

**REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES  
Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, IL**

**October 17, 2016**

Mayor Pro Tem Matt McCarthy called the Regular Meeting of the Board of Trustees to order at 7:30 p.m. and directed Village Clerk Laura Czarnecki to call the roll.

Present: Mayor Pro Tem Matt McCarthy and Trustees John LaRocca, Rick Gieser, Mary Frusolone and Greg Schwarze

Absent: Mayor Frank Saverino, Sr. and Trustee David Hennessey

Also Present: Village Manager Joe Breinig, Assistant Village Manager Bob Mellor, Village Clerk Laura Czarnecki and Village Attorney Jim Rhodes

\*All persons physically present at meeting unless noted otherwise

**Mayor Pro Tem McCarthy requested a moment of silence for Paul Cotton, a longtime friend of Carol Stream who recently passed away.**

**MINUTES:**

*Trustee Frusolone moved and Trustee LaRocca made the second to approve the Minutes of the October 3, 2016 regular Board Meeting of the Village Board. The results of the roll call vote were as follows:*

*Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Schwarze and McCarthy*

*Abstain: 0*

*Absent: 1 Trustee Hennessey*

*The motion passed.*

**LISTENING POST:**

1. Introduction of Engineering's Stormwater Administrator, Greg Ulreich. *Village Engineer Jim Knudsen introduced new Stormwater Administrator Greg Ulreich.*
2. Introduction of Community Development's Secretary, Jane Lentino. *Community Development Director Don Bastian introduced new Community Development Secretary Jane Lentino.*
3. Year of the Business Spotlight: Hope Publishing, Vice President Scott Shorney. *Trustee Gieser introduced Scott Shorney, Vice President of Hope Publishing who described his family business in Carol Stream as a church music publisher since 1972.*
4. A representative from the Village's auditing firm Sikich will present the Comprehensive Annual Financial Report (CAFR) and management letter for the year ended April 30, 2016 in accordance with Public Act 098-0738 which became effective January 1, 2015. These documents will also be posted to the Village web site at carolstream.org. *Brian LeFevre, CPA and Partner, Sikich LLP, presented an unmodified opinion of the Village of Carol Stream Comprehensive Annual Financial Report.*
5. Proclamation Designating National Prescription Drug Take-Back Day. *Proclamation read by Trustee Schwarze.*
6. Addresses from Audience (3 Minutes). *None.*

**PUBLIC HEARINGS:**

**CONSENT AGENDA:**

*Trustee Schwarze moved and Trustee Gieser made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:*

*Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Schwarze and McCarthy*

*Nays: 0*

*Absent: 1 Trustee Hennessey*

*The motion passed.*

*Trustee Frusolone moved and Trustee LaRocca made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:*

*Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Schwarze and McCarthy*

*Nays: 0*

*Absent: 1 Trustee Hennessey*

*The motion passed.*

1. #16-2064-John Doyle-Chicago Sign and Light-580 N. Kuhn Road
2. #16-2065-Mark Layne-Insite, Inc.-290 E. Fullerton Avenue
3. Receipt of the Comprehensive Annual Financial Report and Auditor's Communication to the Board of Trustees of the Village of Carol Stream for the Year Ended April 30, 2016.
4. Notice of Change Order #1-Engineering Services Agreement for WRC NPDES Permit Assistance-Baxter & Woodman.
5. Schmale and St. Charles Road Water Main Reconstruction-Land Acquisition Services Award of Consultant Contract.
6. Reclassification of the Administrative Secretary Position.
7. Amendment to the Village of Carol Stream's Personnel Manual providing for monetary caps to Tuition Reimbursement as well as amending various leave policies due to legal updates and clarification.
8. Agreement with ComEd for replacement and rental of an automated transfer switch.
9. Generator Rental Agreement-Waiver of Bid and Award of a Rental Agreement to Interstate Power Systems in the amount of \$33,930.
10. Ordinance No. 2016-10-37, an Ordinance Terminating the Designation of the Geneva Crossing Tax Increment Financing Redevelopment Project Area, created by Ordinance Number 97-01-04, Adopted January 6, 1997, as a Tax Increment Financing Redevelopment Project Area and Dissolving the Geneva Crossing Tax Increment Allocation Fund.
11. Ordinance No. 2016-10-38 Approving a Special Use Permit to Allow a Structure to exceed 50 feet in Height in the I Industrial District (Insite, Inc./Parallel Infrastructure and Verizon Wireless, 290 E. Fullerton Drive).
12. Resolution No. 2902 Amending Resolution No. 2874 Adopting the 2016-2017 Employee Compensation Plan for the Village of Carol Stream.
13. Resolution No. 2903 Accepting a Grant of Storm Water Management and Conveyance Easement (191 E. North Avenue-DCT Industrial).
14. Raffle License Application-Corpus Christi Catholic Church.
15. Payment of Regular and Addendum Warrant of Bills from October 4, 2016 through October 17, 2016.

