

# **Village of Carol Stream**

## **Special Workshop Meeting of the Village Board**

### ***Village Hall Renovation Presentation-Promotional Video***

Gregory J. Bielawski Municipal Center  
500 N. Gary Avenue, Carol Stream, IL 60188

**October 17, 2016**

**6:00 p.m. – 7:10 p.m.**

### **Meeting Notes**

#### **ATTENDANCE:**

**Mayor Pro Tem Matt McCarthy**  
**Trustee Rick Gieser**  
**Trustee John LaRocca**  
**Trustee Mary Frusolone**  
**Trustee Greg Schwarze**  
**Village Clerk Laura Czarnecki**

**Joseph E. Breinig, Village Manager**  
**Bob Mellor, Assistant Village Manager**  
**Jon Batek, Director of Finance**  
**Jim Knudsen, Director of Engineering**  
**Ed Sailer, Police Chief**  
**Marc Talavera, IT Director**  
**Don Bastian, Community Dev. Dir.**  
**Caryl Rebholz, Employee Relations Dir.**  
**Mark Bushhouse, Williams Architects**  
**Andrew Caputo, Williams Architects**  
**Andy Jones, MTI**

The meeting was called to order at 6:00 p.m. by Mayor Pro Tem Matt McCarthy and the roll call read by Village Clerk Laura Czarnecki. The result of the roll call vote was as follows:

**Present:** Mayor Pro Tem McCarthy, Trustees LaRocca, Gieser, Frusolone and Schwarze

**Absent:** Mayor Saverino, Sr. and Trustee Hennessey

#### **Village Hall Renovation**

Mark Bushhouse, President of Williams Architects, presented an update on the Municipal Center Renovation Project. The Village Hall Schematic Design Update and Financing Considerations are attached as Exhibit A.

The project size increased from 60,000 square feet to 65,000-68,000 square feet. Project cost prior to hiring a construction manager was approximately \$15.6 million. It was determined that the cost of the project was greater if the building was not squared off. The Village of Carol Stream is working to move to an alternate facility and a portion of the Police Department to the Village of Glendale Heights. Board meetings would be moved off site. Total cost to move to an alternative site is \$1 million.

Review of design options and costs. Trustee McCarthy would rather get the project done now and not have to come back later. Finance Director Batek discussed project financing options. He reviewed the Village's historical practice of pay as you go. Surpluses for capital projects are trending very well in the general corporate fund. Based on projected CIP surpluses, we should be able to pay for the Municipal Center renovations with cash surpluses. Trustees Schwarze and Gieser feel comfortable with staff's assessment of using available funds to do option 2 (68,750 square feet) at a cost of \$19 million.

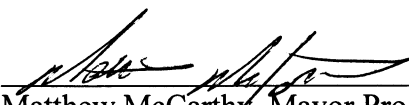
Construction Manager Andy Jones provided an overview of the projected project schedule. Trustees Matt McCarthy and Mary Frusolone agree with option 2. Trustee John LaRocca stated if staff feels comfortable with option 2 then let's do it quickly.

### **Presentation-Promotional Video**

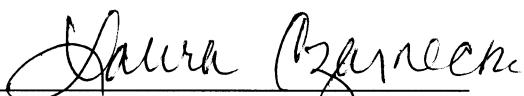
Preview of the Village of Carol Stream's promotional and marketing video. Village Board stated Global Aerial Video, Inc. did a very good job. Trustee Gieser stated testimonial quotes should be a little bigger and stay on screen longer. Village Manager Breinig stated the proposed budget will include funding for additional video productions.

There being no further business, Trustee Frusolone moved and Trustee LaRocca made the second to adjourn the Special Workshop meeting. The meeting was adjourned unanimously at 7:10 p.m.

FOR THE BOARD OF TRUSTEES

  
Matthew McCarthy, Mayor Pro Tem

ATTEST:

  
Laura Czarnecki, Village Clerk

Minutes approved by the President and Board of Trustees on this

7<sup>th</sup> day of NOVEMBER, 2016.

  
Village Clerk