

Village of Carol Stream
BOARD MEETING
AGENDA
NOVEMBER 5, 2018
7:30 P.M.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of Minutes of the October 15, 2018 Village Board Meeting.

C. LISTENING POST:

1. Halloween Decorating Contest Winners:



Big Pumpkin-1299 Rose Avenue



Family Fun-620 Adam Lane



Judges Favorite-230 Concord Lane

2. Appointment to the Plan Commission/Zoning Board of Appeals and the Swearing in of Michael Battisto as Commissioner. *Recommendation to appoint Michael Battisto to the Plan Commission/Zoning Board of Appeals for a term expiring October 31, 2023.*
3. Proclamation designating November 24, 2018 as Small Business Saturday.
4. Addresses from Audience (3 Minutes).

D. PUBLIC HEARINGS:

E. SELECTION OF CONSENT AGENDA:

If you are here for an item, which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

F. BOARD AND COMMISSION REPORTS:

1. Plan Commission/Zoning Board of Appeals

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- a. #18-0018 St. Charles Building Partner –211-231 St. Charles Road
*Amendment to a Special Use Permit for Outdoor Activities and Operations – Parking of Trailers
Fence Code Variation*
RECOMMEND APPROVAL WITH CONDITIONS 7-0
- b. #18-0032 Schneider National – 127 E. Elk Trail
Special Use Permit for Outdoor Activities and Operations – Parking of Truck Cabs
RECOMMEND APPROVAL WITH CONDITIONS 7-0
2. Police Pension Fund – Compliance Report FY18. *Consistent with requirements of Public Act 95-950, the Police Pension Fund submits an annual Compliance Report for receipt by the Village Board.*

G. OLD BUSINESS:

H. STAFF REPORTS AND RECOMMENDATIONS:

1. Receipt of 2018-2019 Snow and Ice Control Plan.
2. Approval of Independent Contractor Agreements – Snowplowing. *Staff recommends approving Independent Contractor Agreements for snow plowing with designated firms and rates and for the Walkway Snow Clearing Pilot Program with AJD Construction and Concrete.*
3. Staff recommends awarding a contract to Tyler Technologies for the implementation of the Tyler Cashiering software module including related hardware at a cost not to exceed \$34,354 pursuant to Section 5-8-14(C) of the Carol Stream Code of Ordinances. *This purchase will upgrade and expand the Village's point of sale system and replaces aging hardware infrastructure.*
4. 2018 Pavement Patching Project-Change Order No. 1 and Final Payment. *Staff recommends approval of Change Order No. 1 and final payment to Chicagoland Paving Contractors, Inc. in the amount of \$56,406.20.*

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5. Recommendation to Award a Contract for Water System Leak Detection Services. *Staff recommends awarding a contract to Utility Services Associates for Water System Leak Detection and Services in an amount not to exceed \$21,770.45.*
6. Municipal Center Renovation Project, Interior Signage-Advice of Change Order. *This change order, which amounts to an increase of \$89 or less than 1% of the original bid price, has been approved and is provided here for information only.*

I. ORDINANCES:

1. Ordinance No. 2018-11-____ Approving Revisions to the Discriminatory Workplace Harassment Policy. *This Ordinance amends the Village's Discriminatory Workplace Harassment Policy to comply with Public Act 100-1066 which lengthens the time limit to file a claim of workplace harassment with Illinois Department of Human Rights from 180 to 300 days.*
2. Ordinance No. 2018-11-____ Approving an Amendment to a Special Use Permit for Outdoor Activities and Operations (Parking of Trailers) (St. Charles Building Partners, 211-231 E. St. Charles Road). *See F.1.a*
3. Ordinance No. 2018-11-____ Approving a Special Use Permit for Outdoor Activities and Operations (Parking of Truck Cabs) (Schneider National, 127 E. Elk Trail). *See F.1.b.*

J. RESOLUTIONS:

1. Resolution No. ____ A Resolution to Record the Determination of the Corporate Authorities of the Village of Carol Stream of the Amounts of Money Estimated to be Necessary to be Raised by Taxation on Taxable Property for the Fiscal Year Beginning May 1, 2018, and Ending April 30, 2019. *This action is required by the Illinois Truth in Taxation Act (35 ILCS 200/18-60) and must be completed no sooner than 20 days prior to adoption of the final 2018 property tax levy. The Village Board is required to approve the tax levy request of the Library Board based on how the Library is organized under Illinois statutes. The Village is*

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requesting a tax levy totaling \$0 and the Library is requesting a tax levy totaling \$3,674,461 for 2018, representing a net increase of 5.7% compared to taxes extended in 2017. A public hearing and final adoption of the tax levy are scheduled for the Village Board meeting of December 3, 2018.

2. Resolution No. ____ Declaring Surplus Property (Outdated Office Furniture and Supplies) owned by the Village of Carol Stream. *Staff recommends designated outdated furniture and supplies be declared surplus and donated through SCARCE and/or scrapped or recycled.*
3. Resolution No. ____ Declaring Surplus Property (Seized Vehicles) owned by the Village of Carol Stream. *Staff recommends eight seized vehicles be declared surplus and either be sold via the Insurance Auto Auction INC, donated to the Carol Stream Fire Protection District for training purposes or disposal for scrap.*
4. Resolution No. ____ Declaring Surplus Property (Electronic Equipment) owned by the Village of Carol Stream. *Staff recommends designated electronic equipment be declared surplus and disposal through eWorks Electronics Services Inc.*
5. Resolution No. ____ Accepting a Grant of a Water Main Easement (Vacant Parcel P.I.N. 05-04-311-003. *Staff recommends accepting the Grant of a Water Main Easement for PIN 05-04-311-003.*

K. NEW BUSINESS:

1. Raffle License Application - Knights of Columbus. *The Knights of Columbus requests approval of a raffle license and waiver of the fees and manager's fidelity bond for fundraisers to be held on January 27, 2019 and February 3, 2019 to support Charitable Acts of the Knights of Columbus and Corpus Christi Church.*
2. Raffle License Application – Carol Stream Chamber of Commerce. *The Carol Stream Chamber of Commerce requests approval of a raffle license and waiver of the fees and manager's fidelity bond for their Holiday Social on November 15, 2018 at the Holiday Inn.*

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L. PAYMENT OF BILLS:

1. Regular Bills: October 16, 2018 through November 5, 2018.
2. Addendum Warrants: October 16, 2018 through November 5, 2018.

M. REPORT OF OFFICERS:

1. Mayor: Cancellation of the November 19, 2018 Village Board Meeting.
2. Trustees:
3. Clerk:

N. EXECUTIVE SESSION:

1. Collective Negotiating Matters.

O. ADJOURNMENT:

LAST ORDINANCE	2018-10-40	LAST RESOLUTION	3049
NEXT ORDINANCE	2018-11-41	NEXT RESOLUTION	3050

**REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Carol Stream Fire Protection District, Station No. 28, 365 Kuhn Road,
Carol Stream, DuPage County, IL**

October 15, 2018

Mayor Saverino called the Regular Meeting of the Board of Trustees to order at 7:30 p.m. and directed Assistant to the Village Manager Tia Messino to call the roll.

Present: Mayor Frank Saverino, Sr. and Trustees David Hennessey, John LaRocca, Rick Gieser and Mary Frusolone

Absent: Village Trustees Greg Schwarze, Matt McCarthy and Clerk Laura Czarnecki

Also Present: Village Manager Bob Mellor and Village Attorney Jim Rhodes

*All persons physically present at meeting unless noted otherwise

MINUTES:

Trustee Frusolone moved and Trustee Gieser made the second to approve the Minutes of the October 1, 2018 Regular Meeting of the Village Board. The results of the roll call vote were as follows:

Ayes: 4 Trustees Hennessey, LaRocca, Gieser and Frusolone

Abstain: 0

Absent 2 Trustees Schwarze and McCarthy

The motion passed.

LISTENING POST:

1. Presentation – Illinois Association Chiefs of Police, Maple Park Police Chief Dean Stiegemeier to present Commander Michael Zochert with a Certification as a Certified Police Chief. *Police Chief Dean Stiegemeier presented Commander Michael Zochert with a Certificate as a Certified Police Chief.*

2. Resolution No. 3045 Honoring Ilyce 'Dee' Spink for her service on the Village of Carol Stream Plan Commission/Zoning Board of Appeals.

Trustee Frusolone moved and Trustee LaRocca made the second to approve Resolution No. 3045 Honoring Ilyce 'Dee' Spink for her service on the Village of Carol Stream Plan Commission/Zoning Board of Appeals.

Ayes: 5 Trustees Hennessey, LaRocca, Frusolone, Gieser and Mayor Saverino

Nays: 0

Absent: 2 Trustees Schwarze and McCarthy

The motion passed.

3. Historical Spotlight: Carole Ellermeier, Carol Stream Historical Society. *Trustee Gieser introduced Carole Ellermeier who reviewed the history of Carol Stream's Founder Jay Stream.*
4. A representative from the Village's auditing firm Sikich will present the Comprehensive Annual Financial Report (CAFR) and management letter for the year ended April 30, 2018 in accordance with Public Act 098-0738 which became effective January 1, 2015. These documents will also be posted to the Village web site at carolstream.org. *Brian LeFevre from Sikich reviewed the Village's CAFR with the Village Board.*
5. Addresses from Audience (3 Minutes). *None.*

PUBLIC HEARINGS:

CONSENT AGENDA:

Trustee Gieser moved and Trustee Frusolone made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Hennessey, LaRocca, Gieser and Frusolone

Nays: 0

Absent: 2 Trustees Schwarze and McCarthy

The motion passed.

Trustee LaRocca moved and Trustee Frusolone made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Hennessey, LaRocca, Gieser and Frusolone

Nays: 0

Absent: 2 Trustees Schwarze and McCarthy

The motion passed.

1. Receipt of the Comprehensive Annual Financial Report and Auditor's Communication to the Board of Trustees of the Village of Carol Stream for the Year Ended April 30, 2018.
2. 2018 Crackfill Project – Final Payment and Acceptance.
3. 2018 Pavement Marking Project – Change Order No. 1, Final Payment and Acceptance.
4. Ordinance No. 2018-10-39 amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by increasing the number of Class V Licenses from 15 to 16 (Caputo's New Farm Produce-Carol Stream, Inc. d/b/a Caputo's Fresh Markets, 550 E. North Avenue, Carol Stream).
5. Ordinance No. 2018-10-40 amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by decreasing the number of Class C Liquor Licenses from 19 to 18 (Corner Pantry Inc. d/b/a Corner Pantry, 331 S. Schmale Road) and increasing the number of Class C Liquor Licenses from 18 to 19 (Santram Bar LLC d/b/a Patel Corner Pantry, 331 S. Schmale Road).
6. Resolution No. 3046 authorizing the Execution of an Intergovernmental Agreement by and between the Village of Carol Stream and DuPage County-Mowing of Certain Right-Of-Ways.
7. Resolution No. 3047 approving a Local Agency Agreement for Federal Participation with the State of Illinois and the Village of Carol Stream appropriating funds for the Lies road Local Agency Functional Overlay (LAFO).
8. Resolution No. 3048 approving an Intergovernmental Loan Agreement between the Village of Carol Stream and the Board of Trustees of the Carol Stream Public Library.
9. Resolution No. 3049 authorizing the execution of an Intergovernmental Agreement between the Village of Carol Stream and Chicago Metropolitan Agency for Planning (CMAP) for the Unified Development Ordinance Project.
10. Raffle License Application-Glenbard North High School Boys Basketball Program.
11. Raffle License Application-Glenbard North Theatre Boosters.
12. Payment of Regular and Addendum Warrant of Bills from October 2, 2018 through October 15, 2018.

13. Treasurer’s Report-Revenue/Expenditure Statements and Balance Sheet for the Month Ended September 30, 2018.

Trustee Frusolone moved and Trustee Hennessey made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 4 Trustees Hennessey, LaRocca, Gieser and Frusolone

Nays: 0

Absent: 2 Trustees Schwarze and McCarthy

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

Receipt of the Comprehensive Annual Financial Report and Auditor’s Communication to the Board of Trustees of the Village of Carol Stream for the Year Ended April 30, 2018:

The Village Board received the Comprehensive Annual Financial Report and Auditor’s Communication for the Year ended April 30, 2018.

2018 Crackfill Project – Final Payment and Acceptance:

The Village Board approved final payment to Denler, Inc. in the amount of \$93,450.00 and acceptance of the 2018 Crackfill Project.

2018 Pavement Marking Project – Change Order No. 1, Final Payment and Acceptance:

The Village Board approved Change Order No. 1 and final payment to Superior Road Striping, Inc. in the amount of \$37,137.52 and acceptance of the 2018 Pavement Marking Project.

Ordinance No. 2018-10-39 amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by increasing the number of Class V Licenses from 15 to 16 (Caputo’s New Farm Produce-Carol Stream, Inc. d/b/a Caputo’s Fresh Markets, 550 E. North Avenue, Carol Stream):

The Village Board approved a Class V License allowing Caputo’s Fresh Markets to operate video gaming devices.

Ordinance No. 2018-10-40 amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by decreasing the number of Class C Liquor Licenses from 19 to 18 (Corner Pantry Inc. d/b/a Corner Pantry, 331 S. Schmale Road) and increasing the number of Class C Liquor Licenses from 18 to 19 (Santram Bar LLC d/b/a Patel Corner Pantry, 331 S. Schmale Road):

The Village Board approved a Class C Liquor License to Santram Bar LLC d/b/a Patel Corner Pantry located at 331 S. Schmale Road.

Resolution No. 3046 authorizing the Execution of an Intergovernmental Agreement by and between the Village of Carol Stream and DuPage County-Mowing of Certain Right-Of-Ways:

The Village Board approved an Intergovernmental Agreement with DuPage County for mowing certain County right-of-ways for a period of three years ending April 30, 2022.

Resolution No. 3047 approving a Local Agency Agreement for Federal Participation with the State of Illinois and the Village of Carol Stream appropriating funds for the Lies Road Local Agency Functional Overlay (LAFO):

The Village Board approved the Local Agency Agreement for Federal Participation for the Lies Road LAFO Project – Gary Avenue to Schmale Road.

Resolution No. 3048 approving an Intergovernmental Loan Agreement between the Village of Carol Stream and the Board of Trustees of the Carol Stream Public Library:

The Village Board approved an Intergovernmental Agreement for a \$2,000,000 loan between the Village of Carol Stream and the Carol Stream Library for remodeling, repairing and improving the existing library building at 616 Hiawatha Drive.

Resolution No. 3049 authorizing the execution of an Intergovernmental Agreement between the Village of Carol Stream and Chicago Metropolitan Agency for Planning (CMAP) for the Unified Development Ordinance Project:

The Village Board approved an Intergovernmental Agreement with CMAP for the Unified Development Ordinance Project.

Raffle License Application-Glenbard North High School Boys Basketball Program:

The Village Board approved a raffle license for Glenbard North High School Boys Basketball and waived the fees and manager's fidelity bond for a raffle to be held on November 17, 2018.

Raffle License Application-Glenbard North Theatre Boosters:

The Village Board approved a raffle license for Glenbard North Theatre Boosters and waived the fees and manager's fidelity bond for a raffle to be held on November 15-17, 2018.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated October 15, 2018 in the amount of \$1,992,798.60. The Village Board approved the payment of

Addendum Warrant of Bills from October 2, 2018 thru October 15, 2018 in the amount of \$624,223.56.

Treasurer's Report:

The Village Board received the Revenue/Expenditure Statements and Balance Sheet for the Month ended September 30, 2018.

Report of Officers:

Trustee LaRocca congratulated Commander Zochert for his certification as a Certified Police Chief and Dee Spink on her years of service on the Plan Commission/Zoning Board of Appeals. Please be safe and watch for kids during Halloween.

Trustee Gieser congratulated Commander Zochert for his certification as a Certified Police Chief and Dee Spink on her years of service on the Plan Commission/Zoning Board of Appeals. The Halloween Decorating Contest is on going and you can nominate residence through October 22 at decoratingcontest@carolstream.org. Culvers will be hosting a July 4th parade fundraiser on November 14.

Trustee Hennessey congratulated Commander Zochert for his certification as a Certified Police Chief and Dee Spink on her years of service on the Plan Commission/Zoning Board of Appeals. Glenbard North's toilet paper drive received 1,600 rolls and will donate to neighborhood food pantry. US Congress passed an 8 billion dollar bill to address opioid problems with focus on prevention.

Trustee Frusolone congratulated Commander Zochert for his certification as a Certified Police Chief and Dee Spink on her years of service on the Plan Commission/Zoning Board of Appeals. The Carol Stream Women's club has a time capsule from November 17, 1968 and is planning on an Opening Event next month at Jay Stream Middle School. The Village Hall Open House is in 2 weeks, October 27 at 10am.

Assistant to the Village Manager Tia Messino stated to Shop Carol Stream and keep military and family in your thoughts.

Village Attorney Jim Rhodes congratulated Commander Zochert and Dee Spink.

Village Manager Mellor congratulated Commander Zochert for his certification as a Certified Police Chief and Dee Spink on her years of service on the Plan Commission/Zoning Board of Appeals. Halloween Trick or Treat hours are 3pm to 7pm on Wednesday, October 31. Remember to set your clocks back 1 hour on November 4 when daylight savings time ends. The pumpkin and electronics

recycling event will be held on November 3, 8am-noon at the Water Reclamation Center. There will be a fee for televisions and monitors.

Mayor Saverino congratulated Commander Zochert for his certification as a Certified Police Chief and Dee Spink on her years of service on the Plan Commission/Zoning Board of Appeals. He thanked Wheaton North students for attending the Village Board meeting.

At 8:36 p.m., Trustee Gieser moved and Trustee Frusolone made the second to adjourn the meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Hennessey, LaRocca, Gieser and Frusolone

Nays: 0

Absent: 2 Trustees Schwarze and McCarthy

The motion passed.

FOR THE BOARD OF TRUSTEES

Mayor Frank Saverino, Sr.

ATTEST:

Laura Czarnecki, Village Clerk

**Regular Meeting – Plan Commission/Zoning Board of Appeals
Carol Stream Fire Protection District Station 28, DuPage County,
Carol Stream, Illinois**

***All Matters on the Agenda may be Discussed, Amended and Acted Upon
October 22, 2018.***

Chairman Parisi called the Regular Meeting of the Combined Plan Commission/Zoning Board of Appeals to order at 7:00 p.m. Chairman Parisi directed Jane Lentino, Community Development Secretary, to call the roll.

The results of the roll call were:

Present: Commissioners Angelo Christopher, Dave Creighton, John Meneghini, Frank Petella, Dee Spink, Charlie Tucek, and Chairman Parisi

Absent:

Also Present: Tom Farace, Planning and Economic Development Manager, Jane Lentino, Secretary, and a representative from the DuPage County Court Reporters.

MINUTES:

Commissioner Spink moved and Commissioner Meneghini seconded the motion to approve the minutes of the meeting of August 27, 2018.

The results of the roll call vote were:

Ayes: 7 Commissioners Creighton, Christopher, Petella, Spink, Meneghini, Tucek, and Chairman Parisi

Nays: 0

Abstain: 0

Absent: 0

PUBLIC HEARING

Chairman Parisi asked for a motion to open the Public Hearing. Commissioner Spink moved and Commissioner Meneghini seconded the motion.

The motion was passed by unanimous vote.

Case #18-0018 – St. Charles Building Partners – 211-231 E. St. Charles Road
Amendment to a Special Use Permit for Outdoor Activities and Operations
- Parking of Trailers
Fence Code Variation

Chairman Parisi swore in Ken Flanagan, Owner, St. Charles Building Partners, 211-231 E. St. Charles Road.

Mr. Flanagan gave a brief history of the subject property and explained that St. Charles Road originally went through the property along the front of the building and in 1980, the County curved the road. Mr. Flanagan stated that he is one of three owners of St. Charles Building Partners, which owns the multi-tenant building located at 221-231 E. St Charles Road.

Mr. Flanagan stated that they would like to put a fence along the south part of the property closest to the street to screen Bobcats and other equipment, and there is a fence on the west side of the building for parking of vehicles. He stated that there is arborvitae planted along the proposed fence area for additional screening.

Mr. Flanagan stated that the Staff Report addresses a couple of issues on the west end of the property. He stated that he has met with his attorney and they are in the process of taking action to clean up the west end and stop the sale of cars, as indicated in the Staff Report.

Chairman Parisi asked for questions from the audience. There were none.

Chairman Parisi asked Mr. Farace for the Staff Report.

Mr. Farace stated that the Petitioner is seeking approval of a Special Use amendment for the expansion of the outdoor storage area at the 211 - 231 E. St. Charles Road, along with a variation of the fence code. He stated that it is a multi-tenant building with two auto repair shops, three contractors' offices, and a separate tenant space that's used for storage purposes by one of the tenants.

Mr. Farace stated that there are 41 parking spaces with access to the property from, two curb cuts, or driveways, along St. Charles Road. He stated that the property had been reconfigured several years back and was forcibly annexed into the Village, along with several other properties along St. Charles Road.

Mr. Farace stated that about 12 years ago, the property was rezoned from R-1 to I-Industrial, and that special uses that were granted to various businesses. He stated that there was a Special Use permit granted for the outdoor storage for both the east side of the property, for some larger, oversized vehicles to be stored; and also on the west side of the property, for some additional vehicle storage affiliated with one of the auto repair shops.

Mr. Farace stated that the proposal is to expand the outdoor storage area on the east side of the property to extend the fencing, and install a gate. He stated that the fencing would be six foot tall slatted chain-link fence, and that the slats would match the existing slats.

Mr. Farace stated that the parking requirements listed in the Staff Report based on the different uses of the different businesses, on the square footage, and on type of each business. He stated that some of the parking spaces are located within the storage areas on both the east and west sides. He stated that Staff has visited the property and has never seen a parking shortage, likely because business is either done in the building, within the service bays, or off site.

Mr. Farace stated that Staff doesn't feel that the loss of the six traditional parking spaces will be a problem if trailers are being parked in that area, and that Staff is comfortable with allowing the fence in that location.

Mr. Farace stated that Staff listed issues with the property maintenance in the Staff Report to be addressed along with the Special Use amendment request, citing the removal vehicles in the western-most outdoor storage area near the shared driveway, which don't appear to be affiliated with the auto repair shop. He stated that the shared driveway should not be blocked and that there is an inoperable vehicle, along with one or two vehicles that have for sale signs on their windows. He stated that Staff would like to make sure that that does not occur, and that there was a condition in the original Special Use, granted in 2006, stating that no selling of vehicles should be occurring on the property. Mr. Farace stated that there was also basic parking lot maintenance that should be taken care of, along with restriping the parking lot.

Mr. Farace stated that the landscaping included some arborvitae, that mysteriously appeared along the area where the new fence will be located, and that Staff feels that it is acceptable that they remain, but thought some spruce trees might provide extra screening of that area since it's closer to St. Charles Road. He stated that there is an approved landscape plan for the property and that any missing or dead landscaping should be addressed in the springtime. He also stated that any missing or broken slats in the existing fencing should be taken care of when the new fence gets installed.

Mr. Farace stated that a fence code variation is being requested because the Village's fence code does not allow a fence to go past the front of the building, and that the fence is going 44 to 45 feet closer to St. Charles Road. He noted that there is a continuous slatted fence along the north side of St. Charles Road and that the requested fence will align with a fence on the property to the east.

Mr. Farace stated that Staff feels comfortable allowing the fence to go past the front of the building based on the unique configuration of the property as long as there is adequate screening, and is supportive of the request for the Special Use amendment and Fence Code variation with the conditions listed at the end of the Staff Report.

Chairman Parisi asked for questions from the Commission. Commissioners Tucek, Petella, Meneghini, Creighton, Christopher and Chairman Parisi had none.

Commissioner Spink mentioned that there were stipulations as to when the landscaping had to be installed and asked if there is any stipulation as to when the fence had to be installed.

Mr. Farace asked Mr. Flanagan if he was planning on installing the fence right away.

Mr. Flanagan stated that he hoped that, if the request is approved, the fence would be installed by Thanksgiving.

Mr. Farace stated that, if the Commission wants, Staff could recommendation that the fence needs to be installed by the end of November.

Chairman Parisi suggested that the recommendation be put into the motion.

Commissioner Spink stated that she would like the recommendation put into the motion.

Chairman Parisi asked for a motion to recommend approval of case #18-0018.

Commissioner Spink moved to approve with the stipulation that the fence be installed as soon as possible in accordance with the weather and contractor availability, and with Staff recommendations. Commissioner Meneghini seconded the motion.

The results of the roll call vote were:

Ayes: 7 Commissioners Christopher, Creighton, Petella, Spink, Meneghini, Tucek, and Chairman Parisi

Nays: 0

Abstain: 0

Absent:

The motion was approved.

This case will go before the Village Board of Trustees on Monday, November 5, 2018, at 7:30 PM for formal approval.

Case #18-0032 – Schneider National – 127 E. Elk Trail

Special Use Permit for Outdoor Activities and Operations – Parking of Truck Cabs

Chairman Parisi swore in Len Olson, Schneider National, 127 E. Elk Trail.

Mr. Olson stated that Schneider National is currently in the process of obtaining a building permit for a fence and gate system. He stated that in conjunction with the permit, they are seeking a Special Use permit to allow for the cab parking along the north side of the property. He stated that they are seeking slots for six cabs that will support daily operations of trailers coming into and going from the dock area. He stated that, as part of the Special Use, they are planning to include privacy slats in the fencing to reduce any visibility to sites on the north side of the property outside of the dock area.

Chairman Parisi asked for questions from the audience. There were none.

Chairman Parisi asked Mr. Farace for the Staff Report.

Mr. Farace stated that again the Petitioner is seeking approval of a Special Use permit for outdoor activities and operations in the form of the parking of the truck cabs on the north side of property 127 E. Elk Trail. He stated that it is multi-tenant building and Schneider National uses the northern 60% of the building. He stated that Tyndale House, a publishing company in town who owns the property, uses the southern portion of the building strictly for storage, and that they have one or two employees retrieve books, magazines, or whatever they have in the building ,and bring it back to their main facility on Executive Drive.

Mr. Farace stated that a logistics company has numerous trucks coming in and out and that, due to specific contract requirements, need to secure the rear part of the property, as well as portion of the north and south sides. He stated that a fence would wrap around that area and then there would be a gate system so it would be secured.

Mr. Farace stated that the zoning code allows the storage of trailers that are parked physically at loading docks. He stated that, according to their schematic plan, they would have trucks parked at the loading dock areas, which is that's perfectly acceptable in the industrial parks. He stated that the additional storage of cabs on the north side of the parking is what requires approval of a Special Use permit.

Mr. Farace stated that Schneider National is proposing to eliminate about 20 standard parking spaces on the north side of the building, and to restripe creating angled spaces for the cabs. He stated that the cabs can then be intermixed, as needed, with the different trailers, which are free standing. He stated that it is easier to have the cabs parked in spaces as opposed to in front of the trailers.

Mr. Olson stated that the main intention would be to park the cabs along the north side of the property at the end of a shift and overnight, so a driver could come back the next morning, go hook up to the appropriate trailer, and be on his way. He explained that the way that loads are scheduled is such that the driver from the previous day wouldn't necessarily know what trailer to hook up to, and to get the right pieces of equipment lined up. He stated that without the additional parking there would be a lot of jockeying around the next day to get the right cab matched up to the right trailer, and that it would be more or less an overnight staging area.

Mr. Farace stated that there would be a loss of about 20 parking spaces. He stated that Staff looked at the numbers for both Schneider and for the Tyndale storage area, there seems to be adequate parking. He stated that there are virtually no employees for Tyndale, and it doesn't seem that Schneider has many employees. He stated that the Schneider employees park along the Gary Avenue side and a little bit on the north side, but they would have the secured system with the gates for both the north side and also for the south side.

Mr. Farace stated that Staff is supportive of the request and mentioned that there have been a few instances where some cabs have been parked along Gary Avenue, which is not permitted by code, and want to be sure that the cabs are going to be parked on the north of the property and in the dock area.

Mr. Farace stated that Staff has spoken with representatives from Tyndale House and there were some ash trees removed a couple of years ago due to emerald ash borer issues which will be replaced next spring, and will provide additional screening in conjunction with the slatted fence that will be installed.

Mr. Farace stated that Staff is recommending approval of the request, making sure that all the cabs are on the north side within the angled parking spaces.

