

Village of Carol Stream

BOARD MEETING AGENDA NOVEMBER 16, 2020 6:00 P.M.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of Minutes of the November 2, 2020 Village Board Meeting.

C. LISTENING POST:

1. Addresses from Audience (3 Minutes).

D. PUBLIC HEARINGS:

E. SELECTION OF CONSENT AGENDA:

If you are here for an item, which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

F. BOARD AND COMMISSION REPORTS:

G. OLD BUSINESS:

H. STAFF REPORTS AND RECOMMENDATIONS:

1. Recommendation to Release Previously Identified FY21 General Fund Budgetary Cutbacks Due to COVID-19. *On May 18, 2020 the Village Board adopted staff recommended budgetary savings and cutbacks totaling \$2,001,800 due to anticipated revenue declines associated with the coronavirus pandemic. Since that time, the Village has received more than \$2 million of funding from the CARES Act for its pandemic response and has achieved additional payroll savings due to staff turnover and position vacancies. As funding is now available to complete some of the previously suspended items, staff recommends releasing these previous budgetary cutbacks.*
2. Detention Restrictor Retrofits Project – Phase I. *Staff recommends approval of a contract for professional engineering services to perform a Phase I – Hydrologic and Hydraulic Study for the Detention Restrictor Retrofit Project to Rempe-Sharpe & Associates, Inc. in the amount not to exceed \$22,491.00 on a time and materials basis.*

Village of Carol Stream

BOARD MEETING

AGENDA

NOVEMBER 16, 2020

6:00 P.M.

All matters on the Agenda may be discussed, amended and acted upon

3. Public Works Part-time Contract Clerical Position with GovTempsUSA. *Staff recommends approval of an employee leasing agreement with GovTempsUSA for contract clerical services for the period November 23, 2020 through April 30, 2021.*
4. Recommendation to Award a Contract to Winkler's Tree & Landscaping, Inc. for Tree Trimming Services in the amount of \$27,484.58.
5. Motion Authorizing the Village Manager to Enter into Agreements with Certain Employees to serve as Auxiliary Snow Plow Drivers at a straight time rate of \$22.00 per hour.
6. Receipt of 2020-2021 Snow and Ice Control Plan.

I. ORDINANCES:

1. Ordinance No. 2020-11-_____ Suspending the Provisions of Chapter 5 Article 7 of the Village of Carol Stream Code of Ordinances – Motor Vehicle Licenses. *Staff recommends suspending the requirement to purchase village vehicle stickers effective April 30, 2021 for the next renewal period scheduled for July 1, 2021 through June 30, 2023.*
2. Ordinance No. 2020-11-_____ Amending the Carol Stream Code of Ordinances, Chapter 13, Reinstating the Illicit Discharge Detection and Elimination Ordinance. *Staff recommends approving said codifications to the Sewer Use and Pretreatment Ordinance.*

J. RESOLUTIONS:

K. NEW BUSINESS:

1. Raffle License Application – Knights of Columbus. *Request for approval of a raffle license and waiver of the fee and manager's fidelity bond for their NFL Championship Weekend and Super Bowl Weekend fundraiser to be held at Corpus Christi Catholic Church starting December 1, 2020 through February 7, 2021.*

Village of Carol Stream

**BOARD MEETING
AGENDA
NOVEMBER 16, 2020
6:00 P.M.**

All matters on the Agenda may be discussed, amended and acted upon

L. PAYMENT OF BILLS:

1. Regular Bills: November 3, 2020 through November 16, 2020.
2. Addendum Warrants: November 3, 2020 through November 16, 2020.

M. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:
4. Treasurer's Report: *Revenue/Expenditure Statements and Balance Sheet for the Month Ended October 31, 2020.*

N. EXECUTIVE SESSION:

O. ADJOURNMENT:

LAST ORDINANCE	2020-11-40	LAST RESOLUTION	3164
NEXT ORDINANCE	2020-11-41	NEXT RESOLUTION	3165

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,
Carol Stream, DuPage County, IL

November 2, 2020

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. and directed Assistant to the Village Manager Tia Messino to call the roll.

Present: Mayor Frank Saverino, Sr., Trustees John Zalak, John LaRocca, Rick Gieser and Matt McCarthy

Absent: Trustees Mary Frusolone and Greg Schwarze

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey and Village Attorney Jim Rhodes

MINUTES:

Trustee McCarthy moved and Trustee Zalak made the second to approve the Minutes of the October 19, 2020 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser, and McCarthy

Abstain: 0

Absent: 2 Trustees Frusolone and Schwarze

The motion passed.

Trustee Gieser moved and Trustee LaRocca made the second to approve the Minutes of the October 19, 2020 Special Workshop Meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser, and McCarthy

Abstain: 0

Absent: 2 Trustees Frusolone and Schwarze

The motion passed.

LISTENING POST:

1. Halloween Decorating Contest Winners.
*Trustee Gieser announced and introduced the winners of the 2020 Halloween Decorating Contest:
Big Pumpkin: 940 Birchbark Trail – Zweibruck Family
Family Fun: 639 Kingsbridge Drive – Nemecek Family
Judges Favorite: 832 Pawnee Drive – Engstrom Family
Judges were Jim Slanker, Joe Kozlowski and Linda Keen*

2. A representative from the Village’s auditing firm Sikich will present the Comprehensive Annual Financial Report (CAFR) and management letter for the year ended April 30, 2020 in accordance with Public Act 098-0738 which became effective January 1, 2015. These documents will also be posted to the Village web site at carolstream.org. *The Comprehensive Annual Financial Report was presented to the Village Board by Brian LeFevre, CPA, Sikich.*

3. Proclamation Designating November 28, 2020 as Small Business Saturday.
Proclamation read by Trustee McCarthy.

4. Addresses from Audience (3 Minutes).
Assistant to the Village Manager read aloud the statement which was received electronically from Wayne Kulick regarding flying of American Flags at half-staff.

PUBLIC HEARINGS:

CONSENT AGENDA:

Trustee McCarthy moved and Trustee Zalak made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser and McCarthy

Nays: 0

Absent: 2 Trustees Frusolone and Schwarze

The motion passed.

Trustee LaRocca moved and Trustee McCarthy made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser and McCarthy

Nays: 0

Absent: 2 Trustees Frusolone and Schwarze

The motion passed.

1. Police Pension Fund-Compliance Report FY20.
2. #20-0026 – Jet Foods Carol Stream, LLC-998 W. Army Trail Road.
3. Receipt of the Comprehensive Annual Financial Report and Auditor’s Communication to the Board of Trustees of the Village of Carol Stream for the Year Ended April 30, 2020.
4. Acceptance of the Water Reclamation Center Annual Report and Financial Reconciliation for period ending April 30, 2020.
5. 2020 Crackfill Project – Change Order No. 1 and Final Payment.
6. 2020 Pavement Patching Project – Change Order No. 1 and Final Payment.
7. Motion to Approve an Agreement with QuestCDN for Online Procurement Services.
8. Ordinance No. 2020-11-36 Approving a Special Use Permit for a Restaurant with a Bar Area (Jet Foods Carol Stream, LLC, 998 W. Army Trail Road).
9. #20-0022 – Preston Miller/The Dance Artist-458 Randy Road.
10. Ordinance No. 2020-11-37 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class A Liquor Licenses from 13 to 14 for Jet Foods Carol Stream LLC, 998 Army Trail Road.
11. Ordinance No. 2020-11-38 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class C Liquor Licenses from 18 to 19 for Jet Foods Carol Stream LLC, 998 Army Trail Road.
12. Ordinance No. 2020-11-39 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing and Increasing the Number of Class C Liquor Licenses by one to reflect change of ownership from NBC Liquor & Tobacco, Inc. to Ashutosh LLC d/b/a NBC Liquor and Tobacco, 180-182 N. Gary Avenue.
13. Ordinance No. 2020-11-40 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class N Liquor Licenses from 0 to 1 (American Legion Post #76-Building Corp. d/b/a American Legion Post #76, 570 S. Gary Avenue).
14. Resolution No. 3162, A Resolution to Record the Determination of the Corporate Authorities of the Village of Carol Stream of the Amounts of Money Estimated to be Necessary to be Raised by Taxation on Taxable Property for the Fiscal Year Beginning May 1, 2020, and Ending April 30, 2021.
15. Resolution No. 3163 Amending Resolution No. 3133 Adopting the 2020-21 Employee Pay Plan for the Village of Carol Stream.
16. Resolution No. 3164 Declaring Surplus Property owned by the Village of Carol Stream.
17. Raffle License Application – Carol Stream Chamber of Commerce.

- 18. Payment of Regular Bills from October 20, 2020 through November 2, 2020.
- 19. Payment of Addendum Warrant of Bills from October 20, 2020 through November 2, 2020.

Trustee Gieser moved and Trustee Zalak made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser and McCarthy

Nays: 0

Absent: 2 Trustees Frusolone and Schwarze

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

Police Pension Fund – Compliance Report FY20:

The Village Board received the FY20 Compliance Report for the Police Pension Fund.

#20-0026 – Jet Foods Carol Stream, LLC-998 W. Army Trail Road

Special Use Permit for a Restaurant with a Bar Area

Recommend Approval with Conditions 5-0

The Village Board concurred with Plan Commission’s recommendations.

Receipt of the Comprehensive Annual Financial Report and Auditor’s Communication to the Board of Trustees of the Village of Carol Stream for the Year Ended April 30, 2020:

The Village Board received the Comprehensive Annual Financial Report and Auditor’s Communication for Year Ended April 30, 2020.

Acceptance of the Water Reclamation Center Annual Report and Financial Reconciliation for period ending April 30, 2020:

The Village Board received the Water Reclamation Center Annual Report and Financial Reconciliation for period ending April 30, 2020.

2020 Crackfill Project – Change Order No. 1 and Final Payment:

The Village Board approved Change Order No. 1 and final payment to Denler, Inc. in the amount of \$53,082.53 for the 2020 Crackfill Project.

2020 Pavement Patching Project – Change Order No. 1 and Final Payment:

The Village Board approved Change Order No. 1 and final payment to Brothers Asphalt Paving, Inc. in the amount of \$36,770.00 for the 2020 Pavement Patching Project.

Motion to Approve an Agreement with QuestCDN for Online Procurement Services:

The Village Board approved an agreement with QuestCDN for Online Procurement Services.

Ordinance No. 2020-11-36 Approving a Special Use Permit for a Restaurant with a Bar Area (Jet Foods Carol Stream, LLC, 998 W. Army Trail Road):

The Village Board approved a Special Use permit for a restaurant with a bar area for Jet Foods Carol Stream, LLC, 998 W. Army Trail Road.

Ordinance No. 2020-11-37 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class A Liquor Licenses from 13 to 14 for Jet Foods Carol Stream LLC, 998 Army Trail Road:

The Village Board approved a Class A Liquor License for Jet Foods Carol Stream LLC, 998 Army Trail Road.

Ordinance No. 2020-11-38 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class C Liquor Licenses from 18 to 19 for Jet Foods Carol Stream LLC, 998 Army Trail Road:

The Village Board approved a Class C Liquor License for Jet Foods Carol Stream LLC, 998 Army Trail Road.

Ordinance No. 2020-11-39 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing and Increasing the Number of Class C Liquor Licenses by one to reflect change of ownership from NBC Liquor & Tobacco, Inc. to Ashutosh LLC d/b/a NBC Liquor and Tobacco, 180-182 N. Gary Avenue:

The Village Board approved a Class C Liquor License for Ashutosh LLC d/b/a NBC Liquor and Tobacco, 180-182 N. Gary Avenue.

Ordinance No. 2020-11-40 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class N Liquor Licenses from 0 to 1 (American Legion Post #76-Building Corp. d/b/a American Legion Post #76, 570 S. Gary Avenue):

The Village Board approved a Class N Liquor License for American Legion Post #76 Building Corp d/b/a American Legion Post #76, 570 S. Gary Avenue.

Resolution No. 3162, A Resolution to Record the Determination of the Corporate Authorities of the Village of Carol Stream of the Amounts of Money Estimated to be Necessary to be Raised by Taxation on Taxable Property for the Fiscal Year Beginning May 1, 2020, and Ending April 30, 2021:

The Village Board approved recording the Determination of the Corporate Authorities of the Village of Carol Stream of the Amounts of Money Estimated to be Necessary to be Raised by Taxation on Taxable Property for the Fiscal Year Beginning May 1, 2020, and Ending April 30, 2021.

Resolution No. 3163 Amending Resolution No. 3133 Adopting the 2020-21 Employee Pay Plan for the Village of Carol Stream:

The Village Board approved funding of a merit increase of 2% retroactive to May 1, 2020 for all eligible employees currently employed by the Village.

Resolution No. 3164 Declaring Surplus Property owned by the Village of Carol Stream:

The Village Board declared surplus designated poles and fixtures for site lighting from the WRC and authorize their disposal via public auction.

Raffle License Application – Carol Stream Chamber of Commerce:

The Village Board approved a raffle license and waived the fee and manager's fidelity bond for Carol Stream Chamber of Commerce's Holiday Social to be held on November 12, 2020.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated November 2, 2020 in the amount of \$607,077.14. The Village Board approved the payment of Addendum Warrant of Bills from October 20, 2020 thru November 2, 2020 in the amount of \$606,177.44.

Report of Officers:

Trustee LaRocca congratulated all participants who participated in the Halloween Decorating Contest and thanked Carol Stream residents for being safe. He urged residents to get out and vote in tomorrow's election. Trustee LaRocca expressed it was very difficult approving a property tax and thanked staff for being fiscally responsible. He stated his wife is doing well with her recent injury and thanked his son-in-law who will be discharged by the Navy and is moving back home.

Trustee Gieser thanked the winners and participants of the Halloween Decorating Contest and stated there will be a holiday contest in December with more information coming soon. He urged residents to remember small businesses and make every day a small business day. Trustee Gieser asked Village Manager Mellor about our flag etiquette and he stated we receive notice from the Governor's Office when flags need to be flown at half staff. Currently they are lowered during COVID. Trustee Gieser urged residents to vote tomorrow.

Trustee Zalak congratulated the Halloween Decorating Contest winners and participants and recognized Sikich and staff for the Comprehensive Annual Financial Report. He hopes residents do not limit small business visits to one day, but to shop often. Trustee Zalak stated School District 87 is holding a hearing on November 9 for a 4.4% increase in the levy. He stated Election Day is tomorrow and on a side note, he misses regular commercials.

Trustee McCarthy congratulated the Halloween Decorating Contest winners and those who decorated. He thanked Trustee Gieser and Assistant to the Village Manager Messino for setting up the contest. Trustee McCarthy stated tomorrow is the day to put legs on your opinion. He is taking up a collection for the food pantry since they cannot collect candy for Christmas stockings this year. Shop Carol Stream.

Assistant to the Village Manager Messino stated to please like and follow the Village's Facebook account. She stated the State of the Village will be released soon online.

Village Attorney Rhodes explained that the determination of the tax levy was passed today, but no public hearing will be required because the tax levy is going down.

Village Manager Mellor stated the Village's free leaf pick up is the week of Thanksgiving during your regular garbage pickup day. Stickers are also still available for purchase. He explained the Village's Christmas Sharing Program will be a drive-by Christmas share due to COVID. Information is on the Village's website and registration starts November 16 through December 4 at our Social Services Division. The Village will not be collecting food donations this year because of the pandemic.

Trustee LaRocca thanked the Water Reclamation Center and Jacobs Engineering for doing a great job with their annual report

Mayor Saverino thanked everyone for their Halloween decorations as many events were cancelled this year and thanked Sikich for their Comprehensive Annual Financial Report. He thanked staff for decision making at outset of COVID. Mayor Saverino stated he had a chance to review the State of the Village and thanked Tia for her work. He stated the election is a rough time for a lot of people and hopes no matter who wins, Carol Stream can come together and support the next President.

At 6:56 p.m., Trustee McCarthy moved and Trustee Zalak made the second to adjourn the meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser and McCarthy

Nays: 0

Absent: 2 Trustees Frusolone and Schwarze

The motion passed.

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor

ATTEST:

Sherry Craig, Deputy Village Clerk

AGENDA ITEM
H-1 11/16/20

Village of Carol Stream
Interdepartmental Memo

TO: Bob Mellor, Village Manager

FROM: Jon Batek, Finance Director

DATE: October 23, 2020

RE: Proposed Release of Previously Approved FY21 General Fund Budgetary Cutbacks Due to COVID-19

In early May of this year, in response to the rapidly escalating public health crisis and the economic uncertainty related to State-ordered closure of non-essential businesses, staff compiled an estimate of possible negative impacts to Village revenues. Furthermore, staff identified budgetary savings and additional expenditure cutbacks that would be needed to counter anticipated revenue declines. Those projected savings and cutbacks, totaling just over \$2 million, were ratified by the Village Board at their May 18, 2020 meeting and are attached for your reference.

Having operated for more than seven months under pandemic conditions and as we near the mid-point of our current fiscal year 2020/21, two significant events warrant a review of previously adopted budgetary cutbacks:

1. The Village petitioned for and has received in excess of \$2 million of reimbursements through DuPage County for its response to the pandemic under the CARES Act.
2. During the first half of FY21, the Village has experienced higher than usual turnover in staff positions, primarily through retirement, which will result in significant budgetary savings.

Given these events, we now project our FY21 budget will end the year on April 30, 2021 in a surplus position. As such, there are many items on the previously identified cutback list that should be considered for reinstatement. A few examples include scheduled vehicle replacement contributions and our tree trimming program. If these are not completed in FY21, we will need to catch-up in the next fiscal year or beyond which places a burden on future budgets.

Staff is recommending the Village Board release the list of previously identified budget cutbacks based on the review of current financial projections. Of the total \$2 million in budget savings and cutbacks, I estimate that more than \$700,000 of these items will continue as budgetary savings or otherwise cannot be completed in FY21 due to the passage of time.

Village of Carol Stream
FY20/21 Annual Budget
Items Budgeted but Frozen/Suspended

Dept.	Account No.	Line Item	Amount	Description
<u>GENERAL FUND</u>				
ALL	various	Salaries	\$ 546,561	Vacant Positions. Represents budgetary savings on 6 vacant Police Officers, 1 Police Chief, 1 Deputy Chief, 1 CST, 1 Engineering Technician. These savings generally reflect current vacancies and estimates of likely recruitment date later in FY21.
MOST	various	Salaries	110,000	Merit Pay Raises
ALL	various	Overtime	50,000	Reduced Overtime - Estimate for May 2020
Eng	01620100-51106	Seasonal Salaries	8,612	Engineering Intern (1 of 2)
VB&C	01520000-52222	Meetings	5,000	Goal Setting Workshop
Muni Bldg.	01680000-52219	TC Maint	10,500	Fountain Cleaning - Closed for season.
Muni Bldg.			1,130	Chlorine Tabs
Muni Bldg.	01680000-53220	Water	9,500	Fountain
Spec. Events	01750000-52288	Concert Series	28,570	Bands/Sound/Etc.
Spec. Events	01750000-52291	Misc. Events	14,000	Fireworks
Spec. Events			150	Parade Supplies 4th of July
HR	0160000-52222	Meetings	100	DMMC Luncheons
HR	0160000-52242	Employee Recognition	1,000	EE Appreciation Brunch
HR			300	Impromptu Events
HR	0160000-52253	Consultant	2,500	Organizational Development - Supervisors
HR	0160000-52255	Software Maint.	375	Survey Monkey
HR	0160000-52340	Wellness	1,500	Other
Fin	01610100-52223	Training	2,800	IGFOA Conf/MUNIS

Village of Carol Stream
 FY20/21 Annual Budget
 Items Budgeted but Frozen/Suspended

Dept.	Account No.	Line Item	Amount	Description
Fin	01610100-52234	Dues / Subscript.	450	GFOA Dues
Fin	01610100-53317	Operating Supplies	300	Staff Shirts
CD	01642100-52253	Consultant	5,000	Code Enf. Multi-Family Housing
CD	01643600-52246	Economic Dev.	25,000	Development Incentives
CD	01643600-52253	Consultant	5,000	Consult/Promotional Video
Engineering	01620100-52223	Training	4,000	APWA Conference
Engineering	01620100-52358	Pond/Storm maint.	30,000	Stream Maintenance
Engineering	01620100-52355	Bridge Inspections	2,000	Culvert Inspections
Engineering	01620100-53350	Small Equipment	1,700	Velocity Meters
Engineering	01620100-53324	Uniforms	300	Staff Shirts
Police	01660100-52223	Training	13,500	Basic Recruit
Police			13,600	ILEETA Conference
Police			2,850	IATAI Conference
Police			1,600	ILHIA Conference
Police			2,200	IDEOA Conference
Police			1,000	IEMA Conference
Police			1,650	IDEO Conference
Police			900	Child Passenger Safety Conference
Police			1,000	Child Passenger Instructor Conference
Police			7,000	EMP Class
Police			3,330	CPTED (Reduce to 1)
Police			2,000	NMERT
Police			400	MGIA Conference
Police			950	IAPEM (Reduce to 1)
Police	01660100-53324	Uniforms	10,400	4 New Police Officers

Village of Carol Stream
 FY20/21 Annual Budget
 Items Budgeted but Frozen/Suspended

Dept.	Account No.	Line Item	Amount	Description
Police	01662700-53313	Auto Gas & Oil	30,000	Estimated reduced fuel usage
Police	01662700-53321	Ammunition	5,000	Ammunition Reduction
Police	01664700-53325	Community Relations	2,700	Citizen's Police Academy
PW Admin	01670100-52223	Training	650	COD Public Service Inst. - Supt.
PW Admin			625	Low Bender strategic planning
PW Admin			1,250	Morrison Assessment - Sam
PW Admin			1,250	National Conference - Director
PW Admin			1,400	Non-engineers seminar - Barghi
PW Admin	01670100-52230	Telephone	205	Smart phone Facility Tech
PW Admin	01670100-52253	Consultant	10,000	Space Optimization Study
PW Snow	01670200-52223	Training	3,100	Snow Conference - Street Supv. & Supt
PW Snow	01670200-53335	Salt	9,300	Road salt
PW Snow	01670200-53350	Small Equipment	2,800	Brine pump - higher GPM for truck loading
PW Snow			3,300	Snow blower - UTV attachment
PW Signs	01670300-53317	Operating Supplies	1,300	Impact Walls
PW B&G	01670400-52244	Maint. & Repair	4,000	Exterior Lighting - change to LED
PW B&G			2,000	Flag Pole Replacement - PWC
PW B&G	01670400-52272	Property Maint.	4,500	FIC America turf conversion to pollinator
PW B&G			30,000	Mulch installation
PW B&G	01670400-53317	Operating Supplies	20,000	Mulch purchase
PW Trees	01670700-52223	Training	500	Arborist license - Supervisor

Village of Carol Stream
 FY20/21 Annual Budget
 Items Budgeted but Frozen/Suspended

Dept.	Account No.	Line Item	Amount	Description
PW Trees	01670700-52268	Tree Maintenance	23,625	Fall tree purchase and planting. Pushes planting cycle back one year.
PW Trees			1,125	Gator Bags
PW Trees			55,000	Tree trimming
PW Trees	01670700-53350	Small Equipment	20,000	Stump Grinder - Purchased in FY20
PW Gar Adm	01690100-52223	Training	625	Low Bender strategic planning
PW Gar M&R	01696200-52223	Training	1,000	Mechanic Training
PW Gar M&R			150	Vactor electrical training
PW Gar M&R	01696200-53350	Small Equipment	10,000	Rolling scaffold
PW Gar M&R			600	Sandblaster attachment for pressure washer
Info Tech	01652800-52223	Training	3,000	Cyber Security Class
Info Tech		Training	2,100	Lynda.com
Info Tech	01652800-52234	Dues & Subscripts.	5,800	Info-Tech
Info Tech	01652800-52253	Consultant	6,000	Cyber Security Assessment
Info Tech			20,000	Microfilm Conversion
Info Tech	01652800-52255	Software Maint.	4,000	Adobe Professional
Info Tech	01652800-52257	GIS	40,000	NIU Contract
Various		Equip Reserve Tfrs.	433,467	Cancel All FY21 Tfrs to ERF
PW - Snow	01670200-53335	Salt	242,700	Transfer to MFT fund.
Emerg. Srv.			70,000	Emerg. Services Contractor. Keep EOC upgrades.

Total GENERAL FUND

\$ 2,001,800

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Gregory R. Ulreich, Stormwater Administrator GRU

DATE: November 12, 2020

RE: **Detention Restrictor Retrofits Project – Phase I**
Award of Contract for Professional Engineering Services for
Hydrologic & Hydraulic Study of Six Detention Basins

The Village owns and maintains 41 stormwater management facilities (a.k.a. Detention Basins). The majority of these were constructed in the 1970's and 1980's as a requirement for the development of single-family, residential subdivisions. While today's practice establishes a Homeowner's Association to maintain these Detention Basins, most of the 41 were acquired when the Village was accepting them just like any other public improvement (e.g. sanitary sewers, water main, storm sewers, etc.).

In addition, the ownership of many Detention Basins were transferred to the Carol Stream Park District to satisfy the requirement for recreational space in these subdivisions. However, their operational infrastructure (i.e. storm sewers, restrictors, drains, etc.) was still transferred to the Village, which accounts for 20 Detention Basins that are in addition to the 41 previously mentioned.

Some of that infrastructure is failing, but specifically the restrictors, which has made it hard for Public Works to maintain (i.e. mow in the case of dry-turf detention), as well as resulted in unplanned expenses when the restrictors become clogged and require Public Works to flush out trapped debris. Staff has identified 6 Detention Basins where the restrictors are the most problematic and where their near-term replacement would benefit the Village the most over the long-term.

In 2019, the Illinois State Water Survey updated the rainfall data that is used by civil engineers to design stormwater management facilities by publishing their Technical Bulletin 75. This update reflects a pattern of increasing rainfall over the last few decades, which has resulted in current designs being larger than they would have otherwise been in the past. Before replacing the restrictors in-kind, staff will

investigate how these Detention Basins would perform using current design practice in order to identify any cost-effective upgrades that could improve their performance. This is what is being referred to as the Phase I Hydrologic & Hydraulic Study. Upon the study's completion, staff will then negotiate a contract to complete construction drawings and specifications based on those results (i.e. Phase II).

Staff recommends that a contract for professional engineering services to perform a Phase I – Hydrologic and Hydraulic Study for the Detention Restrictor Retrofit Project be awarded to Rempe-Sharpe & Associates, Inc. in the amount not to exceed \$22,491.00 on a Time and Materials basis. The FY19/20 Capital Improvement Program budgeted \$50,000 for Phase I & II contracts.

cc: William N. Cleveland, Director of Engineering Services (via email)
Phil Modaff, Director of Public Works (via email)
Jon Batek, Director of Finance (via email)

Exhibits:

- A. Park Unit 4
- B. Carol Point Northeast
- C. Rolling Oaks
- D. Shining Waters
- E. Tedrahn Park
- F. Park Hill of Quail Run – No. 4

Attachment:

1. Proposal from Rempe-Sharpe & Associates dated 11/12/2020.

Exhibits

Exhibit A: Park Unit 4



The corrugated metal pipe is severely corroded, which is causing the surrounding soil to erode. If this erosion continues, it will undermine the integrity of the berm that holds back the water when it fills, which could lead to a similar failure that nearly occurred at Tedrahn Park. The restrictor was designed to be on the upstream end of the pipe, but it was removed at some point in the past – probably due to frequent clogging.

Exhibit B: Carol Point Northeast



Tree roots will clog the outfall pipe, which sometimes leads to the Detention Basin overflowing its emergency weir. A particularly heavy rainstorm has caused said emergency weir to fail and thus requires repair.



Exhibit C: Rolling Oaks



The grout around the restrictor pipe has failed. This concept of a smaller pipe embedded within a bigger pipe was a typical design used in the past, but it is a design that has been found to be especially prone to frequent clogging.

Exhibit D: Shining Waters Park (Carol Stream Park District)



The restrictor was designed to be on the upstream end of the pipe, but it was removed at some point in the past – probably due to frequent clogging. Despite its removal, Public Works has still been requested to flush the pipe three times in the last three years.

Exhibit E: Tedrahn Park (Carol Stream Park District)



The corrugated metal pipe had become severely corroded, which caused significant erosion and a near failure of the berm. Public Works had to perform an emergency repair by “slip-lining” with a smaller, 10” pipe.

Exhibit F: Park Hill of Quail Run – No. 4



The restrictor is prone to clogging because it is small and installed on the upstream end of the outfall pipe.



Principals

J. Bibby P.E., S.E.
D. A. Watson P.E.

B. Aderman P.E.
B. Bennett P.E., CFM
L. Vo P.E.

CONSULTING ENGINEERS

324 West State Street
Geneva, Illinois 60134
Phone: 630/232-0827 – Fax: 630/232-1629

November 12, 2020

Village of Carol Stream
500 North Gary Avenue
Carol Stream, IL 60188

Attn: Mr. Greg Ulreich, P.E., CFM

Re: Proposal for Detention Restrictor Retrofits – Phase I Study

Dear Greg,

Rempe-Sharpe is pleased to be considered to provide Professional Engineering services to perform stormwater modeling for the referenced project as follows:

A. SCOPE OF PROFESSIONAL ENGINEERING SERVICES

Rempe-Sharpe and Associates shall provide topographical survey, Hydraulic and Hydrologic modeling for the Park Unit 4, Carol Point Northeast, Rolling Oaks, Shining Waters Park, Tedrahn Park and Park Hill of Quail Run Detention 4 stormwater basins. Rempe-Sharpe's scope of services is proposed as outlined below and as tabulated at the end of this proposal:

Data needed from Carol Stream:

1. 2017 DuPage County 1' Contours (ESRI Shapefile).
2. Geo-referenced Aerials for background imaging/land use/drainage boundary indicators of sufficient area to extend well beyond estimated drainage boundary.

Rempe-Sharpe Project Tasks:

- A. Collect survey data (where accessible) of control structure data (pipe inlet/outlet size & Inverts, structure rim & invert, restrictor diameter/invert & structure overflow elevation/length). Download and process the data. Create existing conditions cut sheet details with photos (for later use in plans and report)
- B. Develop Basin volumes
 1. Create Area shapes (for later use in exhibits) & Measure contour end areas using

ESRI shapefile provided by Village.

2. Develop stage storage volume table for each basin (6 total)

C. Develop Drainage area Sub basin data

1. Delineate & outline each drainage boundary for each basin using contour, 3D tin and aerial files and measure area.
2. Develop Tc flow path
3. Estimate Tc
4. Perform cursory review of Hydrologic Soil Groups
5. Calculate engineers estimated weighted Curve Number based on Soil Group and Land use cover (SCS method). Distinguish connected from dis-connected impervious areas.

