

Village of Carol Stream

BOARD MEETING

AGENDA

JANUARY 3, 2022

6:00 P.M.

Village Board meeting is being held virtually to the public until further notice due to the pandemic.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of Minutes of the December 6, 2021 Village Board Meeting.
2. Approval but not release of Executive Session Minutes of December 6, 2021 Village Board Meeting.

C. LISTENING POST:

1. Holiday House Decorating Contest Winners:



Big Snowball – 882 Waco Drive



Frosty Favorite – 502 Heather Lane



Judges Favorite – 522 Hiawatha Drive

2. Addresses from Audience (3 Minutes).

D. PUBLIC HEARINGS:

E. SELECTION OF CONSENT AGENDA:

If you are here for an item, which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

F. BOARD AND COMMISSION REPORTS:

1. Plan Commission/Zoning Board of Appeals
 - a. 21-0061 – Village of Carol Stream – 500 N. Gary Avenue
*Zoning Text Amendment – Unified Development Ordinance (UDO)-
Miscellaneous Modifications*
Recommend Approval 6-0
 - b. 21-0063 – ER2 Image Group (Pregis) – 455 E. North Avenue
North Avenue Corridor Review – New Monument Sign
Approved with Conditions 6-0
NO VILLAGE BOARD ACTION NECESSARY

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G. OLD BUSINESS:

H. STAFF REPORTS AND RECOMMENDATIONS:

1. Strategic Plan 2022-2024. *Staff seeks consensus of the Village Board on which items to focus on in the coming years and which items could be removed for future consideration.*
2. Purchase of ERT's for the AMR Replacement Program. *Staff recommends authorizing the purchase and delivery of ERT's from United Systems in an amount not to exceed \$33,950, pursuant to the provisions of Sections 5-8-3(B) and 5-8-14(C) of the Carol Stream Code of Ordinances.*
3. Purchase of Registers for the AMR Replacement Program. *Staff recommends authorizing the purchase and delivery of AMR registers from Midwest Meter Inc. in an amount not to exceed \$34,100, pursuant to the provisions of Sections 5-8-3(B) and 5-8-14(C) of the Carol Stream Code of Ordinances.*
4. MAP Contract Ratification. *This four year labor contract between the Village and MAP representing the Village's Police Sergeants provides terms and conditions for wages and clothing allowance.*
5. Recommendation to fund the Klein Creek Streambank Stabilization Section I and III construction entirely from grants and the Capital Projects Fund with no homeowner contribution.

I. ORDINANCES:

1. Ordinance No. 2022-01-____ Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing the Number of Class P Liquor Licenses from 8 to 7 (V&SP Corporation d/b/a 7-Eleven 33408C, 550 W. Army Trail Road).
2. Ordinance No. 2022-01-____ Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class F Liquor Licenses from 8 to 9 (Carol Stream Cherry LLC d/b/a Corned Beef Factory Carol Stream, 27W218 North Avenue).

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3. Ordinance No. 2022-01-____ Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing the Number of Class A Liquor Licenses from 15 to 14 (Tacoma Taco & Enchilada Grill, Inc. d/b/a Tacoma Taco & Enchilada Grill, 105 Stark Drive).
4. Ordinance No. 2022-01-____ Amending Chapter 16 of the Carol Stream Code of Ordinances (Unified Development Ordinance – Miscellaneous Modifications).
See F.1.a.

J. RESOLUTIONS:

1. Resolution No. ____ Amending Resolution No. 3183 Adopting the 2021-22 Employee Compensation Plan for the Village of Carol Stream. *Staff recommends eliminating the Management Analyst Position in the Public Works Department and create an Assistant Director of Public Works Position.*
2. Resolution No. ____ Endorsing the Legislative Action Program of the DuPage Mayors and Managers Conference for the 2022 Legislative Session.

K. NEW BUSINESS:

1. Appointment of Gabriel Murcia to the Board of Fire and Police Commission with a term expiring April 30, 2022.
2. Raffle License Application – American Legion Post 76 requests approval of their 2022 annual raffle license and waiver of the manager’s fidelity bond for their weekly raffles held at 570 S. Gary Avenue.

L. PAYMENT OF BILLS:

1. Regular Bills: December 7, 2021 through December 20, 2021.
2. Addendum Warrants: December 7, 2021 through December 20, 2021.
3. Regular Bills: December 21, 2021 through January 3, 2022.
4. Addendum Warrants: December 21, 2021 through January 3, 2022.

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M. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:
4. Treasurer's Report: *Revenue/Expenditure Statements and Balance sheet for the Month ended November 30, 2021.*

N. EXECUTIVE SESSION:

O. ADJOURNMENT:

LAST ORDINANCE	2021-12-57	LAST RESOLUTION	3228
NEXT ORDINANCE	2022-01-01	NEXT RESOLUTION	3229

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,
Carol Stream, DuPage County, IL

December 6, 2021

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. and requested that Clerk Julia Schwarze call the roll.

Present: Trustees Jeff Berger, Tom Garvey, John Zalak, Rick Gieser and Matt McCarthy, Clerk Julia Schwarze and Mayor Frank Saverino, Sr.

Absent: Trustee Mary Frusolone

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey, Assistant to the Village Manager Tia Messino, Finance Director Jon Batek, Community Development Director Don Bastian, Director of Engineering Services Bill Cleveland, Public Works Director Phil Modaff, Chief of Police Bill Holmer, Human Resources Director Caryl Rebholz, Information Technology Director Marc Talavera, and Village Attorney Jim Rhodes

MINUTES:

Trustee McCarthy moved and Trustee Gieser made the second to approve the Minutes of the November 15, 2021 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees Berger, Garvey, Zalak, Gieser and McCarthy

Nays: 0

Abstain: 0

Absent: 1 Trustee Frusolone

The motion passed.

LISTENING POST:

Addresses from Audience

1. Clerk Schwarze read listening post comments from Joanne Talbot regarding ending mask mandates and Trustee Mary Frusolone regarding her appreciation while recovering from her medical absence and wishing Happy Holidays and a Healthy New Year.
2. Bob Sabalasky from Chrissy's commented on the video gaming push tax.

PUBLIC HEARINGS:

None.

CONSENT AGENDA:

Trustee McCarthy moved and Trustee Garvey made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees Berger, Garvey, Zalak, Gieser and McCarthy

Nays: 0

Abstain: 0

Absent: 1 Trustee Frusolone

The motion passed.

Trustee Berger moved and Trustee Garvey made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees Berger, Garvey, Zalak, Gieser and McCarthy

Nays: 0

Abstain: 0

Absent: 1 Trustee Frusolone

The motion passed.

Trustee McCarthy moved and Trustee Gieser made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 5 Trustees Berger, Garvey, Zalak, Gieser and McCarthy

Nays: 0

Abstain: 0

Absent: 1 Trustee Frusolone

The motion passed.

The following items were approved on the Consent Agenda for this meeting:

2021-22 GIS Consortium Service Provider Contract:

The Village Board approved a contract with MGP for the 2021-22 GIS Consortium Service Provider at a cost not to exceed \$149,942.00 pursuant to the provisions of Chapter 5, Article 8, Section 5-8-14(F) of the Carol Stream Code of Ordinances.

Lies Road Tower Painting and Repairs – Change Order No. 1:

The Village Board approved Change Order No. 1 reducing the total contract amount by \$10,573 for the Lies Road Tower Painting and Repairs.

Front-end Loader (Unit #70) Replacement:

The Village Board approved trading in the Village's John Deere 444H Loader with a value of \$24,000 and purchase a John Deere 2022 444P Loader from Westside Tractor Sales under Sourcewell Contract #032119-JDC for the net amount of \$162,369.59, pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(L) of the Carol Stream Code of Ordinances.

Award of Contract for Water System Leak Detection Services:

The Village Board approved a contract with Consulting Engineering, Inc. for Water System Leak Detection Services in the amount of \$23,120.

Award of Contract for Tree Trimming Services:

The Village Board approved a contract for Tree Trimming Services with Acres Group in the amount of \$56,000.

Replacement of a WRC Clarifier Dome Cover and Repair of Interior Equipment:

The Village Board approved an agreement with Jacobs Engineering for design-build services for replacement of a WRC clarifier dome and repair of interior equipment in the amount of \$201,341.

Gary Avenue Curb and Pavement Repairs – Change Order No. 4:

The Village Board approved Change Order No. 4 in the lump sum cost of \$67,468.02 for the replacement of the Gary Avenue pavement and adjustments to the prefabricated manholes necessitated by the reroute.

Pond Shoreline and Wetland Maintenance FY 2021/22 – Change Orders Nos. 1, 2, 3 & 4:

The Village Board approved Change Orders Nos. 1 thru 4 for the FY 2021/22 Pond Shoreline and Wetland Maintenance Contract to Bedrock Earthscapes, LLC in the amount of \$6,040.

Award of contract for auditing services to Sikich, LLP for the fiscal year ending April 30, 2022 in the base amount of \$28,750 with additional supplemental services as required and acceptance of a five year service proposal dated November 30, 2021 pursuant to the provisions of Section 5-8-14(A) of the Carol Stream Code of Ordinances:

The Village Board approved a contract with Sikich, LLP for auditing services in the base amount of \$28,750 with additional supplemental services as required and acceptance of a five year service.

Ordinance No. 2021-12-56, an Ordinance Providing for the Levy and Assessment of Taxes in the amount of \$7,544,461, for the Fiscal Year beginning May 1, 2021 and ending April 30, 2022, of the Village of Carol Stream, DuPage County, Illinois:

The Village Board approved the Levy and Assessment of Taxes in the amount of \$7,544,461 for the Fiscal Year beginning May 1, 2021 and ending April 30, 2022.

Ordinance No. 2021-12-57 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by increasing the number of Class P Liquor Licenses from 7 to 8:

The Village Board approved a Class P liquor license to 7-Eleven, Inc. d/b/a 7-Eleven #38850H located at 425 E. Geneva Road.

Resolution No. 3227 declaring Surplus Property owned by the Village of Carol Stream:

The Village Board declared surplus a John Deere front-end loader (Unit #70) and authorized it as a trade-in to Westside Tractor as part of the purchase package of its replacement.

Resolution No. 3228 authorizing the execution of a Contract between the Village of Carol Stream and John Fiotti as Administrator Adjudicator for Automated Traffic Law Enforcement (Red Light) and Administrative Tow Hearings:

The Village Board approved a contract for professional services to serve as Administrative Adjudicator with the Law Offices of John L Fiotti.

Raffle License Application – Emerson Elementary School PTA:

The Village Board approved a raffle license and waived the fee and manager's fidelity bond for their Trivia Night at American Legion Post# 76 to be held on February 26, 2022.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of Regular Bills dated December 6, 2021 in the amount of \$483,486.83. The Village Board approved the payment of Addendum Warrant of Bills from November 16, 2021 thru December 6, 2021 in the amount of \$1,306,165.87.

2022 Schedule of Meetings:

The Village Board approved the 2022 Schedule of Meetings for Village Board, Plan Commission/Zoning Board of Appeals, Fire/Police Commission and Police Pension Board.

Non-Consent Agenda Items:

1. *Agenda Item H.1. was pulled off the consent agenda by Trustee Gieser in order to allow for a separate presentation by Director of Engineering Services Bill Cleveland and Civil/Stormwater Engineer Greg Ulreich of the preliminary plan for the Klein Creek Stabilization Project Sections II and IV and Funding Summary. Questions were fielded throughout the presentation.*

REPORT OF OFFICERS:

Trustee Berger thanked Assistant to the Village Manager Messino and her team for a wonderful tree-lighting ceremony as well as the Glenbard North High School staff and students who provided live music. His vision for Town Center included: high school or community college band concerts, family comedy shows, village block parties, and building a stage for theatre productions with sponsorship from local businesses. He wished his daughter Emily a happy birthday, wished residents happy holidays and reminded everyone to check up on their neighbors.

Trustee Garvey offered congratulations and gratitude for the fun tree-lighting ceremony and reported on the Wheaton Christian Center's Christmas Giveaway program. His ideas for the Town Center included: wedding ceremonies, Brittany Trees decorating competitions, planting trees for adoption, ice-skating rinks and pop-up summer night movies. He pointed out his sign on County Farm Rd. that states, "Jesus is the Reason for the Season," and wished everyone a healthy, blessed and meaningful Christmas season.

Trustee Zalak commented that he looked forward to volunteering at the upcoming Christmas Sharing event; announced the December 9th Knights of Columbus Blood Drive at Corpus Christi; reported the National Fire Protection Association's statistic that every year there averages 160 house fires due to Christmas trees and reminded people to keep their trees watered and candles away; wished everyone a safe and blessed Christmas season; and in honor of the 80th anniversary of Pearl Harbor asked everyone to keep the military and First Responders in their thoughts and prayers. His ideas for Town Center included: a candy cane lane of Brittany's Trees or small trees that residents can decorate, Taste of Carol Stream incorporated into block parties and local band music festivals, car shows, craft shows and movie nights.

Trustee Gieser wished everyone happy holidays, gave an update on the holiday decorating contest, complimented the collaborative tree-lighting event and stated that he looked forward to volunteering with the upcoming Christmas Sharing program. His ideas for Town Center included better lighting, having a trail of trees along Fountain View sponsored by residents, return of 5k runs such as the Turkey Trot, outdoor family movies and theatre, hot air balloon festivals, perhaps the Village buying the very first house occupied in Carol Stream and moving it to Town Center, and at a minimum, returning to a full summer concert series schedule.

Trustee McCarthy wished everyone happy holidays, congratulated Assistant to the Village Manager Messino and thanked all participants for the wonderful tree-lighting ceremony, and gave a shout-out to Charlie Chusak for the Santa pictures. His ideas for Town Center included bringing back outdoor movies, ice-skating rinks, Kids Day, Octoberfest and Mother's Day events; Farmers or French Markets on weekends; and a Wine or Beer Walk.

Assistant to the Village Manager Messino thanked everyone who played a role in the tree-lighting program and commented on how wonderful it was to see so many community members come together to pitch in. Her thought for Town Center was to come up with a distinctive niche idea that would distinguish Carol Stream from other villages.

Clerk Schwarze gave a shout-out to the Brittany's Trees volunteers and the good cause they serve year after year; thanked the Social Services department for putting on the invaluable Christmas Sharing program; announced details of the February 2nd Municipal Clerks of DuPage County dinner meeting she and her Deputy Clerk are hosting and invited all board members attend; wished everyone happy holidays and reminded residents to shop and dine in Carol Stream.

Attorney Rhodes wished Carol Stream trustees, staff, residents and businesses a very healthy and happy holiday season, a merry Christmas and a happy New Year; and complimented the Brittany's Trees organization for expanding their beautiful program to many surrounding communities.

Village Manager Mellor congratulated the CERT graduates and the 5th grade students at Heritage Lakes Elementary School for graduating from the Police Department DARE program; reminded residents this was the final week of leaf pick-up; and announced holiday closure dates for Village offices.

Mayor Saverino explained the solicitation of ideas for Town Center with the goal of bringing our community together again, with consideration of staff and budget constraints; emphasized that we need to put money into fixing our Fountain; gave a shout-out to Assistant to the Village Manager Messino, the Park District, the Library and all participants for the wonderful the tree-lighting event; stated that Carol Stream is about the people and our emphasis is taking care of the people in this town; and wished everyone a merry Christmas and happy New Year.

At 7:40 p.m., Trustee Garvey moved and Trustee Gieser made the second to adjourn the meeting to Executive Session to discuss Collective Negotiating Matters – 5/ILCS 120/2(c)(2), then to adjourn directly from Executive Session. The results of the roll call vote were as follows:

Ayes: 5 Trustees Berger, Garvey, Zalak, Gieser and McCarthy

Nays: 0

Abstain: 0

Absent: 1 Trustee Frusolone

The motion passed.

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor

ATTEST:

Julia Schwarze, Village Clerk

**Regular Meeting – Plan Commission/Zoning Board of Appeals
Gregory J. Bielawski Municipal Center, DuPage County, Carol Stream, Illinois**

***All Matters on the Agenda may be Discussed, Amended and Acted Upon
December 13, 2021.***

Chairman Parisi called the Regular Meeting of the Combined Plan Commission/Zoning Board of Appeals to order at 6:00 p.m. and directed Patty Battaglia, Planning and Permitting Assistant, to call the roll.

The results of the roll call vote were:

Present: 6 Commissioners Battisto, Christopher, Meneghini, Morris, Tucek and Chairman Parisi

Absent: 1 Commissioner Petella

Also Present: Tom Farace, Planning and Economic Development Manager; Patty Battaglia, Planning and Permitting Assistant

MINUTES:

Commissioner Tucek moved and Commissioner Battisto seconded the motion to approve the minutes of the Regular Meeting held on October 25, 2021.

The results of the roll call vote were:

Ayes: 5 Commissioners Battisto, Meneghini, Morris, Tucek and Chairman Parisi

Nays: 0

Abstain: 1 Commissioner Christopher

Absent: 1 Commissioner Petella

The motion passed by a unanimous vote.

Chairman Parisi asked for a motion to move the agenda items and start with the Presentation first then move to the Public Hearing. Commissioner Meneghini moved and Commissioner Christopher seconded the motion with no further discussion.

PRESENTATION:

Case #21--0063 – ER2 Image Group (Pregis) – 455 E. North Avenue
North Avenue Corridor Review – New Monument Sign

Chairman Parisi asked the applicant to give his presentation.

Mr. Patrick Moore from ER2 Image Group stated they are proposing to put a new monument sign at the property of 455 E. North Avenue. We have located the sign so it does not conflict with any underground utilities. Location has been marked and measured to make sure it was ten feet away from the main water line that runs through the property. The sign is compliant according to the code and is a total of 40

square feet. It is 4 feet tall above grade and 10 feet wide. It will be sunk in a 2 foot diameter, concrete foundation. Since there was never a monument sign at this location, we are seeking approval.

Chairman Parisi asked Mr. Farace to provide a Staff Report.

Mr. Farace stated a North Avenue Corridor Review is required since this is a brand new, monument sign for this property due to a new business taking over. The sign proposed will meet all the requirements of our UDO from a square footage, height and location requirement. There will be landscaping consisting of a combination of shrubs, flowers and native grasses around the base of the sign. Staff is recommending approval of their request.

Chairman Parisi asked for comments or questions from the Commission and there were none.

Commissioner Battisto moved and Commissioner Christopher seconded the motion with no further discussion.

The results of the roll call vote were:

Ayes: 6 Commissioners Battisto, Christopher, Meneghini, Morris, Tucek and Chairman Parisi

Nays: 0

Abstain: 0

Absent: 1 Commissioner Petella

The motion passed by unanimous vote.

PUBLIC HEARING:

Chairman Parisi asked for a motion to open the Public Hearing. Commissioner Meneghini moved and Commissioner Morris seconded the motion.

The results of the roll call vote were:

Ayes: 6 Commissioners Battisto, Christopher, Meneghini, Morris, Tucek and Chairman Parisi

Nays: 0

Abstain: 0

Absent: 1 Commissioner Petella

The motion passed by unanimous vote.

Case #21-0061 – Village of Carol Stream – 500 N. Gary Avenue
Zoning Text Amendment – Unified Development Ordinance (UDO) - Miscellaneous Modifications

Chairman Parisi swore in Mr. Tom Farace.

Mr. Farace stated this would be our third round for modifications to the UDO since we started using it this past summer. The following minor changes are being requested for approval:

- New provisions for “ghost kitchens” where it is not really a restaurant but a place where food is prepared and possibly shared by multiple restaurants. This type used primarily for restaurant couriers like a DoorDash or Grubhub. As these become more popular we thought it should be added to our code as a definition of a Commercial Kitchen.
- Changing our definition for a Food Processing Establishment to include catering which are usually larger and have a series of vehicles. “Ghost Kitchens” do not usually have catering vehicles.
- Added a figure reference under Article 3- District Specific Standards.
- Added a statement which was previously in the code under the Industrial District:
Unless specifically permitted, all business, processing, storage and all other activities and operation shall be conducted completely within the principal building.
- Add Commercial Kitchen, or “Ghost Kitchen”, in the Permitted and Special Use table in the Industrial District as well as the OS District. Likewise, add a fairly specific use for warehousing and printing of books, pamphlets and other periodicals when carried out in conjunction with an adjacent office use. This statement pertains to Tyndale House Publishing within our Village which has been added to the OS District.
- Add certain provisions for accessory structures in business and industrial districts under Article 4 – Use Specific Standards. We try not to have outdoor storage in our Industrial District and push for it to be inside the building. But if someone is going to have a secondary building, we thought criteria should be established for those businesses. The criteria is listed on page 5 of the Staff Report.
- Removed a professionally prepared (traffic consultant) parking study is required from 16-5-2 Off-Street Parking and Loading under Article 5-Development Standards. Staff felt that a study conducted by the business or property owner could provide a parking count that would be adequate. Likewise, parking requirements for the “Ghost Kitchen” or Commercial Kitchen uses to be 1 space per every 250 of net floor area. We also added parking requirements (2 parking spaces for every 250 square feet of net floor area) for takeout restaurants.
- Changed wording in the code to Shadow Box and added the words Shadow Box to the illustration of Fence Types.

Mr. Farace stated Staff is requesting approval of the above changes to the UDO.

Commissioner Parisi asked for questions or comments from the Commission.

Commissioner Tucek mentioned a grammatical error on page 3.

Chairman Parisi asked if a “ghost kitchen” and commercial kitchen are synonymous.

Mr. Farace stated there are different terms, but basically they mean the same thing.

Chairman Parisi suggested that both should be listed in the Industrial and OS Districts.

Chairman Parisi also asked why restrict it to those two districts and not in the Business District.

Mr. Farace stated we don't know if someone would want to pay the higher commercial rent for a Commercial Kitchen. The OS properties are more like office type buildings which are more difficult to rent out.

Commissioners Battisto, Christopher, Meneghini and Morris had no questions.

Commissioner Meneghini moved and Commissioner Tucek seconded the motion with no further discussion.

The results of the roll call vote were:

Ayes: 6 Commissioners Battisto, Christopher, Meneghini, Morris, Tucek and Chairman Parisi
Nays: 0
Abstain: 0
Absent: 1 Commissioner Petella

The motion passed by unanimous vote.

This case will go before the Village Board on Monday, January 3, 2022, at 6:00 PM for review.

There was a brief discussion pertaining to a property currently not located within the Village's jurisdiction.

Chairman Parisi asked for a motion to close the Public Hearing. Commissioner Meneghini moved and Commissioner Christopher seconded the motion with no further discussion.

The results of the roll call vote were:

Ayes: 6 Commissioners Battisto, Christopher, Meneghini, Morris, Tucek and Chairman Parisi
Nays: 0
Abstain: 0
Absent: 1 Commissioner Petella

The motion passed by unanimous vote.

NEW BUSINESS:

OLD BUSINESS:

OTHER BUSINESS:

Chairman Parisi asked for a motion to cancel the December 28, 2021, PC/ZBA Meeting. Commissioner Christopher moved and Commissioner Tucek seconded the motion.

The results of the roll call vote were:

Ayes: 6 Commissioners Battisto, Christopher, Meneghini, Morris, Tucek and Chairman Parisi
Nays: 0
Abstain: 0

Absent: 1 Commissioner Petella

The motion passed by unanimous vote.

ADJOURNMENT:

At 6:20 p.m. Commissioner Christopher moved and Commissioner seconded the motion to adjourn the meeting.

The results of the roll call vote were:

Ayes: 6 Commissioners Battisto, Christopher, Meneghini, Morris, Tucek and Chairman Parisi

Nays: 0

Abstain: 0

Absent: 1 Commissioner Petella

The motion passed by unanimous vote.

FOR THE COMBINED BOARD

Recorded and transcribed by,

Patty Battaglia
Planning and Permitting Assistant

Minutes approved by Plan Commission on this ____ day of _____, 20____.

Chairman

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager

FROM: Tom Farace, Planning & Economic Development Manager *TF*

THROUGH: Donald T. Bastian, Community Development Director *DB*

DATE: December 14, 2021

RE: **Agenda Item for the Village Board Meeting of January 3, 2022**
PC/ZBA Case 21-0061, Text Amendment for the Miscellaneous Modifications to the Unified Development Ordinance (UDO)

This is the third round of “fine tuning” for the Unified Development Ordinance (UDO) now that staff has been utilizing the Code since its adoption in July 2021. Staff reviewed the UDO and presented modifications in Article 2 (Definitions), Article 3 (District Specific Standards), Article 4 (Use Specific Standards), and Article 5 (Development Standards) of the UDO at a public hearing before the PC/ZBA on December 13, 2021. Highlights of the proposed text amendments include provisions for commercial or “ghost” kitchens, where spaces are equipped to prepare meals for delivery-only restaurants (such as Savory Crust on St. Charles Road), and regulations for accessory buildings or structures in business and industrial districts to discourage structures of a significantly lesser architectural design or quality should structures be installed. The PC/ZBA recommended approval of the proposed text amendments by a vote of 6-0.

If the Village Board concurs with the PC/ZBA recommendation regarding the text amendments associated with Unified Development Ordinance, they should approve the amendments and adopt the necessary Ordinance.

**Village of Carol Stream
Interdepartmental Memo**

TO: Village Board
VIA: Bob Mellor
FROM: Joe Carey
DATE: December 17, 2021
RE: **Strategic Plan 2022-2024**

On September 14, 2021 Village Board and staff met with John Fontana for a Goal Setting Workshop to establish a Strategic Plan. From this meeting, the Village Board identified 6 prioritized areas and 33 projects or action items.

The purpose of the Strategic Plan is to provide direction to staff on the Village Board's goal and priorities for the coming years. Since September, staff has been working to develop action plans surrounding each of the prioritized areas and will work to incorporate those receiving a consensus of the Village Board into future budget submittals.

Below is a summary of the major priorities identified by the Village Board and staff.

Goal 1: Communications/Think Imaginatively

1. Increase community engagement through targeted outreach to community groups
2. Improve and enhance Town Center through increase in special events, infrastructure and visual enhancements

Goal 2: Economic/Community Development

1. Keep orientation on needs of businesses and promote local business growth and development
2. Develop major intersections - North & Country Farm & Gary & Lies Corridor
3. Develop video gaming license for under 50% food sales

Goal 3: Human Resource

1. Training & professional development
2. Develop and Implement Employee Wellness Program
3. Attract, recruit and retain Village employees

Goal 4: Governance & Finance

1. Develop policy guidance on amount and role of property taxes on Village operations.
2. Appropriate funds towards ARPA eligible projects.

Goal 5: Technology

1. Develop a strategy to manage growing technology costs.
2. Identify opportunities to improve online services through data transparency.

