

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,
Carol Stream, DuPage County, IL

November 2, 2020

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. and directed Assistant to the Village Manager Tia Messino to call the roll.

Present: Mayor Frank Saverino, Sr., Trustees John Zalak, John LaRocca, Rick Gieser and Matt McCarthy

Absent: Trustees Mary Frusolone and Greg Schwarze

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey and Village Attorney Jim Rhodes

MINUTES:

Trustee McCarthy moved and Trustee Zalak made the second to approve the Minutes of the October 19, 2020 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser, and McCarthy

Abstain: 0

Absent: 2 Trustees Frusolone and Schwarze

The motion passed.

Trustee Gieser moved and Trustee LaRocca made the second to approve the Minutes of the October 19, 2020 Special Workshop Meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser, and McCarthy

Abstain: 0

Absent: 2 Trustees Frusolone and Schwarze

The motion passed.

LISTENING POST:

1. Halloween Decorating Contest Winners.
*Trustee Gieser announced and introduced the winners of the 2020 Halloween Decorating Contest:
 Big Pumpkin: 940 Birchbark Trail – Zweibruck Family
 Family Fun: 639 Kingsbridge Drive – Nemecek Family
 Judges Favorite: 832 Pawnee Drive – Engstrom Family
 Judges were Jim Slanker, Joe Kozlowski and Linda Keen*
2. A representative from the Village's auditing firm Sikich will present the Comprehensive Annual Financial Report (CAFR) and management letter for the year ended April 30, 2020 in accordance with Public Act 098-0738 which became effective January 1, 2015. These documents will also be posted to the Village web site at carolstream.org. *The Comprehensive Annual Financial Report was presented to the Village Board by Brian LeFevre, CPA, Sikich.*
3. Proclamation Designating November 28, 2020 as Small Business Saturday. *Proclamation read by Trustee McCarthy.*
4. Addresses from Audience (3 Minutes).
Assistant to the Village Manager read aloud the statement which was received electronically from Wayne Kulick regarding flying of American Flags at half-staff.

PUBLIC HEARINGS:**CONSENT AGENDA:**

Trustee McCarthy moved and Trustee Zalak made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser and McCarthy

Nays: 0

Absent: 2 Trustees Frusolone and Schwarze

The motion passed.

Trustee LaRocca moved and Trustee McCarthy made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 4 *Trustees Zalak, LaRocca, Gieser and McCarthy*

Nays: 0

Absent: 2 *Trustees Frusolone and Schwarze*

The motion passed.

1. Police Pension Fund-Compliance Report FY20.
2. #20-0026 – Jet Foods Carol Stream, LLC-998 W. Army Trail Road.
3. Receipt of the Comprehensive Annual Financial Report and Auditor’s Communication to the Board of Trustees of the Village of Carol Stream for the Year Ended April 30, 2020.
4. Acceptance of the Water Reclamation Center Annual Report and Financial Reconciliation for period ending April 30, 2020.
5. 2020 Crackfill Project – Change Order No. 1 and Final Payment.
6. 2020 Pavement Patching Project – Change Order No. 1 and Final Payment.
7. Motion to Approve an Agreement with QuestCDN for Online Procurement Services.
8. Ordinance No. 2020-11-36 Approving a Special Use Permit for a Restaurant with a Bar Area (Jet Foods Carol Stream, LLC, 998 W. Army Trail Road).
9. #20-0022 – Preston Miller/The Dance Artist-458 Randy Road.
10. Ordinance No. 2020-11-37 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class A Liquor Licenses from 13 to 14 for Jet Foods Carol Stream LLC, 998 Army Trail Road.
11. Ordinance No. 2020-11-38 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class C Liquor Licenses from 18 to 19 for Jet Foods Carol Stream LLC, 998 Army Trail Road.
12. Ordinance No. 2020-11-39 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing and Increasing the Number of Class C Liquor Licenses by one to reflect change of ownership from NBC Liquor & Tobacco, Inc. to Ashutosh LLC d/b/a NBC Liquor and Tobacco, 180-182 N. Gary Avenue.
13. Ordinance No. 2020-11-40 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class N Liquor Licenses from 0 to 1 (American Legion Post #76-Building Corp. d/b/a American Legion Post #76, 570 S. Gary Avenue).
14. Resolution No. 3162, A Resolution to Record the Determination of the Corporate Authorities of the Village of Carol Stream of the Amounts of Money Estimated to be Necessary to be Raised by Taxation on Taxable Property for the Fiscal Year Beginning May 1, 2020, and Ending April 30, 2021.
15. Resolution No. 3163 Amending Resolution No. 3133 Adopting the 2020-21 Employee Pay Plan for the Village of Carol Stream.
16. Resolution No. 3164 Declaring Surplus Property owned by the Village of Carol Stream.
17. Raffle License Application – Carol Stream Chamber of Commerce.

