

Village of Carol Stream

BOARD MEETING AGENDA JANUARY 20, 2020 7:30 P.M.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of Minutes of the January 6, 2020 Village Board Meeting.
2. Approval but not release of Executive Session Minutes of the January 6, 2020 Village Board Meeting.

C. LISTENING POST:

1. Carol Stream Citizen of the Year Nominees.
2. Resolution No. 3123 Commending Jim Ludman on Thirty Years of Service with the Village of Carol Stream.
3. Introduction of Assistant Village Engineer Adam Frederick.
4. Addresses from Audience (3 Minutes).

D. PUBLIC HEARINGS:

E. SELECTION OF CONSENT AGENDA:

If you are here for an item, which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

F. BOARD AND COMMISSION REPORTS:

G. OLD BUSINESS:

H. STAFF REPORTS AND RECOMMENDATIONS:

1. Contract Extension Approval – Mowing of Rights-of-Way and Village Properties. *Staff recommends awarding an extension of the contract with Beary Landscape Management for Mowing of Rights-of-Way and Village Properties in the amount of \$75,860.77 for the period of May 1, 2020 through April 30, 2021, pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(N) of the Village Code of Ordinances.*

Village of Carol Stream

BOARD MEETING

AGENDA

JANUARY 20, 2020

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2. Contract Extension Approval – Plant Bed Maintenance. *Staff recommends awarding an extension of the contract with Beary Landscape Management for Plant Bed Maintenance in the amount of \$58,275.00 for the period of May 1, 2020 through April 30, 2021, pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(N) of the Village Code of Ordinances.*
3. Contract Extension Approval – Street Sweeping Services. *Staff recommends awarding an extension of the contract with Lakeshore Recycling Systems for Street Sweeping Services in the amount of \$75,855.13 for the period of May 1, 2020 through April 30, 2021, pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(N) of the Village Code of Ordinances.*
4. Personnel Policy Revision – Drug-Free Workplace. *Staff recommends amending the Personnel Manual as well as the Drug-Free Workplace Policy to ensure transparency, safety and legal compliance.*
5. Commit to be Fit Wellness Program. *Staff recommends approval of our well-being committee’s program “Commit to be Fit” with an estimated cost not to exceed \$5,000.00.*
6. Law Enforcement Phlebotomy Program. *Staff recommends participation in the Illinois Law Enforcement Phlebotomy Program as it relates to the enforcement of cannabis impaired driving.*

I. ORDINANCES:

1. Ordinance No. 2020-01-____ Amending Chapter 14 (General Offenses), Article 2 (Offenses Against Persons), Section 14-2-1 (Definitions), Section 14-2-4 (Cannabis; Possession of), and Section 14-2-32 (Drug Paraphernalia) of the Carol Stream Municipal Code of Ordinances. *Staff recommends approving amendments to incorporate the new cannabis related laws.*
2. Ordinance No. 2020-01-____ Amending the Carol Stream Code of Ordinances to Regulate the Unlawful Use of Cannabis and Possession of Cannabis Paraphernalia. *Staff recommends approving amendments to incorporate the new cannabis related laws.*

Village of Carol Stream

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J. RESOLUTIONS:

1. Resolution No. _____, Motor Fuel Tax Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code (Section 20-00000-02-GM – 2020 Flexible Pavement Project). *The Illinois Department of Transportation requires a Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code to use motor fuel tax funds for 2020 Flexible Pavement Project in the amount of \$3,254,077.75.*
2. Resolution No. _____, A Resolution Authorizing Execution of a Jurisdictional Boundary Agreement Between the Village of Carol Stream and the Village of Winfield. *The Jurisdictional Boundary Agreement delineates a boundary line between Carol Stream and Winfield, identifying the municipality that would exercise municipal land use control and utility service for unincorporated properties between the municipalities. The agreement, including the location of the boundary line, is substantially similar to the Jurisdictional Boundary Agreement approved between the municipalities in the year 2000, which is due to expire in March 2020.*

K. NEW BUSINESS:

L. PAYMENT OF BILLS:

1. Regular Bills: January 7, 2020 through January 20, 2020.
2. Addendum Warrants: January 7, 2020 through January 20, 2020.

M. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:
4. Treasurer's Report: *Revenue/Expenditure Statements and Balance Sheet for the Month Ended December 31, 2019.*

Village of Carol Stream

BOARD MEETING

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JANUARY 20, 2020

7:30 P.M.

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N. EXECUTIVE SESSION:

O. ADJOURNMENT:

LAST ORDINANCE	2019-12-53	LAST RESOLUTION	3122
NEXT ORDINANCE	2020-01-01	NEXT RESOLUTION	3123

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,
Carol Stream, DuPage County, IL

January 6, 2020

Mayor Pro Tem McCarthy called the Regular Meeting of the Board of Trustees to order at 7:30 p.m. and directed Village Clerk Laura Czarnecki to call the roll.

Present: Mayor Pro Tem Matt McCarthy, Trustees John Zalak, John LaRocca, Rick Gieser, Mary Frusolone and Greg Schwarze

Absent: Mayor Frank Saverino, Sr.

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey and Village Attorney Jim Rhodes

*All persons physically present at meeting unless noted otherwise

MINUTES:

Trustee Schwarze moved and Trustee Frusolone made the second to approve the Minutes of the December 16, 2019 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Abstain: 1 Trustee Zalak

Absent: 0

The motion passed.

Trustee Frusolone moved and Trustee Gieser made the second to approve but not release the Executive Session Minutes of the December 16, 2019 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Abstain: 1 Trustee Zalak

Absent: 0

The motion passed.

LISTENING POST:

1. Holiday House Decorating Contest Winners: *Trustee Gieser acknowledged the winners of the 2019 Holiday House Decorating Contest.*

*Big Snowball – 522 Hiawatha Drive – Draniczarek Family
Frosty Favorite – 928 Dearborn Circle – Vu Ha Family
Judges Favorite – 1214 Easton Drive – Vanderbiest Family*

2. Resolution No. 3120 Honoring Pablo Castro Upon his 20th Anniversary of Employment with the Village of Carol Stream Police Department.

Trustee Gieser moved and Trustee Frusolone made the second to approve Resolution No. 3120 Honoring Pablo Castro Upon his 20th Anniversary of Employment with the Village of Carol Stream Police Department.

Ayes: 6 Trustees Zalak, LaRocca, Gieser and Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

3. Resolution No. 3121 Honoring Tammy Dugo Upon her 20th Anniversary of Employment with the Village of Carol Stream Police Department.

Trustee Frusolone moved and Trustee Schwarze made the second to approve Resolution No. 3121 Honoring Tammy Dugo Upon her 20th Anniversary of Employment with the Village of Carol Stream Police Department.

Ayes: 6 Trustees Zalak, LaRocca, Gieser and Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

4. Addresses from Audience (3 Minutes).

Judge Jim McCluskey from the 18th Judicial Circuit commended the Village of Carol Stream's Police Department on its professional conduct.

Judi Ryan, 913 Glenlake Drive expressed her concerns about a notice she received regarding feeding wildlife/cats and then was issued a citation the day after from Community Service Technician Lou Estrada. Ms. Ryan also would like to see more lighting in the back of the Goodyear building due to fly dumping.

PUBLIC HEARINGS:

CONSENT AGENDA:

Trustee Schwarze moved and Trustee Frusolone made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Zalak, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

Trustee LaRocca moved and Trustee Zalak made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Zalak, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

1. Agreement with GovTempsUSA for Professional Administrative Services.
2. Agreement with GovTempsUSA for Accounting Services.
3. Resolution No. 3122 Declaring Surplus Property owned by the Village of Carol Stream.
4. Raffle License Application – Glenbard North/East Boys’ Co-Op Swim Team.
5. Payment of Regular and Addendum Warrant of Bills from December 17, 2019 through January 6, 2020.

Trustee Frusolone moved and Trustee LaRocca made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 6 Trustees Zalak, LaRocca, Gieser, Frusolone, Schwarze and
McCarthy

Nays: 0

Absent: 0

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

Agreement with GovTempsUSA for Professional Administrative Services:

The Village Board approved revising existing Agreement with GovTempsUSA to staff the Office Manager position within the Administration Department to a 40-hour workweek for the period of January 13, 2020 through December 31, 2020.

Agreement with GovTempsUSA for Accounting Services:

The Village Board approved a 6 month extension in the current contract with GovTempsUSA, Inc. that staffs an Accounts Clerk position in the Finance Department at a cost of \$1,176.00 per week for the period of January 23, 2020 through July 24, 2020.

Resolution No. 3122 Declaring Surplus Property owned by the Village of Carol Stream:

The Village Board declared designated Public Works equipment surplus.

Raffle License Application – Glenbard North/East Boys’ Co-Op Swim Team:

The Village Board approved a raffle license to Glenbard North/ East Boys’ Co-Op Swim Team and waived the fee and manager’s fidelity bond for their fundraiser to be held at Fountain View Recreation Center on January 16, 2020.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated January 6, 2020 in the amount of \$1,060,936.28. The Village Board approved the payment of Addendum Warrant of Bills from December 17, 2019 thru January 6, 2020 in the amount of \$666,709.49.

Report of Officers:

Village Manager Bob Mellor stated that today, January 6 is Carol Stream’s 77th Birthday. Village Board and staff wished Carol Stream a Happy Birthday and Healthy New Year.

Trustee LaRocca congratulated Pablo Castro and Tammy Dugo on their 20 years of service. He also stated that the November election is important as you should do your research and go vote.

Trustee Gieser congratulated Pablo Castro and Tammy Dugo on their 20 years of service. He also congratulated the winners of the holiday decorating contest. Trustee Gieser stated the Martin Luther King breakfast is scheduled for January 20 at Wheaton Christian Center at 10am and the annual Carol Stream Citizen of the Year Banquet is scheduled for February 1. Tickets are available and the nominees will be introduced at the January 20 Board meeting.

Trustee Schwarze congratulated Pablo Castro and Tammy Dugo on their 20 years of service. He also congratulated the winners of the holiday decorating contest and all those that participated. Trustee Schwarze thanked Judge McCluskey and the Police Department. He wished everyone a Happy 2020 and to please shop Carol Stream.

Trustee Zalak wished Carol Stream Happy 77th Birthday and urged residents to consider joining the Citizens Police Academy, which is an 11-week program. He congratulated Pablo Castro and Tammy Dugo on their 20 years of service and the winners of the holiday decorating contest. The Village is collecting gently new and used coats through February 7. Trustee Zalak urged residents to keep cars off residential streets when there is a forecast of snowfall. He also wished everyone a safe, healthy and prosperous New Year.

Trustee Frusolone wished Carol Stream a Happy Birthday. She also wished everyone a healthy and prosperous New Year as we have great events coming up and busy times ahead.

Village Clerk Czarnecki congratulated Pablo Castro and Tammy Dugo on their 20 years of service. She stated that Pablo has made a positive impact with the kids through the D.A.R.E. program. Village Clerk Czarnecki stated she was principal for the day at Bartlett Elementary where her niece attends. She wished Carol Stream a Happy Birthday and to please keep military and first responders in your thoughts.

Village Attorney Rhodes stated the Village does have an Ordinance prohibiting the feeding of wild animals. Leaving food out encourages wild animals to come on to your property.

Village Manager Mellor congratulated Pablo Castro and Tammy Dugo on their 20 years of service. He welcomed LA Fitness to the Village and stated the police officer recruitment has started with applications being accepted through February 5.

Mayor Pro Tem McCarthy wished everyone Happy New Year and stated it is time for everyone to start working together. He congratulated Pablo Castro and Tammy Dugo on their 20 years of service and the Holiday Decorating Contest winners. Mayor Pro Tem McCarthy stated the Relay for Life Bags Tournament starts February 18. Two days of kids' tournaments scheduled for March 7 & 8 with the proceeds split between the Ronald McDonald House and Special Olympics. The adult tournament will split the proceeds 70% Relay for Life and 30% will be selected by majority from local charities.

At 8:15 p.m., Trustee LaRocca moved and Trustee Zalak made the second to adjourn the meeting to Executive Session pursuant to Section 5/ILCS 120/2(c)(2) Collective Negotiating Matters. There will be no Village Board action following Executive Session and the meeting will adjourn thereafter. The results of the roll call vote were as follows:

Ayes:	6	Trustees Zalak, LaRocca, Gieser, Frusolone, Schwarze and McCarthy
Nays:	0	
Absent:	0	

The motion passed.

FOR THE BOARD OF TRUSTEES

Matthew McCarthy, Mayor Pro Tem

ATTEST:

Laura Czarnecki, Village Clerk

RESOLUTION NO. 3123

**A RESOLUTION COMMENDING JIM LUDMAN ON THIRTY YEARS
OF SERVICE WITH THE VILLAGE OF CAROL STREAM**

WHEREAS, Jim Ludman joined the Department of Engineering Services as a Village Engineering Inspector on January 22, 1990; and

WHEREAS, Jim Ludman has extensive engineering inspection knowledge which leads to exceptional problem solving, decision making and the ability to react to many unforeseen conditions and construction problems on his own; and

WHEREAS, Jim Ludman has overseen the construction of hundreds of miles of Village roads, water main, sanitary and storm sewer; and

WHEREAS, Jim Ludman received a Letter of Commendation on December 19, 2012 for saving the Village over \$100,000 in expenditures through diligently looking for cost saving measures and making the appropriate field adjustments on the Southwest Water Main Extension Project; and

WHEREAS, Jim Ludman has served the Village for over thirty years of public service with the Department of Engineering Services.

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, on behalf of all of the former and present elected and appointed officials, employees and residents of Carol Stream, as follows:

SECTION 1: Jim Ludman's outstanding project management skills, production efficiency and ability to recognize and implement cost saving measures are hereby recognized and commended.

SECTION 2: Jim Ludman is wished the very best in his future years with the Village of Carol Stream.

This Resolution shall be in full force and effect from and after its passage as approved by law.

PASSED AND APPROVED THIS 20th DAY OF JANUARY 2020.

AYES:

NAYS:

ABSENT:


Matthew McCarthy, Mayor Pro Tem

ATTEST:

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: January 13, 2020

RE: Recommendation to Approve a Contract Extension – Beary Landscape Management – Mowing of Rights-of-Way and Village Properties

In March 2017 the Village awarded a publicly bid contract to Beary Landscape Management for mowing of rights-of-way and Village Properties for fiscal year 2017-18. The original contract amount totaled \$72,097.00¹ and, in accordance with the contract documents the Village exercised its option to extend the contract for a 0% increase for fiscal year 2018-19 and 2% in 2019-20.

The original contract documents provide for a third extension with a two-percent (2%) increase for the 2020-21 mowing season. In addition, the 2019-20 contract document provided for the addition of mowing the Village Hall property once the renovation was completed. Therefore, the 2% increase for the coming season would be calculated based on the total cost including Village Hall, bringing a new total of \$75,860.77. During the recent mowing season staff was satisfied with the performance and responsiveness of Beary Landscape and supports bringing them back for another season.

Therefore, staff recommends awarding an extension of the contract with Beary Landscape Management for Mowing of Rights-of-Way and Village Properties in the amount of \$75,860.77 for the period May 1, 2020 through April 30, 2021, pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(N) of the Village Code of Ordinances.

Attachment

¹ This amount excluded mowing services at the Village Hall during the renovation period.

VILLAGE OF CAROL STREAM BID PROPOSAL FORM

Bidder, in submitting this bid, hereby agrees to comply with all provisions and requirements of the specifications and contract documents attached hereto for the prices as specified below. This bid proposal shall remain in force and full effect for a period commencing on the date of submission and ending thirty (30) days after the date of bid opening.

Bidder, in submitting this bid, hereby agrees to comply with all provisions and requirements of the specifications and contract documents attached hereto for the prices as specified below. This bid shall remain in force and full effect for a twelve (12) month period, from May 1, 2017 through April 30, 2018.

- 1. High-profile Public Facilities: Excluding Village Hall \$ 8,982⁻
- 2. High-profile Public Facilities: Including Village Hall \$ 9,800⁻
- 3. Public Properties, Medians and Parkways \$ 63,115⁻
- GRAND TOTAL: \$ 72,097⁻ - 17-18 price
- OPTIONAL WORK (Lawn Mowing) \$.04 per sq. ft.

Rates for services listed for 2017/2018-contract period will not increase more than 0 % for the 2018/2019-contract period. At its sole discretion, the Village of Carol Stream may extend the contract for a one-year term beginning on May 1, 2018 and concluding April 30, 2019.

Rates for services listed for 2018/2019-contract period will not increase more than 2 % for the 2019/2020-contract period. At its sole discretion, the Village of Carol Stream may extend the contract for a one-year term from May 1, 2019 and concluding April 30, 2020.

Rates for services listed for 2019/2020-contract period will not increase more than 2 % for the 2020/2021-contract period. At its sole discretion, the Village of Carol Stream may extend the contract for a one-year term from May 1, 2020 and concluding April 30, 2021.

Company: Beany Landscape Management
 Address: 15001 W 159th Street
Lockport, IL 60491
 Telephone No. 815-838-4100 Fax No 815-838-3200

Signature: [Signature]
 Name and Title: (Please Print) Tom Rupp - Manager Date: 2-21-17

Subscribed and sworn before me this 21 day of February, 2017

MY COMMISSION EXPIRES: April 22, 2019

NOTARY PUBLIC Kelly Holub



**VILLAGE OF CAROL STREAM
GOVERNMENTAL CONTRACT COMPLIANCE CERTIFICATIONS**

I, Tom Rupp (name), certify that I am employed as the manager (title) of Bany Landscape (company), a party to the Agreement to which this certificate is attached, and I hereby certify that I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein, and that following certifications are true and correct:

1. Certification under 720 ILCS 5/33E-11

The Company is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961 or any similar offense of any State of the United States which contains the same elements as the Illinois offenses of bid-rigging or bid rotating.

2. Payments to Illinois Department of Revenue

The Company is not delinquent in payment of any taxes to Illinois Department of Revenue – 65 ILCS 5/11-42.1

3. Non-Discrimination: EEOC

The Company is an "equal opportunity employer" as defined by Section 2002(e) of Chapter 21, Title 42, U.S. Code Annotated and Executive Orders #11246 and #11375 (42 U.S.C., Section 2002(e)); Executive Order No. 11246, 30 F.R. 12319 (1965); Executive Order No. 11375, 32 F.R. 14303 (1967) which are incorporated herein by reference. The Equal Opportunity Clause, Section 6.1 of the Rules and Regulations of the Department of Human Rights of the State of Illinois is a material part of any contract awarded on the basis of this proposal. The Company shall not discriminate on the basis of race, color, sex, national origin, religion, ancestry, age, marital status, physical or mental handicap or unfavorable discharge for military service.

4. Human Rights Act

The Company shall perform the Contract in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the Company shall not engage in any prohibited form of discrimination in employment as defined in the Act. The Company shall maintain policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service.

5. Sexual Harassment Policy

Pursuant to Section 2-105 (A)(4) of the Illinois Human Rights Act, the Company and each subcontractor has adopted and maintains written sexual harassment policies that shall include, at a minimum, the following information:

- (1) the illegality of sexual harassment;
- (2) the definition of sexual harassment under State law;
- (3) a description of sexual harassment, utilizing examples;
- (4) the Company's/subcontractor's internal complaint process, including penalties;
- (5) the legal recourse, investigative and complaint process available through the Department and Commission;
- (6) directions on how to contact the Department and the Commission; and
- (7) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.

A copy of these policies shall be provided to the Village on request.