3. Manage and mitigate cyber security threats to Village equipment and property.

Goal 6: Engineering/PW/Police

1. Structural review of the departments.
2. Evaluate facility and utility infrastructure with long term capital needs

A detailed listing of actions planned to be taken is attached. Inclusion of these items in the Strategic Plan does not bind the Village Board to pursue each individual item. However, it does signal to staff a consensus that resources should be allocated in the fiscal year budget and financial plan towards completion of the projects. For example, an open space study of the Town Center to allow for the construction of a band shell is included as an action item. If there is not a consensus of the Village Board to pursue this, staff would seek direction from the Village Board to remove this item from the Strategic Plan.

Staff have submitted departmental budget requests to the Village Manager with the intent of including these items in the budget with their accompanying costs. Staff are seeking consensus of the Village Board on which items to focus on in the coming years and which ones could be removed for future consideration. Further discussion of selected items will take place during budget workshops.

**Village of Carol Stream
Goals Prioritization
2022-2024**

Goal 1 – Communications/Think Imaginatively

Desired Accomplishment: Village Promotional Video				
Team Members: Tia Messino		Relates to Goal: Communications-Updated Branding, Aerial Footage of New Construction		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Price out expected costs to include in FY 23 budget	Tia Messino	3/30/21	Staff Time	
Production.	Tia Messino Don Bastian	9/1/22	Staff Time, Budget	
Use new content on website, social media, etc.	Tia Messino	10/30/22	Staff Time	

Desired Accomplishment: Hire Administrative Intern				
Team Members: Tia Messino		Relates to Goal: Communications-Increased Content Posting and Platforms		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Price out expected costs & define position.	Village Manager's Office	12/30/21	Staff Time	Staff memo submitted as part of budget.
Present position as part of budget.	Tia Messino	3/30/22	Staff Time	
Draft recruitment plan and recruit.	Tia Messino, Caryl Rebholz	5/30/22	Staff Time	

Desired Accomplishment:				
Town Center: Fountain				
Team Members: Joe Carey, Tia Messino, Chris Larson		Relates to Goal: Communications-Town Center Infrastructure Enhancements		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Evaluate fountain condition and test water pressure.	Joe Carey, Chris Larson	11/30/21	Consultant, staff time	Completed
Determine long-term capital cost schedule for upgrades/repairs and present as part of budget.	Joe Carey, Chris Larson	3/30/21	Staff time	Underway
Complete repairs.	Joe Carey	5/30/22	Staff time	

Desired Accomplishment:				
Town Center: Decor				
Team Members: Tia Messino, Joe Carey, Chris Larson		Relates to Goal: Communications-Town Center Soft Enhancements		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Select additional lighting upgrades and collect costs. Determine repair replacement schedule for inclusion in FY 23 budget.	Joe Carey, Chris Larson	3/30/22	Staff time	
Evaluate any additional décor needs. Plan for long term maintenance and replacement.	Joe Carey, Chris Larson	Fall 2022	Staff time	

Desired Accomplishment:				
Town Center: Space Study and Related Capital Projects				
Team Members: Joe Carey, Chris Larson		Relates to Goal: Communications- Town Center Infrastructure Enhancements		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Budget for space study and present to Board.	Joe Carey	3/30/24	Staff time	
Evaluate study for recommended capital changes such as parking, bathroom, storage, or band shell.	Joe Carey	10/30/24	Staff time	

Desired Accomplishment:				
Town Center Enhancements: Increase Use of Town Center Space				
Team Members: Tia Messino, Joe Carey		Relates to Goal: Think Imaginatively- Enhancements		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Review meeting space policy.	Tia Messino, Joe Carey	Spring of 2022	Staff, Village Attorney Time	
Advertise Town Center as a venue for non-profits.	Tia Messino	Ongoing	Staff Time	
Budget FY 23 events:	Tia Messino	3/30/23	Staff time	

Desired Accomplishment: Senior Outreach.				
Team Members: Tia Messino		Relates to Goal: Communications-Engaging Content that Reflects our Community		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Budget for printed Senior Newsletter in FY 23.	Tia Messino	3/30/22	Staff Time	
Draft 1 st issue, print, distribute to Senior Centers, Library, Park District, Township Offices.	Tia Messino	6/1/22	Staff Time; Budget Allocation	

Desired Accomplishment: Reflect Community Diversity in Content				
Team Members: Tia Messino		Relates to Goal: Communications-Posting More Reflective Content		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Research and schedule holiday and historical posts.	Tia Messino	1/30/22	Staff Time	
Determine language/s for multilingual content, resources.	Tia Messino, Social Services	5/30/22	Staff Time, Budget?	
Select a band for a Pride Month Concert as part of Concert Series.	Tia Messino	2/1/22	Staff Time, Budget	

Goal 2 – Economic/Community Development

Desired Accomplishment: Keep Orientation on Needs of Business				
Team Members: Don Bastian, Tom Farace, others as needed		Relates to Goal:		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Develop and Implement a Business Retention Program	Don Bastion, Tom Farace	Spring 2023	Staff Time	
Industry Specific Business Contact Lists	Don Bastion, Tom Farace	Summer 2022	Staff Time	
Economic Development Event	Don Bastion, Tom Farace	Fall 2022	Staff Time & Budget Allocation for Event Costs	

Desired Accomplishment: Develop North Avenue and County Farm Road Corridor				
Team Members: Don Bastian, Tom Farace		Relates to Goal:		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Continue Annexation Efforts for Properties in the Corridor	Don Bastion, Tom Farace	Ongoing	Staff Time & Possible Incentive Funds	
Make Property Owners and Developers Aware of Contiguity and Redevelopment Opportunities through Carol Stream	Don Bastion, Tom Farace	Ongoing	Staff Time	

Desired Accomplishment: Develop North Avenue and County Farm Road Corridor				
Team Members: Don Bastian, Tom Farace		Relates to Goal:		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Promote/Market Development Opportunities on Website	Don Bastian, Tom Farace	Ongoing	Staff Time	

Desired Accomplishment: Develop Gary Avenue and Lies Road Corridor				
Team Members: Don Bastian, Tom Farace		Relates to Goal:		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Consider allocating funds for a retail market analysis/study	Don Bastian, Tom Farace	Fall 2022	Approximately \$40,000	
Contact Representatives for Desired Businesses at this Location	Don Bastian, Tom Farace	Spring 2023	Staff Time	
Facilitate Entitlements Process for Formal Applications	Don Bastian, Tom Farace	Ongoing	Staff Time	
Promote/Market Development Opportunities on Website	Don Bastian, Tom Farace	Ongoing	Staff Time	

Desired Accomplishment: Promote Local Businesses, Entertainment and Shop Carol Stream				
Team Members: Tom Farace, Tia Messino		Relates to Goal:		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Continue Social Media Features on Carol Stream Businesses	Tom Farace, Tia Messino	Ongoing	Staff Time	

Desired Accomplishment: Develop video gaming license for under 50% food sales				
Team Members: Joe Carey		Relates to Goal:		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Prepare Ordinance for Village Board action	Joe Carey	Spring 2022	Staff Time; possible legal review	

Goal 3 – Human Resources

Desired Accomplishment:				
Develop and Implement an Employee Wellness Program				
Team Members: Caryl Rebholz, Sandy Belongia, Wellness Committee Members		Relates to Goal:		
HUMAN RESOURCES - WELLNESS				
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Research and Develop Employee Wellness Survey Questions	Caryl Rebholz, Sandy Belongia	April 30, 2022	Staff Time	

Desired Accomplishment:				
Develop and Implement an Employee Wellness Program				
Team Members: Caryl Rebholz, Sandy Belongia, Wellness Committee Members		Relates to Goal:		
		HUMAN RESOURCES - WELLNESS		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Present Recommended Questions to Dept. Heads/Village Manager for Approval	Caryl Rebholz	1st Dept. Head Staff Meeting in May 2022	Dept. Heads Time	
Create a Laserfishe Wellness Survey with Tabulation and Reporting Capabilities	Sandy Belongia	June 30, 2022	IT Support, Staff Time	
Send Wellness Survey to All Employees	Sandy Belongia	July 1, 2022	IT Support, Staff Time	
Tabulate Survey Results	Sandy Belongia	September 1, 2022	IT Support, Staff Time	
Report Those Results to the Dept. Head/Village Manager	Caryl Rebholz	1 st Dept. Head Meeting in September	Dept. Heads Time	
Re-establish and Recruit a Wellness Committee	Caryl Rebholz, Sandy Belongia	Ongoing	Staff Time, Dept. Heads Support	
Using the Survey Results Establish a Wellness Priorities List	Wellness Committee	October 15, 2022	Staff Time	
Develop a Draft Program to Address Priority #1	Wellness Committee	November 30, 2022	Staff Time, Budget to Purchase	

Desired Accomplishment:				
Develop and Implement an Employee Wellness Program				
Team Members: Caryl Rebholz, Sandy Belongia, Wellness Committee Members		Relates to Goal: HUMAN RESOURCES - WELLNESS		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
			Necessary items for Program	
Present Program #1 to Dept. Heads/Village Manager for Approval	Caryl Rebholz	1 st Dept. Head Staff Meeting in December 2022	Dept. Heads Time	
If Program is Approved and Budget is Available, Roll Out Program #1 to Employees	Wellness Committee	January 1, 2023	Staff Time	
Incorporate Wellness Program into Onboarding Process	Sandy Belongia, Janice Van Dyke	Ongoing as Programs are Developed	IT Support, Staff Time	
Evaluate Wellness Program for Effectiveness (Possibly another survey: What do you like or not like about the current program)	Caryl Rebholz, Sandy Belongia	One Year after Roll Out of Program	IT Support, Staff Time	

Desired Accomplishment:				
Attracting, recruiting, and retaining ideal Village of Carol Stream employees				
Team Members: Caryl Rebholz, Sandy Belongia, and Janice Van Dyke		Relates to Goal: Hiring & Retention		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Research ways to develop/determine the Village's Workplace Current Workplace Culture.	Janice Van Dyke	1/1/22	Staff Time	
Conduct employee survey regarding current workplace culture and opportunities for enhancement.	Sandy Belongia, Janice Van Dyke	3/1/22	Staff Time/IT Support	
Evaluate survey results for potential enhancement to the overall workplace environment with general estimated budgetary impacts.	Janice Van Dyke, Caryl Rebholz	5/1/22	Staff Time	
Report results to Village Manager and Department Heads.	Caryl Rebholz	6/1/22	Village Manager/Department Head Time & Support	
Establish plan to develop Village's Workplace Culture in collaboration with Dept. Heads & Village Manager.	Janice Van Dyke, Village Manager & Department Heads	9/1/22	Staff Time	
Determine Initial Priorities with regard to enhancement in Workplace Culture, if applicable.	Janice Van Dyke, Caryl Rebholz	9/1/22	Staff Time/Department Head Time & Support	

Desired Accomplishment:				
Attracting, recruiting, and retaining ideal Village of Carol Stream employees				
Team Members: Caryl Rebholz, Sandy Belongia, and Janice Van Dyke		Relates to Goal: Hiring & Retention		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Develop plan for implementation of initial priorities as approved.	Human Resources	12/1/22	Staff Time/Budget Allocation	
Implement initial priorities as approved.	Human Resources	3/1/23 if no funds needed & 5/1/23 if funds required through budget process.	Staff Time	
Evaluate interview/selection process, for additional alignment with established culture.	Janice Van Dyke	7/1/23	Staff Time	
If applicable, discuss recommended changes with Department Heads and Village Manager.	Caryl Rebholz	9/1/23	Staff Time	
Evaluate implemented changes.	Janice Van Dyke	Ongoing	Staff Time	
Research/examine additional employee engagement opportunities including interdepartmental focus.	Janice Van Dyke	11/1/23	Staff Time	
Present finding to HR Director	Janice Van Dyke	12/1/23	Staff Time	

Desired Accomplishment: Attracting, recruiting, and retaining ideal Village of Carol Stream employees				
Team Members: Caryl Rebholz, Sandy Belongia, and Janice Van Dyke		Relates to Goal: Hiring & Retention		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Seek budget approval for any engagement opportunities requiring funds.	Caryl Rebholz	For implementation 5/1/24	Staff Time/Budget Allocation	

Desired Accomplishment: Develop Training & Professional Development Opportunities Plan for All Village Staff				
Team Members: Village Manager, All Department Heads		Relates to Goal: Professional Development		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Complete general Villagewide environmental scan to determine key needs in succession planning.	Caryl Rebholz	1/1/22	Staff Time	
Conduct training and development needs assessment by Department for both succession planning and general development	Caryl Rebholz	4/1/22	Staff Time	
Research and Analyze professional development programs of comparable communities as well as private sector	Caryl Rebholz	7/1/22	Staff Time	

Desired Accomplishment:				
Develop Training & Professional Development Opportunities Plan for All Village Staff				
Team Members: Village Manager, All Department Heads		Relates to Goal: Professional Development		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Prepare Draft Professional Development Policy and determine estimated costs for implementation	Caryl Rebholz and Jon Batek	10/1/22	Staff Time	
Recommend formal program with budget figures to Village Board	Caryl Rebholz and Bob Mellor	1/1/23	Staff Time / Budget Allocation	
Upon approval, prepare employee communication regarding program implementation	Caryl Rebholz	4/1/23	Staff Time	
Begin Program	Caryl Rebholz	5/1/23	Staff Time	
Evaluate program after 1 year of implementation	Caryl Rebholz	7/1/24	Staff Time	

Goal 4 – Government & Finance

Desired Accomplishment:

Develop Policy Guidance that Facilitates Decisions on the Amount and Role of Property Taxes in Funding of Village Operations.

Team Members:

Bob Mellor, Joe Carey, Jon Batek

Relates to Goal:

Governance & Finance

<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Present information on property tax mechanics and how changes impact residents and businesses (capturing new growth, tax rates, abatement process, peer comparisons, change to calendar year fiscal year, etc.).	Jon Batek	7/31/22	Staff Time	
Solicit Village Board feedback on attitudes and preferences with respect to use and changes in property tax funds.	Bob Mellor/Joe Carey	8/31/22	Staff Time	
Develop draft policy framework and present various options in alignment with Village Board feedback.	Jon Batek	9/30/22	Staff Time	
Incorporate final policy statement within budgetary fiscal policies for FY24 village budget.	Jon Batek	4/30/23	Staff Time	

Desired Accomplishment:				
Develop Recommendation for the Utilization of ARPA Funds Awarded to the Village.				
Team Members: Bob Mellor, Joe Carey, Jon Batek		Relates to Goal: Governance & Finance		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Review ARPA regulations and eligibility requirements with Village department heads and discuss eligible uses of funds.	Joe Carey	9/30/21	Staff Time	Completed.
Establish accounting, budgetary and reporting structure for receipt of ARPA funds.	Jon Batek	10/15/21	Staff Time	Completed.
Perform “revenue loss” calculations as identified in the Act to determine potential application of funds.	Jon Batek	Annually by February 1	Staff Time	2020 calculations completed. Ongoing for 2021-2023.
Review and prioritize potential uses submitted by Village department heads and	Joe Carey	9/30/21	Staff Time	Completed.
Present recommendations for application of ARPA funds to the Village Board.	Bob Mellor/Joe Carey	10/8/21	Staff Time	Completed.
Complete required annual grant reporting to the Department of Treasury.	Joe Cary/Jon Batek	Annually by April 30	Staff Time	In process and ongoing.
Budget and Complete projects	All Departments	By 2026	Staff Time	In process and ongoing.

Goal 5 – Technology

Desired Accomplishment: Develop a Strategy to Manage Growing Technology Costs				
Team Members: Department Heads and Application Stakeholders		Relates to Goal: Growing Technology Costs		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Identify all of the current applications and review their usefulness and effectiveness. Considerations include the capabilities of the applications versus their implemented use.	Marc Talavera	9/1/2022	Staff Time	
Consider the elimination of redundant or unused technology or features. Identify the impact it would have on the organization.	Marc Talavera & Application Stakeholders	11/1/2022	Staff Time	
Implement a process for technology purchases through the Information Technology Steering Committee (ITSC). The process shall include a method to identify the implementation and recurring cost, urgency of the application, application overlap and the overall value added to the organization.	Marc Talavera & Robert Mellor	10/01/2021	Staff Time	The technology purchasing process has been created. As we complete the FY22/23 budget cycle the process will be evaluated and as needed, adjustments will be made to account for deficiencies.

Desired Accomplishment: Create Imaginative and Innovative Service Solutions				
Team Members: Marc Talavera, Bob Mellor		Relates to Goal: Innovative & Imaginative Solutions		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Present to the Village Board the current shared initiatives	Marc Talavera	Summer 2022	Staff Time	
Identify opportunities to collaborate with other governmental institutions on similar technology projects to reduce overall expenses.	Marc Talavera	On-going	Staff Time / Budget Allocation	<p>The DuPage County co-location IGA is an example where IT staff identified an opportunity to share infrastructure with the County's IT department. This agreement provided the Village of Carol Stream an offsite storage location and a redundant data center at no cost.</p> <p>Staff will continue to look for opportunities to increase service capabilities and work collaboratively with other taxing bodies to find mutually beneficial arrangements.</p>
Create opportunities to reduce technology expenses through shared technologies and services. This can include Carol Stream taxing bodies or other municipalities.	Marc Talavera	On-going	Staff Time / Budget Allocation	<p>The Library IGA is a benchmark for this goal. There are likely other opportunities to create similar mutually beneficial arrangements, but staff will need to find willing participants.</p> <p>Staff will continue to look for opportunities.</p>
With the opportunities identified, the concepts will be presented to the Village Manager for consideration and ultimately the Village Board for final approval.	Marc Talavera & Robert Mellor	On-going	Staff Time	The IT Director will work with the Village Manager to present the ideas to the Village Board for final approval.

Desired Accomplishment: Identify Opportunities to Improve Online Services through Data Transparency				
Team Members: Department Heads		Relates to Goal: Improve Online Services and Data Transparency		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Review the Community Survey for service gaps expected by the residents of Carol Stream.	Marc Talavera & Joe Carey	12/1/2021	Staff Time	Recognizing the importance of online services, staff included questions on the recently conducted Community Survey to identify online service deficiencies. The feedback received will be used to drive future service offerings.
Query staff for online service recommendations to improve the resident experience or to improve staff efficiency	Marc Talavera & Department Heads	7/1/2022	Staff Time	While this is an ongoing effort, technology staff will be discussing this topic with the department heads in the quarterly IT Alignment meetings to reveal opportunities.
Determine effort, cost and value for the project.	Marc Talavera & Department Heads	8/1/2022	Staff Time	
Determine if an existing application or a new application would be most appropriate for the new service.	Marc Talavera & Department Head	Variable	Staff Time	
Create a list of service opportunities and present the ideas to the ITSC for review and scheduling.	Marc Talavera & Stakeholder	9/1/2022	Staff Time	

Desired Accomplishment: Implement Online Services to Support Data Transparency				
Team Members: Department Heads, Service Stakeholder		Relates to Goal: Improve Online Services and Data Transparency		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Upon ITSC and (if required) budget approval, work with the vendor or staff to create the approved service.	Marc Talavera	5/1/2023	Staff Time / Budget Allocation	
Prepare the required data source(s) to be certain the data is accurate and conforms to proper data standards.	Marc Talavera	Ongoing, partially completed 11/1/2021	Staff Time	IT is working with the County to correct the addresses used in the emergency systems to make sure they are also accurate.
Work with Department Heads or delegate to create a workflow to insure the data collected continues to be accurate. This task has variable completion dates based on the project.	Marc Talavera & Department Head	Ongoing, partially completed 11/1/2021	Staff Time	IT has created a process to insure the address data in enterprise systems is consistent between applications. As data sets are identified for GIS visuals or transparency portals, staff will review the data entry process and work with the department heads to create a QA/QC process.
Seek stakeholder acceptance and Go-Live with the service.	Marc Talavera, Department Head, Service Stakeholder, Vendor	Ongoing	Staff Time	

Desired Accomplishment: Define the Foundation of the Security Program				
Team Members: Department Heads		Relates to Goal: Improve Cyber Security Posture		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Identify what data requires protection with increased emphasis on PII and the systems that if	Marc Talavera & Department Heads	6/1/2022	Staff Time	

Desired Accomplishment: Define the Foundation of the Security Program				
Team Members: Department Heads		Relates to Goal: Improve Cyber Security Posture		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
unavailable would be highly disruptive to Village operations.				
Identify data and systems that are legally required to protect. Gain a firm understanding on compliance vs security.	Marc Talavera & Department Heads	6/1/2022	Staff Time	
Identify the systems that contain the critical data.	Marc Talavera & Department Heads	6/1/2022	Staff Time	
Complete a risk assessment to understand the total risk the Village is willing to accept in pursuit of their strategic goals.	Marc Talavera & Department Heads	8/1/2022	Staff Time / Budget Allocation	

Desired Accomplishment: Understanding the Threat Landscape				
Team Members: Department Heads		Relates to Goal: Improve Cyber Security Posture		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Continue involvement in peer groups such as Multistate Information Sharing and Analysis Center (MS-ISAC), Department of Homeland Security as well as other resources for trend analysis and detection.	Marc Talavera	11/1/2021	Staff Time	The Village of Carol Stream participates in the MS-ISAC and takes advantage of many of the resources made available. Staff actively pursues all known opportunities to monitor the trend the threat landscape.

Desired Accomplishment: Understanding the Threat Landscape				
Team Members: Department Heads		Relates to Goal: Improve Cyber Security Posture		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Continue IT department threat education through seminars, formal training and conferences	Marc Talavera	Annually Recurring	Staff Time / Budget Allocation	Monthly IT staff trains on the most prevalent cyber threats through training, periodicals and trend reports.

Desired Accomplishment: Build the Security Plan				
Team Members: Department Heads		Relates to Goal: Improve Cyber Security Posture		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Leveraging the NIST Framework, staff will complete a self-assessment to identify the cyber maturity level of the Village of Carol Stream.	Marc Talavera	Annually recurring completed by 2/1	Staff Time	
Reviewing the recommendations from the self-assessment, staff will evaluate the current security stack to identify areas for tool improvement.	Marc Talavera	Annually recurring completed by 12/1	Staff Time / Budget Allocation	
The timeline for process or tool gap remediation is determined by the self-assessment. This process will be an annually recurring exercise with action items leading to continuous improvement. Annually through the budget cycle, a timeline to remediate gaps will be created.	Marc Talavera	Annually recurring completed by 4/31	Staff Time / Budget Allocation	


Group 6 – Engineering/Public Works/Police

Desired Accomplishment: A Viable Plan for Successor Management				
Team Members: Phil Modaff, Bill Cleveland, Bill Holmer		Relates to Goal: Succession Planning		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Internal audit of structure to prepare for future management strategy	Human Resources, Department Heads	01/01/2022	Staff Time	On-going

Desired Accomplishment: Improve Facilities to Create Better Storage Space and Improve Operational Efficiency and Security				
Team Members: Phil Modaff, Bill Cleveland, Bill Holmer		Relates to Goal: Improve Facility Efficiency and Security		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Perform Space Optimization Study (PW)	Phil Modaff	01/01/2022	Architect/Contractor	In-Progress
Redesign Interior Space for Security & Operational Efficiency(PD)	Bill Holmer	10/01/2022	Funding for Architect/Contractor	Planning in Progress
Assess opportunities for coordinated PW and PD storage needs	Phil Modaff and Bill Holmer	10/01/2022	Architect/Engineering Consultant	This project will follow up on needs and potential solutions identified in the PW space optimization study currently underway
Install Gates to secure PD parking lot	Bill Holmer	10/01/2022	Funding	Planning in progress

Desired Accomplishment: Address Aging Infrastructure in Village				
Team Members: Phil Modaff, Bill Cleveland, Bill Holmer		Relates to Goal: Maintain Commitment to High Quality Infrastructure		
<i>Activity</i>	<i>Coordinator</i>	<i>Expected Completion Date</i>	<i>Resources Needed</i>	<i>Status</i>
Continual Evaluation of Condition of Infrastructure	Bill Cleveland	On-going	Commitment to Funding	On-going, Sanitary Sewer televising complete
Repair erosion along Klein Creek and obtain additional funding	Bill Cleveland Greg Ulreich	Within 5 year CIP	Consultant Contractor	Section I and III in design stage Section II and IV in concept and funding
Replace aging watermain with frequent break problems	Bill Cleveland Phil Modaff	On-going	Public Works records	In development for Water and Sewer budget
Evaluate detention basin and storm sewer system for repairs	Bill Cleveland Greg Ulreich	On-going	Consultant Contractor	In progress, Munson/Kuhn basin repaired Teton/Tahoe basin in construction

Village of Carol Stream
Interdepartmental Memo

TO: Bob Mellor, Village Manager
FROM: Philip J. Modaff, Director of Public Works 
DATE: December 6, 2021
RE: Purchase of ERT's for the AMR Replacement Program

The FY22 budget provides \$300,000 for the purchase of AMR's and related supplies for the AMR Replacement Program. Purchases in prior years allowed us to purchase the two main components of the AMR's (ERT¹ and register²) as one packaged unit. However, the manufacturers of the equipment we use have terminated their relationship and the two major components must now be purchased separately. The two components must then be connected prior to installation. We made a significant purchase of separate ERT's and registers earlier this fiscal year and we are now looking to complete purchases for this fiscal year.

While we have a good inventory of this equipment on hand, we are seeking immediate approval to purchase an additional 450 ERT's due to a projected twenty-week delivery lead time. We will also be seeking Board approval for the purchase of registers to go with these ERT's.

United Systems is the sole source provider in this region for the ERT's we need and was our supplier for the purchase earlier this year. Attached is a proposal from United Systems for 450 units at a total cost of \$33,750. The attached also estimates a freight charge not to exceed \$200

Staff recommends that the Village Board approve a Motion authorizing the purchase and delivery of ERT's from United Systems in an amount not to exceed \$33,950, pursuant to the provisions of Sections 5-8-3(B) and 5-8-14(C) of the Carol Stream Code of Ordinances.

Attachment

¹ Encoder receiver transmitter (ERT) is a packet radio protocol to transmit data from utility meters over a short range so a utility vehicle can collect meter data without a worker physically inspecting each meter.

² The register is the unit that receives consumption data from the water meter and then shares it with the ERT for transmission to the meter-reading truck.



P.O. Box 547, 91 Southwest One Blvd, Benton, Kentucky 42025
Phone: (270) 527-3293 • Toll-Free: 1-800-455-3293
FAX: (270) 527-3132 • www.united-systems.com

United Systems & Software, Inc. is a software development firm that specializes in serving the information technology needs of utilities and local government. Founded in 1977, USS now serves over 1000 customers within an 18-state region. As a distributor of Itron Automatic Meter Reading (AMR) technology, we offer complete AMR/AMI systems, radio transmitters & receivers, encoded meters, handheld & mobile computers, software, installation, training and on-going support.



