

# Village of Carol Stream

## BOARD MEETING

### AGENDA

JUNE 4, 2007

*All matters on the Agenda may be discussed, amended and acted upon*

#### **A. ROLL CALL AND PLEDGE OF ALLEGIANCE:**

#### **B. MINUTES:**

1. Approval of the Minutes of the May 21, 2007 Meeting.

#### **C. AUDIENCE PARTICIPATION & PUBLIC HEARINGS:**

1. Presentation of CALEA Certificate of Recognition by Police Department.

#### **D. SELECTION OF CONSENT AGENDA:**

#### **E. BOARD AND COMMISSION REPORTS:**

1. PLAN COMMISSION:

#### **F. OLD BUSINESS:**

- a. #07064 – Advance America Cash Advance Centers of Illinois – 492 Army Trail Road  
*Special use Permit – Financial Institution*  
**RECOMMENDED DENIAL (7-0).**  
*Zoning approval for a “payday loan” facility in the new commercial building on Army Trail Road just east of Kuhn Road.*  
***The Village Attorney has asked that this item be tabled to the June 4, 2007 meeting. Tabled to June 4, 2007.***  
**WITHDRAWN AT THE REQUEST OF THE PETITIONER.**
- b. #07085 – Pastor Joseph Barlow, Family Life Christian Center  
*Text Amendment – Zoning code*  
**RECOMMENDED DENIAL (6-0-1)**  
*Request for approval of a text amendment to allow churches in the B-3 commercial zoning district.*  
***The Village Attorney has asked that this item be tabled to the June 4, 2007 meeting. Tabled to June 4, 2007.***

#### **G. STAFF REPORTS & RECOMMENDATIONS:**

1. Well #3 Repairs.  
*Staff recommends waiver of formal bidding and authorization to repair contract to Layne-Western for necessary repairs to Well #3.*

# Village of Carol Stream

## BOARD MEETING

### AGENDA

JUNE 4, 2007

*All matters on the Agenda may be discussed, amended and acted upon*

2. Sewer Televising Bid Award.  
*Staff recommended awarding a 3-year contract for services to National Power Rodding, Chicago, IL.*
3. Award Repair Contract for Sand Filters at Water Reclamation Center.  
*Staff recommends waiver of formal bidding and authorization to award a repair contract to A-1 Filter Rehab Contracting Corporation for necessary repairs to tertiary sand filters.*
4. Vehicle Sticker Design.  
*Suggestion to have the 2008-09 vehicle sticker designed by school children.*
5. Fourth of July Parade Donation.  
*Annual request from the Parade Committee for a donation of \$18,017 to support the Fourth of July Parade.*

#### **H. ORDINANCES:**

1. Ordinance No. \_\_\_\_\_, Denying an Amendment to Chapter 16 of the Municipal Code of the Village of Carol Stream (Zoning Code).  
*See Fb.*

#### **I. RESOLUTIONS:**

1. Resolution Authorizing Release of Excess Escrow Funds from 1967 Series Waterworks and Sewerage Bonds.  
*Resolution to close out the 1982 Water and Sewer Escrow Account.*

#### **J. NEW BUSINESS:**

1. Request by Ten Talents, Inc. to Increase the St. Charles Road Watermain Extension Project Final Cost.  
*This item is a request by Ten Talents, Inc. to increase the final cost of the St. Charles Road Watermain Extension Project by 1.9% or \$9,320.00.*
2. Appointment of DuPage Mayors and Managers Conference Alternate.  
*Appointment of Trustee Fenner as Senior Trustee as the voting alternate to the Mayor at the DuPage Mayors and Managers Conference.*
3. Appointment of NORDCAT Representatives and Alternates.

# *Village of Carol Stream*

## **BOARD MEETING**

### **AGENDA**

**JUNE 4, 2007**

*All matters on the Agenda may be discussed, amended and acted upon*

*Appointment of Trustee Drager and Village Manager Breinig as voting representatives and Trustee Gieser and Assistant Village Manager Mellor as their alternates.*

4. Receipt of the 2006-07 Annual Report for the Carol Stream Library.

#### **K. PAYMENT OF BILLS:**

1. Regular Bills:
2. Addendum Warrant:

#### **L. REPORT OF OFFICERS:**

1. Mayor:
2. Trustees:
3. Clerk:

#### **M. EXECUTIVE SESSION:**

#### **N. ADJOURNMENT:**

**LAST ORDINANCE: 2007-05-21**

**LAST RESOLUTION: 2265**

**NEXT ORDINANCE: 2007-06-22**

**NEXT RESOLUTION: 2266**

**REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES  
Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, Illinois**

**May 21, 2007**

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 8:00 PM and directed Village Clerk Beth Melody to call the roll.

- Present: Mayor Saverino, Trustees Drager, Weiss, Schwarze, McCarthy, Gieser & Fenner
- Absent: None
- Also Present: Village Manager Breinig, Assistant Village Manager Mellor, Attorney Matthews, Village Clerk Melody, and Deputy Clerk Progar

Mayor Saverino led those in attendance in the Pledge of Allegiance.

**MINUTES:**

Trustee Fenner moved and Trustee McCarthy made the second to approve the Minutes of the Meeting of May 7, 2007 as presented. The results of the roll call vote were:

- Ayes: 4 Mayor Saverino, Trustees McCarthy, Gieser and Fenner
- Nays: 0
- Abstain: 3 Trustees Drager, Weiss and Schwarze

Trustee Fenner moved and Trustee Gieser made the second to approve the Minutes of the Meeting of May 14, 2007 as presented. The results of the roll call vote were:

- Ayes: 7 Mayor Saverino, Trustees Drager, Weiss, Schwarze, McCarthy, Gieser & Fenner
- Nays: 0

**AUDIENCE PARTICIPATION AND PUBLIC HEARINGS:**

Mayor Saverino asked for a motion to approve his appointments to the Fire and Police Commission for John Kauffman, Dominic Jeffery and Ron Samson. Trustee Fenner moved and Trustee Schwarze made the second. The results of the roll call vote were:

- Ayes: 6 Trustees Drager, Weiss, Schwarze, McCarthy, Gieser & Fenner
- Nays: 0

Mayor Saverino read Resolution 2264, A RESOLUTION HONORING LANCE OAKLAND UPON HIS RETIREMENT FROM THE VILLAGE OF CAROL STREAM POLICE DEPARTMENT.

Lt. Oakland received a standing ovation from those in attendance. He thanked the past and present Village Boards, the manager and the department for all of the support he has received over the years.

Mayor Saverino read Resolution 2265, A RESOLUTION RECOGNIZING THE WESTERN DUPAGE SPECIAL RECREATION DISTRICT SPONSORED WINDY CITY WARRIORS, I.H.S.A. 2007 WHEELCHAIR BASKETBALL CHAMPIONS. Nancy Minor, from WDSRA,

thanked the Board for their recognition of the players and especially for the sign that will tell thousands of people of the accomplishment of these very special individuals.

Trustee McCarthy moved and Trustee Schwarze made the second to adopt both of the resolutions. The results of the roll call vote were:

Ayes: 7 Mayor Saverino, Trustees Drager, Weiss, Schwarze, McCarthy, Gieser & Fenner  
Nays: 0

**CONSENT AGENDA:**

Trustee Gieser moved and Trustee Fenner made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were:

Ayes: 7 Mayor Saverino, Trustees Drager, Weiss, Schwarze, McCarthy, Gieser & Fenner  
Nays: 0

Trustee McCarthy moved and Trustee Fenner made the second to put the following items on the Consent Agenda for this meeting. The results of the roll call vote were:

Ayes: 7 Mayor Saverino, Trustees Drager, Weiss, Schwarze, McCarthy, Gieser & Fenner  
Nays: 0

1. No action required: Parkview Development-Gary/Lies
2. No action required: Text Amendments-Subdivision/Zoning Codes
3. Advance America Cash Advance Centers 492 ATR- put on table to 6/4/07
4. Text Amendment Zoning Code- Family Life Christian Center-put on table to 6/4/07
5. Award of Contract – STS – stormwater Ord. VofCS & DPC
6. Approve Multi-Lease – Xerox-
7. Regular Bills, Addendum Warrant of Bills- Treasurer’s Report 4/30/07

Trustee Weiss moved and Trustee Drager made the second to approve the Consent Agenda for this meeting by omnibus vote. The results of the roll call vote were:

Ayes: 7 Mayor Saverino, Trustees Drager, Weiss, Schwarze, McCarthy, Gieser & Fenner  
Nays: 0

The following is a brief description of those items approved on the Consent Agenda for this meeting.

**Advance America Cash Advance Centers 492 ATR:**

On the advice of the Village Attorney, the Board put this matter on the table until the meeting of June 4, 2007.

**Text Amendment Zoning Code- Family Life Christian Center:**

On the advice of the Village Attorney, the Board put this matter on the table until the meeting of June 4, 2007.

**Award of Contract – STS – Stormwater Ord. VofCS & DPC:**

The Board approved a contract for Professional Engineering Services with STS Consultants, per their fee schedule to perform plan reviews and do inspections for the Village of Carol Stream and DuPage County Storm Water Ordinances for Special Management Areas.

**Approve Multi-Lease – Xerox:**

The Board approved a 48-month Fair Market Value lease with Xerox for a replacement WCP 7665 copier for the average monthly lease rate of \$1,385.

**Regular Bills, Addendum Warrant of Bills- Treasurer’s Report 4/30/07:**

The Board approved the payment of the Regular Bills in the amount of \$491,126.43.

The Board approved the payment of the Addendum Warrant of Bills in the amount of \$684,971.31.

The Board accepted the Treasurer’s Report for month ending April 30, 2007.

**REPORT OF OFFICERS:**

Trustee Gieser noted that upcoming events at Town Center are the Bike Rodeo on June 2<sup>nd</sup>, Vintage Cars and Rods/Toys for Tots car show on June 3<sup>rd</sup> and the Summer in the Center events from June 7<sup>th</sup> thru June 10<sup>th</sup>. He said that he is pleased that the “greening” of the community continues with the Village purchasing multi-fuel use vehicles and the increase in recycling and encouraged residents to do the same and to address our codes to that if resident wish to the use solar power, we will have ordinances in place to allow them to do so.

Trustee Schwarze said that since the Village does not levy a property tax he is interested in exploring different ideas for ways to find new funds to promote new projects. He reminded all residents that they could help themselves and the Village by shopping Carol Stream stores and restaurants because their sales tax dollars are used for running the Village.

Trustee Weiss said that he would encourage having a combined workshop with the Plan Commission as an orientation since there are new members on each Board. Mr. Breinig said that he is looking into a joint drive-around with the Plan Commission, the Park Board and the Village Board would be beneficial to everyone.

Trustee Drager said that he would ask everyone to remember the wonderful men and women who are serving in Iraq, especially residents Danny Montino and A.J. DiBono and suggested that some might like to write letters or send care packages to them and others as they are serving our country. He wished the Mayor a belated Happy Birthday.

Trustee McCarthy thanked Lance Oakland for his twenty-five years of service and wished him well in the future, he also congratulated the Windy City Warriors for their achievements. Trustee McCarthy said that he hopes that the high school kids will consider their actions at the parties and proms that are coming up. He said that they should use their heads and not be involved with alcohol or drugs, and be safe. Trustee McCarthy commented that the Mother’s Day breakfast went very well and the Emergency Vehicles display was fantastic. He noted that the Youth Council will be hosting local student bands at the Summer in Center festivities on June 11<sup>th</sup>.

Trustee Fenner welcome Mayor Saverino and congratulated him on his first, and very well run meeting. She congratulated the new members of the Fire and Police Commission and she too, wished Lance Oakland all the best for his future endeavors.

Village Manage Breinig echoed the sentiments regarding Lance Oakland and said that he will be missed.

Mayor Saverino thanked John Kauffman, Ron Samson and Dominic Jeffery for agreeing to serve on the Fire and Police Commission. He thanked the new Trustees, the old Trustees and the new Clerk for their assistance and said that things will get smoother as everyone gets used to the routine. Mayor Saverino said that he would like to establish a senior citizens group

consisting of 2 representatives from each of the senior residential areas and age-restricted developments to meet about every six weeks to discuss their needs and exchange ideas about what could make life better for them in the Village. Mayor Saverino said that he is working to make this a kinder and gentler Village.

Trustee McCarthy moved and Trustee Fenner made the second to moved to Executive Session to discuss Imminent Litigation and to adjourn directly from that session without taking any further action. The results of the roll call vote were:


Ayes:	7	Mayor Saverino, Trustees Drager, Weiss, Schwarze, McCarthy, Gieser & Fenner
Nays:	0	

FOR THE BOARD OF TRUSTEES

# Village of Carol Stream **AGENDA ITEM**

## Interdepartmental Memo

C-1 6-4-07

**TO:** Village Manager Joe Breinig  
**FROM:**   
Chief Rick Willing  
**DATE:** May 30, 2007  
**RE:** CALEA Recognition Status

---

Two years ago, the Carol Stream Police Department embarked upon a project to receive national accreditation. This process is a comprehensive analysis of department operations, practices, policies and procedures compared to national standards developed by the Commission for the Accreditation of Law Enforcement Agencies (CALEA).

Full accreditation requires compliance with over 400 standards for an agency our size.

An implementation plan was developed and an incremental process was established and an application for Recognition was completed. The Recognition process allowed the Department to introduce itself to the CALEA program and meet 110 of the most critical standards.

After reviewing the standards and creating the requisite proofs of compliance, the Department subjected itself to an on-site assessment by a CALEA assessor. The on-site assessment was completed in mid-December and the assessor prepared a recommendation for Recognition Status.

On March 17, 2007, Sgt. Gilmore and I appeared before the Commission for the Accreditation of Law Enforcement Agencies in Greensboro, NC in order to answer questions concerning our Department and the report prepared by the assessor. Following our hearing, the Department was approved for Recognition Status by the CALEA Commission.

I am pleased to present to the Village Board our CALEA Certificate of Recognition. This certificate represents the hard work of our workforce, excellence in policing services and the compliance with national standards.

In addition, I would like to present Sgt. Hunter Gilmore with a Certificate of Appreciation from CALEA for his participation in this project. Sgt. Gilmore served as CALEA manager for the Department.

The Department has already initiated the process to achieve full accreditation (459 standards). It is anticipated that this should be completed in the next two years.

Attached is further information concerning CALEA or visit [www.calea.org](http://www.calea.org).



## The Recognition Program

The CALEA Recognition Program was designed to meet the needs of smaller law enforcement agencies, and may also serve as a stepping stone to the Law Enforcement Accreditation Program. Agencies of any size may enroll in and receive the CALEA Recognition Award; however, only agencies with 24 or fewer full time personnel may remain in the program after its initial three-year award period. A special reduced-fee schedule is applied to those agencies transitioning to the Law Enforcement Accreditation Program.

The CALEA Recognition Program identifies 110 standards from the *Standards for Law Enforcement Agencies* accreditation manual. These standards address (1) life, health and safety issues, (2) critical legal issues, and (3) conditions that reduce risk and high liability exposure. All the standards are mandatory, if applicable by agency function.

Agencies in the CALEA Recognition Program follow the same process steps as accreditation: enrollment, self-assessment, on-site assessment, Commission review and decision, and maintaining compliance and Re-recognition. Agencies must remain in compliance with applicable standards, maintain its proofs of compliance, and live by the *letter* and *spirit* of those standards. They must also submit to CALEA annually the appropriate continuation fees and a CALEA Agency Annual Report

### The Standards

The Recognition Standards for Law Enforcement Agencies, 2<sup>nd</sup> Edition duplicates the accreditation standards manual's chapter introductions, standards, commentary, and glossary terms. The 110 Recognition Standards are identified with a gray highlight for easy visibility. While some of this material may not apply to an agency in the recognition program, it is necessary for a general understanding of the accreditation process and to assist agencies who will go on to accreditation, or who wish to comply with additional standards. The *Standards for Law Enforcement Agencies* address six major law enforcement subjects:

- (1) role, responsibilities, and relationships with other agencies;
- (2) organization, management, and administration;
- (3) personnel administration;
- (4) law enforcement operations, operational support, and traffic law enforcement;
- (5) prisoner and court-related services; and
- (6) auxiliary and technical services.

## Compliance

Agencies that seek recognition are required to comply only with those standards that are specifically applicable to them. Applicability is based on the functions the agency performs. If an agency cannot comply with a standard because of legislation, labor agreements, court orders, or case law, waivers can be sought from the Commission. "What" not "how."

Seeking to establish the best professional practices, the standards prescribe "what" agencies should be doing, but not "how" they should be doing it. That decision is left up to the individual agency and its Chief Executive Officer.

## Benefits

### Support from government officials.

*Recognition provides objective evidence of an agency's commitment to improve resource management and service delivery. Thus, government officials are more confident in the agency's ability to operate efficiently and meet community needs.*

### Stronger defense against civil lawsuits.

*Recognized agencies are better able to defend themselves against allegations of misconduct and lawsuits. Recognized agencies show their professional accomplishments by reducing risk and high liability exposure. In doing so, they may be eligible for reduction in costs for liability insurance.*

The CALEA Recognition Process is a proven modern management model. Once implemented, it presents an agency's Chief Executive Officer (CEO), on a continuing basis, with a blueprint that promotes the efficient use of resources and improves service delivery-regardless of the size, geographic location, or functional responsibilities of the agency.

There are five phases in the recognition process:

1. Getting Started and Enrollment,
2. Self-assessment,
3. On-site Assessment,
4. Commission Review and Decision, and
5. Maintaining Compliance and Re-Recognition.

### **The Accreditation Program:**

The Law Enforcement Accreditation Program was the first credentialing program established by CALEA after its founding. It was originally developed to address what was seen as a need to enhance law enforcement as a profession and to improve law enforcement. That mission continues today. The program is open to all types of law enforcement agencies, on an international basis. It provides a process to systematically conduct an internal review and assessment of the agencies' policies and procedures, and make adjustments wherever necessary to meet a body of internationally accepted standards.

Since the first CALEA Accreditation Award was granted in 1984, the program has become the primary method for an agency to voluntarily demonstrate their commitment to excellence in law enforcement. The standards upon which the Law Enforcement Accreditation Program is based reflect the current thinking and experience of law enforcement practitioners and researchers. Major law enforcement associations, leading educational and training institutions, governmental agencies, as well as law enforcement executives internationally, acknowledge CALEA's Standards for Law Enforcement Agencies® and its Accreditation Program as benchmarks for today's law enforcement agency.

- v **CALEA Accreditation requires an agency to develop a comprehensive, well thought out, uniform set of written directives. This is one of the most successful methods for reaching administrative and operational goals, while also providing direction to personnel.**
- v **CALEA Accreditation standards provide the necessary reports and analyses a CEO needs to make fact-based, informed management decisions.**
- v **CALEA Accreditation requires a preparedness program be put in place - so an agency is ready to address natural or man-made unusual occurrences.**
- v **CALEA Accreditation is a means for developing or improving upon an agency's relationship with the community.**
- v **CALEA Accreditation strengthens an agency's accountability, both within the agency and the community, through a continuum of standards that clearly define authority, performance, and responsibilities.**
- v **Being CALEA Accredited can limit an agency's liability and risk exposure because it demonstrates that internationally recognized standards for law enforcement have been met, as verified by a team of independent outside CALEA-trained assessors.**
- v **CALEA Accreditation facilitates an agency's pursuit of professional excellence.**

## THE COMMISSION

The Commission on Accreditation for Law Enforcement Agencies, Inc., (CALEA®) was created in 1979 as a credentialing authority through the joint efforts of law enforcement's major executive associations:

- International Association of Chiefs of Police (IACP);
- National Organization of Black Law Enforcement Executives (NOBLE);
- National Sheriffs' Association (NSA); and the
- Police Executive Research Forum (PERF).

The purpose of CALEA's Accreditation Programs is to improve the delivery of public safety services, primarily by: maintaining a body of standards, developed by public safety practitioners, covering a wide range of up-to-date public safety initiatives; establishing and administering an accreditation process; and recognizing professional excellence.

Specifically, CALEA's goals are to:

- Strengthen crime prevention and control capabilities;
- Formalize essential management procedures;
- Establish fair and nondiscriminatory personnel practices;
- Improve service delivery;
- Solidify interagency cooperation and coordination; and
- Increase community and staff confidence in the agency.

The CALEA Accreditation Process is a proven modern management model; once implemented, it presents the Chief Executive Officer (CEO), on a continuing basis, with a blueprint that promotes the efficient use of resources and improves service delivery - regardless of the size, geographic location, or functional responsibilities of the agency.

This accreditation program provides law enforcement agencies an opportunity to voluntarily demonstrate that they meet an established set of professional standards which:

- Require an agency to develop a comprehensive, well thought out, uniform set of written directives. This is one of the most successful methods for reaching administrative and operational goals, while also providing direction to personnel.
- Provide the necessary reports and analyses a CEO needs to make fact-based, informed management decisions.
- Require a preparedness program be put in place - so an agency is ready to address natural or man-made critical incidents.
- Are a means for developing or improving upon an agency's relationship with the community.
- Strengthen an agency's accountability, both within the agency and the community, through a continuum of standards that clearly define authority, performance, and responsibilities.
- Can limit an agency's liability and risk exposure because it demonstrates that internationally recognized standards for law enforcement have been met, as verified by a team of independent outside CALEA-trained assessors.
- Facilitates an agency's pursuit of professional excellence.

### **Accredited Local Agencies**

<b><u>Agency Name</u></b>	<b><u>Location</u></b>	<b><u>Staff Size</u></b>
<u>Addison Police Department</u>	Addison, IL	97
<u>Bartlett Police Department</u>	Bartlett, IL	70
<u>Bloomingtondale Police Department</u>	Bloomingtondale, IL	65
<u>Downers Grove Police Department</u>	Downers Grove, IL	118
<u>Elgin Police Department</u>	Elgin, IL	222
<u>Elk Grove Village Police Department</u>	Elk Grove Village, IL	135
<u>Hanover Park Police Department</u>	Hanover Park, IL	68
<u>Hinsdale Police Department</u>	Hinsdale, IL	39
<u>Lombard Police Department</u>	Lombard, IL	86
<u>Naperville Police Department</u>	Naperville, IL	289
<u>Oak Brook Police Department</u>	Oak Brook, IL	62
<u>Schaumburg Police Department</u>	Schaumburg, IL	179
<u>St. Charles Police Department</u>	St. Charles, IL	64
<u>West Chicago Police Department</u>	West Chicago, IL	52
<u>Westmont Police Department</u>	Westmont, IL	62
<u>Willowbrook Police Department</u>	Willowbrook, IL	29
<u>Wood Dale Police Department</u>	Wood Dale, IL	53

### **Recognized Agencies In the State of IL**

<b><u>Agency Name</u></b>	<b><u>Location</u></b>	<b><u>Staff Size</u></b>
<u>Bradley Police Department</u>	Bradley, IL	40
<u>Carol Stream Police Department</u>	Carol Stream, IL	91
<u>Cherry Valley Police Department</u>	Cherry Valley, IL	13
<u>Countryside Police Department</u>	Countryside, IL	33
<u>East Peoria Police Department</u>	East Peoria, IL	49
<u>Genoa Police Department</u>	Genoa, IL	9
<u>Northlake Police Department</u>	Northlake, IL	54
<u>South Beloit Police Department</u>	South Beloit, IL	14

Village of Carol Stream Fa 6-4-07  
Interdepartmental Memo

**TO:** Joseph E. Breinig, Village Manager

**FROM:** John Svalenka, Village Planner *JS*

**THROUGH:** Robert J. Glees, Community Development Director *RJG*

**DATE:** June 1, 2007

**RE:** **Agenda Item for the Village Board meeting of June 4, 2007**  
**PC/ZBA Case 07064, Advance America Cash Advance Centers of Illinois – 492**  
**Army Trail Road**  
**Special Use Permit – Financial Institution**

---

Lewis White, representing Advance America Cash Advance Centers of Illinois, Inc., has submitted an application requesting approval of a special use permit for a *financial institution* in accordance with §16-9-3 (C)(3) of the Carol Stream Zoning Code to allow an Advance America Cash Advance Center to be located in the multi-tenant retail building at 492 Army Trail Road.

The staff report presenting the requested special use permit, with supporting documentation, was transmitted to the Village Board with the Plan Commission/Zoning Board of Appeals (PC/ZBA) packet on April 20, 2007. At their April 23, 2007, meeting, the PC/ZBA voted 6-0 to continue the public hearing to May 14, 2007, so as to allow a representative of the applicant to appear at the public hearing to respond to questions from the Plan Commission. At their May 14, 2007, meeting, the PC/ZBA recommended denial of the special use permit by a vote of 7-0. In making their recommendation, the Plan Commission found that there are a sufficient number of banks and financial institutions clustered in the nearby area and, therefore, the proposed financial institution is not necessary for the public convenience. The Plan Commission also noted that they are not in favor of allowing the proposed non-sales-tax-generating use.

On May 31, 2007, the Village received the attached letter from Advance America Cash Advance withdrawing their special use permit application. Therefore, no Village Board action is necessary on this matter.

JDS:js

c: Lewis White, via fax, (864) 515-5669



May 30, 2007

VIA FACSIMILE AND U.S. MAIL  
(630) 665-1064

Mr. John Syalenka  
CITY OF CAROL STREAM  
500 N. Gary Avenue  
Carol Stream, IL 60188

RE: Advance America  
Carol Stream, IL

Dear John:

Please allow this letter to withdraw the above-referenced application that you and I have been discussing from the June 4, 2007 hearing agenda.

We regret not being accepted into Carol Stream, but appreciate your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "William L. Jeffords, Jr.", written over a light blue horizontal line.



William L. Jeffords, Jr.  
Vice President – Real Estate

WLJ,jr/psp

AGENDA ITEM

Village of Carol Stream  
Interdepartmental Memo

Fb 6-4-07

**TO:** Joseph E. Breinig, Village Manager  
**FROM:** John Svalenka, Village Planner   
**THROUGH:** Robert J. Glees, Community Development Director   
**DATE:** June 1, 2007  
**RE:** **Agenda Item for the Village Board meeting of June 4, 2007**  
**PC/ZBA Case 07085, Pastor Joseph Barlow, Family Life Christian Center**  
**Text Amendment – Zoning Code**

Joseph Barlow is the Pastor of Family Life Christian Center, a non-denominational Christian church that was started in June 2006 and currently meets at the Carol Stream Holiday Inn and the Wheaton Bowl. Pastor Barlow's desire is to locate the church in a permanent facility where he would combine traditional church activities with a training center that would be run by the church. The aim of the training center would be to help the poor by providing job skill training, classes on resume writing, classes on managing household finances, etc. Pastor Barlow has found a facility at 511 S. Schmale Road in the Northland Mall shopping center that he believes would accommodate the Family Life Christian Center's needs. However, Northland Mall is within the B-3 Service District, and the Zoning Code currently does not allow churches in the B-3 District. Therefore, Pastor Joseph Barlow has submitted an application requesting approval of an amendment to the text of Section 16-9-4(C) of the Zoning Code to add churches to the list of special uses in the B-3 Service District. We note that Pastor Barlow has already applied for a building permit for the training facility, which is allowed in the B-3 District.

The uses that staff believes mostly closely apply to the Family Life Christian Center are *churches and other places of worship*, and *community center, which provides a range of social services such as counseling, recreation, day care, adult education, and religious programs*, which are both special uses in the Residential Districts. If Pastor Barlow were to receive approval of these two special uses for a property in a Residential District, he could operate the Family Life Christian Center as he has proposed. Other similar uses include *regional religious institution* (special use in the B-4 District); *clubs and lodges, private, fraternal or religious* (special use in the B-2 and B-3 Zoning Districts); and *public meeting halls* (permitted use in the B-2 and B-3 Zoning Districts). Although similar, none of these other uses truly applies to the Family Life Christian Center. For comparison, we note that the American Legion was granted a special use permit in 1999 for *clubs and lodges, private, fraternal or religious*, and the Wheaton Christian Center and Wheaton Bible Church were granted special use permits for *regional religious institution*.

As noted above, the church congregation currently meets at the Carol Stream Holiday Inn and the Wheaton Bowl. Village staff was not aware of this practice until recently, and we have received no complaint. We believe that there is a difference between an occasional use of a hotel for religious

services versus the creation of a special use which would allow any business in the B-3 zone to add a church use as a companion use to an exiting business.

The staff report presenting the requested text amendment, with supporting documentation, was transmitted to the Village Board with the Plan Commission/Zoning Board of Appeals (PC/ZBA) packet on May 11, 2007. At their May 14, 2007, meeting, the PC/ZBA recommended denial of the text amendment by a vote of 6-0-1. In making their recommendation, the Plan Commission concurred with the recommendation in the staff report.