Chairman Parisi asked for questions from the Commission. Commissioners Creighton, Meneghini, Petella, Tucek had none.

Commissioner Christopher asked Mr. Farace if the request was going through the Fire District and their night access.

Mr. Farace stated that the Fire District has looked at the request and there would be Knox locks.

Commissioner Spink asked if there would be security cameras throughout the outside and lighting facing the cab parking.

Mr. Olson stated that there will be security cameras.

Commissioner Christopher stated that the existing building has existing shoebox lights.

Mr. Olson stated that there were no plans to add additional lighting, but there is existing lighting.

Commissioner Spink asked if the trucks will be able to fill their gas tanks or if they go elsewhere.

Mr. Olson stated that there would be no fueling on site.

Chairman Parisi asked Mr. Farace to clarify the location of the fence line in relationship to the curb.

Mr. Farace referred to the slide.

Chairman Parisi asked for a motion to recommend approval of case #18-0032.

Commissioner Spink moved to approve with Staff recommendations. Commissioner Meneghini seconded the motion.

The results of the roll call vote were:

Ayes: 7 Commissioners Christopher, Creighton, Petella, Spink, Meneghini, Tucek, and Chairman Parisi.

Nays: 0

Abstain: 0

Absent:

The motion was approved.

This case will go before the Village Board of Trustees on Monday, November 5, 2018, at 7:30 PM for formal approval.

Chairman Parisi asked for a motion to close public hearing.

Commissioner Meneghini moved and Commissioner Spink seconded the motion to close Public Hearing.

The motion was passed by unanimous vote.

OTHER BUSINESS:

Mr. Farace reminded the Commission to RSVP to the open house for the new Village Hall which will be on Saturday, October 27, 2018, with the dedication at 8:30am. He stated that it will be open to the public at 10:00am.

OLD BUSINESS:

NEW BUSINESS:

Chairman Parisi announced Commissioner Spink's retirement from the Plan Commission/Zoning Board of Appeals, and that this was to be her last meeting. He thanked and applauded Commissioner Spink for 15 years of service.

Commissioner Meneghini thanked Commissioner Spink for 15 years of service and thanked her for her tutelage.

Commissioner Spink was presented her resolution.

ADJOURNMENT:

At 7:30pm Commissioner Spink moved and Commissioner Meneghini seconded the motion to adjourn the meeting.

The motion passed by unanimous vote.

FOR THE COMBINED BOARD

Recorded and transcribed by,

Jane Lentino
Community Development Secretary

Minutes approved by Plan Commission on this ____ day of _____, 20____.

Chairman

Village of Carol Stream
Interdepartmental Memo

TO: Village Trustees
FROM: Frank Saverino, Sr., Mayor *FS*
DATE: October 30, 2018
RE: Plan Commission/Zoning Board of Appeals Appointment

Due to the resignation of Dee Spink, a vacancy has been created on the Plan Commission/Zoning Board of Appeals (PC/ZBA). I am recommending the appointment of Michael Battisto to fill Dee Spink's unexpired term. Mr. Battisto owns an Allstate agency in Wheaton and his wife owns a dentist's office on Hiawatha. He has been active as President of the PTO, a Cub Scout volunteer and Music Booster President at Glenbard North.

Your concurrence with this appointment is requested. Mr. Battisto's term will expire on October 31, 2023.

PROCLAMATION

Designating November 24, 2018 as Small Business Saturday

WHEREAS, the Village of Carol Stream celebrates our local small businesses and the contributions they make to our community; and

WHEREAS, according to the United States Small Business Administration, there are currently 28.8 million small businesses in the United States, they represent 99.7 percent of all businesses with employees in the United States, are responsible for 63 percent of net new jobs created over the past 20 years; and

WHEREAS, on average, 33 percent of consumers' holiday shopping will be done at small, independently-owned retailers and restaurants; and

WHEREAS, 76 percent of all consumers plan to go to one or more small businesses as part of their holiday shopping; and

WHEREAS, the Village of Carol Stream supports our local businesses that create jobs, boost our local economy and preserve our neighborhoods; and

WHEREAS, advocacy groups as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday; and

NOW, THEREFORE, BE IT PROCLAIMED THAT I, MAYOR FRANK SAVERINO SR. & THE BOARD OF TRUSTEES OF CAROL STREAM, DuPAGE COUNTY, ILLINOIS in the exercise of its home rule powers does hereby designate

November 24, 2018 as Small Business Saturday

in Carol Stream and encourages residents to support small businesses and merchants on Small Business Saturday and throughout the year.


PROCLAIMED this 5th DAY of NOVEMBER 2018.


Frank Saverino Sr. - Mayor

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Tom Farace, Planning & Economic Development Manager 

THROUGH: Donald T. Bastian, Community Development Director 

DATE: October 29, 2018

RE: **Agenda Item for the Village Board Meeting of November 5, 2018**
PC/ZBA Case 18-0018, St. Charles Building Partners – 211-231 E. St. Charles Road,
Amendment to a Special Use Permit for Outdoor Activities and Operations – Parking of
Trailers in the I Industrial District and Fence Code Variation

Ken Flanigan with St. Charles Building Partners requests approval of an Amendment to a Special Use Permit for Outdoor Activities and Operations in the form of the parking of trailers at his property at 211-231 E. St. Charles Road, along with a variation to install a fence in the front yard. In 1986, the subject property was one of several properties along the north side of St. Charles Road to be forcibly annexed into Carol Stream. In 2006, the property was rezoned from R-1 to I (Industrial) and Special Use Permits were granted for the various businesses located in the building and for outdoor storage of vehicles and equipment on the east and west sides of the property.

The applicant requests approval to expand the eastern outdoor storage area for the storage of additional trailers for two contractors' businesses in the building, and a six-foot tall slatted chain link fence is proposed to be extended to enclose the entire eastern section of the parking lot. The proposed slatted fencing will match the existing fencing on the property in terms of height, style, and slat color. Since the proposed fence will extend into the front yard, a Fence Code Variation is also requested. While there would normally be concerns with allowing a fence to be located within the front yard, the fence is proposed for the screening of additional trailers on the property and will improve the aesthetics of the property. In addition, the proposed fence will align with existing fencing to the east and should not have a negative visual impact along St. Charles Road. Staff also noted other zoning-related and property maintenance issues during site visits to the subject property, and recommends said issues be corrected as part of conditions of approval for the Special Use Amendment, including the removal of vehicles not associated with the businesses on the property, vehicles for sale, and inoperable/unlicensed vehicles; installation of missing or dead plant material on the property; and restriping of the parking lot. The applicant has agreed to take care of the zoning-related and property maintenance issues.

The staff report presenting the requests, with supporting documentation, was transmitted to the Village Board with the Plan Commission/Zoning Board of Appeals (PC/ZBA) packet on October 19, 2018. At its meeting on October 22, 2018, by a vote of 7-0, the PC/ZBA recommended approval of the Special Use Amendment for outdoor activities and operations. The PC/ZBA also approved the Fence Code Variation by a vote of 7-0. If the Village Board concurs with the PC/ZBA recommendation, they should approve an Amendment to a Special Use Permit for outdoor activities and operations in the form of trailer parking, subject to the conditions contained within the Ordinance, and adopt the necessary Ordinance. No Village Board action is necessary regarding the Fence Code Variation.

ec: Ken Flanigan, St. Charles Building Partners (via email)

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Tom Farace, Planning & Economic Development Manager

THROUGH: Donald T. Bastian, Community Development Director

DATE: October 29, 2018

RE: **Agenda Item for the Village Board Meeting of November 5, 2018**
PC/ZBA Case 18-0032, Schneider National – 127 E. Elk Trail, Special Use Permit for Outdoor Activities and Operations – Parking of Truck Cabs in the I Industrial District

Len Olson, Facilities Project Manager with Schneider National, requests approval of a Special Use Permit for outdoor activities and operations in the form of the parking of truck cabs at the 127 E. Elk Trail property. Schneider National is a transportation and logistics provider, and stores trailers on the east side of the property along the loading dock area. The parking/storage of trailers against buildings, specifically within loading dock areas, is allowed within the Industrial District. However, the applicant requests approval to park up to six truck cabs within the parking lot on the north side of the property, which requires approval of a Special Use Permit. With the proposed cab storage, there will be a net loss of 20 parking spaces on the north side of the property. However, parking on the property is adequate to meet the needs of both Schneider National and Tyndale House Publishing, which uses the southern 40% of the building for storage purposes.

The rear of the property is proposed to be fenced off, with a six-foot tall chain link fence proposed on the east side of the property that will also wrap around a portion of the north and south sides of the property, with gates installed for secured access to the rear of the property. The gates will also contain Knox locks to provide access to the rear of the property for emergency services. The applicant originally proposed that only the chain link fencing on the east side would contain privacy slats, and staff recommended and the Plan Commission concurred that slats be installed on all sections of the fencing for additional screening purposes (which the applicant has agreed to). In addition, we have been in contact with the property owners regarding landscaping on the property, and will work with the property owner next year to complete the replacement of landscaping (specifically Ash Trees) along the Gary Avenue frontage. The additional landscaping will provide supplemental screening of the cab storage area along the Gary Avenue Corridor.

The staff report presenting the request, with supporting documentation, was transmitted to the Village Board with the Plan Commission/Zoning Board of Appeals (PC/ZBA) packet on October 19, 2018. At its meeting on October 22, 2018, by a vote of 7-0, the PC/ZBA recommended approval of the Special Use Permit for outdoor activities and operations. If the Village Board concurs with the PC/ZBA recommendation, they should approve a Special Use Permit for outdoor activities and operations in the form of truck cab parking, subject to the conditions contained within the Ordinance, and adopt the necessary Ordinance.

ec: Len Olson, Schneider National (via email)

Village of Carol Stream
Interdepartmental Memo

TO: Bob Mellor, Village Manager
FROM: Jon Batek, Finance Director 
DATE: October 17, 2018
RE: **Police Pension Fund Municipal Compliance Report**

Attached is the annual compliance report which was approved by the Police Pension Board at their meeting on October 17, 2018. This report and its contents are required annual disclosures to the Village Board as identified in Public Act 95-950 which became effective 8/29/08.

Much of the contents of this report were drawn from the Village's Comprehensive Annual Financial Report (CAFR) for the year ended April 30, 2018. This item should be placed on an upcoming Village Board agenda for receipt.

**THE VILLAGE OF CAROL STREAM, ILLINOIS
POLICE PENSION FUND**

**PUBLIC ACT 95-0950
MUNICIPAL COMPLIANCE REPORT**

**FOR THE FISCAL YEAR ENDED
APRIL 30, 2018**



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

668 N. RIVER ROAD • NAPERVILLE, ILLINOIS 60563

PHONE 630.393.1483 • FAX 630.393.2516
www.lauterbachamen.com

September 19, 2018

Members of the Pension Board of Trustees
Carol Stream Police Pension Fund
Carol Stream, Illinois

Enclosed please find a copy of your Municipal Compliance Report for the Carol Stream Police Pension Fund for the fiscal year ended April 30, 2018. We have prepared the report with the most recent information available at our office. Should you have more current information, or notice any inaccuracies, we are prepared to make any necessary revisions and return them to you.

The President and Secretary of the Pension Fund are required to sign the report on page 3. If not already included with the enclosed report, please also include a copy of the Pension Fund's most recent investment policy.

The signed Public Act 95-0950 - Municipal Compliance Report must be provided to the Municipality before the tax levy is filed on the last Tuesday in December. We are sending the report via email to promote an environmentally-friendly work atmosphere.

□

If you have any questions regarding this report, please contact us at auditreport@lauterbachamen.com.

Respectfully submitted,

LAUTERBACH & AMEN, LLP

**THE VILLAGE OF CAROL STREAM, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending April 30, 2018**

The Pension Board certifies to the Board of Trustees of the Village of Carol Stream, Illinois on the condition of the Pension Fund at the end of its most recently completed fiscal year the following information:

- 1) The total cash and investments, including accrued interest, of the fund at market value and the total net position of the Pension Fund:

	<u>Current Fiscal Year</u>	<u>Preceding Fiscal Year</u>
Total Cash and Investments (including accrued interest)	<u>\$46,736,702</u>	<u>\$44,322,249</u>
Total Net Position	<u>\$46,734,818</u>	<u>\$44,321,624</u>

- 2) The estimated receipts during the next succeeding fiscal year from deductions from the salaries of police officers and from other sources:

Estimated Receipts - Employee Contributions	<u>\$632,700</u>
Estimated Receipts - All Other Sources	
Investment Earnings	<u>\$3,271,600</u>
Municipal Contributions	<u>\$2,625,502</u>

- 3) The estimated amount required during the next succeeding fiscal year to (a) pay all pensions and other obligations provided in Article 3 of the Illinois Pension Code, and (b) to meet the annual requirements of the fund as provided in Sections 3-125 and 3-127:

(a) Pay all Pensions and Other Obligations	<u>\$3,448,100</u>
(b) Annual Requirement of the Fund as Determined by:	
Illinois Department of Insurance	<u>N/A</u>
Private Actuary - Lauterbach & Amen, LLP	
Recommended Municipal Contribution	<u>\$2,625,502</u>
Statutory Municipal Contribution	<u>\$2,111,818</u>

**THE VILLAGE OF CAROL STREAM, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending April 30, 2018**

- 4) The total net income received from investment of assets along with the assumed investment return and actual investment return received by the fund during its most recently completed fiscal year compared to the total net income, assumed investment return, and actual investment return received during the preceding fiscal year:

	Current Fiscal Year	Preceding Fiscal Year
Net Income Received from Investment of Assets	\$2,482,082	\$2,927,636
Assumed Investment Return		
Illinois Department of Insurance	N/A	6.50%
Private Actuary - Lauterbach & Amen, LLP	7.00%	7.00%
Actual Investment Return	5.45%	6.82%

- 5) The total number of active employees who are financially contributing to the fund:

Number of Active Members	67
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- 6) The total amount that was disbursed in benefits during the fiscal year, including the number of and total amount disbursed to (i) annuitants in receipt of a regular retirement pension, (ii) recipients being paid a disability pension, and (iii) survivors and children in receipt of benefits:

	Number of	Total Amount Disbursed
(i) Regular Retirement Pension	32	\$2,483,697
(ii) Disability Pension	3	\$138,102
(iii) Survivors and Child Benefits	1	\$60,579
Totals	36	\$2,682,378

**THE VILLAGE OF CAROL STREAM, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending April 30, 2018**

7) The funded ratio of the fund:

	<u>Current Fiscal Year</u>	<u>Preceding Fiscal Year</u>
Illinois Department of Insurance	<u>N/A</u>	<u>65.11%</u>
Private Actuary - Lauterbach & Amen, LLP	<u>64.23%</u>	<u>64.81%</u>

8) The unfunded liability carried by the fund, along with an actuarial explanation of the unfunded liability:

Unfunded Liability:

Illinois Department of Insurance	<u>N/A</u>
Private Actuary - Lauterbach & Amen, LLP	<u>\$27,094,841</u>

The accrued liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and the actuarial assumptions employed in the valuation. The unfunded accrued liability is the excess of the accrued liability over the actuarial value of assets.

9) The investment policy of the Pension Board under the statutory investment restrictions imposed on the fund.

Investment Policy - See Attached.

Please see Notes Page attached.

CERTIFICATION OF MUNICIPAL POLICE
PENSION FUND COMPLIANCE REPORT

The Board of Trustees of the Pension Fund, based upon information and belief, and to the best of our knowledge, hereby certify pursuant to §3-143 of the Illinois Pension Code 40 ILCS 5/3-143, that the preceding report is true and accurate.

Adopted this 17TH day of OCTOBER 2018

President  Date 10/17/2018

Secretary  Date 10/17/2018

**THE VILLAGE OF CAROL STREAM, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending April 30, 2018**

INDEX OF ASSUMPTIONS

- 1) Total Cash and Investments - as Reported at Market Value in the Audited Financial Statements for the Years Ended April 30, 2018 and 2017.

Total Net Position - as Reported in the Audited Financial Statements for the Years Ended April 30, 2018 and 2017.

- 2) Estimated Receipts - Employee Contributions as Reported in the Audited Financial Statements for the Year Ended April 30, 2018 plus 4% Increase (Actuarial Salary Increase Assumption) Rounded to the Nearest \$100.

Estimated Receipts - All Other Sources:

Investment Earnings - Cash and Investments as Reported in the Audited Financial Statements for the Year Ended April 30, 2018, times 7% (Actuarial Investment Return Assumption) Rounded to the Nearest \$100.

Municipal Contributions - Recommended Tax Levy Requirement as Reported by Lauterbach & Amen, LLP, Actuarial Valuation for the Year Ended April 30, 2018.

- 3) (a) Pay all Pensions and Other Obligations - Total Non-Investment Deductions as Reported in the Audited Financial Statements for the Year Ended April 30, 2018, plus a 25% Increase, Rounded to the Nearest \$100.

(b) Annual Requirement of the Fund as Determined by:

Illinois Department of Insurance - No April 30, 2018 Actuarial Valuation available at the time of this report.

Private Actuary - Lauterbach & Amen, LLP

Recommended Amount of Tax Levy as Reported by Lauterbach & Amen, LLP in the April 30, 2018 Actuarial Valuation.

Statutorily Required Amount of Tax Levy as Reported by Lauterbach & Amen, LLP in the April 30, 2018 Actuarial Valuation.

**THE VILLAGE OF CAROL STREAM, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending April 30, 2018**

INDEX OF ASSUMPTIONS - Continued

- 4) Net Income Received from Investment of Assets - Investment Income (Loss) net of Investment Expense, as Reported in the Audited Financial Statements for the Years Ended April 30, 2018 and 2017.

Assumed Investment Return:

Illinois Department of Insurance - Preceding Fiscal Year Interest Rate Assumption as Reported in the April 30, 2017 Actuarial Valuation. No April 30, 2018 Actuarial Valuation available at the time of this report.

Private Actuary - Current and Preceding Fiscal Year Interest Rate Assumption as Reported in the Lauterbach & Amen, LLP, April 30, 2018 and 2017 Actuarial Valuations.

Actual Investment Return - Net Income Received from Investments as Reported Above as a Percentage of the Average of the Beginning balance of the Cash and Investments and the Ending balance of the Cash and Investments, excluding the fiscal year net investment income, as Reported in the Audited Financial Statements for the Fiscal Years Ended April 30, 2018 and 2017.

- 5) Number of Active Members - Illinois Department of Insurance Annual Statement for April 30, 2018 - Schedule P.
- 6) (i) Regular Retirement Pension - Illinois Department of Insurance Annual Statement for April 30, 2018 - Schedule P for Number of Participants and Expense page 1 for Total Amount Disbursed.
- (ii) Disability Pension - Same as above.
- (iii) Survivors and Child Benefits - Same as above.

**THE VILLAGE OF CAROL STREAM, ILLINOIS
POLICE PENSION FUND**

**Public Act 95-950 - Municipal Compliance Report
For the Fiscal Year Ending April 30, 2018**

INDEX OF ASSUMPTIONS - Continued

7) The funded ratio of the fund:

Illinois Department of Insurance - Preceding Fiscal Year Actuarial Value of Assets as a percentage of Accrued Liability as Reported in the April 30, 2017 Actuarial Valuation. No April 30, 2018 Actuarial Valuation available at the time of this report.

Private Actuary - Current and Preceding Fiscal Year Actuarial Value of Assets as a percentage of Accrued Liability as Reported in the Lauterbach & Amen, LLP, April 30, 2018 and 2017 Actuarial Valuations.

8) Unfunded Liability:

Illinois Department of Insurance - Deferred Asset (Unfunded Accrued Liability) - No April 30, 2018 Actuarial Valuation available at the time of this report.

Private Actuary - Deferred Asset (Unfunded Accrued Liability) as Reported by Lauterbach & Amen, LLP in the April 30, 2018 Actuarial Valuation.

Village of Carol Stream

POLICE PENSION FUND INVESTMENT POLICY

1.0 Policy:

The fundamental goal of the Carol Stream Police Pension Fund is to provide retirement and other benefits to fund participants. As such, the Pension Fund Board of Trustees (Board) will invest fund assets solely in the interests of fund participants and beneficiaries for the exclusive purpose of providing retirement and other benefits to fund participants and beneficiaries. This criterion applies to specific investments and to the entire investment policy established by the Fund.

2.0 Scope:

This investment policy applies to the assets of the Police Pension Fund of the Village of Carol Stream.

3.0 Prudence:

Investments shall be made with care, skill, prudence and diligence that a prudent person acting in like capacity and familiar with such matters would use in the conduct of an enterprise of like character with like aims. (Prudent Expert Rule)

3.1 The standard of prudence to be used shall be the “**prudent investment expert**” standard and shall be applied in the context of managing an overall portfolio. Pension Fund Trustees acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4.0 Investment Philosophy:

The Board believes that fund assets should be managed in a fashion that reflects the fund’s unique liabilities and funding resources, incorporating accepted investment theory and related, empirical evidence. Specifically, the Board has adopted the following principles:

- A. That Asset allocation is the key determinant of return and, therefore, commitments to asset allocation targets will be maintained through a disciplined rebalancing program.
- B. That diversification, both by and within asset classes, is the primary control element.
- C. That passive fund portfolios are suitable investment strategies, especially in highly efficient markets.
- D. That “market timing” (defined as bringing an asset class below policy minimums) is precluded as an acceptable investment strategy.

5.0 Goals and Objectives:

For total fund assets, the goals are as follows:

- A. To preserve the actuarial soundness of the fund in order to meet benefit obligations.
- B. In order to meet its needs, the investment strategy of the Fund is to emphasize total return; that is, the aggregated return from capital appreciation and dividend and interest income.

The Fund seeks long term growth of principal while avoiding excessive market risk. Short term volatility will be tolerated in as much as it is consistent with the volatility of a comparable market index.

- C. Long-term (one to two market cycles) rate of return, net of fees, in excess of the policy benchmarks.
- D. The assets of the Fund shall be invested in a manner that is consistent with generally accepted standards of fiduciary responsibility. The safeguards which would guide a prudent expert will be observed. All transactions undertaken on behalf of the Fund will be for the sole benefit of the participants and beneficiaries of the Fund.
- E. The investment portfolio shall remain sufficiently liquid to meet all cash flow requirements that may be reasonably anticipated.
- F. The investment program shall be operated in conformance with federal, state and other legal requirements.

6.0 Delegation of Authority:

Authority to manage the Village of Carol Stream Police Pension Fund's investment program is derived from the following:

The establishment of investment policies is the responsibility of the Police Pension Board (Board). Management and administrative responsibility for the investment program is the responsibility of the Board who has established written procedures for the operation of the investment program as defined in this policy. Included procedures are: safekeeping, delivery vs. payment, investment accounting, wire transfer

agreements and collateral/depository agreements. Such procedures include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Board. The Board shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. The Board may from time to time amend the written procedures in a manner not inconsistent with this policy or with state statutes.

7.0 Ethics and Conflicts of Interest:

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Officers shall refrain from undertaking personal investment transaction with the same individual with whom business is conducted on behalf of their entity.

8.0 Authorized Financial Dealers and Institutions:

The Village Treasurer will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness. All authorized firms must be "primary" dealers or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except on a qualified public depository as established by state statutes.

Unless transacted by the Investment Manager, all financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Treasurer with the following:

- audited financial statements
- Proof of FINRA certification
- proof of state registration
- completed broker/dealer questionnaire
- certification of having read the Pension Fund's investment policy
- depository contracts

A periodic review of the financial condition and registration of qualified bidders will be conducted by the Treasurer.

9.0 **Authorized and Suitable Investments:**

The Fund may invest in any type of security allowed for in Illinois Compiled Statutes (40 ILCS 5/1-113.1-113.4a), as it may be amended from time to time include:

- 1) Interest bearing direct obligations of the United States of America.
- 2) Interest bearing obligations to the extent that they are fully guaranteed or insured as to payment of principal and interest by the United States of America.
- 3) Interest bearing bonds, notes, debentures, or other similar obligations of agencies of the United States of America. For the purposes of this Section, "agencies of the United States of America" includes: (i) the Federal National Mortgage Association; (ii) federal land banks, federal intermediate credit banks, federal farm credit banks, and any other entity authorized to issue direct debt obligations of the United States of America under the Farm Credit Acts of 1971 or amendments to that Act; (iii) federal home loan banks and the Federal Home Loan Mortgage Corporation; and (iv) any agency created by Act of Congress that is authorized to

issue direct debt obligations of the United States of America.

- 4) Interest bearing savings accounts or certificates of deposit, issued by federally chartered banks or savings and loan associations, to the extent that the deposits are insured by agencies or instrumentalities of the federal government.
- 5) Interest bearing savings accounts or certificates of deposit, issued by State of Illinois chartered banks or savings and loan associations, to the extent that the deposits are insured by agencies or instrumentalities of the federal government.
- 6) Investments in credit unions, to the extent that the investments are insured by agencies or instrumentalities of the federal government.
- 7) Interest bearing bonds of the State of Illinois.
- 8) Pooled interest bearing accounts managed by the Illinois Public Treasurer's Investment Pool (Illinois Funds) in accordance with the Deposit of State Moneys Act and interest bearing funds or pooled accounts managed, operated, and administered by banks, subsidiaries of banks, or subsidiaries of bank holding companies in accordance with the laws of the State of Illinois.
- 9) Interest bearing bonds or tax anticipation warrants of any county, township, or municipal corporation of the State of Illinois.
- 10) Direct obligations of the State of Israel, subject to the conditions and limitations of item (5.1) of Section 1-113.
- 11) Money market mutual funds managed by investment companies that are registered under the federal Investment Company Act of 1940 and the Illinois Securities Law of 1953 and are diversified, open-ended management investment companies; provided that the portfolio of the money market mutual fund is limited to

the following: (i) bonds, notes certificates of indebtedness, treasury bills, or other securities that are guaranteed by the full faith and credit of the United States of America as to principal and interest; (ii) bonds, notes debentures, or other similar obligations of the United States of America or its agencies; and (iii) short term obligations of corporations organized in the United States with assets exceeding \$400,000,000, provided that (A) the obligations mature no later than 180 days from the date of purchase, (B) at the time of purchase, the obligations are rated by at least 2 standard national rating services at one of their 3 highest classifications, and (C) the obligations held by the mutual fund do not exceed 10% of the corporation's outstanding obligations.

- 12) General accounts of life insurance companies authorized to transact business in Illinois.
- 13) Any combination of the following, not to exceed 55% of the pension fund's net assets: (1) separate accounts that are managed by life insurance companies authorized to transact business in Illinois and are comprised of diversified portfolios consisting of common or preferred stocks, bonds, or money market instruments; (2) separate accounts that are managed by insurance companies authorized to transact business in Illinois, and are comprised of real estate or loans upon real estate secured by first or second mortgages and (3) Mutual Funds that meet the following requirements: (i) the mutual fund is managed by an investment company and registered under the Federal Investment Company Act of 1940 and registered under the Illinois Securities Law of 1953; (ii) the mutual fund has been in operation for at least 5 years; (iii) the mutual fund has total net assets of \$250 million or more, and; (iv) the mutual fund is comprised of diversified portfolio of

common or preferred stocks, bonds, or money market instruments. (4) through an investment adviser, invest a portion of the assets in common and preferred stocks authorized for investments of trust funds under the laws of the state of Illinois. The stocks must meet all of the following requirements: (a) The common stocks are listed on a national securities exchange or board of trade (as defined in the federal Securities Exchange Act of 1934 and set forth in Section 3.G of the Illinois Securities Law of 1953) or quoted in the national Association of Securities Dealers Automated Quotation System National Market System (NASDAQN MS), (b) The securities are of a corporation created or existing under the laws of the United States or any state, district, or territory thereof and the corporation has been in existence at least 5 years, (c) The corporation has not been in arrears on payment of dividends on its preferred stock during the preceding 5 years, (d) the market value of stock in any one corporation does not exceed 5% of the cash and invested assets of the pension fund, and the investments in the stock of any one corporation do not exceed 5% of the total outstanding stock of that corporation, (e) the straight preferred stocks or convertible preferred stocks are issued or guaranteed by a corporation whose common stock qualifies for investment by the board, (f) the issuer of the stocks has been subject to the requirements of Section 12 of the federal Securities Exchange Act of 1934 and has been current with the filing requirements of Sections 13 and 14 of that Act during the preceding 3 years.

