

Village of Carol Stream

BOARD MEETING AGENDA NOVEMBER 6, 2017 7:30 P.M.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of Minutes of the October 16, 2017 Special Workshop.
2. Approval of Minutes of the October 16, 2017 Village Board Meeting.

C. LISTENING POST:

1. Halloween Decorating Contest Winners:



Big Pumpkin-832 Pawnee Drive



Family Fun-945 Glenlake Drive



Judges Favorite-514 Dakota Court

2. A representative from the Village's auditing firm Sikich will present the Comprehensive Annual Financial Report (CAFR) and management letter for the year ended April 30, 2017 in accordance with Public Act 098-0738 which became effective January 1, 2015. These documents will also be posted to the Village web site at carolstream.org.
3. Resolution No. 2977 in Support of Illinois Bicentennial Celebrations.
4. Proclamation Designating November 13th-17th as American Education Week.
5. Addresses from Audience (3 Minutes).

D. PUBLIC HEARINGS:

E. SELECTION OF CONSENT AGENDA:

If you are here for an item, which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

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F. BOARD AND COMMISSION REPORTS:

1. Plan Commission/Zoning Board of Appeals
 - a. #17-0029-505 E. North, Inc./Hopewell Services, LLC-505 E. North Avenue
Special Use for Outdoor Activities and Operations – Bus and Van Parking, Special Use Permit for Parking of Buses/Vans Not Incidental to a Permitted Use, Variation to Screening Requirements for Outdoor Activities and Operations.
RECOMMENDED APPROVAL SUBJECT TO CONDITIONS 6-0
 - b. #17-0040-Village of Carol Stream-500 N. Gary Avenue
Text Amendment-Sheds and Other Storage Structures
RECOMMENDED APPROVAL 5-1
 - c. #16-2075-Midwest Sign and Lighting/Northwestern Medicine-690 E. North Avenue
North Avenue Corridor Review – Monument Sign
**CONTINUED TO NOVEMBER 27, 2017 PLAN COMMISSION MTG
NO ACTION REQUIRED**
 - d. #17-0039-Carol Stream Park District/Ross Ferraro Town Center-960 N. Gary Avenue
Gary Avenue Corridor Review-Veterans Memorial Park
**APPROVED 4-0-2
NO ACTION REQUIRED**

G. OLD BUSINESS:

H. STAFF REPORTS AND RECOMMENDATIONS:

1. Receipt of the Comprehensive Annual Financial Report and Auditor's Communication to the Board of Trustees of the Village of Carol Stream for the Year Ended April 30, 2017. *This item was previously discussed under Listening Post and is presented here for receipt by the Village Board of Trustees.*
2. Approval to Purchase 2018 Dodge Durango Special Service Vehicle. *Staff recommends approval to purchase a 2018 Dodge Durango Special*

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Service vehicle under the Southwest Conference of Mayors Cooperative bid pricing in the amount of \$29,882 to replace squad 638, which was involved in an accident and declared a total loss by IRMA.

3. Water System Leak Detection and Survey Services. *Staff recommends awarding a contract to Leak Detection Technical Services for Water System Leak Detection and Survey Services in an amount not to exceed \$16,100.00.*
4. Sidewalk Mudjacking Services. *Staff recommends awarding a contract to B&B Concrete Lifting, Inc. for Sidewalk Mudjacking Services in the amount of \$52,515.00.*

I. ORDINANCES:

1. Ordinance No. 2017-11-___ Amending Chapter 15, Article 4 of the Carol Stream Village Code-Miscellaneous Regulations (Index of Minimum Fines). *Staff recommends increasing fines for parking and other violations of Chapter 8-Traffic Code from \$20 to \$30.*
2. Ordinance No. 2017-11-___ Amending Chapter 8, Article 6 of the Carol Stream Traffic Code – Parking Schedules (Parking Prohibited; Signs Required). *Staff recommends removing the Parking Prohibited sign on Mayfair Drive from Warwick Drive to the west property line of 671 Mayfair Drive.*
3. Ordinance No. 2017-11-___ Amending Chapter 8, Article 5 of the Carol Stream Traffic Code – Traffic Schedules (Yield Right-of-Way Intersections). *Staff recommends adding a yield sign on Park Hill Trail intersecting with Carriage Drive.*
4. Ordinance No. 2017-11-___ Approving a Special Use Permit for Outdoor Activities and Operations in the Form of Bus and Van Parking, a Special Use Permit for Parking of Vehicles not incidental to a Permitted Use in the I Industrial Zoning District, and a Zoning Code Variation for Screening of Outdoor Activities and Operations (505 E. North, Inc./ Hopewell Services, LLC, 505 E. North Avenue). *See F-1-a.*
NOT TO BE INCLUDED ON THE CONSENT AGENDA.

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5. Ordinance No. 2017-11-____ Amending Chapter 16 of the Municipal Code of the Village of Carol Stream (Zoning Code-Sheds and other Storage Structures). *See F-1-b.*

J. RESOLUTIONS:

1. Resolution No. _____, a Resolution to Record the Determination of the Corporate Authorities of the Village of Carol Stream of the Amounts of Money Estimated to be necessary to be Raised by Taxation on Taxable Property for the Fiscal year Beginning May 1, 2017 and Ending April 30, 2018. *This action is required by the Illinois Truth in Taxation Act (35 ILCS 200/18-60) and must be completed no sooner than 20 days prior to adoption of the final 2017 property tax levy. The Village Board is required to approve the tax levy request of the Library Board based on how the Library is organized under Illinois statutes. The Village is requesting a tax levy totaling \$0 and the Library is requesting a tax levy totaling \$3,440,000 for 2017, representing a net decrease of 1.0% compared to taxes extended in 2016. Final adoption of the tax levy is scheduled for the Village Board meeting of December 4, 2017.*
2. Resolution No. _____ Approving an Intergovernmental Agreement between the Village of Carol Stream and the Wayne Township Road District with respect to Snow and Ice Control Services. *Staff recommends approval of the Intergovernmental Agreement with Wayne Township Road District for snow and ice control services referencing a section of Morton Road and Judith and Riviera Court.*

K. NEW BUSINESS:

1. Raffle Application – Corpus Christi Knights of Columbus Council #10958. *The Knights of Columbus is requesting approval of a raffle license and waiver of the application fee and Manager's Fidelity Bond for their NFL Championship fundraiser event to be held at Corpus Christi Church on January 21, 2018.*

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L. PAYMENT OF BILLS:

1. Regular Bills: October 17, 2017 through November 6, 2017.
2. Addendum Warrants: October 17, 2017 through November 6, 2017.

M. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:

N. EXECUTIVE SESSION:

O. ADJOURNMENT:

LAST ORDINANCE	2017-10-61	LAST RESOLUTION	2976
NEXT ORDINANCE	2017-11-62	NEXT RESOLUTION	2977

Village of Carol Stream

Special Meeting of the Village Board

Goal Setting/Strategic Planning

Carol Stream Fire Protection District – Fire Station 28
365 Kuhn Road, Carol Stream, IL 60188

October 16, 2017

6:00 p.m. – 7:30 p.m.

Meeting Notes

ATTENDANCE:

Mayor Frank Saverino, Sr.
Trustee Dave Hennessey
Trustee Matt McCarthy
Trustee Rick Gieser
Trustee Mary Frusolone
Trustee John LaRocca
Trustee Greg Schwarze
Village Clerk Laura Czarnecki

Joseph E. Breinig, Village Manager
Bob Mellor, Assistant Village Manager
Tia Messino, Asst. to the Village Manager
Marc Talavera, IT Director
Jim Knudsen, Engineering Director
Phil Modaff, Public Works Director
Ed Sailer, Police Chief
Don Bastian, Community Dev. Director
Jon Batek, Finance Director
Caryl Rebholz, Emp. Relations Dir.
Sam Barghi, Management Analyst

ABSENT:

The meeting was called to order at 6:00 p.m. by Mayor Frank Saverino, Sr. and the roll call read by Village Clerk Czarnecki. The result of the roll call vote was as follows:

Present: Mayor Saverino, Sr., Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Absent:

John Fontana suggested we review the concepts as a group and encourage Trustees to give staff more direction on goals.

Trustee Frusolone felt there was a lot of consensus among the groups on the goals.

John Fontana asked the Village Board to clarify each goal for staff so they can develop action plans to accomplish each goal. A staff member was assigned as a lead for each goal.

Tabulation & Consolidation

Lead – Jon Batek

Revenue Adapting 35 points + Financial Stability 25 points + Fiscal Sustainability 11 points + Investigate New Revenue Streams 40 points = 111 points

- Economy – (ongoing/monitoring – Village Manager & Mayor)

- Concern: Retail & State (Village Manager & Mayor)
- No Property Tax (unless other revenue sources decline drastically) (Mayor)
- CIP – Finance/Engineering (at what level do we fund CIP)
- Local Sales Tax Comps. (peer reviewed by Jon Batek in November 2017-done every 3 years)/Gas Tax (Alternate revenue sources if State further reduces shared revenues to municipalities).
- Town Center Special Funds & Gaming (to fund Town Center, M & R & improves, or to fund meals on wheels –social programing funding)

(John Batek check other town video gaming revenues and what money is used for. Check Hanover Park and Lombard fund raising events for charities. i.e. Hanover Park Mayor’s Ball or Lilac Ball).

Lead – Don Bastian

Development 15 points + Attractive Development 23 points + Economic Development 24 points = 62 points

(CMAP Grant to update code – Jon Batek)

- Develop Gary & Lies/Keep Industrial Park Vibrant
- Aging Housing/Property Maintenance (Trustee McCarthy would like to see a slight uptick in property maintenance compliance efforts. Trustee Frusolone would not wish to lower our standards, but raise them – housing)
- Environment emphasis (bees/Pollinators) – as opportunities present themselves – investigate expansion of bee/pollinators mix sites i.e. Kuhn Road.
- Business/Entertainment/Shops CS

Trustee Schwarze asked how do you get people to shop Carol Stream. How do we attract restaurants?

Village Manager Breinig stated non retail businesses such as health care facilities draw people/customers in who shop locally.

Mayor Saverino would like to see a brewery or craft beer establishment come to Carol Stream to draw the millennial crowd.

Trustee Frusolone would like to bring unique restaurants and stores to Carol Stream and to cater to local residents.

Lead – Caryl Rebholz

Succession Planning 5 points + Staffing 9 points + Leadership Development & Succession Planning 17 points + Succession Planning & Retirement 24 points = 55 points

- Structure, defined Goals, Morale Boosting - HR Director Rebholz have monthly morale boosting events and temporary Village Hall and Public Works Center. Trustee Frusolone would like to see this continue at new Village Hall.
- Diversity in Leadership – Executive staff training, additional participation of 2nd in command personnel.
- Adequacy, Fatigue & Morale Development
- Optimize New Technology
- Manpower/Retention/Recruitment
- Serving in government, Professional Image

Trustee Frusolone stated in anticipation of retirements – plan for loss of institutional knowledge of 20-30 year employees. Every department should be covered in the event of loss of key employees/Department Heads. Assess number of employees eligible for retirement in 3 to 5 years.

Lead – Tia Messino

Communication & Social Media 32 points + Community Communication 16 points + Communication Opts 0 points + Diversity 4 points = 52 points

- Educate Public/more dynamic Village Board Agenda
- Expand E-Services/Streaming/Website Development
- Continue Positive Relationships with Stakeholders
- Review Social Media policies and 1 unified voice response
- Apathy and Low Voter turnout (use Social Media to encourage people to vote)

Village Manager Breinig stated to let Tia know if the Village Board wishes to see additional social media content.

Trustee Gieser likes incorporating frequency of social media postings.

Trustee McCarthy would like to see the Village calendar more prominent and current with Village of Carol Stream events. – use more short videos.

Lead – Marc Talavera

Technology 23 points + Data Governance 4 points = 27 points

- Convenience/Online Transactions (more ability to conduct online transactions i.e. permits)
- Smart City (for future consideration using technology to put people in touch with government and its data) Data driven decisions.

Lead – Public Works/Engineering/Administration

Facilities Management 18 points + Village Hall Completion 7 points = 25 points

- More Bike Paths (Dependent upon construction funding and ability to connect bike paths to each other) Trustee Schwarze would like a Birchbark bike path down the road.
- Capital Improvements
- Beautification & Town Center Memorial (sign enhancements proposed 2 years ago)

Lead – Trustee Hennessey

Heroin 4 points

Trustee Hennessey already moving on this. Continue to look at ways to address issue. No staff time required.

There being no further business, Trustee McCarthy moved and Trustee Frusolone made the second to adjourn the Special Board meeting. The meeting was adjourned unanimously at 7:30 p.m.

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

**REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Carol Stream Fire Protection District, Station No. 28, 365 Kuhn Road,
Carol Stream, DuPage County, IL**

October 16, 2017

Mayor Saverino called the Regular Meeting of the Board of Trustees to order at 7:30 p.m. and directed Village Clerk Laura Czarnecki to call the roll.

Present: Mayor Frank Saverino, Sr. and Trustees David Hennessey, John LaRocca, Rick Gieser, Mary Frusolone, Greg Schwarze and Matt McCarthy

Absent:

Also Present: Village Manager Joe Breinig, Assistant Village Manager Bob Mellor, Village Clerk Laura Czarnecki and Village Attorney Mallory Milluzzi

*All persons physically present at meeting unless noted otherwise

Mayor Saverino requested a moment of silence for the passing of Chantalle Porter Phillips and the victims of the California fires.

MINUTES:

Trustee McCarthy moved and Trustee Frusolone made the second to approve the Minutes of the October 2, 2017 Special Workshop meeting of the Village Board. The results of the roll call vote were as follows:

Ayes: 5 Trustees Hennessey, LaRocca, Gieser, Frusolone and McCarthy

Abstain: 1 Trustee Schwarze

Absent: 0

The motion passed.

Trustee Hennessey moved and Trustee Frusolone made the second to approve the Minutes of the October 2, 2017 regular meeting of the Village Board. The results of the roll call vote were as follows:

Ayes: 5 Trustees Hennessey, LaRocca, Gieser, Frusolone and McCarthy

Abstain: 1 Trustee Schwarze

Absent: 0

The motion passed.

LISTENING POST:

1. Veteran's Spotlight: Mike Johns. *Trustee Gieser introduced Air Force Veteran Mike Johns, 1981 founding member of the local VFW Post 10396. He served as a crew chief for fighter jets in Vietnam. He worked 6 days a week/ 12 hours a day fixing and refueling aircraft to send back. He did not have a warm welcome back home. Mike Johns expressed appreciation to the Village Board, Village of Carol Stream and Park District for their support of vets and the Memorial Park. November 10th Marine Corp Birthday – November 11th Veterans Day – "11th day-11th hour-11th month turn east and have a moment of silence".*
2. Introduction of two new Police Officers: John Giganti and Jeremy Kriese. *Chief Sailer introduced two new Police Officers John Giganti and Jeremy Kriese.*
3. Proclamation Celebrating the 30th Anniversary of Copresco. *Proclamation read by Trustee Gieser.*
4. Proclamation Designating October 24th as 2017 World Polio Day. *Proclamation read by Trustee Frusolone.*
5. Proclamation Designating October 28th as National Prescription Drug Take-Back Day. *Proclamation read by Trustee Hennessey.*
6. Proclamation Designating October as Manufacturing Month. *Proclamation read by Trustee LaRocca.*
7. Addresses from Audience (3 Minutes). *None.*

PUBLIC HEARINGS:

CONSENT AGENDA:

Trustee McCarthy moved and Trustee Schwarze made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

Trustee LaRocca moved and Trustee McCarthy made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

- 1.** Revised Water Reclamation Center Annual Report and Financial Reconciliation for Period ending April 30, 2017.
- 2.** Website Redesign.
- 3.** Rehabilitation of Water Reclamation Center Clarifiers.
- 4.** Independent Contractor Agreements-Snowplowing.
- 5.** Ordinance No. 2017-10-61 Amending the Carol Stream Code of Ordinances, Chapter 8, "Traffic Code", Article 5, "Traffic Schedules", to Designate Local Weight Limitation Highways.
- 6.** Resolution No. 2973 Authorizing PMA Financial Network, Inc. and PMA Securities, Inc. to Provide Investment Services for the Village of Carol Stream, DuPage County, Illinois.
- 7.** Resolution No. 2974 Declaring Surplus Property owned by the Village of Carol Stream.
- 8.** Resolution No. 2975 Authorizing the Execution of an Escrow Agreement between the Village of Carol Stream, Douglas P. Trent and Robert A. McNees (350 S. Schmale Road).
- 9.** Resolution No. 2976 Accepting a Grant of a Water Main Easement (Douglas P. Trent, 350 S. Schmale Road).
- 10.** Payment of Regular and Addendum Warrant of Bills from October 3, 2017 through October 16, 2017.
- 11.** Treasurer's Report-Revenue/Expenditure Statements and Balance Sheet for the month ended September 30, 2017.

Trustee Schwarze moved and Trustee Gieser made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

*Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone,
Schwarze and McCarthy*

Nays: 0

Absent: 0

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

Revised Water Reclamation Center Annual Report and Financial Reconciliation for Period Ending April 30, 2017:

The Village Board received the revised Water Reclamation Center Annual Report and Financial Reconciliation for the period ending April 30, 2017, which incorporated a late invoice that reduced the amount of the rebate due to the Village to \$14,674.37.

Website Redesign:

The Village Board approved a contract with Vision Internet for website development and support services in an amount not to exceed \$80,566 per the terms described in their 5 year proposal pursuant to Section 5-8-14(F) of the Carol Stream Code of Ordinances.

Rehabilitation of Water Reclamation Center Clarifiers:

The Village Board approved a bid to Keno & Sons Construction Company for the Water Reclamation Center secondary Clarifier Rehabilitation Project in the amount of \$60,050.00.

Independent Contractor Agreements-Snowplowing:

The Village Board approved Independent Contractor Agreements for snow plowing on courts with designated firms and rates and for the Walkway Snow Clearing Pilot Program with AJD Construction & Concrete.

Ordinance No. 2017-10-61 Amending the Carol Stream Code of Ordinances, Chapter 8, "Traffic Code", Article 5, "Traffic Schedules", to Designate Local Weight Limitation Highways:

The Village Board approved amendments to Chapter 8, Article 5 of the Traffic Code enforcing the prohibition of trucks 26,000 lbs or more in residential areas.

Resolution No. 2973 Authorizing PMA Financial Network, Inc. and PMA Securities, Inc. to provide Investment Services for the Village of Carol Stream, DuPage County, Illinois:

The Village Board approved PMA Financial Network, Inc. and PMA Securities, Inc. to provide Investment Services for the Village of Carol Stream.

Resolution No. 2974 Declaring Surplus Property owned by the Village of Carol Stream:

The Village Board declared meter bench-testing equipment surplus and authorized their disposal via public auction.

Resolution No. 2975 Authorizing the Execution of an Escrow Agreement between the Village of Carol Stream, Douglas P. Trent and Robert A. McNeese (350 S. Schmale Road):

The Village Board approved an Escrow Agreement for the water main utilities easement located at 350 S. Schmale Road.

Resolution No. 2976 Accepting a Grant of a Water Main Easement (Douglas P. Trent, 350 S. Schmale Road):

The Village Board approved a Grant of Water Main Easement for Douglas P. Trent located at 350 S. Schmale Road which is necessary for the Schmale and St. Charles Road Water Main Project.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated October 16, 2017 in the amount of \$2,506,722.22. The Village Board approved the payment of the Addendum Warrant of Bills from October 3, 2017 thru October 16, 2017 in the amount of \$611,363.56.

Treasurer's Report:

The Village Board received the Revenue/Expenditure Statements and Balance Sheet for the Month ended September 30, 2017.

Report of Officers:

Trustee LaRocca thanked Mike Johns for his service to our country and starting the VFW Hall. He welcomed our new Police Officers, John Giganti and Jeremy Kriese.

Trustee Gieser thanked Mike Johns for sharing his story and working within our community. He welcomed our new Police Officers, John Giganti and Jeremy Kriese. Trustee Gieser stated this is the last week for nominations for the Halloween Decorating Contest. Deadline is this Friday by 5 p.m. You can email nominations to decoratingcontest@carolstream.org. Winners will be announced on our Facebook page. Halloween trick or treat hours are 3 p.m. to 7 p.m. Chief Sailer said the 7 p.m. cut off is for safety reasons, low light and poor visibility of

some of the costumes. On October 25th wego drama program will be hosting a comedy fundraiser.

Trustee Schwarze thanked Mike Johns for his service and sharing his story. He also thanked the Police Department for participating in the Fire District Open House. Please shop Carol Stream.

Trustee Hennessey thanked everyone who showed up at Panera for the opioid program fundraiser. We are \$1000 away from meeting our goal. Trustee Hennessey also thanked Trustee Gieser for seeking the vets who are being honored at the Village Board meetings.

Trustee Frusolone thanked Mike Johns for sharing his story and welcomed the new police officers. She commented on the truck route Ordinance which was brought forward by Sgt. Cluever and approved by the Village Board. Trustee Frusolone thanked Public Works for their efforts during the weekend rainstorms. She also thanked residents for cleaning sewer grates and was very happy that the Armstrong Park project did what it was designed to do.

Trustee McCarthy thanked Mike Johns for his service to our country and his commitment to vets and Memorial Park. He welcomed the new police officers.

Village Clerk Czarniecki thanked Mike Johns for his service to our country and his commitment to Memorial Park. She welcomed the new police officers and also stated Chantalle Porter Phillips will be missed.

Village Attorney Milluzzi thanked Mike Johns for sharing his story and congratulated Copresco on their 30th Anniversary.

Village Manager Breinig stated the Village will be hosting an electronic – pumpkin recycling event on November 4th from 8 a.m. until noon at the Water Reclamation Center. More detailed information is posted on the Village's website. He thanked Brian Cluever for his truck enforcement expertise and on the new truck rules. Village Manager Breinig stated that 5 tons of drugs have been removed from the Village of Carol Stream. We are one of the top performers in the county. The Conor Development warehouse project is going before the County Development Board tomorrow. Winfield is working with the DuPage County Forest Preserve to annex the Forest Preserve property so they can annex the Conor Development property. The Village of Carol Stream will attend tomorrow's Development Board meeting.

Trustee Hennessey requested a public service announcement on the new truck regulations.

Mayor Saverino thanked Mike Johns for his service to our country and welcomed our new Police Officers. He recognized the Glenbard North High School Junior

student, Jeromel Lara, who is interested in local government and was seated in the audience. Mayor Saverino spent 3 1/2 hours with the student last week speaking on local government. He thanked Public Works for their efforts during the weekend rainstorms and Sgt. Cluever for his hard work on truck enforcement. Drivers please watch out for pedestrians now that it is getting dark earlier.

At 8:42 p.m., Trustee McCarthy moved and Trustee Frusolone made the second to adjourn the meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

**Regular Meeting – Plan Commission/Zoning Board of Appeals
Carol Stream Fire Protection Bureau Station 28, DuPage County,
Carol Stream, Illinois**

***All Matters on the Agenda may be Discussed, Amended and Acted Upon
October 23, 2017.***

Chairman Parisi called the Regular Meeting of the Combined Plan Commission/Zoning Board of Appeals to order at 7:00 p.m. Chairman Parisi directed Jane Lentino, Community Development Secretary, to call the roll.

The results of the roll call were:

Present: Chairman Frank Parisi, Commissioners Dave Creighton, Frank Petella, Dee Spink, Charlie Tucek, John Meneghini

Absent: Angelo Christopher

Also Present: Tom Farace, Planning and Economic Development Manager, Jane Lentino, Secretary, and a representative from DuPage County Court Reporters.

MINUTES:

Commissioner Creighton moved and Commissioner Spink seconded the motion to approve the minutes of the meeting of August 28, 2017.

The results of the roll call vote were:

Ayes: 6 Commissioners Creighton, Petella, Spink, Tucek, Meneghini, Chairman Parisi.

Nays: 0

Abstain: 0

Absent: 1 Commissioner Christopher

Chairman Parisi rearranged the agenda to hear presentations first.

PRESENTATIONS

**Case #16-2075 – Midwest Sign and Lighting/Northwestern Medicine – 690 E. North Avenue
North Avenue Corridor Review – Monument Sign**

Chairman Parisi received a request from Tom Farace and asked for a motion to postpone the case to the November 27, 2017, Plan Commission meeting. Commissioner Meneghini moved and Commissioner Spink seconded the motion.

