

**MINUTES FOR REGULAR MEETING OF THE BOARD OF FIRE AND POLICE COMMISSIONERS, Village of Carol Stream, County of DuPage, Illinois**

November 5, 2019

The Regular Meeting of the Carol Stream Board of Fire and Police Commissioners was held on November 5, 2019 at the Gregory J. Bielawski Municipal Center. The meeting was called to order at 4:32 pm and roll call was called.

PRESENT: (3) Chairman Williams, Secretary Briggs, Commissioner Dunn  
ABSENT: (0)

Also in attendance was Director of Police Administration Steve Schmidt, Deputy Chief John Jungers, and Human Resources Director Caryl Rebholz.

A motion was made by Secretary Briggs and seconded by Commissioner Dunn to approve the Minutes of the September 10, 2019 Regular Board of Fire and Police Meeting.

AYES: (3) Chairman Williams, Secretary Briggs, Commissioner Dunn  
NAYS: (0)  
ABSTAIN: (0)

**CORRESPONDENCE:**

Updated Eligibility List – Received.

Request by former candidate to obtain background investigation – Commissioners reviewed the request and directed staff to prepare response.

**OLD BUSINESS:**

**NEW BUSINESS:**

Commissioners were introduced to the new Director of Police Administration, Steve Schmidt. Director Schmidt will lead the Police Department as a consultant for a period of 6-12 months.

Commissioners reviewed change recommendations to the Board of Fire and Police Rules and Regulations regarding entry-level police officer hiring. A synopsis of the changes included the following:

- Clarification in various sections that communications are processed through the Human Resources Department on behalf of the Board of Fire and Police Commission.
- In light of the legalization of recreational cannabis effective 1/1/20 in Illinois, the disqualification criteria is amended to the “illegal” use of cannabis.
- Further clarification regarding certain disqualifiers, including unsatisfactory character or employment references and previously failing various examinations.
- Provides more detail about the process as using oral boards as part of the testing process.

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A motion was made by Secretary Briggs and seconded by Commissioner Dunn to approve the amendments to the Board of Fire and Police Commissioners Rules and Regulations as presented.

AYES: (3) Chairman Williams, Secretary Briggs, Commissioner Dunn  
NAYS: (0)  
ABSENT: (0)

Commissioners reviewed the background investigation and supporting materials of candidate #59 from the police officer final eligibility list.

A motion was made by Secretary Briggs and seconded by Commissioner Dunn to make the following findings of fact and to disqualify and remove candidate #59 from the eligibility list:

- Candidate has practiced or has attempted to practice deception in his application, supporting documents, examinations or other submissions to or dealings with the Board, the Department or the Village or has untruthfully answered questions during the application process.
- Candidate has omitted material information in his application, supporting documents, or other submissions to the Board, the Department or the Village.

That based upon these findings the candidate be disqualified for further employment consideration.

AYES: (3) Chairman Williams, Secretary Briggs, Commissioner Dunn  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Secretary Briggs and seconded by Commissioner Dunn to convene into Executive Session at 4:37 p.m. for the purpose of conducting an oral interview with candidate #63 for the position of police officer.

AYES: (3) Chairman Williams, Secretary Briggs, Commissioner Dunn  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Chairman Williams and seconded by Commissioner Dunn to reconvene into open session at 5:21 pm.

AYES: (3) Chairman Williams, Secretary Briggs, Commissioner Dunn  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Secretary Briggs and seconded by Commissioner Dunn to make a conditional offer of employment to Candidate #63 based upon the candidate's oral interview responses.

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AYES: (3) Chairman Williams, Secretary Briggs, Commissioner Dunn  
NAYS: (0)  
ABSTAIN: (0)


The next meeting of the Board of Fire and Police Commissioners is December 10, 2019 at 5:00 p.m.


A motion was made by Commissioner Briggs and seconded by Chairman Dunn to adjourn the meeting at 5:23 p.m.

AYES: (3) Chairman Williams, Secretary Briggs, Commissioner Dunn  
NAYS: (0)  
ABSTAIN: (0)

**FOR THE BOARD OF FIRE AND POLICE COMMISSIONERS**

  
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**CHAIRMAN KIRBY WILLIAMS**

  
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**SECRETARY KEITH BRIGGS**

  
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**COMMISSIONER ERIC DUNN**