Village of Carol Stream

BOARD MEETING AGENDA AUGUST 17, 2020 6:00 P.M.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of Minutes of the July 20, 2020 Village Board Meeting.

C. LISTENING POST:

1. Addresses from Audience (3 Minutes).

D. PUBLIC HEARINGS:

E. SELECTION OF CONSENT AGENDA:

If you are here for an item, which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

F. BOARD AND COMMISSION REPORTS:

- 1. Plan Commission/Zoning Board of Appeals
 - a. #20-0007 Village of Carol Stream 500 N. Gary Avenue
 Text Amendment-Cannabis Cultivation Center and Craft Growers
 RECOMMEND APPROVAL 3-2
 - b. #20-0018 520 E. North Avenue, LLC/Carol Stream Marketplace 122 S. Schmale Road
 Amendment to a Special Use for a Planned Unit Development
 Special Use for a Drive-Up Service Window
 Final Planned Unit Development Plan
 Plat of Resubdivision

 RECOMMEND APPROVAL WITH CONDITIONS 5-0

G. OLD BUSINESS:

H. STAFF REPORTS AND RECOMMENDATIONS:

1. Award of Contract – 2020 Crackfill Project. Staff recommends awarding the 2020 Crackfill Project contract to Denler, Inc. at the bid unit prices submitted of \$62,040.00.

Village of Carol Stream

BOARD MEETING AGENDA AUGUST 17, 2020 6:00 P.M.

All matters on the Agenda may be discussed, amended and acted upon

I. ORDINANCES:

	1.	Ordinance No. 2020-08, Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing the Number of Class N Liquor Licenses from 1 to 0 (American Legion Post #76-Building Corp. d/b/a American Legion Post #76, 570 S. Gary Avenue). Staff recommends reducing the Class N Liquor License by one based upon the request of American Legion Post #76 not renewing their license.
	2.	Ordinance No. 2020-08, Amending Chapter 16 of the Municipal Code of the Village of Carol Stream (Zoning Code – Adult Use Cannabis Cultivation Centers and Craft Growers as Special Uses in the I Industrial District). See F.1.a.
	3.	Ordinance No. 2020-08, Approving an Amendment to a Special Use Permit for a Planned Unit Development, a Special Use Permit for a Drive-Up Service Window, and a Final PUD Plan for Two Commercial Buildings (122 S. Schmale Road – 520 E. North Avenue LLC/Carol Stream Marketplace). See F.1.b.
J.	RE	ESOLUTIONS:
	1.	Resolution No Approving a Local Agency Agreement for Federal Participation for the Kuhn Road Bike Trail – Lies Road to Army Trail Road. Staff recommends approval of the Local Agency Agreement for Federal Participation regarding the Kuhn Road Bike Trail.
	2.	Resolution No Authorizing the Execution of an Illinois Department of Transportation Preliminary Engineering Services Agreement for Federal Participation for the Kuhn Road Bike Path Extension from Lies Road to Army Trail Road. Staff recommends the Preliminary Engineering Services Agreement for Federal Participation of the Kuhn Road Bike Path be approved in the amount of \$102,701.00.
	3.	Resolution No Amending Resolution No. 3133 Adopting the 2020-21 Employee Compensation Plan for the Village of Carol Stream. Staff recommends amending the Employee Compensation Plan to create the new Code Professional III position and that the Code Professional III position be maintained with the plan but that it not be funded at this time.

Village of Carol Stream

BOARD MEETING AGENDA AUGUST 17, 2020 6:00 P.M.

All matters on the Agenda may be discussed, amended and acted upon

4. Resolution No. ____ Providing For and Requiring the Submission of a Binding Public Question Concerning Whether the Office of Village Clerk for the Village of Carol Stream should be an Appointed Office of the Village to Appear on the Ballot of the Electors of such Village at the General Election to be held on November 3, 2020. This Resolution authorizes the placement of a referendum question on the November 3, 2020 ballot asking voters whether they wish to change the Village Clerk from an elected to an appointed position.

K. NEW BUSINESS:

1. Appointment to the Board of Fire and Police Commissioners. Recommendation to appoint John Threlkeld to the Board of Fire and Police Commissioners for a term expiring April 30, 2023.

L. PAYMENT OF BILLS:

- 1. Regular Bills: July 21, 2020 through August 3, 2020.
- 2. Addendum Warrants: July 21, 2020 through August 3, 2020.
- 3. Regular Bills: August 4, 2020 through August 17, 2020.
- 4. Addendum Warrants: August 4, 2020 through August 17, 2020.

M. REPORT OF OFFICERS:

- 1. Mayor:
- 2. Trustees:
- 3. Clerk:
- 4. Treasurer's Reports: Revenue/Expenditure Statements and Balance Sheets for the Months Ended June 30, 2020 and July 31, 2020.

N. EXECUTIVE SESSION:

O. ADJOURNMENT:

LAST ORDINANCE	2020-07-26	LAST RESOLUTION	3149
NEXT ORDINANCE	2020-08-27	NEXT RESOLUTION	3150



REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue, Carol Stream, DuPage County, IL

July 20, 2020

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. and directed Assistant to Village Manager Tia Messino to call the roll.

Present: Mayor Frank Saverino, Sr., Trustees John Zalak, John

LaRocca, Rick Gieser, Mary Frusolone and Greg Schwarze

Absent: Trustee Matt McCarthy

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe

Carey and Village Attorney Jim Rhodes

MINUTES:

Trustee Gieser moved and Trustee Frusolone made the second to approve the Minutes of the July 6, 2020 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser and Frusolone

Abstain: 1 Trustee Schwarze

Absent: 1 Trustee McCarthy

The motion passed.

LISTENING POST:

- 1. Swearing in of William Holmer as Chief of Police. William Holmer sworn in by Mayor Frank Saverino as the new Village of Carol Stream Police Chief.
- 2. Addresses from Audience (3 Minutes).

The following citizens were present at the Board Meeting and expressed their concerns:

Meggie Hernandez-Zayas – Request continuation of remote access to make public comments at Board meetings.

Dyeato Paye – Congratulated new Police Chief and asked how is he going to help the black and brown community.

Arsima Araya – Congratulated new Police Chief and asked to keep public comments open.

Assistant to the Village Manager read aloud the statements from the audience:

Megan Mueller – Would like remote commenting be made a permanent feature at Village Board meetings.

Amy Langman – Would like to continue online public comments for Village Board meetings.

Marideth Groves – Make electronic public comments permanent. Devin Asperger – Continue online public comment submissions.

PUBLIC HEARINGS:

CONSENT AGENDA:

Trustee Schwarze moved and Trustee Frusolone made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees Zalak, LaRocca, Gieser, Frusolone and Schwarze

Nays: 0

Absent: 1 Trustee McCarthy

The motion passed.

Trustee Zalak moved and Trustee Gieser made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees Zalak, LaRocca, Gieser, Frusolone and Schwarze

Nays: 0

Absent: 1 Trustee McCarthy

The motion passed.

- 1. Recommendation for Purchase of Sewer Camera.
- 2. Recommendation to approve a 6 month extension in the current contract with GovTemps USA, Inc. that staffs an Accounts Clerk position in the Finance Department.
- 3. 2019 Flexible Pavement Project-Final Payment, Balancing Change Order and Acceptance.
- 4. 2019 Drainage Improvements Project-Balancing Change Order, Final Payment and Acceptance.
- 5. Ordinance No. 2020-07-21, Authorizing the Amendment of the annual Budget of the Village of Carol Stream for the Fiscal Year Ending April 30, 2020.

- 6. Ordinance No. 2020-07-22 Annexing Certain Territory to the Village of Carol Stream, DuPage County, Illinois (2201 N. Main Street, Wheaton, Illinois) PIN 05-04-305-006.
- 7. Ordinance No. 2020-07-23 Approving a Zoning Map Amendment to Zone Property to the B-3 Service District upon Annexation to the Village of Carol Stream (2201 N. Main Street V Holdings, Inc., on behalf of 425 E. Geneva Road LLC).
- 8. Ordinance No. 2020-07-24 Approving a Zoning Map Amendment to Rezone Properties from B-2 General Retail District to B-3 Service District (521 S. Schmale Road and 431 E. Geneva Road V Holdings, Inc., on behalf of 425 E. Geneva Road LLC).
- 9. Ordinance No. 2020-07-25 Approving a Special Use Permit for an Auto Service Station, a Special Use Permit for a Planned Unit Development, and Final PUD Plans for two (2) Commercial Lots (2201 N. Main Street, 521 S. Schmale Road and 431 E. Geneva Road 425 E. Geneva Road LLC).
- Ordinance No. 2020-07-26 Approving a Special Use Permit for a Drive-Up Service Window (521 S. Schmale Road and 431 E. Geneva Road – 425 E. Geneva Road LLC).
- 11. Resolution No. 3145 Authorizing a Plat of Resubdivision (425 E. Geneva Road LLC/Geneva-Main Commons, 2201 N. Main Street, 521 S. Schmale Road and 431 E. Geneva Road) PIN# 05-04-305-006, 05-04-305-008 and 05-04-305-009.
- 12. Resolution No. 3146 Accepting a Grant of Stormwater Management and Conveyance Easement (319 Fullerton Ave. Flood Brothers).
- 13. Resolution No. 3147 Authorizing the Execution of an Intergovernmental Agreement between the Village of Carol Stream and the County of DuPage for Participation in DuPage County Local Government COVID-19 Reimbursement Program.
- 14. Resolution No. 3148 Declaring Surplus Property Owned by the Village of Carol Stream.
- 15. Resolution No. 3149 Accepting a Grant of a Sanitary Sewer Easement Gary-Kehoe Flood Control Reservoir PIN# 02-32-400-021.
- 16. Payment of Regular Bills from July 7, 2020 through July 20, 2020.
- 17. Payment of Addendum Warrant of Bills from June 7, 2020 through July 20, 2020.

Trustee Schwarze moved and Trustee Frusolone made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 5 Trustees Zalak, LaRocca, Gieser, Frusolone and Schwarze

Nays: 0

Absent: 1 Trustee McCarthy

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

Recommendation for Purchase of Sewer Camera:

Village Board approved the purchase of a sewer camera under Sourcewell Contract Number 122017-RVL as proposed from Jet Vac Environmental in the amount of \$66,803.00, pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(L) of the Carol Stream Code of Ordinances.

Recommendation to approve a 6 month extension in the current contract with GovTemps USA, Inc.:

The Village Board approved a contract with GovTemps USA, Inc. that staffs an Accounts Clerk position in the Finance Department at a cost of \$1,176.00 per week for the period of July 25, 2020 through January 24, 2021.

2019 Flexible Pavement Project – Final Payment, Balancing Change Order and Acceptance:

The Village Board approved the balancing change order, final payment in the amount of \$43,353.24 to Plote Construction, Inc. and acceptance of the public improvements for the 2019 Flexible Pavement Project.

2019 Drainage Improvements Project – Balancing Change Order, Final Payment and Acceptance:

The Village Board approved Change Order No. 1, approving final payment to Landmark Contractors in the amount of \$5,000.00 and acceptance of the 2019 Drainage Improvements Project.

Ordinance No. 2020-07-21, Authorizing the Amendment of the Annual Budget of the Village of Carol Stream for the Fiscal Year Ending April 30, 2020:

The Village Board approved amendments to the FY 19/20 budget to account for certain expenses incurred during the year, which were more than originally projected.

Ordinance No. 2020-07-22 Annexing Certain Territory to the Village of Carol Stream, DuPage County, Illinois (2201 N. Main Street, Wheaton, Illinois) PIN 05-04-305-006:

The Village Board approved annexing certain territory to the Village of Carol Stream, DuPage County, Illinois – 2201 N. Main Street, Wheaton, Illinois.

Ordinance No. 2020-07-23 Approving a Zoning Map Amendment to Zone Property to the B-3 Service District upon Annexation to the Village of Carol Stream (2201 N. Main Street – V Holdings, Inc., on behalf of 425 E. Geneva Road LLC):

The Village Board approved a zoning map amendment to zone property to the B-3 Service District upon annexation to the Village of Carol Stream – 2201 N. Main Street-V Holdings, Inc., on behalf of 425 E. Geneva Road LLC.

Ordinance No. 2020-07-24 Approving a Zoning Map Amendment to Rezone Properties from B-2 General Retail District to B-3 Service District (521 S. Schmale Road and 431 E. Geneva Road – V Holdings, Inc., on behalf of 425 E. Geneva Road LLC):

The Village Board approved a zoning map amendment to rezone properties from B-2 General Retail District to B-3 Service District – 521 S. Schmale Road and 431 E. Geneva Road-V Holdings, Inc., on behalf of 425 E. Geneva Road LLC.

Ordinance No. 2020-07-25 Approving a Special Use Permit for an Auto Service Station, a Special Use Permit for a Planned Unit Development, and Final PUD Plans for two (2) Commercial Lots (2201 N. Main Street, 521 S. Schmale Road and 431 E. Geneva Road - 425 E. Geneva Road LLC):

The Village Board approved a special use permit for an Auto Service Station, a special use permit for a Planned Unit Development and final PUD plans for two (2) commercial lots – 2201 N. Main Street, 521 S. Schmale Road and 431 E. Geneva Road – 425 E. Geneva Road LLC.

Ordinance No. 2020-07-26 Approving a Special Use Permit for a Drive-Up Service Window (521 S. Schmale Road and 431 E. Geneva Road – 425 E. Geneva Road LLC):

The Village Board approved a special use permit for a drive-up service window – 521 S. Schmale Road and 431 E. Geneva Road – 425 E. Geneva Road LLC.

Resolution No. 3145 Authorizing a Plat of Resubdivision (425 E. Geneva Road LLC/Geneva-Main Commons, 2201 N. Main Street, 521 S. Schmale Road and 431 E. Geneva Road) PIN# 05-04-305-006, 05-04-305-008 and 05-04-305-009: The Village Board accepted noted scrivener's correction and approved a Plat of Resubdivision for 425 E. Geneva Road LLC/Geneva-Main Commons, 2201 N. Main Street, 521 S. Schmale Road and 431 E. Geneva Road.

Resolution No. 3146 Accepting a Grant of Stormwater Management and Conveyance Easement (319 Fullerton Ave. – Flood Brothers):

The Village Board accepted a grant of stormwater management and conveyance easement for 319 Fullerton Avenue – Flood Brothers.

Resolution No. 3147 Authorizing the Execution of an Intergovernmental Agreement between the Village of Carol Stream and the County of DuPage for Participation in DuPage County Local Government COVID-19 Reimbursement Program:

The Village Board approved an Intergovernmental Agreement between the Village of Carol Stream and County of DuPage for CARES Act Funding.

Resolution No. 3148 Declaring Surplus Property Owned by the Village of Carol Stream:

The Village Board declared surplus designated plows and spreaders and authorized their disposal via public auction.

Resolution No. 3149 Accepting a Grant of a Sanitary Sewer Easement Gary-Kehoe Flood Control Reservoir PIN# 02-32-400-021:

The Village Board approved the Plat of Easement for Sanitary Sewer for the Gary-Kehoe Flood Control Reservoir.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated July 20, 2020 in the amount of \$1,307,227.38. The Village Board approved the payment of Addendum Warrant of Bills from June 7, 2020 thru July 20, 2020 in the amount of \$640,271.27.

Report of Officers:

Trustee LaRocca thanked staff, Village Board and Mayor for doing a great job. He also welcomed new Police Chief William Holmer.

Trustee Gieser congratulated new Police Chief William Holmer, as this is a tremendous police department and look forward to having him lead the men and women of our force. He stated we are still doing the census and training is taking place now to have door to door starting soon. Trustee Gieser stated the Carol Stream Parks Foundation is hosting a duck race this Saturday and it will be live on Facebook this year. He thanked everyone for doing their part in wearing a mask.

Trustee Schwarze reviewed approved agenda items H3-flexible pavement project, which came in 14% under budget, and H4-drainage improvements, which was also under budget. He thanked staff and County Board for the Intergovernmental Agreement with DuPage County regarding CARES funding. Trustee Schwarze welcomed new Police Chief William Holmer and thanked residents for their public comments. He thanked everyone for wearing their masks and social distancing. Please Shop Carol Stream.

Trustee Zalak congratulated new Police Chief William Holmer. He encourages peaceful dialogue as this country has a wide variety of ideas. Trustee Zalak urged residents to please continue to expand your knowledge as people have different viewpoints. Baseball season is here – go White Sox!

Trustee Frusolone stated these past few months have been challenging and she is saddened that this has led to distrust of our Police Department and Village Board. She stated she does not represent either political party, all of our policies are listed on the website and our police officers go through much training to keep our residents safe and for our officers to go home safely. Trustee Frusolone stated we should not compare ourselves to other departments and that she stands behind our Police Department and Mayor Saverino. She stated that she is hurt that people have gone through her children and told them their mother is a racist, which is 100% wrong. Trustee Frusolone asked detractors to stop posting on social media and engage in a conversation. She urged that her family be kept out of it. Trustee Frusolone expressed that you can always contact her to discuss any concerns.

Village Attorney Rhodes congratulated new Police Chief William Holmer and summarized the Intergovernmental Agreement with the City of Wheaton on the two properties that were underutilized which will be developed in Carol Stream.

Village Manager Mellor also discussed the annexation and how long the process took to complete with cooperation from both Wheaton and Carol Stream. He congratulated new Police Chief William Holmer and welcomed him to the Village of Carol Stream.

Mayor Saverino stated he cannot imagine what Trustee Frusolone is going through as everyone is here to help the community and to give the Village Board a chance to talk to them about residents concerns. He stated people approach him that they are fearful of what is happening in our country may be happening in Carol Stream. Mayor Saverino stated he will continue to have residents have the opportunity to speak remotely. He stated that social media has a way of twisting words and it is important that we all work together. Mayor Saverino appreciates the input from the public and will try to work with everyone. He appreciated Police Chief Holmer coming back to the meeting after his swearing in and stated the police department is the best and he supports them. Mayor Saverino expressed that we are all here for the residents and businesses in this town.

At 7:13 p.m., Trustee Schwarze moved and Trustee Frusolone made the second to adjourn the meeting. The results of the roll call vote were as follows:

	Ayes:	5	Trustees Za	lak, LaRocca, Gieser, Frusolone and Schwarze
	Nays:	0		
	Absent:	1	Trustee McC	Carthy
	The motion	passe	d.	
				FOR THE BOARD OF TRUSTEES
A (T)(T)	om.			Frank Saverino, Sr., Mayor
ATTE	ST:			
Sherr	y Craig, Dep	outy Vi	illage Clerk	

AGENDA ITEM

Village of Carol Stream Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Tom Farace, Planning & Economic Development Manager

THROUGH: Donald T. Bastian, Community Development Director

DATE: August 12, 2020

RE: Agenda Item for the Village Board Meeting of August 17, 2020

PC/ZBA Case 20-0007, Village of Carol Stream Zoning Code Text Amendment - Adult-

Use Cannabis Cultivation Centers and Craft Growers in the I Industrial District

The Illinois Cannabis Regulation and Taxation Act gives municipalities the ability to opt-in or opt-out of allowing the sale and cultivation of adult-use cannabis within their corporate boundaries. At the December 16, 2019 Village Board meeting, the Board approved text amendments allowing adult-use cannabis dispensaries in the B-4 District as Special Uses, but adult-use cannabis growing establishments were prohibited.

Since the Act went into effect on January 1, 2020, the Village has received approximately 25 inquiries for craft growing establishments. At the February 3, 2020 Village Board meeting, staff was directed to prepare Zoning Code text amendments to allow adult-use cannabis cultivation centers and craft growers as Special Uses in the Industrial District, and present the proposed amendments to the Plan Commission/Zoning Board of Appeals for review. The draft text amendments reviewed by the PC/ZBA at their August 10, 2020 meeting included regulations on submission requirements for Special Use review, parking requirements, definitions, and a 1,500 foot distance requirement from schools, day care centers, and those properties utilized for residential uses.

At the August 10, 2020 PC/ZBA meeting, three residents spoke and electronic comments from five residents were read during the public hearing portion of the meeting. The PC/ZBA recommended approval of the Zoning Code text amendments for adult-use cultivation centers and adult-use craft growers as Special Uses in the Industrial District by a vote of 3-2.

If the Village Board concurs with the PC/ZBA recommendation regarding the Zoning Code text amendments associated with adult-use cultivation centers and adult-use craft growers as Special Uses in the Industrial District, they should approve the amendments and adopt the necessary Ordinance. We also note that the Village Board adopted Ordinance 2019-12-53 at the December 16, 2019, Village Board meeting, which created Article 5 (Adult Use Cannabis Business Establishments) in Chapter 14 (General Offenses) within the Village Code. Section 14-5-2 lists prohibited adult-use cannabis business establishments, which currently includes adult use cultivation centers and craft grow facilities. Should the Village Board approve the amendments allowing adult-use cultivation centers and adult-use craft growers as special uses in the Industrial District, an ordinance amending Section 14-5-2 will be brought forward for Village Board action at an upcoming meeting.

AGENDA ITEM

Village of Carol Stream Interdeportmental Mama

Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Tom Farace, Planning & Economic Development Manager

THROUGH: Donald T. Bastian, Community Development Director

DATE: August 12, 2020

RE: Agenda Item for the Village Board Meeting of August 17, 2020

PC/ZBA Case 20-0018, 520 E. North Avenue LLC/Carol Stream Marketplace – 122 S. Schmale Road, Amendment to a Special Use Permit for a Planned Unit Development, Special Use Permit for a Drive-Up Service Window, and Final PUD

Plan

Robertino Presta, CEO of Caputo's Fresh Markets, requests approval of an Amendment to a Special Use Permit for a PUD, a Special Use Permit for a Drive-Up Service Window, and a Final PUD Plan for two commercial buildings at the Carol Stream Marketplace at the southwest corner of Schmale Road and North Avenue. The proposed 16,372 square foot building (Outlot Building C2) and 5,976 square foot building (Outlot Building C3) will be located southeast of the existing Caputo's building in the shopping center on land that is currently vacant.

Building C2 will provide for up to 12 tenants for retail, service, and potentially restaurant uses. Building C3 will provide space for up to four tenants including a potential restaurant with drive-through. At this time, no tenants are secured for either buildings, but the applicant is actively pursuing leasing opportunities. Both buildings are proposed to match the architecture and masonry building materials of other outlot buildings within the Carol Stream Marketplace and as approved under the center's PUD Plan, and landscaping is proposed to screen the parking lot and soften the building foundations and drive-through lane.

The staff report presenting the request, with supporting documentation, was transmitted to the Village Board with the PC/ZBA packet on August 7, 2020. At its meeting on August 10, 2020, by a vote of 5-0, the PC/ZBA recommended approval of the PUD Amendment, Special Use Permit for a Drive-Up Service Window, and Final PUD Plan subject to the conditions in the August 10, 2020 staff report. It should be noted that a Plat of Resubdivision, resubdividing the center from two lots to six lots, was also reviewed and recommended for approval by the PC/ZBA. However, the resolution for approval of the Plat of Resubdivison will not be brought before the Village Board until an amendment to the Declaration of Easements, Restrictions and Covenants assigning responsibilities for maintenance, cross access, and shared parking for all six lots within the subdivision is finalized.

If the Village Board concurs with the PC/ZBA recommendation, they should approve the Amendment to a Special Use Permit for a PUD, Special Use Permit for a Drive-Up Service Window, Final PUD Plan for 520 E. North Avenue LLC/Carol Stream Marketplace, and adopt the necessary Ordinance.

ec: Robertino Presta, Caputo's Fresh Markets (via email)

Scott Pritchett, Arsa Architects (via email)

Village Of Carol Stream

Interdepartmental Memo

TO:

Robert Mellor, Village Manager

FROM:

Adam Frederick, Assistant Village Engineer

DATE:

July 23, 2020

RE:

Award of Contract - 2020 Crackfill Project

On July 22nd at 11:00 a.m. Engineering Staff opened bids for the referenced project. The following bids were read aloud:

Denler Inc., Joliet, IL \$ 62,040.00 SKC Construction, Inc., West Dundee, IL \$ 63,620.00 Engineer's Estimate \$ 81,400.00

The low bid received was under the budget and the Engineer's Estimate of \$81,400.00 by \$19,360.00 (24%). The budgeted amount for this project is \$100,000.00 through the MFT Fund. Due to the larger scope of the flexible pavement projects the past few years the quantity of crackfill material being placed on roads continues to decrease, therefore decreasing the cost of the project.

The low bidder has completed this project successfully for the Village several times in the past. Staff therefore recommends award of the contract to Denler, Inc. at the bid unit prices submitted.

Attachments (Bid Tabs)

cc:

William N. Cleveland, Director of Engineering Services Jon Batek, Finance Director

Phil Modaff, Public Works Director

Bid Tabulation 2020 Crackfilling Bid Opened 7/22/20

				Village of C	arol Stream	SKC Constru	ction, Inc.	Denle	r, Inc.
				Engineer	ing Dept.	Des Plaines,	IL 60118	Mokena,	IL 60448
Item #	ITEM	UNIT	QTY	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT
1	Fiber - Asphalt	LB	52,000	\$1.35	\$70,200.00	\$1.21	\$62,920.00	\$1.170	\$60,840.00
2	Fine Aggregate (FA-6)	TON	20	\$60.00	\$1,200.00	\$10.00	\$200.00	\$10.00	\$200.00
3	Traffic Control and Protection	LS	1	\$10,000.00	\$10,000.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00
	Total Estimate Maintenance Cost				\$81,400.00		\$63,620.00		\$62,040.00

Village of Carol Stream Interdepartmental Memo

TO:

Mayor and Trustees

FROM:

Robert Mellor, Village Manager *PM*

DATE:

August 12, 2020

RE:

Liquor License - American Legion Post #76, 570 S. Gary Avenue

Attached for your review and consideration is an Ordinance reducing the number of Class N Liquor Licenses by one. American Legion Post #76 has notified the Village of their intent not to sell alcoholic liquor as of May 1, 2020.

Staff recommends approval of the attached Ordinance reducing the Class N Liquor Licenses by one with regard to American Legion Post #76-Building Corp. d/b/a American Legion Post #76 located at 570 S. Gary Avenue.

Attachment

ORDINANCE	NO.	2020-08	_
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AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 2 OF THE CAROL STREAM CODE OF ORDINANCES BY DECREASING THE NUMBER OF CLASS N LIQUOR LICENSES FROM 1 TO 0 (AMERICAN LEGION POST #76-BUILDING CORP. D/B/A AMERICAN LEGION POST #76, 570 S. GARY AVENUE)

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS; as follows:

SECTION 1: That Chapter 11, Article 2 of the Carol Stream Code of Ordinances, Classification of Liquor Licenses, be and the same is hereby amended by decreasing the number of Class N Liquor Licenses, from 1 to 0 with regards to American Legion Post #76-Building Corp. d/b/a American Legion Post #76 located at 570 S. Gary Avenue.

SECTION 2: This Ordinance shall be in full force and effect from and after its passage and approval by law.

	PASSED AND APPROVED THIS 1	7th DAY OF AUGUST, 2020.
	AYES:	
	NAYS:	
	ABSENT:	
		Frank Saverino, Sr., Mayor
ATTE	ST:	
Sherry	Craig, Deputy Village Clerk	-

ORDINANCE NO. 2020-___-

AN ORDINANCE AMENDING CHAPTER 16 OF THE MUNICIPAL CODE OF THE VILLAGE OF CAROL STREAM (ZONING CODE – ADULT USE CANNABIS CULTIVATION CENTERS AND CRAFT GROWERS AS SPECIAL USES IN THE I INDUSTRIAL DISTRICT)

WHEREAS, at its meeting on February 3, 2020, the Carol Stream Village Board of Trustees discussed the allowance of adult-use cannabis cultivation centers and adult-use craft growers as special uses in the Industrial District, and directed Village staff to prepare draft zoning code text amendments and hold a public hearing before the Plan Commission on said amendments; and

WHEREAS, the Village Plan Commission, after proper notice being given, conducted a public hearing on August 10, 2020, regarding zoning code text amendments to amend Section 16-10-2(B) (Special Uses of the I Industrial District) to list cannabis cultivation centers and cannabis craft growers as Special Uses in the I Industrial District; to amend Section 16-13-3 (Schedule of Parking Requirements) to include parking requirements for cannabis cultivation centers and cannabis craft growers; and to amend Section 16-18 (Definitions) to add definitions to the Zoning Code for cannabis cultivation centers and cannabis craft growers; and

WHEREAS, the Plan Commission has filed its Findings and Recommendations regarding the zoning code text amendments with the Mayor and Board of Trustees, and the Mayor and Board of Trustees have duly considered said Findings and Recommendations; and

WHERAS, the Mayor and Board of Trustees find it to be in the best interests of the Village to amend the Village Zoning Code as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That Chapter 16, Article 10, Section 2 (B) of the Carol Stream Zoning Code is hereby amended as follows:

§ 16-10-2 I INDUSTRIAL DISTRICT.

