

Village of Carol Stream

BOARD MEETING

AGENDA

JANUARY 6, 2020

7:30 P.M.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of Minutes of the December 16, 2019 Village Board Meeting.
2. Approval but not release of Executive Session Minutes of the December 16, 2019 Village Board Meeting.

C. LISTENING POST:

1. Holiday House Decorating Contest Winners:



Big Snowball – 522 Hiawatha Drive



Frosty Favorite – 928 Dearborn Circle



Judges Favorite – 1214 Easton Drive

2. Resolution No. 3120 Honoring Pablo Castro upon his 20th Anniversary of Employment with the Village of Carol Stream Police Department.
3. Resolution No. 3121 Honoring Tammy Dugo upon her 20th Anniversary of Employment with the Village of Carol Stream Police Department.
4. Addresses from Audience (3 Minutes).

D. PUBLIC HEARINGS:

E. SELECTION OF CONSENT AGENDA:

If you are here for an item, which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

F. BOARD AND COMMISSION REPORTS:

G. OLD BUSINESS:

Village of Carol Stream

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H. STAFF REPORTS AND RECOMMENDATIONS:

1. Agreement with GovTempsUSA for Professional Administrative Services. *Recommendation to revise existing Agreement with GovTempsUSA to staff the Office Manager position within the Administration Department to a 40-hour workweek for the period of January 13, 2020 through December 31, 2020.*
2. Agreement with GovTempsUSA for Accounting Services. *Recommendation to approve a 6 month extension in the current contract with GovTempsUSA, Inc. that staffs an Accounts Clerk position in the Finance Department at a cost of \$1,176.00 per week for the period January 23, 2020 through July 24, 2020.*

I. ORDINANCES:

J. RESOLUTIONS:

1. Resolution No. ____ Declaring Surplus Property owned by the Village of Carol Stream. *Staff recommends designated Public Works equipment be declared surplus.*

K. NEW BUSINESS:

1. Raffle License Application – Glenbard North/East Boys’ Co-Op Swim Team. *Request approval for a raffle license and waiver of the fee and manager’s fidelity bond for their fundraiser to be held at Fountain View Recreation Center on January 16, 2020.*

L. PAYMENT OF BILLS:

1. Regular Bills: December 17, 2019 through January 6, 2020.
2. Addendum Warrants: December 17, 2019 through January 6, 2020.

Village of Carol Stream

BOARD MEETING

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JANUARY 6, 2020

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M. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:

N. EXECUTIVE SESSION:

1. Collective Negotiating Matters.

O. ADJOURNMENT:

LAST ORDINANCE	2019-12-53	LAST RESOLUTION	3119
NEXT ORDINANCE	2020-01-01	NEXT RESOLUTION	3120

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,
Carol Stream, DuPage County, IL

December 16, 2019

Mayor Saverino called the Regular Meeting of the Board of Trustees to order at 7:30 p.m. and directed Village Clerk Laura Czarnecki to call the roll.

Present: Mayor Frank Saverino, Sr., Trustees John LaRocca, Rick Gieser, Mary Frusolone, Greg Schwarze and Matt McCarthy

Absent: Trustee John Zalak

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey and Village Attorney Jim Rhodes

*All persons physically present at meeting unless noted otherwise

Webelos Pack 196 presented the colors.

MINUTES:

Trustee McCarthy moved and Trustee Gieser made the second to approve the Minutes of the December 2, 2019 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Abstain: 0

Absent: 1 Trustee Zalak

The motion passed.

LISTENING POST:

1. Addresses from Audience (3 Minutes).

Tom Garvey asked questions regarding the recreational cannabis distribution distances from daycares.

PUBLIC HEARINGS:

CONSENT AGENDA:

Trustee Schwarze moved and Trustee Frusolone made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 1 Trustee Zalak

The motion passed.

Trustee Gieser moved and Trustee McCarthy made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 1 Trustee Zalak

The motion passed.

1. #19-0009 Outreach Communities Ministries/Jubilee Furniture-730 E. North Avenue.
2. Personnel Policy Revision – Restricted Smoking Area.
3. Award a Contract for Tree Trimming Services.
4. Engineering Services Agreement for Final Design and Bid Assistance-WRC De-Watering System Replacement Project.
5. 2019 Pavement Patching Project-Change Order No. 1 and Final Payment.
6. Microsoft Enterprise Agreement (MSEA).
7. Ordinance No. 2019-12-48 Approving a Zoning Map Amendment to Rezone Property from B-2 General Retail District to B-3 Service District (730 E. North Avenue – Outreach Community Ministries, Inc./Jubilee Furniture).
8. Ordinance No. 2019-12-49 Amending Chapter 16 of the Municipal Code of the Village of Carol Stream (Zoning Code-Employment Training and Vocational Center as a Special Use in the B-3 District).
9. Ordinance No. 2019-12-50 Approving a Special Use Permit for an Employment Training and Vocational Center and a Special Use Permit for an Open Sales Lot Ancillary to a Permitted Use (Outreach Communities Ministries, Inc./Jubilee Furniture, 730 E. North Avenue).

10. Ordinance No. 2019-12-51 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing the Number of Class G Liquor Licenses from 2 to 1 (ALDI, Inc. d/b/a ALDI, Inc. #25, 125 Stark Drive).
11. Resolution No. 3119 Authorizing a Plat of Consolidation (Outreach Community Ministries/Jubilee Furniture, 730 E. North Avenue) PIN# 05-04-200-029, 05-04-200-032.
12. Raffle License Application – American Legion Post 76.
13. Raffle License Application – Winfield School District 34 PTO.
14. Raffle License Application – Emerson Elementary School PTA.
15. Raffle License Application – Glenbard North High School Theatre Boosters.
16. Raffle License Application – Glen Ellyn Masonic Lodge #950.
17. Payment of Regular and Addendum Warrant of Bills from December 3, 2019 through December 16, 2019.
18. 2020 Schedule of Meetings.
19. Treasurer’s Report-Revenue/Expenditure Statement and Balance Sheet, Month ended November 30, 2019.

Trustee Frusolone moved and Trustee LaRocca made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 1 Trustee Zalak

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

#19-0009 Outreach Communities Ministries/Jubilee Furniture-730 E. North Avenue:

*Special Use for an Open Sales Lot
Special Use Permit for Employee Training and Vocational Center
Zoning Map Amendment-Rezone from B-2 to B-3
Zoning Code Text Amendments-Employment Training and Vocational Center
Plat of Consolidation*

Recommend approval 6-0

The Village Board concurred with Plan Commission’s recommendation.

Personnel Policy Revision – Restricted Smoking Area:

The Village Board approved amending the Village’s Personnel Manual-Restricted Smoking Area policy to include other lighted or heated products containing, made or

derived from nicotine, tobacco or other plant intended for inhalation including electronic delivery devices and adding all Village vehicles to the restricted areas within the policy.

Award a Contract for Tree Trimming Services:

The Village Board approved a contract to Ciosek Tree Services in the amount of \$42,375.00 for tree trimming services.

Engineering Services Agreement for Final Design and Bid Assistance-WRC De-Watering System Replacement Project:

The Village Board approved an Engineering Services Agreement with Baxter & Woodman for final design and bid assistance for the WRC De-Watering System Replacement Project in the amount of \$139,000.