The motion was approved unanimously.

**Case #17-0039 – Carol Stream Park District/Ross Ferraro Town Center – 960 N. Gary Avenue
Gary Avenue Corridor Review – Veterans Memorial Park**

Chairman Parisi recused himself from this case, as did Commissioner Creighton, and asked for an Acting Chairman to be nominated. Commissioner Meneghini nominated Commissioner Petella and Commissioner Tucek seconded the motion.

The motion was approved unanimously.

Acting Chairman Petella swore in Patty King, from Studio Bloom, a landscape architecture design firm.

Ms. King explained that she has been working with the Carol Stream Park District, the Village of Carol Stream, and the VFW, to design the new Veteran Memorial. She explained that it was originally designed for Memorial Park on Thunderbird Drive, but that it might be better located at Town Center.

Ms. King stated that the space north of the arch would be incorporated and explained that the north end of the space would be a plaza and will include monuments for the five branches of the military. Ms. King stated that it would have a seat wall that would be in front of the existing flagpoles, which will be reused. She stated that there would be public safety service plaza to the left, and the existing memorial marker that is at Memorial Park would be relocated to this spot.

Ms. King stated that there would be a paved area on the right hand side for the honor guard to stand, and that is also where a temporary tent would be installed during services when the weather is inclement. She stated that they would like to rearrange the existing walkways and reuse the bricks to reorganize the space.

Ms. King stated that they would like to make the area around the arch smaller, which would allow for turf area in the center and would be used for temporary seating for events.

Ms. King stated that the two angular walks would have the welcome bricks and that the bricks would be relocated to the center walkway.

Acting Chairman Petella asked for the Staff report.

Mr. Farace stated that the Park District is seeking Gary Avenue Corridor approval, for the Veterans Memorial proposed at Town Center. He stated that the space will be in three sections just north of the Town Center arch, and the landscape and walkway areas will be reconfigured for better alignment. Mr. Farace stated that the landscaping will work to enclose the space so it's more pedestrian friendly.

Mr. Farace stated that Staff feels that it is a great use of the area around the arch, and that Staff is excited for the project and recommends approval.

Acting Chairman Petella asked for questions from the Commission.

Commissioners Meneghini and Tucek had none.

Commissioner Spink asked to clarify where the temporary tent would be placed, and how it would be held in place in bad weather.

Ms. King stated that there was a frame at the bottom that would be weighted down with sand bags.

Acting Chairman Petella asked for a motion to approve the Gary Avenue Corridor Review for Veterans Memorial Park. Commissioner Meneghini moved and Commissioner Spink seconded the motion to approve the request with Staff recommendations.

The motion was approved.

The results of the roll call vote were:

Ayes: 4 Commissioners Meneghini, Petella, Spink, Tucek.
 Nays: 0
 Abstain: 2 Chairman Parisi and Commissioner Creighton
 Absent: 1 Chairman Christopher

Acting Chairman Petella turned the meeting back over to Chairman Parisi.

PUBLIC HEARING

Chairman Parisi asked for a motion to open Public Hearing. Commissioner Spink moved and Commissioner Creighton seconded the motion.

Case # 17-0029 – 505 E. North Avenue, Inc. / Hopewell Services, LLC – 505 E. North Avenue
 Special Use For Outdoor Activities and Operations - Bus and Van Parking,
 Special Use Permit for Parking of Buses/Vans Not Incidental to a Permitted
 Use, Variation to Screening Requirements for Outdoor Activities and
 Operations

Chairman Parisi swore in the witness, Mr. Robert McNees, Attorney at Law, 195 Hiawatha, Carol Stream, IL, 60188, Chad Kollcross, Hopewell Services, LLC, Charles Mascari, Owner, 505 E North Avenue, Neal Smith and Sandy Gbur, Western DuPage Special Recreation Association, 116 N Schmale, Carol Stream.

Mr. McNees stated that the property consists of a 60,000 sf building on 6.7 acres, and that the balance of the property is improved with parking, drive aisles, and an alley. He stated that the property is zoned Industrial and is subject to one or more Special Use permits. He noted that Comcast has an office in the building and two outdoor storage lots on the property.

Mr. McNees stated that to the north, $\frac{3}{4}$ of the way up, is a 51 foot driveway that extends east to Schmale Road, which starts on the 505 E. North Avenue building property and extends onto the Western DuPage Special Recreation Association (WDSRA) building. He stated that there is an easement for the 505 building to exit to Schmale Road, even though the property is owned by WDSRA.

Mr. McNees stated that the portion of the property that they are concerned with is the 80,000 sf to the north of the 51 foot driveway. He stated that of the 80,000 sf, 16,000 sf on the east is used by Comcast for open storage lot for vehicles, equipment, and product. Mr. McNees stated 64,000 sf to the west had been covered with asphalt used to store shipping containers for Apollo Eyewear.

Mr. McNees explained that, over time, Comcast has minimized and Apollo Eyewear has relocated to Glendale Heights, leaving the area vacant. He stated that Mr. Mascari has relocated the leftover containers and repaved the lot because Hopewell Services, LLC, is a prospective tenant who would like to use the area for mini-van and small bus parking. He stated that Hopewell does not have an office in the 505 E North Avenue building, that their offices are in Lombard and New Lenox.

Mr. McNees stated that Hopewell Services is asking for two Special Use permits, one for outdoor storage of Hopewell buses and vans, and a second Special Use permit for the parking in an outdoor

storage area despite not having an office in the building. He stated that the use for parking is consistent with the Village Comprehensive Plan.

Mr. McNees stated that Hopewell is a family owned, student transportation company specializing in serving the special needs population by shuttling students from school to home in the surrounding areas of Glen Ellyn, Lombard, Wheaton and Glendale Heights. He stated that they do not have big buses, and that the buses are 22 feet long and that the mini-vans are 17 feet long.

Mr. McNees stated that Hopewell owns 200 vehicles, consisting of 49 small white buses 151 mini-vans that are parked in Lombard and New Lenox. He stated that the majority of vehicles which are parked in the lot of the Lombard office building have to be relocated. He stated that this is the only location that they have found since their search began in the spring of 2017, which will provide services to the schools in this area.

Mr. McNees stated that the Hopewell vehicles usually depart between 6:30am and 7:00am in the morning and don't return until between 4:30pm and 5:30pm, which has WDSRA concerned about the volume of traffic. He stated that he asked that Hopewell run a report about their bus traffic in Lombard.

Mr. Kollcross stated that all the buses have GPS installed so they are always being tracked. He stated that buses leave early in the morning, and that the afternoon return schedule is approximately as follows:

Before 3:00pm – 1%
3pm to 3:30 pm – 10%
3:30pm to 4:00pm - 34%
4:00pm to 4:30pm – 37%
4:30pm to 5:00pm – 11%
5:00pm to 5:30PM – 5%
After 5:30pm – 2%

Mr. McNees stated that the drivers stagger their drive times, and that not everyone will be entering and exiting off of Schmale Road. He said that only the buses coming from two districts to the north will use Schmale Road, and that the North Avenue access will be utilized by buses coming from the east and south would use the North Avenue access.

Mr. Kollcross explained what is required to obtain a license to drive a special needs bus.

Mr. McNees stated that the drivers will not idle the vehicles and would be instructed not to use the restrooms at Village Hall, and that no vehicle maintenance or car washing would be done on the lot. He stated that there is only one driver per vehicle per day.

Mr. McNees stated that there was concern as to where drivers would park if the lot were to be filled with vehicles. He explained that there are 10 spots reserved just to the south of the driveway, but that they may not be necessary and are there for possible overflow. He also stated there would be no handicapped parking spaces required. Mr. McNees showed a sketch of the parking plan with the different sizes spaces for the different sized vehicles.

Mr. McNees stated that Mr. Mascari was originally opposed to having a driveway that would be anything but one way out onto Phillips Court because he does not want southbound traffic cutting through the lot to get to North Avenue. However, after meeting with WDSRA and hearing their concerns, Mr. Mascari has agreed to make the driveway on Phillips Court a 24 foot wide two way driveway, and that once the driveway is finished, the Hopewell drivers will be instructed not to use the WDSRA driveway for access to Schmale Road. He also stated that WDSRA would like the driveway installed this season, however, due to the timing of the Village board meeting on November 6, 2017, and the change in weather, it will likely not happen. Therefore, Mr. McNees proposed that it would be installed before May 31, 2018.

Mr. McNees stated that next to the Comcast open storage area, to the west, has an existing fence that will be removed, and the missing slats in the Comcast fencing that is to the north will be replaced.

Mr. McNees stated that Mr. Mascari would prefer not to install fenced screening along Phillips Court and requested landscaping instead. Mr. McNees stated that there were large light poles at the southern edge of the Hopewell lot that have been upgraded to LED lighting that provide lighting for the main lot as well as the Hopewell lot.

Mr. McNees stated that there are requests that he would like to propose that vary from Staff recommendations listed at the end of the Staff Report;

- 1) Staff proposed that Special Use permit be granted to the business as opposed to the property. Mr. McNees suggests that Staff consider the possibility that Hopewell Services could get bought or is sold, and to include that only mini-vans and buses are what is to be parked in the lot, in the wording. Also, that Staff indicates, as a condition of this Special Use, that the unused 60 x 60 foot area in the northwest corner that is currently set aside for possible alternate use, be available for additional parking if Hopewell Services gets more contracts, and that if this were to occur, that this area would be subject to Administrative review.
- 2) Mr. McNees asked that this condition be revised to provide that the north parking lot shall be striped prior to the commencement of Hopewell's operation, and that the driveway permit application should be submitted by a reasonable date, and suggested December 1, 2017. He also suggested, as part of the condition of the Special Use permit, that the landlord shall require the tenant drivers to only use Phillips Court to access Schmale Road once the driveway is constructed.
- 3) Is acceptable.
- 4) Is acceptable.
- 5) Mr. McNees suggests that instead of the fence having to be repaired prior to the commencement of operation, that the date for the repair be May 31, 2018.
- 6) Is acceptable.
- 7) Is acceptable.
- 8) Is acceptable.

Mr. McNees stated that a contract requirement for District 87 is that the office and the buses be within a five mile radius of the district boundaries, that Hopewell Services has been looking since spring 2017, and this is all that they have found that is acceptable. He notes that there is no change in the use as the property has always been a parking lot.

Chairman Parisi asked for questions from the audience.

Mr. Neal Smith, from WDSRA, stated that he and Sandy Gbur met with Mr. McNees, Mr. Mascaris of the property, and of Hopewell Services to discuss safety concerns and worked it out like good neighbors. He stated that WDSRA, a collaborative of nine park districts that provides recreational opportunities for residents with disabilities within those districts, has 32 staff members and that their parking lot is used for more than parking. He stated that there is a basketball court, raised garden beds, a composting bed, a clothes donation box, a grill and picnic tables, and they have vans of their own for pick up and drop off for their own programs, as well as parents picking up and dropping off. Mr. Smith said that they approve of the Special Use permit and they are requesting that the Hopewell drivers stop using the easement and use only the driveway on Phillips Court once it is accessible.

Mr. Jim Benson, from Carol Stream, asked where the bus drivers will park their cars, and how the drivers get to the buses.

Mr. McNees explained that the drivers drive their personal vehicles to the lot and park in a vacant spot, upon return, the driver will park the bus/van in an empty space and take their personal vehicle and

leave. He said that there is no designated space for drivers. He also stated that there are 10 available spaces if the lot were full.

Mr. Smith reiterated that they are asking that Hopewell drivers not using the easement once the driveway on Phillips Court is complete, that it be part of the written language of the Special Use permit.

Chairman Parisi asked for the Staff report.

Mr. Farace stated that the applicant is seeking the approval of two Special Use permits, one for outdoor activities and operations in the form of bus and van parking, and one for the parking of those vehicles given that there won't be a physical office for this use, along with a variation for the screening standard's for the Industrial district with landscaping rather than fencing.

Mr. Farace stated that there will be 44 buses and 41 vans that would be parked in the rear lot of 505 E North Avenue property that is zoned for industrial use, and therefore requires Special Use approval for outdoor activities and operations. Mr. Farace stated that the lot has recently been paved.

Mr. Farace stated that the buses/vans would leave early in the morning and return later in the day at staggered times from different directions. He stated that the drivers would park their personal vehicle in an empty space and leave with their bus/van, which will free up another parking space, returning at different times in the afternoon, parking their bus/van in an empty space and leaving with their personal vehicle, which will free up a space. Mr. Farace stated that if, by chance, all 85 spaces are occupied then the 10 spaces that are designated in the northwest corner of the main parking lot will be utilized. He noted that that particular area of the main lot is not used.

Mr. Farace stated that there will be a driveway constructed on Phillips Court, a public roadway that extends from Schmale Road west, to the rear of the Dermody property at 365 E. North Avenue. He stated that Mr. Mascari of the 505 E. North Avenue building was initially concerned that constructing a full access driveway would cause truck traffic through the main parking lot. Mr. Farace stated that Staff would work with the property owner on signage prohibiting truck traffic through the lot.

Mr. Farace stated the WDSRA had concerns that there would be an increase in traffic along the shared drive aisle that leads to the parking lot. He said that once the driveway was constructed that the drivers would no longer use the shared drive aisle.

Mr. Farace stated that there was a concern as to when the driveway would be constructed and, being toward the end of the construction season, Staff recommends that the driveway be constructed as soon as the project is approved. He stated that staff understands that time is of the essence for Hopewell to move forward, and that weather conditions can make this time of year challenging, but that Staff has spoken with the Engineering Department and work can still be completed on the driveway later into the season, or the driveway could even be constructed out of concrete. Staff recommends that the driveway be constructed as soon as possible, but would like to hear how the Plan Commission feels about when the driveway should be constructed.

Mr. Farace referred to a letter from the facilities manager of Spraying Systems, located in Glendale Heights at the northeast corner of North Avenue and Schmale Road, expressing concern about the rush hour time period when his employees are turning southbound on Schmale Road and the possibility of 80+ buses/vans traveling northbound. He states that he contacted the facilities manager to explain the staggered return time of the buses/vans and the manager still has concerns and wanted to make sure that the letter was included in the Plan Commission's packet.

Mr. Farace stated that the second Special Use is that Hopewell is not going to be physically located on the property, and that Staff is comfortable with supporting the request.

Mr. Farace stated that the space at the northwest corner of the property is potentially set aside for a possible telecommunications tower, but could be used for 12 to 14 additional parking spaces for buses/vans. He stated that there is a condition at the end of the Staff report that, if Plan Commission is comfortable, would be reviewed by Staff on an administrative level should this area be needed for parking.

Mr. Farace stated that the Zoning Code for screening says that any activity or operations should be screened by a fence. He stated that what is proposed is Norway spruces installed along the north side of the property, providing a natural fence, and that Staff is comfortable with this as the property is over 500 feet away from North Avenue and there is very little traffic along Phillips Court.

Mr. Farace stated that Staff recommends approval of the two Special Use permits and the Zoning Code variation.

Mr. Farace stated that:

- 1) Typically a Special Use is granted to the property in case one Special Use goes out of business and a similar use comes in. He stated that the new business can take over that Special Use permit without having to go through the process. Mr. Farace stated that, from Staff's perspective, this use is unique as the use doesn't have an office onsite, and felt Special Use should be granted to Hopewell Services. He stated that after conversing with Mr. McNees, Staff felt comfortable with modifying the request to say that it shall be specifically granted to Hopewell Services, LLC, or successors, so it would be acceptable should the business be purchased by someone else who had the same business. However, if the business were a different type of business, such as a bus/van limo service for parties or wanted to change the parking configuration, they would have to amend the Special Use, and Staff recommends that it come back to the Plan Commission if that were to occur.
- 2) Staff recommendation is that the access drive onto Phillips Court should be constructed and the north parking lot should be striped prior to commencement of operations of Hopewell Services, however, timing is tricky given the timeframe. He stated that it is possible, but that there are some circumstances that are out of the hands of the property owner. He stated that modification of wording could be worked on.
- 3) Is acceptable.
- 4) Is acceptable.

Mr. Farace stated that taking care of the fencing in the spring is fine and that the rest of the conditions were acceptable.

Chairman Parisi asked for questions from the Commission.

Commissioner Tucek asked to clarify if the westbound buses can enter and exit through the 505 E. North Avenue parking lot by bypassing Schmale and turning north into the parking lot.

Mr. McNees stated that was correct.

Commissioner Tucek asked if the business to the immediate west of 505 E. North Avenue was able to use the easement.

Mr. McNees stated that Mr. Mascari won't agree to that.

Commissioner Tucek asked if WDSRA would have any responsibility for their portion of the easement.

Mr. McNees stated that there is an agreement that defines that WDSRA and 505 E. North split the cost of the maintenance of the easement, that WDSRA owns the property, and that 505 E. North Avenue has the right to use it.

Commissioner Tucek stated that he supports the non-fence option of screening.

Commissioner Petella asked if 505 E. North Avenue was two buildings.

Mr. McNees stated that it was only one building and that what was in the back is the outdoor storage area used by Comcast.

Commissioner Petella expressed concern with temporary Village Hall and future tenants of 505 E. North Avenue regarding the increase of traffic coming off of North Avenue, and suggested that, once the driveway onto Phillips Court is finished, parking bollards be places to deter any possible flow of traffic through the 505 E. North Avenue parking lot.

Commissioner Petella asked if WDSRA has experienced any increase in traffic with the temporary Village Hall and the Police Department using the easement.

Sandy Gbur stated that there was definitely increased traffic, especially when Police go on a call.

Commissioner Petella stated he would approve of Hopewell using the easement until the driveway onto Phillips Court is finished as there will likely be a decrease in activity on the WDSRA property at this time of year. He also said that buses coming back at staggered times would not be as bad as all buses coming back as 5:00pm because Schmale Road is very busy at that time, and suggested that the buses may have to take a different route which would make them to only be able to turn right onto Phillips Court.

Mr. McNees said that would be a problem because all bus traffic would be channeled onto Schmale Road. He said that the morning would not really affect anyone, that it's the about the afternoon, and the afternoon is staggered.

Commissioner Petella stated that he felt that the morning would be a problem as all the buses leave at the same time.

Mr. McNees states that there aren't many office people who start as early as the drivers.

Chairman Parisi asked Commissioner Petella if he was talking about closing off the south edge of the lot.

Commissioner Petella said yes so buses could exit and enter onto Phillips Court once the driveway is finished, which would alleviate the problem in the 505 E. North Avenue lot.

Chairman Parisi clarified that Mr. McNees is suggesting that the petitioner is allowing access through what is now the Village Hall parking to access North Avenue to alleviate traffic.

Mr. McNees stated that he thought that most of the traffic will come in and out off of the North Avenue driveway, except for the natural users of the WDSRA easement until the Phillips Court driveway is completed. He said that anyone coming from the north may come in off of Schmale as opposed to North Avenue, such as some of District 87 and Queen Bee in Glendale Heights who would come southbound on Schmale.

Mr. McNees stated that Hopewell serves Glenbard District 87, Glen Ellen District 41, Queen Bee 16, Community District 89, and Lombard District 44. He stated that he felt that most of the traffic would come off of North Avenue and that he disagrees with cutting off to the lot from North Avenue.

Commissioner Spink asked where the bus/van will go when the driver isn't driving it as in during a time lapse during the day.

Mr. Kollcross stated that they are currently at the main office but that most of the vehicles are in use all day and just a few come back during the day.

Commissioner Spink asked where the keys to the vehicles will be kept and how the vehicles are accounted for.

Mr. Kollcross stated that the drivers keeps a key and there is a key fob inside the van, and there is a GPS and they can see where the vehicles are at all times on the computer.

Commissioner Spink asked where the vehicles will be refueled.

Mr. Kollcross stated the drivers have credit cards and refuel themselves as needed during the day.

Commissioner Spink asked who will maintain the parking lot and who will maintain Phillips Court.

Mr. McNees said that Mr. Mascari will maintain the parking lot, and Mr. Mascari stated that Phillips Court is just an access road maintained by the Village.

Commissioner Spink asked if the vehicles are able to be plugged in in cold weather.

Commissioner Spink stated that she believes that the construction of the driveway should be done prior to becoming operational, to apply for the permit process and, only if the weather becomes inclement, wait until May, 2018, but that the permit should be should be processed as possible to begin the pattern of using Phillips Court as soon as possible.

Mr. Mascari stated that he agreed.

Commissioner Spink asked if WDSRA is able to access Phillips Court.

Mr. Smith stated that if they needed to access Phillips Court, they could go onto Schmale Road and turn onto Phillips Court.

Sandy Gbur stated that it would be awesome to be able to access the curb cut but have not asked that because it would entail going through a parking lot that does not belong to WDSRA, and that it is hard to go north at the end of the day.

Commissioner Meneghini asked of there would be washroom facilities on the parking area and if they are needed.

Mr. McNees said no, and it is just a parking lot, and the drivers make their stops during the day or afterward using their own vehicles.

Commissioner Meneghini if the buses are gasoline or diesel.

Mr. Kollcross replied gasoline.

Commissioner Meneghini stated that he shares the concern of Spraying Systems. He said that, although the bus return times are staggered, he does not like the idea of any buses returning at the same time that Spraying Systems is trying to exit, and even though a proposed access driveway is in the works, the traffic problem will be exacerbated. He asked if Spraying System's concern was looked into.

Mr. Farace stated that their concern stemmed from the buses coming in from the shared driveway and Spraying Systems employees are leaving from the same location, whereas once the Phillips Court access is available the concern over the shared driveway is alleviated.

Commissioner Meneghini stated that the safety concerns are glaring without the Phillips Court access.

Mr. Farace stated that he contacted the gentleman who sent the letter that morning to let him know that all buses would not be coming in at once.

Commissioner Creighton asked Mr. Smith about the letter from McNees & Associates, dated October 18, 2017, that says that WDSRA and the applicant have come to an agreement on the modified terms of the agreement, which includes a deadline of May 31, 2018, for the driveway and landscape installation, and that the lot may be striped immediately upon Special Use permit approval, and then Hopewell can use the lot thereafter, and if he agreed to those terms.

Mr. Smith stated yes, and the sooner the driveway is installed the better, but wanted to be reasonable. Commissioner Creighton asked to clarify that, if the weather is not cooperative and the driveway is not able to be completed until spring, WDSRA is ok with Hopewell using the shared driveway.

Mr. Smith said that was correct.

Commissioner Creighton asked Mr. McNees to clarify his final comment that said to add a staff recommendation that all Hopewell vehicles and drivers use Phillips Court once the driveway is constructed.

Mr. McNees clarified that was to any access to or from Schmale Road, and North Avenue would still be used.

Commissioner Creighton asked Mr. Farace if modifying condition #1 to include successors meant only those who have purchased Hopewell Services, LLC, and asked if there was any other definition so the Special Use isn't misconstrued.

Mr. Farace stated that was what Staff was proposing and that is what Staff feels most comfortable with because it would be like for like.

Commissioner Creighton suggested that there may be a better legal term to use.

Chairman Parisi asked Mr. Smith to clarify that if the driveway wasn't installed prior to snowfall, WDSRA was agreeable with allowing the easement right to Hopewell to start their operation as soon as they can after Special Use approval from the Village Board.

Mr. Smith Agreed.

Chairman Parisi asked if the improvements are being done by 505 E. North, Inc., and the intent is to start operations as soon as the Special Use permit is approved and proceed with the driveway permit.

Mr. McNees said yes and the civil engineer has been hired, and a striping permit is required and Hopewell will use the lot after the striping is complete.

Chairman Parisi asked Mr. Farace to clarify the recommendation that Hopewell can't use the lot until the striping and the driveway are completed, and that 505 E. North is looking to modify that recommendation. Mr. Farace and Mr. McNees both said yes.

Chairman Parisi asked to clarify that the issue is the access off of Phillips Court, and asked Mr. Farace if there was an opportunity for the Village to allow temporary access if the petitioner is willing to get the culvert in, get the engineering in, and grade it to sub-grade.