- (B) Special uses.
 - (1) Automobile laundries;
 - (2) Auto service stations;
 - (3) Building material sales and storage;
 - (4) Buildings or structures exceeding 50 feet in height;
 - (5) Cartage, express and parcel establishments;
 - (6) Contractor's office and shops;
 - (7) Garages and parking lots for motor vehicles not incidental to a permitted use;
 - (8) Greenhouses and nurseries;
 - (9) Medical and rehabilitation facility;
 - (10) Mini-warehouses. Special conditions are as follows:
 - (a) Floor area ratio not more than 0.5;

- (b) Aisle width not less than 28 feet;
- (c) Prohibited storage items or uses:
 - 1. Flammable liquids;
 - 2. Highly combustible or explosive materials;
 - 3. Hazardous chemicals;
 - 4. Garage sales;
 - 5. Retail business activities;
 - 6. Servicing or repair of motor vehicles and equipment; and
 - 7. Outside storage of any kind.
- (d) A minimum of two points of ingress and egress shall be provided to a miniwarehouse site;
 - (e) Multiple buildings are allowed; and
 - (f) An on-site manager office/living quarters is allowed.
 - (11) Motor freight terminals;
 - (12) Motor vehicle and equipment sales and service;
 - (13) Municipal or privately owned recreation building;
 - (14) Outdoor activities and operations;
- (15) Planned unit development, in accordance with provisions of <u>Art. 16</u> of this Zoning Code;
 - (16) Public open space;
 - (17) Public service and utility uses;
 - (18) Radio and television towers;
 - (19) Restaurants, including the sale of liquor in conjunction therewith;
- (20) Retail sales as an ancillary use to the principal industrial use; provided that, a parking ratio of 1:250 square feet of floor area is established for each use;
 - (21) Meat processing, packaging, storage and warehousing;
 - (22) Union halls and training facilities;
 - (23) Dance studios;
 - (24) Equipment and machinery rental operations;
- (25) Towing operation, including a screened, temporary outdoor vehicle storage area; and
 - (26) Medical cannabis cultivation center.
- (27) Adult-Use cannabis establishments including adult-use cannabis cultivation center and adult-use cannabis craft grower, in accordance with the following submission requirements and criteria:
- (a) An accurately dimensioned site plan indicating buildings, building entrances, parking, sidewalks, adjacent streets and immediately surrounding uses. The site plan shall include a statement that the location of the cannabis establishment is not in violation of the distance requirements set forth in this Section.
- (b) A floor plan of the interior of the cannabis establishment indicating the principal uses on the floor plan, including production areas and storage areas.
 - (c) A plan for disposal of any cannabis or byproducts.
- (d) A plan for ventilation of the cannabis establishment that describes the ventilation systems that will be used to prevent any odor of cannabis off the premises of the business.
- (e) A security plan that includes facility access controls, surveillance systems, onsite security personnel, and other security measures required by state or local regulations. Security arrangements must deter and prevent unauthorized entrance into areas containing cannabis or cannabis products and the theft of cannabis or cannabis

products, and ensure the safety of employees, as well as the surrounding area, and include no less than the minimum security and lighting measures required by State law. The security plan shall be reviewed and approved by the chief of police.

(f) A proposed plan of operations. The proposed plan of operations of the cannabis establishment must demonstrate the intent of the establishment to operate in full compliance with the Cannabis Regulation and Tax Act and/or Medical Cannabis Act, as applicable.

(g) A Signage Plan. The proposed signage plan shall comply with the following standards:

(1) No sign shall contain any logo, name, wording, statement or illustration that is:

(i) False or misleading;

(ii)Promotes the overconsumption of cannabis;

(iii)Displays cannabis;

(iv) Shows someone under 21 consuming cannabis;

(v) Includes the image of the cannabis leaf or bud;

(vi) Includes any image that is likely to appeal to minors; or

(vii) Contains any slang or colloquial term for cannabis or cannabis paraphernalia.

(h) A parking and/or traffic study may also be requested to determine parking adequacy or traffic circulation.

(i) Exterior Appearance: The exterior appearance of the building of a cannabis establishment shall be compatible with commercial structures already constructed or under construction within the immediate neighborhood, to ensure against blight, deterioration, or substantial diminishment or impairment of property values in the vicinity.

(j) Performance Standards: All uses shall provide evidence of conformity to the performance standards for noise, vibration, smoke, dust, odor, heat, glare, fire hazard and other objectionable influences established by the State of Illinois and administered by the Illinois Environmental Protection Agency, the United States of America and administered by the federal environmental agency, and any ordinance of DuPage County or the Village of Carol Stream.

(k) Location:

(1) A cannabis establishment shall not be located within a one thousand five hundred (1,500) foot radius of any other cannabis establishment located within or outside the village, or be located within one thousand five hundred (1,500) feet of the property line of a pre-existing public or private preschool or elementary or secondary school or day care center, or residentially zoned property and developed with a residential use, within or outside the village.

(2) A cannabis establishment shall not contain a drive up service window.

(l) Exterior Lighting: Lighting shall illuminate the exterior of the building and all entrances and exits to the facility. Exterior lighting shall be one (1) footcandle, and shall remain on until at least one (1) hour after the closing of the cannabis establishment. In addition, all exterior lighting shall be inwardly directed so that no direct lighting is cast off-premises.

(m) Entrance: A cannabis establishment may have more than one (1) means of egress from the interior so as to meet building codes and public safety concerns; however, it shall have a single secure public entrance and shall implement appropriate security measures to deter and prevent the theft of cannabis and unauthorized entrance

into areas containing cannabis. The entrance shall be located and maintained clear of any barriers, landscaping and similar obstructions that may block the view so that the entrance and pedestrian access is clearly visible from the public street, sidewalk and parking area.

- (n) Cannabis Paraphernalia and Product Display: No cannabis or paraphernalia shall be displayed or kept in a cannabis establishment so as to be visible from outside the premises.
- (o) On-site Use Prohibited: No cannabis shall be smoked, eaten or otherwise consumed or ingested within any cannabis establishment.

(p) Other Standards:

- (1) All cannabis establishments shall abide by all other applicable state and village regulations and requirements. Facilities may not conduct any sales or distribution of cannabis other than as authorized by the Act, and shall obtain and maintain at all times valid licensing, certification, and/or accreditation by appropriate, local, state and national bodies charged with the regulation of adult-use cannabis business establishments and shall adhere to all governing local, state and national codes and regulations.
- (2) Principal Use. The cannabis establishment is allowed as a principal use only and not allowed as an accessory use or temporary use as defined within the Zoning Code.

SECTION 2: That Chapter 16, Article 13, Section 3 of the Carol Stream Zoning Code is hereby amended as follows:

§ 16-13-3 SCHEDULE OF PARKING REQUIREMENTS.

Class	Use	Required Spaces
(J) Manufacturing/ Transportation/ Warehousing	Adult-Use Cannabis Cultivation Center or Craft Grower	1 per 600 square feet of floor area, or when the number of employees is specifically indicated, 1 per employee, whichever is greater, as related to the working period when the maximum number of persons are employed on the premises.

SECTION 3: That Chapter 16, Article 18, Section 1 of the Carol Stream Zoning Code is hereby amended as follows:

§ 16-18-1 DEFINITIONS.

ADULT-USE CANNABIS BUSINESS ESTABLISHMENT: An adult-use cannabis cultivation center or craft grower, per the Cannabis Regulation and Tax Act.

ADULT-USE CANNABIS CRAFT GROWER: A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, dry, cure and package cannabis and perform other necessary activities to make cannabis available for sale at a dispensing organization or use at a processing organization, per the Cannabis Regulation and Tax Act.

Ordinance No. 2020-Page 5 of 5

ADULT-USE CANNABIS CULTIVATION CENTER: A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, process, transport and perform necessary activities to provide cannabis and cannabis-infused products to licensed cannabis business establishments, per the Cannabis Regulation and Tax Act.

This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form as provided by law.

Sherry Craig, Deputy Village Clerk	
ATTEST:	
	Frank Saverino, Sr. Mayor
ABSENT:	
NAYS:	
AYES:	
PASSED AND APPROVED TH	IS 17th DAY OF AUGUST, 2020.

ORDINANCE NO. 2020-__-

AN ORDINANCE APPROVING AN AMENDMENT TO A SPECIAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT, A SPECIAL USE PERMIT FOR A DRIVE-UP SERVICE WINDOW, AND A FINAL PUD PLAN FOR TWO COMMERCIAL BUILDINGS (122 S. SCHMALE ROAD – 520 E. NORTH AVENUE LLC/CAROL STREAM MARKETPLACE)

WHEREAS, 520 E. North Avenue LLC, hereinafter referred to as the Petitioner, has petitioned the Village of Carol Stream for an Amendment to a Special Use Permit for a Planned Unit Development in accordance with Sections 16-9-3 (C)(1) and 16-9-2 (C)(1) of the Carol Stream Code of Ordinances; a Special Use Permit for a Drive-Up Service Window in accordance with Section 16-9-3(C)(11) of the Carol Stream Code of Ordinances; and a Final PUD Plan in accordance with Section 16-16-4 the Carol Stream Code of Ordinances; on the property legally described in Section 2 herein and commonly known as 122 S. Schmale Road, Carol Stream, Illinois; and

WHEREAS, pursuant to Section 16-15-8 of the Carol Stream Code of Ordinances, the Combined Plan Commission/Zoning Board of Appeals held a public hearing on the above petition on August 10, 2020, following proper legal notice of said public hearing, after which the Combined Plan Commission/Zoning Board of Appeals recommended to the Mayor and Board of Trustees of the Village that the Special Use Permits and Final PUD Plan be approved; and

WHEREAS, the Combined Plan Commission/Zoning Board of Appeals has filed its Findings and Recommendations regarding the Special Use Permits and Final PUD Plan with the Mayor and Board of Trustees, and the Mayor and Board of Trustees have duly considered said Findings and Recommendations.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1:

The Mayor and Board of Trustees of the Village of Carol Stream, after examining the Petition for the Special Use Permits, and the Findings and Recommendations of the Combined Plan Commission / Zoning Board of Appeals, have determined and find that the requested Special Use Permits:

- 1. Are deemed necessary for the public convenience at the location. The amended PUD and additional commercial buildings will provide more amenities to the residents, business owners/employees, and visitors to the community.
- 2. Will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare. The proposed uses will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare, and has been designed in a safe and efficient manner.

- 3. Will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. The surrounding area has commercial uses, and as such, the proposed buildings and drive-up service window should not be injurious to the use and enjoyment of other properties in the immediate vicinity for the purposes already permitted, nor diminish or impair property values within the area.
- 4. Will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district. Since most surrounding properties are already developed, there should be no impact on the normal and orderly development and improvement of surrounding properties.
- 5. Will provide adequate utilities, access roads, drainage and other important and necessary community facilities. *Utilities, access roads, drainage and other public improvements will be upgraded to improve upon systems already in place.*
- 6. Will conform to the applicable regulations of the district in which it is located, except as the Village Board may in each instance modify such regulations. The project is expected to conform to all applicable codes and requirements, including all associated exemptions.

SECTION 2:

The Special Use Permits and Final PUD Plan, as set forth in the above recitals, are hereby approved and granted to 520 E. North Avenue LLC, subject to the conditions set forth in Section 3, upon the real estate commonly known as 122 S. Schmale Road, Carol Stream, Illinois, and legally described as follows:

BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER SECTION 33, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, AND PART OF THE NORTHWEST QUARTER OF SECTION 4, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS

hereinafter referred to as the Subject Property.

SECTION 3:

The approval of the Special Use Permits and Final PUD Plan granted in Section 1 herein are subject to the following conditions:

- 1. That all terms and conditions of Ordinance No. 2012-08-29 for the Carol Stream Marketplace not specifically revised herein shall be hereby reaffirmed by reference;
- 2. That all improvements, including but limited to the building, parking lot, and landscaping, must be built, installed, and maintained in accordance with the attached plans and exhibits;

- 3. That the landscape materials must be installed as shown on the attached landscape plan and that all materials shall be maintained in a healthy condition, with dead or dying materials being replaced in accordance with the approved plan on an annual basis;
- 4. That an amendment to the Declaration of Easements, Restrictions and Covenants for the Carol Stream Marketplace be submitted prior to review of the plat of resubdivision by the Village Board;
- 5. That parking spaces must be striped in accordance with the Village's looped striping detail;
- 6. That parking lot lighting for the parking lot must comply with the Village Code requirements for foot-candle illumination, and match lighting in the rest of the center in terms of style;
- 7. That all trash dumpsters and recycling containers must be kept within a code compliant trash enclosure, and that the enclosure gates must be closed and latched at all times, except when trash containers are being accessed by employees or emptied by the trash collection service;
- 8. That rooftop mounted mechanical equipment must be screened from view in all directions from adjacent public streets and drive aisles;
- 9. That the applicant or owner must install additional landscape materials in the future, subject to the approval of the Community Development Director, to screen yet-unknown ground-mounted mechanical and utility equipment; and
- 10. That the site must be maintained and the business must be operated in accordance with all State, County and Village codes and regulations.

SECTION 4:

The Special Use Permits and Final PUD Plan are hereby approved and granted as set forth in the following plans and exhibits:

- 1. Cover Sheet (Exhibit A, received by the Community Development Department July 16, 2020), prepared by Spaceco Inc., 9575 W. Higgins Road, Suite 700, Rosemont, Illinois, 60018.
- 2. Geometric Plan (Exhibit B, received by the Community Development Department July 16, 2020), prepared by Spaceco Inc., 9575 W. Higgins Road, Suite 700, Rosemont, Illinois, 60018.
- 3. Preliminary Grading and Utility Plan (Exhibit C, received by the Community Development Department July 16, 2020), prepared by Spaceco Inc., 9575 W. Higgins Road, Suite 700, Rosemont, Illinois, 60018.

Ordinance No. 2020-Page 4 of 6

- 4. Final PUD Plan (Exhibit D, received by the Community Development Department July 16, 2020), prepared by Arsa Associates, 1411 W. Peterson Avenue, Suite 203, Park Ridge, Illinois, 60068.
- 5. Landscape Plan (Exhibit E, received by the Community Development Department July 16, 2020), prepared by Marla Sgarbossa.
- 6. Floor Plan and Elevations for Building C2 (Exhibit F, received by the Community Development Department July 16, 2020), prepared by Arsa Associates, 1411 W. Peterson Avenue, Suite 203, Park Ridge, Illinois, 60068.
- 7. Floor Plan and Elevations for Building C3 (Exhibit G, received by the Community Development Department July 16, 2020), prepared by Arsa Associates, 1411 W. Peterson Avenue, Suite 203, Park Ridge, Illinois, 60068.
- 8. Color Renderings (Exhibits I-1 through I-6, received by the Community Development Department July 16, 2020), prepared by Arsa Associates, 1411 W. Peterson Avenue, Suite 203, Park Ridge, Illinois, 60068.

SECTION 5:

This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form, provided, however, that this Ordinance is executed by the owners or such other party in interest, consenting to and agreeing to be bound by all of the terms and conditions contained within this Ordinance. Such execution and delivery to the Village shall take place within sixty (60) days after the passage and approval of this Ordinance or within such extension of time as may be granted in the discretion of the corporate authorities, by motion.

SECTION 6:

The failure of the owner or other party in interest, or a subsequent owner or other party in interest, to strictly comply with the terms and conditions of this Ordinance, after execution of this Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permits after notice and public hearing in accordance with the procedures required by the Carol Stream Code of Ordinances.

PASSED AND APPROVED THIS 17th DAY OF August, 2020
AYES:
NAYS:
ABSENT:

	Frank Saverino, Sr. Mayor
ATTEST:	

Ordinance No. 2020-Page 5 of 6

Sherry Craig, Deputy Village Clerk

Ordinance No. 2020-Page 6 of 6

520 E. North Avenue LLC, being the owner and/or party in interest of the Subject Properties legally described in this ordinance, and its successors and assigns do hereby accept, concur, and agree to develop and use the Subject Property in accordance with the terms and conditions of this Ordinance, and understand that if I do not do so, I am subject to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permits. 520 E. North Avenue LLC its successors and assigns, further agree to indemnify, hold harmless and defend the Village, and its officers, agents and employees from any and all claims, lawsuits, liabilities damages and costs incurred as a result of the approvals as granted herein.

Date	Owner/Party In Interest

EXHIBIT A

PRELIMINARY ENGINEERING PLANS for

RECEIVED JUL 16 2020 COMMUNITY DEVELOPMENT

LOT 6 **CAROL STREAM MARKETPLACE**

VILLAGE OF CAROL STREAM **DUPAGE COUNTY, ILLINOIS** PROJECT NO:10173.02

NOTE:

DESCRIPTION STORM SEWER PIPE TRENCH BACK GAS MAIN -t- ELECTRIC LINE RICHT-OF-WAY SETBACK LINE CENTERLINE SANITARY MANHOLI PRESSURE CONNECTION FLARED END SECTION OVERLAND FLOW ROLL DRANAGE SLOPE WATER'S EOGE CONCRETE REVERSE PITCH CURE PROPOSED TREE TO REMOVE X

LEGEND

ARCHITECT

N'ASSESSAGED VIOLET SOLVEN DE L'ANDIE DE DESENTE DE L'ANDIE DE L'A

DEVELOPER

ROBERTINO PRESTA MANAGER

520 E. NORTH AVE LLC 520 E. NORTH AVE

CAROL STREAM, IL 60188 PHONE: (312) 617-0087

ARSA SCHNEIDER ARCHITECTS 1411 W PETERSON AVENUE, SUITE 203 PARK RIDGE, IL 60068 (847) 698-4438

> CALL J.U.L.I.E. 1-800-892-0123 WITH THE FOLLOWING:

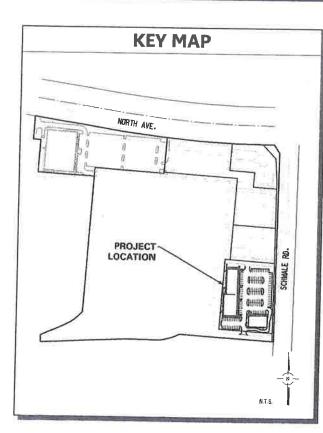
DUPAGE

CITY, TOWNSHIP CAROL STREAM, MILTON SEC, & 1/4 SEC, NO. SEC 4, T39N, R10E

48 HOURS BEFORE YOU DIG. EXCLUDING SAT., SUN. & HOLIDAYS

	INDEX				
SHEET #	SHEET I.D.	SHEET DESCRIPTION			
1	CI	COVER SHEET			
2	P-GM	PRELIMINARY GEOMETRIC PLAN			
3	P-GRUT	PRELIMINARY GRADING AND UTILITY PLAN			
-					





SPACECO, INC. IS TO BE NOTIFIED AT LEAST THREE (3) DAYS PRIOR TO STARTING CONSTRUCTION AND SHALL BE INCLUDED IN THE PRECONSTRUCTION MEETINGS

	REVISIONS ORIGINAL PLAN DATE: MAY 15, 2020					
OF						
#	SHEET #	REMARKS	DATE			
1	ALL	LOT LINE REVISIONS PER OWNER	06/01/20			
2	ALL	REV PER VILLAGE	07/14/20			
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ENGINEER BRIAN C. RATAJCZAK, P.E.	DATE	
ILLINOIS REGISTRATION NO.: 052-053203 EXPIRATION DATE: 11/30/2021		
PROFESSIONAL DESIGN FIRM NO.: 184-001157 Expiration date: 04/30/2021		
THESE PLANS ON ANY PANT THEREOF SHALL SE CONSCENSO THE SELANDRE, SCILL AND EXPANTION DATE OF SISTE OF TH	VOO WEGOUT	

LOT 6
CAROL STREAM
MARKETPLACE



Higgins Road, Suite 700, Rosemont, Illinois 60018 Phone: (847) 696-4060 Fax: (847) 696-4065

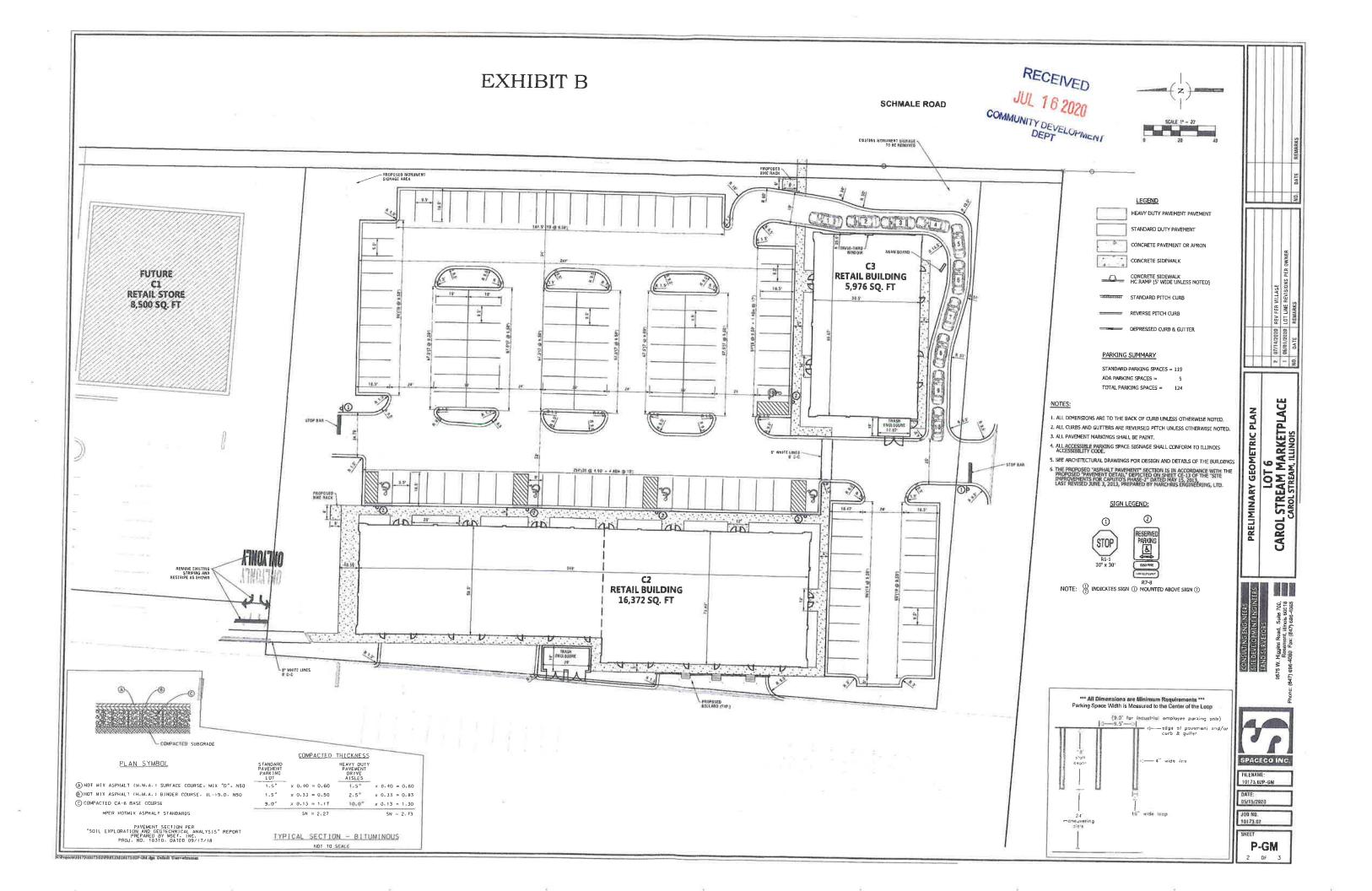
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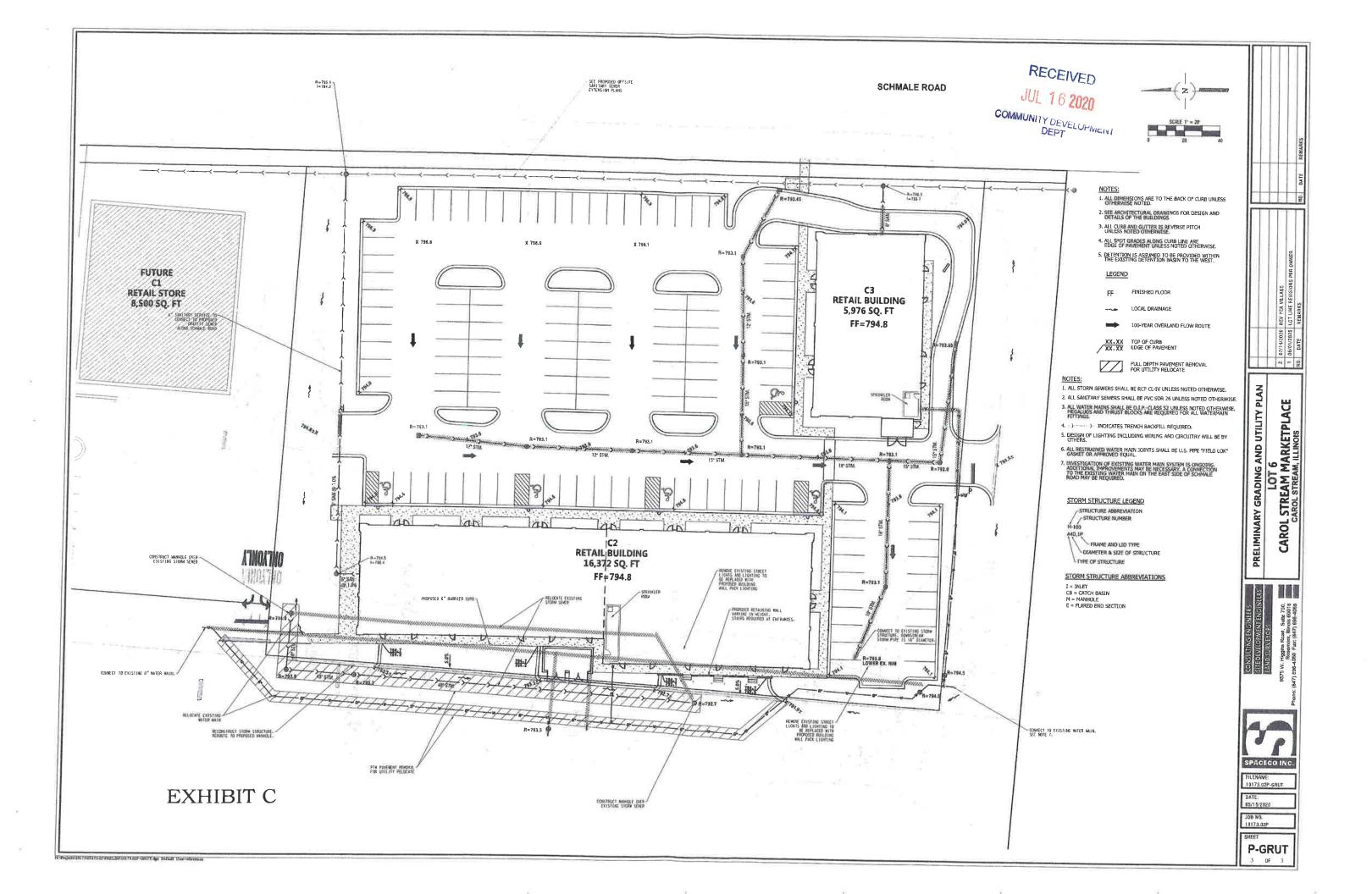