- 14) Corporate bonds managed through an investment advisor must meet all of the following requirements:

- (1) The bonds must be rated as investment grade by one of the 2 largest rating services at the time of purchase.

(2) If subsequently downgraded below investment grade, the bonds must be liquidated from the portfolio by the managers within 90 days after being downgraded.

The fund's total investment in separate accounts and mutual funds shall not exceed 55% of the market value of the pension fund's net present assets stated in its most recent annual report on file with the Illinois Department of Insurance.

Except for pecuniary interests permitted under subsection (f) of Section 3-14-4 of the Illinois Municipal Code or under Section 3.2 of the Public Officer Prohibited Practices Act, no person acting as treasurer or financial officer or who is employed in any similar capacity by or for a public agency may do any of the following:

- have any interest, directly or indirectly, in any investments in which the agency is authorized to invest.
- have any interest, directly or indirectly, in the sellers, sponsors, or managers of those investments.
- receive, in any manner, compensation of any kind from any investments in which the agency is authorized to invest.

Any public agency may also invest any public funds in a Public Treasurers' Investment Pool (Illinois Funds) created under Section 17 of the State Treasurer Act. Any public agency may also invest any public funds in a fund managed, operated, and administered by a bank, subsidiary of a bank, or subsidiary of a bank holding company or use the services of such an entity to hold and invest or advise regarding the investment of any public funds.

To the extent a public agency has custody of funds not owned by it or another public agency and does not otherwise have authority to invest such funds, the public agency may invest such funds as if they were its own. Such funds must be released to the appropriate person at the earliest reasonable time,

but in no case exceeding 31 days, after the private person becomes entitled to the receipt of them. All earnings accruing on any investments or deposits made pursuant to the provisions of this Act shall be credited to the public agency by or for which such investments or deposits were made, except as provided otherwise in Section 4.1 of the State Finance Act or the Local Governmental Tax Collection Act, and except where by specific statutory provisions such earnings are directed to be credited to and paid to particular fund.

10.0 Collateralization:

It is the policy of the Fund and in accordance with the GFOA's Recommended Practices on the Collateralization of Public Deposits (attachment 1), the Fund requires that funds on deposit in excess of FDIC limits be secured by some form of collateral. The Fund will accept any of the following assets as collateral:

- Government Securities
- Obligations of Federal Agencies
- Obligations of Federal Instrumentalities
- Obligations of the State of Illinois

(The Fund reserves the right to accept/reject any form of the above named securities.)

The Fund also requires that all depositories that hold the Fund's deposits in excess of the FDIC limit must provide and sign a Collateralization Agreement (attachment 2).

The amount of collateral provided will not be less than 110% of the fair market value of the net amount of public funds secured. The ratio of fair market value of collateral to the amount of funds secured will be reviewed monthly, and additional collateral will be required when the ratio declines below the level required and collateral will be released if the fair market value exceeds the required level. Pledged collateral will be held in safekeeping, by an independent third party depository, or the Federal Reserve Bank of Boston

designated by the Fund and evidenced by a safekeeping agreement. Collateral agreements will preclude the release of the pledged assets without an authorized signature from the Fund.

11.0 **Safekeeping and Custody:**

All fixed income security transactions entered into by the Fund shall be conducted on a delivery-verses-payment (DVP) basis. Securities will be held by one third party custodian designated by the Treasurer and evidenced by safekeeping receipts plus any tri-party arrangements utilized by mutual funds and/or repurchase agreements.

12.0 **Diversification:**

In order to reduce the risk of default, the investment portfolio of the Fund shall not exceed the following diversification limits unless specifically authorized by the Board:

- No nonbank financial institution shall hold more than 40% of the Fund's investment portfolio, exclusive of U.S. Treasury securities in safekeeping.
- Monies deposited at a financial institution shall not exceed 75% of the capital stock and surplus of that institution.
- Deposits in the Illinois Public Treasurer's Investment Pool (Illinois Funds) shall not exceed 50% of the Fund's investment portfolio.
- Brokered certificates of deposit shall not exceed 25% of the Fund's investment portfolio.

13.0 **Equity Selection Criteria:**

The following criteria will be used in selecting an Equity Fund or investment consideration. Criteria may be added to, deleted from, or modified as agreed by the Board provided at a minimum all statutory requirements are met.

Equity selection criteria include style, manager longevity, fund longevity, MorningStar rating, net

asset size, performance over comparable index, consistency of style, positive risk adjusted return and competitive fees.

- **Style:** The style will be consistent with the asset allocation mix as previously identified.
- **Manager Longevity:** Manager tenure of a minimum of five years managing the fund. Consistency of the underlying team should be documented.
- **Fund Longevity:** The fund must have been in existence for at least five years.
- **Morningstar Rating:** Four or Five star Morning-star rating.
- **Net Asset Size:** The net asset size of the individual equity fund must be at least \$500,000,000.
- **Consistency of Style:** The fund must demonstrate a five-year consistency of style. Minimal "style drifting" will be accepted.
- **Positive Risk Adjusted Return:** The fund will demonstrate a five-year positive risk adjusted return.
- **Competitive Fees:** Annual expenses, consulting fees, front load, transaction costs and all other fees associated with the purchase and maintenance of the investment will be competitive as compared to like investment. All fees will be fully disclosed.

14.0 **Rebalancing Policy:**

The primary purpose of rebalancing is to ensure that the Fund adheres to its strategic asset allocation, which is the Fund's explicit statement of its investment approach. Secondly, historical analysis of portfolio returns when rebalancing is used indicates that rebalancing reduces volatility and may add modest value, in comparison to a similar portfolio that is not rebalanced.

To rebalance its portfolio cost-effectively, the Fund will carry out rebalancing in a hierarchical fashion. First, employee and employer contributions and withdrawals of cash will be used to maintain target allocations. Second, when capital distributions are required, income from dividends and interest payments will be used to re-establish target allocations. Third, manager securities will be liquidated from the over-funded manager(s) until the target allocations are met.

The Fund will review the portfolio annually for rebalancing and no more frequently than quarterly. Rebalancing shall be within the ranges as outlined in Section 12: Diversification.

15.0 **Internal Controls:**

The Board is responsible for establishing and maintaining an internal control structure designed to insure that the assets of the Fund are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of the control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits require estimates and judgments by management.

Accordingly, the Board shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and record keeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members.
- Written confirmation of telephone transactions for investments and wire transfers

- Development of a procedure for making wire transfers

16.0 **Performance Standards:**

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to appropriate benchmarks on a regular basis. Over the investment horizon established in this statement, it is the goal to meet or exceed: The return of 45% Barclays Government Credit Index and 55% Russell 3000.

16.1 **Performance Benchmarks-Fixed:**

The fixed income assets shall be invested in one of two distinct strategies. (1) actively managed utilizing a professional money manager and (2) internally, utilizing a passive strategy that is managed per the policies and procedures established by the Board. The goal of the Board, over a market cycle, shall be to meet or exceed the returns of the Barclays Government Credit Index.

16.2 **Performance Benchmarks - Equities:**

The goal of each investment manager mutual fund/separate account, over the investment horizon, shall be to:

- 1) Meet or exceed the market index, or blended market index, selected and agreed upon by the Trustees that most closely correspond to the style of investment management.
- 2) Display an overall level of risk in the portfolio which is consistent with the risk associated with the

benchmark specified above. Risk will be measured by the standard deviation of quarterly returns.

17.0 Investment Manager Performance Review and Evaluation:

Performance reports generated by the Investment Consultant shall be compiled at least quarterly and communicated to the Trustees for review. The investment performance of total portfolios as well as asset class components will be measured against commonly accepted performance benchmarks. Consideration shall be given to the investment objectives, goals and guidelines as set forth in this statement. The Trustees intend to evaluate the portfolio(s) over at least a three year period, but reserve the right to terminate a manager for any reason including the following:

- Investment performance which is significantly less than anticipated given the discipline employed and the risk parameters established, or unacceptable justification of poor results.
- Failure to adhere to any aspect of this statement of investment policy, including communication and reporting requirements.
- Significant qualitative changes to the investment management organization.

Investment managers shall be reviewed regularly regarding performance, personnel, strategy, research capabilities, organizational and business matters, and other qualitative factors that may impact their ability to achieve the desired investment results.

Mutual Fund Watch/Termination Criteria
Mutual funds will be monitored on a quarterly basis based on the following:

- Qualitative change in manager's stated style
- Significant professional turnover at management organization

- Quantitative excessive historical underperformance
- Less favorable risk adjusted returns as measured by Sharpe, down capture, or peer comparison
- Excessive style drift measured by R₂
- Overlap or incompatibility with existing fund managers

18.0 Reporting:

An investment report should be regularly provided to the Police Pension Board. The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Listing of investments by maturity date.
- The percentage of the total portfolio which each type of investment represents.
- The percentage of the total portfolio which each institution is holding.
- The percentage of the total portfolio broken down by defined maturity periods.
- Principal and type of investment by fund.

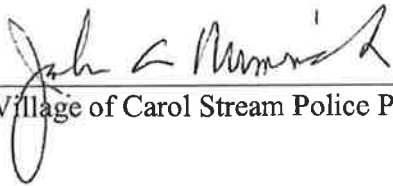
18.1 Marking to Market:

A statement of the market value of the portfolio shall be issued at least quarterly. This will ensure that the minimal amount of review has been performed on the investment portfolio in terms of value and subsequent price volatility. Review should be consistent with the GFOA Recommended Practice on Mark-to-Market Practices for State and Local Government Investment Portfolios and Investment Pools (attachment 3).

19.0 Investment Policy Adoption:

The Fund's investment policy shall be adopted by resolution of the Carol Stream Police Pension Fund. This policy shall be reviewed on an annual basis and any modifications made thereto must be approved by the Police Pension Board and re-filed with the Department of Insurance.

Approved 12-11-2017


Village of Carol Stream Police Pension

SNOW & ICE CONTROL PLAN 2018-2019



VILLAGE OF CAROL STREAM DEPARTMENT OF PUBLIC WORKS

Phil Modaff

Director of Public Works

Ron Roehn

Supt. of Operations

Jason Pauling

Street Supervisor

THIS PLAN HAS BEEN AMENDED TO REFLECT THE CHANGES ADOPTED BY THE VILLAGE BOARD WITH RESPECT TO APPLICATION OF SALT. THESE CHANGES WERE PUT IN PLACE TO ADDRESS THE NEED FOR REDUCING CHLORIDES IN WATERWAYS AND IN AN ATTEMPT TO CONTROL COSTS ASSOCIATED WITH THE PURCHASE OF SALT AND THE DAMAGE SALT DOES TO INFRASTRUCTURE.

Village of Carol Stream
Department of Public Works
Snow & Ice Plan
2018 - 2019

This plan is designed to support an “open-road” policy, which is intended to make all streets passable no more than eight hours after the last snowflake falls in any event. In order to achieve this policy, the Street Supervisor, in consultation with the Superintendent of Operations and the Director of Public Works, will be responsible for authorizing and assigning the following resources:

- Supervisory staff will monitor weather forecasts and conditions, as well as pavement temperature data via a weather service (available remotely) that will deliver virtual pavement data from one central location. Staff will also be in contact with Police personnel during off-hours in order to gather information on road conditions. This data will be used to help determine timing of personnel deployment and the strategies to be employed.
- In-house personnel will be placed into service before contractors are called upon. Should conditions and/or forecasts indicate the need for additional resources, contracted personnel and equipment will be used to supplement in-house resources. Agreements have been signed with three qualified contractors detailing responsibility, securing insurance and acknowledging pay rates for a variety of equipment.

Once roads are made passable, resources will be strategically assigned and scheduled to fully open roads from curb-to-curb, with more consideration to other factors such as overtime, use of contractors, and employee fatigue.



Plow trucks working in tandem provide more immediate impact

Preventing and Combating Accumulation of Snow Pack and Ice on Pavement

The Department employs several strategies to fight snow pack and ice accumulation:

- **Anti-Icing** is applied to prevent the early development of ice patches, to reduce the formation of snow-pack and to create conditions which promote the build up of slush once snow has started to accumulate. The department's anti-icing production capability was increased with the purchase of a new brine-making system in 2013. Increased production has allowed for an expanded use of brine prior to an event. Five vehicles (including a UTV) have been set up with anti-icing equipment to allow for broad coverage of the street network. The UTV-mounted unit is used to apply anti-icing product on Village properties, including the sidewalks in the Glenbard North Walking Path area. Anti-icing will be deployed via two strategies depending on conditions:
 - When there are more than two days' notice prior to a predicted event crews will attempt to apply brine on most of the Village's street network. One truck will be assigned specifically to courts and cul-de-sacs to provide this benefit to those areas when time allows.
 - When less time is available before an event, crews will spread brine on as many streets as possible, starting with the main streets and those areas that have been identified as high priorities, such as school zones, curves, hills, and others with a higher incidence of accidents.



Five anti-icing units can be deployed – four on roadways and the newest UTV unit for sidewalks and Village properties (pictured here)

- **De-icing** is performed when ice has formed. Occasionally conditions allow spot locations of ice to form and crews may use any one of, or a concentrated mix of, salt, salt brine, and organic materials to melt the ice. In an effort to meet regulatory agency demands to reduce chloride levels in local waterways, **road salt** is conservatively applied based upon a variety of factors as assessed by the Street Supervisor, in consultation with the Superintendent of Operations. Typically, this means that salt will be used sparingly during initial plowing operations or only during the final pass during plow operations (except on the main roadways where salt will be applied as needed).

Depending on the duration of the snow (longer events), the Supervisor may direct operators to trickle salt on the road crown during the first pass in their routes. The salt, coated with a liquid brine solution and organic material, is spread from plow trucks at a pre-determined rate based upon a variety of factors (pavement temperatures, dew point, wind, sunshine, humidity and consistency of the snow). Salt will also be routinely spread on courts, but at a lesser rate than on other streets. However, additional salt may be used during an ice storm, if warranted, based upon forecast conditions or observations by operations or police department staff.

Assignment of Resources

The Village's street system has been divided into sixteen zones. Attached is a map which depicts the various zones developed to make best use of available resources and to deliver timely and effective plowing throughout the community.

- Within most of the zones some streets may be classified as "arterials" or "mains", based upon their size and/or traffic volume. These arterials and mains are actually treated as one zone (zone #16), with two large dump trucks, a small dump truck and a pick-up truck assigned specifically to work these streets throughout a snow event.¹ The remainder of the streets is handled by in-house resources, with the exception of courts, which are assigned to contractors.
- Equipment and personnel are assigned to each route so that work in all routes can begin at roughly the same time, rather than prioritizing one route over another.²
- The department has adopted a deployment plan to strategically make use of every vehicle when it initially leaves the Public Works Center at the start of operations. Vehicles are assigned a route to plow on the way to their plowing zone, which results in a quicker impact on many of the main routes.
- Another recent new feature is the assignment of a Supervisor to inspect and track the performance of contractors working in the courts. Staff recognized that the largest number of resident complaints originated in the courts. Assigning a Supervisor to oversee contractor work in these areas is intended to improve the quality of service and better track contractor expenses.

¹ Some other roadways in the Village are under the jurisdiction of State, County or Township agencies, including: North Avenue, County Farm Road, Schmale Road, Gary Avenue and Army Trail Road.

² Under very heavy snow conditions, resources will be concentrated on mains and arterials.

Snow Plowing

The Village has a variety of in-house equipment assigned to plowing duties. Below are examples of the typical equipment used in each zone:



Large Dump Truck



Six-wheel Dump Truck



Small Dump Truck



Wheeled Loader

General Policies

Over the years the Village has adopted a number of policies in order to support the effective removal of snow from the streets. Below is a summary of those policies currently in place:

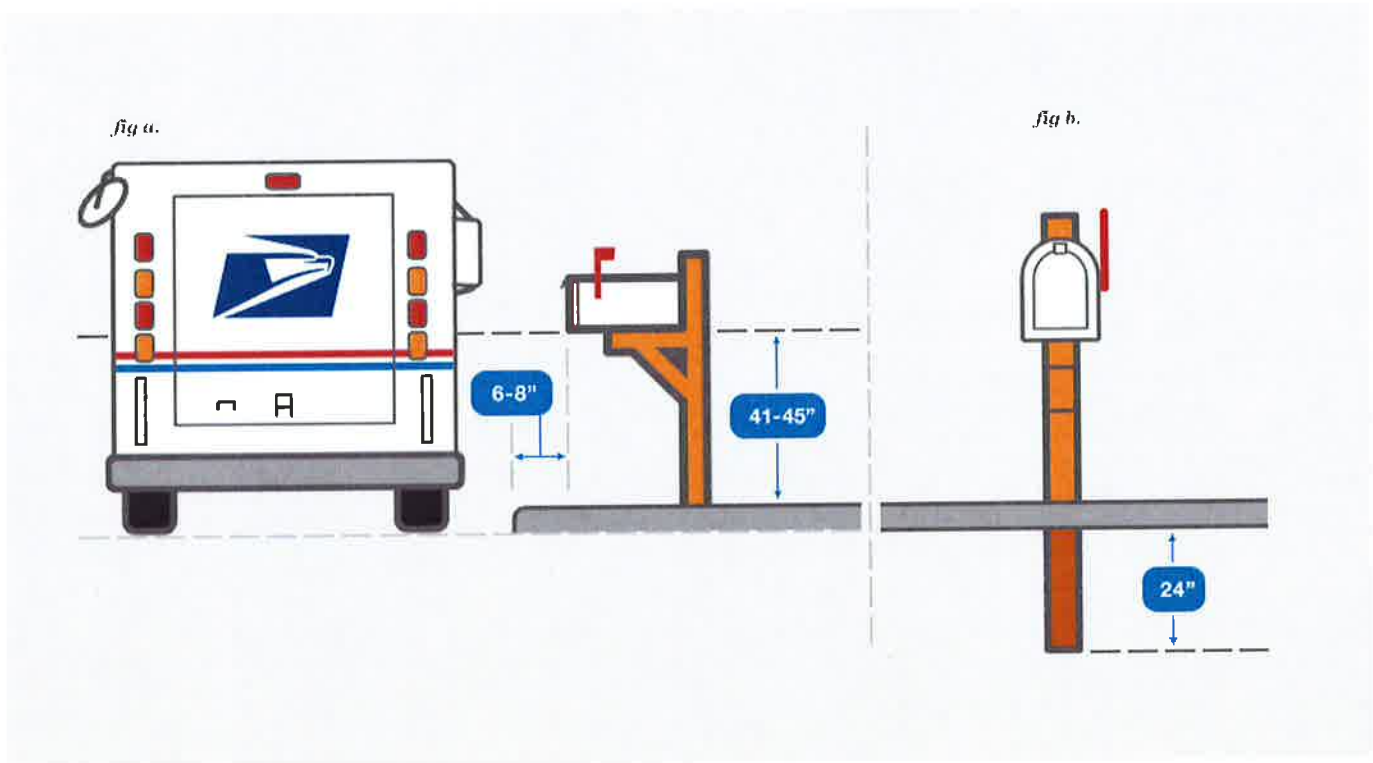
1. **SIDEWALKS** - As a general rule, sidewalks will not be plowed by the Village, including those in the area of schools. Property owners are strongly encouraged to shovel snow from walks adjacent to their property.
 - a. Glenbard North School Walking Path Program: beginning in 2015-16, the Village partnered with Glenbard North High School and the Carol Stream Park District to clear main walking paths serving the high school. Specifically, a contractor has been engaged to provide the following services:

- Clearing of snow from sidewalks and/or bike paths in the following locations:
 - On the south side of Lies Road between Idaho Street and Brookstone Drive (except for the area immediately adjacent to the Glenbard North High School property);
 - On the west side of Kuhn Road from Thunderbird Drive to Woodhill Drive (except for the area immediately adjacent to the Glenbard North High School property).
- Application of a snow and ice melting agent (to be provided by the Village) in the same areas as identified above.
- Work shall be performed in a timely fashion so as to accommodate pedestrian use of the sidewalks and/or bike paths on the following schedule when:
 - Morning: all requested work to be completed no later than 6:30 am
 - Afternoon: all requested work to be completed no later than 2:15 pm (except for early dismissal on Mondays when work must be completed by 1:15 pm)

New this year, Public Works staff will anti-ice the sidewalks with the new UTV-mounted equipment, and continue to anti-ice the bike path with a pick-up truck-mounted unit.

2. **PARKING** - By ordinance, parking is not allowed on streets following a 1-inch snowfall. Public Works and Police staff will coordinate efforts to enforce this ordinance.
3. **STREET STATUS** - The Village will plow all streets, regardless of their acceptance status (i.e. – new developments with public improvements).
4. **FIRE HYDRANTS** - Residents are encouraged to remove snow from around fire hydrants adjacent to their property.
5. **GARBAGE** - On garbage collection days, residents are requested to place garbage containers in their driveways, not on the street or close to the curb. The Village will not reimburse residents for damage to garbage containers placed too close to the street.
6. **PROHIBITED** - All property owners are prohibited by Ordinance from depositing snow in the street when cleaning their driveways.

7. **MAILBOXES** - The Village will replace properly installed mailboxes damaged by direct contact with snowplows. However, mailboxes suffering damage due to improper installation (placed too close to curb) or due to deteriorated support (rotting wood, rusted metal, etc.) will not be the responsibility of the Village. In addition, the Village will not be responsible for mailboxes that may have suffered damage from snow flying off a plow.



Mailbox Specifications

Village of Carol Stream
 Interdepartmental Memo

TO: Bob Mellor, Village Manager
 FROM: Philip J. Modaff, Director of Public Works
 DATE: October 19, 2018
 RE: Approval of Independent Contractor Agreements -- Snowplowing

As in past years, the Public Works Department plans on utilizing contractors to assist in snow removal efforts on courts during the 2018-19 winter season. Contractor services are included in the current budget in the total amount of \$240,000. A meeting was held with the following contractors on October 10 and we have secured agreements (sample attached) and required documents from each:

- AJD Concrete Construction Corp.
- D & M Services
- Abbott Tree Care

All of these contractors performed satisfactorily for the Village last winter. Equipment rates were increased in 2016; staff is not proposing any increase to the following rates for the 2018-19 season:

EQUIPMENT	FULL RATE	TRAVEL RATE
Pick-up truck	\$ 77.35/hr	\$25/hr
Single-axle truck	\$ 80.15/hr	\$25/hr
Skid steer	\$ 90.30/hr	\$28/hr
Tandem truck	\$126.30/hr	\$25/hr
2/2.5 cubic yard loader	\$145.65/hr	\$28/hr
3 cubic yard loader	\$175.00/hr	\$28/hr
Backhoe/loader	\$ 93.50/hr	\$28/hr

One contractor, AJD Construction & Concrete, will also provide walkway snow and ice clearing services in the Glenbard North High School area. Two years ago staff solicited proposals from several contractors and AJD submitted the most attractive proposal (copy of proposal attached). Staff is satisfied with their performance and recommends awarding this work to them for the coming season with *no increase in pricing*.

Staff recommends a Motion approving Independent Contractor Agreements for Snow Plowing (sample attached) with the firms and at the rates listed above and for the Walkway Snow Clearing Program in accordance with the attached proposal from AJD Construction & Concrete.

Attachments

INDEPENDENT CONTRACTOR'S AGREEMENT (page 1 of 2)

THIS AGREEMENT entered into by and between _____ herein referred to as the "*First Party*"; and the **VILLAGE OF CAROL STREAM**, 500 North Gary Avenue, DuPage County, Illinois, hereinafter referred to as the "*Second Party*".

WHEREAS, "*First Party*" will be performing various work under contracts with the said "*Second Party*" entered into and to be entered into from time to time, which work will be performed on and/or off the premises of the "*Second Party*" and said "*First Party*" may have subcontractors or one or more employees engaged in the performance of said work:

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, and other good and valuable consideration received and to be received, the "*First Party*" hereby agrees:

1. To comply with all laws, regulations and rules promulgated by any Federal, State, County, Village and/or other governmental unit or regulatory body now in effect or which may be in effect during the performance of the work to which reference is made above. Included within the scope of the laws, regulations and rules referred to in this paragraph but in no way to operate as a limitation, are all forms of traffic regulations, public utility and Intrastate and Interstate Commerce Commissions regulations, Workmen's Compensation Laws, Prevailing Wage Laws, the Social Security Act of the Federal Government and any of its titles, FEPC or FEOC statutory provisions and rules and regulations.
2. To protect, indemnify, hold and save harmless and defend the "*Second Party*" against any and all claims, costs causes, actions and expenses, including but not limited to attorney's fees incurred by reason of a lawsuit or claim for compensation arising in favor of any person, including the employees or officers or independent contractors or subcontractors of the first and second parties, on account of personal injuries or death, or damages to property occurring, growing out of, incident to, or resulting directly or indirectly from the performance by the "*First Party*" hereunder, whether such loss, damage, injury or liability is contributed to by the negligence of the "*Second Party*" whether latent or patent, or from other causes whatsoever, except that the "*First Party*" shall have no liability or damages or the costs incident thereto caused by the sole negligence of the "*Second Party*".
3. To keep in force, to the satisfaction of the "*Second Party*", at all times during the performance of the work referred to above, Commercial General Liability Insurance and Automobile Liability Insurance with Bodily Injury limits of not less than \$1,000,000 and Property Damage Insurance with limits of not less than \$1,000,000. The "*First Party*" agrees that at any time upon the demand of the "*Second Party*" proof of such insurance coverage as will be submitted to the "*Second Party*". There shall be no additional charge for said insurance to the "*Second Party*".
4. To maintain all records and documents for projects of the Public Body of the Village of Carol Stream in compliance with the Freedom of Information Act, 5ILCS 140/4 et seq. In addition, Contractor shall produce, without cost to the municipality, records which are responsive to a request received by the Public Body under the Freedom of Information Act so that the Public Body may provide records to those requesting them within the timeframes required. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the Public Body and if possible, the Public Body shall request an extension so as to comply with the Act. In the event that the Public Body is found to have not complied with the Freedom of Information Act, based upon Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorney fees and penalties.

INDEPENDENT CONTRACTOR'S AGREEMENT (page 2 of 2)

5. To furnish any affidavit or certificate, in connection with the work covered by this agreement as provided by law.
6. To indemnify "*Second Party*" for any loss it may sustain by theft or other cause from the acts or negligence of the employees of the "*First Party*" or of the subcontractors.

IT IS MUTUALLY UNDERSTOOD AND AGREED that the "*First Party*" shall have full control of the ways and means of performing the work referred to above and that the "*First Party*" or his/its employees, representative or subcontractors are in no sense employees of the "*Second Party*", it being specifically agreed that in respect to the "*Second Party*", the "*First Party*" bears the relationship of an independent contractor.

This agreement shall be in effect from the 15th day of November, 2018 through the 30th day of April, 2019.

IN WITNESS WHEREOF, THE PARTIES have executed this agreement this ____ day of _____
2018.

FIRST PARTY:

CONTRACTOR

SIGNED _____

BY: _____

TITLE: _____

SECOND PARTY:

VILLAGE OF CAROL STREAM

SIGNED: _____

BY: _____

TITLE: _____

INSURANCE

The Contractor shall provide and maintain in force, at no cost to the Village for the life of this contract, or any subsequent extension thereof, insurance coverage as follows:

TYPE

MINIMUM COVERAGE

- | | |
|--|--|
| A. Workmen's Compensation | Statutory State of Illinois |
| B. Comprehensive general and automobile liability and property damage. The Contractor shall defend, indemnify and save harmless the Owner, and all of their officers, agents, employees from all suits, actions or claims of any character brought for or on account of any injuries to or death or damages received by any person, persons or property resulting from the operations of the Contractor or any of its subcontracts, in prosecuting the work under this contract. | \$1,000,000 Combined Single Limit
\$2,000,000 Aggregate Limit |

NOTE: It is also required that the Contractor's insurer be subject to approval by the Village.

The Contractor will defend, indemnify and hold harmless the Village of Carol Stream against any and all loss, damage, and expense for any injury to persons or damage to property arising out of, or in connection with, and for any loss or penalty resulting from the violation of any law or ordinance, by the Contractor, employees and/or subcontractors engaged by the Contractor. The Contractor shall defend, indemnify and save harmless and defend the Village of Carol Stream together with the officers, agents and employees of the Village, and each of them, from and against any and all claims, costs, expense and liability of every nature or kind, arising out of, or in any way connected with the operations of Contractor, its officers, agents, employees or any subcontractor under this agreement, specifically excepting those claims arising out of or contributed to by the negligence of the Village, its employees or agents.

