

Village of Carol Stream

BOARD MEETING

AGENDA

JUNE 5, 2006

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES: Approval of the Minutes of the May 15, 2006 Meeting.

C. AUDIENCE PARTICIPATION & PUBLIC HEARINGS:

1. Proclamation: Recognizing Alex Lima, a Carol Stream Resident and Freshman and West Chicago Community High School for his First Place Finish in the 2006 Illinois US Young American Bowling Championship.
2. Proclamation: Recognizing the Glenbard North High School Boy's Gymnastics Team on their Sixth Place Finish in the Illinois State High School Association Championship.

D. SELECTION OF CONSENT AGENDA:

E. BOARD AND COMMISSION REPORTS:

1. PLAN COMMISSION

F. OLD BUSINESS:

G. STAFF REPORTS & RECOMMENDATIONS:

1. Budget Transfer.
Transfer of \$3,250 is needed for the purchase of office furniture for the Village Clerk's Office.
2. PC Purchase Recommendation.
Annual replacement purchase of computers.
3. Town Center Festival Tent and Historic Farmhouse Rental Program – Proposed Event & Liquor Liability Insurance Offering.
Proposed enhancement to the Village's facility rental program would allow a prospective renter to purchase an umbrella insurance policy through the Village that would cover both general and liquor liability.

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4. Change Order #1, 2006 Flexible Pavement Project.
During construction severe deterioration of the pavement base on Shelburne Drive and Paxton Place was discovered. Pavement reconstruction is recommended at a cost not to exceed \$70,000.

H. ORDINANCES:

1. Ordinance No. _____, Amending Ordinance 2006-05-23, Authorizing the Sale by Public Auction of Personal Property Owned by the Village of Carol Stream.
This revised Village owned vehicle and truck inventory for the scheduled June 10th DuPage Mayors and Managers Auction includes an additional Police squad, an additional seized vehicle and a revised Public Works vehicle listing.

I. RESOLUTIONS:

1. Resolution No. _____, Appointing Members to the Local Youth Council.
Acknowledgement of the resignation of three and appointment of two Youth Council members.
2. Resolution No. _____, Approving Participation in the County's Mitigation Planning Process.
Resolution designates a Village staff person to represent the Village of Carol Stream in a DuPage County coordinated project to identify geographic areas (land, public facilities, infrastructure and buildings) within the Village proper that are vulnerable to damage or destruction in the event of a natural disaster. The identified facilities, buildings and infrastructure will be incorporated into a county-wide hazard mitigation plan that is required by the Federal Emergency Management Agency as a condition for allocating grant funds to repair or restore facilities damaged by a natural disaster.

J. NEW BUSINESS:

1. Request for Easement Encroachment (225 Tomahawk Court).
The homeowner is requesting approval of an easement encroachment to allow an existing shed built by a previous homeowner to remain encroaching into a utility easement.

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2. Request by the Fire Protection District for a Permit Fee Waiver.
Fire Protection District is requesting a permit fee waiver for the fence replacement behind Station Three on Lies Road.
3. Board of Library Trustees of the Village of Carol Stream – Annual Report 2005-06.
4. Amplification Permit Fee Waiver – Library.
Request by the Library for Waiver of Amplification fee for the steel drum concert to be held on Tuesday, June 27th
5. Raffle License Request – Carol Stream Arts.
Carol Stream Arts is request a waiver of fee as well as waiver of the Manager's Fidelity Bond for a raffle to take place June 10, 2006.
6. Requests by Wheaton Bible Church to Begin Construction of Water and Sanitary Sewer Utilities without at Pre-Annexation Agreement, and also to Allow Access by the Carol Stream Fire Protection District to the Existing Hydrants on North Avenue and Morton Road.

K. PAYMENT OF BILLS:

1. Regular Bills:
2. Addendum Warrant:

L. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:

M. EXECUTIVE SESSION:

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N. ADJOURNMENT:

LAST ORDINANCE: 2006-05-24

LAST RESOLUTION: 2188

NEXT ORDINANCE: 2006-06-25

NEXT RESOLUTION: 2189

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, Illinois

May 15, 2006

Mayor Ross Ferraro called the Regular Meeting of the Board of Trustees to order at 8:00 p.m. and directed Deputy Village Clerk Wynne Progar to call the roll.

Present: Mayor Ferraro, Trustees McCarthy, Gieser, Saverino and Stubbs
Absent: Trustees Fenner and Shanahan, Village Clerk Koester and Treasurer Manzzullo
Also Present: Village Manager Breinig, Assistant Village Manager Mellor, Attorney Diamond and Deputy Clerk Progar

Mayor Ferraro led those in attendance in the Pledge of Allegiance.

MINUTES:

Trustee McCarthy moved and Trustee Stubbs made the second to approve the Minutes of the Meeting of May 1, 2006 as presented. The results of the roll call vote were:

Ayes: 4 Trustees McCarthy, Gieser, Saverino, and Stubbs
Nays: 0
Absent: 2 Trustees Fenner and Shanahan

AUDIENCE PARTICIPATION AND PUBLIC HEARINGS:

State Senator Carole Pankau presented Illinois State Senate Resolution No., 716 recognizing the accomplishments of Jay Stream in honor of his passing on January 22,2006. Mayor Ferraro made a proclamation recognizing local area Illinois State Wrestling Champions.

CONSENT AGENDA:

Trustee Gieser moved and Trustee McCarthy made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were:

Ayes: 4 Trustees McCarthy, Gieser, Saverino, and Stubbs
Nays: 0
Absent: 2 Trustees Fenner and Shanahan

Trustee McCarthy moved and Trustee Stubbs made the second to put the following items on the Consent Agenda for this meeting. The results of the roll call vote were:

Ayes: 4 Trustees McCarthy, Gieser, Saverino, and Stubbs
Nays: 0
Absent: 2 Trustees Fenner and Shanahan

1. Concur with PC: Sign Code Variations – McDonald’s 1335 County Farm Road
2. Rezone- I to B-3-121-131- E. North Ave. - Ord. 2006-05-24
3. Final Plat of Subdiv.- 121-131 E. North Ave. – Res. 2188
4. Concur with PC- Gary Ave. Corridor Master Plan
5. Award of Contract: Professional Engineering Services- Judith & Riviera
6. Contract Amendment-06/07 GIS Implementation Plan-NIU
7. Waive Bid-Award Contract-06/07 Pond Shoreline/Wetland Maint.

8. Tubeway Sanitation Lift Station-design & engineering services contract
9. Agreement VofCS/CS Rotary Club – Summer in the Center Beer Garden
10. Ordinance 2006-05-21:-Decrease Class F Liq. Lic. 7 to 5
11. Ordinance 2006-05-22:-Increase Class F Liq. Lic 5 to 6
12. Ordinance 2006-05-23: Authorize sale by auction of pers. Prop. - DMMC
13. Resolution 2186 – Declare property surplus-Finance printers
14. Resolution 2187: Authorize Employee @ DMMC auction 6/10
15. Regular Bills, Addendum Warrant of Bills- Treasurer’s Report 4/30/06

Trustee Gieser moved and Trustee Stubbs made the second to approve the items on the Consent Agenda for this meeting by omnibus vote. The results of the roll call vote were:

Ayes:	4	Trustees McCarthy, Gieser, Saverino, and Stubbs
Nays:	0	
Absent:	2	Trustees Fenner and Shanahan

The following is a brief description of those items placed on the Consent Agenda for this meeting.

Rezone- I to B-3-121-131- E. North Ave. - Ordinance 2006-05-24:

At their meeting on October 10, 2005, the Combined Plan Commission/Zoning Board of Appeals recommended approval of the rezoning of the two proposed outlots from I- Industrial to B-3 Service District. The Board concurred with the recommendation and adopted Ordinance 2006-05-24, AN ORDINANCE REZONING PROPERTY FROM I INDUSTRIAL TO B-3 SERVICE DISTRICT (121-131 E. NORTH AVENUE).

Final Plat of Subdiv.- 121-131 E. North Ave. – Res. 2188:

At their meeting on November 28, 2005, the Combined Plan Commission/Zoning Board of Appeals recommended approval of the final plat of subdivision. The Board concurred with the recommendation and adopted Resolution 2188, A RESOLUTION APPROVING A FINAL PLAT OF SUBDIVISION –(121-131 E. NORTH AVENUE).

Award of Contract: Professional Engineering Services- Judith & Riviera Courts: Sanitary Sewer Improvement Project:

Staff recommends award of the contract for Judith and Riviera Courts Sanitary Sewer Improvement Project to Mackie Consultants, LLC in the amount not to exceed \$37,000 at the rates specified. This recommendation is contingent upon a representative number of homeowners agreeing to connect to the sanitary sewer.

At the request of the Mayor, Jim Knudsen, Director of Engineering Services said that there was a question as to awarding the contract contingent upon the number of homeowners that would agree to hook up to the sanitary sewer. He said that this is just a design contract. The Village would go ahead with the design, then make the condition on the award of contract. Trustee Saverino commented that it would not make sense to spend money for a design contract unless there are a significant number of residents on those Courts that would agree to hook up. Since there is a meeting with those residents tomorrow he would like the approval of a contract for design services to be contingent on the results of that meeting. Mr. Breinig said that the premise for this is to try to segue as much as possible, the design of the sewer with the water main that is currently under design by the County. The feeling being that if there is an underground contractor working in the neighborhood, that there are some efficiencies and economies being taken advantage of. This actually was at the request of some of the people that live on those streets, this wasn’t something that we came up with. Those residents have

septic systems serving their homes and some of them are interested in looking at sanitary sewer services as an alternative to the septic system. Mr. Diamond said that the Mayor has the ability, if the Board passes it, to veto it, but an easier way would be to make a motion that the execution of the contract be contingent upon the Mayor's approval to proceed. Trustee Stubbs asked if this would be contingent upon the number of homeowners that would be willing to sign up. Mr. Diamond noted that if the number required was known it could be put into the motion, or basically the Mayor has been empowered to have these discussions the motion can be that the contract can be executed if the Mayor finds that it is in the best interest of all. Trustee Stubbs asked if everyone is going to be connected and it was stated that everyone would have the ability to connect, but for those who do not do so initially, they may connect at a pro rata share adjusted for inflation and the passage of time from the initial installation of the system. The Village would front the project, but the idea would be that the residents, as they connect, would pay their inflated cost to do so. Mr. Breinig said that the residents understand this and they seem agreeable to it. He also noted that the Health Department has assured the Village that in instances where there is a sanitary sewer adjacent to a home that is on a septic system, the Health Department will typically require a connection to the sanitary sewer rather than issuing a permit for a new septic system. All of the details of an agreement have not been worked out as yet and when that happens it will be submitted for approval to the Village Attorney and subsequently to the Board. As with the water main itself, this is very much about timing and trying to perhaps get a better price by being in the process with it.

Mr. Diamond said that the motion can simply authorize the Mayor, in his discretion, to enter into this contract. That way the contract can remain open and the Mayor would not have to veto it before the next Board Meeting and he would keep the Board aware of the situation. Mr. Diamond noted that there should be a dollar amount included in the award of contract. Trustee Stubbs commented that this could be an opportunity now to offer better pricing as an incentive to try to get as many people to connect as possible. Mr. Breinig asked what better pricing meant? Mayor Ferraro also asked what better price could the Village give them? Trustee Stubbs replied that this is an opportunity to get as many people connected now and to do that would be to offer some kind of incentive to connect at this point. Mayor Ferraro asked what kind of incentive could the Village give them. Trustee Stubbs answered, a discount of some sort, we would have to look into that. Trustee Saverino stated that the discount comes if they don't pay up front and Mr. Breinig stated that the discount also comes from the fact that the Village is fronting the project and in effect, is an internal loan from the Village's reserve and it would be paid back with the interest. The residents agree and understand that the Village is not making any money from this. It is not a windfall, at best the Village will break even and that will take a while. Mayor Ferraro stated that he has told the residents that everyone in the Village pays the same price for the water connection and the sewer. Now if we give these services to somebody else because they have contaminated water and they also want sanitary sewers and we give them a discount that would not be fair to all the rest of the residents that paid the installation costs. Trustee Stubbs said that he thinks there would be some economies of scale if it is done all at once. Mayor Ferraro said that they will be saving money in the long run since the Village is fronting the installation costs and if they annex into the Village they will pay resident sewer rates and not non-resident 1.5 times fees. The same applies to the water rates. Mr. Breinig commented that unlike some instances where there could be an argument that there is some strategic advantage to the community, this really is two sewer lines that will serve the neighborhood. This does not allow the Village to annex another piece of property, it doesn't connect the Village to a piece of property that might develop in the future, it really is unique and unto that neighborhood.

Trustee McCarthy commented that breaking even is about as discounted as it can get. This cannot cost the Village money and this Board authorized the Mayor a couple of months ago to work out an agreement with these people and he, for one, is not going to withdraw that now.

The motion is to authorize the Mayor to enter into a design and surveying contract for Judith and Riviera Courts sanitary sewer improvements in an amount not to exceed \$37,000 with the Mayor determining the timing of the contract. Trustee McCarthy moved and Trustee Gieser made the second. The results of the roll call vote were:

Ayes:	4	Trustees McCarthy, Gieser, Saverino, and Stubbs
Nays:	0	
Absent:	2	Trustees Fenner and Shanahan

Contract Amendment-06/07 GIS Implementation Plan-NIU:

The Board approved a contract amendment to the GIS Implementation Plan with NIU for 2006/07 in the amount of \$19,993.00.

Waive Bid-Award Contract-06/07 Pond Shoreline/Wetland Maint:

The Board waived the bid process and awarded a contract for the 2006/07 Pond Shoreline and Wetland Maintenance to LaFayette Home Nursery in the amount of \$32,137.00.

Tubeway Sanitation Lift Station-design & engineering services contract:

The Board waived the bid process and awarded a contract to Baxter and Woodman to provide Design and Construction Engineering for the Tubeway Sanitary Lift Station with costs not to exceed \$61,000.

Agreement VofCS/CS Rotary Club – Summer in the Center Beer Garden:

The Board approved an Agreement with the Carol Stream Rotary Club for services at the Summer in the Center Beer Garden.

Ordinance 2006-05-21:-Decrease Class F Liq. Lic. 7 to 5:

The Board adopted Ordinance 2006-05-21, AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 2 OF THE CAROL STREAM CODE OF ORDINANCES BY DECREASING THE NUMBER OF CLASS F LIQUOR LICENSES FROM 7 TO 5 – (HOUSE OF JAPAN, 950 W. ARMY TRAIL ROAD & NHY A RESTAURANT, 632 E. ST. CHARLES ROAD).

Ordinance 2006-05-22:-Increase Class F Liq. Lic 5 to 6:

The Board adopted Ordinance 2006-05-22, AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 2 OF THE CAROL STREAM CODE OF ORDINANCES BY INCREASING THE NUMBER OF CLASS F LIQUOR LICENSES FROM 5 TO 6 – (CK PAD THAI, 850 W. ARMY TRAIL ROAD).

Ordinance 2006-05-23: Authorize sale by auction of pers. Prop. – DMMC :

The Board adopted Ordinance 2006-05-23, AN ORDINANCE AUTHORIZING THE SALE BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF CAROL STREAM.

Resolution 2186 – Declare property surplus-Finance printers:

The Board adopted Resolution 2186, A RESOLUTION DECLARING SURPLUS PROPERTY OWNED BY THE VILLAGE OF CAROL STREAM – FINANCE-PRINTERS

Resolution 2187: Authorize Employee @ DMMC auction 6/10:

The Board adopted Resolution 2187, A RESOLUTION AUTHORIZING A VILLAGE EMPLOYEE TO REPRESENT THE VILLAGE OF CAROL STREAM AT THE DUPAGE MAYORS AND MANAGERS VEHICLE AND EQUIPMENT AUCTION TO BE HELD ON JUNE 10, 2006.

Regular Bills, Addendum Warrant of Bills- Treasurer’s Report 4/30/06:

The Board approved the payment of the Regular Bills in the amount of \$463,099.30.

The Board approved the payment of the Addendum Warrant of Bills in the amount of \$598,048.47.

The Board received the Treasurer’s Report for the month ending April 30, 2006.

REPORT OF OFFICERS:

Trustee Saverino invited everyone to the Fire Protection District’s Spaghetti Dinner on Saturday, May 19 at the Town Center.

Mayor Ferraro thanked the Staff and the Public Works employees for their work at the Mother’s Day breakfast, and noted that the turn out included about 100 moms and 300 to 400 family members.

Trustee Stubbs reminded all that the Town Center events will begin in three weeks.

Mr. Breinig said that there was a workshop meeting prior to this meeting to discuss Code Enforcement relating to fences. At the request of the Board, Staff will begin a public education program to inform the community of instances where fences have either gone into a state of disrepair or otherwise represent potential health or safety concern for the community. The focus will predominantly be on the major streets such as Lies Road, Kuhn Road, and Morton Road where there are public sidewalks adjacent to fences that are five to six feet tall that could fall on pedestrians and causing injuries. Mr. Breinig said that a letter was received today from County Board Shillerstrom stating that the County Board will be undertaking a planning activity for Hazard Mitigation, as federally mandated, and asking for the Board to designate a delegate by Resolution. Since the letter was received today, it was not possible to add this matter to the agenda, and therefore a Resolution will be prepared for the next meeting to designate Chris Oakley as the Village’s Liaison to the planning activity. The first meeting is next Tuesday.

At 8:15 p.m. Trustee Saverino moved and Trustee McCarthy made the second to move to Executive Session to discuss Collective Bargaining and to adjourn directly from that Session without taking any further action. The results of the roll call vote were:

Ayes:	4	Trustees McCarthy, Gieser, Saverino, and Stubbs
Nays:	0	
Absent:	2	Trustees Fenner and Shanahan

FOR THE BOARD OF TRUSTEES

PROCLAMATION

RECOGNIZING ALEX LIMA FOR HIS 1ST PLACE FINISH IN THE 2006 ILLINOIS USBC YOUTH SEMI-FINALS

WHEREAS, Alex Lima of Carol Stream is a student athlete at West Chicago Community High School; and

WHEREAS, in his freshman year at West Chicago Community H.S., Alex Lima competed on the WEGO Boy's Bowling Team where he received recognition as the Most Improved Player as well as achieving the 3rd High Handicap Series with an individual score of 645, and

WHEREAS, Alex Lima competed in the 2006 Boy's USBC Youth Handicap Qualifying Tournament placing 8th with a 6-game handicap score of 1,278; and

WHEREAS, Alex Lima advanced to the Semi-Finals of the USBC Boy's Youth Championship Tournament finishing 2nd with an 8-game handicap score of 1,767; and

WHEREAS, Alex Lima advanced to the USBC Youth Championship Stepladder Finals finishing 1st place with a 2-game handicap score of 254.

NOW THEREFORE BE IT PROCLAIMED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows,

SECTION 1: Alex Lima is duly recognized for his individual and team success as a member of the 2005-2006 WEGO H.S. Boy's Bowling team.

SECTION 2: Alex Lima is wished well in the National USBC Bowling Tournament scheduled for the July 17th – 19th weekend in Fort Lauderdale, Florida and commended for the spirit of competition and sportsmanship he has displayed all season long.

Tom Shanahan, Mayor Pro-Tem

ATTEST:

Janice Koester, Village Clerk

PROCLAMATION

RECOGNIZING THE GLENBARD NORTH H.S. BOY'S VARSITY GYMNASTICS TEAM FOR THEIR 4TH PLACE FINISH IN THE IHSA STATE TOURNAMENT

WHEREAS, The Glenbard North H.S. Boy's Gymnastics team competed in the 2006 Illinois High School Association Championship at Barrington H.S. on the weekend of May 12th-13th; and

WHEREAS, under the direction of their fine coach Christopher Johnston, the Glenbard North Panthers Gymnastics team finished 4th in the IHSA 2006 State Championship tournament scoring 153.95 as a team, just 8 points behind the State Champs, Lincoln-Way East; and

WHEREAS, in addition to their accomplishment as a team, the following Glenbard North H.S. gymnasts received the following recognition for their individual success during the 2005-2006 season;

Mike Audette, Senior - State semi-finalist, National Team, Academic All-Conference

Ohm Patel, Senior - 9th in State on Horizontal bar, 3rd in Nation on Horizontal Bar, Academic All-Conference

Tim Grogan, Senior - State semi-finalist, 6th at Nationals on Floor X, All-Conference

Rick Froehlick, Senior - 8th in State on Still Rings, All-Conference

Steve Bechtold, Senior - Academic All-Conference

Jeremy Kobal, Senior - Academic All-Conference

Tyler Arl, Freshman - Academic All Conference, All Conference, State semi-finalist

Tyler DeAnda, Freshman - Academic All Conference, All Conference, State semi-finalist

Ryan Vandenack, Freshman - Academic All Conference, All Conference, State semi-finalist

NOW THEREFORE BE IT PROCLAIMED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows,

SECTION 1: That Varsity Gymnastics Coach Christopher Johnston and his coaching staff are to be commended for their dedication and expertise in successfully preparing the 2005-2006 Glenbard North Panthers Boy's Gymnastics Team to compete in the 2006 IHSA State championship.

SECTION 2: That the 2005-2006 Glenbard North Panthers Boys Gymnastics team are commended for their storied season, their 4th place finish in the 2006 IHSA State Tournament and the spirit of competition and sportsmanship they displayed all season long.

Thomas Shanahan, Mayor Pro-Tem

ATTEST:

Janice Koester, Village Clerk

G-1 6-5-06

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Stan W. Helgerson, Finance Director *SWH*
DATE: May 24, 2006
RE: Budget Transfer – Village Board

The Village Clerk's budget included \$500 for a new credensa. After further review, the Clerk's Office has requested that all new office/workstations be purchased. They received a quote of \$3,730 from Desks Inc., the company that the Village has used for other workstations. In order to make this purchase, a budget transfer in the amount of \$3,250 is needed. Since the budget transfer amount exceeds \$2,500, approval by the Village Board is required.

If you have any questions, please give me a call.

BUDGET TRANSFER REQUEST

FISCAL YEAR: 7

DEPARTMENT/DIVISION: _____

FUND: _____

FROM ACCOUNT	TO ACCOUNT	AMOUNT
#01.465.499	#01.458.411	\$ 3,250.00
TITLE: CONTINGENCY	TITLE:	

REASON: _____

#01.458.350	#01.458.411	\$ 500.00
TITLE: SMALL EQUIPMENT	TITLE:	

REASON: _____

#	#	\$
TITLE:	TITLE:	

REASON: _____

#	#	\$
TITLE:	TITLE:	

REASON: _____

DEPARTMENT HEAD: _____

DATE: _____

VILLAGE MANAGER: _____

DATE: _____

VILLAGE BOARD CONCURRENCE DATE: _____

FINANCE DIRECTOR: _____

DATE: 5/27/08

[Signature]

VILLAGE OF CAROL STREAM - WYNNE PROGAR

5/5/2006

Proposal : 06050090/128

Item #	Qty.	Product	Unit	List Price Extended	Unit	Sell Price Extended	Sell Discount
<u>Tag 1 NACO# RO01-41131316-C</u>							
1	1	EW112024G Worksurface, Rectangular, EW1, 120Wx24D, grommet (NEWL) Core Laminates 117 LAM: Soft Grey (NEWE) Core Edge Bands 117 EDGE: Soft Grey	510.00	510.00	158.10	158.10	69.00
2	1	EW16030G Worksurface, Rectangular, EW1, 60Wx30D, grommet (NEWL) Core Laminates 117 LAM: Soft Grey (NEWE) Core Edge Bands 117 EDGE: Soft Grey	426.00	426.00	132.06	132.06	69.00
3	2	EF2EP30 End Panel, 14-7/8Wx28-3/4Dx27-3/4H (NEWP) Core Paints 117 TRIM: Soft Grey	336.00	672.00	104.16	208.32	69.00
4	1	EB1C20L Cantilever, Left Hand, 20" (NEWP) Core Paints 117 TRIM: Soft Grey	83.00	83.00	25.73	25.73	69.00
5	1	EB1C20R Cantilever, Right Hand, 20" (NEWP) Core Paints 117 TRIM: Soft Grey	83.00	83.00	25.73	25.73	69.00
6	1	EB1F24 Flat Bracket, 24"	30.00	30.00	9.30	9.30	69.00
7	1	ED2PA24 Freestanding Pedestal, (6/6/12), 24D	711.00	711.00	220.41	220.41	69.00

VILLAGE OF CAROL STREAM - WYNNE PROGAR

5/5/2006

Proposal : 06050090/128

Item #	Qty.	Product	List Price		Sell Price		Sell Discount
			Unit	Extended	Unit	Extended	
8	1	<p>C OPT: "K" Series Key (KEYALIKE) LOCK: Keyed Alike ~ Spec lock core & key separate (NEWP) Core Paints 117 TRIM: Soft Grey</p> <p>ED2PB24</p> <p>Freestanding Pedestal, (12/12), 24D</p>	711.00	711.00	220.41	220.41	69.00
9	1	<p>C OPT: "K" Series Key (KEYALIKE) LOCK: Keyed Alike ~ Spec lock core & key separate (NEWP) Core Paints 117 TRIM: Soft Grey</p> <p>ED2PT</p> <p>Pencil Tray</p>	18.00	18.00	5.58	5.58	69.00
10	1	<p>ED2CD</p> <p>Center Drawer, 24Wx17-5/8D</p>	194.00	194.00	60.14	60.14	69.00
11	1	<p>EC2OL36</p> <p>Overhead Cabinet, 36W, laminate</p>	462.00	462.00	143.22	143.22	69.00
12	2	<p>C OPT: "K" Series Key (KEYALIKE) LOCK: Keyed Alike ~ Spec lock core & key separate (NEWL) Core Laminates 117 LAM: Soft Grey (NEWE) Core Edge Bands 117 EDGE: Soft Grey (NEWP) Core Paints 117 TRIM: Soft Grey</p> <p>EC2OL42</p> <p>Overhead Cabinet, 42W, laminate</p>	504.00	1,008.00	156.24	312.48	69.00

VILLAGE OF CAROL STREAM - WYNNE PROGAR

5/5/2006

Proposal : 06050090/128

Item #	Qty.	Product	List Price		Sell Price		Sell Discount
			Unit	Extended	Unit	Extended	
		C (KEYALIKE) ~ (NEWL) 117 (NEWE) 117 (NEWP) 117					
		OPT: "K" Series Key LOCK: Keyed Alike Spec lock core & key separate Core Laminates LAM: Soft Grey Core Edge Bands EDGE: Soft Grey Core Paints TRIM: Soft Grey					
13	1	EC2SD Shelf Divider (4)	87.00	87.00	26.97	26.97	69.00
14	1	EL3E26 Electronic Ballast Task Light, 26W, use with 30" and wider CH OPT: Chicago Code	298.00	298.00	92.38	92.38	69.00
15	2	EL3E38 Electronic Ballast Task Light, 38W, use with 42" and wider CH OPT: Chicago Code	331.00	662.00	102.61	205.22	69.00
16	1	EP1TB3619 Tackboard, 36Wx19H (TBA30) FABRIC: TBA (Gr30)	201.00	201.00	62.31	62.31	69.00
17	2	EP1TB4219 Tackboard, 42Wx19H (TBA30) FABRIC: TBA (Gr30)	226.00	452.00	70.06	140.12	69.00
18	4	EP3WMC64 Wall Mount Channel, 64H (NEWP) 117 Core Paints TRIM: Soft Grey	87.00	348.00	26.97	107.88	69.00
19	1	ALCKE-5 Package of 5 Cores with Keys	110.00	110.00	34.10	34.10	69.00
20	1	OA-CPU-MTL-V	443.00	443.00	181.63	181.63	59.00

Project Path: P:\128\06050090\

VILLAGE OF CAROL STREAM - WYNNE PROGAR

5/5/2006

Proposal : 06050090/128

Item #	Qty.	Product	List Price		Sell Price		Sell Discount
			Unit	Extended	Unit	Extended	
		Vertical Metal CPU Holder, Adjustable					
21	1	LABOR RECEIVE, DELIVER & INSTALL			722.00	722.00	
22	1	*					
23	1	ORDER INFORMATION					
24	1	Contract # * NACO #RQ01-41131316-C					
25	1	Make PO Out to: * Knoll Inc. c/o Desks Inc. * 600 W. Fulton St., Ste 200 * Chicago, IL 60661 * Attn: Government Services * Fax: 312/334-3333					
26	1	Ship to: * Desks Inc. c/o KMB Furniture Installations * 532 Morse Avenue * Schaumburg, IL 60193 * 847.524.1354					
27	1	Payment Address: * Knoll Inc. * P.O. Box 841366 * Dallas, TX 75284-1366					
Subtotals for Tag 1 NACO# RQ01-41131316-C:						3,094.09	
Tag 1 NON-GSA							
28	1	4322 HON Mid back,Pneu,Seat Glide,Tilt Tension,Ht Adj Arms	575.00	575.00	345.00	345.00	40.00