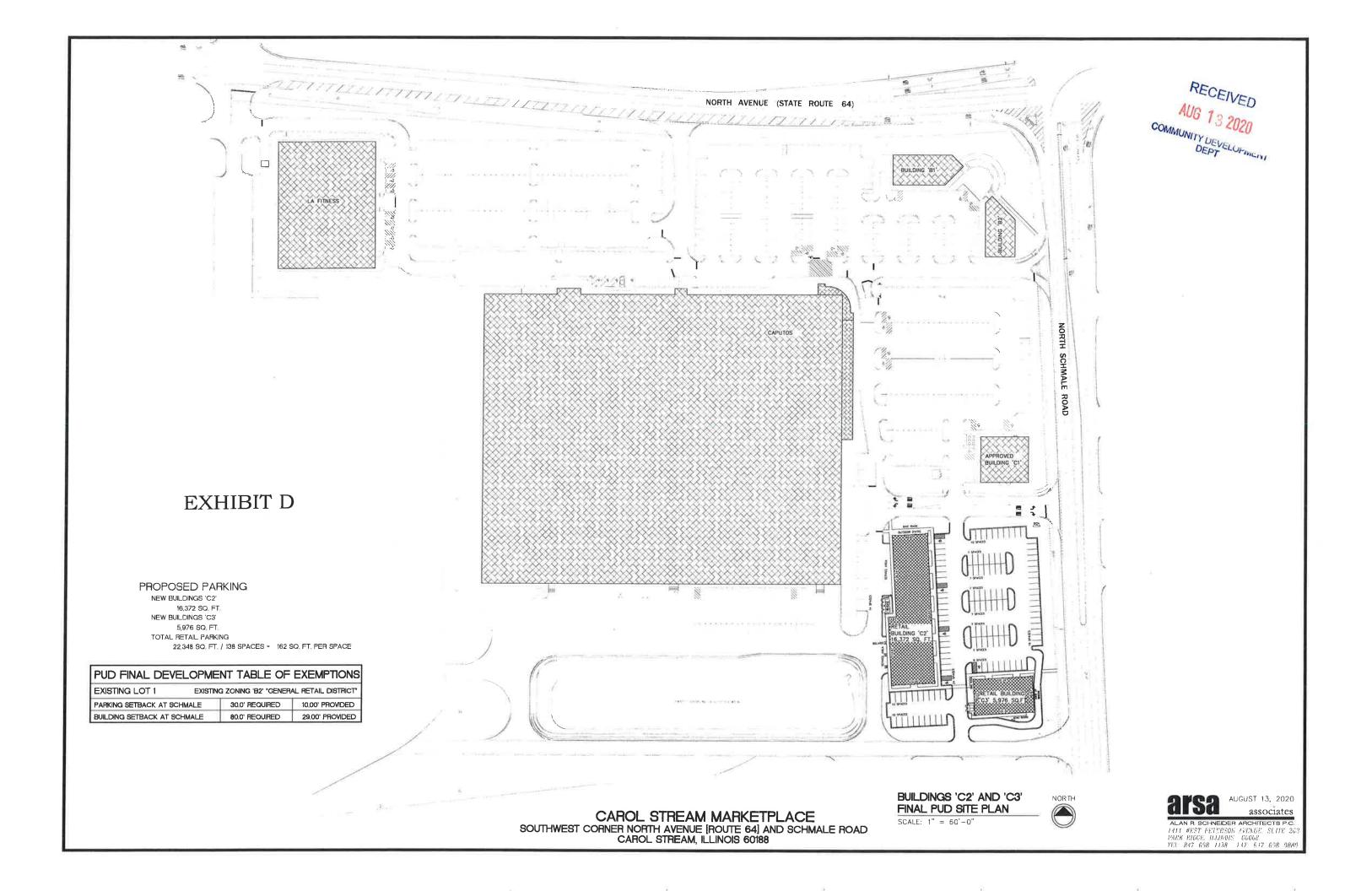
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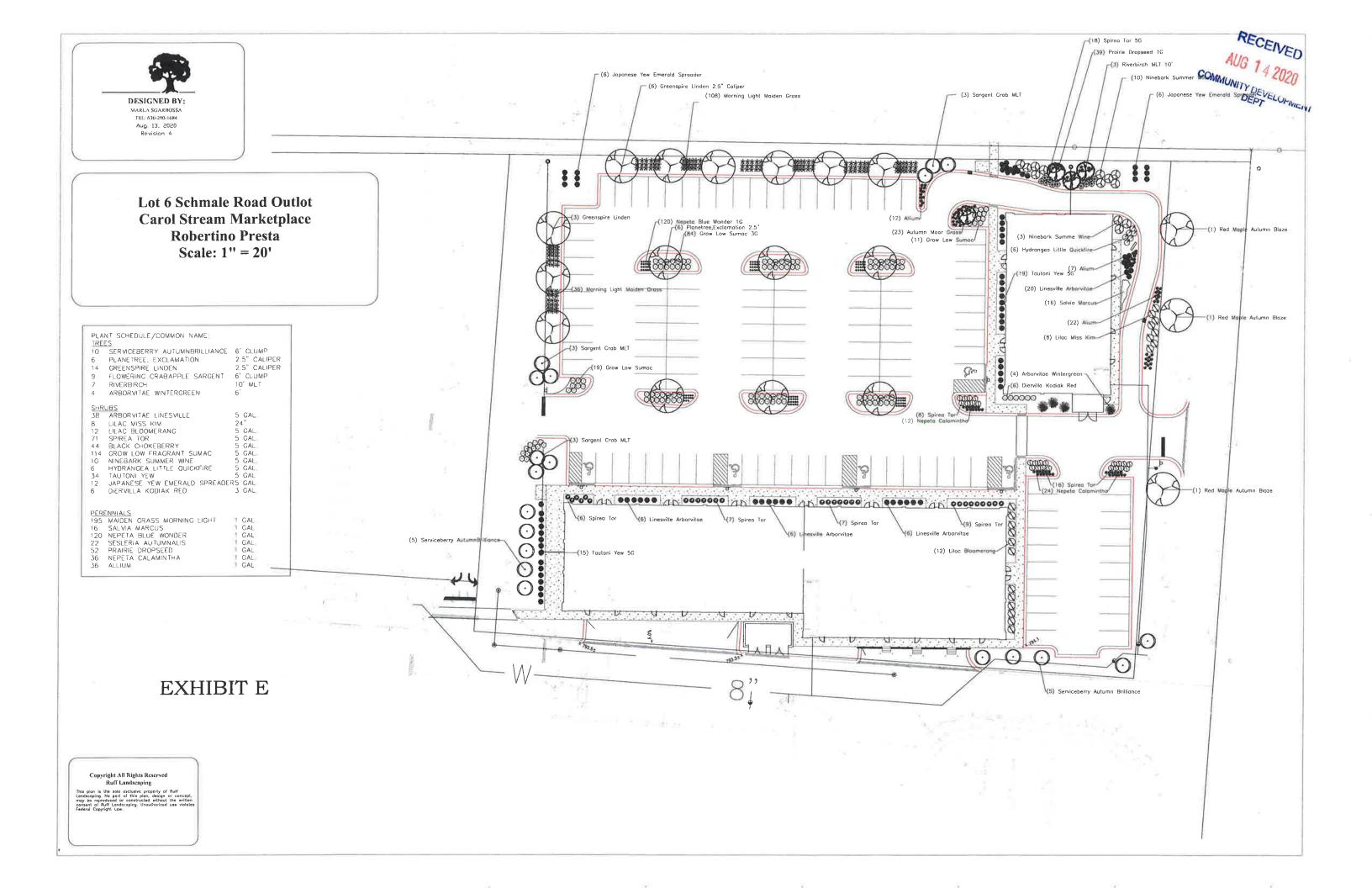
05/15/2020 JOB NO. 10173.02

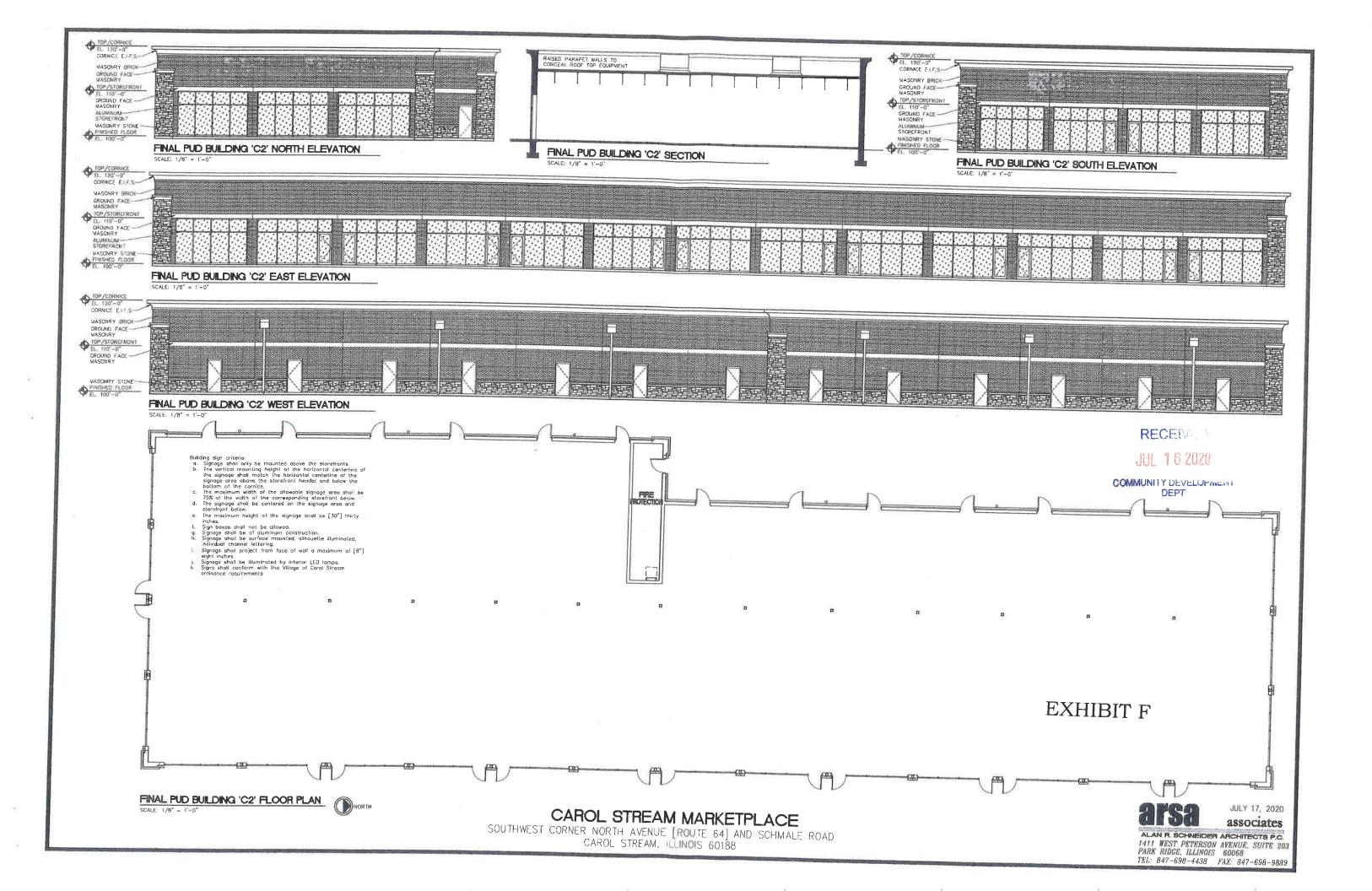
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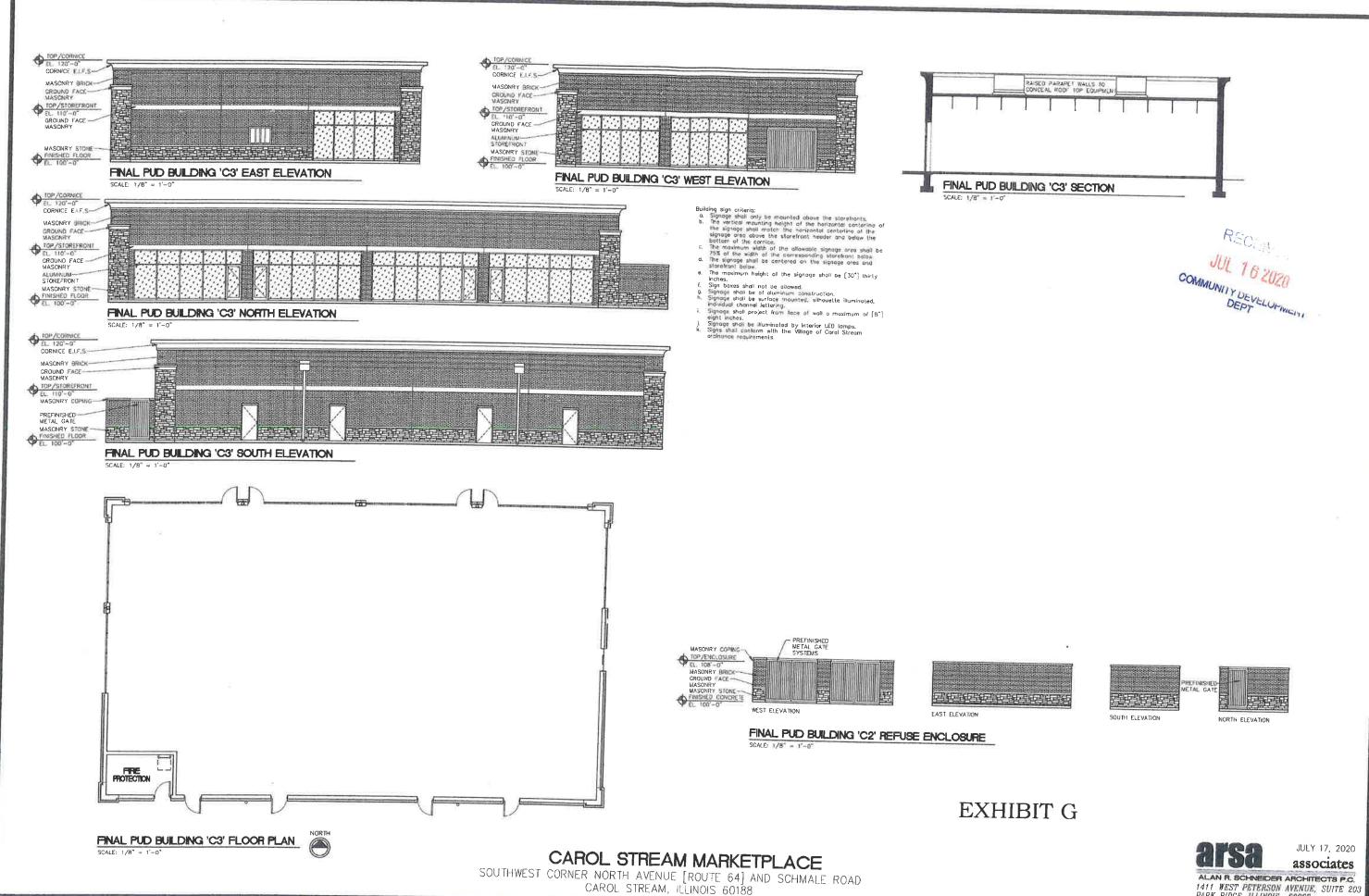










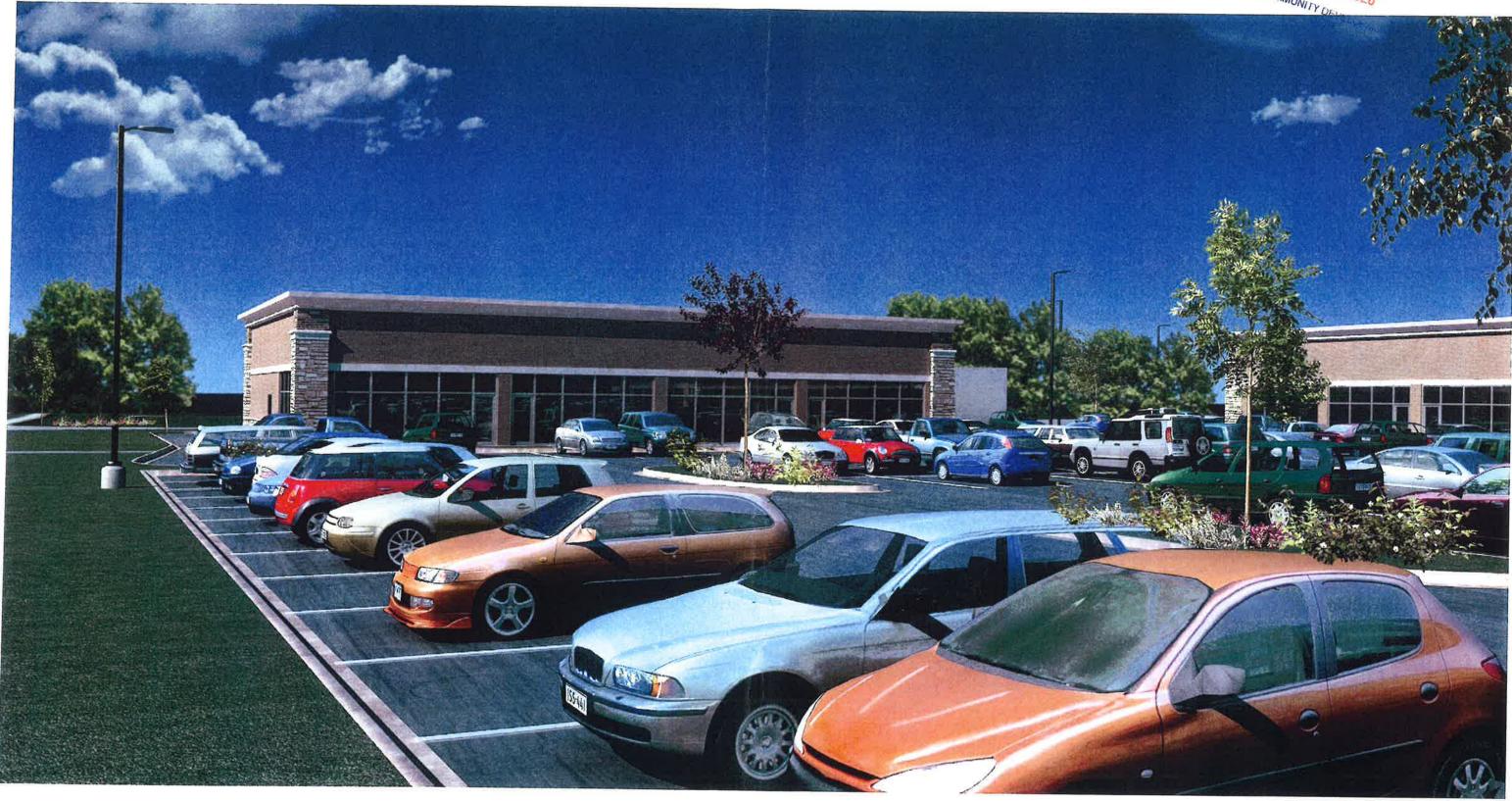


1411 WEST PETERSON AVENUE, SUITE 203 PARK RIDGE, ILLINOIS 60068
TEL: 847-698-4438 FAX: 847-698-9889

Carol Stream Marketplace Schmale Road - C buildings









Carol Stream Marketplace Schmale Road - C buildings





Carol Stream Marketplace Schmale Road - C buildings















Village of Carol Stream

Interdepartmental Memo

TO:

Robert Mellor, Village Manager

FROM:

William N. Cleveland, Director of Engineering Services

DATE:

July 27, 2020

RE:

Resolution to Approve a Local Agency Agreement for Federal

Participation - Kuhn Road Bike Trail - Lies to Army Trail

An agreement needs to be executed between the Village and the Illinois Department of Transportation, acting in accordance with the Federal Highway Administration's policies and procedures. This agreement establishes guidelines for the contract and funding of the project.

The current cost estimate for engineering is \$102,813 (\$112,000 budget), of which \$82,250 is from FHWA (ITEP) funding and \$20,562 is from Village funding. Actual costs will be used in the final division of cost for billing and reimbursement based on an 80/20 split for ITEP funds.

By execution of the Agreement, the Village is indicating sufficient funds have been set aside to cover the local share of the project cost and additional funds will be appropriated, if required, to cover the Village's total cost.

Engineering staff therefore recommends a resolution be approved and the agreement be approved and signed by the Mayor and five (5) original agreements returned to IDOT for final processing.

Cc:

Jon Batek, Finance Director

Phil Modaff, Director of Public Works

Adam Frederick, Civil Engineer

Attachment

Village of Car	rol Stream
Location:	FAU 2554/Kuhn Road: Lies Road to Army Trail Road
Section No.:	15-00060-00-BT
Project No.:	IOR3 (723)
Job No.:	D-91-403-15
DuPage Coun	ty
	RESOLUTION NO
	DLUTION APPROVING A LOCAL AGENCY AGREEMENT FOR FEDERAL IPATION – KUHN ROAD BIKE TRAIL – LIES ROAD TO ARMY TRAIL ROAD
	REAS, the Village of Carol Stream is attempting to improve a segment of Kuhn Road from Army Trail Road that is approximately 0.65 miles in length; and
WHE	REAS, the cost of said improvement has necessitated the use of federal funds; and
WHE	REAS, the federal fund source requires a match of local match.
of Carol Strea	THEREFORE, BE IT RESOLVED by the Village of Carol Stream Board that the Village m authorized twenty thousand, five hundred, sixty two dollars, (\$20,562) or as much may natch federal funds in the completion of MFT Section Number 15-00060-00-BT; and
execute the ab	FURTHER RESOLVED that the Mayor be and is hereby authorized and directed to bove-mentioned AGREEMENT and any other such documents related to advancement and said project; and
	FURTHER RESOLVED that the Deputy Clerk is hereby directed to transmit five (5) es of this resolution to the Illinois Department of Transportation through the Division of
	PASSED AND APPROVED THIS 17th DAY OF AUGUST, 2020.
	AYES:
	NAYS:
	ABSENT:
ATTEST:	Frank Saverino, Sr., Mayor
Sherry Craig	, Deputy Village Clerk

Illinois Department of Transportation
Local Public Agency Agreement

Local Public Agency	State Contract	Day Labor	Local Contract	RR Force Account	
Village of Carol Stream			х		
Section	Fund Type		ITEP, SRTS, or	HSIP Number(s)	
15-00060-00-BT	ITEP		131086		

Con	struction	Engin	eerina	Right-of-Wav			
Job Number	Job Number Project Number		Project Number	Job Number	Project Number		
		D-91-403-15	I0R3(723)				

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA", and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA, approved by the STATE and the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

the Federal Highway Adminis	tration, nereinan	er re	eterred	TO as FRWA.							
				Location							
Local Name Kuhn Road				Rout	e FAU 25	54				Leng	th _0.65 mi
Termini Army Trail RD to I											,-
Termini Army Trail RD to I	les ND										
Current Jurisdiction LPA				TIP Number	08-14-0024	4	Existing	g Sti	ucture	: No	N/A
				Project Descrip	otion						
PE II design of a bike trail											
				Division of Co	st						
Type of Work	ITEP		%		%		LPA		%		Total
Participating Construction		()	()		()	
Non-Participating Construction		()	()		()	
Preliminary Engineering	82,250	1	100)	6	Y	\$20,563	0	BAL)	\$102,813
Construction Engineering	,	ì)	è	, i	,	i)	
Right of Way		ì		3	č	í		ò		ì	
Railroads		ì		A.	č	Ý		č		í	
Utilities		7		Y	ì	Ž.		ì		í	
Materials		: 1				V)		X.		10.	
	\$ 82,250	-0		\$	-	s ⁻	20,562			\$ -	102,813
TOTAL			A /ITE	*	٠٠٠	•	•			Ψ	, 52,515
*Maximum FHWA (ITEP) participation 80% not to exceed \$82,250.											
NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursment.											
If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.											
Local Public Agency Appropriation											
By execution of this Agreement, the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum (required for State-let contracts only)											
	Meth	od	of Fin	ancing (State Co	ntract Work	Only)					
METHOD A Lump Sum (80	% of I PA Obliga	tion'	١								
METHOD ALump Sum (80 METHOD B	Monthly Do		nto of		— due by ti	16		_	f each	SHCC	essive month
METHOD B METHOD CLPA's Share	ivioriting Pa	yme	115 01	divided by est	imated total	cost mult	inlied by ac	tual	nrogre	ee ne	vment
IVIE I FIOD C-LPA'S SHAFE	1			divided by est	וווומנ כ ט נטומו (Jost IIIuli	ibiied by ac	ıuai	progre	os pe	cyrricit.
(See page two for details of the above methods and the financing of Day Labor and Local Contracts)											

Printed 7/10/2020 Page 1 of 5 BLR 05310 (Rev. 01/29/18)

Agreement Provisions

THE LPA AGREES:

- To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, and the **STATE** and the **FHWA**, if required.
- (2) To provide for all utility adjustments, and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Agency Highway and Street Systems.
- (3) To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
- (4) To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, an addendum is required.
- (5) To maintain or cause to be maintained, in a manner satisfactory to the **STATE** and the **FHWA**, the completed improvement, or that portion of the completed improvement within its jurisdiction as established by addendum referred to in item 4 above.
- (6) To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- To maintain, for a minimum of 3 years after final project close-out by the STATE, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the department; and the LPA agrees to cooperate fully with any audit conducted by the Auditor General and the STATE; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the STATE for the recovery of any funds paid by the STATE under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- (8) To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- (9) To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the FHWA.
- (10) (State Contracts Only) That the method of payment designated on page one will be as follows:
 - Method A Lump Sum Payment. Upon award of the contract for this improvement, the LPA will pay to the STATE within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the LPA's estimated obligation incurred under this Agreement. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.
 - Method B Monthly Payments. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE**, a specified amount each month for an estimated period of months, or until 80% of the **LPA**'s estimated obligation under the provisions of the Agreement has been paid, and will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.
 - Method C Progress Payments. Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA**'s share of the construction cost divided by the estimated total cost, multiplied by the actual payment (appropriately adjusted for nonparticipating costs) made to the contractor until the entire obligation incurred under this Agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C, shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to **LPA** on this or any other contract. The **STATE**, at its sole option, upon notice to the **LPA**, may place the debt into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as my be required to recover the debt.

- (11) (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to construct the complete project.
- (12) (Preliminary Engineering) In the event that right-of-way acquisition for, or actual construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.
- (13) (Right-of-Way Acquisition) In the event that the actual construction of the project on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this Agreement.

(14) (Railroad Related Work Only) The estimates and general layout plans for at-grade crossing improvements should be forwarded to the Rail Safety and Project Engineer, Room 204, Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois, 62764. Approval of the estimates and general layout plans should be obtained prior to the commencement of railroad related work. All railroad related work is also subject to approval be the Illinois Commerce Commission (ICC). Final inspection for railroad related work should be coordinated through appropriate IDOT District Bureau of Local Roads and Streets office.

Plans and preemption times for signal related work that will be interconnected with traffic signals shall be submitted to the ICC for review and approval prior to the commencement of work. Signal related work involving interconnects with state maintained traffic signals should also be coordinated with the IDOT's District Bureau of Operations.

The **LPA** is responsible for the payment of the railroad related expenses in accordance with the **LPA**/railroad agreement prior to requesting reimbursement from IDOT. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets office.

Engineer's Payment Estimates shall be in accordance with the Division of Cost on page one.

- (15) And certifies to the best of its knowledge and belief its officials:
 - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - (d) have not within a three-year period preceding the Agreement had one or more public transactions (Federal, State, local) terminated for cause or default.
- (16) To include the certifications, listed in item 15 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
- (17) (State Contracts) That execution of this agreement constitutes the **LPA**'s concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
- (18) That for agreements exceeding \$100,000 in federal funds, execution of this Agreement constitutes the LPA's certification that:
 - (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement;
 - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;
 - (c) The **LPA** shall require that the language of this certification be included in the award documents for all subawards at all ties (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (19) To regulate parking and traffic in accordance with the approved project report.
- (20) To regulate encroachments on public right-of-way in accordance with current Illinois Compiled Statutes.
- (21) To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with current Illinois Compiled Statutes.
- To complete this phase of the project within three (3) years from the date this agreement is approved by the **STATE** if this portion of the project described in the Project Description does not exceed \$1,000,000 (five years if the project costs exceed \$1,000,000).
- (23) To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months.
 - To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- The LPA will submit supporting documentation with each request for reimbursement from the STATE. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, and personnel and direct cost summaries.and other documentation supporting the requested reimbursement amount (Form BLRS 05621 should be used for consultant invoicing purposes). LPA invoice requests to the STATE will be submitted with sequential invoice numbers by project.

The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of this phase of the improvement or from the date of the previous invoice, which ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed.

- The LPA shall provide the final report to the appropriate STATE district within twelve months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPA**s expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Finance and Administration, Audit Coordination Section, 2300 South Dirksen Parkway, Springfield, Illinois, 62764), within 30 days after the completion of the audit, but no later than one year after the end of the **LPA**'s fiscal year. The CFDA number for all highway planning and construction activities is 20.205.
 - Federal funds utilized for constructon activities on projects let and awarded by the **STATE** (denoted by an "X" in the State Contract field at the top of page 1) are not included in a **LPA**'s calculation of federal funds expended by the **LPA** for Single Audit purposes.
- (27) That the **LPA** is required to register with the System for Award Management or SAM (formerly Central Contractor Registration (CCR)), which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: https://www.sam.gov/portal/public/SAM/#1.
 - The **LPA** is also required to obtain a Dun & Bradstreet (D&B) D-U-N-S Number. This is a unique nine digit number required to identify subrecipients of federal funding. A D-U-N-S number can be obtained at the following website: http://fedgov.dnb.com/webform.

THE STATE AGREES

- (1) To provide such guidance, assistance and supervision and to monitor and perform audits to the extent necessary to assure validity of the LPA's certification of compliance with Titles II and III requirements.
- (2) (State Contracts) To receive bids for the construction of the proposed improvement when the plans have been approved by the STATE (and FHWA, if required) and to award a contract for construction of the proposed improvement, after receipt of a satisfactory bid.
- (3) (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when Agreed Unit Prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the Agreed Unit Prices and Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (4) (Local Contracts) For agreements with Federal and/or State funds in engineering, right-of-way, utility work and/or construction work:
 - (a) To reimburse the **LPA** for the Federal and/or State share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payment by the **LPA**;
 - (b) To provide independent assurance sampling, to furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors of steel, cement, aggregate, structural steel and other materials customarily tested by the **STATE**.

IT IS MUTUALLY AGREED:

- (1) Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
- (2) That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this Agreement.
- (3) This Agreement shall be binding upon the parties, their successors and assigns.
- For contracts awarded by the LPA, the LPA shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The LPA shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT assisted contracts. The LPA's DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the STATE may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for

enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.). In the absence of a USDOT – approved LPA DBE Program or on State awarded contracts, this Agreement shall be administered under the provisions of the STATE's USDOT approved Disadvantaged Business Enterprise Program.

- (5) In cases where the **STATE** is reimbursing the **LPA**, obligations of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
- (6) All projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application.

	ADDENDA	
Additional information and/or st	tipulations are hereby attached and identified below as being a part of this Agreement. Number 2- GATA	
Number 1- Location Map.	(Insert Addendum numbers and titles as applicable)	

The LPA further agrees, as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this Agreement and all Addenda indicated above.