Dec 6, 2021

Proposal For: Ron Roehn/ Supt. of Operations
Village of Carol Stream
P: 630-871-6264
E: vroehn@carolstream.org

Ron, below is pricing on the requested Itron items. Please let me know if there are any questions.
Thank you, Brad. (262)328-7241

Qty	Product/Service Description	Unit Price	Ext. Price
<u>Itron Water Endpoints/100W Pit Type:</u>			
Qty.			
450	ERW-1300-402 100W+, Encoder w/Integral & Antenna Connector	\$ 75.00	\$ 33,750.00
	Estimated Freight (Not to exceed \$200)		\$ <u>200.00</u>
	Total:		\$ 33,950.00


General- Prices do not include shipping and/or sales tax (if applicable). This quotation shall remain firm until 12/31/21.

Thank you,

Brad Bersch
United Systems & Software, Inc.
www.united-systems.com
800.455.3293 or 262.328.7241

Village of Carol Stream
Interdepartmental Memo

TO: Bob Mellor, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: December 10, 2021

RE: Purchase of Registers for the AMR Replacement Program

The FY22 budget provides \$300,000 for the purchase of AMR's and related supplies for the AMR Replacement Program. Purchases in prior years allowed us to purchase the two main components of the AMR's (ERT¹ and register²) as one packaged unit. However, the manufacturers of the equipment we use have terminated their relationship and the two major components must now be purchased separately. The two components must then be connected prior to installation. We made a significant purchase of separate ERT's and registers earlier this fiscal year and we are now looking to complete purchases for this fiscal year.

While we have a good inventory of this equipment on hand, we are seeking immediate approval to purchase an additional 448 registers due to a projected sixteen-week delivery lead time. We will also be seeking Board approval for the purchase of ERT's to go with these registers in a separate request.

Midwest Meter is the sole source provider in this region for the registers we need and was our supplier for the purchase earlier this year. Attached is a proposal from Midwest Meters for 448 units at a total cost of \$33,600. The attached also estimates a freight charge not to exceed \$500

Staff recommends that the Village Board approve a Motion authorizing the purchase and delivery of AMR registers from Midwest Meter Inc. in an amount not to exceed \$34,100, pursuant to the provisions of Sections 5-8-3(B) and 5-8-14(C) of the Carol Stream Code of Ordinances.

Attachment

¹ Encoder receiver transmitter (ERT) is a packet radio protocol to transmit data from utility meters over a short range so a utility vehicle can collect meter data without a worker physically inspecting each meter.

² The register is the unit that receives consumption data from the water meter and then shares it with the ERT for transmission to the meter-reading truck.

Midwest Meter, Inc
P.O. Box 318
Edinburg, IL 62531
Phone: 1-800-634-4746
Fax: (217) 623-4216



Quotation

Customer			
Name	Village of Carol Stream - Mr. Ron Roehn		
Address	124 Gerzevske Lane		
City	Carol Stream	State IL	ZIP 60188
Phone	(630) 871-6264		

Misc.	
Date	12/8/2021
Terms	Net 30
Delivery	Various
FOB	

Qty	Description	Unit Price	TOTAL
50	Badger M25 HRE 8 Register with Itron Connector and 5 ft lead	\$75.00	\$ 3,750.00
379	Badger M35 HRE 8 Register with Itron Connector and 5 ft lead	\$75.00	\$ 28,425.00
19	Badger M70 HRE 8 Register with Itron Connector and 5 ft lead	\$75.00	\$ 1,425.00
	*Freight not to exceed \$500	\$500.00	
	*Price includes pick-up and disposal of Old ERT		
	*Price includes ongoing Midwest Meter support 24/7 365 days a year		
Total			\$ 33,600.00

Sales Rep	
Name	<i>Tim O'Connor</i>

*Prices are firm for acceptance within 90-days, and an order placed within that time period will indicate acceptance.
Prices and specifications are subject to change without notice unless specifically stated in this quotation.*

Thank you for your business!



Carol Stream Police Department Memorandum

TO: Bob Mellor, Village Manager
FROM: Bill Holmer, Chief of Police *WH*
DATE: December 28, 2021
RE: **MAP CONTRACT RATIFICATION**

BACKGROUND

The collective bargaining agreement between the Village and the Metropolitan Alliance of Police (MAP) expires April 30, 2022. The MAP represents sworn police officers who have been promoted to the rank of Sergeant. In anticipation of the expiration of the contract, MAP notified the Village of the intent to bargain and representatives of the bargaining unit and I engaged in off-the-record discussions.

SUBJECT/ISSUE

Our discussions have resulted in an agreement which has been ratified by the bargaining unit. The key terms of the new agreement are as follows:

- 4-year agreement expiring April 30, 2026
- Wage Adjustments
 - 3% general wage adjustment on 05/01/22
 - 3.25% general wage adjustment on 05/01/23
 - 2.75% general wage adjustment on 05/01/24
 - 2.75% general wage adjustment on 05/01/25
- Added language to provide the Investigations Sergeant with a clothing allowance. This has been the practice, but it was never added to the contract until now.

RECOMMENDATION

This agreement is the result of reasonable and cooperative dialogue on behalf of both the Village and the MAP. I request that this agreement be forwarded to the Village Board with a recommendation for approval.

Attached is the collective bargaining agreement which has been signed by MAP representatives.

cc: Caryl Rebholz, Human Resources Director
Joe Carey, Assistant Village Manager

COLLECTIVE BARGAINING AGREEMENT
BETWEEN
VILLAGE OF CAROL STREAM
AND
METROPOLITAN ALLIANCE OF POLICE, CHAPTER 537

May 1, 2022 Through April 30, 2026

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ARTICLE I PREAMBLE

This collective bargaining agreement is entered into between the Village of Carol Stream, Illinois, an Illinois municipal corporation (hereinafter the "Village" or "Employer") and the Metropolitan Alliance of Police, Chapter 537 (hereinafter referred to as the "Union" or "Chapter"). It is the purpose of this Agreement to achieve and maintain harmonious relations between the Employer and the Union, to establish wages, hours, terms and conditions of employment, and to provide for equitable and peaceful adjustment of differences over the interpretation and application of this Agreement.

ARTICLE II RECOGNITION

Section A. Recognition. The Village recognizes the Chapter as the sole and exclusive collective bargaining representative for all full-time sworn peace officers in the rank of sergeant employed within the Police Department of Carol Stream. Excluded from the bargaining unit are all peace officers below the rank of sergeant, all peace officers in the rank of lieutenant, Commander, Deputy Chief and Chief, and all civilian employees of the Village of Carol Stream Police Department; confidential, managerial or supervisory employees, or short-term employees as defined by the Illinois Public Labor Relations Act, and all other employees, and all elected officials, of the Village of Carol Stream.

Section B. Bargaining Unit Representatives. For the purpose of this Agreement, the term "bargaining unit representative" (hereinafter referred to as B.U.R.) shall refer to those bargaining unit members who have been elected or otherwise duly authorized as local representatives of the collective bargaining unit.

Section C. Use of Masculine Pronoun. The use of the masculine pronoun in this Agreement or any other document is understood to be for clerical convenience only. It is further understood that the masculine pronoun includes the feminine pronoun as well.

Section D. Non-Discrimination. It is recognized that in accordance with applicable law, neither the Village nor the Chapter shall unlawfully discriminate against any employee covered by the terms of this Agreement because of race, sex, age, religion, creed, color, national origin, marital status, political status, disability, sexual orientation, or membership or non-membership in the Chapter. Any alleged violations of this Section, other than alleged discrimination on the basis of Chapter membership, shall be processed through the appropriate federal or state agency or court, and shall not be subject to the grievance procedure contained herein.

Section E. Duty of Fair Representation. The Chapter shall fairly represent all bargaining unit employees regardless of their membership in the Chapter, and shall indemnify the Village for any alleged breach of the duty of fair representation.

Section F. Civil Unions. References in this Agreement to an employee's spouse shall be construed to include the employee's partner in a civil union to the full extent required by state or federal law.

ARTICLE III MANAGEMENT RIGHTS

It is understood and agreed that the Village possesses the sole right and authority to operate and direct the employees of the Village and its various departments in all aspects, including, but not limited to, all rights and authority exercised by the Village prior to the execution of this Agreement, except as modified in this Agreement. These rights include, but are not limited to:

1. The right to determine its mission, policies, and to set forth all standards of service offered to the public;
2. To plan, direct, control and determine the means and places of operations or services to be conducted by sworn peace officers of the Village;
3. To determine the places, methods, means, number of personnel needed to carry out the department mission;
4. To schedule and assign work;
5. To direct the working forces;
6. To assign overtime;
7. To hire and assign or to transfer employees within the department or other police related functions;
8. To promote, suspend, discipline or discharge for just cause and/or to demote probationary sergeants without cause;
9. To lay-off or relieve employees due to lack of work or funds or for other legitimate reasons;
10. To make, publish and enforce rules and regulations;
11. To introduce new or improved methods, equipment or facilities;
12. To contract out for goods and services;
13. To establish work, productivity and performance standards;
14. To take any and all actions as may be necessary to carry out the mission of the Village and the Police Department in situations of civil emergency as may be declared by the President of the Board of Trustees, the Village Manager, the Acting Village Manager, Police Chief, or Acting Police Chief. It is the sole discretion of the President of the Board of Trustees or Village Manager to

determine that civil emergency conditions exist, which may include but not be limited to riots, civil disorders, tornado conditions, floods or other similar catastrophes.

15. The President and Board of Trustees have the sole authority to determine the purpose and mission of the Village and the amount of budget to be adopted thereof. This provision shall not affect the obligation to pay full time sergeants as are employed from time to time during the term of the Agreement.

ARTICLE IV HOURS OF WORK

Section A. Purpose of Article. This article is intended to define the normal hours of work per day or per work period in effect at the time of execution of this Agreement. Nothing contained herein shall be construed as preventing the Village from restructuring the normal work day or work period for the purpose of promoting the efficiency of municipal government; from establishing the work schedules of employees; and establishing part-time positions.

Section B. Posting of Schedules. Schedules showing the normal shifts, work days, and hours to which patrol sergeants are assigned shall be emailed to each sergeant a minimum of twenty-eight (28) days before going into effect. Shift assignments for sergeants assigned to patrol shall be made by seniority; however seniority may not be the only determinant for shift assignment, as described within Appendix B, and the Police Chief retains the final right to make and alter shift assignments. In the event that the Police Chief or other Village designee believes that a change to work schedule(s) is necessary – and except in emergency situations - the Village shall provide 28 days notice of such change to the Union. Upon request by the either party, the Village and Union shall meet to discuss the Village's proposed changes and to any reasonable alternatives thereto. In the event that the parties do not find a mutually agreeable solution, the Village shall retain the authority to make and alter shift assignments.

Section C. Work Day Defined.

1. **Re: 8-Hour Shift.** The work day for sergeants assigned to an 8 hour shift shall consist of eight (8) consecutive hours of work within a twenty-four (24) hour period, which eight (8) hour period is interrupted by and includes a thirty (30) minute meal period (fifteen [15] minutes of which is unpaid), provided an emergency situation does not exist which automatically precludes it, and which is preceded by a mandatory fifteen (15) minute paid briefing period. Situations which preclude the sergeant's meal period shall not result in additional compensation.

2. **Re: 12-Hour Shift.** The work day for Sergeants assigned to a 12 hour shift shall normally consist of 12 consecutive hours of work within a twenty-four (24) hour period, which 12 hour period is interrupted by and includes a forty-five (45) minute meal period (fifteen [15] minutes of which is unpaid), provided an emergency situation doesn't exist which automatically precludes it, and which is preceded by a mandatory fifteen (15) minute paid briefing period. Situations which preclude the sergeant's meal period shall not result in additional compensation. During a 14 day work cycle, such sergeants shall normally work one 8 hour work day or two 10 hour days, or some other combination, so scheduled work hours do not exceed 80 hours in a 14

day cycle, provided such reduction shall be subject to approval by the Sergeant's immediate non-bargaining unit supervisor.

3. **Calendar Adjustments.** Sergeants whose normal workday extends from one calendar day into another, or who work overtime from one calendar day into another, shall be considered as working on the calendar day on which they started to work. All changes in time that may be associated with the adjustment to and from daylight savings time shall not alter the normal work shifts and shall be treated as a normal workday.

4. **Special Assignment Pay.** In lieu of any other compensation for work performed during the 30 minute period before the start of their shift, or within 20 minutes following the regularly scheduled end of their shift, each sergeant shall receive special assignment pay in the amount of One Hundred Eighty Dollars (\$180) bi-weekly, retroactive to May 1, 2011, which said amount shall increase to Two Hundred Ten Dollars (\$210) effective May 1, 2012, and shall thereafter increase by the amount of any negotiated annual cost of living increase, e.g., 2.25% effective May 1, 2013.

Section D. Work Period Defined. A work schedule or shift shall consist of a twenty-eight (28) day cycle under Section 7K of the Fair Labor Standards Act. For the term of this Agreement, the work period shall consist of fourteen (14) consecutive workdays. Within a twenty-eight (28) day work schedule, there are two (2) work periods consisting of fourteen (14) workdays, the first two (2) weeks and the last two (2) weeks of the schedule.

Re: 8-Hour Shift. Each sergeant on eight-hour shifts shall normally be scheduled for four (4) regular days off during each fourteen (14) day work period. Sergeants on eight-hour shifts shall not be scheduled to work more than eight (8) consecutive days in a row within a work period, nor more than ten (10) days in a row between two work periods that adjoin each other.

Re: 12-Hour Shift for Patrol Sergeants. Consistent with the work schedule set forth in Appendix B of this Agreement, each patrol sergeant on 12-hour shifts shall normally be scheduled for seven (7) days off during each work period when working the 12 hour day. Such sergeants shall normally not be scheduled to work more than 3 12 hour days in a row without having a minimum of 2 days off scheduled, except when changing platoons, training or other unforeseen circumstances.

Section E. Overtime Defined. Except as otherwise provided in Section C (Special Assignment Pay) of this Article, all work in excess of eighty (80) hours in a 14-day work period shall be considered overtime except time, not contiguous to scheduled work hours, at court or grand jury or at an inquest hearing as stated in Section F. Approved paid time off shall be counted as hours worked for purposes of overtime eligibility. Overtime shall be paid at a rate of time-and-one-half (1-1/2) his/her regular hourly rate of pay for each overtime hour worked.

Call-back emergency overtime will be paid for a minimum of two (2) work hours without regard to any lesser period of time actually worked. Work time compensated shall begin at the time the employee reaches the place of employment and shall terminate when the sergeant is released from his/her duties. Other emergency overtime compensation will be paid in one-half

(1/2) hour work increments. In order to facilitate notification for emergency over-time call-back duty, each sergeant shall provide the Village with an email address, text message address or other mutually agreeable electronic means by which the sergeant can be reached.

Section F. Court Appearance Pay. When a sergeant is required to report to any hearing as a result of an exercise of his/her duties with the Village of Carol Stream, and such time is not contiguous to scheduled work time and is in excess of the standard work period, the sergeant shall be paid as follows:

1. Two (2) hours minimum pay for any hearing as a result of an exercise of his/her duties with the Village of Carol Stream, including grand jury, or inquest appearance at one and one half (1 ½) times the sergeant's rate of pay. The two (2) hour minimum court time pay shall not be applicable in situations where the sergeant attends court at times which are contiguous to scheduled work hours.

2. Time shall be computed for pay purposes based upon the time actually spent at any hearing, as a result of an exercise of his/her duties with the Village of Carol Stream.

Section G. Travel Pay. When a sergeant is required to travel to a training site outside a radius of 20 miles from the intersection of North Avenue and Gary Avenue for departmental training that is either ordered or authorized by the Village, and beyond the length of his/her regular working day, such sergeant shall be compensated at his/her straight hourly rate for such travel time, provided that, if such distance exceeds 200 miles, the sergeant shall be compensated for one-half day (4 hours) for travel, each way.

Section H. Village's Right to Schedule Overtime. The Village has the right to schedule overtime work as required in a manner most advantageous to the Village and consistent with requirements of municipal employment in the public interest.

Section I. Effect of Failure to Report. Failure to report for overtime work, when directed by a responsible supervisor acting within established policy, is grounds for disciplinary action.

Section J. No Pyramiding. Compensation shall not be paid more than once for the same hours under any provision of this Article or Agreement.

Section K. Jury Duty. An sergeant called to jury duty will be excused, without loss in pay, for that portion of the sergeant's work day that overlaps with hours spent on jury duty. All other sergeants will be counted as having worked their shift on the day that he/she actually reports for jury service, i.e., no more than one shift off per day of jury service.

ARTICLE V LAYOFFS

Section A. Layoffs. In the event the Village exercises its right to layoff, the Village will comply with the provisions of Illinois Compiled Statutes, 65 ILCS 5/10-2.1-18, et. seq., as amended.

Section B. Recall Rights. Employees who are laid off shall be placed on a recall list for a period of one (1) year. If there is a recall, employees who are still on the recall list shall be recalled, in the inverse order of their layoff, provided they are qualified to perform the work in the job classification to which they are recalled without further training.

Section C. Recall Procedures. Employees who are eligible for recall shall be given fourteen (14) calendar days' notice to recall and notice of recall shall be sent to the employee by certified or registered mail; provided that the employee must notify the Village's Employee Relations Director or her designee of his/her intention to return within three (3) calendar days after receiving notice of recall. The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by registered mail, return receipt requested, it being the obligation and responsibility of the employee to provide the Village with his/her last mailing address. If an employee fails to respond to a recall notice, his name shall be removed from the recall list.

ARTICLE VI SENIORITY

Seniority in the department shall be governed by the provisions of the Fire and Police Commission Act (Illinois Compiled Statutes, 65 ILCS 5/10-2.1-1 et seq.) and defined as length of service with the Carol Stream Police Department (subject to current Village policy, if any, concerning benefit accrual for length of service with the Village). In the case of ties, seniority shall be determined by placement on the Fire and Police Commission hiring list. The Village shall post annually a seniority list, which shall stand approved as posted unless grieved within the time limits set forth in the grievance procedure. Except as otherwise required by law, seniority for all other purposes shall be based upon a sergeant's initial date of promotion to said rank. (E.g., when bidding for shifts or scheduling vacation, seniority in rank shall be considered.)

In the event that a sergeant is promoted to the appointed position of Commander and later demoted to the rank of sergeant, his time as a Commander shall be treated as time of service in rank as a sergeant for the purposes of contractual seniority.

ARTICLE VII HOLIDAYS AND PERSONAL LEAVE

Section A. Designated Holidays. The legal holidays in the Village of Carol Stream shall be New Year's Day, George Washington's Birthday as observed, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve and Christmas.

Section B. Holiday Pay.

1. In those cases where a sergeant is required to work one of these holidays, the sergeant will be compensated at one and one-half (1-1/2) times his/her regular pay for hours worked on the holiday.

(a) In addition, the sergeant may also elect to:

(1) Be compensated eight (8) hours of straight time pay in lieu of accruing the holiday; or

(2) Accrue eight (8) hours of holiday time provided that the sergeant at the time of the holiday has 64 or less hours of holiday time available for use.

2. If the holiday falls on a regularly scheduled day off, the sergeant will:

(a) Be compensated eight (8) hours of straight time pay in lieu of accruing the holiday; or

(b) Accrue eight (8) hours of holiday time, if the sergeant at the time of the holiday has 64 or less hours of holiday time available for use.

3. Before a sergeant shall be entitled to holiday pay, the sergeant must work the day preceding and following the holiday unless said absence is authorized for scheduled vacation, verified illness, bereavement leave or other verified leave, including regularly scheduled days off.

4. As used in this section, a holiday shall be measured by the length of the sergeant's actual scheduled workday under Article IV, above, whether eight (8) hours or twelve (12) hours, as applicable. Sergeants whose regularly scheduled shift both (i) starts at or after 1700 on December 31, and (ii) ends at or before 1800 hours on January 1, shall be deemed to be working on New Year's Day for purposes of this section.

Section C. Personal Leave Accrual and Use. Personal leave is allowed for all sergeants of the Village. Personal leave shall be accrued at the rate of twenty-four (24) hours personal leave per calendar year for bargaining unit members. Personal leave shall be used in increments consistent with the actual length of the sergeant's scheduled workday.

If the sergeant does not use his/her personal day within the calendar year given, the personal leave will be forfeited.

Section D. Personal Leave Scheduling. Personal leave may only be taken as approved by the Chief of Police, the Chief's designee or the sergeant's immediate supervisor and, where possible, shall be scheduled sufficiently far in advance so that no disruption in Village services takes place.

ARTICLE VIII VACATIONS

Section A. Vacation Accrual. Vacations with pay shall be granted to all permanent sergeants. Sergeants scheduled to take vacation in 40-hour increments or more shall not be scheduled to work their adjacent regular days off either immediately before or after their scheduled vacation. During the term of this Agreement, vacation shall accrue as follows:

18 months through 4th year	Eighty (80) hours per year (6-2/3 hours per month)
5th year of employment	One Hundred Twenty (120) hours per year (10 hours per month)
13th year of employment	One Hundred Sixty (160) hours per year (13-1/3 hours per month)
20th year of employment	Two Hundred (200) hours per year (16-2/3 hours per month)

Section B. Vacation Benefits upon Termination of Employment. When a sergeant's service with the Village is terminated, he/she shall give the Village at least ten (10) working days' notice or compensation, or unused vacation leave may be denied.

Section C. Allowance for Holidays Falling During Vacation. Vacation pay as herein provided shall be in addition to any holiday pay to which the sergeant may be entitled. Allowances for vacation pay shall be in addition to any recognized holidays, which may fall during the sergeant's vacation.

Section D. Vacation Time Usage and Accumulation. Vacation leave shall be taken by the eligible sergeant upon approval of the Chief of Police at a time that will not interfere unreasonably with the operation of the department.

Earned but unused vacation may be carried over from one year to the next, up to a maximum of two (2) times the sergeant's annual vacation accrual. Those sergeants in excess of the amount allowed will cease to accrue vacation time until such time as the sergeant has fallen below the maximum allowable amount.

Section E. Vacation Accrual During Layoffs. Vacation credit shall not be accumulated during any layoff.

Section F. Emergency Rescheduling. In case of an emergency, the Village Manager or Police Chief may cancel and reschedule any or all approved vacation leaves in advance of their being taken and/or may call back a sergeant from a vacation in progress.

Section G. Vacation Scheduling. Vacation scheduling will be done in accordance with the Police Department Policy No. 150, as amended and in effect on the date of execution of this Agreement, provided that after the initial vacation selection process, if similarly-situated

sergeants request the same time off for vacation, the senior sergeant's request shall be given priority consideration.

The Police Chief reserves the right to specify two blackout periods per year, during which vacations may not be scheduled.

ARTICLE IX SICK LEAVE

Section A. Sick Leave Accrual. Sick leave shall be earned, effective from the first day of employment at the rate of eight (8) hours for each month worked.

Section B. Sick Leave Accumulation. During the term of this Agreement, sick leave with pay may be accumulated. As a retirement bonus, one half of accumulated sick leave over nine hundred twelve (912) hours shall be awarded to the retiring employee in the form of vacation pay. The sergeant shall receive said amount in the form of either pay or vacation with pay, whichever the sergeant shall elect. The Village shall keep complete records of the total amount of sick leave accrued and used by the sergeant.

Section C. Sick Leave Uses. Sick leave may be granted for any of the following reasons:

1. A sergeant's illness or injury of an incapacitating nature sufficient to justify absence from work.
2. If approved by the Chief of Police, an sergeant's medical or dental appointment which cannot be scheduled outside of working hours.
3. Absence required by serious illness or disability of a member of the sergeant's family. The family is defined as husband, wife, father, mother, son, daughter (including in-law relationships), stepparent, stepchild, sister, brother, domestic partner, half-brother, half-sister, grandmother, grandfather, grandchildren, nearest blood relative or any relative who is a permanent resident of the sergeant's household, including any relationship arising through adoption; provided that the time off is taken in caring for this individual. Such use of sick leave will be allowed for up to a maximum of fifteen (15) days if the sergeant's presence is required because another, unpaid, person is unavailable. It is understood that the employee bears the burden of providing justification for his/her absence. Approval for such absences shall not be arbitrarily or capriciously withheld.

Section D. Sick Leave Procedures. Notice of absence due to sickness or injury shall be given by the sergeant to the on-duty supervisor two (2) hours in advance of the starting time for the scheduled work period. In the event sick leave is taken for more than two (2) consecutive days, or for family members who are not a permanent resident of the sergeant's household, the sergeant may be required to furnish, at the supervisor's request, written confirmation of illness or injury signed by a doctor at the sergeant's expense. The Village Manager's Office shall provide to the doctor a detailed list of the daily activities of the sergeant to assist in the determination of the sergeant's work capabilities. Said doctor's certificate shall be required for all absences for

more than five (5) consecutive days, and in all cases shall include a statement by the doctor as to the sergeant's physical or mental ability to return to normal duties at the sergeant's expense. The doctor's certificate may also be required during instances of more than three (3) absences for sick leave occurring in any one-year period.

Section E. Family and Medical Leave. The Village agrees to abide by the provisions of the Family and Medical Leave Act of 1993, as amended from time to time. The parties agree that the Village may adopt policies to implement the Family and Medical Leave Act of 1993 as provided in the Act, as amended, and the applicable rules and regulations issued thereunder.

Section F. Personal Leave Incentive. As an incentive for employees, encouraging minimal use of sick leave, \$250.00 will be provided to any regular full time employee who does not use sick leave within a calendar year. In order to be eligible the following criteria must be met:

- The employee's sick leave usage for the entire 12 month period, from January 1 – December 31, must be 0 hours.
- The employee must have worked the entire 12 month period.

ARTICLE X BEREAVEMENT LEAVE

The Chief of Police may authorize a sergeant to be absent with compensation for a period of up to forty (40) work hours due to the death of a member of the sergeant's immediate family. The immediate family shall be construed to mean one of the following: Husband, wife, daughter, son, mother, father, stepfather, stepmother, sister, brother, next of kin, the spouses of any of these, any "in-law" relationship of the above, including relationships arising from adoption. An employee shall be granted one (1) day, as measured by the sergeant's actual scheduled workday, with pay for death of "other close family members." "Other close family members" shall include the sergeant's grandparents, grandchildren, uncles, aunts. In the case of grandchildren, up to two (2) additional days may be granted at the discretion of the Police Chief with the approval of the Village Manager. Time off for attending funerals of a non-family member shall be charged to vacation leave. Normal authorized bereavement leave shall be in addition to sick leave or vacation leave. Bereavement leave shall be taken within thirty (30) calendar days from date of death.

ARTICLE XI UNIFORMS

Section A. Uniforms Required. The Village provides all sergeants with uniform items as set out below. The Village reserves the right to determine the style, color, make and model of the uniform items. Should the Village change the style, color, make or model of the uniform items, then the Village shall provide these new uniform items to the current employees.

