

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES

Zoom – Virtual Meeting

**Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,
Carol Stream, DuPage County, IL**

December 7, 2020

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. and directed Assistant to the Village Manager Tia Messino to call the roll.

Present: Mayor Frank Saverino, Sr., Trustees John Zalak, John LaRocca, Rick Gieser and Matt McCarthy

Absent: Trustee Mary Frusolone

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey and Village Attorney Jim Rhodes

*All persons remotely called in at meeting unless noted otherwise

MINUTES:

Trustee McCarthy moved and Trustee Gieser made the second to approve the Minutes of the November 16, 2020 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser, and McCarthy

Abstain: 0

Absent: 1 Trustee Frusolone

The motion passed.

LISTENING POST:

1. Addresses from Audience (3 Minutes).
None.

PUBLIC HEARINGS: *None*

Mayor Saverino requested to move up item K-1 Village Clerk appointment.

Village Clerk Appointment:

Trustee McCarthy moved and Trustee Zalak seconded to approve the appointment of Julia Schwarze as Village Clerk.

Ayes: 4 Trustees Zalak, LaRocca, Gieser and McCarthy

Nays: 0

Absent: 1 Trustee Frusolone

The motion passed.

CONSENT AGENDA:

Trustee Gieser moved and Trustee Zalak made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser and McCarthy

Nays: 0

Absent: 1 Trustee Frusolone

The motion passed.

Trustee Gieser moved and Trustee McCarthy made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser and McCarthy

Nays: 0

Absent: 1 Trustee Frusolone

The motion passed.

1. Motion to Approve an Engineering Services Agreement with Baxter & Woodman for Re-Design and Bid Assistance for the WRC De-Watering System Replacement Project for a cost not-to-exceed \$24,825.
2. Agreement with GovTempsUSA for Professional Administrative Services.

3. 2021-22 GIS Consortium Service Provider Contract.
4. Motion to Approve a Professional Services Contract with FGM Architects Inc. for the Architectural, Bidding and Construction Administration Services of an Emergency Operations Center in an amount not to exceed \$32,500.
5. Contract for Information Technology Technician – GovTempsUSA.
6. Ordinance No. 2020-12-43, an Ordinance Providing for the Levy and Assessment of Taxes in the Amount of \$7,474,461, for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021, of the Village of Carol Stream, DuPage County, Illinois.
7. Resolution No. 3165 Amending Resolution No. 3133 Adopting the 2020-21 Employee Compensation Plan for the Village of Carol Stream.
8. Resolution No. 3166 Authorizing the Execution of a License Agreement by and between the Village of Carol Stream and Leopardo Companies, Inc. to Use a Portion of the Village’s Right-of-Way as a Temporary Parking Lot, Construction Staging and Storage Area for the Covenant Windsor Park Development.
9. Resolution No. 3167 Authorizing Execution of an Intergovernmental Agreement between the Village of Carol Stream and the County of DuPage for the Installation and Maintenance of Folding Stop Signs at Signalized Intersections at County Highways.
10. Payment of Addendum Warrant of Bills from November 17, 2020 through December 7, 2020.
11. 2021 Schedule of Meetings.

Trustee LaRocca moved and Trustee Zalak made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser and McCarthy

Nays: 0

Absent: 1 Trustee Frusolone

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

Motion to Approve an Engineering Services Agreement with Baxter & Woodman for Re-Design and Bid Assistance for the WRC De-Watering System Replacement Project for a cost not-to-exceed \$24,825:

The Village Board approved an Engineering Services Agreement with Baxter & Woodman for Re-Design and Bid Assistance for the WRC De-Watering System Replacement Project for a cost not-to-exceed \$24,825.

Agreement with GovTempsUSA for Professional Administrative Services:

The Village Board approved a contract with GovTempsUSA to staff the Office Manager position within the Administration Department for the period of January 1, 2021 through December 31, 2021 for \$84,926.40.

2021-22 GIS Consortium Service Provider Contract:

The Village Board approved a contract with MGP at a cost not to exceed \$145,901.00 pursuant to the provisions of Chapter 5, Article 8, Section 5-8-14(F) of the Carol Stream Code of Ordinances.

Motion to Approve a Professional Services Contract with FGM Architects Inc. for the Architectural, Bidding and Construction Administration Services of an Emergency Operations Center in an amount not to exceed \$32,500:

The Village Board approved a Professional Services Contract with FGM Architects Inc. for the Architectural, Bidding and Construction Administration Services of an Emergency Operations Center in an amount not to exceed \$32,500.

Contract for Information Technology Technician – GovTempsUSA:

The Village Board approved a contract with GovTempsUSA to augment the Informational Technology departmental staff and assist in fulfilling the support requirements of the Intergovernmental Agreement for Information Technology services with the Carol Stream Library for a cost of \$93,600.00.