18. Payment of Regular Bills from October 20, 2020 through November 2, 2020.
 19. Payment of Addendum Warrant of Bills from October 20, 2020 through November 2, 2020.

Trustee Gieser moved and Trustee Zalak made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser and McCarthy

Nays: 0

Absent: 2 Trustees Frusolone and Schwarze

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

Police Pension Fund – Compliance Report FY20:

The Village Board received the FY20 Compliance Report for the Police Pension Fund.

#20-0026 – Jet Foods Carol Stream, LLC-998 W. Army Trail Road

Special Use Permit for a Restaurant with a Bar Area

Recommend Approval with Conditions 5-0

The Village Board concurred with Plan Commission's recommendations.

Receipt of the Comprehensive Annual Financial Report and Auditor's Communication to the Board of Trustees of the Village of Carol Stream for the Year Ended April 30, 2020:

The Village Board received the Comprehensive Annual Financial Report and Auditor's Communication for Year Ended April 30, 2020.

Acceptance of the Water Reclamation Center Annual Report and Financial Reconciliation for period ending April 30, 2020:

The Village Board received the Water Reclamation Center Annual Report and Financial Reconciliation for period ending April 30, 2020.

2020 Crackfill Project – Change Order No. 1 and Final Payment:

The Village Board approved Change Order No. 1 and final payment to Denler, Inc. in the amount of \$53,082.53 for the 2020 Crackfill Project.

2020 Pavement Patching Project – Change Order No. 1 and Final Payment:

The Village Board approved Change Order No. 1 and final payment to Brothers Asphalt Paving, Inc. in the amount of \$36,770.00 for the 2020 Pavement Patching Project.

Motion to Approve an Agreement with QuestCDN for Online Procurement Services:

The Village Board approved an agreement with QuestCDN for Online Procurement Services.

Ordinance No. 2020-11-36 Approving a Special Use Permit for a Restaurant with a Bar Area (Jet Foods Carol Stream, LLC, 998 W. Army Trail Road):

The Village Board approved a Special Use permit for a restaurant with a bar area for Jet Foods Carol Stream, LLC, 998 W. Army Trail Road.

Ordinance No. 2020-11-37 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class A Liquor Licenses from 13 to 14 for Jet Foods Carol Stream LLC, 998 Army Trail Road:

The Village Board approved a Class A Liquor License for Jet Foods Carol Stream LLC, 998 Army Trail Road.

Ordinance No. 2020-11-38 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class C Liquor Licenses from 18 to 19 for Jet Foods Carol Stream LLC, 998 Army Trail Road:

The Village Board approved a Class C Liquor License for Jet Foods Carol Stream LLC, 998 Army Trail Road.

Ordinance No. 2020-11-39 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing and Increasing the Number of Class C Liquor Licenses by one to reflect change of ownership from NBC Liquor & Tobacco, Inc. to Ashutosh LLC d/b/a NBC Liquor and Tobacco, 180-182 N. Gary Avenue:

The Village Board approved a Class C Liquor License for Ashutosh LLC d/b/a NBC Liquor and Tobacco, 180-182 N. Gary Avenue.

Ordinance No. 2020-11-40 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class N Liquor Licenses from 0 to 1 (American Legion Post #76-Building Corp. d/b/a American Legion Post #76, 570 S. Gary Avenue):

The Village Board approved a Class N Liquor License for American Legion Post #76 Building Corp d/b/a American Legion Post #76, 570 S. Gary Avenue.

Resolution No. 3162, A Resolution to Record the Determination of the Corporate Authorities of the Village of Carol Stream of the Amounts of Money Estimated to be Necessary to be Raised by Taxation on Taxable Property for the Fiscal Year Beginning May 1, 2020, and Ending April 30, 2021:

The Village Board approved recording the Determination of the Corporate Authorities of the Village of Carol Stream of the Amounts of Money Estimated to be Necessary to be Raised by Taxation on Taxable Property for the Fiscal Year Beginning May 1, 2020, and Ending April 30, 2021.