APPROVED

APPROVED

Local Public Agency	State of Illinois Department of Transportation					
Frank Saverino Name of Official (Print or Type Name)	Randall S. Blankenhorn, Secretary of Transportation	Date				
Mayor	Ву:					
Title (County Board Chairperson/Mayor/Village President/etc.)	Erin Aleman, Director of Planning & Programming	Date				
	Erin Aleman, Director of Planning & Programming	Date				
(Signature) Date						
The above signature certifies the agency's TIN number is 36-2510906 conducting business as a Governmental Entity.	Philip C. Kaufmann, Chief Counsel	Date				
DUNS Number051080190	Jeff Heck, Chief Fiscal Officer (CFO)	Date				

<u>NOTE</u>: If the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

Printed 7/10/2020 Page 5 of 5 BLR 05310 (Rev. 01/29/18)

Location Map

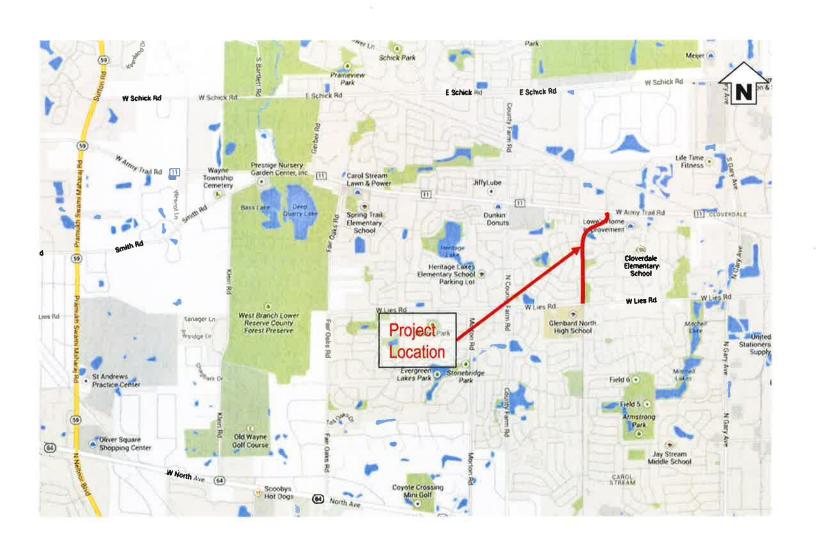


EXHIBIT A - Project Map

Kuhn Road Bikeway Lies Road to Army Trail Road Village of Carol Stream

Addendum 2

Grant Accountability and Transparency Act (GATA)

Required Uniform Reporting

The Grant Accountability and Transparency Act (30 ILCS 708), requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab.

Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

PLEASE NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx)



Village of Carol Stream

Interdepartmental Memo

TO:

Robert Mellor, Village Manager

FROM:

William N. Cleveland, Village Engineer

DATE:

August 10, 2020

RE:

Preliminary Engineering Services Agreement for Federal

Participation - Kuhn Road Bike Path Extension from Lies Road to Army

Trail Road

In April of 2018 Engineering Staff reviewed Statements of Interest for Phase II Engineering Design Services based on IDOT's Quality Based Selection (QBS) process. TranSystems Corporation was chosen from five (5) submittals and a contract was negotiated for review and approval by IDOT.

IDOT recently approved both the Local Public Agency Agreement for Federal Participation and the attached Preliminary Engineering Services Agreement for Federal Participation. Work cannot begin until the Village of Carol Stream signs the documents and sends them to IDOT for final execution. All procedures need to follow State and Federal guidelines in order to receive project grant funding.

The total price negotiated for all work is \$102,701.00 of which 80% (\$82,161.80) is to be funded by the Illinois Transportation Enhancement Program (ITEP) and the remaining 20% (\$20,539.20) will be funded by the Village of Carol Stream. The current target letting for construction of this project is scheduled for FFY 2022, of which 75% (\$275,000.00) is funded through the federal Surface Transportation Program.

Engineering staff therefore recommends that the Preliminary Engineering Services Agreement for Federal Participation of the Kuhn Road Bike Path between Lies Road and Army Trail Road be approved in the amount of \$102,701.00 and four (4) copies be sent to IDOT for further processing.

Cc:

Jon Batek, Finance Director

Phil Modaff, Director of Public Works

Adam Frederick, Civil Engineer

Attachment

RESOLUTION NO.	RESO:	LUTI	ON	NO.	
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A RESOLUTION AUTHORIZING THE EXECUTION OF AN ILLINOIS DEPARTMENT OF TRANSPORTATION PRELIMINARY ENGINEERING SERVICES AGREEMENT FOR FEDERAL PARTICIPATION KUHN ROAD BIKE PATH EXTENSION FROM LIES ROAD TO ARMY TRAIL ROAD

WHEREAS, the Mayor and Board of Trustees of the Village of Carol Stream have determined that it is in the best interest of the Village to enter into an Illinois Department of Transportation Preliminary Engineering Services Agreement for Federal Participation with regard to the Kuhn Road Bike Path Extension from Lies Road to Army Trail Road attached hereto as Exhibit "A", and by this reference incorporated herein.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor and Village Clerk of the Village of Carol Stream be and the same are hereby authorized to execute the Illinois Department of Transportation Agreement, in the appropriate form, attached hereto as Exhibit "A".

<u>SECTION 2</u>: That all Resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

2020.

repeated.	
	PASSED AND APPROVED THIS 17th DAY OF AUGUST,
	AYES:
	NAYS:
	ABSENT:
	Frank Saverino, Sr., Mayor
ATTEST:	

Sherry Craig, Deputy Village Clerk

Local Public Agency Village of Carol Stream	LO	Illinois Department of Transportation	С	Consultant TranSystems Corporation			
County DuPage Section 15-00060-00-BT Project No. IOR3(723) Job No. D-91-403-15 Contact Name/Phone/E-mail Address William Cleveland (603) 868-2260 wcleveland@carolstream.org	CALAGENCY	C A L Preliminary Engineering Services Agreement For Federal Participation C		C Address 1475 East Woodfield Road City Schaumburg State IL T Zip Code A 60173 Contact Name/Phone/E-mail Address David Block (847) 407-5313 dwblock@transystems.com			
THIS AGREEMENT is made and entered in Local Public Agency (LPA) and Consultant (PROJECT. Federal-aid funds allotted to the Transportation (STATE) will be used entirely	(ENG	INEER) and covers certain professiona by the state of Illinois under the general	al su	upervision of the Illinois Department of			
		Project Description					
Name Kuhn Road Bike Path		Route FAU 2554 Lengt	th	0.72 mi Structure No. N/A			
Termini Lies Road to Army Trail Road							
Description Phase 2 Design Engineering se Road.	rvice	s for construction of a bike path along I	Kuhr	n Road between Lies Road and Army Trail			
		Agreement Provisions					
I THE ENGINEER ACREES							

- To perform or be responsible for the performance, in accordance with STATE approved design standards and policies, of 1. engineering services for the LPA for the proposed improvement herein described.
- To attend any and all meetings and visit the site of the proposed improvement at any reasonable time when requested by 2. representatives of the LPA or STATE.
- To complete the services herein described within 500 calendar days from the date of the Notice to Proceed from the 3. LPA, excluding from consideration periods of delay caused by circumstances beyond the control of the ENGINEER.
- The classifications of the employees used in the work should be consistent with the employee classifications and estimated man-4. hours shown in EXHIBIT A. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are indicated in Exhibit A to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
- That the ENGINEER is qualified technically and is entirely conversant with the design standards and policies applicable for the 5. PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated herein.
- That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections 6. resulting from the ENGINEER's errors, omissions or negligent acts without additional compensation. Acceptance of work by the STATE will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or for clarification of any ambiguities.
- That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by the ENGINEER 7. and will affix the ENGINEER's professional seal when such seal is required by law. Plans for structures to be built as a part of the improvement will be prepared under the supervision of a registered structural engineer and will affix structural engineer seal when such seal is required by law. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the STATE.
- That the ENGINEER will comply with applicable federal statutes, state of Illinois statutes, and local laws or ordinances of the LPA. 8.

9. The undersigned certifies neither the ENGINEER nor I have:

13. Scope of Services to be provided by the ENGINEER:

- a. employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for me or the above ENGINEER) to solicit or secure this AGREEMENT,
- agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
- c. paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for me or the above ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
- d. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
- e. have not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
- are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
- g. have not within a three-year period preceding this AGREEMENT had one or more public transactions (Federal, State or local) terminated for cause or default.
- 10. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
- 11. To submit all invoices to the LPA within one year of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement.
- 12. To submit BLR 05613, Engineering Payment Report, to the STATE upon completion of the project (Exhibit B).

\triangleright	Make such detailed surveys as are necessary for the planning and design of the PROJECT.
	Make stream and flood plain hydraulic surveys and gather both existing bridge upstream and downstream high water data and flood flow histories.
	Prepare applications for U.S. Army Corps of Engineers Permit, Illinois Department of Natural Resources Office of Water Resources Permit and Illinois Environmental Protection Agency Section 404 Water Quality Certification.
	Design and/or approve cofferdams and superstructure shop drawings.
	Prepare Bridge Condition Report and Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types and high water effects on roadway overflows and bridge approaches).
	Prepare the necessary environmental and planning documents including the Project Development Report or Environmental Assessment, State Clearinghouse, Substate Clearinghouse and all necessary environmental clearances.
	Make such soil surveys or subsurface investigations including borings and soil profiles as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations to be made in accordance with the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Administrative Policies, Federal-Aid Procedures for Local Highway Improvements or any other applicable requirements of the STATE.
	Analyze and evaluate the soil surveys and structure borings to determine the roadway structural design and bridge foundation.
	Prepare preliminary roadway and drainage structure plans and meet with representatives of the LPA and STATE at the site of the improvement for review of plans prior to the establishment of final vertical and horizontal alignment, location and size of drainage structures, and compliance with applicable design requirements and policies.
	Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
	Complete the general and detailed plans, special provisions and estimate of cost. Contract plans shall be prepared in accordance with the guidelines contained in the Bureau of Local Roads and Streets manual. The special provisions and detailed estimate of cost shall be furnished in quadruplicate.
	Furnish the LPA with survey and drafts in quadruplicate all necessary right-of-way dedications, construction easements and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

II. THE LPA AGREES,

- 1. To furnish the ENGINEER all presently available survey data and information
- 2. To pay the ENGINEER as compensation for all services rendered in accordance with this AGREEMENT, on the basis of the following compensation formulas:

	Cost Plus Fixed Fee	CPFF	= 14.5%[DL + R(DL) + OH(DL) + IHDC], or = 14.5%[DL + R(DL) + 1.4(DL) + IHDC], or = 14.5%[(2.3 + R)DL + IHDC]
		Where:	DL = Direct Labor IHDC = In House Direct Costs OH = Consultant Firm's Actual Overhead Factor R = Complexity Factor
	Specific Rate	☐ (Pay p	er element)
	Lump Sum		
3.	To pay the ENGINEER us	ing one of th	ne following methods as required by 49 CFR part 26 and 605 ILCS 5/5-409:

- ☐ With Retainage
 - the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to 90% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.

 b) After 50% of the work is completed, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by

For the first 50% of completed work, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by

- b) After 50% of the work is completed, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments covering work performed shall be due and payable to the ENGINEER, such payments to be equal to 95% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- c) Final Payment Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and the STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
- a) For progressive payments Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **Final Payment** Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum o money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
- 4. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.).
- 5. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Local Government Professional Services Selection Act 50 ILCS 510, the Brooks Act 40USC 11, and Procurement, Management, and Administration of Engineering and Design related Services (23 CFR part 172). Exhibit C is required to be completed with this agreement.

III. IT IS MUTALLY AGREED,

- 1. That no work shall be commenced by the ENGINEER prior to issuance by the LPA of a written Notice to Proceed.
- 2. That tracings, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request, to the LPA or to the STATE, without restriction or limitation as to their use.

- 3. That all reports, plans, estimates and special provisions furnished by the ENGINEER shall be in accordance with the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Administrative Policies, Federal-Aid Procedures for Local Highway Improvements or any other applicable requirements of the STATE, it being understood that all such furnished documents shall be approved by the LPA and the STATE before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
- 4. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall not be construed to relieve the ENGINEER of any responsibility for the fulfillment of this agreement.
- 5. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the STATE; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the STATE for the recovery of any funds paid by the STATE under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- The payment by the LPA in accordance with numbered paragraph 3 of Section II will be considered payment in full for all services rendered in accordance with this AGREEMENT whether or not they be actually enumerated in this AGREEMENT.
- 7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the STATE, and their officers, agents and employees from all suits, claims, actions or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
- 8. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses to date of the written notice of termination.
- 9. This certification is required by the Drug Free Workplace Act (30ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the State unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the State for at least one (1) year but no more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State, as defined in the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- a. Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- b. Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy of maintaining a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- c. Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- d. Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- e. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by,
- f. Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
- g. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

- 10. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of DOT assisted contracts. Failure by the ENGINEER to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
- 11. When the ENGINEER is requested to complete work outside the scope of the original AGREEMENT, a supplemental AGREEMENT will be required. Supplements will also be required for the addition or removal of subconsultants, direct costs, the use of previously unspecified staff, and other material changes to the original AGREEMENT.

Agreement Summary

Prime Consultant:	TIN Number Agreement Amount
TranSystems Corporation	43-0839725 \$54,789.00
Trailoystems Corporation	
Sub-Consultants:	TIN Number Agreement Amount
Jorgensen & Associate, Inc.	36-3668574 \$12,179.00
Huff & Huff, Inc.	36-3044842 \$10,000.00
SE3, LLC	201307980 \$6,333.00
Santacruz Land Acquisitions	36-3851733 \$19,400.00
Cantacide Cario / toquicinorio	
	Sub-Consultant Total: \$47,912.00
	Prime Consultant Total: \$54,789.00
	Total for all Work: \$102,701.00
Executed by the LPA:	
Executed by the LPA:	(Municipality/Township/County)
Executed by the LPA: ATTEST:	(Municipality/Township/County)
ATTEST	(Municipality/Township/County) By:
ATTEST:	Ву:
ATTEST:	Ву:
ATTEST:	Ву:
ATTEST: By:Clerk	Ву:
ATTEST: By:Clerk (SEAL)	Ву:
ATTEST: By: Clerk (SEAL) Executed by the ENGINEER:	Ву:

Exhibit A - Preliminary Engineering

Route:	Kuhn Road Bike Path Phase 2	
Local Agency:	Village of Carol Stream	*Firms approved rates on file with IDOT's
	(Municipality/Township/County)	Bureau of Accounting and Auditing:
Section:	15-00060-00-BT	
Project:	IOR3(723)	Overhead Rate (OH) _151.94_ %
Job No.:	D-91-403-15	Complexity Factor (R) 0.00
*		Calendar Days 500

Method of Compensation:

Cost Plus Fixed Fee 1 \square 14.5% [DL + R(DL) +OH(DL) +IHDC] Cost Plus Fixed Fee 2 \square 14.5% [DL + R(DL) + 1.4(DL) + IHDC]

□ 14.5% [(2.3 + R)DL + IHDC]

Specific Rate □
Lump Sum □

Cost Estimate of Consultant's Services in Dollars

Element of Work	Employee Classification	Man- Hours	F	Payroll Rate	(Payroll Costs (DL)	С	verhead*	S	ervices by Others	In-House Direct Costs (IHDC)	Profit	Total
1- Project Coordination	Varies	67	\$	45.34	\$	3,038	\$	4,615	\$	211		\$ 1,140	\$ 9,004
2-Supplemental Survey	Varies	2	\$	58.30	\$	117	\$	177				\$ 43	\$ 337
3-Pre-Final Engineering	Varies	205	\$	43.81	\$	8,982	\$	13,647	\$	185		\$ 3,308	\$ 26,122
4-Final Engineering	Varies	102	\$	44.70	\$	4,559	\$	6,927	\$	140		\$ 1,686	\$ 13,312
5-Permitting	Varies	20	\$	47.98	\$	960	\$	1,458	\$	33		\$ 355	\$ 2,806
6-ROW Acquisition	Varies	10	\$	50.32	\$	503	\$	765				\$ 184	\$ 1,452
7-Phase 3 Consultation	Varies	12	\$	50.74	\$	609	\$	925				\$ 222	\$ 1,756
Jorgensen Supplemental Survey			-		┢				\$	2,143.00			\$ 2,143.00
Jorgensen Plats/Legals									\$	10,036.00			\$ 10,036.00
Huff & Huff									\$	10,000.00			\$ 10,000.00
SE3									\$	6,333.00			\$ 6,333.00
Santacruz									\$	19,400.00			\$ 19,400.00
					F								
Totals		418			\$	18,768	\$	28,514	\$	48,481	\$ -	\$ 6,938	\$ 102,701

Exhibit B



Engineering Payment Report (Submit with Final Invoice)

Actual Payment

Prime Consultant

Name

Name	Traine yeterne e en peramer.
Address	1475 East Wdfield Rd, Schaumburg, IL 60173
Telephone	(847) 407-5313
TIN Number	43-0839725
Project Information	
Local Agency	Village of Carol Stream
Section Number	15-00060-00-BT
Project Number	IOR3(723)
Joh Number	D-91-403-15

Signature and title of Prime Consultant

TranSystems Corporation

This form is to verify the amount paid to the Sub-consultant on the above captioned contract. Under penalty of law for perjury or falsification, the undersigned certifies that work was executed by the Sub-consultant for the amount listed below.

TIN Number

Sub-Consultant Name	TIN Number	Actual Payment from Prime
	Sub-Consultant Total:	
	Prime Consultant Total:	
	Total for all Work	
	Completed:	

Note: The Department of Transportation is requesting disclosure of information that is necessary to accomplish the statutory
purpose as outlined under state and federal law. Disclosure of this information is REQUIRED and shall be deemed as
concurring with the payment amount specified above.

For information about IDOTs collection and use of confidential information review the department's Identity Protection Policy.

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BLR 05610 (Rev. 11/09/17)

Date

Exhibit C Federal Qualification Based Selection (QBS) Checklist

Section Project Job Nur	
\$25,000 has a va	A must complete Exhibit C, if federal funds are used for this engineering agreement and the value will exceed by The LPA must follow federal small purchase procedures, if federal funds are used and the engineering agreement alue less than \$25,000. Not Applicable (engineering services less than \$25,000)
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management, and administration) concerning engineering and design related consultant services?
2.	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06(e) of the <i>BLRS Manual?</i> Yes No If no, IDOT's approval date:
3.	Was the scope of services for this project clearly defined?
4.,	Was public notice given for this project? Yes No Due date of submittal: 04/06/2018 Method(s) used for advertisement and dates of advertisement: Newspaper March 23 and March 30, website March 21st to April 6th.
5.	Do the written QBS policies and procedures cover conflicts of interest? Xes No
6.	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment? Yes No
7	Do the written QBS policies and procedures discuss the method of evaluation? ✓ Yes No Criteria for this project Weighting Criteria for this project Weighting Technical Approach 20 % Workload Capacity 10 % Similar Experience 10 % Past Performance 10 % Project Team 20 % Local Presence 5 % Specialized Expertise 20 % DBE Participation 5 %
8,	Do the written QBS policies and procedures discuss the method of selection? Yes No Selection committee (titles) for this project: Village Engineer, Assitant Village Engineer and Civil Engineer II Top three consultants selected for this project in order: 1) TranSystems Corporation 2) Patrick Engineerin, Inc. 3) V3 Companies, Ltd. If less than 3 responses were received, IDOT's approval date:
9.	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation? ☐ Yes ☐ No
10.	Were negotiations for this project performed in accordance with federal requirements? Yes No
11,	Were acceptable costs for this project verified? ☐ Yes ☐ No ☑ LPA will rely on IDOT review and approval of costs.
12.	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval? \(\sum \text{Yes} \sum \text{No} \)
13.	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, record retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)? Yes No

Village of Carol Stream

Interdepartmental Memo

TO:

Bob Mellor, Village Manager

FROM:

Don Bastian, Community Development Director

Steve Martin, Development Services Manager

DATE:

July 29, 2020

RE:

Agenda Item for the August 3, 2020 Village Board Meeting:

Recommendation to Amend the FY 2020-21 Employee Compensation Plan

Community Development Department - Code Professional Position

Given the recent vacancy in the Community Development Department's Code Professional II position, we have conducted an evaluation of core service activity levels and Department operations in reaching a recommendation for filling the vacant position. This memorandum presents background information, our analysis and the staff recommendation.

Current Development Services and Code Enforcement Staffing

The Development Services Manager oversees daily operations in the areas of Development Services and Code Enforcement, which include the primary core services of building plan review and permitting, inspections and enforcement of the Property Maintenance Code. In addition to the Development Services Manager, authorized staffing includes a Code Professional I and a Code Professional II, with administrative support from the Permit Systems Coordinator and Secretary. These in-house staff positions are supplemented with consultant services through a seasonal property maintenance inspector (through GOVHR) and as-needed building permit plan review and plumbing inspections (through B&F Construction Code Services).

With respect to the two current Code Professional positions, the Code Professional I position has greater educational and ICC (International Code Council) certification requirements than the Code Professional II position. A benefit of having two levels of Code Professional positions is the opportunity for career growth, through a possible promotion of an employee in the Code Professional II position.

Core Service Activity Levels

Activity levels in certain core services provided by Community Development fluctuate seasonally. We typically process the greatest number of building permit applications and code enforcement cases in the spring and summer months, with activity levels in these areas dropping off somewhat during late fall and winter. However, as shown in the table below, CSRs (Citizen Service Requests), building permit plan reviews and inspections remain steady year round.

Citizen	Citizen Service Requests (CSRs) Created											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
2018	59	37	58	33	331	194	123	149	122	44	42	69
2019	49	43	78	76	258	164	145	200	87	67	19	45
2020	44	45	21	46	172	143						

Buildin	g Permi	t Plan	Review	s Comp	oleted					15.7		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
2018	77	49	100	169	177	188	215	216	153	144	70	81
2019	61	71	103	171	156	167	192	165	143	148	70	53
2020	61	60	70	93	159	254						
Buildin	g Permi	it Inspe	ctions	Comple	eted							
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
2018	197	112	169	210	240	272	242	298	237	232	219	176
2019	194	166	149	249	235	237	207	293	232	220	208	201
2020	167	156	128	109	179	216						

Staffing Options Considered

Below is a summary of the options evaluated for filling the Code Professional II position.

Reduce the Position to a Seasonal Position — As a means of reducing expenditures, we evaluated whether the full-time, full-year Code Professional II position could be reduced to a seasonal position. It is important to note that supplemental property maintenance (consultant) staff is brought on during the peak season to help us manage workload, and when the seasonal property maintenance inspector's contract ends in September, all property maintenance work reverts to the Code Professionals. Based on the year round demand for customer services provided by the Code Professionals, and their important role in assisting customers at the service counter and backing up the front counter staff, reducing the position to a seasonal position is not recommended.

<u>Recruit a Code Professional II (No Change)</u> — We believe that the Department's current authorized staffing allows for the provision of quality services in line with Village Board and customer expectations, but that there is little to no excess staff capacity. Recruiting a qualified Code Professional II would allow for minimal disruption to ongoing Department operations and services. This option would also provide a small budget savings due to the position being vacant for a period of time, as well as the new employee being hired at a lower salary than the outgoing employee.

<u>Create and Recruit for a New Code Professional III Position</u> — Consistent with the Village's prudent practice of carefully evaluating open positions, and in consideration of budgetary pressures we are facing due to sales tax trends plus more recent impacts related to COVID-19, we have developed a lower-cost staffing option that should allow us to continue to meet workload and service expectations. This option is the creation of an entry-level Code Professional III position. Below is key information about the proposed Code Professional III position:

- Property Maintenance and Code Enforcement work is increasing in the Village, and we expect this will continue in the years to come. The Code Professional III position would initially focus primarily on Property Maintenance and Code Enforcement work.
- The job description for the Code Professional III position (attached) lists a requirement that ICC certification for *Property Maintenance and Housing Inspector* be obtained within two years from the hiring date.
- Following an acclimation period and based on workload, the Code Professional III would be introduced to and trained on other work, including basic plan reviews (sheds, fences, patios) and field inspections for these projects.

- A benefit of the Code Professional III position is that it would provide greater opportunity for advancement for a career-minded employee. An individual in this position who showed promise and was motivated to advance could later seek a promotion to the Code Professional II position. As such, we recommend that the Code Professional II position be maintained within the employee compensation plan, but that it not be funded at this time.
- The current salary range for the Code Professional II position is \$66,991 to \$95,362. Following a review of comparable positions in other municipalities, the recommended salary range for the proposed Code Professional III position is \$58,605 to \$82,000. In addition to the budget savings due to the Code Professional II position being vacant for a period of time, there would be an annual budget reduction of over \$20,000 based on the salary of the outgoing Code Professional II as compared to a new Code Professional III hired at the bottom of the proposed salary range.

Recommendation

Staff recommends amending the Employee Compensation Plan to create the new Code Professional III position with a salary range of \$58,605 – \$82,000, and that the Code Professional II position be maintained within the plan but that it not be funded at this time. Should the Village Board concur with this recommendation, the Board should approve the Resolution amending the Employee Compensation Plan.

u:\village manager\vb memos\m - pay plan code professional recommendation 2020.docx

RESOLUTION N	0.
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A RESOLUTION AMENDING RESOLUTION NO. 3133 ADOPTING THE 2020-21 EMPLOYEE COMPENSATION PLAN FOR THE VILLAGE OF CAROL STREAM

WHEREAS, on April 6, 2020, the Mayor and Board of Trustees of the Village of Carol Stream adopted Resolution No. 3133 adopting the 2020-21 Employee Compensation Plan for the Village of Carol Stream; and

WHEREAS, since that time, an evaluation of the organizational structure within the Community Development Department has been undertaken; and

WHEREAS, a recommendation has been presented to the Mayor and Board of Trustees not to fund the position of Code Professional II and establish the new position of Code Professional III.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the 2020-21 Employee Compensation Plan is hereby amended to establish the new positions of Code Professional III.

SECTION 2: That the 2020-21 Employee Compensation Plan is hereby amended to establish the pay range for the position of Code Professional III as \$58,605.00 - \$82,000.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and publication in pamphlet form as prescribed by law.

	PASSED AND APPI	ROVED THIS 14th	DAY OF August	2020.
	AYES:			
	NAYS:			
	ABSENT:			
	Ĭ	Frank Saverino, Si	r Mavor	
	•		,	
ATTEST:				
Sherry Crai	g, Deputy Village Cl	lerk		

Village of Carol Stream Community Development Department

Position Classification: Code Professional III

FLSA STATUS: Non-Exempt

DEFINITION:

Under the general direction of the Development Services Manager, the *Code Professional III* performs property maintenance inspections and code enforcement work, and develops the ability to perform building permit plan reviews for residential accessory permits and other projects and conduct inspections for these projects. The *Code Professional III* works directly with property owners, architects, contractors, builders and the general public to explain code requirements and answer code-related questions.

EXAMPLES OF DUTIES:

Advises property owners, tenants, contractors and the general public about code compliance matters. Prepares and issues Courtesy Notices, Violation Notices and citations when warranted.

Performs property maintenance inspections. Documents property maintenance violations, and works with property owners to bring properties into compliance.

Records and monitors code enforcement activities in the Department's code enforcement software system.

Prepares and files necessary paperwork to forward code compliance cases to court for prosecution. Works directly with the Village's prosecuting attorney on court cases, and testifies in court as needed.

Works toward the ability to perform plan reviews for residential accessory and other building permit applications to determine compliance of proposed construction with applicable codes.

Works toward the ability to prepare professional-quality written plan review commentaries for residential accessory and other construction projects. Approves building permits that are suitable for issuance, prepares permit fee calculations in accordance with the Village fee schedule, and enters all necessary permit data into the Department's permitting software system.

Works toward the ability to perform residential accessory building and zoning inspections for approved projects.

Works toward the ability to respond to after-hours emergency incidents to determine whether damaged structures are suitable for occupancy.

Assists with staffing the Community Development Department's customer service counter.

Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledgeable about state and municipal laws related to property maintenance, code enforcement and related topics.

Knowledgeable about current terminology, methods and materials related to property maintenance and code enforcement.

Skilled in reading and interpreting codes, maps, plans, site plans and construction specifications.

Skilled in the use of logical and creative thought processes to develop solutions to problems within operational constraints.

Skilled in the firm and impartial administration of codes and ordinances in a courteous, helpful and professional manner.

Skilled in interacting with the public and communicating both orally and in writing in an effective, courteous and professional manner.

Able to operate a personal computer and mobile phone using program applications that are appropriate to assigned duties and responsibilities.

Able to organize and prioritize work responsibilities.

Able to establish and maintain effective working relationships with external customers as well as with other Village staff.

Develop the ability to respond to emergency calls on a 24-hour basis for inspection of damaged buildings, as needed.

Develop the ability to perform residential accessory and other building permit plan reviews and inspections.

Able to learn, understand and adhere to all applicable safety precautions and procedures.

TRAINING, EDUCATION AND EXPERIENCE:

High School diploma required; Associates Degree in a related field preferred.

Minimum of one year of experience in one or more of the following areas: property maintenance, code enforcement, building construction, building inspection, plan review, or experience in a similar field or discipline.

The ability to obtain International Code Council (ICC) Property Maintenance and Housing Inspector certification within two years. Ability to achieve and maintain additional ICC Certifications as determined to be necessary.

Must possess a valid Illinois driver's license.

ESSENTIAL PHYSICAL AND SENSORY JOB ELEMENTS FREQUENCY OF OCCURRENCE

1. Manual Dexterity:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

2. Climbing:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

3. Crawling:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

4. Kneeling:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

5. Lifting:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

6. Running:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

7. Sitting:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation: Most of work is done while sitting at work station.

8. Standing:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

9. Stooping:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

10. Walking:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation: Must be able to walk around job sites to perform inspections.

11. Carrying:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

12. Driving:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation: Must be available round the clock to make judgments about building safely.