6. Compliance with Freedom of Information Act (FOIA)

The Company acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in the undersigned's possession and to provide the requested public records to the Village within two (2) business days of the request being made by the Village. The undersigned agrees to indemnify and hold harmless the Village from all claims, costs, penalty, losses and injuries (including but not limited to, attorneys' fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village under this Contract.

Beary Landscape Management
Firm Name

By: Tom Repp/manager
Name/Title

[Signature]
Signature

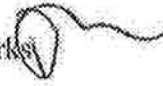
SUBSCRIBED AND SWORN to before
me this 13 day January, 2020

Kelly Holub
Notary Public



Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: January 13, 2020

RE: Recommendation to Approve a Contract Extension – Beary Landscape Management – Plant Bed Maintenance

In March 2020 the Village awarded a publicly bid contract to Beary Landscape Management for maintenance of planting beds on North Avenue and various Village properties (Town Center, Village Hall and Day Lilly Park). The original contract amount totaled \$58,275 and, in accordance with the contract documents the Village may exercise an option to extend the contract for a 0% increase for fiscal year 2020-21¹.

During the first year of the contract there were some early challenges with achieving compliance with contract expectations. These were in part related to a complete failure by a different contractor in the year prior and the lack of mulch in the planting beds. However, staff worked diligently to insist on compliance by the contractor who eventually improved their performance to a level acceptable to staff.

Therefore, staff recommends awarding an extension of the contract with Beary Landscape Management for Plant Bed Maintenance in the amount of \$58,275.00 for the period May 1, 2020 through April 30, 2021, pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(N) of the Village Code of Ordinances.

Attachment

¹Two additional one-year extensions are also available entirely at the Village's discretion, with a maximum increase of 2% per year.

BID FORM

PLANTING BED MAINTENANCE

Bidder, in submitting this bid, hereby agrees to comply with all provisions and requirements of the specifications and contract documents attached hereto for the prices as specified below. This bid proposal shall remain in force and full effect for a period commencing on the date of submission and ending thirty (30) days after the date of bid opening.

Bidder, in submitting this bid, hereby agrees to comply with all provisions and requirements of the specifications and contract documents attached hereto for the prices as specified below. This bid shall remain in force and full effect for a twelve (12) month period, from May 1, 2019 through April 30, 2020.

Plant Bed Maintenance – TOTAL Cost for Entire Season: \$ 58,275

Rates for services listed for 2019/2020-contract period will not increase more than 0 % for the 2020/2021-contract period. At its sole discretion, the Village of Carol Stream may extend the contract for a one-year term beginning on May 1, 2020 and concluding April 30, 2021.

Rates for services listed for 2020/2021-contract period will not increase more than 2 % for the 2021/2022-contract period. At its sole discretion, the Village of Carol Stream may extend the contract for a one-year term from May 1, 2021 and concluding April 30, 2022.

Rates for services listed for 2021/2022-contract period will not increase more than 2 % for the 2022/2023-contract period. At its sole discretion, the Village of Carol Stream may extend the contract for a one-year term from May 1, 2022 and concluding April 30, 2023.

Company: Beary Landscape Management
Address: 15001 W. 159th Street
Lockport, IL 60491
Telephone No. 708-906-0669 E-mail: TRupp@bearylandscaping.com
Signature: [Signature]
Name and Title: (Please Print) Tom Rupp/manager Date: 2-19-19

Subscribed and sworn before me this 19 day of February, 2019

MY COMMISSION EXPIRES: April 22, 2019

NOTARY PUBLIC [Signature]



**VILLAGE OF CAROL STREAM
GOVERNMENTAL CONTRACT COMPLIANCE CERTIFICATIONS**

I, Tom Ruff (name), certify that I am employed as the manager (title) of Barry Landscape (company), a party to the Agreement to which this certificate is attached, and I hereby certify that I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein, and that following certifications are true and correct:

1. Certification under 720 ILCS 5/33E-11

The Company is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961 or any similar offense of any State of the United States which contains the same elements as the Illinois offenses of bid-rigging or bid rotating.

2. Payments to Illinois Department of Revenue

The Company is not delinquent in payment of any taxes to Illinois Department of Revenue – 65 ILCS 5/11-42.1

3. Non-Discrimination: EEOC

The Company is an "equal opportunity employer" as defined by Section 2002(e) of Chapter 21, Title 42, U.S. Code Annotated and Executive Orders #11246 and #11375 (42 U.S.C., Section 2002(e)); Executive Order No. 11246, 30 F.R. 12319 (1965); Executive Order No. 11375, 32 F.R. 14303 (1967) which are incorporated herein by reference. The Equal Opportunity Clause, Section 6.1 of the Rules and Regulations of the Department of Human Rights of the State of Illinois is a material part of any contract awarded on the basis of this proposal. The Company shall not discriminate on the basis of race, color, sex, national origin, religion, ancestry, age, marital status, physical or mental handicap or unfavorable discharge for military service.

4. Human Rights Act

The Company shall perform the Contract in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the Company shall not engage in any prohibited form of discrimination in employment as defined in the Act. The Company shall maintain policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service.

5. Sexual Harassment Policy

Pursuant to Section 2-105 (A)(4) of the Illinois Human Rights Act, the Company and each subcontractor has adopted and maintains written sexual harassment policies that shall include, at a minimum, the following information:

- (1) the illegality of sexual harassment;
- (2) the definition of sexual harassment under State law;
- (3) a description of sexual harassment, utilizing examples;
- (4) the Company's/subcontractor's internal complaint process, including penalties;
- (5) the legal recourse, investigative and complaint process available through the Department and Commission;
- (6) directions on how to contact the Department and the Commission; and
- (7) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.

A copy of these policies shall be provided to the Village on request.

6. Compliance with Freedom of Information Act (FOIA)

The Company acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in the undersigned's possession and to provide the requested public records to the Village within two (2) business days of the request being made by the Village. The undersigned agrees to indemnify and hold harmless the Village from all claims, costs, penalty, losses and injuries (including but not limited to, attorneys' fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village under this Contract.

Beary Landscape Management
Firm Name

By: Tom Repp/manager
Name/Title

[Signature]
Signature

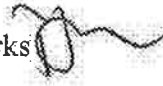
SUBSCRIBED AND SWORN to before me this 13 day January, 2020

Kelly Holub
Notary Public



Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: January 13, 2020

RE: Recommendation to Approve a Contract Extension – Lakeshore Recycling Systems - Street Sweeping Services

In February 2018, the Village awarded a publicly bid contract to Lakeshore Recycling Systems for street sweeping services. The original contract amount totaled \$72,200¹, and included an option for three, one-year extensions at the Village's discretion. In 2019 the Village awarded a one-year extension with an increase of 2.5%.

LRS has met contract performance requirements in a satisfactory manner and works well with staff with regards to communication, flexibility in scheduling and timely invoicing. The original awarded contract provides for a 2.5% increase for the period May 1, 2020 thru April 30, 2021.

Therefore, staff recommends awarding an extension of the contract with Lakeshore Recycling Systems for Street Sweeping Services in the amount of \$75,855.13 for the period May 1, 2020 through April 30, 2021, pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(N) of the Village Code of Ordinances.

Attachment

¹ The contract amount included an allowance of \$3,000 for "Special Sweeping" (such as before/after special events) and \$2,000 for "Emergency Sweeping" (such as following a severe windstorm)

VILLAGE OF CAROL STREAM
STREET SWEEPING BID FORM (PAGE 1 OF 2)

Bidder, in submitting this bid, hereby agrees to comply with all provisions and requirements of the specifications and contract documents attached hereto. This proposal shall remain in force and effect for a 1-year period, from May 1, 2018 through April 30, 2019.

The bid award shall be based upon the total extended price.

<u>SERVICE</u>	<u>UNIT COST</u>	<u>UNITS</u>	<u>TOTAL PRICE EXTENDED</u>
Regular Sweeping	\$ <u>8,400.00</u> (per sweep)	<u>8 sweeps</u>	\$ <u>67,200.00</u>
Special Sweeping	\$ <u>100.00</u> (per hour)	<u>30 hours</u>	\$ <u>3,000.00</u>
Emergency Sweeping	\$ <u>100.00</u> (per hour)	<u>20 hours</u>	\$ <u>2,000.00</u>
GRAND TOTAL:			\$ <u>72,200.00</u>

*Wages and benefits are governed by collective bargaining agreement Teamsters Local 673.

Rates for services listed for 2018/2019 will not increase more than 2.5 % for the 2019/2020-contract period. At its sole discretion, the Village may extend the contract for another one-year term, May 1, 2019 through April 30, 2020

Rates for services listed for 2019/2020 will not increase more than 2.5 % for the 2020/2021-contract period. At its sole discretion, the Village may extend the contract for another one-year term, May 1, 2020 through April 30, 2021

Rates for services listed for 2020/2021 will not increase more than 2.5 % for the 2021/2022-contract period. At its sole discretion, the Village may extend the contract for another one-year term, May 1, 2021 through April 30, 2022.

*Wages and benefits are governed by collective bargaining agreement Teamsters Local 673.

SEE NEXT PAGE FOR PAGE 2 OF 2 OF BID FORM

**VILLAGE OF CAROL STREAM
GOVERNMENTAL CONTRACT COMPLIANCE CERTIFICATIONS**

1. Gabe Hanson (name), certify that I am employed as the Operations Manager (title) of Lakeshore Recycling (company), a party to the Agreement to which this certificate is attached, and I hereby certify that I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein, and that following certifications are true and correct:

1. Certification under 720 ILCS 5/33E-11

The Company is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961 or any similar offense of any State of the United States which contains the same elements as the Illinois offenses of bid-rigging or bid rotating.

2. Payments to Illinois Department of Revenue

The Company is not delinquent in payment of any taxes to Illinois Department of Revenue – 65 ILCS 5/11-42.1

3. Non-Discrimination: EEOC

The Company is an "equal opportunity employer" as defined by Section 2002(e) of Chapter 21, Title 42, U.S. Code Annotated and Executive Orders #11246 and #11375 (42 U.S.C., Section 2002(e)); Executive Order No. 11246, 30 F.R. 12319 (1965); Executive Order No. 11375, 32 F.R. 14303 (1967) which are incorporated herein by reference. The Equal Opportunity Clause, Section 6.1 of the Rules and Regulations of the Department of Human Rights of the State of Illinois is a material part of any contract awarded on the basis of this proposal. The Company shall not discriminate on the basis of race, color, sex, national origin, religion, ancestry, age, marital status, physical or mental handicap or unfavorable discharge for military service.

4. Human Rights Act

The Company shall perform the Contract in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the Company shall not engage in any prohibited form of discrimination in employment as defined in the Act. The Company shall maintain policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service.

5. Sexual Harassment Policy

Pursuant to Section 2-105 (A)(4) of the Illinois Human Rights Act, the Company and each subcontractor has adopted and maintains written sexual harassment policies that shall include, at a minimum, the following information:

- (1) the illegality of sexual harassment;
- (2) the definition of sexual harassment under State law;
- (3) a description of sexual harassment, utilizing examples;
- (4) the Company's/subcontractor's internal complaint process, including penalties;
- (5) the legal recourse, investigative and complaint process available through the Department and Commission;
- (6) directions on how to contact the Department and the Commission; and
- (7) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.

A copy of these policies shall be provided to the Village on request.

6. Compliance with Freedom of Information Act (FOIA)

The Company acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in the undersigned's possession and to provide the requested public records to the Village within two (2) business days of the request being made by the Village. The undersigned agrees to indemnify and hold harmless the Village from all claims, costs, penalty, losses and injuries (including but not limited to, attorneys' fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village under this Contract.

LR5 CleanSweep

Firm Name

By: Gabe Hanson / Manager

Name/Title

[Handwritten Signature]


Signature

SUBSCRIBED AND SWORN to before
me this 14th day January 2020

[Handwritten Signature]
Notary Public



**VILLAGE OF CAROL STREAM
INTER-DEPARTMENTAL MEMO**

TO: Bob Mellor, Village Manager
FROM: Caryl Rebholz, Human Resources Director 
DATE: January 13, 2020
RE: **Personnel Policy Revision – Drug-Free Workplace**

With the recent legalization of recreational cannabis in the state of Illinois, the Human Resources Department has received multiple questions related to the Village's Drug-Free Workplace policy. In order to continue to ensure transparency, safety, and legal compliance within the organization, it is recommended to provide a detailed policy to all employees and applicants alike.

Currently, the Personnel Manual provides that information will be provided as a "statement", as well as an employment letter stating that a condition of employment is to abide by the terms of the drug-free workplace policy "statement". With the inevitable confusion that is created when a controlled substance that is federally illegal becomes legal under state law with various exemptions, it is strongly recommended to begin to provide the full and detailed policy. As such, it is recommended to amend the Personnel Manual to read that employees and applicants will be provided the Drug-Free Workplace Policy in full.

The recommended Personnel Manual amendment, as well as the Drug-Free Workplace policy itself is attached for your review. This policy has been reviewed by counsel.

As always, please let me know if you have any questions or concerns.

1Q. DRUG-FREE WORKPLACE

Purpose: The Village of Carol Stream prohibits the unlawful manufacture, distribution, possession, or use of a controlled substance in the workplace and worksites.

It is the goal of The Village of Carol Stream to provide a safe work environment and a healthy, productive workforce as well as to maintain compliance with the Federal Drug Free Workplace Act. On-going compliance with the drug free workplace policy is required by all affected employees.

Policy: In establishing a drug-free workplace, it is the Village policy that there will be ongoing drug education about the dangers of drug use and drug use in the workplace. The Village of Carol Stream will assist an employee in utilizing the Employee Assistance Program, if an employee seeks such assistance prior to any misconduct in conjunction with drug abuse. The EAP personnel are qualified professionals who will make confidential assessment and referral for services and treatment for substance abuse and personal problems. The EAP personnel will see employees who are self-referrals for substance abuse and personal problems affecting them, their dependents, and their work performance.

Each employee or job applicant ~~engaged in the direct or indirect performance of a federal contract~~ shall as a condition of employment, be given a copy of **the Village's Drug-Free Workplace policy, this statement** and an employment letter stating that the employee agrees to abide by the terms of this drug-free workplace policy ~~statement~~ by signing a copy of the ~~policy letter~~ and returning it to the Human Resources Director within ten (10) days of receipt. Failure to comply with the policy provision will result in termination, or in the case of a job applicant, consideration for employment withdrawn.

An employee convicted of any drug statute violation occurring in the workplace shall notify the Village within five (5) days after the conviction. The Village will notify the contracting agency within ten (10) days of receiving such notice from the employee or other actual notice of conviction.

Any employee who violates this prohibition may be subject to disciplinary action, including termination.

Additional information regarding the Village of Carol Stream's Drug and Alcohol policy may be obtained through the Human Resources Department.

VILLAGE OF CAROL STREAM

Drug-Free Workplace Policy



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I. STATEMENT OF POLICY

A. Purpose and Goals

The Village of Carol Stream has a vital interest in maintaining a safe and efficient environment for its employees, residents and customers. Employees who are under the influence of drugs or alcohol on the job pose serious safety risks not only for the user, but also to co-workers and others. The potential effects of such use are substantial in terms of lives lost, personal injuries, property damage, business losses (lost productivity, absenteeism, increased health care costs, etc.) and environmental damage. Accordingly, it is the right, obligation and intent of the Village of Carol Stream to maintain a safe and efficient environment for all employees and guests and to protect Village property, equipment and operations.

The Village has adopted a drug-free workplace policy to ensure that our organization is functioning safely, efficiently and cost effectively. In doing so, the Village will comply with all federal and state drug-free workplace requirements.

The Village will require all employees and job applicants to participate in, consent to, and comply with this policy as a condition of employment and continued employment. For those who refuse to seek help on their own or who fail to cooperate fully with the terms and conditions of this policy, the Village will take appropriate measures to address the situation promptly and directly. Substance issues in the workplace or by employees that affect the workplace will not be tolerated.

II. SCOPE

This policy applies to all employee of the Village of Carol Stream when they are on-call, performing Village business, or on Village premises, including but not limited to all properties, facilities, land, platforms, buildings, structures, fixtures, installations, automobiles, trucks and other vehicles whether owned, leased or used by the Village or for Village purposes. This policy also covers the use of drugs or alcohol while off Village premises if the employee is "under the influence," as defined in this policy, when representing the Village. This policy further prohibits the consumption, possession, sale, purchase or delivery of cannabis or cannabis-infused substances by law enforcement officers, even when off duty. Safety-sensitive transportation employees covered by the Department of Transportation's regulated drug testing program are required to comply with all applicable regulations. The Department of Transportation's Drug and Alcohol Testing Regulation – 49 CFR Part 40 – does not authorize the use of Schedule I drugs, including marijuana, for any reason. Additionally, regardless of the event or situation employees are always responsible for their actions and behavior at Village-related events or activities.

A. Covered Employees

The Village of Carol Stream's drug-free workplace policy covers all:

- Full-time employees
- Part-time employees
- Temporary employees
- Applicants

B. Applicants

All Applicants are covered by this policy insomuch as a pre-employment drug test is required.

Applicants are not entitled to employee assistance benefits, Village-paid retests or any other services made available to employees in this policy unless stipulated by applicable state or federal law.

III. EDUCATION & TRAINING

The Village of Carol Stream will provide employee drug awareness information and supervisor training as needed. At a minimum, the Village will provide information regarding:

- The dangers of drug abuse
- The Village's drug-free workplace policy
- The penalties for drug abuse violations occurring in the workplace
- The availability of any drug counseling, rehabilitation, and/or employee assistance plans offered through the Village.

IV. EMPLOYEE ASSISTANCE PROGRAM

The Village of Carol Stream encourages employees and their families to work with the Village's Employee Assistance Program (EAP) to resolve substance abuse problems. The program provides confidential assistance to employees in problem identification, evaluation, counseling and referral services for emotional, behavioral, medical, personal and chemical-dependency problems that employees and their families may experience.

Note: For employees seeking voluntary assistance for substance abuse issues on their own, please refer to the Village of Carol Stream Personnel Manual Chapter 1H (Medically Restricted Employees) and Chapter 6G (Employee Assistance Program) for more information.

V. PROHIBITED CONDUCT

The Village of Carol Stream employees are prohibited from:

- Being impaired by or under the influence or effects of drugs as defined in this policy (including as evidenced by a confirmed positive drug test) while at work;
- Being impaired by or under the influence or effects of alcohol including as evidenced by a BAC of .04 or higher as demonstrated by an alcohol test and/or demonstrating the signs and symptoms of being under the influence of alcohol while at work;
- Failing to notify a supervisor or manager if the employee believes that he or she is impaired by or under the influence of drugs or alcohol;
- Bringing drugs, controlled substances or drug paraphernalia to work and/or storing such items on Village property;
- Possessing, using, manufacturing, distributing, or attempting to distribute, selling or dispensing drugs or controlled substances off Village property that may adversely affect the Village, the worker's job performance, or place at risk the safety or wellbeing of the worker or others.
- Failing to notify the Village in writing immediately of a criminal drug or alcohol conviction or pleading guilty to a criminal drug or alcohol offense; (please see departmental rules re: arrests);
- Abusing prescription drugs, which includes exceeding the recommended prescribed dosage or using others' prescribed medications;
- Switching, tampering with or adulterating any specimen or sample collected under the Village's policy for the purpose of testing for drugs or alcohol;
- Disclosing information related to a drug or alcohol test result, and/or substance abuse treatment referrals, except as required by this policy;
- Refusing to cooperate with the terms and conditions of this policy. Failure to

cooperate includes, but is no limited to:

- a) Refusal to be tested
- b) Failure to provide an adequate sample without a valid medical excuse
- c) Refusal to sign required paperwork (including, but not limited to, consent forms, acknowledgment forms, chain of custody forms)
- d) Failure to show up at an assigned collection site to provide a specimen, and
- e) Failure to be reasonably available to be tested once the employee has been notified.

