

Village of Carol Stream

BOARD MEETING

AGENDA

MAY 3, 2021

6:00 P.M.

Village Board meeting is being held virtually to the public until further notice due to the pandemic.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of Minutes of the April 19, 2021 Village Board Meeting.
2. Approval but not release of Executive Session Minutes of the April 19, 2021 Village Board Meeting.

C. LISTENING POST:

1. Swearing In of Jeff Berger, Rick Gieser, Matt McCarthy and Julia Schwarze by Judge Kenneth L. Popejoy.
2. Proclamation – 50th Anniversary of Bird Inc.
3. Proclamation – Building Safety Month
4. Proclamation – National Public Works Week
5. Proclamation – Observing 2021 Motorcycle Awareness Month
6. Addresses from Audience (3 Minutes)

D. PUBLIC HEARINGS:

E. SELECTION OF CONSENT AGENDA:

If you are here for an item, which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

F. BOARD AND COMMISSION REPORTS:

1. Plan Commission/Zoning Board of Appeals
 - a. 21-0010 – Village of Carol Stream – 500 N. Gary Avenue
Zoning Code Text Amendment – Unified Development Ordinance
Recommended Approval 6-0 with one member absent

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The existing Sign Code (Chapter 6, Article 11), Fence Code (Chapter 6, Article 12), Subdivision Code (Chapter 7) and Zoning Code (Chapter 16) will be repealed in their entirety and replaced with a new Chapter 16 entitled Unified Development Ordinance, with an effective date for the amendments to the Code of Ordinances of July 1, 2021.

G. OLD BUSINESS:

H. STAFF REPORTS AND RECOMMENDATIONS:

1. Temporary Waiver to the Code of Ordinances – Core and Main (220 Westgate Drive) requests approval to temporarily store materials outdoors at Dynamic MD (250 N. Schmale Road). *Per the temporary waiver provision in Section 1-1-17 of the Code of Ordinances, Core and Main seeks a temporary waiver to the Code of Ordinances to store pipe and other materials within the fenced and screened outdoor truck and trailer storage lot at Dynamic MD's property at 250 N. Schmale Road.*
2. Multi-Purpose Room Audio Visual Equipment. *Staff recommends awarding a contract of services to AVI Systems in an amount not to exceed \$79,121 for the Multi-Purpose Room Audio Visual Equipment, pursuant to the provisions of Chapter 5, Article 8, Section 5-8-14(F) of the Carol Stream Code of Ordinances.*

I. ORDINANCES:

1. Ordinance No. 2021-05-____, Repealing the Sign Code (Chapter 6, Article 11), Fence Code (Chapter 6, Article 12), Subdivision Code (Chapter 7) and Zoning Code (Chapter 16) and amending the Code of Ordinances to add a new Chapter 16 to be entitled Unified Development Ordinance. *See Item F.1.a.*
2. Ordinance No. 2021-05-____ Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing the Number of Class C Liquor Licenses from 19 to 18 (Ohmshivji, Inc. d/b/a Wine & Spirits Depot, 879 E. Geneva Road).

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J. RESOLUTIONS:

K. NEW BUSINESS:

L. PAYMENT OF BILLS:

1. Regular Bills: April 16, 2021 through May 3, 2021.
2. Addendum Warrants: April 16, 2021 through May 3, 2021.

M. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:

N. EXECUTIVE SESSION:

O. ADJOURNMENT:

LAST ORDINANCE	2021-04-14	LAST RESOLUTION	3184
NEXT ORDINANCE	2021-05-15	NEXT RESOLUTION	3185

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES

Hybrid Meeting - In Person and Zoom

**Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,
Carol Stream, DuPage County, IL**

April 19, 2021

Mayor Pro Tem Matt McCarthy called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. and directed Clerk Julia Schwarze to call the roll.

Present: Trustees Tom Garvey, John Zalak, Rick Gieser, Mary Frusolone and Matt McCarthy

Absent: Mayor Frank Saverino, Sr.

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey, Assistant to the Village Manager Tia Messino, Finance Director Jon Batek, Public Works Director Phil Modaff, Community Development Director Don Bastian, Engineering Services Director Bill Cleveland, Chief of Police Bill Holmer, Human Resources Director Caryl Rebholz, Information Technology Director Marc Talavera and Village Attorney Jim Rhodes

MINUTES:

Trustee Gieser moved and Trustee Garvey made the second to approve the Minutes of the April 5, 2021 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy

Nays: 0

Abstain: 1 Trustee Frusolone

The motion passed.

Trustee Zalak moved and Trustee Garvey made the second to approve the Minutes of the April 5, 2021 Special Workshop Meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy

Nays: 0

Abstain: 1 Trustee Frusolone

The motion passed.

LISTENING POST:

1. Proclamation – DuPage Organic Garden Club 50th Anniversary, read by Trustee Gieser. Jan Smith and members of the DuPage Organic Garden Club were present to accept the Proclamation.
2. Proclamation – Observing 2021 Earth Day, read by Trustee Zalak
3. Proclamation – Arbor Day, read by Trustee Frusolone
4. Proclamation in Support of Pollinator Habitats, read by Trustee Garvey
5. Addresses from Audience (3 Minutes)
 - Carol Stream resident Stephanie Merkle addressed the Village Board to state her opposition to the Park District’s removal of trash cans in certain parks. Mayor Pro Tem McCarthy gave assurances that her message would be relayed to the Park District staff and encouraged her to attend Park District Board meetings with her neighbors.
 - Comment received electronically from resident August Payton-Jones on the tragic loss of her dog to a coyote near the Bark Park and the need for Carol Stream to address the coyote issue. Village Manager Mellor confirmed that Village staff had reached out to Ms. Payton-Jones, offered their deepest sympathies, and met with Park District staff who are taking several measures to address the coyote problem, including cutting the grass lower in the parks to reduce hiding places for the animals.

PUBLIC HEARINGS:

Trustee Gieser moved and Trustee Garvey made the second to open a Public Hearing on the Annual Budget for the 2021-2022 Fiscal Year beginning May 1, 2021. The results of the roll call vote were as follows:

Ayes: 5 Trustees Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Absent: 0

The motion passed.

Village Attorney Rhodes read the public hearing statement. After no comments were received from the Village Board, staff or public audience, Trustee Frusolone moved and Trustee Zalak made the second to close the Public Hearing on the Carol Stream Fiscal Year 21-22 Annual Budget. The results of the roll call vote were as follows:

Ayes: 5 Trustees Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Absent: 0

The motion passed.

CONSENT AGENDA:

Trustee Frusolone moved and Trustee Zalak made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Absent: 0

The motion passed.

Trustee Zalak moved and Trustee Frusolone made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Absent: 0

The motion passed.

1. Approval of 21-0010 Zoning Code Text Amendment – Unified Development Ordinance
2. Approval of Zoning Map Amendments associated with Unified Development Ordinance
3. Award of contract for truck rehabilitation services to Henderson Products
4. Approval of Salt Purchase for Winter 2021/22

5. Waive formal bidding and approve purchase of one Ford Explorer vehicle from Joe Cotton Ford
6. Award of bid to Boller Construction Company for WRC De-Watering System
7. Award of contract for front-entrance rehabilitation at the Public Works Center Administration Building to F.H. Paschen, S.N Nielsen
8. Agreement for Professional Services with CH2M Hill for the WRC SCADA System Replacement Project
9. Award of contract for engineering design services for Fair Oaks Guardrail, Slope Stabilization and Culvert Repair Project to TranSystems Corp.
10. Award of contract for the 2021 Flexible Pavement Project to Brothers Asphalt Paving, Inc.
11. Award of contract for construction of a Multi-Purpose Training Room to Efraim Carlson & Sons
12. Ordinance No. 2021-04-11 Authorizing the Transfer of Budget Amounts Between Various Accounts within the Annual Budget of Carol Stream for the Fiscal Year Ending April 30, 2021
13. Ordinance No. 2021-04-12 Adopting the Annual Budget of the Village of Carol Stream
14. Resolution No. 3183 Adopting the 2021-22 Employee Compensation Plan for the Village of Carol Stream
15. Resolution No. 3184 Declaring Surplus Property owned by the Village of Carol Stream
16. Payment of Regular Bills from April 6, 2021 through April 15, 2021
17. Payment of Addendum Warrant of Bills from April 6, 2021 through April 15, 2021
18. Treasurer's Report for the Month Ended March 31, 2021

Trustee Gieser moved and Trustee Garvey made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 5 Trustees Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Abstain: 0

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

21-0010 – Village of Carol Stream – 500 N. Gary Avenue
Zoning Code Text Admendment – Unified Development Ordinance
Recommended Approval 6-0 with one member absent

No Village Board Action Requested – Approval Ordinance will be brought forward on May 3, 2021.

21-0011 – Village of Carol Stream – 500 N. Gary Avenue

Zoning Map Amendments Associated with Unified Development Ordinance

Recommended Approval 6-0 with one member absent

No Village Board Action Requested – Approval Ordinance will be brought forward on May 3, 2021.

Recommendation to award a contract for truck rehabilitation services to Henderson Products under Sourcewell contract number 080818-HPI in the amount of \$77,588.25, pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(L) of the Carol Stream Code of Ordinances:

The Village Board approved a contract with Henderson Products for truck rehabilitation services under Sourcewell contract number 080818-HPI in the amount of \$77,588.25, pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(L) of the Carol Stream Code of Ordinances.

Salt Purchase for Winter 2021/22 – DuPage County Joint Bid:

The Village Board approved the purchase of rock salt from Compass Minerals America, Inc. in accordance with terms and conditions as established under DuPage County Bid #20-035-DOT and in an amount not-to-exceed \$205,665, pursuant to the provisions of Sections 5-8-3(B) and 5-8-14(L) of the Carol Stream Code of Ordinances.

Recommendation to waive formal bidding requirements and approve the purchase of one Ford Explorer from Joe Cotton Ford in the amount of \$31,848:

The Village Board waived formal bidding and approved purchase of one Ford Explorer from Joe Cotton Ford in the amount of \$31,848.

Recommendation to award a bid to Boller Construction Company for construction of the WRC De-Watering System Replacement Project in the amount of \$1,977,000:

The Village Board approved a contract with Boller Construction Company in the amount of \$1,977,000 for construction of the WRC De-Watering System Replacement Project.

Recommendation to award a contract for Front-entrance Rehabilitation at the Public Works Center Administration Building to F.H. Paschen, S.N. Nielsen in the amount of \$159,980.17 pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(K) of the Carol Stream Code of Ordinances:

The Village Board approved a contract for Front-entrance Rehabilitation at the Public Works Center Administration Building to F.H. Paschen, S.N. Nielsen in the amount of \$159,980.17 pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(K) of the Carol Stream Code of Ordinances.

Recommendation to approve an Agreement for Professional Services with CH2M Hill (aka Jacobs Engineering) for the WRC SCADA System Replacement Project in an amount not-to-exceed \$237,000:

The Village Board approved an agreement for professional services with CH2M Hill for the WRC SCADA System Replacement Project in an amount not-to-exceed \$237,000.

Award of Contract for Engineering Design Services for Fair Oaks Guardrail, Slope Stabilization and Culvert Repair Project – Judith Court to Riviera Court – Rebuild Illinois Bond Funds (21-00066-00-MS):

The Village Board approved an agreement with TranSystems Corp for Professional Services to provide Phase 1 and Phase 2 engineering for the Fair Oaks Guardrail, Slope Stabilization and Culvert Repair Project at a cost not to exceed \$136,222.00, pursuant to the provisions of Sections 5-8-3(B) and 5-8-14(A) of the Carol Stream Code of Ordinances.

Award of Contract for the 2021 Flexible Pavement Project:

The Village Board approved a contract with Brothers Asphalt Paving, Inc. in the amount of \$1,993,092.98 for the 2021 Flexible Pavement Project.

Recommendation to award a contract for Construction of a Multi-Purpose Training Room to Efraim Carlson & Sons in the amount of \$108,800:

The Village Board approved a contract with Efraim Carlson & Sons in the amount of \$108,800 for the construction of a Multi-Purpose Training Room.

Ordinance No. 2021-04-11, An Ordinance Authorizing the Transfer of Budget Amounts Between Various Accounts within the Annual Budget of the Village of Carol Stream for the Fiscal Year Ending April 30, 2021:

The Village Board approved the transfer of budget amounts between various accounts within the annual budget of the Village of Carol Stream for fiscal year ending April 30, 2021.

Ordinance No. 2021-04-12, An Ordinance Adopting the Annual Budget of the Village of Carol Stream in the Amount of \$59,138,631 for the FY21/22 Fiscal Year Beginning May 1, 2021, and Ending April 30, 2022:

The Village Board approved the Annual Budget of the Village of Carol Stream in the Amount of \$59,138,631 for the FY21/22 Fiscal Year Beginning May 1, 2021 and Ending April 30, 2022.

Resolution No. 3183 Adopting the 2021-22 Employee Compensation Plan for the Village of Carol Stream:

The Village Board approved the 2021-22 Employee Compensation Plan for the Village of Carol Stream.

Resolution No. 3184 Declaring Surplus Property owned by the Village of Carol Stream:

The Village Board declared designated Public Works items surplus and authorized to dispose of them as proposed.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated April 15, 2021 in the amount of \$1,297,023.23. The Village Board approved the payment of Addendum Warrant of Bills from April 6, 2021 thru April 15, 2021 in the amount of \$617,619.54.

Treasurer's Report:

The Village Board received the revenue/expenditure statements and balance sheet for the month ended March 31, 2021.

Non-Consent Agenda:

Agenda item I.3. was pulled off the Consent Agenda for a separate vote. Trustee Frusolone moved and Trustee Zalak made the second to Amend Chapter 11, Article 2 of the Carol Stream Code of Ordinances by increasing the number of Class A Liquor Licenses from 14 to 15 for Tacoma Taco & Enchilada Grill, Inc. located at 105 Stark Drive. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Abstain: 1 Trustee Garvey

The motion passed as Ordinance No. 2021-04-13.

Agenda item I.4. was pulled off the Consent Agenda for a separate vote. Trustee Gieser moved and Trustee Frusolone made the second to Amend Chapter 11, Article 2 of the Carol Stream Code of Ordinances by increasing the number of Class A Liquor Licenses from 15 to 16 for Masters Pancake House, Inc. d/b/a Mapleberry Pancake House located at 1276 Kuhn Road. The results of the roll call vote were as follows:

Ayes: 4 Trustees Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Abstain: 1 Trustee Garvey

The motion passed as Ordinance No. 2021-04-14.

Report of Officers:

Trustee Garvey congratulated Trustees Gieser and McCarthy on their re-election and Jeff Berger on his election win, welcomed new Police Officer Ethan Fintzen and thanked Lou Estrada for her 28 years of service to Carol Stream. He is happy to see that the new village vehicle is coming from a local Carol Stream dealer.

Trustee Zalak congratulated Trustees Gieser and McCarthy on their re-election, Jeff Berger and Clerk Schwarze on their wins and thanked Eric Crawford for his time and energy and all candidates for running a "clean" campaign. He congratulated Lou Estrada, thanked her for her service and wished her all the best in the next chapter.

Trustee Gieser congratulated Jan Smith and her Organic Garden Club on their 50-year anniversary and Proclamation. He praised the four environmental Proclamations read in today's Village Board meeting and shared Carol Stream's historical connection to Arbor Day.

Trustee Frusolone congratulated Trustees McCarthy and Gieser on their re-elections and Jeff Berger and Clerk Schwarze on their elections and thanked all candidates for giving back to their community. She congratulated and welcomed new Officer Ethan Fintzen and his family. She commended staff and volunteers for the successful vaccination event, wished her son a happy birthday and commended him for his efforts in the Young Men's Service League.

Clerk Schwarze expressed her appreciation for the Village's focus on the environment with today's four environmental proclamations, shared an idea for a sustainable-gardening project she had done with her daughter and reminded residents to shop Carol Stream.

Village Attorney Rhoads encouraged residents to write their state legislators to advocate for keeping the Local Government Distributive Fund intact. Sample letters are on the IML website. He congratulated all newly-elected and re-elected officials.

Village Manager Mellor reported that Carol Stream Family Pharmacy will be administering 200 doses of the Moderna vaccine Friday April 23rd with second dose on May 21st.

Mayor Pro Tem McCarthy thanked all volunteers helping with the vaccination event part II, announced that yard waste can be put out now with stickers and thanked and congratulated newly-elected and re-elected officials. He announced the good news that his grandbabies were born and are healthy and at home now. He welcomed new Officer Ethan Fintzen and commended him on his career choice, and thanked Lou Estrada for her service to Carol Stream and offered congratulations on her new career.

At 6:59 p.m., Trustee Frusolone moved and Trustee Garvey made the second to adjourn the meeting to Executive Session. The results of the roll call vote were as follows:

Ayes: 5 Trustees Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Abstain: 0

The motion passed.

FOR THE BOARD OF TRUSTEES

Matt McCarthy, Mayor Pro Tem

ATTEST:

Julia Schwarze, Village Clerk

**Regular Meeting – Plan Commission/Zoning Board of Appeals
Gregory J. Bielawski Municipal Center, DuPage County, Carol Stream, Illinois**

***All Matters on the Agenda may be Discussed, Amended and Acted Upon
April 12, 2021.***

Mr. Farace stated since Chairman Parisi would not be arriving until later, an acting chairman needs to be appointed. Commissioner Meneghini nominated Commissioner Tucek and Commissioner Christopher seconded the motion.

The results of the roll call vote were:

Present: 6 Commissioners Battisto, Christopher, Morris, Meneghini, Petella and Acting Chairman Tucek
Nays 0
Absent: 1 Chairman Parisi

The motion passed by unanimous vote.

Mr. Farace stated this is a hybrid meeting with members in the audience and electronically. This Plan Commission/Zoning Board of Appeals meeting is being conducted with the recently amended provisions of the Open Meetings Act, the Governor's Disaster Proclamation that was reissued November 13, 2020, and the updated Governor's Executive Orders. Members of the meeting will be muted during the meeting until such time they wish to participate and when speaking please state your name and affiliation.

Acting Chairman Tucek called the Regular Meeting of the Combined Plan Commission/Zoning Board of Appeals to order at 6:00 p.m. and directed Patty Battaglia, Planning and Permitting Assistant, to call the roll.

The results of the roll call vote were:

Present: 6 Commissioners Battisto, Christopher, Morris, Meneghini, Petella and Acting Chairman Tucek
Absent: 1 Chairman Parisi

Also Present: Tom Farace, Planning and Economic Development Manager; Don Bastian, Community Development Director; Adam Frederick, Assistant Engineering Services Director; Patty Battaglia, Planning and Permitting Assistant; Ms. Jackie Wells a representative from Houseal Lavigne; and a representative from County Court Reporters.

MINUTES:

Commissioner Morris moved and Commissioner Meneghini seconded the motion to approve the minutes of the Regular Meeting held on February 22, 2021.

The results of the roll call vote were:

Ayes: 5 Commissioners Christopher, Morris, Meneghini, Battisto and Acting Chairman Tucek

Nays: 0
Abstain: 1 Commissioner Petella
Absent: 1 Chairman Parisi

The motion passed by unanimous vote.

PUBLIC HEARING:

Acting Chairman Tucek asked for a motion to open the Public Hearing. Commissioner Christopher moved and Commissioner Petella seconded the motion.

The results of the roll call vote were:

Ayes: 6 Commissioners Battisto, Christopher, Morris, Meneghini, Petella and Acting Chairman Tucek
Nays: 0
Abstain: 0
Absent: 1 Chairman Parisi

The motion was passed by unanimous vote.

21-0010- Village of Carol Stream / 500 N. Gary Avenue – Zoning Text Amendment Unified Development Ordinance (UDO)

Acting Chairman Tucek stated anyone that is going to speak should go to the podium and state your name and address. He then asked Mr. Farace to begin the presentation.

Mr. Farace introduced himself and stated there will be two cases being reviewed and Don Bastian, Community Development Director is present.

Mr. Bastian stated Adam Frederick, Assistant Engineer Services Director, is also present for any questions pertaining to engineering.

Mr. Farace stated we are updating and modernizing our village codes because it has been several years since they have been updated. He also mentioned a grant was received to primarily fund this project. Mr. Farace then asked Ms. Wells to give her presentation.

Ms. Wells stated the Unified Development Ordinance is a more streamlined document to improve user friendliness and update the codes. The process began in the summer of 2016, took the information from staff, feedback from the public, created our professional analysis and formed a diagnostic report. She also mentioned additional public outreach was instated in which Mr. Farace added there was some feedback. Ms. Wells continued by moving through the ten articles pertaining to the UDO:

Article 1: General Provision – Provides a framework for the UDO and sets up a defensibility for the regulations.

Article 2: Definitions – Consolidates/streamlines definitions from zoning, subdivision, fence and sign ordinances; eliminates outdated/unnecessary definitions; establishes definitions for new uses.

Article 3: District specific standards and the proposed districts.

Article 4: Use specific standards which apply to specific uses regardless of location; establish distinct standards for uses; relevant for permanent and special uses; allow for more uses to be approved without Plan Commission or Village Board action.

Article 5: Development Standards also called "Standards of General Applicability" which are relevant for all uses throughout zoning district.

Article 6: Sign Standards regulating wall mounted, ground, feather, A-frame/sandwich board, yard and window signage.

Article 7: Planned Developments establishes pre-application filing conference with development review team and public; establishes updated standards for review as well as site development allowances and modification standards.

Article 8: Administration and Enforcement – Organizes processes into staff and petition review; details zoning, subdivision, sign and fence ordinance approval processes for permit and variation process.

Article 9: Subdivision Standards are significantly reduced in length with requirements shifted to Article 5, 8 and Design Standards and Construction Specification Manual. This manual will be a stand-alone, web-based document that allows Village to update infrastructure design standards and specifications without going through text amendment process.

Article 10: Nonconforming Lots, Buildings, Structures and Uses – Clarifies existing language and establishes standards for non-conforming parking lots.

Ms. Wells discussed the Zoning Map Amendments (Village-Initiated Rezoning) and showed both the existing and proposed zoning maps.

Mr. Farace then stated the next steps if PC/ZBA recommends approval it would go to Village Board for formal review and recommendation on May 3rd. Staff proposes UDO will be go into effect on July 1, 2021.

Acting Chairman Tucek asked for questions from the audience. Mr. Tom Garvey was then sworn in by Acting Chairman Tucek.

Mr. Tom Garvey stated he lives at 559 Iroquois Trail, Carol Stream, and sit on the Village Board as a trustee.

Mr. Garvey stated he came to speak about Article 4, Section 9, and subsection 11 under location which also has to do with the zoning changes. He stated it does not mention that a dispensing location shall not be located within a certain distance from a church or house of worship and believes that should be in there. He mentioned his reasoning is the zoning changes involved (specified Wheaton Christian Center) sits right in one of the sections labeled as OS (Office and Service District) and what this would allow if not included as part of the text. They would have to allow a retail cannabis dispensary to actually be located on their property or in the strip center next to their property as well. He then proposed that be modified to include churches or houses of worship so churches are not put in that position and have to live with the circumstance. Wheaton Christian Center is a predominant church in town and Carol Stream cooperates with and participates every year in the Martin Luther King Jr. holiday which they produce. Mr. Garvey mentioned Pastor Carlton, Mr. Saverino and a couple of the board members celebrated a birthday recently. He stated he thinks it would be very difficult for us to put them in a difficult and embarrassing position where they have to accept a cannabis retail location on their property or right next to it.

Acting Chairman Tucek asked if anybody else from the audience had any questions. Acting Chairman Tucek swore in Mr. Tony Stefancic who stated he lives at 961 Royal Glen Lane, Carol Stream.

Mr. Stefancic stated he was here as both a citizen as well as a real estate broker. Overall, he likes some of the things done in the UDO, but he is all for simplicity and ease of access. It is so difficult to quickly find uses for property online and with Carol Stream it is a major, major task unlike Wheaton. If these plans are going to be implemented, you should focus on making something easy, simple and easily accessed online. Mr. Stefancic said the letter received by a neighbor should have stated what would happen when properties are rezoned and he questioned why the Town Center has a separate zoning district and what does Article 7 mean when it refers to Certificates of Occupancy. Mr. Stefancic also suggested the village work with the county on some property maintenance issues.

Commissioner Petella asked Mr. Stefancic how he thinks we should accomplish working with the county.

Mr. Stefancic said the village should go to the county and request a partnership to improve the properties.

Acting Chairman Tucek asked Tom respond to Mr. Stefancic's requests.

Mr. Farace stated that our codes and applications will be easily accessible online and that staff feels it is important to have a specific district and standards or regulations around our town center including vacant land.

There was a brief discussion about Mr. Stefancic's concern about the Certificates of Occupancy and Mr. Bastian stated we are not proposing any kind of presell inspection for occupancy.

Acting Chairman Tucek asked if there were any questions from on line.

Mr. Farace asked if there were any questions for a couple people only listening. There was a brief pause but no questions were submitted through Zoom.

Mr. Bastian addressed Mr. Stefancic's concern having to do with the ease of finding permitted uses in different zoning districts. Currently in our zoning code, each zoning district is listed separately and the permitted and special uses are listed under each zoning district. What we are proposing with this UDO, is put all the uses and all the zoning districts into a single table. If this is approved and adopted by the Village Board, we will simply have a link on our website that takes you directly to this table.

There was a brief discussion about the zoning map.

Acting Chairman Tucek asked for questions from the commissioners.

Commissioner Battisto asked if the zone that we have allowed for cannabis dispensaries shows any potential overlaps.

Mr. Farace responded except for the Wheaton Christian Center which is considered a regional religious institution, was granted special use approval under certain provisions.

Commissioner Battisto stated typically it's not in the same zone unless we give a special use.

Mr. Farace said Commissioner Battisto's statement is correct.

Commissioner Battisto then asked if we grant a special use and there's a dispensary already there, what would happen to a church if another church opened up in another commercial zone.

Mr. Farace responded if something was already there first, we would look at what is existing.

Commissioner Battisto stated he did not have any other further questions.

Commissioner Petella asked about the fences located near thoroughfares and what exactly does that mean.

Mr. Farace explained your property is backing up to a roadway.

Commissioner Christopher questioned the side yard paving pads and if they still had to stay within the percentage of green area or meet the 10 percent requirement to be approved as an allowance by the Director?

Mr. Bastian responded stating this is being added because our current code is silent to addressing pavement not only extended from the side of the garage, but past the side of the garage further into the rear yard. The UDO is proposing to put some control in place so people won't be able to pave their whole yard.

Commissioner Christopher then asked about streamlining materials for the fences that back up to a roadway. How are you going to control the materials?

Mr. Bastian responded when someone applies for a fence permit. He explained that this will be a slow process, but are moving gradually toward conformity.

Commissioner Christopher questioned Article 6 regarding signs and it does not stipulate how they need to be mounted on the ground which is a safety liability.

Commissioner Meneghini had no questions.

Commissioner Morris questioned the parking pad in the side yard and asked if there was anything in the code stating you need to get permission from your neighbor and possibly making that an option. He also asked if the only cannabis zone was south of St. Charles Road and west of Gary Avenue.

Mr. Farace responded that area is primarily still the cannabis zone.

Commissioner Morris asked what are the enforcement standards for fences that already fell down.

Mr. Bastian stated we have Code Professionals handling downed fences at this time of the year.

Acting Chairman Tucek asked for a motion to recommend approval with staff recommendations for Case No. 21-0010. Commissioner Morris moved and Commissioner Meneghini seconded the motion with no further discussion.

The results of the roll call vote were:

Ayes: 6 Commissioners Battisto, Christopher, Morris, Meneghini, Petella and Acting Chairman Tucek

Nays: 0

Abstain: 0

Absent: 1 Chairman Parisi

The motion was passed by unanimous vote.

This case will go before the Village Board of Trustees on Monday, May 3, 2021, at 6:00 PM for formal approval.

21-0011- Village of Carol Stream / 500 N. Gary Avenue – Rezoning of Properties and Zoning Map Update Associated with the Unified Development Ordinance

Acting Chairman Tucek asked for a motion to open the Public Hearing. Commissioner Petella moved and Commissioner Meneghini seconded the motion with no further discussion.

The results of the roll call vote were:

Ayes: 6 Commissioners Battisto, Christopher, Morris, Meneghini, Petella and Acting Chairman Tucek
Nays: 0
Abstain: 0
Absent: 1 Chairman Parisi

The motion was passed by unanimous vote.

Acting Chairman Tucek asked Mr. Farace to provide a staff presentation.

Mr. Farace stated in conjunction with our UDO, this case we will be looking at our zoning map amendments or an update to our zoning map. We reviewed our zoning with Ms. Wells from Houseal Lavigne and the different zoning districts and the various classifications. It was determined to condense some of the zoning districts and rezone them as well. Staff is proposing to rezone about 200 properties in the village, but is only about 2 percent of the total number of properties in the village.

Mr. Farace reviewed the major categories of the rezoning districts:

- R-1 District (schools, parks, park district facilities, churches, library, detention basins)
- B-1 Town Center District (Gary and Lies)
- B-2 Neighborhood Business District (commercial properties on smaller commercial roadways like Gary Avenue or Elk Trail)
- B-3 General Business District (major commercial properties located on major commercial corridors such as Schmale, Army Trail, North Avenue)
- B-4 and R & D District to Office & Service District (OS-primarily containing office and service uses)

Mr. Farace then explained and showed slides of the current zoning map and the proposed zoning map and stated based on approval it will go into effect on July 1, 2021.

Acting Chairman Tucek asked if there were any questions from the audience.

Mr. Stefancic, 961 Royal Glen Lane, Carol Stream, stated it's great the zoning map is much clearer but can you tell me the differences between the uses of B-2 and B-3? It should tell us what the differences in use are.

Mr. Bastian responded the table will list the uses in each district.

Acting Chairman Tucek stated for the record if Mr. Bastian was referring to pages 19, 20, 21, 22 and 24 of the UDO in which Mr. Bastian responded yes.

There was a brief discussion of the clarity of the zoning districts and their uses.

Acting Chairman Tucek asked for any questions or comments from the people online and there were none.

Acting Chairman Tucek asked for questions from the commission and there were none.

Chairman Tucek asked for a motion to recommend approval for Case No. 21-0011 with staff recommendations. Commissioner Meneghini moved and Commissioner Battisto seconded the motion with no further discussion.

The results of the roll call vote were:

Ayes:	6	Commissioners Battisto, Christopher, Petella, Morris, Meneghini and Acting Chairman Tucek
Nays:	0	
Abstain:	0	
Absent:	1	Chairman Parisi

The motion was passed by unanimous vote.

This case will go before the Village Board of Trustees on Monday, May 3, 2021, at 6:00 PM for formal approval.

Mr. Bastian then thanked Mr. Farace, the Plan Commission and Ms. Wells.

Mr. Farace read a letter from Kevin Stough, Land Preservation Manager, Forest Preserve, which stated they appreciate receiving timely notification of such requests that may have an impact on District property, and thank you for the opportunity to comment. District Staff reviewed the information provided by the Village and does not have any comments.

Acting Chairman Tucek asked for a motion to close the Public Hearing. Commissioner Christopher moved and Commissioner Battisto seconded the motion with no further discussion.

OLD BUSINESS:

OTHER BUSINESS:

ADJOURNMENT:

At 7:18 p.m. Commissioner Battisto moved and Commissioner Christopher seconded the motion to adjourn the meeting.

The results of the roll call vote were:

Ayes: 6 Commissioners Battisto, Christopher, Meneghini, Petella, Morris, and Acting
Chairman Tucek

Nays: 0

Abstain: 0

Absent: 1 Chairman Parisi

The motion was passed by unanimous vote.

FOR THE COMBINED BOARD

Recorded and transcribed by,

Patty Battaglia
Patty Battaglia

Planning and Permitting Assistant

Minutes approved by Plan Commission on this 26 day of April, 2021.

Chris Tucek
Chairman

**Regular Meeting – Plan Commission/Zoning Board of Appeals
Gregory J. Bielawski Municipal Center, DuPage County, Carol Stream, Illinois**

***All Matters on the Agenda may be Discussed, Amended and Acted Upon
April 26, 2021.***

Chairman Parisi called the Regular Meeting of the Combined Plan Commission/Zoning Board of Appeals to order at 6:00 p.m. and directed Mr. Farace, Planning and Economic Development Manager, to call the roll.

The results of the roll call vote were:

Present: 5 Commissioners Tucek, Morris, Meneghini, Petella and Chairman Parisi

Absent: 2 Commissioners Christopher and Battisto

Also Present: Tom Farace, Planning and Economic Development Manager

MINUTES:

Commissioner Tucek moved and Commissioner Petella seconded the motion to approve the minutes of the Regular Meeting held on April 12, 2021.

The results of the roll call vote were:

Ayes: 4 Commissioners Tucek, Morris, Meneghini, and Petella

Nays: 0

Abstain: 1 Chairman Parisi

Absent: 2 Commissioners Christopher and Battisto

The motion passed by majority vote.

PUBLIC HEARING:

Chairman Parisi asked for a motion to open the Public Hearing. Commissioner Petella moved and Commissioner Meneghini seconded the motion.

The results of the roll call vote were:

Ayes: 5 Commissioners Tucek, Petella, Morris, Meneghini and Chairman Parisi

Nays: 0

Abstain: 0

Absent: 2 Commissioners Christopher and Battisto

The motion was passed by unanimous vote.

Chairman Parisi stated the following case will be voted on for a continuance.

21-0006 – Midwest Star Group / 180 Easy Street – Special Use Permit for Motor Vehicle Service and Outdoor Activities and Operations; Fence and Zoning Code Variations

Chairman Parisi asked for a motion for a continuance for Case No. 21-0006. Commissioner Petella moved and Commissioner Meneghini seconded the motion with no further discussion.

The results of the roll call vote were:

Ayes: 5 Commissioners Petella, Tucek, Morris, Meneghini and Chairman Parisi

Nays: 0

Abstain: 0

Absent: 2 Commissioners Christopher and Battisto

The motion was passed by unanimous vote.

This case will go before the Plan Commission/Zoning Board of Appeals on Monday, May 10, 2021, at 6:00 PM for review.

Chairman Parisi stated the following case will be voted on for a continuance.

21-0007- Midwest Star Group / 130 Easy Street – Special Use Permit for Outdoor Activities and Operations and Parking Lots; Fence and Zoning Code Variations; Plat of Consolidation

Chairman Parisi asked for a motion for a continuance for Case No. 21-0007. Commissioner Petella moved and Commissioner Meneghini seconded the motion with no further discussion.

The results of the roll call vote were:

Ayes: 5 Commissioners Petella, Tucek, Morris, Meneghini and Chairman Parisi

Nays: 0

Abstain: 0

Absent: 2 Commissioners Christopher and Battisto

The motion was passed by unanimous vote.

This case will go before the Plan Commission/Zoning Board of Appeals on Monday, May 10, 2021, at 6:00 PM for review.

Chairman Parisi asked if there was anyone with comments and Mr. Farace stated there is one person on Zoom, Mr. Julian Sanchez. Mr. Sanchez stated he joined the meeting via Zoom for a school project through Glenbard North High School.

Mr. Farace stated this meeting was held only to approve a continuance of both project cases to Monday, May 10, 2021.

Mr. Sanchez stated okay.

Mr. Farace apologized and stated the last meeting would have been a good meeting for a school project, and tonight's meeting was postponed because the applicant needed more time to work on their plans.

Mr. Sanchez stated that was not a problem and told Mr. Farace to have a nice day.

Mr. Farace replied for Mr. Sanchez to have a good evening too.

Chairman Parisi asked if anyone else was online and Mr. Farace stated there was not.

Chairman Parisi asked for a motion to close the Public Hearing. Commissioner Petella moved and Commissioner Meneghini seconded the motion with no further discussion.

The results of the roll call vote were:

Ayes: 5 Commissioners Petella, Tucek, Morris, Meneghini and Chairman Parisi
Nays: 0
Abstain: 0
Absent: 2 Commissioners Christopher and Battisto

The motion was passed by unanimous vote.

OLD BUSINESS:

OTHER BUSINESS:

ADJOURNMENT:

At 6:05 p.m. Commissioner Petella moved and Commissioner Meneghini seconded the motion to adjourn the meeting.

The results of the roll call vote were:

Ayes: 5 Commissioners Petella, Meneghini, Tucek, Morris, and Chairman Parisi
Nays: 0
Abstain: 0
Absent: 2 Commissioners Christopher and Battisto

The motion was passed by unanimous vote.

FOR THE COMBINED BOARD

Recorded and transcribed by,

Patty Battaglia

Planning and Permitting Assistant

Minutes approved by Plan Commission on this ____ day of _____, 20____.

Chairman

PROCLAMATION

PROCLAMATION RECOGNIZING 50TH ANNIVERSARY OF BIRD INC

WHEREAS, on May 1st, 1971 Joe and Gerry Bird started a new grading business "The Road Runner" out of their home in Carol Stream; and

WHEREAS, early on a large portion of their work consisted of maintaining many local village and township gravel roads including Schmale, Kuhn, Lies and County Farm laying a foundation for community growth; and

WHEREAS, early company projects included grading the ring road at Fermi Lab and parking lots at the Woodfield and Fox Valley malls; and

WHEREAS, the Road Runner name was later changed to Bird Inc. and in 2003 the family business was passed to sons Dan and Mike Bird; and

WHEREAS, the business does significant grading and excavating on commercial and industrial projects, including in Carol Stream; and

WHEREAS, Bird Inc. is proud of their work at prominent places such as the Chicago Botanic Gardens, Morton Arboretum, and Robert R McCormick House at Cantigny; and

WHEREAS, through the years the Bird crew has helped the community with maintaining local ballfields, snow removal and playground construction as well as being prominently involved in the construction of the new Veterans Memorial at Town Center; and

WHEREAS, the family also demonstrated a dedication to community service as Dan Bird has served with the Park District Commission for 18 years, Brenda Bird Gramann has served with the Park District Commission for 20 years, and Joe Bird served with the Fire District Board for 30 years, resulting in Station 3 being dedicated in his honor.

NOW, THEREFORE, BE IT PROCLAIMED THAT I, Mayor Saverino and the Board of Trustees of Carol Stream, in the exercise of its home rule powers do hereby proclaim the Village's support of the 50th Anniversary of Bird Inc. and thank them for their dedication to the Carol Stream community.

PROCLAIMED THIS 3RD DAY OF MAY, 2021.

Frank Saverino, Sr., Mayor

Julia Schwarze, Village Clerk

PROCLAMATION

DESIGNATING MAY BUILDING SAFETY MONTH

WHEREAS, the Village of Carol Stream recognizes that our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster; and

WHEREAS, our confidence is achieved through the dedication of building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, and others in the construction industry who work year-round to ensure the safe construction of buildings; and

WHEREAS, the International Code Council, a U.S. based organization that brings together local, state and federal officials, works to create and implement the highest-quality codes, to protect us in the buildings where we live, learn, work, play; and

WHEREAS, "Prevent, Prepare, Protect. Building Codes Save," the theme for Building Safety Month 2021, encourages all Americans to raise awareness about the importance of safe and resilient construction; fire prevention; disaster mitigation, energy conservation; water safety; training the next generation; and new technologies in the construction industry; and

WHEREAS, each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

NOW, THEREFORE, BE IT PROCLAIMED THAT I, FRANK SAVERINO, SR., AND THE CAROL STREAM VILLAGE BOARD OF TRUSTEES do hereby proclaim

May 2021 as Building Safety Month in Carol Stream

and encourage home and commercial property owners to recognize Building Safety Month.

PROCLAIMED THIS 3rd DAY OF MAY, 2021.

Frank Saverino, Sr., Mayor

ATTEST:

Julia Schwarze, Village Clerk

PROCLAMATION

NATIONAL PUBLIC WORKS WEEK

WHEREAS, Public Works employees provide integral infrastructure, facilities, and services that are of vital importance to a sustainable community; and

WHEREAS, the health, well-being, and quality of life of Carol Stream residents greatly depends upon reliable Public Works services, including delivery of over one billion gallons of clean water annually, the safe and efficient collection and treatment of sanitary sewage, snow and ice removal, storm water management, forestry, street lighting, street and right-of-way maintenance, and emergency response; and

WHEREAS, dedicated Public Works professionals plan, design, build, operate, and maintain these facilities and services in a fiscally responsible manner; and

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Carol Stream to gain knowledge of, and to maintain an interest in, the importance of Public Works and Public Works programs; and

WHEREAS, employees of Carol Stream Public Works have worked diligently throughout the past year to deliver outstanding services to the residents and businesses of the community in the face of a global pandemic.

NOW, THEREFORE, BE IT PROCLAIMED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, that the week of May 16 – 22, 2021, be known as **NATIONAL PUBLIC WORKS WEEK** in the Village of Carol Stream, and all citizens are called upon to recognize the contributions which Public Works professionals make every day to protect and maintain our health, safety, comfort and quality of life.

Dated this 3rd day of May, 2021

Frank Saverino, Sr., Mayor

ATTEST:

Julia Schwarze, Village Clerk

PROCLAMATION

Observing 2021 Motorcycle Awareness Month

WHEREAS, the State of Illinois is proud to be a leader in motorcycle safety and education as safety is the highest priority for the highways and streets of our Village and State; and

WHEREAS, motorcycles are a common and economical means of transportation that reduces fuel consumption and road wear, and contributes in a significant way to the relief of traffic and parking congestion; and

WHEREAS, it is especially meaningful that the citizens of our Village be aware of motorcycles on the roadways and recognize the importance of motorcycle safety; and

WHEREAS, the members of DuKane A.B.A.T.E. of Illinois, Inc. (A Brotherhood Aimed Toward Education), continually promote motorcycle safety, education, and awareness in high school drivers' education programs and to the general public in our communities, presenting motorcycle awareness programs to over 120,000 participants in Illinois over the past six years;

WHEREAS, all motorists should join Dukane A.B.A.T.E. in actively promoting safe motorcycle operations during the month of May, all roadway users should unite in the safe sharing of roadways within the Village of Carol Stream;

NOW, THEREFORE BE IT PROCLAIMED THAT I, Mayor Frank Saverino, Sr. & the Carol Stream Board of Trustees, DuPage County, Illinois, in recognition of 34 years of DuKane A.B.A.T.E. of Illinois, Inc., and in recognition of the continued role Illinois serves as a leader in motorcycle safety, education and awareness, in the exercise of its home rule powers does hereby proclaim

May Motorcycle Awareness Month

in the Village of Carol Stream, and urge all motorists to join in an effort to improve safety and awareness on our roadways.

PROCLAIMED THIS 3rd DAY OF MAY 2021.

Frank Saverino Sr., Mayor

Julia Schwarze, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Tom Farace, Planning & Economic Development Manager *TF*

THROUGH: Donald T. Bastian, Community Development Director *DB*

DATE: April 27, 2021

RE: **Agenda Item for the Village Board Meeting of May 3, 2021
PC/ZBA Case 21-0010, Village of Carol Stream Code of Ordinances Text
Amendments – Unified Development Ordinance**

Work began on the Unified Development Ordinance (UDO) in early 2019 following our successful grant application to the Chicago Metropolitan Agency for Planning (CMAP), which provided funding for most of the project. We have worked closely with our project consultant, Houseal Lavigne Associates (HLA), on the UDO, and obtained public feedback on the project through six workshops held before the PC/ZBA between Spring 2019 and Fall 2020. In addition, a workshop was held with the Village Board in February 2021. Feedback from all workshops was integrated into the proposed UDO.

The UDO combines the Zoning, Subdivision, Sign and Fence Codes into a single, user-friendly document that can be understood by all users, including residents, business owners, developers, staff, and elected and appointed officials. The UDO also integrates graphics, illustrations, and tables to clarify regulations and standards, allowing for fair and consistent application. The UDO will help streamline the development review process, and encourage development, redevelopment, and innovative approaches to land use regulation.


A public hearing was held before the PC/ZBA on April 12, 2021 to review the draft Code of Ordinance text amendments associated with the UDO. At the meeting, two members of the public spoke, and one letter was read into the public record with no objections to the proposed UDO text amendments during the public comments portion of the meeting. The PC/ZBA recommended approval of the proposed text amendments by a vote of 6-0. Staff would like to point out two items:

- Staff proposes that the UDO have an effective date of July 1, 2021. This will give staff time to update applications and handouts with relevant information, and will also provide time to further inform the community about the new development codes.
- Zoning map amendments associated with the UDO (Case 21-0011) were also reviewed by the PC/ZBA at the April 12th meeting. However, it was discovered after the meeting that five of the approximately 200 properties proposed to be rezoned were inadvertently left off the updated zoning map and not included in the public notice process. Staff will prepare public notices for the map amendments for the five properties for review by the PC/ZBA at a public meeting in May, and will bring an ordinance for all zoning map amendments before the Village Board in June.

The Ordinance approving the UDO proposes that the existing Fence, Sign, Subdivision, and Zoning Codes be repealed, and that the new UDO be housed in Chapter 16 of the Code of Ordinances. If the Village Board concurs with the PC/ZBA recommendation regarding the text amendments associated with Unified Development Ordinance, they should approve the amendments and adopt the necessary Ordinance.

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Donald T. Bastian, Community Development Director 

DATE: April 28, 2021

RE: **Agenda Item for the May 3, 2021, Village Board Meeting – Request for a Temporary Waiver to the Code of Ordinances for outdoor storage by Core and Main at 250 N. Schmale Road**

REQUEST

Core and Main, which operates at 220 Westgate Drive in Carol Stream, supplies PVC and ductile iron pipe and fittings, fire hydrants, valves and storm drainage pipe to the underground utility industry. The Westgate Drive property received Special Use approval for the existing outdoor storage yard in 1989. Due to very high demand for their products and no ability to expand their Westgate Drive location, Core and Main has an immediate need for additional space for outdoor material storage. We have been working with Core and Main on its search for property in Carol Stream for a larger facility.

Dynamic MD, which recently built a new truck repair and specialty logistics facility at 250 N. Schmale Road, is willing to enter into a short-term lease to allow Core and Main to store materials in a portion of the truck and trailer storage lot behind the building. Dynamic MD received Special Use approval in 2019 for truck repair and outdoor parking and storage of its trucks and trailers; however, the Special Use does not allow for the outdoor storage of other items or materials.

Due to their urgent need for additional outdoor storage space, staff suggested that Core and Main seek Village Board approval of a Temporary Waiver to the Code of Ordinances, as provided in Section 1-1-17 of the Village Code. This code provision allows the Village Board to grant a waiver from any code provision for a maximum of 120 days. In this case, the Board would be temporarily waiving the code requirement for approval of a Special Use Permit as is otherwise necessary to allow outdoor storage in the Industrial District.

Attached for the Board's review are the following:

- A memo from Core and Main explaining their request;
- A letter from Dynamic MD consenting to Core and Main's request;
- A pre-development aerial photo of the site and site plan of Dynamic MD's property at 250 N. Schmale Road; and
- Photographs of the Dynamic MD building and site.

STAFF ANALYSIS

Although we do not process requests for temporary waivers under Section 1-1-17 of the Village Code frequently, staff felt it appropriate to suggest this option due to both the urgent and temporary nature of the request. In addition, because the proposed storage area is in the rear of an existing screened lot already approved for outdoor truck and trailer storage, the temporary storage of Core and Main's pipe and other materials should not have any detrimental impacts on surrounding properties or the community. (As an aside, staff will continue working with Core and Main and their broker to find a location for the business to expand.)

RECOMMENDATION

Staff recommends approval of Core and Main's request for a temporary waiver to the Code of Ordinances. If the Village Board concurs with staff's recommendation, the Board should approve, by motion, a temporary waiver to the Zoning Code provision requiring a Special Use Permit for outdoor storage in the Industrial District, subject to the following conditions:

1. That Core and Main must work with Dynamic MD on the specific placement of the materials to be stored on the property at 250 N. Schmale Road, but the materials stored by Core and Main must be located within in the fenced parking/storage area to the west of the building;
2. That the temporary waiver to allow outdoor storage shall be valid for a maximum of 120 days, and if approved, the waiver will expire 120 days following the commencement of material storage by Core and Main at 250 N. Schmale Road.
3. Core and Main must remove all materials stored at 250 N. Schmale upon the expiration of the temporary waiver.

c: Tom Whalls, Core and Main
Vasile Sorocean, Dynamic MD



220 S Westgate Drive Carol Stream IL 60188

630-665-1800 www.coreandmain.com

Date: April 27, 2021
TO: Don Bastian
From: Tom Whalls, Keith Lawrence
Subject: Special Use Permit

Over the last couple of weeks you and I have discussed Core & Main obtaining a Special Use Permit (SUP) for the outside storage of materials used in the underground utility industry. The location we are requesting this SUP for is a backup to our primary location at 220 S Westgate Drive. This request is being necessitated by enormous demand for our products, and very limited space in our current location. We are also working with Kelly Disser at NAI Hiffman to find another larger facility in the Village that we can eventually call our new home.

Core & Main will continue to utilize and store the same materials at 250 N. Schmale as we do currently at 220 S Westgate Drive. These materials include the following:

- PVC & ductile iron pipe & fittings
- Fire hydrants & associated gate valves
- Storm Drainage tile
- Other miscellaneous materials for water, sewer & storm applications

Core & Main acknowledges that this temporary waiver, if granted, will be for a period of one hundred and twenty (120) days. At the end of the agreed to period, Core and Main agrees to remove all product being stored at the temporary location, 250 N. Schmale.

We express our gratitude and thank the Village for considering our request. We are eager to solidify this temporary solution to accommodate our customers and their ongoing material needs. We are even more excited about securing and solidifying a long-term, more permanent home in Carol Stream to accommodate the growth needs of our company.

Other Nearby Locations: Lake Bluff – Mokena - Belvidere



Date

04/27/2021

To Village of Carol Stream,

As the owner of the property / real estate in question, 250 N. Schmale, this letter shall confirm that Core & Main has the approval to store materials at 250 N. Schmale, in accordance with the temporary waiver to Code of Ordinances, as permitted by Carol Stream.

I, Vasile Sorocean / Dynamic MD, will be entering into a short-term lease agreement with Core & Main, contingent upon the requisite approvals from Carol Stream.

It is our understanding that the materials to be stored are similar / same as what is currently stored at Core & Main location at 220 Westgate, Carol Stream. Product like ductile iron and PVC piping.

We appreciate the support from the Village on this endeavor and on others and look forward to continuing to build a strong working relationship with the Village.

Sincerely,

Vasile Sorocean

Signature: Sorocean

Date: 04/27/2021

250 N Schmale Road
Carol Stream, IL



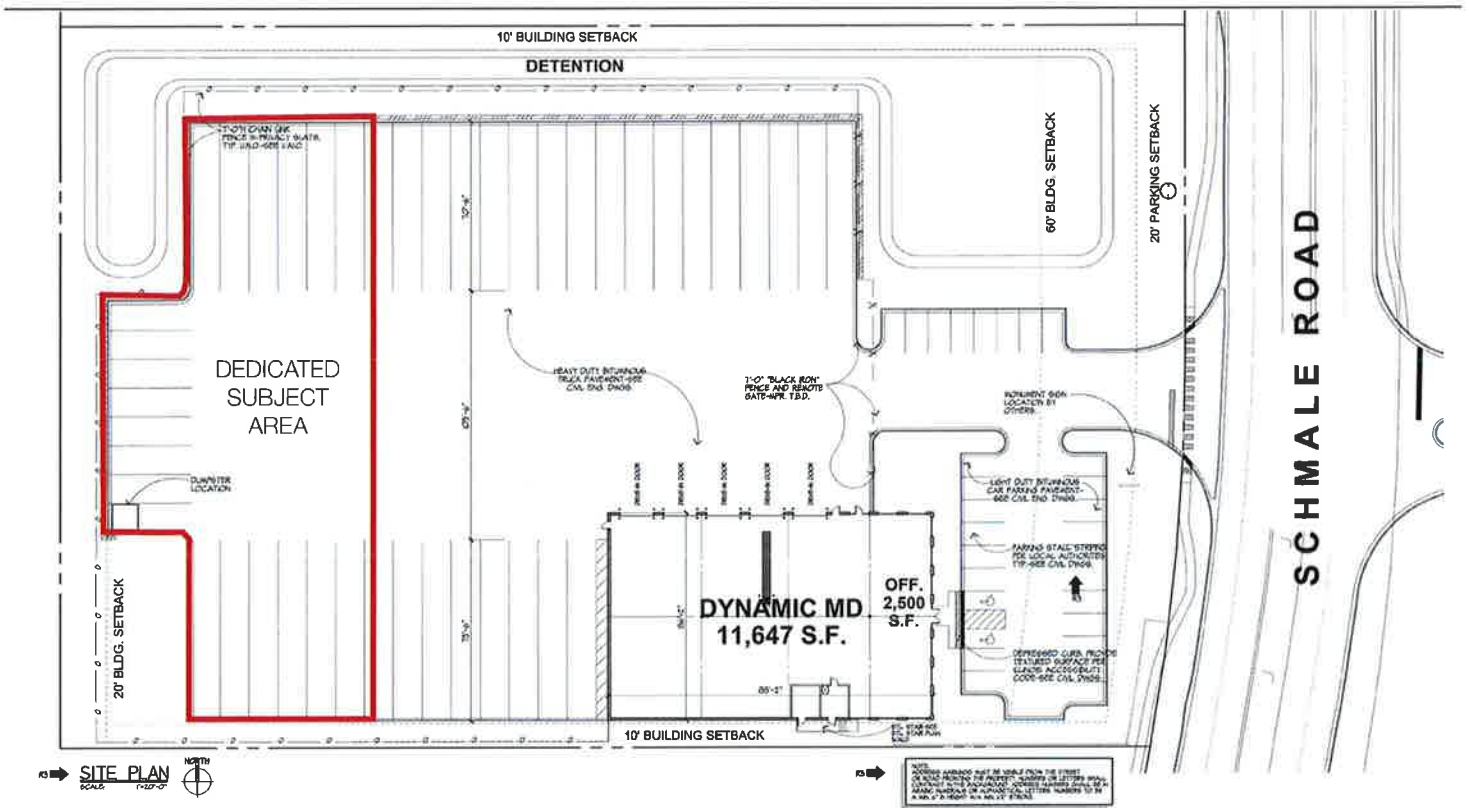
Prepared By:



Kelly Disser
630 317 0721
kdisser@hiffman.com

Michael J. Freitag
630 693 0652
mfreitag@hiffman.com

250 N Schmale Road Carol Stream, IL



Prepared By:




Kelly Disser
630 317 0721
kdisser@hiffman.com

Michael J. Freitag
630 693 0652
mfreitag@hiffman.com



Village of Carol Stream
Interdepartmental Memo

TO: Bob Mellor, Village Manager
FROM: Marc Talavera, Information Technology Director 
DATE: April 29, 2021
RE: Multi-Purpose Room Audio Visual Equipment

Included in FY22's fiscal budget are funds to complete the construction for a multipurpose room in the Municipal center. In April, the Village Board had awarded a contract for construction to Efraim Carlson & Sons with construction expected to begin mid-May. In order to ensure continuity between construction efforts and the technology implementation, staff is seeking approval to award a contract for services to align with the construction schedule.

Beginning in March, three responsible and similar contractors were identified and provided a scope of work to be completed in the multipurpose room. Included in the scope was a description of the desired functionality, equipment locations, equipment type, but not brand. Additionally, the room plans were shared and if requested, site visits were conducted to assist the contractors in quoting the work to be completed. Once the contractors responded, staff reviewed the proposals for accuracy and completeness. With AVI Systems providing the most favorable proposal, staff checked AVI System's references and confirmed them to be the most desirable of the three qualified contractors. The proposal results are listed below.

Contractor	Proposal
AVI Systems	\$79,121.00
Diversified AV	\$99,390.99
AVI SPL	\$120,887.39

Though the Village of Carol Stream has not used AVI Systems for large projects, they have assisted with smaller projects to improve boardroom performance. In addition to engineering and installation services, AVI Systems provides ongoing support services through a staffed helpdesk. This is desirable as many AV integrators do not staff a support team and repair times frequently exceed acceptable timeframes.

With AVI System's proposal being under the proposed budget amount of \$90,000, staff is recommending an award of contract of services to AVI Systems in the not to exceed amount of \$79,121 pursuant to the provisions of Chapter 5, Article 8, Section 5-8-14(F) of the Carol Stream Code of Ordinances.



Retail Sales Agreement

AVI Systems Inc., 703 West Algonquin Road Arlington Heights, IL, 60005 | Phone: (630)477-2300, Fax: (630)477-2301

Proposal Number: 1044308
Prepared For: Carol Stream, Village of
Attn: Marc Talavera

Proposal Date: April 29, 2021

R2 Carol Stream EOC-Training Room AV

Prepared By: Thomas Burns
Phone: (630)477-2354
Email: thomas.burns@avisystems.com

BILL TO

Attn: Marc Talavera
Carol Stream, Village of
500 N Gary Rd
Carol Stream, IL, 60188
Phone: (630)871-6250
Email: mtalavera@carolstream.org
Customer Number: 130092549

SITE

Attn: Marc Talavera
Carol Stream, Village of
500 N Gary Rd
Carol Stream, IL, 60188
Phone: (630)871-6250
Email: mtalavera@carolstream.org

PRODUCTS AND SERVICES SUMMARY

Equipment	\$48,318.00
Integration	\$25,503.00
PRO Support	\$3,800.00
Shipping & Handling	\$1,500.00
Tax	\$0.00
Grand Total	\$79,121.00

Unless otherwise specified. The prices quoted reflect a discount for a cash payment (i.e., check, wire transfer) made by Customer in full within the time stated for payment on each invoice. Discount only applies to new items included on the invoice, and only applies if the balance on the invoice is paid in full.

All returned equipment is subject to a restocking charge. The prices are valid for 30 days and may be locked in by signing this Retail Sales Agreement.

Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event AVI must pursue collection of unpaid invoices, Customer agrees to pay all of AVI's costs of collection, including its attorneys' fees.

INVOICING AND PAYMENT TERMS

Customer and AVI have agreed on the payment method of CASH. Payment must be remitted by stated method. To the extent Customer seeks to use of any payment methods other than stated, and that payment method results in an increased transaction cost to AVI, the new payment must be approved in writing, and the Customer shall be responsible for paying the increased transaction cost to AVI associated with the change in payment method. Payments shall be made 30 days from invoice date. So long as the invoice has been sent and the Customer's payment is made within the terms work will continue.

AVI will invoice per the estimated payment schedule noted below, subject to modification due to executed change orders. Unless otherwise specified, all items quoted (goods and services) as well as applicable out of pocket expenses (permits, licenses, etc.) are invoiced in summary.

Estimated Invoice 1	\$31,648.40	40% Total Project Estimate Deposit, Due on Signature - No Tax Collected
Estimated Invoice 2	\$31,648.40	80% Total Project Estimate, (including any change orders) Invoiced when Equipment has been sourced/procured (plus tax on Payment 1 and 2)
Estimated Invoice 3	\$15,824.20	Remaining 20% Total - Invoiced upon AVI Notice of substantial completion of original job as bid

Customer is to make payments to the following "Remit to" address:

AVI Systems
NW8393 PO Box 1450
Minneapolis, MN 55485-8393

If Payment Method is ACH: Customer must make all payments in the form of bank wire transfers or electronic funds transfers through an automated clearinghouse with electronic remittance detail, in accordance with the payment instructions AVI Systems provides on its invoice to Customer.

A monthly summary of detailed equipment received is available upon request. Equipment received may be different than equipment billed based on agreed billing method.

TAXES AND DELIVERY

Unless stated otherwise in the "Products and Services Summary" above, AVI will add and include all applicable taxes, permit fees, license fees, and delivery charges to the amount of each invoice. Taxes will be calculated according to the state law(s) in which the product(s) and/or service(s) are provided. Unless Customer provides a valid tax exemption certificate for any tax exemption(s) claimed, AVI shall invoice for and collect all applicable taxes in accordance with state law(s), and Customer will be responsible for seeking a tax credit/refund from the applicable taxing authority.

AGREEMENT TO QUOTE AND DOCUMENTS CONSTITUTING YOUR CONTRACT WITH AVI

Customer hereby accepts the above quote for goods and/or services from AVI. When duly executed and returned to AVI, AVI's Credit Department will check Customer's credit and approve the terms. After approval by AVI's Credit Department and signature by AVI, this Retail Sales Agreement will, together with the [AVI General Terms & Conditions](http://www.avisystems.com/TermsOfSale) (which can be found at <http://www.avisystems.com/TermsOfSale>) form a binding agreement between Customer and AVI. (This Retail Sales Agreement and the AVI General Terms & Conditions of Sale (the "T&Cs") are referred to collectively as the "Agreement"). If not defined in this Agreement, all capitalized terms shall have the meaning given to them in the T&Cs. Should AVI's Credit Department determine at any point prior to

AVI commencing work that Customer's credit is not adequate, or should it otherwise disapprove of the commercial terms, AVI reserves the right to terminate the Agreement without cause and without penalty to AVI.

AGREED AND ACCEPTED BY

Company

Signature

Printed Name

Date

AVI Systems, Inc.

Company

Thomas Burns

Signature

Thomas Burns

Printed Name

4-29-2021

Date

CONFIDENTIAL INFORMATION

The company listed in the "Prepared For" line has requested this confidential price quotation, and shall be deemed "Confidential Information" as that term is defined in the T&Cs. This information and document is confidential and is intended solely for the private use of the customer identified above. Customer agrees it will not disseminate copies of this quote to any third party without the prior written consent of AVI. Sharing a copy of this quote, or any portion of the Agreement with any competitor of AVI is a violation of this confidentiality provision. If you are not the intended recipient of this quote (i.e., the customer), you are not properly in possession of this document and you should immediately destroy all copies of it.

SERVICES TO BE PROVIDED

INTEGRATION SERVICES

AVI Systems will provide/install the following for the Carol Stream EOC-Training Room AV System:

- Carol Stream will provide all construction elements to support the AV components such as technical power, data, wall backing for displays and ventilation for components in AV racks or furniture.
- AVI will provide services to install, configure, and program the user interfaces for all equipment as described in this scope.

ROOM DISPLAYS

-(4) Owner furnished wall mounted 55" LED Displays with mounts. AVI to install the displays utilizing a back-box and pull out recessed mount. The back box will be installed by the GC/EC. Cabling will be run free air from AV rack location to each display unless the Village elects to have conduit installed for all low voltage signals. Video signals will be sent directly from switcher to display utilizing an external HDBaseT receiver at the display location. Each display will have a local HDMI input from a wall panel at 18" AFF. This signal will be processed by the central AV router. Any video source input to the AV router may be sent to selected displays or all displays by way of a touch panel interface.

-(1) wall mounted 86" LED Displays. AVI to install the displays utilizing a back-box and pull out recessed mount. The back box will be installed by the GC/EC. Cabling will be run free air from AV rack location to each display unless the Village elects to have conduit installed for all low voltage signals. Video signals will be sent directly from switcher to display utilizing an external HDBaseT receiver at the display location. Any video source input to the AV router may be sent to selected displays or all displays by way of a touch panel interface.

VIDEO SOURCES

-(4) HDMI wall panels located at 18" AFF below each 55" display. Signal will be interfaced to a central AV router located in a designated AV closet rack

-(1) HDMI floor box input panel at center of room

-(1) Owner furnished dedicated PC and wireless keyboard (Mounted in a Owner furnished Lectern). This will be used for presentation or web conferencing. Unit will be mounted in the credenza and interfaces with the AV router with feeds selected or all room displays.

-(2) Owner furnished off air TV tuner. Village will provide these tuners, the roof antenna and internal cabling of signal from roof to AV rack. HDMI output signal will interface to the AV router and may be sent to selected or all room displays.

-(1) Wireless presentation receiver. Unit will be mounted in the AV rack and ties to the house network. Users will connect to it via the house Wi-Fi. Unit will output two HDMI signals that can be selected and routed to any or all displays.

-(1) PTZ web camera will be mounted in drop ceiling mid center of room. The USB output signal will be wired to the OFE presentation PC in the lectern.

-(1) HDMI connection in lectern for laptops or future document camera. Cable will pass through an EC installed FSR floor box. Signal will interface to the AV router and many be sent to selected or all displays.

AV ROUTING

-(1) 16x16 AV routing switcher. Switcher shall manage HD Base-T and HDMI input signals and output signals. The unit will input all described video sources and output to all described displays. The AV router will provide RS232 communication from the displays to the central control processor. Communication between the AV router and the control processor shall be via IP. The AV router will be mounted in the AV rack.

AUDIO SOURCES

-(4) Ceiling microphone arrays (3 elements per mic) The microphone elements will drop down from the ceiling tile. The intent is to provide microphone coverage for the entire space and will be used to capture audio for video conferencing or audio bridge conference calling through the Villages IP phone system. The microphone elements will interface to a central audio processor located in the AV rack. Connection between the microphones and the audio processor will be over IP.

-(1) Wireless microphone systems will be used for voice lift within the room or video/audio conferencing. Carol Stream will provide a body pack lapel transmitter and AVI will provide a ULXD wireless receiver and remote antennas.

-(1) AV router selected program audio source will be sent to the audio processor which in turn will feed a single audio source to ceiling mounted speakers. Users of the 55" displays will have the ability to select a video source through the control touch panel and the associated audio will project from the displays speakers. Display audio will be muted when room is used as with all monitors.

-(8) Ceiling mounted speakers for sound amplification of presentation audio, web video conferencing, or audio only conferencing.

-(1) Assisted listening transmitter for audio lift will be installed into the AV rack and transmit mixed audio and comply with ADA regulations. The Village will provide up to two ALS transmitter belt-packs with earbuds.

-(1) Owner furnished dedicated PC and wireless keyboard (Mounted in a lectern). This will be used for presentation or web conferencing. Unit will be mounted in the credenza and interfaces with the audio processor via IP and a USB interface.

AUDIO PROCESSING

-(1) A central audio processor will be installed into the AV rack and will interface to the AV routing switcher, ceiling mics, wireless mics, amplifier, and ALS transmitter. The unit will process all incoming audio for mix, EQ, gain, feedback, AEC and will provide outputs for VOIP telephone conference calling and USB for a video conferencing interface. The processor will be programmed and interface a control processor that uses touch panel user interfaces.

USER CONTROLS & PROCESSING

-(1) control system consisting of (1) rack mounted controller, (1) 10" color touch screen (Mounted on the wall in the front of the room) and (1) iPad wireless touch panel (located at the credenza) The Village will be required to register the iPad and purchase an APP to allow control programming.

-(1) owner furnished HP J8165A Procurve switch supporting POE (used to power touch screen). The switch will be used for AV device control traffic but will need a VLAN segment to access the Village LAN.

-(1) The control processor will interface and control the following:

- 1-Audio processor
- 1-AV Router
- 2-OFE TV tuners
- 5-LED displays
- 1-VOIP audio conferencing

-Client will provide/terminate all network connection points.

-Client will provide all computer hardware, all cabling (USB, network, etc.) connecting computer hardware (with the exception of HDMI cable from rack switcher to dedicated PC).

-All conduit, junction boxes, raceway, backerboard, telco, data, and electric by others.

Warranty

- AVI's standard 1 Year onsite warranty will apply on all AVI provided hardware.

C. EXCLUSIONS: The following work is **not included** in our Scope of Work: All conduits, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.

- Concrete saw cutting and/or core drilling
- Fire wall, ceiling, roof and floor penetration
- Necessary gypsum board replacement and/or repair
- Necessary ceiling tile or T-bar modifications, replacements and/or repair
- Structural support of equipment *AVI Systems not responsible for building related vibrations
- Installation of ceiling mounted projection screen
- All millwork (moldings, trim, cut outs, etc.)
- Patching and Painting
- Permits (unless specifically provided for and identified within the contract)
- Unless otherwise stated the pricing in this agreement does not include prevailing wage or union labor
- Unless specifically noted lifts and scaffolding are not included

D. CONSTRUCTION CONSIDERATIONS:

In order to accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by AVI Systems. The costs associated with these modifications are not included in this proposal.

E. NOTICE: THIS SCOPE OF WORK IS DELIVERED ON THE BASIS OF THE FOLLOWING ASSUMPTIONS: The room(s) match(es) the drawings provided.

- Site preparation by the Customer and their contractors includes electrical and data placement per AVI Systems specification.
- Site preparation will be verified by AVI Systems project manager or representative before scheduling of the installation. All work areas should be clean and dust free prior to the beginning of on-site integration of electronic equipment.
- Customer communication of readiness will be considered accurate and executable by AVI Systems project manager.
- In the event of any arrival to site that AVI Systems is not able to execute work efficiently and definably progress, the Customer will be charged a fee to reimburse AVI Systems for all lost time and inefficiencies. At this time, the Customer will be presented a Contract Change Order and will/may halt work until acceptance by the Customer and rescheduling of the integration effort is agreed upon.

- Rescheduling and redeployment of AVI Systems technicians due to unacceptable site preparation may cause scheduling delays of up to 10 business days.
- There is ready access to the building / facility and the room(s) for equipment and materials.
- There is secure storage for equipment during a multi-day integration.
- If Customer furnished equipment and existing cabling is to be used, AVI Systems assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement and/or configuration of these items that may be necessary will be made at an additional cost.
- All Network configurations including IP addresses are to be provided, operational and functional before AVI Systems integration begins. AVI Systems will not be responsible for testing the LAN connections.
- Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by late arrival of these items will result in a change order for time and materials.
- Document review / feedback on drawings / correspondence will be completed by the Customer within two business days (unless otherwise noted).
- The documented Change Control process will be used to the maximum extent possible – the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders (see Appendix).
- In developing a comprehensive proposal for equipment and integration services AVI Systems' Sales Representatives and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your particular project or project site, please let your Sales representative know as soon as possible. Conditions of the site found during integration effort which are different from those documented may have an effect on the price of the system solution, integration or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

F. INTEGRATION PROJECT MANAGEMENT PROCESSES

AVI Systems will follow a foundational project management process which may include the following actions/deliverables (based on the size/complexity/duration of the integration project):

- Site Survey – performed prior to Retail Sales Agreement and attached
- Project Welcome Notice – emailed upon receipt of Purchase Order
- Project Kick-Off meeting with Customer Representative(s) – either by phone or in-person
- Project Status reviews – informal or formal – either by phone or in-person (based on the size/complexity/duration of the project)
- Project Change Control – comprised of Field Directed Change Order and/or Contract Change Order submittals (see Appendix)
- Notice of Substantial Completion (see Appendix) – at Customer walk-through – prior to Service transition

G. KNOWLEDGE TRANSFER (TRAINING)

This is geared specifically towards the end-user / operator. The purpose of this knowledge transfer is to provide operators with the necessary knowledge to confidently and comfortably operate all aspects of the integrated system. Areas covered include the following:

- Equipment and system overview
- Equipment operation and function
- Equipment start up, stop, and shut down
- Equipment automatic and manual operation
- Discussion and documentation relating to control system operation
- Discussion and documentation relating to system processor and its control applications
- Powering up, powering down AV system via control system
- Manual operation of display systems, audio system and all other related components
- Use/operation of patch panels, when and where to be used
- Who to call when help is required

H. AVI SYSTEMS INTEGRATION SERVICES RESPONSIBILITIES

AVI Systems will provide services/work for the project as described above in the Scope of Work or per the attached separate Scope of Work document detailing the scope of work to be performed.

- Provide equipment, materials and service items per the contract products and services detail.
- Provide systems equipment integration and supervisory responsibility of the equipment integration.
- Provide systems configuration, checkout and testing.
- Provide project timeline schedules.
- Provide necessary information, as requested, to the owner or other parties involved with this project to ensure that proper AC electrical power and cableways and/or conduits are provided to properly integrate the equipment within the facilities.
- Provide manufacturer supplied equipment documentation.
- Provide final documentation and “as built” system drawings (CAD) - if purchased.
- Provide system training following integration to the designated project leader or team.

I. CUSTOMER INTEGRATION SERVICES RESPONSIBILITIES

- Provide for the construction or modification of the facilities for soundproofing, lighting, electrical, HVAC, structural support of equipment, and decorating as appropriate. Includes installation of ceiling mounted projection screen.
- Provide for the ordering, provisioning, installation, wiring and verification of any Data Network (LAN, WAN, T1, ISDN, etc.) and Telephone Line (Analog or Digital) equipment and services prior to on-site integration.
- Provide all necessary cableways and/or conduits required to facilitate AV systems wiring.
- Provide all necessary conduit, wiring and devices for technical power to the AV systems equipment.
- Provide reasonable accesses of AVI Systems personnel to the facilities during periods of integration, testing and training, including off hours and weekends.
- Provide a secure area to house all integration materials and equipment.
- Provide a project leader who will be available for consultation and meetings.
- Provide timely review and approval of all documentation (Technical Reports, Drawings, Contracts, etc.).

SYSTEM SUPPORT

CUSTOMER CARE

CUSTOMER CARE SERVICES TO BE PROVIDED

Customer Care is the ongoing care and maintenance services delivered to keep your System(s) functioning as originally designed and installed. AVI Systems will perform the services below, as further described in Definitions, for covered Systems.

Customer Care Entitlement Matrix					
Entitlement	Definition	System Support			Service Level
Incident Management	AVI Systems provides Priority Support to troubleshoot, remediate, and escalate all Incidents through to resolution.	Included			Remote initiation within two (2) business hours, Monday through Friday during standard hours (8am-5pm local time, excluding holidays)
Remote Support	AVI Systems provides remote Priority Support for supported systems to diagnose and resolve incidents.	Included			Remote response within (8) business hours, Monday through Friday during standard hours (8am-5pm local time, excluding holidays)
Onsite Support	AVI Systems provides Priority Support for technician dispatch to the client location to diagnose and resolve an Incident.	Included			Onsite response within eight (8) business hours, Monday through Friday during standard hours (8am-5pm local time, excluding holidays)

Advanced Parts Replacement	AVI Systems provides advanced replacement of failed hardware components. Does not include consumables or obsolete equipment.	Included			Repair and/or replacement is manufacturer dependent. Loaner Equipment on Best Effort basis
Software Update Assistance	AVI Systems provides labor to implement updates of existing software to correct software errors and/or resolve incidents	Included			
System Training	AVI Systems conducts user training to cover operation of the system and how to contact AVI Systems for support. Technical, Administrative, or Product Specific training is available separate from this agreement.	Included			Remote user training, scheduled at least one (1) week in advance
System Health Checks	AVI Systems personnel perform preventative maintenance. Includes cleaning, adjustments, functional tests, and replacement of parts to keep the system equipment in efficient operating condition.	Included			Two (2) System Health Checks per year, each scheduled at least one (1) week in advance
Asset Management	AVI Systems tracks asset information for Systems.	Included			

CUSTOMER CARE DEFINITIONS

System – Defined as the items listed in the Products and Services Detail section of this Agreement or listed on an attached Equipment List with the exception of Consumables, Owner Furnished Equipment, and Obsolete Equipment.

Priority Support – Means all work under AVI Systems support agreements with Customers is scheduled ahead of any other on-demand work.