2019 Pavement Patching Project – Change Order No. 1 and Final Payment:

The Village Board approved Change Order No. 1 and final payment to Chicagoland Paving Contractors, Inc. in the amount of \$53,512.22.

Microsoft Enterprise Agreement (MSEA):

The Village Board approved a contract for the purchase of Microsoft Software (MSEA) to CDW-G in the amount of \$101,884.83, which will be paid in 3 equal parts of \$33,961.61 over a 3-year period.

Ordinance No. 2019-12-48 Approving a Zoning Map Amendment to Rezone Property from B-2 General Retail District to B-3 Service District (730 E. North Avenue – Outreach Community Ministries, Inc./Jubilee Furniture):

The Village Board approved a zoning map amendment to rezone property from B-2 General Retail District to B-3 Service District located at 730 E. North Avenue-Outreach Community Ministries, Inc./Jubilee Furniture).

Ordinance No. 2019-12-49 Amending Chapter 16 of the Municipal Code of the Village of Carol Stream (Zoning Code-Employment Training and Vocational Center as a Special Use in the B-3 District):

The Village Board approved amending Chapter 16 of the Municipal Code of the Village of Carol Stream regarding the Zoning Code – Employment Training and Vocational Center as a Special Use in the B-3 District.

Ordinance No. 2019-12-50 Approving a Special Use Permit for an Employment Training and Vocational Center and a Special Use Permit for an Open Sales Lot Ancillary to a Permitted Use (Outreach Communities Ministries, Inc./Jubilee Furniture, 730 E. North Avenue):

The Village Board approved a Special Use Permit for an Employment Training and Vocational Center and a Special Use Permit for an Open Sales Lot Ancillary to a Permitted Use regarding Outreach Communities Ministries, Inc./Jubilee Furniture located at 730 E. North Avenue.

Ordinance No. 2019-12-51 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing the Number of Class G Liquor Licenses from 2 to 1 (ALDI, Inc. d/b/a ALDI, Inc. #25, 125 Stark Drive):

The Village Board approved amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by decreasing the number of class G liquor licenses from 2 to 1 with regard to ALDI, Inc. d/b/a ALDI, Inc. #25 located at 125 Stark Drive.

Resolution No. 3119 Authorizing a Plat of Consolidation (Outreach Community Ministries/Jubilee Furniture, 730 E. North Avenue) PIN# 05-04-200-029, 05-04-200-032:

The Village Board approved a Plat of Consolidation regarding the Outreach Community Ministries/Jubilee Furniture located at 730 E. North Avenue.

Raffle License Application – American Legion Post 76:

The Village Board approved a 2020 annual raffle license to the American Legion Post 76 for weekly raffles to be held at 570 S. Gary Avenue, Carol Stream.

Raffle License Application – Winfield School District 34 PTO:

The Village Board approved a raffle license to Winfield School District 34 PTO and waived the fee and manager's fidelity bond for their raffle to be held at the American Legion Hall on February 1, 2020.

Raffle License Application – Emerson Elementary School PTA:

The Village Board approved a raffle license to Emerson Elementary School PTA and waived the fee and manager's fidelity bond for their Trivia Night on January 11, 2020 at the American Legion Hall.

Raffle License Application – Glenbard North High School Theatre Boosters:

The Village Board approved a raffle license to Glenbard North High School Theatre Boosters and waived the fee and manager's fidelity bond for their performances of Almost Maine (February 13-15, 2020) and Matilda (April 30-May 2, 2020).

Raffle License Application – Glen Ellyn Masonic Lodge #950:

The Village Board approved a raffle license to Glen Ellyn Masonic Lodge #950 and waived the fee and manager's fidelity bond for their Fellowship Day event to be held at Playoffs Bar and Grill, 720 North Ave. on January 19, 2020 to benefit their Teddy Bear Fund.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated December 16, 2019 in the amount of \$1,094,806.92. The Village Board approved the payment of Addendum Warrant of Bills from December 3, 2019 thru December 16, 2019 in the amount of \$633,442.94.

2020 Schedule of Meetings:

The Village Board received and approved the 2020 Schedule of Meetings.

Treasurer's Report:

The Village Board received Revenue/ Expenditure Statement and Balance Sheet for month ended November 30, 2019.

Non-Consent Agenda

Ordinance No. 2019-12-52 Approving amendments to Chapter 16 (Zoning Code) of the Municipal Code of the Village of Carol Stream to allow Adult Use Cannabis Dispensing Organizations in the B-4 Office, Research and Institutional Building District (Section 16-9-5.C – Adult Use Cannabis Dispensing Organization as a Special Use in the B-4 District, Section 16-13-3 – Off-Street Parking and Loading Schedule of Parking Requirements, and Section 16-18-1 – Definitions).

Trustee LaRocca expressed his concerns and opposition about recreational cannabis and sending a wrong message to our youth.

Trustee McCarthy moved and Trustee Schwarze seconded to approve amendments to Chapter 16 (Zoning Code) of the Municipal Code of the Village of Carol Stream to allow Adult Use Cannabis Dispensing Organizations in the B-4 Office, Research and Institutional Building District (Section 16-9-5.C – Adult Use Cannabis Dispensing Organization as a Special Use in the B-4 District, Section 16-13-3 – Off-Street Parking and Loading Schedule of Parking Requirements, and Section 16-18-1 Definitions).

Ayes: 4 Trustees Gieser, Schwarze, McCarthy and Mayor Saverino

Nays: 2 Trustees LaRocca and Frusolone

Absent: 1 Trustee Zalak

The motion passed.

Ordinance No. 2019-12-53 Approving amendments to Chapter 14 (General Offenses) of the Municipal Code of the Village of Carol Stream adding a new Article V (Adult Use Cannabis Business Establishments) to prohibit Adult-Use Cannabis Craft Grower, Adult-Use Cannabis Cultivation Center, Adult-Use Cannabis Infuser Organization or Infuser, Adult-Use Cannabis Processing Organization or Processor, and Adult-Use Cannabis Transporting Organization or Transporter from locating within the Village of Carol Stream.

Trustee Gieser questioned if medical growing cannabis is allowed in Carol Stream. Community Development Director Don Bastian replied yes it is allowed in the industrial district.

Trustee Gieser moved and Trustee McCarthy seconded to approve amendments to Chapter 14 (General Offenses) of the Municipal Code of the Village of Carol Stream

adding a new Article V (Adult Use Cannabis Business Establishments) to prohibit Adult-Use Cannabis Craft Grower, Adult-Use Cannabis Cultivation Center, Adult-Use Cannabis Infuser Organization or Infuser, Adult-Use Cannabis Processing Organization or Processor, and Adult-Use Cannabis Transporting Organization or Transporter from locating within the Village of Carol Stream.

Ayes: 4 Trustees LaRocca, Frusolone, Schwarze and McCarthy

Nays: 1 Trustee Gieser

Absent: 1 Trustee Zalak

The motion passed.

Report of Officers:

Trustee LaRocca stated he wanted to voice his opinion on adult use cannabis. He wished everyone Merry Christmas and Happy New Year.

