

# Village of Carol Stream

## BOARD MEETING

### AGENDA

APRIL 19, 2021

6:00 P.M.

*Village Board meeting is being held virtually to the public until further notice due to the pandemic.*

*All matters on the Agenda may be discussed, amended and acted upon*

#### **A. ROLL CALL AND PLEDGE OF ALLEGIANCE:**

#### **B. MINUTES:**

1. Approval of Minutes of the April 5, 2021 Village Board Meeting.
2. Approval of Minutes of the April 5, 2021 Special Workshop Meeting.

#### **C. LISTENING POST:**

1. Proclamation – DuPage Organic Garden Club 50<sup>th</sup> Anniversary
2. Proclamation – Observing 2021 Earth Day
3. Proclamation – Arbor Day
4. Proclamation in Support of Pollinator Habitats
5. Addresses from Audience (3 Minutes)

#### **D. PUBLIC HEARINGS:**

1. Public Hearing: Annual Budget for the 2021-2022 Fiscal Year beginning May 1, 2021.

#### **E. SELECTION OF CONSENT AGENDA:**

***If you are here for an item, which is added to the consent agenda and approved, the Village Board has acted favorably on your request.***

#### **F. BOARD AND COMMISSION REPORTS:**

1. Plan Commission/Zoning Board of Appeals
  - a. 21-0010 – Village of Carol Stream – 500 N. Gary Avenue  
*Zoning Code Test Amendment – Unified Development Ordinance*  
**Recommended Approval 6-0 with one member absent**

**No Village Board Action Requested – Approval Ordinance will be brought forward on May 3, 2021.**

# Village of Carol Stream

## BOARD MEETING

### AGENDA

APRIL 19, 2021

6:00 P.M.

*Village Board meeting is being held virtually to the public until further notice due to the pandemic.*

*All matters on the Agenda may be discussed, amended and acted upon*

- b. 21-0011 – Village of Carol Stream – 500 N. Gary Avenue  
*Zoning Map Amendments Associated with Unified Development Ordinance*  
**Recommended Approval 6-0 with one member absent**

**No Village Board Action Requested – Approval Ordinance will be brought forward on May 3, 2021.**

#### **G. OLD BUSINESS:**

#### **H. STAFF REPORTS AND RECOMMENDATIONS:**

1. Recommendation to award a contract for truck rehabilitation services to Henderson Products under Sourcewell contract number 080818-HPI in the amount of \$77,588.25, pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(L) of the Carol Stream Code of Ordinances.
2. Salt Purchase for Winter 2021/22 – DuPage County Joint Bid. *Staff recommends approving the purchase of rock salt from Compass Minerals America, Inc. in accordance with terms and conditions as established under DuPage County Bid #20-035-DOT and in an amount not-to-exceed \$205,665, pursuant to the provisions of Sections 5-8-3(B) and 5-8-14(L) of the Carol Stream Code of Ordinances.*
3. Recommendation to waive formal bidding requirements and approve the purchase of one Ford Explorer from Joe Cotton Ford in the amount of \$31,848.
4. Recommendation to award a bid to Boller Construction Company for construction of the WRC De-Watering System Replacement Project in the amount of \$1,977,000.
5. Recommendation to award a contract for Front-entrance Rehabilitation at the Public Works Center Administration Building to F.H. Paschen, S.N. Nielsen in the amount of \$159,980.17 pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(K) of the Carol Stream Code of Ordinances.
6. Recommendation to approve an Agreement for Professional Services with CH2M Hill (aka Jacobs Engineering) for the WRC SCADA System Replacement Project in an amount not-to-exceed \$237,000.

# Village of Carol Stream

## BOARD MEETING

### AGENDA

APRIL 19, 2021

6:00 P.M.

*Village Board meeting is being held virtually to the public until further notice due to the pandemic.*

*All matters on the Agenda may be discussed, amended and acted upon*

7. Award of Contract for Engineering Design Services for Fair Oaks Guardrail, Slope Stabilization and Culvert Repair Project – Judith Court to Riviera Court – Rebuild Illinois Bond Funds (21-00066-00-MS). *Staff recommends approving an Agreement with TranSystems Corp for Professional Services to provide Phase 1 and Phase 2 engineering for the Fair Oaks Guardrail, Slope Stabilization and Culvert Repair Project at a cost not to exceed \$136,222.00, pursuant to the provisions of Sections 5-8-3(B) and 5-8-14(A) of the Carol Stream Code of Ordinances.*
8. Award of Contract for the 2021 Flexible Pavement Project. *Staff recommends the 2021 Flexible Pavement Project be awarded to Brothers Asphalt Paving, Inc. in the amount of \$1,993,092.98.*
9. Recommendation to award a contract for Construction of a Multi-Purpose Training Room to Efraim Carlson & Sons in the amount of \$108,800.

#### **I. ORDINANCES:**

1. Ordinance No. 2021-04-\_\_\_\_, An Ordinance Authorizing the Transfer of Budget Amounts Between Various Accounts within the Annual Budget of the Village of Carol Stream for the Fiscal Year Ending April 30, 2021. *This ordinance authorizes transfers between budget accounts to consolidate and clarify reporting only. It does not result in an increase in the overall budget.*
2. Ordinance No. 2021-04-\_\_\_\_, An Ordinance Adopting the Annual Budget of the Village of Carol Stream in the Amount of \$59,138,631 for the FY21/22 Fiscal Year Beginning May 1, 2021, and Ending April 30, 2022. *This ordinance adopts the annual budget for the Village for the new fiscal year which begins on May 1, 2021. The proposed budget was compiled over the last several months and has been reviewed with the Village Board and public over several workshop meetings beginning last January.*
3. Ordinance No. 2021-04-\_\_\_\_ Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by increasing the number of Class A Liquor Licenses from 14 to 15 for Tacoma Taco & Enchilada Grill, Inc. located at 105 Stark Drive.

# Village of Carol Stream

## BOARD MEETING

### AGENDA

APRIL 19, 2021

6:00 P.M.

*Village Board meeting is being held virtually to the public until further notice due to the pandemic.*

*All matters on the Agenda may be discussed, amended and acted upon*

4. Ordinance No. 2021-04-\_\_\_\_ Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by increasing the number of Class A Liquor Licenses from 15 to 16 for Masters Pancake House, Inc. d/b/a Mapleberry Pancake House located at 1276 Kuhn Road.

#### **J. RESOLUTIONS:**

1. Resolution No. \_\_\_\_ Adopting the 2021-22 Employee Compensation Plan for the Village of Carol Stream. *Staff recommends a general wage adjustment of 2.75%.*
2. Resolution No. \_\_\_\_ Declaring Surplus Property owned by the Village of Carol Stream. *Staff recommends designated Public Works items be declared surplus and authorize to dispose of them as proposed.*

#### **K. NEW BUSINESS:**

#### **L. PAYMENT OF BILLS:**

1. Regular Bills: April 6, 2021 through April 15, 2021.
2. Addendum Warrants: April 6, 2021 through April 15, 2021.

#### **M. REPORT OF OFFICERS:**

1. Mayor:
2. Trustees:
3. Clerk:
4. Treasurer's Report: *Revenue/Expenditure Statements and Balance Sheet for the Month Ended March 31, 2021.*

*Village of Carol Stream*

**BOARD MEETING**

**AGENDA**

**APRIL 19, 2021**

**6:00 P.M.**

*Village Board meeting is being held virtually to the public until further notice due to the pandemic.*

*All matters on the Agenda may be discussed, amended and acted upon*

**N. EXECUTIVE SESSION:**

1. Collective Negotiating Matters – 5/ILCS 120/2(c)(2)

**O. ADJOURNMENT:**

<b>LAST ORDINANCE</b>	<b>2021-04-10</b>	<b>LAST RESOLUTION</b>	<b>3182</b>
<b>NEXT ORDINANCE</b>	<b>2021-04-11</b>	<b>NEXT RESOLUTION</b>	<b>3183</b>

**REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES**

**Hybrid Meeting - In Person and Zoom**

**Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,  
Carol Stream, DuPage County, IL**

**April 5, 2021**

Mayor Pro Tem Matt McCarthy called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. and directed Clerk Julia Schwarze to call the roll.

Present: Trustees Tom Garvey, John Zalak, Rick Gieser and Matt McCarthy

Absent: Mayor Frank Saverino, Sr. and Trustee Mary Frusolone

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey, Assistant to the Village Manager Tia Messino, Finance Director Jon Batek, Public Works Director Phil Modaff, Community Development Director Don Bastian, Engineering Services Director Bill Cleveland, Chief of Police Bill Holmer, Human Resources Director Caryl Rebholz, Information Technology Director Marc Talavera and Village Attorney Jim Rhodes

**MINUTES:**

*Trustee Gieser moved and Trustee Zalak made the second to approve the Minutes of the March 15, 2021 Village Board Meeting. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Absent: 1 Trustee Frusolone*

*The motion passed.*

*Trustee Garvey moved and Trustee Gieser made the second to approve but not release the Executive Session Minutes of the March 15, 2021 Village Board Meeting. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Absent: 1 Trustee Frusolone*

*The motion passed.*

*Trustee Zalak moved and Trustee Garvey made the second to approve the Minutes of the March 15, 2021 Special Workshop Meeting. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Absent: 1 Trustee Frusolone*

*The motion passed.*

**LISTENING POST:**

1. Proclamation of "Safe Digging Month" read by Trustee Garvey
2. Addresses from Audience (3 Minutes) – Comment received electronically from DuPage County Board Member Greg Schwarze on success of the Village of Carol Stream vaccination event

**PUBLIC HEARINGS:** *None*

**CONSENT AGENDA:**

*Trustee Zalak moved and Trustee Gieser made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Absent: 1 Trustee Frusolone*

*The motion passed.*

*Trustee Garvey moved and Trustee Zalak made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Absent: 1 Trustee Frusolone*

*The motion passed.*

1. Final plat of resubdivision - 520 E. North Avenue
2. Approval of proposals for consultant services with B&F Construction Code Services not to exceed \$65,000 in aggregate during FY21/22
3. Approval of a contract with Polco/National Research Center to conduct a community-wide survey in the amount of \$15,045
4. Approval of a contract to renew the Cartegraph Operations Management Software application in the amount of \$177,404.91
5. Ordinance No. 2021-04-10 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing the Number of Class C Liquor Licenses from 19 to 18 (Matruchhaya Inc. d/b/a Paul's Pantry and Liquors) and increasing the Number of Class C Liquor Licenses from 18 to 19 (Palash 26 Corp d/b/a Paul's Pantry and Liquors), 1390 Army Trail Road
6. Resolution No. 3179 Approving an Intergovernmental Agreement by and between the Village of Carol Stream and the West Chicago/Winfield Wastewater Authority regarding Spoils Deposits
7. Resolution No. 3180 Accepting a Grant of Stormwater Management and Conveyance Easement for 1271 County Farm Road – Primrose School, Heritage Plaza
8. Resolution No. 3181 Accepting Public Improvements and Release of Security for Public Improvements in the amount of \$98,807.03 – Logistics Property Company, 550 Center Avenue
9. Resolution No. 3182 Authorizing a Plat of Subdivision (Carol Stream Marketplace Subdivision, 520 E. North Avenue)
10. Payment of Regular Bills from March 16, 2021 through April 5, 2021
11. Payment of Addendum Warrant of Bills from March 16, 2021 through April 5, 2021

*Trustee Gieser moved and Trustee Garvey made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:*



*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Absent: 1 Trustee Frusolone*

*The motion passed.*

*The following are brief descriptions of those items approved on the Consent Agenda for this meeting.*

**20-0018 - 520 E. North Avenue LLC/Carol Stream Marketplace – 520 E. North Ave.**

*Final Plat of Resubdivision*

**Recommended Approval 5-0 with two members absent**

*Village Board concurred with Plan Commission's recommendations*

**Agreements for Professional Services – B&F Construction Code Services, Inc.:**

*The Village Board approved the proposals for Professional Services and Independent Contractor's Agreement with B&F Construction Code Services for consultant services not to exceed \$65,000 in aggregate during FY21/22.*

**Recommendation to enter into a contract with Polco/National Research Center to conduct a community-wide survey in the amount of \$15,045:**

*The Village Board approved a contract with Polco/National Research Center to conduct a community-wide survey in the amount of \$15,045.*

**Cartegraph OMS Renewal:**

*The Village Board approved a contract to renew the Cartegraph Operations Management Software application in the amount of \$177,404.91.*

**Ordinance No. 2021-04-10 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing the Number of Class C Liquor Licenses from 19 to 18 (Matruchhaya Inc. d/b/a Paul's Pantry and Liquors) and increasing the Number of Class C Liquor Licenses from 18 to 19 (Palash 26 Corp d/b/a Paul's Pantry and Liquors), 1390 Army Trail Road:**

*The Village Board approved a Class C Liquor License to the new owners of Paul's Pantry and Liquors located at 1390 Army Trail Road.*

**Resolution No. 3179 Approving an Intergovernmental Agreement by and between the Village of Carol Stream and the West Chicago/Winfield Wastewater Authority regarding Spoils Deposits:**

*The Village Board approved an Intergovernmental Agreement with the West Chicago/Winfield Wastewater Authority regarding spoils deposits.*

**Resolution No. 3180 Accepting a Grant of Stormwater Management and Conveyance Easement for 1271 County Farm Road – Primrose School, Heritage Plaza:**

*The Village Board approved a Grant of Stormwater Management and Conveyance Easement for 1271 County Farm Road-Primrose School, Heritage Plaza.*

**Resolution No. 3181 Accepting Public Improvements and Release of Security for Public Improvements in the amount of \$98,807.03 – Logistics Property Company, 550 Center Avenue:**

*The Village Board approved the public improvements and release of security for public improvements in the amount of \$98,807.03 for Logistics Property Company located at 550 Center Avenue.*

**Resolution No. 3182 Authorizing a Plat of Subdivision (Carol Stream Marketplace Subdivision, 520 E. North Avenue):**

*The Village Board approved the Carol Stream Marketplace Plat of Subdivision located at 520 E. North Avenue.*

**Regular Bills and Addendum Warrant of Bills:**

*The Village Board approved payment of the Regular Bills dated April 5, 2021 in the amount of \$605,697.38. The Village Board approved the payment of Addendum Warrant of Bills from March 16, 2021 thru April 5, 2021 in the amount of \$619,665.33.*

**Non-Consent Agenda:**

*Staff Reports and Recommendations item H.2. was pulled off the Consent Agenda due to a correction in the stated dollar amount. Village Manager Mellor explained that the final contract amount for Amendment No. 5 to the Agreement for Operations, Maintenance and Management Services of the Water Reclamation Center (WRC) was lowered by \$16,820 to \$2,049,229.00. Trustee Gieser moved and Trustee Zalak made the second to approve Amendment No. 5 to the Agreement for Operations, Maintenance and Management Services of the Water Reclamation Center (WRC) in the amount of \$2,049,229.00 for the period May 1, 2021 through April 30, 2022.*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Absent: 1 Trustee Frusolone*

*The motion passed.*

**Report of Officers:**

*Trustee Garvey applauded and thanked the Carol Stream Village staff for their professionalism, competence and responsiveness.*

*Trustee Zalak thanked all the staff and volunteers who made the March 30<sup>th</sup> Carol Stream vaccination event so successful. He was recently honored to attend a Cub Scout-to-Boy-Scout transition ceremony and expressed hope that all elected candidates serve with honor and integrity.*

*Trustee Gieser reported ideas he collected from Evergreen Elementary second-grade students for making a difference in their community. Included were a tree-climbing park, more gardens, an arcade, a stress-relief field, sand parks and picking up our trash. He thanked Carol Stream staff and all the volunteers who contributed to the success of the March 30<sup>th</sup> vaccination event and stated that he was honored and proud to be a part of it. He reminded residents to vote on April 6<sup>th</sup> if they haven't voted already.*

*Clerk Schwarze applauded the recently-completed Gary Ave. bike path and thanked Carol Stream staff and elected officials who continually push for bike paths as a special feature of our Village. She commended all candidates for stepping up to run for office and reminded residents to Shop Carol Stream.*

*Attorney Rhodes had no report.*

*Village Manager Mellor reported that the final Budget Workshop would take place immediately following tonight's Board meeting, notice of the Public Hearing would be in the April 7<sup>th</sup> Examiner and Village Trustees would have the opportunity to vote on the final budget after the Public Hearing during the April 19<sup>th</sup> Board meeting. With Carol Stream's Proclamation of April as "Safe Digging Month," Village Manager Mellor reminded residents to call 811 or file a locate request online if their contractor is not performing this duty. Yard waste collection begins this week- stickers are sold at various locations including Village Hall and stores noted on the Village website. As approved by the Board in tonight's meeting, a customer satisfaction survey is going out to a small random selection of residents. The Village will look into doing a survey for local businesses as well, as requested by Mayor Pro Tem McCarthy. Thank you to all the staff and volunteers who came together and put forth tremendous effort to make the vaccination event such a huge success with many happy residents.*

*Mayor Pro Tem McCarthy stressed the importance of voting in local elections, agreed with Clerk Schwarze that it takes tremendous energy to run for office, and asked candidates to please get all their yard signs down within two days of the election. He reminded residents to slow down and watch out for kids who are outside a lot more now with the warm weather, and asked residents to clear their storm drains to help alleviate flooding. He extended his gratitude to all the Village staff, Jewel-Osco, the Carol Stream Police Department, Assistant Village Manager Joe Carey, Assistant to the Village Manager Tia Messino, and all volunteers for their efforts in making the 2,300-dose vaccination event so successful.*

*At 6:26 p.m., Trustee Garvey moved and Trustee Zalak made the second to adjourn the meeting. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Absent: 1 Trustee Frusolone*

*The motion passed.*

FOR THE BOARD OF TRUSTEES

---

Matt McCarthy, Mayor Pro Tem

ATTEST:

---

Julia Schwarze, Village Clerk

**SPECIAL WORKSHOP MEETING OF THE MAYOR AND BOARD OF TRUSTEES**  
**Hybrid Meeting - In Person and Zoom**  
**Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,**  
**Carol Stream, DuPage County, IL**

**April 5, 2021**

Mayor Pro Tem Matt McCarthy called the Special Workshop meeting of the Board of Trustees to order at 6:30pm with the following attendees present from the immediately preceding Regular Village Board meeting:

Present: Trustees Tom Garvey, John Zalak, Rick Gieser and Matt McCarthy

Absent: Mayor Frank Saverino, Sr. and Trustee Mary Frusolone

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey, Assistant to the Village Manager Tia Messino, Finance Director Jon Batek, Public Works Director Phil Modaff, Community Development Director Don Bastian, Engineering Services Director Bill Cleveland, Chief of Police Bill Holmer, Human Resources Director Caryl Rebholz, Information Technology Director Marc Talavera

**FY22 Budget Workshop #4 – Water & Sewer Fund and Other Funds**

Finance Director Batek and Public Works Director Modaff led the Village Board and staff in a discussion of the Water and Sewer Fund, the Equipment Replacement Fund, the State and Federal Asset Seizure Funds, the Police Pension Fund and the North Avenue/Schmale Road TIF Fund for the FY22 Village Budget. Attached is the PowerPoint presentation with corresponding details used to guide the meeting.

Throughout the presentation, the Board and staff discussed various topics including the following: confirmation that the Village has NO General Fund obligation debt; concurrence among Trustees that waiving shut-off fees during the five peak months of Covid was the right thing to do; need to balance water conservation with billing fees; capital expenditures required for a new chlorine injection system Carol Stream will have to implement to supplement DuPage County's chlorination efforts in meeting new IEPA standards; confirmation that wells repaired after raccoon infiltration cause no threat to public water consumption; in an emergency, the Village can process up to 13 million gallons of water/day with the average need at only 4 million gallons/day; Public Works continues to take calls from residents complaining about higher water bills after AMR replacement- staff talks through the issue with residents and explains that old meters slow down and sometimes underreport actual usage, and will even go out to residents' homes to inspect and advise on how they can reduce their water usage; Carol Stream chooses to fund

their Police Pension Fund at 100%, even though state statute mandates only 90% funding; actuarial assumptions used for the new “Mega Police Pension Fund” are still in flux, but the idea is to get a better return on investment by consolidating individual funds; and April 19<sup>th</sup> will be the FY22 Budget Public Hearing and adoption.

Mayor Pro Tem McCarthy thanked Finance Director Batek and Public Works Director Modaff for their informative presentations to the Village Board. Addressing the online audience, Assistant to the Village Manager Messino encouraged listeners to send any questions to “tmessino@carolstream.org.”

*At 7:30 p.m., Trustee Gieser moved and Trustee Garvey made the second to adjourn the meeting. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Absent: 1 Trustee Frusolone*

*The motion passed.*

FOR THE BOARD OF TRUSTEES

---

Matt McCarthy, Mayor Pro Tem

ATTEST:

---

Julia Schwarze, Village Clerk

*Village of Carol Stream*

**FY22  
Budget Workshop #4  
WATER & SEWER FUND  
OTHER FUNDS**

April 5, 2021

### Agenda

#### Water and Sewer Fund and Other Funds

- ◊ Water/Sewer Fund
  - Review of Historical Metrics
  - Current Budget Year FY21
  - Proposed FY22 Budget
    - Revenue / rate assumptions
    - Expenses and significant areas of focus for FY22
- ◊ Other Funds
  - Equipment Replacement Fund
  - State and Federal Asset Seizure Funds
  - Police Pension Fund
  - North Avenue / Schmale Road TIF Fund

### Water & Sewer Fund Review of Historical Metrics

### Water & Sewer Fund Review of Historical Metrics

- Billed consumption has stabilized over the last 5-6 years.
- Demand for water in Carol Stream follows the trend of all DuPage Water Commission members over the past 15-20 years.

**Carol Stream**

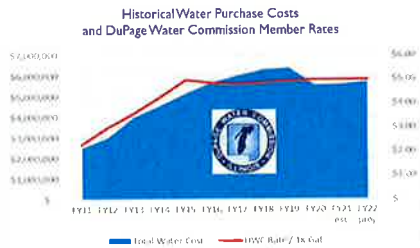
Fiscal Year	Consumption (MGY)
FY06	2.8
FY07	2.6
FY08	2.4
FY09	2.2
FY10	2.0
FY11	1.8
FY12	1.6
FY13	1.4
FY14	1.3
FY15	1.2
FY16	1.1
FY17	1.0
FY18	0.9
FY19	0.8
FY20	0.7
FY21	0.6

**ALL DWC Members**

Fiscal Year	Average Consumption (MGY)
FY06	0.8
FY07	0.7
FY08	0.6
FY09	0.5
FY10	0.4
FY11	0.35
FY12	0.3
FY13	0.25
FY14	0.2
FY15	0.18
FY16	0.16
FY17	0.14
FY18	0.12
FY19	0.1
FY20	0.08
FY21	0.07

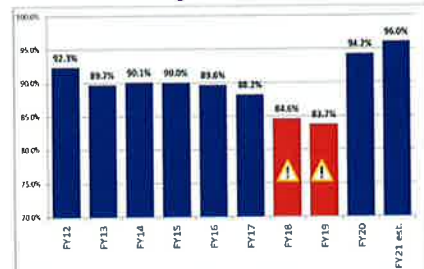
### Water & Sewer Fund Review of Historical Metrics

- The Village's cost of purchasing Lake Michigan water through the DuPage Water Commission (DWC) has stabilized since FY15 following many years of steep increases by the City of Chicago.



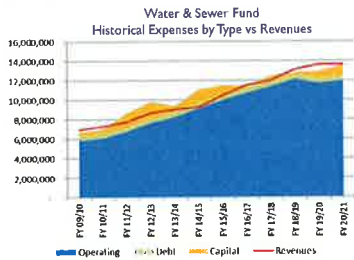
### Water & Sewer Fund Review of Historical Metrics

Gallons Billed to Customers as a Percentage of Total Water Purchases



### Water & Sewer Fund Review of Historical Metrics

- Rate adjustments over the last 5 years have improved operating expense coverage and we are now banking some funds for future capital improvements.



Current Budget Year  
FY21



**Water & Sewer Fund  
Current Year FY21**

**FY21 REVENUES**

- Total water purchases from the DuPage Water Commission are estimated to increase by 0.6% compared to the prior year FY20.
- Billed consumption for FY21 is projected to increase by 2.5% compared to FY20.
- Total billed water revenues are projected to increase by \$343,000 or 3.9% over FY20 actual due to 2.5% increase in billed consumption plus a 2.9% May 1, 2020 rate increase.
- Total billed sewer revenues are projected to increase by \$67,000 or 1.7% over FY20 actual due to increase in billed water consumption (there was no sewer rate increase on May 1, 2020).
- Total fund revenues estimated for FY21 are nearly identical to FY20 actual revenues. This is mostly the result of a sharp decline in interest income and to a lesser extent some penalty and shut-off fees that were waived during periods in the pandemic during FY21.

**Water & Sewer Fund  
Current Year FY21**

**FY21 EXPENSES**

- Total projected FY21 operating expenses (excluding capital) are \$614,205 or 4.7% below budget. Most of the reduced expenditures below budget are the result of deferral of the Lies Road water tower maintenance project and reduced DWCC water purchases.
- Total FY21 expenditures (including capital) are \$5.5 million below budget due to the rebidding of the WRC Dewatering Improvements Project and a late start to the Schmale/Geneva/St. Charles water main project. (most of these costs are re-budgeted in FY22).
- A small Fund surplus of approximately \$48,000 is projected by the end of FY21 on April 30, 2021.

**Water & Sewer Fund  
Current Year FY21**

	Actual FY19/20	Revised Budget FY20/21	Estimated FY20/21	Above (Below) Budget
<b>REVENUES</b>	\$ 13,579,814	\$ 13,530,000	\$ 13,575,000	\$ 45,000
<b>OPERATING COSTS</b>				
Salaries & Wages	1,867,648	1,990,555	1,883,635	(106,920)
<b>Contractual Services</b>				
Water Commission	5,554,581	5,715,000	5,588,000	(127,000)
WRC Contract	1,853,401	1,945,000	1,925,757	(19,243)
All Other	1,780,099	2,255,849	1,929,208	(326,641)
Total Contractual	9,188,081	9,915,849	9,442,965	(472,884)
Commodities	643,197	688,531	645,130	(43,401)
Debt	492,525	483,579	492,579	9,000
<b>TOTAL OPERATING</b>	<b>12,191,451</b>	<b>13,078,514</b>	<b>12,464,309</b>	<b>(614,205)</b>
Net G/L Before Capital	1,388,363	451,486	1,110,691	659,205
<b>CAPITAL COSTS</b>				
Total Expenses	747,766	5,984,000	1,062,208	(4,921,792)
<b>Total Expenses</b>	<b>\$ 12,939,217</b>	<b>\$ 19,062,514</b>	<b>\$ 13,526,517</b>	<b>\$ (5,535,997)</b>
<b>Fund Income/(Loss)</b>	<b>\$ 640,597</b>	<b>\$ (5,532,514)</b>	<b>\$ 48,483</b>	

**Proposed FY22 Budget**

Village of Carol Stream  
Water & Sewer Fund  
Proposed Expenses by Category FY22



Water & Sewer Fund  
Proposed FY22

REVENUES

Assumptions used in projecting revenues:

1. Projecting billed water consumption at same level as FY21 estimate (1.08 billion gal.).
2. Current water and sewer rates provide sufficient operating expense coverage for FY22 proposed budget and also provide some savings for future capital investment, therefore **no rate increase is proposed for May 1, 2021.**
3. Carol Stream water and sewer rates continue to be at the lower end of our DuPage Water Commission peers (updated rate survey currently in process).

Water & Sewer Fund – FY22

OPERATING EXPENSES

- Net Operating Expense increase for FY22 at 1.4% over FY21 budget.
- Total FY22 Budget increase (including capital projects) of 3.0% over FY21 budget.
- Net use of Cash Reserves of \$6.04M in FY22, all for capital improvement projects.

Water & Sewer Fund – FY22

OPERATING EXPENSES

- Salary & Wages - increase of 3.3% compared to FY21 budget is consistent with current collective bargaining agreement and some position turnover savings.
- Water Purchases - the DuPage Water Commission (DWC) is planning to absorb a small rate increase from Chicago (4 cents) and keep their rates to member communities unchanged for a third consecutive year.
- WRC Contract - Amounts over the base contract adjustment of 2.95% relate to a one-time increase for temporary dewatering costs during the WRC Dewatering Replacement Project.

## Water & Sewer Fund – FY22 NOTABLE OPERATING EXPENSE

### Lies Rd. Tower Painting & Repairs (\$600,000)

Includes cleaning and painting (interior and exterior), repair welds, replace interior lighting, install cathodic protection, install ladder, install mixing system.



## Village of Carol Stream Draft Water & Sewer Fund Budget Expenditures FY22 Proposed Compared to FY21 Budget

	Revised Budget FY20/21	Estimated FY20/21	Proposed Budget FY21/22	FY21/22 proposed to FY20/21 Budget	
<b>REVENUES</b>	\$13,530,000	\$13,575,000	\$13,580,000	\$ 60,000	0.4%
<b>OPERATING COSTS</b>					
Salaries & Wages	1,990,555	1,883,635	2,055,428	64,873	3.3%
Contractual Services					
Water Commission	5,715,000	5,588,000	5,715,000	-	0.0%
WRC Contract	1,945,000	1,925,757	2,066,050	121,050	6.2%
All Other	2,255,849	1,929,208	2,268,020	12,171	0.5%
Total Contractual	9,915,849	9,442,965	10,049,070	133,221	1.3%
Commodities	688,531	645,130	666,806	(21,725)	-3.2%
Debt	483,579	492,579	491,598	(8,019)	-1.7%
<b>TOTAL OPERATING</b>	<b>13,078,514</b>	<b>12,464,309</b>	<b>13,262,902</b>	<b>184,388</b>	<b>1.4%</b>
Net G/L Before Capital	451,486	1,110,691	327,098		
<b>CAPITAL COSTS</b>	<b>5,984,000</b>	<b>1,062,208</b>	<b>6,366,000</b>	<b>382,000</b>	<b>6.4%</b>
Total Expenses	\$19,062,514	\$13,526,517	\$19,628,902	\$66,388	3.0%
Fund Income/(Loss)	\$ (5,532,514)	\$ 48,483	\$ (6,038,902)		

## Water & Sewer Fund – FY22 CAPITAL EXPENSES

### Water System

Schmale/Geneva/St. Charles Water Main Replacement	\$	2,719,000 *
Kuhn Rd. Pump Station Repairs/Mixer		160,000
Chorine Injection Systems		100,000 *
Gerzevske Reservoir Mixer		60,000
Well Retirements		40,000
<b>Total Water</b>	<b>\$</b>	<b>3,079,000</b>

### Sewer System

WRC Sludge Dewatering System Improvements	\$	2,700,000 *
Gary Avenue Sanitary Sewer Bypass		300,000 *
WRC SCADA Upgrade		237,000
Sanitary Sewer Manhole Repairs		50,000
<b>Total Sewer</b>	<b>\$</b>	<b>3,287,000</b>

Total Capital Improvement **\$ 6,366,000**

\* Re-budgeted from FY21

## Water & Sewer Fund – FY22 AMR Replacement Program Update

- AMRs (attached on top of water meter) that transmit meter readings via radio wave to collection equipment.
- FY19 (August 2018) began program for replacement of approximately 10,800 AMRs over 3+ year time frame using internal staff to complete.
- 4,447 replaced through 4/30/2020 (21 months).
- 1,383 replaced during FY21 (progress slowed due to pandemic).
- 2,000 estimated installs for FY22 (72.5% completion by 4/30/2022).



## EQUIPMENT REPLACEMENT FUND

21

## Equipment Replacement Fund

- Newly established in FY21.
- An internal service fund intended to accumulate funds for major Village equipment and vehicle replacements as the assets age, rather than when they have reached the end of their service life.
- Begin funding estimated replacement cost over projected service life in year after purchase.
- Ensures funds are available when vehicles require replacement.
- Lower-cost alternative to capital lease financing.
- Smooths annual operating costs. Fewer budgetary "peaks and valleys".
- FY22 contributions totaling \$619,542 between the General Fund and Water & Sewer Fund were made in FY21 from known budget surplus.

22

## STATE AND FEDERAL ASSET SEIZURE FUNDS

23

## State and Federal Asset Seizure Funds

- Newly established in FY20.
- Accounts for receipt and disposition of State and Federal asset forfeitures in cases where CSPD provides assistance.
- Activities formerly accounted for within General Fund, now separated into distinct funds for improved transparency and State and Federal compliance reporting.
- Funds must be spent on authorized law enforcement purposes.
- Notable current year (FY21) purchases:
  - ! Police Vehicle.
  - Built-out computer lab for the department's RCFL (Regional Computer Forensics Laboratory) Investigator.
  - Canine Support / Supplies.

24

## POLICE PENSION FUND

### Police Pension Fund

- \$52.9 million in net assets at April 30, 2020.
  - Asset Value at 12/31/20 = \$61.2 million, 14%+ return in CY2020.
- 62.63% funded as of April 30, 2020 vs. 62.06% last year.
- The Fund currently pays \$3.9M in annual benefits to retired Carol Stream Police Officers as prescribed by State statute.
- Pension Fund consolidation per P.A. 101-0610.
  - Investment consolidation within 30 months (mid-2022).
  - Local pension boards remain intact.
  - Investments in trust, no comingling between funds.

## NORTH AVENUE / SCHMALE ROAD TIF FUND

### Village of Carol Stream North Ave./Schmale Rd.TIF

- TIF Structure
  - Non-monetized Village note of \$3.5M (Caputo's Grocery parcel).
  - Secured by 100% of incremental property taxes + 50% of sales taxes for a period of 13 years (2027), 2 year extension (to 2029) if total principal not paid (incremental property taxes ONLY).
- Caputo's note began October 28, 2014 (when grocery opened).
- FY21 – Total of \$400,999 in principal paid on \$3.5 million note through April 30, 2021. Total principal and interest paid on the note since inception = \$1,245,185.
- FY22 projected principal payments = \$162,000.

## Next Steps

- Monday, April 19, 2021
  - 6:00 pm Regular Village Board Meeting
    - **Budget Public Hearing**
    - **Budget Adoption**

The draft FY22 Village Budget is available at:

<https://www.carolstream.org/Home/ShowDocument?id=5625>

## Proclamation

### **DuPage Organic Garden Club 50<sup>th</sup> Anniversary**

WHEREAS, organic gardening is the process of gardening in harmony with nature such as avoiding synthetic fertilizer, pesticides, herbicides or other disruptors of the natural ecosystem ; and

WHEREAS, Jan Smith founded the DuPage Organic Garden Club on Earth Day in 1971; and

WHEREAS, this club has educated many residents on ways to take good care of the Earth and our community through online blogs and classes; and

WHEREAS, through education, advocacy, events, and regular meetings the DuPage Organic Garden Club has improved our local ecosystem; and

WHEREAS, the Village encourages residents and the general public to participate in environmental efforts in observance of this anniversary and Earth Day.

NOW, THEREFORE, BE IT PROCLAIMED THAT I, Mayor Pro Tem McCarthy & the Board of Trustees of Carol Stream, DuPage County, Illinois in the exercise of its home rule powers does hereby proclaim

#### **Thursday, April 22<sup>nd</sup> is Organic Gardening Day**

in Carol Stream and encourage our residents and businesses to observe this 50<sup>th</sup> Anniversary by using organic gardening methods.

PROCLAIMED this 19<sup>th</sup> DAY of April 2021.

---

Matt McCarthy, Mayor Pro Tem

---

Julia Schwarze, Village Clerk

**PROCLAMATION**

**Observing 2021 Earth Day**

**WHEREAS**, the first Earth Day was held on April 22, 1970 and was observed by millions of Americans to increase national awareness of the environmental hazards and public health effects of unchecked industrial pollution; and

**WHEREAS**, the observance of Earth Day over the years has led to the creation of the Environmental Protection Agency, the adoption of the Clean Water and the Endangered Species Acts, a global ban on the use of the dangerous insecticide DDT and the establishment of residential and commercial recycling programs worldwide to name a few of the major accomplishments; and

**WHEREAS**, the Village has been recognized for its strong commitment to sustainability and environmental protection by the Illinois Recycling Association, S.C.A.R.C.E., the DuPage Conservation Foundation, the U.S. Department of Energy, and the DuPage County Department of Economic Development & Planning; and

**WHEREAS**, the Village encourages residents and the general public to participate in any of the upcoming environmental efforts in observance of this year's Earth Day:

- Make a **Pledge** to dispose of pet and yard waste properly, protecting local waterways.
- The **Pond & Stream Sweep** on Saturday, May 15<sup>th</sup> from 9 am – Noon.
- A 24/7 **Prescription Drug Take Back** at the Rx drop box located in the Police Department lobby at 500 N Gary Ave.

**NOW, THEREFORE BE IT PROCLAIMED THAT I**, Mayor Pro Tem Matt McCarthy & the Carol Stream Board of Trustees, DuPage County, Illinois, in the exercise of its home rule powers does hereby proclaim

**Thursday, April 22<sup>nd</sup> Earth Day**

in Carol Stream and encourages all residents and businesses to observe the 51<sup>st</sup> Annual Earth Day by acting locally in the community in support of our environment.

PROCLAIMED THIS 19<sup>th</sup> DAY OF APRIL 2021.

---

Matt McCarthy, Mayor Pro Tem

---

Julia Schwarze, Village Clerk



## PROCLAMATION

### ARBOR DAY

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world; and

**WHEREAS**, trees can reduce the erosion of our most precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen and provide habitat for wildlife; and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

**WHEREAS**, trees in our Village increase property values, enhance the economic vitality of business areas, and beautify our community.

**NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM**, that April 30, 2021, be known as **ARBOR DAY** in the Village of Carol Stream, and all residents are called upon to celebrate Arbor Day by supporting efforts to plant trees and to protect our trees and woodlands to promote the well-being of this and future generations.

Dated this 19<sup>th</sup> day of April, 2021

\_\_\_\_\_  
Matt McCarthy, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Julia Schwarze, Village Clerk

## PROCLAMATION

### PROCLAMATION IN SUPPORT OF POLLINATOR HABITATS

**WHEREAS**, the Village of Carol Stream's Comprehensive Plan (June 2016) includes recommendations for increasing open space and promoting environmental sustainability; and

**WHEREAS**, the Village recognizes the benefits of using native plantings, including the ability to stabilize pond shorelines and streambanks, to retrofit areas of turf grass that are poorly drained, and to reduce traditional maintenance costs, such as mowing, fertilizing, pesticide, and irrigation; and

**WHEREAS**, the pond shoreline at the northwest corner of Lies Road and Gary Avenue, an open area managed by the Village, was certified by Monarch Watch as an official Monarch Waystation; and

**WHEREAS**, the Village's Municipal Code promotes landscaping with native plantings on private property, including its incorporation in the best management practices of new development; and

**WHEREAS**, the North American monarch butterfly, an iconic pollinator species, has been adopted by the DuPage Monarch Project, as a symbol of the loss of habitat and migration corridors; and

**WHEREAS**, the Illinois Monarch Project is developing a state-wide monarch conservation plan calling for 150 million new stems of milkweed –the plant needed by monarchs to lay their eggs; and

**WHEREAS**, other DuPage County units of government and local organizations have become signatories and associates of the DuPage Monarch Project to support its mission to provide education about monarchs and to increase the amount of suitable monarch habitat throughout DuPage County; and

**NOW, THEREFORE, BE IT PROCLAIMED THAT I**, Mayor Pro Tem McCarthy and the Board of Trustees of Carol Stream, in the exercise of its home rule powers do hereby proclaim the Village's support of the DuPage Monarch Project's mission to increase pollinator habitat, that it will seek to improve pollinator habitat, and it will promote education about pollinators to urge private property owners to use appropriate habitat, as well as other environmental concepts, in their own landscaping.

PROCLAIMED THIS 19<sup>TH</sup> DAY OF APRIL, 2021.

---

Matt McCarthy, Mayor Pro Tem

---

Julia Schwarze, Village Clerk

Public Hearing notice published in the  
April 7, 2021 edition of the Examiner of Carol Stream


VILLAGE OF CAROL STREAM  
PROPOSED BUDGET FOR FY21/22  
MAY 1, 2021 - APRIL 30, 2022

**NOTICE OF PUBLIC HEARING**

A public hearing on the Village's proposed FY21/22 annual budget for the fiscal year beginning May 1, 2021 and ending April 30, 2022 will be held by the Mayor and Board of Trustees of the Village of Carol Stream at 6:00PM on Monday, April 19, 2021. This public hearing will be conducted as a virtual public hearing by Zoom video conference. In accordance with the provisions of the Illinois Open Meetings Act, it has been determined that in-person attendance at this public hearing is not feasible due to the Governor's Declaration of Emergency, Executive Orders and social distancing requirements. Members of the public may attend the public hearing or access the Zoom conference by phone for audio only through the following hyperlink: <https://www.carolstream.org/residents/public-hearing-access-page>. All persons attending the virtual public hearing will have the opportunity to be heard.

Residents may provide written and oral comments on any portion of the Village budget during the virtual public hearing. A copy of the proposed budget is available for public inspection on the Village's website at [carolstream.org](http://carolstream.org). Residents may also provide written comments prior to the public hearing by submitting them to Robert Mellor, Village Manager, 500 N. Gary Ave., Carol Stream, IL 60188, or may provide email comments by sending them to [bmellor@carolstream.org](mailto:bmellor@carolstream.org). Written or email comments must be received before 5:00 p.m. on April 19, 2021.

*Village of Carol Stream*  
Interdepartmental Memo

TO: Robert Mellor, Village Manager  
FROM: Philip J. Modaff, Director of Public Works   
DATE: April 12, 2021  
RE: Recommendation to Award a Contract for Truck Rehabilitation Services

The FY22 budget includes \$80,000 for the rehabilitation of one large dump truck. Truck #82 is a 2006 model and has approximately 40,000 miles on the odometer. Similar rehab work has been performed on eight other trucks in the past five years. The goal is to extend the life of these trucks for at least ten years and defer a replacement cost of two to three times the rehabilitation expense.

The work that is planned for the truck will generally include replacement of the dump body and salt-spreader, replacement of the entire hydraulic system from front to back, installation of camera systems, and replacement of the lighting package and snow plow<sup>1</sup>.

The truck rehabilitation services are offered under a contract through Sourcewell (formerly the National Joint Powers Alliance), of which Carol Stream is a member. Sourcewell allows government agencies who become members to take advantage of jointly bid contracts for all types of services and equipment. The contractor is Henderson Products, of Huntley, IL, working under Sourcewell contract #080818-HPI (see attached). The Streets and Garage Supervisors have worked closely with Henderson to develop specifications for this work to meet our needs and have inspected the Henderson facility and work process. Two trucks rehabbed in the past year at this facility were completed to our satisfaction. Attached you will find a proposal for the specified work in the amount of \$77,588.25<sup>2</sup>. The additional frame painting work and final up-fitting costs to be done by others outside of this contract will total \$2,250.00, bringing the grand total for the rehab work to \$79,838.25.

Due to the extended time needed for fabrication and delivery of parts and equipment, and the installation time required, staff is requesting that the order for this work be placed immediately following approval by the Mayor and Board of Trustees. On this time frame, we are confident that delivery of the rehabilitated trucks will occur prior to the next winter season. No invoicing would occur until the rehabilitation is complete and accepted by staff.

I recommend that the Village Board approve a Motion to award a contract for truck rehabilitation services to Henderson Products under Sourcewell contract number 080818-HPI in the amount of \$77,588.25, pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(L) of the Carol Stream Code of Ordinances. Furthermore, that staff be authorized to place the order for these services immediately.

Attachments

<sup>1</sup>The truck will be sent to a local vendor to sandblast and paint the underbody and frame prior to sending to Henderson.

<sup>2</sup> This price reflects the quoted price of \$79,549.00 minus a \$1,960.75 deduct for a third camera.

**FORM E**  
**CONTRACT ACCEPTANCE AND AWARD**



(Top portion of this form will be completed by Sourcewell if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

**Sourcewell Contract #: 080818-HPI**

Proposer's full legal name: Henderson Products Inc.

**Based on Sourcewell's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by Sourcewell.**

The effective date of the Contract will be October 29, 2018 and will expire on October 29, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the Sourcewell Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at Sourcewell's discretion.

**Sourcewell Authorized Signatures:**

Jeremy Schwartz  
70144D620E684E3  
SOURCEWELL DIRECTOR OF OPERATIONS AND  
PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz  
(NAME PRINTED OR TYPED)

Chad Coquette  
3E78E02BA517448  
SOURCEWELL EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coquette  
(NAME PRINTED OR TYPED)

Awarded on October 22, 2018

Sourcewell Contract # 080818-HPI

**Vendor Authorized Signatures:**

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name HENDERSON PRODUCTS INC.

Authorized Signatory's Title DIRECTOR OF FINANCE

David Westergaard  
VENDOR AUTHORIZED SIGNATURE

DAVID WESTERGAARD  
(NAME PRINTED OR TYPED)

Executed on Oct. 29, 2018

Sourcewell Contract # 080818-HPI



# HENDERSON

PRODUCTS, INC.

11921 SMITH DRIVE  
HUNTLEY, IL 60142  
PHONE: 847-836-4996  
FAX: 563-927-7108

## CUSTOMER QUOTE

Page 1  
Estimate #144643  
Rev #96

To: VILLAGE OF CAROL STREAM, IL  
Attn:  
Quote Date: 3/24/2021  
Valid Until: 5/23/2021  
Sourcewell Contract# 080818-HPI  
Sourcewell #: 25788

Quoted By: Chris Fack  
Phone: 847-836-4996  
Cell: 847-754-5035  
Fax: 563-927-7108  
Email: cfack@hendersonproducts.com

Quoted:

Carol Stream 2021 Retrofit Customer Remove Equipmet

This price is based on the information provided or known at time of estimate. This estimate is valid for 30 days due to the continuing operation of the truck. Once work has begun on the retro-fit, we will advise you if additional labor or materials are required above the estimated price. If so, a separate estimate and invoice can be provided if required. You will not be billed without prior consent.

### MARKE SA Dump Body

BODY LENGTH: 10ft BODY LENGTH  
SIDE STYLE: STRAIGHT SIDES  
SIDE HEIGHT (FROM FLOOR): 26" SIDE HEIGHT  
REAR BODY PROFILE: STANDARD STRAIGHT VERTICAL GATE  
REAR CORNER POSTS: REAR BOLSTERS 8" ABOVE SIDES  
BOARD POCKETS: 2" WIDE BOARD POCKETS  
HOIST TYPE: 8/17 UNDERBODY HOIST W/ SUBFRM  
HOIST CYLINDER/MODEL: UB 8/17 CYLINDER, CLASS 50, 18.6 TON LIFT CAPACITY  
UB HOIST BUSHINGS: GREASABLE BUSHINGS  
HYDRAULIC PUMP: NO FACTORY SUPPLIED HYDRAULIC PUMP  
CYLINDER CRADLE STYLE: STANDARD HOIST CRADLE  
INSTALL SUBFRAME AND/OR CYLINDER: SHIP LOOSE - DEALER TO INSTALL  
EXTRA BODY PROP: NO EXTRA BODY PROP  
HYDRAULIC RESERVOIR: NO RESERVOIR - DEALER TO SUPPLY  
FLOOR MATERIAL: 1/4" AR400 FLOOR  
FLOOR TO SIDE RADIUS: 5" RADIUS FLOOR TO SIDE  
LONGSILL MATERIAL: 8" I-BEAM LONGSILLS (STANDARD SKIP WELD)  
SIDES/HEADSHEET MATERIAL: 7GA 201SS SIDES/HEAD  
SIDE BRACING TYPE: NO SIDE BRACING  
SIDE BRACE MATERIAL: NO SIDEBRACE  
TOP RAIL STYLE: FLAT (2" FLAT, THEN SLOPED)  
CONTOURED FRONT CORNER POSTS: NO FRONT CORNER POSTS  
REAR CORNER POST MATERIAL: 10GA 201SS REAR CORNER POSTS  
TAILGATE STYLE: STANDARD TAILGATE  
TAILGATE SHEET MATERIAL: 7GA 201SS TAILGATE SHEET  
TAILGATE BRACING: SINGLE HORIZONTAL TAILGATE BRACE  
TAILGATE BRACE MATERIAL: 10GA 201SS TAILGATE BRACING  
TAILGATE TOP PIVOT HARDWARE: 1-1/4" PINS, 1" PLATES, NON-GREASABLE  
TAILGATE LATCH TYPE: DBL ACTING AIR CYL TG RELEASE, SS BUSHINGS  
TAILGATE RELEASE VALVE: TAILGATE RELEASE VALVE SUPPLIED WITH INSTALLATION  
TAILGATE PIN LANYARDS: NO TAILGATE PIVOT PIN LANYARDS  
TAILGATE LIFT LOOP: TAILGATE LIFT LOOP, CENTER OUTSIDE (SS)



Awarded Contract



# HENDERSON

PRODUCTS, INC.

11921 SMITH DRIVE  
HUNTLEY, IL 60142  
PHONE: 847-836-4996  
FAX: 563-927-7108

## CUSTOMER QUOTE

Page 2  
Quote #144643  
Rev #96

LATCH JAWS: LOWER TG LATCH JAWS, GREASABLE  
COAL CHUTE: NO COAL CHUTE  
REAR FACE LIGHT HOLES: (2) OBOUND LIGHT HOLES, EA BOLSTER REAR FACE  
REAR SIDE MARKER LIGHT HOLE: STD 2.5" SIDE MARKER LIGHT HOLES  
EXTERIOR LIGHT BOXES INSTALLED: NO EXTERIOR LIGHT BOXES  
LIGHTING PACKAGE: NO OEM LIGHTING PACKAGE  
BODY HINGE CONSTRUCTION: STD SUBFRAME INTEGRAL HINGE  
BODY HINGE TYPE: GREASABLE HINGE BLOCKS  
BODY HINGE PAINT: YES, REAR HINGE PAINTED @ FACTORY  
PAINT PREPARATION: SS WASH-NATURAL FINISH, PRIME MILD PARTS (201/304SS BODY)  
CABSHIELD STYLE: STANDARD WELD ON CABSHIELD  
CABSHIELD MATERIAL: 10GA W/ 7GA END PLATES (201SS)  
CABSHIELD SIZE: 22" X 86" CABSHIELD (1/2 CAB)  
CABSHIELD MOUNTED LIGHT HOLES: NO CABSHIELD LIGHT HOLES  
INSTALL CABSHIELD: CABSHIELD SHIPPED LOOSE, DEALER TO INSTALL  
ASPHALT LIP: NO ASPHALT LIP  
WALK RAILS: WALK RAIL INSTALLED ON LOWER RUBRAILS  
WALKRAIL MATERIAL: STAINLESS STEEL WALKRAIL MATERIAL  
WALK RAIL TYPE: 1/4" X 1-1/2" FLAT BAR (304SS)  
TARP RAILS: NO TARP RAILS  
SIDE LADDERS: (YES) SIDE LADDER - Pick From List Below  
SIDE LADDER MATERIAL: STAINLESS STEEL LADDER CONSTRUCTION - Pick From List Below  
DRIVER'S SIDE FRONT LADDER: 3 STEP PULL OUT LADDER (201SS)  
INSTALL DRIVER SIDE FRONT LADDER: NO, SHIP DRIVERS SIDE FRONT LADDER LOOSE  
DRIVER'S SIDE REAR LADDER: NO DRIVERS SIDE REAR LADDER  
CURBSIDE FRONT LADDER: NO CURBSIDE FRONT LADDER  
CURBSIDE REAR LADDER: NO CURB SIDE REAR LADDER  
STEP(S): STEPS SUPPLIED WITH HENDERSON IDC INSTALLATION  
DRIVERS SIDE FRONT STEP(S): NO DRIVERS SIDE FRONT STEP(S) INSTALLED  
DRIVER SIDE REAR STEP(S): NO DRIVERS SIDE REAR STEP(S) INSTALLED  
CURBSIDE FRONT STEP(S): NO CURBSIDE FRONT STEP(S) INSTALLED  
CURBSIDE REAR STEP(S): NO CURBSIDE REAR STEP(S) INSTALLED  
STEP QUANTITY, SHIPPED LOOSE: NO STEPS SHIPPED LOOSE  
GRAB HANDLES: GRAB HANDLES SUPPLIED WITH HENDERSON IDC INSTALLATION  
SIDEBOARDS: NO SLOPED SIDEBOARDS  
Show Options: Show Options  
RUBBER MOUNTING PADS: NO RUBBER MOUNTING PADS  
VIBRATOR MOUNTING PAD: VIBRATOR MOUNTING PAD, BETWEEN LONGSILLS (MILD)  
REAR APRON FILLER PLATE (FOR TGS SANDER): NO REAR APRON FILL PLATE  
INSTALL TGS SPREADER: NO TGS INSTALL  
HEATED BODY: NO HEATED BODY OPTION  
CRADLE MOUNT TOOLBOX: NO TRIANGULAR CRDL MOUNT TOOLBOX (SLOPED HEAD P2P ONLY)  
TOOLBOX (BODY INTEGRAL): NO INTEGRAL BODY TOOLBOX  
Option 1 Description: Cabshield PN: 142338.201 22x86, 201ss, NO tarp, 4 rear  
Whln  
Option 2 Description: CAB SHIELD ILO PICKED

TGS salt / sand spreader



Awarded Contracts



# HENDERSON

PRODUCTS, INC.

11921 SMITH DRIVE  
HUNTLEY, IL 60142  
PHONE: 847-836-4996  
FAX: 563-927-7108

## CUSTOMER QUOTE

Page 3  
Quote #144643  
Rev #96

TROUGH MATERIAL: 201SS  
AUGER SIZE AND TYPE: 6" dia. auger, direct drive  
MOUNTING BRACKETS: Std brackets for 96" wide bodies  
MOTOR W/ SPEED SENSOR: Motor w/integral speed sensor  
Option 1 Description: Slurry Tube installed

### Snow Plow Hitch

Hitch, Truck Portion: Quick Link hitch, Low Profile  
Lift Arm Type: Fold down arm for safe storage-current single point lift  
Lift Arm Size: Telescoping Arm with 4x4x3/8" outer and 3x3x3/4" inner tube  
Lift Lug(s): Standard 1/2" plate with key holes for 1/2" chain  
Hydraulic Lift Cylinder: 3" x 2" x 10" Double Acting Nitrided Lift Cylinder, std  
Custom Options: No Custom Options Required

### Reversible snow plow

Plow Length: 11' length  
Moldboard Trip: Adjustable cutting edge trip - torsion spring  
Pushframe Type: Standard Circle Frame with Top Mount Cylinders  
Moldboard Height: 42" height  
Moldboard Shield: Integral shield  
Moldboard Sheet Material: 10 GA GR50 steel (standard)  
Mailbox Cut/Mouse Ear: Mailbox cutout on right side of moldboard  
Adjustable Trip Spring: Adjustable cutting edge trip springs  
Hydraulic Cylinders: 3" x 1 1/2" x 10" reversing nitrided cylinders  
Paint: Henderson Orange  
Running Gear Type: Skid Shoes  
Skid Shoes, Pair Installed: 1" x 6" rect. skid shoes w/ screw jack adjustment  
12" Rubber Deflector: Yes, w/ SS Backer  
Install Rubber Deflector: Yes  
36" Plastic Side Markers, Pair: Yes  
Parking Jack, Screw Adjustable: Yes  
Install Parking Jack: Yes  
Cutting Edge: Std 5/8" x 8" One Piece AASHTO punch  
Curb Guard, Installed: Double Wrap around curb guards  
Hitch, Plow Portion: Quick Link hitch  
Plow Portion Installed on Plow: Yes  
Hitch, Truck Portion: See HPH or HCH for Truck portion hitch  
Custom Option Fields: No Custom Options Required

### PWS liquid pre-wetting system

Power Source: Hydraulic Powered Pump  
Application: Munibody  
Product Size: Munibody 9ft RDO



Awarded Contract





# HENDERSON

PRODUCTS, INC.

11921 SMITH DRIVE  
HUNTLEY, IL 60142  
PHONE: 847-836-4996  
FAX: 563-927-7108

## CUSTOMER QUOTE

Page 4  
Quote #144643  
Rev #96

Control Box: **Std Manual Control Valve uses Conveyor Exhaust Oil**  
Pump: **Upgraded Pump Rated at 8.2 GPM**  
Console: **None-Deduct PWSH-I Console**  
Tank Size: **No Tank(s)-Deduct MUNI 75 gal tank**  
Spray Assembly: **Std Variable Displacement Nozzle Assembly for Rear Chute**  
Mounting Hardware: **No Mounting Hardware or N/A**

### Retrofit Workup

Facility: **IDC-IL**  
Chassis Delivery To Henderson: **Truck Dealer/Customer Delivers**  
Completed Truck Delivery Method: **Henderson Delivers (100 miles or less)**  
Equipment Disposal: **Customer To Dispose All**  
Equipment Disposal Spec:  
Dump bodies (all types and brands): **Customer removed**  
Multi-Purpose Muni (all brands): **Not Required**  
Hooklift: **Not Required**  
Patrol wing (all brands): **Not Required**  
Bench wing (all brands): **Not Required**  
Extendable wing (all brands): **Not Required**  
Reversible scraper (all brands): **Not Required**  
Fixed angle scraper (all brands): **Not Required**  
Prewet (all brands): **Not Required**  
Under tailgate spreader (all brands): **Customer removed**  
Front plow hitch (all brands): **Customer removed**  
Pintle plate (all brands): **Not Required**  
Hydraulics-In-cab controls: **Customer removed**  
Hydraulics-In-cab spreader controls: **Customer removed**  
Hydraulics-Valve enclosure: **Customer removed**  
Hydraulics-Reservoir: **Customer removed**  
Hydraulics-PTO/Pump: **Customer removed**  
Hoses/tubing and fittings: **Customer removed**  
Other Equipment: **Not Required**  
Chassis Make: **International**  
Chassis Model Yr: **2006**  
Chassis Model: **7400 sfa 4x2**  
Vin Number: **1htwdaar66j372174**

Hitch Type: **Low Profile or Manual Tilt Type Hitch**  
Mount Type: **Cheek Plate Mount Kit (Select type below)**  
Mount Kit Model (Req'd): **Low Pro/MT Ck Plt Kit (No Wng, 34"w Full Frame)**  
Front Bumper: **Fabricated Channel Bumper (2pc design) (MFG Material)**  
Plow Markers (Front Plow): **IDC Install of fact supplied markers, sales to order w/ unit**

Front Plow Type: **Standard Henderson Plow**  
Rubber Deflector Install: **Supplied/Installed @ Factory, sales to order w/ unit**  
Running Gear Install: **Supplied/Installed @ Factory (sales to order w/ unit)**





# HENDERSON

PRODUCTS, INC.

11921 SMITH DRIVE  
HUNTLEY, IL 60142  
PHONE: 847-836-4996  
FAX: 563-927-7108

## CUSTOMER QUOTE

Page 5  
Quote #144643  
Rev #96

Moldboard Shoes Install: **Supplied/Installed @ Factory (sales to order w/ unit)**  
Front Plow Curb Guards: **Supplied/Installed @ Factory (Sales to order with unit)**  
Plow Jack Install: **Supl'd/Instl'd on plow @ Factory, Sales order with unit**

Dump Body Type: **Mark E Single Axle**  
Floor Length: **(10') Floor length**  
Hoist Type: **Underbody Hoist with Subframe**  
Body Material (Sides/ends): **Stainless Steel Type Body Material**  
Tailgate Release Type: **IDC supplied Electric over air valve**  
Pressure Protection Valve: **Direct to air tank valve (Int & Mack ONLY)**  
Cabshield Install: **Supl'd by fact, welded to body @ IDC, sales to order w/ unit**  
Step(s): **Supplied and install @ IDC (select from step options below)**  
Step QTY: **2**  
Step 1 Type: **SS Serrated 18" Step (Rub Rail/Side Brace)**  
Step 1 Location: **TBD at time of pre-build**  
Step 2 Type: **SS Serrated 18" Step (Rub Rail/Side Brace)**  
Step 2 Location: **TBD at time of pre-build**  
Grab Handle(s): **(2) IDC supplied/installed grab handles (select type below)**  
Grab Handle 1 Type: **SS 12" grab handle**  
Grab Handle 2 Type: **SS 12" grab handle**  
Ladder(s): **Supplied by factory, Install @ IDC (sales to order w/ unit)**  
Ladder Install QTY (Dump): **(1) LADDER INSTALLED @ IDC (LABOR ONLY)**  
Ladder Install Style (Dump) 1: **3 Step Pull Out**  
Ladder Install Loc 1 (Dump): **Driver Side Front**  
Shovel Holder: **(1) IDC Supl'd Spring Loaded SS Shovel Holder w/ SS brckt**  
Shovel Holder Loc (1): **Driver side headsheet**  
Vibrator: **Cougar Vib, DC2700 kit, 50' cable, SA (order vib pad w unit)**  
Sideboards: **Wood (Un-Painted), supplied/installed by IDC**  
Sideboard Spec: **2in.x10in.x10ft. PN: 162233**

### Sideboard Notes:

### Body Spec Notes:

TGS Drive Type: **Hydraulic Drive**  
TGS Spinner Configuration: **Single Spinner Install**  
TGS Body Type: **Standard straight gate body install**  
TGS mounting type: **STD TGS brackets (supplied with unit)**

Spreader Type: **TGS**  
HYD QD Mount Brackets: **Stainless Steel QD Mount in front of dump body bolster**

Prewet/Liquid System: **Muni/BBMAXX Prewet System**  
Drive Configuration: **Hydraulic Drive, Vendor Supplied (sales to quote w/ hyd)**  
Controls: **Supplied by IDC (sales to order w/ hyd cntrls)**  
Pwet Discharge Loc: **Front or Rear Spinner Only**  
Slurry Tube: **Factory Supplied/Installed (sales to order w/unit)**

### Liquid Details:





# HENDERSON

## CUSTOMER QUOTE

PRODUCTS, INC.