D. Develop H&H models for each basin

1. Utilize Pond Pack to Input drainage parameters, basin volumes and control structure information. All input data necessary for freeware modeling will be readily accessible in the summary report.
2. Input new Bulletin 75 hydrograph Huff distributions and rainfall depths
3. Compute total release rate (orifice + weir) with orifice sized to maintain the allowable release rate of 0.1 cfs/acre assuming 24 hour 1% chance storm modeling.
4. Trial and error control structure restrictor size to maximize volume detained for 1% chance 24 hour storm (without overtopping) using updated bulletin 75 data
5. Emergency overflow weir length will be computed assuming clogged restrictor (and empty reservoir at start of design storm) at half foot flow depth for design consideration in phase II (in structure weir to still be included in control structure design, however its capacity will not be considered in the sizing calculation).

E. Create Summary Report

1. Summarize modeling methodology and parameters with results in Spreadsheet/Word memo format.
2. Create one exhibit per basin/structure showing drainage area, CN, Tc, Pond Volume, HWL, NWL and release rate and control structure data and impervious area(s).

F. Zoom meeting with Village Staff to discuss results once report has been reviewed.

G. Update report as directed (if necessary)

Engineer scope as noted shall be provided hourly not to exceed.....\$22,491.00

B. EXCLUSIONS

Excluded from scope is Soil Borings, Environmental Impact Statement, Record Drawings, Permitting, Landscaping design, Tree Surveys, Plats, Easements and Construction Phase services which will be provided under separate contract if requested. All permit fees will be paid by owner.

C. OWNER'S RESPONSIBILITIES

Provide all criteria and full information as to the Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which the Owner will require to be included in the drawings and specifications.



Assist the Engineer by placing at his disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.

Furnish to the Engineer, as required for performance of Engineer's Basic Services, data prepared by or services of others including without limitation core borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, material and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary, easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restrictions; and other special data or consultations, all of which the Engineer may rely upon in performing his services.

Designate a person to act as the Owner's Representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define the Owner's policies and decision with respect to materials, equipment, elements and systems pertinent to the Engineer's services.

Give prompt written notice to the Engineer whenever the Owner observes or otherwise becomes aware of any development that affects the scope or timing of the Engineer's services.

We propose to perform the above stated basic engineering services and provide related direct project expenses such as printing, travel, etc. at our cost with the total compensation fee for said basic services not to exceed the direct project expense reimbursement effective to December 31, 2021, as attached hereto as EXHIBIT "A".

Rempe-Sharpe wishes to express our appreciation for the consideration extended and we look forward to continuing our service with you.

Very truly yours,

REMPE-SHARPE & ASSOCIATES, INC.
BY:



Brian J Bennett, P.E., CFM
Senior Project Engineer



EXHIBIT "A"
SCHEDULE OF ENGINEERING SERVICE CHARGES BY
REMPE-SHARPE & ASSOCIATES, INC.

EFFECTIVE TIME PERIOD FOR THIS SCHEDULE:
JANUARY 1, 2021 TO DECEMBER 31, 2021

A-1 SCHEDULE OF ENGINEER'S HOURLY RATE CHARGES

<u>EMPLOYEE CLASSIFICATION</u>	<u>MAXIMUM HOURLY RATE</u>
PRINCIPAL ENGINEER	\$150.00/HR
SENIOR STRUCTURAL ENGINEER	\$121.50/HR
SENIOR PROJECT ENGINEER	\$121.50/HR
PROJECT ENGINEER	\$117.50/HR
DESIGN OR CONSTRUCTION ENGINEER (GRADE 1)	\$111.00/HR
DESIGN OR CONSTRUCTION ENGINEER (GRADE 2)	\$95.00/HR
SENIOR TRAFFIC ENGINEER	\$99.00/HR
DESIGN TECHNICIAN (GRADE 1)	\$95.00/HR
DESIGN TECHNICIAN (GRADE 2)	\$77.00/HR
CADD DRAFTING TECHNICIAN (GRADE 1)	\$81.00/HR
DRAFTING TECHNICIAN (GRADE 2)	\$66.00/HR
DRAFTING TECHNICIAN (GRADE 3)	\$50.50/HR
SURVEYING PARTY CHIEF	\$88.00/HR
SURVEYING TECHNICIAN (GRADE 1)	\$72.00/HR
SURVEYING TECHNICIAN (GRADE 2)	\$50.50/HR
CONSTRUCTION INSPECTOR (GRADE 1)	\$91.00/HR
CONSTRUCTION INSPECTOR (GRADE 2)	\$77.00/HR
CONSTRUCTION TECHNICIAN	\$62.00/HR
ADMINISTRATIVE ASSISTANT	\$69.00/HR
CLERK TYPIST	\$53.50/HR

A-2 COMPENSATION FOR DIRECT PROJECT REIMBURSABLE COSTS

THE ENGINEER SHALL BE REIMBURSED AT HIS ACTUAL COST FOR ALL EXPENSES AND/OR COSTS INCURRED DIRECTLY OR INDIRECTLY IN CONNECTION WITH THIS PROJECT, SUCH AS PRINTING, TRAVEL, STAKING SUPPLIES, ETC.

THE ENGINEER'S REIMBURSEMENT FOR TRAVEL EXPENSES SHALL BE IRS STANDARD PER MILE OF TRAVEL.

A-3 COMPENSATION FOR SUB-CONTRACTED SERVICES

THE ENGINEER SHALL BE REIMBURSED FOR ALL COSTS AND EXPENSES INCURRED BY THE ENGINEER FOR ALL SERVICES NOT NORMALLY PERFORMED BY THE ENGINEER WHICH ARE SUB-CONTRACTED TO OTHER PARTIES WITH THE OWNER'S APPROVAL.



CAROL STREAM PROPOSAL FOR DETENTION RESTRICTOR RETROFITS - PHASE 1 STUDY

Task Scope	Task #	Senior Project Eng. \$121.50	Design Tech. (Grade 1) \$95.00	Survey Party Chief \$88.00	Survey Tech. (Grade 2) \$50.50	Clerk Typist \$53.50	EXP	TOTALS
Surveying	A	4	12	16	16		300	\$4,142.00
Basin Volume Calcs	B							
<i>Measure Contour Areas</i>	B.1	4	16					\$2,006.00
<i>Develop State/Storage Volume</i>	B.2	4						\$486.00
Drainage Subbasin Parameters	C							
<i>Delineate Basin</i>	C.1	6						\$729.00
<i>Tc path</i>	C.2	1						\$121.50
<i>Tc calcs</i>	C.3	1						\$121.50
<i>Reivew HSG</i>	C.4	2						\$243.00
<i>Curve Number calcs</i>	C.5	34						\$4,131.00
Develop H&H Models	D							
<i>Base Pond Pack Model set up</i>	D.1	11						\$1,336.50
<i>Hydrograph inputs</i>	D.2	1						\$121.50
<i>0.1 cfs/acre Runs</i>	D.3	8						\$972.00
<i>Max Volume Runs</i>	D.4	18						\$2,187.00
<i>overflow sizing calcs</i>	D.5	6						\$729.00
Summary Report	E.0							
Narrative	E.1	8						\$972.00
Exhibits	E.2	12	16					\$2,978.00
Web Meeting	F	2						\$243.00
Report Update	G	8						\$972.00
GRAND TOTAL		130	44	16	16	0		\$22,491.00





REMPE-SHARPE & Associates, Inc.

Brian J. Bennett, PE, CFM

Senior Project Engineer

EDUCATION

Bachelor of Science in Civil Engineering, 1998. Purdue University

REGISTRATION

Licensed Professional Engineer - IL
Certified Flood Plain Manager

PROFESSIONAL AFFILIATIONS AND AWARDS

Member Illinois Association for Floodplain and Stormwater Management
Member American Society of Civil Engineers
Member Water Environment Federation
Member American Water Works Association

PROFESSIONAL HISTORY

Rempe-Sharpe & Associates, Inc., Consulting Engineers, 1998-Present

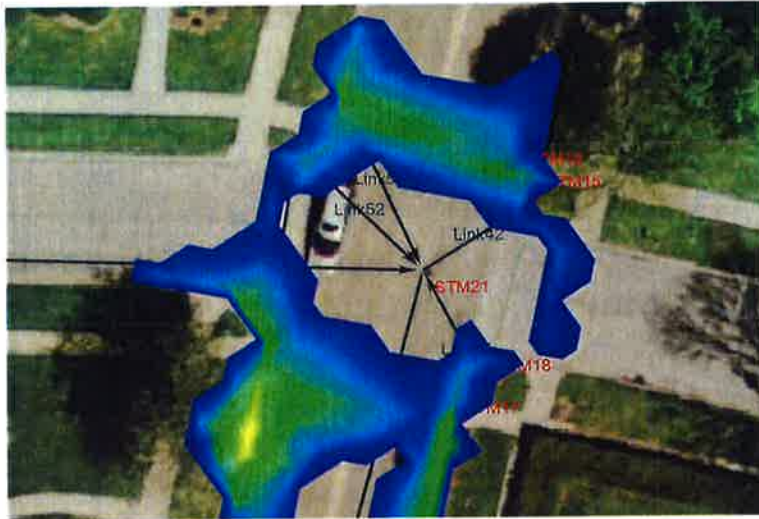
PROFESSIONAL EXPERIENCE

22 years of experience in stormwater analyses, drainage investigations and studies, land development and transportation engineering. Responsible for stormwater management infrastructure design and permitting, hydraulic and hydrologic modeling and reports, design of commercial and residential developments, roadway design and reconstruction, and sanitary projects. A few representative projects include:

- IDOT and FEMA hydraulic analysis: Design and permitting for new 90 foot wide bridge, including new 1 mile long roadway profile, grading and storm sewer improvements and Conditional Letter of Map Revision for Kings Road – Bolingbrook, IL.
- Elm Street & IL RT 31 Storm and Sanitary Sewer Separation – Batavia, IL
- Storm Modeling: Developed and calibrated to historical rainfall events an XPSWMM hydraulic and hydrologic model of 1,368-acre tributary area, 5.5-mile, 87-inch diameter storm sewer to analyze highway flooding and developed multiple proposed routing and storage alternative models to alleviate inundation for the design storm event. – Edens Expressway - IDOT
- Joliet levee - one mile long system to remove the downtown City of Joliet from the flood hazard area of the Des Plaines River. Analysis included the creation of a flood profile of the I&M canal and internal drainage evaluation – Joliet, IL
- Drainage Investigation: US Route 14/Northwest Highway near Inverness / Palatine, Illinois
- Overflow Route analysis: Analyzed topographical survey information, engineering plans, visual inspections, owner accounts, and modeling to determine overflow locations and flood elevations for inundated properties. Determined expected maximum water surface elevations for worst case scenario and proposed alternate solutions to reduce future flood inundations – Marmion Academy – Village of North Aurora
- Storm Modeling: – Site wide comprehensive drainage study of storm water peak flows and expected maximum flooding elevations – Fermilab, Batavia, IL



AREA 3 SEWER SEPARATION STUDY - BATAVIA, IL



Client: City of Batavia – Batavia, Illinois

Client Contact: Andrea Podraza, P.E., CFM
Senior Civil Engineer

Project Manager: John Whitt, P.E.

Project Engineer: Brian J. Bennet, P.E., CFM

Project Description:

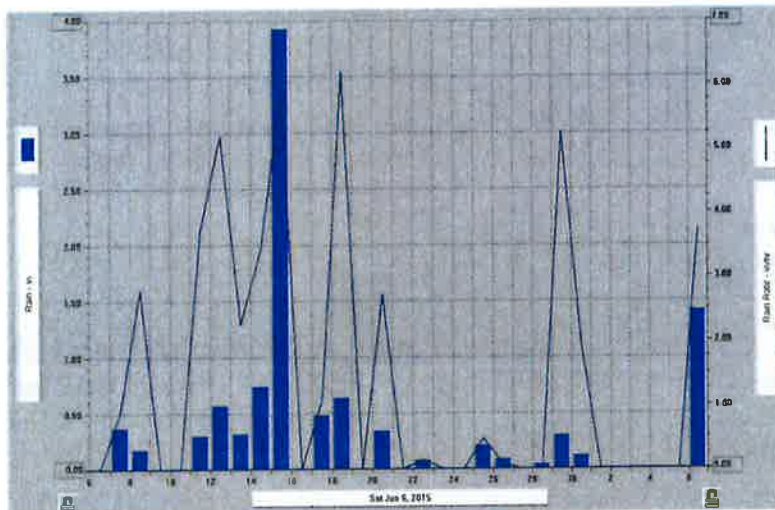
Area 3 has experienced frequent flooding and numerous drainage complaints. The City of Batavia tasked Rempe-Sharpe and Associates with investigating the scope of improvements needed to reduce the severity and frequency of flooding within Area 3 as an initial step in understanding the magnitude of infrastructure investment required.

Rempe-Sharpe performed stormwater modeling of the 53+ acre tributary to develop and size a preliminary storm sewer network necessary to convey the stormwater runoff per the design criteria of the City as well as the historic storm of June 15th 2015 and examined the ability to re-use the existing storm sewer that currently exists within the West Batavia Cemetery using XPSWMM software.

Project Status:

The study answered important questions necessary for the City to determine the planning and resource allocation required to move forward with the improvements. Final design engineering has been awarded for construction start in 2017.

Estimate Project Cost: \$3,991,000.00



US ROUTE 14 / NORTHWEST HIGHWAY DRAINAGE INVESTIGATION VILLAGES OF INVERNESS AND PALATINE

Client: IDOT, District 1
Programming - Hydraulics

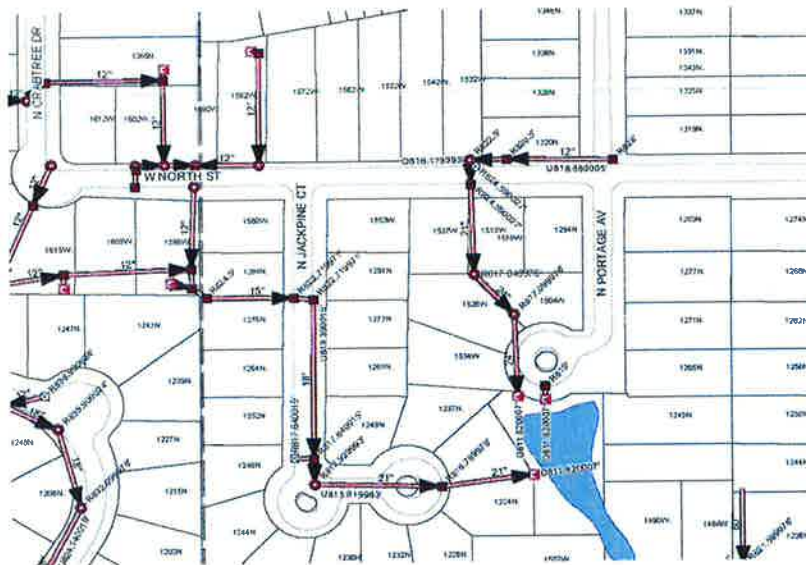
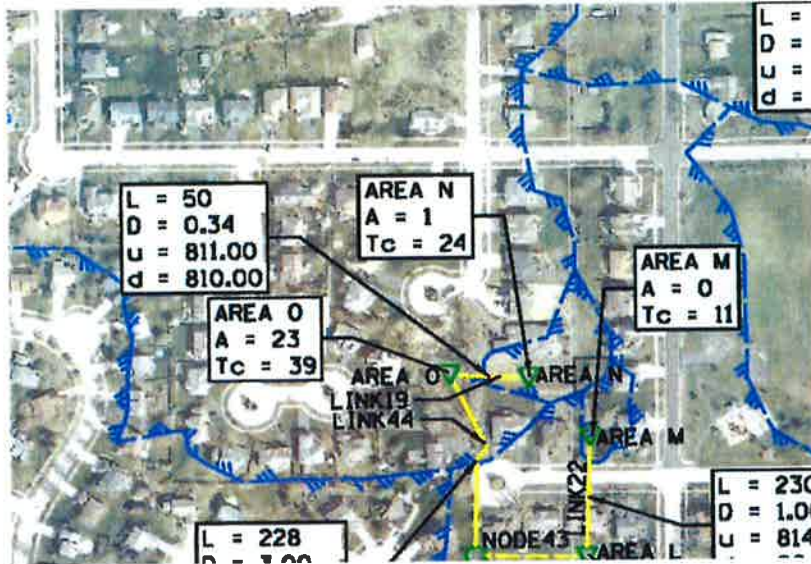
Client Contact: Rick Wojcik, P.E.
Chief of Hydraulics

Project Manager: John Whitt, P.E.

Project Engineer: Brian Bennett, P.E., CFM

Project Description:

A field change in the construction drawings for US Route 14 / Northwest Highway resulted in a roadside ditch being revised to a closed conduit system (ie. storm sewer). Following construction, the Village of Inverness claimed that the change had adversely modified stormwater discharges into the Village and increased the severity of downstream flooding.



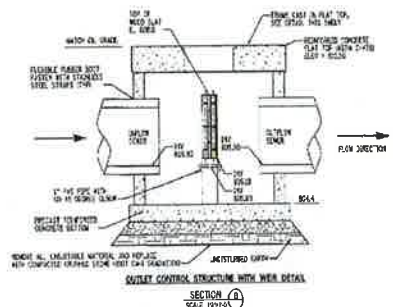
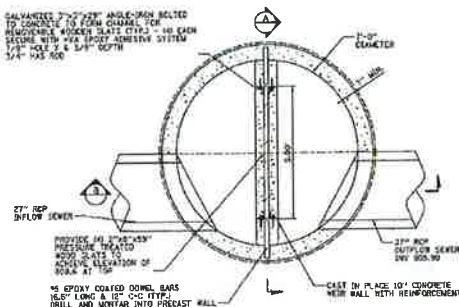
IDOT District 1—Hydraulics Section requested Rempe-Sharp perform an analysis of the 260+ acre watershed drainage system to evaluate pre-project, post-project conditions and proposed / corrective scenarios. XP Solutions, XPSWMM software was utilized to model the watershed storm sewer drainage system.

Options to re-instate the function of the pre-project roadside ditch were developed. These included:

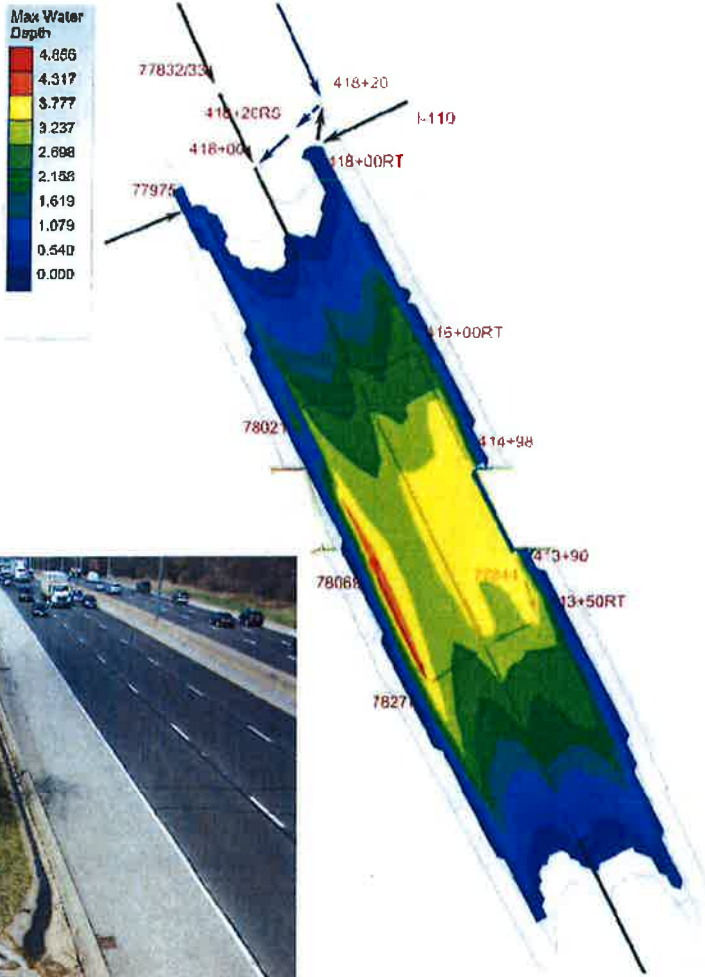
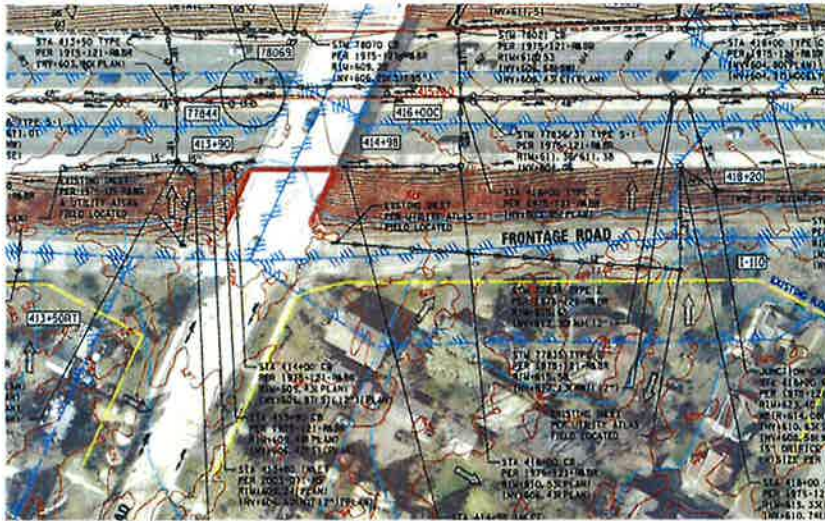
- 1) A variation of reconstructing the original ditch and,
- 2) A proposal to construct an in-line storm sewer structure that would mimic the conveyance control of the original ditch.

Project Status:

The final report was presented to IDOT, Inverness and Palatine in January 2016 with recommendations. Further action is still pending.



I-94 / EDENS EXPRESSWAY WINNETKA AVENUE UNDERPASS



Client: IDOT, District 1
Programming - Hydraulics

Client Contact: Rick Wojcik, P.E.
Chief of Hydraulics

Project Manager: John Whitt, P.E.

Project Engineer: Brian J. Bennett, P.E, CFM.

Project Description:

Various underpasses along I-94/Edens Expressway have periodically experienced temporary road closures due to pavement flooding resulting from severe and intense rainstorm events. Of particular note is the crossing at Winnetka Avenue which has been temporarily closed due to pavement flooding a number of times over the past few years.

Rempe-Sharpe & Associates, under contract to IDOT District 1—Hydraulics, was authorized to conduct a Drainage Investigation toward the goal of developing solutions to reduce the occurrences of road closure due to flooding.

The roadway storm sewer / drainage system / watershed includes 3 miles of trunk sewer (up to 72" diameter) and culminates at a pump station rated at 54,000 gpm. Hydrologic and Hydraulic modeling of the existing network was performed using XP Solutions XPSWMM software and includes a 2-D representation of the Winnetka Avenue underpass to reflect the depth of ponding on the pavement.

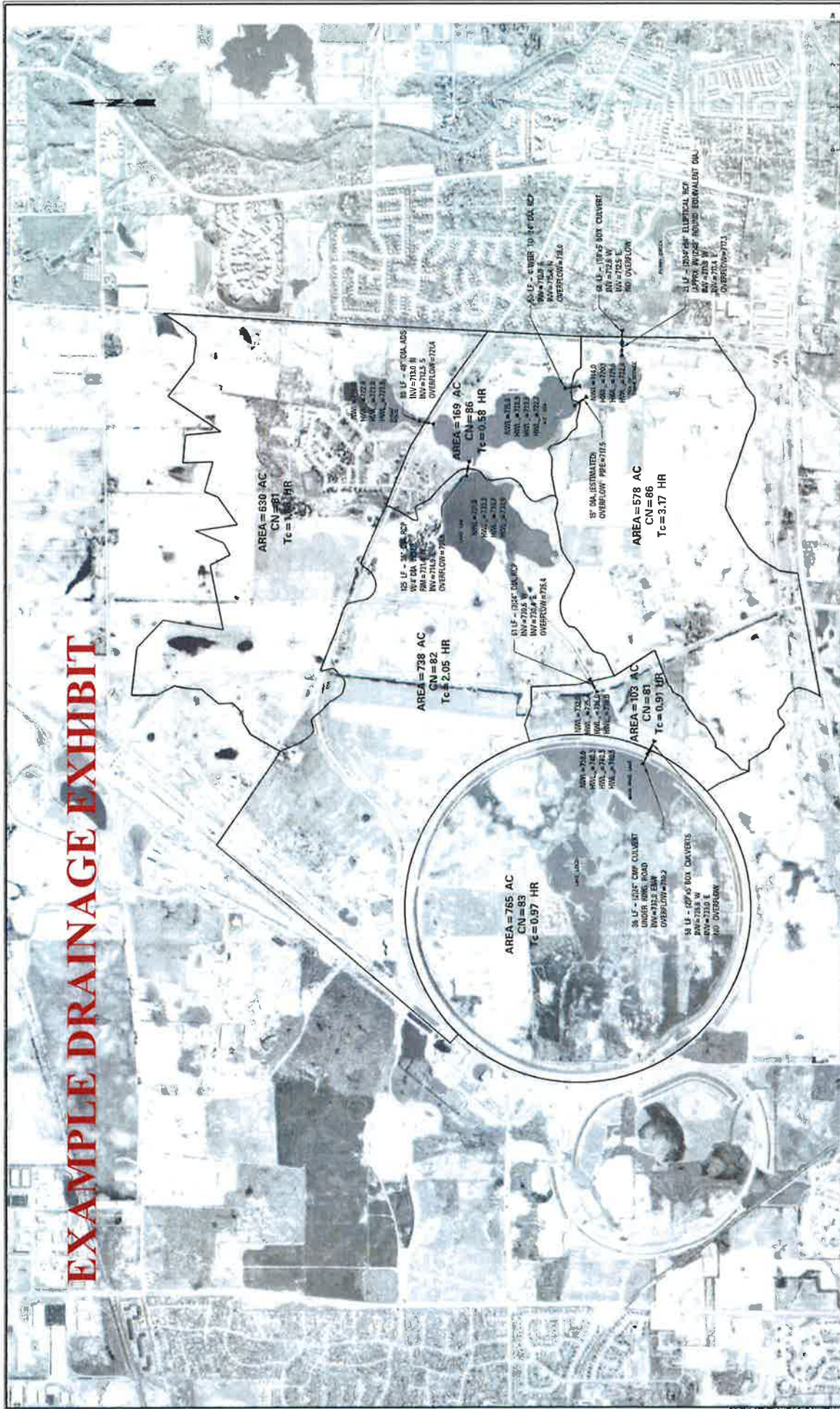
Services further included: Model calibration to several historical storm events, limited topographic/ engineering surveys, research of engineering plan sets spanning six decades, and televising to confirm pipe connectivity where other data was lacking.

Project Status:

The existing conditions model, with calibration to five historical storm events, and proposed alternate solution models were completed in January 2017 and is under review by the Client.



EXAMPLE DRAINAGE EXHIBIT



ACTION	NAME	No.	Date	Revisions	No.	Date	SHEET	PROJECT	TITLE	SCALE	PROJECT NO.	No.
	Design										FRM-119	
Drawn										1"=800'	DATE	
Checked											FEB 2020	

This drawing shall not be used or reproduced either wholly or in part except when authorized by this engineer - Rempe-Sharpe


REMPE-SHARPE
CONSULTING ENGINEERS
131 N. 31st St., Suite 100, Chicago, IL 60641
Tel: 773.327.1111 Fax: 773.327.1112

NOT FOR CONSTRUCTION

FERMILAB
BATAVIA, ILLINOIS

HEADWATERS OF FERRY CREEK
ESTIMATED FLOOD ELEVATIONS

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager
FROM: Philip J. Modaff, Director of Public Works 
DATE: November 4, 2020
RE: Public Works Part-time Contract Clerical Position - - GovTemps USA

The current budget includes funding to fill a vacant part-time clerical position in the Public Works front-office.¹ Filling this vacant position with a contract employee allows for more flexibility to address future staffing needs if and when the opportunity arises. Public Works and other Village departments have entered into agreements with GovTemps USA for multiple contractual positions over the past several years with good results.

The position was budgeted assuming on average eighteen (18) hours per week and will be assigned to front-office duties in support of internal operations and customer service. The initial period of the proposed agreement (attached) will run from thru April 30, 2021, in order to align with the fiscal year calendar. Two, subsequent one-year extensions can be exercised at the Village's discretion.

The attached agreement conforms to similar agreements executed with GovTemps USA over the past several years. The contract rate of \$454 per week is included within the current year budget and is also consistent with the pay scale for existing clerical positions within the Public Works Department.

Staff recommends approval of the attached Employee Leasing Agreement with GovTemps USA for contract clerical services for the period November 23, 2020 through April 30, 2021.

Attachment

¹ Funding for the position is split between the General Fund (60%) and the Water/Sewer Fund (40%).

EMPLOYEE LEASING AGREEMENT

THIS EMPLOYEE LEASING AGREEMENT (this "Agreement") is made this 16th day of November 2020 ("Effective Date") by and between **GOVTEMPSUSA, LLC**, an Illinois limited liability company ("GovTemps"), and Village of Carol Stream (the "Municipality") (GovTemps and the Municipality may be referred to herein individually as "Party" and collectively as the "Parties").

RECITALS

The Municipality desires to lease certain employees of GovTemps to assist the Municipality in its operations and GovTemps desires to lease certain of its employees to the Municipality on the terms and conditions contained herein.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, and other good and valuable considerations, the receipt and sufficiency of which are mutually acknowledged by the Parties, the Parties hereby agree as follows:

SECTION 1 SCOPE OF AGREEMENT

Section 1.01. Worksite Employee. The Municipality hereby agrees to engage the services of GovTemps to provide, and GovTemps hereby agrees to supply to the Municipality, the personnel fully identified on **Exhibit A** hereto, hereinafter the "Worksite Employee." **Exhibit A** to this Agreement shall further identify the employment position and/or assignment ("Assignment") the Worksite Employee shall fill at the Municipality and shall further identify the base compensation for each Worksite Employee, as of the effective date of this Agreement. The Parties agree that **Exhibit A** shall establish the framework by which GovTemps shall hire and supply the Worksite Employee and shall not represent a binding obligation that the Municipality accept placement for any Worksite Employee identified on **Exhibit A**. The Municipality shall provide written direction to GovTemps as to the specific need and details for each Worksite Employee at any time during the term of this Agreement. **Exhibit A** may be amended from time to time by a replacement **Exhibit A** signed by both GovTemps and the Municipality. GovTemps shall have the authority to assign and/or remove the Worksite Employee, provided, however, that the Municipality may request, in writing, at the sole discretion of the Municipality, that GovTemps remove the Worksite Employee and such request shall not be withheld by GovTemps. The Parties hereto understand and acknowledge that the Worksite Employee shall be subject to the Municipality's day-to-day supervision.