**16. Treasurer's Report: Revenue/Expenditure Statements and Balance Sheet for the Month Ended September 30, 2016.**

*Trustee Gieser moved and Trustee Frusolone made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:*

*Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Schwarze and McCarthy*

*Nays: 0*

*Absent: 1 Trustee Hennessey*

*The motion passed.*

*The following are brief descriptions of those items approved on the Consent Agenda for this meeting.*

**#16-2064-John Doyle-Chicago Sign and Light-580 N. Kuhn Road  
Sign Variation for the location of an electronic message board portion of a ground sign.**

**APPROVED SUBJECT TO CONDITIONS 5-0**

*Concur with Plan Commission recommendations.*

**#16-2065-Mark Layne-Insite, Inc.-290 E. Fullerton Avenue  
Special Use to allow a structure to exceed 50 feet in height in the I Industrial District.**

**RECOMMENDED APPROVAL SUBJECT TO CONDITIONS 5-0**

*Concur with Plan Commission recommendations.*

**Receipt of the Comprehensive Annual Financial Report and Auditor's Communication to the Board of Trustees of the Village of Carol Stream for the Year Ended April 30, 2016:**

*The Village Board is in receipt of the Comprehensive Annual Financial Report and Auditor's Communication to the Board of Trustees of the Village of Carol Stream for the Year Ended April 30, 2016.*

**Notice of Change Order #1-Engineering Services Agreement for WRC NPDES Permit Assistance-Baxter & Woodman:**

*The Village Board approved a Change Order #1 with Baxter & Woodman not to exceed \$2,600 in accordance with Village Code of Ordinances, Chapter 5, Article 8, Section 5-8-3(D).*

**Schmale and St. Charles Road Water Main Reconstruction – Land Acquisition Services Award of Consultant Contract:**

*The Village Board approved a contract with Santacruz Associates at a cost not to exceed \$35,000.00 for land acquisition service for the Schmale and St. Charles Road Water Main Reconstruction.*

**Reclassification of the Administrative Secretary Position:**

*The Village Board approved the classification of the Administrative Secretary position within the Police Department be reclassified as a full-time position.*

**Amendment to the Village of Carol Stream’s Personnel Manual providing for monetary caps to Tuition Reimbursement as well as amending various leave policies due to legal updates and clarification:**

*The Village Board approved to adopt and include amendments to the Village of Carol Stream’s Tuition Reimbursement, Bereavement Leave and Special Leave Personnel policies.*

**Agreement with ComEd for replacement and rental of an automated transfer switch:**

*The Village Board approved an Agreement with ComEd for replacement of the transfer switch providing electricity to the WRC the week of November 7, 2016 and rental of its replacement.*

**Generator Rental Agreement-Waiver of Bid and Award of a Rental Agreement to Interstate Power Systems in the amount of \$33,930:**

*The Village Board approved waiving competitive bid process and awarding a contract to Interstate Power Systems in the amount of \$33,930 for generator rental services.*

**Ordinance No. 2016-10-37, an Ordinance Terminating the Designation of the Geneva Crossing Tax Increment Financing Redevelopment Project Area, created by Ordinance Number 97-01-04, Adopted January 6, 1997, as a Tax Increment Financing Redevelopment Project Area and Dissolving the Geneva Crossing Tax Increment Allocation Fund:**

*The Village Board approved Ordinance 2016-10-37 Terminating the Designation of the Geneva Crossing Tax Increment Financing Redevelopment Project Area and Dissolving the Geneva Crossing Tax Increment Allocation Fund.*

**Ordinance No. 2016-10-38 approving a Special Use Permit to Allow a Structure to exceed 50 feet in Height in the I Industrial District (Insite, Inc./Parallel Infrastructure and Verizon Wireless, 290 E. Fullerton Drive):**

*The Village Board approved a Special Use Permit to Allow a Structure to exceed 50 feet in Height in the I Industrial District-Insite, Inc./Parallel Infrastructure and Verizon Wireless, 290 E. Fullerton Drive.*

**Resolution No. 2902 amending Resolution No. 2874 Adopting the 2016-17 Employee Compensation Plan for the Village of Carol Stream:**

*The Village Board approved an adjustment to the 2016-17 General Wage Adjustment by 0.5% effective November 7, 2016.*

**Resolution No. 2903 accepting a Grant of Storm Water Management and Conveyance Easement (191 E. North Avenue-DCT Industrial):**

*The Village Board approved the Grant of Easement for Stormwater Management and Conveyance for 191 E. North Avenue.*

**Raffle License Application – Corpus Christi Catholic Church:**

*The Village Board approved a raffle license and waiver of the fee and Manager's Fidelity Bond for Corpus Christi Catholic Church's Bunco For a Cause event to be held on October 21, 2016.*

**Regular Bills and Addendum Warrant of Bills:**

*The Village Board approved payment of the Regular Bills dated October 17, 2016 in the amount of \$896,666.17. The Village Board approved the payment of the Addendum Warrant of Bills from October 4, 2016 thru October 17, 2016 in the amount of \$557,631.90.*

**Treasurer's Report:**

*Revenue/ Expenditure Statements and Balance Sheet for the Month ended September 30, 2016.*

**Non-Consent Agenda**

**Organic Soils:**

Village Manager Breinig provided the Village Board with an update on the status of the Organic Soils/wetlands project.