Page 6

11921 SMITH DRIVE  
HUNTLEY, IL 60142  
PHONE: 847-836-4996  
FAX: 563-927-7108

Mudflaps (Rear): **Swinging w/Logo**  
Mudflap Type (Rear): **36" Swinging, SS (with LOGO)**  
Mudflaps (Front): **Body Mounted w/Logo**  
Mudflap Type (Front): **Body Mounted Rubber, SS, w/ anti-sail brackets W/ LOGO**

Chassis Accessories: **Yes (SELECT RELATED OPTIONS BELOW)**

Pintle Plate: **Not Required for Job or Applic**

Pintle Hook: **Not Required**

Truck Wash: **Complete Truck Wash/Clean/Vac 1**

Inspection: **Walk-around meeting only**

Reflective Tape: **Reflective Tape, No Logo (60' Linear)**

Install Touch-up: **Basic Installation Touch-Up**

Chassis Install Options 1: **Re-use existing pintle plate on chassis**

Chassis Install Options 2: **Customer to prep chassis frame (sandblast/paint)**

Power Distribution Panel: **Power Distribution Panel**

Misc Electrical Supplies: **Req'd Misc Elect Supplies**

Electrical: **Yes (SELECT RELATED OPTIONS BELOW)**

Plow Lights: **Plow Lts, ABL, Heated**

Plow Light Brackets: **Plow Lt Hood Brckts, SS, INTERNATIONAL**

Worklight(s) QTY: **(QTY 2) Work Lights (Select type below)**

Worklight (1) Type: **LED, Worklight, 4in Round (Optilux)**

Worklight (1) Gen Location: **Rear Spinner**

Worklight (2) Type: **LED, Worklight, 4in Round (Optilux)**

Worklight (2) Gen Location: **On rear of body**

Rear Dump Bolster (S/T/T): **LED S/T/T, kit (West) (order holes)**

Rear Dump Bolster (Back-up): **B/U Lights, LED, Clear, Oval, pair (Order holes with body)**

Back up alarm: **Backup Alarm, Adj 82-107db**

Junction Box/Backup Alarm Bracket: **Backup Alarm Bracket Installed**

Body up switch/light: **Body UP Switch/Body Up Light (Trucklite)**

Backbone & Wire Standoffs: **10' Backbone (For SA)**

Camera: **MS Foster**

Camera Kit: **Camera Sys, 7" Monitor, 2 Cameras w/wash & Exten Cble**

IDC Light Package: **72" Justice (ILDOT) w/2 wk lites, Std Risers**

Electrical Install Opt 1: **ADD 1) 162192 CABLE, 1) 162320 CAMERA KIT**

Electrical Install Opt 2: **ADDITIONAL SWITCHES SEE LIST**

Electrical Install Opt 3: **ADD 1)164049 MTG BOX, 1)165701 NOZZLE KIT**

### Electrical Spec Notes:

Hyd Supplier: **Certified (Select Pkg Below)**

Hyd Supplier (Spec): **CERTIFIED QT#11019000**

Controls Type: **Cable Controls**



Awarded Contract



# HENDERSON

PRODUCTS, INC.

11921 SMITH DRIVE  
HUNTLEY, IL 60142  
PHONE: 847-836-4996  
FAX: 563-927-7108

## CUSTOMER QUOTE

Page 7  
Quote #144643  
Rev #96

Cable Qty: **3 Functions**  
PTO Type: **Included in Hydraulics Package**  
Reservoir Type: **Supplied With Hydraulics**  
Valve Enclosure Type: **Supplied With Hydraulics**

Hydraulics: **Full Hydraulic Package**  
Low Oil Shut Down: **Yes, included in Hyd Pkg**  
SS Tubing Upgrade: **SA, F&R lines, 6' Frnt, 9'Rr**  
Quick Coupler Upgrade: **Standard Quick Couplers**  
Hyd Options 1: **FOR HARNESS COMPATIBILTY ISSUES**  
Hyd Options 2: **TO REPAIR ANY DAMAGED WIRES / HARNESSES**

### Hydraulics Notes:

IDC Manager Review:

Total configured price: \$88,040.00  
Sourcewell package discount: 10% plus freight  
Discounted single package price: \$79,549.00  
Package(s) : 1  
Total: \$79,549.00  
Due to current raw material market conditions this quote includes a 2.25 % surcharge on Henderson equipment. Quotes exceeding the expressed quote validity date are subject to surcharge revisions.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Quote notes: DEDUCTIONS

DEDUCT 3RD CAMERA - \$1960.75



79,549.00  
- 1,960.75  

---

\$77,588.25  

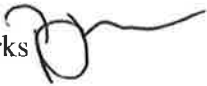
---



Awarded Contract

*Village of Carol Stream*  
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: April 13, 2021

RE: Salt Purchase – Winter 2021/22 – DuPage County Joint Bid

In April 2020 DuPage County conducted a public bid for the purchase of road salt and included a provision for pricing to be extended to other municipal agencies<sup>1</sup>. DuPage County Bid #20-035-DOT was opened on April 3, 2020, and the DuPage County Board awarded the contract to Compass Materials at a price of \$81.13/ton<sup>2</sup>.

DuPage County recently secured a commitment from Compass Materials to hold their pricing for an additional year. Our experience with Compass over the past year was very good in terms of quality of product, responsiveness to delivery requests and invoicing.

When the department budget was submitted in December (prior to knowing what the next year's pricing would be or how much salt would be left in the dome at end of the season), staff proposed a budget of \$254,880 for purchase of up to 3,000 tons of salt at an estimated cost of \$84.96 per ton.

In early March staff submitted a base order request to the County to reserve 1,950 tons (with an option to take between 80% and 130% of the base order). With a recently confirmed bid price of \$81.13/ton for next season, we can now forecast that next season the Village will expend between \$126,563 (by taking the minimum required amount of 1,560 tons) and \$205,665 (if the maximum amount of 2,535 tons is needed). We currently have approximately 1,875 tons in the salt dome.

The Public Works Department recommends that the Board approve a Motion authorizing the purchase of rock salt from Compass Minerals America, Inc., in accordance with terms and conditions as established under DuPage County Bid #20-035-DOT and in an amount not-to-exceed \$205,665, pursuant to the provisions of Sections 5-8-3(B) and 5-8-14(L) of the Carol Stream Code of Ordinances.

---

<sup>1</sup> Under the Joint Purchasing Act the Village is able to secure goods and services under the same terms and conditions as were secured through a public bid conducted by another agency.

<sup>2</sup> The Bid Form submitted by Compass Materials is attached for reference.

**GROUP 2 – AGENCY/TOWNSHIPS/MUNICIPALITIES**

All Product to be shipped F.O.B. Delivered, freight prepaid, to the locations listed. Each Agency/Township/Municipality will make an independent determination on whether it will enter into this agreement with the Awarded Contractor.


**A – EARLY DELIVERY** – 100% Confirmed quantities. Delivery by November 30, 2020

ITEM	UOM	QTY	UNIT PRICE	EXTENDED PRICE
Bulk Rock Salt	TON	4,000	\$ 85.11	\$ 340,440.00
TOTAL GROUP 2-A				\$ 340,440.00

**B – STANDARD DELIVERY** – Bidders are required to provide a unit price for 80% to 130% of the estimated quantity. If the Agency/Township/Municipality agrees to enter into an agreement with the Awarded Contractor, the Township/Municipality agrees to purchase at least 80% of the quantity shown. If the Agency/Township/Municipality does not utilize or order the 80%, the Agency/Township/Municipality will pay for the 80% and it will be stored at the terminal, for delivery to the Agency/Township/Municipality at a later date. This will be handled at no additional charge to the Contracting Agency/Township/Municipality.

ITEM	UOM	QTY	UNIT PRICE	EXTENDED PRICE
Bulk Rock Salt	TON	55,020	\$ 81.13	\$ 4,463,772.60
TOTAL GROUP 2-B				\$ 4,463,772.60
UNIT COST PER TON FOR QUANTITIES BETWEEN 130% AND 150% OF PROJECTED USAGE			\$ 91.13	

*Village of Carol Stream*  
Interdepartmental Memorandum

MEMO TO: Robert Mellor, Village Manager  
FROM: Philip J. Modaff, Director of Public Works   
DATE: April 13, 2021  
SUBJECT: Recommendation to Waive Formal Bidding Requirements and Approve the Purchase of One Ford Explorer from Joe Cotton Ford

The FY22 Vehicle Replacement Fund budget includes \$33,000 for the purchase of a new vehicle to be used by the Operations Superintendent.

The Garage Supervisor sought pricing through a joint bid source (Sourcewell) and received a proposal (copy attached) for the desired Explorer in the amount of \$32,480.46. He then solicited a proposal from local dealer Joe Cotton Ford (attached), which provides the identical vehicle at a cost of \$31,848.00 (a savings of \$632.46)<sup>1</sup>.

Once the purchase is complete our fleet maintenance staff will install a few remaining items (such as radio, warning lights, etc.) at a cost not to exceed \$1,152. Once fully complete the total cost of the vehicle will not exceed \$33,000.00.

Staff recommends that the Village Board approve a Motion waiving formal bidding requirements and approving the purchase of one Ford Explorer from Joe Cotton Ford in the amount of \$31,848.00.

Attachments

---

<sup>1</sup> Joe Cotton Ford is aware that the Village will not take delivery until May 1, 2021, so that the expense can be assigned to FY22.



175 WEST NORTH AVENUE, CAROL STREAM, ILLINOIS 60188  
 TELEPHONE 630-682-9200

# BILL OF SALE

EMAIL \_\_\_\_\_  
 SALESMAN Jennifer Mensching

PURCHASER'S NAME Village of Carol Stream COUNTY \_\_\_\_\_ DATE \_\_\_\_\_

PURCHASER'S ADDRESS 124 Gerzevske Lane CITY Carol Stream STATE IL ZIP 60188

PHONE (RES) \_\_\_\_\_ (BUS) \_\_\_\_\_ STK# \_\_\_\_\_

ENTER MY ORDER FOR ONE  NEW  USED  DEMO 19 2021 MAKE Ford MODEL Explorer

COLOR Gray INT Sandstone SER# 1FMSK8BH0MGB58190

ODOMETER READING	CASH DELIVERED PRICE OF UNIT	→	\$ 34890.00
DL#	TRADE ALLOWANCE	→	\$
DL#	GPC Incentive		3200.00
<p>The only warranties applying to this Part(s) are those which may be offered by the manufacturer. The selling dealer hereby expressly disclaims all warranties, either express or implied, including any implied warranties of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this Part(s) and/or service. Buyer shall not be entitled to recover from the selling dealer any consequential damages, damages to property, damages for loss of use, loss of time, loss of profits, or income, or any other incidental damages.</p> <p>The Purchaser hereby acknowledges that Seller has made available "Warranty Pre-Sale Information" as disclosed in the Warranty Binders pursuant to the Magnuson-Moss Warranty Act.</p>			
<b>"OPTIONAL ERT FEE"</b>			
X	CASH DIFFERENCE AFTER TRADE	→	\$ 31690.00
<p><small>*Documentary fee: A documentary fee is not an official fee. A documentary fee is not required by law, but may be charged to buyers for handling documents and performing services related to closing of a sale. The base documentary fee beginning January 1, 2020, is \$300.00. The maximum amount that may be charged for a documentary fee is the base documentary fee of \$300.00 which shall be subject to an annual rate adjustment equal to the percentage of change in the Bureau of Labor Statistics Consumer Price Index. This notice is required by law. The doc fee for 2020 is \$300.00. int</small></p>			
I RECEIVED A COPY OF THE WINDOW LABEL EXPLAINING ANY GUARANTEE			
X			
USED CAR TRADE-IN AND/OR OTHER CREDITS		STATE AND LOCAL TAXES	\$
MAKE OF TRADE-IN		LICENSE AND/OR REGISTRATION FEES TYPE M	158.00
YEAR MODEL BODY	TOTAL PRICE OF UNIT	\$	\$ 31848.00
MVI OR SERIAL NO.	BALANCE OWED ON TRADE-IN		
BALANCE OWED TO	TOTAL DUE		31848.00
ADDRESS	DEPOSIT RECEIVED Date	\$	\$
LICENSE# STICKER#	ADDITIONAL DEPOSIT DUE	\$	\$
LICENSE EXPIRATION DATE			
USED CAR TRADE-IN AND/OR OTHER CREDITS		FACTORY SPECIAL ORDER. DEPOSIT IS NOT REFUNDABLE	
MAKE OF TRADE-IN		Customer Init _____	
YEAR MODEL BODY	CASH SALE PRICE OF DESCRIBED MOTOR VEHICLE		\$ 31848.00
MVI OR SERIAL NO.	PROTECTION PACKAGE		
BALANCE OWED TO			
ADDRESS			
LICENSE# STICKER#	STATE AND LOCAL TAXES		
LICENSE EXPIRATION DATE	ESP /YR. MILES	\$	\$
ODOMETER READING (Used)	UNPAID CASH BALANCE DUE ON DELIVERY	\$	\$

**ILLINOIS NOTICE REGARDING USED VEHICLES:**

The following applies only if the vehicle is a used vehicle and is not an antique vehicle as defined in the Illinois Vehicle Code, or a collector motor vehicle and does not apply to a vehicle with more than 150,000 miles at the time of sale.

Illinois law requires that this vehicle will be free of a defect in a power train component for 15 days or 500 miles after delivery, whichever is earlier, except with regard to particular defects disclosed on the first page of this agreement. "Power train component" means the engine block, head, all internal engine parts, oil pan and gaskets, water pump, intake manifold, transmission, and all internal transmission parts, torque converter, drive shaft, universal joints, rear axle and all rear axle internal parts, and rear wheel bearings. You (the customer) will have to pay up to \$100 for each of the first 2 repairs if the warranty is violated.

Attention the consumer: sign here only if the Seller has told you that this vehicle has the following problem or problems and you agree to buy the vehicle on those terms:

1. \_\_\_\_\_ Buyer Signature \_\_\_\_\_ Date \_\_\_\_\_  
 2. \_\_\_\_\_ Buyer Signature \_\_\_\_\_ Date \_\_\_\_\_  
 3. \_\_\_\_\_ Buyer Signature \_\_\_\_\_ Date \_\_\_\_\_

I OR WE APPROVE AND ACCEPT THE ABOVE ITEMS \_\_\_\_\_

ACCEPTED  
 JOE COTTON FORD BY: \_\_\_\_\_



Golf Mill Motor Sales, Inc.

(847) 470-9800  
DEALER 41C 066

VIN 1FMSK8BH0MGB58190

	Suggested Retail Price		
KBBE EXPLORER BASE 4WD	34450.00	00	33417.00
2021 MODEL YEAR			
M7 CARBONIZED GRAY METALLIC			
7N SANDSTONE CLOTH SEATS			
INCLUDED ON THIS VEHICLE EQUIPMENT GROUP 100A			
OPTIONAL EQUIPMENT/OTHER			
.18" PAINTED ALUMINUM WHEELS			
99H 2.3L ECOBOOST I-4 ENGINE	NC		NC
44T 10-SPEED AUTO TRANSMISSION	NC		NC
P255/65R18 A/S BSW TIRES			
JOB #2 ORDER			
16B FLR LNERS/CARPET MATS:RWS 1&2	200.00		188.00
425 50 STATE EMISSIONS	NC		NC
153 FRONT LICENSE PLATE BRACKET	NC		NC
TOTAL OPTIONS/OTHER	200.00		188.00
TOTAL VEHICLE & OPTIONS/OTHER	34650.00		33605.00
DESTINATION & DELIVERY	1245.00		1245.00
<b>TOTAL FOR VEHICLE</b>	<b>35895.00</b>		
FUEL CHARGE			39.33
SHIPPING WEIGHT 4361 LBS.			
<b>TOTAL</b>	<b>35895.00</b>		<b>34889.33</b>

3/p 34890.00  
 - 3200.00 BPC  
 + 158.00 M Plate  
 -----  
 \* 31848.00

This invoice may not reflect the final cost of the vehicle in view of the possibility of future rebates, allowances, discounts and incentive awards from Ford Motor Company to the dealer.

Sold to Golf Mill Motor Sales, Inc. 41C066 9401 N. Milwaukee Ave. Niles IL 60714		Order Type 2	Ramp Code CC06	Batch ID MC091	Price Level 125	
Ship to (if other than above)		Date Inv. Prepared 03 09 21	Item Number 41-J000	Transit Days 04		
		Ship Through				
Invoice & Unit Identification NO. 1FMSK8BH0MGB58190	Final Assembly Point CHICAGO	Finance Company and/or Bank Ford Motor Credit 000001				
HB	Invoice Total	A & Z Plan	D Plan	X Plan	FPA	AA
693	34889.33	33691.33	33791.33	35024.77	517.00	520.00

This invoice to be used for the billing of vehicles only

Dealer's copy



# National Auto Fleet Group

A Division of Chevrolet of Watsonville  
480 Auto Center Drive, Watsonville, CA 95076  
(855) 289-6572 • (831) 480-8497 Fax  
Fleet@NationalAutoFleetGroup.com

4/12/2021

Quote ID: **27862**

Order Cut Off Date: **TBA**

andrew olsen  
Village of Carol Stream  
Public Works

124 Gerzevske Ln  
124 Gerzevske Ln

Carol Stream, Illinois, 60188

Dear andrew olsen,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

**One (1) New/Unused (2021 Ford Explorer (K8B) Base 4WD, )** and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$36,120.00	\$32,480.46	10.076 %	\$3,639.54
Tax (0.0000 %)		\$0.00		
Tire fee		\$0.00		
<b>Total</b>		<b>\$32,480.46</b>		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) Contract 120716-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper  
Account Manager  
Email: Fleet@NationalAutoFleetGroup.com  
Office: (855) 289-6572  
Fax: (831) 480-8497



**GMC**

## Purchase Order Instructions & Resources

In order to finalize your purchase please submit this purchase packet to your governing body for a purchase order approval and submit your purchase order in the following way:

Email: [Fleet@NationalAutoFleetGroup.com](mailto:Fleet@NationalAutoFleetGroup.com)

Fax: (831) 480-8497

Mail: National Auto Fleet Group

490 Auto Center Drive

Watsonville, CA 95076

We will send a courtesy confirmation for your order and a W-9 if needed.

### Additional Resources

Learn how to track your vehicle:

[www.NAFGETA.com](http://www.NAFGETA.com)

Use the upfitter of your choice:

[www.NAFGpartner.com](http://www.NAFGpartner.com)

Vehicle Status:

[ETA@NationalAutoFleetGroup.com](mailto:ETA@NationalAutoFleetGroup.com)

General Inquiries:

[Fleet@NationalAutoFleetGroup.com](mailto:Fleet@NationalAutoFleetGroup.com)

For general questions or assistance please contact our main office at:

**1-855-289-6572**

## Vehicle Configuration Options

<b>ENGINE</b>	
<b>Code</b>	<b>Description</b>
99H	ENGINE: 2.3L ECOBOOST I-4, -inc: auto start-stop technology (STD)
<b>TRANSMISSION</b>	
<b>Code</b>	<b>Description</b>
44T	TRANSMISSION: 10-SPEED AUTOMATIC, (STD)
<b>PRIMARY PAINT</b>	
<b>Code</b>	<b>Description</b>
M7	CARBONIZED GRAY METALLIC
<b>PAINT SCHEME</b>	
<b>Code</b>	<b>Description</b>
---	STANDARD PAINT
<b>SEAT TYPE</b>	
<b>Code</b>	<b>Description</b>
7N	SANDSTONE, CLOTH CAPTAIN'S CHAIRS, -inc: 8-way power driver's seat w/power function for tilt and recline, 4-way manual front passenger seat w/fore/aft and recline and 2-way manually adjustable driver and front passenger head restraints
<b>OPTION PACKAGE</b>	
<b>Code</b>	<b>Description</b>
100A	EQUIPMENT GROUP 100A
<b>ADDITIONAL EQUIPMENT</b>	
<b>Code</b>	<b>Description</b>
153	FRONT LICENSE PLATE BRACKET
16B	FRONT & SECOND ROW FLOOR LINERS (16B), -inc: standard black carpet floor mats

## 2021 Fleet/Non-Retail Ford Explorer Base 4WD

### WINDOW STICKER

2021 Ford Explorer Base 4WD		
CODE	MODEL	MSRP
K8B	2021 Ford Explorer Base 4WD	\$34,675.00
<b>OPTIONS</b>		
99H	ENGINE: 2.3L ECOBOOST I-4, -inc: auto start-stop technology (STD)	\$0.00
44T	TRANSMISSION: 10-SPEED AUTOMATIC, (STD)	\$0.00
M7	CARBONIZED GRAY METALLIC	\$0.00
—	STANDARD PAINT	\$0.00
7N	SANDSTONE, CLOTH CAPTAIN'S CHAIRS, -inc: 8-way power driver's seat w/power function for tilt and recline, 4-way manual front passenger seat w/fore/aft and recline and 2-way manually adjustable driver and front passenger head restraints	\$0.00
100A	EQUIPMENT GROUP 100A	\$0.00
153	FRONT LICENSE PLATE BRACKET	\$0.00
16B	FRONT & SECOND ROW FLOOR LINERS (16B), -inc: standard black carpet floor mats	\$200.00
Please note selected options override standard equipment		
<b>SUBTOTAL</b>		<b>\$34,875.00</b>
Advert/ Adjustments		\$0.00
Manufacturer Destination Charge		\$1,245.00
<b>TOTAL PRICE</b>		<b>\$36,120.00</b>
Est City: 20 MPG Est Highway: 27 MPG Est Highway Cruising Range: 483.30 mi		

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

## Standard Equipment

### MECHANICAL

Engine: 2.3L EcoBoost I-4 -inc: auto start-stop technology
Transmission: 10-Speed Automatic
3.58 Non-Limited-Slip Rear Axle Ratio
GVWR: 6,160 lbs
50 State Emissions System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles with the 3.3L Ti-VCT V6 FFV engine.
Transmission w/Driver Selectable Mode
Automatic Full-Time Four-Wheel Drive
Engine Oil Cooler
Battery w/Run Down Protection
Regenerative Alternator
Towing Equipment -inc: Trailer Sway Control
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars
Electric Power-Assist Speed-Sensing Steering
17.9 Gal. Fuel Tank
Quasi-Dual Stainless Steel Exhaust
Auto Locking Hubs
Strut Front Suspension w/Coil Springs
Multi-Link Rear Suspension w/Coil Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist, Hill Descent Control, Hill Hold Control and Electric Parking Brake

### EXTERIOR

Wheels: 18" Painted Aluminum
Tires: P255/65R18 AS BSW -inc: mini spare
Steel Spare Wheel
Spare Tire Mounted Inside Under Cargo
Clearcoat Paint
Body-Colored Front Bumper
Black Rear Bumper
Black Bodyside Cladding and Black Wheel Well Trim
Chrome Side Windows Trim, Black Front Windshield Trim and Black Rear Window Trim
Black Door Handles
Black Power Side Mirrors w/Manual Folding
Fixed Rear Window w/Fixed Interval Wiper, Heated Wiper Park and Defroster

Deep Tinted Glass
Speed Sensitive Variable Intermittent Wipers
Galvanized Steel/Aluminum Panels
Lip Spoiler
Black Grille
Power Liftgate Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Autolamp Auto On/Off Aero-Composite Led Low/High Beam Auto High-Beam Daytime Running Lights Preference Setting Headlamps w/Delay-Off
LED Brakelights

## ENTERTAINMENT

Radio: AM/FM Stereo -inc: MP3 capability, 6 speakers, speed-compensated volume and SiriusXM radio w/a 3 month prepaid subscription, Service is not available in Alaska and Hawaii SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM radio inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM customer agreement for complete terms at <a href="http://www.siriusxm.com">www.siriusxm.com</a> . All fees and programming.
Radio w/Seek-Scan, Clock, Steering Wheel Controls and Internal Memory
Streaming Audio
Integrated Roof Antenna
SYNC 3 Communications & Entertainment System -inc: enhanced voice recognition, 8" LCD capacitive touchscreen in center stack w/swipe capability, AppLink, 911 Assist, Apple Car Play and Android Auto compatibility and 1 smart-charging multimedia USB port in the media hub,
Bluetooth Wireless Phone Connectivity
2 LCD Monitors In The Front

## INTERIOR

Driver Seat
Passenger Seat
35-30-35 Folding Bench Front Facing Manual Reclining Fold Forward Seatback Cloth Rear Seat w/Manual Fore/Aft
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Oil Level, Trip Odometer and Trip Computer
Power Rear Windows and Fixed 3rd Row Windows
Fixed 50-50 Bench Cloth 3rd Row Seat Front, Manual Fold Into Floor, 2 Manual and Adjustable Head Restraints
Front Cupholder
Rear Cupholder
Compass

Remote Releases -inc: Power Cargo Access
Cruise Control w/Steering Wheel Controls
Voice Activated Dual Zone Front Automatic Air Conditioning
Rear HVAC w/Separate Controls
HVAC -inc: Underseat Ducts and Headliner/Pillar Ducts
Locking Glove Box
Driver Foot Rest
Interior Trim -inc: Metal-Look/Piano Black Instrument Panel Insert, Metal-Look/Piano Black Door Panel Insert, Piano Black Console Insert and Chrome/Metal-Look Interior Accents
Full Cloth Headliner
Cloth Door Trim Insert
Cloth Captain's Chairs -inc: 8-way power driver's seat w/power function for tilt and recline, 4-way manual front passenger seat w/fore/aft and recline and 2-way manually adjustable driver and front passenger head restraints
Day-Night Rearview Mirror
Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination, Driver And Passenger Auxiliary Mirror
Full Floor Console w/Covered Storage, Mini Overhead Console w/Storage and 5 12V DC Power Outlets
Front And Rear Map Lights
Fade-To-Off Interior Lighting
Full Carpet Floor Covering -inc: Carpet Front And Rear Floor Mats
Carpet Floor Trim
Trunk/Hatch Auto-Latch
Cargo Area Concealed Storage
Cargo Space Lights
FOB Controls -inc: Cargo Access
FordPass Connect -inc: 4G LTE Wi-Fi hotspot connects up to 10 devices w/wireless data trial that begins upon AT&T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features, To activate, go to <a href="http://www.att.com/ford">www.att.com/ford</a> ), remotely start, lock and unlock vehicle, schedule specific times to remotely start vehicle, locate parked vehicle and check vehicle status (FordPass Connect, the Ford Pass App, and Complimentary Connected Services are required for remote features (see FordPass terms for details), Connected Service and features depend on compatible AT&T network availability, Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features, Connected services excludes Wi-Fi hotspot.), Note: Ford Telematics and data services prep included for fleet only: FordPass Connect 4G Wi-Fi modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts, Device enables telematics services through Ford or authorized providers, Activate at <a href="http://www.fleet.ford.com">www.fleet.ford.com</a> or call 833-FCS-Ford, (833-327-3673)
Driver / Passenger And Rear Door Bins
Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks w/Autolock Feature
Systems Monitor




Redundant Digital Speedometer
Trip Computer
Outside Temp Gauge
Analog Appearance
Seats w/Cloth Back Material
Manual Adjustable Rear Head Restraints
Front Center Armrest
2 Seatback Storage Pockets
Securilock Anti-Theft Ignition (pats) Engine Immobilizer
5 12V DC Power Outlets
Air Filtration

**SAFETY**

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
Terrain Management System ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Reverse Sensing System Rear Parking Sensors
Ford Co-Pilot360 - BLIS (Blind Spot Information System) Blind Spot
Ford Co-Pilot360 - Pre-Collision Assist with Pedestrian Detection and Cross-Traffic Alert
Lane Keeping Alert Lane Keeping Assist
Lane Keeping Alert Lane Departure Warning
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Safety Canopy System Curtain 1st, 2nd And 3rd Row Airbags
Airbag Occupancy Sensor
Driver And Passenger Knee Airbag
Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute
Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
Back-Up Camera w/Washer

*Village of Carol Stream*  
Interoffice Memorandum

MEMO TO: Robert Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: April 13, 2021

RE: Motion to Award a Bid to Boller Construction Company for Construction of the WRC De-Watering System Replacement Project in the Amount of \$1,977,000.00

The FY22 budget includes \$2.7 million for replacement of the WRC sludge de-watering system. This includes funds for a construction oversight services agreement (\$167,000)<sup>1</sup> and staff's construction estimate of \$2,533,000<sup>2</sup>. Engineering consultant Baxter & Woodman worked with Public Works and Jacobs staff to select the desired replacement equipment and prepare a project manual and bid documents. The Engineer's Estimate of Probable Cost was \$2.52 million.

The project includes complete replacement of the existing belt press technology with a screw press unit, which should yield better de-watering results, energy efficiency and cleaner operations. The project also includes replacement of a back-up generator located in the maintenance garage on the east end of the plant.

Four bids were received and opened on April 8, 2021, with the following results:

<u>CONTRACTOR</u>	<u>AMOUNT</u>
Boller Construction Company	\$1,977,000
Joseph J. Henderson & Son, Inc.	\$1,996,000
IHC Construction Company	\$2,152,000
Path Construction Company	\$2,183,000

Baxter & Woodman reviewed all submitted bid documents and prepared the attached letter recommending the bid be awarded to low bidder Boller Construction Company. Baxter & Woodman indicates they have had satisfactory prior experience working on similar projects with Boller Construction.

Staff recommends a Motion to award a bid to Boller Construction Company for construction of the WRC De-Watering System Replacement Project in the amount of \$1,977,000.

Attachments

---

<sup>1</sup> A contract with Baxter & Woodman for construction oversight services has already been approved by the Village Board.

<sup>2</sup> Additional funds for temporary de-watering during the project are included in the annual WRC Operating Contract.

April 12, 2021

Phil Modaff  
Public Works Director  
Village of Carol Stream  
204 Hillcrest Ave  
Carol Stream, Illinois 60188

**RECOMMENDATION TO AWARD**

***Subject: Village of Carol Stream, IL – Water Reclamation Center Dewatering System Improvements***

Dear Mr. Modaff:

The following bids were received for the Subject Project on April 8, 2021:

<b><u>Bidder</u></b>	<b><u>Amount of Bid</u></b>
Boller Construction Company Inc. Sterling, IL	\$1,977,000.00
Joseph J. Henderson & Son, Inc Gurnee, IL	\$1,996,000.00
IHC Construction Companies, LLC Elgin, IL	\$2,152,000.00
Path Construction Company Arlington Heights, IL	\$2,183,000.00

Our pre-bid opinion of probable cost for this Project was \$2,520,000. We have analyzed the bids and find Boller Construction Company, Inc. to be the lowest, responsible and a responsive bidder. Based on our prior experience with this bidder, we believe that Boller Construction Company, Inc. is qualified to complete the project.

We recommend award of the Contract to Boller Construction Company, Inc. in the amount of \$1,977,000.00.

Please advise me of your decision.

Sincerely,

BAXTER & WOODMAN, INC.  
CONSULTING ENGINEERS



Amanda R. Streicher, P.E., ENV SP  
Assistant Wastewater Department Manager

00 41 00.13

BID FORM

ONE ORIGINAL BID SHALL BE SUBMITTED

To: Phil Modaff, Public Works Director  
Carol Stream Public Works  
124 Gerzevske Lane  
Carol Stream, Illinois 60188  
(hereinafter called Owner)

From: Boller Construction Company Inc  
Company

3045 Washington Street  
Address

Waukegan, IL 60085  
City State Zip Code

( ) 847-662-5566  
Telephone

( ) NO FAX  
FAX

(hereinafter called Bidder)

jboller@bollerconstruction.com  
E-MAIL

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to furnish all labor, materials, tools, and services required for the construction of the Water Reclamation Center Dewatering System Improvements for the Village of Carol Stream, DuPage County, Illinois [Engineers' Job No. 171068.42], all in accordance with the Bidding Documents prepared by Baxter & Woodman, Inc., Consulting Engineers.
2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Bidder Instructions, including without limitation those dealing with the disposition of Bid Security. This Bid will remain open for 60 days after the date of Bid opening or for such longer period of time that Bidder may agree to in writing upon request of Owner. Bidder will sign and submit the Agreement with the Bonds and other documents required by the Bidding Documents within 15 days after the date of Owner's Notice of Award.
3. In submitting this Bid, Bidder represents, as set forth in the Agreement, that:
  - a. Bidder has examined copies of all the Bidding Documents.

- b. Bidder is familiar with the nature and extent of the Bidding Documents, Work, site, locality, and all local conditions and legal and regulatory requirements that in any manner may affect cost, progress, performance, or furnishing of the Work, and has made such independent investigations as Bidder deems necessary.
- c. Bidder has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents to be employed by Bidder, and safety precautions and programs incident thereto.
- d. Bidder does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
- e. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- f. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.
- g. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.
- h. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the Work for which this Bid is submitted.
- i. This Bid is genuine and not made in the interest or on behalf of any undisclosed person, firm or corporation, and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.

- j. By submission of the Bid, Bidder certifies, and in the case of a Joint Bid each party thereto certifies as to his own organization, that in connection with the Bid:
  - (1) The prices in the Bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor.
  - (2) Unless otherwise required by law, the prices which have been quoted in the Bid have not knowingly been disclosed by the Bidder, prior to opening, directly, or indirectly to any other Bidder or to any competitor.
  - (3) No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.
  - (4) Bidder is not barred from contracting with the Owner as a result of a violation 720 ILCS 5/33 et seq.
- k. Bidder agrees that no less than the prevailing rate of wages as determined by the Department of Labor or determined by the court on review, shall be paid to all laborers, workmen, and mechanics performing work under this contract.
- l. Bidder complies with the provisions of the Employment of Illinois Workers on Public Works Act (30 ILCS 570/) as they may apply to this Project.
- m. Bidder will comply with the requirements of Sections 22.51(f)(2)(B) and 22.51a(d)(2)(B) of the Illinois Environmental Protection Act ([415 ILCS5/22.51(f)(2)(B)] and [415 ILCS5/22.51a(d)(2)(B)]) for the disposal of uncontaminated soils including uncontaminated soil mixed with other clean construction or demolition debris (CCDD) materials and has included any costs associated with compliance in the Bid.

4. Bidder will complete the Work for the following lump sum price:

one million nine hundred Lump Sum  
seventy seven thousand dollars \$ 1,977,000

5. Bidder agrees the Work will be substantially completed within 322 calendar days after the Contract Time commences to run as provided in paragraph 2.03 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 1.11 of the Supplementary Conditions within 329 calendar days after the Contract Time commences to run.

- a. Bidder accepts the provisions of the Supplementary Conditions as to liquidated damages in the event of failure to complete the Work on time.

6. Bidder submits the required Bid Security in the form of (Certified Check or Bid Bond) in the amount of Five Percent of Base Bid or 5% Percent of the Bid Amount.

7. Bidder will be obtaining Performance and Payment Bonds through the following local agent or broker:

Name: Taylor Financial Services

Address: 2221 Lakeside Drive Bannockburn, IL 60015

Telephone: (847) 735-9988 email: rtaylor@cmtins.com

8. Bidder submits all items listed in Section 00 43 93 – Bid Submittal Checklist.

9. Terms used in this Bid which are defined in the Standard General Conditions of the Construction Contract included as part of the Bidding Documents have the meanings assigned to them in the General Conditions.

10. Bidder acknowledges receipt of the following Addenda:

<u>Addendum Number</u>	<u>Date Received</u>
<u>1</u>	<u>3/31/21</u>
<u>2</u>	<u>4/6/21</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

11. The person signing this Bid certifies that: (Check applicable box.)

He/She is the person in the Bidder's organization responsible within that organization for the decision as to the prices being bid and that he/she has not participated, and will not participate, in any action contrary to that above; or

He/She is not the person in the Bidder's organization responsible within that organization for the decision as to the prices being bid but that he/she has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to the above, and as their agent shall so certify; and shall also certify that he/she has not participated, and will not participate, in any action contrary to that above.

Respectfully submitted, signed, and sealed this 3 day of April, 2021.



Boller Construction Company Inc.

Bidder

By

Joshua Boller - President

Name - Title

ATTEST:

Joseph Henderson - Secretary

Name - Title

END OF BID FORM



00 43 13  
BID SECURITY FORM  
(SAMPLE FORM)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, Boller Construction Co., Inc.  
3045 W. Washington St., Waukegan, IL 60085 as Principal, and  
The Hanover Insurance Company 440 Lincoln St., Worcester, MA 01653 as Surety, are hereby  
held and firmly bound unto Village of Carol Stream, 124 Gerzevske Ln., Carol Stream, IL 60188 as  
Owner in the penal sum of Five Percent (5%) Of The Bid Amount for the  
payment of which, well and truly to be made, we hereby jointly and severally bind ourselves,  
successors and assigns.

Signed, this 8th day of April, 2021.

The Condition of the above obligation is such that whereas the Principal has submitted to  
Village Of Carol Stream a certain BID,  
attached hereto and hereby made a part hereof to enter into a contract in writing, for the  
Water Reclamation Center Dewatering System Improvements

NOW, THEREFORE,

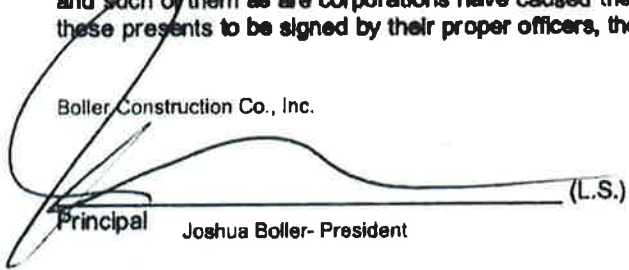
- (a) If said BID shall be rejected, or
- (b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID, then this obligation shall be void, otherwise the same shall remain in force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

(08/03)

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the Owner may accept such bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be here to affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Boller Construction Co., Inc.

  
Principal Joshua Boller- President (L.S.)



The Hanover Insurance Company  
Surety

By:   
Roger Taylor, Attorney-In-Fact



IMPORTANT-Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

**THE HANOVER INSURANCE COMPANY  
 MASSACHUSETTS BAY INSURANCE COMPANY  
 CITIZENS INSURANCE COMPANY OF AMERICA**

**POWER OF ATTORNEY**

**THIS Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.**

**KNOW ALL PERSONS BY THESE PRESENTS:**

That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of Michigan, (hereinafter individually and collectively the "Company") does hereby constitute and appoint,

**Peter A. Mizukis and/or Roger Taylor**

Of **Carlson, Mizukis & Taylor, Inc. of Bannockburn, IL** each individually, if there be more than one named, as its true and lawful attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, any and all surety bonds, recognizances, undertakings, or other surety obligations. The execution of such surety bonds, recognizances, undertakings or surety obligations, in pursuance of these presents, shall be as binding upon the Company as if they had been duly signed by the president and attested by the secretary of the Company, in their own proper persons. Provided however, that this power of attorney limits the acts of those named herein; and they have no authority to bind the Company except in the manner stated and to the extent of any limitation stated below:

**Any such obligations in the United States, not to exceed Fifteen Million and No/100 (\$15,000,000) in any single instance**

That this power is made and executed pursuant to the authority of the following Resolutions passed by the Board of Directors of said Company, and said Resolutions remain in full force and effect:

RESOLVED: That the President or any Vice President, in conjunction with any Vice President, be and they hereby are authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as it acts, to execute and acknowledge for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons.

RESOLVED: That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or Vice President in conjunction with any Vice President of the Company, shall be binding on the Company to the same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile. (Adopted October 7, 1981 – The Hanover Insurance Company; Adopted April 14, 1982 – Massachusetts Bay Insurance Company; Adopted September 7, 2001 – Citizens Insurance Company of America)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 25th day of **October, 2016**.



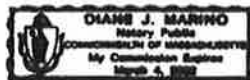
THE HANOVER INSURANCE COMPANY  
 MASSACHUSETTS BAY INSURANCE COMPANY  
 CITIZENS INSURANCE COMPANY OF AMERICA

*Robert Thomas*  
 Robert Thomas, Vice President

*[Signature]*

THE COMMONWEALTH OF MASSACHUSETTS )  
 COUNTY OF WORCESTER ) ss.

On this 25th day of October 2016 before me came the above named Vice Presidents of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.



*Diane J. Marino*  
 Diane J. Marino, Notary Public  
 My Commission Expires March 4, 2022

I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 8th day of April 2021

*Theodore G. Martinez*  
 Theodore G. Martinez, Vice President

00 43 22.13

SUPPLEMENTAL UNIT PRICES

Bidder submits the following Schedule of Supplemental Unit Prices for additions to or deductions from the scheduled amount of Work as given in the Bid Form, and agrees that Owner reserves the unrestricted privilege to accept or reject any or all unit prices:

- 1. Concrete in place (including form work).
  - a. Footings, per cu. yd. \$ 700
  - b. Slabs on grade per cu. yd. \$ 700
  - c. Flat slabs, or slabs and beams, including columns, per cu. yd. \$ 900
- 2. Reinforcing steel in place, per lb. \$ 1.25
- 3. Maintenance of Masonry:
  - a. Remove and rebuild masonry, per sq. ft. \$ 25
  - b. Repoint existing mortar joints, per lin. ft. \$ 20
  - c. Repair masonry wall cracks, per lin. ft. \$ 100
- 4. Contaminated Waste Disposal, per ton \$ 100

Bidder agrees the Supplemental Unit Prices shown above include all overhead, profit, and those costs included in the Cost of the Work in accordance with Article 11 of the General Conditions.

PROVIDE SIGNATURE IDENTICAL TO THAT SHOWN ON THE BID FORM

BIDDER:  
Boller Construction Company  
Inc.  
 By: \_\_\_\_\_

END OF SUPPLEMENTAL UNIT PRICES

00 43 23

ALTERNATES FORM

1. FAILURE TO SUBMIT THIS FORM WITH THE BID FORM, WHETHER OR NOT ALTERNATES ARE SUBMITTED, SHALL CAUSE REJECTION OF THE BID AS NON-RESPONSIVE. COMPLETE EITHER SECTION 2 OR SECTION 3.
2. Pursuant to bidding requirements for the Work titled:

VILLAGE OF CAROL STREAM  
WATER RECLAMATION CENTER  
DEWATERING SYSTEM IMPROVEMENTS

Bidder submits the following prices for deduction from or addition to the lump sum price in the Bid Form for the following named substitute or "or equal" items, and expressly agrees to the following provisions: (It is not necessary to submit alternates).

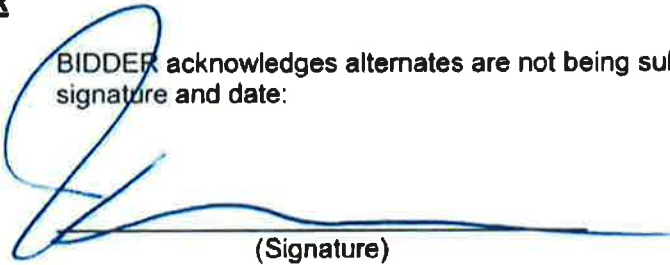
- A. That the determination of the lowest Bid will be based on the lump sum price in the Bid Form without consideration of the alternate prices.
- B. That Owner may select items of any manufacturer or supplier as listed, and Bidder agrees to provide such items as selected, and for an adjusted Contract Price equal to the lump sum price in the Bid Form adjusted by the prices for the alternate items selected by Owner.
- C. That the price for each item includes the preparation and submission to Engineer of detailed drawings showing all modifications necessary (if any) to accommodate such alternate, all as defined and described in the General Conditions and the General Requirements of the Specifications.
- D. That each alternate price includes the cost to furnish and install the item, the cost of engineering redesign (if any), and the cost of any electrical, mechanical, piping, and structural changes necessary to provide a complete installation ready for use.
- E. That Engineer will not evaluate the proposed alternate items until after Effective Date of the Agreement.
- F. That Engineer will evaluate the proposed alternate items as Substitute Items in accordance with Paragraphs 6.05.A.2; 6.05.C; 6.05.D; 6.05.E; and 6.05.F of the General Conditions.

SPECIFICATION SECTION	DESCRIPTION OF ITEM	PROPOSED MFR.	ALTERNATE PRICES (CIRCLE ONE)	
			Add or (Deduct)	\$
			Add or (Deduct)	\$
			Add or (Deduct)	\$
			Add or (Deduct)	\$
			Add or (Deduct)	\$
			Add or (Deduct)	\$
			Add or (Deduct)	\$
			Add or (Deduct)	\$
			Add or (Deduct)	\$

\_\_\_\_\_  
 (Signature) (Date)

**OR**

3. BIDDER acknowledges alternates are not being submitted as evidenced by the following signature and date:

  
 \_\_\_\_\_  
 (Signature) (Date)

END OF ALTERNATES FORM

CERTIFICATE 00 62 08

EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS ACT

Joshua Boller, being first duly sworn on oath, deposes and states that all statements herein made are made on behalf of Contractor, that this deponent is authorized to make them, and that the statements contained herein are true and correct.

Contractor deposes, states, and certifies that Contractor complies with the provisions of the Employment of Illinois Workers on Public Works Act as they may apply to this Project.

Dated this 8th day of April, 2021.

Attest/Witness

By: [Signature]  
Title: Secretary

By: [Signature]  
Title: President

Subscribed and sworn to before me this 8 day of April, 2021

[Signature]  
Notary Public



SEAL

00 43 33

PROPOSED PRODUCTS FORM

- 1. FAILURE TO SUBMIT THIS FORM WITH THE BID FORM, OR REVISING THE LISTED MANUFACTURERS IN THIS FORM, SHALL CAUSE REJECTION OF THE BID AS NON-RESPONSIVE.
- 2. Pursuant to bidding requirements for the Work titled:

VILLAGE OF CAROL STREAM  
 WATER RECLAMATION CENTER  
 DEWATERING SYSTEM IMPROVEMENTS

Bidder's lump sum price proposed on the Bid Form is based upon one of the following items of equipment and materials as shown on the Drawings and described in the Specifications. Bidder shall circle the item (A or B) included in the Bid. Should Bidder fail to indicate which manufacturer is included in the Bid, Bidder shall provide Item A.

Per Addendum #1 - Bidder shall circle the item (A, B, or C) included in the Bid.

SPECIFICATION SECTION	DESCRIPTION OF ITEM	MANUFACTURER (CIRCLE ONE)
09 90 00	Painting and Coating	(A) Tnemec
40 91 23.36	Level Process Measurement Devices	(A) VEGA (B) Siemens (C) Endress+Hauser (D) Pulsar IMP+ I.S.
40 91 23.77	Suspended Solids Process Measurement Devices	(A) Toshiba (B) Valmet TS
40 92 16	Valve and Gate Electric Actuators	(A) Rotork IQS Series (B) Limatorque MX Series
41 12 79	Sludge Conveyor Equipment	(A) Jim Meyers and Sons (B) Custom Conveyor Company (C) Enviro-Care
41 22 23.61	Hoisting Equipment	(A) Harrington



43 21 36.13	Sludge Pumping Equipment - Progressive Cavity	(A) Seepex
46 22 35.36	Hydraulic Gates	(A) Jim Meyers and Sons (B) Custom Conveyor Company (C) Enviro-Care
46 33 33	Polymer Blending and Feed Equipment Per Addendum #1	(A) Velodyne (B) Prominent
46 76 27.23 46 76 27.26	Sludge Dewatering Equipment	(A) Schwing (B) Ishigaki

3. Bidder submits the following prices for the Owner's information:

DESCRIPTION OF ITEM	MANUFACTURER	EQUIPMENT/ MATERIAL COST TO BIDDER
Painting and Coating	Tnemec	\$ 10,000
Level Process Measurement Devices	Vega	\$ 4,300
Suspended Solids Process Measurement Devices	Toshiba	\$ 22,000
Valve and Gate Electric Actuators	Rotork	\$ in dewatering
Sludge Conveyor Equipment	Custom	\$ in dewatering
Hoisting Equipment	Harrington	\$ 25,000
Sludge Pumping Equipment - Progressive Cavity	Seepex	\$ 135,000
Hydraulic Gates	Custom	\$ in dewatering
Polymer Blending and Feed Equipment	Per Addendum #1 Velodyne Prominent	\$ 89,000
Sludge Dewatering Equipment	Schwing	\$ 800,000

END OF PROPOSED PRODUCTS FORM

PROPOSED PRODUCTS FORM  
00 43 33-2 (171068.42)

**VILLAGE OF CAROL STREAM  
GOVERNMENTAL COMPLIANCE CERTIFICATIONS**

I, Joana Boller (name), certify that I am employed as the President (title) of Boller Const (company), a contractor/subcontractor for the work described in the Agreement to which this certificate is attached, and I hereby certify that I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein, and that following certifications are true and correct:

1. Certification under 720 ILCS 5/33E-11

The Company is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961 or any similar offense of any State of the United States which contains the same elements as the Illinois offenses of bid-rigging or bid rotating.

2. Payments to Illinois Department of Revenue

The Company is not delinquent in payment of any taxes to Illinois Department of Revenue – 65 ILCS 5/11-42.1

3. Substance Abuse Prevention on Public Works

The Company has in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), and will provide a copy thereof to the Village of Carol Stream prior to commencement of the work on the Project.

4. Illinois Public Works Employment Discrimination Act

The Contract shall be performed in compliance with all requirements of the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01

5. Certified Payroll – Prevailing Wage Act - 820 ILCS 130/5

The Company shall pay not less than the prevailing hourly rate of wages, and the generally prevailing rate of hourly wages for legal holiday and overtime work, as determined by the Illinois Department of Labor and the Village of Carol Stream to all laborers, workers, and mechanics performing work under this Contract. All bonds provided by the Company under the terms of this contract shall include such provisions as will guarantee the faithful performance of the Company's obligations under this clause and under the Prevailing Wage Act, 820 ILCS 130/1 et. seq. Should the Department of Labor revise any prevailing rate of hourly wages, such revised rate shall be applicable to this Contract; however, in no event shall the increase in any prevailing rate of hourly wages be a basis for a change order or other claim for an increase in the Contract Sum. The

Company and each of its subcontractors participating on the Project shall make and keep those records required under Section 5 of the Prevailing Wage Act. The Company and any of its subcontractors shall submit a monthly certified payroll statement to verify the payment of prevailing wages as required under the Prevailing Wage Act.

6. Non-Discrimination: EEOC

The Company is an "equal opportunity employer" as defined by Section 2002(e) of Chapter 21, Title 42, U.S. Code Annotated and Executive Orders #11246 and #11375 (42 U.S.C., Section 2002(e)); Executive Order No. 11246, 30 F.R. 12319 (1965); Executive Order No. 11375, 32 F.R. 14303 (1967) which are incorporated herein by reference. The Equal Opportunity Clause, Section 6.1 of the Rules and Regulations of the Department of Human Rights of the State of Illinois is a material part of any contract awarded on the basis of this proposal. The Company shall not discriminate on the basis of race, color, sex, national origin, religion, ancestry, age, marital status, physical or mental handicap or unfavorable discharge for military service.

7. Human Rights Act

The Company shall perform the Contract in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the Company and its subcontractors shall not engage in any prohibited form of discrimination in employment as defined in the Act. The Company shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. The Company and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this contract.

8. Sexual Harassment Policy

Pursuant to Section 2-105 (A)(4) of the Illinois Human Rights Act, the Company and each subcontractor has adopted and maintains written sexual harassment policies that shall include, at a minimum, the following information:

- (1) the illegality of sexual harassment;
- (2) the definition of sexual harassment under State law;
- (3) a description of sexual harassment, utilizing examples;
- (4) the Company's/subcontractor's internal complaint process, including penalties;
- (5) the legal recourse, investigative and complaint process available through the Department and Commission;
- (6) directions on how to contact the Department and the Commission; and
- (7) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.

A copy of these policies shall be provided to the Owner or Consultant on request.

9. Drug Free Workplace Act [Only applicable to projects with State Funding]

The Company shall comply with all provisions of the Drug Free Workplace Act, 30 ILCS 850/1 et seq.

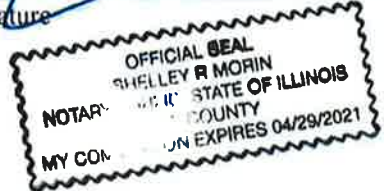
10. Compliance with Governmental Regulations

The Company and any subcontractors shall comply with and perform all Work required under the Contract Documents in conformance with all applicable federal, state and local laws, regulations and/or ordinances.

Boller Construction  
Firm Name

By: Joshua Boller  
Name/Title

[Signature]  
Signature




SUBSCRIBED AND SWORN to before me this 8 day April, 2021

[Signature]  
Notary Public

*Village of Carol Stream*  
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: April 15, 2021

RE: Agenda Item – Recommendation to Award a Contract for Front-entrance Rehabilitation at the Public Works Center Administration Building to F.H. Paschen, S.N. Nielsen Pursuant to the Provisions of Section 5-8-3(B) and subsection 5-8-14(K) of the Carol Stream Code of Ordinances

In September 2020 the Village Manager authorized an architectural services contract to prepare drawings and specifications for rehabilitation of the front-entrance of the Public Works Administration building. Those plans were completed and utilized to solicit a proposal via a Job Order Contracting (JOC) provider.<sup>1</sup> Project funding was originally anticipated to come from CARES Act funding; however those funds were ultimately directed to defray other Village expenses and the project was placed on hold until FY22. The FY22 Capital Improvements Program budget provides \$170,000 for this project.

The project is intended to primarily address security issues at the front-entrance of the administration building identified by our Police Department following a security review several years ago. The planned work will also include required improvements for handicapped accessibility. A Detailed Scope of Work and Proposal are attached as Exhibit B.

The attached proposal was secured from F.H. Paschen, S.N. Nielsen, a JOC contractor available through joint-purchasing cooperative Sourcewell, of which the Village is a member. The Village has utilized this contractor under a JOC arrangement for several projects over the past several years. The contractor's agreement through Sourcewell (#IL-NA-GC02-0360619) is attached for reference as Exhibit A.

Staff recommends awarding a contract for front-entrance rehabilitation at the Public Works Center in the amount of \$159,980.17, pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(K) of the Carol Stream Code of Ordinances.

#### Attachments

---

<sup>1</sup> Job Order Contracting (JOC) is similar to joint purchasing of products, where one agency will seek bids for certain products and other governmental agencies are allowed under State statute to take advantage of the contract pricing. The process for selecting a JOC contractor includes a rigorous Request for Proposals (RFP) process which solicits unit pricing on thousands of work types and items. Following a review process of pricing and qualifications of participating contractors a JOC contract is awarded and allows that general contractor to be available for a wide variety of construction projects.

**JOB ORDER CONTRACT**

**JOB ORDER NUMBER:** 084852.00  
**JOB ORDER NAME:** VILLAGE OF CAROL STREAM  
PUBLIC WORKS BUILDING FRONT ENTRY  
**CONTRACTOR NAME:** F. H. PASCHEN, S.N. NIELSEN & ASSOCIATES LLC  
**LOCATION:** CAROL STREAM PUBLIC WORKS CENTER  
124 GERZEVSKE LANE, CAROL STREAM, IL.

This JOB ORDER CONTRACT is made and entered into this 19<sup>th</sup> day of April, 2021, by and between the Village of Carol Stream (hereinafter the "Village") and F.H. Paschen, S.N. Nielsen & Associates LLC (hereinafter the "Contractor").

**RECITALS**

WHEREAS, the Sourcewell has established a Cooperative Job Order Contract Program, published a Request for Proposals, received and reviewed Proposals and awarded a Job Order Contract, Number IL-NA-GC02-030619-FHP to F.H. Paschen, S.N. Nielsen & Associates LLC; and

WHEREAS, the Village desires to proceed with the improvements of the front-entrance of the administration building at the Carol Stream Public Works Center through the Sourcewell Job Order Contract Number IL-NA-GC02-030619-FHP and to purchase construction services and materials under the general terms and provisions of the Sourcewell Job Order Contract Number IL-NA-GC02-030619-FHP, including all addenda issued thereto, a copy of which is attached hereto as Exhibit A; and

WHEREAS, the Contractor has agreed to provide such general contracting services as identified in the Detailed Scope of Work and Proposal Review Details – CSI, under the general terms and provisions of the Sourcewell Job Order Contract Number IL-NA-GC02-030619-FHP, including all addenda issued thereto; and

WHEREAS, the Contractor has provided the Village with a proposal, which proposal has been incorporated into the Detail Scope of Work, Work Order Number 084852.00, a copy of which is attached hereto as Exhibit B.

NOW THEREFORE, in consideration of the terms and conditions of this JOB ORDER CONTRACT Number 084852.00, the parties hereto agree as follows:

1. The terms and conditions of this Job Order Contract, Number 084852.00 shall be governed by and shall include all terms and provisions of the Sourcewell Job Order Contract Number IL-NA-GC02-030619-FHP , including all addenda issued there to, and shall be incorporated into the terms, conditions and provisions of Job Order Contract, Number 084852.00 between the parties hereto except as modified as follows:

- A. The Scope of Work, including all labor and materials, for this Job Order Contract, Number 084852.00.00 and the cost of such work is hereby set forth in Exhibit B attached hereto.
- B. Whenever within Job Order Contract Number 084852.00 the terms Agency, City or Owner are used, those terms shall mean the Village of Carol Stream.
- C. Prior to commencement of construction, Contractor shall provide the Village with both a Payment and Performance Bond in the amount of \$159,980.17 from a surety acceptable to the Village and in accordance with the terms set forth in AIA Document A312TM – 2011.
- D. Prior to commencement of construction, the Contractor shall provide the Village with a Certificate of Insurance for the Insurance and at such limits as set forth in Sourcewell Job Order Contract Number IL-NA-GC02-030619-FHP. The Commercial General Liability and Automobile Liability policies shall contain or be endorsed to contain the Village, its officers, agents and employees as Insured and shall be primary insurance and not contribute with the Village's insurance or self-insurance. The Worker's Compensation insurer shall waive all rights of subrogation against the Village for injuries to employees of the Insured resulting from the work for the Village or use of the Village's premises or facilities.

- E. This Job Order Contract is subject to the provisions of the Prevailing Wage Act, 820 ILCS 130/.01 et seq. and labor prices shall be based upon the prevailing wages in the DuPage County area as determined by the Illinois Department of Labor. The Contractor shall indemnify, hold harmless and defend the Village from any failure of the Contractor to comply with the provisions of the Prevailing Wage Act.
- F. Contractor will be required to maintain all records and documents for the project in compliance with the Freedom of Information Act, 5ILCS 140/4 et seq. In addition, Contractor shall produce, without cost to the village, any records which are responsive to a request received by the Village under the Freedom of Information Act so that the Village may provide records to those requesting them within the timeframes required. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the Village and if possible, the Village shall request an extension so as to comply with the Act. In the event that the Village is found to have not complied with the Freedom of Information Act, based upon Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorney fees and penalties.
- G. The Contractor shall warrant the work to be free from defects in materials and workmanship for a period of 1 year from the date of final acceptance of the completed project by the Village; provided however, that all materials that have a manufacturer's warranty in excess of 1 year shall be warranted for the full period of the manufacturer's warranty, which warranty shall be transferred to the Village on the date of final acceptance of the completed project.



- H. The Contractor shall secure all building permits (fees waived) for the project within 10 days after the date of execution of the Contract by both Parties and the Contractor shall complete the project within 60 days thereafter.
- I. Payment of 90% of the Contract Price shall be made upon completion of the project and the balance paid within 30 days of completion of any "punch list" items required and final acceptance of the work by the Village. There shall be no Economic Price Adjustments to this Contract.
- J. All notices, certificates, approvals, consents or other communications desired or required to be given hereunder shall be given in writing at the addresses set forth below, by any of the following means: (1) personal service, (2) overnight courier, or (3) registered or certified mail, postage prepaid, return receipt requested.

If to Village:                      Director of Public Works  
    Village of Carol Stream  
    124 Gerzevske Lane  
    Carol Stream, Illinois 60188

If to Developer:                      F.H. Paschen, S.N. Nielsen & Associates, LLC  
    General Manager | Job Order Contracts Division  
    5515 N. East River Road, Chicago, IL 60656

ACCEPTED:

VILLAGE OF CAROL STREAM  
 BY: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 DATED: \_\_\_\_\_

F.H. PASCHEN, S.N. NIELSEN & ASSOCIATES  
 LLC  
 BY: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 DATED: \_\_\_\_\_

Exhibit A



## INDEFINITE QUANTITY CONSTRUCTION AGREEMENT

IFB NUMBER: IL-NA-GC02-030619

GEOGRAPHIC AREA: Northern Illinois Area

This Agreement dated March 25, 2019, by and between Sourcewell (Formerly NJPA) and F.H. Paschen, S.N. Nielsen & Associates LLC at the following address, 5515 N. East River Road, Chicago, IL 60656 hereinafter referred to as the CONTRACTOR.

WITNESSETH: Sourcewell and CONTRACTOR for the consideration hereafter agree as follows:

### ARTICLE 1. CONTRACT DOCUMENTS

- A. Contract Documents: This Agreement; the IFB Documents; (Book 1 - Project Information, Instructions to Bidders and Execution Documents; Book 2 - IQCC Standard Terms and Conditions and General Conditions; Book 3 - Construction Task Catalog (CTC); Book 4 - Technical Specifications; Book 5 Bid Forms and Addenda thereto, all payment and performance bonds (if any), material and workmanship bonds (if any); wage rate decisions and certified payroll records (if any); Notice of Award; all modifications issued thereto, including Supplemental Purchase Orders/Change Orders and written interpretations and all Purchase Orders and accompanying documents (Requests for Proposals, Detailed Scopes of Work, Purchase Order Proposals, etc.) issued hereunder.
- B. The terms and conditions of a Purchase Order issued by a Sourcewell Member in connection with any Project, including supplemental technical specifications referenced therein, shall govern.
- C. The Contractor shall, within two (2) business days of receipt of a Purchase Order from a Sourcewell Member, provide notification to Sourcewell or their designated representative of each Purchase Order by forwarding a copy of the Purchase Order via email to [PO@EZIQC.com](mailto:PO@EZIQC.com) or via facsimile to (864) 2339100.
- D. The Contractor shall, within two (2) business days of sending an Invoice to a Sourcewell Member, provide notification to Sourcewell or their designated representative of each Invoice by forwarding a copy of the Invoice via email to [Invoice@EZIQC.com](mailto:Invoice@EZIQC.com) or via facsimile to (864) 233-9100.

### ARTICLE 2. SCOPE OF WORK

- A. The Contractor shall provide the services required to develop each Purchase Order in accordance with the procedures for developing Purchase Orders set forth in the IQCC Standard Terms and Conditions and the Contract Documents.

- B. Each Purchase Order developed in accordance with this Agreement will be issued by an individual Sourcwell Member. The Purchase Order will require the Contractor to perform the Detailed Scope of Work within the Purchase Order Completion Time for the Purchase Order Price.
- C. It is anticipated that the Contractor will perform Work primarily in the Geographic Area set forth above. However, the parties may agree that the Contractor can perform Work in a different Geographic Area at its current Adjustment Factors.

### ARTICLE 3. THE AGREEMENT PRICE

- A. This Agreement is an indefinite-quantity contract for construction work and services. The Estimated Annual Value of this Agreement is \$2,000,000. This is only an estimate and may increase or decrease at the discretion of Sourcwell.
- B. The Contractor shall perform any or all Tasks in the Construction Task Catalog for the Unit Price appearing therein multiplied by the following Adjustment Factors:

#### TO BE ENTERED BY SOURCEWELL:

- a. Normal Working Hours Prevailing Wage: Work performed from 7:00am until 4:00pm Monday to Friday, except holidays. Contractor shall perform Tasks during Normal Working Hours for the Unit Price set forth in the CTC multiplied by the Adjustment Factor of:  
1.0556  
(Specify to four (4) decimal places)
- b. Other Than Normal Working Hours Prevailing Wage: Work performed from 4:00pm to 7:00am Monday to Friday, and any time Saturday, Sunday and Holidays. Contractor shall perform Tasks during Other Than Normal Working Hours for the Unit Price set forth in the CTC multiplied by the Adjustment Factor of:  
1.0662  
(Specify to four (4) decimal places)
- c. Normal Working Hours Non Prevailing Wage: Work performed from 7:00am until 4:00pm Monday to Friday, except holidays. Contractor shall perform Tasks during Normal Working Hours for the Unit Price set forth in the CTC multiplied by the Adjustment Factor of:  
1.0556  
(Specify to four (4) decimal places)
- d. Other Than Normal Working Hours Non Prevailing Wage: Work performed from 4:00pm to 7:00am Monday to Friday, and any time Saturday, Sunday and Holidays. Contractor shall perform Tasks during Other Than Normal Working Hours for the Unit Price set forth in the CTC multiplied by the Adjustment Factor of:  
1.0662  
(Specify to four (4) decimal places)

- e. Non Pre-priced Adjustment Factor: To be applied to Work deemed not to be included in the CTC but within the general scope of the work:

1.2973.