Section 1.02. Independent Contractor. GovTemps and Worksite Employee are and shall remain independent contractors, and not employees, agents, partners of, or joint venturers with, the Municipality. The Worksite Employee shall remain the employee of GovTemps at all times during the term of this Agreement. GovTemps shall have no authority to bind the Municipality to any commitment, contract, agreement or other obligation without the Municipality's express written consent.

SECTION 2
SERVICES AND OBLIGATIONS OF GOVTEMPS AND MUNICIPALITY

Section 2.01. Payment of Wages. GovTemps shall timely pay the wages and related payroll taxes of the Worksite Employee from GovTemps own account in accordance with federal and Illinois law and GovTemps standard payroll practices. GovTemps shall withhold from such wages all applicable taxes and other deductions elected by the Worksite Employee. GovTemps shall timely forward all deductions to the appropriate recipient as required by law. The Municipality hereby acknowledges that GovTemps may engage a financial entity to maintain its financing and record keeping services, which may include the payment of wages and related payroll taxes in accordance with this Section 2.01. The Municipality agrees to cooperate with any such financial entity to ensure timely payment of (i) wages and related payroll taxes pursuant to this Section 2.01, and (ii) Fees pursuant to Section 3.03.

Section 2.02. Workers' Compensation. To the extent required by applicable law, GovTemps shall maintain and administer workers' compensation, safety and health programs. GovTemps shall maintain in effect workers' compensation coverage covering all Worksite Employee and complete and file all required workers' compensation forms and reports.

Section 2.03. Employee Benefits. GovTemps shall provide to Worksite Employee those employee benefits fully identified on **Exhibit B** hereto. GovTemps may amend or terminate any of its employee benefit plans according to their terms. All employee benefits, including severance benefits for Worksite Employee will be included in Fees payable to GovTemps under Section 3.01 of this Agreement. At no time shall the Municipality be required to pay any amount in addition to the fees set forth in Section 3.01 and **Exhibit A**.

Section 2.04. Vacation, Sick and Personal Leave. The Worksite Employee shall not be entitled to any paid leave during his or her placement with the Municipality. Should the Worksite Employee be absent from work for whatever reason, the Municipality will notify GovTemps within forty-eight (48) hours of the absence, and GovTemps shall deduct the absence from the fees due pursuant to Section 3.01, provided that if an absence injury occurs on a Friday or weekend, said absence shall be reported on the next business day.

Section 2.05. Maintenance and Retention of Payroll and Benefit Records. GovTemps shall maintain complete records of all wages and benefits paid and personnel actions taken by GovTemps in connection with any of the Worksite Employee, shall retain control of such records at such GovTemps location as shall be determined solely by GovTemps, and shall make such records available as required by applicable federal, state or local laws.

Section 2.06. Other Obligations of GovTemps. GovTemps shall be responsible for compliance with any federal, state and local law that may apply to its Worksite Employee(s).

Section 2.07. Direction and Control. The Parties agree and acknowledge that the Municipality has the right of direction and control over the Worksite Employee, including matters of discipline, excluding removal or reassignment, as provided for by Section 1.01. The Worksite Employee shall be supervised, directly and indirectly, and exclusively by the Municipality's supervisory and managerial employees.

Section 2.08. Obligations of the Municipality. As part of the employee leasing relationship, the Municipality hereby covenants, agrees and acknowledges:

(a) The Municipality shall comply with OSHA and all other health and safety laws, regulations, ordinances, directives, and rules applicable to the Worksite Employee or to his or her place of work;

(b) With respect to the Worksite Employees, the Municipality shall comply with all applicable employment-related laws and regulations, including and, without limitation, Title VII of the Civil Rights Act of 1964, as amended, (Title VII), the Americans With Disabilities Act of 1990 (ADA), the Age Discrimination in Employment Act (ADEA), the Equal Pay Act of 1963, the Civil Rights Acts of 1866 and 1871 (42 U.S.C. § 1981), the Family and Medical Leave Act of 1993, the Fair Labor Standards Act of 1938, the National Labor Relations Act, the Employee Retirement Income Security Act of 1974, the Illinois State Constitution, the Illinois Human Rights Act, and any other federal, state or local law, statute, ordinance, order, regulation, policy or decision regulating wages and the payment of wages by GovTemps, prohibiting employment discrimination or otherwise establishing or relating to rights of employees;

(c) The Municipality shall retain the right to exert sufficient direction and control over the Worksite Employee as is necessary to conduct the Municipality's business and operations, without which the Municipality would be unable to conduct its business, operation or comply with any applicable licensure, regulatory or statutory requirements;

(d) The Municipality shall, at its sole discretion, have the right to have the Worksite Employee removed at any time and for any reason, in accordance with Section 1.01;

(e) The Municipality agrees that the Municipality shall pay no wages, salaries or other forms of direct or indirect compensation, including employee benefits, to Worksite Employee and that Worksite Employee shall receive all direct or indirect compensation including employee benefits from GovTemps;

(f) The Municipality shall report to GovTemps any injury to any Worksite Employee of which it has knowledge within forty-eight (48) hours of acquiring such knowledge, provided if an injury occurs on a Friday, weekend or holiday, said injury shall be reported on the next business day. If a Worksite Employee is injured in the course of performing services for the Municipality, the Municipality and GovTemps shall follow the procedures and practices regarding injury claims and reporting, as determined by GovTemps. Upon receipt of notification from GovTemps or its insurance carrier that an injured Worksite Employee is able to return to work and perform "light duty," the Municipality may, but shall not be required, to make available an appropriate light duty work assignment for such Worksite Employee, but only if such light duty assignment is available and feasible; and

(g) The Municipality shall report all on-the-job illnesses, accidents and injuries of the Worksite Employee to GovTemps within forty-eight (48) hours following notification of said injury by employee or employee's representative, provided if an illness, accident or injury occurs on a Friday, weekend or holiday, said illness, accident or injury shall be reported on the next business day.

SECTION 3 FEES PAYABLE TO GOVTEMPS

Section 3.01. Fees. The Municipality hereby agrees to pay GovTemps fees for the services provided under this Agreement in the form of the base compensation as identified by the parameters set forth on **Exhibit A** and specifically agreed to at the time the Worksite Employee is placed with the Municipality. Fees shall not become due until the Worksite Employee is placed with the Municipality and actually begins working. Fees shall be paid for the actual days worked by the Worksite Employee, provided the Municipality reports said absence in accordance with Section 2.04, and any fees due shall be reduced to account for any reported absences of the Worksite Employee.

Section 3.02. Increase in Fees. There shall be no increase in fees during the term of this Agreement. Provided, however, should the Municipality decide to increase the base compensation as provided for and identified on **Exhibit A**, the fee shall be adjusted as set forth in Section 3.01

Section 3.03. Payment Method. Following the close of each month during the term of this Agreement, GovTemps shall provide the Municipality a written invoice for the fees owed by the Municipality pursuant to this Agreement for the prior month. Within thirty (30) days following receipt of such invoice, the Municipality shall pay all invoiced amounts by check, wire transfer or electronic funds transfer to GovTemps to an account or lockbox as designated on the invoice.

SECTION 4 INSURANCE

Section 4.01. General and Professional Liability Insurance. The Municipality shall maintain in full force and effect at all times during the term of this Agreement a Comprehensive (or Commercial) General Liability and Professional Liability (if applicable) insurance policy or policies (the "Policies"), with minimum coverage in the amount of \$1,000,000 per occurrence, \$3,000,000 aggregate. At a minimum, the Policies shall insure against bodily injury and property damage liability caused by on-premises business operations, completed operations and/or products or professional service and non-owned automobile coverage.

At all times during the term of this Agreement, GovTemps shall procure and maintain insurance to protect GovTemps from claims arising out of Commercial General Liability and Professional Liability, with minimum coverage in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Section 4.02. Certificate of Insurance. Upon request, either Party shall provide the other Party with one or more Certificates of Insurance, verifying the Municipality's compliance with the provisions of Section 4.01.

Section 4.03. Automobile Liability Insurance. If the Worksite Employee drives a Municipal or personal vehicle for any reason in connection with his or her Assignment, the Municipality and GovTemps shall both maintain in effect automobile liability insurance which shall insure the Worksite Employee, GovTemps and the Municipality against liability for bodily injury, death and property damage.

**SECTION 5
DURATION AND TERMINATION OF AGREEMENT**

Section 5.01. Effective and Termination Dates. This Agreement shall become effective on November 16, 2020 and shall continue in effect to April 30, 2021. Agreement may be extended for two subsequent 12-month periods (May 1, 2021- April 30,2022 and May 1, 2022 – April 30, 2023) by written agreement of the Parties; or until it is terminated in accordance with the remaining provisions of this Section 5. For the purposes of the Agreement, the date on which this Agreement expires and/or is terminated shall be referred to as the "Termination Date."

Section 5.02. Termination of Agreement for Failure to Pay Fees. If the Municipality fails to timely pay the fees required under this Agreement, GovTemps may give the Municipality notice of its intent to terminate this Agreement for such failure and if such failure is remedied within thirty (30) days, the notice shall be of no further effect. If such failure is not remedied within the thirty (30) day period, GovTemps shall have the right to terminate the Agreement upon expiration of such remedy period.

Section 5.03. Termination of Agreement for Material Breach. If either Party materially breaches this Agreement, the non-breaching Party shall give the breaching Party notice of its intent to terminate this Agreement for such breach and if such breach is remedied within ten (10) days, the notice shall be of no further effect. If such breach is not remedied within the ten (10) day period, the non-breaching Party shall have the right to immediately terminate the Agreement upon expiration of such remedy period.

Section 5.04. Termination of Agreement For Reason Other than Material Breach. Either Party may terminate this Agreement for reason other than material breach by giving fourteen (14) days prior written notice to the other Party. Upon such termination, GovTemps shall be paid for the time period through the effective date of termination.

Section 5.05. Termination of Agreement to execute Temp-to-Hire Arrangement. At the end of the term of the agreement, as outlined in Section 5.01, the Municipality may hire the Employee as a permanent employee of the Municipality. If the Municipality exercises this option, the sum of two weeks gross salary is payable to GovTemps within thirty (30) days of the permanent employment date. If the Municipality does not exercise the Temp-to-Hire Arrangement by the end of the contract, as outlined in Section 5.01, it agrees not to extend an offer of employment to the Employee for two years after the conclusion of this agreement. If an offer is made within two years after the conclusion of this agreement, as outlined in Section 5.01, then the two weeks gross salary fee is payable to GovTemps within thirty (30) days of the permanent employment date.

**SECTION 6
NON-SOLICITATION**

Section 6.01. Non-Solicitation. The Municipality acknowledges GovTemps legitimate interest in protecting its business for a reasonable time following the termination of this Agreement. Accordingly, the Municipality agrees that during the term of this Agreement and for a period of two (2) years thereafter, the Municipality shall not solicit, request, entice or induce

Worksite Employee to terminate his or her employment with the GovTemps, nor shall the Municipality hire Worksite Employee as an employee.

Section 6.02. Injunctive Relief. The Municipality recognizes that the rights and privileges granted by this Agreement are of a special, unique, and extraordinary character, the loss of which cannot reasonably or adequately be compensated for in damages in any action at law. Accordingly, the Municipality understands and agrees that GovTemps shall be entitled and limited to equitable relief, including a temporary restraining order and preliminary and permanent injunctive relief, to prevent or enjoin a breach of Section 6.01 this Agreement.

Section 6.03. Survival. The provision of this Section 6 shall survive any termination of this Agreement.

SECTION 7 DISCLOSURE AND INDEMNIFICATION PROVISIONS

Section 7.01. Indemnification by GovTemps. GovTemps agrees to indemnify, defend and hold the Municipality and its related entities or their agents, representatives or employees (the "Municipality Parties") harmless from and against all claims, liabilities, damages, attorney's fees, costs and expenses ("Losses") (a) arising out of GovTemps breach of its obligations under this Agreement, (b) related to the actions or conduct of GovTemps and its related business entities, their agents, representatives and employees, including the Work Site Employees (the "GovTemps Parties"), taken or not taken with respect to the Worksite Employees that relate to events or incidents occurring during or subsequent to the term of this Agreement, and (c) arising from any act or omission on the part of GovTemps or any of the GovTemps Parties.

Section 7.02. Indemnification by the Municipality. The Municipality agrees to indemnify, defend and hold the GovTemps Parties harmless from and against all Losses (a) arising out of the Municipality's breach of its obligations under this Agreement, and (b) arising from any act or omission on the part of the Municipality or any of the Municipality Parties. Notwithstanding the foregoing, the Municipality shall have no obligations to the GovTemps Parties under this Section with respect to Losses arising out of events or incidents occurring before or after the term of this Agreement.

Section 7.03. Indemnification Procedures. The Party that is seeking indemnity (the "Indemnified Party") from the other Party (the "Indemnifying Party") pursuant to this Section 7, shall give the Indemnifying Party prompt notice of any such claim, allow the Indemnifying Party to control the defense or settlement of such claim and cooperate with the Indemnifying Party in all matters related thereto; provided however that, prior to the Indemnifying Party assuming such defense and upon the request of the Indemnified Party, the Indemnifying Party shall demonstrate to the reasonable satisfaction of the Indemnified Party that the Indemnifying Party (a) is able to fully pay the reasonably anticipated indemnity amounts under this Section 7 and (b) takes steps satisfactory to the Indemnified Party to ensure its continued ability to pay such amounts. In the event the Indemnifying Party does not control the defense, the Indemnified Party may defend against any such claim at the Indemnifying Party's cost and expense, and the Indemnifying Party shall fully cooperate with the Indemnified Party, at no charge to the Indemnified Party, in defending such potential Loss, including, without limitation, using reasonable commercial efforts

to keep the relevant Worksite Employee available. In the event the Indemnifying Party controls the defense, the Indemnified Party shall be entitled, at its own expense, to participate in, but not control, such defense. The failure to promptly notify the Indemnifying Party of any claim pursuant to this Section shall not relieve such Indemnifying Party of any indemnification obligation that it may have to the Indemnified Party, except to the extent that the Indemnifying Party demonstrates that the defense of such action has been materially prejudiced by the Indemnified Party's failure to timely give such notice.

Section 7.04. Survival of Indemnification Provisions. The provisions of this Section 7 shall survive the expiration or other termination of this Agreement.

SECTION 8 ADDITIONAL PROVISIONS

Section 8.01. Amendments. This Agreement may be amended at any time and from time to time, but any amendment must be in writing and signed by all of the Parties to this Agreement.

Section 8.02. Binding Effect. This Agreement shall inure to the benefit of and be binding upon the Parties and their respective heirs, successors, representatives and assign. Neither Party may assign its rights or delegate its duties hereunder without the express written consent of the other Party, which consent shall not be unreasonably withheld.

Section 8.03. Counterpart Execution. This Agreement may be executed and delivered in any number of counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument. This Agreement may be executed and delivered via facsimile.

Section 8.04. Definitions. Terms and phrases defined in any part of this Agreement shall have the defined meanings wherever used throughout the Agreement. The terms "hereunder" and "herein" and similar terms used in this Agreement shall refer to this Agreement in its entirety and not merely to the section, subsection or paragraph in which the term is used.

Section 8.05. Entire Agreement. This Agreement constitutes the entire agreement between the Parties regarding GovTemps provision of Worksite Employee to the Municipality, and contains all of the terms, conditions, covenants, stipulations, understandings and provisions agreed upon by the Parties. This Agreement supersedes and takes precedence over all proposals, memorandum agreements, tentative agreements, and oral agreements between the Parties, made prior to and including the date hereof, and not specifically identified and incorporated in writing into this Agreement. No agent or representative of either Party hereto has authority to make, and the Parties shall not be bound by or liable for, any statement, representation, promise, or agreement not specifically set forth in this Agreement.

Section 8.06. Further Assurances. Each of the Parties shall execute and deliver any and all additional papers, documents and other assurances and shall do any and all acts and things reasonably necessary in connection with the performances of their obligations hereunder and to carry out the intent of the parties hereto.

Section 8.07. Gender. Whenever the context herein so requires, the masculine, feminine or neuter gender and the singular and plural number shall each be deemed to include the other.

Section 8.08. Notices. Notices given under this Agreement shall be in writing and shall either be served personally or delivered by certified first class U.S. Mail, postage prepaid and return receipt requested or by overnight delivery service. Notices also may effectively be given by transmittal over electronic transmitting devices such as Telex or facsimile machine if the Party to whom the notice is being sent has such a device in its office, provided that a complete copy of any notice shall be mailed in the same manner as required for a mailed notice.

Notices shall be deemed received at the earlier of actual receipt or three days from mailing date. Notices shall be directed to the Parties at their respective addresses shown below. A Party may change its address for notice by giving written notice to the other Party in accordance with this Section:

If to GovTemps:

GOVTEMPSUSA, LLC
630 Dundee Road, Suite 130
Northbrook, Illinois 60062
Attention: Michael Earl
Telephone: 224-261-8366
E-Mail: mearl@govhrusa.com

If to the Municipality:

Village of Carol Stream
500 North Gary Avenue
Carol Stream, IL 60188
Attention: Phil Modaff
Telephone: 630-871-6262
E-Mail: pmodaff@carolstream.org

Section 8.09. Section Headings. Section and other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

Section 8.10. Severability. If any part or condition of this Agreement is held to be void, invalid or inoperative, such shall not affect any other provision hereof, which shall continue to be effective as though such void, invalid or inoperative part, clause or condition had not been made.

Section 8.11. Waiver of Provisions. The failure by one Party to require performance by the other Party shall not be deemed to be a waiver of any such breach, nor of any subsequent breach by the other Party of any provision of this Agreement. Such waiver shall not affect the validity of this Agreement, nor prejudice either Party's rights in connection with any subsequent action. Any provision of this Agreement may be waived if, but only if, such waiver is in writing signed by the Party against whom the waiver is to be effective.


Section 8.12. Confidentiality. Each Party shall protect the confidentiality of the other's records and information and shall not disclose confidential information without the prior written

consent of the other Party. Each Party shall reasonably cooperate with the other Party regarding any Freedom of Information Act (FOIA) request calling for production of documents related to this Agreement.

Section 8.13. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois applicable to contracts made and to be performed entirely within such state, except the law of conflicts. The parties agree that any claims, disputes, actions or causes of action arising out of this Agreement or relating to the breach thereof shall be brought before a court of proper jurisdiction in Cook County, Illinois.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed as of the day and year first above written.

GOVTEMPSUSA, LLC,
an Illinois limited liability company

By: 
Name: J. J. Cademartori
Title: President/Co-owner

Village of Carol Stream

By: _____
Name: Robert Mellor
Title: Village Manager

EXHIBIT A
Worksite Employee and Base Compensation

WORKSITE EMPLOYEE: Jill Cox

POSITION/ASSIGNMENT: Data Entry Clerk

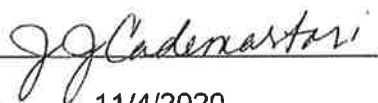
POSITION TERM: November 23, 2020 - April 30, 2021

Agreement may be extended for two subsequent 12-month periods (May 1, 2021- April 30, 2022 and May 1, 2022 – April 30, 2023) with agreement of parties.

BASE COMPENSATION: \$25.20/hour only for hours worked. Hours of work may vary and are estimated at eighteen (18) hours/week. Hours should be reported via email to payroll@govtempsusa.com on the Monday after the prior work week. Municipality will be invoiced every other week for hours worked.

GOVTEMPSUSA, INC.:

MUNICIPALITY:

By: 
Date: 11/4/2020

By: _____
Date: _____

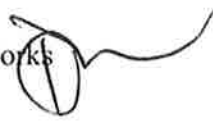
This Exhibit A fully replaces all Exhibits A dated prior to the date of the Company's signature above.

EXHIBIT B
Summary of Benefits

Not applicable.

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: November 09, 2020

RE: Recommendation to Award a Contract – Winkler’s Tree & Landscaping, Inc. – Tree Trimming Services

Each year Public Works solicits bid for scheduled tree trimming of parkway trees. For purposes of this work the Village is divided into six tree-trimming zones, resulting in a six-year trimming cycle. The area earmarked for trimming this year is Zone 1¹. The FY21 budget provides \$55,000 for all of the scheduled trimming work.

Staff solicited bids and received two bids as follows:

<u>CONTRACTOR</u>	<u>AMOUNT</u>
Winkler’s Tree & Landscaping	\$27,484.58
Ciosek Tree Service	\$32,720.40

Winkler submitted the lowest bid and all of the required documents (copies attached).² The company has satisfactorily performed similar work for the Village in 2017 and 2018.

Staff recommends that the Village Board approve a Motion awarding a contract to Winkler Tree & Landscaping in the amount of \$27,484.58 for tree trimming services.

Attachments

¹ Work Zone 1 is bounded by Fair Oaks Road, Army Trail Road, County Farm Road and Lies Road.

² Winkler failed to use the References form provided in the bid packet, but their bid submittal did include a separate reference listing with satisfactory references.

BID FORM (PAGE 1 OF 1)
PARKWAY TREE TRIMMING SERVICES

The undersigned "Contractor" offers to provide to the Village Tree Trimming Services conforming to the specifications attached hereto, with such exceptions or modifications as herewith set forth, and in accordance with the terms and conditions herein specified.

LUMP SUM TOTAL FOR PARKWAY TREES: \$ 27,484.58
549 TREES
59.63 EACH

Contractor: _____
Winkler's Tree and Landscaping
P.O. Box 1154
La Grange Park, IL 60526
708-544-1219
Info@winklerstreeservice.com

Address: _____

Phone: _____ Date: 10-22-20

Signature: _____
Vince Winkler

Certified Arborist: _____
Vince Winkler
Name
_____ 111 - 037 _____
Number

Subscribed and sworn before me on this 22 day of OCT, 2020.

MY COMMISSION EXPIRES:

"OFFICIAL SEAL"
CINDY LU ZWART
Notary Public, State of Illinois
My Commission Expires 2/22/23
NOTARY PUBLIC

Cindy Lu Zwart
10/22/20

REFERENCES

City of Chicago Attn: Forestry 2352 S Ashland Chicago, IL 60608	trim (312) 446-1162	Village of Hoffman Estates Attn: Joe Capiga 2305 Pembroke Ave Hoffman Estates IL 60169	trim (847) 781-2714
Village of Bensenville Attn: Rick Radde 717 E. Jefferson St Bensenville IL 60106	trim (630) 350-3432	Village of Homewood Attn: Forestry 17755 S Ashland Ave Homewood, IL 60430	trim & removal (708) 206-3396
Village of Burr Ridge Attn: Gary Gatlin 7660 S County Line Rd Burr Ridge, IL 60521	trim & removal (630) 323-4733	Village of LaGrange Park Attn: Rick Radde PW 447 N. Catherine Ave LaGrange Park IL 60526	trim (708) 352-2922
Village of Carol Stream Attn: Ron Roehn Public Works 124 Gerzevske Ln Carol Stream IL 60188	trim & removal 630-871-6260	Village of Maywood Attn: John West 40 Madison St Maywood, IL 60153	trim & removal (708) 491-8842
Catholic Cemeteries Attn: Joe Catalano 1400 S Wolf Rd Hillside IL 60162-2197	trim & removal 708-449-6100	Village of North Riverside Attn: Tim Kutt 2734 S 9th Ave Broadview, IL 60154	trim & removal (708) 447-4211
Chicago Park District 541 N. Fairbanks Chicago, IL 60611	trim & removal (312) 742-7529	Village of Addison Attn: Tim Tokarz PW 1 Friendship Plaza Addison IL 60101	trim 630-620-2020
Village of Park Forest Attn: Rob Gunther PW 350 Victory Drive Park Forest, IL 60466	Removals 708-481-4088	Village of Westchester Attn: Carl Muell 10300 Roosevelt Rd Westchester IL 60154	trim & removal 708-305-1019
Village of Flossmoor Attn: Dave Becker 1700 Central Park Ave Flossmoor IL 60420	removal & stump (708) 957-4100	Village of Western Springs Attn: Will PW 740 Hillgrove Ave Western Springs IL 6055	trim 708-305-9609
Village of Glendale Hts Attn: Tim PW 300 Civic Center Plz Glendale Heights IL 60139	trim 630-260-6060	City of Crystal Lake Attn: Larry Zurek PW 1000 W. Woodstock St Crystal Lake, IL 60014	trim 815-356-3744

REFERENCES
MUST BE COMPLETED AND RETURNED WITH BID FORM

The bidder shall list three (3) municipal or public utility references for which the bidder has supplied services in the last twenty-four (24) months that are similar to the specifications contained herein. References may only be provided for work performed by the firm submitting the bid.

THIS FORM MUST BE FILLED OUT IN ITS ENTIRETY. NO OTHER REFERENCE FORM WILL BE ACCEPTED. BIDDER MAY NOT PROVIDE A SEPARATE REFERENCE SHEET.

Municipality Name _____

Municipality Address _____

Contact Name and Phone _____

Work Performed _____

Beginning and Ending dates of work (month and year): _____

Municipality Name _____

Municipality Address _____

Contact Name and Phone _____

Work Performed _____

Beginning and Ending dates of work (month and year): _____

Municipality Name _____

Municipality Address _____

Contact Name and Phone _____

Work Performed _____

Beginning and Ending dates of work (month and year): _____

CONTRACTOR QUESTIONNAIRE
MUST BE COMPLETED AND RETURNED WITH BID FORM

FIRM NAME: Winkler's Tree & Landscaping, Inc.

OWNER'S NAME: Disce Winkler PHONE # 708-544-1219

OWNER'S NAME: _____ PHONE# _____

BUSINESS ADDRESS: Winkler's Tree and Landscaping
P.O. Box 1154
La Grange Park, IL 60526
708-544-1219
info@winklertreeservice.com

IF DOING BUSINESS UNDER ANOTHER COMPANY NAME IN THE PAST THREE YEARS, LIST THAT INFORMATION BELOW:

FIRM NAME: _____

OWNER'S NAME: _____ PHONE # _____

OWNER'S NAME: _____ PHONE# _____

BUSINESS ADDRESS: _____

**VILLAGE OF CAROL STREAM
GOVERNMENTAL COMPLIANCE CERTIFICATIONS
MUST BE COMPLETED AND RETURNED WITH BID FORM**

I, Vince Winkler (name), certify that I am employed as the president (title) of Winkler's Tree & Landscaping Company, a contractor/subcontractor for the work described in the Agreement on this certificate is attached, and I hereby certify that I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein, and that following certifications are true and correct:

1. Certification under 720 ILCS 5/33E-11

The Company is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961 or any similar offense of any State of the United States which contains the same elements as the Illinois offenses of bid-rigging or bid rotating.

2. Payments to Illinois Department of Revenue

The Company is not delinquent in payment of any taxes to Illinois Department of Revenue - 65 ILCS 5/11-42.1

3. Substance Abuse Prevention on Public Works

The Company has in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), and will provide a copy thereof to the Village of Carol Stream prior to commencement of the work on the Project.

4. Illinois Public Works Employment Discrimination Act

The Contract shall be performed in compliance with all requirements of the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01

5. Certified Payroll - Prevailing Wage Act - 820 ILCS 130/5

The Company shall pay not less than the prevailing hourly rate of wages, and the generally prevailing rate of hourly wages for legal holiday and overtime work, as determined by the Illinois Department of Labor and the Village of Carol Stream to all laborers, workers, and mechanics performing work under this Contract. All bonds provided by the Company under the terms of this contract shall include such provisions as will guarantee the faithful performance of the Company's obligations under this clause and under the Prevailing Wage Act, 820 ILCS 130/1 et. seq. Should the Department of Labor revise any prevailing rate of hourly wages, such revised rate shall be applicable to this Contract; however, in no event shall the increase in any prevailing rate of hourly wages be a basis for a change order or other claim for an increase in the Contract Sum. The Company and each of its subcontractors participating on the Project shall make and keep those records required under Section 5 of the Prevailing Wage Act. The Company

and any of its subcontractors shall submit a monthly certified payroll statement to verify the payment of prevailing wages as required under the Prevailing Wage Act.

6. Non-Discrimination: EEOC

The Company is an "equal opportunity employer" as defined by Section 2002(e) of Chapter 21, Title 42, U.S. Code Annotated and Executive Orders #11246 and #11375 (42 U.S.C., Section 2002(e)); Executive Order No. 11246, 30 F.R. 12319 (1965); Executive Order No. 11375, 32 F.R. 14303 (1967) which are incorporated herein by reference. The Equal Opportunity Clause, Section 6.1 of the Rules and Regulations of the Department of Human Rights of the State of Illinois is a material part of any contract awarded on the basis of this proposal. The Company shall not discriminate on the basis of race, color, sex, national origin, religion, ancestry, age, marital status, physical or mental handicap or unfavorable discharge for military service.

7. Human Rights Act

The Company shall perform the Contract in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the Company and its subcontractors shall not engage in any prohibited form of discrimination in employment as defined in the Act. The Company shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. The Company and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this contract.

8. Sexual Harassment Policy

Pursuant to Section 2-105 (A)(4) of the Illinois Human Rights Act, the Company and each subcontractor has adopted and maintains written sexual harassment policies that shall include, at a minimum, the following information:

- (1) the illegality of sexual harassment;
- (2) the definition of sexual harassment under State law;
- (3) a description of sexual harassment, utilizing examples;
- (4) the Company's/subcontractor's internal complaint process, including penalties;
- (5) the legal recourse, investigative and complaint process available through the Department and Commission;
- (6) directions on how to contact the Department and the Commission; and
- (7) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.

A copy of these policies shall be provided to the Owner or Consultant on request.

9. Drug Free Workplace Act [Only applicable to projects with State Funding]

The Company shall comply with all provisions of the Drug Free Workplace Act, 30 ILCS 850/1 et seq.

10. Compliance with Governmental Regulations

The Company and any subcontractors shall comply with and perform all Work required under the Bid Documents and Specifications in conformance with all applicable federal, state and local laws, regulations and/or ordinances.