<i>Quantity</i>	<i>Item</i>
3	Pairs trousers
3	Short-sleeved shirts w/patches both sides
3	Long-sleeved shirts w/patches both sides
3	Mock turtleneck shirts
1	Outer vest carrier
1	Black tie
1	Tie bar w/state seal
1	5 star cap
1	Hat strap
1	Fur cap
1	Black "woolly pulley" sweater w/patches both sides
1	All weather jacket w/patches both sides
1	Lime green raincoat
1	Reversible hat cover black & lime green
1	Pair department authorized shoes
2	Name tags
2	Carol Stream Sergeants stars
1	Carol Stream Sergeant's hat shield
1	Duty holster
1	Under belt
1	Outer duty belt
1	Handcuff case
1	Magazine case
1	Key strap
1	Pair handcuffs w/key
1	Duty pistol w/3 magazines
1	Body armor vest (required to be worn on duty unless Chief approves otherwise)
1	Metal radio holder/strap/portable radio
1	Radio MIC strap
1	Flashlight/flashlight cone
1	Reflective vest
1	O.C. spray w/holder
1	Pair latex gloves w/holder
1	Asp w/holder
1	Set of building keys,

Section B. Appearance Standards. All sergeants who are provided with uniforms, as set forth above, are required to wear these uniforms and report to work with them being clean and neat in appearance, unless this requirement is expressly waived by the Village.

Section C. Replacement of Village Property. The Village shall replace all uniform items (except items purchased under Section E below) damaged in the line of duty or rendered unserviceable by normal wear and tear. Body armor will be reconditioned or replaced on an "as needed" basis in accordance with the manufacturer's recommendations. Sergeants shall have the opportunity and may be required to coordinate inspection activities with the vendor to ensure timely and proper replacement of body armor.

Section D. Sergeants' Duty to Maintain Village Property. All sergeants shall be required to maintain in a neat and serviceable condition all uniform items. Sergeants may be required to replace any uniform item at the sergeant's own expense if the item is damaged or lost as a result of his/her failing to properly use, care for or keep up such property. Sergeants recognize that special care must be taken to prevent the loss of their Village-issued police badges (stars) and hat shields, and agree to fully reimburse the Village if a badge or hat shield is misplaced, lost or stolen. Sergeants replacing any uniform item at their own expense, including badges and hat shields, shall not be subject to discipline provided that no criminal act was involved.

Section E. Special Ops and Investigations Sergeant's Allowance. Sergeants assigned to Special Ops or Investigations duties shall be reimbursed annually for approved non-uniform clothing items as follows:

Full- Year
\$600

Part- Year
pro-rated % of \$600

Examples of such non-uniform clothing items are sports coats, dress shirts, blouses, skirts, dresses, slacks, pants, ties and other similar items appropriate for wear in an indoor office environment. Approval of the reimbursement shall be made upon presentation of proper receipts, inspection of clothing items purchased, and approval by the Police Chief and the Village Manager.

Section F. Return of Village Property at Separation. All sergeants shall be required to return all Village-purchased uniform items at the time of termination of the sergeant from employment with the Village. All sergeants who have been required to purchase individual uniform items at their own cost shall provide to the Village a comprehensive list of said items within thirty (30) days of enactment of this Agreement which shall be placed in the sergeant's personnel file.

ARTICLE XII GROUP INSURANCE

Section A. Life Insurance.

1. During the term of this Agreement, the Village of Carol Stream shall provide to each full time sergeant who is scheduled to work an average of 40 hours per week, a paid group term life insurance policy with accidental death and dismemberment coverage, with a benefit amount equal to the sergeant's salary at the time of death.

2. The Village reserves the right to provide this life insurance through a singly or jointly self-insured plan or under a group insurance policy or policies issued by an insurance company or insurance companies selected by the Village.

3. It is agreed that the extent of the Village's obligation under this Article is limited solely to the payment of the cost of the insurance program provided there under, and employees and their dependents and beneficiaries shall be entitled to benefits, if any, only in accordance with and governed by the terms and conditions of the insurance policies issued to provide such benefits. Neither the Village nor the Chapter shall themselves be obligated to pay any insurance benefits provided for in this Article directly to sergeants or their dependents or beneficiaries.

4. Failure of the insurance company to pay a claim is not subject to challenge under the grievance procedure, but rather is to be considered a private contractual dispute between the insurance company and the sergeant.

Section B. Health Insurance.

1. Health Insurance. The Village maintains a group medical, major medical, hospital, and dental insurance program for all full-time, non-temporary employees of the Village including sergeants who are scheduled to work an average of 40 hours per week. It is not compulsory for an employee to join the program, however, all eligible employees who wish health insurance coverage shall participate as follows, depending upon their dates of hire:

- (a) Employees hired prior to May 1, 1993 - who choose family coverage will pay 20% of the dependent portion of the group major medical and hospital insurance premiums. Single coverage payments will be fully paid for by the Village.
- (b) Employees hired on or after May 1, 1993 - who wish to participate shall contribute 20% of group major medical and hospital insurance premiums.
- (c) Employees hired on or after May 1, 2004 will only be eligible to participate in the Village's Health Maintenance Organization ("HMO") Option.

The Health Insurance opt out program offered by the Village to non-represented Village employees will be offered to bargaining unit employees during the term of this Agreement, effective with the first month following execution of this Agreement.

2. Dental Coverage. Employees who wish to participate in the group dental program shall contribute a portion (20%) of the employee's coverage and one hundred percent (100%) of the dependent coverage costs of the program during the first two (2) years of participation in the program. After two (2) years of participation in the plan, the Village shall pay one hundred percent (100%) of the cost of the employee coverage; however, the employee shall continue to pay one hundred percent (100%) of the dependent coverage.

3. Plan Information. Further detailed information is contained in the plan booklets which are given to each employee. Necessary forms for filing claims can be obtained from the Employee Relations Department.

4. Continuation Coverage. Employees who retire from the Village shall be eligible to continue the medical and life insurance benefits to the extent provided by law and provided that the program of the Village so permits. This eligibility will be continued only if the employee assumes the entire cost of the premiums plus a two percent (2%) administration fee. Retirement is defined as formal retirement from the Village's service under provisions of the appropriate Village pension program and eligible for pension benefits thereof.

5. Choice of Providers. The benefits provided for herein shall be provided through a singly or jointly self-insured plan or under group insurance policy or policies issued by an insurance company or insurance companies selected by the Village. "Insurance companies" include regular line insurance companies and non-profit organizations providing hospital, surgical, medical, or dental benefits. If these benefits are insured by an insurance company, all benefits are subject to the provisions of the policies between the Village and the insurance company. Upon renewal of the current insurance plan, sergeants and their dependents shall be entitled the same terms and benefits as are provided to all other Village employees. The Village retains the right to adjust benefit levels as long as they remain substantially similar.

6. Coordination of Benefits. In the event any employee or dependent is entitled to benefits under any employee insurance plan or the Village's self-insurance plan providing benefits similar or identical to this Agreement, the benefits that would be payable under this group health insurance shall be reduced by the amount necessary, if any, so that the sum of all benefits payable under this group health insurance and under any other group plan shall not exceed the necessary, reasonable, and customary expenses for surgical services rendered, and for all other services rendered, shall not exceed the amount provided for under this program. If the said other group plan contains a provision for non-duplication of benefits, the group or program insuring the individual as an employee (as distinguished from a dependent) will be considered primary, and in the case of children, the group plan or program insuring the parent whose birthday occurs first in the calendar year will be considered primary, unless otherwise required by law.

7. Coverage Disputes. The failure of any insurance carrier(s) to provide any benefit for which it has contracted shall result in no liability to the Village or to the Chapter, nor shall such failure be considered a breach by the Village or Chapter of any obligation undertaken under this or any other agreement. However, nothing in this Agreement shall be construed to relieve any insurance carrier from any liability it may have to the Village, Chapter, sergeant, or

beneficiary or any employee. The terms of any contract or policy issued by an insurance carrier shall be controlling in all matters pertaining to benefits there under.

8. Non-Grievability. A difference between a sergeant or his beneficiary and the insurance carriers or the processor of claims shall not be subject to the grievance procedure provided for in the Agreement.

9. Section 125. Sergeants will be permitted to continue to participate in the Village's Section 125 benefit plan.

ARTICLE XIII EDUCATIONAL REIMBURSEMENT

Section A. Educational Plan. Educational assistance is available to all regular full-time employees when funding is available. All educational programs must be directly related to the employee's present position or work that the employee might reasonably expect to perform for the Village in the future. Prior to enrolling into any individual course or degree program, the employee must submit a written request to the Police Chief on the Tuition Reimbursement Form. If the Police Chief recommends reimbursement, approval of both coursework and educational institution must also be given by the Employee Relations Director and Village Manager. The Village maintains the right to request additional quotations for similar programs before reaching a final decision.

The Village will reimburse the employee the cost of tuition based upon the following schedule:

Grade of A or B:	100% reimbursement
Grade of C:	50% reimbursement
Grade of D or below:	No reimbursement

Beginning May 1, 2017 – April 30, 2018 an employee may receive up to \$10,000 within the fiscal year in tuition reimbursement for approved courses subject to these courses being included in the approved Village budget for the specified employee.

Beginning May 1, 2018, an employee may receive up to \$8,000 within the fiscal year in tuition reimbursement for approved courses subject to these courses being included in the approved Village budget for the specified employee.

Beginning May 1, 2019, an employee may receive up to \$5,000.00 within the fiscal year in tuition reimbursement for approved courses subject to these courses being included in the approved Village budget for the specified employee.

The Chief of Police or his designee will inform bargaining unit employees which courses and how much educational reimbursement funds have been included in a Village proposed budget. Educational reimbursements will be made to bargaining unit employees in accordance with their class and/or course requests and as tentatively approved during the Budget review process generally conducted annually during the month of December subject to the above limitations. However, the Union understands and acknowledges that the final decision regarding the

availability of educational reimbursement funds will not be known until the fiscal year budget is approved by the Village Board on or around May 1 of each year.

For credited courses taken on a non-graded basis, when the grade received is "Satisfactory" or "Passing", reimbursement will be calculated at 50% of eligible costs. Textbooks may be paid for by the employee if they wish to keep the books or paid for by the Village in which case the Village will keep books available for other employees. Arrangement for Village reimbursement of electronic textbooks shall be subject to mutual agreement between an employee and the Village on a case by case basis.

Tuition reimbursement will be subject to all Federal and State tax laws where applicable.

Section B. Degree Program. Employees beginning a directly job-related educational program culminating in a college degree shall submit a written request to the Police Chief at least 45 days in advance of commencement of the program. The written request shall include a description of the degree program and requirements, including course names, credit hours and tuition costs, as well as the length of time expected to complete the program.

Approval will be based on job-relatedness of the degree sought and availability of funds. After initial approval, employees should submit to the Police Chief a listing of all courses, attendance dates and credit hours intended to be taken towards the degree program for the next 12 months.

The amount of reimbursement per course will be determined as described above. Employees who withdraw from or otherwise fail to complete a course, or who fail to submit appropriate documentation of their grades within six months following course completion will forfeit reimbursement.

Employees who do not remain in active service with the Village for at least four (4) years of completion of a degree, or any courses taken toward a degree, shall repay the Village the full amount of tuition reimbursement.

Section C. Individual Courses. Full-time employees taking a course or courses directly related to their position, but not necessarily leading to any degree, may be eligible for educational reimbursement for those courses.

Employees shall be limited to one course at a time, however, exceptions to this policy may be considered on an individual basis based upon Village and Departmental needs, employee performance and availability of funds. The amount of reimbursement will be determined as described above. Employees who withdraw from or otherwise fail to complete a course, or who fail to submit appropriate documentation of their grades within six months following course completion, will forfeit reimbursement. If the employee leaves the employment of the Village within five (5) years of completing a course or courses, the employee shall repay the Village the full amount of tuition reimbursement.

Notes:

1. Any employee who completed a degree, or courses towards a degree under Section B, above, who does not remain in active service with the Village for at least two (2) years of completion of a degree, or any courses taken toward a degree, shall repay the Village the full amount of tuition reimbursement.
2. Any employee who completed individual courses under Section C, above, who leaves the employment of the Village within two (2) years of completing such a course or courses, shall repay the Village the full amount of tuition reimbursement.

ARTICLE XIV TRAINING REIMBURSEMENT

Section A. Reimbursement Upon Resignation. Employees who resign from employment with the Village shall be required to repay the Village for all costs related to training, including staff and command or similar supervisory training, as follows:

1. 0 thru 2 years from the date of such training = one hundred percent (100%) for all voluntary training including staff and command or similar supervisory training.
2. 2 years, 1 day thru 3 years from the date of such training = one hundred percent (100%) for all voluntary training including staff and command or similar supervisory training minus one-twelfth (1/12th) the cost thereof for each calendar month of service after two (2) years.
3. Provided, however, employees who resign within eighteen (18) months of completion of any voluntary training shall be required to repay one hundred percent (100%) of costs incurred by the Village for such training irrespective of length of service. The definition of costs herein are exclusive of salaries and money reimbursed to the Village by any outside non-Village source.

ARTICLE XV WAGES

Wages. Bargaining unit members shall receive increases to their existing wage schedule as follows:

- a. Effective May 1, 2022, 3% across the board increase.
- b. Effective May 1, 2023, 3.25% across the board increase.
- c. Effective May 1, 2024, 2.75% across the board increase.
- d. Effective May 1, 2025, 2.75% across the board increase.

As a result, the wage schedule will be as follows:

	5/1/2022	5/1/2023	5/1/2024	5/1/2025
START	113,652.88	117,346.60	120,573.63	123,889.40

After 2 years	119,905.39	123,802.32	127,206.88	130,705.07
After 4 years	126,497.88	130,609.07	134,200.81	137,891.34
After 6 years	133,525.67	137,865.25	141,656.55	145,552.10

Step movement shall occur on the anniversary date of the employee's promotion to the rank of sergeant. The above wage schedule shall be retroactive to the dates indicated for all hours worked or paid. Retroactive paychecks shall be issued within twenty-one (21) days of execution of this agreement to all active Sergeants.

ARTICLE XVI LABOR MANAGEMENT CONFERENCES

The Chapter and the Village mutually agree that in the interest of efficient management and harmonious employee relations, it is desirable that meetings be held between Chapter representatives and responsible administrative representatives of the Village. Accordingly, the parties agree that such meetings will be held to discuss matters of mutual concern when mutually agreed upon and at such times as are mutually agreed upon. Although up to three sergeants may attend such meetings, only one on duty sergeant may attend such meetings on paid status.

It is expressly understood and agreed that such conferences shall be exclusive of the grievance procedure, except that such meetings may be used to avoid potential conflicts, which could result in a grievance being filed. Negotiations for the purpose of altering any or all of the terms of this Agreement shall not be carried on at such meetings.

ARTICLE XVII NO STRIKE

Section A. No Strike/No Lockout. During the term of this Agreement, neither the Chapter nor any sergeants, agents or employees covered by this Agreement will authorize, institute, aid, condone or engage in a slowdown, work stoppage, strike, sympathy strike or any other interference with the work and the statutory function or obligations of the Village. Each employee who holds the position of Bargaining Unit Representative (B.U.R.) occupies a position of special trust and responsibility in maintaining compliance with this Section. In the event of a violation of this Section, the Chapter and its representatives agree to inform its members of their obligations under this Agreement and direct them to return to work. The Village shall not lock out employees in violation of Section 14(m) of the Illinois Public Labor Relations Act, Illinois Compiled Statutes, 5 ILCS 315/14.

Section B. Chapter's Duty to Comply. The Chapter agrees to notify all sergeants and representatives of their obligation and responsibility for maintaining compliance with this Article, including their responsibility to remain at work during any interruption which may be caused or initiated by others, and to encourage employees violating Section A of this Article to return to work.

Section C. Discipline of Strikers. The Village may discharge, discipline and deduct pay or withhold other benefits of any sergeant who violates Section A and any employee who fails to carry out his responsibilities under Section B, and resort to the Grievance Procedure or

any other available procedures (i.e. Board of Fire and Police Commissioners) shall be limited solely to the issue of whether the employee(s) violated Section A of this Article. The appropriate penalty is left to the Village.

Section D. Village's Right to Discipline. The Chapter agrees that the Village has the right to deal with any such work interruption activity by imposing discipline, including discharge or suspension without pay on any, some or all of the sergeants participating therein, and/or any, some, or all of the leaders of the Chapter who so participate, as the Village may choose.

Section E. Right to Judicial Relief. Nothing contained herein shall preclude either party from obtaining judicial restraint, damages and cost from any source resulting from violations of this Article.

ARTICLE XVIII GRIEVANCE PROCEDURE

Section A. Definition and Steps. A grievance is any dispute or difference of opinion between the Village and the Chapter or an employee with respect to the meaning, interpretation or application of the provisions of this Agreement, except for those management rights not modified or limited by the terms of this Agreement, and matters which fall within the jurisdiction of the Fire and Police Commission are not challengeable as a grievance. It is mutually agreed that all grievances shall be processed in accordance with the following steps:

Step 1. The grievant shall take up the grievance with his or her Commander in writing within seven (7) calendar days of the incident giving rise to the grievance. The Commander shall respond in writing within seven (7) calendar days thereafter.

Step 2. If the grievance is not settled in Step 1, the grievant may, within seven (7) calendar days of receipt of the supervisor's response, file a written grievance to the Deputy Chief, setting forth the nature of the grievance and the agreement provision involved. The Deputy Chief shall respond in writing within seven (7) calendar days of notification.

Step 3. If the grievance is not settled in Step 2, the grievant, may within seven (7) calendar days of the Deputy Chief's response, appeal to the Police Chief in writing. The Police Chief shall respond in writing within seven (7) calendar days of notification.

Step 4. If the grievance is not settled in Step 3, the grievant, may within seven (7) calendar days of the Police Chiefs response, appeal to the Village Manager in writing. The Village Manager, or his designee, shall meet with the grievant within ten (10) calendar days of such appeal, and shall respond in writing within fifteen (15) days thereafter.

The grievant's right to Chapter representation at the meeting with the Village Manager shall be limited to one Chapter representative present at such meetings, unless the Village agrees otherwise.

Section B. Extensions of Time. Extensions for additional time may be requested by either party throughout the process and shall not be unreasonably withheld.

Section C. Responsibility for Assigned Tasks. It is agreed and understood that circumstances which give rise to a grievance shall not exempt an sergeant from the responsibility of completing an assigned task.

Section D. Arbitration. After a grievant has exhausted the steps established above for the settlement of grievances, and the grievance remains unsettled, the Chapter may pursue arbitration.

Section E. Arbitration Procedure. Within seven (7) calendar days of receipt of the Village Manager's decision, the Chapter must file a notice of arbitration with the Village Manager's Office.

Such notice shall contain a full summary of the grievance, responses made, and grievances not responded to. The parties shall attempt to agree upon arbitrator within five (5) business days after receipt of the notice of arbitration. In the event the parties are unable to agree upon an arbitrator within such five-day period, the parties shall jointly request the Federal Mediation and Conciliation Service to submit a panel of five (5) qualified arbitrators, all of whom shall be members in good standing of the National Academy of Arbitrators. The Village and the Chapter each have the right to reject one (1) panel of five (5) names in its entirety, and request that a new panel of five names be submitted. Both the Village and the Chapter shall have the right to strike two (2) names from the panel. The parties shall alternately strike one name from the list, with the order of striking determined by a coin toss. The person remaining shall be the arbitrator.

The arbitrator shall be notified of his selection and shall be requested to set a time for the hearing subject to the availability of Chapter and Village representatives. The Village shall select the location for the hearing, which shall be within the Village limits. The Village and the Chapter shall have the right to request the arbitrator to require the presence of witnesses or documents. The Village and the Chapter shall retain the right to employ legal counsel.

Immediately at the close of the arbitration hearing, if the arbitrator has a proposed appropriate solution, he must offer it to the parties. If either party is unwilling to agree, the arbitrator shall submit a written opinion and award within thirty (30) calendar days following the close of the hearing or the submissions of briefs by the parties, whichever is later.

The award of the arbitrator shall be final and binding on all parties, as provided in Article XVI, Section E. The fees and expenses of the arbitrator and the costs of a written transcript, if any, shall be divided equally by the parties.

The arbitrator shall have no authority to amend, modify, nullify, ignore, add to or subtract from the specific provisions of this agreement. He shall only consider and make a decision with respect to the specific issues submitted by the parties and shall have no authority to make a decision on any other issue not submitted. The arbitrator shall be without authority to make a decision contrary to or inconsistent with, or modify, or varying in any way, the application of laws and rules and regulations having the force and effect of law. Improperly filed or processed grievances shall be denied by the arbitrator as procedurally defective. Failure of the Chapter or the grievant to comply with time limits set forth above will serve to declare the grievance settled

and no further action may be taken. Failure of the Village to respond within the time limits shall constitute a denial of the grievance and the grievant may proceed to the next step.

ARTICLE XIX DISCIPLINE

Section A. Disciplinary Suspensions and Discharge. The Village may suspend or discharge sergeants for just cause.

Section B. Chief's Authority. The Police Chief shall have such disciplinary authority as is inherent in his position, plus the disciplinary authority:

- (1) To discharge police sergeants under his command, or to issue disciplinary suspensions of sergeants. Such disciplinary action shall be deemed final, subject only to an appeal of the disciplinary action in accordance with the provisions of this Article; and
- (2) To suspend a sergeant with or without pay pending an investigation for such time as is necessary to complete the investigation, provided that no suspension or portion of a suspension that is without pay shall exceed thirty (30) days. Such disciplinary action shall not be deemed final until the investigation to which it relates is completed, at which time the sergeant shall have the right to file a grievance with respect to resulting or aggregate disciplinary action, including discharge.

Section C. Disciplinary Grievances. If a sergeant elects (with the approval of the Chapter) to file a grievance as to a disciplinary suspension or discharge imposed upon him, the grievance shall be processed in accordance with Article XVIII of the Agreement, except as provided herein. Oral reprimands and written reprimands are not grievable or otherwise appealable. A grievance relating to a discharge or a suspension issued pursuant to this Article, Section B (1), shall be filed at Step 4 of the procedure. In the event that a disciplinary grievance so filed is appealed beyond Step 4, the sergeant shall have the right to make an irrevocable election (with the approval of the Chapter) to have his grievance heard by an arbitrator pursuant to Article XVIII of the Agreement or by the Carol Stream Board of Fire and Police Commissioners. If the sergeant elects to have his grievance heard by the Board of Fire and Police Commissioners, a notice of appeal to the Board of Fire and Police Commissioners must be filed in lieu of the filing of a notice of arbitration within the seven (7) calendar day time period provided by Article XVIII, Section E. Such election of appeal either to arbitration or to the Board of Fire and Police Commissioners, once it is submitted in writing and signed by the sergeant and the Chapter, shall be final and may not be changed except to withdraw the grievance.

Notwithstanding any other provision of this Agreement, in the case of a disciplinary grievance taken to arbitration over suspensions of five (5) days or less, the non-prevailing party shall pay the entire cost of the arbitrator's fees and expenses and the cost of the original written transcript, if any. The term "non-prevailing party" means the Union if the grievance is denied and the Village if the grievance is upheld in its entirety. If the grievance is upheld in part, such as by reduction of the disciplinary penalty, neither party shall be considered to be the non-prevailing party. In all cases, all other costs shall be paid by the party which incurs such costs.

Section D. Finality of Decision and Judicial Review. An arbitrator's decision with respect to a disciplinary suspension or discharge, if rendered in accordance with the terms of this Agreement, shall be final and binding on the Sergeant, the Chapter, and the Village, subject only to an appeal in accordance with the provisions of the Uniform Arbitration Act, as provided by Section 8 of the IPLRA, 5 ILCS 315/8. A decision by the Board of Fire and Police Commissioners with respect to a disciplinary suspension or discharge, if rendered in accordance with the terms of this Agreement, shall be final and binding on the sergeant, the Chapter, and the Village, subject only to administrative review as provided by the Administrative Review Law, 735 ILCS 5/3-101, et seq.

Section E. Exclusivity of Disciplinary Procedures. This Agreement is intended to modify or supersede the hearing rights and procedures afforded to employees as to disciplinary action provided by 65 ILCS 5/10-2.1-17. Pursuant to Section 15 of the IPLRA 5 ILCS 315/15 and the Village of Carol Stream's Home Rule Authority, the provisions of this Article with respect to discipline and the appeal and review of discipline shall be in lieu of, and shall expressly modify, supersede, or preempt, any contrary provision that might otherwise be applicable under 65 ILCS 5/10-2.1-17.

Section F. Disciplinary Procedure Savings Clause. Should any provision of this Article be found by a court of law or the Illinois Labor Relations Board to be unlawful, unenforceable, or not in accordance with applicable constitutional provisions, laws, statutes, and/or regulations of the United States of America and/or the State of Illinois, the rights and procedures afforded to employees with respect to disciplinary action shall be those provided by 65 ILCS 5/10-2.1-17 until or unless a different provision is instituted pursuant to good faith negotiations.

ARTICLE XX DRUG & ALCOHOL TESTING/

Drug-Alcohol Testing. The Village reserves the right to order random and reasonable suspicion blood and/or alcohol testing. In the event that the Village orders any suspicionless drug and/or alcohol test, the Village shall test all sergeants present and working such occasion. Any drug or alcohol testing of individual Sergeants shall be based on reasonable suspicion, or may be required following a work related accident or injury involving the sergeant.

ARTICLE XXI ENTIRE AGREEMENT

The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining, and that the full and complete understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the Village and the Chapter, for the duration of this Agreement, each voluntarily and unqualifiedly waives the right and, except as expressly provided elsewhere in this Agreement, each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter referred to, or covered in this Agreement, or with respect to any subject or matter not specifically referred to, or covered in this Agreement. The Chapter specifically waives any right to impact or effects bargaining during the term of this Agreement.

ARTICLE XXII SAVINGS CLAUSE

Section A. Effect of Later Enactments. If any provision of this Agreement is subsequently declared by competent authority to be unlawful, unenforceable, or not in accordance with applicable laws, statutes, and regulations of the United States of America, and the State of Illinois, all other provisions of this Agreement shall remain in full force and effect for the duration of this Agreement.

In the event that any provision of this Agreement is declared invalid and the effect of such declaration of invalidity shall be to unduly prejudice any party to this Agreement, the said party may require good faith negotiations to commence to deal with the effect of the declaration of invalidity.

Section B. Agreement to Supersede. Pursuant to relevant provisions of the Illinois Public Labor Relations Act, the terms of this collective bargaining agreement shall supersede any contrary or inconsistent statutes, charters, ordinances, rules or regulations relating to wages, hours and conditions of employment and employment relations.

ARTICLE XXIII DUES DEDUCTION AND INDEMNIFICATION

Section A. Dues Deductions. The Village agrees to deduct, once each month, dues in the amount certified to be current by the secretary-treasurer of the Chapter from the pay of those employees who individually request in writing that such deduction be made. This authorization shall remain in effect until terminated in writing by the employee(s) or expiration of this Agreement, whichever occurs first.