(Specify to four (4) decimal places)

#### ARTICLE 4. TERM OF THE AGREEMENT

- A. This Agreement has an initial term of one (1) year and a bilateral option provision for three (3) additional terms. The total term of the Agreement cannot exceed four (4) years. One additional one-year renewal extension may be offered by Sourcewell to Contractor beyond the original three-year term if Sourcewell deems such action to be in the best interests of Sourcewell and its Members. The Contractor may withdraw from the Agreement on each anniversary of the award, provided that the Contractor gives 60 Days written notice of its intent to withdraw. Sourcewell may, for any reason, terminate this Agreement at any time.
- B. All Purchase Orders issued during a term of this Agreement shall be valid and in effect notwithstanding that the Detailed Scope of Work may be performed, payments may be made, and the guarantee period may continue, after such term has expired. All terms and conditions of the Agreement apply to each Purchase Order.

#### ARTICLE 5. SOFTWARE LICENSING

- A. Sourcewell selected The Gordian Group's (Gordian) software, data and services (IQCC System) for their IQCC program. The system includes Gordian's proprietary ezIQ, eGordian and Bid Safe IQCC applications (IQCC Applications) and construction cost data (Construction Task Catalog), which shall be used by the Contractor to prepare and submit Price Proposals, subcontractor lists, and other requirements specified by Sourcewell and Sourcewell Members. The Contractor's use, in whole or in part, of Gordian's IQCC Applications and Construction Task Catalog and other proprietary materials provided by Gordian for any purpose other than to execute work under this Agreement for Sourcewell and Sourcewell Members is strictly prohibited unless otherwise stated in writing by Gordian. The Contractor hereby agrees to abide by the terms of the following IQCC System License:

#### ARTICLE 6. IQCC SYSTEM LICENSE

- A. Gordian hereby grants to the Contractor, and the Contractor hereby accepts from Gordian for the term of this Agreement or Gordian's contract with Sourcewell, whichever is shorter, a non-exclusive right, privilege, and license to Gordian's proprietary IQCC System and related proprietary materials (collectively referred to as "Proprietary Information") to be used for the sole purpose of executing Contractor's responsibilities to Sourcewell and Sourcewell Members under this Agreement ("Limited Purpose"). The Contractor hereby agrees that Proprietary Information shall include, but is not limited to, Gordian's IQCC Applications and support documentation, Construction Task Catalog, training materials, marketing materials and any other proprietary materials provided to Contractor by Gordian. In the event this Agreement expires or terminates as provided herein, or the Gordian's contract with Sourcewell expires or terminates, this IQCC System License shall terminate and the Contractor shall return all Proprietary Information in its possession to Gordian.
- B. Contractor acknowledges that Gordian shall retain exclusive ownership of all proprietary rights to the Proprietary Information, including all U.S. and international intellectual property and other rights such

as patents, trademarks, copyrights and trade secrets. Contractor shall have no right or interest in any portion of the Proprietary Information except the right to use the Proprietary Information for the Limited Purpose set forth herein. Except in furtherance of the Limited Purpose, Contractor shall not distribute, disclose, copy, reproduce, display, publish, transmit, assign, sublicense, transfer, provide access to, use or sell, directly or indirectly (including in electronic form), any portion of the Proprietary Information.

- C. Contractor acknowledges and agrees to respect the copyrights, trademarks, trade secrets, and other proprietary rights of Gordian in the Proprietary Information during and after the term of this Agreement, and shall at all times maintain complete confidentiality with regard to the Proprietary Information provided to Contractor, subject to federal, state and local laws related to public disclosure. Contractor further acknowledges that a breach of any of the terms of this Agreement by Contractor will result in irreparable harm to Gordian for which monetary damages would be an inadequate remedy, and Gordian shall be entitled to injunctive relief (without the necessity of posting a bond) as well as all other monetary remedies available at law or in equity. In the event that it becomes necessary for either party to this IQCC System License to enforce the provisions of this Agreement or to obtain redress for the breach or violation of any of its provisions, whether by litigation, arbitration or other proceedings, the prevailing party shall be entitled to recover from the other party all costs and expenses associated with such proceedings, including reasonable attorney's fees.
- D. In the event of a conflict in terms and conditions between this IQCC System License and any other terms and conditions of this Agreement or any Purchase Order, Order or similar purchasing document (Purchase Order) issued by Sourcewell or a Sourcewell Member, this IQCC System License shall take precedence.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

By:

Sourcewell

DocuSigned by:  
*Jeremy Schwartz*  
C0FD2A139D08489...

Authorized Signature

Jeremy Schwartz-Director of Operations & Procurement/CPO  
Print Name

Contractor

DocuSigned by:  
*Leo J. Wright*  
4048B54B78834EC...

Authorized Signature

Leo J. Wright - Senior Vice President  
Print Name

Contract Number: IL-NA-GC02-030619-FHP (assigned by Sourcewell)

**ANNUAL RENEWAL AND MODIFICATION OF AGREEMENT**  
made by and between

**F.H. Paschen, S.N. Nielsen & Associates LLC**  
5515 N. East River Road  
Chicago, IL 60656

and

**Sourcewell**  
202 12<sup>th</sup> Street NE  
PO Box 219  
Staples, MN 56479  
Phone: (218) 894-1930 or (888) 894-1930

Whereas: "Vendor" and "Sourcewell" have entered into 1) an "Acceptance of Bid and IFB IL-NA-GC02-030619-FHP" with an effective date of March 25, 2019, a maturity date of March 24, 2023, and which are subject to annual renewals at the option of both parties.

MODIFICATION: FIRST RENEWAL OPTION PERIOD

Pursuant to the agreement between the parties, the following are the Adjustment Factors for the next option period:

<b>Base Year</b>		
	<b>Date</b>	<b>Index</b>
1	March 2018	10958.79
2	April 2018	10971.91
3	May 2018	11012.77
4	June 2018	11067.00
5	July 2018	11116.07
6	August 2018	11124.49
7	September 2018	11169.87
8	October 2018	11169.68
9	November 2018	11183.93
10	December 2018	11185.44
11	January 2019	11205.73
12	February 2019	11217.90

**Base Average**  
**11115.2983**

<b>Option Year</b>		
	<b>Date</b>	<b>Index</b>
1	March 2019	11227.88
2	April 2019	11228.07
3	May 2019	11229.99
4	June 2019	11268.48
5	July 2019	11291.80
6	August 2019	11311.06
7	September 2019	11311.24
8	October 2019	11326.12
9	November 2019	11380.83
10	December 2019	11381.53
11	January 2020	11392.41
12	February 2020	11396.01

**Option Average**  
**11312.1183**


Price Adjustment:  $\frac{\text{First Year Index Average}}{\text{Base Year Index Average}} = \frac{11312.1183}{11115.2983} = 1.0177$

	AWARD MULTIPLIER	x	PRICE ADJUSTMENT	=	OPTION MULTIPLIER
<b># IL-NA-GC02-030619-FHP</b>					
Non-prepriced	1.2973		1.0000		1.2973
Normal Working Hours Non Prevailing Wage	1.0556		1.0177		1.0743
Normal Working Hours Prevailing Wage	1.0556		1.0177		1.0743
Other Than Normal Working Hours Non Prevailing Wage	1.0662		1.0177		1.0851
Other Than Normal Working Hours Prevailing Wage	1.0662		1.0177		1.0851

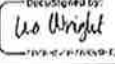
Now therefore:

"Vendor" and "Sourcewell" hereby desire and agree to extend and renew the above defined contracts and with the above identified modifications for the period of March 25, 2020 through March 24, 2021.

**Sourcewell**

By:  , Its: Director of Cooperative Contracts and Procurement/CPO  
 Name printed or typed: Jeremy Schwartz  
 Date: 2/17/2020 | 5:11 PM CST

**F.H. Paschen, S.N. Nielsen & Associates LLC - #IL-NA-GC02-030619-FHP**

By:  , Its: sr. Vice President  
 Name printed or typed: Leo wright  
 Date: 2/17/2020 | 1:36 PM CST

-----  
 If you do not want to extend contract, please sign below and return this agreement.

**Discontinue: We desire to discontinue the contract.**

Signature: \_\_\_\_\_, Date: \_\_\_\_\_

# Exhibit B

## Detailed Scope of Work

**Date:** 10/19/2020  
**Work Order #:** 084852.00  
**Title:** City of Carol Stream - Public Works Building Front Entry  
**Contractor:** F.H. Paschen, S.N. Nielsen & Associates LLC  
**Contractor Number:** IL-NA-GC02-030619-FHP  
**Job Order Value:** \$159,980.17

**Location:** 124 Gerzevske Lane

### Brief Scope:

Building front entry renovation

Dear Contractor Project Manager,

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work:

### Detailed Scope:

Concrete · Remove concrete sidewalk to extents indicated, including tactile warning panels. · Remove and salvage existing accessible parking signage for reinstallation in new location. · Remove concrete curb to extents indicated. · Sealcoat and blackout existing accessible striping and figures to accommodate new striping arrangement. · Furnish and install new concrete sidewalk. · Install salved ADA parking signage. · Furnish and install new tactile warning panel. · Furnish and install new concrete curb. · Restripe ADA parking stripes and figures. Masonry · Remove concrete masonry and brick veneer in their entirety to extents indicated. · Remove concrete foundation wall down to 8" below finish floor. · Patch CMU after removal of light switch. · Patch brick mortar. · Patch brick and mortar in kind after removal of doorbell. · Infill window opening with new CMU. · Tooth in new CMU block into the existing wall. Carpentry · Remove gypsum board ceiling and soffit. · Remove metal soffit. · Remove, salvage, and reinstall ACT. · Remove and salvage interior signage. Return interior signage to Owner. · Retrofit existing work station to meet ADA requirements. · Furnish and install new gypsum board ceiling system. · Furnish and install new gypsum board walls. · Furnish and install wall type P64 with (1) layer 5/8" gypsum board over 1/2" bullet-resistant panel and (1) layer 5/8" gypsum board one side. · Furnish and install bullet resistant hollow metal door, bullet resistant hollow metal door frame, and hardware. · Paint CMU walls. · Paint gypsum board walls and ceiling. · Furnish and install solid surface transaction countertop. Glazing · Remove existing metal storefront systems. · Remove existing metal window system. · Furnish and install storefront systems, SF-1, SF-2, and SF-3. · Furnish and install bullet resistant transaction window and dip tray. · Furnish and install bullet resistant door lite. · Furnish and install full glass aluminum doors, aluminum door frames, and hardware. · Furnish and install LCN bollard mounting post. · Furnish and install door actuators. Flooring · Remove carpet flooring. · Removal wall base. · Remove composition tile and recessed mat. Cap drain in recessed mat insert. · Furnish and install walk-off carpet. · Furnish and install rubber straight base. · Furnish and install transition strips. Fire Sprinkler · Remove and salvage sprinkler head for reinstallation in new location. · Reinstall sprinkler head for coverage. Electrical · Remove existing exterior can light fixture. · Remove existing interior can light fixtures. · Remove existing 2x4 light fixture. · Remove existing exit signage. · Remove existing light switch. · Remove existing doorbell. · Remove, salvage, and reinstall security camera in new location. · Remove, salvage, and reinstall speaker in new location. · Remove and salvage doorbell. Return doorbell to Owner. · Furnish and install new exterior LED can light fixture. · Furnish and install new interior LED can light fixtures. · Furnish and install 2x2 LED light fixtures. · Furnish and install recessed exit signage. · Furnish and install surface mounted exit signage. · Furnish and install light switch. · Furnish and install push buttons for Door 103A access at existing desks. · Furnish and install card readers for access control.

### Requirements:

Should you have any questions, please do not hesitate to contact me at .



## Proposal Review Details - CSI

**Date:** 10/19/2020  
**Work Order #:** 084852.00  
**Title:** City of Carol Stream - Public Works Building Front Entry  
**Contractor:** F.H. Paschen, S.N. Nielsen & Associates LLC  
**Contractor Number:** IL-NA-GC02-030619-FHP  
**Job Order Value:** \$159,980.17

**Proposal Name:** City of Carol Stream - Public Works Building Front Entry - REV01  
**Proposal Value:** \$159,980.17  
**Proposal Submitted:** 10/16/2020 4:29 PM

CSI Number	Mod	UCM	Description	LineTotal								
<b>01 - General Requirements</b>												
1	01 22 16 00-0002	EA	Reimbursable Fees Reimbursable Fees will be paid to the contractor for eligible costs. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.	\$1,920.00								
			<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Qty</th> <th style="text-align: left;">Unit Price</th> <th style="text-align: left;">Factor</th> <th style="text-align: left;">Total</th> </tr> </thead> <tbody> <tr> <td>Installation</td> <td>1920 X</td> <td>\$1.00 X 1.0000</td> <td>\$1,920.00</td> </tr> </tbody> </table>	Qty	Unit Price	Factor	Total	Installation	1920 X	\$1.00 X 1.0000	\$1,920.00	
Qty	Unit Price	Factor	Total									
Installation	1920 X	\$1.00 X 1.0000	\$1,920.00									
Contractor Notes: <i>Reimbursable fee for project performance and payment bond. If no bond is required, this cost will be credited back to the Owner.</i>												
2	01 22 20 00-0006	HR	Carpenter For tasks not included in the Construction Task Catalog® and as directed by owner only.	\$842.08								
			<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Qty</th> <th style="text-align: left;">Unit Price</th> <th style="text-align: left;">Factor</th> <th style="text-align: left;">Total</th> </tr> </thead> <tbody> <tr> <td>Installation</td> <td>8 X</td> <td>\$97.98 X 1.0743</td> <td>\$842.08</td> </tr> </tbody> </table>	Qty	Unit Price	Factor	Total	Installation	8 X	\$97.98 X 1.0743	\$842.08	
Qty	Unit Price	Factor	Total									
Installation	8 X	\$97.98 X 1.0743	\$842.08									
Contractor Notes: <i>Labor to remove, salvage, and reinstall acoustical ceiling tile.</i>												
3	01 22 20 00-0006	HR	Carpenter For tasks not included in the Construction Task Catalog® and as directed by owner only.	\$842.08								
			<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Qty</th> <th style="text-align: left;">Unit Price</th> <th style="text-align: left;">Factor</th> <th style="text-align: left;">Total</th> </tr> </thead> <tbody> <tr> <td>Installation</td> <td>8 X</td> <td>\$97.98 X 1.0743</td> <td>\$842.08</td> </tr> </tbody> </table>	Qty	Unit Price	Factor	Total	Installation	8 X	\$97.98 X 1.0743	\$842.08	
Qty	Unit Price	Factor	Total									
Installation	8 X	\$97.98 X 1.0743	\$842.08									
Contractor Notes: <i>Labor for floor demolition.</i>												
4	01 22 20 00-0006	HR	Carpenter For tasks not included in the Construction Task Catalog® and as directed by owner only.	\$842.08								
			<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Qty</th> <th style="text-align: left;">Unit Price</th> <th style="text-align: left;">Factor</th> <th style="text-align: left;">Total</th> </tr> </thead> <tbody> <tr> <td>Installation</td> <td>8 X</td> <td>\$97.98 X 1.0743</td> <td>\$842.08</td> </tr> </tbody> </table>	Qty	Unit Price	Factor	Total	Installation	8 X	\$97.98 X 1.0743	\$842.08	
Qty	Unit Price	Factor	Total									
Installation	8 X	\$97.98 X 1.0743	\$842.08									
Contractor Notes: <i>Labor for landscape restoration.</i>												

CSI Number	Mod	UOM	Description	LineTotal
<b>01 - General Requirements</b>				
5	01 22 20 00-0008	HR	Cement Mason For tasks not included in the Construction Task Catalog® and as directed by owner only.	\$842.68
			Qty Unit Price Factor Total	
			Installation 8 X \$98.05 X 1.0743 \$842.68	
			Contractor Notes: Labor to remove existing CMU and brick veneer.	
6	01 22 20 00-0009	HR	Drywall Finisher For tasks not included in the Construction Task Catalog® and as directed by owner only.	\$707.15
			Qty Unit Price Factor Total	
			Installation 8 X \$82.28 X 1.0743 \$707.15	
			Contractor Notes: Labor for taping drywall walls and ceiling.	
7	01 22 20 00-0010	HR	Electrician For tasks not included in the Construction Task Catalog® and as directed by owner only.	\$794.90
			Qty Unit Price Factor Total	
			Installation 8 X \$92.49 X 1.0743 \$794.90	
			Contractor Notes: Labor to remove, salvage, and reinstall security camera and speaker in new locations.	
8	01 22 20 00-0024	HR	Plumber For tasks not included in the Construction Task Catalog® and as directed by owner only.	\$808.73
			Qty Unit Price Factor Total	
			Installation 8 X \$94.10 X 1.0743 \$808.73	
			Contractor Notes: Labor to cap drain in recessed mat Insert.	
9	01 22 20 00-0030	HR	Sprinkler Installer For tasks not included in the Construction Task Catalog® and as directed by owner only.	\$772.81
			Qty Unit Price Factor Total	
			Installation 8 X \$89.92 X 1.0743 \$772.81	
			Contractor Notes: Labor to remove and relocate existing sprinkler head.	
10	01 22 23 00-0275	DAY	2,400 LB Capacity, 72" Wide, Skid-Steer Loader With Full-Time Operator	\$2,375.17
			Qty Unit Price Factor Total	
			Installation 2 X \$1,105.45 X 1.0743 \$2,375.17	
			Contractor Notes: Skid-Steer for concrete work and excavation for making slope ADA compliant.	
11	01 22 23 00-0284	DAY	Hydraulic Hammer Attachment For Skid-Steer Loaders	\$469.56
			Qty Unit Price Factor Total	
			Installation 2 X \$218.54 X 1.0743 \$469.56	
			Contractor Notes: Breaker attachment for Skid-Steer.	
12	01 56 16 00-0067	SF	5/8" BC Plywood Wall Sheathing On Both Sides, Temporary Wood Stud Wall, 16" On Center	\$2,552.54
			Qty Unit Price Factor Total	
			Installation 300 X \$7.92 X 1.0743 \$2,552.54	
			Contractor Notes: Temporary wall barrier during construction. Install 150 SF of wall barrier at the beginning of construction. Remove 150 SF of wall barrier at the end of construction.	

CSI Number	Mod	COM	Description	LineTotal
<b>01 - General Requirements</b>				
13	01 56 26 00-0006	LF	Temporary 8' High Chain Link Fence And Posts, Up To 6 Months	\$1,005.54
			Qty Unit Price Factor Total	
			Installation 200 X \$4.68 X 1.0743 \$1,005.54	
			Contractor Notes: <i>Temporary fencing for the front entry during construction.</i>	
14	01 56 26 00-0040	EA	4' Wide, 8' High, Temporary Chain Link Fence Gate, Up To 6 Months	\$193.05
			Qty Unit Price Factor Total	
			Installation 1 X \$179.70 X 1.0743 \$193.05	
			Contractor Notes: <i>Temporary fence gate for the front entry during construction.</i>	
15	01 71 13 00-0002	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed TruckIncludes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.	\$503.80
			Qty Unit Price Factor Total	
			Installation 2 X \$234.48 X 1.0743 \$503.80	
			Contractor Notes: <i>Mobilize and demobilize equipment for masonry.</i>	
16	01 71 13 00-0002	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed TruckIncludes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.	\$503.80
			Qty Unit Price Factor Total	
			Installation 2 X \$234.48 X 1.0743 \$503.80	
			Contractor Notes: <i>Mobilize and demobilize equipment for carpentry.</i>	
17	01 71 13 00-0002	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed TruckIncludes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.	\$503.80
			Qty Unit Price Factor Total	
			Installation 2 X \$234.48 X 1.0743 \$503.80	
			Contractor Notes: <i>Mobilize and demobilize equipment for electrical.</i>	

CSI Number	Mod	UOM	Description	LineTotal
<b>01 - General Requirements</b>				
18	01 71 13 00-0002	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed TruckIncludes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.	\$503.80
			Qty Unit Price Factor Total	
			Installation 2 X \$234.48 X 1.0743 \$503.80	
			Contractor Notes: Mobilize and demobilize equipment for concrete.	
19	01 71 13 00-0002	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed TruckIncludes loading, lie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.	\$503.80
			Qty Unit Price Factor Total	
			Installation 2 X \$234.48 X 1.0743 \$503.80	
			Contractor Notes: Mobilize and demobilize equipment for flooring.	
20	01 71 13 00-0002	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed TruckIncludes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.	\$503.80
			Qty Unit Price Factor Total	
			Installation 2 X \$234.48 X 1.0743 \$503.80	
			Contractor Notes: Mobilize and demobilize equipment for fire sprinkler.	
21	01 71 13 00-0002	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed TruckIncludes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.	\$503.80
			Qty Unit Price Factor Total	
			Installation 2 X \$234.48 X 1.0743 \$503.80	
			Contractor Notes: Mobilize and demobilize equipment for glazing.	
22	01 71 13 00-0002	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed TruckIncludes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.	\$503.80
			Qty Unit Price Factor Total	
			Installation 2 X \$234.48 X 1.0743 \$503.80	
			Contractor Notes: Mobilize and demobilize equipment for temporary fencing.	

CSI Number	Mod	UOM	Description	Line Total
<b>01 - General Requirements</b>				
23	01 71 13 00-0003	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Tractor Traller With Up To 53' BedIncludes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as bulldozers, motor scrapers, hydraulic excavators, gradalls, road graders, loader-backhoes, heavy duty construction loaders, tractors, pavers, rollers, bridge finishers, straight mast construction forklifts, telescoping boom rough terrain construction forklifts, telescoping and articulating boom manlifts with >40' boom lengths, etc.	\$1,532.64
			Qty Unit Price Factor Total	
			Installation 2 X \$713.32 X 1.0743 \$1,532.64	
			Contractor Notes: Mobilize and demobilize Bobcat and breaker attachment for Bobcat.	
24	01 71 13 00-0003	EA	Equipment Delivery, Pickup, Mobilization And Demobilization Using A Tractor Trailer With Up To 53' BedIncludes loading, tie-down of equipment, delivery of equipment, off loading on site, rigging, dismantling, loading for return and transporting away. For equipment such as bulldozers, motor scrapers, hydraulic excavators, gradalls, road graders, loader-backhoes, heavy duty construction loaders, tractors, pavers, rollers, bridge finishers, straight mast construction forklifts, telescoping boom rough terrain construction forklifts, telescoping and articulating boom manlifts with >40' boom lengths, etc.	\$3,065.28
			Qty Unit Price Factor Total	
			Installation 4 X \$713.32 X 1.0743 \$3,065.28	
			Contractor Notes: Mobilize and demobilize asphalt equipment and saw cutting equipment.	
25	01 74 13 00-0003	CY	Collect Existing Debris And Load Into Truck Or DumpsterPer CY of debris removed.	\$1,127.16
			Qty Unit Price Factor Total	
			Installation 40 X \$26.23 X 1.0743 \$1,127.16	
			Contractor Notes: Collect demo debris and load into on-site dumpster.	
26	01 74 19 00-0014	EA	20 CY Dumpster (3 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$900.26
			Qty Unit Price Factor Total	
			Installation 2 X \$419.00 X 1.0743 \$900.26	
			Contractor Notes: Dumpster for construction debris.	
27	01 74 19 00-0035	CY	Excavated Dirt Landfill Dump Fee	\$864.21
			Qty Unit Price Factor Total	
			Installation 52 X \$15.47 X 1.0743 \$864.21	
			Contractor Notes: Dump fee for removed spoils.	
28	01 74 19 00-0038	CYM	Hauling On Paved Roads, First 15 Miles	\$624.17
			Qty Unit Price Factor Total	
			Installation 830 X \$0.70 X 1.0743 \$624.17	
			Contractor Notes: Hauling of approximately 52 CY of spoils off site.	
<b>Subtotal for 01 - General Requirements:</b>				<b>\$27,112.49</b>

CSI Number	Mod	UOM	Description	LineTotal
<b>02 - Site Work</b>				
29	02 41 13 13-0020	SY	>3" To 6" By Machine, Break-up And Remove Bituminous Paving	\$176.72
			Qty Unit Price Factor Total	
			Installation 10 X \$16.45 X 1.0743 \$176.72	
			Contractor Notes: Remove existing asphalt for installation of new curb.	
30	02 41 13 13-0028	SY	>3" To 6" By Machine, Break-up And Remove Welded Wire Reinforced Concrete Paving	\$998.42
			Qty Unit Price Factor Total	
			Installation 39 X \$23.83 X 1.0743 \$998.42	
			Contractor Notes: Remove existing concrete sidewalk.	
31	02 41 19 13-0071	EA	Saw Cut Minimum ChargeFor projects where the total saw cutting charge is less than the minimum charge, use this task exclusively. This task should not be used in conjunction with any other tasks in this section.	\$894.75
			Qty Unit Price Factor Total	
			Installation 1 X \$832.87 X 1.0743 \$894.75	
			Contractor Notes: Saw cutting for masonry.	
32	02 41 19 13-0071	EA	Saw Cut Minimum ChargeFor projects where the total saw cutting charge is less than the minimum charge, use this task exclusively. This task should not be used in conjunction with any other tasks in this section.	\$894.75
			Qty Unit Price Factor Total	
			Installation 1 X \$832.87 X 1.0743 \$894.75	
			Contractor Notes: Saw cutting for concrete.	
33	02 41 19 13-0281	IN	5/8" Diameter Drilling In Concrete Per Inch Of Depth	\$413.61
			Qty Unit Price Factor Total	
			Installation 140 X \$2.75 X 1.0743 \$413.61	
			Contractor Notes: Anchoring of metal stud framing.	
34	02 41 19 13-0282	IN	3/4" Diameter Drilling In Concrete Per Inch Of Depth	\$624.98
			Qty Unit Price Factor Total	
			Installation 192 X \$3.03 X 1.0743 \$624.98	
			Contractor Notes: Drilling to install new dowels.	
35	02 41 19 13-0333	EA	Core Drill Minimum ChargeFor projects where the total core drilling charge is less than the minimum charge, use task "Minimum Charge For Core Drilling" exclusively. Task "Minimum Charge For Core Drilling" should not be used in conjunction with any other tasks in this section. Does not apply to sections "Drilling In Concrete Per Inch Of Depth" or "Drilling In Brick Or Block Per Inch Of Depth".	\$726.67
			Qty Unit Price Factor Total	
			Installation 1 X \$676.41 X 1.0743 \$726.67	
			Contractor Notes: Minimum charge for core drilling for electrical work.	

CSI Number	Mod	UCM	Description	LineTotal
<b>02 - Site Work</b>				
36	02 41 19 13-0376	VLF	Brick, Hard Mortar, Toothing Masonry Cutouts	\$2,183.84
			Qty Unit Price Factor Total	
			Installation 80 X \$25.41 X 1.0743 \$2,183.84	
Contractor Notes: <i>Tooth in new CMU block into existing wall.</i>				
<b>Subtotal for 02 - Site Work:</b>				<b>\$6,913.74</b>
<b>03 - Concrete</b>				
37	03 01 30 71-0054	LF	Up To 1/4" Wide, Low Viscosity, High Strength Epoxy Resin, Structural Crack Repair For Concrete, Installed With Automated Injection Equipment (Sikadur® 35)	\$501.29
			Qty Unit Price Factor Total	
			Installation 21 X \$22.22 X 1.0743 \$501.29	
Contractor Notes: <i>Epoxy new rebar dowels into place.</i>				
38	03 11 13 00-0009	LF	Up To 6" High Slab Edge and Block-Out Wood Formwork	\$790.47
			Qty Unit Price Factor Total	
			Installation 130 X \$5.66 X 1.0743 \$790.47	
Contractor Notes: <i>Formwork for concrete sidewalk.</i>				
39	03 11 13 00-0009	0004 LF	For Up To 250, Add	\$150.83
			Qty Unit Price Factor Total	
			Installation 130 X \$1.08 X 1.0743 \$150.83	
40	03 21 16 00-0171	EA	1/2" Diameter x 24" Long, Epoxy Coated Deformed Straight Dowel	\$112.07
			Qty Unit Price Factor Total	
			Installation 32 X \$3.26 X 1.0743 \$112.07	
Contractor Notes: <i>Supply and install dowels.</i>				
41	03 22 11 00-0002	SF	6" x 6" x #10, 21 LB/CSF, Plain Welded Wire Fabric Reinforcing Placed In Floors Or Slabs (W1.4 x W1.4)	\$282.00
			Qty Unit Price Factor Total	
			Installation 350 X \$0.75 X 1.0743 \$282.00	
Contractor Notes: <i>Furnish and install wire mesh for sidewalk.</i>				
42	03 31 13 00-0035	CY	Up To 6", By Direct Chute, Place 3,000 PSI Concrete Slab On Grade	\$4,273.36
			Qty Unit Price Factor Total	
			Installation 19.5 X \$203.99 X 1.0743 \$4,273.36	
Contractor Notes: <i>Pour concrete sidewalk.</i>				
43	03 31 13 00-0035	0030 CY	For 4,000 PSI Concrete, Add	\$291.82
			Qty Unit Price Factor Total	
			Installation 19.5 X \$13.93 X 1.0743 \$291.82	
44	03 31 13 00-0035	0039 CY	For Up To 20, Add	\$351.94
			Qty Unit Price Factor Total	
			Installation 19.5 X \$16.80 X 1.0743 \$351.94	

CSI Number	Mod	UOM	Description	LineTotal
<b>03 - Concrete</b>				
45	03 35 13 00-0004	SF	Broom, Concrete Floor Finish	\$545.21
			Qty Unit Price Factor Total	
			Installation 350 X \$1.45 X 1.0743 \$545.21	
			Contractor Notes: <i>Broom finish concrete sidewalk.</i>	
46	03 35 13 00-0004	0051 SF	For >250 To 500, Add	\$135.36
			Qty Unit Price Factor Total	
			Installation 350 X \$0.36 X 1.0743 \$135.36	
47	03 35 19 00-0004	SF	Clear Acrylic Sealer, Hardener And Dustproofer	\$112.80
			Qty Unit Price Factor Total	
			Installation 350 X \$0.30 X 1.0743 \$112.80	
			Contractor Notes: <i>Provide and install sealer on new concrete sidewalk.</i>	
48	03 35 26 00-0002	SF	Ramp, Grooved Concrete Surface Finishing	\$31.03
			Qty Unit Price Factor Total	
			Installation 8 X \$3.61 X 1.0743 \$31.03	
			Contractor Notes: <i>Line item to finish ADA ramp at curb and sidewalk.</i>	
49	03 39 23 23-0005	CSF	2 Ply Reinforced, Concrete Curing Waterproof Paper	\$143.60
			Qty Unit Price Factor Total	
			Installation 3.5 X \$38.19 X 1.0743 \$143.60	
			Contractor Notes: <i>Plastic to cover concrete sidewalk during curing.</i>	
50	03 54 16 00-0004	SF	1/2" Thick Self Leveling Cementitious Underlayment For Floors Including Surface Preparation	\$454.73
			Qty Unit Price Factor Total	
			Installation 74 X \$5.72 X 1.0743 \$454.73	
			Contractor Notes: <i>Line item used for skim coat prior to installation of walk-off carpet.</i>	
<b>Subtotal for 03 - Concrete:</b>				<b>\$8,176.51</b>
<b>04 - Masonry</b>				
51	04 01 20 41-0173	SF	Repair Bulging Or Loose Masonry Using New Masonry/Includes saw cutting, toothing, removing loose masonry, installing anchor and installing new brick and mortar.	\$266.99
			Qty Unit Price Factor Total	
			Installation 3 X \$82.84 X 1.0743 \$266.99	
			Contractor Notes: <i>Line item used for patching CMU after removal of light switch.</i>	
52	04 01 20 91-0003	SF	Cut And Repoint Brick, Soft, Loose Or Crumbling Mortar, Running Bond	\$83.41
			Qty Unit Price Factor Total	
			Installation 12 X \$6.47 X 1.0743 \$83.41	
			Contractor Notes: <i>Patch brick mortar.</i>	
53	04 01 20 91-0003	0001 SF	For Common Bond, Add	\$3.09
			Qty Unit Price Factor Total	
			Installation 12 X \$0.24 X 1.0743 \$3.09	



CSI Number	Mod	UCW	Description	LineTotal
<b>04 - Masonry</b>				
54	04 21 13 00-0002	SF	Standard Size Brick, Red, Running Bond Standard size brick, 3-5/8" x 2-1/4" x 8". (6.55 Bricks/SF)	\$75.16
			Qty Unit Price Factor Total	
			Installation 3 X \$23.32 X 1.0743 \$75.16	
			Contractor Notes: <i>Line item used for patching brick after removal of door bell.</i>	
55	04 21 13 00-0002	0031 SF	For Common Or American Bond, Add	\$2.45
			Qty Unit Price Factor Total	
			Installation 3 X \$0.76 X 1.0743 \$2.45	
56	04 21 13 00-0002	0035 SF	For <10, Small Area Replacements (Individual Areas), Add	\$92.30
			Qty Unit Price Factor Total	
			Installation 3 X \$28.64 X 1.0743 \$92.30	
57	04 22 23 13-0026	SF	10" x 8" x 16", Solid, Normalweight, Concrete Block	\$2,323.35
			Qty Unit Price Factor Total	
			Installation 142 X \$15.23 X 1.0743 \$2,323.35	
			Contractor Notes: <i>Furnish and install CMU wall and infill window opening with new CMU.</i>	
<b>Subtotal for 04 - Masonry:</b>				<b>\$2,846.75</b>
<b>05 - Metals</b>				
58	05 05 23 00-1199	LF	3/4" Diameter, Plain Finish Steel, Low Carbon Threaded Rod	\$1,125.44
			Qty Unit Price Factor Total	
			Installation 120 X \$8.73 X 1.0743 \$1,125.44	
			Contractor Notes: <i>Threaded rod for electrical work.</i>	
59	05 05 23 00-1598	EA	1/2" Diameter x 4-1/8" Long, Welded Stud Concrete Anchors	\$198.53
			Qty Unit Price Factor Total	
			Installation 35 X \$5.28 X 1.0743 \$198.53	
			Contractor Notes: <i>Wall anchor bolts for new walls.</i>	
60	05 12 23 00-0011	TON	Up To 10 LB/LF Rolled Shape Steel Angles	\$3,236.68
			Qty Unit Price Factor Total	
			Installation 0.3 X \$10,042.76 X 1.0743 \$3,236.68	
			Contractor Notes: <i>Metal angles for installation of storefront framing.</i>	
61	05 12 23 00-0019	TON	Up To 20 LB/LF Double L Shape Steel Angles	\$1,084.50
			Qty Unit Price Factor Total	
			Installation 0.11 X \$9,177.21 X 1.0743 \$1,084.50	
			Contractor Notes: <i>New countertop brackets for solid surface support.</i>	
<b>Subtotal for 05 - Metals:</b>				<b>\$5,645.15</b>

CSI Number	Mod	UOM	Description	LineTotal
<b>06 - Wood, Plastic, and Composites</b>				
62	06 11 16 00-0142	LF	2" x 4" Pressure Treated Wood Blocking To Steel	\$1,233.73
			Qty Unit Price Factor Total	
			Installation 180 X \$6.38 X 1.0743 \$1,233.73	
Contractor Notes: <i>Furnish and install blocking for storefronts.</i>				
<b>Subtotal for 06 - Wood, Plastic, and Composites:</b>				<b>\$1,233.73</b>
<b>07 - Thermal &amp; Moisture Protection</b>				
63	07 17 13 00-0002	CSF	1/4" Bentonite Waterproofing Panels	\$1,485.63
			Qty Unit Price Factor Total	
			Installation 3.5 X \$288.23 X 1.0743 \$1,083.76	
			Demolition 3.5 X 106.88 X 1.0743 \$401.87	
Contractor Notes: <i>Line item used for plastic for winter protection.</i>				
64	07 17 13 00-0002	0022 CSF	For Application To Horizontal Surfaces, Deduct	(\$123.52)
			Qty Unit Price Factor Total	
			Installation 3.5 X (\$32.85) X 1.0743 (\$123.52)	
65	07 21 16 00-0006	SF	5-1/2" Thick, Kraft Faced, R-21 Fiberglass Flexible Insulation	\$378.05
			Qty Unit Price Factor Total	
			Installation 230 X \$1.53 X 1.0743 \$378.05	
Contractor Notes: <i>Furnish and install wall insulation for new gypsum board wall and ceiling assemblies.</i>				
66	07 46 16 00-0024	LF	2' Overhang, 0.019" Thick, Solid Or Vented Aluminum Soffit	\$36.96
			Qty Unit Price Factor Total	
			Installation 0 X \$6.78 X 1.0743 \$0.00	
			Demolition 20 X 1.72 X 1.0743 \$36.96	
Contractor Notes: <i>Remove and salvage existing metal soffit.</i>				
67	07 92 13 00-0004	CLF	1/4" x 1/2" Joint, Silicone Sealant And Caulking	\$1,111.63
			Qty Unit Price Factor Total	
			Installation 2.5 X \$413.90 X 1.0743 \$1,111.63	
Contractor Notes: <i>Caulking of control joints.</i>				
68	07 92 13 00-0008	CLF	3/8" x 3/4" Joint, Silicone Sealant And Caulking	\$2,218.32
			Qty Unit Price Factor Total	
			Installation 3.75 X \$550.64 X 1.0743 \$2,218.32	
Contractor Notes: <i>Caulking of masonry joints.</i>				
69	07 92 13 00-0008	0092 CLF	For Coloring, Add	\$253.72
			Qty Unit Price Factor Total	
			Installation 3.75 X \$62.98 X 1.0743 \$253.72	

GSI Number	Mod	UOM	Description	LineTotal
<b>07 - Thermal &amp; Moisture Protection</b>				
70	07 92 13 00-0014	CLF	3/4" x 3/4" Joint, Silicone Sealant And Caulking	\$1,973.53
			Qty Unit Price Factor Total	
			Installation 2 X \$804.81 X 1.0743 \$1,729.21	
			Demolition 1 X 227.42 X 1.0743 \$244.32	
			Contractor Notes: Remove caulk from existing door frames. Caulking for new door frames, solid surface countertops, and new walls.	
71	07 92 13 00-0014	0092 CLF	For Coloring, Add	\$270.64
			Qty Unit Price Factor Total	
			Installation 2 X \$125.96 X 1.0743 \$270.64	
72	07 92 13 00-0014	CLF	3/4" x 3/4" Joint, Silicone Sealant And Caulking	\$2,217.85
			Qty Unit Price Factor Total	
			Installation 2 X \$804.81 X 1.0743 \$1,729.21	
			Demolition 2 X 227.42 X 1.0743 \$488.63	
			Contractor Notes: Caulking for storefront systems.	
73	07 92 13 00-0014	0092 CLF	For Coloring, Add	\$270.64
			Qty Unit Price Factor Total	
			Installation 2 X \$125.96 X 1.0743 \$270.64	
<b>Subtotal for 07 - Thermal &amp; Moisture Protection:</b>				<b>\$10,093.45</b>
<b>08 - Openings</b>				
74	08 34 73 13-0003	EA	3' x 7', 14 Gauge, STC 50, Steel Acoustical Door (Unrated)	\$3,146.41
			Qty Unit Price Factor Total	
			Installation 1 X \$2,928.80 X 1.0743 \$3,146.41	
			Contractor Notes: Line item used for furnish and install bullet resistant hollow metal door.	
75	08 34 73 13-0003	0534 EA	For 3" x 33" Vision Lite, Add	\$1,267.09
			Qty Unit Price Factor Total	
			Installation 1 X \$1,179.46 X 1.0743 \$1,267.09	
76	08 34 73 13-0012	EA	3'-6" x 7', 4-1/2" To 6-1/2" Wall Thickness, 14 Gauge, Split-Frame, Steel Acoustical Door Frame	\$2,948.75
			Qty Unit Price Factor Total	
			Installation 1 X \$2,744.81 X 1.0743 \$2,948.75	
			Contractor Notes: Line item used for furnish and install bullet resistant hollow metal door frame.	
77	08 34 73 13-0012	0615 EA	For 60 Minutes Fire Rated, Add	\$39.75
			Qty Unit Price Factor Total	
			Installation 1 X \$37.00 X 1.0743 \$39.75	

CSI Number	Mod	UOM	Description	LineTotal
<b>08 - Openings</b>				
78	08 42 13 00-0006		EA 3' x 7' x 1-3/4" Wide Stile, Aluminum Framed Entrance Doors Including Glazing, Trim And Hardware (Special-Lite SL-15)	\$11,998.99
			Qty Unit Price Factor Total	
			Installation 2 X \$4,825.32 X 1.0743 \$10,367.68	
			Demolition 2 X 759.24 X 1.0743 \$1,631.30	
			Contractor Notes: Remove existing aluminum doors and frames. Furnish and install aluminum doors, aluminum door frames, and glazing for aluminum doors.	
79	08 42 13 00-0006	0516	EA For 1" Insulated Glazing, Add	\$83.65
			Qty Unit Price Factor Total	
			Installation 1 X \$77.86 X 1.0743 \$83.64	
80	08 42 29 33-0004		EA Exposed Single Door Swing Door Operator, Up To 350 LB Panel	\$5,043.95
			Qty Unit Price Factor Total	
			Installation 2 X \$2,347.55 X 1.0743 \$5,043.95	
			Contractor Notes: Furnish and install auto operators.	
81	08 51 13 00-0106		EA Up To 6 SF, 2-1/4" Frame Depth, HC 65, Fixed Aluminum Window (Traco TR-2800)	\$3,913.89
			Qty Unit Price Factor Total	
			Installation 8 X \$360.44 X 1.0743 \$3,097.77	
			Demolition 8 X 94.96 X 1.0743 \$816.12	
			Contractor Notes: Remove existing storefront windows. Furnish and install aluminum storefront side lite and transom frames. (4) GL-1 and (4) GL-2.	
82	08 51 13 00-0106	0073	EA For Color Anodized Finish, Add	\$121.61
			Qty Unit Price Factor Total	
			Installation 8 X \$14.15 X 1.0743 \$121.61	
83	08 51 13 00-0106	0193	EA For Installation In Concrete Or Masonry, Add	\$315.50
			Qty Unit Price Factor Total	
			Installation 8 X \$36.71 X 1.0743 \$315.50	
84	08 51 13 00-0107		EA >6 To 10 SF, 2-1/4" Frame Depth, HC 65, Fixed Aluminum Window (Traco TR-2800)	\$1,090.14
			Qty Unit Price Factor Total	
			Installation 2 X \$406.48 X 1.0743 \$873.36	
			Demolition 2 X 100.89 X 1.0743 \$216.77	
			Contractor Notes: Furnish and install aluminum storefront side lite frames. (2) GL-1.	
85	08 51 13 00-0107	0073	EA For Color Anodized Finish, Add	\$35.84
			Qty Unit Price Factor Total	
			Installation 2 X \$16.68 X 1.0743 \$35.84	
86	08 51 13 00-0107	0193	EA For Installation In Concrete Or Masonry, Add	\$85.06
			Qty Unit Price Factor Total	
			Installation 2 X \$39.59 X 1.0743 \$85.06	

CSI Number	Mod	UOM	Description	LineTotal
<b>08 - Openings</b>				
87	08 51 13 00-0108	EA	>10 To 15 SF, 2-1/4" Frame Depth, HC 65, Fixed Aluminum Window (Traco TR-2800)	\$583.65
			Qty Unit Price Factor Total	
			Installation 1 X \$436.46 X 1.0743 \$468.89	
			Demolition 1 X 106.82 X 1.0743 \$114.76	
			Contractor Notes: <i>Furnish and install aluminum storefront side lite frame. (1) GL-1.</i>	
88	08 51 13 00-0108	0073 EA	For Color Anodized Finish, Add	\$19.43
			Qty Unit Price Factor Total	
			Installation 1 X \$18.09 X 1.0743 \$19.43	
89	08 51 13 00-0108	0193 EA	For Installation In Concrete Or Masonry, Add	\$45.20
			Qty Unit Price Factor Total	
			Installation 1 X \$42.07 X 1.0743 \$45.20	
90	08 51 13 00-0124	EA	>20 To 30 SF, 4" Frame Depth, HC 65, Fixed Aluminum Window (Traco TR-9500)	\$255.04
			Qty Unit Price Factor Total	
			Installation 0 X \$535.23 X 1.0743 \$0.00	
			Demolition 2 X 118.7 X 1.0743 \$255.04	
			Contractor Notes: <i>Remove existing windows.</i>	
91	08 56 19 00-0005	EA	48" x 40", Bullet Resistant Pass Through Service Window, 1.25" Acrylic Glazing Level I, Steel Frame	\$4,778.68
			Qty Unit Price Factor Total	
			Installation 1 X \$4,448.18 X 1.0743 \$4,778.68	
			Contractor Notes: <i>Line item used for furnish and install bullet resistant transaction window with natural speak frame.</i>	
92	08 56 19 00-0005	0587 EA	For 1.25" Multi-Ply Polycarbonate Level III Bullet Resistant Glazing, Add	\$698.30
			Qty Unit Price Factor Total	
			Installation 1 X \$650.00 X 1.0743 \$698.30	
93	08 56 59 00-0005	EA	16" Wide x 10" Deep x 1-9/16" High, Brushed Stainless Steel, Standard Drop-In Deal Tray (CRL CTDB16)	\$283.68
			Qty Unit Price Factor Total	
			Installation 1 X \$264.06 X 1.0743 \$283.68	
			Contractor Notes: <i>Furnish and install dlp tray for transaction window.</i>	
94	08 71 23 00-0010	PR	4-1/2" x 4-1/2" Standard Duty, Full Mortise, Ball Bearing, Brass/Bronze, Satin Chrome Finish Hinge	\$146.17
			Qty Unit Price Factor Total	
			Installation 1.5 X \$90.71 X 1.0743 \$146.17	
			Contractor Notes: <i>Furnish and install hinges for door 103A.</i>	
95	08 71 23 00-0010	0222 PR	For Pair Of Non-Removable Pins (NRP), Add	\$9.67
			Qty Unit Price Factor Total	
			Installation 1.5 X \$6.00 X 1.0743 \$9.67	

GSI Number	Mod	UOM	Description	LineTotal
<b>08 - Openings</b>				
96	08 71 23 00-0531	EA	2-1/2" Base Diameter, Convex Or Concave Rubber Insert, Satin Chrome Finish. Cast Brass Wall Bumper (Ives WS401/402)	\$42.54
			Qty Unit Price Factor Total	
			Installation 1 X \$39.60 X 1.0743 \$42.54	
			Contractor Notes: <i>Furnish and install wall stop for door 103A.</i>	
97	08 71 23 00-2126	EA	3' Push Bar Exit Device, Surface Vertical Rods, Narrow Stile Aluminum anodized finish. Von Duprin Series 3327/3527.	\$3,281.43
			Qty Unit Price Factor Total	
			Installation 2 X \$1,527.24 X 1.0743 \$3,281.43	
			Contractor Notes: <i>Line item used for furnish and install panic bar.</i>	
98	08 71 23 00-2242	EA	Surface Mounted Heavy Duty Door Closer (LCN 4040XP/4041 Series)	\$392.45
			Qty Unit Price Factor Total	
			Installation 1 X \$365.31 X 1.0743 \$392.45	
			Contractor Notes: <i>Furnish and install surface closer for door 103A.</i>	
99	08 71 23 00-2263	EA	Classroom F05 Mortise Lockset Locked with key outside. Inside always unlocked.	\$675.94
			Qty Unit Price Factor Total	
			Installation 1 X \$629.19 X 1.0743 \$675.94	
			Contractor Notes: <i>Furnish and install classroom lock for door SF-102A.</i>	
100	08 71 23 00-2263	0282 EA	For Oxidized Satin Bronze, Oil Rubbed US10B (BHMA 613) Finish, Add	\$17.09
			Qty Unit Price Factor Total	
			Installation 1 X \$15.91 X 1.0743 \$17.09	
101	08 71 23 00-2264	EA	Storeroom/Closet F07 Mortise Lockset Locked with key outside. Inside always unlocked. Fixed outside handle.	\$675.94
			Qty Unit Price Factor Total	
			Installation 1 X \$629.19 X 1.0743 \$675.94	
			Contractor Notes: <i>Furnish and install storeroom lock for door SF-101A.</i>	
102	08 71 23 00-2264	0282 EA	For Oxidized Satin Bronze, Oil Rubbed US10B (BHMA 613) Finish, Add	\$17.09
			Qty Unit Price Factor Total	
			Installation 1 X \$15.91 X 1.0743 \$17.09	
103	08 71 23 00-2264	EA	Storeroom/Closet F07 Mortise Lockset Locked with key outside. Inside always unlocked. Fixed outside handle.	\$675.94
			Qty Unit Price Factor Total	
			Installation 1 X \$629.19 X 1.0743 \$675.94	
			Contractor Notes: <i>Furnish and install storeroom lock for door 103A.</i>	
104	08 71 23 00-2264	0282 EA	For Oxidized Satin Bronze, Oil Rubbed US10B (BHMA 613) Finish, Add	\$17.09
			Qty Unit Price Factor Total	
			Installation 1 X \$15.91 X 1.0743 \$17.09	

CSI Number	Mod	UOM	Description	LineTotal
<b>08 - Openings</b>				
105	08 71 23 00-2450	EA	Single Cylinder Surface Mounted DeadboltKey one side, knob one side, bright brass finish.	\$111.77
			Qty Unit Price Factor Total	
			Installation 1 X \$104.04 X 1.0743 \$111.77	
			Contractor Notes: <i>Furnish and install Mortise cylinder for door 103A.</i>	
106	08 71 23 00-2450	EA	Single Cylinder Surface Mounted DeadboltKey one side, knob one side, bright brass finish.	\$223.54
			Qty Unit Price Factor Total	
			Installation 2 X \$104.04 X 1.0743 \$223.54	
			Contractor Notes: <i>Furnish and install Mortise cylinder for doors SF-101A and SF-102A.</i>	
107	08 71 23 00-2460	EA	Stainless Steel Body Electric Strike (Von Duprin 6215)	\$623.82
			Qty Unit Price Factor Total	
			Installation 1 X \$580.68 X 1.0743 \$623.82	
			Contractor Notes: <i>Furnish and install electric strike for door 103A.</i>	
108	08 71 23 00-2460	EA	Stainless Steel Body Electric Strike (Von Duprin 6215)	\$1,247.65
			Qty Unit Price Factor Total	
			Installation 2 X \$580.68 X 1.0743 \$1,247.65	
			Contractor Notes: <i>Furnish and install electric strike for aluminum doors.</i>	
109	08 71 23 00-2510	EA	Two 18 Gauge Wire, Door Frame To Edge Of Door Electrical Power Transfer	\$912.19
			Qty Unit Price Factor Total	
			Installation 2 X \$424.55 X 1.0743 \$912.19	
			Contractor Notes: <i>Line item used for furnish and install wire harness and power supply for aluminum doors.</i>	
110	08 71 23 00-2510	EA	Two 18 Gauge Wire, Door Frame To Edge Of Door Electrical Power Transfer	\$456.09
			Qty Unit Price Factor Total	
			Installation 1 X \$424.55 X 1.0743 \$456.09	
			Contractor Notes: <i>Line item used for furnish and install wire harness and power supply for door 103A.</i>	
111	08 72 33 00-0065	LF	For Sealing Up To 3/4" Gap, Side Mount, Vinyl Tack On Door Sweep (Pemko V365)	\$110.67
			Qty Unit Price Factor Total	
			Installation 17 X \$6.06 X 1.0743 \$110.67	
			Contractor Notes: <i>Apply perimeter seal for door 103A.</i>	
112	08 81 23 23-0015	SF	1/4" Thick, Tempered, Clear Float Field Installed Glass	\$298.59
			Qty Unit Price Factor Total	
			Installation 13 X \$21.38 X 1.0743 \$298.59	
			Contractor Notes: <i>Furnish and install glass type GL-2 storefront side lite and transoms.</i>	

CSI Number	Mod	UOM	Description	LineTotal
<b>08 - Openings</b>				
113	08 81 23 23-0015	0298	SF For Glass Removal And Preparing Opening For New Glazing, Add	\$204.74
			Qty Unit Price Factor Total	
			Installation 13 X \$14.66 X 1.0743 \$204.74	
114	08 81 23 23-0071		SF 1" Thick, Insulated Field Installed GlassTwo 1/4" lites with 1/2" air space.	\$1,413.21
			Qty Unit Price Factor Total	
			Installation 39 X \$33.73 X 1.0743 \$1,413.21	
			Contractor Notes: <i>Furnish and install glass type GL-1 storefronts side lite and transoms.</i>	
115	08 81 23 23-0071	0060	SF For Low-E Coated Glass, Add	\$138.26
			Qty Unit Price Factor Total	
			Installation 39 X \$3.30 X 1.0743 \$138.26	
116	08 81 23 23-0071	0066	SF For One Piece Fully Tempered Glass, Add	\$110.61
			Qty Unit Price Factor Total	
			Installation 39 X \$2.64 X 1.0743 \$110.61	
117	08 81 23 23-0071	0298	SF For Glass Removal And Preparing Opening For New Glazing, Add	\$859.74
			Qty Unit Price Factor Total	
			Installation 39 X \$20.52 X 1.0743 \$859.74	
118	08 88 53 00-0025		SF 7/16" Ballistic Resistant Fiberglass, Level 3, 4.5 LB/SF	\$136.72
			Qty Unit Price Factor Total	
			Installation 1.5 X \$84.84 X 1.0743 \$136.72	
			Contractor Notes: <i>Furnish and install glass type GL-3 for door vision lite.</i>	
<b>Subtotal for 08 - Openings:</b>				<b>\$49,553.56</b>
<b>09 - Finishes</b>				
119	09 22 13 00-0009		SF 7/8", 25 Gauge, 16" On Center, Installed On Ceilings, Hat Furring Channel	\$277.49
			Qty Unit Price Factor Total	
			Installation 42 X \$4.28 X 1.0743 \$193.12	
			Demolition 42 X 1.87 X 1.0743 \$84.38	
			Contractor Notes: <i>Remove existing metal furring on ceiling. Furnish and install new metal furring on ceiling.</i>	
120	09 22 13 00-0014		SF 1-1/2", 25 Gauge, 16" On Center, Installed On Walls, Z Furring Channel	\$214.77
			Qty Unit Price Factor Total	
			Installation 42 X \$3.24 X 1.0743 \$146.19	
			Demolition 42 X 1.52 X 1.0743 \$68.58	
			Contractor Notes: <i>Remove existing channels with hangers on ceiling. Furnish and install new channels with hangers on ceiling.</i>	



CSJ Number	Mod	UOM	Description	Line Total
<b>09 - Finishes</b>				
121	09 22 16 13-0015	SF	3-5/8" Width, 16" On Center, 18 Gauge, Non Load Bearing, Non Structural Metal Stud Framing With Tracks And Runners	\$613.98
			Qty Unit Price Factor Total	
			Installation 188 X \$3.04 X 1.0743 \$613.98	
			Contractor Notes: <i>Furnish and install metal stud for new secured room walls.</i>	
122	09 22 16 13-0015	0003 SF	For Soffit, Columns Or Beams Up To 10' High, Add	\$15.21
			Qty Unit Price Factor Total	
			Installation 8 X \$1.77 X 1.0743 \$15.21	
123	09 22 16 13-0015	0011 SF	For >100 To 300, Add	\$98.96
			Qty Unit Price Factor Total	
			Installation 188 X \$0.49 X 1.0743 \$98.96	
124	09 29 00 00-0006	SF	5/8" Gypsum Board	\$92.05
			Qty Unit Price Factor Total	
			Installation 42 X \$1.45 X 1.0743 \$65.42	
			Demolition 42 X 0.59 X 1.0743 \$26.62	
			Contractor Notes: <i>Remove existing gypsum board ceiling. Furnish and install new gypsum board ceiling.</i>	
125	09 29 00 00-0006	0050 SF	For Horizontal Installation Up To 10' High, Add	\$36.10
			Qty Unit Price Factor Total	
			Installation 84 X \$0.40 X 1.0743 \$36.10	
			Contractor Notes: <i>Small quantity modifier for demolition of 42 SF and installation of 42 SF.</i>	
126	09 29 00 00-0006	0053 SF	For Up To 128, Add	\$47.83
			Qty Unit Price Factor Total	
			Installation 84 X \$0.53 X 1.0743 \$47.83	
			Contractor Notes: <i>Small quantity modifier for demolition of 42 SF and installation of 42 SF.</i>	
127	09 29 00 00-0010	SF	5/8" Gypsum Board, Two Layers	\$535.22
			Qty Unit Price Factor Total	
			Installation 188 X \$2.65 X 1.0743 \$535.22	
			Contractor Notes: <i>Furnish and install gypsum board walls for new secured room walls.</i>	
128	09 29 00 00-0010	0040 SF	For Times When The Shortest Distance From Corner to Corner Is <3', Add	\$54.66
			Qty Unit Price Factor Total	
			Installation 48 X \$1.06 X 1.0743 \$54.66	
129	09 29 00 00-0010	0054 SF	For >128 To 320, Add	\$117.14
			Qty Unit Price Factor Total	
			Installation 188 X \$0.58 X 1.0743 \$117.14	

CSI Number	Mod	UOM	Description	LineTotal
<b>09 - Finishes</b>				
130	09 29 00 00-0068	LF	Casing, Galvanized Steel J-Bead For Gypsum Board	\$213.36
			Qty Unit Price Factor Total	
			Installation 60 X \$3.31 X 1.0743 \$213.36	
			Contractor Notes: <i>Furnish and install J-beads.</i>	
131	09 29 00 00-0068	0013 LF	For Up To 100, Add	\$12.89
			Qty Unit Price Factor Total	
			Installation 60 X \$0.20 X 1.0743 \$12.89	
132	09 29 00 00-0069	LF	Corner Bead, Galvanized Steel For Gypsum Board	\$173.26
			Qty Unit Price Factor Total	
			Installation 48 X \$3.36 X 1.0743 \$173.26	
			Contractor Notes: <i>Furnish and install corner beads.</i>	
133	09 29 00 00-0069	0013 LF	For Up To 100, Add	\$10.83
			Qty Unit Price Factor Total	
			Installation 48 X \$0.21 X 1.0743 \$10.83	
134	09 65 13 13-0015	LF	4" High, 1/8" Thick, Type TS Thermoset Vulcanized Rubber Wall Base, All Colors	\$228.46
			Qty Unit Price Factor Total	
			Installation 62 X \$3.43 X 1.0743 \$228.46	
			Contractor Notes: <i>Furnish and install rubber wall base.</i>	
135	09 65 13 13-0015	0435 LF	For >40 To 80, Add	\$19.98
			Qty Unit Price Factor Total	
			Installation 62 X \$0.30 X 1.0743 \$19.98	
136	09 65 13 36-0002	LF	Vinyl Transition Strip, Brown Or Black	\$10.76
			Qty Unit Price Factor Total	
			Installation 6 X \$1.67 X 1.0743 \$10.76	
			Contractor Notes: <i>Furnish and install transition strips.</i>	
137	09 65 13 36-0002	0142 LF	For Up To 20, Add	\$4.77
			Qty Unit Price Factor Total	
			Installation 6 X \$0.74 X 1.0743 \$4.77	
138	09 68 13 00-0029	SY	38 Ounce, Patterned, Nylon Carpet Tile	\$553.44
			Qty Unit Price Factor Total	
			Installation 9 X \$57.24 X 1.0743 \$553.44	
			Contractor Notes: <i>Furnish and install new walk-off carpet.</i>	
139	09 91 23 00-0019	SF	Paint Interior Concrete Walls, 1 Coat Filler, Brush/Roller Work	\$170.51
			Qty Unit Price Factor Total	
			Installation 248 X \$0.64 X 1.0743 \$170.51	
			Contractor Notes: <i>Prime CMU walls.</i>	

CSI Number	Mod	UOM	Description	Line Total
<b>09 - Finishes</b>				
140	09 91 23 00-0019	0271	SF For >100 To 250, Add	\$53.29
			Qty Unit Price Factor Total	
			Installation 248 X \$0.20 X 1.0743 \$53.29	
141	09 91 23 00-0021		SF Paint Interior Concrete Walls, 2 Coats Paint, Brush/Roller Work	\$357.01
			Qty Unit Price Factor Total	
			Installation 248 X \$1.34 X 1.0743 \$357.01	
			Contractor Notes: <i>Paint CMU walls.</i>	
142	09 91 23 00-0021	0271	SF For >100 To 250, Add	\$114.56
			Qty Unit Price Factor Total	
			Installation 248 X \$0.43 X 1.0743 \$114.56	
143	09 91 23 00-0062		SF Paint Interior Plaster/Drywall Walls, 1 Coat Primer, Brush/Roller Work	\$133.30
			Qty Unit Price Factor Total	
			Installation 188 X \$0.66 X 1.0743 \$133.30	
			Contractor Notes: <i>Prime gypsum board walls.</i>	
144	09 91 23 00-0062	0271	SF For >100 To 250, Add	\$42.41
			Qty Unit Price Factor Total	
			Installation 188 X \$0.21 X 1.0743 \$42.41	
145	09 91 23 00-0064		SF Paint Interior Plaster/Drywall Walls, 2 Coats Paint, Brush/Roller Work	\$268.62
			Qty Unit Price Factor Total	
			Installation 188 X \$1.33 X 1.0743 \$268.62	
			Contractor Notes: <i>Paint gypsum board walls.</i>	
146	09 91 23 00-0064	0271	SF For >100 To 250, Add	\$84.83
			Qty Unit Price Factor Total	
			Installation 188 X \$0.42 X 1.0743 \$84.83	
147	09 91 23 00-0151		SF Paint Interior Drywall/Plaster Ceiling, 1 Coat Primer, Brush/Roller Work	\$35.65
			Qty Unit Price Factor Total	
			Installation 42 X \$0.79 X 1.0743 \$35.65	
			Contractor Notes: <i>Prime gypsum board ceiling.</i>	
148	09 91 23 00-0151	0270	SF For Up To 100, Add	\$23.91
			Qty Unit Price Factor Total	
			Installation 42 X \$0.53 X 1.0743 \$23.91	
149	09 91 23 00-0153		SF Paint Interior Drywall/Plaster Ceiling, 2 Coats Paint, Brush/Roller Work	\$64.97
			Qty Unit Price Factor Total	
			Installation 42 X \$1.44 X 1.0743 \$64.97	
			Contractor Notes: <i>Paint gypsum board ceiling.</i>	