Contractor agrees to provide certificates of insurance evidencing compliance with the insurance provisions of this contract.

Each contractor shall submit a Certificate of Insurance on an ISO approved form prior to commencing any work, indicating the Village of Carol Stream as an additional insured on a primary and non-contributory basis. The following items must be included on the Certificate of Insurance:

- Cancellation Clause must read as follows: "Should any of the above described policies be cancelled or modified before the expiration date thereof, the issuing company will mail 30 days' written notice to the certificate holder named to the left."
- Certificate Holder must read: "Additional Insured: Village of Carol Stream, Its Officers, Employees & Independent Contractors, 500 N. Gary Avenue, Carol Stream, IL 60188"
 - You must have at least \$1,000,000 of auto liability and \$1,000,000 of general liability.

ADDITIONAL SERVICES – WALKING PATH SNOW REMOVAL

This section of the Independent Contractor's Agreement for snow removal services between the Village of Carol Stream (hereinafter "Village") and AJD Concrete Construction Corp. (hereinafter "Contractor") provides for the terms under which Contractor will provide walking path snow removal as provided below.

- The following services shall be provided by the Contractor upon request by the Village:
 - Clearing of snow from sidewalks and/or bike paths in the following locations:
 - On the south side of Lies Road between Idaho Street and Brookstone Drive (except for the area immediately adjacent to the Glenbard North High School property);
 - On the west side of Kuhn Road from Thunderbird Drive to Woodhill Drive (except for the area immediately adjacent to the Glenbard North High School property)
 - Equipment to be used:
 - Sidewalk equipment shall be no larger than a skid steer with plow no wider than the sidewalk
 - Bike path equipment shall be no larger than a pick-up truck with plow no wider than the bike path
 - Application of a snow and ice melting agent (to be provided by the Village) in the same areas as identified above.
 - **For the sidewalk Contractor shall use a drop spreader; for the bike path Contractor may use a broadcast spreader.**
- Work shall be performed in a timely fashion so as to accommodate pedestrian use of the sidewalks and/or bike paths on the following schedule:
 - Morning: all requested work to be completed no later than 6:30 am
 - Afternoon: all requested work to be completed no later than 2:15 pm (except for early dismissal on Mondays when work must be completed by 1:15 pm)
- Compensation (in accordance with the proposal submitted by Contractor and attached hereto):
 - Clearing of snow:
 - Accumulation between 1" and 4" = \$285 per event¹
 - Accumulation greater than 4" and up to 6" = \$330 per event
 - Accumulation greater than 6" and up to 9" = \$385 per event
 - Accumulation greater than 9" = \$55/hour per person
 - Application of snow and ice melting agent = \$55/hour per person

All other terms and conditions of service remain in effect in accordance with the Independent Contractor's Agreement for snow removal services.

CONTRACTOR: AJD Concrete Construction Corp.

NAME: Vito Panzarino


TITLE: President

SIGNATURE: [Handwritten Signature]

DATE: 10/15/18

¹ An "event" means one continuous snow storm. Contractor may have to provide services multiple times under the same event and only be entitled to payment for one "event".

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager
FROM: Jon Batek, Finance Director 
COPY: Barb Wydra, Accounting Manager
Marc Talavera, IT Director
DATE: October 22, 2018
RE: **Purchase of Cashiering Software and Hardware**

Included in our FY19 budget plan is the anticipated upgrade of our current point of sale system to Tyler Cashiering through MUNIS, our financial software vendor. The primary need for this purchase is to:

1. Replace current hardware that is beyond its useful life and in need of replacement.
2. Expand the cash receipting function to more areas of the newly renovated Municipal Center to better serve our customers.
3. Improve the efficiency of the cash receipts process.

We are currently operating with cashiering hardware that is old and in need of replacement. Knowing we would be undergoing the building renovation project, we deferred any equipment replacements until after the renovations were completed. At present, our current receipt printers are older dot matrix technology and we currently do not have any backup equipment available in the event of an equipment failure.

As we move back into the renovated Municipal Center, there are expanded opportunities to improve customer service by placing cash register terminals in other areas of the building. While the Finance Department will continue to handle the vast majority of transaction volume, there is a need to install "satellite" cashiering terminals into other areas, most notably on the second floor to handle passport, liquor license and other administrative fees and charges. This proposal also includes expansion equipment for possible future deployment at the Community Development service counter. This will eliminate our historical practice of having to "bounce" customers back and forth between departments as they apply and pay for permits.

Lastly, investment in an upgraded cashiering application will result in a number of operational benefits and efficiencies.

1. Presently, our credit card terminals are not integrated with the cashiering system. Staff must ring each transaction into MUNIS and then also enter the payment amount into the separate credit card reader. This creates the possibility for data entry errors and time consuming reconciliation errors to correct as credit card transactions are settled at the end of each day. Under the proposed Tyler Cashiering module, credit card readers are fully integrated into the software, speeding transaction time and accuracy.
2. Tyler Cashiering includes and supports bar code scanners which we presently do not use. This will also speed transaction speed and accuracy when dealing with high volume transactions such as water bills.
3. The proposed software and hardware included with this proposal also includes a combination check scanner and receipt printer. Presently all check payments are scanned for electronic deposit as a back-office function rather than at the point of sale. Having this process occur with each transaction avoids double handling of checks and should further enhance efficiency.
4. Tyler Cashiering also has the ability to interface with external 3rd party payment systems where our current system does not. This opens up the possibility to import transactions from other systems we may wish to pursue down the road, particularly in our efforts to explore expansion of web-based payment options.

Finance and IT staff recently viewed a Tyler Cashiering web demonstration where we had the opportunity to address product features and functions. Based on this review, the enhancements offered by this system would be beneficial to department operations and overall customer service.

Attached is a quote from Tyler Technologies for the purchase of software and related implementation costs. These are summarized as follows:

Software	\$11,000
Implementation	5,120
Year One Annual Maint.	1,980
Hardware	<u>16,254</u>
Total	<u>\$34,354.</u>

I have budgeted hardware for seven (7) locations: 3 Finance Cashier Counter, 1 Finance back office, 1 Police Department, 1 second floor Administration, and 1 back-up / future expansion to Community Development. The proposed FY19 budget has adequate funds available to complete this purchase. Please let me know if you have any questions. With your approval to proceed, I will schedule this item for Village Board consideration at their meeting on November 5, 2018. As this is a sole source purchase, the agenda will propose waiving of bids pursuant to 5-8-14c of the Municipal Code.



Munis Cash Station

For use with Munis Payment Entry and Tyler Cashiering

Munis® Cash Station is designed to meet the needs of public sector users by offering a fast, efficient and secure method for processing customer transactions. Standard and Advanced Cash Station bundles are available.

Point-of-Sale (POS) Standard and Advanced bundles include a PC, housing, cash drawer and keyboard with credit card swip. This is recommended for use on front counters and other customer-facing locations. An optional EMV chip enabled card reader is available separately from a Tyler-recommended gateway provider.

Back Office Standard and Advanced bundles *do not* include a PC, housing, cash drawer or keyboard with credit card swipe, and are suitable for back room payment processing where a full cash station is not required.

Standard Bundle Available in Point-of-Sale and Back Office versions.

This is the minimum hardware set required to take payments with Tyler Cashiering or Munis Payment Entry. Its Epson thermal printer supports MICR check scanning, as well as enhanced receipt and validation options.* A pole display for Tyler Cashiering is available.*

SOFTWARE SUPPORTED	EQUIPMENT	PRINTING FEATURES	SCANNING FEATURES	CREDIT CARD VALIDATION
Munis Payment Entry or Tyler Cashiering	Epson TM-H6000IV Printer Honeywell 1900 Scanner MiniMag™ Credit Card Swipe (for Back Office version)* PC, Housing, Cash Drawer and Keyboard with Credit Card Swipe (for POS version) Pole Display (for POS version)*	Thermal Printing Basic Endorsement Enhanced receipts* Enhanced Validation*	Bill Scanning Check Scanning*	Included*

* Feature requires Tyler Cashiering.

Advanced Bundle Available in Point-of-Sale and Back Office versions.

The top-of-the-line Tyler Cashiering station offers all the features of the Standard station, but adds single pass, two-sided check imaging with the Epson TM-S9000 Multifunction Teller Device.

SOFTWARE	EQUIPMENT	PRINTING FEATURES	SCANNING FEATURES	CREDIT CARD VALIDATION
Tyler Cashiering	Epson TM-S9000 Teller Device Honeywell 1900 Scanner MiniMag Credit Card Swipe (for Back Office version) PC, Housing, Cash Drawer and Keyboard with Credit Card Swipe (for POS version) Pole Display (for POS version)	Thermal Printing Enhanced Receipts Basic Endorsement Enhanced Validation	Bill Scanning Check Scanning* Check Imaging	Included

* Feature requires Tyler Cashiering.

Component details on reverse

Munis Cash Station options for Munis Payment Entry and Tyler Cashiering are flexibly configured to adapt to a jurisdiction's point-of-sale and back office needs.

For more information, visit

www.tylertech.com

or email info@tylertech.com



Empowering people who serve the public

For more information, visit www.tylertech.com

Munis® Cash Station Component Details

Printers

Epson TM-H6000IV Receipt Printer

- High-performance multifunction printer
- Fast receipt printing (up to 300 mm/second) and check processing
- 99.9% MICR accuracy
- ENERGY STAR® qualified
- Drop-in paper loading, autocutter and status LEDs



Epson TM-S9000 Teller Device

- High-performance multifunction teller device
- Industry's leading thermal receipt printer
- Scanning speed up to 110 dpm
- 16 lines of endorsement printing
- Highest MICR accuracy in its class
- Single pass, dual sided, best-in-class check imaging



Scanner

Honeywell Xenon 1900 Area-Imaging Scanner

- Custom sensor optimized for bar code scanning
- Industry-leading performance and reliability
- Powered by Adaptus® Imaging Technology 6.0
- Multiple focal options
- Small form factor ensures it fits well in any sized hand, reducing fatigue



Credit Card Reader

IDTECH Compact Intelligent MiniMag™ Reader

- Intelligent MagStripe swipe reader that reads and validates the track information
- Small size, big performance
- Designed to be used for desktop or mounted application



EMV Hardware Option



Ingenico® iSC Touch 250 (iSC250)

- Available for Tyler Cashiering version 3.1 and above
- Provides EMV chip-based card authentication
- Meets industry's highest software security requirements
- Accepts all payment options including chip card and magstripe with either pin or signature capture
- Screen supports multimedia content

Gateway Providers

- Ensure industry best practice for POS
- BridgePay and OpenEdge are the Tyler-approved providers
- Provide integrated encryption and EMV compliance
- Contact your Tyler representative for supplier contact information



Quoted By: Joe Parent
 Date: 9/7/2018
 Quote Expiration: 3/6/2019
 Quote Name: Village of Carol Stream Tyler Cashiering
 Quote Number: 2018-56862
 Quote Description: Village of Carol Stream Tyler Cashiering

Sales Quotation For

Jon Batek
 Village of Carol Stream
 500 N Gary Ave
 Carol Stream, IL 60188-1899
 Phone +1 (630) 665-7050
 Email: jbatek@carolstream.org

Tyler Software and Related Services

Description	License	Impl. Hours	Impl. Cost	Data Conversion	Module Total	Year One Maintenance
Tyler Cashiering	\$11,000.00	32	\$5,120.00	\$0.00	\$16,120.00	\$1,980.00
TOTAL:	\$11,000.00	32	\$5,120.00	\$0.00	\$16,120.00	\$1,980.00

3rd Party Hardware, Software and Services

Description	Quantity	Unit Price	Unit Discount	Total Price	Unit Maintenance	Unit Maintenance Discount	Total Year One Maintenance
Cash Drawer	1	\$230.00	\$0.00	\$230.00	\$0.00	\$0.00	\$0.00
Hand Held Scanner - Model 1900GSR	1	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00
Hand Held Scanner Stand	1	\$30.00	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00
ID Tech MiniMag USB Reader	1	\$62.00	\$0.00	\$62.00	\$0.00	\$0.00	\$0.00
Printer (TM-S9000)	1	\$1,600.00	\$0.00	\$1,600.00	\$0.00	\$0.00	\$0.00
<i>3rd Party Hardware Sub-Total:</i>			\$0.00	\$2,322.00			\$0.00

3rd Party Hardware, Software and Services

Description	Quantity	Unit Price	Unit Discount	Total Price	Unit Maintenance	Unit Maintenance Discount	Total Year One Maintenance
TOTAL:				\$2,322.00			\$0.00

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$11,000.00	\$1,980.00
Total Tyler Services	\$5,120.00	\$0.00
Total 3rd Party Hardware, Software and Services	\$2,322.00	\$0.00
Summary Total	\$18,442.00	\$1,980.00
Contract Total	\$20,422.00	

Unless otherwise indicated in the contract or Amendment thereto, pricing for optional items will be held for Six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____
 Print Name: _____ P.O. #: _____

All primary values quoted in US Dollars

Comments

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.


Implementation hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Tyler's cost is based on all of the proposed products and services being obtained from Tyler. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust prices accordingly.

Client agrees that items in this sales quotation are, upon Client's signature of same, hereby added to the Agreement between the parties, and subject to its terms. Additionally, and notwithstanding anything in the Agreement to the contrary, payment for said items shall conform to the following conditions: Licensee fees for Tyler and 3rd party products are due when Tyler makes such software available for download by the Client (for the purpose of this quotation, the 'Availability Date') or delivery (if not software); Maintenance fees, prorated for the term commencing when on the Availability Date and ending on the last day of the current annual support term for Tyler Software currently licensed to the Client, are due on the Availability Date; Fees for services, unless otherwise indicated, plus expenses, are payable upon delivery.

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager
FROM: Adam Frederick, Civil Engineer II 
DATE: October 26, 2018
RE: 2018 Pavement Patching Project – Change Order No. 1 and Final Payment

In August, the Village Board awarded the referenced project to Chicagoland Paving Contractors, Inc. in the amount of \$49,900.00.

The final field measured quantities bring the final contract cost to \$56,406.20, which is \$6,506.20 (13%) over the contract amount. Overages are due to extra patchwork being required. Even with the overage ample funds are available as \$107,000.00 was budgeted for this project.

Staff therefore recommends approval of Changer Order No. 1 and final payment to Chicagoland Paving Contractors, Inc. in the amount of \$56,406.20.

Cc: James T. Knudsen, Director of Engineering Services
Jon Batek, Finance Director
William N. Cleveland, Assistant Village Engineer

CHANGE ORDER NO. 1

PROJECT: 2018 Pavement Patching Project

DATE OF ISSUANCE: 10/26/2018

OWNER: Village of Carol Stream

CONTRACTOR: Chicagoland Paving
Contractors, Inc.

You are directed to make the following changes in the Contract Documents:

Description: Pavement Patching Services

Purpose of Change Order: Change in contract price based on final field measured quantities.

Attachments: Pay Estimate
No. 1 – Final


CHANGE IN CONTRACT PRICE:		CHANGE IN CONTRACT TIME:	
Original Contract Price:	\$ 49,900.00	Original Contract Time:	4/30/2019
Previous Change Orders:	\$ 0	Change from previous Change Orders:	None
Current Contract Price:	\$ 56,406.20	Current Contract Time:	4/30/2019
Net increase/(decrease) of this Change Order:	\$ 6,506.20	Net increase of this Change Order:	
Contract Price with this Change Order:	\$ 56,406.20	Contract Time with this Change Order:	4/30/2019

Pursuant to Public Act 85-1295, the circumstances which necessitate this Change Order were not reasonably foreseeable at the time the Contract was signed, were not within the contemplation of the Contract as signed, and are in the best interest of the Village.

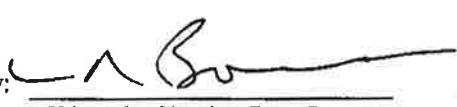
RECOMMENDED:
Engineering Services Dept

APPROVED:
Village of Carol Stream

ACCEPTED:


By: 
James T. Knudsen
Director of Engineering Services

By: _____
Bob Mellor
Village Manager

By: 
Chicagoland Paving Cont., Inc.
William R. Bowers
V-P.

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: October 31, 2018

RE: Agenda Item – Recommendation to Award a Contract for Water System Leak Detection Services – Utility Services Associates

The FY2019 budget contains funding (\$25,000) for leak detection services on the entire Village water system. In an effort to locate additional potential sources of water loss, this year we included leak detection on water mains that serve large commercial, industrial and multi-family properties. The benefit of performing leak detection is to find leaks on the water system which have not yet surfaced, but which are resulting in water loss.

Four vendors submitted bids which were opened and read aloud on October 30, with the following results:

<u>COMPANY NAME</u>	<u>BID AMOUNT</u>
Utility Services Associates	\$21,770.45
Leak Detection Technical Solutions	\$23,895.00
ADS LLC	\$39,515.25
Ace Pipe Cleaning	\$40,533.00

The low bidder, Utility Services Associates, submitted all required bid documents and provided satisfactory references.

Staff recommends that the Mayor and Board award a contract to Utility Services Associates for Water System Leak Detection and Services in an Amount Not-to-Exceed \$21,770.45.

Attachments

BID FORM

WATER SYSTEM LEAK DETECTION SERVICES

Bidder, in submitting this bid, hereby agrees to comply with all provisions and requirements of the specifications and Bid Documents and Specifications attached hereto for the prices as specified below. This bid shall remain in force and full effect for a period commencing on the date of submission and ending thirty (30) days after the date of bid opening.

Description	Water System Leak Detection Services	Bid Amount
-------------	--------------------------------------	------------

FOR ALL PUBLIC WATER SYSTEM WORK AS SPECIFIED: \$ 16,455.45

FOR ALL PRIVATE WATER SYSTEM WORK AS SPECIFIED: \$ 5,315.00
 (Optional work to be awarded at sole discretion of Village)

Company: Utility Services Associates, LLC

Address: 19655 1st Ave. South, Suite 101

Seattle, WA 98148

Telephone No. 877-585-5325 Fax No. 206-429-3771

Signature: 

Name and Title: (Please Print) Rob Meston - President Date: 10/17/2018

Subscribed and sworn before me this 17th day of October, 2018

MY COMMISSION EXPIRES: 01-11-2021


 NOTARY PUBLIC



REFERENCES
MUST BE COMPLETED AND RETURNED WITH BID FORM

The bidder shall list three (3) municipal or public utility references for which the bidder has supplied services in the last twelve (12) months that are similar to the specifications contained herein. References may only be provided for work performed by the firm submitting the bid.

THIS FORM MUST BE FILLED OUT IN ITS ENTIRETY. NO OTHER REFERENCE FORM WILL BE ACCEPTED. BIDDER MAY NOT PROVIDE A SEPARATE REFERENCE SHEET.

Municipality Name _____ City of Springfield, IL _____
Municipality Address _____ 401 N. 11th St. Springfield, IL 62702 _____
Contact Name and Phone _____ Josh Stewart 217-789-2323 ext. 1610 _____
Work Performed _____ Water System Leak Detection Services _____
Beginning and Ending dates of work (month and year): _____ 01/2018 through 02/2018 _____

Municipality Name _____ Missouri American Water / City of St. Louis _____
Municipality Address _____ 727 Craig Rd. St. Louis, MO 63141 _____
Contact Name and Phone _____ Rick Westby 314-996-2329 _____
Work Performed _____ Water System Leak Detection Services _____
Beginning and Ending dates of work (month and year): _____ 07/2018 through 08/2018 _____

Municipality Name _____ Tahlequah Public Works Authority _____
Municipality Address _____ 101 N. College Ave. Tahlequah, OK _____
Contact Name and Phone _____ Frank Macario 918-207-5559 _____
Work Performed _____ Water System Leak Detection Services _____
Beginning and Ending dates of work (month and year): _____ 10/2017 through 01/2018 _____

CONTRACTOR QUESTIONNAIRE
MUST BE COMPLETED AND RETURNED WITH BID FORM

FIRM NAME: Utility Services Associates, LLC

OWNER'S NAME: Rob Meston PHONE # 877-585-5325

OWNER'S NAME: Bruce Rubin PHONE# 406-756-2601

BUSINESS ADDRESS: 19655 1st Ave. South, Suite 101
Seattle, WA 98148

IF DOING BUSINESS UNDER ANOTHER COMPANY NAME IN THE PAST THREE YEARS, LIST THAT INFORMATION BELOW:

FIRM NAME: _____

OWNER'S NAME: _____ PHONE # _____

OWNER'S NAME: _____ PHONE# _____

BUSINESS ADDRESS: _____

**VILLAGE OF CAROL STREAM
GOVERNMENTAL COMPLIANCE CERTIFICATIONS
MUST BE COMPLETED AND RETURNED WITH BID FORM**

I, Rob Meston (name), certify that I am employed as the President (title) of Utility Services Associates,LLC (company), a contractor/subcontractor for the work described in the Agreement to which this certificate is attached, and I hereby certify that I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein, and that following certifications are true and correct:

1. Certification under 720 ILCS 5/33E-11

The Company is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961 or any similar offense of any State of the United States which contains the same elements as the Illinois offenses of bid-rigging or bid rotating.

2. Payments to Illinois Department of Revenue

The Company is not delinquent in payment of any taxes to Illinois Department of Revenue – 65 ILCS 5/11-42.1

3. Substance Abuse Prevention on Public Works

The Company has in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), and will provide a copy thereof to the Village of Carol Stream prior to commencement of the work on the Project.

4. Illinois Public Works Employment Discrimination Act

The Contract shall be performed in compliance with all requirements of the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01

5. Certified Payroll – Prevailing Wage Act - 820 ILCS 130/5

The Company shall pay not less than the prevailing hourly rate of wages, and the generally prevailing rate of hourly wages for legal holiday and overtime work, as determined by the Illinois Department of Labor and the Village of Carol Stream to all laborers, workers, and mechanics performing work under this Contract. All bonds provided by the Company under the terms of this contract shall include such provisions as will guarantee the faithful performance of the Company's obligations under this clause and under the Prevailing Wage Act, 820 ILCS 130/1 et. seq. Should the Department of Labor revise any prevailing rate of hourly wages, such revised rate shall be applicable to this Contract; however, in no event shall the increase in any prevailing rate of hourly wages be a basis for a change order or other claim for an increase in the Contract Sum. The

Company and each of its subcontractors participating on the Project shall make and keep those records required under Section 5 of the Prevailing Wage Act. The Company and any of its subcontractors shall submit a monthly certified payroll statement to verify the payment of prevailing wages as required under the Prevailing Wage Act.

6. Non-Discrimination: EEOC

The Company is an "equal opportunity employer" as defined by Section 2002(e) of Chapter 21, Title 42, U.S. Code Annotated and Executive Orders #11246 and #11375 (42 U.S.C., Section 2002(e)); Executive Order No. 11246, 30 F.R. 12319 (1965); Executive Order No. 11375, 32 F.R. 14303 (1967) which are incorporated herein by reference. The Equal Opportunity Clause, Section 6.1 of the Rules and Regulations of the Department of Human Rights of the State of Illinois is a material part of any contract awarded on the basis of this proposal. The Company shall not discriminate on the basis of race, color, sex, national origin, religion, ancestry, age, marital status, physical or mental handicap or unfavorable discharge for military service.

7. Human Rights Act

The Company shall perform the Contract in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the Company and its subcontractors shall not engage in any prohibited form of discrimination in employment as defined in the Act. The Company shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. The Company and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this contract.

8. Sexual Harassment Policy

Pursuant to Section 2-105 (A)(4) of the Illinois Human Rights Act, the Company and each subcontractor has adopted and maintains written sexual harassment policies that shall include, at a minimum, the following information:

- (1) the illegality of sexual harassment;
- (2) the definition of sexual harassment under State law;
- (3) a description of sexual harassment, utilizing examples;
- (4) the Company's/subcontractor's internal complaint process, including penalties;
- (5) the legal recourse, investigative and complaint process available through the Department and Commission;
- (6) directions on how to contact the Department and the Commission; and
- (7) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.

A copy of these policies shall be provided to the Owner or Consultant on request.

9. Drug Free Workplace Act [Only applicable to projects with State Funding]

The Company shall comply with all provisions of the Drug Free Workplace Act, 30 ILCS 850/1 et seq.

10. Compliance with Governmental Regulations

The Company and any subcontractors shall comply with and perform all Work required under the Bid Documents and Specifications in conformance with all applicable federal, state and local laws, regulations and/or ordinances.

Utility Service Associates, LLC
Firm Name

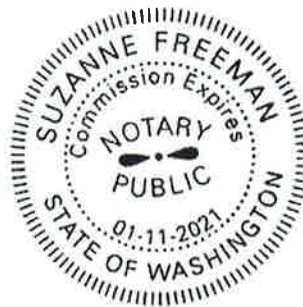
By: Rob Meston - President
Name/Title


Signature

SUBSCRIBED AND SWORN to before

me this 17th day October, 2018.


Notary Public



Village of Carol Stream
Interdepartmental Memo

TO: Mayor and Trustees

FROM: Robert Mellor, Assistant Village Manager *Rm*

DATE: November 1, 2018

RE: Municipal Center Renovation Project, Interior Signage - Advice of Change

On September 17, 2018, the Village Board awarded the contract for interior signage for the Municipal Center Renovation Project to the low bidder, Parvin-Clauss Sign Company, Inc. for \$26,408. After award of bid it was determined the size of certain signs needed to be enlarged due to additional information contained on the signs. This resulted in an additional cost of \$89 to the original contract.

Section 5-8-3 of the Village Code of Ordinances provides:

(D) The Purchasing Agent may approve increases in public works construction contract amounts due to change orders not to exceed in total 5% of the awarded contract amount and change orders extending the time of completion of public works construction contracts for not more than 30 days without prior Village Board approval. However, no single change order shall exceed \$10,000, except where a delay in approving such change order would result in a financial penalty or would create a serious emergency within the village, which would endanger the health or safety of its citizens. In such event, the provisions of § 5-8-17 shall be used. The Purchasing Agent shall report his or her actions in making such approvals at the next regular scheduled Village Board meeting.

This change order, which amounts to an increase of \$89 or less than 1% of the original bid price, has been approved and is provided here for your information only.

Please contact me if you have any questions.

Quoted to:

Carol Stream Village Hall
 500 N. Gary Ave.
 Carol Stream, IL 60188

QUOTE #	104236
INSTALLATION ADDRESS	Village of Carol Stream 500 N. Gary Ave. Carol Stream, IL

ISSUE DATE	EXPIRATION DATE	QUOTED BY	WORK ORDER #	TERMS
10-31-18	12-1-18	Lisa Staszak/KZ	80601	50% deposit; net 10 upon completion

DESCRIPTION	PRICE
Furnish & install various ADA compliant interior signage	\$26,408
Change Order: Additional cost due to increase in sign sizes in order to be ADA compliant	\$ 89
TOTAL	\$ 26,497

Please review this quotation and the accompanying design sketches for size dimensions, colors, copy and quality, and bring any required changes to our attention immediately. Note that significant changes may result in revision of quoted price and timeline. When approved, please sign below and return along with a signed copy of the design sketch to signify acceptance of this proposal and its related terms and conditions. Production will not be scheduled until both documents have been received and permits have been approved (if applicable), thus authorizing us to proceed with fabrication as described above.

Pricing shown does not include:

- Any engineering required by the local municipality.
- Any insurance required in addition to our standard insurance coverages. If additional insurance coverage is required, it will be added to the price of this quote plus 10%. This includes, but is not limited to requests for special endorsements, primary, non-contributory umbrella coverage, waivers of subrogation, performance and payment bonds.
- Applicable sign permits. If permits are required by the municipality prior to installation, the charges for permits and procurement will be added to the final invoice as a separate cost.

This Agreement assumes that installation will involve normal access, soil, and wall conditions.

In the event of subsurface obstacles or obstructions in or behind walls, the parties agree to adjust the extra installation costs based on Seller's additional cost.

Parvin-Clauss Sign Co., Inc. is not responsible for damage to underground sprinkler systems, property lighting and/or private utilities.