Section B. Indemnification. The Chapter does hereby indemnify and shall save the Village harmless against any and all claims, demands, suits or other forms of liability, including all costs of litigation which arise out of or by reason of action taken or not taken by the Village where the action or non-action is in compliance with the provisions of this Article, and in reliance on any lists or certificates which have been furnished to the Village pursuant to this Article, unless such action is initiated or prosecuted by the Village.

ARTICLE XXIV RESIDENCY

SECTION A. A sworn sergeant of the Police Department shall possess qualifications as are required by statute and shall, in addition, be citizens of the United States. Sworn sergeants shall reside within a 25-mile radius of the intersection of North Avenue and Gary Avenue. The Village Manager, upon recommendation of the Chief of Police, may grant a temporary fixed-term exemption of the residency requirement upon a sworn police officer's petition claiming exigent circumstances preventing residency compliance.

SECTION B. Any sergeant who, without exemption by the Village, fails to meet or comply with the residency requirements established in this article shall be subject to discipline, including suspension or discharge.

ARTICLE XXV SOLCITATION

While the Village acknowledges that bargaining unit employees may conduct solicitation of Carol Stream merchants, residents or citizens, the Chapter agrees that no bargaining unit employee will solicit any person or entity for contributions on behalf of the Carol Stream Police Department or the Village of Carol Stream.

Bargaining unit members agree that the Village name, shield or insignia, communication systems, supplies and materials will not be used for solicitation purposes. Solicitation for the benefit of the collective bargaining representative by bargaining unit employees may not be done on work time or in a work uniform. The bargaining unit employees agree that they will not use the words "Carol Stream Police Department" in their name or describe themselves as the "Village of Carol Stream." Bargaining unit members shall have the right to explain to the public, if necessary, that they are members of an organization providing collective bargaining, legal defense and other benefits to all patrol-rank police officers employed by the Village.

The foregoing shall not be construed as a prohibition of lawful solicitation efforts by bargaining unit members directed to the general public. Each party hereto agrees that they will comply with all applicable laws regarding solicitation.

This Article XXV does not apply to the solicitation efforts of the Metropolitan Alliance of Police or any of its agents who are not bargaining unit employees.

ARTICLE XXVI TERM OF AGREEMENT

Except as otherwise specifically provided herein, this Agreement shall be effective May 1, 2022, and shall remain in full force and effect until the 30th day of April 2026. Within one hundred twenty (120) days prior to the expiration date of this Agreement, either party may request in writing a meeting to discuss the possibility of another agreement or the extension of this Agreement.

Negotiations over such subjects shall commence within thirty (30) calendar days of receipt of the demand, unless otherwise mutually agreed.

This Agreement shall remain in full force and effect pending the completion of any reopener negotiations or impasse resolution proceedings.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals this __ day
of _____, _____.

VILLAGE OF CAROL STREAM

By: _____

ATTEST:

Village Clerk

**METROPOLITAN ALLIANCE OF
POLICE, CHAPTER 537**

By: CHAD PASKEVICZ / *[Signature]* 502

Chapter President
Metropolitan Alliance of Police,
Carol Stream Sergeants, Chapter 537

[Signature]

Keith George
President, Metropolitan Alliance of Police

APPENDIX A

Shift assignments shall be made by seniority; however, seniority may not be the only determinant for shift assignment. Specific shift and departmental needs may necessitate assignments on a basis other than seniority. The Patrol Deputy Chief shall be responsible for making shift assignments and his decision will be subject to final review by the Chief of Police. If the Patrol Deputy Chief or the Chief of Police makes shift assignments contrary to the normal seniority shift bid system, it will not be done in an arbitrary or capricious manner. It is recognized by the Village and the Union that the procedure described in this Appendix applies to sergeants assigned to regular patrol functions and does not apply to sergeants when they are assigned to the Investigation Unit, Special Operations Unit (SOU), the Traffic Unit, or other specialized unit that both parties may mutually agree to exclude during the duration of this Agreement.

Sergeants not assigned to one of the specialty units described in the previous paragraph will assist in implementing seniority shift bidding. The shift bid lists for the two shift periods for the next year will be posted on October 1st (if the 1st falls on a weekend day, it will be posted on the following Monday) The shift bid lists will be posted for 15 consecutive days. A Shift Bid Summary will be posted on or about October 15th.

Sergeants will bid on a seniority basis in accordance with Carol Stream Police Department Policy #354, for a position on one of the following shift assignments:

Day Shift

Shift hours 0600-1800

2 positions (A and B Platoons)

Night Shift

Shift hours 1800-0600

2 positions (A and B Platoons)

When changes in assignments are necessary, management will attempt to have them coincide with the beginning of one of the two shift bid periods. (i.e. SOU, Detective etc.)

Village of Carol Stream
Interdepartmental Memo

TO: Robert Mellor, Village Manager
FROM: William N. Cleveland, Engineering Services Director
DATE: December 17, 2021
RE: Klein Creek Streambank Stabilization - Funding Recommendation

A footnote has been included in the Capital Improvements Plan (CIP) presentation since FY 19 for a "5% homeowner contribution" to help pay for the referenced project. At that time, there was uncertainty about the availability of outside funding for this project and the 5% figure was seen as a placeholder to provide property owner participation in the cost to stabilize their properties along Klein Creek. The most reliable method to collect funds from residents under this scenario, would be on their tax bill through a Special Service Area (SSA). Staff are proposing that the Klein Creek Streambank Stabilization not include a portion of the funding through an SSA for the following reasons:

- There are 19 homes in Section I-B and 10 homes in Section III. A 5% contribution in these sections would only generate \$60,000 (3.5%) of \$1.7M and \$30,000 (1.6%) of \$1.9M respectively. Although Section II and IV have the most homes and could generate \$310,000 (6.2%) of \$5.0M, homeowners in these sections would be paying the SSA tax years before the project begins. An SSA is also complex to establish and can be defeated by 51% of the homeowners.
- When the project was originally considered, there was no property tax or reliable source of revenue for the Capital Projects Fund (CPF). Since then, the Electricity Use, Real Estate Transfer and Telecommunications Taxes have been directed to the CPF. The CPF has also been supplemented with Rebuild Illinois Bond Funds, additional Motor Fuel Tax, and American Recovery Act Plan (ARPA) funds. Based on the current five year CIP, all projects included are funded with no deficits.
- Grant funding has been obtained to supplement Village funding for Sections I and III. The DuPage River Salt Creek Workgroup (DRSCW) has approved \$1.1M in funding for Section I-A, and the Illinois Environmental Protection Agency (IEPA) has approved a \$1.0M Nonpoint Source grant for Section 1-B and III. Nonpoint Source involves creation of wetlands and riparian areas to filter contaminated storm runoff. Staff further plans to continue to apply for grant funding for Sections II and IV. We may also consider using ARPA funding for these sections, but cannot use it to supplement existing federal grant funding in Sections I and III.

This recommendation is for Sections I and III of the Klein Creek Streambank Stabilization Project and could establish a precedence for Sections II and IV if similar conditions exist as outlined above. However, Sections II and IV are in future budget years and will be dependent on available funding in those years. Based on current budget projections, use of ARPA funding (as identified in the October 8, 2021 memo "ARPA Funding Guidelines & Recommendations"), lack of significant private contributions and potential future grants, staff recommends that no homeowner contribution be considered for the Klein Creek Streambank Stabilization projects at this time.

Cc: Joseph Carey, Assistant Village Manager
Jon Batek, Finance Director
Greg Ulreich, Civil Stormwater Engineer

Village of Carol Stream
Interdepartmental Memo

TO: Mayor and Trustees
FROM: Robert Mellor, Village Manager *RM*
DATE: December 21, 2021
RE: Liquor License – 7-Eleven, 550 W. Army Trail Road

Attached for your review and consideration is an Ordinance reducing the number of Class P Liquor Licenses by one. V&SP Corporation d/b/a 7-Eleven #33408C has notified 7-Eleven Corporation of their intent to close the store. Currently 7-Eleven Corporation has taken over this location and will be applying for a liquor license in the upcoming months.

Staff recommends approval of the attached Ordinance reducing the Class P Liquor License by one with regard to V&SP Corporation d/b/a 7-Eleven #33408C located at 550 W. Army Trail Road.

ORDINANCE NO. 2022-01-_____

AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 2 OF THE CAROL STREAM CODE OF ORDINANCES BY DECREASING THE NUMBER OF CLASS P LIQUOR LICENSES FROM 8 TO 7 (V&SP CORPORATION d/b/a 7-ELEVEN 33408C, 550 W. ARMY TRAIL RD)

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That Chapter 11, Article 2 of the Carol Stream Code of Ordinances, Classification of Liquor Licenses, be and the same is hereby amended by decreasing the number of Class P Liquor Licenses from eight (8) to seven (7).

SECTION 2: This Ordinance shall be in full force and effect from and after its passage and approval by law.

PASSED AND APPROVED THIS 3rd DAY OF JANUARY, 2022.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Julia Schwarze, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Mayor and Trustees
FROM: Robert Mellor, Village Manager *RMM*
DATE: December 21, 2021
RE: Liquor License – Corned Beef Factory Carol Stream, 27W218 North Avenue

Attached for your review and consideration is an Ordinance granting a Class F Liquor License to Carol Stream Cherry LLC d/b/a Corned Beef Factory Carol Stream located at 27W218 North Avenue. The Class F License will permit the sale of beer and wine for consumption on premise.

The application submitted by Carol Stream Cherry LLC has found to be in order and background checks have been performed. Mayor Saverino as Local Liquor Control Commissioner is recommending issuance of this license.

Accordingly, staff recommends adoption of the attached Ordinance.

ORDINANCE NO. 2022-01-_____

**AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 2 OF THE
CAROL STREAM CODE OF ORDINANCES BY INCREASING
THE NUMBER OF CLASS F LIQUOR LICENSES FROM 8 TO 9
(CAROL STREAM CHERRY LLC D/B/A CORNED BEEF FACTORY
CAROL STREAM, 27W218 NORTH AVENUE)**

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF
ITS HOME RULE POWERS, as follows:

SECTION 1: That Chapter 11, Article 2 of the Carol Stream Code of Ordinances,
Classification of Liquor Licenses, be and the same is hereby amended by increasing
the number of Class F Liquor Licenses from eight (8) to nine (9).

SECTION 2: This Ordinance shall be in full force and effect from and after its
passage and approval by law.

PASSED AND APPROVED THIS 3rd DAY OF JANUARY, 2022.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Julia Schwarze, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Mayor and Trustees
FROM: Robert Mellor, Village Manager *RMM*
DATE: December 28, 2021
RE: Liquor License – Tacoma Taco & Enchilada Grill, 105 Stark Drive

Attached for your review and consideration is an Ordinance reducing the number of Class A Liquor Licenses by one. Tacoma Taco & Enchilada Grill, Inc. d/b/a Tacoma Taco & Enchilada Grill has notified the Village of their intent to relinquish their liquor license.

Staff recommends approval of the attached Ordinance reducing the Class A Liquor License by one with regard to Tacoma Taco & Enchilada Grill, Inc. located at 105 Stark Drive.

ORDINANCE NO. 2022-01-_____

**AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 2 OF THE CAROL STREAM
CODE OF ORDINANCES BY DECREASING THE NUMBER OF CLASS A LIQUOR LICENSES
FROM 15 TO 14 (TACOMA TACO & ENCHILADA GRILL, INC. d/b/a TACOMA TACO &
ENCHILADA GRILL, 105 STARK DRIVE)**

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF
CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE
POWERS, as follows:

SECTION 1: That Chapter 11, Article 2 of the Carol Stream Code of Ordinances,
Classification of Liquor Licenses, be and the same is hereby amended by decreasing the
number of Class A Liquor Licenses from fifteen (15) to fourteen (14).

SECTION 2: This Ordinance shall be in full force and effect from and after its passage
and approval by law.

PASSED AND APPROVED THIS 3rd DAY OF JANUARY, 2022.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Julia Schwarze, Village Clerk

ORDINANCE NO. 2022-____-____

**AN ORDINANCE AMENDING CHAPTER 16 OF THE
CAROL STREAM CODE OF ORDINANCES
(UNIFIED DEVELOPMENT ORDINANCE – MISCELLANEOUS MODIFICATIONS)**

WHEREAS, the Village Plan Commission/Zoning Board of Appeals, after proper notice being given, conducted a public hearing on December 13, 2021, regarding text amendments to amend Section 16-2-3 and 16-2-6 regarding definitions for commercial kitchens and food processing establishments; to amend Section 16-3-5 (B) regarding the B-1 Town Center District; to amend Section 16-3-6 (C)(1) regarding the purpose statement for the Industrial District; to amend Table 16-3-11 (E) to include commercial kitchen and warehousing and printing of books, pamphlets and other periodicals when carried out in conjunction with an adjacent office use; to amend Section 16-4-15 to include regulations for accessory buildings and structures in Business and Industrial Districts; to amend Section 16-5-2 (B)(2)(f) regarding parking studies for shared parking facilities; to amend Table 16-5-2 (C) regarding parking requirements for commercial kitchens and takeout restaurants; and to amend Section 16-5-8 (D)(3) and Figure 16-5-8 (D)(3) regarding shadow box fences in exterior side and rear yards of through lots; and

WHEREAS, the Plan Commission has filed its Findings and Recommendations regarding the text amendments with the Mayor and Board of Trustees, and the Mayor and Board of Trustees have duly considered said Findings and Recommendations; and

WHEREAS, the Mayor and Board of Trustees find it to be in the best interests of the Village to amend the Code of Ordinances as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That Chapter 16, Article 2, Section 3 of the Carol Stream Unified Development Ordinance is hereby amended to include the following:

§ 16-2-3 DEFINITIONS - C.

COMMERCIAL KITCHEN. A professional food preparation and cooking facility set up for takeout and delivery-only meals with no dine-in option. This includes but is not limited to ghost kitchens, virtual kitchens, and the like.

SECTION 2: That Chapter 16, Article 2, Section 6 of the Carol Stream Unified Development Ordinance is hereby amended to include the following:

§ 16-2-6 DEFINITIONS - F.

(G) **FOOD PROCESSING ESTABLISHMENT.** A commercial establishment in which food is manufactured or packaged for human consumption. The term does not include a restaurant or other eating and drinking use, but does include catering establishments.

Research Laboratories										S	P	
Motor Freight Terminal											S	
Warehouse/Distribution											P	
Warehouse/Storage											P	
Light Manufacturing											P	
Heavy Manufacturing											S	
Food Processing Establishment											P	
Brewery, Winery, Distillery										S	S	
Medical Cannabis Cultivation											S	
Wholesale Sales										S	S	P
Nurseries, Greenhouses/Garden Supply and Seed Stores										P	S	P
Machinery and Equipment Sales and Rental												S
Union Hall/Training Facility											S	S
Recycling Facility												S
Waste Management Facilities												
Mini Warehouses/Self Storage												S
Warehousing and Printing of books, pamphlets and other periodicals when carried out in conjunction with an adjacent office use											P	

SECTION 6: That Chapter 16, Article 4, Section 15 (F) of the Carol Stream Unified Development Ordinance is hereby amended as follows:

§ 16-4-15 ACCESSORY BUILDINGS AND STRUCTURES, GENERAL.

(F) *Accessory Buildings and Structures in Business and Industrial Districts.* Accessory buildings and structures in Business and Industrial Districts shall be discouraged, and all business, processing, storage and all other activities and operations shall be conducted within the principal structure on the property. Site Plan Review shall be required should an accessory building or structure be installed on the property, and provisions from all applicable codes and ordinances shall be met in addition to the following:

- (1) Quality materials. Exterior building materials shall complement the architecture of the primary structure, and be traditional, time- and weather-tested materials and techniques such as but not limited to masonry, stone veneer systems, stucco, precast panels with inlaid or stamped brick texture, or comparable material.
- (2) Accessory buildings and structures shall include landscape located at the building foundation as required by § 16-5-6 of the UDO.
- (3) Accessory buildings and structures shall not be located in required parking or storage spaces.

SECTION 7: That Chapter 16, Article 5, Section 2 (B)(2)(f) of the Carol Stream Unified Development Ordinance is hereby amended as follows:

§ 16-5-2 OFF-STREET PARKING AND LOADING.

(B) Additional regulations; parking.

(2) Shared parking facilities.

(f) *Shared parking study.* The applicant(s) shall demonstrate, through a ~~professionally prepared~~ shared parking study, that there is no substantial conflict in the peak periods of parking demand of the uses for which shared parking is proposed. The shared parking analysis shall include, at minimum, the size and type of the proposed development, the composition of tenants, the anticipated rate of parking turnover and the anticipated hourly and peak parking and traffic loads for all uses that will be sharing parking spaces. If existing land uses are to be included in the shared parking agreement, the study shall also include parking counts that document parking occupancy during weekday, weekend, daytime, and evening periods of peak and off-peak parking demand.

SECTION 8: That Chapter 16, Article 5, Table 16-5-2 (C) of the Carol Stream Unified Development Ordinance is hereby amended as follows:

<i>Table 16-5-2(C): Schedule of Parking Requirements</i>	
<i>Use</i>	<i>Required Spaces</i>
Commercial Service	
Commercial Service, General	1 / 250 NFA
Day Care Center	
Banks	
Veterinary Clinic/Animal Hospital	
Kennel and Boarding Facility	
Funeral Parlor	
Self Service Laundry Shop/Dry Cleaners	
Blood Donation Centers	
Tattoo Parlors	
Check Cashing/Payday Loan Stores	
Massage Establishments	
Commercial Kitchen	

Table 16-5-2(C): Schedule of Parking Requirements		
Use	Required Spaces	
Commercial Service		
Commercial Service, General		
Day Care Center		
Banks		
Veterinary Clinic/Animal Hospital		
Kennel and Boarding Facility		
Funeral Parlor		
Self Service Laundry Shop/Dry Cleaners		
Blood Donation Centers		
Tattoo Parlors		
Check Cashing/Payday Loan Stores		
Massage Establishments		
Commercial Kitchen		1 / 250 NFA

SECTION 9: That Chapter 16, Article 5, Section 8 (D)(3)(a) and (D)(3)(d), and Figure 16-5-8 (D)(3) of the Carol Stream Unified Development Ordinance is hereby amended as follows:

§ 16-5-8 FENCES.

(D) *Fences on lots with residential or institutional uses.*

(3) Fences in exterior side and rear yards of through lots.

(a) Required design. The exterior side and rear yards of any through lot improved with a fence shall be as specified in Figure 16-5-8(D)(3)~~(d)~~.

(b) Height. The maximum height of fences in rear yards of through lots must be five feet, except for fences on through lots which back up to a major street as defined in § 16-5-2(F)(2)(d), in which case the fence must be six feet in height. The maximum height of a fence in exterior side yards of through lots must be five feet.

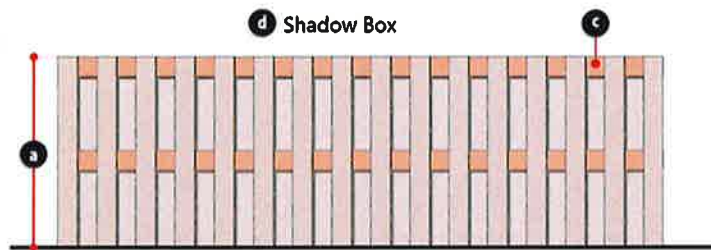
(c) Materials. Fence materials utilized in exterior side and rear yards of through lots shall be pressure treated, cedar-tone wood (chemically treated or naturally resistant to decay) or wood composites.

(d) Design. Fences in exterior side and rear yards of through lots shall be **shadow box board-on-board** style fences installed vertically.

(e) Location. Fences in exterior side and rear yards of through lots shall be located in line with the fences of adjacent properties. In the case of a corner lot in which the rear lot line of the rear yard abuts the side lot line of the front yard of an adjacent

residential interior lot, a structural fence may be erected in the side yard adjoining a street within the area between the rear lot line and the rear of the dwelling unit, provided the fence is placed no nearer to the right-of-way/property line than the required setback for a side yard adjoining a street for the zoning district or planned development, as applicable, in which the lot is located. If the only rear access door to the house is located facing the side yard adjoining a street, the fence may extend along the side of the house to a point not more than three feet past the access door and may encroach no more than five feet into this required setback. The fence setback shall increase back to the required setback at a point no greater than five feet past the rear of the dwelling unit into the rear yard.

Fence Types
16-5-8(D)(3)



This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS 3rd DAY OF JANUARY, 2022.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr. Mayor

ATTEST:

Julia Schwarze, Village Clerk

ORDINANCE NO. 2022-____-____

**AN ORDINANCE AMENDING CHAPTER 16 OF THE
CAROL STREAM CODE OF ORDINANCES
(UNIFIED DEVELOPMENT ORDINANCE – MISCELLANEOUS MODIFICATIONS)**

WHEREAS, the Village Plan Commission/Zoning Board of Appeals, after proper notice being given, conducted a public hearing on December 13, 2021, regarding text amendments to amend Section 16-2-3 and 16-2-6 regarding definitions for commercial kitchens and food processing establishments; to amend Section 16-3-5 (B) regarding the B-1 Town Center District; to amend Section 16-3-6 (C)(1) regarding the purpose statement for the Industrial District; to amend Table 16-3-11 (E) to include commercial kitchen and warehousing and printing of books, pamphlets and other periodicals when carried out in conjunction with an adjacent office use; to amend Section 16-4-15 to include regulations for accessory buildings and structures in Business and Industrial Districts; to amend Section 16-5-2 (B)(2)(f) regarding parking studies for shared parking facilities; to amend Table 16-5-2 (C) regarding parking requirements for commercial kitchens and takeout restaurants; and to amend Section 16-5-8 (D)(3) and Figure 16-5-8 (D)(3) regarding shadow box fences in exterior side and rear yards of through lots; and

WHEREAS, the Plan Commission has filed its Findings and Recommendations regarding the text amendments with the Mayor and Board of Trustees, and the Mayor and Board of Trustees have duly considered said Findings and Recommendations; and

WHEREAS, the Mayor and Board of Trustees find it to be in the best interests of the Village to amend the Code of Ordinances as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That Chapter 16, Article 2, Section 3 of the Carol Stream Unified Development Ordinance is hereby amended to include the following:

§ 16-2-3 DEFINITIONS - C.

COMMERCIAL KITCHEN. A professional food preparation and cooking facility set up for takeout and delivery-only meals with no dine-in option. This includes but is not limited to ghost kitchens, virtual kitchens, and the like.

SECTION 2: That Chapter 16, Article 2, Section 6 of the Carol Stream Unified Development Ordinance is hereby amended to include the following:

§ 16-2-6 DEFINITIONS - F.

(G) **FOOD PROCESSING ESTABLISHMENT.** A commercial establishment in which food is manufactured or packaged for human consumption. The term does not include a restaurant or other eating and drinking use, but does include catering establishments.

Research Laboratories										S	P
Motor Freight Terminal											S
Warehouse/Distribution											P
Warehouse/Storage											P
Light Manufacturing											P
Heavy Manufacturing											S
Food Processing Establishment											P
Brewery, Winery, Distillery										S	S
Medical Cannabis Cultivation											S
Wholesale Sales									S	S	P
Nurseries, Greenhouses/Garden Supply and Seed Stores									P	S	P
Machinery and Equipment Sales and Rental											S
Union Hall/Training Facility										S	S
Recycling Facility											S
Waste Management Facilities											
Mini Warehouses/Self Storage											S
Warehousing and Printing of books, pamphlets and other periodicals when carried out in conjunction with an adjacent office use										P	

SECTION 6: That Chapter 16, Article 4, Section 15 (F) of the Carol Stream Unified Development Ordinance is hereby amended as follows:

§ 16-4-15 ACCESSORY BUILDINGS AND STRUCTURES, GENERAL.

(F) *Accessory Buildings and Structures in Business and Industrial Districts.* Accessory buildings and structures in Business and Industrial Districts shall be discouraged, and all business, processing, storage and all other activities and operations shall be conducted within the principal structure on the property. Site Plan Review shall be required should an accessory building or structure be installed on the property, and provisions from all applicable codes and ordinances shall be met in addition to the following:

- (1) Quality materials. Exterior building materials shall complement the architecture of the primary structure, and be traditional, time- and weather-tested materials and techniques such as but not limited to masonry, stone veneer systems, stucco, precast panels with inlaid or stamped brick texture, or comparable material.
- (2) Accessory buildings and structures shall include landscape located at the building foundation as required by § 16-5-6 of the UDO.
- (3) Accessory buildings and structures shall not be located in required parking or storage spaces.

SECTION 7: That Chapter 16, Article 5, Section 2 (B)(2)(f) of the Carol Stream Unified Development Ordinance is hereby amended as follows:

§ 16-5-2 OFF-STREET PARKING AND LOADING.

(B) Additional regulations; parking.

(2) Shared parking facilities.

(f) *Shared parking study.* The applicant(s) shall demonstrate, through a shared parking study, that there is no substantial conflict in the peak periods of parking demand of the uses for which shared parking is proposed. The shared parking analysis shall include, at minimum, the size and type of the proposed development, the composition of tenants, the anticipated rate of parking turnover and the anticipated hourly and peak parking and traffic loads for all uses that will be sharing parking spaces. If existing land uses are to be included in the shared parking agreement, the study shall also include parking counts that document parking occupancy during weekday, weekend, daytime, and evening periods of peak and off-peak parking demand.

SECTION 8: That Chapter 16, Article 5, Table 16-5-2 (C) of the Carol Stream Unified Development Ordinance is hereby amended as follows:

<i>Table 16-5-2(C): Schedule of Parking Requirements</i>		
<i>Use</i>	<i>Required Spaces</i>	
<i>Commercial Service</i>		
Commercial Service, General		
Day Care Center		
Banks		
Veterinary Clinic/Animal Hospital		
Kennel and Boarding Facility		
Funeral Parlor		
Self Service Laundry Shop/Dry Cleaners		
Blood Donation Centers		
Tattoo Parlors		
Check Cashing/Payday Loan Stores		
Massage Establishments		
Commercial Kitchen		1 / 250 NFA

Table 16-5-2(C): Schedule of Parking Requirements	
<i>Use</i>	<i>Required Spaces</i>
Commercial Service	
Commercial Service, General	1 / 250 NFA
Day Care Center	
Banks	
Veterinary Clinic/Animal Hospital	
Kennel and Boarding Facility	
Funeral Parlor	
Self Service Laundry Shop/Dry Cleaners	
Blood Donation Centers	
Tattoo Parlors	
Check Cashing/Payday Loan Stores	
Massage Establishments	
Commercial Kitchen	

SECTION 9: That Chapter 16, Article 5, Section 8 (D)(3)(a) and (D)(3)(d), and Figure 16-5-8 (D)(3) of the Carol Stream Unified Development Ordinance is hereby amended as follows:

§ 16-5-8 FENCES.