If the Village Board concurs with the PC/ZBA recommendation, they should adopt the attached Ordinance denying the requested text amendment. If the Village Board should wish to approve the requested text amendment, staff should be directed to prepare the necessary ordinance for approval at the next Village Board meeting.

JDS:js

c: Joseph Barlow, via fax, (630) 858-8543




AGENDA ITEM

G-1 6-4-07

*Village of Carol Stream*  
**INTER-DEPARTMENTAL MEMO**

**TO:** Mayor & Trustees

**FROM:** Joseph E. Breinig, Village Manager 

**DATE:** May 24, 2007

**RE:** Repairs to Well #3

The accompanying memorandum prepared by the Director of Public Works outlines problems encountered with Well #3 as well as alternatives for its repair. Well #3 serves as part of the system that backs up the DuPage Water Commission. This well must be repaired to meet our obligations as a charter customer of the Commission, and more importantly to ensure uninterrupted delivery of potable water to our customers in the event of a disruption.


Staff recommends waiver of competitive bidding and award of a contract for repairs to Well #3 on a time and material basis at an estimated cost of \$43,702.00. As noted in the staff report this work will necessitate an amendment to the approved budget. That amendment will be presented when the repairs have been completed and the final cost is known.

Attachment

# Village of Carol Stream

## Interdepartmental Memo

**TO:** Joe Breinig, Village Manager

**FROM:** John A. Turner, Director of Public Works 

**DATE:** May 22, 2007

**RE:** **Well #3 Repairs** - Staff Recommends Waiver of Formal Bidding and Authorization to Award Repair Contract to Layne-Western for Necessary Repairs to Well #3

Prior to 1992, when Lake Michigan water arrived in the Village of Carol Stream, our water was supplied through six operating wells. After the arrival of lake water, Wells #1, #4 and #5 were abandoned and sealed for various reasons. Wells #2, #3, and #6 were maintained as a standby alternative in case of emergency. These three wells were able to provide 2,425 GPM, which is approximately 93% of our average daily usage or about 55% of our peak daily usage. Over the last fifteen years, these wells have been maintained and test-pumped monthly. Fortunately, the Village has never had an interruption in its lake water supply that has required the utilization of water from these three standby wells.

Well #3, which is located just off of Fullerton Avenue at the site of Tower #3, became inoperable in the fall of 2006. A contract was given to Layne Western Company for pulling, televising and inspecting the condition of the components of Well #3. Well #3 is a line shaft shallow well, which means that the motor is installed above ground in a well house. There is a 220-foot line shaft down to the actual pumping equipment, which hangs in the well. The well is a 10" hole in the ground, drilled approximately 400 feet deep. The entire pump assembly, when pulled, was returned to the Layne Western repair yard and inspected by Public Works and Dick Abramson and his crew, with whom we have worked over the last 30 years in maintaining the various wells in the Village.

Upon inspection of the entire 35-year old pump assembly, it was determined that it was in such poor condition that it was not worth any expense to try to clean it or make any necessary repairs. After inspecting the wells and receiving this determination, we asked Layne Western to develop some cost proposals on options to place the well back into service.

Layne Western has prepared three alternatives for us:

- Option 1 (at a cost of \$50,079) is to replace the necessary components to return the well to the same line shaft configuration that it is now.
- Option 2 (at a cost of \$43,702) consists of revising the well to convert it from a line shaft to a submersible pump, similar to our Well #6. (Developed in 1985,

Well #6 is the newest of our wells, consisting of a pump and motor combination that is totally submerged into the well casing.) This option provides for a 1,000 GPM pump.

- Option 3 (at a cost of \$33,251) also consists of revising the well to convert it from a line shaft to a submersible pump. This option provides for a 600 GPM pump.

The difference between options 2 and 3 is the size of the pump. Either of the submersible pump options is substantially less expensive than the line shaft repair, and I believe, just as reliable. We have had no problems with our submersible Well #6, which has been operating without problem for the last 22 years.

As mentioned earlier, our three available shallow wells are able to provide approximately 93% of our average daily water usage or approximately 55% of our peak daily usage. If Option 3, (the least expensive repair option) were chosen for Well #3, dropping its capacity to 600 GPM, our three operating wells would then be able to produce approximately only 78% of our average daily usage or only 46% of our peak daily usage. If we wish to maintain our shallow wells for emergency conditions as a secondary water source, then it would seem logical to maintain them at the highest capacity that they can provide.

I would, therefore, recommend Option 2, that we repair Well # 3 by replacing the pump with a 1,000 GPM submersible pump on a time and material basis, estimated to cost approximately \$43,702. Inasmuch as Layne Western has already pulled existing equipment and has analyzed how a replacement submersible pump would be replumbed to the existing piping system, and inasmuch as Layne Western has a long history of working on Well #3, I would recommend that the Village Board waive formal bidding of this project and award the maintenance activities to replace Well #3 in accordance with Layne Western's proposal of April 10, 2007.

As indicated in this proposal, the cost of the submersible pump itself is \$33,827 plus there is an estimate of \$9,875 for time and materials to reinstall the equipment into the well casing, making the total estimate \$43,702. The actual cost would be determined based on the time and materials as indicated in Layne Western's quotation. If the Board would like to set an upper limit, I would recommend that a "not to exceed" limit of \$50,000 be established at this time to allow work to continue in the event that an unexpected situation was encountered during the installation of the equipment.

Fifty thousand dollars is the number we had previously considered in our future Capital Improvement Program budget for repairs to our shallow wells. Unfortunately, Well #3 failed prior to the budget year for which the repairs were estimated. It would, therefore, also be required to amend the current budget to provide for these repairs. The attached table summarizes the cost of the three options and the effect that they would have on our average and peak daily usage. Copies of the quotations from Layne Western are also attached.

JAT:lm  
att.

## Well # 3 Repair Options

	<b>Option 1</b>	<b>Option 2</b>	<b>Option 3</b>
Replace as:	Line Shaft	Submersible	Submersible
Capacity:	1,000 GPM	1,000 GPM	600 GPM
Avg Daily Use:	2,600 GPM	2,600 GPM	2,600 GPM
Peak Daily Use:	4,375 GPM	4,375 GPM	4,375 GPM
All Well Capacity:	2,425 GPM	2,425 GPM	2,025 GPM
% of Ave Daily Use:	93%	93%	78%
% of Peak Daily Use:	55%	55%	32%
Equipment Cost:	\$37,851	\$33,827	\$23,376
Labor:	\$12,228	\$9,875	\$9,875
<b>Total \$:</b>	<b>\$50,079</b>	<b>\$43,702</b>	<b>\$33,251</b>

April 10, 2007

Mr. Bob Hoffrage  
Superintendent  
Village of Carol Stream  
Dept. of Public Works  
124 Gerzevske Lane  
Carol Stream, IL 60188

**RE: WELL NO. 3**

Dear Bob:

As you know, after inspecting the pump that was removed from Well No. 3, it was determined that in order to return it to service as a lineshaft turbine, it would be necessary to replace all of the components below the existing discharge head.

Since Well No. 3 is a stand-by well, the Village may wish to consider replacing the lineshaft turbine with a 3,500 rpm submersible pump and convert the existing discharge head for use with the submersible in order to avoid any major modifications to the piping inside of the pump house.

To repair the pump as a lineshaft, the following components would be required:

- (25) – 8" x 2-1/2" x 1-1/2" by 10' Schedule 40 column assemblies with NSF 61 approved coating installed in the tubing and pipe
- (1) – Layne Christensen Model 12" CMC – 6-Stage cast iron bronze fitted bowl assembly rated at 1,000 gpm at 360' total dynamic head.
- (1) – 8" x 10' coated suction pipe with galvanized cone strainer
- (1) – Rebuilt tension box for existing discharge head
- (1) – 1-1/2" motor drive shaft
- (1) – Airline assembly
- (1) – Clean up type repair of 125HP vertical hollow shaft motor

**Price (freight allowed) \$35,685.00**



The above price includes the clean up of the existing 125HP vertical hollow shaft motor, which includes replacement of the bearings. In the unlikely event that the motor would require rewinding, the estimated additional cost would be \$2,166.00.

Since the gear drive is being eliminated from the system, your electrical contractor would need to replace the conduit and wiring from the motor to the motor control.

To replace the lineshaft turbine with a submersible pump, the following material would be required:

(1) – Layne Christensen model 10" RJMC 3-Stage cast iron bronze fitted submersible bowl assembly rated for 1,000 gpm at 360' TDH

(1) – 125HP 460Volt 3500RPM Centripro submersible motor

280 ft. of #4/0 submersible pump cable

250 ft. of 8" T&C Schedule 40 column pipe, coated inside and out with NSF61 approved coating

Modify Peerless discharge head for use with submersible

Airline assembly. splice material, banding, etc.

**Price (freight allowed) \$33,827.00**

Included in the above are a few extra feet of 600 volt cable since it would require your electrical contractor to install the wiring from the well head to the motor control and to change the overload protection in the motor control. If properly protected, the Centripro submersible motor and Layne Christensen bowl assembly will have a two (2) year warranty from date of installation.

Installation and testing of either the lineshaft turbine or submersible pump would be done at the rates, terms and conditions shown on the enclosed work order form. The estimated labor and equipment cost to return the pump to service as a lineshaft turbine is \$12,228.00. The estimated cost to install the submersible pump is \$9,875.00.



Village of Carol Stream  
April 10, 2007  
Page -3-

Approximately 4-5 weeks would be required for delivery on either the submersible or the lineshaft turbine. After receipt of material, the estimated time required to install and test the pump is 3-4 working days.

Sincerely yours,

Layne Western  
*a division of Layne Christensen Company*



Dick Abramson  
Contracting Engineer

DA/kv



WORK ORDER



Layne-Western

a division of Layne Christensen Company

PROFESSIONAL SERVICES FOR WATER SYSTEMS

721 West Illinois Avenue • Aurora, Illinois 60506-2892 • 630/897-6941
229 West Indiana Avenue • Beecher, Illinois 60401 • 708/946-2244

Purchaser Village of Carol Stream
Address
Job Location Well No. 3

The undersigned Purchaser hereby instructs Layne-Western, a division of Layne Christensen Company ("Contractor") to proceed with work on Purchaser's well and/or pumping equipment with the understanding that the Terms and Conditions shown on the reverse are hereby incorporated as part of this Work Order and with the specific understanding that Contractor will not be liable for any damage in any way whatsoever for failure to complete the described work, nor for any injury or damage, including damage to the well, well material, pump or water supply, resulting from Contractor's efforts to perform such work, or for any delay on Contractor's part in completing same. All work will be provided on a cost plus basis at the hourly rates described below. Charges will be made at the below listed rates for travel time from applicable Aurora or Beecher, Illinois equipment base to destination and return for men and equipment. All hours worked before or after Contractor's normal work day hours and all hours worked on Saturdays, will be billed at time and one-half rates. All work on Sundays and/or any Federally recognized holiday will be billed at double time rates.

- 1. Serviceman or machinist with hand tools \$ 109.50 per hour
2. Serviceman with service truck and tools or welding truck 133.00 per hour
3. Machinist with machine shop equipment 123.00 per hour
4. Serviceman with small hoist or winch truck or sandblast equipment 158.00 per hour
5. Operator and backhoe 158.00 per hour
(6.) Serviceman with small service rig or large hoist or flatbed crane 166.00 per hour
7. Serviceman with large service rig or large cable tool rig or 15 ton truck crane 193.00 per hour
(8.) Helpers (per helper) 96.00 per hour
9. Time and one half rate for serviceman add 54.75 per hour
10. Double time rate for serviceman add 109.50 per hour
11. Time and one half rate for helpers (per helper) add 48.00 per hour
12. Double time rate for helpers (per helper) add 96.00 per hour
(13.) Mileage from Layne shop or nearest point and return to shop, if not covered by hourly rate above:
(a) Auto 0.50 per mile
(b) Pickup truck 0.70 per mile
(c) One-ton truck 0.95 per mile
(d) Flat-bed truck 1.70 per mile
(e) Semi-trailer truck 2.25 per mile
14. Per Diem:
(a) Over 45 miles to 96 miles radius from base 30.00 + motel cost/man/day
(b) Over 96 miles from base 35.00 + motel cost/man/day

Remarks

Work Authorized on Behalf of Purchaser By:

1007(10-1-06)

Date: Title:



## TERMS AND CONDITIONS

**LIABILITY OF CONTRACTOR:** Contractor shall not be liable for any bodily injury, death, or injury to or destruction of tangible property except as the same may have been caused by the negligence of Contractor. In no event shall Contractor be liable for any delays or special, indirect, incidental or consequential damages. Purchaser agrees that the total limit of Contractor's liability (whether based on negligence, warranty, strict liability or otherwise) hereunder, shall not exceed the aggregate amount due Contractor for services rendered under this contract. All claims, including claims for negligence or any other cause whatsoever, shall be deemed waived unless made in writing and received by Contractor within one (1) year after Contractor's completion or work hereunder.

**INSURANCE:** Contractor shall provide worker's compensation insurance, public liability and property damage insurance covering its employees and operation. Purchaser, at its option may maintain such insurance as will protect it against claims arising out of the work.

**PRICE ADJUSTMENT:** Any cost estimates or time frames stated herein are subject to equitable adjustment in the event of differing or unforeseeable conditions, changes in applicable laws after the date of this contract, unforeseeable delays or difficulties caused by acts of God, Purchaser or any third parties. Prices of goods acquired by Contractor from others shall be adjusted to reflect Contractor's price in effect at time of shipment. The price of Contractor's goods will be adjusted to the price in effect at time of shipment in accordance with Contractor's current escalation policies for as specifically covered in this contract.

**TERMS:** Thirty (30) days net from date of invoice. For extended projects, Contractor shall submit invoices on a monthly basis for any and all work completed and materials or equipment provided during the previous month. Past due invoices shall be subject to a delinquency charge of one-half percent (1-1/2%) per month (eighteen percent (18%) per annum) unless a lower charge is required under applicable law, in which case the lower rate shall apply. Purchaser agrees to pay any and all attorney's fees and court costs should attorneys be utilized or court proceedings initiated to collect past due amounts arising out of this contract. Contractor shall have the right to immediately terminate this contract without further liability if Purchaser fails to make timely payment or otherwise materially breaches this contract.

**MATERIAL SHORTAGES AND COST INCREASES:** If any portion of materials or equipment which Contractor is required to furnish becomes unavailable, either temporarily or permanently, through causes beyond the control and without the fault of Contractor, then in the case of temporary unavailability any completion time frames shall be extended for such period of time as Contractor shall be delayed by such above-described unavailability, and in the case of permanent unavailability Contractor shall be excused from the requirement of furnishing such materials or equipment. Purchaser agrees to pay Contractor any increase in cost between the cost of the materials or equipment which have become permanently unavailable and the cost of the closest substitute which is then reasonably available.

**DELAYS:** If Contractor is delayed at any time in the progress of work by labor disputes, fire, unusual delays in transportation, unavoidable casualties, weather, or any cause beyond Contractor's reasonable control, then any completion time frames shall be extended by a reasonable period of time, at least equal to the period of delay.

**CHANGED CONDITIONS:** The discovery of any hazardous waste, substances, pollutants, contaminants, underground obstructions or utilities on or in the job site which were not brought to the attention of Contractor prior to the date of this contract will constitute a materially different site condition entitling Contractor, at its sole discretion to immediately terminate this contract without further liability.

**GUARANTEE AND LIABILITY:** Contractor warrants that its services will be performed in conformity with the standard of care in effect in its industry at the time of performance of such services. Contractor agrees, to the extent it is permitted, to pass on any warranties provided by the manufactures of materials and/or equipment furnished under this contract. Contractor itself provides no warranty, express, implied or otherwise, on any such materials or equipment. Contractor will not be responsible for: work done, material or equipment furnished or repairs or alterations made by others.

For any breach hereunder, Contractor shall be liable only for the value of the installation work or, if it wrongfully fails to install, then its liability is limited to the difference between the contract price herein, and the value of other similar installation work. If Contractor's breach damages any materials or equipment furnished hereunder, Contractor shall only be liable for the value of such materials or equipment. Under no circumstances will Contractor be liable for consequential, special or indirect damages, including without limitation, any crop loss or damage, damage to other equipment, structures or property, nor for any other similar or dissimilar damages or losses whether due to delay, failure to furnish or install, delay in installation, defective material or equipment, defective workmanship, defective installation, delay in replacing, nor for any cause or breach whatsoever. In any event, Contractor's total liability towards Purchaser for alleged faulty performance or nonperformance under this contract shall be limited to the total contract price. No materials, equipment or services contracted herein carries any guarantee not mentioned in this contract. THE ABOVE WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY DISCLAIMED.

**TITLE AND OWNERSHIP:** In case of default on Purchaser's part, Contractor shall have the right to enter the premises upon which any material or equipment furnished herein have been installed and retake such goods not then paid for and pursue any further remedy provided by law, including recovery of attorneys' fees and any deficiency to the maximum extent and in the manner provided by law. Such materials and equipment shall retain their character as personal property of Contractor until payment in full is received by Contractor, regardless of their mode of attachment. Unless prior specific written instructions are received to the contrary, surplus and replaced materials and equipment resulting from repair or installation work shall become the property of Contractor.

**DELIVERY:** Shipment schedules and dates, expressed or implied, are contingent on normal conditions. Contractor will not be responsible for any delays in shipment or completion caused by factors beyond its control such as, but not limited to, suppliers' failures, accidents, work stoppages or operation of or changes in the law. Shipments will be made as promptly as Contractor's ability to obtain materials and/or equipment and scheduling will permit. No delay in shipments or variances from shipping schedule shall be cause of cancellation or any claim for damage. Any changes in layout or design requested after acceptance of this contract will be made at Purchaser's additional cost. Any such change and/or time taken to supply engineering data or to approve drawings will automatically extend shipping schedules. Equipment will be shipped "knocked down" to the extent Contractor considers necessary, with small parts stripped from equipment and crated. On and after delivery to the carrier for transportation to the Purchaser's site, Purchaser shall be responsible for all loss or damage to materials or equipment due to any cause, including but not limited to loss or damage resulting from casualty.

**INDEMNIFICATION:** Purchaser agrees to indemnify and hold Contractor, its directors, officers, stockholders, employees, agents and subcontractors,

harmless from and against any and all claims, demands, caused of action (including third party claims, demands or causes of action for contribution or indemnification), liability and costs (including attorneys' fees and other costs of defense) asserted and/or filed by Purchaser or any third party(is), including without limitation Purchaser's employees, and arising out of or as a result of: (i) the presence of Contractor or its subcontractors at the job site, (ii) the work performed by Contractor or its subcontractors, or (iii) any negligence act or omission of Purchaser, its employees, agents, consultants, other contractors or any person or entity under Purchaser's control; except to the extent that such claims, demands, caused of action, liabilities or costs are caused by the negligence of Contractor or its subcontractors.

**INTERPRETATION:** This contract shall be governed by and construed in accordance with the laws of the state of the job site location. If any term, provision or condition contained herein shall, to any extent, be invalid or unenforceable, pursuant to state law or otherwise, the remainder of the terms, provisions and conditions herein (or the application of such term, provision, or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected thereby, and each term, provision and condition of this contract shall be valid and enforceable to the fullest extent permitted by law.

**ASSIGNMENT & SUBLETTING:** Purchaser shall not have the right to transfer or assign its rights and/or obligations under this contract to any third party, related or unrelated, without the express written consent of Contractor. Contractor shall have the right to transfer, assign or sublet all or any portion of its rights or obligations hereunder, but such transfer, assignment or subletting shall not relieve Contractor from its full obligations to Purchaser unless such transfer, assignment or subletting is pursuant to the sale of Contractor, or the division of Contractor responsible for this contract, to a third party.

**MISCELLANEOUS:** The terms and conditions set forth herein constitute the entire understanding of the parties relating to the work to be performed, and materials and equipment to be provided, by Contractor for the Purchaser. All previous proposals, offers, and other communications relative to the provisions of the subject work, oral or written, are hereby superseded, except to the extent that they have been expressly incorporated herein. Any modifications or revisions of any provisions contained in any purchase order, acknowledgment, or other form of the Purchaser are hereby expressly objected to by Contractor and shall not operate to modify this contract. This contract shall take effect upon acceptance and execution by both parties.

WORK ORDER



Layne-Western

a division of Layne Christensen Company

PROFESSIONAL SERVICES FOR WATER SYSTEMS

721 West Illinois Avenue • Aurora, Illinois 60506-2892 • 630/897-6941
229 West Indiana Avenue • Beecher, Illinois 60401 • 708/946-2244

Purchaser Village of Carol Stream
Address
Job Location Well No. 3

The undersigned Purchaser hereby instructs Layne-Western, a division of Layne Christensen Company ("Contractor") to proceed with work on Purchaser's well and/or pumping equipment with the understanding that the Terms and Conditions shown on the reverse are hereby incorporated as part of this Work Order and with the specific understanding that Contractor will not be liable for any damage in any way whatsoever for failure to complete the described work, nor for any injury or damage, including damage to the well, well material, pump or water supply, resulting from Contractor's efforts to perform such work, or for any delay on Contractor's part in completing same. All work will be provided on a cost plus basis at the hourly rates described below. Charges will be made at the below listed rates for travel time from applicable Aurora or Beecher, Illinois equipment base to destination and return for men and equipment. All hours worked before or after Contractor's normal work day hours and all hours worked on Saturdays, will be billed at time and one-half rates. All work on Sundays and/or any Federally recognized holiday will be billed at double time rates.

- 1. Serviceman or machinist with hand tools \$ 109.50 per hour
2. Serviceman with service truck and tools or welding truck 133.00 per hour
3. Machinist with machine shop equipment 123.00 per hour
4. Serviceman with small hoist or winch truck or sandblast equipment 158.00 per hour
5. Operator and backhoe 158.00 per hour
(6.) Serviceman with small service rig or large hoist or flatbed crane 166.00 per hour
7. Serviceman with large service rig or large cable tool rig or 15 ton truck crane 193.00 per hour
(8.) Helpers (per helper) 96.00 per hour
9. Time and one half rate for serviceman add 54.75 per hour
10. Double time rate for serviceman add 109.50 per hour
11. Time and one half rate for helpers (per helper) add 48.00 per hour
12. Double time rate for helpers (per helper) add 96.00 per hour
(13.) Mileage from Layne shop or nearest point and return to shop, if not covered by hourly rate above:
(a) Auto 0.50 per mile
(b) Pickup truck 0.70 per mile
(c) One-ton truck 0.95 per mile
(d) Flat-bed truck 1.70 per mile
(e) Semi-trailer truck 2.25 per mile
14. Per Diem:
(a) Over 45 miles to 96 miles radius from base 30.00 + motel cost/man/day
(b) Over 96 miles from base 35.00 + motel cost/man/day

Remarks

Work Authorized on Behalf of Purchaser By:

1007(10-1-06) Date: Title:

## TERMS AND CONDITIONS

**LIABILITY OF CONTRACTOR:** Contractor shall not be liable for any bodily injury, death, or injury to or destruction of tangible property except as the same may have been caused by the negligence of Contractor. In no event shall Contractor be liable for any delays or special, indirect, incidental or consequential damages. Purchaser agrees that the total limit of Contractor's liability (whether based on negligence, warranty, strict liability or otherwise) hereunder, shall not exceed the aggregate amount due Contractor for services rendered under this contract. All claims, including claims for negligence or any other cause whatsoever, shall be deemed waived unless made in writing and received by Contractor within one (1) year after Contractor's completion or work hereunder.

**INSURANCE:** Contractor shall provide worker's compensation insurance, public liability and property damage insurance covering its employees and operation. Purchaser, at its option may maintain such insurance as will protect it against claims arising out of the work.

**PRICE ADJUSTMENT:** Any cost estimates or time frames stated herein are subject to equitable adjustment in the event of differing or unforeseeable conditions, changes in applicable laws after the date of this contract, unforeseeable delays or difficulties caused by acts of God, Purchaser or any third parties. Prices of goods acquired by Contractor from others shall be adjusted to reflect Contractor's price in effect at time of shipment. The price of Contractor's goods will be adjusted to the price in effect at time of shipment in accordance with Contractor's current escalation policies for as specifically covered in this contract.

**TERMS:** Thirty (30) days net from date of invoice. For extended projects, Contractor shall submit invoices on a monthly basis for any and all work completed and materials or equipment provided during the previous month. Past due invoices shall be subject to a delinquency charge of one-half percent (1-1/2%) per month (eighteen percent (18%) per annum) unless a lower charge is required under applicable law, in which case the lower rate shall apply. Purchaser agrees to pay any and all attorney's fees and court costs should attorneys be utilized or court proceedings initiated to collect past due amounts arising out of this contract. Contractor shall have the right to immediately terminate this contract without further liability if Purchaser fails to make timely payment or otherwise materially breaches this contract.

**MATERIAL SHORTAGES AND COST INCREASES:** If any portion of materials or equipment which Contractor is required to furnish becomes unavailable, either temporarily or permanently, through causes beyond the control and without the fault of Contractor, then in the case of temporary unavailability any completion time frames shall be extended for such period of time as Contractor shall be delayed by such above-described unavailability, and in the case of permanent unavailability Contractor shall be excused from the requirement of furnishing such materials or equipment. Purchaser agrees to pay Contractor any increase in cost between the cost of the materials or equipment which have become permanently unavailable and the cost of the closest substitute which is then reasonably available.

**DELAYS:** If Contractor is delayed at any time in the progress of work by labor disputes, fire, unusual delays in transportation, unavoidable casualties, weather, or any cause beyond Contractor's reasonable control, then any completion time frames shall be extended by a reasonable period of time, at least equal to the period of delay.

**CHANGED CONDITIONS:** The discovery of any hazardous waste, substances, pollutants, contaminants, underground obstructions or utilities on or in the job site which were not brought to the attention of Contractor prior to the date of this contract will constitute a materially different site condition entitling Contractor, at its sole discretion to immediately terminate this contract without further liability.

**GUARANTEE AND LIABILITY:** Contractor warrants that its services will be performed in conformity with the standard of care in effect in its industry at the time of performance of such services. Contractor agrees, to the extent it is permitted, to pass on any warranties provided by the manufactures of materials and/or equipment furnished under this contract. Contractor itself provides no warranty, express, implied or otherwise, on any such materials or equipment. Contractor will not be responsible for: work done, material or equipment furnished or repairs or alternations made by others.

For any breach hereunder, Contractor shall be liable only for the value of the installation work or, if it wrongfully fails to install, then its liability is limited to the difference between the contract price herein, and the value of other similar installation work. If Contractor's breach damages any materials or equipment furnished hereunder, Contractor shall only be liable for the value of such materials or equipment. Under no circumstances will Contractor be liable for consequential, special or indirect damages, including without limitation, any crop loss or damage, damage to other equipment, structures or property, nor for any other similar or dissimilar damages or losses whether due to delay, failure to furnish or install, delay in installation, defective material or equipment, defective workmanship, defective installation, delay in replacing, nor for any cause or breach whatsoever. In any event, Contractor's total liability towards Purchaser for alleged faulty performance or nonperformance under this contract shall be limited to the total contract price. No materials, equipment or services contracted herein carries any guarantee not mentioned in this contract. THE ABOVE WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY DISCLAIMED.

**TITLE AND OWNERSHIP:** In case of default on Purchaser's part, Contractor shall have the right to enter the premises upon which any material or equipment furnished herein have been installed and retake such goods not then paid for and pursue any further remedy provided by law, including recovery of attorneys' fees and any deficiency to the maximum extent and in the manner provided by law. Such materials and equipment shall retain their character as personal property of Contractor until payment in full is received by Contractor, regardless of their mode of attachment. Unless prior specific written instructions are received to the contrary, surplus and replaced materials and equipment resulting from repair or installation work shall become the property of Contractor.

**DELIVERY:** Shipment schedules and dates, expressed or implied, are contingent on normal conditions. Contractor will not be responsible for any delays in shipment or completion caused by factors beyond its control such as, but not limited to, suppliers' failures, accidents, work stoppages or operation of or changes in the law. Shipments will be made as promptly as Contractor's ability to obtain materials and/or equipment and scheduling will permit. No delay in shipments or variances from shipping schedule shall be cause of cancellation or any claim for damage. Any changes in layout or design requested after acceptance of this contract will be made at Purchaser's additional cost. Any such change and/or time taken to supply engineering data or to approve drawings will automatically extend shipping schedules. Equipment will be shipped "knocked down" to the extent Contractor considers necessary, with small parts stripped from equipment and crated. On and after delivery to the carrier for transportation to the Purchaser's site, Purchaser shall be responsible for all loss or damage to materials or equipment due to any cause, including but not limited to loss or damage resulting from casualty.