■ Parvin-Clauss

Parvin-Clauss Sign Company
165 Tubeway Drive
Carol Stream, IL 60188

Telephone: (630) 510-2020
Facsimile: (630) 668-7802
www.parvinclauss.com

Customer shall bring feed wires of suitable capacity and approved type to the location of Display prior to installation and shall pay for all electrical energy used by the display and be responsible for the supply thereof.

Should this order cancel for any reason, buyer agrees to pay seller for any time and materials incurred to date including, but not limited to: design sketches, permit municipality fees and procurement, site surveys/checkouts, etc.

Thank you for the opportunity to present this quotation for your signage needs. Our services are customized to meet the goals, guidelines and deadlines of your sign project. At Parvin-Clauss, your image is our priority, and commitment to quality is our promise. If you have any questions regarding this quote, please call.



Lisa Staszak for Parvin-Clauss Sign Company

X

Carrie Kotera for Williams Architects

Date ____ / ____ / ____

TERMS AND CONDITIONS

This proposal is made for specially constructed equipment and when accepted is not subject to cancellation. Seller shall not be responsible for errors in plans, designs, specifications, and drawings furnished by Buyer or for defects caused thereby.

Warranty: This agreement carries a 1 year warranty on parts and labor, except for standard manufactured lamps. The display is warranted to be free from functional defects in materials and workmanship at the time of original delivery. The foregoing warranties shall not apply if the equipment has been repaired, other than by Seller or a service facility designated by the Seller, or altered by anyone other than Seller, or if the equipment has been subject to abuse, misuse, negligence, accident, vandalism, acts of God or natural disasters beyond Seller's reasonable control. Seller shall not be liable for any damages or losses other than the replacement of such defective work or material. Whenever there are any circumstances on which a claim might be based, Seller must be informed immediately or the provisions of this warranty may be voided.

Title: Title to all materials and property covered by this agreement shall remain in Seller and shall not be deemed to constitute a part of the realty to which it may be attached until the purchase price is paid in full. Seller is given an express security interest in said material and property both erected and unerected notwithstanding the manner in which such personal property shall be annexed or attached to the realty. In the event of default by Buyer, including, but not limited to, payment of any amounts due and payable, Seller may at once (and without process of law) take possession of and remove, as and when it sees fit and wherever found, all materials used or intended for use in this construction of said equipment and any and all property called for in this contract without being deemed guilty of trespass.

Damage: Should any loss, damage or injury result to said display, from any cause whatsoever, while in possession of Buyer or his agents, such loss, damage or injury shall not relieve the Buyer from the obligation to pay for the same according to the terms of this agreement.

Default: Seller and Buyer mutually recognize that Display is not an article of general trade or utility but is designed and is to be constructed, installed and maintained at the request and for the special distinctive uses and purposes of Buyer, that Display is of no value to Seller except as so used, and that is a material consideration to Seller. If during the term of this agreement bankruptcy, reorganization or insolvency proceedings are commenced by or against Buyer, or if Buyer makes an assignment for the benefit of creditors, or if Buyer discontinues business in the premises where Display is located, Seller may at his option declare the entire unpaid balance immediately due and payable. In the event Seller may employ an attorney to recover Display or collect any sums due under this Agreement, Buyer agrees to pay in addition to all sums found due from Seller, a reasonable attorney's fee, and all costs of suit, collection costs and all other expenses incurred in enforcing this Agreement. All over due payments under this Agreement which are in arrears more than ten days following due date under (b) herein, shall bear interest at the rate of 18% per annum accumulated monthly provided that such delinquent charges shall be at least \$1 per month.

Authority of Agent: It is understood and agreed that this agreement contains the entire contract between the parties and that no representative of Seller has authority to change or modify any terms or representations herein stated. This agreement shall not be considered as executed until signed by or on behalf of Buyer and approved by an executive officer of Seller.

Delivery: The construction and installation of the display shall be subject to delay by strikes, fires, unforeseen commercial delays or acts of God, or regulations or restrictions of the government or public authorities or other accidental forces, conditions or circumstances beyond control of Seller.

Inspection: Buyer shall inspect the display immediately upon installation, and shall notify Seller in writing of any defects or variances therein. In the absence of any such written notification within five (5) days after installation, the display shall be deemed in all respects approved and satisfactory to Buyer.

Permits and licenses: Seller shall assist Buyer in obtaining all original permits and licenses from public authorities for the installation of the display. Buyer shall obtain the necessary permits from the owner of the premises and others, whose permission is required for the installation of the display and is responsible that such permission is not revoked. Revocation of any permit required for the installation and maintenance of display shall not relieve buyer from the payment of all sums due in accordance with the terms of this agreement. Buyer agrees to obtain all necessary permission for use of all registered trademarks or copyrights used on the display, and agrees to indemnify Seller against any claims in connection therewith.

Service Wiring: Cost of Electricity: Reinforcement of Building: Physical Conditions: Buyer shall bring feed wires of suitable capacity and approved type to the location of Display prior to installation and shall pay for all electrical energy used by the display and be responsible for the supply thereof. Buyer shall provide for necessary reinforcements to the building on which Display is installed. Buyer shall pay for costs of relocating power lines, or other obstacles to comply with laws of Federal, State or Municipal Agencies. **This Agreement assumes that installation will involve normal access, soil, and wall conditions. In the event of subsurface obstacles or obstructions in or behind walls, the parties agree to adjust the extra installation costs based on Seller's additional cost.**

K T J

KLEIN, THORPE & JENKINS, LTD.
Attorneys at Law

20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444

DD: 312-984-6417
jarhodes@ktjlaw.com

AGENDA ITEM
I-1 11/5/18

MEMORANDUM

**TO: Mayor and Board of Trustees
Robert Mellor, Village Manager**

FROM: James A. Rhodes, Village Attorney

DATE: October 25, 2018

**RE: ORDINANCE APPROVING REVISIONS TO THE DISCRIMINATORY
WORKPLACE HARASSMENT POLICY**

On December 18, 2017, the Mayor and Board of Trustees adopted Ordinance 2017-12-73 revising the Village's Discriminatory Workplace Harassment Policy and codifying that policy within the Carol Stream Code of Ordinances. The Illinois Legislature has recently adopted Public Act 10-1066 which lengthens the time limit to file a claim of workplace harassment with Illinois Department of Human Rights from 180 days to 300 days.

The attached ordinance amends the Village's policy to reflect the increased time within which to file a claim.

ORDINANCE NO. 2018-_____

**ORDINANCE APPROVING REVISIONS TO THE
DISCRIMINATORY WORKPLACE HARASSMENT POLICY**

WHEREAS, the Village of Carol Stream is a home rule unit of local government as provided by Article VII, Section 7 of the Illinois Constitution of 1970; and

WHEREAS, on December 18, 2017 the Village of Carol Stream adopted Ordinance 2017-12-73 revising its Discriminatory Workplace Harassment Policy within its personnel policy manual entitled the “Carol Stream Personnel Policy Manual” (the “Manual”); and

WHEREAS, the Mayor and Board of Trustees of the Village of Carol Stream have determined that the Discriminatory Workplace Harassment Policy should be revised in order to comply with Public Act 100-1066.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: The above recitals are incorporated into and made a part of this Ordinance,

SECTION 2: The Carol Stream Code of Ordinances, Chapter 1, “Government Organization” Article 8, “Discriminatory Workplace Harassment Policy”, Section 1-8-5 “Legal Rights Under the Law” is hereby amended to read as follows:

§1-8-5 Legal Rights Under the Law. Any person covered by this policy who believes he/she has been subjected to discriminatory harassment has the right to file a complaint with the Illinois Department of Human Rights, 100 West Randolph Street, Chicago, Illinois 60601; (312) 814-6200 and/or the Equal Employment Opportunity Commission, 500 West Madison, Suite 2000, Chicago, Illinois 60661; 1-800-669-4000. The Illinois Human Rights Act provides that complaints of harassment must be filed within 300 days of the alleged incident. A complaint with the EEOC must be filed within 300 days of the alleged incident.

SECTION 3: The provisions revised in Section 2 herein shall be incorporated into the Village of Carol Stream Personnel Policy Manual and shall supersede all prior personnel and/or employee policies, including without limitation the last version of the policy approved by this Mayor and Board of Trustees.

SECTION 4: Those sections, paragraphs and provisions of the Village Code of Ordinances, which are not expressly amended by this Ordinance, are hereby reenacted, and it is expressly declared to be the intention of this Ordinance not to amend any portion of the Code of Ordinances other than as expressly amended in Section 2 of this Ordinance.

SECTION 5: This Ordinance shall be in full force and effect from and after its adoption and publication as required by law.

PASSED this _____ day of November, 2018, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

**AN ORDINANCE APPROVING AN AMENDMENT TO A SPECIAL USE PERMIT
FOR OUTDOOR ACTIVITIES AND OPERATIONS (PARKING OF TRAILERS)
(ST. CHARLES BUILDING PARTNERS, 211-231 E. ST. CHARLES ROAD)**

WHEREAS, Ken Flanigan, on behalf of St. Charles Building Partners, hereinafter referred to as the Petitioner, has petitioned the Village of Carol Stream for an Amendment to a Special Use Permit for outdoor activities and operations in the form of the parking of trailers in the I Industrial District, as provided in Section 16-10-2(B)(14) of the Carol Stream Code of Ordinances, on the property legally described in Section 2 herein and commonly known as 211-231 E. St. Charles Road, Carol Stream, Illinois; and

WHEREAS, pursuant to Section 16-15-8 of the Carol Stream Code of Ordinances, the Combined Plan Commission/Zoning Board of Appeals held a public hearing on the above petition on October 22, 2018, following proper legal notice of said public hearing, after which the Commission recommended to the Mayor and Board of Trustees of the Village that the Amendment to a Special Use Permit be approved; and

WHEREAS, the Combined Plan Commission/Zoning Board of Appeals has filed its Findings and Recommendations regarding the Amendment to a Special Use Permit, and the Mayor and Board of Trustees have duly considered said Findings and Recommendations; and

WHEREAS, the Mayor and Board of Trustees find it to be in the best interest of the Village to grant approval of the Amendment to a Special Use Permit, as set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1:

The Mayor and Board of Trustees of the Village of Carol Stream, after examining the Petition for an Amendment to a Special Use Permit for Outdoor Activities and Operations in the form of the parking of trailers, and the Findings and Recommendations of the Combined Plan Commission / Zoning Board of Appeals, have determined and find that the requested Amendment to a Special Use Permit:

1. Is deemed necessary for the public convenience at the location. *The additional outdoor storage area will screen trailers along the St. Charles Corridor, thereby improving the aesthetics of the property and the Corridor as a whole.*
2. Will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare. *Provided the trailers are properly screened, this outdoor activity should not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.*

3. Will not be injurious to the use and enjoyment of other properties in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. *Other properties within the Industrial District have received Special Use approval for outdoor activities and operations for storage of trucks or trailers, with no apparent injury to the use or enjoyment of properties in the immediate vicinity, or diminution or impairment to property values within the neighborhood.*
4. Will not impede the normal and orderly development and improvement of surrounding properties for uses permitted in the district. *Surrounding properties are already developed or are utilized for detention purposes. As such, there should be no impact on the normal and orderly development and improvement of surrounding properties.*
5. Will provide adequate utilities, access roads, drainage and other important and necessary community facilities. *Adequate utilities, access roads, drainage and other public improvements are in place.*
6. Will conform to the applicable regulations of the district in which it is located, except as the Village Board may in each instance modify such regulations. *The proposal is expected to conform to all applicable codes and requirements.*

SECTION 2:

The Amendment to the Special Use Permit is hereby approved and granted subject to the conditions set forth in Section 3, upon the real estate commonly known as 211-231 E. St. Charles Road, Carol Stream, Illinois, and legally described as follows:

LOT 1 IN THE ST. CHARLES PARTNERS L.L.C. PLAT OF CONSOLIDATION, BEING A CONSOLIDATION IN THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 5, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS

hereinafter referred to as the Subject Property.

SECTION 3:

The approval of the Amendment to the Special Use Permit in Section 2 herein is subject to the following conditions:

1. That all terms and conditions of previously approved Ordinance Nos. 2006-09-43, 2006-09-44, 2006-09-45, 2006-09-46, 2009-09-47, and 2006-09-48 not specifically revised herein shall remain in full force and effect;
2. That any vehicles, including but not limited to recreational vehicles and semi-trucks, not associated with the westernmost auto repair shop either parked in the western outdoor storage area or parked along the drive aisle shared with the property to the west be removed, and that the western outdoor storage area only be utilized for storage of vehicles associated with the auto repair shop business;

3. That five additional evergreens in the form of Black Hills or Blue Spruce be installed in a staggered fashion along the south side of the proposed outdoor storage fence and at a minimum height of six feet upon installation, and that said landscaping be illustrated on the landscape plan and reviewed and approved by the Community Development Director prior to installation. In addition, any dead or missing plant material as illustrated on the approved landscape plan from 2006 shall be replaced at the same time as the installation of the evergreens on the south side of the fence, and shall be installed no later than May 30, 2019;
4. That the parking lot shall be restriped in accordance with the looped striping requirements of the Village and include two handicapped parking spaces with proper striping and signage, that a permit shall be required for said work, and that said work shall be completed no later than May 30, 2019;
5. That a permit shall be required for the installation of the fencing around the outdoor storage expansion and said fencing shall be installed no later than November 30, 2018, that any missing or broken slats in the existing fencing shall be replaced at the same time as the installation of the new fence, and that the fencing around both the east and west outdoor storage areas shall be properly maintained with any slats replaced immediately that are damaged or are in poor condition;
6. That the existing trash dumpster shall be located within the eastern outdoor storage area;
7. That the trench through the east portion of the parking lot shall be properly repaired, a permit shall be required for the repair work, and said work shall be completed by May 30, 2019;
8. That the gate for the storage area shall be kept closed at all times except when vehicles or equipment are entering or exiting the area, or when the trash container is being emptied by the trash collection service; and
9. That the site must be maintained and the businesses must be operated in accordance with all State, County and Village codes and regulations.

SECTION 4:

The Amendment to the Special Use Permit is hereby approved and granted as set forth in the following plans and exhibits:

1. Site Plan denoting outdoor storage expansion (Exhibit A, received May 31, 2018).

SECTION 5:

This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form, provided, however, that this Ordinance is executed by the owners or such other party in interest, consenting to and agreeing to be bound by all of the terms and conditions contained within this Ordinance. Such execution and delivery to the Village shall take place within sixty (60) days after the passage and approval of this Ordinance or within such extension of time as may be granted in the discretion of the corporate authorities, by motion.

SECTION 6:

The failure of the owner or other party in interest, or a subsequent owner or other party in interest, to strictly comply with the terms and conditions of this Ordinance, after execution of this Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permit after notice and public hearing in accordance with the procedures required by the Carol Stream Code of Ordinances.

PASSED AND APPROVED THIS 5th DAY OF NOVEMBER, 2018.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr. Mayor

ATTEST:

Laura Czarnecki, Village Clerk

I, Ken Flanigan, being the owner and/or party in interest of the Subject Property legally described in this ordinance, do hereby accept, concur, and agree to develop and use the Subject Property in accordance with the terms and conditions of this Ordinance, and I understand that if I do not do so, I am subject to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permit. St. Charles Building Partners further agrees to indemnify, hold harmless and defend the Village, and its officers, agents and employees from any and all claims, lawsuits, liabilities damages and costs incurred as a result of the approvals as granted herein.

Date

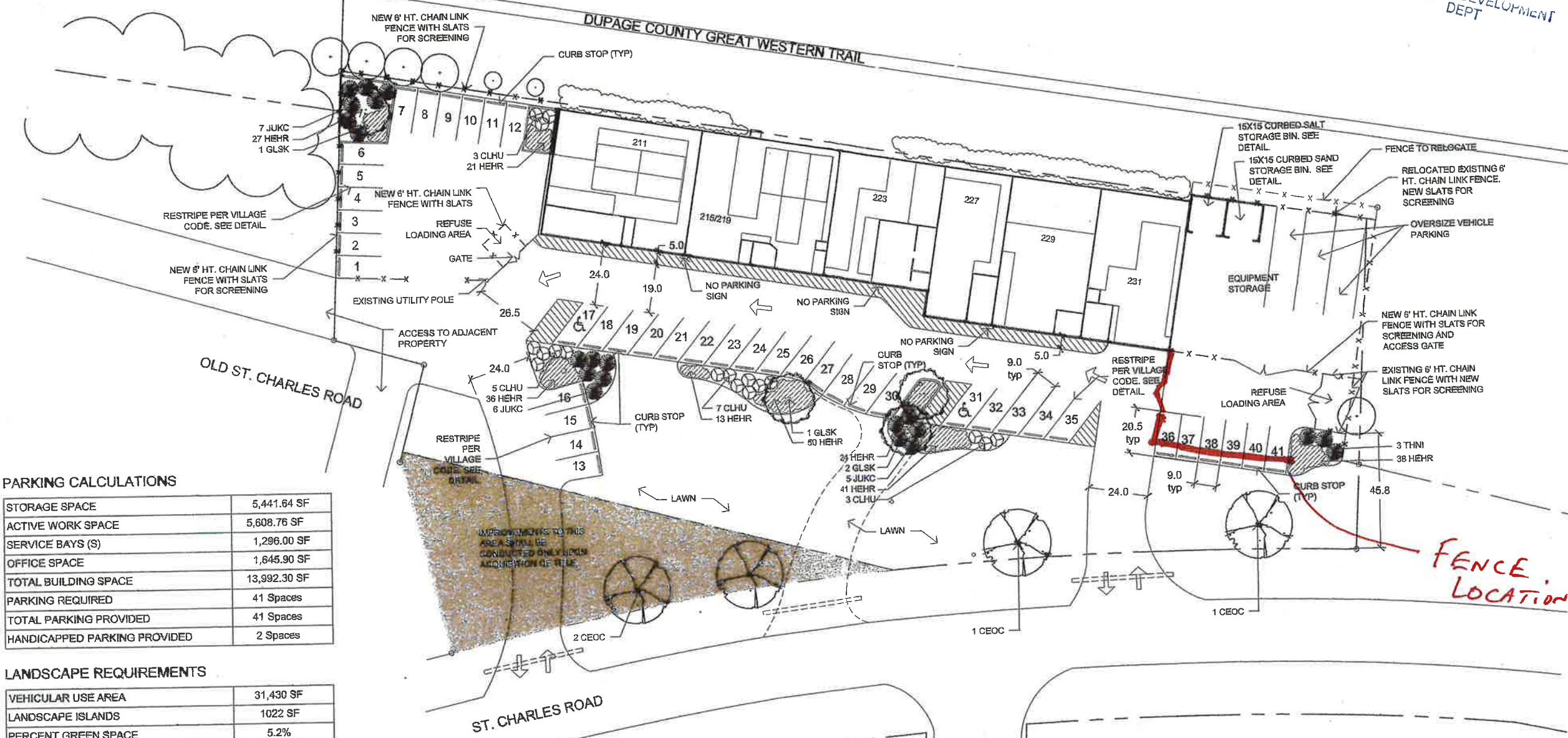
Owner/Party In Interest

RECEIVED
 MAY 31 2018
 COMMUNITY DEVELOPMENT
 DEPT

SITE PLAN	REVISIONS
SUBMITTAL	DATE
100% SUBMITTAL	03.17.08
10% VILLAGE REVIEW	03.25.08
20% VILLAGE REVIEW	03.25.08
REVISIONS PER VILLAGE REVIEW	10.27.08
REVISIONS PER VILLAGE REVIEW	01.27.09
REVISIONS PER VILLAGE REVIEW	04.25.09

ST. CHARLES PARTNERS
 Site Plan/Landscape Improvements
 Carol Stream, Illinois

REVIEWED BY:	APPROVED BY:
EDW	EDW
DATE: 1.14.04	PROJECT NUMBER: P203005-00
Scale: 1"=20'-0"	

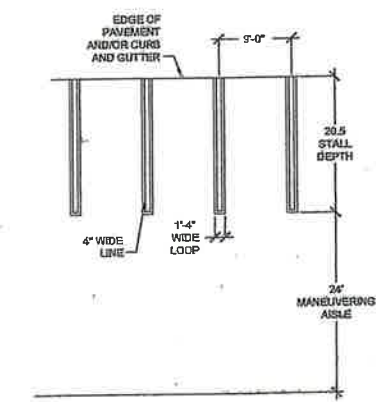


PARKING CALCULATIONS

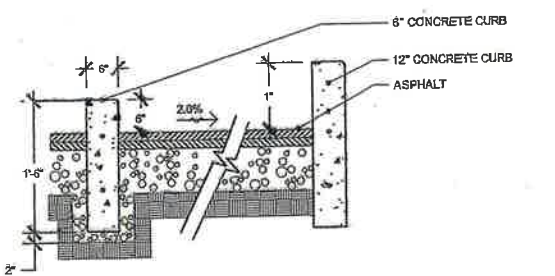
STORAGE SPACE	5,441.64 SF
ACTIVE WORK SPACE	5,608.76 SF
SERVICE BAYS (S)	1,296.00 SF
OFFICE SPACE	1,645.90 SF
TOTAL BUILDING SPACE	13,992.30 SF
PARKING REQUIRED	41 Spaces
TOTAL PARKING PROVIDED	41 Spaces
HANDICAPPED PARKING PROVIDED	2 Spaces

LANDSCAPE REQUIREMENTS

VEHICULAR USE AREA	31,430 SF
LANDSCAPE ISLANDS	1022 SF
PERCENT GREEN SPACE	5.2%

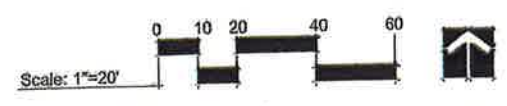


- NOTES:**
- STRIPING BETWEEN PARKING SPACES SHALL BE IN THE FORM OF A 4" WIDE LINE IN A "LOOPED" DESIGN, SPACED SIXTEEN INCHES ON CENTER, AS ILLUSTRATED.
 - PARKING SPACE WIDTH IS MEASURED TO THE CENTER OF THE LOOP.
 - PARKING SPACES CAN BE 1' WIDE FOR INDUSTRIAL EMPLOYEE PARKING ONLY.
 - ALL DIMENSIONS ARE MINIMUM REQUIREMENTS.



PLANT LIST

CODE	NO.	IDENTIFIC NAME	COMMON NAME	SIZE
DECIDUOUS TREES				
CEOC	4	<i>Celtis occidentalis</i>	Common Hackberry	2.0" db
GLSK	4	<i>Gladiolus truncatus 'Styfer'</i>	Styfer's Thunberg Honeylocust	2.0" db
EVERGREEN TREES				
JUKC	18	<i>Juniperus chinensis 'Savilla's Compact'</i>	Kelly's Compact Juniper	5 gallon
THRE	3	<i>Thuja occidentalis 'Nana'</i>	Nana Arborvitae	9" db
DECIDUOUS SHRUBS				
CLJM	18	<i>Celastrus albidus 'Lutescens'</i>	Hammingbird Gutzwiller	2.0" db
PERENNIALS				
HEVR	213	<i>Hemerocallis 'Happy Return'</i>	Happy Returns Daylily	1 gallon



Parking Striping Not to Scale
 15'X15' Storage Bin Not to Scale

EXHIBIT A

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR OUTDOOR
ACTIVITIES AND OPERATIONS (PARKING OF TRUCK CABS)
(SCHNEIDER NATIONAL, 127 E. ELK TRAIL)**

WHEREAS, Len Olson, on behalf of Schneider National, hereinafter referred to as the Petitioner, has petitioned the Village of Carol Stream for a Special Use Permit for outdoor activities and operations in the form of the parking of truck cabs in the I Industrial District, as provided in Section 16-10-2(B)(14) of the Carol Stream Code of Ordinances, on the property legally described in Section 2 herein and commonly known as 127 E. Elk Trail, Carol Stream, Illinois; and

WHEREAS, pursuant to Section 16-15-8 of the Carol Stream Code of Ordinances, the Combined Plan Commission/Zoning Board of Appeals held a public hearing on the above petition on October 22, 2018, following proper legal notice of said public hearing, after which the Commission recommended to the Mayor and Board of Trustees of the Village that the Special Use Permit be approved; and

WHEREAS, the Combined Plan Commission/Zoning Board of Appeals has filed its Findings and Recommendations regarding the Special Use Permit, and the Mayor and Board of Trustees have duly considered said Findings and Recommendations; and

WHEREAS, the Mayor and Board of Trustees find it to be in the best interest of the Village to grant approval of the Special Use Permit, as set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1:

The Mayor and Board of Trustees of the Village of Carol Stream, after examining the Petition for a Special Use Permit for Outdoor Activities and Operations in the form of the parking of truck cabs, and the Findings and Recommendations of the Combined Plan Commission / Zoning Board of Appeals, have determined and find that the requested Special Use Permit:

1. Is deemed necessary for the public convenience at the location. *Schneider National has brought its business into a vacant Carol Stream building, which can be viewed as beneficial to the public.*
2. Will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare. *Provided the outdoor cab storage is properly screened, this outdoor activity should not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.*
3. Will not be injurious to the use and enjoyment of other properties in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. *Other properties*

within the Industrial District have received Special Use approval for outdoor activities and operations for storage of trucks or trailers, with no apparent injury to the use or enjoyment of properties in the immediate vicinity, or diminution or impairment to property values within the neighborhood.

4. Will not impede the normal and orderly development and improvement of surrounding properties for uses permitted in the district. *Surrounding properties are already developed or are utilized for detention purposes. As such, there should be no impact on the normal and orderly development and improvement of surrounding properties.*
5. Will provide adequate utilities, access roads, drainage and other important and necessary community facilities. *Adequate utilities, access roads, drainage and other public improvements are in place.*
6. Will conform to the applicable regulations of the district in which it is located, except as the Village Board may in each instance modify such regulations. *The proposal is expected to conform to all applicable codes and requirements.*

SECTION 2:

The Special Use Permit is hereby approved and granted subject to the conditions set forth in Section 3, upon the real estate commonly known as 127 E. Elk Trail, Carol Stream, Illinois, and legally described as follows:

LOT 2 IN ORIX BUSINESS PARK, BEING A SUBDIVISION OF THE SOUTHWEST QUARTER OF SECTION 29, TOWNSHIP 40 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 15, 1996 AS DOCUMENT NUMBER R96-168740, IN DUPAGE COUNTY, ILLINOIS

hereinafter referred to as the Subject Property.

SECTION 3:

The Special Use Permit in Section 2 herein is subject to the following conditions:

1. That no more than six truck cabs shall be stored on the north side of the property;
2. That the parking area proposed for cab parking on the north side of the property will be restriped with diagonal parking spaces as depicted on Exhibit B, and that a building permit shall be required for said restriping work;
3. That truck cabs shall only be parked in the designated north parking area as illustrated on Exhibit B, or attached to trailers in the rear of the property which may be parked in loading docks, but may not be parked or stored in any other parking spaces or drive aisles on the property;

4. That a building permit shall be required for the proposed fence, and that the fencing shall contain a minimum of at least a double-weaved slat system that is of a neutral color;
5. That the fencing shall be maintained in good condition so as to provide effective solid screening of the outdoor storage area; and
6. That the site must be maintained and the business must be operated in accordance with all State, County and Village codes and regulations.

SECTION 4:

The Special Use Permit is hereby approved and granted as set forth in the following plans and exhibits:

1. Gate/Security Schematic Plan (Exhibit A, dated October 11, 2018), prepared by Schneider National, 3101 Packerland Drive, Green Bay, WI 54313
2. North Tractor Parking Plan (Exhibit B, dated September 21, 2018), prepared by Schneider National, 3101 Packerland Drive, Green Bay, WI 54313

SECTION 5:

This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form, provided, however, that this Ordinance is executed by the owners or such other party in interest, consenting to and agreeing to be bound by all of the terms and conditions contained within this Ordinance. Such execution and delivery to the Village shall take place within sixty (60) days after the passage and approval of this Ordinance or within such extension of time as may be granted in the discretion of the corporate authorities, by motion.

SECTION 6:

The failure of the owner or other party in interest, or a subsequent owner or other party in interest, to strictly comply with the terms and conditions of this Ordinance, after execution of this Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permit after notice and public hearing in accordance with the procedures required by the Carol Stream Code of Ordinances.