Mr. Farace stated that Staff is talking about this as well, and presented language to the applicant and the Commission. He referred to modified language of condition #2 to include, "should extenuating

circumstances not allow for the construction of the access driveway prior to the beginning of winter weather in 2017, as determined by the Director of Engineering Services, the north parking lot may be striped and Hopewell Services may utilize the parking lot via access from the shares drive aisle south of the parking lot and the WDSRA property. If it is determined by the Director of Engineering Services that the Phillips Court access driveway cannot be constructed in 2017, said driveway shall be constructed no later than May 31, 2018, and a permit for the driveway shall be applied for no later than November 15, 2017.

Mr. McNees asked to clarify the November 15, 2017 date.

Mr. Farace explained that it was an arbitrary date chosen for the permit to be applied for.

Chairman Parisi asked the Commission if there was any discussion about the modification which would allow Hopewell to start services.

Mr. McNees stated that Mr. Mascari has spoken with the contractor who paved the lot and it's not just weather, but commercial pavers are booked solid.

Mr. Mascari stated that he spoke with the contractor regarding another property and that the contractor is booked through November.

Mr. McNees stated that he spoke with the Director of Engineering and he feels that they will be able to get it done, but from his perspective, prefers that the risk not be put back on the applicant.

Chairman Parisi asked Mr. Farace, regarding the Village Engineer, if a temporary access would be typical for the Village standard.

Mr. Farace answered that he was not sure.

Chairman Parisi asked Mr. McNees if they would be receptive to a temporary gravel access if it were allowed, or if they were just going to wait until spring.

Mr. McNees stated that if they can get it done earlier, they will, but that the next Village Board meeting is November 6, 2017. He said that they could probably have the design plans by the November 15, 2017, and the Village Engineer said he would expedite the plans, but he is unsure about the safety of a gravel access in the winter.

Commissioner Spink said that the wording should include "safely used" should a temporary gravel driveway be approved by the Village Engineer.

Chairman Parisi is in agreement that life safety is an issue and would rely in the Engineer to create the language.

Commissioner Petella asked to clarify the recommendations and what changes Staff is comfortable with and if Mr. McNees is in agreement.

Mr. Farace stated that:

- 1) Staff is comfortable with making sure that, in the event the business is sold or changes hands, that it is a similar business, otherwise it has to come back before the Plan Commission.
- 2) Has just been discussed.
- 5) Staff is comfortable with allowing the fence and slats to be done in the spring.
- 6) And the added recommendation of once then Phillips Court driveway is complete that the wording will say that Hopewell drivers will only use Phillips Court and not the easement.

Chairman Parisi clarified that the wording would be in addition in order to document the understanding of the agreement that 505 E. North has with WDSRA, and that Hopewell has no easement right after the Phillips Court driveway is constructed.

Mr. McNees stated that part of that package was that Hopewell would be able to stripe and use the parking lot with access to Schmale road via the WDSRA driveway until the Phillips Road access is constructed, and then Hopewell drivers would no longer use the WDSRA driveway.

Chairman Parisi stated that is a contradiction to Staff recommendation, which says that the lot is to be striped and the Phillips Court driveway accessible prior to use of the property, and that Mr. McNees is asking to modify the recommendation so that Hopewell is allowed use of the lot through the WDSRA easement until the Phillips Court driveway is constructed, no later than May 31, 2018.

Mr. McNees said that was correct.

Commissioner Creighton asked to amend the recommendations individually and made a motion to modify recommendation #1 to say that the permitted shall be specifically granted to Hopewell Services, LLC, the business, or its successors, and not to the property, with the understanding that Staff will consult with the Legal Department for the correct terminology. Commissioner Petella seconded.

The recommendations were reread.

Commissioner Creighton motioned to modify recommendation #2 to state that the north parking lot shall be striped prior to commencement of operations by Hopewell Services, LLC, and a building permit will be required for said work, and that the Phillips Court access driveway shall be constructed by May 31, 2018, or at the earliest convenience.

Chairman Parisi suggested the wording to say that the Phillips Court access drive shall be constructed and the north parking lot shall be striped allowing commence of operations prior to the completion of Phillips Court access drive, with the understanding that all building permits shall be applied for prior to November 15, 2017, for said work, allowing Hopewell Services, LLC, to commence operations upon approval by the Village Board.

Commissioner Creighton motioned to add the Staff recommendation #9 that all Hopewell vehicles, and their drivers and the cars they arrive and leave in, use Phillips Court and not the easement owned by WDSRA once the Phillips Court access driveway is constructed. Commissioner Petella seconded.

Commissioner Creighton motioned to modify recommendation #5 that the repairs be made to the fencing by May 31, 2018. Commissioner Petella seconded the motion.

The motion passed.

The results of the roll call vote were:

Ayes: 6 Commissioners Creighton, Meneghini, Petella, Spink, Tucek, Chairman Parisi.
Nays: 0
Abstain: 0
Absent: 1

Commissioner Creighton motioned to approve the Special Use permit for outdoor activities and operations for bus and van parking in accordance with Section 16-2-10B14 of the Zoning Code, a Special Use permit for parking of vehicles not incidental to a permitted use in accordance with Section

16-10-2B7 of the Zoning Code, and a zoning Code variation from 16-10-1c for screening of outdoor activities and operation in the Industrial district, subject to the recently approved Staff modifications to the Staff recommendations. Commissioner Meneghini seconded.

The motion passed.

The results of the roll call vote were:

Ayes: 6 Commissioners Creighton, Meneghini, Petella, Spink, Tucek, Chairman Parisi.

Nays: 0

Abstain: 0

Absent: 1 Commissioner Christopher

This case will go before the Village Board of Trustees on Monday, November 6, 2017, at 7:30 PM for formal approval.

Case #17-0040 – Village of Carol Stream – 500 N. Gary Avenue
Text Amendment – Sheds and Other Storage Structures

Chairman Parisi swore in the witness, Tom Farace, Planning and Economic Development Manager, Village of Carol Stream.

Mr. Farace stated that this case is a text amendment for shed and other storage structures within the residential districts, as there is property in town that installed five sheds that are visible. He said that the code in its current state does not allow to do much in limiting the amount of sheds. He stated that the sheds that were installed on the property in question are under 64 sf, which does not require a permit under the current code, and although the sheds look tall, they are under the 13 foot height requirement. Mr. Farace stated that they were originally along the fence line in the utility easement, but have since been moved and can stay. Mr. Farace stated that intent of the code is to allow resident to have storage structures, but not to have a multitude of structures that could have a negative impact on the esthetics of the community or of drainage.

Mr. Farace stated that he researched other communities codes, and most have a limitation on the number of storage structures, and that Staff is proposing to limit detached storage to no more than two, which would include sheds, detached garages, play houses, greenhouses, and other similar detached structures. He said that Staff would not include decks, recreational areas, such as basketball courts as they are not storage structures. He summarized that two detached structures will be allowed, which is in line with about 90% of what neighboring communities allow.

Mr. Farace stated that they want to include green houses and play houses. He stated that there is an increase in greenhouses due to people wanting to be environmentally friendly.

Mr. Farace stated that the text amendment will include definitions as a criteria.

Mr. Farace stated that location of detached storage structures will still have to be placed out of the easement, but that there will be location requirements as to where a detached structure can be in conjunction with the primary structure. He stated that most communities had a provision where, from a maintenance perspective, the detached structure can't be in close proximity to the house so as to eliminate accumulation of debris and excessive weed and grass overgrowth. He stated that Staff is proposing accessory structures be placed five feet from the primary structure.

Mr. Farace stated that the location requirement would not pertain to sheds or storage structures that are under 64 sf, as they are portable.

Mr. Farace stated that the Zoning Code language mirrors what amendment to the local Building Code which says that a permit is not needed for a shed under 64 SF, but that it has to abide by all other provisions, such as setback, quantity, and height requirements.

Mr. Farace stated that some of these regulations will establish non-conforming structures, and referred to pictures of some of the shed that will become non-conforming, that were permitted under the existing code. Mr. Farace stated that the non-conforming structures will be allowed to stay, but if the property owner were to remove and replace the shed, it will have to conform to the new code.

Commissioner Petella asked what would happen if the property changed hands.

Mr. Farace stated that it could stay, that it would have to conform upon replacement.

Mr. Farace stated that Staff is looking for a recommendation to move forward with the amendment, and that winter is a good time of year to change the code as accessory structure installation is slow and there will be time to inform the residents of the change in the code.

Chairman Parisi asked for questions from the Commission.

Commissioner Meneghini had none.

Commissioner Creighton suggested that three storage structures be allowed because of the popularity of green houses, and asked if there was a size restriction for green houses.

Mr. Farace stated there isn't a size restriction, but there is a lot coverage requirement.

Commissioner Creighton stated that the five structures at the afore mentioned property didn't bother him and that the homeowner made them look nice. He stated that if there were landscaping above 13 feet in height that no one would have known the structures were there, and asked to define esthetics.

Mr. Farace stated that in every other community he reviewed, which were about two dozen, most limited to two possible three structures, and the reason is to avoid the situation like the one at the afore mentioned property.

Commissioner Creighton stated that he could find 10 other yards that are within the current code that esthetically look worse.

Commissioner Spink stated that the only way we police anything is by someone making a complaint because people want to get along with their neighbor and, if the house changed hands, most people wouldn't likely be aware. She said that the Village is doing the policing by placing a limit, but it doesn't mean anyone will follow it, because nothing will happen unless someone complains.

Mr. Farace stated that the Code Professionals might see something while they are driving around. He said that the property in question is visible but there are other properties that aren't and we wouldn't know unless someone called.

Commissioner Spink asked if someone wanted to put up more than two, would they need a variance.

Mr. Farace said that was correct.

Commissioner Petella agreed with both Commissioner Creighton and the Village in that the Village should stay out of it, but no one wants to live next to the junkyard.

Commissioner Tucek stated that if it were any other community, it wouldn't fit in, and hopes Carol Stream would aspire to be like the other communities. He asked about the fence height and the origin of the accessory height requirement, and stated that he would like to see the fence height higher and the shed height lowered. He stated that that he would like to see language that height of the shed down and limit the amount of accessories to two.

Chairman Parisi Agreed with Commissioner Tucek on the intent of what the Plan Commission is, and doesn't pretend to compare Carol Stream to other communities. He stated that the intent of the North Avenue/Gary Avenue Corridors represent the planning effort that would need to go into a community founded in 1954, and restrictions within the Planning and Zoning Code of Ordinances meets with the Comprehensive Plan understanding. Chairman Parisi stated that if we don't move toward the direction of gentrifying the older neighborhood, the development can never move forward. He said he agrees to having restrictions to backyard structures.

Chairman Parisi asked if the 13 foot height restriction is an overall property limitation height or if it is just for ancillary structures.

Mr. Farace said it was just for the accessory structures.

Chairman Parisi said that felt that the intent of that was for a detached garage, and is in favor of the text and would like to limit the amount of structures to two. He asked Mr. Farace, if the structure is less than five feet from the primary structure, could the petitioner come in and request a storage component as an addition to his house if it fell under the FAR of the property.

Mr. Farace said possibly.

Commissioner Meneghini moved and Commissioner Petella seconded the motion to approve the Text Amendment for sheds and other storage structures.

The motion passed.

The results of the roll call vote were:

Ayes: 5 Commissioners Petella, Spink, Meneghini, Tucek, Chairman Parisi.

Nays: 1 Commissioner Creighton

Abstain: 0

Absent: 1 Commissioner Christopher.

This case will go before the Village Board of Trustees on Tuesday September 5, 2017, at 7:30 PM for formal approval.

Chairman Parisi asked for a motion to close Public Hearing. Commissioner Creighton moved and Commissioner Petella seconded the motion.

The motion was passed by unanimous vote.

OLD BUSINESS:

NEW BUSINESS:

Mr. Farace referred to a memo from Don Bastian and himself presenting National Planning Month and thanking the Commission for their commitment and offered his services to answer questions.

ADJOURNMENT:

At 9:12pm Commissioner Meneghini moved and Commissioner Creighton seconded the motion to adjourn the meeting.

The motion passed by unanimous vote.

FOR THE COMBINED BOARD

Recorded and transcribed by,

Jane Lentino
Community Development Secretary

Minutes approved by Plan Commission on this ____ day of _____, 20____.

Chairman

A RESOLUTION IN SUPPORT OF ILLINOIS BICENTENNIAL CELEBRATIONS

WHEREAS, August 26, 2018, will mark the 200th anniversary of the adoption of the Illinois Constitution of 1818 at the Kaskaskia Convention; and

WHEREAS, December 3, 2018, will mark the 200th anniversary of the admission of Illinois to the Union as a state; and

WHEREAS, the bicentennial of our statehood is an opportunity to recognize and celebrate the many cultural, economic, academic and political contributions that Illinois and its residents have made to the nation and the world; and

WHEREAS, commemorations and celebrations will enable and encourage Illinoisans of all ages and backgrounds, together with visitors, to experience Illinois' 1,298 cities, villages and towns, thereby stimulating the Illinois economy; and

WHEREAS, our community recognizes the importance of the bicentennial celebration as a way to honor the citizens and the history of our great state, and set a course for success over our next 200 years; and

WHEREAS, our community, through its various councils, committees and congregations, should work together with the Illinois Bicentennial Commission and the state's citizens, businesses, and cultural and educational institutions to share our vision and projects to mark the 200th anniversary; and

WHEREAS, participation in Illinois' Bicentennial celebration is a unique opportunity to honor and showcase the state during this historic time.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, on behalf of all the former and present elected and appointed officials and residents of Carol Stream, endorses the efforts of the Illinois bicentennial Commission in promoting, planning and executing historic, educational, celebratory and cultural initiatives and further resolves to recognize and celebrate the bicentennial of the state of Illinois.

PASSED AND APPROVED ON THIS 6th DAY OF NOVEMBER, 2017

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

PROCLAMATION

Designating November 13th – 17th as American Education Week

WHEREAS, our many quality educational institutions and educators are the backbone of our community; and

WHEREAS, by equipping young Americans with both practical skill and broader intellectual abilities, schools give them hope for, and access to a productive future; and

WHEREAS, public education employees, be they educators, administrators, substitute educators, higher education faculty and staff, custodians, teachers, bus drivers, clerical workers, food service workers, security guards, technical employees, or librarians, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, public schools are the foundations of neighborhoods and communities, bringing together adults, children, educators, volunteers, business leaders, and elected officials in a common purpose.

NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, the week of **November 13th through 17th, 2017, be known as American Education Week** in the Village of Carol Stream, and all citizens are called upon to celebrate by thanking the educators in your life.

PROCLAIMED THIS 6th DAY OF NOVEMBER, 2017

Frank Saverino, Sr., Mayor


ATTEST:

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Tom Farace, Planning & Economic Development Manager

THROUGH: Donald T. Bastian, Community Development Director 

DATE: November 1, 2017

RE: **Agenda Item for the Village Board Meeting of November 6, 2017**
PC/ZBA Case 17-0029, 505 E. North, Inc. / Hopewell Services, LLC – 505 E. North Avenue
Special Use Permit for Outdoor Bus and Van Parking, Special Use Permit for a Parking
Lot Not Incidental to a Permitted Use, and a Zoning Code Variation for Screening

Charles Mascari, owner of 505 E. North, Inc. requests approval of a Special Use Permit for outdoor activities and operations for bus and van parking, a Special Use Permit for a parking lot not incidental to a permitted use, and a Zoning Code Variation from the requirement to screen outdoor activities and operations with a fence in the I Industrial District, for Hopewell Services, LLC. Hopewell Services is a student transportation company which serves the special needs population for local school districts, and proposes to park 44 small buses and 41 vans in the north parking lot of the property at 505 E. North Avenue. Vehicles will depart from the parking lot between 6:30 am and 7:00 am, and return at staggered times primarily between 3:00 pm and 5:30 pm. An access driveway is proposed to be constructed from the bus and van parking lot to Phillips Court, which would be the primary ingress and egress point for Hopewell vehicles entering the site from Schmale Road. The proposed outdoor vehicle storage requires approval of a Special Use Permit in the Industrial District, as does the fact that the parking lot use will not be incidental to a permitted use in the Industrial District. The applicant also requests approval of a Zoning Code Variation from the Code requirement that the outdoor vehicle storage lot must be screened by a fence.

The staff report presenting the request, with supporting documentation, was transmitted to the Village Board with the PC/ZBA packet on October 20, 2017. At its meeting on October 23, 2017, by a vote of 6-0, the PC/ZBA recommended approval of the Special Use Permits and Zoning Code Variation subject to the conditions in the staff report. After the October 23rd meeting, Attorney Bob McNees, who represents 505 E. North, Inc., submitted a letter, dated October 31, 2017, **which outlines requested revisions to four of the conditions of approval as recommended by the Plan Commission. The letter is attached to this memo, and we have attached a separate memo with the staff recommendations on the requested revisions.** It should be noted that the Plan Commission concurred with the conditions listed in the attached ordinance as reviewed at the October 23rd meeting, and that the Ordinance in the Board's agenda packet contains the conditions as recommended by the Plan Commission.

If the Village Board concurs with the PC/ZBA recommendation, they should approve the Special Use Permits for outdoor activities and operations and a parking lot not incidental to a permitted use, along with the Zoning Code Variation from the screening requirement for outdoor activities, subject to the conditions contained within the Ordinance, and adopt the necessary Ordinance. If the Village Board concurs with one or more of the proposed revised conditions of approval, the Board should indicate which changes are acceptable and staff will prepare a revised ordinance for action by the Village Board at its next meeting.

ec: Charles Mascari, 505 E. North, Inc. (via email)
Bob McNees, McNees & Associates (via email)

RECEIVED

OCT 8 2017

COMMUNITY DEVELOPMENT
DEPT

Robert A. McNees
Lisa K. Murphy
Attorneys at Law

195 Hiawatha Drive
Carol Stream, IL 60188

Phone (630) 665-8811

Fax (630) 665-5260

Info@McNeesAssociates.com

October 31, 2017

Mr. Tom Farace
Village of Carol Stream
505 E. North Avenue
Carol Stream, IL 60188

By email to tfarace@carolstream.org

Re: 505 E. North Avenue, Carol Stream, Illinois
Amended and Restated Special Use Permits Application

Dear Mr. Farace:

Thanks for forwarding the updated conditions of approval in the above matter.

Attached are Owner's proposed revisions to the conditions of approval. I ask that these be forwarded to the members of the Board of Trustees with their Board packets, for consideration at the next Board meeting.

Thank you for your assistance in this matter.

Very truly yours,

McNees & Associates, LLC

By: 
Robert A. McNees

RAM/rm

Encl.

cc: Charles Mascari by email to charles@apolloeyewear.com

505 E. North Ave. Special Use Permits Application

OWNER'S PROPOSED REVISIONS TO SPECIAL USE PERMIT CONDITIONS

1. Delete Condition 1 and replace with: "That the Special Use Permit for Outdoor Activities and Operations and the Special Use Permit for Parking of Vehicles Not Incidental to a Permitted Use shall be granted to the property for the parking of small buses (approximately 22' long) and vans in the designated north parking lot area of the property."
2. Delete Condition 2 and replace with: "That the north parking lot shall be striped pursuant to owner's striping plan and pursuant to permit, before Hopewell Services, LLC can commence operations from the lot. That on or before November 15, 2017, owner shall apply for a permit to construct a driveway access to Phillips Court. That owner shall commence construction of the Phillips Court driveway as soon as practicable, after the issuance of said building permit, weather permitting, but in any event, prior to May 31, 2018. That Hopewell Services, LLC, can use the shared driveway onto Schmale Rd south of the parking lot, to access Schmale Rd., until the Phillips Ct. driveway is constructed."
3. Delete Condition 3 and replace with: "No later than May 31, 2018, Owner shall install a slatted screening fence, 7' tall, along the north boundary of the north parking lot, excepting the Phillips Court driveway. Alternatively, no later than May 31, 2018, the Owner shall install 19 Norway Spruce trees, and that all landscape materials shall be maintained in a neat and healthy manner, with dead or dying materials replaced with the approved size and species type per the approved landscape plan on an annual basis."
4. Modify Condition 4 by adding the following at the end of Condition 4: "That the maximum number of small buses and vans that can be parked in the north parking lot may be increased by the number of additional spaces gained by striping the northwest corner, pursuant to a revised striping plan, provided the revised striping plan is first approved by Village Staff."
5. Agreed.
6. Agreed.
7. Agreed.
8. Agreed.
9. Agreed.

Respectfully submitted,

505 E. North Ave., Inc.

By: 

Robert A. McNees

October 31, 2017



Village of Carol Stream

FRANK SAVERINO, SR., MAYOR • LAURA CZARNECKI, CLERK • JOSEPH E. BREINIG, MANAGER
500 N. Gary Avenue • Carol Stream, Illinois 60188-1899
(630) 665-7050 • FAX (630) 665-1064
www.carolstream.org

505 E. North, Inc./Hopewell Services, Inc. – 505 E. North Avenue (Case 17-0029) Staff Response to Letter from R. McNees dated October 31, 2017


- Condition #1: Staff recommends that the Special Use Permits shall be granted specifically to Hopewell Services only, or to their successors if the business is purchased, and not to the property. According to the letter from Mr. McNees, the applicant requests that the Special Use Permits be granted to the property instead. Special Use Permits can typically be transferred from one use to another, but the factors that allow staff to support the requests are distinctive to Hopewell and its operations, which is why staff recommends that the Special Use Permits be granted to the business and not the property. The Plan Commission agreed with staff's recommendation at the October 23rd meeting.
- Condition #2: During the October 23, 2017 meeting, lengthy discussion was held as to when the Phillips Court curb cut would be constructed. The applicant has requested that the driveway be constructed in Spring 2018 and to utilize the shared drive aisle that is located south of the north parking lot and the WDSRA property in the meantime. The applicant has expressed concern that there is not sufficient time to construct the Phillips Court access driveway prior to winter weather. Once the driveway is constructed, the applicant has agreed to require Hopewell drivers using Schmale Road to enter or exit the property from Phillips Court only and not the shared drive aisle. During the October 23rd meeting, discussion was also held on alternate means of constructing the driveway including the use of concrete instead of asphalt and the possibility of a temporary compacted stone driveway during winter months in order to have the Phillips Court access available as soon as possible. Another possibility is to request that the applicant post a letter of credit or bond as a form of project security for the construction of the driveway. While this option was not discussed with the Plan Commission, the letter of credit or bond would be held to guarantee the completion of the driveway in spring. It was staff's recommendation, and the Plan Commission concurred, that the applicant should work diligently to construct the driveway before winter weather hits, but if extenuating conditions do not allow for the driveway construction this year, as determined by the Director of Engineering Services, it may be constructed no later than May 31, 2018. A building permit for the driveway should still be applied for by November 15, 2017, as should a permit to stripe the parking lot.
- Condition #3: As previously stated, a Variation was requested to install landscaping in lieu of required fencing along the north side of the north parking lot facing Phillips Court for screening purposes. Staff was supportive of the Variation request, as was the Plan


Commission, and recommended that the landscaping be installed no later than May 31, 2018. The applicant is now requesting that the condition be modified to allow for the installation of either a seven-foot tall slatted fence or the previously proposed evergreen landscaping along Phillips Court no later than May 31, 2018. It is staff's understanding that the applicant has concerns that with the construction of the full-access driveway along Phillip Court, there may be truck traffic that cuts through the north parking lot to get to North Avenue. With a fence, the applicant believes there may be more of a visual barrier that limits the usage of the driveway. However, the fence option was not discussed at the Plan Commission meeting, and the Variation was specifically requested to install landscaping in lieu of the required fencing. If the applicant proposes to install a fence, then the Variation request should be withdrawn and staff recommends that a detail or cut sheet be provided which illustrates the fence height, type, and slatting mechanism (given the limited screening that is provided with the existing slats in the chain link fencing on the property). We would also recommend that the new fence screening material be provided in the entire section of the fence that would run east-west along the north property line including the fence that screens the existing Comcast storage lot. Furthermore, we recommend that the five evergreens that were required to be installed as part of the 1995 Special Use Permit approved for Ameritech's storage lot (now used by Comcast) along Phillips Court that have since died be installed no later than May 31, 2018. Otherwise, staff recommends that the condition language remain with landscape screening to be installed in the spring.