Robert McNees, Attorney at Law, 195 Hiawatha Drive, Carol Stream, representing petitioner Organic Soils stated they submitted an EPA payment to the Army Corp of Engineers in July, 2016 and do not expect to be issued a permit for 7 to 8 months. Organic Soils is requesting delay of payments to the Village of Carol Stream until February 1, 2017. He acknowledged it is Organic Soil's fault that they are here before the Village Board today and that they dropped the ball on overseeing this project and getting the wetlands permit in a timely fashion. He stated organic soils has expended a fair amount of money on this project already and is not receiving any income. He stated Village staff was very helpful in pointing out to Organic Soils that there was a wetland on site and should be looked at. Organic Soils is at fault for not heeding this advice. Mr. Opperman stated Organic Soils would concede to the Village the date on which rental fees would begin, but cannot agree to other deadlines (commencement of construction and operation) beyond their control.

Don Opperman and Patrick Mazza, principals at Organic Soils stated they are committed to completing the landscape waste transfer facility project, subject to the issuance of EPA permits. He apologized for the delay in starting this project, but now have the professionals needed to get the project on track.

Trustee Frusolone supports project, but feels it has been poorly managed and feels petitioners request to delay rent payment to February 1, 2017 is too late. She stated she is not opposed to right hand turns. She supports staff meeting with Organic Soils to work out realistic dates for the project. Trustee Gieser supports project and is unhappy with the 2 year delay, but Petitioner needs to start paying rent soon. Trustee LaRocca feels we need firm dates. Trustee Schwarze stated he feels it is a good project. Trustee Schwarze stated petitioner has agreed he messed up and he is willing to be flexible in reaching a happy medium.

Staff directed to work out a mutual proposal on deadlines and other matters and bring back to the Village Board at a future meeting.

#### **Report of Officers:**

*Trustee Frusolone stated the Village of Carol Stream's trick or treat hours are 3pm till 7pm on October 31<sup>st</sup>. Motorists please be careful of children playing after dark.*

*Trustee LaRocca welcomed Greg Ulreich and Jane Lentino. Thank you to Hope Publishing on their business spotlight. Please vote.*

*Trustee Gieser stated this is the last week that Halloween Decorating contest nominations can be done on line. Judging will be done on October 24<sup>th</sup>. Winners will receive restaurant gift certificates. Visitors of the Village of Carol Stream website can go on a virtual tour of decorated houses on the GIS page. The Memorial Park fundraiser is ongoing having already raised \$24,000. The pumpkin recycling event is scheduled for November 5<sup>th</sup> at Town Center.*

*Trustee Schwarze stated please shop Carol Stream.*

*Village Clerk Czarnecki welcomed 2 new Village employees. Please keep our military in mind.*

*Attorney Jim Rhodes stated the Village tonight terminated a TIF 5 years early which will now increase tax revenues to the respective taxing bodies.*

*Trustee McCarthy welcomed new employees Greg Ulreich and Jane Lentino. Drug take back day is very important, so please dispose of Rx drugs properly at*

the Village of Carol Stream's drop box when no longer needed as they are gateway drugs to harder drugs such as heroin.

At 9:08 p.m. Trustee Frusolone moved and Trustee LaRocca made the second to adjourn the meeting to Executive Session to discuss Probable or Imminent Litigation Section 2.C.11. There will be no Village Board action following Executive Session and the meeting will adjourn thereafter. The results of the roll call vote were as follows:


Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

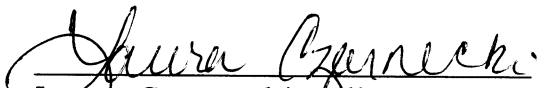
Absent: 1 Trustee Hennessey

The motion passed.

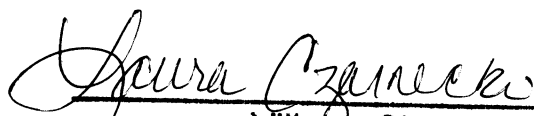
FOR THE BOARD OF TRUSTEES

  
Matthew McCarthy, Mayor Pro Tem

ATTEST:

  
Laura Czarnecki, Village Clerk

Minutes approved by the President and Board of Trustees on this 7<sup>th</sup> day of NOVEMBER, 2016.

  
Village Clerk