Trustee Gieser stated today is the last day for nominations on the Village's Christmas Decorating Contest. A summary of the 2020 Census was given by Assistant to Village Manager Messino. Trustee Gieser wished everyone Merry Christmas, Happy Chanukah and a Prosperous New Year.

Trustee Schwarze thanked staff for all their hard work in 2019 and thanked the Village Board for a great year. He wished everyone Happy Holidays and to Shop Carol Stream.

Trustee Frusolone stated great job to our staff. Get some rest because budget time is coming up. She also thanked Social Services for their Christmas Sharing event which was great to see kids and families so happy receiving gifts and groceries. Trustee Frusolone wished everyone Merry Christmas, Happy Holidays and Happy New Year.

Trustee McCarthy thanked family, friends and congratulated Social Services for their efforts with Christmas Sharing. He also thanked the volunteers who helped stuff stockings. Trustee McCarthy stated this year has been challenging but a good year. He wished everyone Merry Christmas, Happy New Year and Happy Chanukah.

Village Clerk Czarnecki wished everyone Happy Holidays and to keep our military and first responders in your thoughts and prayers.

Village Attorney Rhodes wished everyone Merry Christmas, Happy Holidays and Happy New Year.

Village Manager Mellor summarized significant activities that occurred in 2019 which included:

- *Carolshire Commons Condominium Association code enforcement initiative to a successful conclusion.*
- *Police Department earned first place from the Illinois Association Chiefs of Police Traffic Safety Challenge in distracted driving, impaired driving and occupant protection; Four officers received the MADD Hero Award; Police Department received \$99,570 in grants from IDOT for expanding the DUI program with our DRE program including cannabis.*
- *Public Works earned the American Lung Association's B20 club and received ComEd grants of \$26,000 for \$42,000 worth of LED light installations and also received an energy efficiency grant of \$23,533 for occupancy controls, building automation systems and LED lighting improvements to lower energy consumption in the new Village Hall.*
- *Village donated Community Park and Gary Avenue/Elk Trail properties to the Carol Stream Park District resulting in a new park and future enhancements to an older park.*
- *Village entered into an Intergovernmental Agreement with the City of Wheaton to allow for the redevelopment of the northeast corner of Geneva Road and Schmale Road to take place in Carol Stream.*
- *Village granted zoning and building permit approvals for a 186,000 square foot industrial building redevelopment of the former recycling center property at the northwest corner of Fullerton Avenue and Center Avenue.*

Village Manager Mellor stated the schedule of 2020 meetings approved tonight includes a Board meeting scheduled on Martin Luther King day due to ceremonies scheduled in the morning with a breakfast event. Village Hall will be closed Christmas Eve, Christmas Day and New Years Day. Police Department is open 24/7.

Mayor Saverino stated he is proud finishing the Veteran's Memorial this year and thanked residents and businesses who donated as the Town Center is our heart and soul of the community with our fountain being the second largest in Illinois. Mayor Saverino thanked staff and Steve Schmidt for helping with our Police Department. Mayor stated the cannabis was a tough vote, but the money will be earmarked towards social service and programs that benefit the community. He wished everyone Merry Christmas, Happy Chanukah and Happy Holidays.

Trustee LaRocca urged residents to shop Aldi in Carol Stream. He also thanked Trustee Zalak for bringing up Pritzker voting for cannabis which includes 14.7 percent registers voters. Trustee LaRocca stated don't let 14.7 speak for you, take time and vote who will do the best job in Springfield.

At 8:15 p.m., Trustee McCarthy moved and Trustee LaRocca made the second to adjourn the meeting to Executive Session pursuant to Section 5/ILCS 120/2(c)(2) Collective Negotiating Matters. There will be no Village Board action following Executive Session and the meeting will adjourn thereafter. The results of the roll call vote were as follows:

Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 1 Trustee Zalak

The motion passed.

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

**A RESOLUTION HONORING PABLO CASTRO
UPON HIS 20th ANNIVERSARY OF EMPLOYMENT WITH THE
VILLAGE OF CAROL STREAM POLICE DEPARTMENT**

WHEREAS, Pablo Castro joined the Carol Stream Police Department as a Police Officer on January 3, 2000; and

WHEREAS, Pablo Castro was assigned many specialties throughout his career including Child Safety Seat Technician, Emergency Vehicle Operations Instructor, Bike Patrol Officer, Juvenile Officer, Field Training Officer, Gang Resistance Education and Training (G.R.E.A.T.) Instructor; and

WHEREAS, Pablo Castro was assigned to the Special Operations Unit as a Tactical Officer from 2003-2009; and

WHEREAS, Pablo Castro became a Certified School Resource Officer in July of 2011 and a Drug Abuse Resistance Education (D.A.R.E.) Instructor in March of 2012; and

WHEREAS, Pablo Castro has served as the School Resource Officer for Jay Stream Middle School since 2012; and

WHEREAS, Pablo Castro has been honored with several commendations during his career; and

WHEREAS, Pablo Castro has been employed as a public servant for twenty years as a Law Enforcement Professional with the Village of Carol Stream Police Department.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, on behalf of all the former and present elected and appointed officials and residents of Carol Stream, that:

SECTION 1: Pablo Castro’s service and dedication to the Village of Carol Stream and accomplishments in the field of law enforcement are hereby recognized and commended.

SECTION 2: Pablo Castro is wished the very best of happiness and health in his continued employment with the Village of Carol Stream.

This Resolution shall be in full force and effect from and after its passage and as approved by law.

PASSED AND APPROVED ON THIS 6th DAY OF JANUARY 2020.

AYES:

NAYS:

ABSENT:

Matthew McCarthy, Mayor Pro Tem

ATTEST:

Laura Czarnecki, Village Clerk

RESOLUTION NO. 3121

**A RESOLUTION HONORING TAMMY DUGO
UPON HER 20th ANNIVERSARY OF EMPLOYMENT WITH THE
VILLAGE OF CAROL STREAM POLICE DEPARTMENT**

WHEREAS, Tammy Dugo was hired as a Records Clerk for the Carol Stream Police Department on January 17, 2000; and

WHEREAS, Tammy Dugo has been honored with several commendations during her career; and

WHEREAS, Tammy Dugo has been employed as a public servant for twenty years as a Records Clerk with the Village of Carol Stream Police Department.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, on behalf of all the former and present elected and appointed officials and residents of Carol Stream, as follows:

SECTION 1: The services and dedication Tammy Dugo provides to the Village of Carol Stream and accomplishments in assisting all law enforcement officers and providing a valuable service to the residents of Carol Stream are hereby recognized and commended.

SECTION 2: Tammy Dugo is wished the very best of happiness and health in the future.

This Resolution shall be in full force and effect from and after its passage and as approved by law.

PASSED AND APPROVED ON THIS 6th DAY OF JANUARY, 2020.

