

Village of Carol Stream

BOARD MEETING

AGENDA

August 2, 2021

6:00 P.M.

Village Board meeting is being held virtually to the public until further notice due to the pandemic.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of Minutes of the July 19, 2021 Village Board Meeting.
2. Approval but not release of Executive Session Minutes of the July 19, 2021 Village Board Meeting.

C. LISTENING POST:

1. Resolution No. 3208 Honoring Edith “Edie” Jerele upon her Retirement from the Village of Carol Stream Finance Department.
2. Resolution No. 3209 Honoring Barb Wydra upon her 20th Anniversary of Employment with the Village of Carol Stream Finance Department.
3. Addresses from Audience (3 Minutes)

D. PUBLIC HEARINGS:

E. SELECTION OF CONSENT AGENDA:

If you are here for an item, which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

F. BOARD AND COMMISSION REPORTS:

1. Plan Commission/Zoning Board of Appeals
 - a. 21-0024 – McDonald’s – 355 S. Schmale Road
*Amendment to a Special Use Permit – Drive Through Expansion
Parking Variation*
Recommend Approval Subject to Conditions 4-0
 - b. 21-0035 – Village of Carol Stream – 500 N. Gary Avenue
Zoning Text Amendment – Unified Development Ordinance (UDO)
Recommend Approval 4-0

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G. OLD BUSINESS:

H. STAFF REPORTS AND RECOMMENDATIONS:

1. Motion to Award a Contract for the Clarifier Dome Demolition to Boller Construction Company, Inc. in the amount of \$29,800.00.
2. Motion to Approve an Agreement for Architectural Services with StudioGC for the Public Works Center Space Optimization Study in an amount up to \$27,300.00.
3. Motion to Approve an Agreement for Professional Services with Jacobs for the WRC Facility Assessment and Capital Improvement Plan Update in an amount not to exceed \$46,757.00

I. ORDINANCES:

1. Ordinance No. 2021-08-____ Adopting Rules and Regulations of the Board of Fire and Police Commissioners regarding amendments to Chapter III, Examinations-Original Appointments.
2. Ordinance No. 2021-08-____ Approving an Amendment to a Special Use Permit for a Drive-Through Use, Parking Variation, and Building Setback Variation (McDonald's, 355 S. Schmale Road). *See F.1.a*
3. Ordinance No. 2021-08-____ Amending Chapter 16 of the Carol Stream Code of Ordinances (Unified Development Ordinance – Miscellaneous Modifications). *See F.1.b*
4. Ordinance No. 2021-08-____, Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing the Number of Class P Liquor Licenses from 7 to 6 (7-Eleven, Inc. d/b/a 7-Eleven 33408H, 550 W. Army Trail Road) and Increasing the Number of Class P Liquor Licenses from 6 to 7 (V&SP Corporation d/b/a 7-Eleven 33408C, 550 W. Army Trail Road).

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J. RESOLUTIONS:

1. Resolution No. ____ Amending Resolution No. 3183 Adopting the 2021-22 Employee Pay Plan for the Village of Carol Stream. *Staff recommends funding of a 2% merit increase retroactive to May 1, 2021 for all eligible employees currently employed by the Village.*

K. NEW BUSINESS:

L. PAYMENT OF BILLS:

1. Regular Bills: July 20, 2021 through August 2, 2021.
2. Addendum Warrants: July 20, 2021 through August 2, 2021.

M. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:
4. Treasurer's Report: *Revenue/Expenditure Statements and Balance Sheet for the Month Ended June 30, 2021.*

N. EXECUTIVE SESSION:

1. Collective Negotiating Matters – 5/ILCS 120/2(c)(2)
2. The appointment, employment, compensation, discipline, performance or dismissal of a specific employee - 5/ILCS 120/2(c)(1)

O. ADJOURNMENT:

LAST ORDINANCE	2021-07-30	LAST RESOLUTION	3207
NEXT ORDINANCE	2021-08-31	NEXT RESOLUTION	3208

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,
Carol Stream, DuPage County, IL

July 19, 2021

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 6:03 p.m. and directed Clerk Julia Schwarze to call the roll.

Present: Trustees Jeff Berger, Tom Garvey, John Zalak, Rick Gieser, Mary Frusolone, Matt McCarthy and Mayor Frank Saverino, Sr.

Absent: None

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey, Assistant to the Village Manager Tia Messino, Village Clerk Julia Schwarze, Finance Director Jon Batek, Public Works Director Phil Modaff, Engineering Services Director Bill Cleveland, Community Development Director Don Bastian, Chief of Police Bill Holmer, Human Resources Director Caryl Rebholz, Information Technology Director Marc Talavera and Village Attorney Jim Rhodes

MINUTES:

Trustee McCarthy moved and Trustee Zalak made the second to approve the Minutes of the June 21, 2021 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Absent: 0

The motion passed.

Trustee Berger moved and Trustee Frusolone made the second to approve but not release the Executive Session Minutes of the June 21, 2021 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Absent: 0

The motion passed.

LISTENING POST:

1. Resolution No. 3199 Recognizing Lisa Lake on Twenty-Five Years of Employment with the Village of Carol Stream Police Department.

Trustee McCarthy moved and Trustee Frusolone made the second to approve Resolution No. 3199 Honoring Lisa Lake for her 25 years of service with the Village of Carol Stream Police Department.

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Absent: 0

The motion passed.

2. Resolution No. 3200 Recognizing Eileen Molloy-Langdon on Twenty-Five Years of Employment with the Village of Carol Stream Police Department.

Trustee Gieser moved and Trustee Garvey made the second to approve Resolution No. 3200 Honoring Eileen Molloy-Langdon for her 25 years of service with the Village of Carol Stream Police Department.

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Absent: 0

The motion passed.

3. Resolution No. 3201 Recognizing Kurt Schneider on Twenty-Five Years of Employment with the Village of Carol Stream Police Department.

Trustee Zalak moved and Trustee McCarthy made the second to approve Resolution No. 3201 Honoring Sergeant Kurt Schneider for his 25 years of service with the Village of Carol Stream Police Department.

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Absent: 0

The motion passed.

4. Resolution No. 3202 Recognizing John Jungers on Twenty-Five Years of Employment with the Village of Carol Stream Police Department.

Trustee McCarthy moved and Trustee Berger made the second to approve Resolution No. 3202 Honoring Deputy Chief John Jungers for his 25 years of service with the Village of Carol Stream Police Department.

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Absent: 0

The motion passed.

5. Resolution No. 3203 Recognizing Kevin Babor on Twenty Years of Employment with the Village of Carol Stream Police Department.

Trustee Frusolone moved and Trustee Zalak made the second to approve Resolution No. 3203 Honoring Officer Kevin Babor for his 20 years of service with the Village of Carol Stream Police Department.

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Absent: 0

The motion passed.

6. Resolution No. 3204 Recognizing Chad Paskevicz on Twenty Years of Employment with the Village of Carol Stream Police Department.

Trustee Garvey moved and Trustee Frusolone made the second to approve Resolution No. 3204 Honoring Sergeant Chad Paskevicz for his 20 years of service with the Village of Carol Stream Police Department.

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Absent: 0

The motion passed.

- 7. Proclamation Proclaiming Support for Walking and Health – read by Trustee Berger.
- 8. Addresses from Audience (3 Minutes):

Jim Benzin, Vice-Commander of the Carol Stream VFW Post reported on the recent vandalism at Veterans Memorial Park, and expressed his heartfelt gratitude for Sgt. John Bucholz and Officer Russell Fry who took it upon themselves to clean up the graffiti and restore the memorial to its original state.

Two messages were received electronically from residents on July 19, 2021 and read by Clerk Schwarze regarding overnight parking on Boone Drive and the lack of July 4th celebrations.

PUBLIC HEARINGS: *None.*

CONSENT AGENDA:

Trustee McCarthy moved and Trustee Frusolone made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy
Nays: 0
Absent: 0

The motion passed.

Trustee Frusolone moved and Trustee McCarthy made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy
Nays: 0
Absent: 0

The motion passed.

Trustee Berger moved and Trustee Gieser made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy
Nays: 0
Absent: 0

The motion passed.

The following items were approved on the Consent Agenda for this meeting:

21-0007 – Midwest Star Group, 130 Easy Street
Special Use Permit for Outdoor Activities and Operations (Truck and Trailer Parking)
Special Use Permit for Parking Lot Not Incidental to a Permitted Use
Zoning and Fence Code Variations
Plat of Consolidation
Recommend Approval with Conditions 4-1
VILLAGE BOARD ACTION ON CORRECTED ORDINANCE REQUESTED
VILLAGE BOARD ACTION ON PLAT OF CONSOLIDATION REQUESTED
The Village Board concurred with Plan Commission’s recommendations

21-0023 – Culver’s – 290 S. Schmale Road
Amendment to a Special Use Permit for additional Drive-Through Service Lane
Recommend Approval with Conditions 7-0
The Village Board concurred with Plan Commission’s recommendations

21-0025 – LifeLine Ambulance, LLC – 150 E. St. Charles Road
Special Use Permit for Training Facility
Recommend Approval with Conditions 7-0
The Village Board concurred with Plan Commission’s recommendations

Award of Contract for Fireworks Show on August 12, 2021:
The Village Board approved a contract with Melrose Pyrotechnics in the amount of \$20,000.00 subject to Chapter 5, Article 8, Section 5-8-14(A) and (B) of the Carol Stream Code of Ordinances.

Award of Contract for purchase and delivery of decorative light fixtures, bulbs and supplies to City Electric Supply in the amount of \$237,080.93:
The Village Board approved a contract for the purchase and delivery of decorative light fixtures, bulbs and supplies to City Electric Supply in the amount of \$237,080.93.

Award of Contract for Salt Dome Floor Replacement and Door Installation to Landmark Contractors in the amount of \$104,022.60:
The Village Board approved a contract for the Salt Dome Floor Replacement and Door Installation to Landmark Contractors in the amount of \$104,022.60.

Authorization to use IDOT Section 1440 Procedure to begin Southeast Bike Trail Phase II Design “At Risk” and authorize the Mayor to sign the Letter of Request:
The Village Board authorized the Mayor to sign a Letter of Request to use IDOT Section 1440 Procedure to begin the Southeast Bike Trail Phase II Design “At Risk”.

Ordinance No. 2021-07-26, Approving a Special Use Permit for Outdoor Activities and Operations – Storage of Trucks and Trailers, Special Use Permit for a Garage or Parking Lot for Motor Vehicles not incidental to a Permitted Use, and a Zoning Code Variation (Midwest Star Group, 130 Easy Street):

The Village Board approved a Special Use Permit for outdoor activities and operations-storage of trucks and trailers, Special Use Permit for a garage or parking lot for motor vehicles not incidental to a Permitted Use and a Zoning Code Variation for Midwest Star Group located at 130 Easy Street.

Ordinance No. 2021-07-27, Approving an Amendment to a Special Use Permit for a Drive-Through (Kimley-Horn/Culver’s, 290 S. Schmale Road):

The Village Board approved an Amendment to a Special Use Permit for a drive-through located at Culver’s, 290 S. Schmale Road.

Ordinance No. 2021-07-28, Approving a Special Use Permit for a Training Facility (LifeLine Ambulance, LLC, 150 E. St. Charles Road):

The Village Board approved a Special Use Permit for a training facility for LifeLine Ambulance, LLC located at 150 E. St. Charles Road.

Ordinance No. 2021-07-29, Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class N Liquor Licenses from 0 to 1 for American Legion Post #76-Building Corp. d/b/a American Legion Post #76 located at 570 S. Gary Avenue:

The Village Board approved a Class N liquor license for American Legion Post #76-Building Corp. d/b/a American Legion Post #76 located at 570 S. Gary Avenue.

Ordinance No. 2021-07-30, Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing the Number of Class C Liquor Licenses from 19 to 18 (AKT Beverages, Inc. d/b/a Mo Liquor) and Increasing the Number of Class C Liquor Licenses from 18 to 19 (Diva Liquor LLC d/b/a Mo Liquor) located at 1356 Army Trail Road:

The Village Board approved a Class C Liquor License for Diva Liquor LLC d/b/a Mo Liquor located at 1356 Army Trail Road.

Resolution No. 3205 Authorizing a Plat of Consolidation (Midwest Star Group/Mergenthaler’s Consolidation, 130 Easy Street). PIN #05-05-206-003, 05-05-206-004, 05-05-206-005:

The Village Board approved a Plat of Consolidation for Midwest Star Group/Mergenthaler’s Consolidation located at 130 Easy Street.

Resolution No. 3206 Approving and Authorizing the Execution of an Easement Encroachment Agreement between the Village of Carol Stream and Jim and Kristen Cudden for the Construction of a Three-Season Room Addition at 694 Chestnut Drive, PIN #02-30-106-008:

The Village Board approved an Easement Encroachment Agreement with Jim and Kristen Cudden for the construction of a three-season room addition located at 694 Chestnut Drive.

Resolution No. 3207 for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code – 2021 Crackfill Project:

The Village Board gave authorization to have this project funded with Motor Fuel Tax dollars and be approved by the Illinois Department of Transportation prior to bidding and award of contract with a cost estimate of \$75,000.00.

Raffle License Application – Carol Stream Chamber of Commerce:

The Village Board approved a raffle license and waiver of the fee and manager's fidelity bond for the Carol Stream Chamber of Commerce's John Wheeler Golf Tournament to be held on September 23, 2021.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved and confirmed prior processing of payments of Regular Bills dated July 6, 2021 in the amount of \$364,435.13. The Village Board approved and confirmed prior processing of the payment of Addendum Warrant of Bills from June 22, 2021 thru July 6, 2021 in the amount of \$683,411.39.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of Regular Bills dated July 19, 2021 in the amount of \$1,906,447.23. The Village Board approved the payment of Addendum Warrant of Bills from July 7, 2021 thru July 19, 2021 in the amount of \$637,168.05.

Report of Officers:

Trustee Berger thanked the two officers who cleaned up the graffiti at Veterans Memorial Plaza; offered kudos to the Concert Series organizers and the Breakfast Club band; and commended the Police Department staff on their longevity and service to the Village.

Trustee Garvey commended the six Police Department employees on their service milestones; suggested security cameras for Veterans Memorial Plaza; and thanked Village staff for the excellent Concert Series being presented this year.

Trustee Zalak thanked the six Police Department employees for their long service to the Village and its residents; commended the two officers for their graffiti-cleanup efforts at Veterans Memorial Plaza; and expressed gratitude for every Village staff member for their special efforts during the pandemic.

Trustee Gieser commended the six Police Department staff members for their longevity and service to the community; thanked Jim Benzin for publicly recognizing Sergeant Bucholz and Officer Fry; reminded residents that the upcoming Concert for the Troops would include donation boxes for Operation Support Our Troops; and reported the Carol Stream library's free vaccination event on July 20th.

Trustee Frusolone thanked the Police Department staff for their long service and recommended the Citizens Police Academy; commended Officer Fry and Sergeant Bucholz on their efforts to restore Veterans Memorial Plaza, wished her son a happy birthday, the same day as the Concert for the Troops; encouraged residents to come out for the fireworks after the August 12th concert and participate in the Police Department's Neighborhood Roll Call program.

Trustee McCarthy thanked Jim Benzin for his efforts in making the Veterans Memorial happen, calling attention to its recent vandalism and recognizing the two officers who stepped in to clean up the graffiti; expressed gratitude at being able to bring the Concert Series back this summer despite the necessary modifications; and commended Wilhemina's 2nd Birthday Celebration of Life Party in which her family took her tragedy and turned it into something good for others by donating the proceeds to Lurie Children's Hospital.

Assistant to the Village Manager Messino thanked residents for coming out to the summer Concerts and reminded them of the fireworks show following the Hair Band concert on August 12th; announced the four "Move With the Mayor" events starting July 31st at 9am as part of the Village's efforts to promote physical fitness; and read a comment on the Zoom meeting from a resident expressing his delight with the fireworks announcement.

Clerk Schwarze commended the six Police Department employees on their long service to the Village; thanked the staff, volunteers, sponsors and band for the amazing first 2021 concert; reported new 2022 election dates of June 28 and November 8th, noting that DuPage County Election Judges are greatly needed; reminded residents of the Blood Drive at the Carol Stream Library on the 20th; expressed enthusiasm for the Move With the Mayor events; and reminded residents to Shop Carol Stream.

Attorney Rhodes congratulated the Police Department staff on their milestones and thanked them for their service.

Village Manager Mellor commended the Police Department employees for their longevity and thanked them for their fantastic service; and suggested that residents re-start their post-Covid exercise routine by joining the "Move With the Mayor" walks which begin Saturday, July 31st at 9am.

Mayor Saverino commended all the Village staff who are just now being recognized for their service milestones after delays caused by the pandemic; denounced the vandalism at Veterans Memorial Plaza and thanked the officers who stepped up to remove the graffiti and restore the park to its original beauty; explained the pandemic decisions surrounding events such as parades, concerts and fireworks; thanked Public Works for assisting in the Mapleberry/Lurie Children's Hospital charity event; and vowed to take measures to prevent any further vandalism at the Town Center.

At 7:20 p.m., Trustee McCarthy moved and Trustee Garvey made the second to adjourn the meeting to Executive Session to discuss Collective Negotiating Matters – 5/ILCS 120/2(c)(2) and the appointment, employment, compensation, discipline, performance or dismissal of a specific employee – 5/ILCS 120/2(c)(1), then to adjourn directly from Executive Session. The results of the roll call vote were as follows:

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy

Nays: 0

Absent: 0

The motion passed.

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor

ATTEST:

Julia Schwarze, Village Clerk

**Regular Meeting – Plan Commission/Zoning Board of Appeals
Gregory J. Bielawski Municipal Center, DuPage County, Carol Stream, Illinois**

***All Matters on the Agenda may be Discussed, Amended and Acted Upon
July 26, 2021.***

Chairman Parisi called the Regular Meeting of the Combined Plan Commission/Zoning Board of Appeals to order at 6:00 p.m. and directed Patty Battaglia, Planning and Permitting Assistant, to call the roll.

The results of the roll call vote were:

Present: 4 Commissioners Petella, Christopher, Morris and Chairman Parisi

Absent: 3 Commissioners Battisto, Meneghini, and Tucek

Also Present: Tom Farace, Planning and Economic Development Manager; Patty Battaglia, Planning and Permitting Assistant; Kevin Auster, Planning Intern, and a representative from County Court Reporter.

MINUTES:

Commissioner Petella moved and Commissioner Morris seconded the motion to approve the minutes of the Regular Meeting held on June 28, 2021.

The results of the roll call vote were:

Ayes: 4 Commissioners Christopher, Morris, Petella and Chairman Parisi

Nays: 0

Abstain: 0

Absent: 3 Commissioners Battisto, Meneghini and Tucek

The motion passed by unanimous vote.

PUBLIC HEARING:

Chairman Parisi asked for a motion to open the Public Hearing. Commissioner Petella moved and Commissioner Christopher seconded the motion.

The results of the roll call vote were:

Ayes: 4 Commissioners Christopher, Morris, Petella and Chairman Parisi

Nays: 0

Abstain: 0

Absent: 3 Commissioners Battisto, Meneghini and Tucek

The motion passed by unanimous vote.

Case #21-0021- Carol Stream Animal Hospital – 160 W. Elk Trail – Zoning Map Amendment from R-4 General Residence District to B-2 General Retail District; Zoning Text Amendment to add indoor kennel and boarding facility as a Special Use in the B-2 District; Special Use Permit for an indoor kennel and boarding facility

Chairman Parisi stated it is the recommendation from staff to have a motion for a continuance for Case #21-0021.

Commissioner Christopher moved and Commissioner Petella seconded the motion for a continuance on August 9, 2021.

The results of the roll call vote were:

Ayes: 4 Commissioners Christopher, Morris, Petella and Chairman Parisi

Nays: 0

Abstain: 0

Absent: 3 Commissioners Battisto, Meneghini and Tucek

The motion passed by unanimous vote.

This case will go before the Plan Commission on Monday, August 9, 2021, at 6:00 PM for review.

Case #21-0024 – McDonald’s – 355 S. Schmale Road – Amendment to a Special Use Permit - Drive Through Expansion, Parking Variation, Building Setback Variation

Chairman Parisi swore in Mr. Dan Olson, Vice President of Watermark Engineering Resources, LTD, representing the petitioner.

Mr. Olson stated they are excited to introduce a new technology for this location. We are requesting an amendment for the existing drive through at this location as well as a parking and set back variance that is tied to the order ahead canopy lane. This is an existing McDonald's and we are keeping the site plan, parking layout and double drive through layout the same. The change is on the northeast side of the property where we are proposing to add the order ahead lane that includes some striping and modification of parking stalls from diagonal to parallel and a canopy that will extend from the existing building over the drive through and over the outside lane. This is part of a mobile ordering system that will be delivering food. Customers will place their order and when they are in proximity to the restaurant, the restaurant will know and they will pull up to this lane where the food is delivered to them across the canopy and down to them automatically. There is no one staffing that lane. It is staffed on the inside of the building from an automated system. This provides an alternative of delivering food to our customers. This requires a parking variance which would bring us from 54 parking stalls to 45 which we feel is ample. We had someone conduct a parking study on a Tuesday and on a Saturday. Demand on Tuesday was 18 stalls and Saturday was 14 stalls during peak hours both days. We are also requesting a variance for the canopy to reduce the current setback from 67.5 feet to 50.5 feet in order for the canopy to cover the entire order ahead lane. Mr. Olson stated they worked with staff to come up with the current color scheme for the exterior of the canopy.

Chairman Parisi asked if there were any questions or comments from the audience and there were none.

Chairman Parisi asked Mr. Farace to provide a staff report.

Mr. Farace stated McDonald's is seeking approval of a Special Use Amendment for the order ahead lane addition along with a parking variation and the building setback variation. The order ahead lane, canopy and order ahead station will be on the north side of the building. For the most part, circulation and parking is going to remain the same. There will be the removal of several parking spaces on the north side of the property and a reconfiguration of that area with parallel parking. There will still be plenty of parking to meet the needs of the employees and customers. There will be a speaker type and conveyer system to deliver the food that was prepared ahead of time or shortly after an order has been received. Staff is supportive of the Special Use Amendment, the parking variation and the building setback variation. Mr. Farace asked the Commissioners to comment on the metal material and color scheme on the exterior of the canopy.

Chairman Parisi asked if there were any questions or comments from the Commission.

Commissioner Morris stated he liked the color scheme but asked since this is experimental, if it doesn't work, will you be tearing it down.

Mr. Scott Berger from McDonald's Corporation stated they have gone through extensive testing from an operational standpoint and they are comfortable with the potential of success. There is a possibility, if it is not in use, we would remove it.

Commissioner Christopher had no questions.

Commissioner Petella asked how many cars can you stack up waiting in the order ahead lane and in the drive through lane.

Mr. Olson stated he would be guessing but probably in excess of 13 to 14 cars.

Commissioner Petella stated any more cars would obstruct the lane of traffic around the building and asked if that is correct.

Mr. Olson stated, yes, that is correct.

Commissioner Petella asked for an explanation of how this process works.

Mr. Steve McCarthy, from McDonald's, stated we anticipate a 30 second to a minute stop at the canopy and they foresee only 3-4 cars stacked up. The way it works is a customer places an order off site (due to Geo Fence Technology, orders cannot be placed on site), the technology registers this order has been placed and then it goes to the kitchen. The kitchen staff begins prepping to get it ready as the customer pulls into the parking lot. When they pull into the order ahead lane and state their name, the food is delivered and they take it and go.

Chairman Parisi asked if there is a double lane drive through which there is one. He then asked Mr. Farace what the canopy color is on the band of the building.

Mr. Farace stated the canopy color is metal or metallic gray.

Chairman Parisi stated the color scheme is spot on.

Chairman Parisi asked for any further discussion and there was none.

Motion to approve was made by Commissioner Petella and seconded by Commissioner Morris with no further discussion.

The results of the roll call vote were:

Ayes: 4 Commissioners Christopher, Petella, Morris and Chairman Parisi
Nays: 0
Abstain: 0
Absent: 3 Commissioners Battisto, Meneghini and Tucek

The motion passed by unanimous vote.

This case will go before the Village Board on Monday, August 2, 2021, at 6:00 PM for review.

Case #21-0035 – Village of Carol Stream – 500 N. Gary Avenue – Zoning Text Amendment- Unified Development Ordinance (UDO)-Miscellaneous Modifications

Chairman Parisi swore in Mr. Tom Farace, Planning and Economic Development Manager for the Village of Carol Stream.

Mr. Farace stated as we started using the UDO recently, we realized there are some minor omissions and “fine-tuning” needed to some of the sections. The modifications proposed are as follows:

Article 3 (District Specific Standards) - Illustrations were inadvertently left out of the building regulations section of the UDO. The illustrations on page 2 of the Staff Report should be included in Section 16-3-8 for determining building height and lot coverage.

Article 4 (Use Specific Standards) - The table of contents for Article 4 contains a list of figures for certain code sections, which were listed in error. The table of contents should be revised as mentioned on pages 4 and 5 of the Staff Report.

Article 5 (Development Standards) – In section 16-5-8 (D)(2)(b)(II) related to fence regulations, the provision reads “Fences in exterior side yards abutting a major street as defined by 1-5-2 (F)(2)(d) shall meet material and design requirements of 16-5-8(D)(3)(c) and (D)(3)(d).” As the PC/ZBA recalls, a fence standard was approved for through lots, or those lots which abut a roadway. This code section should be revised to remove the word “major”, since through lots on all roadways in the Village need to abide by the new fence standard. The proposed code language is located on pages 7, 8, 9 and 10 of the Staff Report.

Article 8 (Administration and Enforcement) – In section 16-8-3(F)(1) there is an incorrect code section listed under Site Plan Review. This section should be revised as stated on pages 13, 14 and 15 in the Staff Report.

Chairman Parisi asked for questions from the Commission and Commissioners Petella, Christopher and Morris had none.

Chairman Parisi asked what the trapezoidal shape was on the lot coverage calculation drawing.

Mr. Farace responded that shape is a parking pad that will now be included in lot coverage calculations instead of the actual driveway. Mr. Farace added an updated informational handout was printed, posted on the website and also placed in the newsletter for residents to have a better understanding.

Chairman Parisi then asked if there was a definition of a shadow box fence anywhere.

Mr. Farace stated there is an image and a graphic provided in the UDO as well as on an informational handout.

Motion to approve was made by Commissioner Petella and seconded by Commissioner Morris with no further discussion.

The results of the roll call vote were:

Ayes: 4 Commissioners Christopher, Petella, Morris and Chairman Parisi

Nays: 0

Abstain: 0

Absent: 3 Commissioners Battisto, Meneghini and Tucek

The motion passed by unanimous vote.

This case will go before the Village Board on Monday, August 2, 2021, at 6:00 PM for review.

Chairman Parisi asked for a motion to close the Public Hearing. Commissioner Christopher moved and Commissioner Petella seconded the motion with no further discussion.

NEW BUSINESS: Kevin Auster, Planning Intern, provided a summary on the Annual Progress Report for the Comprehensive Plan.

OLD BUSINESS:

OTHER BUSINESS:

ADJOURNMENT:

At 6:44 p.m. Commissioner Petella moved and Commissioner Morris seconded the motion to adjourn the meeting.

The results of the roll call vote were:

Ayes: 4 Commissioners Petella, Christopher, Morris and Chairman Parisi

Nays: 0

Abstain: 0

Absent: 3 Commissioners Battisto, Meneghini and Tucek

The motion was passed by unanimous vote.

FOR THE COMBINED BOARD

Recorded and transcribed by,

Patty Battaglia
Planning and Permitting Assistant

Minutes approved by Plan Commission on this ____ day of _____, 20____.

Chairman

Draft

RESOLUTION NO. 3208

**A RESOLUTION HONORING EDITH "EDIE" JERELE
UPON HER RETIREMENT FROM THE
VILLAGE OF CAROL STREAM FINANCE DEPARTMENT**

WHEREAS, Edie Jerele joined the Village of Carol Stream Finance Department as a part-time Accounts Clerk on February 19, 2001; and

WHEREAS, Edie was promoted to the position of full-time Accounts Clerk on January 20, 2003; and

WHEREAS, throughout her tenure, Edie has demonstrated leadership and excellence in multiple operational areas within the Finance Department including, vehicle licensing, business registration, real estate transfer tax processing and utility customer service; and

WHEREAS, in her primary duties of managing the Village's bi-weekly payroll process, Edie is frequently the first point of contact for employees seeking information about payroll, benefit and leave programs; and

WHEREAS, Edie's commitment to life-long learning and the highest professional standards in the payroll and benefits field are hallmarks of the outstanding service she delivers to employees of the Village on a daily basis; and

WHEREAS, following more than 20 years of dedicated service to the Village and its residents, Edie has decided to retire from the Village Finance Department effective September 2, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, on behalf of all the former and present elected and appointed officials and residents of Carol Stream, that:

SECTION 1: Edie Jerele's service and dedication to the Village of Carol Stream are hereby recognized and commended.