Remote Support – Means a service whereby remote calls made to communications and terminal equipment via Customer provided IP connection to determine failures and remedies. Only available where equipment is capable and configured by AVI Systems to provide same.

Onsite Support - Service level response assumes client location is within 60 miles of an AVI Systems Service Center. Additional travel costs may apply if the client location is beyond 60 miles of an AVI Systems Service Center.

Consumables – Means parts such as recording media, batteries, projection lamps and bulbs, etc. Consumables are parts that are not included under this Agreement.

Obsolete Equipment – Defined as items (though possibly still in use) that are outdated with no manufacturer support or parts availability, or products with formal end of life as defined by their manufacturer. Obsolete Equipment are parts that are not included under this Agreement.

Loaner Equipment – Defined as table top LCD projectors and flat screen monitors under 50". Table top projectors are not integrated into a system. Flat screen monitors will be installed onto a wall if reasonably possible.

Best Effort – Means AVI Systems strives to provide the Service or repair any Incident in an appropriate and generally accepted manner using the resources available but makes no promise in this reference.

Advanced Parts Replacement - Provides for recycling of equipment covered in a system or consumables with no additional fees. Includes coverage for shipping to/from manufacturer for equipment sent to for warranty diagnosis, repair or exchange

Software Update Assistance – Defined as revisions of existing software which provide maintenance to correct software errors. Assumes software is provided at no charge by the manufacturer or covered under a valid manufacturer maintenance contract. Cascading software dependencies may impact ability to issue updates. Software and features

which require additional licensing are not included under this Agreement. Changes to custom templates or scripts after initial deployment are available separate from this agreement.

CUSTOMER CARE – SYSTEM SUPPORT

Remote-Onsite Technical Support

- Help Desk phone number: 952-949-6009
- Help Desk email: chicagoservice@avisystems.com

SYSTEM SUPPORT TERMS

Coverage Dates – Unless otherwise stated, the service coverage date will be effective as of substantial completion or System Support Agreement invoice date; whichever is applicable. Coverage will extend for the duration specified by the corresponding line item description found in the Product and Services Detail section of this Agreement. AVI Systems reserves the right to withhold services until the invoice is paid in full.

Exclusions – For situations where AVI Systems is providing service or support under this Agreement, no cost service, maintenance or repair shall not apply to the Equipment if any person other than an AVI Systems technician or other person authorized by AVI Systems, without AVI Systems prior written consent, improperly wires, integrates, repairs, modifies or adjusts the Equipment or performs any maintenance service on it during the term of this Agreement. Furthermore, any Equipment service, maintenance or repair shall not apply if AVI Systems determines, in its sole discretion, that the problems with the Equipment were caused by (a) Customer's negligence; or (b) theft, abuse, fire, flood, wind, lighting, unreasonable power line surges or brownouts, or acts of God or public enemy; or (c) use of any equipment for other than the ordinary use for which such equipment was designed or the purpose for which such equipment was intended, or (d) operation of equipment within an unsuitable operating environment, or (e) failure to provide a suitable operating environment as prescribed by equipment manufacturer specifications, including, without limitation, with respect to electrical power, air conditioning and humidity control.

Systems Support Terms are in addition to AVI Systems' General Terms and Conditions of Sale.

PRODUCTS AND SERVICES DETAIL

PRODUCTS:

<u>Model #</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Extended</u>
AV Routing Equipment					
DM-MD16X16-CPU3-RPS	CRESTRON	16x16 DigitalMedia™ Switcher with Redundant Power Supplies	1	\$5,282.00	\$5,282.00
DMC-4KZ-C	CRESTRON	DigitalMedia 8G+® 4K60 4:4:4 HDR Input Card for DM® Switchers, HDBaseT® Compatible	6	\$593.00	\$3,558.00
DMC-4KZ-HD	CRESTRON	HDMI® 4K60 4:4:4 HDR Input Card for DM® Switchers	4	\$432.00	\$1,728.00
DMC-4KZ-CO-HD	CRESTRON	2-Channel DigitalMedia 8G+® 4K60 4:4:4 HDR Output Card for DM® Switchers	3	\$701.00	\$2,103.00
DMC-4KZ-HDO	CRESTRON	2-Channel HDMI® 4K60 4:4:4 HDR Scaling Output Card for DM® Switchers	1	\$971.00	\$971.00
DM-PSU-16-PLUS	CRESTRON	16-Port PoDM+ Power Supply for DM 8G+® I/O Cards	1	\$944.00	\$944.00
Sub-Total: AV Routing Equipment					\$14,586.00
AV Source Equipment					

OFE	OWNER	Presentation Laptop/desktop computers	5	\$0.00	\$0.00
DM-TX-4KZ-100-C-1G-W-T	CRESTRON	Owner Furnished Equipment			
		DigitalMedia 8G+® 4K60 4:4:4 HDR Wall	5	\$539.00	\$2,695.00
CBL-HD-6	CRESTRON	Plate Transmitter, White			
		Crestron® Certified HDMI® Interface Cable,	5	\$27.00	\$135.00
		18 Gbps, 6 ft (1.8 m)			
OFE	OWNER	Conferencing PC Owner Furnished	1	\$0.00	\$0.00
		Equipment			
960-001226	LOGITECH	RALLY CAMERA VC ONLY	1	\$1,264.00	\$1,264.00
535-2000-296	VADDIO	OFF-SET DROP DN MT FOR HD SERIES	1	\$313.00	\$313.00
		CAMERAS			
3104 - NA	ICRON	USB 3-2-1 Raven 3104 - NA, 4 P	1	\$978.00	\$978.00
C2G-54175	C2G	3m USB 3.0 AM-BM CBL BLK	1	\$10.00	\$10.00
DM-TX-4KZ-202-C	CRESTRON	DigitalMedia 8G+® 4K60 4:4:4 HDR	1	\$809.00	\$809.00
		Transmitters 202			
SP-8000-E5	MERSIVE	Solstice Pod Gen3 Unlimited Enterprise with	1	\$1,794.00	\$1,794.00
		5 year Solstice Subscription			
OFE	OWNER	OFF Air TV Tuner	2	\$0.00	\$0.00
IRP2	CRESTRON	IR Emitter Probe w/Terminal Block	2	\$27.00	\$54.00
		Connector			
U1V	MIDDLE ATLANTI	1SP VENTED UTILITY SHELF	3	\$35.00	\$105.00
C2G-27151	C2G	3FT CAT6 SNAGLESS UTP CABLE-BLK	12	\$3.00	\$36.00
C2G-03983	C2G	6FT CAT6 SNAGLESS UTP CABLE-BLK	6	\$4.00	\$24.00
C2G-27153	C2G	10FT CAT6 SNAGLESS UTP CABLE-BLK	3	\$5.00	\$15.00
E-USB3AB-15	LIBERTY AV	USB 3.0 MOLDED AM-BM 15' BLACK	1	\$7.00	\$7.00
Sub-Total: AV Source Equipment					\$8,239.00
Training Room Displays					
86UT640S0UA	LG	86IN LCD TV 3840X2160 UHD TAA MNTR	1	\$3,753.00	\$3,753.00
		SIMPLE EDITOR SMART WIFI HDMI 3YR			
PAC526FCW	CHIEF	WALL ENC16X16MTI-DPRE/PST	1	\$129.00	\$129.00
		INSTCVR-W			
FCAV1U	CHIEF	FUSION Pullout Display Mount	1	\$275.00	\$275.00
FHB5149	CHIEF	4.3 INCH HIGH/LOW VESA OFFSET	1	\$76.00	\$76.00
		BRACKET			
OFE	OWNER	Owner Supplied 55" Monitor with Wall	4	\$0.00	\$0.00
		Mount			
PAC526FCW	CHIEF	WALL ENC16X16MTI-DPRE/PST	4	\$132.00	\$528.00
		INSTCVR-W			
FHB5034	CHIEF	Thinstall Hardware Kits	4	\$8.00	\$32.00
CSMP9X12	CHIEF	PROXMOUNT PLATE9X12	5	\$35.00	\$175.00
DM-RMC-4KZ-SCALER-C	CRESTRON	DigitalMedia 8G+® 4K60 4:4:4 HDR	5	\$971.00	\$4,855.00
		Receiver and Room Controller with Scaler			
C2G-56782	C2G	3ft/0.9M High Speed HDMI Cable w/ Eth	5	\$7.00	\$35.00
Sub-Total: Training Room Displays					\$9,858.00
Audio Processing Equipment					
TESIRAFORTE AVB CI	BIAMP	Fixed I/O DSP with 12 analog inputs, 8	1	\$2,255.00	\$2,255.00
		analog outputs, 8 channels configurable			
		USB audio, 128 x 128			
TESIRA EX-UBT	BIAMP	PoE AVB/USB expander with Bluetooth®	1	\$427.00	\$427.00
		wireless technology			
TESIRACONNECT TC-5	BIAMP	5-port expansion device	1	\$732.00	\$732.00
AMP-X300	CRESTRON	X Series Amplifier	1	\$432.00	\$432.00
AC-C6T	QSC	LOUDSPEAKER,AC-C6T,6"	8	\$97.00	\$776.00
		CEILING,W/XFMR & BACKCAN			
OFE	OWNER	Owner Furnished Wireless Beltpack	1	\$0.00	\$0.00
		Transmitter w/lapel mic			
ULXD4=-G50	SHURE	ULXD4 WIRELESS RECEIVER	1	\$806.00	\$806.00
UA505	SHURE	REMOTE ANTENNA KIT	2	\$31.00	\$62.00
UA825	SHURE	25' UHF Coaxial Antenna Cable	2	\$46.00	\$92.00
TCM-1 WHITE	BIAMP	AVB Beamtracking™ ceiling microphone,	2	\$975.00	\$1,950.00
		white pendant			

TCM-1EX WHITE	BIAMP	Expansion AVB Beamtracking ceiling microphone, white pendant	2	\$519.00	\$1,038.00
LT-800-072-01	LISTEN	Stationary RF Transmitter 72 MHz	1	\$617.00	\$617.00
LA-130	LISTEN	Remote Antenna Kit 25 ft 7.6 m	1	\$81.00	\$81.00

Sub-Total: Audio Processing Equipment \$9,268.00

Control Processing Equipment

CP4	CRESTRON	4-Series Control System	1	\$1,078.00	\$1,078.00
TSW-1070-B-S	CRESTRON	10.1 in. Wall Mount Touch Screen, Black Smooth	1	\$1,509.00	\$1,509.00
MW752A	APPLE	10.2" iPad, WiFi, 32GB	1	\$397.00	\$397.00
SON-70390	SONANCE	LAUNCH CASE 10.2, 10.5 BLACK	1	\$138.00	\$138.00
SON-70158	SONANCE	LAUNCH BASESTATION - BLACK	1	\$181.00	\$181.00
S6540LL/A	APPLE	Apple AppleCare+ Protection Plan for iPad Pro autofill fill auto-enroll	1	\$121.00	\$121.00
IRP2	CRESTRON	IR Emitter Probe w/Terminal Block Connector	2	\$27.00	\$54.00
OFE	OWNER	OFE HP J8165A ProCurve Managed Switch OFE	1	\$0.00	\$0.00

Sub-Total: Control Processing Equipment \$3,478.00

AV Furniture and Rack Equipment

D2	MIDDLE ATLANTI	2SP ANODIZED DRAWER	1	\$129.00	\$129.00
ERK-4025-AV	MIDDLE ATLANTI	40SP/25D CONFIG AV RACK	1	\$1,432.00	\$1,432.00
UPS-2200R-IP	MIDDLE ATLANTI	2200VA/1650W UPS W/NIC	1	\$1,328.00	\$1,328.00

Sub-Total: AV Furniture and Rack Equipment \$2,889.00

Installation Labor & Programming

- Project Management
- In Shop Fabrication
- Testing & Acceptance
- Training
- Travel Expense
- Other
- On Site Integration
- Engineering & Drawings
- Integration Cables & Connectors

Sub-Total: Installation Labor & Programming \$25,503.00

Total: \$73,821.00

PRO SUPPORT:

<u>Model #</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Extended</u>
AVISSACUSTOM	AVI SYSTEMS	1 Year System Support Agreement	1.0000	\$3,800.00	\$3,800.00

Refer to page 1 for the Grand Total that includes the Taxes, and Shipping & Handling

AN ORDINANCE REPEALING CHAPTER 6, ARTICLE 11 (SIGN CODE), CHAPTER 6, ARTICLE 12 (FENCE CODE), CHAPTER 7 (SUBDIVISION CODE), AND CHAPTER 16 (ZONING CODE) OF THE VILLAGE OF CAROL STREAM CODE OF ORDINANCES, AND ADOPTING A NEW CHAPTER 16 (UNIFIED DEVELOPMENT ORDINANCE) IN THE VILLAGE OF CAROL STREAM CODE OF ORDINANCES

WHEREAS, pursuant to Section 16-15-7 of the Carol Stream Code of Ordinances, the Combined Plan Commission/Zoning Board of Appeals, after proper notice being given, conducted a public hearing on April 12, 2021, regarding amendments to the Carol Stream Code of Ordinances to repeal Chapter 6, Article 11 (Sign Code) in its entirety; repeal Chapter 6, Article 12 (Fence Code) in its entirety; repeal Chapter 7 (Subdivision Code) in its entirety; repeal Chapter 12, Article 1 (Annexations) in its entirety; and repeal Chapter 16 (Zoning Code) in its entirety; and establish a new Chapter 16 within the Carol Stream Code of Ordinances, which shall be referred to as the Unified Development Ordinance; and

WHEREAS, the Combined Plan Commission/Zoning Board of Appeals voted to recommend to the Mayor and Board of Trustees of the Village that the amendments to the Carol Stream Code of Ordinances be approved as set forth herein; and

WHEREAS, the Plan Commission/Zoning Board of Appeals has filed its Findings and Recommendations regarding the amendments to the Carol Stream Code of Ordinances with the Mayor and Board of Trustees, and the Mayor and Board of Trustees have duly considered said Findings and Recommendations; and

WHEREAS, the Mayor and Board of Trustees find it to be in the best interests of the Village to amend the Carol Stream Code of Ordinances as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That Chapter 6, Article 11 (Sign Code) be repealed in its entirety; Chapter 6, Article 12 (Fence Code) be repealed in its entirety; Chapter 7 (Subdivision Code) be repealed in its entirety; Chapter 12, Article 1 (Annexations) be repealed in its entirety; and Chapter 16 (Zoning Code) of the Carol Stream Code of Ordinances be repealed; all repealed sections to be replaced with the newly established Chapter 16 within the Carol Stream Code of Ordinances (Unified Development Ordinance) as adopted in Section 2 herein;

SECTION 2: That the Carol Stream Code of Ordinances is hereby amended by adding a new Chapter 16, entitled Unified Development Ordinance, which shall read as set forth in the attached Exhibit A ; and

SECTION 3:

Those sections, paragraphs, and provisions of the Village of Carol Stream Code of Ordinances which are not expressly amended or repealed by this Ordinance are hereby re-enacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portions of the Carol Stream Code or Ordinances other than those expressly amended or repealed in Sections 1 and 2 of this Ordinance.

SECTION 4:

The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof.

SECTION 5:

This Ordinance shall be in full force and effect on July 1, 2021.

ADOPTED BY THE MAYOR AND BOARD OF TRUSTEES of the Village of Carol Stream, Illinois at a regular meeting thereof held on the 3rd day of May, 2021, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 3rd day of MAY, 2021.

Frank Saverino, Sr. Mayor

ATTEST:

Julia Schwarze, Village Clerk



Village of Carol Stream

**UNIFIED
DEVELOPMENT
ORDINANCE**

April 2021

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16-1 - General Provisions

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16-1-1 - Title

This chapter shall be known and may be cited and referred to as the “Carol Stream Unified Development Ordinance”, the “Carol Stream Unified Development Code”, Unified Development Ordinance or the “UDO”.

16-1-2 - Purpose

This chapter is adopted for the following purposes:

- A. Promoting and protecting the public health, safety, comfort, morals, convenience and general welfare;
- B. Securing adequate natural light, pure air and safety from fire and other dangers;
- C. Limiting and controlling the pollution of the environment;
- D. Conserving the taxable value of land and buildings;
- E. Enhancing aesthetic values throughout the village;
- F. Implementing the Comprehensive Plan of the village; and
- G. Detailing the developmental policy of the village with respect to the use of land, intensity of use of land and location of land uses throughout the village.

16-1-3 - Intent

To these ends, this chapter is intended to meet certain standards and objectives by:

- A. Categorizing the entire village into districts and regulating therein the location, construction, reconstruction, alteration and use of buildings, structures and land, whether for residential, business, manufacturing or other specified uses;
- B. Avoiding or lessening congestion in the public streets;
- C. Preventing the overcrowding of land through regulating the height and bulk of buildings hereafter erected as related to land area;
- D. Establishing, regulating and limiting the building or setback lines on or along streets, easements or property lines;
- E. Regulating the intensity of the use of lot areas, and regulating the area of open spaces within and surrounding such buildings;
- F. Establishing standards to which buildings or structures therein shall conform;

- G. Prohibiting uses, buildings or structures incompatible with the character of the residence, business or industrial districts;
- H. Preventing additions to or remodeling of existing buildings or structures in such a way as to avoid the restrictions and limitations herein imposed;
- I. Limiting the deterioration of the environment by establishing standards whereby emissions, noise and other potential nuisances or hazards are regulated;
- J. Providing for the gradual elimination of those uses, buildings and structures which are incompatible with the character of the districts in which they are located, including, but not necessarily limited to:
 - 1. Elimination of such uses of unimproved lands or lots when the existing rights of the persons in possession thereof are terminated, the uses to which they are devoted are discontinued or a reasonable time of use after the passage of this chapter shall have elapsed;
 - 2. Elimination of uses to which such buildings and structures are devoted, if they are adaptable for permitted uses; and
 - 3. Elimination of such buildings and structures when they are destroyed or damaged in a major part as hereinafter provided, or when they have reached the age fixed as a normal useful life of such buildings or structures.
- K. Defining and limiting the powers and duties of the administrative officers and official bodies as hereinafter provided; and
- L. Prescribing penalties for the violation of the provisions of this chapter, or of any amendment thereto.

16-1-4 - Interpretation

The provisions of this chapter shall be interpreted and applied so as to best promote the public health, safety, morals, convenience and general welfare. Where the provisions of this chapter impose greater restrictions than those of any statute, other ordinance or regulation, the provisions of this chapter shall be controlling. Where the provisions of any statute, other ordinance or regulation impose greater restrictions than this chapter, the provisions of such statute, other ordinance or regulation shall be controlling.

16-1-5 - Private Agreements

This chapter is not intended to abrogate any easement, covenant or other private agreement; provided that, where the regulations of this chapter are more restrictive or impose higher standards or requirements than easements, covenants or other private agreements, the requirements of this chapter shall be controlling.

16-1-6 - Rules and Construction of Language

In the construction of this chapter, the rules of language contained herein shall be observed and applied, except when the context clearly indicates otherwise.

- A. The particular shall control the general.
- B. In case of any difference of meaning or implication between the text of this chapter and any caption or illustration, the text shall control.
- C. The word "shall" is always mandatory and not discretionary. The word "may" is permissive.
- D. Words used or defined in one tense or form shall include other tenses and derivative forms.
- E. Words used in the singular number shall include the plural, and the plural the singular, unless the context clearly indicates the contrary
- F. The phrase "used for" includes "arranged for", "designed for", "intended for", "maintained for" and "occupied for".
- G. Unless the context clearly indicates the contrary, where a regulation involves two or more items, conditions, provisions or events connected by the conjunction "and", "or" or "either - or", the conjunction shall be interpreted as follows:

1. "And" indicates that all the connected items, conditions, provisions or events do or shall apply.
 2. "Or" indicates that the connected items, conditions, provisions or events shall apply either singly or in combination.
 3. "Either - or" indicates that the connected items, conditions, provisions or events shall apply either singly or in combination.
- H. All measured distances or standards shall be to the nearest integer; if a fraction is one-half or less, the integer next below shall be taken.
- I. All words and terms as set forth in Article 2, "Definitions". wherever they occur in this chapter shall be interpreted as therein defined. Any word or terms not listed shall be construed in their general accepted meanings as defined in the most recent publication of Webster's Dictionary.

16-1-7 - Incorporation by Reference

Any and all standards and other codes, regulations and public records incorporated by reference into this UDO have been adopted in accordance with the requirement established in Illinois State Statutes.

16-1-8 - Disclosure by Trustee of Land Trust

Whenever any trustee of a land trust or any beneficiary or beneficiaries of a land trust make application to the village or any of its agencies pursuant to the provisions of this chapter relating to the land which is the subject of such trust, any interest therein, improvements thereto, or use thereof, such application shall identify each beneficiary of such land trust by name and address and define his or her interest therein. All such applications shall be verified by the applicant in his or her capacity as trustee, or by the beneficiary as the beneficial owner of an interest in such land trust.

16-1-9 - Successor to Rule or Standard Making Agencies

Whenever in this chapter a governmental or private agency is referred to as the promulgator of a rule or standard which is incorporated by reference herein, the rule or standard shall continue to be incorporated by reference within this chapter in the event that the same rule or standard is adopted by a successor agency in name or substance.

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Definitions – A

- A. ABUT. To have a common property line or district line.
- B. ABANDONMENT. An action to give up one's right or interest in a property or a use.
- C. ABOVE-GROUND SERVICE FACILITY (SERVICE FACILITY or SERVICE FACILITIES). An above-ground structure, used by a service entity to provide service to the public.
- D. ACCESSORY USE, GENERAL.
 - 1. A structure, building, or use that is subordinate to and serves a principal building or principal use; is subordinate in area, extent or purpose to the principal building or principal use served; contributes to the comfort, convenience or necessity of occupants of the principal building or principal use served; and is located on the same zoning lot as the principal building or principal use served, with the single exception of such accessory off-street parking facilities as are permitted to locate elsewhere than on the same zoning lot with the building or use served.
 - 2. Accessory uses otherwise listed in Table 16-3-11 shall not be considered a general accessory use.
- E. ACUTE CARE CENTER. A facility for the short-term, outpatient treatment of severe injuries or episodes of illness, urgent medical conditions, or during recovery from surgery.
- F. ADULT USE CANNABIS DISPENSING ORGANIZATION. A facility operated by an organization or business that is licensed by the Illinois Department of Financial and Professional Regulation to acquire cannabis from licensed cannabis business establishments for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia or related supplies to purchasers or to qualified registered medical cannabis patients and caregivers, per the Cannabis Regulation and Tax Act.
- G. ADULT ORIENTED USES. Any facility that provides goods or services or is otherwise oriented to the display of materials characterized as sexual or adult in nature, such as videos, movies, slides, photos, books, or magazines; or actual persons displaying and/or touching sexually specified areas. Examples include adult bookstores, adult entertainment cabarets, adult entertainment centers, adult gift shops, and adult movie theaters, as defined in this Article 2.
- H. ADDITION. An extension or increase in floor area or height of a building or structure.
- I. ADJACENT. Touching, lying immediately next to, abutting, and/or sharing a common wall or lot line.
- J. ADJOINING. Touching or contiguous, as distinguished from lying near or adjacent.
- K. AIRPORT. Any area of land which is used or intended for use for the landing and taking off of aircraft, and any appurtenant areas which are used or intended for use for airport buildings or other airport facilities located thereon.
- L. ALLEY. Any right-of-way which is used primarily for vehicular traffic along the side or in the rear of properties and which affords only a secondary means of access to abutting properties.
- M. ALTERATION. Any change in size, shape, occupancy or use of a building or structure.
- N. AMUSEMENT DEVICE. An amusement device shall mean any machine, game, table or device which is designed, intended, displayed or kept as an amusement game, test of skill or entertainment, and may be operated by the public upon the insertion of coin, slug, token, plate, disc or the use of which is made available for any valuable consideration; it is operated by the manipulation of buttons, dials, balls,

wheels, trigger devices or electrical impulses, whether or not registering a score, offering a prize or offering free replays. AMUSEMENT DEVICE shall include, but not be limited to, devices commonly known as pinball machines, marble machines, video games, electronic games, skill ball and all games, operations or transactions similar thereto under whatever name they may be indicated. Not included within the definition of AMUSEMENT DEVICE are regulation bowling alleys, children's rides, and State of Illinois licensed video gaming terminals.

- O. AMPHITHEATER. A sloping, semicircular seating gallery.
- P. ANIMAL HOSPITAL. Any facility maintained by or for the use of a licensed veterinarian in the diagnosis, treatment, or prevention of animal diseases wherein the animals are limited to dogs, cats, or other comparable household pets and wherein the overnight care of said animals is prohibited except when necessary in the medical treatment of the animal.
- Q. ANTENNA STRUCTURE. The rigid portion of the assembly which receives or transmits radio frequency energy, together with the mast or tower upon which such assembly is mounted, excluding non-rigid items such as wire, cable transmission lines, guy wires or guy wire anchors.
- R. APARTMENT. A room or suite of rooms in a multiple-unit structure which is arranged, designed, used or intended to be used as a single housekeeping unit. Complete kitchen facilities (sink, stove, refrigerator and storage facilities) permanently installed must always be included for each APARTMENT.
- S. ARCHERY RANGE. An outdoor facility that may include buildings or structures used for target practice with bows and arrows.
- T. ART GALLERY, COMMERCIAL. A for profit establishment engaged in the sale, loan, or display of art, books, paintings, sculpture, or other works of art, not including libraries or museums.
- U. ASSISTED LIVING FACILITY. A facility that provides community-based residential care for at least three unrelated adults (at least eighty (80) percent of whom are fifty-five (55) years of age or older) who need assistance with activities of daily living (ADLs), including personal, supportive, and intermittent health-related services available twenty-four (24) hours per day, if needed, to meet the scheduled and unscheduled needs of a resident.
- V. ATHLETIC COURTS. A hard-surfaced area where sports such as but not limited to tennis, racquet ball, handball, racquetball, and basketball are played. Shall not include driveways as defined herein.
- W. ATHLETIC FIELDS. A non-hard-surfaced area where sports such as but not limited to soccer, baseball, football, and lacrosse are played.
- X. AUTOBODY REPAIR, ALL VEHICLES. A facility or portion thereof that conducts engine rebuilding or major reconditioning of worn or damaged motor vehicles or trailers; collision service, including body, frame or fender straightening or repairing and painting of vehicles.
- Y. AUTOMOBILE AND COMMERCIAL VEHICLE FUELING PLAZA. A retail facility that sells gasoline and diesel fuel to the public for the fueling of automobiles and commercial vehicles up to and including semi-trucks, including but not limited to one or more of the following accessory uses: convenience store, restaurant, and short-term truck parking of not more than two hours. The facility shall not include shower facilities, laundry facilities, sleeping quarters or overnight parking or storage of commercial vehicles.
- Z. AWNING. A roof-like cover, temporary in nature, which projects from the wall of a building or overhangs the public way.

16-2-1 - Definitions - B

- A. BANDSHELL. See AMPHITHEATER.
- B. BANK. A financial institution that is open to the public and engaged in deposit banking, and that performs closely related functions such as making loans, investments, and fiduciary activities.
- C. BAR AREA. Part of an establishment used primarily for the sale, dispensing, or consumption of alcoholic beverages.
- D. BASEMENT. A story partly underground. Where more than one-half of its height is above the established curb level or above the average level of the adjoining ground where the curb level has not been established, a BASEMENT shall be counted as a story for the purposes of height measurement.
- E. BLOCK. A tract of land bounded by streets, or a combination of streets and public parks, cemeteries, railroad rights-of-way, bulkhead lines or shore lines of waterways or corporate boundary lines of the Village.
- F. BLOOD DONATION CENTER. A facility or portion thereof that collects, tests, prepares, and stores blood and blood components. Donors shall be restricted to unpaid volunteers.
- G. BOARDING FACILITY. See KENNEL.
- H. BREWERY. An industrial use that brews ales, beers, meads, and/or similar beverages on site. Breweries are classified as a use that manufactures more than fifteen-thousand (15,000) barrels of beverage (all beverages combined) annually.
- I. BROADBAND TELECOMMUNICATIONS. The provision of the ability to transmit voice, data, text, sound or video programming. A BROADBAND TELECOMMUNICATIONS UTILITY is any entity engaged in operating, maintaining and/or providing a broadband telecommunications network to subscribers for a fee, and may be operated via an open and/or closed transmission path. A TELECOMMUNICATIONS UTILITY may be based on a single technology or a combination of technologies.
- J. BUILDING. A structure enclosed within exterior walls, built, erected and framed of a combination of materials, whether portable or fixed, having a roof, to form a structure for the shelter of persons, animals, or property.
- K. BUILDING, DETACHED. A building surrounded by open space on the same zoning lot.
- L. BUILDING HEIGHT. The vertical distance measured from the sidewalk level or its equivalent established grade opposite the middle of the front of the building to the highest elevation of the roof in the case of a slant or flat roof; to the deck line of a mansard roof; and to the mean height level between eaves and ridge of a gable, hip or gambrel roof; provided that, where buildings are set back from the street line, the HEIGHT OF THE BUILDING may be measured from the average elevation of the finished lot grade at the front of the building.
- M. BUILDING, NON-CONFORMING. Any building which does not conform to the regulations herein prescribing the required yards, coverage, height and setbacks, minimum required spacing between buildings on a single lot, and minimum required usable open space for the district in which the building is located.
- N. BUILDING, PRINCIPAL. A non-accessory building in which the principal use of the zoning lot on which it is located is conducted.
- O. BUILDING SETBACK LINE. A line marking the minimum horizontal distance between the front line of the building or structure and the front property line.
- P. BUSINESS PARK. A large tract of land that has been planned, developed, and operated as an integrated facility for a number of separate office buildings and supporting ancillary uses with special attention to circulation, parking, utility needs, aesthetics, and compatibility.

16-2-2 - Definitions - C

- A. CANNABIS DISPENSING ORGANIZATION. A facility operated by an organization or business that is licensed by the Illinois Department of Financial and Professional Regulation to acquire cannabis from licensed cannabis business establishments for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia or related supplies to purchasers or to qualified registered medical cannabis patients and caregivers, per the Cannabis Regulation and Tax Act.
- B. CANOPY. Any structure, movable or stationary, attached to and deriving its support from framework or posts or other means independent of a connected structure for the purpose of shielding a platform, stoop or sidewalk from the elements.
- C. CAR WASH. A facility for the cleaning, steam cleaning, washing, polishing, or waxing of passenger vehicles by machine or hand-operated facilities.
- D. CARNIVAL. A traveling or transportable group or aggregation of rides, shows, games, or concessions or any combination thereof.
- E. CEMETERY. Land used or dedicated to the burial of the dead including columbariums and mausoleums and excluding crematoriums and mortuaries.
- F. CHECK CASHING STORE. A facility or portion thereof that for compensation engages, in whole or in part, in the business of cashing checks, warrants, drafts, money orders, or other commercial paper serving the same purpose. A check cashing store does not include a state or federally chartered bank, savings association, credit union, or industrial loan company.
- G. CLOSED CUP FLASHPOINT. The lowest temperature at which a combustible liquid under the most favorable conditions will give off a flammable vapor which will burn momentarily.
- H. COLLEGE. An educational institution which provides an educational program for which an associate's degree or higher degree is awarded and is accredited by a nationally recognized accrediting agency or association. Shall include dormitories, fraternities, sororities and other accessory buildings necessary for operation. Shall not include business colleges or trade schools when operated for profit.
- I. COMMERCIAL SERVICE, GENERAL. Any establishment whose primary activity is the provision of assistance, as opposed to products, to individuals. Any service use otherwise listed in Section 3-11 or defined herein shall not be considered a general service use.
- J. COMMISSION. The Plan Commission of the Village of Carol Stream, Illinois.
- K. COMMON AREA. An area or areas of reasonable contiguous open space available to residents of a planned development for common use. Required setbacks, parking spaces and driveways are not to be included in the determination of common area.
- L. COMMUNITY GARDEN. A private or public facility for cultivation of fruits, flowers, vegetables, or ornamental plants by more than one person or family.
- M. COMMUNITY RESIDENCE. A single dwelling unit occupied on a relatively permanent basis in a family-like environment by a group of unrelated persons with disabilities, plus paid professional support staff provided by a sponsoring agency, either living with the residents on a twenty-four (24) hour basis, or present whenever residents with disabilities are present at the dwelling; and complies with the zoning regulations for the district in which the site is located.
- N. CONSTRUCTION EQUIPMENT. Any equipment which is used in connection with the construction, alteration, excavation, or repair of a building or of real property, including, but not limited to front loaders, trailers, cranes, plows, bulldozers and other similar equipment.

- O. CONSTRUCTION RELATED TEMPORARY USE. A temporary structure such as but not limited to a mobile home, travel trailer, truck trailer, or other structure used as an office in conjunction with a construction project.
- P. CONTIGUOUS. In actual contact.
- Q. CREMATION SERVICES. A portion of a funeral home, as an accessory use, or crematory, as a primary use, used for the act of performing human cremation in compliance with state and federal regulations. The act of cremation must take place within the principal structure.
- R. CREMATORY. An establishment whose primary use is performing the act of cremation in compliance with the state and federal regulations.

16-2-3 - Definitions - D

- A. DAY CARE CENTER. An establishment whose primary use is the provision of care by qualified persons in occupied residences or group day care centers. This term includes child and adult care.
- B. DECIBEL. A unit of measurement of the intensity (loudness) of sound. Sound level meters, which are employed or measure the intensity of sound, are calibrated in DECIBELS.
- C. DETACHED STORAGE STRUCTURE. Detached storage structures shall include but not be limited to detached garages, sheds, playhouses, greenhouses, and other similar structures, but shall not include gazebos, pools, or other recreational facilities.
- D. DEVELOPER. Any person who undertakes development or certifies development on such person's behalf.
- E. DEVELOPMENT. Any activity, excavation or fill, alteration, removal of vegetation, subdivision, change in land use, or practice, undertaken by private or public entities that affects the discharge of stormwater; or any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials in flood plain, flood way, wetland, waters or buffer areas. The term "development" does not include maintenance.
- F. DISTILLERY. Any facility that produces distilled spirits from any source or substance; brews or makes mash, wort, or wash fit for distillation or for the production of distilled spirits; or by any process separates alcoholic spirits from any fermented substance.
- G. DISTRICT. A portion of the Village within which on a uniform basis certain uses of land and buildings are permitted and certain uses of land and building are prohibited as set forth in this chapter, or within which certain yards and other open spaces are required or within which certain lot areas, dwelling sizes and density requirements are established or within which a combination of such aforesaid regulations are applied, including both base and overlay districts.
- H. DOMESTIC PET SERVICE. An establishment where clipping, bathing and other services, except that of a veterinary nature, are rendered to dogs, cats and domestic pets. No boarding shall be permitted.
- I. DONATION DROP BOX. A receptacle designed with a door, slot, or other opening that is intended to accept and store donated items, not including trailers where personnel are present to accept donations.
- J. DRIVE-IN ESTABLISHMENTS. An establishment or part thereof in which are provided facilities where serving or consuming commodities, or both, are intended to occur primarily in patrons' automobiles parked on the premises, or where commodities are purchased by customers waiting in automobiles for consumption off the premises.

- K. DRIVE THROUGH. A building opening, including windows, doors, or mechanical devices, through which occupants of a motor vehicle receive or obtain a product or service.
- L. DRIVEWAY. An unobstructed hard-surfaced area providing access to a parking pad, garage, dwelling, or other structure.
- M. DRIVEWAY APPROACH. The portion of a driveway located within a public right-of-way and regulated under Chapter 12 of the Village of Carol Stream Municipal Code.
- N. DRY CLEANER. An establishment or business maintained for the pickup and delivery of dry cleaning and/or laundry without the maintenance or operation of any laundry or dry-cleaning equipment or machinery on the premises.
- O. DWELLING. A building or portion thereof designed or used exclusively for residential purposes, including single-unit, two-unit and multiple-unit dwellings, but not including mobile homes, or other trailers or lodging rooms in hotels, motels or lodging houses.
- P. DWELLING UNIT. One or more rooms which are arranged, designed or used as living quarters for one family only. Individual bathrooms and complete single kitchen facilities, permanently installed to serve the entire family, shall always be included within each DWELLING UNIT.

16-2-4 - Definitions - E

- A. EFFICIENCY UNIT. A dwelling unit consisting of one principal room for living, sleeping and eating, plus facilities for cooking and complete bath and toilet facilities.
- B. EMPLOYMENT TRAINING AND VOCATIONAL CENTER. Educational and vocational training establishment for adults providing activities which include, but are not limited to:
 1. Vocational training services that provide test preparation, employment soft skills, life skills and self-improvement classes; employment certification classes such as forklift operations and IT certification classes; and an introduction to vocational training for auto maintenance and repair, furniture repair and electrical appliance repair.
 2. Adult educational services that include GED study classes, college preparation classes such as remedial (pre-college) math and writing classes, and first- and second-year college and vocational classes provided by a higher education college institution.
 3. Office activities that support educational and vocational services such as case management and counseling services, administrative functions and all other administrative and support activities typical of a business, vocational education or social service office.
- C. ESTABLISHMENT, BUSINESS. Any lawful commercial endeavor to engage in the manufacturing, purchase, sale, lease, or exchange of goods, and/or the provision of services.
- D. EXTENDED STAY HOTEL. An establishment containing lodging rooms, for occupancy by transient guests in contrast to a hotel. Units contain kitchen facilities for food preparation including but not limited to such facilities as refrigerators, stoves and ovens. Extended-stay hotels may contain lobbies, conference rooms, meeting rooms, child play areas, or restaurants.

16-2-5 - Definitions - F

- A. FAMILY. An individual living alone or two (2) or more persons, each related by blood, marriage, or adoption (including foster children), living together as a single housekeeping unit and occupying a single dwelling unit; or a group of not more than four (4) persons not so related, living together as a single housekeeping unit by joint agreement and occupying a single dwelling on a nonprofit, cost-

- sharing basis, or a group of five (5) or more persons living in a community based residential facility including group community residences and family community residences.
- B. FAMILY COMMUNITY RESIDENCE. A single dwelling unit occupied on a relatively permanent basis in a family-like environment by a group of no more than eight unrelated persons with disabilities, plus paid professional support staff provided by a sponsoring agency, either living with residents on a twenty-four (24) hour basis, or present whenever residents with disabilities are present at the dwelling; in compliance with the zoning regulations for the district in which the site is located.
- C. FENCE. An artificially constructed barrier of wood, masonry, stone, wire, metal, or other manufactured material or combination of materials as permitted herein erected to enclose, screen, or separate areas.
- D. FENCE, DOG RUN. An area enclosed on all sides made of wood or metal for the exclusive use of a dog.
- E. FLOOR AREA. The sum of the gross horizontal areas of the several floors of the building, measured from the exterior faces of the exterior walls or from the centerline of walls separating two buildings, computed as follows:
1. For determining FLOOR AREA ratio, the sum of the following areas:
 - a. The basement floor area when more than one-half of the basement height is above the finished lot grade level where curb level has not been established;
 - b. Elevator shafts and stairwells at each floor;
 - c. Floor space used for mechanical equipment (except equipment, open or enclosed, located on the roof);
 - d. Penthouses;
 - e. Attic space having headroom of seven feet ten inches or more;
 - f. Interior balconies and mezzanines;
 - g. Enclosed porches; and
 - h. Floor area devoted to accessory uses.
 2. Space devoted to off-street parking or loading shall not be included in the FLOOR AREA.
 3. The FLOOR AREA of structures devoted to bulk storage of materials shall be computed by counting each ten feet of height, or fraction thereof, as being equal to one floor.
- F. FLOOR AREA RATIO (F.A.R.). The floor area ratio of the building or other structure on any lot is determined by dividing the floor area of such building or structure by the area of the lot on which the building or structure is located. When more than one building or structure is located on a lot, then the FLOOR AREA RATIO is determined by dividing the total floor area of all buildings or structures by the area of the lot, or, in the case of planned development, by the net site area. The FLOOR AREA RATIO requirements, as set forth under each zoning district, shall determine the maximum floor area allowable for a building or other structure (including both principal accessory buildings) in direct ratio to the gross area of the lot.
- G. FOOD PROCESSING ESTABLISHMENT. A commercial establishment in which food is manufactured or packaged for human consumption. The term does not include a restaurant or other eating and drinking use.
- H. FREQUENCY. Signifies the number of oscillations per second in a sound wave and is an index of the pitch of the resulting sound.
- I. FUEL SALES. A retail facility that sells gasoline for the fueling of automobiles, that may include one or more of the following accessory uses: convenience store and restaurant. The facility shall not be designed to serve vehicles over twelve thousand (12,000) pounds.
- J. FUNERAL PARLOR. A building, or portion thereof, used for the preparation of the deceased for burial and for the display of deceased and ceremonies connected therewith prior to burial or cremation.

16-2-6 - Definitions - G

- A. GAME ROOM. Any business establishment having two or more amusement devices, whether or not operated as a principal use.
- B. GARAGE, BUS. Any building used or intended to be used for the storage of three or more passenger motor buses or motor coaches used in public transportation, including school buses.
- C. GARAGE, PRIVATE. Any accessory building or an accessory portion of the principal building which is intended for and used to store the private passenger vehicles of the family or families residing on the premises.
- D. GARAGE, PUBLIC. A building other than a private garage where motor vehicles are parked or stored, but not including trucks, tractors, truck trailers and commercial vehicles exceeding one and one-half tons capacity.
- E. GARAGE SALE. All general sales, open to the public, conducted from or on residential premises in any residential zone for the purpose of disposing of personal property, including but not limited to all sales entitled "garage," "lawn," "yard," "attic," "porch," "room," "backyard," "patio," "estate sale," or "rummage" sale.
- F. GARAGE, STORAGE OR OFF-STREET PARKING. A building or portion thereof, designed or used, or land used exclusively for storage of motor vehicles, at which motor fuels and oils are not sold, and motor vehicles are not equipped, repaired, hired or sold.
- G. GARDEN SUPPLY STORE. A place of business where retail and wholesale products and produce are sold to the consumer. These centers, which may include a nursery and/or greenhouses, import most of the items sold, and may include plants, nursery products and stock, potting soil, hardware, power equipment and machinery, hoes, rakes, shovels, and other garden tools and utensils.
- H. GENERAL COMMERCIAL EDUCATION. A for profit establishment whose primary activity is the instruction of various classes to the public such as but not limited to dance, painting, sculpting, musical instruments, and singing.
- I. GOLF COURSE. Public, semi-public or private grounds over which the game of golf is played, including accessory buildings and land uses incidental thereto.
- J. GOVERNMENTAL USES. Services and facilities operated by any level of government.
- K. GRADE. The established grade of the street roadway or street sidewalk adjoining the front lot line, at a point opposite the middle of the building wall facing such front lot line. Where no such GRADE has been established, the GRADE shall be the elevation of the street sidewalk at such point; and, where no sidewalks exist, the GRADE shall be the average elevation of the street roadway adjacent to the front lot line. Except in cases of unusual topographic conditions, as determined by the Engineering Services Director, GRADE shall be the average elevation of the finished surface of the ground adjoining the exterior walls of a building at the base of a structure.
- L. GREENHOUSE. A detached structure constructed primarily of glass or other translucent material in which temperature and humidity can be controlled for the cultivation or protection of plants.
- M. GROCERY STORE. A retail establishment which primarily sells food, but also may sell other convenience and household goods, and which occupies more than five thousand (5,000) square feet of gross floor area.
- N. GROUND FLOOR AREA. The lot area covered by a principal building, measured at grade, from the exterior face of the exterior walls, but excluding open porches or terraces, garages or carports; except the floor area of a garage may be included in the ground floor area when it is a part of the ground floor

of a building over one story in height, and the floor above the garage is used or intended for use as a part of the principal use.

- O. GROUP COMMUNITY RESIDENCE. A single dwelling unit occupied on a relatively permanent basis in a family-like environment by a group of nine (9) to fifteen (15) unrelated persons with disabilities, plus paid professional support staff provided by a sponsoring agency, either living with residents on a twenty-four (24) hour basis, or present whenever residents with disabilities are present at the dwelling; and complies with the zoning regulations for the district in which the site is located.
- P. GUN SHOP. Any premises or portion thereof used for the sale, vending, dealing, exchange, or transfer, within a twelve (12) month period, of two or more firearms.
- Q. GUN RANGE. Any building or premises where there are facilities of any sort for the firing of hand guns, rifles, or other firearms.

16-2-7 - Definitions - H

- A. HOME OCCUPATION. Any occupation or activity resulting in financial gain and in which the occupation or activity is conducted entirely within the structural confines of the residential dwelling, including limited use of an attached garage for incidental storage only. The use as a HOME OCCUPATION must be clearly incidental and secondary to the use of the dwelling as a residential home.
- B. HOSPITAL. A building designed and used for the medical and surgical diagnosis, treatment, and housing of persons under the care of doctors and nurses, not including assisted living facilities, nursing homes, total senior life care facilities, senior cohousing facilities, acute care centers, or medical and rehabilitation facilities as defined herein.
- C. HOTEL. An establishment containing lodging rooms, for occupancy by transient guests in contrast to an extended stay hotel, lodging house, boardinghouse, or a rooming house, and is commonly known as a hotel in the Village, and which provides customary hotel services such as maid, telephone and secretarial, bellboy and desk services, the use and upkeep of furniture, and furnishings and laundry of linens. A hotel may include a restaurant or cocktail lounge, public banquet halls, ballroom or meeting rooms.
- D. HOUSEHOLDER. The occupant of a dwelling unit who is either the owner or lessee thereof.
- E. HOUSEKEEPING UNIT. Either one or more persons related by blood, marriage, legal adoption, or through legal custody; or four or fewer persons all of whom are not necessarily related to each of the others by blood, marriage, legal adoption, or through legal custody. A housekeeping unit shall not include persons living together in a group community residence, assisted living facility, nursing home, or total senior life care facility.

16-2-8 - Definitions - I

- A. IMPACT NOISES. Impact noises are sounds that occur intermittently rather than continuously.
- B. IMPACT VIBRATIONS. Discrete impulses which do not exceed hundred (100) per minute shall be considered impact vibrations.
- C. INTERIOR PLAN VIEWS. Preliminary plans showing the size and square foot area of each unit, the room design within each unit, the halls and stairwells, indicating fire doors where necessary. All floors of the building can be typical; however, any variations between floor designs are to be shown separately.

16-2-9 - Definitions - J

- A. JUNKYARD. An open area where waste, scrap metal, paper, rags or similar materials are bought, sold, exchanged, stored, baled, packed, disassembled or handled, including auto and building wrecking yards, but excluding similar uses taking place entirely within a completely enclosed building.

16-2-10 - Definitions - K

- A. KENNEL. Any structure, land, or combination thereof used, designed, or arranged for the short term boarding, or care of dogs, cats, or other domestic animals for profit, but exclusive of animals used for agricultural purposes.

16-2-11 - Definitions - L

- A. LABORATORY, MEDICAL OR DENTAL. A place that provides opportunity for systematic observation, experimentation, or practice related to health or dental care.
- B. LAUNDRY SHOP, SELF SERVICE. A business that provides self-service type washing, drying and ironing facilities.
- C. LODGING HOUSE. A building originally designed for and used as a single- or two-unit dwelling, all or a portion of which contains lodging rooms which accommodate persons who are not members of the keeper's family, for compensation pursuant to previous arrangement, but not open on a daily, overnight or per meal basis to transient guests.
- D. LODGING ROOM. A room or suite of rooms rented as sleeping and living quarters, but without cooking facilities and with or without an individual bathroom. In a suite of rooms, each room which provides sleeping accommodations shall be counted as one LODGING ROOM for the purpose of this chapter.
- E. LOT. A parcel or tract of land under single unit control.
- F. LOT AREA. A measure, in square feet, of the land area enclosed within the lot lines of a single lot.
- G. LOT, CORNER. A lot of which at least two adjacent sides abut for their full lengths upon streets; provided that, the interior angle at the intersection of such two sides is less than one hundred and thirty-five (135) degrees. A lot abutting upon a curved street or streets shall be considered a CORNER LOT if the tangents to the curve at its points of beginning within the lot or at the points of intersection of the side lot lines with the street line intersect at an interior angle of less than one hundred and thirty-five (135) degrees. The point of intersection of the street lot lines is the corner. In the case of a CORNER LOT with a curved street line, the CORNER is the point on the street lot line nearest to the point of intersection of the tangents above described.
- H. LOT COVERAGE. The part or percent of the lot occupied by impervious surface, not including driveways but including parking pads
- I. LOT DEPTH. The mean horizontal distance between the front and rear lot lines.
- J. LOT, INTERIOR. A lot that is not a corner lot.
- K. LOT LINE. A property boundary line of any lot held in single or separate ownership; except that, where any portion of the lot extends to the abutting street or alley, the LOT LINE shall be deemed to be the street or alley line.
- L. LOT LINE, FRONT. That boundary of a lot which is along an existing or dedicated street. The owner of a corner lot may select either street lot line as the FRONT LOT LINE, provided that bulk regulations for all yards comply with applicable standards.
- M. LOT LINE, INTERIOR. A lot line which does not abut a street.

- N. LOT LINE, REAR. The boundary of a lot which is most distant from and is, or is most nearly parallel to the front lot line, and in the case of an irregular triangular or gore-shaped lot, a line ten feet in length within the lot, parallel to and at the maximum distance from the front lot line.
- O. LOT LINE, SIDE. Any boundary of a lot which is not a front lot line or a rear lot line.
- P. LOT OF RECORD. A single lot which is part of a subdivision, the map of which has been recorded in the office of the Recorder of Deeds of DuPage County, Illinois; or a single parcel of land, the deed of which has been recorded in the office of the Recorder of Deeds of DuPage County, Illinois.
- Q. LOT, REVERSED CORNER. A corner lot, the rear of which abuts upon the side of another lot.
- R. LOT, THROUGH. A lot having frontage on two parallel or approximately parallel streets, and which is not a corner lot.
- S. LOT WIDTH. The mean horizontal distance between the side lot lines measured within the boundaries, or the minimum distance between the side lot lines within the buildable area.
- T. LOT, ZONING.
 - 1. A single tract of land, located within a single block, which, at the time of filing for a building permit, is designated by its owner or developer as a tract to be used, developed or built upon as a unit, under single ownership or control, except as otherwise provided by law.
 - 2. A zoning lot shall satisfy this chapter with respect to area, size, dimensions and frontage as required in the district in which the zoning lot is located.

16-2-12 - Definitions - M

- A. MACHINE AND EQUIPMENT RENTAL. Buildings or structures, and land used for storing and renting machinery and equipment for construction, agriculture, or similar uses.
- B. MANUFACTURING, HEAVY. Manufacturing or other enterprises with significant external effects, or which pose significant risks due to the involvement of explosives, radioactive materials, poisons, pesticides, herbicides, or other hazardous materials in the manufacturing or other process.
- C. MANUFACTURING, LIGHT. Manufacturing or other enterprises with limited external effects and which do not pose significant risks due to the involvement of explosives, radioactive materials, poisons, pesticides, herbicides, or other hazardous materials in the manufacturing or other process.
- D. MARQUEE or CANOPY. A roof-like structure of a permanent nature which projects from the wall of a building and may overhang the public way, and is designed and intended to protect pedestrians from adverse weather conditions.
- E. MEDICAL CANNABIS CULTIVATION CENTER. A facility operated by an organization or business that is registered by the Illinois Department of Agriculture to perform necessary activities, including but not limited to cultivation, packaging and distribution of medical cannabis, to provide only medical cannabis dispensing organizations registered by the Illinois Department of Financial and Professional Regulation with usable medical cannabis.
- F. MEDICAL CANNABIS DISPENSARY. A facility operated by an organization or business that is registered by the Illinois Department of Financial and Professional Regulation to acquire medical cannabis from a medical cannabis cultivation center registered by the Illinois Department of Agriculture for the purpose of dispensing cannabis to qualifying patients or caregivers registered by the Illinois Department of Public Health.
- G. MEDICAL AND REHABILITATION FACILITY. A building or part thereof designed or used for the diagnosis, treatment and rehabilitation of persons with injuries or diseases. Such a facility shall also contain medical offices of some or all of the doctors who treat patients at the facility. A MEDICAL AND REHABILITATION FACILITY may also offer to non-patients a program to encourage physical fitness and disease prevention through the use of exercise and recreational techniques.
- H. MICROBREWERY. A brewery that produces less than fifteen thousand (15,000) barrels of beer per year with seventy-five (75) percent or more of its beer sold off-site. A microbrewery may also provide on-site consumption of food and beverages produced on or off-site.
- I. MOBILE HOMES. Any trailer, as defined herein, used for residential purposes, but not including sports or camping trailers.
- J. MOTOR FREIGHT TERMINAL. A building or area in which freight brought by motor truck is assembled or stored for routing in intrastate or interstate shipment by motor truck.
- K. MULTIPLE-UNIT DWELLING, BUILDING. A single dwelling containing three or more dwelling units having joint entrances.
- L. MULTIPLE-UNIT DWELLING, COMPLEX. A group of dwellings each containing three or more dwelling units having joint entrances.
- M. MULTITENANT SHOPPING CENTER. A group of retail and other commercial establishments that is planned, owned, and managed as a single development.

16-2-13 - Definitions – N

- A. NET FLOOR AREA. The horizontal area of a floor or several floors of a building or structure; excluding those areas not directly devoted to the principal use of the building or structure including those items listed in 16-5-2(C)(1) and excluding those items listed in 16-5-2(C)(2).
- B. NON-CONFORMING USE. Any building, structure or land occupied by a use established at the time of the adoption of the ordinance or amendments thereto, which does not conform after the passage of the ordinance or amendments thereto with the use regulations of the ordinance.
- C. NOXIOUS MATTER. Material which is capable of causing injury to living organisms by chemical reaction or is capable of causing detrimental effects on the psychological, social or economic well-being of human beings.
- D. NURSERY. A building or portion thereof used for the daytime care of preschool children.
- E. NURSERY, PLANT MATERIAL. A space, building or structure, or combination thereof, for the growing of live trees, shrubs, evergreens or plants offered for retail sale on the premises, including products used for gardening or landscaping. The definition of NURSERY, within the meaning of this chapter, does not include any space, building or structure used for the sale of fruits, vegetables or Christmas trees.
- F. NURSING HOME. A facility that provides community-based residential care for at least three unrelated adults (at least eighty (80) percent of whom are fifty-five (55) years of age or older) who require constant nursing care to perform activities of daily living (ADLs), including personal, supportive, and health-related services available twenty-four (24) hours per day, if needed, to meet the scheduled and unscheduled needs of a resident.

16-2-14 - Definitions – O

- A. OCTAVE BAND FILTER. An electrical frequency analyzer designed according to standards formulated by the American Standards Association and used in conjunction with a sound level meter to take measurements in specific octave intervals.
- B. ODOR THRESHOLD. The minimum concentration in air of a gas, vapor, or particulate matter that can be detected by the olfactory systems of a panel of healthy observers.
- C. OFFICE, GENERAL. A building or portion of a building wherein professional services are performed involving predominantly administrative, professional, or clerical services.
- D. OFFICE, MEDICAL OR DENTAL. An office for health care providers including but not limited to, dentists, physicians, counselors, and surgeons.
- E. OFF-STREET PARKING AREA OR LOT. Land which is improved and used or a structure which is designated and used exclusively for the storage of passenger motor vehicles, either for accessory off-street parking spaces when permitted herein by district regulations.
- F. OUTDOOR ACTIVITY OR OPERATION. The subordinate use of a zoning lot for sustained and continuous outdoor use customarily incidental to the primary use of the zoning lot within an enclosed structure.
- G. OUTDOOR DISPLAY OR SALE OF MERCHANDISE. The placement of goods for sale or advertisement outside of a building or structure on the same zoning lot and in conjunction with the primary use found on the lot.
- H. OUTDOOR RECREATION AND AMUSEMENT ESTABLISHMENT. Commercial entertainment establishments whose primary activities are conducted outdoors, including but not limited to archery ranges, swimming pools, skating rinks, golf driving ranges, miniature golf courses, miniature railroads, merry-go-rounds and other mechanical rides;

- I. OUTDOOR SPECIAL EXHIBITION, SHOW, OR SALES. The temporary placement of goods for sale or advertisement outside of a building or structure on the same zoning lot and not in conjunction with the primary use found on the lot.
- J. OUTDOOR STORAGE. The keeping, in an area open to the sky, of goods, material, or merchandise, other than vehicles, recreational vehicles, playground equipment, landscape decorations, or the like, in the same place for more than seventy-two (72) consecutive hours.
- K. OUTDOOR THEATER. An outdoor area used for dramatic, operatic, motion pictures, or other performance, for admission to the public.
- L. OUTDOOR VEHICLE STORAGE. The commercial storage, in an unenclosed area, of any vehicles, recreational vehicles, and trailers.
- M. OUTLINE LIGHTING. An arrangement of incandescent bulbs or electric discharge tubing that is visible from the public right-of-way that outlines or defines the perimeter of features of a building including but not limited to the building's frame, shape, roof line, or window dimensions.
- N. OUTLOT RETAIL BUILDING. An area located within a shopping center as defined in this code that shares a common parking lot with the other buildings and establishments within said shopping center but which is separated from the principal building and establishment by a parking area.

16-2-15 - Definitions - P

- A. PARKING AREA, PRIVATE. An open, hard-surfaced area, other than a street or public way, designed, arranged and made available for the storage of private passenger automobiles only, of occupants of the building or buildings for which the parking area is developed and is accessory.
- B. PARKING AREA, PUBLIC. An open, hard-surfaced area, other than a street or public way, intended to be used for the storage of passenger automobiles and commercial vehicles under one and one-half tons capacity, and available to the public, whether for compensation, free or as an accommodation to clients or customers.
- C. PARKING AREA OR YARD, TRUCK. Any land used or intended to be used for the storage, parking of trucks, trailers, tractors and including commercial vehicles, while not loading or unloading, which exceeds one and one-half tons in capacity.
- D. PARKING PAD. An off-street parking area adjacent to a driveway and / or garage.
- E. PARKING SPACE, AUTOMOBILE. Space within a public or private parking area, exclusive of access drives or aisles, ramps, columns or office and work areas.
- F. PARKWAY. The area, excluding the sidewalk, if any, between the property line and the curb or, in the absence of a curb, between the property line and the nearest edge of the street paving.
- G. PARTICULATE MATTER. Finely divided solid or liquid matter, other than water, which is released in the atmosphere.
- H. PARTY WALL. A common wall which extends from its footing below grade to the underside of the roof and divides buildings.
- I. PATIO. An uncovered floor, usually made of concrete, brick, or other masonry material, which is not elevated above the surface of the ground in any manner.
- J. PATIO DOOR. A means of egress incorporating either a fixed panel and a sliding panel, two hinged panels or any combination thereof, but including at least one sliding or swinging panel.
- K. PAWN SHOP. An establishment that engages, in whole or in part, in the business of loaning money on the security of pledges of personal property, or deposits or conditional sales of personal property, or the purchase or sale of personal property.

- L. PAY DAY LOAN STORE. See CHECK CASHING STORE.
- M. PERFORMANCE STANDARD. A criteria established to control smoke and particulate matter, noise, odor, toxic or noxious matter, vibration, fire and explosion hazards, glare or heat, or radiation hazards generated by or inherent in uses of land or buildings.
- N. PERSON. Any individual, firm, trust, estate, partnership, association, joint stock company, joint venture, corporation, municipal corporation or political subdivision of the state, or a receiver, trustee, conservator or other representative appointed by order of any court.
- O. PERSON WITH A DISABILITY. Any individual whose disability:
 - 1. Is attributable to mental, intellectual or physical impairments or a combination of mental, intellectual or physical impairments;
 - 2. Is likely to continue for a significant amount of time or indefinitely;
 - 3. Results in functional limitations in three or more of the following areas of major life activities:
 - a. Self care;
 - b. Receptive or expressive language;
 - c. Learning;
 - d. Mobility;
 - e. Self direction;
 - f. Capacity for independent living; and
 - g. Economic self-sufficiency.
 - 4. Reflects the person's need for a combination and sequence of special interdisciplinary or generic care, treatment or other services which are of a life-long or extended duration.
- P. PLACE OF ASSEMBLY. A noncommercial, not for profit facility utilized by individuals or groups to accommodate public functions or events.
- Q. PLACE OF WORSHIP. A building, together with its accessory buildings and uses, where persons regularly assemble for religious purposes and related social events and which building and accessory buildings and uses are maintained and controlled by a religious body organized to sustain religious ceremonies and purposes.
- R. PLAN COMMISSION. The Plan Commission of the Village of Carol Stream, Illinois.
- S. PLANNED DEVELOPMENT. A parcel or tract of land, initially under single ownership or control, which contains two or more principal buildings and one or more principal uses, planned and constructed as a unified development where specific regulations of a given zoning district are modified through the issuance of a special use permit.
- T. PORCH. A roofed-over structure, projecting out from the wall or walls of a main structure and commonly open to the weather in part.
- U. PORTABLE OUTDOOR STORAGE DEVICE. Any item designed and used as follows: a container which is delivered to a property, which is filled with household items or other nontrash materials, and which the container and its contents are subsequently transported to another location.
- V. POST OFFICE. See GOVERNMENTAL USES.
- W. PRESCHOOL. See NURSERY.
- X. PRIMARY USE. See PRINCIPAL USE.
- Y. PRINCIPAL USE. The main use of land or buildings as distinguished from a subordinate or accessory use.

16-2-16 - Definitions - Q

Reserve

16-2-17 - Definitions - R

- A. RADIATION HAZARDS. The deleterious and harmful effects of all ionizing radiation, which shall include all radiation capable of producing ions in their passage through matter. Such radiations shall include but are not limited to the electromagnetic radiations such as x-rays and gamma rays and particulate radiation such as electrons, beta particles, protons, neutrons and alpha particles.
- B. RECREATIONAL EQUIPMENT. Recreational equipment shall be defined as including the following.
 - 1. BOATCRAFT. Any unit that is used for water travel or pleasure.
 - 2. CAMPER TRAILER. A vehicular, portable structure built on a chassis or metal welded unit body with the superstructure made in part or in whole of canvas and metal frame, not to exceed eighteen (18) feet in length.
 - 3. MOTORIZED HOME. A portable dwelling designed and constructed as an integral part of a self-propelled vehicle.
 - 4. RECREATIONAL EQUIPMENT TRAILER. A non-automotive vehicle designed to be hauled by road to transport equipment such as boats, jet skis, and other recreational equipment.
 - 5. TRAVEL TRAILER. A vehicular, portable structure built on a chassis, designed to be used as a temporary dwelling for travel, recreational or vacation uses, permanently identified TRAVEL TRAILER; it shall have a body width not exceeding eight feet and a body length not exceeding thirty-two (32) feet.
- C. RECYCLING FACILITY. A facility or operation that receives, processes, and transfers source-separated recyclable materials.
- D. REGIONAL RELIGIOUS INSTITUTION. A place of worship with one or more of the following accessory uses: convents, rectories, residences for individuals and their families employed by the religious institution as their principal occupation and whose duties are either pastoral, educational or custodial; day care; pre-school; non-residential rehabilitative services; counseling; recreational facilities; book stores; media production facilities; and temporary over-night shelters for the homeless and victims of natural emergencies. A REGIONAL RELIGIOUS INSTITUTION shall be located on a parcel of land that is at least ten acres in size and shall be improved with a principal structure of at least fifty thousand (50,000) square feet in gross floor area.
- E. REPAIR AND SERVICE, AUTOMOBILE. A facility that conducts light automobile maintenance activities such as engine tune-ups, lubrication, and minor repairs and shall not include premises where heavy automobile maintenance activities, such as engine overhauls, automobile painting, and body work, are conducted.
- F. RESEARCH LABORATORY. A building or group of buildings in which are located facilities for scientific research, investigation, testing or experimentation, but not facilities for the manufacture or sale of products, except as incidental to the main purpose of the laboratory.
- G. RESTAURANT, GENERAL. A business establishment in which meals or refreshments may be purchased by the public, and in which greater than fifty (50) percent of gross sales are unrelated to alcoholic beverages.
- H. RETAIL SALES, ACCESSORY. Part of an establishment used primarily for general retail sales as defined herein.
- I. RETAIL SALES, GENERAL. A commercial enterprise that provides goods directly to the consumer, where such goods are available for immediate purchase and removal from the premises by the purchaser. Commercial retail uses otherwise listed in Table 3-11 shall not be considered a general retail sales use.

- J. RINGELMANN CHART. The chart described in the United States Bureau of Mines Information Circular 6888, on which are illustrated graduated shades of gray for use in estimating the light obscuring capacity of smoke, smoke density.
- K. RINGELMANN NUMBER. The number of the area on the Ringelmann Chart that coincides most nearly with the visual density of emission of the light-obscuring capacity of smoke.
- L. RIGHTS-OF-WAY. A strip of land acquired by reservation, dedication, prescription, or condemnation and intended to be occupied by a street, trail, water line, sanitary sewer, and/or other public utilities or facilities.
- M. ROADWAY. The portion of a street which is used or intended to be used for the travel of motor vehicles.
- N. ROOM. For the purpose of determining lot area requirements and density in a multiple-unit district, a living room and bedroom, equal to at least a hundred (100) square feet in area. A ROOM shall not include the area in kitchen, open dining area, sanitary facilities, utility provisions, corridors, hallways and storage. Plans presented showing one-, two- or three-bedroom units, and including a den, library or other extra room shall count such extra room as a bedroom for the purpose of computing density.

16-2-18 - Definitions - S

- A. SCHOOL. An institution for the teaching of children or adults including public and private primary and secondary schools.
- B. SEED STORE. See GARDEN SUPPLY STORE.
- C. SELF STORAGE. A building or group of buildings consisting of individual, self-contained units used for the storage of personal property where individual owners or lessees control individual storage spaces.
- D. SENIOR COHOUSING. A residential development targeted to people aged fifty (55) and over where residents have individual dwelling units but share communal spaces, meals, and group activities.
- E. SERVICE WALK. A hard surface walkway for pedestrians located on private property and internal to a site.
- F. SEXUALLY-ORIENTED MATERIAL. Any media which displays sexually specified area(s) or specified sexual activities, as those terms are defined in this Article 2.
- G. SEXUALLY ORIENTED USE, ADULT BOOKSTORE. An establishment having as a substantial or significant portion of its stock in trade, books, magazines, and other periodicals which are distinguished or characterized by their emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas or an establishment with a segment or section devoted to the sale or display of such material.
- H. SEXUALLY ORIENTED USE, ADULT ENTERTAINMENT. Any exhibition of sexually-oriented motion pictures, live performance, display or dance of any type which has as a significant or substantial portion of such performance any actual or simulated performance of specified sexual activities or exhibition and viewing of specified anatomical areas, removal of articles of clothing or appearing unclothed, pantomime, modeling, or any other personal service offered customers.
- I. SEXUALLY ORIENTED USE, ADULT ENTERTAINMENT CABARET. A public or private establishment which features topless or nude dancers and/or waitresses, strippers, male or female impersonators and/or similar entertainers.
- J. SEXUALLY ORIENTED USE, ADULT ENTERTAINMENT CENTER. An enclosed building with the capacity for less than fifty (50) persons used for presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas for observation by patrons therein.

- K. SEXUALLY ORIENTED USE, ADULT GIFT SHOP. An establishment having as a substantial or significant portion of its stock in trade pictures, photographs, drawings, diagrams, paraphernalia, apparatus or other objects which are distinguished or characterized by their emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas or an establishment with a segment or section devoted for the sale or display of such material.
- L. SEXUALLY ORIENTED USE, ADULT MOVIE THEATER. An enclosed building with a capacity of fifty (50) persons or more used primarily for presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas for observation by patrons therein.
- M. SEXUALLY SPECIFIED AREAS.
 - 1. Less than completely and opaquely covered human genitals, pubic region, the female breast below a point immediately above the areola to a point immediately below the areola, said opaque cover covering the entire areola, or anal area.
 - 2. The display of the human male genitals in a discernibly turgid state, real or simulated, even if completely and opaquely covered.
- N. SPECIFIED SEXUAL ACTIVITIES. Actual or simulated human genitals in a state of sexual stimulation or arousal; acts or simulated acts of human masturbation, sexual intercourse or sodomy; acts or simulated acts of oral sexual conduct; fondling or other erotic touching of human genitals, pubic region, buttock or female breast; or excretory functions as part of or in connection with any activities set forth in this definition.
- O. SHED. A detached accessory structure used primarily for storage purposes whose use is incidental and subordinate to that of the principal building or structure.
- P. SIDEWALK. A paved walkway for pedestrians located in the public right-of-way.
- Q. SIGHT TRIANGLE. The portion of a lot within the triangular area formed by two measurements twenty (25) feet in length from the point of intersection of two street right-of-way lines forming a corner lot, or twenty (25) feet in length from the point of intersection of a street right-of-way line and the edge of an intersecting driveway, or two intersecting private roadways.
- R. SIGN. Any object, device, display, structure, or part thereof, situated outdoors, which is used to advertise, identify, display, direct or attract attention to an object, person, institution, organization, business, product, service, event, or location by any means, including words, letters, figures, designs, symbols, fixtures, colors, illumination, or projected images.
 - 1. SIGN, A-FRAME. See SIGN, SANDWICH BOARD.
 - 2. SIGN, ANIMATED. The presentation of pictorials and graphics on signs displayed in a progression of frames which give the illusion of motion, including but not limited to the illusion of moving objects, moving patterns or bands of light, or expanding or contracting shapes.
 - 3. SIGN, AWNING. A business or identification sign attached directly to an awning, or weather resistant paint directly affixed to the awning material.
 - 4. SIGN, BILLBOARD. See SIGN, OFF PREMISES.
 - 5. SIGN, BLADE. See SIGN, PROJECTING.
 - 6. SIGN, BOX. A sign that is self-enclosed and which may be multi-sided incorporating a rigid frame, which supports and retains removable sign face panels and/or background constructed of plastic or similar translucent material.
 - 7. SIGN, CANOPY. A sign attached directly to a canopy, or weather resistant paint directly affixed to the canopy material.

8. SIGN, CHANGEABLE COPY. A sign or portion thereof designed to accommodate frequent message changes composed of characters, letters, or illustrations and that can be changed or rearranged manually without altering the face or surface of such sign.
9. SIGN COPY. Any graphic, word, numeral, symbol, insignia, text, sample, model, device, or combination thereof on a sign.
10. SIGN, ELECTRONIC MESSAGE BOARD. A sign or portion thereof designed to accommodate frequent message changes composed of characters, letters, or illustrations and that can be changed or rearranged electronically without altering the face or surface of such sign.
11. SIGN, FEATHER. A flexible or rigid pole to which one side of a flexible fabric, generally in the shape of a feather or similar shape, is attached, and which upon which temporary sign copy is displayed. Such banners are also known and sold under names which include, but are not limited to, "quill sign," "banana banner," "blade banner," "flutter banner," "flutter flag," "bowflag," "teardrop banners," and others. The definition includes functionally similar display devices.
12. SIGN, GROUND MOUNTED. A temporary sign on a frame, pole, or other support that is not attached to any building.
13. SIGN, MONUMENT. A sign permanently affixed to the ground by means of a base with a solid appearance that is as wide or wider than the sign face and is appurtenant to a single-tenant building.
14. SIGN, MOVING. Any sign or part of a sign that changes physical position by any movement or rotation or that gives the visual impression of such movement by use of lighting, or that exhibits intermittent or sequential flashing of natural or artificial light or color effects by any means whatsoever.
15. SIGN, MULTITENANT MONUMENT. A sign permanently affixed to the ground by means of a base with a solid appearance that is as wide or wider than the sign face and is appurtenant to a multitenant building.
16. SIGN, OFF PREMISES. A sign that constitutes a principal, separate, or secondary use, as opposed to an accessory use, of the parcel on which it is located.
17. SIGN, ON-SITE TRAFFIC DIRECTIONAL SIGN. A sign that primarily provides information for directing and guiding vehicular or pedestrian traffic in order to protect public safety.
18. SIGN, PERMANENT. Any sign which is not a temporary sign.
19. SIGN, POLE. A sign with a supporting structure with a size less than twenty-five (25) percent of the total width of the sign with more than two (2) feet of clear space between the bottom of the face of the sign and the grade beneath the sign face.
20. SIGN, PROJECTING. A small, pedestrian oriented sign that projects perpendicular from a structure.
21. SIGN, ROOF. A sign erected, constructed, painted, or placed upon or over a roof or parapet wall of a building and which is wholly or partly supported by the building or roof structure.
22. SIGN, ROTATING. See SIGN, MOVING.
23. SIGN, SANDWICH BOARD. A sign not secured or attached to the ground or surface upon which it is located, but supported by its own frame, which is typically in the shape of an A.
24. SIGN, SNIPE. An off-premises sign that is tacked, nailed, posted, pasted, glued, or otherwise attached to trees, poles, stakes, fences, or to other objects.
25. SIGN, TEMPORARY. A sign intended to be displayed for a limited length of time.
26. SIGN, TRAILER-TYPE PORTABLE. A portable sign mounted on a trailer or similar.

- 27. SIGN, WALL. A permanent sign attached directly to a building wall.
- 28. SIGN, WALL MOUNTED BANNER. A temporary sign composed of lightweight, flexible, non-rigid material that is affixed to a building wall.
- 29. SIGN, WINDOW. A sign which is visible to persons in the public right-of-way and which is placed within a building and within one (1) foot of a window.
- 30. SIGN, YARD. A temporary sign printed on corrugated plastic or similar material on a wire or plastic frame or similar support.
- S. SINGLE-UNIT ATTACHED. A dwelling designed to contain one dwelling unit from lowest level to roof, with a private outside entrance, but not necessarily occupying a private lot, and sharing a common wall adjoining dwelling units.
- T. SINGLE-UNIT DETACHED. A dwelling containing one dwelling unit only which is surrounded on all sides by open space on the same lot.
- U. SMOKE. The visible discharge from a chimney, stack, vent, exhaust or combustion process which is made up of particulate matter.
- V. SMOKING SHELTER. Any shelter in which smoking is permitted by a business or property owner and is not an "enclosed area", as defined by the Smoke-Free Illinois Act.
- W. SOLAR ENERGY COLLECTION SYSTEM. A device or combination of devices, structure, or part of a device or structure that transforms direct solar energy into thermal, chemical, or electrical energy and that contributes significantly to a structure's energy supply.
- X. SOUND LEVEL. The intensity of sound of an operation or use as measured in decibels.
- Y. SOUND LEVEL METER. An instrument standardized by the American Standards Association for measurement of the intensity of sound.
- Z. SPECIALTY FOOD STORE. A retail establishment which primarily sells food, but also may sell other convenience and household goods, and which occupies less than or equal to five-thousand (5,000) square feet of gross floor area.
- AA. STORY. The portion of a building, other than a cellar, included between the surface of any floor and the surface of the floor next above it or, if there be no floor above it, then the space between the floor and the ceiling next above it. The floor of a STORY may have split levels; provided that, there are not more than four feet difference in elevation between the different levels of the floor. A basement shall be counted as a STORY and a mezzanine floor shall be counted as a STORY when it covers one-third the area of the floor next below it, or if the vertical distance from the floor next below it to the floor next above it is twenty-four (24) feet or more.
- BB. STORY, HALF. A partial story under a gable, hip or gambrel roof, the wall plates on which on at least two opposite exterior walls are not more than three feet above the floor of such story; except that, any partial story used for residence purposes, other than for a janitor or caretaker or his or her family, or by a family occupying the floor immediately below it, shall be deemed a full story.
- CC. STREET, FRONTAGE. All of the property fronting on one side of a street between two intersecting streets, or in the case of a dead-end street, all of the property along one side of the street between an intersecting street and the end of such dead-end street.
- DD. STRUCTURE. Any improvement upon land, the use of which requires a permanent or temporary location on the ground or attachment to something having a permanent or temporary location on the ground. This includes, but is not limited to, signs, fences, driveways, pools, decks, sheds, buildings and tennis courts.