- Condition #4: This condition limits the number of buses and vans that can be parked on the property, but allows for a small expansion of vehicles to be approved administratively in the future. The parking lot striping plan depicts a 60 square foot by 60 square foot open area in the far northwest corner of the parking lot, and the applicant has been in preliminary discussions with a company for the possible installation of a cellular tower in the northwest corner of the parking lot. If the cell tower proposal does not move forward, it would be feasible for Hopewell to park additional buses and vans in the northwest corner of the parking lot, and staff does not believe it should be necessary for the applicant to amend the currently requested Special Use Permits should additional parking spaces be striped given the small number of additional spaces. The applicant requests that the condition be modified to not list the total number of buses and vans, but instead state that the maximum number of vehicles be allowed per a revised parking lot striping plan which will be approved by Village staff. Staff still believes it is important to list the number of buses and vans proposed in the north parking lot, but can support a small increase in the number of vehicles (which is unknown until such time as the northwest area of the parking lot is striped) and can be approved administratively. The Plan Commission was supportive of staff's recommendation.

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Tom Farace, Planning & Economic Development Manager 

THROUGH: Donald T. Bastian, Community Development Director 

DATE: October 31, 2017

RE: **Agenda Item for the Village Board Meeting of November 6, 2017**
PC/ZBA Case 17-0040, Village of Carol Stream Zoning Code Text Amendment – Sheds and Other Storage Structures

Earlier this year, staff observed the construction of five storage sheds in the rear yard of a Carol Stream residential property. Currently, the Zoning Code and Building Code do not limit the number of accessory structures that can be located on a residential property, and only limit height, lot coverage, and location of structures. Staff believes that the intent of the Code is to allow a reasonable number of accessory structures which are compatible with both the principal structure and the surrounding neighborhood. An abundance of storage structures can have a negative effect on the neighborhood from both an aesthetic and drainage perspective. Therefore, after conducting research and reviewing current Village regulations, staff recommends amendments to the Zoning Code to limit the number of sheds and other detached storage structures on single-family residential properties to no more than two structures, along with providing definitions for detached structures such as sheds, playhouses, and greenhouses. Likewise, staff recommends requiring a minimum separation of five feet between the principal structure and an accessory structure to alleviate issues such as the accumulation of debris between structures and exterior maintenance on the principal structure. Finally, Staff recommends that language be added to the Zoning Code stating that a permit is not required for sheds that are 64 square feet or less to mirror language in the Building Code, but that they still must comply with all other applicable regulations such as location, height, and number. The proposed amendment would make it clear that sheds that are 64 square feet or less do not need to meet the proposed separation requirement stated above.

Staff believes that limiting certain detached storage structures on single-family residential properties will aid in both aesthetics and lot coverage in residential neighborhoods, and including definitions in the Zoning Code will provide clarification on the different types of structures. If the text amendments are approved, staff will update the permit submittal checklist and process guide for sheds that is provided to residents and contractors, and include updated information on the Village website and e-newsletter.

The staff report presenting the draft Zoning Code text amendments was transmitted to the Village Board with the PC/ZBA packet on October 20, 2017. At their October 23, 2017 meeting, the PC/ZBA recommended approval of the Zoning Code text amendments associated with sheds and other storage structures by a vote of 5-1.

If the Village Board concurs with the PC/ZBA recommendation regarding the Zoning Code text amendments associated with sheds and other storage structures, they should approve the amendments and adopt the necessary Ordinance.



Carol Stream Police Department

Intradepartmental Memo

TO: The Mayor and Board of Trustees

VIA: Village Manager Joe Breinig

REVIEWED AND APPROVED BY: Ed Sailer, Chief of Police

FROM: Deputy Chief John Jungers

DATE: October 24, 2017

RE: Approval to purchase one (1) replacement squad car

The Police Department requests approval to purchase one (1) replacement Patrol squad from Thomas Dodge.

On August 20th Patrol squad 638 was rear ended on North Avenue. Squad 638 is a 2013 Ford Explorer with approximately 72,000 miles on it. Irrespective of the age and mileage, the squad was damaged beyond repair, and has since been declared a total loss by IRMA. Once the salvageable equipment is stripped out of squad 638, it will be transferred to IRMA for disposal.

I propose that we replace squad 638 with a new 2018 Dodge Durango Special Service vehicle under the Southwest Conference of Mayors Cooperative bid pricing. The total cost of the vehicle is \$29,882. The cooperative vendor is Thomas Dodge, 9604 Indianapolis Blvd., Highland, IN 46322.

THOMAS DODGE CHRYSLER-JEEP

of Highland, Inc.



YOUR FAVORITE DODGE BOYS

9604 INDIANAPOLIS BLVD.
HIGHLAND, INDIANA 46322
(219) 924-6100 · FAX 922-2295

www.ThomasAutoGroup.com

October 24, 2017

Pete Delalis
Carol Stream Police Dept.
505 E. North Ave.
Carol Stream, Il 60188

Dear Pete Delalis:

We are pleased to quote on your new vehicle. Vehicle shall be 2018 Dodge Durango police per attached SCM specs with the following:

- *5.7L V-8
- *trailer tow package w/full spare
- *block heater
- *skid plate group
- *blue

Price: \$29,882.00
Delivery: 60-90 days est.

Thanks for the opportunity to quote and if you have any questions,
Feel free to call at 708:403-8801 ext. 5.


Yours truly,

Steve Kizaric
Fleet Manager



Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: November 2, 2017

RE: Agenda Item – Recommendation to Award a Contract to Leak Detection Technical Services for Water System Leak Detection and Survey Services

The FY2018 budget contains funding for leak detection services on the entire Village water system. The benefit of performing leak detection is to find leaks on the water system which have not yet surfaced but which are resulting in water loss. This work has been typically performed on a two-year cycle.

A bid notice was published and eleven firms requested packets. Of those, four submitted bids which were opened and read aloud on October 30, with the following results:

<u>COMPANY NAME</u>	<u>BID AMOUNT</u>
Leak Detection Technical Solutions	\$16,100.00
Utility Services Associates	\$20,213.20
M.E. Simpson company, Inc.	\$25,900.00
ADS LLC	\$32,200.00

The low bidder, Leak Detection Technical Solutions submitted all required bid documents and provided satisfactory references (including DuPage County Public Works).

Staff recommends that the Mayor and Board award a contract to Leak Detection Technical Services for Water System Leak Detection and Survey Services in an Amount Not-to-Exceed \$16,100.00.

Attachments

BID TABULATION FORM
LEAK DETECTION SERVICES
BID OPENING DATE: October 30, 2017

Bidder Name	Amount	Bid Security
M.E. Simpson Co., Inc.	\$ 25,900 ⁰⁰	✓
Leak Detection Technical Solutions	\$ 16,100 ⁰⁰	✓
ADS LLC	\$ 32,200 ⁰⁰	✓
Utility Services Associates	\$ 20,213 ⁰⁰	✓

VILLAGE OF CAROL STREAM
BID FORM
WATER SYSTEM LEAK DETECTION SERVICES

Bidder, in submitting this bid, hereby agrees to comply with all provisions and requirements of the specifications and Bid Documents and Specifications attached hereto for the prices as specified below. This bid shall remain in force and full effect for a period commencing on the date of submission and ending thirty (30) days after the date of bid opening.

TOTAL PROPOSED COST FOR ALL WORK AS SPECIFIED: \$ 16,100.00

(AMOUNT IN WRITING): Sixteen thousand and one hundred dollars

Company: LDT SOLUTIONS LLC

Address: 356 Grovethorn Rd

Baltimore, MD 21220

Telephone No. (443) 219-7554 Fax No. _____

Signature: 

Name and Title: (Please Print) Henry D. Scott Jr Owner Date: 10/26/17

Subscribed and sworn before me this 26th day of October, 2017

MY COMMISSION EXPIRES: June 22, 2021




NOTARY PUBLIC

CONTRACTOR QUESTIONNAIRE
MUST BE COMPLETED AND RETURNED WITH BID FORM

FIRM NAME: LDT SOLUTIONS LLC

Corporation Partnership Sole Proprietor LLC

OWNER'S NAME: Henry D Scott Jr PHONE # (443) 846-4149

OWNER'S NAME: Maurice Little PHONE# (252) 673-1261

BUSINESS ADDRESS: 356 Grovethorn Rd
Baltimore, MD 21220

YEARS IN BUSINESS (under this company name) 3

BANK NAME: Bank of America

BANK ADDRESS: _____

BONDING COMPANY NAME: Bank of America certified check

COMPANY ADDRESS: _____

BONDING POWER: _____

**VILLAGE OF CAROL STREAM
GOVERNMENTAL COMPLIANCE CERTIFICATIONS
MUST BE COMPLETED AND RETURNED WITH BID FORM**

I, Henry D Scott Jr (name), certify that I am employed as the Owner (title) of LDT SOLUTIONS LLC (company), a contractor/subcontractor for the work described in the Agreement to which this certificate is attached, and I hereby certify that I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein, and that following certifications are true and correct:

1. Certification under 720 ILCS 5/33E-11

The Company is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961 or any similar offense of any State of the United States which contains the same elements as the Illinois offenses of bid-rigging or bid rotating.

2. Payments to Illinois Department of Revenue

The Company is not delinquent in payment of any taxes to Illinois Department of Revenue – 65 ILCS 5/11-42.1

3. Substance Abuse Prevention on Public Works

The Company has in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), and will provide a copy thereof to the Village of Carol Stream prior to commencement of the work on the Project.

4. Illinois Public Works Employment Discrimination Act

The Contract shall be performed in compliance with all requirements of the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01

5. Certified Payroll – Prevailing Wage Act - 820 ILCS 130/5

The Company shall pay not less than the prevailing hourly rate of wages, and the generally prevailing rate of hourly wages for legal holiday and overtime work, as determined by the Illinois Department of Labor and the Village of Carol Stream to all laborers, workers, and mechanics performing work under this Contract. All bonds provided by the Company under the terms of this contract shall include such provisions as will guarantee the faithful performance of the Company's obligations under this clause and under the Prevailing Wage Act, 820 ILCS 130/1 et. seq. Should the Department of Labor revise any prevailing rate of hourly wages, such revised rate shall be applicable to this Contract; however, in no event shall the increase in any prevailing rate of hourly wages be a basis for a change order or other claim for an increase in the Contract Sum. The

Company and each of its subcontractors participating on the Project shall make and keep those records required under Section 5 of the Prevailing Wage Act. The Company and any of its subcontractors shall submit a monthly certified payroll statement to verify the payment of prevailing wages as required under the Prevailing Wage Act.

6. Non-Discrimination: EEOC

The Company is an "equal opportunity employer" as defined by Section 2002(e) of Chapter 21, Title 42, U.S. Code Annotated and Executive Orders #11246 and #11375 (42 U.S.C., Section 2002(e)); Executive Order No. 11246, 30 F.R. 12319 (1965); Executive Order No. 11375, 32 F.R. 14303 (1967) which are incorporated herein by reference. The Equal Opportunity Clause, Section 6.1 of the Rules and Regulations of the Department of Human Rights of the State of Illinois is a material part of any contract awarded on the basis of this proposal. The Company shall not discriminate on the basis of race, color, sex, national origin, religion, ancestry, age, marital status, physical or mental handicap or unfavorable discharge for military service.

7. Human Rights Act

The Company shall perform the Contract in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the Company and its subcontractors shall not engage in any prohibited form of discrimination in employment as defined in the Act. The Company shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. The Company and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this contract.

8. Sexual Harassment Policy

Pursuant to Section 2-105 (A)(4) of the Illinois Human Rights Act, the Company and each subcontractor has adopted and maintains written sexual harassment policies that shall include, at a minimum, the following information:

- (1) the illegality of sexual harassment;
- (2) the definition of sexual harassment under State law;
- (3) a description of sexual harassment, utilizing examples;
- (4) the Company's/subcontractor's internal complaint process, including penalties;
- (5) the legal recourse, investigative and complaint process available through the Department and Commission;
- (6) directions on how to contact the Department and the Commission; and
- (7) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.

A copy of these policies shall be provided to the Owner or Consultant on request.

9. Drug Free Workplace Act [Only applicable to projects with State Funding]

The Company shall comply with all provisions of the Drug Free Workplace Act, 30 ILCS 850/1 et seq.

10. Compliance with Governmental Regulations

The Company and any subcontractors shall comply with and perform all Work required under the Bid Documents and Specifications in conformance with all applicable federal, state and local laws, regulations and/or ordinances.

LDT SOLUTIONS LLC
Firm Name

By: HENRY D. SCOTT JR
Name/Title

[Handwritten Signature]
Signature

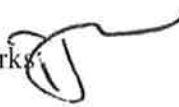
SUBSCRIBED AND SWORN to before

me this 26th day October, 2017.

[Handwritten Signature]
Notary Public



Village of Carol Stream
Interdepartmental Memo

MEMO TO: Joe Breinig, Village Manager
FROM: Philip J. Modaff, Director of Public Works 
DATE: November 2, 2017
SUBJECT: Recommendation to Award a Contract to B&B Concrete Lifting, Inc. for Sidewalk Mudjacking Services

The FY2018 budget contains funding for sidewalk mudjacking services. Sidewalk mudjacking is used to repair depressions or offsets in sidewalks that are otherwise structurally sound by injecting a slurry under the sidewalk. Work will be performed at approximately five-hundred and fifty (550) locations previously identified through the annual sidewalk inspection program¹.

A bid notice was published and four (4) firms requested packets. Of those, one firm submitted a bid which was opened and read aloud on November 2, 2017, with the following results:

<u>COMPANY NAME</u>	<u>BID AMOUNT</u>
B&B concrete Lifting, Inc.	\$52,515.00

B&B Concrete Lifting has satisfactorily performed these services for the Village in the past and has submitted all of the required bid documents

Staff recommends that the Village Board approve a Motion awarding a contract to B&B Concrete Lifting, Inc., for Sidewalk Mudjacking Services in the amount of \$52,515.00.

Attachment

¹ Due to weather restrictions for the slurry used, some or all of the work under this contract may be performed in Spring 2018.

V. BID FORM

VILLAGE OF CAROL STREAM
SIDEWALK MUDJACKING SERVICES BID FORM

Bidder, in submitting this bid, hereby agrees to comply with all provisions and requirements of the specifications and Bid Documents and Specifications attached hereto for the prices as specified below. This bid shall remain in force and full effect for a period commencing on the date of submission and ending thirty (30) days after the date of bid opening.

TOTAL PROPOSED COST FOR ALL WORK AS SPECIFIED: \$ 52,515.00

(AMOUNT IN WRITING): fifty two thousand five hundred dollars and 15 CENTS

UNIT PRICE FOR ADDITION/DELETION OF SIDEWALK SLABS: \$ 2.00 per Square Foot
Calculated @ 22.4 Feet per Slab

Company: B&B Concrete Lifting, Inc.
Address: PO Box 3516, ST CHARLES, IL 60174

Telephone No. 630 549 0611 Fax No. N/A

Signature: [Handwritten Signature]

Name and Title: (Please Print) Tomas J. Weinrich Date: 10/27/17

Subscribed and sworn before me this 27th day of October, 2017

MY COMMISSION EXPIRES: 8/6/18
[Handwritten Signature]
NOTARY PUBLIC



REFERENCES
MUST BE COMPLETED AND RETURNED WITH BID FORM

The Contractor must list at least two (2) references, including at least one (1) municipality, listing the firm name, address, telephone number and contact person, for whom the Contractor has supplied mudjacking services similar to those provided in these specifications, for a period no less than six (6) months.

Company Name City of St. Charles

Company Address 2 East Main St. St. Charles 60174

Contact Name and Phone JASON BORN 630-377-4911

Work Performed City walk lifting 2016 and 2017

Work Period 4/16 - Present

Company Name Village of Bolingbrook

Company Address 375 West Briarcliff Bolingbrook, IL 60440

Contact Name and Phone Ivan Straka 630-226-8858

Work Performed City Walk lifting

Work Period 4/16 - Present

**VILLAGE OF CAROL STREAM
GOVERNMENTAL COMPLIANCE CERTIFICATIONS**

I, Tomas J. WEINZICH (name), certify that I am employed as the PRESIDENT (title) of BEB Concrete Lifting Inc (company), a contractor/subcontractor for the work described in the Agreement to which this certificate is attached, and I hereby certify that I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein, and that following certifications are true and correct:

1. Certification under 720 ILCS 5/33E-11

The Company is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961 or any similar offense of any State of the United States which contains the same elements as the Illinois offenses of bid-rigging or bid rotating.

2. Payments to Illinois Department of Revenue

The Company is not delinquent in payment of any taxes to Illinois Department of Revenue – 65 ILCS 5/11-42.1

3. Substance Abuse Prevention on Public Works

The Company has in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), and will provide a copy thereof to the Village of Carol Stream prior to commencement of the work on the Project.

4. Illinois Public Works Employment Discrimination Act

The Contract shall be performed in compliance with all requirements of the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01

5. Certified Payroll – Prevailing Wage Act - 820 ILCS 130/5

The Company shall pay not less than the prevailing hourly rate of wages, and the generally prevailing rate of hourly wages for legal holiday and overtime work, as determined by the Illinois Department of Labor and the Village of Carol Stream to all laborers, workers, and mechanics performing work under this Contract. All bonds provided by the Company under the terms of this contract shall include such provisions as will guarantee the faithful performance of the Company's obligations under this clause and under the Prevailing Wage Act, 820 ILCS 130/1 et. seq. Should the Department of Labor revise any prevailing rate of hourly wages, such revised rate shall be applicable to this Contract; however, in no event shall the increase in any prevailing rate of hourly wages be a basis for a change order or other claim for an increase in the Contract Sum. The Company and each of its subcontractors participating on the Project shall make and keep those records required under Section 5 of the Prevailing Wage Act. The Company

and any of its subcontractors shall submit a monthly certified payroll statement to verify the payment of prevailing wages as required under the Prevailing Wage Act.

6. Non-Discrimination: EEOC

The Company is an "equal opportunity employer" as defined by Section 2002(e) of Chapter 21, Title 42, U.S. Code Annotated and Executive Orders #11246 and #11375 (42 U.S.C., Section 2002(e)); Executive Order No. 11246, 30 F.R. 12319 (1965); Executive Order No. 11375, 32 F.R. 14303 (1967) which are incorporated herein by reference. The Equal Opportunity Clause, Section 6.1 of the Rules and Regulations of the Department of Human Rights of the State of Illinois is a material part of any contract awarded on the basis of this proposal. The Company shall not discriminate on the basis of race, color, sex, national origin, religion, ancestry, age, marital status, physical or mental handicap or unfavorable discharge for military service.

7. Human Rights Act

The Company shall perform the Contract in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.*, and that the Company and its subcontractors shall not engage in any prohibited form of discrimination in employment as defined in the Act. The Company shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. The Company and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this contract.

8. Sexual Harassment Policy

Pursuant to Section 2-105 (A)(4) of the Illinois Human Rights Act, the Company and each subcontractor has adopted and maintains written sexual harassment policies that shall include, at a minimum, the following information:

- (1) the illegality of sexual harassment;
- (2) the definition of sexual harassment under State law;
- (3) a description of sexual harassment, utilizing examples;
- (4) the Company's/subcontractor's internal complaint process, including penalties;
- (5) the legal recourse, investigative and complaint process available through the Department and Commission;
- (6) directions on how to contact the Department and the Commission; and
- (7) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.

A copy of these policies shall be provided to the Owner or Consultant on request.

9. Drug Free Workplace Act [Only applicable to projects with State Funding]

The Company shall comply with all provisions of the Drug Free Workplace Act, 30 ILCS 850/1 et seq.

10. Compliance with Governmental Regulations

The Company and any subcontractors shall comply with and perform all Work required under the Contract Documents in conformance with all applicable federal, state and local laws, regulations and/or ordinances.

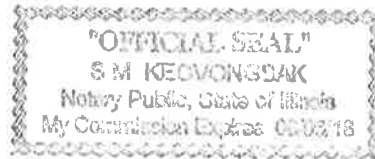
BFB Concrete Lifting Inc.
Firm Name

By: Tomas J. Nowicki, President
Name/Title

[Signature]
Signature

SUBSCRIBED AND SWORN to before
me this 27th day October, 2017

[Signature]
Notary Public



Village of Carol Stream
Interdepartmental Memorandum

DATE: October 23, 2017
TO: Joe Breinig, Village Manager
FROM: Jon Batek, Finance Director
COPY: Ed Sailer, Chief of Police
SUBJECT: Proposed Increase in Parking Fines

Chapter 8 of the Village Code of Ordinances adopts the Village’s Traffic Code. Parking violations as identified in Chapter 8 are subject to a fine of \$20 per violation. The fine amount for parking tickets has not been changed in at least the last 24 years, the oldest update reference in our current format of the Village Code.

A review of communities we consider peers was conducted for our two most common types of parking violations, overnight parking and parking where signs prohibit. Tickets issued by these communities are as shown below:

<u>Municipality</u>	<u>Overnight Parking</u>	<u>Signs Prohibit</u>
Addison	\$15	\$25
Bartlett	15	25
Bloomingtondale	25	25
Downers Grove	25	25
Glendale Heights	-	35
Hanover Park	30	30
Lombard	20	20
Streamwood	25	25
Wheaton	30	30
Woodridge	30	30

Given that fines in this area have not changed in decades, I would recommend adjusting our parking fines for Section 8 violations from \$20 to \$30 upon concurrence and approval of the Village Board. These fines are established under 15-4-5 (Index of Minimum Fines) of the Village Code under the category “All Other Parking”. In addition, I would also recommend changing the fine for “Operation of motor vehicle on sidewalk” and “Operation of motorized skateboard” from \$25 to \$30.

An ordinance is attached for your review and Village Board consideration.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 15, ARTICLE 4 OF THE
CAROL STREAM VILLAGE CODE – MISCELLANEOUS REGULATIONS
(INDEX OF MINIMUM FINES)**

WHEREAS, the Village has heretofore adopted minimum fines for parking and certain other violations of Chapter 8, Traffic, of the Village Code of Ordinances; and

WHEREAS, Mayor and Board of Trustees find that it is in the best interests of the Village to adjust the minimum fines for such parking and other violations as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, that Chapter 15, Article 4, of the Carol Stream Village Code, be amended to read as follows:

SECTION 1: The Carol Stream Code of Ordinances, Chapter 15, Article 4, Section 15-4-5, “Index of Minimum Fines”, is hereby amended by increasing the minimum fine for the following violations as listed in the Index of Minimum Fines:

<u>Violation</u>	<u>Minimum Fine for Violation</u>
All other parking	\$30
Operation of motor vehicle on sidewalk	\$30
Operation of motorized skateboards	\$30

SECTION 2: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS 6th DAY OF NOVEMBER, 2017.

AYES:

NAYS:


ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: William N. Cleveland, Assistant Village Engineer 
DATE: October 30, 2017
RE: No Parking on Mayfair Drive – Restriction Removal

In 2003, parking was restricted on Mayfair Drive in the vicinity of the detention basin at the northwest corner of Kuhn and Lies due to congestion created by soccer practices. A resident has recently requested that the restriction be removed since there have been no practices there for years. Staff checked with the Park District and they have space on other fields and do not plan to use the area in the future.

Engineering staff therefore recommends that the Village Code of Ordinances, Chapter 8 Traffic Code, Article 6 Parking Schedules, Schedule I “Parking Prohibited; Signs Required” be amended to remove the following:

<u>Street</u>	<u>Location</u>
Mayfair Drive	From Warwick Drive to the west property line of 671 Mayfair Dr.

This change will not affect the Stopping, Standing or Parking Prohibited restriction on Mayfair “Between 7:00 AM and 9:00 AM when school is in session, on school days”.

Cc: James T. Knudsen, Director of Engineering Services
Phil Modaff, Director of Public Works
Ed Sailor, Chief of Police

ORDINANCE NO. 2017-11-_____

**AN ORDINANCE AMENDING CHAPTER 8, ARTICLE 6 OF THE
CAROL STREAM TRAFFIC CODE – PARKING SCHEDULES
(PARKING PROHIBITED; SIGNS REQUIRED)**

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, that Chapter 8, Article 6, of the Traffic Code, be amended to read as follows:

SECTION 1: That Chapter 8, Article 6, Parking Schedules of the Traffic Code be amended to delete the following:

Chapter 8: Traffic Code, Article 6: Parking Schedules, Schedule I. Parking Prohibited; Signs Required

<u>Street</u>	<u>Location</u>
Mayfair Drive	From Warwick Drive to the west property line of 671 Mayfair Drive

SECTION 2: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law, and the posting/removal of the required signs in keeping with this Ordinance.

PASSED AND APPROVED THIS 6th DAY OF NOVEMBER, 2017.

