BAKER					
VLG BOARD MTG OCT 20TH	100.00	01650100 52253	CONSULTANT	102008	
VLG BOARD MTG OCT 6TH	125.00	01650100 52253	CONSULTANT	100608	
	225.00				
DPA LASER SERVICES INC					
SRV PRINTER ROLLERS WORN OUT	80.00	01580000 53314	OFFICE SUPPLIES	7642	
	80.00				
DUPAGE MAYORS AND MANAGERS CONFERENC					
DINNER MTG JOE BREINIG	35.00	01590000 52222	MEETINGS	5470	
	35.00				
DUPAGE REGIONAL OFFICE OF EDUCATION					
SAFETY SCHOOL M RUDELICH	30.00	01664700 52223	TRAINING	2067	
	30.00				
EXELON ENERGY INC					
SERV FOR 09/10 - 10/09	571.50	04101500 52248	ELECTRICITY	0111013079 11	
SERV FOR 9/18 - 10/17	2,460.66	04201600 52248	ELECTRICITY	3054113024 11	
SERV FOR 9/22 - 10/20	1,769.67	04201600 52248	ELECTRICITY	3963097040 11	
	4,801.83				
FEDEX					

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<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
INV SUMMARY OCT 15	59.83	01650100 52229	POSTAGE	2 954 17266	
INV SUMMARY OCT 22	19.08	01650100 52229	POSTAGE	2 962 78371	
	<u>78.91</u>				
I D E S (IL DEPT OF EMPLOYMENT SECURITY					
QUARTERLY UNEMPLOYMENT PAYM	4,059.00	01600000 51115	UNEMPLOYMENT COMP	584020049	20090134
	<u>4,059.00</u>				
ILL FIRE & POLICE COMMISSIONERS ASSN					
IEPCA MEMBERSHIP FOR 2009	375.00	01510000 52234	DUES & SUBSCRIPTIONS	REBHOLZ, ORR COMI	
	<u>375.00</u>				
ILLINOIS SECRETARY OF STATE					
6 VEHICLE TITLES-SEIZED CARS	390.00	01664700 53317	OPERATING SUPPLIES	6 SEIZURE TITLES	
NOTARY REGIS TAMMY DUGO	10.00	01662600 52234	DUES & SUBSCRIPTIONS	DUGO	
TITLE & PLATES SQUAD 687	143.00	01662700 52212	AUTO MAINTENANCE & REPAIR	TITLE & PLATES 687	
	<u>543.00</u>				
ILLINOIS STATE POLICE ACADEMY					
ACADEMY FEES-RECRUIT BULLERI	2,286.83	01662700 52223	TRAINING	CL 480-11	
	<u>2,286.83</u>				
JAKE THE STRIPER					
DISPLAY GRIDS-ROLL CALL BRDS	434.30	01662700 53317	OPERATING SUPPLIES	8159	
	<u>434.30</u>				
KANSAS STATE BANK					
10 MONTHLY PAYMENTS FOR VOICE	253.00	01660100 52226	OFFICE EQUIPMENT MAINTENAN	PAYMNT 47	20090050
	<u>253.00</u>				
LANDGRAF'S LTD					
OFFICE SUPPLIES ENGR & ADMIN	33.58	01590000 53314	OFFICE SUPPLIES	10878	
OFFICE SUPPLIES ENGR & ADMIN	48.77	01620100 53314	OFFICE SUPPLIES	10878	
	<u>82.35</u>				
MAC SYSTEMS LTD					
REWIRE FRNT DOOR 10/20/08	95.00	01680000 52244	MAINTENANCE & REPAIR	4783	
	<u>95.00</u>				
MIDCO					
PH WK COMPLETED 08/26/08	95.00	01680000 52244	MAINTENANCE & REPAIR	215951	
	<u>95.00</u>				
MORONI & HANDLEY					
LEGAL SRV THRU SEPTEMBER	2,370.00	01570000 52235	LEGAL FEES-PROSECUTION	SEPTEMBER	
	<u>2,370.00</u>				
NATIONAL POWER RODDING CORPORATION					
2ND YEAR OF CONTRACT FOR SEW	30,959.23	04101500 52297	SEWER SYSTEM MAINTENANCE	38999	20090128

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>ACCT #</u>	<u>ACCT DESCRIPTION</u>	<u>INVOICE</u>	<u>PO NUMBER</u>
NICOR GAS	30,959.23				
SERV FOR 07/08 THRU 10/08	1,144.24	01680000 52277	HEATING GAS	9502121000 12	
SERV FOR 09/05- 10/08	135.85	01680000 52277	HEATING GAS	1771121000 9 11	
	1,280.09				
R A DORAN & ASSOC					
MGMT EVIDENCE 1/14-15	305.00	01662400 52223	TRAINING	KEN CARR	
	305.00				
SIKICH LLP					
AUDIT SERVICES THRU FISCAL YEA	500.00	01520000 52237	AUDIT FEES	98056	20090054
	500.00				
STEVENS TITLE SERVICE INC					
TITLE PROCESSING 6 SEIZED CARS	30.00	01664700 53317	OPERATING SUPPLIES	6 SEIZED TITLE PROC	
	30.00				
SUTTON FORD					
FORD ESCAPE XLT VEHICLE - BLAC	18,900.00	01660100 54415	VEHICLES	2009 FORD ESCAPE	20090127
	18,900.00				
THEODORE POLYGRAPH SERVICE					
ENTRY LEVEL POLICE POLICE POLY	250.00	01510000 52228	PERSONNEL HIRING	16792	20090131
	250.00				
THIRD MILLENIUM ASSOCIATES INCORPORATEI					
	3,000.00	01612900 53315	PRINTED MATERIALS	11144	20090021
	3,000.00				
THOMAS F HOWARD JR					
SERV FOR 9/28 - 10/28	8,812.50	01570000 52238	LEGAL FEES	149	
	8,812.50				
THUNDERBOLT ROOFING & CONSTRUCTION INC					
ROOFING OF BARN AT HISTORIC FA	8,780.00	01680000 52244	MAINTENANCE & REPAIR	10-21-08	20090132
	8,780.00				
UNI MAX MANAGEMENT CORP					
JANITORIAL SERVICES PROVIDED A	1,087.50	01670100 52276	JANITORIAL SERVICES	1945	20090020
JANITORIAL SERVICES PROVIDED A	3,262.50	01680000 52276	JANITORIAL SERVICES	1945	20090020
	4,350.00				
WRIGHT AUTOMOTIVE GROUP					
DODGE GRAND CARAVAN SE VEHIC	19,589.00	01662700 54415	VEHICLES	5915	20090130
	19,589.00				
	197,927.02				

The preceding list of bills payable totaling \$ 197,927.02 was reviewed and approved for payment.

Approved by:



Joseph E Breinig - Village Manager

Date: 10/31/08

Authorized by:

Frank Saverino Sr. - Mayor

Beth Melody – Village Clerk

Date: _____

AGENDA ITEM
K-2 11-3-08

ADDENDUM WARRANTS
Oct 21, 2008 thru Nov 3, 2008

Fund	Check #	Vendor	Description	Amount
General	A C H	Oak Brook Bank	Payroll Oct 6 - Oct 19, 2008	466,743.02
Water & Sewer	A C H	Oak Brook Bank	Payroll Oct 6 - Oct 19, 2008	48,388.34
General	A C H	Ill Funds	Dupage Water Commission - September 2008	<u>143,801.84</u>
				<u>658,933.20</u>

Approved this _____ day of _____, 2008

By: _____
Frank Saverino, Sr. - Mayor

Beth Melody, Village Clerk