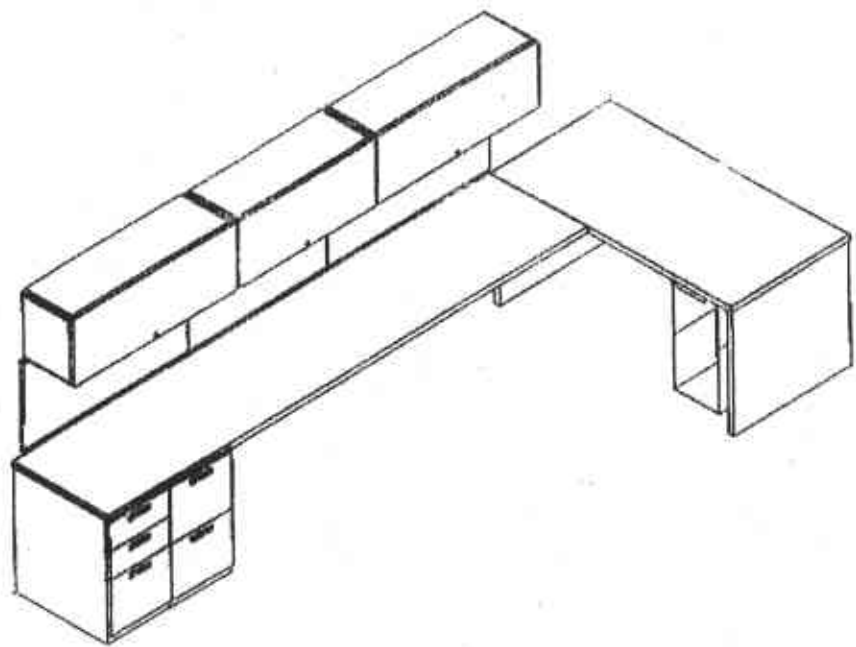
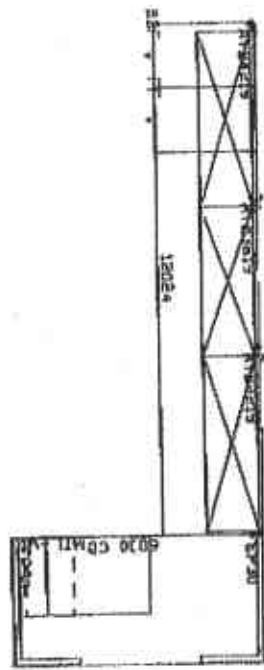
VILLAGE OF CAROL STREAM - WYNNE PROGAR

5/5/2006

Proposal : 06050090/128

Item #	Qty.	Product	List Price		Sell Price		Sell Discount
			Unit	Extended	Unit	Extended	
		.@ CASTER: (Standard)					
		\$(4) GRADE: IV UPHOLSTERY					
		~ Undecided UPH Option					
		.T FRAME: Black					
29	1	2133-22			291.00	291.00	
		WORK RITE BANANA BOARD SYSTEM WITH MOUSE PALM SUPPORTWITH JEL RITE FOAM					
Subtotals for Tag 1 NON-GSA:							636.00
Subtotal:				8,084.00			3,730.09
Total:							3,730.09

WALOWSKI,GSA



DESKS INC.
 600 W. FULTON
 CHICAGO, IL. 60661

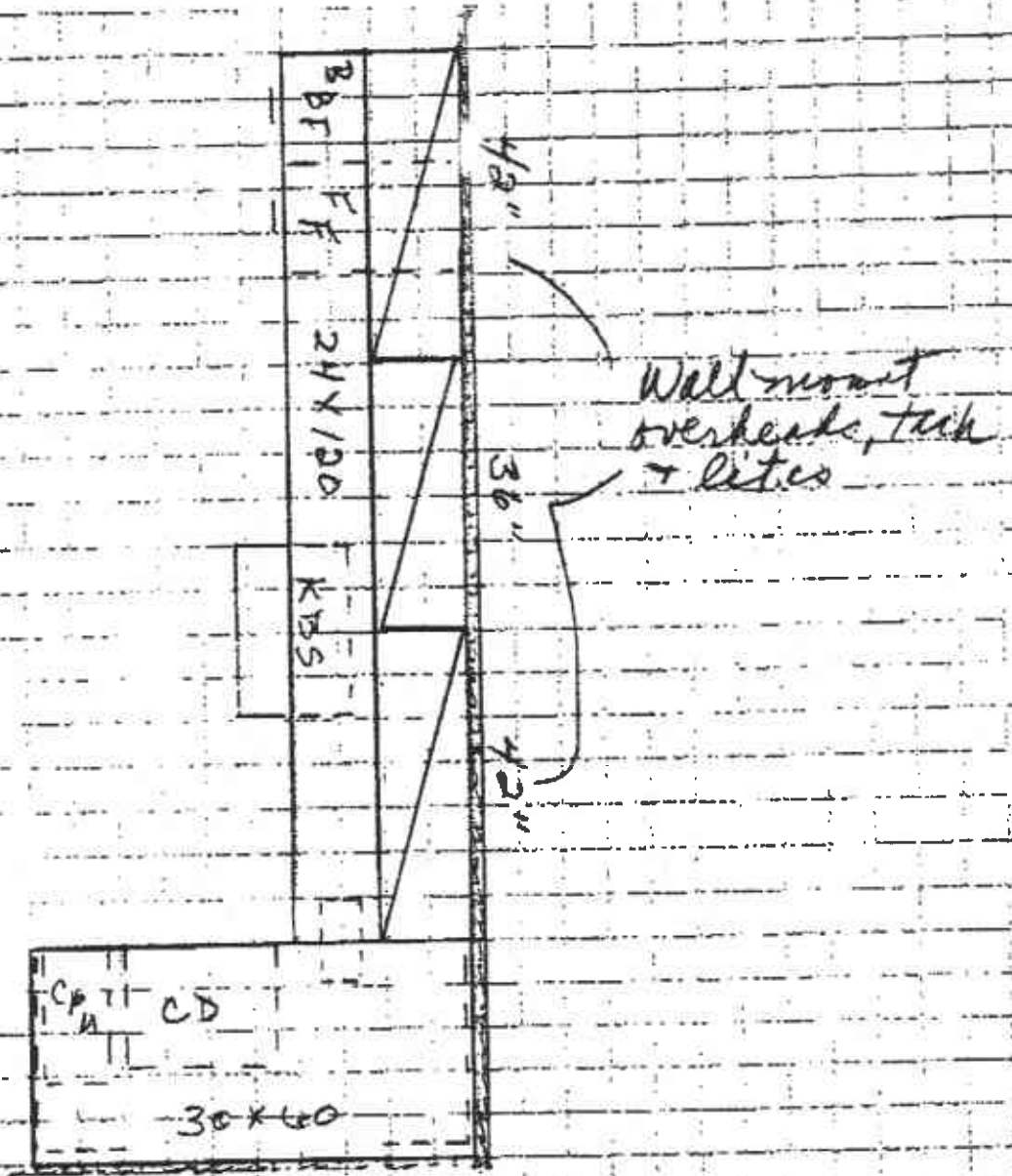
THIS DRAWING IS THE PROPERTY OF DESKS, INC. AND IS LOANED TO YOU FOR YOUR USE ONLY. IT IS TO BE RETURNED TO DESKS, INC. UPON REQUEST. DESKS, INC. MAKES NO WARRANTY OF THIS DRAWING REPRESENTS AS ANY OTHER WITHOUT WRITTEN CONSENT FROM DESKS, INC. CONTRACTORS SHALL VERIFY ALL DIMENSIONS AND CONDITIONS OF THE JOB. DESKS, INC. IS NOT RESPONSIBLE FOR ANY VARIATIONS FROM THE DRAWING AND ALL OF THE TERMS AND CONDITIONS APPLICABLE TO THIS DRAWING.



VILLAGE OF CAROL STREAM
 CAROL STREAM, IL

WYNNE PROGAR

PROJECT NO.	SALESPERSON
SLH0506CS	GW
SCALE:	DRAWN BY
TO FIT	SLH
DATE	APPROVED BY
05.19.06	RMW



AGENDA ITEM

G-2 6-5-06

Village of Carol Stream

INTER-DEPARTMENTAL MEMO

TO: Mayor & Trustees

FROM: Robert Mellor, Assistant Village Manager *R/m*

DATE: June 1, 2006

RE: PC Purchase Recommendation

Attached is a memo from Information Systems Coordinator, Ed Bowser recommending the purchase of PC's from Dell Computer. I concur with this assessment and recommend that the Village Board waive formal bidding procedures and award the purchase of 20 PC's to Dell Computer in the amount of \$20,029.60, which is lower than the State of Illinois bid for comparable PC's offered by Hewlett Packard.

Cc: Joseph E. Breinig, Village Manager

Village of Carol Stream
INTERDEPARTMENTAL MEMO

TO: Bob Mellor, Assistant Village Manager
FROM: Ed Bowser, Information System Coordinator EB
DATE: May 26, 2006
RE: Award of Purchase for Computer Equipment – PC's

Included in the fiscal budget are funds to purchase desktop PC's to replace older models. Twenty (20) desktop PC's will be purchased following the specifications listed below. All of those will include a 17" LCD monitor and speakers. This year HP has been awarded the Illinois State Bid Contract, however it will be some time before these PC will be available. With that said we have somewhat standardized on Dell PCs in the past and have had very few hardware and software issues with their systems. I have contacted our Dell rep with the specifications listed below and Dell has been able to provide us a lower price for the equivalent system. A quote (attached) outlines all the specifications in detail. I am asking the Board to award the purchase of to Dell.

Specifications for the new workstations:

Dell OptiPlex GX 520

- Intel 3.2 GHz Pentium 4 Processor
- 512 MB Ram
- 80 GB SATA Hard drive
- 48/32 CDRW-DVDROM
- 10/100/1000 Ethernet Card
- Windows XP O/S
- PS2 Keyboard/ Optical Mouse
- Tower Case
- 3 year warranty

The PC's being replaced are of the Pentium 3 class running at 1.2 GHz. Total amount of purchase requested to be awarded to Dell \$20029.60. Sufficient funds are in the budget to pay for these expenditures.



QUOTATION

QUOTE #: 296102574
Customer #: 6478799
Contract #: N39913562
Customer Agreement #: A63307
Quote Date: 5/25/06

Date: 5/25/06 9:55:42 AM

Customer Name: VILLAGE OF CAROL STREAM

TOTAL QUOTE AMOUNT:	\$1,001.48		
Product Subtotal:	\$1,001.48		
Tax:	\$0.00		
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	1

GROUP: 1	QUANTITY: 1	SYSTEM PRICE: \$1,001.48	GROUP TOTAL: \$1,001.48
Base Unit:	OptiPlex GX520 Minitower Pentium 4 640/3.2GHz,2M,800FSBHyperThreading (221-9635)		
Processor:	NTFS File System,Factory Install (420-3699)		
Memory:	612MB,Non-ECC,533MHz DDR2 1x512,OptiPlex GX620 or GX520 (311-5015)		
Keyboard:	Dell USB Keyboard,No Hot Keys Optiplex (310-5247)		
Monitor:	Dell E176FP,17 Inch Flat Panel17.0 Inch Viewable Image Size OptiPlex,Precision and Latitude (320-4422)		
Hard Drive:	80GB SATA 3.0Gb/s and 8MB Data Burst Cache,Dell OptiPlexGX620 or GX520 (341-2247)		
Floppy Disk Drive:	No Floppy Drive with Optical Filler Panel, Dell OptiPlex Minitower Chassis (341-1712)		
Operating System:	Windows XP Professional Service Pack 2,with Media,DellOptiPlex,English,Factory install (420-4850)		
Mouse:	Dell USB 2-Button Optical Mouse with Scroll,Dell OptiPlex (310-6609)		
TBU:	RoHS Compliant Lead Free Chassis and Motherboard,Dell OptiPlex (341-2663)		
CD-ROM or DVD-ROM Drive:	48X32 CDRW/DVD Combo, with Cyberlink Power DVD,Dell OptiPlex GX620 or GX520 Desktop or Minitower (313-3337)		
Sound Card:	Integrated AC97 Audio,OptiPlex (313-8170)		
Speakers:	Dell Two Piece A215 Stereo Speaker System for Dell OptiPlex (313-3321)		
Documentation Diskette:	Resource CD contains Diagnostics and Drivers for Dell OptiPlex Systems (313-7168)		
Service:	Type 3 Contract - Next Business Day Parts and Labor On-Site Response, Initial Year (900-6630)		
Service:	Type 3 Contract - Next Business Day Parts and Labor On-Site Response, 2YR Extended (900-6602)		
Service:	Thank You for buying Dell (983-2207)		
Service:	Please visit WWW.Dell.COM (983-2217)		
Service:	PUB, OptiPlex Stand 3YR (983-6648)		
Service:	Gold Technical Support ServiceOptiplex, 3 Years, 1-866-876-3355 (DELL) (960-2692)		
Installation:	Standard On-Site Installation Declined (900-9987)		
Misc:	Quick Reference Guide,Dell OptiPlex GX520,Factory Install (310-6626)		
Misc:	Execute Disable Bit for Microsoft Windows XPSP2 set toOFF,Dell OptiPlex (463-7780)		

SALES REP: Jason Traynham	PHONE: 512-7288367
----------------------------------	---------------------------

Email Address: Jason_Traynham@dell.com

Phone Ext: 7288367

For your convenience, your sales representative, quote number and customer number have been included to provide you with faster service when you are ready to place your order. Orders may be faxed to the attention of your sales representative to 1-866-844-0532. You may also place your order online at www.dell.com/quote

Unless you have a separate agreement with Dell, the terms and conditions found at <http://ftpbox.us.dell.com/sig/resellers/resellertcs.htm> shall govern the sale and resale of the Products and Services referenced in this quotation.

Prices and tax rates are valid in the U.S. only and are subject to change.

****Sales/use tax is a destination charge, i.e. based on the "ship to" address on your purchase order. Please indicate your taxability status on your PO. If exempt, please fax exemption certificate to Dell Tax Department at 888-863-8778, referencing your customer number. If you have any questions regarding tax please call 800-433-9019 or email Tax_Department@dell.com. ****

All product and pricing information is based on latest information available. Subject to change without notice or obligation.

LCD panels in Dell products contain mercury, please dispose properly. Please contact Dell Financial Services' Asset Recovery Services group for EPA compliant disposal options at US_Dell_ARS_Requests@dell.com. Minimum quantities may apply.

Shipments to California: For certain products, a State Environmental Fee Of Up to \$10 per item may be applied to your invoice as early as Jan 1, 2005. Prices in your cart do not reflect this fee. More Info: or refer to URL www.dell.com/environmentalfee

AGENDA ITEM

Village of Carol Stream 63 6-5-06

Interdepartmental Memo

DATE: June 2, 2006
TO: Mayor & Village Board of Trustees
FROM: Christopher M. Oakley, Asst. to the Village Manager *CMO*
RE: Proposed Host Liquor Liability Program for Use of the TC Tent & Farmhouse

The Village staff has been working to address the obstacles that prevent residents and non-residents alike from renting the Town Center Festival Tent and/or the Historic Farmhouse and its grounds. One such obstacle is the current requirement by the Village to have prospective renter purchase event insurance either through the Village or as a rider on their homeowner's insurance policy. In order for liquor to be served, a prospective renter needs to hire a catering firm that must hold a state liquor license, possess dram shop insurance and have their alcohol servers be B.A.S.S.E.T trained. Prospective renters wanting to have a small to medium size party where they desire to serve beer or wine have found our current program onerous and have expressed that sentiment.

The Village Manager asked me to conduct research on how other municipalities or Park Districts handle similar arrangement for their publicly-owned rental facilities. One such facility that was researched was the Lake Ellyn Boat House that is operated by the Glen Ellyn Park District (information attached). The Park District allows residents and non-residents alike to rent the boathouse for private functions that include an option for them to apply for a liquor permit allowing the event's host to serve beer or wine for a base permit fee of \$185. The \$185 permit fee is broken down as follows:

General Liability Insurance	\$ 85	} \$185
Host Liquor Liability Coverage	\$ 75	
Administrative Processing Fee	\$ 25	

The Village Manager convened a meeting between myself, Bob Mellor Barb Chaplin and Terri Davis to discuss this matter further. During that meeting, Terri Davis was asked to provide background on the current insurance policy offered to prospective renters to find out what all was included in our event insurance program. A \$170 policy from Market Access of Palatine Illinois included General Liability coverage for \$85 as well as host liquor liability for \$85 as well for an event of up to 100 attendees. It was agreed that the program offered by many Park Districts and municipalities that allows the prospective renter to purchase combined event and host liquor liability coverage is more preferably to the current program which is too restrictive and financially cost prohibitive. For all intents and purposes our event insurance program options was identical to the Glen Ellyn Park District's program except that we included additional and unneeded layers of protection that worked to discourage rental of the facilities.

I would like to propose that forego the creation of an category 'O' Liquor License classification to encourage use of our rental facilities and instead continue the current event insurance program which

would allow residents and non-residents alike to contract for the facilities where alcohol can be served without hiring a licensed caterer.

Please include this item on the June 5th agenda for the Village Board's consideration. Should you have any questions in the meantime, please don't hesitate to contact me at your earliest convenience.



Parks & Facilities

Lake Ellyn Boathouse

Looking to rent space for a birthday party?



Nestled in the heart of west suburban Glen Ellyn, on the banks of Lake Ellyn, the Boathouse can serve as the perfect locale for your next corporate or social gathering. Why not match the significance of the occasion with the splendor of the Boathouse?

For wedding receptions, showers, graduations, anniversary parties, sales meetings, group luncheons and conferences, use the Boathouse to apply a stamp of distinction to your event! The Boathouse is a compelling alternative to standard meeting halls and can be rented by individuals or groups. The shore of the picturesque lake is resplendent with natural flora that accentuates the current season. The large deck off the eastside of the Boathouse provides spectacular views of the lake and resident wildlife. Inside, enjoy the spaciousness of a 1,840 square-foot hall with seating for up to 120 people



Boathouse Rentals

For more rental information, contact:

Kathleen Esposito
630-858-2462, ext. 21
KEsposito@gepark.org



Existing Development

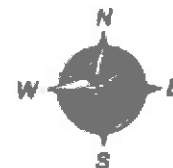
Lake Ellyn Boathouse Hourly Fees

- \$90 Resident
- \$95 Resident Organization
- \$110 Non-Resident

Lake Ellyn Boathouse Alcohol Permit

- \$185

- Spacious Kitchen Area
- Accessible to People With Disabilities
- Air Conditioning
- Working Fireplace



[Click for Map](#)

Lake Ellyn Boathouse
645 Lenox Rd.
Glen Ellyn, IL 60137
(630) 858-3628

FACILITIES

[park & facilities map](#) | Frank Johnson Center | Hofs & Knolls Miniature Golf | Lake Ellyn Boathouse
Main Street Recreation Center | Spring Avenue Recreation Center | SARC Fitness Center | Sunset Pool

PARKS

Ackerman Park | Babcock Grove Park | Churchill Park | Community Park | Co-Op Park | Danby Park
Ellynwood Preserve | Gault Sanctuary | George Ball Park | Glen Ellyn Manor Park | Glen Oak Park | Lake Ellyn Park
Lake Foxcroft Park | Maryknoll Park | Newton Park | Panfish Playground | Perry Nature Preserve | Pfeutze Park | Prairie Path Park
Spalding Park | Stacy Park | Sunset Pool/Park | Surrey Park | Ulhorn/Presidents Park | Village Green Park | Walnut Glen Park

support@gepark.org

produced by
Visionary Webworks

Glen Ellyn Park District
185 Spring Ave.
Glen Ellyn, IL 60137

Alcohol Permit Application

The following information is required in order for the Glen Ellyn Park District to process your liquor permit request:

To serve liquor this application must be completed by applicant and submitted no less than 45 days prior to the date for which the liquor permit is requested. A fee is required for liquor liability whenever liquor is served in the Lake Ellyn Boathouse.

ALCOHOL IS NOT ALLOWED OUTSIDE THE BOATHOUSE. ALCOHOL MAY NOT BE SERVED TO MINORS. ALL PERMITS MUST BE APPROVED BY THE EXECUTIVE DIRECTOR AND THE FACILITY MANAGER.

PLEASE PRINT

Name _____ Name of Organization _____
 Address _____ City _____ Zip Code _____
 Home Phone _____ Work/Cell Phone _____
 Event Date _____ Event Hours _____ Expected Number of Guests _____
 Type of Alcohol to be served _____
 Name of Caterer (if applicable) _____

Please check the appropriate box.

- I will be purchasing liquor liability insurance through the Glen Ellyn Park District.
- My caterer will provide liquor liability insurance naming the Glen Ellyn Park District as an additional insured.

Subject to all laws of the State of Illinois and ordinances of the Glen Ellyn Park District and the Village of Glen Ellyn. I/we have read the Park District Policies and agree to use the park district facilities responsibly and safely in accordance with park district policies and regulations.

Signature _____ Date _____

- Visa
- MasterCard
- Check
- Paid in Full

Credit Card Number ---

Card Expires (include month & year) - Date: _____ Amount \$ _____

Signature of Credit Card Holder _____ Date _____

Office Use Only

Faxed to Market Access (date) _____ Approved by Market Access (date) _____

Approved _____ Approved _____
Facility Manager Executive Director

Certificate of Insurance Received (date) _____

Alcohol Permit Regulations

1. Alcoholic beverages may not be served to minors.
2. Alcoholic beverages may not be sold on Park District property.
3. A permit to serve alcohol must be made in person at the Glen Ellyn Park District, a minimum of 45 days prior to your event.
4. Host liquor liability insurance must be purchased through Mark Access (via PDRMA) by filling out the appropriate form with the Glen Ellyn Park District a minimum of 45 days in advance of the rental **OR** the caterer must provide liquor liability insurance naming the Glen Ellyn Park District as an Additional Insured.
5. Cost of an alcohol permit is \$185, and includes the cost of insurance. If a caterer is providing proof of insurance, the fee is \$50.
6. No liquor is allowed outside of the facility. If alcohol is consumed outside the facility, the rental will immediately end and the security deposit will be forfeited.
7. Alcohol may not be served past 10:00 p.m.
8. Glass bottles are not allowed. Kegs, can, plastic bottles, or wine bottles are okay.
9. All alcohol permits must be approved by the facility manager and executive director.
10. The alcohol permit must be displayed during the event.
11. If any of these regulations are violated, the rental will be immediately terminated and the security deposit will be forfeited.

****** Please note: PDRMA requires a minimum \$1,000,000 coverage.******



FACT SHEET

TOPIC: 2006 Special Events and Liquor Liability Program

ISSUE

PDRMA arranges to make special events general liability, host liquor liability and statutory liquor liability coverage available to users of PDRMA member agency facilities at an affordable cost. Since May 1, 2000 these programs have been arranged through Market Access Corporation in Palatine.

For 2006, a \$10 dollar premium increase per class for general liability coverage should be noted on the program forms.

IMPORTANT NOTE: *Please forward this information to the person responsible for administering this program at your agency.*

DISCUSSION

The programs provide the following:

- **Special Events General Liability** coverage is designed to provide primary general liability coverage to renters or users of your facilities, to protect them against claims for damages or injuries caused by their negligent actions or activities.
- **Host Liquor Liability** (*included with the General Liability*) coverage is needed when alcohol is being provided, *not sold*, at an activity, in case someone drinks too much and injures others due to intoxication.
- **Statutory Liquor Liability** coverage is mandatory and required by state laws when liquor is being *sold* at an event, to protect the public from the acts of potentially intoxicated persons. **It is a requirement of the current program that general liability be purchased along with statutory liquor liability.**

On all of these policies, the member agency is automatically named as an additional insured. That means that if a compensable claim is made against the user, and also against your agency, your agency may be defended by the special events or liquor insurance company.

Why Is This Program Needed?

PDRMA members should not have to pay for claims resulting from an outside group's activities. This program makes insurance coverage available to those community groups or individuals that do not have their own coverage or whose coverage will not allow them to name the PDRMA member as an additional insured. For further information regarding when special events coverage or certificates of insurance are required from users of our facilities, attached is a PDRMA Fact Sheet about Certificates of Insurance-When to Request One.

How Does This Program Work?

Attached are updated forms which will replace those from 2005. The first is labeled Coverage Information and should be completed when an outside group needs to apply for coverage. The second is the Premium Rate Chart and lists various types of events and classifies them according to risk. The Premium Rate Chart should be used for reference in calculating how much the outside group is to pay for the coverage.

Example: Mary Smith wants to rent the ABC Park District's facility for her wedding. There will be approximately 100 guests and there will be liquor served. (Mary's family is handling the food and liquor - this is *not* a park district banquet facility with park district employees serving.)

Mary completes a rental application for the park district that asks her to provide proof of insurance because the park district does not want to take on the exposure of Mary's wedding since it is not a park district sponsored event. Mary has no insurance and is afraid this will mean she cannot use the park district's facility for her wedding. Bob, the park district employee taking the reservation then pulls out the forms for the Market Access Program and informs Mary that coverage is available.

Bob completes the Coverage Information with the details of the event. He indicates that this is a *binder request*. (*Quote only* would be used if Bob was unsure about the type of event or if the Premium Rate Chart indicated "refer" for the type of event.)

When Bob gets to the determination of policy premiums, he refers to the Premium Rate Chart. There, Bob sees that weddings are listed under parties and are considered to be Group/Class B. Bob sees under *attendance* that for events with between 1 and 100 attendees (*which covers classes A & B*), all parties are \$85 per day.

Bob fills in \$85 on the General Liability Policy Premium line (*Remember Host Liquor Liability is included under General Liability which meets Mary's needs since alcohol will be served, but not sold*), fills in fees of \$85 and calculates the total cost of \$170.

Mary writes a check for the total payable to the ABC Park District. Bob signs the Coverage Information form and faxes to Market Access at (847) 221-2520.

Market Access will review the request, approve the Coverage Information form and assign a binder number to the event. They will issue a certificate adding Mary as a named insured and the ABC Park District as an additional insured. The certificate will provide Mary with the policy limits of \$1,000,000 per occurrence for general liability and \$1,000,000 host liquor liability. The event notification and the certificate will be faxed back to Bob and he will give or send to Mary.

Market Access will bill the agency at the end of the month for all events taking place during that month.

Taking this example further, say one of Mary's guests has too much to drink at the wedding and injures someone while driving home. Since the event took place at the ABC Park District's facility, they will no doubt be named in any ensuing litigation even though they had nothing to do with the wedding, the accident or the serving of alcohol. Since ABC Park District is named as an additional insured, their legal defense costs will be covered by this policy.

What if the Event is not on the Premium Rate Chart?

If the event that is being applied for does not appear on the rate chart, you will have to contact Market Access to verify that the event can be covered and at what rate.

What if only Host Liquor Liability is needed?

This program provides both host liquor liability and general liability in one policy. They cannot be purchased separately.

What are the costs of the program?

Let's look at two different examples:

Bob is having a retirement party for 200 people and alcohol will be served (not sold). Bob would pay a \$105 General Liability Policy Premium amount + \$85 single policy fee totaling = \$190.

Sally is having a class reunion, where alcohol will be sold and 300 people will attend. Sally would pay \$105 General Liability Premium and \$125 Statutory Liquor Premium + two \$85 policy fees; one for the General Liability Policy and one for the Statutory Liquor Policy, totaling = \$400.

Have more questions?

Either call Market Access directly at (847) 221-2100 and ask for Judy Krueger, or call Kevin Hoffman at 630-435-8913. Copies can be made of the attached forms. They will also be available from the PDRMA website <http://www.pdrma.org>.

PDRMA

SPECIAL EVENT PROGRAM 2006

Coverage Highlights

- The Program is written through certain underwriters at Lloyd's of London. (Rated – A *Excellent*), one of the most recognized insurance providers in the world
- It provides **\$1,000,000 Comprehensive General Liability coverage** (including *Host Liquor*) at a below industry cost and is designed specifically for “users” of member agencies' facilities
- For those events where liquor is sold (or included in the price of admission it provides an additional option for **Statutory Liquor Coverage**
- The program features:
 - An easy-to-use **Premium Rate Chart** (including Statutory Liquor Premiums)
 - A **Coverage Information** form to quickly order by fax
 - Immediate Binders by fax
 - Insurance Certification faxed to you within hours
- Coverage is automatically extended to protect the interest of the PDRMA member
- The program provides an economical alternative; assigning the cost of coverage to the facility user and protecting the member's loss experience by transferring the risk
- It features a single month-end endorsement and invoice (summarizing all of that month's covered events)
- Claims are handled in an expeditious manner by professional adjusters

Instructions

1. Review the **Premium Rate Chart**, determine the cost of coverage and advise the client. If they wish coverage, complete the **Coverage Information** form and fax the order to Market Access at (847) 221-2520 for *Approval*. Collect the appropriate premium.
2. Upon receiving *Approval*, you will shortly receive a **Certification of Insurance** form by fax which can be used as evidence of coverage for your client.
3. At the end of the month you will receive an Endorsement reflecting all of the events insured for the period. This should be retained in your files. Also included will be an invoice for the cost of the events which is due upon receipt.

PDRMA hopes you will find this to be cost efficient and user friendly. If you have any questions or if you need additional materials please don't hesitate to contact Judy Krueger at **MARKET ACCESS (847)221-2100**.

MASTER CGL POLICY: ESE 051750

Option: ILLINOIS STATUTORY LIQUOR POL: KEL 46252

PDRMA'S

SPECIAL EVENT PROGRAM - 2006

Coverage provided through "Certain Underwriters at Lloyds, London" - Best's Rating: A (Excellent)

COVERAGE INFORMATION

FAX TO (847) 221 - 2520

Please indicate: Binder Request _____ Quote Only _____

PDRMA MEMBER _____

LOCATION(S) TO BE USED _____

APPLICANT _____

ADDRESS _____

CONTACT NAME AND PHONE _____

EVENT (description, including activities involved) _____

DATE(S) _____ START TIME _____ END TIME _____ EXPECTED ATTENDANCE _____

WILL LIQUOR BE SOLD OR INCLUDED IN THE PRICE OF ADMISSION? YES _____ NO _____

NOTE: General Liability Policy Limit \$1,000,000.00 provided from liquor coverage. However, if alcoholic beverages are sold or are included in the price of admission, Illinois Statutory Liquor Liability coverage must be added (see chart for additional premium charges).

