

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE CAROL STREAM POLICE PENSION FUND  
TUESDAY, JANUARY 30, 2018**

A regular meeting of the Board of Trustees of the Carol Stream Police Pension Fund was held on Tuesday, January 30, 2018 at 10:00 a.m. at Village Hall in the White Sox Conference Room located at 505 North Ave., Carol Stream, IL for the purpose of conducting regular business.

**CALL TO ORDER:** The meeting was called to order by President Numrich at 10:00 a.m.

**ROLL CALL:**

**PRESENT:** President John Numrich, Vice President Anthony Simonetta, Secretary John Zalak and Trustee Jim Brewer

**ABSENT:** Assistant Secretary Dan Bulleri

**ALSO PRESENT:** Derek Flessner and Amanda Secor, Lauterbach & Amen, LLP (L&A); Mary Tomanek, Graystone Consulting; Jon Batek and Diana McDermott, Village of Carol Stream Finance Department

**PUBLIC COMMENT:** There was no public comment.

**APPROVAL OF MEETING MINUTES:** *December 11, 2017 Regular Meeting:* The Board reviewed the minutes from the December 11, 2017 regular meeting. A motion was made by Vice President Simonetta and seconded by President Numrich to approve the December 11, 2017 regular meeting minutes as written. Motion carried unanimously by voice vote.

*Semi-Annual Review of Closed Session Meeting Minutes:* There were no closed session meeting minutes for review.

**INVESTMENT REPORT – GRAYSTONE CONSULTING:** *Quarterly Investment Performance Report:* Ms. Tomanek presented the Quarterly Investment Performance Report for the period ending December 31, 2017. As of 12/31/2017, the quarter-to-date net return is 3.06% for an ending market value of \$46,936,096. The current asset allocation is as follows: Fixed Income at 46% and Equities at 55%. Ms. Tomanek presented the Board with the Equity Portfolio, Fixed Income Portfolio, Transaction Ledger Report, and Market Commentary. All questions were answered by Ms. Tomanek. A motion was made by Vice President Simonetta and seconded by Secretary Zalak to approve the Quarterly Investment Performance Report and to transfer the balance of the Franklin Mutual European Fund to the Europacific Growth Fund and to direct Graystone Consulting to perform a search to replace Franklin Mutual European Fund. Motion carried unanimously by voice vote.

The Board reviewed the disclosure pertaining to Public Act 100-0542 presented by Graystone Consulting/Morgan Stanley. A motion was made by Vice President Simonetta and seconded by Secretary Zalak to acknowledge receipt of the disclosure pursuant to Sections 1-113.22 and 1-113.23 of the Illinois Pension Code. Motion carried unanimously by voice vote.

*Review/Update Investment Policy:* Ms. Tomanek presented the updated Investment Policy previously adopted at the December 11, 2017 Board meeting for Board signatures and execution.

*Establish 2018 Board Meeting Dates:* The Board discussed amending the established second quarter 2018 Board meeting date scheduled for April 17, 2018 to April 20, 2018 at 10:00 a.m. located in the White Sox Conference Room located at Village Hall 505 North Ave. Carol Stream, Illinois.

**ACCOUNTANT’S REPORT – LAUTERBACH & AMEN, LLP:** *Monthly Financial Report:* Lauterbach & Amen presented the Monthly Financial Report for the period ended December 31, 2017. The net position held in trust for pension benefits is \$47,334,628.51, with a change in position of \$3,013,004.43 for the eight month period ending 12/31/2017. L&A reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal with the Board. A motion was made by Secretary Zalak and seconded by Trustee Brewer to accept the Monthly Financial Report as presented. Motion carried unanimously by voice vote.

*Presentation and Approval of Bills:* The Board reviewed the disbursements shown on the Vendor Check Report for the period October 1, 2017 through December 31, 2017, for a total disbursement of \$46,581.42. A motion was made by Trustee Brewer and seconded by Vice President Simonetta to approve the disbursements listed on the Vendor Check Report in the amount of \$46,581.42. Motion carried unanimously by voice vote.

*Additional Bills, if any:* There were no additional bills submitted for approval.

**COMMUNICATIONS OR REPORTS:** *Statements of Economic Interest:* The Board noted that the List of Filers must be submitted to the County by the Village by February 1, 2018. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2018.

**TRUSTEE TRAINING UPDATES:** The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit all certificates of completion to L&A for recordkeeping.

**APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND:** *Application for Membership – Alexandra Williams:* The Board reviewed the Application for Membership submitted by Alexandra Williams. A motion was made by Secretary Zalak and seconded by Trustee Brewer to ratify the Application for Membership and accept Alexandra Williams into the Carol Stream Police Pension Fund, effective 07/31/2017 as a Tier II participant. Motion carried unanimously by voice vote.

*Withdrawal from Fund – Jonathan Bernstein:* The Board noted that Jonathan Bernstein resigned from the Carol Stream Police Department, effective August 18, 2017. The Village of Carol Stream sent Mr. Bernstein a certified letter, informing him of his refund options. No further action is required at this time.

**APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS:** *Non-Duty Disability Application – Kurt Schneider:* President Numrich informed the Board that Officer Schneider has submitted an application for a non-duty disability. Board Attorney Reimer is in receipt of the

application and will be scheduling the three required medical examinations. Status updates will be provided as more information becomes available.

**OLD BUSINESS:** *Fiduciary Liability Insurance Renewal:* President Numrich inform the Board that after discussion with Board Attorney Reimer, the fiduciary liability insurance policy for the period of December 31, 2017 through December 31, 2018 provided by Travelers' was renewed, and payment of the premium in the amount of \$3,955.00 was remitted by the Village.

**NEW BUSINESS:** *Approve Annual Cost of Living Adjustments (COLAs) for Pensioners:* The Board acknowledged the 2018 Cost of Living Adjustments, as calculated by the Village of Carol Stream. A motion was made by Vice President Simonetta and seconded by Secretary Zalak to approve the 2018 Cost of Living Adjustments as required by statute and calculated by the Village of Carol Stream. Motion carried unanimously by voice vote.

*Review Trustee Term Expirations and Election Procedures:* The Board noted that the active member term currently held by Secretary Zalak and the retired member term currently held by President Numrich are expiring in April 2018. Secretary Zalak anticipates retiring in 2018 and will not seek nomination. President Numrich expressed his wish to remain on the Board if nominated. L&A will conduct an election on behalf of the Pension Fund for one of the two active member Trustee positions and the retired member Trustee position. The Board also noted that the appointed Trustee position held by Vice President Simonetta is expiring in April 2018 and he wishes to remain on the Board. The Board will contact the Village and seek reappointment of Vice President Simonetta to the Board.

**ATTORNEY'S REPORT:** *Legal Updates:* The Board reviewed copies of Reimer, Dobrovolny & Karlson, LLC's newsletter, *Legal and Legislative Update*.

**CLOSED SESSION, IF NEEDED:** There was no need for closed session.

**ADJOURNMENT:** A motion was made by Trustee Brewer and seconded by Secretary Zalak to adjourn the meeting at 10:45 a.m. Motion carried unanimously by voice vote.

*Respectfully Submitted,*

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John Zalak, Board Secretary

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John Numrich, Board President

*The next regular meeting is scheduled for April 20, 2018 at 10:00 a.m.*

*Minutes prepared by Amanda Secor, Pension Services Administrator*