SECTION 2: Edie Jerele is wished the very best of happiness and health in her retirement.

This Resolution shall be in full force and effect from and after its passage and as approved by law.

PASSED AND APPROVED ON THIS 2ND DAY OF AUGUST 2021.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Julia Schwarze, Village Clerk

RESOLUTION NO. 3209

**A RESOLUTION HONORING BARB WYDRA
FOR HER 20 YEARS OF SERVICE WITH THE
VILLAGE OF CAROL STREAM FINANCE DEPARTMENT**

WHEREAS, Barb Wydra joined the Village of Carol Stream Finance Department as an Accountant on May 21, 2001; and

WHEREAS, during her tenure, Barb has played a critical role in the preparation of the annual audit and completion of numerous financial reports to external regulatory agencies as well as the selection, configuration and implementation of a new financial accounting software system, both of which have earned her commendations for excellence; and

WHEREAS, Barb was promoted to the position of Accounting Manager on July 6, 2015; and

WHEREAS, Barb's outstanding technical, organizational and leadership skills resulted in her promotion to the position of Assistant Finance Director on May 1, 2019; and

WHEREAS, on May 21, 2021, Barb celebrated her 20th anniversary of employment with the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, on behalf of all the former and present elected and appointed officials and residents of Carol Stream, that:

SECTION 1: Barb Wydra's service and dedication to the Village of Carol Stream are hereby recognized and commended.

SECTION 2: Barb Wydra is wished the very best of happiness and health in her continued employment with the Village.

This Resolution shall be in full force and effect from and after its passage and as approved by law.

PASSED AND APPROVED ON THIS 2ND DAY OF AUGUST 2021.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Julia Schwarze, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Tom Farace, Planning & Economic Development Manager *TF*

THROUGH: Donald T. Bastian, Community Development Director *DB*

DATE: July 27, 2021

RE: **Agenda Item for the Village Board Meeting of August 2, 2021**
PC/ZBA Case 21-0024, McDonald's – 355 S. Schmale Road, Amendment to a Special Use Permit for a Drive-Through, Parking Variation, Building Setback Variation

Michael Ceferin with McDonald's requests approval of an Amendment to a Special Use Permit for a Drive-Through for the restaurant at 355 S. Schmale Road. An order-ahead lane is proposed to the north of the existing drive-through lane on the north side of the property. Customers will be able to use the McDonald's mobile app on their personal devices, and order and pay for items ahead of time. A delivery canopy with order pickup station is proposed to the north of the existing pickup window and existing drive-through lanes. Customers will notify restaurant staff via speaker system that they have arrived for their order, and the order will be sent through a conveyor system over the existing drive-through lanes and will be picked up at the delivery station. The order ahead canopy is proposed to be constructed of gray and silver colored metal panels, with brick columns to match the brick on the building.

The inclusion of the order ahead lane and delivery canopy results in a loss of parking on the north side of the property and encroachment into the building setback along Gundersen Drive, both of which require variations. In regards to the parking variation request, the applicant submitted a parking study illustrating that parking will be adequate to meet parking demand for both customers and employees even during peak dining periods. In regards to the building setback variation, the proposed canopy is a secondary component of the north elevation of the building, and the majority of the building will not encroach further into the setback. Likewise, the larger setback in the B-3 District is geared toward larger commercial and shopping center buildings, rather than a smaller commercial building like the subject restaurant, in order to maintain a greater distance from adjacent roadways.

The staff report presenting the request, with supporting documentation, was transmitted to the Village Board with the PC/ZBA packet on July 23, 2021. At its meeting on July 26, 2021, by a vote of 4-0, the PC/ZBA recommended approval of the Amendment to the Special Use Permit and Variations subject to the conditions in the July 26, 2021 staff report.

If the Village Board concurs with the PC/ZBA recommendation, they should approve the Amendment to the Special Use Permit for a Drive-Through Use, Parking Variation, and Building Setback Variation, subject to the conditions contained within the Ordinance, and adopt the necessary Ordinance.

ec: Michael Ceferin, McDonald's

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Tom Farace, Planning & Economic Development Manager *TF*

THROUGH: Donald T. Bastian, Community Development Director *DB*

DATE: July 28, 2021


RE: **Agenda Item for the Village Board Meeting of August 2, 2021**
PC/ZBA Case 21-0035, Text Amendment for the Miscellaneous Modifications to the Unified Development Ordinance (UDO)

The Unified Development Ordinance (UDO) was approved by the Village Board on May 3, 2021 and went into effect on July 1, 2021. After Village staff began to utilize the UDO, it appeared that there were some minor omissions and “fine-tuning” needed to some of the code sections. Staff reviewed the UDO and presented modifications in Article 3 (District Specific Standards), Article 4 (Use Specific Standards), Article 5 (Development Standards), and Article 8 (Administration and Enforcement) of the UDO at a public hearing before the PC/ZBA on July 26, 2021. The PC/ZBA recommended approval of the proposed text amendments by a vote of 4-0.

If the Village Board concurs with the PC/ZBA recommendation regarding the text amendments associated with Unified Development Ordinance, they should approve the amendments and adopt the necessary Ordinance.

Village of Carol Stream
Interdepartmental Memo

TO: Bob Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: July 28, 2021

RE: Recommendation to Award a Contract for Clarifier Dome Demolition to Boller Construction Company, Inc. in the Amount of \$29,800

Earlier this year a dome on one of four clarifiers at the WRC collapsed under the weight of significant accumulated snow. IRMA has agreed that removal and replacement of the roof and any damaged mechanical equipment will be covered by insurance. The dome is irreparable and must be replaced.¹ In April the Village Manager approved an agreement with Jacobs Engineering for design, bidding and oversight services for demolition and disposal of the clarifier roof.

A public bidding process was conducted, including a mandatory pre-bid site inspection, and four bids were received and opened on July 23, 2021, with the following results:

<u>CONTRACTOR</u>	<u>AMOUNT</u>
Boller Construction Company	\$29,800
National Wrecking Company	\$47,200
Alpine Demolition	\$64,750
Green Demolition Contractors	\$96,000

Attached is bid review letter submitted by Jacobs Engineering recommending award to low bidder Boller Construction Company. Boller is also the company performing the WRC De-watering System Replacement Project.

Staff recommends that the Village Board approve a Motion awarding a contract for Clarifier Dome Demolition to Boller Construction Company, Inc., in the amount of \$29,800

Attachments

¹ It is likely that there is also damage to some mechanical equipment inside the dome.



BID SUMMARY & LETTER OF RECOMMENDATION

Project: Village of Carol Stream Water Reclamation Center Clarifier Dome Demolition

Bid Date: July 23, 2021 / 9:00 am

Date: July 27, 2021

Bid Receipt Location: 124 Gerzevske Lane, Carol Stream 60188

Bid Opening: Bid opening held at Public Works Facility

BID PARTICIPANTS

<i>Company</i>	<i>Bid Amount</i>
Boller Construction Company, Inc.	\$29,800.00
Alpine Demolition	\$64,750.00
National Wrecking Company	\$47,200.00
Green Demolition Contractors	\$96,000.00

PROJECT DESCRIPTION

This is a single-prime project.

The scope of work includes the demolition/removal and disposal of (1) one 85' fiberglass dome from a secondary clarifier.

BID PROCESS

The Village of Carol Stream advertised the project starting on July 2, 2021. The bid package dated June 2021 was provided to the bidders by the Village of Carol Stream, available for direct pickup or by email.

The project bid phase included a mandatory pre-bid meeting for the bidders, which was held on July 14, 2021 at 9:00 am at the Village of Carol Stream Water Reclamation Center, 245 Kuhn Road in Carol Stream. All of the final bidders were attendees at the mandatory pre-bid meeting per the Requests for Bids document requirements.

There were no addendums issued during the bid phase.

Bids were to be submitted by July 23, 2021 no later than 9:00 AM at 124 Gerzevske Lane, Carol Stream 60188. Four bidders had delivered their bids by this time and date. Following receipt of bids as noted, a bid opening was held with the Village of Carol Stream and Jacobs personnel to open the bids. The bid results are noted in the attached Bid Summary.

SUMMARY OF BIDS

Based on the Bid Summary, Boller Construction was identified as the apparent low bidder barring evaluation of their bid documents. Upon review, it was determined that Boller Construction's bid was provided in compliance with the Request for Bid documents and therefore Boller Construction was determined to be the qualified, low bid.

RECOMMENDATION

Based on the above information and on the low base bid of Twenty-Nine Thousand Eight Hundred dollars (\$29,800.00) it is our recommendation that **Boller Construction Company, Inc.** be awarded the project of Clarifier Dome Demolition.

Boller Construction Company, Inc.

3045 West Washington Street

Waukegan, IL 60085

Please let us know if additional clarification is necessary or questions arise.



Nick Lenzi
Project Manager
Jacobs Engineering

Encl.: Bid Summary Form

VILLAGE OF CAROL STREAM WATER RECLAMATION CENTER
CLARIFIER COVER DEMOLITION

NOTE TO BIDDER: Use typewriter or ink for completing this Bid Form.

**BID FORM
(STIPULATED PRICE BASIS)**

1. BID RECIPIENT

1.1. This Bid is submitted to:

Owner: Mr. Phil Madaff, Publics Works Director

Address: 124 Gerzevske Lane, Village of Carol Stream, IL 60188

Project Identification: Clarifier Cover Demolition

1.2. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

2. BIDDER'S ACKNOWLEDGEMENTS

2.1. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

3. BIDDER'S REPRESENTATIONS

3.1. In submitting this Bid, Bidder represents that:

3.1.1. Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged.

<u>Addendum No.</u>	<u>Addendum Date</u>
_____	_____
_____	_____
_____	_____
_____	_____

(Bidder shall insert number of each Addendum received.)

VILLAGE OF CAROL STREAM WATER RECLAMATION CENTER
CLARIFIER COVER DEMOLITION

3.1.2. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

3.1.3. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

3.1.4. Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

3.1.5. Based on information and observations referred to in paragraph above, Bidder does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) Bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.

3.1.6. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.

3.1.7. Bidder has given Engineer written notice of conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Engineer is acceptable to Bidder.

3.1.8. The Bidding Documents are generally sufficient to indicate and convey understanding of terms and conditions for the performance of the Work for which this Bid is submitted.

4. BIDDER'S CERTIFICATION

4.1. Bidder certifies:

4.1.1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization or corporation.

VILLAGE OF CAROL STREAM WATER RECLAMATION CENTER
CLARIFIER COVER DEMOLITION

4.1.2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.

4.1.3. Bidder has not solicited or induced any individual or entity to refrain from bidding; and

4.1.4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this paragraph:

4.1.4.1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.

4.1.4.2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish Bid prices at artificial noncompetitive levels, or (c) to deprive Owner of the benefits of free and open competition.

4.1.4.3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, noncompetitive levels; and

4.1.4.4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

4.1.5. Required sales and use taxes are included in the stated Bid prices for the Work unless provision is made herein for the Bidder to separately itemize the estimated amount of sales tax or if Instructions to Bidders state Owner is tax exempt.

5. BASIS OF BIDS

5.1. Bidder shall complete the Work in accordance with the Contract Documents for the following price(s):

5.2. Lump Sum Bid Price: \$ 29,800

6. TIME OF COMPLETION

6.1. Bidder agrees the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates, or within the number of calendar days, indicated in the Agreement.

VILLAGE OF CAROL STREAM WATER RECLAMATION CENTER
CLARIFIER COVER DEMOLITION

6.2. Bidder agrees the Work will be substantially complete within 30 calendar days after the date when the Contract Times commence to run as provided in Paragraph 4.01 of the General Conditions, and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions within 37 calendar days after the date when the Contract Times commence to run.

6.3. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work, and any specified Milestones, within the Contract Times.

7. ATTACHMENTS TO THIS BID

7.1. The following documents are submitted with and made a condition of this Bid:

7.1.1. Required Bid security in the form of Certified Check or Bid bond.

7.1.2. Village of Carol Stream Governmental Compliance Certifications.

7.1.3. Non-Collusion Affidavit.

8. DEFINED TERMS

8.1. The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

9. BID SUBMITTAL

9.1. This Bid submitted by:

If Bidder is:

An Individual

Name (typed or printed): _____

By (signature): _____

Doing business as: _____

A Partnership

Partnership Name: _____ (SEAL)

By: _____

(Signature of general partner – attach evidence of authority to sign)

Name (typed or printed): _____

VILLAGE OF CAROL STREAM WATER RECLAMATION CENTER
CLARIFIER COVER DEMOLITION



A Corporation

Corporation Name: Boller Construction Company Inc.

State of Incorporation: Illinois

Type (General Business, Professional, Service, Limited Liability): General Business

By: [Signature]

(Signature – attach evidence of authority to sign)

Name (typed or printed): Joshua Boller

Title: President

Attest: [Signature]

(Signature of Corporate Secretary)

Date of Qualification to do business in Illinois is:
November 1978

A Joint Venture

Joint Venturer Name: _____ (SEAL)

By: _____

(Signature of joint venture partner – attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Bidder's Business Address: 3045 Washington Street. Waukegan, IL 60085

Phone No.: 847-662-5566

FAX No.: NO FAX

E-mail: jboller@bollerconstruction.com

VILLAGE OF CAROL STREAM WATER RECLAMATION CENTER
CLARIFIER COVER DEMOLITION

SUBMITTED on 7/23/21, 20_____

Illinois Contractor's License No.: 51605179

Contractor's License Class (where applicable): _____

END OF SECTION

**VILLAGE OF CAROL STREAM
GOVERNMENTAL COMPLIANCE CERTIFICATIONS**

I, Joshua Boller (name), certify that I am employed as the President (title) of Boller Construction Company Inc(company), a contractor/subcontractor for the work described in the Agreement to which this certificate is attached, and I hereby certify that I am authorized to make this certificate and that I have personal knowledge of the matters certified to herein, and that following certifications are true and correct:

1. Certification under 720 ILCS 5/33E-11

The Company is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961 or any similar offense of any State of the United States which contains the same elements as the Illinois offenses of bid-rigging or bid rotating.

2. Payments to Illinois Department of Revenue

The Company is not delinquent in payment of any taxes to Illinois Department of Revenue – 65 ILCS 5/11-42.1

3. Substance Abuse Prevention on Public Works

The Company has in place a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), and will provide a copy thereof to the Village of Carol Stream prior to commencement of the work on the Project.

4. Illinois Public Works Employment Discrimination Act

The Contract shall be performed in compliance with all requirements of the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01

5. Certified Payroll – Prevailing Wage Act - 820 ILCS 130/5

The Company shall pay not less than the prevailing hourly rate of wages, and the generally prevailing rate of hourly wages for legal holiday and overtime work, as determined by the Illinois Department of Labor and the Village of Carol Stream to all laborers, workers, and mechanics performing work under this Contract. All bonds provided by the Company under the terms of this contract shall include such provisions as will guarantee the faithful performance of the Company's obligations under this clause and under the Prevailing Wage Act, 820 ILCS 130/1 et. seq. Should the Department of Labor revise any prevailing rate of hourly wages, such revised rate shall be applicable to

this Contract; however, in no event shall the increase in any prevailing rate of hourly wages be a basis for a change order or other claim for an increase in the Contract Sum. The Company and each of its subcontractors participating on the Project shall make and keep those records required under Section 5 of the Prevailing Wage Act. The Company and any of its subcontractors shall submit a monthly certified payroll statement to verify the payment of prevailing wages as required under the Prevailing Wage Act.

6. Non-Discrimination: EEOC

The Company is an "equal opportunity employer" as defined by Section 2002(e) of Chapter 21, Title 42, U.S. Code Annotated and Executive Orders #11246 and #11375 (42 U.S.C., Section 2002(e)); Executive Order No. 11246, 30 F.R. 12319 (1965); Executive Order No. 11375, 32 F.R. 14303 (1967) which are incorporated herein by reference. The Equal Opportunity Clause, Section 6.1 of the Rules and Regulations of the Department of Human Rights of the State of Illinois is a material part of any contract awarded on the basis of this proposal. The Company shall not discriminate on the basis of race, color, sex, national origin, religion, ancestry, age, marital status, physical or mental handicap or unfavorable discharge for military service.

7. Human Rights Act

The Company shall perform the Contract in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the Company and its subcontractors shall not engage in any prohibited form of discrimination in employment as defined in the Act. The Company shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. The Company and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this contract.

8. Sexual Harassment Policy

Pursuant to Section 2-105 (A)(4) of the Illinois Human Rights Act, the Company and each subcontractor has adopted and maintains written sexual harassment policies that shall include, at a minimum, the following information:

- (1) the illegality of sexual harassment;
- (2) the definition of sexual harassment under State law;
- (3) a description of sexual harassment, utilizing examples;
- (4) the Company's/subcontractor's internal complaint process, including penalties;

- (5) the legal recourse, investigative and complaint process available through the Department and Commission;
- (6) directions on how to contact the Department and the Commission; and
- (7) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act.

A copy of these policies shall be provided to the Owner or Consultant on request.

9. Drug Free Workplace Act [Only applicable to projects with State Funding]

The Company shall comply with all provisions of the Drug Free Workplace Act, 30 ILCS 850/1 et seq.

10. Compliance with Governmental Regulations

The Company and any subcontractors shall comply with and perform all Work required under the Contract Documents in conformance with all applicable federal, state and local laws, regulations and/or ordinances.

Boller Construction Company Inc.

Firm Name

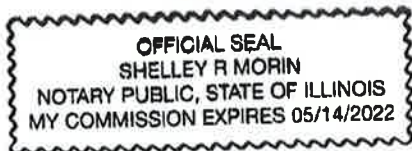
By: Joshua Boller - President

Name/Title

Signature

SUBSCRIBED AND SWORN to before
me this 03 day July, 2021

Shelley R. Morin
Notary Public



NON-COLLUSION AFFIDAVIT


(Complete and Submit with Bid.)

STATE OF Illinois)
) ss
COUNTY OF Lake)

Joshua Boller being duly sworn, says that he/she is
Corporate Official of Boller Construction Company Inc,
(Sole owner, member of firm, corporate official) (individual, firm or corporate name)

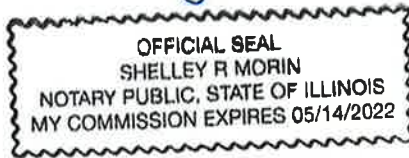
which has by the enactment of this document affirmed that he/she, in the preparation of the bid estimates, has not entered into any verbal and/or written agreement with any of the other bidders or their agents for the specific purpose of fixing bid estimates to benefit him/her-self or the firm he/she represents.

Certification: The Undersigned Bidder certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, or any unit of government in the State of Illinois, nor has the Bidder made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the Bidder committed bribery or attempted bribery on behalf of the Bidder and pursuant to the direction or authorization of a responsible official of the Bidder. The Undersigned Bidder further certifies that it is not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid-rigging or bid-rotating.

Signature 

Subscribed and sworn to me this 23 day of July A.D. 2021.

 (seal)
Notary Public





BOLLER CONSTRUCTION COMPANY, INC. RESOLUTION


This is a Certified Copy of Resolution that was passed at a Meeting of the Board of Directors of BOLLER CONSTRUCTION COMPANY INC., at which a quorum was present on December 15, 2011.

Boller Construction Company, Inc. is a corporation that is organized and existing under the laws of the State of Illinois, dated November 1978, that is qualified to do business in the State of Illinois, and that is operating under the legal name of Boller Construction Company, Inc., FEIN #36-3000282. State Contractors License # 1139958.

Boller Construction Company, Inc. has given the authority to sign for all registrations, permits, bidding documents, contracts, etc. to Joshua Boller, President that may pertain to Boller Construction Company, Inc. in the County of Lake per resolution of the Board of Directors.



Joshua Boller – President



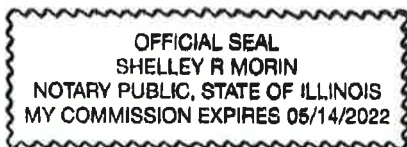
Joseph Henderson, Assistant Secretary



Subscribed and sworn to before me
This 23 day of July, 2021




Notary Public



Village of Carol Stream
Interoffice Memorandum

MEMO TO: Robert Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: July 28, 2021

RE: Motion to Approve an Agreement for Architectural Services with StudioGC for the PWC Space Optimization Study

The FY22 budget includes \$30,000 for completion of a Space Optimization Study at the Public Works Center. This project is intended to utilize architectural services to focus on two general areas at the Public Works Center:

1. Examine operations, facilities and space use in the exterior area to identify better ways to utilize the available space and to resolve long-standing storm water runoff issues.¹
2. Assess the conditions of the Administration building to identify needed improvements to update interior and exterior of the building, including: flooring, lighting, HVAC, locker rooms, kitchen/lunchroom, masonry, etc.

To select an architect staff prepared a Request for Qualifications (copy attached) and solicited feedback from seven (7) architectural firms with municipal and Public Works facility experience. Five firms responded and, following a staff review of the qualification statements, three firms were selected for in-person interviews. Following the interview staff invited two of the three firms (FGM and StudioGC) to submit an Architectural Services Proposal.

The two firms submitted proposal very competitive proposals, with FGM coming in just \$400 lower than StudioGC. However, staff considered StudioGC's final proposal to be the better of the two in terms of understanding the project scope, approach to the project, size of firm and proposed value-added service of creating a 3-D image document of the Administration building for use during this project and for future reference.

The attached proposal for Architectural Services provides a detailed scope of services, compensation and schedule at a cost of \$26,300. There may also be some incidental costs related to plotting and printing, which should be limited to no more than \$1,000.

Staff recommends a Motion to approve an Agreement for Architectural Services with StudioGC for the PWC Space Optimization Study in an amount up to \$27,300.

Attachment

¹ The exterior analysis will include completion of a complete topographic survey and a plat of survey since there are no recent record documents currently available for this site.



223 West Jackson Boulevard
Suite 1200
Chicago, IL 60606
Phone: 312 253 3400
Fax: 312 253 3401

Architectural Services Proposal - Revised

DATE: July 27, 2021

TO: Mr. Phil Modaff
Email: pmodaff@carolstream.org

FROM: Craig S. Meadows, AIA

RE: Public Works Site and Building Analysis

Scope of Architectural Services:

StudioGC shall provide the following project specific scope of services for the Village of Carol Stream based on the issued RFQ and subsequent discussions.

Architectural:

- Create architectural models, and documentation, for the existing public works facility.
- Perform a building condition assessment and prepare documentation illustrating the expected remaining useful life and anticipated replacement costs.
- Diagram two conceptual plans for consideration and opinions of probable cost associated with each option.
- (3) Staff Meetings
 - Initial Facility Assessment Analysis Review
 - Operational Interviews and Assessment
 - Final Recommendation Review and Comment
- Board Meetings as required.

Civil Engineering: (See attached document from RTM for specific information)

- Site Investigation
- Site Analysis
- Conceptual Recommendations:
 - Site Storage – 2 options with StudioGC
 - Site Stormwater – 3 options for consideration and (2) conceptual stormwater plans.
- (2) Staff Meetings

ITEMS PROVIDED BY OTHERS:

Existing Plans and site survey. See compensation, below, for costs to incorporate into our scope of work if necessary.



Compensation

Compensation will be based on a lump sum fee of \$ 9,800 per the following:

- Civil Engineering: \$6,500
- Architectural: \$3,300

If existing documentation is not available, the items below can be incorporated into our scope of work at the cost indicated.

- **Site Topographic Survey: \$14,000**
- Building Point Cloud Scan: \$2,500


Reimbursable expenses, not listed above, will be invoiced at one and one-tenth (1.10) the cost billed to the Architect and shall be limited to plotting and printing costs.

Schedule

We can proceed with these assignments as soon as authorized to do so. If these terms are generally acceptable, please sign below and we will prepare the contracts. If you wish to discuss the scope of services in more detail, we are available to do so at your convenience.

If acceptable, please sign both originals and forward one fully executed original of this document to our office. Retain the other copy for your contract file.

OWNER: _____

ACCOUNT MANAGER:  _____

PRINT NAME: _____

PRINT NAME: Craig S. Meadows

DATE: _____

DATE: 7/27/2021

cc: Vicki Luczynski, StudioGC



Revised July 27, 2021

Craig Meadows, AIA, LEED-AP
StudioGC Architecture + Interiors
223 W Jackson Blvd., Suite 1200
Chicago, IL 60606

Proposal

Confidential

Re: Agreement for Civil Engineering Services – 21.SGC.C04
Village of Carol Stream – Public Works Improvements
124 Gerzsvke Lane
Carol Stream, IL

Dear Craig,

We are pleased to provide you with this proposal for Civil Engineering services for the Public Works facility improvements in Carol Stream, IL. The sitework portion of the project is limited to the western storage yard area. From the RFQ and Interview with the Public Works Director, Phil Modaff, it is understood that the facility is experiencing stormwater management issues and the quality of the runoff exiting the storage yard area onto the neighboring property. Layout and use of the storage yard will also be reviewed as part of this project. This scope of work is limited to the investigation, analysis, and conceptual recommendations. Final design, calculations and permitting are not included in this scope of work.

Since the Village is unaware of a current Topographic Survey of the site, our scope of work has been expanded to include the Boundary and Topographic Survey of the entire Public Works facility. The limits of the survey are outlined on the attached Survey Limits Exhibit.

RTM's services specifically do not include wetland consulting, landscape architecture, geotechnical and/or traffic engineering.

The engineering services are based upon the Village RFQ and interview discussion.

Section 1 - Scope of Work

1.1 Scope of Work per Phase for Base Services

A. Land Surveying Services

RTM shall hire, as a sub-consultant, Compass Surveying, a professional land surveying firm licensed in the State of Illinois to complete the following land surveying services:

Boundary and Topographic Survey

Preparation of a Boundary and Topographic Survey of the subject property in accordance with the Minimum Standards of Practice as indicated by the Illinois Professional Land Surveyors Act of 1989 (225 ILCS330, Part 1270, Section 1270.56.f as amended). The Topographic

engineering consultants | 650 E. Algonquin Road, Suite 250, Schaumburg, IL 60173
rtmassociates.com | 847.756.4180



Survey area shall include that part of the subject property outlined in yellow on the attached Survey Limits Exhibit. Boundary lines are not included in this proposal. The Topographic Survey will reference a benchmark provided and a site benchmark shall be indicated for future use in construction of improvements. Location of buried utilities (i.e., gas, telephone, electric, cable TV, etc.), will not be shown, except where identifiable utility markers are observed at the time of the survey that clearly identify the utility configuration in a given area.

B. Civil Engineering Services

1. Site Investigation:

- a. Kick-off meeting with the A/E team.
- b. Coordinate and review the Topographic Survey once complete.
- c. One (1) day site visit to interview and walk the site with staff. The Village shall provide the appropriate staff for the interview to fully understand the sitework concerns and remediation options that have been attempted. RTM will document at a minimum, the following site conditions, if applicable:
 - i. Observe any unusual or problematic topographic conditions.
 - ii. Observe storm water collection and drainage systems.
 - iii. Observe conditions downstream of the yard runoff locations.
 - iv. Observe the storage yard paving condition.
 - v. Observe the drainage around the existing salt dome.
 - vi. Observe truck delivery routes and locations.
- d. Document the sitework issues in a narrative or exhibit form.

2. Analysis:

- a. Assist StudioGC with the storage yard layout by providing truck turning analysis and exhibits.
- b. Review and analyze the storm water discharge issues.
- c. Review historical records for the site to determine if any stormwater detention and/or BMP's have been previously provided and/or at what point the project area/site needs to be brought up to the current DuPage County Stormwater Management Standards.
- d. Respond to civil scope questions from Harbour Construction as part of their cost estimating services.

3. Conceptual Recommendations:

- a. Assist StudioGC in preparing up to two (2) storage yard layout exhibits, with truck turning template overlays.
- b. Prepare up to three (3) conceptual remediation options for the offsite discharge issues.



- c. If the stormwater management needs to be addressed to conform with the current DuPage County Stormwater Management Standards, prepared up to two (2) conceptual stormwater plans.
- 4. Attend up to two (2) meetings with the Village Staff.
- 5. Prepare minor or customary revisions to the documents specified above.
- 6. Participate in conference calls as needed.

Section 2 - Compensation

2.1 Compensation for Base Services

For the scope of work outlined above in this proposal, our engineering fees are as follows:

A. Land Surveying Services - Topographic Survey	\$14,000
B. Civil Engineering Services	\$6,500
1. Site Investigation	(\$1,500)
2. Analysis	(\$2,500)
3. Conceptual Recommendations	(\$2,500)

TOTALS	\$20,500
---------------	-----------------

2.2 Compensation for Exclusions

Exclusions can be performed at our hourly rates or for an agreed upon fee if they are required and requested to be performed.