Winkler's Tree & Landscaping, Inc.
Landscaping, Inc.

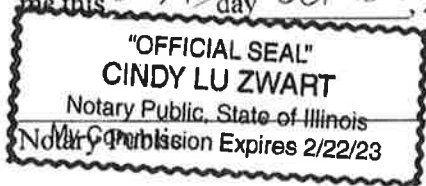
Firm Name

By: Vince Winkler - PRES
Name/Title

Vince Winkler - PRES
Signature

SUBSCRIBED AND SWORN to before

me this 22ND day OCTOBER, 2020.



Cindy Lu Zwart

**FORM OF AGREEMENT
VILLAGE OF CAROL STREAM**

THIS AGREEMENT is made this _____ day of _____, 2020, by and between the Village of Carol Stream, an Illinois municipal Corporation hereinafter referred to as (the "Village") and ~~_____ Winkler's Tree & Landsoaping, Inc.~~ hereinafter to as (the "Contractor") and its successors.

IN CONSIDERATION of the mutual promises of the parties delineated in the Bid Documents and Specifications, the Contractor agrees to perform the services and the Village agrees to pay for the services as set forth in the Bid Documents and Specifications.

1. This contract shall embrace and include all of the Bid Documents and Specifications listed below as if attached hereto or repeated herein:
 - a. Cover Sheet
 - b. Table of Contents
 - c. Invitation to Bid and Notice to Bidders
 - d. Bid Submittal Checklist
 - e. Instructions to Bidders
 - f. General Conditions of Contract
 - g. Specifications
 - h. Bid (accepted by the Village)
 - I. References
 - J. Governmental Compliance Certifications
 - n. This Contract
 - o. Certificate(s) of Insurance

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items, and installation of the same, which are the subject matter of this contract the total sum of \$ 27,484.56 paid in accordance with the provisions of the Local Government Prompt Payment Act.

3. The Contractor represents and warrants that it will comply will all applicable Federal, State and local laws concerning prevailing wage rates and all Federal, State and local laws concerning equal employment opportunities.

4. The Contractor shall commence work under this Contract upon written Notice to Proceed from the Village and shall complete work on this project within thirty (30) calendar days from the date of the Notice to Proceed. Time is of the essence of this Contract and Contractor agrees to achieve completion within the contract time by

all proper and appropriate means including working overtime without additional compensation.

5. Bonds required to guarantee performance and payment for labor and material for this work shall be in a form acceptable to the Village and shall provide that they shall not terminate prior the date of final payment by the Village.
6. Pursuant to the provisions of Section 5 of the Mechanics' Lien Act of Illinois, prior to making any payment on this contract the Village demands that the Contractor furnish a written statement of the names of all parties furnishing labor and/or materials under this Contract and the amounts due or to become due on each. This statement must be made under oath or be verified by affidavit. Final payment shall not be issued by the Village nor shall any retained percentage become due until releases and waivers of lien have been supplied as the Village designates.
7. In executing this Contract, Contractor agrees that it has examined the site of the work and the conditions existing therein, has examined the Bid Documents and Specifications and taken and compared field measurements and conditions with those Documents.
8. This Contract and the Bid Documents and Specifications represent the entire Agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village and the Contractor have hereunto set their

hands this _____ day of _____, 2020.

Winkler's Tree & Landscaping, Inc.

Print Company Name

 Dimitri Winkler

By

 PRES.

Position/Title

By

Position/Title

THE VILLAGE OF CAROL STREAM, ILLINOIS

Mayor

By

Attest:

Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works
Caryl Rebholz, Director of Human Resources

DATE: November 11, 2020

RE: Motion Authorizing the Village Manager to Enter Into Employee Agreements
– Auxiliary Snow Plow Drivers

With the potential for staffing shortages in the Public Works operations ranks due to COVID-19 illness or quarantine, staff has proposed that qualified employees from other Village departments be offered the opportunity to serve as auxiliary snow plow drivers. These resources would only be deployed after all able-bodied Public Works employees are utilized and only to operate vehicles for which they are licensed and have been trained to operate.

According to Section 7 (g)(2) of the FLSA, the Village may offer participating employees a different hourly rate from what they earn in their regular capacity as a Village employee. Because any assignment to plow snow would fall outside of the employees' regular work hours, the employee would be paid at the overtime rate of 1.5X the regular hourly rate established for auxiliary plow drivers. Based on a review of other DuPage County communities, and to insure that no auxiliary driver earns a greater hourly rate than a regular Public Works employee, staff is recommending a straight time rate of \$22.00 per hour, which would make the overtime rate \$33.00 per hour.¹ Exempt (salaried) employees would be eligible to participate in the program under the same terms.

To implement this program, and in consultation with labor counsel, it is further recommended that the Village Manager be authorized to enter into an Agreement with each qualified employee who volunteers and is selected to participate. This Agreement is necessary to make clear the terms under which the employee would be compensated in accordance with the Fair Labor Standards Act (FLSA). An example of the proposed agreement is attached.

At this time, staff requests that the Village Board approve a Motion authorizing the Village Manager to enter into agreements with certain employees to serve as auxiliary snow plow drivers at a straight time rate of \$22.00 per hour.

Please let me know if you have any further questions.

Attachment

¹ For example, an employee in the Police Department who earns \$40/hr. for regular hours working in their Police Department capacity, would be paid \$33/hr. for hours serving as an auxiliary plow driver.



Village of Carol Stream

FRANK SAVERINO, SR., MAYOR • ROBERT MELLOR, MANAGER
500 N. Gary Avenue • Carol Stream, Illinois 60188-1899
(630) 665-7050 • FAX (630) 665-1064
www.carolstream.org

SECTION 7 (g)(2) AGREEMENT

By and between the Village of Carol Stream and the Undersigned Party Auxiliary Snow Plow Driver

It is hereby agreed and understood that whenever I work for the Village of Carol Stream in my regular capacity as an _____, I will be paid _____ per hour for all straight time hours worked and _____ per hour for all overtime hours worked as set forth in the "collective bargaining agreement"/"personnel manual."

It is further understood that whenever I work for the Village in the secondary capacity of Auxiliary Snow Plow Driver, I will be paid \$22.00 per hour for all straight time hours worked and \$33.00 per hour for all overtime hours worked. Since all of my hours worked as Auxiliary Snow Plow Driver will be performed outside my hours worked in my regular capacity and during hours I would otherwise be off duty, I will receive the time and one half rate of \$33.00 for my hours worked as Auxiliary Snow Plow Driver.

Employee Name (Printed)

Date

Employee Signature

Village Manager Signature

Date

C: Finance Department
Human Resources Department

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager
FROM: Philip J. Modaff, Director of Public Works
DATE: November 11, 2020
RE: Presentation of 2020 - 2021 Snow and Ice Control Plan

The Public Works Department has prepared the attached Snow and Ice Plan for the 2020 – 2021 winter season. The attached document provides general information about the plan, including strategies and tactics employed and the resources assigned. The plan also includes a review of related policies and resident advisories adopted by the Village in prior years.

The attached plan maintains the same general approach to snow and ice removal as the prior year, but has been updated following a thorough review of industry best practices and lessons learned from the prior year and includes an Appendix dealing with challenges presented by COVID-19. In addition, both the Park District and School District will remain as partners in the walking path snow clearing effort serving students walking to and from Glenbard North High School¹.

Several features of the Snow and Ice Control Plan for the coming winter season are:

- An Appendix plan addresses COVID-19 and the preparations, processes and strategies identified by operations and management staff over the past several months to address those challenges. In anticipation of a reduction of available operations staff due to illness or quarantine, plans have been developed to address these shortages through prioritization of streets, expansion of use of contractor resources, assignment of non-operations Public Works management staff to operational duties and utilization of employees from other Village departments to drive pick-up trucks².
- Expand the use of all-liquid de-icing for certain types of storms. Success in one zone last year where salt brine was used in place of rock salt to melt snow, coupled with best strategies learned from other agencies, has encourage us to expand this effort to a few more zones under certain weather conditions.
- Moderate salt conservation measures will remain in place to help move us towards compliance with IEPA expectations for reduction of chlorides in waterways. These measures will include: aggressive pre-storm anti-icing, calibration of salt-loading and salt-spreading equipment, refresher equipment training for all employees and strict control over salt application).

Please include the attached plan on the regular Board meeting agenda for November 16 to be received by the Village Board. Staff will be prepared to answer any questions they may have. Following receipt by the Village Board the plan will be made available on the Village's website.

¹ Frequency of service under this program may be reduced depending on the status of in-person classes at the high school.

² A separate item on the November 16, 2020, agenda will ask the Village Board to authorize the Village Manager to enter into agreements with individual Village employees who volunteer for snow plowing duty.

SNOW & ICE CONTROL PLAN 2020 - 2021



VILLAGE OF CAROL STREAM DEPARTMENT OF PUBLIC WORKS

Phil Modaff
Dir. of Public Works

Ron Roehn
Supt. of Operations

Jason Pauling
Street Supervisor

THIS PLAN HAS BEEN DEVELOPED WITH A FOCUS ON TIMELY AND EFFECTIVE SERVICE DELIVERY, WHILE REMAINING SENSITIVE TO THE NEGATIVE IMPACTS OF CHLORIDES ON WATERWAYS AND INFRASTRUCTURE. THIS YEAR'S PLAN ALSO INCLUDES AN APPENDIX THAT ADDRESSES THE POSSIBLE IMPACT ON SERVICE AS A RESULT OF COVID-19 AND THE MEASURES THAT WILL BE TAKEN IN RESPONSE.

Village of Carol Stream
Department of Public Works
2020 – 2021 Snow & Ice Control Plan

This plan is designed to support an “open-road” policy, which is intended to make all streets (220 lane miles and over 300 courts) passable no more than eight hours after the last snowflake falls in any event. **(NOTE: Please see the newly added Appendix which is intended to address the potential impact of COVID-19 on service levels and performance timelines).** In order to achieve this policy, the Street Supervisor, in consultation with the Superintendent of Operations and the Director of Public Works, will be responsible for authorizing and assigning the following resources:

- **Supervisory staff** will monitor weather forecasts and conditions, as well as pavement temperature data via a weather service (available remotely) that will deliver virtual pavement data from one central location. Staff will also monitor various live security cameras and stay in contact with Police personnel during off-hours in order to gather information on road conditions in order to make timely and effective deployment decisions. .
- **In-house personnel** will be placed into service before contractors are called upon. When conditions and/or forecasts indicate the need for additional resources, contracted personnel and equipment will be used to supplement in-house resources. Agreements have been signed with two qualified contractors detailing responsibility, securing insurance and acknowledging pay rates for a variety of equipment.

Once roads are made passable, resources will be strategically assigned and scheduled to fully open roads from curb-to-curb, with more consideration to other factors such as overtime, use of contractors, and employee fatigue.



Trucks working in tandem provide more immediate impact

Preventing and Combating Accumulation of Snow Pack and Ice on Pavement

The Department employs several strategies to fight snow pack and ice accumulation:

- **Anti-Icing** is applied to pavement to prevent the early development of ice patches, to reduce the formation of snow-pack and to create conditions which promote the build up of slush once snow has started to accumulate. The department's anti-icing production capability was increased with the purchase of a brine-making system in 2013; additional storage capacity (2,500 gallons) was added in 2019. Increased production and storage have allowed for an expanded use of brine prior to an event. Five vehicles (including a UTV) are outfitted with anti-icing equipment to allow for broad coverage of the street network in advance of a storm. The UTV-mounted unit is used to apply anti-icing product on Village properties, including the sidewalks in the Glenbard North walking path area. Anti-icing will be deployed via two strategies depending on conditions:
 1. When there are two days' notice prior to a predicted event crews will apply brine on the entire Village street network.
 2. When less time is available before an event, crews will spread brine on as many streets as possible, starting with pre-established priorities (main thoroughfares, school zones, curves, hills, and others with a higher incidence of accidents).



Five anti-icing units can be deployed – four on roadways and the newest UTV unit for sidewalks and Village properties

- **De-icing** is performed when ice has formed and/or when snowpack is present. Occasionally, conditions allow spot locations of ice to form, and crews may use salt, salt brine, organics, or a combination of these materials to melt the ice as weather and road conditions demand. In an effort to meet regulatory agency demands to reduce chloride levels in local waterways, **road salt** is conservatively applied based upon a variety of factors as assessed by the Street Supervisor, in consultation with the Superintendent of Operations. Typically, this means that salt will be used sparingly during initial plowing operations or only widely broadcast during the final pass during plow operations (except on the main roadways where salt will be applied as needed).

Depending on the duration of the snow (longer events), the Supervisor may direct operators to trickle salt on the road crown during the first pass in their routes. The salt, coated with a liquid brine solution and organic material, is spread from plow trucks at a pre-determined rate (lbs./lane mile) based upon a variety of factors including: pavement temperatures, dew point, wind, sunshine, humidity and consistency of the snow. Salt will also be routinely spread on courts, but at a lesser rate than on other streets. However, **additional salt may be used during an ice storm, if warranted**, based upon forecast conditions or observations of pavement conditions by operations or police department staff.

- In winter 2019-20 a pilot program was undertaken in Zone 2 to test (under appropriate conditions) use of strictly liquid de-icing materials in place of salt. The positive results of that pilot program encouraged the use, expansion and continued evaluation of this strategy in the coming season. The factors considered when determining if this strategy is deployed include: pavement temperature, air temperature, moisture content, time of day, precipitation type and rate of accumulation. The intent of the continued pilot program is to determine if widespread use of all liquid de-icing can provide a desired level of service while reducing use of chlorides.



Liquid-only de-icing in residential area in 2019-20 winter season

Assignment of Resources

For purposes of effectively deploying vehicles and personnel, the Village's street system has been divided into sixteen zones. Attached is a map which depicts the various zones, developed to make best use of available resources and to deliver timely and effective plowing throughout the community.

- Within most of the zones some streets may be classified as “arterials” or “mains”, based upon their size and/or traffic volume. These arterials and mains are actually treated as one zone (Zone #16), with three large dump trucks and a small dump truck assigned specifically to work these streets throughout a snow event.¹ The remainder of the streets are handled by in-house resources, with the exception of courts, which are assigned to contractors.
- Equipment and personnel are assigned to each zone so that work in all zones can begin at roughly the same time, rather than prioritizing one zone over another.²
- The department has adopted a deployment plan to immediately and strategically make use of every vehicle when it initially leaves the Public Works Center at the start of operations. Vehicles are assigned a route to plow on the way to their plowing zone, which results in a quicker impact on many of the main streets.
- Another recent feature is the assignment of a Supervisor to inspect and track the performance of contractors working in the courts. Staff recognized that the largest number of resident complaints originated in the courts. Assigning a Supervisor to oversee contractor work in these areas is intended to improve the quality of service and better track contractor expenses.

Snow Plowing

The Village has a variety of in-house equipment assigned to plowing duties. Below are examples of the typical equipment used in each zone:

Large Dump Truck



Six-wheel Dump Truck

¹ Some other roadways in the Village are under the jurisdiction of State, County or Township agencies, including: North Avenue, County Farm Road, St. Charles Road, Schmale Road, Gary Avenue and Army Trail Road.

² Under very heavy snow conditions, or reduced staffing, resources will first be concentrated on mains and arterials.



Small Dump Truck



Wheeled Loader

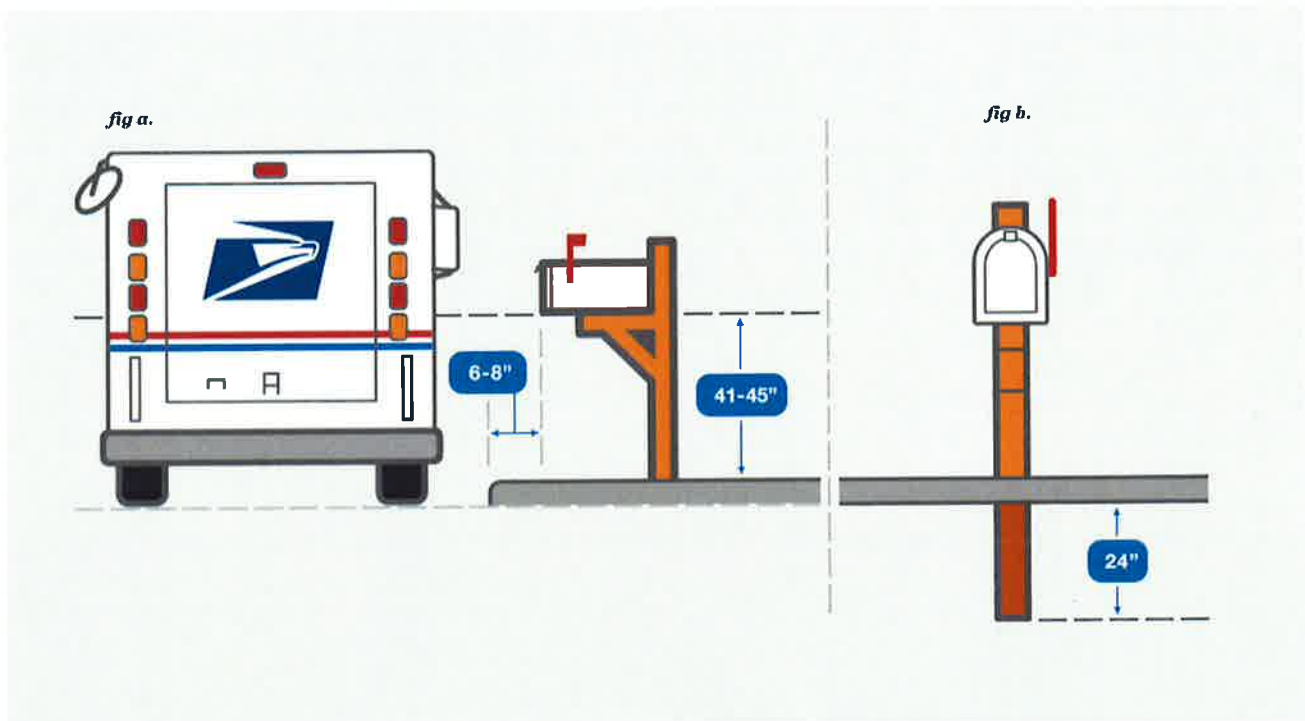
General Policies

Over the years the Village has adopted a number of policies in order to support the effective removal of snow from the streets. Below is a summary of those policies currently in place:

1. **SIDEWALKS** - As a general rule, sidewalks will not be plowed by the Village, including those in the area of schools. Property owners are strongly encouraged to shovel snow from walks adjacent to their property.
 - a. Glenbard North School Walking Path Program: beginning in 2015-16, the Village partnered with Glenbard North High School and the Carol Stream Park District to clear main walking paths serving the high school. Specifically, a contractor has been engaged to provide the following services:
 - Clearing of snow from sidewalks and/or bike paths in the following locations:
 - On the south side of Lies Road between Idaho Street and County Farm Road (except for the area immediately adjacent to the Glenbard North High School property);
 - On the west side of Kuhn Road from Thunderbird Drive to Woodhill Drive (except for the area immediately adjacent to the Glenbard North High School property).
 - Application of a snow and ice melting agent (to be provided by the Village) in the same areas as identified above.
 - Work shall be performed in a timely fashion so as to accommodate pedestrian use of the sidewalks and/or bike paths on the following schedule when:
 - Morning: all requested work to be completed no later than 6:30 am
 - Afternoon: all requested work to be completed no later than 2:15 pm (except for early dismissal on Mondays when work must be completed by 1:15 pm)

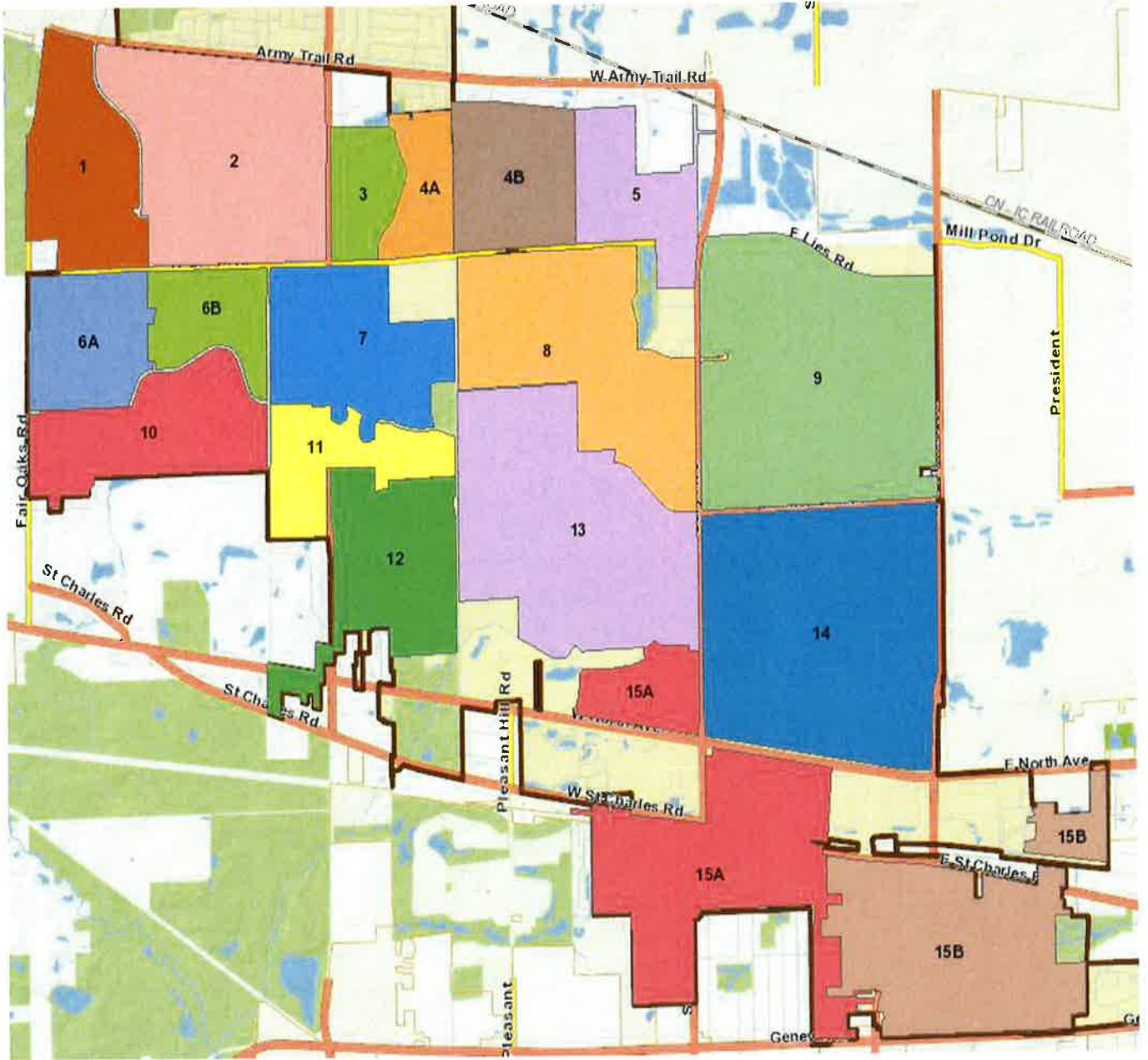
Public Works staff will anti-ice the sidewalks with the UTV-mounted equipment, and continue to anti-ice the bike path with a pick-up truck-mounted unit.

2. **PARKING** - By ordinance, parking is not allowed on streets following a 1-inch snowfall. Public Works and Police staff will coordinate efforts to enforce this ordinance.
3. **STREET STATUS** - The Village will plow all streets, regardless of their acceptance status (i.e. – new developments with public improvements).
4. **FIRE HYDRANTS** - Residents are encouraged to remove snow from around fire hydrants adjacent to their property.
5. **GARBAGE** - On garbage collection days, residents are requested to place garbage containers in their driveways, not on the street or close to the curb. The Village will not reimburse residents for damage to garbage containers placed too close to the street.
6. **PROHIBITED** - All property owners are prohibited by Ordinance from depositing snow in the street when cleaning their driveways.
7. **MAILBOXES** - The Village will replace properly installed mailboxes damaged by direct contact with snowplows. However, mailboxes suffering damage due to improper installation (placed too close to curb) or due to deteriorated support (rotting wood, rusted metal, etc.) will not be the responsibility of the Village. In addition, the Village will not be responsible for mailboxes that may have suffered damage from snow flying off a plow. (See attached for USPS mail box installation specifications).



Mailbox Specifications

SNOW ZONE MAP



APPENDIX to SNOW & ICE CONTROL PLAN

Snow and Ice Staffing Levels During COVID-19

While we hope to be largely unaffected by the COVID-19 pandemic throughout the winter season, it is prudent to assume staffing levels may be randomly and unpredictably reduced and that services will be affected. This document examines the impact of various degrees of reduced staffing and identifies strategies for providing snow and ice removal services during those periods of reduced staffing. While many uncontrollable factors will shape the specific challenges to be faced, this document will serve as a guide to Public Works management staff on how best to prepare for potential challenges and to proceed as those challenges present themselves.

The current Snow and Ice Control Plan establishes typical time frames in which all roads can be considered “passable” and “fully open”. It is our intention to continue to maintain this policy during normal or slightly-reduced staffing throughout the coming winter season. However, it should be anticipated that if staffing falls below 75%, the time in which service is delivered will be extended. Depending on the volume of snowfall, the amount of time to make all streets passable could increase significantly compared to performance at normal staffing levels. And, should a combination of reduced staffing and severe weather conditions occur, the level of service provided can also be expected to be reduced for a period of time.

We have considered and outlined what services might look like at different staffing levels and developed some realistic expectations on how long it will take to meet the Snow Plan goals to make streets passable and then to fully clear the streets. Factors which will impact the delivery of services under reduced staffing levels include: type of storm, day of week, time of day and driver fatigue. We have prioritized streets under multiple scenarios and generated maps for drivers working under those scenarios.

Public Works staff who are not typically part of the current snow plan will receive training on the equipment that they are licensed and capable to operate. In most cases, this will primarily be the operation of pick-up trucks. Only those with the proper CDL license will be assigned to operate the small and large dump trucks. The additional staff in this pool includes the Director, Superintendent, Administrative Supervisor, Management Analyst and two (2) part time secretaries.

Available trucks to use during a storm

Large dump trucks	13
Small dump trucks	3 (a fourth truck is due for delivery in December/January)
Pick-up trucks	11

100% Staffing Level

During the time when we are at 100% staffing (28 employees), we will maintain the policies and procedures as provided in the 2020-2021 Snow and Ice Control Plan. Below is a section from page one of the current plan.

“This plan is designed to support an “open-road” policy, which is intended to make all streets (220 lane miles and over 300 courts) passable no more than eight hours after the last snowflake falls in any event. In order to achieve this policy, the Street Supervisor, in consultation with the Superintendent of Operations and the Director of Public Works, will be responsible for authorizing and assigning the following resources:

- *Supervisory staff will monitor weather forecasts and conditions, as well as pavement temperature data via a weather service (available remotely) that will deliver virtual pavement data from one central location. Staff will also monitor various live security cameras and stay in contact with Police personnel during off-hours in order to gather information on road conditions. This data will be used to help determine timing of personnel and contractor deployment and the strategies to be employed.*
- *In-house personnel will be placed into service before contractors are called upon. When conditions and/or forecasts indicate the need for additional resources, contracted personnel and equipment will be used to supplement in-house resources. Agreements have been signed with two qualified contractors detailing responsibility, securing insurance and acknowledging pay rates for a variety of equipment.*

Once roads are made passable, resources will be strategically assigned and scheduled to fully open roads from curb-to-curb, with more consideration to other factors such as overtime, use of contractors, and employee fatigue.”

Salting Event: For a salting event employees in the Street and Garage Divisions are typically the only ones assigned to operate trucks capable of spreading salt.

Plowing Event: For plowing operations at this staffing level, two vehicles will be assigned to each route (with exception of the mains route which has four trucks assigned). To address COVID-19 concerns, one employee will be assigned to reload the trucks with salt as needed to avoid the need to sanitize the loader in-between operators.

Under this scenario we anticipate that all vehicles will be deployed.

75% Staffing Level

Changes in the plan will be minor if staffing levels are reduced to 75% of normal. At 75% staffing there will be twenty-one (21) regular snow-fighting employees available for deployment. Two (2) routes will not have tandem partners and no changes will be made to the routes.

The most noticeable difference will be the time it takes to clear the streets when we enter final cleanup mode. Because most routes will still have two vehicles operating in tandem (and based upon prior experience at this level of staffing), it is anticipated that final cleanup (curb-to-curb) will take on average an extra two hours (4 to 4.5 hours compared to 2 to 2.5 hours under normal circumstances).

It is possible some auxiliary drivers (starting with Public Works management staff) may be utilized in this circumstance (only when all available PW maintenance employees have been assigned). Auxiliary drivers would be assigned to vehicles that are not in use, and only to those vehicles they are licensed and trained to operate. At this staffing level we anticipate the following vehicles would be available for assignment to management staff:

Extra Trucks

Large dump trucks	0
Small dump trucks	0 (1 in December/January when new truck delivered)
Pick-up Trucks	7

50% Staffing Level

Impacts to completion time and service level will be seen when the regular staffing level is reduced to 50%. At 50% staffing there will be fourteen (14) regular snow-fighting employees available for deployment. When this staffing reduction can be anticipated, and if circumstances allow, a higher emphasis will be placed on anti-icing ALL streets in the days prior to an event. When forecast weather conditions are conducive to pre-salting, this strategy may be implemented but only following consultation between the Street Supervisor, Superintendent and Director.

Salting Event: For a salting event employees from all three operational divisions will be called upon to operate trucks capable of spreading salt. Because some employees may not be experienced with a salting-only operation, duration to complete may be longer but all streets will be salted.

Plowing Event: For a plowing event, seven (7) routes will not have a tandem partner assigned, but no changes will be made to the routes. To support those routes that do not have tandem partners, we will first look to contractors for additional manpower and equipment (without redirecting any resources from their normal court assignments). Other available resources include: Public Works Management staff and auxiliary drivers from other Village departments.

The operational approach to snow removal will be altered under this scenario. Main roads (such as Lies Road and Kuhn Road) will be completed first and then the focus will shift to secondary streets with higher traffic volume or schools (if the schools are open). The remaining secondary roads will get a pass in each direction to make them passable until we can shift the focus to a full clean up mode. It is anticipated that final clean-up (curb-to-curb) will take on average an extra four to five and one-half hours (6 to 8 hours compared to 2 to 2.5 hours under normal circumstances). Final clean-up time may be reduced depending on the number of additional resources we are able to secure and assign as well as the need to rest drivers if operations have been extended.

