

**REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES**  
**Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,**  
**Carol Stream, DuPage County, IL**

**May 18, 2020**

Mayor Saverino called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. and directed Village Clerk Laura Czarnecki to call the roll.

Present: Mayor Frank Saverino, Sr., Trustees John Zalak, John LaRocca, Rick Gieser, Mary Frusolone, Greg Schwarze and Matt McCarthy

Absent: None

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey and Village Attorney Jim Rhodes

\*All persons remotely called in at meeting unless noted otherwise

**MINUTES:**

*Trustee McCarthy moved and Trustee Gieser made the second to approve the Minutes of the April 20, 2020 Village Board Meeting. The results of the roll call vote were as follows:*

*Ayes: 6 Trustees Zalak, LaRocca, Gieser, Frusolone, Schwarze and McCarthy*

*Abstain: 0*

*Absent: 0*

*The motion passed.*

**LISTENING POST:**

1. Addresses from Audience (3 Minutes). *None.*

**PUBLIC HEARINGS:**

1. Public Hearing for an Amendment to an Annexation Agreement for the CMC Building Group, LLC, property at 27W333 North Avenue. *This Public Hearing was noticed to receive comments on a proposed amendment to the Annexation Agreement for the CMC Building Group, LLC, property at 27W333 North Avenue; however, the Amendment is not ready for review or*

*action by the Village Board. Staff requests that the public hearing be opened and immediately continued to the June 15, 2020, meeting.*

*Trustee Zalak moved and Trustee Frusolone made the second to open the public hearing for an Amendment to an Annexation Agreement for the CMC Building Group, LLC, property at 27W333 North Avenue. The results of the roll call vote were as follows:*

*Ayes: 6 Trustees Zalak, LaRocca, Gieser, Frusolone, Schwarze and McCarthy*

*Nays: 0*

*Absent: 0*

*Trustee McCarthy moved and Trustee Gieser made the second to continue the public hearing for an Amendment to an Annexation Agreement for the CMC Building Group, LLC, property at 27W333 North Avenue to June 15, 2020. The results of the roll call vote were as follows:*

*Ayes: 6 Trustees Zalak, LaRocca, Gieser, Frusolone, Schwarze and McCarthy*

*Nays: 0*

*Absent: 0*

*The motion passed.*

#### **CONSENT AGENDA:**

*Trustee Gieser moved and Trustee Schwarze made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:*

*Ayes: 6 Trustees Zalak, LaRocca, Gieser, Frusolone, Schwarze and McCarthy*

*Nays: 0*

*Absent: 0*

*The motion passed.*

*Trustee McCarthy moved and Trustee Schwarze made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:*

*Ayes: 6 Trustees Zalak, LaRocca, Gieser, Frusolone, Schwarze and McCarthy*

*Nays: 0*

*Absent: 0*

*The motion passed.*

1. #20-0001 Gerzevske Lane, LLC/Concordia Wireless – 265 Gerzevske Lane.
2. #20-0008 Lavin Companies – 558 Randy Road.
3. #20-0009 Village of Carol Stream – 500 N. Gary Avenue.
4. Paint the Town Black and Gold – Request for Approval of a Temporary Waiver to the Code of Ordinances and Sign Permit Fee Waiver for Temporary Signage.
5. 2020 Asphalt Rejuvenator Project – Request to Waive Bids and Award Contract.
6. Amendment #1 for Professional Design Engineering Services – Schmale Road Watermain Replacement Project.
7. Award of Contract for Emergency Street Light Repair Services.
8. Ordinance No. 2020-05-12 Extending the Declaration of a State of Emergency in the Village of Carol Stream, DuPage County, Illinois (COVID-19).
9. Ordinance No. 2020-05-13 Providing for an Extension to Renew Liquor Licenses and a Temporary Reduction in Liquor License Fees for classes A, B, F, I, N and T.
10. Ordinance No. 2020-05-14 Amending the Fiscal Year 2020/21 Village Budget to Establish a New Seasonal Position within the Information Technology Department.
11. Ordinance No. 2020-05-15 Amending the Village Code of Ordinances with Respect to Water Service, Water Meters, Water Rates and Collection.
12. Ordinance No. 2020-05-16 Approving a Special Use Permit to Allow for Outdoor Activities and Operations in the Form of the Vehicle, Materials, and Container Storage in the I Industrial District, a Special Use Permit for a Garage or Parking Lot for Motor Vehicles Not Incidental to a Permitted Use, and a Temporary Gravel Parking Lot (Gerzevske Lane, LLC/Concordia Wireless, Inc., 265 Gerzevske Lane).
13. Ordinance No. 2020-05-17 Approving a Special Use Permit for a Contractor's Office in the I Industrial District and a Special Use Permit to Allow for Outdoor Activities and Operations in the Form of the Storage of Materials and Equipment and Installation of Fuel Tanks (Lavin Companies, Inc., 558 Randy Road).
14. Resolution No. 3135 Authorizing the Execution of the Official Zoning Map of the Village of Carol Stream.
15. Payment of Regular Bills from April 21, 2020 through April 27, 2020.

