

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE CAROL STREAM POLICE PENSION FUND
APRIL 20, 2018**

A regular meeting of the Board of Trustees of the Carol Stream Police Pension Fund was held on Friday, April 20, 2018 at 10:00 a.m. at Village Hall in the White Sox Conference Room located at 505 North Ave., Carol Stream, IL for the purpose of conducting regular business.

CALL TO ORDER: The meeting was called to order by President Numrich at 10:00 a.m.

ROLL CALL:

PRESENT: President John Numrich, Vice President Anthony Simonetta, Secretary John Zalak, Assistant Secretary Dan Bulleri and Trustee Jim Brewer

ABSENT: None

ALSO PRESENT: Amanda Secor, Lauterbach & Amen, LLP (L&A); Mary Tomanek, Graystone Consulting; Jon Batek, Village of Carol Stream Finance Department; Officers Glenn Harker & James Lucas, Carol Stream Police

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *January 30, 2018 Regular Meeting:* The Board reviewed the minutes from the January 30, 2018 regular meeting. A motion was made by Trustee Brewer and seconded by Assistant Secretary Bulleri to approve the January 30, 2018 regular meeting minutes as written. Motion carried unanimously by voice vote.

INVESTMENT REPORT – GRAYSTONE CONSULTING: *Quarterly Investment Performance Report:* Ms. Tomanek presented the Quarterly Investment Performance Report for the period ending March 31, 2018. As of 03/31/2018, the quarter-to-date time weighted return is (1.14%) for an ending market value of \$46,404,951. The current asset allocation is as follows: Fixed Income at 46% and Equities at 54%. Ms. Tomanek presented the Board with the Equity Portfolio, Fixed Income Portfolio, Transaction Ledger Report, and Market Commentary. Ms. Tomanek presented the search results for recommended replacements for the Franklin Mutual European Fund, which was liquidated at the previous Board meeting and temporarily held in the Europacific Growth Fund. A motion was made by Vice President Simonetta and seconded by Trustee Brewer to approve the Quarterly Investment Performance Report and to transfer the proceeds of approximately \$1,000,000 from the sale of the Europacific Growth Fund to the Cambiar International Equity Fund. Motion carried unanimously by voice vote.

Review/Update Investment Policy: The Board reviewed the Investment Policy and determined no changes were required at this time.

ACCOUNTANT’S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report & Presentation and Approval of Bills:* Lauterbach & Amen presented the Monthly Financial Report for the period ended March 31, 2018. The net position held in trust for pension benefits is \$46,792,651.03, with a change in position of \$2,471,026.95 for the eleven-month period ending 03/31/2018. L&A reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal and the Vendor Check Report for the period January 1, 2018 through March 31, 2018, for a total disbursement of \$22,458.80 with the Board. A motion was made by Vice President Simonetta and seconded by Secretary Zalak to accept the

Monthly Financial Report as presented and to approve the disbursements listed on the Vendor Check Report in the amount of \$22,458.80. Motion carried unanimously by voice vote.

Additional Bills, if any – Illinois Department of Insurance Compliance Fee: The Board noted that the Illinois Department of Insurance Compliance Fee invoice will be issued and payment is due by June 30th. A motion was made by Vice President Simonetta and seconded by Assistant Secretary Bulleri to approve payment of the IDOI Compliance Fee in an amount not to exceed \$8,000, upon receipt of the invoice. Motion carried by roll call vote.

AYES: Trustee Numrich, Simonetta, Zalak, Bulleri, and Brewer

NAYS: None

ABSENT: None

COMMUNICATIONS OR REPORTS: *Statements of Economic Interest:* The Board was reminded that the Statements of Economic Interest are due by May 1st.

Affidavits of Continued Eligibility: The Board noted that L&A will mail Affidavits of Continued Eligibility to all pensioners with the June payroll cycle. A status update will be provided at the next scheduled meeting.

TRUSTEE TRAINING UPDATES: The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit all certificates of completion to L&A for recordkeeping.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: *Contribution Refund – John Giganti:* The Board reviewed the contribution refund request submitted by John Giganti. A motion was made by Secretary Zalak and seconded by Vice President Simonetta to approve John Giganti's contribution refund in the amount of \$3,770.71 paid directly to himself. Motion carried unanimously by voice vote.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Approve Regular Retirement Benefits – Glenn Harker:* The Board reviewed the regular retirement benefit calculation for Glenn Harker prepared by the Village of Carol Stream. Sergeant Harker had an entry date of January 6, 1990, retirement date of May 2, 2018, effective date of pension of May 3, 2018, 50 years of age at date of retirement, 28 years of creditable service, applicable salary of \$125,396.66, applicable pension percentage of 70%, amount of originally granted monthly pension of \$7,314.81 and amount of originally granted annual pension of \$87,777.66. A motion was made by Secretary Zalak and seconded by Assistant Secretary Bulleri to approve Glenn Harker's regular retirement benefit as calculated by the Village of Carol Stream. Motion carried unanimously by voice vote.

Approve Regular Retirement Benefits – James Lucas: The Board reviewed the regular retirement benefit calculation for James Lucas prepared by the Village of Carol Stream. Sergeant Lucas had an entry date of March 28, 1988, retirement date of May 2, 2018, effective date of pension of May 3, 2018, 52 years of age at date of retirement, 30 years of creditable service, applicable salary of \$119,137.37, applicable pension percentage of 75%, amount of originally granted monthly pension of \$7,446.09 and amount of originally granted annual pension of \$89,353.03. A motion was made by Assistant Secretary Bulleri and seconded by Secretary Zalak

to approve James Lucas's regular retirement benefit as calculated by the Village of Carol Stream. Motion carried unanimously by voice vote.

Non-Duty Disability Application – Kurt Schneider: President Numrich informed the Board that he is in contact with Board Attorney Reimer regarding Officer Schneider's non-duty disability application. Board Attorney Reimer will send the medical reports from Mr. Schneider's physicians to three independent medical providers for review. Status updates will be provided as more information becomes available.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: *Certify Board Election Results – Active and Retired Member Positions:* L&A conducted an election for two of the Active Member positions and the Retired Member position on the Carol Stream Police Pension Fund Board of Trustees. Active Members John Zalak and Dan Bulleri and Retired Member John Numrich ran unopposed and were reelected for two-year terms expiring April 30, 2020.

Post-meeting note: The Active Member Nominations were not distributed as discussed. The Board will distribute the Nominations and this item will be readdressed at the July 2, 2018 regular meeting.

ATTORNEY'S REPORT: *Legal Updates:* The Board reviewed copies of Reimer, Dobrovlny & Karlson, LLC's newsletter, *Legal and Legislative Update*.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Brewer and seconded by Vice President Simonetta to adjourn the meeting at 10:48 a.m. Motion carried unanimously by voice vote.

Respectfully Submitted,

John Zalak, Board Secretary

John Numrich, Board President

The next regular meeting is scheduled for July 2, 2018 at 10:00 a.m.

Minutes prepared by Amanda Secor, Pension Services Administrator