- EE. STRUCTURAL ALTERATION. Any change in the supporting members of a building such as bearing walls, columns, beams or girders, or any substantial change in the roof or in the exterior walls, excepting such repair or replacement as may be required for the safety of the building.
- FF. STRUCTURE, PRINCIPAL. A non-accessory structure that houses or serves as the principal use of the zoning lot on which it is located.
- GG. SUBSTANTIAL REHABILITATION. Repairs, replacements, and improvements the cost of which exceeds fifteen (15) percent (exclusive of any soft costs) of the property's replacement cost (fair market value) after completion of all repairs, replacements, and improvements.
- HH. SWIMMING POOL. A structure, whether above or below grade level, designed to hold water more than twenty-four (24) inches deep to be used for recreational purposes.

16-2-19 - Definitions – T

- A. TATTOO PARLOR. An establishment whose principal business activity, either in terms of operation or as offered to the public, is the practice of one or more of the following: (1) placing of designs, letters, figures, symbols, or other marks upon or under the skin of any person, using ink or other substances that result in the permanent coloration of the skin by means of the use of needles or other instruments designed to contact or puncture the skin; (2) creation of an opening in the body of a person for the purpose of inserting jewelry or other decoration.
- B. TAPROOM. A portion of a brewery, winery, or distillery establishment or an establishment associated with a brewery, winery, or distillery where beer, wine, or spirits made by the brewery, winery, or distillery are sold. A taproom may also provide on-site consumption of food and beverages produced on or off-site.
- C. TOTAL SENIOR LIFE CARE FACILITY.
 - 1. A housing development designated for retirement for individuals having a minimum age of fifty-five (55) years or couples wherein one spouse is fifty-five (55) years or older, containing one or more connected buildings with not less than two-hundred (200) dwelling units and a common area containing dining, kitchen, meeting and recreational facilities which may be located upon a single zoning lot. The aforementioned development will provide a nursing home which will be located on the site. The overall size of the development will not be less than twenty-five (25) acres and overall floor area ratio will not exceed 0.15. The density shall not be greater than ten dwelling units per acre and for purposes of computing the density, every four nursing beds shall constitute the equivalent of one dwelling unit.
 - 2. Minimum floor area shall be as follows:
 - a. Studio apartments: Four-hundred thirty-five (435) square feet
 - b. One-bedroom apartments: Six-hundred ten (610) square feet
 - c. Two-bedroom apartments: Eight-hundred sixty (860) square feet
 - d. Three-bedroom apartments: One-thousand four hundred fifty (1,450) square feet
 - 3. The use may include ancillary retail shops, the use of which is limited to the residents and their guests.
- D. TOXIC MATTER OR MATERIAL. Those materials which are capable of causing injury to living organisms by chemical means.
- E. TRAILER.
 - 1. A vehicle with or without motive power used or adaptable for living, sleeping, business or storage purposes, having no foundation other than wheels, blocks, skids, jacks, horses or

- skirting, which does not meet the Building Code requirements and has been or reasonably may be equipped with wheels or other devices for transporting the structure from place to place.
2. A permanent foundation shall not change its character nor shall the erecting of additions to such TRAILER, unless the TRAILER itself and any additions thereto conform to all Village laws.
- F. TRAILER SALES AREA. An open area, other than a street, used for the display or sale of new or used trailers, and where no repair work is done, except for minor incidental repair of trailers to be displayed and sold on the premises.
 - G. TRAILER, SPORTS OR CAMPING. A trailer designed for camping or other recreational purposes.
 - H. TRAINING FACILITY. See UNION HALL.
 - I. TRANSFER FACILITY, LANDSCAPE WASTE. A facility at which landscape waste is deposited and loaded onto transfer trailers, to be transported off-site for disposal or processing.

16-2-20 - Definitions - U

- A. UNIVERSITY. See COLLEGE.
- B. UNION HALL. A building in which a trade union meets, conducts training, hiring, or other business activities.
- C. URBAN FARM. See COMMUNITY GARDEN.
- D. USE, PRINCIPAL. The dominant use of land or buildings as distinguished from a subordinate or accessory use.

16-2-21 - Definitions - V

- A. VEHICLE SALES AND RENTAL. An open area, other than a street, used for the display, sale or rental of new or used automobiles or trailers, and where repair work may be performed.
- B. VETERINARY CLINIC. See ANIMAL HOSPITAL.
- C. VIBRATION. The periodic displacement, measured in inches, of earth at designated frequency-cycles per second.
- D. VILLAGE BOARD. The President and Village Board of Trustees of the Village of Carol Stream, Illinois.

16-2-22 - Definitions - W

- A. WAREHOUSE, DISTRIBUTION. A facility where goods are received and temporarily stored for delivery to the ultimate customer at remote locations.
- B. WAREHOUSE, MINI. See SELF STORAGE.
- C. WAREHOUSE, STORAGE. A facility where goods are received stored for extended periods of time for delivery to the ultimate customer at remote locations.
- D. WASTE MANAGEMENT FACILITY. A facility for the processing or storage, treatment or disposal of waste, not including hauling or transport.
- E. WASTE TREATMENT. Any method, technique or process, including neutralization, designed to change the physical, chemical or biological character or composition of any waste so as to neutralize it or render it nonhazardous, safer for transport, amenable for recovery, amenable for storage, or reduced in volume. Such term includes any activity or processing designed to change the physical form or chemical composition of hazardous waste so as to render it nonhazardous.
- F. WHOLESALE. An establishment or place of business primarily engaged in selling and/or distributing merchandise to retailers; to industrial, commercial, institutional, or professional business users, or to

other wholesalers; or acting as agents or brokers and buying merchandise for, or selling merchandise to, such individuals or companies. This is not considered a general commercial use.

- G. WINERY. An agricultural processing facility used for: (1) the fermenting and processing of fruit juice into wine; or (2) the refermenting of still wine into sparkling wine.

16-2-23 - Definitions - X

Reserve

16-2-24 - Definitions - Y

- A. YARD, ACTUAL. The actual yard is bounded by the applicable lot line(s) and the actual building setback as established by the principal building or use of land.
- B. YARD, COURT. A yard formed by the enclosure of space on more than two sides by a building or buildings.
- C. YARD, FRONT. A yard which is bounded by the side lot lines, front lot line and the front yard line, or the established setback line when forty (40) percent or more of the lots fronting on one side of a street within a block are improved with principal buildings or uses of land.
- D. YARD, INTERIOR SIDE. A side yard which adjoins another lot or an alley separating such side yard from another lot, and which is bounded by the rear yard line, front yard line, side yard line and interior side lot line.
- E. YARD LINE. A line in a lot that is parallel to the lot line along which the applicable yard extends and which is not nearer to such lot line at any point than the required depth or width of the applicable yard otherwise contained within this Zoning Code. YARD LINES shall be created for each type of yard for which a required depth or width is established within the Zoning Code. A principal or accessory building, structure or other obstruction shall not encroach into the area between any YARD LINE and an adjacent lot line except for such permitted obstructions in yards as are set forth in this chapter.
- F. YARD, REAR. A yard which is bounded by the interior side lot line(s), required yard line adjoining a street (if applicable), rear lot line and the rear yard line.
- G. YARD, REQUIRED. The required yard is bounded by the applicable lot line(s) and required yard line(s). Unless noted otherwise, references to YARD in the Zoning Code refer to the REQUIRED YARD.
- H. YARD, SIDE, ADJOINING A STREET (CORNER SIDE YARD). A yard which is bounded by the front yard line, side yard line, side lot line adjoining a street and rear lot line. A SIDE YARD ADJOINING A STREET shall extend across the entire length of a lot from the front yard line to the rear lot line.

16-2-25 - Definitions - Z

- A. ZONING ADMINISTRATOR. The Zoning Administrator is the Community Development Director.
- B. ZONING BOARD OF APPEALS. The Zoning Board of Appeals of the Village of Carol Stream, Illinois.

16-3 – District Specific Standards

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16-3-1 - Establishment of Zoning Districts

For the purpose and provisions herein, the Village is hereby organized into the following districts:

A. Residence Districts

1. R-1 Estate Residence and Community Facilities District
2. R-2 Traditional Residence District
3. R-3 Suburban Residence District
4. R-4 Multiunit Residence District

B. Business Districts

1. B-1 Town Center District
2. B-2 Neighborhood Business District
3. B-3 General Business District

C. Office, Service, and Industrial Districts

1. O-S Office and Service District
2. I Industrial District

D. Overlay Districts

1. GAC Gary Avenue Corridor
2. NAC North Avenue Corridor

16-3-2 - Zoning District Map and Boundaries

- A. **Zoning District Map.** The districts and their boundaries are as shown upon a zoning district map entitled "Village of Carol Stream Official Zoning Map" approved by the Mayor and Village Board. The Zoning District Map, properly attested to, shall be kept on file with the Village Clerk.
- B. **District boundaries.** When uncertainty exists with respect to the boundaries of the various districts shown on the zoning map and made a part of this UDO, the following rules shall apply.
 - 1. District boundary lines shall be on the lines of railroads, highways, streets or easements or the boundary lines of sections, quarter sections, divisions of sections, tracts or lots, or such lines extended unless otherwise indicated.
 - 2. In areas not subdivided into lots and blocks, whenever a district is indicated as a strip adjacent and parallel to a street or highway, the depth of such strips shall be in accordance with the dimensions shown on the maps measured at right angles from the centerline of the street or highway, and the length of frontage shall be in accordance with dimensions shown on the maps from sections, quarter sections or division lines in centerlines of streets, highways or railroad rights-of-way unless otherwise indicated.
 - 3. Where a lot held in one ownership and of record on the effective date of this UDO is divided by a district boundary line, the entire lot shall be construed to be within the less restricted district; provided that, this shall not apply if it increases the frontage of the lot by more than twenty-five (25) feet required in the less restricted district.
- C. **Zoning of streets, easements, public ways, waterways and railroad rights-of-way.** All streets, easements, public ways, waterways and railroad rights-of-way, if not otherwise specifically designated, shall be deemed to be in the same zone as the property immediately abutting upon such streets, easements, public ways, waterways and railroad rights-of-way. Where any of the above rights-of-way serve as district boundaries, the zoning of such areas, unless otherwise designated, shall be deemed to be the same as that of the abutting property up to such centerline.

16-3-3 - Zoning of Annexed Land

Any area annexed to the Village after the effective date of the adoption of this UDO shall, upon such annexation, be automatically zoned R-1, being defined as the most restrictive zone within this UDO, unless such area is zoned to a different zoning district, approved by the Village Board in accordance with the terms of an annexation agreement.

16-3-4 - Residence Districts

- A. **General Purpose of Residence Districts.** Residence zoning districts are established, designed, and intended to provide a comfortable, healthy, safe, and pleasant environment in which to live and to:
1. Provide appropriately located areas for residential development that are consistent with the Comprehensive Plan;
 2. Ensure adequate light, air, privacy, and open space for residents;
 3. Provide for a variety of neighborhoods with a range of housing types with varying characters and patterns of development;
 4. Protect neighborhoods from the harmful effects of excessive noise, traffic congestion, and other potential adverse impacts; and
 5. Provide amenities while protecting residents from incompatible uses and activities.

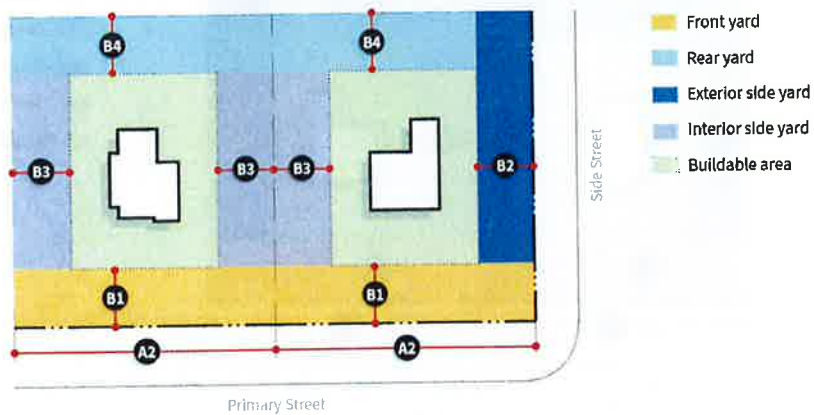
B. Estate Residence and Community Facilities District – R-1 (See Figure 16-3-4(B))

1. **Purpose.** The R-1 District is established to provide and preserve areas for large lot single-unit detached dwellings as well as public amenities and complementary uses and activities such as places of worship, schools, and parks. The R-1 District shall be considered the highest restrictive district under the provisions of this UDO.

2. Dimensional Standards.

Table 16-3-4 (B): R-1 District Dimensional Standards		
A. Lot Standards (Minimum)		
1.	Lot Area	20,000 square feet
2.	Lot Width	100 feet
B. Setbacks (Minimum)		
1.	Front Yard	40 feet
2.	Exterior Side Yard	25 feet
3.	Interior Side Yard	10 feet
4.	Rear Yard	40 feet
C. Building Standards (Maximum)		
1.	Height (residential uses)	35 feet
2.	Height (nonresidential uses)	45 feet
2.	Lot Coverage	30 percent

R-1 District Dimensional Standards
16-3-4 (B)

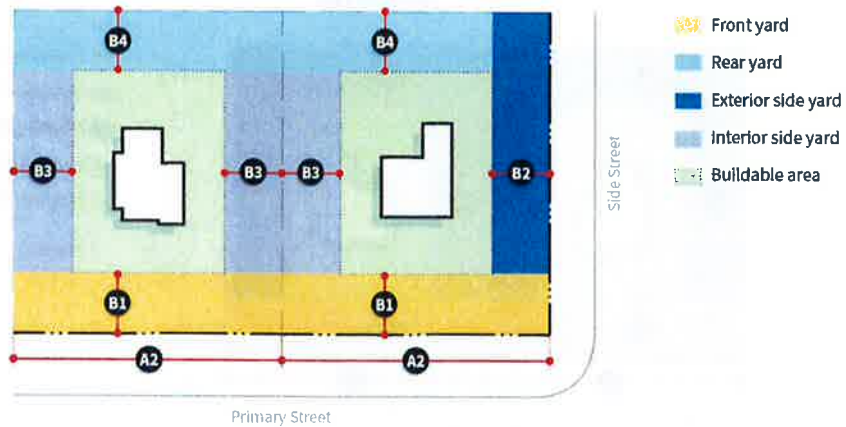


C. Traditional Residence District – R-2 (See Figure 16-3-4(C))

1. **Purpose.** The R-2 District is established to provide and preserve areas for residential neighborhoods with single-unit detached dwellings on lots comparable in size to original residential areas in the Village.
2. **Dimensional Standards.**

Table 16-3-4 (C): R-2 District Dimensional Standards		
A. Lot Standards (Minimum)		
1.	Lot Area	10,000 square feet
2.	Lot Width	75 feet
B. Setbacks (Minimum)		
1.	Front Yard	25 feet
2.	Exterior Side Yard	25 feet
3.	Interior Side Yard	8 feet
4.	Rear Yard	30 feet
C. Building Standards (Maximum)		
1.	Height	35 feet
2.	Lot Coverage	30 percent

R-2 District Dimensional Standards
16-3-4 (C)

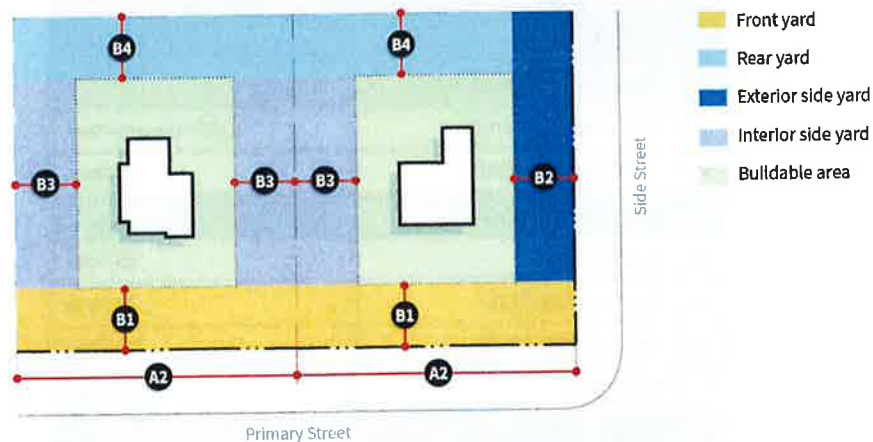


D. Suburban Residence District – R-3 (See Figure 16-3-4(D))

1. **Purpose.** The R-3 District is established to provide and preserve areas for residential neighborhoods with single-unit detached dwellings on lots that are smaller in size than Traditional Neighborhood (R-2) District lots.
2. **Dimensional Standards.**

Table 16-3-4 (D): R-3 District Dimensional Standards	
A. Lot Standards (Minimum)	
1. Lot Area	7,500 square feet
2. Lot Width	60 feet
B. Setbacks (Minimum)	
1. Front Yard	25 feet
2. Exterior Side Yard	25 feet
3. Interior Side Yard	7.5 feet
4. Rear Yard	30 feet
C. Building Standards (Maximum)	
1. Height	35 feet
2. Lot Coverage	30 percent

R-3 District Dimensional Standards
16-3-4 (D)



E. Multiunit Residence District – R-4 (See Figure 16-3-4(E))

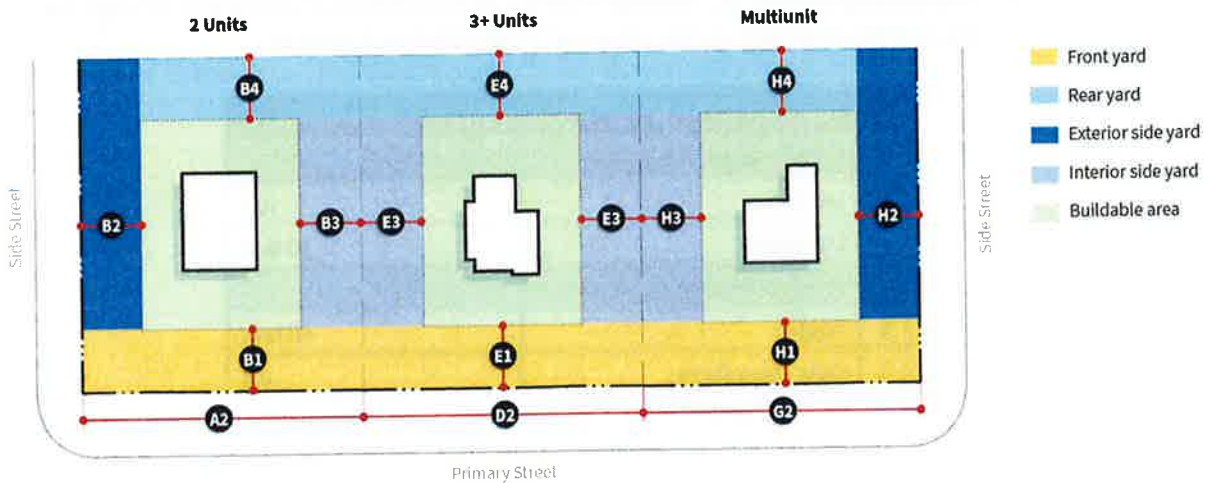
1. Purpose. The R-4 District is established to provide and preserve areas for higher density single unit attached dwellings and multiunit dwellings, such as condominiums, apartments, and senior housing developments in a single building or complex setting.
2. **Dimensional Standards.**

Table 16-3-4 (E): R-4 District Dimensional Standards Single-Unit Attached (2 Units)		
A. Lot Standards (Minimum)		
1.	Lot Area	10,000 square feet
2.	Lot Width	75 feet
B. Setbacks (Minimum)		
1.	Front Yard	25 feet
2.	Exterior Side Yard	25 feet
3.	Interior Side Yard	7.5 feet
4.	Rear Yard	30 feet
C. Building Standards (Maximum)		
1.	Height	35 feet
2.	Lot Coverage	40 percent

Table 16-3-4 (E): R-4 District Dimensional Standards Single-Unit Attached (3+ Units)		
D. Lot Standards (Minimum)		
1	Land Area per Unit	4,500 square feet
2	Lot Width per Unit	40 feet
E. Setbacks (Minimum)		
1	Front Yard	25 feet
2	Exterior Side Yard	25 feet
3	Interior Side Yard	7.5 feet
4	Rear Yard	30 feet
F. Building Standards (Maximum)		
1	Height	35 feet
2	Lot Coverage	50 percent

Table 16-3-4 (E): R-4 District Dimensional Standards Multiunit		
G. Lot Standards (Minimum)		
1	Land Area per Unit	4,300 square feet
2	Lot Width per Unit	n/a
H. Setbacks (Minimum)		
1	Front Yard	25 feet
2	Exterior Side Yard	25 feet
3	Interior Side Yard	7.5 feet
4	Rear Yard	30 feet
I. Building Standards (Maximum)		
1	Height	35 feet
2	Lot Coverage	50 percent

R-4 District Dimensional Standards 16-3-4 (E)



16-3-5 - Business Districts

- A. **General Purpose of Business Districts.** Business zoning districts are established, designed, and intended to provide a comfortable, healthy, safe, and pleasant environment in which to shop, dine, obtain various services, and to:
1. Accommodate retail, commercial, service, and mixed uses needed by Carol Stream residents, businesses, visitors, and workers;
 2. Maintain and enhance the Village’s economic base and provide shopping, entertainment, restaurant, service and other nonresidential uses close to where people live and work;
 3. Create suitable environments for various types of business uses and protect them from the adverse effects of incompatible uses;
 4. Allow flexibility to encourage redevelopment and improvements to existing businesses; and
 5. Help ensure that the appearance and operational impacts of business uses do not adversely affect the character of the areas in which they are located.
- B. **Town Center District – B-1**
1. **Purpose.** The B-1 District is established to foster the growth and development of the Village’s “Town Center”. The intent of this district is to provide for a variety of retail, office, service, residential, and cultural amenities in a central setting. While visitors are likely to access the B-1 district by vehicle, bicycle and pedestrian facilities and circulation within the district are prioritized.
 2. **Dimensional Standards.** Setbacks in the B-1 District shall be as established through the Planned Development and Gary Avenue Corridor Review Processes.

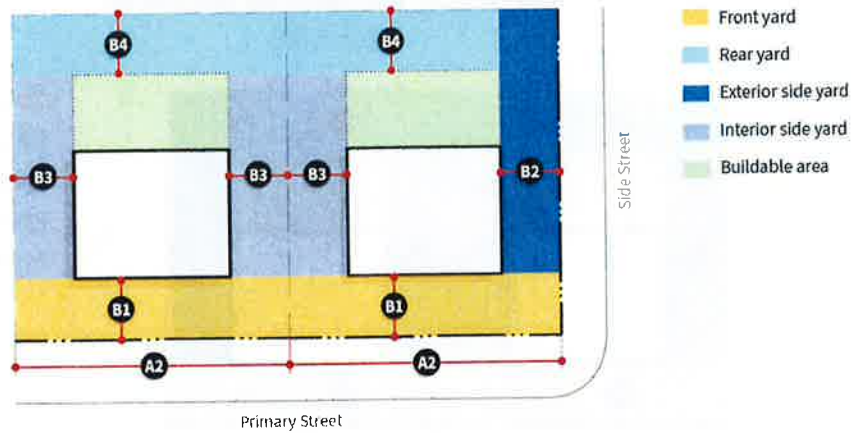
Table 16-3-5 (B): B-1 District Dimensional Standards		
A.	<i>Lot Standards (Minimum)</i>	
1.	Lot Area	n/a
2.	Lot Width	20 feet
B.	<i>Building Standards (Maximum)</i>	
1.	Height	50 feet
2.	Floor Area Ratio	0.8

C. **Neighborhood Business District – B-2 (See Figure 16-3-5(C))**

1. **Purpose.** The B-2 District is established to provide and preserve areas that offer access to goods and services that residents and the general public need on a day-to-day basis. The intent of this district is to provide neighborhood-scale business uses without negatively impacting quality of life due to noise, traffic, or other issues related to high intensity business uses.
2. **Dimensional Standards.**

Table 16-3-5 (C): B-2 District Dimensional Standards		
A. <i>Lot Standards (Minimum)</i>		
1.	Lot Area	n/a
2.	Lot Width	60 feet
B. <i>Setbacks (Minimum)</i>		
1.	Front Yard	25 feet
2.	Exterior Side Yard	25 feet
3.	Interior Side Yard	15 feet
4.	Rear Yard	40 feet
C. <i>Building Standards (Maximum)</i>		
1.	Height	35 feet
2.	Floor Area Ratio	0.6

B-2 District Dimensional Standards
16-3-5 (C)

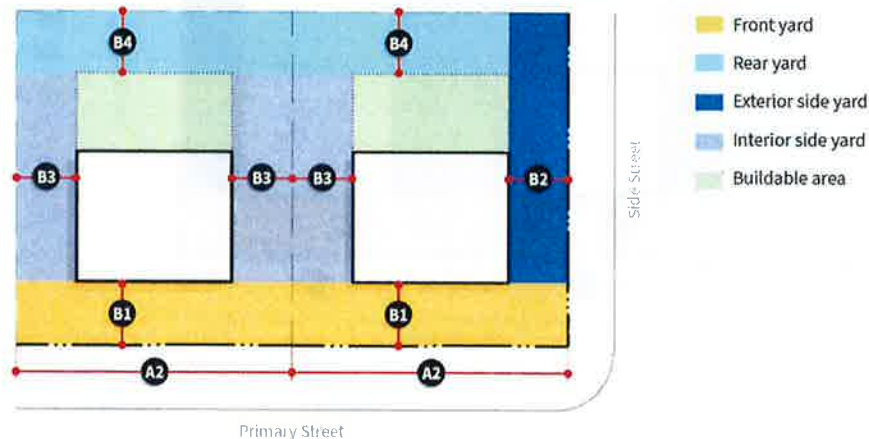


D. General Business District – B-3 (See Figure 16-3-5(D))

1. **Purpose.** The B-3 District is established to provide and preserve areas along highly visible and accessible road corridors that provide for a broad range of retail, wholesale, and service uses. Because of the scale and access requirements of uses in this district, they often cannot be compatibly integrated within the Town Center or Neighborhood Business Districts. Development at district boundaries must provide a compatible transition to uses outside the district.
2. **Dimensional Standards.**

Table 16-3-5 (D): B-3 District Dimensional Standards		
A. Lot Standards (Minimum)		
1.	Lot Area	n/a
2.	Lot Width	60 feet
B. Setbacks (Minimum)		
1.	Front Yard	25 feet
2.	Exterior Side Yard	25 feet
3.	Interior Side Yard	15 feet
4.	Rear Yard	40 feet
C. Building Standards (Maximum)		
1.	Height	40 feet
2.	Floor Area Ratio	0.6

B-3 District Dimensional Standards
16-3-5 (D)



16-3-6 - Office, Service, and Industrial Districts

A. **General Purpose of Office, Service, and Industrial Districts.** Office, Service, and Industrial zoning districts are established, designed, and intended to provide a healthy and safe environment in which to work and to:

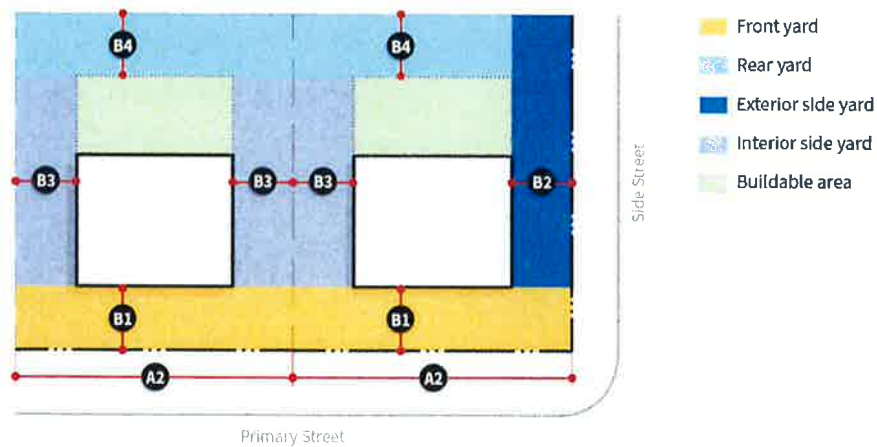
1. Maintain and enhance the Village's economic base and provide employment opportunities;
2. Preserve, protect, and promote employment-generating uses;
3. Minimize potential negative impacts of office and industrial development on adjacent business and residential areas; and
4. Help ensure that the appearance and operational impacts of office, service, and industrial developments do not adversely affect the character of the areas in which they are located.

B. Office and Service District – O-S (See Figure 16-3-6(B))

1. **Purpose.** This district is established to provide and preserve areas for a wide range of office and service uses including research and development, total senior life care communities, office-flex, and large employment facilities such as those in a planned office campus or headquarters development. This district also accommodates limited supporting commercial uses as a means to support daily needs for employees within the district.
2. **Dimensional Standards.**

Table 16-3-6 (B): O-S District Dimensional Standards		
A. Lot Standards (Minimum)		
1.	Lot Area	n/a
2.	Lot Width	60 feet
B. Setbacks (Minimum)		
1.	Front Yard	40 feet
2.	Exterior Side Yard	40 feet
3.	Interior Side Yard	10 feet
4.	Rear Yard	40 feet
C. Building Standards (Maximum)		
1.	Height	45 feet
2.	Floor Area Ratio	0.6

O-S District Dimensional Standards
16-3-6 (B)

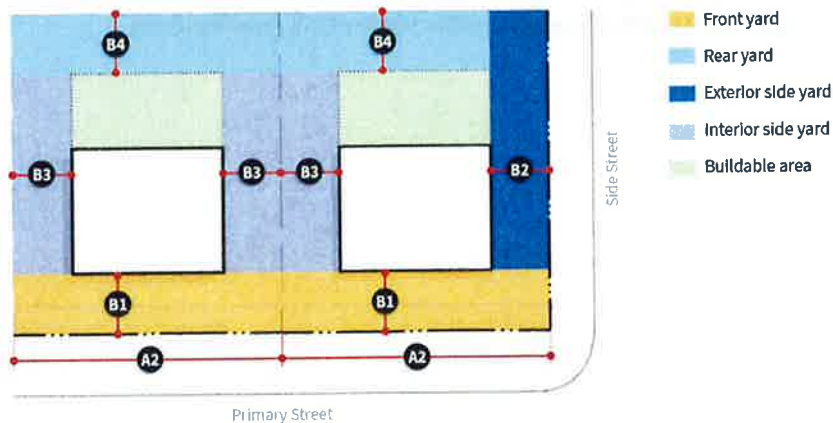


C. Industrial District – I (See Figure 16-3-6(C))

1. **Purpose.** This district is established to provide for industrial and manufacturing uses which are intensive in nature. This district is intended to accommodate uses that require extensive exterior movement of trucks, vehicles, goods, or other exterior operations. This district should not be located adjacent to residence districts, and its contiguity to commercial and business areas should, wherever possible, be avoided.
2. **Dimensional Standards.**

Table 16-3-6 (C): I District Dimensional Standards		
A. Lot Standards (Minimum)		
1.	Lot Area	1 acre
2.	Lot Width	75 feet
B. Setbacks (Minimum)		
1.	Front Yard	60 feet (1)
2.	Exterior Side Yard	60 feet (1)
3.	Interior Side Yard	10 feet
4.	Rear Yard	20 feet
C. Building Standards (Maximum)		
1.	Height	50 feet
2.	Floor Area Ratio	0.8
<i>Note:</i>		
(1) If adjacent right-of-way is less than 80 feet wide, the minimum setback shall be 40 feet.		

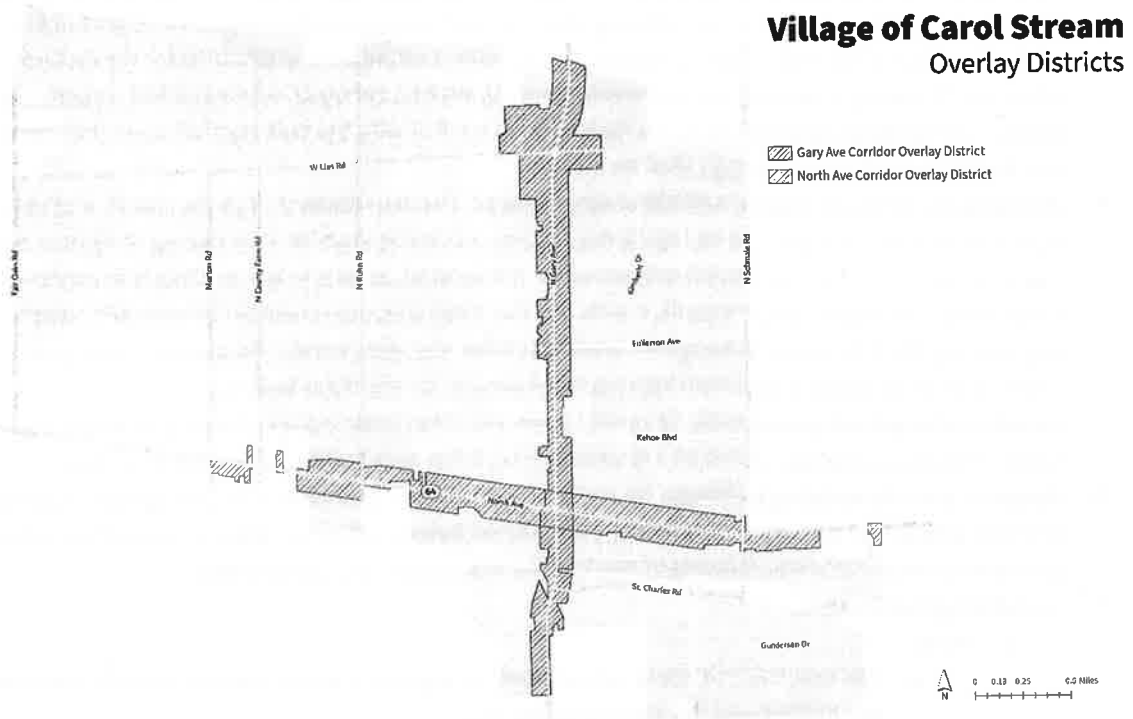
I District Dimensional Standards
16-3-6 (C)



16-3-7 - Overlay District

- A. All provisions of the UDO, to the extent that they do not conflict with the standards delineated in this section, shall remain in full force and effect for all properties subject to the provisions of this section.
- B. The standards found in this section shall be used by property owners, developers, Village staff members, the Plan Commission and the Village Board during the design and review of development and redevelopment proposals within the overlay districts. These standards and criteria complement and add to those contained within the Village's Comprehensive Plan, Gary Avenue Corridor Plan, the UDO and other land use regulations. In the event of conflict between regulatory ordinances, those contained in this section shall take precedence over all others.
- C. **Gary Avenue and North Avenue Corridor Overlay District – GAC and NAC (See Figure 16-3-7(C))**
 - 1. **Purpose.** The Gary Avenue and North Avenue Corridors and the development within them are major factors influencing the visual and environmental quality of the Village. At full development, the Corridor will contain the Village's Town Center, other retail nodes, significant industrial and employment concentrations, public institutions, recreational facilities and residential development. Due to the intensity of these land uses, Gary Avenue and North Avenue represent the heart of the Village, as well as a prominent image to those passing through the community. The purpose of the Gary Avenue and North Avenue Corridors is to:
 - a. Create a unified, harmonious and high-quality visual environment throughout the Gary Avenue and North Avenue Corridors, thereby identifying them as special areas with a unique identity within the Village and the region;
 - b. Promote high-quality design through improved development standards within the Corridors. These standards, which govern site planning, building design, and landscaping will enable the Village to enhance what otherwise might result in aesthetically and economically lower quality strip development;
 - c. Foster a distinctive and positive image for the Village and for the Gary Avenue and North Avenue Corridors which function as principal gateway into the Village; and
 - d. Protect and enhance wetlands and other significant natural resources through use of careful site design, protective easements, sensitive alignment and design of roadways and utilities, incorporation of natural features, landscaping and massing of trees.
 - 2. **Dimensional Standards.** The dimensional standards of the underlying zoning district shall apply unless otherwise specified in Section 16-5-16 of the Code.

16-3-7(C) Gary Avenue and North Avenue Corridor Overlay Districts



16-3-8 - Control Over Bulk

- A. **Generally.** Unless variations are granted pursuant to the variation provisions of this UDO, or unless site development allowances are granted through the Planned Development process as provided in Article 16-7, all new buildings shall conform to the bulk regulations established in this UDO for the district in which each building is located, and no existing building shall be enlarged, reconstructed, structurally altered, converted or relocated in such a manner as to conflict with the bulk regulations in this UDO for the district in which such buildings shall be located.
- B. **Maintenance of yards, courts, and other open spaces.** The maintenance of yards, courts, and other open spaces and minimum lot area legally required for a building shall be a continuing obligation of the owner of such building or of the property on which it is located, as long as the building is in existence. Furthermore, no legally required yards, courts or other open space or minimum lot area allocated to any building shall, by virtue of change of ownership or for any other reason, be used to satisfy yard, court, other open space or minimum lot area requirements for any other building.
- C. **Location of required open spaces.** All yards, courts and other open spaces allocated to a building or group of buildings shall be located on the same zoning lot as such building or group of buildings.
- D. **Required yard for existing buildings.** No yards on or hereafter provided for a building existing on the effective date of this UDO shall subsequently be reduced below, or further reduced below if already less than the minimum yard requirements of this UDO for equivalent new construction.
- E. **Calculating Dimensions.**
 - 1. **Yards.**
 - a. The required front yard setback shall be measured as the shortest distance between the building and the front property line.
 - b. The required side yard or rear yard setback shall be measured by the shortest distance between the building and the lot line.
 - 2. **Height.** The vertical distance measured from the sidewalk level or its equivalent established grade opposite the middle of the front of the building to the highest elevation of the roof in the case of a slant or flat roof; to the deck line of a mansard roof; and to the mean height level between eaves and ridge of a gable, hip or gambrel roof; provided that, where buildings are set back from the street line, the height of the building may be measured from the average elevation of the finished lot grade at the front of the building.
 - 3. **Lot Coverage.** The part or percent of the lot occupied by a combination of building and accessory uses covering the lot area, not including driveways but including parking pads.

16-3-9 - Bulk and Dimensional Standards

A. The following Table of Bulk and Dimensional Standards addresses the requirements applicable to the development or use of a lot in a given district.

Table 16-3-9: Bulk and Dimensional Standards												
Standard	R-1 (Res)	R-1 (Non-Res)	R-2	R-3	R-4 (SUA2)	R-4 (SUA3+)	R-4 (MU)	B-1	B-2	B-3	O-S	I
A. Lot Standards (Minimum)												
1. Lot Area	20,000 square feet	n/a	10,000 square feet	7,500 square feet	10,000 square feet	4,500 square feet	4,300 square feet	n/a	n/a	n/a	n/a	1 acre
2. Lot Width	100 feet	100 feet	75 feet	60 feet	75 feet	40 feet	n/a	20 feet	60 feet	60 feet	60 feet	75 feet
B. Setbacks (Minimum, unless otherwise specified)												
1. Front Yard	40 feet	40 feet	25 feet	25 feet	25 feet	25 feet	25 feet	(1)	25 feet	25 feet	40 feet	60 feet (2)
2. Exterior Side Yard	25 feet	25 feet	25 feet	25 feet	25 feet	25 feet	25 feet	(1)	25 feet	25 feet	40 feet	60 feet (2)
3. Interior Side Yard	10 feet	10 feet	8 feet	7.5 feet	7.5 feet	7.5 feet	7.5 feet	(1)	15 feet	15 feet	10 feet	10 feet
4. Rear Yard	40 feet	30 feet	30 feet	30 feet	30 feet	30 feet	30 feet	(1)	40 feet	40 feet	40 feet	20 feet
C. Building Standards (Maximum)												
1. Floor Area Ratio	n/a	0.6	n/a	n/a	n/a	n/a	n/a	0.8	0.6	0.6	0.6	0.8
2. Height	35 feet	45 feet	35 feet	35 feet	35 feet	35 feet	35 feet	50 feet	35 feet	40 feet	45 feet	50 feet
3. Lot Coverage	30 percent	n/a	30 percent	30 percent	40 percent	50 percent	50 percent	n/a	n/a	n/a	n/a	n/a
(1) Setbacks in the B-1 District shall be as established through the Planned Development and Gary Avenue Corridor Review Processes.												
(2) If adjacent right-of-way is less than 80 feet wide, the minimum setback shall be 40 feet.												

16-3-10 - Allowable Use of Land, Buildings or Structures

The following uses of land, buildings, or structures are allowed in the districts indicated, under the conditions specified as follows:

- A. Uses lawfully established and existing on the effective date of this UDO, which conform to the provisions herein;
- B. Uses lawfully established and existing on the effective date of this UDO, rendered non-conforming by the provisions herein shall be subject to the regulations of Article 16-10, "Non-conforming Lots, Buildings, Structures and Uses";
- C. Permitted uses as designated in this UDO and established after the effective date of this UDO;
- D. Special uses as designated in this UDO and established after the effective date of this UDO:
 - 1. A classification of special uses is established to provide for the location of certain uses which are deemed desirable for the public welfare within a given district or districts, but which might have a significant effect upon nearby properties or upon the character and future development of the district in which they are located; and
 - 2. Where a use exists on the effective date of this UDO and is classified as a special use, it shall be considered to be a lawful special use. Property granted such lawful special uses prior to the effective date of this UDO shall continue to have such uses and the use of the property shall be restricted to such special use and to such conditions under which the special use was granted. Additions or alterations to existing buildings or land improvements for expansion of lawful special uses shall be in accordance of this UDO.
- E. Only one (1) principal structure, along with permitted accessory uses, shall be constructed upon a single subdivided lot or an unsubdivided parcel of land unless approved as a Planned Development in accordance with Article 16- 7 of this UDO.

16-3-11 - Permitted and Special Uses

The following uses shall be permitted or special uses in the applicable district as indicated in the following Table 16-3-11: Permitted and Special Uses. No building or premise shall hereafter be used or occupied, and no building or structure, or part thereof, shall hereafter be erected, raised, moved, reconstructed, extended, enlarged or altered, except in conformity with the regulations herein specified for the district in which it is located.

- A. **Permitted Uses.** Uses which are marked as “P” in the table shall be allowed subject to all applicable regulations of this Ordinance; see Table 16-3-11(E).
- B. **Special Uses.** Uses which are marked as “S” in the table shall be allowed upon the approval of a special use permit, see Table 16-3-11(E).
- C. **Prohibited Uses.** A blank space in Table 16-3-11(E) indicates that a use type is not allowed in the respective zoning district, unless it is otherwise expressly allowed by other regulations of this UDO or by ordinance.
- D. **Uses not Listed.** Uses that are not explicitly permitted under the provisions of this UDO are expressly prohibited, unless such use shall be a legal prior existing nonconforming use subject to the provisions of Article 10.

Table 16-3-11(E): Permitted and Special Uses										
Proposed Use	Additional Regulations	R-1	R-2	R-3	R-4	B-1	B-2	B-3	O-S	I
Parks, Open Space, and Agriculture										
<i>Parks and Open Space, Publicly Owned and Operated, including Unlit Athletic Fields and Courts</i>		P	P	P	P	P	S	S	S	P
<i>Parks and Open Space, Privately Owned and Operated</i>		S	S	S	S	S	S	S	S	S
<i>Private Lit Athletic Fields and Courts</i>							S	S		
<i>Public Lit Athletic Fields and Courts</i>		S	S	S	S					
<i>Golf Course</i>		S	S	S	S					
<i>Cemeteries</i>		S	S	S	S					
<i>Community Garden / Urban Farm</i>	Article 16-4-1	P	P	P	P					
Residential										
<i>Single-Unit Detached Dwellings</i>		P	P	P	P					
<i>Single-Unit Attached Dwellings</i>	Article 16-4-2				P					
<i>Multiple Unit Dwellings, Building</i>	Article 16-4-3				P					
<i>Multiple Unit Dwellings, Complex</i>	Article 16-4-4				S					
<i>Multiple Unit Dwellings, Above Ground Floor as Part of Mixed Use</i>						P				
<i>Assisted Living Facilities / Nursing Homes</i>					S				S	
<i>Senior Co-Housing</i>					S					
<i>Total Senior Life Care Facilities</i>									S	
<i>Group Community Residences</i>		P	P	P	P					
<i>Family Community Residences</i>	Article 16-4-5	S	S	S	S					

Table 16-3-11(E): Permitted and Special Uses										
Proposed Use	Additional Regulations	R-1	R-2	R-3	R-4	B-1	B-2	B-3	O-S	I
Temporary Lodging										
Hotel						S		S		
Extended Stay Hotel	Article 16-4-6					S		S		
Education										
Nurseries or Preschools		S			S		S	S	S	
Schools (elementary, middle, high)		S								
Colleges and Universities		S						S	S	
Employment Training and Vocational Center								S	S	S
General Commercial Education							P	P	S	S
Commercial Retail										
Retail Sales, General						P	P	P	S	
Retail Sales, Accessory	Article 16-4-7									P
Grocery Stores						P	P	P		
Specialty Food Stores						P	P	P		
Multitenant Shopping Center						S	S	S		
Out Lot Retail Building	Article 16-4-8							P		
Medical Cannabis Dispensary									S	
Pawn Shop							P	P		
Gun Shop										
Adult Use Cannabis Dispensing Organization	Article 16-4-9								S	
Adult Oriented Uses	Article 16-4-10									P
Commercial Service										
Commercial Service, General						P	P	P	S	
Day Care Center	Article 16-4-11						S	S	S	
Banks							P	P	P	
Veterinary Clinic / Animal Hospital							P	P		
Kennel and Boarding Facility, outdoor	Article 16-4-12							S		S
Kennel and Boarding Facility, indoor								P		P
Funeral Parlor								P		S
Self Service Laundry Shop / Dry Cleaners							P	P		
Blood Donation Centers								P		
Tattoo Parlors										
Check Cashing/Payday Loan Stores										
Eating and Drinking										
Restaurant, General						P	P	P	P	
Restaurant with Bar Area						S	S	S		

Table 16-3-11(E): Permitted and Special Uses

Proposed Use	Additional Regulations	R-1	R-2	R-3	R-4	B-1	B-2	B-3	O-S	I
Microbrewery / Tasting Room for Brewery, Winery, Distillery						S	S	S		
Physical Health and Entertainment										
Health, Athletic, Recreation, or Amusement Facility, Indoor						P	P	P		S
Health, Athletic, Recreation, or Amusement Facility, Outdoor						S		S		S
Amphitheaters, Bandshells, or Outdoor Theaters						P				
Art Gallery, Commercial						P	P	P		
Archery/Gun Range										
Auto Oriented Businesses										
Autobody Repair, all vehicles								S		S
Fuel Sales								S		
Repair and Service								S		S
Car Wash								S		S
Automobile and Commercial Vehicle Fueling Plaza								S		
Vehicle Sales and Rental	Article 16-4-13							P		S
Outdoor Vehicle Storage								S		S
Office										
Contractor's Office and Shop								P		P
Offices, General						P	P	P	P	P
Offices, Above Ground Floor as Part of Mixed Use						P	P			
Business Parks									P	P
Medical or Dental Offices						P	P	P	P	
Industrial										
Medical or Dental Laboratories									S	P
Research Laboratories									S	P
Motor Freight Terminal										S
Warehouse / Distribution										P
Warehouse / Storage										P
Light Manufacturing										P
Heavy Manufacturing										S
Food Processing Establishment										P
Brewery, Winery, Distillery									S	S
Medical Cannabis Cultivation										S
Wholesale Sales								S	S	P

Table 16-3-11(E): Permitted and Special Uses										
Proposed Use	Additional Regulations	R-1	R-2	R-3	R-4	B-1	B-2	B-3	O-S	I
<i>Nurseries, Greenhouses / Garden Supply and Seed Stores</i>								P	S	P
<i>Machinery and Equipment Sales and Rental</i>										S
<i>Union Hall / Training Facility</i>									S	S
<i>Recycling Facility</i>										S
<i>Waste Management Facilities</i>										
<i>Mini Warehouses/Self Storage</i>									S	P
Public/Semi-Public										
<i>Places of Assembly</i>									S	
<i>Places of Worship</i>		S							S	
<i>Regional Religious Institution</i>	Article 16-4-14								S	
<i>Governmental Uses / Post Offices</i>		S				S			S	S
Medical Uses										
<i>Hospitals</i>								S	S	
<i>Acute Care Centers</i>								S	S	
<i>Medical and Rehabilitation Facilities</i>								S	S	
Utility										
<i>Service and Utility Uses, Public or Private</i>		S	S	S	S	S	S	S	S	S
<i>Building-Mounted Solar Energy Collection System</i>	Article 16-5-13 (A)	P	P	P	P	P	P	P	P	P
<i>Free-Standing Solar Energy Collection System, Primary</i>	Article 16-5-13 (B)	S	S	S	S	S	S	S	S	S
<i>Free-Standing Solar Energy Collection System, Accessory</i>	Article 16-5-13 (C)	P	P	P	P	P	P	P	P	P
Accessory Uses										
<i>Accessory Buildings and Structures, General</i>	Article 16-4-15	P	P	P	P	P	P	P	P	P
<i>Home Occupations</i>	Article 16-4-16	P	P	P	P					
<i>Drive Through</i>	Article 16-4-17					S	S	S	S	
<i>Outdoor Display/Sales of Merchandise, Permanent</i>								S		
<i>Outdoor Activities and Operations</i>	Article 16-4-18	S						S	S	P
<i>Outdoor Dining, without alcohol sales/consumption</i>	Article 16-4-19					P	P	P		
<i>Outdoor Dining, with alcohol sales/consumption</i>	Article 16-4-19					S	S	S		
<i>Donation Drop Boxes</i>	Article 16-4-20	P					P	P	P	
Temporary Uses										

Table 16-3-11(E): Permitted and Special Uses										
Proposed Use	Additional Regulations	R-1	R-2	R-3	R-4	B-1	B-2	B-3	O-S	I
<i>Carnival</i>	Article 16-4-21	P	P			P		P		
<i>Outdoor Special Exhibition, Show or Sales</i>	Article 16-4-22	P	P	P	P	P	P	P	P	P
<i>Garage Sale</i>	Article 16-4-23	P	P	P	P					
<i>Portable Outdoor Storage Device</i>	Article 16-4-24	P	P	P	P					
<i>Construction Related</i>	Article 16-4-25	P	P	P	P	P	P	P	P	P
<i>Outdoor Display/Sales of Merchandise, Temporary</i>	Article 16-4-26					P	P	P	P	P
<i>Outdoor Activities and Operations, Temporary</i>						P	P	P	P	P
Other Uses										
<i>Planned Development</i>	Article 16-7	S	S	S	S	S	S	S	S	S

Table 16-3-11(E): Permitted and Special Uses

Proposed Use	Additional Regulations	R-1	R-2	R-3	R-4	B-1	B-2	B-3	O-S	I
<i>Carnival</i>	Article 16-4-21	P	P			P		P		
<i>Outdoor Special Exhibition, Show or Sales</i>	Article 16-4-22	P	P	P	P	P	P	P	P	P
<i>Garage Sale</i>	Article 16-4-23	P	P	P	P					
<i>Portable Outdoor Storage Device</i>	Article 16-4-24	P	P	P	P					
<i>Construction Related</i>	Article 16-4-25	P	P	P	P	P	P	P	P	P
<i>Outdoor Display/Sales of Merchandise, Temporary</i>	Article 16-4-26					P	P	P	P	P
<i>Outdoor Activities and Operations, Temporary</i>						P	P	P	P	P
Other Uses										
<i>Planned Development</i>	Article 16-7	S	S	S	S	S	S	S	S	S

16-4 – Use Specific Standards

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16-4-1 - Community Gardening / Urban Farming

Community gardening and urban farming shall be permitted provided that, no keeping, propagation or culture of pigeons, poultry, rabbits, bees or livestock is conducted; and, further provided that, no retail sales are conducted from a store or stand erected or maintained on the premises.

16-4-2 - Single-Unit Attached Dwellings

Single-unit attached dwellings shall meet the following provisions:

- A. **Orientation.** The main entrances to a single-unit attached dwelling shall face the primary street. Garages are encouraged to face side yards or be located in the rear of the primary structure. If garages face the front yard, they shall be setback a minimum of three (3) feet from the primary elevation of the primary building. Accessory buildings and structures other than garages shall be located as allowed in Section 16-4-16.
- B. **Parking.** A minimum of one (1) of the parking spaces, as required in Section 16-5-2(C) of this UDO, shall be provided in an attached or detached garage.
- C. **Quality Materials.** Exterior building materials shall be traditional, time- and weather- tested materials and techniques such as but not limited to masonry, stone veneer systems, stucco, precast panels with inlaid or stamped brick texture. EIFS and vinyl materials shall be restricted to twenty (20) percent of the façade facing the front and exterior side yards and shall be utilized as accent or trim material only.

16-4-3 - Multiple-Unit Dwelling, Building

Multiple-unit dwelling, building shall meet the following provisions:

- A. **Orientation.** The main entrance to a multiple-unit dwelling building shall face the primary street.
- B. **Location of Parking.** All off-street parking shall be located behind buildings.
- C. **Driveways.** Curb cuts and site vehicular access shall be minimized in frequency and width and shall not dominate the site plan or the property and street frontage.
- D. **Location of Service, Loading, and Utility Areas.** Service areas, dumpsters, utilities, and the required screening thereof shall not be readily visible from a right-of-way.
- E. **Walkways.** Pedestrian access shall be provided to the building entries and parking areas connecting to the public sidewalk at the street frontage when one exists.
- F. **Quality Materials.** Exterior building materials shall be traditional, time- and weather- tested materials and techniques such as but not limited to masonry, stone veneer systems, stucco, precast panels with inlaid or stamped brick texture. EIFS and vinyl materials shall be restricted to twenty (20) percent of the façade facing the front and exterior side yards and shall be utilized as accent or trim material only.

16-4-4 - Multiple-Unit Dwelling, Complex

Multiple-unit dwelling, complex shall be permitted as a special use and shall meet the following provisions:

- A. **Site Organization.** Buildings shall be arranged, and site circulation shall be designed to create a sense of a public realm by framing and defining open spaces, street frontages, and amenities.
- B. **Compact Design.** Buildings and other site improvements shall be clustered to maximize stormwater absorption.
- C. **Orientation.** Buildings orientation shall reinforce site circulation patterns, open space patterns, and connections to other buildings on site.
- D. **Location of Parking.** Parking shall be integrated into the overall site design to minimize impact, reduce the loss of trees, and to be visually concealed from rights-of-way.

- E. **Driveways.** Curb cuts and site vehicular access shall be minimized in frequency and width and shall not dominate the site plan or the property and street frontage.
- F. **Location of Service, Loading, and Utility Areas.** Service areas, dumpsters, utilities, and the required screening thereof shall not be readily visible from a right-of-way.
- G. **Walkways.** Pedestrian access shall be provided to the building entries and parking areas connecting to the public sidewalk at the street frontage when one exists.
- H. **Quality Materials.** Exterior building materials shall be traditional, time- and weather- tested materials and techniques such as but not limited to masonry, stone veneer systems, stucco, precast panels with inlaid or stamped brick texture. EIFS and vinyl materials shall be restricted to twenty (20) percent of the façade facing the front and exterior side yards and shall be utilized as accent or trim material only.
- I. **Open Spaces.** A minimum of fifteen (15) percent of the site shall be developed as usable open space and shall be sited to preserve natural site features and be integrated with the buildings and site circulation to provide common outdoor amenities and gathering places.

16-4-5 - Family Community Residences

Family community residences, approved as a special use, shall not be located less than eight hundred (800) feet from any existing community residence, and shall meet the following provisions:

- A. The cumulative effect of such uses would not alter the residential character of the neighborhood; would not create an institutional setting; its operation would not create an adverse effect on surrounding properties; and the home shall to the extent possible, conform to the type and outward appearances of the residences in the area in which it is located;
- B. If the state requires a license or certification for the proposed community residence, the community residence has obtained the required state license or certification, or the operator has received licensing or certification required by the state to operate community residences;
- C. Applicant shall submit a statement of the exact nature of the home; the qualifications of the agency that will operate the home; the number and type of personnel who will be employed; and the number and nature of the residents who will live in the home; and
The home shall to the extent possible, conform to the type and outward appearances of the residences in the area in which it is located.

16-4-6 - Extended Stay Hotel

Extended stay hotels shall be permitted as a special use and shall meet the following provisions:

- A. Vehicles greater than ten-thousand (10,000) pounds shall only be permitted to park in the rear of the property.
- B. No vehicle greater than ten-thousand (10,000) pounds shall be parked on the property for more than twenty-four (24) hours.

16-4-7 - Retail Sales, Accessory

Accessory retail sales shall meet the following provisions:

- A. Accessory retail sales shall be limited to the sale of products produced on site.
- B. Accessory retail sales shall not exceed ten (10) percent of the total gross floor area of the building.

16-4-8 - Out Lot Retail Building

Out lot retail buildings shall meet the following provisions:

- A. **Setback.** Out lot retail buildings shall be setback a minimum of fifteen (15) feet from any right-of-way.
- B. **Location of Parking.** All off-street parking shall be located behind the building.
- C. **Driveways.** Curb cuts and site vehicular access shall be shared with the primary structure.

- D. **Location of Service, Loading, and Utility Areas.** Service areas, dumpsters, and utilities shall not be visible from a right-of-way. Required screening shall be integrated into the architecture of the building.
- E. **Walkways.** Pedestrian access shall be provided to the building entries and parking areas connecting to the public sidewalk at the street frontage when one exists.
- F. **Architecture.** Out lot retail buildings shall provide three-hundred sixty (360) degree architecture for all sides visible to the public. Three-hundred sixty (360) degree architecture incorporates facade elements, including for doors, windows, exterior cladding, and all other exterior decorative elements and finishes on all front, side, and rear elevations of the building.

16-4-9 - Adult Use Cannabis Dispensing Organization

Adult use cannabis dispensing organizations shall be permitted as special uses and shall meet the following provisions:

- A. **Submission Requirements and Criteria.**
 - 1. An accurately dimensioned site plan indicating buildings, building entrances, parking, sidewalks, adjacent streets and immediately surrounding uses. The site plan shall include a statement that the location of the Cannabis Dispensing Organization is not in violation of the distance requirements set forth in this Section.
 - 2. A floor plan of the interior of the facility indicating the principal uses on the floor plan, including retail areas and storage areas.
 - 3. A plan for disposal of any cannabis or byproducts.
 - 4. A plan for ventilation of the dispensing organization that describes the ventilation systems that will be used to prevent any odor of cannabis off the premises of the business.
 - 5. A security plan that includes facility access controls, surveillance systems, on-site security personnel, and other security measures required by state or local regulations. Security arrangements must deter and prevent unauthorized entrance into areas containing cannabis or cannabis products and the theft of cannabis or cannabis products, and ensure the safety of employees and customers, as well as the surrounding area, and include no less than the minimum security and lighting measures required by State law. The security plan shall be reviewed and approved by the chief of police.
 - 6. A proposed plan of operations. The proposed plan of operations of the dispensing organization must demonstrate the intent of the Organization to operate in full compliance with the Cannabis Regulation and Tax Act and/or Medical Cannabis Act, as applicable.
 - 7. A Signage Plan shall be submitted. The proposed signage plan shall comply with the following standards:
 - a. No sign shall contain any logo, name, wording, statement or illustration that is:
 - b. False or misleading;
 - c. Promotes the overconsumption of cannabis;
 - d. Displays cannabis;
 - e. Shows someone under twenty (21) consuming cannabis;
 - f. Includes the image of the cannabis leaf or bud;
 - g. Includes any image that is likely to appeal to minors; or
 - h. Contains any slang or colloquial term for cannabis or cannabis paraphernalia.
 - 8. A parking and/or traffic study may also be requested to determine parking adequacy or traffic circulation.
 - 9. **Exterior Appearance:** The exterior appearance of the building of a dispensing organization shall be compatible with commercial structures already constructed or under construction within

the immediate neighborhood, to ensure against blight, deterioration, or substantial diminishment or impairment of property values in the vicinity.

10. Performance Standards: All uses shall provide evidence of conformity to the performance standards for noise, vibration, smoke, dust, odor, heat, glare, fire hazard and other objectionable influences established by the State of Illinois and administered by the Illinois Environmental Protection Agency, the United States of America and administered by the federal environmental agency, and any ordinance of DuPage County or the Village of Carol Stream.
11. Location:
 - a. A Dispensing Organization shall not be located within a one thousand five hundred (1,500) foot radius of any other Dispensing Organization located within or outside the Village, or be located within one thousand (1,000) feet of the property line of a pre-existing public or private preschool or elementary or secondary school or day care center, park, place of worship, or public library within or outside the Village.
 - b. A dispensing organization shall not contain a drive up service window.
12. Exterior Lighting: Lighting shall illuminate the exterior of the building and all entrances and exits to the facility. Exterior lighting shall be one (1) foot-candle and shall remain on until at least one (1) hour after the closing of the dispensing organization. In addition, all exterior lighting shall be inwardly directed so that no direct lighting is cast off-premises.
13. Entrance: A dispensing organization may have more than one (1) means of egress from the interior so as to meet building codes and public safety concerns; however, it shall have a single secure public entrance and shall implement appropriate security measures to deter and prevent the theft of cannabis and unauthorized entrance into areas containing cannabis. The entrance shall be located and maintained clear of any barriers, landscaping and similar obstructions that may block the view so that the entrance and pedestrian access is clearly visible from the public street, sidewalk and parking area.
14. Cannabis Paraphernalia and Product Display: No cannabis or paraphernalia shall be displayed or kept in a dispensing organization so as to be visible from outside the premises.
15. On-site Use Prohibited: No cannabis shall be smoked, eaten or otherwise consumed or ingested within any dispensing organization.
16. Other Standards:
 - a. All dispensing organizations shall abide by all other applicable state and Village regulations and requirements. Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act, and shall obtain and maintain at all times valid licensing, certification, and/or accreditation by appropriate, local, state and national bodies charged with the regulation of Adult-Use Cannabis Business Establishments and shall adhere to all governing local, state and national codes and regulations.
 - b. Principal Use. The Cannabis Dispensing Organization is allowed as a principal use only and not allowed as an accessory use or temporary use as defined within the Zoning Code.

16-4-10 - Adult Oriented Uses

Adult oriented uses shall be permitted uses in the Industrial District and shall meet the following provisions:

- A. **Purpose.** The purpose of this Section is to establish reasonable and uniform regulations to regarding the location of sexually oriented businesses in the municipality in order to minimize and control

negative secondary effects associated with sexually oriented businesses within the municipality thereby promoting the health, safety and welfare of the citizens of the municipality. The provisions of this Section have neither the purpose nor the effect of imposing a limitation or restriction on the content of any communicative materials or communication, including sexually oriented entertainment. Similarly, it is not the purpose, nor effect of this Section to restrict or deny access by adults to sexually oriented entertainment protected by the First Amendment, or to deny access by distributors and exhibitors of sexually oriented entertainment to their intended market. Furthermore, it is not the intent or effect of this article condone or legitimize the distribution or exhibition of entertainment that is obscene.

- B. **Findings.** Based on evidence concerning the adverse secondary effects of sexually oriented businesses the Village of Carol Stream finds the following: Sexually oriented businesses lend themselves to ancillary unlawful and unhealthy activities.
1. Sexual acts, including masturbation, oral sex and anal sex, occur at sexually oriented businesses, especially those which provide private or semi-private booths or rooms for viewing films, videos or live sexually oriented entertainment. Such activities may result in spreading communicable diseases such as syphilis, gonorrhea and human immunodeficiency virus (HIV).
 2. Studies conducted in other cities have demonstrated a correlation between sexually oriented business and a decrease in the residential and commercial property values that surround them, especially those properties within one thousand (1,000) feet of such businesses.
 3. Studies conducted in other cities have demonstrated a correlation between sexually oriented businesses and increased crime in the neighborhood, including sex-related crimes like prostitution, obscenity and sexual assault. This correlation is especially acute when more than one sexually oriented business is located in a neighborhood, and when a sexually oriented business is located near a public open space such as a park, cemetery or school.
 4. Studies conducted in other cities have demonstrated a correlation between sexually oriented businesses and increased harassment and propositioning of women, children and the elderly in the neighborhood.
 5. Studies conducted in other cities have demonstrated a correlation between sexually oriented businesses and offensive material such as pornographic magazines and used condoms being discarded in the surrounding neighborhood, making them available to children.
 6. Location of sexually oriented businesses in a neighborhood can create a "sex for sale" reputation in a neighborhood.
 7. The foregoing findings raise substantial governmental interests and concerns.
 8. The municipality cannot entirely prohibit sexually oriented businesses which are not obscene from locating within the municipality.
 9. The municipality can affect reasonable locational regulations to which it believes will ameliorate these deleterious secondary effects associated with sexually oriented businesses.
 10. Locating sexually oriented businesses in the Industrial Zone will ameliorate these deleterious secondary effects associated with sexually oriented business.
 11. Requiring sexually oriented businesses to be located one thousand (1,000) feet from any other sexually oriented businesses will ameliorate these deleterious secondary effects associated with sexually oriented businesses.
 12. Requiring sexually oriented businesses to be located one thousand (1,000) feet from any school, day care center, cemetery, public park including any lineal recreational area like a bike path, forest preserve, public housing, place of religious worship, lot zoned for residential

purposes and lot used for residential purposes, complies with the requirements of state law 65 ILCS 5/11-5-1.5, and will ameliorate these deleterious secondary effects associated with sexually oriented businesses.

13. North Avenue is the main thoroughfare in the municipality, and more than any other location in the municipality reflects on the economic status of the municipality.
 14. Accordingly, a decrease in the property values and an increase in visible crime along North Avenue will affect the property values of the municipality as a whole in a way that other locations would not.
 15. Preventing sexually oriented businesses from locating directly on, or within five hundred (500) feet of North Avenue will help to conserve property values in the municipality as a whole, while still providing an adequate number of sites and acreage available for the location of sexually oriented businesses.
- C. **Permitted Use.** Any other ordinance or section of any ordinance notwithstanding, and subject to the setback requirements of Article 16-4-11(B), sexually oriented businesses shall be a permitted use only in the I Industrial District. Sexually oriented businesses shall not be a special use in any district.
- D. **Setback Requirements.** No sexually oriented business shall be located:
1. Within one thousand (1,000) feet of the lot line of any other sexually oriented business, and any school, day care center, cemetery, public park including any lineal recreational area like a bike path, forest preserve, public housing, place of religious worship, lot zoned for residential purposes and lot used for residential purposes;
 2. Within five hundred (500) feet of the centerline of North Avenue, which five hundred (500) feet shall be measured from the nearest lot line, or portion of the building in which the sexually oriented business is located to the nearest point of the centerline of North Avenue; and
 3. On a lot which physically touches North Avenue.
- E. **Restriction on Use.** All sexually oriented businesses shall be conducted entirely within a fully enclosed business. No sexually oriented business shall be operated in any manner that permits the observation from outside the building of any image, material or entertainment depicting or describing excretory functions, specified sexual activities or specified anatomical areas or any person in a state of nudity or semi-nudity, whether by means of display, decoration, sign, window or any other means.
- F. **Signage.** No sexually oriented business shall advertise by way of billboard, sign boards or sign, within one thousand (1,000) feet of any school, day care center, cemetery, public park including any lineal recreational area like a bike path, forest preserve, public housing and place of religious worship.
- G. **Other Regulations.** The restrictions set forth in this article shall supersede any other restrictions found in other ordinances or other sections of any ordinance as applied to sexually oriented businesses, if the terms of the restrictions are in conflict.

16-4-11 - Day Care Center

Day care centers shall be permitted as a special use and shall meet the following provisions:

- A. Day care centers shall have a fenced-in yard area for outside play activities, which includes a fence of no greater than five feet in height or as permitted by the Section 16-5-9 or as required by the Illinois Department of Children and Family Services.

16-4-12 - Kennel and Boarding Facility, Outdoor

Kennel and boarding facilities shall be permitted as a special use and shall meet the following provisions:

- A. **Kennel.**

1. Kennels shall be limited to the raising, breeding, boarding, and grooming of domestic dogs and cats.
2. The minimum lot size for a kennel shall be two (2) acres.
3. Dogs kept on premises will not equal more than fifteen (15) per acre of land.
4. Cats kept on premises will not equal more than twenty-five (25) per acre of land.
5. All runs shall be hard-surfaced, compacted fine stone or grassed with drains provided every 10 feet and connected to an approved sanitary facility.
6. No building, other structure or outside dog runs shall be located within one hundred and fifty (150) feet of the lot line of a residential use.
7. Dog runs shall not be used between the hours of 8:00 p.m. and 8:00 a.m.
8. Methods shall be used to reduce the impact of noise on adjacent properties, which may include the use of sound-barrier material such as "bark-block" and/or other approved insulation.

B. Boarding Facilities.

1. Dog runs shall be set back as far as possible from all residential properties. In no case shall the minimum setback be less than one hundred and fifty (150) feet from the lot line of a residential use.
2. Methods shall be used to reduce the impact of noise on adjacent properties, which may include the use of sound-barrier material such as "bark-block" and/or other approved insulation.
3. The animals shall be boarded in appropriate kennel units with insulation to further abate noise.
4. The facility shall have appropriate flushing drains and other physical elements to properly dispose of cleaning waste from the boarding area.
5. The boarding area must be air-conditioned and heated so that any windows, doors or other openings can be closed at all times, with the exception of ingress and egress into the area.
6. The total area designated for boarding within the building shall not exceed seventy-five (75) percent of the gross floor area of the facility.

16-4-13 - Vehicle Sales and Rental

- A. Storage areas for vehicles for sale or rent shall not be located in any required parking area.
- B. Storage areas for vehicles for sale or rent shall be screened on all sides facing a public right-of-way with the requirements for parking lot perimeter landscape as detailed in Section 16-5-5. The Community Development Director may approve alternate placement of the required landscape material.

16-4-14 - Regional Religious Institution

- A. A regional religious institution shall be located on a parcel of land that is at least ten (10) acres in size and shall be improved with a principal structure of at least fifty-thousand (50,000) square feet in gross floor area.

16-4-15 - Accessory Buildings and Structures, General (See Figure 16-4-15(B))

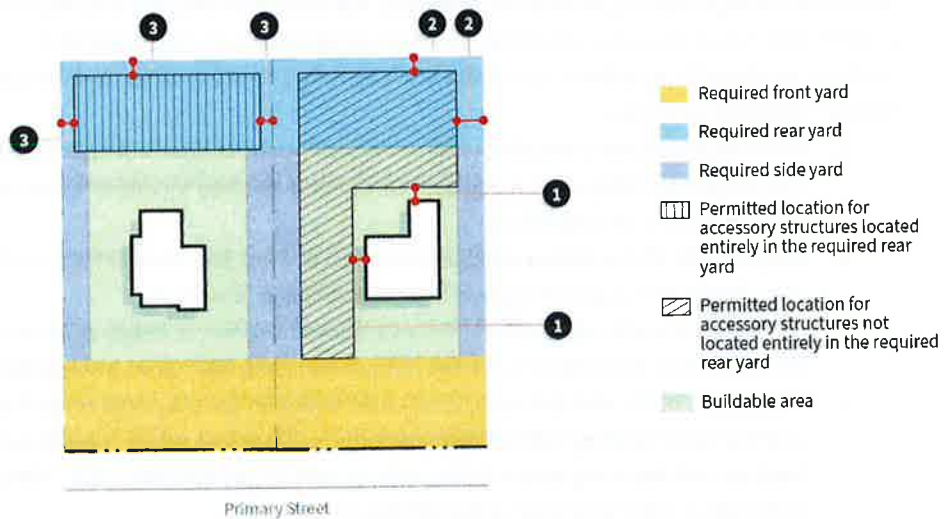
Accessory buildings and structures shall be compatible with the principal use and shall not be established prior to the establishment of the principal use. Except as otherwise regulated herein, an accessory building or structure hereafter established, erected, altered, enlarged or moved on a lot shall conform with the following.

- A. **Height.** Detached garages shall not be more than one story, or fifteen (15) feet in height, excluding flag poles. No residential accessory structure shall be more than thirteen (13) feet in height.
- B. **Location.**
 1. An accessory building or structure shall be located a minimum of five (5) feet from the principal structure, unless otherwise permitted in this UDO.

2. An accessory building or structure which is not located entirely in the required rear yard must comply with the side yard setback requirements of the primary structure and shall not be closer than five (5) feet from any rear property line.
3. All accessory buildings or structures located entirely in the required rear yard shall not be closer than five (5) feet from the property line unless otherwise specified
4. No accessory building or structure or portion thereof shall be located in the required front yard, exterior side yard, or interior side yard Exception: gazebos, outdoor fireplaces, playground equipment, sheds, playhouses, greenhouses, storage buildings, swimming pools, patios, decks and terraces which may be located within an exterior side yard, not less than fifteen (15) feet from the lot line adjacent to the street, if the yard is enclosed with an allowable solid fence a minimum of four (4) feet in height.
5. Where an accessory building or structure is structurally attached to the principal structure, it shall comply with the setback requirements that apply to the principal structure.

Accessory Buildings and Structures, General

16-4-15 (B)



- C. **Number of detached storage structures or buildings.** There shall be no more than two detached storage structures or buildings per single-unit residential property. Detached storage structures less than or equal to sixty-four (64) square feet in area shall not require a building permit, may be located within five feet of the principal structure, and shall comply with all other applicable codes and ordinances.
- D. **Smoking Shelters.** Smoking shelters shall be permitted as accessory or detached structures on lots in any district. Such structures shall be further regulated as follows.
 1. The smoking shelter must comply with all requirements of the Village Building Code and Fire Code.
 2. The service and/or consumption of drinks or food in the smoking shelter is strictly prohibited.
 3. The smoking shelter must be located in a rear yard or interior side yard only, and must conform with the locational requirements for accessory structures as set forth in this article.