CSI Number	Mod	UOM	Description	LineTotal
<b>09 - Finishes</b>				
150	09 91 23 00-0153	0270	SF For Up To 100, Add	\$44.22
			Qty Unit Price Factor Total	
			Installation 42 X \$0.98 X 1.0743 \$44.22	
151	09 91 23 00-0239		LF Paint Interior Metal Door Frame And Trim, 1 Coat Primer, Brush/Roller Work	\$19.18
			Qty Unit Price Factor Total	
			Installation 17 X \$1.05 X 1.0743 \$19.18	
			Contractor Notes: <i>Prime metal door frame.</i>	
152	09 91 23 00-0241		LF Paint Interior Metal Door Frame And Trim, 2 Coats Paint, Brush/Roller Work	\$42.74
			Qty Unit Price Factor Total	
			Installation 17 X \$2.34 X 1.0743 \$42.74	
			Contractor Notes: <i>Paint metal door frame.</i>	
153	09 91 23 00-0246		EA Paint Interior Metal Door, Both Faces, 1 Coat Primer, Brush/Roller Work	\$77.74
			Qty Unit Price Factor Total	
			Installation 1 X \$72.36 X 1.0743 \$77.74	
			Contractor Notes: <i>Prime both faces of metal door.</i>	
154	09 91 23 00-0248		EA Paint Interior Metal Door, Both Faces, 2 Coats Paint, Brush/Roller Work	\$135.39
			Qty Unit Price Factor Total	
			Installation 1 X \$126.03 X 1.0743 \$135.39	
			Contractor Notes: <i>Paint both faces of metal door.</i>	
155	09 91 43 00-0005		SF Hand Scrape, Concrete And Masonry Surfaces, Surface Preparation	\$178.51
			Qty Unit Price Factor Total	
			Installation 248 X \$0.67 X 1.0743 \$178.51	
			Contractor Notes: <i>Prepare CMU walls to receive paint.</i>	
156	09 91 43 00-0005	0315	SF For >100 To 250, Add	\$90.59
			Qty Unit Price Factor Total	
			Installation 248 X \$0.34 X 1.0743 \$90.58	
157	09 91 43 00-0013		SF Hand Wash, Minor Repair And Light Sanding Drywall Surfaces	\$148.25
			Qty Unit Price Factor Total	
			Installation 230 X \$0.60 X 1.0743 \$148.25	
			Contractor Notes: <i>Prepare gypsum board ceiling and walls to receive paint.</i>	
158	09 91 43 00-0013	0315	SF For >100 To 250, Add	\$74.13
			Qty Unit Price Factor Total	
			Installation 230 X \$0.30 X 1.0743 \$74.13	
<b>Subtotal for 09 - Finishes:</b>				<b>\$5,490.97</b>

CSI Number	Mod	UOM	Description	LineTotal
<b>10 - Specialties</b>				
159	10 14 23 00-0091	EA	Removal And Reinstallation Of Building Signage, Exterior Up To 4 SF	\$185.96
			Qty Unit Price Factor Total	
			Installation 1 X \$173.10 X 1.0743 \$185.96	
			Contractor Notes: <i>Remove , salvage, and reinstall interior sign.</i>	
160	10 14 53 00-0266	EA	Removal And Reinstallation Of Street Sign On Post	\$110.69
			Qty Unit Price Factor Total	
			Installation 1 X \$103.03 X 1.0743 \$110.69	
			Contractor Notes: <i>Line item used to remove and reinstall accessible parking signage.</i>	
161	10 26 41 00-0004	SF	1/4" Thick Ballistic Resistant Fiberglass Panel, 2.4 To 2.6 LB/SF	\$3,114.80
			Qty Unit Price Factor Total	
			Installation 138 X \$21.01 X 1.0743 \$3,114.80	
			Contractor Notes: <i>Line item used for furnish and install 1/2" bullet resistant panel. 2 x (68 SF of 1/4") = 136</i>	
<b>Subtotal for 10 - Specialties:</b>				<b>\$3,411.45</b>
<b>12 - Furnishings</b>				
162	12 36 61 16-0004	SF	1/2" Thick, Color Group "B", Solid Surface Countertop Without Backsplash Quantity based on area of counter, backsplash and apron. Includes drilling holes for fixtures and 1-1/2" drop edge with 1/8" radius edges (when apron not used).	\$344.53
			Qty Unit Price Factor Total	
			Installation 6 X \$53.45 X 1.0743 \$344.53	
			Contractor Notes: <i>Furnish and install solid surface transaction countertop.</i>	
163	12 36 61 16-0004	0025 SF	For Up To 50, Add	\$109.77
			Qty Unit Price Factor Total	
			Installation 6 X \$17.03 X 1.0743 \$109.77	
164	12 59 13 00-0032	EA	Finish End Cover, 2-way, Variable Height	\$65.80
			Qty Unit Price Factor Total	
			Installation 1 X \$61.25 X 1.0743 \$65.80	
			Contractor Notes: <i>Line item used for furnish and install panel/panel finish end, change of height</i>	
165	12 59 13 00-0057	EA	34H 24W Fabric Covered Panel - Component Systems Furniture	\$233.92
			Qty Unit Price Factor Total	
			Installation 1 X \$193.10 X 1.0743 \$207.45	
			Demolition 1 X 24.64 X 1.0743 \$26.47	
			Contractor Notes: <i>Remove existing fabric panel. Line item used for furnish and install 32H 24W fabric panel.</i>	

CSI Number	Mod	UOM	Description	LineTotal
<b>12 - Furnishings</b>				
166	12 59 13 00-0059	EA	34H 36W Fabric Covered Panel - Component Systems Furniture	\$277.92
			Qty Unit Price Factor Total	
			Installation 1 X \$229.49 X 1.0743 \$246.54	
			Demolition 1 X 29.21 X 1.0743 \$31.38	
			Contractor Notes: Remove existing fabric panel. Line item used for furnish and install 32H 36W fabric panel.	
167	12 59 13 00-0069	EA	34" Draw Rod Panel Connector Hardware	\$12.76
			Qty Unit Price Factor Total	
			Installation 1 X \$10.54 X 1.0743 \$11.32	
			Demolition 1 X 1.34 X 1.0743 \$1.44	
			Contractor Notes: Remove existing draw rod. Line item used for furnish and install 34" draw rod, change of height.	
168	12 59 13 00-0072	EA	34" Two-Way 90 Degree Panel Connector Hardware	\$58.76
			Qty Unit Price Factor Total	
			Installation 1 X \$48.51 X 1.0743 \$52.11	
			Demolition 1 X 6.19 X 1.0743 \$6.65	
			Contractor Notes: Remove existing panel connector. Line item used for furnish and install 32" two-way 90 degree connector.	
169	12 59 13 00-0081	EA	34" Panel End Cap Hardware	\$19.58
			Qty Unit Price Factor Total	
			Installation 1 X \$16.17 X 1.0743 \$17.37	
			Demolition 1 X 2.06 X 1.0743 \$2.21	
			Contractor Notes: Remove existing finish end. Line item used for furnish and install 32" finish end.	
<b>Subtotal for 12 - Furnishings:</b>				<b>\$1,123.04</b>
<b>21 - Fire Suppression</b>				
170	21 01 10 91-0004	LF	Bleed Existing Lines Of Water	\$126.23
			Qty Unit Price Factor Total	
			Installation 250 X \$0.47 X 1.0743 \$126.23	
			Contractor Notes: Bleed sprinkler lines for relocation of existing sprinkler head.	
171	21 01 10 91-0005	LF	Refill Existing Lines With Water	\$153.09
			Qty Unit Price Factor Total	
			Installation 250 X \$0.57 X 1.0743 \$153.09	
			Contractor Notes: Refill sprinkler lines after relocation of sprinkler head.	
<b>Subtotal for 21 - Fire Suppression:</b>				<b>\$279.32</b>

CSI Number	Mod	UOM	Description	LineTotal
<b>23 - Heating, Ventilating, And Air-Conditioning (HVAC)</b>				
172	23 01 20 91-0024	EA	Shut Down Existing Interior Piping SystemIncludes lock out/tag out and average line tracing. Use when valves are greater than 25' from work. When the shut-off valves for multiple lines are located with a 10' radius, the quantity used shall be one.	\$205.77
			Qty Unit Price Factor Total	
			Installation 1 X \$191.54 X 1.0743 \$205.77	
			Contractor Notes: Shut down sprinkler piping system for relocation of existing sprnkler head.	
173	23 09 23 00-0006	HR	EMCS System Software Programming And Graphics Programming	\$2,105.54
			Qty Unit Price Factor Total	
			Installation 8 X \$244.99 X 1.0743 \$2,105.54	
			Contractor Notes: Labor for programming and testing of new access controls.	
<b>Subtotal for 23 - Heating, Ventilating, And Air-Conditioning (HVAC):</b>				<b>\$2,311.31</b>
<b>26 - Electrical</b>				
174	26 01 20 91-0004	EA	Lock Out/Tag Out Tags	\$18.78
			Qty Unit Price Factor Total	
			Installation 4 X \$4.37 X 1.0743 \$18.78	
			Contractor Notes: Lock out / tag out for electrical work.	
175	26 05 19 13-0016	EA	Box, Wall, Flush With Cover	\$117.47
			Qty Unit Price Factor Total	
			Installation 1 X \$109.35 X 1.0743 \$117.47	
			Contractor Notes: Furnish and install back box.	
176	26 05 29 00-0014	LF	>2' Length x 1-5/8" Wide x 1-5/8" High, 14 Gauge, 304 Stainless Steel Unistrut Channel	\$2,791.03
			Qty Unit Price Factor Total	
			Installation 120 X \$21.65 X 1.0743 \$2,791.03	
			Contractor Notes: Unistrut for electrical work.	
177	26 05 29 00-0392	EA	1/2" Inside Diameter, Zinc Plated Steel, Low Carbon Flat Washer	\$18.05
			Qty Unit Price Factor Total	
			Installation 20 X \$0.84 X 1.0743 \$18.05	
			Contractor Notes: Furnish and install nuts to connect threaded rod and unistrut.	
178	26 05 29 00-0406	EA	1/2" Diameter, Zinc Plated Steel, Low Carbon/Grade 2 Hex Nut	\$17.19
			Qty Unit Price Factor Total	
			Installation 20 X \$0.80 X 1.0743 \$17.19	
			Contractor Notes: Furnish and install washers to connect threaded rod and unistrut.	

CSI Number	Mod	UOM	Description	LineTotal
<b>26 - Electrical</b>				
179	26 05 33 13-0005	CLF	1/2" Electrical Metallic Tubing (EMT) Conduit Assembly With 4 #12 Copper THHN And 1 #12 Copper Insulated Grounding ConductorIncludes conduit, set screw connectors, set screw couplings, straps, wire as indicated. Not for use where detail is available.	\$6,917.36
			Qty Unit Price Factor Total	
			Installation 6.5 X \$803.10 X 1.0743 \$5,608.01	
			Demolition 5 X 243.76 X 1.0743 \$1,309.36	
			Contractor Notes: Remove existing electrical for light fixtures, exits, switching, and power receptacles back to nearest source. Furnish and install wire and conduit for new light fixtures, relocation of camera and speaker, and access control.	
180	26 05 33 16-0023	EA	Two Toggle Switches, 4" Square Steel Exposed Work Cover	\$17.08
			Qty Unit Price Factor Total	
			Installation 1 X \$11.24 X 1.0743 \$12.08	
			Demolition 1 X 4.66 X 1.0743 \$5.01	
			Contractor Notes: Remove existing light switch. Furnish and install light switch in new location.	
181	26 27 73 00-0002	EA	Door Bell, Push-button And Transformer - Complete	\$417.09
			Qty Unit Price Factor Total	
			Installation 0 X \$592.25 X 1.0743 \$0.00	
			Demolition 2 X 194.12 X 1.0743 \$417.09	
			Contractor Notes: Remove existing door bells. Salvage and return (1) door bell to Owner.	
182	26 51 13 00-0045	EA	2 T8 Lamps, 2' x 4', Surface Mounted, Wraparound Fluorescent Fixture	\$42.61
			Qty Unit Price Factor Total	
			Installation 0 X \$203.17 X 1.0743 \$0.00	
			Demolition 1 X 39.66 X 1.0743 \$42.61	
			Contractor Notes: Line item used for removal of existing 2x4 light fixture.	
183	26 51 13 00-0299	EA	4,000 Lumens, 2' x 2', Volumetric, Lay-In/Troffer LED Fixture (Lithonia 2RTL2)	\$889.82
			Qty Unit Price Factor Total	
			Installation 2 X \$414.14 X 1.0743 \$889.82	
			Contractor Notes: Furnish and install new 2x2 LED light fixtures.	
184	26 51 13 00-0369	EA	1,500 Lumens, 6" Diameter, Recessed LED Downlight With Open Trim (Lightolier C6L1520DL)	\$1,881.01
			Qty Unit Price Factor Total	
			Installation 4 X \$437.73 X 1.0743 \$1,881.01	
			Contractor Notes: Furnish and install interior LED can light fixtures.	



CSI Number	Mod	UOM	Description	LineTotal
<b>26 - Electrical</b>				
185	26 51 13 00-0645	EA	6" Round, Compact Fluorescent, T Or ICT Recessed Fixture Housing	\$150.19
			Qty Unit Price Factor Total	
			Installation 0 X \$107.33 X 1.0743 \$0.00	
			Demolition 5 X 27.96 X 1.0743 \$150.19	
			Contractor Notes: Remove (4) interior can light fixtures and (1) exterior can light fixture.	
186	26 53 00 00-0006	EA	Single Face, Die-Cast Aluminum Housing, LED Exit Sign (Lithonia LQC)	\$438.12
			Qty Unit Price Factor Total	
			Installation 2 X \$186.88 X 1.0743 \$401.53	
			Demolition 1 X 34.06 X 1.0743 \$36.59	
			Contractor Notes: Remove existing Exit signage. Furnish and install (1) surface mounted Exit signage and (1) recessed Exit signage.	
187	26 56 26 00-0128	EA	15 Watt LED Recessed Uplight	\$843.66
			Qty Unit Price Factor Total	
			Installation 1 X \$785.31 X 1.0743 \$843.66	
			Contractor Notes: Furnish and install exterior LED can light fixture.	
<b>Subtotal for 26 - Electrical:</b>				<b>\$14,559.46</b>
<b>28 - Electronic Safety And Security</b>				
188	28 16 11 00-0008	EA	Handicap/Push To Open, Push Button Controls, Exterior Stand Alone Access ControlsControls mount into a single gang electrical box. Excludes electrical box.	\$221.76
			Qty Unit Price Factor Total	
			Installation 2 X \$103.21 X 1.0743 \$221.76	
			Contractor Notes: Furnish and install door actuator to storefront frame.	
189	28 16 11 00-0009	EA	42" High Aluminum Post With Handicap/Push To Open, Push Button Controls, Exterior Stand Alone Access ControlsIncludes post, mounting base and push button control. Excludes concrete foundation.	\$499.91
			Qty Unit Price Factor Total	
			Installation 1 X \$465.34 X 1.0743 \$499.91	
			Contractor Notes: Furnish and install LCN bollard mounting post with actuator.	
190	28 16 11 00-0112	EA	HID IClass Contactless Smart Card Programmer, Wiegand Output Access Controls (HID CP400)For mullion mounting.	\$4,198.45
			Qty Unit Price Factor Total	
			Installation 2 X \$1,954.04 X 1.0743 \$4,198.45	
			Contractor Notes: Furnish and install FOB card reader.	
191	28 16 11 00-0227	EA	Master Door Stations, Button Buzzer Type, 25 Station	\$5,788.33
			Qty Unit Price Factor Total	
			Installation 3 X \$1,796.00 X 1.0743 \$5,788.33	
			Contractor Notes: Furnish and install push buttons for Door 103A access at existing desks.	

GSI Number	Mod	UOM	Description	LineTotal
<b>28 - Electronic Safety And Security</b>				
<b>Subtotal for 28 - Electronic Safety And Security:</b>				<b>\$10,708.45</b>
<b>31 - Earthwork</b>				
192	31 25 14 16-0010	SY	S150 BN Double Net Erosion Control BlanketStraw matrix with biodegradable thread to a double natural fiber netting as manufactured by North American Green.	\$68.15
			Qty      Unit Price      Factor      Total	
			Installation      26      X      \$2.44 X 1.0743      \$68.15	
Contractor Notes: <i>Erosion blanket for mulch for landscape restoration.</i>				
<b>Subtotal for 31 - Earthwork:</b>				<b>\$68.15</b>
<b>32 - Exterior Improvements</b>				
193	32 01 11 53-0003	LF	Removal Of 6" Wide Painted Or Epoxy Pavement Striping	\$272.98
			Qty      Unit Price      Factor      Total	
			Installation      110      X      \$2.31 X 1.0743      \$272.98	
Contractor Notes: <i>Remove existing accessible striping and figures.</i>				
194	32 01 11 53-0003	0479 LF	For Up To 250, Add	\$137.08
			Qty      Unit Price      Factor      Total	
			Installation      110      X      \$1.16 X 1.0743      \$137.08	
195	32 01 13 62-0009	SY	Up To 500 SY, Type III Slurry Seal Asphalt Coating, 2 Coats3/8" thick, 25 to 30 Lbs/SY.	\$1,546.03
			Qty      Unit Price      Factor      Total	
			Installation      130      X      \$11.07 X 1.0743      \$1,546.03	
Contractor Notes: <i>Sealcoat and blackout striping and parking lot.</i>				
196	32 01 17 63-0022	EA	Asphalt Placement For Small Repair Areas, Hot Mix Modified, Up To 3 TonsFor small areas of existing asphalt is removed to allow work such as trenching across or in a road, excavating a drainage structure, uncovering a utility line, etc.	\$2,015.06
			Qty      Unit Price      Factor      Total	
			Installation      1      X      \$1,875.70 X 1.0743      \$2,015.06	
Contractor Notes: <i>Line item used for patching asphalt at curb area for the first three tons.</i>				
197	32 01 17 63-0023	TON	Asphalt Placement For Small Repair Areas, Hot Mix ModifiedFor each ton over 3 to 100 tons. For small areas of existing asphalt is removed to allow work such as trenching across or in a road, excavating a drainage structure, uncovering a utility line, etc.	\$417.80
			Qty      Unit Price      Factor      Total	
			Installation      2      X      \$194.45 X 1.0743      \$417.80	
Contractor Notes: <i>Line item used for patching asphalt at curb area.</i>				

CSI Number	Mod	UCM	Description	LineTotal
<b>32 - Exterior Improvements</b>				
198	32 01 17 63-0027		SY Grinding Asphalt To Level Bump Or Raised Area	\$572.39
			Qty Unit Price Factor Total	
			Installation 24 X \$22.20 X 1.0743 \$572.39	
			Contractor Notes: Grinding of asphalt patching at curb area.	
199	32 11 23 16-0006		SF 6" Crushed Aggregate Base Course For Sidewalks	\$721.93
			Qty Unit Price Factor Total	
			Installation 350 X \$1.92 X 1.0743 \$721.93	
			Contractor Notes: Supply and install aggregate base course for sidewalk.	
200	32 11 23 16-0006	0015	SF For Up To 1,000, Add	\$195.52
			Qty Unit Price Factor Total	
			Installation 350 X \$0.52 X 1.0743 \$195.52	
201	32 11 23 16-0008		SF 8" Crushed Aggregate Base Course For Sidewalks	\$575.48
			Qty Unit Price Factor Total	
			Installation 216 X \$2.48 X 1.0743 \$575.48	
			Contractor Notes: Supply and install aggregate base course for asphalt patching at curb area.	
202	32 11 23 16-0008	0015	SF For Up To 1,000, Add	\$157.79
			Qty Unit Price Factor Total	
			Installation 216 X \$0.68 X 1.0743 \$157.79	
203	32 12 13 19-0002		SY Surface Prime Coat, 0.28 Gallon/SY	\$33.00
			Qty Unit Price Factor Total	
			Installation 24 X \$1.28 X 1.0743 \$33.00	
			Contractor Notes: Prime aggregate for asphalt patching at curb area.	
204	32 12 13 19-0002	0379	SY For Up To 150, Add	\$7.22
			Qty Unit Price Factor Total	
			Installation 24 X \$0.28 X 1.0743 \$7.22	
205	32 16 13 13-0002		LF 6" x 12" Cast In Place Concrete Curb	\$1,268.79
			Qty Unit Price Factor Total	
			Installation 42 X \$18.51 X 1.0743 \$835.18	
			Demolition 42 X 9.61 X 1.0743 \$433.61	
			Contractor Notes: Remove existing concrete curb. Pour new concrete curb.	
206	32 16 13 13-0002	0077	LF For >20 To 50, Add	\$583.86
			Qty Unit Price Factor Total	
			Installation 84 X \$6.47 X 1.0743 \$583.86	
			Contractor Notes: Small quantity modifier for demolition of 42 LF and installation of 42 LF.	


CSI Number	Mod	UOM	Description	Line Total
<b>32 - Exterior Improvements</b>				
207	32 16 13 13-0014	EA	Additional Finish For Handicap Drop Section In Curb	\$154.94
			Qty Unit Price Factor Total	
			Installation 2 X \$72.11 X 1.0743 \$154.94	
			Contractor Notes: <i>Handicap drop section in curb on each side.</i>	
208	32 16 23 00-0008	EA	Finish Concrete Handicap Drop Section In Sidewalk Excludes patterned (tactile) finish.	\$309.57
			Qty Unit Price Factor Total	
			Installation 2 X \$144.08 X 1.0743 \$309.57	
			Contractor Notes: <i>Handicap drop section in sidewalk on each side.</i>	
209	32 17 23 13-0067	LF	Single 6" Wide Solid Line, Painted Pavement Striping for Parking Areas	\$72.95
			Qty Unit Price Factor Total	
			Installation 70 X \$0.97 X 1.0743 \$72.94	
			Contractor Notes: <i>Apply new accessible striping.</i>	
210	32 17 23 33-0074	EA	39" Handicap Symbol For Standard Parking Stalls, 90 Mil Thick, Thermoplastic Pavement Marking Tape For Parking Areas Approximate overall dimensions: 2-2/3' width x 3' height. White or blue symbol. Excludes striping.	\$379.03
			Qty Unit Price Factor Total	
			Installation 2 X \$176.41 X 1.0743 \$379.03	
			Contractor Notes: <i>Apply new accessible parking figures.</i>	
211	32 17 26 00-0002	SF	Surface Applied VPC Truncated Dome Detectable Warning Surface Includes surface preparation, adhesive, fasteners and sealant at perimeter. Also raised strips or directional bars. All colors.	\$513.73
			Qty Unit Price Factor Total	
			Installation 6 X \$61.76 X 1.0743 \$398.09	
			Demolition 12 X 8.97 X 1.0743 \$115.64	
			Contractor Notes: <i>Remove existing tactile warning panels and install new tactile warning panels.</i>	
212	32 91 13 16-0010	CY	Shredded Redwood Mulch	\$517.49
			Qty Unit Price Factor Total	
			Installation 5 X \$96.34 X 1.0743 \$517.49	
			Contractor Notes: <i>Mulch for landscape restoration.</i>	
<b>Subtotal for 32 - Exterior Improvements:</b>				<b>\$10,452.64</b>
<b>Grand Total:</b>				<b>\$159,980.17</b>

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

**The Percent of NPP on this Proposal: 0.00 %**

*Village of Carol Stream*  
Interoffice Memorandum

MEMO TO: Robert Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: April 15, 2021

RE: Motion to Approve an Agreement for Professional Services with CH2M Hill (aka Jacobs Engineering) for the WRC SCADA System Replacement Project

The FY22 Water/Sewer budget includes \$237,000 for replacement and upgrade of the SCADA system at the Water Reclamation Center (WRC). Staff from Public Works has worked with plant operator Jacobs Engineering to design the specifications for the replacement project and the IT Director has also reviewed the proposed specifications.

SCADA is a term used for Supervisory Control and Data Acquisition and encompasses various equipment for the purpose of monitoring operation of treatment processes and issuing alarms when problems develop or established operating limits are breached. The SCADA system as designed will also allow remote monitoring and the ability for WRC staff to make adjustments to some equipment if needed when staff is not present.

As the contract operator of the WRC Jacobs is uniquely qualified to provide the necessary professional services to complete this project due to their intimate familiarity with the equipment and processes at the plant. On-site Jacobs staff worked with their corporate resources to select the appropriate equipment to support their SCADA needs.

The attached proposal for Professional Services provides a detailed scope of services, the equipment to be installed at a not-to-exceed cost of \$237,000. The Village Attorney has reviewed the proposal.

Staff recommends a Motion to approve an Agreement for Professional Services with CH2M Hill (aka Jacobs Engineering) for the WRC SCADA System Replacement Project in an amount not-to-exceed \$237,000.

Attachment

## **AGREEMENT FOR PROFESSIONAL SERVICES**

This Agreement for Professional Services (the "Agreement") is made and entered into this 19<sup>th</sup> day of April, 2021 (the "Effective Date") by and between CH2M HILL Engineers, Inc., a Delaware corporation ("Contractor"), whose address for formal notice is 9191 S. Jamaica Street, Englewood, Colorado 80211 and The Village of Carol Stream ("Owner"), whose address for formal notice is 124 Gerzevske Lane, Carol Stream, IL 60188 who collectively shall be referred to as the "Parties."

The Parties agree to enter into this Agreement for certain services that Contractor is to perform for the benefit of Owner, subject to the terms and conditions set forth below:

### **1. SCOPE OF SERVICES**

Contractor will perform the scope of services set forth in Appendix A of this Agreement ("the Services").

### **2. TERM**

The term of this Agreement shall commence on the Effective Date and continue through December 31, 2021.

### **3. COMPENSATION**

- 3.1 Owner will compensate Contractor as set forth in Appendix B. Monthly invoices will be issued by Contractor for all work performed under this Agreement. Work performed under this Agreement may be performed using labor from affiliated companies of Contractor. Such labor will be billed to Owner under the same billing terms applicable to Contractor's employees.

### **4. INVOICES AND TERMS OF PAYMENT**

- 4.1 Contractor will submit invoices on a monthly basis to Owner. Each invoice will be prepared on Contractor's standard form and supported by documentation according to Contractor's standard practice. Payment shall be made to the Contractor in accordance with the Local Government Prompt Payment Act, 50 ILCS 505/1 et seq.

### **5. OBLIGATIONS OF CONTRACTOR**

#### **5.1 Standard of Care**

Contractor shall perform the work on the Project with the degree of skill, diligence and the professional standards applicable to the Project for which such services are rendered and within the design capacity and capability of Owner's facilities, when applicable. The Contractor shall be responsible for all services provided under this Agreement whether such services are provided directly by the Contractor or by subconsultants hired by the Consultant. The Contractor will perform the work activities described in the Scope promptly and without unreasonable delay and will give all projects such priority as is necessary to cause the services to be provided hereunder to be properly performed in a timely manner and consistent with sound professional practices.

#### **5.2 Contractor's Insurance**

The Contractor shall carry all insurance coverage required by law or which would normally be expected for the type of business, additionally, the Contractor shall maintain coverages and limits:

TYPE OF INSURANCE COVERAGE  
COMMERCIAL GENERAL LIABILITY

1. Comprehensive Form
2. Premises - Operations
3. Products/Completed Operations Hazard
4. Contractual Insurance
5. Broad Form Property Damage - construction projects only.
6. Independent contractors
7. Personal Injury

PER OCCURRENCE FOR BODILY INJURY, PERSONAL INJURY, AND PROPERTY DAMAGE \$1,000,000

GENERAL AGGREGATE \$2,000,000

Automobile Liability limit \$1,000,000 combined single limit

Worker's Compensation and Occupational Diseases STATUTORY LIMITS

Employer's Liability per Occurrence \$1,000,000

Coverage shall be at least as broad as (1) Insurance Services Office Commercial General Liability occurrence with the Village added as additional insured; Workers Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance. Franchise owner will provide all other additional insurance requirements. Failure to do so will result in termination of the agreement.

Any deductibles or self-insured retentions must be declared to and approved by the Village. The Village, its officials, agents, employees, and volunteers shall be covered as additional insureds as respects: liability arising out of the contractor's activities, including activities performed by or on behalf of the contractor; products and completed operations of the user; premises owned, leased, or used by the user; or automobiles owned, leased, hired, or borrowed by the user. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officials, agents, employees, and volunteers.

The Contractor shall furnish the Village with certificates of general liability insurance adding the Village, its officials, agents and employees as additional insureds, and with endorsements affecting coverage required as set forth herein, prior to commencement of any work. Contractor shall submit a Certificate of general liability Insurance on an Accord or equivalent form indicating the Village as an additional insured on a primary and non-contributory basis. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The insurance afforded by the policy shall not be suspended, voided, canceled, reduced in coverage or in

limits except after thirty (30) days' prior written notice has been given to the Village by the Contractor. Such notice shall be addressed as shown in the heading of the endorsement.

Any failure by the Contractor to comply with reporting provisions of the policy shall not affect coverage provided to the Village, its officials, and employees. The insurer shall waive all rights of subrogation against the Village, its officials, and employees for losses arising from work performed by the Contractor for the Village.

### 5.3 Warranties and Completion

5.3.1 Contractor warrants that all materials and equipment furnished under this Agreement will be new, unless otherwise specified, of good quality and free from defective workmanship and materials. Warranties shall commence on the date of Completion as determined by Owner.

5.3.2 If applicable, Contractor will pass through to Owner the warranty extended by the manufacturer for all products, equipment, systems or materials. There are no warranties that extend beyond the description on the face thereof.

5.3.3 All other warranties, express or implied, including any warranty of merchantability and any warranty of fitness for a particular purpose are expressly disclaimed.

5.3.4 **The Contractor warrants that the Services shall contain material and equipment of good quality that is new and that the Work and workmanship shall conform to the standard of care set forth in Section 5.1. for one (1) year after final payment. Contractor shall pass on to Owner any warranty provided to it by a manufacturer or subcontractor.**

### 5.4 Independent Contractor; Subcontracts

5.4.1 Contractor represents that it is an independent contractor and will perform services as an independent contractor and not as an agent or employee of Owner.

5.4.2 Contractor may retain such other subconsultants or subcontractors as it may deem desirable for proper and timely performance of services. Contractor shall be responsible for the management of the subcontractors and subconsultants in the performance of their work.

5.4.3 Owner shall solely be responsible for the management and direction of its employees in following Contractor's advice and recommendations. Contractor shall have no responsibility in supervising, managing or directing Owner's employees and shall not be liable for the actions of Owner's employees in carrying out recommendations provided for by Contractor.

### 5.5 Access to Records

5.5.1 The Contractor agrees to maintain records and a system of accounting consistent with generally accepted accounting principles and follow such procedures as may be required by the Village. Such records shall include all information pertaining to the Agreement, payroll, receipted invoices, obligations and unobligated balances, assets and liabilities, expenses and outlays, equal opportunity, labor standards (as appropriate), and performance.

5.5.2 The Village shall have full access and the right to examine any and all pertinent documents, documents, records, and books of the Contractor involving Consultant's services on the Project arising under this Agreement.



- 5.5.3 Records relating to services will be available to Owner during Contractor's normal business hours for a period of one (1) year after Contractor's final invoice under this Agreement.

## **6. OBLIGATIONS OF OWNER**

### **6.1 Owner-Furnished Data**

Owner will provide to Contractor all data in Owner's possession, including copies of all applicable project requirements, design criteria or constraints, design and construction details or standards, previous reports, surveys, process descriptions, material balance sheets, process and instrumentation diagrams, permits issued by state, federal or local authorities relating to the operation of the project, and other information required or relating to Contractor's services on the project. Contractor will reasonably rely upon the accuracy, timeliness, and completeness of the information provided by Owner.

### **6.2 Access to Facilities and Property**

Owner will make its facilities accessible to Contractor as required for Contractor's performance of its services and will provide labor and safety equipment as required by Contractor for such access. Owner will perform, at no cost to Contractor, such tests of equipment, machinery, pipelines, and other components of Owner's facilities as may be required in connection with Contractor's services.

### **6.3 OSHA Compliance.**

Owner shall have the sole responsibility for identifying and performing any current or future improvements which may be required at the Project to bring the facilities within OSHA compliance.

### **6.4 Operations Assistance and Services**

Owner authorizes Contractor to operate, modify, inspect and otherwise physically manipulate equipment, furnishings, property and other elements associated with the Services. Owner authorizes Contractor to take such actions in these respects as Contractor considers necessary to meet the objectives of the work.

### **6.5 Advertisements, Permits, and Access**

Unless otherwise agreed to in the, Owner will and has the sole responsibility for obtaining, renewing, arranging, and paying for all advertisements for bids; permits and licenses required by local, state, or federal authorities (including those required for the operation of the project); and land, easements, rights-of-way, and access necessary for Contractor's Services.

### **6.6 Timely Review**

Owner will examine Contractor's studies, reports, sketches, drawings, specifications, proposals, and other documents; obtain advice of an attorney, insurance counselor, accountant, auditor, bond and financial advisors, and other consultants as Owner deems appropriate; and render in writing decisions required by Owner in a timely manner.

### **6.7 Prompt Notice**

Owner will give prompt written notice to Contractor whenever Owner observes or becomes aware of any development that affects the scope or timing of Contractor's Services, or of any defect in the work of Contractor. Owner will give Contractor prompt notice when it is unable to follow the directives and advice of Contractor in any way related to the Services or promptly upon discovery that the directives or advice of Contractor has not been followed in relation to the Services being performed.

6.8 Asbestos or Hazardous Substances

- 6.8.1 If asbestos or hazardous substances in any form are encountered or suspected while performing the Services, Contractor will stop its own work in the affected portions of the PROJECT to permit testing and evaluation.
- 6.8.2 If asbestos is suspected, Contractor will, if requested, manage the asbestos remediation activities using a qualified subcontractor at an additional fee and contract terms to be negotiated.
- 6.8.3 If applicable, if hazardous substances other than asbestos are suspected, Contractor will, if requested, conduct tests to determine the extent of the problem and will perform the necessary studies and recommend the necessary remedial measures at an additional fee and contract terms to be negotiated.
- 6.8.4 Owner recognizes that Contractor assumes no risk and/or liability for a waste or hazardous waste site originated by other than Contractor.

6.9 Owner's Insurance

- 6.9.1 Owner will maintain property insurance on all facilities and property used by Contractor or associated in any way with the project.

6.10 Litigation Assistance

The Services to be performed under this Agreement does not include costs of Contractor for required or requested assistance to support, prepare, document, bring, defend, or assist in litigation undertaken or defended by Owner. All such Services required or requested of Contractor by Owner, except for suits or claims between the parties to this Agreement, will be reimbursed as mutually agreed.

6.11 Changes

Owner may request changes to the Services. If such changes affect Contractor's cost of or time required for performance of the services, an equitable adjustment will be made through an amendment to this Agreement. All requested changes will be made in writing and are subject to acceptance by Contractor.

**7. GENERAL LEGAL PROVISIONS**

7.1 Authorization to Proceed

Execution of this Agreement by Owner will be authorization for Contractor to proceed with the work, unless otherwise provided for in this Agreement.

7.2 Force Majeure

Contractor is not responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, or other events beyond the control of Contractor. In any such event, Contractor's agreement price and schedule shall be equitably adjusted.

7.3 Fines and Civil Penalties

Contractor shall not be liable for any fines or civil penalties which may be imposed by a regulatory or enforcement agency for violations occurring on or after the commencement date of this Agreement, as a result of the failure to comply with the terms and conditions of any duly authorized permit, court order, administrative order, law, statute, or ordinance or that result from violations that occurred prior to the commencement date of this Agreement.

#### 7.4 Indemnification

7.4.1 To the fullest extent provided by law, the Contractor shall indemnify, defend and save harmless the Village, its officers, employees and agents, from any lawsuits, actions, costs (including attorneys' fees and expenses) claims or liabilities of any kind, brought because of any death, injuries or damages received or sustained by any person, persons, or property on account of any act, omission, negligence of said Company, its officers, agents and/or employees, including any of its subcontractors, arising out of, or in performance of the Services or any of the provisions of this Agreement, including any claims or amounts recovered under the Workers' Compensation Act. The Village does not waive, by these indemnification requirements, any defenses or protection granted under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) or otherwise available under the law.

7.4.2 To the fullest extent provided by law, the Village shall indemnify, defend and save harmless the Contractor from any lawsuits, actions, costs (including attorneys' fees and expenses) claims or liabilities of any kind, brought because of any death, injuries or damages received or sustained by any person, persons, or property on account of any act, omission, negligence of the Village, its officers, agents and employees in its performance under this Agreement.

#### 7.5 Consequential Damages

The Contractor and Owner waive the following claims against each other for consequential damages arising out of or relating to this Agreement:

1. damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
2. damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.

#### 7.6 Termination

If the Contractor fails to comply with the terms and conditions of this Agreement or to adequately perform any provisions of this Agreement, the Village may pursue such remedies as are legally available, including, but not limited to, the termination of this Agreement in the manner specified herein:

7.6.1 Termination for Cause – If the Contractor fails to comply with the terms and conditions of this Agreement or to adequately perform any provisions of this Agreement, or whenever the Contractor is unable to substantiate full compliance with provisions of this Agreement, the Village may terminate the Agreement pending corrective actions or investigation, effective not less than seven (7) calendar days following written notification to the Contractor of its authorized representative. At the end of the seven (7) calendar days the Village may terminate the Agreement, in whole or in part, if the Contractor fails to adequately perform any provisions of this Agreement or comply with the terms and conditions of this Agreement and any of the following conditions exist:

- a. The lack of compliance with the provisions of this Agreement was of such scope and nature that the Village deems continuation of the Agreement to be substantially detrimental to the interest of the Village;

- b. The Contractor has failed to take satisfactory action as directed by the Village or its authorized representative within the time period specified by the Village;
- c. The Contractor has failed within the time specified by the Village or its authorized representative to satisfactorily substantiate its compliance with the terms and conditions of this Agreement;

and there upon shall notify the Contractor of termination, the reasons therefore, and the effective date provided such effective date, no charges incurred under any terminated portions of the Scope are allowable.

The Contractor shall continue performance of the Agreement to the extent it hasn't been terminated and shall be liable for all reasonable costs incurred by the Village to procure similar services. The exercising of its rights of termination shall not limit the Village's right to seek any other remedies allowed by law.

7.6.2 Termination for Other Grounds – This Agreement may also be terminated in whole or in part:

- a. By the Village, when in the interest of the Village or for the convenience of the Village provided that the Village shall give fourteen (14) calendar days written notice of Agreement termination to the Contractor specifying what part(s) of the Agreement are being terminated and when it becomes effective. If the Agreement is terminated for the convenience of the Village as provided herein, the Contractor will be paid for the time provided and expenses incurred up to the termination date;
- b. By the Village, with the consent of the Contractor or by the Contractor with the consent of the Village, in which case the Parties shall devise by mutual agreement, the conditions of termination, including effective date and in case of termination in part, that portion to be terminated;
- c. If the funds allocated by the Village via this Agreement are from anticipated sources of revenue, and if the anticipated sources of revenue do not become available for use in purchasing said services;
- d. In the event the Village fails to pay the Contractor in accordance with the provisions of the Local Government Prompt Payment Act, the Contractor shall have the right to consider said default a breach of this agreement and terminate this Agreement. In such event, the Village shall then promptly pay the Contractor for all services performed and all allowable expenses incurred to the date of termination.

7.6.3 No failure or delay by either party in exercising any right, power, or remedy under this Agreement will operate as a waiver of any such right, power or remedy. Any waiver by either party of any provision of this Agreement will not be construed as a waiver of any other provision of this Agreement, nor will such waiver operate as or be construed as a waiver of such provision respecting any future event or circumstance. No waiver of any provision of this Agreement will be effective unless in writing and signed by the party against whom such waiver is sought to be enforced.

## 7.7 Severability and Survival

If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the enforceability of the remaining provisions shall not be impaired thereby. Limitations of

liability indemnities and other express representations shall survive termination of this Agreement.

7.8 No Conflict of Interest for Future Work

The scope of Services performed by Contractor under this Agreement does not preclude Contractor from proposing on or providing such services to Owner in the future. Information and knowledge gained by Contractor in providing services under this Agreement shall not constitute a conflict of interest in proposing on or providing full contract operations, full contract maintenance, or full contract utility management.

7.9 Jurisdiction

The law of the State where the scope of Services is being performed shall govern the validity of this Agreement, its interpretation and performance, and any other claims related to it. The parties hereby agree that they are subject to judicial jurisdiction of and venue only in the State of Illinois in any legal proceeding necessary or appropriate to interpret or enforce this Agreement or any part of this Agreement.

7.10 Third Party Beneficiaries and Scope of Services

This Agreement gives no rights or benefits to anyone other than Owner and Contractor and has no third-party beneficiaries. The Work to be performed for Owner by Contractor is defined solely by this Agreement, and not by any other contract or agreement that may be associated with the Work.

7.11 Assignments

This is a bilateral Agreement for professional services. Neither party shall have the power to or will assign any of the duties or rights or any claim arising out of or related to this Agreement, whether arising in tort, contract or otherwise, without the written consent of the other party. Any unauthorized assignment is void and unenforceable. These conditions and the entire Agreement are binding on the heirs, successors, and assigns of the parties hereto.

7.12 Entire Agreement.

This Agreement, together with any other documents incorporated herein by reference, constitutes the entire agreement between Owner and Contractor and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter. No amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.

7.13 Designated Representatives.

With the execution of this Agreement, Contractor and Owner shall designate specific individuals to act as Contractor's and Owner's representatives with respect to the Services to be performed or furnished by Contractor and responsibilities of Owner under this Agreement. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to the Services on behalf of the respective party whom the individual represents.

7.14 Certifications.

7.14.1 The Contractor certifies that it and each subcontractor is a legal entity authorized to do business in Illinois prior to submission of a bid, offer, or proposal, 30 ILCS 500/1.15.8, 20-43.

7.14.2 The Contractor certifies that he/she/it is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Illinois Criminal Code or violating the prohibition set forth in Section 50-10.5(e) of the Illinois Procurement Code, 30 ILCS 500/50-10.5e or any

similar offense of any State of the United States which contains the same elements as the Illinois offenses of bid-rigging or bid rotating.

- 7.14.3 The Contractor certifies that it is not delinquent in payment of any taxes to Illinois Department of Revenue.
- 7.14.4 Contractor certifies that it and each subcontractor has in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), and if requested will provide a copy thereof to the Village.
- 7.14.5 The Contractor certifies that it and each subcontractor has adopted and maintains written sexual harassment policies that comply with the requirements of Section 2-105 (A)(4) of the Illinois Human Rights Act.
- 7.14.6 Monitoring work. Owner or their delegates shall have the right to review and monitor the financial and other components of the work and services provided and undertaken as part of the various projects and this Agreement, by whatever legal and reasonable means are deemed expedient by Owner.
- 7.14.7 Counterparts. This Contract may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same Contract. A signed copy of the Contract delivered by facsimile, e-mail, or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Contract.
- 7.14.8 Notices. Any notices to be provided under this Agreement shall be sent by personal delivery; overnight courier; certified mail, return receipt requested; facsimile, with a confirmation copy by first class mail; or email, to the addresses as set forth herein or to such other addresses and the parties may specify in writing.

**8. APPENDICES AND SIGNATURES**

This Agreement, including its Appendices, constitutes the entire Agreement, supersedes all prior written or oral understandings, and may only be changed by a written amendment executed by both parties. The following Appendices and schedules are hereby made a part of this Agreement:

Appendix A—Scope of Services

Appendix B--Compensation

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

CONTRACTOR:

\_\_\_\_\_  
Print Company Name

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

OWNER: VILLAGE OF CAROL STREAM, ILLINOIS

\_\_\_\_\_  
By Mayor

Attest

\_\_\_\_\_  
Village Clerk

CONTRACTOR:

Address for giving notices:  
CH2M HILL Engineers, Inc.  
9191 S. Jamaica Street  
Englewood, CO 80211

Designated Representative:

Phone Number:

Email Address: \_\_\_\_\_

OWNER:

Address for giving notices:  
Village of Carol Stream – Public Works  
ATTN: Phil Modaff  
124 Gerzevske Lane  
Carol Stream, IL 60188

Designated Representative:

Philip J. Modaff, Public Works Director

Phone Number: 630-871-6260

Email Address: [pmodaff@carolstream.org](mailto:pmodaff@carolstream.org)

## APPENDIX A – SCOPE OF SERVICES

### Scope of Services and Specifics:

Carol Stream WWTP SCADA system replacement – General Construction Work includes furnishing all labor, materials, and equipment necessary to complete the Services as set forth below.

### Scope of Work:

- PLC's
  - Replace the existing 3 existing CompactLogix L32E PLC's with AB CompactLogix L33ER PLC's with upgraded PA4 power supplies.
  - Each cabinet will have a SolaHD hardened 850VA DIN-Rail mount industrial UPS installed.
  - All existing I/O will be replaced in kind with the new revisions of each card and all wiring terminations inspected.
  - All cabinet wiring will be cleaned up and all wireways cleaned and closed.
- Computers:
  - The existing Panel View screens will be replaced with 19" Allen Bradley 6200P industrial panel PC's running full versions of Factory Talk View SE client edition.
  - 3 Asus PB50 mini-PC's will be installed in the PM's office, 2<sup>nd</sup> admin Office and Maintenance office. Each computer will be connected via the network and use a client license allowing full control of the system. The main server will be displayed in the operations office and can be cycled between servers in the event there is an issue. All clients will automatically switch with the servers if they switch from primary to backup.
- Networking
  - Replace the 3 cabinet installed MOXA switches with Planet ISW-621TS15 managed switches. Replace the current main switch in the admin building with a Planet IGS-12040MT and connect to the new main Planet IGSW-2040T rack mounted switch which will be connected via fiber optic cable and be installed in the new server rack.
  - The firewall / VPN connection to the internet and for remote access will be a Zyxel USG Flex with SCADA
- Software
  - The main facility software will be AB Factory Talk View Server with connected industrial screens and client computers running Factory Talk View Client Edition.
  - Historical Data will be backed up via Factory Talk View Historian SE.
  - Remote access will be controlled via TeamViewer enterprise edition.
  - In addition to the hardwired VPN and firewall all computers will have Bitdefender Gravity Zone installed.
  - Remote alarm system will be Win911 with FTView addon and mobile phone application.



## APPENDIX B – COMPENSATION

Compensation by Owner to Contractor will be as follows:

Labor will be billed in accordance with the following rates:

Contractor Roles	Hourly Rate		
	2018	2019	2020
Principal Project Manager	\$ 220.00	\$ 226.38	\$ 232.49
Sr. Technologist	\$ 183.00	\$ 188.31	\$ 193.39
PM/Engineer Specialist	\$ 157.00	\$ 161.55	\$ 165.91
Associate PM/Project Engineer	\$ 117.00	\$ 120.39	\$ 123.64
Associate Engineer	\$ 113.00	\$ 116.28	\$ 119.42
Staff Engineer 2	\$ 98.00	\$ 100.84	\$ 103.56
Staff Engineer 1	\$ 94.00	\$ 96.73	\$ 99.34
Engineering Tech 5	N/A	N/A	N/A
Engineering Tech 4	N/A	N/A	N/A
Engineering Tech 3	\$ 80.00	\$ 82.32	\$ 84.54
Engineering Tech 2	N/A	N/A	N/A
Senior Office Admin	\$ 79.00	\$ 81.29	\$ 83.49
Office/Clerical Administration	\$ 53.00	\$ 54.54	\$ 56.01

Non-labor costs will be billed at cost plus fifteen percent (15%)

The total of labor and non-labor costs to perform the scope of services set forth in Appendix A shall not exceed Two Hundred Thirty-Seven Thousand Dollars (\$237,000). A detailed list of all cost items and associated invoices (labor, material and miscellaneous) shall be submitted to the Owner with the Contractor monthly invoice,

# Village of Carol Stream

## Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Adam Frederick, Assistant Village Engineer 

DATE: April 12, 2021

RE: Award of Contract for Engineering Design Services for Fair Oaks Guardrail, Slope Stabilization and Culvert Repair Project – Judith Court to Riviera Court – Rebuild Illinois Bond Funds, (21-00066-00-MS)

Attached is a Local Public Agency Engineering Services Agreement for design engineering services for the Fair Oaks Guardrail, Slope Stabilization and Culvert Repair Project in the amount of \$136,222.00. TranSystems will provide Phase 1 and Phase 2 Design Engineering Services. The project will include new safety features such as wider shoulders due to the installation of retaining walls and new guardrail located farther from the pavement to meet current guardrail standards. The aging corrugated metal pipe culverts under and adjacent to Fair Oaks Road will also be replaced.

Engineering and construction for this project will be funded through the Rebuild Illinois Bond Fund (RIB). \$2,617,110 in RIB funds available to the Village. RIB expenditures will be similar to MFT Funding expenditures. As such, Illinois Department of Transportation (IDOT) procedures and documentation must be followed, therefore the agreement must be approved in this format. This agreement was recently approved by IDOT and the Village Board approved the Resolution for Improvements Under the Illinois Highway Code for this project in the same amount on March 15<sup>th</sup>.

TranSystems has already completed a similar design for the failing retaining wall in the vicinity of these proposed improvements. TranSystems already has knowledge of the work area and survey data on file. Engineering Staff therefore recommends approving the Agreement with TranSystems Corp. for Professional Services to provide Phase 1 and Phase 2 engineering for the Fair Oaks Guardrail, Slope Stabilization and Culvert Repair Project at a cost not to exceed \$136,222.00, pursuant to the provisions of Sections 5-8-3(B) and 5-8-14 (A) of the Carol Stream Code of Ordinances.

Once four copies of the attached Agreement are executed, the Engineering Services Department will forward all required documents to the Illinois Department of Transportation Bureau of Local Roads and Streets for final approval.

#### Attachments:

BLR 05530 – Local Public Agency Engineering Services Agreement  
BLR 05514 – Cost Estimate of Consultant Services  
Engineering Scope and Sub-consultant Services

Cc: Bill Cleveland, Director of Engineering Services  
Jon Batek, Finance Director  
Phil Modaff, Public Works Director



## Local Public Agency Engineering Services Agreement



Using Federal Funds?  Yes  No

Agreement For MFT PE

Agreement Type Original

### LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Village of Carol Stream	DuPage	21-00066-00-MS	
Project Number	Contact Name	Phone Number	Email
	Bill Cleveland	(630) 868-2260	wcleveland@carolstream.org

### SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Fair Oaks Road Safety Improvement	FAU 2542	0.1 mi	N/A
Location Termini			<b>Add Location</b>
Judith Lane to Riviera Court			<b>Remove Location</b>

Project Description

Phase 1 and 2 Engineering services for safety improvements to design retaining walls, guardrail, and culvert replacement. Proposed improvements will include new retaining walls, new guardrail, and new culverts with an average useful life greater than 13 years. The purpose of the project is to provide safety to motorists with new safety features including wider shoulders, retaining walls, guardrail, and barrier terminal sections. The need for this project is to prevent poor existing conditions from causing further crashes, damages, and injury to motorists.

Engineering Funding	<input type="checkbox"/> MFT/TBP <input type="checkbox"/> State <input checked="" type="checkbox"/> Other	Rebuild Illinois Bond Funds
Anticipated Construction Funding	<input type="checkbox"/> Federal <input type="checkbox"/> MFT/TBP <input type="checkbox"/> State <input checked="" type="checkbox"/> Other	Rebuild Illinois Bond Funds

### AGREEMENT FOR

Phase I - Preliminary Engineering   
  Phase II - Design Engineering

### CONSULTANT

Consultant (Firm) Name	Contact Name	Phone Number	Email
TranSystems Corporation	Dave Block	(847) 460-2950	dwbblock@transystems.com
Address	City	State	Zip Code
1475 E. Woodfield Road, Suite 600	Schaumburg	IL	60173

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT

In Responsible Charge  
Contractor

A full time LPA employee authorized to administer inherently governmental PROJECT activities  
Company or Companies to which the construction contract was awarded

### AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- EXHIBIT A: Scope of Services
- EXHIBIT B: Project Schedule
- EXHIBIT C: Direct Costs Check Sheet
- EXHIBIT D: Qualification Based Selection (QBS) Checklist
- EXHIBIT E: Cost Estimate of Consultant Services Worksheet (BLR 05513 or BLR 05514 )
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

#### I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
  - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
  - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER'S professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER'S responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
  - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See Exhibit C).

#### II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit D).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
  - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.

(b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

(1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.

(2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

Percent

Lump Sum

Specific Rate

Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where  $FF = (0.33 + R) DL + \%SubDL$ , where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

### III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.

2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.

3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys,

reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
  - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
  - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
  - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
  - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
  - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
  - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
  - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
  - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
  - (2) Specifying actions that will be taken against employees for violations of such prohibition.
  - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - (a) abide by the terms of the statement; and

- (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
- (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's or contractor's policy to maintain a drug free workplace;
  - (3) Any available drug counseling, rehabilitation and employee assistance program; and
  - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
11. For Preliminary Engineering Contracts:
- (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
  - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

#### AGREEMENT SUMMARY

Prime Consultant	TIN/FEIN/SS Number	Agreement Amount
TranSystems Corporation	43-0839725	\$86,133.00
<b>Subconsultants</b>		
- Jorgensen & Associates, Inc.	36-3668574	\$2,260.00
- Wang Engineering	36-3191909	\$19,487.00
- Huff & Huff, Inc.	36-3044842	\$28,342.00
Subconsultant Total		\$50,089.00
Prime Consultant Total		\$86,133.00
Total for all work		\$136,222.00
<b>Add Subconsultant</b>		

#### AGREEMENT SIGNATURES

Executed by the LPA:

Attest:                      The  of

By  Date                       By  Date

Name of Local Public Agency

Carol Stream

Local Public Agency Type

Village

Clerk

Title

(SEAL)

Executed by the ENGINEER:

Consultant (Firm) Name

TranSystems Corporation

Attest:

By

Date

By

Date

Title

Title

Principal



**EXHIBIT A  
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

**1. Project Coordination and Data Collection**

- a. Attend a Phase II project kick off meeting with Village staff to discuss project requirements, scope of work, task list and schedule.
- b. Coordinate the project with private utility companies and incorporate information into the contract plans and specifications.
- c. Conduct utility coordination meetings including field meeting with utilities to discuss potential conflicts, review test hole information, resolve conflicts, and determine relocation schedule. (Two meetings)
- d. Coordinate project with the Wayne Township Road District.
- e. Coordinate project with the Forest Preserve District of DuPage County.
- f. Conduct prefinal plan review meeting with Village staff.
- g. Conduct field meeting with Village staff during pre-final plan stage to pay particular attention to right-of-way constraints, existing drainage conditions, and utilities.
- h. Provide project administration; prepare monthly invoicing and monthly project status reports. (12 months).

**2. Supplemental Field Survey (Jorgensen & Associates)**

- a. Conduct additional topographic survey in areas along west side of Fair Oaks Road.
- b. Download topographic survey and cross sections for use in the preliminary design studies.
- c. Create project base files, digital terrain model, project design files, project centerline and stationing for use in cross section, alignment, and profile studies. Preliminary plan and profile sheets will be prepared at a scale of 1"=50'.

**3. Geotechnical (Wang Engineering)**

- a. Conduct pavement core to determine pavement composition on Fair Oaks Road at proposed culvert crossing.
- b. Conduct structural borings on each side of Fair Oaks Road for the proposed sheet pile retaining walls and cast-in-place junction chamber.
- c. Prepare Geotechnical Report including recommendations for retaining wall design, embankment stability, and undercut requirements.

**4. Environmental (Huff & Huff, Inc.)**

- a. PESA
- b. PSI / CCDD
- c. Wetland Delineation and Report
- d. Wetland Boundary Verification
- e. Jurisdictional Determination
- f. Wetland / Storm water Permitting
- g. Biological Clearances

**5. Structural Plans, Specs, and Estimates**

The scope for Structural Plans, Specifications, and Estimate of Cost (PS&E) includes the design of steel sheet pile retaining walls on the east and west sides of Fair Oak Road north of Jason Court, a cast-in-place concrete junction chamber at the downstream end of the cross-road culverts with an integral headwall, an end section structure at the upstream end of the cross-road culverts, and tie-in details between the different structural elements.

Structural design of the steel sheet pile walls will include the pile size and required embedment using soil parameters as recommended in the Geotechnical Engineering Report. Based on a preliminary assessment of the retained heights, it is anticipated that a cantilevered sheet pile wall will be feasible. The top of wall elevations will be set to accommodate any grade changes needed for the roadway improvement such as the 5 foot setback for the guardrail. Three (3) plan sheets are anticipated for the sheet pile retaining walls.

The junction chamber and headwall design will be in accordance with Illinois Department of Transportation (IDOT) Culvert Manual. Tie-in details between the proposed culverts and sheet pile retaining walls will be developed for the chamber. An end structure at the upstream end of the cross-road culverts will also be developed to work in conjunction with the proposed sheet pile wall. Four (4) plan sheets are anticipated for these elements.

## 6. Preparation of Pre-final Contract Plans and Documents

a. It is anticipated that the following sheets would be included in the contract plans:

### Sheet Description No. of Sheets

Title Sheet	1
Index of Sheet, General Notes and Highway Standards	1
Summary of Quantities	1
Earthwork Schedule	1
Existing and Proposed Typical Sections	1
Alignment, Ties and Benchmarks	1
Removal Plan (1"=50')	1
Plan and Profile(1"=50')	1
Construction Staging Plan and Notes	3
Erosion and Sediment Control Plan (1"=50')	1
Drainage and Utilities (1"=50')	1
Erosion and Sediment Control Details	1
Pavement Marking, Signing & Landscaping Plan (1"=50')	1
District One Details	3
Retaining Wall Plans	3
Junction Chamber and Headwall	4
Cross Sections (@ 50 ft. station and side streets)	4
Totals	29

b. Prepare quantities and estimate of construction cost based on current contract unit prices.

c. Prepare detailed specifications including status of utilities to be adjusted.

d. Prepare estimate of time.

e. Perform independent Quality Assurance/Quality Control review of plans and calculations. The review will be performed by a member of the consultant design team.

f. Submit prefinal contract plans, specifications, cost estimate, and estimate of time to Village for review.

## 7. Final Contract Plan and Document Approval

a. Update final contract plans and documents based on comments received.

b. Submit final plans, specifications, cost estimate and estimate of time to Village.

c. Perform independent Quality Assurance/Quality Control review of plans, specifications and estimate.

d. Submit final plans to utility companies and conduct utility relocation reviews.

e. Process with MFT bidding forms for a local letting through Carol Stream. Use IDOT standard symbology for CADD plan preparation. Submit final plans, specs, cost estimate, and quantity calculations in electronic format (MS Word, Excel, Microstation and PDF format).

## 8. Permitting

- a. Comply with DuPage County Storm Water Management Ordinance and submit storm water permit application to Carol Stream (complete waiver community).
- b. Update and re-submit storm water permit application based on comments received from review agencies to obtain permit.

### Assumptions:

1. Right-of-way acquisition not required
2. Construction Engineering Services not part of this agreement
3. Village to take lead on advertising, managing, and scheduling local letting with assistance from TranSystems
4. Village of Carol Stream to prepare intergovernmental agreement with WTRD and Forest Preserve District of DuPage County, as needed

Local Public Agency	County	Section Number
Village of Carol Stream	DuPage	21-00066-00-MS

**EXHIBIT B  
PROJECT SCHEDULE**

Preliminary Plans - 8/06/2021 Pre-final PS&E - 11/05/2021 Final PS&E - 2/11/2022 Letting - 4/08/2022
---

Village of Carol Stream

DuPage

21-00066-00-MS

**Exhibit C  
Direct Costs Check Sheet**

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

Item	Allowable	Quantity	Contract Rate	Total
<input type="checkbox"/> Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)			
<input type="checkbox"/> Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			
<input type="checkbox"/> Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			
<input checked="" type="checkbox"/> Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	90	\$0.56	\$50.40
<input type="checkbox"/> Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			
<input type="checkbox"/> Vehicle Rental	Actual cost (Up to \$55/day)			
<input type="checkbox"/> Tolls	Actual cost			
<input type="checkbox"/> Parking	Actual cost			
<input type="checkbox"/> Overtime	Premium portion (Submit supporting documentation)			
<input type="checkbox"/> Shift Differential	Actual cost (Based on firm's policy)			
<input checked="" type="checkbox"/> Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	4	\$20.00	\$80.00
<input checked="" type="checkbox"/> Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	1560	\$0.20	\$312.00
<input type="checkbox"/> Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Project Specific Insurance	Actual Cost			
<input type="checkbox"/> Monuments (Permanent)	Actual Cost			
<input type="checkbox"/> Photo Processing	Actual Cost			
<input type="checkbox"/> 2-Way Radio (Survey or Phase III Only)	Actual Cost			
<input type="checkbox"/> Telephone Usage (Traffic System Monitoring Only)	Actual Cost			
<input type="checkbox"/> CADD	Actual cost (Max \$15/hour)			
<input type="checkbox"/> Web Site	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Advertisements	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Recording Fees	Actual Cost			
<input type="checkbox"/> Transcriptions (specific to project)	Actual Cost			
<input type="checkbox"/> Courthouse Fees	Actual Cost			
<input type="checkbox"/> Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/> Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/> Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/> Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/> Testing of Soil Samples	Actual Cost			
<input type="checkbox"/> Lab Services	Actual Cost (Provide breakdown of each cost)			
<input type="checkbox"/> Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<b>Total Direct Costs</b>				<b>\$442.40</b>

**Exhibit D  
Qualification Based Selection (QBS) Checklist**

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)

**Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.**

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input type="checkbox"/>

If yes Due date of submittal

Method(s) used for advertisement and dates of advertisement

5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input type="checkbox"/>

	Project Criteria	Weighting
-		
<b>Add</b>		

8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input type="checkbox"/>
---	---	--------------------------	--------------------------

Selection committee (titles) for this project

Top three consultants ranked for this project in order

1	
2	
3	

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input type="checkbox"/>
14	QBS according to State requirements used?	<input type="checkbox"/>	<input type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input type="checkbox"/>	<input type="checkbox"/>
16	LPA is a home rule community (Exempt from QBS).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Instructions for BLR 05530 - Page 1 of 3**  
Form instructions are not to be submitted with the form

This form shall be used for a Local Public Agency (LPA) to enter into an agreement with an Engineering firm in connection with a project funded with Federal, State, and/or Motor Fuel Tax (MFT) funds. Based on the selection of type of engineering agreement and funding type, the form will change. For more information refer to the Bureau of Local Roads and Streets Manual (BLRS) Chapter 5. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS manual.

This form can also be used for structure inspections.

When filing out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

**Using Federal Funds?** The user must select yes or no. Based on the selection, a drop-down menu will appear. The language of the form changes based on the selection.  
Selecting yes indicates federal funds will be used to fund all or a portion of the engineering for this phase of this project.  
Selecting no indicates no federal funds will be used to fund any engineering for this phase of the project.