(D) *Fences on lots with residential or institutional uses.*

(3) Fences in exterior side and rear yards of through lots.

(a) Required design. The exterior side and rear yards of any through lot improved with a fence shall be as specified in Figure 16-5-8(D)(3).

(b) Height. The maximum height of fences in rear yards of through lots must be five feet, except for fences on through lots which back up to a major street as defined in § 16-5-2(F)(2)(d), in which case the fence must be six feet in height. The maximum height of a fence in exterior side yards of through lots must be five feet.

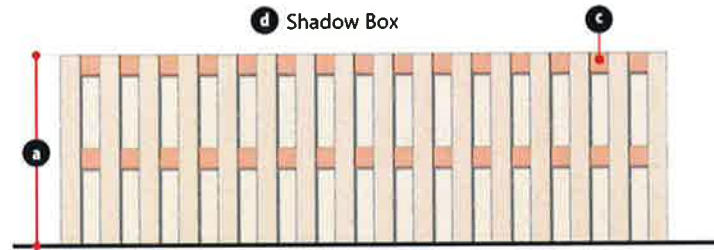
(c) Materials. Fence materials utilized in exterior side and rear yards of through lots shall be pressure treated, cedar-tone wood (chemically treated or naturally resistant to decay) or wood composites.

(d) Design. Fences in exterior side and rear yards of through lots shall be shadow box style fences installed vertically.

(e) Location. Fences in exterior side and rear yards of through lots shall be located in line with the fences of adjacent properties. In the case of a corner lot in which the rear lot line of the rear yard abuts the side lot line of the front yard of an adjacent

residential interior lot, a structural fence may be erected in the side yard adjoining a street within the area between the rear lot line and the rear of the dwelling unit, provided the fence is placed no nearer to the right-of-way/property line than the required setback for a side yard adjoining a street for the zoning district or planned development, as applicable, in which the lot is located. If the only rear access door to the house is located facing the side yard adjoining a street, the fence may extend along the side of the house to a point not more than three feet past the access door and may encroach no more than five feet into this required setback. The fence setback shall increase back to the required setback at a point no greater than five feet past the rear of the dwelling unit into the rear yard.

Fence Types
16-5-8(D)(3)



This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS 3rd DAY OF JANUARY, 2022.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr. Mayor

ATTEST:

Julia Schwarze, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Bob Mellor, Village Manager

FROM: Phil Modaff, Director of Public Works

DATE: December 14, 2021

RE: Recommendation to Adopt a Resolution Amending the Employee Pay Plan -- Eliminate the Management Analyst Position in the Public Works Department and Create an Assistant Director of Public Works Position

The Department of Public Works has recently completed a review of the department's organizational structure as a follow-up to direction received during the recent Village Board goal-setting session. The analysis includes a recommendation for a variety of changes over several years, including two which are recommended here for immediate approval and implementation.

The immediate priority in Public Works is to replace the vacant Management Analyst position with an Assistant Director. Prior to 2014, the department structure included an Assistant Director of Public Works. However, with the departure of the Assistant Director to another agency in late 2013, the department recommended downgrading that position and creating two positions (Management Analyst and Office Manager) to meet the needs of the department at the time with little financial impact.

An analysis of other similarly-sized area Public Works Departments has been undertaken to examine the various organizational models¹. Seven of the eight agencies include an Assistant Director position. Internally, the Police, Engineering, Finance and Administration departments all have an assistant department head position. Another factor considered in reaching this recommendation is the need for succession planning. Under the current structure the number two position in the department is designed to be primarily operations leadership, with less focus on administration. The Management Analyst position was designed to be entry-level management with no supervisory responsibility, and was never intended to serve as a backup to, or replacement for, the Director position.

The Director of Human Resources and I have prepared the attached job description and the Director of Human Resources has recommended a salary range of \$101,884 - \$145,031. In addition to the proposed job description, the attached summary of position duties provides more detail on the anticipated assignments and areas of focus of the position. The Management Analyst was earning \$75,625/yr.; we anticipate hiring the Asst. Director up to the mid-point of the range (\$123,460). The financial impact in the current fiscal year will be negligible² due to the lag time between the Management Analyst's departure and the Asst. Director hiring. Assuming a start date in February,

The Director of Human Resources has prepared the attached Resolution recommending that the Village Board Amend the Employee Pay Plan to eliminate the Management Analyst Position in the Public Works Department and create an Assistant Director of Public Works Position. Should it be approved, it is our intention to immediately post a notice soliciting applicants for the position.

¹ Agencies included: Addison, Bartlett, Buffalo Grove, Downers Grove, Elk Grove Village, Lombard, Wheaton, Woodridge.

² Assuming a February 1 start date actual wages would come in around \$4,000 *under* budget.

SUMMARY OF POSITION DUTIES

Assistant Director of Public Works

This exempt position replaces the Management Analyst position providing general support for the Director and serving as Acting Director during Director's absence (Draft Job Description attached). The Assistant Director will directly supervise the following positions:

Supervisor – Administration Services

Supervisor – Garage Services (a recommendation will be forthcoming as part of the larger reorganization plan to expand this position to include supervision of facilities maintenance)

- ❖ General project management and capital improvement planning
 - Examples: water tower painting, well de-commissioning (or well rehabilitations), water system update study, Public Works space rehabilitation/improvements
- ❖ General oversight of fleet maintenance operation and front-office operations and conduct performance reviews for Supervisors in those functions
- ❖ Serve as Public Information Officer and Special Events Liaison for Public Works Department
 - Coordinates with PIO's in Police and Administration
 - Supports all departmental social media outlets and serves as backups to Police and Administration
 - Serves as primary liaison for special events representing Public Works and coordinates Public Works resources
- ❖ Budget preparation and administration
 - Start-to-finish oversight of annual budget document preparation
 - Routine budget progress monitoring and reporting
 - Prepare bid specifications and make award recommendations (utilize on-line bidding)
 - Conduct analysis of various cost centers and identify opportunities to efficiencies
- ❖ Risk management
 - IRMA steering committee representative
 - Prepare for regular IRMA audits/evaluations
 - Safety committee liaison
 - Track required safety training and secure training sources and resources
 - Policy and Job Safety Analysis development, updates and maintenance
- ❖ Employee development and training
 - Supervisory training/mentoring
 - Develop individual employee training and development programs for every employee
- ❖ Analyze and improve work processes
 - Salt conservation
 - Boil order
 - Asset management
 - Develop and drill response procedures for critical equipment failures
- ❖ Emergency/disaster preparedness planning and training
- ❖ Departmental sustainability program (grants, program research – alternative fuels, recycling/reuse)
- ❖ Performance measuring
- ❖ On-boarding and orientation for new employees

RESOLUTION NO. _____

**A RESOLUTION AMENDING RESOLUTION NO. 3183
ADOPTING THE 2021-22 EMPLOYEE COMPENSATION PLAN FOR
THE VILLAGE OF CAROL STREAM**

WHEREAS, on April 19, 2021, the Mayor and Board of Trustees of the Village of Carol Stream adopted Resolution No. 3183 adopting the 2021-22 Employee Compensation Plan for the Village of Carol Stream; and

WHEREAS, since that time, an evaluation of the organizational structure within the Public Works Department has been undertaken; and

WHEREAS, a recommendation has been presented to the Mayor and Board of Trustees to eliminate one (1) full-time Management Analyst position within the Public Works Department, and

WHEREAS, a recommendation has been presented to the Mayor and Board of Trustees to create one (1) full-time Assistant Public Works Director position within the Public Works Department.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the 2021-22 Employee Compensation Plan is hereby amended to eliminate the full-time position of Management Analyst.

SECTION 2: That the 2021-22 Employee Compensation Plan is hereby amended to establish a new full-time position of Assistant Public Works Director.

SECTION 3: That the 2021-22 Employee Compensation Plan is hereby amended to establish the pay range for the position of Assistant Public Works Director as \$101,884 - \$145,031.

SECTION 4: This Resolution shall be in full force and effect from and after its passage and publication in pamphlet form as prescribed by law.

PASSED AND APPROVED THIS 3rd DAY OF January 2022.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Julia Schwarze, Village Clerk

Position Classification

Assistant Public Works Director

FLSA STATUS: Exempt

DEFINITION:

Under general supervision of the Public Works Director, provides assistance in supervising and directing the operations of the Public Works Department. Serves to provide timely and accurate information for the development of various reports, reviews and programs. Provides general assistance through researching, writing reports, statistically analyzing trends, data or information. Serves to carry out the goals of the Public Works Department and the Village.

EXAMPLES OF DUTIES:

Serves as Director of Public Works in absence of the Director. Administers departmental policies and procedures.

Directly responsible for oversight of daily operations of Public Works Fleet division and facility maintenance. The Assistant Director oversees the division Supervisor to develop and implement goals, objectives, policies, procedures and work standards for assigned divisions; conducts annual employee performance evaluations.

Directly responsible for oversight of administrative services functions. The Assistant Director oversees the division Supervisor to develop and implement goals, objectives, policies, procedures and work standards for assigned divisions; conducts annual employee performance evaluations.

Administers the department's safety and loss control programs, including policy development, safety committee, accident review, claims processing and training. Serves as PW representative for the Intergovernmental Risk Management Association.

Prepares and administers departmental budget. Directly involved in the preparation of Fleet Operating and Capital Budgets.

Directs the procurement of professional services and associated contract negotiations; reviews and oversees the performance of contract professionals.

Manages Public Works communication plan, including media production and messaging through both document and social media platforms. Serves as department liaison for Village special events.

Prepares and presents both written and oral reports. Supervises and coordinates specific Public Works processes and projects; compiles reports and provides recommendations; evaluates programs and projects for grant application.

Writes departmental bid specifications and approves purchase requisitions; negotiates, rewrites and administers contracts.

Confers with members of other departments regarding departmental or Village-wide operational matters; facilitates resolution of problems and the development of coordinated policies.

Assists in the development of a continuous professional development program, including the pursuit of degrees or licenses required to be an effective professional.

Monitors and ensures department/staff compliance with Personnel Manual and union contract; participates in grievances, labor negotiations, strategy sessions and Labor/Management meetings.

Makes recommendations to the Public Works Director concerning hiring, discipline and promotion of subordinate employees.

Assists with the development, implementation, administration and enforcement of the departmental Emergency Operations.

Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to analyze, reason and communicate through written formats, over the telephone and in person with all departmental staff, other Village staff and the general public.

Knowledge of Public Works operations, practices and principles.

General knowledge of State and Federal regulations pertaining to Public Works operations.

Knowledge in the use of computer applications including MS Word, Excel and Outlook; familiarity with CarteGraph and GIS a plus.

General technical understanding of OSHA/IDOL safety requirements in the Public Works environment.

Ability to prepare and present clear concise reports.

Ability to acquire knowledge of Village-wide and departmental procedures and practices.

Ability to learn, understand and adhere to all applicable safety precautions and procedures.

Ability to provide regular and predictable work attendance.

TRAINING, EDUCATION AND EXPERIENCE:

Associates Degree in Construction, Engineering, Public Administration or related field with the ability to obtain Bachelor's Degree within 2 years. (Masters Degree Preferred).

Minimum 5 years progressively responsible experience within a municipal Public Works environment, including at least 2 years supervisory experience.

Knowledge of CarteGraph or similar asset management program preferred.

ESSENTIAL PHYSICAL AND SENSORY JOB ELEMENTS

FREQUENCY OF OCCURRENCE

1. Manual Dexterity:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation: Computer generated reports.

2. Climbing:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

3. Crawling:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

4. Kneeling:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

5. Lifting:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

6. Running:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

7. Sitting:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation: Much of the work performed is done sitting at the work station.

8. Standing:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

9. Stooping:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

10. Walking:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation: Conducts new employee and visitor tours of Public Works facilities.

11. Carrying:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

12. Driving:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

13. Listening:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation: Listens to feedback from employees about various programs, receives instructions from Public Works Director.

14. Visual Acuity:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation: Performs research and produces reports on various safety matters. Responsible for Public Works Safety compliance; must be able to identify potential safety hazards.

15. Verbal Communication:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation: Interaction with residents, employees and Public Works Director.

16. Other:	N/A	Minimal	Moderate	Frequent	Excessive
Hours per day:	N/A	(0-1)	(1-4)	(4-7)	(7+)

Explanation:

RESOLUTION NO. _____

A RESOLUTION TO ENDORSE THE LEGISLATIVE ACTION PROGRAM OF THE DUPAGE MAYORS AND MANAGERS CONFERENCE FOR THE 2022 LEGISLATIVE SESSION

WHEREAS, the Village of Carol Stream is a member of the DuPage Mayors and Managers Conference; and

WHEREAS, the DuPage Mayors and Managers Conference develops its annual Legislative Action Program with the goal of establishing a comprehensive platform on legislative issues in order to protect and benefit the interests of its member municipalities, residents and businesses in these municipalities, and the region generally; and

WHEREAS, on November 4, 2021 the DuPage Mayors and Managers Conference Board of Directors voted unanimously to adopt its 2022 Legislative Action Program, attached hereto; and

WHEREAS, the Village of Carol Stream, will individually benefit by formally establishing positions on legislative issues affecting municipalities, thereby giving clear direction to officials and employees of the Village of Carol Stream regarding legislative positions that may be represented in official capacity or on behalf of the municipality:

NOW, THEREFORE, BE IT RESOLVED, that the Village of Carol Stream hereby adopt the DuPage Mayors and Managers Conference’s 2022 Legislative Action Program, which is attached and includes Preserving Local Authority and Ensuring Sustainable Municipal Budgets.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the DuPage Mayors and Managers Conference, to all state and federal legislators representing the Village of Carol Stream, to the Office of the Governor, and to department heads in the Village of Carol Stream.

PASSED AND APPROVED THIS 3rd of JANUARY, 2022.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Julia Schwarze, Village Clerk



DuPage Mayors & Managers Conference 2022 Legislative Action Program

Representing more than one million residents by advocating for sound public policy initiatives, the DuPage Mayors and Managers Conference (DMMC) promotes effective local government, fosters intergovernmental cooperation, and finds innovative solutions to make local government operate more effectively for residents.

DMMC 2022 Legislative Priorities

<p style="text-align: center;">Preserve Local Authority</p> <p>to allow municipalities to serve the distinct needs of their residents and businesses.</p>	<p style="text-align: center;">Ensure Sustainable Municipal Budgets</p> <p>to fund police, fire, public works, infrastructure, and other essential municipal services.</p>
<ul style="list-style-type: none"> • Protect qualified immunity to ensure local governments are not unduly liable for municipal officials discharging their duties in accordance with existing policy. • Preserve Tax Increment Financing (TIF) authority to ensure municipalities complete redevelopment projects and continue investment in local economic development. • Remove restrictions on non-home rule municipalities to utilize hotel/motel and locally-imposed sales tax revenue. • Permit non-home rule municipalities to implement and utilize locally imposed motor fuel taxes (MFT) consistent with Cook County non-home rule municipalities. 	<ul style="list-style-type: none"> • Return the Local Government Distributive Fund to 10% to fund critical services such as police and fire protection, garbage pick-up, road maintenance, and snow removal. • Extend the amortization period for public safety pensions to 2050 to align with other state and Chicago-based funds, providing additional time to plan and fund increases in annual required contributions. • Repeal the state administrative fee on locally imposed sales taxes. • Allow application of hotel/motel taxes to stays of 30 days or longer.

<p>Advocate for Municipal Interests</p> <p>Pension Reform Workers' Compensation Reform Non-Home Rule Equity Infrastructure Funding</p>

Village of Carol Stream
Interdepartmental Memo

TO: Board of Trustees
FROM: Frank Saverino, Sr., Mayor
DATE: December 28, 2021
RE: Board of Fire and Police Commissioners Appointment

A vacancy currently exists on the Board of Fire and Police Commissioners with the resignation of Eric Dunn. I am pleased to recommend the appointment of Gabriel Murcia to the Board of Fire and Police Commission. Mr. Murcia's background is attached for your consideration.

Consistent with the provisions of the Code of Ordinances, I am recommending Gabriel Murcia for appointment to replace Mr. Dunn with a term expiring April 30, 2022. Your concurrence with this appointment is requested.

FS/dk

Attachment

My name is Gabriel (Gabe) Murcia. Per the direction of Chief Holmer, I am submitting my proposal to be considered for the Police & Fire Commission for Carol Stream. I've been a resident of the Carol Stream community for almost 20 years. Mr. Keith Briggs contacted me about the Commission as he and I have been acquainted throughout our residency in Carol Stream. Mr. Briggs holds me in high regard, particularly during past board meetings for District 93, as I have contributed my thoughts and opinions on issues surrounding our schools and Carol Stream in general. He recalled my background in Workforce Development and recommended me for approval to be on the Commission.

Together with my wife, Cindy, we are raising 2 children. Ryan is a Sophomore at Glenbard North and Lauren is in 6th grade at Jaystream Middle School. We are very active in the community involved with Park District sports, acting as a coach, and in the Young Men's Service League to name a few programs. I also serve on our townhome board as Vice President. As far as my background, I've held Workforce Development and Human Resources roles for the past 20 years, focusing on Training and Development and Talent Acquisition. I've also volunteered for past events at city colleges assisting students with mock interviews and have volunteered my time at a Career Center in Naperville, assisting displaced workers with job search strategies. I've held management roles and conducted several interviews to hire individuals. In my current role, with National Able Network, I network with employers to support their talent pipeline needs. This involves finding qualified candidates by reviewing resumes, conducting interviews and community outreach activities. I'm interested in this Commission as I feel that it not only broadens my skills, but it allows me to complement the work I've already done for the community. I'm confident that I would bring a great perspective to the team, while also learning from my peers and members of the Village, Commission, and Police Department.


I welcome the opportunity to answer any questions you may have and thank you and the Village for your consideration.

Kind regards,

Gabe Murcia

Village of Carol Stream
Interdepartmental Memo

TO: Bob Mellor, Village Manager

FROM: Ann Delort, Administration Secretary 

DATE: December 16, 2021

RE: **2022 Raffle License Application - American Legion Post 76**

The American Legion Post 76 has submitted a Raffle License Application for their 2022 annual license to conduct weekly raffles at their hall.

They have paid the license fee of \$100 and are asking to have the Fidelity Bond fee waived. The application, Certificate of Liability Insurance and the Articles of Incorporation are available for viewing in the Administration office.

The American Legion is a non-for-profit organization with proceeds from the raffles donated to various local charities, scouts and ball teams, which benefit the residents of the Village of Carol Stream.

Please place this on the agenda for Monday, January 3, 2022 for Board review and approval of the raffle license.

Thank you,

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on DECEMBER 20,2021**

AGENDA ITEM
L-1 11/3/22

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
ACCURATE OFFICE SUPPLY CO					
COPY PAPER, SUPPLIES	2.66	01520000-53314	OFFICE SUPPLIES	554903	
COPY PAPER/DESK CALENDARS	679.95	01590000-53317	OPERATING SUPPLIES	554903	
DESK CALENDARS	5.32	01600000-53314	OFFICE SUPPLIES	554903	
OFFICE SUPPLIES	21.98	01640100-53317	OPERATING SUPPLIES	556261	
	<u>709.91</u>				
ACE HARDWARE					
KEYS TO PAINT ROOM	7.47	04200100-53314	OFFICE SUPPLIES	297369	
	<u>7.47</u>				
ADVANTAGE TRAILERS & HITCHES					
OC SHORE PLUG	18.99	01696200-53354	PARTS PURCHASED	73627	
	<u>18.99</u>				
AEP ENERGY					
100 DELLA CT 10/06-11/04/21	9.97	01670300-53213	STREET LIGHT ELECTRICITY	3013130378.11/05/21	
1025 LIES RD 10/14-11/12/21	38.62	01670300-53213	STREET LIGHT ELECTRICITY	3013130446 11/15/21	
1345 GEORGETOWN 10/18-11/16/21	22.66	01670300-53213	STREET LIGHT ELECTRICITY	3013130390 11/17/21	
192 YUMA LN 10/15-11/15/21	30.46	01670300-53213	STREET LIGHT ELECTRICITY	3013130479 11/16/21	
300 BENNETT DR 10/19-11/17/21	1,339.02	01670300-53213	STREET LIGHT ELECTRICITY	3013130367 11/18/21	
401 TOMAHAWK 10/15-11/15/21	42.47	01670300-53213	STREET LIGHT ELECTRICITY	3013130468 11/16/21	
403 SIOUX 10/15-11/15/21	24.73	01670300-53213	STREET LIGHT ELECTRICITY	3013130389 11/16/21	
491 CHEYENNE 10/15-11/15/21	24.44	01670300-53213	STREET LIGHT ELECTRICITY	3013130413 11/16/21	
512 CANYON TRL 10/15-11/15/21	21.73	01670300-53213	STREET LIGHT ELECTRICITY	3013130402 11/16/21	
594 NEZ PERCE CT 10/15-11/15/21	20.35	01670300-53213	STREET LIGHT ELECTRICITY	3013130424 11/16/21	
633 THUNDERBIRD 10/15-11/15/21	83.43	01670300-53213	STREET LIGHT ELECTRICITY	3013130457 11/16/21	
796 PAWNEE 10/15-11/15/21	65.81	01670300-53213	STREET LIGHT ELECTRICITY	3013130435 11/16/21	
	<u>1,723.69</u>				
AIRLINE PURCHASE MASTERCARD					
NEW ORLEANS-COOPER, BACKGROUND	395.95	01662400-53330	INVESTIGATION FUND	2QV2Y2	
	<u>395.95</u>				

**Village of Carol Stream
 Schedule of Bills
 For Village Board Approval on DECEMBER 20,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
ALTA CONSTRUCTION EQUIPMENT ILLINOIS, LLC					
DE TEETH	102.90	01696200-53354	PARTS PURCHASED	SP4/41386	
	<u>102.90</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on DECEMBER 20,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
AMAZON.COM					
ADOPT A COP SUPPLIES	15.49	01664700-53325	COMMUNITY RELATIONS	2569059	
BOOT DRYER	35.99	04200100-53314	OFFICE SUPPLIES	6684217	
BOOT HANGING RACK	29.99	04200100-53314	OFFICE SUPPLIES	4050607	
BOX FOR BADGES	34.99	01660100-53317	OPERATING SUPPLIES	6037813	
CALENDAR	9.93	01662600-53314	OFFICE SUPPLIES	1452209	
CALENDAR	32.91	01662600-53314	OFFICE SUPPLIES	1452209	
CALENDAR-DUMOULIN, S	5.58	01662600-53314	OFFICE SUPPLIES	3667468	
CALENDAR-LOPEZ, J	9.99	01662600-53314	OFFICE SUPPLIES	5056209	
CALENDAR-POPE	10.98	01662600-53314	OFFICE SUPPLIES	0997003	
CALENDAR-SPICER, K	11.00	01662600-53314	OFFICE SUPPLIES	9842613	
CALENDAR-SSU	20.52	01662600-53314	OFFICE SUPPLIES	3134627	
CHRISTMAS DECOR	16.99	01660100-53317	OPERATING SUPPLIES	5955463	
CHRISTMAS SHARING SUPPLIES	14.99	01660100-53317	OPERATING SUPPLIES	2961865	
CHRISTMAS SHARING SUPPLIES	26.99	01660100-53317	OPERATING SUPPLIES	5809868	
CHRISTMAS SHARING SUPPLIES	125.98	01660100-53317	OPERATING SUPPLIES	7916215	
COMMAND STRIPS	8.14	01660100-53317	OPERATING SUPPLIES	1235447	
COMMUNITY RELATIONS SUPPLIES	62.45	01664700-53325	COMMUNITY RELATIONS	9981057	
CRIMPER	31.03	01696200-53354	PARTS PURCHASED	7329847	
DARE CERTIFICATE HOLDERS	99.80	01664700-53325	COMMUNITY RELATIONS	8740205	
DELL DOCKING STATION	196.13	01652800-53317	OPERATING SUPPLIES	9837817	
DOOR BADGES	129.97	01652800-53314	OFFICE SUPPLIES	2536273	
DRY ERASE BOARD	59.79	01662600-53314	OFFICE SUPPLIES	6048232	
DRY ERASE BOARD SUPPLIES	30.65	01662600-53314	OFFICE SUPPLIES	6048232	
EVIDENCE HARD DRIVES	699.90	03395000-53317	OPERATING SUPPLIES	7596266	
EVIDENCE HARD DRIVES	850.87	03395000-53317	OPERATING SUPPLIES	0547422	
EYE WASH STATION SUPPLIES	59.56	01670400-53317	OPERATING SUPPLIES	0441019	
GAS MONITOR CASE	42.99	04201600-53317	OPERATING SUPPLIES	0031451	
GLOVES	28.15	01696200-53317	OPERATING SUPPLIES	9877841	
HAND SOAP FOR KUHN STATION	13.98	04200100-53314	OFFICE SUPPLIES	9983426	
HEAT SHRINK, CRIMPER	20.36	01696200-53317	OPERATING SUPPLIES	7329847	

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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
HOOKDS	20.24	01660100-53317	OPERATING SUPPLIES	1248208	
HYDROMETER	75.34	01670200-53317	OPERATING SUPPLIES	8970652	
NIGHT LIGHTS FOR WATER GARAGE	139.98	04201600-53317	OPERATING SUPPLIES	3967438	
NOZZLES	137.20	01670500-53317	OPERATING SUPPLIES	5217823	
OFFICE SUPPLIES	6.98	01610100-53317	OPERATING SUPPLIES	3161801	
OFFICE SUPPLIES	55.80	01610100-53317	OPERATING SUPPLIES	6877054	
OIL MATS	90.20	01696200-53317	OPERATING SUPPLIES	9199418	
PAPER TOWELS	83.98	01660100-53317	OPERATING SUPPLIES	2531410	
PORTABLE HARD DRIVE	59.99	01652800-53314	OFFICE SUPPLIES	6577068	
PRY BAR	50.30	01696200-53316	TOOLS	0849015	
PW HYD METER MAILBOX	45.88	04200100-53314	OFFICE SUPPLIES	9983426	
RETURN	-208.46	04200100-53324	UNIFORMS	0621836RET	
ROLL PAPER TOWEL	77.09	01670400-53317	OPERATING SUPPLIES	7738614	
SAFETY SUPPLIES	78.73	04201600-53317	OPERATING SUPPLIES	4653829	
SHIPPING REFUND	-5.25	01660100-53317	OPERATING SUPPLIES	1248208-REF	
SPRAYER	93.90	01696200-53317	OPERATING SUPPLIES	6823443	
SWEATSHIRTS	79.99	04200100-53324	UNIFORMS	4357032	
SWEATSHIRTS	79.99	01696200-53324	UNIFORMS	1901866	
SWEATSHIRTS	79.99	01696200-53324	UNIFORMS	4357032	
SWEATSHIRTS	118.23	04200100-53324	UNIFORMS	0843429	
SWEATSHIRTS	154.98	01670100-53324	UNIFORMS	1901866	
TC DVR REPLACEMENT HARD DRIVES	305.24	01652800-54413	COMPUTER EQUIPMENT	7397804	
UNIFORM T-SHIRTS	208.46	04200100-53324	UNIFORMS	0621836	
VOLUNTEER BADGE HOLDERS	25.98	01664700-53325	COMMUNITY RELATIONS	9649068	
	4,590.85				
AMER PLANNING ASSN					
APA, AICP MEMBERSHIP-T FARACE 01/01-12/31/	618.00	01640100-52234	DUES & SUBSCRIPTIONS	128161-21103	
	618.00				

