

**REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES**

**Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,  
Carol Stream, DuPage County, IL**

**November 15, 2021**

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. and requested that Clerk Julia Schwarze call the roll.

Present: Trustees Jeff Berger, Tom Garvey, John Zalak, Rick Gieser and Matt McCarthy, Clerk Julia Schwarze and Mayor Frank Saverino, Sr.

Absent: Trustee Mary Frusolone

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey, Finance Director Jon Batek, Community Development Director Don Bastian, Director of Engineering Services Bill Cleveland, Public Works Director Phil Modaff, Chief of Police Bill Holmer, Human Resources Director Caryl Rebholz and Village Attorney Jim Rhodes

**MINUTES:**

*Trustee McCarthy moved and Trustee Gieser made the second to approve the Minutes of the November 1, 2021 Village Board Meeting. The results of the roll call vote were as follows:*

*Ayes: 5 Trustees Berger, Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 1 Trustee Frusolone*

*The motion passed.*

**LISTENING POST:**

1. The Village's Comprehensive Annual Financial Report and management letter for the year ended April 30, 2021 was presented to the Village Board by Brian LeFevre, Sikich LLP Partner.
2. Addresses from Audience (3 Minutes) – *None*.

**PUBLIC HEARINGS:**

*None.*

**CONSENT AGENDA:**

*Trustee McCarthy moved and Trustee Gieser made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:*

*Ayes: 5 Trustees Berger, Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 1 Trustee Frusolone*

*The motion passed.*

*Trustee Zalak moved and Trustee Berger made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:*

*Ayes: 5 Trustees Berger, Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 1 Trustee Frusolone*

*The motion passed.*

*Trustee McCarthy moved and Trustee Garvey made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:*

*Ayes: 5 Trustees Berger, Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 1 Trustee Frusolone*

*The motion passed.*

*The following items were approved on the Consent Agenda for this meeting:*

**Receipt of the Comprehensive Annual Financial Report and Auditor's Communication to the Board of Trustees of the Village of Carol Stream for the Year ended April 30, 2021:**

*The Village Board received the Comprehensive Annual Financial Report and Auditor's Communication for the Year ended April 30, 2021.*

**Agreement with GovTempsUSA for Professional Administrative Services:**

*The Village Board approved an Agreement with GovTempsUSA to staff the Office Manager position within the Administration Department for the period of January 1, 2022 through December 31, 2022.*

**Agreement with GovTempsUSA for Information Technology Technician:**

*The Village Board approved an Agreement with GovTempsUSA to fulfil the support requirements of the Intergovernmental Agreement for Information Technology services with the Carol Stream Library approved on May 7, 2018.*

**Amendment to the Village of Carol Stream's Personnel Manual, Chapter 1J with regard to Solicitation or Distribution of Printed Materials:**

*The Village Board approved amendments to the Village of Carol Stream's Solicitation or Distribution of Printed Materials Policy.*

**2021 Crackfill Project – Change Order No. 1 and Final Payment:**

*The Village Board approved Change Order No. 1 and final payment to SKC Construction, Inc. in the amount of \$66,515.80 for the 2021 Crackfill Project.*

**Sanitary Sewer Extension, 250 N. Gary Avenue – Change Order No. 3:**

*The Village Board approved Change Order No. 3 in the amount of \$46,279.47 for disposal of contaminated material and OSHA compliance.*

**Memorandum of Understanding between the Village of Carol Stream and DuPage Public Safety Communications:**

*The Village Board approved a site lease agreement which provides for the equipment to be on-site and indemnifies the Village for any damage with DuPage Public Safety Communications.*

**Ordinance No. 2021-11-54 Amending Chapter 8, Article 1 of the Carol Stream Traffic Code – Adoption of Provisions of the Illinois Vehicle Code and Child Passenger Protection Act by Reference:**

*The Village Board approved the Child Passenger Protection Act (625 ILCS 25/ 1 et seq.) to be included in the Village of Carol Stream Code of Ordinances.*



**Ordinance No. 2021-11-55 Adopting Rules and Regulations of the Board of Fire and Police Commissioners:**

*The Village Board approved amendments to Chapter I "Administration", Chapter II "Applications" and Chapter III "Examinations-Original Appointments" to the Rules and Regulations of the Board of Fire and Police Commissioners.*

**Amplification Permit Request:**

*The Village Board approved and waived the fee for an amplification permit on December 3, 2021 for the Holiday Tree Lighting to amplify prerecorded and live music outdoors at the Ross Ferraro Town Center.*