AYES:

NAYS:


ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: William N. Cleveland, Assistant Village Engineer
DATE: November 1, 2017
RE: Yield Control at Carriage Drive and Park Hill Trail 

Attached is a petition from a child of the Park Hill Subdivision regarding speeding and reckless driving. Engineering staff has looked into the traffic control in the neighborhood and determined that Park Hill Trail should yield for Carriage Drive.

This intersection is similar to the intersection of Yuma Lane and Blackhawk Drive to the north, which is already yield controlled. The through movement is a turn which can be confusing to drivers. It leads drivers to believe each is on a through street, and the other should yield. Visibility can also be obstructed by parked cars on driveways very close to the intersection. Warrant #5 of the Manual on Uniform Traffic Control Devices is met in that, "a specific problem exists and is susceptible to correction by use of the Yield sign".

Engineering staff therefore recommends that the Village Code of Ordinances Chapter 8; Traffic Code, Article 5: Traffic Control, Schedule I. Yield Right of Way Intersections to be amended as follows:

<u>Yield Street</u>	<u>Intersection With</u>
Park Hill Trail	Carriage Drive

Cc: James T. Knudsen, Director of Engineering Services
Phil Modaff, Director of Public Works
Ed Sailor, Chief of Police
Ron Roehn, Superintendent of Operations

Attachment

ORDINANCE NO. 2017-11-____

**AN ORDINANCE AMENDING CHAPTER 8, ARTICLE 5 OF THE
CAROL STREAM TRAFFIC CODE - TRAFFIC SCHEDULES
(YIELD RIGHT-OF-WAY INTERSECTIONS)**

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, that Chapter 8, Article 5, of the Traffic Code, be amended to read as follows:

SECTION 1: That Chapter 8, Article 5, Traffic Schedules of the Traffic Code be amended to add the following:

Chapter 8: Traffic Code, Article 5: Traffic Schedules, Schedule I. Yield Right-of-Way Intersections

Yield Street

Intersection With

Park Hill Trail

Carriage Drive

SECTION 2: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law, and the posting of the required signs in keeping with this Ordinance.

PASSED AND APPROVED THIS 6th DAY OF NOVEMBER, 2017.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

September 27, 2017

Mr. James Knudsen
Head of Engineering Services
Village of Carol Stream
505 E. North Avenue
Carol Stream, IL 60188



Dear Sir,

I live on Carriage Drive where it meets Park Hill Drive. I believe I speak for many of the people who live on my street when I say we need a yield sign on the northeast corner of Park Hill and Carriage Drive. Many vehicles enter our subdivision from Gary Road on Park Hill. Since there is a cul-de-sac to the right, people usually turn left. Many cars do not slow at the intersection and continue at a rather high speed. Many people drift through the intersection and there have been near collisions. When I am driven home from Carol Stream School, as we drive down Carriage Drive toward our house, Park Hill is now to our right. We have often had near collisions with people not pausing at the intersection as we attempt to turn left into our driveway, even though we have a turn signal on. People who continue straight into the cul-de-sac often have near misses with people who don't stop at the corner. It seems that drivers are unsure about who has the right of way at this intersection.

In conclusion, I think it would be much safer for everyone with a yield sign. Drivers would know who has the right of way. Kids would be safer crossing the street knowing that drivers will slow down as they come to the intersection. Thank you for your time and attention to this important situation.

Sincerely,

Jake Boczkowski
Jake Boczkowski
Age 10

AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR OUTDOOR ACTIVITIES AND OPERATIONS IN THE FORM OF BUS AND VAN PARKING, A SPECIAL USE PERMIT FOR PARKING OF VEHICLES NOT INCIDENTAL TO A PERMITTED USE IN THE I INDUSTRIAL ZONING DISTRICT, AND A ZONING CODE VARIATION FOR SCREENING OF OUTDOOR ACTIVITIES AND OPERATIONS (505 E. NORTH, INC./HOPEWELL SERVICES, LLC, 505 E. NORTH AVENUE)

WHEREAS, Charles Mascari, owner of 505 E. North Inc. and on behalf of Hopewell Services, LLC, hereinafter referred to as the Petitioner, has petitioned the Village of Carol Stream for a Special Use Permit for outdoor activities and operations in the form of bus and van parking in the I Industrial Zoning District, as provided in Section 16-10-2(B)(14) of the Carol Stream Code of Ordinances; a Special Use Permit for parking of vehicles not incidental to a permitted use, as provided in Section 16-10-2(B)(7) of the Carol Stream Code of Ordinances; and a Zoning Code Variation for screening of outdoor activities and operations in the I Industrial District as provided in Section 16-10-1(C) of the Carol Stream Code of Ordinances, on the property legally described in Section 3 herein and commonly known as 505 E. North Avenue, Carol Stream, Illinois; and

WHEREAS, pursuant to Section 16-15-8 of the Carol Stream Code of Ordinances, the Combined Plan Commission/Zoning Board of Appeals held a public hearing on the above petition on October 23, 2017, following proper legal notice of said public hearing, after which the Commission recommended to the Mayor and Board of Trustees of the Village that the Special Use Permits and Variation be approved; and

WHEREAS, the Combined Plan Commission/Zoning Board of Appeals has filed its Findings and Recommendations regarding the Special Use Permits and the Variation with the Mayor and Board of Trustees, and the Mayor and Board of Trustees have duly considered said Findings and Recommendations.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1:

The Mayor and Board of Trustees of the Village of Carol Stream, after examining the Petition for a Special Use Permit for outdoor activities and operations in the form of bus and van parking, and the Special Use Permit for the parking of vehicles not incidental to a permitted use, and the Findings and Recommendations of the Combined Plan Commission / Zoning Board of Appeals, have determined and find that the requested Special Use Permits:

1. Are deemed necessary for the public convenience at the location. *Hopewell will be providing a service to the special needs students in area school districts, which can be viewed as being a beneficial service to the community.*

2. Will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare. *Since the vehicle parking is proposed to be screened, this outdoor activity should not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.*
3. Will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. *Other properties within the Industrial District have received Special Use approval for outdoor activities and operations in the form of outdoor parking and storage of vehicles or trailers, with no apparent injury to the use or enjoyment of properties in the immediate vicinity or diminution or impairment to property values within the neighborhood.*
4. Will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district. *Surrounding properties are already developed. As such, there should be no impact on the normal and orderly development and improvement of surrounding industrial properties.*
5. Will provide adequate utilities, access roads, drainage and other important and necessary community facilities. *Adequate utilities, access roads, drainage and other public improvements are already in place.*
6. Will conform to the applicable regulations of the district in which it is located, except as the Village Board may in each instance modify such regulations. *The proposal is expected to conform to all applicable codes and requirements.*

SECTION 2:

The Mayor and Board of Trustees of the Village, after examining the Petition for the Variation for screening of outdoor activities and operations, and the Findings and Recommendations of the Combined Plan Commission/Zoning Board of Appeals, have determined and find that, with respect to the requested Variation:

1. That the property in question, other than a single-family residential lot, cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations governing the district in which it is located. *It is not believed that the property cannot yield a reasonable return if a fence is installed along the rear of the parking area, but it is also believed that the proposed landscape screening will provide an appropriate natural screen of the parking area.*
2. The plight of the owner is due to unique circumstances. *While there is nothing substantially unique about the subject property, the proposed landscape screening will meet the intent of the Zoning Code in terms of shielding the buses and vans along the Phillips Court right-of-way.*
3. The variation, if granted, will not alter the essential character of the locality. *The installation of landscape screening in lieu of fencing should not alter the character of the area.*

4. That the plight of the owner is due to the failure of a previous owner of the property in question to follow then-applicable ordinances or regulations, and where the benefit to health, safety or appearance to be derived from correcting the nonconformity would not justify the cost or difficulty of the correction. The evidence must show that the current owner had no role in the creation of the nonconformity. *This criterion is not applicable.*
5. That the particular physical surroundings, shape, or topographical conditions of the specific property involved bring a particular hardship upon the owner as distinguished from a mere inconvenience. *There are no particular physical surroundings, shape, or topographical conditions of the specific property that result in a hardship, but the proposed landscaping will provide a natural screen that is just as acceptable as fencing to shield the parking area from the right-of-way in this instance.*
6. The conditions upon which the petition for the variation is based would not be applicable generally to other property within the same district. *These same conditions could apply to properties in similar circumstances in the Industrial District.*
7. The granting of the variation will not be detrimental to the public welfare or injurious to the other property or improvements in the neighborhood in which the property is located. *If granted, the variation will not be detrimental to the public welfare or injurious to surrounding property owners.*

SECTION 3:

The Special Use Permits and Variation, as set forth in the above recitals, are hereby approved and granted to 505 E. North, Inc./Hopewell Services, LLC, subject to the conditions set forth in Section 4, upon the real estate commonly known as 505 E. North Avenue, Carol Stream, Illinois, and legally described as follows:

LOTS 5 AND 8 IN KRES SUBDIVISION BEING A PART OF THE SOUTH ½ OF THE SOUTHWEST ¼ OF SECTION 33, TOWNSHIP 40 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 6, 1961 AS DOCUMENT 998730 IN DUPAGE COUNTY, ILLINOIS.

hereinafter referred to as the Subject Property.

SECTION 4:

The approval of the Special Use Permits and Variation granted in Sections 1 and 2 herein are subject to the following conditions:

1. That the Special Use Permit for Outdoor Activities and Operations and the Special Use Permit for Parking of Vehicles Not Incidental to a Permitted Use shall be specifically granted to Hopewell Services, LLC (the business) or successors and not to the property;

2. That the Phillips Court access driveway shall be constructed and the north parking lot shall be striped prior to the commencement of operations by Hopewell Services, LLC, and that a building permit shall be required for said work; Should extenuating circumstances not allow for the construction of the access driveway prior to the beginning of winter weather in 2017 as determined by the Director of Engineering Services, the north parking lot may be striped once a building permit for said striping has been issued and Hopewell Services may utilize the parking lot via access from the shared drive aisle south of the parking lot and the WDSRA property. If it is determined by the Director of Engineering Services that the Phillips Court access driveway cannot be constructed in 2017, said driveway shall be constructed as soon as practicable but in any event no later than May 31, 2018, and a permit for the driveway shall be applied for no later than November 15, 2017.
3. That the 19 Norway Spruce trees be installed no later than May 31, 2018, and that all landscape materials shall be maintained in a neat and healthy manner, with dead or dying materials replaced with the approved size and species type per the approved landscape plan on an annual basis;
4. That only a maximum of 44 buses that are 22 feet in length and a maximum of 41 vans that are 17 feet in length shall be allowed to be parked in the north parking lot; however, additional bus and van parking spaces may be striped in the northwest corner of the north parking lot in the future without the need of amending the Special Use Permits but will require the issuance of a striping permit;
5. That the fence along the east side of the north parking lot shall be repaired and slats reinstalled no later than May 31, 2018 by Hopewell Services, LLC;
6. That no vehicle maintenance, fueling, washing, or idling associated with Hopewell Services, LLC shall be allowed on the property;
7. That any inoperable or unlicensed vehicles associated with Hopewell Services, LLC must be removed from the property;
8. That once the Phillips Court access driveway is constructed, drivers for Hopewell Services, LLC who are entering the site from Schmale Road shall only utilize Phillips Court to gain access to and from the north parking lot and in entering and exiting the parking lot shall not utilize the drive aisle that is shared between the 505 E. North Avenue property and the 116 N. Schmale Road property (WDSRA property); and
9. That the site must be maintained and operated in accordance with all State, County and Village codes and regulations.

SECTION 5:

The Special Use Permits and Variation are hereby approved and granted as set forth in the following plans and exhibits:

1. Parking Lot Striping Plan (Exhibit A dated September 2017), prepared by Engineering Resource Associates, 35701 West Avenue, Suite 150, Warrenville, Illinois, 60555.
2. Aerial View-Parking Lot Striping Plan (Exhibit B dated September 2017), prepared by Engineering Resource Associates, 35701 West Avenue, Suite 150, Warrenville, Illinois, 60555.

SECTION 6:

This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form, provided, however, that this Ordinance is executed by the owners or such other party in interest, consenting to and agreeing to be bound by all of the terms and conditions contained within this Ordinance. Such execution and delivery to the Village shall take place within sixty (60) days after the passage and approval of this Ordinance or within such extension of time as may be granted in the discretion of the corporate authorities, by motion.

SECTION 7:

The failure of the owner or other party in interest, or a subsequent owner or other party in interest, to strictly comply with the terms and conditions of this Ordinance, after execution of this Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permits after notice and public hearing in accordance with the procedures required by the Carol Stream Code of Ordinances.

PASSED AND APPROVED THIS 6th DAY OF NOVEMBER, 2017.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr. Mayor

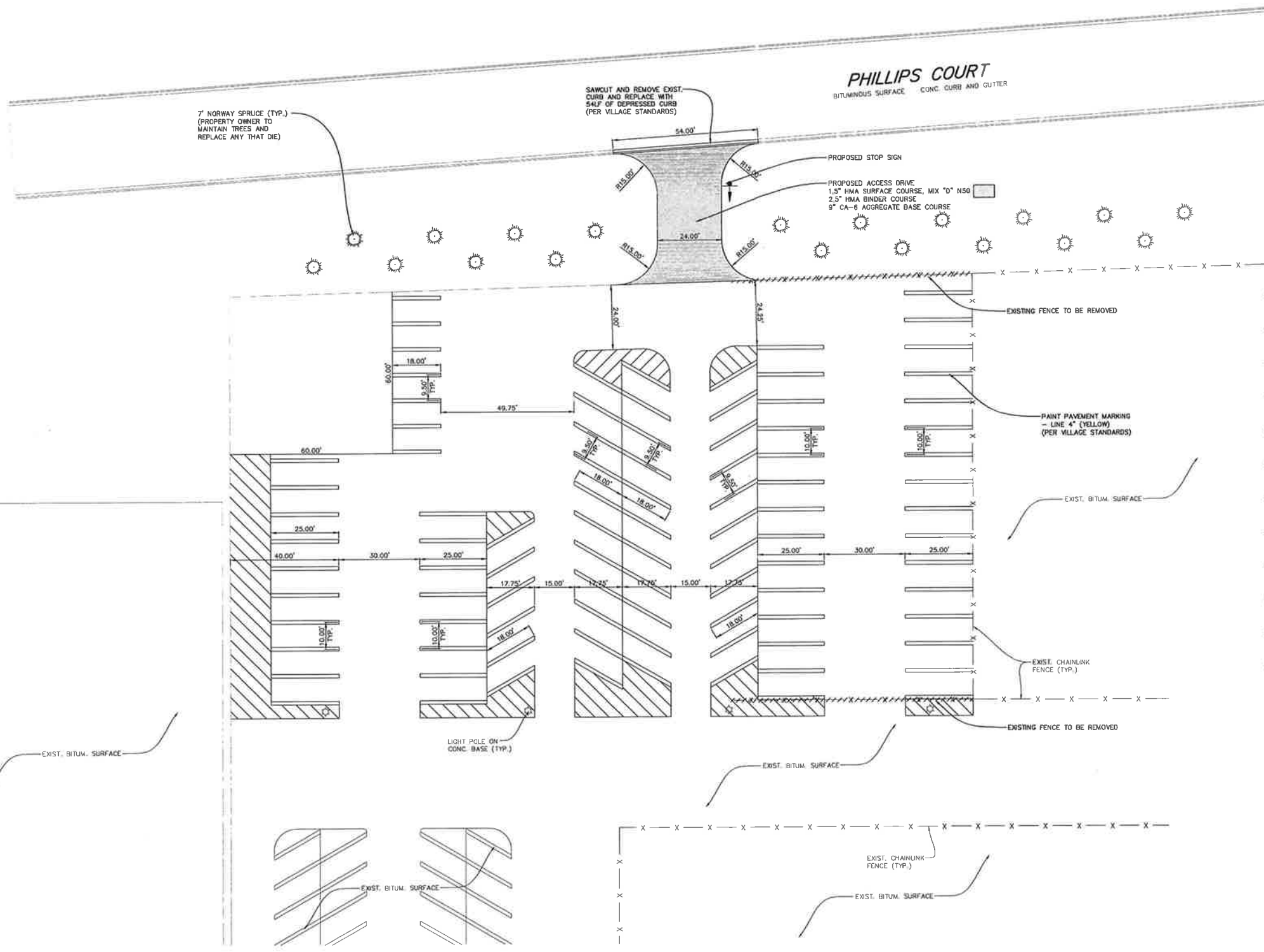
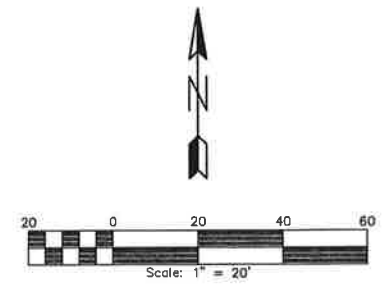
ATTEST:

Laura Czarnecki, Village Clerk

I, Charles Mascari, being the owner and/or party in interest of the Subject Property legally described in this ordinance, do hereby accept, concur, and agree to develop and use the Subject Property in accordance with the terms and conditions of this Ordinance, and I understand that if I do not do so, I am subject to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permits. 505 E. North Inc. further agrees to indemnify, hold harmless and defend the Village, and its officers, agents and employees from any and all claims, lawsuits, liabilities damages and costs incurred as a result of the approvals as granted herein.

Date

Owner/Party In Interest



PARKING LOT SUMMARY

PROPOSED BUS STALLS 10'x25'	44
PROPOSED REGULAR STALLS 9.5'x16'	41
TOTAL STALLS:	85

IMPERVIOUS AREAS

EXISTING PARKING LOT:	42,557 S.F.
PROPOSED PARKING LOT AND DRIVE:	43,941 S.F.
DIFFERENCE IN AREA:	1,384 S.F.

EXHIBIT A

REVISIONS:

DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION

DRAWN BY: A.J.
 CHECKED BY: M.M.
 APPROVED BY: M.M.



35701 WEST AVENUE, SUITE 150
 WARRENVILLE, ILLINOIS 60555
 PHONE (630) 393-3080
 FAX (630) 393-2152

10 S. RIVERSIDE PLAZA, SUITE 875
 CHICAGO, ILLINOIS 60606
 PHONE (312) 474-7841
 FAX (312) 474-6099

2416 GALEN DRIVE
 CHAMPAIGN, ILLINOIS 61821
 PHONE (217) 351-6288
 FAX (217) 355-1902

**APOLLO EYEWARE
 CAROL STREAM, ILLINOIS**

TITLE:

**PARKING LOT
 STRIPING PLAN**

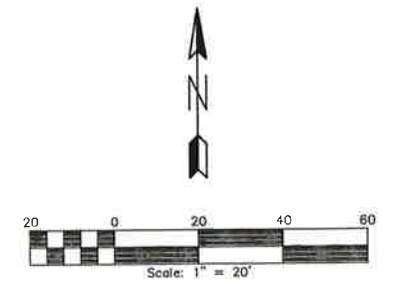
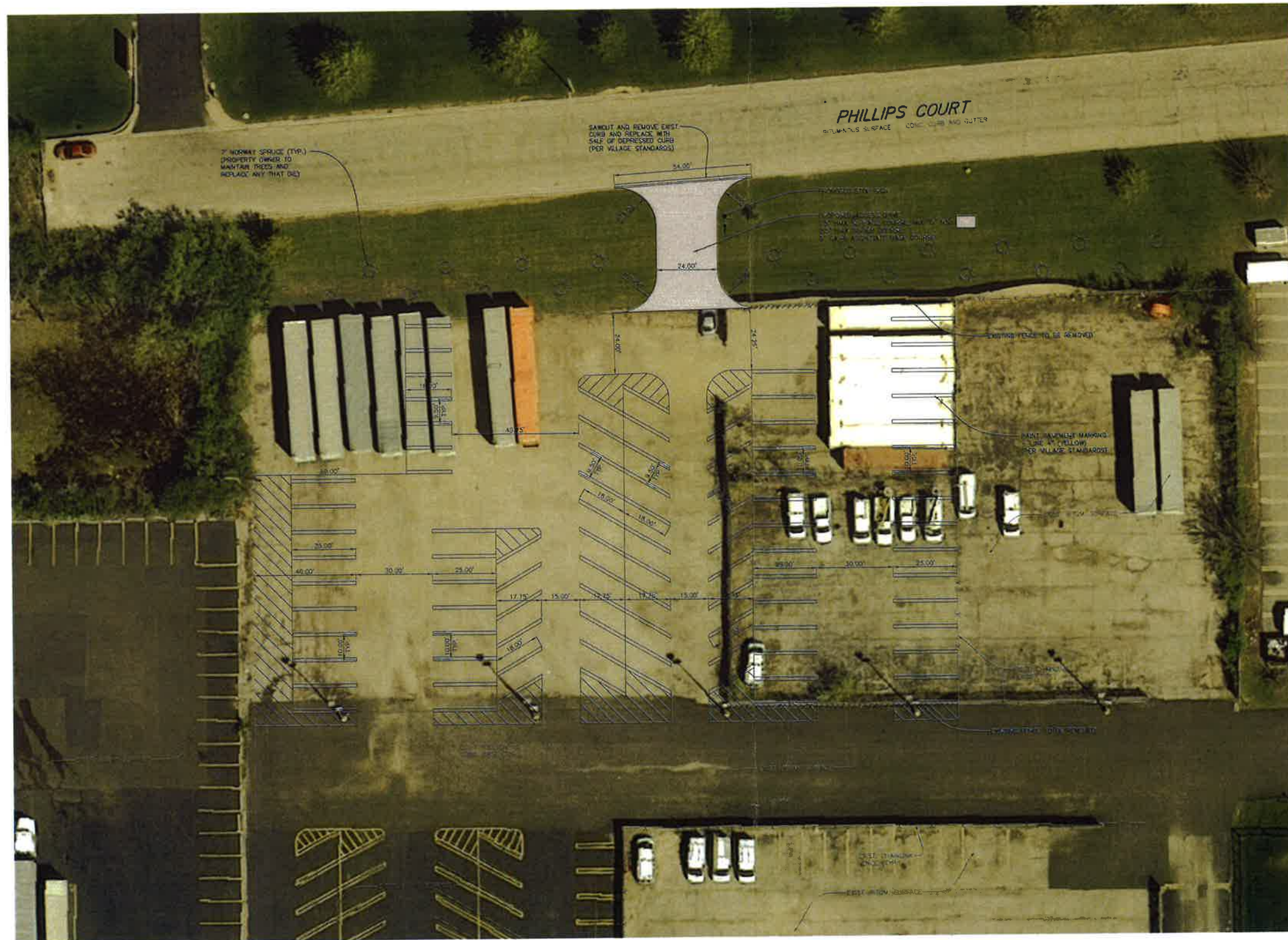
SCALE: 1" = 20'

DATE: SEPT., 2017

JOB NO: _____

SHEET 1 OF 1

V:\Apollo Eyeware\Apollo Eyeware - Resource Associates - Updated by: gphoton 10/10/2017



PARKING LOT SUMMARY:
 PROPOSED BUS STALLS 10'x25': 44
 PROPOSED REGULAR STALLS 9.5'x18': 41
 TOTAL STALLS: 85

IMPERVIOUS AREAS:
 EXISTING PARKING LOT: 42,557 S.F.
 PROPOSED PARKING LOT AND DRIVE: 43,941 S.F.
 DIFFERENCE IN AREA: 1,384 S.F.

EXHIBIT B

REVISIONS:				
DATE	BY	DESCRIPTION	DATE	BY

DRAWN BY: A.J.
 CHECKED BY: M.M.
 APPROVED BY: M.M.