**INDEMNIFICATION:** Purchaser agrees to indemnify and hold Contractor, its directors, officers, stockholders, employees, agents and subcontractors,

harmless from and against any and all claims, demands, caused of action (including third party claims, demands or causes of action for contribution or indemnification), liability and costs (including attorneys' fees and other costs of defense) asserted and/or filed by Purchaser or any third party(is), including without limitation Purchaser's employees, and arising out of or as a result of: (i) the presence of Contractor or its subcontractors at the job site, (ii) the work performed by Contractor or its subcontractors, or (iii) any negligence act or omission of Purchaser, its employees, agents, consultants, other contractors or any person or entity under Purchaser's control; except to the extent that such claims, demands, caused of action, liabilities or costs are caused by the negligence of Contractor or its subcontractors.

**INTERPRETATION:** This contract shall be governed by and construed in accordance with the laws of the state of the job site location. If any term, provision or condition contained herein shall, to any extent, be invalid or unenforceable, pursuant to state law or otherwise, the remainder of the terms, provisions and conditions herein (or the application of such term, provision, or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected thereby, and each term, provision and condition of this contract shall be valid and enforceable to the fullest extent permitted by law.

**ASSIGNMENT & SUBLETTING:** Purchaser shall not have the right to transfer or assign its rights and/or obligations under this contract to any third party, related or unrelated, without the express written consent of Contractor. Contractor shall have the right to transfer, assign or sublet all or any portion of its rights or obligations hereunder, but such transfer, assignment or subletting shall not relieve Contractor from its full obligations to Purchaser unless such transfer, assignment or subletting is pursuant to the sale of Contractor, or the division of Contractor responsible for this contract, to a third party.

**MISCELLANEOUS:** The terms and conditions set forth herein constitute the entire understanding of the parties relating to the work to be performed, and materials and equipment to be provided, by Contractor for the Purchaser. All previous proposals, offers, and other communications relative to the provisions of the subject work, oral or written, are hereby superseded, except to the extent that they have been expressly incorporated herein. Any modifications or revisions of any provisions contained in any purchase order, acknowledgment, or other form of the Purchaser are hereby expressly objected to by Contractor and shall not operate to modify this contract. This contract shall take effect upon acceptance and execution by both parties.

April 11, 2007

Mr. Bob Hoffrage  
Superintendent  
Village of Carol Stream  
Department of Public Works  
124 Gerzevske Lane  
Carol Stream, IL 60188

**RE: WELL NO. 3**

Dear Bob:

As discussed at our meeting on April 10, 2007, we can offer for your consideration a third option of installing a 600 GPM 75HP submersible pump in Well No. 3.

The following components for a Layne Christensen submersible pump would be required:

(1) - Layne Christensen Model 8" RJHC 4-Stage, Cast Iron Bronze Fitted submersible bowl assembly rated for 600 GPM at 360' TDH

(1) - 75HP 460 Volt 3,500 RPM Centripro submersible motor

280 ft. of #2 3 conductor with ground 600 Volt submersible pump cable

250 ft. of 6" T&C Schedule 40 column pipe, coated inside and out with NSF61 approved coating

(1) - 6" column surge control valve

Modified Peerless discharge head for use with submersible

Airline assembly, splice material, banding, etc. incidental to installation

**Price, freight allowed) \$23,376.00**



Village of Carol Stream  
April 11, 2007  
Page -2-

Installation and testing of the submersible pump would be done at the rates, terms and conditions shown on the enclosed work order form. The estimated labor and equipment cost to install and test the pump is \$9,875.00.

Delivery is estimated 4-5 weeks after date of order. After receipt of the material, the estimated time required to install and test the pump is 3-4 working days.

As stated in my original proposal of April 10, 2007, it would be necessary for your electrical contractor to make some modifications in the wiring and conduit from the well head to the motor control and to change the overload protection in the motor control. The Centripro submersible motor and Layne Christensen bowl assembly have a two (2) year warranty after date of installation.

Enclosed for your information is a performance curve for the proposed pump and technical data showing the electrical characteristics of the submersible motor.

Sincerely yours,

Layne Western  
*a division of Layne Christensen Company*



Dick Abramson  
Contracting Engineer

DA/kv



WORK ORDER



a division of Layne Christensen Company



PROFESSIONAL SERVICES FOR WATER SYSTEMS

721 West Illinois Avenue • Aurora, Illinois 60506-2892 • 630/897-6941
229 West Indiana Avenue • Beecher, Illinois 60401 • 708/946-2244

Purchaser Village of Carol Stream
Address
Job Location Well No. 3

The undersigned Purchaser hereby instructs Layne-Western, a division of Layne Christensen Company ("Contractor") to proceed with work on Purchaser's well and/or pumping equipment with the understanding that the Terms and Conditions shown on the reverse are hereby incorporated as part of this Work Order and with the specific understanding that Contractor will not be liable for any damage in any way whatsoever for failure to complete the described work, nor for any injury or damage, including damage to the well, well material, pump or water supply, resulting from Contractor's efforts to perform such work, or for any delay on Contractor's part in completing same. All work will be provided on a cost plus basis at the hourly rates described below. Charges will be made at the below listed rates for travel time from applicable Aurora or Beecher, Illinois equipment base to destination and return for men and equipment. All hours worked before or after Contractor's normal work day hours and all hours worked on Saturdays, will be billed at time and one-half rates. All work on Sundays and/or any Federally recognized holiday will be billed at double time rates.

- 1. Serviceman or machinist with hand tools..... \$ 109.50 per hour
2. Serviceman with service truck and tools or welding truck ..... 133.00 per hour
3. Machinist with machine shop equipment ..... 123.00 per hour
4. Serviceman with small hoist or winch truck or sandblast equipment ..... 158.00 per hour
5. Operator and backhoe ..... 158.00 per hour
(6.) Serviceman with small service rig or large hoist or flatbed crane ..... 166.00 per hour
7. Serviceman with large service rig or large cable tool rig or 15 ton truck crane ..... 193.00 per hour
(8.) Helpers (per helper) ..... 96.00 per hour
9. Time and one half rate for serviceman..... add 54.75 per hour
10. Double time rate for serviceman ..... add 109.50 per hour
11. Time and one half rate for helpers (per helper)..... add 48.00 per hour
12. Double time rate for helpers (per helper) ..... add 96.00 per hour
(13.) Mileage from Layne shop or nearest point and return to shop, if not covered by hourly rate above:
(a) Auto..... 0.50 per mile
(b) Pickup truck ..... 0.70 per mile
(c) One-ton truck ..... 0.95 per mile
(d) Flat-bed truck ..... 1.70 per mile
(e) Semi-trailer truck ..... 2.25 per mile
14. Per Diem:
(a) Over 45 miles to 96 miles radius from base..... 30.00 + motel cost/man/day
(b) Over 96 miles from base..... 35.00 + motel cost/man/day

Remarks

Work Authorized on Behalf of Purchaser By: \_\_\_\_\_

1007(10-1-06)

Date: \_\_\_\_\_ Title: \_\_\_\_\_

## TERMS AND CONDITIONS

**LIABILITY OF CONTRACTOR:** Contractor shall not be liable for any bodily injury, death, or injury to or destruction of tangible property except as the same may have been caused by the negligence of Contractor. In no event shall Contractor be liable for any delays or special, indirect, incidental or consequential damages. Purchaser agrees that the total limit of Contractor's liability (whether based on negligence, warranty, strict liability or otherwise) hereunder, shall not exceed the aggregate amount due Contractor for services rendered under this contract. All claims, including claims for negligence or any other cause whatsoever, shall be deemed waived unless made in writing and received by Contractor within one (1) year after Contractor's completion or work hereunder.

**INSURANCE:** Contractor shall provide worker's compensation insurance, public liability and property damage insurance covering its employees and operation. Purchaser, at its option may maintain such insurance as will protect it against claims arising out of the work.

**PRICE ADJUSTMENT:** Any cost estimates or time frames stated herein are subject to equitable adjustment in the event of differing or unforeseeable conditions, changes in applicable laws after the date of this contract, unforeseeable delays or difficulties caused by acts of God, Purchaser or any third parties. Prices of goods acquired by Contractor from others shall be adjusted to reflect Contractor's price in effect at time of shipment. The price of Contractor's goods will be adjusted to the price in effect at time of shipment in accordance with Contractor's current escalation policies for as specifically covered in this contract.

**TERMS:** Thirty (30) days net from date of invoice. For extended projects, Contractor shall submit invoices on a monthly basis for any and all work completed and materials or equipment provided during the previous month. Past due invoices shall be subject to a delinquency charge of one-half percent (1-1/2%) per month (eighteen percent (18%) per annum) unless a lower charge is required under applicable law, in which case the lower rate shall apply. Purchaser agrees to pay any and all attorney's fees and court costs should attorneys be utilized or court proceedings initiated to collect past due amounts arising out of this contract. Contractor shall have the right to immediately terminate this contract without further liability if Purchaser fails to make timely payment or otherwise materially breaches this contract.

**MATERIAL SHORTAGES AND COST INCREASES:** If any portion of materials or equipment which Contractor is required to furnish becomes unavailable, either temporarily or permanently, through causes beyond the control and without the fault of Contractor, then in the case of temporary unavailability any completion time frames shall be extended for such period of time as Contractor shall be delayed by such above-described unavailability, and in the case of permanent unavailability Contractor shall be excused from the requirement of furnishing such materials or equipment. Purchaser agrees to pay Contractor any increase in cost between the cost of the materials or equipment which have become permanently unavailable and the cost of the closest substitute which is then reasonably available.

**DELAYS:** If Contractor is delayed at any time in the progress of work by labor disputes, fire, unusual delays in transportation, unavoidable casualties, weather, or any cause beyond Contractor's reasonable control, then any completion time frames shall be extended by a reasonable period of time, at least equal to the period of delay.

**CHANGED CONDITIONS:** The discovery of any hazardous waste, substances, pollutants, contaminants, underground obstructions or utilities on or in the job site which were not brought to the attention of Contractor prior to the date of this contract will constitute a materially different site condition entitling Contractor, at its sole discretion to immediately terminate this contract without further liability.

**GUARANTEE AND LIABILITY:** Contractor warrants that its services will be performed in conformity with the standard of care in effect in its industry at the time of performance of such services. Contractor agrees, to the extent it is permitted, to pass on any warranties provided by the manufactures of materials and/or equipment furnished under this contract. Contractor itself provides no warranty, express, implied or otherwise, on any such materials or equipment. Contractor will not be responsible for: work done, material or equipment furnished or repairs or alternations made by others.

For any breach hereunder, Contractor shall be liable only for the value of the installation work or, if it wrongfully fails to install, then its liability is limited to the difference between the contract price herein, and the value of other similar installation work. If Contractor's breach damages any materials or equipment furnished hereunder, Contractor shall only be liable for the value of such materials or equipment. Under no circumstances will Contractor be liable for consequential, special or indirect damages, including without limitation, any crop loss or damage, damage to other equipment, structures or property, nor for any other similar or dissimilar damages or losses whether due to delay, failure to furnish or install, delay in installation, defective material or equipment, defective workmanship, defective installation, delay in replacing, nor for any cause or breach whatsoever. In any event, Contractor's total liability towards Purchaser for alleged faulty performance or nonperformance under this contract shall be limited to the total contract price. No materials, equipment or services contracted herein carries any guarantee not mentioned in this contract. THE ABOVE WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY DISCLAIMED.

**TITLE AND OWNERSHIP:** In case of default on Purchaser's part, Contractor shall have the right to enter the premises upon which any material or equipment furnished herein have been installed and retake such goods not then paid for and pursue any further remedy provided by law, including recovery of attorneys' fees and any deficiency to the maximum extent and in the manner provided by law. Such materials and equipment shall retain their character as personal property of Contractor until payment in full is received by Contractor, regardless of their mode of attachment. Unless prior specific written instructions are received to the contrary, surplus and replaced materials and equipment resulting from repair or installation work shall become the property of Contractor.

**DELIVERY:** Shipment schedules and dates, expressed or implied, are contingent on normal conditions. Contractor will not be responsible for any delays in shipment or completion caused by factors beyond its control such as, but not limited to, suppliers' failures, accidents, work stoppages or operation of or changes in the law. Shipments will be made as promptly as Contractor's ability to obtain materials and/or equipment and scheduling will permit. No delay in shipments or variances from shipping schedule shall be cause of cancellation or any claim for damage. Any changes in layout or design requested after acceptance of this contract will be made at Purchaser's additional cost. Any such change and/or time taken to supply engineering data or to approve drawings will automatically extend shipping schedules. Equipment will be shipped "knocked down" to the extent Contractor considers necessary, with small parts stripped from equipment and crated. On and after delivery to the carrier for transportation to the Purchaser's site, Purchaser shall be responsible for all loss or damage to materials or equipment due to any cause, including but not limited to loss or damage resulting from casualty.

**INDEMNIFICATION:** Purchaser agrees to indemnify and hold Contractor, its directors, officers, stockholders, employees, agents and subcontractors,

harmless from and against any and all claims, demands, caused of action (including third party claims, demands or causes of action for contribution or indemnification), liability and costs (including attorneys' fees and other costs of defense) asserted and/or filed by Purchaser or any third party(is), including without limitation Purchaser's employees, and arising out of or as a result of: (i) the presence of Contractor or its subcontractors at the job site, (ii) the work performed by Contractor or its subcontractors, or (iii) any negligence act or omission of Purchaser, its employees, agents, consultants, other contractors or any person or entity under Purchaser's control; except to the extent that such claims, demands, caused of action, liabilities or costs are caused by the negligence of Contractor or its subcontractors.

**INTERPRETATION:** This contract shall be governed by and construed in accordance with the laws of the state of the job site location. If any term, provision or condition contained herein shall, to any extent, be invalid or unenforceable, pursuant to state law or otherwise, the remainder of the terms, provisions and conditions herein (or the application of such term, provision, or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected thereby, and each term, provision and condition of this contract shall be valid and enforceable to the fullest extent permitted by law.

**ASSIGNMENT & SUBLETTING:** Purchaser shall not have the right to transfer or assign its rights and/or obligations under this contract to any third party, related or unrelated, without the express written consent of Contractor. Contractor shall have the right to transfer, assign or sublet all or any portion of its rights or obligations hereunder, but such transfer, assignment or subletting shall not relieve Contractor from its full obligations to Purchaser unless such transfer, assignment or subletting is pursuant to the sale of Contractor, or the division of Contractor responsible for this contract, to a third party.

**MISCELLANEOUS:** The terms and conditions set forth herein constitute the entire understanding of the parties relating to the work to be performed, and materials and equipment to be provided, by Contractor for the Purchaser. All previous proposals, offers, and other communications relative to the provisions of the subject work, oral or written, are hereby superseded, except to the extent that they have been expressly incorporated herein. Any modifications or revisions of any provisions contained in any purchase order, acknowledgment, or other form of the Purchaser are hereby expressly objected to by Contractor and shall not operate to modify this contract. This contract shall take effect upon acceptance and execution by both parties.

WORK ORDER



a division of Layne Christensen Company



PROFESSIONAL SERVICES FOR WATER SYSTEMS

721 West Illinois Avenue • Aurora, Illinois 60506-2892 • 630/897-6941
229 West Indiana Avenue • Beecher, Illinois 60401 • 708/946-2244

Purchaser Village of Carol Stream
Address
Job Location Well No. 3

The undersigned Purchaser hereby instructs Layne-Western, a division of Layne Christensen Company ("Contractor") to proceed with work on Purchaser's well and/or pumping equipment with the understanding that the Terms and Conditions shown on the reverse are hereby incorporated as part of this Work Order and with the specific understanding that Contractor will not be liable for any damage in any way whatsoever for failure to complete the described work, nor for any injury or damage, including damage to the well, well material, pump or water supply, resulting from Contractor's efforts to perform such work, or for any delay on Contractor's part in completing same. All work will be provided on a cost plus basis at the hourly rates described below. Charges will be made at the below listed rates for travel time from applicable Aurora or Beecher, Illinois equipment base to destination and return for men and equipment. All hours worked before or after Contractor's normal work day hours and all hours worked on Saturdays, will be billed at time and one-half rates. All work on Sundays and/or any Federally recognized holiday will be billed at double time rates.

- 1. Serviceman or machinist with hand tools \$ 109.50 per hour
2. Serviceman with service truck and tools or welding truck 133.00 per hour
3. Machinist with machine shop equipment 123.00 per hour
4. Serviceman with small hoist or winch truck or sandblast equipment 158.00 per hour
5. Operator and backhoe 158.00 per hour
(6.) Serviceman with small service rig or large hoist or flatbed crane 166.00 per hour
7. Serviceman with large service rig or large cable tool rig or 15 ton truck crane 193.00 per hour
(8.) Helpers (per helper) 96.00 per hour
9. Time and one half rate for serviceman add 54.75 per hour
10. Double time rate for serviceman add 109.50 per hour
11. Time and one half rate for helpers (per helper) add 48.00 per hour
12. Double time rate for helpers (per helper) add 96.00 per hour
(13.) Mileage from Layne shop or nearest point and return to shop, if not covered by hourly rate above:
(a) Auto 0.50 per mile
(b) Pickup truck 0.70 per mile
(c) One-ton truck 0.95 per mile
(d) Flat-bed truck 1.70 per mile
(e) Semi-trailer truck 2.25 per mile
14. Per Diem:
(a) Over 45 miles to 96 miles radius from base 30.00 + motel cost/man/day
(b) Over 96 miles from base 35.00 + motel cost/man/day

Remarks

Work Authorized on Behalf of Purchaser By:

1007(10-1-06)

Date: Title:



## TERMS AND CONDITIONS

**LIABILITY OF CONTRACTOR:** Contractor shall not be liable for any bodily injury, death, or injury to or destruction of tangible property except as the same may have been caused by the negligence of Contractor. In no event shall Contractor be liable for any delays or special, indirect, incidental or consequential damages. Purchaser agrees that the total limit of Contractor's liability (whether based on negligence, warranty, strict liability or otherwise) hereunder, shall not exceed the aggregate amount due Contractor for services rendered under this contract. All claims, including claims for negligence or any other cause whatsoever, shall be deemed waived unless made in writing and received by Contractor within one (1) year after Contractor's completion or work hereunder.

**INSURANCE:** Contractor shall provide worker's compensation insurance, public liability and property damage insurance covering its employees and operation. Purchaser, at its option may maintain such insurance as will protect it against claims arising out of the work.

**PRICE ADJUSTMENT:** Any cost estimates or time frames stated herein are subject to equitable adjustment in the event of differing or unforeseeable conditions, changes in applicable laws after the date of this contract, unforeseeable delays or difficulties caused by acts of God, Purchaser or any third parties. Prices of goods acquired by Contractor from others shall be adjusted to reflect Contractor's price in effect at time of shipment. The price of Contractor's goods will be adjusted to the price in effect at time of shipment in accordance with Contractor's current escalation policies for as specifically covered in this contract.

**TERMS:** Thirty (30) days net from date of invoice. For extended projects, Contractor shall submit invoices on a monthly basis for any and all work completed and materials or equipment provided during the previous month. Past due invoices shall be subject to a delinquency charge of one-half percent (1-1/2%) per month (eighteen percent (18%) per annum) unless a lower charge is required under applicable law, in which case the lower rate shall apply. Purchaser agrees to pay any and all attorney's fees and court costs should attorneys be utilized or court proceedings initiated to collect past due amounts arising out of this contract. Contractor shall have the right to immediately terminate this contract without further liability if Purchaser fails to make timely payment or otherwise materially breaches this contract.

**MATERIAL SHORTAGES AND COST INCREASES:** If any portion of materials or equipment which Contractor is required to furnish becomes unavailable, either temporarily or permanently, through causes beyond the control and without the fault of Contractor, then in the case of temporary unavailability any completion time frames shall be extended for such period of time as Contractor shall be delayed by such above-described unavailability, and in the case of permanent unavailability Contractor shall be excused from the requirement of furnishing such materials or equipment. Purchaser agrees to pay Contractor any increase in cost between the cost of the materials or equipment which have become permanently unavailable and the cost of the closest substitute which is then reasonably available.

**DELAYS:** If Contractor is delayed at any time in the progress of work by labor disputes, fire, unusual delays in transportation, unavoidable casualties, weather, or any cause beyond Contractor's reasonable control, then any completion time frames shall be extended by a reasonable period of time, at least equal to the period of delay.

**CHANGED CONDITIONS:** The discovery of any hazardous waste, substances, pollutants, contaminants, underground obstructions or utilities on or in the job site which were not brought to the attention of Contractor prior to the date of this contract will constitute a materially different site condition entitling Contractor, at its sole discretion to immediately terminate this contract without further liability.

**GUARANTEE AND LIABILITY:** Contractor warrants that its services will be performed in conformity with the standard of care in effect in its industry at the time of performance of such services. Contractor agrees, to the extent it is permitted, to pass on any warranties provided by the manufactures of materials and/or equipment furnished under this contract. Contractor itself provides no warranty, express, implied or otherwise, on any such materials or equipment. Contractor will not be responsible for: work done, material or equipment furnished or repairs or alterations made by others.

For any breach hereunder, Contractor shall be liable only for the value of the installation work or, if it wrongfully fails to install, then its liability is limited to the difference between the contract price herein, and the value of other similar installation work. If Contractor's breach damages any materials or equipment furnished hereunder, Contractor shall only be liable for the value of such materials or equipment. Under no circumstances will Contractor be liable for consequential, special or indirect damages, including without limitation, any crop loss or damage, damage to other equipment, structures or property, nor for any other similar or dissimilar damages or losses whether due to delay, failure to furnish or install, delay in installation, defective material or equipment, defective workmanship, defective installation, delay in replacing, nor for any cause or breach whatsoever. In any event, Contractor's total liability towards Purchaser for alleged faulty performance or nonperformance under this contract shall be limited to the total contract price. No materials, equipment or services contracted herein carries any guarantee not mentioned in this contract. THE ABOVE WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY DISCLAIMED.

**TITLE AND OWNERSHIP:** In case of default on Purchaser's part, Contractor shall have the right to enter the premises upon which any material or equipment furnished herein have been installed and retake such goods not then paid for and pursue any further remedy provided by law, including recovery of attorneys' fees and any deficiency to the maximum extent and in the manner provided by law. Such materials and equipment shall retain their character as personal property of Contractor until payment in full is received by Contractor, regardless of their mode of attachment. Unless prior specific written instructions are received to the contrary, surplus and replaced materials and equipment resulting from repair or installation work shall become the property of Contractor.

**DELIVERY:** Shipment schedules and dates, expressed or implied, are contingent on normal conditions. Contractor will not be responsible for any delays in shipment or completion caused by factors beyond its control such as, but not limited to, suppliers' failures, accidents, work stoppages or operation of or changes in the law. Shipments will be made as promptly as Contractor's ability to obtain materials and/or equipment and scheduling will permit. No delay in shipments or variances from shipping schedule shall be cause of cancellation or any claim for damage. Any changes in layout or design requested after acceptance of this contract will be made at Purchaser's additional cost. Any such change and/or time taken to supply engineering data or to approve drawings will automatically extend shipping schedules. Equipment will be shipped "knocked down" to the extent Contractor considers necessary, with small parts stripped from equipment and crated. On and after delivery to the carrier for transportation to the Purchaser's site, Purchaser shall be responsible for all loss or damage to materials or equipment due to any cause, including but not limited to loss or damage resulting from casualty.

**INDEMNIFICATION:** Purchaser agrees to indemnify and hold Contractor, its directors, officers, stockholders, employees, agents and subcontractors,

harmless from and against any and all claims, demands, caused of action (including third party claims, demands or causes of action for contribution or indemnification), liability and costs (including attorneys' fees and other costs of defense) asserted and/or filed by Purchaser or any third party(is), including without limitation Purchaser's employees, and arising out of or as a result of: (i) the presence of Contractor or its subcontractors at the job site, (ii) the work performed by Contractor or its subcontractors, or (iii) any negligence act or omission of Purchaser, its employees, agents, consultants, other contractors or any person or entity under Purchaser's control; except to the extent that such claims, demands, caused of action, liabilities or costs are caused by the negligence of Contractor or its subcontractors.

**INTERPRETATION:** This contract shall be governed by and construed in accordance with the laws of the state of the job site location. If any term, provision or condition contained herein shall, to any extent, be invalid or unenforceable, pursuant to state law or otherwise, the remainder of the terms, provisions and conditions herein (or the application of such term, provision, or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected thereby, and each term, provision and condition of this contract shall be valid and enforceable to the fullest extent permitted by law.

**ASSIGNMENT & SUBLETTING:** Purchaser shall not have the right to transfer or assign its rights and/or obligations under this contract to any third party, related or unrelated, without the express written consent of Contractor. Contractor shall have the right to transfer, assign or sublet all or any portion of its rights or obligations hereunder, but such transfer, assignment or subletting shall not relieve Contractor from its full obligations to Purchaser unless such transfer, assignment or subletting is pursuant to the sale of Contractor, or the division of Contractor responsible for this contract, to a third party.

**MISCELLANEOUS:** The terms and conditions set forth herein constitute the entire understanding of the parties relating to the work to be performed, and materials and equipment to be provided, by Contractor for the Purchaser. All previous proposals, offers, and other communications relative to the provisions of the subject work, oral or written, are hereby superseded, except to the extent that they have been expressly incorporated herein. Any modifications or revisions of any provisions contained in any purchase order, acknowledgment, or other form of the Purchaser are hereby expressly objected to by Contractor and shall not operate to modify this contract. This contract shall take effect upon acceptance and execution by both parties.