16. Payment of Addendum Warrant of Bills from April 14, 2020 through April 27, 2020.
17. Payment of Regular Bills from April 28, 2020 through April 30, 2020.
18. Payment of Addendum Warrant of Bills from April 28, 2020 through April 30, 2020.
19. Payment of Regular Bills from May 1, 2020 through May 11, 2020.
20. Payment of Addendum Warrant of Bills from May 1, 2020 through May 11, 2020.
21. Payment of Regular Bills from May 12, 2020 through May 18, 2020.
22. Treasurer's Report-Revenue/Expenditure Statements and Balance Sheet for the Month Ended April 30, 2020.

*Trustee Gieser moved and Trustee Frusolone made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:*

*Ayes: 6 Trustees Zalak, LaRocca, Gieser, Frusolone, Schwarze and McCarthy*

*Nays: 0*

*Absent: 0*

*The motion passed.*

*The following are brief descriptions of those items approved on the Consent Agenda for this meeting.*

**#20-0001 Gerzevske Lane, LLC/Concordia Wireless – 265 Gerzevske Lane:**

*Special Use for Garage and Parking Lots for Motor Vehicles not Incidental to a Permitted Use*

*Special Use for Outdoor Activities and Operations for Vehicle, Container and Materials Storage*

*Temporary Parking Approval on Gravel*

**Recommend Approval with Conditions 5-0**

*The Village Board concurred with Plan Commission's recommendations.*

**#20-0008 Lavin Companies – 558 Randy Road:**

*Special Use Permit for a Contractor's Office*

*Special Use Permit for Outdoor Activities and Operations for Storage of Materials, Equipment and Installation of Diesel Fuel Tanks*

**Recommend Approval with Conditions 5-0**

*The Village Board concurred with Plan Commission's recommendations.*

**#20-0009 Village of Carol Stream – 500 N. Gary Avenue:**

*2020 Zoning Map*

**Recommend Approval with Conditions 5-0**

*The Village Board concurred with Plan Commission's recommendation.*

**Paint the Town Black and Gold – Request for Approval of a Temporary Waiver to the Code of Ordinances and Sign Permit fee Waiver for Temporary Signage:**

*The Village Board approved a temporary waiver to the Sign Code and permit fee waiver for the installation of temporary signs acknowledging graduating Glenbard North High School students within the public right-of-way subject to conditions.*

**2020 Asphalt Rejuvenator Project–Request to Waive Bids and Award Contract:**

*The Village Board approved a contract to American Road Maintenance at the unit price submitted for a cost not to exceed \$330,000.00 for the 2020 Asphalt Rejuvenator Project pursuant to the provisions of Section 5-8-3(B) and Section 5-8-14(c) of the Carol Stream Code of Ordinances.*

**Amendment #1 for Professional Design Engineering Services-Schmale Road Watermain Replacement Project:**

*The Village Board approved Amendment #1 to the Schmale Road Watermain Replacement Project in the amount of \$14,022.07 to Thomas Engineering Group, LLC which reflects a revised total cost of \$163,597.61.*