VI. CONTROLLED SUBSTANCES

As used in this policy, controlled substances includes the drugs listed below and any drug that is illegal under federal or state law, or that is legally obtainable but has not been legally obtained. The term includes prescribed drugs which are not being used for the prescribed purpose or in the prescribed manner. Examples include, but are not limited to:

Marijuana (Cannabis)
Cocaine
Stimulants, depressants

Opiates
Crack, phencyclidine (PCP)

Amphetamines
Narcotics, barbiturates

VII. ALCOHOL USE

The following exceptions, while permitting alcohol consumption, do not authorize an employee to be "under the influence" of alcohol or operate a Village vehicle after consuming alcohol:

Alcohol Use Circumstance	Village Policy
Will on-duty alcohol use be permitted?	No*
Will drinking at off-hour Village sponsored events be permitted?	Yes - at employee's own expense
Will drinking at off-hour professional functions/meetings be permitted?	Yes - at employee's own expense
Will the Village pay for transportation expenses for an employee who is unable to drive?	No
Are employees permitted to consume alcohol and operate a municipal vehicle?	No

*On-duty consumption of alcohol when necessitated by an official investigation within the Police Department will be subject to the rules and regulations established for such circumstances.

VIII. MEDICATION NOTIFICATION GUIDELINES

Employees are expected to manage potential impairment during working hours due to the legitimate use of medications. There are numerous over-the-counter and prescription drugs that may negatively impact safe work performance. Therefore, employees are expected to consult with their personal physician or other health care professional to determine if use of such medication will have any potential negative impact on safe job performance. Use of medication that may pose a threat to workplace safety must be discussed with the employee's supervisor.

IX. NOTIFICATION OF CONVICTIONS

Pursuant to state and federal Drug-Free Workplace Acts as well as Village policy, employees must report any conviction under the alcohol or drug statute that occurs on Village premises, on Village time or while conducting Village business off premises within five days after conviction. Conviction includes a plea of guilty or no contest.

X. DRUG AND ALCOHOL TESTING

To ensure the accuracy and fairness of our testing program, all testing will be conducted according to Substance Abuse and Mental Health Services Administration (SAMHSA) guidelines. Testing will be conducted for the following reasons:

A. Types of Testing

- **Pre-Employment:** Pre-employment testing will take place after a conditional job offer has been extended. Post offer applicants who test positive for drugs or alcohol will be rejected for employment.
- **Post-Accident:** Any employee involved in an on-the-job accident involving the loss of human life, bodily injury to a person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident; or one or more motor vehicles incurring *disabling damage* as a result of the accident, requiring the vehicle to be transported away from the scene by a tow truck or other vehicle.
- **Reasonable Suspicion:** Employees may be subject to testing based on a belief by Village management that an employee is in violation of this policy. Any such suspicion will be based upon specific, contemporaneous, articulable observations concerning the appearance, behavior, speech or body odors of the employee, which may include indications of the chronic and withdrawal effects of controlled substances (see appendix A). These observations will only be made by a supervisor or Village of Carol Stream official who has received appropriate training and will be documented in writing by that individual within twenty-four (24) hours after his/her observations.

B. Cost of Testing

The Village will pay the costs of drug and alcohol tests required by the Village of all job applicants and employees. Applicants and employees may be required to pay the cost of any additional drug or alcohol testing not required by the Village such as retests and follow up testing.

C. Drug Testing Service Providers

The Village of Carol Stream employs the services of Amita Health Medical Group to administer all drug and alcohol testing.

Amita Health Medical Group
630 E. North Avenue
Carol Stream, IL 60188
630-716-7320

D. Medical Review Officer

If a test is positive, a Medical Review Officer (MRO) will attempt to speak with the employee/applicant in order to verify the result and report a final result to the Village. After 10 days, if no communication with the employee/applicant has taken place, the MRO will verify the result and report it to the Village.

E. Rebuttal Opportunity

Employees and applicants who test positive for drugs will be given the opportunity to

offer an explanation for why the result was positive. The Village may or may not accept that explanation and may or may not alter the applicable consequences.

XI. CONSEQUENCES

One of the goals of our drug-free workplace program is to encourage employees to voluntarily seek help with alcohol and/or drug problems. If, however, an individual violates the policy, the consequences are serious.

If an applicant violates the drug-free workplace policy, the offer of employment will be withdrawn. The applicant may reapply after six months.

On any confirmed positive alcohol or controlled substance drug test of an employee, the employee will be removed from duty and subject to Village discipline and termination guidelines.

XII. CONFIDENTIALITY AND RECORDKEEPING

A. Confidentiality

The Village of Carol Stream will maintain all records generated under this policy in a secure manner so that disclosure to unauthorized persons does not occur. The Village of Carol Stream may disclose information required to be maintained under this policy to the employee, the employer or the decision-maker in a lawsuit, grievance, or other proceeding initiated by or on behalf of the individual, and arising from the results of an alcohol and/or drug test administered under this policy, or from the employer's determination that the employee engaged in conduct prohibited by this policy (including, but not limited to, a worker's compensation, unemployment compensation, or other proceeding relating to a benefit sought by the employee.)

B. Designated Employer Representative

The Village's Human Resources Director is the individual authorized by the Village to receive communications and test results relating to testing under this policy, to coordinate immediate action to remove employees from safety-sensitive duties, and to make required decisions in the testing and evaluation processes. Any questions concerning the Village's testing program, this policy, or the Federal regulations should be directed to the Human Resources Director. In the event the Designated Employer Representative is unavailable to fulfill these duties, an alternate individual will be designated by the Village Manager to execute this responsibility.

APPENDIX A
Village of Carol Stream
SUPERVISOR'S REPORT OF REASONABLE SUSPICION

Employee: _____
 Location: _____

Date: _____
 Time: _____

OBSERVATIONS

- Breath (Odor): Strong Faint Moderate None
- Eyes Bloodshot Glassy Normal Watery Clear
 Heavy Eyelids Fixed Pupils Dilated Pupils Normal Unfocused
 Pinprick pupils Other _____
- Speech Confused Stuttered Thick-Tongued Accent Mumbled
 Fair Slurred Mush Mouthed Good Not
 Cotton Mouthed Whisper Shouting Other Understandable
- Attitude Excited Combative Hilarious Indifferent Talkative
 Insulting Care-Free Cocky Sleepy Cooperative
 Profane Polite Irritable Other
- Unusual Action Hiccoughing Belching Vomiting Fighting Crying
 Laughing Unusually Forgetful Unusually anxious Other
- Balance Needs Support Falling Wobbling Swaying Other
- Walking Falling Staggering Stumbling Swaying Other
- Turning Falling Staggering Stumbling Swaying Hesitant
 Other
- Face/Body Flushed Pale Sweaty Other
- Movements Fumbling Jerky Nervous Slow Normal
 Hyperactive Shakes Tremors Fidgety
- Behavior Careless or reckless Unusual or marked mood swings
 Sudden, unusual or marked changes in activity level
 Decline in performance or productivity
 Inability to focus or concentrate
 Attendance problems
- Miscellaneous Presence of alcohol and/or drugs in employee's possession or vicinity
 On-the-job misconduct by employee
 Employee admission concerning alcohol use and/or drug use or possession

Indicate any other unusual actions, statements or observations: _____

Signs of complaints of illness or injury: _____

Safety-sensitive function: Yes No Describe: _____

SUPERVISOR'S OPINION

Apparent effects of alcohol/drug use: () None () Slight () Obvious () Extreme

Additional Comments: _____

Supervisor: _____
Signature: _____
Date: _____
Time: _____

Witnesses: _____
(optional) _____

Village of Carol Stream
Interdepartmental Memo

DATE: January 13, 2020
TO: Bob Mellor, Village Manager
FROM: Caryl Rebholz, Human Resources Director *CR*
RE: *Commit to be Fit Wellness Program*

As you know, the Village of Carol Stream is a member of the Intergovernmental Personnel Benefits Cooperative (IPBC), which consists of over 100 municipalities pooled together to achieve economies of scale in the cost of benefits such as health and dental insurance coverage. With advice from the IPBC's insurance consultants Arthur J. Gallagher, the Village has embraced increased efforts with regard to the health and well-being for our employees.

It is strongly believed that these efforts can and will result in the reduction of future insurance costs. The Village of Carol Stream, along with other municipalities within the IPBC, have continued to receive insurance rates that beat market averages following the inception of wellness efforts. Our average health insurance rate increase over the last 4 years has been 3.175%. In concept, adapting a healthier lifestyle reduces the risk of developing disabling or life threatening diseases and their associated costs. Further, the Centers for Disease Control and Prevention state that employers also benefit from workplace wellness programs through enhanced productivity and reduced absenteeism.

As we enter into this new decade of wellness advocacy, our well-being committee has prepared a program recommendation called Commit to be Fit. The Commit to be fit program is a 6-month, self-initiated step program, allowing for all employees to participate regardless of their current activity level. Prizes will be awarded monthly for the top competitor in each of the following categories:

- Beginner (Up to 35,000 Steps per Week)
- Intermediate (35,001 – 70,000 Steps per Week)
- Advanced (70,001 and Up)

The full details of the Commit to be Fit program are attached for your review, and funding for this program is already within budget. With partial reimbursement for the purchase of a fitness tracker included in the program, the estimated cost should not exceed \$5000.00, and is estimated at substantially less (\$2800.00). The

committee will also be submitting for a grant with the Intergovernmental Risk Management Agency (IRMA) to off-set 50% of these costs.

As a final piece of the recommendation, the Committee believes, and I concur, that time-off in the form of an 8-hour wellness day for the grand prize winners (top competitor for the overall 6-month period) will produce more participation in the program. As such, I am recommending a one-time non-recurring approval of three (3) 8-hour wellness days to be awarded to the grand prize winners of the Commit to be Fit program upon completion of the challenge. Village Board authorization is requested in order to move forward with this incentive.

As always, please let me know if you have any questions.

THE VILLAGE OF CAROL STREAM



COMMIT TO BE FIT

WHAT IS THE COMMIT TO BE FIT?

Between February 1, 2020 and July 31, 2020, all employees are invited to join in the fun in this self-initiated well-being effort by participating in a fitness step challenge.

WHO MUST PARTICIPATE IN THE COMMIT TO BE FIT?

Commit to Be Fit is completely voluntary and at your own pace; however, we encourage everyone to join in the fun and increase well-being at the same time.

HOW IT WORKS

All village employees are invited to track their steps, compete against one another, and improve wellness in the process. Employees will record their own steps on a daily basis utilizing a newly developed Commit to Be Fit database designed by our own Marc Talavera and the IT team.

Note: Daily steps must be recorded within four days to be considered eligible for prizes.

INCENTIVES

On a monthly basis, the leaders in each of the 3 categories below will be recognized on the Village's Well-Being site with prizes awarded for 1st (\$25.00), 2nd (\$15.00) and 3rd place (\$10.00).

CATEGORY	NUMBER OF STEPS PER WEEK
BEGINNER	Up to 35,000
INTERMEDIATE	35,001 – 70,000
ADVANCED	70,001 and Up

GRAND PRIZE

At the end of the 6-month challenge, a "WOO HOO! I JUST WALKED MY WAY INTO A WELLNESS DAY OFF!" will be awarded to the top stepper in each of the three categories listed above.

Wellness Days Off will be applied as an 8-hour personal day, pro-rated for part-time employees.

DON'T HAVE A STEP TRACKING DEVICE?

The Village of Carol Stream will provide reimbursement of up to \$50.00 for the purchase of any step tracking device. Simply bring your receipt for your purchase between 11/27/19 – 4/30/20 to Human Resources. *Note: in order to qualify for reimbursement, employees must participate in the program.*

Other ways to track your steps include using a pedometer or step counter apps. A few apps that are available are:

For iPhone	For Android
Pacer Pedometer & Step Tracker	Google Fit
Stepz	Zombies, Run!
Accupedo	Runtastic Steps
Activity Tracker Pedometer	Argus
Pedometer++	View Ranger
Pedometer Daily Steps Counter	Fitbit (Mobile Track Feature)

RECORDING YOUR STEPS

Recording Steps

Go to <https://carolstre.am/fitform> and select your name from the drop-down box. Once you have selected your name, use the date picker to select the date for your step entry and lastly, enter your step count in the associated field. You can enter additional step data by selecting the Add button.

Reviewing Progress

To view your progress against other participants, visit <https://carolstre.am/fitchart>. Make sure you check the bottom of the page for additional tabs for the various step levels!

CAN YOU REALLY WALK YOUR WAY TO FITNESS? YOU BET!

Physical activity doesn't need to be complicated. Something as simple as a daily brisk walk can help you live a healthier life.

Regular brisk walking can help you:

- Maintain a healthy weight
- Prevent or manage various conditions, including heart disease, high blood pressure, and type 2 diabetes
- Strengthen your bones and muscles
- Improve your mood, balance, and coordination

The faster, farther and more frequently you walk, the greater the benefits. (Mayo Clinic)

GETTING STARTED AND STAYING MOTIVATED

Start with a simple goal.

Make walking enjoyable – Listen to music while walking alone or find a walking buddy.

On inclement days or days you just don't feel like going to the gym, try using Walk at Home by Leslie Sansone (available on YouTube).

Vary your routine.

Participate in an Individual or Team Sport involving at least Moderate Impact

Exercising at least 30 minutes per day will also improve health and fitness. A variety of fitness classes are offered every day through the Carol Stream Park District.



Carol Stream Police Department Intradepartmental Memo

TO: Deputy Chief Jungers

FROM: Sergeant Brian Cluever

DATE: January 14th, 2020

RE: Law Enforcement Phlebotomy Program

As you are aware, over the past several years there have been significant changes to the law in regards to the enforcement of cannabis impaired driving. More recently, the legalization of adult use cannabis has caused concern to many in the law enforcement profession as it relates to traffic safety. Being a leader in impaired driving enforcement and education, we are often on the front lines of new and innovative ways to better identify and apprehend impaired drivers. In order to maintain our reputation and to better serve our community, I would like to recommend that we dedicate resources to participate in the Illinois Law Enforcement Phlebotomy Program (ILEPP).

The ILEPP certifies law enforcement agency members to draw blood from an individual in order to collect evidentiary samples on impaired driving arrest cases. There are no licensing requirements and upon the completion of a forensic phlebotomy course, an individual meets the statutory requirement of being a "trained phlebotomist." This course takes approximately two weeks and is hosted at Richland Community College in Decatur, IL. The approximate cost for this class is \$2,000.00, per student. That cost includes tuition, supplies and boarding. There will be some additional costs for a phlebotomy chair for blood draws and other small equipment. Overall, I believe these additional costs will be less than \$2,000.00. These costs can be covered by utilizing our current DUI Tech funds, which total approximately \$396,000.00. The DUI Tech Fund is statutorily designated for this type of training and equipment, as it will be used for the enforcement of impaired driving cases.

The benefits of having a trained phlebotomist on staff is beneficial for the department both logistically and financially. Illinois statute requires that a blood or urine sample be collected from an impaired driving arrestee within two hours of initial contact with a law enforcement officer (625 ILCS 11-501 (a)(7)). This statutory requirement does not leave a significant amount of time to collect evidentiary samples and can lead to a loss of evidence needed to properly prosecute an impaired driving case. Having members of our agency that are trained and able to respond in a timely manner to a blood draw request increases the likelihood that the evidence will be collected within the two hours. In addition, it can lead to more accurate and favorable results for the case. Studies have shown that 90% of Delta 9 THC (active compound of cannabis) is out of a subject's blood within 90 minutes. This means that the more rapidly we can collect the evidence from the suspect, the more consistent the result will be with what was in the person's system as they were operating a vehicle.

Our current method of drawing blood requires the use of an outside vendor, Illinois Phlebotomy Services (IPS). The cost for these services are \$425.00, per blood draw. While we do attempt to obtain reimbursement for these services through court proceedings, we are not always successful. In addition, the response time for IPS is between 45 minutes to one hour. During this time, the amount of Delta 9 THC is dissipating from a person's system and potentially weakening the arresting officer's case. In 2019, the Carol Stream Police Department drew blood on 22 individuals who were arrested for impaired driving. With the legalization of cannabis upon us, I would confidently anticipate an increase in the number of cases that will require blood draws in order to properly prosecute our cases. While I do not suggest completely removing IPS's services from our available options for blood collection, I do believe that we could minimize the need to utilize their services through the use of our own trained phlebotomists.

The Carol Stream Police Department would not be the first agency in the State to be using this program. Currently, there are 11 officers that are participating in this program from around Illinois. General reports from agencies participating in the program indicate a very positive response from their courts of venue. The ILEPP is modeled directly from the State of Arizona's Law Enforcement Phlebotomy Program, which has been in effect for nearly 25 years. It has only been challenged by the defense twice in over two decades and in both cases the judges dismissed the lawsuits for no merit.

As it relates to liability, there is statutory immunity against liability under 625 ILCS 5/11-500.1. The statute is provided below:

Sec. 11-500.1. Immunity.

(a) A person authorized under this Article to withdraw blood or collect urine or other bodily substance shall not be civilly liable for damages when the person, in good faith, withdraws blood or collects urine or other bodily substance for evidentiary purposes under this Code, upon the request of a law enforcement officer, unless the act is performed in a willful and wanton manner.

(b) As used in this Section, "willful and wanton manner" means a course of action that shows an actual or deliberate intention to cause harm or which, if not intentional, shows an utter indifference to or conscious disregard for the health or safety of another.

(Source: P.A. 99-697, eff. 7-29-16.)

Two of our department members have applied and been accepted by the ILEPP Program Coordinator after a vigorous application process. Those two individuals are Officer Natalia Wajdowicz and Community Service Technician Christina Kotnaur. Both of these individuals possess the ideal qualities of an individual to be trusted with this responsibility. Further, both will represent our agency in an extremely positive manner as they have throughout their careers.

I understand that there will likely be further questions related to this program. I would be pleased to field any of those questions or concerns whenever they arise. I appreciate your attention to this request and explanation.

Respectfully,

A handwritten signature in black ink, appearing to be "Brian R Cluever", written in a cursive style.

Sergeant Brian R Cluever #503



Carol Stream Police Department Intradepartmental Memo

TO: Mr. Frank Saverino, Mayor
Mr. Robert Mellor, Village Manager
Members of the Carol Stream Village Board

FROM: Commander Don Cummings #27

DATE: 01/16/2020

RE: Proposed Cannabis Ordinance Amendments

The purpose of this memorandum is to inform the elected officials of Carol Stream of proposed amendments to cannabis-related laws within the Village's Code of Ordinance. In addition, two new regulations have been drafted for your consideration to address those that use cannabis and possess cannabis paraphernalia unlawfully.

On June 25th, 2019, the Illinois General Assembly passed the Cannabis Regulation and Tax Act, which effectively makes adult cannabis usage legal. The Act, which went into effect on January 1st, 2020, requires revisions to current ordinances that deal with cannabis, and the creation of new laws. Below listed is a summary of the proposed amendments that will aide in regulating behavior that adversely influences the health, safety, and welfare of our community.

Currently, listed within Chapter 14, Article 2, Section 1 of the Village's Code are definitions that coincide with crimes within the "Offenses Against Persons" article. The below-listed terms and their meanings have been added to the amendment. It should be noted that each definition has been taken directly from the Illinois Compiled Statutes, and the specific section is listed at the end of each description.