Ordinance No. 2020-12-43, an Ordinance Providing for the Levy and Assessment of Taxes in the Amount of \$7,474,461, for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021, of the Village of Carol Stream, DuPage County, Illinois:

The Village Board approved an Ordinance Providing for the Levy and Assessment of Taxes in the Amount of \$7,474,461, for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021, of the Village of Carol Stream, DuPage County, Illinois.

Resolution No. 3165 Amending Resolution No. 3133 Adopting the 2020-21 Employee Compensation Plan for the Village of Carol Stream:

Village Board approved hiring a full-time secretary to fill the part-time vacancy in the Social Services Unit.

Resolution No. 3166 Authorizing the Execution of a License Agreement by and between the Village of Carol Stream and Leopardo Companies, Inc. to Use a Portion of the Village's Right-of-Way as a Temporary Parking Lot, Construction Staging and Storage Area for the Covenant Windsor Park Development:

The Village Board approved a License Agreement by and between the Village of Carol Stream and Leopardo Companies, Inc. to Use a Portion of the Village's Right-of-Way as a Temporary Parking Lot, Construction Staging and Storage Area for the Covenant Windsor Park Development.

Resolution No. 3167 Authorizing Execution of an Intergovernmental Agreement between the Village of Carol Stream and the County of DuPage for the Installation and Maintenance of Folding Stop Signs at Signalized Intersections at County Highways:

The Village Board approved an Agreement between the Village of Carol Stream and the County of DuPage for the Installation and Maintenance of Folding Stop Signs at Signalized Intersections at County Highways.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated December 7, 2020 in the amount of \$525,743.35. The Village Board approved the payment of Addendum Warrant of Bills from November 17, 2020 thru December 7, 2020 in the amount of \$1,309,498.05.

Report of Officers:

Trustee LaRocca questioned if the Village Board was meeting on December 21st. Village Manager Mellor responded back no meeting as of right now. Trustee LaRocca wished everyone a Merry Christmas and Happy New Year. Have a great holiday season, stay safe and healthy and see you next year.

Trustee Gieser stated the holiday decorating contest has received record numbers of nominations and just two weeks to go as the deadline is December 18th. Judging is scheduled for December 21 or 22 as you can still send in your nominations through decoratingcontest@carolstream.org. Homes are on the village's website through a story map. Trustee Gieser stated the Christmas Sharing event is on Wednesday at 3p.m. and commended our Social Services Division for all their work. He wished everyone Happy Holidays and have a safe New Year.

Trustee Zalak congratulated Julia Schwarze on her appointment to Village Clerk. He reminded everyone that today is Pearl Harbor Remembrance Day and hope people were able to honor the day and the lives lost. Trustee Zalak summarized the stabbings that were reported in Carl Stream and that domestic violence happens everywhere and to assure residents that Carol Stream is a safe place. He wished residents a happy and healthy holiday season.

Trustee McCarthy wished everyone Happy Holidays and Happy New Year as hopefully next year will be a better year than this year. This is a good year to touch base with those you know and those you care about. He welcomed Julia Schwarze to the Village Board and thanked staff. Please Shop Carol Stream.

Assistant to the Village Manager Messino wished everyone happy holidays.

Village Attorney Rhodes wished everyone a happy safe and joyous holiday season and new year.

Village Manager Mellor stated during the pandemic the Village has received many complaints of identity theft and trying to steal unemployment benefits which needs to be reported to the Police Department. He explained the municipal facilities are closed to the public for safety in light of COVID. There is a permit station set up outside and residents are encouraged to submit payments through the drop box located in our parking lot and online through the village's website. Assistant Village Manager Carey discussed the vaccine process and the tiers of who will be able to receive the vaccine soon.

Mayor Saverino wished everyone a Merry Christmas, Happy Chanukah and Happy New Year. He urged residents to support local businesses as they are struggling. Mayor Saverino thanked Julia Schwarze for stepping up and assisting with Village Clerk duties and thanked Trustee Zalak for his comments regarding police incidents. He was thrilled to see all the Christmas lights around town.

At 6:35 p.m., Trustee McCarthy moved and Trustee Zalak made the second to adjourn the meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, LaRocca, Gieser and McCarthy

Nays: 0

Absent: 1 Trustee Frusolone

The motion passed.

FOR THE BOARD OF TRUSTEES

Frank Saverino SR
Frank Saverino, Sr., Mayor

ATTEST:

Sherry Craig
Sherry Craig, Deputy Village Clerk

Minutes approved by the President and Board of Trustees on this

21st day of December, 2020.

Julia Schwarze
Village Clerk