

**MINUTES FOR REGULAR MEETING OF THE BOARD OF FIRE AND POLICE  
COMMISSIONERS, Village of Carol Stream, County of DuPage, Illinois**

September 8, 2020

The Regular Meeting of the Carol Stream Board of Fire and Police Commissioners was held on September 8, 2020 at Village of Carol Stream, 500 N. Gary Ave., Carol Stream IL. The meeting was called to order at 5:10 pm and roll call was called.

PRESENT: (2) Chairman Briggs, Secretary Dunn  
ABSENT: (1) Vacant

Also in attendance was Chief of Police William Holmer and Human Resources Generalist Janice Van Dyke.

A motion was made by Chairman Briggs and seconded by Secretary Dunn to approve the Minutes of the August 26, 2020 Regular Board Meeting.

AYES: (2) Chairman Briggs, Secretary Dunn  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Chairman Briggs and seconded by Secretary Dunn to approve, but not release the Executive Session Minutes of the August 26, 2020 Regular Board Meeting.

AYES: (2) Chairman Briggs, Secretary Dunn  
NAYS: (0)  
ABSTAIN: (0)

**CORRESPONDENCE:**

Updated Eligibility List – Received.

**NEW BUSINESS:**

A motion was made by Chairman Briggs and seconded by Secretary Dunn to convene into Executive session at 5:12 pm. for the purpose of reviewing and discussing background information submitted by Chief of Police Holmer, along with supporting materials regarding candidate #10, as well as conducting an oral interview with candidate #11 for the position of Police Officer.

AYES: (2) Chairman Briggs, Secretary Dunn  
NAYS: (0)  
ABSTAIN: (0)

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A motion was made by Chairman Briggs and seconded by Secretary Dunn to reconvene into Open Session at 5:53 p.m.

AYES: (2) Chairman Briggs, Secretary Dunn  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Chairman Briggs and seconded by Secretary Dunn to make the following findings of fact and to disqualify and remove candidate #10 from the eligibility list:

- Candidate used illegal drugs identified as a schedule I, II or III controlled substance in the Illinois Compiled Statutes not legally prescribed by a licensed physician within the last ten (10) years;
- Candidate illegally used a prescription drug not prescribed to her within the past three (3) years;
- Candidate committed theft on several occasions within the past 5 years;
- Candidate, in the opinion of the Board, is otherwise unqualified for service in the Police Department.

That based upon these findings the candidate be disqualified for further employment consideration.

AYES: (2) Chairman Briggs, Secretary Dunn  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Secretary Dunn and seconded by Chairman Briggs to make a conditional offer of employment to Candidate #11 based upon the candidate's oral interview responses.

AYES: (2) Chairman Briggs, Secretary Dunn  
NAYS: (0)  
ABSTAIN: (0)

The next meeting of the Board of Fire and Police Commissioners is October 13, 2020 beginning at 5:00pm.

A motion was made by Chairman Briggs and seconded by Secretary Dunn to adjourn the Regular Meeting at 5:55 pm.

AYES: (2) Chairman Briggs, Secretary Dunn  
NAYS: (0)  
ABSTAIN: (0)

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**FOR THE BOARD OF FIRE AND POLICE COMMISSIONERS**



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**CHAIRMAN KEITH BRIGGS**



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**SECRETARY ERIC DUNN**