Please do not hesitate to contact us with any questions or if any further information is needed. Thank you for the opportunity to perform these services and we look forward to working with you on this project.

ACCEPTED BY:

By: _____
 Printed Name: _____
 Company: _____
 Date: _____

SUBMITTED BY:


 Matthew Whisler, Principal

RTM Engineering Consultants, LLC

Enclosures: - Survey Limits Exhibit



RTM Engineering Consultants, LLC Standard Terms and Conditions

These Standard Terms and Conditions are incorporated by reference into and made a part of the proposal and agreements between RTM and Client. In the event of a conflict between these Standard Terms and Conditions and any proposal or agreement between RTM and Client, these Standard Terms and Conditions shall govern.

1. **Parties.** "Client" shall be the party identified as such in the proposal or agreement, or, if none is defined, shall be the party to whom the proposal or agreement is addressed. "RTM" shall mean RTM Engineering Consultants, LLC.

2. **Client and Project Information.** Client shall provide accurate information regarding the Project, as applicable and as are available, including surveys, as-built drawings, all known site conditions, restrictions, permit requirements, easements and legal requirements applicable to the property, a program, setting forth objectives, schedule, constraints, a budget with reasonable contingencies, and criteria for rendition of services by RTM. RTM shall be entitled to rely on the accuracy and completeness of all information and services provided by Client.

3. **Scope of Services.** RTM's scope of services shall include only those services identified in the proposal or agreement. The duties, responsibilities and limitations of authority of RTM shall not be restricted, modified or extended without a signed, written agreement between Client and RTM. Neither Client nor RTM shall make changes to the other's instruments of service.

4. **Additional Services.** Services requested, authorized or confirmed in writing, signed or initiated by Client and not described above, including any other services not otherwise expressly included in the proposal or agreement, or not customarily furnished as basic services in a generally accepted consulting engineer practice, shall constitute additional services compensable as mutually agreed or as provided herein ("Additional Services"). If no agreement is reached in advance, time spent by RTM providing Additional Services shall be billed at the rates set forth in the Hourly Fee Schedule.

5. **Schedule, Budget and Standard of Care.** RTM shall perform its services as expeditiously as is consistent with reasonable skill and care. RTM agrees to perform its services in a manner that is consistent with the degree of care and skill ordinarily exercised by members of the same profession under similar circumstances. In providing services under this agreement under this standard of care, however, RTM makes no express or implied warranties or guarantees. RTM's opinions or evaluations of the Project's budget and estimates of construction cost prepared by RTM represent RTM's reasonable judgment as a design professional familiar with the industry. Client understands neither Client nor RTM can control the costs of labor, materials or prices under market conditions existing at the time of bidding. RTM's estimate of quantities is provided only as a guide for opinions of costs purposes. The client agrees and understands that the contractor shall be responsible for the final determination of all quantities. As such, RTM cannot and does not warrant or guarantee that the bids or final construction cost will not exceed any estimates given by RTM. If Client has retained or intends to retain separate contractors, consultants and other professionals in connection with the Project, RTM shall not be responsible for the work, services, acts, errors or omissions of such separate contractors, consultants and other professionals.

6. **Construction Administration.** If RTM's services include construction phase administration of the work in progress, RTM's responsibilities during construction administration may consist of the following duties only as specifically included in RTM's scope of services:

a. Act as a representative, but not an agent, of Client at the site of the Project, with authority only as provided herein. RTM shall (i) have the authority but not the duty to reject work that does not conform to RTM's Contract Documents; (ii) have the authority but not the duty to request additional inspections or testing of the work whenever, in RTM's reasonable opinion, same is necessary or advisable for the implementation of the intent of RTM's Contract Documents; (iii) have the authority to review and comment or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples required by RTM's Contract Documents, but only for the limited purpose of checking for conformance with Contract Documents (except for dimension, quantities and installation capability, which are the responsibility of the Contractor and/or its subcontractors) and other information given and the design concept expressed in the Contract Documents, provided however, RTM's review of a specific item

shall not indicate approval of an assembly of which the item is a component; and (iv) with prior written approval from Client, prepare and

recommend that Client Issue Change Orders and Construction Change Directives, along with supporting documentation and data;

b. Advise and consult with Client during construction on the Project until the final payment to the Contractor is due and, as an Additional Service, during any period thereafter in which changes are to be made by the Contractor;

c. Visit the site of the Project to observe the Work in order to become generally familiar with the progress and quality of the Work included in RTM's Contract Documents and completed to date and to determine whether, in general, the Work included in RTM's Contract Documents is being performed by the Contractor in a manner consistent with the requirements of RTM's Contract Documents: (i) at intervals which are appropriate, in RTM's reasonable discretion, to the stage of construction; or (ii) as otherwise agreed to by Client and RTM in writing, provided however, that in no event shall RTM be required to make exhaustive or continuous on-site inspections in order to check the quality or quantity of the Work, nor shall RTM be responsible for or review for any of Contractor's means, methods, techniques, sequence or procedures, or for safety precautions in connection with the Work, since these are solely the responsibility of the Contractor. Based upon said observations, RTM shall keep Client reasonably informed of the progress and quality of Work to the extent reasonable under the circumstances and in the exercise of the standard of care provided herein;

d. If included in RTM's scope of services, review and clarify amounts due to the Contractor based on RTM's observations at the site and evaluation of the Contractor's applications for payment. RTM's certification for payment constitutes a representation to Client, based upon RTM's observations at the site and on the data contained in the Contractor's application for payment, that the Work represented therein, to the best of RTM's knowledge, information and belief, has progressed to the point indicated thereon, and that the quality of the Work is in general accordance with all the Contract Documents, provided however, that the issuance of such a certification for payment is not a representation that RTM has: (i) made an exhaustive or continuous on-site inspection to check the quality or quantity of the Work done by the Contractor; (ii) reviewed the construction means, methods, techniques, sequences or procedures used by the Contractor; (iii) reviewed copies of requisitions received from Subcontractors or material suppliers; or (iv) ascertained how or for what purpose the Contractor has used money previously paid under the terms hereof.

e. Conduct observations to determine conformity with the dates of Substantial Completion and Final Completion and to issue a final Certificate of Payment.

f. Upon written request of Client or the Contractor, interpret and decide matters concerning performance thereof under the requirements of the Contract Documents. RTM's response to such requests shall be made with reasonable promptness. When making such interpretations and decisions, RTM shall not be liable for results of interpretations or decisions rendered in good faith and in accordance with the standard of care.

7. **Payment.** Client agrees to pay RTM within 30 days of receipt of RTM's invoice and any supporting documentation reasonably requested by Client. Invoices unpaid after 30 days shall accrue interest at the rate of one percent per month. Should Client fail to pay any amounts due hereunder or for any other services under any other agreements between Client and RTM, and such non-payment exceeds 45 days, RTM may, without prejudice to any other rights and remedies, suspend services on all agreements between Client and RTM until all amounts due are paid in full. In addition, at RTM's option, Client may be required to provide reasonable evidence of financial ability to perform Client's obligations under this Agreement. In the event of such suspension of services by RTM, should Client continue to fail to pay all amounts due in full by the close of business on the thirtieth (30th) day following suspension by RTM, then RTM may, without prejudice to any other rights and remedies, terminate the agreement or agreements between Client and RTM and recover damages. In the event of any suspension of services or termination by RTM for Client's failure to timely pay RTM, or in the event that RTM must enforce the terms of the agreement between Client and RTM, RTM shall have no liability for delays in the progress of the Work and RTM shall be entitled to recover its costs of early suspension or termination, remobilization and

reasonable attorneys' fees, costs and expenses. If Client is another design professional to which RTM is a subcontractor on the Project, the time periods identified in this Section 7 shall be extended by 15 days.

8. **Electronically Transmitted Data.** Data, design information, specifications, CAD files or other information transmitted electronically are provided for Client's convenience but are "as-is" without warranty of media, content or compatibility with Client's systems. Client acknowledges and accepts the risk and responsibility for damages to Client's hardware or software related to the use or transfer of RTM's electronic data. Client understands that RTM cannot be responsible for unauthorized changes in electronic data and that differences may exist between electronically delivered or transmitted data and the paper, hard copy of instruments of service. In the event of any conflict between RTM's electronically delivered or transmitted data and paper, hard copies of RTM's instruments of service, the paper, hard copies of RTM's instruments of service shall govern. Under no circumstances will RTM's delivery or transmission of electronic data be deemed a sale. With respect to electronically delivered or transmitted data, RTM makes no warranties, either express or implied, of merchantability, compatibility, or fitness for any particular purpose.

9. **Limitation of Liability.** The parties hereby waive, as against each other, any claims for incidental, special, exemplary or consequential damages. In addition, Client understands and acknowledges the design and construction process for this Project poses certain risks to both RTM and Client. Client further understands and acknowledges the amount of risk that RTM will accept is tied, in part, to the amount of compensation received for services rendered. RTM's fee for the services offered is based on Client's agreement to limit RTM's liability as described below. Client further acknowledges that were it not for this promise to limit RTM's liability, RTM's compensation would be greater to address the risks posed by this Project. Client, therefore, acknowledges its right to discuss this provision with legal counsel and voluntarily agrees that, to the fullest extent permitted by law, RTM's total liability to Client for any and all injuries, claims, liabilities, losses, costs, expenses, or damages whatsoever arising out of or in any way related to the Project, the proposal or Agreement from any cause or causes including, but not limited to, RTM's negligence, errors, omissions, breach of contract or any other legal theory, shall not exceed the greater of

- (i) total compensation received by RTM under this agreement or
- (ii) proceeds from available insurance coverage.

10. **Copyrights and Licenses.** RTM shall be considered the author of the drawings, specifications and other documents prepared by it for the Project ("Instruments of Service") and RTM shall at all times hold the copyright therein. Upon payment to RTM for all services rendered under the terms of this Agreement, RTM grants to Client a non-exclusive license to use the Instruments of Service in connection with the design, construction, use, maintenance and occupancy of the Project. If this Agreement is terminated for any reason prior to completion of the Project, Client may use the Instruments of Service in whole or in part in connection with the completion of the Project, so long as RTM has been compensated for all services rendered through the date of termination and Client does not use the Instruments of Service for any other project without obtaining RTM's consent to such use. RTM shall not be responsible for any changes to the Instruments of Service made by anyone other than RTM or for any failure of shop drawings or other submissions to comply with the Instruments of Service if such shop drawing or other submission has not been approved by RTM.

11. **Insurance.** RTM shall maintain customary insurance with limits and exclusions as reasonably determined by RTM.

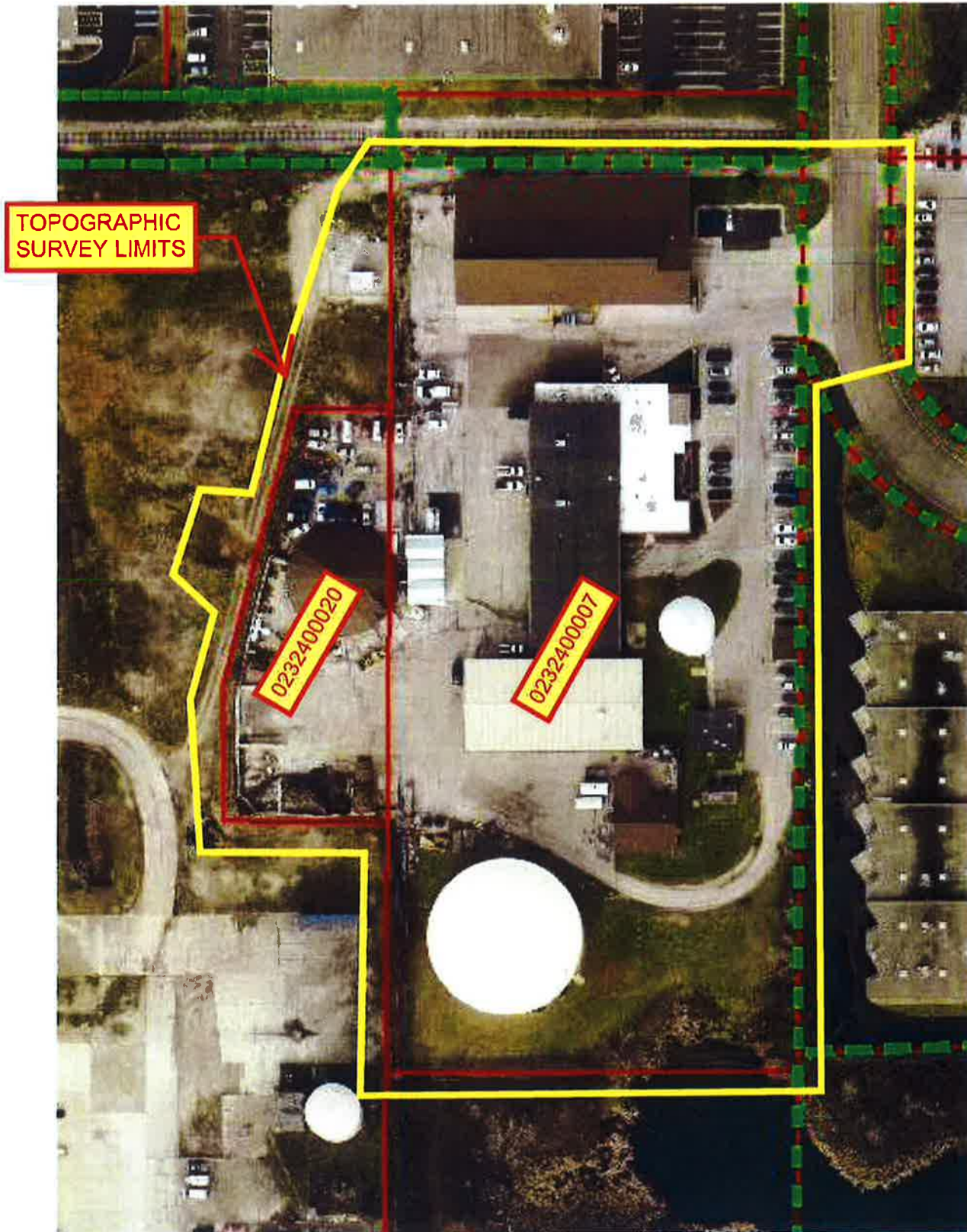
12. **Legal Fees.** In the event of a dispute, the non-prevailing party shall be responsible for the legal fees and costs incurred by the prevailing party.

13. **Successors and Assigns.** Neither party shall assign this Agreement or any right or cause of action arising out of this Agreement or the performance of obligations hereunder without the written consent of the other.

14. **Entire Agreement.** This Agreement represents the entire and integrated agreement between Client and RTM and supersedes all prior negotiations, representations, or agreements.

16. **Third Parties.** Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, any third party.

CAROL STREAM PUBLIC WORKS CENTER
124 GERZEVSKE LANE
TOPOGRAPHIC AND BOUNDARY SURVEY EXHIBIT



VILLAGE OF CAROL STREAM

Public Works Storage Yard Improvements and Administration Building Updates Request for Qualifications

Your firm is invited to submit qualifications for consulting services for the Village of Carol Stream Department of Public Works. The Village is seeking the services of a qualified firm, herein referred to as CONSULTANT, to prepare a design, scope of work and estimate of probable costs (for budgetary purposes) to **optimize available outdoor space and make improvements to the Public Works Administration Building**. The Carol Stream Public Works Center is located at 124 Gerzesvke Lane, Carol Stream, IL 60188.

I. EXISTING CONDITIONS/DESCRIPTION OF THE PROJECT

The Village of Carol Stream Public Works Center holds multiple garages, an Administration building, salt dome, elevated and above-ground water storage, small fueling station and multiple permanent (covered) and temporary (uncovered) storage bins. Attached is an aerial photo of the Public Works Center, which rests on approximately five (5) acres located in a commercial/industrial zone.

The Department is seeking to construct improvements on the existing site which will provide: 1) improved and expanded covered storage for raw materials such as dirt, stone, sand, etc.; 2) improved uncovered storage to segregate excavation spoil, sweeping debris, etc.; 3) improved layout and use of outdoor open spaces for storage of supplies (hydrants, pipe, manhole structures, etc.) and staging of vehicles and equipment; 4) improve storm water management on the site; 5) update the interior of the Administration building. Consideration of storm water management for strict compliance with the DuPage County Storm water Ordinance will be required for some of the improvements.

II. SCOPE

The CONSULTANT shall review existing functions, space, and conditions and identify department needs. The CONSULTANT'S services shall include, but not be limited to, the following:

- A) **Orientation** - The CONSULTANT shall meet with the Director of Public Works, and other departmental staff, in order to acquire more complete knowledge of the work to be performed and departmental needs. The CONSULTANT will tour the Public Works Center in order to familiarize themselves with the current facility and operations. The CONSULTANT will review any record documents available related to construction of existing improvements.
- B) **Design Options** - The CONSULTANT will prepare several design options for review with, and consideration by, Public Works staff. The CONSULTANT will prepare preliminary cost estimates for the options, along with a recommendation for a proposed option and chronological steps for implementation of the recommendations.

- C) **Recommended Construction Methodology** – Based on the recommended construction option(s) the CONSULTANT shall provide information related to the various construction delivery methodologies (design/bid/build, design/build, construction manager at risk, etc.) along with a recommendation and justification for the recommended methodology to be utilized for project delivery and a cost estimate related to that service.

III. **PROPOSAL REQUIREMENTS**

Responses to this Request for Qualifications should include the following information for evaluation purposes (complete but succinct submissions are desired):

A) **Statement of Experience**

- 1) Detailed description of the firm's qualifications and experience with similar types of projects, specifically including Public Works related projects. Additionally, please note current workload and time commitments, and proximity to the Village of Carol Stream.
- 2) At least three references for similar projects that may be contacted; including name, address, contact person, phone number, and a brief description of the project and when the work was undertaken.

B) **Staff Capabilities / Resumes**

- 1) An overview of the staff size and professional disciplines as well as resumes of key personnel who would be assigned to this project and the designation of the project manager.

C) **Management Plan and Understanding of Project Requirements**

- 1) Description of the firm's approach and activities involved in conducting the project including: the communication mechanisms between the Village and the project team; identification of various procedures such as data gathering and personnel to be interviewed; and methods to be utilized in evaluation of current and anticipated needs and cost estimates.
- 2) Description of the categories of findings and recommendations to be addressed in the final report, including necessary presentations of the results to the Village Board, if desired by the Village.
- 3) Estimated time frame for project review and submittal of a final report and recommendations from time of selection of a firm by the Village.

IV. **ADDITIONAL ISSUES**

- A) A voluntary walk through of the Public Works Center is set for Monday, June 14, at 10:00 am, at the Carol Stream Public Works Center (124 Gerzevske Lane, Carol Stream, IL 60188).
- B) Please submit one (1) unbound original and two (2) copies in a sealed envelope marked "**Public Works Storage Yard Improvements and Administration Building Updates**" to Phil Modaff,


Director of Public Works, 124 Gerzevske Lane, Carol Stream, IL 60188 no later than Thursday, June 24, at 10:00 am. Faxed or emailed responses will not be accepted.

- C) If there are other important factors not explicitly mentioned herein that would impact the requested study, the CONSULTANT should address those issues as well.
- D) It shall be the responsibility of the CONSULTANT to read and understand the enclosed information and specifications. The Village will assume that submission of qualifications means that the CONSULTANT has familiarized itself with the site conditions for this study. The Village of Carol Stream reserves the right to reject any and all submittals and to waive any irregularities and informalities and to select the firm or firms it deems to best suit the needs of the Village. The Village, in its sole discretion, may amend the scope of the project.
- E) All costs directly or indirectly related to the preparation of responses to the Village's Request for Qualifications shall be the sole responsibility of, and be borne by, the respondent.
- F) Following review of all submittals the Village may select one or more firms with which to conduct further discussion of qualifications and negotiation of CONSULTANT costs.

END OF REQUEST FOR QUALIFICATIONS

Village of Carol Stream
Interoffice Memorandum

MEMO TO: Robert Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: July 29, 2021

RE: Motion to Approve an Agreement for Professional Services with Jacobs for the WRC Facility Assessment and Capital Improvement Plan Update

In 2010 the Village hired consulting engineering firm Baxter & Woodman to perform a facility assessment and develop a long-term capital improvement program. That plan has served as an effective guide for planning and executing many capital improvement projects at the WRC over the past eleven years, including the current De-watering System Replacement Project.

The current budget provides \$45,000 to update the 2010 facility assessment and prepare a new long-term capital improvement program. Some of the uncompleted projects identified in the first assessment will be re-evaluated since they were initially identified as targets in the 10-20 year outlook contained in that report.

Over the past several months I have solicited proposals from both Baxter & Woodman and Jacobs (the current contract operators of the plant) to conduct a facility assessment update and prepare a recommended capital improvements plan (with cost estimates) for use in the upcoming budget cycle. The significant elements of the proposals were to include:

- Meetings with Public Works and plant operations staff
- Project management to include developing a plan and schedule to complete the report within the desired time frame
- Site visits and visual inspections of existing treatment equipment and processes, along with an examination of maintenance records, in order to document existing conditions
- Review the IEPA operating permit to inform decisions on priorities of future projects and to insure compliance with permit Special Conditions
- Develop an opinion of probable cost for recommended projects
- Prepare a final report
- OPTION: conduct a structural evaluation of major facilities to determine condition and identify and document any signs of structural distress.¹

¹ The original assessment did not include a structural evaluation of major facilities on site

- Baxter & Woodman submitted a proposal totaling \$43,400 (includes the optional structural evaluation and out-of-pocket reimbursements in an amount not-to-exceed \$5,400).
- Jacobs Engineering's proposal totaled \$46,757 (including \$6,776 for the structural evaluation and \$2,500 contingency to be used only with Village approval).

While Baxter & Woodman's proposal is slightly lower than Jacob's, you may recall that when the current 10-year contract with Jacobs² was negotiated and awarded, it included \$100,000 in essentially free engineering services from Jacobs over the life of the contract. The Village has expended some of those available funds on various projects, but the current balance remaining is \$54,683.

Therefore, I am recommending that the Mayor and Board approve a motion authorizing the Village Manager to enter into the attached agreement with Jacobs to perform the Facility Assessment and Capital Improvement Program Update (including Option A – Structural Evaluation) in an amount not to exceed \$46,757. Furthermore, I recommend that, to cover the cost of this project, the Mayor and Board authorize the use of funds available for engineering services as provided in the WRC Operating Contract.

Attachment

² The current operating contract is due to expire on April 30, 2026



December 16, 2020

Attention: Mr. Phil Modaff
Village of Carol Stream
Director of Public Works
124 Gerzevske Lane
Carol Stream, IL 60188

Project Name: **Village of Carol Stream Water Reclamation Center - Capital Improvements Plan Update**
Project Number: 351199CH

Subject: Proposal – Capital Improvements Plan

Dear Mr. Modaff:

Thank you for allowing Jacobs the opportunity to submit our proposal to provide an update to the 2010 Water Reclamation Center (WRC) Capital Improvements Plan. The Village of Carol Stream (Village) and Jacobs (formerly OMI) has enjoyed a successful economic and environmental partnership for the past 24 years. This dedicated Jacobs OM team has been proud and privileged to operate and maintain the WRC for the Village over those many years. We can guarantee the Village will benefit from the same level of commitment to effective service from the Jacobs engineering staff for this Capital Improvements Plan (CIP) Update. Our teams are uniquely qualified for this project because the Jacobs operations and engineering teams are aligned with the Village's goal of providing reliable and exceptional quality treatment now and for the future decades through proper planning of capital improvement projects.

We understand the Village' objective to update its CIP with prioritization improvements that reduce risks associated with asset failure and lower operating costs. For the CIP to be successful, improvements must be implemented over time to fit within the Village's financial framework. To help the Village meet these goals, Jacobs has carefully selected a team with proven planning, design, and operations experience, including in-depth knowledge and experience at the WRC. As the Village undertakes this important project, Jacobs is ready to be your trusted partner in developing a CIP Update that serves as a practical resource for the Village in the years to come.

Scope of Services

Project Management

Project management services will be performed to provide deliverables to the Village within the project schedule, including monthly progress reports with invoices as applicable and the project execution plan. Project management services encompass facilitating project communication (calls, meetings), coordinating access to the site, and supporting day-to-day delivery team collaboration.

The first subtask will be to conduct a virtual (conference call) project kickoff meeting with the Village of Carol Stream, WRC Operations and Maintenance (OM) Project Manager, Engineering Manager and Study Team. The project goals and approach will be discussed and confirmed.



Task No. 1 Deliverables

- Project Execution Plan
- Project Schedule
- Meeting Summary

Site Visit

Study Team will perform a site visit and collect information to perform a WRC condition assessment.

While on site, the Team will collect site data as needed to complete the study requirements. Typical site data collection would involve the following steps:

1. Facility by facility walk through with OM personnel discussing issues, age of equipment, past work, and planned work.
2. Visual observation and condition assessment of the major facilities.
3. Identification of systems apparent deficiencies.
4. Recording or confirmation of relevant existing operational parameters.

Review of Past Reports and Plant Records

The 2010 CIP will be reviewed, and discussions held with the WRC OM personnel to identify which recommendations have yet to be addressed, determine whether changes to date impact past recommendations, identify where needs still exist, and decide whether alternative approaches should be considered. The projects that have been completed and associated timeline will also be documented. Operational changes since 2010 that potentially impact capital improvements will also be considered. Remaining capital needs will be incorporated and prioritized in the CIP Update.

The 2012 Excess Flow Alternatives Study and the 2016 Phosphorous Optimization Plan and Treatment Feasibility Study will also be reviewed, and relevant information incorporated into the Capital Improvements Plan Update.

In addition to this, the WRC uses a computerized maintenance management software (CMMS) called Maintenance Connection. It also uses an operational database called Hach WIMS™. Data from both databases will be analyzed to identify problematic equipment and processes. This information will be considered when identifying and prioritizing needs.

Review of Permit

A new NPDES permit is expected to be issued by IEPA. The new NPDES permit will be reviewed for new limits and indications of potential future limits. It is anticipated that the new permit will include new limits for phosphorous, for which the WRC already has a plan for compliance, and it may also contain limits for DCBM, a disinfection byproduct, with an associated time frame for compliance. Jacobs has an ongoing project for another client comparing two alternative control strategies for DCBM. Jacobs will draw upon this knowledge to develop a recommendation and associated capital costs for compliance. The WRC plan for phosphorous compliance will be summarized and required improvements included in the CIP Update.

Consideration will also be given to potential future regulations that are not well defined in the new permit so that the recommended investments in this planning period have an eye to the future. This can avoid



investment in facilities that may not be compatible with future regulations, provide logical site planning for future facilities that may be required to comply with future limits, and minimize rate taxpayer money in the long term.

Cost Estimates

Previous cost estimates from the 2010 Capital Improvements Plan for recommended projects that have yet to be competed will be escalated, and new cost estimates will be developed for new recommended projects.

Draft Capital Improvements Plan Update

Study Team will develop a Draft WRC Capital Improvements Plan Update to identify needs, provide prioritized recommendations, and associated cost estimates. The Plan will consist of a list of recommended projects and estimated cost for the next ten years (2021 – 2031) and a list of projects for the following ten years (2031 – 2041). A list of observed deficiencies and recommended repairs will also be included.

The Draft Capital Improvements Plan Update will be provided to the OM WRC Team for review. After addressing internal comments, the Draft Study Report will be provided to the Village of Carol Stream for their review and comment.

Task 2 Deliverables

- Draft Capital Improvements Plan Update

Final Capital Improvements Plan Update

After receipt of comments from the Village of Carol Stream, the Study Team will conduct a conference call with the members of the OM Team and the Village of Carol Stream. The purpose of the meeting will be to discuss the Study findings, recommendations and Village review comments.

The Study Team will address comments and provide a Final Report.

Task 3 Deliverables

- Final Report – Capital Improvement Plan Update. A total of 5 (five) hard copies and 1 (one) digital copy will be provided to the Village of Carol Stream.

Task 4 Deliverable

- Annual review via condition assessment as outlined in the OM Contract Section 2.24.



Optional Scope

OPTION A – Structural Evaluation. Perform a visual inspection of exposed structures necessary to evaluate the structural condition of the major facilities onsite including:

- Primary Screw Pumps, including wet well
- Secondary Screw Pumps, including wet well
- Aerations Basins 1-6
- Secondary Clarifiers 1-4
- Sand Filters 1-4
- Aerobic Digesters 1-4

Inspection of confined spaces will follow WRC established procedures. Scope includes (1) one site visit by a structural engineer. WRC will provide the second person necessary for confined space inspection. The results will catalog the areas needing rehabilitation and repairs, present general recommended repairs and rehabilitation activities, and include a non-itemized budgetary cost estimate of recommended repair and rehabilitation activities. Scope does not include repair details or repair plans.