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AMERICAN LEGAL PUBLISHING CORP					
CODIFICATION-NOV 2021	144.00	01520000-52253	CONSULTANT	12466	
	<u>144.00</u>				
AMERICAN SOCIETY OF CIVIL ENGINEERS					
DUES 01/01-12/31/22	275.00	01620100-52234	DUES & SUBSCRIPTIONS	1044940880	
	<u>275.00</u>				
ARAMARK UNIFORM & CAREER APPAREL GROUP INC					
FIRST AID SUPPLIES	45.65	01670100-53317	OPERATING SUPPLIES	ORD4-008090	
	<u>45.65</u>				
ARMBRUST PLUMBING & HEATING INC					
FARMHOUSE-RPZ TEST, REPAIR	725.00	01680000-53319	MAINTENANCE SUPPLIES	19479601	
	<u>725.00</u>				
ASSOCIATED TECHNICAL SERVICES LTD					
LOCATOR LEADS	212.00	04201600-52284	EQUIPMENT MAINTENANCE	34697	
	<u>212.00</u>				
AVI SYSTEMS INC					
AUDIO TROUBLESHOOT-BOARDROOM	500.00	01652800-54418	CATV/ PEG EXPENSES	88764924	
	<u>500.00</u>				
B & F CONSTRUCTION CODE SERVICES, INC					
FIRE ALARM REV-327 GUNDERSEN DR, 21-2976-I	200.00	01643700-52253	CONSULTANT	57931	
INSPECTION-OCT 2021	1,058.40	01643700-52253	CONSULTANT	15149	
	<u>1,258.40</u>				
BAXTER & WOODMAN INC					
PUMP STATION IMPROVEMENTS, PAY #3	23,085.00	04201600-54480	CONSTRUCTION	0228852 PO-3939	
	<u>23,085.00</u>				

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BEDROCK EARTHSCAPES LLC					
KLEIN CREEK STABILIZATION	5,000.00	11740000-55488	STORMWATER UTILITIES	1767 PO-462665	
	<u>5,000.00</u>				
BLOOMING COLOR OF ST CHARLES					
BUS CARDS-WALKER	38.12	01660100-53317	OPERATING SUPPLIES	276478	
	<u>38.12</u>				
BOLLER CONSTRUCTION CO. INC					
WRC DEWATERING 11/30/21, PAY #6	-338.51	04-21225	RETAINAGE - BOLLER CONSTRUCT.21184-6 PO-3907		
WRC DEWATERING 11/30/21, PAY #6	3,385.09	04101100-54480	CONSTRUCTION	21184-6 PO-3907	
	<u>3,046.58</u>				
BRACING SYSTEMS					
EXPANSION JOINT	21.50	01670500-53317	OPERATING SUPPLIES	397883-1	
	<u>21.50</u>				
BRIAN COOPER					
BACKGROUND INVEST-COOPER 12/16-12/19/21	185.00	01662400-53330	INVESTIGATION FUND	BG INV 2021-COOPER	
	<u>185.00</u>				
C S FIRE PROTECTION DISTRICT					
PERMITS-NOV 2021	840.00	01-24416	DEPOSIT-FIRE DISTRICT PERMIT	PERMITS NOV 2021	
	<u>840.00</u>				
CANON FINANCIAL SERVICES INC					
ADMIN-COPIER 10/01-10/31/21	1,036.10	01652800-52226	OFFICE EQUIPMENT MAINTENANC	27577765	
	<u>1,036.10</u>				
CANON SOLUTIONS AMERICA					
COPIER USE CHARGES	669.08	01652800-52226	OFFICE EQUIPMENT MAINTENANC	4037779403	
	<u>669.08</u>				

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CAPUTO'S NEW FARM PRODUCE- CAROL STREAM INC					
FAMILY FUN DAY	41.85	01664700-53325	COMMUNITY RELATIONS	00750961	
NOTE PAYMENT 12/31/21	60,094.23	22490000-56491	LOAN INTEREST	NOTE PAYMNT 12/31/21	
NOTE PAYMENT 12/31/21	87,687.62	22490000-56490	LOAN PRINCIPAL	NOTE PAYMNT 12/31/21	
	<u>147,823.70</u>				
CARASOFT TECHNOLOGY CORP					
ONLINE-LEARNING PORTAL 01/21/22-01/20/23	2,070.00	01652800-52223	TRAINING	27070856INV	
	<u>2,070.00</u>				
CARHARTT INC					
SWEATSHIRTS - FELIX MONTALVO	269.93	04200100-53324	UNIFORMS	0202303856	
	<u>269.93</u>				
CAROL STREAM LAWN & POWER					
STRING	17.10	01670400-53317	OPERATING SUPPLIES	474211	
	<u>17.10</u>				

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CARQUEST AUTO PARTS					
NV ADDITIVE	8.27	01696200-53354	PARTS PURCHASED	2420-510285	
NV BATTERY	152.64	01696200-53354	PARTS PURCHASED	2420-509747	
NV BRAKE CAN	42.71	01696200-53354	PARTS PURCHASED	2420-509867	
NV CHAMBER	90.20	01696200-53354	PARTS PURCHASED	2420-510275	
NV CLAMP	8.79	01696200-53354	PARTS PURCHASED	2420-508962	
NV CORE RETURN	-66.00	01696200-53354	PARTS PURCHASED	2420-510367	
NV CREDIT	-8.79	01696200-53354	PARTS PURCHASED	2420-510820	
NV FILTER	11.95	01696200-53354	PARTS PURCHASED	2420-509888	
NV FILTERS	16.43	01696200-53354	PARTS PURCHASED	2420-511122	
NV FITTING	7.82	01696200-53354	PARTS PURCHASED	2420-510772	
NV GLUE	8.27	01696200-53354	PARTS PURCHASED	2420-510469	
NV HOSES	76.36	01696200-53354	PARTS PURCHASED	2420-509606	
NV OIL FILTER	3.14	01696200-53354	PARTS PURCHASED	2420-509695	
NV OIL FILTER	8.55	01696200-53354	PARTS PURCHASED	2420-510173	
NV SWITCH	3.49	01696200-53354	PARTS PURCHASED	2420-509861	
OC BATTERY	125.17	01696200-53354	PARTS PURCHASED	2420-509182	
OC BATTERY	152.64	01696200-53354	PARTS PURCHASED	2420-509192	
OC BULBS	6.60	01696200-53354	PARTS PURCHASED	2420-508490	
OC FILTER	3.14	01696200-53354	PARTS PURCHASED	2420-508777	
OC FILTER	4.49	01696200-53354	PARTS PURCHASED	2420-508969	
OC GEAR LUBE	91.98	01696200-53354	PARTS PURCHASED	2420-509062	
OC HOSE	14.16	01696200-53354	PARTS PURCHASED	2420-508921	
OC OIL	45.99	01696200-53354	PARTS PURCHASED	2420-509099	
OC RETURN, INV 2420-509182	-125.17	01696200-53354	PARTS PURCHASED	2420-509368	
OC VALVE STEM	2.33	01696200-53354	PARTS PURCHASED	2420-508709	
OC VALVE STEM	4.66	01696200-53354	PARTS PURCHASED	2420-508898	
	689.82				

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CDW GOVERNMENT LLC, CDW GOVERNMENT,CDWG					
PD SCANNER	869.12	01652800-54412	OTHER EQUIPMENT	1C6C1YR	
	<u>869.12</u>				
CHICAGO TRIBUNE-REDEYE					
DIGITAL ACCESS 11/05-12/02/21	27.72	01590000-52234	DUES & SUBSCRIPTIONS	204437289 DEC-2021	
	<u>27.72</u>				
CHRISTOPHER B BURKE ENGR LTD					
FULLERTON TOWER-PAINTING, REPAIRS 10/31-11/27/21	4,146.00	04201600-52253	CONSULTANT	171065 PO-3942	
SALT DOME 10/31-11/27/21	461.64	11740000-55487	FACILITY CAPITAL IMPROVEMENT	171066 PO-3891	
SMA REVIEW	274.50	01620100-52352	STORMWATER REVIEW	171052	
TOWER #4-PAINTING, REPAIRS 10/31-11/27/21	725.50	04201600-52253	CONSULTANT	171064 PO-3867	
	<u>5,607.64</u>				
COLLEGE OF DUPAGE					
RAINEY 09/20-09/21/21	225.00	01660100-52223	TRAINING	002001258	
	<u>225.00</u>				
COMCAST CABLE					
ELEVATOR PHONES 10/20-11/19/21	87.29	01652800-52230	TELEPHONE	0010112 10/16/21	
MTHLY FEE 10/20-11/19/21	90.00	01664700-53330	INVESTIGATION FUND	0483228 10/16/21	
VOICE, DATA SVC 10/15-11/14/21	4,448.26	01652800-52230	TELEPHONE	132541346	
	<u>4,625.55</u>				
COMED					
MORTON, LIES 10/20-11/18/21	96.25	01670300-53213	STREET LIGHT ELECTRICITY	0815164035 11/23/21	
	<u>96.25</u>				
CONSTELLATION NEW ENERGY					
106 GOLDENHILL 10/20-11/18/21, 61098271601	24.14	01670600-53210	ELECTRICITY	7280332-24 11/19/21	
200 TUBEWAY 11/04-12/07/21, 61219365701	259.89	04101500-53210	ELECTRICITY	7280332-18 12/08/21	
	<u>284.03</u>				

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CORE & MAIN LP					
BELL REPAIR CLAMP-LAKESHORE	1,527.00	04201600-53317	OPERATING SUPPLIES	P990025	
REPAIR-CLAMPS	1,351.74	04201600-53317	OPERATING SUPPLIES	P988278	
	<u>2,878.74</u>				
COUNTY COURT REPORTERS INC					
CASE 21-0051 & 21-0053	200.00	01530000-52241	COURT REPORTER FEES	130888	
	<u>200.00</u>				
COVERALL NORTH AMERICA INC					
PWC JANITORIAL-DEC 2021	1,422.00	01670100-52276	JANITORIAL SERVICES	1010688086 PO-3889	
	<u>1,422.00</u>				
CREATIVE PRODUCT SOURCING INC - DARE					
DARE	90.00	01664700-53325	COMMUNITY RELATIONS	142063	
DARE	464.25	01664700-53325	COMMUNITY RELATIONS	137519	
DARE	1,126.23	01664700-53325	COMMUNITY RELATIONS	141568	
	<u>1,680.48</u>				
CRUTCHFIELD					
TRUCK #31 SAFETY EQUIPMENT	269.98	01670200-53317	OPERATING SUPPLIES	30687989	
	<u>269.98</u>				
CYBERSOURCE CORP					
AUTHNET CC FEES-DEC 2021	30.00	01610100-52256	BANKING SERVICES	AUTHNET 12/31/21	
CYBER SOURCE FEE-NOV 2021	708.95	04203100-52221	UTILITY BILL PROCESSING	CYBER SRC 11/30/21	
CYBER SOURCE FEE-NOV 2021	708.96	04103100-52221	UTILITY BILL PROCESSING	CYBER SRC 11/30/21	
CYBER SOURCE FEE-NOV 2021	1,417.92	01610100-52256	BANKING SERVICES	CYBER SRC 11/30/21	
	<u>2,865.83</u>				

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DOCUMENT IMAGING DIMENSIONS, INC					
COVID 19-VACCINE EVENT COPIER RENTAL	750.00	19415500-53391	VACCINE EVENT 2021 COVID 19	2273	
FINANCE-4350 TONER	89.00	01652800-52226	OFFICE EQUIPMENT MAINTENAN	Q2278	
FINANCE-M402 TONER	89.00	01652800-52226	OFFICE EQUIPMENT MAINTENAN	Q2258	
FINANCE-TONER	89.00	01652800-52226	OFFICE EQUIPMENT MAINTENAN	Q2248	
FINANCE-TONER	119.00	01652800-52226	OFFICE EQUIPMENT MAINTENAN	Q2259	
FINANCE-TONER	279.00	01652800-52226	OFFICE EQUIPMENT MAINTENAN	Q2281	
PD-CIU TONER	279.00	01652800-52226	OFFICE EQUIPMENT MAINTENAN	Q2274	
	<u>1,694.00</u>				
DOLLAR TREE					
FAMILY FUN DAY	56.00	01664700-53325	COMMUNITY RELATIONS	011258	
	<u>56.00</u>				
DREISILKER ELECTRIC MOTORS INC					
PUMP REPAIR-FULLERTON	1,160.00	04201600-52244	MAINTENANCE & REPAIR	I200013 PO-3943	
PUMP REPAIR-FULLERTON	6,663.67	04201600-52244	MAINTENANCE & REPAIR	I200856 PO-3943	
	<u>7,823.67</u>				
DULUTH TRADING CO					
COVERALLS	129.50	04200100-53324	UNIFORMS	SO028728457	
	<u>129.50</u>				
DUPAGE CHRYSLER DODGE JEEP					
NV BUSHINGS	28.18	01696200-53354	PARTS PURCHASED	87962	
NV HEADLAMPS	877.80	01696200-53354	PARTS PURCHASED	87886	
NV HINGE	63.14	01696200-53354	PARTS PURCHASED	87900	
NV HOSE	147.07	01696200-53354	PARTS PURCHASED	87645	
OC CAM SHAFT	2,252.48	01696200-53354	PARTS PURCHASED	87497	
OC CONTROL ARM	1,067.22	01696200-53354	PARTS PURCHASED	87600	
OC CORE RETURN	-100.00	01696200-53354	PARTS PURCHASED	CM87497	
OC SEAL	5.70	01696200-53354	PARTS PURCHASED	87516	
	<u>4,341.59</u>				

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DUPAGE CO CHIEFS OF POLICE ASSN					
2021 DUES-JUNGERS	275.00	01660100-52234	DUES & SUBSCRIPTIONS	2022 DUES-JUNGERS	
2022 DUES-CUMMINGS	275.00	01660100-52234	DUES & SUBSCRIPTIONS	2022 DUES-CUMMINGS	
2022 DUES-HOLMER	275.00	01660100-52234	DUES & SUBSCRIPTIONS	2022 DUES-HOLMER	
	<u>825.00</u>				
DUPAGE COUNTY					
CIIS ACCESS-QTR END 11/30/21	750.00	01662600-52247	DATA PROCESSING	IA 736	
	<u>750.00</u>				
DUPAGE COUNTY CLERK					
NOTARY 2021-GUZMAN	10.00	01660100-52234	DUES & SUBSCRIPTIONS	NOTARY 2021-GUZMAN	
	<u>10.00</u>				
DUPAGE COUNTY DIVISION OF TRANSPORTATION					
TRAFFIC SIGN-LIES, KUHN RD	3,413.88	01670300-52350	TRAFFIC SIGNAL MAINTENANCE	4846	
	<u>3,413.88</u>				
DUPAGE WATER COMMISSION					
WATER PURCHASE-OCT 2021	477,353.59	04201600-52283	DUPAGE CTY WATER COMMISSION	09/30/21-10/31/21	
	<u>477,353.59</u>				
EMPOWER HEALTH SERVICES LLC					
HEALTH RISK ASSESSMENT	3,684.50	01600000-52340	WELLNESS PROGRAM	EHS2021610	
	<u>3,684.50</u>				
EQUIPMENT BLADES INC					
NV PLOW BLADE	171.58	01696200-53354	PARTS PURCHASED	024279	
	<u>171.58</u>				
ESRI					
ESRI LICENSE 01/16/22-01/15/23	15,592.00	01652800-52257	GIS SYSTEM	94139065 PO-1948	
	<u>15,592.00</u>				

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EVENTBRITE					
ILCMA SEMINAR 12/15/21	35.00	01590000-52223	TRAINING	2245286279	
WEBINAR-T FARACE 11/09/21	10.00	01640100-52223	TRAINING	2189330149	
	<u>45.00</u>				
FIRESTONE COMPLETE AUTO CARE					
ALIGNMENT SERVICE	57.39	01696200-53353	OUTSOURCING SERVICES	084230	
NV TIRES	438.40	01696200-53354	PARTS PURCHASED	084576	
NV TIRES	466.84	01696200-53354	PARTS PURCHASED	084549	
	<u>962.63</u>				
FLOOD BROTHERS DISPOSAL					
YW 18286001-6500, LW 18023501-4000	605.00	01-14121	LEAF COLLECTION STICKERS	5848429	
YW 18286001-6500, LW 18023501-4000	1,115.00	01-14120	YARD WASTE STICKERS	5848429	
	<u>1,720.00</u>				
GALLS LLC					
UNIFORM-MCINTYRE	244.20	01660100-53324	UNIFORMS	019576534	
UNIFORM-SCHNEIDER	244.20	01660100-53324	UNIFORMS	019492437	
	<u>488.40</u>				
GARVEY'S OFFICE SUPPLIES					
OFFICE SUPPLIES	26.54	01662600-53314	OFFICE SUPPLIES	PINV2156401	
OFFICE SUPPLIES	50.56	01662600-53314	OFFICE SUPPLIES	PINV2164371	
OFFICE SUPPLIES	70.59	01662600-53314	OFFICE SUPPLIES	PINV2160450	
OFFICE SUPPLIES	83.65	01662600-53314	OFFICE SUPPLIES	PINV2169085	
OFFICE SUPPLIES	99.38	01662600-53314	OFFICE SUPPLIES	PINV2163298	
	<u>330.72</u>				

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GENUINE PARTS COMPANY INC					
NV PARTS 11/01-11/30/21	8.29	04200100-53314	OFFICE SUPPLIES	11007487 11/30/21	
NV PARTS 11/01-11/30/21	19.98	01696200-53317	OPERATING SUPPLIES	11007487 11/30/21	
NV PARTS 11/01-11/30/21	27.98	01670300-53317	OPERATING SUPPLIES	11007487 11/30/21	
NV PARTS 11/01-11/30/21	67.68	01696200-53316	TOOLS	11007487 11/30/21	
NV PARTS 11/01-11/30/21	2,718.75	01696200-53354	PARTS PURCHASED	11007487 11/30/21	
	<u>2,842.68</u>				
GLENDALE NISSAN					
OC EXHAUST	875.98	01696200-53354	PARTS PURCHASED	161369	
	<u>875.98</u>				
GOLF & BUSSE TOWING					
TOW CHARGE-UNIT 46	230.00	01696200-53353	OUTSOURCING SERVICES	77247	
TOWING-124 GERZEVSKE 10/25/21	387.00	01696200-53353	OUTSOURCING SERVICES	78409	
	<u>617.00</u>				
GORDON ELECTRIC SUPPLY INC					
LIGHT BULBS	291.00	01696200-52244	MAINTENANCE & REPAIR	S2219150.001	
	<u>291.00</u>				
GOVERNMENT FINANCE OFFICERS ASSOCIATION					
	250.00	01610100-52234	DUES & SUBSCRIPTIONS	GFOA-BATEK 2022	
GFOA MEMBERSHIP-WYDRA 12/01/21-11/30/22	150.00	01610100-52234	DUES & SUBSCRIPTIONS	GFOA-WYDRA 2022	
	<u>400.00</u>				

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GOVTEMPSUSA LLC					
ACCOUNTS CLERK-R ARGUILLES 11/21, 11/28/21	1,398.00	04103100-52253	CONSULTANT	3861017	
ACCOUNTS CLERK-R ARGUILLES 11/21, 11/28/21	1,398.00	04203100-52253	CONSULTANT	3861017	
AMR CLERK-M SOLOMACHA 08/29, 09/05/21	2,156.00	04201400-52253	CONSULTANT	3805763 PO-3909	
AMR CLERK-M SOLOMACHA 10/24/21	1,078.00	04201400-52253	CONSULTANT	3843080 PO-3909	
LIBRARY TECH-N BOYD 11/07, 11/14/21	3,699.20	01652800-52253	CONSULTANT	3852381 PO-1925	
LIBRARY TECH-N BOYD 11/21, 11/28/21	3,736.40	01652800-52253	CONSULTANT	3861019 PO-1925	
OFFICE MANAGER-D KALKE 11/21, 11/28/21	3,267.20	01590000-52253	CONSULTANT	3861018	
	16,732.80				
GRAINGER					
EMERGENCY LIGHTS	57.38	01670400-53317	OPERATING SUPPLIES	9105130166	
FOUNTAIN-PRESSURE TEST PLUG	916.44	01680000-52244	MAINTENANCE & REPAIR	9098898894	
FOUNTAIN-PRESSURE WINTERIZATION	296.00	01680000-52244	MAINTENANCE & REPAIR	9111387586	
FOUNTAIN-PRESSURE WINTERIZATION	498.80	01680000-52244	MAINTENANCE & REPAIR	9099257355	
FOUNTAIN-PRESSURE WINTERIZATION	572.78	01680000-52244	MAINTENANCE & REPAIR	9099257348	
FOUNTAIN-VAULT SUMP PUMP	557.73	01680000-52244	MAINTENANCE & REPAIR	9106807762	
	2,899.13				
GRANITE TELECOMMUNICATIONS					
TELCO SVC 12/01-12/31/21	882.72	01652800-52230	TELEPHONE	541929000	
	882.72				
HI VIZ SAFETY WEAR, LLC					
UNIFORM-T SHIRTS, F MONTALVO	63.95	04200100-53324	UNIFORMS	430922	
UNIFORM-T SHIRTS, F MONTALVO	98.95	04200100-53324	UNIFORMS	640836	
	162.90				

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HOME DEPOT					
CLEANING SUPPLIES	47.08	04200100-53314	OFFICE SUPPLIES	7012686	
CONCRETE, ADAPTOR	59.29	01670500-53317	OPERATING SUPPLIES	8010347	
CORNER BRACE	4.10	01696200-53317	OPERATING SUPPLIES	2611895	
DETERGENT	31.94	01670400-53317	OPERATING SUPPLIES	8022106	
FARMHOUSE GUTTER HANGERS	67.24	01680000-53319	MAINTENANCE SUPPLIES	6012809	
FARMHOUSE-GARAGE EXTERIOR	144.29	01680000-53319	MAINTENANCE SUPPLIES	8522409	
FARMHOUSE-GARAGE LIGHTS	49.97	01680000-53319	MAINTENANCE SUPPLIES	7025138	
FOUNTAIN-FITTING	5.21	01680000-53319	MAINTENANCE SUPPLIES	6025247	
FOUNTAIN-VAULT SUMP PUMP PARTS	37.61	01680000-52244	MAINTENANCE & REPAIR	5024007	
GLOVES, HEAVY TRASH BAGS	118.17	01662400-53317	OPERATING SUPPLIES	082945	
LIGHT SUPPLIES	5.42	01670300-53317	OPERATING SUPPLIES	3013148	
M/R TOOLS	73.93	01670500-53316	TOOLS	0011173	
MISC SMALL EQUIPMENT	77.26	01643700-53350	SMALL EQUIPMENT EXPENSE	7620019	
NV FITTING	22.06	01696200-53354	PARTS PURCHASED	3612920	
NV HOSE	15.68	01696200-53354	PARTS PURCHASED	6011608	
OUTREACH SUPPLIES	20.96	01664700-53325	COMMUNITY RELATIONS	6290948	
PUMP HOSE	16.37	01696200-52284	EQUIPMENT MAINTENANCE	8012602	
S/L SUPPLIES	24.85	01670300-53317	OPERATING SUPPLIES	0011173	
S/L TOOLS	204.14	01670300-53316	TOOLS	0011173	
SALT DOME	21.96	01670200-53317	OPERATING SUPPLIES	0011173	
SEAL TAPE FOR FOUNTAIN	4.72	01680000-53319	MAINTENANCE SUPPLIES	4024162	
SNOW OP'S	19.94	01670200-53317	OPERATING SUPPLIES	0613364	
TAPE, LASER LEVEL	116.41	01680000-53350	SMALL EQUIPMENT EXPENSE	0011201	
TOOLS	63.90	01670300-53316	TOOLS	9611055	
TORCH KIT FOUNTAIN PLUMBING	53.97	01680000-53319	MAINTENANCE SUPPLIES	5011694	
TRASH CAN	95.88	01696200-53317	OPERATING SUPPLIES	8012605	
TRUCK 3 UPFIT	35.12	04101500-53317	OPERATING SUPPLIES	3523065	
	1,437.47				

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HOTELS-MASTERCARD					
HOTEL-GARZA 10/17-10/20/21, MARRIOTT	322.56	01660100-52223	TRAINING	65386	
HOTEL-MOLLOY 10/17-10/20/21, MARRIOTT	322.56	01660100-52223	TRAINING	65385	
HOTEL-P TUNNEY 10/18-10/21/21, COMFORT SL	216.96	01670700-52223	TRAINING	102121	
	862.08				
HURRICANE DOCUMENT SHEDDING, LLC					
DOC SHEDDING-PW	150.00	04201600-53317	OPERATING SUPPLIES	2021-207	
	150.00				
ICCI					
ICC CODE BOOKS	89.90	01643700-53317	OPERATING SUPPLIES	101187836	
MEMBERSHIP-D BASTIAN	145.00	01643700-52234	DUES & SUBSCRIPTIONS	3322318	
PERMIT TECH WEBINAR-JANE 11/30/21	198.00	01643700-52223	TRAINING	43027580772	
	432.90				
ICMA (INTN'L CITY/COUNTY MGMT ASSN					
ICMA ANNUAL DUES	1,400.00	01590000-52234	DUES & SUBSCRIPTIONS	BR1P7AD66ED9	
	1,400.00				
IPELRA					
CLASS-C REBHOLZ	85.00	01600000-52223	TRAINING	2021LGSLTVPDS4J000G	
CLASS-J CAREY	85.00	01590000-52223	TRAINING	2021GSLTVPDTS4J000Q	
	170.00				
ILLINOIS ASSN OF CHIEFS OF POLICE					
HECKERMANN - MEMBERSHIP RENEW	115.00	01660100-52234	DUES & SUBSCRIPTIONS	8916	
MEMBERSHIP-INCROCCI	115.00	01660100-52234	DUES & SUBSCRIPTIONS	9035	
	230.00				
ILLINOIS AUTO ELECTRIC					
NV CONTROL PANEL	353.12	01696200-53354	PARTS PURCHASED	2377092-232	
	353.12				