Extra Trucks

Large dump trucks	0
Small dump trucks	3 (a fourth truck is due for delivery in December/January)
Pick-up trucks	10

25% Staffing Level

Significant impacts to service level and duration to complete will be experienced when the regular staffing level is reduced to 25%. At 25% staffing there will be seven (7) regular snow-fighting employees available for deployment. When this staffing reduction can be anticipated, and if circumstances allow, the *highest possible emphasis* will be placed on anti-icing as many streets as possible in the day(s) prior to an event. When forecast weather conditions are conducive to pre-salting, this strategy will likely be implemented, but only following consultation between the Street Supervisor, Superintendent and Director.

Salting event: For a salting event, all available employees will be assigned to salt trucks, though not all salt trucks will be occupied due to a lack of properly-licensed drivers. Operational changes in salting strategy will be implemented. For instance, drivers may be directed to apply salt at a higher-than-normal rate down the crown of a street with a wide broadcast rather than simply salting the crown. Under this scenario it should be expected that we will deploy properly licensed resources from PW Management and auxiliary drivers from other Village departments.

Plowing Event: At this level of staffing significant changes in strategic deployment of resources will be seen. The primary focus will be on opening primary roads and critical secondary roads (school zones, for example) for travel.

All court contractor vehicles (suitable for regular street plowing) will be pulled from their normal assignments and assigned to plow routes.

The current snow routes will be combined, thus creating fewer routes but drastically larger ones. These blended routes will only focus on keeping main roads and collector streets passable. Resources will be moved into smaller streets as conditions on the mains and collectors allow. Some streets and courts may not be touched until late in the operation; courts will likely be the last to receive attention. As a result, residents living on these streets and courts may have to navigate unplowed streets or pavement with snow pack for extended periods of time.

In addition to contractors, all available resources from among PW Management staff and auxiliary drivers from other Village Departments will be deployed to operate trucks not in use by regular drivers. Finally, the Director may call on neighboring communities to provide resources once they are completed with their own operations.

Very close attention must be paid to potential for driver fatigue under these conditions. Residents and officials should expect that quality and timeliness of service will suffer under these conditions.

Extra Trucks

Large dump trucks	6
Small dump trucks	3 (a fourth truck is due for delivery in December/January)
Pick-up Trucks	11

Miscellaneous Issues

At 100% and at 75% staffing levels, loading and reloading of salt before and during an event will be assigned to one person. This will eliminate the need to sanitize the loader each time someone new uses the machine.

At 50% and at 25% staffing levels, latex gloves and a facemask will be required by every employee using the loader for loading material before or during an event. Drivers should notify others they are heading in to reload. If someone else is running low on salt, they can go in and get reloaded by the employee making the initial call.

Park District and school district personnel should expect possible delays in salt loading, and the Township should expect the same for brine. Each agency should make every possible effort to fully load before a storm.

Additional Resources and Contacts

Vehicle Repair Vendors

Rush: 630-909-2400
Kammes: 630-668-2240

Towing Companies

Golf & Busse Towing: 630-293-8684
Deluxe Towing: 630-668-6090

Leaks and any excavations

Scorpio Construction (Bruno)
(630) 554-0397 work
(630) 913-6060 cell

Sewer Flushing

Hydro-Vision Technology (Nick Worley)
(815) 409-6830

Tree Removal

Ciosek Tree Service (Dave Ciosek)
(630)624-6301

Emergency Street Light Repairs

H&H Electric
(708)453-0202

Additional Resources and Contacts (continued)

Police contacts:

CHARLIE 19 (630) 871-6213
Shift Sergeant (630) 774-6545
Shift Corporal (630) 774-6540

Plow Contractor

AJD (Vito Panzarro)
(630)808-5017

Miscellaneous

Park District - Randy Anderson (630) 675-1082
School District 93 - Art (630) 740-6788
DuCOMM – (630)807-9317

Plow Contractor

Abbott Tree Care (John Davis)
(630)807-9317

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager
FROM: Jon Batek, Finance Director
DATE: November 4, 2020
**RE: **Suspension of Chapter 5, Article 7 of the Village Code –
Motor Vehicle Licenses****

Attached is an ordinance that will suspend the Village Code sections that require village vehicle stickers for the upcoming renewal period beginning July 1, 2021.

As you know, during our property tax deliberations last year, Village Board consensus was to adopt an initial property tax levy of \$3.8 million that included the elimination of the vehicle sticker requirement. This is reflected in our current FY21 budget and FY21-23 Financial Plan.

Rather than repealing the vehicle licensing code sections in their entirety, it is recommended that we simply suspend collections of license fees for the next renewal period and then reevaluate our revenue situation.

I have requested suspension of code provisions effective on April 30, 2021, the last day of our current fiscal year. Since new residents or vehicle owners have 60 days from move-in or vehicle purchase in which to purchase a sticker, those activities that occur after May 1 would not require the purchase of a current sticker which would only be valid for 60 days until expiration on June 30th.

Please let me know if you have any questions.

ORDINANCE NO. 2020-11-_____

**AN ORDINANCE SUSPENDING THE PROVISIONS OF CHAPTER 5 ARTICLE 7 OF THE
VILLAGE OF CAROL STREAM CODE OF ORDINANCES –
MOTOR VEHICLE LICENSES**

WHEREAS, following considerable review and public input, in November of 2019, the Village Board adopted its first property tax levy in a number of decades; and

WHEREAS, during the property tax deliberation process, the approved property tax levy was increased to include additional funds representing projected annual revenues from the sale of village motor vehicle licenses so that the vehicle license requirement could be eliminated at its next renewal date of July 1, 2021; and

WHEREAS, beginning in March of 2020, the global coronavirus pandemic has resulted in unforeseen declines in economic activity and related village revenues that are used to deliver services to the community, the duration of which remains uncertain; and

WHEREAS, due to added economic uncertainty, it is the intent of the Village Board to suspend the requirements of Chapter 5, Article 7 of the Carol Stream Code of Ordinances related to motor vehicle licensing for the upcoming license period running from July 1, 2021 through June 30, 2023 and to reevaluate the need for the motor vehicle license at a later date.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: Effective on April 30, 2021, the provisions of Chapter 5, Article 7 of the Village of Carol Stream Code of Ordinances are hereby suspended to include the motor vehicle license registration period beginning July 1, 2021 and ending June 30, 2023.

SECTION 2: This Ordinance shall be in full force and effect from and after its passage and approval by law.

PASSED AND APPROVED THIS 16th DAY OF NOVEMBER, 2020.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Sherry Craig, Deputy Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Gregory R. Ulreich, Stormwater Administrator *GRU*

DATE: November 11, 2020

RE: **Proposed Amendments to the Village Code of Ordinances**
Chapter 13: Water and Sewer Regulations
Reinstatement of the Illicit Discharge Detection and
Elimination Ordinance

Earlier this year, the Village Board approved Ordinance No. 2020-06-18 adopting a "Sewer Use and Pretreatment Ordinance" as is required by the U.S. Environmental Protection Agency for operating our wastewater treatment plant. An engineering consultant assisted Public Works with amending and re-organizing Chapter 13 of the Village's Code of Ordinances. Unfortunately, this re-organization inadvertently deleted Chapter 13, Article 5 titled "Storm Drainage; Illicit Discharge Detection and Elimination" instead of relocating it to Chapter 13, Article 21, as was the consultant's intent. Therefore, the subject ordinance will reinstate the previously adopted Ordinance No. 2009-07-35 and codify it as Chapter 13, Article 21 titled "Storm Drainage; Illicit Discharge Detection and Elimination".

In addition, some of the language recommended by the consultant and included with the newly adopted "Sewer Use and Pretreatment Ordinance", specifically §13-6-2(E) & §13-6-2(F), is a duplication of the language that is proposed to be in Article 21. The Village's consultant has confirmed that these sub-paragraphs are not required by the Environmental Protection Agency and may be repealed without its review and approval.

Therefore, staff recommends approving the enclosed ordinance titled "AN ORDINANCE AMENDING THE CAROL STREAM CODE OF ORDINANCES, CHAPTER 13, REINSTATING THE ILLICIT DISCHARGE DETECTION AND ELIMINATION ORDINANCE".

cc: William N. Cleveland, Director of Engineering Services (via email)
Phil Modaff, Director of Public Works (via email)

Enclosure

ORDINANCE NO. 2020-11-_____

**AN ORDINANCE AMENDING THE CAROL STREAM CODE OF ORDINANCES,
CHAPTER 13, REINSTATING THE ILLICIT DISCHARGE DETECTION
AND ELIMINATION ORDINANCE**

WHEREAS, the Village of Carol Stream adopted Ordinance No. 2009-07-35 and codified it as Chapter 13, Article 5 titled “Storm Drainage; Illicit Discharge Detection and Elimination”; and

WHEREAS, the Village of Carol Stream adopted Ordinance No. 2020-06-18 adopting a Sewer Use and Pretreatment Ordinance that amended and re-organized Chapter 13 of the Code of Ordinances; and

WHEREAS, the codification of Ordinance No. 2020-06-18 inadvertently deleted Chapter 13, Article 5 titled “Storm Drainage; Illicit Discharge Detection and Elimination” instead of relocating it to Chapter 13, Article 21; and

WHEREAS, the Village of Carol Stream desires to rectify this inadvertent deletion by re-instating the language into a newly established Article 21 in full without any revisions or modifications; and

WHEREAS, there is language in the newly adopted Sewer Use and Pretreatment Ordinance (Ordinance No. 2020-06-18) that will duplicate the language in Article 21 when re-instated; and

WHEREAS, this unnecessary duplication will be resolved by deleting sub-sections (E) and (F) of Chapter 13, Article 6, Section 2 of the Village’s Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: The Carol Stream Code of Ordinances, Chapter 13 is hereby amended by adding Article 21 and the following Sections 13-21-1 through 13-21-27, which shall read as follows:

§ 13-21-1 STATUTORY AUTHORITY.

- (A) This Article shall be known, and may be cited, as the “Village of Carol Stream Illicit Discharge Detection and Elimination Ordinance”.
- (B) The Village Board promulgates this Article pursuant to their authority to adopt ordinances regulating the quality of all stormwater runoff channels, streams, and basins in the Village.
- (C) As applicable, the Village may promulgate and enforce this Article pursuant to 65 ILCS 5/1-2-1, 5/11-12-12, 11-30-2, 11-30-8, and 5/11-31-2 and such other authority as applicable to the Village and its home rule powers.

§ 13-21-2 PURPOSE.

- (A) The purpose of this Article is to ensure the health, safety, and general welfare of the citizens of the Village, and protect and enhance water quality in a manner pursuant to and consistent with the Federal Water Pollution Control Act (33 U.S. C. § 1251 et seq.) through the regulation of non-stormwater discharges to the storm drainage system. This Article establishes methods for controlling the introduction of discharges other than those occurring as a direct result of precipitation and/or snow melt into the municipal separate storm sewer system (MS4) and the storm drainage system in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) Phase II permit process. Other purposes of this Article include:
 - (1) To regulate the contribution of pollutants to the MS4 and the storm drainage system by non-stormwater discharges; and
 - (2) To prohibit illicit connections and discharges to the MS4 and the storm drainage system.
- (B) The purposes of this Article shall be implemented by its provisions.

§ 13-21-3 INTERPRETATION OF TERMS AND WORDS.

For the purposes of this Article, the terms and words used herein shall be interpreted as follows:

- (A) Words used in the present tense include the future tense;
- (B) Words used in the singular number include the plural number and words used in the plural number include the singular number;
- (C) The words "shall", "will", and "must" are mandatory, not permissive;
- (D) The phrase "Director" refers to the Director of Public Works who is the individual responsible for the enforcement or successor position or his or her designee.

§ 13-21-4 DEFINITIONS.

For the purposes of this Article, the following words and terms shall have the meanings set forth except where otherwise specifically indicated. Words and terms not defined shall have the meanings indicated by common dictionary definition.

BUILDING. A structure that is constructed or erected partially or wholly above ground and is enclosed by walls and a roof. The term **BUILDING** includes manufactured homes and includes both the above - ground and the below - ground portions of the structure.

CLEAN WATER ACT (CWA). The Federal Water Pollution Control Act (33 U. S. C. § 1251 et seq.), and any subsequent amendments thereto.

COMMITTEE. The Stormwater Management Committee of the DuPage County Board, authorized by 55 ILCS 5/ 5 - 1062.

COMMUNITY. Any municipality, or the unincorporated County, within DuPage County acting as a unit of local government.

COUNTY. The County of DuPage, Illinois.

DEPARTMENT. The Village of Carol Stream Department of Public Works or successor agency.

DIRECTOR. The Village of Carol Stream Director of Public Works or successor position or his or her designee.

DIVISION. The DuPage County Stormwater Management Division or successor agency.

DRAIN. Piping and appurtenances for conveying a fluid.

FACILITY. Something that is built, installed, or established to serve a particular purpose.

HAZARDOUS MATERIALS. Any material which may cause, or significantly contribute to, a substantial hazard to human health, safety, property, or the environment.

ILLICIT CONNECTIONS. An illicit connection is defined as either of the following:

1. Any drain or conveyance, whether on the surface or subsurface that allows an illicit discharge to enter the storm drainage system including but not limited to any conveyances that allow any non -storm water discharge including sewage, process wastewater, and wash water to enter the storm drainage system and any connections to the storm drainage system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by the community; or
2. Any drain or conveyance connected from a commercial or industrial land use to the storm drainage system that has not been documented in plans, maps, or equivalent records and approved by the community.

ILLICIT DISCHARGE. Any direct or indirect non-storm water discharge to the storm drainage system, except as exempted in Section 13-21-11(C).

INDUSTRIAL ACTIVITY. Activities subject to an industrial NPDES stormwater permit, as defined in 40 C.F.R., Section 122.26 (b)(14).

LINE. A hollow conduit through which fluids are transported between two or more points.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4). A conveyance or system of conveyances (including but not limited to sidewalks, roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, human-made channels, and storm sewers) owned or operated by a governmental entity and designed or used for collecting or conveying stormwater, and that is not used for collecting or conveying sewage.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT. A permit issued by Illinois Environmental Protection Agency (IEPA) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

NON-STORMWATER DISCHARGE. Any discharge to the storm drainage system that is not the direct result of precipitation and/or snow melt in the tributary drainage basin.

NOTICE OF INTENT (NOI). Illinois Environmental Protection Agency Notice of Intent to participate in coverage under the General Permit to Discharge Storm Water Associated with Industrial Activity.

OVERSIGHT COMMITTEE. A committee appointed by the Village by Ordinance 2003 -04 -16 to oversee the implementation and enforcement of the Village's Storm Water Ordinance.

PARCEL. Contiguous land under single ownership or control.

PERSON. Any individual, association, partnership, public or private corporation, municipality, political subdivision, government agency, or any other legal entity, including heirs, successors, agents, officers, and assigns of such entity.

PH NEUTRAL. pH value between 6.5 and 9.0 Standard Units.

PLAN. The DuPage County Stormwater Management Plan, adopted by the DuPage County Board in September 1989, as amended from time to time.

POLLUTANT. Anything that causes or contributes to pollution. **POLLUTANTS** may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, wastewater, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

PREMISES. Any building, lot, parcel of land or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

RUNOFF. The waters derived from precipitation and/or melting snow within a tributary drainage basin that exceeds the infiltration capacity of that basin.

SEWAGE. Polluted stormwater, wastewater, or other refuse liquids usually conveyed by sewers.

SEWER. An artificial conduit to carry off sewage and/or surface water (as from rainfall), including sanitation, stormwater, and/or combined sewers.

SEWERAGE. A system of sewers and appurtenances for the collection, transportation, pumping, and treatment of sewage.

STORM DRAINAGE SYSTEM. A facility by which stormwater is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

STORMWATER. Any surface flow, runoff, and drainage from any form of natural precipitation, and resulting from such precipitation.

STRUCTURE. Anything that is erected or constructed. The term **STRUCTURE** includes, without limitation: buildings, manufactured homes, tanks, dams, sewers, constructed channels, outfalls, parking lots, driveways, roads, sidewalks, and concrete patios.

VILLAGE. The Village of Carol Stream, Illinois.

WASTEWATER. Water that has been used and is not for reuse unless treated by a wastewater treatment facility.

WATERS OF THE UNITED STATES. As defined in the CWA, **WATERS OF THE UNITED STATES** applies only to surface waters, rivers, lakes, estuaries, coastal waters, and wetlands. Not all surface waters are legally **WATERS OF THE UNITED STATES**. Generally, those waters include the following:

- (1) All interstate waters;
- (2) Intrastate waters used in interstate and/or foreign commerce;
- (3) Tributaries of the above;
- (4) Territorial seas at the cyclical high tide mark; and
- (5) Wetlands adjacent to all the above.

§ 13-21-5 APPLICABILITY.

This Article shall apply to all water entering the storm drainage system from any developed or undeveloped lands within the jurisdiction of the Department, unless explicitly exempted by this Article, including any amendments or revisions thereto.

§ 13-21-6 INTERPRETATION.

(A) The provisions of this Article shall be held to be the minimum requirements for the promotion of the public health, safety, comfort, convenience, prosperity, and general welfare and the environment of the residents of the Village, and to effectuate the purposes of this Article and enabling legislation.

(B) Where the conditions imposed by any provision of this Article are either more restrictive or less

restrictive than comparable conditions imposed by any other applicable statute, law, ordinance, regulation, or rule, the provision that is most restrictive or imposes the higher standards or requirements shall apply.

- (C) The provisions of this Article shall be interpreted to be cumulative of, and to impose limitations in addition to, all other ordinances, laws, codes, and regulations, in existence or which may be passed governing any subject matter of this chapter. To the greatest extent possible, the provisions of this Article shall be construed to be consistent with, and not in conflict with, the provisions of such other ordinances, laws, codes, and regulations, and with each other, to the end that all such provisions may be given their fullest application.

§ 13-21-7 PARTICIPATING COMMUNITIES.

- (A) The Village shall promulgate and enforce this Article in accordance with the following participation levels. Participation levels shall be established through the adoption of inter- governmental agreements.

- (B) Duties of a Full Participant community include:

- (1) Completion of an inter-governmental agreement for full participation in the Illicit Discharge Detection and Elimination Program.
- (2) Provide the Division with a current storm sewer atlas. An updated storm sewer atlas shall be provided to the Division annually.
- (3) Provide assistance to the Division in acquiring access to the storm drainage system as mutually deemed necessary.
- (4) Provide timely prosecution of persons found to be in violation of this Article when necessary.
- (5) Provide the Division with documentation of any enforcement action or prosecution from the previous one (1) year for inclusion in the IEPA Annual Facility Inspection Report.

- (C) Duties of a Partial Participant community include:

- (1) Completion of an inter-governmental agreement for partial participation in the Illicit Discharge Detection and Elimination Program.
- (2) Provide the Division with a current storm sewer atlas. An updated storm sewer atlas shall be provided to the Division annually.
- (3) Tracing discharges to their source when the Division determines that an illicit discharge has been located within the jurisdiction of the community.
- (4) Provide timely prosecution of persons found to be in violation of this article when necessary.
- (5) Provide the Division with documentation of any enforcement action or prosecution from the previous one (1) year for inclusion in the IEPA Annual Facility Inspection Report.

(D) Duties of a Non-Participant community include:

- (1) Responsible for developing and implementing an Illicit Discharge Detection and Elimination Program to ensure compliance with the IEPA NPDES regulations within municipal limits on its own behalf.
- (2) If an inter-governmental agreement is not submitted to the County for partial or full participation, the community will be designated as a non-participant.

§ 13-21-8 RESPONSIBILITY FOR ADMINISTRATION.

The Department shall administer, implement, and enforce the provisions of this Article. Any powers granted or duties imposed upon the Department may be delegated in writing by the Director to persons or entities acting in the beneficial interest, or in the employ of, the Department as representatives, contractors, designees and/or assigns.

§ 13-21-9 DUTIES OF DIRECTOR.

The duties and functions of the Director shall include:

- (A) Determining policy related to and directing the enforcement of this Article, as applicable;
- (B) Supervising the execution of this Article; and
- (C) Notifying the Division, and the IEPA, of any amendments to this Article.

§ 13-21-10 REPRESENTATIVE CAPACITY.

In all cases when any action is taken by the Director, or his or her duly appointed designee, to enforce the provisions of this Article, such action shall be taken in the name of and on behalf of the Village, and neither the Director, nor his or her designee, in so acting for the Village shall be rendered personally liable.

§ 13-21-11 PROHIBITION OF ILLICIT DISCHARGES.

- (A) No person shall place, drain, or otherwise discharge, cause, or allow others under their control to place, drain, or otherwise discharge into the storm drainage system or MS4 any pollutants or waters containing any pollutants, other than normal stormwater unless specifically exempted hereinbelow.
- (B) The following discharges into the MS4 or the storm drainage system shall be prohibited:
 - (1) Discharges that are not a direct result of precipitation and/or snow melt within the drainage area of the MS4.
 - (2) Discharges from an illicit connection.
- (C) The following discharges are exempt from discharge prohibitions established herein provided they do not cause an adverse effect on water quality as determined by the Director:
 - (1) Discharges caused by governmental public works and stormwater management units as part of their standard operations in compliance with all applicable regulations;
 - (2) Discharges required by law or authorized by permit, including any non-stormwater

discharge permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger and administered by the USEPA and/or IEPA;

- (3) Water line and fire hydrant flushing;
- (4) Landscape irrigation water;
- (5) Rising ground waters;
- (6) Ground water infiltration;
- (7) Pumped ground water;
- (8) Discharges from potable water sources;
- (9) Foundation drains;
- (10) Air conditioning condensate;
- (11) Irrigation water (except for wastewater irrigation);
- (12) Springs;
- (13) Water from crawl space pumps;
- (14) Footing drains;
- (15) Storm sewer cleaning water;
- (16) Water from any outdoor residential, charitable, or automobile dealership premise car wash;
- (17) Routine external building washdown which does not use detergents;
- (18) Flows from riparian habitats and wetlands;
- (19) De-chlorinated pH neutral swimming pool discharges;
- (20) Residual street wash water;
- (21) Discharges or flows from firefighting activities;
- (22) De-chlorinated water reservoir discharges;
- (23) Pavement wash-waters where spills or leaks of toxic or hazardous materials have not occurred (unless all spilled material has been removed);
- (24) Discharges associated with dye testing of water line, sanitary sewers, storm sewers, private drains or septic systems; however, this activity shall not take place until the discharger, or tester, has provided notification to the Department at least two (2) full business days prior to the test date, unless an emergency situation does not allow time for such notification; and
- (25) Other discharges approved by the Department as being substantially like any of the discharge types enumerated in this Division (C).

§ 13-21-12 PROHIBITION OF ILLICIT CONNECTIONS.

- (A) The construction, use, maintenance, or continued existence of illicit connections to the storm drainage system or MS4 is prohibited.

- (B) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
- (C) A person is considered to be in violation of this Article if the person connects a line conveying sewage to the storm drainage system or MS4, or allows such a connection to continue.
- (D) Connections in violation of this Article must be disconnected and redirected, if necessary, to an approved wastewater management system or the sanitary sewer system upon approval of the Department and the appropriate sanitary treatment facility.
- (E) Any drain or conveyance that has not been documented in plans, maps or equivalent, and which may be connected to the storm sewer system or MS4, shall be located by the owner or occupant of that property upon receipt of written Notice of Violation from the Department requiring that such locating be completed. Such notice shall specify a reasonable time period within which the location of the drain or conveyance is to be determined, that the drain or conveyance be identified as storm sewer, sanitary sewer or other, and that the outfall location or point of connection to the storm sewer system, MS4, sanitary sewer system, or other discharge point be identified. Results of these investigations are to be documented and provided to the Department.

§ 13-21-13 SUBMISSION OF NOTICE OF INTENT (NOI) TO THE DEPARTMENT.

- (A) Any person operating a facility subject to the IEPA's General Permit to Discharge Storm Water Associated with Industrial Activity shall submit a copy of the Notice of Intent (NOI) to the Department at the same time the operator submits the original Notice of Intent to the IEPA as applicable.
- (B) The copy of the Notice of Intent may be delivered to the Department either in person or by mailing it to:
Notice of Intent to Discharge Stormwater
Department of Public Works
124 Gerzevske Lane
Carol Stream, IL 60188
- (C) A person commits an offense if the person operates a facility that is discharging stormwater associated with industrial activity without having submitted a copy of the Notice of Intent to do so to the Department.

§ 13-21-14 NOTIFICATION OF SPILLS.

- (A) Notwithstanding other requirements of law, as soon as any person owning, leasing or exercising control over a property, or responsible for emergency response for a property, has information of any known or suspected spill of materials which are resulting or may result in illicit discharges or pollutants discharging into the MS4 or the storm drainage system, said person shall take all

necessary steps to ensure the discovery, containment, and cleanup of such spill.

- (1) In the event of such a spill, said person shall immediately notify local emergency dispatch services and act in accordance with Illinois Emergency Management Agency (IEMA) and IEPA regulations.
 - (2) Said person shall notify the Department of the spill in person or by phone, facsimile, or email no later than the next business day. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the Department within three (3) business days of the phone notice.
 - (3) If the spill emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the spill and the actions taken to prevent its recurrence. Such records shall be retained for at least five (5) years.
- (B) Proper notice, including containment and cleanup as outlined in this Article, shall exempt the notifying parties from applicable fines set forth in this Article.
- (C) Failure to provide notification of a release as provided above is a violation of this Article.
- (D) Notwithstanding the language of division (B), a party causing a spill that contaminates or harms a storm sewer system shall not be relieved of liability for damages resulting from such act.

§ 13-21-15 ENFORCEMENT; VIOLATIONS.

- (A) The Director shall have primary responsibility for the enforcement of the provisions of this Article. The Village may enter into agreements with other governmental units for the purpose of implementing this Article.
- (B) A person violates this Article when that person:
- (1) Performs any act expressly prohibited by any provision of this Article;
 - (2) Disobeys, neglects, or fails to carry out or comply with any provision of this Article or of any order or notice issued by the Director;
 - (3) Allows any condition or act that violates any provision of this Article to continue unabated on property owned, leased, managed, or under the control of such person; or
 - (4) Directs, orders, permits, or allows a second person to do any act expressly prohibited by any provision of this Article, or to maintain or continue unabated any condition or act that violates any provision of this Article on property owned, leased, managed or under the control of the first person.

§ 13-21-16 NOTICE TO CORRECT VIOLATIONS: DIRECTOR MAY TAKE ACTION.

- (A) The Director may issue a Notice of Violation ordering a person to take action to achieve compliance with the provisions of this Article and/or to cease and desist from any action conducted in violation of this Article. Failure to comply with the terms and conditions of a Notice of Violation and/or order to cease and desist shall constitute a violation of this Article.

- (1) The Director shall set forth the form and content of any notices issued under this Article.
 - (2) The Director may issue a Warning of Violation ordering a person to take action to achieve compliance with the provisions of this Article. If a person fails to comply with the terms and conditions of a warning, the Director may, thereafter, issue a Notice of Violation.
 - (3) The Director may issue a Warning of Violation and disburse educational materials outlining appropriate measures to minimize the discharge of pollutants.
- (B) If a person fails to comply with an order issued under this section, the Director may direct the appropriate legal counsel to commence any legal proceeding authorized by this Article, under the law or equity, necessary to enforce any provision of this Article and/or to protect public health and safety. Any legal action brought under this Article shall be in the name of the Village.

§ 13-21-17 EMERGENCY CEASE AND DESIST ORDERS.

- (A) The Department may issue an emergency order in the event of the following:
- (1) Any person has violated, or continues to violate, any provision of this Article or any order issued hereunder, or that the person's past violations are likely to recur; and
 - (2) That the person's violation has caused or contributed to an actual or threatened discharge to the MS4 or storm drainage system and an imminent threat of violation is present.
- (B) The Department may issue the emergency order to the violator directing that the violator:
- (1) Immediately cease and desist all such violations;
 - (2) Immediately comply with all ordinance requirements; and
 - (3) Take such appropriate preventive action as may be needed to properly address a continuing or threatened violation, including immediately halting operations and/or terminating the discharge.
- (C) Any person notified of an emergency order under this Article shall immediately comply and stop or eliminate its endangering discharge. In the event of a discharger's failure to immediately comply voluntarily with the emergency order, the Department may take such steps as deemed necessary to prevent or minimize harm to the MS4, storm drainage system, or Waters of the United States, and/or endangerment to persons or to the environment, including immediate termination of a facility's water supply, sewer connection, or other municipal utility services. The Department may allow the person to recommence its discharge when it has demonstrated to the satisfaction of the Department that the period of endangerment has passed, unless further termination proceedings are initiated against the discharger under this Article. A person that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful discharge and the measures taken to prevent any future occurrence, to the Department within fifteen (15) days of receipt of the emergency order. Issuance of an emergency cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against

the violator.

(D) The Department may also seek any appropriate judicial orders to enforce its emergency orders

§ 13-21-18 VIOLATIONS DEEMED A PUBLIC NUISANCE.

Any condition caused or permitted to exist in violation of any provision of this Article shall constitute a threat to public health and safety and is declared and deemed a public nuisance.

§ 13-21-19 NUISANCE ABATEMENT.

(A) Whenever a nuisance shall be found to exist on any premise, the Director may order such nuisance to be abated upon determination that the nuisance constitutes a threat to public health or safety.

(B) In the event of an emergency situation, as determined by the Director, involving an immediate threat to public health and safety, the Director may direct legal counsel to immediately commence any legal or equitable proceeding necessary to restrain, abate, and/or remedy said situation. The Director may take such action without having to first issue a Notice of Violation to the person(s) having control of, or acting as agent for, such premise where the nuisance is located, or, waiting for such person(s) to abate or remove such nuisance as previously ordered by the Director.

(C) In all other cases, the Director may notify, in writing, the person(s) having control of, or acting as agent for, such premise where the nuisance is located and directing such person(s) to abate or remove such nuisance within such time as is stated on the notice. Upon the failure or refusal of such person(s) to comply with the notice, the Director may direct that appropriate proceeding commence to compel the abatement, or removal, of such a nuisance in any manner allowed by law, equity, or this Article and/or authorizing the Department to act to abate, or remove, such nuisance. The person(s) having control of such premises, in addition to the other remedies provided by this Article, shall be liable to the Department for any costs incurred by the Department to effect such abatement, or removal, including reasonable attorney's fees and other costs of enforcement, to be recovered by a court of competent jurisdiction.