13. Listening:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation: Interprets questions/concerns of contractors, developers and residents.

Ĭ	14. Visual Acuity:	N/A	Minimal	Moderate	Frequent	Excessive
	Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation: Must be able to visually assess buildings after disasters and to observe conditions relating to building code compliance. Must be able to see plans, maps, etc.

15. Verbal	N/A	Minimal	Moderate	Frequent	Excessive
Communication:					
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation: Must be able to explain building regulations to contractors, homeowners, and others on a regular basis.

16. Other:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:



Village of Carol Stream INTERDEPARTMENTAL MEMO

TO:

Mayor & Trustees

FROM:

Robert Mellor, Village Manager

DATE:

August 14, 2020

RE:

Village Clerk Referendum Question

After Village Clerk Laura Czarnecki submitted her resignation in June, there had been some discussion whether to change from an elected Village Clerk to an appointed Village Clerk position with some having expressed an interest in asking voters whether to change to an appointed position. The Village Clerk position is a non-voting elected position performing ministerial duties of the public body. Recall that this position has historically received very little public interest and staff has performed many of the Village Clerk clerical functions except for elections and Official Clerk duties such as attesting to and signing documents. For your information, I have attached a copy of the current Village Code describing the Village Clerk responsibilities.

The question whether to change how the Village Clerk is selected would need to be placed on a referendum and placed before the voters on the November 3, 2020 ballot. The last day to adopt a Resolution to change from an elected to an appointed Village Clerk position would be at our August 17 Board meeting. The last day to file the resolution with the DuPage County Election Commission is August 27.

Attached for your consideration is a resolution calling for a referendum to change the structure of the Village Clerk from an elected to an appointed position. The decision to change how the Village Clerk is selected would be made by voters on the November 3, 2020 ballot. Because the Village Clerk position is currently vacant, this presents the Village an opportunity to revisit how this position should be filled. This appointment would be made by the elected Mayor with the advice and consent of the elected Village Board of Trustees. Passage of this resolution would allow Carol Stream voters to make that decision via a referendum on the November ballot.

ARTICLE 6: VILLAGE CLERK

Section

<u>1-6-1</u>	Election and term of office
<u>1-6-2</u>	Qualifications
<u>1-6-3</u>	Oath of office
<u>1-6-4</u>	Bond
<u>1-6-5</u>	Compensation
<u>1-6-6</u>	Duties
<u>1-6-7</u>	Custody of seal
<u>1-6-8</u>	Attesting
<u>1-6-9</u>	Meetings and minutes
<u>1-6-10</u>	Notice of meetings
<u>1-6-11</u>	Money collected
<u>1-6-12</u>	Accounts
<u>1-6-13</u>	Records
<u>1-6-14</u>	Publication of Treasurer's report
<u>1-6-15</u>	Documents
<u>1-6-16</u>	Indices
<u>1-6-17</u>	Publication of ordinances
<u>1-6-18</u>	Records and notices of election
<u>1-6-19</u>	Conduct of elections
<u>1-6-20</u>	Additional duties
<u>1-6-21</u>	Vacancy
1-6-22	Assistance with duties

Cross-reference:

Duties at meetings, see §§ 1-6-9 and 1-6-10

§ 1-6-1 ELECTION AND TERM OF OFFICE.

The Village Clerk shall be elected to office and serve for a four-year term and until a successor is elected and qualified, as provided by statute.

§ 1-6-2 QUALIFICATIONS.

- (A) No person shall be eligible to hold the office of Village Clerk unless that person is a qualified elector of the village and has resided therein at least one year next preceding the person's election or appointment.
- (B) No person shall be eligible to hold the office of Village Clerk who is a defaulter to the village, in arrears in the payment of any tax or other indebtedness due to the village, has been convicted in a state court of malfeasance in office, bribery or other corrupt crimes.
- (C) The Village Clerk shall hold no other village office during such person's term as Village Clerk.

§ 1-6-3 OATH OF OFFICE.

Before entering upon the duties of this office, the Village Clerk shall take and subscribe the oath of office as prescribed by statute.

§ 1-6-4 BOND.

The Village Clerk, before entering upon the duties of this office, shall execute a bond in the amount of \$1,000, conditioned upon the faithful performance of the Village Clerk's duties, to be approved by the corporate authorities. The bond of the Clerk shall be filed with the Village Treasurer. The premium of such bond shall be paid by the village. The bond of the Village Clerk may be part of a blanket bond.

§ 1-6-5 COMPENSATION.

- (A) The compensation for each Village Clerk shall be increased in the following manner.
- (1) Effective 5-1-1995 through 5-1-1996, the salary for Village Clerk will be \$650 per year.
- (2) Effective 5-1-1996 through 5-1-1997, the salary for Village Clerk will be \$1,300 per year.
- (3) Effective 5-1-1997 through 5-1-1998, the salary for Village Clerk will be \$1,950 per year.
 - (4) Effective 5-1-1998, the salary for Village Clerk will be \$2,600 per year.
- (B) The compensation of the Village Clerk shall neither be increased nor decreased during the term for which the Village Clerk is elected, nor for the remainder of the term for which the Village Clerk is appointed.

(Ord. 95-01-03, passed 1-16-1995)

§ 1-6-6 DUTIES.

(A) The Village Clerk shall keep all records and reports as required by statute or ordinance from time to time. It shall be the duty of the Village Clerk to review all ordinances after codification to determine that the code of ordinances is a true

representation of the ordinance and that it is not in conflict with other sections of the code of ordinances.

- (B) The Clerk shall see that all officers required to file a bond with the village and subscribe to an oath of office shall do so upon appointment to their respective offices. The bonds of the Village President, Village Treasurer, all appointed officers and members of the Board of Fire and Police Commissioners, and all oaths of office, shall be filed with the Village Clerk.
- (C) The Village Clerk shall devote such time to this office as the duties of the office shall require and as may be required by statute or ordinance.

§ 1-6-7 CUSTODY OF SEAL.

The Clerk shall be the custodian of the village seal and shall affix its impression on documents whenever required.

§ 1-6-8 ATTESTING.

The Clerk shall seal and attest all licenses, permits and such other documents as shall require this formality.

§ 1-6-9 MEETINGS AND MINUTES.

The Clerk shall attend all meetings of the Village Board and keep a full record of its proceedings in the journal which shall be preserved by the Clerk. The minutes shall be distributed to members of the Board of Trustees within no more than ten days after each meeting.

§ 1-6-10 NOTICE OF MEETINGS.

The Clerk, when called upon to do so, shall issue and cause to be served upon all members of the Board of Trustees notices of all special meetings of the Board.

§ 1-6-11 MONEY COLLECTED.

The Clerk shall turn over all money received on behalf of the village to the Village Treasurer promptly upon receipt of same; and with such money he or she shall give a statement as to the source thereof.

§ 1-6-12 ACCOUNTS.

The Clerk shall have such responsibility for accounts as established by statute.

§ 1-6-13 RECORDS.

- (A) In addition to the record of ordinances and other records the Clerk is required by statute to keep, the Clerk shall keep such other records as may be required from time to time by the Board of Trustees.
- (B) Upon recording with the County Recorder of Deeds, the original of all annexation plats, plats of subdivision, easements, vacated properties, titles, deeds and such other records, and all official contracts and documents shall be maintained and kept by the Village Clerk in a safe and secure place in the Village Hall.

§ 1-6-14 PUBLICATION OF TREASURER'S REPORT.

Upon receipt of the Treasurer's accounts of all moneys received and expenditures incurred during the preceding fiscal year, filed with the Clerk by the Village Treasurer, the Clerk shall cause the Treasurer's annual report to be published at least once, in one or more newspapers published within the village or, if no newspaper is published therein, then in one or more newspapers having a general circulation within the village, as required by statute.

Cross-reference:

Treasurer's report, see § 2-2-13

§ 1-6-15 DOCUMENTS.

- (A) The official Clerk's records include the following:
 - (1) The Minute Book;
 - (2) The Ordinance Book;
 - (3) The Resolution Book;
 - (4) Election materials;
- (5) Documents presented to the Clerk for further presentation to the President and Board or to another officer or employee of the village; and
- (6) Such other documents as may be required from time to time by the Board of Trustees.
- (B) All other documents of the village shall be filed in the appropriate administrative office by function. This includes copies as necessary of official documents.

§ 1-6-16 INDICES.

The Clerk shall keep and maintain a proper index to all documents and records kept by him or her, so that ready access thereto and use thereof may be had.

§ 1-6-17 PUBLICATION OF ORDINANCES.

The Clerk shall publish in pamphlet form all ordinances as provided by statute.

§ 1-6-18 RECORDS AND NOTICES OF ELECTION.

The Clerk shall keep a record of the election or appointment of all officers of the village and the record shall exhibit the name of the officer, to what office elected or appointed, the date or declaration of election, the date of his or her commission and the date of death, resignation, removal from office or expiration of term of office. The Clerk shall, within five days after the result of any election is declared or appointment is made, notify all persons elected or appointed.

§ 1-6-19 CONDUCT OF ELECTIONS.

The Clerk shall carry out all duties relating to village elections as may be authorized by the Village Board or as shall be provided by statute.

§ 1-6-20 ADDITIONAL DUTIES.

In addition to the duties herein provided, the Clerk shall perform such other duties and functions as may be required by statute or ordinance.

§ 1-6-21 VACANCY.

In case the office of Village Clerk shall become vacant for any reason, the Village President and the Board of Trustees shall appoint an Acting Clerk to serve until a Clerk is elected for the remainder of the term at the next election of Trustees, and has qualified, as provided by statute.

§ 1-6-22 ASSISTANCE WITH DUTIES.

The Village Manager shall assign village staff, at the request of the Village Clerk and as the Village Manager deems necessary, to assist in the performance of the duties of Village Clerk. The Village Clerk may authorize such village staff to affix the seal of the Clerk and to execute documents on behalf of the Village Clerk, which documents shall have the same effect as if the documents had been signed by the Village Clerk.

(Ord. 2011-04-10, passed 4-18-2011)



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MEMORANDUM

TO: Mayor and Board of Trustees

Bob Mellor, Village Manager

FROM: James A. Rhodes, Village Attorney

DATE: August 13, 2020

RE: Village Clerk Referendum Question

Enclosed is a resolution that would place a public question on the ballot of the November 3, 2020 General Election asking the voters of the Village whether they want to change the office of Village Clerk from an elected office to an appointed office.

The Illinois Municipal Code provides that in all cities, "there shall be elected a president, trustees, and a clerk, except as otherwise provided in this Code." 65 ILCS 5/3.1-15-5. Section 3.1-20-5 of the Municipal Code provides that a clerk shall be elected at the same time that the mayor is elected.

Although the Municipal Code provides that a clerk shall be elected, the Village could change the Clerk position from an elected to an appointed office upon passage of a referendum pursuant to its home rule powers under Article VII, Section 6(f) of the Illinois Constitution, which states:

A home rule unit shall have the power subject to approval by referendum to adopt, alter or repeal a form of government provided by law, except that the form of government of Cook County shall be subject to the provisions of Section 3 of this Article. A home rule municipality shall have the power to provide for its officers, their manner of selection and terms of office only as approved by referendum or as otherwise authorized by law. A home rule county shall have the power to provide for its officers, their manner of selection and terms of office in the manner set forth in Section 4 of this Article.

The roles and duties of a Village Clerk have changed and broadened over the years to require more formalized training and time dedicated to the role. The goal of an appointed clerk is to facilitate the ability of trained staff to handle the duties of Village Clerk. In order to change how the Village Clerk is selected, a referendum must be passed authorizing the change in selection of an office.

The first step in this process, is to place the question on the ballot for the November 3, 2020 General Election to allow the voters to decide if they want to change how the Village Clerk is selected. In order to place the question on the ballot, the Village Board must pass a resolution. Article VII, Section 11 of the Illinois Constitution provides that proposals for actions authorized by Article VII that require approval by referendum may be "initiated and submitted to the electors by resolution of the governing board of a unit of local government" and that such referenda shall be held at general elections and shall be adopted if approved by a majority of those voting on the referendum, unless otherwise provided by law.

Additionally, the Election Code provides that if Article VII of the Constitution authorizes action to be taken by or with respect to a unit of local government, and that action is by or subject to approval by referendum, the public question shall either be "initiated by the governing body of the unit of local government by resolution or by the filling with the clerk or secretary of the governmental unit of a petition signed by a number of qualified electors equal to or greater than 10% of the number of registered voters of the governmental unit, requesting the submission of the proposal for such action to the voters of the governmental unit at a regular election." 10 ILCS 5/28-7. The Election Code also provides that resolutions or ordinances of governing boards of political subdivisions that initiate the submission of public questions must be adopted not less than 79 days prior to a regularly scheduled election to be placed on the ballot for that election. 10 ILCS 5/28-2(c).

If the referendum passes, then the Board would need to review and consider Code changes that further outline the role of Village Clerk as an appointed position. Any change in the Clerk's position would not go into effect until May of 2021, after the current term expires.

Should you have any other questions, please contact me.

RESOLUTION _____

A RESOLUTION PROVIDING FOR AND REQUIRING THE SUBMISSION OF A BINDING PUBLIC QUESTION CONCERNING WHETHER THE OFFICE OF VILLAGE CLERK FOR THE VILLAGE OF CAROL STREAM SHOULD BE AN APPOINTED OFFICE OF THE VILLAGE TO APPEAR ON THE BALLOT OF THE ELECTORS OF SUCH VILLAGE AT THE GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2020

WHEREAS, pursuant to the authority set forth for home rule municipalities in Article VII, Section 6(f) of the Illinois Constitution of 1970, and pursuant to Section 28-7 of the Illinois Election Code (10 ILCS 5/28-7), the Mayor and Board of Trustees of the Village of Carol Stream (the "Village") are authorized to adopt a resolution to allow a binding public question to appear on the ballot for the November 3, 2020 General Election; and

WHEREAS, Article VII, Section 6(f) of the Illinois Constitution of 1970 and Section 28-7 of the Illinois Election Code (10 ILCS 5/28-7) authorize the Mayor and Board of Trustees of the Village to certify a question of public policy to the election authority having jurisdiction over the Village; and

WHEREAS, Article VII, Section 6(f) of the Illinois Constitution of 1970 grants a home rule municipality the power to provide for its officers, their manner of selection, and their terms of office as approved by referendum or as otherwise authorized by law; and

WHEREAS, the Village is a home rule municipality and the Mayor and Board of Trustees of the Village find that is in the best interests of the Village to approve this Resolution so that the binding public question set forth below in Section 1 of this Resolution may appear on the ballot for the November 3, 2020 General Election;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Carol Stream, DuPage County, Illinois, in the exercise of its home rule authority as follows:

SECTION 1: A referendum shall be placed on the November 3, 2020 General Election (the "Election") ballot for all legal voters residing in the Village to vote upon the following question:

Shall the Village Clerk of the Village of Carol Stream be appointed by the Mayor, with the advice and consent of the Board of Trustees, rather than be elected?

_____Yes _____No

SECTION 2: If a majority of the total votes cast upon the question in the Village are in favor thereof, the office of Clerk of the Village shall thereafter be appointed by the Mayor, with the advice and consent of the Board of Trustees.

SECTION 3: The Deputy Village Clerk shall, not less sixty-eight (68) days before the Election, on or before August 27, 2020, certify to the County Clerk of DuPage County (the "County Clerk"), the proposition as set forth in Section 1 above to be submitted to the voters of the Village at said Election. Such certification shall include the form of the public question to be placed on the ballot, the date on which the public question was initiated by the adoption of this Resolution, and a certified copy of this Resolution.

SECTION 4: That notice of said Election (the "Notice") and the referendum shall be given in accordance with the Election Code of the State of Illinois, 10 ILCS 5/1-1, et seq., (the "Election Code") by the County Clerk by: (i) publishing a Notice not more than sixty (60) nor less than ten (10) days prior to the date of the Election in a local, community newspaper, having general circulation in the Village, and (ii) posting a copy of the Notice at least ten (10) days before the date of the Election at the principal office of the County Clerk, all in accordance with Section 12-5 of the Election Code (10 ILCS 5/12-5).

SECTION 5: The Deputy Village Clerk shall post a copy of the Notice at least ten (10) days before the date of the Election at the principal office of the Village in accordance with Section 12-5 of the Election Code (10 ILCS 5/12-5).

SECTION 6: Where an electronic, mechanical, or electric voting system ("Electronic Voting System") is used at the Election, a true and legible copy of the specimen ballot label to be used at the Election shall be published and made available for public distribution and shall be supplied to the judges of said Election for posting in the polling places on the date of the Election, as required by Section 24A-18 of the Election Code (10 ILCS 5/24A-18).

SECTION 7: The Election shall be held and conducted and the returns thereof duly canvassed, all in the manner and the time provided by state law.

SECTION 8: That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED this 17th day of August, 2020, pursuant to a roll call vote of the Corporate Authorities of the Village of Carol Stream as follows:

AYES:	
NAYS:	
ABSENT:	
APPROVED this day of	_, 202_ by the Mayor of the Village of Carol Stream.
	Frank Saverino, Sr., Mayor
(SEAL)	
ATTEST:	
Sherry Craig, Deputy Village Clerk	

STATE OF ILLINOIS) SS	
COUNTY OF DUPAGE)	
CLERK'S CERTIFICATE	
I, Sherry Craig, the duly appointed a Carol Stream, DuPage County, Illinois, do he copy of the Resolution now on file in my of	and qualified Deputy Village Clerk of the Village of the village of the virtue and correct fice, entitled:
A RESOLUTION PROVIDING FOR BINDING PUBLIC QUESTION CO VILLAGE CLERK FOR THE VILLA APPOINTED OFFICE OF THE VILLA ELECTORS OF S	OLUTION NO AND REQUIRING THE SUBMISSION OF A DNCERNING WHETHER THE OFFICE OF AGE OF CAROL STREAM SHOULD BE AN AGE TO APPEAR ON THE BALLOT OF THE SUCH VILLAGE AT THE BE HELD ON NOVEMBER 3, 2020
which was passed by the Corporate Authori on the 17th day of August, 2020, at which Mayor of the Village of Carol Stream on the	ities of the Village of Carol Stream at a meeting held meeting a quorum was present, and approved by the 17th day of August, 2020.
Corporate Authorities of the Village of Carol	question of the passage of the said Resolution by the Stream was taken by the Ayes and Nays and recorded te Authorities of the Village of Carol Stream, and that:
AYES:	
NAYS:	
ABSENT:	
I do further certify that the original entrusted to my care for safekeeping, and the	Resolution, of which the attached is a true copy, is at I am the lawful keeper of the same.
IN WITNESS WHEREOF, I have Village of Carol Stream, this day of _	e hereunto set my hand and affixed the seal of the, 2020.
	Sherry Craig, Deputy Village Clerk

Village of Carol Stream Interdepartmental Memo

TO:

Board of Trustees

FROM:

Frank Saverino, Sr., Mayor

DATE:

August 13, 2020

RE:

Board of Fire and Police Commissioners Appointment

A vacancy currently exists on the Board of Fire and Police Commissioners. I am pleased to recommend the appointment of John Threlkeld to the Board of Fire and Police Commission. Mr. Threlkeld's background in law enforcement administration and social work is attached.

Consistent with the provisions of the Code of Ordinances, I am recommending Mr.Threlkeld for appointment to a term expiring April 30, 2023. Your concurrence with this appointment is requested.

FS/dk

Attachment

Mayor Saverino has requested I join the Carol Steam Police and Fire Commission Board. I have discussed this with my wife and decided to accept this appointment. I believe it is important for me to share some important background information about myself which I have shared with the Mayor.

I graduated from Western Illinois University in December of 1984 with a Bachelors of Science Degree in Law Enforcement Administration. During the process of completing the Degree requirements I did an internship with the Department of Corrections at the Illinois Youth Center in St. Charles. On completion of my degree requirements, I was hired by the Department of Corrections and began work at the Illinois Youth Center in Valley view as a Youth Supervisor. In 1997, I enrolled in Aurora University to begin work on a Master Degree in Social Work in order to have the credentials to become a Correctional Counselor. I was promoted to the Counselor position later that year and received my MSW degree in 2000. In order to fulfill the requirements of the degree, I had to complete two internships. The first, I completed at a Substance Abuse Treatment unit at my place of employment. The second of 450 hours was completed at the Illinois Department of Mental Health- Elgin in the forensic unit working with NGRI (Not Guilty By Reason of Insanity) and Not Fit for Trial Clients.

In 2002, Illinois closed the Valley View youth correctional facility. I transferred to the Illinois Youth Center Reception Center in St. Charles. I worked as an intake counselor to assist youth who were adjudicated delinquent by Illinois Courts for an indeterminate sentence. It was my responsibility to assist in the psychosocial assessment of youth assigned to my caseload and make sure they were placed into an appropriate facility with recommendations for programs during their incarceration to help them with reintegration into the community when released from custody. This required reports from the youth's social and emotional history to be given to Psychologists and Psychiatrists. During my tenure, it was my responsibility to interact with many individuals in the criminal justice field including Detectives, Police, Defense and State's Attorneys, Probation and Parole personnel as well as Juvenile and Adult Circuit Judges. In 2006, Illinois created the Illinois Department of Juvenile Justice. This included Illinois Youth Center in St. Charles. Prior to my retirement from this Department in 2015, I completed over 80 hours of Hostage Negotiations training with the Department of Correction and was a crisis team member at the St. Charles facility.

In the fall of 2014, I took the Carol Stream CERT class and in the spring of 2015, I took the Carol Stream Citizen Police Academy Class. I became a Volunteer under both programs under the leadership of Officer Tom Eby. During the past 5 years, I have completed over 600 Volunteer hours with the Police Department. During this time, I have participated in numerous training sessions with Carol Stream Police including Rapid Deployment with both Fire and Police personnel at our local Elementary Schools and Police Stops training. I did volunteer work at the Ronald McDonald house in Winfield for one year, but quit after spending more time at the Police Department.

In 2007, I began helping in Fundraising for the Law Enforcement Torch Run for Special Olympics through the Department of Juvenile Justice. When they discontinued this fundraising, I began helping the Maple

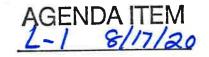
Park Police Department in their efforts. A couple years ago, I began helping Carol Stream raise money for Special Olympics and hope to continue this in the years to come.

In 2007, I joined the Knight of Columbus at St. Walter's Church and transferred my membership to Corpus Christi Church in Carol Stream in 2010. I have recruited 25 men to help the Knights since I became a member. During my time as a Knight, I have participated in numerous communitywide activities including food drives and fundraising for those with special needs in both Carol Stream and Roselle.

In conclusion, I hope this information is helpful for those wanting more information about my educational, employment and volunteer background. I would be honored to serve on this Board.

Sincerely,

John Threlkeld



Vendor / Description	Amount	Account Number	Account Description	Invoice No.	Purchase <u>Order</u>
ACCURATE OFFICE SUPPLY CO				540526	
OFFICE SUPPLIES	70.66	01610100-53317	OPERATING SUPPLIES	519526	
	70.66				
AMERICAN ROAD MAINTENANCE					
ASPHALT REJUVENATOR 2020	-9,070.49	11-21344	RETAINAGE AMERICAN ROAD MA		20210031
ASPHALT REJUVENATOR 2020	181,409.80	11740000-55486	ROADWAY CAPITAL IMPROVEME	N 1 6849 PO-462621	20210031
_	172,339.31				
B & F CONSTRUCTION CODE SERVICES, INC					
BLDG PLAN-425 GENEVA, 20-0589-NEWC	1,633.00	01643700-52253	CONSULTANT	54007	
BLDG REVIEW-245 E FULLERTON 20-0738-RMDC	928.00	01643700-52253	CONSULTANT	54160	
HOOD, DUCT TAPE-333 S SCHMALE	350.00	01643700-52253	CONSULTANT	54133	
PLUMBING INSPECTIONS-JUN 2020	565.60	01643700-52253	CONSULTANT	12963	
	3,476.60				
C S FIRE PROTECTION DISTRICT					
PERMITS JUN 2020	560.00	01-24416	DEPOSIT-FIRE DISTRICT PERMIT	PERMITS JUN 2020	
_	560.00				
CH2MHILL OMI					
WRC CAP EX	14,444.31	04101100-52262	WRC CONTRACT	351199-CE-08 PO-3794	20210001
:=	14,444.31	z			
COMED					
192 YUMA 6/17-7/17/20	34.18	01670300-53213	STREET LIGHT ELECTRICITY	0501137042 07/17/20	
401 TOMAHAWK CT 6/17-7/17/20	59.22	01670300-53213	STREET LIGHT ELECTRICITY	0723076266 07/17/20	
633 THUNDERBIRD 6/17-7/17/20	89.36	01670300-53213	STREET LIGHT ELECTRICITY	0455095075 07/17/20	
MASTER ACCT 6/16-7/21/20	227.72	01670300-53213	STREET LIGHT ELECTRICITY	4853045025 07/21/20	
	410.48				

Vendor / Description	<u>Amount</u>	Account Number	Account <u>Description</u>	Invoice No.	Purchase <u>Order</u>
CONSTELLATION NEW ENERGY					
100 DELLA CT-17862646501 6/8-7/10/20	8.56	01670300-53213	STREET LIGHT ELECTRICITY	7280332-2 07/13/20	
1015 LIES RD-TOWER #4 17907940501 6/16-7/16	25.84	04201600-53210	ELECTRICITY	7280332-21 07/17/20	
106 GOLDENHILL-17946653201 6/22-7/22/20	24.57	01670600-53210	ELECTRICITY	7280332-24 07/23/20	
1128 EVERGREEN-17927749401 6/18-7/20/20	51.76	04101500-53210	ELECTRICITY	7280332-25 07/21/20	
124 GERZEVSKE-17907945401 6/16-7/16/20	3,434.66	04201600-53210	ELECTRICITY	7280332-17 07/17/20	
1345 GEORGETOWN-17946642701 6/18-7/22/20	18.82	01670300-53213	STREET LIGHT ELECTRICITY	7280332-7 07/23/20	
1348 CHARGER CT-17907940101 6/16-7/16/20	237.07	04101500-53210	ELECTRICITY	7280332-20 07/17/20	
1350 TALL OAKS-STATION 17918970301 6/17-7/1	39.26	04101500-53210	ELECTRICITY	7280332-9 07/20/20	
1415 MAPLE RIDGE-17927750701 6/18-7/20/20	144.56	01670600-53210	ELECTRICITY	7280332-28 07/21/20	
1NEND THORNHILL-17907889401 6/16-7/16/20	89.04	01670300-53213	STREET LIGHT ELECTRICITY	7280332-6 07/17/20	
200 TUBEWAY-17840513501 6/8-7/8/20	284.61	04101500-53210	ELECTRICITY	7280332-18 07/09/20	
300 KUHN-17918989301 6/17-7/17/20	1,606.73	04201600-53210	ELECTRICITY	7280332-19 07/20/20	
301 ANTELOPE-17918946101 6/17-7/17/20	56.35	01670300-53213	STREET LIGHT ELECTRICITY	7280332-11 07/20/20	
333 FULLERTON-WELL #3 17907902701 6/16-7/1	543.09	04201600-53210	ELECTRICITY	7280332-27 07/17/20	
391 FLINT-17918972901 6/17-7/17/20	45.32	01670300-53213	STREET LIGHT ELECTRICITY	7280332-12 07/20/20	
391 ILLINI-17918991701 6/17-7/17/20	114.26	01670600-53210	ELECTRICITY	7280332-26 07/20/20	
451 SILVERLEAF-LIGHTS 17918907401 6/17-7/17	34.16	01670300-53213	STREET LIGHT ELECTRICITY	7280332-1 07/20/20	
500 GARY-CONTROLLER 17918919801 6/17-7/17	120.57	01670300-53213	STREET LIGHT ELECTRICITY	7280332-5 07/20/20	
506 CHEROKEE-17918981301 6/17/20-7/17/20	37.90	01670300-53213	STREET LIGHT ELECTRICITY	7280332-4 07/20/20	
850 LONGMEADOW-17918968301 6/17-7/17/20	93.70	01670600-53210	ELECTRICITY	7280332-23 07/20/20	
879 DORCHESTER-AERATOR 17918946301 6/17-	18.80	01670600-53210	ELECTRICITY	7280332-22 07/20/20	
880 PAPOOSE-17918946801 6/17-7/17/20	89.35	01670300-53213	STREET LIGHT ELECTRICITY	7280332-13 07/20/20	
990 DEARBORN-17918985401 6/17-7/17/20	50.24	01670300-53213	STREET LIGHT ELECTRICITY	7280332-10 07/20/20	
30	7,169.22				
CORE & MAIN LP					
3" PUMP	1,995.00	04201600-53350	SMALL EQUIPMENT EXPENSE	M564147	
B-BOX PARTS	396.00	04201600-53317	OPERATING SUPPLIES	M487154	
TOOLS	93.30	04201600-53317	OPERATING SUPPLIES	M635399	
× 	2,484.30				