4. The smoking shelter must be constructed on a suitable, hard surface and must be securely anchored.
5. The floor area of the smoking shelter must be no larger than one hundred and fifty (150) square feet.
6. The smoking shelter must be located no closer than fifteen (15) feet from any entrance, exit, open window or ventilation intake that serves an enclosed area in which smoking is prohibited.
7. The smoking shelter must have at least one permanently clear opening that is not less than eighty (80) inches in height and sixty (60) inches in width.
8. The smoking shelter may utilize outdoor lighting and electrical heating fixtures in accordance with the requirements of the Carol Stream Electrical Code and Fire Code. The smoking shelter must not contain any other electrical devices nor any mechanical devices, such as televisions or generators.
9. Temporary smoking shelters must meet the requirements of this section, and also shall be subject to the regulations of Section 16-8-3 (A)(1)(f)(iv)
10. Smoking shelters located within the Gary Avenue or North Avenue Corridors must meet the requirements of Section 16-5-14.

E. Radio/Broadband Telecommunication Poles, Towers, and/or Antenna. Radio or broadband telecommunications poles, towers and antennas, not more than fifty five (55) feet in height above ground, shall be permitted as accessory or detached structures on lots in any district. Such structures shall not be placed in a position as to present a hazard to any utility lines. Such structures shall be further regulated as follows.

1. Antenna structures or parabolic dish antenna structures shall not be located in any front or side yards adjoining a street and shall be constructed and maintained in compliance with the manufacturer's specifications.
2. No parabolic dish antenna structure in excess of three feet in diameter shall be mounted on or over, bracketed or guyed to any principal building or structure.
3. No dish antenna located upon a roof may exceed five feet in height as measured vertically from the roof which supports it to the top of the antenna or dish when positioned for operation.
4. All portions of the dish antenna, in any orientation to the sky, must meet the minimum side and rear yard building setback requirements for the lot on which it is placed and shall be at least ten feet from any property line with no part of any antenna, wire, cable or guy wire crossings or extending over or beyond any property line.
5. The location of a dish antenna in excess of three feet in diameter for a roof mounted antenna or ten feet in diameter for a ground mounted antenna in any Residential, Business or Industrial District shall be subject to the granting of a variation by the Zoning Board of Appeals after a public hearing thereon.
6. The village shall assume no liability in case of personal injury or property damage arising in connection with or as a result of the erection, placement, or maintenance of any antenna.
7. A minimum of fifty (50) percent of the area around the dish must be planted in landscape material which is at least one-half as tall as the overall height of the dish antenna.
8. The ground mounted dish antenna shall be as near to the rear of the house on which it shares a lot as possible.
9. No more than one dish antenna shall be allowed on a lot of one (1) acre or less.

16-4-16 - Home Occupations

A. Intent and Purpose.

1. To protect residential areas from adverse impacts that are sometimes associated with home occupations;
2. Maintain and preserve the character of residential neighborhoods;
3. Provide for the protection of the health, safety and welfare of all Village residents; and
4. Afford all residents of the Village a broad choice in the use of their home to produce or supplement personal and family income in our ever changing society.

B. Performance Standards.

1. Only lawful activities that involve the performance of a business or occupation that is a permitted use or special use within the zoning districts contained within this chapter may be conducted within a home occupation. Exception: a person who possesses a valid federal firearms license may carry out that business as a home occupation; provided that, all other regulations of this section are complied with.
2. It is conducted entirely within the dwelling by a member of the housekeeping unit residing in the dwelling, and not more than one additional non-resident assistant or employee on the premises.
3. Home occupations shall not involve the use of any accessory building, second structure or outside storage of materials or equipment.
4. There is no display or activity that will indicate from the exterior of the dwelling that it is being used in whole or in part for any use other than a dwelling.
5. There shall be no structural alterations or special construction features inconsistent with a residential use. There shall be no separate outside entrance provided solely for the occupation.
6. The noise, dust, glare, odors, noxious fumes, vibrations or smoke emanating from the premises should not exceed that which is normally produced by a single-unit dwelling.
7. Equipment which is necessary to the occupation may be used; provided, it does not create visible or audible interference in radio or television receivers or phones and it does not cause fluctuations in line voltage off the premises.
8. It does not generate significantly greater traffic volume than normally expected in a residential area, except as outlined elsewhere in this section, and deliveries to the occupation by the United States Postal Service, UPS, Federal Express or any other licensed delivery service do not exceed what would normally be expected in a residential area.
9. The parking of customer's or client's vehicles should not create safety hazards or unusual congestion. If the occupation is of the type that customers or clients visit the premises frequently, there shall be no more than four (4) clients or customers in the dwelling unit or on the premises during any period of sixty (60) consecutive minutes. Motor vehicle traffic generated by the occupation shall be prohibited from visiting the premises between the hours of 11:00 p.m. and 6:00 a.m., except for childcare operations. Motor vehicle traffic associated with the occupation shall be limited to no more than four (4) vehicles during any period of sixty (60) consecutive minutes. The number of additional customers, clients or motor vehicles can be increased to not more than eight (8) to allow for the type of occupation that involves classes, demonstrations, meetings, students, day care or other similar occupations.
10. A day care facility may provide outdoor supervised recreation on the property during reasonably limited periods.
11. The use shall comply with all local, state or federal regulations pertinent to the activity involved. The operation shall not be construed as an exemption from any such regulations, including but not limited to any regulation or requirement regarding licensing; storage of

drugs, pharmaceuticals, chemicals and the like; the disposal of any drugs, pharmaceuticals, chemicals and the like.

12. All persons engaging in home occupation activities for which a federal firearms license is required shall store firearms either in locked cases or in racks in which the firearms are securely locked to the racks. Firearms ammunition shall only be stored in locked cases.

16-4-17 - Drive Through (See Figure 16-4-17(A))

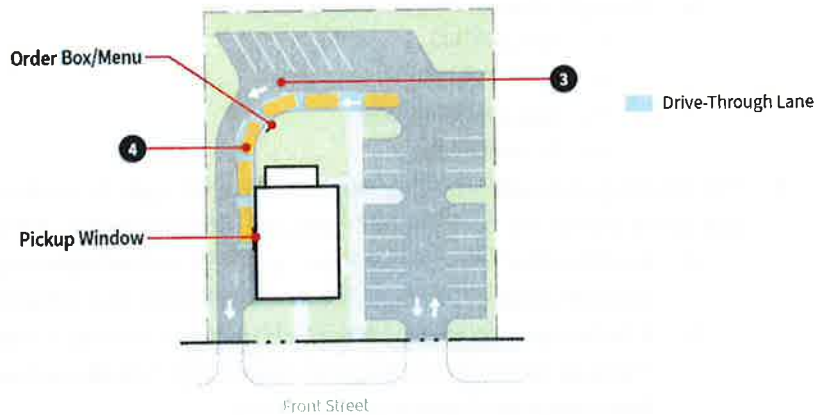
Drive through facilities shall be permitted as a special use and shall meet the following provisions:

A. General Requirements.

1. Drive-throughs shall be permitted a maximum of one (1) menu board and one (1) pre-order board with a combined maximum area of one hundred (100) square feet per drive through lane. Each menu board or pre-order board shall not exceed sixty (60) square feet in area and ten (10) feet in height. Menu boards and pre-order boards may utilize electronic message boards for one hundred (100) percent of the permitted menu board or pre-order board area and must follow all regulations of Section 16-6-9.
2. Stacking spaces and lanes for drive through stations shall not impede on- and off-street traffic movement, are not to cross or pass through off-street parking areas or drive aisles and are not to impede pedestrian access to a public entrance of a building.
3. Drive-through lanes are to be separated from off-street parking areas. Individual lanes are to be striped, marked, or otherwise distinctly delineated.
4. Stacking spaces shall have a minimum depth of twenty (20) feet. Stacking lanes shall have the following minimum widths:
 - a. One (1) lane: twelve (12) feet,
 - b. Two (2) or more lanes: ten (10) feet per lane.

General Requirements for Drive-Through Facilities

16-4-17 (A)



B. Requirements by Use.

Table 16-4-13(B) Drive Through Stacking Space Requirements		
Use	Minimum Stack	Measure From
<i>Automated Teller Machine</i>	2 per machine	teller machine
<i>Bank Teller Lane</i>	2 per lane	teller or window
<i>Restaurant</i>	6 per order box	order box (1)
<i>Carwash Stall, Automatic</i>	5 per stall	stall entrance
<i>Carwash Stall, Manual</i>	2 per stall	stall entrance
<i>Oil Change Shop</i>	2 per service bay	service bay entrance
<i>Pharmacy</i>	4 per lane	machine or window
(1) Four of the required stacking spaces are to be located between the order-box and pick up window, including the stacking space at the order box.		

16-4-18 - Outdoor Activities and Operations, Permanent

Outdoor Activities and Operations shall be subject to the following provisions:

A. Screening of Outdoor Activities and Operations in the I District.

1. Outdoor activities and operations shall not be visible from:
 - a. Adjacent non-industrial property;
 - b. The right-of-way of the following roadways:
 - I. Gary Avenue;
 - II. North Avenue;
 - III. East Lies Road; and
 - IV. Schmale Road.
2. The following minimum screening requirements shall apply to outdoor activities and operations adjacent to or visible from areas identified in Section 16-4-19(A)(1):
 - a. A solid wall or fence not less than six (6) feet and not more than eight (8) feet in height along all property frontages identified in Section 16-4-19(A)(1).
 - b. A landscape strip not less than five (5) feet wide located in front of the wall or fence. The required landscape materials shall conform to all requirements for Transition Area Landscape found in Section 16-5-5.
3. The following minimum screening requirements shall apply to outdoor activities and operations not adjacent to or visible from areas identified in Section 16-4-19(A)(1):
 - a. A fence, which conforms to all fence material requirements detail in Section 5-9 and is not less than six (6) and not more than eight (8) feet in height.
 - b. A landscape strip not less than five (5) feet wide located in front of the fence wall. The required landscape materials shall conform to all requirements for Transition Area Landscape found in Section 16-5-5.
4. General Screening Requirements.
 - a. No screening wall or fence shall be located within a required front yard.
 - b. Screening walls and fences shall be architecturally compatible with the primary structure.

B. Screening of Outdoor Activities and Operations in the B-1, B-2, B-3, and O-S Districts.

1. Outdoor activities and operations shall not be visible from:

- a. Any public right-of-way;
 - b. Any residential property
2. The following minimum screening requirements shall apply to outdoor activities and operations adjacent to or visible from areas identified in Section 16-4-19(B)(1):
 - a. A solid wall or fence not less than six (6) feet and not more than eight (8) feet in height along all property frontages identified in Section 16-4-19(B)(1).
 - b. A landscape strip not less than five (5) feet wide located in front of the wall or fence. The required landscape materials shall conform to all requirements for Transition Area Landscape found in Section 16-5-5.
 3. The following minimum screening requirements shall apply to outdoor activities and operations not adjacent to or visible from areas identified in Section 16-4-19(B)(1):
 - a. A fence, which conforms to all fence material requirements detail in Section 16-5-9 and is not less than six (6) and not more than eight (8) feet in height.
 - b. A landscape strip not less than five (5) feet wide located in front of the masonry wall. The required landscape materials shall conform to all requirements for Transition Area Landscape found in Section 16-5-5.
- C. **Residential Districts.** Outdoor activities and operations shall be permitted for nonresidential uses in residential districts only and shall meet all provisions included in Section 16-4-18(B).
- D. **Surfacing.** Areas for outdoor activities and operations shall be surfaced with an approved hard surface material. Partially paved or unpaved outdoor storage areas shall be prohibited.
- E. **Shipping Containers.** Shipping containers not located on a truck or located on a truck which is kept in the same parking or loading area for more than thirty (30) days shall be considered an outdoor operation and shall be subject to all of the provisions for outdoor activities and operations as found in this section, or as approved in adherence with all applicable regulations for accessory uses or construction uses.

16-4-19 - Outdoor Dining, with or without Alcohol Sales and Consumption

Outdoor dining without alcohol sales shall be subject to approval by the Community Development Director, or his or her designee. Outdoor dining with alcohol sales shall be subject to approval through the Special Use permitting process.

- A. The seating area shall be ancillary to a restaurant or food service business.
- B. The seating area shall only be located on a paved pedestrian access area, sidewalk or other hard-surfaced area adjacent to the tenant space.
- C. The seating area shall have a safety barrier for protection from vehicular impact.
- D. The seating area must be located outside of required parking setbacks, parking spaces and landscape islands.
- E. If alcohol is sold in the outdoor dining area, the seating area must be separated from adjacent roadways, parking areas, or on-site circulation areas with a fence the height of which shall be a minimum of three (3) feet and a maximum of four (4) feet.

16-4-20 - Donation Drop Boxes

Donation drop boxes are permitted as accessory structures in the R-1, B-2, B-3 and O-S Zoning Districts or on properties primarily occupied by an educational, religious, governmental or charitable use. The boxes shall only be placed with the property owner's permission and on properties that contain an existing and operating permitted or special use. Donation drop boxes shall be further regulated as follows.

- A. No more than two donation drop boxes are allowed on a zoning lot less than two (2) acres in size. No more than three (3) boxes are allowed on a zoning lot equal to or greater than two (2) acres in size.
- B. All donation drop boxes on any given lot shall be located immediately adjacent to one another.
- C. Each box shall not exceed seven (7) feet in height and twenty-five (25) square feet in ground area.
- D. Boxes shall be located on an asphalt or concrete paved surface.
- E. Boxes shall not be located in a driveway or drive aisle and shall not reduce the width of paved clear space for the passage of pedestrians to less than five (5) feet. Boxes shall not be located in such a way as to disrupt the flow of vehicular or pedestrian traffic.
- F. Boxes shall not be located nearer than forty (40) feet from an adjoining lot in a Residential Zoning District.
- G. Boxes shall not be located nearer than twenty (20) feet from the right-of-way line of any street other than Gary Avenue or North Avenue.
- H. Boxes shall not be located nearer than thirty (30) feet from the right-of-way line of Gary Avenue or North Avenue.
- I. Boxes shall not be located nearer than five (5) feet from a fire hydrant or fire protection system connection.
- J. Boxes shall not occupy or otherwise inhibit the use of any parking spaces required to meet the parking space requirements for the uses on the property.
- K. Donation drop boxes are permitted to be located within the Gary Avenue or North Avenue Corridors Overlay Districts and are not subject to the review and approval procedures specified in Section 5-14. However, donation drop boxes located within the Gary Avenue Corridor or North Avenue Corridor Overlay Districts shall be located so as not to be visible from any public ways, or shall be screened from view so as not to be visible from public ways with materials identical to or strongly similar to building materials or by heavy landscaping that will be effective in winter.
- L. A notice must be permanently affixed to each box in a highly visible location prohibiting the placement of items outside of the box. The name and twenty-four (24) hour telephone number of the owner/operator must be permanently affixed to each box.

16-4-21 - Carnival

As regulated in Section 10-2-12 of the Village of Carol Stream Code of Ordinances.

16-4-22 - Outdoor Special Exhibition, Show or Sales

Special exhibitions, shows, or sales shall be subject to the following provisions:

- A. The Community Development Director, in granting a Temporary Use Permit, shall establish the period during which the temporary use may take place and its maximum hours of operation.
- B. Except for vehicular parking, no portion of an exhibition, show or sale which takes place in whole or in part outdoors shall be located nearer than fifty (50) feet from the nearest lot line of a lot in a residential use.
- C. No exhibition, show or sale which takes place in whole or in part outdoors shall, without written authorization from the office of the Community Development Director, place its facilities upon any

required paved parking areas. Required paved parking spaces shall mean the minimum number of parking spaces required to be provided for the principal use.

- D. No special exhibition, show or sale which is scheduled to last more than one (1) day shall be granted a Temporary Use Permit until the Chief of Police, or his/her designee, approves a parking plan submitted by the applicant. The Chief of Police, or his/her designee, shall review the plan to make certain that adequate provision has been made for the safe ingress and egress of vehicles to the site and to and from parking areas, the marking of parking areas and maneuvering lanes and lighting for evening events.
- E. The Community Development Director may determine that the outdoor special exhibition, show, or sale may require review and approval by the Village Board.

16-4-23 - Garage Sales

Garage sales shall be permitted in residential zoning districts subject to the following provisions:

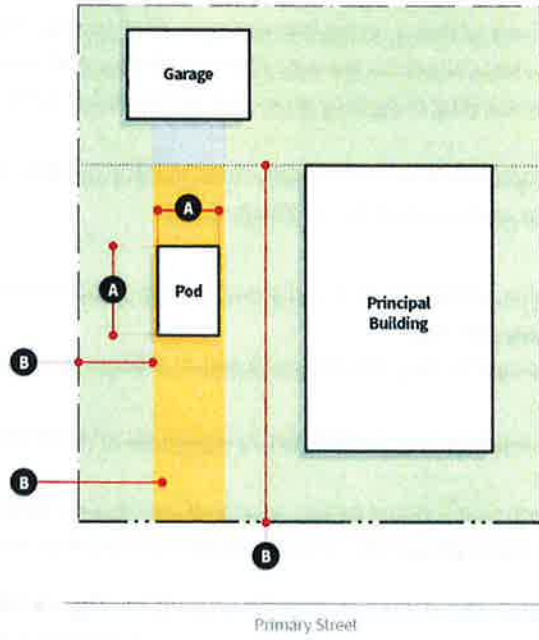
- A. **Number of Garage Sales per Year.**
 - 1. A residential property may conduct a maximum of three (3) single-home garage sales per calendar year.
 - 2. A residential property may participate in a maximum of three (3) multi-home garage sales per calendar year.
 - 3. Multi-home and single-home garage sales shall be considered in aggregate.
- B. An individual or multi-home garage sale may not exceed four (4) days in duration.

16-4-24 - Temporary Portable Outdoor Storage Devices (See Figure 16-4-24)

Portable outdoor storage devices are permitted temporary uses in residential zoning districts, subject to the following provisions:

- A. **Size.** No portable outdoor storage device shall be greater than twenty (20) feet in length, eight (8) feet in width, or eight (8) feet in height.
- B. **Placement.** The temporary portable outdoor storage unit cannot encroach on Village property, Village right-of-way, the driveway approach, neighboring property, sidewalk, or be placed in the street. The unit must be sited on asphalt, concrete, or hard paved surface between the front property line and the rear building line of the principal structure.
- C. **Duration.** Temporary portable outdoor storage devices may be placed in a residential district for no more than 30 (thirty) days in any consecutive twelve (12) month period. Extensions beyond the thirty (30) day limit may be granted by the Community Development Director upon receipt of a written request demonstrating justifiable cause.
- D. **Number of Devices.** A maximum of two (2) portable outdoor storage devices shall be permitted concurrently per lot.

Placement of Temporary Portable Outdoor Storage Units 16-4-24



16-4-25 - Sales or Construction Trailers, Automobiles, Recreational Vehicles

- A. **Sales and Construction Trailers.** Trailers shall not be permitted in any district as accessory buildings, except when a permit has been issued by the Community Development Director for a temporary sales or construction office or storage uses incidental to and only for the period of time of construction of a building development; provided, such trailers are located on the same or contiguous lots as the building development.
- B. **Recreational Vehicles.** In residential districts, licensed and operable recreational equipment and trailers shall be subject to the following provisions:
1. Shall be located on a driveway (in accordance with Section 16-5-4 of the UDO) within fifteen (15) feet of the garage or principal building if there is no garage;
 2. Shall not encroach on Village property, Village right-of-way, or neighboring property; and
 3. Shall be limited to occasional use of not more than seven (7) days out of a thirty (30) day period as sleeping quarters. No connections or use for living quarters is allowed as set forth below:
 - a. Connection to sewer;
 - b. Connection to water for other than filling or maintenance purposes;
 - c. Cooking with equipment; and
 - d. Use of sanitation facilities within equipment.
 4. Storage, on a seasonal basis, of licensed and operable recreational equipment is permitted in a side yard (not adjoining a street), or a rear yard on a non-paved surface; provided that the landscaping or other surface material is not damaged and ruts are not created or permitted to remain.
- C. **Disrepair, Rehabilitation, or Abandonment.** Any person who owns or controls automobiles, trailers, or recreational vehicles or equipment of any kind or type in disrepair, rehabilitation, abandonment or otherwise creating a hazard or eyesore shall not be allowed to park or store, or cause or permit to be parked or stored, any such vehicle on any residentially zoned property other than in completely enclosed buildings.

16-4-26 - Outdoor Display and Sale of Merchandise, Temporary

Temporary outdoor display and sale of merchandise shall be permitted and shall meet the following provisions:

- A. **General Outdoor Display/Sale of Merchandise.**
1. Temporary outdoor display or sale of merchandise shall be located on the same zoning lot, and in conjunction with the primary use found on the lot.
 2. Temporary outdoor display and sale of merchandise shall occur:
 - a. On the sidewalk area at the foundation of the primary use, but not within a five-foot wide pedestrian walkway or
 - b. In a portion of the parking lot proximate to such business, subject to approval by the Community Development Director and provided that no more than twenty (20) percent of required parking spaces be utilized.
- B. **Outdoor Display and Sale of Propane Tanks.** The outdoor display and sale of propane tanks shall be accessory to the principal permitted use on the zoning lot and subject to the following provisions:
1. The propane tank storage facility shall be located immediately adjacent to the principal building or structure, and shall be limited to a maximum of twenty (20) square feet in ground area;

2. The location on site and appearance shall be subject to review and approval by the Community Development Director, or his or her designee, in order to minimize the visual impact of the propane cages from the public right-of-way;
3. The placement of a propane cage on a sidewalk shall comply with the Illinois Accessibility Code;
4. The propane facility shall comply with all applicable codes and regulations as determined by the Community Development Department and the Carol Stream Fire Protection District, and shall require a building permit.

16-5 – Development Standards

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16-5-1 - Performance Standards

Any use established in the Village of Carol Stream shall be operated in such a manner as to comply with applicable performance standards as hereinafter set forth governing noise, smoke, particulate matter, toxic or noxious matter, odors, fire and explosive hazards, vibration, radiation or glare or heat for the district in which such use shall be located; and no use already established on the effective date of this chapter shall be so altered or modified as to conflict with, or further conflict with, applicable performance standards for the district in which such use is located. Failure to comply with such applicable performance standards shall constitute a nuisance.

- A. **Noise.** No activity or use shall be conducted in a manner that generates a level of sound, as measured on another property, greater than that allowed by Federal, State, County, and local regulations. These limits shall not apply to construction noises, noises emanating from safety signals or warning devices, noises not directly under the control of the owner or occupant of the property, and transient noises from moving sources, such as motor vehicles, railroads, and aircraft.
- B. **Vibration.** No activity or use shall be conducted in a manner that generates earthborn vibration that can be detected at any point off the lot on which the use is located.
- C. **Dust and Air Pollution.** Dust and air pollution carried by the wind from sources such as storage areas, yards, parking areas, equipment, and the like, within lot boundaries, shall be kept to a minimum by appropriate landscaping, screening, paving, wetting, or other acceptable means.
- D. **Hazardous, Radioactive, and Toxic Materials.** No activity or use shall produce hazardous, radioactive, or toxic material without prior notice to the Village. Notice shall be given to the Community Development Director at least thirty (30) days before the operation is commenced. The transport, handling, storage, discharge, clean up, and disposal of all hazardous, radioactive, or toxic materials, including waste, shall comply with applicable Federal, State, County, and local regulations.
- E. **Odor.** No activity or use shall be conducted in a manner that generates odors of such intensity and character as to be harmful to the health, welfare, or comfort of the public. Any such use shall be stopped or modified so as to remove the odor.
- F. **Fire and Explosion Hazards.** Materials that present potential fire and explosion hazards shall be transported, stored, and used only in conformance with all applicable Federal, State, County, and local regulations.

16-5-2 - Off-Street Parking and Loading

A. General Provisions; Parking and Loading.

1. **Scope of Regulations.** The off-street parking and loading provisions of this chapter shall apply as follows.
 - a. Accessory off-street parking and off-street loading facilities shall be provided as required by the regulations of this Section for all buildings and structures erected and all uses of land established in each district after the effective date of this Chapter. When the intensity of use of any building, structure, or premises shall be increased through addition of dwelling units, gross floor area, seating capacity or other units of measurement specified herein for required parking or loading facilities, parking and loading facilities as required herein shall be provided for such increase in intensity of use.
 - b. Whenever the existing use of a building or structure shall hereafter be changed to a new use, parking or loading facilities shall be provided as required for such new use. However, if the building or structure was erected prior to the effective date of this chapter, additional parking or loading facilities are mandatory only in the amount by which the requirements for the new use would exceed those for the existing use if the latter were subject to the parking and loading provisions herein.
2. **Existing Parking and Loading Facilities.** Accessory off-street parking and/or loading facilities in existence on the effective date of this chapter and located on the same lot as the building or use served shall not hereafter be reduced below the requirements of this chapter for a similar new building or use.
3. **Damage or Destruction.** For any conforming or nonconforming building or use in existence on the effective date of this Chapter and which is reconstructed, reestablished or repaired as allowed by this UDO, which subsequently is damaged or destroyed by fire, collapse, explosion or other cause, and which is reconstructed, reestablished or repaired, off-street parking and loading facilities equivalent to any maintained at the time of such damage or destruction shall be restored or continued in operation. The Zoning Board of Appeals may vary the requirement where it would be impossible or economically unfeasible to provide the amount of required parking on or near the site, and where the continuance of the non-conformance will not unduly interfere with adjoining uses. However, in no case shall it be necessary to restore or maintain parking or loading facilities in excess of those required by this Chapter for equivalent new uses or construction.
4. **Control of Off-Site Parking Facilities.** When required parking facilities are provided on land other than the zoning lot on which the building or use served by such facilities is located, they shall be and remain in the same possession or ownership as the zoning lot occupied by the building or use to which the parking facilities are necessary. No such off-site parking facilities shall be authorized and no occupancy permit shall be issued where the plans call for parking other than on the same zoning lot until and unless the Zoning Board of Appeals has reviewed the plans and heard the applicant and made findings that the common ownership or possession of the zoning lot and site of the parking facilities are reasonably certain to continue and that the off-site parking facilities will be maintained at all times during the life of the proposed use or buildings. If, for any reason, the parking required by this chapter and provided off-site shall no longer be available and replacement parking is not provided, the owner and occupant of the structure for which parking has been diminished shall reduce the size of the

use within one (1) year after the date the parking is lost to make the use conform to the then available parking.

B. Additional Regulations; Parking. Off-street parking facilities shall be provided in accordance with additional regulations hereinafter set forth.

1. **Use of Parking Facilities.** Accessory off-street parking facilities required as accessory to uses herein listed shall be solely for the parking of motor vehicles of patrons, occupants or employees of the principal use or building. Off-street parking facilities accessory to residential use and developed in any Residential District in accordance with the requirements of this section shall be used solely for the parking of passenger automobiles owned by occupants of the dwelling structures to which such facilities are accessory or by guests of such occupants, unless otherwise permitted in Section (B)(2) below. Under no circumstances shall any person use or allow to be used a required parking facility accessory to residential structures for the storage of trucks or other commercial vehicles or for the parking of automobiles belonging to the employees, owners, tenants, visitors or customers of business or manufacturing establishments, or for the parking or storage of licensed or unlicensed construction equipment or vehicles.
2. **Shared Parking Facilities.**
 - a. **Purpose.** Shared parking is encouraged as a means of conserving land resources, reducing stormwater runoff, reducing the heat island effect caused by large paved areas, and improving community appearance.
 - b. **Authorization.** Shared parking facilities for off-street parking of two (2) or more buildings or uses may be approved by the Village Board subject to compliance with this Section.
 - c. **Location.** Shared parking facilities shall be located within three hundred (300) linear feet of the primary entrance of the main residential building and within five hundred (500) linear feet of the primary entrance of the main nonresidential building.
 - d. **General Requirements.**
 - I. The number of parking spaces provided shall not be less than the sum of the separate requirements for each such building or use. Where a mix of two (2) or more land uses creates staggered peak periods of parking demand, shared parking agreements that have the effect of reducing the total amount of required parking may be approved.
 - II. Required accessible parking spaces for persons with disabilities may not be shared and shall be located on-site.
 - III. Adjacent lots that are subject to a shared parking agreement shall be interconnected by the provision of a cross-access easement for vehicular and pedestrian passage.
 - e. **Shared Parking for Uses with Different Hours of Operation.**
 - I. For purposes of this Section, the following uses are considered daytime uses:
 - i. Office Uses;
 - ii. Commercial Service Uses;
 - iii. Commercial Retail Uses;
 - iv. Industrial Uses;
 - v. Other similar primarily daytime uses, as determined by the Village Board.

- II. For purposes of this Section, the following uses are considered evening or weekend uses:
 - i. Physical Health and Entertainment Uses;
 - ii. Public/Semi-Public Uses;
 - iii. Eating and Drinking Uses; and
 - iv. Other similar primarily nighttime or weekend uses, as determined by the Village Board.
 - f. **Shared Parking Study.** The applicant(s) shall demonstrate, through a professionally prepared shared parking study, that there is no substantial conflict in the peak periods of parking demand of the uses for which shared parking is proposed. The shared parking analysis shall include, at minimum, the size and type of the proposed development, the composition of tenants, the anticipated rate of parking turnover and the anticipated hourly and peak parking and traffic loads for all uses that will be sharing parking spaces. If existing land uses are to be included in the shared parking agreement, the study shall also include parking counts that document parking occupancy during weekday, weekend, daytime, and evening periods of peak and off-peak parking demand.
 - g. **Agreement.** The applicant(s) shall provide a copy of the executed shared parking agreement prior to the Village Board's authorization of a shared parking facility permit.
 - I. Shared parking agreements shall have a term of not less than five (5) years, including any renewals at the option of the lessee.
 - II. Authorization of the shared parking facility will continue in effect only as long as the agreement, binding on all parties, remains in force. Should the agreement cease to be in force, parking must be provided as otherwise required by this Section.
3. **Design and Maintenance (See Figure 16-5-2(B)(3)).**
- a. **Open and Enclosed Parking Spaces.** Accessory parking spaces may be open to the sky, enclosed or semi-enclosed in a building or structure. Enclosed parking spaces shall have a vertical clearance of at least seven (7) feet.
 - b. **Surfacing.** Except as otherwise provided in this Unified Development Ordinance, all open parking spaces and access thereto shall be improved with all-weather material, in accordance with specifications approved by the Engineering Services Director.
 - c. **Temporary Parking Lots.** The Village Board may grant approval for the construction of a temporary parking lot. Such temporary parking lot shall be located outside of all required landscape areas and constructed of such material including, but not limited to, gravel, which shall be approved by the Engineering Services Director as providing a firm base to vehicles, and such temporary parking lot shall be adequately drained. A permit to maintain a temporary parking lot shall be granted only under those circumstances which would make the construction of a permanent parking lot an economic hardship upon the applicant. Temporary parking lot permits shall be valid for a maximum of eighteen (18) months, and shall not be renewable.
 - d. **Barrier Protection.** Bollards or other means of protection shall be installed by the developer, business owner, or property owner when deemed necessary by the Community Development Director or Village Board in instances when the relationship

between parking spaces and the building or pedestrian facilities requires additional protection.

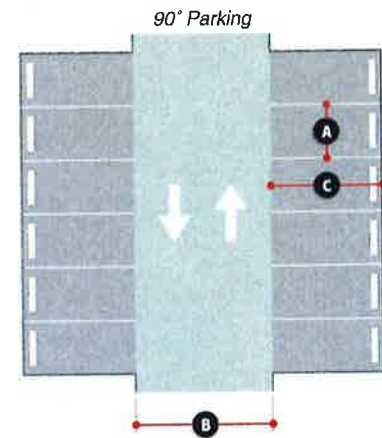
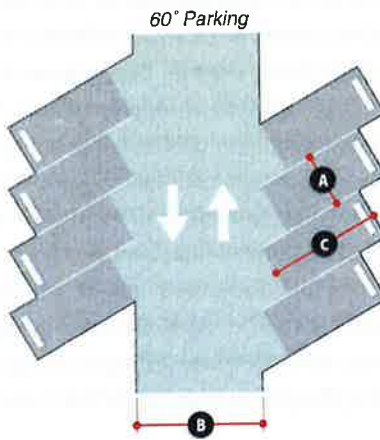
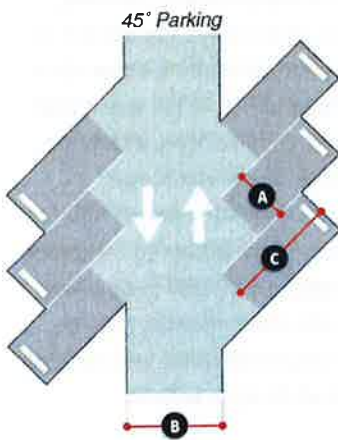
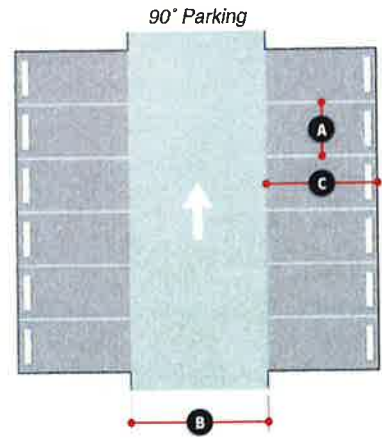
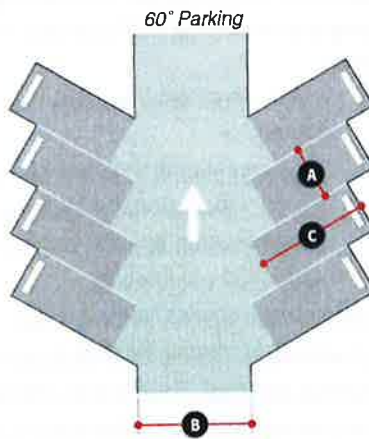
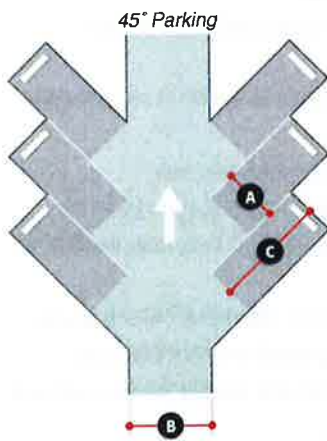
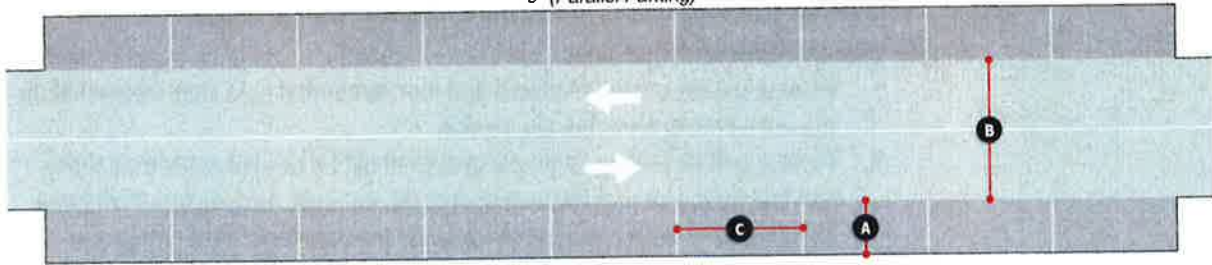
- e. **Minimum Parking Area Dimension Requirements.** Plans for the layout of off-street parking facilities shall be in accordance with the following requirements.

Table 16-5-2(B)(5)(d) Minimum Parking Area Dimension Requirements					
<i>Parking Pattern</i>	<i>Minimum Parking Space Width</i>	<i>Minimum Maneuvering Lane</i>	<i>Minimum Parking Space Length**</i>	<i>Minimum Parking Tier Width - Exterior Tier</i>	<i>Minimum Parking Tier Width - Interior Tier</i>
	<i>A</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>
0 degrees (parallel parking)	8 feet	12 feet (one-way)	23 feet	NA	NA
		24 feet (two-way)			
30 degrees	9.5 feet*	12 feet (one-way)	18 feet	17.25 feet	12.75 feet
		24 feet (two-way)			
45 degrees	9.5 feet*	12 feet (one-way)	18 feet	19.5 feet	15.75 feet
		24 feet (two-way)			
60 degrees	9.5 feet*	15 feet (one-way)	18 feet	20.5 feet	17.75 feet
		30 feet (two-way)			
90 degrees	9.5 feet*	12 feet (one-way)	18 feet	18 feet	18 feet
		24 feet (two-way)			
* = Employee parking space widths may be reduced to nine feet when approved by the Community Development Director upon the submission of employee parking counts or other parking data by the property owner					
** = Six-inch bumper overhang may be used to reduce applicable space length when approved by the Community Development Director.					

Dimensional Standards for Parking Spaces and Aisles

16-5-2 (B)(3)

0° (Parallel Parking)



- f. **Striping.** Striping between spaces shall be in the form of a four (4) inch hair-pin/looped line, sixteen (16) inches apart.

4. **Location of Accessory Off-Street Parking Facilities.** Required parking spaces shall not be located within the public right-of-way. The location of off-street parking spaces in relation to the use served shall be as prescribed hereinafter. All distances specified shall be walking distances between such parking spaces and a main entrance to the use served.
- a. **For Uses in Residential Districts.**
- I. Parking spaces serving multiunit and non-residential uses shall be located on the same zoning lot as the use served.
 - II. Parking spaces serving multiunit uses shall not be located more than thirty (30) feet from a convenient entrance to the building. Parking lots shall be so designed so at least one (1) parking space per dwelling unit is within one hundred and fifty (150) feet of a building entrance.
 - III. Parking spaces serving multiunit and non-residential uses shall not be located:
 - i. nearer than forty (40) feet from an adjoining single-unit residential lot, nor
 - ii. less than twenty (20) feet from a street right-of-way line.
 - iii. No on-site roadway or parking lot pavement of any type shall be located within ten (10) feet from a street right-of-way line, except for approved entry drives.
 - IV. No commercial vehicles bearing a class designation other than A or B under the provisions of Illinois State Statutes shall be parked or stored on any residential premises classified as a Residential District, except when making a delivery or rendering a service at such premises.
 - V. No construction equipment or vehicles, or service equipment or vehicles, shall be parked or stored in a Residential District, unless such equipment or vehicle is being used for the purpose of construction, alteration, excavation, service or repair of a property within a Residential District. In the event that such equipment or vehicle is not being used in the construction, alteration, excavation, service or repair of property in a Residential District, such equipment or vehicle shall not be parked or stored overnight unless it is parked or stored at least five-hundred (500) feet from an occupied residence. Maintenance equipment may be stored in a garage in multiunit properties. Equipment and/or materials used solely for on-site snow plowing may be stored on the premises where such equipment and/or materials will be used during the period from November 1 through March 31 each season.

b. For Uses in Non-Residential Districts.

- I. All required parking spaces shall be located within five-hundred (500) feet of the use served. However, no parking spaces accessory to a use in a Business District shall be located in a Residential District, except that private, free, off-street parking accessory to Business District uses and municipal parking lots may be allowed by special use permit in accordance with Article 16-8, within two-hundred (200) feet of the site served and adjacent to any Business District.
- II. Parking spaces shall not be located:
 - i. nearer than forty (40) feet from an adjoining lot in a Residence District, nor
 - ii. less than twenty (20) feet from a street right-of-way line.
 - iii. No on-site roadway or parking lot pavement of any type shall be located within ten (10) feet of a street right-of-way line, except for approved entry drives.
- III. Landbanking of required parking spaces as greenspace may be permitted when approved as a variation, provided the owner of the property demonstrates through employee counts that the total number of parking spaces required using the square footage parking requirements outlined herein are not necessary and there is sufficient usable land area available on the subject property to provide the required parking spaces if deemed necessary by the Village in the future.
- IV. Equipment and/or materials used solely for on-site snow plowing, which may include covered salt or de-icing material, may be stored on the premises where such equipment and/or materials will be used during the period from November 1 through March 31 each season.

C. **Schedule of Parking Requirements.** The requirements listed in Table 16-5-2 (C) shall be the minimum requirement for off-street parking spaces for the associated use(s). In making determination of required parking, the Community Development Director shall consider the component parts of the development including varying standards for individual uses. Speculative industrial buildings shall provide parking in accordance with the ratio for general office uses for a minimum of five (5) percent of the net floor area of the building. Unless otherwise approved by the Community Development Director, the maximum permitted number of accessory off-street parking spaces shall be an additional twenty (20) percent beyond the minimum requirement. Unless otherwise indicated, the number of required off-street parking spaces shall be determined by the net floor area of the use. The net floor area shall be the sum of the net horizontal floor area of the several floors of a building as measured from the exterior faces of the exterior walls.

1. The net floor area of a building shall include:
 - a. Basements, when used for other than storage;
 - b. Penthouse, excluding mechanical penthouses;
 - c. Attic space having headroom of seven (7) feet six (6) inches or more;
 - d. Interior balconies and mezzanines;
 - e. Enclosed porches; and
 - f. Floor area devoted to warehouse storage areas.
2. The net floor area (NFA) of a building shall not include:
 - a. Floor space occupied by mechanical, telephone and electrical equipment, including mechanical penthouses, coolers, freezers and refrigeration units, and similar equipment;
 - b. Stairwells, escalators and elevator shafts;
 - c. Storage areas, not to include warehouses;
 - d. Attic space having headroom of less than seven (7) feet six (6) inches;
 - e. Public/private restrooms;
 - f. Interior off-street parking and loading;
 - g. Basements, or portions thereof used for storage;
 - h. Conference rooms;
 - i. Lunchrooms;
 - j. Entrance lobbies; and
 - k. Interior covered common areas designed primarily for pedestrian circulation.

Table 16-5-2(C): Schedule of Parking Requirements	
Use	Required Spaces
Parks, Open Space, and Agriculture	
<i>Parks and Open Space, Publicly Owned and Operated, including Unlit Athletic Fields and Courts</i>	As determined by the Plan Commission
<i>Parks and Open Space, Privately Owned and Operated</i>	
<i>Private Lit Athletic Fields and Courts</i>	
<i>Public Lit Athletic Fields and Courts</i>	
<i>Golf Course</i>	
<i>Cemeteries</i>	
<i>Community Gardening / Urban Farming</i>	
Residential	
<i>Single-Unit Detached Dwellings</i>	2 / Dwelling Unit
<i>Single-Unit Attached Dwellings</i>	
<i>Multiple Unit Dwellings, Building</i>	1.5 / Dwelling Unit
<i>Multiple Unit Dwellings, Complex</i>	
<i>Multiple Unit Dwellings, Above Ground Floor as Part of Mixed Use</i>	
<i>Assisted Living Facilities / Nursing Homes</i>	0.5 / Dwelling Unit
<i>Senior Co-Housing</i>	1.25 / Dwelling Unit
<i>Total Senior Life Care Facilities</i>	As determined by the Plan Commission
<i>Group Community Residences, >8 Persons</i>	
<i>Family Community Residences, <8 Persons</i>	
Temporary Lodging	
<i>Lodging and Rooming Houses</i>	1 / occupiable room
<i>Hotel</i>	
<i>Extended Stay Hotel</i>	
Education	
<i>Nurseries or Preschools</i>	0.5 / 250 NFA
<i>Schools (elementary, middle)</i>	1.5 / average number of employees
<i>Schools (high)</i>	1 / faculty member and other full time employee, plus 1 / 7 students based on maximum design capacity
<i>Colleges and Universities</i>	1.5 / average number of employees, and 0.5 / average number of students
<i>Employment Training and Vocational Center</i>	1 / 250 NFA
<i>General Commercial Education</i>	
Commercial Retail	
<i>Retail Sales, General</i>	1 / 250 NFA

Table 16-5-2(C): Schedule of Parking Requirements	
Use	Required Spaces
<i>Retail Sales, Accessory</i>	
<i>Grocery Stores</i>	
<i>Specialty Food Stores</i>	
<i>Multitenant Shopping Center</i>	
<i>Out Lot Retail Building</i>	
<i>Medical Cannabis Dispensary</i>	
<i>Pawn Shop</i>	
<i>Adult Use Cannabis Dispensing Organization</i>	
<i>Adult Oriented Uses</i>	
Commercial Service	
<i>Commercial Service, General</i>	
<i>Day Care Center</i>	
<i>Banks</i>	
<i>Veterinary Clinic / Animal Hospital</i>	
<i>Kennel and Boarding Facility</i>	
<i>Funeral Parlor</i>	
<i>Self Service Laundry Shop / Dry Cleaners</i>	
<i>Blood Donation Centers</i>	
<i>Tattoo Parlors</i>	
<i>Check Cashing/Payday Loan Stores</i>	1 / 250 NFA
Eating and Drinking	
<i>Restaurant, Fast Casual</i>	
<i>Restaurant, Quality</i>	
<i>Restaurant, High Turnover Sit Down</i>	4/250 NFA
<i>Restaurant, with Drive-Through</i>	
<i>Restaurant, Coffee/Tea Shop</i>	2.5/250 NFA
<i>Tasting Room for Microbrewery, Brewery, Winery, Distillery</i>	3/250 NFA
Physical Health and Entertainment	
<i>Health, Athletic, Recreation, or Amusement Facility, Indoor</i>	1.5 / 250 NFA
<i>Health, Athletic, Recreation, or Amusement Facility, Outdoor</i>	9.5 / acre
<i>Amphitheaters, Bandshells, or Outdoor Theaters</i>	0.5 / every seat
<i>Art Gallery, Commercial</i>	0.5 / 250 NFA
Auto Oriented Businesses	
<i>Autobody Repair, all vehicles</i>	0.5/250 NFA, plus 1/service bay
<i>Fuel Sales</i>	1/employee, plus 1/accessory use
<i>Repair and Service</i>	0.5/250 NFA, plus 1/service bay
<i>Car Wash</i>	1/employee

Table 16-5-2(C): Schedule of Parking Requirements	
Use	Required Spaces
<i>Automobile and Commercial Vehicle Fueling Plaza</i>	2/250 NFA
<i>Vehicle Sales and Rental</i>	0.5/250 NFA
<i>Outdoor Vehicle Storage</i>	0.25/250 NFA
Office	
<i>Offices, General</i>	
<i>Offices, Above Ground Floor as Part of Mixed Use</i>	
<i>Business Parks</i>	
<i>Medical or Dental Offices</i>	1 / 250 NFA
Industrial	
<i>Medical or Dental Laboratories</i>	
<i>Research Laboratories</i>	1 / 250 NFA
<i>Motor Freight Terminal</i>	
<i>Warehouse / Distribution</i>	
<i>Warehouse / Storage</i>	1 / 1,500 NFA
<i>Light Manufacturing</i>	
<i>Heavy Manufacturing</i>	
<i>Food Processing Establishment</i>	1 / 600 NFA
<i>Brewery, Winery, Distillery (production only)</i>	
<i>Medical Cannabis Cultivation</i>	
<i>Wholesale Sales</i>	
<i>Nurseries, Greenhouses / Garden Supply and Seed Stores</i>	
<i>Machinery and Equipment Sales and Rental</i>	
<i>Waste Management Facilities</i>	1 / 1,500 NFA
<i>Union Hall / Training Facility</i>	1 / seat in auditorium or meeting space
<i>Mini Warehouses/Self Storage</i>	1 / storage unit
Public/Semi-Public	
<i>Places of Assembly</i>	
<i>Places of Worship</i>	
<i>Regional Religious Institution</i>	1 / every 3 seats
<i>Governmental Uses / Post Offices</i>	As determined by the Plan Commission
Medical Uses	
<i>Hospitals</i>	
<i>Acute Care Centers</i>	
<i>Medical and Rehabilitation Facilities</i>	2.5 / 250 NFA
Utility	
<i>Service and Utility Uses, Public or Private</i>	0.5 / 250 NFA

Table 16-5-2(C): Schedule of Parking Requirements	
Use	Required Spaces
<i>Free-Standing Solar Energy Collection System, Primary</i>	0.5 / 250 NFA
Accessory Uses	
<i>Outdoor Display/Sales of Merchandise, Permanent</i>	
<i>Outdoor Activities and Operations, Permanent</i>	
<i>Outdoor Dining, without alcohol sales/consumption</i>	
<i>Outdoor Dining, with alcohol sales/consumption</i>	
	0.5 / 250 NFA

D. Pedestrian Circulation Standards

1. Off-street parking areas shall include pedestrian circulation systems to ensure the safety of pedestrians, bicyclists, and motorists.
2. The on-site pedestrian circulation system must connect all buildings on the site to one another and provide connections to required vehicle and bicycle parking spaces.
3. The on-site pedestrian circulation system must connect building entrances to adjacent public rights-of-way along direct routes that do not require significant out-of-direction travel if sidewalks or pedestrian paths exist along the public right-of-way.
4. The on-site pedestrian circulation system shall provide at least one (1) connection to adjacent properties along a shared street frontage. Connections must provide access to existing walkways on adjacent properties, or to the likely future location of walkways on those properties. The Director of Engineering Services may waive this requirement upon determining that no walkway exists, a future walkway is unlikely to exist, or such connection would create a safety hazard.

E. Bicycle Parking Requirements

1. **Purpose.** This Section is established to ensure the provision of bicycle parking facilities in furtherance of a safe, complete, and efficient network of streets, bicycle-pedestrian facilities and other infrastructure to serve users in any surface transportation mode.
2. **Location.**
 - a. Required bicycle parking shall be provided on the same lot as the use for which it is intended to serve.
 - b. Bicycle racks shall be located such that they are highly visible, with adequate lighting, from the street and/or building entrance(s) from where bicyclists approach.
 - c. The location of bicycle parking shall not conflict with pedestrian and/or motor vehicle circulation.
 - d. Bicycle parking shall be sited within fifty (50) feet of a building's main entrance. If provided indoors, bicycle parking shall be located within a common area designated for secure bicycle storage
 - e. Bicycle parking adjacent to a pedestrian walkway shall be sited to ensure that a minimum five (5) foot walkway clearance is maintained.

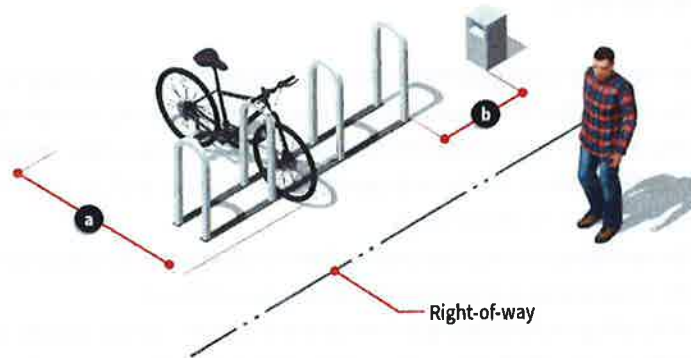
3. **Design Criteria**

- a. Bicycle parking facilities shall be of high quality.
- b. Bicycle racks shall be installed on a hard surface area. The hard surface surrounding each bicycle rack shall measure at least six (6) feet by six (6) feet in size.
- c. Each bicycle rack shall provide parking for at least two (2) bicycles.
- d. Racks shall allow for the bicycle frame and at least one wheel to be locked to the racks.
- e. The bicycle rack shall allow for the use of cable and U-shaped locks.
- f. Installation of bicycle parking facilities shall conform to the manufacturer's requirements.

4. **Dimensional Standards (See Figure 16-5-2(E)(4))**

- a. Each bicycle parking space shall be a minimum six (6) feet in length.
- b. Each bicycle parking space shall be located at least three (3) feet in all directions from any obstruction, including but not limited to other bicycle racks, walls, doors, posts, columns, or landscaping.
- c. A minimum vertical clearance of seven (7) feet shall be maintained above all bicycle parking facilities.

Bicycle Parking Spot Dimensions
16-5-2(E)(4)



5. **Required Bicycle Parking**

- a. **Exemption.** The bicycle parking requirements of this Section shall apply to all uses other than the following:
 - I. Single-unit detached uses;
 - II. Single-unit attached uses;
 - III. Any auto-oriented business use;
- b. When the required amount of bicycle parking is two (2) spaces or less, the use shall provide a minimum of two (2) spaces in a bicycle parking facility.
- c. Unless otherwise specified herein, bicycle parking shall be provided at the ratio specified in Table 16-5-2(E): Bicycle Parking Requirements.

Table 16-5-2(E): Bicycle Parking Requirements	
Use	Required Spaces
<i>Residential</i>	0-5 Dwelling Units - none required
	>5 Dwelling Units - 10% of required vehicle parking
<i>Non-Residential</i>	2.5% of required vehicle parking

F. **Off-Street Loading Requirements.** On the same premises with every building erected and occupied for any nonresidential use involving the receipt or distribution of vehicles, materials, or merchandise, there shall be provided and maintained adequate space for standing, turning, loading, and unloading services in a manner that does not interfere with required parking, pedestrian walkways, and with the public use of streets and alleys.

1. **Location.**

- a. All required loading berths shall be located on the same zoning lot as the use served.
- b. No loading berth for vehicles over two (2) tons capacity shall be located closer than fifty (50) feet to any property in a Residential District unless completely enclosed by building walls or a uniformly painted solid fence or wall, or any combination thereof, not less than six (6) feet high.
- c. No permitted or required loading berth shall be located within twenty-five (25) feet of the nearest point of intersection of any two (2) streets.
- d. All loading and unloading docks where the public access road to such docks has a right-of-way width of less than eighty (80) feet shall be located at least sixty-five (65) feet behind the property line.
- e. No loading or unloading docks shall be located in any front yard or exterior side yard where that street has a right-of-way width of eighty (80) feet or greater.

2. **Access.**

- a. Each required off-street loading berth shall be designed with appropriate means of vehicular access to a street or easement in a manner which will least interfere with traffic movements.
- b. Every loading berth shall be provided with sufficient maneuvering space to accommodate the largest vehicle likely to serve the lot.
- c. The loading berth access design for lots located on major streets shall allow vehicles to access and exit the loading space without having to make any backing movement on or onto the public street.
- d. For the purposes of this section of the Unified Development Ordinance, major streets are as follows:
 - I. Army Trail Road
 - II. Kuhn Road
 - III. County Farm Road
 - IV. Lies Road
 - V. Fair Oaks Road
 - VI. Morton Road
 - VII. Fullerton Avenue
 - VIII. North Avenue
 - IX. Gary Avenue
 - X. Schmale Road
 - XI. Kehoe Boulevard
 - XII. St. Charles Road
 - XIII. Kimberly Drive

3. **Utilization.** Space allocated to any off-street loading berth shall not, while so allocated, be used to satisfy the requirements for any off-street parking space.

16-5-3 - Outdoor Lighting

A. Lighting of Off-Street Areas.

1. **Purpose:** The purpose of the outdoor lighting standards is:
 - a. To provide for and control lighting in outdoor public places where public health, safety and welfare are potential concerns.
 - b. To protect pedestrians, cyclists and motorists from the excessive illumination of nonvehicular light sources.
 - c. To reduce the distribution of stray light upon neighboring properties and protect neighbors, the environment and the night sky from nuisance illumination and light trespass from improperly selected or poorly placed, aimed, applied, maintained or shielded light sources.
 - d. To promote conservation of energy through energy-efficient lighting design and operation.
 - e. To protect and retain the intended visual character of the various venues of the Village and to maintain and improve nighttime aesthetics, including preservation of the night sky.
2. **Applicability:** All properties shall comply with the provisions of this section; however, the requirement to install lighting for parking lots serving the public at educational and religious institutions or public agencies may be waived by the Engineering Services Director, upon receipt of a written request demonstrating justifiable cause.
3. **Conformance:** Any existing luminaire or lighting installation used for outdoor lighting in any zoning district on the effective date of this Ordinance that does not comply with the requirements of this section shall be considered a nonconforming use. Existing nonconforming luminaires or light installations legally installed and operative before the effective date of this Ordinance are exempt from compliance with the requirements of this section, unless such fixtures are deemed a safety hazard by the Community Development Director or his/her designee.
4. **Illumination standards:**
 - a. **Light Intensity and Uniformity.** Outdoor lighting on any pavement shall meet the requirements of Table 16-5-3(A)(4)(a) for light level as measured in the plane of the illuminated surface. Maximum to minimum light levels shall not exceed 1:15.

Table 16-5-3(A)(4)(a) Light Intensity and Uniformity			
Use	Maximum Average Light Level (footcandles)	Minimum Average Light Level (footcandles)	Minimum Light Level (footcandles)
<i>Multi-Unit Residential</i>	3.50	1.20	0.10
<i>Commercial</i>	8.00	2.00	0.15
<i>Industrial</i>	5.00	1.60	0.10
<i>Fuel Station Canopy</i>	45.00	30.00	10.0

- b. **Light Spillage.** Except for street lighting, light emitted from outdoor lighting on any zoning lot shall not cause the light level along any property line, as measured at the height of five (5) feet above grade in a plane at any angle of inclination to exceed the following limits:

Table 16-5-3(A)(4)(b) Light Spillage	
Adjacent Use	Maximum Light Level (footcandles)
<i>Single-Unit Residential</i>	0.1
<i>Multi-Unit Residential</i>	0.2
<i>Commercial</i>	2.0
<i>Industrial</i>	5.0
<i>Institutional</i>	5.0

- c. **Installation Height.**

Table 16-5-3(A)(4)(c) Installation Height	
Use	Maximum Height (feet)
<i>Residential</i>	25
<i>Commercial</i>	30
<i>Industrial</i>	35

- d. **Prohibited Lighting.** The following outdoor lighting applications are prohibited in all districts:

- I. Lighting that could be confused for a traffic control device.
- II. Laser source lights or any similar high-intensity light except for those used in emergencies by police or fire personnel.
- III. Blinking, flashing, moving, scintillating, flickering, changing intensity and changing colors light fixtures not otherwise permitted by this UDO.
- IV. Any lighting fixture or device that is operated in such a manner as to constitute a hazard, nuisance or danger to persons or to safe vehicular operation, as determined by the Director of Community Development or his/her assigned designee.

- e. **Exempt Outdoor Lighting.**

- I. All lighting required by federal, state, county or municipal agencies.
- II. Temporary seasonal displays, using multiple low wattage bulbs (approximately 15 lumens or less), provided they do not constitute a fire hazard, create a nuisance, and are maintained in a safe condition.
- III. Portable lighting temporarily used for maintenance or repair that is not deemed by the Village to create a hazard or nuisance.
- IV. Lighting approved by the Village for temporary events such as carnivals, gala, picnics, fairs, etc. or through temporary use permits.
- V. Emergency lighting used by police, fire-fighting, emergency management or medical personnel at their discretion as long as the emergency exists.

VI. Temporary lighting required for road construction or other public improvements.

VII. Lighting for schools, parks and playing fields.

- f. **Lighting System Design.** Energy-efficient lighting and operation shall be considered in the design of a lighting system. The preferred lighting source is Light Emitting Diodes (LED). It is encouraged that lighting fixtures are chosen and installed in a manner in which they minimize light pollution and glare to keep the nighttime skies dark.

5. **Procedures.**

- a. **Plan Submission.** For subdivision and land-improvement permit applications where outdoor lighting is required or proposed, all lighting plans, lighting installations or other requests for approval of lighting fixtures pursuant to this section shall be submitted in duplicate, in writing to, and a permit shall be obtained from, the Director of Engineering Services or his/her designative representative prior to installation.

Plans or written requests shall include but not be limited to:

- I. A site plan complete with all structures, parking spaces, building entrances, traffic areas (both vehicular and pedestrian), vegetation that might interfere with lighting, and all adjacent uses. The site plan shall show, by location, and identify each existing and proposed luminaire and shall specify its installed height, pole foundation details, and mounting methods.
- II. Iso-footcandle plots for individual lighting installations, or 10 feet by 10 feet illuminance grid plots for multi-fixture lighting installations, which demonstrate compliance with all applicable requirements, set forth within this Ordinance. The plots shall indicate the location of each existing and proposed luminaire, the installed height of said luminaires, and the overall light levels in footcandles on the entire paved surface and at the property lines.
- III. A summary table identifying the average, maximum and minimum light levels for all paved areas. The table shall also include the maximum lighting level at the property line.
- IV. A description of each luminaire identified in the site plan, including the manufacturer, model number, a photograph or catalog cut, photometric data verifying any compliance requirements specified within this Ordinance, light output in initial lumens, shielding or illumination reduction devices, lamp type, and on/ off control devices.

B. **Street Lighting.**

1. **Street Lighting Required.** Street lighting shall be installed by the developer of all developments, regardless of size, within the corporate limits or planning jurisdiction of the Village for the illumination of all roadways within dedicated rights-of-way or along private roadways required to serve the development. The street light system consists of the poles, mast arms, luminaires, wires and all other materials and work necessary to complete the street lighting installation.
2. **Design standards and specifications.** All required street lighting and appurtenances shall be designed, installed and located in accordance with the Manual of Design Standards and Construction Specifications of the Engineering Services Department.

C. **Lighting for Residential Uses.**

1. **Luminaire Location.** All privately owned luminaires must be erected only on the private property intended to be illuminated.
2. **Light Direction.** Light from luminaires on residential property shall be directed in such a manner as to limit light spillage off of the lot upon which they are installed so as to reduce the impact on neighboring properties.
3. **Maximum Light Intensity.** All luminaires shall not emit light resulting in greater than 0.1 foot candles measured at the property line at a height of 5 feet above grade in a plane at any angle of inclination.
4. **Light Color Temperature.** All luminaires shall be under 4,000 Kelvin.
5. **Shut-off Controls.** Automatic shut-off controls are encouraged to conserve energy and minimize non-essential light.
6. **Maximum Building Luminaire Height.** A luminaire attached to the house may not be installed higher than the roof line.
7. **Maximum Yard Light Pole Height.** A luminaire may not be installed on a pole which is higher than eight (8) feet from the established grade.
8. **Maximum Recreational Light Pole Height.** A luminaire installed on a pole may be erected up to eighteen (18) feet from the established grade, but not higher than the building height of the residential dwelling, provided it is installed in conjunction with an outdoor recreational amenity requiring illumination, including, but not limited to, tennis courts and basketball courts. Recreational light pole luminaires must be designed to shield and direct all light onto the recreational amenity. Any luminaire used to illuminate a recreational amenity may only be used during active use of the recreational amenity.
9. **Recreational Light Pole Illumination Hours.** Recreational light poles shall not be lit between 10 p.m. and 7 a.m.
10. **Right-of-Way Illumination.** To promote safety in the ordinary and intended use of rights-of-way these regulations shall not apply to any luminaires owned and operated by a State or local highway authority for the purpose of illuminating the right-of-way.

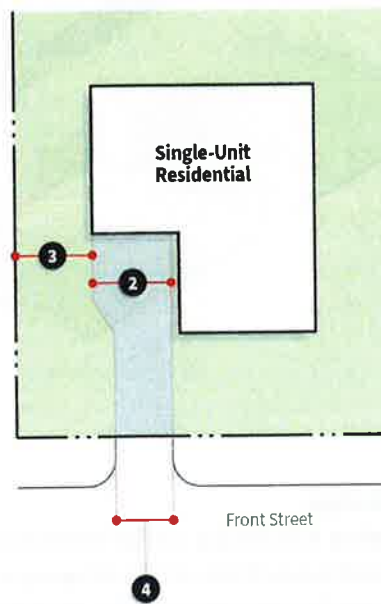
16-5-4 - Driveways (See Figure 16-5-4(A))

- A. **Criteria for Single-Unit Residential Driveways.** A driveway (improved with a hard-surfaced, all weather, dustless material) from the property line to legal, on-site parking shall be provided. Driveways shall not be included in the calculation of lot coverage. The location and width of the driveway shall be in conformance with the following criteria.
1. **Limit of one.** No more than one (1) driveway and one (1) curb cut shall be permitted for each single-unit residential lot, except in the case of a circular driveway in conformance with the standards and requirements as provided herein.
 2. **Configuration.** The driveway shall be essentially perpendicular to the street pavement and the principal structure to the extent possible, shall lead to legal parking such as a garage, carport or parking pad, and shall not extend across the front of the principal structure by more than three (3) feet. The driveway may widen from the width at the property line as specified in Section 5-4(4) below to the maximum allowable width as specified below; provided, it does not widen at a rate greater than one (1) foot of width for each one (1) foot of length.
 - a. For a property improved with a home having a one (1) car wide garage, or a home that originally was built with a one (1) car wide garage and for which home the garage has been converted to living space, or for a home with no attached garage, the driveway may widen to a maximum width of twenty (20) feet, subject to all other design criteria in this section.
 - b. For a property improved with a home having a two (2) car wide garage or a home that was originally built with a two (2) car garage, and for which home the garage has been converted to living space, the driveway may widen to a maximum width of thirty (30) feet, subject to all other design criteria in this section.
 3. **Location.** The driveway shall be set back a minimum of one (1) foot from any side property line.

4. **Width at the property line.** Driveway width shall not exceed requirements as set forth herein.
- Leading to one or two parking spaces or a one- or two-car garage, or a combination of a parking space and a one-car garage, the maximum driveway width is twenty (20) feet.
 - Leading to three parking spaces or a three-car garage, or a combination of a parking space and a two-car garage, the maximum driveway width is thirty (30) feet; provided, the width of the lot is no less than eighty (80) feet, as measured at the building line.
 - Leading to greater than three parking spaces or greater than a three-car garage, the maximum width is thirty (30) feet, as measured at the property line; provided, the width of the lot is no less than eighty (80) feet, as measured at the building line. The driveway may widen to the combined width of the parking spaces and garage, even if greater than thirty (30) feet, provided it does not widen at a rate greater than one foot of width for each one foot of length.

Single-Unit Residential Driveways

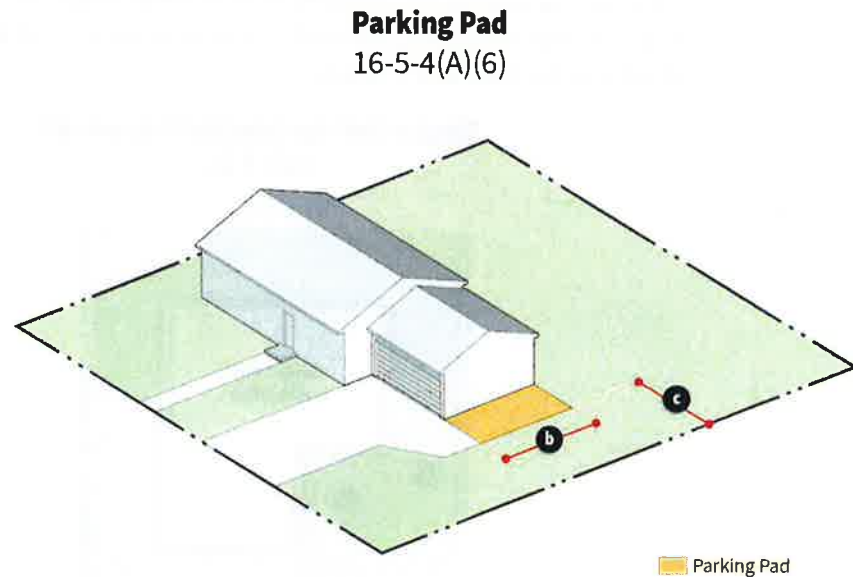
16-5-4 (A)



5. **Driveway Approaches.** Driveway approaches shall be regulated by Manual of Design Standards and Construction Specifications of the Engineering Services Department.

6. **Parking Pad. (See Figure 16-5-4(A)(6))**

- a. **Limit of one.** A single-unit residential driveway may be extended beyond the front elevation of the garage to include a parking pad.
- b. **Configuration.** The parking pad shall have a maximum length of twenty (20) feet, as measured from the front façade line of the garage.
- c. **Location.** The parking pad shall be set back a minimum of one (1) foot from any side property line.
- d. **Lot Coverage.** A parking pad shall count toward lot coverage.



7. **Circular driveways.**

- a. **Location.** A lot having a width of ninety (90) feet or more, measured at the front lot line, and in which the circular driveway is to be located, may have a circular driveway with two (2) curb cuts located in the front yard.
 - b. **Driveway Width.** The access driveway leading most directly to the garage or parking area shall not exceed twenty (20) feet in width, and the secondary access driveway shall not exceed ten feet in width, measured at the property line.
- B. **Criteria for Multifamily and Nonresidential Driveways.** A driveway (improved with a hard-surfaced, all weather, dustless material) from the property line to legal, on-site parking shall be provided. The driveway shall be a maximum width of twenty-four (24) feet, unless otherwise approved by the Engineering Services Director. One (1) way driveways shall be a minimum width of twenty (20) feet. Two (2) way driveways shall be a minimum width of twenty-four (24) feet.

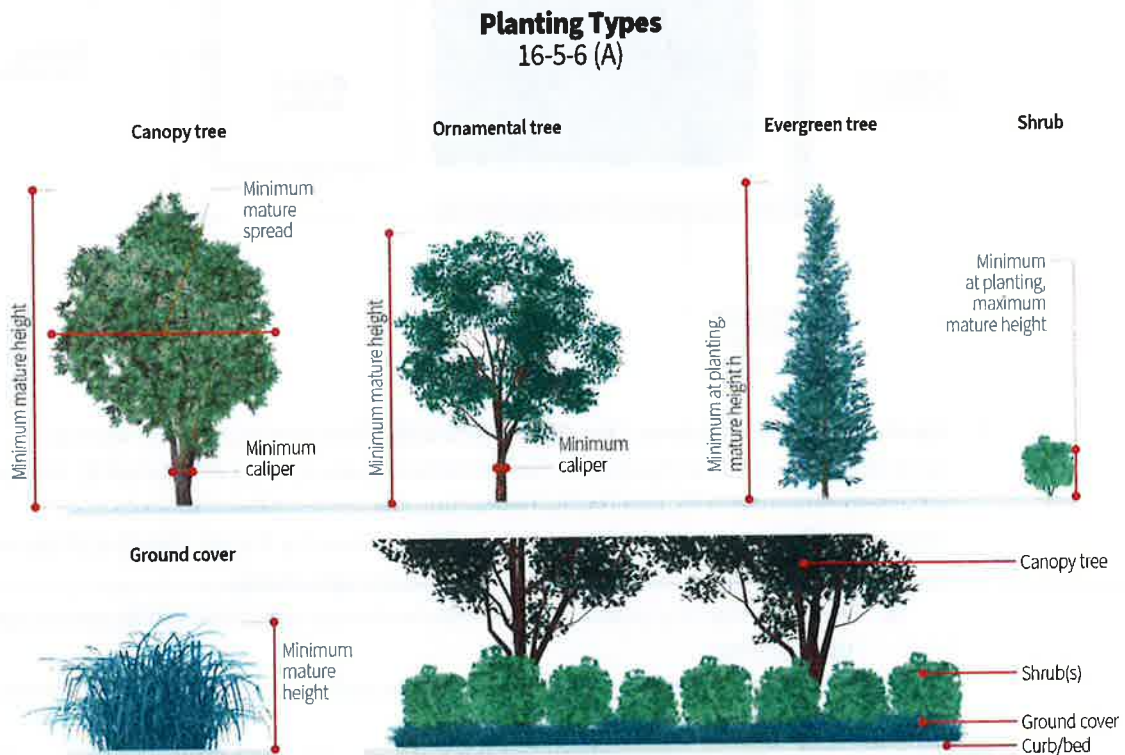
16-5-5 - Fire Lanes

Fire lanes shall be provided as required by the Village's adopted Fire Code.

16-5-6 - Landscape

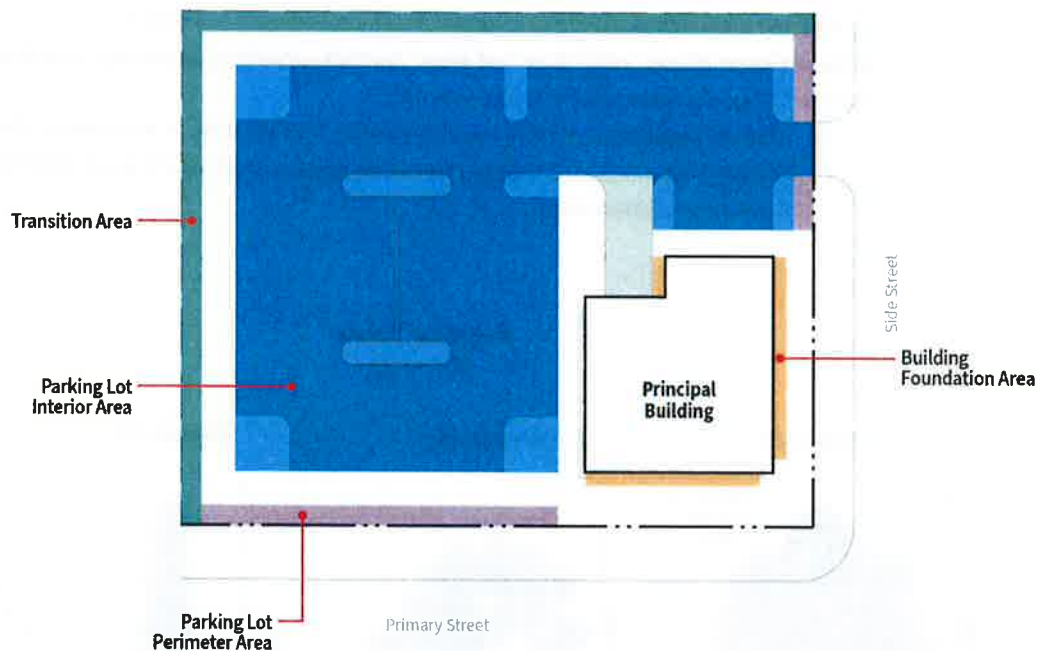
A. Planting Types. (See Figure 16-5-6(A))

1. **Canopy Trees:** A hard wood plant having not less than a two and one-half (2.5) inch caliper which reaches a mature height of not less than twenty (20) feet and a mature spread of not less than fifteen (15) feet.
2. **Ornamental Trees:** A hard wood plant having not less than a one and one-half (1.5) inch caliper and normally reaches a mature height of at least fifteen (15) feet and usually has one (1) main stem or trunk and many branches. Several species may appear to have several stems or trunks.
3. **Evergreen Trees:** A tree having foliage that persists and remains green throughout the year and has a height of not less than six (6) feet at installation and maturing to a height of not less than twenty (20) feet.
4. **Shrub:** A perennial plant (deciduous or evergreen) of low to medium height characterized by multiple stems and branches continuous from its base and having a height of not less than two (2) feet and normally maturing to a height of not more than five (5) feet.
5. **Ground Cover:** Plants, other than turf grass, normally reaching an average maximum height of not more than eighteen (18) inches at maturity.
 - a. **Native Vegetation:** Grasses and forbs that are native to, or adapted to, the State of Illinois, and that are commonly found in meadow and prairie plant communities, not including noxious weeds.