TO DETERMINE THE POLICY PREMIUMS SEE CHART

GENERAL LIABILITY POLICY PREMIUM: _____

STATUTORY LIQUOR POLICY PREMIUM: _____

Plus Fees (including taxes) \$65 per policy, per event: _____ (non-refundable)

TOTAL COST

PDRMA Member Representative (Please sign) _____

PLEASE NOTE: In accordance with the Illinois Insurance Code, it is required that the insured has full knowledge that he is being charged the Inspection/Audit Fee shown above. Depending on the event, some coverage restrictions may apply (SEE MASTER POLICY)

APPROVAL _____ BINDER NUMBER _____ DATE _____

Market Access Authorized Signature

IMPORTANT "Binder Request" must be "Approved" by Market Access before coverage is effective

MARKET ACCESS

Attn: Judy Krueger

50 Brockway Street, Suite 3-2, Palatine, IL 60067

Phone: (847) 221-2100 Fax: (847) 221-2520

A MARKET ACCESS PROGRAM

IRMA'S

SPECIAL EVENT PROGRAM - 2006

Coverage provided through "Certain Underwriters at Lloyds, London" - Best's Rating: A (Excellent)

CLASSES

<u>PARTIES</u>			<u>EVENTS</u>	
Anniversary	B		Auctions	A
Bar Mitzvah	B		Banquets	A
Christening	B		Beauty Pageants	A
Birthday	B		Bingo	A
Company Outings	B		Body Building	A
Dances (not Teen)	B		Easter Egg Hunts	A
Graduation	B		Graduation Ceremonies	A
Picnics	B		Hikes	A
Retirement	B		Walk-a-thons	A
Reunion	B			
Weddings	B			
			<u>THEATER</u>	
			Movies	A
			Theatrical Performances	A
			<u>MISCELLANEOUS</u>	
			Concerts up to 1500 (local talent only)	\$350
			Concerts over 1500	Refer
			Fairs/Festivals	Refer
			Parades up to 1500	Refer
			Parades over 1500	Refer
			Political Meetings	Refer
			Fishing Contests	Refer
			Flea Markets/Sidewalk Sales	Refer
			Fund Raisers	Refer
			Haunted House/Pumpkin Patch	Refer
			Hay/Sleigh Rides	Refer
			Sports (spectator liability for games, marathons, tournaments, etc.)	Refer
<u>SHOWS</u>				
Antique	A			
Craft	A			
Dog/Cat	A			
Farmers Markets	A			
Fashion	A			
Fishing/Hunting/Sports	A			
Flower	A			
Trade	A			
Vacation	A			
<u>MEETINGS</u>				
Business	A			
Club	A			
Lectures/Seminars	A			
Religious	A			

Any event with Inflatable Devices (e.g. moon walks, etc.) additional charge of \$55. each applies
Set up &/or Tear Down days necessary - additional charge of \$55 per day applies

NOTE: General Liability Policy (Limits \$1,000,000/2,000,000) includes Host Liquor coverage; however if alcoholic beverages will be sold or are included in the price of admission, Illinois Statutory Liquor Liability coverage must be purchased (contact your IRMA representative for this information).

PREMIUMS

Attendance		General Liability Policy
1 - 100	ALL CLASSES	\$ 85 Per Day *
101 - 500	ALL CLASSES	\$ 105 Per Day *
501 - 3000	GROUP A	\$ 140 Per Day *
501 - 3000	GROUP B	\$ 330 Per Day *
OVER 3000 & REFER GROUP		SUBMIT FOR QUOTE

170-190

* Plus Fees [including taxes].....\$ 85 per policy, per event (non refundable)

Depending on the event, some coverage restrictions may apply (SEE MASTER POLICY)

IMPORTANT "Binder Request" must be "Approved" by Market Access before coverage is effective

MARKET ACCESS

Attn: Judy Krueger

50 Brockway Street, Suite 3-2, Palatine, IL 60067


Phone: (847) 221-2100 Fax: (847) 221-2520

AGENDA ITEM

G-4 6-5-06

Village of Carol Stream

Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: William N. Cleveland, Assistant Village Engineer 
DATE: June 2, 2006
RE: Change Order #1, 2006 Flexible Pavement Project

During pavement milling operations on Shelburn Drive and Paxton Place, it was noted that the binder layer was severely deteriorated. This may have been due to the fact that the developer of the subdivision went bankrupt and the binder course lay open for a number of years.

As a solution to the problem, Engineering staff recommends that this pavement be reconstructed rather than overlaying the deteriorated binder course. We estimate the cost for the removal of the remaining pavement and replacement of the binder course to around \$70,000.00. This will allow the new pavement to achieve its full life cycle, rather than prematurely failing due to a deteriorated base.

Staff therefore recommends that Change Order #1 to the Flexible Pavement Project be approved for Plote Construction in the amount of \$70,000.

Cc: James T. Knudsen, Director of Engineering Services
Jim Ludman, Engineering Insepctor
Fred Ceranek, Engineering Inspector
Stan Helgerson, Finance Director

4-1 6-5-06

ORDINANCE NO. _____

**AN ORDINANCE AMENDING ORDINANCE 2006-05-23, AUTHORIZING THE SALE
BY PUBLIC AUCTION
OF PERSONAL PROPERTY OWNED BY THE
VILLAGE OF CAROL STREAM**

WHEREAS, in the opinion of at least a simple majority of the corporate authorities of the Village of Carol Stream, it is no longer necessary or useful to or for the best interests of the Village of Carol Stream, to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to sell said personal property at the DuPage Mayors and Managers Conference public auction to be held on Saturday, June 10, 2006.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: Pursuant to 65ILCS 5/11-76-4, the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property attached as REVISED Exhibit "A" now owned by the Village of Carol Stream, is no longer necessary or useful to the Village of Carol Stream and the best interests of the Village will be served by its sale.

SECTION 2: Pursuant to 65 ILCS 5/11-76-4. The Village Manager is hereby authorized and directed to sell the aforementioned personal property on REVISED Exhibit "A" now owned by the Village of Carol Stream at the DuPage Mayors and Managers Conference public auction on Saturday, June 10, 2006 at the College of DuPage, Glen Ellyn, Illinois, to the highest bidder on said property.

SECTION 3: The Village Manager is hereby authorized and may direct the DuPage Mayors and Managers Conference to advertise the sale of the aforementioned personal property in a newspaper published within the community before the date of said public auction.

SECTION 4: No bid, which is less than the minimum price set forth in the list of property to be sold shall be accepted, except as authorized by the Village Manager or his agent.

SECTION 5: The Village Manager is hereby authorized and may direct the DuPage Mayors and Managers Conference to enter into an agreement for the said of said personal property. The Conference will charge an administrative fee, which will come out of the proceeds from the sale of surplus vehicles and equipment.

SECTION 6: Upon payment of the full auction price, the Village Manager is hereby authorized and directed to convey and transfer title to the aforesaid personal property, to the successful bidder.

SECTION 7: This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 6TH DAY OF JUNE 2006.

AYES:

NAYS:

ABSENT:

Thomas Shanahan, Mayor Pro-Tem

ATTEST:

Janice Koester, Village Clerk

Village of Carol Stream
Interdepartmental Memo

DATE: June 1, 2006

TO: Joseph E. Breinig, Village Manager

FROM: Christopher M. Oakley, Asst. to the Village Manager *CMO*

RE: **REVISED - Declaration of Surplus Property for the Summer DMMC Auction**

Ordinance 2006-05-23 declaring five (5) Village-owned vehicles/trucks surplus property that was approved by the Village Board at their May 15th meeting has been revised to accommodate an unforeseen change to the approved vehicle replacement plan. Vehicle Unit #36, a 2000 GMC Pick UP originally slated to be sold at the upcoming June 10th DMMC auction needs to be retained and in its place, vehicle #66, a 1998 International Harvester 2.5 Ton Dump Truck will be auctioned. The Police Department added Vehicle Unit #686, a 1998 Ford Squad Car to the auction inventory and also added another confiscated vehicle, a 1993 Pontiac Grand AM is experiencing electrical problems which the Fleet Maintenance Supervisor has deemed too costly to repair. In addition, a confiscated 1991 Chevrolet S-10 Pick Up Truck as well as confiscated 1995 Dodge Neon have been withdrawn from the auction as they have major engine problems and are not operational. The Village staff presents the attached revised Vehicle & Truck Surplus schedule that indicates these changes for approval by the Village Board at their upcoming meeting scheduled for Monday, June 5th.

**REVISED - Inventory Form of Surplus Property
to be auctioned on June 10, 2006**

Municipality: Village of Carol Stream

Contact Person: Christopher Oakley

Phone Number: (630) 871-6250

Fax Number: (630) 665-1064

Color	Yr.	Item/Make	Model/Style	Vin Number	\$ Minimum Bid
Silver	1988	GMC	Utility Truck	1GKEV18K6JF537736	\$ 100.00
Green	1994	Mercury	Topaz Sedan	1MEPM31XORK653704	\$100.00
Silver	1987	Toyota	Celica	JT2ST66C4H7179756	\$100.00
Green	1996	Honda	Civic	1HGEJ6506TL030834	\$100.00
Gray	1990	Mazda	Protégé	JM1HG2247L0183417	\$100.00
White	1995	Toyota	Tercel	JTEL56D0S005100	\$100.00
Gray	1998	Mazda	626	1GD2224J1532781	\$100.00
Black	1997	Chevy	Blazer	1GNNT13W8V2228779	\$100.00
Blue	1990	Toyota	Camry	4T1SV21EOLU232915	\$100.00
Red	1997	Ford	Conyour	1FALP6533VK128894	\$100.00
White	1999	Int. Harvester	2.5 Ton Dump Truck	1HTSDAAN6XH666646	\$ 2,500.00
White	1998	Ford	Crown Victoria	2FAFP71WOWX178489	\$ 1,200.00
White	2001	Ford	Intercept Squad	2FAFP71W91X184140	\$2,000.00
White	2001	Ford	Intercept Squad	2FAFP71W01X184141	\$2,000.00
White	2001	Ford	Intercept Squad	2FAFP71W01X184142	\$ 2,000.00
	1993	Pontiac	Grand AM	1G2NE5437PM63174	\$100.00

♠ This Inventory Form, the Response Form and photocopies of titles must be returned to reserve space. Items are accepted on a first-come, first-served basis.

AGENDA ITEM

Village of Carol Stream I-1 6-5-06

INTER-DEPARTMENTAL MEMO

TO: Mayor & Trustees

FROM: Joseph E. Breinig, Village Manager 

DATE: May 31, 2006

RE: Youth Council

Three members of the Youth Council have tendered their resignation to follow other pursuits. The attached resolution acknowledges the resignations of Maggie Witt, Caitlin Flood and Sean Marcucci and thanks them for their service to the community. The resolution also appoints Krissy Sharon and Bethany Bekas, both students of Glenbard North High School, to the Youth Council. The students have been clerks for the Youth Council and have demonstrated interest in the Youth Council and its work.

Attachment

RESOLUTION NO. _____

APPOINTING MEMBERS TO THE LOCAL YOUTH COUNCIL

WHEREAS, Resolution No. 2161 adopted on November 7, 2005, created a local Youth Council consisting of five (5) members; and

WHEREAS, Resolution No. 2169 adopted on February 6, 2006, amended Resolution 2161 to allow a local Youth Council of not less than five (5) nor more than ten (10) members; and

WHEREAS, eight (8) Carol Stream residents are currently appointed to serve on the local Youth Council; and

WHEREAS, three (3) members of the local Youth Council, Maggie Witt, Caitlin Flood and Sean Marcucci have tendered their resignation; and

WHEREAS, the names of four (4) Carol Stream residents between fourteen (14) and nineteen (19) years of age have been recommended for appointment to the local Youth Council, which if approved, would provide a total of eight members; and

WHEREAS, the Mayor and Board of Trustees upon review of the names provided concur with the recommendation.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: Krissy Sharon (Glenbard North High School)
Bethany Bekas (Glenbard North High School)

are hereby appointed to the local Youth Council.

SECTION 2: Maggie Witt, Caitlin Flood and Sean Marcucci are hereby thanked for their services to the community.

SECTION 2: This Resolution shall be in full force and effect from and after its approval as provided by law.

PASSED AND APPROVED THIS 5TH DAY OF JUNE 2006.

AYES:

NAYS:

ABSENT:

Thomas Shanahan, Mayor Pro-Tem

ATTEST:

Janice Koester, Village Clerk

AGENDA ITEM
I-2 6-5-06

RESOLUTION NO. _____

**A RESOLUTION APPROVING PARTICIPATION IN THE
COUNTY'S MITIGATION PLANNING PROCESS**

WHEREAS, the Village of Carol Stream is subject to natural hazards, such as floods, earthquakes, tornadoes, severe winter and summer storms that can damage property, close businesses, disrupt traffic, and present a public health and safety hazard; and

WHEREAS, DuPage County is undertaking a natural hazards mitigation plan for the County; and

WHEREAS, the County has invited the Village of Carol Stream to participate in and benefit from this planning effort; and

WHEREAS, several Federal programs require that the Village of Carol Stream have adopted hazard mitigation plan to qualify for their benefits.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Village of Carol Stream hereby states its interest in participating in the County's mitigation planning process.
2. Christopher Oakley is hereby appointed as our representative on the County's Mitigation Workgroup. He is charged with:
 - a. Attending the regular meetings of the County's Mitigation Workgroup;
 - b. Keeping Village staff and this Board of Trustees informed of the Workgroup's activities and recommendations;
 - c. Assisting the County's efforts to collect information about the hazards facing the Village of Carol Stream and our current policies and programs that can mitigate the impact of those hazards; and

d. Obtaining input from Village staff on mitigation issues relevant to their work.

3. When the County's Mitigation Workgroup has completed its work and presents its recommended plan, this Board of Trustees will review it with the intention of adopting all or parts of it. It is understood that this resolution of commitment to participate in the planning process does not constitute a commitment to enact the recommended plan.

PASSED AND APPROVED THIS 5TH DAY OF JUNE 2006.

AYES:

NAYS:

ABSENT:

Thomas Shanahan, Mayor Pro-Tem

ATTEST:

Janice Koester, Village Clerk

Village of Carol Stream
Interdepartmental Memo

DATE: May 31, 2006

TO: Mayor Ferraro & the Board of Trustees

FROM: Joseph E. Breinig, Village Manager 

RE: Participation in the DuPage County Hazard Mitigation Plan Development

Last meeting, I mentioned that a resolution naming a Village staff person, namely Chris Oakley as a representative on the DuPage County Hazard Mitigation Plan Workgroup would be forthcoming. Attached is the official resolution required by DuPage County, a detailed workgroup meeting schedule as well as some background information on FEMA's Hazard Mitigation Grant program that is the impetus for this county-wide project.

The overwhelming amount of property loss from Hurricane Katrina has forced the Department of Homeland Security of which FEMA is a sub-department to develop strict criteria for funding disaster recovery projects. One such criteria that is used by FEMA to review grant requests is 'does your project conform to the State of Illinois Hazard Mitigation Plan?' Our participation on this workgroup coordinated by the DuPage County Stormwater Management Division will provide the Village an opportunity to include our prioritized listing of critical facilities, buildings and infrastructure as part of the county-wide Hazard Mitigation Plan that will eventually be incorporated into the State's Plan.

I have asked Chris Oakley to provide you periodic updates on the progress of this workgroup and keep you abreast of those facilities that we propose to be included in county-wide plan.

DuPage County Hazard Mitigation Workgroup Meeting Schedule

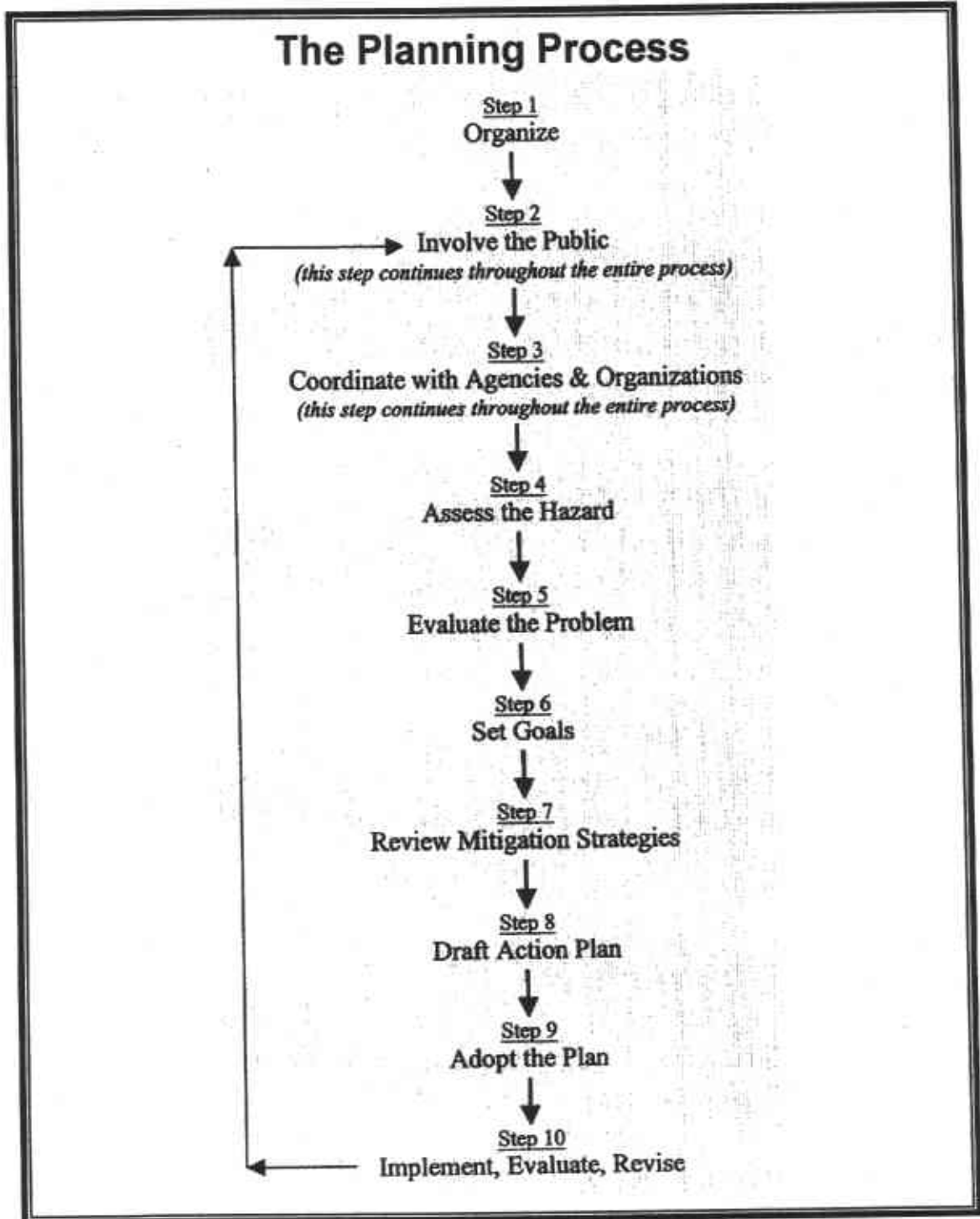
Meetings will generally be held on the 4th Tuesday of the month at 2:00 p.m. at the DuPage County Complex. Dates marked with an * are the 3rd Tuesday of the month.

Meeting Date	Planning Steps	Major Activity
May 23	1, 2, 3	Organizational meeting, review public involvement and coordination efforts. Identify sources of hazard data (what hazards and damage have we experienced?).
June 27	4,5	Hazard assessment (what are the potential hazards facing us?). Prioritizing hazards.
September 26	4, 5, 6	Problem assessment (what can the hazards do to us?). Goal setting.
October 24	6, 7	Structural projects (e.g., reservoirs, channel improvements). Property protection activities (retrofitting existing buildings, insurance, etc.).
November 28	7	Preventive activities (plans, codes and regulation of new development) Emergency services (warning, response and recovery efforts)
December 19*	7	Natural resource protection (water sources, recreation areas). Public information.
January 23	7, 8	Action plan.
February 27	8	Action plan.
March 20*	8, 9	Overall plan review.
April	9	Public meeting, final plan review, recommendation to the County Board, city councils and village boards.

Contacts

Bill Brown, DuPage County Stormwater Management Division, 630/407-6714.
Molly O'Toole, O'Toole & Associates, Ltd., Planning Consultant, 630/889-9774.

DuPage County Natural Hazards Mitigation Plan



Hazard Mitigation Program Frequently Asked Questions

Q: What is the Hazard Mitigation Grant Program?

A: Authorized under Section 404 of the Stafford Act, the Hazard Mitigation Grant Program (HMGP) administered by the Federal Emergency Management Agency (FEMA) provides grants to States, and States to eligible applicants, to implement long-term hazard mitigation measures after a major disaster declaration. The purpose of the program is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster.

Q: Who is eligible to apply?

A: Hazard Mitigation Grant Program funding is only available to applicants that reside within a Presidentially declared disaster area. Eligible applicants include:

State and local governments
Federally Recognized Tribal Nations
Certain non-profit organizations (Private non-profits that perform a government function)

As a result of the Disaster Mitigation Act of 2000: Local Mitigation Plans must be FEMA approved prior to approval of project funds.

Individual homeowners and businesses may not apply directly to the program; however a community may apply on their behalf.

Q: What types of projects can be funded by the HMGP?

A: HMGP funds may be used to fund projects that will reduce or eliminate losses from future disasters. Projects must provide a long-term solution to a problem, for example, elevation of a home to reduce the risk of flood damages as opposed to buying sandbags and pumps to fight the flood. In addition, a project's potential savings must be more than the cost of implementing the project. Funds may be used to protect either public or private property or to purchase property that has been subjected to, or is in danger of, repetitive damage.

Examples of projects include, but are not limited to:

- Acquisition of real property for willing sellers and demolition or relocation of buildings to convert the property to open space use
- Retrofitting structures and facilities to minimize damages from high winds, earthquake, flood, wildfire, or other natural hazards
- Elevation of flood prone structures

- Development and initial implementation of vegetative management programs
- Minor flood control projects that do not duplicate the flood prevention activities of other Federal agencies
- Localized flood control projects that are designed specifically to protect critical facilities
- Post-disaster building code related activities that support building code officials during the reconstruction process

Q: How are potential projects selected and identified?

A: The State's administrative plan governs how projects are selected for funding. However, proposed projects must meet certain minimum criteria. These criteria are designed to ensure that the most cost-effective and appropriate projects are selected for funding. Both the law and the regulations require that the projects are part of an overall mitigation strategy for the disaster area.

The State prioritizes and selects project applications developed and submitted by local jurisdictions. The State forwards applications consistent with State mitigation planning objectives to FEMA for eligibility review. Funding for this grant program is limited and States and local communities must make difficult decisions as to the most effective use of grant funds.

Q: What are the minimum project criteria?

A: There are five issues you must consider when determining the eligibility of a proposed project.

Does your project conform to your State's Hazard Mitigation Plan?

Does your project provide a beneficial impact on the disaster area? i.e. the State

Does your application meet the environmental requirements?

Does your project solve a problem independently?

Is your project cost-effective?

Q: How much money is available in the HMGP?

A: The amount of funding available for the HMGP under a particular disaster declaration is limited. The program may provide a State with up to 7.5 percent of the total disaster grants awarded by FEMA. FEMA can fund up to 75% of the eligible costs of each project. The sub-grantee must provide a 25% match, which can be fashioned from a combination of cash and in-kind sources. Funding from other Federal sources cannot be used for the 25% share

with one exception. Funding provided to States under the Community Development Block Grant program from the Department of Housing and Urban Development can be used to meet the non-federal share requirement.

Q: How do I apply for the HMGP?

A: Following a disaster declaration, the State will advertise that HMGP funding is available to fund mitigation projects in the State. Those interested in applying to the HMGP should contact their local government to begin the application process. Local governments should contact their State Hazard Mitigation Officer.

Q: What is the deadline for applying for HMGP funds?

A: Applications for mitigation projects are encouraged as soon as possible after the disaster occurs so that opportunities to do mitigation are not lost during reconstruction. The State will set a deadline for application submittal. You should contact your State Hazard Mitigation Officer for specific application dates.

Q: How long will it take to get my project approved?

A: It is important for applicants to understand the approval process. Once eligible projects are selected by the State, they are forwarded to the FEMA Regional Office where they are reviewed to ensure compliance with Federal laws and regulations. One such law is the National Environmental Policy Act, passed by Congress in 1970, which requires FEMA to evaluate the potential environmental impacts of each proposed project. The time required for the environmental review depends on the complexity of the project.

Q: Will I be forced to sell my home if my community is granted funding for an HMGP acquisition project?

A: Acquisition projects funded under the HMGP are **voluntary** and you are under no obligation to sell your home. Communities consider other options when preparing projects, but it may be determined by State and local officials that the most effective mitigation measure in a location is the acquisition of properties and the removal of residents and structures from the hazard area. Despite the effectiveness of property acquisitions, it may not make you or your family whole again. Acquisition projects are based on the principle of fair compensation for property. Property acquisitions present owners with an opportunity to recoup a large part of their investment in property that probably has lost some, if not most of its value due to damage. But, it will not compensate you or your family for your entire emotional and financial loss.

Q: Why didn't I receive HMGP funds when some of my neighbors did?

A: The HMGP is administered by the State, which prioritizes and selects project applications developed and submitted by local jurisdictions. The State forwards applications consistent with State mitigation planning objectives to FEMA for eligibility review. Although individuals

may not apply directly to the State for assistance, local governments may sponsor an application on their behalf. Funding for the grant program is limited and States and local communities must make difficult decisions as to the most effective use of available grant funds.

Q: Will someone be able to rebuild and make a profit on the property I sell in an HMGP acquisition project?

A: Under the Stafford Act, any land purchased with HMGP funds must be restricted to open space, recreational, and wetlands management uses in perpetuity. Most often, a local government takes responsibility, but even if a State or Federal Agency takes ownership of the land, the deed restrictions still apply.

Q: Is there a difference between HMGP, Flood Mitigation Assistance (FMA) and Pre-Disaster Mitigation (PDM) funding?

A: Yes, there is a difference between HMGP, FMA and PDM. For additional information about FMA, please visit: <http://www.fema.gov/fima/fma.shtm>. For additional information about PDM, please visit <http://www.fema.gov/fima/pdm.shtm>.

Q: How can I get more information about the HMGP?


A: For more information on the Hazard Mitigation Grant Program, please visit: <http://www.fema.gov/fima/> or <http://www.ohsep.louisiana.gov/hlsmitigation/mitigationindex.htm>.

AGENDA ITEM

J-1 6-5-06

Village of Carol Stream INTER-DEPARTMENTAL MEMO

TO: Mayor & Trustees

FROM: Joseph E. Breinig, Village Manager 

DATE: June 1, 2006

RE: Amplification Permit Fee Waiver – Library

Attached you will find an application for an amplification permit submitted by the Carol Stream Public Library for a steel drum band concert to be held at the Library on Tuesday, June 27th. Staff recommends that the \$25.00 fee for the permit be waived. This fee has been waived for similar community events in the past. Issuance of the permit will be handled administratively.

Attachment



Village of Carol Stream

Sound Amplifier Permit Application

Please thoroughly read the attached local Sound Amplification Ordinance that details the permit procedures and guidelines for use of a sound amplification device.

APPLICANT NAME: Ann Kennedy

APPLICANT ADDRESS: _____

APPLICANT PHONE #: () _____ - _____

ORGANIZATION NAME: Carol Stream Public Library

ORGANIZATION ADDRESS: 606 Hiawatha Dr.
Carol Stream, IL 60188

ORGANIZATION PHONE #: (630) 653 - 0755

ADDRESS WHERE SOUND AMPLIFIER DEVICE WILL BE USED:

606 Hiawatha Dr.

DESCRIPTION OF PURPOSE OR EVENT WHERE SOUND AMPLIFIER DEVICE WILL BE USED:

Steel drum band concert to celebrate Summer reading Program and unveiling of Library's new logo

DATES/TIMES FOR WHICH USE OF SOUND AMPLIFIER DEVICE IS REQUESTED:

Tuesday, June 27, 6:30 to 8:00

PERMIT FEE:

\$25.00/ day when used at a fixed location or in a moving vehicle.
Please return completed permit application and fee payment(s) to:

Village Manager's Office
Village of Carol Stream
500 N. Gary Avenue
Carol Stream, IL. 60188-1899
(630) 871- 6250

Village of Carol Stream J-2 6-5-06
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Robert J. Glees, Community Development Director *RJG*

DATE: May 31, 2006

RE: **Agenda Item for the Village Board meeting of 6/5/06**
Easement Encroachment Request – 225 Tomahawk Court

Jennifer Campbell is seeking approval of an easement encroachment request to allow an existing 8'x11' shed constructed by a previous homeowner to remain partially within the 10-foot public utility easement on her property at 225 Tomahawk Court. In June 2005, Ms. Campbell applied for a building permit to construct a three-season room addition to her home. In the course of conducting inspections for the project, the Village's Code Enforcement personnel observed that the shed had been built without a permit and was encroaching into the utility easement. Ms. Campbell was contacted and advised of the need for a building permit for the shed, and that the Village Code required the shed to be located out of the easement. Ms. Campbell was also advised that she may request approval of an easement encroachment to allow the shed to remain in its existing location, if there were no objections from the utility agencies and the Village's Public Works and Engineering staff.