Vendor / Description	Amount	Account Number	Account Description	Invoice No.	Purchase Order
Vendor / Bescription	Milouite	7 to o o diffe (t diff b o i	<u> </u>	<u></u>	
COVERALL NORTH AMERICA INC					
JANITORIAL CONTRACT FY21 7/1-7/31/20	1,422.00	01670100-52276	JANITORIAL SERVICES	1010661641 PO-3807	20210008
=	1,422.00				
DUKE'S ROOT CONTROL, INC.					
TRAINING-HOST G.ULREICH 7/28-7/30/20	875.00	01620100-52223	TRAINING	1978	
TRAINING-PACP HOUSTON, ZAMECNIK 7/28-7/29	1,400.00	04100100-52223	TRAINING	1985	
·-	2,275.00				
DUPAGE CO CHIEFS OF POLICE ASSN					
2020 DUES-WILLIAM HOLMER	137.50	01660100-52234	DUES & SUBSCRIPTIONS	2020 DUES-HOLMER	
·	137.50				
DUPAGE COUNTY CLERK					
DUPAGE COUNTY TAX ATLAS 2020	100.00	01641700-53318	REFERENCE MATERIALS	TAX ATLAS 2020	
: =	100.00				
EARTH INC					
STONE 7/10/20	173.84	04201600-53317	OPERATING SUPPLIES	22110	
_	173.84				
FLOOD BROTHERS DISPOSAL					
YW 18182501-18183000	1,100.00	01-14120	YARD WASTE STICKERS	5049379	
_	1,100.00				
GENUINE PARTS COMPANY INC					
PARTS 6/1-6/30/20	7.69	01696200-53316	TOOLS	11007487 06/30/20	
PARTS 6/1-6/30/20	9.29	04201600-53317	OPERATING SUPPLIES	11007487 06/30/20	
PARTS 6/1-6/30/20	51.65	01670300-53317	OPERATING SUPPLIES	11007487 06/30/20	
PARTS 6/1-6/30/20	197.59	01696200-53317	OPERATING SUPPLIES	11007487 06/30/20	
PARTS 6/1-6/30/20	261.30	01670500-53317	OPERATING SUPPLIES	11007487 06/30/20	
PARTS 6/1-6/30/20	2,238.81	01696200-53354	PARTS PURCHASED	11007487 06/30/20	
	2,766.33				

Vendor / Description	Amount	Account Number	Account Description	Invoice No.	Purchase Order
vendor / Description	Amount	Account Number	Description	IIIVOICE IVO.	<u> </u>
GOVTEMPSUSA LLC					
ACCOUNTS CLERK-A RETSKE 7/5, 7/12/20	1,176.00	04103100-52253	CONSULTANT	3555019	
ACCOUNTS CLERK-A RETSKE 7/5, 7/12/20	1,176.00	04203100-52253	CONSULTANT	3555019	
AMR CLERK-M SCHULTZ 7/5, 7/12/20 (PO-3825)	2,089.71	04201400-52253	CONSULTANT	3555020	20210032
OFFICE MANAGER-D KALKE 7/5, 7/12/20	3,170.40	01590000-52253	CONSULTANT	3555017	
PROPERTY INSPECTOR-E HERZOG 6/21, 6/28/20	1,470.00	01642100-52253	CONSULTANT	3547584	
PROPERTY INSPECTOR-E HERZOG 7/5, 7/12/20	1,286.25	01642100-52253	CONSULTANT	3555016	
\	10,368.36				
H & H ELECTRIC COMPANY					
STREET LIGHT REPAIR 7/1/20	1,994.90	01670300-52271	STREET LIGHT MAINTENANCE	35079 PO-3814	20210033
17 	1,994.90				
J U L I E INC					
JULIE 06/30/20	286.90	01670600-52272	PROPERTY MAINTENANCE	2020-0381 06/30/20	
JULIE 06/30/20	286.91	01670300-52272	PROPERTY MAINTENANCE	2020-0381 06/30/20	
JULIE 06/30/20	286.91	04201600-52272	PROPERTY MAINTENANCE	2020-0381 06/30/20	
JULIE 06/30/20	286.91	04101500-52272	PROPERTY MAINTENANCE	2020-0381 06/30/20	
-	1,147.63				
JOHN L FIOTI					
ADJUDICATION JUL 2020	525.00	01570000-52238	LEGAL FEES	CS 07-20	
_	525.00				
JOHN S NEENAN		0			
SAFETY GLASSES/MARK PAINT	25.20	01670700-53317	OPERATING SUPPLIES	83750	
SAFETY GLASSES/MARK PAINT	39.00	01670500-53317	OPERATING SUPPLIES	83750	
SAFETY GLASSES/MARK PAINT	113.75	01670700-53316	TOOLS	83750	
_	177.95				

Vendor / Description	Amount	Account Number	Account <u>Description</u>	Invoice No.	Purchase <u>Order</u>
LANDSCAPE MATERIAL & FIREWOOD SALES	SINC				
DIRT, SEED	902.00	04201600-52286	PAVEMENT RESTORATION	41505	
DIRT, SEED	1,060.00	01670400-53317	OPERATING SUPPLIES	41505	
•	1,962.00				
LRS HOLDINGS LLC					
CATCH BASIN HAULING	627.00	01670500-52265	HAULING	0004465051	
STREET SWEEPING SVC 7/6-7/9/20	8,825.25	01670600-52272	PROPERTY MAINTENANCE	PS329868 PO-3788	20210006
,	9,452.25				
MARK E RADABAUGH					
TAPING, EDITING 7/20/20	100.00	01590000-52253	CONSULTANT	20-0157	
	100.00				
NICOR					
200 TUBEWAY 6/18-7/20/20	39.44	04101500-53230	NATURAL GAS	14309470202 07/20/20)
,	39.44				
PETTY CASH					
PETTY CASH 08/03/20	504.75	01-10307	PETTY CASH	PETTY CASH 08/03/20	
a a	504.75				
REDISTRIP					
TRUCK FRAME #73	1,180.00	10670000-54415	VEHICLES	304134	
	1,180.00				
REFUNDS MISC					
20-0810-UTIL, 677 SANDCREEK REFUND	64.00	01000000-42307	BUILDING PERMITS	677 SANDCREEK 2020	
27W210 NORTH-STORMWATER REFUND	44,105.95	01-24320	STORM WATER SECURITY DEPO	OSI727W210 NORTH-2020	
TICKET 244313 OVERPAYMENT	60.00	01000000-45402	ORDINANCE FORFEITS	TICKET 244313	
VEHICLE STICKER OVERPAYMENT	5.00	01000000-42303	VEHICLE LICENSES	VS 17886, 17887	
	44,234.95				

			Account	Purchase
Vendor / Description	<u>Amount</u>	Account Number	<u>Description</u>	Invoice No. Order
REFUNDS PRESERVATION BONDS				
19-0495-UTIL, #2097616, 442 ILLINI DR-BOND RE	200.00	01-24302	ESCROW - GRADING	442 ILLINI DR-2020
20-00002-ROW, #2284062, 728 ALISON LN-BONI	300.00	01-24302	ESCROW - GRADING	728 ALISON LN-2020
20-0427-PKGL, #2292645, 417 VILLAGE DR-BON[500.00	01-24302	ESCROW - GRADING	417 VILLAGE DR-2020
20-0486-DRVW, #2295604, 637 OSWEGO-BOND	300.00	01-24302	ESCROW - GRADING	637 OSWEGO DR-2020
20-0492-DRVW, #2295667, 1225 HILLCREST-BON	300.00	01-24302	ESCROW - GRADING	1225 HILLCREST-2020
20-0520-PATI, #2296051,794 PROVINCETWN-BO	200.00	01-24302	ESCROW - GRADING	794 PROVINCETOWN
20-0574-PATI, #2298625, 1415 JASON-BOND REF	200.00	01-24302	ESCROW - GRADING	1415 JASON CT-2020
20-0590-DRVW, #2298992,223 THUNDERBIRD-B	300.00	01-24302	ESCROW - GRADING	223 THUNDERBIRD-2020
20-0624-DRVW, #2303370, 433 CANYON-BOND	300.00	01-24302	ESCROW - GRADING	433 CANYON TRL-2020
20-0655-DRVW, # 2304718, 527 HEATHER-BOND	300.00	01-24302	ESCROW - GRADING	527 HEATHER LN-2020
20-0680-PATI, #2306889, 576 ARROWHEAD-BON	200.00	01-24302	ESCROW - GRADING	576 ARROWHEAD-2020
	3,100.00			
REFUNDS W&S FINALS				
	7.83	04-12110	ACCOUNT RECEIV WATER 8	k SEWER0641 08/03/20
	12.78	04-12110	ACCOUNT RECEIV WATER &	& SEWER0733 08/03/20
	12.93	04-12110	ACCOUNT RECEIV WATER 8	k SEWER0912 08/03/20
	17.23	04-12110	ACCOUNT RECEIV WATER 8	& SEWER0235 08/03/20
	104.80	04-12110	ACCOUNT RECEIV WATER 8	k SEWEF17218 08/03/20
	160.00	04-12110	ACCOUNT RECEIV WATER 8	& SEWER1058 08/03/20
	201.83	04-12110	ACCOUNT RECEIV WATER 8	& SEWER0607 08/03/20
-	517.40			
RUSH TRUCK CENTERS				
JL FITTING	17.28	01696200-53354	PARTS PURCHASED	3019936392
JL OIL FILTER	42.99	01696200-53354	PARTS PURCHASED	3019930382-1
-	60.27			
STEPHEN F SCHMIDT CONSULTING, INC.				
POLICE ADMIN-JUL 2020 #1306793618	11,500.00	01660100-52253	CONSULTANT	SCHMIDT 07/31/20
_	11,500.00			

Vendor / Description	<u>Amount</u>	Account Number	Account Description	Invoice No.	Purchase <u>Order</u>
STRAND & ASSOCIATES					
PROFESSIONAL SVCS 6/1-6/30/20	699.58	04101500-54480	CONSTRUCTION	0162398 PO-462607	
	699.58				
TAURUS ENGINEERING					
SANITARY EASEMENT-GARY, KEHOE	350.00	04101500-54480	CONSTRUCTION	85971	
	350.00				
TELCOM INNOVATIONS GROUP LLC					
TELEPHONE MAINT. 6/29/20	175.00	01652800-52253	CONSULTANT	A55643	
	175.00				
TESTING SERVICE CORP					
MATERIAL TESTING	1,040.00	11740000-55486	ROADWAY CAPITAL IMPROVEM	ENTN117345 PO-462617	
	1,040.00				
TYLER TECHNOLOGIES INC					
TYLER CASHIERING PO.460-1811	2,398.00	04103100-52255	SOFTWARE MAINTENANCE	045-307339 PO-1811	
TYLER CASHIERING PO.460-1811	2,398.00	04203100-52255	SOFTWARE MAINTENANCE	045-307339 PO-1811	
TYLER CASHIERING PO.460-1811	7,194.00	01610100-52255	SOFTWARE MAINTENANCE	045-307339 PO-1811	
	11,990.00				
U S POSTMASTER					
PERMIT #44 RENEWAL	240.00	01610100-52229	POSTAGE	PRMT #44 2020/21	
	240.00				

Vendor / Description	Amount	Account Number	Account <u>Description</u>	Invoice No.	Purchase <u>Order</u>
VERIZON WIRELESS					
CELL PHONES 6/14-7/13/20	36.01	02385200-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	38.01	01652800-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	57.16	01610100-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	57.16	01640100-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	57.16	01642100-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	59.59	01662700-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	95.17	01600000-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	95.17	01690100-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	114.32	01680000-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	146.52	01643700-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	182.16	01590000-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	198.27	01662700-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	237.17	04100100-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	323.81	01620100-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	437.18	01652800-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	520.35	04200100-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	573.11	01670100-52230	TELEPHONE	9858703876	
CELL PHONES 6/14-7/13/20	3,412.21	01662700-52230	TELEPHONE	9858703876	
	6,640.53				
WHEATON BANK AND TRUST					
WHEATON BANK FEES-JUN 2020	117.79	04103100-52256	BANKING SERVICES	7509063 JUN-2020	
WHEATON BANK FEES-JUN 2020	117.79	04203100-52256	BANKING SERVICES	7509063 JUN-2020	
WHEATON BANK FEES-JUN 2020	468.30	01610100-52256	BANKING SERVICES	7509063 JUN-2020	
	703.88				
GRAND TOTAL	\$317,633.44				

The preceding list of bills payable totaling \$317,633.44 was reviewed and approved for payment.

Approved by:	
Robert Mellor Bob Mellor - Village Manager	Date: 7/30/20
Authorized by:	
	Frank Saverino Sr. – Mayor
	Sherry Craig- Deputy Village Clerk

ADDENDUM WARRANTS July 21, 2020 Thru August 3, 2020

Fund	Check#	Vendor	Description	Amount
General	АСН	Wheaton Bank & Trust	Payroll July 13, 2020 thru July 26, 2020	559,335.04
Water & Sewer	АСН	Wheaton Bank & Trust	Payroll July 13, 2020 thru July 26, 2020	55,882.14
				615,217.18
		Approved this da	ay of, 2020	
¥.		By: Frank Saverino Sr-Mayo		
		Sherry Craig - Deputy	y Village Clerk	



Vendor / Description	<u>Amount</u>	Account Number	Account Description	Invoice No.	Purchase <u>Order</u>
ACCURATE OFFICE SUPPLY CO					
OFFICE SUPPLIES	149.93	01662600-53314	OFFICE SUPPLIES	520783	
	149.93				
AMERICAN LEGAL PUBLISHING CORP					
CODIFICATION-JUL 2020	2,084.72	01520000-52253	CONSULTANT	2126	
	2,084.72				
B & F CONSTRUCTION CODE SERVICES, INC					
PLAN REVIEW-515 KEHOE, 20-0803-RMDC	1,417.50	01643700-52253	CONSULTANT	54202	
·	1,417.50				
BAXTER & WOODMAN INC					
WRC DEWATERING IMPROVEMENTS-FINAL PAYMENT	1,045.00	04101100-54480	CONSTRUCTION	0214965 PO-3775	20210010
·	1,045.00				
BEARY LANDSCAPING					
MOWING SERVICES JUL 2020	10,299.57	01670400-52272	PROPERTY MAINTENANCE	166856 PO-3786	20210012
PLANT BED MAINTENANCE JUL 2020	8,325.00	01670400-52272	PROPERTY MAINTENANCE	166857 PO-3787	20210020
	18,624.57				
BLOOMINGDALE TOWNSHIP					
ENV. MOSQUITO MGMT-JUN 2020	8,719.50	01670100-52269	MOSQUITO ABATEMENT	40202 PO-3790	20210011
	8,719.50				
C S PUBLIC LIBRARY					
PPRT JUL 2020	5,399.10	01000000-41102	PERSONAL PROPERTY REPLAC TAX	PPRT JUL 2020	
	5,399.10				
CAROL CADLE					
CLOTH ALLOW-C CADLE 8/6/20	103.00	01660100-53324	UNIFORMS	1155023	
	103.00				

Vendor / Description	<u>Amount</u>	Account Number	Account Description	Invoice No.	Purchase <u>Order</u>
CAROL STREAM PARK DISTRICT					
PARK PASSES JUL 2020	110.00	01-24236	BARK PARK MEMBERSHIP	PARK PASSES JUL 2020	
1. 25	110.00				
CITY COMMUNICATIONS INC					
FIRE ALARM TEST 7/13/20	225.00	01670400-52234	DUES & SUBSCRIPTIONS	34429	
- THE ABART TEST 7/15/20	225.00	020/0/00 0200			
CLARK DAIDD CMITHLID	223.00				
CLARK BAIRD SMITH LLP			15041 5555	42000	
LABOR COUNSEL-JUL 2020	2,860.00	01570000-52238	LEGAL FEES	12969	
	2,860.00				
COMED					
465 CENTER-CONTROL CABINET 6/17-7/17/20	66.64	01670300-53213	STREET LIGHT ELECTRICITY	2859083222 07/17/20	
KUHN & RT64 6/17-7/1 7 /20	33.32	01662300-52298	ATLE SERVICE FEE	4202129060 07/17/20	
MASTER ACCT. 6/25-7/27/20	236.55	01670300-53213	STREET LIGHT ELECTRICITY	0815164035 07/27/20	
	336.51				
CONRAD POLYGRAPH, INC					
POLICE ASSESS-LAGA 7/31/20	160.00	01510000-52228	PERSONNEL HIRING	3972	
-	160.00				
CONSTELLATION NEW ENERGY					
300 BENNETT-LIGHTS 17941662301 6/19-7/20/20	1,225.91	01670300-53213	STREET LIGHT ELECTRICITY	7280332-16 07/27/20	
403 SIOUX LN-17941729901 6/17-7/21/20	19.54	01670300-53213	STREET LIGHT ELECTRICITY	7280332-3 07/22/20	
491 CHEYENNE-17941672301 6/17-7/21/20	19.24	01670300-53213	STREET LIGHT ELECTRICITY	7280332-9 07/22/20	
512 CANYON-17941722301 6/17-7/21/20	17.77	01670300-53213	STREET LIGHT ELECTRICITY	7280332-8 07/22/20	
594 NEZ PERCE-17941720601 6/17-7/21/20	16.62	01670300-53213	STREET LIGHT ELECTRICITY	7280332-14 07/22/20	
796 PAWNEE-17941741601 6/17-7/21/20	56.64	01670300-53213	STREET LIGHT ELECTRICITY	7280332-15 07/22/20	
·	1,355.72		165		

Vendor / Description	Amount	Account Number	Account <u>Description</u>	Invoice No.	Purchase <u>Order</u>
CORE & MAIN LP					
HOOKS	106.82	04101500-53317	OPERATING SUPPLIES	M695187	
HYDRANT SAVER	8,673.19	04201600-53350	SMALL EQUIPMENT EXPENSE	M610282 PO-3826	20210034
	8,780.01				
CYBERSOURCE CORP					
AUTHNET AUG 2020	25.00	01610100-52256	BANKING SERVICES	AUTHNET 08/31/20	
	25.00				
DELUXE TOWING					
TOW-DODGE CHARGER #647	20.00	01662700-52244	MAINTENANCE & REPAIR	90540	
TOW-DODGE CHARGER 5/17/20	20.00	01662700-52244	MAINTENANCE & REPAIR	90999	
	40.00				
DISCOVERY BENEFITS					
FLEX SPENDING-JUL 2020	220.00	01600000-52273	EMPLOYEE SERVICES	0001201132-IN	
	220.00				
DUPAGE CO CHILDRENS CTR					
CHILDRENS SEX ABUSE CENTER 7/1/20-6/30/21	4,000.00	01662400-53330	INVESTIGATION FUND	CS001 08/17/20	
	4,000.00				
DUPAGE COUNTY RECORDER					
RECORDING PLATS	286.00	01520000-52233	RECORDING FEES	40166492	
RECORDING ULTY EASEMENTS	220.00	01520000-52233	RECORDING FEES	40166513	
	506.00				
DUPAGE MAYORS AND MANAGERS CONFERENCE					
2020-2021 DUES-BOB MELLOR	17,631.68	01520000-52234	DUES & SUBSCRIPTIONS	11047A	
	17,631.68				

Vendor / Description	<u>Amount</u>	Account Number	Account Description	Invoice No.	Purchase <u>Order</u>
DUPAGE WATER COMMISSION					
WATER PURCHASE-JUN 2020	501,284.14	04201600-52283	DUPAGE CTY WATER COMMISSION	05/31/20-06/30/20	
DWC LOAN PAYMENT	5,885.25	04200100-56491	LOAN INTEREST	12368	
DWC LOAN PAYMENT	49,043.74	04200100-56490	LOAN PRINCIPAL	12368	
	556,213.13				
GOVTEMPSUSA LLC					
ACCOUNTS CLERK-A RETSKE 7/19, 7/26/20	1,176.00	04103100-52253	CONSULTANT	3562402	
ACCOUNTS CLERK-A RETSKE 7/19, 7/26/20	1,176.00	04203100-52253	CONSULTANT	3562402	
LIBRARY TECH-N BOYD 7/19, 7/26/20	3,529.60	01652800-52253	CONSULTANT	3562401	
OFFICE MANAGER-D KALKE 7/19, 7/26/20	3,170.40	01590000-52253	CONSULTANT	3562400	
PROPERTY INSPECTOR-E HERZOG 7/19, 7/26/20	1,470.00	01642100-52253	CONSULTANT	3562399	
,	10,522.00				
GRANITE TELECOMMUNICATIONS					
TELCO SVC 8/1-8/31/20	873.04	01652800-52230	TELEPHONE	492964624	
	873.04				
IRMA					
168125-01 CLAIM OVEPAYMENT	4,272.32	01000000-47415	INSURANCE REIMBURSEMENT	168125-01	
	4,272.32				

			Account		Purchase
Vendor / Description	<u>Amount</u>	Account Number	Description	Invoice No.	<u>Order</u>
				- =	
INTERGOVERNMENTAL PERSONNEL BENEFIT COOPERA	TIVE				
AUG 2020 INSURANCE	675.18	01643600-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	771.56	01641700-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	777.87	01670500-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	1,037.16	01670300-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	1,174.56	01640100-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	1,210.01	04100100-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	1,296.45	01670200-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	1,296.45	01670700-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	1,728.58	04101500-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	1,728.58	04201400-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	1,815.03	01670600-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	2,592.89	01690100-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	2,711.99	01642100-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	2,797.27	04103100-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	2,797.27	04203100-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	3,031.14	01652800-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	3,132.60	01590000-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	3,132.60	01680000-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	3,279.30	01662500-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	3,889.34	01696200-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	4,992.64	01643700-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	5,445.08	01670400-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	6,050.10	04200100-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	6,568.67	04201600-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	6,752.19	01610100-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	7,478.50	01620100-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	7,778.68	01670100-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	8,782.28	01662600-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	9,645.96	01662300-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	11,768.18	01662400-51111	GROUP INSURANCE	08012020	

			Account		Purchase
Vendor / Description	<u>Amount</u>	Account Number	<u>Description</u>	Invoice No.	<u>Order</u>
-	<u> </u>				
AUG 2020 INSURANCE	15,434.08	01664700-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	27,217.99	01660100-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	44,006.03	01600000-51111	GROUP INSURANCE	08012020	
AUG 2020 INSURANCE	52,234.33	01662700-51111	GROUP INSURANCE	08012020	
	255,030.54				
JET BRITE CAR WASH INC					
CAR WASH 6/1-6/30/20	267.00	01662700-52244	MAINTENANCE & REPAIR	3973	
	267.00				
LANDSCAPE MATERIAL & FIREWOOD SALES INC					
TOP SOIL 7/24/20	120.00	04201600-52286	PAVEMENT RESTORATION	41861	
	120.00				
LAUTERBACH & AMEN, LLP					
OPEB VALUATION	850.00	01610100-52254	ACTUARIAL	47196	
	850.00				
LAW OFFICE OF MICHELLE L MOORE LTD					
PROSECUTION-JUL 2020	2,700.00	01570000-52235	LEGAL FEES-PROSECUTION	2020-07	
PROSECUTION-JUL 2020	6,200.00	01570000-52312	PROSECUTION DUI	2020-07	
	8,900.00				
NICK SCHLAGER					
TUITION REIMBN SCHLAGER 6/1-7/27/20	419.00	04200100-52223	TRAINING	ENG 1101	
	419.00				
NICOR					
124 GERZEVSKE-WELL #4 6/19-7/19/20	38.43	04201600-53230	NATURAL GAS	13811210007 07/21/20	
1348 CHARGER CT 6/22-7/20/20	133.84	04101500-53230	NATURAL GAS	86606011178 07/22/20	
	172.27				

			Account		Purchase
<u>Vendor / Description</u>	<u>Amount</u>	Account Number	<u>Description</u>	Invoice No.	<u>Order</u>
NMI					
CC GATEWAY FEES-JUL 2020	10.00	01610100-52256	BANKING SERVICES	274343564	
CC GATEWAY FEES-JUL 2020	104.45	04103100-52221	UTILITY BILL PROCESSING	274350570	
CC GATEWAY FEES-JUL 2020	104.45	04203100-52221	UTILITY BILL PROCESSING	274350570	
	218.90				
PHYSICIANS IMMEDIATE CARE-CHICAGO					
POST OFFER MEDICAL-HOLMER 7/2/20	400.00	01600000-52225	EMPLOYMENT PHYSICALS	4168314	
	400.00				
R & R GARAGE DOOR					
DOOR REPAIR	100.00	01670400-52244	MAINTENANCE & REPAIR	624561	
	100.00				
REDISTRIP					
TRUCK #78 FRAME	1,180.00	10670000-54415	VEHICLES	304221	
	1,180.00				
REFUNDS MISC					
#2310678, 265 GERZEVSKE-REFUND	5,000.00	01-24302	ESCROW - GRADING	265 GERZEVSKE-2020	
#2310678, 265 GERZEVSKE-REFUND	18,710.50	01-24320	STORM WATER SECURITY DEPOSIT	265 GERZEVSKE-2020	
STORMWATER REFUND, #2218315, #2219874	57,954.75	01-24320	STORM WATER SECURITY DEPOSIT	795 KIMBERLY-2020	
STORMWATER REFUND, #2218315, #2219874	57,954.75	01-24320	STORM WATER SECURITY DEPOSIT	795 KIMBERLY-2020	
	139,620.00				

			Account		Purchase
Vendor / Description	Amount	Account Number	Description	Invoice No.	<u>Order</u>
REFUNDS PRESERVATION BONDS					
19-514-03-DRVW, #2189858,1454 HARVARD-PERMIT CANC	300.00	01-24302	ESCROW - GRADING	1454 HARVARD-2020	
20-0323-PKGL, #2285771, 284 E LIES-REFUND	500.00	01-24302	ESCROW - GRADING	284 E LIES-2020	
20-0324-PKGL, #2285770, 154 ALEXANDRA-BOND REFUND	500.00	01-24302	ESCROW - GRADING	154 ALEXANDRA-2020	
20-0343-DRVW, #2284426, 1303 LILAC LN-REFUND	300.00	01-24302	ESCROW - GRADING	1303 LILAC LN-2020	
20-0391-DRVW, #2291016, 270 ARROWHEAD-BOND REFUN	300.00	01-24302	ESCROW - GRADING	270 ARROWHEAD-2020	
20-0415-PATI, #2292423, 829 BURNING TR-BOND REFUND	200.00	01-24302	ESCROW - GRADING	829 BURNING TRL-2020	
20-0460-DRVW, #2295322, 833 MEDFORD-BOND REFUND	300.00	01-24302	ESCROW - GRADING	833 MEDFORD-2020	
20-0559-DRVW, #2298061, 424 BARTON-BOND REFUND	300.00	01-24302	ESCROW - GRADING	424 BARTON PL-2020	
20-0650-DRVW, #2304516, 1248 BOA TR-REFUND	300.00	01-24302	ESCROW - GRADING	1248 BOA TR-2020	
20-0654-DRVW, #2304700, 1219 COUNTRY GLEN-BOND RE	300.00	01-24302	ESCROW - GRADING	1219 COUNTRY GLEN	
20-0662-DRVW, #2304932, 777 PROVINCETOWN-BOND REI	300.00	01-24302	ESCROW - GRADING	777 PROVINCETOWN	
20-0745-PATI, #2310454, 152 YUMA LN-BOND REFUND	200.00	01-24302	ESCROW - GRADING	152 YUMA LN-2020	
20-0748-PATI, #2310638, 371 BLACKHAWK-BOND REFUND	200.00	01-24302	ESCROW - GRADING	371 BLACKHAWK-2020	
20-0749-PKGL, #2313300, 351 EXECUTIVE-BOND REFUND	500.00	01-24302	ESCROW - GRADING	351 EXECUTIVE-2020	
20-0752-DRVW, #2311080, 421 ARROWHEAD-BOND REFUN	300.00	01-24302	ESCROW - GRADING	421 ARROWHEAD-2020	
20-0804-DRVW, #2314062, 486 ALEUT-BOND REFUND	300.00	01-24302	ESCROW - GRADING	486 ALEUT-2020	
20-0818-DRVW, #2314510, 548 OSAGE CIR-BOND REFUND	300.00	01-24302	ESCROW - GRADING	548 OSAGE CIR-2020	
20-0824-PATI, #2315043, 653 WILLOW-BOND REFUND	200.00	01-24302	ESCROW - GRADING	653 WILLOW DR-2020	
20-0833-PKGL, #2319640, 440 MISSION ST-BOND REFUND	500.00	01-24302	ESCROW - GRADING	440 MISSION ST-2020	
20-0870-PKGL, #2322270, 518 RANDY-REFUND	500.00	01-24302	ESCROW - GRADING	518 RANDY RD-2020	
20-0874-DRVW, #2322355, 610 CHESTNUT-REFUND	300.00	01-24302	ESCROW - GRADING	610 CHESTNUT-2020	
-	6,900.00				
REFUNDS TAX STAMPS					
STAMP 31565, 948 OHIO CT-REFUND	930.00	11000000-41208	REAL ESTATE TRANSFER TAX	STAMP 31565	
STAMP 31591, 448 CANTERBURY-REFUND	630.00	11000000-41208	REAL ESTATE TRANSFER TAX	STAMP 31591	
:	1,560.00				

<u>Vendor / Description</u>	<u>Amount</u>	Account Number	Account <u>Description</u>	Invoice No.	Purchase <u>Order</u>
RUSH TRUCK CENTERS				- 4	
JL DN FILTER	17.60	01696200-53354	PARTS PURCHASED	3020178419	
JL FILTERS	207.85	01696200-53354	PARTS PURCHASED	3020138009	
	225.45				
STEINER ELECTRIC COMPANY					
LED LAMP	169.51	01670300-53215	STREET LIGHT SUPPLIES	S006644287.005	
	169.51				