- B. **Required On-Site Landscape Areas. (See Figure 16-5-6(B))** Landscape improvements required by this Section shall apply to all non-single unit development and consist of living plants in a combination of trees, shrubs, and/or ground cover. Unless otherwise stated in this Section, all size specifications for plant materials shall be based upon the time of planting. When caliper is specified for tree planting, the caliper of the tree trunk shall be measured at twelve (12) inches above the ground level. Any plant materials used to meet the requirements of this section shall not include any plant material included in the Illinois Noxious Weed Law (505 ILCS 100) or generally considered to be an invasive species within the Chicago Metropolitan Area.. The Morton Arboretum's Northern Illinois Tree Species List is the Village's recommended species list. The following graphic illustrates the location of the landscape and screening requirements detailed in this section.

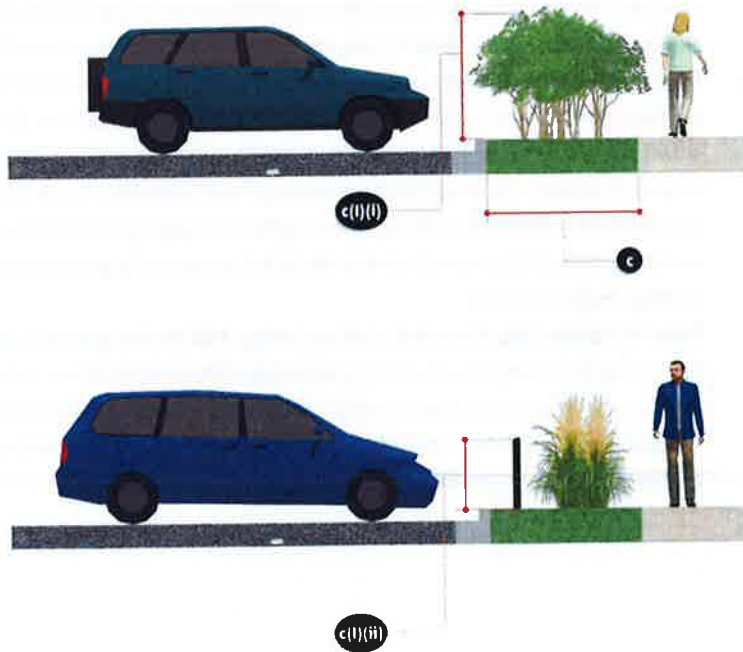
Required On-Site Landscape Areas
16-5-6 (B)



1. **Parking Lot Perimeter Area. (See Figure 16-5-6(B)(1))** All parking lots shall include landscape improvements located on the perimeter of parking areas as required by this section. Landscape improvements required by this section shall be in addition to landscape improvements required under other sections of this ordinance. It is the objective of this section to provide screening between parking areas and street right-of-way.
 - a. **Applicability.** The parking lot perimeter landscape regulations of this section apply to the following:
 - I. The construction of any new surface parking lot or vehicular use area that is adjacent to street right-of-way; and
 - II. The expansion of any existing surface parking lot or vehicular use area that is adjacent to street right-of-way.

- b. **Exemptions.** Installation of parking lot perimeter landscape is not required when the parking lot or vehicular use area is not visible from adjacent street right-of-way.
- c. **Requirements.** Perimeter landscape is required for all parking lots and shall be established along the edge of the parking lot with a minimum depth of seven (7) feet as measured from the back of curb, to accommodate vehicle bumper overhang and ensure planting areas that are adequate in size.
 - I. The landscape improvement shall run the full length of the parking lot and shall be located between the property line and the edge of the parking lot. Landscaped areas outside of shrub, native vegetation, and tree masses shall be planted in live groundcover. The landscaped area shall be improved as follows:
 - i. One (1) shrub or native grass the height of which shall not be less than three (3) feet nor greater than four (4) feet, shall be planted for every three (3) feet of landscape area length, spaced linearly to adequately screen vehicle bumpers (ideally creating a solid hedge row).
 - ii. Alternatively, a low pedestrian wall or fence the height of which provides effective screening to a maximum height of three (3) feet may be used in conjunction with required landscaping. Plant materials shall be installed between the sidewalk and the fence or wall to provide a softening effect.

Parking Lot Perimeter Area
16-5-6 (B)(1)

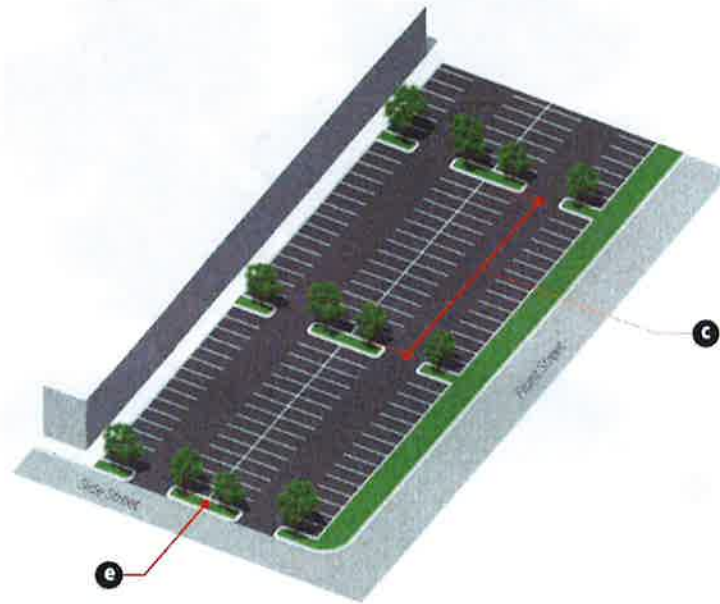


2. **Parking Lot Interior Area. (See Figure 16-5-6(B)(2))**All parking lots shall include landscape and trees located within the parking area as required by this section. Trees and landscape required by this section shall be in addition to trees and landscape required under other sections of this ordinance. It is the objective of this section to provide shade within parking areas, break up large expanses of parking lot pavement, and provide a safe pedestrian environment.
- a. **Applicability.** The parking lot interior landscape regulations of this section apply to the following:
 - I. The construction of any new surface parking lot containing ten (10) or more parking spaces; and
 - II. The expansion of any existing surface parking lot if the expansion would result in ten (10) or more new parking spaces, in which case the requirements of this section apply only to the expanded area.
 - b. **Requirements.** For parking lots consisting of fifteen (15) or more spaces, interior parking lot landscape shall be required. For parking lots consisting of fewer than fifteen (15) spaces, all rows of parking shall be terminated by a parking lot island or landscape area.
 - c. **Amount.** One (1) parking lot island shall be provided between every fifteen (15) parking spaces. Parking lot island locations may be varied based on specific site requirements or design scheme, but the total number of islands shall be no less than the amount required one (1) island for every fifteen (15) spaces. However, all rows of parking spaces shall be terminated by a parking lot island or landscape area.
 - d. **Size and Planting of Parking Lot Islands.** Parking lot islands shall be the same dimension as the parking stall. Double rows of parking shall provide parking lot islands that are the same dimension as the double row. A minimum of one (1) canopy tree shall be provided for every parking lot island or landscaped area. If the island extends the width of a double row, then two (2) canopy trees shall be provided.
 - e. **Design of Planting Areas.** Parking lot islands or landscape areas shall be at least one hundred and forty-four (144) square feet in area and at least six (6) inches above the surface of the parking lot and protected with concrete curbing, except where designed as part of a post-construction best management practice. Such islands and landscape areas shall be properly drained and irrigated as appropriate to the site conditions to ensure survivability, except where designed as part of a post-construction best management practice.
 - f. **Type of Landscape Material.** Canopy trees shall be the primary plant materials used in parking lot islands and landscaped areas. Ornamental trees, evergreen trees, shrubs, native grasses, groundcover, and other plant materials may be used to supplement the canopy tree plantings but shall not create visibility concerns for automobiles and pedestrians.

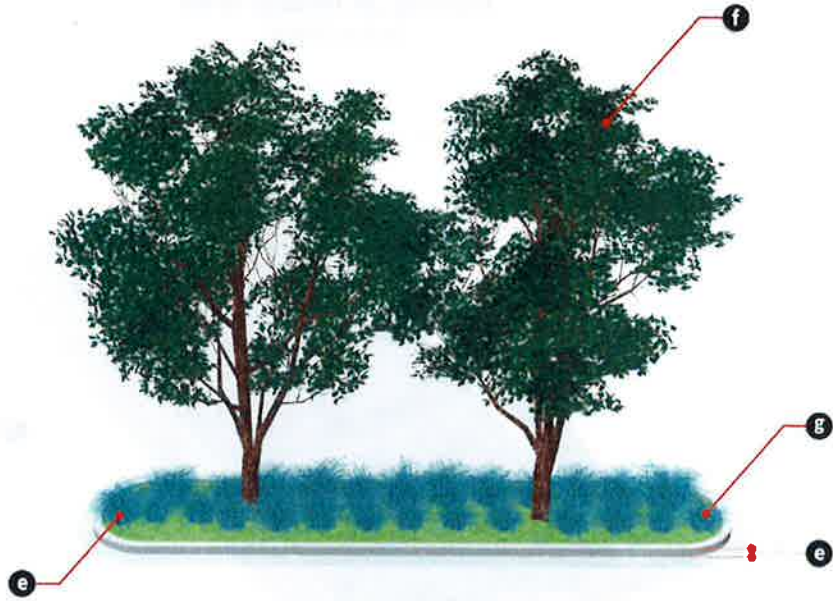
- g. **Groundcover.** A minimum of seventy-five (75) percent of every parking lot island shall be planted in groundcover.

Parking Lot Interior Area

16-5-6 (B)(2)

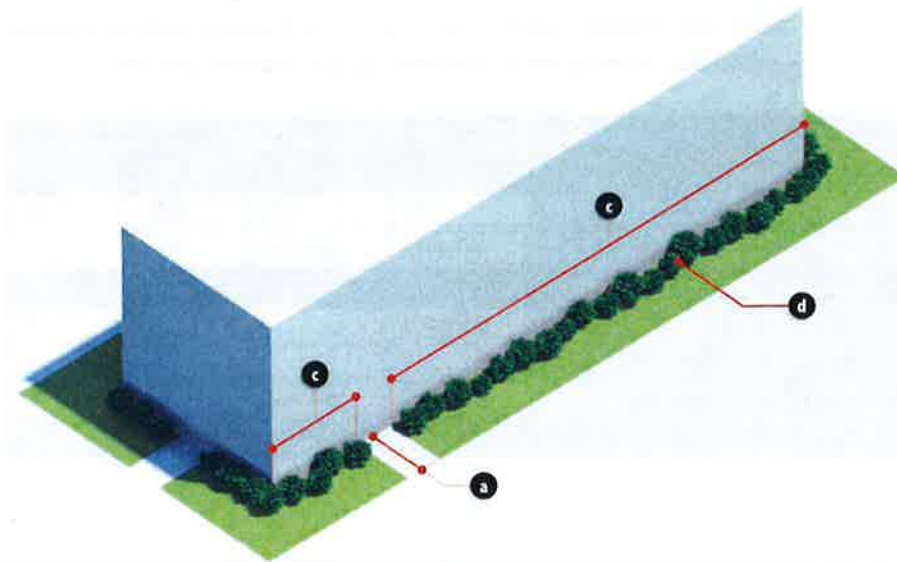


Typical Parking Lot Landscape Island (Double Row)
16-5-6 (B)(2)



3. **Building Foundation Area. (See Figure 16-5-6(B)(3))** All multiunit residential, non-residential, or mixed use development, with the exception of food processing facilities, shall include landscape located at the building foundation as required by this section. Landscape required by this section shall be in addition to landscape required under other sections of this ordinance. It is the objective of this section to provide a softening effect at the base of buildings.
- a. A multiunit residential, non-residential, or mixed use development is required to maintain a building foundation area at the front and exterior side yards of five (5) feet at a minimum.
 - b. Foundation plantings shall be designed to supplement buffer yard plantings to frame important views, while visually softening long expanses of walls. Foundation plantings shall correspond to the windows and materials of the building.
 - c. Foundation plantings shall be installed across eighty (80) percent of the length of the façade of the building, except where walkways and driveways are located.
 - d. A minimum four (4) foot-wide hedge row shall be planted with one (1) shrub or native grass every three (3) feet on center, spaced linearly. Foundation plantings may also include trees, additional shrubs and native grasses, and groundcover.

Building Foundation Area
16-5-6(B)(3)



4. **Transition Area. (See Figure 16-5-6(B)(4)(b))** Transition area landscape shall be required along interior property lines of all multiunit residential, non-residential, or mixed use development. It is not expected that the transition area will totally screen such uses but rather minimize land use conflicts and enhance aesthetics over time as landscaping matures. Landscape required by this section shall be in addition to landscape required under other sections of this ordinance. It is the objective of the transition area to minimize possible conflicts between land uses.

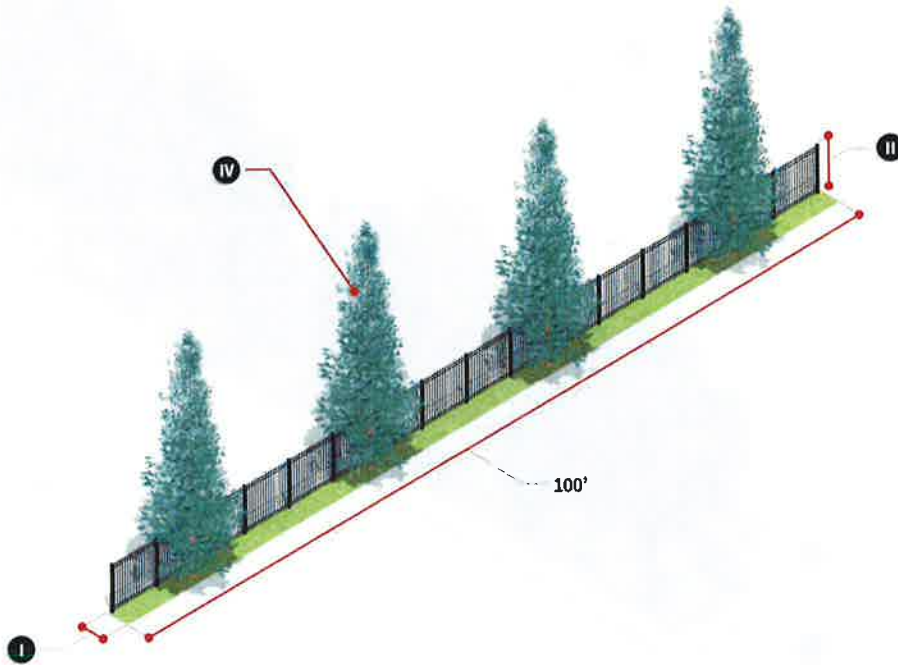
a. **Applicability.**

- I. The construction or installation of any new primary building or primary use; and
- II. The expansion of any existing primary building or primary use that results in an increase in gross floor area or site area improvements by more than five (5) percent or one thousand (1,000) square feet, whichever is greater. In the case of expansions that trigger compliance with transition area requirements, transition area landscaping is required only in proportion to the degree of expansion. The Community Development Director is authorized to allow the transition area to be established adjacent to the area of expansion or to disperse transition area landscaping along the entire site transition area.
- III. Primary buildings or uses in the B-1 District shall not be required to install transition area landscape along interior side yards except for those that abut a lot not zoned in the B-1 District.

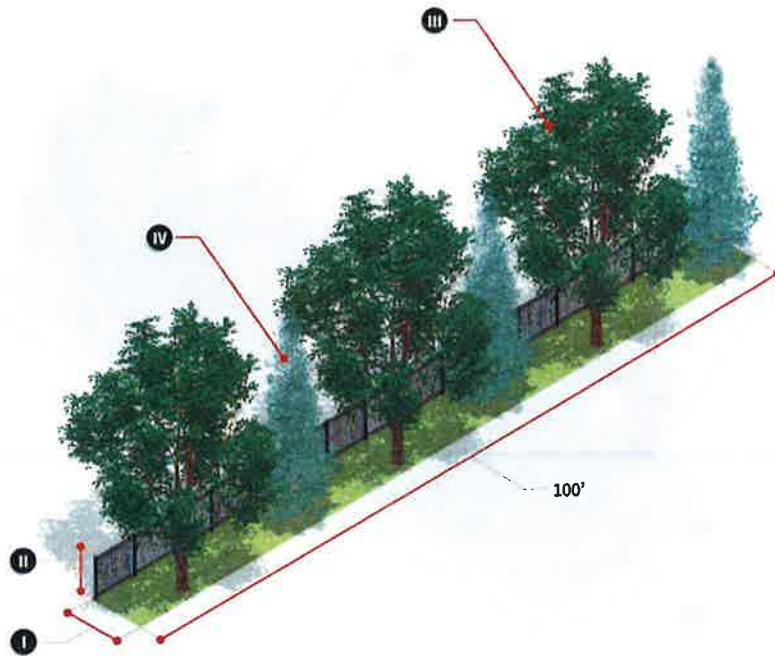
b. **Transition Area Types.** Four (4) transition area types are established in recognition of the different contexts that may exist, as shown in Table 16-5-5(B)(4)(b). Transition yards may include a combination of elements including setback distances for separation, planting types, solid fencing, groundcover, and turf.

Table 16-5-5(B)(4)(b): Transition Area Types				
Specification	Type A	Type B	Type C	Type D
I) Min. Yard Width (1)	5 ft.	8 ft.	10 ft.	15 ft.
II) Min. Fence/Wall Height (II)	optional	optional	6 ft.	6 ft.
Min. Number of Landscape Elements (per 100 lineal feet)				
III) Ornamental (III)	optional	3	4	5
IV) Canopy/Evergreen (IV)	4	3	4	5
V) Shrubs/Native Grasses	optional	optional	20	30
(1) Required yard setbacks may be utilized for transition area landscape.				

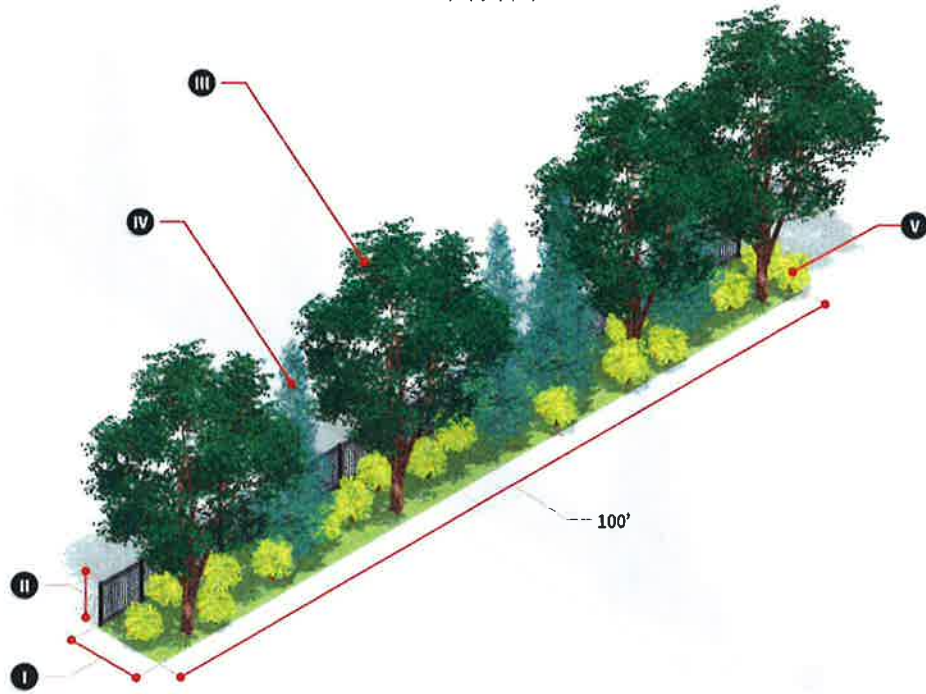
Transition Area - Type A
16-5-6(B)(4)(b)



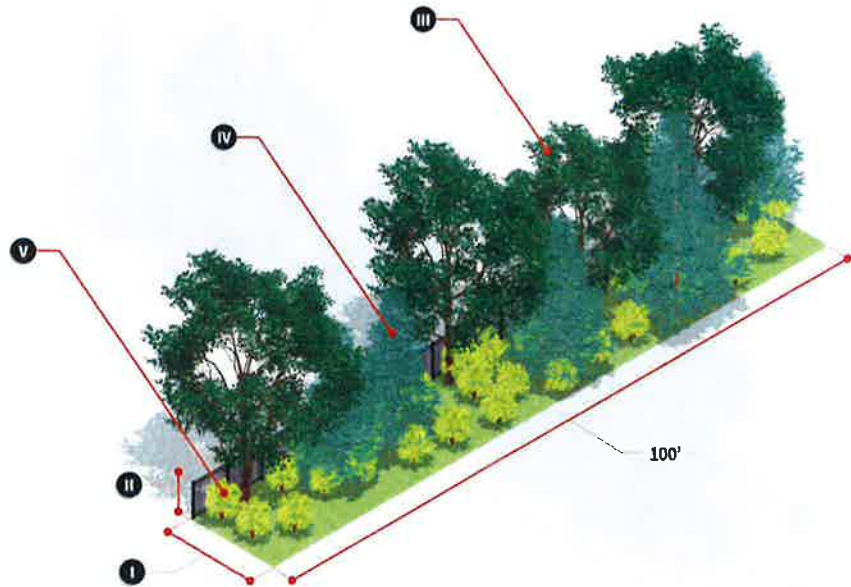
Transition Area - Type B
16-5-6(B)(4)(b)



Transition Area - Type C
16-5-6(B)(4)(b)



Transition Area - Type D
16-5-6(B)(4)(b)



- c. **Application of Transition Area Types.** Transition areas shall be provided based on the table below, except where adjacent uses are of a similar nature, scale, and intensity. As per Table 16-5-5(B)(4)(c), the type of required transition yard is dependent upon the land use type of the subject lot and the land use type of the adjacent lot(s).

Table 5-5(B)(4)(c): Application of Transition Area Types						
Subject Lot Land Use	Adjacent Lot Land Use					
	<i>Open Space / Agriculture</i>	<i>Single-Unit Residential</i>	<i>Multiunit Residential</i>	<i>Commercial</i>	<i>Industrial</i>	<i>Public / Semi-Public</i>
<i>Open Space / Agriculture</i>	N/A	N/A	N/A	N/A	N/A	N/A
<i>Single-Unit Residential</i>	N/A	N/A	N/A	N/A	N/A	N/A
<i>Multiunit Residential</i>	Type A	Type B	N/A	Type C	Type D	Type B
<i>Commercial</i>	Type B	Type D	Type B	N/A	Type C	Type B
<i>Industrial</i>	Type D	Type D	Type D	Type C	N/A	Type C
<i>Public / Semi-Public</i>	Type B	Type C	Type B	Type B	Type C	N/A

C. **Required Right-of-Way Landscape Area.**

1. All unpaved areas within the street right-of-way shall be seeded or sodded. A developer shall be required to plant a minimum of one (1) canopy tree per every forty (40) feet of lineal lot frontage within the Village parkway adjacent to the subject lot. Required trees shall be planted in accordance with the standards set forth in Section 16-9-8 and as approved by the Public Works Director.

D. **Species Diversity Requirements.**

1. A minimum of fifty (50) percent of the landscape elements utilized on a lot that is less than one-half (0.5) acre shall be drought and salt tolerant species.
2. A minimum of sixty (60) percent of the landscape elements utilized on a lot that is between one-half (0.5) and five (5) acres shall be drought and salt tolerant species. Total landscape elements, excluding turf, shall not be comprised of more than thirty (30) percent of any single species, fifty (50) percent of any genus, nor seventy (70) percent of any family.
3. A minimum of seventy-five (75) percent of the landscape elements utilized on a lot that is greater than five (5) acres shall be drought and salt tolerant species. Total landscape elements, excluding turf, shall not be comprised of more than five (5) percent of any single species, ten (10) percent of any genus, nor twenty (20) percent of any family.

- E. **Tree Preservation.** Preservation of existing quality plant material within a new development or redevelopment site is encouraged. Such preserved plant material can fulfill a portion of the landscape requirements set forth herein. Should the developer propose to maintain existing high-quality landscape materials to count toward satisfying certain landscape requirements of the UDO, the Community Development Director may, upon receipt of a landscape preservation plan, waive certain landscape requirements if mature, high-quality plant material on a lot are proposed to be preserved. If, upon inspection at the conclusion of the development, any plant material identified for preservation

has been removed, damaged, or is otherwise in declining condition, that plant material must be replaced.

F. Installation and Maintenance of Landscape Areas.

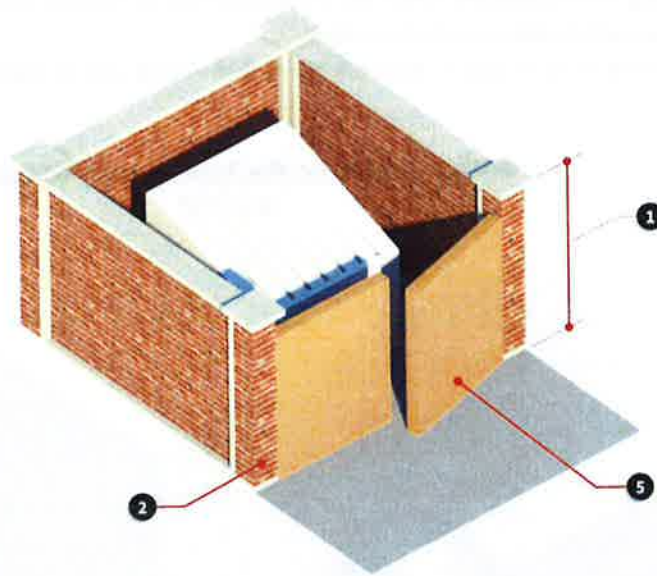
1. Immediately upon planting, all landscape shall conform to the American Standard for Nurserymen, published by the American Association of Nurserymen, Inc., as revised from time to time.
2. A guaranty, in the form of a letter of credit or performance bond, approved by the Village Attorney and the Community Development Director, or a cash deposit made with the Village Treasurer for twenty (20) percent of the total cost estimate of landscaping for the construction in January 1 dollars for the current year, shall be provided by the applicant for all required landscape improvements. Such guaranty shall be executed before building permits are issued. The twenty (20) percent landscaping deposit will be held in escrow for a period of eighteen (18) months past the time of planting and will be refunded on approval of the Village, unless extended by the Village per Section 16-8-4(N)(10)(c).
3. Dead plant materials shall be replaced within sixty (60) days upon notification from the Village, taking into consideration the season of the year, and shall be of the same quantity and quality as initially approved. If the particular project is constructed in more than one (1) phase, the sixty (60) day timeframe shall apply to each individual phase.
4. All landscape areas shall be maintained in a healthy and weed-free condition. The ground surface of landscape areas shall be covered with regularly maintained turf or other types of pervious groundcover or mulch.
5. Any required landscaped area, greater than one hundred and fifty (150) square feet in area, shall be provided with an underground irrigation system or be provided with a portable water supply within fifty (50) feet of said landscaped areas, unless otherwise approved by the Engineering Services Director to accommodate native grasses. No part of an irrigation system may be installed in Village right-of-way.

16-5-7 - Screening (See Figure 16-5-7(A))

- A. Trash and Recycling Receptacles.** The following requirements shall apply to all multiunit residential, non-residential, and mixed use development.
1. Trash and recycling receptacles shall be screened on three (3) sides with a solid, opaque material with a minimum height of six (6) feet and a maximum height of eight (8) feet. The use of materials that are not solid, such as slats in chain-link, shall only be used in the Industrial district.
 2. Materials used for screening shall complement the architecture of the primary structure.
 3. Materials and elevations for enclosures that are attached to buildings shall be integrated into the primary structure.
 4. Enclosures attached to buildings shall comply with applicable fire and building codes.
 5. Enclosure openings shall be gated with an opaque material.
 6. Enclosure openings shall be kept closed at all times except for when the receptacle is being accessed by a service truck or person authorized to place refuse in the enclosure.
 7. Property owners shall be responsible for ensuring that trash and recycling receptacles are placed in the enclosure at all times other than when it is being emptied by a service truck.
 8. Access drives shall be constructed of material and thickness to accommodate truck loading. Year-round accessibility to the enclosure area for service trucks shall be maintained by the property owner or tenant.

9. Enclosures shall be of an adequate size to accommodate the expected number of containers. It is recommended that the enclosure be designed to be expandable to accommodate additional containers in the future.
10. Enclosure structures shall be designed to protect the walls from damage by containers. Such protection may be provided by use of barrier curbing, reinforced masonry walls, bollards, or other similar means.
11. Trash and recycling receptacle enclosures shall not occupy required parking spaces.

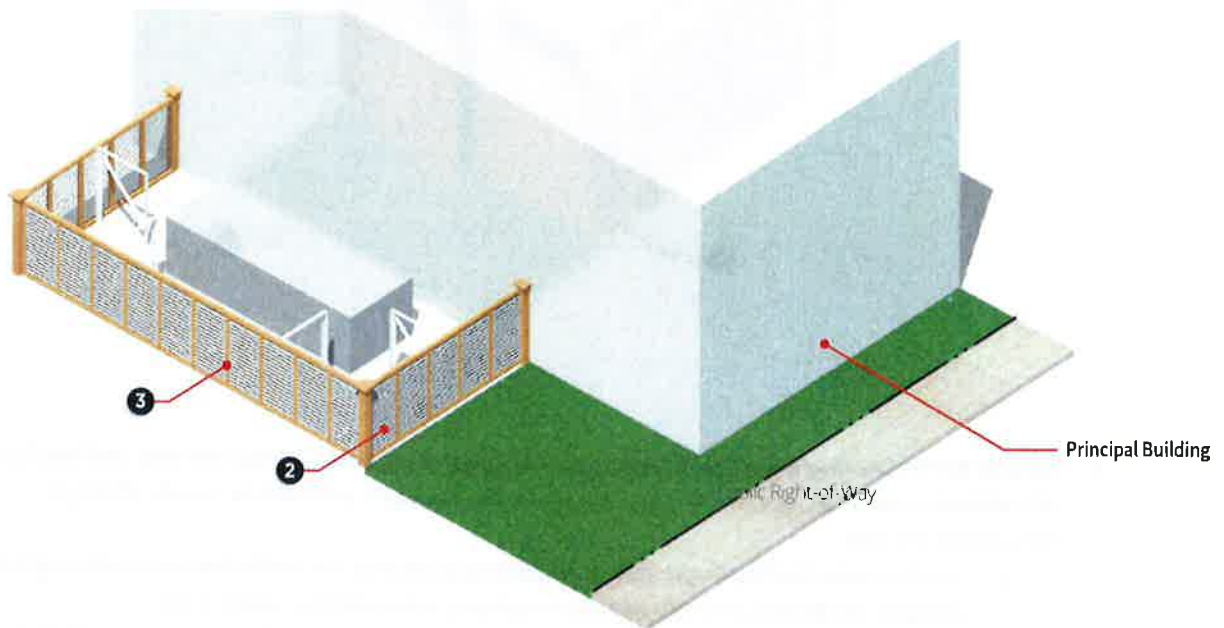
Trash and Recycling Receptacle Screening 16-5-7(A)



- B. Service Yards, Loading Docks, and Truck-Parking Areas.** The following requirements shall apply to all multiunit residential, commercial, and mixed use development and shall be equally effective throughout the year.
1. Service yards, loading docks, and truck-parking areas that are visible from any public right of adjacent residential property shall be completely screened from public view.
 2. Materials used for screening shall be opaque masonry walls, wood or wood composite Board on Board fence, landscape hedging, berming, or a combination thereof.
 3. The height of screening materials shall not exceed eight (8) feet with the exception of landscape materials.

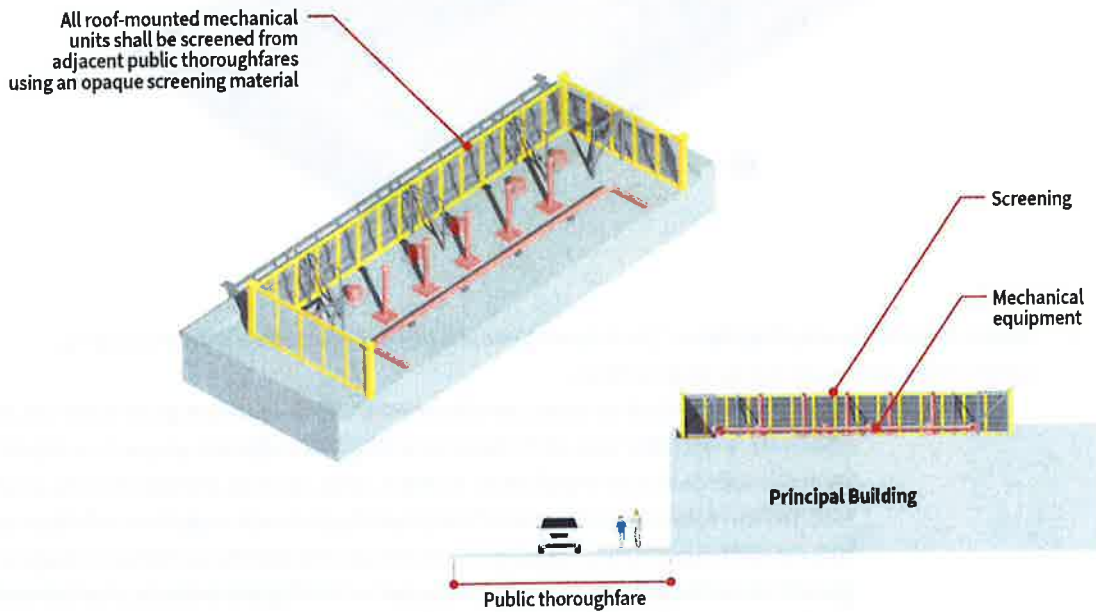
- C. **Ground and Wall Mounted Mechanical Units and Process Equipment. (See Figure 16-5-7(C))** The following requirements shall apply to all ground-mounted mechanical units, including but not limited to generators, air-conditioning condensers, heat pumps, ventilation units, computer cooling equipment, storage silos, tanks etc., and any related utility structures and equipment.
1. Locating mechanical units within the principal building is strongly encouraged in order to minimize exterior visual impacts. Ground/wall mounted mechanical units and process equipment are prohibited within the front or exterior side yard, regardless of whether screening is provided, unless operationally necessary and approved by the Community Development Director.
 2. Ground/wall mounted mechanical units and process equipment that are visible from any public right-of-way or adjacent residential property shall be screened from public view.
 3. Materials used for screening shall be designed to be architecturally integrated with the building and established so that the area or element being screened is no more than twenty (20) percent visible through the screen.
 4. Chain-link fence or slats in chain-link fence shall not be used to meet this requirement.

Ground Mounted Mechanical Unit Screening
16-5-7(C)

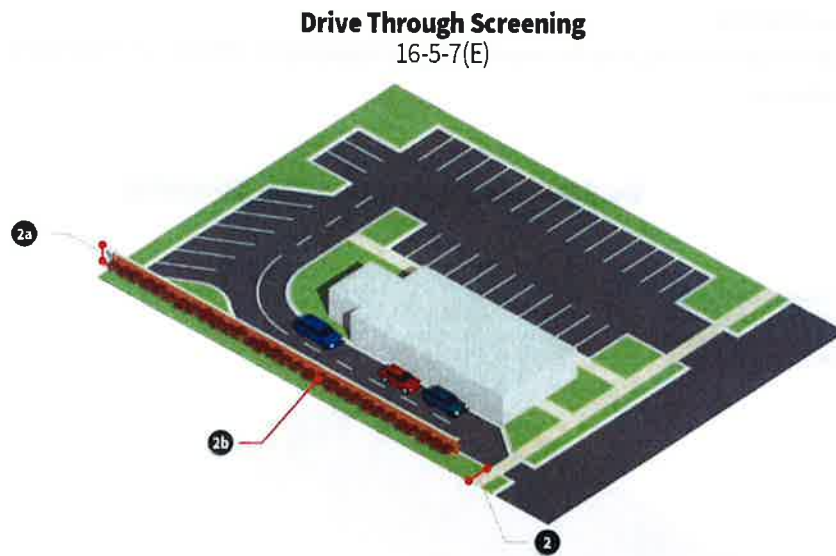


- D. **Roof Mounted Mechanical Units. (See Figure 16-5-7(D))** The following requirements shall apply to all roof mounted mechanical units, including but not limited to air-conditioning condensers, heat pumps, ventilation units, computer cooling equipment, etc., and any related utility structures and equipment which service multiunit residential, non-residential, or mixed use developments.
1. Locating mechanical units within the principal building is strongly encouraged in order to minimize exterior visual impacts.
 2. Roof mounted mechanical units that are visible from any public right-of-way or adjacent residential property shall be completely screened from public view.
 3. Materials used for screening shall be architecturally integrated with the building in the form of a parapet wall and shall be continuous, permanent, and sound attenuating.
 4. Screening shall be required when new equipment is installed and shall be provided around both new and existing roof mounted mechanical units in order to provide visual continuity. Normal maintenance of roof mounted mechanical units shall not trigger the screening requirements.
 5. Additional screening may be required due to topographic differences in the adjoining properties.

Roof Mounted Mechanical Unit Screening 16-5-7(D)



- E. **Drive Through.** (See Figure 16-5-7(E)) The following requirements shall apply to all drive throughs regardless of the use to which it is accessory.
1. Drive aisles of drive throughs must be effectively screened from view along the public right-of-way and at the edges of sites adjacent to residential properties to minimize the impact of exterior site lighting, headlight glare and any menu intercom displays.
 2. Screening must be approved during the special use permitting process, shall be a minimum of six (6) feet in width, and must consist of:
 - a. An opaque masonry wall or solid fence of high quality material and design with a minimum height of four (4) feet and a maximum height of six (6) feet; and
 - b. Shrubs or native grasses installed every three (3) feet along the exterior of the wall or fence to provide a softening effect.



- F. **Above-Ground Service Facilities.** The following requirements shall govern the landscaping surrounding above-ground service facilities.
- a. A service facility shall be landscaped/screened with a variety of plant materials that effectively screen the view of the service facility from adjacent property and public rights-of-way on a year-round basis. In some cases, such as a service facility sited on a wooded lot, natural growth around the property perimeter may be a sufficient buffer. Appropriate care and maintenance of plant material shall be provided to keep such growth alive and in good condition. Diseased or dead plant material shall be replaced. All trees shall be maintained until established. All trees not in a vigorous growing condition after one (1) growing season shall be replaced at the beginning of the next planting season.
 - b. In locations where the visual impact of the service facility would be and is likely to remain minimal for the foreseeable future, the landscaping requirement may be reduced or waived.
 - c. The property owner and the service entity shall be jointly and severally liable for the landscaping and screening obligations set forth in this Section 16-5-5.

16-5-8 - Fences

- A. **Purpose.** The purpose of a fence is to provide privacy, security, weather control, aesthetic appearance, boundary definitions, utility (snow fences) and the like for residential, commercial, industrial, public and semi-public land uses within the corporate area of the Village.
- B. **Permit Required to Erect or Alter Fence.** Unless otherwise provided, no fence or dog run shall be erected or altered until a permit has been secured from the Village by the person desiring to erect or alter the fence or dog run as detailed in Article 8. A permit shall be required for alterations to an existing fence if the alteration impacts twenty-five (25) percent or more of the fence sections or posts.
- C. **General Provisions.**
1. **Location.** All fences permitted in this Section shall be located:
 - a. Wholly within property lines;
 - b. A minimum of one (1) foot from any public sidewalk;
 - c. A minimum of ten (10) feet from the curb;
 - d. Outside of a sight triangle;
 - e. A minimum of eighteen (18) inches from an underground utility access structure; drainage structure; telephone, electric, cable television or gas pedestal or in any manner that would interfere with the maintenance for these utilities;
 - f. In a manner which does not block access to underground utility access structures or fire hydrants;
 - g. A minimum of two (2) inches above finished grade if located in a drainage swale or a drainage easement; and
 - h. In a manner which does not inhibit the function of storm drainage structures.
 2. **Construction Standards.** Fences shall be designed and constructed to resist a horizontal wind pressure of not less than thirty-five (35) pounds per square foot, in addition to all other forces to which they may be subjected. Fences that are leaning at an angle of fifteen (15) degrees or greater when measured from vertical are considered dangerous and shall be unlawful.
 3. **Maintenance.** Fences shall be maintained in accordance with the adopted Property Maintenance Code of the Village. Replacement of up to twenty-five (25) percent of the fence shall be permitted without a permit.
- D. **Fences on Lots with Residential or Institutional Uses. (See Figure 16-5-8(D))** Fences on lots with single-unit detached or single-unit attached uses shall meet the requirements for each Fence Area as illustrated in Figure 16-5-8 (D) below. Barbed wire, razor wire, or makeshift materials such as plywood shall be prohibited on lots with single-unit detached or single-unit attached uses. All fences shall be erected so that the posts and all other supporting members face inward toward the owner's property. The Community Development Director may waive any regulations to fences for institutional uses in order to protect public safety and welfare.
1. **Fences in Front Yards.**
 - a. **Height.** The maximum height of a fence in front yards shall be three (3) feet.
 - b. **Extension.** Fences in front yards shall not extend more than one-third (1/3) of the length of any street frontage.
 - c. **Materials.** Fences in front yards shall be of non-sight barrier construction and have a minimum opacity of fifty (50) percent. Fence materials utilized in front yards shall complement fence materials utilized in other yards. Permitted fence materials in front yards shall be only those materials which are designed and intended for use in fence installations and shall be limited to:

- I. Vegetation;
- II. Wood, chemically treated or naturally resistant to decay;
- III. Wood Composites;
- IV. Aluminum;
- V. Vinyl/PVC;
- VI. Wrought Iron; and
- VII. As approved by the Community Development Director.
- VIII.

2. **Fences in Exterior Side, Interior Side, and/or Rear Yards.**

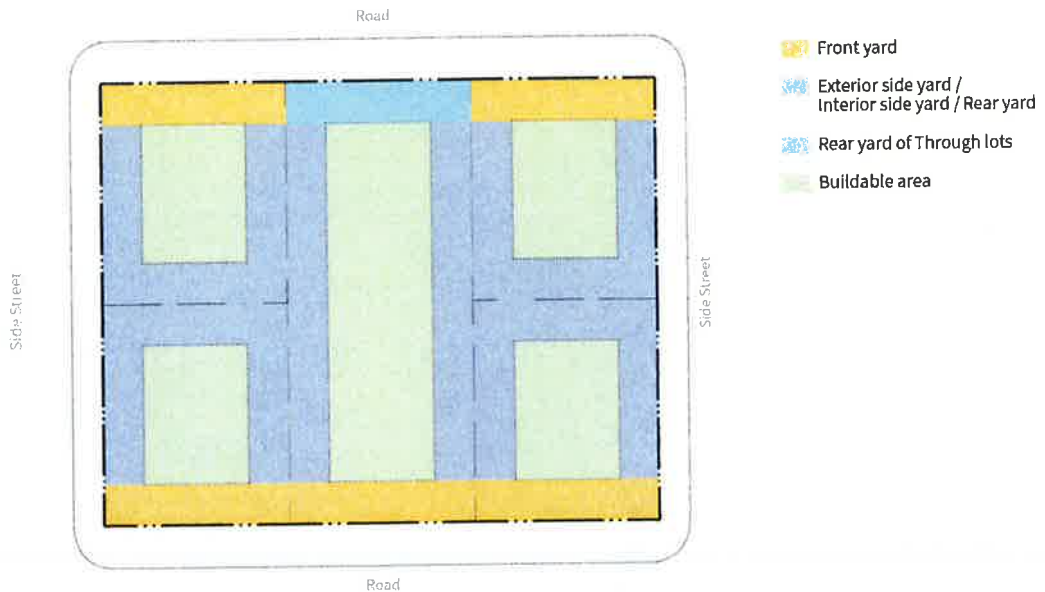
- a. **Height.** The maximum height of a fence in exterior side, interior side, and rear yards shall be five (5) feet, except for fences abutting a major street in Section 16-5-2 (F)(2)(d) which shall be six (6) feet in height.
- b. **Materials.**
 - I. Fence materials utilized in exterior side yards, interior side yards, and rear yards shall complement fence materials utilized in other yards. Permitted fence materials in exterior, interior side and rear yards shall be only those materials which are designed and intended for use in fence installations and shall be limited to:
 - i. Masonry;
 - ii. Wood, chemically treated or naturally resistant to decay;
 - iii. Wood Composites;
 - iv. Aluminum;
 - v. Vinyl/PVC
 - vi. Wrought Iron;
 - vii. Coated Chain Link; and
 - viii. As approved by the Community Development Director.
 - II. Fences in exterior sides yards abutting a major street as defined by Section 16-5-2 (F)(2)(d) shall meet material and design requirements of Sections 16-5-8 (D)(3)(c) and 16-5-8(D)(3)(d).
- c. **Location.**
 - I. Fences in exterior side yards shall be located no closer to the front yard than the established rear face of the primary building on the lot unless a building entrance is located on the exterior side yard façade in which case the fence may extend three (3) feet past the entrance.
 - II. Fences in interior side yards and rear yards shall be located no closer to the front yard than the established front face of the primary building on the lot or the primary building on the adjacent lot.

3. **Fences in Exterior Side and Rear Yards of Through Lots.**

- a. **Required Design.** The exterior side and rear yards of any through lot improved with a fence shall be as specified in Figure 16-5-8(D)(3)(d).
- b. **Height.** The maximum height of fences in rear yards of through lots shall be five (5) feet, except for fences on through lots which back up to a major street as defined in Section 16-5-2(F)(2)(d), in which case the fence shall be six (6) feet in height. The maximum height of a fence in exterior side yards of through lots shall be five (5) feet.

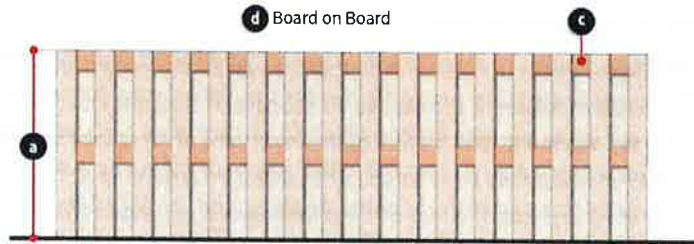
- c. **Materials.** Fence materials utilized in exterior side and rear yards of through lots shall be pressure treated, cedar-tone wood (chemically treated or naturally resistant to decay) or wood composites.
- d. **Design.** Fences in exterior side and rear yards of through lots shall be Board on Board style fences installed vertically.
- e. **Location.** Fences in exterior side and rear yards of through lots shall be located in line with the fences of adjacent properties. In the case of a corner lot in which the rear lot line of the rear yard abuts the side lot line of the front yard of an adjacent residential interior lot, a structural fence may be erected in the side yard adjoining a street within the area between the rear lot line and the rear of the dwelling unit, provided the fence is placed no nearer to the right-of-way/property line than the required setback for a side yard adjoining a street for the zoning district or planned development, as applicable, in which the lot is located. If the only rear access door to the house is located facing the side yard adjoining a street, the fence may extend along the side of the house to a point not more than three feet past the access door and may encroach no more than five (5) feet into this required setback. The fence setback shall increase back to the required setback at a point no greater than five feet past the rear of the dwelling unit into the rear yard.

Fence Yards
16-5-8(D)



Fence Types

16-5-8(D)(3)



E. Fences on Lots with Business Uses.

1. **Height.** The maximum height of fences on a lot with business uses shall not exceed seven (7) feet.
2. **Location.** Fences on lots with business uses shall be limited to the rear yard and interior side yard only.
3. **Materials.** Permitted fence materials on lots with business uses shall be only those materials which are designed and intended for use in fence installations and shall be limited to:
 - a. Masonry;
 - b. Wood, chemically treated or naturally resistant to decay;
 - c. Wood Composites;
 - d. Aluminum;
 - e. Vinyl/PVC
 - f. Wrought Iron;
 - g. Coated Chain Link; and
 - h. As approved by the Community Development Director.

F. Fences on Lots with Industrial Uses.

1. **Height.** The maximum height of fences on a lot with industrial uses shall not exceed eight (8) feet.
2. **Location.** Fences on lots with industrial uses shall be limited to the rear yard, interior side yard, and exterior side yard.
3. **Barbed Wire.** Barbed wire may be utilized and shall be limited to a maximum height of one (1) foot, and a maximum of three (3) strands of wire. The barbed wire shall not be included in the determination of fence height.

G. Dog Runs.

1. There shall be no maximum area for a dog run, except under the following circumstances:
 - a. Any dog run with any type of a cover over the top shall be limited to a maximum area of one-hundred (100) square feet.
 - b. A dog run constructed to a height greater than five (5) feet in accordance with Section 16-5-9(G)(4) herein shall be limited to a maximum area of one-hundred (100) square feet.
2. Dog runs shall be permitted in the buildable area of the rear yard only.
3. Dog runs shall not be permitted in any side yard or front yard.
4. The maximum height of a dog run shall be six (6) feet.
5. A dog run constructed for the purpose of providing a secure enclosure for a dangerous, vicious or ferocious dog shall conform with the requirements of Section 9-3-11 of the Village Code.

H. Swimming Pools. All swimming pools, hydromassage, spa and hot tubs shall meet all applicable Building and Property Maintenance Codes adopted by the Village with respect to fence and safety barrier requirements

I. Tennis courts. Tennis courts may be totally enclosed with an open-type fence. The height of the fence shall not exceed twelve (12) feet.

J. Other Athletic Facilities. All other fence-type enclosures for athletic facilities shall be approved by the Plan Commission, after a review of a site plan of the proposed improvement and the surrounding area.

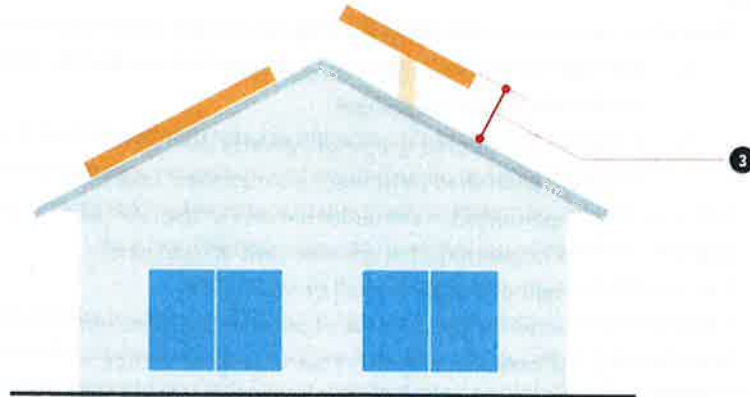
16-5-9 - Solar Energy Collection Systems (See Figure 16-5-9(A))

Solar energy collection systems are permitted as an accessory use within all zoning districts with the following conditions.

A. Building-Mounted Systems.

1. **Location.** Building mounted systems may be located on any roof face of principal or accessory structures. Systems should be flush mounted when possible.
2. **Measuring Height.** Height is measured from the roof surface on which the system is mounted to the highest edge of the system.
3. **Maximum Height.** Systems on residential structures shall not extend beyond twelve (12) inches parallel to the roof surface of a pitched roof or flat roof. Systems on nonresidential structures shall not extend beyond thirty-six (36) inches parallel to the roof surface of a pitched roof or flat roof. Systems on all structures shall not extend above the highest peak of a pitched roof.
4. **Architectural Integration.** All materials used for racking, mounts, mounting clamps, and flashings shall be of a color consistent with the color of the roof surface to minimize visibility.

Building-Mounted Solar Energy System
16-5-9(A)



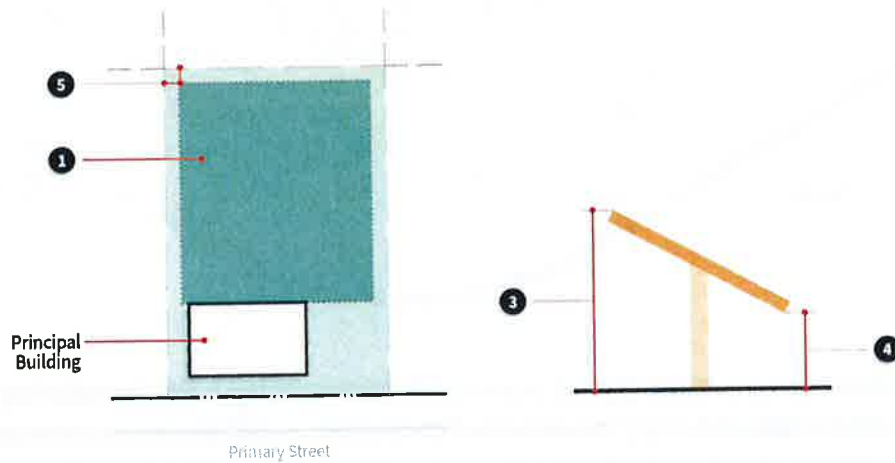
B. Free-Standing Systems, Primary Use.

1. **Quantity.** An unlimited quantity of panels is permitted.
2. **Maximum Height.** Maximum height shall be five (5) feet in height, measured from the grade at the base of the pole to the highest edge of the system.
3. **Clearance.** Minimum clearance between the lowest point of the system and the surface on which the system is mounted is twelve (12) inches.
4. **Setbacks.** All parts of the freestanding system shall be set back ten (10) feet from the side and rear lot lines and shall not be located in a public utility easement.

C. Free-Standing Systems, Accessory Use (See Figure 16-5-9(C)).

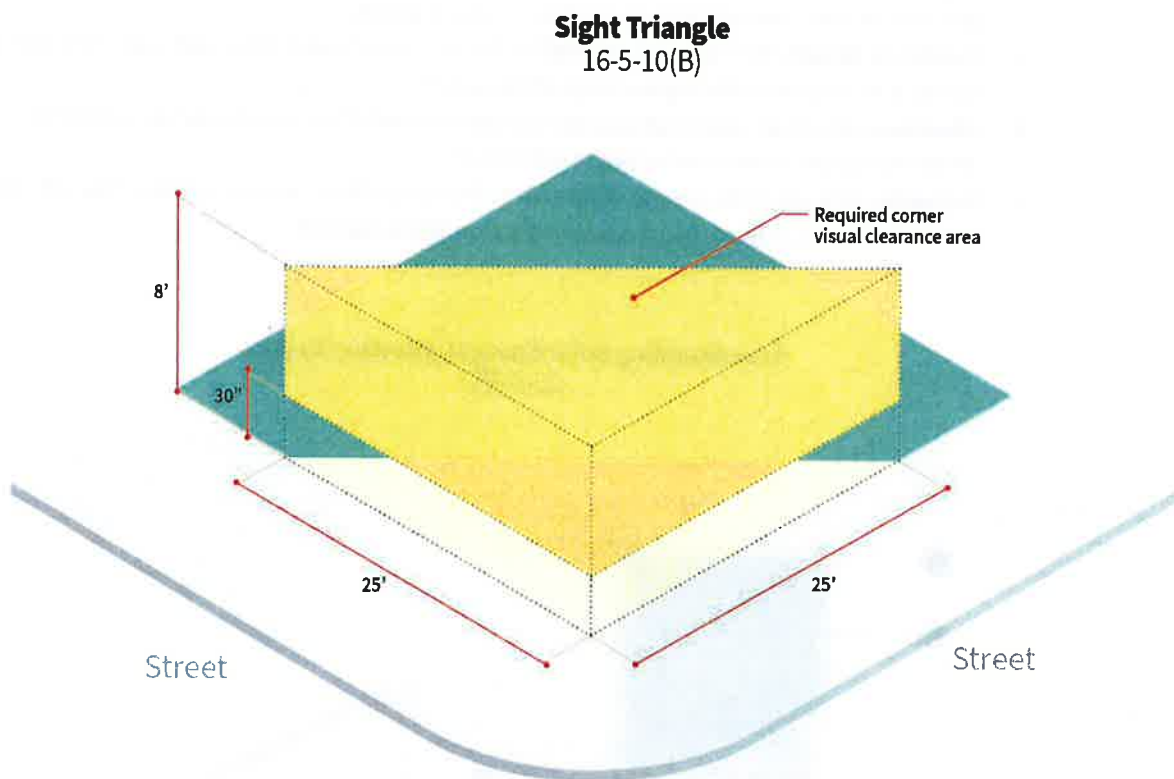
1. **Location.** Systems are permitted in the rear yard only.
2. **Quantity.** An unlimited quantity of panels is permitted on all zoning lots with the exception of any residential zoning lot thirty thousand (30,000) square feet or less in size, which are limited to a total of one-hundred (100) square feet in area of panels.
3. **Maximum Height.** Maximum height shall be five (5) feet in height, measured from the grade at the base of the pole to the highest edge of the system.
4. **Clearance.** Minimum clearance between the lowest point of the system and the surface on which the system is mounted is twelve (12) inches.
5. **Setbacks.** All parts of the freestanding system shall be set back ten (10) feet from the side and rear lot lines and shall not be located in a public utility easement.

Free-Standing Solar Energy Collection System
16-5-9(C)



16-5-10 - Permitted Yard Obstructions (See Figure 16-5-10(B))

- A. All obstructions must conform to the standards set forth in all applicable Village ordinances and codes, including, but not limited to, the Building, Fire, Electrical, and Swimming and Spa Codes.
- B. On corner lots, within that part of a yard, courtyard or other open area located within a triangular area of twenty-five (25) feet from the point of intersection of the two (2) street rights-of-way lines forming the corner lot, no buildings, structures or landscape materials herein permitted as obstructions in front yards or exterior side yards shall be erected, altered or planted which have a height more than thirty (30) inches above the crown of the street, except that landscape materials planted in this area shall be maintained in a manner that trees shall not have branches lower than eight (8) feet and shrubs shall not be higher than thirty (30) inches at maturity.



- C. Yard obstructions, as herein defined, shall be permitted in accordance with the following standards as contained in Table 16-5-10(C): Permitted Yard Obstructions, except where such obstructions would encroach upon the required sight triangle on corner lots or upon easements, or adversely affect drainage. Unless regulated in the following table, yard obstructions for properties containing uses other than single-unit residential shall be permitted in accordance with the regulations set forth elsewhere in this chapter.

Table 16-5-10(C): Permitted Yard Obstructions

	<i>Use</i>	<i>Additional Requirements</i>	<i>Front</i>	<i>Exterior Side</i>	<i>Side</i>	<i>Rear</i>	<i>Courtyard</i>
1	Above-ground service facilities.	Sec. 16-5-6 (F)	X		X	X	
2	Air conditioning equipment, which shall project no more than 4 feet into a required yard.	Sec.16-5-6		X	X	X	X
3	Arbors or trellises.		X	X	X	X	X
4	Architectural features, including ordinary projections of sills, belt courses, cornices and ornamental features, which shall project no more than 18 inches into a required yard.		X	X	X	X	X
5	Automobile service station fuel pump islands, canopies, and air and vacuum stations provided they shall be set back at least 35 feet from the lot line.		X	X	X	X	X
6	Awnings or canopies, which shall project no more than 3 feet into a required yard or courtyard.		X	X	X	X	X
7	Balconies, which shall project no more than 4 feet into a required yard.		X	X		X	X
8	Chimneys, attached, which shall project no more than 24 inches into a required yard or courtyard.		X	X	X	X	X
9	Clotheslines and laundry-drying equipment.				X	X	
10	Eaves and gutters on a principal building or attached accessory building, projecting no more than 4 feet into a required front yard, required exterior side yard or required rear yard, and projecting no more than 24 inches into a required side yard or courtyard.		X	X	X	X	X
11	Fallout shelters, attached or detached.					X	
12	Flagpoles, which shall have a maximum height of 25 feet in residential districts and shall not exceed the maximum height permitted in nonresidential districts.		X	X	X	X	X
13	Garages, detached.	Sec. 16-4-16				X	
14	Gazebos.	Sec. 16-4-16				X	
15	Growing of farm and garden crops in the open.	Sec. 16-4-1			X	X	
16	Lawn furniture, such as benches, sun dials, bird baths and similar architectural features.		X	X	X	X	X
17	Ornamental light standards.		X	X	X	X	X
18	Outdoor fireplaces.	Sec. 16-4-16				X	
19	Patios, decks and terraces, open (unroofed). Open terraces, decks and patios are only permitted to be located in the interior side yard of a dwelling unit to serve a patio door facing the interior side yard. Such open decks, patios and terraces shall project no more than 4 feet into the required side yard.	Sec. 16-4-16			X	X	X

20	Patios, decks and terraces, open (unroofed), elevated greater than 4 feet above the average level of the adjoining ground. Such elevated open decks, patios and terraces shall project no more than 10 feet into a required yard.					X	X
21	Playground equipment.	Sec. 16-4-16			X	X	
22	Porches, open, shall be permitted to project no more than 4 feet into the required front yard or the required side yard adjoining a street.		X	X			
23	Seasonal decorations and lighting, which may be displayed for a maximum of forty-five (45) days.		X	X	X	X	X
24	Service walks, allowed on residential properties without a building permit where they are no wider than four (4) feet at any point and set back a minimum of one (1) foot from any side or rear property line. When located parallel to a driveway, a service walk may be located adjacent to the driveway and shall not be considered part of the driveway for the purpose of determining driveway width, provided that the service walk is of a different surface material or design from the driveway. Service walks shall not be located within the public right-of-way, except to connect to a public sidewalk.		X	X	X	X	X
25	Sheds, playhouses, greenhouses, and similar storage buildings.	Sec. 16-4-16			X	X	
26	Steps, open, subject to the following: Necessary for access to a principal or accessory building, or necessary as access to the lot from the street, or located in gardens or terraces. The steps shall project no more than 4 feet into a required side yard.		X	X	X	X	X
27	Swimming pools, detached single- unit. Swimming pools located on properties other than detached single- unit shall be approved in accordance with Art. 16-7, Planned Development.	Sec. 16-4-16				X	
28	Tennis courts, basketball courts or other recreational facilities, detached single- unit. Such recreational facilities located on properties other than detached single- unit shall be approved in accordance with Art. 16-7 Planned Development.					X	
29	Windows which project no more than 3 feet into a required yard.		X	X	X	X	X
30	Wheelchair Ramps		X	X	X	X	X

16-5-11 - Streets

- A. **Purpose.** The purpose is to balance the needs of all types of vehicular, non-motorized and pedestrian traffic and to ensure the safe and efficient movement of all modes of travel.
- B. **Applicability.** Developments within all zoning districts proposing new public streets shall be designed per the standards set forth in the Manual of Design Standards and Construction. All developments adjacent to existing public streets shall be required to improve adjacent existing streets to comply with the standards set forth in this section. The Engineering Services Director may waive this requirement for developments adjacent to existing public streets, or in lieu of the developer installing the improvements, require a monetary contribution to the Village for future public improvements.
- C. **Standards.** Developers shall be responsible for the design and construction of street improvements that will be publicly owned. Improvements shall include but may not be limited to street pavement, curbs and gutters, sidewalk and shared use paths, stormwater management systems, street lighting, parkway landscaping and trees, street name signs, traffic control signs, traffic signals, pavement striping and markings and other safety-related appurtenances.
- D. **Street Improvements.** Street improvements shall be designed and installed per the standards set forth in the Unified Development Ordinance, the Village's Manual of Design Standards and Construction Specifications of the Engineering Services Department, and the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction, latest edition.

16-5-12 - Sidewalks and Shared Use Paths

Each lot or parcel of land to be developed shall have a public sidewalk located within the dedicated right-of-way or an easement and shall be placed one (1) foot from the property line of abutting lots and along such line as extended at intersections. If extenuating circumstances prevent sidewalk construction in the dedicated right-of-way, sidewalk easements shall be granted to the Village.

- A. The Engineering Services Director may waive sidewalk requirements upon determining that a sidewalk cannot be installed based on the current width of the right-of-way or that it would create a safety hazard.
- B. Shared Use Paths shall be provided when shown in the Comprehensive Plan and considered when an existing path is within a quarter-mile of the subdivision boundary. Shared Use Paths may be required in lieu of sidewalks on collector or arterial streets.

16-5-13 - Stormwater and Floodplain Regulations

- A. **Adoption of Flood Insurance Rate Map and Flood Insurance Study.** The Flood Insurance Rate Map ("FIRM") and the Flood Insurance Study ("FIS") approved by the Federal Emergency Management Agency on February 1, 2019 and adopted by DuPage County, effective August 1, 2019, is hereby adopted by reference as the FIRM and FIS for the Village of Carol Stream.
- B. **Adoption of Various Provisions of the DuPage County Countywide Stormwater and Floodplain Ordinance.** The DuPage County Countywide Stormwater and Floodplain Ordinance ("DuPage County Ordinance") as contained in Section 15-1-1 et seq. of the DuPage County Code, as amended and approved by the DuPage County Board effective May 14, 2019, are hereby adopted by reference.
- C. **Local Amendments to the DuPage County Ordinance.** The following sections of the DuPage County Ordinance, as effective within the corporate boundaries of the Village, are hereby amended as follows:
 - 1. Appendix A, Definitions of the DuPage County Ordinance is hereby amended by revising the language for "Substantial Improvement" as follows:

Substantial Improvement. Any repair, reconstruction, rehabilitation, addition, or other improvement of a building, during a ten (10) year period, the cost of which improvement

equals or exceeds, individually or in the aggregate, fifty (50) percent of the fair market value of the building, determined from the equalized assessed value of the building, before the start of construction of the improvement or, if the building has been damaged, before the damage occurred. The term "cost of improvement" includes the value of volunteer labor and donated materials. The term "cost of improvement" does not, however, include either (1) any development for improvement of a building to correct existing violations of state or local health, sanitary, or safety code specifications that have been identified by the local code enforcement official and that are the minimum necessary to assure safe living conditions or (2) any alteration of a historic building that will not preclude the building's continued designation as a historic building.

- D. **Adoption of General Certifications.** The general certifications, adopted from time to time by the DuPage County Board in accordance with Section 15-32 of the DuPage County Ordinance, are hereby adopted by reference. The full text of each general certification is available from the DuPage County Stormwater Management's website.
- E. **Minor and Major Stormwater Systems.** Minor Stormwater Systems and Major Stormwater Systems, as defined in the DuPage County Ordinance, shall be designed in accordance with the Illinois Department of Transportation's Drainage Manual, and the materials, installation, and testing shall be in accordance with the Standard Specifications for Water & Sewer Construction in Illinois, 8th Edition, except when modified by either this Article or by the Village's Manual of Design Standards and Construction Specifications of the Engineering Services Department.

16-5-14 - Sanitary Sewers and Water Distribution Systems

- A. **Sanitary Sewer System.** All development shall provide for the collection of sanitary sewage discharges in accordance with all Federal, State and local regulations; specifically, Chapter 13 Water and Sewer Regulations of this Code.
 - 1. Sewage systems shall be connected to either the Village's combined waterworks and sewerage system or Wheaton Sanitary Sewer District's sanitary sewer system. The particular system, and any variations, shall be done in accordance with the Chicago Metropolitan Agency for Planning's Facility Planning Area Procedures Manual and Amendment Application.
 - 2. Any proposed connection or extension of the sanitary sewer system of the Wheaton Sanitary District shall obtain a permit from the same before approval is provided by the Village Engineer.
 - 3. Any proposed connection or extension of a sanitary sewer system shall obtain a permit in accordance with 35 Ill. Adm. Code 309.202 before approval is provided by the Engineering Services Director.
 - 4. The design, materials, installation, and testing of any proposed connection or extension to the Village's sanitary sewer system shall be in accordance with the 35 Ill. Adm. Code 370 and the Standard Specifications for Water & Sewer Construction in Illinois, 8th Edition (SSWSC), except when modified by the following requirements and the Village's Manual of Design Standards and Construction Specifications of the Engineering Services Department.

5. All sewers that will be privately maintained shall be covered by the Village's "Onsite Utility Maintenance, Right of Entry and Hold Harmless Agreement".
- B. Water Distribution System.** All development shall provide for a complete potable water and fire protection distribution system in accordance with all Federal, State and local regulations; specifically, Chapter 13 Water and Sewer Regulations of this Code.
1. The design, materials, installation, and testing of any proposed connection or extension to the Village's water distribution system shall be in accordance with the 35 Ill. Adm. Code 653 and the Standard Specifications for Water & Sewer Construction in Illinois, 8th Edition, except when modified by the following requirements and the Village's Manual of Design Standards and Construction Specifications of the Engineering Services Department.
 - a. The proposed distribution system shall be sized to supply all present and future needs based on the anticipated use of the subject development.
 - b. The design shall consider the affect that the anticipated movement of water will have on the water's age and quality. Additional measures may be required by the Engineering Services Director in cases where there may be a concern unless additional information is provided to the satisfaction of the Engineering Services Director.
 - c. The minimum depth of bury (cover) shall be five-and-one-half (5.5) feet.
 - d. System, shut-off valves shall be in approved enclosures and spaced along a main no further than eight hundred (800) feet apart. Shorter spacing may be required in order to reduce the number of service lines interrupted when isolating the water main.
 - e. No more than three (3) system shut-off valves shall be necessary to isolate a main.
 - f. Fire hydrants shall be installed on water mains in the dedicated right-of-way at maximum intervals of three hundred (300) feet in a direct line.
 - g. Each service line shall be equipped with its own shut-off valve and enclosure.
 2. All water main and its appurtenances (including valves, enclosures, fire hydrants, etc.) that will be privately maintained shall be covered by the Village's "Onsite Utility Maintenance, Right of Entry and Hold Harmless Agreement".

16-5-15 - Off-Site Improvements and Oversize Design

- A. Off-site improvements. The developer shall be responsible for the design and construction of any extensions or modifications to existing infrastructure, which is situated either in part or entirely outside of the subdivision's boundary (i.e. "off-site"), when said infrastructure is deemed inadequate to accommodate the full build-out of the subject development.
- B. Oversize Design. When the Engineering Services Director deems that a required land improvement must be larger than that which is necessary to serve the subject development, the developer shall be responsible for all costs associated with its design and construction.

16-5-16 - GAC and NAC Overlay Districts

- A. **Identification of the Gary Avenue Corridor and North Avenue Corridor Overlay Districts.**
 1. For any lot that abuts Gary Avenue directly, other than a single-family residential lot, the lot line abutting the Gary Avenue right-of-way shall be considered the front lot line.
 2. For any lot that abuts North Avenue directly, other than a single-family residential lot, the lot line abutting the North Avenue right-of-way shall be considered the front lot line.
- B. **Uses Permitted within the Gary Avenue and North Avenue Overlay Districts.** Uses within the Gary Avenue and North Avenue Overlay Districts shall be permitted pursuant to the Unified Development Ordinance, as amended, of the Village.

C. Site Design.

1. Service areas and drives shall not hinder consumer access, parking, driveways, walkways or entries. Service areas shall be out of sight from the public roadways, paved, curbed and internally drained.
2. Pedestrian facilities shall be provided within the site and between adjacent sites to improve circulation, increase safety, or promote decreased use of the automobile.
3. Stormwater management facilities and post-construction best management practices shall be incorporated as an integral part of the project design to provide attractive open space in order to enhance the overall quality and aesthetics of a site.
4. All parking lots will be curbed. Ideally, the building will be slightly elevated on a foundation constructed on the excavated soil to reduce the visual barrier caused by automobiles adjacent to the roadway and result in better visibility for the owner/tenant.

D. Required Setbacks.

1. Building locations shall reflect consideration for roadway visibility, existing site features and parking lot circulation.
2. The minimum building setback from the Gary Avenue right-of-way shall be sixty (60) feet for properties in all zoning districts, except for the residential districts which shall be as required by the Unified Development Ordinance. The maximum building setback from the street right-of-way for all buildings shall be one-hundred (100) feet; except that, no maximum setback shall apply to single-family residences.
3. The minimum building setback from the North Avenue right-of-way shall be one-hundred (100) feet for properties in all zoning districts.
4. For both the Gary Avenue Corridor and the North Avenue Corridor, no road or parking lot pavement of any type shall be within the first thirty (30) feet of property from the right-of-way except for approved entry drives and properties which were improved with buildings or parking lots at the time of the adoption of this section, which shall be permitted to encroach no more than ten feet into this required setback.
5. Required front setbacks shall be improved as Transition Area Type D as detailed in Section 16-5-5(B)(4) of the Unified Development Ordinance.

E. Architectural Design. This section provides architectural regulations and guidelines to the Plan Commission, Village staff and owners and occupants of land along Gary Avenue and North Avenue in order to promote the objectives of the Gary Avenue and North Avenue Overlay Districts regulations.

1. Multi-tenant, mixed-used developments shall be constructed with compatible materials and design characteristics including building material, roof lines, color and landscaping.
2. Each building in B-1, B-2 or B-3 Zoning Districts shall have a pedestrian arcade or canopy fronting the store for shade, identity and pedestrian scale. Arcades should visually and/or physically link retail and office functions within a shopping center to protect pedestrian patrons of the center.
3. Design improvements shall be compatible with the existing built and natural environments. New materials shall be the same or complement existing materials.
4. Monotony shall be avoided within projects and between a project and its surroundings. Site characteristics to be evaluated for this purpose include building and plant materials, colors, textures, shapes, massing, rhythms of building components and details, signage, height, roof-line and setback. Facades of buildings shall incorporate such design features as changes in materials, color, fenestration or other significant visual relief provided in a manner or at

intervals in keeping with the size, mass and scale of the building and its views from public ways.

5. The following materials shall not be used in any front facade or side façade:
 - a. Unfinished pre-cast concrete or unfinished poured-in-place concrete;
 - b. Fabricated metal, not to include high-quality decorative architectural material, covering more than twenty-five (25) percent of the wall area visible from any public way; and
6. The following materials shall not be used on any part of a building:
 - a. Materials with no proven record of durability or ease of maintenance in the intended application; and
 - b. Materials or construction methods used for one aspect or portion of a project that are significantly lower in quality than those used for the balance of that project, such that this one aspect or portion is or rapidly becomes an eyesore or detriment to the project as a whole.
7. Building designs and configurations that tend to catch and accumulate trash, leaves and dirt shall be avoided. In addition, provisions for washing and cleaning buildings, other structures and building grounds shall be considered and included in the design.
8. All building components, such as windows, doors, wall signs, eaves, soffits and parapets, shall be proportionate to the façade of the building and shall relate well to one another.

16-6 – Sign Standards

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16-6-1 - Purpose and Applicability

- A. The Village Board find that signs can obstruct views, distract motorists, displace alternative uses of land and pose other problems that legitimately call for regulation. The purpose of this Article is to regulate the height, area, color, illumination, movement, materials, and condition of signs placed upon property within the Village, thus ensuring public safety, the protection of property values, the character of neighborhoods, the creation of a convenient, attractive and harmonious community and the encouragement of economic development.
- B. It is the intent of this article to coordinate the type, placement, size, and scale of signs within the Village’s zoning districts and for the following purposes:
1. To promote and protect public health, safety, comfort, morals, convenience and general welfare through the reasonable and orderly display of signs;
 2. To encourage the physical appearance of signs to be in harmony with the visual character of the associated street corridor and to be an integral part of the aesthetic of the site and architectural style of associated buildings;
 3. To protect the general public, pedestrians, and motorists within the Village by assuring the design, location, construction, and maintenance of signs presents safe navigation through discernable identification, and does not create distractions, obstructions, or hazards;
 4. To protect the public investment in streets and highways by reducing sign or advertising distractions that may increase traffic accidents;
 5. To ensure compatibility of signs with surrounding land uses and the environment;
 6. To foster attractive business areas within the Village; and
 7. To advance the Village of Carol Stream’s implementation of its Comprehensive Plan.
- C. These objectives shall be accomplished through the regulation of the display, construction, use, and maintenance of signs. However, these regulations do not entirely eliminate all of the harms that may be created by the installation and display of signs. Rather, they strike a balance that preserves ample channels of communication by means of visual display while reducing and mitigating the negative effects caused by signs. Signs shall be regulated based on their applicable zoning district.