- **Cannabis**
- **Cannabis Concentrate**
- **Cannabis Container**
- **Cannabis Flower**
- **Cannabis Paraphernalia**
- **Cannabis-Infused Product**
- **Drug Paraphernalia** (this definition has been moved from the "Drug Paraphernalia Offense" (14-2-32) and into the "Definition" list (14-2-1).

The current "Cannabis; Possession of" ordinance (14-2-4) is vague and brief, since before January 1st, 2020, any amount of cannabis was illegal. Now, taking into account the Cannabis Regulation and Tax

Act, Compassionate Use of Medical Cannabis Program Act, and the Cannabis Control Act, the “Cannabis; Possession of” ordinance has been lengthened to incorporate the new law changes. These new amendments allow an individual over 21 years of age (depending on the state they reside in) to possess varying amounts depending on the form of cannabis. The seven divisions of the amended 14-2-4 ordinance are listed below:

- 1) The first division of the amended law makes it unlawful for a person to possess any amount of cannabis if they violate any subsection of 410 ILCS 705/10-35. The previously mentioned section is the “Limitation and Penalties” portion of the Cannabis Regulation and Tax Act. If an individual, who is legally able to possess cannabis, violates any part of the “Limitation and Penalties” section are no longer protected by the Act and are subject to arrest via the Cannabis Control Act.
- 2) The second division of the ordinance covers Illinois residents that are over 21 years of age. The Cannabis Regulation and Tax Act list the maximum amounts of cannabis flower, cannabis-infused product, and cannabis concentrate a person can possess at one-time. These amounts are reflected in the amendment. The maximum cannabis flower a person can possess and still be charged under Village Ordinance is 100 grams. The amount was chosen since it coincides with a class A misdemeanor if charged under the State statute. No maximums were selected for cannabis-infused products, and cannabis concentrates because none were reflected in the Cannabis Regulation and Tax Act.
- 3) The third division deals with non-Illinois residents who are 21 years of age or older. The amounts for the three categories of cannabis were taken directly from the Illinois Compiled Statutes (410 ILCS 705/10-10).
- 4) The fourth division covers possession of cannabis by individuals under 21 years of age. The Cannabis Regulation and Tax Act is transparent in that those under 21 are not to possess any form of cannabis. The mission of the law is now reflected in the revision.
- 5) The fifth division deals with individuals who possess cannabis that was not purchased lawfully. As stated within the Cannabis Regulation and Tax Act, the new law was written so “legitimate, taxpaying business people, and not criminal actors, will conduct sales of cannabis (410 ILCS 705/1-5(b)(2)).” If a subject is found to be in possession of cannabis purchased by a “criminal actor,” and not a lawful dispensary, they can be held accountable.
- 6) The Cannabis Regulation and Tax Act set forth guidelines on who can legally possess cannabis plants. Division six of the amended ordinance will state that no persons, who are not registered qualifying patients under the Compassionate Use of Medical Cannabis Program Act, can be in possession of any amount of cannabis plants.
- 7) Lastly, the seventh and final division of the amended “Cannabis; Possession of” deals with cannabis plants and qualified patients. Similar to the Cannabis Registration Act, the ordinance will allow registered qualifying patients to possess (5) cannabis plants that are more than (5) inches tall. Having more than (5) plants will be a violation.

The majority of the current “Drug Paraphernalia” (14-2-32) ordinance is consistent with the Illinois Compiled Statutes, Drug Paraphernalia Act. The divisions that require changes are the only ones listed on the ordinance amendment. As you can see, all forms of cannabis paraphernalia verbiage have been

removed. Now, only paraphernalia that is used to consume controlled substances or synthetic drugs is applicable to be charged under this section.

Finally, we, as a Department, are no longer faced with the need to regulate only cannabis possession, but also its use. For your consideration, two new ordinances entitled "Cannabis; Unlawful Use of" and "Cannabis Paraphernalia; Possession of," respectively, were drafted. The "Cannabis; Unlawful Use of" ordinance, which has been assigned to Chapter 14, Article 2, Section 38, covers seven different divisions taken from 410 ILCS 705/10-35. These areas are described as unlawful usages of cannabis, regardless if they possess the drug legally.

The Cannabis Regulation and Tax Act have also made it a point to create a new definition for "Cannabis Paraphernalia." Still, as previously mentioned, it is no longer listed within the Illinois Compiled Statute Drug Paraphernalia Control Act. Since cannabis paraphernalia is used to ingest a drug that remains illegal for those under 21, the administration believes it is essential to regulate it amongst this specified population. The new ordinance, "Cannabis Paraphernalia; Possession of (14-2-39)," will make it illegal for those under 21 years of age to possess cannabis paraphernalia. The Village of Bolingbrook has adopted a similar ordinance.

Subject to your review, I have attached to this memorandum two ordinance amendments. The first being an amendment addressing the changes to 14-2-1, 14-2-4, and 14-2-32. The second contains the purposed new ordinances. Please note, further revisions of current ordinances dealing with the sale of age-appropriate items are forthcoming since we are an "Opt-In" community. However, since this is a time-sensitive issue, and these are the most frequently used cannabis related ordinances, the Police Departments Administration sought to ensure these amendments were submitted to the Board in a timely fashion.

The men and women of the Carol Stream Police Department thank you for your time and attention to this matter.

ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTER 14 (GENERAL OFFENSES), ARTICLE 2 (OFFENSES AGAINST PERSONS), SECTION 14-2-1 (DEFINITIONS), SECTION 14-2-4 (CANNABIS; POSSESSION OF), AND SECTION 14-2-32 (DRUG PARAPHERNALIA) OF THE CAROL STREAM MUNICIPAL CODE OF ORDINANCES

WHEREAS, the Village of Carol Stream, Illinois, as a home rule unit of local government as provided by Article VII, Section 6, Subsection (a) of the Illinois Constitution of 1970, has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety and welfare of its citizens; and

WHEREAS, the Illinois General Assembly has passed the Cannabis Regulation and Tax Act 410 ILCS 705/1 et seq., (hereinafter referred to as the “Cannabis Regulation and Tax Act”), approved on June 25th, 2019, and effective on January 1st, 2020; and

WHEREAS, the Cannabis Regulation and Tax Act legalizes the possession and use of adult use cannabis with certain restrictions; and

WHEREAS, the Village of Carol Stream desires to enact an ordinance to update its Municipal Code to be consistent with the Cannabis Regulation and Control Act, including its restrictions; and

WHEREAS, in exercise of its home-rule authority, the Village of Carol Stream, through its Mayor and Village Board, has found and determined that amending the Carol Stream Municipal Code of Ordinances to make all regulations regarding adult use cannabis use and possession and the prohibition of use under certain circumstances and for the prohibition of possession of cannabis for those under twenty-one years of age within the Village is in the best interest of Carol Stream residents.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: The above referenced recitals are hereby incorporated into this Ordinance by reference.

SECTION 2: The Carol Stream Code of Ordinances, Chapter 14, “General Offenses,” Article 2, “Offenses Against Persons”, Section 14-2-1, “Definitions,” is hereby amended to revise and add the following definitions, which shall read as follows:

SECTION 14-2-1: DEFINITIONS

§14-2-1 DEFINITIONS.

For the purpose of this article, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CANNABIS. Marijuana, hashish, and other substances that are identified as including any parts of the plant Cannabis sativa and including derivatives or subspecies, such as indica, of all strains of cannabis, whether growing or not; the seeds thereof, the resin extracted from any part of the plant; and any compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin, including tetrahydrocannabinol (THC) and all other naturally produced cannabinol derivatives, whether

produced directly or indirectly by extraction; however, "cannabis" does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted from it), fiber, oil or cake, or the sterilized seed of the plant that is incapable of germination. "Cannabis" does not include industrial hemp as defined and authorized under the Illinois Industrial Hemp Act. "Cannabis" also means cannabis flower, concentrate, and cannabis-infused products. (410 ILCS 705/1-10).

CANNABIS CONCENTRATE. A product derived from cannabis that is produced by extracting cannabinoids from the plant through the use of propylene glycol, glycerin, butter, olive oil or other typical cooking fats; water, ice, or dry ice; or butane, propane, CO₂, ethanol, or isopropanol. The use of any other solvent is expressly prohibited unless and until it is approved by the Illinois Department of Agriculture. (410 ILCS 705/1-10).

CANNABIS CONTAINER. A sealed, traceable, container, or package used for the purpose of containment of cannabis or cannabis-infused product during transportation. (410 ILCS 705/1-10).

CANNABIS FLOWER. Marijuana, hashish, and other substances that are identified as including any parts of the plant *Cannabis sativa* and including derivatives or subspecies, such as *indica*, of all strains of cannabis; including raw kief, leaves, and buds, but not resin that has been extracted from any part of such plant; nor any compound, manufacture, salt, derivative, mixture, or preparation of such plant, its seed, or resin. (410 ILCS 705/1-10).

CANNABIS PARAPHERNALIA. Equipment, products, or materials intended to be used for planting, propagating, cultivating, growing, harvesting, manufacturing, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, ingesting, or otherwise introducing cannabis into the human body. (410 ILCS 705/1-10).

CANNABIS-INFUSED PRODUCT. A beverage, food, oil, ointment, tincture, topical formulation, or another product containing cannabis that is not intended to be smoked. (410 ILCS 705/1-10).

CONTROLLED SUBSTANCE. The meaning ascribed to it in § 102 of the Illinois Controlled Substances Act, 720 ILCS 570/102, as if that definition were incorporated herein.

DELIVER or DELIVERY. The actual, constructive or attempted transfer of possession, with or without consideration, whether or not there is an agency relationship.

DRUG PARAPHERNALIA. All equipment, products and materials of any kind, other than methamphetamine manufacturing materials as defined in Section 10 of the Illinois Methamphetamine Control and Community Protection Act and cannabis paraphernalia as defined in Section 1-10 of the Cannabis Regulation and Tax Act, which are intended to be used unlawfully in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance in violation of the Illinois Controlled Substance Act or the Methamphetamine Control and Community Protection Act or a synthetic drug product or misbranded drug in violation of the Illinois Food, Drug and Cosmetic Act. The term Drug Paraphernalia includes, but is not limited to:

1. Kits intended to be used unlawfully in manufacturing, compounding, converting, producing, processing or preparing a controlled substance;

2. Isomerization devices intended to be used unlawfully in increasing the potency of any species of plant which is a controlled substance;
3. Testing equipment intended to be used unlawfully in a private home for identifying or in analyzing the strength, effectiveness or purity of controlled substances;
4. Diluents and adulterants intended to be used unlawfully for cutting a controlled substance by private persons;
5. Objects intended to be used unlawfully in ingesting, inhaling, or otherwise introducing cocaine or a synthetic drug product or misbranded drug in violation of the Illinois Food, Drug and Cosmetic Act into the human body including, where applicable, the following items:
 - a. Water pipes;
 - b. Carburetion tubes and devices;
 - c. Smoking and carburetion masks;
 - d. Miniature cocaine spoons and cocaine vials;
 - e. Carburetor pipes;
 - f. Electric pipes;
 - g. Chillums
 - h. Bongs
 - i. Ice pipes or chillers;
 - j. Any item whose purpose, as announced or described by the seller, is for the use in violation of the Illinois Drug Paraphernalia Control Act (720 ILCS 600).

SECTION 3: The Carol Stream Code of Ordinances, Chapter 14, “General Offenses,” Article 2, “Offenses Against Persons”, Section 14-2-4, “Cannabis; Possession of,” is hereby amended to read as follows:

§14-2-4 CANNABIS; POSSESSION OF.

- A. It shall be unlawful for any person to knowingly possess any quantity of any substance containing cannabis while:
 1. in a school bus, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act;
 2. on the grounds of any preschool or primary or secondary school, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act;
 3. in a vehicle not open to the public unless the cannabis is in a reasonably secured, sealed container and reasonably inaccessible while the vehicle is moving; or
 4. in a private residence that is used at any time to provide licensed child care or other similar social service care on the premises;
- B. It shall be unlawful for a person who is 21 years of age or older and a resident of the State of Illinois, except as exempted by the Compassionate Use of Medical Cannabis Program Act (410 ILCS 130), to be in possession of:
 1. More than 30 grams, but less than 100 grams of cannabis flower
 2. More than 500 milligrams of THC contained in cannabis-infused product

3. More than 5 grams of cannabis concentrate
- C. It shall be unlawful for a person who is 21 years of age or older and who is not a resident of the State of Illinois to be in possession of:
1. More than 15 grams, but less than 100 grams of cannabis flower
 2. More than 250 milligrams of THC contained in cannabis-infused product
 3. More than 2.5 grams of cannabis concentrate
- D. It shall be unlawful for any person under the age of 21 to knowingly possess any quantity of any substance containing cannabis; except as exempted by the Compassionate Use of Medical Cannabis Program Act (410 ILCS 130) and 720 ILCS 550/11.
- E. It shall be unlawful for any person to knowingly possess any quantity of any substance containing cannabis if said substance was not lawfully purchased in accordance with the Cannabis Regulation and Tax Act (410 ILCS 705/1-5).
- F. It shall be unlawful for a person, who is not a registered qualifying patient under the Compassionate Use of Medical Cannabis Program Act, to be in possession of any amount of cannabis plants.
- G. It shall be unlawful for a person who is a registered qualifying patient under the Compassionate Use of Medical Cannabis Program Act to be in possession of more than (5) cannabis plants that are more than (5) inches tall.

SECTION 4: The Carol Stream Code of Ordinances, Chapter 14, “General Offenses,” Article 2, “Offenses Against Persons”, Section 14-2-32, “Drug Paraphernalia,” is hereby amended to read as follows:

§14-2-32 DRUG PARAPHERNALIA

- A. No person shall keep for sale, offer for sale, sell or deliver for any commercial consideration any item of drug paraphernalia.
- B. Any store, place or premises from which or in which any item of drug paraphernalia is kept for sale, offered for sale, sold or delivered for any commercial consideration is declared to be a public nuisance.
- C. In addition to any other penalties already provided for by law and this section, a person or store owner convicted of selling drug paraphernalia shall be subject to having his or her license to sell tobacco revoked, as provided by § 10-1-13 of the Village of Carol Stream Code of Ordinances.
- D. No person shall knowingly possess an item of drug paraphernalia with the intent to use it in ingesting, inhaling, or otherwise introducing a controlled substance into the human body, or in preparing a controlled substance for that use. This section does not apply to a person who is legally authorized to possess hypodermic syringes or needles under the Hypodermic Syringes and Needles Act (720 ILCS 635/0.01).

E. This section shall not apply to the following:

1. Items historically and customarily used in connection with the planting, propagating, cultivating, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, or inhaling of cannabis, tobacco, or any other lawful substance, and including but not limited to, garden hoes, rakes, sickles, baggies, tobacco pipes, and cigarette-rolling papers.
2. A person who is legally authorized to possess hypodermic syringes or needles under the Hypodermic Syringes and Needles Act.

F. In determining whether or not a particular item is exempt under this section, the tier of fact should consider, in addition to all other logically relevant factors, the following:

1. the general, usual, customary, and historical use to which the item involved has been put;
2. expert evidence concerning the ordinary or customary use of the item and the effect of any peculiarity in the design or engineering of the device upon its functioning;
3. any written instructions accompanying the delivery of the item concerning the purposes or uses to which the item can or may be put;
4. any oral instructions provided by the seller of the item at the time and place of sale or commercial delivery;
5. any national or local advertising concerning the design, purpose or use of the item involved, and the entire context in which such advertising occurs;
6. the manner, place and circumstances in which the item was displayed for sale, as well as any item or items displayed for sale or otherwise exhibited upon the premises where the sale was made;
7. whether the owner or anyone in control of the object is a legitimate supplier of like or related items to the community, such as a licensed distributor or dealer of cannabis or tobacco products;
8. the existence and scope of legitimate uses for the object in the community.

G. Any person violating the provisions of this section shall be fined not less than \$750.00.

SECTION 5: Those sections, paragraphs and provisions of Chapter 14 of the Carol Stream Code of Ordinances which are not expressly amended or repealed by this Ordinance are hereby re-enacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portion of the Carol Stream Code of Ordinances other than those expressly amended or repealed in Section 1 of this Ordinance.

SECTION 6: The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof.

SECTION 7: This Ordinance shall be in full force and effect from and after its passage and approval by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2020

AYES:

NAYS:

ABSENT:

Matthew McCarthy, Mayor Pro Tem

Laura Czarnecki, Village Clerk

ORDINANCE NO. ____

**AN ORDINANCE AMENDING THE CAROL STREAM CODE OF ORDINANCES TO
REGULATE THE UNLAWFUL USE OF CANNABIS AND POSSESSION OF CANNABIS
PARAPHERNALIA**

WHEREAS, the Village of Carol Stream, Illinois, a home rule unit of local government as provided by Article VII, Section 6, Subsection (a) of the Illinois Constitution of 1970, has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety and welfare of its citizens; and

WHEREAS, the Illinois General Assembly has passed the Cannabis Regulation and Tax Act 410 ILCS 705/1 et seq., (hereinafter referred to as the “Cannabis Regulation and Tax Act”), approved on June 25th, 2019, and effective on January 1st, 2020; and

WHEREAS, the Cannabis Regulation and Tax Act legalizes the possession and use of adult use cannabis with certain restrictions; and

WHEREAS, the Village of Carol Stream desires to ensure that those that partake in adult use cannabis does so in accordance with the Cannabis Regulation and Control Act; and

WHEREAS, in exercise of its home-rule authority, the Village of Carol Stream, through its Mayor and Village Board, has found and determined that amending the Carol Stream Municipal Code of Ordinances to regulate the use of cannabis is in the best interest of its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: The above referenced recitals are hereby incorporated into this Ordinance by reference.

SECTION 2: The Carol Stream Code of Ordinances, Chapter 14, “General Offenses”, Article 2, “Offenses Against Persons” is hereby amended by adding Section 14-2-38, “Cannabis; Unlawful Use of;”, which shall read as follows:

SECTION 14-2-38: CANNABIS; UNLAWFUL USE OF.

§14-2-38 CANNABIS; UNLAWFUL USE OF.

A. As used in this section, unless the context otherwise requires.

PUBLIC PLACE. Any place where a person could reasonably be expected to be observed by others. “Public Place” includes all parts of buildings owned in whole or in part, or leased, by the State or a unit of local government. “Public Place” does not include a private residence unless the private residence is used to provide licensed child care, foster care, or other similar social service care on the premises.

- B. It shall be unlawful for any person to smoke, consume or use any substance containing cannabis:
1. In a school bus, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act (410 ILCS 130);
 2. On the grounds of any preschool or primary or secondary school, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act (410 ILCS 130);
 3. In any motor vehicle;
 4. In a private residence that is used at any time to provide licensed child care or other similar social service care on the premises;
 5. In any public place;
 6. Knowingly in close physical proximity to anyone under 21 years of age who is not a registered medical cannabis patient under the Compassionate Use of Medical Cannabis Program Act (410 ILCS 130);
 7. In any place where smoking is prohibited under the Smoke Free Illinois Act.

SECTION 3: The Carol Stream Code of Ordinances, Chapter 14, “General Offenses”, Article 2, “Offenses Against Persons” is hereby amended by adding Section 14-2-39, “Cannabis Paraphernalia; Possession of”, which shall read as follows:

SECTION 14-2-39: CANNABIS PARAPHERNALIA; POSSESSION OF.