**Agreement For** If yes was selected for using Federal Funds, select Federal PE or Federal CE from the drop-down.  
If no was selected for using Federal Funds, select MFT PE, MFT CE, or MFT PE-CE.

**Agreement Type** From the drop down, select the type of agreement, types to choose from are: Original or Supplemental  
**Number** If the agreement is for a supplemental, insert the number of the supplemental using number 1 for the first supplemental, and increase the numbering as the supplementals increase.

**Local Public Agency**

**Name of Local Public Agency** Insert the name of the LPA.  
**County** Insert the name of the county in which the LPA is located.  
**Section Number** Insert the section number applied to this project without dashes, dashes are automatically inserted.  
**Job Number** Insert the job number assigned for the project, if applicable.  
**Project Number** Insert the project number assigned for this project, if applicable.  
**Contact Name** Insert the name of the LPA contact for this project.  
**Phone Number** Insert the phone for the LPA contact listed to the left without dashes.  
**Email** Insert the email for the LPA contact listed to the left.

**Section Provisions**

**Location** Use the add location button to add additional locations, if needed, for up to a total of five locations. If there are more than five locations, use various.  
**Local Street/Road Name** Insert the local street/road name.  
**Key Route** Insert the key route of the street/road listed to the left, if applicable.  
**Length** Insert the length in miles as it pertains to the location listed to the left. For a structure insert 0.01.  
**Existing Structure Number(s)** Insert the existing structure number(s) for this project.  
**Location Termini** Insert the beginning and ending termini as it pertains to this location for this project.  
**Add Location** Use this button to add additional locations  
**Project Description** Insert a description of the work to be accomplished by this project.  
**Engineering Funding** Check all boxes that apply, if type other is checked, insert the type of other funding in the box following "other." The form will change based on the box(es) checked.  
**Anticipated Construction Funding** Check all boxes that apply, if type other is checked, insert the type of other funding in the box following "other."

## Instructions for BLR 05530 - Page 2 of 3

Agreement For	Select the check box for the type of engineering the agreement is for. Phase I for Preliminary Engineering, Phase II for Design Engineering, Phase III for Construction Engineering. When Federal Funds are used, Phase I and Phase II can be selected when the agreement is for Federal PE. When Federal CE is selected, only Phase III can be selected. For MFT, the Phases can be selected based on the original selection at the top of the form for the agreement type.
Consultant	
Firm Name	Insert the name of the consultant firm.
Address	Insert the address of the firm listed to the left.
Contact Name	Insert the name of the contact for the firm listed to the left.
Phone Number	Insert the phone number for the contact listed to the left, without dashes.
Email	Insert the email of the contact listed to the left.
Agreement Exhibits	Check all that apply, for boxes checked that do not have a description, insert the name of the exhibit.
LPA Agrees	
Method of Compensation	Select the method of compensation for this agreement by checking the applicable box. If Percent is checked (this is only available when agreement is for MFT funds.), insert in the box the applicable percentage. If Lump Sum is checked, complete the box after lump sum showing the lump sum compensation amount. For agreements funded with federal funds the lump sum shall be determined by using the Cost Plus Fixed Fee formula. If Specific Rate is checked, insert the specific rate in the box. The specific rate cannot exceed \$150,000. For a federal project this is limited to testing services only. If Cost Plus Fixed Fee is checked, select the type of raise the agreement will use: Anniversary or Fixed. If this method is selected, BLR 05513 or BLR 05514 must be included in the exhibits.
Agreement Summary	
Prime	Insert the name of the Prime Consultant
TIN/FEIN/SS	Insert the Prime Consultant's Taxpayer Identification Number (TIN), Federal Employer Identification Number (FEIN) or Social Security Number (SS).
Agreement Amount	Insert the maximum agreement amount.
Subconsultant	As applicable, for each sub consultant listed, insert the name of the subconsultant
TIN/FEIN/SS	Insert the Subconsultant's Taxpayer Identification Number (TIN), Federal Employer Identification Number (FEIN) or Social Security Number (SS).
Agreement Amount	Insert the maximum agreement amount for the subconsultant listed to the left.
Add Subconsultant	If additional lines are needed for additional subconsultants, insert lines as needed and complete the required information.
Subconsultant Total	This field is automatically completed, it is the sum of all the agreement amounts for all subconsultants listed.
Prime Total	This field is automatically completed, it is the amount of the prime consultant fee as listed above.
Total for All	This field is automatically completed, it is the sum of the subconsultant and the prime total.



## Instructions for BLR 05530 - Page 3 of 3

### Agreement Signatures

#### Executed by LPA

Local Public Agency Type	From the drop down, select the type of LPA. Types to choose from are: City, County, Town, or Village.
Name of Local Public Agency	Insert the name of the LPA.
By	The LPA clerk will sign here.
By	The LPA official authorized to sign this agreement will sign and date here.
Name of Local Public Agency	Insert the name of the Local Public Agency.
Local Public Agency Type	Insert the type of LPA.
Seal of LPA	The LPA will seal the document here.
Title	Insert the title of the LPA official who signed above.

#### Executed by the Engineer

Engineering Firm Name	Insert the name of the engineering firm the agreement is with.
By	The person(s) authorized to sign this agreement from the engineering firm will sign and date here.
Title	Insert the title of the person signing above.

#### For Agreement using MFT or State Funds only:

Regional Engineer	Upon approval the Regional Engineer will sign and date here.
-------------------	--

Exhibit A	Insert the scope of services covered by this agreement for this project.
Exhibit B	Insert the project schedule that applies to this agreement.
Exhibit C	Insert Exhibit C, Direct Costs and complete the exhibit. Only items checked and completed will be allowed as a direct cost.
Exhibit D	Qualification Based Selection Checklist (QBS) process must be followed when the value of engineering will meet and/or exceed the threshold in 50 ILCS 510. If process does not apply, check the form not applicable box. If process applies and using federal funds, complete items 1 through 13. If applies and using state funds, complete items 14 through 16.
Exhibit E	Cost Plus Fixed Fee Estimate of Consultant Services Worksheet (BLR 05513 or BLR 05514). If the method of compensation was checked as Cost Plus Fixed Fee (Anniversary or Fixed Raise) in the agreement, then select this box and attach the correct BLR form: BLR 05514 for fixed raise, or BLR 05513 for Anniversary Raises.
Exhibit	Use the remaining boxes and lines to add additional exhibits as needed.

A minimum of four (4) signed originals must be submitted to the Regional Engineer's District office.

Following approval, distribution will be as follows:

- Central Office (only for Projects using State and/or Federal Funds)
- District
- Engineer (Municipal, Consultant or County)
- Local Public Agency Clerk



<b>Local Public Agency</b> Village of Carol Stream	<b>County</b> DuPage	<b>Section Number</b> 21-00066-00-MS
<b>Consultant (Firm) Name</b> TranSystems Corporation	<b>Prepared By</b> Dave Block	<b>Date</b> 3/11/2021

**PAYROLL ESCALATION TABLE**

CONTRACT TERM	12	MONTHS		OVERHEAD RATE	148.69%
START DATE	4/1/2021			COMPLEXITY FACTOR	
RAISE DATE	4/15/2021			% OF RAISE	2.00%
END DATE	3/31/2022				

**ESCALATION PER YEAR**

Year	First Date	Last Date	Months	% of Contract
0	4/1/2021	4/15/2021	0	0.00%
1	4/16/2021	4/15/2022	12	102.00%

---

**The total escalation = 2.00%**

**Local Public Agency****County****Section Number**

Village of Carol Stream

DuPage

21-00066-00-MS

**MAXIMUM PAYROLL RATE** 78.00**ESCALATION FACTOR** 2.00%**PAYROLL RATES**

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

<b>CLASSIFICATION</b>	<b>IDOT PAYROLL RATES ON FILE</b>	<b>CALCULATED RATE</b>
Engineer 5 (E5)	\$78.00	\$78.00
Engineer 4 (E4)	\$74.47	\$75.96
Engineer 3 (E3)	\$63.25	\$64.52
Engineer 2 (E2)	\$46.43	\$47.36
Engineer 1 (E1)	\$34.56	\$35.25
Planner 5 (P5)	\$78.00	\$78.00
Planner 4 (P4)	\$64.12	\$65.40
Planner 3 (P3)	\$44.83	\$45.73
Architect 5 (AR5)	\$78.00	\$78.00
Architect 4 (AR4)	\$74.17	\$75.65
Architect 3 (AR3)	\$51.85	\$52.89
Architect 2 (AR2)	\$41.57	\$42.40
Architect 1 (AR1)	\$35.66	\$36.37
Environmental Scientist 4 (SC4)	\$78.00	\$78.00
Industry Specialist 3 (IS3)	\$56.86	\$58.00
Construction Services 4 (CS4)	\$52.67	\$53.72
Construction Services 2 (CS2)	\$31.00	\$31.62
Technician 3 (T3)	\$37.08	\$37.82
Technician 1 (T1)	\$19.80	\$20.20
Administrative 3 (A3)	\$53.00	\$54.06
Administrative 2 (A2)	\$35.86	\$36.58
Administrative 1 (A1)	\$25.50	\$26.01



**Local Public Agency**

**County**

**Section Number**

Village of Carol Stream

DuPage

21-00066-00-MS

**AVERAGE HOURLY PROJECT RATES**

Exhibit E Cost Estimate of Consultants Services Worksheet Fixed Raise

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			1-Project Coordination			2-Supplemental Survey			3-Geotechnical			4-Environmental			5-Structural PS&E		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer 5 (E5)	78.00	4.0	0.66%	0.52													4	1.68%	1.31
Engineer 4 (E4)	75.96	80.0	13.25%	10.06	24	40.00%	30.38	2	25.00%	18.99	2	50.00%	37.98	2	25.00%	18.99	24	10.08%	7.66
Engineer 3 (E3)	64.52	90.0	14.90%	9.61													58	24.37%	15.72
Engineer 2 (E2)	47.36	252.0	41.72%	19.76	16	26.67%	12.63	6	75.00%	35.52	2	50.00%	23.68	6	75.00%	35.52	80	33.61%	15.92
Engineer 1 (E1)	35.25	166.0	27.48%	9.69	8	13.33%	4.70										72	30.25%	10.66
Planner 5 (P5)	78.00	0.0																	
Planner 4 (P4)	65.40	0.0																	
Planner 3 (P3)	45.73	0.0																	
Architect 5 (AR5)	78.00	0.0																	
Architect 4 (AR4)	75.65	0.0																	
Architect 3 (AR3)	52.89	0.0																	
Architect 2 (AR2)	42.40	0.0																	
Architect 1 (AR1)	36.37	0.0																	
Environmental Scientist 4 (E)	78.00	0.0																	
Industry Specialist 3 (IS3)	58.00	0.0																	
Construction Services 4 (C)	53.72	0.0																	
Construction Services 2 (C)	31.62	0.0																	
Technician 3 (T3)	37.82	0.0																	
Technician 1 (T1)	20.20	0.0																	
Administrative 3 (A3)	54.06	0.0																	
Administrative 2 (A2)	36.58	12.0	1.99%	0.73	12	20.00%	7.32												
Administrative 1 (A1)	26.01	0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
<b>TOTALS</b>		604.0	100%	\$50.36	60.0	100.00%	\$55.03	8.0	100%	\$54.51	4.0	100%	\$61.66	8.0	100%	\$54.51	238.0	100%	\$51.28



Exhibit A

ANTICIPATED SCOPE OF ENGINEERING SERVICES

Fair Oaks Road at Jason Court  
Culvert, Retaining Wall, and Guardrail Improvements

Phase II Engineering Services  
1/25/2021

1. Project Coordination and Data Collection
  - a. Attend a Phase II project kick off meeting with Village staff to discuss project requirements, scope of work, task list and schedule.
  - b. Coordinate the project with private utility companies and incorporate information into the contract plans and specifications.
  - c. Conduct utility coordination meetings including field meeting with utilities to discuss potential conflicts, review test hole information, resolve conflicts, and determine relocation schedule. (Two meetings)
  - d. Coordinate project with the Wayne Township Road District.
  - e. Coordinate project with the Forest Preserve District of DuPage County.
  - f. Conduct prefinal plan review meeting with Village staff.
  - g. Conduct field meeting with Village staff during pre-final plan stage to pay particular attention to right-of-way constraints, existing drainage conditions, and utilities.
  - h. Provide project administration; prepare monthly invoicing and monthly project status reports. (12 months).
  
2. Supplemental Field Survey (Jorgensen & Associates)
  - a. Conduct additional topographic survey in areas along west side of Fair Oaks Road.
  - b. Download topographic survey and cross sections for use in the preliminary design studies.
  - c. Create project base files, digital terrain model, project design files, project centerline and stationing for use in cross section, alignment, and profile studies. Preliminary plan and profile sheets will be prepared at a scale of 1"=50'.
  
3. Geotechnical (Wang Engineering)
  - a. Conduct pavement core to determine pavement composition on Fair Oaks Road at proposed culvert crossing.
  - b. Conduct structural borings on each side of Fair Oaks Road for the proposed sheet pile retaining walls and cast-in-place junction chamber.
  - c. Prepare Geotechnical Report including recommendations for retaining wall design, embankment stability, and undercut requirements.

4. Environmental (Huff & Huff, Inc.)
  - a. PESA
  - b. PSI / CCDD
  - c. Wetland Delineation and Report
  - d. Wetland Boundary Verification
  - e. Jurisdictional Determination
  - f. Wetland / Storm water Permitting
  - g. Biological Clearances

5. Structural Plans, Specs, and Estimates

The scope for Structural Plans, Specifications, and Estimate of Cost (PS&E) includes the design of steel sheet pile retaining walls on the east and west sides of Fair Oak Road north of Jason Court, a cast-in-place concrete junction chamber at the downstream end of the cross-road culverts with an integral headwall, an end section structure at the upstream end of the cross-road culverts, and tie-in details between the different structural elements.

Structural design of the steel sheet pile walls will include the pile size and required embedment using soil parameters as recommended in the Geotechnical Engineering Report. Based on a preliminary assessment of the retained heights, it is anticipated that a cantilevered sheet pile wall will be feasible. The top of wall elevations will be set to accommodate any grade changes needed for the roadway improvement such as the 5 foot setback for the guardrail. Three (3) plan sheets are anticipated for the sheet pile retaining walls.

The junction chamber and headwall design will be in accordance with Illinois Department of Transportation (IDOT) Culvert Manual. Tie-in details between the proposed culverts and sheet pile retaining walls will be developed for the chamber. An end structure at the upstream end of the cross-road culverts will also be developed to work in conjunction with the proposed sheet pile wall. Four (4) plan sheets are anticipated for these elements.



6. Preparation of Pre-final Contract Plans and Documents

a. It is anticipated that the following sheets would be included in the contract plans:

Sheet Description	No. of Sheets
Title Sheet	1
Index of Sheet, General Notes and Highway Standards	1
Summary of Quantities	1
Earthwork Schedule	1
Existing and Proposed Typical Sections	1
Alignment, Ties and Benchmarks	1
Removal Plan (1"=50')	1
Plan and Profile(1"=50')	1
Construction Staging Plan and Notes	3
Erosion and Sediment Control Plan (1"=50')	1
Drainage and Utilities (1"=50')	1
Erosion and Sediment Control Details	1
Pavement Marking, Signing & Landscaping Plan (1"=50')	1
District One Details	3
Retaining Wall Plans	3
Junction Chamber and Headwall	4
Cross Sections (@ 50 ft. station and side streets)	4
Totals	29

- b. Prepare quantities and estimate of construction cost based on current contract unit prices.
- c. Prepare detailed specifications including status of utilities to be adjusted.
- d. Prepare estimate of time.
- e. Perform independent Quality Assurance/Quality Control review of plans and calculations. The review will be performed by a member of the consultant design team.
- f. Submit prefinal contract plans, specifications, cost estimate, and estimate of time to Village for review.

7. Final Contract Plan and Document Approval

- a. Update final contract plans and documents based on comments received.
- b. Submit final plans, specifications, cost estimate and estimate of time to Village.
- c. Perform independent Quality Assurance/Quality Control review of plans, specifications and estimate.
- d. Submit final plans to utility companies and conduct utility relocation reviews.
- e. Process with MFT bidding forms for a local letting through Carol Stream. Use IDOT standard symbology for CADD plan preparation. Submit final plans, specs, cost estimate,

and quantity calculations in electronic format (MS Word, Excel, Microstation and PDF format).

8. Permitting

- a. Comply with DuPage County Storm Water Management Ordinance and submit storm water permit application to Carol Stream (complete waiver community).
- b. Update and re-submit storm water permit application based on comments received from review agencies to obtain permit.

Assumptions:

1. Right-of-way acquisition not required
2. Construction Engineering Services not part of this agreement
3. Village to take lead on advertising, managing, and scheduling local letting with assistance from TranSystems
4. Village of Carol Stream to prepare intergovernmental agreement with WTRD and Forest Preserve District of DuPage County, as needed

**PAYROLL ESCALATION TABLE  
 FIXED RAISES**

**FIRM NAME** TranSystems Corporation  
**PRIME/SUPPLEMENT** Prime  
**Prepared By** \_\_\_\_\_

**DATE** 1/25/2021  
**PTB-ITEM#** Fair Oaks Road Culvert

**CONTRACT TERM** 12 MONTHS  
**START DATE** 2/15/2021  
**RAISE DATE** 4/3/2021  
**END DATE** 2/14/2022

**OVERHEAD RATE** 148.69%  
**COMPLEXITY FACTOR** 0  
**% OF RAISE** 3%

**ESCALATION PER YEAR**

<u>year</u>	<u>First date</u>	<u>Last date</u>	<u>Months</u>	<u>% of Contract</u>
0	2/15/2021	4/3/2021	2	16.67%
1	4/4/2021	2/3/2022	10	85.83%

---

**The total escalation = 2.50%**

## PAYROLL RATES

**FIRM NAME**  
**PRIME/SUPPLEMENT**  
**PTB-ITEM #**

TranSystems Corporatio DATE  
Prime  
Fair Oaks Road Culvert

1/25/2021

**ESCALATION FACTOR** **2.50%**

*Note: Rates should be capped on the AVG 1 tab as necessary*

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Engineer 5 (E5)	\$70.00	\$71.75
Engineer 4 (E4)	\$69.97	\$71.72
Engineer 3 (E3)	\$59.02	\$60.50
Engineer 2 (E2)	\$46.43	\$47.59
Engineer 1 (E1)	\$34.56	\$35.42
Planner 5 (P5)	\$60.00	\$61.50
Planner 4 (P4)	\$60.00	\$61.50
Planner 3 (P3)	\$44.83	\$45.95
Architect 5 (AR5)	\$60.00	\$61.50
Architect 4 (AR4)	\$60.00	\$61.50
Architect 3 (AR3)	\$51.85	\$53.15
Architect 2 (AR2)	\$41.57	\$42.61
Architect 1 (AR1)	\$35.66	\$36.55
Environmental Scientist 4 (SC4)	\$60.00	\$61.50
Industry Specialist 3 (IS3)	\$56.86	\$58.28
Construction Services 4 (CS4)	\$52.44	\$53.75
Construction Services 2 (CS2)	\$31.00	\$31.78
Technician 3 (T3)	\$37.08	\$38.01
Technician 1 (T1)	\$19.80	\$20.30
Administrative 3 (A3)	\$53.00	\$54.33
Administrative 2 (A2)	\$35.86	\$36.76
Administrative 1 (A1)	\$25.50	\$26.14

**COST PLUS FIXED FEE  
 COST ESTIMATE OF CONSULTANT SERVICES**

**FIRM** TranSystems Corporation **DATE** 1/25/2021  
**PTB-ITEM #** Fair Oaks Road Culvert **OVERHEAD RATE** 148.69%  
**PRIME/SUPPLEMENT** Prime **COMPLEXITY FACTOR** 0

ITEM	MANHOURS (A)	PAYROLL (B)	OVERHEAD & FRINGE BENF (C)	DIRECT COSTS (D)	FIXED FEE (E)	SERVICES BY OTHERS (G)	TOTAL (B-G)	% OF GRAND TOTAL
1-Project Coordination	60	3,207	4,769	132	1,176		9,284	6.82%
2-Supplemental Survey	8	429	638		155		1,222	0.90%
3-Geotechnical	4	239	355		86		680	0.50%
4-Environmental	8	429	638		155		1,222	0.90%
5-Structural PS&E	238	11,875	17,657	100	4,297		33,929	24.91%
6-Pre-Final PS&E	178	8,752	13,013	200	3,185		25,150	18.46%
7-Final PS&E	68	3,289	4,891		1,186		9,366	6.88%
8-Permitting	40	1,854	2,757		669		5,280	3.88%
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
Jorgensen & Associates		-	-		-	2,260	2,260	1.66%
Wang Engineering		-	-		-	19,487	19,487	14.31%
Huff & Huff, Inc.		-	-		-	28,342	28,342	20.81%
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
		-	-		-		-	
<b>TOTALS</b>	604	30,074	44,718	432	10,909	50,089	136,222	100.00%

### AVERAGE HOURLY PROJECT RATES

**FIRM** TranSystems Corporation  
**PTB-ITEM#** Fair Oaks Road Culvert  
**PRIME/SUPPLEMENT** Prime

**DATE** 1/25/2021

**SHEET** 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			1-Project Coordination			2-Supplemental Survey			3-Geotechnical			4-Environmental			5-Structural PS&E		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Engineer 5 (E5)	71.75	4.0	0.66%	0.48													4	1.68%	1.21
Engineer 4 (E4)	71.72	90.0	14.90%	10.69	24	40.00%	28.69	2	25.00%	17.93	2	50.00%	35.86	2	25.00%	17.93	24	10.08%	7.23
Engineer 3 (E3)	60.50	90.0	14.90%	9.01													58	24.37%	14.74
Engineer 2 (E2)	47.59	246.0	40.73%	19.38	16	26.67%	12.69	6	75.00%	35.69	2	50.00%	23.80	6	75.00%	35.69	80	33.61%	16.00
Engineer 1 (E1)	35.42	162.0	26.82%	9.50	8	13.33%	4.72										72	30.25%	10.72
Planner 5 (P5)	61.50	0.0																	
Planner 4 (P4)	61.50	0.0																	
Planner 3 (P3)	45.95	0.0																	
Architect 5 (AR5)	61.50	0.0																	
Architect 4 (AR4)	61.50	0.0																	
Architect 3 (AR3)	53.15	0.0																	
Architect 2 (AR2)	42.61	0.0																	
Architect 1 (AR1)	36.55	0.0																	
Environmental Scientist 4 (S)	61.50	0.0																	
Industry Specialist 3 (IS3)	58.28	0.0																	
Construction Services 4 (CS)	53.75	0.0																	
Construction Services 2 (CS)	31.78	0.0																	
Technician 3 (T3)	38.01	0.0																	
Technician 1 (T1)	20.30	0.0																	
Administrative 3 (A3)	54.33	0.0																	
Administrative 2 (A2)	36.76	12.0	1.99%	0.73	12	20.00%	7.35												
Administrative 1 (A1)	26.14	0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
<b>TOTALS</b>		604.0	100%	\$49.79	60.0	100.00%	\$53.45	8.0	100%	\$53.62	4.0	100%	\$59.66	8.0	100%	\$53.62	238.0	100%	\$49.89

**AVERAGE HOURLY PROJECT RATES**

**FIRM** TranSystems Corporation  
**PTB-ITEM#** Fair Oaks Road Culvert  
**PRIME/SUPPLEMENT** Prime

**DATE** 1/25/2021

**SHEET** 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	6-Pre-Final PS&E			7-Final PS&E			8-Permitting			Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg									
Engineer 5 (E5)	71.75																		
Engineer 4 (E4)	71.72	24	13.48%	9.67	8	11.76%	8.44	4	10.00%	7.17									
Engineer 3 (E3)	60.50	24	13.48%	8.16	8	11.76%	7.12												
Engineer 2 (E2)	47.59	80	44.94%	21.39	32	47.06%	22.40	24	60.00%	28.55									
Engineer 1 (E1)	35.42	50	28.09%	9.95	20	29.41%	10.42	12	30.00%	10.63									
Planner 5 (P5)	61.50																		
Planner 4 (P4)	61.50																		
Planner 3 (P3)	45.95																		
Architect 5 (AR5)	61.50																		
Architect 4 (AR4)	61.50																		
Architect 3 (AR3)	53.15																		
Architect 2 (AR2)	42.61																		
Architect 1 (AR1)	36.55																		
Environmental Scientist 4 (S)	61.50																		
Industry Specialist 3 (IS3)	58.28																		
Construction Services 4 (CS)	53.75																		
Construction Services 2 (CS)	31.78																		
Technician 3 (T3)	38.01																		
Technician 1 (T1)	20.30																		
Administrative 3 (A3)	54.33																		
Administrative 2 (A2)	36.76																		
Administrative 1 (A1)	26.14																		
<b>TOTALS</b>		178.0	100%	\$49.17	68.0	100%	\$48.37	40.0	100%	\$46.35	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

**Fair Oaks Road Culvert Improvements**

**Section: 17-00064-00-BT**

**Village of Carol Stream**

**Direct Cost Summary**

						<u>Total</u>
<b>1 <u>Project Coordination</u></b>						
Vehicle Days	0 vehicle @	0 days @ \$ 45.00 per day			\$	-
Mileage	3 trips @	30 miles @ \$ 0.58 per mile			\$	52.20
Letter Size Copies	0 sheets @	0 copies @ \$ 0.10 per sheet	0 submittals		\$	-
Color Copies	0 sheets @	0 copies @ \$ 1.00 per sheet	0 submittals		\$	-
Full Size Copies	0 sheets @	0 copies @ \$ 0.80 per sheet	0 submittals		\$	-
Mylar	0 sheets @	0 copies @ \$ 9.00 per sheet	0 submittals		\$	-
FedEx / Messenger		4 deliveries @ \$ 20.00 per delivery			\$	80.00
Legal Notices & Advertising						
			Subtotals		\$	132.20
<b>2 <u>Supplemental Survey</u></b>						
Vehicle Days	0 vehicle @	0 days @ \$ 45.00 per day			\$	-
Mileage	0 trips @	0 miles @ \$ 0.58 per mile			\$	-
Letter Size Copies	0 sheets @	0 copies @ \$ 0.10 per sheet	0 submittals		\$	-
Color Copies	0 sheets @	0 copies @ \$ 1.00 per sheet	0 submittals		\$	-
Full Size Plans	0 sheets @	0 copies @ \$ 0.80 per sheet	0 submittals		\$	-
Reduced Size Plans	0 sheets @	0 copies @ \$ 0.20 per sheet	0 submittals		\$	-
Mylar	0 sheets @	0 copies @ \$ 9.00 per sheet	0 submittals		\$	-
FedEx / Messenger		0 deliveries @ \$ 20.00 per delivery			\$	-
Legal Notices & Advertising						
			Subtotals		\$	-
<b>3 <u>Geotechnical</u></b>						
Vehicle Days	0 vehicle @	0 days @ \$ 45.00 per day			\$	-
Mileage	0 trips @	0 miles @ \$ 0.58 per mile			\$	-
Letter Size Copies	0 sheets @	0 copies @ \$ 0.10 per sheet	0 submittals		\$	-
Color Copies	0 sheets @	0 copies @ \$ 1.00 per sheet	0 submittals		\$	-
Reduced Size Plans	0 sheets @	0 copies @ \$ 0.20 per sheet	0 submittals		\$	-
Full Size Plans	0 sheets @	0 copies @ \$ 0.80 per sheet	0 submittals		\$	-
Mylar	0 sheets @	0 copies @ \$ 9.00 per sheet	0 submittals		\$	-
FedEx / Messenger		0 deliveries @ \$ 20.00 per delivery			\$	-
Legal Notices & Advertising						
			Subtotals		\$	-
<b>4 <u>Environmental</u></b>						
Vehicle Days	0 vehicle @	0 days @ \$ 45.00 per day			\$	-
Mileage	0 trips @	0 miles @ \$ 0.58 per mile			\$	-
Letter Size Copies	0 sheets @	0 copies @ \$ 0.10 per sheet	0 submittals		\$	-
Color Copies	0 sheets @	0 copies @ \$ 1.00 per sheet	0 submittals		\$	-
Reduced Size Plans	0 sheets @	0 copies @ \$ 0.20 per sheet	0 submittals		\$	-
Full Size Plans	0 sheets @	0 copies @ \$ 0.80 per sheet	0 submittals		\$	-
Mylar	0 sheets @	0 copies @ \$ 9.00 per sheet	0 submittals		\$	-
FedEx / Messenger		0 deliveries @ \$ 20.00 per delivery			\$	-
Legal Notices & Advertising						
			Subtotals		\$	-



**Fair Oaks Road Culvert Improvements**

**Section: 17-00064-00-BT**

**Village of Carol Stream**

**Direct Cost Summary**

				<u>Total</u>
<b>5 Structural PS&amp;E</b>				
Vehicle Days	0 vehicle @	0 days @ \$ 45.00 per day		\$ -
Mileage	0 trips @	0 miles @ \$ 0.58 per mile		\$ -
Letter Size Copies	0 sheets @	0 copies @ \$ 0.10 per sheet	0 submittals	\$ -
Color Copies	0 sheets @	0 copies @ \$ 1.00 per sheet	0 submittals	\$ -
Reduced Size Plans	0 sheets @	0 copies @ \$ 0.20 per sheet	0 submittals	\$ -
Full Size Plans	0 sheets @	0 copies @ \$ 0.80 per sheet	0 submittals	\$ -
Mylar	0 sheets @	0 copies @ \$ 9.00 per sheet	0 submittals	\$ -
FedEx / Messenger		0 deliveries @ \$ 20.00 per delivery		\$ -
Legal Notices & Advertising				\$ -
		Subtotals		\$ -
<b>6 Pre-Final PS&amp;E</b>				
Vehicle Days	0 vehicle @	0 days @ \$ 45.00 per day		\$ -
Mileage	0 trips @	0 miles @ \$ 0.58 per mile		\$ -
Letter Size Copies	100 sheets @	10 copies @ \$ 0.10 per sheet	1 submittals	\$ 100.00
Color Copies	0 sheets @	0 copies @ \$ 1.00 per sheet	0 submittals	\$ -
Full Size Copies	0 sheets @	0 copies @ \$ 0.80 per sheet	0 submittals	\$ -
Mylar	0 sheets @	0 copies @ \$ 9.00 per sheet	0 submittals	\$ -
FedEx / Messenger		0 deliveries @ \$ 20.00 per delivery		\$ -
Legal Notices & Advertising				\$ -
		Subtotals		\$ 100.00
<b>7 Final PS&amp;E</b>				
Vehicle Days	0 vehicle @	0 days @ \$ 45.00 per day		\$ -
Mileage	0 trips @	0 miles @ \$ 0.58 per mile		\$ -
Letter Size Copies	100 sheets @	20 copies @ \$ 0.10 per sheet	1 submittals	\$ 200.00
Color Copies	0 sheets @	0 copies @ \$ 1.00 per sheet	0 submittals	\$ -
Full Size Plans	0 sheets @	0 copies @ \$ 0.80 per sheet	0 submittals	\$ -
Reduced Size Plans	0 sheets @	0 copies @ \$ 0.20 per sheet	0 submittals	\$ -
Mylar	0 sheets @	0 copies @ \$ 9.00 per sheet	0 submittals	\$ -
FedEx / Messenger		0 deliveries @ \$ 20.00 per delivery		\$ -
Legal Notices & Advertising				\$ -
				\$ 200.00
<b>8 Permitting</b>				
Vehicle Days	0 vehicle @	0 days @ \$ 45.00 per day		\$ -
Mileage	0 trips @	0 miles @ \$ 0.58 per mile		\$ -
Letter Size Copies	0 sheets @	0 copies @ \$ 0.10 per sheet	0 submittals	\$ -
Color Copies	0 sheets @	0 copies @ \$ 1.00 per sheet	0 submittals	\$ -
Full Size Plans	0 sheets @	0 copies @ \$ 0.80 per sheet	0 submittals	\$ -
Reduced Size Plans	0 sheets @	0 copies @ \$ 0.20 per sheet	0 submittals	\$ -
Mylar	0 sheets @	0 copies @ \$ 9.00 per sheet	0 submittals	\$ -
FedEx / Messenger		0 deliveries @ \$ 20.00 per delivery		\$ -
Legal Notices & Advertising				\$ -
		Subtotals		\$ -
		<b>Totals</b>		<b>\$ 432.20</b>



**JORGENSEN & ASSOCIATES, INC.**  
**LAND SURVEYORS**  
*Est. 1990*

---

January 22, 2021

Mr. David W. Block, P.E.  
TranSystems Corporation  
1475 East Woodfield Road  
Suite 600  
Schaumburg, Illinois 60173

Re: Village of Carol Stream – Fair Oaks Road Survey Proposal

Dear Mr. Block:

Enclosed, please find our proposal to prepare a supplemental topographic survey for the referenced project. Our proposal is based on your email of January 16<sup>th</sup>.

I would like to thank you for considering Jorgensen & Associates for this project. We look forward to continuing our working relationship with your firm. Should you have any questions, comments or require any further information concerning our proposal, please feel free to call me at (847)356-3371.

Respectfully submitted,  
Jorgensen & Associates, Inc.

Christian H. Jorgensen, P.L.S.  
President

CHJ/pt

Enclosures

E:\Transystems\Carol Stream\Fair Oaks Rd\Letter

Route: Fair Oaks Road  
Section:  
County: DuPage  
Job No.:

**Exhibit "A"**

Payroll Burden & Fringe Costs

	<u>% of Direct Productive Payroll</u>
Federal Insurance Contributions Act _____	11.98%
State Unemployment Compensation _____	0.18%
Federal Unemployment Compensation _____	0.13%
Workmen's Compensation Insurance _____	1.08%
Paid Holidays, Vacation, Sick Leave, Personal Leave _____	11.18%
Bonus _____	6.61%
Pension _____	0.91%
Group Insurance _____	<u>38.11%</u>
Total Payroll Burden & Fringe Costs	70.18%

Route: Fair Oaks Road  
Section:  
County: DuPage  
Job No.:

**Exhibit "B"**

Overhead and Indirect Costs

	<u>% of Direct Productive Payroll</u>
Business Insurance _____	4.90%
Depreciation _____	11.95%
Indirect wages and salaries _____	42.72%
Reproductive and printing costs _____	0.14%
Office Supplies _____	2.54%
Computer Costs _____	5.49%
Professional Fees _____	3.30%
Telephone _____	1.88%
Fees, license & dues _____	1.37%
Repairs and maintenance _____	0.82%
Business space rent _____	5.07%
Facilities - capital _____	0.74%
Travel - Meals _____	0.28%
Survey Supplies _____	1.94%
Automobile/travel expense _____	2.78%
Miscellaneous Expense _____	0.41%
Gain on sale of assets _____	(6.66%)
Postage _____	0.12%
Educational & Professional Registrations _____	0.24%
Recruiting _____	0.49%
Small Equipment Expense _____	<u>0.27%</u>
 Total Overhead	 80.79%

**PAYROLL ESCALATION TABLE  
FIXED RAISES**

FIRM NAME Jorgensen & Associates, Inc.  
PRIME/SUPPLEMENT Prime

DATE 01/22/21  
PTB NO. \_\_\_\_\_

CONTRACT TERM 12 MONTHS  
START DATE 2/1/2021  
RAISE DATE 8/1/2021

OVERHEAD RATE 150.97%  
COMPLEXITY FACTOR \_\_\_\_\_  
% OF RAISE 0.00%

**ESCALATION PER YEAR**

2/1/2021 - 8/1/2021

8/2/2021 - 2/1/2022

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6  
-----  
12

6  
-----  
12

-----

-----

-----

= 50.00%  
= 1.0000

50.00%

0.00%

**The total escalation for this project would be:**

# PAYROLL RATES

**FIRM NAME**  
**PRIME/SUPPLEMENT**  
**PSB NO.**

Jorgensen & Associates **DATE**  
Prime

01/22/21

**ESCALATION FACTOR**                      **0.00%**

CLASSIFICATION	CURRENT RATE	CALCULATED RATE
Supervisor, P.L.S.	\$44.00	\$44.00
Survey Party Chief, P.L.S.	\$30.50	\$30.50
Instrument Operator	\$23.00	\$23.00
Cadd Supervisor	\$33.00	\$33.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00



### AVERAGE HOURLY PROJECT RATES

FIRM Jorgensen & Associates, Inc.  
 PSB \_\_\_\_\_  
 PRIME/SUPPLEMENT Prime

DATE 01/22/21

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJECT RATES			(1) Field-Topographic Survey			(2) Office-Compile Field Data			(3) Office-Create Existing Topography Base File			(4) Office-Create T.I.N. & Contours			(5) QC/QA		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Supervisor, P.L.S.	44.00	2	7.69%	3.38				1	50.00%	22.00							1	100.00%	44.00
Survey Party Chief, P.L.S.	30.50	9	34.62%	10.56	9	50.00%	15.25												
Instrument Operator	23.00	9	34.62%	7.96	9	50.00%	11.50												
Cadd Supervisor	33.00	6	23.08%	7.62				1	50.00%	16.50	4	100.00%	33.00	1	100.00%	33.00			
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
<b>TOTALS</b>		26	100%	\$29.52	18	100.00%	\$26.75	2	100%	\$38.50	4	100%	\$33.00	1	100%	\$33.00	1	100%	\$44.00



Route: Fair Oaks Road  
 Section:  
 County: DuPage  
 Job No.:

**Manhour Breakdown  
 Topographic Survey Estimate**

Fair Oaks Road      + 270' = + 0.051 mile  
 Total Length        ± 270' = ± 0.051 mile

1. Field – Topographic Survey

a. Measure traverse & level circuit 3 hours x 2 men =	6 MH
b. Supplemental topographic survey 6 hours x 2 men =	<u>12 MH</u>
Sub-total Item #1	18 MH

2. Office - Compile Field Data

a. Compute traverse & level circuit 1 hour x 1 man =	1 MH
b. Edit & compile topographic survey 1 hour x 1 man =	<u>1 MH</u>
Sub-total Item #2	2 MH

3. Office - Create Existing Topography Base File

a. Layout and drafting existing topography 4 hours x 1 man =	4 MH
---	------

4. Office - Create T.I.N. & Contours

a. Compute contours 1 hour x 1 man =	1 MH
---	------

5. QC/QA

a. Check topographic survey & contours 1 hour x 1 man =	<u>1 MH</u>
--	-------------

Total All Items	26 MH
-----------------	-------

Route: Fair Oaks Road  
Section:  
County: DuPage  
Job No.:

**Breakdown of  
In House Direct Costs**

Item

1. Field - Topographic Survey

- a. Trips to project site - 1 each  
 $\pm 85 \text{ miles/trip} \times 1 \text{ trip} = \pm 85 \text{ miles}$   
 $\pm 85 \text{ miles @ } \$0.56/\text{mile} =$  \$ 47.60

January 19, 2021

Mr. David W. Block PE  
Project Manager  
TranSystems  
1475 East Woodfield Road, Suite 600  
Schaumburg, IL 60173-5440

Re: Proposal for Geotechnical Engineering Services  
Fair Oaks Guardrail/Slope Stabilization/Culvert Repair (B401200252)  
Carol Stream, DuPage County, Illinois  
**Wang No. P21019**

Dear Mr. Block:

Wang Engineering, Inc. (Wang) is pleased to present our proposal to perform the geotechnical investigation, laboratory testing, engineering analyses, and provide recommendations for culvert replacement and structural improvements on Fair Oaks Road near Jason Court, in the Village of Carol Stream, Illinois.

#### **SCOPE OF WORK**

From the information provided by TranSystems, Wang understands the Village is planning the replacement of a box culvert carrying a Tributary to West Branch DuPage River under the Fair Oaks Road just north of Jason Court and the construction of sheet pile walls in front of existing concrete walls that experienced significant lateral movements. TranSystems plans to arrest wall movements by installing sheet pile walls in front of the west (40 feet) and east (180 feet) failed concrete walls.

As member of the TranSystems team, Wang will perform the geotechnical investigation, laboratory testing, engineering analyses, and prepare a geotechnical report with our findings and recommendations for the design and construction of the new culvert and walls.

To accomplish these objectives, Wang proposes the following tasks:

**Geotechnical Drilling and Sampling, Pavement Coring:** Wang will provide equipment, labor, and associated materials to drill and sample one soil boring on the west side of the Fair Oaks and three soil borings on the east side of Fair Oaks Road to 35 feet below the ground surface elevation. Soil samples will be collected with split-spoon samplers according to AASHTO T 206, "Penetration Test and Split-Barrel Sampling of Soils" at 2.5 feet intervals. The borings will be backfilled with soil cuttings and bentonite chips immediately after completion. Moreover, Wang will obtain one full depth pavement core to determine the thickness and composition of the Fair Oaks Road pavement at culvert crossing.

**Field Supervision:** Prior to the field investigation, a Wang representative will mark the boring locations in the field and clear utilities through the JULIE one-call system and the Village of Carol Stream. A field engineer will monitor drilling activity, maintain daily field notes, develop soil boring logs, as well as receive, classify, and prepare soil samples for laboratory analyses. The field engineer will perform penetrometer and Rimac unconfined compressive strength tests on cohesive soil samples and will monitor the as-drilled groundwater level in boreholes. Wang will survey the boring locations with a mapping-grade GPS.

**Laboratory Testing:** At the completion of field work, soil samples will be transported to our laboratory. The soil testing program will include natural moisture contents.

**Engineering Analyses and Recommendations:** Wang will prepare a geotechnical report that will include the project scope description, investigation methods and procedures, engineering analyses performed and recommendations for the design and construction of the box culvert and sheet pile walls, boring log, and boring location plan.

#### **SCHEDULING**

Wang will start the project expediently upon prior authorization to proceed. We anticipate that, after utility clearance, two working days will be necessary to complete the field investigation phase of the project. The laboratory testing program will be completed within another day after the completion of drilling. The geotechnical report will be finalized one week after the completion of the testing program.

#### **COST ESTIMATE AND ASSUMPTIONS**

Wang proposes to provide the above tasks at the cost shown on the attached cost estimate for geotechnical engineering services. In preparing the cost estimate we have assumed the following:

- Borings are accessible to truck mounted drilling rig and permits are not required. Cost for permitting is not included in the cost proposal.

- The borings will be taken from the Fair Oak Road pavement and lane closures with flaggers to control the traffic will be necessary. The cost for traffic control is include in the cost proposal.

Wang Engineering, Inc. appreciates the opportunity to present this proposal. We look forward to working with you on this project. If you have questions, or if you require additional information, please contact us at (630) 953-9928.

Sincerely,

**Wang Engineering, Inc.**

A handwritten signature in black ink that reads 'Corina T. Farez'.

Corina T. Farez, P.E., P.G.  
Vice President

Name: Fair Oaks Guardrail/Slope Stabilization/Culvert Repair (B401200252)  
 Location: Carol Stream, Illinois  
 Client: TranSystems

Date: 01/19/2021  
 Wang No.: P210119

Task Description	Units	Unit Price	Extended Cost
<b>DRILLING, SAMPLING &amp; INSITU TESTING</b>			
Drilling Coordination, Utilities Clearance, Site Access, Permitting	2.0 Hours	\$112.00 /Hour	\$224.00
Mobilization (ATV mounted)	0	\$1,440.00 /Each	\$0.00
Stand-by Hourly Rate	0.0 Hours	\$400.00 /Hour	\$0.00
<u><b>Drilling &amp; Sampling - Hourly (SPT, Penetrometer, Rimac, Visual Classification Included)</b></u>			
Two-man crew - normal working hrs	18.0 Hours	\$400.00 /Hour	\$7,200.00
Two-man crew - overtime (2 hrs per day)	0.0 Hours	\$450.00 /Hour	\$0.00
<u><b>Hand Augering, Pavement/ Deck Coring &amp; Testing</b></u>			
Two-man crew - normal working hrs	0.0 Hours	\$400.00 /Hour	\$0.00
Two-man crew - overtime (2 hrs per day)	0.0 Hours	\$450.00 /Hour	\$0.00
Asbestos content testing on deck cores	0 Tests	\$185.00 /Test	\$0.00
<u><b>Surveying of Boring Locations (Two-man crew)</b></u>			
	0.0 Hours	\$230.00 /Hour	\$0.00
<u><b>Monitoring Well or Inclinometer Installation</b></u>			
<u><b>2.0- or 4-inch monitoring wells</b></u>			
Two-man crew - normal working hours	0.0 Hours	\$400.00 /Hour	\$0.00
Two-man crew - overtime (2 hours per day)	0.0 Hours	\$450.00 /Hour	\$0.00
<u><b>Inclinometer casing installation</b></u>			
Two-man drilling crew - normal working hours	0.0 Hours	\$400.00 /Hour	\$0.00
Two-man crew - overtime (2 hours per day)	0.0 Hours	\$450.00 /Hour	\$0.00
<u><b>Other items - at cost</b></u>			
55-gallon DOT containment drums	0.0 Drums	\$45.00 /Drum	\$0.00
Digital datalogger and barometer	0.0 Each	\$1,450.00 /Each	\$0.00
Well and Casing Materials	At Cost		\$0.00
<u><b>Boring Location Accessibility, Railroad Fees, State/County/Municipal Fees, Barge Drilling</b></u>			
Private utility determination	At Cost		\$0.00
Tree clearance	At Cost		\$0.00
Guardrail removal and replacement	At Cost		\$0.00
Dozer / equipment rental	At Cost		\$0.00
Railroad permitting	At Cost		\$0.00
Railroad protective insurance	At Cost		\$0.00
Railroad flagman	At Cost		\$0.00
Pavement opening pennit	At Cost		\$0.00
State/municipal insurance and bonding	At Cost		\$0.00
Barge drilling on a navigable waterway	At Cost		\$0.00
			<b>\$7,424.00</b>

Name: Fair Oaks Guardrail/Slope Stabilization/Culvert Repair (B401200252)  
 Location: Carol Stream, Illinois  
 Client: TranSystems

Date: 01/19/2021  
 Wang No.: P210119

Task Description		Units	Unit Price	Extended Cost	
<b>LABORATORY TESTING</b>					
T265	D2216	Water Content	50 Tests	\$10.50 /Test	\$525.00
--	D7263	Unit Weight (Density)	0 Tests	\$38.00 /Test	\$0.00
T100	D854	Specific Gravity	0 Tests	\$69.00 /Test	\$0.00
--	D4972	pH of Soil	0 Tests	\$62.00 /Test	\$0.00
T267	D2974	Organic Content by LOI	0 Tests	\$63.00 /Test	\$0.00
T194	--	Organic Content by Wet Combustion	0 Tests	\$140.00 /Test	\$0.00
<b><u>Particle Size Distribution</u></b>					
T88	D422	Sieve Analysis	0 Tests	\$80.00 /Test	\$0.00
T88	D422	Combined Sieve and Hydrometer	0 Tests	\$129.00 /Test	\$0.00
--	D1140	Percent Finer than No. 200 Sieve	0 Tests	\$53.00 /Test	\$0.00
<b><u>Atterberg Limits</u></b>					
T89, T90	D4318	Liquid and Plastic Limits	0 Tests	\$80.00 /Test	\$0.00
T92	D427	Shrinkage Factors	0 Tests	\$95.00 /Test	\$0.00
<b><u>Classification of Soils</u></b>					
--	D2488	Visual Manual	0 Samples	\$20.00 /Sample	\$0.00
--	D2487	Unified Soil Classification System	0 Samples	\$205.00 /Sample	\$0.00
M145	--	AASHTO Classification	0 Samples	\$205.00 /Sample	\$0.00
--	--	USDA Classification	0 Samples	\$129.00 /Sample	\$0.00
<b><u>Soil Settlement, Swelling, and Collapse Potential</u></b>					
T216	D2435	One-Dimensional Consolidation	0 Tests	\$585.00 /Test	\$0.00
--	D4546	One-Dimensional Swell	0 Tests	\$567.00 /Test	\$0.00
--	D5333	Collapse Potential	0 Tests	\$315.00 /Test	\$0.00
<b><u>Shear Strength of Soil</u></b>					
		Rimac Unconfined Compressive Strength	0 Tests	\$16.00 /Test	\$0.00
T208	D2166	Unconfined Compressive Strength	0 Tests	\$85.00 /Test	\$0.00
T236	D3080	Direct Shear of Soils (3 points)	0 Tests	\$750.00 /Test	\$0.00
T296	D2850	UU Triaxial Compression (3 points)	0 Tests	\$352.00 /Test	\$0.00
T297	D4767	CU Triaxial Compression (3 points)	0 Tests	\$1,160.00 /Test	\$0.00
T297	D4767	CD Triaxial Compression (3 points)	0 Tests	\$1,160.00 /Test	\$0.00
	D7012	Peak Uniaxial Compressive Strength of Rock Core	0 Tests	\$172.00 /Test	\$0.00
<b><u>Laboratory Compaction Tests</u></b>					
T99	D698	Moisture-Density of Soils (Standard Effort)	0 Tests	\$210.00 /Test	\$0.00
T180	D1557	Moisture-Density of Soils (Modified Effort)	0 Tests	\$220.00 /Test	\$0.00
T193	D1883	California/Illinois Bearing Ratio (3 points)	0 Tests	\$975.00 /Test	\$0.00
<b><u>Coefficient of Permeability</u></b>					
T215	D2434	Hydraulic Conductivity (Constant Head)	0 Tests	\$475.00 /Test	\$0.00
--	D5084	Hydraulic Conductivity (Flexible Wall)	0 Tests	\$500.00 /Test	\$0.00
<b><u>Additional Sample Preparation Procedures</u></b>					
		Removal of Organic Matter	0 Samples	\$92.00 /Sample	\$0.00
		Extrusion & Preservation of Undisturbed Samples	0 Samples	\$30.00 /Sample	\$0.00
		Logging & Classification of Undisturbed Samples	0 Samples	\$68.00 /Sample	\$0.00
		Remolding and Trimming of Samples	0 Samples	\$65.00 /Sample	\$0.00
<b><u>Planting Soil Mix Testing</u></b>					
<i>Chemical Analyses &amp; Mitigation Recommendations (300 g sample required)</i>					
		pH, CEC, Soluble Salts, OM, P, K, Other Nutrients	0 Tests	\$120.00 /Test	\$0.00
		Residual Chemicals, Herbicides Full Screen	0 Tests	\$680.00 /Test	\$0.00
<i>Mechanical Analyses &amp; Mitigation Recommendations (1,000 g sample required)</i>					
T88	D422	Combined Sieve and Hydrometer	0 Tests	\$129.00 /Test	\$0.00
<b><u>Analytical Laboratory Services - for CCDD</u></b>					
		Volatile Organic Components (VOC)	0 No	\$54.00 /Each	\$0.00
		SemiVOC including PNA's	0 No	\$107.00 /Each	\$0.00
		PCB	0 No	\$60.00 /Each	\$0.00
		Total Metals	0 No	\$48.00 /Each	\$0.00
		PH Determination	0 No	\$8.00 /Each	\$0.00
<b><u>Corrosion Testing</u></b>					
		(Resistivity, Chlorides, pH, Redox, and Sulfates)	0 No	\$350.00 /Each	\$0.00
				<b>\$525.00</b>	

Name: Fair Oaks Guardrail/Slope Stabilization/Culvert Repair (B401200252)  
 Location: Carol Stream, Illinois  
 Client: TranSystems

Date: 01/19/2021  
 Wang No.: P210119

Task Description	Units	Unit Price	Extended Cost
<b>TRAFFIC CONTROL</b>			
<u><b>Expressway (1/2 mile)</b></u>			
Shoulder Closure	0.0 No.	\$900.00 /Each	\$0.00
One-lane Closure	0.0 No.	\$3,000.00 /Each	\$0.00
Two-lane Closure	0.0 No.	\$3,200.00 /Each	\$0.00
Three-lane Closure-Only Saturday	0.0 No.	\$3,650.00 /Each	\$0.00
Ramp Closure (Exit-Entrance)	0.0 No.	\$950.00 /Each	\$0.00
Additional 1/2 mile	0.0 No.	\$100.00 /Each	\$0.00
<u><b>Arterial (1/2 mile)</b></u>			
Shoulder Closure	0.0 No.	\$800.00 /Each	\$0.00
One-lane Closure	0.0 No.	\$900.00 /Each	\$0.00
Two-lane Closure	0.0 No.	\$1,000.00 /Each	\$0.00
Detour	0.0 No.	\$900.00 /Each	\$0.00
U-2	0.0 No.	\$1,200.00 /Each	\$0.00
Additional 1/2 mile	0.0 No.	\$100.00 /Each	\$0.00
Driver with multiple short closures (10-hour day)	0.0 No.	\$1,750.00 /Each	\$0.00
<u><b>Impact Attenuator with Driver</b></u>			
Port-to-Port	0.0 Hours	\$205.00 /Hour	\$0.00
<u><b>Roadway Flagmen (two-man crew)</b></u>			
Port-to-Port	18.0 Hours	\$220.00 /Hour	\$3,960.00
			<b>\$3,960.00</b>

Note: Prices are for weekday only (Monday through Friday). Weekend rates (Saturdays and Sundays) are higher and will be provided per project

<b>FIELD VEHICLES &amp; MILEAGE</b>			
<u><b>Field Vehicle</b></u>			
Field Vehicle Mileage (>100 Miles per Day)	0.0 Miles	\$0.575 /Mile	\$0.00
Field Vehicle Daily (<100 Miles per Day)	3 Days	\$65.00 /Day	\$195.00
			<b>\$195.00</b>

<b>OUT-OF-TOWN EXPENSES</b>			
<u><b>Lodging</b></u>	0 Days	\$100.00 /Day	\$0.00
<u><b>Per Diem</b></u>	0 Days	\$50.00 /Day	\$0.00
			<b>\$0.00</b>

<b>ENGINEERING, REPORTING &amp; MANAGEMENT</b>			
<u><b>Desk Study, Site Access &amp; Permitting</b></u>			
Senior Engineer	0.0 Hours	\$199.36 /Hour	\$0.00
Project Engineer/Project Geologist	0.0 Hours	\$171.53 /Hour	\$0.00
Assistant Engineer/Assistant Geologist	4.0 Hours	\$112.49 /Hour	\$449.96
<u><b>Field Activities</b></u>			
Project Engineer/Project Geologist	2.0 Hours	\$171.53 /Hour	\$343.06
Assistant Engineer/Assistant Geologist	16.0 Hours	\$112.49 /Hour	\$1,799.84
<u><b>Laboratory Testing</b></u>			
Project Engineer/Project Geologist	0.0 Hours	\$171.53 /Hour	\$0.00
Laboratory Technician	0.0 Hours	\$120.17 /Hour	\$0.00
<u><b>Data Analyses &amp; Engineering</b></u>			
Senior Engineer	2.0 Hours	\$199.36 /Hour	\$398.72
Project Engineer/Project Geologist	6.0 Hours	\$171.53 /Hour	\$1,029.18
Assistant Engineer/Assistant Geologist	4.0 Hours	\$112.49 /Hour	\$449.96
<u><b>Report Preparation</b></u>			
Senior Engineer	8.0 Hours	\$199.36 /Hour	\$1,594.88
Project Engineer/Project Geologist	4.0 Hours	\$171.53 /Hour	\$686.12
Assistant Engineer/Assistant Geologist	2.0 Hours	\$112.49 /Hour	\$224.98
QC/QA Reviewer	1.0 Hours	\$207.33 /Hour	\$207.33
<u><b>Project Management</b></u>			
Principal in Charge	0.0 Hours	\$207.33 /Hour	\$0.00
Project Manager	1.0 Hours	\$199.36 /Hour	\$199.36
Administrative Assistant	0.0 Hours	\$146.46 /Hour	\$0.00
			<b>\$7,383.39</b>





**GEOTECHNICAL SERVICES  
UNIT PRICES  
2020**



**Name:** Fair Oaks Guardrail/Slope Stabilization/Culvert Repair (B401200252)  
**Location:** Carol Stream, Illinois  
**Client:** TranSystems

**Date:** 01/19/2021  
**Wang No.:** P210119

Task Description	Units	Unit Price	Extended Cost
<b>SUMMARY</b>			
<i>DRILLING, SAMPLING &amp; INSITU TESTING</i>			\$7,424.00
<i>LABORATORY TESTING</i>			\$525.00
<i>TRAFFIC CONTROL</i>			\$3,960.00
<i>FIELD VEHICLES &amp; MILEAGE</i>			\$195.00
<i>OUT-OF-TOWN EXPENSES</i>			\$0.00
			<b>\$12,104.00</b>
<i>ENGINEERING, REPORTING &amp; MANAGEMENT</i>			
Principal in Charge	0.0 Hours	\$207.33 /Hour	\$0.00
Project Manager	1.0 Hours	\$199.36 /Hour	\$199.36
Senior Engineer	10.0 Hours	\$199.36 /Hour	\$1,993.60
Project Engineer/Project Geologist	12.0 Hours	\$171.53 /Hour	\$2,058.36
Assistant Engineer/Assistant Geologist	26.0 Hours	\$112.49 /Hour	\$2,924.74
Laboratory Technician	0.0 Hours	\$120.17 /Hour	\$0.00
Administrative Assistant	0.0 Hours	\$146.46 /Hour	\$0.00
QC/QA Reviewer	1.0 Hours	\$207.33 /Hour	\$207.33
	50.0		<b>\$7,383.39</b>
		<b>TOTAL</b>	<b>\$19,487.39</b>



A Subsidiary of GZA

GEOTECHNICAL

ENVIRONMENTAL

ECOLOGICAL

WATER

CONSTRUCTION  
MANAGEMENT

915 Harger Road  
Suite 330  
Oak Brook, IL 60063  
T: 630.684.9300  
F: 630.684.9320  
www.huffhuff.com  
www.gza.com



January 22, 2021

via email: [dwbblock@transystems.com](mailto:dwbblock@transystems.com)

Mr. David W. Block, P.E.  
Project Manager – Senior Professional Partner  
TranSystems Corporation  
1475 East Woodfield Road, Suite 600  
Schaumburg, IL 60173-5440

**Re: Phase I/II Environmental Services (PESA, PSI, Wetlands, Permitting)  
Fair Oaks Road Guardrail/Slope Stabilization/Culvert Repair Project  
Carol Stream, DuPage County, Illinois  
Proposal No. 81.PT00136.21**

Dear Mr. Block:

Huff & Huff, Inc., a subsidiary of GZA, GeoEnvironmental, Inc. (H&H), is pleased to submit this proposal to TranSystems Corporation (Client) to conduct Phase I and II Environmental Services for the proposed Fair Oaks Road Guardrail/Slope Stabilization/Culvert Repair Project located in Carol Stream, DuPage County, Illinois. Proposed services include completion of a Preliminary Environmental Site Assessment (PESA); a Preliminary Site Investigation (PSI) including documentation of clean soils for acceptance consideration at a Clean Construction or Demolition Debris (CCDD) facility; completion of a wetland and waterway delineation; a wetland and waterway boundary verification with DuPage County, and environmental permitting services for the proposed project. As impacts to wetlands for this project are anticipated, permitting through the Village of Carol Stream (Village), a Complete Waiver Community, will likely be required. Although a portion of the project is located on Forest Preserve District Of DuPage County (FPDDC), West Branch Lower Reserve County Forest Preserve, it is assumed that permitting for this roadway project will be coordinated through the Village.

This proposal presents our Project Understanding, Scope of Services, Level of Effort and Schedule, and Acceptance for completing the project. Costs, and Terms and Conditions are presented as attachments.

### **1. PROJECT UNDERSTANDING**

We understand the proposed project along Fair Oaks Road near Jason Court includes culvert replacement (twin 36" below Fair Oaks Road and a 48" along the west side of Fair Oaks Road) and structural improvements sheet pile retaining walls, guard railing, and chamber or partial enclosure along west side of Fair Oaks Road. In addition, we understand there is very little vegetation below the existing path boardwalk on the east side and the Village of Carol Stream (Village) has requested turf stabilization to prevent erosion around the boardwalk foundations. The National Wetlands Inventory (NWI) and DuPage County Wetland Map depict wetlands within the project limits.



Per information from Client, the project limits extend along Fair Oaks Road, including:

- East side, from Jason Court to approximately 200-feet north of Jason Court; and
- West side from approximately 120-feet south to 120-feet north of Jason Court.

We understand the project will utilize Rebuild Illinois Funds and local capital funds, but not federal funds, and therefore, there is no coordination with IDOT.

## **2. SCOPE OF SERVICES**

### **Task 1: Preliminary Environmental Site Assessment (PESA)**

A PESA will be completed for local roads portions of the project corridors as described above in Section 1. The process will follow general protocols contained within:

- A Manual for Conducting Preliminary Environmental Site Assessments for Illinois Department of Transportation (IDOT) Highway Projects (Erdmann et al., 2012)
- ASTM International (ASTM) standard 1527-13
- The IDOTs Bureau of Design and Environment (BDE) Procedure Memorandum Number 10-07, *Special Waste Procedures*. This memo was incorporated into Chapter 27-3 of the IDOT BDE Manual in June 2012.
- IDOT Bureau of Local Roads and Streets (BLRS) Manual, Chapter 20-12, Special Waste, July 2013.
- Public Act 96-1416
- Clean Construction or Demolition Debris (CCDD) Fill Operations and Uncontaminated Soil Fill Operations: Amendments to 35 Illinois Administrative Code 1100. Effective on August 27, 2012.

#### **A. Historical Research**

The site's historical land use/ownership record will be developed from standard historical sources. Historic aerial photographs will be reviewed to identify land use over time and potential areas of environmental concern, such as areas of surface disturbance and outside storage.

#### **B. Site Evaluation**

Current environmental features and conditions of sites adjacent to the right-of-way/project area will be evaluated. A site walkover of potential right-of-way/project areas designated for excavation and/or acquisition will be conducted for first-hand evaluation of current environmental conditions within the project limits. All of the features and conditions listed above will be investigated and, as appropriate, documented in photographs. The land-use and housekeeping practices of adjacent properties also will be evaluated in accordance with ASTM protocols.

#### **C. Records Review**

A records review will be conducted to determine potential environmental concerns within the study area. It will include a search of standard state and federal environmental record databases in accordance with the specifications of ASTM standards. This search is based on the outline of the study area.

Specifically, H&H will search each database to identify any potential sources requiring further investigation. As appropriate, Freedom of Information Act (FOIA) requests will be filed with the IEPA to obtain additional data pertaining to identified sites.



#### **D. Report Preparation**

One report summarizing the results of the evaluation will be prepared. The following information will be included in this report:

- a) The project location and description
- b) Historical uses of corridor.
- c) The area geology and hydrology.
- d) The environmental status of sites adjacent to the corridor regarding chemical use and storage, underground and aboveground storage tanks, solid waste, special waste, and hazardous waste, and PCBs.
- e) An analysis of the site inspection.
- f) A summary of the findings regarding environmental concerns. This will include IDOT's BDE Manual Chapter 27-3, Special Waste Procedures, and identification of Potentially Impacted Properties (PIPs) per Subpart F, Section 1100, 35 IAC, related to CCDD management.