**PUMP DATA SHEET Submersible 60 Hz**

Company: CHRISTENSEN PUMPS Customer: CAROL STREAM, ILLINOIS

Name: LAYNE-WESTERN

Date: 04/11/07

Order No: WELL NO. 3



*Christensen Pumps  
A division of  
Layne Christensen Company*

<b>Pump:</b>		<b>Search Criteria:</b>	
Size: 8RJHC (4 stages)		Flow: 600 US gpm	Head: 360 ft
Type: Submersible	Speed: 3489 rpm	<b>Fluid:</b>	Temperature: 60 °F
Synch speed: 3600 rpm	Dia: 5.0625 in	Water	Vapor pressure: 0.2563 psi a
Curve: E6208RCPCO		SG: 1	Atm pressure: 14.7 psi a
Specific Speeds: Ns: 2849		Viscosity: 1.105 cP	
Pump Notes for Standard Sizes: Discharge Sizes-5",6"		NPSHa: -- ft	
Vertical Turbine:	Bowl size: 7.5 in	<b>Motor:</b>	
	Max lateral: 0.63 in	Standard: NEMA	Size: 75 hp
	Thrust K factor: 4 lb/ft		Speed: 3600

**Pump Limits for Standard Construction:**

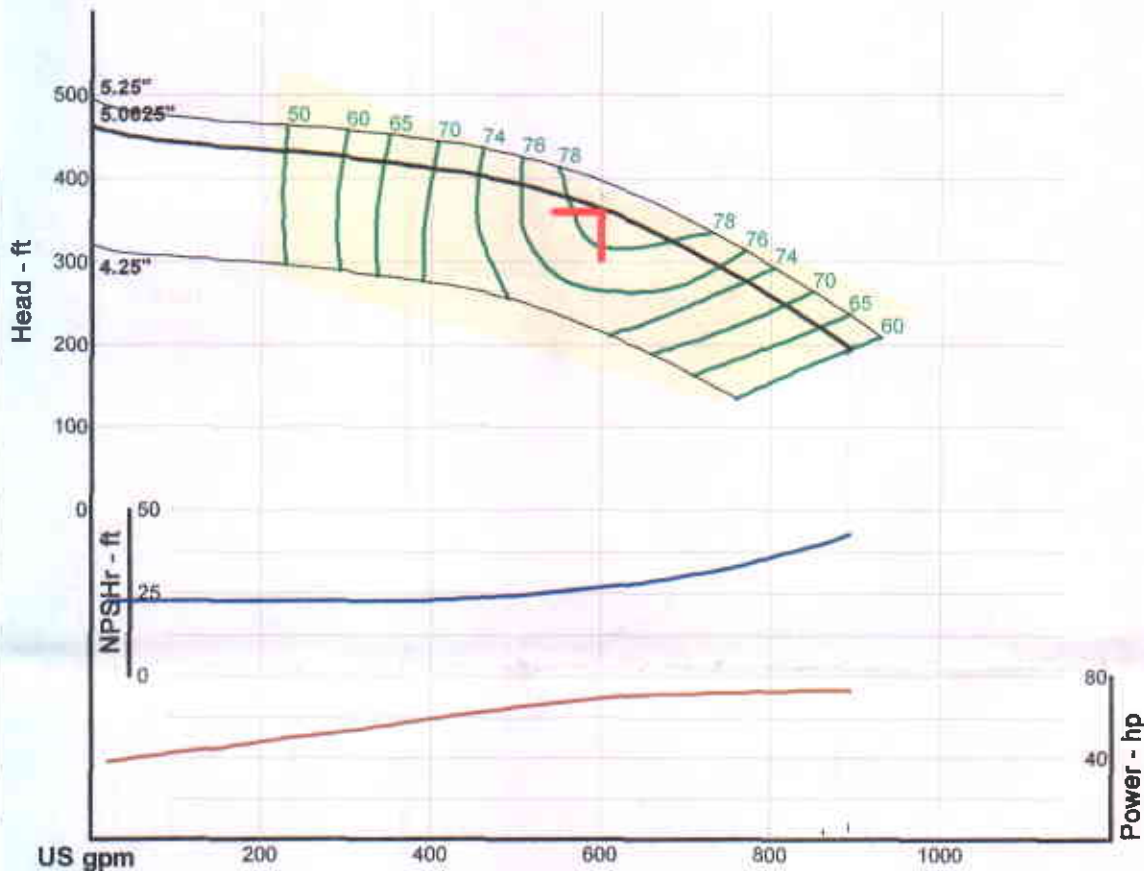
Temperature: 120 °F Pressure: 425 psi g  
Sphere size: 0.43 in

Sizing criteria: Max Power on Design Curve

**--- Data Point ---**  
Flow: 600 US gpm  
Head: 362 ft  
Eff: 78.6%  
Power: 69.6 hp  
NPSHr: 26.9 ft

**- Design Curve -**  
Shutoff Head: 463 ft  
Shutoff dP: 200 psi  
Min Flow: -- US gpm  
BEP: 78.9% eff  
@ 620 US gpm  
NOL Pwr: 73.5 hp  
@ 856 US gpm

**- Max Curve -**  
Max Pwr: 81.8 hp  
@ 929 US gpm



**Performance Evaluation:**

Flow US gpm	Speed rpm	Head ft	Pump %eff	Power hp	NPSHr ft
720	3489	304	76.7	71.9	31.3
600	3489	362	78.6	69.6	26.9
480	3489	398	75	64.1	24.2
360	3489	417	66.3	57	22.9
240	3489	431	51.7	50.3	22.9



# ITT

## CENTRIPRO Commercial, Irrigation and Agricultural Water

### 6" SINGLE PHASE MOTORS AND REQUIRED CONTROL BOXES

Motor Order No.	HP	kW	Volts	Motor Dia. vs Flange Dia.	S.F.	Rated Input		Service Factor		L.R. Amps	Control Box Order No.
						Amps	Watts	Amps	Watts		
6M051	5	3.7	230	6" x 6"	1.15	24	4987	27.5	5735	124	CB05MC
6M071	7.5	5.5				36	7675	41	8950	167	CB07MC
6M101	10	7.5				50	10135	58	11830	202	CB10MC
6M151	15	11				72	15180	85	18050	275	CB15MC

### 6-10" THREE PHASE MOTORS

Motor Order No.	HP	kW	Volts	Motor Dia. vs Flange Dia.	S.F.	Rated Input		Service Factor		L.R. Amps	Class 14 Starter*
						Amps	Watts	Amps	Watts		
6M058	5	3.7	200	6" x 6"	1.15	17.5	4910	19.5	5610	124	DSFD
6M052	5	3.7	230			15.0	4857	17.0	5520	110	DSFC
6M054	5	3.7	460			7.5	4857	8.5	5520	55	DSDC
6M059	5	3.7	575			5.9	4850	6.5	5520	44	DSDE
6M078	7.5	5.5	200			25.4	7180	28.5	8230	158	ESGD
6M072	7.5	5.5	230			22.0	7127	26.0	8140	144	DSFC
6M074	7.5	5.5	460			11.0	7127	13.0	8140	72	DSEC
6M079	7.5	5.5	575			8.7	7070	9.7	8080	56	DSEE
6M108	10	7.5	200			33.3	9360	37.2	10700	236	ESGD
6M102	10	7.5	230			29.0	9407	33.0	10730	208	ESGC
6M104	10	7.5	460			14.5	9407	16.5	10730	104	DSEC
6M109	10	7.5	575			11.1	9200	12.5	10520	82	DSEE
6M158	15	11	200			47.4	13700	53.5	15710	347	GSJD
6M152	15	11	230			42.0	13700	46.0	15800	320	FSHC
6M154	15	11	460			21.0	13700	23.0	15800	160	ESFC
6M159	15	11	575			16.6	13850	18.6	15820	125	ESFE
6M208	20	15	200			61.2	18040	69.5	20820	437	HSKD
6M202	20	15	230			54.0	17930	60.0	20650	392	GSGC
6M204	20	15	460			27.0	17930	30.0	20650	196	FSHC
6M209	20	15	575			21.1	17920	23.9	20630	155	FSFE
6M258	25	18.5	200			77.3	22740	87.5	26190	578	HSKD
6M252	25	18.5	230			68.0	22470	76.0	25800	530	HSKC
6M254	25	18.5	460			34.0	22470	37.0	25800	265	PSHC
6M259	25	18.5	575			26.9	22440	30.2	25760	213	PSHE
6M308	30	22	200			91.8	27000	104.0	31120	674	ISLD
6M302	30	22	230			82.0	27130	94.0	31160	610	ISLC
6M304	30	22	460			41.0	27130	47.0	31160	305	HSJC
6M309	30	22	575			31.7	27040	35.8	31070	235	GSHE
6M404	40	30	460			53.0	35530	60.0	41100	340	HSKC
6M409	40	30	575			41.3	35640	47.1	41200	272	HSJE
66M504	50	37	460			70.0	45210	79.0	52380	465	HSKC
66M509	50	37	575			55.4	45310	62.6	52480	372	HSKE
86M504	50	37	460			65.0	44360	73.0	51000	435	HSKC
86M509	50	37	575								HSKE
86M604	60	45	460			80.0	52850	90.0	60900	510	ISLC
86M609	60	45	575								ISLE
8M754	75	55	460			96.0	65900	109.0	76100	650	ISLC
8M759	75	55	575								ISLE
8M1004	100	75	460			127.0	87600	145.0	101300	795	NA
8M1009	100	75	575								NA
8M1254	125	90	460			160.0	110800	180.0	126000	980	NA
8M1259	125	90	575								NA
8M1504	150	110	460			195.0	130700	220.0	152000	1060	NA
8M1509	150	110	575								NA
10M2004	200	150	460			235.0	171100	270.0	198600	1260	NA
10M2009	200	150	575								NA

\* Furnas Class 14 Starters with ESP100 Overloads have several available coil voltages available.

\* Available Coil Voltages and their 4th character code are:  
 A = 120/240 D = 200/208 G = 240 ex. CSBA has a 120/240V Coil  
 C = 240/480 E = 575 H = 480

5-30 HP, 3 Phase 230 and 460 Motors have adjustable voltage feature, change voltage plugs to convert from 230V to 460V operation. Spare Change Plug Order No's are: PLUG-230V or PLUG-460V

DATA NOT PROVIDED YET

NOTE: The selection of Furnas "K" type ambient compensated heaters (overloads) is determined based on the Class of starter being used. Class 16 DP starters use Furnas overload heater relay Tables 393, 395 and 398. Obsolete Class 15 and Innova starters use different tables and therefore different heaters.



# ITT

## CENTRIPRO Commercial, Irrigation and Agricultural Water

### 6" SINGLE PHASE MOTORS AND REQUIRED CONTROL BOXES

Motor Order No.	HP	kW	Volts	Motor Dia. vs Flange Dia.	S.F.	Rated Input		Service Factor		L.R. Amps	Control Box Order No.
						Amps	Watts	Amps	Watts		
6M051	5	3.7	230	6" x 6"	1.15	24	4987	27.5	5735	124	CB05MC
6M071	7.5	5.5				36	7675	41	8950	167	CB07MC
6M101	10	7.5				50	10135	58	11830	202	CB10MC
6M151	15	11				72	15180	85	18050	275	CB15MC

### 6-10" THREE PHASE MOTORS

Motor Order No.	HP	kW	Volts	Motor Dia. vs Flange Dia.	S.F.	Rated Input		Service Factor		L.R. Amps	Class 14 Starter*
						Amps	Watts	Amps	Watts		
6M056	5	3.7	200	6" x 6"	1.15	17.5	4910	19.5	5610	124	DSFD
6M052	5	3.7	230			15.0	4857	17.0	5520	110	DSFC
6M054	5	3.7	460			7.5	4857	8.5	5520	55	DSDC
6M059	5	3.7	575			5.9	4850	6.5	5520	44	DSDE
6M076	7.5	5.5	200			25.4	7180	28.5	8230	158	ESGD
6M072	7.5	5.5	230			22.0	7127	26.0	8140	144	DSFC
6M074	7.5	5.5	460			11.0	7127	13.0	8140	72	DSEC
6M079	7.5	5.5	575			8.7	7070	9.7	8080	56	DSEE
6M106	10	7.5	200			33.3	9360	37.2	10700	236	ESGD
6M102	10	7.5	230			29.0	9407	33.0	10730	208	ESGC
6M104	10	7.5	460			14.5	9407	16.5	10730	104	DSEC
6M109	10	7.5	575			11.1	9200	12.5	10520	82	DSEE
6M156	15	11	200			47.4	13700	53.5	15710	347	GSJD
6M152	15	11	230			42.0	13700	46.0	15800	320	FSHC
6M154	15	11	460			21.0	13700	23.0	15800	160	ESFC
6M159	15	11	575			16.6	13850	18.6	15820	125	ESFE
6M206	20	15	200			61.2	18040	69.5	20820	431	HSKD
6M202	20	15	230			54.0	17930	60.0	20650	392	GSJC
6M204	20	15	460			27.0	17930	30.0	20650	196	FSHC
6M209	20	15	575			21.1	17920	23.9	20630	155	ESFE
6M256	25	18.5	200			77.3	22740	87.5	26190	578	HSKD
6M252	25	18.5	230			68.0	22470	76.0	25800	530	HSKC
6M254	25	18.5	460			34.0	22470	37.0	25800	265	FSHC
6M259	25	18.5	575			26.9	22440	30.2	25760	213	PSHE
6M306	30	22	200			91.8	27000	104.0	31120	674	ISLD
6M302	30	22	230			82.0	27130	94.0	31160	610	ISLC
6M304	30	22	460			41.0	27130	47.0	31160	305	HSJC
6M309	30	22	575			31.7	27040	35.8	31070	235	GSHE
6M404	40	30	460			53.0	35530	60.0	41100	340	HSKC
6M409	40	30	575			41.3	35640	47.1	41200	272	HSKE
6M504	50	37	460	70.0	45210	79.0	52380	465	HSKC		
6M509	50	37	575	55.4	45310	62.6	52480	372	HSKE		
6M504	50	37	460	65.0	44360	73.0	51000	435	HSKC		
6M509	50	37	575	80.0	52850	90.0	60900	510	ISLC		
6M604	60	45	460	96.0	65900	109.0	76100	650	ISLE		
6M609	60	45	575	80.0	65900	109.0	76100	650	ISLC		
6M754	75	55	460	127.0	87600	145.0	101300	795	ISLE		
6M759	75	55	575	127.0	87600	145.0	101300	795	ISLC		
6M1004	100	75	460	160.0	110800	180.0	126000	980	NA		
6M1009	100	75	575	160.0	110800	180.0	126000	980	NA		
6M1254	125	90	460	195.0	130700	220.0	152000	1060	NA		
6M1259	125	90	575	195.0	130700	220.0	152000	1060	NA		
6M1504	150	110	460	235.0	171100	270.0	198500	1260	NA		
6M1509	150	110	575	235.0	171100	270.0	198500	1260	NA		
10M2004	200	150	460								
10M2009	200	150	575								



\* Furnas Class 14 Starters with ESP100 Overloads have several available coil voltages available.

\* Available Coil Voltages and their 4th character code are:  
 A = 120/240 D = 200/208 G = 240 ex. CSBA has a 120/240V Coil  
 C = 240/480 E = 575 H = 480

5-30 HP, 3 Phase 230 and 460 Motors have adjustable voltage feature, change voltage plugs to convert from 230V to 460V operation. Spare Change Plug Order No's are: PUJG-230V or PUJG-460V

NOTE: The selection of Furnas "K" type ambient compensated heaters (overloads) is determined based on the Class of starter being used. Class 16 DP starters use Furnas overload heater relay Tables 393, 395 and 398. Obsolete Class 15 and Innova starters use different tables and therefore different heaters.

DATA NOT PROVIDED YET

February 5, 2007

Mr. Bob Hoffrage  
Superintendent  
Village of Carol Stream  
Dept. of Public Works  
124 Gerzevske Lane  
Carol Stream, IL 60188

**RE: WELL NO. 3**

Dear Bob:

Enclosed in duplicate for your approval is our invoice covering work that has been completed to date on the subject well.

When we initially removed the tension from the shaft and the oil tubing, it appeared that there might have been a column separation on the pump. We fabricated special tools from our yard to secure the shaft and tubing during the removal of the pump from the well to prevent the possibility of losing it. After getting the pump to the surface, we found that the pump bowl assembly bottom suction casting had separated, along with the suction pipe and the strainer and was in the bottom of the well. We fabricated "fishing tools" and we were successful in recovering the suction pipe in the bottom pump casting. We found that the well had filled in to 311 ft., so we started to bail the fill from the well until we had reached a point where we were not removing any more material from the well. We became concerned that we might lose the tools in the well without the knowledge of what had stopped our progress.

On January 8, 2007, we conducted a t.v. survey of the well; however, visibility was very poor and so we decided to conduct another t.v. survey at a later date. This was completed on January 25, 2007, at which time we obtained an excellent visible record. A copy of the video log will be provided to you. We did not charge you for the first well survey, as we felt that we conducted it prematurely. In looking at the video log, we found a large rock protruding into the well at 317 ft., which is the object that was stopping our progress in cleaning out the well.

It appears from the t.v. survey that the bore hole of the well is open below the rock, so it will be the Village's option whether or not to undertake any further actions to remove it from the well.



Mr. Bob Hoffrage  
Village of Carol Stream  
February 5, 2007  
Page -2-

The entire pump was brought into our yard and inspected. It was also looked at in the field by our crew and yourself and it is obvious that everything below the discharge head is in such poor condition that it is not worth the expense of any clean up work. I had initially thought that the shaft might be reused in the event that you decide to replace everything below the discharge head; however, the shaft dates back to 1972 or before and it has been turned end-for-end several times during past repairs. I do not recommend the reuse of the existing line shaft.

I am preparing a proposal to replace the entire pump assembly below the existing discharge head. I would also like to offer the option to replace the existing equipment with a submersible unit utilizing either a 3,500 rpm or 1,750 rpm motor. Since Well No. 3 is a stand-by Well, you may find the change to a submersible worth considering. I would like to meet with you and Mr. Turner to discuss this possibility.

Please review the enclosed invoice and, if you find it in order, submit it for payment. Please feel free to contact me if you have any questions.

Sincerely yours,

Layne Western  
*a division of Layne Christensen Company*



Dick Abramson  
Contracting Engineer

DA/kv



6-2 6-4-07

## Village of Carol Stream Interdepartmental Memo

**TO:** Joe Breinig, Village Manager

**FROM:** Matthew R. York, Administrative Analyst

**DATE:** May 29, 2007

**RE:** **Sewer Televising Bid Award** – Staff Recommend awarding a 3 year contract for services to National Power Rodding, Chicago, IL

The Public Works Department has developed a Sewer Televising program that will allow us to clean and inspect the sanitary sewers within the Village. On May 23<sup>rd</sup> bids were opened for a two-year contract with a third year Village option.

The Village has over 100 miles of Sanitary Sewers. The current budget plan contains \$50,000 per year for the sewer-televising program. By awarding a three-year contract we can optimize the work between the Engineering and Public Works Department while being able to televise approximately 20 miles of sewer.

The bids, per linear foot, were as follows:

Company	Year 1	Year 1 *	Year 2	Year 2 *	Year 3	Year 3 *
National Power Rodding	\$1.28	\$1.28	\$1.31	\$1.31	\$1.34	\$1.34
Visu-Sewer	\$1.18	\$1.43	\$1.28	\$1.57	\$1.41	\$1.73
Municipal Sewer Services	\$1.26	\$1.26	\$1.32	\$1.32	\$1.38	\$1.38
Midwest Power Vac	\$1.30	\$1.43	\$1.34	\$1.47	\$1.34	\$1.47
CTR Systems	\$1.42	\$1.50	\$1.35	\$1.40	\$1.35	\$1.40
United Septic	\$1.45	\$1.45	\$1.55	\$1.55	\$1.60	\$1.60
Sheridan Pumping & Sewer	\$1.44	\$1.65	\$1.75	\$1.80	\$1.83	\$1.88
Tunnel Vision	\$1.95	\$2.15	\$2.25	\$2.48	\$2.59	\$2.86


\* Required use of extra Traffic Control Devices (i.e. Barricades, arrowboards...) to properly secure inspection area from traffic.

The Public Works Department has analyzed the bids and recommends the award of a 3-year contract to National Power Rodding. Due to having only one price per year, whether additional traffic control is needed or not, allows the Village to properly plan for the year's activities. We believe the unit cost by National Power Rodding will provide the lowest cost over a three-year contract.

The Public Works Department recommends the award to the low bidder, National Power Rodding of Chicago, IL. The award will be at the unit cost contained on their bid at an amount not to exceed the amount budgeted for each of the next three years.

Village of Carol Stream <sup>6-3 6-4-07</sup>  
**Interdepartmental Memo**

**TO:** Joe Breinig, Village Manager

**FROM:** John A. Turner, Director of Public Works 

**DATE:** May 30, 2007

**RE:** WRC, Sand Filter Repairs - Staff recommends waiver of formal bidding and authorization to award a repair contract to A-1 Filter Rehab Contracting Corp. for necessary repairs to tertiary sand filters

Four sand filters provide the final cleaning of the wastewater at the Water Reclamation Center (WRC). These final filters physically filter out most of the remaining impurities in the wastewater. There has been evidence that some of the seals in the bottom of the filters have broken and allowed sand to drain from the filters. The loss of the sand limits the ability of the filters to clean the wastewater. The maintenance plan had been to rehab these filters over four years, doing 1 filter each year. The filters are drained, the bottom seals are repaired and about 42 tons of new sand is replaced. The work has to be split up to allow the plant to continue in operation. The first filter was rehabbed last budget year.

Our operating company, OMI, has drained the second filter to evaluate its condition. The cost quotation was made by A-1 Filter Rehab Contracting Corp. Attached is a recommendation from OMI explaining why they are recommending A-1, as well as the quote from A-1 Filter Rehab and some pictures of the filters.

The plant staff believes about 40 of the 80 total seals need to be repaired. The quotation of \$21,000 is based on this estimate. The actual cost would be determined based on the number of seals that need to be repaired. The alternate quotation of \$22,600 is for repairing all 80 seals; this may not be necessary but represents a worst-case condition. If the Board would like to set an upper limit, I would recommend that a "not to exceed" limit of \$22,600 be established at this time to allow work to continue, in the event that an unexpected situation was encountered during the work.

I would recommend that the Village Board waive formal bidding of this project and award the maintenance activities to A-1 Filter Rehab Contracting Corp. in accordance with their quotation of May 30<sup>th</sup>, 2007 at a cost not to exceed \$22,600. Sufficient funds are available in the WRC maintenance budget to provide for this repair.



CH2M HILL OMI

245 Kuhn Road

Carol Stream, IL 60188

Tel 630.653.5499

Fax 630.653.5781



A1,

5/30/07

During the early part of this month, our maintenance staff drained sand filter # 2 with the objective of performing routine maintenance. Once the filter was completely dewatered, we noticed that there were some very significant issues with it.

Most importantly, approximately 50% of the cells have little or no sand. As you know, the sand is the filtering media for the clarifier effluent. Secondly, a large number of cells have seals that are either missing or bowed up in some areas. This allows the sand to escape under the filter and it ultimately ends up in our chlorine contact tank

I know that we had discussed possibly renovating 1 sand filter per year and I am wondering if there is a possibility of getting the #2 filter done soon. We cannot put it back online in its current condition and it is critical to our operation.

If at all possible, I'd like to recommend that we bring A1 Filter rehab back to perform the work. They did a nice job with the work on #1 filter and know our facility well. They are also one of few companies with the expertise to get this done correctly

In closing, I hope that you will approve this expenditure. I know that this is somewhat sudden but it is very important that we get this filter repaired.

Thank you for your time and consideration

A handwritten signature in cursive script that reads "Mike Burnett".

Mike Burnett

CH2M HILL OMI

Project Manager

**Filter Media & Underdrain Removal & Installation****Filter Rehab  
Contracting Corp.**

7495 West Wood Street  
Decatur, Illinois 62522  
Email: roger@a1filterrehab.com  
www.a1filterrehab.com

Office: 217-963-1091  
217-963-1092  
Fax: 217-963-1093  
Toll Free: 1-800-304-5557

To: Mike Burnett  
Village of Carol Stream  
245 kuhn Road  
Carol Stream, IL. 60188

From: Roger K. Johnson  
Supply, Remove and Install Media  
Date: 05/30/07  
Quote good for 30 days

---

A1 Filter Rehab is pleased to quote the following: Supply, Remove and Install 11" - 42 ton of .55 - .65 uc 1.50 of Filter Sand from (1) Automatic Backwash Filter 12'5" x 80' for a total square footage of 1000 sq. ft. Repair plates, clean and seal top side only as follows. Disposal of spent media and empty super sacks on site. All work performed will meet or exceed **A.W.W.A. STANDARDS.**

Supply and Install Media, Repair 9 Plates: Lump - Sum: \$17,500.00

Supply, Remove and Install Media, Repair 25 Plates: Lump - Sum: \$19,500.00

Supply, Remove and Install Media, Repair 40 Plates: Lump - Sum: \$21,000.00

Supply, Remove and Install Media, Repair 80 Plates: Lump - Sum: \$22,600.00

Thank You!

Roger K. Johnson

President / Project Manager

A1 Filter Rehab

# WRC FILTERS

**FILTER  
BUILDING**



**#1 AFTER  
REHAB**


**#2 BEFORE  
REHAB**



AGENDA ITEM

G-4 6-4-07

*Village of Carol Stream*  
INTER-DEPARTMENTAL MEMO

**TO:** Mayor and Trustees  
**FROM:** Joseph E. Breinig, Village Manager   
**DATE:** May 24, 2007  
**RE:** Vehicle Sticker Design

Trustee Gieser has suggested the vehicle sticker for the year beginning July 1, 2008 be designed by an elementary school student from the community. In checking with the company who prepares our vehicle stickers we have been advised that this has been done in other communities. If the Village Board concurs with this idea, staff will work with Trustee Gieser on developing parameters for this undertaking. The Village Board will review the plan to be utilized prior to any dissemination to the community.

AGENDA ITEM

G-5 6-4-07

*Village of Carol Stream*  
INTER-DEPARTMENTAL MEMO

**TO:** Mayor & Trustees  
**FROM:** Joseph E. Breinig, Village Manager  
**DATE:** May 30, 2007  
**RE:** Fourth of July Parade Donation

Attached for your review and consideration is a request from the 4<sup>th</sup> of July Parade Committee for a donation of \$18,017 for this year's parade. This request is the same as the donation made last year and equal what has been budgeted for this purpose. As you know, annually residents have the opportunity to make contributions toward the parade on their water bill. Of the \$18,017 to be provided \$4,192.00 will come from resident donations. A summary of the 2006 parade expenses and a budget for the 2007 parade will be provided shortly. Staff recommends approval of the amount requested.

Attachments

# PARADE BUDGET 2007

EXPENSE	COST
Entertainment	12,000
Candy	2,400
Carts	1080
Radios	900
PO Box	28
Website	119
State fees	50
Signs and banners	320
Bus	170
Postage	200
Decorations	250
Misc.	500
<b>TOTAL</b>	<b>18,017</b>

ORDINANCE NO. \_\_\_\_\_

11-1 6-4-07

**AN ORDINANCE DENYING AN AMENDMENT TO CHAPTER 16 OF THE MUNICIPAL  
CODE OF THE VILLAGE OF CAROL STREAM  
(ZONING CODE)**

WHEREAS, Pastor Joseph Barlow, on behalf of Family Life Christian Center, has requested a text amendment in accordance with Section 16-9-4(C) of the Carol Stream Zoning code to add churches to the list of special uses in the B-3 Service District; and

WHEREAS, pursuant to proper notice, the Combined Plan Commission/Zoning Board of Appeals, at its public hearing on May 14, 2007, reviewed this requested text amendment to add churches to the list of special uses in the B-3 District and has submitted its findings to the corporate authorities; and

WHEREAS, the Combined Board has filed its minutes regarding its recommendation of denial for this request with the Corporate Authorities; and

WHEREAS, the Corporate Authorities of the Village have determined that denial of this text amendment would not be contrary to the intent of the Zoning Code of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: The decision of the Village Board regarding this request for a text amendment is based upon the evidence presented to the Combined Plan Commission/Zoning Board of Appeals, and the additional finding of the Village that:

1. Churches are currently allowed in five different zoning districts in the Village of Carol Stream. Section 16-8-1(C)(2)(b) of the Zoning Code lists, "*Churches and other places of worship, including accessory uses such as convents, rectories, residences for church personnel, day care and pre-school,*" as a special use in the R-1 One-Family Residence District. The same special use is allowed in the R-2 One-Family Residence District, the R-3 One-Family

Residence District, and the R-4 General Residence District. Section 16-9-5(C)(4) of the Zoning Code lists "*Regional religious institution*" as a special use in the B-4 Office, Research and Institutional Building District. Based on the fact that churches are currently allowed as special uses in five different zoning districts, the Village Board does not believe that there is an unreasonable constraint placed upon churches wishing to locate in Carol Stream, or that the Village should allow churches in other zoning districts, including the B-3 District.

2. Section 16-8-1(C)(2)(j) of the Zoning Code lists, "*Community Center, which provides a range of social services such as counseling, recreation, day care, adult education, and religious programs,*" as a special use in the R-1 District, and that this same special use is allowed in the R-2, R-3, and R-4 Districts. Therefore, both churches and community centers are allowed as special uses in the residential districts. Pastor Barlow could apply for a Special Use Permit for a church to allow the Family Life Christian Center church, and could apply for a Special Use Permit for a community center to allow the adult education classes, both in the residentially zoned districts. There are many residentially zoned properties in close proximity to the Northland Mall. Therefore, the Village Board believes that the residential districts are available and could accommodate the uses desired by the petitioner.
3. Churches do not typically generate any sales tax. The Village of Carol Stream does not levy a local property tax, and is therefore more dependent on sales tax as a revenue source than surrounding communities. There are many service uses (non-sales-tax-generating) already listed as permitted uses and special uses in the B-3 District, and the Village Board does not support adding another non-sales-tax-generating use.
4. Per Section 16-9-4(A) of the Zoning Code, the intent of the B-3 district is to provide sites for more diversified business types, which, by nature of their use, place a greater impact on the land and the surrounding uses. Churches are already appropriate in five other zoning districts. However, if churches were allowed to be located in the B-3 district, they could compete for sites with other business types that are only appropriate in the B-3 district, such as bowling alleys, grocery stores, and theaters. Therefore, the Village Board does not support adding churches to the list of allowable uses in the B-3 District because to do so would run counter to the intent of the B-3 District to provide sites for specific business types.
5. Amendments to the text of the Zoning Code are appropriate when it can be demonstrated that the amendment would be in the public interest. Pastor Barlow's request is the only request to allow churches in the B-3 District in the Village's records, which go back to 1997. As a matter of comparison, since 1997, the Village has processed zoning requests from five different churches to locate or expand in districts where churches are allowed by code. The elected members of the Village Board have not heard from the community at large a desire to locate churches in the business districts. Therefore, the Village Board does not support adding churches to the list of allowable uses in the B-3 District, because churches have been operating successfully in the zoning districts where they are allowed by code, and



there has not been a general concern to allow them in the business districts or any evidence presented that there are not adequate sites in the Village to accommodate the requested use.

6. The text, as proposed, would allow a church as a special use in the B-3 District if it would operate in conjunction with an entity that brings either:

- Tangible or viable improvement to the community; or,
- An increase in retail business in the district.

The Village finds the proposed text, as presented, to be vague and uncertain to determine. With respect to the first standard the Village Board does not believe it would be possible to clearly determine whether an entity brings *tangible or viable improvement to the community*, because those concepts are arbitrary and immeasurable. With respect to the second point, the Village Board notes that any retail business would bring *an increase in retail business in the district*. The proposed text would allow a church in the B-3 District if it were to be located in conjunction with a retail business already allowed in the district. Staff believes this would be an inappropriate standard because it would allow a church to be located in conjunction with any retail business, including those with which it would be incompatible.