§14-2-39 CANNABIS PARAPHERNALIA; POSSESSION OF.

It shall be unlawful for a person who is under 21 years of age to possess cannabis paraphernalia, unless he or she is a qualified patient under the Compassionate Use of Medical Cannabis Act (410 ILCS 130).

SECTION 4: Those sections, paragraphs and provisions of Chapter 14 of the Carol Stream Code of Ordinances which are not expressly amended or repealed by this Ordinance are hereby re-enacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portion of the Carol Stream Code of Ordinances other than those expressly amended or repealed in Section 1 of this Ordinance.

SECTION 5: The invalidity of any section or provision of these Ordinances hereby passed and approved shall not invalidate other sections or provisions thereof.

SECTION 6: This Ordinance shall be in full force and effect from and after its passage and approval by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2020

AYES:

NAYS:

ABSENT:


Matthew McCarthy, Mayor Pro Tem

Laura Czarnecki, Village Clerk

Village of Carol Stream

Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Adam Frederick, Assistant Village Engineer 

DATE: January 14, 2020

RE: Resolution for Maintenance Under the Illinois Highway Code – 2020 Flexible Pavement Project (Section 20-00000-02-GM)

Attached is the MFT Resolution for the 2020 Flexible Pavement Project in the amount of \$3,254,077.75 in the format required by IDOT. Also included as part of this year's Flexible Pavement project is the resurfacing of the President Street and Town Center parking lots, which will be funded by the Capital Improvements Project Fund (CIP) and a portion of the Town Center parking lot resurfacing work will be reimbursed by the Park District. Below is a breakdown of estimated costs along with funding sources:

Flexible Pavement Project Right-of-Way Improvements (MFT)	\$3,254,077.75
President Street Parking Lot (CIP)	\$33,190.00
Town Center Parking Lot (CIP)	\$152,711.50
Town Center Parking Lot Reimbursement (Park District)	(\$70,115.00)

This appropriation is \$212,077.75 or 7% higher than the \$3,042,000.00 proposed for FY21 in the FY20 budget. All of these values will be reflected in the FY21 Budget.

This project will once again be funded through the State Motor Fuel Tax account, which will be more common since the MFT gas tax was increased. As such, Illinois Department of Transportation procedures and documentation must be followed. It is therefore recommended that the IDOT Resolution for Maintenance Under the Illinois Highway Code be approved in the amount of \$3,254,077.75.

Once four copies of the attached Resolution are executed, the Engineering Services Department will forward all required documents to the Illinois Department of Transportation Bureau of Local Roads and Streets for approval.

Attachments:
4 Copies BLR14220
Estimates of Cost

CC: William N. Cleveland, Director of Engineering Services
Jon Batek, Finance Director
Sherry Craig, Clerk's Office Secretary



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Supplemental	20-00000-02-GM

BE IT RESOLVED, by the Board of the Village of Carol Stream Illinois that there is hereby appropriated the sum of Three Million Two Hundred Fifty Four Thousand Seventy Seven Dollars and Seventy Five Cents Dollars (\$3,254,077.75) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/20 to 04/30/21.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Carol Stream shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Laura Czarnecki Village Clerk in and for said Village of Carol Stream in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Board of Carol Stream at a meeting held on 01/20/20

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 20th day of January, 2020.

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date



Estimate of Maintenance Costs

Submittal Type Supplemental

Local Public Agency: Carol Stream; County: DuPage; Section Number: 20-00000-02-GM; Maintenance Period: 05/01/20 to 04/30/21

Maintenance Items

Table with 9 columns: Maintenance Operation, Maint Eng Category, Insp. Req., Material Categories/Point of Delivery or Work Performed by an Outside Contractor, Unit, Quantity, Unit Cost, Cost, Total Operation Cost. Total Operation Cost: \$3,439,979.25

Estimate of Maintenance Costs Summary

Maintenance

- Local Public Agency Labor
Local Public Agency Equipment
Materials/Contracts(Non Bid Items)
Materials/Deliver & Install/Request for Quotations (Bid Items)
Formal Contract (Bid Items)

Summary table with 3 columns: MFT Funds, Other Funds, Estimated Costs. Total: \$3,254,077.75, \$185,901.50, \$3,439,979.25

Maintenance Total

Estimated Maintenance Eng Costs Summary

Maintenance Engineering

- Maintenance Engineering
Material Testing
Advertising
Bridge Inspection Engineering

Summary table with 3 columns: MFT Funds, Other Funds, Total Est Costs. All values are zero.

Maintenance Engineering Total

Total Estimated Maintenance

Summary table with 3 columns: MFT Funds, Other Funds, Total Est Costs. Total: \$3,254,077.75, \$185,901.50, \$3,439,979.25

Remarks

Empty remarks box

SUBMITTED

Local Public Agency Official signature and date 1/14/2020

Title: Assistant Village Engineer

County Engineer/Superintendent of Highways signature and date

APPROVED

Regional Engineer Department of Transportation signature and date

TOTALS


**Illinois Department
of Transportation**
**Engineer's Estimate
2020 Resurfacing Project**

Route
County
Local Agency
Section

Schedule of Prices

TOTAL ALL STREETS

DuPage

Village of Carol Stream

RETURN WITH BID

ESTIMATE TOTAL

(For complete information covering these items, see plans and specifications)

Item No	Items	Unit	Quantity	Unit Price	Total
1	Combination Curb and Gutter Removal	LF	17,011	\$4.50	\$76,549.50
2	Comb Concrete Curb and Gutter, Type B6-12	LF	1,451	\$25.00	\$36,275.00
3	Comb Concrete Curb and Gutter, Type M6-12	LF	15,560	\$25.00	\$389,000.00
4	Sidewalk Removal	SF	68,210	\$1.25	\$85,262.50
5	Portland Cement Concrete Sidewalk 5"	SF	69,867	\$5.25	\$366,801.75
6	Detectable Warnings	SF	3,362	\$20.00	\$67,240.00
7	Driveway Pavement Removal	SY	5,403	\$14.50	\$78,343.50
8	Hot-Mix Asphalt Driveway Replacement 2.5"	SY	4,583	\$35.00	\$160,405.00
9	Portland Cement Concrete Driveway Pavement 6"	SY	820	\$55.00	\$45,100.00
10	Aggregate for temporary access	TON	90	\$15.00	\$1,350.00
11	Earth Excavation	CY	21	\$100.00	\$2,100.00
12	Aggregate Base Repairs	TON		\$20.00	
13	Preparation of Base	SY	9,442	\$1.00	\$9,442.00
14	Pipe Underdrain, 6"	LF	472	\$50.00	\$23,600.00
15	Trench Backfill	CY	42	\$25.00	\$1,050.00
16	Inlets, CB, MH to be Repaired	EA	137	\$150.00	\$20,550.00
17	Inlets, CB, MH to be Adjusted	EA	140	\$350.00	\$49,000.00
18	Inlets, CB, MH to be Reconstructed	EA	13	\$1,000.00	\$13,000.00
19	New Frame & Grate	EA	6	\$500.00	\$3,000.00
20	Hot-Mix Asphalt Surface Removal 1.75"	SY	130,081	\$2.25	\$292,682.25
21	Hot-Mix Asphalt Surface Removal 2.5"	SY		\$3.00	
22	Hot-Mix Asphalt Pavement Removal 4.75"	SY	9,442	\$6.00	\$56,652.00
23	Class "D" Patches Type IV, 3"	SY	3,053	\$20.00	\$61,060.00
24	Strip Reflective Crack Control Treatment 24" Type B	LF		\$5.00	
25	Bituminous Material (Prime Coat)	LB	62,819	\$0.25	\$15,704.75
26	Cover Coat Aggregate	TON		\$7.00	
27	Level Binder (machine method), N50	TON		\$70.00	
28	Hot-Mix Asphalt Binder Course IL-19.0, N50	TON	1,884	\$75.00	\$141,300.00
29	Hot-Mix Asphalt Surface Course, Mix "D" N50	TON	15,719	\$75.00	\$1,178,925.00
30	Inlet Ty A 24"	EA		\$1,500.00	
31	Thermoplastic Pavement Marking Line 4"	LF	4,081	\$1.00	\$4,081.00
32	Thermoplastic Pavement Marking Line 6"	LF	3,392	\$1.50	\$5,088.00
33	Thermoplastic Pavement Marking Line 12"	LF	1,244	\$2.50	\$3,110.00
34	Thermoplastic Pavement Marking Line 24"	LF	720	\$5.50	\$3,960.00
35	Thermoplastic Pavement Marking, Letters & Symbols	SF	369	\$5.50	\$2,029.50
36	Traffic Control and Protection	LS	1	\$50,000.00	\$50,000.00
37	Topsoil, Seed & Straw (Restoration Special)	SY	127	\$30.00	\$3,810.00
38	Detector Loop Replacement	LF	323	\$22.00	\$7,106.00
39	Aggregate Shoulders, Type B, 2' Wide	TON	20	\$25.00	\$500.00
Page Total To be carried forward to page 2					\$3,254,077.75



VILLAGE OF CAROL STREAM
2020 President Street Parking Lot Repairs

ESTIMATE
CONTRACT PRICES
2020 Flexible Project

Route _____
County _____
Local Agency _____

PRESIDENT STREET PARKING LOT
DuPage
Village of Carol Stream

PRESIDENT STREET PARKING LOT

ESTIMATE

(For complete information covering these items, see plans and specifications)

Item No	Items	Unit	Quantity	Unit Price	Total
1	Combination Curb and Gutter Removal, Type B6-12	LF	85	\$4.50	\$382.50
2	Combination Curb and Gutter, Type B6-12	LF	260	\$25.00	\$6,500.00
3	Wheelstop Removal	EA	36	\$10.00	\$360.00
4	New Wheelstops	EA	34	\$200.00	\$6,800.00
5	Hot-Mix Asphalt Surface Removal 1.75"	SY	1,474	\$2.25	\$3,316.50
6	Bituminous Material (Prime Coat)	LB	664	\$0.25	\$166.00
7	Hot-Mix Asphalt Surface Course, Mix "D" N50	TON	170	\$75.00	\$12,750.00
8	Thermoplastic Pavement Marking, Line 4"	LF	1,360	\$1.00	\$1,360.00
9	Thermoplastic Pavement Marking, L&S	SF	10	\$5.50	\$55.00
10	Traffic Control and Protection	LS	1	\$1,500.00	\$1,500.00
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
Page Total To be carried forward to Page 2					\$33,190.00



VILLAGE OF CAROL STREAM
2020 Town Center Parking Lot Repairs

ESTIMATE
CONTRACT PRICES
2020 Flexible Project

Route
County
Local Agency

TOWN CENTER PARKING LOT
DuPage
Village of Carol Stream


TOWN CENTER PARKING LOT

ESTIMATE

(For complete information covering these items, see plans and specifications)

Item No	Items	Unit	Quantity	Unit Price	Total
1	Combination Curb and Gutter Removal, Type B6-12	FT	90.0	\$4.50	\$405.00
2	Combination Curb and Gutter, Type B6-12	FT	90.0	\$25.00	\$2,250.00
3	Sidewalk Removal 5"	SF	1,711.0	\$1.25	\$2,138.75
4	Class "D" Patches Type IV, 3.25"	SY	491.0	\$20.00	\$9,820.00
5	Inlets, CB, MH to be Repaired	EA	3.0	\$150.00	\$450.00
6	Inlets, CB, MH to be Adjusted	EA	12.0	\$350.00	\$4,200.00
7	Earth Excavation	CY	4.0	\$100.00	\$400.00
8	Trench Backfill	CY	16.0	\$25.00	\$400.00
9	Hot-Mix Asphalt Surface Removal 1.75"	SY	10,374.0	\$2.25	\$23,341.50
10	Bituminous Material (Prime Coat)	LB	4,755.0	\$0.25	\$1,188.75
11	Hot-Mix Asphalt Surface Course , Mix "D" N50	TON	1,226.0	\$75.00	\$91,950.00
12	Thermoplastic Pavement Marking Line 4"	FT	10,342.0	\$1.00	\$10,342.00
13	Thermoplastic Pavement Marking Line 6"	FT	136.0	\$1.50	\$204.00
14	Thermoplastic Pavement Marking Line 24"	FT	21.0	\$5.50	\$115.50
15	Thermoplastic Pavement Marking L&S	SF	92.0	\$5.50	\$506.00
16	Traffic Control and Protection	LS	1.0	\$5,000.00	\$5,000.00
17					
18					
19					
20					
21					
Page Total To be carried forward to Page 2					\$152,711.50

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager
FROM: Donald T. Bastian, Community Development Director 
DATE: January 15, 2020
RE: **Agenda Item for the Village Board Meeting of January 20, 2020
Jurisdictional Boundary Agreement with the Village of Winfield**

PURPOSE

This purpose of this memorandum is to transmit to the Village Board, for Board action, a Jurisdictional Boundary Agreement with the Village of Winfield.

DISCUSSION

Boundary agreements can minimize conflicts between adjacent municipalities and reduce the occurrence of adverse land use decisions by establishing the municipality that would ultimately exercise land use control and provide utility service to unincorporated properties between municipalities. With the goal of determining future municipal land use control for the unincorporated area between Carol Stream and Winfield, in March of 2000, the Village Board adopted Resolution 1811, *A Resolution Authorizing Execution of an Intergovernmental Boundary Agreement between the Village of Carol Stream and Village of Winfield.*

With the boundary agreement approved in 2000 due to expire this March, staff contacted Winfield last fall to determine their interest in entering into a new boundary agreement. Winfield expressed interest in a new agreement, and Carol Stream staff prepared the attached updated Jurisdictional Boundary Agreement. Also attached is the public notice, which in accordance with state statutes, was published in The Examiner not less than 30 days nor more than 120 days prior to consideration by the Village Board.

The proposed Agreement has been updated to include new exhibits and reflect current references. For example, NIPC (Northeastern Illinois Planning Commission) has been superseded by CMAP (Chicago Metropolitan Agency for Planning). The boundary line delineating the municipality to which properties would annex in the proposed Agreement is essentially identical to the boundary line in the current agreement, and is shown on the exhibit in the proposed agreement. Described generally, beginning at Fair Oaks Road, the line would run east down North Avenue to Morton Road, turn south down Morton Road to St. Charles Road, run east along St. Charles Road to Taylor Drive, then south to the north property line of the Wheaton Christian Grammar School, then east to the west property line of the Fed Ex Motor Freight Terminal, then south to the south property line of the American Legion property, then east to Gary Avenue, and finally south to Geneva Road.

Robert Mellor, Village Manager

January 15, 2020

Page 2 of 2

As required under the current agreement, the proposed updated agreement would require each municipality to notify the other of development proposals received for any property on its side and within 1,000 feet of the boundary line. The agreement also requires the municipalities to share plans of any such development proposals with each other, and to allow each municipality to comment on any proposal prior to any Plan Commission, Zoning Board or Village Board meeting.

The Winfield Village Board approved the new boundary agreement at their meeting on Thursday, January 16, 2020.

RECOMMENDATION

Staff recommends approval of the Jurisdictional Boundary Agreement with the Village of Winfield. Should the Village Board concur, they should adopt the necessary Resolution approving the Agreement.

u:\village manager\vb memos\winfield boundary agreement 2020.docx

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF A
JURISDICTIONAL BOUNDARY AGREEMENT BETWEEN
THE VILLAGE OF CAROL STREAM
AND THE VILLAGE OF WINFIELD**

WHEREAS, the Village of Carol Stream (“Carol Stream”) and the Village of Winfield (“Winfield”), DuPage County, Illinois, (jointly referred to herein as “the municipalities”) are Illinois Home Rule municipalities pursuant to provisions of Article VII, Section 6, of the Illinois Constitution, 1970, and as such, may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, Carol Stream and Winfield are authorized by the 1970 Illinois Constitution to contract with each other; and

WHEREAS, Carol Stream and Winfield have determined it is in the best interests of the residents of Carol Stream and Winfield that future municipal land use control and utility service shall be governed by a Jurisdictional Boundary Agreement between the municipalities; and

WHEREAS, a Jurisdictional Boundary Agreement has been developed establishing the jurisdictional boundary line between the municipalities and setting forth the necessary terms, conditions and procedures related to administration of the Agreement; and

WHEREAS, the Village of Winfield Village Board approved the Jurisdictional Boundary Agreement at its meeting on January 16, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1: That the Mayor is authorized to execute and the Village Clerk to attest a Jurisdictional Boundary Agreement between the Village of Carol Stream and the Village of Winfield with regard to the logical municipal boundaries and municipal authority between these respective municipalities.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 20th DAY OF JANUARY, 2020.

AYES:

NAYS:

ABSENT:

Matthew McCarthy, Mayor Pro-Tem

ATTEST:

Laura Czarnecki, Village Clerk

JURISDICTIONAL BOUNDARY LINE AGREEMENT
BETWEEN THE VILLAGE OF CAROL STREAM, ILLINOIS
AND THE VILLAGE OF WINFIELD, ILLINOIS

WHEREAS, a portion of unincorporated territory in DuPage County lying between the VILLAGE OF WINFIELD, DuPage County, Illinois (hereinafter referred to as "Winfield"), and the VILLAGE OF CAROL STREAM, DuPage County, Illinois (hereinafter referred to as "Carol Stream"), is a rapidly growing area in Illinois and development is in various stages of planning; and

WHEREAS, such development will be accompanied by future demands for municipal services; and

WHEREAS, Winfield and Carol Stream recognize the need and desirability of providing for logical municipal boundaries and areas of municipal authority between their respective municipalities in order to plan effectively and efficiently for the growth and potential development between their communities and for the orderly provision of municipal services; and

WHEREAS, Winfield and Carol Stream are "units of local government as defined by article VII, Section I, of the Constitution of the State of Illinois"; and

WHEREAS, units of local government are enabled by Article VII, Section 10 of the Constitution of Illinois to enter into agreements among themselves to obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or ordinance; and

WHEREAS, pursuant to 65 ILCS 5/11-12-9, if unincorporated territory is within one and one-half miles of the boundaries of two or more corporate authorities that have adopted official plans, the corporate authorities involved may agree upon a line which shall mark the boundaries of the jurisdiction of each of the corporate authorities who have adopted such agreement, and such agreement may provide that one or more of the municipalities shall not annex territory which lies within the jurisdiction of the other municipality, as established by such line; and

WHEREAS, both Winfield and Carol Stream are municipalities which meet the requirements of 65 ILCS 5/11-12-9 and mutually desire to enter into a binding jurisdictional boundary agreement whereby each municipality shall not annex territory which lies in the agreed upon jurisdiction of the other municipality, as established herein; and

WHEREAS, Winfield and Carol Stream have authorized the execution of this agreement as an exercise of their respective authority and as an exercise of their statutory powers and their powers of intergovernmental cooperation authority under the Constitution of Illinois.