AYES:

NAYS:

ABSENT:

Matthew McCarthy, Mayor Pro Tem

ATTEST:

Laura Czarnecki, Village Clerk

**Village of Carol Stream
Interdepartmental Memo**

TO: Mayor and Trustees
FROM: Robert Mellor, Village Manager *RM*
DATE: January 6, 2020
RE: Office Manager - Village Manager's Office

On May 19, 2014, a contract with GovTempsUSA was approved for an Office Manager in the Village Manager's Office. The arrangement was in lieu of a Village employee with benefits (pension and health insurance). This enabled the Village to obtain the services of an extremely knowledgeable professional while saving money. This arrangement continues to provide high quality services at the savings envisioned.

The initial agreement was for the period May 7, 2014 through December 31, 2014. The arrangement was subsequently extended for one-year terms on January 1, 2015, January 1, 2016, January 1, 2017, January 1, 2018 and January 1, 2019.

On November 4, 2019, the Village Board approved a contract extension for 32-hours versus a 40-hour workweek included in the budget. I have since had an opportunity to evaluate the work needs and coverage provided to the Village Manager and Mayor Offices and am recommending a return to the 40-hour budgeted workweek for the Office Manager to allow adequate supervision of the three part-time clerical staff, timely correspondence and coverage for the Monday Board meeting days.

Attached for your review and consideration are Exhibits A and B to the Agreement with GovTempsUSA. The annual cost of \$82,460.98 continues to compare favorably with the cost of a full-time employee with benefits.

I am recommending approval of the revisions to the Agreement with GovTempsUSA for the period January 13, 2020 through December 31, 2020 at a cost of \$1,585.60 per week as articulated in Exhibit A. All other terms of the Agreement approved November 4, 2019 remain unchanged. I have discussed this change with Mayor Saverino and he concurs with this recommendation.

Please contact me if you have any questions.

Attachments

EXHIBIT A
Worksite Employee and Base Compensation

WORKSITE EMPLOYEE: Denise Kalke

POSITION/ASSIGNMENT: Outsourced Office Manager

Village of Carol Stream, IL

POSITION TERM: One Year Renewal: January 13 – December 31, 2020.

Agreement may be renewed for up to one (1) additional year with agreement between parties.

Please review Section 5 of this Agreement for the complete terms of the position, BASE

COMPENSATION: \$39.64 per hour for hours worked, based on a forty (40) hour
workweek (\$1,585.60 per week).

Standard hours will be paid unless the Municipality reports otherwise to

GovTempsUSA, LLC via email at payroll@govtempsusa.com on the Monday after the
prior workweek before the close of business.

GOVTEMPSUSA, INC.:

MUNICIPALITY:

By:

By: _____

Date: 01/06/2020

Date: _____

This Exhibit A fully replaces all Exhibits A dated prior to the date of the Company's signature above.

EXHIBIT B

Municipality Holidays

New Year's Day
Presidents Day
Memorial Day
Independence Day
Labor Day
Thanksgiving
Day after Thanksgiving
Christmas Eve
Christmas Day

Vacation


16 Days starting January 1

Village of Carol Stream.

Interdepartmental Memorandum

DATE: December 31, 2019

TO: Robert Mellor, Village Manager

FROM: Jon Batek, Finance Director 

SUBJECT: **Contract Accounts Clerk Position – GovTemps USA**

GovTemps employee Allyssa Retske is nearing the conclusion of her first year of placement with the Village on January 23, 2020. As a reminder, this position was filled to supplement utility operations throughout the AMR replacement program.

During her initial year, Alyssa has become an invaluable resource to our water and sewer operations. She has outstanding customer service and analytical skills and has allowed us not only to keep pace with the AMR program but to focus on areas that need attention including water loss, identifying meter issues, high usage complaints, among others.

I am requesting Alyssa's contract be extended for an additional 6 month period.

The attached contract exhibits conform with similar agreements executed with GovTemps over the past several years. The contract rate of \$1,176 per week is included within the current year budget.

Should you concur with this recommendation, this item may be placed on the Village Board's January 6, 2020 meeting agenda for further consideration and action.

EXHIBIT A
Worksite Employee and Base Compensation

WORKSITE EMPLOYEE: Alyssa Retske

POSITION/ASSIGNMENT: Outsourced Accounts Clerk

POSITION TERM: January 23, 2020 – July 24, 2020

Worksite Employee may leave assignment by providing fourteen (14) days written notice.

Agreement may be extended annually or for a an agreed upon term, with agreement

among all parties. Please review Section 5 of this agreement for complete terms of the

position.

BASE COMPENSATION: \$29.40 per hour for hours worked, based on a forty (40)

hour work week (\$1,176.00 per week). Standard hours will be paid unless reported

to GovTempsUSA, LLC via email at payroll@govtempsusa.com on the Monday after

the prior work week. See Exhibit B for additional Benefits.

GOVTEMPSUSA, INC.:

MUNICIPALITY:

By: 

By: _____

Date: 12/12/2019

Date: _____

This Exhibit A fully replaces all Exhibits A dated prior to the date of the Company's signature above.

EXHIBIT B
Summary of Benefits

Municipality Holidays

New Year's Day
Presidents' Day
Memorial Day
Independence Day
Labor Day
Thanksgiving
Day after Thanksgiving
Christmas Eve
Christmas Day

Paid Time Off

5 days off starting January 23, 2020

RESOLUTION NO. _____

**A RESOLUTION DECLARING SURPLUS PROPERTY
OWNED BY THE VILLAGE OF CAROL STREAM**

WHEREAS, in the opinion of the corporate authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property described in “Exhibit A”; and

WHEREAS, the described personal property has been determined by the corporate authorities of the Village of Carol Stream to have negligible value to the Village; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to dispose of the surplus property.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWER, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property described in Exhibit “A”, now owned by the Village of Carol Stream, is no longer useful and authorize its disposal per the attached memorandum dated December 27, 2019.

SECTION 2: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 6th DAY OF JANUARY, 2020

AYES:

NAYS:

ABSENT:

Matthew McCarthy, Mayor Pro Tem

ATTEST:

Laura Czarnecki, Village Clerk

EXHIBIT "A"

Village of Carol Stream Interdepartmental Memo

TO: Bob Mellor, Village Manager
FROM: Philip J. Modaff, Director of Public Works
DATE: December 27, 2019
RE: Surplus Items

The Department has identified the equipment below to be declared surplus. The zero-turn mower and John Deere Gator will be auctioned, and the trash pump and roller will be scrapped as they no longer operate.

2007 John Deere Zero Turn Mower #594 – 2798 hours



The repair costs on this item have exceeded its operational benefits, and was budgeted for replacement in FY20. The mower may retain some value at auction.

1996 John Deere Gator 4x2 #575 - 2950 hours



This equipment has several major mechanical and rust issues that no longer make it viable for use. There may be some value at auction.

Makita EW210TR 2" Trash Pump #713



This trash pump, used by the Water/Sewer Division, no longer operates and needs a full engine rebuild. The equipment no longer has value and will be scrapped.

1991 Stone Avr4000 Vibratory Roller #558



This equipment was used for asphalt work but there are major mechanical issues and lack of replacement parts. This item will be scrapped since it can no longer be repaired. A roller will be rented if needed in the future.

Staff recommends that these items be declared surplus by the Mayor and Board of Trustees and that the Public Works Director be authorized to dispose of them as indicated above.