PASSED AND APPROVED THIS 5th DAY OF NOVEMBER, 2018.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr. Mayor

ATTEST:

Laura Czarnecki, Village Clerk

I, Len Olson, being the owner and/or party in interest of the Subject Property legally described in this ordinance, do hereby accept, concur, and agree to develop and use the Subject Property in accordance with the terms and conditions of this Ordinance, and I understand that if I do not do so, I am subject to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permit. Schneider National further agrees to indemnify, hold harmless and defend the Village, and its officers, agents and employees from any and all claims, lawsuits, liabilities damages and costs incurred as a result of the approvals as granted herein.

Date

Owner/Party In Interest

RECEIVED
 OCT 12 2018
 COMMUNITY DEVELOPMENT
 DEPT

NO.	DESCRIPTION	DATE
1	MOVE GATE AND FRONT FENCE TO THE NORTH	10/12/18

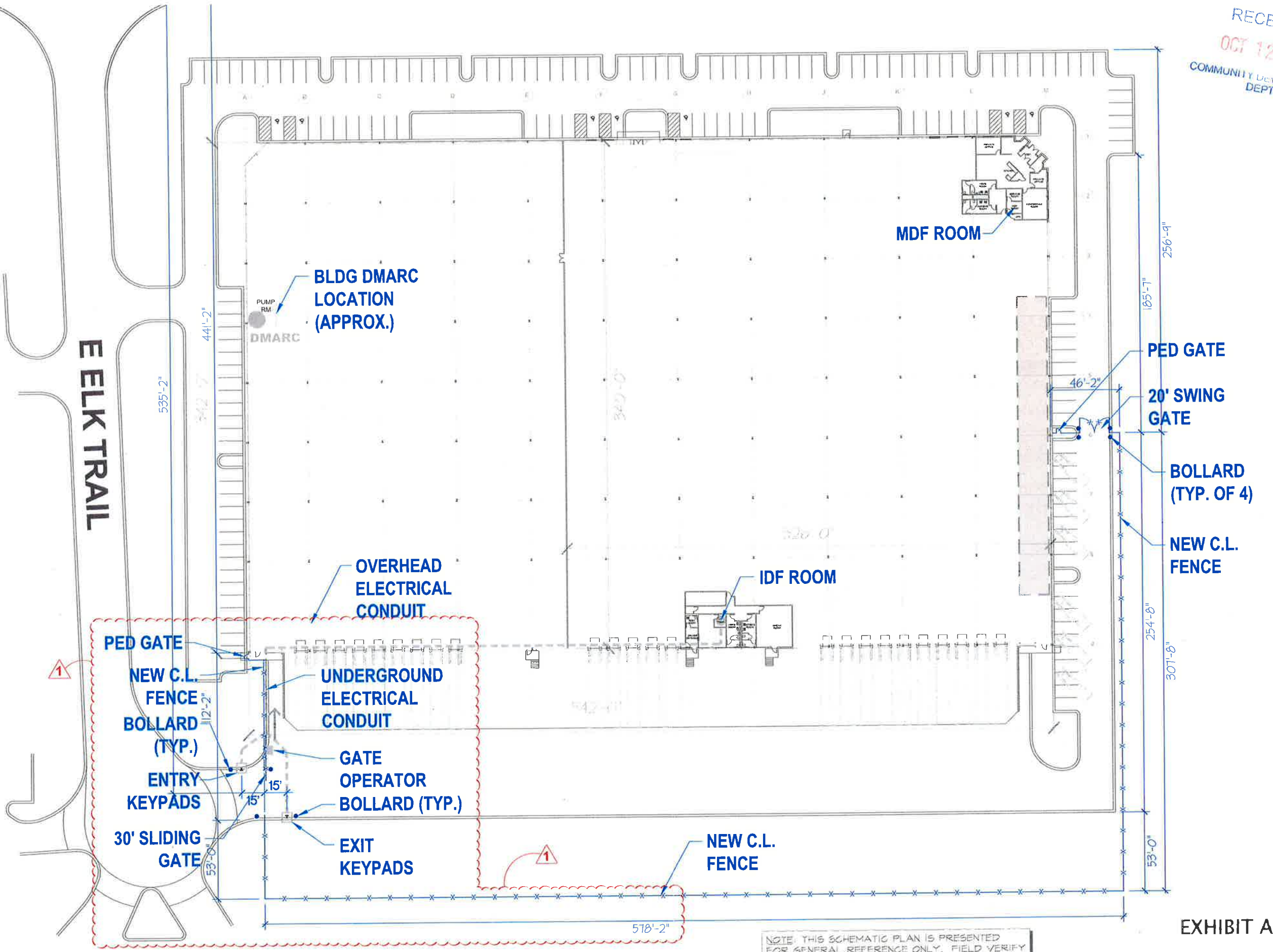
FIRST TO FINAL MILE
 127 EAST ELK TRAIL
 CAROL STREAM, IL
 60188

SCHNEIDER

SITE PLAN
 GATE SECURITY SCHEMATIC

DATE	01/30/2018
SCALE	AS NOTED
FILE NAME	SITE - Fence...
DRAWN BY	EPL
CHECKED BY	

C1.1



GATE/SECURITY SCHEMATIC PLAN
 SCALE: 1" = 40'-0"

NOTE: THIS SCHEMATIC PLAN IS PRESENTED FOR GENERAL REFERENCE ONLY. FIELD VERIFY ALL EXISTING CONDITIONS AND DIMENSIONS. THIS DRAWING SHOULD NOT BE USED FOR CONSTRUCTION. SCHNEIDER NATIONAL CANNOT BE HELD RESPONSIBLE OR LIABLE FOR ANY ERRORS AND OMISSIONS IN THIS DRAWING.

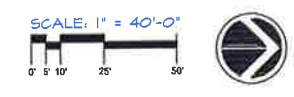


EXHIBIT A

RECEIVED
 OCT 12 2018
 COMMUNITY DEVELOPMENT
 DEPT

NO.	DESCRIPTION	REVISION	DATE

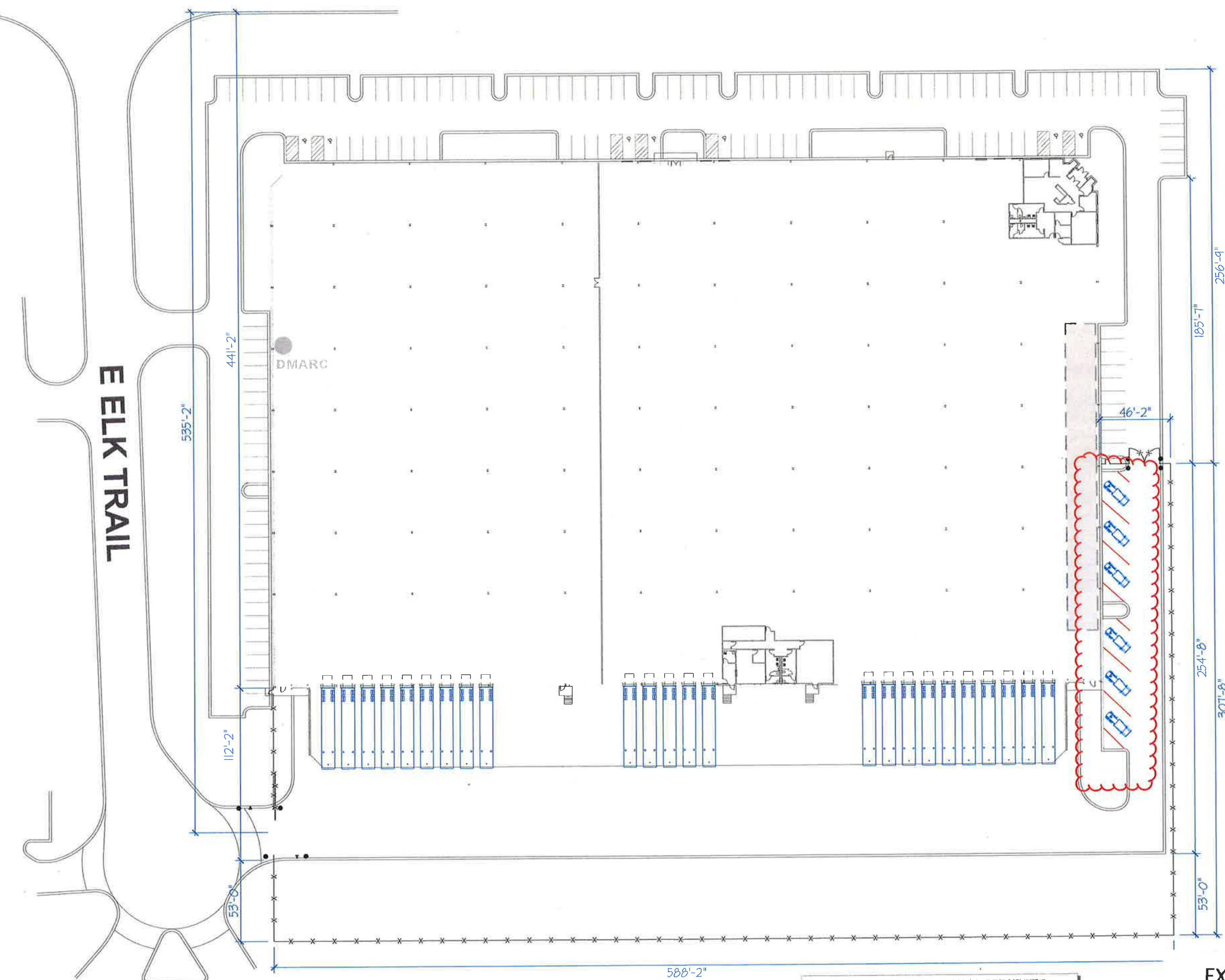
FIRST TO FINAL MILE
 127 EAST ELK TRAIL
 CAROL STREAM IL
 60188

SCHNEIDER

SPECIAL USE PERMIT PLAN
 NORTH LOT TRACTOR PARKING

DATE	09/21/2018
SCALE	AS NOTED
SITE	SITE - Fence...
PROJECT	EPL
PROJECT NO.	C1.4

E ELK TRAIL



NORTH TRACTOR PARKING PLAN
 SCALE: 1" = 40'-0"

NOTE: THIS SCHEMATIC PLAN IS PRESENTED FOR GENERAL REFERENCE ONLY. FIELD VERIFY ALL EXISTING CONDITIONS AND DIMENSIONS. THIS DRAWING SHOULD NOT BE USED FOR CONSTRUCTION. SCHNEIDER NATIONAL CANNOT BE HELD RESPONSIBLE OR LIABLE FOR ANY ERRORS AND OMISSIONS IN THIS DRAWING.

EXHIBIT B

Village of Carol Stream Interdepartmental Memorandum

DATE: October 23, 2018
TO: Robert Mellor, Village Manager
FROM: Jon Batek, Finance Director
COPY: Susan Westgate, Director, Carol Stream Library
SUBJECT: 2018 Property Tax Levy

As you know, even though the Village does not impose a local property tax, the Village Board must levy property taxes on behalf of the Carol Stream Library based on how it is organized under State statutes. The final adopted tax levy ordinance must be filed with the DuPage County Clerk's office no later than the last Tuesday in December.

Step 1: Determination of Property Taxes to be Levied

The first step in the levy process is identified in State statutes and involves a determination by the corporate authorities of the amount of funds needed to be raised by the property tax as referenced below:

The Illinois "Truth in Taxation Act" (35 ILCS 200/18-60) requires the following:

Sec. 18-60. Estimate of taxes to be levied. Not less than 20 days prior to the adoption of its aggregate levy, hereafter referred to as "levy", the corporate authority of each taxing district shall determine the amounts of money, exclusive of any portion of that levy attributable to the cost of conducting an election required by the general election law, hereafter referred to as "election costs", estimated to be necessary to be raised by taxation for that year upon the taxable property in its district. (Source: P.A. 82-102; 88-455.)

The attached Village Board resolution incorporates the Library's 2018 tax levy request which was adopted by Library Board resolution # 286 on October 17, 2018 and is attached as **Exhibit A**. The Library's levy request for 2018 is increased by \$234,461 compared to 2017, all of which relates to a Special Debt Service Tax Levy resulting from the recently approved \$2,000,000 Intergovernmental Loan Agreement with the Library that facilitates their 2019 building renovation project. Aside from the new special debt service levy, there is no increase in the operating component of the Library's requested tax levy compared to 2017.

Exhibit B summarizes the combined Village/Library property tax levy for 2018 which will be billed to property owners on or about May 1, 2019 and collected in June and September 2019. Since property taxes in Illinois are collected in arrears, the 2018 levy actually supports the Library's current FY18/19 budget, not the fiscal year in which the funds are actually received (FY19/20).

Step 2: Determination of Need for Truth in Taxation Hearing (November 5, 2018)

The Truth in Taxation Act requires notification and public hearing on the proposed tax levy if the amount estimated in Step 1 above is greater than 105% of the prior year taxes extended. These requirements are stipulated in 35 ILCS 200/18-70 as follows:

Sec. 18-70. More than 5% increase; notice and hearing required. If the estimate of the corporate authority made as provided in Section 18-60 is more than 105% of the amount extended or estimated to be extended, plus any amount abated by the corporate authority prior to extension, upon the final aggregate levy of the preceding year, exclusive of election costs, the corporate authority shall give public notice of and hold a public hearing on its intent to adopt an aggregate levy in an amount which is more than 105% of the amount extended or estimated to be extended upon the final aggregate levy extensions, plus any amount abated, exclusive of election costs, for the preceding year. The hearing shall not coincide with the hearing on the proposed budget of the taxing district. (Source: P.A. 86-957; 88-455.)

Based on the calculations identified in Exhibit B, the proposed 2018 tax levy represents an increase of 5.7% from taxes extended in 2017, therefore newspaper notice and public hearing are **required** under this Act with respect to the 2018 proposed tax levy. With proposed final tax levy approval scheduled for December 3rd, we will place the statutorily required notice in the November 21st edition of the Carol Stream Examiner.

Step 3: Adoption of Tax Levy Ordinance (Monday, December 3, 2018)

A public hearing will be convened at the beginning of the December 5th Village Board meeting where the public will be permitted to provide comment on the proposed levy. Following closing of the public hearing, the Village Board may approve the final tax levy via ordinance later in the meeting. Following approval, the levy will be filed in the DuPage County Clerk's Office.

Resolution No. _____

**A Resolution to Record the Determination of the
Corporate Authorities of the Village of Carol Stream
of the Amounts of Money Estimated to be Necessary to be
Raised by Taxation on Taxable Property for the Fiscal Year
Beginning May 1, 2018, and Ending April 30, 2019**

Whereas, Chapter 35, Section 200/18-60 of the Illinois Compiled Statutes requires that not less than twenty (20) days prior to the adoption of its aggregate levy, the corporate authorities of each taxing district shall determine the amount of money estimated to be necessary to be raised by taxation for that year upon the taxable property in its district; and

Whereas, the Board of Trustees of the Village of Carol Stream has determined that the amount required to be raised by property tax for general corporate purposes of the Village for the fiscal year beginning May 1, 2018, and ending April 30, 2019, is Zero Dollars (\$0); and

Whereas, the Board of Trustees of the Carol Stream Public Library has determined through the adoption of Library Resolution #286 on October 17, 2018, that the amount required to be raised by property tax for the benefit of the Library for the fiscal year beginning May 1, 2018, and ending April 30, 2019, is Three Million Six Hundred Seventy Four Thousand, Four Hundred Sixty One Dollars (\$3,674,461) for general corporate, audit, IMRF, Social Security, tort immunity insurance and special debt service purposes;

Now, therefore be it resolved by the Mayor and Board of Trustees of the Village of Carol Stream, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section 1: The estimate of the amount of money necessary to be raised by taxation for the year 2018 on the taxable property in the Village of Carol Stream to meet the operating budget of the Carol Stream Public Library exclusive of election and debt service costs, as

determined by the Carol Stream Library Board of Trustees, is Three Million Six Hundred Seventy Four Thousand, Four Hundred Sixty One Dollars (\$3,674,461).

Section 2: The amount of property tax extended upon the 2017 property tax levy ordinance including abatements, exclusive of election and debt service costs, was Three Million Four Hundred Seventy Seven Thousand, Seventy Four Dollars (\$3,477,074); and the amount estimated to be levied upon the 2018 property tax levy ordinance to be hereafter adopted (\$3,674,461) is 105.7% of the amount of property taxes extended upon the 2017 tax levy ordinance.

Section 3: The Finance Director of the Village of Carol Stream is hereby authorized and directed to prepare a tax levy ordinance based upon this estimate and to present such tax levy ordinance for passage and approval not less than twenty (20) days after this determination of the amount required to be raised by taxation on taxable property within the Village.

Section 4: This Resolution shall be in full force and effect from and after its passage and approval.

Passed by the Mayor and Board of Trustees of the Village of Carol Stream, Illinois, this _____ day of _____, 2018.

Ayes:

Nays:

Absent:

Approved by the Mayor of the Village of Carol Stream, Illinois, this
_____ day of _____, 2018.

Mayor of the Village
of Carol Stream, Illinois

Attest:

Village Clerk of the Village
of Carol Stream, Illinois

BOARD OF LIBRARY TRUSTEES of the
VILLAGE OF CAROL STREAM, ILLINOIS
RESOLUTION # 286

Exhibit A

RE: 2018 REQUEST FOR TAX LEVY

WHEREAS, the Board of Library Trustees passed its Fiscal 2019 Budget / Appropriation, on March 21, 2018, as amended on October 17, 2018 as attached hereto and included in Exhibit A; and

WHEREAS, Exhibit A, which also describes the FY 2019 appropriation as amended, and describes anticipated expenditures in the amount of \$4,650,961; and

WHEREAS, funds derived as income from sources other than tax receipts are anticipated to total \$2,139,000 for the fiscal year 2019, which includes a \$2,000,000 loan from the Village of Carol Stream; and

WHEREAS, a total amount of \$3,674,461 is needed from tax receipts in addition to the amount received from other sources to satisfy the anticipated financial needs of the Library for fiscal year 2019.

RESOLVED that:

Section 1: The President and Board of Trustees of the Village of Carol Stream, Illinois are hereby requested to include in their appropriation ordinance for the fiscal year commencing on the first day of May 2018 and ending on the thirtieth day of April 2019 the following:

- A. Taxes to be levied to maintain the Public Library pursuant to Illinois Compiled Statutes, Chapter 75, Act 5, Sec. 3-4 shall be: \$3,107,000 or as much thereof as may be authorized by law, but in no event shall such tax levy for maintenance and operation of the Carol Stream Public Library exceed 0.60 percent of the value of all such taxable property as equalized or assessed by the Department of Revenue pursuant to the anticipated expenditures and financial requirements detailed in Exhibit A.
- B. Taxes to be levied for participation in the Illinois Municipal Retirement Fund, as provided in Illinois Compiled Statutes Ch. 40, Act 5, Section 22-403, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$165,000.
- C. Taxes to be levied for participation in the FICA, as provided in Illinois Compiled Statutes Ch. 40, Act 5, Section 22-403, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$155,000.
- D. Taxes to be levied for the Liability Insurance Fund, as provided in Illinois Compiled Statutes Chapter 745, Act 10, Section 9-107, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$1,000.
- E. Taxes to be levied for the Annual Audit as provided in Illinois Compiled Statutes, Chapter 50, Act 310, Section 9, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$12,000.

F. Taxes to be levied for debt service pursuant to an Intergovernmental Loan Agreement between the Village of Carol Stream and the Board of Library Trustees of the Carol Stream Library as approved by the Library Board of Trustees, dated October 17, 2018, in the sum of \$234,461.

Section 2: That pursuant to Illinois Compiled Statutes, Chapter 75, Act 5, Sec. 5-8, the Board of Library Trustees shall accumulate and set apart as a Capital Improvement and Repair Fund for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental and repair of buildings acquired for library purposes, and for repairs and alterations of library buildings and equipment, the unexpended balances of the proceeds annually received from taxes not in excess of the statutory limits and pursuant to plans to be developed by the Board of Library Trustees. In March 2016, the Library completed a Capital Replacement Study of their facility. The document outlines the capital expenses needed to maintain the facility into the future. As part of the Library's three year Strategic Plan (January 2015-December 2017), the Library Board approved the development of a Building Master Plan in anticipation of renovating the existing facility on April 24, 2017. On December 20, 2017, the Board approved the Building Master Plan. Architects were contracted for the renovation project on April 24, 2018. A Construction Management Firm to oversee the project was hired on May 30, 2018. The Schematic Design for the project was approved on September 19, 2018. Construction is anticipated to begin in April, 2019 and will take approximately eleven months to complete.

Section 3: That the funds derived from sources other than the Tax Levy may be allotted by the Board of Library Trustees to such budgeted items and in such amounts as said Board may determine within the limits of said budget.

Section 4: That the unexpended balance of any item or items of said Budget as set forth in this Resolution may be expended in making up any deficiency in any other item or items in the same general Budget made by this Resolution.

Section 5: That the President and Board of Trustees of the Village of Carol Stream are further requested to include in their levy ordinance the following statement:


All ordinances and parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby modified and repealed, and if any item or portion thereof of this levy is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 6: That the President and the Board of Trustees of the Village of Carol Stream be aware that the Illinois Statutes require that the levy ordinance be duly passed and a certified copy be recorded with the DuPage County Clerk on or before the last Tuesday in December 2018.

Resolution passed this 17th day of October, 2018 by a vote of:

Ayes: 7, Nays: 0, Absent or not voting: 0.

Approved:



Edward Bourdan, President
Board of Library Trustees

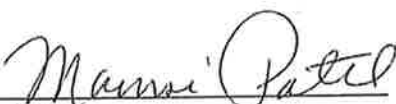
Attest:

I, the undersigned Secretary of the Board of Library Trustees of the Village of Carol Stream, hereby state that the foregoing Resolution entitled:

2018 REQUEST FOR TAX LEVY

was duly adopted by said Board of Trustees at a valid meeting on October 17, 2018.

Seal:



Mansi Patel, Secretary
Board of Library Trustees

			FY18/19
			Appropriation
			As Amended
ACCT #	Account Name		on 10/17/2018
	GENERAL FUND REVENUES		
3000	Property Taxes		
3001	Property Tax -- Current		3,107,000
3002	Property Tax -- Non-Current		3,000
3100	PPR Taxes		36,500
3200	Interest Income		
3201	Interest Income -- Taxes		0
3202	Interest Income -- Investments		15,500
3300	Patron Payments		
3301	Fines & Fees		26,500
3302	Public Copier Payments		14,000
3303	Non-Resident Card Fees		2,000
3304	Sale items		500
3400	Donations		4,000
3500	Developer Contributions		2,000
3600	RBP/ILL Reimbursements		500
3700	Grants		
3701	Per Capita Grant		31,000
3702	Other Grants/Awards		0
3800	Other Income		3,500
	TOTAL REVENUES		3,246,000
	GENERAL FUND EXPENDITURES		
5100	SALARIES		
5101	Exempt Staff Salaries		565,000
5102	Non-exempt Staff Salaries		1,332,000
5103	Custodial Salaries		70,000
5104	Benefits-Med/Life/Dental		
5105	Professional Education		15,000
5106	Memberships		5,000
5107	Benefits -- Life insurance		2,000
5108	Benefits -- Health Insurance		225,000
5109	Benefits -- Other		12,000
5110	Trustee Development		3,000
	TOTAL		2,229,000
5200	PLANT MAINTENANCE		
5201	Supplies		15,000
5202	Maintenance/Repair		20,000
5203	Maintenance Contracts		42,000
5204	Landscape Maintenance/Snow Removal		15,000
5205	Furniture/Equipment		15,000

			FY18/19
			Appropriation
			As Amended
ACCT #	Account Name		on 10/17/2018
5206	Electric-Com Ed		35,000
5207	Water/Sewer		6,500
5208	Insurance (Property)		9,500
	TOTAL		158,000
5300	BUSINESS EXPENSE		
5301	Postage		9,000
5302	Office & Equipment Supplies		8,000
5303	Printer Supplies		5,000
5304	Equipment Leasing		19,000
5305	Mileage Reimbursement		4,000
5306	Legal Notices		2,000
5308	Business Phone		11,000
5309	Accounting Service		13,000
5310	Material Recovery Fees		1,500
5311	Payroll Service		7,500
5312	Attorney Fees		25,000
5314	Other Consultants		10,000
5315	Other Expenditures		4,000
5317	Bank & Credit Card Fees		500
5319	Security Service		20,000
5320	Donation Expense		
5321	Human Resources Expense		7,500
	TOTAL		147,000
5400	CIRCULATION & MATERIALS PROCESSING, INCLUDING AUTOMATED SERVICES		
5401	Automation Hardware		40,000
5402	ISP and Web Page Hosting		10,000
5403	Computer Software		11,000
5404	Tech Support & Repair		18,000
5405	Technical Services Supplies		24,000
5406	Circulation Supplies		3,500
5408	Tech Serv Online Resources		16,000
5409	RBP/ILL Expenses		500
5410	SWAN Consortium		45,000
5411	Village IT Services		95,000
	TOTAL		263,000
5500	SERVICES		
5501	Youth Services Programs		26,000
5503	Adult/Teen Programs		20,000
5504	Library Printing		0
5505	Library Newsletter		45,000

		FY18/19	
		Appropriation	
		As Amended	
ACCT #	Account Name	on 10/17/2018	
5509	Library Publicity and Promotion	35,000	
	TOTAL	126,000	
5600	COLLECTION DEVELOPMENT		
5601	Youth Services Books	45,000	
5606	Youth Services Media	18,000	
5630	Adult Services Books	70,000	
5634	Online Resources	70,000	
5635	Magazines & Newspapers	13,000	
5637	Adult Services Media	63,000	
5651	Digital Media	67,000	
5652	Grant/Award Expense (Databases)	31,000	
	TOTAL	377,000	
	GENERAL FUND EXPENDITURES		
5100	SALARIES	2,229,000	
5200	PLANT MAINTENANCE	158,000	
5300	BUSINESS EXPENSE	147,000	
5400	CIRCULATION & MATERIAL PROC...	263,000	
5500	SERVICES	126,000	
5600	COLLECTION DEVELOPMENT	377,000	
	TOTAL EXPENDITURES	3,300,000	
	GENERAL FUND REVENUES		
	LIBRARY TAX	3,107,000	
	OPERATING REVENUE	139,000	
	TOTAL REVENUES	3,246,000	
	OTHER FINANCING SOURCES/FUNDS		
Class 80	BUILDING RENOVATION LOAN FUND (new Fund line)		
80-3001	Special Debt Service Tax Levy	234,461	
80-3002	Interest income	0	
80-5104	Loan payment expense	234,461	
	Net Difference	0	
	Fund Balance April 30	0	

			FY18/19
			Appropriation
			As Amended
ACCT #	Account Name		on 10/17/2018
	WORKING CASH FUND		
20-3001	Working Cash Levy		0
20-3202	Interest on investments		1000
	TOTAL		1000
20-6920	Transfer to General Fund		-1000
	Fund Balance April 30		48,361
Class 50	LIABILITY INSURANCE FUND		
50-3001	Liability Insurance Levy		1,000
50-3202	Interest on Investments		0
50-3300	LIMRIC UCGA Dividend		0
	TOTAL		1,000
50-7101	Liability Insurance		18,000
50-7102	Risk Management expense		7,000
50-7103	Unemployment Comp. Insurance		3,000
	TOTAL		28,000
	Net Difference		-27,000
	Fund Balance, May 1	(FY18 audit)	61,760
	Reserve Balance April 30		34,760
	Reserve in Months		14.90
Class 30	FICA FUND		
30-3001	FICA Tax Levy		155,000
30-3202	Interest on Investments		0
30-5104	FICA Benefit		155,000
	Net Difference		0
	Fund Balance, May 1	(FY18 audit)	97,084
	Reserve Balance April 30		97,084
	Reserve in Months		3.77
Class 40	IMRF FUND		
40-3001	IMRF Tax Levy		165,000
40-3202	Interest on Investments - IMRF		0

			FY18/19
			Appropriation
			As Amended
ACCT #	Account Name		on 10/17/2018
40-5104	IMRF Benefit		215,000
	Net Difference		-50,000
	Fund Balance, May 1	(FY18 audit)	141,869
	Reserve Balance April 30		91,869
	Reserve in Months		5.13
Class 60	AUDIT FUND		
60-3001	Audit Levy		12,000
60-3202	Interest on Investments		
60-7201	Audit Expense		12,000
	Net Difference		0
	Fund Balance, May 1	(FY18 audit)	6,148
	Reserve Balance April 30		6,148
	Reserve in Months		3.43
Class 70	CAPITAL MAINTENANCE & REPAIR FUND		
	CAPITAL MAINTENANCE & REPAIR REVENUE		
	CM & R LEVY		0
70-3001	Interest on Investments		0
70-3202	Grant Funds		0
70-3203	Building Renovation Loan		2,000,000
70-3702	TOTAL		0
	CAPITAL MAINTENANCE & REPAIR EXPENDITURES		
70-7301	MAJOR REPAIRS		0
70-7301			
70-7400	OTHER CAPITAL EXPENDITURES		
7401	Furniture		20,000
7401	Parking Lot Repair/Maintenance		10,000
7403	Building Repair		25,000
7404	Landscape		30,000
7405	Memorials		1,500
7406	OTHER EXPENDITURES		30,000
	Subtotal		116,500

			FY18/19
			Appropriation
			As Amended
ACCT #	Account Name		on 10/17/2018
70-7500	Special Projects		
7503	VOIP Phone System		60,000
7504			
7505	Building Consultant		
7506			
7507	Computer Equipment		30,000
7508	Library Renovation Project		500,000
	Total		706,500
	FUND BALANCE, MAY 1	(FY18 audit)	4,357,880
	Building Renovation Loan		2,000,000
	FUND BALANCE, APRIL 30		5,651,380
Appropriation Summary (Expenses)			
	General Fund	3,300,000	
	Building Renovation Loan Fund	234,461	
	Working Cash Fund		
	Liability Insurance Fund	28,000	
	FICA Fund	155,000	
	IMRF Fund	215,000	
	AUDIT Fund	12,000	
	Capital Maintenance & Repair Fund	706,500	
		\$ 4,650,961	
Levy Recap	General Fund	\$ 3,107,000	
	Building Renovation Loan Fund	234,461	
	Working Cash Fund	0	
	Liability Insurance Fund	1,000	
	FICA Fund	155,000	
	IMRF Fund	165,000	
	AUDIT Fund	12,000	
	Capital Maintenance & Repair Fund	0	
	Total Levy Request - 2018	\$ 3,674,461	

VILLAGE OF CAROL STREAM
PROPOSED 2018 PROPERTY TAX LEVY
(Collected in 2019)

Exhibit B

	2017 Taxes <u>Extended</u>	2018 Proposed <u>Levy</u>	\$ <u>Inc/(Dec)</u>	% <u>Inc/(Dec)</u>
VILLAGE LEVY:				
Operating	-	-	-	0.0%
Bond Payments	-	-	-	0.0%
Total	-	-	-	0.0%
LIBRARY LEVY:				
Operating				
Corporate	3,193,354.72	3,107,000.00	(86,354.72)	
Special Debt Service Tax Levy	-	234,461.00	234,461.00	
IMRF	172,646.40	165,000.00	(7,646.40)	
Audit	8,451.22	12,000.00	3,548.78	
Tort/Liab	1,207.32	1,000.00	(207.32)	
Social Security	101,414.67	155,000.00	53,585.33	
Operating Total	3,477,074.33	3,674,461.00	197,386.67	5.7%
Bond Payments	-	-	-	0.0%
Total	3,477,074.33	3,674,461.00	197,386.67	5.7%
TOTAL, VILLAGE AND LIBRARY				
Operating ¹	3,477,074.33	3,674,461.00	197,386.67	5.7%
Bond Payments	-	-	-	0.0%
Total	3,477,074.33	3,674,461.00	197,386.67	5.7%

¹ Total operating increase is subject to required public hearing under the Truth in Taxation Act if percentage increase, excluding debt, is greater than 5.0% of taxes extended in 2017.