**Award of Contract for Emergency Street Light Repair Services:**

*The Village Board approved a contract for Emergency Street Light Repair Services to H&H Electric for fiscal year 2021 in accordance with the pricing on the bid form submitted by H&H Electric.*

**Ordinance No. 2020-05-12 Extending the Declaration of a State of Emergency in the Village of Carol Stream, DuPage County, Illinois (COVID-19):**

*The Village Board approved the Ordinance Declaring State of Emergency due to COVID-19.*

**Ordinance No. 2020-05-13 Providing for an Extension to Renew Liquor Licenses and a Temporary Reduction in Liquor License Fees for Classes A, B, F, I, N and T:**

*The Village Board approved extending all liquor licenses which expire on April 30, 2020 to June 30, 2020, and a 50% fee reduction for designated liquor license classes.*

**Ordinance No. 2020-05-14 Amending the Fiscal Year 2020/21 Village Budget to Establish a New Seasonal Position within the Information Technology Department:**

*The Village Board approved a temporary seasonal employee to fill the position with the former NIU GIS intern for the month of May for a cost of \$1,360.00.*

**Ordinance No. 2020-05-15 Amending the Village Code of Ordinance with Respect to Water Service, Water Meters, Water Rates and Collection:**

*The Village Board approved amendments to Chapter 13, Article 3 of the Village Code of Ordinances regarding water meter and AMR tampering.*

**Ordinance No. 2020-05-16 Approving a Special Use Permit to Allow for Outdoor Activities and Operations in the Form of the Vehicle, Materials, and Container Storage in the I Industrial District, a Special Use Permit for a Garage or Parking Lot for Motor Vehicles not Incidental to a Permitted Use, and a Temporary Gravel Parking Lot (Gerzevske Lane, LLC/Concordia Wireless, Inc., 265 Gerzevske Lane):**

*The Village Board approved a Special Use Permit to Allow for Outdoor Activities and Operations in the Form of the Vehicle, Materials, and Container Storage in the I Industrial District, a Special Use Permit for a Garage or Parking Lot for Motor Vehicles Not Incidental to a Permitted Use, and a Temporary Gravel Parking Lot (Gerzevske Lane, LLC/Concordia Wireless, Inc., 265 Gerzevske Lane).*

**Ordinance No. 2020-05-17 Approving a Special Use Permit for a Contractor's Office in the I Industrial District and a Special Use Permit to Allow for Outdoor Activities and Operations in the Form of the Storage of Materials and Equipment and Installation of Fuel Tanks (Lavin Companies, Inc., 558 Randy Road):**

*The Village Board approved a Special Use Permit for a Contractor's Office in the I Industrial District and a Special Use Permit to Allow for Outdoor Activities and Operations in the Form of the Storage of Materials and Equipment and Installation of Fuel Tanks (Lavin Companies, Inc., 558 Randy Road).*

**Resolution No. 3135 Authorizing the Execution of the Official Zoning Map of the Village of Carol Stream:**

*The Village Board approved the Official Zoning Map of the Village of Carol Stream.*

**Regular Bills and Addendum Warrant of Bills:**

*The Village Board approved payment of the Regular Bills dated April 27, 2020 in the amount of \$500,407.33. The Village Board approved the payment of Addendum Warrant of Bills from April 14, 2020 thru April 27, 2020 in the amount of \$586,568.26. The Village Board approved payment of the Regular Bills dated April 30, 2020 in the amount of \$1,092,479.22. The Village Board approved the payment of Addendum Warrant of Bills from April 28, 2020 thru April 30, 2020 in the amount of \$59,834.05. The Village Board approved the payment of Regular Bills dated May 11, 2020 in the amount of \$914,570.51. The Village Board approved the payment of Addendum Warrant of Bills from May 1, 2020 thru May 11, 2020 in the amount of \$590,116.56. The Village Board approved payment of the Regular Bills dated May 18 2020 in the amount of \$602,206.72.*