35701 WEST AVENUE, SUITE 150
 WARRENVILLE, ILLINOIS 60555
 PHONE (630) 393-3060
 FAX (630) 393-2152

10 S. RIVERSIDE PLAZA, SUITE 875
 CHICAGO, ILLINOIS 60606
 PHONE (312) 474-7941
 FAX (312) 474-8099

2416 SALEN DRIVE
 CHAMPAIGN, ILLINOIS 61921
 PHONE (217) 351-6268
 FAX (217) 355-1902

**APOLLO EYEWARE
 CAROL STREAM, ILLINOIS**

TITLE:
**PARKING LOT
 STRIPING PLAN**

SCALE: 1"=20'
 DATE: SEPT., 2017
 JOB NO: -----
 SHEET 1 of 1

V:\Projects\Apollo Eyeware\Apollo Eyeware - Remodel.dwg Updated by: ajohnson 10/10/2015

ORDINANCE NO. 2017-____-____

**AN ORDINANCE AMENDING CHAPTER 16 OF THE MUNICIPAL CODE
OF THE VILLAGE OF CAROL STREAM
(ZONING CODE-SHEDS AND OTHER STORAGE STRUCTURES)**

**BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF
ITS HOME RULE POWERS, as follows:**

SECTION 1: That Chapter 16, Article 12, Section 1 of the Carol Stream Zoning Code is hereby amended as follows:

§ 16-12-1 ACCESSORY BUILDINGS, STRUCTURES AND USES.

(C) Except as otherwise regulated herein, an accessory building, structure or use hereafter established, erected, altered, enlarged or moved on a lot shall conform with the following.

(1) *Height.* No residential accessory building, including detached garages, shall be more than one story, or 15 feet in height in accordance with the definition of building height set forth elsewhere in this code, except as follows: no shed or storage building for garden equipment and household items accessory to residential structures shall be more than one story, nor more than 13 feet in height at its highest elevation. The height of a shed or storage building specified herein shall be the maximum height allowable, notwithstanding the definition of building height set forth elsewhere in this code.

(2) *Location.* An accessory building or structure, either detached from or attached to the principal building, shall not be located in a front yard, interior side yard or side yard abutting a street, except for permitted obstructions as set forth elsewhere in division (C)(3) below and §16-12-2(C). There shall be a minimum separation of five feet between a detached storage structure and the principal building. Above-ground service facilities shall be located in accordance with the regulations contained in §16-5-7.

(3) *Setbacks.*

(a) A detached accessory building or structure, including sheds, playhouses, greenhouses, gazebos, detached decks, swimming pools, detached garages and storage buildings, shall not be located closer than five feet to the interior side or rear lot line.

(b) On a reverse corner lot, a detached accessory building or structure may be located not nearer to the rear lot line than the distance of the required side yard for the lot adjoining the rear lot line, and not nearer to the side street line than the required front yard on such a lot adjoining the rear lot line.

(c) Gazebos, outdoor fireplaces, playground equipment, sheds, playhouses, greenhouses, storage buildings, swimming pools, patios, decks and terraces may be located within a side yard adjacent to a street, not less than 15 feet from the lot line adjacent to the street, if the yard is enclosed with an allowable solid fence a minimum of four feet in height.

(4) *Service walks.* Service walks shall be permitted on residential properties without a permit where they are no wider than four feet at any point and set back a minimum of one foot from any side or rear property line. When located parallel to a driveway, a service walk may be located adjacent to the driveway and shall not be

considered part of the driveway for the purpose of determining driveway width. Service walks shall not be located within the public right-of-way, except to connect to a public sidewalk.

(5) *Easements.* With the exception of fences and driveways, no accessory structures shall be permitted to be located within any public utility or drainage easement unless written authorization is provided by the applicable utility companies and the village.

(6) Number of Detached Storage Structures. There shall be no more than two detached storage structures per single-family residential property. Detached storage structures shall include but not be limited to detached garages, sheds, playhouses, greenhouses, and other similar structures, but shall not include gazebos, pools, or other recreational facilities.

(a) Detached storage structures less than or equal to 64 square feet in area shall not require a building permit, but shall comply with all other applicable code and ordinances including but not limited to requirements regarding number, setbacks, height, and lot coverage.

(b) Detached storage structures less than or equal to 64 square feet in area which do not require a building permit need not maintain the five foot separation requirement for other detached storage structures as set forth in § 16-12-1 (C)(2).

SECTION 2: That Chapter 16, Article 12, Section 2 of the Carol Stream Zoning Code is hereby amended as follows:

§ 16-12-2 PERMITTED YARD OBSTRUCTIONS

26. Sheds, <u>playhouses, greenhouses,</u> and <u>similar</u> storage buildings. (See §16-12-1(C) for additional requirements.)		S	R
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SECTION 3: That Chapter 16, Article 18, Section 1 of the Village of Carol Stream Code of Ordinances is hereby amended by adding the following definitions:

§ 16-18-1 DEFINITIONS.

Shed. A detached accessory structure used primarily for storage purposes whose use is incidental and subordinate to that of the principal building or structure.

Greenhouse. A detached structure constructed primarily of glass or other translucent material in which temperature and humidity can be controlled for the cultivation or protection of plants.

Playhouse. A detached accessory structure used for children's play, socialization, and learning.

This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS 6th DAY OF NOVEMBER 2017.

AYES:

NAYS:


ABSENT:

Frank Saverino, Sr. Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memorandum

DATE: October 23, 2017
TO: Joe Breinig, Village Manager
FROM: Jon Batek, Finance Director 
COPY: Susan Westgate, Director, Carol Stream Library
SUBJECT: 2017 Property Tax Levy - Schedule of Events

It is time to begin considering the action steps needed to complete and adopt the 2017 property tax levy. The final adopted tax levy ordinance must be filed with the DuPage County Clerk's office no later than the last Tuesday in December (December 26th).

As you are aware, the Village Board must adopt the annual property tax levy of the Carol Stream Public Library based on how the library is established under Illinois law. The Library has prepared and considered their request for tax levy through the adoption of Resolution # 281 (Amended) on October 18, 2017 (**Exhibit A**).

The 2017 levy, which applies to the calendar year 2017 (for property owners) and the Library's fiscal year 2018 (for budgetary purposes), will be extended on property tax bills issued on or about May 1, 2018 and will be collected in next fiscal year 2019 (June and September 2018).

The combined Village/Library levy for 2017 is summarized in the attached **Exhibit B**. The 2017 requested tax levy, which was approved by the Library Board of Trustees on October 18, 2017, requests **no increase** from the prior year 2016 levy request of \$3,440,000.

Note that in Exhibit B the 2017 levy is compared to the 2016 taxes extended. The tax extension is the amount extended by the County Clerk on the 2016 tax bills and includes an addition of 1% of the requested levy amount to account for "loss and cost" (i.e. uncollectible taxes and the cost of collection). We are required by the Truth in Taxation Act to compare the annual levy request to the prior year's extended taxes for the purpose of demonstrating compliance with the Act. This is why a net decrease of 1.0% is shown on Exhibit B. Thus, once the 2017 levy is extended by the County, the 2017 extended taxes should be approximately the same as taxes extended for 2016.

Village Board and Staff Action Steps

Step 1: Estimate of Tax Levy (Monday November 6, 2017)

The Illinois "Truth in Taxation Act" (35 ILCS 200/18-60) requires the following:

Sec. 18-60. Estimate of taxes to be levied. Not less than 20 days prior to the adoption of its aggregate levy, hereafter referred to as "levy", the corporate authority of each taxing district shall determine the amounts of money, exclusive of any portion of that levy attributable to the cost of conducting an election required by the general election law, hereafter referred to as "election costs", estimated to be necessary to be raised by taxation for that year upon the taxable property in its district. (Source: P.A. 82-102; 88-455.)

The attached Village Board Resolution has been prepared to satisfy the requirement stipulated in the Truth in Taxation Act. This Resolution will be placed on the Village Board Agenda for the meeting of Monday, November 6, 2017.

Step 2: Determination of Need for Truth in Taxation Hearing

The Truth in Taxation Act requires notification and public hearing on the proposed tax levy if the amount estimated in Step 1 above is greater than 105% of the prior year taxes extended. These requirements are stipulated in 35 ILCS 200/18-70 as follows:

Sec. 18-70. More than 5% increase; notice and hearing required. If the estimate of the corporate authority made as provided in Section 18-60 is more than 105% of the amount extended or estimated to be extended, plus any amount abated by the corporate authority prior to extension, upon the final aggregate levy of the preceding year, exclusive of election costs, the corporate authority shall give public notice of and hold a public hearing on its intent to adopt an aggregate levy in an amount which is more than 105% of the amount extended or estimated to be extended upon the final aggregate levy extensions, plus any amount abated, exclusive of election costs, for the preceding year. The hearing shall not coincide with the hearing on the proposed budget of the taxing district. (Source: P.A. 86-957; 88-455.)

Based on the calculations identified in Exhibit B, the proposed 2017 tax levy represents a decrease of 1.0% from taxes extended in 2016, therefore newspaper notice and public hearing are **not required** under this Act with respect to the 2017 proposed tax levy.

Step 3: Adoption of Tax Levy Ordinance (Monday, December 4, 2017)

After the required minimum 20 day period from the estimate of levy, the Village Board is able to approve the final tax levy ordinance. This is anticipated for the Board meeting of December 4, 2017.

Pursuant to prior Village Board direction, the draft ordinance will include language which requests the County Clerk to apply the provisions of the Property Tax Extension

Limitation Law (PTELL) or “tax caps” when determining the final extension of the levy. This limits the extension of the levy to only what would be allowed in a non-home rule community.

Generally, PTELL limits the growth in the levy to the greater of the growth in the Consumer Price Index (CPI) or 5% on the prior year’s extension, whichever is lower. For the 2017 levy, the CPI figure is 2.1%. With the Library 2017 levy request at a decrease of 1.0% compared to 2016 taxes extended, the discussion of PTELL and any notion that the requested levy would exceed the tax caps is moot.

Resolution No. _____

**A Resolution to Record the Determination of the
Corporate Authorities of the Village of Carol Stream
of the Amounts of Money Estimated to be Necessary to be
Raised by Taxation on Taxable Property for the Fiscal Year
Beginning May 1, 2017, and Ending April 30, 2018**

Whereas, Chapter 35, Section 200/18-60 of the Illinois Compiled Statutes requires that not less than twenty (20) days prior to the adoption of its aggregate levy, the corporate authorities of each taxing district shall determine the amount of money estimated to be necessary to be raised by taxation for that year upon the taxable property in its district; and

Whereas, the Board of Trustees of the Village of Carol Stream has determined that the amount required to be raised by property tax for general corporate purposes of the Village for the fiscal year beginning May 1, 2017, and ending April 30, 2018, is Zero Dollars (\$0); and

Whereas, the Board of Trustees of the Carol Stream Public Library has determined through the adoption of Library Resolution #281 on October 18, 2017, that the amount required to be raised by property tax for the benefit of the Library for the fiscal year beginning May 1, 2017, and ending April 30, 2018, is Three Million Four Hundred Forty Thousand Dollars (\$3,440,000) for general corporate, audit, retirement (IMRF and Social Security), and tort immunity insurance purposes;

Now, therefore be it resolved by the Mayor and Board of Trustees of the Village of Carol Stream, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section 1: The estimate of the amount of money necessary to be raised by taxation for the year 2017 on the taxable property in the Village of Carol Stream to meet the operating budget of the Carol Stream Public Library exclusive of election and debt service costs, as

determined by the Carol Stream Library Board of Trustees, is Three Million Four Hundred Forty Thousand Dollars (\$3,440,000).

Section 2: The amount of property tax extended upon the 2016 property tax levy ordinance including abatements, exclusive of election and debt service costs, was Three Million Four Hundred Seventy Six Thousand Four Hundred Sixty Dollars (\$3,476,460); and the amount estimated to be levied upon the 2017 property tax levy ordinance to be hereafter adopted (\$3,440,000) is 99.0% of the amount of property taxes extended upon the 2016 tax levy ordinance.

Section 3: The Finance Director of the Village of Carol Stream is hereby authorized and directed to prepare a tax levy ordinance based upon this estimate and to present such tax levy ordinance for passage and approval not less than twenty (20) days after this determination of the amount required to be raised by taxation on taxable property within the Village.

Section 4: This Resolution shall be in full force and effect from and after its passage and approval.

Passed by the Mayor and Board of Trustees of the Village of Carol Stream, Illinois, this _____ day of _____, 2017.

Ayes:

Nays:

Absent:

Approved by the Mayor of the Village of Carol Stream, Illinois, this
_____ day of _____, 2017.

Mayor of the Village
of Carol Stream, Illinois

Attest:

Village Clerk of the Village
of Carol Stream, Illinois

RE: FY2018 WORKING AND APPROPRIATION BUDGETS / REQUEST FOR TAX LEVY

WHEREAS, the Board of Library Trustees passed its Fiscal 2018 yearend budget, attached hereto and included in Exhibit A, on March 15, 2017, which budget sets forth the budgetary requirements of the Board of Library Trustees of the Village of Carol Stream; and

WHEREAS, the aforesaid document details total anticipated expenditures in the amount of \$4,025,500 for the fiscal year ended April 30, 2019; and

WHEREAS, funds derived as income from sources other than tax receipts are anticipated to total \$139,000 for the fiscal year ended April 30, 2019; and

WHEREAS, a total amount of \$3,440,000 is needed from tax receipts in addition to the amount received from other sources to satisfy the anticipated financial needs of the Library for the fiscal year ended April 30, 2018.

RESOLVED that:

Section 1: The President and Board of Trustees of the Village of Carol Stream, Illinois are hereby requested to include in their budget ordinance for the fiscal year commencing on the first day of May 2017 and ending on the thirtieth day of April 2018 the following:

- A. Taxes to be levied to maintain the Public Library pursuant to Illinois Compiled Statutes, Chapter 75, Act 5, Sec. 3-4 shall be: \$3,161,000 or as much thereof as may be authorized by law, but in no event shall such tax levy for maintenance and operation of the Carol Stream Public Library exceed 0.60 percent of the value of all such taxable property as equalized or assessed by the Department of Revenue pursuant to the anticipated expenditures and financial requirements detailed in Exhibit A.
- B. Taxes to be levied for participation in the Illinois Municipal Retirement Fund, as provided in Illinois Compiled Statutes Ch. 40, Act 5, Section 22-403, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$170,000.
- C. Taxes to be levied for participation in the FICA, as provided in Illinois Compiled Statutes Ch. 40, Act 5, Section 22-403, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$100,000.
- D. Taxes to be levied for the Liability Insurance Fund, as provided in Illinois Compiled Statutes Chapter 745, Act 10, Section 9-107, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$1,000.
- E. Taxes to be levied for the Annual Audit as provided in Illinois Compiled Statutes, Chapter 50, Act 310, Section 9, *et sec.*, in addition to all other taxes heretofore levied, in the sum of \$8,000.

Section 2: That pursuant to Illinois Compiled Statutes, Chapter 75, Act 5, Sec. 5-8, the Board of Library Trustees shall accumulate and set apart as a Capital Improvement and Repair Fund for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental and repair of buildings acquired for library purposes, and for repairs and alterations of library buildings and equipment, the unexpended balances of the proceeds annually received from taxes not in excess of the statutory limits and pursuant to plans to be developed by the Board of Library Trustees.

Section 3: That the funds derived from sources other than the Tax Levy may be allotted by the Board of Library Trustees to such budgeted items and in such amounts as said Board may determine within the limits of said budget.

Section 4: That the unexpended balance of any item or items of said Budget as set forth in this Resolution may be expended in making up any deficiency in any other item or items in the same general Budget made by this Resolution.

Section 5: That the President and Board of Trustees of the Village of Carol Stream are further requested to include in their levy ordinance the following statement:


All ordinances and parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby modified and repealed, and if any item or portion thereof of this levy is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 6: That the President and the Board of Trustees of the Village of Carol Stream be aware that the Illinois Statutes require that the levy ordinance be duly passed and a certified copy be recorded with the DuPage County Clerk on or before the last Tuesday in December 2017.

Amended Resolution passed this 18th day of October, 2017 by a vote of:

Ayes: 7, Nays: 0, Absent or not voting: 0.

Approved:



Edward Jourdan, President
Board of Library Trustees

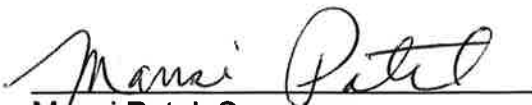
Attest:

I, the undersigned Secretary of the Board of Library Trustees of the Village of Carol Stream, hereby state that the foregoing Resolution entitled:

FY2018 WORKING AND APPROPRIATION BUDGETS / REQUEST FOR TAX LEVY

was duly adopted by said Board of Trustees at a valid meeting on October 18, 2017.

Seal:



Mansi Patel, Secretary
Board of Library Trustees

		FY17/18 Working FY 18	FY18/19 FY 19
		Working Budget Approved 3/15/17	Appropriation
ACCT #	Account Name		
	GENERAL FUND REVENUES		
3000	Property Taxes		
3001	Property Tax -- Current	3,120,750	3,161,000
3002	Property Tax -- Non-Current	1,000	3,000
3100	PPR Taxes	30,000	36,500
3200	Interest Income		
3201	Interest Income -- Taxes	100	0
3202	Interest Income -- Investments	20,000	15,500
3300	Patron Payments		
3301	Fines & Fees	30,000	26,500
3302	Public Copier Payments	13,000	14,000
3303	Non-Resident Card Fees	2,000	2,000
3304	Sale Items	500	500
3400	Donations	3,000	4,000
3500	Developer Contributions	3,500	2,000
3600	RBP/ILL Reimbursements	250	500
3700	Grants		
3701	Per Capita Grant	31,000	31,000
3702	Other Grants/Awards		0
3800	Other Income	3,000	3,500
	TOTAL REVENUES	3,258,100	3,300,000
	GENERAL FUND EXPENDITURES		
5100	SALARIES		
5101	Exempt Staff Salaries	535,000	555,000
5102	Non-exempt Staff Salaries	1,375,000	1,430,000
5103	Custodial Salaries	68,000	69,000
5104	Benefits-Med/Life/Dental		
5105	Professional Education	17,500	17,500
5106	Memberships	5,000	5,000
5107	Benefits -- Life Insurance	1,700	1,800
5108	Benefits -- Health Insurance	270,000	230,000
5109	Benefits -- Other	2,500	2,500
5110	Trustee Development	3,000	3,000
	TOTAL	2,277,700	2,313,800
5200	PLANT MAINTENANCE		
5201	Supplies	15,500	15,000
5202	Maintenance/Repair	20,000	20,000
5203	Maintenance Contracts	40,000	40,000
5204	Landscape Maintenance/Snow Removal	15,000	15,000
5205	Furniture/Equipment	20,000	19,000

		FY17/18 Working FY 18 Working Budget Approved 3/15/17	FY18/19 FY 19 Appropriation
ACCT #	Account Name		
5206	Electric-Com Ed	38,000	38,000
5207	Water/Sewer	5,000	5,000
5208	Insurance (Property)	9,000	9,500
	TOTAL	162,500	161,500
5300	BUSINESS EXPENSE		
5301	Postage	8,000	8,500
5302	Office & Equipment Supplies	9,500	9,000
5303	Printer Supplies	1,500	3,000
5304	Equipment Leasing	19,000	19,000
5305	Mileage Reimbursement	4,000	3,000
5306	Legal Notices	800	700
5308	Business Phone	9,500	10,000
5309	Accounting Service	14,500	13,000
5310	Material Recovery Fees	2,000	2,000
5311	Payroll Service	7,500	8,000
5312	Attorney Fees	5,000	10,000
5314	Other Consultants	10,000	15,000
5315	Other Expenditures	7,500	7,500
5317	Bank & Credit Card Fees	500	500
5319	Security Service	17,000	17,000
5320	Donation Expense		
5321	Human Resources Expense	5,000	7,500
	TOTAL	121,300	133,700
5400	CIRCULATION & MATERIALS PROCESSING, INCLUDING AUTOMATED SERVICES		
5401	Automation Hardware	25,000	30,000
5402	ISP and Web Page Hosting	13,500	13,500
5403	Computer Software	11,000	11,000
5404	Tech Support & Repair	20,000	25,000
5405	Technical Services Supplies	28,000	28,000
5406	Circulation Supplies	4,000	3,000
5408	Tech Serv Online Resources	20,000	20,000
5409	RBP/ILL Expenses	500	500
5410	MAGIC Consortium	55,000	55,000
	TOTAL	177,000	186,000
5500	SERVICES		
5501	Youth Services Programs	27,000	27,000
5503	Adult/Teen Programs	18,000	18,000
5504	Library Printing	1,000	500
5505	Library Newsletter	45,000	42,500
5509	Library Publicity and Promotion	30,000	30,000
	TOTAL	121,000	118,000
5600	COLLECTION DEVELOPMENT		
5601	Youth Services Books	43,100	40,000
5606	Youth Services Media	16,000	15,000
5630	Adult Services Books	82,000	80,000
5634	Online Resources	73,000	70,000

		FY17/18 Working FY 18 Working Budget Approved 3/15/17	FY18/19 FY 19 Appropriation
ACCT #	Account Name		
5635	Magazines & Newspapers	12,500	13,000
5637	Adult Services Media	66,000	63,000
5651	Digital Media	75,000	75,000
5652	Grant/Award Expense (Databases)	31,000	31,000
	TOTAL	398,600	387,000
	GENERAL FUND EXPENDITURES		
5100	SALARIES	2,277,700	2,313,800
5200	PLANT MAINTENANCE	162,500	161,500
5300	BUSINESS EXPENSE	121,300	133,700
5400	CIRCULATION & MATERIAL PROC...	177,000	186,000
5500	SERVICES	121,000	118,000
5600	COLLECTION DEVELOPMENT	398,600	387,000
	TOTAL EXPENDITURES	3,258,100	3,300,000
	GENERAL FUND REVENUES		
	LIBRARY TAX	3,120,750	3,161,000
	OPERATING REVENUE	137,350	139,000
	TOTAL REVENUES	3,258,100	3,300,000
	OTHER FINANCING SOURCES/FUNDS		
	WORKING CASH FUND		
20-3001	Working Cash Levy	0	0
20-3202	Interest on investments	100	100
	TOTAL	100	100
20-6920	Transfer to General Fund	-100	-100
	Fund Balance April 30	48,361	48,361
Class 50	LIABILITY INSURANCE FUND		
50-3001	Liability Insurance Levy	3,000	1,000
50-3202	Interest on Investments	0	0
50-3300	LIMRIC UCGA Dividend	0	0
	TOTAL	3,000	1,000
50-7101	Liability Insurance	18,000	18,000
50-7102	Risk Management expense	5,000	7,000
50-7103	Unemployment Comp. Insurance	3,000	3,000
	TOTAL	26,000	28,000
	Net Difference	-23,000	-27,000
	Fund Balance, May 1	(FY17 audit) 77,482	54,482
	Reserve Balance April 30	54,482	27,482
	Reserve in Months	25.14	11.78

			FY17/18 Working FY 18 Working Budget Approved 3/15/17	FY18/19 FY 19 Appropriation
ACCT #	Account Name			
Class 30	FICA FUND			
30-3001	FICA Tax Levy		130,000	100,000
30-3202	Interest on Investments		0	0
30-5104	FICA Benefit		145,000	150,000
	Net Difference		-15,000	-50,000
	Fund Balance, May 1	(FY17 audit)	98,331	83,331
	Reserve Balance April 30		83,331	33,331
	Reserve in Months		6.9	4.17
Class 40	IMRF FUND			
40-3001	IMRF Tax Levy		177,250	170,000
40-3202	Interest on Investments - IMRF		0	0
40-5104	IMRF Benefit		220,000	225,000
	Net Difference		-42,750	-55,000
	Fund Balance, May 1	(FY17 audit)	169,337	126,587
	Reserve Balance April 30		126,587	71,587
	Reserve in Months		6.90	3.82
Class 60	AUDIT FUND			
60-3001	Audit Levy		9,000	8,000
60-3202	Interest on Investments		0	
60-7201	Audit Expense		10,000	11,000
	Net Difference		-1,000	-3,000
	Fund Balance, May 1	(FY17 audit)	6,913	5,913
	Reserve Balance April 30		5,913	2,913
	Reserve in Months		7.1	3.18
Class 70	CAPITAL MAINTENANCE & REPAIR FUND			
	CAPITAL MAINTENANCE & REPAIR REVENUE			
	CM & R LEVY		0	0
70-3001	Interest on Investments		0	0
70-3202	Grant Funds		0	0
70-3702	TOTAL		0	0
	CAPITAL MAINTENANCE & REPAIR EXPENDITURES			
70-7301	MAJOR REPAIRS		0	0

			FY17/18 Working FY 18	FY18/19 FY 19
			Working Budget Approved 3/15/17	Appropriation
ACCT #	Account Name			
70-7301				
70-7400	OTHER CAPITAL EXPENDITURES			
7401	Furniture		50,000	25,000
7401	Parking Lot Repair/Maintenance		12,000	10,000
7403	Building Repair		50,000	25,000
7404	Landscape		20,000	50,000
7405	Memorials		1,500	1,500
7406	OTHER EXPENDITURES		50,000	50,000
	Subtotal		183,500	161,500
70-7500	Special Projects			
7503				
7504				
7505	Building Consultant			100,000
7506				
7507	Computer Equipment		40,000	50,000
	Total		223,500	311,500
	FUND BALANCE, MAY 1	(FY17 audit)	3,726,198	3,502,698
	FUND BALANCE, APRIL 30		3,502,698	3,191,198

VILLAGE OF CAROL STREAM
PROPOSED 2017 PROPERTY TAX LEVY
(Collected in 2018)

	2016 Taxes <u>Extended</u>	2017 Proposed <u>Levy</u>	\$ <u>Inc/(Dec)</u>	% <u>Inc/(Dec)</u>
VILLAGE LEVY:				
Operating	\$ -	\$ -	\$ -	0.0%
Bond Payments	-	-	-	0.0%
Total	-	-	-	0.0%
LIBRARY LEVY:				
Operating				
Corporate	\$ 3,152,325	\$ 3,161,000	\$ 8,675	
IMRF	179,187	170,000	(9,187)	
Audit	9,131	8,000	(1,131)	
Tort/Liab	3,424	1,000	(2,424)	
Social Security	132,393	100,000	(32,393)	
Operating Total	\$ 3,476,460	\$ 3,440,000	\$ (36,460)	-1.0%
Bond Payments	-	-	-	0.0%
Total	\$ 3,476,460	\$ 3,440,000	\$ (36,460)	-1.0%
TOTAL, VILLAGE AND LIBRARY				
Operating ¹	\$ 3,476,460	\$ 3,440,000	\$ (36,460)	-1.0%
Bond Payments	-	-	-	0.0%
Total	\$ 3,476,460	\$ 3,440,000	\$ (36,460)	-1.0%

¹ Total operating increase is subject to required public hearing under the Truth in Taxation Act if percentage increase, excluding debt, is greater than 5.0% of taxes extended in 2016.