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager
FROM: Sandy Belongia – Interdepartmental Aide
DATE: December 2 2019
RE: ***Raffle License Request-Boys Swim Booster
Glenbard North High School***

The Boys Co-Op Swim Boosters at Glenbard North High School would like to sell raffle tickets on January 16, 2020 at their swim meet to raise funds for pool rental, and swim team expenses. The cost will be \$5.00 per ticket or 5 tickets for \$20.00.

They have requested waivers of both the license fee and manager's fidelity bond as indicated in the attached letters. The raffle license application and required documentation is on file in the Administration Department for your review.

Please place this on the agenda for the January 6, 2020 Board meeting for Board's approval.

Enclosure



GLENBARD NORTH HIGH SCHOOL

"Home of the Panthers"

Dr. John Mensik, Principal

990 Kuhn Road, Carol Stream, IL 60188, (630) 653-7000, www.glenbardnorthhs.org

December 20, 2019

Carol Stream Village Hall
505 E. North Ave.
Carol Stream, IL 60188

To Whom It May Concern:

I am writing to request a Raffle License for Glenbard North/East Boy's Co-op Swim Team for a fundraiser to be held on January 16, 2020. Please also waive the raffle license fee and Manager's Fidelity Bond because we are a non-profit as a public school sponsored sport.

Sincerely,

Luke Witteveen
Head Swim Coach
1085 Oak Wood Dr.
Carol Stream, IL. 60188

WHERE EXCELLENCE IS TRADITION

Mr. Eric Johansen, Assistant Principal for Operations • Mr. John Healy, Assistant Principal for Instruction
Ms. Debra Cartwright, Assistant Principal for Student Services • Mr. Matthew Bowser, Assistant Principal for Athletics



GLENBARD NORTH HIGH SCHOOL

"Home of the Panthers"

Dr. John Mensik, Principal

990 Kuhn Road, Carol Stream, IL 60188, (630) 653-7000, www.glenbardnorthhhs.org

December 9, 2019

To Whom It May Concern:

On January 16, 2020, the Glenbard North/East Boys' Co-Op Swim Team will be hosting a raffle fundraiser. It will be held at our home meet at Fountain View Recreation Center pool in Carol Stream.

Our team consists of 20 swimmers from a combination of Glenbard North in Carol Stream and Glenbard East in Lombard. The people attending will be from both areas to support their school. We are looking to raise \$5,000 for the rental of the pool and other swim team expenses. In order for our raffle to be a success, we are hoping that you can make a donation of a gift certificate for your business or a gift basket. Raffle tickets will be sold for \$5.00 each or 5 for \$20. There is a tax deductible number available upon request.

With your help we feel this raffle will be a success. Thank you in advance for your consideration and if you can donate and want me to pick it up please call Denise Simone at 630-682-3553 or email her at denisesimone3@yahoo.com or send to the address below.

Sincerely,

Luke Witteveen
Head Swim Coach
1085 Oak Wood Dr.
Carol Stream, IL. 60188

WHERE EXCELLENCE IS TRADITION

Mr. Eric Johansen, Assistant Principal for Operations • Mr. John Healy, Assistant Principal for Instruction
Ms. Debra Cartwright, Assistant Principal for Student Services • Mr. Matthew Bowser, Assistant Principal for Athletics

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on JANUARY 06,2020**

AGENDA ITEM
L-1 1/6/20

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
ACCURATE OFFICE SUPPLY CO					
OFFICE SUPPLIES	130.83	01662600-53314	OFFICE SUPPLIES	500229	
OFFICE SUPPLIES	416.57	01662600-53314	OFFICE SUPPLIES	500109	
OFFICE SUPPLIES-REFUND	-130.91	01662600-53314	OFFICE SUPPLIES	500241	
	<u>416.49</u>				
AJD CONCRETE CONSTRUCTION CORP					
SNOW REMOVAL-GLENBARD NORTH 12/16/19	495.00	01670200-52266	SNOW REMOVAL	2019-409 PO-3767	
	<u>495.00</u>				
AMERICAN LEGAL PUBLISHING CORP					
2020 CODE INTERNET 1/7/20-1/7/21	375.00	01520000-52253	CONSULTANT	0131815	
	<u>375.00</u>				
C J INCROCCI					
PD MID-MGMT ROLE-INCROCCI 1/27/20-3/27/20	789.00	01660100-52223	TRAINING	ILETSB 2020-INCROCCI	
	<u>789.00</u>				
CAROL STREAM CITIZEN OF THE YEAR COMMITTEE					
CS CITIZEN OF THE YEAR DINNER 2/1/2020	480.00	01520000-52222	MEETINGS	COMMITTEE 02/01/20	
	<u>480.00</u>				
CAROL STREAM PARK DISTRICT					
DEC 2019 PARK PASSES	60.00	01-24236	BARK PARK MEMBERSHIP	DEC 2019 PARK PASSES	
	<u>60.00</u>				
CH2MHILL OMI					
WRC OPERATING EXPENSES-JAN 20	146,962.41	04101100-52262	WRC CONTRACT	351199-23-09	20200020
	<u>146,962.41</u>				
COMCAST CABLE					
INTERNET/PHONE SERVICES 11/15/19-12/14/19	4,258.18	01652800-52230	TELEPHONE	93049628 12/15/19	
	<u>4,258.18</u>				

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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
COMED					
1015 LIES RD 11/13/19-12/16/19	49.26	04201600-53210	ELECTRICITY	2514004009 12/16/19	
1025 LIES RD-R25 11/13/19-12/16/19	98.95	01670300-53213	STREET LIGHT ELECTRICITY	6213120002 12/16/19	
106 GOLDEDNHILL ST-AERATOR 10/21/19-11/19,	28.72	01670600-53210	ELECTRICITY	2127117053 11/19/19	
1128 EVERGREEN 1115/19-12/18/19	74.26	04101500-53210	ELECTRICITY	0291093117 12/18/19	
1350 TALL OAKS DR M11/14/19-12/17/19	56.79	04101500-53210	ELECTRICITY	2073133107 12/17/19	
1415 MAPLE RIDGE CT-PUMP 11/15/19-12/18/1	28.72	01670600-53210	ELECTRICITY	5838596003 12/18/19	
192 YUMA LN 11/14/19-12/17/19	56.62	01670300-53213	STREET LIGHT ELECTRICITY	0501137042 12/17/19	
391 ILLINI 11/14/19-12/17/19	147.08	01670600-53210	ELECTRICITY	4430145023 12/17/19	
401 TOMAHAWK CT 11/14/19-12/17/19	40.34	01670300-53213	STREET LIGHT ELECTRICITY	0723076266 12/17/19	
465 CENTER 11/14/19-12/17/19	87.80	01670300-53213	STREET LIGHT ELECTRICITY	2859083222 12/17/19	
633 THUNDERBIRD 11/14/19-12/17/19	155.20	01670300-53213	STREET LIGHT ELECTRICITY	0455095075 12/17/19	
850 LONGMEADOW DR-AERATOR 11/14/19-12/1	21.42	01670600-53210	ELECTRICITY	1865134015 12/17/19	
879 DORCHESTER DR-AERATOR 11/14/19-12/17/	21.42	01670600-53210	ELECTRICITY	0803155026 12/17/19	
KUHN RD CAMERA 11/14/19-12/17/19	37.44	01662300-52298	ATLE SERVICE FEE	4202129060 12/17/19	
MISC. LOCATIONS 11/13/19-12/19/19	481.05	01670300-53213	STREET LIGHT ELECTRICITY	5853045025 12/19/19	
RT23/MORTON 11/22/19-12/27/19	217.06	01670300-53213	STREET LIGHT ELECTRICITY	0815164035 12/27/19	
	1,602.13				
COMPASS MINERALS AMERICA INC					
ROCK SALT 19-20 WINTER SEASON	24,196.94	01670200-53335	SALT	557009	20200053
	24,196.94				