7. There are apparently 200 acres of land within the B-3 Service District. An amendment of the Zoning Code as proposed would allow any business within the B-3 Service District to seek permission to add an additional use as a church. The Village Board finds that zoning ordinances are constructed to allow for a rational or measurable difference in the uses that are allowed to exist in each zone. The suggested zoning text amendment, even if allowed as a special use, would unnecessarily confuse the text of the Zoning Code and would require the Village Board to render decisions based on unmeasurable and improper standards.

SECTION 2: Based upon the finding made in Section 1, the Village Board denies the application for the text amendment to the Village's Zoning Code.

SECTION 3: This Ordinance shall be in full force and effect from and after the passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS 4<sup>TH</sup> DAY OF JUNE 2007.

AYES:

NAYS:

ABSENT:

---

Frank Saverino, Sr., Mayor

ATTEST:

---

Beth Melody, Village Clerk

I-1 6-4-07

*Village of Carol Stream*  
Interdepartmental Memo

**TO:** Joseph Breinig, Village Manager  
**FROM:** Stan W. Helgerson, Finance Director *SH*  
**DATE:** May 31, 2007  
**RE:** 1982 Escrow Account – 1967 Water & Sewer Revenue Bonds

In 1982, the 1967 Water and Sewer Revenue Bonds were defeased and an Escrow Account was set up at the Northern Trust for the purpose of making the principal and interest payments on these bonds until maturity.

These bonds have now been 100% paid off and there is a balance of approximately \$120,000. Per Article V of the Escrow Agreement, when there are funds available after all obligations have been paid, "the President and Board of Trustees may by Resolution instruct the Escrow Agent to pay the Village such excess." The attached resolution is making that request.

If you have any questions, please give me a call.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING RELEASE OF EXCESS ESCROW FUNDS FROM 1967  
SERIES WATERWORKS AND SEWERAGE BONDS**

WHEREAS, on March 25, 1982 the Village Board adopted Resolution No. 689, A Resolution Authorizing the Creation of an Escrow Account with the Northern Trust Company to Provide for the Deposit of Funds and the Purchase of Securities to Provide for the Payment of Certain Outstanding Waterworks and Sewerage Bonds of the Village of Carol Stream, DuPage County, Illinois; and

WHEREAS, Article V. Refund of Excess, provides that the President and Board of Trustees may, by Resolution, instruct the Escrow Agent, Northern Trust Company, to pay the Village any sums in excess of amounts required to make payments due to the holders of any of the Outstanding Bonds; and

WHEREAS, all payments to bond holders have been made.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: Approval is hereby given to pay all excess escrow sums to the Village of Carol Stream.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 4<sup>TH</sup> DAY OF JUNE 2007.

AYES:

NAYS:

ABSENT:


\_\_\_\_\_  
Frank Saverino, Sr., Mayor

ATTEST:

\_\_\_\_\_  
Beth Melody, Village Clerk

AGENDA ITEM  
J-1 6-4-07

*Village of Carol Stream*  
Interdepartmental Memo

TO: Joseph Breinig, Village Manager  
FROM: James T. Knudsen, Director of Engineering Services   
DATE: June 1, 2007  
RE: St. Charles Road Water Main Extension –  
Request to Increase Project Cost

Engineering has received a request from Ten Talents, Inc. to increase the project cost by \$9,320.00. See attached. The increase is due to a revised requirement to restore the St. Charles Road shoulder to 6' - 8' in width as opposed to the 2' minimum.

Previously, Engineering and Ten Talents agreed on a final construction cost of \$479,289. The \$9,320 increases the final cost 1.9% to \$488,609. Under a preannexation agreement, Ten Talents is responsible for 13.19% of the total project cost. This is for their proportionate share for the Chapel Hill Estates and Blue Ridge subdivisions. Engineering will make the appropriate adjustments when we are invoiced.

Village Staff have reviewed the request and find it acceptable. Therefore, we recommend approval of the request to increase the construction cost by \$9,320 or 1.9% to \$488,609.

.....

Ten Talents, Inc.  
P.O. Box 5051  
Wheaton, IL 60189  
630.668.0063 Phone/fax  
630.258.0020 Cell

facsimiletransmittal

To: Jim Knudsen Fax: 665-1064

From: Tim Wilson Date: 4-25-07

Re: St Charles Rd water Pages:

main extension

CC:

Urgent  For Review  Please Comment  Please Reply  Please Recycle

Notes: Per our phone conversation, attached is the cost proposal for the shoulder restoration along St. Charles Rd. to meet the requirements of DuPage Co. Highway. This is different than discussed in the field last fall, requiring 6'-8' width as opposed to the 2' minimum. The north side shoulder is soft, probably due to the time of year it was done.

Please review and authorize the work proposal as part of our reimbursement agreement. Thank you.

.....  
Tim



**GENEVA CONSTRUCTION COMPANY**  
 INDIAN TRAIL and Route 25 \* P.O. Box 998 - AURORA, ILLINOIS 60507  
 Phone: (630) 892-4357 - Fax: (630) 892-7738

Ⓟ 665-1064

- \* TIM WILSON
- \* TEN TALENTS
- \* PO BOX 5051
- \* WHEATON, IL 60189

**DATE** 4/24/2007

**ST. CHARLES ROAD SHOULDER WORK FOR BLUE RIDGE CT. AND CHAPPEL HILL SUBDIVISIONS**

We propose to furnish the following described construction, including all labor, materials and equipment according to standard construction practices.

PROPOSAL	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	LS	GRADE AND COMPACT NORTH SHOULDER TO ALLOW FOR PLACEMENT OF MINIMUM 2" SHOULDER STONE 6' WIDE	\$2,600.00	\$2,600.00
240	TON	PLACE AND COMPACT SHOULDER STONE. MINIMUM OF 2" ON NORTH SHOULDER, 6' WIDE. AVERAGE OF 1" ON SOUTH SHOULDER	\$28.00	\$6,720.00

**WORK SCOPE BASED ON MEETING WITH DAVE FUREY FROM DUPAGE COUNTY DOT ON 4/23/07**

**GRAND TOTAL: \$9,320.00**

**NOTES:** If accepted, this work will not be scheduled for construction until one signed copy of the proposal has been received at our office.

- \* For information regarding scheduling of construction, please contact our Paving Department at (630) 892-4357.
- \* Due to the volatile pricing of Liquid Asphalt, Asphalt prices are subject to a surcharge should the Liquid Asphalt prices rise above \$360.00 per ton prior to the completion of the project. A surcharge of \$0.06 per ton will apply for each \$1.00 per ton over the base price of \$360.00 per ton of Liquid Asphalt.

**TERMS:** Final settlement will be based upon actual units of work completed at the bid price per unit.

- \* This proposal is subject to the terms, specifications and conditions of sale printed on the second page of this proposal hereof, which are made a part of this proposal.
- \* This proposal is made in DUPLICATE and will constitute a binding agreement providing it is accepted within 60 days from date hereof.

The above proposal is accepted:

**GENEVA CONSTRUCTION COMPANY**  
 Cass W. Price, Vice President

Name, Title, Date

**GENEVA CONSTRUCTION COMPANY**

INDIAN TRAIL and Route 25 \* P.O. Box 998 - AURORA, ILLINOIS 60507

Phone: (630) 892-4357 - Fax: (630) 892-7738

**CONDITIONS OF SALE**

1. Wherever, under this contract, construction by this contractor is required to be placed over or effected by work performed by others, the GENEVA CONSTRUCTION COMPANY assumes no responsibility for the adequacy or dependability of this work.
2. Wherever alterations or the intent of the plans and specifications of this project vary from this proposal or original plans and specifications the Buyer agrees to fully reimburse the GENEVA CONSTRUCTION COMPANY for the cost incurred in connection with such changes including punitive costs or damages incurred as the result thereof.
3. The deliverance and ability of the GENEVA CONSTRUCTION COMPANY to perform the intent of this proposal is subject to strikes, acts of GOD, warfare, vandalism, government laws and regulations, availability of materials and conditions beyond the control of the GENEVA CONSTRUCTION COMPANY.
4. This quotation is subject to correction of clerical errors.
5. If the Purchaser's form of purchase order accompanies this contract, all terms or conditions of such purchase order inconsistent with this proposal are null and void unless specifically waived in writing by the GENEVA CONSTRUCTION COMPANY.
6. The Purchaser agrees to make payment to the GENEVA CONSTRUCTION COMPANY in accordance with the terms specified herein. If any delinquent sums are to be collected by suit or demand of an attorney or collection agency or other, then the Purchaser agrees to pay all costs incurred by the GENEVA CONSTRUCTION COMPANY as a result thereof.
7. Interest to accrue on unpaid balance at the rate of 1 1/2% per month after 30 days from the date of invoice, unless agreed to in writing.
8. Unless specifically noted, all prices exclude all excavation within 0.1' of proposed subgrade, layout, testing, backfill, landscape restoration, traffic control, remobilization, binder repair, winter protection, permits, bonds, and fees.



AGENDA ITEM

J2+3 6-4-07

*Village of Carol Stream*  
**INTER-DEPARTMENTAL MEMO**

**TO:** Trustees

**FROM:** Frank Saverino, Sr., Mayor *FS SR*

**DATE:** May 24, 2007

**RE:** Appointments

**DUPAGE MAYORS AND MANAGERS CONFERENCE**

In the past the most senior Trustee has been designated the alternate for voting purposes. Accordingly, I am recommending that Trustee Fenner be designated the alternate to the Mayor for voting on Conference business.

**NORDCAT**

The Village has two representatives who serve on the NORDCAT Board of Directors. NORDCAT is the cable television consortium for the Village of Carol Stream, Bloomingdale, Itasca, Roselle and Wood Dale. Currently the Village Manager and I serve as representatives of Carol Stream. I am recommending the appointment of Trustee Drager and Village Manager Joe Breinig as our representatives. In addition, I am recommending the appointment of Trustee Gieser and Assistant Village Manager Bob Mellor as our alternate representatives on the NORDCAT Board of Directors.

Your concurrence with these appointments is requested.

May 29, 2007

RECEIVED  
J-4 6-4-07

To: The Honorable Mayor Frank Saverino and  
Members of the Board of Trustees of the  
Village of Carol Stream

Cc: Joseph E. Breinig, Village Manager

Re: Board of Library Trustees of the Village of Carol Stream  
Annual Report 2006-2007

Pursuant to the Local Library Act (75 ILCS 5/4-10), the Board of Library Trustees of the Village of Carol Stream submits the following Annual Report for the Fiscal Year ending April 30, 2007 on the condition of its trust.

Part I -- Illinois Public Library Annual Report (IPLAR) Fiscal Year 2006-2007

Part II -- Library Board Resolution #233, Re: FY2008 Working &  
Appropriation Budgets / Request for Levy

Part III -- Carol Stream Public Library FY2008 Working & Appropriation Budgets, which  
incorporates FY2007 yearend totals (subject to annual audit)

Part IV -- Additional Information for Fiscal Year ended April 30, 2007

Extensions of service over the previous year:

- Total collection (book and non-book formats) at yearend is 183,930 items – a net increase of 3.52% over the previous year. This represents a slow down in collection development as the Library runs out of room for growth. The book collection totals 167,145 volumes.
- Percentage of population (40,738) registered is 59%; the number of patrons registered at yearend increased by less than 1% totaling 23,992. The Library aggressively purged expired cards from the database this year in anticipation of changing to a new automation system in the fall of 2007.
- Circulation figures for the year are up slightly (1.28%) from FY2006 with 357,990 items being checked out. This is our second highest annual circulation ever.
- Reflecting patron online capability, in-house renewals continued to decrease, this year by 11%, and on-line renewals increased dramatically by 36%. Other types of patron usage show Internet use up 35% with the addition of 3 stations in the Adult Department. Use of the Library's patron-access WiFi was up over 900%. Through the Library's Web site, use of virtual reference service by Carol Stream patrons was up 100% and remote access to the Library's subscription databases was up over 220%.
- The number of materials delivered to the homebound was up by 16%. The number of homebound patrons currently being served is 57.
- Public use of the Library's Community Room decreased by 30% and public use of photocopy machines decreased by 13%.

- The number of adult reference questions increased slightly to 23,400 questions. Children's reference questions dropped another 8.7% this year as patterns continue to change in both the nature of the question and the amount of research required in answering the question.
- Programming activities were maintained in number and scope in both the Adult and Children's Departments. Summer reading programs in both departments are a big success. A free Steel Drum concert was held for the public in June. The Library held 1 Barn Festival at the Kuhn Road property.
- Changing technology needs were reflected in changes of service patterns and types of material offered. VHS tapes are being phased out and replaced with DVDs as funds permit. English as a Second Language collection was revamped and an LSTA Grant was received to promote the collection through out the Community. The Library's redesigned Web site offered patrons the opportunity to download audiobooks and videos, subscribe to an enewsletter, and view the collection of historical photos held by the Library.
- Continued outreach services to young adults, senior citizens, schools, the business community, Carol Stream Outreach Community Center, Stratford Square Mall Kids Klub, group tours and visits, and those with multicultural needs. Continued participation in the Christmas Sharing Program, Food for Fines collection, Relay for Life and other social service projects in conjunction with the Rotary Club, the Chamber of Commerce, and the Social Services Department of the Carol Stream Police Department. The Library participated in the Community Expo and the Fourth of July Parade.
- The Library's newsletter, *Between the Lines*, was reformatted from six pages to four and is now published monthly instead of bi-monthly. Delivery was expanded to include apartment complexes.
- Regular maintenance on building and grounds on both the Hiawatha and Kuhn Road sites continues. Capital improvement projects included a new phone system, the expansion of the Youth Services office into the Staff Room, remodeled Circulation and Reception desks, the removal of overgrown bushes in front of the building, and new lights for the parking lot.
- A Citizens Advisory Committee was formed to make recommendations on the future direction of the Library. The Library pursued a \$25 million bond referendum for the construction of an 81,000 square foot building. The referendum was not successful.
- Cooperative efforts continue with the DuPage Library System, Literacy Volunteers of America, DuPage County Election Commission, People Educating People (PEP Program with C.O.D.), and the Carol Stream Writers' Group.
- The Friends of the Carol Stream Public Library planted and dedicated the Lynn O'Dell Reading Garden, purchased child-size furniture for the Youth Services Department and hosted the Poet Laureate dinner in November.

In order to provide Library services and existing programs and to achieve its goals and objectives, the Library Board estimates that a total of \$3,405,809 is necessary to levy for library purposes in FY2008. Estimated revenue and expenditures in the FY2008 Appropriation Budget are included as a Special Fund component in the Village Budget adopted by the Village Board on April 16, 2007.

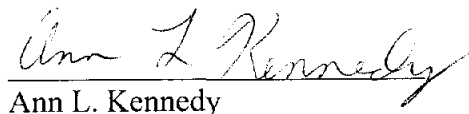
The Library Board continues to implement, within its financial plan, the accumulation of moneys in the Capital Maintenance and Repair Fund for the purpose of completing capital improvement projects, making major repairs, and providing for catastrophic emergency. (Library Board Resolution #233)

Finally, the Library Board has no contingent liabilities, including bonds, judgments, or settlements.

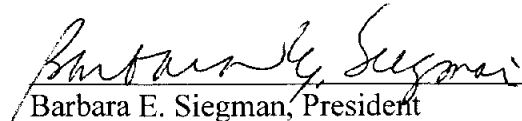
CERTIFICATION

This Annual Report is filed by the Carol Stream Public Library pursuant to the Local Library Act (75 ILCS 5/4-10) for the fiscal year commencing May 1, 2006 and ending April 30, 2007.

Signed:



Ann L. Kennedy  
Library Director



Barbara E. Siegman, President  
Board of Library Trustees

(Seal)

Attest:

I, the undersigned Secretary of the Board of Library Trustees of the Village of Carol Stream, hereby state that the foregoing entitled:

BOARD OF LIBRARY TRUSTEES OF THE VILLAGE OF CAROL STREAM ANNUAL REPORT  
2006-2007.

was duly adopted by said Board of Library Trustees of the Village of Carol Stream at a valid meeting held on May 29, 2007.



Mary C. Hudspeath, Secretary  
Board of Library Trustees

## Certification

### Illinois Public Library Annual Report FY 2006-2007 Illinois State Library

**Instructions:** Please enter your libraries name and the start and end date of your library's fiscal year. Then print out the Certification Sheet (from the File Menu, select Print) and collect the necessary signatures. Please return the signed Certification Sheet to your library system.

Name of Library Carol Stream Public Library

Name of Community Carol Stream

This annual report is filed by the undersigned public library pursuant to Illinois Compiled Statutes (ILCS) for the fiscal year commencing (mm/dd/yy) 05/01/06 and ending (mm/dd/yy) 04/30/07

*Ann L Kennedy*  
Head Librarian (signature)

The Board of directors herewith accepts the above report, certifies its essential accuracy and transmits it to the Illinois State Library in accordance with the above statute. (REQUIRES the signature of the secretary and president of the current library board.)

*Mary C. Hudspeth*                      5/29/07                      20  
Secretary (signature)                      Date

*Barbara G. Sezman*                      May 29                      20 07  
President (signature)                      Date

*NOTE: Final responses were submitted as of: Tue May 29 20:14:24 2007*

## IDENTIFICATION

1. Location Carol Stream  
(Name of the municipality (town, city, etc.) in which the central library is located.)
2. Legal name of library Carol Stream Public Library
- 3a. Address (Facility):  
Number and Street 616 Hiawatha Dr.  
(Provide number/street address; Do not use a P.O. Box.)  
City, Zip Code Plus 4 Carol Stream, 60188-1634
- 3b. Mailing Address, if different:  
Number and Street or P.O. Box  
City, Zip+4 , IL
4. Library telephone number 6306530755XXXXXXXXXX  
(digits only, no spaces, hyphens, or parentheses)
5. Library fax number 6306536809XXXXXXXXXX
6. WWW home page www.cslibrary.org
7. Library Director Name Ann L. Kennedy  
Title Library Director
8. Library Director's e-mail akennedy@cslibrary.org
9. Type of library: [ Village ]
10. Is your library a combined public and school library? Yes  No
11. Does your library contract with another library to Yes  No  
**RECEIVE ALL** your library services?  
**IF YES**, list the name(s) of the libraries with whom you contract:  
1.  
2.
12. County in which administrative entity is located: DuPage
13. Did the administrative entity's legal service area boundaries change during the past year? Yes  No  
(Answer yes to this question, if there has been any change to the administrative entity's legal service area boundaries during the past year.)
14. Population residing in tax base (Use the latest **official federal census** figure) 40,738  
(If the current population is different from the previous year's population, please send the Illinois State Library **LEGAL** verification of that change.)
15. Library system: [ DuPage (DLS) ]
16. Total number of bookmobiles 0  
(A bookmobile is at least all of the following: a truck or van that carries an organized collection of library materials; paid staff; and regularly scheduled hours open to the public.)
- 17a. Total number of branch libraries 0

*(A branch library is an auxiliary unit with at least all of the following: separate quarters; organized collection of library materials; paid staff; and regularly scheduled hours open to the public.)*

17b. List branch libraries:

Name Telephone xxxxxxxxxxxx

Street Address

City Zip Code Plus Four

, IL

County:

Square footage of this outlet:

## ANNUAL REPORT DATA

*Questions 18-20 are additional data collected as part of the FSCS (Federal State Cooperative System for Public Library Data Collection) statistical program:*

18. Does this public library meet **ALL** the criteria of the FSCS  Yes  No public library definition?

**If YES:** proceed to question 20.

**If NO:** proceed to question 19.

- a. An organized collection of printed or other library materials, or a combination thereof;
  - b. Paid staff;
  - c. An established schedule in which services of the staff are available to the public;
  - d. The facilities necessary to support such a collection, staff, and schedule and
  - e. Is supported in whole or in part with public funds.
19. If you answered NO to question 18, then please identify which of the criteria your library does not meet regarding the FSCS definition of a public library: **(CHECK ONLY THOSE YOUR LIBRARY DOES NOT MEET)**
- a. An organized collection of printed or other library materials, or a combination thereof
  - b. Paid staff
  - c. An established schedule in which services of the staff are available to the public
  - d. The facilities necessary to support such a collection, staff, and schedule; and,
  - e. Is supported in whole or in part with public funds
20. Administrative Entity: From the descriptions below select **ONLY ONE** that most nearly describes your library as an administrative entity.

**Single Direct Service Outlet:** Serves the public directly with **ONLY ONE** service outlet: **EITHER** a central library **OR** a bookmobile **OR** a books-by-mail program. (CODE: SO)

**Administrative Entity with Multiple Direct Service Outlets** where **Administrative Offices are NOT separate.** Serves the public directly with **two or more service outlets**, including some combination of one central library, branch(es), bookmobile(s), **AND/OR** books-by-mail. (CODE: MO)

**Administrative Entity with Multiple Direct Service Outlets & where Administrative Offices are separate:** Serves the public directly with **two or more service outlets**, including some combination of one central library, branch(es), bookmobile(s), **AND/OR** books-by-mail. **The administrative offices are separate from the direct service outlets (the administrative offices are not located in the same physical facility as the actual library service units.)** (CODE: MA)

21. This annual report is filed for the fiscal year:  
commencing [ May ] [ 1 ] [ 2006 ] and ending [ April ] [ 30 ] [ 2007 ]
22. Number of months in this fiscal year 12
- 23a. Name of person preparing survey Ann Kennedy
- 23b. Telephone number (xxxxxxxxxx) 6306530755
- 23c. Fax number (xxxxxxxxxx) 6306536809
- 23d. E-mail akennedy@cslibrary.org

## REFERENDA

24. Was your library involved in a referendum in FY 2006-07?  Yes  No

**IF NO**, go directly to question 26. **IF YES**, please send the Illinois State Library a copy of the ballot or a statement of the proposition as presented to the voters. If more than one referendum occurred, report each separately.

25. Include each type of referendum presented to the voters below

	Date of Referendum (mm/dd/yy)	Passed or Failed	Effective Date (mm/dd/yy)
Annexation		[ <u>Select Outcome</u> ]	
Bond Issue	<u>04/17/07</u>	[ <u>Failed</u> ]	
Conversion		[ <u>Select Outcome</u> ]	
District Establishment		[ <u>Select Outcome</u> ]	
Maintenance Tax		[ <u>Select Outcome</u> ]	
Public Library Establishment		[ <u>Select Outcome</u> ]	



Tax Increase [ **Select Outcome** ]  
Restoration Fund Tax [ **Select Outcome** ]  
Mortgage Tax [ **Select Outcome** ]  
Working Cash [ **Select Outcome** ]  
Other (please specify): [ **Select Outcome** ]

26. If in the last year, or in the period before filing this report, you took action to convert to public library district status by approval of your corporate authority (under P.A. 86-346 and P.A. 86-713); your *district library* annexed additional territory in an unincorporated area by backdoor referendum (under **75 Illinois Compiled Statutes (ILCS)** 16/15-5 through 15-45); or your *district library* took any other action by backdoor referendum, indicate the effective date of the action.

Effective Date  
(mm/dd/yy)

Conversion  
Annexation  
Other (please specify):

#### CURRENT LIBRARY BOARD

*NOTE: This information is used for directory purposes and for meeting the annual legal reporting requirements of library districts. REPORT THE MOST RECENT INFORMATION AVAILABLE.*

27. Total number of board seats 7
28. Total number of vacant board seats 0
29. President
- |                    |                                   |                           |              |
|--------------------|-----------------------------------|---------------------------|--------------|
| Name               | <u>Barbara E. Siegman</u>         | Present Term Ends (mm/yy) | <u>04/11</u> |
| Telephone          | <u>6302601861xxxxxxxxxx</u>       |                           |              |
| Home Address       | <u>823 Vale</u>                   |                           |              |
| City, State, Zip+4 | <u>Carol Stream IL 60188-9292</u> |                           |              |
30. Vice-President
- |                    |                                   |                           |              |
|--------------------|-----------------------------------|---------------------------|--------------|
| Name               | <u>Robert B. Ranck</u>            | Present Term Ends (mm/yy) | <u>04/11</u> |
| Telephone          | <u>6306909707</u>                 |                           |              |
| Home Address       | <u>382 Hunter Dr.</u>             |                           |              |
| City, State, Zip+4 | <u>Carol Stream IL 60188-3907</u> |                           |              |
31. Treasurer
- |                    |                          |                           |              |
|--------------------|--------------------------|---------------------------|--------------|
| Name               | <u>Robert E. Douglas</u> | Present Term Ends (mm/yy) | <u>04/09</u> |
| Telephone          | <u>6308308547</u>        |                           |              |
| Home Address       | <u>1382 Boa Trail</u>    |                           |              |
| City, State, Zip+4 |                          |                           |              |

Carol Stream IL 60188-9081

## 32. Secretary

Name Mary C. Hudspeath Present Term Ends (mm/yy) 04/09  
 Telephone 6306537923  
 Home Address 1058 Bedford Dr.  
 City, State, Zip+4 Carol Stream IL 60188-3920

## 33. Other Members:

Name James F. Bailey Present Term Ends (mm/yy) 04/09  
 Telephone 6302890051  
 Home Address 1199 Easton Dr.  
 City, State, Zip+4 Carol Stream IL 60188-6098  
 Name Thomas F. Arends Present Term Ends (mm/yy) 04/09  
 Telephone 6305400898  
 Home Address 1255 Lake Shore Dr.  
 City, State, Zip+4 Carol Stream IL 60188-2988  
 Name Leslie Shambo Present Term Ends (mm/yy) 04/09  
 Telephone 6302933643  
 Home Address 1221 Evergreen  
 City, State, Zip+4 Carol Stream IL 60188-3307

**LIBRARY FRIENDS GROUP/LIBRARY FOUNDATION**34. a. Does your library have a friends group?  Yes  No

b. If the friends group has a website (or a link from the library's website) what is the URL:

35. a. Does your library have a library foundation?  Yes  No

b. If the foundation has a website (or a link from the library's website) what is the URL:

**FACILITIES**36a. Total square footage of the main library building square feet 27,983*(Report the total square footage of the main library building. Exclude the square footage of any branch library buildings.)*

36b. Total square footage of the branch library building(s), if applicable square feet

*(Report the total square footage of the branch library building(s). Note: If there is more than one branch library building, report the combined total square feet. Exclude the square footage of the*

*main library building.)*

### REPLACEMENT COSTS

*Replacement costs are what you would have to pay to establish the current library if you were to do so today. Do not include collection(s) replacement costs.*

- |  |                     |
|--|---------------------|
| 37. What is the current fair market value for the library's real estate (land and buildings, including garages, sheds, etc)? | \$ <u>3,390,066</u> |
| 38. What is the replacement cost for the library's furniture, equipment, and vehicles?                                       | \$ <u>3,446,141</u> |

### LIBRARY OPERATING RECEIPTS BY SOURCE

**Exclude:**

- Revenue for major capital expenditures
- Contributions to endowments
- Revenue passed through to another agency (e.g. fines)
- Funds unspent in previous fiscal year (e.g. carryover)

**Round to the Nearest Whole Dollar**

39. Local Government

**Exclude:**

- The value of any contributed or in-kind services
- The value of any gifts and donations
- Library fines, fees, or grants
- Tax anticipation warrants

- |  |                     |
|--|---------------------|
| a. Local government (except capital income bond sales)                       | \$ <u>3,205,014</u> |
| b. Capital income from bond sales (Report in Capital Revenue Question 56a 1) | \$                  |

40. State government

**Exclude:**

- Federal funds distributed by the State

- |                                     |                  |
|-------------------------------------|------------------|
| a. Per capita grants                | \$ <u>49,476</u> |
| b. Equalization aid                 | \$               |
| c. Corporate replacement tax        | \$ <u>42,883</u> |
| d. Educate and automate grants      | \$               |
| e. Other ( <i>please specify</i> ): | \$               |

41. Federal government

**Include:**

- Federal funds distributed by the State (e.g., LSTA grants paid directly to your library)

a. LSTA funds received	\$ <u>3,000</u>
b. E-rate funds received	\$
c. Other federal funds received	\$
42. Bill and Melinda Gates Foundation grant monies received	\$
43. All other receipts	\$ <u>279,123</u>
<b>Include:</b>	
<ul style="list-style-type: none"> <li>• All monetary receipts not reported above</li> <li>• Monetary gifts and donations (e.g., endowment income)</li> <li>• Interest</li> <li>• Library fines</li> <li>• Fees for service</li> <li>• Payments for contractual services</li> <li>• Receipts from a library system</li> <li>• Receipts from a loan or mortgage</li> </ul>	
<b>Exclude:</b>	
<ul style="list-style-type: none"> <li>• The value of any contributed or in-kind service</li> <li>• The value of any non-monetary gift and donations</li> </ul>	
44. TOTAL receipts (sum of lines 39 to 43)	\$ <u>3,579,496</u>
45. Amount of surety bond	\$ <u>1,500,000</u>

*NOTE: 75 Illinois Compiled Statutes (ILCS) 5/4-9, requires that the bond be 'not less than 50% of the total funds received by the library in the last fiscal year' for municipalities of less than 500,000 population, and for public library districts (75 Illinois Compiled Statutes (ILCS) 16/30-45(e)).*

## **LIBRARY OPERATING EXPENDITURES BY CATEGORY**

*Operating expenditures are the current and recurrent costs necessary to support the provision of library services.*

### **Include:**

- Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

### **Exclude:**

- Do not report the value of free items
- Do not report estimated costs
- Do not report capital expenditures

## **STAFF EXPENDITURES**

**Round to the Nearest Whole Dollar**

46. Salaries and wages for all library staff (including maintenance, security, and plant operations staff) \$ 1,391,825
- Include:**
- Salaries and wages before deductions
- Exclude:**
- Employee benefits
47. Fringe benefits paid for **by the library** for all library staff (including maintenance, security, and plant operations staff) \$ 450,173
- Include:**
- Fringe benefits or equivalent cash options, e.g., Social Security, IMRF, retirement, insurance (medical/life), disability income, unemployment compensation, workmen's compensation
48. Total Staff Expenditures (Sum of 46 & 47) \$ 1,841,998

## MATERIALS EXPENDITURES

- Include:**
- Materials expenditures includes all materials in all formats (e.g., print, microform, electronic) whether purchased, leased, or licensed.
- Exclude:**
- Charges or fees for interlibrary loans
  - Expenditures for document delivery
49. Printed materials \$ 242,370
- Include:** Books, serial back files, current serial subscriptions, government documents, other print purchases
50. Electronic materials \$ 90,610
- Include:**
- All expenditures for electronic (digital) materials (e.g., e-books, e-serial/journals, government documents, databases - locally mounted/full text or not, electronic files, reference tools, scores, maps, pictures, materials digitized by the library.)
    - A. Electronic materials can be distributed via magnetic tape, diskettes, computer software, CD-ROM, other portable digital carrier, etc.
    - B. Electronic materials can be accessed via computer, Internet, e-book or other reader or player
  - Materials held locally
  - Remote materials for which permanent or temporary access rights have been acquired
  - Expenditures for database licenses  
(NOTE: Definition based on ISO 2789)
- Exclude:**
- Computer software used to support library operations (e.g., accounting, word processing) or to link to external networks (including the Internet). Report these as other operating expenditures in question 53.