Task Deliverables

- Summarize the inspection and include sketches with repairs area.
- Non-itemized cost estimates for repair work.

OPTION B – East plant remaining structure evaluation – Evaluation of East Plant will include process engineering to determine feasibility of reuse, cost associated with reconstruction/rehabilitation/repairing to bring equipment to working condition and cost of demolition. Structural scope is limited to structural field investigation only. Analysis for structural feasibility of reuse is not included in this scope.

Engineering Fee

Our engineering fee for the above stated scope of services will be based on our hourly rates for actual work time performed plus reimbursements for out-of-pocket expenses, including travel costs in total will not exceed \$39,981.00 which includes \$2,500.00 of contingency to only be used with prior approval. With approval, outstanding credits from Section 2.28 of the OMI contract will be applied to offset costs which has a current balance of \$54,683.00.

OPTION A – Additional engineering fee of \$6,766.00


OPTION B – Additional engineering fee of \$5,373.00

If this proposal is acceptable, please sign and return one copy for our files.

On behalf of the Jacobs Team, we thank you for the opportunity to provide this proposal and look forward to working with you. Should you have any questions, please do not hesitate to call.

Jacobs

Respectfully,



Andrew Warmus
Assistant Project Manager
630.653.5499
andy.warmus@jacobs.com

Copies to: Kevin Dahl, Jacobs
Shelly Campbell, Jacobs
Hope Anastasakis, Jacobs
Nicholas Lenzi, Jacobs
Pete Mulvaney, Jacobs

Authorized by:
Village of Carol Stream

~~Phil Modaff~~ Robert Mella

~~Director of Public Works~~ Village Manager

Date: _____

**VILLAGE OF CAROL STREAM
INTER-DEPARTMENTAL MEMO**

TO: Bob Mellor, Village Manager
FROM: Caryl Rebholz, Human Resources Director *CR*
DATE: July 28, 2021
RE: **Board of Fire & Police Rules and Regulations**

Attached is Chapters III of the Rules and Regulations of the Board of Fire & Police Commissioners as amended and approved by the Commission on July 27, 2021. The amendments incorporate recommendations prepared by staff to establish a process for accepting lateral transfer applicants who currently serve as full-time police officers.

The specific language to be included in the Board of Fire & Police Rules and Regulations is as follows:

LATERAL APPOINTMENT OF SWORN POLICE OFFICER CANDIDATES

The Board may, at its discretion, make an original appointment of applicants who currently serve as a full time police officer and have successfully completed basic law enforcement training and have been so certified by the Illinois Law Enforcement Training and Standards Board. Applicants to be appointed under this Section must meet the following criteria:

- 1. Currently serve as a full-time sworn law enforcement officer in good standing for an Illinois municipality or public law enforcement agency in a comparable position, with duties and responsibilities substantially similar to those of a police officer in the Village of Carol Stream.*
- 2. Have a minimum of one (1) year of full-time experience with a municipal or public law enforcement agency in a comparable position.*
- 3. Be at least 21 years of age and less than 35 years of age as proscribed by State Statute. The age exceptions included in 65 ILCS 5/10-2.1-6(a) and (d) will apply.*

Applicants must complete and submit an application to the Board of Fire and Police Commission as provided in Chapter II, Section 3 of these Rules and Regulations. In addition, applicants may be required to furnish additional documents, including but not limited to a resume and cover letter, law enforcement performance evaluations, disciplinary history, training certifications, commendations or documentation verifying valid certification of eligibility.

Applicants who have been determined by the Board to meet the aforementioned requirements will not be required to attend an orientation or take a written examination. For such candidates, the examination process shall consist of a Police Department oral

interview with a minimum passing score of 70%, a Board oral interview with a minimum passing score of 70%, a polygraph /background investigation, a psychological examination, a physical agility examination, a medical examination, and any other examinations as the Board deems necessary to determine the fitness for duty as a Carol Stream Police Officer prior to appointment. Candidates are required to pass each phase in order to proceed to the next.

The lateral entry eligibility list will be created from qualified applicants that submit the required application materials and receive a score of 70% or above on the Police Department oral interview. A candidate's placement on the lateral entry eligibility list shall be by alphabetical order of their last name. Lateral entry candidates shall not be entitled to receive any preference points.

A candidate's position on the lateral entry list has no bearing on the order in which a candidate is selected to move forward in the hiring process. Such selection shall be made at the sole discretion of the Board, and may be based upon criteria including, but not limited to, the Police Department oral interview score, the Board oral interview score, previous employer commendations, discipline, evaluations, education, training, specialties and experience. All candidates selected to move forward in the hiring process shall be subject to disqualification as provided in Chapter II, Section 10 of these rules and regulations.

When in the determination of the Board, the original appointment of a qualified sworn police officer candidate is in the best interests of the Village, a qualified sworn police officer candidate may be appointed in lieu of a candidate from the Final Eligibility Roster. The Board may select the lateral entry candidate who in the Board's opinion is the most qualified candidate best meeting the needs of the department at that time.

Sworn Police Officer candidates may be considered for original appointment for a period of two years from the date of application for original appointment. No more than 50% of all original appointments may be made from sworn police officer candidates during the term of an active Final Eligibility Roster. The 50% rule may be waived in the event that the Chief of Police can demonstrate a reasonable need to do so. The request to waive the 50% rule must be approved by the Board of Fire and Police Commissioners.

Applications for Lateral Entry may be made and accepted at any time.

Sworn police officer candidates who are appointed shall serve a probationary period as set forth in Chapter III, Section K.

As is consistent with proper procedure, the Rules and Regulations as amended should be reviewed and approved by Ordinance (attached) by the Village Board.

These changes have been reviewed by counsel. Please let me know if you have any questions.

ORDINANCE NO. _____

**ORDINANCE ADOPTING RULES AND REGULATIONS OF THE
BOARD OF FIRE AND POLICE COMMISSIONERS**

WHEREAS, the Village of Carol Stream is a home rule unit by virtue of the Illinois Constitution of 1970; and

WHEREAS, in accordance with the Illinois Constitution of 1970, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals and welfare; and

WHEREAS, in accordance with the provisions of Section 3-2-8 of the Carol Stream Code of Ordinances, the Board of Fire and Police Commissioners of the Village of Carol Stream has adopted amendments to Chapter III, "Examinations-Original Appointments" of its Rules and Regulations; and

WHEREAS, in furtherance of its home rule powers the Mayor and Board of Trustees hereby find and determine that it is in the best interest of the people of the Village of Carol Stream to authorize and approve the amendments to the Rules and Regulations for the operation of the Board of Fire and Police Commissioners, as adopted by the Board of Fire and Police Commissioners, and as attached hereto.

NOW THEREFORE, BE IT ORDAINED, BY THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

Section 1. The amendments to Chapter III "Examinations-Original Appointments" of the Rules and Regulations of the Board of Fire and Police Commissioners, in the form attached hereto and incorporated herein, are hereby approved and adopted.

Section 2. If any provision of the Rules and Regulations hereby adopted is inconsistent with any provision of 65 ILCS 5/10-2.1-17, or any other provision of Illinois law over which the Village may exercise its home rule authority, then such provision of State law shall be inapplicable to the extent it is inconsistent with these Rules and Regulations, and the Rules and Regulations shall govern.

Section 3. This ordinance shall be in full force and effect from and after its passage and shall be published in pamphlet form in accordance with the law and noticed by a summary publication in one or more newspapers published in the municipality.

PASSED AND APPROVED THIS 2nd DAY OF AUGUST 2021.

AYES:

NAYS:

ABSENT:

Frank Saverino, Mayor

ATTEST:

Julia Schwarze, Village Clerk

CHAPTER III -- EXAMINATIONS -- ORIGINAL APPOINTMENTS

A. GENERAL PROCEDURES

All elements of the selection process for sworn personnel use only those rating criteria or minimum qualifications that are job related. The selection process incorporates only those components that have been documented as having validity, utility, and a minimum adverse impact. The selection process has a criteria-related validity. All written tests or materials administered by a private sector or vendor will meet the requirements of validity, utility and minimum adverse impact.

Section 1. EXAMINATIONS

The Board shall call for competitive examinations to establish eligibility lists. A call for such examination shall be entered in the minutes of the Board and shall include information pertaining to:

- (a) the time and place where such examination will be held;
- (b) the period for the Board's receipt of applications, which period shall be for at least a two-week period, and shall terminate a minimum of ten (10) days before the examination procedures begin;
- (c) the position to be filled from the resulting eligibility list.

Section 2. NOTICE OF EXAMINATIONS

Examinations for original appointment shall be advertised in a local newspaper in accordance with 5/10-2.1-13. Advertisements will include electronic media and postings. All announcements will include a description of duties, responsibilities, requisite skills, educational level, and other minimum requirements. Announcements should be posted at community service organizations and the Department should seek assistance from community leaders. All announcements will include an official deadline for the acceptance of applications.

Examinations may be postponed, however, by order of the Board, which order shall state the reason for such postponement and shall designate a new date for said

examination. Applicants shall be notified of the postponement of any examination and of the new date fixed for said examination.

Section 3. TYPES OF EXAMINATIONS

Applicants must attend the orientation program sponsored by the Board.

Applicants will then be required to undergo various tests, including examinations,

written and oral. The subject matter for examinations shall be such as will fairly test the capacity of the applicant to discharge the duties of the position to which the Applicant seeks appointment. No examination shall contain questions regarding the Applicant's political or religious opinions or affiliations.

The Human Resources Department will maintain contact with all applicants from initial application to final employment disposition.

Section 4. ORDER OF EXAMINATIONS

Examinations will be held as prescribed by the Board. Failure to pass any test graded on a "pass/fail" basis shall disqualify the applicant from any further participation. Each weighted component of the examination process shall be based upon a scale of 1 to 100. An applicant must achieve at least a minimum passing score on the physical ability and written examinations which shall be established with the testing agency employed by the Board and announced at the mandatory orientation meeting prior to the beginning of the testing process. The nature of the testing process examinations and related scoring are:

<u>Examination</u>	<u>Weight</u>	<u>Passing Grade</u>
written examination	80%	minimum passing score set at orientation meeting
oral boards	20%	minimum passing score set at orientation meeting
polygraph examination*		pass./fail
credit, moral, and other background investigation		pass/fail
oral interview by Board		pass/fail
physical agility test**		pass/fail
psychological examination / medical examination***		pass/fail

*further investigation of all polygraph examination results will be performed.

**passing of physical agility test for academy attendance as required by State law & academy attendance.

*** administered after a conditional offer of employment is made.

All elements of the testing process shall be administered, scored, evaluated, and interpreted in a uniform manner.

B. WRITTEN EXAMINATION

Section 1. NATURE OF EXAMINATION

The material used in these examinations shall be of such a nature as to adequately assess the Applicant's aptitude to assimilate training as a Police Officer.

Section 2. FINALITY

All examination papers shall be and become the property of the Board and the grading thereof by the Board shall be final and conclusive. Applicants who fail to achieve a passing grade will be notified and eliminated from all further consideration.

C. ELIGIBILITY REGISTER

Section 1. PLACEMENT ON REGISTER

The Board shall prepare and keep a register of persons whose combined score on the written examination/oral board is not less than the minimum fixed by these rules, and who are otherwise eligible. These persons shall take rank upon the register as Applicants in the order of their relative excellence as determined by the written examination without reference to priority of time of examination.

Section 2. POSTING OF PRELIMINARY REGISTER: PREFERENCES

Within 20 days after the written examination, a preliminary eligibility list shall be posted by the Commissioners, which shall show the final grades of the Applicants and be subject to the claims for preference points as provided hereunder. Applicants who are eligible for veteran, educational, or law enforcement certification preference points must make a claim in writing with proof thereof within 10 days after the date of the preliminary eligibility list or such claim will be waived. No Applicant will be eligible to receive more than 5 preference points in total. It is the intent of these rules that the preference points to be awarded comply, from time-to-time, with the requirements of the State statutes. If there is a difference between the preference points set out below and those specified within State statutes, the latter shall apply.

(1) Veteran's Preference Points.

Applicants who have served in the active military or naval service of the United States for a period of at least one year and who were honorably discharged therefrom, or who are or may hereafter be on inactive or reserve duty in such military or naval service, shall be eligible for five (5) preference points pursuant to 65 ILCS 5/10-2.1-8. For purposes of this Section, if a person has been deployed, then "active military or naval service of the United States includes training and service school attendance, as defined in 10 USC 101(d), which is ordered pursuant to 10 USC 12301(d).

(2) Prior Service Preference Points.

Applicants who either (i) have been employed by the Village as Community Service Technicians, or (ii) possess a certificate of Basic Law Enforcement Training Course as provided in the Illinois Police Training Act shall be eligible for preference points as follows:

- i. Applicants with at least two (2) years' employment by the Village as a Community Service Technician, or certified and having at least two (2) years employment as a full-time sworn peace officer are eligible for five (5) points at the time of examination for original appointment to the Police Department.
- ii. Applicants with experience of up to two (2) years' employment by the Village as a Community Service Technician, or certified and having zero (0) to two (2) years employment as a full-time sworn peace officer are eligible for three (3) points at the time of examination for original appointment to the Police Department.

(3) Education Preference Points.

Applicants who possess a Bachelor's Degree in any academic discipline at the time of their application for employment with the Department shall be eligible for five (5) preference points. Applicants who hold a valid Associate's Degree in law enforcement or criminal justice at the time of their application for employment with the Department shall be eligible for three (3) preference points.

Section 3. FINAL ELIGIBILITY ROSTER

The Board shall prepare a "Final Eligibility Roster" which shall include claimed preference points. Appointment shall be subject to a final polygraph examination, psychological, background investigation, oral interview, and physical examination as provided by these rules. Eligibility lists will be in effect for no more than three (3) years.

Applicants shall be appointed from the eligibility list in descending order. Notwithstanding anything to the contrary contained in these rules and regulations, the Board may, in its discretion, choose to appoint an applicant who has been awarded a certificate attesting to his or her successful completion of a minimum standards Basic Law Enforcement Training Course, as provided in the Illinois Police Training Act, ahead of non-certified applicants.

D. LATERAL APPOINTMENT OF SWORN POLICE OFFICER CANDIDATES

The Board may, at its discretion, make an original appointment of applicants who currently serve as a full time police officer and have successfully completed basic law

enforcement training and have been so certified by the Illinois Law Enforcement Training and Standards Board. Applicants to be appointed under this Section must meet the following criteria:

1. Currently serve as a full-time sworn law enforcement officer in good standing for an Illinois municipality or public law enforcement agency in a comparable position, with duties and responsibilities substantially similar to those of a police officer in the Village of Carol Stream.
2. Have a minimum of one (1) year of full-time experience with a municipal or public law enforcement agency in a comparable position.
3. Be at least 21 years of age and less than 35 years of age as proscribed by State Statute. The age exceptions included in 65 ILCS 5/10-2.1-6(a) and (d) will apply.

Applicants must complete and submit an application to the Board of Fire and Police Commission as provided in Chapter II, Section 3 of these Rules and Regulations. In addition, applicants may be required to furnish additional documents, including but not limited to a resume and cover letter, law enforcement performance evaluations, disciplinary history, training certifications, commendations or documentation verifying valid certification of eligibility.

Applicants who have been determined by the Board to meet the aforementioned requirements will not be required to attend an orientation or take a written examination. For such candidates, the examination process shall consist of a Police Department oral interview with a minimum passing score of 70%, a Board oral interview with a minimum passing score of 70%, a polygraph /background investigation, a psychological examination, a physical agility examination, a medical examination, and any other examinations as the Board deems necessary to determine the fitness for duty as a Carol Stream Police Officer prior to appointment. Candidates are required to pass each phase in order to proceed to the next.

The lateral entry eligibility list will be created from qualified applicants that submit the required application materials and receive a score of 70% or above on the Police Department oral interview. A candidate's placement on the lateral entry eligibility list shall be by alphabetical order of their last name. Lateral entry candidates shall not be entitled to receive any preference points.

A candidate's position on the lateral entry list has no bearing on the order in which a candidate is selected to move forward in the hiring process. Such selection shall be made at the sole discretion of the Board, and may be based upon criteria including, but not limited to, the Police Department oral interview score, the Board oral interview score, previous employer commendations, discipline, evaluations, education, training, specialties and experience. All candidates selected to move forward in the hiring process shall be subject to disqualification as provided in Chapter II, Section 10 of these rules and regulations.

When in the determination of the Board, the original appointment of a qualified sworn police officer candidate is in the best interests of the Village, a qualified sworn police officer candidate may be appointed in lieu of a candidate from the Final Eligibility Roster. The Board may select the lateral entry candidate who in the Board's opinion is the most qualified candidate best meeting the needs of the department at that time.

Sworn Police Officer candidates may be considered for original appointment for a period of two years from the date of application for original appointment. No more than 50% of all original appointments may be made from sworn police officer candidates during the term of an active Final Eligibility Roster. The 50% rule may be waived in the event that the Chief of Police can demonstrate a reasonable need to do so. The request to waive the 50% rule must be approved by the Board of Fire and Police Commissioners.

Applications for Lateral Entry may be made and accepted at any time.

Sworn police officer candidates who are appointed shall serve a probationary period as set forth in Chapter III, Section K.

E. POLYGRAPH EXAMINATION

Applicants, on notification of a pending vacancy, shall submit themselves for a polygraph examination as provided by these rules at such time and place as the Board may in writing designate.

The polygraph examiner will review the questions with the Applicant prior to the actual examination. The polygraph examiner will be a licensed polygraph examiner designated by the Board.

If the Applicant fails the polygraph test (deception was detected by the examiner), the Applicant may be disqualified. The results of the polygraph examination, whether truthful statements were made, or deception was detected, will be investigated during the background phase of the testing process, and then reviewed by the Board for determination.

F. ORAL EXAMINATION BY BOARD

Section 1. ATTENDANCE OF BOARD MEMBERS

No less than two (2) Commissioners shall conduct the Oral Examination. Questions may be asked by the Commissioners or persons selected by the Commissioners. The same Commissioners shall not be required to interview each applicant.

Section 2. SUBJECT OF EXAMINATION

Questions shall be asked of the Applicant that will enable the Commissioners to properly evaluate and grade the Applicant on voice and speech, appearance, alertness, ability to present ideas, judgment, emotional stability, self confidence, friendliness and personal fitness for the position.

Section 3. COMMISSIONERS' DECISION

On completion of each oral interview, the Commissioners will discuss the Applicant's ability using the traits listed in Section 2 above. Each Commissioner will then grade the Applicant on a pass/fail basis. The Commissioners will determine the pass/fail status of each Applicant. Applicants who fail are automatically eliminated from all further consideration.

G. CREDIT AND MORAL EXAMINATION

The Board may conduct an investigation of the applicant's character and fitness. The Board may cause the conduct of an investigation of the financial history of the applicant with a view toward determining whether the applicant's prior use or abuse of credit or questionable financial dealing or special financial dependency create a reasonable doubt as to the Applicant's ethics, stability, trustworthiness, honesty or financial responsibility. The applicant shall furnish all information requested to assist the Board in conducting this investigation including but not limited to fingerprints, financial and credit records.

H. MEDICAL EXAMINATION

An Applicant, upon notification of a conditional offer of employment, shall submit himself for a complete medical examination by a licensed physician designated by the Board. Failure to pass this examination shall eliminate the Applicant from the "Eligible Register" and any further consideration.

I. PSYCHOLOGICAL EXAMINATION

Upon notification of a condition offer of employment, an Applicant shall submit himself for Psychological Examination by a licensed psychologist designated by the Board. . Failure of the Applicant to take or successfully complete such test shall disqualify the Applicant to enter upon the duties of the office for which the application for examination was filed. A Applicant shall be considered to have failed the polygraph examination if the Board finds that the Applicant has (1) admitted during the pre-test interview any wrongdoing or the commission of any act that would otherwise disqualify the Applicant from appointment; (2) admitted during the pre-test interview any wrongdoing or act that was not admitted in the applicant's application and would disqualify the Applicant from appointment; (3) admitted wrongdoing during the course of the polygraph test that was not admitted during the pre-test interview; (4) answered questions during the course of the polygraph test in a manner that the Board determines to be indicative of deception.

J. DRUG SCREENING

Any Applicant for original appointment shall be required to pass a drug screening test to establish the Applicant's fitness to perform the duties of police officer. Failure to pass the drug screening shall disqualify the Applicant from further consideration.

K. EFFECT OF WAIVER OF APPOINTMENT

Any person whose name appears on an Eligibility Register for original appointment compiled under this Chapter III, but who declines original appointment, shall be removed from the Eligible Register and shall not be considered further. Any person whose name appears on an Eligibility Register for promotional appointment compiled under Chapter IV below may decline appointment one time. Any person so declining a promotional appointment is required to notify the Board in writing within five (5) days from the time appointment is offered. In the event a person declines a promotional appointment for a second time, the Board, in its discretion, may strike the name of such Applicant from the Eligibility Register.

L. PROBATION

Original appointees shall be on probation for a period of twenty-five (25) months. The probationary period shall be extended by adding to the 25 month period any time that the probationer receives as an authorized leave. A probationary member may be discharged by the Chief of Police. The Chief shall notify the Board of the discharge. The discharge procedures set forth in Chapter VI shall not be applicable to probationary members.

Final certification of probationary Police Officers shall be subject to successful completion of the Basic Training Course, as mandated by the State of Illinois.

M. RELEASE OF LIABILITY

All Applicants shall execute and deliver to the Board a release of all liability as the result of taking a "Physical Aptitude Test" in favor of the Village of Carol Stream on a form to be prescribed by the Board.

N. RECORDS

The Fire and Police Commission will maintain records of all Applicants within the Human Resources Department. The files will be kept in a secure area. Access to the files is restricted to those persons legally entitled to view the records. These records will be maintained for such period as required by law.

Companies contracted to administer tests will maintain all testing materials and answer templates in a secure area at their facility.

A report of the results of the medical, polygraph and psychological examinations will be kept within the file records of the Applicant within the Human Resources Department. The examination provider will keep a detailed record of these exams.

AN ORDINANCE APPROVING AN AMENDMENT TO A SPECIAL USE PERMIT FOR A DRIVE-THROUGH USE, PARKING VARIATION, AND BUILDING SETBACK VARIATION (MCDONALD'S, 355 S. SCHMALE ROAD)

WHEREAS, Michael Ceferin with McDonald's, hereinafter referred to as the Petitioner, has petitioned the Village of Carol Stream for an Amendment to a Special Use Permit for a Drive-Through Use, as provided in Section 16-3-11 of the Carol Stream Code of Ordinances (formerly Sections 16-9-3 (C)(11) and 16-9-4 (C)(1) of the Carol Stream Code of Ordinances); a Variation to reduce on-site parking from 54 spaces to 45 spaces, as provided in Section 16-5-2 of the Carol Stream Code of Ordinances (formerly Section 16-13-3 (E) of the Carol Stream Code of Ordinances); and a Variation to reduce the required building setback along Gundersen Drive from 67.5 feet to 50.5 feet, as provided in Section 16-3-5 (D)(2) of the Carol Stream Code of Ordinances (formerly Section 16-9-4 (G)(1) of the Carol Stream Code of Ordinances); on the property legally described in Section 3 herein and commonly known as 355 S. Schmale Road, Carol Stream, Illinois; and

WHEREAS, pursuant to Sections 16-8-4 (K) and 16-8-4 (L) of the Carol Stream Code of Ordinances, the Combined Plan Commission/Zoning Board of Appeals held a public hearing on the above petition on July 26, 2021, following proper legal notice of said public hearing, after which the Commission recommended to the Mayor and Board of Trustees of the Village that the Amendment to the Special Use Permit and Variations be approved; and

WHEREAS, the Combined Plan Commission/Zoning Board of Appeals has filed its Findings and Recommendations regarding the Amendment to the Special Use Permit and Variations with the Mayor and Board of Trustees, and the Mayor and Board of Trustees have duly considered said Findings and Recommendations.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1:

The Mayor and Board of Trustees of the Village of Carol Stream, after examining the Petition for the Amendment to the Special Use Permit, and the Findings and Recommendations of the Combined Plan Commission / Zoning Board of Appeals, have determined and find that the requested Amendment to the Special Use Permit:

1. Is deemed necessary for the public convenience at the location. *The addition of the order-ahead lane for advanced ordering and payment will provide mobile customers with an additional ordering option, which is geared toward the public convenience for McDonald's customers.*
2. Will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare. *The order-ahead lane and pickup canopy/station have been designed to operate in a manner that should not be impede traffic flow or endanger other motorists or pedestrians.*

3. Will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. *The addition of the order-ahead lane and pickup canopy/station represents a significant investment and should not be injurious to the use or enjoyment of other property in the immediate vicinity, nor substantially diminish or impair property values within the neighborhood.*
4. Will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district. *Surrounding properties are already developed. As such, there should be no impact on the normal and orderly development and improvement of surrounding properties.*
5. Will provide adequate utilities, access roads, drainage and other important and necessary community facilities. *Adequate utilities, access roads, drainage and other public improvements are in place.*
6. Will conform to the applicable regulations of the district in which it is located, except as the Village Board may in each instance modify such regulations. *The project is expected to conform to all applicable codes and requirements.*

SECTION 2:

The Mayor and Board of Trustees of the Village, after examining the Variation requests, and the Findings and Recommendations of the Combined Plan Commission/Zoning Board of Appeals, have determined and find that, with respect to the requested Variations:

1. The requested variations arise from conditions that are unique to the subject property, that are not ordinarily found in the same zoning district and that are not a result of the owner's intentional action. *Though there are no unique circumstances for the subject property, similar variation requests have been granted to reduce the larger building setback requirement for properties zoned B-3 but with smaller buildings. In addition, the applicant has demonstrated that parking will be adequate for customers and employees with the submitted parking study.*
2. The variations to be granted will not alter the essential character of the neighborhood in which the subject property is located, nor substantially or permanently impair use or development of adjacent property. *If the variations are granted, staff does not believe the essential character of the locality will be altered with the reduced building setback for the ordering station canopy or the reduction of parking given the existing use of the property as a restaurant with a double drive-through lane.*
3. The strict application of the applicable standards will constitute an unnecessary physical hardship (not economic hardship) because the property cannot be used for an otherwise allowed use without coming into conflict with applicable site development standards. *The ordering station canopy could not be constructed unless the building setback was reduced (solely for the canopy and not the entire*

building), and the submitted parking study illustrates that parking demand for the fast food restaurant will be met with the reduced number of parking spaces.

4. The variations are the minimum action necessary to alleviate the hardship and observes the spirit of this UDO. *It is believed that the spirit of the UDO will be maintained with the addition of the ordering station canopy and reduction of parking.*
5. The variations desired will not adversely affect the public health, safety, or general welfare or impair the purposes or intent of the UDO or the comprehensive plan. *Schmale Road has been called the "Restaurant Row" of Carol Stream, and the order ahead lane and accompanying canopy will allow for an additional mechanism for customers to order meals at one of the restaurants along Schmale. In addition, the reduction in parking should not affect parking demand on the property given the increased use of drive-through services at fast food restaurants, including the subject property.*

SECTION 3:

The Amendment to the Special Use Permit and Variations, as set forth in the above recitals, is hereby approved and granted to McDonald's, subject to the conditions set forth in Section 4, upon the real estate commonly known as 355 S. Schmale Road, Carol Stream, Illinois, and legally described as follows:

MCDONALD'S SCHMALE ROAD CONSOLIDATION, IN THE SOUTH HALF OF SECTION 4, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.

hereinafter referred to as the Subject Property.

SECTION 4:

The approval of the Amendment to a Special Use Permit and Variations granted in Sections 1 and 2 herein is subject to the following conditions:

1. That the landscape materials must be installed as shown on the attached landscape plan, and that all materials shall be maintained in a healthy condition, with dead or dying materials being replaced in accordance with the approved plan on an annual basis;
2. That parking spaces shall be striped in accordance with the Village's looped striping detail;
3. That should the ordering station and canopy be removed in the future, the building and site shall be restored to conditions and plans as depicted under Ordinance No. 2011-03-05; and
4. That the site and business must be maintained and operated in accordance with all State, County and Village codes and regulations.

SECTION 5:

The Amendment to a Special Use Permit and Variations are hereby approved and granted as set forth in the following plans and exhibits:

1. Site Plan (Exhibit A, dated June 28, 2021) prepared by Watermark Engineering Resources, 2631 Ginger Woods Parkway, Aurora, Illinois, 60502.
2. Landscape Plan (Exhibit B, dated June 28, 2021) prepared by Watermark Engineering Resources, 2631 Ginger Woods Parkway, Aurora, Illinois, 60502.
3. Building Elevations (Exhibit C, dated May 2021), prepared by McDonalds USA, LLC.
4. Colored Rendering (Exhibit D, received June 30, 2021), prepared by McDonalds USA, LLC.