			Account		Purchase
Vendor / Description	Amoun <u>t</u>	Account Number	Description	Invoice No.	<u>Order</u>
		:			
THE BOARD OF TRUSTEES OF THE UNIV OF ILL					
LAB TESTING	80.00	01662300-53317	OPERATING SUPPLIES	H0662 2020-022	
LAB TESTING	100.00	01662300-53317	OPERATING SUPPLIES	H0662 2019-217	
LAB TESTING	100.00	01662300-53317	OPERATING SUPPLIES	H0662 2019-286	
LAB TESTING	100.00	01662300-53317	OPERATING SUPPLIES	H0708 2019-457	
LAB TESTING	105.00	01662300-53317	OPERATING SUPPLIES	H0731 2020-025	
LAB TESTING	175.00	01662300-53317	OPERATING SUPPLIES	H0662 2019-228	
LAB TESTING	175.00	01662300-53317	OPERATING SUPPLIES	H0662 2019-229	
LAB TESTING	175.00	01662300-53317	OPERATING SUPPLIES	H0662 2019-264	
LAB TESTING	175.00	01662300-53317	OPERATING SUPPLIES	H0662 2019-285	
LAB TESTING	175.00	01662300-53317	OPERATING SUPPLIES	H0708 2019-342	
LAB TESTING	175.00	01662300-53317	OPERATING SUPPLIES	H0708 2019-396	
LAB TESTING	175.00	01662300-53317	OPERATING SUPPLIES	H0708 2019-418	
LAB TESTING	175.00	01662300-53317	OPERATING SUPPLIES	H0708 2019-420	
LAB TESTING	175.00	01662300-53317	OPERATING SUPPLIES	H0708 2019-421	
LAB TESTING	175.00	01662300-53317	OPERATING SUPPLIES	H0708 2019-458	
LAB TESTING	175.00	01662300-53317	OPERATING SUPPLIES	H0708 2019-460	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0662 2020-023	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0731 2020-019	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0731 2020-037	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0731 2020-046	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0731 2020-047	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0731 2020-052	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0731 2020-053	
LAB TESTING	225.00	01662300-53317	OPERATING SUPPLIES	H0708 2019-419	
: 	3,895.00				

			Account		Purchase
Vendor / Description	Amount	Account Number	<u>Description</u>	Invoice No.	<u>Order</u>
THIRD MILLENIUM ASSOCIATES INCORPORATED					
BILL PRINTING 7/30/20	1,184.35	04103100-52221	UTILITY BILL PROCESSING	25097	
BILL PRINTING 7/30/20	1,184.35	04203100-52221	UTILITY BILL PROCESSING	25097	
GREEN PAY JUL 2020	225.00	04103100-52221	UTILITY BILL PROCESSING	25098	
GREEN PAY JUL 2020	225.00	04203100-52221	UTILITY BILL PROCESSING	25098	
	2,818.70				
TIF 3 NORTH AND SCHMALE RD					
SALES TAX-MAY 2020	-13,267.76	22000000-49340	SALES TAX CONTRIB - RDA#1	TIF3 08/31/20	
SALES TAX-MAY 2020	13,267.76	01720000-58340	SALES TAX TFR - RDA#1	TIF3 08/31/20	
SALES TAX-MAY 2020	13,267.76	22-11105	CASH - TRUST	TIF3 08/31/20	
	13,267.76				
TRANSYSTEMS CORPORATION					
LIES RD BIKE PATH PHASE II	7,208.42	11740000-55486	ROADWAY CAPITAL IMPROVEMENTS	06-3611045 PO-462609	20210007
	7,208.42				
TRISOURCE SOLUTIONS LLC					
TRISOURCE CC FEES-JUL 2020	188.86	04103100-52221	UTILITY BILL PROCESSING	1420 08/04/20	
TRISOURCE CC FEES-JUL 2020	188.86	04203100-52221	UTILITY BILL PROCESSING	1420 08/04/20	
TRISOURCE CC FEES-JUL 2020	1,133.15	01610100-52256	BANKING SERVICES	1420 08/04/20	
TRISOURCE CC FEES-JUL 2020	2,548.62	04103100-52221	UTILITY BILL PROCESSING	7833 08/04/20	
TRISOURCE CC FEES-JUL 2020	2,548.63	04203100-52221	UTILITY BILL PROCESSING	7833 08/04/20	
	6,608.12				
U S POSTMASTER					
POSTAGE WATER BILLS-JUL 2020	2,164.12	04203100-52229	POSTAGE	1529 07/30/20	
POSTAGE WATER BILLS-JUL 2020	2,164.13	04103100-52229	POSTAGE	1529 07/30/20	
S/O NOTICE POSTAGE AUG 2020	60.75	04103100-52229	POSTAGE	1529 08/06/20	
S/O NOTICE POSTAGE AUG 2020	60.75	04203100-52229	POSTAGE	1529 08/06/20	
	4,449.75				

			Account		Purchase
Vendor / Description	Amount	Account Number	Description	Invoice No.	<u>Order</u>
VILLAGE OF CAROL STREAM					
124 GERZEVSKE-HYDRANT MTR 6/1-7/1/20	1,618.27	04200100-53220	WATER	01634961-21240	
124 GERZEVSKE-NORTH GARAGE 6/1-7/1/20	25.39	01670100-53220	WATER	01634649-20874	
124 GERZEVSKE-PUMP STATION 6/1-7/1/20	65.06	04200100-53220	WATER	01634973-21254	
124 GERZEVSKE-PW CENTER 6/4-7/2/20	100.65	01670100-53220	WATER	01634650-20875	
124 GERZEVSKE-WASHDOWN BIN 6/1-7/1/20	76.93	04200100-53220	WATER	01634976-21257	
245 N KUHN-ADMIN BLDG 6/2-7/8/20	94.16	04101500-53220	WATER	01634647-20872	
245 N KUHN-BLOWER BLDG 1 6/2-7/2/20	1.33	04101500-53220	WATER	01634998-21279	
245 N KUHN-BLOWER BLDG 2 6/2-7/2/20	1.25	04101500-53220	WATER	01634997-21278	
245 N KUHN-BTH MAINT BLDG 6/2-7/2/20	1.77	04101500-53220	WATER	01634975-21256	
245 N KUHN-MAINT CONTROL BLDG 6/2-7/2/20	5.85	04101500-53220	WATER	01634646-20871	
300 N KUHN-CHLORINE ANALYZER 6/2-7/2/20	79.79	04200100-53220	WATER	01634974-21255	
301 LIES-FARMHOUSE 6/2-7/1/20	0.13	01680000-53220	WATER	01632791-18979	
500 N GARY-VH 6/1-7/1/20	197.17	01680000-53220	WATER	01634651-20876	
960 N GARY-GAZEBO 6/1-7/2/20	0.20	01680000-53220	WATER	01634929-21204	
960 N GARY-VISITOR CTR 6/1-7/1/20	6.64	01680000-53220	WATER	01634653-20878	
·	2,274.59				
VIRTEK					
SERVER MIGRATION 4/29/20	1,350.00	01652800-52253	CONSULTANT	4635	
·-	1,350.00				
WEST SIDE TRACTOR SALES					
JL SNAP RING	32.18	01696200-53354	PARTS PURCHASED	N95487	
·-	32.18				

<u>Vendor / Description</u>	<u>Amount</u>	Account Number	Account <u>Description</u>	Invoice No.	Purchase <u>Order</u>
WESTMORE SUPPLY CO					
CONCRETE-1150 HYANNIS 7/8/20	600.50	01670500-53317	OPERATING SUPPLIES	R103005	
CONCRETE-131 PRESIDENT CT 7/17/20	500.38	01670500-53317	OPERATING SUPPLIES	R102703	
CONCRETE-142 CONCORD 7/14/20	567.13	01670500-53317	OPERATING SUPPLIES	R103083	
CONCRETE-155 CONCORD 7/16/20	816.00	01670500-53317	OPERATING SUPPLIES	R103085	
CONCRETE-172 CONCRETE 7/16/20	794.25	01670500-53317	OPERATING SUPPLIES	R102609	
CONCRETE-185 CONCORD 7/23/20	882.75	01670500-53317	OPERATING SUPPLIES	R102670	
CONCRETE-191 CONCORD 7/22/20	760.75	01670500-53317	OPERATING SUPPLIES	R102747	
CONCRETE-271 ARLINGTON CT 7/21/20	849.38	01670500-53317	OPERATING SUPPLIES	R102713	
CONCRETE-348 SYPE 7/9/20	500.38	01670500-53317	OPERATING SUPPLIES	R103057	
CONCRETE-506 ESSEX 7/22/20	500.38	01670500-53317	OPERATING SUPPLIES	R102764	
CONCRETE-640 WILLOW 7/28/20	467.00	01670500-53317	OPERATING SUPPLIES	R102762	
LEAK RESTO-895 HORSESHOE CT 7/2/20	333.50	04201600-52286	PAVEMENT RESTORATION	R102593	
	7,572.40				
GRAND TOTAL	\$1,111,283.32				

The preceding list of bills payable totaling \$1,111,283.32 was reviewed and approved for payment.

Approved by:		
Robert Millor Bob Mellor - Village Manager	Date: 8/14/20	
Authorized by:		
	Frank Saverino Sr. – Mayor	
	Sherry Craig- Deputy Village Clerk	

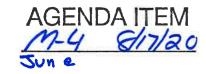
AGENDA ITEM

ADDENDUM WARRANTS August 4, 2020 Thru August 17, 2020

Fund	Check #	Vendor	Description	Amount
-				
General	АСН	Wheaton Bank & Trust	Payroll July 27, 2020 thru August 9, 2020	557,488.42
Water & Sewer	АСН	Wheaton Bank & Trust	Payroll July 27, 2020 thru August 9, 2020	55,960.32
				613,448.74
		Approved this d		
		By: Frank Saverino Sr-Mayo		
		Sherry Craig - Deput	y Village Clerk	

General Fund Budget Summary

For the Month Ended June 30, 2020



MONTH

YTD

BUDGET

n	Last Vaca	Current Veer	Monthly Vari	ance	Last Year	Current Year	YTD Varia	nce	Annual	YTD	YTD	Variance	$\overline{}$
	Last Year	Current Year Jun	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	Ś	%
	Jun	Juli	,	_/°	110	110			Budget	budget			
REVENUES				- 1	1			- 1	1				- 1
Property Tax	\$ =	\$ 1,894,868	\$ 1,894,868	100%	\$	\$ 1,925,550	\$ 1,925,550	100%	\$ 3,800,000	\$ 1,750,000	\$ 1,925,550		10%
Sales Tax	613,693	550,550	(63,142)	-10%	1,113,961	1,002,323	(111,637)	-10%	6,825,000	1,162,843	1,002,323	(160,519)	-14%
Home Rule Sales Tax	409,504	388,597	(20,908)	-5%	773,943	686,939	(87,004)	-11%	5,016,000	854,625	686,939	(167,687)	-20%
State Income Tax	249,041	247,992	(1,049)	0%	1,046,493	648,360	(398,132)	-38%	4,170,000	939,704	648,360	(291,343)	-31%
Utility Tax - Electricity*	134,407	12.0	(134,407)	-100%	268,883	-	(268,883)	-100%	(#E	383	:3	1.0	0%
Telecommunications Tax*	73,755	\$\$\frac{1}{2}	(73,755)	-100%	142,219	***	(142,219)	-100%	5.8	32.		1.5	0%
Fines (Court, Ord., ATLE, Towing)	125,618	98,239	(27,378)	-22%	266,602	174,604	(91,998)	-35%	1,451,000	244,750	174,604	(70,146)	-29%
Natural Gas Use Tax	38,959	39,958	999	3%	97,596	95,461	(2,135)	-2%	620,000	97,643	95,461	(2,182)	-2%
Other Taxes (Use, Hotel, PPRT	1			- 1				- 1	1				
Real Estate*, Alcohol)	301,879	227,353	(74,525)	-25%	530,778	381,966	(148,812)	-28%	2,932,900	506,086	381,966	(124,121)	-25%
Licenses (Vehicle, Liquor, etc.)	530,416	109,611	(420,806)	-79%	930,379	697,106	(233,274)	-25%	909,400	755,920	697,106	(58,815)	-8%
Cable Franchise Fees	90		*	0%	112,510	109,001	(3,509)	-3%	545,500	90,917	109,001	18,084	20%
Building Permits	35,002	99,3 7 3	64,371	184%	130,800	143,939	13,138	10%	640,500	211,500	143,939	(67,561)	-32%
Fees for Services	65,110	50,902	(14,208)	-22%	140,041	113,904	(26,138)	-19%	815,400	169,650	113,904	(55,746)	-33%
Interest Income	21,084	4,053	(17,031)	-81%	43,342	10,223	(33,119)	-76%	175,000	29,167	10,223	(18,944)	-65%
All Other / Miscellaneous	212,137	72,244	(139,892)	-66%	295,716	123,228	(172,488)	-58%	1,049,300	171,717	123,228	(48,489)	-28%
Revenue Totals	\$ 2.810.605	\$ 3,783,742	\$ 973,137	35%	\$ 5,893,262	\$ 6,112,603	\$ 219,341	4%	\$ 28,950,000	\$ 6,984,521	\$ 6,112,603	\$ (871,918)	-12%
									04				
EXPENDITURES													
EXPENDITORES	1			- 1	1.					å c.420	ć 1.003	ć (F.220)	020/
Fire & Police Commission	\$ 175		\$ (175)	-100%	\$ 700		•	56%	\$ 38,577				-83%
Village Board & Clerk	6,173	4,168	(2,005)	-32%	50,159	12,636	(37,523)	-75%	145,604	24,267	12,636	(11,631)	-48% -31%
Plan Commission & ZBA	180	693	513	285%	180	693	513	285%	6,025	1,004	693	(311)	100%
Emergency Services	261	8,284	8,284	100%		12,214	12,214	100%	98,000	47.077	12,214	12,214	-74%
Legal Services	13,083	610	(12,473)	-95%	35,996	12,085	(23,911)	-66%	284,260	47,377	12,085	(35,292)	0%
Village Clerk	(2,132)		2,132	-100%		*	380	0%		1.40 560	144.600	(4.670)	5.255
Administration	52,070		2,872	6%	112,311	144,690	32,378	29%	897,408	149,568	144,690	(4,879)	-3% -21%
Employee Relations	32,073	23,228	(8,845)	-28%	65,118		(4,673)	-7%	456,502	76,084	60,445	(15,638)	
Financial Management	49,585	46,430	(3,155)	-6%	116,172		(24,107)	-21%	741,009	123,502		(31,437)	-25% -28%
Engineering Services	169,207	74,230	(94,976)	-56%	290,919		(133,015)	-46%	1,318,773	219,796		(61,891)	
Community Development	70,840		6,521	9%	177,915		(7,215)	-4%	1,118,882	186,480		(15,780)	-8% -40%
Information Technology	107,878		(28,227)	-26%	205,175			-27%	1,509,876	251,646		(101,354)	_ 000000
Police	1,220,515	1,161,045	(59,470)	-5%	2,597,118			-3%	17,144,390	2,857,398		(334,220)	-12%
Public Works	269,180	253,974	(15,207)	-6%	499,720			-2%	4,052,375			(183,889)	-27% -33%
Municipal Building	38,675	23,445	(15,230)	-39%	73,470			-33%	440,359			(24,195)	
Municipal Garage	829		(13,912)	-1678%	(10,740			194%		47.222	(31,578)		100%
Transfers and Agreements	*:	13,864	13,864	100%	32	22,111		100%	654,000			4,779	28%
Town Center	11,237	A	(11,237)	-100%	11,237		(11,237)	-100%	43,960	25,000	*	(25,000)	-100%
Expenditure Totals	\$ 2,039,567	\$ 1,808,842	\$ (230,725)	-11%	\$ 4,225,451	\$ 3,869,234	\$ (356,218)	-8%	\$ 28,950,000	\$ 4,734,672	\$ 3,869,234	\$ (865,438)	-18%
Net Increase / (Decrease)	\$ 771,038	\$ 1,974,900	\$ 1,203,862		\$ 1,667,811	\$ 2,243,369	\$ 575,559		\$ =	\$ 2,249,849	\$ 2,243,369	\$ (6,480)	

Tfr. To Equip Replacement Fund

^{*} Reassigned to Capital Projects Fund in FY21.

Water and Sewer Fund Budget Summary

For the Month Ended June 30, 2020

M	IOI	N	ITI	ŀ
1 V I	\sim	ıv		

Current Year

758,662

346,009

5,041

15,590

55,593

Last Year

Jun

\$ 771,870 \$

353,481

15,769

21,449

12,635

56,151

311,698

Monthly Variance

-2% -2%

-100%

0%

-76%

23%

-1%

(13,208)

(7,472) (15,769)

(16,408)

(112,626)

2,955

(558)

YTD

BUDGET

REVENUES

Water Billings
Sewer Billings
Penalties/Admin Fees
Connection/Expansion Fees
Interest Income
Rental Income
All Other / Miscellaneous

EXPENDITURES

Revenue Totals

Salaries & Benefits
Purchase of Water
WRC Operating Contract
Maintenance & Operating
IEPA Loan P&I
DWC Loan P&I
Capital Outlay

Expenditure Totals

Net Increase / (Decrease)

	4 400 000	(50.450)	40/
1,231,355	1,180,895	(50,459)	-4%
			$\neg \neg$
			- 1
146,286	130,826	(15,460)	-11%
429,286	415,527	(13,759)	-3%
583	386	200	0%
320,852	419,392	98.540	31%
(2)	-	25	0%
12	3.6	1123	0%
23,232	16.078	(7,154)	-31%
23,232	10,076	(,,±54)	3170
919,656	981,823	62,167	7%

199,072

Last Year	Current Year	YTD Varia	nce
YTD	YTD	\$	%
\$ 1,426,363	\$ 1,421,274	(5,089)	0%
642,327	649,667	7,340	1%
27,374	(224)	(27,598)	-101%
26,049	2	(26,049)	-100%
42,314	11,571	(30,744)	-73%
22,779	28,644	5,865	26%
65,447	56,232	(9,214)	-14%
2,252,653	2,167,164	(85,488)	-4%

39,025	50,692	11,667	30%
7 € 3	≅		0%
141			0%
427,223	497,672	70,449	16%
146,962	300,126	153,164	104%
926,092	849,820	(76,272)	-8%
268,685	269,330	645	0%

Annual	YTD	YTD	Variance	e
Budget	Budget	Actual	\$	%
\$ 8,881,000	\$ 1,482,517	\$ 1,421,274	(61,244)	-4%
3,985,000	665,221	649,667	(15,554)	-2%
196,500	32,750	(224)	(32,974)	-101%
27,500	4,583	:=	(4,583)	-100%
180,000	30,000	11,571	(18,429)	-61%
158,500	26,417	28,644	2,228	8%
101,500	7,750	56,232	48,482	626%
13,530,000	2,249,239	2,167,164	(82,075)	-4%

1,990,555	306,240	269,330	(36,910)	-12%
5,715,000	954,013	849,820	(104,192)	-11%
1,945,000	300,126	300,126	0	0%
2,985,302	497,550	497,672	122	0%
428,650	90		390	0%
54,929	2.5	888	*	0%
5,810,000	65,000	50,692	(14,308)	-22%
18,929,436	2,122,929	1,967,641	(155,288)	-7%
(5,399,436)	126,310	199,524	73,214	

Capital Budget Summary

For the Month Ended June 30, 2020

	MONTH								YTD							BUDGET*				
	La	ast Year	Cu	ırrent Year		Monthly Var	riance	ſ	L	Last Year	Cu	rrent Year	Г	YTD Varia	nce	Г	Annual		YTD	% of
CAPITAL PROJECTS FUND		Jun		Jun		\$	%			YTD		YTD		\$	%	L	Budget		Actual	Total
REVENUES																				
Electricity Use Tax	\$: €:	\$	118,950	\$	118,950	100%		\$	5	\$	118,950	\$	118,950	100%	\$	_,	\$	118,950	6%
Real Estate Transfer Tax	1	190		36,371		36,371	100%			5		83,294		83,294	100%		750,000		83,294	11%
Telecommunications Tax	1	940				300	0%			*:		36		8.5	0%		627,000		3.5	0%
Local Motor Fuel Tax	l	81,010		50,572		(30,438)	-38%			152,726		95,394		(57,331)	-38%		890,000		95,394	11%
Capital Grants	ı			2,138		2,138	100%			*		2,138		2,138	100%		639,000		2,138	0%
Interest Income	ı	14,303		2,406		(11,898)	-83%	ı		29,182		6,467		(22,716)	-78%	1	110,000		6,467	6%
All Other / Miscellaneous		250		-		(*	0%			*				H ar	0%	L	70,000		<u> </u>	0%
Revenue Totals	\$	95,314	\$	210,437	\$	115,123	121%		\$	181,908	\$	306,243	\$	488,151	268%	\$	4,956,000	\$	306,243	6%
EXPENDITURES			_					ı												
Roadway Improvements	\$	26,841	\$	10,025	\$	(16,816)	-63%	١	\$	85,811	\$	15,675	\$	(70,137)	-82%	\$	1,745,000	\$	15,675	1%
Facility Improvements		8,109		:#:		(8,109)	-100%			42,578		3.25		(42,578)	-100%	1	300,000		3	0%
Stormwater Improvements	1	5,703		15,636		9,934	174%			5,903		17,679		11,776	200%	1	1,316,000		17,679	1%
Miscellaneous		3,000		(e)		(3,000)	-100%			5,312		(1/5)		(5,312)	-100%	L	1,000		121	0%
Expenditure Totals	\$	43,653	\$	25,661	\$	(17,992)	-41%		\$	139,603	\$	33,354	\$	(106,250)	-76%	\$	3,362,000	\$	33,354	1%
Net Increase / (Decrease)	\$	51,661	\$	184,776	\$	133,114	258%		\$	42,305	\$	272,889	\$	594,400	1405%	\$	1,594,000	\$	272,889	17%
MFT FUND								2 (2								_				
REVENUES								П	Г											
Motor Fuel Tax Allotments	\$	80,554	\$	93,254	\$	12,700	16%	П	\$	168,452	\$	211,032	\$	42,580	25%	\$	1,657,000	\$	211,032	13%
Capital Grants	1	=:		•		*	0%	Н	ı	:5		436,185		436,185	100%	1	=:		436,185	100%
Interest Income	1	8,263		977		(7,286)	-88%	П	ı	16,672		2,336		(14,336)	-86%		50,000		2,336	5%

6%

0%

0%

0%

6%

185,124 \$

185,124 \$

649,553 \$ 464,429

340

340

340 \$

340 \$

649,213 \$ 464,089

251%

100%

100%

251%

0%

\$ 1,707,000 \$ 649,553

\$ (1,648,000) \$ 649,213

\$ 3,255,000 \$

\$ 3,355,000 \$

100,000

38%

0%

0%

0%

-39%

340

340

88,816 \$

94,231 \$

94,231 \$

\$

5,414

5,414

Revenue Totals EXPENDITURES

Crack Filling

Street Resurfacing - Capital

Net Increase / (Decrease)

Expenditure Totals

^{88,816 \$} * Due to the uncertainty of timing of various capital improvement projects, no YTD budget estimates are shown.

Police Pension Fund Budget Summary

For the Month Ended June 30, 2020

		MON	TH			YTD			BUDGET								
	Last Year	Current Year	Monthly Va	riance	Last Year	Current Year	YTD Varia	nce	Annual	YTD	YTD	Variance	e				
POLICE PENSION FUND	Jun	Jun	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%				

REVENUES													\neg				
Investment Income	\$ (1,046,102)	\$ 1,380,092	2,426,194	-232%	\$ (1,045,810)	\$ 1,380,182	2,425,991	-232%	\$ 3,800,000	\$ 633,333	\$ 1,380,182	746,848	118%				
Employee Contributions	80,446	46,372	(34,074)	-42%	132,143	93,600	(38,544)	-29%	660,000	110,000	93,600	(16,401)	-15%				
Village Contribution	218,792	237,529	18,737	9%	437,584	475,058	37,474	9%	2,850,352	475,059	475,058	(1)	0%				
Other Revenues		\ 2 :	(4)	0%	(49	3.00	-	0%	349	*	923	#2	0%				
Revenue Totals	(746,865)	1,663,993	2,410,857	-323%	(476,083)	1,948,839	2,424,922	-509%	7,310,352	1,218,392	1,948,839	730,447	60%				
EXPENDITURES													\neg				
Investment and Admin Fees	15,072	10,629	(4,443)	-29%	23,160	10,629	(12,531)	-54%	159,600	26,600	10,629	(15,971)	-60%				
Participant Beneifit Payments	264,173	307,132	42,958	16%	520,030	611,168	91,138	18%	3,645,000	606,000	611,168	5,168	1%				
Expenditure Totals	279,246	317,761	38,515	14%	543,190	621,797	78,608	14%	3,804,600	632,600	621,797	(10,803)	-2%				
Net Increase / (Decrease)	(1,026,110)	1,346,232	2,372,342		(1,019,272)	1,327,042	2,346,314		3,505,752	585,792	1,327,042	741,250					

TIF Fund Budget Summary

For the Month Ended June 30, 2020

		MON	TH			YTD)		BUDGET								
	Last Year	Current Year	Monthly Var	iance	Last Year	Current Year	YTD Varia	ance	Annual	YTD	YTD	Variand	:e				
NORTH/SCHMALE TIF	Jun	Jun	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%				
REVENUES																	
TIF Property Taxes	\$ 169,510	\$ 177,593	\$ 8,083	5%	\$ 169,510	\$ 177,593	\$ 8,083	5%	\$ 396,000	\$ 198,000	\$ 177,593	\$ (20,407)	-10%				
Sales Taxes		13,864	13,864	- 1	(2)	22,111	22,111	100%	104,000	17,333	22,111	4,777	28%				
Interest Income	674	181	(492)	-73%	1,374	479	(895)	-65%	10,000	1,667	479	(1,188)	-71%				
Village Contribution		*	=	0%	*	*	*	0%	*	₩	-	*	0%				
Revenue Totals	170,183	191,638	21,455	13%	170,884	200,182	29,299	17%	510,000	217,000	200,182	(16,818)	-8%				
EXPENDITURES																	
Legal Fees	E:	2	~	0%	473	€:	(473)	-100%	3,000	500	21	(500)	-100%				
Consulting Fees	: €	*	*	0%	(+):	*	*	0%	*	·	-	*	0%				
Other Expenses	100,357	152,688	52,331		100,357	152,688	52,331	52%	253,000	126,500	152,688	26,188	21%				
Expenditure Totals	100,357	152,688	52,331	52%	100,830	152,688	51,858	51%	256,000	127,000	152,688	25,688	20%				
Net Increase / (Decrease)	69,827	38,950	(30,876)		70,054	47,494	(22,560)		254,000	90,000	47,494	(42,506)					

State and Federal Asset Seizure Fund Summary

For the Month Ended June 30, 2000

				MON	TH						YTD)			BUDGET*					
	Las	t Year	Cur	rent Year	N	Monthly Var	iance	Γ	Last Year	Cui	rent Year		YTD Varia	nce	Г	Annual		YTD	% of	
State Asset Seizure Fund	L	Jun		Jun		\$	%	L	YTD		YTD		\$	%		Budget	,	Actual	Total	
REVENUES								Γ							Г					
Transfer from General Fund	\$	(4)	\$	2	\$	8	0%	ı	\$	\$		\$		0%	\$	5	\$	5 2 .5	100%	
State Drug Seizure	1	1		*		3	0%	ı			5		*	0%	ı	<u>#</u>		(#?	100%	
State Money Laundering	1	(*		£		2	0%	1	2				*	0%	ı	•		(*)	100%	
State Vehicle Seizure	_	95%		325		325	100%	Ļ			1,690		1,690	100%	_	*		1,690	100%	
Revenue Totals	\$	252	\$	325	\$	325	100%	L	\$ +	\$	1,690	\$	1,690	100%	\$		\$	1,690	100%	
EXPENDITURES								Γ												
State Drug Seizure	1	120		36		36	100%	ı	9		36		36	100%	ı	108,350		36	100%	
State Money Laundering	ı	121				2	0%	1	3		*		7.	0%	ı	*:		•	0%	
State Vehicle Seizure		741		- 5		-	0%	L			.00		•	0%		₹.		-	0%	
Expenditure Totals	\$	(*)	\$	36	\$	36	100%		\$ -	\$	36	\$	36	100%	\$	108,350	\$	36	100%	
Net Increase / (Decrease)	\$	3,55	\$	289	\$	289	100%		\$ -	\$	1,654	\$	1,654	100%	\$	(108,350)	.\$	1,654	100%	
Federal Asset Seizure Fund																				
REVENUES	\Box						-	Г						\neg						
Transfer from General Fund	\$	((#E	\$	i.e.	\$	2	0%	ı	\$ =	\$	2	\$		0%	\$	ē	\$	3.	100%	
Federal DOJ Seizure	1	(*)		1.6		2	0%	ı	2		-			0%	Г	=		12.4	100%	
Federal Treasury Seizure		246		16		2	0%	ı	3		£			0%	ı	**		(2.)	100%	
Revenue Totals	\$	Ç.	\$	18	\$	•	0%		\$ -	\$		\$	-	0%			\$		100%	
EXPENDITURES								Г							F					
Federal DOJ	\$	-	\$	1,310	\$	1,310	100%	ı	9		1,504		1,504	100%	\$	5,500	\$	1,504	100%	
Federal Treasury		85		72		-	0%	ı	3		Ę		2	0%		=		:=: ¹⁴	0%	
Expenditure Totals	\$	3.5	\$	1,310	\$	1,310	100%	İ	\$ -	\$	1,504	\$	1,504	100%	\$	5,500	\$	1,504	100%	
Net Increase / (Decrease)	\$		\$	(1,310)	\$	(1,310)	100%		\$ -	\$	(1,504)	\$	(1,504)	100%	\$	(5,500)	\$	(1,504)	100%	

^{*} Due to the uncertainty of timing of revenues and expenditures, no YTD budget estimates are shown.