51. Other materials \$ 39,556  
*Include: All other materials (e.g., microform, audio, video, DVD-audiovisual not media storage, other new formats)*

52. Total Materials Expenditures (Sum of 49, 50, & 51) \$ 372,536

### OTHER OPERATING EXPENDITURES

53. All other operating expenditures not entered above \$ 504,458

***Include, for example:***

- *Supplies (library, general office)*
- *Material processing costs*
- *Commercial binding/rebinding*
- *Repair or replacement of furnishings/equipment*
- *Rent, Utilities*
- *Computer hardware/software used to support library operations or to link external networks, including the Internet*
- *Contracts for service (e.g., physical facility operation/maintenance)*
- *Fees/Contracts: auditors, attorneys, architects, consultants*

***Exclude:***

- *Purchases of fixed assets (Report in Capital Expenditures, question 57 )*

54. TOTAL operating expenditures (sum of lines 48, 52, & 53) \$ 2,703,863

***NOTE: Total Receipts (Line 44) and Total Expenditures (Line 54) need not agree.***

55. Children's Materials Expenditures \$ 75,899

*(Report amount spent, NOT BUDGETED, for materials in all formats which were purchased for use by patrons age 14 and younger.)*

### CAPITAL REVENUE AND EXPENDITURES

#### CAPITAL REVENUE

56. Report all revenue to be used for major capital expenditures, by source of revenue.

***INCLUDE FUNDS RECEIVED FOR:***

- *Site acquisitions*
- *New building(s)*
- *Additions to or renovations of existing buildings*
- *Furnishings, equipment, and initial collections for new buildings, building additions, or building renovations*
- *Computer hardware and software used to support library operations, to link to networks, or to run information products*
- *New vehicles*
- *Other one-time major projects*

**EXCLUDE REVENUE FOR:**

- Replacement and/or repair of existing furnishings and equipment
- Regular purchase of library materials
- Investments for capital appreciation

**EXCLUDE:**

- Income passed through to another agency (e.g., fines)
- Funds unspent in previous fiscal year (e.g., carryover)

**Round to the Nearest Whole Dollar.**

a. Local Government	\$
1. Local Government: Capital Income from Bond Sales	\$
2. Local Government: Other	\$
3. Local Government: Total (Sum of Line a1 and a2)	\$
b. State Government	\$
c. Federal Government (LSTA)	\$
d. Other (please specify):	\$
e. Total (sum of lines a3, b, c, and d)	\$ <u>0</u>

**CAPITAL EXPENDITURES**

57. Report major capital expenditures, the acquisition of or additions to fixed assets as follows: \$ 103,648

**INCLUDE:**

- Site acquisitions
- New building(s)
- Additions to or renovations of existing buildings
- Furnishings, equipment, and initial materials stock for new buildings, building additions, or building renovations
- Library automation systems
- New vehicles
- Other one-time major projects
- All expenditures regardless of revenue source
- Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

**EXCLUDE:**

- Estimated costs
- Expenditures for replacement and repair of existing furnishing and/or equipment
- Regular purchases of library materials
- Investments for capital appreciation
- Contributions to endowments
- Revenue passed through to another agency (e.g., fines)

Funds transferred from one public library to another public library should

be reported by only one of the public libraries.

**NOTE: Total capital revenue (Line 56e) and Total capital expenditures (Line 57) need not agree.**

58. Amount of construction surety bond, if applicable \$ 0

**PERSONNEL: For each Group (A,B,C,D): a) Include all positions funded in the library's budget whether those positions are filled or not and b) Report status as of the last day of the fiscal year. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.**

**59a. Group A: Professional librarians, media and audiovisual specialists, etc.**

List each Group A employee separately. Business managers or other persons not a librarian should be counted under Group B below. If any librarian position is **vacant**, enter only "**VI. Total Hrs/Wk**" and the "**VII. Hourly Rate**" for the previous librarian.

**I. Position Title:** The position title created and assigned to this employee by your library.

**II. Primary Work Area:** From the Work Areas listed below, select one that identifies the primary work responsibility for this position; for example, a position title of Reference/Adult Services might be coded as reference if that is the primary focus of the job and adult services could be coded as the secondary responsibility. Use your best judgment when coding primary responsibility based on percentage of time spent on a particular area of focus.

**VII. Hourly rate:** Convert annual salary to hourly rate, if necessary.

Professional Librarians, media and audiovisual specialists, etc.

- |                            |  |
|----------------------------|--|
| (I) Position Title         | <u>Library Director</u>  |
| (II) Primary Work Area:    | [ <u>Library Director</u> ]                                      |
| (III) Secondary Work Area: | [ <u>Select Area</u> ]   |
| (optional)                 |  |
| (IV) Education             | [ <u>Master's degree: ALA accredited libraryschool program</u> ] |
| (V) Sex                    | <u>  </u> Male <input checked="" type="checkbox"/> Female        |
| (VI) Total Hours/Week      | <u>37.5</u>  |
| (VII) Hourly Rate          | \$ <u>46.84</u>  |
| (I) Position Title         | <u>Assistant Library Director</u>                                |
| (II) Primary Work Area:    | [ <u>Assistant Library Director</u> ]                            |
| (III) Secondary Work Area: | [ <u>Automation/Technology/Systems</u> ]                         |
| (optional)                 |  |
| (IV) Education             | [ <u>Master's degree: ALA accredited libraryschool program</u> ] |
| (V) Sex                    | <u>  </u> Male <input checked="" type="checkbox"/> Female        |
| (VI) Total Hours/Week      | <u>37.5</u>  |
| (VII) Hourly Rate          | \$ <u>31.79</u>  |
| (I) Position Title         |  |



Head of Adult Services/Referen

- (II) Primary Work Area: [ **Reference** ]
- (III) Secondary Work Area: [ **Adult Services** ]  
(optional)
- (IV) Education [ **Master's degree: ALA accredited librarianschool program** ]
- (V) Sex \_ Male  Female
- (VI) Total Hours/Week **37.5**
- (VII) Hourly Rate \$ **30.04**
- (I) Position Title **Asst. Head of Adult Services**
- (II) Primary Work Area: [ **Reference** ]
- (III) Secondary Work Area: [ **Adult Services** ]  
(optional)
- (IV) Education [ **Master's degree: ALA accredited librarianschool program** ]
- (V) Sex \_ Male  Female
- (VI) Total Hours/Week **37.5**
- (VII) Hourly Rate \$ **25.39**
- (I) Position Title **Reference Librarian**
- (II) Primary Work Area: [ **Reference** ]
- (III) Secondary Work Area: [ **Adult Services** ]  
(optional)
- (IV) Education [ **Master's degree: ALA accredited librarianschool program** ]
- (V) Sex \_ Male  Female
- (VI) Total Hours/Week **37.5**
- (VII) Hourly Rate \$ **24.19**
- (I) Position Title **Reference Librarian**
- (II) Primary Work Area: [ **Reference** ]
- (III) Secondary Work Area: [ **Adult Services** ]  
(optional)
- (IV) Education [ **Master's degree: ALA accredited librarianschool program** ]
- (V) Sex \_ Male  Female
- (VI) Total Hours/Week **37.5**
- (VII) Hourly Rate \$ **22.19**
- (I) Position Title **Reference Librarian**
- (II) Primary Work Area: [ **Reference** ]
- (III) Secondary Work Area: [ **Adult Services** ]  
(optional)
- (IV) Education [ **Master's degree: ALA accredited librarianschool program** ]
- (V) Sex \_ Male  Female
- (VI) Total Hours/Week **37.5**
- (VII) Hourly Rate \$ **20.00**

- (I) Position Title Reference Librarian
- (II) Primary Work Area: [ Reference ]
- (III) Secondary Work Area: [ Adult Services ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 37.5
- (VII) Hourly Rate \$ 19.55
- (I) Position Title Reference Librarian
- (II) Primary Work Area: [ Reference ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 12
- (VII) Hourly Rate \$ 24.96
- (I) Position Title Reference Librarian
- (II) Primary Work Area: [ Reference ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 11
- (VII) Hourly Rate \$ 21.22
- (I) Position Title Head of Youth Services
- (II) Primary Work Area: [ Children's Services ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 37.5
- (VII) Hourly Rate \$ 35.91
- (I) Position Title Asst. Head of Youth Services
- (II) Primary Work Area: [ Children's Services ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 37.5
- (VII) Hourly Rate \$ 27.95

- (I) Position Title Children's Librarian
- (II) Primary Work Area: [ Children's Services ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 37.5
- (VII) Hourly Rate \$ 23.04
- (I) Position Title Children's Librarian
- (II) Primary Work Area: [ Children's Services ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 37.5
- (VII) Hourly Rate \$ 18.21
- (I) Position Title Children's Librarian
- (II) Primary Work Area: [ Children's Services ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 7
- (VII) Hourly Rate \$ 21.76
- (I) Position Title Head of Circulation Services
- (II) Primary Work Area: [ Circulation ]
- (III) Secondary Work Area: [ Select Area ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 37.5
- (VII) Hourly Rate \$ 23.6
- (I) Position Title Head of Technical Services
- (II) Primary Work Area: [ Cataloging ]
- (III) Secondary Work Area: [ Automation/Technology/Systems ]  
(optional)
- (IV) Education [ Master's degree: ALA accredited libraryschool program ]
- (V) Sex  Male  Female
- (VI) Total Hours/Week 37.5
- (VII) Hourly Rate \$ 32.15

(I) Position Title            Librarian  
 (II) Primary Work Area:    [ Cataloging ]  
 (III) Secondary Work Area: [ Select Area ]  
       (optional)  
 (IV) Education              [ Master's degree: ALA accredited libraryschool program ]  
 (V) Sex                           Male  Female  
 (VI) Total Hours/Week     28.5  
 (VII) Hourly Rate            \$ 22.95

**Staff Data****59b. Group B: Full-time/part-time technical and clerical employees**

Total hours worked in a typical week by all Group B employees	<u>691.75</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>7.25</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>27.03</u>
Total FTE Group B employees	<u>18.5</u>

**59c. Group C: Full-time/part-time pages or shelvers**

Total hours worked in a typical week by all Group C employees	<u>60</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>7</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>7.65</u>
Total FTE Group C employees	<u>1.5</u>

**59d. Group D: Full-time/part-time building maintenance, security or plant operation employees**

Total hours worked in a typical week by all Group D employees	<u>50.75</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>11</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>17.94</u>
Total FTE Group D employees	<u>1.35</u>

**59e. Total FTE Employees Groups B,C, D (Include only paid employees NOT volunteers):** 21.35**60a. Librarian Vacancies**

*(Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant)*

(I) Position Title		
(II) Primary Work Area	[ <u>Select Area</u> ]	
(III) Education Required	[ <u>Select Degree</u> ]	
(IV) Total Hours/Week		
(V) Number of Weeks Vacant during FY 2006-07		
(VI) Annual Salary Range:	Minimum \$	Maximum \$

## 60b. Newly Created Librarian Positions

*(Include any newly created librarian positions which were created in FY 2006-07)*

- (I) Position Title  
 (II) Primary Work Area [ **Select Area** ]  
 (III) Education Required [ **Select Degree** ]  
 (IV) Total Hours/Week  
 (V) Current Status  Filled  Unfilled  
 (VI) Date Filled (mm/dd/yy)

## 60c. Eliminated Librarian Positions

*(An eliminated librarian is that one that was budgeted for FY 2005-06 but is not in the budget for FY 2006-07.)*

- (I) Position Title  
 (II) Primary Work Area [ **Select Area** ]  
 (III) Education Required [ **Less than a bachelor's degree** ]  
 (IV) Total Hours/Week  
 (V) Date Eliminated (mm/yy)  
 (VI) Last Annual Salary Paid \$  
 (VII) Reason Eliminated  
 (i.e. lack of funds or need, etc.)

**SERVICE HOURS/LIBRARY VISITS**

61a. Report the time the central library opened and the number of hours open to the public per day in a typical week last October (i.e., a week when the library was open its regularly scheduled hours, with no holidays):

	Opening Time	Hrs Open Per Day
Monday	<u>9:00 am</u>	<u>12</u>
Tuesday	<u>9:00 am</u>	<u>12</u>
Wednesday	<u>9:00 am</u>	<u>12</u>
Thursday	<u>9:00 am</u>	<u>12</u>
Friday	<u>9:00 am</u>	<u>8</u>
Saturday	<u>9:00 am</u>	<u>8</u>
Sunday	<u>1:00 pm</u>	<u>4</u>

61b. Number of DAYS per week the central library was open past 6 pm 4

61c. Number of HOURS per week the central library was open past 6 pm 12

62. Total scheduled public service hours per year for all service outlets. 3,440

*(Include the hours open for public service at the main/central library, the branches, and the bookmobile) NOTE: Use an actual annual count, if available; otherwise,*

*calculate an estimate based on a typical week and multiply by 52.*

63. Total annual attendance in library 191,839

*(This is the total number of persons entering the library for any purpose during the fiscal year including those attending programs and those requiring no staff assistance) NOTE: Use an actual annual count, if available; otherwise calculate an estimate based on a count taken during a typical week and multiply by 52.)*

## PROGRAMS & ATTENDANCE

**Library Programs:** *A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover the use of the library, library services, and library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need (e.g., film programs, lectures, story hours, summer reading, literacy, English as a second language, citizenship, book discussion groups, etc.)*

### **INCLUDE:**

- *Count all programs, whether held on or off-site, that are sponsored or co-sponsored by the library.*

### **EXCLUDE:**

- *Programs sponsored by other groups that use library facilities.*

*If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.*

**Children (Defined):** *Output Measure for Public Library Service to Children: A Manual of Standardized Procedures (ALA, 1992) defines children as persons age 14 and under.*

### **Program Attendance:**

#### **INCLUDE:**

- *The count of the audience at library programs.*

#### **EXCLUDE:**

- *One-to-one tutoring, services to the homebound, homework assistance, and mentoring activities.*

64a. Total Number of Adult Programs 38

*(Report the total number of programs for this fiscal year which have a a portion or all of their target market intended for adults.)*

64b. Adult Program Attendance 917

*(Report the annual attendance of both adults and children at programs which have a a portion or all of their target market intended for adults.)*

65a. Total Number of Children's Programs 322

*(Report the total number of programs for this fiscal year which have a a portion or all of their target market intended for children age 14 and younger.)*

65b. Children's Program Attendance 10,793

*(Report the annual attendance of both adults and children at programs which have a portion*

or all of their target market intended for children age 14 and younger.)

66a.	Total Number of Programs (sum of lines 64a and 65a)	<u>360</u>
66b.	Total Program Attendance (sum of lines 64b and 65b)	<u>11,710</u>

### REGISTERED BORROWERS

67.	Total number of <b>resident</b> borrower's cards in force as of the last day of the fiscal year	<u>23,992</u>
	<i>(Include borrowers who reside within your service area. Exclude reciprocal borrowers.)</i>	
68.	How often are resident borrower's card records purged from your database? (select <b>one</b> )	
	<input type="checkbox"/> As Needed	
	<input type="checkbox"/> Never	
	<input checked="" type="checkbox"/> Periodically	
	Length of Period: <u>annually</u>	

69.	Total number of non-resident borrower's cards sold during the past fiscal year	<u>6</u>
70.	Total amount of fees collected for non-resident borrower's cards in the past fiscal year	<u>\$ 760</u>
71.	Number of registered borrowers as of the last day of the fiscal year.	<u>26,086</u>

*(A registered borrower is a library user [resident and/or non-resident] who has applied for and received a card or an identification number from the public library that has established conditions under which the user may borrow library materials and gain access to other library resources.)*

### RESOURCES OWNED

*This area collects data on selected types of library materials. It does not cover all materials for which expenditures were reported.*

#### **INCLUDE:**

- Report only items that the library has acquired as part of the collection and cataloged whether purchased, licensed, or donated as gifts.

	Held at End of Last FY	Withdrawn During FY	Added During FY	Held at End of This FY
72. Books	<u>161,514</u>	<u>6,844</u>	<u>12,475</u>	<u>167,145</u>
	<i>(Books are non-periodical printed publications bound in hard or soft covers, or in loose-leaf format. Report the number of different physical volumes owned (not leased) by your library. Include government documents arranged by Su Docs classification. Exclude periodicals, books on tape, and microforms.)</i>			
73. Number of <b>e-books</b> your library provides access to				<u>0</u>
	<i>E-books are digital documents (including those digitized by the library), licensed or not, where searchable text is prevalent, and which can be seen in analogy to a printed book (monograph). E-books are loaned to users on portable devices (e-book readers) or by transmitting the content to the user's personal computer for a limited time.</i>			

#### **INCLUDE:**

- E-books held locally and remote e-books for which permanent or temporary access rights

have been acquired; include non-serial government documents.

- Report the number of physical or electronic units, including duplicates.
- E-books packaged together as a unit (e.g., multiple titles on a single e-book reader) and checked out as a unit are counted as one unit.

NOTE: Report only items that the library has selected as part of the collection and made accessible through the library's Online Public Access Catalog (OPAC).

74. Back Files (Retrospective Holdings): Newspapers 2,676 3,034 3,084 2,726  
(Print format only)

a. Report the number of volumes, including duplicates. Count unbound newspapers as a volume when the library has at least half of the issues in the publisher's volume. If volume data is not available, then count the number of titles.

b. Are these counts a volume count or a title count?  
(select one)

- Volume Count  
 Title Count

75. Back Files (Retrospective Holdings): 12,590 4,816 4,590 12,364  
Magazines/Periodicals/Serials (Print format only)

a. Report the number of volumes, including duplicates. Count unbound magazines/periodicals/serials as a volume when the library has at least half of the issues in the publisher's volume. If volume data is not available, then count the number of titles.

b. Are these counts a volume count or a title count?  
(select one)

- Volume Count  
 Title Count

76. Current Subscriptions : 390 15 3 378  
Newspapers/Magazines/Periodicals/Serials (Print format only)

Report the number of current subscriptions (titles). Include duplicate subscriptions for the same title. This is NOT a count of individual issues. Gift subscriptions and government documents should be included.

77. Current Subscriptions : 2 2 0 0  
Newspapers/Magazines/Periodicals/Serials  
(Electronic/digital formats only)

Report the number of current subscriptions (titles), in electronic and digital formats. Include duplicate subscriptions for the same titles. (Access/distribution can include but is not limited to: a) the Internet e.g., HTML, PDF, JPEG, compressed file formats, zipped file formats; b) CD-ROM or other portable digital carrier; c) databases, including locally mounted databases; d) diskettes; e) magnetic tapes. Electronic serial subscriptions include serials held locally or remote resources that the library has authorization to access, including those available through statewide or consortia agreements. DO NOT include subscriptions to indexing and abstracting databases that include full-text serial content (e.g., EBSCO Host, ProQuest, OCLS FirstSearch.)

78. Audio recordings 8,060 510 696 8,246

These are materials on which sounds (only) are recorded/stored and that can be played back mechanically and/or electronically.

**INCLUDE:**



- *Audio digital/CD-ROMs, cassettes, records, etc. Report the number of physical copies, including duplicates. If copy data is not available, count the number of titles. Items packaged together as a unit [e.g., two cassettes as one recorded book] are counted as one physical unit.*

79. DVDs/Videos 6,768    524    890    7,134

*These are materials on which moving pictures are recorded, with or without sound. Electronic playback displays pictures, with or without sound, using a receiver or monitor. Formats include: DVD, VHS, CD-ROM, etc. Report the number of physical copies, including duplicates. If copy data is not available, count the number of titles. Items packaged together as a unit (e.g., two DVDs as one movie) and checked out as a unit are counted as one physical unit*

80. Licensed Databases 32

*(Report the number of **licensed** databases [including locally mounted or remote, full-text or not] for which temporary or permanent access rights **have been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region.** A database is a collection of electronically stored data or unit records [facts, bibliographic data, abstracts, texts] with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic serial titles are reported under question 77 [Current Subscriptions: Newspapers/Magazines/Periodicals/Serials: Electronic/Digital formats only]. Each database is counted individually even if access to several databases is supported through the same vendor interface.)*

**EXCLUDE:**

- *Subscriptions to individual electronic serial titles are not reported in this line.*

80a. Local - License negotiated by the local library: 24

*(Include licensed databases negotiated or provided at the local level. Include in this category stand-alone automated public access catalogs.)*

80b. State - License negotiated by the Illinois State Library: 4

*(Include licensed databases negotiated or provided by the Illinois State Library. Each database below should be counted individually.)*

- NoveList (Count = 1)
- OCLC (for cataloging and interlibrary loan) (Count = 1)
- OCLC FirstSearch package (ISL provided): Statewide package available to all Illinois Libraries (including OCLC WorldCat & 14 other databases available to all libraries) (Count = 15)
- OCLC FirstSearch package (library subscription): Library purchased access to additional OCLC FirstSearch databases) (Count = number of databases subscribed to by the library)
- PDR (Physician's Desk Reference) (Count = 1)
- SILC (Statewide Illinois Library Catalog) (Count = 1)

80c. Other consortia within the state or region - License negotiated by regional library system(s) and/or other cooperative(s): 4

*(Include licensed databases negotiated at the regional library system or consortia level. Include in this category the regional library system LLSAP online public access catalog or other cooperative automation consortia online public access catalogs here.)*

80d. Total Licensed Databases (Sum of lines 80a, 80b, and 80c) 32

81. Children's Holdings 74,800

*(Report the number of cataloged ITEMS (NOT numbers of titles) intended for patrons age 14 and younger. **Include** children's paperbacks and children's cassettes, even if uncataloged. **Exclude** children's periodicals, whether cataloged or uncataloged.)*

**USE OF RESOURCES** (Report for your entire fiscal year)

82. Number of adult materials loaned 199,738

*(Report the total annual circulation, including renewals, of all adult materials [age 15 or older] in all formats borrowed from your library by authorized patrons. Include circulation counts from all service outlets [main library, branches, and bookmobile].*

**INCLUDE:**

- *Interlibrary loans borrowed from other libraries, bulk loan materials, and reciprocal borrowing transactions.*

**EXCLUDE:**

- *Interlibrary loans to another library.*

83. Number of children's materials loaned 146,918

*(Report the total annual circulation, including renewals, of all children's materials [age 14 and younger] in all formats borrowed from your library by authorized patrons. Include circulation counts from all service outlets [main library, branches, and bookmobile].*

**INCLUDE:**

- *Interlibrary loans borrowed from other libraries, bulk loan materials, and reciprocal borrowing transactions.*

**EXCLUDE:**

- *Interlibrary loans to another library.*

84. Total number of materials loaned (sum of lines 82 and 83) 346,656

85. Circulation, including renewals, by library material

*(Report the total annual circulation, including renewals, of all materials [age 14 and younger for children and age 15 and over for adult] in all formats borrowed from your library by authorized patrons. Include circulation counts from all service outlets [main library, branches, and bookmobile].)*

**INCLUDE:**

- *Interlibrary loans borrowed from other libraries, bulk loan materials, and reciprocal borrowing transactions.*

**EXCLUDE:**

- Interlibrary loans to another library.

	Adult	Children
Fiction Books	<u>49,164</u>	<u>78,459</u>
Nonfiction Books	<u>51,924</u>	<u>29,464</u>
Fiction Videos & DVDs	<u>56,028</u>	<u>22,932</u>
Nonfiction Videos & DVDs	<u>9,576</u>	<u>4,046</u>
Fiction audios	<u>5,090</u>	<u>1,681</u>
Nonfiction audios (includes music audios)	<u>16,518</u>	<u>1,017</u>
Periodicals	<u>4,735</u>	<u>715</u>
Other Formats	<u>6,703</u>	<u>8,604</u>
<b>Total</b>	<b><u>199,738</u></b>	<b><u>146,918</u></b>
	(Should = Line 82)	(Should = Line 83)

86. Number of interlibrary loans loaned to other libraries 14,319

*(These are library materials, or copies of the materials, **loaned** by your library to another upon request during the fiscal year. The libraries involved in interlibrary loans are not under the same library administration.)*

87. Number of interlibrary loans borrowed from other libraries 13,990

*(These are library materials, or copies of the materials, **borrowed** by your library from another upon request during the fiscal year. The libraries involved in interlibrary loans are not under the same library administration.)*

88. Does your library participate in reciprocal borrowing?  Yes  No

*(Reciprocal borrowing is the loaning of materials directly to card holders from other libraries.)*

**IF YES**, report the number of materials loaned 26,225

**REFERENCE QUESTIONS**

89. Number of reference questions asked for the year at . . .

Adult Dept.	Young Adult Dept.	Children's Dept.	Total
<u>23,436</u>	<u>n/a</u>	<u>10,322</u>	<u>33,758</u>

*(A reference question is a request for information or referral by a library patron in contract with a library staff member who facilitates answering the patron's inquiry through the use of information sources [e.g., the library's collection, databases, the Internet, other persons, other agencies].*

*Reference questions are received in person; via fax, e-mail, phone; or virtual/networked reference services).*

**EXCLUDE:**

- Directional transactions or questions about library rules/policies; for example, "Where are the children's videos?" or "I'm looking for a book with the call number 811.23." or "What are you hours on Wednesday evenings?"

**(If an annual count is not available, then take a typical week and multiply by 52 to estimate**

**the annual count.)**

## AUTOMATION

90. How many of the following does your library have?

	Total Number in Library	Number Available for Public Use
Windows/PC Compatible Computers	<u>58</u>	<u>26</u>
Macintosh Computers	<u>2</u>	<u>0</u>
Printers	<u>17</u>	<u>4</u>

91. Does your library have computers containing general software applications (i.e., wordprocessors, spreadsheets, databases, etc.) available to patrons?

92. Are your catalog records part of an online (automated or web-based) public access catalog (OPAC)?

*(Include the system-wide catalog in which your library is a part.)*

(IF a. Is it  Yes  No  
YES) available  
online?

(IF a. [http:// ipac.dupagels.lib.il.us/ipac20/ipac.jsp?profile=csr](http://ipac.dupagels.lib.il.us/ipac20/ipac.jsp?profile=csr)  
YES) Report  
the  
Internet  
address  
of the  
OPAC:

93. Does your library have telephone devices for the deaf (TDD)?

(IF YES) a. Report the number of TDDs in your library  
b. Are any TDDs available for public use?  Yes  No

## INTERNET

94. What Internet connection provider(s) does your library use? (Check all that apply)

- a. Illinois Century Network (ICN))
- b. Another local/state government organization (e.g., county/state information services department)
- c. Local educational organization (e.g., community college or university)
- d. Community Information Network (e.g., Prairienet, etc.)
- e. Your library system network
- f. Commercial provider (e.g., MSN, America Online, CompuServe, etc.)
- g. Other (please specify) Computer View, Inc.