#### **Task 2: Preliminary Site Investigation (PSI) / CCDD Documentation**

The final scope of the PSI will be based on the findings of the PESA proposed in Task 1. For budgetary purposes, we have developed the scope below based on our current understanding of the proposed improvements and review of select database information. The final location of proposed soil borings and laboratory sampling protocol will be adjusted, as necessary, based on the findings of the new PESA proposed in Task 1 and borings will be advanced in conjunction with the proposed geotechnical investigation with split samples being collected for environmental purposes. We currently understand that a total of five (5) soil borings are proposed for geotechnical investigation, which will be sufficient for the PSI/CCDD scope from an environmental perspective.

##### **A. Soil Borings and Soil/Sediment Sampling**

Since we are coordinating with the geotechnical investigation, it is currently estimated that up to two (2) days of field effort will be required with up to five (5) borings completed along the Project Corridor and collection of up to three (3) sediment samples in areas of proposed improvements.

The borings will be advanced and soil samples collected for laboratory analysis to address the PIPs/RECs for soil disposal considerations, specifically at locations identified for proposed excavation. Currently it is estimated that borings will be advanced to depths of approximately 6 to 12 feet deep.

##### **B. Analytical**

Laboratory analysis of soil samples is proposed to be consistent with constituents of concern (COCs) to be determined from the PESA and consistent with industry trends for CCDD assessment considerations. Based on our understanding of the project corridors, we have provided the following sampling protocol for budgetary considerations. Boring locations where petroleum products or other volatile organic compounds represent the primary concern, samples will be field screened with a photoionization detector (PID). The sample with the highest PID reading in each boring will be analyzed for:

- **Volatile Organic Compounds** (up to 6 samples) – VOCs are volatile compounds found in gasoline and related to various solvents;
- **Polynuclear Aromatic Hydrocarbons (PNAs)** (up to 6 samples) – Semi-volatile compounds commonly formed during incomplete combustion of organic compounds. PNAs are a subset of SVOCs and can be formed by the combustion of



wood, coal, and petroleum products. They are also found in less refined, nonvolatile petroleum products and can be used to identify potential for diesel or fuel oil contamination in soil.

Other field screening factors such as visual, or proximity to potential sources of known contamination to determine which samples will be analyzed to identify the presence of:

- **RCRA Metals, total and SPLP/TCLP methods** (up to 6 samples) – Federal environmental regulations identify eight (8) heavy metals as hazardous if present in a *solid waste* at concentrations above varying threshold concentrations. Samples will be analyzed for select RCRA Metals, some of which may require further SPLP or TCLP analysis to determine compliance with the CCDD maximum allowable concentrations (MACs) (up to 5 samples).
- **Pesticides and Herbicides** (up to 2 samples) – Pesticides and herbicides have been utilized on adjoining land, including the golf course and agricultural fields.

In addition, soil samples will be analyzed for soil pH from each boring location, analyzed with a field meter consistent with CCDD sampling requirements with select pH samples submitted for laboratory analysis (up to 13).

### C. PSI Report Preparation

A report summarizing the results of the soil sample collection activities and analytical results will be prepared. This document will present information pertinent for the bidding documents regarding conditions of soils tested, handling and final disposition considerations.

### D. CCDD (LPC-Form) Documentation

The soil sample results will be compared to the Maximum Allowable Concentrations (MACs) associated with CCDD facility acceptance, including the soil pH range of 6.25 to 9.0. If results achieve the MAC values, H&H will prepare the LPC-663 document that will be signed/stamped by the H&H. Any locations that do not achieve the MACs (including soil pH range) will be identified as exclusion zones, not acceptable for CCDD facility disposal.

## Task 3: Wetland and Waterway Delineation and Report

### A. Off-site Record/Document Review

Based on available mapping, it is anticipated that wetlands and waterways are present within the project limits. The following records/documents will be reviewed prior to conducting the field investigation:

- Current and Historical Aerial Photography;
- U.S. Geological Survey (USGS) Topographic Maps;
- U.S. Fish and Wildlife Service (FWS), National Wetland Inventory (NWI) Maps;
- Natural Resources Conservation Service (NRCS), Soil Survey of DuPage County;
- DuPage County Flood Insurance Rate Maps;
- USGS Hydrologic Atlases;
- Hydric Soils of the United States; and
- DuPage County Wetland Inventory and Critical Wetlands Maps.

### B. On-Site Investigation (Field Inventory)

The on-site investigation will be conducted by our environmental staff experienced in Federal methods and methods outlined within the DuPage County Countywide Stormwater and Floodplain Ordinance (DuPage County Ordinance) for



conducting wetland delineations. Our staff will classify and define hydric soils, hydrophytic vegetation, and evidence of hydrology to determine if wetlands are present. The wetland perimeters will be surveyed in the field by H&H wetland scientists.

Wetlands found will be classified according to type using the “Classification of Wetlands and Deep Water Habitats of the United States” by Cowardin. Wetland boundaries will be defined using the 2010 “USACE Midwest Region Manual” (USACE, 2010) and the DuPage County Ordinance. Each potential wetland area will be evaluated for the presence of wetland indicators comprised of hydrophytic vegetation, hydric soils, and wetland hydrology. Functions of wetlands will be evaluated from field observations as well.

The entire area for the proposed project will be investigated in the event that unmapped wetlands are present. As the NWI maps are developed to be used as a general planning tool, detailed field investigations are required to ascertain whether or not wetlands are present. All areas exhibiting wetland characteristics within the project limits will be investigated.

H&H will survey the perimeters of all delineated wetlands and waterways and provide a shapefile of all wetlands and waterway/surface water boundaries. This scope includes conducting a boundary verification with DuPage County to meet the requirements of the DuPage County Ordinance (See Task 4).

### C. Report

A wetland delineation report will be prepared summarizing the findings of the fieldwork. This report will be submitted to the Client as a PDF only. The shapefiles of the wetland and surface water boundaries as surveyed in the field and verified by DuPage County will also be supplied to the Client via email. Specific items to be included in the report are as follows:

- Map showing the wetland, waterway, and project boundaries,
- Aerial photograph with the appropriate limits of delineated wetlands,
- Aerial photograph depicting the Ordinary High Water Mark (OHWM) of all delineated surface waters,
- USACE data sheets with color photos,
- Written description of wetland functional classification,
- Floristic Quality Assessment,
- Wildlife Assessment, and
- Identification of 303d impaired waterways.

### Task 4: Wetland and Waterway Boundary Verification

Waterways and wetlands are anticipated to be present within the project limits. The DuPage County Ordinance requires a boundary verification for wetlands and waterways, which is only valid for two years. The completion of a boundary verification with the Village’s wetland reviewer for any delineated wetlands or waterways as part of Task 3 has been included within this scope of work.

Time is included for the boundary verification submittal to the Village and one onsite meeting with the Village’s wetland reviewer to complete the boundary verification. This task includes fees associated with obtaining a wetland boundary verification from the Village, if applicable.

This proposal assumes the wetland boundary verification will be processed through the Village. Therefore, fees are not anticipated and have not been included in this scope of services. Once the formal boundary verification has been



completed with the Village’s wetland reviewer, H&H will provide the Client the wetland report in PDF format as well as shapefiles of all wetlands and waterway/surface water boundaries.

#### **Task 5: Jurisdictional Determination**

A jurisdictional determination (JD) will be required to determine if on-site wetlands are under the jurisdiction of the USACE. Upon completion of the wetland report (see Task 3), H&H will submit a JD request to the USACE Chicago District for this project. The results of the JD will be used for permitting.

#### **Task 6: Wetland/Stormwater Permitting**

Per the DuPage County Ordinance, DuPage County has assumed jurisdiction over all wetlands, wetland buffers, waterways, waterway buffers, and floodplains within DuPage County. Under General Permit Number 25, the USACE has given DuPage County reviewing authority to oversee the wetland permitting process, with periodic review by the USACE under General Permit Number 25 for projects with “minimal impacts”. As impacts to wetlands for this project are anticipated, permitting through the Village is anticipated to be required.

H&H will assist the Client in preparing the necessary tabs for the DuPage County permit submittal to the Village’s wetland reviewer for the proposed project. A tab submittal will be completed consistent with DuPage County requirements. H&H will provide Tab 4 (Wetland and Wetland Buffer Submittal), Tab 5 (Riparian Submittal), and Tab 9 (Maintenance and Monitoring). H&H will also assist with preparing Tab 7 (Soil Erosion and Sediment Control Submittal). It is not anticipated that a separate erosion control review will be required to be completed by the Kane-DuPage Soil and Water Conservation District (SWCD) for the project as DuPage County completes reviews for soil and erosion control as part of permitting through DuPage County. Based on this, coordination with the Kane-DuPage SWCD is not included within this scope. The remaining Tabs in the DuPage County Ordinance permit submittal will be prepared by the Client.

As part of the permitting process, the DuPage County Ordinance requires coordination with the USACE Chicago District. H&H will provide a copy of all permitting materials submitted to the Village, to the USACE. Obtaining an Individual, Nationwide, or Regional Permit from the USACE is not included in this scope of work. Illinois Interagency Wetlands Policy Act of 1989 (IWPA) coordination is not anticipated to be required, and is not included in this scope of work. Wetland mitigation banking coordination, design, plan preparation, monitoring, or management services are not included in this scope of work.

If wetland impacts exceed one acre, the project no longer meets the requirements of the Nationwide or Regional Permit Program and the DuPage County review authority, and an Individual Section 404 Permit would be required through the USACE Chicago District. As this is not anticipated and the scope and costs are variable for an Individual Permit, a cost estimate for this effort is not provided at this time. This scope does not include filing an Individual Permit with the USACE. In addition, it is assumed that separate Section 401 water quality certification from IEPA, will not be required. Water quality certification is authorized under the USACE Regional Permit Program.

Coordination may be required with the following agencies:

- US Fish & Wildlife Service (FWS)
- Illinois Environmental Protection Agency (IEPA)
- Illinois Department of Natural Resources (IDNR)
- Illinois State Historic Preservation Office (Illinois SHPO)



As this project is locally funded and will not be processed through the Illinois Department of Transportation (IDOT), H&H will complete coordination to obtain biological (see Task 7) and cultural clearances for the project to be used in the permit development.

The USACE Regional Permit Program and the DuPage County Ordinance require the determination of impacts to historic, cultural, or archeological resources. H&H will prepare the appropriate documentation for inclusion into the permit submittal for the Illinois State Historic Preservation Office (SHPO) to complete their review as part of the permit process. The Illinois SHPO reviews the project description, corresponding exhibits, and the SHPO database to determine if the project limits are within a high probability zone and has been surveyed previously. They also confirm any archaeological sites that have been reported in the area. The SHPO will request a Phase I survey if: 1) the project limits fall within the high probability zone and has not been damaged by previous construction; 2) it has not been surveyed in the past three years; and 3) sites have been previously found in the area. If a Phase I survey is required, a qualified archeological firm will be required to conduct this study. The scope does not include completing archeological surveys for the proposed project.

This proposal assumes all permit reviews will be processed through the Village. Therefore, permitting fees are not anticipated and have not been included in this scope of services. This task assumes that all formal permit submittals will be completed by the Client. This scope does not include delivery of permits to the Village by H&H. This scope includes the original submittal to the Village and two additional submittals to address comments.

#### **Task 7: Biological Clearances**

H&H will conduct a project assessment to determine if impacts to federally listed species will occur. To conduct this review, H&H will conduct the FWS Section 7 Consultation and document all findings. Determinations regarding the presence of federally listed species will be made by a qualified scientist through completing a review of the FWS Information for Planning and Consultation (IPaC) website of the federally listed species that potentially occur within the proposed project limits. H&H will initiate IDNR coordination through the submittal of the Ecological Compliance Assessment Tool (EcoCAT), requesting information on project threatened or endangered species. This task includes fees associated with the submittal of an EcoCAT (\$125 for local government projects, plus taxes). These fees are included in the scope of services.

This scope does not include special surveys for threatened or endangered species as these typically require significant efforts in site investigations, such as trapping, overnight observations, multiple days of surveys for listed plants, stream investigations for fish and mussels, and habitat surveys. If the FWS or IDNR require additional surveys for listed species, a separate cost estimate will be prepared based on the type of species that are being investigated.

#### **Task 8: Project Management**

Time under this task includes project administration and management activities that include cost and schedule tracking; coordination with Client on authorized activities; memo production and other in-house management activities; and project closeout. This task includes preparing a Health and Safety Plan as appropriate for the project and tasks therein.

#### **Task 9: QA/QC**

Time under this task includes Quality Assurance/Quality Control (QA/QC) time for the reports as described above.





**3. LEVEL OF EFFORT AND SCHEDULE**

The scope of services is proposed based on time and materials with a not-to-exceed value as presented on the attached spreadsheet. We will commence PESA working within 5 days of the Notice To Proceed and anticipate the PESA will require five weeks to complete. The project schedule will be coordinated with the Client for permitting activities as well as for the completion of the wetland delineation. This proposal assumes that the wetland delineation and the boundary verification update will occur within the 2021 growing season, between April 25<sup>th</sup> and October 19<sup>th</sup>.

**3. TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES**

**CONDITIONS OF ENGAGEMENT**

The conditions of engagement are described in the attached Terms and Conditions for Professional Services. H&H’s report will be prepared on behalf of and for the exclusive use of Client. Client acknowledges and agrees that the report and the findings in the report shall not, in whole or in part, be disseminated or conveyed to any other party, or used or relied upon by any other party, in whole or in part, except for the specific purpose and to the specific parties alluded to above, without the written consent of H&H. H&H would be pleased to discuss the conditions associated with any additional dissemination, use, or reliance by other parties.

**ACCEPTANCE**

This agreement may be accepted by signing in the appropriate space below and returning one complete copy to H&H. Issuance of a Purchase Order implicitly acknowledges acceptance of this proposal. This proposal is valid for a period of 30 days from the date of issue. We appreciate the opportunity to submit this proposal. Please feel free to contact the undersigned at (630) 684-9100 with any questions.

Very truly yours,

**Huff & Huff, Inc./GZA, Inc.**

Jeremy J. Reynolds, P.G.  
Associate Principal

Attachments: Terms and Conditions

This Proposal for Services, Schedule of Fees and Terms and Conditions for Professional Services are hereby accepted and executed by a duly authorized signatory, who by execution hereof, warrants that he/she has full authority to act for, in the name, and on behalf of \_\_\_\_\_.

By: \_\_\_\_\_ Title: \_\_\_\_\_

Printed/Typed Name: \_\_\_\_\_ Date: \_\_\_\_\_

The Proposal for Services, Schedule of Fees and Terms and Conditions for Professional Services may be executed in two or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any signature is delivered by facsimile transmission or by an e-mail delivery of a document in “.pdf” format, each such signature shall create a valid and binding obligation of the party executing the document, or on whose

Huff & Huff, Inc.  
 Proposal  
 1/22/2021

Prepared for: **TranSystems Corporation**  
 Project: **Fair Oaks Guardrail/Stabilization/Culvert**

	Task	Hours	Labor	Reimbursables	Total
1	Task 1 - PESA	41.75	3,906.25	324.64	4,230.89
2	Task 2 - PSI / CCDD	60.75	5,723.75	3,398.28	9,122.03
3	Task 3 - Wetland Delineation & Report	36.00	4,397.50	24.64	4,422.14
4	Task 4 - Wetland Boundary Verification	6.00	792.50	324.64	1,117.14
5	Task 5 - Jurisdictional Determination	5.00	610.00	-	610.00
6	Task 6 - Wetland/Stormwater Permitting	30.00	4,125.00	-	4,125.00
7	Task 7 - Biological Clearances	10.00	1,120.00	130.00	1,250.00
8	Task 8 - Project Management	9.00	1,275.00	-	1,275.00
9	Task 9 - QAQC	12.00	2,190.00	-	2,190.00
<b>Grand Total</b>		<b>210.50</b>	<b>\$ 24,140.00</b>	<b>\$ 4,202.20</b>	<b>\$ 28,342.20</b>

Huff & Huff, Inc.


Proposal

1/22/2021

Prepared for: TranSystems Corporation  
 Project: Fair Oaks Guardrail/Stabilization/Culvert

Task						Reimbursables
<b>1 Task 1 - PESA</b>						
Trips	22 miles	x	2	x	\$ 0.56	= \$ 24.64
Database package	1 ea	x	1	x	\$ 300.00	= \$ 300.00
					<b>Task Total</b>	<b>\$ 324.64</b>
<b>2 Task 2 - PSI / CCDD</b>						
Trips	22 miles	x	4	x	\$ 0.56	= \$ 49.28
Field Kit	1 day	x	1	x	\$ 30.00	= \$ 30.00
PID	1 day	x	1	x	\$ 50.00	= \$ 50.00
VOC	1 ea	x	6	x	\$ 138.00	= \$ 828.00
PNAs	1 ea	x	6	x	\$ 105.00	= \$ 630.00
RCRA total	1 ea	x	6	x	\$ 90.00	= \$ 540.00
RCRA splp/tclp	1 ea	x	5	x	\$ 90.00	= \$ 450.00
Pests/Herbs	1 ea	x	2	x	\$ 300.00	= \$ 600.00
pH	1 ea	x	13	x	\$ 17.00	= \$ 221.00
					<b>Task Total</b>	<b>\$ 3,398.28</b>
<b>3 Task 3 - Wetland Delineation &amp; Report</b>						
Trips	22 miles	x	2	x	\$ 0.56	= \$ 24.64
					<b>Task Total</b>	<b>\$ 24.64</b>
<b>4 Task 4 - Wetland Boundary Verification</b>						
Trips	22 miles	x	2	x	\$ 0.56	= \$ 24.64
Boundary Verification Fee			1	x	\$ 300.00	= \$ 300.00
					<b>Task Total</b>	<b>\$ 324.64</b>
<b>5 Task 5 - Jurisdictional Determination</b>						
					<b>Task Total</b>	<b>\$ -</b>
<b>6 Task 6 - Wetland/Stormwater Permitting</b>						
					<b>Task Total</b>	<b>\$ -</b>
<b>7 Task 7 - Biological Clearances</b>						
EcoCAT Fees			1	x	\$ 130.00	= \$ 130.00
					<b>Task Total</b>	<b>\$ 130.00</b>
<b>8 Task 8 - Project Management</b>						
					<b>Task Total</b>	<b>\$ -</b>
<b>9 Task 9 - QAQC</b>						
					<b>Task Total</b>	<b>\$ -</b>
<b>Grand Total</b>					<b>\$</b>	<b>1,072.92</b>

*Village of Carol Stream*  
 Interdepartmental Memo

**TO:** Robert Mellor, Village Manager  
**FROM:** Adam Frederick, Assistant Village Engineer   
**DATE:** April 13, 2021  
**RE:** **2021 Flexible Pavement Project Award of Contract**

On Wednesday, March 17<sup>th</sup> at 11:00 AM bids were opened for the referenced project and read aloud. The following is a summary of the bids as read:

<u>Contractor</u>	<u>As Read Bid Amount</u>
Engineer's Estimate	\$2,399,645.50
Brother's Asphalt (Addison)	\$1,993,092.98
Arrow Road (Mt. Prospect)	\$1,994,616.55
R.W. Dunteman Co. (Addison)	\$2,038,900.00
Schroeder (Huntley)	\$2,044,994.51
Plote Construction (Hoffman Estates)	\$2,058,212.23
J. A. Johnson Paving (Arlington Heights)	\$2,106,703.31
K-Five Construction (Westmont)	\$2,128,882.95
Geneva Construction Company (Aurora)	\$2,150,000.00
A-Lamp Concrete (Schaumburg)	\$2,232,883.08
Builders Paving LLC (Hillside)	\$2,233,488.00

The budget for the Flexible Pavement Project is \$2,400,000.00 through the Motor Fuel Tax Fund.

The second low bidder, Arrow Road Construction Company (Arrow), submitted a letter of protest stating that Brothers Asphalt Paving (Brothers) is not prequalified by IDOT to be awarded this contract. After consultation with IDOT District 1 Bureau of Local Roads in Schaumburg, IDOT Central Office in Springfield and the Village Attorney, we have determined that Brothers is the lowest responsible bidder. We have also confirmed that despite the protest by Arrow, IDOT will concur with awarding a contract to Brothers.

The low bid from Brothers Asphalt Paving, Inc. was \$406,552.52 (16.9%) under the engineer's estimate and under the budget. Brothers Asphalt Paving has completed other paving projects for the Village in the past and references spoke highly of Brothers Asphalt Paving on projects of similar size and scope as this project. Engineering staff therefore recommends the 2021 Flexible Pavement Project be awarded to Brothers Asphalt Paving, Inc. of Addison IL, at the bid unit prices proposed.

Once four copies of the contract are executed, the Engineering Services Department will forward all required documents to the Illinois Department of Transportation Bureau of Local Roads and Streets for final approval.

Attachment – Bid Tabulation

cc: Bill Cleveland, Director of Engineering Services  
Jon Batek, Finance Director  
Phil Modaff, Director of Public Works  
Jesse Bahraini, Engineering Inspector  
Jonathan Pawlowski, Engineering Technician

2021 Flexible Pavement Project (#7600104)  
 Owner: Carol Stream IL, Village of  
 Solicitor: Carol Stream IL, Village of  
 03/17/2021 11:00 AM CDT  
 Section: 21-00000-01-GM

Section	Tit	Line Item	Item Code	Item Description	UoFM	Quantity	Unit Price	Brothers Asphalt Paving, Inc./neva Construction Company		A Lamp Concrete Contractors, Inc.		Builders Paving		
								Extension	Extension	Unit Price	Extension	Unit Price	Extension	
Base Bid								\$1,993.00	\$2,150,000.00	\$2,232,883.08		\$2,233,488.00		
		1	1	Combination C&G Removal	Ln Ft	8960	\$6.20	\$55,116.00	\$5.95	\$53,312.00	\$3.65	\$32,704.00	\$6.00	\$53,760.00
		2	2	Combination C&G, Type B6-12	Ln Ft	730	\$18.05	\$13,195.50	\$21.50	\$15,695.00	\$22.25	\$16,242.50	\$17.50	\$12,775.00
		3	3	Combination C&G, Type M6-12	Ln Ft	5390	\$18.05	\$97,039.50	\$21.50	\$115,885.00	\$22.25	\$119,927.50	\$17.50	\$94,325.00
		4	4	Combination C&G, Type M4-12	Ln Ft	2840	\$18.05	\$51,262.00	\$21.50	\$61,060.00	\$22.25	\$63,190.00	\$17.50	\$49,700.00
		5	5	Sidewalk Removal	Sq Ft	32145	\$1.05	\$33,752.25	\$1.40	\$45,003.00	\$1.05	\$33,752.25	\$1.00	\$32,145.00
		6	6	PCC Sidewalk 5"	Sq Ft	32145	\$5.90	\$189,655.50	\$6.00	\$192,870.00	\$5.90	\$189,655.50	\$5.70	\$183,226.50
		7	7	Detectable Warnings	Sq Ft	770	\$22.00	\$16,934.00	\$25.00	\$19,250.00	\$26.00	\$20,020.00	\$21.00	\$16,170.00
		8	8	Driveway Pavement Removal	Sq Yd	2210	\$15.00	\$33,150.00	\$8.40	\$18,564.00	\$10.00	\$22,100.00	\$16.50	\$36,465.00
		9	9	Hot Mix Asphalt Dwy Repl 2.5"	Sq Yd	1788	\$20.00	\$35,760.00	\$33.50	\$59,898.00	\$20.00	\$35,760.00	\$31.00	\$55,428.00
		10	10	PCC Driveway Pavement 6"	Sq Yd	422	\$51.50	\$21,827.00	\$56.35	\$23,779.70	\$56.00	\$23,632.00	\$50.00	\$21,100.00
		11	11	Aggregate for Temporary Access	Ton	80	\$25.00	\$2,000.00	\$1.00	\$80.00	\$25.00	\$2,000.00	\$25.00	\$2,000.00
		12	12	Earth Excavation	Cu Yd	16	\$55.00	\$880.00	\$35.00	\$560.00	\$37.00	\$592.00	\$50.00	\$800.00
		13	13	Trench Backfill	Cu Yd	5	\$22.00	\$110.00	\$50.00	\$250.00	\$50.00	\$250.00	\$1.00	\$5.00
		14	14	Inlets, CB, MH to be Repaired	Ea	40	\$155.00	\$6,200.00	\$96.00	\$3,840.00	\$800.00	\$32,000.00	\$120.00	\$4,800.00
		15	15	Inlets, CB, MH to be Adjusted	Ea	107	\$365.00	\$39,055.00	\$480.00	\$51,360.00	\$450.00	\$48,150.00	\$360.00	\$38,520.00
		16	16	Inlets, CB, MH to be Reconst	Ea	1	\$1,050.00	\$1,050.00	\$1,976.49	\$1,976.49	\$1,500.00	\$1,500.00	\$1,030.00	\$1,030.00
		17	17	New Frame & Grate	Ea	3	\$415.00	\$1,245.00	\$430.00	\$1,290.00	\$375.00	\$1,125.00	\$510.00	\$1,530.00
		18	18	Pipe Underdrain, 6"	Ln Ft	900	\$65.00	\$58,500.00	\$30.75	\$27,675.00	\$29.00	\$26,100.00	\$30.00	\$27,000.00
		19	19	HMA Surface Removal 1.75"	Sq Yd	32007	\$1.50	\$48,010.50	\$2.35	\$75,216.45	\$1.90	\$60,813.30	\$2.70	\$86,418.90
		20	20	HMA Surface Removal 4.75"	Sq Yd	45431	\$2.00	\$90,862.00	\$5.20	\$236,241.20	\$4.20	\$190,810.20	\$5.75	\$261,228.25
		21	21	Class "D" Patches Type IV, 3"	Sq Yd	100	\$30.00	\$3,000.00	\$34.75	\$4,275.00	\$30.00	\$3,000.00	\$30.00	\$3,000.00
		22	22	Bituminous Material(Prime Coat)	Pound	35613	\$0.01	\$356.13	\$0.62	\$22,080.06	\$0.01	\$356.13	\$0.01	\$356.13
		23	23	HMA Binder Course IL-19.0, N50	Ton	9145	\$63.00	\$576,135.00	\$61.20	\$559,674.00	\$68.00	\$621,860.00	\$68.00	\$621,860.00
		24	24	HMA Surface Course Mix D N50	Ton	7607	\$69.00	\$524,883.00	\$68.20	\$518,797.40	\$75.00	\$570,525.00	\$74.00	\$562,918.00
		25	25	Thermoplastic Pvt Mkg Line 4"	Ln Ft	6216	\$4.40	\$27,350.40	\$0.55	\$3,418.80	\$0.55	\$3,418.80	\$0.55	\$3,418.80
		26	26	Thermoplastic Pvt Mkg Line 6"	Ln Ft	1826	\$1.05	\$1,917.30	\$0.90	\$1,643.40	\$2.20	\$4,017.20	\$0.90	\$1,643.40
		27	27	Thermoplastic Pvt Mkg Line 12"	Ln Ft	526	\$2.10	\$1,104.60	\$2.00	\$1,052.00	\$2.35	\$1,236.10	\$2.00	\$1,052.00
		28	28	Thermoplastic Pvt Mkg Line 24"	Ln Ft	445	\$7.08	\$3,151.60	\$4.75	\$2,113.75	\$5.50	\$2,447.50	\$4.75	\$2,113.75
		29	29	Thermoplastic Pvt Mkg Lt &Smb	Sq Ft	445	\$4.46	\$1,964.70	\$4.75	\$2,113.75	\$5.50	\$2,447.50	\$4.75	\$2,113.75
		30	30	Traffic Control and Protection	LS	1	\$40,000.00	\$40,000.00	\$18,950.00	\$18,950.00	\$89,000.00	\$89,000.00	\$43,531.52	\$43,531.52
		31	31	Topsoil, Seed & Straw (Rest Sp)	Sq Yd	163	\$30.00	\$4,890.00	\$4.00	\$652.00	\$4.20	\$684.60	\$10.00	\$1,630.00
		32	32	Detector Loop Replacement	Ln Ft	714	\$17.00	\$12,138.00	\$16.00	\$11,424.00	\$19.00	\$13,566.00	\$16.00	\$11,424.00
Base Bid Total:								\$1,993.00	\$2,150,000.00	\$2,232,883.08		\$2,233,488.00		

*Village of Carol Stream*  
**Interdepartmental Memo**

**TO:** Village Board

**VIA:** Robert Mellor, Village Manager

**FROM:** Joe Carey, Assistant Village Manager

**DATE:** April 15, 2021

**RE: Recommendation to Award a Contract for Construction of a Multi-Purpose Training Room – Efraim Carlson & Sons**

The proposed FY22 budget includes \$285,000 for the construction of a Multi-Purpose (Emergency Operating Center/Training) room in the Municipal Center. The project was bid for the buildout of the room including: general construction, heating, electrical, and fire protection.

In December, the Village Board authorized a professional services contract with FGM Architects (FGM) for the architectural, bidding, and construction administration services for the construction of a Multi-Purpose Training Room. Due to material costs, early construction estimates ranged from \$129,940- to \$159,269. FGM evaluated the bids and final recommendation (attached). A total of eleven (11) bids were received and opened on April 14, 2021 with the following result:

Staff reviewed the bid results with FGM and determined that Efraim Carlson & Sons was the lowest, responsible and responsive bid in the amount of \$108,000.

CONTRACTOR	BASE BID
Efraim Carlson & Son	\$108,800.00
Workmasters Inc.	\$124,000.00
Leopardo	\$124,968.00
Reef Contractors	\$134,400.00
Tandem Construction	\$138,000.00
W.B. Olson	\$149,658.00
Slaten Construction	\$149,865.00
R.C. Wegman	\$158,000.00
Lite Construction	\$171,213.00
Kandu Construction	\$218,000.00
Bee Liner Lean Services	\$271,675.00

FGM has successfully worked with Efraim on several other municipal projects in the past and also checked references and determined Efraim is qualified to perform this work. Construction is planned to begin in May.

The initial budgeted amount of \$285,000 included IT equipment and the purchase of chairs, desks, and other furnishings. Due to the level of technology being installed in the multi-purpose room, staff anticipates this IT equipment to be roughly \$90,000. Staff anticipates requesting additional Village Board approval for these items in May.

Staff recommends that the Village Board award the bid for construction and general contractor services for a multi-purpose room to Efraim Carlson & Sons in the amount of \$108,800.



# FGMARCHITECTS

April 15, 2021

Mr. Joseph T. Carey, ICMA-CM  
Assistant Village Manager  
Village of Carol Stream  
500 N. Gary Avenue  
Carol Stream, IL 60188  
Email: [jcarey@carolstream.org](mailto:jcarey@carolstream.org)

Re: Carol Stream Village Hall Training Room Build-Out  
FGM# 21-3073.01

Dear Mr. Carey:

Enclosed please find the Bid Tabulation for above referenced Project. Bids were received on April 14, 2021 and a total of eleven (11) Bids were received. The low bidder was scoped and reviewed, both meeting the necessary requirements of the project.

The apparent low bidder is Efraim Carlson & Son, Inc. from Libertyville, IL, with a total bid of \$108,800.00. The bid includes a \$10,000 allowance, to be used at the Village's discretion. Unused allowance will be credited back to the Village at the project's end. There were no alternates included in the project.

FGM Architects has reviewed the bid and scope of work with Efraim Carlson & Son, Inc., and they indicated their bid is complete, includes all work indicated in the bidding documents, and can complete the work as scheduled. The bid submission is in accordance with the requirements of the bidding documents, and the Bonds and Insurance requirements can be met. Through our discussions with Efraim Carlson & Son, our review of the Contractor's Qualifications Statement, and recent experience with this bidder, we believe the bid is complete and they are qualified to perform the work. A copy of their bid and AIA A305 Contractor's Qualification Statement document is included herewith.

The budget developed by FGM Architects in February 2021 was between \$129,940 to \$159,269. Therefore, as the project is under budget, we recommend award of the bid to Efraim Carlson & Son, Inc. for the sum of \$108,800.00.

Please let us know your decision at your earliest convenience. Upon your direction, FGM Architects will draft a construction contract for signatures, issue the Notice of Intent, request bonds and insurance, and notify the contractor to proceed with the project.

If you have any questions or comments, please do not hesitate to call me.

Sincerely,



Raymond Lee, AIA, LEED AP  
Principal

Enclosures: Bid Tabulation Form, AIA A305, Efraim Carlson & Son Bid Form  
cc: Beth Cerny, FGM



VILLAGE OF CAROL STREAM  
Carol Stream Village Hall Training Room Build-Out

Issued for Bid  
March 24, 2021

SECTION 004100 BID FORM

TO: VILLAGE OF CAROL STREAM 500 N. Gary Avenue, Carol Stream, Illinois 60188

FROM:

Efraim Carlson & Son, Inc  
14052 Petronella Drive, Suite 105  
Libertyville, IL 60048

Operating as ~~(sole proprietorship)~~ (a Corporation, organized and existing under the law of the State of Illinois, ~~(Partnership)~~ ~~(Joint Venture consisting of the following)~~  
Efraim Carlson & Son, Inc.

BASE BID PROPOSAL:

In response to your invitation to submit a proposal for the execution of all work described by the Drawings and Specifications dated March 24, 2021 titled: Carol Stream Village Hall Training Room Build-Out, located at 500 N. Gary Avenue; Carol Stream, Illinois 60188, and having examined the site where the work is to be executed; and having become familiar with local conditions as they might in any way affect the cost and/or execution of the work; and having carefully examined the aforesaid drawings, specifications and other related documents and addenda thereto, the undersigned Bidder hereby proposes and agrees to provide all labor, materials, plant, equipment, transportation, and other facilities as necessary and/or required for the complete and satisfactory execution of the work for which this proposal is submitted, for the lump-sum consideration as stated hereinafter:

Bidders must show bid amount in both words and figures. In case of discrepancy, amount shown in words shall govern.

BASE PROPOSAL:

Base Bid: Bidder agrees to perform all work described and shown on the drawings for the sum of:

Bid One hundred eight thousand eight hundred &/100 Dollars \$108,800.00  
(in figures)

\*\* Bid Amount to include scheduled Contingency Allowance.

ALLOWANCES:

The following allowances are to be included in the Base Bid Proposal:

Allowance No. 1 Contingency Allowance \$10,000

VILLAGE OF CAROL STREAM  
Carol Stream Village Hall Training Room Build-Out

Issued for Bid  
March 24, 2021

**ADDENDA ACKNOWLEDGEMENT:**

The undersigned acknowledges receipt of the following addenda:

(List by number and date appearing on each addenda. If all addenda are not acknowledged, the bid will be considered irregular).

ADDENDUM No.	Date
1	04/09/2021

The undersigned agrees to complete all work required by the contract as follows:

Commence Work on:	May 3, 2021
Actual Work to Commence no earlier than:	May 10, 2021
Substantial Completion:	July 12, 2021
Final Completion:	July 30, 2021

**BID SECURITY:**

Bid Security (10%) is attached, without endorsement, in the sum of

Ten Percent (Bid Bond) Dollars 10%

**GENERAL STATEMENT:**

- A. The undersigned has checked all of the figures contained in this proposal and further understands that the Owner will not be responsible for any errors or omissions made therein by the undersigned
- B. The undersigned agrees to assist and cooperate with the Owner in preparing the formal Contract, and shall execute same and return it to the Owner along with surety bonds and insurance certificates, as may be required by the specifications and other Contract Documents, within 10 days following its receipt.
- C. The undersigned further agrees to begin work on said contract as soon as practicable after date of "Contract" or "Notice to Proceed," whichever is earlier; or, in any case the undersigned fails or neglects to appear within the specified time to execute the Contract, the undersigned will be considered as having abandoned it, and the Bid Security accompanying this proposal will be forfeited to Owner as liquidated damages for delay and loss caused to Owner by reason of such failure on the part of the undersigned.

VILLAGE OF CAROL STREAM  
 Carol Stream Village Hall Training Room Build-Out

Issued for Bid  
 March 24, 2021

- D. It is understood that the right is reserved by Owner to reject any or all proposals, to waive all informalities and irregularities in connection therewith, and to award a contract for any part of the work or the project as a whole. It is agreed that this proposal may not be withdrawn for a period of 60 days after it has been opened, without permission to the Owner.
- E. The undersigned declares that the person(s) signing this proposal is/are fully authorized to sign on behalf of the named firm and to fully bind the named firm to all the conditions and provisions thereof.
- F. It is agreed that no person(s) or company other than the firm listed below or as otherwise indicated hereinafter has any interest whatsoever in this proposal or the Contract that may be entered into as a result thereof, and that in all respects the proposal is legal and fair, submitted in good faith, without collusion or fraud.
- G. It is agreed that the undersigned has complied or will comply with all requirements concerning licensing and with all other local, state, and national laws, and that no legal requirements has been or will be violated in making or accepting this proposal, in awarding the Contract to him, or in the prosecution of the work required thereunder.
- H. The Contractor certifies that the Contractor possesses the necessary licenses and is legally authorized to perform the Work where the project is located.

David W Hillstrom



Name of Contractor (Typed)

Contractor's Signature

**SUBCONTRACTOR LISTING: (By Bidders of General Construction category of work):**

This proposal has been prepared using sub bids received from the firms listed below:

Classification of Work	Name of Sub-Bidder
General	Efraim Carlson & Son, Inc.
Heating	Mechanical Concepts of Illinois, Inc.
Electrical	Bernardoni Electric, Inc.
Fire Protection	Automatic Fire Systems, Inc.


VILLAGE OF CAROL STREAM  
Carol Stream Village Hall Training Room Build-Out

Issued for Bid  
March 24, 2021

BIDDER SIGNATURE:

Respectfully submitted this 14th day of April, 2021

Legal Name of Firm: Efraim Carlson & Son, Inc.

BY:   
David W Hillstrom, CEO

CERTIFICATE OF ELIGIBILITY TO CONTRACT

Efraim Carlson & Son, Inc. Contractor, Pursuant to section 33E-11 of the Illinois Criminal Code of 1961 as amended, hereby certifies that neither (he, she, it) nor any of (his, her, its) partners, officers, or owners of (his, her, its) business has been convicted in the past five (5) years of the offense of bid-rigging under section 33E-3 of the Illinois Criminal Code of 1961 as amended; that neither (he, she, it) nor any of (his, her, its) partners, officers or owners has ever been convicted of the offense of bid-rotating under section 33E-4 of the Illinois Criminal Code of 1961 as amended; and that neither (he, she, it) nor any of (his, her, its) partners, officers or owners has ever been convicted of bribing or attempting to bribe an officer or an employee of the State of Illinois, or has made an admission of guilt of such conduct which is a matter of record.

Date: 04/14/2021



SUBSCRIBED and SWORN TO before me

This 14th day of April, 2021

  
NOTARY PUBLIC



VILLAGE OF CAROL STREAM  
Carol Stream Village Hall Training Room Build-Out

Issued for Bid  
March 24, 2021

PREVAILING WAGE AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that if awarded a contract with The Village of Carol Stream, we will comply fully with the "Illinois Prevailing Wage Act (Ill. Rev. Stat., 1987 Ch. 48, Sections 398 s-1-12 as amended by Public Act 86-693 and 86-799 effected January 1, 1990).

The following affidavit must be signed and submitted with bidder's bid proposal. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

We, ( Efraim Carlson & Son, Inc. ), as part of its bid for the ( Remodeling ): work for the ( Village of Carol Stream ) in ( DuPage ) County, Illinois certifies that we are not barred from bidding on the aforementioned contract as a result of a violation of Illinois Prevailing Wage Act (Ill. Ref. Stat., 1987 Ch. 48, Sections 398 s-1-12 as amended by Public Act 86-693 and 86-799 effected January 1, 1990).

Firm: Efraim Carlson & Son, Inc.

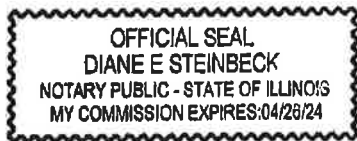
By: D.W. Hillstrom  
(Signature)

David W Hillstrom, CEO  
(Printed Name and Title)

SUBSCRIBED and SWORN TO before me

This 14th day of April, 2021

Diane E Steinbeck  
NOTARY PUBLIC



VILLAGE OF CAROL STREAM  
Carol Stream Village Hall Training Room Build-Out

Issued for Bid  
March 24, 2021

CERTIFICATE OF COMPLIANCE WITH  
ILLINOIS DRUG-FREE WORKPLACE ACT

Efrain Carlson & Son, Inc., having 25 or more employees, does hereby certify Pursuant to Section 3 of the Illinois Drug-Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies that it is not ineligible for award of this contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

Firm: Efrain Carlson & Son, Inc.

By: D.W. Hillstrom  
(Signature)

David W Hillstrom, CEO  
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me  
This 14th day of April, 2021

Diane E. Steinbeck  
Notary Public



CERTIFICATE REGARDING  
SEXUAL HARASSMENT POLICY

Efrain Carlson & Son, Inc., does hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written sexual harassment policy that includes, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and Human Rights commission; and (vii) protection against retaliation.

Firm: Efrain Carlson & Son, Inc.

By: D.W. Hillstrom  
(Signature)

David W Hillstrom, CEO  
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me  
This 14th day of April, 2021

Diane E. Steinbeck  
Notary Public





CERTIFICATE REGARDING  
EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS

Efrain Carlson & Son, Inc. agrees, if at the time the Agreement is executed, or if during the term of the Agreement, there is excessive unemployment in Illinois as defined in the Employment of Illinois Workers on Public Works Act (30 ILCS 570/0/01 et. seq) as two consecutive months of unemployment exceeding 5%, then Efrain Carlson & Son, Inc. agrees to employ Illinois laborers in accordance with the Employment of Illinois Workers on Public Works Act. An "Illinois laborer" is defined as any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.

Firm: Efrain Carlson & Son, Inc.

By: D.W. Hillstrom  
(Signature)

David W Hillstrom, CEO  
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me  
This 14th day of April, 2021

Diane E. Steinbeck  
Notary Public



CERTIFICATE REGARDING  
EQUAL EMPLOYMENT OPPORTUNITY

Efrain Carlson & Son, Inc. docs hereby certify pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) that it has a written equal employment opportunity policy that is in compliance with all terms and conditions of the Equal Employment Opportunity provisions of the Illinois Human Rights Act.

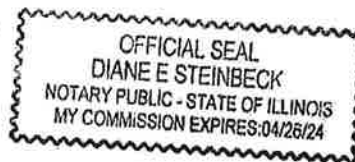
Firm: Efrain Carlson & Son, Inc.

By: D.W. Hillstrom  
(Signature)

David W Hillstrom, CEO  
(Printed Name & Title)

SUBSCRIBED and SWORN TO before me  
This 14th day of April, 2021

Diane E. Steinbeck  
Notary Public



VILLAGE OF CAROL STREAM  
Carol Stream Village Hall Training Room Build-Out

Issued for Bid  
March 24, 2021

NON-COLLUSION AFFIDAVIT

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than that for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

The following affidavit must be signed and submitted with bidder's bid proposal.

FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

Efraim Carlson & Son, Inc., as part of its bid for the remodeling work for the The Village of Carol Stream certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of the above Non-Collusion Affidavit.

Firm: Efraim Carlson & Son, Inc.

By: *D.W. Hillstrom*  
(Signature)

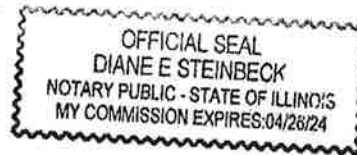
David W Hillstrom, CEO

(Printed Name & Title)

SUBSCRIBED and SWORN TO before me  
This 14th day of April, 2021

*Diane E Steinbeck*  
Notary Public

END OF BID FORM



# Contractor's Qualification Statement

1986 EDITION

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES. CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION. AUTHENTICATION OF THIS ELECTRONICALLY DRAFTED AIA DOCUMENT MAY BE MADE BY USING AIA DOCUMENT D401.

This form is approved and recommended by The American Institute of Architects (AIA) and The Associated General Contractors of American (AGC) for use in evaluating the qualifications of contractors. No endorsement of the submitting party or verification of the information is made by AIA or AGC.

Copyright 1964, 1969, 1979, © 1986 by The American Institute of Architects, 1735 New York Avenue N.W., Washington D.C. 20006-5292. Reproduction of the material herein or substantial quotation of its provisions without written permission of the AIA violates the copyright laws of the United States and will be subject to legal prosecution.

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

SUBMITTED TO: Village of Carol Stream

ADDRESS: 500 N. Gary Avenue, Carol Stream, IL 60188

SUBMITTED BY: Efraim Carlson & Son, Inc.	Corporation	<input checked="" type="checkbox"/>
NAME: David W Hillstrom	Partnership	<input type="checkbox"/>
ADDRESS: 14052 Petronella Dr., Ste 105 Libertyville, IL 60048	Individual	<input type="checkbox"/>
PRINCIPAL OFFICE: Same	Joint Venture	<input type="checkbox"/>
	Other	<input type="checkbox"/>

NAME OF PROJECT (if applicable): Village Hall Training Room Build-Out

TYPE OF WORK (file separate form for each Classification of Work):

<input checked="" type="checkbox"/> General Construction	<input type="checkbox"/> HVAC
<input type="checkbox"/> Plumbing	<input type="checkbox"/> Electrical
<input type="checkbox"/> Other (please specify)	

## 1. ORGANIZATION

1.1 How many years has your organization been in business as a Contractor? 101 years

1.2 How many years has your organization been in business under its present business name? 101 years

1.2.1 Under what other or former names has your organization operated?

None

1.3 If your organization is a corporation, answer the following:

1.3.1 Date of incorporation: June 6, 1973

1.3.2 State of incorporation: Illinois

1.3.3 President's name: David M Hillstrom

1.3.4 Vice-president's name(s) Spencer Hillstrom

1.3.5 Secretary's name: Diane Steinbeck

1.3.6 Treasurer's name: Karen Hillstrom

1.4 If your organization is a partnership, answer the following:

- 1.4.1 Date of organization:
- 1.4.2 Type of partnership (if applicable):
- 1.4.3 Name(s) of general partner(s)

1.5 If your organization is individually owned, answer the following:

- 1.5.1 Date of organization:
- 1.5.2 Name of owner:

1.6 If the form of your organization is other than those listed above, describe it and name the principals:

## 2. LICENSING

2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable. Illinois; Wisconsin

2.2 List jurisdictions in which your organization's partnership or trade name is filed.

## 3. EXPERIENCE

3.1 List the categories of work that your organization normally performs with its own forces. Rough and Finish Carpentry; Selective Demolition; Millwork; Hollowmetal Doors; Frames and Hardware; Metal Stud and Drywall; Acoustical

3.2 Claims and Suits. (If the answer to any of the questions below is yes, please attach details.)

3.2.1 Has your organization ever failed to complete any work awarded to it?  
No

3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?  
No

3.2.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years?  
No

3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.)  
No

3.4 On a separate sheet, list major construction projects your organization has in progress, giving the name of project, owner, architect, contract amount, percent complete and scheduled completion date.  
Attached

3.4.1 State total worth of work in progress and under contract:  
\$3,957,583.00

3.5 On a separate sheet, list the major projects your organization has completed in the past five years, giving the name of project, owner, architect, contract amount, date of completion and percentage of the cost of the work performed with your own forces.  
Attached

3.5.1 State average annual amount of construction work performed during the past five years:  
\$6,245,140.00

3.6 On a separate sheet, list the construction experience and present commitments of the key individuals of your organization.  
Attached

4. REFERENCES

4.1 Trade References: Attached

4.2 Bank References: Wintrust Commercial Banking - Deanne Schmidt - 847-247-4067

4.3 Surety:

4.3.1 Name of bonding company: Employers Mutual Casualty Company

4.3.2 Name and address of agent: Dohn & Maher Associates  
4811 Emerson Avenue, Suite 102  
Palatine, IL 60067

5. FINANCING

5.1 Financial Statement.

5.1.1 Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items: Attached

Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses);

Net Fixed Assets;

Other Assets;

Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);

Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).

5.1.2 Name and address of firm preparing attached financial statement, and date thereof:

RCA, LLC - 2700 S River Road, Ste 102 - Des Plaines, IL 60018

5.1.3 Is the attached financial statement for the identical organization named on page one?

Yes

5.1.4 If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsidiary).

5.2 Will the organization whose financial statement is attached act as guarantor of the contract for construction? Yes

6. SIGNATURE

6.1 Dated at this day of April 8th, 2021

Name of Organization: Efraim Carlson & Son, Inc.

By: 

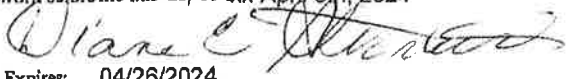
Title: David W Hillstrom, CEO

6.2

M being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this day of ~~20x~~ April 8th, 2021

Notary Public:



My Commission Expires: 04/26/2024





### CURRENT WORK IN PROGRESS

Park Ridge Public Library  
20 South Prospect Avenue  
Park Ridge, IL 60068  
2020 Improvements  
Contact - Angela Berger, Interim Director - 847-825-3123  
Architect - Green Associates, Inc. - Andrew Jose - 847-317-0852 X150  
Contract Amount - \$774,400.00  
Percentage of Completion - 58%  
Scheduled Completion - July, 2021

Greater Round Lake Fire Protection District  
409 W Nippersink Road  
Round Lake, IL 60073  
Station No. 1 Addition/Renovation  
Contact - Chief Formica - 847-546-6001  
Architect - FGM Architects, Jason Estes - 847-875-0775  
Contract Amount - \$3,183,183.08  
Percentage of Completion - 97%  
Schedule Completion - April, 2021

Northbrook Park District  
Sports Center Replacements  
General Trades Work  
1730 Pfingsten Road  
Northbrook, IL 60062  
Architect - FGM Architects - Jason Estes - 847-875-0775  
Construction Manager - Corporate Construction Services - Mike Rink - 630-991-7793  
Contract Amount - \$186,280.00  
Percentage of Completion - 0%  
Scheduled Completion - October, 2021



## RECENTLY COMPLETED PROJECTS

First Church of Christ Scientist  
421 E Main Street  
Barrington, IL 60010  
Contract Amount - \$2,286,489.00  
Contact - Jamison Ruggles - 847-381-3815  
Architect - Studio Talo Architecture - 847-733-7300

First United Methodist Church  
1903 Euclid Avenue  
Arlington Heights, IL 60004  
Contract Amount - \$2,488,717.00  
Contact - Tom Herr - 847-414-7090  
Architect - JNKA Architects - 847-692-6166

Libertyville Train Station - New Depot Building  
200 Lake Street  
Libertyville, IL 60048  
Contract Amount - \$1,288,394.00  
Owner - Village of Libertyville  
Contact - Paul Kendzior - 847-918-2016  
Architect - RM Swanson - - Rick Swanson - 847-757-3975

Viking Park - New Maintenance Building  
4374 Old Grand Avenue  
Gurnee, IL 60031  
Contract Amount - \$1,288,394.00  
Owner - Gurnee Park District  
Contact - Kraig Owens - 847-599-3763  
Architect - FGM Architects - Jason Estes - 847-875-0775

McHenry Township Fire Protection District  
Station No. 1 - Remodeling  
3610 West Elm Street  
McHenry, IL 60050  
Contract Amount - \$1,573,723.00  
Contact - Chief Tony Huemann - 815-385-0075  
Architect - Studio 222 Architects - Tim Schmitt - 312-850-4970 X 111





### COMPLETED PROJECTS

True North Store #996 - New Gas Station  
185 N Milwaukee Avenue  
Buffalo Grove, IL 60069  
Contract Amount - \$2,221,750.00  
Contact - Tom Gimmartino - 216-338-8821  
Architect - F.A. Ross Architects - 724-856-1992

True North Store #997 - New Gas Station  
449 S Rand Road  
Lake Zurich, IL 60047  
Contract Amount - \$2,774,231.00  
Contact - Tom Gimmartino - 216-338-8821  
Architect - F.A. Ross Architects - 724-856-1992

Special Education District of Lake County  
18160 W Gages Lake Road  
Gages Lake, IL 60030  
Contract Amount - \$1,249,902.00  
Contact - Kevin Saum - 847-986-2433  
Architect - Wold AE - 847-241-6100

Fox Lake - Lakefront Park Building Remodeling  
71 Nippersink Blvd.  
Fox Lake, IL 60020  
Contract Amount - \$1,191,539.00  
Contact - Anne Marrin - 847-587-2151  
Architect - Larson & Darby Group - 815-484-0739

"The reputation that we have earned for our honesty and integrity, both personally and professionally, are what our company has been based on since 1920."



## **DAVID W. HILLSTROM**

*CEO/Owner*

---

### **Employment**

1980 – Present	Efrain Carlson & Son, Inc.
1980 – 1984	Carpenter/Superintendent
1984 – 1995	Project Manager/Estimator
1995 – Present	Project Manager/Estimator/Owner

### **Owner/CEO/Project Manager**

David has a comprehensive construction career of 34 years at Efrain Carlson & Son, Inc. as Project Manager, Estimator and Owner.

During his career at Efrain Carlson & Son, Inc., he has acted as Estimator and Project Manager for church, municipal, institutional, commercial and park district projects totalling over \$150 million.

#### Responsibilities as Project Manager and Estimator

Prepare preliminary estimates, review plans and specifications. Provide value engineering ideas for cost savings. Assist with material selections and specifications and obtain building permits. Prepare subcontractor bid list, define scope of work for each trade, material take offs and evaluate all subcontract proposals. Compile a spread sheet with all bid data, recommendation of subcontractor team based on qualification and cost effectiveness. Provide a final estimate of costs, negotiate and issue subcontracts. Review and compile pay requests, write the project schedule, attend project meetings with owner and architect. Coordinate all aspects of pre-construction, construction and post construction with job superintendent.

#### Responsibilities as CEO/Owner

Acting as the Owner of Efrain Carlson & Son, Inc. and Project Manager, David has a vested interest in making sure that each project runs smoothly, on schedule and is completed within the required budget. Maintaining ongoing relationships with our clients is of the utmost importance to everyone on our team.

"Attention to detail and organization are key factors in making a project successful. Our clients long term satisfaction is my goal."



**CHARLES WOOD**

*Project Superintendent*

---

**Employment**

2000 – Present	Efraim Carlson & Son, Inc. ,Project Superintendent
1989 – 2000	R & D Thiel, Lead Foreman/Project Superintendent
1987 – 1989	Ken Adtkins Construction, Carpentry/Trim Carpenter
1973 – 1987	Frank Miller & Sons, Carpentry/Trim Carpenter

**Responsibilities**

Provide overall project administration, technical management and coordination of all daily operation on construction project site. Implement established policies, schedules, budgets, plan specifications and procedures. Supervise day-to-day construction to ensure project is in accordance with design, budget, and schedule.

Interface with client representatives, architects, engineers, consultants, subcontractors and municipal inspectors. Attend all construction meetings, define and monitor the project schedule, assure good house keeping standards, monitor subcontractors manpower, progress and quality. Monitor safety program, coordinate field testing, order materials, space coordination between subcontractors, and perform carpentry labor.

**Member**

1971-Present Chicago District Council of Carpenters

*"I'm proud to be part of a team of hard working people who are passionate about quality, craftsmanship along with client satisfaction."*



## **MATTHEW HILLSTROM**

*President/Project Manager*

---

### **Employment**

1998 - Present	Efrain Carlson & Son, Inc.
1998 - 2001	Laborer/Carpenter (part-time)
2001 - 2007	Carpenter
2007 - 2011	Assistant Project Manager
2011 - 2014	BRP, Inc.
2014- Present	Project Manager

### **Responsibilities Project Manager /Estimator/President**

Prepare preliminary estimates, review plans and specifications. Provide value engineering ideas for cost savings. Assist with material selections and specifications and obtain building permits. Prepare subcontractor bid list, define scope of work for each trade, material take offs and evaluate all subcontract proposals. Compile a spread sheet with all bid data, recommendation of subcontractor team based on qualification and cost effectiveness. Provide a final estimate of costs, negotiate and issue subcontracts. Review and compile pay requests, write the project schedule, attend project meetings with owner and architect. Coordinate all aspects of pre-construction, construction and post construction with job superintendent.



### TRADE REFERENCES

Crafty Beaver Home Center #1  
4810 W Oakton Street  
Skokie, IL 60076  
847-673-3000

Section 8 Doors & Hardware  
4041 W Albany, Suite 5  
McHenry, IL 60050  
815-385-5977

Weatherguard Roofing Co.  
345 Renner Drive  
Elgin, IL 60123  
847-888-3008

Libertyville Tile & Carpet  
550 W Peterson Road  
Libertyville, IL 60048  
847-362-8500

**Efrain Carlson & Son, Inc.**

Balance Sheet

December 31, 2020

---

**Assets**

**Current Assets**

Cash	\$	335,487
Accounts Receivable		264,656
Investments		507,798
Costs & Estimated Earnings in Excess of Billings		74,171
<b>Total Current Assets</b>		<b>1,182,112</b>

**Property and Equipment**

Vehicles		432,378
Construction Equipment		15,018
Office Equipment & Furniture		29,898
Accumulated Depreciation		(351,233)
<b>Total Property &amp; Equipment</b>		<b>126,062</b>

**Total Assets** \$ 1,308,173

---

See accompanying notes and accountant's report

**Efrain Carlson & Son, Inc.**

Balance Sheet

December 31, 2020

---

**Liabilities & Equity**

**Current Liabilities**

Accounts Payable	\$ 335,755
Line of Credit	-
Other Current Liabilities	79,539
Due to Shareholders, Current Portion	91,783
Billings in Excess of Costs & Estimated Earnings	4,238
<b>Total Current Liabilities</b>	<b>511,315</b>

**Long Term Liabilities**

Due to Shareholder, Long Term Portion	300,000
<b>Total Long Term Liabilities</b>	<b>300,000</b>

**Total Liabilities**

**811,315**

**Shareholders' Equity**

Common Stock	2,000
Additional Paid-In Capital	25,000
Retained Earnings	469,858
<b>Total Shareholders' Equity</b>	<b>496,858</b>

**Total Liabilities & Equity**

**\$ 1,308,173**

---

See accompanying notes and accountant's report

# THE AMERICAN INSTITUTE OF ARCHITECTS

## AIA Document A310 Bid Bond

KNOW ALL MEN BY THESE PRESENTS, THAT WE Efraim Carlson & Son, Inc.

14052 Petronella Drive, Suite 105 Libertyville, IL 60048

as Principal, hereinafter called the Principal, and Employers Mutual Casualty Company

P.O. Box 712, Des Moines, IA 50306-0712

a corporation duly organized under the laws of the State of IA

as Surety, hereinafter called the Surety, are held and firmly bound unto Village of Carol Stream

500 North Gary Ave Carol Stream, IL 60188

as Obligee, hereinafter called the Obligee, in the sum of Ten Percent of Amount Bid

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_ 10% \_\_\_\_\_),  
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Village Hall Training Room Build-Out

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and materials furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 15th day of April, 2021

  
(Witness)

Efraim Carlson & Son, Inc.

(Principal)

(Seal)

By: 

(Title)

Employers Mutual Casualty Company

(Surety)

(Seal)

By: 

Attorney-in-Fact William P. Maher

(Title)





STATE OF Illinois

COUNTY OF Cook

I, Laura Dohn Notary Public of Cook County,  
 in the State of Illinois, do hereby certify that William P. Maher  
 Attorney-in-Fact, of the Employers Mutual Casualty Company  
 who is personally known to me to be the same person whose name is  
 subscribed to the foregoing instrument, appeared before me this day in person, and  
 acknowledged that he signed, sealed and delivered said instrument, for and on behalf of the  
Employers Mutual Casualty Company  
 for the uses and purposes therein set forth.

Given under my hand and notarial seal at my office in the City of Palatine  
 in said County, this 15th day of April A.D., 2021

*Laura Dohn*  
 Notary Public Laura Dohn

My Commission expires: September 21, 2024





P.O. Box 712 • Des Moines, Iowa 50306-0712

### CERTIFICATE OF AUTHORITY INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

- 1. Employers Mutual Casualty Company, an Iowa Corporation
- 2. EMCASCO Insurance Company, an Iowa Corporation
- 3. Union Insurance Company of Providence, an Iowa Corporation
- 4. Illinois EMCASCO Insurance Company, an Iowa Corporation
- 5. Dakota Fire Insurance Company, a North Dakota Corporation
- 6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

**William P. Maher**

Its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the following Surety Bond:

Surety Bond Number: Bid Bond  
 Principal : Efraim Carlson & Son, Inc.  
 Oblige : Village of Carol Stream

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

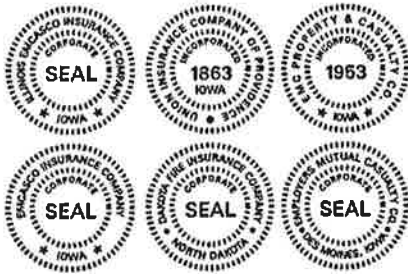
### AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

**RESOLVED:** The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

**IN WITNESS THEREOF**, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 1st day of July, 2018.

Seals



*Bruce G. Kelley*

Bruce G. Kelley, CEO, Chairman of Companies 2, 3, 4, 5 & 6; President of Companies 1, 2 & 6; Treasurer of Companies 1, 2, 3, 4 & 6

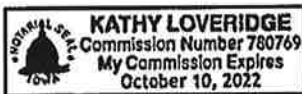
*Todd Strother*

Todd Strother, Senior Vice President

On this 1st day of July, 2018 before me a Notary Public in and for the State of Iowa, personally appeared Bruce G. Kelley and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President and Treasurer, and/or Senior Vice President, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Bruce G. Kelley and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2022.

*Kathy Loveridge*  
Notary Public in and for the State of Iowa



### CERTIFICATE

I, James D. Clough, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 1st day of July, 2018, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 15th day of April, 2021.

*J D Clough* Vice President

**Dohn & Maher Associates**  
4811 Emerson Avenue, Suite 102, Palatine, IL 60067  
847-303-6800

**BID BOND RESULTS**

**Efraim Carlson & Son, Inc.**  
14052 Petronella Drive, Suite 105  
Libertyville, IL 60048

You have received a bid bond for the project described below. The Surety Company needs the results of this bid before issuance of further bonds. If you do not know the result, other than your own bid amount, please indicate this when returning it. Thank you for your cooperation.

