

**MINUTES FOR REGULAR MEETING OF THE BOARD OF FIRE AND POLICE  
COMMISSIONERS, Village of Carol Stream, County of DuPage, Illinois**

June 8, 2021

The Regular Meeting of the Carol Stream Board of Fire and Police Commissioners was held on June 8, 2021 at Village of Carol Stream, 500 N. Gary Ave., Carol Stream IL. The meeting was called to order at 5:01 pm and roll call was called.

PRESENT: (2) Secretary Dunn, Commissioner Hoffman  
ABSENT: (1) Chairman Briggs

Also in attendance was Human Resources Director Caryl Rebholz.

A motion was made by Commissioner Hoffman and seconded by Secretary Dunn to approve the Minutes of the May 18, 2021 Special Board Meeting.

AYES: (2) Secretary Dunn, Commissioner Hoffman  
NAYS: (0)  
ABSTAIN: (0)

**CORRESPONDENCE:**

Updated Eligibility List – Received.

**NEW BUSINESS:**

Commissioners reviewed a memo submitted by Chief of Police Holmer, along with supporting materials regarding candidate #57 from the police officer final eligibility list.

A motion was made by Secretary Dunn and seconded by Commissioner Hoffman to make the following findings of fact and to disqualify and remove candidate #57 from the eligibility list:

- Candidate used prescription drugs not prescribed to candidate within the past three (3) years;
- Candidate attempted deception within his employment application;
- Candidate, in the opinion of the Board, is otherwise unqualified for service in the Police Department.

That based upon these findings the candidate be disqualified for further employment consideration.

AYES: (2) Secretary Dunn, Commissioner Hoffman  
NAYS: (0)  
ABSTAIN: (0)

Commissioners reviewed a memo submitted by Chief of Police Holmer, along with supporting materials regarding candidate #59 from the police officer final eligibility list.

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A motion was made by Secretary Dunn and seconded by Commissioner Hoffman to make the following findings of fact and to disqualify and remove candidate #59 from the eligibility list:

- Candidate used prescription drugs not prescribed to candidate within the past three (3) years;
- Candidate, in the opinion of the Board, is otherwise unqualified for service in the Police Department.

That based upon these findings the candidate be disqualified for further employment consideration.

AYES: (2) Secretary Dunn, Commissioner Hoffman

NAYS: (0)

ABSTAIN: (0)

Commissioners reviewed a memo submitted by Chief of Police Holmer, along with supporting materials regarding candidate #60 from the police officer final eligibility list.

A motion was made by Secretary Dunn and seconded by Commissioner Hoffman to make the following findings of fact and to disqualify and remove candidate #60 from the eligibility list:

- Candidate sold illegal drugs identified as a Schedule I, II or III controlled substance in the Illinois Compiled Statutes;
- Candidate attempted deception within his examination documents;
- Candidate, in the opinion of the Board, is otherwise unqualified for service in the Police Department.

That based upon these findings the candidate be disqualified for further employment consideration.

AYES: (2) Secretary Dunn, Commissioner Hoffman

NAYS: (0)

ABSTAIN: (0)

Commissioner discussed the concept of a lateral transfer process for entry-level police officers. Notes were read from Chairman Briggs expressing support of looking into the concept further given the increased difficulty of hiring officers, while considering various concerns such as the importance of a thorough background investigation and a fair distribution of preference between unexperienced candidates and those eligible for lateral transfer. Commissioner Hoffman agreed with the support and concerns noted by Chairman Briggs, and added the need to evaluate a lateral transfer list verses accelerated entry. Secretary Dunn concurred with all comments. It was agreed that more research would be done, and a recommendation would be provided at a future meeting.

The next meeting of the Board of Fire and Police Commissioners is July 13, 2021 beginning at 5:00pm.

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A motion was made by Commissioner Hoffman and seconded by Secretary Dunn to adjourn the Regular Meeting at 5:16 pm.

- AYES: (2) Secretary Dunn, Commissioner Hoffman
- NAYS: (0)
- ABSTAIN: (0)

**FOR THE BOARD OF FIRE AND POLICE COMMISSIONERS**



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**CHAIRMAN KEITH BRIGGS**



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**SECRETARY ERIC DUNN**



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**COMMISSIONER DAN HOFFMAN**