Notwithstanding any other provision of this Article, no sign shall be located in any area or in any manner so as to create a nuisance or a threat to public health, safety, or welfare.

- D. When a sign type is not specifically listed in the sections devoted to permitted signs, it shall be assumed that such signs are hereby expressly prohibited. If it is determined by the Community Development Director that such sign is similar to and not more objectionable than signs listed, such signs may then be permitted.
- E. From and after the effective date of this article, the use of all signs and portions of signs erected, altered with respect to height and area or sign face, added to, or relocated in the Village shall be in conformity with the provisions of this article. Any existing sign not in conformity with the regulations herein prescribed shall be regarded as non-conforming.
- F. The regulations contained within this article are the minimum exercise of the police power required in order to accomplish the purposes of this article.
- G. The regulations contained within this article shall not be applicable to signs erected and maintained by the Village of Carol Stream, DuPage County, or State of Illinois for regulatory purposes.

16-6-2 - Applicability to Gary Avenue Corridor and North Avenue Corridor Overlay Districts

Signs placed on properties located within the Gary Avenue Corridor and North Avenue Corridor Overlay Districts must comply with the regulations contained in Section 16-8-3 and Section 16-8-4(A)(4).

- A. Signage for new development shall be included in the Gary Avenue or North Avenue Corridor Development Plans and shall be subject to review and approval by the Plan Commission in accordance with the procedures defined in Section 16-8-4(A)(4).
- B. New or replacement monument signs placed on existing, developed properties shall be subject to review and approval by the Plan Commission in accordance with the procedures defined in Section 16-8-4(A)(4).
- C. New or replacement wall signs placed on existing, developed properties must meet the purpose and intent of the corridor regulations, as determined by the Community Development Director, or his or her designee and review by the Plan Commission shall not be required; however, the applicant may appeal the decision of the Community Development Director in accordance with Section 16-8-3(A)(2).

16-6-3 - Calculating Dimensions (See Figure 16-6-3)

- A. **Sign Area.** Unless otherwise defined, sign area is determined by the total area enclosed by a continuous perimeter along the edges of a sign, including any frame or border. The area of a sign composed of individually-affixed letters is determined by the total area of the smallest geometric shape enclosing the letters. A maximum of two geometric shapes may be utilized. The calculation for a double-faced sign shall be the area of one face only, but must be the area of the largest side if the two sides are different.
- B. **Sign Height.** Sign height is determined by the total distance between the highest point on a sign to the crown of the street directly opposite the sign, or from the natural grade level directly below the sign, whichever is higher.

Calculation of Sign Area

16-6-3



16-6-4 - Permanent Signs Requiring a Permit

Permanent signs including wall signs, monument signs, awning or canopy signs, and projecting signs, shall be permitted in the zoning district shown in Table 16-6-4(B) only after the issuance of a Sign Permit in accordance with Section 16-8-3 of this UDO.

A. Standards for Permanent Signs Requiring a Permit.

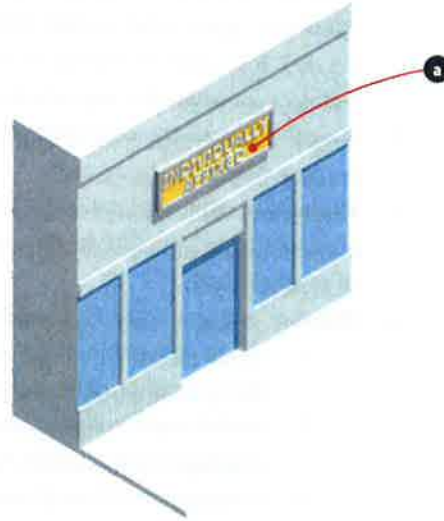
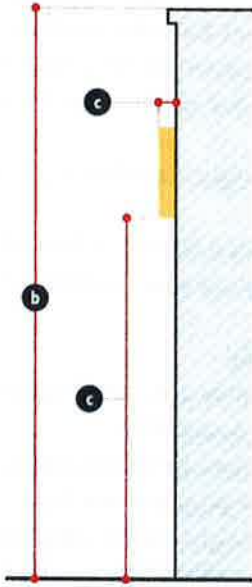
1. Wall Signs. (See Figure 16-6-4(A)(1))

- a. **Sign Area.** The maximum permitted sign area of wall signs in the B-1, B-2, B-3, O-S, and I Districts shall not exceed ten (10) percent of the total area of the wall face on which the sign is to be located. The maximum permitted sign area of wall signs in the R-1, R-2, R-3, and R-4 Districts shall not exceed five (5) percent of the total area of the wall face on which the sign is to be located.
- b. **Height.** No wall sign shall protrude above the highest roof line or above the top of the parapet wall or mansard roof.
- c. **Projection.** Wall signs must not extend more than twelve (12) inches from the wall of the building or structure to which it is attached and shall maintain a vertical clearance of seven (7) feet.
- d. **Number of Signs. (See Figure 16-6-4(A)(1)(iii))**
 - I. Single tenant buildings shall be permitted one (1) wall sign per lot frontage along a public right-of-way or private access drive.
 - II. Multi-tenant buildings shall be permitted one (1) wall sign per unit per frontage along a public right-of-way or private access drive.
 - III. A maximum of four (4) secondary wall signs may be authorized for buildings with lineal frontage in excess of seventy-five (75) feet by the Community Development Director provided such additional signage is:
 - i. In keeping with the overall design and architecture of the building;
 - ii. A minimum of twenty (20) feet from the primary wall sign and other secondary wall signs;
 - iii. A maximum of fifty (50) percent of the size of the primary wall sign;
 - iv. Accessory to the building's primary wall sign; and
 - v. The total area of all primary and secondary wall signs does not exceed the maximum wall sign area as established in Section 6-4(1)(a).
- e. **Sign Copy.** All copy featured on wall signs shall either be individually affixed, affixed to a raceway, or be printed, etched, or otherwise incorporated directly on the sign's backing plate. Raceways and other supports shall be of a color consistent with the color of the wall upon which the raceway or other support shall be mounted. Box signs or cabinet style wall mounted signs shall be prohibited.
- f. **Other Provisions.**
 - I. No wall sign shall cover any architectural features. Architectural features shall include but not be limited to, pediment, cornice, belt course, pier, windows, pilaster, roof, decorative stone or inlay, kick plate/bulkhead, raised or colored brick pattern, and corbel of the building to which it is affixed.
 - II. Buildings located on outlots of shopping centers may display one additional wall sign towards a main parking area of the development and not oriented towards a street.

- III. No wall sign shall be affixed to HVAC screening, elevator overrun, or other features protruding from the roof of the structure.

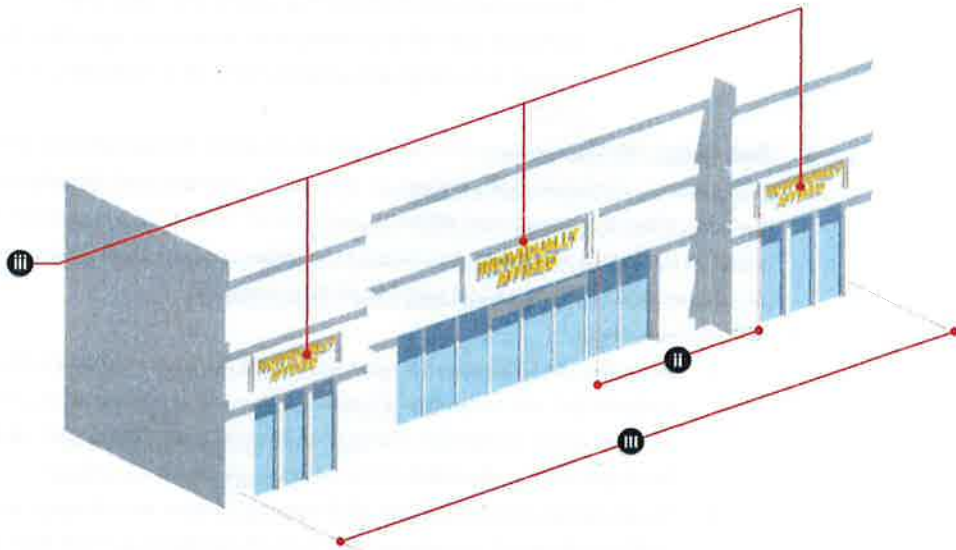
Wall Signs

16-6-4(A)(1)



Wall Signs

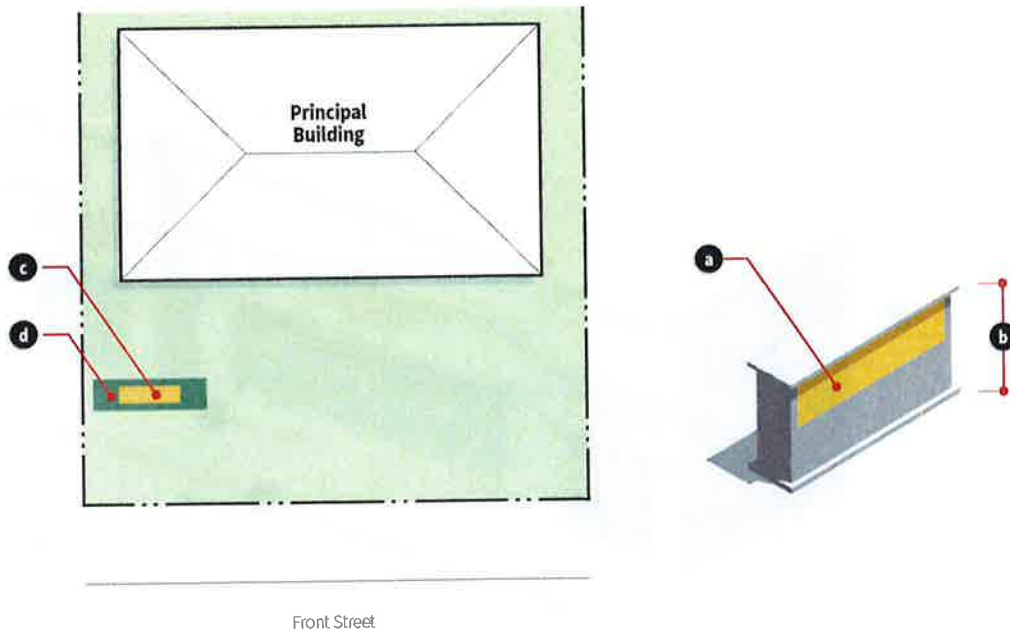
16-6-4(A)(1)(d)(III)



2. **Monument Signs (See Figure 16-6-4(A)(2))**

- a. **Sign Area.** The maximum permitted sign area of a monument sign in the I District shall not exceed ninety-six (96) square feet. The maximum permitted sign area of a monument sign in the R-1, R-2, R-3, R-4, B-1, B-2, B-3, and O-S Districts shall not exceed seventy-two (72) square feet.
- b. **Height.** The maximum permitted height of a monument sign shall not exceed six (6) feet, with the exception of properties in the B-3, O-S, and I Districts and / or in the GAC or NAC Overlay Districts, where the maximum permitted height of a monument sign shall not exceed ten (10) feet.
- c. **Number of Signs.** Only one (1) monument sign shall be permitted per lot frontage along a public right-of-way.
- d. **Landscape Requirement.** A landscape area shall be planted and maintained around the base of a monument sign, the minimum area of which shall be equal to the area of the sign.

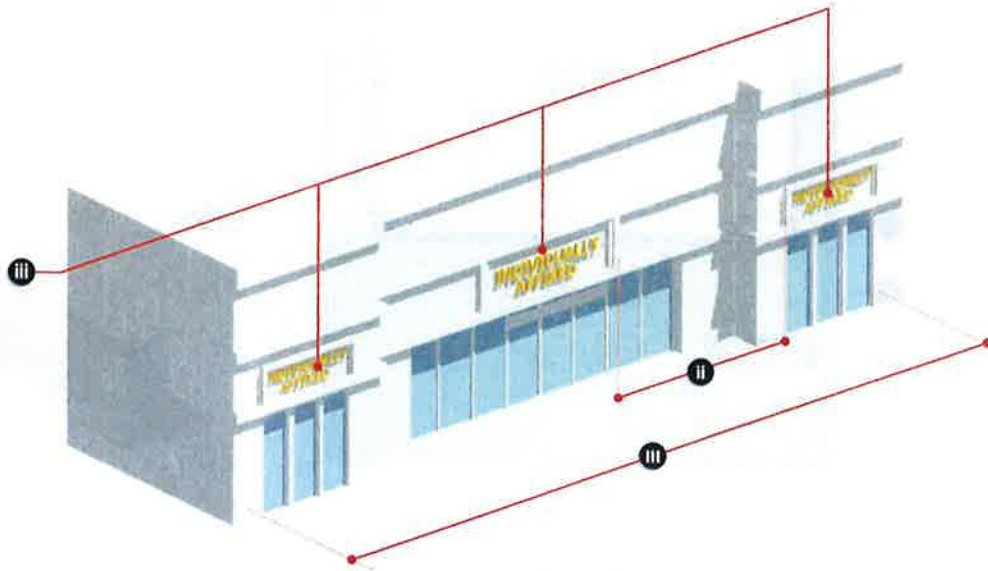
Monument Signs
16-6-4(A)(2)



3. **Multitenant Monument Signs (See Figure 16-6-4(A)(3)).**

- a. **Sign Area.** The maximum permitted sign area of a multitenant monument sign in the B-1, B-2, O-S, or I Districts shall not exceed ninety-six (96) square feet. The maximum permitted sign area of a multitenant monument sign in the B-3 District shall not exceed one-hundred and sixty (160) square feet.
- b. **Height.** The maximum permitted height of a multitenant monument sign in the B-1 or B-2 District shall not exceed six (6) feet. The maximum permitted height of a multitenant monument sign in the B-3 District shall not exceed twenty-five feet (25) feet. The maximum permitted height of a multitenant monument sign in the O-S or I District shall not exceed ten (10) feet.
- c. **Number of Signs.** Only one (1) multitenant monument sign shall be permitted per lot frontage along a public right-of-way.
- d. **Landscape Requirement.** A landscape area shall be planted and maintained around the base of a monument sign, the minimum area of which shall be equal to the area of the sign.

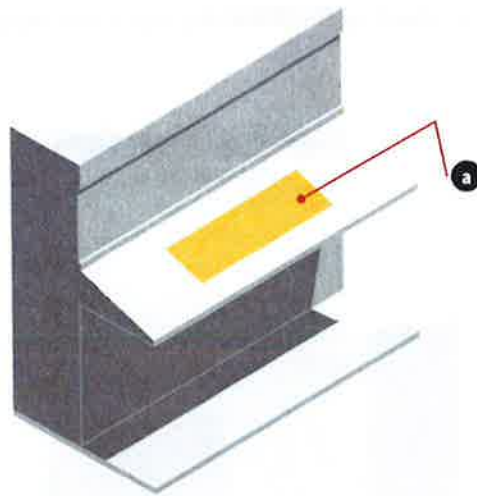
Wall Signs
16-6-4(A)(1)(d)(III)



4. **Awning / Canopy Signs (See Figure 16-6-4(A)(4))**

- a. **Sign Area.** The maximum permitted sign area of an awning or canopy sign shall be fifty (50) percent of the face of the awning or canopy.
- b. **Other Provisions.** Awning or canopy signs shall only be permitted on awnings or canopies extending above ground floor entrances or windows. Awning or canopy signs may be downlit. Coloring or striping shall be allowed but shall not be included in the calculation of sign area.

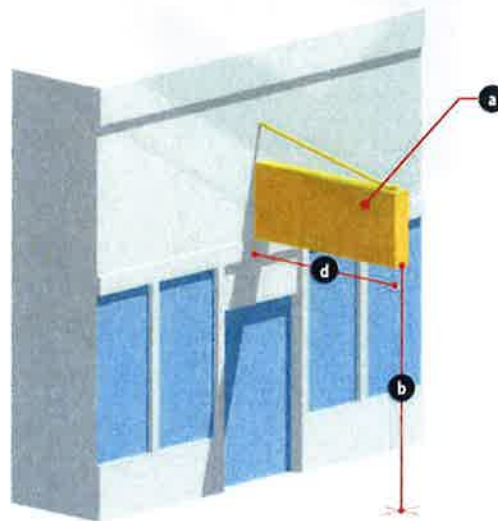
Awning / Canopy Signs
16-6-4(A)(4)



5. **Projecting / Blade Signs. (See Figure 16-6-4(A)(5))**

- a. **Sign Area.** The maximum area of a projecting sign shall not exceed six (6) square feet.
- b. **Height.** Projecting signs shall not extend above the roofline of the building to which it is attached, or a maximum of twelve (12) feet. A minimum of eight (8) feet of clearance shall be maintained from the lower edge of the sign face to grade.
- c. **Number of Signs.** One (1) projecting sign shall be permitted per building or structure, or unit of the building or structure to which it is attached. A projecting sign and a wall sign may be placed on the same wall. A projecting sign and an awning or canopy sign shall not be placed on the same wall.
- d. **Projection.** Projecting signs shall not horizontally project more than four (4) feet beyond that portion of the building or structure to which it is attached.
- e. **Other Provisions.** Illumination of projecting signs shall not be permitted. Projecting signs may encroach upon, extend, or project over any public sidewalk.

Projecting / Blade Signs
16-6-4(A)(5)



- B. **Permitted Locations.** Table 16-6-4(B) identifies the districts where permanent signs that require a permit may be located. Signs that are marked as a “P” in the table shall be authorized with a permit, subject to all applicable regulations of this Article.

Table 16-6-4(B) Permitted Location of Permanent Signs Requiring a Permit									
Sign Type	Zoning District								
	R-1	R-2	R-3	R-4	B-1	B-2	B-3	O-S	I
Wall	P(1)	P(1)	P(1)	P(1)	P	P	P	P	P
Monument	P(2)	P(2)	P(2)	P(2)	P	P	P	P	P
Multitenant Monument					P	P	P	P	P
Awning / Canopy	P(1)	P(1)	P(1)	P(1)	P	P	P	P	P
Projecting / Blade					P				
(1) Sign shall only be permitted for nonresidential uses, and residential subdivision and multiunit complex entrances.									
(2) Sign shall only be permitted for non-single-unit detached uses.									

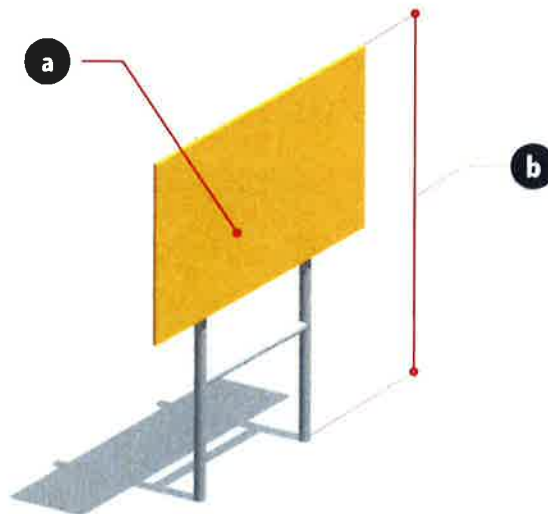
16-6-5 - Permanent Signs not Requiring a Permit

The following permanent signs may be displayed without a permit, provided that said signs comply with the requirements of this article and shall be subject to the provisions for unsafe and unlawful signs. Exempt signs which do not conform to the given standards are unlawful. Permanent signs shall be permitted in the zoning district shown in Table 16-6-5(B) without a permit.

A. Standards for Permanent Signs not Requiring a Permit (See Figure 16-6-5(A)(1)).

1. **On-Site Traffic Directional Signs.** On-site traffic directional signs are permitted as determined necessary by the Engineering Services Director to assist in the movement of vehicular traffic on a property for the purpose of both pedestrian and vehicular traffic.
 - a. **Sign Area.** The maximum area of an on-site traffic directional sign shall be six (6) square feet.
 - b. **Height.** The maximum height of an on-site traffic directional sign shall be four (4) feet.
 - c. **Other Provisions.**
 1. No part of an on-site traffic directional sign shall be located within any required landscape areas.

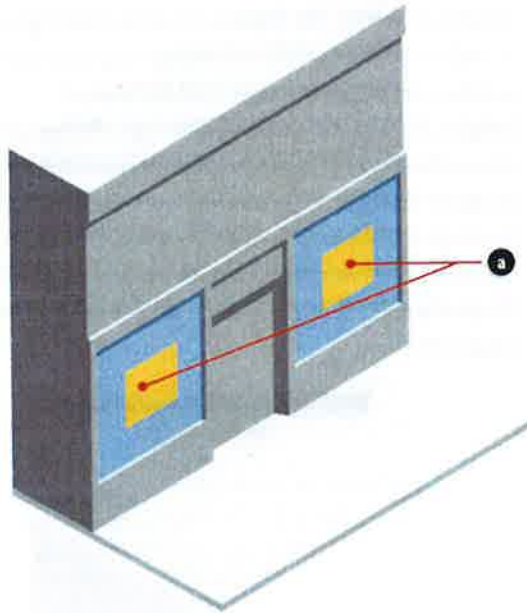
Onsite Traffic Directional Signs
16-6-5(A)(1)



2. **Window Signs, Permanent (See Figure 16-6-5(A)(2)).**

- a. **Sign Area.** The maximum area of a permanent window sign shall be twenty-five (25) percent of the square footage of the window on which the sign shall be located. Allowable permanent window sign area shall be considered in aggregate with allowable temporary window sign area.
- b. **Other Provisions.**
 - I. Permanent window signs shall not be illuminated.
 - II. Permanent window signs shall include window film, decals and clings which are more than fifty percent opaque and / or contain sign copy.

Window Sign
16-6-5(A)(2)



B. **Permitted Locations.** Table 16-6-5(B) identifies the district where permanent signs not requiring a permit may be located. Signs that are marked as a “P” in the table shall be authorized without a permit, subject to all applicable regulations of this Article.

Table 16-6-5(B) Permitted Location of Permanent Signs not Requiring a Permit									
Sign Type	Zoning District								
	R-1	R-2	R-3	R-4	B-1	B-2	B-3	O-S	I
On-Site Traffic Directional	P(2)	P(2)	P(2)	P(2)	P	P	P	P	P
Window, Permanent	P(1)	P(1)	P(1)	P(1)	P	P	P	P	P
(1) Sign shall only be permitted for nonresidential uses.									
(2) Sign shall only be permitted for non-single-unit detached uses.									

16-6-6 - Temporary Signs Requiring a Permit

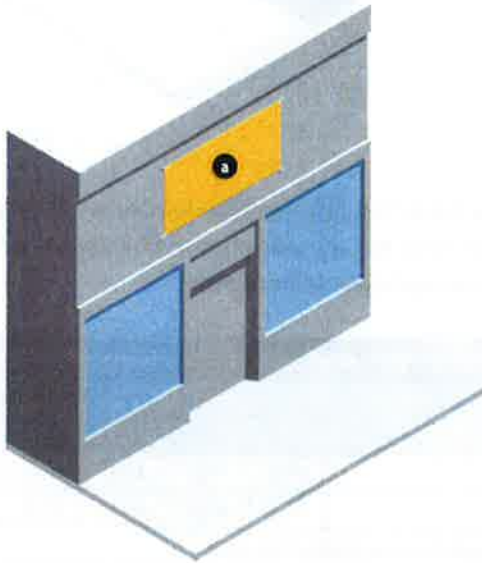
Temporary signs including wall mounted banner signs, ground mounted signs, and feather signs, shall be allowed in the zoning district shown in Table 16-6-7(B) only after the issuance of a Temporary Sign Permit in accordance with Section 8-3 of this UDO. A maximum of four (4) Temporary Sign Permits may be issued each calendar year. Temporary signs may be displayed on a property for a total of eight (8) weeks per calendar year. It is the applicant's choice as to how to allocate the eight (8) weeks of display among the four (4) Temporary Sign Permits that may be issued each calendar year. A maximum of two (2) temporary signs may be displayed concurrently.

A. Standards for Temporary Signs Requiring a Permit.

1. Wall Mounted Banner Signs (See Figure 16-6-6(A)(1)).

- a. **Sign Area.** The maximum permitted sign area of a wall mounted banner sign in the B-1, B-2, B-3, O-S, and I Districts shall not exceed five (5) percent of the total area of the wall face on which the sign shall be located or two-hundred (200) square feet, whichever is less. The maximum permitted sign area of a banner sign in the R-1, R-2, R-3, and R-4 Districts shall not exceed two and a half (2.5) percent of the total area of the wall face on which the sign shall be located.
- b. **Height.** No wall mounted banner sign shall protrude above the highest roof line or above the top of the parapet wall or mansard roof.
- c. **Number of signs.** Only one wall mounted banner sign shall be permitted per building frontage along a public right-of-way or unit of a building along a public right-of-way.
- d. **Location.** Wall mounted banner signs shall be attached to a building.
- e. **Projection.** Such signs shall be affixed flat against the building to which they are mounted.

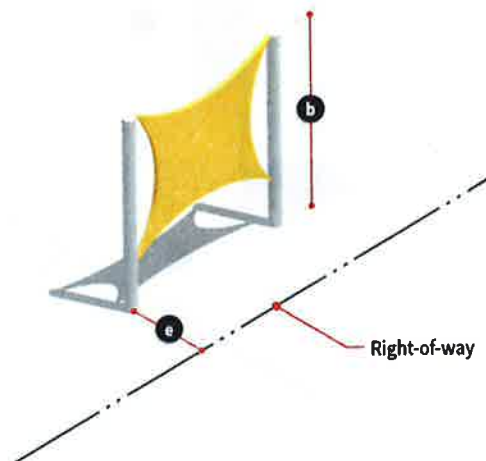
Wall Mounted Banner Signs
16-6-6(A)(1)



2. **Ground Mounted Signs (See Figure 16-6-6(A)(2)).**

- a. **Sign Area.** The maximum permitted sign area of a ground mounted sign shall not exceed sixty (60) square feet.
- b. **Height.** The maximum permitted height of a ground mounted sign shall be six (6) feet.
- c. **Number of Signs.** Only one ground mounted sign shall be permitted per building frontage along a public right-of-way or unit of a building along a public right-of-way.
- d. **Maintenance.** Ground mounted signs shall be maintained in good condition and shall not sag, lie on the ground, or be torn.
- e. **Other Provisions.**
 - I. No part of a ground mounted sign shall be located within any required landscape area.
 - II. Ground mounted signs shall be securely anchored into the ground or secured in a portable base designed for such function.

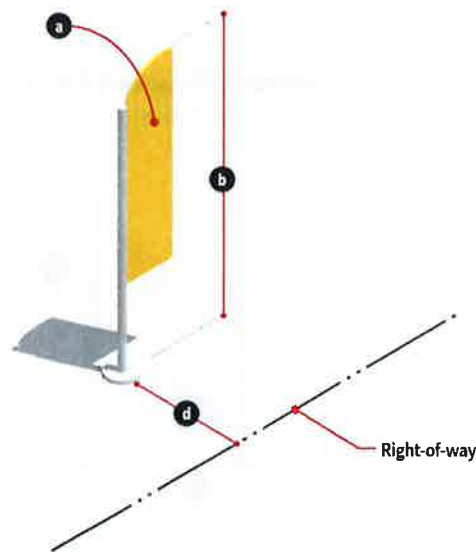
Ground Mounted Signs
16-6-6(A)(2)



3. **Feather Signs (See Figure 16-6-6(A)(3)).**

- a. **Sign Area.** The maximum area of a feather sign shall be twenty (20) square feet.
- b. **Height.** The maximum height of a feather sign shall be twelve (12) feet.
- c. **Number of Signs.** Only one (1) feather sign shall be permitted per building frontage along a public right-of-way or unit of a building along a public right-of-way.
- d. **Other Provisions.**
 - I. No part of a feather sign shall be located within any required landscape area.
 - II. Feather signs shall be securely anchored into the ground or secured in a portable base designed for such function.

Feather Signs
16-6-6(A)(3)

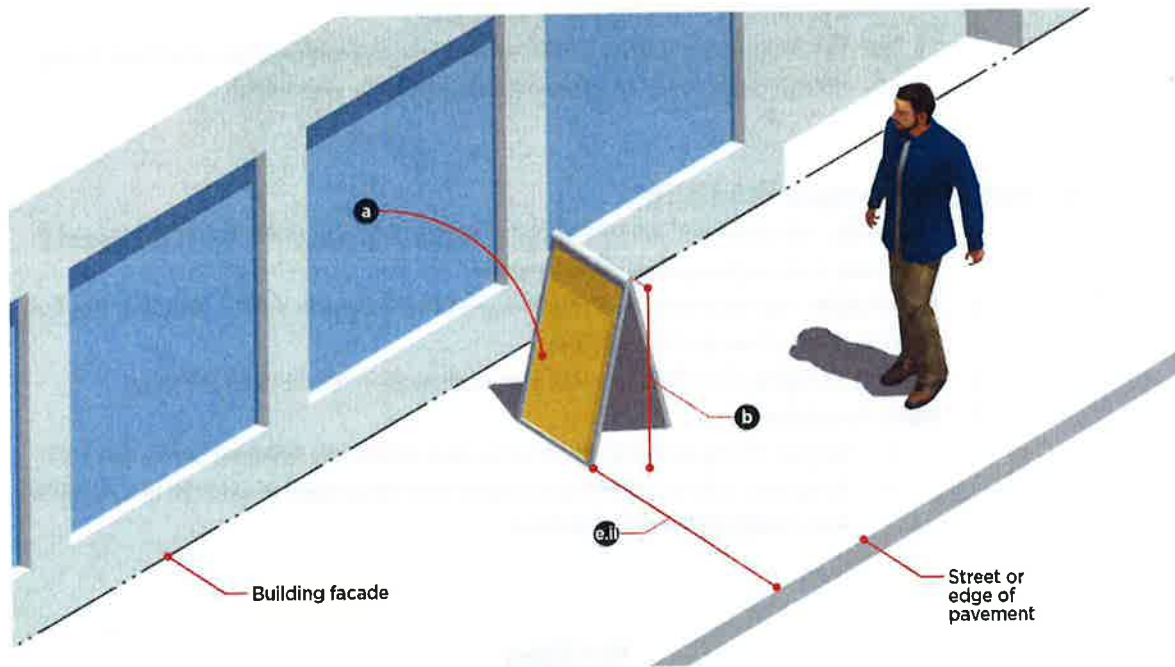


B. **Permitted Locations.** Table 16-6-7(B) identifies the district where temporary signs that require a permit may be located. Signs that are marked as a "P" in the table shall be authorized with a permit, subject to all applicable regulations of this Article.

Table 16-6-7(B) Permitted Location of Temporary Signs Requiring a Permit									
Sign Type	Zoning District								
	R-1	R-2	R-3	R-4	B-1	B-2	B-3	O-S	I
Wall Mounted Banner	P(1)	P(1)	P(1)	P(1)	P	P	P	P	P
Ground Mounted Banner	P(1)	P(1)	P(1)	P(1)	P	P	P	P	P
Feather	P(1)	P(1)	P(1)	P(1)	P	P	P	P	P

(1) Sign shall only be permitted for multiple-unit and nonresidential uses.

Sidewalk Signs
16-6-7(A)(1)



16-6-7 - Temporary Signs not Requiring a Permit

Temporary signs including yard signs and temporary window signs shall be allowed without a permit in the zoning district shown in Table 16-6-7(C), so long as the temporary signs conform to the standards set forth in this article.

A. Standards for Temporary Signs not Requiring a Permit.

1. A-Frame / Sandwich Board Signs (See Figure 16-6-7(A)(1)).

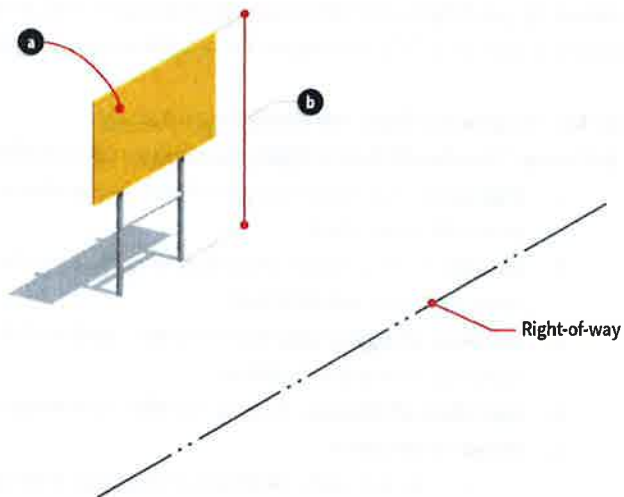
- a. **Sign Area.** The maximum permitted sign area of a A-frame / sandwich board sign shall be six (6) square feet.
- b. **Height.** The maximum permitted height of a A-frame / sandwich board sign shall be three and one half (3.5) feet.
- c. **Number of Signs.** Only one A-frame / sandwich board sign shall be permitted per building or unit of a building.
- d. **Duration of Display.** Twelve months, renewable on a twelve month basis.
- e. **Other Provisions.**
 - I. No A-frame / sandwich board sign shall be located upon public property.
 - II. A-frame / sandwich board signs shall be placed in a manner to preserve a continuous sidewalk width of a minimum of five (5) feet.
 - III. No part of any A-frame / sandwich board sign shall block points of ingress or egress.
 - IV. A-frame / sandwich board signs shall be placed no more than one (1) foot from the wall of the building or unit of a building to which the sign is associated.

- V. A-frame / sandwich board signs shall be placed no less than three (3) feet and no more than six (6) feet from the building entrance of the building or unit of a building to which the sign is associated.
- VI. The display of A-frame / sandwich board signs shall only be permitted during the operating hours of the use which the sign is associated.

2. **Yard Signs (See Figure 16-6-7(A)(2)).**

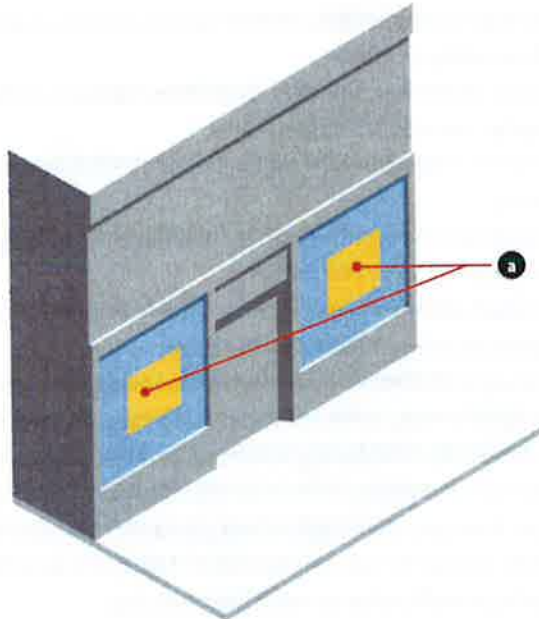
- a. **Sign Area.** The maximum permitted sign area of a yard sign in the R-1, R-2, R-3, and R-4 Districts shall not exceed six (6) square feet.
- b. **Sign Height.** The maximum permitted height of yard signs in the R-1, R-2, R-3, and R-4 Districts shall not exceed four (4) feet.
- c. **Number of Signs.** Only three (3) yard sign shall be permitted per lot frontage.
- d. **Other Provisions.**
 - I. No part of any yard sign shall be located within any required landscape area.
 - II. Yard signs shall be securely anchored into the ground or secured in a portable base designed for such function.

Yard Signs
16-6-7(A)(2)



3. **Window Signs, Temporary (See Figure 16-6-7(A)(3)).**
- a. **Sign Area.** The maximum area of a temporary window sign shall be twenty-five (25) percent of the square footage of the window on which the sign shall be located. Permitted temporary window sign area shall be considered in aggregate with permitted permanent window sign area.
 - b. **Other Provisions.**
 - I. In the B-1, B-2, B-3, O-S, and I Districts, neon tubing may comprise a maximum of fifty (50) percent of the permitted temporary window sign area.
 - II. Temporary window signs shall include window film, decals and clings which are more than fifty percent opaque and / or contain sign copy.

Window Sign
16-6-7(A)(3)



C. **Permitted Locations.** Table 16-6-7(B) identifies the districts in which temporary signs authorized without a permit may be located. Signs that are marked as a “P” in the table shall be authorized without a permit, subject to all applicable regulations of this Article.

Table 16-6-7(B) Permitted Location of Temporary Signs not Requiring a Permit									
Sign Type	Zoning District								
	<i>R-1</i>	<i>R-2</i>	<i>R-3</i>	<i>R-4</i>	<i>B-1</i>	<i>B-2</i>	<i>B-3</i>	<i>O-S</i>	<i>I</i>
<i>A-Frame / Sandwich Board</i>	P(1)	P(1)	P(1)	P(1)	P	P	P		
<i>Yard</i>	P	P	P	P					
<i>Window, Temporary</i>	P	P	P	P	P	P	P	P	P

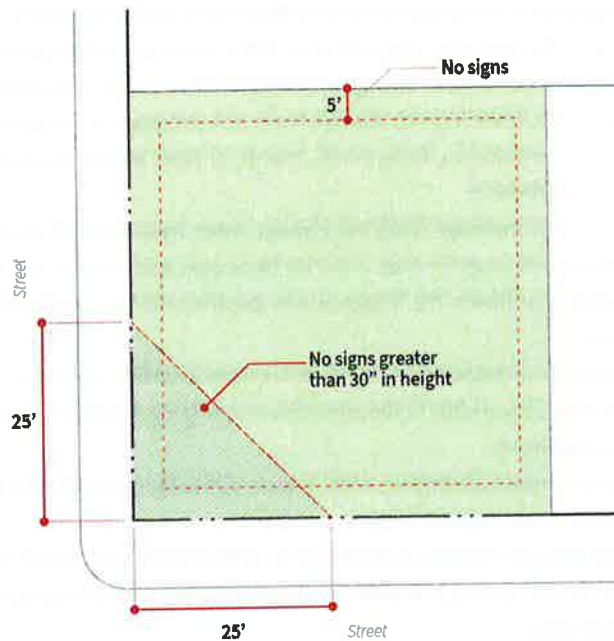
16-6-8 - Prohibited Signs

- A. Unless otherwise provided for in this article, the following signs are expressly prohibited:
1. Any sign which constitutes a traffic hazard by reason of size, location, design or illumination or which is likely to interfere with, obstruct the view of, or be confused with any authorized traffic sign, signal or device;
 2. Any sign which is located in the public right of way or extends into the public right of way except as permitted under these regulations;
 3. Off-premises signs or billboards;
 4. Moving, rotating or animated signs ;
 5. Searchlights;
 6. Signs with flashing lights;
 7. Trailer-type portable signs, excluding signs placed by the Village, County, or State for public health or safety purposes
 8. Pennants, streamers, spinners, propellers, balloons, inflatable shapes;
 9. Triangular, cube or "V" shaped signs;
 10. Signs which emit sounds including but not limited to voice, music and similar attention getting methods;
 11. Signs painted on the surface of any building or structure;
 12. Signs containing obscene matter;
 13. Signs which obstruct in any manner the use of a driveway, door, window, fire escape, or access or ingress from any building or structure;
 14. Vehicle signs, permanent: no vehicles bearing permanently affixed signs shall be parked on public right-of-way, public property or private property for a period which exceeds three (3) days. All vehicles displaying permanently affixed signs shall be currently licensed, operable, parked on the property of the business owning or leasing the vehicle, and in the parking area furthest from any street right-of-way, so as to minimize the effects of additional signage on the property, except for vehicles actively in transport, or in the specific act of receiving or delivering merchandise or rendering a service;
 15. Roof signs;
 16. Snipe signs;
 17. Outline lighting; and
 18. Box signs.
- B. Signs not listed in Section 16-6-5 through Section 16-6-8 shall be deemed to be prohibited, even though such signs are not specifically listed in Section 16-6-8(A).
- C. **Obscenity Prohibited.** It shall be unlawful for any person to display upon any sign or other advertising structure any matter in writing or in picture, which, considered as a whole, predominantly appeals to prurient interest, that is, a shameful or morbid interest in nudity, sex or excretion, and goes substantially beyond customary limits of candor in description or representation of such matters.

16-6-9 - General Standards for All Signs (See Figure 16-6-9(A))

- A. **Placement of Signs on Lots.** No sign shall be placed closer than five (5) feet to any lot line unless otherwise specific herein. No sign of any type shall be located within the twenty-five (25) foot sight triangle of a corner lot, unless the height of the sign is no more than thirty (30) inches above the crown of the adjacent road. No sign shall be placed at any location on any lot in such a manner as to obstruct the view of traffic.

Sign Obstruction
16-6-9(A)



B. Illumination.

1. Illumination of all signs shall be diffused or indirect and shall be so arranged that there will be no direct rays reflecting into the public way or any. Exposed light bulbs, flashing, blinking or traveling and similar illumination are not permitted.
2. Direct lighting shall be allowed only on monument signs and so long as direct rays do not reflect into the public right-of-way or onto residential lots.

- C. **Changeable Copy (See Figure 16-6-9(C-D)).** Changeable copy is allowed on monument signs in accordance with the following.
1. One-third (1/3) of the sign area must be permanent copy. The area of the sign devoted to changeable copy shall be part of, not in addition to, the total permitted sign area.
 2. The changeable copy must be protected from unauthorized changes with a protective covering or other means of securing the sign.
- D. **Electronic Message Boards (See Figure 16-6-9(C-D)).** Electronic message boards are allowed on monument signs in accordance with the following.
1. One-third (1/3) of the sign area must be permanent copy.
 2. The area of the sign devoted to an electronic message board shall be part of, not in addition to, the maximum sign area permitted.
 3. The electronic message format shall conform to the following requirements:
 - a. The message will contain a static message or image only and not have limited movement, or the appearance of movement, during the static display period.
 - b. The transition to change from one message or image to another shall be instant and not dissolve, fade, scroll, travel, or have similar transitions so as not to distract motorists
 - c. The message shall not change more frequently than once every four (4) seconds.
 4. Electronic message boards must be equipped with a default mechanism that will stop the messaging or freeze the image in one position when a malfunction in electronic programming occurs.
 5. Electronic message boards shall be equipped with a sensor or other device that automatically determines the ambient illumination and is programmed to automatically dim according to light conditions.
 6. Electronic message boards shall have a white light correlated color temperature not exceeding four-thousand degrees Kelvin.
 7. Illumination of electronic message boards shall not exceed three-tenth (0.3) foot-candles over the ambient lighting conditions when measured at a distance equal to the square footage of the sign area.

Changeable Copy & Electronic Message Signs
16-6-9(C-D)



- E. Construction, Safety, Maintenance, and Abandonment.** Every sign and all parts thereof, including framework, supports, background, anchors and wiring systems shall be constructed and maintained in compliance with the Property Maintenance, Building, Electrical and Fire Codes of the Village.
1. All signs, together with all supports, brâcès, guys, and anchors shall be kept in proper repair in accordance with the provisions of this Article. When not galvanized or constructed of approved corrosion resistive, noncombustible materials, signs shall be painted when necessary to prevent corrosion, rust, peeling paint, and excessive fading. Failure of owners to keep signs maintained in good mechanical and visual repair shall be deemed a violation of this Article.
 2. It shall be the duty and responsibility of the owner or lessee of every sign to maintain the immediate premises occupied by the sign in a clean condition, free of rubbish. Any landscaping surrounding the sign shall be kept trimmed and in good condition. If the landscaping planted at the time of sign installation dies, said landscaping shall be replaced immediately or as soon as weather permits.
 3. Every existing sign shall be subject to an inspection whenever the Community Development Director deems it necessary. In the event an inspection demonstrates that repairs and/or maintenance is necessary, the sign owner shall be notified and required to complete said repairs and/or maintenance within thirty (30) days of notification. The Community Development Director is authorized to grant one thirty (30) day extension, if, upon written request, it is deemed necessary due to extenuating circumstances.
 4. If the Community Development Director shall find that any sign is unsafe or unsecure, or is a threat to the public safety, or was, after the adoption of this Article constructed, erected, or maintained in violation of the provisions of this Article, he or she shall give written notice per the provisions of this Article. Such notice shall specify the manner of which the sign is unsafe or in violation of this Article.
 5. Sign copy shall be removed and in the case of a wall sign, the building façade shall be repaired, by the owner or lessee of the premises upon which the sign is located when the use which the sign is associated is no longer conducted on the premises. The sign copy shall be removed within thirty (30) days of when the use ceases to operate. If the owner or lessee fails to remove the sign copy, the Community Development Director shall give the owner thirty (30) days written notice to remove it. Upon failure to comply with the notice, the Community Development Director may have the sign removed at the owner's expense.

16-6-10 - Nonconforming Signs

- A. All permanent signs which are in existence at the time of passage of this Article, but which do not conform to one or more provisions of this Article, shall be deemed to be a legal nonconforming use and may be continued only as provided in this Article.
- B. Any sign for which a permit has been lawfully granted prior to the effective date of this or any subsequent amendment of the sign code and which does not comply with the provisions of such amendment may nonetheless be completed in accordance with the approved plans, provided construction of the sign is started within ninety (90) days after the passage of the ordinance amendment, and is diligently prosecuted to completion.
- C. Whenever a nonconforming sign has been discontinued for a period of six (6) consecutive months, or whenever there is evident a clear intent on the part of the owner to abandon a nonconforming sign, such sign shall not, after being discontinued or abandoned, be reestablished, and the sign thereafter shall be in conformity with the regulations of this code.

- D. Normal maintenance of a nonconforming sign is permitted, including necessary nonstructural repairs and incidental alterations which do not extend or intensify the nonconforming features of the sign.
- E. No structural alteration, enlargement or extension shall be made in a nonconforming sign, except in the following situations:
 - 1. When the alteration is required by law; and/or
 - 2. When the alteration will actually result in eliminating the nonconforming use.
- F. If a nonconforming sign is damaged or destroyed by any means to the extent of fifty (50) percent or more of its replacement value at that time, the sign can be rebuilt or used thereafter only for a conforming use and in compliance with the provisions of the code. In the event the damage or destruction is less than fifty (50) percent of its replacement value, based upon prevailing costs, the sign may then be restored to its original condition and the use may be continued which existed at the time of such partial destruction until the nonconforming sign is otherwise abated by the provisions of this code. In either event, restoration or repair must be started within a period of six (6) months from the date of damage or destruction, and diligently prosecuted to completion.
- G. Existing temporary signs shall expire at the termination date specified on the permit, but in no case later than six (6) months from the date of passage of this amendment. New temporary signs shall be allowed only in conformance with the provisions contained in Article 16-8 of this UDO.
- H. The Community Development Director shall, after the adoption of this sign code, notify each owner of a nonconforming sign of the manner in which such sign is not in compliance with this code. He or she shall further notify each owner of a nonconforming sign that such sign must either be brought into compliance with this code or removed prior to its required abatement date.
- I. Conformity of sign setbacks reduced by the exercise of eminent domain. Legal, permitted signs which do not meet the requirements of the minimum setback which conformed to the provisions of this article but were reduced in setback as a result of the exercise of eminent domain or the threat of the exercise of eminent domain by a governmental body and which are still located entirely upon private property and not in the twenty-five (25) foot sight triangle shall not be found to be nonconforming with the provisions of this article as a result of the loss of such territory.

16-7 – Planned Development Standards

16-7-1 – Intent and Purpose	1
16-7-2 – General Provisions	1
16-7-3 – Standards for Review	2
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16-7-1 – Intent and Purpose

The purpose of the regulations, standards, and criteria contained in this Article is to provide an alternate zoning procedure under which land can be developed or redeveloped with innovation, imagination, and creative architectural and site design when sufficiently justified under the provisions of this Article. The objective of the Planned Development is to encourage a higher level of design and amenity than is possible to achieve under otherwise applicable zoning regulations. The end result can be a product which fulfills the objectives of the Comprehensive Plan and planning policies of the Village while departing from the strict application of the use and bulk regulations as detailed in Article 16-3 of the UDO. The Planned Development is intended to permit and encourage such flexibility and to accomplish the following purposes:

- A. To stimulate creative approaches to the commercial, residential, and mixed-use development of land.
- B. To provide more efficient use of land.
- C. To preserve natural features and provide open space areas and recreation areas in excess of that required under conventional zoning regulations.
- D. To develop new approaches to the living environment through variety in type, design and layout of buildings, transportation systems, and public facilities.
- E. To unify buildings, structures, and site amenities through design.
- F. To promote long-term planning pursuant to the Village of Carol Stream Comprehensive Plan, which will allow harmonious and compatible land uses or combination of uses with surrounding areas.

16-7-2 – General Provisions

- A. The following *must* be approved as a Planned Development in accordance with the Unified Development Ordinance:
 1. Any mixed-use development.
 2. Any development in the B-1 District.
- B. Any development other than single-unit detached residential uses may be approved as a Planned Development.
- C. Each Planned Development should be presented and judged on its own merits. It shall not be sufficient to base justification for approval of a Planned Development solely upon an already existing Planned Development except to the extent such Planned Development has been approved as part of a development master plan.
- D. The burden of providing evidence and persuasion that any Planned Development is necessary and desirable shall rest with the applicant.

- E. Uses within a Planned Development shall be as permitted within the zoning district in which the Planned Development is located, with the following exceptions:
1. Planned Developments in the O-S District shall also be entitled to the uses of the B-2 District.
 2. Planned Developments in the I District shall also be entitled to the uses of the B-3 District.

16-7-3 – Standards for Review

Approval of development through the use of a Planned Development, including modifications to conventional zoning and subdivision regulations, is a privilege and will be considered by the Village only in direct response to the accrual of tangible benefits from the Planned Development to the Village or the neighborhood in which it would be located. These benefits shall be in the form of exceptional amenities, outstanding environmental, landscape, architectural or site design, or the conservation of special man-made or natural features of the site. In reviewing an application for a planned development, the Plan Commission and/or Village Board, as the case may be, shall be required to make certain findings based on the following standards:

- A. **Required Findings.** No application for a Planned Development shall be approved unless all the following findings are made about the proposal:
1. **Comprehensive Plan.** The Planned Development shall conform with the general planning policies of the Village as set forth in the Comprehensive Plan.
 2. **Public Welfare.** The Planned Development shall be designed, located, and proposed to be operated and maintained such that it will not impair an adequate supply of light and air to adjacent property and will not substantially increase the danger of fire or otherwise endanger the public health, safety, and welfare.
 3. **Impact on Other Property.** The Planned Development shall not be injurious to the use or enjoyment of other property in the neighborhood for the purposes permitted in the district, shall not impede the normal and orderly development and improvement of surrounding properties for uses permitted in the zoning district, shall not be inconsistent with the community character of the neighborhood, shall not alter the essential character of the neighborhood and shall be consistent with the goals, objectives, and policies set forth in the Comprehensive Plan, and shall not substantially diminish or impair property values within the neighborhood, or be incompatible with other property in the immediate vicinity.
 4. **Impact on Public Facilities and Resources.** The Planned Development shall be designed such that adequate utilities, road access, drainage, and other necessary facilities will be provided to serve it. The Planned Development shall include such impact donations as required by this UDO.
 5. **Archaeological, Historical or Cultural Impact.** The Planned Development shall not substantially adversely impact a known archaeological, historical, or cultural resource located on or off the parcel(s) proposed for development.
 6. **Parking and Traffic.** The Planned Development shall have or make adequate provision to provide necessary parking and ingress and egress to the proposed use in a manner that minimizes traffic congestion in the public streets and provides adequate access for emergency vehicles.
 7. **Adequate Buffering.** The Planned Development shall have adequate landscaping, public open space, and other buffering features to protect uses within the development and surrounding properties.
 8. **Performance.** The applicant shall demonstrate a successful history of having completed one or more recent projects of comparable value and complexity to provide the Village with

reasonable assurance that, if authorized, the Planned Development can be completed according to schedule as proposed.

9. **Signs.** Any sign on the site of the Planned Development shall be in conformity with or shall satisfy the standards of review for variations as detailed in Article 16-8 of the UDO.

B. **Modification Standards.** In addition to the findings required above, the following standards shall be utilized in considering applications for modifications of the conventional zoning and subdivision regulations for a planned development. These standards shall not be regarded as inflexible but shall be used as a framework by the Village to evaluate the quality of the amenities, benefits to the community, and design and desirability of the proposal.

1. **Integrated Design.** A Planned Development shall be laid out and developed as a unit in accordance with an integrated overall design. This design shall provide for safe, efficient, convenient, and harmonious grouping of structures, uses and facilities, and for appropriate relation of space inside and outside buildings to intended uses and structural features.
2. **Beneficial Common Open Space.** Any common open space in the Planned Development shall be integrated into the overall design. Such spaces shall have a direct functional or visual relationship to the main building(s) and not be of isolated or leftover character. The following would not be considered usable common open space:
 - a. Areas reserved for the exclusive use or benefit of an individual tenant or owner.
 - b. Dedicated streets, alleys, and other public rights-of-way.
 - c. Vehicular drives and parking, loading and storage areas.
 - d. Irregular or unusable narrow strips of land.
 - e. Land areas needed to provide required buffer yards as set forth in Article 5 of the Unified Development Ordinance.
3. **Location of Taller Buildings.** Taller buildings shall be located within the Planned Development in such a way as to dissipate any material adverse impact on lower buildings within the development or on surrounding properties, and shall not unreasonably invade the privacy of occupants of such lower buildings.
4. **Functional and Mechanical Features.** Exposed storage areas, refuse and recycling facilities, exposed machinery installations, service areas, truck loading areas, utility buildings and structures, and similar accessory areas and structures shall be included in the design of the Planned Development and made as unobtrusive as possible. They shall be subject to such setbacks, special planting or other screening methods as shall reasonably be required to prevent their being incongruous with the existing or contemplated environment and the surrounding properties.
5. **Visual and Acoustical Privacy.** The Planned Development shall provide reasonable visual and acoustical privacy for each dwelling unit or tenant space. Fences, walls, barriers, and landscaping shall be used as appropriate for the protection and aesthetic enhancement of property and the privacy of its occupants, screening of objectionable view or uses, and reduction of noises.
6. **Energy Efficient Design.** A Planned Development shall be designed with consideration given to various methods of site design and building location, architectural design of individual structures, and landscaping design capable of reducing energy consumption within the planned development.
7. **Landscape Conservation and Visual Enhancement.** The existing landscape and trees in a Planned Development shall be conserved and enhanced, as feasible, by minimizing tree and

soil removal, and the conservation of special landscape features such as streams, ponds, groves, and landforms. The addition or use of larger trees, shrubs, flowers, fountains, ponds, special paving amenities will be encouraged to the extent of their appropriateness and usefulness to the Planned Development and the likelihood of their continued maintenance.

8. **Drives, Parking and Circulation.** Principal vehicular access shall be from dedicated public streets, and access points shall be designed to encourage smooth traffic flow with controlled turning movements and minimum hazards to vehicular or pedestrian traffic. With respect to vehicular and pedestrian circulation, including walkways, interior drives and parking, special attention shall be given to location and limiting the number of access points to the public streets through the use of cross access connections, width of interior drives and access points, general interior circulation, separation of pedestrian and vehicular traffic, adequate provision for service by emergency vehicles, and arrangement of parking areas that are safe and convenient, and insofar as feasible, do not detract from the design of proposed buildings and structures and the neighboring properties.
9. **Surface Water Drainage.** Special attention shall be given to proper site surface drainage so that removal of surface waters will not adversely impact neighboring properties or the public storm drainage system. Surface water in all paved areas shall be collected at intervals so that it will not obstruct the flow of vehicular or pedestrian traffic.

16-7-4 - Site Development Allowances

Notwithstanding any limitations on variations which can be approved as contained elsewhere in the Unified Development Ordinance, site development allowances (i.e. deviations from the underlying zoning provisions set forth outside this Article) may be approved provided the applicant specifically identifies each such site development allowance and demonstrates how each such site development allowance would be compatible with surrounding development; is in furtherance of the stated objectives of this Article; and is necessary for proper development of the site.

16-7-5 – Procedures

The following steps are provided to ensure the orderly review of every Planned Development application:

A. Pre-Filing Review and Transmittal of Application

1. Conference.

- a. A prospective applicant, prior to submitting a formal application for a Planned Development, shall meet for a pre-filing conference with the Community Development Director and any other Village employee designated by the Community Development Director as a member of the Development Review Team. The purpose of the conference is to help the applicant understand the Comprehensive Plan, Unified Development Ordinance, site development allowances, standards by which the application will be evaluated, and the application requirements, including:
 - I. The names and addresses of the owner of the subject property, the applicant, and all persons having an ownership or beneficial interest in the subject property and proposed planned development.
 - II. A statement from the owner of the subject property, if not the applicant, approving of the filing of the application by the applicant.
 - III. A plat of survey legal description and street address for the subject property.
 - IV. A statement indicating compliance of the proposed Planned Development with the Comprehensive Plan; and evidence of the proposed project's compliance in specific detail with each of the "Standards for Review" for planned developments as detailed in Section 16-7.3.
 - V. A scaled site plan showing the existing contiguous land uses, natural topographic features, zoning districts, public thoroughfares, infrastructure, and utilities.
 - VI. A scaled site plan of the proposed Planned Development showing lot area, the required yards and setbacks, contour lines, common space, and the location, floor area ratio, lot area coverage and heights of buildings and structures, number of parking spaces and loading areas.
 - VII. Schematic drawings illustrating the design and character of the building elevations, building materials, building heights, types of construction, and floor plans of all proposed buildings and structures. The drawings shall also include a schedule showing the number, type, and floor area of all uses or combinations of uses, and the floor area of the entire development.
 - VIII. A landscape plan showing the location, size, character and composition of vegetation and other material.
 - IX. The substance of covenants, easements, and other restrictions existing and any to be imposed on the use of land, including common open space, and buildings or structures.
 - X. A schedule of development showing the approximate date for beginning and completion of each stage of construction of the planned development.
 - XI. A professional traffic study acceptable to the Engineering Services Director showing the proposed traffic circulation pattern within and in the vicinity of the area of the planned development, including the location and description of public improvements to be installed, and any streets and access easements.

- XII. A professional economic analysis acceptable to the Village, including the following:
 - i. The financial capability of the applicant to complete the proposed planned development;
 - ii. Evidence of the project's economic viability; and
 - iii. An analysis summarizing the economic impact the proposed Planned Development will have upon the Village.
 - XIII. Copies of all environmental impact studies as required by law.
 - XIV. An analysis setting forth the anticipated demand on all Village services.
 - XV. A plan showing off-site utility improvements required to service the planned development, and a report showing the cost allocations and funding sources for those improvements.
 - XVI. A site drainage plan for the Planned Development.
 - XVII. The mailing list and a written summary of comments, pertaining to the proposed application, from any meeting held pursuant to subsection 16-5(A)(1)(d) below.
- b. After reviewing the Planned Development process, the applicant may request a waiver of any application requirement which in the applicant's judgment should not apply to the proposed Planned Development. Such request shall be made in writing prior to the submission of the formal application documents.
 - c. All requests for waiver shall be reviewed by the Community Development Director. A final determination regarding the waiver shall be given to the prospective applicant following the decision. Denied requests may be appealed to the Village Board.
 - d. The applicant, prior to submitting a formal application for a Planned Development, may be required to schedule and hold a meeting to discuss the proposed Planned Development and its impact on adjoining properties and area residents. Instances in which a meeting may be required include but are not limited to projects which propose:
 - I. Deviation from the Comprehensive Plan Future Land Use Plan land use recommendation for the property that is the subject of the Planned Development;
 - II. Uses which are not listed as allowable uses in the UDO; and
 - III. Projects which include the rezoning of a property.
 - e. Should the Village require such a meeting to be held, the applicant shall send a written notice of the meeting via mail to all taxpayers of record for all property within two-hundred and fifty (250) feet of the proposed Planned Development not less than fifteen (15) days prior to the date of the meeting. A copy of the mailing list and written summary of comments made at the meeting shall be maintained and submitted by the applicant with the application.
- B. An application for a Planned Development shall be reviewed and decided upon following the procedures set for a Special Use Permit as detailed in Sections 16-8-4(E) and 16-8-4(K).

16-7-6 – Amendments and Alterations to Approved Planned Developments

- A. A minor change is any change in the site plan or design details of an approved Planned Development which is consistent with the standards and conditions applying to the Planned Development and which does not alter the concept or intent of the planned development. A minor change shall not:
1. Increase the Planned Development's density,
 2. Increase the height of buildings,
 3. Reduce open space by more than ten (10) percent,
 4. Modify the proportion of housing types,
 5. Change parking areas in a manner inconsistent with this UDO,
 6. Limit the installation of ground-mounted utility and mechanical equipment provided screening is installed per the requirements of this UDO,
 7. Prohibit additions to buildings which do not increase gross floor area by more than five-hundred (500) square feet,
 8. Alter alignment of roads, utilities or drainage,
 9. Amend final development agreements, provisions or covenants, or
 10. Provide any other change inconsistent with any standard or condition imposed by the Village Board in approving the Planned Development.

Said minor change may be approved by the Community Development Director without obtaining separate approval by the Village Board. In addition, the Village Board may, after reviewing the request for a major change made by the applicant, direct the Community Development Director to process the request as a minor change.

- B. A major change is any change in the site plan or design details of an approved Planned Development which is not a minor change as detailed in subsection A above and shall require separate review and approval under the provisions of Article 16-8 the Unified Development Ordinance.

16-8 – Administration and Enforcement

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16-8-1 - Administration

A. Community Development Director.

1. **Responsibility.** The Community Development Director may delegate any of the duties detailed below to a Village officer or employee.
 - a. The Community Development Director shall not approve any plans or issue any permits or certificates of occupancy for any excavation or construction until he or she has inspected such plans in detail and found them to conform with this Unified Development Ordinance and other applicable ordinances of the Village.
 - b. This Unified Development Ordinance shall not nullify any private agreement or covenant; however, where the terms of this Unified Development Ordinance are more restrictive than a private agreement or covenant, this Unified Development Ordinance shall control. Where such covenants are known to the Community Development Director, he or she may, at his or her discretion, refuse the issuance of a permit for a period of time, during which he or she may notify the parties known to him or her to be interested in the enforcement of such covenants.
2. **Powers and Duties.** In administering and enforcing this Unified Development Ordinance, the Community Development Director shall have the following powers and duties, which may be delegated to a Village officer or employee.
 - a. Determine conformance of applications with regulations of this Unified Development Ordinance;
 - b. Serve as or designate the Village’s Zoning Administrator;
 - c. Issue all certificates of occupancy, and make and maintain records thereof;
 - d. Conduct inspections of buildings, structures and use of land to determine compliance with this Unified Development Ordinance;
 - e. Issue violation notices that require compliance and advise suspected violators of the right of appeal;
 - f. Maintain permanent and current records of the administration and enforcement of this Unified Development Ordinance, including, but not limited to, applications and decisions for all amendments, variations, special uses, and appeals;
 - g. Inform the Village Manager of all applications initially filed with the Community Development Director for amendments, appeals, variations, special uses and other matters under this Unified Development Ordinance upon which the Village Board, the Zoning Board of Appeals and/or the Plan Commission are required to act; and

- h. Provide such clerical and technical assistance as may be required by the Zoning Board of Appeals and Plan Commission in the exercise of their duties.

16-8-2 - General Application Provisions

- A. **Authority to File Applications.** An application for Staff Review or Petition Review under this Unified Development Ordinance must be filed by the record owner, purchaser under contract from the record owner with signature from that owner, or the duly authorized agent of the record owner in the absence of satisfactory proof to the contrary. The Village is authorized to require proof of legal authority to take the action sought. The Village Board, Plan Commission, Zoning Board of Appeals, and Village Manager may initiate any action under this Unified Development Ordinance with or without an application from the property owner.
- B. **Where to File Applications.** Applications for Staff Review or Petition Review shall be submitted to the office of the Community Development Director.
- C. **How to File Applications.** Applications for Staff Review or Petition Review must be submitted on forms and in such numbers as required by the Community Development Director.
- D. **Application Fees.** Every application must be accompanied by a fee in such amount as established in Chapter 6 Article 13 of the Village Code of Ordinances.
- E. **Incomplete Applications.** Applications that are not complete, or that are not accompanied by required fees, will not be processed. No further processing of the application will occur until the deficiencies are corrected. Applications will be processed when determined to be complete.
- F. **Approval Authority.**
 - 1. Applications for Staff Review are reviewed and acted upon by Village staff.
 - 2. Applications for Petition Review are reviewed by Village staff and forwarded to the appropriate decision-making body for final action.
- G. **Application Processing Cycles.** The Community Development Director, after consulting with review and decision-making bodies, may provide processing cycles for applications. Processing cycles may establish:
 - 1. Deadlines for receipt of complete applications.
 - 2. Dates of regular meetings.
 - 3. The scheduling of staff reviews and staff reports on complete applications.
 - 4. All required steps in the application process (including reviews by other agencies and public hearings).
 - 5. Required timeframes for action by review and decision-making bodies.

16-8-3 - Staff Review and Action

A. Community Development Director Authority.

1. The Community Development Director shall have the authority to receive applications and make determinations for the following Staff Review procedures:
 - a. Development Staff Review
 - b. Staff Adjustment
 - c. Site Plan Review
 - d. Sign Permit
 - e. Fence Permit
 - f. Specific Use Permits
 - I. Home Occupation Permit
 - II. Outdoor Dining Permit
 - III. Outdoor Special Exhibition, Show or Sales Permit
 - IV. Temporary Buildings, Structures, or Uses
2. Any applicant who receives a notice of denial as an outcome of a staff review procedure from the Community Development Director may, within thirty (30) days after receipt of notice of such decision, appeal such decision to the Zoning Board of Appeals by filing a written notice of appeal with the Community Development Director with an explanation as to why said decision was not warranted according to the applicant

B. Engineering Services Director Authority.

1. The Engineering Services Director shall have the authority to receive applications and make determinations for Land Improvement Permits.
2. Any applicant who receives a notice of denial as an outcome of a staff review procedure from the Engineering Services Director may, within thirty (30) days after receipt of notice of such decision, appeal such decision to the Village Board by filing a written notice of appeal with the Engineering Services Director.

C. Summary of Staff Review Procedures. Table 16-8-3(C) summarizes the Staff Review procedures and lists the appropriate boards or commissions for appeals of staff determinations or decisions.

Table 16-8-3(B) Summary of Staff Review Procedures					
Procedure	Section	Community Development Director	Engineering Services Director	Zoning Board of Appeals	Village Board
<i>Development Staff Review</i>	16-8-3(D)	■			
<i>Staff Adjustment</i>	16-8-3(E)	■			
<i>Site Plan Review</i>	16-8-3(F)	■		◆	
<i>Sign Permit</i>	16-8-3(G)	■		◆	
<i>Fence Permit</i>	16-8-3(H)	■		◆	
<i>Specific Use Permit</i>	16-8-3(I)	■		◆	
<i>Land Improvement Permit</i>	16-8-3(IJ)		■		◆
■ = Review and Final Determination					
◆ = Appeal Body					

D. Development Staff Review.

1. **Applicability.** The developer of any proposed development, or his/her agent, may apply to the Village for Development Staff Review with the submission of plans and information reflecting the details of the proposed development.
2. **Application.** An application for Development Staff Review shall include a brief description of the project and any other pertinent project information.
3. **Purpose.** The purpose of the Development Staff Review is to offer the developer initial feedback regarding technical, code-based requirements pertaining to a potential development.
4. **Review.** The Community Development Director shall inform the developer in writing of the extent to which the plans and information as submitted or as modified do or do not meet the requirements of the UDO and other Village ordinances and policy documents.

E. Staff Adjustment.

1. **Applicability.** The Community Development Director, upon written request, shall have the authority to authorize a deviation of up to ten (10) percent from any side or rear yard setback requirements set forth in Section 3-9. The adjustment shall be only granted to the minimum extent necessary, in order to closely maintain the intent of the dimensional standard.
2. **Application.** An application for a staff adjustment shall include a brief description of the requirement to be varied and any other information necessary to ensure the review criteria are met.
3. **Review Criteria.** To approve an application for an staff adjustment, the Community Development Director shall make an affirmative finding that the following review criteria are met:
 - a. That granting the staff adjustment will ensure the same general level of land use compatibility as the otherwise applicable standards.
 - b. That granting the staff adjustment will not materially and adversely affect adjacent land uses and the physical character of uses in the immediate vicinity of the proposed development because of inadequate buffering, screening, setbacks, and other land use considerations.
 - c. That granting the staff adjustment will be generally consistent with the purposes and intent of this Unified Development Ordinance.
 - d. That the staff adjustment granted is the minimum amount necessary for the application and is not more than ten (10) percent of the required dimension established by the Unified Development Ordinance.
4. **Review and Action.** The Community Development Director shall review the application and approve, approve with conditions, or deny the application based on the review criteria. A written decision including the findings on the review criteria shall be rendered to the applicant.
5. **Appeals.** Appeal of a staff adjustment denied by the Community Development Director shall not be permitted. Instead, the applicant may choose to apply for a Variation in accordance with Section 16-8-4(A)(5).

F. Site Plan Review.

1. **Applicability.** Whenever any proposed development meets any of the following criteria, a Site Plan Review shall be required to certify compliance with all applicable provisions of this UDO. Development proposed in the Gary Avenue Corridor or North Avenue Corridor Overlay Districts shall be reviewed as detailed in Section 16-8-4(A)(4)(i). Prior to review and issuance of an application for a building permit or land improvement permit for developments identified in

Section 16-8(3)(F)(a), an application for Site Plan Review must be submitted and reviewed by Village staff.

- a. New development, including the construction or placement of any new building(s) or expansion of any existing building, in any of the following general use categories, as found in Section 16-3-11 of this UDO:
 - I. Multiple-Unit Dwellings, Complex;
 - II. Commercial Retail;
 - III. Commercial Service;
 - IV. Eating and Drinking;
 - V. Physical Health and Entertainment;
 - VI. Auto Oriented Businesses;
 - VII. Office;
 - VIII. Industrial; and
 - IX. Medical Uses.
 - b. The proposed development is subject to off-street parking and loading improvement requirements, see Section 16-5-2.
2. **Application.** When Site Plan Review is required, such plans shall be submitted in a form established by the Community Development Director, along with a nonrefundable fee established by the Village Board. The application shall contain the following information:
- a. Plans at a size of at least twenty-four (24) inches by thirty-six (36) inches, and drawn to scale.
 - b. Labels for the date, scale, north point, title, name of owner, and name of person preparing the plan.
 - c. A map layout showing the location of existing boundary lines and dimensions of the legal lot(s) or tract of land, any existing easements, and utility locations. A boundary survey prepared by a Professional Land Surveyor registered in the State of Illinois may be required by the Community Development Director.
 - d. The location, size, and setbacks from the property lines, of all existing and proposed structures, buildings, and land improvements.
 - e. A Building Elevation Plan showing the height, façade design, and exterior building materials and window specifications, for all proposed buildings.
 - f. A Site Plan, showing the location and size of existing and proposed streets and alleys, sidewalks, parking and loading spaces, ADA compliant spaces, drive aisles, driveways, vehicular and pedestrian circulation, cross-access connections, fire lanes, bumpers, curbs, wheel stops.
 - g. A Landscaping Plan, showing the location and size of existing and proposed landscaping areas, including parking lot perimeter area landscaping, parking lot interior area landscaping, building foundation area landscaping, transition area landscaping, and curbing, a table of plant types, sizes, and quantities, installation specifications, irrigation, and maintenance provisions.
 - h. The location, size, and type of proposed permanent signs, if known.
 - i. A preliminary application for a Stormwater Management Certification that includes narratives and/or calculations to support the approximate footprints of any stormwater management facilities and/or special management areas shown on the Site Plan. This

shall include an Alternatives Analysis per 15-86.B and/or 15-86.C of the DuPage County Ordinance for every Direct Impact to a wetland that is proposed.

3. **Review and Action.** The Community Development Director shall:
 - a. Review and evaluate the application in accordance with this UDO and any other relevant information.
 - b. Advise the applicant, in writing, of required and recommended revisions to the plans and application.
 - c. Render an approval, approval with conditions, or denial of the application, in writing to the applicant. An approval may only be rendered when the Community Development Director is satisfied that the proposed project complies with all applicable provisions of this UDO and with all adopted plans and policy documents of the Village. The Director may grant approval with conditions only to the extent that such conditions specify the actions necessary to bring the application into compliance with this UDO and adopted plans and policy documents. Any notice of denial shall state the reason for denial.
4. **Concurrent Applications.** A Special Use Permit or Variation application may be processed concurrently with the Site Plan Review.
5. **Expiration and Lapse of Approval.** The applicant shall have twelve (12) months from the date of a Site Plan Review approval to secure a Building Permit or Land Improvement Permit to carry out the proposed improvements. If a Building Permit has not been obtained within twelve (12) months of the date of approval, the approval shall expire. An extension of the time requirements may be requested in writing and granted by the Community Development Director for good cause shown by the applicant, provided a written request is filed with the Village at least four (4) weeks prior to the respective deadline.

G. Sign Permit.

1. **Applicability.** A Sign Permit shall be required prior to the display, construction, erection, or alteration of a sign, and its structural components, on any property. All signs must comply with Article 16-6, and the applicable sections of the building code as adopted by the Village. All electrical installations associated with the erection and installation of a sign must be done in accordance with the adopted Building and Electrical Codes.
2. **Exemptions.** Signs exempt from a permit are listed in Section 16-6-5 and 16-6-7 of this UDO.
3. **Permanent Sign Permit Application.** An application for a Permanent Sign Permit shall be submitted in a form established by the Community Development Director. The application shall contain the following information:
 - a. Name, address and telephone number of the applicant;
 - b. A site plan drawn to scale showing the location of the building, structure or lot to which the sign is to be attached or erected, and showing the position of the sign in relation to nearby buildings and thoroughfares;
 - c. A plan drawn to scale showing the design of the sign including dimensions, materials used and method of construction, and means of attachment to the building or the ground;
 - d. The name of the person, firm, corporation or association erecting, altering or relocating such sign;
 - e. Written consent of the owner of the land on which the sign is to be erected, altered or relocated; and

- f. Any other information as the Community Development Director shall require in order to show full compliance with this and all other applicable ordinances of the Village.
4. **Temporary Sign Permit Applications.** An application for a Temporary Sign Permit shall be submitted in a form established by the Community Development Director. The application shall contain all information required for a Permanent Sign Permit application as detailed in Section 16-8-3(G)(3).
- a. **Review and Action.** The Community Development Director shall review applications for permanent and temporary sign permits in accordance with all applicable regulations. The Community Development Director shall render an approval, approval with conditions, or denial of the application, with reasons included in writing to the applicant. An approval shall only be rendered when the Community Development Director is satisfied that the proposed sign complies with all applicable provisions of this UDO. The Community Development Director may grant approval with conditions only to the extent that such conditions specify the actions necessary to bring the application into compliance with this UDO.
 - b. **Temporary Sign Permit Sticker.** Upon approval of a Temporary Sign Permit Application, the Community Development Director shall issue a sticker which shall be applied to the approved temporary sign. The sticker shall include the following information:
 - I. Name and contact information of the applicant;
 - II. Permitted location of the sign; and
 - III. Dates between which the sign may be displayed.