**Village of Carol Stream
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CONSTELLATION NEW ENERGY					
100 DELLA #16302582101 11/5-12/6/19	10.86	01670300-53213	STREET LIGHT ELECTRICITY	7280332-2 12/09/19	
1345 GEORGETOWN-16389133901 11/15/19-12,	28.44	01670300-53213	STREET LIGHT ELECTRICITY	7280332-7 12/19/19	
1N ENDTHORNHILL-16367922501 11/13/19-12/:	121.31	01670300-53213	STREET LIGHT ELECTRICITY	7280332-6 12/17/19	
300 BENNETT-LIGHTS 16397953401 11/18-12/19	2,280.46	01670300-53213	STREET LIGHT ELECTRICITY	7280332-16 12/20/19	
301 ANTELOPE-16378596901 11/14/19-12/17/1	76.81	01670300-53213	STREET LIGHT ELECTRICITY	7280332-11 12/18/19	
391 FLINT-16378613201 11/14/19-12/17/19	61.86	01670300-53213	STREET LIGHT ELECTRICITY	7280332-12 12/19/19	
403 SIOUX-16378605301 11/14/19-12/17/19	29.83	01670300-53213	STREET LIGHT ELECTRICITY	7280332-3 12/19/19	
451 SILVERLEAF-LIGHTS 16378569801 11/14-12/	50.40	01670300-53213	STREET LIGHT ELECTRICITY	7280332-1 12/19/19	
491 CHEYENNE-16378579801 11/14/19-12/17/1	29.42	01670300-53213	STREET LIGHT ELECTRICITY	7280332-9 12/19/19	
500 GARY-CONTROLLER #16378580601 11/14-12/	101.12	01670300-53213	STREET LIGHT ELECTRICITY	7280332-5 12/19/19	
506 CHEROKEE-16378618701 11/14/19-12/17/1	57.14	01670300-53213	STREET LIGHT ELECTRICITY	7280332-4 12/18/19	
512 CANYON-16378599601 11/14/19-12/17/19	25.91	01670300-53213	STREET LIGHT ELECTRICITY	7280332-8 12/19/19	
594 NEZ PERCE-16378598901 11/14/19-12/17/1	28.87	01670300-53213	STREET LIGHT ELECTRICITY	7280332-14 12/19/19	
796 PAWNEE-16378614101 11/14/19-12/17/19	77.57	01670300-53213	STREET LIGHT ELECTRICITY	7280332-15 12/19/19	
880 PAPOOSE-16378597001 11/14/19-12/17/19	134.07	01670300-53213	STREET LIGHT ELECTRICITY	7280332-13 12/18/19	
990 DEARBORN-16378621301 11/14/19-12/17/1	70.66	01670300-53213	STREET LIGHT ELECTRICITY	7280332-10 12/19/19	
	3,184.73				
CORE & MAIN LP					
BASIN RISERS	93.48	01670600-53317	OPERATING SUPPLIES	L633037	
HYDRANT PARTS	507.67	04201600-53317	OPERATING SUPPLIES	L608765	
HYDRANT PARTS	572.41	04201600-53317	OPERATING SUPPLIES	L555426	
NEW CONSTRUCTION METER	1,908.04	04201400-53333	NEW METERS	L652495 PO-3706	
RETURN	-1,565.10	04201600-53317	OPERATING SUPPLIES	L333222	
	1,516.50				
COVERALL NORTH AMERICA INC					
JANITORIAL SVCS 12/1/19-12/31/19	1,422.00	01670100-52276	JANITORIAL SERVICES	1010649922 PO-3707	20200003
	1,422.00				

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CRITICAL REACH					
CRITICAL REACH AT APBNET ANNUAL FEE	750.00	01662400-52234	DUES & SUBSCRIPTIONS	20-691	
	<u>750.00</u>				
DUPAGE COUNTY CLERK					
COMMUNITY PARK TAX STAMP	2.00	01520000-52233	RECORDING FEES	201912170045	
	<u>2.00</u>				
DUPAGE COUNTY INFORMATION TECHNOLOGY					
CJIS ACCESS-QTR END 11/30/19	750.00	01662600-52247	DATA PROCESSING	IA 570	
	<u>750.00</u>				
DUPAGE COUNTY RECORDER					
RECORDING ANNEXATION	71.00	01520000-52233	RECORDING FEES	40095584	
RECORDING SUBDIVISION COMMUNITY PARK	74.00	01520000-52233	RECORDING FEES	40095617	
	<u>145.00</u>				
DUPAGE MAYORS AND MANAGERS CONFERENCE					
CBM-J CAREY NOVEMBER 2019	35.00	01590000-52222	MEETINGS	10948A	
	<u>35.00</u>				
EARTH INC					
STONE	1,990.00	04201600-53317	OPERATING SUPPLIES	21828	
	<u>1,990.00</u>				
EMPOWER HEALTH SERVICES LLC					
WELLNESS SCREENS/FLU SHOTS	4,626.00	01600000-52340	WELLNESS PROGRAM	EHS2019614	
	<u>4,626.00</u>				
EXAMINER PUBLICATIONS INC					
LEGAL NOTICE 12/18/19	139.50	01520000-52240	PUBLIC NOTICES/INFORMATION	54866	
	<u>139.50</u>				

**Village of Carol Stream
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EZ STAK LLC					
TOOLBOXES FOR WATER TRUCK BUILD	6,333.20	04201600-54415	VEHICLES	45290 PO-3763	
	<u>6,333.20</u>				
FEECE OIL CO					
DE 15W40	1,354.06	01696200-53354	PARTS PURCHASED	3668584	
DE HYD OIL	1,244.65	01696200-53354	PARTS PURCHASED	3668583	
DE TRANS OIL	653.00	01696200-53354	PARTS PURCHASED	3668582	
	<u>3,251.71</u>				
FLOOD BROTHERS DISPOSAL					
YARD WASTE STICKERS 18140501-18141000	1,100.00	01-14120	YARD WASTE STICKERS	4696621	
	<u>1,100.00</u>				
GARY NOLTE					
CRIMINAL GYPSY 5/13-5/14/20	135.00	01-13010	PRE-PAID ITEMS	GYPSY 2020-BOSHART	
	<u>135.00</u>				
GENUINE PARTS COMPANY INC					
PARTS 11/01/19-11/30/19	9.96	01696200-53317	OPERATING SUPPLIES	11007487 11/30/19	
PARTS 11/01/19-11/30/19	1,057.35	01696200-53354	PARTS PURCHASED	11007487 11/30/19	
	<u>1,067.31</u>				
GOVTEMPSUSA LLC					
ACCOUNTS CLERK-A RETSKE 12/8, 12/15/19	1,120.00	04103100-52253	CONSULTANT	2934325	
ACCOUNTS CLERK-A RETSKE 12/8, 12/15/19	1,120.00	04203100-52253	CONSULTANT	2934325	
AMR ASSISTANCE-M SCHULTZ 12/8, 12/15/19 PC	2,288.73	04201400-52253	CONSULTANT	2934326	20200001
OFFICE MANAGER-D KALKE 12/8, 12/15/19	2,463.36	01590000-52253	CONSULTANT	2934323	
	<u>6,992.09</u>				