§ 13-21-20 FINES.

Any person violating any provision of this Article shall, upon a finding that a violation has occurred, be fined not more than seven hundred fifty dollars (\$750.00) each day, or any portion of a day, during which such violation is committed, continued, or permitted shall constitute a separate offense and shall be punishable as such.

§ 13-21-21 REMEDIES NOT EXCLUSIVE.

The remedies listed in this Article are not exclusive of any other remedy available under this Article or under any applicable federal, state, or local law and do not supersede or limit, any and all other penalties provided by law. The Director may seek, at his discretion, cumulative remedies.

§ 13-21-22 SUSPENSION OF MS4 ACCESS DUE TO DETECTION OF ILLICIT DISCHARGES.

- (A) Any person discharging to the MS4 in violation of this Article may have their MS4 access terminated if such termination would abate or reduce an illicit discharge. The Department shall notify a violator of the proposed termination of its MS4 access. The violator may petition the Department for a reconsideration and hearing. A person commits an offense if the person reinstates MS4 access to premises terminated pursuant to this Article, without the prior approval of the Department.
- (B) In emergency situations, the Department may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge, which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4, storm drainage system, or Waters of the United States. If the violator fails to comply with a suspension order issued in an emergency, the Department may take such steps as deemed necessary to prevent or minimize damage to the MS4, storm drainage system, or Waters of the United States, or to minimize danger to public health and safety. The Department shall obtain an emergency court order authorizing such termination.

§ 13-21-23 RIGHT TO APPEAL.

- (A) Every request for an appeal shall be made, in writing, to the Director. The Director may delegate the hearing of appeals to the Oversight Committee in the manner provided for below.
- (B) Any person aggrieved by any decision, ruling, or determination by the Director, or by any interpretation or application of any provision of this Article may appeal such matter. An appeal of any decision made by the Director shall be made within seven (7) days of the decision contested, excepting an appeal involving the assessment charge or calculation of any fine or penalty in which cases which an appeal shall be brought before said amount becomes thirty (30) days past due.
- (1) The appeal procedure shall commence when the person aggrieved notifies the Director, in writing, of the intent to appeal the decision of the Director. Such notice shall contain a short, clear, statement stating the following:
- (a) Identifying the decision of the Director which such person is appealing and how this Article has been misread, misinterpreted, or misapplied in this instance and/or any mistakes of fact the aggrieved believes the Director to have relied upon; and
 - (b) The name and both a mailing address and a telephone number of the person making the request, which contact information shall be used for giving notices related to the appeal. The person making the request shall attach all written materials on which he or she intends to rely upon in support of the request.
- (2) The Director may, without conducting a hearing, grant relief sought by the appeal, or may

set the matter over for a hearing in the manner provided in division (B)(3) below.

(3) Upon receipt of such Notice of Appeal, if relief is not granted by the Director in accordance with division (B)(2) above, the Director shall set a date for a hearing. Such hearing shall take place no fewer than fourteen (14) days, nor more than thirty (30) days, from the date that the Director receives such Notice of Appeal unless the Director and party requesting the hearing agree to a different schedule. The Director shall notify the person making the appeal of the date of such hearing.

(4) At the hearing the person making the appeal may appear in person or represented by counsel, or submit his case in writing. The decision concerning the appeal shall be in writing, shall be communicated to the person making the appeal, and shall state a finding upon which the decision is based.

(C) The Oversight Committee shall have the authority to reverse, modify, or affirm any decision, ruling, or determination by the Director made pursuant to this Article upon appeal. The Oversight Committee shall not act in a manner that would violate or in any way conflict with any federal or state standard or requirement. The Village Board may adopt such additional rules and procedures, as it deems appropriate for performing such matters.

(D) The decision of the Oversight Committee may be appealed to the Village Board in accord with the Village Board rules. The Village Board may determine that it wishes to advance a particular appeal directly to the Village Board and to by-pass the process before the Oversight Committee. In making such a determination, the Village Board shall establish the timing and process for the direct appeal.

§ 13-21-24 ENFORCEMENT MEASURES AFTER APPEAL.

If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or, in the event of an appeal, within seven (7) days of the decision of the Director, Oversight Committee, or the Village Board, in the case of a direct appeal, upholding the decision of the Department, then representatives of the Department are authorized to take any and all measures necessary to abate the violation and/or restore the property. In no case shall an appeal stay or bar the Village from commencing a legal action seeking emergency relief.

§ 13-21-25 SEVERABILITY.

The provisions of this Article are hereby declared to be severable. If any provision, clause, sentence, or paragraph of this Article or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Article.

§ 13-21-26 MOST RESTRICTIVE PROVISIONS APPLY.

(A) The provisions of this Article shall be interpreted to be cumulative of, and to impose limitations in addition to, all other ordinances, laws, codes, and regulations in existence or which may be passed

governing any subject matter of this Article. To the greatest extent possible, the provisions of this Article shall be construed to be consistent with, and not in conflict with, the provisions of such other ordinances, laws, codes, and regulations, and with each other, to the end that all such provisions may be given their fullest application.

(B) This Article is not intended to modify or repeal any other ordinance, rule, regulation, or other provision of law. Where any provision of this Article imposes restrictions different from those imposed by any other ordinance, rule, regulation, or other provision of law, whichever provision is more restrictive or imposes higher protective standards for human health or the environment shall control.

§ 13-21-27 ULTIMATE RESPONSIBILITY.

The standards set forth herein and promulgated pursuant to this Article are minimum standards; therefore, this Article does not intend or imply that compliance by any person will ensure that there will be no contamination, pollution, or unauthorized discharge of pollutants.

SECTION 2: The Carol Stream Code of Ordinances, Chapter 13, Article 6, Section 2 is hereby amended by repealing in their entirety sub-paragraphs (E) and (F) as illustrated hereinafter:

~~(E) Requirements of polluted discharges—discharge locations:~~

~~(1) Discharge of polluting substances from fixtures into storm sewers prohibited. It shall be unlawful for any person or user to connect or cause to be connected, any drain carrying, or to carry, any toilet, sink, basement, septic tank, cesspool, industrial waste, or any fixture or device discharging polluting substances, to any storm sewer or storm water drainage system within the corporate limits of the village.~~

~~(2) Discharge of sanitary and industrial waste into storm drainage systems prohibited, nuisance declared. For reasons of the protection of the health, safety and welfare of the inhabitants of the village, it is the declared policy of the village to prohibit sanitary and industrial waste from entering into the storm water drainage system, and any such connection to the storm water drainage system is determined to be injurious to the public health and welfare and is hereby declared a public nuisance.~~

~~(3) Prohibited discharges into natural outlets. It shall be unlawful to discharge into any natural outlet within the village or in any area under the jurisdiction of the village, any sanitary sewage, industrial wastes or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this chapter and the required permits have been obtained.~~

~~(F) Requirements of unpolluted discharges:~~

- ~~(1) Discharge of sump pumps. A sump pump or sump pumps must discharge into a storm sewer system; or with the prior written permission of the Director of Engineering Services may discharge outside a building in an area first approved by the Director of Engineering Services. A shut-off valve or similar device which can divert the unpolluted discharge from the sump pump into the sanitary sewer system, rather than into the storm system, or vice versa, shall not be constructed or installed, and any construction or installation of same shall be deemed a violation of this chapter. It shall be prima facie evidence of a violation of this chapter if any person or user has on his premises or under his control a sump pump, or any other pump, fixture, or gravity drain connected to the sanitary sewer system which would allow the flow of unpolluted water into the sanitary sewer system.~~
- ~~(2) Discharge of unpolluted drainage into storm sewers or natural outlets. Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers, or to a natural outlet approved by the Director of Engineering Services. Industrial cooling waters or unpolluted process waters may be discharged, upon approval by the Director of Engineering Services and the IEPA if appropriate, to a storm sewer or natural outlet.~~
- ~~(3) Discharge of unpolluted discharges upon adjacent property or public streets or ways prohibited. It shall be unlawful for any person or user to discharge any storm water, surface water, round water, roof runoff, or subsurface drainage, including the use of a sump pump for such purpose in such manner as to cause waters to overflow onto adjacent property or to be discharged upon any public street or public way.~~

SECTION 3: Those sections, paragraphs and provisions of Chapter 13 of the Carol Stream Code of Ordinances which are not expressly amended or repealed by this Ordinance are hereby re-enacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portion of the Carol Stream Code of Ordinances other than those expressly amended or repealed in Section 1 of this Ordinance.

SECTION 4: The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval by law.

PASSED AND APPROVED THIS ____ DAY OF _____, 2020.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

Sherry Craig, Deputy Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager
FROM: Sandy Belongia, Interdepartmental Aide
DATE: November 11, 2020
RE: Knights of Columbus
Raffle License Application

The Knights of Columbus are having a NFL Championship Weekend and Super Bowl Weekend fundraiser 1/24/21 and 2/7/21 at Corpus Christi Catholic Church. Raffle sales are from 12/1/20 to 2/7/21 for \$10.00 or \$25.00 per square (two separate boards). The proceeds from these raffles will support Charitable Acts of the Knights of Columbus of Corpus Christi Catholic Church.

Applicant is requesting a waiver of the application fee and the Manager's Fidelity Bond as indicated in the attached letter. The raffle license application and required documentation is on file in the Village Clerk's office for your review.

Please place this item on the agenda for review and approval by the Village Board of Trustees at their upcoming Monday, November 16, 2020 meeting.

Thank you.



November 10, 2020

Village of Carol Stream
Mayor Frank Saverino, Sr.
500 N Gary Ave
Carol Stream, IL 60188

Dear Mayor Saverino,

Enclosed please find a Raffle License application for a raffle and Squares Board to be held in conjunction with the NFL playoffs and World Series. This will be the same format as done in previous years (I think 10 now), where we sell squares for both the AFC and NFC Championship games and then for the Superbowl. The Squares Boards will be on display at Corpus Christi Parish (14515 W Lies Rd Carol Stream). There is no Fundraiser gathering event planned at this time due to COVID regulations. Raffle tickets will also be sold for Raffle prizes.

The raffle will conclude in conjunction with the NFL playoff and Superbowl schedule for the 2020-21 Season, which is anticipated to conclude in February 2021 (depending on Covid). If the playoffs and Superbowl were to be cancelled and not rescheduled, refunds would be provided to participants. The raffle though would still be held.

On behalf of the Church, in addition to the Knights of Columbus organization that is organizing the event, I am requesting a waiver of the license fee and Fidelity Bond associated with the license. Our presiding Secretary (Karl Pasker) and Treasurer (Jeff Shimek) are bonded through the Knights of Columbus.

I would also like to note that the Village has a copy of our Articles of Incorporation as our Council was formed October 12, 1992 and we have had Raffle permits at least annually for the past 25 years.

All proceeds from the charity event will be provided to both Corpus Christi Church and the Knights of Columbus (Council 10958). Your consideration of this request is greatly appreciated by all members of our Knights of Columbus council and Corpus Christi Parish.

Sincerely,

Mark Jatczak
Grand Knight
Corpus Christi Knights of Columbus Council #10958
630-263-8377
kofcmark@gmail.com
1399 Bowstring Ct
Carol Stream, IL 60188

Village of Carol Stream
 Schedule of Bills
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
1ST CHOICE EQUIPMENT, LLC					
OC FLUID	109.30	01696200-53354	PARTS PURCHASED	PSO006504-1	
	<u>109.30</u>				
5 STAR WINDOW TINTING					
SOU WINDOW TINTING	1,393.88	03395100-53317	OPERATING SUPPLIES	1072	
	<u>1,393.88</u>				
A RELIABLE PRINTING					
CHIEF'S STATIONARY	296.00	01662600-53314	OFFICE SUPPLIES	22680	
	<u>296.00</u>				
ACCURATE OFFICE SUPPLY CO					
CALENDAR	5.10	01600000-53314	OFFICE SUPPLIES	526826	
COPY PAPER/SUPPLIES	688.71	01590000-53317	OPERATING SUPPLIES	526826	
OFFICE SUPPLIES	41.55	04200100-53314	OFFICE SUPPLIES	524893	
OFFICE SUPPLIES	100.00	01670100-53317	OPERATING SUPPLIES	524893	
SUPPLIES, COPY PAPER	2.48	01580000-53314	OFFICE SUPPLIES	526826	
	<u>837.84</u>				

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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
AMAZON.COM					
B-BOX SOCKETS	79.80	04201600-53316	TOOLS	7677859	
CABLE STRIPPER	12.49	01696200-53316	TOOLS	7506604	
COMPASS, WHISTLES GRD SRCH RESQ	88.91	01664700-53325	COMMUNITY RELATIONS	8855438	
COTS 4 WINTER OP'S	75.24	04201600-53317	OPERATING SUPPLIES	3371468	
COTS 4 WINTER OP'S	75.24	04101500-53317	OPERATING SUPPLIES	3371468	
COTS 4 WINTER OP'S	225.72	01670200-53317	OPERATING SUPPLIES	3371468	
EYEWASH STATION FLUID	16.47	01670100-53317	OPERATING SUPPLIES	0249800	
EYEWASH STATION FLUID	16.48	04201600-53317	OPERATING SUPPLIES	0249800	
FLAG, STAND	189.99	01660100-53317	OPERATING SUPPLIES	4251465	
FUSE TAPS	28.96	01696200-53317	OPERATING SUPPLIES	6760262	
HARNESS	257.46	01696200-53324	UNIFORMS	4104256	
MISC CABLE	14.80	01652800-53317	OPERATING SUPPLIES	6649015	
OC BRAKE	279.54	01696200-53354	PARTS PURCHASED	6041011	
OC FITTING	36.44	01696200-53354	PARTS PURCHASED	602	
OC LIGHTS	1,085.76	01696200-53354	PARTS PURCHASED	5441057	
OC STEP BAR	129.99	01696200-53354	PARTS PURCHASED	7754629	
OC STROBE	66.99	01696200-53354	PARTS PURCHASED	5292233	
OFFICE SUPPLIES	28.86	01662600-53314	OFFICE SUPPLIES	6501836	
PAPER TOWELS	80.16	01662700-53317	OPERATING SUPPLIES	5713808	
PC SPEAKERS, KEYBOARD, MOUSE	58.97	01652800-53317	OPERATING SUPPLIES	5114629	
REPLACEMENT UPS	597.91	01652800-53317	OPERATING SUPPLIES	1127430	
SIREN SPEAKER FOR SQUAD	179.99	01662700-52244	MAINTENANCE & REPAIR	4953036	
SP BACKUP CAMERA-IRMA GRANT	1,224.19	01696200-53354	PARTS PURCHASED	7703441	
SP IRMA GRANT	1,427.86	01696200-53354	PARTS PURCHASED	4421075	
SP PADDED BLANKET	32.48	01696200-53354	PARTS PURCHASED	8762665	
SP RETURN	-136.10	01696200-53354	PARTS PURCHASED	5189862-REF	
SP STICKERS	29.95	01696200-53354	PARTS PURCHASED	1795446	
SPILL PADS	77.90	01696200-53317	OPERATING SUPPLIES	2642617	
STORAGE ARRAY HARD DRIVE	289.74	01652800-53317	OPERATING SUPPLIES	1373041	
TRUCK 32 BUILD	111.29	10670000-54415	VEHICLES	8574630	

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UNIFORM SUPPLIES	9.49	01660100-53324	UNIFORMS	8608217	
WIRE CRIMPER	26.94	01696200-53316	TOOLS	3985004	
WIRE SEALS	7.06	01696200-53317	OPERATING SUPPLIES	0277038	
WORK GLOVES	93.75	01670500-53317	OPERATING SUPPLIES	2448256	
ZIP TIES	71.91	04201400-53333	NEW METERS	6537040	
	6,892.63				
AMERAPRODUCTS INC					
DOOR	54.05	01670400-53317	OPERATING SUPPLIES	IVC00000105309	
	54.05				
AMERICAN LEGAL PUBLISHING CORP					
CODIFICATION-OCT 2020	747.78	01520000-52253	CONSULTANT	3714	
	747.78				
AMERICAN PUBLIC WORKS ASSOCIATION					
OPERATOR TRAINING-TUNNEY, CUEVAS 10/6/20	100.00	01670200-52223	TRAINING	239426	
	100.00				
ANDERSON PEST SOLUTIONS					
MERCHANDISE PEST CONTROL-OCT 2020	460.00	01680000-52244	MAINTENANCE & REPAIR	6484493	
PEST CONTROL-OCT 2020	960.00	01680000-52244	MAINTENANCE & REPAIR	6484479	
	1,420.00				
ARAMARK UNIFORM & CAREER APPAREL GROUP INC					
FIRST AID SUPPLIES	86.57	01670100-53317	OPERATING SUPPLIES	ORD4-005443	
FIRST AID SUPPLIES 05/22/20	205.96	01590000-53317	OPERATING SUPPLIES	ORD4-004473	
FIRST AID SUPPLIES 6/19/20	84.39	01590000-53317	OPERATING SUPPLIES	ORD4-004676	
FIRST AID SUPPLIES 7/17/20	93.54	01590000-53317	OPERATING SUPPLIES	ORD4-004906	
FIRST AID SUPPLIES 8/12/20	154.42	01590000-53317	OPERATING SUPPLIES	ORD4-005119	
FIRST AID SUPPLIES 9/10/20	63.56	01590000-53317	OPERATING SUPPLIES	ORD4-005334	
	688.44				

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ARCHITECTURAL BUILDERS SUPPLY					
DOOR ARM REPLACEMENT-PD	194.02	01680000-53319	MAINTENANCE SUPPLIES	152489	
	194.02				
ARMBRUST PLUMBING & HEATING INC					
BACKFLOW TESTING	107.95	04201600-52244	MAINTENANCE & REPAIR	12395026	
BACKFLOW TESTING	1,372.35	04201600-52244	MAINTENANCE & REPAIR	12394642	
	1,480.30				
ARTISTIC ENGRAVING					
MERIT BADGE-BOSHART	98.50	01660100-53324	UNIFORMS	15872	
	98.50				
B & F CONSTRUCTION CODE SERVICES, INC					
FIRE ALARM-383 S SCHMALE 20-1342-FIRE	200.00	01643700-52253	CONSULTANT	54875	
PLUMBING INSPECTION-OCT 2020	1,216.00	01643700-52253	CONSULTANT	13627	
SPRINKLER REVIEW-315 FULLERTON, 20-1215-FIRE	425.00	01643700-52253	CONSULTANT	54710	
SPRINKLER-355 KEHOE, 20-1331-FIRE	425.00	01643700-52253	CONSULTANT	54900	
	2,266.00				
BANDSAWBLADESDIRECT.COM					
BAND SAW BLADES	109.07	01696200-53317	OPERATING SUPPLIES	100069301	
	109.07				
BATTERYJUNCTION.COM					
BATTERIES	35.86	01662700-53317	OPERATING SUPPLIES	1466411	
BATTERIES	69.06	01662700-53317	OPERATING SUPPLIES	1466411	
	104.92				
BAXTER & WOODMAN INC					
ENG ASSIST TO PREPARE SPECS	1,693.75	04200100-52253	CONSULTANT	0217120	
	1,693.75				

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BLOOMING COLOR OF ST CHARLES					
INSPECTION PASSED STICKERS	963.65	01643700-53315	PRINTED MATERIALS	267094	
	<u>963.65</u>				
BRACING SYSTEMS					
SAW BLADE	105.00	04201600-53317	OPERATING SUPPLIES	374787-1	
TUBEWAY DRIVEWAY EXT	17.50	04101500-53317	OPERATING SUPPLIES	374800-1	
	<u>122.50</u>				
CALIBRE PRESS LLC					
TRAINING-BUCHOLZ 10/26/20	129.00	01660100-52223	TRAINING	OCNDJ1CBGAK7	
	<u>129.00</u>				
CALVIN KLEIN					
CLOTH ALLOW-CASTRO, CALVIN KLEIN	39.75	01660100-53324	UNIFORMS	007172	
	<u>39.75</u>				
CANON FINANCIAL SERVICES INC					
ADMIN COPIER EXPENSE-OCT 2020	968.65	01652800-52226	OFFICE EQUIPMENT MAINTENANCE	21944702	
	<u>968.65</u>				
CAPUTO'S NEW FARM PRODUCE- CAROL STREAM INC					
OC WATER	7.14	01696200-53354	PARTS PURCHASED	00953327	
	<u>7.14</u>				
CARHARTT INC					
SUPERVISOR UNIFORM	63.74	01690100-53324	UNIFORMS	160450598858	
SWEATSHIRTS	47.80	01696200-53324	UNIFORMS	160450701961	
SWEATSHIRTS	205.02	01670100-53324	UNIFORMS	160450702170	
SWEATSHIRTS	212.47	04200100-53324	UNIFORMS	160450701945	
SWEATSHIRTS	371.81	01670100-53324	UNIFORMS	160450701966	
TAX CREDIT	-3.75	01690100-53324	UNIFORMS	160450598858REF	
	<u>897.09</u>				

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CAROL STREAM PARK DISTRICT					
PARK PASSES OCT 2020	25.00	01-24236	BARK PARK MEMBERSHIP	PARK PASSES OCT 2020	
	<u>25.00</u>				
CARQUEST AUTO PARTS					
FITTING,COUPLER	20.66	01696200-53317	OPERATING SUPPLIES	2420-478403	
HOSE CLAMPS	7.00	01696200-53317	OPERATING SUPPLIES	2420-477208	
OC COUPLER	8.99	01696200-53354	PARTS PURCHASED	2420-478675	
OC CREDIT	-4.94	01696200-53354	PARTS PURCHASED	2420-477572	
OC FITTING	13.04	01696200-53354	PARTS PURCHASED	2420-478573	
OC FITTING	80.56	01696200-53354	PARTS PURCHASED	2420-478568	
OC FITTINGS	224.40	01696200-53354	PARTS PURCHASED	2420-478548	
OC PAINT	6.89	01696200-53354	PARTS PURCHASED	2420-478148	
OC RETURNS	-208.67	01696200-53354	PARTS PURCHASED	2420-478663	
SP FUSE TAP	9.78	01696200-53354	PARTS PURCHASED	2420-477403	
SP TERMINAL	4.94	01696200-53354	PARTS PURCHASED	2420-477231	
WIRE TERMINAL	4.94	01696200-53317	OPERATING SUPPLIES	2420-477240	
	<u>167.59</u>				
CH2MHILL OMI					
WRC-DEC 2020	150,063.17	04101100-52262	WRC CONTRACT	351199-24-08 PO-3794	20210001
	<u>150,063.17</u>				
CHICAGO PREMIUM					
CLOTH ALLOW-CASTRO, COLE HAAN	180.00	01660100-53324	UNIFORMS	041312	
	<u>180.00</u>				
CHICAGO TRIBUNE-REDEYE					
DIGITAL SUBSCRIPTION 10/9-11/5/20	7.96	01590000-52234	DUES & SUBSCRIPTIONS	204437289 OCT-20	
	<u>7.96</u>				

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CLARK BAIRD SMITH LLP					
LABOR COUNSEL-OCT 2020	1,462.50	01570000-52238	LEGAL FEES	13310	
	<u>1,462.50</u>				
COMCAST CABLE					
COMCAST 10/15-11/14/20	3,825.04	01652800-52230	TELEPHONE	109995147	
ELEVATOR PHONE 9/20-10/19/20	87.74	01652800-52230	TELEPHONE	0010112 09/17/20	
MONTHLY FEE 9/20-10/19/20	86.95	01664700-53330	INVESTIGATION FUND	0483228 09/17/20	
	<u>3,999.73</u>				
COMED					
SW-MORTON & LIES 9/24-10/26/20	227.41	01670300-53213	STREET LIGHT ELECTRICITY	0815164035 10/26/20	
	<u>227.41</u>				
CONRAD POLYGRAPH, INC					
POLYGRAPH-1 CANDIDATE 10/21/20	160.00	01510000-52228	PERSONNEL HIRING	4089	
POLYGRAPH-7 CANDIDATES 10/02-10/22/20	1,120.00	01510000-52228	PERSONNEL HIRING	4093	
	<u>1,280.00</u>				
COSTCO WHOLESALE					
DUES RENEWAL-REBHOLZ	120.00	01660100-52234	DUES & SUBSCRIPTIONS	324129916	
	<u>120.00</u>				
COUNTY COURT REPORTERS INC					
PC MEETING-9/14/20	200.00	01530000-52241	COURT REPORTER FEES	128204	
	<u>200.00</u>				
CROWN TROPHY #116					
HALLOWEEN DECOR. TROPHY	12.17	01600000-52242	EMPLOYEE RECOGNITION	10369744	
	<u>12.17</u>				
CYBERSOURCE CORP					
AUTHNET NOV 2020	30.00	01610100-52256	BANKING SERVICES	AUTHNET 11/31/20	
	<u>30.00</u>				

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DELL MARKETING LP					
DRE GRANT LAPTOPS, DOC, CABLE	18.42	01662300-53350	SMALL EQUIPMENT EXPENSE	200701300741 PO-1900	
DRE GRANT LAPTOPS, DOC, CABLE	316.98	01662300-53350	SMALL EQUIPMENT EXPENSE	200701300741 PO-1900	
DRE GRANT LAPTOPS, DOC, CABLE	4,800.00	01662300-53350	SMALL EQUIPMENT EXPENSE	200701300741 PO-1900	
DRE LAPTOP KEYBOARD, STAND	460.98	01652800-53317	OPERATING SUPPLIES	2008118344986	
	5,596.38				
DISCOVERY BENEFITS					
FLEX ADMIN-OCT 2020	220.00	01600000-52273	EMPLOYEE SERVICES	0001240702-IN	
	220.00				
DLT SOLUTIONS					
PASSWORD MGR SOFTWARE 9/30/20-9/30/21	253.50	01652800-52255	SOFTWARE MAINTENANCE	SI495223	
	253.50				
DOCUMENT IMAGING DIMENSIONS, INC					
PD TONER	119.00	01652800-52226	OFFICE EQUIPMENT MAINTENANCE	1898	
	119.00				
DULUTH TRADING CO					
TAX REFUND	-7.50	01690100-53324	UNIFORMS	SO018304066	
	-7.50				
DUPAGE CHRYSLER DODGE JEEP					
OC CUSHION	454.30	01696200-53354	PARTS PURCHASED	82077	
OC FUEL PUMP	364.98	01696200-53354	PARTS PURCHASED	82079	
OC SEAT	113.18	01696200-53354	PARTS PURCHASED	81787	
OC SEAT	345.73	01696200-53354	PARTS PURCHASED	81853	
OC SWITCH	150.15	01696200-53354	PARTS PURCHASED	81820	
OC TAIL LIGHT	703.78	01696200-53354	PARTS PURCHASED	82120	
OUTSOURCING SERV #653 A/C	483.48	01696200-53353	OUTSOURCING SERVICES	207243	
SP SWITCH	96.25	01696200-53354	PARTS PURCHASED	81788	
	2,711.85				

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DUPAGE COUNTY ANIMAL CARE & CONTROL					
CSP20020148, 23392, 20697	375.00	01662700-52249	ANIMAL CONTROL	8344	
	<u>375.00</u>				
DUPAGE COUNTY RECORDER					
RECORDING-EASEMENTS R2020-127784, R2020-127785	143.00	01520000-52233	RECORDING FEES	40206224	
	<u>143.00</u>				
DUPAGE RIVER SALT CREEK WRKGRP					
DEICING WORKSHOP-TECHTER, BAUERS, TURNER 10/14/20	120.00	01670200-52223	TRAINING	1475753475	
	<u>120.00</u>				
DUPAGE WATER COMMISSION					
WATER PURCHASE-SEP 2020	462,851.13	04201600-52283	DUPAGE CTY WATER COMMISSION	08/31/20-09/30/20	
	<u>462,851.13</u>				
ENFORCEMENT VIDEO, LLC					
WATCHGUARD MAINTENANCE	7,650.00	01652800-52255	SOFTWARE MAINTENANCE	WARINV004634 PO-1901	20210063
	<u>7,650.00</u>				
ERYOPS BODYCRAFT INC					
OC FENDER PAINT	330.60	01696200-53354	PARTS PURCHASED	169039	
	<u>330.60</u>				
EXAMINER PUBLICATIONS INC					
PUBLIC NOTICES 20-0022 20-0026	141.00	01530000-52240	PUBLIC NOTICES/INFORMATION	54892	
	<u>141.00</u>				
FIRESTONE COMPLETE AUTO CARE					
ALIGNMENT SERVICE	50.00	01696200-53353	OUTSOURCING SERVICES	076445	
ALIGNMENT SERVICE	50.00	01696200-53353	OUTSOURCING SERVICES	076454	
SP TIRES	418.08	01696200-53354	PARTS PURCHASED	076429	
	<u>518.08</u>				

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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
FRESH & SILK FLOWERS					
LT. GARY HERMAN-FLOWERS	95.48	01660100-53317	OPERATING SUPPLIES	31960	
	<u>95.48</u>				
GALLS LLC					
UNIFORM-CASTRO	150.55	01660100-53324	UNIFORMS	016513168	
UNIFORM-FREER	262.38	01660100-53324	UNIFORMS	016513123	
	<u>412.93</u>				
GARVEY'S OFFICE SUPPLIES					
OFFICE SUPPLIES	21.74	01662600-53314	OFFICE SUPPLIES	PINV1979525	
OFFICE SUPPLIES	90.25	01662600-53314	OFFICE SUPPLIES	PINV1979291	
	<u>111.99</u>				
GENUINE PARTS COMPANY INC					
PARTS 10/01-10/31/20	3.00	04101500-53317	OPERATING SUPPLIES	11007487 10/31/20	
PARTS 10/01-10/31/20	7.34	01696200-53316	TOOLS	11007487 10/31/20	
PARTS 10/01-10/31/20	46.47	01696200-53317	OPERATING SUPPLIES	11007487 10/31/20	
PARTS 10/01-10/31/20	67.88	10670000-54415	VEHICLES	11007487 10/31/20	
PARTS 10/01-10/31/20	75.15	01696200-53317	OPERATING SUPPLIES	11007487 10/31/20	
PARTS 10/01-10/31/20	1,572.26	01696200-53354	PARTS PURCHASED	11007487 10/31/20	
	<u>1,772.10</u>				
GOLF & BUSSE TOWING					
TOWING	82.00	01696200-53353	OUTSOURCING SERVICES	73034	
	<u>82.00</u>				