H. Fence Permit.

1. **Applicability.** A Fence Permit shall be required prior to the construction or installation of any fence. All fences must comply with Section 5-9, and the applicable sections of the building code as adopted by the Village.
2. **Application.** An application for a Fence Permit shall be submitted in a form established by the Community Development Director. The application shall contain the following information:
 - a. A completed Fence Permit application form;
 - b. Name, address, and contact information of the applicant;
 - c. A site plan or plat of survey showing the location on the property where the fence will be placed and its distance to all applicable property lines and all other buildings and structures;
 - d. Plans and specifications of the fence or wall structure, including all dimensions, materials, an indication of the fence design or style, and structural supports.
3. **Review and Action.** The Community Development Director shall review the fence permit application in accordance with all applicable regulations. The Community Development Director shall render an approval, approval with conditions, or denial of the application, with reasons included in writing to the applicant. An approval shall only be rendered when the Community Development Director is satisfied that the proposed fence complies with all applicable provisions of this UDO. The Community Development Director may grant approval with conditions only to the extent that such conditions specify the actions necessary to bring the application into compliance with this UDO. Any notice of denial shall state the reason for denial.
4. **Expiration and Lapse of Approval.** The applicant shall have twelve (12) months from the date of approval of a Fence Permit to carry out the proposed improvements.

I. **Specific Use Permits.**

1. **Home Occupation Permit.** A Home Occupation Permit shall be required prior to the initiation or operation of a Home Occupation and shall be renewed each year the Home Occupation is in operation. The permit for a Home Occupation does not run with the land, is personal to the applicant, is not transferable to any other person, and does not apply to any other business of the applicant.
 - a. **Application.** An application for a Home Occupation Permit shall contain the following information:
 - I. Name, address, and contact information of the applicant;
 - II. Description of the home occupation to be conducted;
 - III. Hours of operation; and
 - IV. Evidence and statement of compliance with the standards of Section 4-17.
 - b. **Review and Action.** The Community Development Director shall be responsible for conducting reviews to determine if the proposed home occupation complies with all applicable regulations and standards. No permit shall be issued unless the plans and specifications conform in all respects to the provisions of this UDO and the building code.
2. **Outdoor Dining Permit.** An Outdoor Dining Permit shall be required prior to the installation of outdoor dining areas or the initiation of outdoor service and must be renewed annually. The permit for Outdoor Dining does not run with the land, is personal to the applicant, is not transferable to any other person or business, and does not apply to any other business of the applicant.
 - a. **Application.** An application for an Outdoor Dining Permit shall contain the following information:
 - I. Name, address, and contact information of the applicant;
 - II. A site plan shall be submitted showing the location on the property where the seating area will be located; the layout and quantity of tables and chairs; dimensions of pedestrian walkways; the height and design specifications of the fence, if required; and relation to all required setbacks, parking spaces, and required landscape areas;
 - III. Hours of operation;
 - IV. Evidence and statement of compliance with the Outdoor Dining Standards in Section 16-4-21.
 - b. **Review and Action.** The Community Development Director shall be responsible for conducting reviews to determine if the proposed outdoor dining complies with all applicable regulations and standards, including Section 16-4-21 of this UDO. No permit shall be issued unless the plans and specifications conform in all respects to the provisions of this UDO.
 - c. **Concurrent Applications.** A Special Use Permit application may be processed concurrently with the Outdoor Dining Permit.

3. **Temporary Building, Structure, or Use Permit.** A Temporary Building, Structure, or Use Permit shall be required prior to the establishment of a temporary use of a building, structure, or property that does not otherwise conform with certain UDO regulations, provided that such use will not have an adverse impact on surrounding properties or the public health, safety, and general welfare, and provided that such use shall not exceed a period of six (6) months.

a. **Application.** An application for a Temporary Building, Structure, or Use Permit shall contain the following information:

- I. Name, address, and contact information of the applicant;
- II. A written description of the specific nature of the building, structure or use, including the proposed duration that the building, structure or use will be in operation, the purpose of the building, structure or use, the hours of operation of the building, structure or use, an any other pertinent information. A written description of the parking and traffic impacts, if any, and the efforts to mitigate such impacts, should be included;
- III. A plan showing the entire property and illustrating the location and dimensions of the temporary building, structure or use. Design plans or manufacturer's product information may be required depending on the nature of the use;
- IV. Written authorization from the owner of the property in which owner specifically authorizes the temporary building, structure or use. Such written authorization shall make reference to the specific terms of the use, as proposed;
- V. Evidence and statement of compliance with any applicable Use Specific Provisions of Article 16-4 including but not limited to the Outdoor Special Exhibition, Show, or Sales Standards in Section 16-4-24.

b. **Review and Action.** The Community Development Director shall be responsible for conducting reviews to determine if the proposed temporary building, structure, or use complies with all applicable regulations and standards, including this UDO. No permit shall be issued unless the plans and specifications conform in all respects to the provisions of this UDO.

J. **Land Improvement Permit.**

1. **Applicability.** No person shall construct, alter, relocate, remove or destroy any off-street parking, off-street loading, off-street lighting, driveway, sanitary sewer system, water distribution system, minor or major stormwater system, or sidewalk, nor shall said person perform any earthwork including clearing, grubbing, topsoil stripping, excavating, filling or grading, upon any improved or unimproved real estate without first obtaining a Land Improvement Permit. A Land Improvement Permit shall not be required if any of the following applies:

- a. The activity is directly covered under a Type B, C or E permit issued from the Community Development Department;
- b. The activity meets all the criteria of Section 15-30.A, or any of the criteria of Section 15-30.B, of the DuPage County Countywide Stormwater and Floodplain Ordinance as it pertains to Stormwater Management Certifications.

2. **Application.** Any person desirous of obtaining a Land Improvement Permit shall make application therefor to the Village on a form provided by the Engineering Services Department, as well as an application for a Stormwater Management Certification, if applicable. The form shall be accompanied by any plans, specifications and calculations required by the Engineering Services Director to perform the review. Unless waived in writing by the Engineering Services Director, the

supporting documentation shall be signed and sealed by a Professional Engineer licensed in the State of Illinois.

3. **Review and Action.** The Engineering Services Director shall review the application for conformance with the requirements set forth in this UDO and the Manual of Design Standards and Construction Specifications (DSCS Manual). The Engineering Services Director shall render an approval, approval with conditions, or denial of the application in writing to the applicant. Approval with conditions shall specify the actions necessary to bring the application and its supporting documentation into conformance. Any notice of denial shall state the reason for denial. When applicable, a Stormwater Management Certification shall be approved and issued, either prior or in conjunction with, the issuance of a Land Improvement Permit.
4. **Expiration of Permit.** Every land improvement permit shall only be valid for the time period as specified in Article IV Stormwater Management Certifications, § 15-44 Duration and Revision to Certifications and Authorizations of the DuPage County Countywide Stormwater and Flood Plain Ordinance as adopted in Ch. 6, Art. 14 of this code or otherwise become null and void unless the Engineering Services Director extends the expiration date as allowed by § 15-44.
5. **Revocation of Permit.** In the event any person holding a land movement permit pursuant to this article violates the terms of the permit or conducts or carries on such site development in such a manner as to materially adversely affect the health, welfare or safety of persons residing or working in the neighborhood of the property of the permittee or conducts or carries on such site development so that it is materially detrimental to the public welfare or injurious to property or improvements in the neighborhood, the Engineering Services Director shall revoke or suspend the land improvement permit in accordance with Article XIV Prohibited Acts/Enforcement/Penalties, § 15-107 Revocation and Suspension of Certifications of the DuPage County Countywide Stormwater and Flood Plain Ordinance as adopted in Ch. 6, Art. 14 of this code.

16-8-4 - Petition Review and Approval

- A. **Staff Authority.** The Community Development Director shall have the authority to receive applications for the following petition requests to Village boards or commissions.
1. Courtesy Review
 2. Shared Parking Facility Permit
 3. Easement Encroachment
 4. Gary Avenue Corridor and North Avenue Corridor Overlay District Development Review
 5. Variation
 6. Special Use Permit
 7. Text Amendment
 8. Map Amendment
 9. Subdivision
 10. Annexation
- B. Application review and approval procedures for Planned Developments are included in Article 16-7 of this UDO.
- C. If in the opinion of the Community Development Director the Village does not have the requisite expertise on staff to complete the review of any application for petition review and approval, the Community Development Director shall notify the applicant before acquiring the services of consultants and/or attorneys as may be necessary for the proper review and preparation of the report and/or opinion. The developer shall, within five (5) calendar days either formally withdraw its application or provide written acknowledgement that the developer is responsible for all fees incurred by the Village for said review.

- D. **Summary of Petition Review Procedures.** Table 16-8-4(B) summarizes the Petition Review procedures and lists the appropriate boards or commissions that serve as recommending or decision-making bodies.

Table 16-8-4(D) Summary of Petition Review Procedures				
Procedure	Section	Community Development Director	Plan Commission/Zoning Board of Appeals	Village Board
<i>Courtesy Review</i>	16-8-4(G)	Non-binding review only		
<i>Shared Parking Facility Permit</i>	16-8-4(H)	■		◆
<i>Public Easement Encroachment</i>	16-8-4(I)	■		◆
<i>Gary Avenue Corridor and North Avenue Corridor Overlay Districts Development Review</i>	16-8-4(J)	■	◆	
<i>Variation</i>	16-8-4(K)	■	●	◆
<i>Special Use Permit</i>	16-8-4(L)	■	●	◆
<i>Text Amendment</i>	16-8-4(M)	■	●	◆
<i>Map Amendment</i>	16-8-4(N)	■	●	◆
<i>Subdivision</i>	16-8-4(O)	■	●	◆
<i>Annexation</i>	16-8-4(P)	■		◆
■ = Staff Review				
● = Recommending Body				
◆ = Decision Making Body				

E. **Recommending and Decision-Making Bodies.**

1. **Authority for Actions.**

- a. Decision-making bodies may take any action on an application that is consistent with the notice given, including, but not limited to, approving the application, approving the application with conditions, or denying the application. Decision-making bodies must act by simple majority vote of the body.
- b. Decision-making bodies may approve an application for a lower density of development, a less intensive use, a less intensive zoning district, increased setbacks, fewer dwelling units, less height, or fewer access points, than indicated in the notice.

2. **Inaction.**
 - a. When a recommending body fails to take action on an application, the application will be forwarded to the decision-making body with no recommendation.
 - b. When a decision-making body fails to take action on an application that inaction will be deemed a denial of the application.
3. **Continuation of Public Hearings.** A public hearing for which proper notice was given may be continued to a later date without again complying with the notice requirements, provided that the continuance is set for a date and time certain and announced at the original public hearing. If the public hearing is canceled for lack of a quorum or any other reason, notice of the continuance shall be posted at the main entrance of the building where the original public hearing was held.

F. **Notice Requirements.**

1. **Notice Content.** All notices required under this UDO shall include the following content:
 - a. The date, time, and place of all scheduled public hearings.
 - b. A description of the property involved in the application by street address if one exists.
 - c. A description of the nature, scope, and purpose of the application.
 - d. The location and source of additional information on the application.
2. **Notice Methods.**
 - a. **Published Notice.** When the provisions of this UDO require that notice be published in the newspaper, the official responsible for accepting the application shall ensure that notice is published in a newspaper of general circulation within the Village at least fifteen (15) days and no more than thirty (30) days before the date of the first scheduled public hearing.
 - b. **Written Notice.** Unless otherwise expressly stated, when the provisions of this UDO require that written notice be provided, the official responsible for accepting the application shall provide written notice by first class mail to all taxpayers of record of the subject property and all taxpayers of record within two-hundred and fifty (250) feet of the boundaries of the subject property. The notice shall be deposited in the U.S. mail by the Community Development Department at least fifteen (15) days and no more than thirty (30) days before the first scheduled public hearing. Ownership information shall be obtained from the most current taxpayer records.
3. **Notice Issues.** Minor technical deviations from specified notice requirements shall not be deemed to impair notice where there is actual notice. When required written notices have been properly addressed and deposited in the mail, failure of a party to receive such notice shall not invalidate any subsequent action. In all cases, however, the requirements for the timing of the notice and for specifying the time, date and place of a hearing and the general location of the subject property shall be strictly construed. If questions arise at the hearing regarding the adequacy of notice, the body hearing the matter shall make a finding regarding whether there was compliance with the notice requirements of this chapter.
4. **Cost of Notice.** All costs associated with published and written notice, as required by this UDO, shall be the responsibility of the applicant.

G. **Courtesy Review.**

1. **Applicability.** Whenever any development is proposed, the developer or his/her agent may submit to the Community Development Director plans and information reflecting the detail of the proposed development for inclusion on the agenda of an upcoming Plan Commission and Village Board meeting.
2. **Purpose.** The purpose of the courtesy review is to offer the developer informal feedback regarding a proposed development from the recommending and decision making bodies.
3. **Application.** An application for courtesy review shall include a brief description of the project and any other information necessary to communicate the scope, intent and impacts of the project.
4. **Review.** At the Plan Commission and Village Board meetings during which the developer presents their plans and information, the appointed and elected officials may offer informal feedback, however no comment offered shall be construed as a binding decision of the Village.

H. **Shared Parking Facility Permit.**

1. **Applicability.** Shared parking facilities shall require the review and approval of the Village Board. The following procedure is established to ensure the public health, safety, and welfare through the provision of adequate parking, conservation of land resources, reduction of stormwater runoff, reduction in heat island effect caused by large paved areas, and improvement of the appearance of the community.
2. **Application.** An application for a Shared Parking Facility Permit shall be submitted to the Community Development Director, along with such accompanying information as is detailed in Section 16-5-2(B)(2). Application procedures are described in the General Application Provisions found in Section 8-2.
3. **Shared Parking Facility Permit Review Criteria.** The Village Board shall consider the following criteria in their review of Shared Parking Facility Permit applications.
 - a. That no substantial conflict exists in the peak periods of parking demand of the uses for which shared parking is proposed, as demonstrated through the professionally prepared shared parking study.
 - b. That a shared parking agreement with a term of not less than five (5) years has been executed between the owners of the property for which shared parking is proposed, and is on file with the Village Clerk's Office.
4. **Review and Action.** The Village Board may act to approve, approve with conditions, or deny the Shared Parking Facility Permit based on the review criteria set out in this section.

I. **Public Easement Encroachment.**

1. **Applicability.** Easement encroachment requests shall require review and approval of the Village Board. The following procedure is established to ensure the public health, safety, and welfare through the provision of adequate areas for utilities, safe measures for public services, and general appearance of the community.
2. **Application.** An application for an Easement Encroachment shall be submitted to the Community Development Director, along with the following information:
 - a. Plat of Survey with legal description depicting the location of all structures on the property including setbacks from property lines. The proposed structure that is the subject of the easement encroachment application also needs to be shown on the Plat, with dimensions provided. The easement that the applicant is requesting to encroach within must be clearly labeled on the Plat.

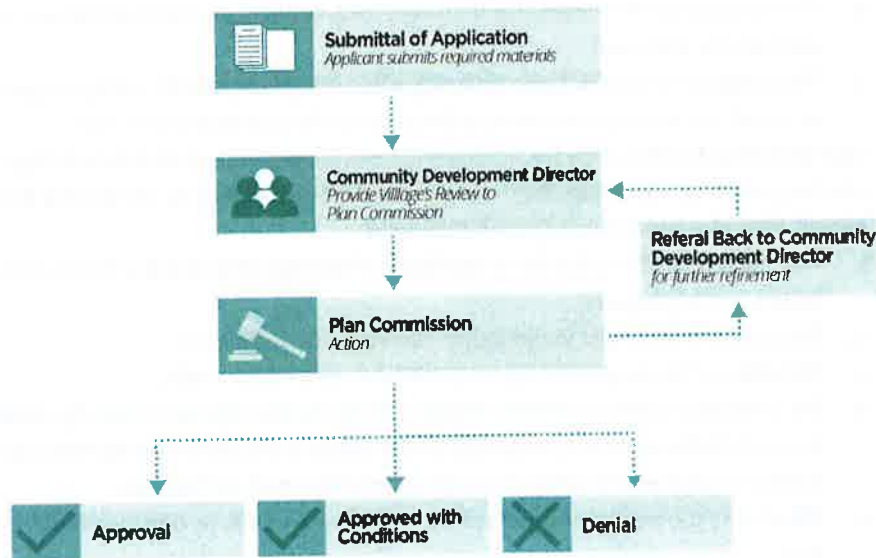
- b. A cover letter addressed to the Mayor and Village Board introducing the applicant and explaining the details of the request.
 - c. If the easement being encroached upon is a utility easement, the applicant shall provide the Village with letters from any and all other entities that were also afforded rights by said easement in which they indicate no objection to easement encroachment request.
 - 3. **Easement Encroachment Review Criteria.** The Village Board shall consider the following criteria in their review of Easement Encroachment applications:
 - a. The need to encroach within the easement as opposed to placing the structure elsewhere on the property.
 - b. That all other options have been considered for the placement of the structure outside of the easement and rejected as impractical.
 - 4. **Review and Action.** Before the Village Board may act on the Easement Encroachment request, the property owner must sign and submit the Village's terms of approval letter. Upon receipt of the signed letter, the Village Manager shall schedule the review of the request before the Village Board. The Village Board may act to approve, approve with conditions, or deny the Easement Encroachment based on the review criteria set out in this section.
- J. **Gary Avenue Corridor and North Avenue Corridor Overlay District Development Review (See Figure 16-8-4(J)).**
- 1. **Applicability.** Whenever any development is proposed to occur in the Gary Avenue Corridor or North Avenue Corridor Overlay Districts; a review shall be required to certify compliance with all applicable provisions of this UDO.
 - 2. **Application.** Plans shall be submitted in a form established by the Community Development Director. The application shall contain the following information, as required by the Community Development Director:
 - a. Plans at a size of at least twenty-four (24) inches by thirty-six (36) inches, and drawn to scale.
 - b. Labels for the date, scale, north point, title, name of owner, and name of person preparing the plan. A map layout showing the location of existing boundary lines and dimensions of the legal lot(s) or tract of land, any existing easements, and utility locations. A boundary survey prepared by a Professional Land Surveyor registered in the State of Illinois may be required by the Community Development Director.
 - c. The location, size, and setbacks from the property lines, of all existing and proposed structures, buildings, and land improvements.
 - d. A Building Elevation Plan showing the height, façade design, and exterior building materials and window specifications, for all proposed buildings.
 - e. A Site Plan, showing the location and size of existing and proposed streets and alleys, sidewalks, parking and loading spaces, ADA compliant spaces, drive aisles, driveways, vehicular and pedestrian circulation, cross-access connections, fire lanes, bumpers, curbs, wheel stops. The Site Plan shall also include the approximate footprints of stormwater management facilities (ex. site runoff storage facilities and post-construction best management practices) and/or special management areas (ex. special flood hazard areas, wetlands, and buffers) that have the potential to impact the proposed geometrics of the site.
 - f. A Landscaping Plan, showing the location and size of existing and proposed landscaping areas, including parking lot perimeter area landscaping, parking lot interior area

landscaping, building foundation area landscaping, transition area landscaping, and curbing, a table of plant types, sizes, and quantities, installation specifications, irrigation, and maintenance provisions.

- g. A Tree Preservation Plan, including an inventory of all mature, high-quality trees on the lot.
 - h. The location, size, and type of proposed permanent signs, if known.
 - i. A preliminary application for a Stormwater Management Certification that includes narratives and/or calculations to support the approximate footprints of any stormwater management facilities and/or special management areas shown on the Site Plan. This shall include an Alternatives Analysis per 15-86.B and/or 15-86.C of the DuPage County Ordinance for every Direct Impact to a wetland that is proposed.
3. **Development Review Criteria.** The Village intends that all development and redevelopment within the Gary Avenue Corridor and North Avenue Corridor Overlay Districts strive toward the highest level of quality in both design and construction. Nothing in these provisions is intended to stifle creativity or artistic expression nor is anything in these provisions intended to impede the economic use of land. Rather, the provisions are intended to challenge design professionals to create extraordinary sites and buildings within a context that is unique to the Village. The criteria, by which all new development and redevelopment in the Overlay Districts shall be reviewed is as follows:
- a. Consistency with all provisions of the Comprehensive Plan and the Gary Avenue Corridor Plan, as amended from time to time; all provisions of the UDO not specifically overridden by the provisions of this section; and all other applicable regulations of this Code of Ordinances;
 - b. Conservation of the natural conditions found on each site where desirable, through minimized removal of trees and other vegetation and soil, and through enhancement of natural wetlands;
 - c. Establishment throughout the Overlay Districts of harmonious physical and visual relationships among existing, new and proposed buildings, open spaces, natural terrain and plant materials and placements, with the intent of creating a unique and unified appearance for the entire Overlay District;
 - d. Creation of unified site designs with a sense of internal and interrelated order, that provide desirable environments for site users and visitors and the community as a whole and that consider all site elements, including: the relationship of buildings to surrounding land forms; grading; architectural design; building, parking and loading-dock orientation; building height; site furnishings (lighting, outdoor seating, signs and the like); landscaping (retention of natural vegetation, plant selection and placement, retention and incorporation of water features, and the like); and other visible outdoor site elements;
 - e. Creation of a suitable balance between the amount and arrangement of open space, landscaping and view protection on the one hand and the design and function of human-made features on the other. Achieving this balance should consider screening, buffering, size and orientation of open spaces, personal and property security, and localized wind and solar effects;
 - f. Provision of safe and adequate access to and from the site, giving ample consideration to the location and number of access points from public streets, the safety and convenience of merging and turning movements, and traffic management and mitigation; and

- g. The provision of interior drives, parking areas, pathways and walkways adequate to handle anticipated needs and to safely buffer pedestrians and cyclists from motor vehicles where necessary for the safety and convenience of on-site vehicular, bicycle and pedestrian circulation.
4. **Action by the Plan Commission.** The Plan Commission may approve, approve with conditions, or deny any Corridor Review request, or may refer it back to the Community Development Director with recommendations for further refinement to address specific issues.
 5. **Concurrent Applications.** A Special Use Permit or Variation application may be processed concurrently with the Corridor Review.
 6. **Expiration and Lapse of Approval.** The applicant shall have twelve (12) months from the date of a Corridor Review approval to secure a Building Permit to carry out the proposed improvements. If a Building Permit has not been obtained within twelve (12) months of the date of approval, the approval shall lapse and be of no further effect.

16-8-4(J) Gary Avenue Corridor and North Avenue Corridor Overlay District Development Procedure



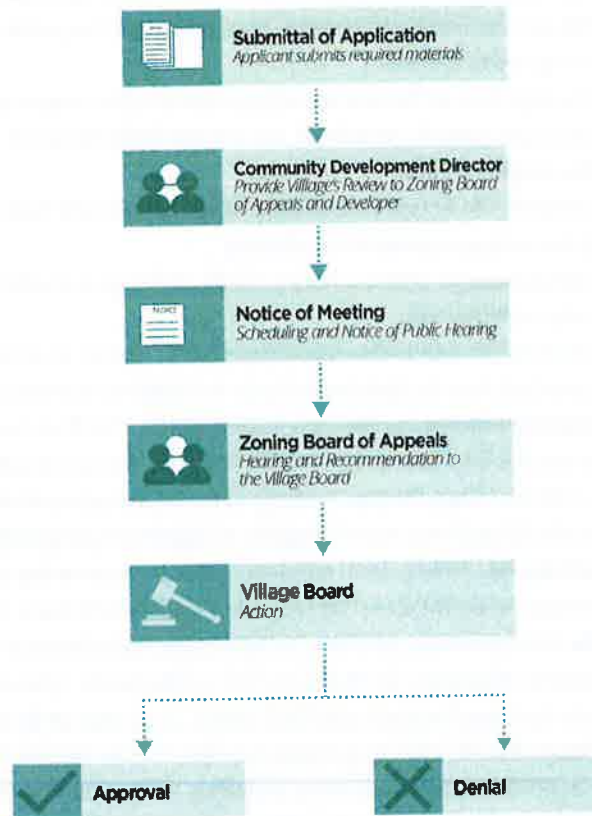
K. Variation (See Figure 16-8-4(K)).

1. **Applicability.** The Village Board, by ordinance, upon report of the Zoning Board of Appeals, and only after a public hearing before the Zoning Board of Appeals, shall decide variations of the provisions of this UDO in harmony with its general purpose and intent, and shall vary them only in the specific instances hereinafter set forth where the Zoning Board of Appeals shall have made a finding of fact based upon the standards hereinafter prescribed that there are practical difficulties or particular hardships in the way of carrying out the strict letter of the regulations of this chapter.
2. **Application.** An application for a Variation shall be submitted to the Community Development Director, along with such accompanying material as is required to ensure compliance with the Variation Review Criteria below. Application procedures are described in the General Application Provisions found in Section 16-8-2 and include published and mailed notification requirements of 16-8-4(F)(2)(a) and (b).

3. **Use Variations Prohibited.** The Village Board may not grant a use Variation to allow a use not permitted within a specific zoning district.
4. **Variation Affecting Rights-of-Way Prohibited.** The Village Board may not grant a Variation that will allow a use or structure to extend into a public right-of-way or easement.
5. **Variation Review Criteria.** A Variation may be granted by the Village Board upon an affirmative finding by the Zoning Board of Appeals that all of the following conditions exist:
 - a. The requested Variation arises from conditions that are unique to the subject property, that are not ordinarily found in the same zoning district and that are not a result of the owner's intentional action;
 - b. That the Variation to be granted will not alter the essential character of the neighborhood in which the subject property is located, nor substantially or permanently impair use or development of adjacent property;
 - c. The strict application of the applicable standards will constitute an unnecessary physical hardship (not economic hardship) because the property cannot be used for an otherwise allowed use without coming into conflict with applicable site development standards;
 - d. The Variation is the minimum action necessary to alleviate the hardship and observes the spirit of this UDO; and
 - e. The Variation desired will not adversely affect the public health, safety, or general welfare or impair the purposes or intent of this UDO or the Comprehensive Plan.
6. **Sign Variation Review Criteria.** A Variation from the regulations of Article 6: Sign Standards may be granted by the Village Board upon an affirmative finding by the Zoning Board of Appeals that all of the following conditions exist:
 - a. The inability to follow the strict standards of the sign code are due to the unique physical feature of the property;
 - b. The available locations for adequate signing on the property;
 - c. The effect of the proposed sign on pedestrian and motor traffic;
 - d. The proposed variation will not impair visibility to the adjacent property, create or increase traffic problems, endanger public safety or otherwise be detrimental to the public welfare or injurious to other property or improvements in the area;
 - e. The cost to the applicant of complying with the sign code as opposed to the detriment; and
 - f. The proposed variation is in harmony with the spirit and intent of this Article.
7. **Fence Code Variation Review Criteria.** A Variation from the regulations of Section 5-8: Fence Standards may be granted by the Village Board upon an affirmative finding by the Zoning Board of Appeals that all of the following conditions exist:
 - a. An exceptional situation related to topography, surroundings or conditions of a specific piece of property, or by reason of exceptional narrowness or shallowness;
 - b. Difficulties or particular hardship in the way of carrying out the strict letter of the Fence Standards;
 - c. The fence will not impair an adequate supply of light and air to adjacent property;
 - d. The fence will not endanger the public safety;
 - e. The fence will not unreasonably diminish or impair established property values within the surrounding area; and
 - f. The fence will not impair the public health, safety, comfort, morals or welfare of the inhabitants of the village.

8. **Findings of Fact.** The Zoning Board of Appeals shall make a determination on each of the Variation review criteria and submit its findings in the form of a written report to the Village Board. Findings of fact shall be based on evidence presented at the public hearing on the Variation request. A negative finding of fact on any of the Variation review criteria shall require a negative vote on the application as a whole.
9. **Conditions of Approval.** The Zoning Board of Appeals may recommend and the Village Board may require such conditions and restrictions upon the premises benefitted by a variation as may be necessary to comply with the standards set forth in this section to reduce or minimize the injurious effect of such variation upon other property in the neighborhood, and to implement the general purpose and intent of this chapter.
10. **Expiration and Lapse of Approval.** The applicant shall have twelve (12) months from the date of approval of a Variation to secure any necessary permits to carry out the proposed improvements. If permits have not been obtained within twelve (12) months of the date of Variation approval, the approved Variation shall lapse.

16-8-4(K) Variation Procedure



L. **Special Use Permit (See Figure 16-8-4(L)).**

1. **Applicability.** Uses designated under the various zoning districts herein as special uses are so classified because they may have site-specific impacts that require the discretionary review of the Plan Commission and Village Board. The following procedure is established to integrate the special uses properly with other land uses located in the district. These uses shall be reviewed and authorized or denied according to the following procedure.
2. **Application.** An application for a Special Use Permit shall contain all of the required elements of Site Plan Review as detailed in Section 16-8-3(F), and shall include a detailed written description of the operation and nature of the proposed Special Use. Site Plan Review shall occur concurrently with Special Use Permit review. Application procedures are described in the General Application Provisions found in Section 16-8-2 and include published and mailed notification requirements of 16-8-4(F)(2)(a) and (b).
3. **Special Use Permit Review Criteria.** A Special Use Permit may be recommended by the Plan Commission and granted by the Village Board only upon finding in the review of the application that all of the following criteria are met. No special use shall be recommended by the Plan Commission, nor approved by the Village Board, unless the special use:
 - a. Is deemed necessary for the public convenience at the location;
 - b. Will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare;
 - c. Will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;
 - d. Will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;
 - e. Will provide adequate utilities, access roads, drainage and other important and necessary community facilities; and
 - f. Will conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Village Board.
4. **Hearing and Recommendation by the Plan Commission.** The Plan Commission shall make a determination on each of the Special Use Permit Review Criteria and submit its findings in the form of a written report to the Village Board. Findings of fact shall be based on evidence presented at the public hearing on the Special Use Permit request. A negative finding of fact on any of the six (6) Special Use Permit Review Criteria shall require a negative vote on the application as a whole. The Plan Commission may recommend certain conditions and restrictions, including, but not limited to, those upon the establishment, location, construction, maintenance and operation of the Special Use as deemed necessary for the protection of the public interest and to secure compliance with the standards and requirements specified herein, or as may be from time to time required.
5. **Action by the Village Board.** Prior to granting any Special Use Permit, the Village Board may stipulate certain conditions and restrictions, including, but not limited to, those upon the establishment, location, construction, maintenance and operation of the Special Use as deemed necessary for the protection of the public interest and to secure compliance with the standards and requirements specified herein, or as may be from time to time required. In all cases in which Special Use Permits are granted, the Village Board shall require such evidence and guarantees as it may deem necessary as proof that the conditions stipulated in connection therewith are being, and will be complied with, including, but not limited to, the acceptance in writing of the owner of the

property involved and other interested parties of the conditions and guarantees set forth within the UDO. A copy of the ordinance bearing the acceptance may be recorded in the office of the County Recorder of DuPage County. The acceptance shall be in approximately the following form:

- a. *“The undersigned, being the (owner, tenant, contract purchaser, etc.) of the property legally described in this ordinance do/does hereby acknowledge that the fulfillment of such conditions and guarantees are essential to the granting and continuation of the special use allowed herein, and that but for the imposition of these requirements and guarantees the special use would not have been granted. The undersigned do/does further certify and agree that such conditions and guarantees shall equally bind and be effective against any/all successor/ successors to the interest of the undersigned. The commitment herein made shall run with the land and shall be enforceable by the Village of Carol Stream in a court of law or equity in addition to any and all other remedies available to the village to secure compliance with the conditions and guarantees agreed to herein.”*

6. **Expiration and Lapse of Approval.** The applicant shall have twelve (12) months from the date of Village Board approval of a Special Use Permit to secure any necessary permits to carry out the proposed improvements. If permits have not been obtained within twelve (12) months of the date of approval, the approval shall lapse. An extension of the time requirements may be granted by the Village Board, at the Board’s sole discretion, for good cause shown by the applicant, provided a written request is filed with the Village at least four (4) weeks prior to the respective deadline.
7. **Successive Applications.** If an application is not approved, an application for the same use on the same property shall not be filed for a period of twelve (12) months from the date of Village Board action, except upon demonstration of significant/substantive changes that address the factors leading to previous denial.
8. **Amendments to Special Use Permits.** Any change which would alter the provisions, conditions, or restrictions of a Special Use Ordinance or that would alter the way the use is operated, designated, maintained, or occupied; or significantly alters the building size or integral changes to the design or location of site elements, shall require the applicant or owner to apply for an Amendment to the Special Use Permit. The criteria for amendment for an Amendment to a Special Use Permit shall be the same as for the issuance of a Special Use Permit.

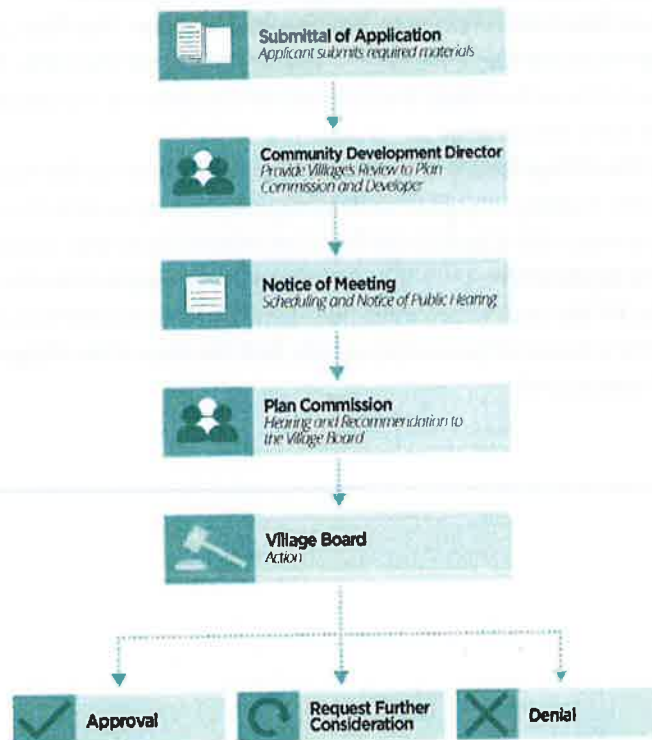
16-8-4(L) Special Use Permit Procedure



M. Text Amendment (See Figure 16-8-4(M)).

1. **Applicability.** The regulations imposed under the authority of this UDO may be amended by ordinance in accordance with applicable state law. An amendment shall be granted or denied by the Village Board only after a public hearing before the Plan Commission and a report of its findings and recommendations has thereafter been submitted to the Village Board.
2. **Application.** Text amendments to the UDO may be proposed by the Village Board, Plan Commission or Zoning Board of Appeals, or by any resident or owner of property in the Village. Application procedures are described in the General Application Provisions found in Section 16-8-2 and include published notification requirements of 16-8-4(F)(2)(a).
3. **Text Amendment Review Criteria.** The Plan Commission and Village Board shall consider the following criteria in their review of Text Amendments. Proposed Text Amendments that satisfy all of the review criteria may be approved.
 - a. The amendment must be consistent with the purpose of this UDO and the Village Comprehensive Plan.
 - b. The amendment must not adversely affect the public health, safety, or general welfare.
 - c. The amendment is necessary because of changed or changing social values, new planning concepts, or other social, technological, or economic conditions in the areas affected.
4. **Hearing and Recommendation by the Plan Commission.** The Plan Commission shall hold a public hearing on the Text Amendment, and, at the close of the public hearing, make a recommendation to the Village Board to approve, approve with modifications, or deny the amendment based on the review criteria set out in this section.
5. **Action by the Village Board.** The Village Board, upon report of the Plan Commission and without further public hearing, may grant or deny any proposed amendment in accordance with applicable state law, or may refer it back to the Plan Commission for further considerations.

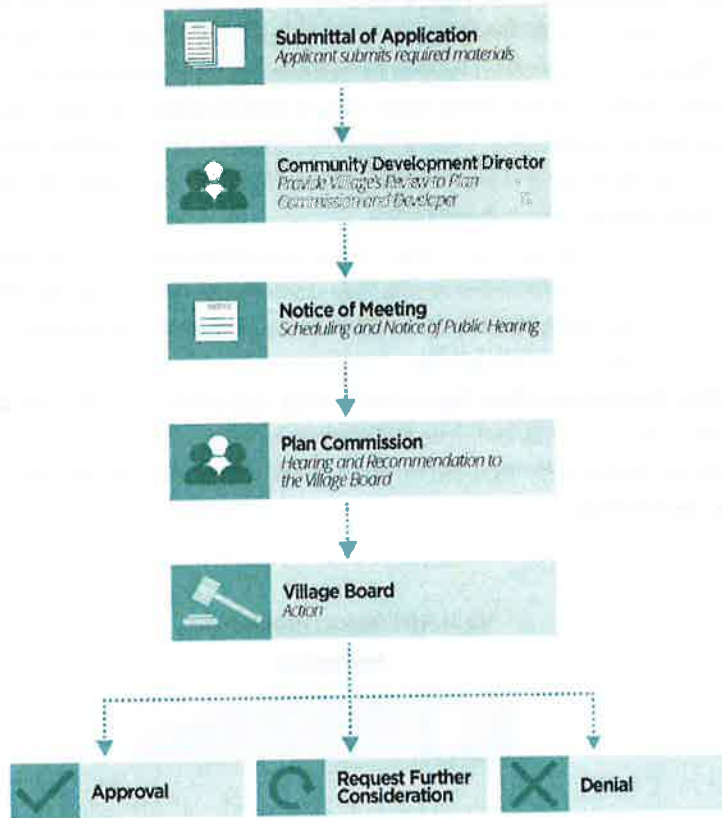
16-8-4(M) Text Amendment Procedure



N. Map Amendment (See Figure 16-8-4(N)).

1. **Applicability.** The district boundaries created under the authority of this UDO may be amended by ordinance in accordance with applicable state law. An amendment shall be granted or denied by the Village Board only after a public hearing before the Plan Commission and a report of its findings and recommendations has thereafter been submitted to the Village Board.
2. **Application.** Map amendments to the Official Zoning Map may be proposed by the Village Board, Plan Commission or Zoning Board of Appeals, or by the property owner or duly authorized agent or representative of the property or properties proposed for Map Amendment. Application procedures are described in the General Application Provisions found in Section 8-2 and include published and mailed notification requirements of 16-8-4(F)(2)(a) and (b).
3. **Map Amendment Review Criteria.** The decision to amend the Official Zoning Map is a matter of legislative discretion that is not controlled by any single review criterion. In making recommendations and decisions on Map Amendments, the Plan Commission and Village Board must consider all relevant factors, including at minimum the following criteria:
 - a. The existing uses and zoning of nearby property;
 - b. The extent to which property values are diminished by the current zoning classification;
 - c. The extent to which the diminishment of property value of the applicant promotes the health, safety, morals or general welfare of the public;
 - d. The relative gain to the public as opposed to the hardship imposed upon the individual property owner;
 - e. The suitability of the subject property for the zoned purposes;
 - f. The length of time the property has been vacant as zoned considered in the context of land development in the area;
 - g. The care with which a community has undertaken to plan its land-use development; and
 - h. Community need for the use proposed by the applicant.
4. **Hearing and Recommendation by the Plan Commission.** The Plan Commission shall hold a public hearing on the Map Amendment, and, at the close of the public hearing, make a recommendation to the Village Board to approve or deny the amendment based on the review criteria set out in this section.
5. **Action by the Village Board.** The Village Board, upon report of the Plan Commission and without further public hearing, may grant or deny any proposed amendment in accordance with applicable state law, or may refer it back to the Plan Commission for further considerations.
6. **Successive Applications.** If the Village Board denies an application for a Map Amendment, an application for the same or any more intensive district on any portion of the subject tract may not be refiled for a period of twelve (12) months from the date of the Village Board action on the proposed amendment.

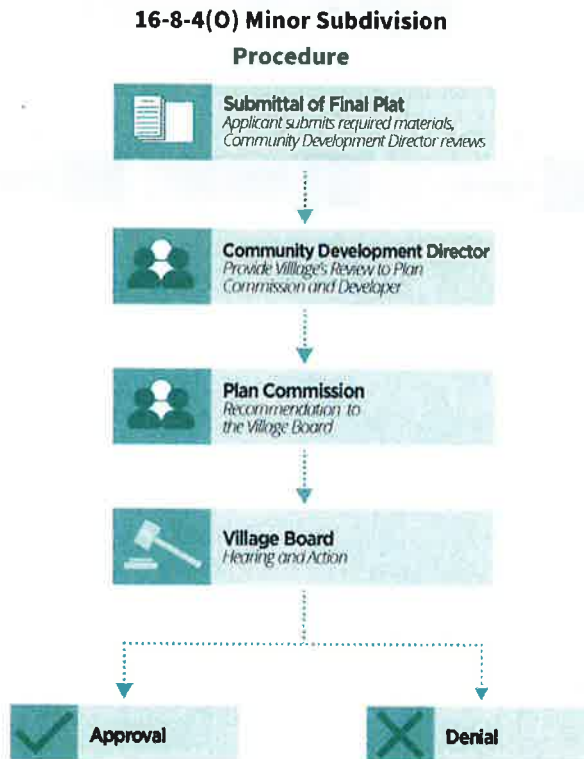
16-8-4(N) Map Amendment Procedure



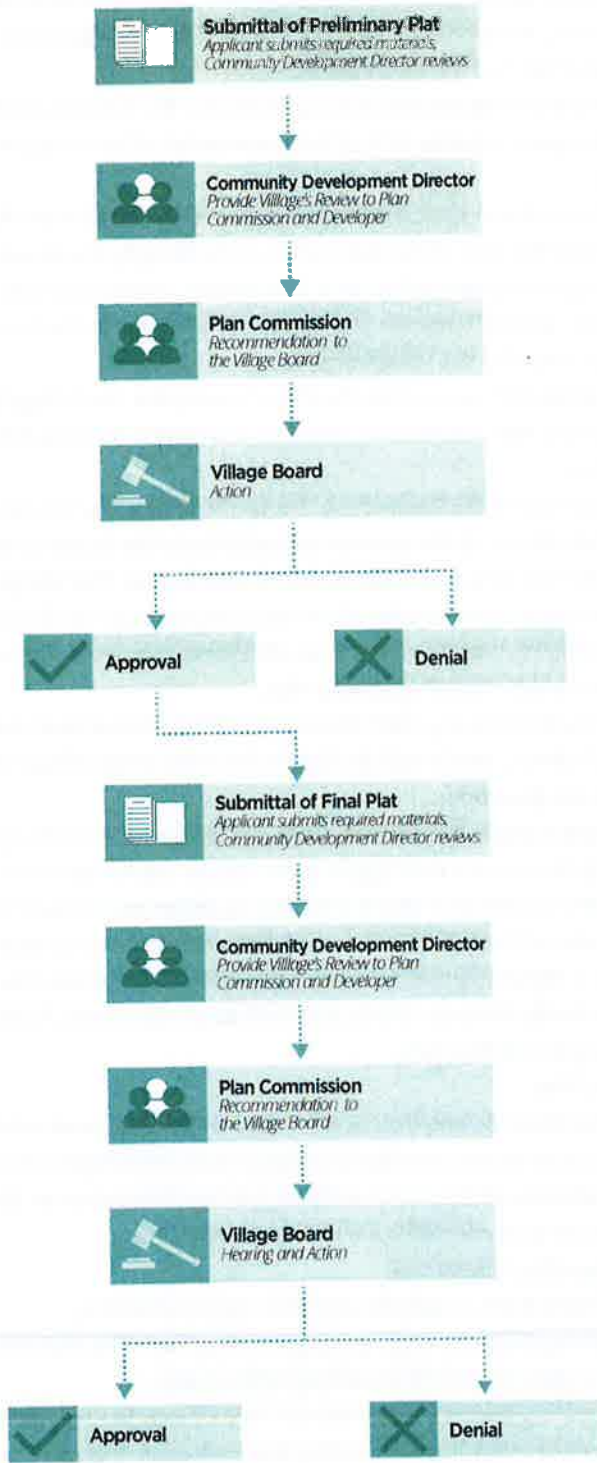
O. **Subdivision.**

1. **Types of Subdivision Applications.**

- a. **Major Subdivision (See Figure 16-8-4(O)).** Any subdivision of land, as defined in this Article, that involves the dedication of rights of way or easements for public use, or the dedication or reservation of land for schools, parks, playgrounds or other public uses. The review of Major Subdivisions shall occur in two (2) stages: a Preliminary Plat Approval as detailed in Section 16-9-7 and a Final Plat Approval as detailed in Section 16-9-8. The Community Development Director may, at his or her discretion, re-categorize any Major Subdivision as a Minor Subdivision.
 - I. A developer may submit a Preliminary Plat and Final Plat concurrently for review and consideration by the Plan Commission and Village Board only if he/she elected to participate in the Development Staff Review and Concept Plan Review detailed in this Article.
- b. **Minor Subdivision (See Figure 16-8-4(O)).** Any subdivision of land, as defined in this Article, that does not meet the definition of a Major Subdivision. The Preliminary Plat process shall not be required for Minor Subdivisions but may be followed when requested by the developer.



16-8-4(0) Major Subdivision Procedure



2. **Preliminary Plat Approval Procedures.**

- a. Application. An application for Preliminary Plat approval shall be made on forms furnished by the Community Development Director and shall include applicable copies of the supporting data required per Section 16-8-4(N)(3).
- b. The Community Development Director shall refer the Preliminary Plat to the Plan Commission at the next regular meeting of the Plan Commission after the application is determined to be complete.
- c. The Plan Commission shall recommend approval or denial of the Preliminary Plat within ninety (90) days from the date of the application or the filing by the developer of the last item of required supporting data, whichever date is later, unless such time is extended by mutual consent. The recommendation of the Plan Commission, in the form of the meeting minutes, shall be forwarded to the Village Board.
- d. If recommended for approval by the Plan Commission, the Village Board shall approve or deny the Preliminary Plat within thirty (30) days at a regular meeting following the action of the Plan Commission.
 - I. Approval of the Preliminary Plat by the Village Board is preliminary in nature, indicating only the general acceptability of the layout as submitted, and shall be effective for a maximum period of one (1) year. The Village Board may grant an extension upon receipt of a written request from the developer. The request for the extension shall not require an additional filing fee or the submittal of additional copies of the approved Preliminary Plat.
 - II. If the Preliminary Plat is denied, the Village Board shall state in writing the reasons for the denial, which shall be filed in the office of the Village Clerk and a copy shall be sent to the developer.

3. **Preliminary Plat Application; Supporting Data.** The application for Preliminary Plat approval shall include plans clearly drawn such that legible prints can be made therefrom. Plans shall be on twenty-four (24) inch by thirty-six (36) inch sheets and shall be drawn at a scale of one inch equals one-hundred (100) feet or, if the area of the subdivision is more than two-hundred (200) acres, one inch equals two-hundred (200) feet. A digital submission of Adobe Acrobat (PDF) format files with to-scale sheet sizes of twenty-four (24) inches by thirty-six (36) inches shall also be provided. Those plans shall, at a minimum, include the following supporting data:

- a. Preliminary Plat
 - I. Identification and Description. Name of the proposed subdivision or re-subdivision; location by section-township-range or by other legal description; names and addresses of the owner or developer; and the person or firm who prepared the Plat.
 - II. North arrow and date, including any revisions.
 - III. Boundary line survey;
 - IV. Adjacent lots or parcels, and their owner of record;
 - V. Zoning districts, existing and proposed, including adjacent lots or parcels;
 - VI. Location and width of existing right-of-way;
 - VII. Location and width of proposed right-of-way for dedication;
 - VIII. Lot lines showing dimensions, lot size (square feet), and setback lines;
 - IX. Lots for school site(s), park site(s) or other public grounds to be dedicated, if any;
 - X. Lots to be used for storage of stormwater runoff;
 - XI. Easements, existing and proposed.

- b. Preliminary Engineering Improvement Plans and Drawings.
 - I. A boundary line survey prepared by a Professional Land Surveyor licensed in Illinois shall be used as a basis for the plans. The plans shall either include the surveyor's seal and signature, or provide a separate plat of survey bearing the same.
 - II. A description and elevation of benchmark(s) used and set. All design elevations shall be based on the USGS National American Vertical Datum (NAVD) of 1988.
 - III. All horizontal coordinates shall reference the Illinois East State Plane Coordinate System North American Datum 1983.
 - IV. Location Map, with the project site delineated thereon.
 - V. Existing right-of-way and easements, including recording number.
 - VI. Proposed right-of-way, lot configuration, and easements indicating the use of the easement.
 - VII. Existing pavement (ex. streets, parking lots, sidewalks, paths), structures (ex. buildings, retaining walls), and underground features (ex. septic tanks, wells), as well as vegetation that is to be retained in place, including all trees with a diameter at breast height of ten (10) inches or greater.
 - VIII. Proposed streets, parking lots, sidewalks, multi-use paths and other substantial pavement areas.
 - IX. Location of existing and proposed water, sanitary sewer and storm sewer systems.
 - X. A topographical map of existing conditions at one (1) foot contour intervals, including adjacent property ground surface and top of foundation elevations.
 - XI. Proposed elevations at key high and low points, plus tentative building footprint(s) and top of foundation elevation(s) adjacent to stormwater special management areas.
 - XII. Location of any existing and proposed site runoff storage facilities.
 - XIII. Boundaries of stormwater special management areas, including wetlands, wetland buffers, floodplain, riparian buffers, and floodway.
 - XIV. Location of existing and proposed parkway trees.
- c. Preliminary Stormwater Management Report.
 - I. Site runoff storage calculations and supporting documentation.
 - II. Offsite tributary area and drainage pattern through the site.
- d. Additional Documentation.
 - I. A statement that the proposed subdivision (where contiguous) is or is not to be annexed to the Village;
 - II. Draft of protective covenants, whereby the developer proposes to regulate land use in the subdivision and otherwise protect the proposed development in accordance with Section 8-6;
 - III. For all proposed subdivisions larger than five acres in gross area, and for all planned developments, a written narrative describing the different land uses proposed to be developed on the subject property. If residential dwelling units are proposed, the total number of dwelling units, the distribution of these dwelling units, the number of dwelling units by building type distributed by bedroom count shall be quantified, as well as the projected number of people and the estimated number of students to reside within the dwelling units;
 - IV. For all proposed developments desiring new access onto DuPage County or IDOT highways, the developer shall concurrently submit such preliminary plan to the

affected agency to coordinate access location and design. A commitment of the agency toward the viability of the proposed access shall be required as a condition of approval of the preliminary plat; and

- V. The owner shall provide documentation that the site has been inspected by an individual qualified to determine whether or not a wetland is present on the site. If a wetland is present, then documentation shall be provided indicating that coordination with the United States Army Corps of Engineers and any other involved federal or state agency has been initiated.
- e. Traffic Impact Report (if required).
 - I. Required when directly impacting existing traffic signals or proposing new traffic signals.
 - II. Required when requested by the Village or other affected agencies (ex. IDOT, DuDOT or Township).

4. Final Plat Approval Procedures.

- a. Application. An application for Final Plat approval shall be made on forms furnished by the Community Development Director and include applicable copies of the supporting data required per Section 16-8-4(N)(3). For applications that included a Preliminary Plat approval, the Final Plat shall conform substantially to the Preliminary Plat and its supporting documentation, as previously approved by the Village Board.
 - I. The developer may seek to have final approval of a geographic part or parts of the Preliminary Plat, and may delay application for approval of other parts until a later date or dates beyond one year with the approval of the Village Board. In such case only such part or parts of the plat as have received final approval shall be recorded.
- b. Upon the determination by the Community Development Director that the developer has supplied all drawings, maps and other documents required by this Article to be furnished in support thereof, and if all such material meets all Village requirements, the Community Development Director shall refer the application for Final Plat Approval to the Plan Commission at their next regular meeting.
- c. The Plan Commission shall recommend approval or denial of the application for Final Plat approval. The recommendation of the Plan Commission, in the form of the meeting minutes, shall be forwarded to the Village Board and to the developer.
- d. The Village Board shall take action within sixty (60) days from the date the developer filed the last required document or other plan, or within sixty (60) days from the date of filing application for Final Plat Approval, whichever date is later. The applicant and the Village Board may mutually agree to extend the sixty (60) day period.
- e. Upon approval by the Village Board, the developer shall provide the Village with one Mylar reproducible print, three contact prints of the approved final plat, and three (3) copies of the approved supporting documents. The Village Clerk shall then collect the necessary signatures and shall record the plat with the County Recorder. The cost of such prints, copies, and recording fees shall be paid by the developer.
- f. If the Village Board fails to act upon the final plat within the time prescribed, the developer may, after giving fourteen (14) days written notice to the Village Board, file a complaint in the circuit court seeking to compel the Village Board to take final action and approve or deny the final plat of subdivision.

- g. The provisions set forth in Sections 16-9-7 and 16-9-8 herein shall supersede in its entirety Section 11-12-8 of the Illinois Municipal Code.
5. **Final Plat Application; Supporting Data.** The application for Final Plat approval shall, at a minimum, include the following:
- a. Final Engineering Improvement Plans. The Plans shall be in substantial conformance with the Preliminary Engineering Improvement Plans, if applicable, and shall generally follow the Village's guidance provided in the "Manual of Design Standards and Construction Specifications".
 - I. Title Sheet
 - II. Index of Sheets
 - III. Alignment, Ties and Benchmarks
 - IV. General Notes and Specifications
 - V. Summary of Quantities
 - VI. Master Utility Plan
 - VII. Plan and Profile Sheets.
 - VIII. Utility (i.e. water main, sanitary sewer, storm sewer) Sheets.
 - IX. Sanitary Sewer Profile Sheets.
 - X. Grading Plan
 - XI. Soil Erosion and Sediment Control Plan
 - XII. Intersections
 - XIII. Traffic Signals
 - XIV. Street Lighting & Wiring Plan
 - XV. Pavement Markings and Signing
 - XVI. Traffic Control
 - XVII. Typical Sections
 - XVIII. Construction Details
 - XIX. Cross Sections (if required).
 - b. Stormwater Management Certification. An application for a Stormwater Management Certification and all supporting documentation required by the DuPage County Stormwater and Flood Plain Ordinance, as adopted by Section 16-5-7, in a format acceptable to the Engineering Services Director.
 - c. Final Plat. The Final Plat shall be accurately drawn in black waterproof drawing ink on sheets not to exceed thirty-six (36) inches wide by forty-eight (48) inches long and shall be at a scale of one-hundred (100) feet equal to one (1) inch. Where necessary, the Plat may be on several sheets accompanied by an index sheet showing the entire subdivision. The Final Plat shall show the following:
 - I. Identification and Description
 - i. Name of subdivision or development.
 - ii. Location by section, Township and range, or by other legal description.
 - iii. Names and addresses of the owner, subdivider or developer of the subdivision or development and the person or firm who prepared the Plat.
 - iv. Graphic scale - not to exceed one inch equals one hundred (100) feet.
 - v. North point.
 - vi. Date.
 - II. Delineation of Final Plat

- i. Boundary of Plat, based on an accurate traverse, with angles and lineal dimensions.
 - ii. Exact location, width and name of all streets within and adjoining the Plat, and the exact location and widths of all crosswalks easements for right-of-way provided for public services and utilities.
 - iii. True angles and distances to the nearest established street lines or official monuments (not less than three), which shall be accurately described in the Plat by location, size and elevation.
 - iv. Municipal, Township, County or section lines accurately correlated to the lines of the subdivision or development by distances and angles.
 - v. Radii, internal angles, curvature points, tangent bearings, and lengths of all acres.
 - vi. All lot lines, with accurate dimensions in feet and hundredths, and identification number of each lot and block.
 - vii. Accurate location, elevation and description of permanent monuments.
 - viii. Accurate outlines and legal description of any areas to be dedicated or reserved for public use, with the purposes indicated thereon, and of any area to be reserved by deed covenant for common uses of all property owners.
 - ix. Proposed building setback lines on all lots and other sites accurately shown with dimension.
 - x. Proposed street address numbers, according to Village numbering system for each subdivided lot or parcel.
- III. Certificates. The certificates listed below shall appear on the Final Plat. The content of each certificate is detailed in Engineering Services' "Manual of Design Standards and Construction Specifications".
- i. Plan Commission
 - ii. Engineering Services Director
 - iii. Village Finance Director
 - iv. Village Clerk
 - v. DuPage County Highway Department. (Only for developments with access onto county highways.)
 - vi. Illinois Department of Transportation. (Only for developments adjacent to or having access onto state highways.)
 - vii. County certificates and plats. For areas within one and one-half miles of the Village.
 - viii. Owner's certificate
 - ix. Notary certificate
 - x. Professional Land Surveyor's certificate
 - xi. Certification concerning drainage
- IV. Accompanying Documents.
- i. Protective covenants in accordance with Section 16-8-6 which meet the approval of the Village Board shall be lettered on the Final Plat or attached thereto as an accompanying document.
 - ii. Certification by a registered Illinois Land Surveyor or Engineer certifying to accuracy of the survey and Plat.

- iii. Certification showing that all taxes and special assessments due on the property to be subdivided have been paid in full.
 - iv. Statement by owner dedicating streets, rights-of-way and any sites for public use, plus any conveyances running with the land.
 - v. Such other certificates, affidavits, endorsements, or other dedication as may be required by the Plan Commission or Village Board or otherwise by law in the enforcement of these regulations and recordation of plats.
- 6. **Compliance Required for Issuance of Building Permit.** No building permit shall be issued for construction on any lot created through the Final Plat approval process until such Final Plat has been recorded.
- 7. **Security for Public Improvements.**
 - a. No work shall be started upon any development until the developer has posted security to ensure proper completion of the public improvements. The security shall be in an amount equal to not less than one-hundred and ten (110) percent of the estimated cost of the public improvements as approved by the Engineering Services Director and conditioned on the completion and acceptance by the Engineering Services Director of all public improvements within two years from the date that the security has been posted with the Village. The Village may also require separate security sufficient to ensure completion of all lot improvements on individual lots as required herein.
 - b. The security required herein shall be secured by either:
 - I. A cash escrow account at a federally insured financial institution with resources of at least thirty-five million dollars (\$35,000,000.00) under the provisions of an escrow agreement approved in form by the village attorney, in the amount required herein and subject to draw by the village to install the public improvements or pay such costs as are necessary to properly complete the public improvements as required herein; or
 - II. A non-declining, irrevocable letter of credit in such form as provided by the village attorney, issued by a federally insured financial institution with resources of at least thirty-five million dollars (\$35,000,000.00) in the amount required herein and subject to draw by the village to install the public improvements or pay such costs as are necessary to properly complete the improvements as required herein. This letter shall provide that funds can be drawn only by the village; or
 - III. A surety bond provided in form by the village attorney from an insurance company licensed to do business in the state, in the amount required herein and subject to draw by the village to install the public improvements or pay such costs as are necessary to properly complete the public improvements as required herein.
 - c. An underestimation of the costs to complete any public improvement or a failure to provide an estimate for any individual public improvement shall not relieve the developer of its responsibility to install the public improvements or prohibit the village from requiring the completion of the public improvements from the posted security. The estimate shall solely be a method for determining the amount of the security to be provided.
 - d. Security posted with the Village may, upon completion of specific public improvements but prior to final acceptance of all public improvements, be reduced, from time to time, upon recommendation of the Engineering Services Director and approval of the Village Board, so long as the security remaining shall be in an amount equal to one-hundred and ten (110) percent of the estimated value of the uncompleted work plus ten (10) percent of the estimated

cost of the completed work, as determined by the Engineering Services Director. Upon final acceptance of such public improvements as provided herein and the posting of a maintenance security for the completed and accepted public improvements, such completion security shall be fully released.

- e. In the event that any time prior to the final acceptance of the public improvements, the amount of the security remaining unused by the Village as cash or not drawn down under the irrevocable letter of credit, or no longer available through the surety, should not be adequate to cause the completion of the uncompleted public improvements, the Village may upon seven (7) days' written notice require the developer, or the owner of the property which benefits from the improvements, or their respective successors and/or assigns, to post additional security in an amount sufficient to cause the completion of the public improvements. The Village may take this action on more than one occasion if the amount of the security at any time should be inadequate to permit the completion of public improvements. In the event that there is inadequate security to complete public improvements, the Village shall not issue any building or occupancy permits.
 - f. Where the required public improvements have not been installed within the terms of the performance security, the village may then declare the developer to be in default and may use the security amount on matters related to insuring the satisfactory completion of the public improvements.
 - g. Where the Village has caused the completion of public improvements which have not been adequately completed by the developer or the owner of the property or their respective successors and assigns, or where the Village accepts maintenance responsibilities for public improvements which have not been completed or where bills of sale or other documentation has not been furnished to the Village for public improvements associated with the subdivision, which will be owned by the Village, the developer, the owner and their respective successors or assigns shall remain responsible for the full obligations contained within the Village ordinances associated with the dedication and improvement of property until all provisions of this code associated with completion of the public improvements, the transfer of ownership and maintenance responsibility to the Village have been properly completed.
 - h. The Engineering Services Director is authorized to waive the surety requirements of this section for the installation of any public improvements by a governmental agency, provided that the installation of the public improvements is for a governmental purpose. The Engineering Services Director may require the governmental agency to execute an agreement binding the governmental agency to construct and install the public improvements in full accordance with Village Ordinances and all applicable laws, rules and regulations and to correct any deficiencies in such public improvements, as determined by the Village.
8. **Inspection of Public Improvements.** All public land improvements required under the provisions of this Article shall be inspected during the course of construction by the Engineering Services Director or a duly designated deputy. During the course of construction of the improvements, the developer shall notify the Engineering Services Director twenty-four (24) hours before any required inspection of said improvements.
9. **Acceptance of Public Improvements.**
- a. Upon written notification that the developer believes the public improvements ready for acceptance, the Engineering Services Director, the design engineer and the contractor shall

make an inspection of the completed work. The Engineering Services Director shall prepare a list of all items not meeting the requirements of this Article (i.e. "punchlist").

- b. The developer shall cause all items not meeting the requirements of this Article to be corrected within sixty (60) days of the receipt of such items.
- c. Following the completion of all work required by the inspection, the developer shall submit the following materials (the acceptance documents):
 - I. A certificate of completion, signed by the design engineer, inspecting engineer and by the developer in the form approved by the Village, certifying that the public improvements have been completed in accordance with the requirements of this title;
 - II. A title insurance policy, indicating that the public improvements have been completed, are ready for acceptance by the village, and are free and clear of any and all liens and encumbrances;
 - III. A Bill of Sale, including an Inventory of Public Improvements and an Exhibit of Public Improvements, transferring title to all public improvements to the Village; and
 - IV. Maintenance security as required by Section 16-8-O-10 below.
 - V. One set of as-built plans bearing the signature and seal of the Illinois registered professional engineer or licensed land surveyor who prepared it.
- d. Acceptance by the Village Board. The acceptance of the required public improvements shall be made only by the adoption of a resolution by the village board after all the provisions of this section have been met.

10. Maintenance Security.

- a. At the time of the acceptance of the required public improvements by the village board as provided herein, the developer, or its successors and/or assigns shall file a maintenance guarantee with the village board in the amount of ten (10) percent of the estimated cost of the required public improvements and in a form satisfactory to the village attorney. The guarantee may be held by the village for a period of eighteen (18) months after acceptance of the public improvements for the purpose of:
 - I. Guaranteeing and securing the correction of any defect in material or workmanship furnished for any public improvements; and
 - II. Guaranteeing against any damage to the public improvements by reason of the settling of ground, base or foundation thereof.
- b. The maintenance guarantee shall provide that, if the defects have so developed and have not been corrected by developer or its successors or assigns, then the guarantee may be applied by the village to correct such defects.
- c. If the date of acceptance of the public improvements results in the eighteen (18) month maintenance period ending between November 1st and April 30th, the maintenance guarantee shall be extended to the following May 1st.

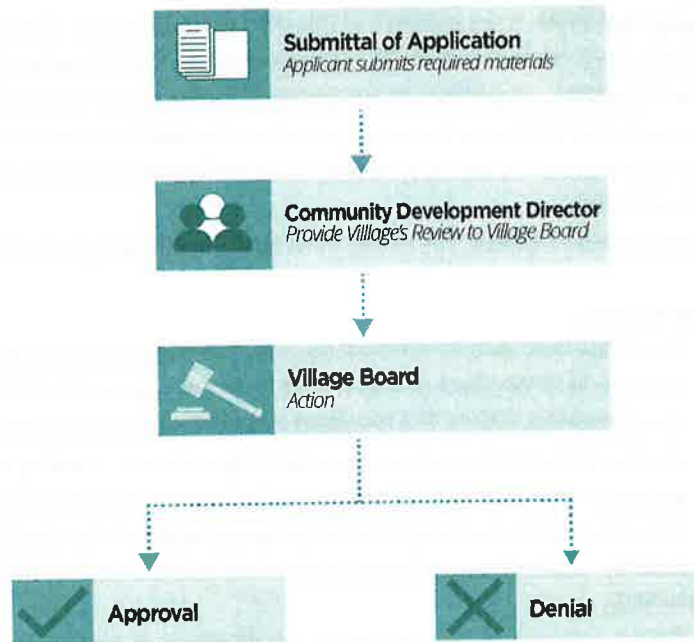
- 11. Design Standards and Construction Specifications.** The Engineering Services Director maintains and may amend from time to time, standards and specifications for the design, installation, and construction of public and private improvements. Such standards and specifications shall be compiled into a manual titled "Manual of Design Standards and Construction Specifications" (DSCS). The design and construction of all required land improvements, whether intended to remain privately-owned or dedicated to the Village (i.e. public), shall comply with the requirements established in the version of the DSCS Manual in effect at the time of the developer's application for the final Plat of Subdivision.

P. Annexation (See Figure 16-8-4(P)).

1. **Applicability.** Annexation of unincorporated land to the Village shall require review and approval by the Village Board. The following procedure is established to ensure the public health, safety, and welfare through the provision of further growth and expansion of the community through sound annexation and good planning practices.
2. **Application.** An application for Annexation shall be submitted to the Community Development Director, along with the following information:
 - a. Plat of survey with legal description for all parcels within the land proposed to be annexed, depicting the location of all structures and setbacks from property lines.
 - b. Plat of annexation depicting the boundary of all parcels proposed to be annexed, including adjacent street rights of way when appropriate.
 - c. An executed Petition for Annexation.
 - d. Cover letter addressed to the Village Board, explaining the applicant's interest in the property and details of the annexation request including a description of the future plans for the development and use of the property.
 - e. Proof of property ownership or consent letter from the property owner.
 - f. Annexation Agreement, if required.
3. **Annexation Review Criteria.** The Village Board shall have the sole discretion to approve or disapprove applications seeking the annexation of land to the Village.
4. **Annexation Fees.** In addition to the fees for processing an application for Annexation and, if applicable, an Annexation Agreement, as set forth in Chapter 6, Article 13 of the Village Code of Ordinances, a per acre Annexation fee established by the Village Fee Schedule shall be due and paid to the Village prior to the recordation of the ordinance annexing the property.
5. **Annexation Ordinance.**
 - a. Each annexation ordinance shall contain a clause making the payment of annexation fees a binding obligation upon the successors in title of the person requesting the annexation.
 - b. The annexation ordinance shall be recorded by the Village Clerk in the office of the DuPage County Recorder of Deeds, thereby making the obligations under the ordinance a matter of public record to any successors in title of the owner at the time the property is annexed.
 - c. The Village Clerk shall also file a certified copy of the annexation ordinance with the following:
 - I. DuPage County Clerk;
 - II. DuPage County Board of Election Commissioners;
 - III. Northern Illinois Gas Company;
 - IV. Commonwealth Edison Company;
 - V. AT&T;
 - VI. United States Post Office; and
 - VII. Illinois Department of Revenue.

6. No construction or improvements shall be made on any property annexed until payment in full shall be made of all annexation fees. Nothing herein contained shall be construed as compelling the Village to make any extension or improvements or to expend any monies for such purpose in relation to the annexation

16-8-4(P) Annexation



16-8-5 - Enforcement

- A. **Responsibility of Enforcement.** The Community Development Director or his or her designee shall enforce the provisions of this UDO.
- B. **Types of Violations.** Violations of this UDO will be subject to the remedies and penalties provided in this UDO, the Village Code, and state law. Violations of this UDO include but are not limited to:
1. **Work Without Required Permits or Approvals.** It is a violation of this UDO to engage in any subdividing, development, use, construction, remodeling or other activity of any nature without obtaining all the permits, approvals, certificates and other forms of authorization required by this UDO.
 2. **Work Inconsistent with Permit.** It is a violation of this UDO to engage in any development, use, construction, remodeling, or other activity of any nature in any way inconsistent with the terms and conditions of any permit, approval, certificate or other form of authorization required in order to engage in such activity.
 3. **Work Inconsistent with Conditions.** It is a violation of this UDO to violate, by act or omission, any term, condition, or qualification imposed by a decision-making body upon a required permit, certificate, or other form of authorization.
 4. **Work Inconsistent with UDO.** It is a violation of this UDO to erect, construct, reconstruct, remodel, alter, maintain, move, or use any building or structure or to use any land in violation or contravention of any zoning, subdivision, or other regulation of this UDO.

5. **Making Lots or Setbacks Nonconforming.** It is a violation of this UDO to reduce or diminish any lot area so that the setbacks or open spaces are smaller than prescribed by this UDO, except in accordance with the procedural and substantive requirements of this UDO.
 6. **Increasing Intensity of Use.** It is a violation of this UDO to increase the intensity of use of any land or structure, except in accordance with the procedural and substantive requirements of this UDO.
 7. **Continuing Violations.** It is a violation of this UDO to continue any of the violations specified in this Article. Each day that a violation continues shall be considered a separate offense.
- C. **Responsibility for Violations.** In addition to any person violating the provisions of this UDO, each person having an ownership interest in the land upon which the violation exists shall be jointly and severally liable for any violation of this UDO existing upon such land, regardless of whether such person created the violation.
- D. **Remedies and Enforcement Powers.** The Village shall have the following remedies and enforcement powers:
1. **Withhold Permits.**
 - a. The Village may deny or withhold permits, certificates or other forms of authorization on any land or structure or improvements thereon upon which there is an uncorrected violation of this UDO or of a condition or qualification of a permit, certificate, approval or other authorization previously granted by a decision-making body.
 - b. Instead of withholding or denying an authorization, the Village may grant a permit when the work to be completed includes correction of the violation.
 2. **Revoke Permits.** A permit may be revoked when the Community Development Director determines that:
 - a. There is a departure from the plans, specifications, or conditions as required under the terms of the permit;
 - b. The plans, specifications, or conditions were obtained by false representation or were issued in error; or
 - c. Any provision of this UDO is being violated.
 3. **Stop Work.** The Village may stop work on any building or structure on any land on which there is an uncorrected violation of this UDO or of a permit or other form of authorization issued hereunder.
 4. **Revoke Plan or Other Approval.** When a violation of this UDO involves a failure to comply with approved plans or conditions to which the approval of such plans was made subject, the Village Board may, upon notice to the applicant and property owner(s) (including any holders of building permits affected) and after a public hearing, revoke the plan or other approval or condition its continuance on strict compliance, the provision of security or such other conditions as the Village Board may reasonably impose.
 5. **Injunctive Relief.** The Village may seek an injunction or other equitable relief to stop any violation of this UDO or of a permit, certificate or other form of authorization granted hereunder.
 6. **Abatement.** The Village may seek a court order in the nature of mandamus, abatement, injunction or other action or proceeding to abate or remove a violation or to otherwise restore the premises in question to the condition in which they existed prior to the violation.
 7. **Penalties.** The penalty for a violation of this UDO shall be governed by the penalty provisions of the Village Code.

8. **Other Remedies.** The Village shall have such other remedies as are and as may be from time to time provided by Illinois law and other Village codes for the violation of zoning, subdivision or related UDO provisions.
9. **Remedies Cumulative.** The remedies and enforcement powers established in this chapter are cumulative.

E. Enforcement Procedures.

1. Non-Emergency Matters.

- a. In the case of violations of this UDO that do not constitute an emergency, the Community Development Director shall give notice of the nature of the violation to the property owner and to any other person who is party to the agreement and to any applicant for any relevant permit, after which the persons receiving notice shall have ten (10) days, or such longer period as the Community Development Director allows, to correct the violation.
- b. If the violation is not corrected within the required timeframe, the Community Development Director and Village Prosecutor or Village Attorney shall use all penalties, remedies and enforcement powers available under this UDO.
- c. Notice must be given in-person, by United States Mail, or by posting notice on the premises. Notices of violation must state the nature of the violation, the time period allowed for achieving compliance, the corrective steps necessary, the nature of subsequent penalties and enforcement actions should the situation not be corrected, and the appeal procedures for the Notice of Violation.

2. **Emergency Matters.** In the case of violations of this UDO that constitute an emergency, the Village shall use all remedies, penalties and enforcement powers available under this Article without prior notice, but the Community Development Director must send notice simultaneously with beginning enforcement action to the property owner and to applicants for any relevant permit.

F. Other Enforcement Matters.

1. **Other Powers.** In addition to the enforcement powers specified in this chapter, the Village may exercise any and all enforcement powers granted to them by Illinois law.
2. **Continuation.** Nothing in this UDO shall prohibit the continuation of previous enforcement actions, undertaken by the Village pursuant to previous and valid ordinances and laws.