SECTION 6:

This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form, provided, however, that this Ordinance is executed by the owners or such other party in interest, consenting to and agreeing to be bound by all of the terms and conditions contained within this Ordinance. Such execution and delivery to the Village shall take place within sixty (60) days after the passage and approval of this Ordinance or within such extension of time as may be granted in the discretion of the corporate authorities, by motion.

SECTION 7:

The failure of the owner or other party in interest, or a subsequent owner or other party in interest, to strictly comply with the terms and conditions of this Ordinance, after execution of this Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 16-8-5 of the Carol Stream Code of Ordinances, and/or termination of the special use permit after notice and public hearing in accordance with the procedures required by the Carol Stream Code of Ordinances.

PASSED AND APPROVED THIS 2nd DAY OF AUGUST, 2021.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr. Mayor

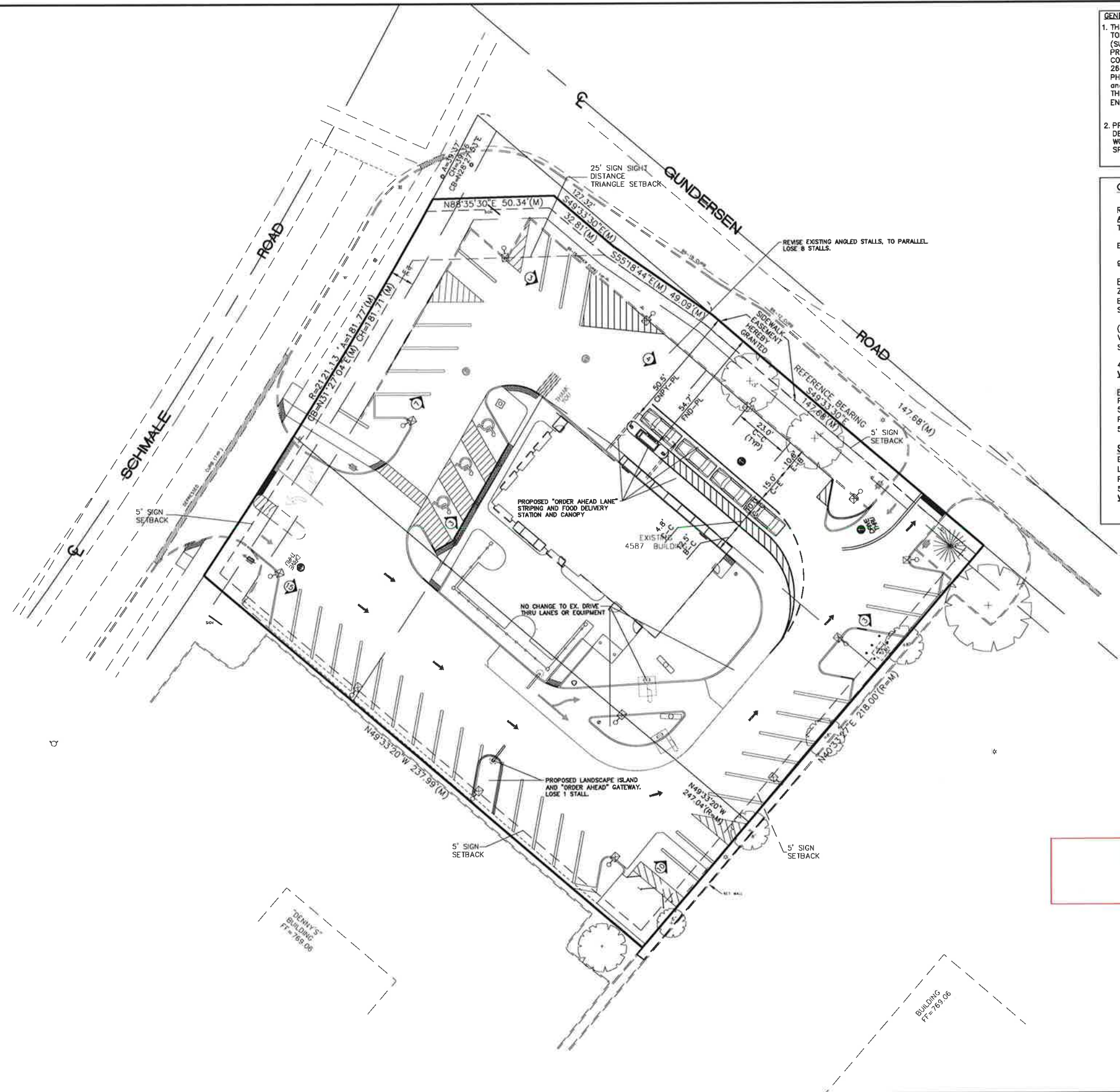
ATTEST:

Julia Schwarze, Village Clerk

I, Michael Ceferin, being the owner and/or party in interest of the Subject Property legally described in this ordinance, do hereby accept, concur, and agree to develop and use the Subject Property in accordance with the terms and conditions of this Ordinance, and I understand that if I do not do so, I am subject to the penalties set forth in Section 16-8-5 of the Carol Stream Code of Ordinances, and/or termination of the special use permit. McDonald's further agrees to indemnify, hold harmless and defend the Village, and its officers, agents and employees from any and all claims, lawsuits, liabilities damages and costs incurred as a result of the approvals as granted herein.

Date

Owner/Party In Interest



GENERAL NOTES:

- THESE PLANS ARE BASED ON THE BOUNDARY AND TOPOGRAPHIC SURVEY (SURVEY PROJECT #8707.01 DATED 12/01/10) PREPARED BY: COMPASS LAND SURVEYING, LTD. 2631 GINGER WOODS PARKWAY, SUITE 100, AURORA, IL PHONE: (630) 820-9100 FAX: (630) 820-7030 and THE FINAL ENGINEERING PLANS PREPARED BY WATERMARK ENGINEERING DATED 08/26/2011
- PRIOR TO CONSTRUCTION, CONTRACTOR TO CONTACT THE DESIGN ENGINEER AND ARCHITECT TO VERIFY THAT THEY ARE WORKING FROM THE MOST CURRENT SET OF PLANS AND SPECIFICATIONS.

ON SITE PARKING DATA

REGULAR SPACES	42
ADA ACCESSIBLE SPACES	3
TOTAL SPACES	45

EXISTING SPACES = 54
9 SPACES LOST

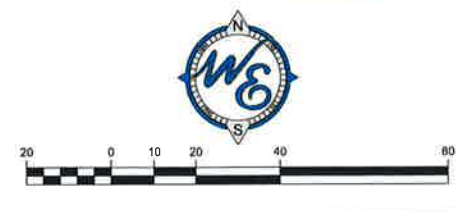
PARKING REQUIREMENTS:
ZONED B-2 PARKING REQUIREMENTS = 1 SPACE/55 S.F. OF BUILDING 3,900 S.F. BUILDING/55 S.F. = 71 REQUIRED PARKING STALLS
(ORDINANCE NO. 2011-03-05 IS AN APPROVED VARIANCE TO REDUCE THE REQUIRED PARKING SPACED FROM 71 SPACES TO 54 SPACES.)

45 PARKING STALLS PROVIDED < 54 PARKING STALLS REQUIRED
VARIANCE REQUIRED

PARKING LOT GREEN AREA REQUIREMENTS:
PARKING LOT AREA = 30,465 S.F.
5% * 30,465 S.F. = 1,524 S.F. OF REQUIRED GREEN AREA
PROPOSED GREEN AREA = 5,275 S.F.(17.3%)
5,275 S.F.(17.3%) > 1,524 S.F.(5%)

SITE DATA
EXISTING BUILDING AREA = 3,900 S.F.
LOT AREA = 54,239 S.F.(1.25 AC.)
PROPOSED BUILDING SETBACK ALONG GUNDERSEN RD = 50.5'
50.5' BLDG SETBACK PROVIDED < 67.5 BLDG SETBACK REQUIRED
VARIANCE REQUIRED

EXHIBIT A



SITE PLAN

COMMENTS

Prepared For:

McDonald's Corporation
4320 Winfield Road, Suite 400
Warrenville, IL 60555

McDONALD'S - CAROL STREAM, IL

355 Schmale Rd
Carol Stream, Illinois

Prepared By:

Watermark Engineering Resources

watermark-engineering.com | 2631 Ginger Woods Pkwy | Aurora, IL 60502 | (630) 375-1800

CHECKED BY: J.MILLER
DESIGN BY: D.OLSON
DRAWN BY: D.OLSON
DATE: JUNE 28, 2021
SCALE: 1" = 20'
PROJECT NO.: 21-034

1 of 1
LC# 12-0184

PLANT LIST				
QTY.	ABBR. BOTANICAL NAME	COMMON NAME	SIZE	
1	PSG	Ginkgo biloba 'Princeton Sentry'	Princeton Sentry Ginkgo	2 1/2" Cal.
FLOWERING AND EVERGREEN SHRUBS				
15	GLS	Rhus aromatica 'Grow-Low'	Grow-Low Sumac	5 Gal.
PERENNIALS, ORNAMENTAL GRASSES AND GROUNDCOVERS				
5	CBS	Carex gray	Common Bur Sedge	1 Gal.

GENERAL NOTES:

- THESE PLANS ARE BASED ON THE BOUNDARY AND TOPOGRAPHIC SURVEY (SURVEY PROJECT#8707.01 DATED 12/01/10)
- PREPARED BY: COMPASS LAND SURVEYING, LTD. 2631 GINGER WOODS PARKWAY, SUITE 100, AURORA, IL. PHONE: (630) 820-9100 FAX: (630) 820-7030 and
- THE FINAL ENGINEERING PLANS PREPARED BY WATERMARK ENGINEERING DATED 08/26/2011
- PRIOR TO CONSTRUCTION, CONTRACTOR TO CONTACT THE DESIGN ENGINEER AND ARCHITECT TO VERIFY THAT THEY ARE WORKING FROM THE MOST CURRENT SET OF PLANS AND SPECIFICATIONS.

LANDSCAPE NOTES

- ALL PLANT MATERIAL SHALL BE HARDY TO THE ZONE IT IS BEING PLANTED IN. ALL TREES AND SHRUBS ARE TO BE BALLED AND BURLAPED UNLESS OTHERWISE NOTED AND SHALL BE GROWN IN ACCORDANCE WITH THE STANDARDS SET FORTH BY THE LATEST EDITION OF AMERICAN STANDARD FOR NURSERY STOCK PLANNED BY AMERICANHORT.
- PLANT SIZES CALLED OUT ON THIS PLAN ARE THE MINIMUM SIZE REQUIRED; PLANTS WHICH FAIL TO MEET THE SIZES LISTED, SHALL BE REJECTED AT THE EXPENSE OF THE CONTRACTOR.
- CONTRACTOR MUST VERIFY ALL MATERIAL SPECIFICATIONS AS SHOWN ON THE DRAWING. THE PLANT LIST PROVIDED ON THIS PLAN IS FOR CONVENIENCE ONLY.
- SUBSTITUTIONS MAY NOT BE MADE WITHOUT THE APPROVAL OF THE LANDSCAPE ARCHITECT/DESIGNER.
- THE CONTRACTOR SHALL NOTIFY ALL APPROPRIATE AGENCIES AND UTILITY LOCATORS PRIOR TO CONSTRUCTION. CONTRACTOR SHALL NOT BEGIN ANY WORK ON-SITE UNTIL ALL UTILITIES HAVE BEEN LOCATED. CONTRACTOR SHALL OBTAIN "AS-BUILT" PLANS FOR ALL IRRIGATION AND LIGHTING PRIOR TO CONSTRUCTION.
- CONTRACTOR IS RESPONSIBLE FOR PROTECTING ALL UTILITIES INCLUDING IRRIGATION AND LIGHTING. ALL DAMAGE SHALL BE REPAIRED TO A NEW CONDITION IN ACCORDANCE WITH ALL CODES AT NO COST TO THE OWNER - SEE NOTE 5.
- ALL UNSUITABLE MATERIAL (CONCRETE, AGGREGATE, STONE, CRIBBED ASPHALT, BRICK, ETC.) SHALL BE REMOVED, INCLUDING HAUL OFF, PRIOR TO PLANTING AND SHALL BE THE RESPONSIBILITY OF THE LANDSCAPE CONTRACTOR.
- SOIL MIX PM35 BY MIDWEST TRADING COMPANY OR EQUAL SHALL BE ROTOTILLED INTO ALL PERENNIAL AND ANNUAL PLANTING BEDS PRIOR TO THE INSTALLATION OF THE PLANT MATERIAL. A SLOW RELEASE, GRANULAR FERTILIZER SHALL BE APPLIED TO ALL ANNUAL AND PERENNIAL PLANTING BEDS AT THE RECOMMENDED RATE, AND SHALL BE ROTOTILLED WITH THE ABOVE SOIL MIXTURE BEFORE THE PLANT MATERIAL IS INSTALLED.
- CONTRACTOR TO REMOVE ALL AIR POCKETS WITHIN 12 HOURS OF INSTALLATION TO ENSURE ALL AIR POCKETS HAVE BEEN REMOVED AROUND ROOT BALL.
- ALL PLANT BED AREAS ARE TO BE MULCHED WITH 3" OF DOUBLE SHREDDED HARDWOOD MULCH AND SHALL BE SEPARATED WITH A SPADE EDGE ALONG PERIMETERS ADJACENT TO TURF AREAS. PERMANENT GRADE (AFTER SETTLING) SHALL BE 1" BELOW ADJACENT CURBS.
- ALL TURF AREAS ARE TO BE A MINIMUM OF A FIVE WAY BLUEGRASS BLEND, UNLESS OTHERWISE NOTED. CONTRACTOR IS RESPONSIBLE FOR WATERING ALL INSTALLED TURF AREAS UNTIL TIME OF HARVEST. TURF SEED AND SOO COVER ON THE SAME PROJECT, CONTRACTOR SHALL VERIFY AND USE SEED MIXTURES TO MATCH SOO.
- AREAS TO BE SOOED SHALL BE WITH AN "APPROVED TURFGRASS SOO" OF PREMIUM GRADE. SOO SHALL BE A 100% BLEND OF CENTURY BLUEGRASS VARIETIES THAT HAVE BEEN GROWN LOCALLY TO THE PROJECT SITE. SOO MUST BE MATURED FOR 2 FULL GROWING SEASONS PRIOR TO HARVEST CUTTING AND BE HEALTHY WITH WELL ESTABLISHED ROOTS. SOO SHALL BE FREE OF DISEASE, INSECTS AND DEBRIS. SOO SHALL BE UNIFORM IN LEAF COLOR, TEXTURE, AND DENSITY. SOO SHALL BE DELIVERED, INSTALLED, AND WATERED WITHIN 24 HOURS OF HARVEST IN WHICH TEMPERATURES DO NOT EXCEED 90 DEGREES (°) HIGH LESS THAN 55 DEGREES (°) LOW. SOO SHALL BE MACHING-CUT AT A MINIMUM UNIFORM SOO THICKNESS (1.5" OF SOO IS DESIRED) BUT SOO THICKNESS SHALL BE A THICKNESS NECESSARY FOR PLANT VIABILITY. SOO SHALL BE LAID IN STAGGERED STRAIGHT LINES, TIGHTLY AGAINST EACH OTHER WITHOUT STRETCHING OR OVERLAPPING. SOO STAKES SHALL USED ON ALL SLOPES 4:1 OR GREATER.
- CONTRACTOR SHALL REPAIR ALL DISTURBED AREAS (INTENDED OR UNINTENDED) AT A MINIMUM TO THE ORIGINAL CONDITION UNLESS OTHERWISE NOTED.
- THE EXISTING PLANT MATERIAL SHOWN ON THIS PLAN IS INTENDED SOLELY TO IDENTIFY THEM AS OBSERVED IN THE FIELD. THIS PLAN DOES NOT MAKE ANY CLAIMS ABOUT THE CONDITION OR SAFETY OF ANY OF THE PLANT MATERIAL, SEASONED WOOD OR OBSERVED IN THE FIELD.
- ALL TRANSPLANTED PLANT MATERIAL MUST BE INSTALLED IMMEDIATELY UPON EXTRACTION FROM ITS ORIGINAL LOCATION, UNLESS SPECIFIC ARRANGEMENTS HAVE BEEN MADE WITH THE LANDSCAPE ARCHITECT/DESIGNER. SHOULD IT BECOME UNREASONABLE TO TRANSPLANT ANY OF THE PLANT MATERIAL AS DESCRIBED IN THIS PLAN, DUE TO SITE CONSTRAINTS OR OTHERWISE, CONTRACTOR IS RESPONSIBLE FOR CONTACTING LANDSCAPE ARCHITECT/DESIGNER TO MAKE ALTERNATIVE ARRANGEMENTS.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING THE HEALTH AND VIABILITY OF THE PROPOSED PLANT MATERIAL INCLUDING WATERING, PROTECTION FROM PHYSICAL DAMAGE FROM THE TIME PLANT IS SELECTED THROUGH ITS INSTALLATION.
- CONTRACTOR IS RESPONSIBLE FOR ALL PLANT MATERIAL REMAINING PLUMB UNTIL THE END OF THE GUARANTEE PERIOD. PLANTS MAY NOT BE STAKED UNLESS APPROVED BY THE LANDSCAPE ARCHITECT/DESIGNER.
- CONTRACTOR TO GUARANTEE PLANT MATERIAL AND LABOR FOR A MINIMUM OF ONE YEAR FROM THE TIME OF INSTALLATION.
- THE CONTRACTOR IS RESPONSIBLE FOR BECOMING FAMILIAR WITH AND ABIDING BY THE LANDSCAPE ORDINANCES FOR THE SPECIFIC JURISDICTION IN WHICH THE WORK IS TAKING PLACE.
- BIDDERS SHALL BE RESPONSIBLE FOR EXAMINING THE SITE, PRIOR TO PREPARING BID, TO BECOME FAMILIAR WITH THE SPECIFIC SITE CONSTRAINTS.
- ALL EXISTING ON-SITE PLANT MATERIAL NOT EFFECTED BY CONSTRUCTION OR THE PROPOSED LANDSCAPE SHALL BE PROTECTED AS PART OF THIS PLAN. EXISTING LANDSCAPE IN AREAS OF CONSTRUCTION AND PROPOSED LANDSCAPE SHALL BE REMOVED AS PART OF THIS PLAN.
- THE CONTRACTOR SHALL FURNISH ALL LABOR, MATERIALS AND EQUIPMENT NECESSARY FOR THE COMPLETION OF ALL THE ITEMS SHOWN ON THE PLANS.
- IF IRRIGATION IS DEEMED NECESSARY, THE DESIGN AND INSTALLATION OF THE IRRIGATION SYSTEM SHALL BE THE RESPONSIBILITY OF THE LANDSCAPE CONTRACTOR. AN IRRIGATION PLAN ALONG WITH AN AS BUILT OF THE IRRIGATION SYSTEM SHALL BE PREPARED FOR OWNER REVIEW AND APPROVAL. CONTRACTOR SHALL GUARANTEE PERFORMANCE, PARTS, AND LABOR FOR A PERIOD OF 1 YEAR FROM THE DATE OF FINAL APPROVAL.
- IF EXISTING IRRIGATION IS PRESENT ON SITE, CONTRACTOR SHALL ADJUST, ADD TO, OR SUBTRACT FROM THE EXISTING IRRIGATION SYSTEM TO ACCOMMODATE ANY PROPOSED ALTERATIONS/ADDITIONS TO THE EXISTING LANDSCAPE. CONTRACTOR SHALL PROVIDE THE OWNER AN AS BUILT OF THE IRRIGATION SYSTEM AND ALL CHANGES TO THE SYSTEM AFFECTED BY THIS PROJECT.
- PROVIDE TOPSOIL RE-Spread PER THE FOLLOWING UNLESS OTHERWISE NOTED:
A. 4" MINIMUM IN GRASS OR SOO AREAS
B. 6" MINIMUM IN PLANTING AREAS
C. 12" MINIMUM IN LANDSCAPE ISLANDS

EXISTING PLANT LIST

SHADE, ORNAMENTAL AND CONIFEROUS TREES

QTY.	ABBR.	BOTANICAL NAME	COMMON NAME	SIZE
1	PSG	Ginkgo biloba 'Princeton Sentry'	Princeton Sentry Ginkgo	2 1/2" Cal.
15	GLS	Rhus aromatica 'Grow-Low'	Grow-Low Sumac	5 Gal.
5	CBS	Carex gray	Common Bur Sedge	1 Gal.

FLOWERING AND EVERGREEN SHRUBS

QTY.	ABBR.	BOTANICAL NAME	COMMON NAME	SIZE
1	PSG	Ginkgo biloba 'Princeton Sentry'	Princeton Sentry Ginkgo	2 1/2" Cal.
15	GLS	Rhus aromatica 'Grow-Low'	Grow-Low Sumac	5 Gal.
5	CBS	Carex gray	Common Bur Sedge	1 Gal.

PERENNIALS, ORNAMENTAL GRASSES AND GROUNDCOVERS

QTY.	ABBR.	BOTANICAL NAME	COMMON NAME	SIZE
5	CBS	Carex gray	Common Bur Sedge	1 Gal.

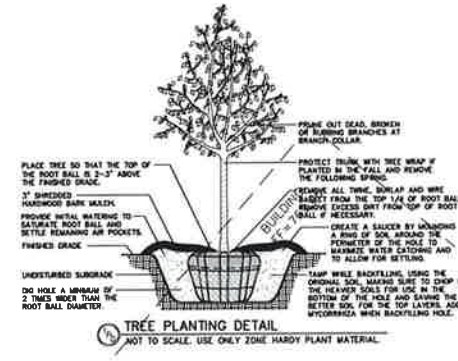
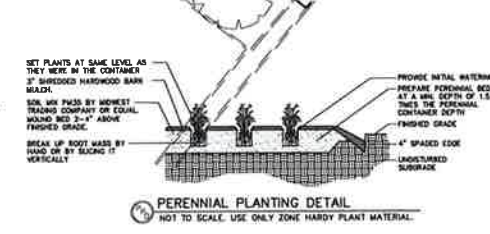
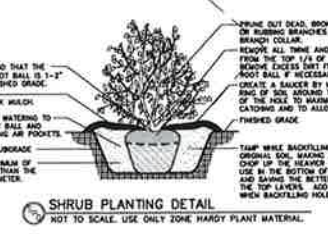
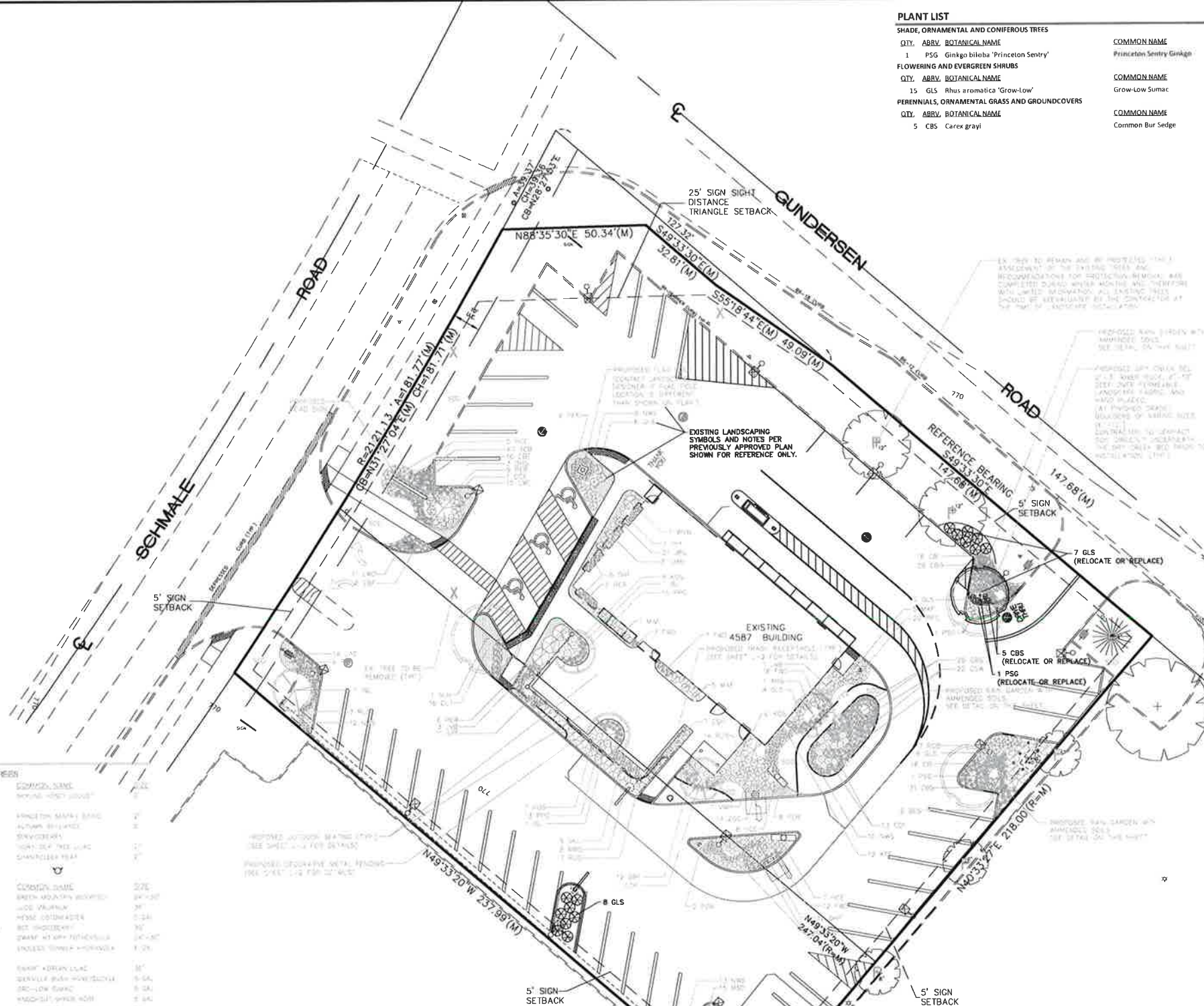


EXHIBIT B

LANDSCAPE PLAN

SCALE: 1" = 20'

PROJECT NO: 21-034

DATE: JUNE 28, 2021

DRAWN BY: D. OLSON

DESIGN BY: D. OLSON

CHECKED BY: J. MILLER

LC# 12-0184

Watermark Engineering Resources

Prepared By: J. Miller

McDonald's Corporation
4320 Winfield Road, Suite 400
Warrenville, IL 60555

McDonald's - CAROL STREAM, IL
355 Schmale Rd
Carol Stream, Illinois

DATE: _____

NO: _____

Prepared For: _____

Prepared By: _____

watermark-engineering.com | 2631 Ginger Woods Pkwy | Aurora, IL 60502 | (630) 375-1600

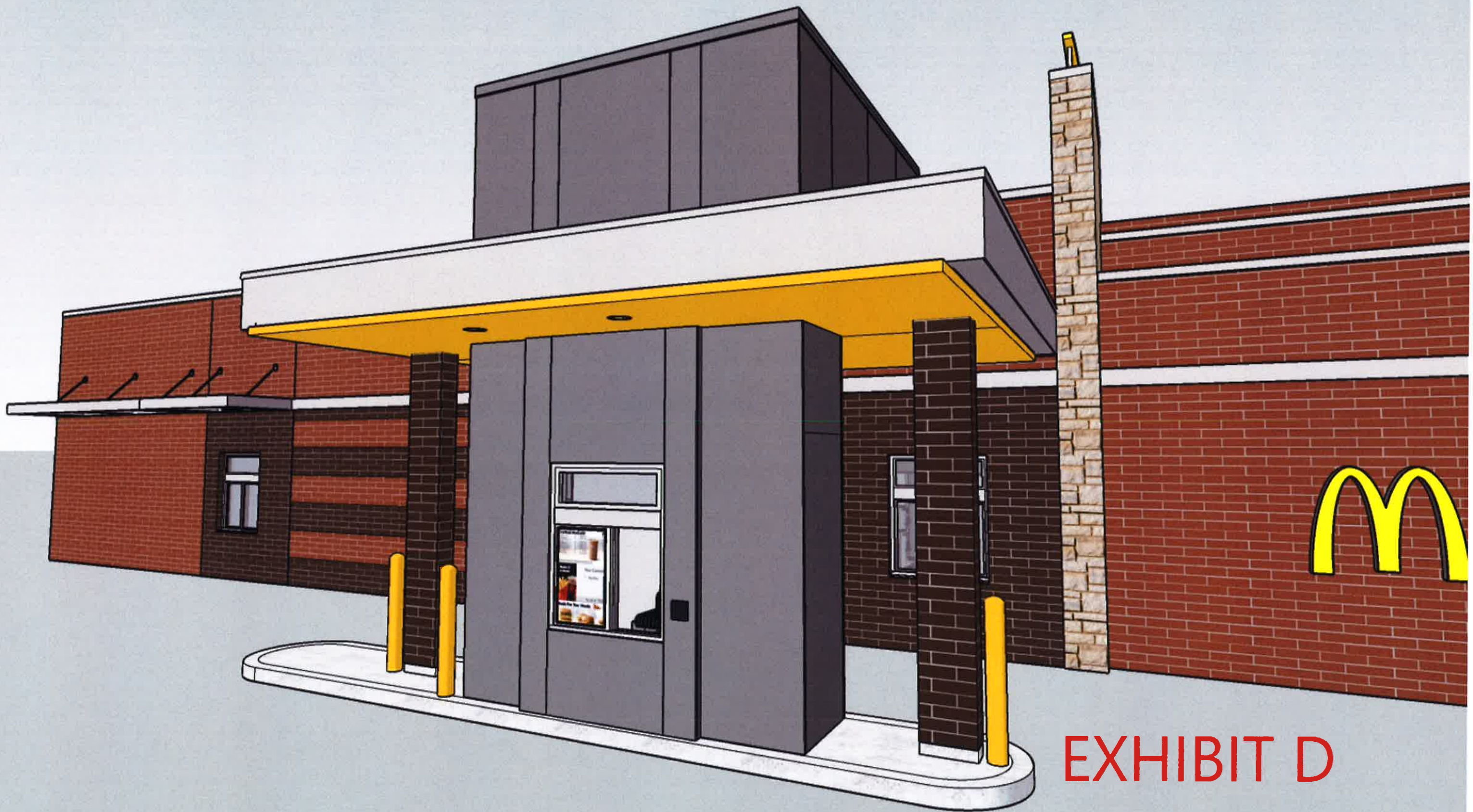


EXHIBIT D

ORDINANCE NO. 2021-____-____

**AN ORDINANCE AMENDING CHAPTER 16 OF THE CAROL STREAM CODE OF ORDINANCES
(UNIFIED DEVELOPMENT ORDINANCE - MISCELLANEOUS MODIFICATIONS)**