**BID DATE: April 15, 2021**

**AMOUNT: \$250,000.00 Two Hundred Fifty Thousand Dollars and 00/100**

**SURETY: Employers Mutual Casualty Company**

**OBLIGEE: Village of Carol Stream**

**DESCRIPTION OF PROJECT: Village Hall Training Room Build-Out**

Contractor Name \_\_\_\_\_ 1st Low Bid \$ \_\_\_\_\_

Contractor Name \_\_\_\_\_ 2nd Low Bid \$ \_\_\_\_\_

Contractor Name \_\_\_\_\_ 3rd Low Bid \$ \_\_\_\_\_

If your bid is not listed above – what is your bid price? \$ \_\_\_\_\_

Comments: \_\_\_\_\_


\_\_\_\_\_

\_\_\_\_\_

**RECEIVED**

**APR 10 2021**

*Village of Carol Stream*  
Interdepartmental Memorandum

**DATE:** April 14, 2021  
**TO:** Robert Mellor, Village Manager  
**FROM:** Jon Batek, Finance Director   
**SUBJECT:** FY20/21 Budget Transfer Ordinance

As we conclude our current Fiscal Year 2020/21, there are a few budget “clean-up” items I am proposing in the attached Budget Transfer Ordinance.

These items relate to the first year of our Equipment Replacement Fund (ERF). During the year, we changed the account numbering schema for how transfers are recorded between operating departments and the ERF. To complete this clean-up we need to reallocate previously approved budget line items to the new accounts. These proposed transfers do not change the amount of the overall budget.

The Village Code authorizes the Village Manager to make transfers between budget accounts to a maximum of \$5,000, thus the proposed transfers must be approved by the Village Board. I am requesting the attached proposed Budget Transfer Ordinance be placed on the Village Board’s April 19, 2021 agenda for consideration.

Please let me know if you have any questions or require additional information.

Ordinance No. \_\_\_\_\_

**An Ordinance Authorizing the Transfer of Budget Amounts  
Between Various Accounts within the Annual Budget  
of the Village of Carol Stream for the Fiscal Year Ending April 30, 2021**

**Whereas**, the Board of Trustees of the Village of Carol Stream on April 6, 2020 adopted the annual budget for the Village of Carol Stream for Fiscal Year 2020/21, beginning May 1, 2020 and ending April 30, 2021; and

**Whereas**, Section 2-1-9 of the Carol Stream Code of Ordinances authorizes the Village Manager to approve budget transfers not to exceed \$5,000 between accounts in a given department, amounts in excess of which must be approved by the Village Board; and

**Whereas**, a number of transfers between budget accounts in the Fiscal Year 2020/21 budget are desired to consolidate accounts and add clarity to external financial reports; and

**Whereas**, said budget transfers will not increase the overall budget; and

**Whereas**, the Village Board is authorized to modify the adopted budget through amendment or transfer between accounts as deemed necessary;

**Now, Therefore, be it Ordained** by the Mayor and the Board of Trustees of the Village of Carol Stream, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

**Section 1:** The Village Manager is hereby authorized to transfer budget amounts between accounts as identified in Attachment A to this ordinance.

**Section 2:** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

**Passed** by the Mayor and Board of Trustees of the Village of Carol Stream, Illinois, this

\_\_\_\_\_ day of \_\_\_\_\_, 2021.

**Ayes:**

**Nays**

**Absent**

**Approved** by the Mayor of the Village of Carol Stream, Illinois, this \_\_\_\_\_ day  
of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor of the Village of  
Carol Stream, Illinois

**Attest:**

\_\_\_\_\_  
Village Clerk of the Village of  
Carol Stream, Illinois

(Published in pamphlet form and posted on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.)

**Attachment A**

Village of Carol Stream  
Fiscal Year 2020/21 Annual Budget Transfers  
May 1, 2020 to April 30, 2021

<u>Fund</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>	<u>Department</u>	<u>Account</u>
General	01620100-58500		7,206.00	Engineering	Transfer to Equip. Repl.Fund
General	01640100-58500		6,203.00	Community Development	Transfer to Equip. Repl.Fund
General	01660100-58500		114,275.00	Police	Transfer to Equip. Repl.Fund
General	01670100-58500		304,283.00	Public Works Streets	Transfer to Equip. Repl.Fund
General	01680000-58500		1,500.00	Municipal Building	Transfer to Equip. Repl.Fund
Water/Sewer	04100100-58500		33,637.00	Sewer	Transfer to Equip. Repl.Fund
Water/Sewer	04200100-58500		86,859.00	Water	Transfer to Equip. Repl.Fund
General	01620100-52500	7,206.00		Engineering	Equip. Repl. Fund Contribution
General	01640100-52500	6,203.00		Community Development	Equip. Repl. Fund Contribution
General	01660100-52500	114,275.00		Police	Equip. Repl. Fund Contribution
General	01670100-52500	304,283.00		Public Works Streets	Equip. Repl. Fund Contribution
General	01680000-52500	1,500.00		Municipal Building	Equip. Repl. Fund Contribution
Water/Sewer	04100100-52500	33,637.00		Sewer	Equip. Repl. Fund Contribution
Water/Sewer	04200100-52500	86,859.00		Water	Equip. Repl. Fund Contribution
Equip. Replacement	10000000-49690	33,637.00		Equip. Repl. Revenue	Transfer from WRC
Equip. Replacement	10000000-49691	86,859.00		Equip. Repl. Revenue	Transfer from Water
Equip. Replacement	10000000-49410		33,637.00	Equip. Repl. Revenue	WRC Division Contribution
Equip. Replacement	10000000-49420		86,859.00	Equip. Repl. Revenue	Water Division Contribution

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF THE  
VILLAGE OF CAROL STREAM  
IN THE AMOUNT OF \$59,138,631 FOR THE FY21/22 FISCAL YEAR  
BEGINNING MAY 1, 2021, AND ENDING APRIL 30, 2022**

WHEREAS, Village staff has prepared and presented to the Mayor and Board of Trustees of the Village of Carol Stream a proposed annual budget for the FY21/22 fiscal year beginning May 1, 2021, and ending April 30, 2022 as set forth in “Exhibit A” to this ordinance as attached hereto; and

WHEREAS, following due and proper publication of public notice in The Examiner on April 7, 2021, a public hearing was held on April 19, 2021, to consider and receive public comment on the proposed annual budget for the FY21/22 fiscal year; and

WHEREAS, the proposed annual budget has been made available for public review and inspection at least 10 days prior to passage on the Village’s web site, and

WHEREAS, the Mayor and Board of Trustees of the Village of Carol Stream deem it in the best interest of the Village to adopt the budget proposed by the Budget Officer, as revised at the direction of the Mayor and Board of Trustees;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: The annual expenditure Budget for the FY21/22 fiscal year, beginning May 1, 2021, and ending April 30, 2022, for the Village of Carol Stream, is in the amount of Fifty Nine Million One Hundred Thirty Eight Thousand Six Hundred Thirty One Dollars, (\$59,138,631); as set forth in “Exhibit A”, as attached hereto, is hereby adopted and authorized.

SECTION 2: That the adoption of the foregoing annual budget shall be in lieu of the Appropriation Ordinance required in Section 8-2-9 of the Illinois Municipal Code.

SECTION 3: The budget hereby approved shall be printed and bound and a certified copy of this Ordinance and a copy of the printed and bound budget shall be filed with the DuPage County Clerk in accordance with the provisions of the statutes of the State of Illinois.

SECTION 4: The Finance Director is authorized and directed to transfer the sum of



\$4,100,000 from General Corporate Fund cash reserve balances to the Capital Projects Fund to support improvements to the Village's public infrastructure assets. This transfer is consistent with the Village's established policies and past practices with respect to reserve balances.

SECTION 5: This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS 19<sup>TH</sup> DAY OF APRIL, 2021.

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Matt McCarthy, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Julia Schwarze, Village Clerk

*Village of Carol Stream*  
Interdepartmental Memo

**TO:** Mayor and Trustees  
**FROM:** Robert Mellor, Village Manager *RMM*  
**DATE:** April 13, 2021  
**RE:** Tacoma Taco & Enchilada Grill, Inc. – Liquor License

---

Attached for your consideration, you will find an Ordinance granting a Class A Liquor License to Tacoma Taco & Enchilada Grill, Inc. located at 105 Stark Drive. The Class A License will permit the sale of alcoholic liquor for consumption on premises.

The application submitted by Tacoma Taco & Enchilada Grill, Inc. has found to be in order and background checks have been performed. Mayor Saverino as Local Liquor Commissioner is recommending issuance of this license.

Accordingly, staff recommends adoption of the attached Ordinance.

**ORDINANCE NO. 2021-04-\_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 2  
OF THE CAROL STREAM CODE OF ORDINANCES BY INCREASING  
THE NUMBER OF CLASS A LIQUOR LICENSES FROM 14 TO 15  
(TACOMA TACO & ENCHILADA GRILL, INC., 105 STARK DRIVE)**

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That Chapter 11, Article 2 of the Carol Stream Code of Ordinances, Classification of Liquor Licenses, be and the same is hereby amended by increasing the number of Class A Liquor Licenses from fourteen (14) to fifteen (15).

SECTION 2: This Ordinance shall be in full force and effect from and after its passage and approval by law.

PASSED AND APPROVED THIS 19<sup>th</sup> DAY OF APRIL, 2021.

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Matthew McCarthy, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Julia Schwarze, Village Clerk

*Village of Carol Stream*  
Interdepartmental Memo

**TO:** Mayor and Trustees  
**FROM:** Robert Mellor, Village Manager *RM*  
**DATE:** April 13, 2021  
**RE:** Mapleberry Pancake House– Liquor License

---

Attached for your consideration, you will find an Ordinance granting a Class A Liquor License to Masters Pancake House, Inc. d/b/a Mapleberry Pancake House located at 1276 Kuhn Road. The Class A License will permit the sale of alcoholic liquor for consumption on premises.

The application submitted by Masters Pancake House, Inc. d/b/a Mapleberry Pancake House has found to be in order and background checks have been performed. Mayor Saverino as Local Liquor Commissioner is recommending issuance of this license.

Accordingly, staff recommends adoption of the attached Ordinance.

**ORDINANCE NO. 2021-04-\_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 2  
OF THE CAROL STREAM CODE OF ORDINANCES BY INCREASING  
THE NUMBER OF CLASS A LIQUOR LICENSES FROM 15 TO 16  
(MASTERS PANCAKE HOUSE, INC. D/B/A MAPLEBERRY  
PANCAKE HOUSE, 1276 KUHN ROAD)**

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That Chapter 11, Article 2 of the Carol Stream Code of Ordinances, Classification of Liquor Licenses, be and the same is hereby amended by increasing the number of Class A Liquor Licenses from fifteen (15) to sixteen (16).

SECTION 2: This Ordinance shall be in full force and effect from and after its passage and approval by law.

PASSED AND APPROVED THIS 19<sup>th</sup> DAY OF APRIL, 2021.

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Matthew McCarthy. Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Julia Schwarze, Village Clerk

**VILLAGE OF CAROL STREAM  
INTER-DEPARTMENTAL MEMO**

**TO:** Bob Mellor, Village Manager  
**FROM:** Caryl Rebholz, Human Resources Director  
**DATE:** April 6, 2021  
**RE:** **Non-Union Compensation Plan**

The following recommendation for the 2021-2022 Compensation Plan reflects the Village's philosophy of maintaining comparability in pay and benefit structures within our municipal market. Subject to budget availability, the Village continues to strive to maintain just and equitable compensation when compared against both external and internal data.

In evaluating external comparability, each non-union position is first evaluated based on the market. The market consists of municipal communities with similarity in general fund revenue, population, and equalized assessed valuation (EAV), as well as relative proximity. These communities include:

Addison	Glen Ellyn	Streamwood
Bartlett	Glendale Heights	West Chicago
Bloomingtondale	Hanover Park	Westmont
Buffalo Grove	Hoffman Estates	Wheaton
Downers Grove	Lombard	Wheeling
Elk Grove	Rolling Meadows	Woodridge
Elmhurst	St. Charles	

To establish market level with regard to compensation, comparable communities were asked for the minimum and maximum salary for all position classifications similar to those of the Village of Carol Stream<sup>1</sup>. All comparable data is evaluated for position similarity, and then assessed for accuracy. Upon completion of this process, formulas are applied to calculate both the market average (50<sup>th</sup> percentile) and the market upper one-third level (66 $\frac{2}{3}$  percentile) of maximum salaries by position classification. The current maximum salary for each Village of Carol Stream position classification is then evaluated against the preferred average to upper one-third level range.

Once our maximum salaries have been established, a mathematical formula is applied to determine the minimum salary resulting in a pay range spread of 29.75%<sup>2</sup>. This minimum salary is reviewed against comparable data to ensure general similarity.

<sup>1</sup> For the purpose of this report, data was collected as of January 2021.

<sup>2</sup> The exception to this rule is with the position of Commander, which is set 7.5% above the maximum Sergeant salary. This exception was established to account for compression issues as well as loss of overtime.

In addition to the evaluation of position ranges, comparable communities are asked for their anticipated or actual general wage adjustment (GWA) for the upcoming year. This information, along with internal union settlements, the consumer price index (CPI) and the employment cost index (ECI) are reviewed, and a GWA recommendation is made.

Communities are also asked for salary data related to performance-based increases. Each community's data is calculated, to determine the average maximum adjustment for performance. This average, along with all other budgetary factors is used to prepare a recommendation in this area.

Finally, communities are asked about benefit changes over the prior year. Offerings such as vacation, holidays and personal days are monitored annually to ensure the Village maintains comparability in the market.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ADOPTING THE 2021-22 EMPLOYEE COMPENSATION PLAN  
FOR THE VILLAGE OF CAROL STREAM**

WHEREAS, as part of the budgeting process for the Village of Carol Stream, the Village Board of Trustees annually approves and adopts an employee pay plan schedule; and

WHEREAS, an employee pay plan schedule has been found to be in the best interests of the Village of Carol Stream; and

WHEREAS, this employee pay plan schedule, which is attached to this Resolution as Attachment "A", is in conformance with the best interests of the Village of Carol Stream.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE PAGE COUNTY, ILLINOIS, in the exercise of its home rule powers, as follows:

SECTION 1: That the 2021-22 Employee Compensation Plan for the Village of Carol Stream, as attached to this Resolution as Attachment "A", shall be adopted by the Village of Carol Stream for all present Village employees including the Village Manager, executive and non-executive, who are not represented by a labor organization.

SECTION 2: After the pay range adjustments have been made as outlined in Attachment "A", all present Village employees who are not represented by a labor organization will receive a 2.75%, except as follows:

- a. Any employee, who after receiving the wage adjustment is below the minimum wage for his or her classification, will be raised to the minimum of the new range.



- b. Any employee who is at a pay rate higher than the maximum of the new pay range will receive this adjustment as a lump sum.
- c. Any employee who is at a pay rate less than 2.75% from the maximum of the new pay range will receive a wage adjustment to base equal to the amount that will bring him or her to the maximum of the new range, with the remainder provided as a lump sum.

SECTION 3: One (1) Engineering Inspector position will be eliminated.

SECTION 4: One (1) Engineering Technician position will be established.

SECTION 5: The Stormwater Administrator position will be retitled as Civil/Stormwater Engineer.

SECTION 6: All ranges and wage adjustments will be effective May 1, 2021.

SECTION 7: This Resolution shall be in full force and effect from and after its passage and publication in pamphlet form as prescribed by law.

PASSED AND APPROVED THIS 19TH DAY OF APRIL 2021.

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Matthew McCarthy, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Julia Schwarze, Village Clerk

ATTACHMENT A

Village of Carol Stream 2021-2022 Pay Plan						GWA 2.75%			
Effective May 1 2021		Annual		Monthly		Bi-weekly		Hourly	
	POSITION TITLE	min	max	min	max	min	max	min	max
1	ACCOUNTANT	72,626.25	103,382.57	6,052.19	8615.21	2,793.32	3,976.25	34.92	49.70
2	ACCOUNTS CLERK/PW CLERK	51,933.77	73,927.08	4,327.81	6160.59	1,997.45	2,843.35	24.97	35.54
3	ADMINISTRATIVE SECRETARY	57,046.33	81,204.73	4,753.86	6767.06	2,194.09	3,123.26	27.43	39.04
4	ADMINISTRATIVE SUPERVISOR	67,331.76	95,845.92	5,610.98	7987.16	2,589.68	3,686.38	32.37	46.08
5	ASSISTANT FINANCE DIRECTOR	95,478.35	135,912.24	7,956.53	11326.02	3,672.24	5,227.39	45.90	65.34
6	ASSISTANT VILLAGE MANAGER	120,445.05	171,452.03	10,037.09	14287.67	4,632.50	6,594.31	57.91	82.43
7	ASST TO VILLAGE MANAGER	80,263.29	114,253.80	6,688.61	9521.15	3,087.05	4,394.38	38.59	54.93
8	ASST VILLAGE ENGINEER	95,261.70	135,603.84	7,938.47	11300.32	3,663.91	5,215.53	45.80	65.19
9	BUILDING MAINTENANCE EMPLOYEE	52,824.82	75,195.47	4,402.07	6266.29	2,031.72	2,892.13	25.40	36.15
10	BUILDING MAINTENANCE SUPERVISOR	80,261.33	114,251.00	6,688.44	9520.92	3,086.97	4,394.27	38.59	54.93
11	CODE PROFESSIONAL I	76,165.09	108,420.06	6,347.09	9035.00	2,929.43	4,170.00	36.62	52.13
12	CODE PROFESSIONAL II	68,391.92	97,355.04	5,699.33	8112.92	2,630.46	3,744.42	32.88	46.81
13	CODE PROGESSIONAL III	59,189.14	84,255.00	4,932.43	7021.25	2,276.51	3,240.58	28.46	40.51
14	COMMANDER	139,359.31	145,031.63	11,613.28	12085.97	5,359.97	5,578.14	67.00	69.73
15	COMMUNITY DEVELOPMENT DIR	120,471.19	171,489.24	10,039.27	14290.77	4,633.51	6,595.74	57.92	82.45
16	CST / RCFL	52,158.85	74,247.48	4,346.57	6187.29	2,006.11	2,855.67	25.08	35.70
17	CUSTOMER SERVICE REPRESENTATIVE	43,289.37	61,621.88	3,607.45	5135.16	1,664.98	2,370.07	20.81	29.63
18	DEPUTY POLICE CHIEF	112,479.47	160,113.12	9,373.29	13342.76	4,326.13	6,158.20	54.08	76.98
19	DEVELOPMENT SERVICES MANAGER	87,735.22	124,890.00	7,311.27	10407.50	3,374.43	4,803.46	42.18	60.04
20	ENGINEERING INSPECTOR	72,533.06	103,249.91	6,044.42	8604.16	2,789.73	3,971.15	34.87	49.64
21	ENGINEERING SERVICES / IT DIRECTOR	110,224.68	156,903.46	9,185.39	13075.29	4,239.41	6,034.75	52.99	75.43
22	ENGINEERING TECHNICIAN	65,242.94	92,872.52	5,436.91	7739.38	2,509.34	3,572.02	31.37	44.65
23	EVIDENCE CUSTODIAN	57,755.76	82,214.60	4,812.98	6851.22	2,221.38	3,162.10	27.77	39.53
24	FINANCE DIRECTOR	124,187.47	176,779.32	10,348.96	14731.61	4,776.44	6,799.20	59.71	84.99
25	FINANCIAL ANALYST	67,100.67	95,516.96	5,591.72	7959.75	2,580.79	3,673.73	32.26	45.92
26	GARAGE/STREETS/UTILITIES SUPERVISOR	85,724.08	122,027.16	7,143.67	10168.93	3,297.08	4,693.35	41.21	58.67
27	HUMAN RESOURCES DIRECTOR	111,001.36	158,009.05	9,250.11	13167.42	4,269.28	6,077.27	53.37	75.97
28	HUMAN RESOURCES GENERALIST	65,871.94	93,767.88	5,489.33	7813.99	2,533.54	3,606.46	31.67	45.08
29	HR TECHNICIAN / INTERDEPARTMENT AIDE	57,046.33	81,204.73	4,753.86	6767.06	2,194.09	3,123.26	27.43	39.04
30	IT TECH / DB DEVELOPER	67,331.76	95,845.92	5,610.98	7987.16	2,589.68	3,686.38	32.37	46.08
31	IT ENGINEER	81,976.70	116,892.81	6,831.39	9724.40	3,152.95	4,488.19	39.41	56.10
32	MANAGEMENT ANALYST	70,630.59	100,541.76	5,885.88	8378.48	2,716.56	3,866.99	33.96	48.34
33	PERMIT SYSTEMS COORDINATOR	57,046.28	81,204.67	4,753.86	6767.06	2,194.09	3,123.26	27.43	39.04
34	PLANNING & ECONOMIC DEVELOPMENT MGR	87,735.22	124,890.00	7,311.27	10407.50	3,374.43	4,803.46	42.18	60.04
35	POLICE CHIEF	125,350.56	178,434.96	10,445.88	14869.58	4,821.18	6,862.88	60.26	85.79
36	PUBLIC WORKS DIRECTOR	125,119.23	178,105.67	10,426.60	14842.14	4,812.28	6,850.22	60.15	85.63
37	RECORDS CLERK	47,381.83	67,447.44	3,948.49	5620.62	1,822.38	2,594.13	22.78	32.43
38	RECORDS SUPERVISOR	74,399.39	105,906.60	6,199.95	8825.55	2,861.51	4,073.33	35.77	50.92
39	SECRETARY	52,542.08	74,793.00	4,378.51	6232.75	2,020.85	2,876.65	25.26	35.96
40	SOCIAL SERVICES SUPERVISOR	81,238.42	115,641.87	6,769.87	9636.82	3,124.55	4,447.76	39.06	55.60
41	SOCIAL WORKER	71,261.74	101,440.20	5,938.48	8453.35	2,740.84	3,901.55	34.26	48.77
42	STORMWATER ADMINISTRATOR	81,096.94	115,440.49	6,758.08	9620.04	3,119.11	4,440.02	38.99	55.50
43	SUPERINDENTENT OF OPERATIONS	97,017.92	138,103.80	8,084.83	11508.65	3,731.46	5,311.68	46.64	66.40
44	TRAINING CO/BUDGET ANALYST/CAS	64,492.90	91,804.84	5,374.41	7650.40	2,480.50	3,530.96	31.01	44.14

## Findings and Recommendations

### Pay Range Findings

This year, Village of Carol Stream positions with range maximums that did not fall between the average and upper one-third level include:

Accounts Clerk (above)	Finance Director (above)
Assistant Finance Director (below)	Police Chief (above)
Assistant to Village Manager (above)	Public Works Management Analyst (above)
Code Professional II (above)	Public Works Supervisor (above)
Community Development Director (above)	Records Clerk (above)
Community Service Technician (above)	Records Supervisor (above)
Deputy Police Chief (above)	Superintendent of Operations (below)

The variations noted above were determined to be accurate and can be attributed to multiple factors. First, while the Village of Carol Stream provided a 3% adjustment in FY21, multiple communities froze their pay ranges due to the financial impacts of Covid-19. In addition, several comparable communities underwent a compensation analysis and restructuring in the past year. As a result, various comparable positions increased, decreased, were added or eliminated within those communities. Finally, in an effort to maintain internal comparability, the Village has provided higher than average general wage adjustments in the past several years that were off-set by lower than average merit increases. While the philosophy of maintaining internal equity when economically possible remains valid today, it can cause position ranges to slowly move above the upper one-third level.

In order to address the above pay ranges not falling within the preferred comparability spectrum, a correction is recommended later in this report.

### Compensation Recommendations

#### *General Wage Adjustment*

There are multiple factors used in evaluating the general wage adjustment recommendation, including adjustments provided by comparable communities, union settlements, the Consumer Price Index (CPI), and the Employment Cost Index (ECI). A synopsis of this year's data is provided below:

- The average general wage adjustment anticipated by our comparable communities is 1.8% when including those that do not provide a general wage adjustment at all. *Typically the communities that do not provide a general wage adjustment have a higher than average merit or step component.*
- Carol Stream union contracts for May 1, 2021 provide for a 2.75% general wage adjustment.
- The Consumer Price index for 2020 was 1.4%.
- The Employment Cost Index for 2020 was 2.5%.

Taking all factors into account, it is recommended that a 2.75% general wage adjustment be provided for all non-union positions. This recommendation allows for internal equity, reducing the likelihood of disparity between positions with similar skill levels, as well as compression issues of supervisors with union employees. Although this recommendation is above the comparable market, this difference is off-set by the merit recommendation below, which is lower than the average maximum merit provided by comparable communities. Total cost for this recommendation is estimated at \$164,000.

#### *Merit Performance Adjustment*

A survey of comparable communities confirmed that 95% provide performance based compensation increases (regular or step), with an average possible increase of 3.6%. Internal comparability continues to allow for performance based step increases in both the Fraternal Order of Police and Metropolitan Alliance of Police union groups, with the SEIU group connected to the non-union system.

At the same time, the volatility of revenues with the impacts of Covid-19, as well as the State of Illinois' continual "reallocation" of local funds continues to be of concern. While a balanced budget with no municipal tax increases is anticipated, it is too soon to know the overall outcome. Based on this uncertainty, it is recommended to delay any decision with regard to the funding of a merit increase. As additional revenue information becomes known, the Village will reassess this recommendation.

#### **Recommended Pay Range Corrections**

Over the last several years, when the Village has provided a general wage adjustment (GWA), it has automatically applied to the position pay range maximums. This is a common practice within the municipal market, however; given that one third of our positions are now falling outside the preferred comparability range, it is recommended to increase the maximum salary range of these positions only to the extent of the upper one-third level once the GWA is applied:

Example: With a 2.75% GWA:

*If a position maximum is found to be 2% higher than the upper one-third level:*

- Step 1 – Current maximum is decreased by 2% to the upper one-third level for the market adjustment
- Step 2 – The market adjusted maximum is increased by 2.75% due to the GWA

(The total range movement would be  $-2\% + 2.75\%$  or 0.75%.)

Position ranges falling more than 2.75% outside of the upper 1/3<sup>rd</sup> level would be frozen.

With the above recommendation, most employees in positions determined to have a maximum salary above the upper one-third level will not be impacted. The majority of non-union

employees are not at or near the maximum salary and would therefore move through the range as in the past. However, eight (8) employees would receive a lower base rate increase than provided by the Board approved GWA due to being at or near maximum salary. For these employees, a non-recurring lump sum bonus of the difference between the board approved GWA and the reduced increase to base salary would be provided.

Conversely, it is recommended to adjust pay range maximums that fall below the average to the average prior to the general wage adjustment being applied:

Example: With a 2.75% GWA:

*If a position maximum is found to be 2% lower than average:*

- Step 1 – Current maximum is increased by 2% to the average for the market adjustment
- Step 2 – The market adjusted maximum is increased by 2.75% due to the GWA

(The total range movement would be 2% + 2.75% or 4.75%.)

No employees would be impacted by this recommendation as the employees in these positions are sufficiently above the minimum salary.

### **Recommended Position Changes**

#### *Engineer Inspector to Engineer Technician*

Following the retirement of a long-term employee, an analysis of the functions within this Engineering Inspector position was compared against the current needs of the Engineering Department both technologically as well as in the field. As a result, it has been determined that the more entry-level technician position would more appropriately meet today's needs, without sacrificing necessary services. As such, it is recommended to eliminate an Engineering Inspector position and replace it with an Engineering Technician position:

Current Engineering Inspector Range:	<del>\$70,597.79 – \$100,486.53</del>
Engineering Technician Range:	\$63,496.78 - \$90,386.88

#### *Stormwater Administrator to Civil/Stormwater Engineer*

Last year, the position of Civil Engineer was replaced with an Engineering Technician position to meet certain field demands. At the same time, the role of the Stormwater Administrator has continued to evolve, including many of the functions of a Civil Engineer. An analysis of the organizational structure has determined that these two positions can be combined, and a new title of Civil/Stormwater Engineer is recommended. As the salary ranges for both Civil Engineer and Stormwater Administrator are the same, this recommendation would not result in any change in compensation.

### **Benefit Recommendations**

As in the past, comparable communities were also asked for a description of key benefits including holidays, personal days, and vacation. Research continues to indicate communities are maintaining status quo, and the Village continues to be comparable in these areas. No recommendations are being made in this area.

Please let me know if you have any questions or concerns.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION DECLARING SURPLUS PROPERTY  
OWNED BY THE VILLAGE OF CAROL STREAM**

WHEREAS, in the opinion of the corporate authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property described in "Exhibit A"; and

WHEREAS, the described personal property has been determined by the corporate authorities of the Village of Carol Stream to have negligible value to the Village; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to dispose of the surplus property.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWER, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property described in Exhibit "A", now owned by the Village of Carol Stream, is no longer useful and authorize its disposal per the attached memorandum dated April 13, 2021.

SECTION 2: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 19<sup>th</sup> DAY OF APRIL, 2021

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Matthew McCarthy, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Julia Schwarze, Village Clerk

## EXHIBIT "A"

# *Village of Carol Stream* Interdepartmental Memo

TO: Bob Mellor, Village Manager  
FROM: Philip J. Modaff, Director of Public Works  
DATE: April 13, 2021  
RE: Surplus Declaration – Ford Escape and Kubota Mower

The Department has identified the equipment below to be declared surplus.

**Vehicle 30- 2012 Ford Escape- Quantity 1**  
**VIN: 1FMCU9DG7CKB33162**

This vehicle, assigned to the Public Works Superintendent of Operations, has 160,000 miles and reached the end of its service life. The repairs the vehicle needs to keep it operational will put it over the 100% maintenance threshold set for all vehicles. This vehicle still holds some value and will be auctioned and replaced by a new Ford Explorer in FY22.





**Unit 549- 2012 Kubota Zero Turn Mower- Quantity 1**  
**Model: Zd331lp-72 RCK72P-331Z**



The repairs necessary to keep this unit operational will put it over its 100% maintenance threshold set for all equipment. This mower may still hold some value and will be auctioned. It will be replaced with an Exmark diesel zero-turn mower in FY22.

Staff recommends that these items be declared surplus by the Mayor and Board of Trustees and that the Village Manager be authorized to dispose of them as proposed.

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

**AGENDA ITEM**  
L-1 4/19/21

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>1ST CHOICE EQUIPMENT, LLC</b>					
FE PIN	60.39	01696200-53354	PARTS PURCHASED	PSO007114-1	
FE PINS	16.45	01696200-53354	PARTS PURCHASED	PSO007177-1	
	<u>76.84</u>				
<b>ACCURATE OFFICE SUPPLY CO</b>					
COPY PAPER, SUPPLIES	709.98	01590000-53317	OPERATING SUPPLIES	537471	
OFFICE SUPPLIES	54.27	01670100-53317	OPERATING SUPPLIES	535947	
OFFICE SUPPLIES	200.00	01690100-53314	OFFICE SUPPLIES	535947	
	<u>964.25</u>				
<b>ACE HARDWARE</b>					
KEYKRAFTER	8.97	01670400-53317	OPERATING SUPPLIES	238253	
	<u>8.97</u>				
<b>AEP ENERGY</b>					
1025 LIES RD 02/17-03/18/21	34.12	01670300-53213	STREET LIGHT ELECTRICITY	3013130446 03/23/21	
1345 GEORGETOWN 02/19-03/22/21	22.34	01670300-53213	STREET LIGHT ELECTRICITY	3013130390 03/23/21	
192 YUMA LN 02/18-03/19/21	27.38	01670300-53213	STREET LIGHT ELECTRICITY	3013130479 03/23/21	
300 BENNETT DR 01/21-02/19/21	877.06	01670300-53213	STREET LIGHT ELECTRICITY	3013130367 03/18/21	
300 BENNETT DR 02/19-03/23/21	1,300.24	01670300-53213	STREET LIGHT ELECTRICITY	3013130367 03/24/21	
401 TOMAHAWK 02/18-03/19/21	41.21	01670300-53213	STREET LIGHT ELECTRICITY	3013130468 03/23/21	
403 SIOUX 02/18-03/19/21	22.37	01670300-53213	STREET LIGHT ELECTRICITY	3013130389 03/23/21	
491 CHEYENNE 02/18-03/19/21	22.07	01670300-53213	STREET LIGHT ELECTRICITY	3013130413 03/23/21	
512 CANYON TRL 02/18-03/19/21	19.48	01670300-53213	STREET LIGHT ELECTRICITY	3013130402 03/22/21	
594 NEZ PERCE CT 02/18-03/19/21	18.20	01670300-53213	STREET LIGHT ELECTRICITY	3013130424 03/23/21	
633 THUNDERBIRD 02/18-03/19/21	72.36	01670300-53213	STREET LIGHT ELECTRICITY	3013130457 03/23/21	
796 PAWNEE 02/18-03/19/21	50.39	01670300-53213	STREET LIGHT ELECTRICITY	3013130435 03/22/21	
	<u>2,507.22</u>				
<b>ALLIANCE HOSE &amp; RUBBER CO</b>					
BRINE, ORGANICS HOSE	180.00	01670200-53317	OPERATING SUPPLIES	2112870	
	<u>180.00</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>AMAZON.COM</b>					
	299.95	01662700-53317	OPERATING SUPPLIES	5607439	
BIBS-MENCHACA/SCHLAGER	199.98	04100100-53324	UNIFORMS	2520260	
BLADE GRINDER	288.99	01696200-53350	SMALL EQUIPMENT EXPENSE	4423433	
CAGING SOCKET	18.17	01696200-53316	TOOLS	3857042	
CAR PHONE HOLDERS	69.36	01620100-53317	OPERATING SUPPLIES	3045029	
CARHART BIBS, PIPE PLUGS	12.99	01696200-53317	OPERATING SUPPLIES	2520260	
CLEANING SUPPLIES	10.92	01660100-53317	OPERATING SUPPLIES	4927439	
CORD ENDS	54.90	01696200-53317	OPERATING SUPPLIES	7995417	
DE-FOAMER	359.96	01670200-53317	OPERATING SUPPLIES	0855441	
DESK MAT	15.99	01652800-53314	OFFICE SUPPLIES	6730607	
EQUIPMENT	137.42	02385200-53317	OPERATING SUPPLIES	0999454	
EQUIPMENT	192.91	01662700-53317	OPERATING SUPPLIES	0350661	
EQUIPMENT	340.87	02385200-53350	SMALL EQUIPMENT EXPENSE	8872253	
EYEWASH FLUID	19.94	01670100-53317	OPERATING SUPPLIES	9917034	
FE PLOW MARKER	55.00	01696200-53354	PARTS PURCHASED	8283413	
GATE VALVE	93.03	04201600-53317	OPERATING SUPPLIES	4631467	
GLASS CLEANER	41.52	01670400-53317	OPERATING SUPPLIES	4547406	
GLOVES	77.74	01670500-53317	OPERATING SUPPLIES	0890627	
HYD FLUSHER PARTS	43.35	04201600-53317	OPERATING SUPPLIES	4580226	
LITERATURE HOLDER	45.50	04200100-53314	OFFICE SUPPLIES	1446666	
MISC PARTS	78.59	01652800-53317	OPERATING SUPPLIES	9913047	
MR BRAKE	346.59	01696200-53354	PARTS PURCHASED	4057063	
NEW EMPLOYEE UNIFORMS	69.99	01670100-53324	UNIFORMS	8538640	
NEW EMPLOYEE UNIFORMS	69.99	04200100-53324	UNIFORMS	8538640	
PAPER	28.50	01662700-53317	OPERATING SUPPLIES	6266622	
PICKS	30.48	01696200-53316	TOOLS	0469839	
PLUGS	39.85	01696200-53317	OPERATING SUPPLIES	0653032	
PW GARAGE SIGNAGE MOUNTS	35.97	01652800-54413	COMPUTER EQUIPMENT	9752265	
PW GARAGE SIGNAGE SYSTEM	1,694.85	01652800-54413	COMPUTER EQUIPMENT	7589855	
PW LIGHTS	449.99	01670400-52244	MAINTENANCE & REPAIR	2037822	

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Amount</u>	<u>Vendor/Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
	REFUND	-30.57	01670200-53317	OPERATING SUPPLIES	1465044REF	
	REFUND	-12.99	01643700-53350	SMALL EQUIPMENT EXPENSE	0195433-REF	
	RETURN	-456.94	01696200-53317	OPERATING SUPPLIES	8349015RET	
	SAFETY GLOVES	147.67	04201600-53317	OPERATING SUPPLIES	5001856	
	SAFETY GLOVES	147.68	01670500-53317	OPERATING SUPPLIES	5001856	
	SAWZALL, PLUGS	99.00	01696200-53316	TOOLS	0653032	
	SIMPLE GREEN	462.98	01696200-53317	OPERATING SUPPLIES	3688207	
	SPONGES	7.55	01660100-53317	OPERATING SUPPLIES	4927439	
	STAPLER, FLAG	14.07	01696200-53317	OPERATING SUPPLIES	5291400	
	SUPPLIES	67.28	01662700-53317	OPERATING SUPPLIES	1479406	
	TOOL CART	129.00	01696200-53350	SMALL EQUIPMENT EXPENSE	2175460	
	TOW STRAP WRC ROOF	52.95	04101500-53317	OPERATING SUPPLIES	6825813	
	UNIFORM-PANTS JEREMY MENCHACA	119.97	04200100-53324	UNIFORMS	9899435	
	US FLAG	58.60	01670400-53317	OPERATING SUPPLIES	5291400	
	WALL MOUNT LIGHT	39.99	01670400-52244	MAINTENANCE & REPAIR	2099417	
		<b>6,069.53</b>				
	<b>AMERICAN LEGAL PUBLISHING CORP</b>					
	ONLINE EDITING-MAR 2021	317.24	01520000-52253	CONSULTANT	7417	
		<b>317.24</b>				
	<b>AMERICAN PUBLIC WORKS ASSOCIATION</b>					
	APWA 2021-2022 06/01/21-05/31/22	540.00	01-13010	PRE-PAID ITEMS	20978 03/02/21	
	APWA DUES - ENGINEERING	540.00	01-13010	PRE-PAID ITEMS	20978 03/02/21	
		<b>1,080.00</b>				
	<b>ARAMARK UNIFORM &amp; CAREER APPAREL GROUP INC</b>					
	FIRST AID SUPPLIES	302.92	01590000-53317	OPERATING SUPPLIES	ORD4-006763	
		<b>302.92</b>				
	<b>ARAMARK UNIFORMS</b>					
	UNIFORM-TSHIRT	202.30	01680000-53324	UNIFORMS	AR1371544	
		<b>202.30</b>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>ARMBRUST PLUMBING &amp; HEATING INC</b>					
FARMHOUSE RPZ INSPECTION	215.90	01680000-52244	MAINTENANCE & REPAIR	11625088	
TOILET REPAIR	275.42	01670400-52244	MAINTENANCE & REPAIR	17617173	
	<b>491.32</b>				
<b>AUTO SHOWCASE CAR CARE CENTER</b>					
SQUAD DETAILING 01/25-03/19/21	2,200.00	01662700-52244	MAINTENANCE & REPAIR	60374	
	<b>2,200.00</b>				
<b>B &amp; F CONSTRUCTION CODE SERVICES, INC</b>					
BUILDING PLAN REVIEW-125 STARK DR	3,293.32	01643700-52253	CONSULTANT	55948	
BUILDING PLAN REVIEW-938 ARMY TRL	1,369.37	01643700-52253	CONSULTANT	55997	
FIRE ALARM PLAN REVIEW-100 MERCEDES DR	200.00	01643700-52253	CONSULTANT	55947	
	<b>4,862.69</b>				
<b>BAXTER &amp; WOODMAN INC</b>					
WRC DE-WATERING PHASE II ENG.	2,525.00	04101100-54480	CONSTRUCTION	0221511 PO-3852	20210084
	<b>2,525.00</b>				
<b>BLOOMING COLOR OF ST CHARLES</b>					
BUSINESS CARDS-CODY WEIGAND	38.12	04200100-53314	OFFICE SUPPLIES	270063	
PRINTED MATERIALS-PERMIT ENVELOPES	27.85	01643700-53315	PRINTED MATERIALS	269861	
PRINTED MATERIALS-PERMIT ENVELOPES	732.60	01643700-53315	PRINTED MATERIALS	269861	
	<b>798.57</b>				
<b>BOSS INDUSTRIES INC</b>					
MR COMPRESSOR OIL	312.00	01696200-53354	PARTS PURCHASED	0356040-IN	
	<b>312.00</b>				
<b>BRACING SYSTEMS</b>					
CUT OFF BLADES	70.00	01670300-53317	OPERATING SUPPLIES	381659-1	
	<b>70.00</b>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>C S FIRE PROTECTION DISTRICT</b>					
PERMITS MAR 2021	1,360.00	01-24416	DEPOSIT-FIRE DISTRICT PERMIT	PERMITS MAR 2021	
	<u>1,360.00</u>				
<b>C S PUBLIC LIBRARY</b>					
PPRT MAR 2021	2,249.36	01000000-41102	PERSONAL PROPERTY REPLAC TAX	PPRT MAR 2021	
	<u>2,249.36</u>				
<b>CALIBRE PRESS LLC</b>					
PROMO CLASS-MABBITT 03/04/21	129.00	01660100-52223	TRAINING	33998	
	<u>129.00</u>				
<b>CANON FINANCIAL SERVICES INC</b>					
CONTRACT, MAINT. SVC 02/01-02/28/21	449.65	01652800-52226	OFFICE EQUIPMENT MAINTENAN	26314210	
CONTRACT, MAINT. SVC 02/01-02/28/21	519.00	01652800-52226	OFFICE EQUIPMENT MAINTENAN	26314210	
	<u>968.65</u>				
<b>CANON SOLUTIONS AMERICA</b>					
COPIER USE CHARGE 10/22-1/21/21	171.25	01652800-52226	OFFICE EQUIPMENT MAINTENAN	4035272299	
SERVICE 12/25/20-3/24/21	1,333.86	01652800-52226	OFFICE EQUIPMENT MAINTENAN	4034939746	
SERVICE INVOICE 9/25-12/24/20	1,244.41	01652800-52226	OFFICE EQUIPMENT MAINTENAN	4034966061	
	<u>2,749.52</u>				
<b>CARHARTT INC</b>					
JACKET-J PAWLOWSKI	154.05	01620100-53324	UNIFORMS	160455160330	
TAX REFUND	-10.00	04100100-53324	UNIFORMS	816608REF	
	<u>144.05</u>				
<b>CAROL STREAM PARK DISTRICT</b>					
BARK PARK PASSES-MAR 2021	150.00	01-24236	BARK PARK MEMBERSHIP	PARK PASSES MAR 2021	
	<u>150.00</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Amount</u>	<u>Vendor/Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>CARQUEST AUTO PARTS</b>						
	FE BATTERY	172.74	01696200-53354	PARTS PURCHASED	2420-487851	
	FE TPMS	41.33	01696200-53354	PARTS PURCHASED	2420-487867	
	KIT COUPLER	11.51	01696200-53317	OPERATING SUPPLIES	2420-489416	
	MR BEARINGS	56.11	01696200-53354	PARTS PURCHASED	2420-489189	
	MR BELT	30.22	01696200-53354	PARTS PURCHASED	2420-489678	
	MR BELT	64.67	01696200-53354	PARTS PURCHASED	2420-489414	
	MR BULBS	44.79	01696200-53354	PARTS PURCHASED	2420-488553	
	MR CHAMBERS	71.98	01696200-53354	PARTS PURCHASED	2420-489289	
	MR CLIPS	4.25	01696200-53354	PARTS PURCHASED	2420-489066	
	MR FITTINGS	4.96	01696200-53354	PARTS PURCHASED	2420-489753	
	MR FITTINGS	116.54	01696200-53354	PARTS PURCHASED	2420-489105	
	MR HANDLE	4.83	01696200-53354	PARTS PURCHASED	2420-488360	
	MR HOSE	19.75	01696200-53354	PARTS PURCHASED	2420-489413	
	MR PANEL RETAINER	17.25	01696200-53354	PARTS PURCHASED	2420-488999	
	MR RETURN	-17.25	01696200-53354	PARTS PURCHASED	2420-489197	
	O-RING KIT	27.06	01696200-53317	OPERATING SUPPLIES	2420-489140	
		<b>670.74</b>				
<b>CHICAGO TRIBUNE-REDEYE</b>						
	DIGITAL ACCESS 02/26-03/25/21	7.96	01590000-52234	DUES & SUBSCRIPTIONS	204437289 MAR-2021	
		<b>7.96</b>				
<b>CITYTECH USA INC</b>						
	PUBLICSALARY ANNUAL RENEWAL	390.00	01600000-52234	DUES & SUBSCRIPTIONS	1367-4294	
		<b>390.00</b>				
<b>CLARK BAIRD SMITH LLP</b>						
	LABOR COUNSEL-MAR 2021	2,393.75	01570000-52238	LEGAL FEES	13885	
		<b>2,393.75</b>				

Village of Carol Stream  
 Schedule of Bills  
 For Village Board Approval on APRIL 19,2021

<u>Vendor/Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>COMCAST CABLE</b>					
COMCAST DEC-JAN 2021	3,825.04	01652800-52230	TELEPHONE	113601698	
COMCAST NOV-DEC 2020	3,652.91	01652800-52230	TELEPHONE	111790570	
ELEVATOR PHONE SERVICE 02/20-03/19/21	87.41	01652800-52230	TELEPHONE	0010112 02/16/21	
MTHLY FEE 02/20-03/19/21	89.95	01664700-53330	INVESTIGATION FUND	0483228 02/16/21	
DATA SERVICE 03/15-04/14/21	3,969.89	01652800-52230	TELEPHONE	119116292	
	<u>11,625.20</u>				
<b>COMED</b>					
SW MORTON, LIES RD	82.55	01670300-53213	STREET LIGHT ELECTRICITY	0815164035 03/29/21	
	<u>82.55</u>				
<b>CONRAD POLYGRAPH, INC</b>					
POLYGRAPH-POLICE APPLICANT 03/26/21	160.00	01510000-52228	PERSONNEL HIRING	4288	
	<u>160.00</u>				



**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>CONSTELLATION NEW ENERGY</b>					
106 GOLDENHILL-19760237501 02/23-03/24/21	24.08	01670600-53210	ELECTRICITY	7280332-24 03/25/21	
1128 EVERGREEN TRL-19734944701 02/19-03/2/	63.15	04101500-53210	ELECTRICITY	7280332-25 03/23/21	
1350 TALL OAKS-19724772601 02/18-03/19/21	43.85	04101500-53210	ELECTRICITY	7280332-29 03/22/21	
1415 MAPLE RIDGE-19734884101 02/19-03/22/	24.08	01670600-53210	ELECTRICITY	7280332-28 03/23/21	
300 KUHN RD-19724828301 02/18-03/19/21	2,129.09	04201600-53210	ELECTRICITY	7280332-19 03/22/21	
301 ANTELOPE-19724711701 02/18-03/19/21	52.03	01670300-53213	STREET LIGHT ELECTRICITY	7280332-11 03/22/21	
391 FLINT-19724776301 02/18-03/19/21	43.59	01670300-53213	STREET LIGHT ELECTRICITY	7280332-12 03/22/21	
391 ILLINI DR-19724835601 02/18-03/19/21	131.64	01670600-53210	ELECTRICITY	7280332-26 03/22/21	
451 SILVERLEAF-19724572701 02/18-03/19/21	36.52	01670300-53213	STREET LIGHT ELECTRICITY	7280332-1 03/22/21	
500 GARY AVE-19724648101 02/18-03/19/21	82.49	01670300-53213	STREET LIGHT ELECTRICITY	7280332-5 03/22/21	
506 CHEROKEE-19724807601 02/18-03/19/21	40.52	01670300-53213	STREET LIGHT ELECTRICITY	7280332-4 03/22/21	
850 LONGMEADOW-19724765201 02/18-03/19/	19.34	01670600-53210	ELECTRICITY	7280332-23 03/22/21	
879 DORCHESTER-19724712001 02/18-03/19/21	19.34	01670600-53210	ELECTRICITY	7280332-22 03/22/21	
880 PAPOOSE CT-19724713001 02/18-03/19/21	89.36	01670300-53213	STREET LIGHT ELECTRICITY	7280332-13 03/22/21	
990 DEARBORN-19724818001 02/18-03/19/21	49.41	01670300-53213	STREET LIGHT ELECTRICITY	7280332-10 03/22/21	
	<b>2,848.49</b>				
<b>CORE &amp; MAIN LP</b>					
B-BOX ASSEMBLIES, PROBES	344.28	04201600-53317	OPERATING SUPPLIES	N947443	
HYD. SAVER SOCKET	473.50	04201600-53350	SMALL EQUIPMENT EXPENSE	N791372	
HYDRANT REPAIR PARTS	2,263.00	04201600-53317	OPERATING SUPPLIES	N722678 PO-3854	20210096
HYDRANT REPAIR PARTS	2,603.00	04201600-53317	OPERATING SUPPLIES	N582027 PO-3854	20210096
LARGE METER	1,456.00	04201400-53333	NEW METERS	N894029 PO-3819	
LARGE METER PURCHASE	7,352.50	04201400-53333	NEW METERS	N888878 PO-3819	20210026
REFUND-INV N894029	-1,456.00	04201400-53333	NEW METERS	N894170 PO-3819	
	<b>13,036.28</b>				
<b>COUNTY COURT REPORTERS INC</b>					
COURT REPORTER-PC MEETING 02/22/21	200.00	01530000-52241	COURT REPORTER FEES	129106	
MASSAGE HRG. 2/12/21	410.00	01570000-52238	LEGAL FEES	129115	
	<b>610.00</b>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor/Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>COVERALL NORTH AMERICA INC</b>					
JANITORIAL CONTRACT-APR 2021	1,422.00	01670100-52276	JANITORIAL SERVICES	1010675916 PO-3807	20210008
	<u>1,422.00</u>				
<b>CYBERSOURCE CORP</b>					
AUTHNET-APR 2021	30.00	01610100-52256	BANKING SERVICES	AUTHNET 04/30/21	
	<u>30.00</u>				
<b>DANNAE POPE</b>					
CLOTH ALLOW-POPE, KOHLS 04/10/21	209.88	01660100-53324	UNIFORMS	KOHLs 04/10/21	
	<u>209.88</u>				
<b>DOCUMENT IMAGING DIMENSIONS, INC</b>					
REPLACEMENT TONER	69.00	01652800-52226	OFFICE EQUIPMENT MAINTENANCL992		
REPLACEMENT TONER	109.00	01652800-52226	OFFICE EQUIPMENT MAINTENANCL2005		
REPLACEMENT TONER	119.00	01652800-52226	OFFICE EQUIPMENT MAINTENANCL981		
REPLACEMENT TONER	178.00	01652800-52226	OFFICE EQUIPMENT MAINTENANCL980		
REPLACEMENT TONER	279.00	01652800-52226	OFFICE EQUIPMENT MAINTENANCL979		
	<u>754.00</u>				
<b>DULUTH TRADING CO</b>					
RAIN SUIT-WEIGAND, MENCHACA	388.00	04200100-53324	UNIFORMS	CINV032446808	
	<u>388.00</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor/ Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>DUPAGE CHRYSLER DODGE JEEP</b>					
FE BATTERY	279.44	01696200-53354	PARTS PURCHASED	83836	
MR BRACKETS	34.73	01696200-53354	PARTS PURCHASED	83933	
MR CORE RETURN	-2,500.00	01696200-53354	PARTS PURCHASED	CM83706	
MR DRIVE SHAFT	883.35	01696200-53354	PARTS PURCHASED	83948	
MR HOSE	41.73	01696200-53354	PARTS PURCHASED	83931	
MR LATCH	173.25	01696200-53354	PARTS PURCHASED	84138	
MR SEAT BELT	70.61	01696200-53354	PARTS PURCHASED	84165	
MR SENSOR	15.59	01696200-53354	PARTS PURCHASED	83969	
MR SENSOR	46.43	01696200-53354	PARTS PURCHASED	84010	
MR SENSOR	92.40	01696200-53354	PARTS PURCHASED	83985	
MR SWITCH	19.52	01696200-53354	PARTS PURCHASED	84198	
MR VALVE	29.14	01696200-53354	PARTS PURCHASED	84164	
MR WHEEL	154.00	01696200-53354	PARTS PURCHASED	83932	
OUTSOURCING REPAIR	159.95	01696200-53353	OUTSOURCING SERVICES	217142	
OUTSOURCING REPAIR	159.95	01696200-53353	OUTSOURCING SERVICES	217198	
	<b>-339.91</b>				
<b>DUPAGE WATER COMMISSION</b>					
WATER PURCHASE-FEB 2021	444,646.02	04201600-52283	DUPAGE CTY WATER COMMISSION	01/31/21-02/28/21	
	<b>444,646.02</b>				
<b>ENFORCEMENT VIDEO, LLC</b>					
REPAIR PARTS	2,700.00	01662700-52244	MAINTENANCE & REPAIR	ACCINV0029510	
	<b>2,700.00</b>				
<b>EXAMINER PUBLICATIONS INC</b>					
PUBLIC NOTICES	69.00	01520000-52240	PUBLIC NOTICES/INFORMATION	55478	
PUBLIC NOTICES	268.50	01530000-52240	PUBLIC NOTICES/INFORMATION	55478	
	<b>337.50</b>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>FASTENAL INDUSTRIAL &amp; CONSTRUCTION SUPPL</b>					
HARDWARE	99.54	01670300-53317	OPERATING SUPPLIES	ILHAN54730	
	<u>99.54</u>				
<b>FBI LEEDA</b>					
IA CLASS-CUMMINGS 03/22-03/26/21	695.00	01660100-52223	TRAINING	473744727	
IA CLASS-HOLMER 03/22-03/26/21	695.00	01660100-52223	TRAINING	473740437	
IA CLASS-JUNGERS 03/22-03/26/21	695.00	01660100-52223	TRAINING	200053290	
	<u>2,085.00</u>				
<b>FGM ARCHITECTS</b>					
EOC DESIGN 01/30-02/26/21	8,778.00	01560000-55487	FACILITY CAPITAL IMPROVEMENT 21-3073.01-2 PO-2167		
	<u>8,778.00</u>				
<b>FIRESTONE COMPLETE AUTO CARE</b>					
FE TIRES	490.64	01696200-53354	PARTS PURCHASED	079371	
	<u>490.64</u>				
<b>FLOOD BROTHERS DISPOSAL</b>					
YW 18242001-18242500	1,115.00	01-14120	YARD WASTE STICKERS	5452619	
	<u>1,115.00</u>				
<b>FRESH &amp; SILK FLOWERS</b>					
FLOWERS-SHEILA MCMAHON	85.95	01660100-53317	OPERATING SUPPLIES	054516	
	<u>85.95</u>				
<b>FULL LIFE SAFETY CENTER</b>					
PARKA - JEREMY MENCHACA	46.99	04100100-53324	UNIFORMS	55116	
PARKA-KUTILEK, MENCHACA	46.99	01670100-53324	UNIFORMS	55116	
	<u>93.98</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>GALLS LLC</b>					
UNIFORM-CHACON	142.96	01660100-53324	UNIFORMS	017703132	
UNIFORM-GALTO	89.60	01660100-53324	UNIFORMS	017677824	
UNIFORM-S CADLE	244.20	01660100-53324	UNIFORMS	017660659	
UNIFORM-SMITH	105.00	01660100-53324	UNIFORMS	017604553	
	<u>581.76</u>				
<b>GARVEY'S OFFICE SUPPLIES</b>					
OFFICE SUPPLIES	30.24	01662600-53314	OFFICE SUPPLIES	PINV2045197	
OFFICE SUPPLIES	47.95	01662600-53314	OFFICE SUPPLIES	PINV2048796	
OFFICE SUPPLIES	60.00	01662600-53314	OFFICE SUPPLIES	PINV2047247	
OFFICE SUPPLIES	73.74	01662600-53314	OFFICE SUPPLIES	PINV2050562	
OFFICE SUPPLIES	84.32	01662600-53314	OFFICE SUPPLIES	PINV2050834	
OFFICE SUPPLIES	404.46	01662600-53314	OFFICE SUPPLIES	PINV2048785	
OFFICE SUPPLIES	443.25	01662600-53314	OFFICE SUPPLIES	PINV2044923	
	<u>1,143.96</u>				
<b>GAS PURCHASES-MASTERCARD</b>					
GAS RENTAL CAR-CPTED, C CADLE	49.43	01660100-52223	TRAINING	063159	
	<u>49.43</u>				
<b>GENERAL STEEL PRODUCTS CO., INC.</b>					
IRMA FLEET SAFETY GRANT-ROLLING SCAFFOLD	8,290.00	01696200-53350	SMALL EQUIPMENT EXPENSE	3787 PO-3859	
	<u>8,290.00</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19, 2021**

<u>Vendor/Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>GENUINE PARTS COMPANY INC</b>					
FUEL 03/01-03/31/21	9.29	04201600-53316	TOOLS	11007487 03/31/21	
FUEL 03/01-03/31/21	35.87	01670400-53317	OPERATING SUPPLIES	11007487 03/31/21	
FUEL 03/01-03/31/21	37.56	01670400-53316	TOOLS	11007487 03/31/21	
FUEL 03/01-03/31/21	49.32	01670300-53316	TOOLS	11007487 03/31/21	
FUEL 03/01-03/31/21	49.85	01696200-53316	TOOLS	11007487 03/31/21	
FUEL 03/01-03/31/21	259.99	01696200-53317	OPERATING SUPPLIES	11007487 03/31/21	
FUEL 03/01-03/31/21	4,671.19	01696200-53354	PARTS PURCHASED	11007487 03/31/21	
	<u>5,113.07</u>				
<b>GOLF &amp; BUSSE TOWING</b>					
TOWING 02/21/21	250.00	01696200-53353	OUTSOURCING SERVICES	76483	
TOWING 03/02/21	125.00	01696200-53353	OUTSOURCING SERVICES	75288	
	<u>375.00</u>				
<b>GOVERNMENT FINANCE OFFICERS ASSOCIATION</b>					
SEMINAR-BATEK 03/25/21	85.00	01610100-52223	TRAINING	658274	
	<u>85.00</u>				
<b>GOVTEMPSUSA LLC</b>					
ACCOUNTS CLERK-A RETSKE 03/28, 04/04/21	216.09	01560000-53391	VACCINE EVENT 2021 COVID 19	3708801	
ACCOUNTS CLERK-A RETSKE 03/28, 04/04/21	1,126.75	04203100-52253	CONSULTANT	3708801	
ACCOUNTS CLERK-A RETSKE 03/28, 04/04/21	1,126.76	04103100-52253	CONSULTANT	3708801	
OFFICE MANAGER-D KALKE 03/28, 04/04/21	489.96	01590000-52253	CONSULTANT	3708799	
OFFICE MANAGER-D KALKE 03/28, 04/04/21	2,776.44	01560000-53391	VACCINE EVENT 2021 COVID 19	3708799	
PT SECRETARY-J COX 03/28, 04/04/21	450.45	01670100-52253	CONSULTANT	3708798 PO-3848	
PT SECRETARY-J COX 03/28, 04/04/21	450.45	04201600-52253	CONSULTANT	3708798 PO-3848	
	<u>6,636.90</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19, 2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>GRAINGER</b>					
CHAIN LINKS	5.15	01696200-53317	OPERATING SUPPLIES	9828546656	
ORGANIC TANK	367.96	01670200-53317	OPERATING SUPPLIES	9832554746	
PINS	2.20	01696200-53317	OPERATING SUPPLIES	9816128350	
	<u>375.31</u>				
<b>GRAPHICS</b>					
OFFICE SUPPLIES	275.05	01662600-53314	OFFICE SUPPLIES	153849	
	<u>275.05</u>				
<b>GROUP LINK</b>					
HELPDESK SOFTWARE RENEWAL	2,497.50	01652800-52255	SOFTWARE MAINTENANCE	2020-11-20-2483	
	<u>2,497.50</u>				
<b>HANDCUFF WAREHOUSE</b>					
SPIT HOOD	280.00	01662700-53317	OPERATING SUPPLIES	4022951	
	<u>280.00</u>				
<b>HAWK FORD OF ST CHARLES</b>					
OUTSOURCE SERVICE	254.90	01696200-53353	OUTSOURCING SERVICES	146787	
	<u>254.90</u>				
<b>HENDERSON PRODUCTS INC</b>					
FE WELDMENT	521.94	01696200-53354	PARTS PURCHASED	331271	
	<u>521.94</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19, 2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>HOME DEPOT</b>					
BLEACH, REEL, SPRAY BTLS	53.20	04201600-53316	TOOLS	1023258	
BRACKET	3.10	01670400-53317	OPERATING SUPPLIES	3023011	
COMPOSITE SHIMS FOR LOCKERS	1.98	01680000-53319	MAINTENANCE SUPPLIES	4011559	
DISH SOAP FOR KITCHENETTES	22.40	01680000-53319	MAINTENANCE SUPPLIES	023809	
DRAIN SNAKE	8.75	01680000-53319	MAINTENANCE SUPPLIES	5021407	
ELECTRICAL SUPPLIES	27.00	01670400-53317	OPERATING SUPPLIES	4011558	
FIRE EXTINGUISHERS	384.79	01662700-53317	OPERATING SUPPLIES	9022201	
GARBAGE CANS	189.82	01670400-53317	OPERATING SUPPLIES	5012473	
HEAVY TRASH BAGS AND MISC.	76.42	01662400-53317	OPERATING SUPPLIES	2023134	
HOOKS, WATER, BLEACH	28.32	04201600-53317	OPERATING SUPPLIES	1515263	
MAILBOX TEMPS	120.52	01670200-53317	OPERATING SUPPLIES	7023821	
ORGANIC TANK SUPPLIES	17.92	01670200-53317	OPERATING SUPPLIES	4012636	
ORGANIC TANK SUPPLIES	178.67	01670200-53317	OPERATING SUPPLIES	5024103	
PICTURE MOUNTING HARDWARE	56.69	01680000-53319	MAINTENANCE SUPPLIES	7021151	
PUMP FITTING	1.48	04201600-52244	MAINTENANCE & REPAIR	9022246	
PUMP FITTINGS	11.78	04201600-52244	MAINTENANCE & REPAIR	9022234	
PWC FLAG POLE	33.36	01670400-53317	OPERATING SUPPLIES	5022714	
X-MAS DECORATIONS	109.33	01680000-53319	MAINTENANCE SUPPLIES	1011900	
	<b>1,325.53</b>				
<b>HOTELS-MASTERCARD</b>					
HOTEL CPTED-FORT COLLINS 03/01-03/05/21	689.88	01660100-52223	TRAINING	920478067863	
REFUND-FORT COLLINS HOTEL	-350.23	01660100-52223	TRAINING	48029-78634	
REFUND-FORT COLLINS HOTEL	-222.15	01660100-52223	TRAINING	48029-78634	
	<b>117.50</b>				
<b>ICCI</b>					
TRAINING-T KNIGHT 03/02/21, 03/04/21	180.00	01643700-52223	TRAINING	9540	
	<b>180.00</b>				