16-8-6 - Declarations and Associations for Common Areas and Shared Facilities

- A. **Applicability.** For any Subdivision, Planned Development, or other development of property comprised of individually owned units that results in common areas or shared facilities, a Declaration in accordance with 765 ILCS 160 or 765 ILCS 605 containing all applicable Covenants, Conditions, Restrictions, or Easements shall be required.
- B. **Application.** The Declaration and all other applicable instruments shall be in a form approved by the Village Attorney and suitable for recording with the DuPage County Recorder's Office. They shall be reviewed by the Village Attorney and revised as needed prior to approval of the Subdivision, Planned Development, or other development.
- C. **Declaration.** The Declaration shall ensure the use, maintenance, control, and continued protection of common areas and shared facilities, including but not limited to:
 1. Sanitary Sewers and Water Distribution Systems;
 2. Minor and Major Stormwater Systems;

3. Post-Construction Best Management Practices;
 4. Vehicular and/or pedestrian ingress and egress, including cross-access drives or roads;
 5. Parking facilities; and
 6. Open space and recreational facilities.
- D. **Association Point of Contact Required.** For all Associations, a point of contact for the Board, or Management Company, if applicable, shall be provided to the Community Development Director within 30 calendar days of any election or change.
- E. **Right of Village to Maintain.** In the event that the developer, owner(s), or Association fails or is unable to maintain, repair, protect, or control any of the common areas or shared facilities, the Village, upon reasonable written notice, except in an emergency, shall have the right, but not the obligation, to perform reasonable repair and maintenance, to correct material deficiencies, and to take such other actions as are deemed necessary by the Village to maintain and protect the common areas or shared facilities, and charge the reasonable costs and expenses thereof. Under no circumstances shall the Village have any responsibility or duty to perform said actions.
- F. **Special Service Area.** The owner(s) of the property comprising the Subdivision, Planned Development, or other development of property containing common area or shared facilities, or the Village, shall take all actions as necessary to establish a special service area over the property comprising the Subdivision, Planned Development, or other development containing common areas or shared facilities, for the purpose of ensuring that:
1. The common areas and shared facilities may be maintained, repaired, or replaced in the event the Developer, any subsequent property owner, or the homeowners association refuses, fails, or is unable to perform maintenance, repairs, or replacement work on such common areas or shared facilities; and
 2. The payment of the actual costs, expenses, administrative costs, consultant fees, and legal fees incurred by the Village including, but not limited to, insurance premiums for liability insurance coverage, in connection with maintaining, repairing, or replacing the common areas or shared facilities.
- G. **Declaration Amendments.** No amendment materially changing the terms and conditions of the Declaration shall be made alleviating the developer, owner(s), or Association from its responsibility for the continued use, maintenance, control, and continued protection of all common areas and shared facilities.

16-9 – Subdivision Standards

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16-9-1 - Purpose

The purpose of these regulations is:

- A. To establish reasonable rules and regulations governing the subdivision, development and platting of land, the preparation of plats, the location and extension of streets and highways, the installation of utilities and the provision of necessary public grounds for schools, parks, playgrounds and public open space;
- B. To promote and protect the public health, safety and general welfare, to conserve, protect and enhance property values and to secure the efficient use of land;
- C. To discourage scattered development beyond existing public utilities and to facilitate the adequate provision of public improvements;
- D. To assure the development of land for optimum use with necessary protection against deterioration and obsolescence;
- E. To limit and control the pollution of the environment that can be caused by inadequate or incomplete urban development;
- F. To provide common grounds of understanding and a sound working relationship between the Village and the developer; and
- G. To implement the goals and objectives of the Comprehensive Plan.

16-9-2 - General Provisions

No subdivision of land, as set forth below, shall be conducted or occur within the Village or in any unincorporated area that is within one and one-half (1.5) miles of the corporate limits and covered by the Village's Comprehensive Plan until the provisions of this Unified Development Ordinance have been met.

- A. The following acts shall constitute the subdivision of land:
 1. The division of land (for any purpose) into two (2) or more lots or parcels of record.
 2. The changing or rearranging of the boundary, division, or lot lines of any parcel of land.
 3. The consolidation of two or more lots or parcels of record for the purpose of development.

4. Development that involves the construction of any public improvements that are to be dedicated to the Village, or private roads that intersect or connect with public roadways.
 5. The development of multiple-unit structures with the intent of dividing them into individual condominium units, to be sold and owned separately, with or without common areas.
 6. The creation of a Planned Development of single entities or contiguous land, according to a single plan as provided in Article 16-7 of this UDO.
- B. No plat of subdivision shall be entitled to be recorded in the county recorder's office or have any validity until it has been approved in the manner provided in this UDO.
 - C. No development shall be entitled to the issuance of a building permit until such development meets the requirements, terms and conditions of this UDO.
 - D. No person, firm or corporation required to make or having made a subdivision within the Village or any area within the extra-territorial plat approval jurisdiction of the Village shall proceed with any construction work, including grading, unless Stormwater Certification and a Land Improvement Permit have been previously issued, until the final plat of subdivision has been properly recorded.

16-9-3 - Design Standards, Generally

The Engineering Services Director is authorized to develop, adopt and amend from time to time, Engineering and Design Standards for the design, installation and construction of public and private improvements. All subdivisions and the installation of all public and private improvements within any development shall comply with the requirements established in the Manual of Design Standards and Construction Specifications, as amended from time to time.

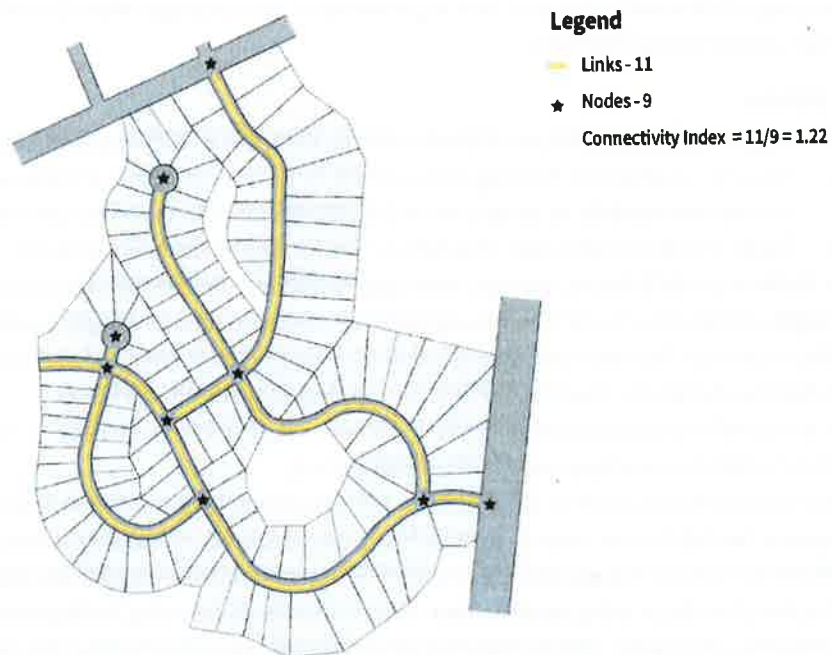
16-9-4 - Street Standards

- A. Where not shown on the Comprehensive Plan, the arrangement of streets within a subdivision shall either:
 1. Provide for the continuation or projection of existing principal streets in adjacent areas; or
 2. Conform to a plan for the area or neighborhood approved or adopted by the Village Board to meet a particular situation where topographical or other conditions make continuance or conformance to existing streets impracticable.
- B. All street right-of-way widths shall be designed in accordance with the minimum dimensions set forth below.
 1. Residential Local/Cul-de-sac – 66 Feet
 2. Residential Collector – 80 Feet
 3. Commercial or Industrial – 80 Feet
- C. All required pavement widths, curves, gradients and sight distances shall be as shown in the Manual of Design Standards and Construction Specifications maintained by the Engineering Services Department.
- D. Street jogs with centerline offsets of less than one hundred and twenty-five (125) feet shall be avoided.
- E. All street intersections and confluences shall encourage safe and efficient traffic flow and, in general, be at or near right angles and in no case shall a street intersect any other street at less than eighty (80) degrees. An intersection of more than two (2) streets shall not be permitted.
- F. Cul-de-sac streets may be utilized in residential subdivisions, however in no instance shall cul-de-sac streets reduce the connectivity index of a subdivision below 1.2 (See Figure 16-9-4(G)). A cul-de-sac street in residential subdivisions shall be not more than six hundred (600) feet in length, measured along its centerline from the street centerline to the center of the turnaround. Each cul-de-sac street shall have a terminus of nearly circular shape with a minimum right-of-way diameter of one-hundred twenty (120) feet (See Figure 16-9-4(G)).

- G. Half-streets shall be prohibited.
- H. Provisions shall be made for vehicular access to residential property abutting a major street by backing lots to the thoroughfare with a planting strip at least ten feet wide along the line adjacent and parallel to the major street. These standards are established for the purpose of providing protection for the residential properties and to provide for traffic safety and the efficient use of the major street for its intended function of accommodating through traffic.
- I. Reserve strips controlling access to public utilities, streets or alleys shall be prohibited.
- J. Minor streets shall be so laid out that their use by through traffic will be discouraged.
- K. Street grades shall provide proper relation between the street and the first floor elevation of the houses or buildings and permit convenient and economical access to and drainage of the lots.

Connectivity Standards

16-9-4(G)



16-9-5 - Easements

Easements shall be provided for the following, when applicable, and illustrated on the Plat of Subdivision along with the easement provision language as provided by the Engineering Services Director.

- A. Utility Easements. Easements shall be provided to accommodate the infrastructure of the Village and holders of a franchise agreement with the Village. The width of utility easements within each lot shall not be less than ten (10) feet wide along each rear lot line and five (5) feet along each side lot line. Easements shall be designed to provide access to public right-of-way, as well as continuity between blocks. Additional easements at other locations or a greater width for specific conditions shall be provided when deemed necessary by the Engineering Services Director.

- B. Stormwater Management & Conveyance Easements. When required by the DuPage County Stormwater and Flood Plain Ordinance, easements shall be provided over site runoff storage facilities, compensatory storage facilities, and major stormwater systems.
- C. Cross-Access Easements. When access is contemplated through one lot or parcel to another lot or parcel, and no public right-of-way will be dedicated for such purpose, an easement shall be provided from the nearest public right-of-way to its logical terminus. The width of the easement shall be based on the proposed land use and traffic pattern, but no less than twenty (20) feet.
- D. Recreational Access Easement. Easements shall be provided for any sidewalks or shared-use paths that will be dedicated to the Village, but are not otherwise within dedicated right-of-way, covering the full width of the paved area or additional width when deemed necessary by the Engineering Services Director.
- E. Other Easements. Other easements shall be provided whenever Required Land Improvements, not otherwise covered herein, cannot be located within the dedicated public right-of-way. The provision language shall specifically cover said improvements, the language of which shall be provided by the Engineering Services Director.

16-9-6 - Blocks

- A. The lengths, widths and shapes of blocks shall be determined with due regard to:
 1. Provision of adequate building sites suitable to the special needs of the types of use contemplated,
 2. Zoning requirements as to lot sizes and dimensions within the corporate limits of the Village, and
 3. Needs of convenient access, circulation, control, and safety of street traffic.
- B. In residential subdivisions, the maximum length of blocks shall be one-thousand (1,000) lineal feet for neighborhood collector or less intense roadways, and one-thousand eight hundred lineal feet for all other roadways. No blocks shall be less than six-hundred (600) lineal feet in length, unless recommended by the Plan Commission and approved by the Village Board.
- C. In industrial and business subdivisions, maximum length of blocks shall be as recommended by the Plan Commission and approved by the Village Board.
- D. The shape of blocks shall be determined by topographical features, the basic street system and traffic pattern, lot depths and areas designated for public and other non-residential land uses.
- E. Blocks or portions thereof intended for commercial or industrial use shall be designated as such, and the plan shall show adequate off-street areas to provide for parking, loading docks and other facilities.
- F. Pedestrian crosswalks shall be required where deemed necessary by the Plan Commission and required by the Village Board, to provide for pedestrian circulation or access to schools, playgrounds, shopping centers, transportation and other community facilities.

16-9-7 - Lots

- A. The lot size, width, depth, shape, and orientation shall be appropriate for the location of the subdivision and for the type of development and use contemplated.
- B. Width and area of lots shall conform with lot width and area requirements set forth in the UDO of the Village or that of DuPage County in the unincorporated areas beyond the Village limits.
- C. Depth of lots shall be not less than one-hundred (100) feet in any residential district; except that, where residential lots abut arterial streets, the lot depth shall be a minimum of one-hundred thirty-five (135) feet.
- D. All residential lots shall abut on a publicly dedicated street or as provided for in Article 16-7 (Planned Development) of this code.

- E. Width, area, and depth of lots in an industrial or business subdivision shall be as recommended by the Plan Commission and approved by the Village Board.
- F. Side lot lines of lots shall be at right angles or radial to the street line, or substantially so.
- G. Double frontage and reverse frontage lots shall be avoided, except where essential to provide separation of residential development from major streets or highways or to overcome specific disadvantages of topography and orientation. A landscape easement of at least ten feet, and across which there shall be no right of vehicular access, shall be provided along the rear lot lines of lots abutting such highways and major thoroughfares.
- H. Lots abutting upon a watercourse, drainage way, channel or stream shall have an additional depth or width as recommended by the Plan Commission and approved by the Village Board in order to provide acceptable building sites.
- I. In the subdividing of any land, due regard shall be given to the preservation of natural features, such as trees, watercourses, historical land marks and similar community assets, which, if preserved, would add to the attractiveness and value of the subdivision, neighborhood or the community as a whole. The Plan Commission shall include in its report its conclusions as to compliance herewith.

16-9-8 - Required Land Improvements

Required Land Improvements. The developer shall be responsible for the design and construction of both public land improvements and private land improvements that will serve the future development. The land improvements shall be in accordance with Article 16-5 of this UDO, the Village's Manual of Design Standards and Construction Specifications, and the requirements hereinafter, which shall at a minimum consist of the following:

- A. Streets, including curb and gutters, street lighting, parkway landscaping and trees, traffic signs and striping, sidewalks, shared use paths, and any other safety-related appurtenances.
- B. Street Name Signs, Traffic Control Signs, and Pavement Striping and Markings.
 - 1. Street Name Signs. The developer shall provide and install street name signs at each intersection, preferably at the northwest corner, whose street names shall be as shown on the approved plat of subdivision.
 - 2. Traffic Control Signs. The developer shall provide traffic control signs including, but not limited to, stop, yield and speed limit signs.
 - 3. Pavement Striping and Markings. The developer shall provide pavement striping and intersection pavement marking on new streets, as well as revising any existing striping and marking impacted by the subject subdivision.
- C. Sidewalks and/or shared use paths, ADA ramps, and crosswalks.
 - 1. Sidewalk. Sidewalks shall be provided throughout the subdivision on both sides of the street within the dedicated right-of-way.
 - 2. Shared-Use Paths. Shared-use paths shall be provided when shown in the Comprehensive Plan and considered when an existing path is within a quarter-mile of the subdivision boundary. Shared-use paths may be used in lieu of sidewalks on collector or arterial streets.
- D. Sanitary Sewer System, including service lines to each lot, manholes, lift stations and force main and other related appurtenances.
 - 1. When a sanitary sewer in is required in a residential rear or side yard to connect to an existing system or to provide for a future extension, a minimum easement of twenty (20) feet l shall be provided.

2. Sanitary service lines shall be installed prior to the construction of any pavement within dedicated right-of-way or shall be installed via a trenchless method. The service shall be installed at least to the property line, its end sealed to prevent infiltration, and its location marked and recorded.
- E. Water Distribution System, including service lines to each lot, fire hydrants, valves, and other related appurtenances.
 1. When a watermain in is required in a residential rear or side yard to connect to an existing system or to provide for a future extension, a minimum easement of twenty (20) feet shall be provided.
 - F. Water service lines shall be installed prior to the construction any pavement within dedicated right-of-way or shall be installed via a trenchless method. The service shall be installed to the property line and terminated with a shut-off valve and enclosure.
 - G. Stormwater Management Facilities, including site runoff storage, post-construction best management practices, and major and minor stormwater systems, as well as earthwork to ensure proper drainage throughout the development.

16-9-9 - Utilities; Broadband Telecommunications, Electric, and Gas

- A. All utility distribution lines for broadband telecommunications, electric and gas service in the subdivision shall be placed underground entirely throughout a subdivided area.
- B. Underground broadband telecommunications, electric and gas service facilities shall be placed within rights-of-way or easements in a manner that will not conflict with other existing or future underground services.
- C. All above-ground service facilities shall be located to minimize the adverse aesthetic impact on the environment and create no hazard to the public.
- D. Utility lines shall be parallel to and not less than twelve (12) inches from property lines.
- E. Monuments and markers disturbed by the installation of utility lines shall be reset by a Professional Land Surveyor licensed in the State of Illinois.
- F. Subject to the foregoing requirement to place utility distribution line underground, installation of such facilities shall be made in compliance with the applicable orders, rules and regulations of the Illinois Commerce Commission now or hereafter effective, and the developer shall be responsible for compliance with rules and regulations now and hereafter effective and filed with the Commission pursuant to the State Public Utilities Act, being 220 ILCS 5/1-101 et seq., or any public utility whose service will be required for the subdivision with respect to the provision of such facilities.

16-9-10 - Monuments and Markers

Monuments shall be placed at all corners and angle points of the outside boundary, but no further than one-fourth mile apart. The monuments shall be of concrete, not less than six (6) inches in diameter and thirty-six (36) inches deep, with a center copper dowel three inches long cast in place. Iron pipe or steel bars not less than one-half inch in diameter and twenty-four (24) inches long shall be set at all lot corners, at each end of all curves, at the points where a curve changes its radius, and at all angle points in any line that are not otherwise marked by monuments. The monuments and markers shall be set level with the finished grade. The developer shall verify the existence of the monuments and markers after the completion of all construction and replace any that are damaged or missing before final acceptance of the subdivision by the Village Board.

16-9-11 - Soil Investigations

If the subdivision contains soils with limitations for urban development and, in the opinion of the Engineering Services Director, soil investigations, borings or other soil tests are necessary to determine the nature and extent of such questionable material, a competent testing laboratory shall investigate and provide a report to

the Engineering Services Director. The Engineering Services Director shall have no liability for costs connected with the tests, borings, or interpretations of results of such work.

16-9-12 - Land and Cash Donations

- A. **Donations Required.** Unless otherwise provided for in an annexation agreement with the Village, as a condition of approval of a final plat of subdivision or of a final plat of a planned development, each subdivider or developer shall be required to dedicate land and/or make cash contributions in lieu of land for acquisition of park and school sites; and cash donations for school construction, fire protection, Village services, books and library services, and recreation to serve the immediate and future needs of the residents of the subdivision or planned development as herein-after set forth.
- B. **Donations Required from Properties Outside Village Corporate Limits.**
1. In the event that land which is subject to subdivision approval by the Village is not within the corporate limits of the Village at the time of approval of a final plat of subdivision for the land, the provisions of this article shall not apply to such land with respect to contributions for Village library services or in any other instance where the land is not within the jurisdiction of the governmental entity to which the contribution or donation is to be made.
 2. However, in the event that land which is subject to subdivision approval by the Village is not within the corporate limits of the Village at the time of approval of a final plat of subdivision for the land, the governing body of any governmental entity which would be entitled to land and/or cash donations pursuant to this article may request that the Village vary the terms of this article by allowing such governmental entity to make its own agreement and/or waiver as to any or all of the donations and amounts thereof required in this article with the subdivider, developer and/or owner of such land. The request shall be made in writing by a resolution adopted by the governing board of such governmental entity. In such an event, the Village may, by motion, condition subdivision approval upon compliance with the provisions of this article as the provisions of this article have been modified by the variation and/or waiver.
- C. **Donations Computed on Projected Population.**
1. For purposes of computing the amount of land donations or cash contributions in lieu of land for park and school sites, and cash donations for school construction, fire protection, Village services, books and library services and recreation that will be required of each subdivision or planned development to enable the Village to provide facilities and services to meet the needs of such subdivision or planned development, its projected population density shall be computed in accordance with Table 16-9-13(F) set forth at the end of this article, which is generally indicative of current and short range projected trends in family size by age groups.
 2. Table 16-9-13(F) shall be used for all population estimates unless a subdivider or developer files a written objection to the Village data, together with his or her own demographic study showing the estimated population to be generated by his or her subdivision or planned development. In that event, the final determination of the density formula to be used in such calculations shall be made by the corporate authorities on the basis of the foregoing Village data, data submitted by the subdivider or developer, and from other sources which may be submitted to the corporate authorities by the park district, school districts, fire protection district, public library or others. It is recognized that population density, age distribution and local conditions change over the years and that Table 16-9-13(F) is subject to periodic review and amendment, if necessary.
- D. **Land Contribution to School Districts.** School sites shall be donated and conveyed to the Village in accordance with the following criteria.

1. Number of students. The ultimate number of students that will be generated by the proposed subdivision or planned development shall be determined in accordance with the current (at the time of plan review) edition of Table 16-9-13(D)(3): School Site Dedication Requirements.
2. Land donation to school. The amount of land required to be dedicated shall be determined by dividing the estimated number of children in each of the school age brackets hereinafter set forth that will be generated by the proposed subdivision or planned development by the maximum recommended number of students that can be served in the type of school assigned to such age bracket, hereinafter set forth, and multiplying the quotient times the minimum number of acres recommended for a school site, hereinafter set forth. The product thereof shall be the acres of land deemed needed to have sufficient land for school sites to serve the estimated increased children in each such school classification.
3. School classifications and size of school site. School classifications and size of school sites shall be determined in accordance with the following criteria*:

Table 16-9-13(D)(3): School Site Dedication Requirements		
School Classification by Grades	Maximum Number of Students for Each Such School Classification	Minimum Number of Acres of Land for Each School Site of Such Classification
<i>Elementary Schools, Grades K - 5</i>	600 students	11 acres
<i>Middle Schools, Grades 6 - 8</i>	900 students	29 acres
<i>High Schools, Grades 9 - 12</i>	2,300 students	53 acres

*The residents of the Village are served by seven different school districts. In the event that an affected school district has a different school classification than as shown in the table above, such school classifications, size of school sites and minimum acres of land set forth in the table above shall be modified to meet the requirements of the affected district.

4. Location of school site. The Comprehensive Plan of the Village shall be used as a guideline in locating sites.
 5. Improved sites. Prior to conveyance, all sites shall be prepared in accordance with the Unified Development Ordinance and water retention/detention requirements. All sites shall be conveyed in a condition ready for full service of electrical, water, sewer and streets (including enclosed drainage and curb and gutter) as applicable to the location of the site, or acceptable provision made therefor. The sidewalks and trees normally included within the definition of improved sites may be deferred due to the delay time between conveyance of any such school sites and construction of school facilities thereon.
 6. School land conveyed to the Village. School land conveyed to the Village shall be held by it for transfer to the affected school district or other entity. Any school land conveyed to the Village or thereafter transferred to a school district or other entity pursuant to this article which is not used for school purposes within twenty (20) years after it is conveyed to the Village shall be reconveyed to the developer.
- E. Cash Contribution to School Districts.**
1. In addition to the land donation referred to in Section 16-9-13(D), or a cash contribution in lieu of land referred to in Section 16-9-13(O) of this article, each subdivider or developer shall be required to make a cash contribution to aid in the provision of necessary funds for the construction,

expansion or rehabilitation of a school for the use of the children who will be generated by the proposed subdivision or planned development, or for other improvements to the extent required in whole or part by the existence of a school.

2. The amount of the cash donation shall be determined by multiplying the estimated number of children in the K-12 school age bracket that will be generated by the proposed subdivision or planned unit development times a thousand dollars (\$1,000) per child. The contribution required for school construction shall be regularly updated, pursuant to Section 16-9-13(L). Funds contributed by a developer pursuant to this section shall be deposited with the Village Treasurer to be held in a special fund which shall not be used for any purpose other than for payment of the cost of school construction, expansion or rehabilitation or for other improvements to the extent required in whole or in part by the existence of a school. Any interest which accrues shall also be used for the purposes set forth in this section. Any cash donated to the Village for school construction or expansion purposes pursuant to this article which has not been expended for those purposes within twenty (20) years shall be refunded to the developer.
3. The funds and any accrued interest will be apportioned among the school districts affected by a particular development based on the number of students estimated to be generated as set forth at the end of this article in Table 16-9-13 (F), or may be expended by the Village for construction, maintenance or replacement of physical structures and facilities owned or operated by the Village to the extent required in whole or in part by the existence of a school.
4. This cash contribution is a requirement of the Village's Subdivision Code. However, in order not to make this requirement overly onerous and to assist developers in meeting this financial responsibility, the cash contributions required in this section shall be payable upon the issuance of the building permit for each dwelling unit.

Table 16-9-13(F): Estimated Population per Dwelling Unit						
Type of Unit	Pre-School 0 - 4 Years	Elementary Grades K - 5 5 - 10 Years	Junior High Grades 6 - 8 11 - 13 Years	Total Grades K - 8 5 - 13 Years	High School Grades 9 - 12 14 - 17 Years	Adults 18 - Up
Apartments						
Efficiency	-	-	-	-	-	1
1-bedroom	-	-	-	-	-	1.19
2-bedroom	0.038	0.065	0.021	0.086	0.035	1.5
3-bedroom	0.208	0.157	0.037	0.194	0.082	2.33
Attached Single Family						
1-bedroom	-	-	-	-	-	1.05
2-bedroom	0.051	0.075	0.011	0.086	0.021	1.741
3-bedroom	0.217	0.212	0.022	0.234	0.051	1.775
4-bedroom	0.333	0.316	0.166	0.482	0.18	2.333
Detached Single Family						
2-bedroom	0.125	0.12	0.026	0.146	0.018	1.7
3-bedroom	0.308	0.381	0.174	0.555	0.146	1.978
4-bedroom	0.472	0.513	0.314	0.827	0.313	2.195
5-bedroom	0.402	0.26	0.42	1.04	0.327	2.65
NOTES TO TABLE:						
There are only three significant categories provided in this chart. Because of the similarity of yields of all types of attached single family, only one category is provided. The same is true with apartments, thus only one category. Because of the short history of some newer types of single units, both detached and attached individual evaluations may be necessary.						

F. Contributions; Park Sites.

Park sites shall be donated and conveyed to the park district in accordance with the following criteria.

1. **Number of Residents.** The ultimate number of residents that will be generated by the proposed subdivision or planned unit development shall be determined in accordance with Table 16-9-13(F): Estimated Population per Dwelling Unit. The amount of land required to be dedicated for park sites in each subdivision or planned unit development shall be determined by dividing the estimated population of such subdivision or planned development by a thousand (1,000) and multiplying the quotient times five and one-half acres of park land required for each one thousand (1,000) people.
2. **Location of Park Sites.**
 - a. Except for combined school/park sites, as defined in Section 16-9-13(J) of this article, the Comprehensive Plan adopted by the Village, and the Carol Stream Park District Master Plan shall be used as a guideline in locating sites. If the Village or the park district has not planned a park within the subdivision or planned development or the neighborhood in which the subdivision or planned development is located, the park site shall be so located as to be readily accessible to the people within such neighborhood. Play and athletic fields and large park sites must be conveniently accessible to the community at large.

- b. Proper ingress, egress and curb cuts shall be provided. For water areas, provisions must be made for pathway/driveway around these areas for emergency vehicles and police patrol. Provisions for major use of a pathway/driveway for bike riding, walkway, jogging trail and pedestrian traffic shall be made.

3. Environmental Quality.

- a. Land to be dedicated for park sites shall be approved by the Village according to its environmental quality, as well as its suitability for active and passive recreational activities. The land is to be dry and usable at all times and not subject to flooding or used as detention. Should a donation include a detention/retention area over and above the five and one-half acres required per 1,000 of ultimate population estimated to be generated by the development, the park district may accept such additional land. No bogs or swamps shall be acceptable as required park sites. Lakes and native prairie wetlands shall not normally be acceptable, but may be approved by the Village where the area offers an exceptional amenity or the chance to protect a significant natural resource. No site that has been part of an unlicensed landfill or a toxic waste dump shall be acceptable as required park acreage.
- b. Every effort shall be made to conserve for public use and enjoyment those areas of significant natural and environmental value. Except in those specific areas designated by the Village for development as playfields or other active areas, all trees, other plant materials, streams and other natural features shall be retained on land to be dedicated for park site use, unless specifically cited by the Village for removal by the developer.
- c. Shape. Dedicated park sites shall be regularly configured to permit efficient park programming, security and maintenance. Sites shall be rectangular, or nearly rectangular, in shape with no interior angle of the boundary line less than 60 degrees, unless specifically approved by the Village. Narrow strips of land, small parcels that intrude into adjacent orderly development, or left over parcels that are oddly shaped or located shall be avoided.

4. Improvements.

- a. Prior to conveyance, all sites shall be prepared in accordance with the Village's Subdivision Code and water retention/detention requirements, except as varied by the specific terms of this article. In addition, in the event that a park site includes retention/detention areas, slopes must be mowable and shall not exceed a five to one (5:1) slope. Those areas, where by necessity and subject to the approval of the Village Engineer, the grade exceeds five to one (5:1), must have a covering of flagstone or crown vetch which eliminates the need to mow. All areas must be final graded and seeded to meet park district specifications as to seed mixture.
- b. All sites shall be conveyed in a condition ready for full service of electrical, water, sewer, and streets (including enclosed drainage and curb and gutter) as applicable to the location of the site, or acceptable provision made therefor. In addition, location of hydrants shall be made in conformance with Village requirements. Provision for water for watering vegetation and flooding for ice skating shall be made where appropriate. Sewers for possible installation of restrooms or shelters at a later date shall be provided. Electricity for street lights for future lighting for shelters and security shall be provided. Security lighting along pathway shall be provided.

G. Credit for Private Open Spaces and Recreation Areas.

- 1. When subdividers or developers provide their own open space for recreation areas and facilities, it has the effect of reducing the demand for local public recreational services. Depending on the size of the development, a portion of the park and recreational area in subdivisions or planned

developments may, at the option of the Village Board, be provided in the form of “private” open space in lieu of dedicated “public” open space. The extent of same shall be determined by the Village Board, based upon the needs of the projected residents and in conformance to the total park and recreation land for the general area.

2. In general, a substitution of private open space for dedicated parks will imply a substantially higher degree of improvement and the installation of recreational facilities, including equipment by the developer as part of his or her obligation. Detailed plans of such areas, including specifications of facilities to be installed, must be approved by the Village, and before any credit is given for private recreation areas, the subdivider or developer must guarantee that these private recreation areas will be permanently maintained for such use by the execution of the appropriate legal documents.

- H. **Reservation of Additional Land.** Where the Comprehensive Plan of the Village calls for a larger amount of park and recreational land or school sites in a particular proposed subdivision or planned development than the developer is required to dedicate, the land needed beyond the developer’s contribution shall, if so determined by the Village Board, be reserved for subsequent purchase by the Village or other public body designated by the Village; provided that, such acquisition is made within one year from the date of approval of the final plat.
- I. **Combining with Adjoining Developments.** Where the subdivision or planned development is less than forty (40) acres, public open space or a school site which is to be dedicated should, where possible, be combined with dedications from adjoining developments in order to produce usable recreation areas or school sites without hardship on a particular developer.

J. **Combined School/Park Sites.**

The developer and the Village may agree that the developer shall dedicate and convey land (or contribute cash in lieu of land pursuant to Section 16-9-13(O) of this article) for combined school/park sites in lieu of land donations otherwise required under Section 16-9-13(D) and 16-9-13(F) in accordance with the following standards.

1. The amount and quality of land required to be dedicated for park purposes shall first be determined pursuant to Section 16-9-13(F).
2. The amount of land required to be dedicated for school purposes shall be determined by dividing the estimated number of children in each of the school age brackets hereinafter set forth that will be generated by the proposed subdivision or planned development, by the maximum recommended number of students that can be served in the type of school assigned to such age bracket, set forth in the following table, and multiplying the quotient times the minimum number of acres recommended for a school site, within a combined school/park site, for each school classification hereinafter set forth:*

Table 16-9-13(J)(2): School/Park Site Dedication Requirements		
School Classification by Grades	Maximum Number of Students for Each Such School Classification	Minimum Number of Acres of Land for Each School Site Within a Combined School/park Site of Such Classification
<i>Elementary Schools, Grades K-5</i>	600 students	6-1/2 acres
<i>Middle Schools, Grades 6-8</i>	900 students	8-1/2 acres
<i>High Schools, Grades 9-12</i>	2,300 students	22-1/2 acres

*The residents of the Village are served by seven different school districts. In the event that an affected school district has a different school classification than as shown in the table above, such school classifications, size of school sites and minimum acres of land set forth in the table above shall be modified to meet the requirements of the affected district.

3. A combined elementary school/park site shall be at least thirteen (13) acres in area, of which six and one-half acres shall be conveyed to the park district and the remaining six and one-half acres shall be held by the Village for transfer to the affected school district or other entity.
4. A combined middle school/park site shall be at least seventeen (17) acres in area, of which eight and one-half acres shall be conveyed to the park district and the remaining eight and one-half acres shall be held by the Village for transfer to the affected school district or other entity.
5. A combined high school/park site shall be at least 55 acres in area, of which twenty-two-and-a-half (22-1/2) acres shall be conveyed to the park district and the remaining twenty-two-and-a-half (22-1/2) acres shall be held by the Village for transfer to the affected school district or other entity.
6. The standards set forth in Section 16-9-13(D), 16-9-13(F), and 16-9-13(N) as to location, improvements and topography shall be applicable to combined school/park sites.

K. Distribution of Plans and Plats.

Copies of each subdivision plat or planned development plan shall be transmitted to the park district and the affected school districts for their written recommendations at the same time that they are transmitted to the Plan Commission, but nothing herein contained shall be construed as requiring receipt of a recommendation prior to action by the corporate authorities of the Village.

L. Time of Conveyance of Donations.

All land donations required pursuant to this article shall be conveyed no later than the earlier of the following to occur:

1. Within one hundred and eighty (180) days after a written demand by the Village; and
2. The fourth anniversary of the approval of the plat of subdivision or planned development by the Village.

M. Title Insurance, Survey, Assessment Plats.

Each deed or other instrument conveying land to the Village or the Park District shall be accompanied by the following:

1. A written commitment issued by a title insurer licensed to do business in this state to insure that grantee has good merchantable title to such real estate in an amount equal to its value computed pursuant to Section 16-9-13(O)(5), subject only to then current general real estate taxes as of the date of transfer; covenants, conditions and restrictions which do not prohibit the use of the subject real estate for school or park use; utility easements located within twenty (20) feet of the boundary lines of the subject real estate; drainage ditches, feeders, laterals and underground pipe or other conduit;
2. A current boundary line survey, certified to the grantee by a licensed state land surveyor to be in compliance with the state's Land Survey Standards; and
3. Except in instances where the real estate to be conveyed is a lot in a recorded subdivision, an assessment plat and tax division petition in a form acceptable to the appropriate county authorities so that the land to be conveyed can be assigned its own permanent real estate index number for exemption purposes.

N. Topography and Grading.

The slope, topography and geology of the dedicated site, as well as its surroundings, must be suitable for its intended purposes. Grading on sites dedicated for park and recreational uses shall not differ greatly from surrounding land.

O. Cash Contributions In Lieu of Land.

Criteria for requiring cash contributions in lieu of land donations.

1. Whenever, in the determination of the Village, any subdivision or planned development is so small that the school or park sites required under the provisions of Section 16-9-13(D), 16-9-13(F) and/or 16-9-13(J) will not be large enough for practical development and maintenance as school or park sites, or when the available land cannot meet the standards set forth in Section 16-9-13(D) and 16-9-13(F), or is otherwise inappropriate for park or recreational purposes or for a school site, the Village shall require the subdivider or developer to pay a cash contribution in lieu of the land dedication required.
 - a. The cash contribution to be paid in lieu of land donations for school sites shall be held in trust by the Village or other public body designated by the Village, solely for use in the acquisition of a school site to serve the immediate or future needs of children from that subdivision or planned unit development, or for reimbursement to the school district for prior acquisition of a school site(s) for which bonds or other financing obligations are outstanding which will serve immediate or future needs of children from that subdivision or planned unit development, or for the improvement of any existing school site which predominantly serves such needs, but not for the construction, repair or rehabilitation of any school building(s) or addition(s) thereto.
 - b. All cash donations shall be apportioned among the affected school districts on a pro rata basis determined by the estimated population to be generated in the subdivision or planned development as set forth in Table 16-9-13 (F), set forth at the end of this article.
2. The cash contribution to be paid in lieu of land donations for park and recreational purposes shall be held in trust by the Village or other public body designated by the Village solely for the acquisition of park and recreational land which will be available to serve the immediate or future needs of the residents of that subdivision or planned unit development or for the improvement of existing park and recreational lands which predominantly serve such needs.
3. If any portion of a cash contribution in lieu of park or recreational land donations, or school site donations made pursuant to this article is not expended for the purposes above set forth within 20 years from the date of its receipt, it shall be refunded to the subdivider or developer who made such contribution.
4. Fair market value: The amount of cash contributions in lieu of land shall be based on the "fair market value" of land in the proposed subdivision or planned unit development improved as specified in Section 16-9-13(D), 16-9-13(F) that otherwise would have been donated for park, recreational and school sites. The corporate authorities have determined that the present "fair market value" of such improved land in and surrounding Village is \$150,000 per acre. Such figure shall be regularly updated pursuant to Section 16-7-8-21, and shall be used in making any calculation herein unless the subdivider or developer files a written objection thereto. In the event of any such written objection, the developer shall submit an appraisal showing the "fair market value" of such improved land in the area of his or her development or other evidence thereof and final determination of such "fair market value" per acre of such improved land shall be made by the corporate authorities based upon such information submitted by the subdivider or developer and

from other sources which may be submitted to the corporate authorities by the park district, school districts or others.

5. There will be situations in subdivisions or planned developments when, in the determination of the Village, a combination of land donation and cash contribution in lieu of land is appropriate. These occasions will arise when:
 - a. Only a portion of the land to be developed is proposed as the location for a park or school site. That portion of the land within the subdivision or planned development falling within the park or school site shall be conveyed as aforesaid, and cash shall be donated by the developer, and cash shall be donated in an amount equal to the difference between the fair market value of the land donated and the fair market value of the land required to be donated under Section 16-9-13(D), 16-9-13(F);
 - b. A major part of a local park or recreation site or school site has already been acquired and only a small amount of land is needed from the proposed subdivision or planned development to complete the site. The remaining amount of land shall be donated by the developer, and cash shall be donated in an amount equal to the difference between the fair market value of the land donated and the fair market value of the land required to be donated under Section 16-9-13(D), 16-9-13(F); or
 - c. Because of the large number of school districts serving the Village, there may be instances where a combination of land donation and cash contributions in lieu of land will be appropriate, and will be decided on a case by case basis in accordance with the criteria set forth in this article. For example, a portion of the land to be developed is proposed as one type of school site, for example elementary, but that there is no site which is suitable for a high school site in accordance with the criteria set forth in this section. In that event, a land donation will be made to the elementary school district and a cash donation will be made to the high school district.
6. A cash contribution in lieu of land is a requirement of the Village's Subdivision Code. However, in order not to make this requirement overly onerous and to assist developers in meeting this financial responsibility, the cash contributions required in this section shall be prorated and payable upon the issuance of the building permit for each dwelling unit.

P. Contributions; Village Services.

1. In order to provide the Village with funds to defray the increased cost of providing Village services to developers during the construction process and residents of new subdivisions before tax revenues are generated by such new subdivisions or planned developments in the process of construction, a cash contribution in the amount of three hundred and sixty dollars (\$360) per person or fraction thereof shall be made to the Village on the basis of the estimated ultimate population per dwelling unit determined as set forth in Table 16-9-13(F), set forth at the end of this article. The contribution required for Village services shall be regularly updated pursuant to Section 16-9-13(T).
2. This cash contribution is a requirement of the Village's Subdivision Code. However, in order not to make this requirement overly onerous and to assist developers in meeting this financial responsibility, the cash contributions required in this section shall be payable upon the issuance of the building permit for each dwelling unit.

Q. Contributions; Additional School Services.

1. In the event that an affected school district decides by resolution at any time within five years after approval of a plat of subdivision of planned development that a land donation or cash in lieu of a land donation will not be required by that particular district within the next five years to accommodate the number of students projected to be generated by a proposed subdivision or planned development, but that such projected number of students shall require the hiring of additional teachers and expansion and creation of new programs, in order to provide the affected school district with funds to provide such services before tax revenues are generated by such new subdivision or planned development, a cash contribution in the amount of three hundred and thirty three dollars (\$333) per student shall be made to the Village on the basis of the estimated ultimate population per dwelling unit determined pursuant to the table set forth at the end of this article in Table 16-9-13 (F), and all such funds shall be paid over by the Village to the affected school district. The contribution required for school services shall be regularly updated pursuant to Section 16-9-13(T).
2. All such donations shall be apportioned among the affected school districts on a pro rata basis determined by the estimated population in the subdivision or planned development as set forth at the end of this article in Table 16-9-13(F).
3. This cash contribution is a requirement of the Village's Subdivision Code. However, in order not to make this requirement overly onerous and to assist developers in meeting this financial responsibility, the cash contributions required in this section shall be payable upon the issuance of the building permit for each dwelling unit.

R. Contributions; Fire Protection District.

In order to help defray the cost of providing fire protection for residents of new subdivisions or planned developments during the construction process, and before tax revenues are generated by such subdivisions and planned developments in the process of construction, a cash contribution in the amount of six hundred (\$600) per acre shall be paid to the Village, prior to the recordation of the ordinance annexing the property. The contribution required for fire services shall be regularly updated pursuant to Section 16-9-13(T).

S. Contributions; Public Library.

In order to help defray the cost of providing library services for residents of new subdivisions or planned developments during the construction process and before tax revenues are generated by subdivisions and planned developments in the process of construction, a cash contribution in the amount of \$65 per person or fraction thereof shall be made to the Village on the basis of the estimated ultimate population per dwelling unit determined pursuant to Table 16-9-13(F), and all such funds shall be paid over by the Village to the Carol Stream Board of Library Trustees. The contribution required for library services shall be regularly updated pursuant to Section 16-9-13(T).

T. Updating of Required Contributions and Fair Market Value.

It is recognized that population density, age distribution, land values, the cost of providing park, school and Village services, construction costs and other local conditions change over the years. Therefore, the specific formula for the dedication of land, or the payment of fees in lieu thereof, the required contribution for school construction, police, fire, library and administrative services, and the fair market value of land in and around the Village shall be reviewed at least every two years and amended if necessary.

U. Severability.

The various provisions of this article are to be considered as severable and if any part or portion of this article shall be held invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this article.

16-10 – Nonconforming Lots, Buildings, Structures, and Uses

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16-10-1 - General

A. Purpose and Scope of Regulations.

1. Any use of land classified as either a permitted use or special use prior to the effective date of this Ordinance or any subsequent amendment to this Ordinance, which is no longer allowed by this Ordinance or any subsequent amendment to this Ordinance as either a permitted or special use in the zoning district in which it is located, is classified as a nonconforming use.
2. It is the intent of this section to permit nonconforming lots, buildings, structures, and uses to continue until they are removed, but not to encourage their continued use. Nonconforming uses are declared to be incompatible with permitted uses in the districts involved.
3. It is further the intent of this section that nonconformities shall not be enlarged upon, expanded, added to, or increased in intensity.
4. Any use of land or structure which was in violation of a provision of the Zoning Code, Sign Code, Subdivision Code, or Fence Code of the Village of Carol Stream in effect at the time of the adoption of this UDO, or amendments thereto, and which does not conform to the provisions of this UDO, and/or amendments thereto, shall be considered unlawful and in violation of this UDO.

- B. **Authority to Continue.** Nonconforming buildings, structures, and uses shall be allowed to continue only in accordance with the regulations of this Article.
- C. **Determination of Nonconforming Status.** The burden of establishing the legality of a nonconforming building, structure, or use is the owner's burden, not the Village's.
- D. **Repairs and Maintenance.** Repairs and normal maintenance required to keep nonconforming buildings or structures in a safe condition are permitted, provided that no alterations may be made except those allowed by this UDO or required by law or ordinance.
- E. **Change of Tenancy or Ownership.** Changes of tenancy, ownership or management of an existing nonconforming building or structure are permitted, provided that no changes in the nature or character, extent or intensity of such nonconforming building or structure may occur except those allowed by this UDO.

16-10-2 - Nonconforming Lots, Parcels, or Land of Record

In any district in which a legal lot, parcel, or land of record exists on the effective date of adoption of this UDO that does not conform in size or area to the provisions of this UDO, buildings for the uses permitted in such district may be erected, as permitted in this UDO, on such lot, provided that such lot is in separate ownership and not of continuous frontage with other lots in the same ownership.

- A. Lots, parcels or land of record, or portions of planned developments which do not meet the requirements of minimum lot width and area or minimum size of required yards which conformed to

the provisions of this code, but were reduced in size as the result of the exercise of eminent domain or the threat of the exercise of eminent domain by a governmental body and which have not lost required off-street parking or loading facilities shall not be found to be nonconforming with the provisions of this UDO as a result of the loss of such territory.

16-10-3 - Nonconforming Buildings or Structures

Where a building or structure was lawful on the effective date of adoption of this UDO, but could not be built under the terms of this UDO by reason of restrictions on area, lot coverage, height, yards, or other characteristics of the building or structure or its location on the lot, such building or structure may be continued so long as it remains otherwise lawful, subject to the following provisions:

- A. No nonconforming building or structure may be enlarged or altered in a way which will create a new nonconformity or increase the degree of the existing nonconformity.
- B. Should a nonconforming building or structure be destroyed by any means to an extent of more than fifty (50) percent of its replacement cost at time of destruction, it shall not be reconstructed except in conformity with the provisions of this UDO. Replacement cost shall be based upon the assessed value or an appraisal completed within the last two years or the amount for which the structure was insured prior to the date of the damage or destruction. No nonconforming building or structure shall be moved in whole or in part to any other location unless every portion of such building or structure and the use thereof is made to conform to all regulations of the district into which it is moved.

16-10-4 - Nonconforming Uses

- A. **Nonconforming Uses.** Where a use was lawful on the effective date of the adoption of this UDO but is no longer permissible under the terms of this UDO as enacted or amended, such use may be continued so long as it otherwise remains lawful and subject to the following provisions:
 1. No nonconforming use shall be moved in whole or in part to any portion of the lot or parcel occupied by such use at the effective date of adoption or amendment of this UDO.
 2. No nonconforming use shall be enlarged, increased, or expanded to occupy a greater area of land than was occupied on the effective date of adoption or an amendment of this UDO.
 - a. If a nonconforming use is discontinued for the time periods in this section, such discontinuance constitutes prima facie evidence that the nonconforming use has been abandoned and the nonconforming use must be terminated. Any subsequent use or occupancy of such land or structure must comply with all regulations of the zoning district in which the structure or land is located. A period of discontinuance caused by acts of god are not included in calculating the length of discontinuance or abandonment for this section.
 - b. When a nonconforming use is offered for sale, such sale period is not included in calculating the length of discontinuance for this section so long as all equipment, building design, and similar use infrastructure is maintained in working condition during the sale period. However, when land upon which a nonconforming use is located is offered for sale, but the nonconforming use is not also offered for sale, such sale constitutes prima facie evidence of abandonment of the nonconforming use and the period will be included in calculating the length of discontinuance.
 - c. The following periods of discontinuance constitute abandonment:
 - I. **Nonconforming use within an enclosed structure:** Discontinued or abandoned for twenty-four (24) months.
 - II. **Nonconforming use on a lot, no structures:** Six (6) months.

3. **Nonconforming Use of Structure.** If a lawful use of a building or structure, or of building or structure and premises in combination, existed on the effective date of adoption of this UDO that would not be allowed in the district under the terms of this UDO, the lawful use may be continued so long as it remains otherwise lawful, subject to the following provisions: No existing building or structure devoted to a use not permitted by this UDO in the district in which it is located shall be enlarged, extended, constructed, reconstructed, moved, or structurally altered except in changing the use of the structure to a use permitted in the district in which it is located.
4. Any nonconforming use may be extended throughout any parts of a building or structure that were manifestly arranged or designed for such use at the time of adoption or amendment of this UDO, but no such use shall be extended to occupy any land outside such building.
5. Any building or structure, or building or structure and land in combination, in or on which a nonconforming use is superseded by a permitted use shall thereafter conform to the regulations for the district in which such structure is located, and the nonconforming use may not thereafter be resumed.
6. When a nonconforming use of a building or structure, or building or structure and premises in combination, is discontinued or abandoned for six (6) consecutive months, the building or structure, or building or structure and premises in combination, shall not thereafter be used except in conformance with the regulations of the district in which it is located.
7. Where nonconforming use status applies to a structure and premises in combination, removal or destruction of the structure shall eliminate the nonconforming status of the land.

16-10-5 - Nonconforming Parking Lots

If a parking lot lawfully existed on the effective date of adoption of this UDO, but does not comply with the provisions of this UDO, such parking lot shall be considered a legal nonconforming parking lot and may be continued so long as it remains otherwise lawful, and subject to the following provisions:

- A. No existing use of the land or structure on the same property as the nonconforming parking lot shall be enlarged, increased or extended to occupy an area of the land or structure greater than fifty (50) percent of the original land or structure area without constructing a parking lot in conformance with the requirements specified in this UDO, including parking lot perimeter and parking lot interior landscape requirements as detailed in Section 16-5-5.
- B. No building or structure shall be enlarged, erected, constructed or reconstructed with such an addition having a floor area greater than fifty (50) percent of the original floor area of all buildings and structures on the site, and no major repairs or renovations shall be made exceeding fifty (50) percent of the value of the structure located on the same property as the nonconforming parking lot without constructing a parking lot in conformance with the requirements specified in this UDO, including parking lot perimeter and parking lot interior landscape requirements as detailed in Section 16-5-5.

16-10-6 - Certification of Occupancy for Nonconforming Uses

A certificate of occupancy shall be required for the continuation of all nonconforming uses of land, buildings, or structures created by the passage of this UDO. Application for such certificate of occupancy for nonconforming uses shall be filed with the Community Development Director by the owner or lessee of the land or building occupied by such nonconforming use within one (1) year from the effective date of adoption of this UDO. It shall be the duty of the Community Development Director to issue a certificate of occupancy for a nonconforming use.

Village of Carol Stream
Interdepartmental Memo

TO: Mayor and Trustees
FROM: Robert Mellor, Village Manager *RMM*
DATE: April 27, 2021
RE: Liquor License – Wine & Spirits Depot, 879 E. Geneva Road

Attached for your review and consideration is an Ordinance reducing the number of Class C Liquor Licenses by one. Alpesh Patel, owner of Wine & Spirits Depot has notified the Village of his intent not to sell alcoholic liquor as of May 1, 2021.

Staff recommends approval of the attached Ordinance reducing the Class C Liquor Licenses by one with regard to Ohmshivji, Inc. d/b/a Wine & Spirits Depot located at 879 E. Geneva Road.

ORDINANCE NO. 2021-05-_____

AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 2 OF THE CAROL STREAM CODE OF ORDINANCES BY DECREASING THE NUMBER OF CLASS C LIQUOR LICENSES FROM 19 TO 18 (OHMSHIVJI, INC. D/B/A WINE & SPIRITS DEPOT, 879 E. GENEVA ROAD)

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That Chapter 11, Article 2 of the Carol Stream Code of Ordinances, Classification of Liquor Licenses, be and the same is hereby amended by decreasing the number of Class C Liquor Licenses from nineteen (19) to eighteen (18).

SECTION 2: This Ordinance shall be in full force and effect from and after its passage and approval by law.

PASSED AND APPROVED THIS 3rd DAY OF MAY, 2021.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr. Mayor

ATTEST:

Julia Schwarze, Village Clerk

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on MAY 03,2021**

AGENDA ITEM
L-1 5/3/21

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
ABBOTT TREE CARE					
SNOW REMOVAL 03/15/21	1,977.39	01670200-52266	SNOW REMOVAL	23127 PO-3842	
	<u>1,977.39</u>				
AEP ENERGY					
100 DELLA CT 03/10-04/08/21	9.53	01670300-53213	STREET LIGHT ELECTRICITY	3013130378 04/09/21	
512 CANYON TRL 03/19-04/19/21	18.73	01670300-53213	STREET LIGHT ELECTRICITY	3013130402 04/20/21	
796 PAWNEE 03/19-04/19/21	51.97	01670300-53213	STREET LIGHT ELECTRICITY	3013130435 04/20/21	
	<u>80.23</u>				
AHEAD OF OUR TIME PUBLISHING					
SUBSCRIPTION 06/2021-05/2022	500.00	01590000-52234	DUES & SUBSCRIPTIONS	13587	
	<u>500.00</u>				
ALEXANDRA WILLIAMS					
ILEETA-OUTER VEST COURSE 03/21-03/27/21	15.00	01660100-52223	TRAINING	2021 ILEETA-WILLIAMS	
	<u>15.00</u>				
B & F CONSTRUCTION CODE SERVICES, INC					
FIRE ALARM PLAN REVIEW-200 S SCHMALE RD	335.07	01643700-52253	CONSULTANT	56111	
PLUMBING INSPECTION	1,100.00	01643700-52253	CONSULTANT	14278	
PLUMBING PLAN REVIEW-124 WINDSOR PK, 20-	300.00	01643700-52253	CONSULTANT	56048	
SPRINKLER PLAN REVIEW-125 STARK DR, 21-156:	425.00	01643700-52253	CONSULTANT	56057	
	<u>2,160.07</u>				
BEDROCK EARTHSCAPES LLC					
20/21 POND WETLAND MAINTENANCE	5,780.00	01620100-52358	POND/STORM MAINTENANCE	1495 PO-462620	
	<u>5,780.00</u>				
CH2MHILL OMI					
CAPEX-MAR 2021	6,532.92	04101100-52262	WRC CONTRACT	351199-CE-15 PO-3794	
	<u>6,532.92</u>				

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CLARKE ENVIROMENTAL MOSQUITO MGMNT					
MOSQUITO ABATEMENT-BLOOMINGDALE TOWN	8,325.00	01670100-52269	MOSQUITO ABATEMENT	001014601 PO-3789	
	<u>8,325.00</u>				
COMCAST CABLE					
PHONE 04/15-15/14/21	4,948.79	01652800-52230	TELEPHONE	120986857 04/15/21	
	<u>4,948.79</u>				
COMED					
465 CENTER AVE 03/19-04/19/21	86.16	01670300-53213	STREET LIGHT ELECTRICITY	2859083222 04/19/21	
KUHN, RT 64-RED LIGHT CAMERA 03/19-04/19/2	33.21	01662300-52298	ATLE SERVICE FEE	4202129060 04/19/21	
MASTER ACCT-5025 03/18-04/16/21	398.84	01670300-53213	STREET LIGHT ELECTRICITY	5853045025 04/21/21	
	<u>518.21</u>				
CONCENTRA HEALTH SERVICES, INC					
DOT RANDOM DRUG, AC TESTING 03/22/21	215.00	01600000-52225	EMPLOYMENT PHYSICALS	14736254	
	<u>215.00</u>				

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CONSTELLATION NEW ENERGY					
1015 LIES RD 03/18-04/16/21	74.04	04201600-53210	ELECTRICITY	7280332-21 04/19/21	
124 GERZEVSKE 03/18-04/16/21	3,104.41	04201600-53210	ELECTRICITY	7280332-17 04/19/21	
1348 CHARGER CT 03/18-04/16/21	464.75	04101500-53210	ELECTRICITY	7280332-20 04/19/21	
1350 TALL OAKS 03/19-04/19/21	42.82	04101500-53210	ELECTRICITY	7280332-29 04/20/21	
1N END THORNHILL 03/18-04/16/21	78.14	01670300-53213	STREET LIGHT ELECTRICITY	7280332-6 04/19/21	
200 TUBEWAY 03/10-04/08/21	296.61	04101500-53210	ELECTRICITY	7280332-18 04/09/21	
300 KUHN RD 03/19-04/19/21	1,852.74	04201600-53210	ELECTRICITY	7280332-19 04/20/21	
301 ANTELOPE 03/19-04/19/21	53.07	01670300-53213	STREET LIGHT ELECTRICITY	7280332-11 04/20/21	
391 FLINT 03/19-04/19/21	43.47	01670300-53213	STREET LIGHT ELECTRICITY	7280332-12 04/20/21	
391 ILLINI DR 03/19-04/19/21	123.55	01670600-53210	ELECTRICITY	7280332-26 04/20/21	
500 GARY AVE 03/19-04/19/21	99.11	01670300-53213	STREET LIGHT ELECTRICITY	7280332-5 04/20/21	
850 LONGMEADOW 03/19-04/19/21	35.58	01670600-53210	ELECTRICITY	7280332-23 04/20/21	
879 DORCHESTER 03/19-04/19/21	19.34	01670600-53210	ELECTRICITY	7280332-22 04/20/21	
880 PAPOOSE CT 03/19-04/19/21	67.68	01670300-53213	STREET LIGHT ELECTRICITY	7280332-13 04/20/21	
990 DEARBORN 04/20/21	48.78	01670300-53213	STREET LIGHT ELECTRICITY	7280332-10 04/20/21	
	6,404.09				
CORE & MAIN LP					
METER O-RING, SOCKET	79.86	04201400-53333	NEW METERS	0037747	
	79.86				
CREATIONS CREATIVE					
DARE T-SHIRTS	1,000.00	01664700-53325	COMMUNITY RELATIONS	41234-MAN	
	1,000.00				
DANNAE POPE					
CLOTH ALLOW-POPE (KOHLS) 04/25/21	130.16	01660100-53324	UNIFORMS	KOHLS 04/25/21	
	130.16				

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DARREN BOSHART					
CLOTH ALLOW-BOSHART (BURLINGTON) 04/25/21	9.99	01660100-53324	UNIFORMS	BURLINGTON 04/25/21	
CLOTH ALLOW-BOSHART (KOHLS) 04/25/21	186.99	01660100-53324	UNIFORMS	KOHLS 04/25/21	
	196.98				
DELUXE TOWING					
TOWING 02/28/21	20.00	01662700-52244	MAINTENANCE & REPAIR	91973	
TOWING 03/02/21	20.00	01662700-52244	MAINTENANCE & REPAIR	91980	
TOWING 03/12/21	20.00	01662700-52244	MAINTENANCE & REPAIR	92057	
TOWING 04/08/21	20.00	01662700-52244	MAINTENANCE & REPAIR	92116	
TOWING 04/13/21	20.00	01662700-52244	MAINTENANCE & REPAIR	92008	
	100.00				
DUPAGE COUNTY STORMWATER					
KEHOE STABILIZATION PROJECT	1,550.23	11740000-55491	FEE IN LIEU OF BMP	FY21-CS-1	
	1,550.23				
EARTH INC					
STONE FOR BACKFILL	2,116.12	04201600-53317	OPERATING SUPPLIES	22402	
	2,116.12				
EUGENE A DE ST AUBIN & BROS INC					
TREE PURCHASE, PLANTING	53,550.00	01670700-52268	TREE MAINTENANCE	1897 PO-3875	
	53,550.00				
FGM ARCHITECTS					
EOC DESIGN SERVICES	607.13	01560000-55487	FACILITY CAPITAL IMPROVEMENT 21-3073.01-3		
	607.13				
GEOSYNTEC CONSULTANTS					
KIMBERLY NORTH STORMWATER STUDY-PH I	8,463.00	11740000-55488	STORMWATER UTILITIES	186432383 PO-462641	
	8,463.00				

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GOVTEMPSUSA LLC					
ACCOUNTS CLERK-A RETSKE 04/11, 04/18/21	1,234.80	04103100-52253	CONSULTANT	3717032	
ACCOUNTS CLERK-A RETSKE 04/11, 04/18/21	1,234.80	04203100-52253	CONSULTANT	3717032	
LIBRARY TECH-N BOYD 03/28, 04/04/21	225.00	01560000-53391	VACCINE EVENT 2021 COVID 19	3708800 PO-1907	
LIBRARY TECH-N BOYD 03/28, 04/04/21	3,375.00	01652800-52253	CONSULTANT	3708800 PO-1907	
LIBRARY TECH-N BOYD 04/11, 04/18/21	3,600.00	01652800-52253	CONSULTANT	3717031 PO-1907	
LIBRARY TECH-N BOYD 12/06, 12/13/21	3,635.20	01652800-52253	CONSULTANT	3643579 PO-1907	
OFFICE MANAGER-D KALKE 04/11, 04/18/21	3,266.40	01590000-52253	CONSULTANT	3717030	
PT SECRETARY-J COX 04/11/21	201.60	01670100-52253	CONSULTANT	3717029 PO-3848	
PT SECRETARY-J COX 04/11/21	201.60	04201600-52253	CONSULTANT	3717029 PO-3848	
	16,974.40				
HEY & ASSOCIATES					
PHASE III CONSTRUCTION SVCS 02/01-02/28/21	891.25	11740000-55488	STORMWATER UTILITIES	13042 PO-462633	
PHASE III CONSTRUCTION SVCS 03/01-03/31/21	488.75	11740000-55488	STORMWATER UTILITIES	13132 PO-462633	
	1,380.00				
I R M A					
CLOSED CLAIMS-MAR 2020	10,340.85	01590000-52215	INSURANCE DEDUCTIBLES	SALES0019062	
CLOSED CLAIMS-MAR 2021	5,415.54	01590000-52215	INSURANCE DEDUCTIBLES	SALES0019087	
DEDUCTIBLE-MAR 2021	-7.10	01590000-52215	INSURANCE DEDUCTIBLES	CREDIT0003026	
	15,749.29				
ILLINOIS STATE POLICE/DIRECTOR					
COURT ORDERED PAY-ISP 2021MR235	500.00	01-24238	IL STATE POLICE ASSET FORFEIT	21MAR235/CSPC2100440	
	500.00				
J U L I E I N C					
JULIE 03/31/21	328.79	01670600-52272	PROPERTY MAINTENANCE	2021-0387 03/31/21	
JULIE 03/31/21	328.80	01670300-52272	PROPERTY MAINTENANCE	2021-0387 03/31/21	
JULIE 03/31/21	328.80	04201600-52272	PROPERTY MAINTENANCE	2021-0387 03/31/21	
JULIE 03/31/21	328.80	04101500-52272	PROPERTY MAINTENANCE	2021-0387 03/31/21	
	1,315.19				

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JOHN L FIOTI					
ADJUDICATION-APR 2021	525.00	01570000-52238	LEGAL FEES	CS 04-21	
	<u>525.00</u>				
KLEIN, THORPE & JENKINS, LTD					
GENERAL COUNSEL-MAR 2021	172.00	04100100-52238	LEGAL FEES	217004	
GENERAL COUNSEL-MAR 2021	1,902.00	04200100-52238	LEGAL FEES	217004	
GENERAL COUNSEL-MAR 2021	10,638.04	01570000-52238	LEGAL FEES	217004	
	<u>12,712.04</u>				
LANDSCAPE MATERIAL & FIREWOOD SALES INC					
RESTORATION-#262282 04/13/21	260.00	01670400-53317	OPERATING SUPPLIES	44545	
RESTORATION-03/31, 04/01, 04/07/21	581.00	01670400-53317	OPERATING SUPPLIES	44336	
	<u>841.00</u>				
LAW OFFICE OF MICHELLE L MOORE LTD					
PROSECUTION-APR 2021	2,400.00	01570000-52235	LEGAL FEES-PROSECUTION	2021-04	
PROSECUTION-APR 2021	6,372.85	01570000-52312	PROSECUTION DUI	2021-04	
	<u>8,772.85</u>				
LEONARD M BULAT					
STRIPE PKG-#611, #612	1,550.00	01662700-53350	SMALL EQUIPMENT EXPENSE	21-83	
	<u>1,550.00</u>				
MACON COUNTY LAW ENFORCEMENT TR					
ACADEMY-PIEKARZ 01/10-04/16/21	6,694.00	01660100-52223	TRAINING	21-568	
	<u>6,694.00</u>				
MAILFINANCE					
POSTAGE METER 05/01-08/04/21	575.22	01610100-52226	OFFICE EQUIPMENT MAINTENANQ	N8812376	
	<u>575.22</u>				

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MARK E RADABAUGH					
TAPING, EDITING 04/19/21	100.00	01590000-52253	CONSULTANT	21-0175	
	100.00				
MIDWEST METER INC					
AMR'S	10,668.75	04201400-53333	NEW METERS	0131109-IN PO-3884	
	10,668.75				
MNJ TECHNOLOGIES DIRECT					
BACKUP STORAGE EXPANSION	83.06	01652800-54412	OTHER EQUIPMENT	0003772120 PO-1914	
BACKUP STORAGE EXPANSION	1,671.24	01652800-54412	OTHER EQUIPMENT	0003778437 PO-1914	
GETAC-EQUIPMENT FOR PD	114,890.65	01652800-54413	COMPUTER EQUIPMENT	0003774148 PO-1911	
GETAC-MAINTENANCE, 5 YR WARRANTY	16,186.65	01652800-54413	COMPUTER EQUIPMENT	0003774386 PO-1911	
WATCHGUARD STORAGE	10,152.22	01652800-54412	OTHER EQUIPMENT	0003772218 PO-1913	
	142,983.82				
N E M R T					
ANNUAL NEMRT DUES 07/01/21-07/01/22	7,695.00	01660100-52223	TRAINING	281530	
	7,695.00				
NICOR					
124 GERZEVSKE LN 03/19-04/20/21	82.10	04201600-53230	NATURAL GAS	13811210007 04/20/21	
200 TUBEWAY DR 03/18-04/19/21	41.27	04101500-53230	NATURAL GAS	14309470202 04/19/21	
	123.37				
NORTHERN ILLINOIS POLICE ALARM SYSTEM					
MEMBERSHIP ASSESSMENT 05/01/21-04/30/22	400.00	01660100-52234	DUES & SUBSCRIPTIONS	13665	
MOBILE FIELD FORCE ASSESS 05/01/21-04/30/22	1,005.00	01660100-52234	DUES & SUBSCRIPTIONS	13666	
	1,405.00				
ONSOLVE INTERMEDIATE HOLDING COMPANY					
CODE RED 05/01/21-04/30/22	10,500.00	01660100-52234	DUES & SUBSCRIPTIONS	15168944	
	10,500.00				

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PABLO CASTRO					
CLOTH ALLOW-CASTRO, BANANA REP. 04/10/21	59.99	01660100-53324	UNIFORMS	BANANA REP 04/10/21	
CLOTH ALLOW-CASTRO, BANANA REP. 04/18/21	112.49	01660100-53324	UNIFORMS	BANANA REP 04/18/21	
CLOTH ALLOW-CASTRO, DICKS SPORTING 04/17/	110.00	01660100-53324	UNIFORMS	DICKS SPORT 04/17/21	
	282.48				
PHILIP HECK					
CLOTH ALLOW-HECK (DSW) 04/26/21	209.98	01660100-53324	UNIFORMS	DSW 04/26/21	
CLOTH ALLOW-HECK (ROSS) 04/26/21	72.98	01660100-53324	UNIFORMS	ROSS 04/26/21	
CLOTH ALLOW-HECK (SIERRA) 04/26/21	87.95	01660100-53324	UNIFORMS	SIERRA 04/26/21	
	370.91				
PROMOS 911 INC					
PLASTIC BADGE GIVEAWAYS	672.55	01664700-53325	COMMUNITY RELATIONS	9497	
	672.55				
R & M PRINTING					
FLEECE JACKET	45.68	01652800-53324	UNIFORMS	6618	
JACKET, POLOS-EMBROIDERED, ENGINEERING	125.40	01620100-53324	UNIFORMS	6619	
	171.08				
REFUNDS MISC					
CREDIT CARD OVERCHARGED FOR PERMIT-REFU	531.07	01000000-47407	MISCELLANEOUS REVENUE	248 TUBEWAY-2021	
21-0087-SOLR, #2417106, 1196 HYANNIS CR-REF	84.00	01000000-42307	BUILDING PERMITS	1196 HYANNIS CR-2021	
TICKET 244951, DOUBLE PAYMENT	30.00	01000000-45402	ORDINANCE VIOLATIONS	TICKET 244951	
	645.07				

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REFUNDS PRESERVATION BONDS					
100 MERCEDES, #1638662, AS BUILT REFUND	5,000.00	01-24302	ESCROW - GRADING	100 MERCEDES-2021	
18-1462-STOO, #1993573, 1215 HYANNIS-REFUN	200.00	01-24302	ESCROW - GRADING	1215 HYANNIS.1-2021	
19-0335-PATI, #2086763, 1215 WOODLAKE DR-R	200.00	01-24302	ESCROW - GRADING	1215 WOODLAKE-2021	
19-1181-SDWK, #2164467, 840 REMBROOK CT-R	200.00	01-24302	ESCROW - GRADING	840 PEMBROOK-2021	
19-51150-DRVW, #2161995, 837 HURON CT-REF	300.00	01-24302	ESCROW - GRADING	837 HURON CT-2021	
19-51175-SDWK, #2164461, 223 CONCORD LN-R	200.00	01-24302	ESCROW - GRADING	223 CONCORD LN-2021	
19-51177-SDWK, #2164464, 865 BROMPTON CT-	200.00	01-24302	ESCROW - GRADING	865 BROMPTON CT-2021	
19-51178-SDWK, #2164465, 228 CONCORD LN-R	200.00	01-24302	ESCROW - GRADING	228 CONCORD LN-2021	
19-51179-SDWK, #2164466, 112 CONCORD LN-R	200.00	01-24302	ESCROW - GRADING	112 CONCORD LN-2021	
19-51338-GFLR, #2180609, 1172 WINDING GLEN	200.00	01-24302	ESCROW - GRADING	1172 WINDING-2021	
20-0648-STOO, #2304506, 1215 HYANNIS-REFUN	200.00	01-24302	ESCROW - GRADING	1215 HYANNIS-2021	
20-0966-PKGL, #2328110, 179 EASY ST-REFUND	1,000.00	01-24302	ESCROW - GRADING	179 EASY ST-2021	
20-0996-PATI, #2329836, 1212 ADLER LN-REFUN	200.00	01-24302	ESCROW - GRADING	1212 ADLER-2021	
20-1391-PATI, #2369516, 989 ALAMO CT-REFUNI	200.00	01-24302	ESCROW - GRADING	989 ALAMO CT-2021	
21-0188-PFOS, #2435978, 674 HUNTINGTON DR-	200.00	01-24302	ESCROW - GRADING	674 HUNTINGTON-2021	
	8,700.00				
REFUNDS TAX STAMPS					
STAMP 32002, 471 ILLINI DR-REFUND	855.00	11000000-41208	REAL ESTATE TRANSFER TAX	STAMP 32002	
	855.00				
RUSH TRUCK CENTERS					
AP VALVE	193.93	01696200-53354	PARTS PURCHASED	3023003996	
	193.93				
SAE CUSTOMS INC					
F-150 UPFITTING	2,122.30	02385200-53350	SMALL EQUIPMENT EXPENSE	2956	
	2,122.30				

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TELCOM INNOVATIONS GROUP LLC					
PHONE MALFUNCTION 03/30/21	210.00	01652800-52253	CONSULTANT	A56756	
PROGRAMMING ISSUE 04/06/21	70.00	01652800-52253	CONSULTANT	A56776	
REMOVE COVID-EVENT 03/30/21	175.00	01560000-53391	VACCINE EVENT 2021 COVID 19	A56745	
VM PROGRAMMING 04/13/21	140.00	01560000-53391	VACCINE EVENT 2021 COVID 19	A56805	
	<u>595.00</u>				
THE BOARD OF TRUSTEES OF THE UNIV OF ILL					
LAB TESTING	105.00	01662300-53317	OPERATING SUPPLIES	H0886 2020-351	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0886 2020-330	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0886 2020-350	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0886 2020-352	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0886 2020-363	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0886 2020-389	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0886 2020-393	
LAB TESTING	230.00	01662300-53317	OPERATING SUPPLIES	H0886 2020-307	
	<u>1,415.00</u>				
TIM'S AUTO BODY					
BODY SHOP REPAIR 2018-DODGE CHARGER	2,263.90	01662700-52244	MAINTENANCE & REPAIR	4629	
	<u>2,263.90</u>				
TYCO FIRE & SECURITY (US)MGMT INC					
500 GARY AVE 04/01-06/30/21	108.00	01590000-52230	TELEPHONE	35620727	
	<u>108.00</u>				
TYLER TECHNOLOGIES INC					
CASHIERING PRORATED MAINT 06/18-07/31/21	50.12	04103100-52255	SOFTWARE MAINTENANCE	045-336494	
CASHIERING PRORATED MAINT 06/18-07/31/21	50.12	04203100-52255	SOFTWARE MAINTENANCE	045-336494	
CASHIERING PRORATED MAINT 06/18-07/31/21	150.38	01610100-52255	SOFTWARE MAINTENANCE	045-336494	
	<u>250.62</u>				

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USI CORPORATION					
SPARE KIT DRIVE	12,884.00	01652800-54412	OTHER EQUIPMENT	028453 PO-1915	
	<u>12,884.00</u>				
VERIZON WIRELESS					
CELL PHONES 03/14-04/13/21	36.01	02385200-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	37.65	01610100-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	37.65	01640100-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	37.65	01642100-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	38.01	01652800-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	40.13	01662700-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	75.30	01680000-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	75.66	01600000-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	75.66	01690100-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	101.22	01643700-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	123.63	01590000-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	185.34	04100100-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	226.26	01620100-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	334.37	01652800-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	449.45	01670100-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	461.36	04200100-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	2,648.70	01662700-52230	TELEPHONE	9877639638	
CELL PHONES 03/14-04/13/21	3,018.80	01652800-54413	COMPUTER EQUIPMENT	9877639638	
	<u>8,002.85</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on MAY 03,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
WEX BANK					
FUEL 02/28/2021	-138.46	01000000-47407	MISCELLANEOUS REVENUE	70528813 02/28/21	
FUEL 02/28/2021	28.86	01620100-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	30.67	04101100-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	31.75	01680000-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	88.64	01640100-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	121.14	04200100-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	473.18	04101500-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	847.98	04201400-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	1,011.15	01670100-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	1,011.15	01670300-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	1,263.94	01670600-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	1,263.94	01670700-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	1,453.69	04201600-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	1,516.72	01670500-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	2,148.69	01670400-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	4,423.78	01670200-53313	AUTO GAS & OIL	70528813 02/28/21	
FUEL 02/28/2021	11,059.62	01662700-53313	AUTO GAS & OIL	70528813 02/28/21	
	26,636.44				
WHEATON BANK AND TRUST					
WHEATON BANK FEES-MAR 2021	374.81	04103100-52256	BANKING SERVICES	7509063 MAR-2021	
WHEATON BANK FEES-MAR 2021	374.81	04203100-52256	BANKING SERVICES	7509063 MAR-2021	
WHEATON BANK FEES-MAR 2021	1,471.60	01610100-52256	BANKING SERVICES	7509063 MAR-2021	
	2,221.22				
WRAP GUYZ					
WINDOW TINT-CUT, INSTALL F-150 04/21/21	260.00	02385200-52244	MAINTENANCE & REPAIR	2019-286	
	260.00				
GRAND TOTAL	\$414,965.46				

The preceding list of bills payable totaling \$414,965.46 was reviewed and approved for payment.

Approved by:

 4/30/21

Bob Mellor - Village Manager

Date: _____

Authorized by:

Frank Saverino Sr-Mayor

Julia Schwarze- Village Clerk

**ADDENDUM WARRANTS
 APRIL 20, 2021 Thru MAY 3, 2021**

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll April 5, 2021 thru April 18, 2021	560,016.80
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll April 5, 2021 thru April 18, 2021	60,631.66
				<u>620,648.46</u>

Approved this _____ day of _____, 2021

By: _____
 Frank Saverino Sr-Mayor

 Julia Schwarze - Village Clerk