No public hearing is required

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager

FROM: Philip J. Modaff, Director of Public Works

DATE: November 2, 2017

RE: A Resolution Approving an Intergovernmental Agreement Between the Village of Carol Stream and the Wayne Township Road District with Respect to Snow and Ice Control Services

In 2017 the Village annexed several properties on Morton Road between North Avenue and St. Charles Road. As a result, that stretch of Morton Road, previously maintained by Wayne Township, now falls under the Village's jurisdiction. Over the past two months Public Works has been working with the Wayne Township Highway Commissioner on an agreement for snow and ice control services that would benefit both agencies.

Under a proposed Intergovernmental Agreement Wayne Township would provide snow and ice control services on the referenced section of Morton Road. In return, Village crews would plow Judith Court and Riviera Court. The benefit to the Village is that this stretch of Morton Road is on the south side of North Avenue, is not conveniently near existing plow routes and is challenging to plow due to its intersection with North Avenue. The benefit to the Township is that the two courts intersect with Fair Oaks Road, which Village crews are already plowing.

Following discussions between Public Works and the Highway commissioner, the Attorneys for both agencies reviewed the attached Intergovernmental Agreement (IGA). The IGA (attached) provides, in part, that:

- each party shall provide anti-icing, de-icing and snow plowing in keeping with its published snow and ice removal plan;
- neither party shall pay any compensation or reimbursement to the other for the services provided;
- any damaged to public property will be reported and restored by the agency causing the damage, and to the satisfaction of the other;

- each party shall respond to citizen complaints or requests for service in a manner consistent with their published snow and ice plans;
- each party will indemnify, hold harmless and defend the other from and against all liability, claims, suits, etc.; and,
- either party can terminate the agreement upon fifteen (15) days written notice, with or without cause.

Staff recommends that the Village Board adopt a Resolution authorizing the execution of an Intergovernmental Agreement by and between the Village of Carol Stream and Wayne Township Road District for snow and ice control services..

Attachments

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF CAROL STREAM AND THE WAYNE
TOWNSHIP ROAD DISTRICT WITH RESPECT TO SNOW AND ICE
CONTROL SERVICES**

WHEREAS, in July of 2017, the Village of Carol Stream annexed certain properties including a section of Morton Road from North Avenue to St. Charles Road; and

WHEREAS, that section of Morton Road upon annexation by the Village of Carol Stream is under the jurisdictional control of the Village, but prior to annexation was under the jurisdictional control of the Wayne Township Road District and was maintained by the Wayne Township Road District; and

WHEREAS, Morton Road from North Avenue to St. Charles Road is isolated from the standard snow and ice control service zones of the Village; and

WHEREAS, Judith Court and Riviera Court are under the jurisdiction of the Wayne Township Road District but are isolated from the standard snow and ice control service zones of the District; and

WHEREAS, the Village is desirous of maintaining efficient and effective snow and ice control services within its jurisdictional limits; and

WHEREAS, the Village of Carol Stream and the Wayne Township Road District are authorized by the 1970 Illinois Constitution, Article VII. Section 10 and the Intergovernmental Cooperation Act 5 ILCS 220/1 et seq., to contract with each other; and

WHEREAS, Village of Carol Stream and the Wayne Township Road District have negotiated an Intergovernmental Agreement providing for snow and ice removal services on Morton Road, Judith Court and Riviera Court; and

WHEREAS, Mayor and Board of Trustees find it to be in the best interests of the citizens of the Village of Carol Stream to provide snow and ice control services on said roadways as provided in the Intergovernmental Agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, COUNTY OF DUPAGE, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: The Intergovernmental Agreement between the Village of Carol Stream and the Wayne Township Road District for Snow and Ice Control Services, attached hereto as Exhibit "A" is hereby approved and the Mayor and the Village Clerk is authorized to execute said Intergovernmental Agreement on behalf of the Village of Carol Stream.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED this _____ day of _____, 2017.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

**AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF
CAROL STREAM AND WAYNE TOWNSHIP ROAD DISTRICT FOR SNOW
AND ICE CONTROL SERVICES**

This Intergovernmental Agreement (hereinafter referred to as "Agreement"), is entered into this 6th day of November, 2017, by and between the Village of Carol Stream a municipal corporation (hereinafter referred to as the "VILLAGE"), and the Wayne Township Road District, a body corporate and politic of the State of Illinois (hereinafter referred to as the "ROAD DISTRICT"). The VILLAGE and the ROAD DISTRICT are sometimes individually referred to as a "Party" or together as "Parties".

WITNESSETH

WHEREAS, the VILLAGE and the ROAD DISTRICT are authorized by the 1970 Illinois Constitution, Article VII, Section 10 and the Intergovernmental Cooperation Act 5 ILCS 220/1 et seq., to contract with each other; and

WHEREAS, the VILLAGE annexed properties in July 2017 which resulted in the transfer of jurisdictional authority of that section of Morton Road from North Avenue to St. Charles Road from the ROAD DISTRICT to the VILLAGE; and

WHEREAS, that section of Morton Road recently annexed by the VILLAGE has previously been maintained by the ROAD DISTRICT and is isolated from the standard snow and ice control service zones of the VILLAGE; and

WHEREAS, Judith Court and Riviera Court are ROAD DISTRICT roadways that are isolated from the standard snow and ice control service zones of the ROAD DISTRICT; and

WHEREAS, the Parties are desirous of maintaining efficient and effective snow and ice control services in their respective jurisdictions; and

WHEREAS, the VILLAGE and the ROAD DISTRICT have determined that it is in the best interest of the citizens of the VILLAGE and ROAD DISTRICT for the Parties to provide snow and ice control services on the following roadway locations as provided in this Agreement.

NOW, THEREFORE, in the consideration of the mutual covenants and conditions contained within this Agreement, the sufficiency of which is hereby acknowledged by the Parties, the VILLAGE and ROAD DISTRICT agree as follows:

1. **INCORPORATION OF RECITALS.** The recitals as set forth above are incorporated herein by reference and are made a part hereof.

2. **SNOW REMOVAL AND ICE CONTROL OBLIGATIONS.**

- A. The VILLAGE shall provide snow and ice control services on Judith Court and Riviera Court, as shown on Exhibit A, attached hereto.
- B. The ROAD DISTRICT shall provide snow and ice control services on Morton Road from North Avenue to St. Charles Road, as shown on Exhibit B, attached hereto.

3. **GENERAL CONDITIONS AND SPECIFICATIONS**

- A. Each Party shall provide anti-icing, de-icing and snow plowing in keeping with its published snow and ice removal plans (if any), standard operating procedures and/or customary practices. These services shall be delivered in a reasonably timely manner and, using its reasonable best efforts with the goals of providing reasonable egress and ingress during any snow event to be followed by curb-to-curb plowing and de-icing no more than eight hours after the end of a storm event.
- B. Each Party shall visit the sites of the proposed work, and shall investigate, examine and familiarize itself with the premises and conditions relating to the snow and ice control services to be done, in order that it will understand the difficulties and restrictions required to complete the services to be performed under this Agreement.
- C. Each Party shall furnish sufficient labor, materials, equipment and transportation necessary to provide snow and ice control services as provided herein.
- D. The VILLAGE and ROAD DISTRICT may jointly establish rules and guidelines, not inconsistent with this Agreement, for the implementation of this Agreement.
- E. Neither Party shall pay any compensation or reimbursement to the other Party for the snow and ice control services provided pursuant to this Agreement.
- F. Any damage to public property caused by either Party shall be reported within a reasonable amount of time. The Party which caused the damage will be responsible for the repair or replacement of the damaged property to the satisfaction of the other provided, however, that the damaged property need only be restored to as good a condition as, and of a similar quality to, its condition before it was damaged.
- G. Any damage to a mailbox caused by a plow coming into contact with any portion of the mailbox shall be reported in a reasonable amount of time.

The Party which caused the damage will be responsible for the repair or replacement of the damaged property to the satisfaction of the other Party provided, however, that the damaged property need only be restored to as good a condition as, and of a similar quality to, its condition before it was damaged.

- H. Each Party shall respond to citizen complaints or requests for service in a manner in keeping with their published snow and ice removal plans (if any), standard operating procedures or customary practices. Each Party shall keep a log of any complaints received, including the manner in which it was addressed, and provide a copy of the log to the other Party. Information should include the name and address of the caller (if available), the nature of the complaint, and the resolution of the complaint.

4. INDEMNIFICATION

- A. To the fullest extent permitted by law, the VILLAGE shall fully indemnify, hold harmless and defend the ROAD DISTRICT, its officials, officers, agents, and employees from and against all liability, claims, suits, demands, proceedings and actions, costs, fees and expense of defense, including reasonable attorney fees, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the VILLAGE's or its employees', officers' or agents' negligent or willful acts, errors or omissions in performing snow and ice control services under this Agreement. The indemnification set forth herein shall not extend to any injury or damage caused by the negligent or willful acts, errors or omissions of the ROAD DISTRICT or its officers, agents and employees.
- B. To the fullest extent permitted by law, the ROAD DISTRICT shall fully indemnify, hold harmless and defend the VILLAGE, its officials, officers, agents, and employees from and against all liability, claims, suits, demands, proceedings and actions, costs, fees and expense of defense, including reasonable attorney fees, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the ROAD DISTRICT's or its employees', officers' or agents' negligent or willful acts, errors or omissions in performing snow and ice control services under this Agreement. The indemnification set forth herein shall not extend to any injury or damage caused by the negligent or willful acts, errors or omissions of the VILLAGE or its officers, agents and employees.
- C. In the event that a Party receives notice of any claim, demand, or litigation that in any way relates to this Agreement or the services to be provided under this Agreement, the receiving Party shall immediately notify the

other Party and deliver a copy of any claim, demand or litigation to the other Party.

- D. Any indemnity as provided in this Agreement shall not be limited by reason of the enumeration of any insurance coverage herein provided. The VILLAGE's indemnification of the ROAD DISTRICT, and the ROAD DISTRICT's indemnification of the VILLAGE, shall survive the termination, or expiration, of this Agreement.
- E. Nothing contained within this Agreement or the indemnity required by this Agreement shall constitute a waiver of by either Party of any defenses or protections under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) or of any other defense, protection or immunity otherwise available to it under the law.

5. **NO THIRD PARTY BENEFICIARIES.** This Agreement is entered into solely for the benefit of the Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty or obligation to any third party.

6. **INSURANCE.** At all times during the period of this Agreement, the Parties shall each maintain the following insurance coverage(s), or be self-insured to cover the following:

- A. **Worker's Compensation Insurance** in the statutory amounts.
- B. **Employer's Liability Insurance** in an amount not less than one million dollars (\$1,000,000.00) each accident/injury and one million dollars (\$1,000,000.00) each employee disease.
- C. **Comprehensive General Liability Insurance** with a limit of not less than three million dollars (\$3,000,000.00) total; including limits of not less than two million dollars (\$2,000,000.00) per occurrence and one million dollars (\$1,000,000.00) excess liability in the annual aggregate injury/property damage.
- D. **Automobile Liability Insurance** with minimum limits of at least one million dollars (\$1,000,000.00) Combined Single Limit (each accident).
- E. The coverage limits required under subparagraphs C and D above may be satisfied through a combination of primary and excess coverage.
- F. The insurance required to be maintained by the Parties shall be provided by an insurance company licensed to do business in the State of Illinois, and shall include at least the specific coverage and be written for not less

than the limits of the liability specified herein or required by law or regulation whichever is greater.;

G. Each Party's insurance, as required by paragraphs C and D above, shall name the other Party, its officers, and employees as additional insureds, on a primary and non-contributory basis.

7. **TERM OF AGREEMENT.** This Agreement shall continue in full force and effect until terminated by either Party upon fifteen (15) days prior written notice to the other Party, which termination may be with or without cause. Termination of this Agreement by either Party shall not terminate Sections 4, 5 and 6 of this Agreement.

8. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between the Parties and supersedes any prior understanding or written or oral agreements between them regarding the subject matter herein.

9. **MODIFICATION.** This Agreement may be amended or modified only by mutual written agreement of the Parties.

10. **SUCCESSORS AND ASSIGNS.** The terms and conditions of the Agreement shall be binding upon and shall inure to the benefit of the Parties hereto and their respective successors and assigns.

11. **VENUE AND APPLICABLE LAW.** This Agreement shall be governed by the laws of the State of Illinois. The forum for resolving any disputes concerning the Parties' respective performance, or failure to perform, under this Agreement shall be the Circuit Court for the Eighteenth Judicial Circuit, DuPage County, Illinois.

12. **VALIDITY.** In the event any provision(s) of this Agreement is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the Agreement. The remainder of this Agreement shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

13. **NOTICES.** All notices to be served upon a Party shall be in writing and shall be delivered personally or by certified or registered mail, return receipt requested, properly addressed with postage prepaid and said notice shall be effective upon receipt as verified by the United States Postal Service, to the following addresses:

FOR THE VILLAGE:

Joseph E. Breinig
Village Manager
Village of Carol Stream
500 N. Gary Avenue
Carol Stream, IL 60188

FOR THE TOWNSHIP:

Wayne Township Highway Commissioner
4N230 Klein Road
West Chicago, IL 60185

14. **COUNTERPARTS.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which shall be deemed one in the same instrument.

15. **EFFECTIVE DATE.** This Agreement shall be deemed dated and become effective on the day on which the last of the Parties hereto have executed this Agreement.

16. **OTHER DOCUMENTATION.** The Parties shall take such steps and execute such other documents as shall be reasonably requested by a Party and necessary or advisable to accomplish the intent of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have each caused this Agreement to be executed by their duly authorized officers and to be attested to and their corporate seals to be hereunder affixed.

VILLAGE OF CAROL STREAM

Signed this _____ day of _____, 2017, at Carol Stream, Illinois

Frank Saverino, Mayor

ATTEST:

Laura Czarnecki, Clerk

WAYNE TOWNSHIP ROAD DISTRICT

Signed this _____ day of _____, 2017 at Carol Stream, Illinois

Martin McManamon, Highway Commissioner

ATTEST:

Brandi Ramundo, Township Clerk



0.03 mile

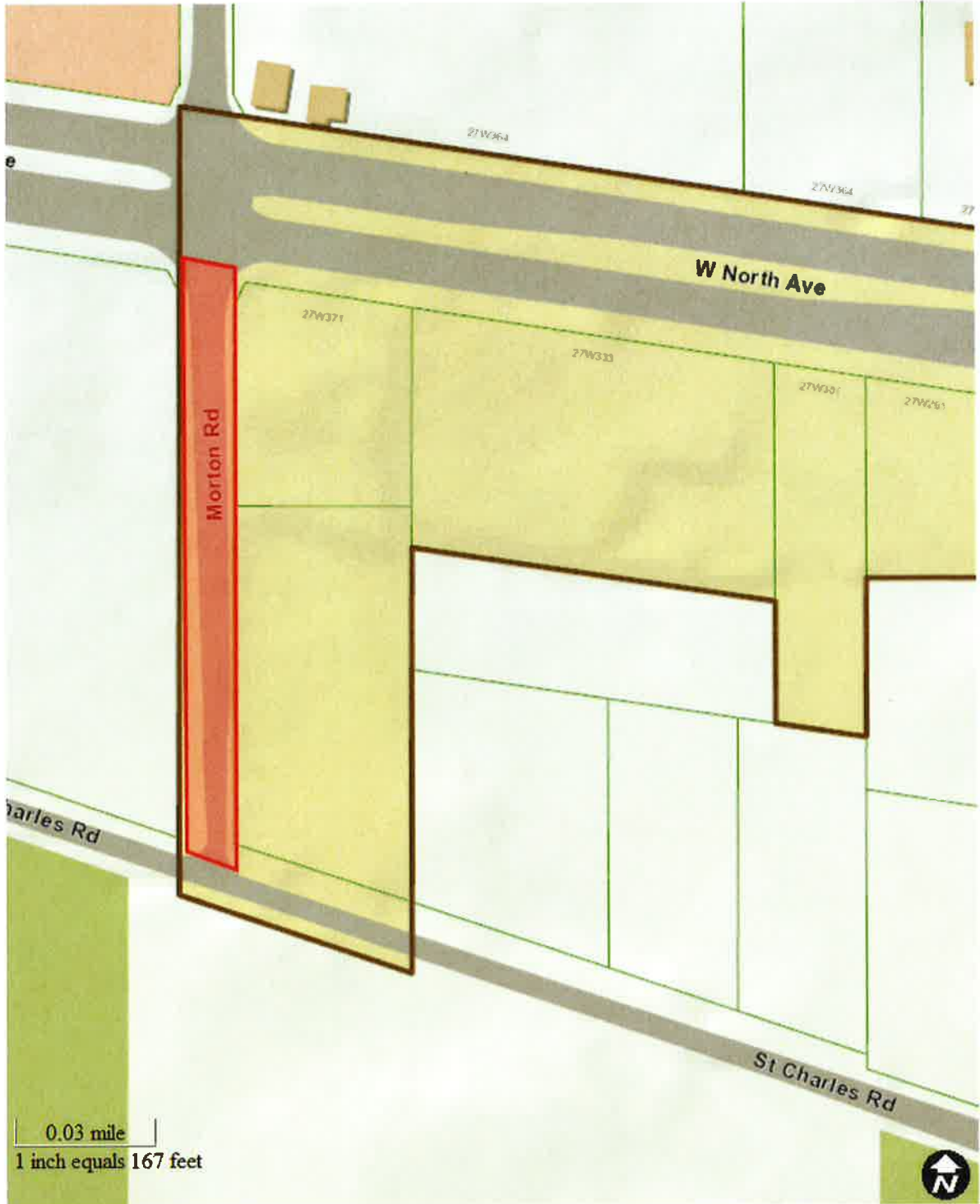
1 inch equals 167 feet

Map created on November 1, 2017

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Map created on November 1, 2017.
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Village of Carol Stream
Interdepartmental Memo

TO: Robert J. Mellor, Assistant Village Manager
FROM: Rose Armstrong, Secretary 
DATE: October 26, 2017
RE: Knights of Columbus
Raffle License Application

The Knights of Columbus is hosting a NFL Championship fundraiser event at Corpus Christi Church, which includes a raffle to be held on Sunday, January 21, 2018. Raffle sales are from October 2017 – January 2018 for \$1.00 or \$5.00 per ticket. The proceeds from this raffle will support Corpus Christi Catholic Church.

Applicant is requesting a waiver of the application fee and the Manager's Fidelity Bond as indicated in the attached letter. The raffle license application and required documentation is on file in the Village Clerk's office for your review.

Please place this item on the agenda for review and approval by the Village Board of Trustees at their upcoming Monday, November 6, 2017 meeting.

Thank you.



October 23, 2017

Village of Carol Stream
Mayor Frank Saverino, Sr.
500 N Gary Ave
Carol Stream, IL 60188

Dear Mayor Saverino,

Enclosed please find a Raffle License application for a raffle to be held with an NFL Championship Sunday fundraiser at Corpus Christi Church on Sunday January 21, 2018. On behalf of the church, in addition to the Knights of Columbus organization that is organizing the event, I am requesting a waiver of the license fee and Fidelity Bond associated with the license. Our presiding Secretary (Anthony Rickert) and Treasurer (myself) are bonded through the Knights of Columbus.

All proceeds from the charity event will be provided to both Corpus Christi Church and the Knights of Columbus (Council 10958). Your consideration of this request is greatly appreciated by all members of our Knights of Columbus council.

Sincerely,

A handwritten signature in black ink that reads 'John Dahlquist'.