WHEREAS, the Village Plan Commission/Zoning Board of Appeals, after proper notice being given, conducted a public hearing on July 26, 2021, regarding text amendments to amend Section 16-3-8 (E)(2) to include a building height illustration; to amend Section 16-3-8 (E)(3) to include lot coverage illustrations; to amend Table 16-3-11(E) regarding solar energy systems and mini-warehouses/self-storage facilities; to amend the Table of Contents of Article 4 (Use Specific Standards) to remove figures listed in error; to amend Section 16-4-15 (B)(4) regarding screening of accessory structures in exterior side yards; to amend Section 16-4-18 regarding outdoor activities and operations; to amend Section 16-5-8 (D)(2)(b)(II) regarding fences for exterior side yards; to amend Section 16-5-8(D)(3)(b) regarding fence heights; to include Section 16-5-8 (D)(4) for exemptions for residential properties for fencing; to amend Table 16-5-10(C) regarding additional requirements and locations for certain permitted yard obstructions; to amend Section 16-8-3 (F)(1) regarding Site Plan Review applications; to amend Section 16-8-4 (K)(7) regarding fence variation review criteria; to amend 16-8-3(I)(1) regarding home occupation permits; to amend Section 16-8-3(I)(2) regarding outdoor dining permits; and to amend Section 16-8-3 (I)(3) regarding Village Board approval of temporary building, structure, or use permits; and

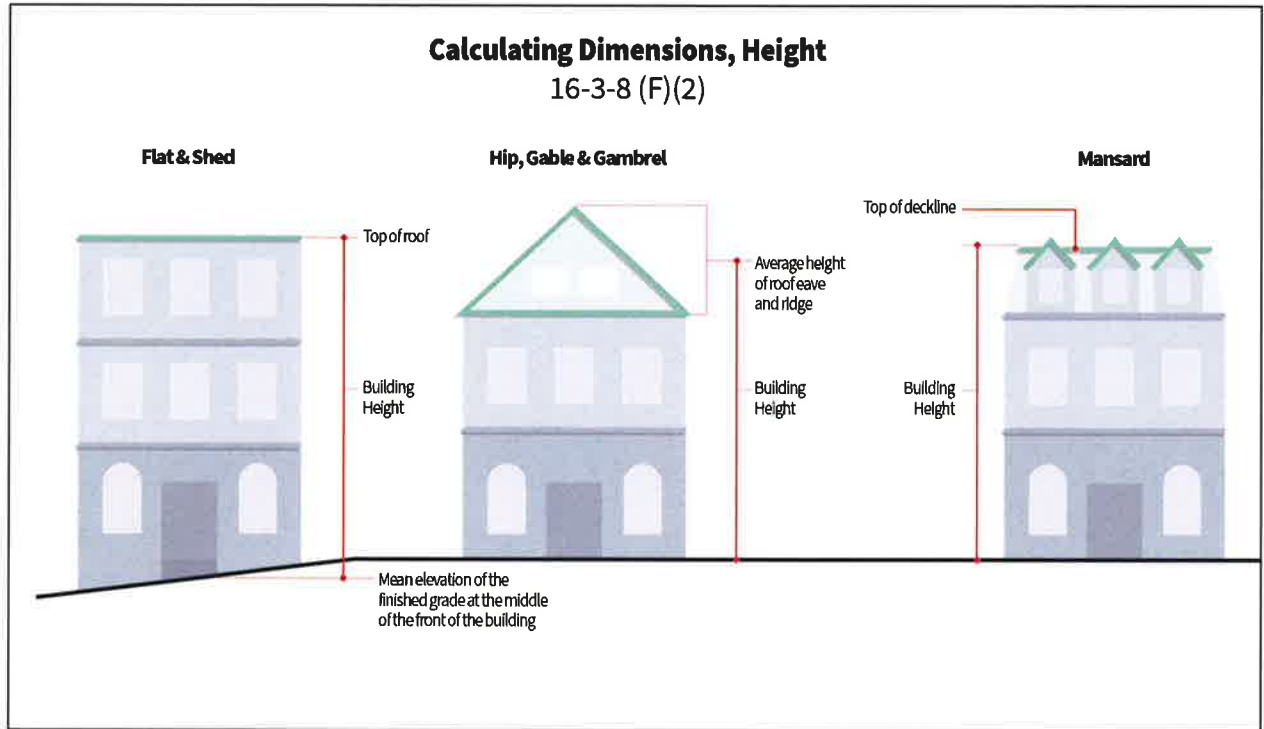
WHEREAS, the Plan Commission has filed its Findings and Recommendations regarding the text amendments with the Mayor and Board of Trustees, and the Mayor and Board of Trustees have duly considered said Findings and Recommendations; and

WHEREAS, the Mayor and Board of Trustees find it to be in the best interests of the Village to amend the Code of Ordinances as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

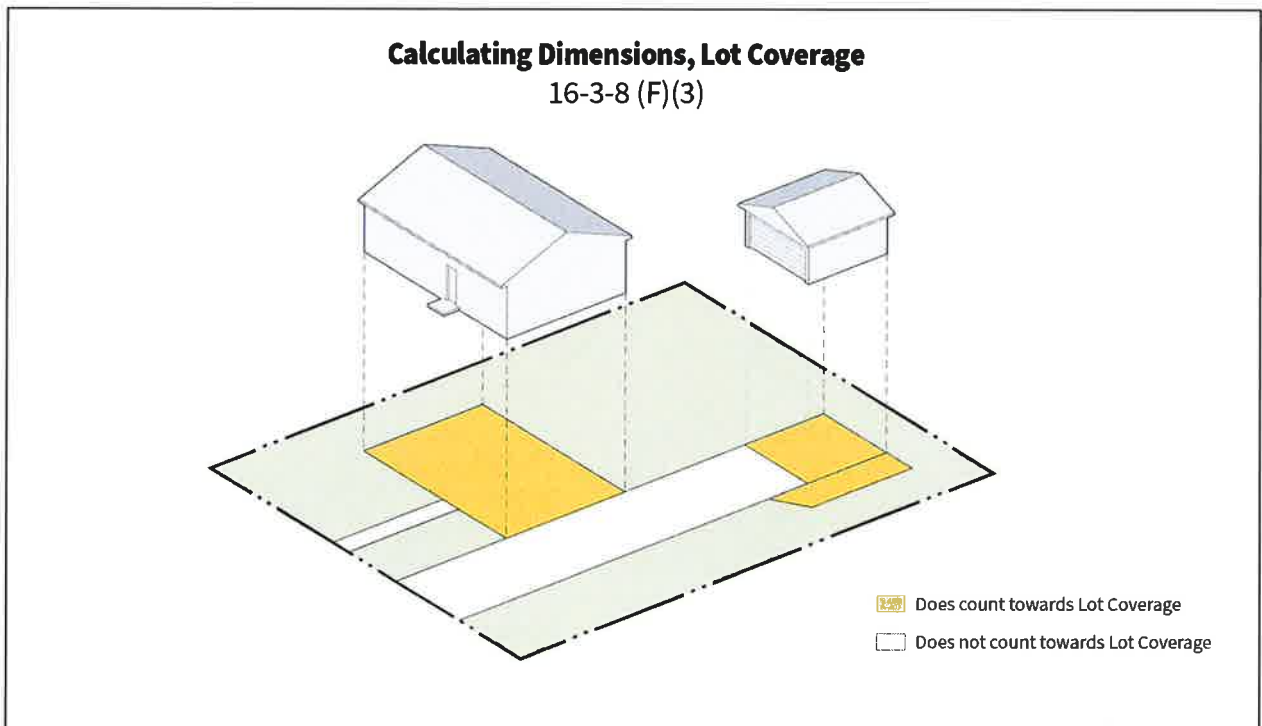
SECTION 1: That Chapter 16, Article 3, Section 8 (E)(2) of the Carol Stream Code of Ordinances is hereby amended as follows:

§ 16-3-8 (E)(2) *Height*. The vertical distance measured from the sidewalk level or its equivalent established grade opposite the middle of the front of the building to the highest elevation of the roof in the case of a slant or flat roof; to the deck line of a mansard roof; and to the mean height level between eaves and ridge of a gable, hip or gambrel roof; provided that, where buildings are set back from the street line, the height of the building may be measured from the average elevation of the finished lot grade at the front of the building (see Figure 16-3-8 (F)(2)).



SECTION 2: That Chapter 16, Article 3, Section 8 (E)(3) of the Carol Stream Code of Ordinances is hereby amended as follows:

§ 16-3-8 (E)(3). *Lot coverage.* The part or percent of the lot occupied by a combination of building and accessory uses covering the lot area, not including driveways but including parking pads (see Figures 16-3-8 (F)(3)).



Wholesale Sales									S	S	P
Nurseries, Greenhouses/Garden Supply and Seed Stores									P	S	P
Machinery and Equipment Sales and Rental											S
Union Hall/Training Facility										S	S
Recycling Facility											S
Waste Management Facilities											
Mini Warehouses/Self Storage										S	PS

SECTION 4: That Chapter 16, Article 4 of the Carol Stream Code of Ordinances is hereby amended as follows:

- [16-4-1](#) Community gardening/urban farming
- [16-4-2](#) Single-unit attached dwellings
- [16-4-3](#) Multiple-unit dwelling, building
- [16-4-4](#) Multiple-unit dwelling, complex
- [16-4-5](#) Family community residences
- [16-4-6](#) Extended stay hotel
- [16-4-7](#) Retail sales, accessory
- [16-4-8](#) Out lot retail building
- [16-4-9](#) Adult use cannabis dispensing organization
- [16-4-10](#) Adult oriented uses
- [16-4-11](#) Day care center
- [16-4-12](#) Kennel and boarding facility, outdoor
- [16-4-13](#) Vehicle sales and rental
- [16-4-14](#) Regional religious institution
- [16-4-15](#) Accessory buildings and structures, general (See [Figure 16-4-15\(B\)](#))
- [16-4-16](#) Home occupations
- [16-4-17](#) Drive through (See [Figure 16-4-17\(A\)](#))
- [16-4-18](#) Outdoor activities and operations, permanent
- [16-4-19](#) Outdoor dining, with or without alcohol sales and consumption
- [16-4-20](#) Donation drop boxes
- [16-4-21](#) Carnival
- [16-4-22](#) Outdoor special exhibition, show or sales
- [16-4-23](#) Garage sales
- [16-4-24](#) Temporary portable outdoor storage devices (See [Figure 16-4-24](#))
- [16-4-25](#) Sales or construction trailers, automobiles, recreational vehicles
- [16-4-26](#) Outdoor display and sale of merchandise, temporary

SECTION 5: That Chapter 16, Article 4, Section 15 (B)(4) of the Carol Stream Code of Ordinances is hereby amended as follows:

§ 16-4-15 (B)(4) No accessory building or structure or portion thereof shall be located in the required front yard, exterior side yard, or interior side yard. Exception: gazebos, outdoor fireplaces, playground equipment, sheds, playhouses, greenhouses, storage buildings, swimming pools, patios, decks and terraces which may be located within an exterior side yard, not less than 15 feet from the lot line adjacent to the street, if the yard is enclosed with an allowable ~~solid~~ shadowbox fence a minimum of ~~four~~ five feet in height.

SECTION 6: That Chapter 16, Article 4, Section 18 of the Carol Stream Code of Ordinances is hereby amended as follows:

§ 16-4-18 Outdoor Activities and Operations, Permanent.

Outdoor activities and operations shall be subject to the following provisions:

(A) *Screening of outdoor activities and operations in the I District.*

(1) Outdoor activities and operations shall not be visible from:

- (a) Adjacent non-industrial property;
- (b) The right-of-way of the following roadways:

- I. Gary Avenue;
- II. North Avenue;
- III. East Lies Road; and
- IV. Schmale Road.

(2) The following minimum screening requirements shall apply to outdoor activities and operations adjacent to or visible from areas identified in § ~~16-4-19-18~~(A)(1).

(a) A solid wall or fence not less than six feet and not more than eight feet in height along all property frontages identified in § ~~16-4-19-18~~(A)(1).

(b) A landscape strip not less than five feet wide located in front of the wall or fence. The required landscape materials shall conform to all requirements for transition area landscape found in § ~~16-5-5~~.

(3) The following minimum screening requirements shall apply to outdoor activities and operations not adjacent to or visible from areas identified in § ~~16-4-19-18~~(A)(1).

(a) A fence, which conforms to all fence material requirements detail in § ~~16-5-9~~ and is not less than six and not more than eight feet in height.

(b) A landscape strip not less than five feet wide located in front of the fence wall. The required landscape materials shall conform to all requirements for transition area landscape found in § ~~16-5-5~~.

(4) General screening requirements.

(a) No screening wall or fence shall be located within a required front yard.

(b) Screening walls and fences shall be architecturally compatible with the primary structure.

(B) *Screening of outdoor activities and operations in the B-1, B-2, B-3, and O-S Districts.*

(1) Outdoor activities and operations shall not be visible from:

- (a) Any public right-of-way;
- (b) Any residential property.

(2) The following minimum screening requirements shall apply to outdoor activities and adjacent to or visible from areas identified in § ~~16-4-19-18~~(B)(1):

(a) A solid wall or fence not less than six feet and not more than eight feet in height along all property frontages identified in § ~~16-4-19-18~~(B)(1).

(b) A landscape strip not less than five feet wide located in front of the wall or fence. The required landscape materials shall conform to all requirements for transition area landscape found in § ~~16-5-5~~.

(3) The following minimum screening requirements shall apply to outdoor activities and operations not adjacent to or visible from areas identified in § ~~16-4-19-18~~(B)(1).

(a) A fence, which conforms to all fence material requirements detail in § [16-5-9](#) and is not less than six and not more than eight feet in height.

(b) A landscape strip not less than five feet wide located in front of the masonry wall. The required landscape materials shall conform to all requirements for transition area landscape found in § [16-5-5](#).

(C) *Residential districts*. Outdoor activities and operations shall be permitted for nonresidential uses in residential districts only and shall meet all provisions included in § [16-4-18](#)(B).

(D) *Surfacing*. Areas for outdoor activities and operations shall be surfaced with an approved hard surface material. Partially paved or unpaved outdoor storage areas shall be prohibited.

(E) *Shipping containers*. Shipping containers not located on a truck or located on a truck which is kept in the same parking or loading area for more than 30 days shall be considered an outdoor operation and shall be subject to all of the provisions for outdoor activities and operations as found in this section, or as approved in adherence with all applicable regulations for accessory uses or construction uses.

SECTION 7: That Chapter 16, Article 5, Section 8 (D)(2)(b)(ii) of the Carol Stream Code of Ordinances is hereby amended as follows:

§ 16-5-8 (D)(2)(b)(II) Fences in exterior sides yards abutting a **major** street as defined by § 16-5-2 (F)(2)(d) shall meet material and design requirements of § 16-5-8(D)(3)(c) and (D)(3)(d).

SECTION 8: That Chapter 16, Article 5, Section 8 (D)(3)(b) of the Carol Stream Code of Ordinances is hereby amended as follows:

§ 16-5-8(D)(3)(b) Height. The maximum height of fences in rear yards of through lots **shall** be five feet, except for fences on through lots which back up to a major street as defined in § 16-5-2(F)(2)(d), in which case the fence **shall** be six feet in height. The maximum height of a fence in exterior side yards of through lots **shall** be five feet.

SECTION 9: That Chapter 16, Article 5, Section 8 (D)(4)(b) of the Carol Stream Code of Ordinances is hereby added as follows:

§ 16-5-8 (D)(4) *Exemptions for residential properties.*

(a) In the case of a corner lot in which the rear lot line of the rear yard abuts the side lot line of the rear yard of an adjacent interior through lot (Figure 16-5-8 (D)(4)(i)), a fence may be erected in the side yard adjoining a street within the area between the rear lot line and the rear of the dwelling unit. If the only rear access door to the house is located facing the side yard adjoining a street, the fence may extend along the side of the house to a point not more than three feet past the access door.

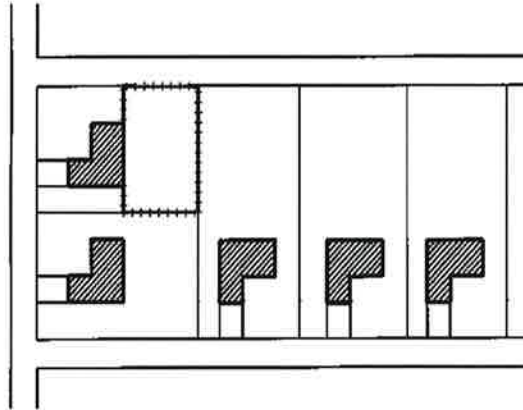


Figure 16-5-8 (D)(4)(i)

- (b) In the case of a corner lot in which the rear lot line of the rear yard abuts the rear lot line of the rear yard of an adjacent corner lot (Figure 16-5-8 (D)(4)(ii)), a fence may be erected in the side yard adjoining a street within the area between the rear lot line and the rear of the dwelling unit. If the only rear access door to the house is located facing the side yard adjoining a street, the fence may extend along the side of the house to a point not more than three feet past the access door.

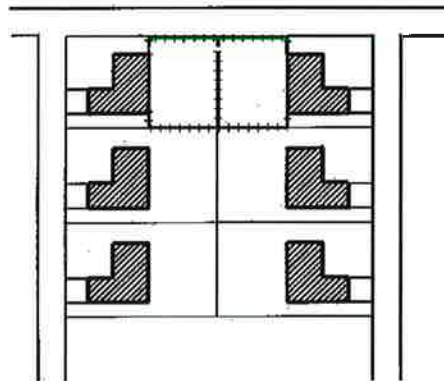


Figure 16-5-8 (D)(4)(ii)

- (c) In the case of a corner lot in which the rear lot line of the rear yard abuts a public right-of-way, or a lot line of any lot, public or private, other than a single-family residential lot (Figure 16-5-8 (D)(4)(iii)), a fence may be erected in the side yard adjoining a street within the area between the rear property line and the rear of the dwelling unit. If the only rear access door to the house is located facing the side yard adjoining a street, the fence may extend along the side of the house to a point not more than three feet past the access door.

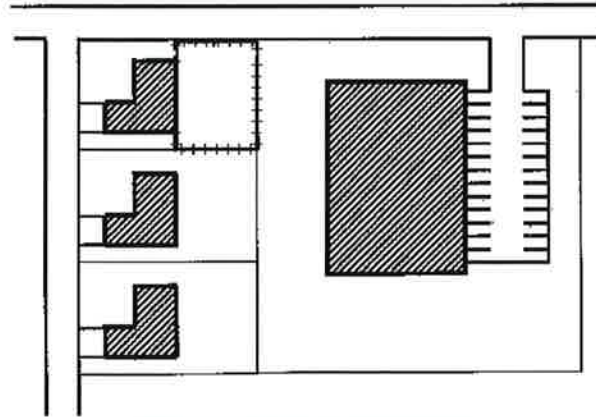


Figure 16-5-8 (D)(4)(iii)

- (d) In the case of a corner lot in which the rear lot line of the rear yard abuts the side lot line of the front yard of an adjacent residential interior lot (Figure 16-5-8 (D)(4)(iv)), a fence may be erected in the side yard adjoining a street within the area between the rear lot line and the rear of the dwelling unit, provided the fence is placed no nearer to the right of way/property line than the required setback for a side yard adjoining a street for the zoning district or planned development, as applicable, in which the lot is located. If the only rear access door to the house is located facing the side yard adjoining a street, the fence may extend along the side of the house to a point not more than three feet past the access door and may encroach no more than five feet into this required setback. The fence setback shall increase back to the required setback at a point no greater than five feet past the rear of the dwelling unit into the rear yard.

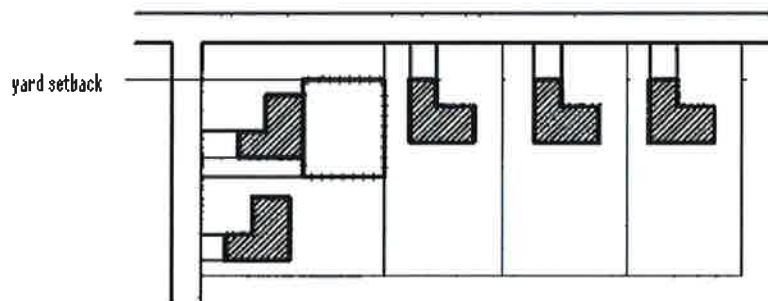


Figure 16-5-8 (D)(4)(iv)

- (e) *Privacy fence for patios or decks.* The height of a privacy fence erected adjacent to a patio or deck shall not exceed six feet measured from the top of the patio or deck.
- (f) *Residential use adjacent to a business or industrial use.* A fence may be erected at a height not to exceed seven feet adjacent and parallel to a rear or side yard lot line of a property in a residential zoning district which separates such property from a property in a business or industrial zoning district, or from a property being used for a nonconforming use which is permitted in only a business or industrial district.

- (g) *Residential use adjacent to railroad right-of-way.* A fence may be erected at a height not to exceed seven feet adjacent and parallel to a rear or side yard lot line of a property in a residential zoning district along a railroad right-of-way.
- (h) *Single-unit residential use adjacent to multiple-unit use.* A fence may be erected at a height not to exceed six feet along a rear or side yard lot line of a property in a single-unit residential district which abuts a multiple-unit district property line. Attached single-units do not constitute a multiple-unit use.
- (i) *Single-unit residential use adjacent to a utility use.* A fence may be erected at a height equal to six feet along a rear or side yard lot line of a property in a single-unit residential district which abuts a lot line of a parcel of property improved with a major utility structure and is not used for dwelling purposes.
- (j) *Single-unit residential use adjacent to a non-residential use.* A fence may be erected at a height not to exceed six feet along a rear or side yard lot line of a property in a single-unit residential district which abuts a lot line of a property improved with a habitable building or structure that is not used for dwelling purposes (such as schools, churches, community centers, public buildings, etc.).
- (k) *Single-unit residential use adjacent to a public recreational use.* A fence may be erected at a height not to exceed six feet along a rear or side yard line of a property in a single-unit residential district which abuts a lot line of a property that is not used for dwelling purposes and is improved with, and has a principal use of, a public recreational use such as, but not limited to, a swimming pool, tennis courts, basketball courts, golf course, driving range, or mini-golf facility.
- (l) *Single-unit residential use adjacent to public park and/or stormwater management facilities.* A fence may be erected at a height not to exceed six feet along a rear or side yard lot line of a property in a single unit residential district which abuts a lot line of a property that is not used for dwelling purposes and is specifically dedicated for park uses or stormwater detention/retention use, or a combination thereof. This shall not include land used solely for pathways, sidewalks or other pedestrian or bicycle paths.

SECTION 10: That Chapter 16, Article 5, Section 10 (C) of the Carol Stream Code of Ordinances is hereby amended as follows:

Table 16-5-10(C): Permitted Yard Obstructions						
Use	Additional Requirements	Front	Exterior Side	Side	Rear	Courtyard
1	Above-ground service facilities.	§ 16-5-6(F)	X		X	X
2	Air conditioning equipment, which shall project no more than 4 feet into a required yard.	§ 16-5-6		X	X	X
3	Arbors or trellises.		X	X	X	X
4	Architectural features, including ordinary projections of sills, belt courses, cornices and ornamental features, which shall		X	X	X	X

	project no more than 18 inches into a required yard.						
5	Automobile service station fuel pump islands, canopies, and air and vacuum stations provided they shall be set back at least 35 feet from the lot line.		X	X	X	X	X
6	Awnings or canopies, which shall project no more than 3 feet into a required yard or courtyard.		X	X	X	X	X
7	Balconies, which shall project no more than 4 feet into a required yard.		X	X		X	X
8	Chimneys, attached, which shall project no more than 24 inches into a required yard or courtyard.		X	X	X	X	X
9	Clotheslines and laundry-drying equipment.				X	X	
10	Eaves and gutters on a principal building or attached accessory building, projecting no more than 4 feet into a required front yard, required exterior side yard or required rear yard, and projecting no more than 24 inches into a required side yard or courtyard.		X	X	X	X	X
11	Fallout shelters, attached or detached.					X	
12	Flagpoles, which shall have a maximum height of 25 feet in residential districts and shall not exceed the maximum height permitted in nonresidential districts.		X	X	X	X	X
13	Garages, detached.	§ 16-4-16 15				X	
14	Gazebos.	§ 16-4-16 15		X		X	
15	Growing of farm and garden crops in the open.	§ 16-4-1			X	X	
16	Lawn furniture, such as benches, sun dials, bird baths and similar architectural features.		X	X	X	X	X
17	Ornamental light standards.		X	X	X	X	X
18	Outdoor fireplaces.	§ 16-4-16 15		X		X	
19	Patios, decks and terraces, open (unroofed). Open terraces, decks and patios are only permitted to be located in the interior side yard of a dwelling unit to serve a patio door facing the interior side yard. Such open decks, patios and terraces shall project no more than 4 feet into the required side yard.	§ 16-4-16 15			X	X	X
20	Patios, decks and terraces, open (unroofed), elevated greater than 4 feet above the average level of the adjoining ground. Such elevated open decks, patios and terraces shall project no more than 10 feet into a required yard.					X	X
21	Playground equipment.	§ 16-4-16 15		X	X	X	
22	Porches, open, shall be permitted to project no more than 4 feet into the		X	X			

	required front yard or the required side yard adjoining a street.						
23	Seasonal decorations and lighting, which may be displayed for a maximum of 45 days.		X	X	X	X	X
24	Service walks, allowed on residential properties without a building permit where they are no wider than 4 feet at any point and set back a minimum of 1 foot from any side or rear property line. When located parallel to a driveway, a service walk may be located adjacent to the driveway and shall not be considered part of the driveway for the purpose of determining driveway width, provided that the service walk is of a different surface material or design from the driveway. Service walks shall not be located within the public right-of-way, except to connect to a public sidewalk.		X	X	X	X	X
25	Sheds, playhouses, greenhouses, and similar storage buildings.	§ 16-4-16 15		X	X	X	
26	Steps, open, subject to the following: Necessary for access to a principal or accessory building, or necessary as access to the lot from the street, or located in gardens or terraces. The steps shall project no more than 4 feet into a required side yard		X	X	X	X	X
27	Swimming pools, detached single-unit. Swimming pools located on properties other than detached single-unit shall be approved in accordance with Art. 16-7, Planned Development.	§ 16-4-16 15		X		X	
28	Tennis courts, basketball courts or other recreational facilities, detached single-unit. Such recreational facilities located on properties other than detached single-unit shall be approved in accordance with Art. 16-7 Planned Development.					X	
29	Windows which project no more than 3 feet into a required yard.		X	X	X	X	X
30	Wheelchair Ramps		X	X	X	X	X

SECTION 11: That Chapter 16, Article 8, Section 3 (F)(1) of the Carol Stream Code of Ordinances is hereby added as follows:

§ 16-8-3(F)(1) *Applicability.* Whenever any proposed development meets any of the following criteria, a site plan review shall be required to certify compliance with all applicable provisions of this UDO. Development proposed in the Gary Avenue Corridor or North Avenue Corridor Overlay Districts shall be reviewed as detailed in § ~~16-8-4(A)(4)(i)(j)~~. Prior to review and issuance of an application for a building permit or land improvement permit for developments identified in § ~~16-8-3(F)(a)~~, an application for site plan review must be submitted and reviewed by village staff.