Ms. Campbell is requesting that the Village Board approve an easement encroachment to allow the shed to remain in its existing location, and that the easement encroachment review fee be waived. Because staff has verified that the shed was constructed by a previous owner, the fee will be waived per the policy established by the Village Board.

All of the necessary paperwork for the easement encroachment process has been submitted, and a building permit application for the shed has also been submitted. The Village's utility atlases indicate no water main, sanitary sewer or storm sewer located within the easement. The Engineering Services and Public Works Departments have indicated they have no objection to the easement encroachment being approved. The building permit for the shed will be issued if the easement encroachment request is approved.

Attached are a cover letter dated May 5, 2006, from property owner Jennifer Campbell, the signed "Terms of Approval" letter, the completed Easement Encroachment Application (Form F), copies of the letters from the four utility companies, and a copy of the Plat of Survey indicating the location of the existing shed. Staff recommends that the request be approved. If the Village Board concurs, they should by motion approve the request for easement encroachment to allow the existing shed at 225 Tomahawk Court to remain at its present location.

c: Ms. Jennifer Campbell, 225 Tomahawk Court, via fax 834-8982

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225 Tomahawk Court
Carol Stream, IL 60188
May 5, 2006

Mayor Ross Ferraro and the
Village Board of Trustees
Village of Carol Stream
500 N. Gary Avenue
Carol Stream, IL 60188

Dear Mayor Ferraro and Trustees,

My name is Jenny Campbell. I have resided at the above address for nearly three years and have lived in Carol Stream for nearly 29 years.

I am writing this letter as directed by our village's Easement Encroachment Process paperwork. Hopefully it will give you the information needed to make a fair decision in regards to my situation.

As I mentioned in the first sentence of this letter, I have resided at 225 Tomahawk Court for nearly three years. I purchased this home from a Mr. Thomas Idler, who as far as I know, presently resides on Napa St. in Carol Stream.

In June of 2005 I chose to add a three season room to my home. The appropriate permit paperwork was completed by Paradise Rooms, the company contracted to build my room, and approved by our building department. However, shortly thereafter, I received notice from Keith Anderson, of the village's building department, that my shed was encroaching in the utilities easement. He said it would have to be moved out of the easement.

Mr. Anderson was very considerate and tried to be helpful through our many conversations. However, I still believed that there could be a better solution in this situation without moving a shed that was constructed prior to me purchasing this home. Also, at the most, the shed is encroaching only an approximate two feet into the easement.

After contacting Mr. Anderson again, he gave me the information needed to get a variance from the utilities companies and as per the attached letters, you will see that all the utilities have agreed to let the shed remain in its location.

Additionally, I ask that the \$100 application fee be waived considering all the facts. This would be especially appreciated especially since I did not construct the shed.

Please feel free to contact me (630) 890-6142, if you have any further questions.

Sincerely,


Jenny Campbell

Village of Carol Stream

ROSS FERRARO, MAYOR • JANICE KOESTER, CLERK • JOSEPH E. BREINIG, MANAGER
500 N. GARY AVENUE • CAROL STREAM, ILLINOIS 60188-1899
(630) 665-7050 • FAX (630) 665-1064
www.carolstream.org



May 30, 2006

Ms. Jennifer J. Campbell
225 Tomahawk Court
Carol Stream, Illinois 60188

Re: Easement Encroachment for Residential Shed

Dear Ms. Campbell:

The Village of Carol Stream has reviewed your request to allow the existing encroachment of a shed into the public utility easement to continue. Conditioned upon your agreement to the following terms, staff will recommend that the Village Board grant such permission to you (the "Owner"):

1. The grant of permission for an existing encroachment shall not constitute nor be deemed to constitute a waiver of any rights the Village otherwise possesses in the easement. Owner further agrees not to erect any further improvements, edging, poles, standards or any other improvements upon any portion of the Easement which is subject of this Agreement without the written consent of all parties with interests in the Easement. This grant of permission shall be solely and exclusively for the existing encroachment and does not expressly or implicitly grant, confer, convey or create any other right or interest in favor of the Owner of the Parcel. This grant of permission shall terminate upon the first to occur of the following events: (i) the removal by the Owner of the encroaching improvement; (ii) the destruction of the improvement encroaching on the Easement; (iii) the failure by the Owner to comply with Village Ordinances; (iv) the failure of the Owner to perform, honor and abide by the terms, conditions and covenants set forth in this Agreement, where such failure continues for more than seven (7) days beyond the date written notice thereof is given by the Village whereupon, in such event, the Village may remove the encroachment at the expense of the Owner, such expense constituting a lien upon the property; or (v) upon 60 days notice from the Village.
2. Owner agrees to maintain the improvement in a safe and defect-free condition. Further, Owner agrees that they shall not change the size, shape or structure of the improvement without the written approval of the Village.
3. Owner acknowledges that it may become necessary for the Village to remove the improvement in order to affect repairs or other maintenance and, therefore, agrees that the Village may remove the encroachment when the Village, in its sole discretion, determines such work is necessary in order to perform the repairs or maintenance. The Village will not be responsible for any damage or

destruction to the improvement which occurs during this process. Such work by the Village may be without prior notice to the Owner; however, Village shall endeavor to give at least seven (7) days notice where possible. Owner also agrees to reimburse the Village for any costs

4. incurred by the Village in removing the encroachment and also agrees that Owner shall be solely responsible for all costs and expenses of restoring the land or replacing the improvement following completion of any work by the Village.
5. Owner agrees that it shall indemnify and hold harmless the Village from and for any and all claims for damages to real and personal property and injuries to or death suffered by persons by reason of the installation, maintenance, repair, or operation of the improvement or any other encroachment in the Easement. Owner shall add the Village of Carol Stream to its property insurance policy as an additional insured covered thereunder, and this Agreement shall constitute a "contract" for the purpose of calling into force any contractual indemnity provision in any insurance policy.
6. As a further condition precedent and inducement to the Village to enter into this Agreement and grant permission, the Owner agrees to pay and/or reimburse Village for all fees, including but not limited to recording and title charges as well as surveying, grading, and any re-landscaping and re-inspection fees and Village's reasonable attorney's fees incurred as a result of the encroachment. Additionally, in the event of any breach by the Owner of any of its covenants, duties, or obligations set forth herein, the Owner shall be liable for all court costs and reasonable attorney's fees incurred or sustained by the Village in enforcing and/or terminating this Agreement.

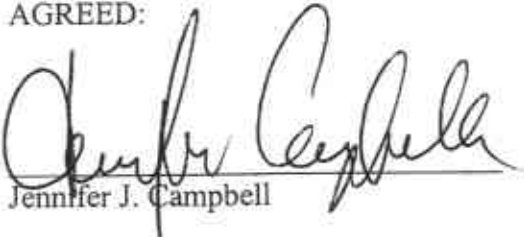
Should these terms meet with your approval, please execute below and return this letter to me. A second copy of the letter has been provided for your records. Following our receipt of an executed original, your request will be scheduled for a final decision by the Village Board on an upcoming agenda. Should you have any questions, do not hesitate to contact me at (630) 871- 6230.

Sincerely,



Robert J. Glees, PE, AICP
Community Development Director

AGREED:



Jennifer J. Campbell

Do Not Write in This Space

Date Submitted: _____

Fee Paid: _____

Village of Carol Stream

500 N. Gary Avenue • Carol Stream, IL 60188

630/871-6230 • FAX 630/665-1064

e-mail: comdevelop@carolstream.org • website: www.carolstream.org

FORM F

EASEMENT ENCROACHMENT APPLICATION

- Name of Applicant Jenny Campbell Phone 890-6142

Address 225 TOMAHAWK CT. Fax 834-8982

Name of Owner JENNIFER J. CAMPBELL Phone 890-6142

(required if other than applicant)

Address 225 TOMAHAWK CT Fax 834-8982
- Common Address/Location of Property 225 TOMAHAWK CT CAROL STREAM
- Please indicate the type and size (provide dimensions) of the structure that is the subject of this application.

WOOD FRAME SHED 8.20X11.30 = 92.66 Sq. Ft
- Please indicate the type of easement into which you are requesting to encroach upon (public utility, drainage or both).

10' Public Utility Easement
- Please explain the background of your request for approval to allow a structure to encroach within an easement.

Purchased Property with Existing Structure

Located in EASEMENT

Easement Encroachment Application
Page 2

- 6. Have you explored other options as opposed to locating the structure in the easement? For example, have you considered moving the object out of the easement if it is an existing structure?

THE STRUCTURE IS BIG, BUT
I DID CONSIDER MOVING IT
OUT OF THE EASEMENT

7. Petitioner Certification

I have received a copy of the easement encroachment process handout. I understand that prior to this request being forwarded to the Village Board for a final decision, I must sign and return to the Village the Terms of Approval letter. I will be informed of the time and date of the Village Board meeting at which my request will be decided, and my attendance at this meeting is required.

Jennifer Campbell
 Print Name

Jennifer Campbell
 Signature

5/9/06
 Date



Comcast Cable
688 Industrial Drive
Elmhurst, IL 60126

March 17, 2006

Ms. Jenny Campbell
225 Tomahawk Court
Carol Stream, Illinois 60188

Re: 225 Tomahawk Court, Carol Stream, Illinois 60188
Shed Encroachment into Utility Easement

Dear Ms. Campbell:

This letter serves as written acknowledgment that Comcast Cable Communications, Inc. and its affiliates have no objection to your request to be allowed to encroach into the utility easement with the building of a Shed on the above-mentioned property.

Please contact J.U.L.I.E. (800-892-0123) prior to any excavating on the property, to assure that any cable lines will not be damaged. If for any reason our cable facilities have to be relocated, please contact me so I can make arrangements for this.

The encroachment herein granted does not under any circumstances, abrogate nor nullify the rights and interests of Comcast Cable Communications, Inc. and its affiliates in and to the easements of record, pertaining to the aforesaid property.

Very truly yours,

Robert L. Schuller, Jr.
Right-of-way Manager
Greater Chicago Market
(630) 600-6352



Nicor Gas
1844 Ferry Road
Naperville, IL 60563-9600

Mailing Address:
P.O. Box 190
Aurora, IL 60507-0190

Phone 630 983-8676
Internet www.nicor.com

March 28, 2006

Subject: 225 Tomahawk
Carol Stream, IL 60188

To Whom It May Concern:

This letter is sent in response to your recent inquiry regarding your shed and fence within that part of the 10' public utility easement lying in the following described property:

LOT 72 IN PLAT OF THE RESUBDIVISION OF VARIOUS LOTS IN THE PLAT OF CAROL STREAM UNIT 2, RECORDED JULY 24, 1958 AS DOCUMENT NUMBER 888112 AND ALSO IN THE PLAT OF CAROL STREAM UNIT 3, RECORDED OCTOBER 28, 1958 AS DOCUMENT NUMBER 900342, ALL IN SECTION 31 AND 32, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED APRIL 24, 1959 AS DOCUMENT NO. 920494, IN DUPAGE COUNTY, ILLINOIS.

Nicor Gas has no objection to the construction of said shed and fence within the 10' public utility easement, said easement being the southerly 10' of even width of lot 72. However, this is not a release or waiver of any rights Nicor Gas may have in or to the utility easement. Further, any future expense Nicor Gas may incur in exercising its rights in the utility easement shall be borne by the property owner.

Notify JULIE at 1-800-892-0123 at least 48 hours prior to commencing construction activities. Nicor Gas may have gas service pipes providing gas service to the described property. The gas service pipes are neither covered by recorded easement nor are their locations mapped.

Very truly yours,

Alice Johnson
Real Estate Agent



Jacelyn M. Canfarelli
40 S. Mitchell Ct.
Addison, IL 60101

T: 630-620-3883
F: 630-495-3706
www.jc1243@at&t.com

March 29, 2006

Ms. Jenny Campbell
225 Tomahawk Ct.
Carol Stream, IL 60188

Re: Encroachment Upon Utility Easement

Dear Ms. Campbell:

This letter is in reply to your inquiry to release or waive your encroachment which allows you to encroach on or upon the utility easement of Illinois Bell Telephone Company dba AT&T Illinois, an Illinois Corporation, of the following described property:

LOT 72 IN PLAT OF RESUBDIVISION OF VARIOUS LOTS IN THE PLAT OF CAROL STREAM UNIT 2, RECORDED JULY 24, 1958 AS DOCUMENT NUMBER 888112 AND ALSO IN THE PLAT OF CAROL STREAM UNIT 3, RECORDED OCTOBER 28, 1958 AS DOCUMENT NUMBER 900342, ALL IN SECTIONS 31 AND 32, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED APRIL 24, 1959 AS DOCUMENT NUMBER 920494, IN DUPAGE COUNTY, ILLINOIS.

Illinois Bell Telephone Company dba AT&T Illinois, an Illinois corporation, hereby waives its rights to maintain suit for the removal of said encroachment but otherwise retains all of its rights in and to said easement including, but not limited to, the recovery of damages for injury to its plant whether buried or aerial or to its employees cause by you or your agents, employees, contractors, successors or assigns whether resulting from the erection, maintenance or use of said encroachment or otherwise.

Moreover, where said encroachment is located above buried cable or conduit or in close proximity to buried or aerial plant serviced, altered, replaced, modified or maintained by Illinois Bell Telephone Company dba AT&T Illinois, an Illinois corporation, said Company's liability to you for damage to said encroachment resulting from such servicing, alteration, replacement, modification or maintenance is limited to restoring said encroachment to its prior existing state to the extent such can reasonably be done under the circumstances.

Call J.U.L.I.E. before any digging 1-800-592-0123 and please maintain a 48" separation from SBC's cable.

Sincerely,

Jacelyn M. Canfarelli
Right-of-Way Manager

Commonwealth Edison Company
Aurora Business Office
2001 Aucutt Road
Montgomery, IL 60538-1191

www.exeloncorp.com

AN EXELON COMPANY

March 27, 2006

Ms. Jenny Campbell
225 Tomahawk Court
Carol Stream, Illinois 60188

Re: Shed Encroachment

Dear Ms. Campbell:

Pursuant to your correspondence, this is to inform you that ComEd Company has no objection to your request to encroach upon our existing utility easement, subject to the following conditions. The encroachment shall consist of a frame shed as located and depicted on the attached survey, which encroaches into the ten (10) foot public utility easement along your South property line.

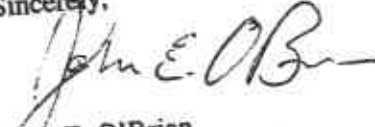
This property is legally described as follows:

Lot 72 in plat of the resubdivision of various lots in the Plat of Carol Stream Unit 2, recorded July 24, 1958 as Document 888112 and also in the Plat of Carol Stream Unit 3, recorded October 28, 1958 as Document 900342, all in Sections 31 and 32, Township 40 North, Range 10, East of the Third Principal Meridian, according to the plat of said resubdivision Recorded April 24, 1959 as Document 920494, in DuPage County, Illinois.

Please be advised that ComEd has no objection to the subject encroachment, so long as the encroachment is not increased or enlarged. Additionally, you have the obligation to ensure that the encroaching structure does not impede ComEd's ability to safely access its facilities and does not interfere with ComEd's use, operation and maintenance of its facilities.

The permission herein acknowledged is subject to the Additional Terms and Conditions contained in the attachment to this letter, which terms and conditions shall be binding upon you, and your successors and assigns.

Sincerely,


John E. O'Brien
Real Estate Representative

JEO/jw

Attachment

PL# 444321
Job 6001104

ADDITIONAL TERMS AND CONDITIONS

1. The permission herein acknowledged is based upon information and assurances you have provided and facts and circumstances as they currently exist or are currently known to ComEd. ComEd reserves the right at any time hereafter to revoke the permission acknowledged herein and to require the immediate removal of the encroaching structure from the easement premises, at your sole cost and expense, in the event (a) that the information and assurances you have provided prove incorrect or unreliable in any respect, (b) there is change in any relevant facts and circumstances, including without limitation any change in ComEd's business needs or operations that may require the installation of additional overhead or underground facilities on the subject easement premises, or (c) ComEd is made aware of additional facts and circumstances of which it has no actual current knowledge. In the event the permission contained herein is so revoked, you shall promptly remove all encroaching structures at your sole cost and expense, provided ComEd reserves the right (but shall have no obligation) to remove the encroaching structure from the easement premises and dispose of the same without liability for any loss or damage to property incurred by you or any third parties as a result thereof. You shall be responsible for reimbursing ComEd for all costs such removal.
2. The permission herein acknowledged is subject to the condition that you shall be liable for all damage to property, including damage to ComEd's facilities, and any injury or death to persons resulting from or in any way related to the construction or continuing presence of the encroaching structure on the easement premises. By constructing or maintaining such encroaching structure, you agree to indemnify, defend and hold harmless ComEd from and against any and all claims, liabilities, losses, proceedings, damages, costs and expenses (including attorney's fees and costs) arising from or in any manner related to the construction or continuing presence of the encroaching structure on the easement premises. Such cost may include any relocation costs incurred by ComEd (including the cost of acquiring additional easements) should ComEd elect to relocate the facilities located on the easement premises due to the subject encroachment.
3. The permission herein acknowledged shall in no way modify, limit, terminate, release, abrogate, nullify or waive any of the rights and interests of ComEd, its successors and assigns, in and to the easement premises.
4. You shall have no right to construct additional structures or improvements upon the easement premises. Prior to any digging upon the easement premises, you shall be responsible for locating all electrical facilities by contacting J.U.L.I.E. at 1-800-892-0123.
5. The permission hereby acknowledged is subject to your obtaining all required approvals from applicable governmental authorities (or third parties having any interest in the easement premises) with respect to the encroaching structure.
6. The obligations set forth hereinabove and in the attached letter shall be binding upon you, your heirs, legal representatives, successors and assigns.
7. This letter should be retained with your valuable papers and copies should be furnished to the title company and your successors and/or assigns for future reference.
8. This letter may be recorded at any time by ComEd in its sole discretion.

PLAT OF SURVEY MARCHESE SURVEYING, INC.

No. 36-4218718

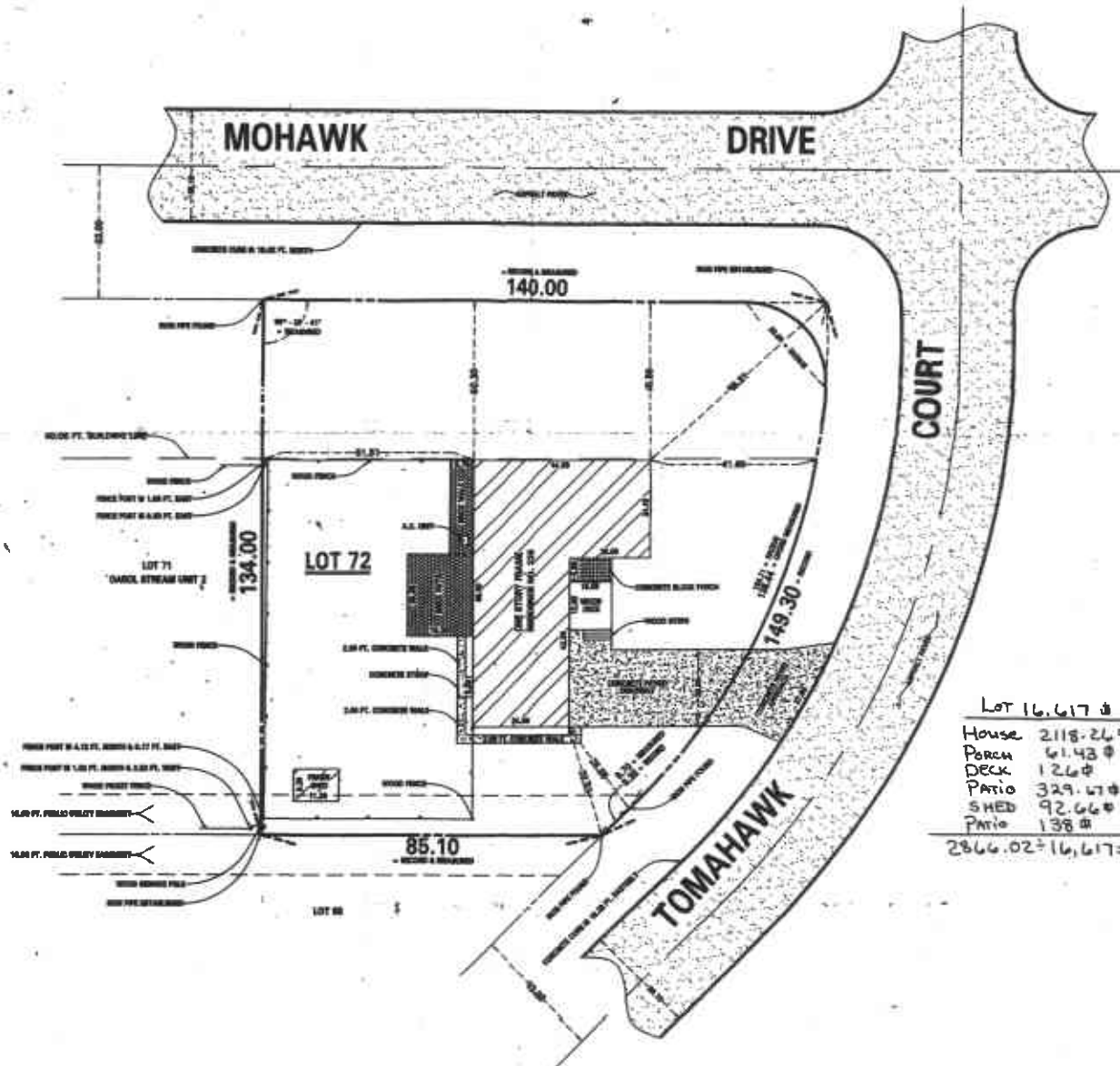
RESIDENTIAL - COMMERCIAL SURVEYS

PROPERTY DESCRIPTION

LOT 72 IN PLAT OF THE REUBDIVISION OF VARIOUS LOTS IN THE PLAT OF CAROL STREAM UNIT 2, RECORDED JULY 24, 1988 AS DOCUMENT NUMBER 888112 AND ALSO IN THE PLAT OF CAROL STREAM UNIT 3, RECORDED OCTOBER 28, 1988 AS DOCUMENT NUMBER 888342, ALL IN SECTIONS 31 AND 32, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID REUBDIVISION RECORDED APRIL 24, 1989 AS DOCUMENT NUMBER 820484, IN DUPAGE COUNTY, ILLINOIS.

ALSO KNOWN AS: 225 TOMAHAWK COURT IN CAROL STREAM, ILLINOIS.

NORTH



Lot 16.617 sq	
House	2118.24 sq
Porch	61.43 sq
DECK	126 sq
PATIO	329.67 sq
SHED	92.66 sq
Patio	138 sq
$2866.02 \pm 16,617 = 17.2\%$	

STATE OF ILLINOIS
COUNTY OF DUPAGE

I, ROCCO J. MARCHESE, HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE PROPERTY AND THAT THE PLAT HEREON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY.
THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.
DATED AT BARTLETT, ILLINOIS, JUNE 13, 2008



NOT VALID UNLESS SEAL IS IN RED INK.

SCALE: ONE INCH = TWENTY FEET

ORDER NO: 05-8213

ORDERED BY: MR. RONALD H. PEROG
ATTORNEY AT LAW

COMPARE ALL POINTS BEFORE BUILDING BY SAME AND AT ONCE REPORT ANY DIFFERENCE FOR BUILDING LINE AND OTHER RESTRICTIONS NOT SHOWN HEREON, REFER TO YOUR CONTRACT, DEED, TITLE INSURANCE POLICY AND ZONING ORDINANCE.

ANY REPRODUCTION OF THIS PLAT IS STRICTLY PROHIBITED WITHOUT WRITTEN CONSENT FROM MARCHESE SURVEYING, INC.


Rocco J. Marchese

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3038
MY LICENSE EXPIRES ON NOVEMBER 30, 2004

DATE BY: J.C.V.
CHECK BY: J.M.

J-3 6-5-06

Village of Carol Stream
INTER-DEPARTMENTAL MEMO

TO: Mayor & Trustees
FROM: Joseph E. Breinig, Village Manager 
DATE: May 31, 2006
RE: Fire Protection District Fence

Attached for your consideration is a request from the Fire Protection District for the permit fee waiver for replacement of the fence behind Fire Station Three on Lies Road. It should be noted that a portion of the fence being replaced is on Village property and the District is replacing it at no cost to the Village. Staff recommends approval of the fee waiver.

Attachment



CAROL STREAM FIRE PROTECTION DISTRICT

P.O. BOX 88717
365 KUHN ROAD
CAROL STREAM, ILLINOIS 60188-0717
www.carolstreamfire.org

Mark A. Bodane
Fire Chief

Business Phone: (630) 668-4836
Fax: (630) 668-4877

May 23, 2006

Mr. Joseph E. Breinig, Village Manager
Village of Carol Stream
500 N. Gary Avenue
Carol Stream, IL 60188

RE: Waiver of Fees Request

Dear Mr. Breinig:

The Fire District will be replacing the fence behind Fire Station Three and has applied for a building permit. I would like to request that the Village waive the permit fees for this project.

If you need any additional information, please let me know.

Sincerely,

Mark A. Bodane
Fire Chief



AGENDA ITEM
J-4 6-5-06

May 12, 2006

To: The Honorable Mayor Ross Ferraro and
Members of the Board of Trustees of the
Village of Carol Stream

Cc: Joseph E. Breinig, Village Manager

Re: Board of Library Trustees of the Village of Carol Stream
Annual Report 2005 - 2006

Pursuant to the Local Library Act (75 ILCS 5/4-10), the Board of Library Trustees of the Village of Carol Stream submits the following Annual Report for the Fiscal Year ending April 30, 2006 on the condition of its trust.

Part I -- Illinois Public Library Annual Report (IPLAR) Fiscal Year 2005-2006

Part II -- Library Board Resolution #229, Re: FY2007 Working &
Appropriation Budgets / Request for Levy

Part III -- Carol Stream Public Library FY2007 Working & Appropriation Budgets, which
incorporates FY2006 yearend totals (subject to annual audit)

Part IV -- Additional Information for Fiscal Year ended April 30, 2006

Extensions of service over the previous year:

- Total collection (book and non-book formats) at yearend is 177,684 items – a net increase of 2.5% over the previous year. This represents a slow down in collection development as the Library runs out of room for growth. The book collection totals 161,514 volumes.
- Percentage of population (40,438) registered is 58%; the number of patrons registered at yearend increased by less than 1% totaling 23,499. The Library aggressively purged expired cards from the database this year in anticipation of changing to a new automation system in the coming months.
- Circulation figures for the year are down slightly (3.7%) from FY2005 (353,465 items being checked out.) however the numbers are still higher than any other year.
- Reflecting patron online capability, in-house renewals decreased by 18% and on-line renewals increased dramatically by 28%. Other types of patron usage show Internet use up 6.9%, use of word processing computers down by 40% and, photocopier use down by 10%.
- The number of materials delivered to the homebound is down slightly from last year (2,240) though the number of homebound patrons currently being served has increased to 61.
- Reversing a trend of many years, public use of the Community Room decreased by 15%.
- The number of adult reference questions remained steady at 23,100 questions. Children's reference questions dropped another 12% this year as patterns continue to change in both the nature of the question and the amount of research required in answering the question.

- Programming activities maintained or increased in number and scope in both the Adult and Children's Departments. Summer reading programs in both departments are a success. Children's programs were partially funded by a Marshall Fields/Target Grant and the Illinois Arts Council. Programming was enhanced in both Departments by the purchase of a movie license to show current feature films. The Library held two Barn Fests at the Kuhn Road property.
- Changing technology needs were reflected in changes of service patterns and types of material offered. Wireless hot spot was added for the public in September and averaged over 40 hits per month within eight months. All musical audiocassettes were withdrawn from the Adult collection, though books on cassette continue to be popular. Only 10 VHS videocassettes were added in the Adult Collection as the trend is towards DVDs. On-line Reference Service increased. The Library's Web site was redesigned and more electronic databases were offered with remote access. Library begins working with the DuPage Library System MAGIC automation consortium to plan for conversion to a new integrated library system (automated circulation activities and online catalog).
- Continued outreach services to young adults, senior citizens, schools, the business community, Carol Stream Outreach Center, Stratford Square Mall Kids Klub, group tours and visits, and those with multicultural needs. Continued participation in the Christmas Sharing Program, Food for Fines collection, Relay for Life and other social service projects in conjunction with the Rotary Club, the Chamber of Commerce, and the Social Services Department of the Carol Stream Police Department. The Library again participated in the Carol Stream Multicultural Festival in September.
- Library Web site (*cslibrary.org*) and the bi-monthly newsletter *Between the Lines* promote services and programs to the community on a regular basis. Marketing Committee was formed and Library promotion was reviewed and enhanced, including a new information kiosk in the Library Lobby. A small but faithful Friends of the Library group continues to meet regularly to help promote and support the Library.
- Regular maintenance on building and grounds on both the Hiawatha and Kuhn Road sites continues. A fence was installed along the east property line on the Hiawatha property and the woods cleaned up. Security cameras were installed after a rash of vandalism. Plans were started for a remodeled Youth Services Office and the installation of a new phone system.
- After two failed referendums, the Library Board is reassessing the financial and building plans, along with overall service goals. Special meetings were held with the Library Management team and goals set for the year. Plans are in place for a special Citizens' Committee in FY2007.
- Cooperative efforts continue with the DuPage Library System, Literacy Volunteers of America, DuPage County Election Commission, People Educating People (PEP Program with C.O.D.), and the COD Community Education Center Advisory Council.
- This year marked the end of a significant era for the Carol Stream Public Library with the retirement of Library Director Lynn O'Dell after 41 years of service. Retirement reception was held in late September. Assistant Director Ann Kennedy was promoted to Library Director effective October 1, 2005.