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GOVTEMPSUSA LLC					
ACCOUNTS CLERK-A RETSKE 10/25, 11/01/20	1,176.00	04103100-52253	CONSULTANT	3617939	
ACCOUNTS CLERK-A RETSKE 10/25, 11/01/20	1,176.00	04203100-52253	CONSULTANT	3617939	
AMR CLERK-M SCHULTZ 10/25, 11/1/20	1,912.96	04201400-52253	CONSULTANT	3617940	20210032
LIBRARY TECH-N BOYD 10/25, 11/1/20	3,529.60	01652800-52253	CONSULTANT	3617938	
OFFICE MANAGER-D KALKE 10/25, 11/01/20	3,170.40	01590000-52253	CONSULTANT	3617937	
	10,964.96				
GRAINGER					
AIR HOSES	23.39	01696200-53317	OPERATING SUPPLIES	9673627478	
OC FITTINGS	6.00	01696200-53354	PARTS PURCHASED	9675399431	
OC FITTINGS	9.88	01696200-53354	PARTS PURCHASED	9673411642	
STOP KIT	15.00	01670400-53317	OPERATING SUPPLIES	9662841841	
STOP KIT	26.20	01670400-53317	OPERATING SUPPLIES	9669638877	
URINAL GASKET	7.65	01670400-53317	OPERATING SUPPLIES	9676175178	
URINAL SEALS	37.45	01670400-53317	OPERATING SUPPLIES	9672216638	
	125.57				
GREEN FOR LIFE ENVIRONMENTAL					
OIL FILTER RECYCLING	26.24	01696200-53353	OUTSOURCING SERVICES	LQ00392282	
	26.24				
HACH COMPANY					
DPD FREE CHLORINE	121.59	04201600-53331	CHEMICALS	12133106	
DPD FREE CHLORINE POWDER	149.49	04201600-53331	CHEMICALS	12152695	
	271.08				
HAYES MECHANICAL					
SERVICE-CONDENSER FAN MOTOR	1,344.10	01670400-52244	MAINTENANCE & REPAIR	468468	
	1,344.10				

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HBK WATER METER SERVICE INC					
WATER METER TESTING	200.00	04201400-52282	METER MAINTENANCE	200440 PO-3829	20210035
WATER METER TESTING	522.00	04201400-52282	METER MAINTENANCE	200463 PO-3829	20210035
WATER METER TESTING	575.00	04201400-52282	METER MAINTENANCE	200430 PO-3829	20210035
WATER METER TESTING	1,698.00	04201400-52282	METER MAINTENANCE	200424 PO-3829	20210035
WATER METER TESTING	1,799.00	04201400-52282	METER MAINTENANCE	200445 PO-3829	20210035
WATER METER TESTING	4,133.00	04201400-52282	METER MAINTENANCE	200402 PO-3829	20210035
	8,927.00				
HEARTLAND RECYCLING-AURORA CCDD,LLC					
HAULING SPOILS	853.00	04201600-52265	HAULING	0000022512	
	853.00				
HOBBY LOBBY					
FRAME PURCHASE	22.49	01660100-53317	OPERATING SUPPLIES	012613	
FRAME RETURN	-22.49	01660100-53317	OPERATING SUPPLIES	087283	
	0.00				

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HOME DEPOT					
B-BOX PARTS	175.41	04201600-53317	OPERATING SUPPLIES	2015123	
CHARCOAL FOR DRUG BURN	19.88	01662400-53317	OPERATING SUPPLIES	0421159	
COVID-19 ALL PURPOSE GLOVES	5.97	01560000-53390	COVID - 19 RESPONSE	041048	
COVID-19 RETURN-TOUCHLESS FAUCET	-11.96	01560000-53390	COVID - 19 RESPONSE	1204133	
COVID-19 TOUCHLESS FAUCET	9.16	01560000-53390	COVID - 19 RESPONSE	1614973	
COVID-19 TOUCHLESS FAUCET	14.50	01560000-53390	COVID - 19 RESPONSE	1524278	
COVID-19 TOUCHLESS FAUCET	17.94	01560000-53390	COVID - 19 RESPONSE	1614964	
FARMHOUSE-CEILING REPAIR	17.20	01680000-53319	MAINTENANCE SUPPLIES	033676	
FH LAWN MAINTENANCE	24.27	01680000-53319	MAINTENANCE SUPPLIES	031424	
FH LAWN MAINTENANCE	55.52	01680000-53319	MAINTENANCE SUPPLIES	006412	
FH LAWN MAINTENANCE	82.04	01680000-53319	MAINTENANCE SUPPLIES	023348	
GLOVES FOR DISINFECTING VH	25.96	01560000-53390	COVID - 19 RESPONSE	085567	
GRINDER BLADES	24.44	01670300-53317	OPERATING SUPPLIES	6015922	
GRINDER BLADES	24.97	01696200-53317	OPERATING SUPPLIES	4010061	
LIGHT BULBS	6.97	01670400-53317	OPERATING SUPPLIES	5624270	
LUMBER-TUBEWAY DR EXT	181.26	04101500-53317	OPERATING SUPPLIES	6344405	
MOUNTING PLATE	1.31	01670400-53317	OPERATING SUPPLIES	0511450	
MOUSE TRAPS	9.94	01680000-53319	MAINTENANCE SUPPLIES	089873	
MOUSE TRAPS	60.56	01680000-53319	MAINTENANCE SUPPLIES	032093	
PAINT	26.40	01696200-53317	OPERATING SUPPLIES	5624270	
STRETCH WRAP	36.98	01662400-53317	OPERATING SUPPLIES	0015393	
THERMOSTAT	49.00	01670400-53317	OPERATING SUPPLIES	5011388	
TOOLS	234.62	04201600-53316	TOOLS	2015122	
VALE HOUSE CEILING REPAIR	7.96	01680000-53319	MAINTENANCE SUPPLIES	051178	
VALE HOUSE CEILING REPAIR	9.98	01680000-53319	MAINTENANCE SUPPLIES	014882	
	1,110.28				
I D E S (IL DEPT OF EMPLOYMENT SECURITY					
UNEMPLOYMENT-FISCHER	372.00	01600000-51115	UNEMPLOYMENT COMP	0800931 08/01/20	
	372.00				

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I R M A					
CLOSED CLAIMS-OCT 2020	9,553.07	01590000-52215	INSURANCE DEDUCTIBLES	SALES0018744	
DEDUCTIBLE-OCT 2020	-120.00	01590000-52215	INSURANCE DEDUCTIBLES	CREDIT0002866	
	9,433.07				
IL FIRE & POLICE COMMISSIONERS ASSN					
BRDF&P MEMBERSHIP RENEWAL	375.00	01510000-52234	DUES & SUBSCRIPTIONS	01427	
	375.00				
ILL LIQUOR CONTROL COMMISSION					
BASSET LICENSE RENEWAL 9/30/21	306.75	01660100-52234	DUES & SUBSCRIPTIONS	20005817	
	306.75				
ILLINOIS ASSN OF CHIEFS OF POLICE					
DUES-HECKERMANN 12/31/21	95.00	01660100-52234	DUES & SUBSCRIPTIONS	6301	
DUES-HOLMER 12/31/21	95.00	01660100-52234	DUES & SUBSCRIPTIONS	6467	
DUES-JUNGERS 12/31/21	95.00	01660100-52234	DUES & SUBSCRIPTIONS	6303	
SHARED PRINCIPLES POSTER	37.00	01660100-53317	OPERATING SUPPLIES	6154	
	322.00				
ILLINOIS CITY COUNTY MANAGEMENT ASSN					
ILCMA WEBINAR-J CAREY 10/14/20	15.00	01590000-52223	TRAINING	84023	
	15.00				
ILLINOIS L E A P					
LEAP DUES 2021-TINA JAGERS	50.00	01660100-52234	DUES & SUBSCRIPTIONS	2021 LEAP-JAGERS	
	50.00				
ILLINOIS MUNICIPAL LEAGUE					
JOB AD-ULTY SUPERVISOR	35.00	01600000-52228	PERSONNEL HIRING	424821981	
	35.00				

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ILLINOIS SECRETARY OF STATE					
RENEWAL-V488857	154.40	01662700-52244	MAINTENANCE & REPAIR	V488857 09/30/20	
	<u>154.40</u>				
ILLINOIS STATE POLICE/DIRECTOR					
FUNDS PAYABLE TO IL STATE POLICE	800.00	01-24238	IL STATE POLICE ASSET FORFEIT	CSPC2000176/20MR119	
ORDER PAYABLE TO IL STATE POLICE	700.00	01-24238	IL STATE POLICE ASSET FORFEIT	CSPC2002235/20MR918	
	<u>1,500.00</u>				
INNOCORP LTD					
FATAL VISION GOGGLES	2,412.35	01662300-53350	SMALL EQUIPMENT EXPENSE	11198	
	<u>2,412.35</u>				

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INTERGOVERNMENTAL PERSONNEL BENEFIT COOPERATIVE					
NOV 2020 INSURANCE	672.78	01643600-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	768.81	01641700-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	775.06	01670500-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	1,033.40	01670300-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	1,086.13	01640100-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	1,205.64	04100100-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	1,291.79	01670200-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	1,291.79	01670700-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	1,691.63	01642100-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	1,722.37	04101500-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	1,722.37	04201400-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	1,808.46	01670600-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	2,114.56	01680000-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	2,583.52	01690100-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	2,700.85	01643700-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	2,787.20	04103100-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	2,787.20	04203100-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	3,020.21	01652800-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	3,121.30	01590000-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	3,267.48	01662500-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	3,875.31	01696200-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	5,425.44	01670400-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	6,028.26	04200100-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	6,544.98	04201600-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	6,727.80	01610100-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	7,451.52	01620100-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	7,750.62	01670100-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	8,462.38	01662600-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	9,611.17	01662300-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	10,572.82	01662400-51111	GROUP INSURANCE	11012020	

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NOV 2020 INSURANCE	15,808.69	01664700-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	28,085.36	01660100-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	44,672.45	01600000-51111	GROUP INSURANCE	11012020	
NOV 2020 INSURANCE	53,730.21	01662700-51111	GROUP INSURANCE	11012020	
	252,199.56				
INTERNET PURCHASE MASTERCARD					
FILM SAMPLES-PD ADMIN DOOR, DECORATIVE FILMS	5.75	01660100-53317	OPERATING SUPPLIES	442551	
STAFIEJ'S FATHER-TERRYS FLORIST 9/8/20	89.88	01660100-53317	OPERATING SUPPLIES	8677-634577-2528	
	95.63				
IT GLUE					
IT DOC SOFTWARE 9/9-10/9/20	114.00	01652800-52255	SOFTWARE MAINTENANCE	202680896	
	114.00				
JAMES A BUSCH					
CLOTH ALLOW-BUSCH, MENS WAREHOUSE 11/01/20	650.00	01660100-53324	UNIFORMS	083220	
	650.00				
JET BRITE CAR WASH INC					
CAR WASH 9/1-9/30/20	6.00	01640100-53317	OPERATING SUPPLIES	4051	
CAR WASH 9/1-9/30/20	156.00	01662700-52244	MAINTENANCE & REPAIR	4050	
	162.00				
JEWEL-OSCO					
MEINERS RETIREMENT CARDS	9.38	01600000-52242	EMPLOYEE RECOGNITION	00062206	
SUPPLIES&PRIZES WELLNESS	167.96	01600000-52340	WELLNESS PROGRAM	00014644	
WATER/ICE/DRINKS VOLUNTEER TNG	76.90	01660100-52223	TRAINING	00082942	
	254.24				

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JOE COTTON FORD					
OC FENDER	381.41	01696200-53354	PARTS PURCHASED	4081	
OC FILTER	163.77	01696200-53354	PARTS PURCHASED	3999	
OC THROTTLE BODY	360.42	01696200-53354	PARTS PURCHASED	4025	
OC WASHER HOSE	8.34	01696200-53354	PARTS PURCHASED	3954	
OUTSOURCING SERVICE	145.00	01696200-53353	OUTSOURCING SERVICES	18377	
SP HEADLIGHT	679.33	01696200-53354	PARTS PURCHASED	3878	
	1,738.27				
JOHN L FIOTI					
ADJUDICATION-OCT 2020	525.00	01570000-52238	LEGAL FEES	CS 10-20	
	525.00				
KEVRON PRINTING					
ORDINANCE COMPLAINTS	390.30	01662600-53315	PRINTED MATERIALS	20-47622	
	390.30				
KING TRANSMISSION COMPANY					
TRANS REBUILD #647	1,250.00	01696200-53353	OUTSOURCING SERVICES	53130	
	1,250.00				
KONICA MINOLTA BUSINESS SOLUTIONS					
FINANCE BIZHUB 8/6-11/5/20	57.44	01610100-52226	OFFICE EQUIPMENT MAINTENANCE	9007266359	
	57.44				
LAFARGE FOX RIVER DECO					
STONE 9/18/20	242.88	04201600-53317	OPERATING SUPPLIES	713455883	
STONE 9/18/20	248.16	04201600-53317	OPERATING SUPPLIES	713455885	
STONE 9/18/20	282.70	04201600-53317	OPERATING SUPPLIES	713455887	
STONE 9/18/20	283.58	04201600-53317	OPERATING SUPPLIES	713455884	
STONE 9/18/20	289.74	04201600-53317	OPERATING SUPPLIES	713455886	
	1,347.06				

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LANDSCAPE MATERIAL & FIREWOOD SALES INC					
NORTH AVE BEDS-284862 10/21/20, 284119 10/22/20	1,360.00	01670400-52272	PROPERTY MAINTENANCE	42975	
	1,360.00				
LANGUAGE LINE SERVICES					
MEMBERSHIP RENEWAL	35.00	01662700-53317	OPERATING SUPPLIES	10098925	
	35.00				
LECHNER & SONS					
MATS-10/7/20	54.54	01670100-53317	OPERATING SUPPLIES	2818026	
MATS-9/23/20	-22.88	01670100-53317	OPERATING SUPPLIES	5664364876	
MATS-9/23/20	59.40	01670100-53317	OPERATING SUPPLIES	2812206	
TOWELS	-22.88	01696200-53317	OPERATING SUPPLIES	5664364876	
TOWELS/WIPES-10/7/20	27.80	01696200-53317	OPERATING SUPPLIES	2818026	
TOWELS/WIPES-9/23/20	15.18	01696200-53317	OPERATING SUPPLIES	2812206	
	111.16				
LEXISNEXIS					
MONTHLY FEE-SEP 2020	209.10	01662400-53330	INVESTIGATION FUND	20200930	
	209.10				
LIVE VIEW GPS INC					
MONTHLY FEE-OCT 2020	119.85	01664700-53330	INVESTIGATION FUND	401433	
	119.85				
LOWE'S HOME CENTERS					
BRINE TANK	2.36	01670200-53317	OPERATING SUPPLIES	8203522	
BRINE TANK	12.05	01670200-53317	OPERATING SUPPLIES	88132469	
LUFKIN LEGACY TAPE	19.40	01643700-53350	SMALL EQUIPMENT EXPENSE	4664935	
MULCH	23.96	01670700-53317	OPERATING SUPPLIES	20995788	
PAVEMENT REPAIR-OAKWOOD	46.60	01670500-52286	PAVEMENT RESTORATION	88489101	
UPM	69.90	01670500-53317	OPERATING SUPPLIES	88971053	
	174.27				

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LRS HOLDINGS LLC					
STREET SWEEPING SERVICES 10/12/20	8,825.25	01670600-52272	PROPERTY MAINTENANCE	PS342757 PO-3788	20210006
	<u>8,825.25</u>				
LYNN PEAVEY COMPANY					
INK PADS-RECORDS	77.40	01660100-53317	OPERATING SUPPLIES	373369	
	<u>77.40</u>				
M S FOSTER & ASSOCIATES INC					
ROAD WATCH-VEHICLE #32, #33	1,102.42	10670000-54415	VEHICLES	10443	
	<u>1,102.42</u>				
MARK E RADABAUGH					
TAPING, EDITING 11/02/20	100.00	01590000-52253	CONSULTANT	20-0165	
	<u>100.00</u>				
MBM CORPORATION					
OFFICE SUPPLIES-SHREDDER BAGS	179.00	01662600-53314	OFFICE SUPPLIES	4803	
	<u>179.00</u>				
MNJ TECHNOLOGIES DIRECT					
WEBCAM	55.28	01652800-53317	OPERATING SUPPLIES	0003750765	
	<u>55.28</u>				
MULTISYSTEM MANAGEMENT COMPANY					
JANITORIAL-OCT 2020	3,950.00	01680000-52276	JANITORIAL SERVICES	2392	
	<u>3,950.00</u>				
NATIONAL ASSN OF SOCIAL WORKERS					
JOB AD FOR SOCIAL WORKER	125.00	01600000-52228	PERSONNEL HIRING	1028-1707	
	<u>125.00</u>				

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NATIONAL ENGRAVERS					
CHIEF'S MERIT-GREY, JON	308.00	01660100-53317	OPERATING SUPPLIES	80038	
S. SCHMIDT PLAQUE	71.99	01660100-53317	OPERATING SUPPLIES	79307	
	<u>379.99</u>				
NATIONAL SEED					
SEED FOR NORTH AVE	2,660.00	01670400-52272	PROPERTY MAINTENANCE	600463SI PO-3845	20210065
	<u>2,660.00</u>				
NMI					
CC GATEWAY FEES-OCT 2020	10.00	01610100-52256	BANKING SERVICES	275124697	
CC GATEWAY FEES-OCT 2020	110.85	04103100-52221	UTILITY BILL PROCESSING	275131442	
CC GATEWAY FEES-OCT 2020	110.85	04203100-52221	UTILITY BILL PROCESSING	275131442	
	<u>231.70</u>				
NORDSTROM 1 RACK					
CLOTH ALLOW-POPE	69.97	01660100-53324	UNIFORMS	3694	
	<u>69.97</u>				
OFFICE DEPOT					
CERT SUPPLIES	21.41	01664700-53325	COMMUNITY RELATIONS	072849	
	<u>21.41</u>				
OFFICE MAX					
PAPER FOR XMAS SHARE	21.58	01662600-53314	OFFICE SUPPLIES	004696	
RETURN XMAS SHARE PAPER	-30.08	01662600-53314	OFFICE SUPPLIES	90013	
XMAS SHARE PAPER PURCHASE	30.60	01662600-53314	OFFICE SUPPLIES	90013	
	<u>22.10</u>				
OUTDOOR HOME SERVICES HOLDINGS LLC					
VILLAGE HALL-ICE MELT	500.00	01680000-53319	MAINTENANCE SUPPLIES	131500330	
	<u>500.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on NOVEMBER 16,2020**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
PACE SYSTEMS INC					
BOARDROOM UPGRADES	4,291.98	01652800-54418	CATV/ PEG EXPENSES	IN00033437 PO-1902	20210064
	<u>4,291.98</u>				
PART4HEATING					
FAN MOTOR	827.73	01670400-53317	OPERATING SUPPLIES	2020/5818	
	<u>827.73</u>				
PARTY CITY					
DECORATIONS-HALLOWEEN 2020	24.68	01600000-52242	EMPLOYEE RECOGNITION	028194	
	<u>24.68</u>				
PAT MOONEY INC					
BAND SAW PUMP	394.62	01696200-53317	OPERATING SUPPLIES	3308374-IN	
	<u>394.62</u>				
PDQ.COM					
PDQ SOFTWARE RENEWAL 1-YR	900.00	01652800-52255	SOFTWARE MAINTENANCE	1321C	
	<u>900.00</u>				
PETTY CASH					
PETTY CASH 11/02/20	652.25	01-10307	PETTY CASH	PETTY-CASH 11/02/20	
	<u>652.25</u>				
PHYSICIANS IMMEDIATE CARE-CHICAGO					
POST OFFER-BATTAGLIA, WILLIS 10/22-10/23/20	138.00	01600000-52225	EMPLOYMENT PHYSICALS	4180259	
POST OFFER-BATTAGLIA, WILLIS 10/22-10/23/20	1,665.00	01510000-52228	PERSONNEL HIRING	4180259	
	<u>1,803.00</u>				
PJ'S CAMERA & PHOTO					
RETIREMENT PICTURES	19.83	01660100-53317	OPERATING SUPPLIES	28588169	
	<u>19.83</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on NOVEMBER 16,2020**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
POMPS TIRE SERVICE					
SP TIRES	879.32	01696200-53354	PARTS PURCHASED	410804407	
SP TIRES	1,046.56	01696200-53354	PARTS PURCHASED	410802859	
	1,925.88				
PRIORITY PRODUCTS INC					
BLACK SPLIT POLY LOOM	88.38	01696200-53317	OPERATING SUPPLIES	953908	
CABLE FAULT TUBES	144.04	01670300-53215	STREET LIGHT SUPPLIES	955569	
SQUARE WIRE LOCK PINS	49.05	01696200-53317	OPERATING SUPPLIES	954073	
VARIOUS SUPPLIES	457.75	01696200-53317	OPERATING SUPPLIES	953648	
	739.22				
R A ADAMS ENTERPRISES					
JL BRAKE MAGNETS	144.89	01696200-53354	PARTS PURCHASED	S026405	
	144.89				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on NOVEMBER 16,2020**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
RAY O'HERRON CO					
GLOCK 17	421.95	01662700-53323	WEAPONS	2051581	
GLOCK 17-FORMER OFFICER BULLERI	409.00	01662700-53323	WEAPONS	2053767-CA	
SPLIT - PASKEVICZ	289.47	01660100-53324	UNIFORMS	2052085	
UNIFORM-BADGE DISCOUNT	-94.65	01660100-53324	UNIFORMS	2053111-CM	
UNIFORM-BADGES	193.00	01660100-53324	UNIFORMS	2053799	
UNIFORM-BOGUSZEWSKI	1,107.41	01660100-53324	UNIFORMS	2056952	
UNIFORM-BORNEMANN	256.00	01660100-53324	UNIFORMS	2054436	
UNIFORM-C CADLE	99.90	01660100-53324	UNIFORMS	2057782	
UNIFORM-C CADLE	159.98	01660100-53324	UNIFORMS	2056954	
UNIFORM-CHIEF BADGES	946.50	01660100-53324	UNIFORMS	2049931	
UNIFORM-DUMOULIN	33.00	01660100-53324	UNIFORMS	2054433	
UNIFORM-FUENTES	291.99	01660100-53324	UNIFORMS	2053801	
UNIFORM-FUENTES, PASKEVICZ	118.00	01660100-53324	UNIFORMS	2052085	
UNIFORM-HOLMER	82.00	01660100-53324	UNIFORMS	2054437	
UNIFORM-HOLMER	138.99	01660100-53324	UNIFORMS	2052629	
UNIFORM-IBARRIENTOS	34.50	01660100-53324	UNIFORMS	2057783	
UNIFORM-JUNGER	54.00	01660100-53324	UNIFORMS	2053804	
UNIFORM-LOPEZ MARIO	32.00	01660100-53324	UNIFORMS	2051534	
UNIFORM-MABBITT	108.00	01660100-53324	UNIFORMS	2054434	
UNIFORM-MCGUIRE PIN	44.03	01660100-53324	UNIFORMS	2054559	
UNIFORM-SCARPULLA	139.95	01660100-53324	UNIFORMS	2058138	
UNIFORM-SSU BADGES	193.00	01660100-53324	UNIFORMS	2056953	
AMMUNITION PO.466-3055	3,840.00	01662700-53321	AMMUNITION	2059964-IN	20210066
AMMUNITION PO.466-3055	8,296.00	01662700-53321	AMMUNITION	2045724-IN	20210066
	17,194.02				
RECYCLING CENTER					
RECYCLING FEE	221.00	01652800-53317	OPERATING SUPPLIES	2115	
	221.00				

**Village of Carol Stream
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
REFUNDS MISC					
TICKET 242000, ALREADY PAID	60.00	01000000-45402	ORDINANCE FORFEITS	TICKET 242000	
	<u>60.00</u>				
REFUNDS PRESERVATION BONDS					
20-0851-PKGL, #2320982, 135 E ST CHARLES RD-REFUND	500.00	01-24302	ESCROW - GRADING	135 ST CHARLES-2020	
20-0900-UTIL, #2322847, 540 GUNDERSEN-REFUND	750.00	01-24302	ESCROW - GRADING	540 GUNDERSEN-2020	
20-0932-PKGL, #2326176, 535 THORNHILL DR-REFUND	500.00	01-24302	ESCROW - GRADING	535 THORNHILL-2020	
20-0967-PKGL, #2328111, 371 S SCHMALE-REFUND	1,000.00	01-24302	ESCROW - GRADING	371 SCHMALE RD-2020	
20-1105-DRVW, #2337456, 1099 BRIGHTON DR-REFUND	300.00	01-24302	ESCROW - GRADING	1099 BRIGHTON-2020	
20-1123-SHED, #2340084, 280 SHAWNEE DR-REFUND	200.00	01-24302	ESCROW - GRADING	280 SHAWNEE-2020	
20-1142-STOO, #2340891, 608 OSWEGO DR-REFUND	200.00	01-24302	ESCROW - GRADING	608 OSWEGO DR-2020.1	
20-1289-DRVW, #2356723, 608 OSWEGO DR-REFUND	100.00	01-24302	ESCROW - GRADING	608 OSWEGO DR-2020	
	<u>3,550.00</u>				
RESTAURANT-MASTERCARD					
CERT FOOD - REDO CHARKIE'S	160.28	01664700-53325	COMMUNITY RELATIONS	10152020	
CHIPS FOR CERT-CHARKIE'S 10/15/20	25.48	01664700-53325	COMMUNITY RELATIONS	10152020-3	
DINNER-VOLUNTEER TRNG PIZZERIA DI MARIA	55.85	01660100-52223	TRAINING	093695	
DRE TRAINING FOOD-AURELIOS 9/25/20	117.25	01660100-53317	OPERATING SUPPLIES	09252020	
FOOD FOR CERT-CHARKIE'S 10/8/20	274.82	01664700-53325	COMMUNITY RELATIONS	10082020	
FOOD FOR CERT-CORRECT AMT. CHARKIE'S	122.93	01664700-53325	COMMUNITY RELATIONS	10152020-2	
INVESTIGATIVE FUND-ROSATI'S 9/24/20	26.73	01662400-53330	INVESTIGATION FUND	09242020	
LUNCH FOR VICTIMS-ROSATIS 10/12/20	40.98	01660100-53317	OPERATING SUPPLIES	10122020	
NEW EMPLOYEE MTG.-CHRISSEY'S 10/19/20	40.41	01590000-52222	MEETINGS	10192020	
SEARCH & RESCUE TRAINING-ROSATI'S 10/17/20	101.94	01664700-53325	COMMUNITY RELATIONS	075641	
TRAINING VOLUNTEER DINNER	46.93	01660100-52223	TRAINING	027351	
VB WORKSHOP-BELLA'S 10/19/20	134.02	01520000-52222	MEETINGS	042945	
VOIDED-TAX CHARGE CHARKIE'S	-160.28	01664700-53325	COMMUNITY RELATIONS	10152020REF	
VOLUNTEER LUNCH 10/7/20	46.69	01664700-53325	COMMUNITY RELATIONS	044816	
	<u>1,034.03</u>				

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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
RUSH TRUCK CENTERS					
OC PRIMER	117.25	01696200-53354	PARTS PURCHASED	3021235512	
OC SOLENOID	229.18	01696200-53354	PARTS PURCHASED	3021266792	
	346.43				
SAE CUSTOMS INC					
CAMERA SYSTEM INSTALL	386.17	01662700-52244	MAINTENANCE & REPAIR	2460	
	386.17				
SAFETYLINE EQUIPMENT CORPORATION					
OUTSOURCING SERVICES	562.25	01696200-53353	OUTSOURCING SERVICES	16520	
	562.25				
SAUERS BAKERY INC					
FIRE DEPT-MEETING 10/6/20	22.80	01660100-53317	OPERATING SUPPLIES	005767	
MCNAMARA PROMOTION	45.60	01660100-53317	OPERATING SUPPLIES	061536	
	68.40				
SEALMASTER CHICAGO					
PAINT-SCHOOL ZONES	99.99	01670300-53317	OPERATING SUPPLIES	79568	
PAINT-SCHOOL ZONES	178.99	01670300-53317	OPERATING SUPPLIES	79501	
PAINT-SCHOOL ZONES	199.98	01670300-53317	OPERATING SUPPLIES	79519	
	478.96				
SIMPLY COMPLIANCE					
TRAINING SUBSC.RENEWAL	2,756.00	01600000-52223	TRAINING	68957227	
	2,756.00				
SQUEEGEE BROS INC					
SEARCH & RESCUE SHIRTS	637.00	01664700-53325	COMMUNITY RELATIONS	SBCS20	
	637.00				

**Village of Carol Stream
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
SUBURBAN LABORATORIES INC					
WATER SAMPLES	530.00	04201600-52279	LAB SERVICES	181036 PO-3817	20210025
	<u>530.00</u>				
SWABTEK					
DRUG TEST KITS	280.00	02385200-53317	OPERATING SUPPLIES	10288	
	<u>280.00</u>				
TELCOM INNOVATIONS GROUP LLC					
SOFTPHONE RAILING	175.00	01652800-52253	CONSULTANT	A54990	
	<u>175.00</u>				
THIRD MILLENIUM ASSOCIATES INCORPORATED					
BILL PRINTING 10/29/20	1,186.95	04103100-52221	UTILITY BILL PROCESSING	25448	
BILL PRINTING 10/29/20	1,186.95	04203100-52221	UTILITY BILL PROCESSING	25448	
GREEN PAY FEE-OCT 2020	225.00	04103100-52221	UTILITY BILL PROCESSING	25449	
GREEN PAY FEE-OCT 2020	225.00	04203100-52221	UTILITY BILL PROCESSING	25449	
	<u>2,823.90</u>				
TIM CICERO					
RETIREMENT PLAQUE-D MEINERS	150.00	01660100-53317	OPERATING SUPPLIES	104	
	<u>150.00</u>				
TRAFFIC CONTROL & PROTECTION					
STREET SIGNS	302.80	01670300-53344	STREET SIGNS	105487	
	<u>302.80</u>				
TRAFIC SERVICES INC					
LED STOP/SLOW	815.00	01670300-53317	OPERATING SUPPLIES	89548	
	<u>815.00</u>				
TRANS UNION LLC					
MTHLY CREDIT CHECKS	244.75	01662400-53330	INVESTIGATION FUND	09000338	
	<u>244.75</u>				