SECTION 12: That Chapter 16, Article 8, Section 3 (I)(1)(a)(iv) of the Carol Stream Code of Ordinances is hereby added as follows:

§ 16-8-3(I)(1) *Home occupation permit.* A home occupation permit shall be required prior to the initiation or operation of a home occupation and shall be renewed each year the home occupation is in operation. The permit for a home occupation does not run with the land, is personal to the applicant, is not transferable to any other person, and does not apply to any other business of the applicant.

(a) *Application.* An application for a home occupation permit shall contain the following information:

- I. Name, address, and contact information of the applicant;
- II. Description of the home occupation to be conducted;
- III. Hours of operation; and
- IV. Evidence and statement of compliance with the standards of § ~~16-4-17~~16.

(b) *Review and action.* The Community Development Director shall be responsible for conducting reviews to determine if the proposed home occupation complies with all applicable regulations and standards. No permit shall be issued unless the plans and specifications conform in all respects to the provisions of this UDO and the building code.

SECTION 13: That Chapter 16, Article 8, Section 3 (I)(2) of the Carol Stream Code of Ordinances is hereby added as follows:

§ 16-8-3(I)(2) *Outdoor dining permit.* An outdoor dining permit shall be required prior to the installation of outdoor dining areas or the initiation of outdoor service and must be renewed annually. The permit for outdoor dining does not run with the land, is personal to the applicant, is not transferable to any other person or business, and does not apply to any other business of the applicant.

(a) *Application.* An application for an outdoor dining permit shall contain the following information:

- I. Name, address, and contact information of the applicant;
- II. A site plan shall be submitted showing the location on the property where the seating area will be located; the layout and quantity of tables and chairs; dimensions of pedestrian walkways; the height and design specifications of the fence, if required; and relation to all required setbacks, parking spaces, and required landscape areas;
- III. Hours of operation;
- IV. Evidence and statement of compliance with the outdoor dining standards in § ~~16-4-21~~ -19.

(b) *Review and action.* The Community Development Director shall be responsible for conducting reviews to determine if the proposed outdoor dining complies with all applicable regulations and standards, including § ~~16-4-21~~-19. No permit shall be issued unless the plans and specifications conform in all respects to the provisions of this UDO.

(c) *Concurrent applications.* A special use permit application may be processed concurrently with the outdoor dining permit.

SECTION 14: That Chapter 16, Article 8, Section 3 (I)(3) of the Carol Stream Code of Ordinances is hereby added as follows:

§ 16-8-3 (I)(3)(c) *Village Board Approval.* Requests for temporary uses in excess of six (6) months, or those determined by the Community Development Director as having a potential adverse impact on surrounding properties, shall require Village Board approval. The Village Board shall only grant approval of such temporary uses for specified periods of time and subject to such conditions as the Village Board determines to be appropriate to protect against any potential adverse impact on surrounding properties and for safeguarding the public health, safety and general welfare. Such approval shall be considered pursuant to a public hearing in accordance with the requirements of this Section, or may be considered in accordance with Section 1-1-17 if so authorized by the Village Manager.

SECTION 15: That Chapter 16, Article 8, Section 4 (K)(7) of the Carol Stream Code of Ordinances is hereby added as follows:

§ 16-8-4 (K)(7) *Fence ~~code~~ variation review criteria.*

This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS 2nd DAY OF AUGUST, 2021.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr. Mayor

ATTEST:

Julia Schwarze, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Mayor and Trustees
FROM: Robert Mellor, Village Manager *RM*
DATE: July 28, 2021
RE: Class P Liquor License – 7-Eleven

7-Eleven, Inc. d/b/a 7-Eleven 33408H is changing ownership and relinquishing their liquor license to V&SP Corporation d/b/a 7-Eleven 33408C. Attached for your consideration is an Ordinance issuing a Class P liquor license to V&SP Corporation located at 550 W. Army Trail Road.

The application submitted by V&SP Corporation d/b/a 7-Eleven 33408C has found to be in order and background checks have been performed. Mayor Saverino as Local Liquor Commissioner is recommending issuance of this license.

Accordingly, staff recommends adoption of the attached Ordinance.

RM/dk

Attachment

ORDINANCE NO. 2021-08-_____

AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 2 OF THE CAROL STREAM CODE OF ORDINANCES BY DECREASING THE NUMBER OF CLASS P LIQUOR LICENSES FROM 7 TO 6 (7-ELEVEN, INC. d/b/a 7-ELEVEN 33408H, 550 W. ARMY TRAIL ROAD) AND INCREASING THE NUMBER OF CLASS P LIQUOR LICENSES FROM 6 TO 7 (V&SP CORPORATION d/b/a 7-ELEVEN 33408C, 550 W. ARMY TRAIL ROAD)

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That Chapter 11, Article 2 of the Carol Stream Code of Ordinances, Classification of Liquor Licenses, be and the same is hereby amended by decreasing the number of Class P Liquor Licenses from seven (7) to six (6).

SECTION 2: That Chapter 11, Article 2 of the Carol Stream Code of Ordinances, Classification of Liquor Licenses, be and the same is hereby amended by increasing the number of Class P Liquor Licenses from six (6) to seven (7).

SECTION 3: This Ordinance shall be in full force and effect from and after its passage and approval by law.

PASSED AND APPROVED THIS 2ND DAY OF AUGUST, 2021.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Julia Schwarze, Village Clerk

Village of Carol Stream
Interdepartmental Memo

DATE: July 28, 2021
TO: Bob Mellor, Village Manager
FROM: Caryl Rebholz, Human Resources Director
RE: *Non-Union Merit Component for FY 21-22*

On April 19, 2021, the Village Board approved the FY 2021-22 Employee Compensation Plan for non-union employees. At that time, a recommendation to defer a decision regarding merit increases for non-union and public works employees was provided, awaiting additional information affecting the Village's financial condition. More specifically, the impacts of 1) the COVID-19 pandemic, 2) new laws regarding the collection and distribution of sales tax revenue, and 3) the State of Illinois budget was unknown at that time. The direction was to reassess the Village's financial condition once more information became available to determine whether the award of a performance-based adjustment would be feasible.

Since that time, the Village has completed the first quarter of the FY21-22 budget, during which time we have experienced encouraging recovery compared to FY20-21 operations, which were conducted entirely under pandemic conditions. For the first three months of FY21-22, general sales taxes have grown by 23.7% compared to the same period last year. Furthermore, current year first quarter sales taxes have grown by 7.7% compared to two (2) years ago, signaling continued strength compared to a pre-pandemic economy. The recent change in the sales tax laws relating to out-of-state remote sellers (effective 1-1-21) have contributed to these sales tax gains and are in alignment with our original budget forecasts. Similar experience has been noted with the performance of the Village's home rule sales tax. Lastly, when the non-union compensation plan was originally considered in April, there was great uncertainty with respect to threatened actions by the State to divert 10% of local government income tax allocations. Fortunately, this threat did not come to fruition in the State's FY22 budget that began July 1. Additionally, the State did make some modifications to corporate income tax rates which will benefit local governments. Based on these changes, the Illinois Municipal League has revised their previous projection of per capita income tax distributions from \$110.90 to \$120.20 per capita, which is anticipated to generate an additional \$369,000 for Carol Stream over our FY21-22 budget projection. Based on these two major revenue streams, we are currently performing ahead of our original revenue projections.

As a reminder, a review of comparable communities continues to find that the overwhelming majority has/will provide merit or step increases for their non-union employees this year. Only 1 community of 17 completely eliminated this funding, with the others averaging 3.6% as the maximum merit/step increase.

In consideration of all of the above, in addition to the fact that step increases for Village employees covered by the FOP and MAP contracts continue to be provided during this period, funding of a merit increase of 2% is recommended retroactive to May 1, 2021 for all eligible employees currently employed by the Village. As with any merit system, this adjustment would be contingent upon an annual performance evaluation that meets standard expectations. Employees at the top of their pay range will receive this adjustment as a one-time non-recurring lump sum payment not to be made part of base compensation. Total cost for this recommendation is estimated at \$93,000, which was already included in the adopted FY21-22 Budget.

Village Board authorization and approval of an amendment to Resolution 3183, 2021-22 Employee Compensation Plan is requested at this time. As always, please contact me with any questions.

RESOLUTION NO. _____

**A RESOLUTION AMENDING RESOLUTION NO. 3183
ADOPTING THE 2021-22 EMPLOYEE PAY PLAN FOR
THE VILLAGE OF CAROL STREAM**

WHEREAS, on April 19, 2021, the Mayor and Board of Trustees of the Village of Carol Stream adopted Resolution No. 3183 adopting the 2021-22 Employee Pay Plan for the Village of Carol Stream; and

WHEREAS, since that time, an evaluation of current revenue/expenditure data has been undertaken; and

WHEREAS, a recommendation has been presented to the Mayor and Board of Trustees to fund a merit increase for current non-union and public works employees of 2%.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the 2021-22 Employee Compensation Plan is hereby amended to include funding of a performance based merit program of 2%.

SECTION 2: All Village employees actively employed as of the date of this resolution who are not otherwise covered by a collective bargaining agreement shall be eligible to participate in the performance based merit program.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and publication in pamphlet form as prescribed by law.

PASSED AND APPROVED THIS 2nd DAY OF AUGUST 2021.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Julia Schwarze, Village Clerk

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on AUGUST 02,2021**

AGENDA ITEM
L-1 8/2/21

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
AEP ENERGY					
100 DELLA CT 06/08-07/08/21	8.51	01670300-53213	STREET LIGHT ELECTRICITY	3013130378 07/13/21	
	<u>8.51</u>				
ALEXANDRA WILLIAMS					
IDEOA 2021-WILLIAMS 08/24-08/27/21	94.00	01660100-52223	TRAINING	IDEOA 2021-WILLIAMS	
	<u>94.00</u>				
ALL TRAFFIC SOLUTIONS INC					
ATS TRAFFIC CLOUD-ANNUAL RENEWAL, 4-SIGNS	6,000.00	01660100-52255	SOFTWARE MAINTENANCE	SIN029005 PO-4663087	
	<u>6,000.00</u>				
AMERICAN ROAD MAINTENANCE					
ASPHALT REJUVENATION 2021	-15,204.20	11-21344	RETAINAGE AMERICAN ROAD MAINT	16956 PO-462653	
ASPHALT REJUVENATION 2021	304,084.00	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	16956 PO-462653	
	<u>288,879.80</u>				
APPLIED COMMUNICATIONS GROUP (ACG)					
SECURITY SYSTEM SOFTWARE 09/2020-09/2021	4,535.00	01652800-52255	SOFTWARE MAINTENANCE	8851OCT PO-1899	
	<u>4,535.00</u>				
AVI SYSTEMS INC					
MULTI-PURPOSE ROOM-AUDIO VISUAL EQUIPMI	31,648.40	11740000-55487	FACILITY CAPITAL IMPROVEMENT	88743087 PO-1926	
	<u>31,648.40</u>				
B & F CONSTRUCTION CODE SERVICES, INC					
PLUMBING INSPECTION-JUN 2021	831.20	01643700-52253	CONSULTANT	14557	
TENANT BUILDOUT-521 SCHMALE RD	1,819.37	01643700-52253	CONSULTANT	56804	
	<u>2,650.57</u>				
BAXTER & WOODMAN INC					
RISK, RESILIENCE ASSESSMENT-FINAL	750.00	04200100-52253	CONSULTANT	0225284 PO-3868	
	<u>750.00</u>				

**Village of Carol Stream
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
BOLLER CONSTRUCTION CO. INC					
WRC DEWATERING CONSTRUCTION-PAY #1 05/3:	-4,077.50	04-21225	RETAINAGE - BOLLER CONSTRUCT.	21184-1 PO-3907	
WRC DEWATERING CONSTRUCTION-PAY #1 05/3:	40,775.00	04101100-54480	CONSTRUCTION	21184-1 PO-3907	
WRC DEWATERING-07/31/21, PAY #2	-1,308.90	04-21225	RETAINAGE - BOLLER CONSTRUCT.	21184-2 PO-1439	
WRC DEWATERING-07/31/21, PAY #2	13,089.00	04101100-54480	CONSTRUCTION	21184-2 PO-1439	
	<u>48,477.60</u>				
BRIAN RUDELICH					
IACP 2021-RUDELICH 08/13-08/16/21	231.00	01660100-52223	TRAINING	IACP 2021-RUDELICH	
	<u>231.00</u>				
COMED					
465 CENTER AVE 06/17-17/19/21	81.56	01670300-53213	STREET LIGHT ELECTRICITY	2859083222 07/19/21	
KUHN RD, RT64 06/17-07/19/21	33.43	01662300-52298	ATLE SERVICE FEE	4202129060 07/19/21	
MASTER ACCT-5025 06/16-07/16/21	298.72	01670300-53213	STREET LIGHT ELECTRICITY	5853045025 07/21/21	
SW-MORTON, LIES 05/21-06/22/21	96.73	01670300-53213	STREET LIGHT ELECTRICITY	2883059034 07/14/21	
	<u>510.44</u>				
CONCENTRA HEALTH SERVICES, INC					
DOT RANDOM SCREENS 06/21-12/23/21	220.00	01600000-52225	EMPLOYMENT PHYSICALS	14937157	
	<u>220.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on AUGUST 02,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
CONSTELLATION NEW ENERGY					
1015 LIES RD 06/16-07/16/21, 60090887801	48.45	04201600-53210	ELECTRICITY	7280332-21 07/19/21	
124 GERZEVSKE 06/16-07/16/21, 60090893201	3,128.60	04201600-53210	ELECTRICITY	7280332-17 07/19/21	
1348 CHARGER CT 06/16-07/16/21, 6010399550	432.66	04101500-53210	ELECTRICITY	7280332-20 07/20/21	
1350 TALL OAKS 06/17-07/19/21, 60103983501	42.11	04101500-53210	ELECTRICITY	7280332-29 07/20/21	
1N END THORNHILL 06/16-07/16/21, 600908349	80.27	01670300-53213	STREET LIGHT ELECTRICITY	7280332-6 07/19/21	
300 KUHN RD 06/17-07/19/21, 60104028801	1,508.02	04201600-53210	ELECTRICITY	7280332-19 07/20/21	
301 ANTELOPE 06/17-07/19/21	51.21	01670300-53213	STREET LIGHT ELECTRICITY	7280332-11 07/20/21	
333 FULLERTON 06/16-07/16/21, 60090852101	144.79	04201600-53210	ELECTRICITY	7280332-27 07/19/21	
391 FLINT 06/17-07/19/21, 60103986801	42.29	01670300-53213	STREET LIGHT ELECTRICITY	7280332-12 07/20/21	
391 ILLINI DR 06/17-07/19/21, 60104035301	131.58	01670600-53210	ELECTRICITY	7280332-26 07/20/21	
500 GARY AVE 06/17-07/19/21, 60104061201	92.85	01670300-53213	STREET LIGHT ELECTRICITY	7280332-5 07/20/21	
850 LONGMEADOW 06/17-07/19/21, 601039796	104.09	01670600-53210	ELECTRICITY	7280332-23 07/20/21	
879 DORCHESTER 06/17-07/19/21, 6010392570:	19.38	01670600-53210	ELECTRICITY	7280332-22 07/20/21	
880 PAPOOSE CT 06/17-07/19/21	78.70	01670300-53213	STREET LIGHT ELECTRICITY	7280332-13 07/20/21	
990 DEARBORN 06/17-07/19/21, 60104018201	46.19	01670300-53213	STREET LIGHT ELECTRICITY	7280332-10 07/20/21	
	5,951.19				
COVERALL NORTH AMERICA INC					
PWC JANITORIAL-JUL 2021	1,422.00	01670100-52276	JANITORIAL SERVICES	1010680571 PO-3889	
	1,422.00				
DANIEL STAFIEJ					
IACP 2021-STAFIEJ 08/13-08/16/21	231.00	01660100-52223	TRAINING	IACP 2021-STAFIEJ	
	231.00				
DUPAGE CO CHILDRENS CTR					
DUPAGE CTY CHILD CTR-CONTRIBUTE 07/01/21-6	4,000.00	01662400-53330	INVESTIGATION FUND	CS022	
	4,000.00				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on AUGUST 02,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
DUPAGE WATER COMMISSION					
DWC LOAN PAYMENT	4,904.37	04200100-56491	LOAN INTEREST	12376	
DWC LOAN PAYMENT	49,043.73	04200100-56490	LOAN PRINCIPAL	12376	
	<u>53,948.10</u>				
FGM ARCHITECTS					
EOC DESIGN SVC 05/29-07/02/21	2,277.50	01560000-55487	FACILITY CAPITAL IMPROVEMENT	21-3073.02-3 PO-2167	
PWC FRONT ENTRY-ARCHITECT SVC 05/29-07/02	735.00	11740000-55487	FACILITY CAPITAL IMPROVEMENT	20-3014.02-2	
	<u>3,012.50</u>				
GEOSYNTEC CONSULTANTS					
STORMWATER STUDY-JUN 2021	8,471.97	11740000-55488	STORMWATER UTILITIES	186439253 PO-462641	
	<u>8,471.97</u>				
GOVTEMPSUSA LLC					
ACCOUNTS CLERK-A RETSKE 07/04, 07/11/21	1,234.80	04103100-52253	CONSULTANT	3769890	
ACCOUNTS CLERK-A RETSKE 07/04, 07/11/21	1,234.80	04203100-52253	CONSULTANT	3769890	
AMR CLERK-M SOLOMACHA 07/04, 07/11/21	1,940.40	04201400-52253	CONSULTANT	3769891 PO-3909	
LIBRARY TECH-N BOYD 07/04, 07/11/21	3,699.20	01652800-52253	CONSULTANT	3769889 PO-1925	
OFFICE MANAGER-D KALKE 07/04, 07/11/21	3,266.40	01590000-52253	CONSULTANT	3769888	
	<u>11,375.60</u>				
HEY & ASSOCIATES					
PHASE III CONSTRUCTION SVCS 06/01-06/30/21	123.75	11740000-55488	STORMWATER UTILITIES	13558 PO-462633	
	<u>123.75</u>				
HILARY MABBITT					
IACP 2021-MABBITT 08/13-08/16/21	231.00	01660100-52223	TRAINING	IACP 2021-MABBITT	
	<u>231.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on AUGUST 02,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
IRMA					
CLOSED CLAIMS-JUN 2021	1,096.87	01590000-52215	INSURANCE DEDUCTIBLES	SALES0019345	
DEDUCTIBLE-JUN 2021	1,346.50	01590000-52215	INSURANCE DEDUCTIBLES	SALES0019370	
	<u>2,443.37</u>				
ILLINOIS MUNICIPAL RETIREMENT FUND					
REIMBURSEMENT-WAYNE GREZEK	584.44	01600000-51111	GROUP INSURANCE	128-7780 GREZEK	
	<u>584.44</u>				
ILLINOIS PHLEBOTOMY SERVICES LLC					
PHLEBOTOMY SVC-CSPC2101207	425.00	01662700-53317	OPERATING SUPPLIES	1359	
	<u>425.00</u>				
ILLINOIS STATE POLICE					
LIVESCAN FEES-JUN 2021	113.00	01660100-53317	OPERATING SUPPLIES	IL022040L JUN-2021	
	<u>113.00</u>				
JULIE INC					
JULIE 06/30/21	328.79	01670600-52272	PROPERTY MAINTENANCE	2021-0387 06/30/21	
JULIE 06/30/21	328.80	01670300-52272	PROPERTY MAINTENANCE	2021-0387 06/30/21	
JULIE 06/30/21	328.80	04201600-52272	PROPERTY MAINTENANCE	2021-0387 06/30/21	
JULIE 06/30/21	328.80	04101500-52272	PROPERTY MAINTENANCE	2021-0387 06/30/21	
	<u>1,315.19</u>				
JETCO LTD					
TOWER 4-PAINT, REPAIR	-13,212.00	04-21241	RETAINAGE JETCO	3309 PO-3877	
TOWER 4-PAINT, REPAIR	132,120.00	04201600-52244	MAINTENANCE & REPAIR	3309 PO-3877	
	<u>118,908.00</u>				
JOHN L FIOTI					
ADJUDICATION-JUL 2021	525.00	01570000-52238	LEGAL FEES	CS 07-21	
	<u>525.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on AUGUST 02,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
JON GREY					
IDEOA 2021-GREY 08/24-08/27/21	94.00	01660100-52223	TRAINING	IDEOA 2021-GREY	
	<u>94.00</u>				
KIESLER POLICE SUPPLY INC					
AMMUNITION	2,524.00	01662700-53321	AMMUNITION	IN154859 PO-4663060	
	<u>2,524.00</u>				
KLEIN, THORPE & JENKINS, LTD					
GENERAL COUNSEL-JUN 2021	709.50	04200100-52238	LEGAL FEES	219051	
GENERAL COUNSEL-JUN 2021	1,569.50	11740000-52238	LEGAL FEES	219051	
GENERAL COUNSEL-JUN 2021	8,378.14	01570000-52238	LEGAL FEES	219051	
	<u>10,657.14</u>				
LARRY ROESCH CHRYSLER JEEP DODGE RAMM					
2021 DODGE CHARGER-UNIT 616, MH575693	27,665.00	10660000-54415	VEHICLES	2021 #616 PO-3066	
2021 DODGE DURANGO-UNIT 617, MC663027	33,981.00	10660000-54415	VEHICLES	2021 #617 PO-3066	
2021 DODGE RAM-UNIT 615, MS537978	27,804.00	10660000-54415	VEHICLES	2021 #615 PO-3066	
2021 DODGE-KEYS, \$615, #616, #617	226.00	10660000-54415	VEHICLES	2021 KEYS-DODGE	
2021 DODGE-PLATES, #615, #616, #617	465.00	01662700-53350	SMALL EQUIPMENT EXPENSE	2021 PLATES-DODGE	
	<u>90,141.00</u>				
LAW OFFICE OF MICHELLE L MOORE LTD					
PROSECUTION-JUL 2021	2,400.00	01570000-52235	LEGAL FEES-PROSECUTION	2021-07	
PROSECUTION-JUL 2021	6,384.00	01570000-52312	PROSECUTION DUI	2021-07	
	<u>8,784.00</u>				
LRS HOLDINGS LLC					
HAULING 06/21, 06/30/21	1,911.50	01670500-52265	HAULING	00047340308	
STREET SWEEP-JUL 2021, 124 GERZEVSKE LN	9,045.88	01670600-52272	PROPERTY MAINTENANCE	PS386401 PO-3870	
	<u>10,957.38</u>				

**Village of Carol Stream
Schedule of Bills
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
MARCOTT ENTERPRISES, INC.					
STONE DELIVERY	333.96	04201600-53317	OPERATING SUPPLIES	18800	
	<u>333.96</u>				
MARK E RADABAUGH					
TAPING, EDITING 07/19/21	100.00	01590000-52253	CONSULTANT	21-0181	
	<u>100.00</u>				
MITCHELL REPAIR INFORMATION COMPANY					
REPAIR SOFTWARE	4,160.80	01696200-52255	SOFTWARE MAINTENANCE	25947965 PO-3922	
	<u>4,160.80</u>				
NICOLAS BACIDORE					
IACP 2021-BACIDORE 08/13-08/16/21	231.00	01660100-52223	TRAINING	IACP 2021-BACIDORE	
	<u>231.00</u>				
NICOR					
124 GERZEVSKE LN-WELL 4 06/18-07/20/21	41.04	04201600-53230	NATURAL GAS	13811210007 07/20/21	
1348 CHARGER CT 06/21-07/21/21	132.26	04101500-53230	NATURAL GAS	86606011178 07/21/21	
200 TUBEWAY DR 06/17-07/19/21	43.51	04101500-53230	NATURAL GAS	14309470202 07/19/21	
	<u>216.81</u>				
PHILIP HECK					
IDEOA 2021-HECK 08/24-08/27/21	94.00	01660100-52223	TRAINING	IDEOA 2021-HECK	
	<u>94.00</u>				
R & R GARAGE DOOR					
PW REAR GATE-OPERATOR REPLACEMENT	6,721.00	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	624633 PO-3924	
	<u>6,721.00</u>				
REFUNDS MISC					
21-1786-FENC, #2456684, 797 LONGMEADOW-R	32.00	01000000-42307	BUILDING PERMITS	797 LONGMEADOW-2021	
21-2264-POOL, #000043-0071, 1392 IRIS AVE-RE	96.00	01000000-42307	BUILDING PERMITS	1392 IRIS AVE-2021	
	<u>128.00</u>				

**Village of Carol Stream
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
REFUNDS PRESERVATION BONDS					
#2289814, 120 GARY AVE-REFUND	5,000.00	01-24302	ESCROW - GRADING	120 GARY AVE-2021	
20-0426-PATI, #2292647, 413 CANYON TR-REFUN	200.00	01-24302	ESCROW - GRADING	413 CANYON-2021	
20-0886-PKGL, #2322600, 882 CAROL CT-REFUNI	1,000.00	01-24302	ESCROW - GRADING	882 CAROL CT-2021	
20-1112-PATI, #2339488, 1167 CHALET DR-REFU	200.00	01-24302	ESCROW - GRADING	1167 CHALET DR-2021	
20-1264-PATI, #2355461, 598 KINGSBRIDGE-REFI	200.00	01-24302	ESCROW - GRADING	598 KINGSBRIDGE-2021	
20-1266-PATI, #2355462, 607 KINGSBRIDGE-REFI	200.00	01-24302	ESCROW - GRADING	607 KINGSBRIDGE-2021	
20-1267-PATI, #2355463, 705 KINGSBRIDGE-REFI	200.00	01-24302	ESCROW - GRADING	705 KINGSBRIDGE-2021	
20-1267-PATI, #2468685, 1439 ASH CT-REFUND	300.00	01-24302	ESCROW - GRADING	1439 ASH CT-2021	
20-1290-STOO, #2356756, 554 ALTON CT-REFUN	200.00	01-24302	ESCROW - GRADING	554 ALTON CT-2021	
20-1510-STOO, #2394417, 310 BANCING WATER	200.00	01-24302	ESCROW - GRADING	310 DANCING WATER-21	
21-1628-PFOS, #2444694, 671 PAXTON PL-REFUI	200.00	01-24302	ESCROW - GRADING	671 PAXTON PL-2021	
21-1667-PFOS, #2446356, 942 MOCCASIN CT-20	200.00	01-24302	ESCROW - GRADING	942 MOCCASIN CT-2021	
21-1749-DRVW, #2453810, 1415 GEORGETOWN	300.00	01-24302	ESCROW - GRADING	1415 GEORGETOWN-2021	
21-1868-STOO, #2460310, 1224 EVERGREEN-REF	200.00	01-24302	ESCROW - GRADING	1224 EVERGREEN-2021	
21-1878-PFOS, #2460723, 884 CHATHAM DR-REF	200.00	01-24302	ESCROW - GRADING	884 CHATHAM DR-2021	
21-1958-DRVW, #2468684, 1441 ASH CT-REFUNI	300.00	01-24302	ESCROW - GRADING	1441 ASH CT-2021	
21-1965-STOO, #2468772, 746 CYPRESS LN-REFL	200.00	01-24302	ESCROW - GRADING	746 CYPRESS LN-2021	
21-1986-DRVW, #2470975, 813 THUNDERBIRD-F	300.00	01-24302	ESCROW - GRADING	813 THUNDERBIRD-2021	
21-2000-PFOS, #2471260, 1320 SEABURY CR-REF	200.00	01-24302	ESCROW - GRADING	1320 SEABURY CR-2021	
21-2072-PFOS, #4005, 400 BRISTOL DR-REFUND	200.00	01-24302	ESCROW - GRADING	400 BRISTOL DR-2021	
21-2116-PFOS, #000013-00028, 1156 BRADBURY	200.00	01-24302	ESCROW - GRADING	1156 BRADBURY-2021	
21-2160-SDWK, #000025-0013, 640 HIAWATHA I	200.00	01-24302	ESCROW - GRADING	640 HIAWATHA-2021	
21-2254-DRVW, #000041-0096, 1285 BRAVE CT-I	300.00	01-24302	ESCROW - GRADING	1285 BRAVE CT-2021	
21-2291-PKGL, #000052-0005, 370 VILLAGE DR-F	1,000.00	01-24302	ESCROW - GRADING	370 VILLAGE DR-2021	
STORMWATER DEPOSIT-REFUND #2218315, #22	17,386.43	01-24320	STORM WATER SECURITY DEPOSIT	795 KIMBERLY-2021	
	29,086.43				