In order to provide Library services and existing programs and to achieve its goals and objectives, the Library Board estimates that a total of \$3,211,300 is necessary to levy for library purposes in FY2007. Estimated revenue and expenditures in the FY2007 Appropriation Budget are included as a Special Fund component in the Village Budget adopted by the Village Board on April 17, 2006.

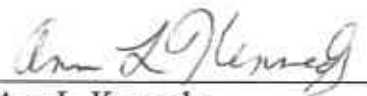
The Library Board continues to implement, within its financial plan, the accumulation of moneys in the Working Capital Fund for the purpose of completing capital improvement projects, making major repairs, and providing for catastrophic emergency. (Library Board Resolution #229)


Finally, the Library Board has no contingent liabilities, including bonds, judgments, or settlements.

CERTIFICATION

This Annual Report is filed by the Carol Stream Public Library pursuant to the Local Library Act (75 ILCS 5/4-10) for the fiscal year commencing May 1, 2005 and ending April 30, 2006.

Signed:


Ann L. Kennedy
Library Director


Robert E. Douglas, President
Board of Library Trustees



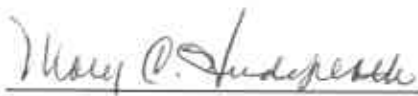
(Seal)

Attest:

I, the undersigned Secretary of the Board of Library Trustees of the Village of Carol Stream, hereby state that the foregoing entitled:

BOARD OF LIBRARY TRUSTEES OF THE VILLAGE OF CAROL STREAM ANNUAL REPORT 2005-2006.

was duly adopted by said Board of Library Trustees of the Village of Carol Stream at a valid meeting held on May 17, 2006.


Mary C. Hudspeath, Secretary
Board of Library Trustees

Certification

Illinois Public Library Annual Report FY 2005-2006 Illinois State Library

Instructions: Please enter your libraries name and the start and end date of your library's fiscal year. Then print out the Certification Sheet (from the File Menu, select Print) and collect the necessary signatures. Please return the signed Certification Sheet to your library system.

Name of Library Carol Stream Public Library

Name of Community Carol Stream

This annual report is filed by the undersigned public library pursuant to Illinois Compiled Statutes (ILCS) for the fiscal year commencing (mm/dd/yy) 05/01/05 and ending (mm/dd/yy) 04/30/06.

Ann L Kennedy
Head Librarian (signature)

The Board of directors herewith accepts the above report, certifies its essential accuracy and transmits it to the Illinois State Library in accordance with the above statute. (REQUIRES the signature of the secretary and president of the current library board.)

Mary P. Duliparth 5/17 2006
Secretary (signature) Date

Steve Dyl 5/17 2006
President (signature) Date

NOTE: Final responses have not yet been submitted.

IDENTIFICATION

- 1. Location Carol Stream
(Name of the municipality (town, city, etc.) in which the central library is located.)

- 2. Legal name of library Carol Stream Public Library
- 3a. Address (Facility):
 - Number and Street 616 Hiawatha Dr.
(Provide number/street address;
Do not use a P.O. Box.)
 - City, Zip Code Plus 4 Carol Stream , 60188-1634
- 3b. Mailing Address, if different:
 - Number and Street or P.O. Box
 - City, Zip+4
- 4. Library telephone number 6306530755 XXXXXXXXXX
(digits only, no spaces, hyphens, or parentheses)
- 5. Library fax number 6306536809 XXXXXXXXXX
- 6. WWW home page www.cslibrary.org
- 7. Library Director Name Ann L. Kennedy
Title Library Director
- 8. Library Director's e-mail akennedy@cslibrary.org
- 9. Type of library: [Village]
- 10. Is your library a combined public and school library? _ Yes No
- 11. Does your library contract with another library to **RECEIVE ALL** your library services? _ Yes No
IF YES, list the name(s) of the libraries with whom you contract:
 - 1.
 - 2.
- 12. County in which administrative entity is located: DuPage
- 13. Did the administrative entity's legal service area boundaries change during the past year _ Yes No

(Answer yes to this question, if there has been any change to the administrative entity's legal service area boundaries during the past year.)

14. Population residing in tax base (Use the latest **official federal census** figure) **40,438**

(If the current population is different from the previous year's population, please send the Illinois State Library **LEGAL** verification of that change.)

15. Library system: **[DuPage (DLS)]**

16. Total number of bookmobiles **0**

(A bookmobile is at least all of the following: a truck or van that carries an organized collection of library materials; paid staff; and regularly scheduled hours open to the public.)

17a. Total number of branch libraries **0**

(A branch library is an auxiliary unit with at least all of the following: separate quarters; organized collection of library materials; paid staff; and regularly scheduled hours open to the public.)

17b. List branch libraries:

Name Telephone xxxxxxxxxx

Street Address

City Zip Code Plus Four

County:

Square footage of this outlet:

18. This annual report is filed for the fiscal year:
commencing [**May**] [**1**] [**2005**] and ending [**April**] [**30**] [**2006**]

19. Number of months in this fiscal year **12**

20a. Name of person preparing survey **Ann Kennedy**

20b. Telephone number (xxxxxxxxxx) **6306530755**

20c. Fax number (xxxxxxxxxx) **6306536809**

20d. E-mail **akennedy@cslibrary.org**

REFERENDA

21. Was your library involved in a referendum in FY 2005-06? _ Yes No

IF NO, go directly to question 24. **IF YES**, please send the Illinois State Library a copy of the ballot or a statement of the proposition as presented to the voters. If more than one referendum occurred, report each separately.

22. Include each type of referendum presented to the voters below

	Date of Referendum (mm/dd/yy)	Passed or Failed	Effective Date (mm/dd/yy)
Annexation		[Select Outcome]	
Bond Issue		[Select Outcome]	
Conversion		[Select Outcome]	
District Establishment		[Select Outcome]	
Maintenance Tax		[Select Outcome]	
Public Library Establishment		[Select Outcome]	
Tax Increase		[Select Outcome]	
Restoration Fund Tax		[Select Outcome]	
Mortgage Tax		[Select Outcome]	
Working Cash		[Select Outcome]	
Other (please specify):		[Select Outcome]	

23. If in the last year, or in the period before filing this report, you took action to convert to public library district status by approval of your corporate authority (under P.A. 86-346 and P.A. 86-713); your *district library* annexed additional territory in an unincorporated area by backdoor referendum (under 75 **Illinois Compiled Statutes (ILCS) 15/2-8**); or your *district library* took any other action by backdoor referendum, indicate the effective date of the action.

	Effective Date (mm/dd/yy)
Conversion	
Annexation	
Other (please specify):	

CURRENT LIBRARY BOARD TRUSTEES

*NOTE: This information is used for directory purposes and for meeting the annual legal reporting requirements of library districts.
REPORT THE MOST RECENT INFORMATION AVAILABLE.*

- | | | | |
|-----|------------------------------------|-----------------------------------|--|
| 24 | Total number of board seats | | <u>7</u> |
| 25 | Total number of vacant board seats | | <u>0</u> |
| 26. | President | | |
| | Name | <u>Robert E. Douglas</u> | Present Term Ends (mm/yy) <u>04/09</u> |
| | Telephone | <u>6308308547</u> | XXXXXXXXXX |
| | Home Address | <u>1382 Boa Trail</u> | |
| | City, State, Zip+4 | <u>Carol Stream IL 60188-9081</u> | |
| 27. | Vice-President | | |
| | Name | <u>Egil H. Anderson</u> | Present Term Ends (mm/yy) <u>04/09</u> |
| | Telephone | <u>6306652920</u> | |
| | Home Address | <u>514 Comanche Ln.</u> | |
| | City, State, Zip+4 | <u>Carol Stream IL 60188-1550</u> | |
| 28. | Treasurer | | |
| | Name | <u>Barbara E. Siegman</u> | Present Term Ends (mm/yy) <u>04/07</u> |
| | Telephone | <u>6302601861</u> | |
| | Home Address | <u>823 Vale Rd.</u> | |
| | City, State, Zip+4 | <u>Carol Stream IL 60188-9292</u> | |
| 29. | Secretary | | |
| | Name | <u>Mary C. Hudspeath</u> | Present Term Ends (mm/yy) <u>04/09</u> |
| | Telephone | <u>6306537923</u> | |
| | Home Address | <u>1058 Bedford Dr.</u> | |
| | City, State, Zip+4 | <u>Carol Stream IL 60188-3920</u> | |
| 30. | Other Members: | | |
| | [1 of 3] | | |

Name James F. Bailey Present Term Ends (mm/yy) 04/09
 Telephone 6302890051
 Home Address 1199 Easton Dr.
 City, State, Zip+4 Carol Stream IL 60188-6098

[2 of 3]

Name Melissa Spyrison Present Term Ends (mm/yy) 04/07
 Telephone 6302314037
 Home Address 638 Christopher Ln.
 City, State, Zip+4 Carol Stream IL 60188-4202

[3 of 3]

Name Robert B. Ranck Present Term Ends (mm/yy) 04/07
 Telephone 6306909707
 Home Address 382 Hunter Dr.
 City, State, Zip+4 Carol Stream IL 60188-3907

FACILITIES

- 31a. Total square footage of the main library building square feet 27,986
(Report the total square footage of the main library building. Exclude the square footage of any branch library buildings.)
- 31b. Total square footage of the branch library building(s), if applicable square feet n/a
(Report the total square footage of the branch library building(s). Note: If there is more than one branch library building, report the combined total square feet. Exclude the square footage of the main library building.)

REPLACEMENT COSTS

Replacement costs are what you would have to pay to establish the current library if you were to do so today. Do not include collection(s) replacement costs.

32. What is the current fair market value for the library's real estate (land and buildings, including garages, sheds, etc)? \$ 3,229,200
33. What is the replacement cost for the library's furniture, equipment, and vehicles? \$ 3,282,039

LIBRARY RECEIPTS BY SOURCE

Exclude:

- Revenue for major capital expenditures
- Contributions to endowments
- Revenue passed through to another agency (e.g. fines)
- Funds unspent in previous fiscal year (e.g. carryover)

Round to the Nearest Whole Dollar

34. Local Government

Exclude:

- The value of any contributed or in-kind services
- The value of any gifts and donations
- Library fines, fees, or grants
- Tax anticipation warrants

a. Local government (except capital income bond sales)

\$ 3,030,284

b. Capital income from bond sales

\$

35. State government

Exclude:

- Federal funds distributed by the State

a. Per capita grants

\$ 49,799

b. Equalization aid

\$

c. Corporate replacement tax

\$ 39,952

d. Educate and automate grants

\$

e. Other (please specify):

\$

36. Federal government

Include:

- Federal funds distributed by the State (e.g., LSTA grants paid directly to your library)

a. LSTA funds received	\$
b. E-rate funds received	\$
c. Other federal funds received	\$
37. Bill and Melinda Gates Foundation grant monies received	\$
38. All other receipts	\$ <u>196,855</u>
Include:	
• All monetary receipts not reported above	
• Monetary gifts and donations (e.g., endowment income)	
• Interest	
• Library fines	
• Fees for service	
• Payments for contractual services	
• Receipts from a library system	
• Receipts from a loan or mortgage	
Exclude:	
• The value of any contributed or in-kind service	
• The value of any non-monetary gift and donations	
39. TOTAL receipts (sum of lines 34 to 38)	\$ <u>3,316,890</u>
40. Amount of surety bond	\$ <u>1,500,000</u>

NOTE: 75 Illinois Compiled Statutes (ILCS) 5/4-9, requires that the bond be 'not less than 50% of the total funds received by the library in the last fiscal year' for municipalities of less than 500,000 population (Paragraph 4-9), and for public library districts (75 Illinois Compiled Statutes (ILCS) 16/30-35(e)).

LIBRARY EXPENDITURES BY CATEGORY

Include:

- Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

Exclude:

- Do not report the value of free items
- Do not report estimated costs
- Do not report capital expenditures

STAFF EXPENDITURES**Round to the Nearest Whole Dollar**

41. Salaries and wages for all library staff (including maintenance, security, and plant operations staff) \$ 1,387,134
- Include:**
- Salaries and wages before deductions
- Exclude:**
- Employee benefits
42. Fringe benefits paid for by the library for all library staff (including maintenance, security, and plant operations staff) \$ 451,647
- Include:**
- Fringe benefits or equivalent cash options, e.g., Social Security, IMRF, retirement, insurance (medical/life), disability income, unemployment compensation, workmen's compensation
43. Total Staff Expenditures (Sum of 41 & 42) \$ 1,838,781

MATERIALS EXPENDITURES**Include:**

- Materials expenditures includes all materials in all formats (e.g., print, microform, electronic) whether purchased, leased, or licensed.

Exclude:

- Charges or fees for interlibrary loans
 - Expenditures for document delivery
44. Printed materials \$ 224,614
- Include:** Books, serial back files, current serial subscriptions, government documents, other print purchases
45. Electronic materials \$ 85,511

Include:

- All expenditures for electronic (digital) materials (e.g., e-books, e-serial/journals, government documents, databases - locally mounted/full text or not, electronic files, reference tools, scores, maps, pictures, materials digitized by the library.)
 - A. Electronic materials can be distributed via magnetic tape, diskettes, computer software, CD-ROM, other portable digital carrier, etc.
 - B. Electronic materials can be accessed via computer, Internet, e-book or other reader or player
- Materials held locally
- Remote materials for which permanent or temporary access rights have been acquired
- Expenditures for database licenses
(NOTE: Definition based on ISO 2789)

Exclude:

- Computer software used to support library operations (e.g., accounting, word processing) or to link to external networks (including the Internet). Report these as other operating expenditures in question 48.

46. Other materials \$ 36,756
Include: All other materials (e.g., microform, audio, video, DVD-audiovisual not media storage, other new formats)
47. Total Materials Expenditures (Sum of 44, 45, & 46) \$ 346,881

OTHER OPERATING EXPENDITURES

48. All other operating expenditures not entered above \$ 461,814
- Include, for example:*
- Supplies (library, general office)
 - Material processing costs
 - Commercial binding/rebinding
 - Repair or replacement of furnishings/equipment
 - Rent, Utilities
 - Computer hardware/software used to support library operations or to link external networks, including the Internet
 - Contracts for service (e.g., physical facility operation/maintenance)
 - Fees/Contracts: auditors, attorneys, architects, consultants
- Exclude:*
- Purchases of fixed assets (Report in Capital Expenditures, question 52)
49. TOTAL operating expenditures (sum of lines 43, 47, & 48) \$ 2,644,476
- NOTE: Total Receipts (Line 39) and Total Expenditures (Line 49) need not agree.**

50. Children's Materials Expenditures

\$ 70,870*(Report amount spent, NOT BUDGETED, for materials in all formats which were purchased for use by patrons age 14 and younger.)***CAPITAL****REVENUE**

51. Report all revenue to be used for major capital expenditures, by source of revenue.

INCLUDE FUNDS RECEIVED FOR:

- *Site acquisitions*
- *New building(s)*
- *Additions to or renovations of existing buildings*
- *Furnishings, equipment, and initial collections for new buildings, building additions, or building renovations*
- *Computer hardware and software used to support library operations, to link to networks, or to run information products*
- *New vehicles*
- *Other one-time major projects*

EXCLUDE REVENUE FOR:

- *Replacement and/or repair of existing furnishings and equipment*
- *Regular purchase of library materials*
- *Investments for capital appreciation*

EXCLUDE:

- *Income passed through to another agency (e.g., fines)*
- *Funds unspent in previous fiscal year (e.g., carryover)*

Round to the Nearest Whole Dollar.

a. Local Government	\$
b. State Government	\$
c. Federal Government (LSTA)	\$
d. Other	\$ <u>15,827</u>
e. Total	\$ <u>15,827</u>

EXPENDITURES

52. Report major capital expenditures, the acquisition of or additions to fixed assets as follows:

\$

65,419**INCLUDE:**

- Site acquisitions
- New building(s)
- Additions to or renovations of existing buildings
- Furnishings, equipment, and initial materials stock for new buildings, building additions, or building renovations
- Library automation systems
- New vehicles
- Other one-time major projects
- All expenditures regardless of revenue source
- Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

EXCLUDE:

- Estimated costs
- Expenditures for replacement and repair of existing furnishing and/or equipment
- Regular purchases of library materials
- Investments for capital appreciation
- Contributions to endowments
- Revenue passed through to another agency (e.g., fines)

Funds transferred from one public library to another public library should be reported by only one of the public libraries.

NOTE: Total capital revenue (Line 51e) and Total capital expenditures (Line 52) need not agree.

53. Amount of construction surety bond, if applicable

\$ n/a

PERSONNEL: For each Group (A,B,C,D): a) Include all positions funded in the library's budget whether those positions are filled or not and b) Report status as of the last day of the fiscal year. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

54a. Group A: Professional librarians, media and audiovisual specialists, etc.

List each Group A employee separately. Business managers or other persons not a librarian should be counted under Group B below. If any librarian position is **vacant**, enter only "**VI. Total Hrs/Wk**" and the "**VII. Hourly Rate**" for the previous librarian.

I. Position Title: The position title created and assigned to this employee by your library.

II. Primary Work Area: From the Work Areas listed below, select one that identifies the primary work responsibility for this position; for example, a position title of Reference/Adult Services might be coded as reference if that is the primary focus of the job and adult services could be coded as the secondary responsibility. Use your best judgment when coding primary responsibility based on percentage of time spent on a particular area of focus.

VII. Hourly rate: Convert annual salary to hourly rate, if necessary.

Professional Librarians, media and audiovisual specialists, etc.

[1 of 18]

(I) Position Title Library Director
 (II) Primary Work Area: [Library Director]
 (III) Secondary Work Area: [Select Area]
 (optional)
 (IV) Education [Master's degree: ALA accredited library school program]
 (V) Sex _ Male Female
 (VI) Total Hours/Week 40
 (VII) Hourly Rate \$ 44.61

[2 of 18]

(I) Position Title Assistant Library Director
 (II) Primary Work Area: [Assistant Library Director]
 (III) Secondary Work Area: [Automation/Technology/Systems]
 (optional)
 (IV) Education [Master's degree: ALA accredited library school program]
 (V) Sex _ Male Female
 (VI) Total Hours/Week 37.5
 (VII) Hourly Rate \$ 30.26

[3 of 18]

- (I) Position Title **Head of Adult Services**
- (II) Primary Work Area: [**Adult Services**]
- (III) Secondary Work Area: [**Reference**]
(optional)
- (IV) Education [**Master's degree: ALA accredited library school program**]
- (V) Sex _ Male Female
- (VI) Total Hours/Week **37.5**
- (VII) Hourly Rate \$ **28.72**

[4 of 18]

- (I) Position Title **Asst. Head of Adult Services**
- (II) Primary Work Area: [**Adult Services**]
- (III) Secondary Work Area: [**Reference**]
(optional)
- (IV) Education [**Master's degree: ALA accredited library school program**]
- (V) Sex _ Male Female
- (VI) Total Hours/Week **37.5**
- (VII) Hourly Rate \$ **24.41**

[5 of 18]

- (I) Position Title **Reference Librarian**
- (II) Primary Work Area: [**Reference**]
- (III) Secondary Work Area: [**Adult Services**]
(optional)
- (IV) Education [**Master's degree: ALA accredited library school program**]
- (V) Sex _ Male Female
- (VI) Total Hours/Week **37.5**
- (VII) Hourly Rate \$ **19.23**

[6 of 18]

- (I) Position Title **Reference Librarian**
- (II) Primary Work Area: [**Reference**]

- (III) Secondary Work Area: [**Adult Services**]
(optional)
- (IV) Education [**Master's degree: ALA accredited library school program**]
- (V) Sex Male Female
- (VI) Total Hours/Week **37.5**
- (VII) Hourly Rate \$ **21.33**

[7 of 18]

- (I) Position Title **Reference Librarian**
- (II) Primary Work Area: [**Reference**]
- (III) Secondary Work Area: [**Adult Services**]
(optional)
- (IV) Education [**Master's degree: ALA accredited library school program**]
- (V) Sex Male Female
- (VI) Total Hours/Week **37.5**
- (VII) Hourly Rate \$ **23.26**

[8 of 18]

- (I) Position Title **Reference Librarian**
- (II) Primary Work Area: [**Reference**]
- (III) Secondary Work Area: [**Adult Services**]
(optional)
- (IV) Education [**Master's degree: ALA accredited library school program**]
- (V) Sex Male Female
- (VI) Total Hours/Week **37.5**
- (VII) Hourly Rate \$ **18.79**

[9 of 18]

- (I) Position Title **Reference Librarian**
- (II) Primary Work Area: [**Reference**]
- (III) Secondary Work Area: [**Select Area**]
(optional)

- (IV) Education [Master's degree: ALA accredited library school program]
(V) Sex Male Female
(VI) Total Hours/Week 11.25
(VII) Hourly Rate \$ 20.40

[10 of 18]

- (I) Position Title Reference Librarian
(II) Primary Work Area: [Reference]
(III) Secondary Work Area: [Select Area]
(optional)
(IV) Education [Master's degree: ALA accredited library school program]
(V) Sex Male Female
(VI) Total Hours/Week 12.25
(VII) Hourly Rate \$ 24.00

[11 of 18]

- (I) Position Title Head of Youth Services
(II) Primary Work Area: [Children's Services]
(III) Secondary Work Area: [Young Adult Services]
(optional)
(IV) Education [Master's degree: ALA accredited library school program]
(V) Sex Male Female
(VI) Total Hours/Week 37.5
(VII) Hourly Rate \$ 34.36

[12 of 18]

- (I) Position Title Asst. Head of Youth Services
(II) Primary Work Area: [Children's Services]
(III) Secondary Work Area: [Young Adult Services]
(optional)
(IV) Education [Master's degree: ALA accredited library school program]
(V) Sex Male Female

(VI) Total Hours/Week **37.5**
 (VII) Hourly Rate **\$ 26.87**

[13 of 18]

(I) Position Title **Children's Librarian**
 (II) Primary Work Area: [**Children's Services**]
 (III) Secondary Work Area: [**Select Area**]
 (optional)
 (IV) Education [**Master's degree: ALA accredited library school program**]
 (V) Sex _ Male Female
 (VI) Total Hours/Week **37.5**
 (VII) Hourly Rate **\$ 16.41**

[14 of 18]

(I) Position Title **Children's Librarian**
 (II) Primary Work Area: [**Children's Services**]
 (III) Secondary Work Area: [**Select Area**]
 (optional)
 (IV) Education [**Master's degree: ALA accredited library school program**]
 (V) Sex _ Male Female
 (VI) Total Hours/Week **37.5**
 (VII) Hourly Rate **\$ 22.15**

[15 of 18]

(I) Position Title **Children's Librarian**
 (II) Primary Work Area: [**Children's Services**]
 (III) Secondary Work Area: [**Select Area**]
 (optional)
 (IV) Education [**Master's degree: ALA accredited library school program**]
 (V) Sex _ Male Female
 (VI) Total Hours/Week **8**
 (VII) Hourly Rate **\$ 20.92**

[16 of 18]

- (I) Position Title **Head of Circulation Services**
- (II) Primary Work Area: [**Circulation**]
- (III) Secondary Work Area: [**Interlibrary Loan/Delivery**]
(optional)
- (IV) Education [**Master's degree: ALA accredited library school program**]
- (V) Sex Male Female
- (VI) Total Hours/Week **37.5**
- (VII) Hourly Rate \$ **22.56**

[17 of 18]

- (I) Position Title **Head of Technical Services**
- (II) Primary Work Area: [**Cataloging**]
- (III) Secondary Work Area: [**Collection Development/Acquisitions**]
(optional)
- (IV) Education [**Master's degree: ALA accredited library school program**]
- (V) Sex Male Female
- (VI) Total Hours/Week **37.5**
- (VII) Hourly Rate \$ **30.77**

[18 of 18]

- (I) Position Title **Librarian**
- (II) Primary Work Area: [**Cataloging**]
- (III) Secondary Work Area: [**Select Area**]
(optional)
- (IV) Education [**Master's degree: ALA accredited library school program**]
- (V) Sex Male Female
- (VI) Total Hours/Week **28.5**
- (VII) Hourly Rate \$ **22.15**

Staff Data

54b. Group B: Full-time/part-time technical and clerical employees

Total hours worked in a typical week by all Group B employees	<u>708.25</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	<u>\$ 7.86</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	<u>\$ 25.9</u>
Total FTE Group B employees	<u>19</u>

54c. Group C: Full-time/part-time pages or shelvers

Total hours worked in a typical week by all Group C employees	<u>47</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	<u>\$ 7</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	<u>\$ 9.25</u>
Total FTE Group C employees	<u>1.25</u>

54d. Group D: Full-time/part-time building maintenance, security or plant operation employees

Total hours worked in a typical week by all Group D employees	<u>62</u>
Minimum hourly rate actually paid (convert annual salary to hourly rate)	<u>\$ 11</u>
Maximum hourly rate actually paid (convert annual salary to hourly rate)	<u>\$ 17.33</u>
Total FTE Group D employees	<u>1.65</u>

54e. Total FTE Employees Groups B,C, D (Include only paid employees NOT volunteers): 21.9**55a. Librarian Vacancies**

(Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant)

(I) Position Title		
(II) Primary Work Area	[Select Area]	
(III) Education Required	[Select Degree]	
(IV) Total Hours/Week		
(V) Number of Weeks Vacant during FY 2005-06		
(VI) Annual Salary Range:	Minimum \$	Maximum \$

55b. Newly Created Librarian Positions

(Include any newly created librarian positions which were created in FY 2005-06)

- (I) Position Title
- (II) Primary Work Area [Select Area]
- (III) Education Required [Select Degree]
- (IV) Total Hours/Week
- (V) Current Status Filled Unfilled
- (VI) Date Filled (mm/dd/yy)

55c. Eliminated Librarian Positions

(An eliminated librarian is that one that was budgeted for FY 2004-05 but is not in the budget for FY 2005-06.)

- (I) Position Title
- (II) Primary Work Area [Select Area]
- (III) Education Required [Less than a bachelor's degree]
- (IV) Total Hours/Week
- (V) Date Eliminated (mm/yy)
- (VI) Last Annual Salary Paid \$
- (VII) Reason Eliminated (i.e. lack of funds or need, etc.)

SERVICE HOURS/LIBRARY VISITS

56a. Report the time the central library opened and the number of hours open to the public per day in a typical week last October (i.e., a week when the library was open its regularly scheduled hours, with no holidays):

	Opening Time	Hrs Open Per Day
Monday	9:00 am	12.0
Tuesday	9:00 am	12.0
Wednesday	9:00 am	12.0
Thursday	9:00 am	12.0

Friday 9:00 am 8.0
 Saturday 9:00 am 8.0
 Sunday 1:00 pm 4.0

- 56b. Number of DAYS per week the central library was open past 6 pm 4
- 56c. Number of HOURS per week the central library was open past 6 pm 12
57. Total scheduled public service hours per year for all service outlets. 3,480
(Include the hours open for public service at the main/central library, the branches, and the bookmobile) NOTE: Use an actual annual count, if available; otherwise, calculate an estimate based on a typical week and multiply by 52.
- 58a. Total annual attendance in library 221,675
(This is the total number of persons entering the library for any purpose during the fiscal year including those attending programs and those requiring no staff assistance) NOTE: Use an actual annual count, if available; otherwise calculate an estimate based on a count taken during a typical week and multiply by 52.)
- 58b. Did your library **just begin** to use an automated counter to collect the above attendance figure? _ Yes No

PROGRAMS & ATTENDANCE

Library Programs: *A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover the use of the library, library services, and library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need (e.g., film programs, lectures, story hours, summer reading, literacy, English as a second language, citizenship, book discussion groups, etc.)*

INCLUDE:

- Count all programs, whether held on or off-site, that are sponsored or co-sponsored by the library.

EXCLUDE:

- Programs sponsored by other groups that use library facilities.

If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Children (Defined): *Output Measure for Public Library Service to Children: A Manual of Standardized Procedures (ALA, 1992) defines children as persons age 14 and under.*

Program Attendance:

INCLUDE:

- The count of the audience at library programs.

EXCLUDE:

- One-to-one tutoring, services to the homebound, homework assistance, and mentoring activities.

59a.	Total Number of Adult Programs <i>(Report the total number of programs for this fiscal year which have a a portion or all of their target market intended for adults.)</i>	<u>37</u>
59b.	Adult Program Attendance <i>(Report the annual attendance of both adults and children at programs which have a a portion or all of their target market intended for adults.)</i>	<u>719</u>
60a.	Total Number of Children's Programs <i>(Report the total number of programs for this fiscal year which have a a portion or all of their target market intended for children age 14 and younger.)</i>	<u>335</u>
60b.	Children's Program Attendance <i>(Report the annual attendance of both adults and children at programs which have a a portion or all of their target market intended for children age 14 and younger.)</i>	<u>17,141</u>
61a.	Total Number of Programs (sum of lines 59a and 60a)	<u>372</u>
61b.	Total Program Attendance (sum of lines 59b and 60b)	<u>17,860</u>

REGISTERED BORROWERS

62.	Total number of resident borrower's cards in force as of the last day of the fiscal year <i>(Include borrowers who reside within your service area. Exclude reciprocal borrowers.)</i>	<u>23,499</u>
63.	How often are resident borrower's card records purged from your database? (select one) _ As Needed _ Never <input checked="" type="checkbox"/> Periodically Length of Period: annually	
64.	Total number of non-resident borrower's cards sold during the past fiscal year	<u>2</u>

65. Total amount of fees collected for non-resident borrower's cards in the past fiscal year

\$ 297**RESOURCES OWNED**

This area collects data on selected types of library materials. It does not cover all materials for which expenditures were reported.