**Regular Bills and Addendum Warrant of Bills:**

*The Village Board approved payment of Regular Bills dated November 15, 2021 in the amount of \$1,349,268.18. The Village Board approved the payment of Addendum Warrant of Bills from November 2, 2021 thru November 15, 2021 in the amount of \$675,787.30.*

**Treasurer's Report:**

*The Village Board received Revenue/Expenditure Statements and Balance Sheet for the Month ended October 31, 2021.*

**Non-Consent Agenda Items:**

- 1. Agenda Item H.1. was pulled off the consent agenda by Trustee McCarthy in order to allow for a separate presentation by Director of Engineering Services Bill Cleveland and Civil/Stormwater Engineer Greg Ulreich of the preliminary plan for the Klein Creek Stabilization section 3 project from Illini Drive to Mitchell Lakes Park. Questions were fielded throughout the presentation.*

**REPORT OF OFFICERS:**

*Trustee Berger congratulated Finance Director Batek and his team on an uneventful and seamless audit; wished everyone a happy and safe Thanksgiving; and encouraged residents to attend the December 3<sup>rd</sup> Tree Lighting event with live music by Glenbard North student musicians.*

*Trustee Garvey thanked everyone who attended the Veterans Day presentation; wished everyone a happy Thanksgiving; and commended Finance Director Batek on his well-written financial report.*

*Trustee Zalak thanked Sikich for coming in to present the audit report and commented on how well our hard-working staff works with outside agencies; congratulated Glenbard North for making the football quarterfinals; wished everyone a happy Thanksgiving; and asked that we keep all first responders and military in our thoughts and prayers.*

Trustee Gieser announced details of the holiday decorating contest which is now up and running; asked Public Works Director Modaff to explain the new Hydrant Heroes program; referred residents to the village website for information on the upcoming Christmas Sharing event; thanked the VFW for hosting the Veterans Day ceremony; reported his attendance at Veterans Day ceremonies at Evergreen and Benjamin; and wished everyone a happy and safe Thanksgiving.

Trustee McCarthy commended Sikich and Finance Director Batek and his staff on another outstanding audit report; congratulated Glenbard North on a great football season and Carol Stream Panthers 11U for winning their Superbowl; commented on the pumpkin, textiles and electronics recycling event success; encouraged residents to reach out to their neighbors and loved ones this holiday season; and reported his attendance at the Chicagoland Italian American Charitable Organization (CIACO) and Dominic Saverino Foundation ceremony where they handed out numerous scholarships and special awards; and thanked both organizations for their generous contributions to the community.

Clerk Schwarze reported on her recent Municipal Clerks Association meeting with fellow village and city clerks from Lake and Cook counties; wished everyone a happy Thanksgiving; and reminded residents to shop their local Carol Stream grocers for all their Thanksgiving dinner needs.

Village Attorney Rhodes wished everyone a very happy and healthy Thanksgiving.

Village Manager Mellor reported details of the successful pumpkin, textiles and electronics recycling event on November 6<sup>th</sup>; reminded residents of free brush pick-up the week of Thanksgiving; and reported that the Village offices will be closed November 25-26<sup>th</sup> in observance of the Thanksgiving holiday, but that the hard-working Police Department will remain open for business as usual.

Mayor Saverino asked for a moment of silence in memory of his friend and Wayne Township Trustee Jackie Hayden who passed away from complications of Covid-19 on November 8<sup>th</sup>; encouraged everyone to spend time with loved ones while they can; thanked Sikich and our Finance Department for the wonderful job with this year's financial reports; commented on the charitable work that CIACO does including their recent event in which they distributed scholarships to many good people in need; thanked Trustee Gieser for attending all three Veterans Day events with him; and wished everyone a happy Thanksgiving with friends and family.



At 7:06 p.m., Trustee McCarthy moved and Trustee Gieser made the second to adjourn the meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees Berger, Garvey, Zalak, Gieser and McCarthy

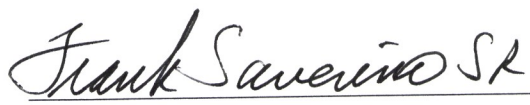
Nays: 0

Abstain: 0

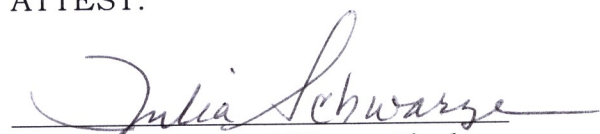
Absent: 1 Trustee Frusolone

The motion passed.

FOR THE BOARD OF TRUSTEES

  
Frank Saverino, Sr., Mayor

ATTEST:

  
Julia Schwarze, Village Clerk

Minutes approved by the President and Board of Trustees on this

6<sup>th</sup> day of December, 2021.

  
Village Clerk