**Village of Carol Stream
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REFUNDS TAX STAMPS					
STAMP 32482, 637 BLUFF ST-REFUND	945.00	11000000-41208	REAL ESTATE TRANSFER TAX	STAMP 32482	
STAMP 32588, 560 CHEROKEE CT-REFUND	750.00	11000000-41208	REAL ESTATE TRANSFER TAX	STAMP 32588	
	<u>1,695.00</u>				
REMPE-SHARPE & ASSOCIATES INC					
ENG SVC-DETENTION RETROFITS JUN 2021	182.25	11740000-55488	STORMWATER UTILITIES	28023 PO-462637	
	<u>182.25</u>				
RICHARD BLAIR					
CLOTH ALLOW-BLAIR 07/14/21, TACTICAL GEAR	129.78	01660100-53324	UNIFORMS	3742776	
	<u>129.78</u>				
RUSH TRUCK CENTERS					
JL BOLT	225.42	01696200-53354	PARTS PURCHASED	3024127092	
JL FILTER	26.10	01696200-53354	PARTS PURCHASED	3024091770	
JL FUEL FILTER	114.04	01696200-53354	PARTS PURCHASED	3024027891	
JL GASKET	8.67	01696200-53354	PARTS PURCHASED	3024133926	
JL HOSE	22.78	01696200-53354	PARTS PURCHASED	3024148440	
JL PTO COVER	11.74	01696200-53354	PARTS PURCHASED	3023907429	
JL SEAL	234.94	01696200-53354	PARTS PURCHASED	3024123748	
JL VALVE	28.35	01696200-53354	PARTS PURCHASED	3024155349	
JN EVAPORATOR	759.00	01696200-53354	PARTS PURCHASED	3023986240	
JN FUEL FILTERS	34.31	01696200-53354	PARTS PURCHASED	3023968135	
	<u>1,465.35</u>				

**Village of Carol Stream
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THE BOARD OF TRUSTEES OF THE UNIV OF ILL					
LAB TESTING	80.00	01662300-53317	OPERATING SUPPLIES	H0939 2021-113	
LAB TESTING	105.00	01662300-53317	OPERATING SUPPLIES	H0939 2021-059	
LAB TESTING	105.00	01662300-53317	OPERATING SUPPLIES	H0939 2021-103	
LAB TESTING	105.00	01662300-53317	OPERATING SUPPLIES	H0939 2021-105	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0939 2021-024	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0939 2021-040	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0939 2021-075	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0939 2021-101	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H0939 2021-114	
	1,295.00				
THE DAVENPORT GROUP USA LTD					
LAMA PROGRAM UPDATES	6,000.00	01643700-52255	SOFTWARE MAINTENANCE	2106-ILCS-01	
	6,000.00				
THE STEVENS GROUP LLC					
TRANSFER STAMPS 33532-34530	323.50	01610100-53315	PRINTED MATERIALS	0113966	
	323.50				
TIF 3 NORTH AND SCHMALE RD					
SALES TAX-APR 2021	-9,662.39	22000000-49340	SALES TAX CONTRIB - RDA#1	TIF3 07/31/21	
SALES TAX-APR 2021	9,662.39	01720000-58340	SALES TAX TFR - RDA#1	TIF3 07/31/21	
SALES TAX-APR 2021	9,662.39	22-11105	CASH - TRUST	TIF3 07/31/21	
	9,662.39				
TOM ANDREJEVIC					
IDEOA 2021-ANDREJEVIC 08/24-08/27/21	94.00	01660100-52223	TRAINING	IDEOA 2021-ANDREJEVI	
	94.00				
TOWN SQUARE PUBLICATIONS					
CHAMBER AD 09/10/21	795.00	01520000-52240	PUBLIC NOTICES/INFORMATION	184568	
	795.00				

**Village of Carol Stream
Schedule of Bills
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TYCO FIRE & SECURITY (US)MGMT INC					
ALARM-VH 07/01-09/30/21	108.00	01590000-52230	TELEPHONE	36003050	
	<u>108.00</u>				
TYLER TECHNOLOGIES INC					
SUPPORT, UPDATE LICENSING	10,832.32	04203100-52255	SOFTWARE MAINTENANCE	045-344470	
SUPPORT, UPDATE LICENSING	10,832.32	04103100-52255	SOFTWARE MAINTENANCE	045-344470	
SUPPORT, UPDATE LICENSING	46,237.13	01610100-52255	SOFTWARE MAINTENANCE	045-344470	
	<u>67,901.77</u>				
U S POSTMASTER					
PERMIT #44 RENEWAL	245.00	01610100-52229	POSTAGE	PRMT #44 2021/22	
	<u>245.00</u>				
US POSTMASTER					
POSTAGE REPLENISH-JUL 2021	10,000.00	01610100-52229	POSTAGE	POC14021044 JUL 2021	
	<u>10,000.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on AUGUST 02,2021**

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VERIZON WIRELESS					
PHONES 06/14-07/13/21	36.01	02385200-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	38.01	01652800-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	42.46	01610100-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	42.46	01640100-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	42.46	01642100-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	44.94	01662700-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	80.47	01600000-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	80.49	01690100-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	84.92	01680000-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	110.09	01643700-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	138.06	01590000-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	152.04	01652800-54413	COMPUTER EQUIPMENT	9884087878	
PHONES 06/14-07/13/21	201.96	04100100-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	250.31	01620100-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	358.34	01652800-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	473.43	04200100-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	480.82	01670100-52230	TELEPHONE	9884087878	
PHONES 06/14-07/13/21	2,812.21	01662700-52230	TELEPHONE	9884087878	
	5,469.48				
VILLA PARK OFFICE EQUIPMENT					
VH-TRAINING ROOM FURNITURE	30,871.80	11740000-55487	FACILITY CAPITAL IMPROVEMENT	108438 PO-4663080	
	30,871.80				
ZONES INC					
ZONES REBATE 02/2021-04/2021	97,029.44	01720000-58207	ZONES SALES TAX REIMB	ZONES REBATE 07/2021	
	97,029.44				
GRAND TOTAL	\$994,583.71				

The preceding list of bills payable totaling \$994,583.71 was reviewed and approved for payment.

Approved by:



Bob Mellor –Village Manager

Date: 7/29/21

Authorized by:

Frank Saverino Sr-Mayor

Julia Schwarze- Village Clerk

ADDENDUM WARRANTS
JULY 20, 2021 Thru AUGUST 02, 2021

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll July 12, 2021 thru July 25, 2021	574,477.05
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll July 12, 2021 thru July 25, 2021	64,297.00
				<u><u>638,774.05</u></u>

Approved this _____ day of _____, 2021

By: _____
Frank Saverino Sr-Mayor

Julia Schwarze - Village Clerk

Village of Carol Stream
General Fund Budget Summary
For the Month Ended June 30, 2021

	MONTH				YTD				BUDGET					
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	YTD	Variance		
	Jun	Jun	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%	
REVENUES														
Property Tax	\$ 1,894,868	\$ 1,719,549	\$ (175,319)	-9%	\$ 1,925,550	\$ 1,915,824	\$ (9,726)	-1%	\$ 3,825,000	\$ 1,750,000	\$ 1,915,824	\$ 165,824	9%	
Sales Tax	550,550	676,170	125,619	23%	1,002,323	1,219,309	216,985	22%	7,490,000	1,241,880	1,219,309	(22,572)	-2%	
Home Rule Sales Tax	388,597	471,421	82,824	21%	686,939	866,798	179,860	26%	5,330,000	883,741	866,798	(16,943)	-2%	
State Income Tax	247,992	586,295	338,303	136%	648,360	1,254,515	606,155	93%	4,404,000	992,435	1,254,515	262,080	26%	
Fines (Court, Ord., ATLE, Towing)	98,239	161,612	63,372	65%	174,604	250,269	75,666	43%	1,382,000	233,300	250,269	16,969	7%	
Natural Gas Use Tax	39,958	37,918	(2,040)	-5%	95,461	89,250	(6,211)	-7%	610,000	96,165	89,250	(6,915)	-7%	
Other Taxes (Use, Hotel, PPRT														
Video Gaming, Alcohol)	227,353	272,388	45,035	20%	381,966	485,528	103,562	27%	2,464,100	412,344	485,528	73,184	18%	
Licenses (Vehicle, Liquor, etc.)	109,611	6,798	(102,813)	-94%	697,106	10,281	(686,825)	-99%	214,200	160,520	10,281	(150,239)	-94%	
Cable Franchise Fees	-	-	-	0%	109,001	109,387	386	0%	506,200	84,367	109,387	25,021	30%	
Building Permits	99,373	38,207	(61,166)	-62%	143,939	100,868	(43,070)	-30%	638,000	209,000	100,868	(108,132)	-52%	
Fees for Services	50,902	73,285	22,383	44%	113,904	125,965	12,061	11%	684,500	139,583	125,965	(13,619)	-10%	
Interest Income	4,053	26,757	22,704	560%	10,223	27,089	16,866	165%	105,000	17,500	27,089	9,589	55%	
All Other / Miscellaneous	72,244	52,911	(19,334)	-27%	123,228	140,954	17,726	14%	1,087,000	190,333	140,954	(49,379)	-26%	
Revenue Totals	\$ 3,783,742	\$ 4,123,310	\$ 339,568	9%	\$ 6,112,603	\$ 6,596,037	\$ 483,434	8%	\$ 28,740,000	\$ 6,411,168	\$ 6,596,037	\$ 184,869	3%	
EXPENDITURES														
Fire & Police Commission	\$ -	\$ 960	\$ 960	100%	\$ 1,092	\$ 15,113	\$ 14,021	1284%	\$ 38,696	\$ 6,449	\$ 15,113	\$ 8,664	134%	
Village Board & Clerk	4,168	41,031	36,862	884%	12,636	60,498	47,862	379%	170,863	28,477	60,498	32,020	112%	
Plan Commission & ZBA	693	688	(5)	-1%	693	1,337	644	93%	6,225	1,038	1,337	300	29%	
Emergency Services	8,284	10,628	2,344	28%	12,214	40,988	28,774	236%	58,000	9,667	40,988	31,321	324%	
Legal Services	610	25,787	25,177	4127%	12,085	48,273	36,188	299%	275,700	45,950	48,273	2,323	5%	
Administration	54,942	85,193	30,251	55%	144,690	160,611	15,921	11%	932,666	155,444	160,611	5,166	3%	
Employee Relations	23,228	34,269	11,041	48%	60,445	69,931	9,486	16%	475,184	79,197	69,931	(9,267)	-12%	
Financial Management	46,430	50,589	4,158	9%	92,065	106,542	14,477	16%	725,836	120,973	106,542	(14,431)	-12%	
Engineering Services	74,230	97,250	23,020	31%	157,905	174,921	17,016	11%	1,114,420	185,737	174,921	(10,816)	-6%	
Community Development	77,360	100,054	22,694	29%	170,701	170,850	149	0%	1,066,446	177,741	170,850	(6,891)	-4%	
Information Technology	79,651	219,426	139,775	175%	150,292	471,336	321,044	214%	1,406,695	234,449	471,336	236,887	101%	
Police	1,161,045	1,419,738	258,693	22%	2,523,179	2,650,977	127,798	5%	17,704,197	2,950,700	2,650,977	(299,723)	-10%	
Public Works	253,974	278,362	24,388	10%	491,506	590,053	98,547	20%	3,692,038	615,340	590,053	(25,287)	-4%	
Municipal Building	23,445	38,288	14,843	63%	49,198	55,179	5,981	12%	396,394	66,066	55,179	(10,887)	-16%	
Municipal Garage	(13,083)	(4,743)	8,340	-64%	(31,578)	(21,690)	9,888	-31%	-	-	(21,690)	(21,690)	100%	
Transfers and Agreements	13,864	10,194	(3,671)	-26%	22,111	19,975	(2,136)	-10%	644,000	17,332	19,975	2,643	15%	
Town Center	-	-	-	0%	-	-	-	0%	32,640	-	-	-	0%	
Expenditure Totals	\$ 1,808,842	\$ 2,407,713	\$ 598,871	33%	\$ 3,869,234	\$ 4,614,893	\$ 745,660	19%	\$ 28,740,000	\$ 4,694,559	\$ 4,614,893	\$ (79,665)	-2%	
Net Increase / (Decrease)	\$ 1,974,900	\$ 1,715,597	\$ (259,303)		\$ 2,243,369	\$ 1,981,144	\$ (262,226)		\$ -	\$ 1,716,610	\$ 1,981,144	\$ 264,534		

Village of Carol Stream
Water and Sewer Fund Budget Summary
 For the Month Ended June 30, 2021

	MONTH				YTD				BUDGET				
	Last Year Jun	Current Year Jun	Monthly Variance \$ %		Last Year YTD	Current Year YTD	YTD Variance \$ %		Annual Budget	YTD Budget	YTD Actual	Variance \$ %	
REVENUES													
Water Billings	\$ 758,662	\$ 747,051	(11,611)	-2%	\$ 1,421,274	\$ 1,468,888	47,614	3%	\$ 9,042,000	\$ 1,494,896	\$ 1,468,888	(26,007)	-2%
Sewer Billings	346,009	342,389	(3,620)	-1%	649,667	666,942	17,275	3%	4,080,000	674,538	666,942	(7,596)	-1%
Penalties/Admin Fees	-	11,278	11,278	100%	(224)	23,383	23,607	-10541%	178,000	29,667	23,383	(6,283)	-21%
Connection/Expansion Fees	-	-	-	0%	-	-	-	0%	28,000	4,667	-	(4,667)	-100%
Interest Income	5,041	305	(4,735)	-94%	11,571	750	(10,821)	-94%	10,000	1,667	750	(917)	-55%
Rental Income	15,590	13,467	(2,123)	-14%	28,644	24,373	(4,271)	-15%	164,000	27,333	24,373	(2,960)	-11%
All Other / Miscellaneous	55,593	3,815	(51,778)	-93%	56,232	15,263	(40,970)	-73%	88,000	5,667	15,263	9,596	169%
Revenue Totals	1,180,895	1,118,306	(62,589)	-5%	2,167,164	2,199,600	32,436	1%	13,590,000	2,238,434	2,199,600	(38,834)	-2%
EXPENDITURES													
Salaries & Benefits	130,826	145,218	14,392	11%	269,330	286,798	17,468	6%	2,055,428	316,220	286,798	(29,422)	-9%
Purchase of Water	415,527	414,095	(1,431)	0%	849,820	843,523	(6,297)	-1%	5,715,000	944,849	843,523	(101,326)	-11%
WRC Operating Contract	-	512,045	512,045	100%	300,126	518,578	218,452	73%	2,049,229	341,538	518,578	177,040	52%
Maintenance & Operating	419,392	216,965	(202,427)	-48%	497,672	342,504	(155,169)	-31%	2,943,826	490,638	342,504	(148,134)	-30%
IEPA Loan P&I	-	9,000	9,000	100%	-	9,000	9,000	100%	428,650	-	9,000	9,000	100%
DWC Loan P&I	-	-	-	0%	-	-	-	0%	53,948	-	-	-	0%
Capital Outlay	16,078	701,061	684,982	4260%	50,692	742,614	691,922	1365%	6,366,000	1,015,000	742,614	(272,386)	-27%
Expenditure Totals	981,823	1,998,384	1,016,561	104%	1,967,641	2,743,017	775,377	39%	19,612,081	3,108,245	2,743,017	(365,228)	-12%
Net Increase / (Decrease)	199,072	(880,078)	(1,079,150)		199,524	(543,417)	(742,941)		(6,022,081)	(869,811)	(543,417)	326,394	

Village of Carol Stream
Capital Budget Summary
For the Month Ended June 30, 2021

CAPITAL PROJECTS FUND	MONTH				YTD				BUDGET*		
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	% of
	Jun	Jun	\$	%	YTD	YTD	\$	%	Budget	Actual	Total
REVENUES											
Electricity Use Tax	\$ 118,950	\$ 131,825	\$ 12,875	11%	\$ 118,950	\$ 261,149	\$ 142,199	120%	\$ 1,825,000	\$ 261,149	14%
Real Estate Transfer Tax	36,371	96,289	59,918	165%	83,294	158,712	75,418	91%	750,000	158,712	21%
Telecommunications Tax	-	59,559	59,559	100%	-	111,865	111,865	100%	636,000	111,865	18%
Local Motor Fuel Tax	50,572	60,884	10,311	20%	95,394	115,567	20,172	21%	760,000	115,567	15%
Capital Grants	2,138	-	(2,138)	-100%	2,138	26,491	24,353	1139%	323,600	26,491	8%
Interest Income	2,406	239	(2,166)	-90%	6,467	597	(5,870)	-91%	15,000	597	4%
All Other / Miscellaneous	-	-	-	0%	-	-	-	0%	-	-	0%
Revenue Totals	\$ 210,437	\$ 348,796	\$ 138,359	66%	\$ 306,243	\$ 674,381	\$ 980,623	320%	\$ 4,309,600	\$ 674,381	16%
EXPENDITURES											
Roadway Improvements	\$ 10,025	\$ 35,297	\$ 25,272	252%	\$ 15,675	\$ 35,297	\$ 19,623	125%	\$ 1,104,000	\$ 35,297	3%
Facility Improvements	-	37,061	37,061	100%	-	37,061	37,061	100%	1,157,000	37,061	3%
Stormwater Improvements	15,636	31,750	16,114	103%	17,679	65,808	48,129	272%	622,000	65,808	11%
Miscellaneous	-	925	925	100%	-	925	925	100%	1,000	925	92%
Expenditure Totals	\$ 25,661	\$ 105,033	\$ 79,372	309%	\$ 33,354	\$ 139,091	\$ 105,737	317%	\$ 2,884,000	\$ 139,091	5%
Net Increase / (Decrease)	\$ 184,776	\$ 243,763	\$ 58,988	32%	\$ 272,889	\$ 535,290	\$ 874,886	321%	\$ 1,425,600	\$ 535,290	38%

MFT FUND

REVENUES											
Motor Fuel Tax Allotments	\$ 93,254	\$ 129,756	\$ 36,502	39%	\$ 211,032	\$ 260,576	\$ 49,544	23%	\$ 1,563,000	\$ 260,576	17%
Capital Grants	-	-	-	0%	436,185	436,185	-	0%	872,370	436,185	50%
Interest Income	977	80	(897)	-92%	2,336	190	(2,146)	-92%	5,000	190	4%
Revenue Totals	\$ 94,231	\$ 129,835	\$ 35,605	38%	\$ 649,553	\$ 696,951	\$ 47,398	7%	\$ 2,440,370	\$ 696,951	29%
EXPENDITURES											
Street Resurfacing - Capital	\$ -	\$ 806,042	\$ 806,042	100%	\$ 340	\$ 806,042	\$ 805,702	237076%	\$ 3,255,000	\$ 806,042	25%
Crack Filling	-	-	-	0%	-	-	-	0%	100,000	-	0%
Expenditure Totals	\$ -	\$ 806,042	\$ 806,042	100%	\$ 340	\$ 806,042	\$ 805,702	237076%	\$ 3,355,000	\$ 806,042	24%
Net Increase / (Decrease)	\$ 94,231	\$ (676,206)	\$ (770,437)	-818%	\$ 649,213	\$ (109,091)	\$ (758,304)	-117%	\$ (914,630)	\$ (109,091)	12%

* Due to the uncertainty of timing of various capital improvement projects, no YTD budget estimates are shown.

Village of Carol Stream
TIF Fund Budget Summary
 For the Month Ended June 30, 2021

NORTH/SCHMALE TIF	MONTH				YTD				BUDGET			
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	YTD	Variance
	Jun	Jun	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$ %
REVENUES												
TIF Property Taxes	\$ 177,593	\$ 125,380	\$ (52,212)	-29%	\$ 177,593	\$ 125,380	\$ (52,212)	-29%	\$ 385,000	\$ 192,500	\$ 125,380	\$ (67,120) -35%
Sales Taxes	13,864	10,194	(3,671)		22,111	19,975	(2,136)	-10%	130,000	21,667	19,975	(1,691) -8%
Interest Income	181	12	(169)	-93%	479	31	(448)	-94%	1,000	167	31	(136) -82%
Revenue Totals	191,638	135,586	(56,052)	-29%	200,182	145,386	(54,796)	-27%	516,000	214,333	145,386	(68,947) -32%
EXPENDITURES												
Legal Fees	-	-	-	0%	-	-	-	0%	1,500	250	-	(250) -100%
Other Expenses	152,688	156,269	3,581		152,688	156,269	3,581	2%	287,000	143,500	156,269	12,769 9%
Expenditure Totals	152,688	156,269	3,581	2%	152,688	156,269	3,581	2%	288,500	143,750	156,269	12,519 9%
Net Increase / (Decrease)	38,950	(20,683)	(59,633)		47,494	(10,883)	(58,377)		227,500	70,583	(10,883)	(81,466)

Village of Carol Stream
Police Pension Fund Budget Summary
 For the Month Ended June 30, 2021

POLICE PENSION FUND	MONTH				YTD				BUDGET			
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	YTD	Variance
	Jun	Jun	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$ %
REVENUES												
Investment Income	\$ 1,380,092	\$ 543,642	(836,450)	-61%	\$ 1,380,182	\$ 543,646	(836,535)	-61%	\$ 4,000,000	\$ 666,667	\$ 543,646	(123,020) -18%
Employee Contributions	46,372	48,775	2,403	5%	93,600	97,379	3,780	4%	650,000	108,333	97,379	(10,954) -10%
Village Contribution	237,529	254,244	16,715	7%	475,058	508,488	33,430	7%	3,050,927	508,488	508,488	0 0%
Other Revenues	-	-	-	0%	-	-	-	0%	-	-	-	- 0%
Revenue Totals	1,663,993	846,661	(817,332)	-49%	1,948,839	1,149,513	(799,326)	-41%	7,700,927	1,283,488	1,149,513	(133,974) -10%
EXPENDITURES												
Investment and Admin Fees	10,629	53,084	42,455	399%	10,629	55,159	44,530	419%	164,900	27,483	55,159	27,675 101%
Participant Benefit Payments	307,132	325,583	18,451	6%	611,168	649,224	38,056	6%	4,457,000	648,000	649,224	1,224 0%
Expenditure Totals	317,761	378,667	60,906	19%	621,797	704,383	82,585	13%	4,621,900	675,483	704,383	28,899 4%
Net Increase / (Decrease)	1,346,232	467,994	(878,237)		1,327,042	445,131	(881,911)		3,079,027	608,005	445,131	(162,874)

Village of Carol Stream
State and Federal Asset Seizure Fund Summary
For the Month Ended June 30, 2021

	MONTH				YTD				BUDGET*		
	Last Year Jun	Current Year Jun	Monthly Variance \$ %		Last Year YTD	Current Year YTD	YTD Variance \$ %		Annual Budget	YTD Actual	% of Total
State Asset Seizure Fund											
REVENUES											
Transfer from General Fund	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
State Drug Seizure	-	1,753	1,753	100%	-	2,513	2,513	100%	-	2,513	0%
State Money Laundering	-	234	234	100%	-	234	234	100%	-	234	0%
State Vehicle Seizure	325	7,114	6,789	2089%	1,690	7,193	5,503	326%	-	7,193	100%
Revenue Totals	\$ 325	\$ 9,101	\$ 8,776	2700%	\$ 1,690	\$ 9,941	\$ 8,251	100%	\$ -	\$ 9,941	100%
EXPENDITURES											
State Drug Seizure	36	4,031	3,995	11095%	36	7,740	7,704	21393%	87,150	7,740	9%
State Money Laundering	-	-	-	0%	-	-	-	0%	17,500	-	0%
State Vehicle Seizure	-	-	-	0%	-	-	-	0%	-	-	0%
Expenditure Totals	\$ 36	\$ 4,031	\$ 3,995	11095%	\$ 36	\$ 7,740	\$ 7,704	21393%	\$ 104,650	\$ 7,740	100%
Net Increase / (Decrease)	\$ 289	\$ 5,070	\$ 4,781	1654%	\$ 1,654	\$ 2,201	\$ 547	100%	\$ (104,650)	\$ 2,201	100%
Federal Asset Seizure Fund											
REVENUES											
Transfer from General Fund	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	100%
Federal DOJ Seizure	-	-	-	0%	-	-	-	0%	-	-	100%
Federal Treasury Seizure	-	-	-	0%	-	-	-	0%	-	-	100%
Revenue Totals	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	-	\$ -	100%
EXPENDITURES											
Federal DOJ	\$ 1,310	\$ -	\$ (1,310)	-100%	1,504	246	(1,258)	-84%	\$ 8,500	\$ 246	100%
Federal Treasury	-	-	-	0%	-	-	-	0%	-	-	0%
Expenditure Totals	\$ 1,310	\$ -	\$ (1,310)	-100%	\$ 1,504	\$ 246	\$ (1,258)	100%	\$ 8,500	\$ 246	100%
Net Increase / (Decrease)	\$ (1,310)	\$ -	\$ 1,310	-100%	\$ (1,504)	\$ (246)	\$ 1,258	100%	\$ (8,500)	\$ (246)	100%

* Due to the uncertainty of timing of revenues and expenditures, no YTD budget estimates are shown.

Village of Carol Stream
Equipment Replacement Fund Budget Summary
 For the Month Ended June 30, 2021

EQUIPMENT REPLACEMENT FUND	MONTH				YTD				BUDGET*		
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	% of
	Jun	Jun	\$	%	YTD	YTD	\$	%	Budget	Actual	Total
REVENUES											
Transfer - Engineering	\$ -	\$ -	-	0%	\$ -	\$ -	-	0%	\$ -	\$ -	0%
Transfer - Community Dev.	-	-	-	0%	-	-	-	0%	-	-	0%
Transfer - Police	-	-	-	0%	-	-	-	0%	-	-	0%
Transfer - PW Streets	-	-	-	0%	-	-	-	0%	-	-	0%
Transfer - Municipal Building	-	-	-	0%	-	-	-	0%	-	-	0%
Transfer - WRC	-	-	-	0%	-	-	-	0%	-	-	0%
Transfer - Water	-	-	-	0%	-	-	-	0%	-	-	0%
Revenue Totals	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
EXPENDITURES											
Vehicles - Engineering	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
Vehicles - Community Dev.	-	-	-	0%	-	-	-	0%	-	-	0%
Vehicles - Police	-	-	-	0%	-	61,646	61,646	100%	128,000	61,646	48%
Vehicles - PW Streets	1,691	1,873	182	11%	37,099	51,425	14,326	39%	131,000	51,425	39%
Vehicles - Municipal Building	-	-	-	0%	-	-	-	0%	30,000	-	0%
Vehicles - WRC	-	-	-	0%	-	-	-	0%	-	-	0%
Vehicles - Water	-	-	-	0%	-	-	-	0%	-	-	0%
Expenditure Totals	\$ 1,691	\$ 1,873	\$ 182	11%	\$ 37,099	\$ 113,071	\$ 75,972	205%	\$ 289,000	\$ 113,071	39%
Net Increase / (Decrease)	\$ (1,691)	\$ (1,873)	\$ (182)		\$ (37,099)	\$ (113,071)	\$ (75,972)		\$ (289,000)	\$ (113,071)	

* Due to the uncertainty of timing of vehicle purchases, no YTD budget estimates are shown.

Village of Carol Stream
Schedule of Cash and Investment Balances
 June 30, 2021

FUND	CASH	LGIPs*	INVESTMENTS	TOTAL CASH & INVESTMENTS	LAST YEAR 6/30/2020
GENERAL FUND	\$ 323,906.91	\$ 8,431,872.56	\$ -	\$ 8,755,779.47	\$ 10,746,224.27
WATER & SEWER FUND	49,330.39	13,065,837.60	-	13,115,167.99	12,248,950.59
CAPITAL PROJECTS FUND	1,926,419.22	12,313,932.66	-	14,240,351.88	6,873,295.91
MFT FUND	-	4,292,150.13	-	4,292,150.13	2,786,063.51
EQUIPMENT REPL. FUND	-	4,620,001.06	-	4,620,001.06	3,944,174.00
NORTH/SCHMALE TIF FUND	476,967.06	631,277.01	-	1,108,244.07	977,816.45
POLICE PENSION FUND	247,242.73	143,947.31	64,753,288.39	65,144,478.43	54,166,715.09
STATE ASSET SEIZURE FUND	224,397.56	-	-	224,397.56	273,934.82
FEDERAL ASSET SEIZURE FUND	144,925.95	-	-	144,925.95	154,376.33
TOTAL	<u>\$ 3,393,189.82</u>	<u>\$ 43,499,018.33</u>	<u>\$ 64,753,288.39</u>	<u>\$ 111,645,496.54</u>	<u>\$ 92,171,550.97</u>

* Local Government Investment Pools (LGIP) include the Illinois Funds and IMET.