INCLUDE:

- Report only items that the library has acquired as part of the collection and cataloged whether purchased, licensed, or donated as gifts.

	Held at End of Last FY	Withdrawn During FY	Added During FY	Held at End of This FY
66. Books	157,406	7,528	11,636	161,514

(Books are non-periodical printed publications bound in hard or soft covers, or in loose-leaf format. Report the number of different physical volumes owned (not leased) by your library. Include government documents arranged by Su Docs classification. Exclude periodicals, books on tape, and microforms.)

67. Number of e-books your library provides access to

0

E-books are digital documents (including those digitized by the library), licensed or not, where searchable text is prevalent, and which can be seen in analogy to a printed book (monograph). E-books are loaned to users on portable devices (e-book readers) or by transmitting the content to the user's personal computer for a limited time.

INCLUDE:

- E-books held locally and remote e-books for which permanent or temporary access rights have been acquired; include non-serial government documents.
- Report the number of physical or electronic units, including duplicates.
- E-books packaged together as a unit (e.g., multiple titles on a single e-book reader) and checked out as a unit are counted as one unit.

NOTE: Report only items that the library has selected as part of the collection and made accessible through the library's Online Public Access Catalog (OPAC).

68. Back Files (Retrospective Holdings): Newspapers

2,652 2,494 2,518 2,676

Report the number of physical units, including duplicates. Count unbound serials as a volume when the library has at least half of the issues in publisher's volume. If volume data is not available, then count the number of titles. Include only print formats.)

69. Back Files (Retrospective Holdings): Magazines/Periodicals/Serials	<u>13,962</u>	<u>4,526</u>	<u>3,154</u>	<u>12,590</u>
<i>(Report the number of physical units, including duplicates. Count unbound serials as a volume when the library has at least half of the issues in publisher's volume. If volume data is not available, then count the number of titles. Include only print formats.)</i>				
70. Current Subscriptions : Newspapers/Magazines/Periodicals/Serials (Print format only)	<u>410</u>	<u>23</u>	<u>3</u>	<u>390</u>
<i>(Report the number of current subscriptions, including duplicates. This is NOT a count of individual issues. Gift subscriptions and government documents should be included.)</i>				
71. Current Subscriptions : Newspapers/Magazines/Periodicals/Serials (Electronic/digital formats only)	<u>0</u>	<u>0</u>	<u>2</u>	<u>2</u>
<i>(Report the number of current subscriptions, including duplicates, in electronic and digital formats. Access/distribution can include but is not limited to: a) the Internet e.g., HTML, PDF, JPEG, compressed file formats, zipped file formats; b) CD-ROM or other portable digital carrier; c) databases, including locally mounted databases; d) diskettes; e) magnetic tapes. Electronic serial subscriptions include serials held locally or remote resources that the library has authorization to access, including those available through statewide or consortia agreements. DO NOT include subscriptions to indexing and abstracting databases that include full-text serial content (e.g., EBSCO Host, ProQuest, OCLS FirstSearch.)</i>				
72. Audio recordings	<u>7,933</u>	<u>588</u>	<u>715</u>	<u>8,060</u>
<i>These are materials on which sounds (only) are recorded/stored and that can be played back mechanically and/or electronically.</i>				
INCLUDE:				
<ul style="list-style-type: none"> • <i>Audio digital/CD-ROMs, cassettes, records, etc. Report the number of physical copies, including duplicates. If copy data is not available, count the number of titles. Items packaged together as a unit [e.g., two cassettes as one recorded book] are counted as one physical unit.</i> 				
73. DVDs/Videos	<u>6,607</u>	<u>783</u>	<u>944</u>	<u>6,768</u>
<i>These are materials on which moving pictures are recorded, with or without sound. Electronic playback displays pictures, with or without sound, using a receiver or monitor. Formats include: DVD, VHS, CD-ROM, etc. Report the number of physical copies, including duplicates. If copy data is not available, count the number of titles. Items packaged together as a unit (e.g., two DVDs as one movie) and check out as a unit are counted as one physical unit</i>				
74. Licensed Databases				<u>25</u>
<i>(Report the number of licensed databases [including locally mounted or remote, full-text or not] for which temporary or permanent access rights have been acquired through payment by the library, or by formal agreement with the State Library or a cooperative agreement within the state or region. A database is a collection of electronically stored data or unit records [facts, bibliographic data, abstracts, texts] with a common user interface and software for the retrieval and manipulation of the data. Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic</i>				

serial titles are reported under question 71 [Current Subscriptions: Newspapers/Magazines/Periodicals/Serials: Electronic/Digital formats only]. Each database is counted individually even if access to several databases is supported through the same vendor interface.)

EXCLUDE:

- *Subscriptions to individual electronic serial titles are not reported in this line.*

- 74a. Local - License negotiated by the local library: 0
(Include licensed databases negotiated or provided at the local level. Include in this category stand-alone automated public access catalogs.)
- 74b. State - License negotiated by the Illinois State Library: 18
(Include licensed databases negotiated or provided by the Illinois State Library. Each database below should be counted individually.)
- NoveList (Count = 1)
 - OCLC (for cataloging and interlibrary loan) (Count = 1)
 - OCLC FirstSearch package (ISL provided): Statewide package available to all Illinois Libraries (including OCLC WorldCat & 13 other databases available to all libraries) (Count = 14)
 - OCLC FirstSearch package (library subscription): Library purchased access to additional OCLC FirstSearch databases) (Count = number of databases subscribed to by the library)
 - PDR (Physician's Desk Reference) (Count = 1)
 - SILC (Statewide Illinois Library Catalog) (Count = 1)
- 74c. Other consortia within the state or region - License negotiated by regional library system(s) and/or other cooperative(s): 1
(Include licensed databases negotiated at the regional library system or consortia level. Include in this category the regional library system or consortia level. Include in this category the regional library system LLSAP online public access catalog or other cooperative automation consortia online public access catalogs here.)
75. Children's Holdings 72,470
(Report the number of cataloged ITEMS (NOT number of titles) intended for patrons age 14 and

younger. **Include** children's paperbacks and children's cassettes, even if uncataloged. **Exclude** children's periodicals, whether cataloged or uncataloged.)

USE OF RESOURCES (Report for your entire fiscal year)

76. Number of adult materials loaned **189,283**

(Report the total annual circulation, including renewals, of all adult materials [age 15 or older] in all formats borrowed from your library by authorized patrons. Include circulation counts from all service outlets [main library, branches, and bookmobile].

INCLUDE:

- Interlibrary loans borrowed from other libraries, bulk loan materials, and reciprocal borrowing transactions.

EXCLUDE:

- Interlibrary loans to another library.

77. Number of children's materials loaned **152,484**

(Report the total annual circulation, including renewals, of all children's materials [age 14 and younger] in all formats borrowed from your library by authorized patrons. Include circulation counts from all service outlets [main library, branches, and bookmobile].

INCLUDE:

- Interlibrary loans borrowed from other libraries, bulk loan materials, and reciprocal borrowing transactions.

EXCLUDE:

- Interlibrary loans to another library.

78. Total number of materials loaned (sum of lines 76 and 77) **341,767**

79. Circulation, including renewals, of library material

(Report the total annual circulation, including renewals, of all materials [age 14 and younger for children and age 15 and over for adult] in all formats borrowed from your library by authorized patrons. Include circulation counts from all service outlets [main library, branches, and bookmobile].)

INCLUDE:

- Interlibrary loans borrowed from other libraries, bulk loan materials, and reciprocal borrowing transactions.

EXCLUDE:

- Interlibrary loans to another library.

	Adult	Children
Fiction Books	<u>48,001</u>	<u>78,516</u>
Nonfiction Books	<u>52,267</u>	<u>32,062</u>
Fiction Videos & DVDs	<u>46,041</u>	<u>23,461</u>
Nonfiction Videos & DVDs	<u>8,978</u>	<u>4,495</u>
Fiction audios	<u>4,990</u>	<u>1,770</u>
Nonfiction audios (includes music audios)	<u>16,521</u>	<u>1,204</u>
Periodicals	<u>5,300</u>	<u>766</u>
Other Formats	<u>7,185</u>	<u>10,210</u>
Total	<u>189,283</u>	<u>152,484</u>
	(Should = Line 76)	(Should = Line 77)

80. Loan Periods (days):

(Report the number of days items in your general collection are loaned to regular patrons, any portion of a day counts as one day. If a collection is non-circulating, report 0 (zero).)

	Adult	Children
a. Fiction Book	<u>28</u> days	<u>28</u> days
b. Nonfiction Book	<u>28</u> days	<u>28</u> days
c. Newspaper	<u>0</u> days	<u>0</u> days
d. Magazine	<u>14</u> days	<u>14</u> days
e. Fiction Video/DVD	<u>7</u> days	<u>7</u> days
f. Nonfiction Video/DVD	<u>7</u> days	<u>7</u> days
g. Fiction Audio	<u>28</u> days	<u>28</u> days
h. Nonfiction Audio	<u>14</u> days	<u>14</u> days
i. Software	<u>n/a</u> days	<u>n/a</u> days
j. Other (please specify) puzzles	days	<u>14</u> days
k. Other (please specify) puppets	days	<u>14</u> days
l. Other (please specify) pamphlet file	<u>14</u> days	<u>14</u> days

81. Number of interlibrary loans loaned to other libraries 15,005
(These are library materials, or copies of the materials, loaned by your library to another upon request during the fiscal year. The libraries involved in interlibrary loans are not under the same library administration.)
82. Number of interlibrary loans borrowed from other libraries 13,451
(These are library materials, or copies of the materials, borrowed by your library from another upon request during the fiscal year. The libraries involved in interlibrary loans are not under the same library administration.)
83. Does your library participate in reciprocal borrowing? Yes No
(Reciprocal borrowing is the loaning of materials directly to card holders from other libraries.)
IF YES, report the number of materials loaned 24,563

REFERENCE QUESTIONS

84. Number of reference questions asked for the year at . . .

Adult Dept.	Young Adult Dept.	Children's Dept.	Total
<u>23,415</u>	<u>n/a</u>	<u>11,313</u>	<u>34,412</u>

(A reference question is a request for information or referral by a library patron in contact with a library staff member who facilitates answering the patron's inquiry through the use of information sources [e.g., the library's collection, databases, the Internet, other persons, other agencies]. Reference questions are received in person; via fax, e-mail, phone; or virtual/networked reference services).

EXCLUDE:

- Directional transactions or questions about library rules/policies; for example, "Where are the children's videos?" or "I'm looking for a book with the call number 811.23." or "What are your hours on Wednesday evenings?".

(If an annual count is not available, then take a typical week and multiply by 52 to estimate the annual count.)

AUTOMATION

85. How many of the following does your library have?

	Total Number in Library	Number Available for Public Use
Windows/PC Compatible Computers	<u>53</u>	<u>23</u>
Macintosh Computers	<u>3</u>	<u>1</u>
Printers	<u>18</u>	<u>11</u>

86. Does your library have computers containing general software applications (i.e., wordprocessors, spreadsheets, databases, Yes No etc.) available to patrons?

87. Are your catalog records part of an online (automated or web-based) public access catalog (OPAC)? Yes No
(Include the system-wide catalog in which your library is a part.)

(IF YES) a. Is it available online? Yes No

(IF YES) a. Report the Internet address [http:// http://ipac.dupagels.lib.il.us/ipac20/ipac.jsp?profile=csrem](http://http://ipac.dupagels.lib.il.us/ipac20/ipac.jsp?profile=csrem) of the OPAC:

88. Number of in-house users of public Internet computers in a year 25,025

Report the total number of individuals that have used Internet computers in the library during the last year. If the computer is used for multiple purposes (Internet access, word processing, OPAC [online public access catalog], etc.) and Internet users cannot be isolated, report all usage. A typical week or other reliable estimate may be used to determine the annual number. Sign-up forms or Web-log tracking software also may provide a reliable count of users.

89. Does your library have telephone devices for the deaf (TDD)? Yes No

(IF YES) a. Report the number of TDDs in your library

b. Are any TDDs available for public use? Yes No

INTERNET

90. What Internet connection provider(s) does your library use? (Check all that apply)

- a. Illinois Century Network (ICN))
- b. Another local/state government organization (e.g., county/state information services department)
- c. Local educational organization (e.g., community college or university)
- d. Community Information Network (e.g., Prairienet, etc.)
- e. Your library system network
- f. Commercial provider (e.g., MSN, America Online, CompuServe, etc.)
- g. Other (please specify) **Computer View, Inc.**

91. Maximum Speed of your Internet connection: [T1]

92. Who can use the Internet? [Patrons and staff directly]

93. Has your library board adopted an Internet policy for public access? Yes No
94. How many Internet computers are available for public use? 6
(Report the number of Internet computers available in the library for use by the general public; include both dedicated and non-dedicated computers.)
95. Does your library allow patrons to make printouts of materials obtained from the Internet? Yes No
IF YES, what are the charges per page for printouts? .10
96. Does your library provide instruction (workshops, classes) to patrons on the use of the Internet? Yes No
97. Does your library utilize Internet filters in your library? Yes No
(IF NO, please proceed to question 101.)
98. When did you start using filters (mm/yy)? 01/04
99. Which product/company do you use to provide the filtering?
Cyber Sitter
100. Which Internet stations have filters? (check all that apply)
- a. All staff stations
 - b. All public stations
 - c. Public children's stations only
 - d. Public adult stations only
 - e. Other (please specify)

E-RATE

101. Did your library apply for E-rate (telecommunications discounts) for FY05/06? Yes No
(IF NO, please proceed to question 104.)
102. What is the dollar amount of the discounts your library was awarded for FY05/06? \$.
103. Did you receive the e-rate benefits as a:
- Discount/Credit on telecommunications bills? Yes No
- Direct payment to your library? Yes No
104. Why did your library **NOT** participate in the e-rate program? (select one)
 Didn't know about it

- Negligible benefit
 Complicated process
 Applied, but was denied
 Other

If other, please explain:

TRAINING

This section is concerned with Continuing Education (CE), Continuing Professional Development (CPD), and other workshop type learning opportunities. Training may be in-person and via technology. Include workshops brought into the library, workshops at a library system, workshops at another institution, teleconferences, paid web courses, professional conferences, and in-staff training. Include the development and delivery of formal education events on site (e.g. speaker fees, materials). If tracked include travel costs (e.g. per diem, hotel, transportation) and registration fees for conferences, institutes, seminars, workshops, classes held off site, distance education, job related tuition reimbursement, purchase or rental of training materials. Include paid self-instructional courses and academic courses. Exclude staff salaries, monthly staff meetings, and other such meetings.

- 105a. How much money did you spend on staff development and training this fiscal year? \$ 8,007
- 105b. Does this include travel expenses? Yes No
106. How many **hours** of training did employees receive this year? 1,612

FUTURE IPLAR

107. What information is not currently collected on the Illinois Public Library Annual Report that you would be interested in if it were collected?

ADDITIONAL QUESTIONS

In early 2006, a nationwide survey, Public Libraries and the Internet 2006, will be launched as a follow up to the 2004 survey. The following questions will help your library prepare for the 2006 survey.

1. If you library does NOT have any Internet access for library/staff use, please explain why in 75 words or less:

2. Do you have wireless Internet access in your library?

Yes No

If YES, then is the wireless Internet Access for:

Library/staff use?

Yes No

Patron use, so patrons can access the Internet while in your library using their own personal computers? Yes No

3. As part of technology planning, every library should have a planned rotation schedule to replace/upgrade computer hardware and software. How often does your library ACTUALLY upgrade or replace:

a) Hardware:

[**Every 3 years**]

b) Software:

[**Every 3 years**]

4. If your library is NOT a participant in the Illinois Century Network (ICN), please indicate why:

[**d: Other (please specify)**]

If you selected b, please identify the source of your free/low cost Internet Access:

If you selected d, please identify the reason your library is not a participant in ICN:

When ICN was launched we signed a contract with another vendor for more service at a comparable price

Questions 5-7 are additional data collected as part of the FSCS (Federal State Cooperative System for Public Library Data Collection) statistical program:

5. Does this public library meet ALL the criteria of the FSCS public library definition?

Yes No

If YES: proceed to question 7.

If NO: proceed to question 6.

- a. An organized collection of printed or other library materials, or a combination thereof;
- b. Paid staff
- c. An established schedule in which services of the staff are available to the public
- d. The facilities necessary to support such a collection, staff, and schedule; and,

- e. Is supported in whole or in part with public funds.
6. If you answered NO to question 5, then please identify which of the criteria your library does not meet regarding the FSCS definition of a public library: **(CHECK ONLY THOSE YOUR LIBRARY DOES NOT MEET)**
- An organized collection of printed or other library materials, or a combination thereof
 - Paid staff
 - An established schedule in which services of the staff are available to the public
 - The facilities necessary to support such a collection, staff, and schedule; and,
 - Is supported in whole or in part with public funds
7. Administrative Entity: From the descriptions below select **ONLY ONE** that most nearly describes your library as an administrative entity.
- Single Direct Service Outlet: Serves the public directly with **ONLY ONE** service outlet: **EITHER** a central library **OR** a bookmobile **OR** a books-by-mail program. (CODE: SO)
- Administrative Entity with Multiple Direct Service Outlets where **Administrative Offices are NOT separate**. Serves the public directly with **two or more service outlets**, including some combination of one central library, branch(es), bookmobile(s), **AND/OR** books-by-mail. (CODE: MO)
- Administrative Entity with Multiple Direct Service Outlets & where **Administrative Offices are separate**: Serves the public directly with **two or more service outlets**, including some combination of one central library, branch(es), bookmobile(s), **AND/OR** books-by-mail. **The administrative offices are separate from the direct service outlets (the administrative offices are not located in the same physical facility as the actual library service units.)** (CODE: MA)
8. Annual number of views of your library's homepage 72,870
(This is the number of times the library's homepage was viewed by any visitor to the library's website. A page can be viewed more than once by the same visitor, and each view should be counted.)

LIBRARY FRIENDS GROUP/LIBRARY FOUNDATION

9. a. Does your library have a friends group? Yes No
- b. If the friends group has a website (or a link from the library's website) what is the URL:

10. a. Does your library have a library foundation?

Yes No

b. If the foundation has a website (or a link from the library's website) what is the URL:

(End of the Illinois Public Library Annual Report)

In addition to the Electronic IPLAR, all district libraries in Illinois are required to submit a District Supplement, a Secretary's Audit, and a copy of each referendum held during the past fiscal year.

Preparation Instructions For A Secretary's Audit (Only District Libraries must complete)

A Secretary's Audit must be prepared on your library's letterhead and contain the following information:

1. Your library's name and address (should be in letterhead)

2. The following text:

"This is to testify that we have examined the secretary's minutes and other records for the past year and find they are in order and have no errors or discrepancies for FY 2005/06."

NOTE: If there ARE any errors or discrepancies, please list and explain fully.

3. The signature of two trustees who were appointed by the president to audit the secretary's records

4. The date completed

Public Library District Supplement (Only District Libraries must complete)
Illinois Public Library Annual Report (IPLAR) Fiscal Year 2005/06

1. During the last fiscal year, were there any changes in the limits or boundaries of your district?

Yes No

(IF YES) a. How did this change occur (ex. referendum)?

b. Describe the changes by county, township, and/or municipality giving the area and population for each:

2. During the last fiscal year, did the district acquire property (real property, i.e. building(s) or land? Yes No

(IF YES) a. How was the property acquired? (check all that apply)

Purchase Legacy Gift Other

b. General description of the property acquired:

3. Does your library have any outstanding liabilities, including bonds? Yes No

(IF YES) a. Amount of outstanding liabilities, including bonds \$

b. Description of all outstanding liabilities:

(End of the Public Library District Supplement)

BOARD OF LIBRARY TRUSTEES of the
VILLAGE OF CAROL STREAM, ILLINOIS
RESOLUTION # 229

RE: FY2007 WORKING AND APPROPRIATION BUDGETS / REQUEST FOR TAX LEVY

WHEREAS, the Board of Library Trustees passed its Fiscal 2007 yearend budget, attached hereto and marked Exhibit A, on March 15, 2006, which budget sets forth the budgetary requirements of the Board of Library Trustees of the Village of Carol Stream; and

WHEREAS, the aforesaid budget details total expenditures in the amount of \$3,453,836 for the fiscal year ended April 30, 2007; and

WHEREAS, funds derived as income from sources other than tax receipts totals \$275,109 for the fiscal year ended April 30, 2007; and

WHEREAS, a total amount of \$3,320,709 is needed from tax receipts in addition to the amount received from other sources to satisfy the financial needs of the Library for the fiscal year ended April 30, 2007.

RESOLVED that:

Section 1: The President and Board of Trustees of the Village of Carol Stream, Illinois are hereby requested to include in their budget ordinance for the fiscal year commencing on the first day of May 2006 and ending on the thirtieth day of April 2007 the following:

- A. Taxes to be levied to maintain the Public Library pursuant to Illinois Compiled Statutes, Chapter 75, Act 5, Sec. 3-4 shall be: \$2,973,116 or as much thereof as may be authorized by law, but in no event shall such tax levy for maintenance and operation of the Carol Stream Public Library exceed 0.25 percent of the value of all such taxable property as equalized or assessed by the Department of Revenue pursuant to the anticipated expenditures and financial requirements detailed in Exhibit A.
- B. Taxes to be levied for participation in the Illinois Municipal Retirement Fund, as provided in Illinois Compiled Statutes Ch. 40, Act 5, Section 22-403, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$190,005.
- C. Taxes to be levied for participation in the FICA, as provided in Illinois Compiled Statutes Ch. 40, Act 5, Section 22-403, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$121,788.
- D. Taxes to be levied for the Liability Insurance Fund, as provided in Illinois Compiled Statutes Chapter 745, Act 10, Section 9-107, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$33,800.
- E. Taxes to be levied for the Annual Audit as provided in Illinois Compiled Statutes, Chapter 50, Act 310, Section 9, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$2,000.

Section 2: That pursuant to Illinois Compiled Statutes, Chapter 75, Act 5, Sec. 5-8, the Board of Library Trustees shall accumulate and set apart as a Capital Improvement and Repair Fund for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental and repair of buildings acquired for library purposes, and for repairs and alterations of library buildings

and equipment, the unexpended balances of the proceeds annually received from taxes not to excess of the statutory limits and pursuant to plans to be developed by the Board of Library Trustees.

Section 3: That the funds derived from sources other than the Tax Levy may be allotted by the Board of Library Trustees to such budgeted items and in such amounts as said Board may determine within the limits of said budget.

Section 4: That the unexpended balance of any item or items of said Budget as set forth in this Resolution may be expended in making up any deficiency in any other item or items in the same general Budget made by this Resolution.

Section 5: That the President and Board of Trustees of the Village of Carol Stream are further requested to include in their levy ordinance the following statement:


All ordinances and parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby modified and repealed, and if any item or portion thereof of this levy is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 6: That the President and the Board of Trustees of the Village of Carol Stream be aware that the Illinois Statutes require that the levy ordinance be duly passed and a certified copy be recorded with the DuPage County Clerk on or before the last Tuesday in December 2006.

Passed this _____ 15th _____ day of _____ March, 2006 by a vote of:

Ayes: 7, Nays: 0, Absent or not voting: 0

Approved:

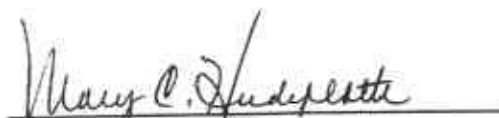

Robert E. Douglas, President
Board of Library Trustees

Attest:
I, the undersigned Secretary of the Board of Library Trustees of the Village of Carol Stream, hereby state that the foregoing Resolution entitled:

FY2007 WORKING AND APPROPRIATION BUDGETS / REQUEST FOR TAX LEVY

was duly adopted by said Board of Trustees at a valid meeting on March 15, 2006.

Seal:


Mary C. Hudspeth, Secretary
Board of Library Trustees

**Carol Stream Public Library FY2007
Working Appropriation Budgets**

		FY2005	FY2006	FY2006	FY2006	FY2007	FY2007	FY2007
		Yearend	Yearend	Working	Appropriation	Working	Appropriation	Appropriation
		Audited	Unaudited	Budget	Budget	Budget	Projected	
		A	B	C	D	E	F	G
GENERAL FUND REVENUES								
14101	FINES	35,099	40,802	36,700	37,800	40,500	41,800	42,600
14103	DONATIONS	72	309	400	1,500	500	1,500	500
14104	DEVELOPER CONTRIBUTIONS	0	16,434	14,500	10,150	8,000	0	0
14105	LIBRARY TAX	2,565,062	2,732,081	2,709,062	2,804,826	2,804,826	2,939,792	2,973,116
14106	INTEREST - TAXES	788	2,308	1,200	1,300	2,700	1,400	2,900
14107	INTEREST - INVESTMENTS	46,295	122,343	50,000	43,500	112,500	46,000	119,000
14108	REPLACEMENT TAXES	29,064	39,952	39,000	41,000	4,200	43,000	44,000
14109	PER CAPITA GRANT	50,507	49,799	50,507	53,231	50,507	53,231	53,231
14110	OTHER GRANT/AWARD REVENUE	1,765	2,140	2,000	0	2,000	2,100	2,000
14111	OTHER INCOME	683	675	764	843	550	942	578
14112	NONRESIDENT CARD FEES	969	297	600	750	400	900	400
14113	FEES (FY07 combined with 14101)	2,477	3,122	2,600	2,700			
14116	PUBLIC COPY FEES	7,839	7,684	8,700	11,400	8,900	11,800	9,100
14117	RECIP BORROWING CHARGES	204	457	300	400	400	400	400
14118	NON-CURRENT TAXES	718	340	200	300	800	400	400
14119	PRIOR YEAR VOIDED CHECKS	0	0	0	0	0	0	0
14120	Sale of Surplus Furniture (with 14111)	50	110	100	100			
14121	MEMORIAL FUND	150	175	0	0	0	0	0
	TOTAL REVENUE	2,741,744	3,019,027	2,916,633	3,009,800	3,036,783	3,143,265	3,248,225
GENERAL FUND EXPENDITURES								
SALARIES								
15101	EXEMPT STAFF SALARIES	863,971	839,857	862,000	950,000	820,000	1,028,000	887,000
15102.01	NON-EXEMPT STAFF SALARIES	462,075	504,331	585,000	645,000	605,000	698,000	650,000
15102.02	CUSTODIAL SALARIES	47,779	42,946	51,700	57,000	53,000	61,600	55,000
15103	PROFESSIONAL EDUCATION	6,771	7,996	7,400	7,500	12,000	7,500	16,700
15104	BENEFITS-MED/LIFE/DENTAL	210,489	217,826	258,300	345,000	285,000	426,000	357,000
	TOTAL	1,591,085	1,612,956	1,764,400	2,004,500	1,775,000	2,221,100	1,965,700

**Carol Stream Public Library FY2007
Working Appropriation Budgets**

		FY2005	FY2006	FY2006	FY2006	FY2007	FY2007	FY2007
		Yearend	Yearend	Working	Appropriation	Working	Appropriation	Appropriation
		Audited	Unaudited	Budget	Budget	Budget	Projected	
		A	B	C	D	E	F	G
	PLANT MAINTENANCE							
15202	SUPPLIES	5,422	6,440	6,500	7,100	6,800	7,500	7,140
15203.01	MAINTENANCE/REPAIR	13,665	8,564	20,000	29,100	21,500	30,500	23,500
15203.02	MAINTENANCE CONTRACTS	48,995	48,289	51,500	53,900	54,000	56,500	56,500
15203.03	LANDSCAPE MAINTENANCE	15,339	16,859	16,000	16,400	17,500	17,000	18,000
15204	FURNITURE/EQUIPMENT	4,928	2,800	1,900	2,100	5,000	1,900	5,600
15206	ELECTRIC - COMM EDISON	19,674	20,852	23,400	26,000	22,550	28,400	24,800
15207	WATER/SEWER	2,150	3,718	3,300	3,600	4,200	4,000	4,700
15208	INSURANCE (PROPERTY)	18,889	17,930	21,600	25,000	26,000	29,000	24,000
	TOTAL	129,061	125,452	144,200	163,200	157,550	174,800	164,240
	BUSINESS EXPENSE							
15301	POSTAGE	5,686	5,323	5,800	6,100	6,500	7,000	7,500
15302	OFFICE&EQUIPMENT SUPPLIES	5,042	3,043	7,900	8,300	7,000	8,700	7,600
15302.01	PRINTER SUPPLIES	7,841	6,222	8,400	9,300	8,700	10,200	9,600
15303	EQUIPMENT LEASING	17,451	19,350	19,700	18,500	20,000	19,000	21,500
15304.01	MILEAGE REIMBURSEMENT	2,152	3,605	3,600	2,600	5,400	2,900	6,500
15304.02	LEGAL NOTICES	495	781	2,000	600	800	600	800
15304.03	HELP WANTED ADVERTISING	846	453	1,100	1,200	900	1,300	900
15305	BUSINESS PHONE	8,767	6,422	9,000	10,200	7,200	10,700	7,600
15306	ACCOUNTING SERVICE	14,660	14,990	15,300	16,000	15,800	16,900	16,500
15307	MATERIAL RECOVERY FEES	3,095	3,702	3,900	4,200	3,900	4,700	4,300
15308	PAYROLL SERVICE	4,310	5,620	4,900	5,100	5,500	5,300	5,400
15309.01	ATTORNEY FEES	8,044	5,056	21,000	21,300	14,000	21,300	11,000
15309.02	ARCHITECT FEES	0	0	0	0	17,000	3,210	17,000
15309.03	OTHER CONSULTANTS	0	2,600	2,600	0	1,500	1,605	3,500
15310.01	OTHER EXPENDITURES	4,109	6,286	5,000	5,300	6,500	4,800	7,600
15310.02	RECYCLING	127	1,170	600	600	700	600	750
15311	CITIZEN'S SURVEY/REF INFO	20,736	203	3,000	0	18,000	3,210	18,000
15312	SECURITY SERVICE	29,697	30,000	31,200	32,000	31,300	33,000	33,000
	TOTAL	133,058	114,804	145,000	141,300	170,700	155,025	179,050