NOW, THEREFORE, upon consideration of the mutual promises contained herein and upon the further consideration of the recitals hereinabove set forth, it is hereby agreed between Winfield and Carol Stream as follows:

1. The recitals set forth hereinabove shall be and are hereby incorporated in this Paragraph 1 as if said recitals were fully set forth herein.
2. Winfield and Carol Stream are sometimes referred to individually as a Municipality or Party and collectively as the Municipalities or Parties.
3. Winfield and Carol Stream agree that, in the unincorporated territory lying between the two municipalities, the boundary line for municipal government planning, subdivision control, annexations, official map, ordinances and other municipal purposes shall be as attached hereto and made a part hereof as Exhibit A.
4. Carol Stream agrees that with respect to the territory lying south and west of the aforesaid boundary line it shall not annex any unincorporated territory, nor shall it exercise or attempt to exercise or enforce any zoning, subdivision control, official map, or other municipal authority or ordinances, except as may be hereinafter provided in this Agreement.
5. Winfield agrees that with respect to the territory lying north and east of the aforesaid boundary line, it shall not annex any unincorporated territory, nor shall it exercise or attempt to exercise or enforce any zoning, subdivision control, official map, or other municipal authority or ordinances, except as may be hereinafter provided in this Agreement.
6. Each municipality shall actively oppose any attempt to effectuate an annexation to its respective municipality which annexation would have the effect of changing the boundaries established under this Agreement unless agreed to by the other municipality.
7. Notwithstanding anything to the contrary within this Agreement, this Agreement shall not be construed so as to limit or adversely affect the right of either municipality to file a statutory objection to proposed rezoning of any territory located within one and one-half (1 ½) miles of its corporate limits.

8. This Agreement shall be binding upon, and shall apply only to relations between Winfield and Carol Stream. Nothing herein shall be used or construed to affect, support, bind or invalidate the boundary claims of either Winfield or Carol Stream insofar as such shall affect any municipality, which is not a party to this Agreement.
9. With respect to any territory within a distance of 1,000 feet north and east of the aforesaid boundary line, Carol Stream agrees that it will provide a copy of any proposed development, engineering plans, any applications for rezoning, special uses, planned development or proposed annexation agreements ("Development Proposals") for said territory to Winfield for information and comment at least 10 days prior to action thereon by any municipal agencies, including but not limited to Plan Commission, Zoning Board of Appeals, or Board of Trustees.
10. With respect to any territory within a distance of 1,000 feet south and west of the aforesaid boundary line, Winfield agrees that it will provide a copy of any Development Proposals for said territory to the Carol Stream for information and comment at least 10 days prior to action thereon by any municipal agencies, including but not limited to Plan and Zoning Commission and Board of Trustees.
11. Although each of the Municipalities shall exercise their best efforts to provide such notice, however, permits granted or other action taken in the absence of such notice shall not be invalid. Provided, however, that if the Municipality which was to receive such notice shall learn of the proposed action prior to its being taken, the Corporate Authorities of the municipality planning to take that action shall, upon the written request of the Village Manager of the other community, table any projected action from the meeting at which action was expected to be taken to the next regular or special meeting of the Municipality.
12. Carol Stream's comprehensive plan for territory within a distance of 1,000 feet north and east of the boundary line and outside its corporate limits as attached hereto and made a part hereof as Exhibit B, shall not be changed without 30 days written notice to Winfield. Winfield shall have the right to submit written comments to the Mayor and Board of Trustees of Carol Stream regarding that change in use.
13. Winfield's comprehensive plan for territory within a distance of 1,000 feet south and west of the boundary line and outside its corporate limits as attached hereto and made a part hereof as Exhibit C shall not be changed without 30 days written notice to Carol Stream. Carol Stream shall have the right to submit written comments to the President and Board of Trustees regarding that change in use.

14. Neither Carol Stream nor Winfield shall directly or indirectly seek any modification to this Agreement through court action, and this Agreement shall remain in full force and effect until amended or changed by the mutual agreement of both respective corporate authorities.
15. If any provision of this Agreement shall be declared invalid for any reason, such invalidation shall not affect other provisions of this Agreement, which can be given effect without the invalid provision and, to this end, the provisions of this Agreement are to be severable.
16. This Agreement shall be in full force and effect for a period of twenty years from the date hereof and for such further and additional time as the parties hereto may hereafter agree by amendment to this Agreement.
17. This Agreement shall be construed in accordance with the laws of the State of Illinois and shall be published by the respective municipalities and recorded or filed with appropriate County Recorders, County Clerks, and others as their interest may appear.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their proper officers duly authorized to execute same, as the __day of _____, 2020.

VILLAGE OF CAROL STREAM

Matthew McCarthy, Mayor Pro Tem

ATTEST:

Laura Czarnecki, Village Clerk

VILLAGE OF
WINFIELD

Erik Spande, Village President

ATTEST:

Anne Mareachen, Village Clerk

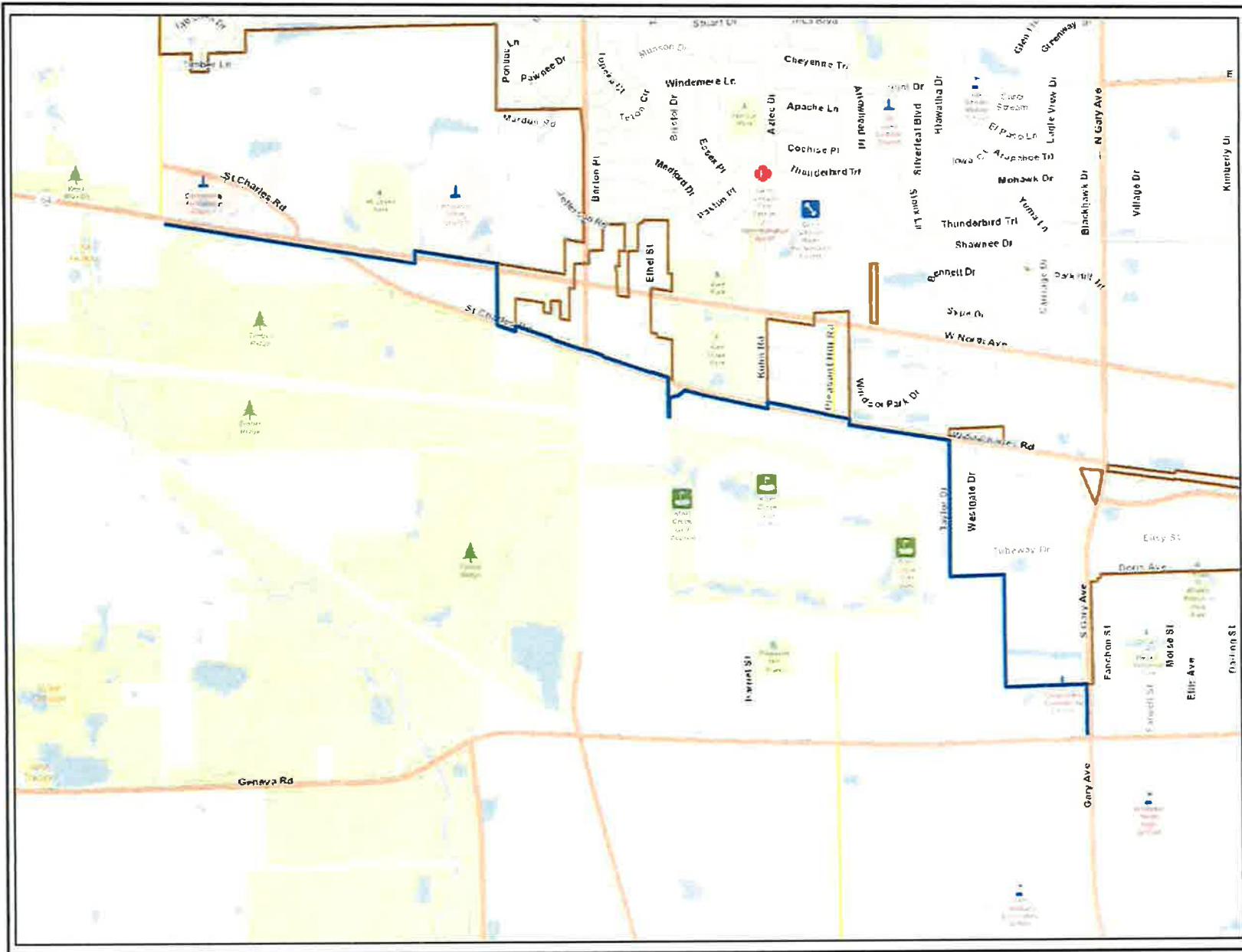


Exhibit A:
**Village of Carol Stream/
 Village of Winfield
 Boundary Agreement Line**

Legend

— Boundary Line



0 375 750 1,500 2,250 Feet

November 2019



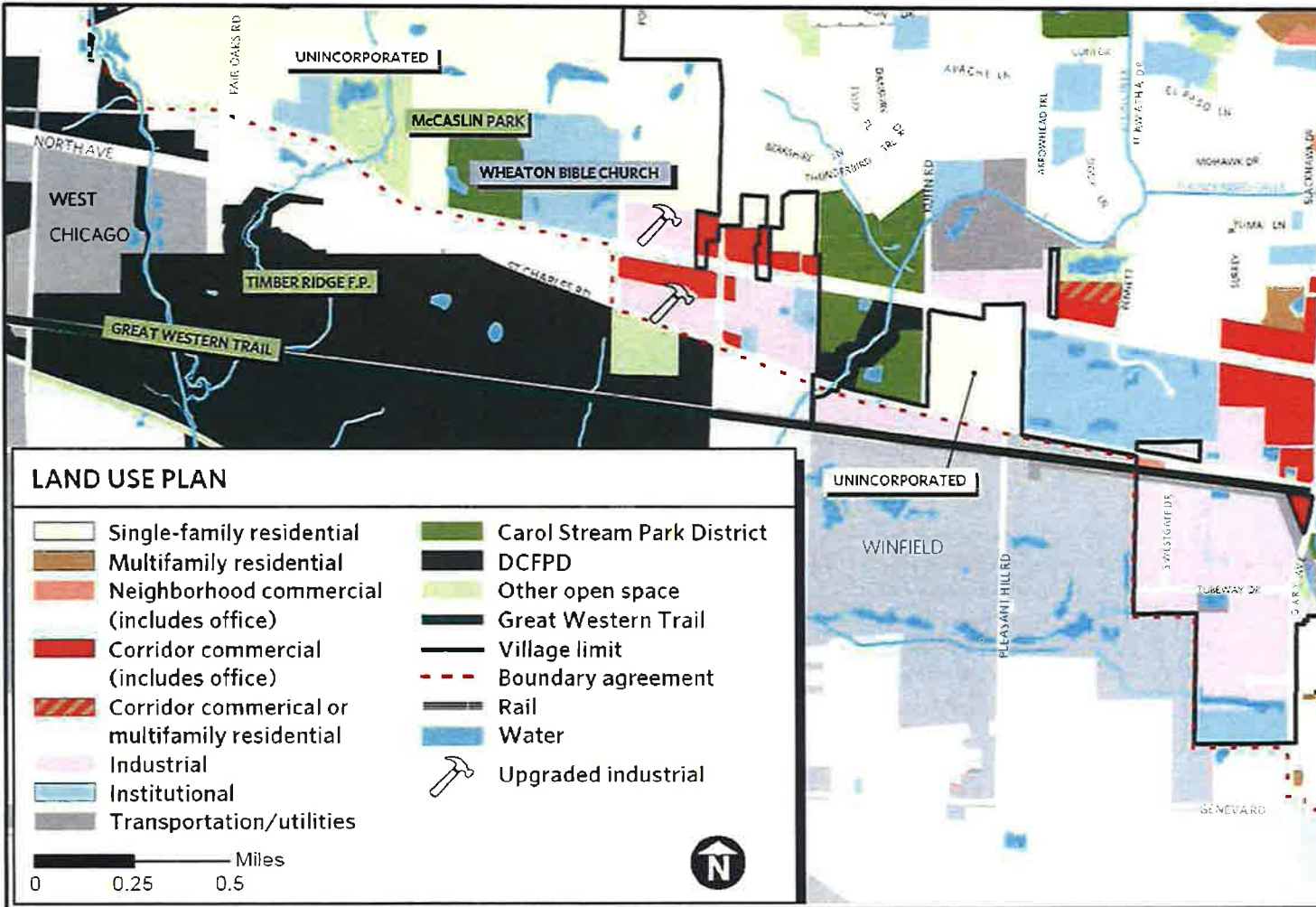


Exhibit B:
Village of Carol Stream
Comprehensive Plan

November 2019

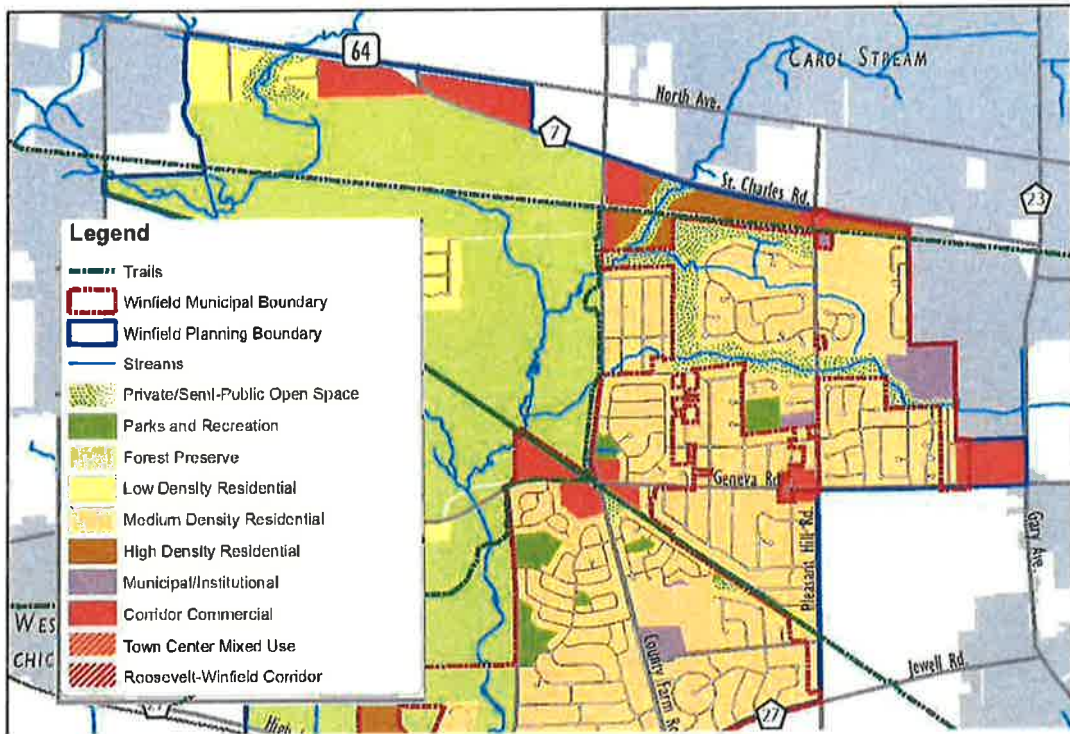


WINFIELD

 EST *Illinois* 1921

EXHIBIT C – VILLAGE OF WINFIELD COMPREHENSIVE PLAN

Figure 3.1: Future Land Use Plan



Village of Carol Stream
 Schedule of Bills
 For Village Board Approval on JANUARY 20,2020

AGENDA ITEM
L-1 1-20-20

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
ACCURATE OFFICE SUPPLY CO					
OFFICE SUPPLIES	7.74	01662600-53314	OFFICE SUPPLIES	502451	
OFFICE SUPPLIES	43.26	01662600-53314	OFFICE SUPPLIES	501557	
OFFICE SUPPLIES	59.08	01662600-53314	OFFICE SUPPLIES	501412	
OFFICE SUPPLIES	289.08	01662600-53314	OFFICE SUPPLIES	502277	
	<u>399.16</u>				
B & F CONSTRUCTION CODE SERVICES, INC					
1335 COUNTY FARM-BLDG REVIEW #19-51488-A	1,369.37	01643700-52253	CONSULTANT	52837	
560 S SCHMALE-FIRE ALARM #19-51489-FIRE	200.00	01643700-52253	CONSULTANT	52851	
616 HIAWATHA-PLUMBING INSPECTION 11/22/1	26.40	01643700-52253	CONSULTANT	12197	
840 ARMY TRAIL-FIRE ALARM	200.00	01643700-52253	CONSULTANT	52893	
PLUMBING INSPECTIONS-NOVEMBER 2019	977.60	01643700-52253	CONSULTANT	12196	
	<u>2,773.37</u>				
C S FIRE PROTECTION DISTRICT					
PERMITS-DECEMBER 2019	360.00	01-24416	DEPOSIT-FIRE DISTRICT PERMIT	PERMITS DEC 2019	
	<u>360.00</u>				
C S PUBLIC LIBRARY					
PPRT-DECEMBER 2019	1,619.36	01000000-41102	PERSONAL PROPERTY REPLAC TAXPPRT DEC 2019		
	<u>1,619.36</u>				
CARTEGRAPH					
CARTEGRAPH ANNUAL MAINTENANCE 5/2/20-5,	52,442.94	01-13010	PRE-PAID ITEMS	BD0000832 PO-1872	
	<u>52,442.94</u>				
CH2MHILL OMI					
WRC OPERATING EXPENSES	146,962.41	04101100-52262	WRC CONTRACT	351199-23-10	20200020
	<u>146,962.41</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on JANUARY 20,2020**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
CHECKPOINT PRESS					
AD FOR POLICE OFFICER TESTING	348.00	01510000-52228	PERSONNEL HIRING	39668	
	<u>348.00</u>				
CLARK BAIRD SMITH LLP					
LABOR COUNSEL-DECEMBER 2019	6,490.00	01570000-52238	LEGAL FEES	12103	
	<u>6,490.00</u>				
CORE & MAIN LP					
HYDRANT STEM UPPER	214.00	04201600-53317	OPERATING SUPPLIES	L722365	
LARGE WATER METER	1,469.54	04201400-53333	NEW METERS	L670154 PO-3706	
METAL LOCATORS	996.00	04201600-53350	SMALL EQUIPMENT EXPENSE	L687585	
	<u>2,679.54</u>				
COVERALL NORTH AMERICA INC					
JANITORIAL SVCS 1/1/20-1/31/20	1,422.00	01670100-52276	JANITORIAL SERVICES	1010651623	20200003
	<u>1,422.00</u>				
CYBERSOURCE CORP					
AUTHNET CC FEES DEC 2019	25.00	01610100-52256	BANKING SERVICES	AUTHNET 12/31/19	
CYBER SRC TRANS FEE-DECEMBER 2019	3.59	01610100-52256	BANKING SERVICES	CYBER SRC 12/31/19	
	<u>28.59</u>				
DELL MARKETING LP					
BACKUP SERVER	10,121.58	01652800-54413	COMPUTER EQUIPMENT	10363539489 PO-1868	
SOU LAPTOP REPLACEMENT	1,948.96	01652800-54413	COMPUTER EQUIPMENT	10342653623	
SQUAD ANTENNA	386.97	01662700-53350	SMALL EQUIPMENT EXPENSE	10367959006	
	<u>12,457.51</u>				
DISCOVERY BENEFITS					
FLEX ADMIN-DECEMBER 2019	215.00	01600000-52273	EMPLOYEE SERVICES	0001100145-IN	
	<u>215.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on JANUARY 20,2020**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
DU COMM					
DISPATCH SERVICES-QTR END 4/30/20	9,883.43	01662700-52245	GENERAL COMMUNICATIONS	17072	
OPERATING COSTS-QTR END 4/30/20	197,360.50	01662700-52245	GENERAL COMMUNICATIONS	17028	
	<u>207,243.93</u>				
DUPAGE CO CHIEFS OF POLICE ASSN					
2020 DUES-JUNGERS & ZOCHERT	550.00	01660100-52234	DUES & SUBSCRIPTIONS	2020 MEMB DUES	
	<u>550.00</u>				
DUPAGE COUNTY RECORDER					
WEED LIEN R2019-109384, R2019-109385	22.00	01520000-52233	RECORDING FEES	40089639	
	<u>22.00</u>				
DUPAGE WATER COMMISSION					
WATER PURCHASE-NOVEMBER 2019	415,357.81	04201600-52283	DUPAGE CTY WATER COMMISSION	10/31/19-11/30/19	
	<u>415,357.81</u>				
DYNEGY ENERGY SERVICES, LLC					
124 GERZEVSKE LN-3054113024 11/13-12/15/19	2,802.60	04201600-53210	ELECTRICITY	275664019121-2	
1348 CHARGER CT-2496057000 11/13/19-12/15/19	452.13	04101500-53210	ELECTRICITY	275664019121-1	
191 TUBEWAY DR-ACT.0111013079 11/5-12/5/19	357.51	04101500-53210	ELECTRICITY	275664019121-4	
300 KUHN RD 11/14/19-12/16/19 ACT. 39630970	2,553.01	04201600-53210	ELECTRICITY	275664019121-3	
	<u>6,165.25</u>				
ENGINEERING RESOURCE ASSOCIATES INC					
PROFESSIONAL SVCS THRU NOVEMBER 29, 2019	1,065.86	01620600-52253	CONSULTANT	19102400.02	
	<u>1,065.86</u>				
ESRI					
ARC GIS MAINTENANCE 1/16/20-1/15/21	4,470.00	01652800-52257	GIS SYSTEM	93763131 PO-1869	
ARC GIS MAINTENANCE 1/16/20-1/15/21	10,430.00	01-13010	PRE-PAID ITEMS	93763131 PO-1869	
	<u>14,900.00</u>				