Public hearing is required

RESOLUTION NO. _____

**A RESOLUTION DECLARING SURPLUS PROPERTY
OWNED BY THE VILLAGE OF CAROL STREAM**

WHEREAS, in the opinion of the corporate authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property described in "Exhibit A"; and

WHEREAS, the described personal property has been determined by the corporate authorities of the Village of Carol Stream to have negligible value to the Village; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to dispose of the surplus property.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWER, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property described in Exhibit "A", now owned by the Village of Carol Stream, is no longer useful and authorize its disposal per the attached memorandum dated October 30, 2018.

SECTION 2: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 5th DAY OF November, 2018.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

EXHIBIT "A"

Village of Carol Stream
Interdepartmental Memo

TO: Bob Mellor, Village Manager
FROM: Tia Messino, Assistant to the Village Manager
DATE: October 30, 2018
RE: Outdated Office Supplies

Due to the new furniture and supplies purchased for the new Village Hall and Police Station, the Village has out dated furniture and supplies that are no longer of use. The attached list details the no longer useful items.

Item Type	Total
Chairs	167
Book Cases/shelves	36
Lockers	80
Desks	22
Cubicles	45
Art	10
Tables	40
File Cabinets	160
Mats	33
Refrigerators/Full & Mini	9
Microwaves	7
Coffee Makers	1
Desk Supplies (pen, mail, file holders)	345
Bulletin/Dry Erase Boards	22
Coat Rack	3
Trash/Recycle Bins	124
Misc. Plants	9
Couch	3
Cabinets	14

Staff recommends that these items be declared surplus by the Mayor and Board of Trustees and that the Assistant to the Village Manager be authorized to dispose of the items. These products will be shared through SCARCE a non-profit organization dedicated to reducing waste in landfills and connecting resources with those most in need. Items that are not selected through the donation network will be scrapped, recycled, or trashed.

Village of Carol Stream
Interdepartmental Memo

TO: Bob Mellor, Village Manager

**REVIEWED AND
APPROVED BY:** Chief Ed Sailer

FROM: SGT Don Cummings #27



DATE: October 29th, 2018

RE: Disposition of Surplus Vehicles

Request to declare the below list of awarded vehicles as surplus. Depending on the condition of the vehicle it will either be sold via the Insurance Auto Auction INC, donated to the Carol Stream Fire District for training purposes or disposed of for scrap.

The seized vehicles below have been awarded to the Village of Carol Stream via seizure laws of the Illinois Compiled Statutes. I would like these vehicles declared as surplus so they can be disposed as seen fit.

- 1) 1997 Ford F150 (CS18037698) – 1FTDX18W8VNC29371 (Donated to CSFD)
- 2) 2002 Chevrolet Impala (CS18004842) – 2G1WF55E029199613 (Sold through Auction)
- 3) 2002 Chevrolet Malibu (CS18009994) – 1G1ND52J42M533342 (Sold through Auction)
- 4) 2005 Cadillac CTS (CS18015545) – 1G6DP567750114490 (Donated to CSFD)
- 5) 2000 Suzuki 750 Motorcycle (CS18015799) – JS1GR7HA8Y2100769 (Sold through Auction)
- 6) 2000 Lincoln Continental (CS18018878) – 1LNHM97V8YY885733 (Sold though Auction)
- 7) 1996 Ford Thunderbird (CS12018632) – 1FALP62W8TH167344 (Donated to CSFD)

8) 2003 GMC Sierra (CS18019761) – 1GTEK19T33E145656 (Sold through Auction)

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Marc Talavera, Information Technology Director



DATE: October 30, 2018

RE: Surplus Equipment

Staff is requesting the Village Board to declare the following list of electronic equipment surplus which are no longer useful or of value for village operations. Please see Attachment "Exhibit A". The computer hard drives will be removed by staff and destroyed to ensure the data will not be accessible. The destruction and proper disposal of the electronics will be conducted by eWorks at the Village sponsored Pumpkin & Electronics Recycling event on 11/03/2018 at the water reclamation center.

Based on their adoption of the recycling best practices and their compliance with responsible recycling practices, it is staff's recommendation the Village Board authorize the equipment to be processed by eWorks Electronics Services Inc.

RESOLUTION NO. _____

**A RESOLUTION DECLARING SURPLUS PROPERTY
OWNED BY THE VILLAGE OF CAROL STREAM**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property described in “Exhibit A”; and

WHEREAS, the described personal property has been determined by the Corporate Authorities of the Village of Carol Stream to have negligible value to the Village; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to participate in the Electronics Recycling event conducted by eWorks Electronics Services Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWER, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property described in Exhibit “A”, now owned by the Village of Carol Stream, is no longer useful and authorize its disposal through eWorks Electronics Services Inc.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 5th DAY OF NOVEMBER, 2018.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Exhibit A

<u>DEVICE</u>	<u>MAKE</u>	<u>MODEL #</u>	<u>SERIAL #</u>	<u>Qty</u>	<u>Notes</u>
Surge Protector	APC	Back-UPS 350 (BE350G)	4B1237P30201	1	
DVR system	exacqVision	1608-12-1000-R2	CCP55696068091006	1	Removed HDDs
HDD	Western Digital	WD5001ABYS-01YNA0	WCAS84945168	1	From exacqVision DVR system
HDD	Western Digital	WD5001ABYS-01YNA0	WCAS84910797	1	From exacqVision DVR system
UPS battery	APC	Genuine RBC	101215V21	1	
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD58WST	1	
Surge Protector	APC	Back-UPS 350 (BE350G)	4B1237P30427	1	
Printer	HP	LaserJet 1320 (Q5927A)	FCNHC59G1ZJ	1	
Laptop	Acer	TravelMate 5602WSMi	LXTBG06001615019C82000	1	Power adapter included HDD missing
Desktop	Dell	Optiplex GX520	D3CB5B1	1	Removed HDD
HDD	Seagate	Barracuda 7200.9 80GB	4LR23SD9	1	From Dell Optiplex GX520
Laptop	Asus	Eee PC Seashell Series	B4OAASIRR75215A	1	Removed HDD
HDD - Laptop	Seagate	Momentus 5400.6 250GB	5VCGGZXN	1	From Asus Eee PC Seashell laptop
Photo Printer	Epson	PictureMate PM 225	LHDK046073	1	Power adapter included
Surge Protector	APC	Back-UPS 350 (BE350G)	3B1052X07994	1	
Surge Protector	APC	Back-UPS ES 350 (BE350U)	AB0335120959	1	
Surge Protector	APC	Back-UPS ES 350 (BE350U)	AB0213141547	1	
Squad DVR	Coban	N/A	1009063162	1	Broken apart
UPS battery	APC	Genuine RBC	100511V41	1	
Power Supply	Dell	L305P-01	3162772	1	
HDD	Seagate	Barracuda 2000GB	W1E46VYP	1	
HDD	Western Digital	WD20EARS-00MVWB0	WCAZA0191627	1	
HDD	Western Digital	WD1000DHTZ-04N21V0	WX11E83C2234	1	
HDD	Western Digital	WD1000DHTZ-04N21V0	WXK1E63DYXDZ	1	
HDD	Western Digital	WD20EARS-00MVWB0	WCAZA0180306	1	
HDD	Hitachi	250GB	R12WXW0K	1	HDD crushed and label damaged
HDD	Western Digital	WD5000BPKT-08PK4T0	WX31AA205251	1	
Camera	Videology Imaging Solutions	20VB632AJ	000030512	1	Cables and power adapters included
Wifi access point	Ubiquiti	UAP-AC-M	N/A	1	
Laptop	Dell	Latitude E6400	DYYYYTH1	1	HDD missing
Switch	Cisco	Catalyst 3550 series	CAT0818N1F6	1	
Laptop Battery	Dell	4XKN5 64W	05XT5V	5	
HDD - Laptop	Toshiba	MQ01ABF050 500GB	945BC99ATZW4	1	
HDD - Laptop	Hitachi	HTS541010G9AT00	X0HU8S4R	1	
HDD - Laptop	Fujitsu	MHZ2080BJ	K83AT8B28CR6	1	
Cable Modem	Motorola	SURFboard SB6141	374781234321569109020022	1	Power adapter included
Desktop	Dell	Optiplex GX520	C5CB5B1	1	HDD removed
HDD	Seagate	Barracuda 80GB	ST3808110AS	1	Removed from Dell Optiplex GX520 - C5CB5B1
Switch	HP	ProCurve Switch 1800-24G	CN717ZP4D0	1	
Switch	Linksys	SRW2024P	WMP0WH800554	1	
Desktop	Nice Systems Inc	Mirra IV	47653001	1	HDD removed


Exhibit A

HDD	Western Digital	WD5002ABYS-02B1B0	WCASYF121214	1	Removed from Nice Mirra IV - 47653001
DVR system	MagicBox	Aavelin Display System	A212-2597	1	HDD removed
HDD	Western Digital	WD Caviar	WCAD1B110844	1	Removed from MagicBox Aavelin Display System
DVR system	exacqVision	3208-24-2250-R2	CCP55696068091007	1	2 HDDs removed
HDD	Western Digital	WD2002FAEX-007BA0	WMAWP0434840	1	Removed from exacqVission - 3208-24-2250-R2
HDD	Western Digital	WD2002FAEX-007BA0	WMAWP0435083	1	Removed from exacqVission - 3208-24-2250-R2
DVR system	exacqVision	1608-12-1000-R2	CCP55696208100005	1	2 HDDs removed
HDD	Western Digital	WD5001ABYS-01YNA0	WCAS84883594	1	Removed from exacqVission - 1608-12-1000-R2
HDD	Western Digital	WD5001ABYS-01YNA0	WCAS84898890	1	Removed from exacqVission - 1608-12-1000-R2
SAN 1	EQUALLOGIC	PS 5000 SERIES	SHU945520003CE8	1	
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5D6C2	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5PWG4	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD57YAM	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5H9BA	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5PJR7	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD1HLTJ	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5QQJY	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD2AK6K	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD2RBQ1	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD14TKY	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	3QD14709	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5QQJS	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD4G02N	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD30T16	1	Removed from SAN 1
HDD	Seagate	Barracuda ES 750GB 7200RPM	3QD0TBMJ	1	Removed from SAN 1
SAN 2	EQUALLOGIC	PS 5000 SERIES	SHU945520003CD3	1	
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5PHVA	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5QR1L	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 2000GB 7200RPM	W1E486YN	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5QMD0	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5QQQ5	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	3QD12WN6	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5J179	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5QQZY	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5QFNK	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5QR1X	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5QR1E	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5QR5R	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5QR4G	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5P44K	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5QHN6	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5Q0JE	1	Removed from SAN 2
HDD	Seagate	Barracuda ES 750GB 7200RPM	5QD5Q0JE	1	Removed from SAN 2

Exhibit A

UPS battery	APC	Genuine RBC	N/A	1
UPS battery	APC	Genuine RBC	N/A	1
Keyboard	RackSolutions	N/A	N/A	1
Monitor	Dell	E176FPc	CN0MC0406418062H2GAL	1

Village of Carol Stream
Interdepartmental Memorandum

TO: Bob Mellor, Village Manager
FROM: Jim Knudsen, Director of Engineering Services 
DATE: November 2, 2018
RE: Acceptance of Schmale Road Water Main Easements

In July of 2014 the Village began the process of obtaining water main easements from thirty property owners along Schmale and St. Charles Roads. The property owner listed below provided the signed easement document.

Business Name

Jeffrey R. Walker (Trust Agreement No. 132629)

PIN

05-04-311-003

This is the last easement needed for the Village to begin preparing final construction drawings. It includes both a 10' wide permanent and 20' wide construction easement. Now that we have this last remaining easement we will begin the process of hiring a consultant for final engineering and construction administration. If design and permitting go as expected the project should be ready for the construction season next year.

Engineering staff recommends the resolution accepting this easement be approved and recorded.

Cc: Bill Cleveland, Assistant Village Engineer
Phil Modaff, Director of Public Works
Adam Frederick, Civil Engineer II
Sherry Craig, Secretary, Clerks Office

RESOLUTION NO. _____

**A RESOLUTION ACCEPTING A GRANT OF A WATER MAIN EASEMENT
VACANT PARCEL
P.I.N. 05-04-311-003**

WHEREAS, the Mayor and Board of Trustees of the Village of Carol Stream have determined that it is in the best interest of the Village to execute an Agreement for Acceptance of a Water Main Easement between Chicago Title Land Trust Company as Trustee under Trust Agreement dated June 15, 2004 and known as Trust Number 132629 (“Grantor”) and the Village of Carol Stream (“Grantee”).

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor and Village Clerk of the Village of Carol Stream be and the same are hereby authorized to execute the Agreement for Grant of a Water Main Easement, attached hereto as Exhibit “A” and as approved by the Village Attorney. The vacant property is annexed property within the Village of Carol Stream, Illinois with a P.I.N. of 05-04-311-003.

SECTION 2: That all Resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 5th DAY OF NOVEMBER, 2018.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Prepared by and return to:

Village of Carol Stream
500 N. Gary Avenue
Carol Stream, Illinois 60186
Attn: Village Engineer

GRANT OF WATER MAIN EASEMENT

THIS GRANT OF WATER MAIN EASEMENT ("Grant of Easement") is made this 15th day of NOVEMBER, 2018, by Chicago Title Land Trust Company as Trustee under Trust Agreement dated June 15, 2004 and known as Trust Number 132629.

(hereinafter referred to as the "Grantor") to the Village of Carol Stream, DuPage County, Illinois (hereinafter referred to as the "Grantee"). Grantor and Grantee are sometimes hereinafter referred to individually as a "Party" and collectively as the "Parties."

WITNESSETH:

WHEREAS, Grantor is the owner of the real property legally described in Exhibit A, attached hereto and made a part hereof (hereinafter referred to as the "Grantor Property"); and

WHEREAS, the Grantee desires to construct a water main, and all facilities incidental thereto, (hereinafter referred to as the "Water Main Improvements") on a portion of the Grantor Property; and

WHEREAS, Grantor has agreed to grant the Grantee the necessary nonexclusive permanent easement and a temporary construction easement relative to the Water Main Improvements, as set forth herein;

NOW, THEREFORE, for and in consideration of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration in hand paid, receipt of which is hereby acknowledged, the terms and conditions set forth below and the benefits to be derived from this Grant of Easement, the Parties agree as follows:

1. That the recitals set forth above are incorporated herein and made a part hereof as if set forth fully herein.

2. Grantor hereby grants and conveys to the Grantee a nonexclusive perpetual easement and right-of-way (the "Easement"), for the full and free right, privilege and authority to construct, install, reconstruct, replace, remove, repair, alter, inspect, maintain and operate a water main, and all facilities incidental thereto (the "Easement Activities"), in, on, upon, over, through, across the property as legally described in Exhibit A, attached hereto and made a part hereof (the "Easement Premises") and to from time to time, cut down, trim or remove any shrubs, trees, bushes or other plants and to clear obstructions from the surface and subsurface of the Easement Premises that interfere with the operation or access to said Easement Activities.

3. Grantor further grants and conveys to the Grantee a temporary construction easement for the full and free right, privilege and authority to construct and install a water main and all facilities thereto , in, on, upon, over, through, across the property as legally described in Exhibit A, attached hereto and made a part hereof (the Temporary Easement). The Temporary Easement shall terminate on the date which is twenty-four (24) months from the date this Grant of Easement is recorded.

4. Grantor hereby agrees to and with the Grantee that the officers, agents, employees, successors, grantees, lessees and assigns of the Grantee may, at any and all times designated herein, when necessary and convenient to do so, go in, on, upon, over and across the Grantor Property and the Easement Premises, and do and perform any and all acts necessary or convenient to the carrying into effect the purposes for which this Grant of Easement and the Easement created hereby are made, and that the Grantor shall not disturb, molest, injure or in any manner interfere with the aforesaid water main, and all facilities and activities incidental thereto.

5. The Easement shall be used and enjoyed solely by Grantee and its duly authorized officers, agents, contractors or employees to conduct the Easement Activities in accordance with this Grant of Easement. Grantee shall not assign its rights under this Grant of Easement in whole or in part or grant permission to traverse, enter upon or otherwise use the Easement Premises to any other person or entity without the prior written consent of Grantor.

6. The Grantor reserves the right to use of the Easement Premises, for any lawful purpose, except that any structure or use shall not unreasonably interfere with the Easement or the Easement Activities granted hereunder.

7. The Grantee, its officers, agents, employees, successors, grantees, lessees, contractors and assigns shall promptly, and as soon as practicable after engaging in any Easement Activities, restore to its former condition any portion of the Grantor Property which is disturbed or altered in any manner by such Easement Activities, at the Grantee's sole cost and expense.

8. All work, labor, services, equipment, tools and materials to be performed, furnished or used directly or indirectly in, or in connection with, the Easement Activities, and all other matters and things to be performed, furnished or used, or expenses to be paid, under the term of this Grant of Easement, are to be at the sole expense of the Grantee, and all such work shall be performed promptly and completed in each instance with diligence and as soon as reasonably practicable after commencement thereof. Grantee shall not cause or suffer or permit to be created any mechanics' or materialmen's liens or claims against the Grantor Property or the Easement Premises. Grantee shall defend, indemnify and hold harmless Grantor from and against any such claims or liens.

9. Grantee shall obtain all necessary permits and approvals and shall otherwise comply with all applicable federal, state and local laws, rules, regulations and ordinances in the conduct of the Easement Activities.

10. Such perpetual Easement as is herein granted shall run with the land and the covenants, agreements, terms, conditions, obligations, rights and interests herein contained or provided for shall be likewise binding upon and shall inure to the benefit of the Grantor and Grantee, and their respective heirs, executors, successors, grantees, lessees and assigns.

11. Any and all notices or communications given pursuant to Grant of Easement shall be in writing and shall be deemed received on the third business day after being mailed by certified or registered mail, postage prepaid, return receipt requested; or on the next business day after deposit with a nationally-recognized

overnight delivery service (such as Federal Express or Airborne) for guaranteed next business day delivery; or by personal delivery; addressed to the Parties as follows:

To Grantor: Chicago Title Land Trust Company 132629
c/o J. R. Walker, Inc.
1776 S. Naperville Rd. – Suite 202A
Wheaton, Illinois 60189


To Grantee: VILLAGE OF CAROL STREAM
500 N. Gary Avenue
Carol Stream, Illinois 60186
Attn: Village Engineer

12. This Agreement contains the entire agreement between the Parties with respect to the use of the Easement Premises and the Grantor Property by Grantee in connection with the Easement Activities, and cannot be modified except by a writing, dated subsequent to the date hereof, and signed by both Parties.

13. This Agreement is entered into solely for the benefit of the Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party.

IN WITNESS WHEREOF, the Grantor has caused its his/her/their name to be signed to these presents the day and year first above written.

Grantor: Chicago Title Land Trust Company as Trustee under Trust Agreement Dated June 15, 2004 and known as Trust Number 132629.

 _____ Signature	<p>Signature</p> <p>Attestation not required Pursuant to corporate by-laws</p>
<p>MAUREEN PAIGE, Trust Officer</p> _____ Print Name	_____ Print Name

Agreed to and accepted by the Village of Carol Stream, DuPage County, Illinois, this ____ day of _____, 2018.

By: _____
Frank Saverino, Sr., Mayor

ATTEST: _____
Laura Czarnecki, Village Clerk

ACKNOWLEDGMENT

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

I, the undersigned, a Notary Public, in and for the County and State aforesaid, DO HEREBY CERTIFY that _____, personally known to me to be the same person(s) whose name(s) are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that he/she/they signed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth.

GIVEN under my hand and official seal, this ____ day of _____, 2018.

Notary Public

EXHIBIT A

LEGAL DESCRIPTION OF GRANTOR PROPERTY

THAT PART OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 4, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED BY COMMENCING AT THE SOUTH WEST CORNER OF CAROL STREAM PROFESSIONAL PARK SOUTH RESUBDIVISION (SAID POINT BEING 50 FEET EAST OF THE CENTER LINE OF MAIN PLACE) AND RUNNING THENCE NORTH 89 DEGREES 44 MINUTES 12 SECONDS WEST ALONG THE EXTENSION OF THE SOUTH LINE OF SAID RESUBDIVISION, 50.0 FEET TO THE CENTER LINE OF MAIN PLACE; THENCE SOUTH 01 DEGREE 43 MINUTES 04 SECONDS WEST ALONG SAID CENTER LINE, 425.16 FEET; THENCE SOUTH 88 DEGREES 16 MINUTES 56 SECONDS EAST AT RIGHT ANGLES TO SAID CENTER LINE, 33.0 FEET TO A POINT ON THE EAST LINE OF MAIN PLACE WHICH IS 180 FEET SOUTH OF THE SOUTH LINE OF THORNHILL DRIVE (AS DEDICATED BY DOCUMENT R78-93678) FOR A POINT OF BEGINNING, THENCE CONTINUING SOUTH 88 DEGREES 16 MINUTES 56 SECONDS EAST, 205.50 FEET TO THE WESTERLY LINE OF SCHMALE ROAD; THENCE SOUTHERLY ON SAID WESTERLY LINE, BEING A CURVE TO THE LEFT HAVING A RADIUS OF 2073.02 FEET (RECORD 2072.41 FEET) AN ARC DISTANCE OF 350.57 FEET (THE CHORD BEARING SOUTH 27 DEGREES 27 MINUTES 41 SECONDS WEST 350.15 FEET) TO THE NORTHERLY LINE OF PROPERTY DEDICATED FOR STREET BY DOCUMENT R78-93678; THENCE NORTH 79 DEGREES 44 MINUTES 08 SECONDS WEST ON SAID NORTHERLY LINE, 54.01 FEET TO THE EAST LINE OF MAIN PLACE; THENCE NORTH 01 DEGREE 43 MINUTES 04 SECONDS EAST ON SAID EAST LINE, 307.37 FEET TO THE POINT OF BEGINNING, IN DUPAGE COUNTY, ILLINOIS

LEGAL DESCRIPTION OF PERMANENT EASEMENT PREMISES

THE EAST 10 FEET OF THAT PART OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 4, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED BY COMMENCING AT THE SOUTH WEST CORNER OF CAROL STREAM PROFESSIONAL PARK SOUTH RESUBDIVISION (SAID POINT BEING 50 FEET EAST OF THE CENTER LINE OF MAIN PLACE) AND RUNNING THENCE NORTH 89 DEGREES 44 MINUTES 12 SECONDS WEST ALONG THE EXTENSION OF THE SOUTH LINE OF SAID RESUBDIVISION, 50.0 FEET TO THE CENTER LINE OF MAIN PLACE; THENCE SOUTH 01 DEGREE 43 MINUTES 04 SECONDS WEST ALONG SAID CENTER LINE, 425.16 FEET; THENCE SOUTH 88 DEGREES 16 MINUTES 56 SECONDS EAST AT RIGHT ANGLES TO SAID CENTER LINE, 33.0 FEET TO A POINT ON THE EAST LINE OF MAIN PLACE WHICH IS 180 FEET SOUTH OF THE SOUTH LINE OF THORNHILL DRIVE (AS DEDICATED BY DOCUMENT R78-93678) FOR A POINT OF BEGINNING, THENCE CONTINUING SOUTH 88 DEGREES 16 MINUTES 56 SECONDS EAST, 205.50 FEET TO THE WESTERLY LINE OF SCHMALE ROAD; THENCE SOUTHERLY ON SAID WESTERLY LINE, BEING A CURVE TO THE LEFT HAVING A RADIUS OF 2073.02 FEET (RECORD 2072.41 FEET) AN ARC DISTANCE OF 350.57 FEET (THE CHORD BEARING SOUTH 27 DEGREES 27 MINUTES 41 SECONDS WEST 350.15 FEET) TO THE NORTHERLY LINE OF PROPERTY DEDICATED FOR STREET BY DOCUMENT R78-93678; THENCE NORTH 79 DEGREES 44 MINUTES 08 SECONDS WEST ON SAID NORTHERLY LINE, 54.01 FEET TO THE EAST LINE OF MAIN PLACE; THENCE NORTH 01 DEGREE 43 MINUTES 04 SECONDS EAST ON SAID EAST LINE, 307.37 FEET TO THE POINT OF BEGINNING, IN DUPAGE COUNTY, ILLINOIS

LEGAL DESCRIPTION OF TEMPORARY EASEMENT


THE EAST 20 FEET OF THAT PART OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 4, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED BY COMMENCING AT THE SOUTH WEST CORNER OF CAROL STREAM PROFESSIONAL PARK SOUTH RESUBDIVISION (SAID POINT BEING 50 FEET EAST OF THE CENTER LINE OF MAIN PLACE) AND RUNNING THENCE NORTH 89 DEGREES 44 MINUTES 12 SECONDS WEST ALONG THE EXTENSION OF THE SOUTH LINE OF SAID RESUBDIVISION, 50.0 FEET TO THE CENTER LINE OF MAIN PLACE;

THENCE SOUTH 01 DEGREE 43 MINUTES 04 SECONDS WEST ALONG SAID CENTER LINE, 425.16 FEET; THENCE SOUTH 88 DEGEES 16 MINUTES 56 SECONDS EAST AT RIGHT ANGLES TO SAID CENTER LINE, 33.0 FEET TO A POINT ON THE EAST LINE OF MAIN PLACE WHICH IS 180 FEET SOUTH OF THE SOUTH LINE OF THORNHILL DRIVE (AS DEDICATED BY DOCUMENT R78-93678) FOR A POINT OF BEGINNING, THENCE CONTINUING SOUTH 88 DEGEES 16 MINUTES 56 SECONDS EAST, 205.50 FEET TO THE WESTERLY LINE OF SCHMALE ROAD; THENCE SOUTHERLY ON SAID WESTERLY LINE, BEING A CURVE TO THE LEFT HAVING A RADIUS OF 2073.02 FEET (RECORD 2072.41 FEET) AN ARC DISTANCE OF 350.57 FEET (THE CHORD BEARING SOUTH 27 DEGREES 27 MINUTES 41 SECONDS WEST 350.15 FEET) TO THE NORTHERLY LINE OF PROPERTY DEDICATED FOR STREET BY DOCUMENT R78-93678; THENCE NORTH 79 DEGREES 44 MINUTES 08 SECONDS WEST ON SAID NORTHERLY LINE, 54.01 FEET TO THE EAST LINE OF MAIN PLACE; THENCE NORTH 01 DEGREE 43 MINUTES 04 SECONDS EAST ON SAID EAST LINE, 307.37 FEET TO THE POINT OF BEGINNING, IN DUPAGE COUNTY, ILLINOIS

PP# 05-04-311-003

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Rose Armstrong, Secretary 

DATE: October 16, 2018

RE: Knights of Columbus
Raffle License Application

The Knights of Columbus is hosting a Bags Tournament fundraiser event on January 27, 2019 and a NFL Championship fundraiser event on February 3, 2019 at Corpus Christi Catholic Church. Raffle sales are from December 2018 – January 27, 2019 for \$10.00 per ticket. The proceeds from these raffles will support Charitable Acts of the Knights of Columbus of Corpus Christi Catholic Church.