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		FY2005	FY2006	FY2006	FY2006	FY2007	FY2007	FY2007
		Yearend	Yearend	Working	Appropriation	Working	Appropriation	Appropriation
		Audited	Unaudited	Budget	Budget	Budget	Projected	
		A	B	C	D	E	F	G
CIRCULATION & MATERIALS PROCESSING, INCLUDING AUTOMATED SERVICES								
15401.01	Automation Hardware	18,136	17,692	24,000	25,600	26,000	20,600	52,600
15401.02	Automation Lease Fees	61,952	61,968	61,000	84,800	66,500	82,000	80,000
15401.03	Computer Software	18,840	5,362	6,000	5,000	8,000	5,000	18,000
15402	System Maintenance	23,421	22,933	24,500	24,400	27,000	27,200	30,800
15405.01	Technical Services Supplies	7,076	10,180	10,000	10,700	11,000	11,500	12,300
15405.02	Circulation Supplies	6,752	3,410	6,700	7,600	7,400	8,600	3,500
15406.01	Rebinding - Adult	366	814	700	500	900	500	1,100
15406.02	Rebinding - Youth	934	1,068	1,300	1,300	1,300	1,400	1,500
15407	OCLC and MARC records	5,325	4,852	4,850	5,100	5,276	5,100	6,000
15408	Reciprocal Borrowing Expenses	472	1,281	600	700	1,600	750	1,700
	TOTAL	143,275	129,559	139,650	165,700	154,976	162,650	207,500
SERVICES								
15501.01	Youth Services Programs	2,878	2,998	3,700	3,700	3,700	3,700	4,000
15501.02	Summer Reading Program -- You	2,971	2,211	3,000	5,000	5,000	5,000	5,000
15502	Adult Programs	4,364	4,273	4,400	4,400	4,400	4,400	4,700
15503	Young Adult Programs	832	462	900	900	900	900	1,000
15504.01	Library Handouts	767	824	1,300	1,400	4,000	1,400	650
15504.02	Library Newsletter	22,569	23,422	23,500	26,500	29,500	29,000	32,000
15507.01	Youth Services Publicity	2,882	3,070	3,500	3,500	3,500	3,500	3,500
15507.02	Summer Reading Program Publici	1,140	998	1,300	1,300	1,300	1,400	1,400
15508.01	Adult Publicity	588	351	900	900	900	900	1,000
15508.02	Young Adult Publicity	608	1,036	1,000	1,000	800	1,000	1,000
15509	Library Publicity and Promotion	495	4,093	3,900	1,100	5,800	1,100	5,200
15510	Internet Databases	74,534	75,353	75,000	75,000	84,000	75,000	89,424
15511	Reference Services Expenses	2,332	2,361	2,900	3,200	2,900	3,500	3,100
	TOTAL	116,960	121,451	125,300	127,900	146,700	130,800	151,974

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		FY2005	FY2006	FY2006	FY2006	FY2007	FY2007	FY2007
		Yearend	Yearend	Working	Appropriation	Working	Appropriation	Appropriation
		Audited	Unaudited	Budget	Budget	Budget	Projected	
		A	B	C	D	E	F	G
	COLLECTION DEVELOPMENT							
15601.01	Youth Services Books	59,752	52,621	59,700	60,000	59,500	60,000	60,000
15601.02	Youth Services Graphic Books		532	300		1,800		2,000
15601.03	Youth Services Paperbacks	2,880	3,248	3,000	3,000	3,000	3,000	3,000
15602	Youth Services Reference Books	7,583	6,376	8,000	8,000	8,000	8,000	8,200
15603.01	Adult Books	72,261	75,046	77,800	76,000	78,000	76,000	79,000
15603.02	Adult Paperback Collection	1,246	1,367	1,400	1,400	1,400	1,400	1,400
15603.03	Foreign Language/Literacy	1,864	1,731	2,000	2,000	2,500	2,000	3,000
15604	Large Print Books	7,371	7,871	7,500	7,500	7,700	7,500	7,800
15605	Adult Reference Collection	54,077	56,168	53,000	57,300	53,000	57,300	53,000
15606.01	Professional Collection	977	1,424	900	900	1,200	900	1,200
15606.02	Adult Magazines	10,685	10,329	13,100	14,400	12,500	15,800	14,000
15606.03	Youth Services Magazines	1,228	1,239	1,600	1,700	1,600	1,900	1,700
15606.04	Young Adult Magazines	1,256	1,322	1,600	1,800	1,500	1,900	1,700
15606.05	Newspapers	11,424	11,718	12,700	14,000	12,500	15,400	13,500
15607.02	Youth Services Pamphlet File	19	50	50	50	100	50	100
15608	Youth Services Picture File	0	0	50	50	100	50	100
15610	Youth Services Realia	414	306	400	400	400	400	500
15611.01	Youth Services Recordings	101	238	200	200	400	200	600
15611.02	Youth Services Kits	589	295	600	600	600	600	800
15611.03	Youth Services Audio Books	1,539	1,492	1,500	1,500	1,800	1,500	2,100
15612.01	Digital Media (new in FY07)	0		0	0	5,000	0	7,000
15612.02	Adult Compact Discs	4,008	3,969	4,000	4,000	4,000	4,000	4,500
15612.03	Adult Audio Books	13,452	12,868	14,000	12,500	15,000	12,500	16,000
15612.04	Adult Kits	284	394	600	600	600	600	600
15616	Adult Video Recordings	10,442	12,922	11,200	10,200	13,000	10,200	15,000
15618	Youth Services Video Recordings	3,346	3,366	3,500	3,500	4,000	3,500	4,000
15619	Parent Collection - Books	1,369	1,282	1,500	1,500	1,500	1,500	1,500
15620	Parent Collection - Non-Print & M	925	906	1,150	1,200	1,200	1,300	1,300
15623.01	Adult CD-ROMs	1,015	1,341	1,000	1,000	1,000	1,000	1,000
15623.02	Youth Services CD-ROMs	1,300	1,107	1,300	1,300	1,300	1,300	1,300

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		Yearend	Yearend	Working	Appropriation	Working	Appropriation	Appropriation
		Audited	Unaudited	Budget	Budget	Budget	Projected	
		A	B	C	D	E	F	G
15624	Grant/Award Expense	1,765	1,997	2,000	0	0	0	0
	TOTAL	273,172	273,524	285,650	286,600	294,200	289,800	305,900
	ANNUAL BOOK EXPENDITURES							
	Youth Services Books	62,631	56,401	63,000	63,000	64,300	63,000	65,000
	Youth Services Reference	7,583	6,376	8,000	8,000	8,000	8,000	8,200
	Adult Books	74,125	76,777	79,800	78,000	80,500	78,000	82,000
	Adult Paperbacks	1,246	1,367	1,400	1,400	1,400	1,400	1,400
	Large Print Books	7,371	7,871	7,500	7,500	7,700	7,500	7,800
	Reference Books	54,077	56,168	53,000	57,300	53,000	57,300	53,000
	Parent Collection	2,294	2,187	2,650	2,700	2,700	2,800	2,800
	TOTAL	209,327	207,148	215,350	217,900	217,600	218,000	220,200
	GENERAL FUND EXPENDITURES							
	SALARIES	1,591,085	1,612,956	1,764,400	2,004,500	1,775,000	2,221,100	1,965,700
	PLANT OPERATION	129,061	125,452	144,200	163,200	157,550	174,800	164,240
	BUSINESS EXPENSE	133,058	114,804	145,000	141,300	170,700	155,025	179,050
	CIRCULATION	143,275	129,559	139,650	165,700	154,976	162,650	207,500
	SERVICES	116,960	121,451	125,300	127,900	146,700	130,800	151,974
	COLLECTION DEVELOPMENT	273,172	273,524	285,650	286,600	294,200	289,800	305,900
	TOTAL	2,386,611	2,377,746	2,604,200	2,889,200	2,699,126	3,134,175	2,974,364
	EXPENSE INCREASE (%)	5.38%	-0.37%	9.12%	10.94%	13.52%	16.12%	10.20%

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	Yearend	Yearend	Working	Appropriation	Working	Appropriation	Appropriation
	Audited	Unaudited	Budget	Budget	Budget	Projected	
	A	B	C	D	E	F	G
GENERAL FUND REVENUES							
LIBRARY TAX	2,565,062	2,732,081	2,709,062	2,804,826	2,804,826	2,939,792	2,973,116
OPERATING REVENUE	176,682	286,946	207,571	204,974	231,957	203,473	275,109
TOTAL	2,741,744	3,019,027	2,916,633	3,009,800	3,036,783	3,143,265	3,248,225
REVENUE INCREASE (%)	6.55%	10.11%	6.38%	3.19%	0.59%	3.51%	6.96%
NET CHANGE	355,132	641,280	312,433	120,600	337,657	9,090	273,861
<i>OTHER FINANCING SOURCES (USES)</i>							
OPERATING XFERS IN (OUT)							
CAPITAL MAINT FUND		-100,000	0	0	-100,000	0	0
FICA/IMRF FUND		0	-16,600	-30,000	0	-40,000	0
LIABILITY INSURANCE FUND		0		-6000	0		0
WORKING CASH FUND	1,000	3,500	3,500	3,500	3,500	3,500	3,500
REAPPROPRIATE FUND BALANCE							
<i>TOTAL OTHER FINANCING SOURCES (USES)</i>	1,000	-96,500	-13,100	-32,500	-96,500	-36,500	3,500
FUND BALANCE, MAY 1	997,041	1,353,173	1,353,173	1,652,506	1,897,954	1,740,606	2,139,111
FUND BALANCE, APRIL 30	1,353,173	1,897,954	1,652,506	1,740,606	2,139,111	1,713,196	2,416,472
% CHANGE	35.72	40.26%	22.12%	5.33%	12.71%	-1.57%	12.97%
YE GF + WRK CASH FUNDS	1,401,483	1,946,263	1,700,816	1,788,916	2,187,421	1,761,506	2,464,782
5.5 MONTH RESERVE	1,093,864	1,089,800	1,193,592	1,324,217	1,237,099	1,436,497	1,363,250
4 MONTH RESERVE	795,537	792,582	868,067	963,067	899,709	1,044,725	991,455
YE CSH+WRKCASH IN MNTHS	7.05	9.82	7.84	7.43	9.73	6.74	9.94
30% of Reserve	420,445	583,879	510,245	536,675	656,226	528,452	739,434
25% of Reserve	350,371	486,566	425,204	447,229	546,855	440,377	616,195

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		FY2005	FY2006	FY2006	FY2006	FY2007	FY2007	FY2007
		Yearend	Yearend	Working	Appropriation	Working	Appropriation	Appropriation
		Audited	Unaudited	Budget	Budget	Budget	Projected	
		A	B	C	D	E	F	G
	WORKING CASH FUND							
34101	WORKING CASH LEVY	0	0	0	0	0	0	0
34102	INTEREST - INVESTMENTS	1,000	3,500	3,500	3,500	2,500	3,500	2,500
	TOTAL	1,000	3,500	3,500	3,500	2,500	3,500	2,500
	<i>TO GENERAL FUND</i>	1,000	3,500	3,500	3,500	2,500	3,500	2,500
	FUND BALANCE, APRIL 30	48,310	48,310	48,310	48,310	48,310	48,310	48,310
	IMRF FUND							
44101	IMRF/FICA LEVY	187,763	262,164	258,400	309,000	309,000	348,600	311,500
45101	FICA EXPENSE	100,378	102,038	115,000	127,000	112,608	137,000	122,324
45102	IMRF EXPENSE	108,638	121,911	150,400	182,000	159,712	211,600	190,841
	TOTAL	209,016	223,949	265,400	309,000	272,320	348,600	311,793
	NET CHANGE	-21,253	38,215	-7,000	0	36,680	0	-293
	OTHER FINANCING SOURCES (USES)							
	OPERATING XFERS IN (OUT)	0	0	16,600	30,000	0	40,000	0
	TOTAL OTHER FINANCING SOURCES (USES)	0	0	16,600	30,000	0	40,000	0
	Fund Balance, May 1	124,361	103,108	103,108	112,708	141,323	142,708	178,003
	FUND BALANCE, APRIL 30	103,108	141,323	112,708	142,708	178,003	182,708	177,710
	% CHANGE	17.09%	37.06%	9.31%	26.62%	25.95%	28.03%	-0.16%
	RESERVE IN MONTHS	5.92	7.57	5.10	5.54	7.84	6.29	6.84

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		FY2005	FY2006	FY2006	FY2006	FY2007	FY2007	FY2007
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		Audited	Unaudited	Budget	Budget	Budget	Projected	
		A	B	C	D	E	F	G
	LIABILITY INSURANCE FUND							
54101	LIABILITY INSURANCE LEVY	25,226	25,520	25,000	48,153	48,153	57,600	30,000
54103	RECOVER PREMIUM \$+RISK MGM	9,659	5,716	5,600	7,647	7,647	8,584	3,800
	TOTAL LEVY	34,885	31,237	30,600	55,800	55,800	66,184	33,800
54102	SLS COOP DIVIDEND	0	0	0	0	0	0	0
	TOTAL	34,885	31,237	30,600	55,800	55,800	66,184	33,800
55101	LIABILITY INSURANCE	28,280	27,442	38,155	45,782	25,471	54,935	30,565
55102	Risk Management expense	0	3,340	6,845	7,647	3,600	8,584	3,774
55103	UNEMPLOYMNT COMP INSURANCE	1,564	1,876	2,021	2,371	2,033	2,665	2,338
	TOTAL	29,844	32,658	47,021	55,800	31,104	66,184	36,677
	NET CHANGE	5,041	-1,421	-16,421	0	24,696	0	-2,877
	OTHER FINANCING SOURCES (USES)							
	OPERATING XFERS IN (OUT)	0	0	0	6,000	0	0	0
	TOTAL OTHER FINANCING SOURCES (USES)	0	0	0	6,000	0	0	0
	FUND BALANCE, APRIL 30	33,482	32,061	17,061	23,061	56,757	23,061	53,880
	% CHANGE	17.72	-4.25%	-49.04%	35.17%	77.03%	0.00%	-5.07%
	RESERVE IN MONTHS	13.46	11.78	4.35	4.96	21.90	4	18

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		Yearend	Yearend	Working	Appropriation	Working	Appropriation	Appropriation
		Audited	Unaudited	Budget	Budget	Budget	Projected	
		A	B	C	D	E	F	G
	AUDIT FUND							
64101	Audit Levy	4,104	4,462	3,600	5,000	5,000	5,100	2,000
65101	Audit Expense	3,200	5,400	4,500	5,000	3,900	5,100	4,050
	NET CHANGE	904	-938	-900	0	1,100	0	-2,050
	FUND BALANCE, APRIL 30	3,437	2,499	2,537	2,537	3,599	2,537	1,549
	% CHANGE	35.69%	-27.28%	-26.19%	0.00%	44.01%	0.00	-56.95%
	RESERVE IN MONTHS	12.89	5.55	6.77	6.09	11.08	6	5

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		Audited	Unaudited	Budget	Budget	Budget	Projected	
		A	B	C	D	E	F	G
CAPITAL MAINTENANCE & REPAIR FUND								
CAPITAL MAINTENANCE & REPAIR REVENUE								
74101	M & R LEVY	0	0	0	0	0	0	0
74102	GRANT FUNDS	0	15,827	0	0	0	0	0
	TOTAL	0	15,827	0	0	0	0	0
CAPITAL MAINTENANCE & REPAIR EXPENDITURES								
75300	MAJOR REPAIR EXPENSE							
75301	MAJOR REPAIRS	0	0	100,000	100,000	100,000	100,000	100,000
75501	OTHER CAPITAL EXPENDITURES							
	Furniture repair	0	0	1,500	1,500	2,000	1,500	1,500
	Parking Lot Repair	0	0	1,200	1,200	1,200	6,500	6,500
	Building Repair	0	0	6,000	2,000	8,000	2,000	2,000
	Landscape	3,400	2,445	8,000	4,000	3,000	4,000	3,000
	Uhlig Memorial	727	0	0	0	0	0	0
	OTHER EXPENDITURES	4,034	2,720	4,100	5,000	4,000	5,500	4,000
	Special Projects							
	Security Cameras		15,045					
	Lights in Main Room		16,529					
	Fence		12,260					
	Youth Services Office		16,420			33,850		
	Circulation Desk		0			10,000		
	Phone System		0			32,000		
	TOTAL	8,161	65,419	20,800	13,700	94,050	19,500	17,000
75600	NEW LIBRARY							
75601	SITE COSTS	5,800	7,721	6,600	6,900	10,800	7,200	8,580
75602	TESTING/SURVEYS						0	0
75603	ARCHITECT FEES	16,444		0	0		0	0
75604	CONSULTANT FEES	0		0	0		0	0
	TOTAL	22,244	7,721	6,600	6,900	10,800	7,200	8,580
	TOTAL	30,405	73,140	127,400	120,600	204,850	126,700	125,580

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	Yearend	Yearend	Working	Appropriation	Working	Appropriation	Appropriation
	Audited	Unaudited	Budget	Budget	Budget	Projected	
	A	B	C	D	E	F	G
NET CHANGE	-30,405	-57,313	-127,400	-120,600	-204,850	-126,700	-125,580
OTHER FINANCING SOURCES (USES)							
OPERATING XFERS IN	0	100,000	0	0	100,000	0	0
OPERATING XFERS (OUT)							
TOTAL OTHER FINANCING SOURCES (USES)	0	100,000	0	0	100,000	0	0
FUND BALANCE, MAY 1	562,665	532,260	532,260	404,860	574,947	284,260	470,097
FUND BALANCE, APRIL 30	532,260	574,947	404,860	284,260	470,097	157,560	344,517
CAPITAL BUILDING FUND / NEW LIBRARY							
CAPITAL BUILDING FUND REVENUE							
84101	BOND PROCEEDS						
84102	INTEREST						
	TOTAL						
CAPITAL BUILDING FUND EXPENDITURES							
85101							
85102	INTEREST						
	TOTAL						

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	A	B	C	D	E	F	G
LEVY BY FUND TYPE							
General Fund	2,565,062	2,732,081	2,709,062	2,804,826	2,804,826	2,939,792	2,973,116
IMRF Levy	100,208	142,039	140,000	182,000	182,000	211,600	190,005
FICA Levy	84,792	120,125	118,400	127,000	127,000	137,000	121,788
Liability Insurance Levy	34,885	31,237	30,600	55,800	55,800	66,184	33,800
Audit Levy	4,104	4,462	3,600	5,000	5,000	5,100	2,000
TOTAL	2,789,051	3,029,944	3,001,662	3,174,626	3,174,626	3,359,676	3,320,709
	6.29%	8.45%	4.98%	3.67%	7.00%	3.51%	3.00%
	INCREASE	Increase	INCREASE	INCREASE	Increase	INCREASE	Increase
EQUALIZED ASSESSED VALUATIO	1,030,357,807	1,117,457,331	1,081,675,697	1,121,375,968	1,195,679,344	1,160,767,247	1,231,549,724
BREAKDOWN OF TAX RATE							
GENERAL FUND (CORPORATE)	0.248949	0.244491	0.250450	0.250124	0.234580	0.253263	0.241413
WORKING CASH	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000
MAINTENANCE & REPAIR	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000
AUDIT	0.000398	0.000399	0.000333	0.000446	0.000418	0.000439	0.000162
LIABILITY	0.002448	0.002795	0.002829	0.004976	0.004667	0.004962	0.002436
IMRF/FICA	0.018223	0.023461	0.023889	0.027555	0.025843	0.030032	0.025293
TOTAL RATE	0.270018	0.271146	0.277501	0.283101	0.265508	0.288696	0.269304
GENERAL FUND LEVY	2,565,062	2,732,081	2,709,062	2,804,826	2,804,826	2,939,792	2,973,116
TOTAL TAXES LEVIED	2,791,813	3,029,944	3,001,662	3,174,626	3,174,626	3,359,676	3,320,709
EXTENSION	2,803,604	3,035,014	3,035,314		3,206,372		
INCREASE IN TOTAL TAXES	6.45%	8.53%	7.52%	5.76%	4.78%	5.83%	4.60%
<i>CONSUMER'S PRICE INDEX</i>	<i>1.90%</i>	<i>3.30%</i>	<i>3.30%</i>	<i>3.50%</i>	<i>3.40%</i>	<i>4.00%</i>	<i>4.00%</i>
<i>NEW GROWTH</i>	<i>1.59%</i>	<i>1.50%</i>	<i>1.50%</i>	<i>1.50%</i>	<i>2.46%</i>	<i>1.00%</i>	<i>2.00%</i>

**Carol Stream Public Library FY2007
Working Appropriation Budgets**

	FY2005	FY2006	FY2006	FY2006	FY2007	FY2007	FY2007
	Yearend	Yearend	Working	Appropriation	Working	Appropriation	Appropriation
	Audited	Unaudited	Budget	Budget	Budget	Projected	
	A	B	C	D	E	F	G
REVENUES	2,968,495	3,332,716	3,209,233	3,379,600	3,406,583	3,563,149	3,595,525
REAPPROPRIATE FUND BALANCE							
TOTAL	2,968,495	3,332,716	3,209,233	3,379,600	3,406,583	3,563,149	3,595,525
EXPENDITURES	2,659,076	2,712,893	3,048,521	3,379,600	3,211,300	3,680,759	3,452,464
NET CHANGE	309,419	619,823	160,712	0	195,283	-117,610	143,061
INCREASE IN REVENUE	7.29%	12.27%	8.11%	5.31%	2.22%	5.43%	5.55%
INCREASE IN EXPENSE	-21.20%	2.02%	14.65%	10.86%	18.37%	8.91%	7.51%
GF YE BALANCE	1,353,173	1,897,954	1,652,506	1,740,606	2,139,111	1,713,196	2,416,472
YE BALANCE / ALL FUNDS	2,073,770	2,697,093	2,237,982	2,241,482	2,895,877	2,061,774	2,987,302
RESERVE IN MONTHS	9.36	11.93	8.81	7.96	10.82	6.72	10.38
% OF GENERAL FUND EXPENDITURES							
SALARIES	66.67%	67.84%	67.75%	69.38%	65.76%	70.87%	66.09%
PLANT OPERATION	5.41%	5.28%	5.54%	5.65%	5.84%	5.58%	5.52%
BUSINESS EXPENSE	5.58%	4.83%	5.57%	4.89%	6.32%	4.95%	6.02%
CIRCULATION	6.00%	5.45%	5.36%	5.74%	5.74%	5.19%	6.98%
SERVICES	4.90%	5.11%	4.81%	4.43%	5.44%	4.17%	5.11%
COLLECTION DEVELOPMENT	11.45%	11.50%	10.97%	9.92%	10.90%	9.25%	10.28%
PROPERTY TAX LEVY	93.56%	90.50%	92.88%	93.19%	92.36%	93.53%	91.53%
% OF TOTAL EXPENDITURES							
SALARIES/RELATED, INCLUDING PENS	67.76%	67.78%	66.65%	68.53%	63.82%	69.89%	66.03%
COLLECTION	10.27%	10.08%	9.37%	8.48%	9.16%	7.87%	8.86%
AUTOMATED SERVICES	7.60%	6.94%	6.41%	6.51%	6.75%	5.84%	8.02%
SERVICES	1.60%	1.70%	1.65%	1.57%	1.95%	1.52%	1.81%

J-5 6-5-06

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager
FROM: Terry Davis, Administration Secretary *td*
DATE: June 2, 2006
RE: Raffle License Request-Carol Stream Arts

The Carol Stream Arts is sponsoring a raffle to raise funds to allow their organization to continue to develop programs for residents. They have submitted a Class "A" raffle license application (aggregate value of prizes awarded no greater than \$500). The Carol Stream Arts will host the raffle drawing on Saturday, June 10, 2006 at the Ross Ferraro Town Center during the Summer in the Center event. The aggregate value of the raffle prize totals approximately \$100.

The Carol Stream Arts is respectfully requesting a waiver of the \$10 permit fee as well as the Manager's Fidelity Bond. Please place this item on the agenda for the Board Meeting on June 5, 2006.


Attachment

J-6 6-5-06

Village of Carol Stream

Interdepartmental Memo

TO: Joseph Breinig, Village Manager

FROM: James T. Knudsen, Director of Engineering Services 

DATE: May 31, 2006

RE: Wheaton Bible Church - Request to Begin Water and Sanitary Sewer Construction without a Pre-Annexation Agreement

The Wheaton Bible Church property is not within the corporate limits of Carol Stream. Therefore, all work has been approved through the County. Mass earthwork and storm sewer construction has begun. However, they desire water and sanitary sewer service from the Village which requires our approval. Jointly we have been working to develop a pre-annexation agreement (AA) and are nearing completion of that document.

The contractor for Wheaton Bible Church, Frederick Quinn Corporation, is requesting they be allowed to construct the water and sanitary sewer service from the building to Morton Road and the sanitary sewer main along Morton Road without having the AA signed. See attached. They are at a point in their construction where this work must begin or they would lose 1 to 2 weeks of work. They cannot place the fill or storm sewer in this area until the water and sewer service is installed.

Engineering Staff has reviewed the matter and agree to their request with the following conditions:

1. All work within IDOT ROW must have an IDOT permit.
2. All work within Wayne Township Road District (WTRD) ROW must have a permit.
3. All fees established in the pre-annexation agreement attributed to water and sewer utilities must be paid. They total approximately \$195,000 plus the sewer connection tap on fee.
4. All plan reviews, inspections, testing, approvals and acceptances must follow the codes, standards, procedures and processes for water and sewer mains.
5. The water and sanitary sewer cannot be used for any purposes until a certificate of occupancy has been issued and the Village has approved the utility is ready for service.
6. No cross connections will be allowed with the water main or water service.
7. The septic system must be satisfactorily abandoned and the Village has received documentation of support.
8. All IEPA permits have been obtained.

9. All appropriate securities have been posted with the Village in a form acceptable to the Village Attorney including but not limited to: \$10,000 Preservation Security, \$52,599.90 water main Irrevocable Letter of Credit and an \$80,235.50 Sanitary Sewer Irrevocable Letter of Credit.
10. Wheaton Bible Church agrees to abide by all the Village's codes, ordinances, regulations, policies and procedures relating to water and sanitary sewer.

The Village's Attorney has reviewed this request and has made two further conditions. He recommends Wheaton Bible church sign the agreement allowing this work to occur and it is being done at their risk and that the plan review and inspection fees be paid prior to construction. Therefore, I recommend the Village allow Wheaton Bible Church to begin construction of the water and sanitary sewer utilities based on the Village Attorney's and my conditions stated above.

Cc: Stuart Diamond
Al Turner, Director of Public Works
William N. Cleveland, Assistant Village Engineer
Bob Hoffrage, Water & Sewer Superintendent
Matt Streicher, Civil Engineer



103 S. CHURCH STREET
 ADDISON, ILLINOIS 60101
 630/628-8500
 FAX: 630/628-8595

May 31, 2006

Mr. James Knudsen, P.E.
 Village of Carol Stream
 500 North Gary Ave.
 Carol Stream, Illinois 60188

Via Fax: (630) 665-1064 & Regular Mail

Re: Wheaton Bible Church
 FQC #415

Dear Mr. Knudsen:

In accordance with our previous discussions, please consider this correspondence a formal request for Frederick Quinn Corporation to complete the installation of the sanitary sewer and domestic water mains to the extent depicted on the attached drawing.

Granting this request is contingent on Wheaton Bible Church and FQC providing all necessary plan review fees, permit fees, letters of credit, and bonds as previously requested by the Village of Carol Stream. Additionally, granting this request will allow the Village of Carol Stream to perform all necessary inspections to confirm this work has been installed in accordance with these reviewed documents.

Please feel free to contact me if you require any additional information.