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FOX VALLEY FIRE & SAFETY					
FIRE EXTINGUISHER-INSPECTIONS	60.00	01670400-52224	VEHICLE INSURANCE	IN00325040	
	<u>60.00</u>				
GENUINE PARTS COMPANY INC					
PARTS 12/01/19-12/31/19	10.00	01670400-53317	OPERATING SUPPLIES	11007487 12/31/19	
PARTS 12/01/19-12/31/19	70.30	01696200-53317	OPERATING SUPPLIES	11007487 12/31/19	
PARTS 12/01/19-12/31/19	2,029.82	01696200-53354	PARTS PURCHASED	11007487 12/31/19	
	<u>2,110.12</u>				
GOVTEMPSUSA LLC					
ACCOUNTS CLERK-A RETSKE 12/22,12/29/20	1,120.00	04103100-52253	CONSULTANT	2943284	
ACCOUNTS CLERK-A RETSKE 12/22,12/29/20	1,120.00	04203100-52253	CONSULTANT	2943284	
LIBRARY TECH-N BOYD 12/22, 12/29/19	3,426.40	01652800-52253	CONSULTANT	2943283	
OFFICE MANAGER-D KALKE 12/22, 12/29/19	2,463.36	01590000-52253	CONSULTANT	2943282	
	<u>8,129.76</u>				
GRANITE TELECOMMUNICATIONS					
VOICE & DATA BACK UP INV.474125877	864.35	01652800-52230	TELEPHONE	03966738 01/01/20	
	<u>864.35</u>				
HEARTLAND BUSINESS SYSTEMS, LLC					
PREPARATION FOR EXCHANGE MIGRATION	1,050.00	01652800-52253	CONSULTANT	353147-H	
	<u>1,050.00</u>				
HERITAGE CRYSTAL CLEAN LLC					
DE ANTIFREEZE	306.18	01696200-53354	PARTS PURCHASED	16055827	
	<u>306.18</u>				

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INTERGOVERNMENTAL PERSONNEL BENEFIT COOPERATIVE					
JAN 2020 INSURANCE	507.09	01621300-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	608.22	01623100-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	657.72	01643600-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	751.89	01641700-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	793.31	01670700-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	965.95	04201400-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	1,143.92	01640100-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	1,173.96	01621900-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	1,319.46	04101500-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	1,418.20	04100100-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	1,541.39	01670500-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	1,759.26	01670200-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	1,804.44	01670300-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	1,853.99	01620600-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	1,887.38	01622200-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	1,981.19	01670600-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	2,642.27	01642100-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	2,724.70	04103100-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	2,724.70	04203100-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	2,749.86	01690100-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	2,755.35	01620100-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	3,049.14	01590000-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	3,049.14	01680000-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	3,195.20	01662500-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	3,851.45	01696200-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	4,031.71	01652800-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	4,463.89	01670400-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	4,864.86	01643700-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	4,883.16	04200100-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	4,994.10	04201600-51111	GROUP INSURANCE	01012020	

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JAN 2020 INSURANCE	6,491.83	01662600-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	6,576.45	01610100-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	6,764.03	01662300-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	8,578.38	01670100-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	10,523.54	01662400-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	13,901.69	01664700-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	27,420.65	01660100-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	44,115.96	01600000-51111	GROUP INSURANCE	01012020	
JAN 2020 INSURANCE	58,253.11	01662700-51111	GROUP INSURANCE	01012020	
	252,772.54				
J & D INGENUITIES LLC					
SIREN BATTERY & MAINTENANCE	2,555.06	01660100-52244	MAINTENANCE & REPAIR	1640	
	2,555.06				
JET BRITE CAR WASH INC					
CAR WASH 11/1/19-11/30/19	195.00	01662700-52244	MAINTENANCE & REPAIR	3804	
	195.00				
JOHN L FIOTI					
ADJUDICATION 01/08/20	262.50	01570000-52238	LEGAL FEES	CS 01-20	
ADJUDICATION 01/08/20	262.50	01662300-52310	ATLE LEGAL ADJUDICATION	CS 01-20	
	525.00				
K TECH SPECIALTY COATINGS INC					
4600 GALLONS BEET HEET	6,506.88	01670200-53335	SALT	201912-K0101 PO-3776	
	6,506.88				
KANE COUNTY CLERK					
NOTARY RENEWAL-JOHN BUCHOLZ	11.00	01662700-52234	DUES & SUBSCRIPTIONS	NOTARY 2020-BUCHOLZ	
	11.00				

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KLEIN, THORPE & JENKINS, LTD					
GENERAL COUNSEL-DECEMBER 2019	21.50	04100100-52238	LEGAL FEES	207524 12/31/19	
GENERAL COUNSEL-DECEMBER 2019	236.50	01510000-52238	LEGAL FEES	207524 12/31/19	
GENERAL COUNSEL-DECEMBER 2019	344.00	04200100-52238	LEGAL FEES	207524 12/31/19	
GENERAL COUNSEL-DECEMBER 2019	4,984.26	01570000-52238	LEGAL FEES	207524 12/31/19	
GENERAL COUNSEL-NOVEMBER 2019	64.50	11740000-52238	LEGAL FEES	206908 11/30/19	
GENERAL COUNSEL-NOVEMBER 2019	129.00	22490000-52238	LEGAL FEES	206908 11/30/19	
GENERAL COUNSEL-NOVEMBER 2019	602.00	04200100-52238	LEGAL FEES	206908 11/30/19	
GENERAL COUNSEL-NOVEMBER 2019	1,311.50	04100100-52238	LEGAL FEES	206908 11/30/19	
GENERAL COUNSEL-NOVEMBER 2019	5,060.49	01570000-52238	LEGAL FEES	206908 11/30/19	
	12,753.75				
LAUREEN A ROSE LCSW					
MBT CLINICAL CONSULTATION 12/20/19	200.00	01662500-52223	TRAINING	12202019	
	200.00				
LAW OFFICE OF MICHELLE L MOORE LTD					
PROSECUTION-FEB 2020	2,400.00	01570000-52235	LEGAL FEES-PROSECUTION	2020-02	
PROSECUTION-FEB 2020	6,397.95	01570000-52312	PROSECUTION DUI	2020-02	
	8,797.95				
LRS HOLDINGS LLC					
STREET SWEEPING-124 GERZEVSKE LN 12/2/19	8,610.00	01670600-52272	PROPERTY MAINTENANCE	PS306277	20200010
	8,610.00				
MARK E RADABAUGH					
TAPING-EDITING 1/6/20	100.00	01590000-52253	CONSULTANT	20-0145	
	100.00				
MULTISYSTEM MANAGEMENT COMPANY					
JANITORIAL SERVICES-DECEMBER 2019	3,950.00	01680000-52276	JANITORIAL SERVICES	2162	
JANITORIAL-NOVEMBER 2019	3,950.00	01680000-52276	JANITORIAL SERVICES	2127	
	7,900.00				

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MUNICIPAL CLERKS OF DUPAGE CO					
FEB. 2020 CLERKS MTG	30.00	01520000-52222	MEETINGS	MCDC 02/05/20	
	<u>30.00</u>				
MUNICIPAL GIS PARTNERS INC					
MGP GIS SERVICE-DECEMBER 2019	11,856.54	01652800-52257	GIS SYSTEM	4588	
MGP GIS SERVICES-MAY 2019	11,856.51	01652800-52257	GIS SYSTEM	4581	
MGP GIS SERVICES-NOVEMBER 2019	11,856.51	01652800-52257	GIS SYSTEM	4587	
MGP GIS SERVICES-OCTOBER 2019	11,856.51	01652800-52257	GIS SYSTEM	4586	
	<u>47,426.07</u>				
NAVIANT INC					
COM.DEV FICHE MAINTENANCE	715.00	01652800-52226	OFFICE EQUIPMENT MAINTENAN	0139892-IN	
	<u>715.00</u>				
NMI					
CC GATEWAY FEES-DECEMBER 2019	10.00	01610100-52256	BANKING SERVICES	272619150	
CC GATEWAY FEES-DECEMBER 2019	98.70	04103100-52221	UTILITY BILL PROCESSING	272626736	
CC GATEWAY FEES-DECEMBER 2019	98.70	04203100-52221	UTILITY BILL PROCESSING	272626736	
	<u>207.40</u>				
NORTHERN ILLINOIS UNIVERSITY					
GIS INTERNS 10/1/19-10/31/19	3,427.58	01652800-52257	GIS SYSTEM	1019	
GIS INTERNS 11/1/19-11/30/19	3,427.58	01652800-52257	GIS SYSTEM	1119	
GIS INTERNS 12/1/19-12/31/19	3,427.58	01652800-52257	GIS SYSTEM	1211	
GIS INTERNS 5/1/19-5/31/19	3,427.58	01652800-52257	GIS SYSTEM	519	
GIS INTERNS 6/1/19-6/30/19	3,427.58	01652800-52257	GIS SYSTEM	619	
GIS INTERNS 7/1/19-7/31/19	3,427.58	01652800-52257	GIS SYSTEM	719	
GIS INTERNS 9/1/19-9/30/19	3,427.58	01652800-52257	GIS SYSTEM	919	
GIS INTERNS- 8/1/19-8/31/19	3,427.58	01652800-52257	GIS SYSTEM	819	
	<u>27,420.64</u>				

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ONSITE STORAGE SYSTEMS, INC					
STORAGE UNIT 1/22/20-2/22/20	100.00	01670200-53317	OPERATING SUPPLIES	20018	
	<u>100.00</u>				
PACE SYSTEMS INC					
BOARDROOM-AUDIO ISSUE	206.00	01652800-54418	CATV/ PEG EXPENSES	209412	
	<u>206.00</u>				
PORTER LEE CORPORATION					
BEAST SOFTWARE MIGRATION	675.00	01652800-52253	CONSULTANT	23228	
	<u>675.00</u>				
R & M PRINTING					
CODE ENFORCEMENT UNIFORMS	64.50	01642100-53324	UNIFORMS	6247	
CODE ENFORCEMENT UNIFORMS	143.96	01640100-53324	UNIFORMS	6247	
CODE ENFORCEMENT UNIFORMS	172.50	01643700-53324	UNIFORMS	6247	
	<u>380.96</u>				
R & R GARAGE DOOR					
NORTH GARAGE REPAIRS	1,850.00	01670400-52244	MAINTENANCE & REPAIR	621895	
	<u>1,850.00</u>				
REFUNDS MISC					
REFUND BUSINESS LICENSE	25.00	01000000-42301	BUSINESS/MISC LICENSES	513464	
REFUND-BLOOMINGDALE TICKET 228609 PAID O	25.00	01000000-45402	ORDINANCE FORFEITS	TICKET 228609	
REFUND-RED LIGHT TICKET 190042 PAID ONLINE	100.00	01000000-45402	ORDINANCE FORFEITS	TICKET 190042	
REFUND-TICKET 242928, PD VOIDED	60.00	01000000-45402	ORDINANCE FORFEITS	TICKET 242928	
TICKET 242736 DOUBLE PAYMENT	100.00	01000000-45402	ORDINANCE FORFEITS	TICKET 242736	
TICKET 243401 DOUBLE PAYMENT	75.00	01000000-45402	ORDINANCE FORFEITS	TICKET 243401	
TICKET 243513 OVERPAYMENT	25.00	01000000-45402	ORDINANCE FORFEITS	TICKET 243513	
TICKET 243674 DOUBLE PAYMENT	30.00	01000000-45402	ORDINANCE FORFEITS	TICKET 243674	
TICKET 243679 DOUBLE PAYMENT	30.00	01000000-45402	ORDINANCE FORFEITS	TICKET 243679	
	<u>470.00</u>				

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REFUNDS PRESERVATION BONDS					
REMODEL BOND REFUND #2164473 19-5693-RM	300.00	01-24302	ESCROW - GRADING	861 ROYAL GLEN	
	<u>300.00</u>				
REFUNDS W&S FINALS					
	11.85	04-12110	ACCOUNT RECEIV WATER & SEWER	8277	
	15.02	04-12110	ACCOUNT RECEIV WATER & SEWER	0318-1	
	18.83	04-12110	ACCOUNT RECEIV WATER & SEWER	1069	
	19.38	04-12110	ACCOUNT RECEIV WATER & SEWER	9762	
	23.11	04-12110	ACCOUNT RECEIV WATER & SEWER	1078	
	30.08	04-12110	ACCOUNT RECEIV WATER & SEWER	0189	
	50.95	04-12110	ACCOUNT RECEIV WATER & SEWER	3128	
	54.68	04-12110	ACCOUNT RECEIV WATER & SEWER	1065	
	59.16	04-12110	ACCOUNT RECEIV WATER & SEWER	1069-1	
	60.15	04-12110	ACCOUNT RECEIV WATER & SEWER	8756	
	162.98	04-12110	ACCOUNT RECEIV WATER & SEWER	0577	
	106.96	04-12110	ACCOUNT RECEIV WATER & SEWER	8277-1	
	109.09	04-12110	ACCOUNT RECEIV WATER & SEWER	0968	
	50.00	04-12110	ACCOUNT RECEIV WATER & SEWER	0187	
	390.38	04-12110	ACCOUNT RECEIV WATER & SEWER	0187	
	<u>1,162.62</u>				
RUSH TRUCK CENTERS					
CORE RETURN	-718.20	01696200-53354	PARTS PURCHASED	3017781327	
DE INJECTORS-PARTS	2,978.03	01696200-53354	PARTS PURCHASED	3017762090	
DE PARTS-DN TRANS.STICK	330.12	01696200-53354	PARTS PURCHASED	3017746525	
DE SENSOR-PARTS	192.47	01696200-53354	PARTS PURCHASED	3017770718	
DE TUBE KIT-PARTS	50.82	01696200-53354	PARTS PURCHASED	3017770712	
JA NOZZLE	32.20	01696200-53354	PARTS PURCHASED	3017814442	
JA WHEELS	262.96	01696200-53354	PARTS PURCHASED	3017861443	
WASHER FLUID	77.90	01696200-53317	OPERATING SUPPLIES	3017777777	
	<u>3,206.30</u>				

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STEVEN CADLE					
TUITION REIMB-CADLE 6/10/19-7/26/19	2,241.84	01660100-52223	TRAINING	LEJA 506-512 CADLE	
	<u>2,241.84</u>				
SUBURB BLDG OFFICIALS CONF					
2020 DUES-STEVE MARTIN	75.00	01643700-52234	DUES & SUBSCRIPTIONS	2020 SBOC DUES	
	<u>75.00</u>				
THIRD MILLENIUUM ASSOCIATES INCORPORATED					
BILL PRINTING, BILL FORMAT CHANGES 12/30/19	1,200.00	04203100-52255	SOFTWARE MAINTENANCE	24227	
BILL PRINTING, BILL FORMAT CHANGES 12/30/19	1,200.00	04103100-52255	SOFTWARE MAINTENANCE	24227	
BILL PRINTING, BILL FORMAT CHANGES 12/30/19	1,202.65	04103100-52221	UTILITY BILL PROCESSING	24227	
BILL PRINTING, BILL FORMAT CHANGES 12/30/19	1,202.65	04203100-52221	UTILITY BILL PROCESSING	24227	
GREEN PAY FEE-DECEMBER 2019	225.00	04103100-52221	UTILITY BILL PROCESSING	24228	
GREEN PAY FEE-DECEMBER 2019	225.00	04203100-52221	UTILITY BILL PROCESSING	24228	
	<u>5,255.30</u>				
TRISOURCE SOLUTIONS LLC					
TRISOURCE CC FEES-DECEMBER 2019	146.92	04203100-52221	UTILITY BILL PROCESSING	1420 01/03/20	
TRISOURCE CC FEES-DECEMBER 2019	146.93	04103100-52221	UTILITY BILL PROCESSING	1420 01/03/20	
TRISOURCE CC FEES-DECEMBER 2019	881.53	01610100-52256	BANKING SERVICES	1420 01/03/20	
TRISOURCE CC FEES-DECEMBER 2019	2,445.14	04103100-52221	UTILITY BILL PROCESSING	7833 01/03/20	
TRISOURCE CC FEES-DECEMBER 2019	2,445.14	04203100-52221	UTILITY BILL PROCESSING	7833 01/03/20	
	<u>6,065.66</u>				
TYLER BUSINESS FORMS					
2019 TAX FORMS	182.28	01610100-53315	PRINTED MATERIALS	41361	
	<u>182.28</u>				
U S POSTMASTER					
S/O NOTICE POSTAGE-DECEMBER 2019	66.00	04103100-52229	POSTAGE	1529 01/08/20	
S/O NOTICE POSTAGE-DECEMBER 2019	66.00	04203100-52229	POSTAGE	1529 01/08/20	
	<u>132.00</u>				

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USI CORPORATION					
SHIPPING COST FOR SAN	515.50	01652800-54412	OTHER EQUIPMENT	028230	
	<u>515.50</u>				
VILLAGE OF CAROL STREAM					
124 GERZEVSKE-E SIDE PUMP STATION 11/1/19-	122.24	04200100-53220	WATER	01567892-21254	
124 GERZEVSKE-PW CENTER 11/1/19-12/5/19	148.68	01670100-53220	WATER	01567566-20875	
124 GERZEVSKE-PW HYDRANT METER 11/1/19-1	19.20	04200100-53220	WATER	01567880-21240	
124 GERZEVSKE-PW NORTH GARAGE 11/1/19-12	147.98	01670100-53220	WATER	01567565-20874	
124 GERZEVSKE-WASHDOWN BIN 11/1/19-12/2/	39.30	04200100-53220	WATER	01567895-21257	
245 KUHN-BTH MAINT.BLDG 11/1/19-12/3/19	4.33	04101500-53220	WATER	01567894-21256	
245 KUHN-MAIN BUILDING 11/1/19-12/2/19	8.05	04101500-53220	WATER	01567562-20871	
245 KUHN-PLANT ADMIN BLDG 11/1/19-12/2/19	132.31	04101500-53220	WATER	01567563-20872	
300 KUHN-PW CHLORINE ANALYZER 11/1/19-12/	111.19	04200100-53220	WATER	01567893-21255	
500 N GARY-VILLAGE HALL 11/1/19-12/2/19	183.93	01680000-53220	WATER	01567567-20876	
725 THORNHILL-COMMUNITY PARK 11/1/19-12/	0.25	01680000-53220	WATER	01566190-19472	
960 GARY-BLDG AT FOUNTAIN 11/1-12/2/19	5.90	01680000-53220	WATER	01567569-20878	
	<u>923.36</u>				
WINDY CITY CLEANING EQUIP & SUPPLIES					
ZRK WASH	329.00	01670400-53317	OPERATING SUPPLIES	SO001045	
	<u>329.00</u>				
ZONES INC					
ZONES REBATE PAYMENT 01/15/20	131,054.77	01720000-58207	ZONES SALES TAX REIMB	ZONES REBATE 01/2020	
	<u>131,054.77</u>				
GRAND TOTAL	<u><u>\$1,417,875.02</u></u>				

The preceding list of bills payable totaling \$1,417,875.02 was reviewed and approved for payment.