**Village of Carol Stream
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
TRISOURCE SOLUTIONS LLC					
TRISOURCE CC FEES-OCT 2020	160.94	04203100-52221	UTILITY BILL PROCESSING	1420 11/03/20	
TRISOURCE CC FEES-OCT 2020	160.95	04103100-52221	UTILITY BILL PROCESSING	1420 11/03/20	
TRISOURCE CC FEES-OCT 2020	965.64	01610100-52256	BANKING SERVICES	1420 11/03/20	
TRISOURCE CC FEES-OCT 2020	3,052.96	04203100-52221	UTILITY BILL PROCESSING	7833 11/03/20	
TRISOURCE CC FEES-OCT 2020	3,052.97	04103100-52221	UTILITY BILL PROCESSING	7833 11/03/20	
	7,393.46				
TYCO FIRE & SECURITY (US)MGMT INC					
ALARM-124 GERZEVSKE 10/1-12/31/20	54.73	01670400-52234	DUES & SUBSCRIPTIONS	34819256	
ALARM-245 KUHN RD 10/1-12/31/20	54.73	04100100-52234	DUES & SUBSCRIPTIONS	34819282	
ALARM-300 KUHN RD 10/1-12/31/20	54.73	04200100-52234	DUES & SUBSCRIPTIONS	34819231	
	164.19				
U S POSTMASTER					
POSTAGE WATER BILLS-OCT 2020	2,160.45	04103100-52229	POSTAGE	1529 10/29/20	
POSTAGE WATER BILLS-OCT 2020	2,160.45	04203100-52229	POSTAGE	1529 10/29/20	
S/O NOTICE POSTAGE-NOV 2020	77.25	04103100-52229	POSTAGE	1529 11/06/20	
S/O NOTICE POSTAGE-NOV 2020	77.25	04203100-52229	POSTAGE	1529 11/06/20	
	4,475.40				
UNIVERSITY OF ILLINOIS					
ACADEMY CLOTHES-BOGUSZEWSKI	84.00	01660100-52223	TRAINING	111493292	
	84.00				
UPS GROUND SERVICE					
DUI KITS	10.32	01662400-53317	OPERATING SUPPLIES	008384	
DUI KITS	12.06	01662400-53317	OPERATING SUPPLIES	078103	
	22.38				
VERIZON WIRELESS					
EMAG 8/3/20-9/3/20	1.78	01652800-52230	TELEPHONE	9862038629	
	1.78				

**Village of Carol Stream
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
VILLA PARK ELECTRICAL SUPPLY CO INC					
FUSES	199.09	01670300-53215	STREET LIGHT SUPPLIES	187243-00	
	199.09				
VILLAGE OF CAROL STREAM					
124 GERZEVSKE LN-E SIDE PUMP 9/2-10/1/20	105.97	04200100-53220	WATER	01668500-21254	
124 GERZEVSKE LN-HYDRANT METER 9/1-10/1/20	99.11	04200100-53220	WATER	01668488-21240	
124 GERZEVSKE LN-PW CENTER 9/1-10/2/20	133.98	01670100-53220	WATER	01668173-20875	
124 GERZEVSKE LN-PW NORTH GARAGE 9/1-10/1/20	62.10	01670100-53220	WATER	01668172-20874	
124 GERZEVSKE LN-WASHDOWN BIN 9/1-10/1/20	64.67	04200100-53220	WATER	01668503-21257	
245 KUHN RD-BLOWER BLD 2 9/2-10/2/20	0.95	04101500-53220	WATER	01668524-21278	
245 KUHN RD-BLOWER BLDG 1 9/1-10/2/20	1.17	04101500-53220	WATER	01668525-21279	
245 KUHN RD-BTH MAINT BLDG 9/2-10/2/20	9.79	04101500-53220	WATER	01668502-21256	
245 KUHN RD-CONTROL BLDG 9/2-10/2/20	9.12	04101500-53220	WATER	01668169-20871	
245 KUHN RD-PLANT ADMIN BLDG 9/2-10/2/20	42.08	04101500-53220	WATER	01668170-20872	
300 KUHN RD-CHLORINE ANALYZER 9/2-10/2/20	81.35	04200100-53220	WATER	01668501-21255	
301 LIES RD-FARMHOUSE 9/1-10/1/20	0.39	01680000-53220	WATER	01666317-18979	
500 GARY AVE 9/1-10/1/20	186.08	01680000-53220	WATER	01668174-20876	
960 GARY AVE-BLDG AT FTN 9/1-10/1/20	4.95	01680000-53220	WATER	01668176-20878	
960 GARY-DRINK FTN GAZEBO 9/2-10/2/20	0.08	01680000-53220	WATER	01668456-21204	
	801.79				
VODOTECH INC					
REPLACE HDD/PW DVR	300.00	01652800-52253	CONSULTANT	926	
	300.00				

**Village of Carol Stream
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
WAL MART					
BATTERY, CHARGER	183.38	01662700-53317	OPERATING SUPPLIES	966344	
CAR SEAT CHECK SUPPLIES	52.86	01662300-53317	OPERATING SUPPLIES	022046	
CERT SUPPLIES	41.38	01664700-53325	COMMUNITY RELATIONS	097937	
HALLOWEEN & CITIZEN AWARD CANDY	91.68	01660100-53317	OPERATING SUPPLIES	045498	
PROPERTY BAGS	111.60	01662700-53317	OPERATING SUPPLIES	794724	
	480.90				
WEX BANK					
FUEL 09/30/20	-182.02	01000000-47407	MISCELLANEOUS REVENUE	67806959 09/30/20	
FUEL 09/30/20	77.56	04200100-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	86.22	01680000-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	106.96	01620100-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	155.38	01670100-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	155.38	01670300-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	194.23	01670600-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	194.23	01670700-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	196.71	01640100-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	233.08	01670500-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	330.19	01670400-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	542.95	04201400-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	679.82	01670200-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	855.74	04101500-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	930.78	04201600-53313	AUTO GAS & OIL	67806959 09/30/20	
FUEL 09/30/20	9,253.13	01662700-53313	AUTO GAS & OIL	67806959 09/30/20	
	13,810.34				
ZOOM VIDEO COMMUNICATIONS LLC					
VIDEO CONFERENCING	86.25	01652800-52255	SOFTWARE MAINTENANCE	INV47558933	
	86.25				

Village of Carol Stream
Schedule of Bills
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
ZORO					
SP BLADES	180.30	01696200-53354	PARTS PURCHASED	10758006	
	<u>180.30</u>				
GRAND TOTAL	<u><u>\$1,052,916.20</u></u>				

The preceding list of bills payable totaling \$1,052,916.20 was reviewed and approved for payment.

Approved by:



Bob Mellor – Village Manager

Date: 11/12/20

Authorized by:

Frank Saverino Sr. – Mayor

Sherry Craig- Deputy Village Clerk

ADDENDUM WARRANTS
November 3, 2020 Thru November 16, 2020

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll October 19, 2020 thru November 1, 2020	554,467.22
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll October 19, 2020 thru November 1, 2020	64,522.10
				<u>618,989.32</u>

Approved this _____ day of _____, 2020

By: _____
 Frank Saverino Sr-Mayor

 Sherry Craig - Deputy Village Clerk

Village of Carol Stream
General Fund Budget Summary
For the Month Ended October 31, 2020

	MONTH				YTD				BUDGET				
	Last Year Oct	Current Year Oct	Monthly Variance \$ %		Last Year YTD	Current Year YTD	YTD Variance \$ %		Annual Budget	YTD Budget	YTD Actual	Variance \$ %	
REVENUES													
Property Tax	\$ -	\$ 48,167	\$ 48,167	100%	\$ -	\$ 3,766,080	\$ 3,766,080	100%	\$ 3,800,000	\$ 3,800,000	\$ 3,766,080	\$ (33,920)	-1%
Sales Tax	616,335	560,606	(55,729)	-9%	3,629,605	3,222,841	(406,764)	-11%	6,825,000	3,510,629	3,222,841	(287,788)	-8%
Home Rule Sales Tax	438,384	368,742	(69,642)	-16%	2,650,589	2,204,140	(446,449)	-17%	5,016,000	2,580,119	2,204,140	(375,979)	-15%
State Income Tax	421,574	441,769	20,195	5%	2,343,758	2,327,413	(16,344)	-1%	4,170,000	2,203,975	2,327,413	123,438	6%
Utility Tax - Electricity*	168,038	-	(168,038)	-100%	952,541	-	(952,541)	-100%	-	-	-	-	0%
Telecommunications Tax*	61,154	-	(61,154)	-100%	399,433	-	(399,433)	-100%	-	-	-	-	0%
Fines (Court, Ord., ATLE, Towing)	123,726	127,993	4,267	3%	808,117	639,202	(168,915)	-21%	1,451,000	732,000	639,202	(92,798)	-13%
Natural Gas Use Tax	13,097	21,302	8,204	63%	160,332	159,587	(745)	0%	620,000	160,735	159,587	(1,147)	-1%
Other Taxes (Use, Hotel, PPRT Real Estate*, Alcohol)	289,692	228,478	(61,215)	-21%	1,653,360	1,280,832	(372,527)	-23%	2,932,900	1,496,375	1,280,832	(215,543)	-14%
Licenses (Vehicle, Liquor, etc.)	17,307	4,971	(12,336)	-71%	562,650	728,433	165,782	29%	909,400	805,075	728,433	(76,643)	-10%
Cable Franchise Fees	33,023	29,908	(3,115)	-9%	292,952	273,567	(19,385)	-7%	545,500	272,750	273,567	817	0%
Building Permits	32,957	50,866	17,909	54%	387,761	405,213	17,452	5%	640,500	431,500	405,213	(26,287)	-6%
Fees for Services	54,691	35,176	(19,514)	-36%	439,215	300,139	(139,077)	-32%	815,400	508,950	300,139	(208,811)	-41%
Interest Income	20,193	54,214	34,021	168%	126,039	69,511	(56,528)	-45%	175,000	87,500	69,511	(17,989)	-21%
All Other / Miscellaneous	60,101	2,057,256	1,997,155	3323%	634,758	2,409,105	1,774,347	280%	1,049,300	532,000	2,409,105	1,877,105	353%
Revenue Totals	\$ 2,350,272	\$ 4,029,448	\$ 1,679,176	71%	\$ 15,041,111	\$ 17,786,063	\$ 2,744,952	18%	\$ 28,950,000	\$ 17,121,607	\$ 17,786,063	\$ 664,455	4%
EXPENDITURES													
Fire & Police Commission	\$ 1,114	\$ 1,902	\$ 788	71%	\$ 3,593	\$ 7,773	\$ 4,181	116%	\$ 38,577	\$ 19,289	\$ 7,773	\$ (11,515)	-60%
Village Board & Clerk	8,364	3,910	(4,454)	-53%	93,396	67,697	(25,699)	-28%	145,604	72,802	67,697	(5,105)	-7%
Plan Commission & ZBA	706	644	(62)	-9%	2,180	2,344	164	8%	6,025	3,013	2,344	(668)	-22%
Emergency Services	-	4,724	4,724	100%	-	22,007	22,007	100%	98,000	-	22,007	22,007	100%
Legal Services	23,434	20,783	(2,651)	-11%	129,390	102,833	(26,557)	-21%	284,260	142,130	102,833	(39,297)	-28%
Village Clerk	-	-	-	0%	-	-	-	0%	-	-	-	-	0%
Administration	67,433	58,015	(9,418)	-14%	390,362	429,030	38,668	10%	897,408	448,704	429,030	(19,674)	-4%
Employee Relations	34,634	34,374	(260)	-1%	205,820	215,614	9,793	5%	456,502	228,251	215,614	(12,637)	-6%
Financial Management	45,498	49,262	3,764	8%	400,335	363,955	(36,380)	-9%	741,009	370,505	363,955	(6,550)	-2%
Engineering Services	80,334	73,726	(6,608)	-8%	690,758	484,820	(205,938)	-30%	1,318,773	659,387	484,820	(174,567)	-26%
Community Development	79,390	62,360	(17,030)	-21%	527,998	495,122	(32,876)	-6%	1,118,882	559,441	495,122	(64,319)	-11%
Information Technology	93,952	75,895	(18,058)	-19%	655,386	601,099	(54,287)	-8%	1,509,876	754,938	601,099	(153,839)	-20%
Police	1,465,612	1,304,170	(161,442)	-11%	8,367,363	7,809,460	(557,903)	-7%	17,144,390	8,572,195	7,809,460	(762,735)	-9%
Public Works	256,883	197,549	(59,334)	-23%	1,605,055	1,521,025	(84,031)	-5%	4,052,375	2,026,188	1,521,025	(505,163)	-25%
Municipal Building	27,913	12,059	(15,854)	-57%	200,603	142,266	(58,337)	-29%	440,359	220,180	142,266	(77,913)	-35%
Municipal Garage	(3,217)	717	3,934	-122%	(4,319)	(31,416)	(27,096)	627%	-	-	(31,416)	(31,416)	100%
Transfers and Agreements	204,716	121,029	(83,687)	-41%	456,761	292,800	(163,960)	-36%	654,000	326,996	292,800	(34,196)	-10%
Town Center	-	-	-	0%	39,915	(50)	(39,965)	-100%	43,960	43,960	(50)	(44,010)	-100%
Expenditure Totals	\$ 2,386,766	\$ 2,021,117	\$ (365,648)	-15%	\$ 13,764,597	\$ 12,526,379	\$ (1,238,218)	-9%	\$ 28,950,000	\$ 14,447,976	\$ 12,526,379	\$ (1,921,597)	-13%
Net Increase / (Decrease)	\$ (36,494)	\$ 2,008,331	\$ 2,044,824		\$ 1,276,514	\$ 5,259,684	\$ 3,983,170		\$ -	\$ 2,673,631	\$ 5,259,684	\$ 2,586,052	
Tfr. To Equip Replacement Fund						\$ 3,074,857					\$ 3,074,857		

* Reassigned to Capital Projects Fund in FY21.

Village of Carol Stream
Water and Sewer Fund Budget Summary
For the Month Ended October 31, 2020

	MONTH				YTD				BUDGET				
	Last Year Oct	Current Year Oct	Monthly Variance \$ %		Last Year YTD	Current Year YTD	YTD Variance \$ %		Annual Budget	YTD Budget	YTD Actual	Variance \$ %	
REVENUES													
Water Billings	\$ 647,142	\$ 761,875	114,732	18%	\$ 4,522,755	\$ 4,846,466	323,711	7%	\$ 8,881,000	\$ 4,722,918	\$ 4,846,466	123,548	3%
Sewer Billings	299,673	344,469	44,796	15%	2,100,636	2,238,095	137,458	7%	3,985,000	2,119,224	2,238,095	118,870	6%
Penalties/Admin Fees	18,662	22,522	3,860	21%	101,502	68,008	(33,494)	-33%	196,500	98,250	68,008	(30,242)	-31%
Connection/Expansion Fees	-	-	-	0%	43,711	3,698	(40,013)	-92%	27,500	13,750	3,698	(10,052)	-73%
Interest Income	17,091	1,107	(15,984)	-94%	118,999	18,842	(100,158)	-84%	180,000	90,000	18,842	(71,158)	-79%
Rental Income	4,095	10,682	6,588	161%	73,949	78,981	5,032	7%	158,500	79,250	78,981	(269)	0%
All Other / Miscellaneous	1,440	815	(625)	-43%	306,098	69,978	(236,119)	-77%	101,500	78,250	69,978	(8,272)	-11%
Revenue Totals	988,103	1,141,470	153,367	16%	7,267,650	7,324,068	56,418	1%	13,530,000	7,201,643	7,324,068	122,425	2%
EXPENDITURES													
Salaries & Benefits	157,875	156,649	(1,226)	-1%	907,225	890,881	(16,344)	-2%	1,990,555	995,279	890,881	(104,398)	-10%
Purchase of Water	547,043	586,107	39,064	7%	2,979,631	2,937,514	(42,118)	-1%	5,715,000	3,039,239	2,937,514	(101,725)	-3%
WRC Operating Contract	178,808	7,255	(171,553)	-96%	1,122,422	984,514	(137,907)	-12%	1,945,000	900,378	984,514	84,136	9%
Maintenance & Operating	213,537	162,834	(50,704)	-24%	1,219,805	1,420,208	200,403	16%	2,985,302	1,492,651	1,420,208	(72,443)	-5%
IEPA Loan P&I	-	-	-	0%	214,325	214,325	-	0%	428,650	214,324	214,325	1	0%
DWC Loan P&I	-	-	-	0%	55,910	54,929	(981)	-2%	54,929	54,929	54,929	(0)	0%
Capital Outlay	15,418	729	(14,689)	-95%	103,663	93,010	(10,653)	-10%	5,810,000	2,603,000	93,010	(2,509,990)	-96%
Expenditure Totals	1,112,681	913,574	(199,107)	-18%	6,602,981	6,595,381	(7,600)	0%	18,929,436	9,299,800	6,595,381	(2,704,419)	-29%
Net Increase / (Decrease)	(124,578)	227,896	352,474		664,669	728,687	64,018		(5,399,436)	(2,098,157)	728,687	2,826,844	
Tfr. To Equip Replacement Fund						\$ 904,725				\$ 904,725			

Village of Carol Stream
Capital Budget Summary
For the Month Ended October 31, 2020

CAPITAL PROJECTS FUND	MONTH				YTD				BUDGET*		
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	% of
	Oct	Oct	\$	%	YTD	YTD	\$	%	Budget	Actual	Total
REVENUES											
Electricity Use Tax	\$ -	\$ 170,256	\$ 170,256	100%	\$ -	\$ 802,320	\$ 802,320	100%	\$ 1,870,000	\$ 802,320	43%
Real Estate Transfer Tax	-	41,398	41,398	100%	-	294,942	294,942	100%	750,000	294,942	39%
Telecommunications Tax	-	64,075	64,075	100%	-	187,572	187,572	100%	627,000	187,572	30%
Local Motor Fuel Tax	69,435	58,441	(10,994)	-16%	444,613	335,327	(109,286)	-25%	890,000	335,327	38%
Capital Grants	-	-	-	0%	-	91,602	91,602	100%	639,000	91,602	14%
Interest Income	10,592	541	(10,051)	-95%	78,774	9,963	(68,811)	-87%	110,000	9,963	9%
All Other / Miscellaneous	40,528	54,722	14,194	35%	44,509	54,722	10,213	23%	70,000	54,722	0%
Revenue Totals	\$ 120,554	\$ 389,432	\$ 268,878	223%	\$ 567,895	\$ 1,776,448	\$ 1,208,552	213%	\$ 4,956,000	\$ 1,776,448	36%
EXPENDITURES											
Roadway Improvements	\$ 116,595	\$ 4,105	\$ (112,490)	-96%	\$ 818,562	\$ 551,769	\$ (266,793)	-33%	\$ 1,745,000	\$ 551,769	32%
Facility Improvements	285	-	(285)	-100%	245,377	-	(245,377)	-100%	300,000	-	0%
Stormwater Improvements	786	2,687	1,901	242%	43,394	43,218	(176)	0%	1,316,000	43,218	3%
Miscellaneous	839	-	(839)	-100%	6,236	452	(5,785)	-93%	1,000	452	0%
Expenditure Totals	\$ 118,504	\$ 6,791	\$ (111,713)	-94%	\$ 1,113,569	\$ 595,439	\$ (518,130)	-47%	\$ 3,362,000	\$ 595,439	18%
Net Increase / (Decrease)	\$ 2,050	\$ 382,641	\$ 380,591	18564%	\$ (545,674)	\$ 1,181,009	\$ 1,726,683	-316%	\$ 1,594,000	\$ 1,181,009	74%

MFT FUND

REVENUES											
Motor Fuel Tax Allotments	\$ 143,439	\$ 127,262	\$ (16,177)	-11%	\$ 609,171	\$ 688,656	\$ 79,485	13%	\$ 1,657,000	\$ 688,656	42%
Capital Grants	-	-	-	0%	-	872,370	872,370	100%	-	872,370	100%
Interest Income	6,079	221	(5,858)	-96%	46,857	3,777	(43,080)	-92%	50,000	3,777	8%
Revenue Totals	\$ 149,518	\$ 127,482	\$ (22,035)	-15%	\$ 656,028	\$ 1,564,803	\$ 908,775	139%	\$ 1,707,000	\$ 1,564,803	92%
EXPENDITURES											
Street Resurfacing - Capital	\$ 822,207	\$ -	\$ (822,207)	-100%	\$ 1,842,364	\$ 881,865	\$ (960,499)	-52%	\$ 3,255,000	\$ 881,865	0%
Crack Filling	75,658	-	(75,658)	-100%	75,658	-	(75,658)	-100%	100,000	-	0%
Expenditure Totals	\$ 897,865	\$ -	\$ (897,865)	-100%	\$ 1,918,022	\$ 881,865	\$ (1,036,157)		\$ 3,355,000	\$ 881,865	26%
Net Increase / (Decrease)	\$ (748,347)	\$ 127,482	\$ 875,830	-117%	\$ (1,261,995)	\$ 682,938	\$ 1,944,932	-154%	\$ (1,648,000)	\$ 682,938	-41%

* Due to the uncertainty of timing of various capital improvement projects, no YTD budget estimates are shown.

Village of Carol Stream
TIF Fund Budget Summary
 For the Month Ended October 31, 2020

NORTH/SCHMALE TIF	MONTH				YTD				BUDGET				
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	YTD	Variance	
	Oct	Oct	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%
REVENUES													
TIF Property Taxes	\$ -	\$ -	\$ -	0%	\$ 349,261	\$ 355,185	\$ 5,924	2%	\$ 396,000	\$ 396,000	\$ 355,185	\$ (40,815)	-10%
Sales Taxes	-	10,770	10,770	100%	34,455	70,262	35,807	104%	104,000	52,000	70,262	18,262	35%
Interest Income	648	45	(603)	-93%	4,198	754	(3,444)	-82%	10,000	5,000	754	(4,246)	-85%
Village Contribution	-	-	-	0%	19,241	-	(19,241)	-100%	-	-	-	-	0%
Revenue Totals	648	10,815	10,167	1568%	407,156	426,201	19,045	100%	510,000	453,000	426,201	(26,799)	-6%
EXPENDITURES													
Legal Fees	65	-	(65)	-100%	817	-	(817)	-100%	3,000	1,500	-	(1,500)	-100%
Other Expenses	-	-	-	0%	119,137	152,688	33,551	28%	253,000	126,500	152,688	26,188	21%
Expenditure Totals	65	-	(65)	-100%	119,954	152,688	32,734	27%	256,000	128,000	152,688	24,688	19%
Net Increase / (Decrease)	584	10,815	10,231		287,202	273,513	(13,689)		254,000	325,000	273,513	(51,487)	

Village of Carol Stream
Police Pension Fund Budget Summary
 For the Month Ended October 31, 2020

POLICE PENSION FUND	MONTH				YTD				BUDGET					
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	YTD	Variance		
	Oct	Oct	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%	
REVENUES														
Investment Income	\$ 250,025	\$ (1,043,116)	\$ (1,293,141)	-517%	\$ 1,927,922	\$ 4,697,251	\$ 2,769,329	144%	\$ 3,800,000	\$ 1,900,000	\$ 4,697,251	\$ 2,797,251	147%	
Employee Contributions	48,090	46,744	(1,346)	-3%	355,232	346,405	(8,827)	-2%	660,000	330,000	346,405	16,405	5%	
Village Contribution	218,792	237,529	18,737	9%	1,312,752	1,425,174	112,422	9%	2,850,352	1,425,176	1,425,174	(2)	0%	
Other Revenues	-	-	-	0%	-	-	-	0%	-	-	-	-	0%	
Revenue Totals	516,908	(758,843)	(1,275,751)	-247%	3,595,906	6,468,830	2,872,924	80%	7,310,352	3,655,176	6,468,830	2,813,654	77%	
EXPENDITURES														
Investment and Admin Fees	8,177	5,506	(2,670)	-33%	63,119	64,324	1,205	2%	159,600	79,800	64,324	(15,476)	-19%	
Participant Benefit Payments	280,278	308,248	27,970	10%	1,609,927	1,842,630	232,703	14%	3,645,000	1,818,000	1,842,630	24,630	1%	
Expenditure Totals	288,455	313,754	25,300	9%	1,673,047	1,906,954	233,908	14%	3,804,600	1,897,800	1,906,954	9,154	0%	
Net Increase / (Decrease)	228,453	(1,072,598)	(1,301,051)		1,922,860	4,561,876	2,639,016		3,505,752	1,757,376	4,561,876	2,804,500		

Village of Carol Stream
State and Federal Asset Seizure Fund Summary
For the Month Ended October 31, 2020

	MONTH				YTD				BUDGET*		
	Last Year Oct	Current Year Oct	Monthly Variance \$ %		Last Year YTD	Current Year YTD	YTD Variance \$ %		Annual Budget	YTD Actual	% of Total
State Asset Seizure Fund											
REVENUES											
Transfer from General Fund	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
State Drug Seizure	-	281	281	100%	-	933	933	100%	-	933	100%
State Money Laundering	-	-	-	0%	-	-	-	0%	-	-	0%
State Vehicle Seizure	-	390	390	100%	-	2,080	2,080	100%	-	2,080	100%
Revenue Totals	\$ -	\$ 671	\$ 671	100%	\$ -	\$ 3,013	\$ 3,013	100%	\$ -	\$ 3,013	100%
EXPENDITURES											
State Drug Seizure	-	193	193	100%	-	6,165	6,165	100%	108,350	6,165	6%
State Money Laundering	-	-	-	0%	-	-	-	0%	-	-	0%
State Vehicle Seizure	-	-	-	0%	-	-	-	0%	-	-	0%
Expenditure Totals	\$ -	\$ 193	\$ 193	100%	\$ -	\$ 6,165	\$ 6,165	100%	\$ 108,350	\$ 6,165	100%
Net Increase / (Decrease)	\$ -	\$ 479	\$ 479	100%	\$ -	\$ (3,152)	\$ (3,152)	100%	\$ (108,350)	\$ (3,152)	100%
Federal Asset Seizure Fund											
REVENUES											
Transfer from General Fund	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	100%
Federal DOJ Seizure	-	-	-	0%	-	-	-	0%	-	-	100%
Federal Treasury Seizure	-	-	-	0%	-	-	-	0%	-	-	100%
Revenue Totals	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	-	\$ -	100%
EXPENDITURES											
Federal DOJ	\$ -	\$ -	\$ -	0%	-	3,073	3,073	100%	\$ 5,500	\$ 3,073	100%
Federal Treasury	-	-	-	0%	-	-	-	0%	-	-	0%
Expenditure Totals	\$ -	\$ -	\$ -	0%	\$ -	\$ 3,073	\$ 3,073	100%	\$ 5,500	\$ 3,073	100%
Net Increase / (Decrease)	\$ -	\$ -	\$ -	0%	\$ -	\$ (3,073)	\$ (3,073)	100%	\$ (5,500)	\$ (3,073)	100%

* Due to the uncertainty of timing of revenues and expenditures, no YTD budget estimates are shown.

Village of Carol Stream
Equipment Replacement Fund Budget Summary
 For the Month Ended October 31, 2020

EQUIPMENT REPLACEMENT FUND	MONTH				YTD				BUDGET*		
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	% of
	Oct	Oct	\$	%	YTD	YTD	\$	%	Budget	Actual	Total
REVENUES											
Transfer - Engineering	\$ -	\$ -	-	0%	\$ -	\$ -	-	0%	\$ 7,206	\$ -	0%
Transfer - Community Dev.	-	-	-	0%	-	-	-	0%	6,203	-	0%
Transfer - Police	-	-	-	0%	-	-	-	0%	114,275	-	0%
Transfer - PW Streets	-	-	-	0%	-	-	-	0%	304,283	-	0%
Transfer - Municipal Building	-	-	-	0%	-	-	-	0%	1,500	-	0%
Transfer - WRC	-	-	-	0%	-	-	-	0%	33,637	-	0%
Transfer - Water	-	-	-	0%	-	-	-	0%	86,859	-	0%
Revenue Totals	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ 553,963	\$ -	0%
EXPENDITURES											
Vehicles - Engineering	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
Vehicles - Community Dev.	-	-	-	0%	-	-	-	0%	-	-	0%
Vehicles - Police	-	61,866	61,866	100%	-	61,866	61,866	100%	320,000	61,866	19%
Vehicles - PW Streets	-	177,004	177,004	100%	-	290,334	290,334	100%	300,100	290,334	97%
Vehicles - Municipal Building	-	-	-	0%	-	-	-	0%	-	-	0%
Vehicles - WRC	-	-	-	0%	-	-	-	0%	-	-	0%
Vehicles - Water	-	-	-	0%	-	-	-	0%	-	-	0%
Expenditure Totals	\$ -	\$ 238,870	\$ 238,870	100%	\$ -	\$ 352,200	\$ 352,200	100%	\$ 620,100	\$ 352,200	57%
Net Increase / (Decrease)	\$ -	\$ (238,870)	\$ (238,870)		\$ -	\$ (352,200)	\$ (352,200)		\$ (66,137)	\$ (352,200)	
Transfers to Establish Fund						\$ 3,979,582				\$ 3,979,582	

* Due to the uncertainty of timing of vehicle purchases, no YTD budget estimates are shown.

Village of Carol Stream
Schedule of Cash and Investment Balances
 October 31, 2020

FUND	CASH	LGIPs*	INVESTMENTS	TOTAL CASH & INVESTMENTS	LAST YEAR 10/31/2019
GENERAL FUND	\$ 1,298,841.17	\$ 13,083,714.79	\$ -	\$ 14,382,555.96	\$ 12,462,485.63
WATER & SEWER FUND	1,025,270.28	11,613,112.28	-	12,638,382.56	12,713,631.26
CAPITAL PROJECTS FUND	1,138,520.56	6,510,564.27	-	7,649,084.83	6,607,902.92
MFT FUND	-	2,664,683.14	-	2,664,683.14	3,727,311.33
EQUIPMENT REPL. FUND	-	3,866,251.26	-	3,866,251.26	-
NORTH/SCHMALE TIF FUND	506,749.14	542,828.69	-	1,049,577.83	806,881.96
POLICE PENSION FUND	405,478.60	143,886.75	56,834,684.50	57,384,049.85	51,948,269.90
STATE ASSET SEIZURE FUND	268,939.21	-	-	268,939.21	-
FEDERAL ASSET SEIZURE FUND	151,497.83	-	-	151,497.83	-
TOTAL	<u>\$ 4,795,296.79</u>	<u>\$ 38,425,041.18</u>	<u>\$ 56,834,684.50</u>	<u>\$ 100,055,022.47</u>	<u>\$ 88,266,483.00</u>

* Local Government Investment Pools (LGIP) include the Illinois Funds and IMET.