

Village of Carol Stream

Special Workshop Meeting of the Village Board

Municipal Center Renovation Update

Carol Stream Fire Protection District-Station 28
365 Kuhn Road, Carol Stream, IL 60188
April 17, 2017
6:00 p.m. – 7:05 p.m.

Meeting Notes

ATTENDANCE:

Mayor Frank Saverino, Sr.
Trustee Rick Gieser
Trustee John LaRocca
Trustee Mary Frusolone
Trustee David Hennessey
Trustee Matt McCarthy
Village Clerk Laura Czarnecki

Joseph E. Breinig, Village Manager
Bob Mellor, Assistant Village Manager
Mark Talavera, Information Tech. Dir.
Ed Sailer, Police Chief
Jon Batek, Finance Director
Phil Modaff, Public Works Director
Jim Knudsen, Engineering Services Dir.
Caryl Rebholz, Employee Relations Dir.
Don Bastian, Community Development Dir.
Tia Messino, Assist. to the Village Manager

MTI: Andy Jones, Jerry Giudice

Williams Architects: Mark Bushhouse, Andrew Caputo, Carrie Kotera

The meeting was called to order at 6:00 p.m. by Mayor Frank Saverino, Sr. and the roll call read by Village Clerk Laura Czarnecki. The result of the roll call vote was as follows:

Present: Mayor Frank Saverino, Sr., Trustees Hennessey, LaRocca, Gieser, Frusolone and McCarthy

Absent: Trustee Schwarze

Municipal Center Renovation Update

Mark Bushhouse, President of Williams Architects, updated the Village Board on progress of the Municipal Center renovation project. Staff, the Construction Manager and Williams Architects worked on various design configurations to come up with a project design that meets Village needs and budget constraints. Value engineering design changes include:

- ADA reconfiguration of the accessible front entry way ramp.
- Elimination of a retaining wall by the IT Pit vs. a sloping wall.
- Changes to the roof top screening materials to comply with the Gary Avenue Corridor Code.
- The Police Department car canopies will be bid as alternates and possibly installed when the parking lot is redone in 2019-20.
- Enhanced landscaping will also be bid as an alternate.
- Review of interior floor plans including location of each department and functional use.

Trustee Frusolone asked how are Police Department doors secured? Via key cards, the door locks will be overridden when fire alarm is activated.

- The Village Hall side will be secured after hours and only the Police Department side will be accessible.
- Review of exterior materials.
- Review of main and upper level lobby interior concept plans with enhanced materials (quartz counter tops, wood ceiling, stone walls, LED lighting) that will be bid as alternates. Carpet will be used in lobby entrance and hallways will be a hard cleanable surface which is cheaper than tile.
- Prefer A/V panel facing out from Board Room Lobby entrance.
- Review of Board Room Concept Plans - \$160,000 of A/V improvements including in counter viewing panels for dais and wifi throughout. The Board Room maintains flexibility with portable seating, allowing room to be used for multiple functions.

Trustee McCarthy stated wood panels without frame (no stone)
Trustees McCarthy, Frusolone and Hennessey prefers wood panel with bump out wall (gray framing).
All Trustees like stone but not cost.

- Board Room seating capacity equals 100.
- Staff seating area will be miked up wirelessly.

Trustee Gieser questioned whether we could host a demolition/ground breaking event for charity.
Village Manager Joe Breinig stated we will discuss this with the Construction Manager.

- Award of bid projected May 1, 2017.

Andy Jones from MTI explained the Guaranteed Maximum Price for the project is still within the budget approved by the Village Board during the Schematic Design phase of the project.

- Remove and save existing courtyard benches.

Mark Bushhouse stated Williams Architects will work with MTI and Village staff to proceed to the construction document phase of the project.

There being no further business, Trustee McCarthy moved and Trustee LaRocca made the second to adjourn the Special Workshop meeting. The meeting was adjourned unanimously at 7:05 p.m.

FOR THE BOARD OF TRUSTEES



Frank Saverino, Sr., Mayor

ATTEST:



Laura Czarnecki, Village Clerk

Minutes approved by the President and Board of Trustees on this

1st day of May, 2017.

Sandra Czanccki
Village Clerk