**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>IAFSM</b>					
IAFSM CONFERENCE-ULREICH 03/10-03/11/21	225.00	01620100-52223	TRAINING	2021 IAFSM-ULREICH	
	<u>225.00</u>				
<b>ILEETA</b>					
ILLETA RENEWAL-INCROCCI 01/27/21-01/28/22	45.00	01660100-52223	TRAINING	18122	
	<u>45.00</u>				
<b>ILLINOIS CITY /COUNTY MANANGEMENT ASSN</b>					
ICMA MIDWEST REGIONAL CONF. 4/15-4/16/21	129.00	01590000-52223	TRAINING	BY1P3DA71DF6	
	<u>129.00</u>				
<b>ILLINOIS DEPT OF AGRICULTURE</b>					
2020-2022 PEST APPLICATION-TUNNEY	60.00	01670400-52234	DUES & SUBSCRIPTIONS	2020-2022 PEST APP	
	<u>60.00</u>				
<b>ILLINOIS PHLEBOTOMY SERVICES LLC</b>					
PHLEBOTOMY SERVICES CSPC2100642	425.00	01662300-53317	OPERATING SUPPLIES	1316	
	<u>425.00</u>				
<b>INTERNATIONAL ASSN OF CHIEF OF POLICE</b>					
IACP 2021-JUNGERS RENEWAL	190.00	01660100-52234	DUES & SUBSCRIPTIONS	IACP 2021-JUNGERS	
	<u>190.00</u>				
<b>INTERNET PURCHASE MASTERCARD</b>					
FTO PINS	102.71	01660100-53324	UNIFORMS	1000183271	
PWC LIGHT BRACKET	42.90	01670400-52244	MAINTENANCE & REPAIR	191457	
	<u>145.61</u>				
<b>IT GLUE</b>					
IT DOC SOFTWARE 02/09-03/09/21	114.00	01652800-52255	SOFTWARE MAINTENANCE	225521873	
	<u>114.00</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>J &amp; D INGENUITIES LLC</b>					
YEARLY SIREN MONITORING 04/01/21-03/31/22	405.30	01-13010	PRE-PAID ITEMS	1957	
	<u>405.30</u>				
<b>J G UNIFORMS INC</b>					
WILLIS	191.06	01660100-53324	UNIFORMS	81919	
	<u>191.06</u>				
<b>JAMES J DURBIN</b>					
SERGEANT INTERVIEW 04/10/21	600.00	01510000-52228	PERSONNEL HIRING	ASSESSOR 2021-DURBIN	
	<u>600.00</u>				
<b>JET BRITE CAR WASH INC</b>					
CAR WASH 02/01/21-02/28/21	189.00	01662700-52244	MAINTENANCE & REPAIR	4185	
	<u>189.00</u>				
<b>JOE COTTON FORD</b>					
FE ALTERNATOR	381.90	01696200-53354	PARTS PURCHASED	5429	
FE MIRROR	129.34	01696200-53354	PARTS PURCHASED	5401	
FE SWITCH	75.23	01696200-53354	PARTS PURCHASED	5434	
MR SHAFT	256.00	01696200-53354	PARTS PURCHASED	5554	
	<u>842.47</u>				
<b>JULIE PARKER COMMUNICATIONS LLC</b>					
TRAINING-HECKERMANN, HOLMER 04/15/21	690.00	01660100-52223	TRAINING	JULIE 04/07/21	
	<u>690.00</u>				
<b>JX ENTERPRISES INC</b>					
OUTSOURCING SERVICE	362.99	01696200-53353	OUTSOURCING SERVICES	2528389S	
	<u>362.99</u>				
<b>KAMMES AUTO &amp; TRUCK REPAIR INC</b>					
STATE INSPECTIONS 02/23-02/24/21	259.50	01696200-53353	OUTSOURCING SERVICES	133318	
	<u>259.50</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>KANE COUNTY CLERK</b>					
NOTARY 2021-SMITH	11.00	01660100-52234	DUES & SUBSCRIPTIONS	NOTARY 2021-SMITH	
	<u>11.00</u>				
<b>KLEIN, THORPE &amp; JENKINS, LTD</b>					
GENERAL COUNSEL-FEB 2021	279.50	04100100-52238	LEGAL FEES	216880	
GENERAL COUNSEL-FEB 2021	430.00	22490000-52238	LEGAL FEES	216880	
GENERAL COUNSEL-FEB 2021	10,476.62	01570000-52238	LEGAL FEES	216880	
	<u>11,186.12</u>				
<b>KONICA MINOLTA BUSINESS SOLUTIONS</b>					
COPY SERVICE DEC-JAN 2021	47.87	01662500-52226	OFFICE EQUIPMENT MAINTENANC	270223951	
COPY SERVICE FEB-MAR 2021	49.49	01662500-52226	OFFICE EQUIPMENT MAINTENANC	270824577	
COPY SERVICE MAR-APR 2021	49.49	01662500-52226	OFFICE EQUIPMENT MAINTENANC	271382985	
COPY SERVICE NOV-DEC 2020	42.67	01662500-52226	OFFICE EQUIPMENT MAINTENANC	269660269	
	<u>189.52</u>				
<b>KURT M VAVRA</b>					
SERGEANT INTERVIEW 04/10/21	600.00	01510000-52228	PERSONNEL HIRING	ASSESSOR 2021-VEVRA	
	<u>600.00</u>				
<b>LANDSCAPE MATERIAL &amp; FIREWOOD SALES INC</b>					
MULCH-#262172, 278819 03/22/21	2,000.00	01670400-53317	OPERATING SUPPLIES	43839 PO-3860	
MULCH-#274468, 274471, 262179, 262180 03/2	4,000.00	01670400-53317	OPERATING SUPPLIES	43852 PO-3860	
MULCH-NORTH AVE	1,000.00	01670400-53317	OPERATING SUPPLIES	44335 PO-3860	
MULCH-NORTH AVE	3,000.00	01670400-53317	OPERATING SUPPLIES	44378 PO-3860	
RESTOS-#260601 03/23/21, #260672 03/26/21	491.00	01670400-53317	OPERATING SUPPLIES	43904	
TUB GRINDING SVC	5,800.00	01670700-52268	TREE MAINTENANCE	43932 PO-3869	
	<u>16,291.00</u>				
<b>LEADS ON LINE LLC</b>					
SERVICE PACKAGE RENEWAL 05/01/21-04/30/22	3,688.00	01-13010	PRE-PAID ITEMS	317640	
	<u>3,688.00</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor/Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>LECHNER &amp; SONS</b>					
MATS, TOWELS, WIPES 3/10/21	55.98	01670100-53317	OPERATING SUPPLIES	2881058	
MATS, TOWELS, WIPES 3/17/21	55.98	01670100-53317	OPERATING SUPPLIES	2883727	
MATS, TOWELS, WIPES 3/3/21	55.98	01670100-53317	OPERATING SUPPLIES	2878341	
MATS, TOWELS, WIPES, 2/24/21	55.98	01670100-53317	OPERATING SUPPLIES	2875645	
TOWELS/WIPES-2/24/21	20.64	01696200-53317	OPERATING SUPPLIES	2875645	
TOWELS/WIPES-3/10/21	20.64	01696200-53317	OPERATING SUPPLIES	2881058	
TOWELS/WIPES-3/17/21	20.64	01696200-53317	OPERATING SUPPLIES	2883727	
TOWELS/WIPES-3/3/21	20.64	01696200-53317	OPERATING SUPPLIES	2878341	
	<b>306.48</b>				
<b>LEXISNEXIS</b>					
MONTHLY FEE-FEB 2021	215.38	01662400-53330	INVESTIGATION FUND	20210228	
	<b>215.38</b>				
<b>LISA LAKE</b>					
UNIFORM-L LAKE 03/29/21 (DICKS SPORTING GC	129.99	01660100-53324	UNIFORMS	09097Z	
	<b>129.99</b>				
<b>LIVE VIEW GPS INC</b>					
MONTHLY FEE-MAR 2021	119.85	01664700-53330	INVESTIGATION FUND	411331	
	<b>119.85</b>				
<b>LOWE'S HOME CENTERS</b>					
OP'S SUPPLIES	19.90	01670500-53317	OPERATING SUPPLIES	88788870	
OP'S SUPPLIES	61.92	01670500-53317	OPERATING SUPPLIES	2784070	
SIGN TRUCK TOOLS	35.72	01670300-53316	TOOLS	88955691	
TOOLS	30.96	01670500-53316	TOOLS	88280500	
	<b>148.50</b>				
<b>LRS HOLDINGS LLC</b>					
KUHN-PORTA	100.00	01670300-52264	EQUIPMENT RENTAL	PS365124	
	<b>100.00</b>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>MARK E RADABAUGH</b>					
TAPING, EDITING 04/06/21	100.00	01590000-52253	CONSULTANT	21-0173	
	<u>100.00</u>				
<b>MAURO SEWER CONSTRUCTION</b>					
WATERMAIN REPLACEMENT-PAY #1	-40,513.39	04-21231	RETAINAGE - MAURO SEWER CON	2029-01 PO-462635	
WATERMAIN REPLACEMENT-PAY #1	405,133.89	04201600-54480	CONSTRUCTION	2029-01 PO-462635	
	<u>364,620.50</u>				
<b>MENARDS</b>					
EQUIPMENT	67.96	01662700-53317	OPERATING SUPPLIES	074755	
STORAGE UNIT AT PW	1,472.04	02385200-54412	OTHER EQUIPMENT	30309245	
	<u>1,540.00</u>				
<b>MID AMERICAN WATER INC</b>					
15" ADS PIPE FOR MORTON RD	197.00	04101500-53317	OPERATING SUPPLIES	185718A	
	<u>197.00</u>				
<b>MNJ TECHNOLOGIES DIRECT</b>					
DELL DOCKING STATIONS	3,232.03	01652800-54413	COMPUTER EQUIPMENT	0003773822 PO-1912	20210099
POLICE VEHICLE LAPTOPS, EQUIP	18,384.80	01652800-54413	COMPUTER EQUIPMENT	0003774561 PO-1911	20210105
	<u>21,616.83</u>				
<b>MUNICIPAL GIS PARTNERS INC</b>					
MGP GIS-MAR 2021	12,158.42	01652800-52257	GIS SYSTEM	5516	
	<u>12,158.42</u>				
<b>MUNICIPAL MARKING DIST-MMD</b>					
STAKES	113.00	04201600-53317	OPERATING SUPPLIES	30986	
	<u>113.00</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>N E M R T</b>					
TRAINING-ANDREJEVIC, MCINTYRE 11/16-11/20,	70.00	01660100-52223	TRAINING	278327	
TRAINING-BOGUSZEWSKI 01/04/21	75.00	01660100-52223	TRAINING	278916	
TRAINING-NIELSEN 08/10-08/14/20	75.00	01660100-52223	TRAINING	273961	
TRAINING-PASKEVICZ 10/20-10/21/20	325.00	01660100-52223	TRAINING	276892	
	<u>545.00</u>				
<b>NATIONAL ENGRAVERS</b>					
PLAQUE-LAROCCA	121.00	01600000-53315	PRINTED MATERIALS	82707	
RETIREMENT PLAQUES	178.00	01660100-53317	OPERATING SUPPLIES	82763	
	<u>299.00</u>				
<b>NEW ANNUVIA COMPANYLLC</b>					
AED REPLACEMENT PADS-KIDS	97.99	01670100-53317	OPERATING SUPPLIES	76112	
	<u>97.99</u>				
<b>NMI</b>					
CC GATEWAY FEES-MAR 2021	109.20	04103100-52221	UTILITY BILL PROCESSING	276493165	
CC GATEWAY FEES-MAR 2021	109.20	04203100-52221	UTILITY BILL PROCESSING	276493165	
	<u>218.40</u>				
<b>NORTHEASTERN ILLINOIS PUBLIC SAFETY</b>					
PURSUIT CLASS-CLUEVER 03/22/21	257.80	01660100-52223	TRAINING	25572566	
	<u>257.80</u>				
<b>NORTHWEST POLICE ACADEMY</b>					
CLASS-JUNGERS, COOPER, BRINES 04/08/21	75.00	01660100-52223	TRAINING	1045-40-1-4681	
	<u>75.00</u>				
<b>NORTHWESTERN UNIVERSITY</b>					
EMP NW-INCROCCI 06/07-06/25/21	2,350.00	01-13010	PRE-PAID ITEMS	060721-ELM.IL	
	<u>2,350.00</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>NOTARY PUBLIC ASSOCIATION OF IL</b>					
NOTARY 2021-GREY	54.00	01660100-52234	DUES & SUBSCRIPTIONS	NOTARY 2021-GREY	
	<u>54.00</u>				
<b>O'REILLY AUTO PARTS</b>					
MR BELT	32.13	01696200-53354	PARTS PURCHASED	5514-249516	
	<u>32.13</u>				
<b>PADDOCK PUBLICATIONS INC</b>					
ANNUAL DIGITAL SUBSCRIPTION DH	99.00	01590000-52234	DUES & SUBSCRIPTIONS	UPK6BA4OWQ5G	
	<u>99.00</u>				
<b>PEACEKEEPER PRODUCTS INTERNATIONAL LLC</b>					
WILLIAMS BATON INSTRUCTOR ILEE	50.00	01660100-52223	TRAINING	21-10302	
	<u>50.00</u>				
<b>PETTY CASH</b>					
PETTY CASH 04/19/21	1,075.20	01-10307	PETTY CASH	PETTY CASH 04/19/21	
	<u>1,075.20</u>				
<b>PHILIP HECK</b>					
CLOTH ALLOW-HECK, KOHLS 03/20/21	82.00	01660100-53324	UNIFORMS	KOHL'S 03/20/21	
	<u>82.00</u>				
<b>PHYSICIANS IMMEDIATE CARE-CHICAGO</b>					
POST OFFER PHYSICAL	615.00	01510000-52228	PERSONNEL HIRING	4201245	
POST OFFER PHYSICAL	792.00	01600000-52225	EMPLOYMENT PHYSICALS	4201245	
	<u>1,407.00</u>				
<b>PJ'S CAMERA &amp; PHOTO</b>					
RETIREMENT PICS-WATKINS, WILLING	11.60	01660100-53317	OPERATING SUPPLIES	29534101	
	<u>11.60</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor/Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>POSITIVE PROMOTIONS</b>					
EMPLOYEE WELLNESS OFFERING	172.25	01600000-52340	WELLNESS PROGRAM	25103545	
	<u>172.25</u>				
<b>PRIORITY PRODUCTS INC</b>					
BOLTS	650.25	04201600-53317	OPERATING SUPPLIES	960477	
VARIOUS SUPPLIES	436.23	01696200-53317	OPERATING SUPPLIES	959584	
	<u>1,086.48</u>				
<b>PRO SAFETY INC</b>					
FIVE BUCKLE BOOTS-CODY WEIGAND	21.95	04101500-53317	OPERATING SUPPLIES	2/876360	
	<u>21.95</u>				
<b>PUBLIC SAFETY DIRECT INC</b>					
SIREN SPEAKER FOR SQUAD	206.64	01662700-52244	MAINTENANCE & REPAIR	97504	
	<u>206.64</u>				
<b>QUADIENT, INC</b>					
POSTAGE METER INK	139.73	01610100-53317	OPERATING SUPPLIES	16348973	
	<u>139.73</u>				



**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>RAY O'HERRON CO</b>					
2-GLOCK GEN.5	818.00	01662700-53323	WEAPONS	2088684	
NIGHT SIGHTS	145.99	01662700-53317	OPERATING SUPPLIES	2094126	
UNIFORM-CHRISTENSON	290.85	01660100-53324	UNIFORMS	2096687	
UNIFORM-CIESLOWSKI	50.00	01660100-53324	UNIFORMS	2091307	
UNIFORM-CLUEVER	102.98	01660100-53324	UNIFORMS	2089763	
UNIFORM-CUMMINGS	59.80	01660100-53324	UNIFORMS	2091305	
UNIFORM-CUMMINGS	218.83	01660100-53324	UNIFORMS	2090689	
UNIFORM-DUMOULIN	100.00	01660100-53324	UNIFORMS	2090668	
UNIFORM-EAGAN	174.95	01660100-53324	UNIFORMS	2091703	
UNIFORM-FREER	32.00	01660100-53324	UNIFORMS	2093365	
UNIFORM-HOLMER	33.98	01660100-53324	UNIFORMS	2090669	
UNIFORM-HOLMER	169.98	01660100-53324	UNIFORMS	2096685	
UNIFORM-IBARRIENTOS	29.99	01660100-53324	UNIFORMS	2090670	
UNIFORM-IBARRIENTOS	30.00	01660100-53324	UNIFORMS	2092882	
UNIFORM-JOY	29.99	01660100-53324	UNIFORMS	2089759	
UNIFORM-JUNGERS	187.98	01660100-53324	UNIFORMS	2092879	
UNIFORM-KEALLY	29.00	01660100-53324	UNIFORMS	2089748	
UNIFORM-KEALLY	60.95	01660100-53324	UNIFORMS	2090401	
UNIFORM-MCINTYRE	54.99	01660100-53324	UNIFORMS	2096684	
UNIFORM-NIELSEN	139.98	01660100-53324	UNIFORMS	2089753	
UNIFORM-PATROL INVENTORY	100.00	01660100-53324	UNIFORMS	2090665	
UNIFORM-PLUMB	44.00	01660100-53324	UNIFORMS	2089767	
UNIFORM-PLUMB	109.98	01660100-53324	UNIFORMS	2092853	
UNIFORM-RAINEY	389.00	01660100-53324	UNIFORMS	2096493	
UNIFORM-REFUND CIESLOWSKI	-84.98	01660100-53324	UNIFORMS	2088886-CM	
UNIFORM-TURNHOLT	208.95	01660100-53324	UNIFORMS	2096272	
	<b>3,527.19</b>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19, 2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>REFUNDS MISC</b>					
ADMIN, PUBLIC SAFETY-TOW FEE REIMB.	500.00	01000000-45321	TOWING FEE	CSP21005799	
MAILBOX-REIMBURSEMENT	54.84	01670200-53317	OPERATING SUPPLIES	642 LARCH DR-2021	
MAILBOX-REIMBURSEMENT	75.00	01670200-53317	OPERATING SUPPLIES	975 MERBACH CT-2021	
	<b>629.84</b>				
<b>REFUNDS PRESERVATION BONDS</b>					
21-0161-DRVW, #2430739, 917 HIGH RIDGE PAS	300.00	01-24302	ESCROW - GRADING	917 HIGH RIDGE-2021	
21-0187-PFOS, #2435967, 985 IDAHO-REFUND	200.00	01-24302	ESCROW - GRADING	985 IDAHO	
27W210 NORTH AVE, #2388561	5,000.00	01-24302	ESCROW - GRADING	27W210 NORTH AVE	
	<b>5,500.00</b>				
<b>REFUNDS W&amp;S FINALS</b>					
	2,664.36	04-12110	ACCOUNT RECEIV WATER & SEWER	3670-191747	
	<b>2,664.36</b>				
<b>RESTAURANT-MASTERCARD</b>					
CPA DINNER-CHARKIES 03/04/21	279.50	01664700-53325	COMMUNITY RELATIONS	CHARKIES 03/04/21	
CPA DINNER-CHARKIES 03/18/21	311.69	01664700-53325	COMMUNITY RELATIONS	CHARKIES 03/18/21	
CPA DINNER-CHICK FIL A 02/25/21	279.85	01664700-53325	COMMUNITY RELATIONS	CHICK-FIL-A 02/25/21	
CPA DINNER-GARY BURRITOS 03/15/21	208.50	01664700-53325	COMMUNITY RELATIONS	BURRITOS 03/15/21	
DRE TRAINING-AURELIOS 02/26/21	126.84	01662300-53317	OPERATING SUPPLIES	AURELIOS 02/26/21	
DRE TRAINING-HAT TRICK BBQ 03/06/21	125.00	01662300-53317	OPERATING SUPPLIES	HAT TRICK 03/06/21	
MTG-JIMMY JOHNS 03/15/21	217.50	01520000-52222	MEETINGS	JIMMY JOHNS 03/15/21	
PIZZA 4 DIG CREW-ROSATIS 03/05/21	39.49	04201600-53317	OPERATING SUPPLIES	ROSATIS 03/05/21	
PRISONER MEALS-CHICK FIL A 03/13/21	9.29	01662700-53317	OPERATING SUPPLIES	CHICK-FIL-A 03/13/21	
VB WORKSHOP MTG-CHARKIES 03/01/21	133.12	01520000-52222	MEETINGS	CHARKIES 03/01/21	
	<b>1,730.78</b>				
<b>ROBERT M MILLER</b>					
SERGEANT INTERVIEW 04/10/21	600.00	01510000-52228	PERSONNEL HIRING	ASSESSOR 2021-MILLER	
	<b>600.00</b>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>RUSH TRUCK CENTERS</b>					
AP PRIMER	162.41	01696200-53354	PARTS PURCHASED	3023003718	
MR DRAIN TUBE	129.33	01696200-53354	PARTS PURCHASED	3022597335	
OUTSOURCING SERVICES	1,044.03	01696200-53353	OUTSOURCING SERVICES	3022819310	
	<u>1,335.77</u>				
<b>SAE CUSTOMS INC</b>					
F-150 UPFITTING	3,190.02	02385200-53350	SMALL EQUIPMENT EXPENSE	2910	
SQUAD UPFIT EQUIPMENT #601	16,253.49	01662700-53350	SMALL EQUIPMENT EXPENSE	2920 PO-4663078	
SQUAD UPFIT EQUIPMENT #602	16,253.49	01662700-53350	SMALL EQUIPMENT EXPENSE	2921 PO-4663077	
	<u>35,697.00</u>				
<b>SQUEEGEE BROS INC</b>					
DARE SHIRTS	580.00	01664700-53325	COMMUNITY RELATIONS	195	
	<u>580.00</u>				
<b>SUBURBAN DRIVELINE INC</b>					
MR BEARINGS	490.00	01696200-53354	PARTS PURCHASED	00156037	
	<u>490.00</u>				
<b>SUBURBAN LABORATORIES INC</b>					
WATER SAMPLES	1,238.75	04201600-52279	LAB SERVICES	185780 PO-3817	20210025
	<u>1,238.75</u>				
<b>SUNRISE CHEVROLET</b>					
MR BOLTS	64.20	01696200-53354	PARTS PURCHASED	950943	
MR CARRIER	530.44	01696200-53354	PARTS PURCHASED	951018	
	<u>594.64</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>TELCOM INNOVATIONS GROUP LLC</b>					
VACCINE EVENT 03/30/21	70.00	01560000-53391	VACCINE EVENT 2021 COVID 19	A56717	
VACCINE EVENT 03/30/21	385.00	01560000-53391	VACCINE EVENT 2021 COVID 19	A56736	
VACCINE EVENT 03/30/21	1,630.00	01560000-53391	VACCINE EVENT 2021 COVID 19	A56743	
	<b>2,085.00</b>				
<b>THE INSIGHT CENTER</b>					
SSU CONSULTATION-MCNAMEARA 10/30/20	100.00	01660100-52223	TRAINING	KM1030	
SSU CONSULTATION-MCNAMEARA 12/28/20	50.00	01660100-52223	TRAINING	KM1228	
	<b>150.00</b>				
<b>THIRD MILLENIUM ASSOCIATES INCORPORATED</b>					
BILL PRINTING 03/30/21	1,182.95	04203100-52221	UTILITY BILL PROCESSING	26032	
BILL PRINTING 03/30/21	1,182.96	04103100-52221	UTILITY BILL PROCESSING	26032	
ENVELOPES	438.76	01590000-53317	OPERATING SUPPLIES	26033	
GREEN PAY FEE-MAR 2021	225.00	04103100-52221	UTILITY BILL PROCESSING	26034	
GREEN PAY FEE-MAR 2021	225.00	04203100-52221	UTILITY BILL PROCESSING	26034	
	<b>3,254.67</b>				
<b>THOMAS ENGINEERING GROUP, LLC</b>					
PHASE III CONSTRUCTION ENG THRU 3/31/21	26,816.02	04201600-54480	CONSTRUCTION	21-091 PO-462624	20210106
	<b>26,816.02</b>				
<b>TIC TANK INDUSTRY CONSULTANTS</b>					
WATER TOWER ANTENNA REVIEW-1015 LIES RD	5,400.00	04200100-52253	CONSULTANT	39429 PO-4601818	
	<b>5,400.00</b>				
<b>TIF 3 NORTH AND SCHMALE RD</b>					
SALES TAX-JAN 2021	-11,049.01	22000000-49340	SALES TAX CONTRIB - RDA#1	TIF3 04/30/21	
SALES TAX-JAN 2021	11,049.01	01720000-58340	SALES TAX TFR - RDA#1	TIF3 04/30/21	
SALES TAX-JAN 2021	11,049.01	22-11105	CASH - TRUST	TIF3 04/30/21	
	<b>11,049.01</b>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>TITAN SUPPLY INC</b>					
SUPPLIES	882.60	01680000-53320	JANITORIAL SUPPLIES	3729	
	<u>882.60</u>				
<b>TRACKER SOFTWARE CORPORATION</b>					
PW ANNUAL SUPPORT 2021	2,150.00	01696200-52255	SOFTWARE MAINTENANCE	191-010	
	<u>2,150.00</u>				
<b>TRAFFIC CONTROL &amp; PROTECTION</b>					
BANDING	186.20	01670300-53317	OPERATING SUPPLIES	106416	
FOLDING STOP SIGNS	2,428.20	01670300-53344	STREET SIGNS	106411	
SIGN POSTS	663.75	01670300-53317	OPERATING SUPPLIES	106444	
SIGNS	107.75	01670300-53344	STREET SIGNS	106445	
SIGNS	1,202.20	01670300-53344	STREET SIGNS	106417	
STREET NAME LETTERS	120.40	01670300-53317	OPERATING SUPPLIES	106360	
STREET SIGNS	110.40	01670300-53344	STREET SIGNS	106336	
STREET SIGNS	488.70	01670300-53344	STREET SIGNS	106454	
	<u>5,307.60</u>				
<b>TRAFIC SERVICES INC</b>					
MESSAGE BOARD	14,400.00	01670300-54412	OTHER EQUIPMENT	92251 PO-3861	
	<u>14,400.00</u>				
<b>TRANS CHICAGO TRUCK GROUP</b>					
MR PLUG	4.01	01696200-53354	PARTS PURCHASED	2408578	
	<u>4.01</u>				
<b>TRANSUNION RISK &amp; ALTERNATIVE DATA SOLUTIONS INC</b>					
TLO TRANSUNION SUBSCR 02/01/21-02/01/22	2,200.00	01-13010	PRE-PAID ITEMS	48931-202101-1A	
	<u>2,200.00</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19, 2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>TRANSYSTEMS CORPORATION</b>					
LIES RD BIKE PATH PHASE II	8,018.76	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	12-3685938 PO-462609	20210007
PHASE II ENGINEERING DESIGN	5,589.32	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	04-3686788 PO-462639	20210082
	<b>13,608.08</b>				
<b>TRAVEL-MASTERCARD</b>					
LUGGAGE-C CADLE, CPTED TRAINING	35.00	01660100-52223	TRAINING	0167545266337	
LUGGAGE-C CADLE, CPTED TRAINING	45.00	01660100-52223	TRAINING	0167545266337	
LUGGAGE-HECKERMANN DEN-ORD 03/05/21	35.00	01660100-52223	TRAINING	0167545266338	
LUGGAGE-HECKERMANN ORD-DEN 02/28/21	30.00	01660100-52223	TRAINING	0265058155	
RENTAL CAR-CPTED TRAINING, C CADLE	112.55	01660100-52223	TRAINING	353492882	
RENTAL CAR-CREDIT CPTED	-40.63	01660100-52223	TRAINING	38371786	
	<b>216.92</b>				
<b>TRISOURCE SOLUTIONS LLC</b>					
TRISOURCE CC FEES-MAR 2021	84.13	04203100-52221	UTILITY BILL PROCESSING	1420 04/02/21	
TRISOURCE CC FEES-MAR 2021	84.14	04103100-52221	UTILITY BILL PROCESSING	1420 04/02/21	
TRISOURCE CC FEES-MAR 2021	504.82	01610100-52256	BANKING SERVICES	1420 04/02/21	
TRISOURCE CC FEES-MAR 2021	2,030.94	04203100-52221	UTILITY BILL PROCESSING	7833 04/02/21	
TRISOURCE CC FEES-MAR 2021	2,030.95	04103100-52221	UTILITY BILL PROCESSING	7833 04/02/21	
	<b>4,734.98</b>				
<b>TYCO FIRE &amp; SECURITY (US)MGMT INC</b>					
ALARM-1349 CHARGER CT	58.83	04100100-52234	DUES & SUBSCRIPTIONS	35478041	
	<b>58.83</b>				
<b>UNITED RADIO COMMUNICATIONS</b>					
FE RADIO	64.70	01696200-53354	PARTS PURCHASED	109026395-1	
FE RADIO	111.10	01696200-53354	PARTS PURCHASED	109026396-1	
RADIO REPAIR-TRUCK #31, #32	187.71	01696200-53353	OUTSOURCING SERVICES	102034324-1	
	<b>363.51</b>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>UPS GROUND SERVICE</b>					
DUI KITS TO AFTL LAB	10.71	01662400-53317	OPERATING SUPPLIES	067844	
DUI KITS TO AFTL LAB	11.36	01662400-53317	OPERATING SUPPLIES	018909	
SHIPPING RETURN MITEL PHONE	14.60	01652800-53317	OPERATING SUPPLIES	1ZP69KT00335448160	
	<b>36.67</b>				
<b>VERIZON WIRELESS</b>					
EMAG SERVICE 02/03-03/02/21	1.78	01652800-52230	TELEPHONE	9874677187	
	<b>1.78</b>				
<b>VILLA PARK ELECTRICAL SUPPLY CO INC</b>					
FLAG POLE LIGHTS	182.80	01670400-52244	MAINTENANCE & REPAIR	197000-00	
STREET LIGHT BULBS	399.00	01670300-53215	STREET LIGHT SUPPLIES	197159-00	
	<b>581.80</b>				
<b>VILLAGE OF CAROL STREAM</b>					
124 GERZEVSKE LN-E SIDE PUMP 02/01-03/01/2	80.35	04200100-53220	WATER	01724395-21254	
124 GERZEVSKE LN-N GARAGE 02/01-03/01/21	333.84	01670100-53220	WATER	01724066-20874	
124 GERZEVSKE LN-PW CENTER 02/01-03/01/21	121.14	01670100-53220	WATER	01724067-20875	
245 KUHN RD-BLOWER BLDG 02/01-03/01/21	1.57	04101500-53220	WATER	01724420-21279	
245 KUHN RD-BLOWER BLDG II 02/01-03/01/21	0.76	04101500-53220	WATER	01724419-21278	
245 KUHN RD-BTH MAINT BLDG 02/02-03/01/21	2.16	04101500-53220	WATER	01724397-21256	
245 KUHN RD-MAIN BLDG 02/01-03/01/21	0.92	04101500-53220	WATER	01724063-20871	
245 KUHN RD-PLANT ADMIN BLDG 02/01-03/01/21	46.15	04101500-53220	WATER	01724064-20872	
300 KUHN RD-CHLORINE ANALYZER 02/01-03/01/21	36.94	04200100-53220	WATER	01724396-21255	
301 LIES RD-FARMHOUSE 02/01-03/01/21	0.13	01680000-53220	WATER	01722211-18979	
500 GARY AVE-VH 02/01-03/01/21	196.52	01680000-53220	WATER	01724068-20876	
960 GARY AVE-VISITOR CENTER 02/01-03/01/21	1.96	01680000-53220	WATER	01724070-20878	
	<b>822.44</b>				
<b>VISTAPRINT.COM</b>					
BUSINESS CARDS-J PAWLOWSKI	18.49	01620100-53317	OPERATING SUPPLIES	5B7T0-F6A42-0Q9	
	<b>18.49</b>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021**

<u>Vendor/Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>WAL MART</b>					
CPA-DRINKS 02/25/21	16.44	01664700-53325	COMMUNITY RELATIONS	090311	
CPA-DRINKS 03/10/21	23.20	01664700-53325	COMMUNITY RELATIONS	064022	
DARE-WATER 02/22/21	14.96	01664700-53325	COMMUNITY RELATIONS	083893	
SUPPLIES	9.97	01662700-53317	OPERATING SUPPLIES	999496	
SUPPLIES	45.44	01-24222	SPECIAL OLYMPICS VENDING	999496	
SUPPLIES	143.94	01662700-53317	OPERATING SUPPLIES	009651	
	<b>253.95</b>				
<b>WESTMORE SUPPLY CO</b>					
CONCRETE RESTO 03/24/21	487.00	04201600-52286	PAVEMENT RESTORATION	R104495	
	<b>487.00</b>				
<b>WEX HEALTH, INC.</b>					
FLEX SPENDING ADMIN-MAR 2021	225.00	01600000-52273	EMPLOYEE SERVICES	0001317079-IN	
	<b>225.00</b>				
<b>WHOLESALE DIRECT INC</b>					
FE WIPERS	212.69	01696200-53354	PARTS PURCHASED	000249881	
	<b>212.69</b>				
<b>WORKING PERSONS STORE</b>					
WORK BOOTS	111.60	01620100-53324	UNIFORMS	1681600	
	<b>111.60</b>				
<b>ZONES INC</b>					
ZONES REBATE 11/2020-01/2021	146,871.31	01720000-58207	ZONES SALES TAX REIMB	ZONES REBATE 04/2021	
	<b>146,871.31</b>				
<b>ZOOM VIDEO COMMUNICATIONS LLC</b>					
ZOOM VIDEO CONFERENCING	101.40	01652800-52230	TELEPHONE	INV75353008	
	<b>101.40</b>				



Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on APRIL 19,2021

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
GRAND TOTAL	<u>\$1,297,023.23</u>				

The preceding list of bills payable totaling \$1,297,023.23 was reviewed and approved for payment.

Approved by:

  
\_\_\_\_\_  
Bob Mellor –Village Manager

Date: 4/16/2021

Authorized by:

\_\_\_\_\_  
Matt McCarthy-Mayor Pro-Tem

\_\_\_\_\_  
Julia Schwarze- Village Clerk

**ADDENDUM WARRANTS  
APRIL 6, 2021 Thru APRIL 19, 2021**

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll March 22, 2021 thru April 4, 2021	564,778.55
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll March 22, 2021 thru April 4, 2021	52,840.99
				<u>617,619.54</u>

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021

By: \_\_\_\_\_  
Matt McCarthy-Mayor Pro-Tem

\_\_\_\_\_  
Julia Schwarze - Village Clerk

Village of Carol Stream  
General Fund Budget Summary  
For the Month Ended March 31, 2021

	MONTH				YTD				BUDGET					
	Last Year Mar	Current Year Mar	Monthly Variance \$ %		Last Year YTD	Current Year YTD	YTD Variance \$ %		Annual Budget	YTD Budget	YTD Actual	Variance \$ %		
<b>REVENUES</b>														
Property Tax	\$ -	\$ -	\$ -	0%	\$ -	\$ 3,827,101	\$ 3,827,101	100%	\$ 3,800,000	\$ 3,800,000	\$ 3,827,101	\$ 27,101	1%	
Sales Tax	681,670	629,386	(52,284)	-8%	6,618,639	6,032,533	(586,107)	-9%	6,825,000	6,372,051	6,032,533	(339,519)	-5%	
Home Rule Sales Tax	487,662	436,420	(51,242)	-11%	4,822,411	4,204,145	(618,266)	-13%	5,016,000	4,683,108	4,204,145	(478,963)	-10%	
State Income Tax	278,412	306,792	28,379	10%	3,895,132	4,063,186	168,054	4%	4,170,000	3,769,517	4,063,186	293,669	8%	
Utility Tax - Electricity*	147,839	-	(147,839)	-100%	1,692,940	-	(1,692,940)	-100%	-	-	-	-	0%	
Telecommunications Tax*	66,564	-	(66,564)	-100%	732,800	-	(732,800)	-100%	-	-	-	-	0%	
Fines (Court, Ord., ATLE, Towing)	118,809	104,799	(14,010)	-12%	1,484,973	1,190,242	(294,731)	-20%	1,451,000	1,341,230	1,190,242	(150,988)	-11%	
Natural Gas Use Tax	104,352	116,273	11,921	11%	532,202	530,436	(1,766)	0%	620,000	525,910	530,436	4,526	1%	
Other Taxes (Use, Hotel, PPRT Real Estate*, Alcohol)	285,577	289,221	3,645	1%	3,304,347	2,418,582	(885,765)	-27%	2,932,900	2,684,563	2,418,582	(265,981)	-10%	
Licenses (Vehicle, Liquor, etc.)	22,832	30,917	8,085	35%	642,291	804,875	162,584	25%	909,400	898,165	804,875	(93,290)	-10%	
Cable Franchise Fees	-	-	-	0%	547,097	511,412	(35,685)	-7%	545,500	500,042	511,412	11,370	2%	
Building Permits	17,571	170,687	153,116	871%	479,466	690,438	210,972	44%	640,500	607,500	690,438	82,938	14%	
Fees for Services	45,909	52,790	6,882	15%	692,461	573,696	(118,765)	-17%	815,400	771,700	573,696	(198,004)	-26%	
Interest Income	10,035	688	(9,347)	-93%	323,740	74,454	(249,287)	-77%	175,000	160,417	74,454	(85,963)	-54%	
All Other / Miscellaneous	34,406	89,730	55,324	161%	965,336	2,833,666	1,868,330	194%	1,049,300	955,333	2,833,666	1,878,333	197%	
<b>Revenue Totals</b>	<b>\$ 2,301,637</b>	<b>\$ 2,227,703</b>	<b>\$ (73,935)</b>	<b>-3%</b>	<b>\$ 26,733,835</b>	<b>\$ 27,754,765</b>	<b>\$ 1,020,930</b>	<b>4%</b>	<b>\$ 28,950,000</b>	<b>\$ 27,069,536</b>	<b>\$ 27,754,765</b>	<b>\$ 685,229</b>	<b>3%</b>	
<b>EXPENDITURES</b>														
Fire & Police Commission	\$ 8,640	\$ 2,600	\$ (6,040)	-70%	\$ 15,311	\$ 22,120	\$ 6,809	44%	\$ 38,577	\$ 35,362	\$ 22,120	\$ (13,242)	-37%	
Village Board & Clerk	14,247	5,040	(9,207)	-65%	132,783	100,393	(32,391)	-24%	145,604	133,470	100,393	(33,077)	-25%	
Plan Commission & ZBA	-	261	261	100%	4,638	4,319	(318)	-7%	6,025	5,523	4,319	(1,203)	-22%	
Emergency Services	108	6,160	6,052	5582%	108	30,504	30,396	28038%	98,000	98,000	30,504	(67,496)	-69%	
Legal Services	37,838	23,938	(13,899)	-37%	231,582	182,574	(49,008)	-21%	284,260	260,572	182,574	(77,997)	-30%	
Administration	58,217	56,684	(1,533)	-3%	721,839	776,277	54,439	8%	897,408	822,624	776,277	(46,347)	-6%	
Employee Relations	57,882	33,531	(24,350)	-42%	400,243	401,480	1,237	0%	456,502	418,460	401,480	(16,980)	-4%	
Financial Management	58,051	50,699	(7,353)	-13%	663,515	648,695	(14,820)	-2%	741,009	679,258	648,695	(30,563)	-4%	
Engineering Services	98,566	63,035	(35,531)	-36%	1,102,720	922,371	(180,350)	-16%	1,325,979	1,215,481	922,371	(293,110)	-24%	
Community Development	71,558	73,293	1,736	2%	926,384	894,231	(32,153)	-3%	1,125,085	1,031,328	894,231	(137,097)	-13%	
Information Technology	112,316	137,447	25,131	22%	1,204,262	1,151,829	(52,433)	-4%	1,679,176	1,539,245	1,151,829	(387,416)	-25%	
Police	1,217,265	1,135,361	(81,904)	-7%	14,821,803	14,548,932	(272,871)	-2%	17,460,735	16,005,674	14,548,932	(1,456,741)	-9%	
Public Works	253,092	339,256	86,164	34%	3,004,600	3,738,789	734,189	24%	4,398,885	4,032,311	3,738,789	(293,522)	-7%	
Municipal Building	29,154	16,222	(12,932)	-44%	355,970	261,506	(94,464)	-27%	447,859	410,537	261,506	(149,031)	-36%	
Municipal Garage	(5,115)	(15,193)	(10,078)	197%	(20,819)	(34,211)	(13,392)	64%	-	-	(34,211)	(34,211)	100%	
Transfers and Agreements	10,109	13,252	3,143	31%	918,556	453,795	(464,762)	-51%	654,000	507,826	453,795	(54,031)	-11%	
Town Center	1,047	735	(312)	-30%	41,539	685	(40,854)	-98%	43,960	43,960	685	(43,275)	-98%	
<b>Expenditure Totals</b>	<b>\$ 2,022,974</b>	<b>\$ 1,942,321</b>	<b>\$ (80,653)</b>	<b>-4%</b>	<b>\$ 24,525,035</b>	<b>\$ 24,104,291</b>	<b>\$ (420,744)</b>	<b>-2%</b>	<b>\$ 29,803,064</b>	<b>\$ 27,239,631</b>	<b>\$ 24,104,291</b>	<b>\$ (3,135,341)</b>	<b>-12%</b>	
<b>Net Increase / (Decrease)</b>	<b>\$ 278,664</b>	<b>\$ 285,381</b>	<b>\$ 6,718</b>		<b>\$ 2,208,800</b>	<b>\$ 3,650,475</b>	<b>\$ 1,441,675</b>		<b>\$ (853,064)</b>	<b>\$ (170,095)</b>	<b>\$ 3,650,475</b>	<b>\$ 3,820,570</b>		
Tfr. To Equip Replacement Fund						\$ 3,074,857					\$ 3,074,857			

\* Reassigned to Capital Projects Fund in FY21.

Village of Carol Stream  
**Water and Sewer Fund Budget Summary**  
 For the Month Ended March 31, 2021

	MONTH				YTD				BUDGET				
	Last Year Mar	Current Year Mar	Monthly Variance		Last Year YTD	Current Year YTD	YTD Variance		Annual Budget	YTD Budget	YTD Actual	Variance	
			\$	%			\$	%				\$	%
<b>REVENUES</b>													
Water Billings	\$ 634,444	\$ 639,795	5,351	1%	\$ 7,917,076	\$ 8,254,238	337,163	4%	\$ 8,881,000	\$ 8,180,575	\$ 8,254,238	73,663	1%
Sewer Billings	292,955	288,551	(4,404)	-2%	3,670,154	3,757,454	87,301	2%	3,985,000	3,670,712	3,757,454	86,742	2%
Penalties/Admin Fees	2,647	12,690	10,043	379%	169,415	99,425	(69,990)	-41%	196,500	180,125	99,425	(80,700)	-45%
Connection/Expansion Fees	2,068	-	(2,068)	-100%	45,779	3,698	(42,081)	-92%	27,500	25,208	3,698	(21,510)	-85%
Interest Income	27,440	751	(26,689)	-97%	380,414	23,841	(356,573)	-94%	180,000	165,000	23,841	(141,159)	-86%
Rental Income	15,590	16,027	437	3%	141,037	148,176	7,138	5%	158,500	145,292	148,176	2,884	2%
All Other / Miscellaneous	714	11,993	11,278	1579%	312,026	97,857	(214,169)	-69%	101,500	97,625	97,857	232	0%
<b>Revenue Totals</b>	<b>975,858</b>	<b>969,806</b>	<b>(6,052)</b>	<b>-1%</b>	<b>12,635,902</b>	<b>12,384,690</b>	<b>(251,212)</b>	<b>-2%</b>	<b>13,530,000</b>	<b>12,464,538</b>	<b>12,384,690</b>	<b>(79,847)</b>	<b>-1%</b>
<b>EXPENDITURES</b>													
Salaries & Benefits	143,655	139,843	(3,812)	-3%	1,648,229	1,664,507	16,278	1%	1,990,555	1,837,438	1,664,507	(172,931)	-9%
Purchase of Water	442,956	422,957	(19,999)	-5%	5,232,035	5,145,173	(86,863)	-2%	5,715,000	5,264,271	5,145,173	(119,098)	-2%
WRC Operating Contract	146,962	310,926	163,964	112%	1,705,834	1,936,521	230,687	14%	1,945,000	1,794,937	1,936,521	141,584	8%
Maintenance & Operating	295,678	87,695	(207,983)	-70%	2,044,317	2,419,871	375,554	18%	3,118,380	2,858,515	2,419,871	(438,644)	-15%
IEPA Loan P&I	214,325	214,325	-	0%	428,650	428,650	-	0%	428,650	428,650	428,650	0	0%
DWC Loan P&I	-	-	-	0%	55,910	54,929	(981)	-2%	54,929	54,929	54,929	(0)	0%
Capital Outlay	78,444	4,695	(73,749)	-94%	258,851	112,662	(146,189)	-56%	5,810,000	5,810,000	112,662	(5,697,338)	-98%
<b>Expenditure Totals</b>	<b>1,322,020</b>	<b>1,180,441</b>	<b>(141,579)</b>	<b>-11%</b>	<b>11,373,826</b>	<b>11,762,313</b>	<b>388,486</b>	<b>3%</b>	<b>19,062,514</b>	<b>18,048,740</b>	<b>11,762,313</b>	<b>(6,286,427)</b>	<b>-35%</b>
<b>Net Increase / (Decrease)</b>	<b>(346,162)</b>	<b>(210,635)</b>	<b>135,527</b>		<b>1,262,076</b>	<b>622,378</b>	<b>(639,698)</b>		<b>(5,532,514)</b>	<b>(5,584,202)</b>	<b>622,378</b>	<b>6,206,580</b>	
Tfr. To Equip Replacement Fund						\$ 904,725					\$ 904,725		

**Village of Carol Stream**  
**Capital Budget Summary**  
For the Month Ended March 31, 2021

CAPITAL PROJECTS FUND	MONTH				YTD				BUDGET*		
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	% of
	Mar	Mar	\$	%	YTD	YTD	\$	%	Budget	Actual	Total
<b>REVENUES</b>											
Electricity Use Tax	\$ -	\$ 149,541	\$ 149,541	100%	\$ -	\$ 1,527,917	\$ 1,527,917	100%	\$ 1,870,000	\$ 1,527,917	82%
Real Estate Transfer Tax	-	46,853	46,853	100%	-	528,400	528,400	100%	750,000	528,400	70%
Telecommunications Tax	-	57,355	57,355	100%	-	472,980	472,980	100%	627,000	472,980	75%
Local Motor Fuel Tax	64,577	58,485	(6,092)	-9%	793,115	625,978	(167,137)	-21%	890,000	625,978	70%
Capital Grants	-	24,274	24,274	100%	-	203,282	203,282	100%	639,000	203,282	32%
Interest Income	6,821	414	(6,407)	-94%	209,402	12,409	(196,992)	-94%	110,000	12,409	11%
All Other / Miscellaneous	-	-	-	0%	80,813	54,722	(26,091)	-32%	70,000	54,722	78%
<b>Revenue Totals</b>	<b>\$ 71,398</b>	<b>\$ 336,922</b>	<b>\$ 265,524</b>	<b>372%</b>	<b>\$ 1,083,330</b>	<b>\$ 3,425,688</b>	<b>\$ 2,342,358</b>	<b>216%</b>	<b>\$ 4,956,000</b>	<b>\$ 3,425,688</b>	<b>69%</b>
<b>EXPENDITURES</b>											
Roadway Improvements	\$ (19,741)	\$ 19,561	\$ 39,302	-199%	\$ 994,073	\$ 552,950	\$ (441,123)	-44%	\$ 1,745,000	\$ 552,950	32%
Facility Improvements	3,300	-	(3,300)	-100%	254,250	8,700	(245,550)	-97%	300,000	8,700	3%
Stormwater Improvements	21,053	11,656	(9,398)	-45%	224,237	526,855	302,618	135%	1,316,000	526,855	40%
Miscellaneous	258	172	(86)	-33%	6,559	645	(5,914)	-90%	1,000	645	65%
<b>Expenditure Totals</b>	<b>\$ 4,870</b>	<b>\$ 31,388</b>	<b>\$ 26,518</b>	<b>545%</b>	<b>\$ 1,479,118</b>	<b>\$ 1,089,150</b>	<b>\$ (389,968)</b>	<b>-26%</b>	<b>\$ 3,362,000</b>	<b>\$ 1,089,150</b>	<b>32%</b>
<b>Net Increase / (Decrease)</b>	<b>\$ 66,528</b>	<b>\$ 305,534</b>	<b>\$ 239,006</b>	<b>359%</b>	<b>\$ (395,789)</b>	<b>\$ 2,336,537</b>	<b>\$ 2,732,326</b>	<b>-690%</b>	<b>\$ 1,594,000</b>	<b>\$ 2,336,537</b>	<b>147%</b>

**MFT FUND**

<b>REVENUES</b>											
Motor Fuel Tax Allotments	\$ 122,195	\$ 108,514	\$ (13,681)	-11%	\$ 1,309,023	\$ 1,296,339	\$ (12,683)	-1%	\$ 1,657,000	\$ 1,296,339	78%
Capital Grants	-	436,185	436,185	100%	-	1,308,556	1,308,556	100%	-	1,308,556	100%
Interest Income	3,536	153	(3,383)	-96%	73,695	4,758	(68,938)	-94%	50,000	4,758	10%
<b>Revenue Totals</b>	<b>\$ 125,731</b>	<b>\$ 544,853</b>	<b>\$ 419,122</b>	<b>333%</b>	<b>\$ 1,382,718</b>	<b>\$ 2,609,653</b>	<b>\$ 1,226,934</b>	<b>89%</b>	<b>\$ 1,707,000</b>	<b>\$ 2,609,653</b>	<b>153%</b>
<b>EXPENDITURES</b>											
Street Resurfacing - Capital	\$ -	\$ -	\$ -	0%	\$ 1,889,420	\$ 1,000,757	\$ (888,664)	-47%	\$ 3,255,000	\$ 1,000,757	0%
Crack Filling	-	-	-	0%	75,658	53,083	(22,576)	-30%	100,000	53,083	53%
<b>Expenditure Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 1,965,078</b>	<b>\$ 1,053,839</b>	<b>\$ (911,239)</b>	<b>100%</b>	<b>\$ 3,355,000</b>	<b>\$ 1,053,839</b>	<b>31%</b>
<b>Net Increase / (Decrease)</b>	<b>\$ 125,731</b>	<b>\$ 544,853</b>	<b>\$ 419,122</b>	<b>333%</b>	<b>\$ (582,360)</b>	<b>\$ 1,555,814</b>	<b>\$ 2,138,174</b>	<b>-367%</b>	<b>\$ (1,648,000)</b>	<b>\$ 1,555,814</b>	<b>-94%</b>

\* Due to the uncertainty of timing of various capital improvement projects, no YTD budget estimates are shown.

Village of Carol Stream  
**Police Pension Fund Budget Summary**  
For the Month Ended March 31, 2021

POLICE PENSION FUND	MONTH				YTD				BUDGET					
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	YTD	Variance		
	Mar	Mar	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%	
<b>REVENUES</b>														
Investment Income	\$ (1,730,173)	\$ 7	\$ 1,730,180	-100%	\$ 2,958,036	\$ 8,341,351	\$ 5,383,316	182%	\$ 3,800,000	\$ 3,483,333	\$ 8,341,351	\$ 4,858,018	139%	
Employee Contributions	47,209	48,998	1,789	4%	618,518	916,202	297,683	48%	660,000	605,000	916,202	311,202	51%	
Village Contribution	218,792	237,529	18,737	9%	2,406,712	2,612,819	206,107	9%	2,850,352	2,612,823	2,612,819	(4)	0%	
Other Revenues	50	-	(50)	-100%	276	-	(276)	-100%	-	-	-	-	0%	
<b>Revenue Totals</b>	<b>(1,464,122)</b>	<b>286,535</b>	<b>1,750,657</b>	<b>-120%</b>	<b>5,983,542</b>	<b>11,870,372</b>	<b>5,886,830</b>	<b>98%</b>	<b>7,310,352</b>	<b>6,701,156</b>	<b>11,870,372</b>	<b>5,169,216</b>	<b>77%</b>	
<b>EXPENDITURES</b>														
Investment and Admin Fees	2,654	2,075	(579)	-22%	113,386	276,506	163,120	144%	159,600	146,300	276,506	130,206	89%	
Participant Benefit Payments	288,160	323,641	35,481	12%	3,038,350	3,430,246	391,896	13%	3,645,000	3,340,000	3,430,246	90,246	3%	
<b>Expenditure Totals</b>	<b>290,814</b>	<b>325,716</b>	<b>34,902</b>	<b>12%</b>	<b>3,151,736</b>	<b>3,706,752</b>	<b>555,016</b>	<b>18%</b>	<b>3,804,600</b>	<b>3,486,300</b>	<b>3,706,752</b>	<b>220,452</b>	<b>6%</b>	
<b>Net Increase / (Decrease)</b>	<b>(1,754,936)</b>	<b>(39,181)</b>	<b>1,715,755</b>		<b>2,831,806</b>	<b>8,163,620</b>	<b>5,331,814</b>		<b>3,505,752</b>	<b>3,214,856</b>	<b>8,163,620</b>	<b>4,948,764</b>		

Village of Carol Stream  
**TIF Fund Budget Summary**  
 For the Month Ended March 31, 2021

	MONTH				YTD				BUDGET				
	Last Year Mar	Current Year Mar	Monthly Variance \$ %		Last Year YTD	Current Year YTD	YTD Variance \$ %		Annual Budget	YTD Budget	YTD Actual	Variance \$ %	
<b>NORTH/SCHMALE TIF</b>													
<b>REVENUES</b>													
TIF Property Taxes	\$ -	\$ -	\$ -	0%	\$ 349,372	\$ 355,185	\$ 5,813	2%	\$ 396,000	\$ 396,000	\$ 355,185	\$ (40,815)	-10%
Sales Taxes	10,109	13,252	3,143	31%	112,384	127,443	15,058	13%	104,000	95,333	127,443	32,109	34%
Interest Income	476	30	(446)	-94%	7,066	946	(6,120)	-87%	10,000	9,167	946	(8,220)	-90%
Village Contribution	-	-	-	0%	19,241	-	(19,241)	-100%	-	-	-	-	0%
<b>Revenue Totals</b>	<b>10,584</b>	<b>13,282</b>	<b>2,698</b>	<b>25%</b>	<b>488,063</b>	<b>483,574</b>	<b>(4,489)</b>	<b>-1%</b>	<b>510,000</b>	<b>500,500</b>	<b>483,574</b>	<b>(16,926)</b>	<b>-3%</b>
<b>EXPENDITURES</b>													
Legal Fees	387	-	(387)	-100%	1,462	108	(1,355)	-93%	3,000	2,750	108	(2,643)	-96%
Other Expenses	-	-	-	0%	230,493	307,313	76,820	33%	253,000	253,000	307,313	54,313	21%
<b>Expenditure Totals</b>	<b>387</b>	<b>-</b>	<b>(387)</b>	<b>-100%</b>	<b>231,955</b>	<b>307,421</b>	<b>75,466</b>	<b>33%</b>	<b>256,000</b>	<b>255,750</b>	<b>307,421</b>	<b>51,671</b>	<b>20%</b>
<b>Net Increase / (Decrease)</b>	<b>10,197</b>	<b>13,282</b>	<b>3,085</b>		<b>256,109</b>	<b>176,154</b>	<b>(79,955)</b>		<b>254,000</b>	<b>244,750</b>	<b>176,154</b>	<b>(68,596)</b>	



Village of Carol Stream  
**Equipment Replacement Fund Budget Summary**  
 For the Month Ended March 31, 2021

<b>EQUIPMENT REPLACEMENT FUND</b>	<b>MONTH</b>				<b>YTD</b>				<b>BUDGET*</b>		
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	% of
	Mar	Mar	\$	%	YTD	YTD	\$	%	Budget	Actual	Total
<b>REVENUES</b>											
Transfer - Engineering	\$ -	\$ -	-	0%	\$ -	\$ 14,412	14,412	100%	\$ 14,412	\$ 14,412	100%
Transfer - Community Dev.	-	-	-	0%	-	12,406	12,406	100%	12,406	12,406	100%
Transfer - Police	-	-	-	0%	-	267,120	267,120	100%	267,120	267,120	100%
Transfer - PW Streets	-	-	-	0%	-	616,993	616,993	100%	616,993	616,993	100%
Transfer - Municipal Building	-	-	-	0%	-	9,000	9,000	100%	9,000	9,000	100%
Transfer - WRC	-	-	-	0%	-	67,274	67,274	100%	67,274	67,274	100%
Transfer - Water	-	-	-	0%	-	186,300	186,300	100%	186,300	186,300	100%
<b>Revenue Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ 1,173,505</b>	<b>\$ 1,173,505</b>	<b>0%</b>	<b>\$ 1,173,505</b>	<b>\$ 1,173,505</b>	<b>100%</b>
<b>EXPENDITURES</b>											
Vehicles - Engineering	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
Vehicles - Community Dev.	-	-	-	0%	-	-	-	0%	-	-	0%
Vehicles - Police	-	-	-	0%	-	61,866	61,866	100%	320,000	61,866	19%
Vehicles - PW Streets	-	-	-	0%	-	289,776	289,776	100%	300,100	289,776	97%
Vehicles - Municipal Building	-	-	-	0%	-	-	-	0%	-	-	0%
Vehicles - WRC	-	-	-	0%	-	-	-	0%	-	-	0%
Vehicles - Water	-	-	-	0%	-	-	-	0%	-	-	0%
<b>Expenditure Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ 351,642</b>	<b>\$ 351,642</b>	<b>100%</b>	<b>\$ 620,100</b>	<b>\$ 351,642</b>	<b>57%</b>
<b>Net Increase / (Decrease)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ 821,863</b>	<b>\$ 821,863</b>		<b>\$ 553,405</b>	<b>\$ 821,863</b>	
Transfers to Establish Fund						<b>\$ 3,979,582</b>				<b>\$ 3,979,582</b>	

\* Due to the uncertainty of timing of vehicle purchases, no YTD budget estimates are shown.

Village of Carol Stream  
**State and Federal Asset Seizure Fund Summary**  
For the Month Ended March 31, 2021

	MONTH				YTD				BUDGET*		
	Last Year Mar	Current Year Mar	Monthly Variance \$ %		Last Year YTD	Current Year YTD	YTD Variance \$ %		Annual Budget	YTD Actual	% of Total
<b>State Asset Seizure Fund</b>											
<b>REVENUES</b>											
Transfer from General Fund	\$ -	\$ -	\$ -	0%	\$ 231,707	\$ -	\$ (231,707)	-100%	\$ -	\$ -	0%
State Drug Seizure	16,347	-	(16,347)	-100%	16,347	10,022	(6,325)	-39%	-	10,022	100%
State Money Laundering	27,849	-	(27,849)	-100%	27,849	527	(27,322)	-98%	-	527	0%
State Vehicle Seizure	2,788	-	(2,788)	-100%	2,788	5,419	2,631	94%	-	5,419	100%
<b>Revenue Totals</b>	<b>\$ 46,983</b>	<b>\$ -</b>	<b>\$ (46,983)</b>	<b>-100%</b>	<b>\$ 278,690</b>	<b>\$ 15,967</b>	<b>\$ (262,723)</b>	<b>100%</b>	<b>\$ -</b>	<b>\$ 15,967</b>	<b>100%</b>
<b>EXPENDITURES</b>											
State Drug Seizure	-	413	413	100%	5,817	48,969	43,153	742%	108,350	48,969	45%
State Money Laundering	-	-	-	0%	-	-	-	0%	-	-	0%
State Vehicle Seizure	-	-	-	0%	-	-	-	0%	-	-	0%
<b>Expenditure Totals</b>	<b>\$ -</b>	<b>\$ 413</b>	<b>\$ 413</b>	<b>100%</b>	<b>\$ 5,817</b>	<b>\$ 48,969</b>	<b>\$ 43,153</b>	<b>742%</b>	<b>\$ 108,350</b>	<b>\$ 48,969</b>	<b>100%</b>
<b>Net Increase / (Decrease)</b>	<b>\$ 46,983</b>	<b>\$ (413)</b>	<b>\$ (47,396)</b>	<b>-101%</b>	<b>\$ 272,873</b>	<b>\$ (33,002)</b>	<b>\$ (305,876)</b>	<b>100%</b>	<b>\$ (108,350)</b>	<b>\$ (33,002)</b>	<b>100%</b>
<b>Federal Asset Seizure Fund</b>											
<b>REVENUES</b>											
Transfer from General Fund	\$ -	\$ -	\$ -	0%	\$ 21,104	\$ -	\$ (21,104)	-100%	\$ -	\$ -	100%
Federal DOJ Seizure	-	-	-	0%	143,412	-	(143,412)	-100%	-	-	100%
Federal Treasury Seizure	-	-	-	0%	7,044	-	(7,044)	-100%	-	-	100%
<b>Revenue Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 171,559</b>	<b>\$ -</b>	<b>\$ (171,559)</b>	<b>-100%</b>	<b>-</b>	<b>\$ -</b>	<b>100%</b>
<b>EXPENDITURES</b>											
Federal DOJ	\$ -	\$ -	\$ -	0%	4,349	3,150	(1,199)	-28%	\$ 5,500	\$ 3,150	100%
Federal Treasury	-	-	-	0%	-	1,764	1,764	100%	-	1,764	0%
<b>Expenditure Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 4,349</b>	<b>\$ 4,914</b>	<b>\$ 565</b>	<b>100%</b>	<b>\$ 5,500</b>	<b>\$ 4,914</b>	<b>100%</b>
<b>Net Increase / (Decrease)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 167,211</b>	<b>\$ (4,914)</b>	<b>\$ (172,124)</b>	<b>100%</b>	<b>\$ (5,500)</b>	<b>\$ (4,914)</b>	<b>100%</b>

\* Due to the uncertainty of timing of revenues and expenditures, no YTD budget estimates are shown.

Village of Carol Stream  
**Schedule of Cash and Investment Balances**  
 March 31, 2021

FUND	CASH	LGIPs*	INVESTMENTS	TOTAL CASH & INVESTMENTS	LAST YEAR 3/31/2020
GENERAL FUND	\$ 1,471,236.17	\$ 11,318,831.72	\$ -	\$ 12,790,067.89	\$ 11,859,783.23
WATER & SEWER FUND	751,306.88	12,364,538.05	-	13,115,844.93	13,621,681.12
CAPITAL PROJECTS FUND	650,355.16	8,213,010.78	-	8,863,365.94	6,661,708.94
MFT FUND	-	3,046,469.87	-	3,046,469.87	3,444,853.61
EQUIPMENT REPL. FUND	-	4,801,445.06	-	4,801,445.06	
NORTH/SCHMALE TIF FUND	352,016.58	600,202.05	-	952,218.63	776,433.62
POLICE PENSION FUND	386,630.90	143,935.45	60,440,770.92	60,971,337.27	52,874,357.34
STATE ASSET SEIZURE FUND	239,980.18	-	-	239,980.18	272,873.41
FEDERAL ASSET SEIZURE FUND	149,656.95	-	-	149,656.95	167,210.53
TOTAL	<u>\$ 4,001,182.82</u>	<u>\$ 40,488,432.98</u>	<u>\$ 60,440,770.92</u>	<u>\$ 104,930,386.72</u>	<u>\$ 89,678,901.80</u>

\* Local Government Investment Pools (LGIP) include the Illinois Funds and IMET.