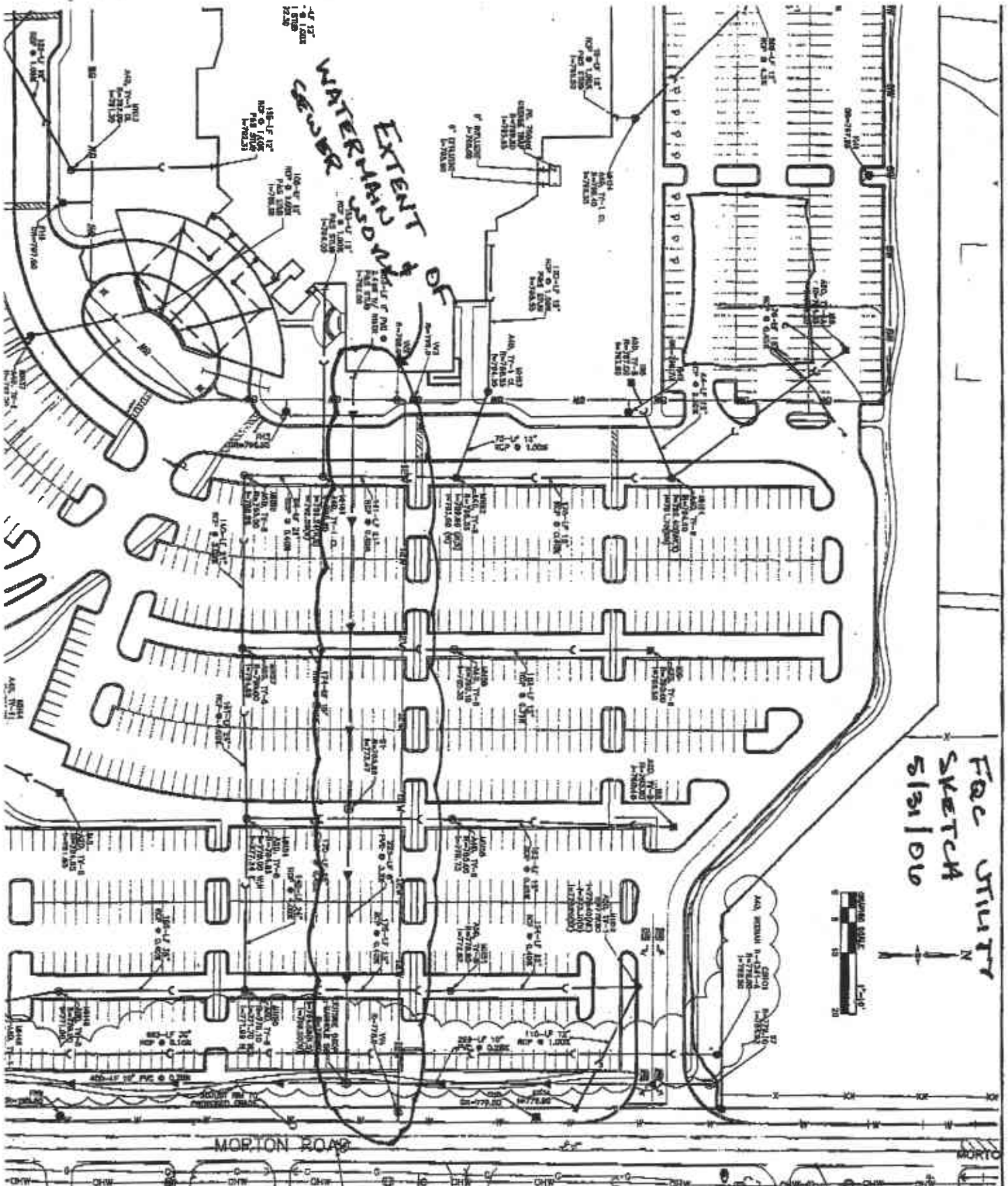
Sincerely,

FREDERICK QUINN CORPORATION

Damian Eallonardo^{FP}

Damian Eallonardo
 Executive Vice President of Construction

Cc: Rev. Gary Dausey / WBC
 Gary Martens / WBC
 Bill Bohne / JHA
 Scott Metzler / FQC
 Bruce Kincaid / FQC
 Fred Marano/File / FQC



Facility
Sketch
Station

JACOB & HEPNER ASSOCIATES, P.C.
ENGINEERS - SURVEYORS
1901 S. HOFFMAN ROAD, SUITE 200
DARLETON, ILLINOIS 60121
PHONE: (630) 942-8000
FAX: (630) 942-1774

UTILITY PLAN
WHEATON BIBLE CHURCH
WHEATON BIBLE CHURCH
DUPAGE COUNTY, ILLINOIS

7	Per Building Revisions	03/16/06
6	Per Village Comments	02/21/06
5	Per County Comments	11/20/05
4	Per DOT/Village/Township/County	10/31/05
3	Per County Comments	09/01/05
2	Per County Comments	08/23/05
1	Original Plan Data	03/22/05
No.	Description	Date

Village of Carol Stream

ROSS FERRARO, MAYOR • JANICE KOESTER, CLERK • JOSEPH E. BREINIG, MANAGER
500 N. GARY AVENUE • CAROL STREAM, ILLINOIS 60188-1899
(630) 665-7050 • FAX (630) 665-1064
www.carolstream.org



June 2, 2006

Gary Dausey, Associate Pastor
Wheaton Bible Church
Main Street at Franklin
Wheaton, IL 60187

Dear Pastor Dausey:

The Wheaton Bible Church has been in negotiations with the Village of Carol Stream regarding an Annexation Agreement. One of the proposed terms in that Annexation Agreement would have the Village providing utility services to the Church property even before its annexation to the municipality. Since the property is not currently contiguous to the Village, it might be some time before the land was actually annexed to the Village. Such a situation raises a number of issues, including the interim jurisdiction of the Village, the cost of utility services, and other matters. Discussions have been going on aimed at reaching a satisfactory text of an Annexation Agreement. No such text has yet been approved by both parties.

In this situation, you have come to the Village to ask whether we would have an objection if you installed certain utility lines which could connect to the municipal system in the event that an Annexation Agreement was reached. You understand that the construction of these lines would be entirely at your own risk and that the fact that you installed these lines will not obligate the Village, in any manner, to either enter into an Annexation Agreement or to serve your property with utilities if no Annexation Agreement is ultimately entered into. The Village wishes to make it very clear that it understands your desire to do this construction at your own risk, at a time when other earthwork is going on, so as to save the Church both money and time. Nonetheless, the Village does not want to entertain a later argument centered on the fact that these utility lines were installed based upon a promise by the Village that the Church property would be serviced in the absence of an agreed-upon Annexation Agreement.

Because your land is currently not under the jurisdiction of the Village, any construction which takes place must be approved by the County. Because these lines may eventually become part of the municipal system or subject to municipal regulation, we would be prepared to review your plans and to inspect the lines once they are installed at a fixed dollar amount of \$8,869.44. Again, these lines can only be connected to the municipal system with the permission of the Village, which would not be given in the absence of an agreed-upon and executed Annexation Agreement. The Village is also prepared to expedite any discussions regarding an Annexation

Agreement in the event that you would like to delay the installation of these facilities until the Annexation Agreement has been acted upon by the Village Board. We have discussed this matter with the Village Board, and received its authorization to prepare this letter, but the Village Board was quite clear that your construction could only go forward if an authorized representative of the Church signed and returned this letter acknowledging your full understanding of the terms and conditions under which the Village's non-objection to your installation is granted.

Sincerely,

Joseph E. Breinig
Village Manager

I do hereby certify that I am a qualified representative of the Wheaton Bible Church with the permission to consent on behalf of the Church to its acceptance of the terms and conditions specified in the letter above and our acknowledgement that our choice to construct utility lines on our property, is being carried out at our own risk, in no way obligates the Village of Carol Stream to provide utility services in the absence of an Annexation Agreement.

Wheaton Bible Church

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Robert J. Glees, Community Development Director *RJG*

DATE: May 31, 2006

RE: **Wheaton Bible Church – Request for Hydrant Access**

The Wheaton Bible Church is in the process of presenting an application for public hearing before the Plan Commission to consider requests for a Special Use for Religious Institution and Rezoning to the B-4 Zoning District for the property at the northwest corner of the intersection of North Avenue and Morton Road. The requests would become part of an Annexation Agreement, if approved by the Village Board, and would be effective once the property becomes contiguous and is annexed to the Village of Carol Stream.

Because the property is located within unincorporated DuPage County, the Wheaton Bible Church must obtain building permit approval from DuPage County. (Zoning approvals were granted by the county several years ago.) In order to ensure that adequate fire protection will be afforded to the property, the DuPage County Regulatory Services Manager is requesting a letter from the Village of Carol Stream stating that the Village authorizes the Carol Stream Fire Protection District to access the hydrants on the Carol Stream water system that exists on North Avenue and Morton Road for fire protection needs during construction of the new Wheaton Bible Church facilities.

Please note that, for convenience, the Wheaton Bible Church is also requesting connection to the hydrants for purpose of obtaining construction water during the project. However, in accordance with current Village policy regarding protection of the public water supply, such connections are not permitted and staff recommends that this request be denied.

Staff has no objection to the request for hydrant access for purposes of emergency response, and recommends the Village Board direct staff to prepare a letter to DuPage County be authorizing the Carol Stream Fire Protection District to access the hydrants on the Carol Stream water system that exists on North Avenue and Morton Road for fire protection needs during construction of the new Wheaton Bible Church facilities.

RJG:bg

u:\annexations\wheaton bible church\water use 2.doc

R. TERENCE KALINA
HENRY S. STILLWELL III
GARY L. TAYLOR
JOHN F. GARROW
REESE J. PECK
TRACY D. KASSON
MARK W. DANIEL
JOHN R. ZEMENAK
SCOTT E. POINTNER
CAROL A. WATKISS
KEVIN M. CARRARA
OF COUNSEL
TIMOTHY D. ELLIOTT

RATHJE & WOODWARD, LLC

ATTORNEYS AT LAW

300 EAST ROOSEVELT

P.O. BOX 786

WHEATON, ILLINOIS 60189-0786

ESTABLISHED 1938

BERTRAM E. RATHJE (1900-1972)

JOHN S. WOODWARD (1903-1990)

TELEPHONE
(630) 668-8500

TELEFAX
(630) 668-9218
(630) 668-7350

WRITER'S DIRECT E-MAIL:

May 22, 2006

RECEIVED

MAY 25 2006

COMMUNITY DEVELOPMENT LLC

Bob Glees
Village of Carol Stream
500 North Gary Avenue
Carol Stream, IL 60188-1899

Re: Wheaton Bible Church water access prior to annexation

Dear Bob:

Please have the appropriate village official send the following letter to Richard Killebrew, Regulatory Services Manager/Economic Development and Planning, County of DuPage, 421 South County Farm Road, Wheaton, IL

During construction of the Wheaton Bible Church at North Avenue and Morton Road, the Village of Carol Stream hereby authorizes Wheaton Bible Church and its contractors and subcontractors to have metered Village water for construction purposes. Wheaton Bible and its contractors are authorized to tap into the water system on Morton Road. The Village also authorizes the Carol Stream Fire Protection District to access the existing Village water system that exists on both North Avenue and Morton Road for any fire protection needs during construction. For construction purposes, Wheaton Bible and its contractors are authorized to take its tap off of the water system on Morton Road.

Wheaton Bible Church is presently involved in the process of negotiating a Pre-Annexation Agreement with the Village of Carol Stream. Upon completion of this process, the church will be utilizing the Village's sewer and water facilities.

Sincerely,
RATHJE & WOODWARD, LLC

Tracy D. Kasson
Tracy D. Kasson

TDK/pcp
Enclosures
cc: Gary Dausey

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
A C S GOVERNMENT	SOFTWR MNT 6/1/06-5/07	14,198.23	SOFTWARE MAINTENANCE	01.461.255		1444984RI	000443	P	952	00020
A T & T	*FY*SRV APRL 17-MAY 16	55.00	MAINTENANCE & REPAIR	01.468.244		630Z99656405			952	00080
	FY SRV APRL 17-MAY 16	128.60	TELEPHONE	04.410.230		708Z06300605			952	00071
	*FY SRV APRL 17-MAY 16	55.00	TELEPHONE	04.410.230		708Z86001305			952	00070
	FY APRL 17-MAY 16	55.00	TELEPHONE	04.410.230		708Z86121205			952	00073
	*FY*APRL 17-MAY 16	1,365.24	TELEPHONE	04.420.230		708Z86529805			952	00072
		1,658.84	*VENDOR TOTAL							
ACEC ILLINOIS	REG-M STREICHER 6/6/06	195.00	TRAINING	01.462.223		JUNE 6,2006			949	00002
ALLWAYS INC	FULL EMAIL FOR JUN/06	10.95	DUES & SUBSCRIPTIONS	01.465.234		134345	000554	P	952	00100
AMERICAN ADMINISTRATIVE	FLEX SPENDING ADM-MAY	195.75	EMPLOYEE SERVICES	01.459.273		7777			952	00069
ANCEL, GLINK, DIAMOND, BUSH	*FY*LEGL SERV-APRIL	26,807.66	LEGAL FEES	01.457.238		MAY 10, 2006	460438	P	952	00038
B & F TECHNICAL CODE SER	PLUMB INSP'S-MAY	900.00	CONSULTANT	01.464.253		23762	000204	P	952	00090
	BLDG RVW'S-CENTRAL PARK	1,705.44	CONSULTANT	01.464.253		23783	000204	P	952	00089
		2,605.44	*VENDOR TOTAL							
BALANCED ELECTRIC INC	WIRE LIGHTS	660.00	STREET LIGHT MAINTENANCE	01.467.271		2319			952	00060
BELL FUELS	*FY*REG GAS	20,376.57	GAS PURCHASED	01.469.356		41566	467257	P	952	00037

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
BEST QUALITY CLEANING IN CLEAN SRV MAY/06-VLG HL	2,621.25	JANITORIAL SERVICES	01.468.276		21876	000546	P	952	00098
CLEAN SRV MAY/06-P/WKS	873.75	JANITORIAL SUPPLIES	01.467.276		21876	000546	P	952	00099
	3,495.00	*VENDOR TOTAL							
BRANIFF COMMUNICATIONS I MAINT RNWL JUN/06-MAY/07	2,922.00	MAINTENANCE & REPAIR	01.456.244		0016963	000562	P	952	00036
C S FIRE PROTECTION DIST *FY* APRIL PERMITS	4,700.00	DEPOSIT-FIRE DISTRICT PE	01.2416		PERMITS			952	00110
PERMITS FOR MAY/06	4,562.50	DEPOSIT-FIRE DISTRICT PE	01.2416		PERMITS-MAY			952	00111
	9,262.50	*VENDOR TOTAL							
C S PARK DISTRICT *FY*DONATIONS-APRIL	31,926.54	DEPOSIT-PARK DIST DEV CO	01.2403		DONATIONS-APRIL			952	00117
DONATIONS-MAY 06	33,815.16	DEPOSIT-PARK DIST DEV CO	01.2403		DONATIONS-MAY			952	00118
	65,741.70	*VENDOR TOTAL							
C S PUBLIC LIBRARY DONATIONS-MAY 06	2,664.18	DEPOSIT-LIBRARY DEVEL CO	01.2401		DONATIONS-MAY			952	00116
PPRT COLLECT-MAY 2006	2,309.49	PERSONAL PROPERTY REPLAC	01.310.102		PPRT-MAY06			952	00109
	4,973.67	*VENDOR TOTAL							
CENTER TO BE INC M THOMAS REG FEE'S	1,785.00	TRAINING	01.466.223		7/13,9/14,11/3	466545	P	952	00005
CLASSIC LANDSCAPE, LTD *FY*TWN CT,VLG, DAYILLY	870.00	MAINTENANCE & REPAIR	01.468.244		27292	460430	P	952	00001
REPR TURF WITH TOPSOIL	800.00	MAINTENANCE & REPAIR	01.468.244		27571			952	00002
	1,670.00	*VENDOR TOTAL							
COMM CONSOLIDATED SCHOOL DONATIONS-MAY 06	12,420.00	DEPOSIT-SCHOOL #93 CASH/	01.2411		DONATIONS MAY			952	00115
*FY*DONATIONS-APRIL	11,730.00	DEPOSIT-SCHOOL #93 CASH/	01.2411		DONATIONS-APRIL			952	00114
	24,150.00	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
COMMONWEALTH EDISON CO								
	SRV 4/19 - 5/18	66.29	ELECTRICITY	06.432.248		0030086009		952 00053
	CHRG 4/19 - 5/18	609.42	ELECTRICITY	04.410.248		0793651000		952 00048
	CHRG 4/19 - 5/18	5,250.35	ELECTRICITY	04.420.248		0793651000		952 00049
	SRV 4/20 - 5/18	103.56	ELECTRICITY	01.467.248		0803155026		949 00005
	FY SRV FOR 4/11-5/09	36.26	ELECTRICITY	06.432.248		1083101009		949 00001
	SRV 4/16 - 5/18	96.11	ELECTRICITY	06.432.248		1353117013		949 00004
	SRV 4/20 - 5/18	104.67	ELECTRICITY	01.467.248		1865134015		949 00007
	SRV FOR 4/19 -5/18	75.96	ELECTRICITY	06.432.248		3153036011		952 00057
	SRV 4/20-5/19	112.43	ELECTRICITY	01.467.248		4483019016		949 00003
	SRV FOR 4/20 - 5/19	2,774.64	ELECTRICITY	06.432.248		4863004008		952 00081
	SRV FOR 4/24 - 5/23	62.15	ELECTRICITY	01.467.248		5838596003		952 00102
	SRV 4/18 - 5/18	77.70	ELECTRICITY	01.467.248		6337409002		952 00051
	SRV 4/19 - 5/18	84.22	ELECTRICITY	06.432.248		6597112015		949 00006
	SRV FOR 4/20 - 5/18	99.53	ELECTRICITY	01.468.248		6675448009		952 00082
	*FY*SERV 4/11-5/09	245.92	ELECTRICITY	01.467.248		6827721000		952 00040
	SRV FOR 4/26 - 5/25	144.86	ELECTRICITY	06.432.248		7139030002		952 00103
		9,944.07	*VENDOR TOTAL					
COUNTY CLERK-GARY A KING								
	2006 MAP UPDATES	56.00	REFERENCE MATERIALS	01.463.318		R06-074		952 00046
COUNTY COURT REPORTERS I								
	MINUTES MTG-MAY 8,2006	125.00	COURT RECORDER FEES	01.453.241		088830		952 00042
CREATIVE CARE MANAGEMENT								
	SRV FOR JUN 1-AUG 31	1,125.00	EMPLOYEE SERVICES	01.459.273		06FQ82	459150 P	952 00011
DAILY HERALD								
	POLICE PENSION FUND MTG	20.00	PUBLIC NOTICES/INFORMATI	01.451.240		T3738989		952 00083
	IPT SNC NOTICE	21.84	PUBLIC NOTICES/INFORMATI	04.410.240		T3740285		952 00084
		41.84	*VENDOR TOTAL					
DAILY HERALD								
	AD FOR MAINT-P/WKS	574.00	PERSONNEL HIRING	01.459.228		T3738651		952 00085

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
DAMOLARIS/ DAWN MEALS PR DIEM/SHUTTL BUS	79.41	TRAINING	01.461.223		MONTREAL			952 00003
DUPAGE COUNTY *FY*DATA PROC APRIL/06	250.00	DATA PROCESSING	01.466.247		2044			952 00013
DUPAGE COUNTY ANIMAL CON *FY*APRIL ANIMAL CONTRL	70.00	ANIMAL CONTROL	01.466.249		125-12473			952 00047
DUPG COUNTY CHILDREN'S C MUN CONTRIB 7/06-6/07	4,000.00	INVESTIGATION FUND	01.466.330	000547	CS001			952 00058
EARTH INC BLACK DIRT	78.00	OPERATING SUPPLIES	01.467.317		30360			952 00079
ELMUND & NELSON CO *FY*GRND FAULT-LIES RD	10,627.50	ROADWAY CAPITAL IMPROVEM	11.474.486		1604101	000249	P	952 00091
EXAMINER PUBLICATIONS IN TOYS FOR TOTS AD	80.00	MISC EVENTS/ACTIVITIES	01.475.291		10120690			952 00064
UNITS OF DISPLAY AD	120.00	SUMMER IN THE CENTER	01.475.287		10120690			952 00065
	200.00	*VENDOR TOTAL						
F L HUNTER & ASSOC INC POLYGRAPH-POLICE APPLICN	110.00	PERSONNEL HIRING	01.459.228		26098			952 00039
FEDEX INV SUMMARY MAY 17	82.38	POSTAGE	01.465.229		1-012-67231	000545	P	952 00077
INV SUMMARY MAY 24	89.69	POSTAGE	01.465.229		1-025-92011	000545	P	952 00096
INV SUMMARY MAY 10	59.48	POSTAGE	01.465.229		3-498-65090	000545	P	952 00010
	231.55	*VENDOR TOTAL						
FLOOD BROTHERS DISPOSAL *FY* YD WASTE-APRIL	2,550.00	YARD WASTE STICKERS	01.1620		965753	000557	P	952 00101

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
GLENBARD HI SCHOOL #87							
*FY*APRIL DONATIONS	2,727.62	DEPOSIT-SCHOOL #87 CASH/	01.2408		DONATIONS-APRL		952 00112
MAY DONATIONS	3,165.48	DEPOSIT-SCHOOL #87 CASH/	01.2408		DONATIONS-MAY		952 00113
	5,893.10	*VENDOR TOTAL					
GOVT. FINANCE OFFICERS A PUBLIC INVESTOR SUBSCRIP	55.00	DUES & SUBSCRIPTIONS	01.461.234		0005191S		952 00075
HOFFMAN ESTATES POLICE D TRK OVRWGHT CLS- R FRY	20.00	TRAINING	01.466.223		JUN 12-16		952 00086
HR SIMPLIFIED							
FY COBRA -MARCH/2006	25.00	EMPLOYEE SERVICES	01.459.273		16075		952 00006
*FY*COBRA NOTIF APRIL	50.00	EMPLOYEE SERVICES	01.459.273		16209		952 00063
	75.00	*VENDOR TOTAL					
I R M A							
*FY*REGIONAL TRG-DAWN	25.00	TRAINING	01.461.223		5267		952 00087
FY JUNGERS, LOVERDE	126.00	TRAINING	01.466.223		5279		952 00088
	151.00	*VENDOR TOTAL					
ILL DEPT OF TRANSPORTATI *FY*LIES BIKE PATH PROJ	73,939.07	ROADWAY CAPITAL IMPROVEM	11.474.486		100616	462269 P	952 00012
KANE-DUPG SOIL & WATER C WORKSHP-BAHRANI 6/20	60.00	TRAINING	01.462.223		6/20/06		952 00097
KAUFFMAN/JOHN REIMB-IFPCA CONFERENCE	524.63	TRAINING	01.451.223		REIMB-CONF	000152 P	952 00095
LA FAYETTE HOME NURSERY							
*FY*JAY STRM SHRLN ENCH	750.00	PROPERTY MAINTENANCE(NPD	01.462.272		016577		952 00009
06/07 POND SHRLN WETLAND	3,434.00	PROPERTY MAINTENANCE(NPD	01.462.272		016584	462242 P	952 00004
	4,184.00	*VENDOR TOTAL					

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
NEENAH FOUNDRY CO	STORM INTEL COVERS	929.16	OPERATING SUPPLIES	04.420.317		89823			952	00059
NORTHCENTER CAMERA & PHO	*FY*PHOTO PROCESS-INV	41.19	OPERATING SUPPLIES	01.466.317		26596			952	00017
	*FY*PHOTO PROCESS-INV	24.70	OPERATING SUPPLIES	01.466.317		26613			952	00016
	*FY*PHOTO PROCESS-INV	4.99	OPERATING SUPPLIES	01.466.317		26638			952	00014
	*FY*PHOTO PROCESS-INV	42.18	OPERATING SUPPLIES	01.466.317		26667			952	00015
		113.06	*VENDOR TOTAL							
O M I (OPER MNTNC INTN'L	WRC OPER FOR JUNE/06	116,433.75	OMI CONTRACT	04.410.262		35187		467290	P	952 00043
ONESTI ENTERTAINMENT COR	DEP -4DAY TWN CTR EVENT	19,300.00	SUMMER IN THE CENTER	01.475.287		51206		000571	P	952 00076
PEERLESS FENCE	REPLMNT RAIL-VLG HALL	18,699.00	MAINTENANCE & REPAIR	01.468.244		35290		000534	P	952 00104
PETRAGALLO/ANTONIO	MEALS-BLOOMINGTON IL	147.00	TRAINING	01.466.223		JUN 21-23				952 00008
PLOTE CONSTRUCTION INC	2006 FLEX PAVEMNT PROJ	465,498.90	STREET RESURFACING	06.432.470		60120.02		000270	P	952 00106
	2006 FLEX PAVEMNT PROJ	46,549.89	RETAINAGE - PLOTE 2006	06.2633		60120.02		000270	P	952 00107
		418,949.01	*VENDOR TOTAL							
POWELL MSW LCSW BCD/KATH	*FY*TRAINING-M THOMAS	170.00	TRAINING	01.466.223		4/13/2006				952 00019
PROFILE GRAPHICS INC	*FY*SPRNG 06 NWSLTR	6,776.48	PUBLIC NOTICES/INFORMATI	01.452.240		7218		000486	P	952 00062
SEGAL COMPANY/THE	*FY*HEALTH PLAN RVW-APRL	2,856.25	CONSULTANT	01.459.253		3010732		000434	P	952 00093

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SPIZZIRRI / PETER	*FY*TUITION & BOOKS REIM	1,500.80	TRAINING	01.466.223		BOSTON UNIV	000550	P	952	00074
T P I	*FY*INSP'S -FOUNTAINS TW	25,170.00	TOWN & COUNTRY HOMES ESC	01.2230		1322	463201	P	952	00045
TAUTGES / JOHN	HAUL GARBAGE OUT	670.00	HAULING	01.467.265		157			952	00092
TEAM SALES										
	7 POLO SHIRTS-TWN CTR	251.00	UNIFORMS	01.452.324		10896	000564	P	952	00021
	6 POLO SHIRTS-TWN CTR	204.00	UNIFORMS	01.460.324		10896	000564	P	952	00022
	2 POLO SHIRTS-TWN CTR	68.00	UNIFORMS	01.465.324		10896	000564	P	952	00023
	1 POLO SHIRT-TWN CTR	32.00	UNIFORMS	01.459.324		10896	000564	P	952	00024
	1 POLO SHIRT-TWN CTR	34.00	UNIFORMS	01.466.324		10896	000564	P	952	00025
	1 POLO SHIRT-TWN CTR	34.00	UNIFORMS	01.463.324		10896	000564	P	952	00026
	1 POLO SHIRT-TWN CTR	34.00	UNIFORMS	01.462.324		10896	000564	P	952	00027
	3 POLO SHIRTS-TWN CTR	102.00	UNIFORMS	01.467.324		10896	000564	P	952	00028
	1 POLO SHIRT TWN CTR	34.00	UNIFORMS	01.461.324		10896	000564	P	952	00029
	1 POLO SHIRT TWN CTR	34.00	OFFICE SUPPLIES	01.458.314		10896	000564	P	952	00030
	7 EMBROIDERY CHRGS	49.00	DUES & SUBSCRIPTIONS	01.452.234		10896	000564	P	952	00031
	1 EMBROIDERY CHRG	7.00	UNIFORMS	01.460.324		10896	000564	P	952	00032
	1 EMBROIDERY CHRG	7.00	OFFICE SUPPLIES	01.458.314		10896	000564	P	952	00033
	1 LOGO SET UP CHRG	115.00	UNIFORMS	01.452.324		10896	000564	P	952	00034
	2 POLO SHIRTS-TWN CTR	64.00	UNIFORMS	01.465.324		10896	000564	P	952	00035
		1,069.00	*VENDOR TOTAL							
THEODORE POLYGRAPH SERVI	POLYGRAPH FOR POLICE	250.00	PERSONNEL HIRING	01.451.228		15406	459119	P	952	00044
	POLYGRAPH -POLICE OFFCR	125.00	PERSONNEL HIRING	01.451.228		15423			952	00061
		375.00	*VENDOR TOTAL							
TRANS UNION LLC	*FY*INV FUND-APRIL	51.46	INVESTIGATION FUND	01.466.330		04616335			952	00018

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
VILLAGE OF CAROL STREAM-	*FY*FOUNT WTR APRL-MAY	1.53	HEATING GAS	01.468.277		900-0040		952 00105
WELLS/DIANE	MEALS-BLOOMINGTON IL	147.00	TRAINING	01.466.223		JUN 21-23		952 00007
XEROX CORP	MAINT CHRG - MAY	1,429.84	COPY EXPENSE	01.465.231		017570861	000295 P	952 00094

BRC/ISD FINANCIAL SYSTEM
06/02/2006 10:35:10

Schedule of Bills

VILLAGE OF CAROL STREAM
GL540R-V06.70 PAGE 9

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
REPORT TOTALS:	910,460.82						

RECORDS PRINTED - 000114

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	GENERAL CORPORATE FUND	278,818.54
04	WATER & SEWER O/M FUND	124,848.36
06	MOTOR FUEL TAX FUND	422,227.35
11	CAPITAL IMPROVEMENT FUND	84,566.57
TOTAL ALL FUNDS		910,460.82

BANK RECAP:

BANK	NAME	DISBURSEMENTS
OBB	OAK BROOK BANK	910,460.82
TOTAL ALL BANKS		910,460.82

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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ADDENDUM WARRANTS
May 16, 2006 thru June 06, 2006

Fund	Check #	Vendor	Description	Amount
General	A C H	Oak Brook Bank	Payroll April 24, 2006 - May 7, 2006	416,917.78
Water & Sewer	A C H	Oak Brook Bank	Payroll April 24, 2006 - May 7, 2006	38,198.92
Water & Sewer	A C H	Oak Brook Bank	Dupage Water Commission -April, 2006	158,347.08
				613,463.78

Approved this 5th day of JUNE, 2006

By: _____
Thomas Shanahan, Mayor Pro-Tem

Janice Koester, Village Clerk

Anthony Manzzullo - Village Treasurer