John Dahlquist
Treasurer

Corpus Christi Knights of Columbus Council #10958

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on November 6, 2017**

AGENDA ITEM
L-1 11-6-17

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
AA HOME IMPROVEMENT INC					
PWKS WINDOW REPAIR	2,500.00	01670400-52244	MAINTENANCE & REPAIR	2582	
	<u>2,500.00</u>				
ALL TRAFFIC SOLUTIONS INC					
TRAFFIC EQUIPMENT	3,796.00	01662300-54412	OTHER EQUIPMENT	SIN012011	
	<u>3,796.00</u>				
AMANN INC					
FALL UNIFORMS	211.05	01696200-53324	UNIFORMS	17-1326	
FALL UNIFORMS	547.79	01696200-53324	UNIFORMS	17-1302	
FALL UNIFORMS	648.60	04100100-53324	UNIFORMS	17-1302	
FALL UNIFORMS	962.40	04200100-53324	UNIFORMS	17-1302	
FALL UNIFORMS	2,439.70	01670100-53324	UNIFORMS	17-1302	
SUPERVISOR UNIFORMS	80.33	01696200-53324	UNIFORMS	17-1332	
SUPERVISOR UNIFORMS	80.33	01670100-53324	UNIFORMS	17-1332	
SUPERVISOR UNIFORMS	80.34	04100100-53324	UNIFORMS	17-1332	
	<u>5,050.54</u>				
ASSOCIATED TECHNICAL SERVICES LTD					
NW UTILITY LOCATOR SYSTEM	3,792.00	04201600-54412	OTHER EQUIPMENT	29242	
NW UTILITY LOCATOR SYSTEM	3,792.00	01670300-54412	OTHER EQUIPMENT	29242	
	<u>7,584.00</u>				
B & F CONSTRUCTION CODE SERVICES, INC					
PLUMBING INSP'S SEPT/2017	984.00	01643700-52253	CONSULTANT	47824	
	<u>984.00</u>				
BAXTER & WOODMAN INC					
WRC NPDES COMPL STUDIES 9/17-10/14	8,720.30	04101100-52253	CONSULTANT	0195482	
	<u>8,720.30</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on November 6, 2017**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
BEARY LANDSCAPING					
WEED MOWING 1388 BOWSTRING	246.00	01642100-52260	WEED MOWING	58049	
	<u>246.00</u>				
BERNARDONI ELECTRIC INC					
LIGHT FIXTURE REPLMNT AT TWN CTR	10,075.00	01680000-52219	TC MAINTENANCE	4574	
	<u>10,075.00</u>				
BRIAN COOPER					
REIMB FOR TRNG 9/4/- 10/29	2,055.00	01660100-52223	TRAINING	MPA 501 COURSE	
REIMBURSEMENT FOR TRNG 9/4 -10/29 2017	2,055.00	01660100-52223	TRAINING	JAD 840 COURSE	
	<u>4,110.00</u>				
CH2MHILL OMI					
OPERS,MTC & MGMT WRC SRV- DEC	139,053.34	04101100-52262	WRC CONTRACT	66286	20180001
	<u>139,053.34</u>				
CHRISTOPHER B BURKE ENGR LTD					
PROF SERV'S FRM AUG 27 -SEPT 30	1,677.10	01620600-52253	CONSULTANT	139348	
PROF SERV'S FRM AUG 27- SEPT 30	3,381.50	01620600-52253	CONSULTANT	139331	
PROF SERV'S FROM AUG 27 - SEPT 30	358.00	01620600-52253	CONSULTANT	139332	
	<u>5,416.60</u>				
COMCAST CABLE					
DATA & VOICE SRV THRU OCT 14TH	4,454.84	01652800-52230	TELEPHONE	57950897	
	<u>4,454.84</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on November 6, 2017**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
COMED					
1015 W LIES RD, TOWER #4	33.87	04201600-53210	ELECTRICITY	2514004009 10/13/17	
1025 LIES RD -CONTROLLER	234.70	01670300-53213	STREET LIGHT ELECTRICITY	6213120002 10/13/17	
106 GOLDENHILL ST	117.84	01670600-53210	ELECTRICITY	2127117053 10/19/17	
1350 TALL OAKS, STATION	45.02	04101500-53210	ELECTRICITY	2073133107 10/16/17	
1415 MAPLE RIDGE	222.94	01670600-53210	ELECTRICITY	5838596003 10/17/17	
192 YUMA LN	85.24	01670300-53213	STREET LIGHT ELECTRICITY	0501137042 10/16/17	
333 FULLERTON AVE, WELL #3	114.60	04201600-53210	ELECTRICITY	0300009027 10/16/17	
391 ILLINI DR	103.56	01670600-53210	ELECTRICITY	4430145023 10/16/17	
401 TOMAHAWK	123.90	01670300-53213	STREET LIGHT ELECTRICITY	0723076266 10/16/17	
633 THUNDERBIRD TRL	244.64	01670300-53213	STREET LIGHT ELECTRICITY	0455095075 10/16/17	
850 LONGMEADOW	132.36	01670600-53210	ELECTRICITY	1865134015 10/16/17	
879 DORCHESTER	128.60	01670600-53210	ELECTRICITY	0803155026 10/16/17	
MASTER ACCT- 5025	462.75	01670300-53213	STREET LIGHT ELECTRICITY	5853045025 10/18/17	
RED LIGHT CAMERA -KUHN RD	39.07	01662300-52298	ATLE SERVICE FEE	4202129060 10/16/17	
SW MORTON & LIES	179.88	01670300-53213	STREET LIGHT ELECTRICITY	0815164035 10/24/17	
	2,268.97				
CONSTELLATION NEW ENERGY					
1 N END THORNHILL	120.06	01670300-53213	STREET LIGHT ELECTRICITY	0041974573-0001	
100 DELLA CT	13.54	01670300-53213	STREET LIGHT ELECTRICITY	0041846865-0001	
1345 GEORGETOWN CONTROLLER	11.01	01670300-53213	STREET LIGHT ELECTRICITY	0042146479-0001	
1345 GEORGETOWN CONTROLLER	18.48	01670300-53213	STREET LIGHT ELECTRICITY	0042130568-001	
300 BENNETT DR - LIGHTS	1,606.73	01670300-53213	STREET LIGHT ELECTRICITY	0042016978-0001	
300 BENNETT DR - LIGHTS	1,651.55	01670300-53213	STREET LIGHT ELECTRICITY	0042026152-0001	
403 SIOUX	17.55	01670300-53213	STREET LIGHT ELECTRICITY	0042011415-0001	
491 CHEYENNE	17.32	01670300-53213	STREET LIGHT ELECTRICITY	0042011413-0001	
491 CHEYENNE	17.55	01670300-53213	STREET LIGHT ELECTRICITY	0042005076-0001	
796 PAWNEE	40.31	01670300-53213	STREET LIGHT ELECTRICITY	0042011410-0001	
	3,514.10				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on November 6, 2017**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
COOK COUNTY CLERK'S OFFICE					
NOTARY RNWL COMM RECORDING	10.00	01660100-52234	DUES & SUBSCRIPTIONS	TINA M JAGERS	
	<u>10.00</u>				
CORE & MAIN LP					
LARGE METER REPLACEMENT	20,749.08	04201400-53333	NEW METERS	H942175	
	<u>20,749.08</u>				
COSTCO WHOLESALE					
HALLOWEEN CANDY -WHEATON CHRISTIAN CHR	31.98	01660100-53317	OPERATING SUPPLIES	72860 0009763	
	<u>31.98</u>				
COVERALL NORTH AMERICA INC					
JANITORIAL SRV-PWKS FACILITY- NOV/17	1,379.00	01670100-52276	JANITORIAL SERVICES	1010607027	20180003
	<u>1,379.00</u>				
DAVID G BAKER					
VETERAN'S SPOTLIGHT PROD 10/16/17	165.00	01590000-52253	CONSULTANT	101617	
	<u>165.00</u>				
DOUGLAS P TRENT					
ESCROW AGR & ACCPT OF SCHMALE RD WTRMN	5,000.00	04201600-54480	CONSTRUCTION	SCHM WTRMN EASEMNT	
	<u>5,000.00</u>				
DPS EQUIPMENT SERVICES					
REBUILD OF TWO CLARIFIER DR ASSEMBLIES-WR	39,900.00	04101100-52262	WRC CONTRACT	17138 1ST & FINAL	
	<u>39,900.00</u>				
DUPAGE COUNTY					
CJIS ACCESS -QTR END 6/30/17	750.00	01662600-52247	DATA PROCESSING	IA 309	
CJIS ACCESS -QTR END 9/30/17	750.00	01662600-52247	DATA PROCESSING	IA 334	
	<u>1,500.00</u>				

**Village of Carol Stream
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
DUPAGE COUNTY RECORDER					
H2O EASEMENT	38.00	01580000-52233	RECORDING FEES	201710260141	
	<u>38.00</u>				
DUPAGE WATER COMMISSION					
WATER PURCH -SEPT	582,301.12	04201600-52283	DUPAGE CTY WATER COMMISSION	1907	
	<u>582,301.12</u>				
EARTH INC					
STONE BACKFILL	210.72	04201600-53317	OPERATING SUPPLIES	19353	
STONE FOR BACKFILL	609.12	04201600-53317	OPERATING SUPPLIES	19323	
STONE FOR BACKFILL	666.96	04101500-53317	OPERATING SUPPLIES	19466	
	<u>1,486.80</u>				
ENVIROBROKER LLC					
TESTING SPOILS, HAULING	2,125.00	04201600-52265	HAULING	12723	
	<u>2,125.00</u>				
ESRI					
GIS SOFTWARE & LICENSES	1,335.61	04100100-52255	SOFTWARE MAINTENANCE	93363018	
GIS SOFTWARE & LICENSES	1,335.62	04200100-52255	SOFTWARE MAINTENANCE	93363018	
GIS SOFTWARE & LICENSES	1,900.00	01652800-52257	GIS SYSTEM	93363018	
GIS SOFTWARE & LICENSES	2,671.24	01622200-52255	SOFTWARE MAINTENANCE	93363018	
	<u>7,242.47</u>				
EXAMINER PUBLICATIONS INC					
FY17 TREASURERS REPORT	652.50	01580000-52240	PUBLIC NOTICES/INFORMATION	51071	
	<u>652.50</u>				
FEDEX					
INV SUMMARY OCT 25, 2017 ENG RESR ASSC	65.86	01620100-53317	OPERATING SUPPLIES	5-972-93724	
	<u>65.86</u>				

**Village of Carol Stream
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GENUINE PARTS COMPANY INC					
PARTS & SUPPLIES	3.21	04201600-53316	TOOLS	11007487 9/30/17	
PARTS & SUPPLIES	15.48	04101500-52244	MAINTENANCE & REPAIR	11007487 9/30/17	
PARTS & SUPPLIES	64.35	01696200-53317	OPERATING SUPPLIES	11007487 9/30/17	
PARTS & SUPPLIES	104.39	01670400-54412	OTHER EQUIPMENT	11007487 9/30/17	
PARTS & SUPPLIES	110.70	01696200-53316	TOOLS	11007487 9/30/17	
PARTS & SUPPLIES	1,244.92	01696200-53354	PARTS PURCHASED	11007487 9/30/17	
	<u>1,543.05</u>				
GOVTEMPSUSA LLC					
ACCOUNTS CLERK W/E 10/1 & 10/8	2,419.20	01612900-52253	CONSULTANT	2370341	
ACCOUNTS CLERK W/E 10/15 & 10/22	2,673.89	01612900-52253	CONSULTANT	2381444	
OFFICE MGR W/E 10/1 & 10/8	2,923.20	01590000-52253	CONSULTANT	2370342	
OFFICE MGR W/E 10/15 & 10/22	2,923.20	01590000-52253	CONSULTANT	2381445	
	<u>10,939.49</u>				
GREEN HORIZON LANDSCAPING LLC					
PLANT BED MTC-6TH INSTL	6,000.00	01670400-52272	PROPERTY MAINTENANCE	8958	20180012
	<u>6,000.00</u>				
GROUP LINK					
4 ADD'L LIC HELPDESK RNWL THRU 2/28/18	2,708.40	01652800-52255	SOFTWARE MAINTENANCE	2017-10-11-23207	
	<u>2,708.40</u>				
H & H ELECTRIC COMPANY					
EMERG STREET LIGHT RPR	581.13	01670300-52271	STREET LIGHT MAINTENANCE	29272	20180024
	<u>581.13</u>				
HAYES MECHANICAL					
FURNACE REPAIR 9/25/17	1,637.00	01670400-52244	MAINTENANCE & REPAIR	399349	
	<u>1,637.00</u>				

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HBK WATER METER SERVICE INC					
METER TESTING	52.00	04201400-52282	METER MAINTENANCE	170665	
WATER METER TESTING	1,650.00	04201400-52282	METER MAINTENANCE	170664	20180023
WATER METER TESTING	2,345.00	04201400-52282	METER MAINTENANCE	170673	20180023
	<u>4,047.00</u>				
I R M A					
SEPTEMBER DEDUCTIBLE	15,141.95	01590000-52215	INSURANCE DEDUCTIBLES	16396	
	<u>15,141.95</u>				
ILLILNOIS HOMICIDE INVESTIGATORS ASSN					
RECORDS REQUEST 2014/15 JUNGERS	20.00	01660100-52223	TRAINING	RECORDS REQUEST	
	<u>20.00</u>				
ILLINOIS CITY COUNTY MANAGEMENT ASSN					
ADVERTISEMENT FOR FACILITY TECH	50.00	01600000-52228	PERSONNEL HIRING	1021	
	<u>50.00</u>				
ILLINOIS L E A P					
2018 ANNL DUES TINA JAGERS	40.00	01660100-52234	DUES & SUBSCRIPTIONS	2018 MEMB RNWL	
	<u>40.00</u>				
J U L I E I N C					
J U L I E LOCATES	411.90	01670600-52272	PROPERTY MAINTENANCE	2017-0371	
J U L I E LOCATES	411.91	01670300-52272	PROPERTY MAINTENANCE	2017-0371	
J U L I E LOCATES	411.91	04201600-52272	PROPERTY MAINTENANCE	2017-0371	
J U L I E LOCATES	411.91	04101500-52272	PROPERTY MAINTENANCE	2017-0371	
	<u>1,647.63</u>				
JOHN L FIOTI					
LOCAL PROSECUTION - OCT	250.00	01570000-52238	LEGAL FEES	C S 107	
LOCAL PROSECUTION - OCT	250.00	01662300-52310	ATLE LEGAL ADJUDICATION	C S 107	
	<u>500.00</u>				

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KLEIN, THORPE & JENKINS, LTD					
LEGAL SERVICES SEPT	126.00	04100100-52238	LEGAL FEES	191693 10/9/17	
LEGAL SERVICES SEPT	273.00	04200100-52238	LEGAL FEES	191693 10/9/17	
LEGAL SERVICES SEPT	378.00	01510000-52238	LEGAL FEES	191693 10/9/17	
LEGAL SERVICES SEPT	2,709.00	11740000-55490	VILLAGE HALL RENOVATION	191693 10/9/17	
LEGAL SERVICES SEPT	7,192.84	01570000-52238	LEGAL FEES	191693 10/9/17	
	<u>10,678.84</u>				
LAUREN A ROSE LCSW					
M THOMAS CLINICAL CONSULT 10/13/17	200.00	01662500-52223	TRAINING	10132017	
	<u>200.00</u>				
LEONARD M BULAT					
RESTRIP LIFT SIDE OF #634(POST ACCD)	355.00	01662700-53350	SMALL EQUIPMENT EXPENSE	17-272	
	<u>355.00</u>				
LEWIS G BENDER PH.D.					
FULL DAY LEW BENDER	1,132.81	01670100-52223	TRAINING	10/24/17 TRNG WRKSH	
FULL DAY LEW BENDER	1,132.81	04200100-52223	TRAINING	10/24/17 TRNG WRKSH	
	<u>2,265.62</u>				
MANAGEFORCE CORPORATION					
SQL DATABASE MANAGED SRV'S	7,800.00	01652800-52253	CONSULTANT	VIL17004	20180025
	<u>7,800.00</u>				
MTI CONSTRUCTION SERVICES, LLC					
C S MUNICIPAL CTR CONSTR	-66,780.36	11-21342	RETAINAGE MTI CONSTRUCTION S17-037		
C S MUNICIPAL CTR CONSTR	710,469.58	11740000-55490	VILLAGE HALL RENOVATION	17-037	
	<u>643,689.22</u>				

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NICOR					
CHARGER CT	95.53	04101500-53230	NATURAL GAS	86606011178 10/9/17	
TUBEWAY DR	25.73	04101500-53230	NATURAL GAS	14309470202 10/26/17	
WELL #4	25.38	04201600-53230	NATURAL GAS	13811210007	
	<u>146.64</u>				
NORTHERN ILLINOIS POLICE ALARM SYSTEM					
T ANDREJEVIC DUES/NW EQUIPMENT	1,961.33	01660100-52234	DUES & SUBSCRIPTIONS	11791	
	<u>1,961.33</u>				
NORTHWEST POLICE ACADEMY					
REGIS - DEGNAN, ZOCHERT, COOPER, JUNGERS	100.00	01660100-52223	TRAINING	10/12/17	
REGIS -DEGNAN, COOPER, JUNGERS, ZOCHERT	100.00	01660100-52223	TRAINING	09/14/17	
	<u>200.00</u>				
PETTY CASH					
PETTY CASH REIMB'S THRU OCT	433.72	01-10307	PETTY CASH	OCT- REIMB	
	<u>433.72</u>				
PLOTE CONSTRUCTION INC					
FLEXIBLE PAVEMENT PROJ THRU 10/31/17	131,104.49	06320000-54470	STREET RESURFACING	170150.06	20180021
	<u>131,104.49</u>				
PUSH WELLNESS SOLUTIONS INC					
WELLNESS INCENTIVES- OCTOBER	2,393.00	01600000-52340	WELLNESS PROGRAM	161014	
	<u>2,393.00</u>				

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REFUNDS MISC					
ONLINE PYMNT REFUND TICKET 235505	100.00	01000000-45402	ORDINANCE FORFEITS	TCK 235505	
PD TICKET 223785 TWICE ONLINE	20.00	01000000-45402	ORDINANCE FORFEITS	TICKET 223785	
PD TWICE FOR TICKET 234500	40.00	01000000-45402	ORDINANCE FORFEITS	TICKET 234500	
RFND BULK OF DUPL PYMNT FOR VS 06553	73.00	01000000-42303	VEHICLE LICENSES	PL V515595 DPL PYMNT	
TICKET 236759 REFUND PD TWICE ONLINE	20.00	01000000-45402	ORDINANCE FORFEITS	TICKET 236759	
	253.00				
REFUNDS PRESERVATION BONDS					
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	1137 SANDHURST	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	1286 CRYSTAL	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	1288 CRYSTAL SHORE	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	184 SURREY DR	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	716 SAND CREEK	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	923 MOCCASIN	
PATIO BOND REFUND	200.00	01-24302	ESCROW - GRADING	1210 SARATOGA	
PATIO/STOOP BOND REFUND	200.00	01-24302	ESCROW - GRADING	910 SOMERSET	
	2,200.00				
REFUNDS TAX STAMPS					
TAX STAMP #28751 REFUND	537.00	01000000-41208	REAL ESTATE TRANSFER TAX	1143 BRADBURY	
TAX STAMP #29004 REFUND	681.00	01000000-41208	REAL ESTATE TRANSFER TAX	206 YUMA LN	
TAX STAMP #29020 REFUND	456.00	01000000-41208	REAL ESTATE TRANSFER TAX	385 WEXFORD	
	1,674.00				
RUSH TRUCK CENTERS					
OC - INSTRUMENT CLUSTER	902.71	01696200-53354	PARTS PURCHASED	3008060605	
	902.71				

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SAE CUSTOMS INC					
LABOR #674 & #675, #676	2,845.17	01662700-52244	MAINTENANCE & REPAIR	1573	
LABOR & UPFIT #673	1,397.90	01662700-52244	MAINTENANCE & REPAIR	1630	
LIGHTS & HARDWARE #674, #675 & #676	774.42	01662700-52244	MAINTENANCE & REPAIR	1634	
RADAR UPFIT & LABOR #674	387.00	01662700-52244	MAINTENANCE & REPAIR	1572	
	5,404.49				
SAFRAN USA INC					
LIVESCAN MTC AGR 10/2017- 09/2018	5,276.00	01660100-52226	OFFICE EQUIPMENT MAINTENANCE	138592	
	5,276.00				
SERVICE COMPONENTS INC					
SUPPLIES	71.22	01696200-53317	OPERATING SUPPLIES	90058	
	71.22				
SIKICH LLP					
AUDIT FEES -FY/17	1,500.00	01520000-52237	AUDIT FEES	313396	
	1,500.00				
SMITH SECKMAN REID INC					
MUNICIPAL CTR ADDT & REMODEL THRU 9/29/1	297.81	11740000-55490	VILLAGE HALL RENOVATION	241368	20180022
	297.81				
SNI SOLUTIONS					
ORGANIC AG 64 FOR SALTING OPERATIONS	8,184.40	01670200-53335	SALT	137064	
	8,184.40				
ST AUBIN NURSERY					
TREE PLANTING & PURCHASE	5,775.00	01670700-52268	TREE MAINTENANCE	1753	
TREE PURCHASE & PLANTING	650.00	01670700-52268	TREE MAINTENANCE	1755	
TREE PURCHASE & PLANTING	8,775.00	01670700-52268	TREE MAINTENANCE	1754	
	15,200.00				

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THEODORE POLYGRAPH SERVICE					
POLICE ASSESSMENT -PD CANDIDATE	150.00	01510000-52228	PERSONNEL HIRING	5872	
	150.00				
TIF 3 NORTH AND SCHMALE RD					
TIF3 SALES TAX TRANSFER	-29,307.24	22000000-49340	SALES TAX CONTRIB - RDA#1	SALES TAX OCT/2017	
TIF3 SALES TAX TRANSFER	29,307.24	01720000-58340	SALES TAX TFR - RDA#1	SALES TAX OCT/2017	
TIF3 SALES TAX TRANSFER	29,307.24	22-11105	CASH - TRUST	SALES TAX OCT/2017	
	29,307.24				
TIM'S AUTO BODY					
BODY SHOP REPAIR #634	8,129.73	01662700-52244	MAINTENANCE & REPAIR	AFB4BCB3	
	8,129.73				
TRANSYSTEMS CORPORATION					
KUHN RD BIKE PATH 09/09 - 10/13	1,225.99	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	14-3212812	
PHASE I PREL ENGR SRV SE BIKE 09/09-10/13	7,813.08	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	10-3212832	20180008
PHASE III LIES ROAD LAFO	2,133.10	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	05-3212836-FINAL	20180007
	11,172.17				
U S POSTMASTER					
REPLENISH POSTAGE MACHINE	5,000.00	01610100-52229	POSTAGE	POC 14021044-2017-2	
POSTAGE 10/31/17 WTR BILLS	2,147.63	04103100-52229	POSTAGE	1529 10/31/17	
POSTAGE 10/31/17 WTR BILLS	2,147.63	04203100-52229	POSTAGE	1529 10/31/17	
	9,295.26				

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VERIZON WIRELESS					
PH SERV FROM SEPT 14-OCT 13	38.01	01652800-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	38.01	01662700-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	38.01	04100100-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	38.01	04200100-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	55.26	01610100-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	55.26	01640100-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	55.26	01642100-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	55.26	01690100-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	75.30	01680000-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	92.89	01643700-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	93.27	01600000-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	172.68	01590000-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	378.09	01620100-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	429.44	01652800-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	466.35	01670100-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	585.87	04200100-52230	TELEPHONE	9794520910	
PH SERV FROM SEPT 14-OCT 13	3,211.31	01662700-52230	TELEPHONE	9794520910	
	5,878.28				
VILLAGE OF CAROL STREAM					
245 KUHN RD ADM BLDG	35.65	04101500-53220	WATER	1276799/20872	
BLDG AT TC FOUNTAIN	100.96	01680000-53220	WATER	1276805/20878	
CS PWKS CTR	92.21	01670100-53220	WATER	1276802/20875	
CS PWKS HYDRANT METER	633.20	04200100-53220	WATER	1277121/21240	
FOUNTAIN BILL	1,307.79	01680000-53220	WATER	1276804/20877	
PWKS NORTH GARAGE	48.93	01670100-53220	WATER	1276801/20874	
TREATMENT PLANT MAINT CONTROL BLDG	6.75	04101500-53220	WATER	1276798/20871	
	2,225.49				

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VILLAGE OF GLENDALE HEIGHTS					
GUN RANGE RENTAL 2017/18	6,000.00	01662700-52239	RANGE	14671	
	<u>6,000.00</u>				
VISION TECHNOLOGY SOLUTIONS LLC					
1ST OF 4 INSTLMNT WEBSITE REDEVELOPMENT	14,720.00	01652800-52253	CONSULTANT	35663	
	<u>14,720.00</u>				
WESTMORE SUPPLY CO					
CONCRETE	550.00	01670500-53317	OPERATING SUPPLIES	R93662	
CONCRETE	638.75	01670500-53317	OPERATING SUPPLIES	R93822	
CONCRETE	1,125.00	01670500-53317	OPERATING SUPPLIES	R93604	
WRC CONCRETE	600.00	04101100-52244	MAINTENANCE & REPAIR	R93890	
	<u>2,913.75</u>				
WHEATON BANK AND TRUST					
WHEATON BANK FEE - SEPT	191.62	04103100-52256	BANKING SERVICES	7509063 SEPT	
WHEATON BANK FEE - SEPT	191.62	04203100-52256	BANKING SERVICES	7509063 SEPT	
WHEATON BANK FEE - SEPT	578.16	01610100-52256	BANKING SERVICES	7509063 SEPT	
	<u>961.40</u>				
WILLIAMS ASSOCIATES ARCHITECTS, LTD					
SCHEMATIC DESIGN PH SRV'S SEPT/2017	69,184.85	11740000-55490	VILLAGE HALL RENOVATION	0018033	20180010
	<u>69,184.85</u>				
ZONES INC					
ZONES REBATE PAYMENT	159,407.76	01720000-58207	ZONES SALES TAX REIMB	REBATE PYMNT 10/2017	
	<u>159,407.76</u>				
GRAND TOTAL	<u><u>\$2,066,813.57</u></u>				

The preceding list of bills payable totaling \$2,066,833.57 was reviewed and approved for payment.

Approved by:



Joseph Breinig – Village Manager

Date: 11/3/17

Authorized by:

Frank Saverino Sr – Mayor

Laura Czarnecki- Village Clerk

ADDENDUM WARRANTS
Oct 17, 2017 thru Nov 6, 2017

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll Oct 9, 2017 thru Oct 22, 2017	547,392.79
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll Oct 9, 2017 thru Oct 22, 2017	<u>46,850.72</u>
				<u>594,243.51</u>

Approved this _____ day of _____, 2017

By: _____
Frank Saverino Sr - Mayor

Laura Czarnecki - Village Clerk