Village of Carol Stream **Equipment Replacement Fund Budget Summary**

For the Month Ended June 30, 2020

	MONTH										YTD				BUDGET*					
	Las	st Year	Cur	rent Year	Мо	nthly Va	riance	Last	t Year	Cur	rent Year	Г	YTD Varia	ance		Annual		YTD	% of	
EQUIPMENT		Jun		Jun		\$	%	Y	TD		YTD		\$	%		Budget	,	Actual	Total	
REPLACEMENT FUND																				
REVENUES	Г							Г			_				Г					
Transfer - Engineering	\$	=	\$	a .		-	0%	\$	20	\$	5=01		59.)	0%	\$	7,206	\$	1046	0%	
Transfer - Community Dev.	ı	2		ם		-	0%	1	2		==0		200	0%	1	6,203		=	0%	
Transfer - Police	ı	5		7			0%	1	-		(-		5 9 0	0%	1	114,275		-	0%	
Transfer - PW Streets	1	#		2		=	0%	1	-		-		-	0%	1	304,283			0%	
Transfer - Municipal Building	ı	=		ā		-	0%	1	27		372		5728	0%	1	1,500		89	0%	
Transfer - WRC	ı	~		2		잌	0%	1	-		20		:20	0%	1	33,637		32	0%	
Transfer - Water		=		=		:7h	0%		77		(#)"		=	0%	ı	86,859		:5	0%	
Revenue Totals	\$	at.	\$		\$	-	0%	\$	*	\$	i a ā	\$	je)	0%	\$	553,963	\$		0%	
EXPENDITURES			_				\neg								Г					
Vehicles - Engineering	\$	*	\$	3	\$	-	0%	\$	(m)	\$:=:	\$		0%	\$	*	\$	1983	0%	
Vehicles - Community Dev.	1	2		=		9	0%	1	-		•		.	0%	1	-		-	0%	
Vehicles - Police	1	æ		•			0%	1	-					0%	1	320,000			0%	
Vehicles - PW Streets	ı	¥		1,691		1,691	100%	1	27		37,099		37,099	100%	1	300,100		37,099	12%	
Vehicles - Municipal Building		25		*		8	0%	1	9.0		æ):		·	0%	1	*			0%	
Vehicles - WRC	ı	=		2		12 1	0%	1	===		21		2	0%	1	9		18	0%	
Vehicles - Water				=		-	0%		20		5 5 0		:*:	0%		31		32	0%	
Expenditure Totals	\$	-	\$	1,691	\$	1,691	100%	\$	Ę.	\$	37,099	\$	37,099	100%	\$	620,100	\$	37,099	6%	
Net Increase / (Decrease)	\$	ति	\$	(1,691)	\$	(1,691)		\$		\$	(37,099)	\$	(37,099)		\$	(66,137)	\$	(37,099)		

 Transfers to Establish Fund
 \$ 3,979,582

^{*} Due to the uncertainty of timing of vehicle purchases, no YTD budget estimates are shown.

Village of Carol Stream Schedule of Cash and Investment Balances June 30, 2020

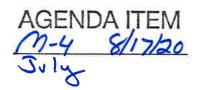
FUND		CASH		LGIPs*		IVESTMENTS		OTAL CASH & NVESTMENTS
GENERAL FUND	\$	1,413,794.35	\$	9,332,429.92	\$	iæ.	\$	10,746,224.27
WATER & SEWER FUND		643,109.36		11,605,841.23		æ		12,248,950.59
CAPITAL PROJECTS FUND		366,227.92		6,507,067.99		-		6,873,295.91
MFT FUND		(2)		2,786,063.51		(X=1		2,786,063.51
EQUIPMENT REPL. FUND		**		3,944,174.00		.=		3,944,174.00
NORTH/SCHMALE TIF FUND		483,414.07		494,402.38		; •.		977,816.45
POLICE PENSION FUND		72,930.04		143,809.85		53,949,975.20		54,166,715.09
STATE ASSET SEIZURE FUND		273,934.82		~		.∰		273,934.82
FEDERAL ASSET SEIZURE FUND	0	154,376.33	-				-	154,376.33
TOTAL	\$	3,407,786.89	\$	34,813,788.88	\$	53,949,975.20	\$	92,171,550.97

	LAST YEAR
	6/30/2019
\$	12,589,653.74
	12,023,190.85
	7,514,176.39
	4,174,549.91
	5
	703,147.40
	49,026,389.97
	-
_	
\$	86,031,108.26

^{*} Local Government Investment Pools (LGIP) include the Illinois Funds and IMET.

General Fund Budget Summary

For the Month Ended July 31, 2020



MONTH

YTD

BUDGET

	IVIOIVIII					111			DODGET						
	Last Year	Current Year	Monthly Vai	riance	Last Year	Current Year	YTD Varia	ance	Annual	YTD	YTD	Variance	2		
	Jul	Jul	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%		
REVENUES		·													
Property Tax	\$ %	\$ 76,417	\$ 76,417	100%	\$ =	\$ 2,001,967	\$ 2,001,967	100%	\$ 3,800,000	\$ 1,850,000	\$ 2,001,967	\$ 151,967	8%		
Sales Tax	625,447	512,046	(113,401)	-18%	1,739,407	1,514,370	(225,038)	-13%	6,825,000	1,725,474	1,514,370	(211,105)	-12%		
Home Rule Sales Tax	470,994	352,400	(118,593)	-25%	1,244,937	1,039,339	(205,598)	-17%	5,016,000	1,268,129	1,039,339	(228,790)	-18%		
State Income Tax	372,435	393,801	21,367	6%	1,418,927	1,042,162	(376,766)	-27%	4,170,000	1,321,494	1,042,162	(279,332)	-21%		
Utility Tax - Electricity*	148,996	333,002	(148,996)	=100%	417,878	=	(417,878)	-100%	.,2,	: =:	l(€)	=	0%		
Telecommunications Tax*	65,925	*	(65,925)	-100%	208,143	~	(208,143)	-100%		: -:		-	0%		
Fines (Court, Ord., ATLE, Towing)	129,860	126,884	(2,976)	-2%	396,462	301,488	(94,974)	-24%	1,451,000	371,780	301,488	(70,292)	-19%		
Natural Gas Use Tax	19,403	17,342	(2,062)	-11%	117,000	112,803	(4,196)	-4%	620,000	115,200	112,803	(2,397)	-2%		
Other Taxes (Use, Hotel, PPRT	15,405	17,542	(2,002)	11/0	117,000	112,000	(1,230)	170	020,000	113,200	,	(=/==//			
Real Estate, Alcohol)	263,287	186,424	(76,864)	-29%	794,065	568,389	(225,676)	-28%	2,932,900	732,350	568,389	(163,961)	-22%		
Licenses (Vehicle, Liquor, etc.)	(420,810)		437,204	-104%	509,570	713,500	203,930	40%	909,400	768,480	713,500	(54,981)	-7%		
Cable Franchise Fees	34,340	30,398	(3,942)	-11%	146,850	139,399	(7,451)	-5%	545,500	136,375	139,399	3,024	2%		
Building Permits	98,350	84,524	(13,825)	-14%	229,150	228,463	(687)	0%	640,500	277,500	228,463	(49,037)	-18%		
Fees for Services	122,713	51,624	(71,089)	-58%	262,754	165,528	(97,227)	-37%	815,400	254,475	165,528	(88,947)	-35%		
Interest Income	20,730	2,145	(18,585)	-90%	64,072	12,368	(51,704)	-81%	175,000	43,750	12,368	(31,382)	-72%		
All Other / Miscellaneous	75,145	50,188	(24,957)	-33%	370,861	173,416	(197,445)	-53%	1,049,300	254,500	173,416	(81,084)	-32%		
·								$\overline{}$	$\overline{}$						
Revenue Totals	\$ 2,026,815	\$ 1,900,589	\$ (126,226)	-6%	\$ 7,920,077	\$ 8,013,192	\$ 93,115	1%	\$ 28,950,000	\$ 9,119,508	\$ 8,013,192	\$ (1,106,316)	-12%		
EXPENDITURES															
Fire & Police Commission	\$ 479	\$ 940	\$ 461	96%	\$ 1,179	\$ 2,032	\$ 853	72%	\$ 38,577	\$ 9,644	\$ 2,032	\$ (7,612)	-79%		
Village Board & Clerk	8,474	6,653	(1,821)	-21%	58,633	19,289	(39,344)	-67%	145,604	36,401	19,289	(17,112)	-47%		
Plan Commission & ZBA	383	648	265	69%	563	1,341	778	138%	6,025	1,506	1,341	(166)	-11%		
Emergency Services		2,145	2,145	100%		14,359	14,359	100%	98,000	•	14,359	14,359	100%		
Legal Services	17,729	32,051	14,323	81%	53,725	44, 136	(9,589)	-18%	284,260	71,065	44,136	(26,929)	-38%		
Village Clerk	2	(E)	=	0%	- 4	9-1	×	0%	*	*	-	: * :	0%		
Administration	53,678	78,622	24,943	46%	165,990	223,311	57,321	35%	897,408	224,352	223,311	(1,041)	0%		
Employee Relations	29,551	54,121	24,569	83%	94,670	114,566	19,896	21%	456,502	114,126	114,566	440	0%		
Financial Management	102,944	109,366	6,422	6%	219,115	201,431	(17,684)	-8%	741,009	185,252	201,431	16,179	9%		
Engineering Services	99,760	105,846	6,086	6%	390,679	263 ,7 50	(126,929)	-32%	1,318,773	329,693	263,750	(65,943)	-20%		
Community Development	92,004	114,528	22,523	24%	269,920	285,228	15,309	6%	1,118,882	279,721	285,228	5,508	2%		
Information Technology	136,753	136,622	(131)	0%	341,929	286,914	(55,014)	-16%	1,509,876	3 77,4 69	286,914	(90,555)	-24%		
Police	1,477,873	1,493,847	15,975	1%	4,074,990	4,017,026	(57,964)	-1%	17,144,390	4,286,098	4,017,026	(269,072)	-6%		
Public Works	268,463	318,238	49,775	19%	768,183	809,745	41,561	5%	4,052,375	1,013,094	809 ,74 5	(203,349)	-20%		
Municipal Building	24,940	36,270	11,330	45%	98,409	85,467	(12,942)	-13%	440,359	110,090	85,467	(24,622)	-22%		
Municipal Garage	(1,892)	23,889	25,781	-1362%	(12,632)	(7,689)	4,944	-39%		-	(7,689)	(7,689)	100%		
Transfers and Agreements	252,045	125,469	(126,576)	-50%	252,045	147,580	(104,465)	-41%	654,000	163,498	147,580	(15,918)	-10%		
Town Center	12,400	(50)	(12,450)	-100%	23,637	(50)	(23,687)	-100%	43,960	40,000	(50)	(40,050)	-100%		
Expenditure Totals	\$ 2,575,584	\$ 2,639,204	\$ 63,620	2%	\$ 6,801,035	\$ 6,508,437	\$ (292,598)	-4%	\$ 28,950,000	\$ 7,242,008	\$ 6,508,437	\$ (733,571)	-10%		
Net Increase / (Decrease)	\$ (548,769)	\$ (738,615)	\$ (189,846)		\$ 1,119,042	\$ 1,504,754	\$ 385,713		\$ -	\$ 1,877,500	\$ 1,504,754	\$ (372,746)			

Water and Sewer Fund Budget Summary

For the Month Ended July 31, 2020

Water Billings
Sewer Billings
Penalties/Admin Fees
Connection/Expansion Fees
Interest Income
Rental Income
All Other / Miscellaneous

EXPENDITURES

Revenue Totals

Salaries & Benefits
Purchase of Water
WRC Operating Contract
Maintenance & Operating
IEPA Loan P&I
DWC Loan P&I
Capital Outlay

Expenditure Totals

Net Increase / (Decrease)

	MONTH												
L	ast Year	Cu	rrent Year	Monthly Va	ariance								
	Jul		Jul	\$	%								
\$	714,587	\$	840,543	125,956	18%								
	338,583		392,086	53,503	16%								
	17,665		10,552	(7,113)	-40%								
	13,175		300	(13,175)	-100%								
	20,972		2,947	(18,025)	-86%								
	15,283		10,682	(4,601)	-30%								
	230,480		2,347	(228,133)	-99%								
1	,350,745		1,259,157	(91,588)	-7%								

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Y 1	

Last Year	Cı	irrent Year	YTD Vari	ance		
YTD		YTD	\$	%		
\$ 2,140,950	\$	2,261,817	120,867	6%		
980,910		1,041,753	60,843	6%		
45,039		10,328	(34,711)	-77%		
39,224		+3	(39,224)	-100%		
63,286		14,517	(48,769)	-77%		
38,062		39,327	1,265	3%		
295,927		58,579	(237,348)	-80%		
3,603,397		3,426,321	(177,076)	-5%		

BUDGET

Annual	YTD	YTD	Variance				
Budget	Budget	Actual	\$	%			
\$ 8,881,000	\$ 2,226,525	\$ 2,261,817	35,292	2%			
3,985,000	999,065	1,041,753	42,688	4%			
196,500	49,125	10,328	(38,797)	-79%			
27,500	6,875	*	(6,875)	-100%			
180,000	45,000	14,517	(30,483)	-68%			
158,500	39,625	39,327	(298)	-1%			
101,500	11,625	58,579	46,954	404%			
13,530,000	3,377,840	3,426,321	48,481	1%			

1,529,557	226,839	17%
39,494	14,936	61%
<u>(E</u>		0%
88	(TE	0%
490,011	319,882	188%
362,562	(140,164)	-28%
458,721	(8,653)	-2%
178,769	40,838	30%
	458,721 362,562 490,011	458,721 (8,653) 362,562 (140,164) 490,011 319,882 39,494 14,936

492,693	(70,876)	(563,569)	
3,110,705	3,497,197	386,492	12%
63,583	90,186	26,603	42%
•	8	=	0%
283	*	*:	0%
597,352	987,683	390,330	65%
649,688	662,688	13,000	2%
1,393,466	1,308,541	(84,924)	-6%
406,616	448,099	41,483	10%

	(18,495)	(70,876)	(52,381)	(5,399,436)	İ
2%	66,976	3,497,197	3,430,221	18,929,436	I
-66%	(174,814)	90,186	265,000	5,810,000	ı
0%	<u></u>	€	€	54,929	ı
0%	5		==	428,650	ı
32%	241,357	987,683	746,326	2,985,302	1
47%	212,499	662,688	450,189	1,945,000	1
-9%	(124,246)	1,308,541	1,432,788	5,715,000	١
-16%	(87,820)	448,099	535,919	1,990,555	
•					I

Capital Budget Summary

For the Month Ended July 31, 2020

YTD

YTD Variance

Current Year

BUDGET*

MONTH

Monthly Variance

Current Year

CAPITAL PROJECTS FUND	L	Jul	Jul	L	\$	%	L	YTD	YTD	\$	%	Budget	Actual	Total
REVENUES Electricity Use Tax Real Estate Transfer Tax Telecommunications Tax Local Motor Fuel Tax Capital Grants Interest Income All Other / Miscellaneous	\$	75,490 - 14,635 3,981	\$ 149,605 53,635 58,484 - 1,375	\$	149,605 53,635 (17,006) (13,260) (3,981)	100% 100% 0% -23% 0% -91% -100%		\$ - - 228,216 - 43,817 3,981	\$ 268,555 136,929 - 153,878 2,138 7,842	\$ 268,555 136,929 - (74,338) 2,138 (35,976) (3,981)	100% 100% 0% -33% 100% -82% -100%	\$ 1,870,000 750,000 627,000 890,000 639,000 110,000 70,000	\$ 268,555 136,929 = 153,878 2,138 7,842	14% 18% 0% 17% 0% 7% 0%
Revenue Totals	\$	94,106	\$ 263,099	\$	168,993	180%	Ŀ	\$ 276,014	\$ 569,341	\$ 293,328	106%	\$ 4,956,000	\$ 569,341	11%
EXPENDITURES Roadway Improvements Facility Improvements Stormwater Improvements Miscellaneous	\$	488,502 120,486 6,784	\$ 150,685 - 14,368 237	\$	(337,818) (120,486) 7,584 237	-69% -100% 112% 100%		\$ 574,314 163,064 12,686 5,312	\$ 166,359 - 32,047 237	\$ (407,954) (163,064) 19,360 (5,075)	-71% -100% 153% -96%	\$ 1,745,000 300,000 1,316,000 1,000	\$ 166,359 - 32,047 237	10% 0% 2% 0%
Expenditure Totals	\$	615,772	\$ 165,289	\$	(450,483)	-73%	L	\$ 755,375	\$ 198,642	\$ (556,733)	-74%	\$ 3,362,000	\$ 198,642	6%
Net Increase / (Decrease)	\$	(521,666)	\$ 97,810	\$	619,476	-119%		\$ (479,362)	\$ 370,699	\$ 850,060	-177%	\$ 1,594,000	\$ 370,699	23%
MFT FUND REVENUES Motor Fuel Tax Allotments Capital Grants Interest Income	\$	73,435 - 8,625	\$ 95,945 436,185 596	\$	22,510 436,185 (8,030)	31% 100% -93%		\$ 241,887 - 25,298	\$ 306,977 872,370 2,932	\$ 65,089 872,370 (22,366)	27% 100% -88%	\$ 1,657,000 - 50,000	\$ 306,977 872,370 2,932	19% 100% 6%
Revenue Totals	\$	82,061	\$ 532,726	\$	450,666	549%	L	\$ 267,185	\$ 1,182,279	\$ 915,094	342%	\$ 1,707,000	\$ 1,182,279	69%
EXPENDITURES Street Resurfacing - Capital Crack Filling	\$	90 180	\$ 881,865	\$	881,865	100%		\$	\$ 882,205	\$ ₩/	100%	\$ 3,255,000	\$ 882,205	0% 0%
Expenditure Totals	\$	(4)	\$ 881,865	\$	881,865	100%	Ŀ	\$ =	\$ 882,205	\$ 882,205	100%	\$ 3,355,000	\$ 882,205	26%
Net Increase / (Decrease)	\$	82,061	\$ (349,139)	\$	(431,200)	-525%		\$ 267,185	\$ 300,074	\$ 32,889	12%	\$ (1,648,000)	\$ 300,074	-18%

^{*} Due to the uncertainty of timing of various capital improvement projects, no YTD budget estimates are shown-

Police Pension Fund Budget Summary

For the Month Ended July 31, 2020

		MON	TH			YTD			BUDGET						
	Last Year Current Year Monthly Variance				Last Year	Current Year	YTD Varia	ence	Annual	YTD	YTD	Variance			
POLICE PENSION FUND	Jul	Jul	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%		
REVENUES															
Investment Income	\$ 288	\$ 30	(258)	-89%	\$ (1,045,522)	\$ 1,380,212	2,425,733	-232%	\$ 3,800,000	\$ 950,000	\$ 1,380,212	430,212	45%		
Employee Contributions	50,309	114,091	63,781	127%	182,453	207,690	25,238	14%	660,000	165,000	207,690	42,690	26%		
Village Contribution	218,792	237,529	18,737	9%	656,376	712,587	56,211	9%	2,850,352	712,588	712,587	(1)	0%		
Other Revenues	26	- 1	×	0%	<u> </u>	æ1.	*	0%	· ·	360	(\$0)	¥	0%		
Revenue Totals	269,390	351,650	82,260	31%	(206,693)	2,300,489	2,507,182	-1213%	7,310,352	1,827,588	2,300,489	472,901	26%		
EXPENDITURES															
Investment and Admin Fees	1,925	2,336	411	21%	25,085	12,965	(12,120)	-48%	159,600	39,900	12,965	(26,935)	-68%		
Participant Beneifit Payments	268,269	307,465	39,196	15%	788,299	918,633	130,334	17%	3,645,000	909,000	918,633	9,633	1%		
Expenditure Totals	270,194	309,801	39,606	15%	813,384	931,598	118,214	15%	3,804,600	948,900	931,598	(17,302)	-2%		
Net Increase / (Decrease)	(805)	41,849	42,654		(1,020,077)	1,368,891	2,388,968		3,505,752	878,688	1,368,891	490,203			

TIF Fund Budget Summary

For the Month Ended July 31, 2020

			ſ	MON.	TH			Υ	TD						Bl	JDGET			
	La	ast Year	Curre	ent Year	Monthly Va	riance	Last Year	Current Ye	ar	YTD Varia	ince	Г	Annual	Υ	TD	YTD	Т	Varianc	e
NORTH/SCHMALE TIF	L	Jul		Jul	\$	%	YTD	YTD	\perp	\$	%	L	Budget	Bud	dget	Actual		\$	%
												_							
REVENUES												Г							
TIF Property Taxes	\$	5,130	\$	•	\$ (5,130)	-100%	\$ 174,640	\$ 177,59	3 \$	2,953	2%	\$	396,000	\$ 19	98,000	\$ 177,59	3 \$	(20,407)	-10%
Sales Taxes	1	34,455		13,190	(21,265)	-62%	34,455	35,30)1	846	2%	1	104,000	2	26,000	35,30	l	9,301	36%
Interest Income	1	792		105	(687)	-87%	2,166	58	34	(1,582)	-73%	1	10,000		2,500	58	1	(1,916)	-77%
Village Contribution		19,241		() 	(19,241)	-100%	19,241	5 5		(19,241)	-100%	L	5		:5	(2)		2.5	0%
Revenue Totals		59,619		13,295	(46,324)	-78%	230,502	213,4	77	(17,025)	100%		510,000	22	26,500	213,47	7	(13,023)	-6%
EXPENDITURES	Г										\neg	Г							\neg
Legal Fees	1	\(\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\		(=)	*	0%	473	70-		(473)	-100%	1	3,000		750	S#8		(750)	-100%
Consulting Fees	1	(*)		(2)	*:	0%		15		5	0%	1	*		5.	(5)		75	0%
Other Expenses		18,780		1.70	(18,780)	-100%	119,137	152,6	38	33,551	28%	\perp	253,000	17	26,500	152,68	3	26,188	21%
Expenditure Totals		18,780		5 2 5	(18,780)	-100%	119,610	152,68	38	33,078	28%		256,000	13	27,250	152,68	3	25,438	20%
Net Increase / (Decrease)		40,839		13,295	(27,544)		110,893	60,7	39	(50,104)			254,000	9	99,250	60,78	9	(38,461)	

State and Federal Asset Seizure Fund Summary

For the Month Ended July 31, 2000

	MONTH									YTD)	BUDGET*							
	Las	Last Year Current Y			ear Monthly Variance		Γ	Last Year	Cui	rent Year	YTD Variance		nce		Annual		YTD	% of	
State Asset Seizure Fund		Jul		Jul		\$	%	L	YTD		YTD		\$	%	L	Budget		Actual	Total
REVENUES Transfer from General Fund State Drug Seizure State Money Laundering State Vehicle Seizure	\$	e	\$	* * * * * * * * * * * * * * * * * * * *	\$	* * * * * * * * * * * * * * * * * * * *	0% 0% 0% 0%		\$ -	\$	- - 1,690	\$	- - - 1,690	0% 0% 0% 100%	\$: * *	\$	- - 1,690	100% 100% 100% 100%
Revenue Totals	\$		\$	g	\$	9	0%		\$ -	\$	1,690	\$	1,690	100%	\$		\$	1,690	100%
EXPENDITURES State Drug Seizure State Money Laundering State Vehicle Seizure				36 -		36 =	100% 0% 0%		*		72 =: *		72 = =	100% 0% 0%		108,350 -		72 -	100% 0% 0%
Expenditure Totals	\$		\$	36	\$	36	100%	[\$ -	\$	72	\$	72	100%	\$	108,350	\$	72	100%
Net Increase / (Decrease)	\$	=	\$	(36)	\$	(36)	100%		\$ -	\$	1,618	\$	1,618	100%	\$	(108,350)	\$	1,618	100%
Federal Asset Seizure Fund																			
REVENUES Transfer from General Fund Federal DOJ Seizure Federal Treasury Seizure	\$	5 5 8	\$		\$	8 8 8	0% 0% 0%		\$ 150° 150° 150°	\$	5 5	\$	5 5 5	0% 0% 0%	\$: ::	\$	30 30	100% 100% 100%
Revenue Totals	\$	_ &	\$	_ =	\$		0%	ľ	\$ =	\$		\$		0%		+	\$	(* (100%
EXPENDITURES Federal DOJ Federal Treasury	\$		\$	926 	\$	926	100% 0%		變		2,430		2,430	100% 0%	\$	5,500	\$	2,430 	100% 0%
Expenditure Totals	\$	-	\$	926	\$	926	100%		\$ =	\$	2,430	\$	2,430	100%	\$	5,500	\$	2,430	100%
Net Increase / (Decrease)	\$		\$	(926)	\$	(926)	100%	Γ	\$ -	\$	(2,430)	\$	(2,430)	100%	\$	(5,500)	\$	(2,430)	100%

^{*} Due to the uncertainty of timing of revenues and expenditures, no YTD budget estimates are shown.

Equipment Replacement Fund Budget Summary

For the Month Ended July 31, 2020

	MONTH								YTD							BUDGET*			
	Las	t Year	Curre	ent Year	Мо	nthly Va	riance	Last	Year	Cur	rent Year	Г	YTD Varia	nce		Annual		YTD	% of
EQUIPMENT		Jul		Jul		\$ -	%	Υ	TD		YTD		\$	%		Budget		Actual	Total
REPLACEMENT FUND																			
REVENUES														\neg					
Transfer - Engineering	\$		\$:=:		=	0%	\$	-	\$	S#6		13- 2	0%	\$	7,206	\$	=	0%
Transfer - Community Dev.	ı			•		•	0%	1	-		-		<u> (2)</u>	0%		6,203		2	0%
Transfer - Police	ı	(-		340		-	0%	1	(**)		2=0		/.€3	0%	1	114,275		-	0%
Transfer - PW Streets	ı	•		-		-	0%	1	2		M <u>2</u> 2		021	0%	1	304,283		<u>=</u>	0%
Transfer - Municipal Building		(*)				:=:	0%	1	*) = :		(-	0%	1	1,500		=	0%
Transfer - WRC	ı	-		527		-	0%	1	-		()¥3		22	0%	1	33,637		-	0%
Transfer - Water		#		(*)		-	0%		223		:=:			0%		86,859			0%
Revenue Totals	\$. €5	\$:::	\$	(*)	0%	\$	<u>(#)</u>	\$	K.	\$	S12	0%	\$	553,963	\$	-	0%
EXPENDITURES												_							
Vehicles - Engineering	\$		\$	848	\$	3 4 3	0%	\$: **	\$		\$	-	0%	\$	•	\$	-	0%
Vehicles - Community Dev.				-5.5		250	0%		100		.ē			0%	1	•		2	0%
Vehicles - Police	l			50 6 5		590	0%		300		:::		7.0	0%	1	320,000		*	0%
Vehicles - PW Streets	ı	27.5		617		617	100%				37,716		37,716	100%	1	300,100		37,716	13%
Vehicles - Municipal Building	l	396		300		See	0%				-) -	0%	1	: * :		75	0%
Vehicles - WRC	ı	-					0%		•		4		12	0%	1	121		9	0%
Vehicles - Water		(*)		::		: e:	0%		n e c		K		₹.	0%		87		-	0%
Expenditure Totals	\$	121	\$	617	\$	617	100%	\$		\$	37,716	\$	37,716	100%	\$	620,100	\$	37,716	6%
Net Increase / (Decrease)	\$	(30)	\$	(617)	\$	(617)		\$	10-1	\$	(37,716)	\$	(37,716)		\$	(66,137)	\$	(37,716)	

 Transfers to Establish Fund
 \$ 3,979,582

^{*} Due to the uncertainty of timing of vehicle purchases, no YTD budget estimates are shown.

Village of Carol Stream Schedule of Cash and Investment Balances July 31, 2020

FUND		CASH	LGIPs*	IN	IVESTMENTS	OTAL CASH & IVESTMENTS
GENERAL FUND	\$	659,506.88	\$ 8,451,306.13	\$	*	\$ 9,110,813.01
WATER & SEWER FUND		698,109.60	11,608,788.09		=	12,306,897.69
CAPITAL PROJECTS FUND		605,067.15	6,508,443.13		<u>\$</u>	7,113,510.28
MFT FUND			2,882,604.49		5	2,882,604.49
EQUIPMENT REPL. FUND		*	3,942,483.00			3,942,483.00
NORTH/SCHMALE TIF FUND		356,857.28	507,697.52		-	864,554.80
POLICE PENSION FUND		114,749.03	143,840.12		53,949,975.20	54,208,564.35
STATE ASSET SEIZURE FUND		274,223.81			-	274,223.81
FEDERAL ASSET SEIZURE FUND	2	153,066.40			-	153,066.40
TOTAL	\$	2,861,580.15	\$ 34,045,162.48	\$	53,949,975.20	\$ 90,856,717.83

	LAST YEAR 7/31/2019
\$	12,090,211.33
	12,403,501.24
	7,301,606.40
	4,256,610.54
1	=
	662,409.47
	49,028,071.38
	21
\$	85,742,410.36

^{*} Local Government Investment Pools (LGIP) include the Illinois Funds and IMET.