**Village of Carol Stream
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GRANITE TELECOMMUNICATIONS					
TELEPHONE DATA-INV. 469647899	868.53	01652800-52230	TELEPHONE	03966738 11/01/19	
TELEPHONE DATA-INV. 471712487	868.53	01652800-52230	TELEPHONE	03966738 12/01/19	
	<u>1,737.06</u>				
H & H ELECTRIC COMPANY					
EMERGENY STREET LIGHT-REPAIR	3,702.92	01670300-52271	STREET LIGHT MAINTENANCE	32806 PO-3726	
	<u>3,702.92</u>				
HEY & ASSOCIATES					
KEHOE-STEAMBANK STABIL. #19-0261-THRU 11,	8,156.67	11740000-55488	STORMWATER UTILITIES	11278 PO-462602	
	<u>8,156.67</u>				

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IRMA					
2020 ANNUAL CONTRIBUTION	-98,261.00	01-12250	IRMA DIVIDEND RECEIVABLE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	14.67	01520000-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	37.00	04103100-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	56.33	04203100-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	87.33	01643600-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	110.67	01600000-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	113.00	01652800-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	125.67	01621300-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	167.00	01640100-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	191.00	01621900-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	204.33	01623100-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	209.00	01662500-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	212.00	01642100-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	252.33	01662600-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	259.00	01590000-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	265.33	01641700-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	272.67	04100100-52224	VEHICLE INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	282.00	01620600-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	406.00	01610100-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	433.67	04201400-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	446.67	04100100-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	482.33	01622200-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	522.00	01680000-52224	VEHICLE INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	522.00	01696200-52224	VEHICLE INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	565.67	01670700-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	582.00	01690100-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	636.67	01643700-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	784.00	01640100-52224	VEHICLE INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	1,009.67	01620100-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	1,242.67	01696200-51114	WORKERS COMP	IRMA 2020	

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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
2020 ANNUAL CONTRIBUTION	1,270.00	04200100-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	1,295.00	04101500-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	1,349.33	01620100-52224	VEHICLE INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	1,631.33	01670600-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	1,832.00	01680000-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	1,863.00	01670300-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	1,909.33	01670200-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	2,123.00	01670500-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	2,417.33	04201600-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	2,856.18	04200100-52224	VEHICLE INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	2,883.33	01670400-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	3,830.66	01670100-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	4,628.99	01662400-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	4,708.33	01662300-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	6,875.00	04100100-52263	PROPERTY INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	6,875.00	04200100-52263	PROPERTY INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	7,448.00	04100100-52261	LIABILITY INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	7,448.00	04200100-52261	LIABILITY INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	8,020.66	01590000-52261	LIABILITY INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	9,145.66	01664700-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	9,166.66	01590000-52263	PROPERTY INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	9,420.32	01670100-52224	VEHICLE INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	10,677.65	01660100-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	11,773.32	01660100-52224	VEHICLE INSURANCE	IRMA 2020	
2020 ANNUAL CONTRIBUTION	51,392.24	01662700-51114	WORKERS COMP	IRMA 2020	
2020 ANNUAL CONTRIBUTION	75,462.15	04-13010	PRE-PAID ITEMS	IRMA 2020	
2020 ANNUAL CONTRIBUTION	98,261.00	01-23503	DEFERRED REV - IRMA SURPLUS	IRMA 2020	
2020 ANNUAL CONTRIBUTION	291,204.85	01-13010	PRE-PAID ITEMS	IRMA 2020	
DILLON/SCHAFFER	63.00	01670300-52223	TRAINING	IVC0011485	
FLAGGER TRAINING	17.00	04101500-52223	TRAINING	IVC0011501	
FLAGGER TRAINING	17.00	01690100-52223	TRAINING	IVC0011501	
FLAGGER TRAINING	34.00	01670100-52223	TRAINING	IVC0011501	

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FLAGGER TRAINING	34.00	01696200-52223	TRAINING	IVC0011501	
FLAGGER TRAINING	34.00	04201600-52223	TRAINING	IVC0011501	
NOVEMBER 2019-CLOSED EVENTS	4,166.31	01590000-52215	INSURANCE DEDUCTIBLES	SALES0017982	
NOVEMBER 2019-DEDUCTIBLE	-100.00	01590000-52215	INSURANCE DEDUCTIBLES	CREDIT0002613	
OCTOBER 2019-CLOSED EVENTS	14,764.87	01590000-52215	INSURANCE DEDUCTIBLES	SALES0017922	
OCTOBER 2019-DEDUCTIBLE	3,670.78	01590000-52215	INSURANCE DEDUCTIBLES	SALES0017885	
SCHAFFER	35.00	01670300-52223	TRAINING	IVC0011471	
UNDERGROUND STORAGE TANKS	79.00	01690100-52400	GENERAL INSURANCE	IVC0011507	
	<u>572,814.96</u>				
ILLINOIS DARE OFFICERS ASSOCIATION					
ASSN DUES/TRAINING-CASTRO	10.00	01664700-52223	TRAINING	IDOA 2019-CASTRO	
ASSN DUES/TRAINING-CASTRO	30.00	01664700-52223	TRAINING	IDOA 2019-CASTRO	
	<u>40.00</u>				
INDUSTRIAL ORGANIZATIONAL SOLUTIONS INC					
STUDY GUIDE FOR POLICE RECRUITMENT	389.00	01510000-52228	PERSONNEL HIRING	C46799A	
	<u>389.00</u>				
JET BRITE CAR WASH INC					
CAR WASH 10/1/19-10/31/19	183.00	01662700-52244	MAINTENANCE & REPAIR	3780	
	<u>183.00</u>				
JOHN L FIOTI					
ADJUDICATION-DECEMBER 2019	262.50	01570000-52238	LEGAL FEES	CS 12-19	
ADJUDICATION-DECEMBER 2019	262.50	01662300-52310	ATLE LEGAL ADJUDICATION	CS 12-19	
	<u>525.00</u>				
LANDMARK CONTRACTORS, INC.					
2019 DRAINAGE IMPROVEMENT PROJECT	144,882.50	11740000-55488	STORMWATER UTILITIES	1 PO-462604	
	<u>144,882.50</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on JANUARY 06,2020**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
LAW OFFICE OF MICHELLE L MOORE LTD					
LOCAL PROSECUTION-JAN 2020	2,400.00	01570000-52235	LEGAL FEES-PROSECUTION	2020-01	
LOCAL PROSECUTION-JAN 2020	6,200.00	01570000-52312	PROSECUTION DUI	2020-01	
	<u>8,600.00</u>				
MARK E RADABAUGH					
TAPING-EDITING 12/16/19	100.00	01590000-52253	CONSULTANT	19-0144	
	<u>100.00</u>				
MIDWEST METER INC					
AMR FOR SENSUS	1,108.75	04201400-53333	NEW METERS	0117741-IN	
	<u>1,108.75</u>				
NEOPOST LEASING					
POSTAGE METER SUPPLIES	20.00	01610100-53317	OPERATING SUPPLIES	40138993	
	<u>20.00</u>				
NICOR					
124 GERZEVSKE #4-MTR.4218897 11/17/19-12/1	110.06	04201600-53230	NATURAL GAS	13811210007 12/19/19	
1348 CHARGER-MTR.5049730 11/19-19-12/19-1	121.02	04101500-53230	NATURAL GAS	86606011178 12/23/19	
200 TUBEWAY-MTR.4525852 11/15/19-12/17/19	38.49	04101500-53230	NATURAL GAS	17309470202 12/18/19	
	<u>269.57</u>				
ONSITE STORAGE SYSTEMS, INC					
SALT STORAGE 12/22/19-1/22/20	100.00	01670200-53317	OPERATING SUPPLIES	19395	
	<u>100.00</u>				
PENN CREDIT					
PENN CREDIT COLLECTION FEES 10/1/19-10/31/19	54.40	01000000-45420	FALSE ALARMS - FINES	118135	
	<u>54.40</u>				