95. Maximum Speed of your Internet connection: [ T1 ]

96. If your library is NOT a participant in the Illinois Century

Network (ICN), please indicate why:

[ **b: Receive "free or low cost" Internet access from another source (please specify) ]**

If you selected b, please identify the source of your free/low cost Internet Access:

Computer View, Inc

If you selected d, please identify the reason your library is not a participant in ICN:

97. Who can use the Internet? **[ Patrons and staff directly ]**
98. If your library does NOT have any Internet access for library/staff use, please explain why in 75 words or less:
99. Do you have wireless Internet access in your library?  **Yes  No**
- If YES, then is the wireless Internet Access for:
- Library/staff use?  **Yes  No**
- Patron use, so patrons can access the Internet while  **Yes  No** in your library using their own personal computers?
100. Has your library board adopted an Internet policy for public access?  **Yes  No**
101. How many Internet computers are available for public use? **9**  
(Report the number of Internet computers available in the library for use by the general public; include both dedicated and non-dedicated computers.)
102. Number of in-house users of public Internet computers **in a year** **26,746**  
*Report the total number of individuals that have used Internet computers in the library during the last year. If the computer is used for multiple purposes (Internet access, word processing, OPAC [online public access catalog], etc.) and Internet users cannot be isolated, report all usage. A typical week or other reliable estimate may be used to determine the annual number. Sign-up forms or Web-log tracking software also may provide a reliable count of users.*
103. Does your library allow patrons to make printouts of materials obtained from the Internet?  **Yes  No**
- IF YES**, what are the charges per page for printouts? **\$ .10**
104. Does your library provide instruction (workshops, classes) to patrons on the use of the Internet?  **Yes  No**
105. Does your library utilize Internet filters in your library?  **Yes  No**  
(**IF NO**, please proceed to question 109.)
106. When did you start using filters (mm/yy)? **01/04**
107. Which product/company do you use to provide the filtering?  
Cyber Sitter

108. Which Internet stations have filters? (check all that apply)

- a. All staff stations  
 b. All public stations  
 c. Public children's stations only  
 d. Public adult stations only  
 e. Other (please specify)

109. Annual number of views of your library's homepage 192,895  
*(This is the number of times the library's homepage was viewed by any visitor to the libraries website. A page can be viewed more than once by the same visitor, and each view should be counted.)*

### E-RATE

110. Did your library apply for E-rate (telecommunications discounts) for FY06/07?  Yes  No  
*(IF NO, please proceed to question 112.)*

111. What is the dollar amount (either as discounts/credits on your telecommunications bills, or as direct payments) that your library was awarded for FY06/07? \$

112. Why did your library **NOT** participate in the e-rate program? (select **one**)

- Didn't know about it  
 Negligible benefit  
 Complicated process  
 Applied, but was denied  
 Other

If other, please explain:

### TRAINING

*This section is concerned with Continuing Education (CE), Continuing Professional Development (CPD), and other workshop type learning opportunities. Training may be in-person and via technology. Include workshops brought into the library, workshops at a library system, workshops at another institution, teleconferences, paid web courses, professional conferences, and in-staff training. Include the development and delivery of formal education events on site (e.g. speaker fees, materials). If tracked include travel costs (e.g. per diem, hotel, transportation) and registration fees for conferences, institutes, seminars, workshops, classes held off site, distance education, job related tuition reimbursement, purchase or rental of training materials. Include paid self-instructional courses and academic courses. Exclude staff salaries, monthly staff meetings, and other such meetings.*

113a. How much money did you spend on staff development and training this fiscal year? \$ 5,495

113b. Does this include travel expenses?  Yes  No

114. How many **hours** of training did employees receive this year? 516

### FUTURE IPLAR

**SPECIAL CENSUS POPULATION OF THE  
VILLAGE OF CAROL STREAM  
(SELECTED AREAS ONLY)  
DUPAGE COUNTY, ILLINOIS  
AS OF OCTOBER 12, 2006**

**FILED**  
INDEX DEPARTMENT

JAN 26 2007

IN THE OFFICE OF  
SECRETARY OF STATE

VILLAGE OF CAROL STREAM	POPULATION	HOUSING
Special Census Counts DuPage County	2,106 2,106	1,046 1,046
April 1, 2000 Special Census Base Count <sup>1</sup> DuPage County	1,893 1,893	908 908
<hr/> <p align="right"><i>2106 1893 ----- 217</i></p>		
<b>Special Census Counts and Census 2000 Counts for areas annexed since January 1, 2000</b>		
Special Census Counts DuPage County	235 235	166 166
2000 Decennial Census Count <sup>2</sup> DuPage County	4 4	2 2
<b>Special Census Counts and Census 2000 Counts for January 1, 2000 boundaries</b>		
Special Census Counts DuPage County	1,871 1,871	880 880
2000 Decennial Census Count <sup>2</sup> DuPage County	1,889 1,889	906 906

<sup>1</sup> April 1, 2000 Special Census Base Counts reflect modifications to the Census 2000 population as documented in the Count Question Resolution program, updates from the Boundary and Annexation Survey and geographic program revisions.

<sup>2</sup> Population and housing unit counts for the 2000 Decennial Census include corrections made as a result of the Count question Resolution Program. These counts are also based on legal boundaries effective as of January 1, 2000.

**SPECIAL CENSUS POPULATION OF THE  
VILLAGE OF CAROL STREAM  
(SELECTED AREAS ONLY)  
DUPAGE COUNTY, ILLINOIS  
AS OF DECEMBER 21, 2006**

**FILED**  
INDEX DEPARTMENT

MAR 09 2007

IN THE OFFICE OF  
SECRETARY OF STATE

(SELECTED AREAS ONLY)	POPULATION	HOUSING
Special Census Counts Dupage County	605 605	333 333
April 1, 2000 Special Census Base Count <sup>1</sup> Dupage County	522 522	145 145

*605  
522  
83*

---

**Special Census Counts and Census 2000 Counts for areas annexed since January 1, 2000**

Special Census Counts Dupage County	0 0	0 0
2000 Decennial Census Count <sup>2</sup> Dupage County	0 0	0 0

**Special Census Counts and Census 2000 Counts for January 1, 2000 boundaries**

Special Census Counts Dupage County	605 605	333 333
2000 Decennial Census Count <sup>2</sup> Dupage County	522 522	145 145

<sup>1</sup> April 1, 2000 Special Census Base Counts reflect modifications to the Census 2000 population as documented in the Count Question Resolution program, updates from the Boundary and Annexation Survey and geographic program revisions.

<sup>2</sup> Population and housing unit counts for the 2000 Decennial Census include corrections made as a result of the Count question Resolution Program. These counts are also based on legal boundaries effective as of January 1, 2000.



(Face of Ballot)

**OFFICIAL BALLOT**

**QUESTION TO ISSUE \$25,000,000 GENERAL OBLIGATION LIBRARY BONDS OF THE VILLAGE OF CAROL STREAM**

(INSTRUCTIONS TO VOTERS: Mark a cross (X) in the space opposite the word indicating the way you desire to vote.)

Shall bonds in the amount of \$25,000,000 be issued by the Village of Carol Stream, DuPage County, Illinois, for the purpose of constructing, furnishing and equipping a new public library facility at a site to be located at 480 North Kuhn Road in said Village and for the purpose of paying the costs thereof, bearing interest at not to exceed the rate of 9% per annum?	YES	
	NO	

(Back of Paper Ballot)

**OFFICIAL BALLOT**

Official ballot for voting on the question to issue \$25,000,000 General Obligation Library Bonds of the Village of Carol Stream, DuPage County, Illinois, at the Consolidated Election held on April 17, 2007.

Precinct Number: \_\_\_\_\_

Polling Place: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Here the proper name or names

\_\_\_\_\_  
Board of Election Commissioners of  
The County of DuPage, Illinois

SCHOOL DISTRICT 25

BOARD OF EDUCATION  
FULL TERM  
(THREE)

Write-in

Allison O'Donnell

Diane K. Landry

David Carlin

Write-in

Write-in

PROPOSITIONS

VILLAGE OF CAROL STREAM

QUESTION TO ISSUE \$25,000,000 GENERAL OBLIGATION  
LIBRARY BONDS OF THE VILLAGE OF CAROL STREAM

Shall bonds in the amount of \$25,000,000 be issued by the Village of Carol Stream, DuPage County, Illinois, for the purpose of constructing, furnishing and equipping a new public library facility at a site to be located at 480 North Kuhn Road in said Village and for the purpose of paying the costs thereof, bearing interest at not to exceed the rate of 9% per annum?

YES

NO

SCHOOL DISTRICT 94

board member shall be a  
RESIDENT OF THE VILLAGE OF CAROL STREAM  
FROM ANY AREA OR

BOARD OF EDUCATION  
FULL TERM  
(THREE)

BOARD OF EDUCATION  
PIPED 2 YEAR TERM  
(or ONE)

*Ann Kennedy -*

*653-6809*

**Staff Data**

**59b. Group B: Full-time/part-time technical and clerical employees**

Total hours worked in a typical week by all Group B employees	<u>691.75</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>7.25</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>27.03</u>
Total FTE Group B employees	<u>18.5</u>

**59c. Group C: Full-time/part-time pages or shelvers**

Total hours worked in a typical week by all Group C employees	<u>60</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>7</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>7.65</u>
Total FTE Group C employees	<u>1.5</u>

**59d. Group D: Full-time/part-time building maintenance, security or plant operation employees**

Total hours worked in a typical week by all Group D employees	<u>50.75</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>11</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	\$ <u>17.94</u>
Total FTE Group D employees	<u>1.35</u>

**59e. Total FTE Employees Groups B,C, D (Include only paid employees NOT volunteers):** 21.35

**60a. Librarian Vacancies**

*(Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant)*

- (I) Position Title
- (II) Primary Work Area [ Select Area ]
- (III) Education Required [ Select Degree ]
- (IV) Total Hours/Week
- (V) Number of Weeks Vacant during FY 2006-07
- (VI) Annual Salary Range: Minimum \$      Maximum \$

BOARD OF LIBRARY TRUSTEES of the  
VILLAGE OF CAROL STREAM, ILLINOIS  
RESOLUTION # 233

RE: FY2008 WORKING AND APPROPRIATION BUDGETS / REQUEST FOR TAX LEVY

WHEREAS, the Board of Library Trustees passed its Fiscal 2008 yearend budget, attached hereto and marked Exhibit A, on March 21, 2007, which budget sets forth the budgetary requirements of the Board of Library Trustees of the Village of Carol Stream; and

WHEREAS, the aforesaid budget details total expenditures in the amount of \$3,640,071 for the fiscal year ended April 30, 2008; and

WHEREAS, funds derived as income from sources other than tax receipts totals \$377,805 for the fiscal year ended April 30, 2008; and

WHEREAS, a total amount of \$3,405,809 is needed from tax receipts in addition to the amount received from other sources to satisfy the financial needs of the Library for the fiscal year ended April 30, 2008.

RESOLVED that:

Section 1: The President and Board of Trustees of the Village of Carol Stream, Illinois are hereby requested to include in their budget ordinance for the fiscal year commencing on the first day of May 2007 and ending on the thirtieth day of April 2008 the following:

- A. Taxes to be levied to maintain the Public Library pursuant to Illinois Compiled Statutes, Chapter 75, Act 5, Sec. 3-4 shall be: \$3,062,309 or as much thereof as may be authorized by law, but in no event shall such tax levy for maintenance and operation of the Carol Stream Public Library exceed 0.25 percent of the value of all such taxable property as equalized or assessed by the Department of Revenue pursuant to the anticipated expenditures and financial requirements detailed in Exhibit A.
- B. Taxes to be levied for participation in the Illinois Municipal Retirement Fund, as provided in Illinois Compiled Statutes Ch. 40, Act 5, Section 22-403, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$172,500.
- C. Taxes to be levied for participation in the FICA, as provided in Illinois Compiled Statutes Ch. 40, Act 5, Section 22-403, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$133,000.
- D. Taxes to be levied for the Liability Insurance Fund, as provided in Illinois Compiled Statutes Chapter 745, Act 10, Section 9-107, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$33,800.
- E. Taxes to be levied for the Annual Audit as provided in Illinois Compiled Statutes, Chapter 50, Act 310, Section 9, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$4,200.

Section 2: That pursuant to Illinois Compiled Statutes, Chapter 75, Act 5, Sec. 5-8, the Board of Library Trustees shall accumulate and set apart as a Capital Improvement and Repair Fund for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental and repair of buildings acquired for library purposes, and for repairs and alterations of library buildings

and equipment, the unexpended balances of the proceeds annually received from taxes not to excess of the statutory limits and pursuant to plans to be developed by the Board of Library Trustees.

Section 3: That the funds derived from sources other than the Tax Levy may be allotted by the Board of Library Trustees to such budgeted items and in such amounts as said Board may determine within the limits of said budget.

Section 4: That the unexpended balance of any item or items of said Budget as set forth in this Resolution may be expended in making up any deficiency in any other item or items in the same general Budget made by this Resolution.

Section 5: That the President and Board of Trustees of the Village of Carol Stream are further requested to include in their levy ordinance the following statement:

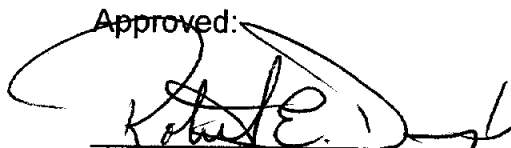
All ordinances and parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby modified and repealed, and if any item or portion thereof of this levy is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 6: That the President and the Board of Trustees of the Village of Carol Stream be aware that the Illinois Statutes require that the levy ordinance be duly passed and a certified copy be recorded with the DuPage County Clerk on or before the last Tuesday in December 2006.

Passed this \_\_\_\_\_ 21st \_\_\_\_\_ day of \_\_\_\_\_ March, 2007 by a vote of:

Ayes: 5, Nays: \_\_\_\_\_, Absent or not voting: 2.

Approved:

  
Robert E. Douglas, President  
Board of Library Trustees


Attest:

I, the undersigned Secretary of the Board of Library Trustees of the Village of Carol Stream, hereby state that the foregoing Resolution entitled:

FY2007 WORKING AND APPROPRIATION BUDGETS / REQUEST FOR TAX LEVY

was duly adopted by said Board of Trustees at a valid meeting on March 21, 2007.

Seal:

  
Mary C. Hudspeth, Secretary  
Board of Library Trustees

Carol Stream Public Library FY2008  
Working Appropriation Budgets

ACCT #	Account Name	FY2006	FY2007	FY2007	FY2008	FY2008
		Yearend Audited	Yearend Unaudited	Working Budget <i>Amended</i>	Working Budget	Appropriatio FY2009 Working
		A	B	C	D	E
<b>GENERAL FUND REVENUES</b>						
14101	FINES	40,802	57,296	50,000	55,500	58,500
14103	DONATIONS	309	220	500	500	500
14104	DEVELOPER CONTRIBUTIONS	16,434	11,944	10,000	10,000	10,000
14105	LIBRARY TAX	2,732,081	2,828,090	2,804,826	2,973,116	3,062,309
14106	INTEREST - TAXES	2,308	5,417	5,200	4,000	4,200
14107	INTEREST - INVESTMENTS	119,366	192,670	150,000	200,000	210,000
14108	REPLACEMENT TAXES	39,952	42,883	42,000	30,000	32,000
14109	PER CAPITA GRANT	49,799	49,476	50,507	51,875	51,875
14110	OTHER GRANT/AWARD REVENUE	2,140	3,000	2,000	2,000	2,000
14111	OTHER INCOME	743	366	550	600	630
14112	NONRESIDENT CARD FEES	297	760	900	900	900
14113	FEES (FY07 combined with 14101)	3,122				
14116	PUBLIC COPY FEES	7,684	7,179	7,000	6,500	6,300
14117	RECIP BORROWING CHARGES	457	770	400	400	400
14118	NON-CURRENT TAXES	340	791	800	500	500
14119	PRIOR YEAR VOIDED CHECKS	0		0		
14120	Sale of Surplus Furniture (with 14111)	122				
14121	MEMORIAL FUND	225		0		
	<b>TOTAL REVENUE</b>	<b>3,016,179</b>	<b>3,200,863</b>	<b>3,124,683</b>	<b>3,335,891</b>	<b>3,440,114</b>
<b>GENERAL FUND EXPENDITURES</b>						
<b>SALARIES</b>						
15101	EXEMPT STAFF SALARIES	831,649	780,630	820,000	887,000	959,000
15102.01	NON-EXEMPT STAFF SALARIES	505,653	563,216	605,000	650,000	703,500
15102.02	CUSTODIAL SALARIES	42,932	47,979	53,000	55,000	60,000
15103	PROFESSIONAL EDUCATION	7,996	9,768	12,000	17,400	15,300
15104	BENEFITS-MED/LIFE/DENTAL	216,479	205,805	285,000	300,000	390,000
	<b>TOTAL</b>	<b>1,604,709</b>	<b>1,607,398</b>	<b>1,775,000</b>	<b>1,909,400</b>	<b>2,127,800</b>

5/24/2007

**Carol Stream Public Library FY2008  
Working Appropriation Budgets**

2

ACCT #	Account Name	FY2006	FY2007	FY2007	FY2008	FY2008
		Yearend Audited	Yearend Unaudited	Working Budget <i>Amended</i>	Working Budget	Appropriatio FY2009 Working
		A	B	C	D	E
	<b>PLANT MAINTENANCE</b>					
15202	SUPPLIES	6,440	5,759	6,800	7,640	8,000
15203.01	MAINTENANCE/REPAIR	8,564	9,769	21,500	23,500	24,500
15203.02	MAINTENANCE CONTRACTS	48,289	40,179	54,000	55,000	58,000
15203.03	LANDSCAPE MAINTENANCE	16,859	17,626	17,500	19,500	16,500
15204	FURNITURE/EQUIPMENT	2,800	5,365	5,000	7,000	5,700
15206	ELECTRIC - COMM EDISON	20,852	34,933	47,000	70,000	77,000
15207	WATER/SEWER	3,718	2,733	4,200	4,000	4,300
15208	INSURANCE (PROPERTY)	17,930	15,265	16,000	18,000	21,000
	<b>TOTAL</b>	125,452	131,629	172,000	204,640	215,000
	<b>BUSINESS EXPENSE</b>					
15301	POSTAGE	5,323	5,745	6,500	7,200	7,400
15302	OFFICE&EQUIPMENT SUPPLIES	6,043	6,095	7,000	6,500	6,500
15302.01	PRINTER SUPPLIES	6,222	7,925	8,700	8,500	9,200
15303	EQUIPMENT LEASING	19,350	19,584	20,000	21,000	22,000
15304.01	MILEAGE REIMBURSEMENT	3,605	2,363	5,400	5,000	6,000
15304.02	LEGAL NOTICES	761	791	800	800	900
15304.03	HELP WANTED ADVERTISING	453	80	900	650	700
15305	BUSINESS PHONE	6,422	6,988	7,200	8,000	8,500
15306	ACCOUNTING SERVICE	14,990	15,375	15,800	16,500	16,800
15307	MATERIAL RECOVERY FEES	3,702	2,737	3,900	3,500	4,000
15308	PAYROLL SERVICE	5,620	4,689	5,500	3,300	3,500
15309.01	ATTORNEY FEES	5,056	6,698	14,000	11,000	10,000
15309.02	ARCHITECT FEES	0	12,200	17,000	0	0
15309.03	OTHER CONSULTANTS	2,600	1,900	1,500	3,500	1,500
15310.01	OTHER EXPENDITURES	6,286	5,941	6,500	7,800	7,500
15310.02	RECYCLING	1,170	67	700	750	780
15310.03	CSEPAY BANK FEES	203	191	150	200	200
15311	CITIZEN'S SURVEY/REF INFO	0	3,423	18,000	6,000	0
15312	SECURITY SERVICE	30,000	26,952	31,300	33,000	33,000
	<b>TOTAL</b>	117,804	129,744	170,850	143,200	138,480

Carol Stream Public Library FY2008  
Working Appropriation Budgets

ACCT #	Account Name	FY2006	FY2007	FY2007	FY2008	FY2008
		Yearend Audited	Yearend Unaudited	Working Budget Amended	Working Budget	Appropriatio FY2009 Working
		A	B	C	D	E
<b>CIRCULATION &amp; MATERIALS PROCESSING, INCLUDING AUTOMATED SERVICES</b>						
15401.01	Automation Hardware	17,692	25,142	26,000	60,000	23,600
15401.02	Automation Lease Fees	61,968	65,714	66,500	80,000	82,000
15401.03	Computer Software	5,362	11,753	13,000	20,000	16,000
15402	System Maintenance	22,933	24,782	28,000	32,000	33,500
15405.01	Technical Services Supplies	10,180	10,681	11,000	14,300	13,500
15405.02	Circulation Supplies	3,410	3,097	7,400	7,500	8,100
15406.01	Rebinding - Adult	814	800	900	1,100	1,100
15406.02	Rebinding - Youth	1,068	828	1,300	1,400	1,500
15407	OCLC and MARC records	4,852	5,076	5,276	6,000	6,000
15408	Reciprocal Borrowing Expenses	1,281	616	1,600	1,700	1,800
	<b>TOTAL</b>	129,559	148,489	160,976	224,000	187,100
<b>SERVICES</b>						
15501.01	Youth Services Programs	2,998	2,615	3,700	4,000	4,000
15501.02	Summer Reading Program -- Youth	2,211	3,513	5,000	5,000	5,000
15502	Adult Programs	4,273	4,588	4,400	4,700	4,700
15503	Young Adult Programs	462	601	900	1,500	1,500
15504.01	Library Handouts	824	1,264	4,000	5,500	1,000
15504.02	Library Newsletter	23,422	25,917	29,500	36,000	37,000
15507.01	Youth Services Publicity	3,070	3,147	3,500	4,000	4,200
15507.02	Summer Reading Program Publicity	998	1,745	1,800	2,100	2,300
15508.01	Adult Publicity	351	882	900	1,200	1,200
15508.02	Young Adult Publicity	1,036	1,626	2,250	2,250	2,300
15509	Library Publicity and Promotion	4,093	7,104	5,800	6,500	6,000
15510	Internet Databases	75,353	77,976	84,000	divided among other collection accounts	
15511	Reference Services Expenses	2,361	2,471	2,900	3,100	3,300
	<b>TOTAL</b>	121,451	133,447	148,650	75,850	72,500



**Carol Stream Public Library FY2008  
Working Appropriation Budgets**

ACCT #	Account Name	FY2006	FY2007	FY2007	FY2008	FY2008
		Yearend Audited	Yearend Unaudited	Working Budget <i>Amended</i>	Working Budget	Appropriatio FY2009 Working
		A	B	C	D	E
	<b>COLLECTION DEVELOPMENT</b>					
15601.01	Youth Services Books	52,621	55,385	59,500	60,000	60,000
15601.02	Youth Services Graphic Books	532	1,861	1,800	2,500	2,500
15601.03	Youth Services Paperbacks	3,248	2,920	3,000	3,000	3,000
15602	Youth Services Reference Books	6,376	6,123	8,000	21,400	22,470
15603.01	Adult Books	75,046	74,913	78,000	79,000	79,000
15603.02	Adult Paperback Collection	1,367	1,370	1,400	1,400	1,400
15603.03	World Languages	1,731	2,156	2,500	3,500	3,000
15604	Large Print Books	7,871	7,781	7,700	8,000	8,200
15605	Adult Reference Collection	56,168	60,503	53,000	142,250	154,363
15606.01	Professional Collection	1,424	1,369	1,200	8,200	8,600
15606.02	Adult Magazines	10,329	11,749	12,500	14,000	15,500
15606.03	Youth Services Magazines	1,239	1,400	1,600	1,700	1,900
15606.04	Young Adult Magazines	1,322	1,314	1,500	1,700	2,000
15606.05	Newspapers	11,718	11,727	12,500	13,500	14,500
15607.02	Pamphlet File, combined with 15608	50	84	100	0	0
15608	Youth Pamphlet/Picture Files	0	0	100	200	200
15610	Youth Services Realia	306	277	400	500	500
15611.01	Youth Services Recordings	238	505	550	700	800
15611.02	Youth Services Kits	295	762	600	900	800
15611.03	Youth Services Audio Books	1,492	1,582	1,800	2,000	2,100
15612.01	Digital Media (new in FY07)		2,300	5,000	7,000	10,000
15612.02	Adult Compact Discs	3,969	3,760	4,000	4,500	4,500
15612.03	Adult Audio Books	12,868	14,732	15,000	16,000	16,000
15612.04	Adult Kits	394	550	600	600	600
15616	Adult Video Recordings	12,922	12,823	13,000	16,000	15,000
15618	Youth Services Video Recordings	3,366	3,813	4,000	5,000	4,000
15619	Parent Collection - Books	1,207	1,715	1,600	1,500	1,600
15620	Parent Collection - Non-Print & Maga	906	751	1,200	1,300	1,400
15623.01	Adult CD-ROMs	1,341	1,052	1,000	1,000	1,000
15623.02	Youth Services CD-ROMs	1,107	1,187	1,300	1,400	1,400

Carol Stream Public Library FY2008  
Working Appropriation Budgets

ACCT #	Account Name	FY2006	FY2007	FY2007	FY2008	FY2008
		Yearend Audited	Yearend Unaudited	Working Budget Amended	Working Budget	Appropriatio FY2009 Working
		A	B	C	D	E
15624	Grant/Award Expense	1,997	2,301	3,000	0	0
	<b>TOTAL</b>	273,449	288,765	297,450	418,750	436,333
	<b>ANNUAL BOOK EXPENDITURES</b>					
	Youth Services Books	56,401	60,166	64,300	65,500	65,500
	Youth Services Reference	6,376	6,123	8,000	21,400	22,470
	Adult Books	76,777	77,069	80,500	82,500	82,000
	Adult Paperbacks	1,367	1,370	1,400	1,400	1,400
	Large Print Books	7,871	7,781	7,700	8,000	8,200
	Reference Books	56,168	60,503	53,000	142,250	154,363
	Parent Collection	2,113	2,466	2,800	2,800	3,000
	<b>TOTAL</b>	207,073	215,478	217,700	323,850	336,933
	<b>GENERAL FUND EXPENDITURES</b>					
	SALARIES	1,604,709	1,607,398	1,775,000	1,909,400	2,127,800
	PLANT OPERATION	125,452	131,629	172,000	204,640	215,000
	BUSINESS EXPENSE	117,804	129,744	170,850	143,200	138,480
	CIRCULATION	129,559	148,489	160,976	224,000	187,100
	SERVICES	121,451	133,447	148,650	75,850	72,500
	COLLECTION DEVELOPMENT	273,449	288,765	297,450	418,750	436,333
	<b>TOTAL</b>	2,372,425	2,439,472	2,724,926	2,975,840	3,177,213
	EXPENSE INCREASE (%)	9.12%	2.83%	14.86%	21.99%	6.77%

Carol Stream Public Library FY2008  
Working Appropriation Budgets

ACCT #	Account Name	FY2006	FY2007	FY2007	FY2008	FY2008
		Yearend Audited	Yearend Unaudited	Working Budget Amended	Working Budget	Appropriatio FY2009 Working
		A	B	C	D	E
	<b>GENERAL FUND REVENUES</b>					
	LIBRARY TAX	2,732,081	<b>2,828,090</b>	2,804,826	<b>2,973,116</b>	<b>3,062,309</b>
	OPERATING REVENUE	284,099	<b>372,773</b>	319,857	<b>362,775</b>	<b>377,805</b>
	<b>TOTAL</b>	<b>3,016,179</b>	<b>3,200,863</b>	<b>3,124,683</b>	<b>3,335,891</b>	<b>3,440,114</b>
	REVENUE INCREASE (%)	10.01%	6.12%	3.60%	<b>4.22%</b>	<b>3.12%</b>
	<b>NET CHANGE</b>	<b>643,755</b>	<b>761,391</b>	<b>399,757</b>	<b>360,051</b>	<b>262,901</b>
	<i>OTHER FINANCING SOURCES (USES)</i>					
	OPERATING XFERS IN (OUT)					
	CAPITAL MAINT FUND	-100,000	<b>-100,000</b>	-100,000	<b>0</b>	<b>0</b>
	FICA/IMRF FUND	0		0	<b>0</b>	<b>0</b>
	LIABILITY INSURANCE FUND	0		0	<b>0</b>	<b>0</b>
	WORKING CASH FUND	2,000	<b>2,500</b>	3,500	<b>3,500</b>	<b>3,500</b>
	<b>REAPPROPRIATE FUND BALANCE</b>					
	<i>TOTAL OTHER FINANCING SOURCES (USES)</i>	<b>-98,000</b>	<b>-97,500</b>	<b>-96,500</b>	<b>3,500</b>	<b>3,500</b>
	<b>FUND BALANCE, MAY 1</b>	<b>1,353,173</b>	<b>1,898,928</b>	<b>1,898,928</b>	<b>2,562,819</b>	<b>2,926,370</b>
	<b>FUND BALANCE, APRIL 30</b>	<b>1,898,928</b>	<b>2,562,819</b>	<b>2,202,185</b>	<b>2,926,370</b>	<b>3,189,271</b>
	% CHANGE	40.33%	<b>34.96%</b>	15.97%	<b>14.19%</b>	<b>8.98%</b>
	<b>YE GF + WRK CASH FUNDS</b>	<b>1,947,238</b>	<b>2,611,129</b>	<b>2,250,495</b>	<b>2,974,680</b>	<b>3,237,581</b>
	5.5 MONTH RESERVE	1,087,361	<b>1,118,091</b>	1,248,924	<b>1,363,927</b>	<b>1,456,223</b>
	4 MONTH RESERVE	790,808	<b>813,157</b>	908,309	<b>991,947</b>	<b>1,059,071</b>
	YE CSH+WRKCASH IN MNTHS	9.85	<b>12.84</b>	9.91	<b>12.00</b>	<b>12.23</b>
	30% of Reserve	584,171	783,339	675,148	892,404	971,274
	25% of Reserve	486,809	652,782	562,624	743,670	809,395