Approved by:



Bob Mellor –Village Manager

Date: 1/17/20

Authorized by:

Matt McCarthy – Mayor Pro-Tem

Laura Czarnecki- Village Clerk

ADDENDUM WARRANTS
January 7, 2019 Thru January 20, 2020

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll December 30, 2019 thru January 12, 2020	587,536.08
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll December 30, 2019 thru January 12, 2020	52,211.09
				<u>639,747.17</u>

Approved this _____ day of _____, 2020

By: _____
 Matt McCarthy- Mayor Pro-Tem

 Laura Czarniecki - Village Clerk

Village of Carol Stream
General Fund Budget Summary
For the Month Ended December 31, 2019

	MONTH				YTD				BUDGET					
	Last Year Dec	Current Year Dec	Monthly Variance \$ %		Last Year YTD	Current Year YTD	YTD Variance \$ %		Annual Budget	YTD Budget	YTD Actual	Variance \$ %		
REVENUES														
Sales Tax	\$ 499,582	\$ 573,384	73,802	15%	\$ 4,765,479	\$ 4,784,434	18,955	0%	\$ 6,935,000	\$ 4,625,578	\$ 4,784,434	158,856	3%	
Home Rule Sales Tax	369,934	421,259	51,325	14%	2,919,178	3,498,350	579,172	20%	5,150,000	3,435,000	3,498,350	63,350	2%	
State Income Tax	226,123	259,997	33,874	15%	2,507,597	2,878,897	371,300	15%	3,960,000	2,653,828	2,878,897	225,069	8%	
Utility Tax - Electricity	137,935	134,748	(3,187)	-2%	1,285,814	1,232,839	(52,975)	-4%	1,880,000	1,255,033	1,232,839	(22,195)	-2%	
Telecommunications Tax	76,164	67,595	(8,570)	-11%	671,598	532,864	(138,734)	-21%	877,000	584,667	532,864	(51,802)	-9%	
Fines (Court, Ord., ATLE, Towing)	111,568	140,027	28,459	26%	931,565	1,081,016	149,451	16%	1,468,000	949,533	1,081,016	131,483	14%	
Natural Gas Use Tax	62,438	67,408	4,970	8%	269,341	254,174	(15,167)	-6%	620,000	230,000	254,174	24,174	11%	
Other Taxes (Use, Hotel, PPRT Real Estate, Alcohol)	254,488	362,785	108,296	43%	2,192,244	2,217,166	24,922	1%	3,527,000	2,370,510	2,217,166	(153,344)	-6%	
Licenses (Vehicle, Liquor, etc.)	32,770	27,459	(5,311)	-16%	469,399	600,741	131,342	28%	898,000	727,543	600,741	(126,803)	-17%	
Cable Franchise Fees	-	-	-	0%	420,587	404,061	(16,526)	-4%	535,000	356,667	404,061	47,395	13%	
Building Permits	30,802	11,959	(18,843)	-61%	417,511	414,643	(2,868)	-1%	662,500	454,250	414,643	(39,607)	-9%	
Fees for Services	54,014	64,959	10,945	20%	597,700	557,209	(40,490)	-7%	797,500	626,573	557,209	(69,364)	-11%	
Interest Income	21,697	142,083	120,387	555%	112,875	283,708	170,833	151%	210,000	140,000	283,708	143,708	103%	
All Other / Miscellaneous	130,862	59,457	(71,406)	-55%	855,328	837,973	(17,355)	-2%	955,000	630,000	837,973	207,973	33%	
Revenue Totals	2,008,378	2,333,119	324,742	16%	18,416,215	19,578,074	1,161,859	6%	28,475,000	19,039,183	19,578,074	538,892	3%	
EXPENDITURES														
Fire & Police Commission	550	944	394	72%	30,570	5,087	(25,483)	-83%	36,311	24,207	5,087	(19,120)	-79%	
Village Board & Clerk	2,356	4,737	2,381	101%	74,578	104,119	29,541	40%	151,123	100,749	104,119	3,371	3%	
Plan Commission & ZBA	576	1,410	834	145%	2,843	3,809	966	34%	5,400	3,600	3,809	209	6%	
Emergency Services	-	-	-	0%	-	-	-	0%	158,000	-	-	-	0%	
Legal Services	20,275	9,874	(10,402)	-51%	159,352	154,529	(4,823)	-3%	273,500	182,333	154,529	(27,804)	-15%	
Village Clerk	3,059	-	(3,059)	-100%	25,543	-	(25,543)	-100%	-	-	-	-	0%	
Administration	90,749	51,019	(39,730)	-44%	589,160	495,667	(93,494)	-16%	865,717	577,145	495,667	(81,478)	-14%	
Employee Relations	28,990	30,889	1,899	7%	243,514	266,323	22,809	9%	451,994	301,329	266,323	(35,007)	-12%	
Financial Management	70,103	45,236	(24,867)	-35%	583,420	492,612	(90,807)	-16%	720,036	480,024	492,612	12,588	3%	
Engineering Services	98,800	71,250	(27,550)	-28%	874,384	828,777	(45,607)	-5%	1,388,189	925,459	828,777	(96,682)	-10%	
Community Development	71,715	71,410	(306)	0%	670,996	674,121	3,125	0%	1,031,122	687,415	674,121	(13,293)	-2%	
Information Technology	70,038	66,452	(3,586)	-5%	809,970	827,030	17,061	2%	1,508,202	1,005,468	827,030	(567,612)	-18%	
Police	1,158,321	1,140,587	(17,734)	-2%	10,305,773	10,638,413	332,640	3%	16,809,037	11,206,025	10,638,413	(567,612)	-5%	
Public Works	230,128	217,454	(12,673)	-6%	2,165,538	2,164,333	(1,205)	0%	3,991,715	2,661,143	2,164,333	(496,810)	-19%	
Municipal Building	52,540	25,835	(26,705)	-51%	502,069	261,072	(240,996)	-48%	474,059	316,039	261,072	(54,967)	-17%	
Municipal Garage	(9,237)	(6,809)	2,428	-26%	(68,671)	(21,590)	47,081	-69%	-	-	(21,590)	(21,590)	100%	
Transfers and Agreements	-	-	-	0%	337,332	489,652	152,320	45%	566,700	390,000	489,652	99,652	26%	
Town Center	417	395	(22)	-5%	42,805	40,309	(2,496)	-6%	43,895	43,895	40,309	(3,586)	-8%	
Expenditure Totals	1,889,380	1,730,683	(158,697)	-8%	17,349,177	17,424,266	75,089	0%	28,475,000	18,904,832	17,424,266	(1,480,566)	-8%	
Net Increase / (Decrease)	118,998	602,436	483,439		1,067,038	2,153,809	1,086,771		-	134,351	2,153,809	2,019,458		

Village of Carol Stream
Water and Sewer Fund Budget Summary
For the Month Ended December 31, 2019

	MONTH				YTD				BUDGET				
	Last Year Dec	Current Year Dec	Monthly Variance \$ %		Last Year YTD	Current Year YTD	YTD Variance \$ %		Annual Budget	YTD Budget	YTD Actual	Variance \$ %	
REVENUES													
Water Billings	\$ 657,701	\$ 684,690	26,989	4%	\$ 5,802,924	\$ 5,904,975	102,051	2%	\$ 8,816,000	\$ 6,015,574	\$ 5,904,975	(110,599)	-2%
Sewer Billings	286,219	314,721	28,501	10%	2,554,583	2,735,572	180,988	7%	4,053,000	2,765,554	2,735,572	(29,982)	-1%
Penalties/Admin Fees	12,704	15,566	2,862	23%	111,368	136,766	25,398	23%	176,000	117,333	136,766	19,433	17%
Connection/Expansion Fees	-	-	-	0%	22,266	43,711	21,445	96%	28,000	18,667	43,711	25,044	134%
Interest Income	21,460	185,625	164,165	765%	127,745	320,747	193,002	151%	225,000	150,000	320,747	170,747	114%
Rental Income	18,526	15,339	(3,187)	-17%	107,299	102,080	(5,219)	-5%	152,000	101,333	102,080	747	1%
All Other / Miscellaneous	5,846	3,231	(2,615)	-45%	95,069	309,629	214,560	226%	110,000	92,000	309,629	217,629	237%
Revenue Totals	1,002,457	1,219,173	216,716	22%	8,821,254	9,553,479	732,226	8%	13,560,000	9,260,461	9,553,479	293,018	3%
EXPENDITURES													
Salaries & Benefits	125,508	120,650	(4,858)	-4%	1,017,856	1,173,630	155,773	15%	1,670,102	1,113,400	1,173,630	60,230	5%
Purchase of Water	562,691	459,228	(103,463)	-18%	4,643,510	3,933,031	(710,478)	-15%	6,024,000	4,191,718	3,933,031	(258,687)	-6%
WRC Operating Contract	161,701	(13,578)	(175,279)	-108%	1,315,180	1,108,844	(206,337)	-16%	1,894,000	1,262,667	1,108,844	(153,823)	-12%
Maintenance & Operating	116,710	142,512	25,802	22%	1,478,080	1,481,079	2,999	0%	2,594,612	1,729,741	1,481,079	(248,662)	-14%
IEPA Loan P&I	-	-	-	0%	214,325	214,325	-	0%	428,650	214,324	214,325	1	0%
DWC Loan P&I	-	-	-	0%	56,891	55,910	(981)	-2%	55,910	55,910	55,910	(0)	0%
Capital Outlay	2,932	3,800	868	30%	166,959	128,353	(38,606)	-23%	3,503,000	3,503,000	128,353	(3,374,647)	-96%
Expenditure Totals	969,541	712,611	(256,930)	-27%	8,892,801	8,095,172	(797,629)	-9%	16,170,274	12,070,760	8,095,172	(3,975,588)	-33%
Net Increase / (Decrease)	32,916	506,562	473,646		(71,547)	1,458,307	1,529,855		(2,610,274)	(2,810,299)	1,458,307	4,268,606	

Village of Carol Stream
Capital Budget Summary
For the Month Ended December 31, 2019

	MONTH				YTD				BUDGET*		
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	% of
	Dec	Dec	\$	%	YTD	YTD	\$	%	Budget	Actual	Total
CAPITAL PROJECTS FUND											
REVENUES											
Local Motor Fuel Tax	\$ 69,857	\$ 71,126	\$ 1,270	2%	\$ 436,296	\$ 591,600	\$ 155,304	36%	\$ 950,000	\$ 591,600	62%
Capital Grants	-	-	-	0%	15,280	-	(15,280)	-100%	503,000	-	0%
Interest Income	16,162	96,626	80,463	498%	152,464	184,738	32,274	21%	180,000	184,738	103%
All Other / Miscellaneous	128,016	-	(128,016)	-100%	128,016	80,813	(47,204)	-37%	320,000	80,813	25%
Revenue Totals	214,035	167,752	(46,283)	-22%	732,056	857,150	125,094	17%	1,953,000	857,150	44%
EXPENDITURES											
Roadway Improvements	9,801	49,130	39,329	401%	2,344,372	1,011,846	(1,332,526)	-57%	2,400,000	1,011,846	42%
Facility Improvements	111,807	-	(111,807)	-100%	5,860,364	230,192	(5,630,172)	-96%	150,000	230,192	153%
Stormwater Improvements	108,528	-	(108,528)	-100%	136,636	43,394	(93,242)	-68%	904,000	43,394	5%
Miscellaneous	-	-	-	0%	546	21,421	20,875	3823%	1,000	21,421	2142%
Expenditure Totals	230,136	49,130	(181,006)	-79%	8,341,918	1,306,853	(7,035,065)	-84%	3,455,000	1,306,853	38%
Net Increase / (Decrease)	(16,100)	118,622	134,722	-837%	(7,609,862)	(449,703)	7,160,159	-94%	(1,502,000)	(449,703)	30%

MFT FUND											
REVENUES											
Motor Fuel Tax Allotments	\$ 89,573	\$ 148,202	58,628	65%	\$ 685,357	\$ 888,986	203,629	30%	\$ 1,010,000	\$ 888,986	88%
Interest Income	2,174	9,586	7,411	341%	23,023	61,335	38,312	166%	50,000	61,335	123%
Revenue Totals	91,747	157,787	66,040	72%	708,380	950,320	241,941	34%	1,060,000	\$ 950,320	90%
EXPENDITURES											
Street Resurfacing - Capital	-	-	-	0%	-	1,889,420	1,889,420	100%	2,200,000	1,889,420	0%
Crack Filling	-	-	-	0%	93,450	75,658	(17,792)	-19%	123,000	75,658	62%
Expenditure Totals	-	-	-	0%	93,450	1,965,078	1,871,628	100%	2,323,000	1,965,078	85%
Net Increase / (Decrease)	91,747	157,787	66,040	72%	614,930	(1,014,758)	(1,629,688)	-265%	(1,263,000)	(1,014,758)	80%

* Due to the uncertainty of timing of various capital improvement projects, no YTD budget estimates are shown.

Village of Carol Stream
TIF Fund Budget Summary
 For the Month Ended December 31, 2019

NORTH/SCHMALE TIF	MONTH				YTD				BUDGET				
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	YTD	Variance	
	Dec	Dec	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%
REVENUES													
TIF Property Taxes	\$ -	\$ -	\$ -	0%	\$ 316,903	\$ 349,372	\$ 32,469	10%	\$ 326,000	\$ 326,000	\$ 349,372	\$ 23,372	7%
Sales Taxes	-	-	-	0%	63,766	67,346	3,580	6%	95,700	65,000	67,346	2,346	4%
Interest Income	591	607	16	3%	3,692	5,407	1,715	46%	6,600	4,464	5,407	943	21%
Village Contribution	-	-	-	0%	17,136	19,241	2,106	12%	18,200	18,200	19,241	1,041	6%
Revenue Totals	591	607	16	3%	401,497	441,366	39,870	100%	446,500	413,664	441,366	27,702	7%
EXPENDITURES													
Legal Fees	273	129	(144)	-53%	2,634	946	(1,688)	-64%	3,000	2,000	946	(1,054)	-53%
Other Expenses	104,421	111,356	6,935	7%	215,748	230,493	14,745	7%	215,000	215,000	230,493	15,493	7%
Expenditure Totals	104,694	111,485	6,791	6%	218,382	231,439	13,057	6%	218,000	217,000	231,439	14,439	7%
Net Increase / (Decrease)	(104,103)	(110,878)	(6,775)		183,115	209,928	26,813		228,500	196,664	209,928	13,264	

Village of Carol Stream
Police Pension Fund Budget Summary
For the Month Ended December 31, 2019

POLICE PENSION FUND	MONTH				YTD				BUDGET					
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	YTD	Variance		
	Dec	Dec	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%	
REVENUES														
Investment Income	\$ 600,217	\$ 905,974	305,758	51%	\$ 587,965	\$ 3,467,918	2,879,953	490%	\$ 3,360,000	\$ 2,240,000	\$ 3,467,918	1,227,918	55%	
Employee Contributions	47,681	49,058	1,377	3%	404,347	451,673	47,327	12%	680,000	453,328	451,673	(1,655)	0%	
Village Contribution	202,915	218,792	15,877	8%	1,623,320	1,750,336	127,016	8%	2,625,502	1,750,336	1,750,336	-	0%	
Other Revenues	-	226	226	100%	-	226	226	100%	-	-	226	226	100%	
Revenue Totals	850,812	1,174,051	323,239	38%	2,615,632	5,670,153	3,054,522	117%	6,665,502	4,443,664	5,670,153	1,226,489	28%	
EXPENDITURES														
Investment and Admin Fees	9,157	7,134	(2,023)	-22%	101,616	93,518	(8,098)	-8%	171,500	114,333	93,518	(20,816)	-18%	
Participant Benefit Payments	248,813	282,241	33,428	13%	1,941,781	2,173,869	232,088	12%	3,501,000	2,147,000	2,173,869	26,869	1%	
Expenditure Totals	257,970	289,375	31,405	12%	2,043,397	2,267,387	223,990	11%	3,672,500	2,261,333	2,267,387	6,053	0%	
Net Increase / (Decrease)	592,842	884,676	291,834		572,235	3,402,766	2,830,531		2,993,002	2,182,331	3,402,766	1,220,436		

Village of Carol Stream
Schedule of Cash and Investment Balances
 December 31, 2019

FUND	CASH	LGIPs*	Investments**	TOTAL CASH & INVESTMENTS	LAST YEAR 12/31/2018
GENERAL FUND	\$ 1,415,779.76	\$ 11,538,201.51	\$ -	\$ 12,953,981.27	\$ 10,495,885.19
WATER & SEWER FUND	842,040.51	11,703,816.27	484,300.00	13,030,156.78	12,069,401.64
CAPITAL PROJECTS FUND	110,745.24	6,470,572.44	-	6,581,317.68	8,307,204.37
MFT FUND	-	3,007,326.22	-	3,007,326.22	3,606,506.66
NORTH/SCHMALE TIF FUND	424,777.43	416,315.27	-	841,092.70	598,792.93
POLICE PENSION FUND	<u>234,019.48</u>	<u>143,005.66</u>	<u>53,071,737.92</u>	<u>53,448,763.06</u>	<u>47,210,077.39</u>
TOTAL	<u>\$ 3,027,362.42</u>	<u>\$ 33,279,237.37</u>	<u>\$ 53,556,037.92</u>	<u>\$ 89,862,637.71</u>	<u>\$ 82,287,868.18</u>

* Local Government Investment Pools (LGIP) include the Illinois Funds and IMET.

** Detailed investment schedule on following page (excludes Police Pension investments under separate management).

**Village of Carol Stream
Schedule of Investments Certificates of Deposit
December 31, 2019**

<u>FDIC #</u>	<u>Coupon</u>	<u>Financial Institution</u>	<u>State</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># Days</u>	<u>Total Cost</u> #10125	<u>Net Yield</u>	<u>Face/Par</u>
04 - Water and Sewer									
29147	3.100%	Northeast Community Bank	NY	12/17/2018	12/17/2019	365	\$ -	2.780%	\$ 205,560.11
33823	3.050%	Capital Community Bank	UT	12/17/2018	12/17/2019	365	-	2.752%	205,504.00
22398	2.850%	Modern Bank, National Association	NY	12/17/2018	9/13/2019	270	-	2.600%	105,108.40
24045	3.000%	Pacific Western Bank	CA	1/16/2019	3/11/2020	420	242,100.00	2.731%	249,713.74
57993	2.910%	Servisfirst Bank	FL	1/16/2019	3/11/2020	420	242,200.00	2.707%	249,723.68
Subtotal							\$ 484,300.00		
Total							\$ 484,300.00		