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REFUNDS MISC					
ADMIN/PUBLIC SAFETY TOW FEE REIMB.	475.00	01000000-45321	TOWING FEE	CSPC1924759	
RELEASE-STORMWATER SECURITY DEPOSIT	41,974.36	01-24320	STORM WATER SECURITY DEPOSIT	180 KEHOLE BLVD	
SENIOR DISCOUNT	60.00	01000000-45402	ORDINANCE FORFEITS	STICKER 14751	
	<u>42,509.36</u>				
REFUNDS PRESERVATION BONDS					
STOOP BOND REFUND #2155042 19-51068-STOC	200.00	01-24302	ESCROW - GRADING	1169 SPRING VALLEY	
	<u>200.00</u>				
REFUNDS TAX STAMPS					
STAMP 30905-511 N SILVERLEAF BLVD	636.00	01000000-41208	REAL ESTATE TRANSFER TAX	STAMP 30905	
	<u>636.00</u>				
RUSH TRUCK CENTERS					
DE EXHAUST	539.96	01696200-53354	PARTS PURCHASED	3017521416	
DE RETURN	-185.80	01696200-53354	PARTS PURCHASED	3017524352	
	<u>354.16</u>				
STEPHEN F SCHMIDT CONSULTING, INC.					
POLICE ADMIN-DEC 2019 #4241670391	11,499.00	01660100-52253	CONSULTANT	SCHMIDT 12/31/19	
	<u>11,499.00</u>				
TIC TANK INDUSTRY CONSULTANTS					
TIC INSPECTIONS-SPRINT LIES RD	3,919.23	04200100-52253	CONSULTANT	33716 PO-4601804	
	<u>3,919.23</u>				
TITAN IMAGE GROUP, INC					
UNIFORM BACK-ORDER ITEMS	50.03	01690100-53324	UNIFORMS	56243	
UNIFORM BACK-ORDER ITEMS	53.00	01670100-53324	UNIFORMS	56243	
UNIFORM BACK-ORDER ITEMS	100.00	04200100-53324	UNIFORMS	56243	
UNIFORM BACK-ORDER ITEMS	100.00	04100100-53324	UNIFORMS	56243	
	<u>303.03</u>				

**Village of Carol Stream
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TKB ASSOCIATES INC					
LASERFICHE SOFTWARE RENEWAL	8,473.00	01652800-52255	SOFTWARE MAINTENANCE	13746	
	<u>8,473.00</u>				
TYCO FIRE & SECURITY (US)MGMT INC					
301 LIES RD-FARMHOUSE 1/1/20-3/31/20	38.70	01590000-52230	TELEPHONE	33580811	
500 GARY AVE-VH ALARM 1/1/20-3/31/20	108.00	01590000-52230	TELEPHONE	33580810	
CS TOWNCENTER-ALARM 1/1/20-3/31/20	51.51	01590000-52230	TELEPHONE	33580812	
FIRE SPRINKLER TEST 10/1/19-9/30/20	752.11	01670400-52244	MAINTENANCE & REPAIR	21309302	
	<u>950.32</u>				
U S POSTMASTER					
POSTAGE DEC 2019-WATER BILLS	2,167.46	04103100-52229	POSTAGE	1529 12/31/19	
POSTAGE DEC 2019-WATER BILLS	2,167.46	04203100-52229	POSTAGE	1529 12/31/19	
S/O NOTICE POSTAGE-DEC 2019	65.75	04103100-52229	POSTAGE	1529 12/10/19	
S/O NOTICE POSTAGE-DEC 2019	65.75	04203100-52229	POSTAGE	1529 12/10/19	
	<u>4,466.42</u>				
UTILITY SERVICES ASSOCIATES, LLC					
LEAK DETECTION-FINAL INVOICE 11/1/19-11/8/1	7,267.45	04201600-52244	MAINTENANCE & REPAIR	126124 PO-3753	
	<u>7,267.45</u>				
VILLAGE OF GLENDALE HEIGHTS					
ANNUAL GUN RANGE USAGE	6,000.00	01662700-52239	RANGE	16276	
	<u>6,000.00</u>				
VODOTECH INC					
PTZ CAMERA	1,160.00	01652800-54412	OTHER EQUIPMENT	812	
	<u>1,160.00</u>				

**Village of Carol Stream
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WEX BANK					
FUEL 11/30/19	-192.70	01000000-47407	MISCELLANEOUS REVENUE	62594060 11/30/19	
FUEL 11/30/19	35.08	01680000-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	35.39	01643700-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	43.23	01622200-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	50.69	01652800-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	58.55	04101100-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	64.85	01620100-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	72.80	01660100-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	118.48	01642100-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	119.01	04200100-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	171.23	01696200-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	276.51	01670100-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	276.51	01670300-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	345.63	01670600-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	345.63	01670700-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	401.74	04101500-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	414.76	01670500-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	429.74	01664700-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	537.17	01662400-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	587.57	01670400-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	833.06	04201400-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	966.91	01660100-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	1,209.71	01670200-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	1,428.11	04201600-53313	AUTO GAS & OIL	62594060 11/30/19	
FUEL 11/30/19	8,809.63	01662700-53313	AUTO GAS & OIL	62594060 11/30/19	
	17,439.29				
GRAND TOTAL	\$1,060,936.28				

ADDENDUM WARRANTS
December 17, 2019 Thru January 6, 2020

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll December 16, 2019 thru December 29, 2019	611,921.19
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll December 16, 2019 thru December 29, 2019	54,788.30
				<u><u>666,709.49</u></u>

Approved this _____ day of _____, 2020

By: _____
Matt McCarthy- Mayor Pro-Tem

Laura Czarnecki - Village Clerk