Applicant is requesting a waiver of the application fee and the Manager's Fidelity Bond as indicated in the attached letter. The raffle license application and required documentation is on file in the Village Clerk's office for your review.

Please place this item on the agenda for review and approval by the Village Board of Trustees at their upcoming Monday, November 5, 2018 meeting.

Thank you.



October 10, 2018

Village of Carol Stream
Mayor Frank Saverino, Sr.
500 N Gary Ave
Carol Stream, IL 60188

Dear Mayor Saverino,

Enclosed please find a Raffle License application for a raffle to be held with a Bags Tournament and Super Bowl Sunday fundraiser at Corpus Christi Church on two consecutive Sundays January 27, 2019 and February 3, 2019. On behalf of the church, in addition to the Knights of Columbus organization that is organizing the event, I am requesting a waiver of the license fee and Fidelity Bond associated with the license. Our presiding Secretary (Karl Pasker) and Treasurer (myself) are bonded through the Knights of Columbus.

All proceeds from the charity event will be provided to both Corpus Christi Church and the Knights of Columbus (Council 10958). Your consideration of this request is greatly appreciated by all members of our Knights of Columbus council.


Sincerely,

A handwritten signature in blue ink that reads "John Dahlquist".

John Dahlquist
Treasurer

Corpus Christi Knights of Columbus Council #10958

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager
FROM: Rose Armstrong, Secretary 
DATE: October 24, 2018
RE: Carol Stream Chamber of Commerce
Raffle License Application

The Carol Stream Chamber of Commerce is sponsoring their annual Holiday Social in which a raffle drawing will be held on Thursday, November 15, 2018 at the Holiday Inn to raise funds to support the Chamber of Commerce and its activities. Raffle tickets will sell for \$10.00 each or three (3) for \$25.00.

Applicant is requesting a waiver of the application fee and the Manager's Fidelity Bond as indicated in the attached letter. The raffle license application and required documentation is on file in the Village Clerk's office for your review.

Please place this item on the agenda for review and approval by the Village Board of Trustees at the upcoming Monday, November 5, 2018 Board meeting.

Thank you.

Attachment



October 5, 2018

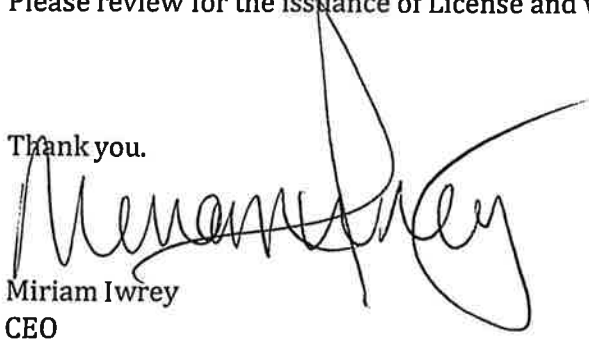
Village of Carol Stream
505 E. North Avenue
Carol Stream, IL 60188

RE: Raffle License Application

Attached is our Raffle License Application. Raffle is to be held at our Holiday Social on November 15, 2018.

Please review for the issuance of License and waiver of Raffle License Fee.

Thank you.


Miriam Iwrey
CEO

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on November 5, 2018**

AGENDA ITEM
L-1 11/5/18

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
505 E NORTH AVE INC					
DECEMBER RENT FINAL	26,250.00	01680000-55300	RENT - 505 NORTH AVE	DECEMBER FINAL	
	<u>26,250.00</u>				
ADDLAWN LANDSCAPING INC					
PLANT BED MTC SRV'S THR APR19	6,000.00	01670400-52272	PROPERTY MAINTENANCE	201803429	20190025
	<u>6,000.00</u>				
B & F CONSTRUCTION CODE SERVICES, INC					
BLDG PLAN REVIEW (867 FOREST LN)	573.60	01643700-52253	CONSULTANT	50240	
FIRE ALARM REVIEW-891 GENEVA	297.86	01643700-52253	CONSULTANT	50299	
FIRE ALARM SYSTEM-546 S SCHMALE	149.80	01643700-52253	CONSULTANT	50296	
PLUMBING INSPECTIONS-SEPT 2018	973.60	01643700-52253	CONSULTANT	10599	
SPRINKLER REVIEW-575 ST PAUL	392.34	01643700-52253	CONSULTANT	50293	
	<u>2,387.20</u>				
BEARY LANDSCAPING					
MOWING OF RIGHTS OF WAY PUBLIC	10,299.58	01670400-52272	PROPERTY MAINTENANCE	107287	20190005
	<u>10,299.58</u>				
BRIAN COOPER					
TUITION REIMB. 8/27/18-10/14/18	2,055.00	01660100-52223	TRAINING	MPA-JAD 610	
	<u>2,055.00</u>				
BROWN & ROOT INDUSTRIAL SERVICES LLC					
RPLMNT OF ROOF -WRC SAND FILTR	125,558.84	04101100-54480	CONSTRUCTION	18078154-IL-0004	20190007
	<u>125,558.84</u>				
CHICAGOLAND PAVING CONTRACTORS, INC					
2018 PAVEMENT PATCHING PROJECT	56,406.20	11740000-55486	ROADWAY CAPITAL IMPROVEMEN	188901-F	
	<u>56,406.20</u>				

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CHRISTOPHER B BURKE ENGR LTD					
PROF SRV 'S FRM AUG 26- SEPT 29 (S & S INTN'L)	6,611.50	01620600-52253	CONSULTANT	146376	
PROF SRV'S FRM AUG 26- SEPT 29 (640 KIMBERL'	402.62	01620600-52253	CONSULTANT	146378	
PROF SRV'S FRM AUG 26- SEPT 29 (PRIMROSE SC	8,618.00	01620600-52253	CONSULTANT	146377	
PROF SRV'S FRM JUL 29- AUG 25 (PRIMROSE SCH	918.00	01620600-52253	CONSULTANT	145710	
PROF SRV'S FRM JULY 29 - AUG 25 (550 CTR DR)	1,331.91	01620600-52253	CONSULTANT	145711	
	17,882.03				
COMED					
1015 W LIES RED, TOWER #4	35.63	04201600-53210	ELECTRICITY	2514004009	10/15/18
1025 LIES RD-CONTROLLER	282.19	01670300-53213	STREET LIGHT ELECTRICITY	6213120002	10/15/18
106 GOLDENHILL	244.04	01670600-53210	ELECTRICITY	2127117053	10/19/18
1128 EVERGREEN TRL LIFT STATION	70.96	04101500-53210	ELECTRICITY	0291093117	10/17/18
1350 TALL OAKS, STATION	53.10	04101500-53210	ELECTRICITY	2073133107	10/16/18
1415 MAPLE RIDGE	225.82	01670600-53210	ELECTRICITY	5838596003	10/17/18
192 YUMA LN	39.90	01670300-53213	STREET LIGHT ELECTRICITY	0501137042	10/16/18
333 FULLERTON, WELL 3	156.66	04201600-53210	ELECTRICITY	0300009027	10/16/18
391 ILLINI DR	123.19	01670600-53210	ELECTRICITY	4430145023	10/16/18
401 TOMAHAWK	63.14	01670300-53213	STREET LIGHT ELECTRICITY	0723076266	10/16/18
465 CENTER-CONTROL CABINET	143.96	01670300-53213	STREET LIGHT ELECTRICITY	2859083222	10/16/18
500 N GARY AVE	3,645.68	11740000-55490	VILLAGE HALL RENOVATION	0795333005	10/19/18
633 THUNDERBIRD	111.36	01670300-53213	STREET LIGHT ELECTRICITY	0455095075	10/16/18
850 LONGMEADOW	142.18	01670600-53210	ELECTRICITY	1865134015	10/16/18
879 DORCHESTER 10/16/18	133.76	01670600-53210	ELECTRICITY	0803155026	10/16/18
KUHN RD CAMERA	41.58	01662300-52298	ATLE SERVICE FEE	4202129060	10/16/18
MASTER ACCT-5025	345.70	01670300-53213	STREET LIGHT ELECTRICITY	5853045025	10/18/18
SW-MORTON & LIES	182.93	01670300-53213	STREET LIGHT ELECTRICITY	0815164035	10/24/18
	6,041.78				

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CONSTELLATION NEW ENERGY					
1 N END THORNHILL	113.54	01670300-53213	STREET LIGHT ELECTRICITY	13165312101 10/16/18	
100 DELLA CT	10.19	01670300-53213	STREET LIGHT ELECTRICITY	13129340501 10/10/18	
1345 GEORGETOWN CONTROLLER	23.18	01670300-53213	STREET LIGHT ELECTRICITY	13181796401 10/18/18	
301 ANTELOPE	69.51	01670300-53213	STREET LIGHT ELECTRICITY	13172748401 10/17/18	
391 FLINT	56.92	01670300-53213	STREET LIGHT ELECTRICITY	13172771401 10/17/18	
403 SIOUX	21.07	01670300-53213	STREET LIGHT ELECTRICITY	13172896201 10/17/18	
451 SILVERLEAF-LIGHTS	43.82	01670300-53213	STREET LIGHT ELECTRICITY	13172730401 10/17/18	
491 CHEYENNE	20.80	01670300-53213	STREET LIGHT ELECTRICITY	13172941701 10/17/18	
500 N GARY - CONTROLLER	110.44	01670300-53213	STREET LIGHT ELECTRICITY	13172794101 10/17/18	
506 CHEROKEE	48.69	01670300-53213	STREET LIGHT ELECTRICITY	13172777201 10/17/18	
512 CANYON TRL	18.45	01670300-53213	STREET LIGHT ELECTRICITY	13172892501 10/17/18	
594 NEZ PERCE CT	20.19	01670300-53213	STREET LIGHT ELECTRICITY	13172892101 10/17/18	
796 PAWNEE	53.95	01670300-53213	STREET LIGHT ELECTRICITY	13172903401 10/17/18	
880 PAPOOSE CT	108.06	01670300-53213	STREET LIGHT ELECTRICITY	13172748701 10/17/18	
990 DEARBORN	62.76	01670300-53213	STREET LIGHT ELECTRICITY	13172783001 10/17/18	
	781.57				
COSTCO WHOLESALE					
CANDY FOR KIDS-VOCS OPEN HOUSE	45.97	01660100-53317	OPERATING SUPPLIES	828400009057	
	45.97				
COVERALL NORTH AMERICA INC					
JANITORIAL SRV'S-PWKS FACILITY	1,379.00	01670100-52276	JANITORIAL SERVICES	1010626086	20190010
	1,379.00				
DELL MARKETING LP					
2 RUGGED 5414 LAPTOPS	5,498.34	01662700-52255	SOFTWARE MAINTENANCE	10272601295	
	5,498.34				
DUPAGE COUNTY RECORDER					
RECORDING PRIMROSE SCHOOL	81.00	01580000-52233	RECORDING FEES	201810180122	
	81.00				

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DUPAGE JUVENILE OFFICERS ASSOCIATION					
2018 CONFR REGIS D POPE 10/24/18	65.00	01662700-52223	TRAINING	10/24/18	
	<u>65.00</u>				
DYNEGY ENERGY SERVICES, LLC					
124 GERZERSKE, EAST SIDE PASS	2,205.58	04201600-53210	ELECTRICITY	275664018101-3	
1348 CHARGER CT	311.28	04101500-53210	ELECTRICITY	275664018101-2	
200 TUBEWAY, LIFT STATIONS	288.24	04101500-53210	ELECTRICITY	275664018101-1	
300 KUHN RD WEST SIDE PASS	1,946.88	04201600-53210	ELECTRICITY	275664018101-4	
	<u>4,751.98</u>				
EARTH INC					
STONE & ASPHALT HAULING	50.00	01670500-52265	HAULING	20561	
STONE & ASPHALT HAULING	204.26	04201600-53317	OPERATING SUPPLIES	20561	
STONE & ASPHALT HAULING	272.08	04101500-53317	OPERATING SUPPLIES	20561	
	<u>526.34</u>				
ENGINEERING RESOURCE ASSOCIATES INC					
ENGINEERING SERV'S CLEARWATER STORM SWR	2,623.60	11740000-55488	STORMWATER UTILITIES	180620.04	20190022
	<u>2,623.60</u>				
ENVIROBROKER LLC					
TESTING SPOILS	1,675.00	04201600-52265	HAULING	12928	
	<u>1,675.00</u>				
ERYOPS BODYCRAFT INC					
BODY REPAIRS - UNIT 303	5,639.45	01620100-52212	AUTO MAINTENANCE & REPAIR	168857	
	<u>5,639.45</u>				
EUGENE A DE ST AUBIN & BROS INC					
2018 FALL TREE PLANTING	7,920.00	01670700-52268	TREE MAINTENANCE	1791	
TREE RPLMNT - IRMA CLAIM	565.00	01670700-52268	TREE MAINTENANCE	1792	
	<u>8,485.00</u>				

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EXAMINER PUBLICATIONS INC					
FY18 TREASURERS REPORT	651.00	01580000-52240	PUBLIC NOTICES/INFORMATION	52921	
	651.00				
FLOOD BROTHERS DISPOSAL					
LEAF STICKERS	600.00	01-14121	LEAF COLLECTION STICKERS	4209188	
	600.00				
GOVTEMPSUSA LLC					
ACCOUNTS CLERK 10/14 & 10/21	1,239.84	04103100-52253	CONSULTANT	2646407	
ACCOUNTS CLERK 10/14 & 10/21	1,239.84	04203100-52253	CONSULTANT	2646407	
ACCOUNTS CLERK- W/E 10/7	688.80	04103100-52253	CONSULTANT	2636543	
ACCOUNTS CLERK- W/E 10/7	688.80	04203100-52253	CONSULTANT	2636543	
CLERICAL ASSIST SUPPORT AMR W/E 10/07	1,127.00	04201400-52253	CONSULTANT	2636544	20190024
LIBRARY TECH W/E 8/12 & 8/19	3,360.00	01652800-52253	CONSULTANT	2599699	
LIBRARY TECH W/E 8/26 & 9/02	3,360.00	01652800-52253	CONSULTANT	2610076	
OFFICE MANAGER- W/E 10/7	1,501.60	01590000-52253	CONSULTANT	2636541	
OFFICE MGR W/E 10/14 & 10/21	3,003.20	01590000-52253	CONSULTANT	2646405	
	16,209.08				
IRMA					
REIMB. IRMA CLM 174438-01	3,739.55	01000000-47415	INSURANCE REIMBURSEMENT	174438-01	
	3,739.55				
ILLINOIS L E A P					
YEARLY DUES	40.00	01660100-52234	DUES & SUBSCRIPTIONS	20108 TINA JAGERS	
	40.00				
ITRON INC					
ITRON MAINT-QTR END 1/31/19	679.81	04103100-52255	SOFTWARE MAINTENANCE	498897	
ITRON MAINT-QTR END 1/31/19	679.81	04203100-52255	SOFTWARE MAINTENANCE	498897	
	1,359.62				

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JOHN JUNGERS					
PER DIEM FBI CONFR 10/29-10/31 JUNGERS	107.00	01660100-52223	TRAINING	FBI CONFR-JUNGERS	
	<u>107.00</u>				
KLEIN, THORPE & JENKINS, LTD					
GENERAL COUNSEL-SEPT	441.00	04200100-52238	LEGAL FEES	198433 10/09/18	
GENERAL COUNSEL-SEPT	1,361.00	04100100-52238	LEGAL FEES	198433 10/09/18	
GENERAL COUNSEL-SEPT	7,054.36	01570000-52238	LEGAL FEES	198433 10/09/18	
	<u>8,856.36</u>				
LRS HOLDINGS LLC					
STREET SWEEPING SRV'S	8,400.00	01670600-52272	PROPERTY MAINTENANCE	PS232112	20190016
	<u>8,400.00</u>				
MAILFINANCE					
POSTAGE METER-QTR END 2/4/19	575.22	01610100-52226	OFFICE EQUIPMENT MAINTENANCE	07370604	
	<u>575.22</u>				
MARK E RADABAUGH					
VLG BOARD MTG 10/15/18	100.00	01590000-52253	CONSULTANT	18-0101	
	<u>100.00</u>				
MIDWEST METER INC					
AMR RPLMNT PROGRAM	3,316.50	04201400-53333	NEW METERS	0105331-IN	20190019
AMR RPLMNT PROGRAM	7,897.15	04201400-53333	NEW METERS	0105273-IN	20190019
	<u>11,213.65</u>				
MONROE TRUCK EQUIPMENT					
REHAB TRUCKS #74	67,760.00	01670500-54412	OTHER EQUIPMENT	75480	20190017
	<u>67,760.00</u>				

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MTI CONSTRUCTION SERVICES, LLC					
CS MUNICIPAL CENTER	111,747.85	11740000-55490	VILLAGE HALL RENOVATION	18-062	
CS MUNICIPAL CENTER	390,042.11	11-21342	RETAINAGE MTI CONSTRUCTION	18-062	
FINAL-ASHPALT/BASE TEST PARKING LOT	1,581.75	11740000-55490	VILLAGE HALL RENOVATION	18-067	
	503,371.71				
NICOR					
CHARGER CT	102.86	04101500-53230	NATURAL GAS	86606011178	10/19/18
TUBEWAY DR	40.24	04101500-53230	NATURAL GAS	14309470202	10/17/18
WELL #4	30.78	04201600-53230	NATURAL GAS	13811210007	10/19/18
	173.88				
PADDOCK PUBLICATIONS INC					
PUBLICATION FOR LEAK DETECTION	94.30	01580000-52240	PUBLIC NOTICES/INFORMATION	T4511177	
	94.30				
PARKER CONCRETE PLACEMENT, INC					
SALT CONVEYOR	2,780.00	01670200-52264	EQUIPMENT RENTAL	9247	
SALT CONVEYOR	2,947.50	01670200-52264	EQUIPMENT RENTAL	9237	
	5,727.50				
PROSPAN MANUFACTURING CO INC					
NEW SHORING STRUT PURCHASE	2,268.35	04201600-53350	SMALL EQUIPMENT EXPENSE	2018-248	
	2,268.35				
R & M PRINTING					
SHIRTS/PENS OPEN HOUSE	806.04	01680000-55487	FACILITY CAPITAL IMPROVEMENT	5694	
	806.04				

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REFUNDS MISC					
ONLINE PYMTS TICKETS 239951/52/53 REFUND	300.00	01000000-45402	ORDINANCE FORFEITS	TICKETS 239951/52/53	
PD TWICE TICKET 239953 REFUND	100.00	01000000-45402	ORDINANCE FORFEITS	TICKET 239953	
REFUND DUPL PYMNT ON TICKET 24009	30.00	01000000-45402	ORDINANCE FORFEITS	TICKET 24009	
	430.00				
REFUNDS PRESERVATION BONDS					
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	1267 ANTIGO LN	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	1436 PLUM GROVE CT	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	469 DANBURY DR	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	511 PARKSIDE	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	590 APPALOOSA	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	631 OSWEGO DR	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	709 HICKORY LN	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	830 HURON CT	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	855 RENAISSANCE DR	
DRIVEWAY PATIO/ STOOP BOND	300.00	01-24302	ESCROW - GRADING	1051 HYANNIS CIR	
DRIVEWAY/PATIO BOND REFUND	300.00	01-24302	ESCROW - GRADING	353 CLEARWATER CT	
GARAGE BOND REFUND	300.00	01-24302	ESCROW - GRADING	524 COCHISE PLACE	
PATIO BOND REFUND	200.00	01-24302	ESCROW - GRADING	1045 PARKVIEW CIR	
PATIO BOND REFUND	200.00	01-24302	ESCROW - GRADING	1292 LILAC LN	
PATIO BOND REFUND	200.00	01-24302	ESCROW - GRADING	413 INDIANWOOD	
PATIO BOND REFUND	200.00	01-24302	ESCROW - GRADING	604 TAHOE CT	
PATIO BOND REFUND	200.00	01-24302	ESCROW - GRADING	725 BUFFALO CIR	
PATIO BOND REFUND	200.00	01-24302	ESCROW - GRADING	728 HOOVER DR	
PATIO BOND REFUND	200.00	01-24302	ESCROW - GRADING	895 SHENANDOAH DR	
ROOM ADDITION BOND REFUND	200.00	01-24302	ESCROW - GRADING	864 NEW BRITTON RD	
SHED BOND REFUND	200.00	01-24302	ESCROW - GRADING	718 HUNTINGTON DR	
SHED/FOUNDATION BOND REFUND	200.00	01-24302	ESCROW - GRADING	1287 CARIBOU TRL	
STOOP BOND REFUND	200.00	01-24302	ESCROW - GRADING	149 CARRIAGE	
	5,800.00				

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REFUNDS TAX STAMPS					
STP 29614 REFUND	993.00	01000000-41208	REAL ESTATE TRANSFER TAX	1202 SARATOGA DR	
TAX STAMP #30022 REFUND	591.00	01000000-41208	REAL ESTATE TRANSFER TAX	337 IRONHAWK	
	1,584.00				
RUSH TRUCK CENTERS					
OC BRAKE HOSE	8.56	01696200-53354	PARTS PURCHASED	3012338009	
OC FUEL LINE	23.80	01696200-53354	PARTS PURCHASED	3012540682	
OC SENDING UNIT	139.13	01696200-53354	PARTS PURCHASED	3012462805	
	171.49				
SMITH SECKMAN REID INC					
PROF SRV'S THRU 9/28/18 VLG HL CONST	2,944.00	11740000-55490	VILLAGE HALL RENOVATION	258082	
	2,944.00				
SNI SOLUTIONS					
SALT PALLET	3,750.00	01670200-53335	SALT	138572	
	3,750.00				
THE DETROIT SALT COMPANY					
ROCK SALT PURCHASE	10,897.11	01670200-53335	SALT	76776	20190015
ROCK SALT PURCHASE	14,724.64	01670200-53335	SALT	76736	20190015
ROCK SALT PURCHASE	24,175.33	01670200-53335	SALT	76711	20190015
	49,797.08				
THEODORE POLYGRAPH SERVICE					
POLICE ASSESSMENT-BONIFAS	175.00	01510000-52228	PERSONNEL HIRING	6352	
	175.00				
THIRD MILLENIUM ASSOCIATES INCORPORATED					
MAYOR ENVELOPES	230.29	01520000-53315	PRINTED MATERIALS	22676	
	230.29				

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TIF 3 NORTH AND SCHMALE RD					
TIF3 SALES TAX TRANSFER	-31,652.28	22000000-49340	SALES TAX CONTRIB - RDA#1	TIF3 NORTH/SCHMALE	
TIF3 SALES TAX TRANSFER	31,652.28	01720000-58340	SALES TAX TFR - RDA#1	TIF3 NORTH/SCHMALE	
TIF3 SALES TAX TRANSFER	31,652.28	22-11105	CASH - TRUST	TIF3 NORTH/SCHMALE	
	<u>31,652.28</u>				
TRANSYSTEMS CORPORATION					
LIES RD PAVEMENT REHAB SRV FROM 9/8-10/12	7,587.82	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	07-3359149	
	<u>7,587.82</u>				
U S POSTMASTER					
POSTAGE OCT 2018 WATER BILLS	2,153.13	04203100-52229	POSTAGE	1529 10/31/2018	
POSTAGE OCT 2018 WATER BILLS	2,153.14	04103100-52229	POSTAGE	1529 10/31/2018	
S/O NOTICE POSTAGE SEPT 2018	68.62	04103100-52229	POSTAGE	1529 10/12/18	
S/O NOTICE POSTAGE SEPT 2018	68.62	04203100-52229	POSTAGE	1529 10/12/18	
	<u>4,443.51</u>				
UIC ANALYTICAL FORENSIC TESTING LABORATORY					
LAB CASE # 2017-382	75.00	01662700-53317	OPERATING SUPPLIES	H0267	
	<u>75.00</u>				

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VERIZON WIRELESS					
SERV FRM SEPT 14 - OCT 13	-100.00	01662700-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	38.01	01652800-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	38.01	01662700-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	44.67	01642100-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	56.04	01610100-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	56.04	01640100-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	56.04	01690100-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	58.41	01662700-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	76.75	01680000-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	93.57	01590000-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	94.05	01600000-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	112.08	01643700-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	270.94	04100100-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	395.50	01620100-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	432.24	01652800-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	476.34	04200100-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	528.29	01670100-52230	TELEPHONE	9816510540	
SERV FRM SEPT 14 - OCT 13	3,275.73	01662700-52230	TELEPHONE	9816510540	
	6,002.71				
VILLAGE OF GLENDALE HEIGHTS					
INDOOR GUN RANGE RENTAL	6,000.00	01662700-52239	RANGE	15453	
	6,000.00				
WEST SIDE TRACTOR SALES					
PARTS GAS PERATED CYLINDER	225.16	01696200-53354	PARTS PURCHASED	N72842	
REPAIR TO JOHN DEER	645.94	01696200-53353	OUTSOURCING SERVICES	V92900	
	871.10				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on November 5, 2018**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
WILLIAMS ASSOCIATES ARCHITECTS, LTD					
CS VIL HALL & PD RENO. THRU SEPT 30TH	18,510.80	11740000-55490	VILLAGE HALL RENOVATION	0018781	
	<u>18,510.80</u>				
ZONES INC					
ZONES REBATE PAYMENT	131,330.00	01720000-58207	ZONES SALES TAX REIMB	ZONES REBATE 10/2018	
	<u>131,330.00</u>				
GRAND TOTAL	<u><u>\$1,187,841.22</u></u>				

The preceding list of bills payable totaling \$1,187,841.22 was reviewed and approved for payment.

Approved by:



Robert Mellor – Village Manager

Date: 11/1/18

Authorized by:

Frank Saverino Sr – Mayor

Laura Czarnecki- Village Clerk

ADDENDUM WARRANTS
October 16, 2018 Thru November 5, 2018

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll October 8, 2018 thru October 21, 2018	557,457.79
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll October 8, 2018 thru October 21, 2018	53,525.31
				<u>610,983.10</u>

Approved this _____ day of _____, 2018

By: _____
Frank Saverino Sr - Mayor

Laura Czamecki - Village Clerk