**Carol Stream Public Library FY2008  
Working Appropriation Budgets**

ACCT #	Account Name	FY2006	FY2007	FY2007	FY2008	FY2008
		Yearend Audited	Yearend Unaudited	Working Budget Amended	Working Budget	Appropriatio FY2009 Working
		A	B	C	D	E
<b>WORKING CASH FUND</b>						
34101	WORKING CASH LEVY	0	0	0	0	0
34102	INTEREST - INVESTMENTS	2,000	2,500	2,500	3,500	3,500
	<b>TOTAL</b>	2,000	2,500	2,500	3,500	3,500
	<i>TO GENERAL FUND</i>	2,000	2,500	2,500	3,500	3,500
	<b>FUND BALANCE, APRIL 30</b>	48,310	48,310	48,310	48,310	48,310
<b>IMRF/FICA FUND</b>						
44101	FICA LEVY	262,164	128,926	127,000	121,788	133,000
	IMRF LEVY		184,518	182,000	190,005	172,500
45101	FICA EXPENSE	102,038	102,973	112,608	121,788	133,250
45102	IMRF EXPENSE	121,911	129,934	159,712	144,856	172,688
	<b>TOTAL</b>	223,949	232,907	272,320	266,644	305,938
	<b>NET CHANGE</b>	38,215	80,537	36,680	45,149	-438
	<b>OTHER FINANCING SOURCES (USES)</b>					
	<b>OPERATING XFERS IN (OUT)</b>	0	0	0	0	0
	<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	0	0	0	0	0
	<b>Fund Balance, May 1</b>	103,107	141,322	141,322	221,859	267,008
	<b>FUND BALANCE, APRIL 30</b>	141,322	221,859	178,002	267,008	266,570
	<b>% CHANGE</b>	37.06%	56.99%	25.95%	20.35%	-0.16%
	<b>RESERVE IN MONTHS</b>	7.57	11.43	7.84	12.02	10.46

5/24/2007

**Carol Stream Public Library FY2008  
Working Appropriation Budgets**

8

ACCT #	Account Name	FY2006	FY2007	FY2007	FY2008	FY2008
		Yearend Audited	Yearend Unaudited	Working Budget Amended	Working Budget	Appropriatio FY2009 Working
		A	B	C	D	E
<b>LIABILITY INSURANCE FUND</b>						
54101	LIABILITY INSURANCE LEVY	25,521	46,385	48,153	30,000	30,000
54103	RECOVER PREMIUM \$+RISK MGM	5,716	10,390	7,647	3,800	3,800
	<b>TOTAL LEVY</b>	31,237	56,775	55,800	33,800	33,800
54102	LIMRIC UCGA Dividend	0	5,531	0	2,000	0
	<b>TOTAL</b>	31,237	62,305	55,800	35,800	33,800
55101	LIABILITY INSURANCE	27,441	21,157	25,471	26,617	29,460
55102	Risk Management expense	3,340	4,625	3,600	5,200	5,460
55103	UNEMPLOYMNT COMP INSURNCE	1,876	1,693	2,033	2,000	2,300
	<b>TOTAL</b>	32,657	27,475	31,104	33,817	37,220
	<b>NET CHANGE</b>	-1,420	34,830	24,696	1,983	-3,420
<b>OTHER FINANCING SOURCES (USES)</b>						
	<b>OPERATING XFERS IN (OUT)</b>	0	0	0		
	<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	0	0	0		
	<b>FUND BALANCE, APRIL 30</b>	32,060	66,890	56,756	68,873	65,453
	<b>% CHANGE</b>	-4.24%	108.64%	77.03%	2.96%	-4.97%
	<b>RESERVE IN MONTHS</b>	11.78	29.21	21.90	24.44	21.10

5/24/2007

Carol Stream Public Library FY2008  
Working Appropriation Budgets

ACCT #	Account Name	FY2006	FY2007	FY2007	FY2008	FY2008
		Yearend Audited	Yearend Unaudited	Working Budget Amended	Working Budget	Appropriatio FY2009 Working
		A	B	C	D	E
<b>AUDIT FUND</b>						
64101	Audit Levy	4,462	5,914	5,000	2,000	4,200
65101	Audit Expense	5,400	3,850	3,900	4,050	4,200
	<b>NET CHANGE</b>	-938	2,064	1,100	-2,050	0
	<b>FUND BALANCE, APRIL 30</b>	2,500	4,564	3,600	2,514	2,514
	<b>% CHANGE</b>	-27.28%	82.56%	44.00%	-44.92%	0.00%
	<b>RESERVE IN MONTHS</b>	5.56	14.23	11.08	7.45	7.18

Carol Stream Public Library FY2008  
Working Appropriation Budgets

		FY2006	FY2007	FY2007		FY2008	FY2008
		Yearend	Yearend	Working		Working	Appropriatio
		Audited	Unaudited	Budget		Budget	FY2009
ACCT #	Account Name	A	B	Amended		D	Working
				C			E
	<b>CAPITAL MAINTENANCE &amp; REPAIR FUND</b>						
	<b>CAPITAL MAINTENANCE &amp; REPAIR REVENUE</b>						
74101	M & R LEVY	0	0	0		0	0
74102	GRANT FUNDS	15,827	0	0		0	0
	<b>TOTAL</b>	15,827	0	0		0	0
	<b>CAPITAL MAINTENANCE &amp; REPAIR EXPENDITURES</b>						
75300	<b>MAJOR REPAIR EXPENSE</b>						
75301	MAJOR REPAIRS	0	0	100,000		100,000	100,000
75501	<b>OTHER CAPITAL EXPENDITURES</b>						
	Furniture repair	0		2,000		1,500	1,500
	Parking Lot Repair	0		1,200		5,000	2,000
	Building Repair	0		8,000		3,000	3,000
	Landscape	2,445	1,360	3,000			3,000
	Memorials	0		0			
	<b>OTHER EXPENDITURES</b>	2,720	3,816	4,000		4,000	4,000
	<b>Special Projects</b>						
	Security Cameras	15,045	1,321		Self Check u	12,000	
	Lights in Main Room	16,529			shelving	20,000	
	Fence	12,315			carts	600	
	Youth Services Office	16,420	52,678	33,850			
	Circulation Desk	0	5,238	10,000			
	Phone System	0	29,620	32,000			
	Parking Lot Lights		9,615				
	<b>TOTAL</b>	65,474	103,648	94,050		46,100	13,500
75600	<b>NEW LIBRARY</b>						
75601	Property Insurance	7,721	7,192	10,800			
75602	Site Improvements					7,200	0
75603	Other					3,000	2,000

5/24/2007

Carol Stream Public Library FY2008  
Working Appropriation Budgets

ACCT #	Account Name	FY2006	FY2007	FY2007	FY2008	FY2008
		Yearend Audited	Yearend Unaudited	Working Budget Amended	Working Budget	Appropriatio FY2009 Working
		A	B	C	D	E
	TOTAL	7,721	7,192	10,800	10,200	2,000
	TOTAL	73,195	110,840	204,850	156,300	115,500
	NET CHANGE	-57,368	-110,840	-204,850	-156,300	-115,500
	OTHER FINANCING SOURCES (USES)					
	OPERATING XFERS IN	100,000	100,000	100,000	0	0
	OPERATING XFERS (OUT)					
	TOTAL OTHER FINANCING SOURCES (USES)	100,000	100,000	100,000	0	0
	FUND BALANCE, MAY 1	533,262	575,894	575,894	565,054	408,754
	FUND BALANCE, APRIL 30	575,894	565,054	471,044	408,754	293,254
	CAPITAL BUILDING FUND / NEW LIBRARY					
	CAPITAL BUILDING FUND REVENUE					
84101	BOND PROCEEDS					
84102	INTEREST					
	TOTAL					
	CAPITAL BUILDING FUND EXPENDITURES					
85101						
85102	INTEREST					
	TOTAL					



Carol Stream Public Library FY2008  
Working Appropriation Budgets

ACCT #	Account Name	FY2006 Yearend Audited	FY2007 Yearend Unaudited	FY2007 Working Budget Amended	FY2008 Working Budget	FY2008 Appropriatio FY2009 Working
		A	B	C	D	E
<b>LEVY BY FUND TYPE</b>						
	General Fund	2,732,081	2,828,090	2,804,826	2,973,116	3,062,309
	FICA Levy	142,039	128,926	182,000	121,788	133,000
	IMRF Levy	120,125	184,518	127,000	190,005	172,500
	Liability Insurance Levy	31,237	56,775	55,800	33,800	33,800
	Audit Levy	4,462	5,914	5,000	2,000	4,200
	<b>TOTAL</b>	3,029,944	3,204,223	3,174,626	3,320,709	3,405,809
		8.45%	5.75%	6.06%	3.64%	2.56%
		Increase	Increase	Increase	Increase	Increase
	<b>EQUALIZED ASSESSED VALUATION</b>	1,117,457,331	1,185,141,462	1,185,141,462	1,267,850,954	#####
	<b>EXTENSION</b>	3,035,014	3,210,555	3,210,556	3,357,275	
<b>BREAKDOWN OF TAX RATE</b>						
	GENERAL FUND (CORPORATE)	0.244491	0.238629	0.236666	0.234500	0.234500
	WORKING CASH	0.000000	0.000000	0.000000	0.000000	0.000000
	MAINTENANCE & REPAIR	0.000000	0.000000	0.000000	0.000000	0.000000
	AUDIT	0.000399	0.000499	0.000422	0.000158	0.000322
	LIABILITY	0.002795	0.004791	0.004708	0.002366	0.002297
	IMRF/FICA	0.023461	0.010879	0.010716	0.009606	0.010185
	<b>TOTAL RATE</b>	0.271146	0.254797	0.252512	0.246630	0.247304
	<b>CONSUMER'S PRICE INDEX</b>	3.30%	3.40%		2.10%	
	<b>NEW GROWTH</b>	1.50%				

**Carol Stream Public Library FY2008  
Working Appropriation Budgets**

ACCT #	Account Name	FY2006	FY2007	FY2007	FY2008	FY2008
		Yearend Audited	Yearend Unaudited	Working Budget Amended	Working Budget	Appropriatio FY2009 Working
		A	B	C	D	E
	<b>REVENUES</b>	3,329,869	3,585,026	3,494,483		
	<b>EXPENDITURES</b>	2,707,625	2,814,544	3,237,100	3,685,484	3,783,614
	<b>NET CHANGE</b>	622,244	770,482	257,383	3,436,651	3,640,071
					<b>248,833</b>	<b>143,543</b>
	<b>INCREASE IN REVENUE</b>	11.47%	7.66%	4.94%		
	<b>INCREASE IN EXPENSE</b>	6.13%	3.95%	19.55%	2.80%	2.66%
					<b>22.10%</b>	<b>5.92%</b>
	<b>GF YE BALANCE</b>	1,898,928	2,562,819	2,202,185		
	<b>YE BALANCE / ALL FUNDS</b>	2,699,014	3,469,496	2,959,897	2,926,370	3,189,271
					3,721,829	3,865,372
	<b>RESERVE IN MONTHS</b>	11.96	14.79	10.97		
					13.00	12.74
	<b>% OF GENERAL FUND EXPENDITURES</b>					
	SALARIES	67.64%	65.89%	65.14%	64.16%	66.97%
	PLANT OPERATION	5.29%	5.40%	6.31%	6.88%	6.77%
	BUSINESS EXPENSE	4.97%	5.32%	6.27%	4.81%	4.36%
	CIRCULATION	5.46%	6.09%	5.91%	7.53%	5.89%
	SERVICES	5.12%	5.47%	5.46%	2.55%	2.28%
	COLLECTION DEVELOPMENT	11.53%	11.84%	10.92%	14.07%	13.73%
	<b>PROPERTY TAX LEVY</b>	90.58%	88.35%	89.76%	89.13%	89.02%
	<b>% OF TOTAL EXPENDITURES</b>					
	SALARIES/RELATED, INCLUDING PENSION	67.61%	65.45%	63.31%	63.38%	66.92%
	COLLECTION	10.10%	10.26%	9.19%	12.18%	11.99%
	AUTOMATED SERVICES	6.95%	7.48%	6.88%	5.76%	4.43%
	SERVICES	1.70%	1.97%	2.00%	2.21%	1.99%

# AGENDA ITEM

*K-1 6-4-07*  
 VILLAGE OF CAROL STREAM  
 GL540R-V06.74 PAGE 1

BRC/ISD FINANCIAL SYSTEM  
 06/01/2007 09:14:06

## Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AL WARREN OIL CO GAS PURCHASE	22,657.50	GAS PURCHASED	01.469.356		1402411	002470	P 733 00052
ALLWAYS INC FULL E-MAIL -JUNE	10.95	DUES & SUBSCRIPTIONS	01.465.234		135752	001673	P 733 00084
AMERICAN ADMINISTRATIVE FLEX ADM 5/1/07	200.10	EMPLOYEE SERVICES	01.459.273		12676		733 00042
ASH, ANOS, FREEDMAN & LO VALUE CTY SALES TX AGREE	8,734.08	STARK FARM SALES TAX REI	01.472.209		Q1-2007		727 00001
B & F TECHNICAL CODE SER PLUMB INSP'S-MAY 2-14	980.00	CONSULTANT	01.464.253		26109	000216	P 733 00007
BASIC IRRIGATION SERVICE SPRINKLER SYTM TRN ON	360.00	PROPERTY MAINTENANCE	01.467.272		11407		733 00077
T/O SPRINKLR SYSTM POND	345.00	PROPERTY MAINTENANCE	01.467.272		11408		733 00060
FOUNTAIN REPAIRS-TWN CTR	1,227.00	PROPERTY MAINTENANCE	01.467.272		11409	002411	P 733 00059
	1,932.00	*VENDOR TOTAL					
BAXTER & WOODMAN INC *FY*TUBEWAY LIFT STN RPL	692.09	CONSTRUCTION	04.410.480		0123133	002360	P 733 00078
TUBEWAY LIFT STN RPL	2,215.81	CONSTRUCTION	04.410.480		0123133	002360	P 733 00085
*FY* CRSTV EASTY SYTM	3,997.98	CONSULTANT	04.410.253		0123134	002427	P 733 00080
CRSTV EAST SYSTM	2,691.75	CONSULTANT	04.410.253		0123134	002427	P 733 00086
CRSTV EAST SYSTM	28.74	CONSULTANT	04.410.253		0123135	002427	P 733 00079
	9,626.37	*VENDOR TOTAL					
BEST QUALITY CLEANING IN CLEAN SRV VLG HALL/MAY	2,621.25	JANITORIAL SERVICES	01.468.276		25778	001674	P 733 00004
CLEAN SRV PUBL WKS/MAY	873.75	JANITORIAL SUPPLIES	01.467.276		25778	001674	P 733 00005
	3,495.00	*VENDOR TOTAL					

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
C S FIRE PROTECTION DIST LAKEWOOD HMS ANNEXATION	35,520.00	FIRE DISTRICT ANNEXATION	01.2402		ANNEX		727 00004
CADLE/STEPHEN TUITION REIMB-NIU CLASS	689.85	TRAINING	01.466.223		REIMB-NIU CLAS	002646	P 733 00013
CHAPPLE WEST INC PWC BUILDING REPAIRS	10,415.00	MAINTENANCE & REPAIR	01.467.244		17604	002428	P 733 00058
CHRISTOPHER B BURKE ENGR *FY*SRV 2/25-3/31 ARMY T	1,663.00	CONSULTANT	01.462.253		67334	000273	P 733 00040
*FY*SRV 2/25-3/31 LAKEWD	342.00	CONSULTANT	01.462.253		67426	000273	P 733 00037
*FY*SRV APRL/CS PRK DIST	176.00	CONSULTANT	01.462.253		67814	000273	P 733 00035
*FY*SRV APRL LIES/GARY	500.50	CONSULTANT	01.462.253		67861	000273	P 733 00041
*FY*SRV APRL LAKEWD HMS	1,238.50	CONSULTANT	01.462.253		67937	000273	P 733 00039
*FY* SRV APRL/MISSNER GR	877.50	CONSULTANT	01.462.253		68159	000273	P 733 00036
*FY*SRV APRL ANDY PATEL	82.50	CONSULTANT	01.462.253		68167	000273	P 733 00038
	4,880.00	*VENDOR TOTAL					
CLASSIC LANDSCAPE, LTD *FY*FALL CLN UP CNTY FRM	1,150.00	PROPERTY MAINTENANCE	01.467.272		37606	001430	P 733 00010
*FY*MOW TWN CTR, VLG, DAYL	6,065.00	MAINTENANCE & REPAIR	01.468.244		38203	001430	P 733 00009
WEED CNTRL DAYL, TWN, VLG	735.00	MAINTENANCE & REPAIR	01.468.244		38490	001655	P 733 00011
WEED CONTROL-NORTH AVE	1,220.00	PROPERTY MAINTENANCE	01.467.272		38491	001655	P 733 00012
	9,170.00	*VENDOR TOTAL					
COMMONWEALTH EDISON CO SRV FOR 4/20-5/21	71.64	ELECTRICITY	06.432.248		0030086009		733 00046
SRV FOR 4/23-5/22	65.66	ELECTRICITY	01.467.248		0803155026		733 00049
SRV FOR 4/20-5/21	97.03	ELECTRICITY	06.432.248		1353117013		733 00047
SRV FOR 4/23-5/22	48.56	ELECTRICITY	01.467.248		1865134015		733 00045
SRV FOR 4/20-5/21	83.16	ELECTRICITY	06.432.248		3153036011		733 00044
SRV FOR 4/19-5/21	13.87	ELECTRICITY	01.467.248		4483019016		733 00050
SRV FOR 4/20 - 5/21	3,417.23	ELECTRICITY	06.432.248		4863004008		733 00029

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
COMMONWEALTH EDISON CO							
SRV FOR 4/24-5/22	184.32	ELECTRICITY	01.467.248		5838596003		733 00076
SRV FOR 4/19-5/18	234.40	ELECTRICITY	06.432.248		6213120002		733 00028
SRV FOR 4/19-5/17	81.68	ELECTRICITY	01.467.248		6337409002		733 00021
SRV FOR 4/20-5/21	88.92	ELECTRICITY	06.432.248		6597112015		733 00048
SRV FOR 4/23- 5/21	125.90	ELECTRICITY	01.468.248		6675448009		733 00027
	4,512.37	*VENDOR TOTAL					
CONSTELLATION NEW ENERGY							
SRV 4/12-5/11	273.27	ELECTRICITY	04.410.248		0111013079		733 00002
SRV FOR 4/20-5/22	39.77	ELECTRICITY	04.410.248		2073133107		733 00061
SRV FOR 4/19-5/18	40.59	ELECTRICITY	04.420.248		2514004009		733 00063
SRV FOR 4/19-5/18	2,215.19	ELECTRICITY	04.420.248		3054113024		733 00062
SRV FOR 4/20-5/22	2,661.65	ELECTRICITY	04.420.248		3963097040		733 00064
	5,230.47	*VENDOR TOTAL					
COUNTY COURT REPORTERS I							
MINUTES -MAY 14TH MTG	125.00	COURT RECORDER FEES	01.453.241		092697		733 00066
DAMOLARIS/ DAWN							
REIMB MILES/MEALS IGFOA	135.48	TRAINING	01.461.223		5/17-18 LK GEN		733 00023
DUPAGE COUNTY ANIMAL CON							
*FY*ANIMAL CONTRL-APRIL	500.00	ANIMAL CONTROL	01.466.249		150-13142	002633 P	733 00014
DUPAGE MAYORS-MANAGERS C							
*FY*BREINIG 4/24-25	317.00	MEETINGS	01.460.222		4912		733 00081
*FY*SPRNGFLD 4/24-25	930.00	MEETINGS	01.452.222		4912		733 00082
	1,247.00	*VENDOR TOTAL					
EARTH TECH INC							
*FY*SRV THRU MAR 2/07	7,960.19	ROADWAY CAPITAL IMPROVEM	11.474.486		408710	000276 P	733 00031
*FY*SRV THRU APR 27/07	14,927.76	ROADWAY CAPITAL IMPROVEM	11.474.486		413534	000276 P	733 00032
*FY* BILL THR JAN 26/07	7,207.80	ROADWAY CAPITAL IMPROVEM	11.474.486		413996	000276 P	733 00030
	30,095.75	*VENDOR TOTAL					

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
ELBURN POLICE DEPARTMENT FIRING RANGE 5/07-4/08	500.00	RANGE	01.466.239		5/1/07-4/30/08			733 00053
EXAMINER PUBLICATIONS IN NEWSPAPER AD-TOYS TOTS	80.00	MISC EVENTS/ACTIVITIES	01.475.291		10126472			733 00001
FARMER INSURANCE AGENTS WEATHER INSUR JUN 7-10	2,431.00	SUMMER IN THE CENTER	01.475.287		JUN 7-10	001697	P	727 00006
FEDEX INV SUMM MAY 16	44.96	POSTAGE	01.465.229		2-040-78745	001675	P	733 00025
INV SUMMARY MAY 23	114.79	POSTAGE	01.465.229		2-054-34871	001675	P	733 00065
	159.75	*VENDOR TOTAL						
GEOGRAPHICAL INFORMATION *FY*ZONING ANALYST	2,005.00	SOFTWARE MAINTENANCE	01.463.255		6109	000218	P	733 00075
HELGERSON/STAN MIL/MEALS WI GFOA CONF	51.86	TRAINING	01.461.223		5/17-18			733 00024
HOME DEPOT/THE *FY*HME DEPOT SALES TX	94,458.13	HOME DEPOT SALES TAX REI	01.472.211		2006 SALES TX			727 00002
IL CITY-COUNTY MGMT ASSN 07/08 DUES C OAKLEY	163.00	DUES & SUBSCRIPTIONS	01.465.234		C OAKLEY	001694	P	733 00018
07/08 DUE MELLOR,BREINIG	545.50	DUES & SUBSCRIPTIONS	01.460.234		MELLOR/BREINIG	001694	P	733 00017
DUES 07/08-MATT YORK	142.00	DUES & SUBSCRIPTIONS	01.467.234		2007/08 YORK	002502	P	733 00016
	850.50	*VENDOR TOTAL						
IL SECRETARY OF STATE -N COMM-GAVURNIK	10.00	DUES & SUBSCRIPTIONS	01.466.234		J GAVURNIK			733 00020
JETCO LTD PAINTING OF WTR TOWER 3	56,497.15	MAINTENANCE & REPAIR	04.420.244		2576	002388	P	733 00026

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
KANSAS STATE BANK OFFC EQUIP MNT-JUN 20	253.00	OFFICE EQUIPMENT MAINTEN	01.466.226		3338459	002639	P 733 00034
LOWE'S COMPANIES INC *FY*LOWES SALES TX AGREE	11,310.21	LOWES SALES TAX REIMB	01.472.206		Q1 2007		727 00003
MACKIE CONSULTANTS LLC *FY*SEWER IMPRV JUL-NOV	450.00	CONSTRUCTION	04.410.480		13900 REVISED	000279	P 733 00083
*FY*SWR IMPRV 7/06-10/06	5,441.29	CONSTRUCTION	04.410.480		13901 REVISED	000279	P 733 00008
	5,891.29	*VENDOR TOTAL					
MORONI & HANDLEY PTNSHP *FY*LGL SRVS-APRIL	2,175.00	LEGAL FEES-PROSECUTION	01.457.235		MAY 18, 2007	001553	P 733 00006
NOTARY PUBLIC AGENCY COMM-GAVURNIK	36.00	DUES & SUBSCRIPTIONS	01.466.234		J GAVURNIK		733 00019
ONESTI ENTERTAINMENT COR 2ND INSTALL CONTRACT FEE	11,000.00	SUMMER IN THE CENTER	01.475.287		5220	460623	P 727 00005
EVENT ENTR JUN 7-10	46,550.00	SUMMER IN THE CENTER	01.475.287		5221	001696	P 733 00054
FESTIVAL SUPPLS & RNTLS	7,564.44	SUMMER IN THE CENTER	01.475.287		5221	001696	P 733 00055
SOUND,STAGE, LIGHTNG	17,000.00	SUMMER IN THE CENTER	01.475.287		5221	001696	P 733 00056
PREPAY FESTVL ENTRN	12,100.00CR	SUMMER IN THE CENTER	01.475.287		5221	001696	P 733 00057
	70,014.44	*VENDOR TOTAL					
PETRAGALLO/ANTONIO MEALS-SROA TRNG 6/19-22	140.00	TRAINING	01.466.223		6/19-22		733 00073
POWELL MSW LCSW BCD/KATH TRNG SSU CONSULTING	170.00	TRAINING	01.466.223		5/23/07		733 00033
STAFEIJ / DANIEL *FY*GAS REIMB TRNG-PTI	430.28	AUTO GAS & OIL	01.466.313		REIMB-GAS		733 00043

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
UNIVERSITY OF ILLINOIS							
*FY*BASIC LAW -D STAFIEJ	3,984.28	TRAINING	01.466.223		UPIN2101	002647 P	733 00067
*FY*SPANISH/STAFIEJ	70.00	TRAINING	01.466.223		UPIN2144	002647 P	733 00068
	4,054.28	*VENDOR TOTAL					
WELLS/DIANE							
MEALS-SROA TRNG 6/19-22	140.00	TRAINING	01.466.223		6/19-22		733 00074
WM HORN STRUCTURAL STEEL							
*FY*STEEL BARS	788.00	OPERATING SUPPLIES	01.469.317		92011B		733 00003
*FY*PLATES	2,480.00	OPERATING SUPPLIES	01.469.317		92011C		733 00051
SHEET PLATES	400.00	OPERATING SUPPLIES	01.467.317		92213		733 00015
	3,668.00	*VENDOR TOTAL					
WYDRA / BARBARA							
WI/IGFOA 5/17-18 MEALS	54.00	TRAINING	01.461.223		GFOA MEALS		733 00022



Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL CORPORATE FUND	294,203.40
04	WATER & SEWER O/M FUND	77,245.28
06	MOTOR FUEL TAX FUND	3,992.38
11	CAPITAL IMPROVEMENT FUND	30,095.75
TOTAL ALL FUNDS		405,536.81

BANK RECAP:


BANK	NAME	DISBURSEMENTS
OBB	OAK BROOK BANK	405,536.81
TOTAL ALL BANKS		405,536.81

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.


DATE ..... APPROVED BY .....

The preceding list of bills payable was received and approved for payment.

**Approved:**

  
\_\_\_\_\_  
Joseph E. Breinig, Village Manager

**Date:**

  
\_\_\_\_\_

Authorized By:

\_\_\_\_\_  
Frank Saverino, Sr., Mayor

\_\_\_\_\_  
Beth Melody, Village Clerk

Date: \_\_\_\_\_

# AGENDA ITEM

K-2 6-4-07

## ADDENDUM WARRANTS May 22, 2007 thru June 4, 2007

Fund	Check #	Vendor	Description	Amount
General	A C H	Oak Brook Bank	Payroll May 7, 2007- May 20, 2007	459,804.29
Water & Sewer	A C H	Oak Brook Bank	Payroll May 7, 2007- May 20, 2007	33,186.33
Water & Sewer	A C H	Oak Brook Bank	Dupage Water Commission - April, 2007	<u>155,174.67</u>
				<u>648,165.29</u>

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2007

By: \_\_\_\_\_  
Frank Saverino Sr - Mayor

\_\_\_\_\_  
Beth Melody, Village Clerk