Resolution No. 3163 Amending Resolution No. 3133 Adopting the 2020-21 Employee Pay Plan for the Village of Carol Stream:

The Village Board approved funding of a merit increase of 2% retroactive to May 1, 2020 for all eligible employees currently employed by the Village.

Resolution No. 3164 Declaring Surplus Property owned by the Village of Carol Stream:

The Village Board declared surplus designated poles and fixtures for site lighting from the WRC and authorize their disposal via public auction.

Raffle License Application – Carol Stream Chamber of Commerce:

The Village Board approved a raffle license and waived the fee and manager's fidelity bond for Carol Stream Chamber of Commerce's Holiday Social to be held on November 12, 2020.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated November 2, 2020 in the amount of \$607,077.14. The Village Board approved the payment of Addendum Warrant of Bills from October 20, 2020 thru November 2, 2020 in the amount of \$606,177.44.

Report of Officers:

Trustee LaRocca congratulated all participants who participated in the Halloween Decorating Contest and thanked Carol Stream residents for being safe. He urged residents to get out and vote in tomorrow's election. Trustee LaRocca expressed it was very difficult approving a property tax and thanked staff for being fiscally responsible. He stated his wife is doing well with her recent injury and thanked his son-in-law who will be discharged by the Navy and is moving back home.

Trustee Gieser thanked the winners and participants of the Halloween Decorating Contest and stated there will be a holiday contest in December with more information coming soon. He urged residents to remember small businesses and make every day a small business day. Trustee Gieser asked Village Manager Mellor about our flag etiquette and he stated we receive notice from the Governor's Office when flags need to be flown at half staff. Currently they are lowered during COVID. Trustee Gieser urged residents to vote tomorrow.

Trustee Zalak congratulated the Halloween Decorating Contest winners and participants and recognized Sikich and staff for the Comprehensive Annual Financial Report. He hopes residents do not limit small business visits to one day, but to shop often. Trustee Zalak stated School District 87 is holding a hearing on November 9 for a 4.4% increase in the levy. He stated Election Day is tomorrow and on a side note, he misses regular commercials.

Trustee McCarthy congratulated the Halloween Decorating Contest winners and those who decorated. He thanked Trustee Gieser and Assistant to the Village Manager Messino for setting up the contest. Trustee McCarthy stated tomorrow is the day to put legs on your opinion. He is taking up a collection for the food pantry since they cannot collect candy for Christmas stockings this year. Shop Carol Stream.

Assistant to the Village Manager Messino stated to please like and follow the Village's Facebook account. She stated the State of the Village will be released soon online.

Village Attorney Rhodes explained that the determination of the tax levy was passed today, but no public hearing will be required because the tax levy is going down.

Village Manager Mellor stated the Village's free leaf pick up is the week of Thanksgiving during your regular garbage pickup day. Stickers are also still available for purchase. He explained the Village's Christmas Sharing Program will be a drive-by Christmas share due to COVID. Information is on the Village's website and registration starts November 16 through December 4 at our Social Services Division. The Village will not be collecting food donations this year because of the pandemic.

Trustee LaRocca thanked the Water Reclamation Center and Jacobs Engineering for doing a great job with their annual report

Mayor Saverino thanked everyone for their Halloween decorations as many events were cancelled this year and thanked Sikich for their Comprehensive Annual Financial Report. He thanked staff for decision making at outset of COVID. Mayor Saverino stated he had a chance to review the State of the Village and thanked Tia for her work. He stated the election is a rough time for a lot of people and hopes no matter who wins, Carol Stream can come together and support the next President.

At 6:56 p.m., Trustee McCarthy moved and Trustee Zalak made the second to adjourn the meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser and McCarthy

Nays: 0

Absent: 2 Trustees Frusolone and Schwarze

The motion passed.

FOR THE BOARD OF TRUSTEES

Frank Saverino Sr
Frank Saverino, Sr., Mayor

ATTEST:

Sherry Craig
Sherry Craig, Deputy Village Clerk

Minutes approved by the President and Board of Trustees on this

16th day of NOVEMBER, 2020.

Sherry Craig
DEPUTY Village Clerk