**Treasurer's Report:**

*The Village Board received the Revenue/Expenditure Statements and Balance Sheet for the Month Ended April 30, 2020.*

**Non-Consent Agenda**

**Recommendation to cancel, defer or freeze \$2,001,800 of General Fund expenditures in response to projected revenue declines related to the coronavirus pandemic:**

*Trustee Frusolone expressed concerns of vacancies in the Police Department. Village Manager Mellor stated that the Police Chief candidates are in the process to be vetted and that the new Police Chief would make recommendations to fill the Deputy Police Chief and Police Officer vacancies.*

*Trustee Schwarze moved and Trustee LaRocca seconded to approve proposed budget changes and forecast adjustments due to the coronavirus pandemic.*

*Ayes: 6 Trustees Zalak, LaRocca, Gieser, Frusolone, Schwarze and McCarthy*

*Nays: 0*

*Absent: 0*

*The motion passed.*

**Report of Officers:**

*Trustee LaRocca thanked staff for their work during these unprecedented times. He stated Public Works did a great job with flooding conditions. Stay safe and healthy. Hopeful and prayerful that businesses will open soon.*

*Trustee Gieser thanked Public Works, Police and Village staff in general with the heavy storms. He thanked residents for being responsible and congratulated all the 2020 graduates.*

*Trustee Schwarze thanked Public Works and staff for hard work to be able to do budget cutbacks. He congratulated all the graduates and thanked residents for being responsible and following safety guidelines. Please Shop Carol Stream.*

*Trustee Zalak thanked staff, Engineering, Public Works and Police for taking care of the residents and keeping them safe. He also thanked Jim Zay and DuPage stormwater management for the Armstrong Park process during the heavy rains. Trustee Zalak congratulated his son and all other graduates. Last week was police week and paid tribute to our Carol Stream Police Department.*

Trustee Frusolone thanked staff, Police and Public Works for all their work over the weekend and congratulated Public Works for Public Works week as they are first responders and proved it over the weekend. She also congratulated all the graduates including kindergarteners. Trustee Frusolone thanked residents for the parades and to keep getting creative.

Mayor Saverino thanked Trustee Frusolone for offering to activate CERT during the heaving rainfall.

Trustee McCarthy congratulated all graduates from kindergarten on up and stated staff did a wonderful job especially Public Works and Police. He stated DuPage County is offering grant relief programs for small businesses. Stay safe and keep the great attitudes.

Village Clerk Czarnecki congratulated all the graduates and outstanding work of our first responders. She thanked Village staff on keeping everyone up to date. Please keep all responders and military in your thoughts and prayers. Keep everyone safe.

Village Manager Mellor encouraged residents to complete the census as we are on track to exceed 2010 – 2020 over 80% is our goal. He stated Police will have extra patrols during memorial weekend for speeding. The mosquito abatement contract began this week. Village employees plan to return to work June 1, Municipal Center will remain closed to the public. When open, requirement to wear masks and have decals installed for social distancing. Congratulations to Deputy Chief Zochert and Officer Eby on their retirements. Many restaurants facing hardship, Board approval provided 50% fee reduction and extended payment deadline for liquor licenses. Happy Birthday Mayor Saverino.

Mayor Saverino congratulated all the graduates and thanked IT department for teleconference meetings. He is concerned what will happen if we don't open up and believes we can open the right way and do it safely. Mayor Saverino stated the property tax will help more than ever because of revenue loss that we are projecting to experience with COVID-19. He thanked staff and elected officials and Police Department. Stay safe and healthy.



At 6:52 p.m., Trustee McCarthy moved and Trustee Zalak made the second to adjourn the meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Zalak, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

FOR THE BOARD OF TRUSTEES

Frank Saverino Sr  
Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki  
Laura Czarnecki, Village Clerk

Minutes approved by the President and Board of Trustees on this  
15<sup>th</sup> day of June, 2020.

Laura Czarnecki  
Village Clerk