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ILLINOIS CITY /COUNTY MANANGEMENT ASSN					
ILCMA WEBINAR-BATEK 11/18/21	15.00	01610100-52223	TRAINING	86404	
ILCMA-NOV 2021 EVENT	75.00	01590000-52223	TRAINING	86483	
	<u>90.00</u>				
ILLINOIS DEPT OF FINANCIAL & PROF REGULA					
PE LICENSE RENEWAL	61.35	01620100-52234	DUES & SUBSCRIPTIONS	21246604	
	<u>61.35</u>				
ILLINOIS PHLEBOTOMY SERVICES LLC					
CSPC2102527, CSPC2102588, CSPC2102662	1,275.00	01662300-53317	OPERATING SUPPLIES	1455	
	<u>1,275.00</u>				
ILLINOIS PUBLIC WORKS MUTUAL AID NETWORK					
DUES 01/01-12/31/22	250.00	01670100-52234	DUES & SUBSCRIPTIONS	1263	
	<u>250.00</u>				
ILLINOIS SECRETARY OF STATE					
PLATE STICKER-3137785B	154.40	01662700-52244	MAINTENANCE & REPAIR	3137785B 11/30/21	
	<u>154.40</u>				
ILLINOIS TACTICAL OFFICERS ASSN					
DUES-BOSHART	40.00	01660100-52234	DUES & SUBSCRIPTIONS	01369	
	<u>40.00</u>				
IMMEDIATE ELECTRICAL SERVICES, INC					
ELECTRICAL INSTALL-WET WELL WIZARD AT TUBI	1,200.00	04101500-52244	MAINTENANCE & REPAIR	1028	
PW-ELECTRICAL WORK	350.00	04201600-52244	MAINTENANCE & REPAIR	1032	
PW-ELECTRICAL WORK	3,350.00	01670400-52244	MAINTENANCE & REPAIR	1032	
	<u>4,900.00</u>				

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INTERGOVERNMENTAL PERSONNEL BENEFIT COOPERATIVE					
DEC 2021 INSURANCE	826.86	01670500-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	1,102.46	01670300-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	1,286.26	04100100-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	1,378.11	01670200-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	1,378.11	01670700-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	1,837.46	04101500-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	1,837.46	04201400-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	1,929.31	01670600-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	2,177.12	01680000-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	2,394.15	01662500-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	2,576.14	01640100-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	3,046.22	04103100-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	3,046.22	04203100-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	3,080.01	01652800-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	3,203.79	01590000-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	5,152.28	01643700-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	5,787.99	01670400-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	6,431.09	04200100-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	6,890.44	01696200-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	6,982.34	04201600-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	7,276.98	01662600-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	7,739.20	01610100-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	8,268.55	01670100-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	8,280.34	01620100-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	9,307.01	01662300-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	10,885.58	01662400-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	14,089.37	01664700-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	32,977.77	01660100-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	42,881.42	01600000-51111	GROUP INSURANCE	12012021	
DEC 2021 INSURANCE	64,556.45	01662700-51111	GROUP INSURANCE	12012021	

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	<u>268,606.49</u>				
INTERNET PURCHASE MASTERCARD					
CALENDAR DECAL FOR WHITE BOARD	51.69	01662600-53314	OFFICE SUPPLIES	120868	
FTO PINS	39.97	01660100-53324	UNIFORMS	1000210633	
MATS FOR TRAINING ROOM	2,310.00	03395000-52223	TRAINING	CPO-5988171	
SW TRAINING	42.95	01660100-52223	TRAINING	43057256992	
SW TRAINING	74.99	01660100-52223	TRAINING	309488CB	
	<u>2,519.60</u>				
IT GLUE					
IT DOC SOFTWARE	114.00	01652800-52255	SOFTWARE MAINTENANCE	272852716	
	<u>114.00</u>				
JET BRITE CAR WASH INC					
CAR WASH 11/01-11/30/21	3.00	01643700-53317	OPERATING SUPPLIES	4449	
	<u>3.00</u>				
JEWEL-OSCO					
FAMILY FUN DAY	50.00	01664700-53325	COMMUNITY RELATIONS	00024276	
VACCINE BOOSTER EVENT 10/27/21	25.91	19415500-53391	VACCINE EVENT 2021 COVID 19	00074175	
	<u>75.91</u>				
JOE COTTON FORD					
NV FILTERS	11.82	01696200-53354	PARTS PURCHASED	9030	
NV FILTERS	19.80	01696200-53354	PARTS PURCHASED	9258	
NV SEAT TRACK	926.97	01696200-53354	PARTS PURCHASED	9249	
NV WIPER ARM	32.54	01696200-53354	PARTS PURCHASED	8999	
OC BOLTS	28.96	01696200-53354	PARTS PURCHASED	8922	
OC FILTER	114.83	01696200-53354	PARTS PURCHASED	8882	
OC STR WHEEL	210.46	01696200-53354	PARTS PURCHASED	8952	
	<u>1,345.38</u>				

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JOHN L FIOTI					
ADJUDICATION-DEC 2021	525.00	01570000-52238	LEGAL FEES	CS 12-21	
	<u>525.00</u>				
KEVRON PRINTING					
TOW REPORTS	763.10	01662600-53315	PRINTED MATERIALS	21-50214	
	<u>763.10</u>				
KNOWBE4, INC					
SOFTWARE RENEWAL-3 YEAR	7,153.92	01652800-52223	TRAINING	INV161505	
	<u>7,153.92</u>				
KOUNTRY PET RESORT					
K9 BOARDING-CODA 11/19-11/29/21	50.00	03395000-52315	CANINE SERVICES	539258	
	<u>50.00</u>				
LANDSCAPE MATERIAL & FIREWOOD SALES INC					
TOP SOIL 11/23/21	664.00	04201600-53317	OPERATING SUPPLIES	000061	
TOPSOIL 12/06/21	342.00	01670400-53317	OPERATING SUPPLIES	000120	
TOPSOIL 12/06/21	592.00	04201600-52286	PAVEMENT RESTORATION	000120	
TOPSOIL 12/09/21	301.00	04201600-52286	PAVEMENT RESTORATION	000129	
	<u>1,899.00</u>				
LANGUAGE LINE SERVICES					
OCTOBER TRANSLATION SERVICES	850.37	01662700-53317	OPERATING SUPPLIES	10382867	
	<u>850.37</u>				
LAW ENFORCEMENT TARGETS INC					
TARGETS FOR INVESTIGATIONS	57.67	01662400-53317	OPERATING SUPPLIES	0522417-IN	
	<u>57.67</u>				

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LECHNER & SONS					
MATS, TOWELS, WIPES 10/20/21	79.94	01670100-53317	OPERATING SUPPLIES	2987945	
TOWELS/WIPES - 10/20/21	30.26	01696200-53317	OPERATING SUPPLIES	2987945	
	<u>110.20</u>				
LEXISNEXIS					
MTHLY FEE-OCT 2021	215.38	01662400-53330	INVESTIGATION FUND	20211031	
	<u>215.38</u>				
LIVE VIEW GPS INC					
MTHLY FEE-NOV 2021	119.85	01664700-53330	INVESTIGATION FUND	428076	
	<u>119.85</u>				
LOWE'S HOME CENTERS					
CONCRETE	30.38	01670500-53317	OPERATING SUPPLIES	88918679	
FORMS	230.34	01670500-53317	OPERATING SUPPLIES	2466377	
STREET M/R-ASPHALT	27.96	01670500-53317	OPERATING SUPPLIES	88789989	
	<u>288.68</u>				
MARCOTT ENTERPRISES, INC.					
STONE-CA 6	1,761.21	01670600-53317	OPERATING SUPPLIES	101522	
	<u>1,761.21</u>				
MARK E RADABAUGH					
TAPING, EDITING 12/06/21	100.00	01590000-52253	CONSULTANT	21-0192	
	<u>100.00</u>				
MENARDS					
FARMHOUSE GUTTERS, LUMBER	266.09	01680000-53319	MAINTENANCE SUPPLIES	049780	
PLUG FOR FOUNTAIN	32.56	01680000-53319	MAINTENANCE SUPPLIES	073815	
TOWN CENTER CHRISTMAS LIGHTS	57.42	01680000-53319	MAINTENANCE SUPPLIES	085830	
WASH DOWN HOSE FOR 5	19.97	04201600-53316	TOOLS	067495	
	<u>376.04</u>				

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MID AMERICAN WATER INC					
BELL REPAIR CLAMP, FAIR OAKS ADS PIPE	471.60	01670600-53317	OPERATING SUPPLIES	196785A	
BELL REPAIR CLAMP, FAIR OAKS ADS PIPE	1,290.00	04201600-53317	OPERATING SUPPLIES	196785A	
FAIR OAKS FLARE ENDS	595.00	01670600-53317	OPERATING SUPPLIES	197179A	
	<u>2,356.60</u>				
MINUTEMAN PRESS					
PATROL HANDBOOKS 2021	975.00	01662700-53318	REFERENCE MATERIALS	121998	
	<u>975.00</u>				
N E M R T					
TRAINING-GREY 08/18-08/20/21	50.00	01660100-52223	TRAINING	289572	
TRAINING-HECK, ANDREJEVIC 09/07-09/10/21	400.00	01660100-52223	TRAINING	290728	
TRAINING-IBARRIENTOS 08/23-08/27/21	75.00	01660100-52223	TRAINING	290008	
TRAINING-IBARRIENTOS, LOPEZ 10/25-10/27/21	750.00	01660100-52223	TRAINING	294105	
TRAINING-KEALLY, FREER 08/25-08/26/21	650.00	01660100-52223	TRAINING	290063	
TRAINING-WILLIAMS 08/30-08/31/21	150.00	01660100-52223	TRAINING	291008	
TRAINING-WILLIS, BOGUSZEWSKI 08/24-08/25/2	600.00	01660100-52223	TRAINING	289939	
	<u>2,675.00</u>				
NATIONAL ASSN OF SOCIAL WORKERS					
PROFESSIONAL MEMBERSHIP DUES	276.00	01660100-52234	DUES & SUBSCRIPTIONS	NASW21	
	<u>276.00</u>				
NATIONAL ENGRAVERS					
LIFESAVING AWARD	94.50	01660100-53317	OPERATING SUPPLIES	87237	
LIFESAVING AWARDS	163.00	01660100-53317	OPERATING SUPPLIES	84302	
	<u>257.50</u>				
NEENAH FOUNDRY COMPANY					
ADJUSTING RING	134.00	01670600-53317	OPERATING SUPPLIES	438040	
	<u>134.00</u>				

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NICOR					
124 GERZEVSKE 10/19-11/17/21	46.25	04201600-53230	NATURAL GAS	13811210007 11/17/21	
200 TUBEWAY DR 10/15-11/16/21	47.86	04101500-53230	NATURAL GAS	14309470202 11/16/21	
	<u>94.11</u>				
NMI					
CC GATEWAY FEES-NOV 2021	102.75	04103100-52221	UTILITY BILL PROCESSING	278726029	
CC GATEWAY FEES-NOV 2021	102.75	04203100-52221	UTILITY BILL PROCESSING	278726029	
	<u>205.50</u>				
NORTHWESTERN UNIVERSITY					
DUPLICATE ORDER-S CADLE, CPS124936	-1,000.00	01660100-52223	TRAINING	18735-REF	
	<u>-1,000.00</u>				
NOTARY PUBLIC ASSOCIATION OF IL					
NOTARY 2021-GUZMAN, #25809	54.00	01660100-52234	DUES & SUBSCRIPTIONS	NOTARY 2021-GUZMAN	
NOTARY 2021-ROWE, #25659	54.00	01660100-52234	DUES & SUBSCRIPTIONS	NOTARY 2021-ROWE	
	<u>108.00</u>				
O'REILLY AUTO PARTS					
NV BATTERY TENDER	54.99	01696200-53354	PARTS PURCHASED	5514-268086	
NV FILTER	6.59	01696200-53354	PARTS PURCHASED	5514-267816	
NV HELI COIL	59.99	01696200-53354	PARTS PURCHASED	5514-268487	
NV HOOD SHOCKS	33.04	01696200-53354	PARTS PURCHASED	5514-268419	
	<u>154.61</u>				
OFFICE DEPOT					
OUTREACH SUPPLIES	20.55	01664700-53325	COMMUNITY RELATIONS	6532	
	<u>20.55</u>				
OLD NAVY					
JEANS-C RODRIGUEZ	142.46	01670100-53324	UNIFORMS	082893	
	<u>142.46</u>				

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OMI					
WRC-JAN 2022	160,352.42	04101100-52262	WRC CONTRACT	351199-25-09 PO-3904	
	<u>160,352.42</u>				
OUTDOOR HOME SERVICES HOLDINGS LLC					
WEED CTRL-EASTON POND 10/21/21	340.00	01670400-52272	PROPERTY MAINTENANCE	149641908 PO-3893	
WEED CTRL-GARY, LIES RD 10/21/21	69.00	01670400-52272	PROPERTY MAINTENANCE	149656830 PO-3893	
WEED CTRL-GARY, ST CHARLES 10/21/21	106.00	01670400-52272	PROPERTY MAINTENANCE	149633655 PO-3893	
WEED CTRL-KUHN, LIES 10/21/21	170.00	01670400-52272	PROPERTY MAINTENANCE	149601680 PO-3893	
WEED CTRL-LIES RD 10/21/21	1,530.00	01670400-52272	PROPERTY MAINTENANCE	149650344 PO-3893	
WEED CTRL-NORTH AVE PKWY 10/20/21	2,210.00	01670400-52272	PROPERTY MAINTENANCE	149563277 PO-3893	
WEED CTRL-TOWN CENTER 10/07/21	1,000.00	01670400-52272	PROPERTY MAINTENANCE	148761621 PO-3893	
WEED CTRL-TOWN CENTER 11/05/21	1,000.00	01670400-52272	PROPERTY MAINTENANCE	150593200 PO-3893	
WEED CTRL-VILLAGE HALL 10/07/21	89.00	01670400-52272	PROPERTY MAINTENANCE	148763040 PO-3893	
WEED CTRL-VILLAGE HALL 11/05/21	89.00	01670400-52272	PROPERTY MAINTENANCE	150594691 PO-3893	
	<u>6,603.00</u>				
PADDOCK PUBLICATIONS INC					
LEGAL NOTICE	56.35	01620100-53317	OPERATING SUPPLIES	196854	
BID NOTICES 11/12/21, 11/16-11/18/21	197.80	01520000-52240	PUBLIC NOTICES/INFORMATION	198297	
	<u>254.15</u>				
POMPS TIRE SERVICE					
NV TIRES	155.05	01696200-53354	PARTS PURCHASED	410907953	
	<u>155.05</u>				
PORTER LEE CORPORATION					
BEAST LABELS	129.00	01662400-53317	OPERATING SUPPLIES	26143	
	<u>129.00</u>				
PRIORITY PRODUCTS INC					
WASHERS, NUTS	19.03	01670300-53317	OPERATING SUPPLIES	968513	
	<u>19.03</u>				

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RAKESH PATEL					
GMIS TRAINING-TALAVERA, PATEL 11/07-11/09/;	146.74	01652800-52223	TRAINING	GMIS 2021-PATEL	
	<u>146.74</u>				

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RAY O'HERRON CO					
SPLIT - LOPEZ, M	30.00	01660100-53324	UNIFORMS	2151213	
SPLIT - MEJIA	79.99	01660100-53324	UNIFORMS	2151213	
UNIFORM-BABOR	929.00	01660100-53324	UNIFORMS	2152892	
UNIFORM-BADGE INVENTORY	55.96	01660100-53324	UNIFORMS	2151161	
UNIFORM-BADGE INVENTORY	83.94	01660100-53324	UNIFORMS	2151160	
UNIFORM-BOSHART	48.99	01660100-53324	UNIFORMS	2155237	
UNIFORM-CIESLOWSKI	34.99	01660100-53324	UNIFORMS	2151163	
UNIFORM-CIESLOWSKI	44.00	01660100-53324	UNIFORMS	2154939	
UNIFORM-CIESLOWSKI	139.00	01660100-53324	UNIFORMS	2155236	
UNIFORM-FRY	294.00	01660100-53324	UNIFORMS	2152411	
UNIFORM-GALTO	380.96	01660100-53324	UNIFORMS	2151162	
UNIFORM-GUZMAN, C	94.99	01660100-53324	UNIFORMS	2155415	
UNIFORM-HARVEY	96.00	01660100-53324	UNIFORMS	2151164	
UNIFORM-IBARRIENTOS	145.99	01660100-53324	UNIFORMS	2151165	
UNIFORM-KAISER	84.00	01660100-53324	UNIFORMS	2155231	
UNIFORM-KALINOWICZ	301.48	01660100-53324	UNIFORMS	2151525	
UNIFORM-LAKE	209.97	01660100-53324	UNIFORMS	2154938	
UNIFORM-LOPEZ, M	39.00	01660100-53324	UNIFORMS	2154828	
UNIFORM-LOPEZ, M, HONOR GUARD	95.94	01660100-53324	UNIFORMS	2151587	
UNIFORM-MABBITT	48.99	01660100-53324	UNIFORMS	2155239	
UNIFORM-PLUMB	35.00	01660100-53324	UNIFORMS	2154935	
UNIFORM-PLUMB	229.94	01660100-53324	UNIFORMS	2152389	
UNIFORM-ROWE	24.99	01660100-53324	UNIFORMS	2152406	
UNIFORM-ROWE	159.95	01660100-53324	UNIFORMS	2155232	
UNIFORM-ROWE	545.91	01660100-53324	UNIFORMS	2154937	
UNIFORM-S CADLE	310.32	01660100-53324	UNIFORMS	2152186	
UNIFORM-SYMES	12.00	01660100-53324	UNIFORMS	2150010	
UNIFORM-TURNHOLT	72.00	01660100-53324	UNIFORMS	2154936	
UNIFORM-WILLIS	30.00	01660100-53324	UNIFORMS	2151213	
UNIFORM-WILLIS, HONOR GUARD	5.99	01660100-53324	UNIFORMS	2152184	

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	<u>4,663.29</u>				
REFUNDS MISC					
130 EASY ST LESS REVIEW FEE-REFUND	-274.50	01000000-44357	ENGINEERING REVIEW FEES-SMA 130 EASY ST-2021		
130 EASY ST LESS REVIEW FEE-REFUND	700.00	01-24321	STORMWATER REVIEW FEE SECUR	130 EASY ST-2021	
21-2831-SDWK, #000340-0114	32.00	01000000-42307	BUILDING PERMITS	1228 NARRAGANSETT-21	
TOW FEE REIMBURSMENT-CSP21024956	475.00	01000000-45321	TOWING FEE	CSP21024956	
	<u>932.50</u>				

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REFUNDS PRESERVATION BONDS					
20-0141-PATI, #2260184, 697 WARWICK DR-REFU	200.00	01-24302	ESCROW - GRADING	697 WARWICK DR-2021	
20-0302-PATI, #2281785, 814 PRAIRIE CT-REFUN	200.00	01-24302	ESCROW - GRADING	814 PRAIRIE CT-2021	
20-0481-PATI, #2295562, 874 WOODHILL DR-REF	200.00	01-24302	ESCROW - GRADING	874 WOODHILL DR-2021	
20-0537-SHED, #2296428, 363 THUNDERBIRD-RI	200.00	01-24302	ESCROW - GRADING	363 THUNDERBIRD-2021	
20-0693-STOO, #2307186, 596 IROQUOIS TR-REF	200.00	01-24302	ESCROW - GRADING	596 IROQUOIS TR-2021	
20-0790-PKGL, #2313307, 452 ST CHARLES RD-RI	1,000.00	01-24302	ESCROW - GRADING	452 ST CHARLES-2021	
20-0936-PATI, #2326462, 360 TRAILSIDE CT-REFL	200.00	01-24302	ESCROW - GRADING	360 TRAILSIDE-2021	
20-0940-PKGL, #2326519, 221 WESTGATE DR-REI	1,000.00	01-24302	ESCROW - GRADING	221 WESTGATE DR-2021	
20-1218-DRVW, #2349805, 1326 SPRING VALLEY	300.00	01-24302	ESCROW - GRADING	1326 SPRING VAL-2021	
20-1223-DRVW, #2350883, 1184 BROOKSTONE-F	300.00	01-24302	ESCROW - GRADING	1184 BROOKSTONE-2021	
20-1235-SDWK, #2351864, 623 GUNDERSEN DR-	200.00	01-24302	ESCROW - GRADING	623 GUNDERSEN-2021	
20-1315-SHED, #2358585, 604 TAHOE CT-REFUN	200.00	01-24302	ESCROW - GRADING	604 TAHOE CT-2021	
21-0014-UTIL, #2402806, 747 THUNDERBIRD TR-	500.00	01-24302	ESCROW - GRADING	747 THUNDERBIRD-2021	
21-0185-STOO, #2432493, 917 WACO DR-REFUN	200.00	01-24302	ESCROW - GRADING	917 WACO DR-2021	
21-1772-PFOS, #2454129, 793 STOCKBRIDGE DR-	200.00	01-24302	ESCROW - GRADING	793 STOCKBRIDGE-2021	
21-1779-DRVW, #2454347, 819 THUNDERBIRD T	300.00	01-24302	ESCROW - GRADING	819 THUNDERBIRD-2021	
21-1911-DRVW, #2465667, 372 SIOUX LN-REFUN	300.00	01-24302	ESCROW - GRADING	372 SIOUX LN-2021	
21-1943-PFOS, #2648258, 403 ESSEX PL-REFUND	200.00	01-24302	ESCROW - GRADING	403 ESSEX PL-2021	
21-1946-PFOS, #2468295, 1406 GEORGETOWN-F	200.00	01-24302	ESCROW - GRADING	1406 GEORGETOWN-2021	
21-1952-PFOS, #2468430, 890 HIGH RIDGE-REFL	200.00	01-24302	ESCROW - GRADING	890 HIGH RIDGE-2021	
21-2224-PFOS, #2486254, 1213 MCCORMICK ST-	200.00	01-24302	ESCROW - GRADING	1213 MCCORMICK-2021	
21-2225-STOO, #2486281, 959 WACO DR-REFUN	200.00	01-24302	ESCROW - GRADING	959 WACO DR-2021	
21-2266-GFLR, #2488360, 1162 WINDING GLEN-	200.00	01-24302	ESCROW - GRADING	1162 WINDING GL-2021	
21-2345-STOO, #2496933, 351 SHELBURNE DR-R	200.00	01-24302	ESCROW - GRADING	351 SHELBURNE-2021	
21-2381-STNK, #000106-0021, 200 FULLERTON-F	300.00	01-24302	ESCROW - GRADING	200 FULLERTON-2021	
21-2405-PFOS, #000129-0001, 868 NIAGARA ST-I	200.00	01-24302	ESCROW - GRADING	868 NIAGARA ST-2021	
21-2445-PFOS, #2503994, 1229 SPRING VALLEY-:	200.00	01-24302	ESCROW - GRADING	1229 SPRING VAL-2021	
21-2554-PFOS, #000210-0018, 1190 HANCOCK S	200.00	01-24302	ESCROW - GRADING	1190 HANCOCK ST-2021	
21-2555-PFOS, #000210-0021, 1174 HARWICH D	200.00	01-24302	ESCROW - GRADING	1174 HARWICH DR-2021	
21-2578-SDWK, #000236-0127, 515 THORNHILL-	300.00	01-24302	ESCROW - GRADING	515 THORNHILL-2021	

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21-2630-DRVW, #2519628, 700 THUNDERBIRD-F	300.00	01-24302	ESCROW - GRADING	700 THUNDERBIRD-2021	
21-2644-PKGL, #000253-0078, 154 EASY ST-REFL	500.00	01-24302	ESCROW - GRADING	154 EASY ST-2021	
21-2705-STOO, #2527490, 1251 SPRING VALLEY-	200.00	01-24302	ESCROW - GRADING	1251 SPRING VAL-2021	
21-2742-GZBO, #2530226, 1365 TRINITY DR-REFI	200.00	01-24302	ESCROW - GRADING	1365 TRINITY DR-2021	
21-2752-PFOS, #2530886, 837 ROYAL GLEN LN-R	200.00	01-24302	ESCROW - GRADING	837 ROYAL GLEN-2021	
21-2956-PFOS, #000400-0053, 826 THUNDERBIR	200.00	01-24302	ESCROW - GRADING	826 THUNDERBIRD-2021	
	10,100.00				
REFUNDS TAX STAMPS					
STAMP 32811, 1313 ROBIN DR-REFUND	705.00	11000000-41208	REAL ESTATE TRANSFER TAX	STAMP 32811	
	705.00				
REMPE-SHARPE & ASSOCIATES INC					
PHASE II-MORTON RD NOV-2021	3,641.65	11740000-55486	ROADWAY CAPITAL IMPROVEMEN	28241 PO-462664	
	3,641.65				
RENTAL MAX					
MIXER RENTAL	67.20	01670500-52224	VEHICLE INSURANCE	505611-8	
	67.20				
RESTAURANT-MASTERCARD					
MEAL-AFTER HOURS DIG	62.78	04201600-53317	OPERATING SUPPLIES	ROSATIS 10/30/21	
MEAL-AFTER HOURS DIG ON CHRISTOPHER	35.24	04201600-53317	OPERATING SUPPLIES	ROSATIS 11/10/21	
MEAL-CERT DINNER 11/04/21	211.96	01664700-53325	COMMUNITY RELATIONS	110421	
MEAL-CERT DINNER, GARY BURRITO 10/28/21	244.96	01664700-53325	COMMUNITY RELATIONS	GARY BUR 10/28/21	
MEAL-COVID 19 VACCINE BOOSTER EVENT 10/27	598.20	19415500-53391	VACCINE EVENT 2021 COVID 19	JIMMY JOHNS 10/27/21	
MEAL-PROJECT MARINARA MEETING	21.59	01640100-52222	MEETINGS	8570	
MEAL-SEARCH WARRANT, CHICK-FIL-A	60.58	01662400-53330	INVESTIGATION FUND	CHICK-FIL-A 11/05/21	
MEAL-TUNNEY	8.47	01670700-52223	TRAINING	CASEY'S 10/20/21	
REFRESHMENTS	84.45	01664700-53325	COMMUNITY RELATIONS	DUNKIN 11/13/21	
	1,328.23				

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RUSH TRUCK CENTERS					
NV AIR HORN	127.14	01696200-53354	PARTS PURCHASED	3025532400	
NV COOLANT	395.00	01696200-53354	PARTS PURCHASED	3025463702	
NV CREDIT	-170.24	01696200-53354	PARTS PURCHASED	3025585896	
NV CREDIT	-84.44	01696200-53354	PARTS PURCHASED	3025605756	
NV FILTERS	31.66	01696200-53354	PARTS PURCHASED	3025512510	
NV LIGHTS	81.92	01696200-53354	PARTS PURCHASED	3025513173	
NV LIGHTS	92.42	01696200-53354	PARTS PURCHASED	3025564813	
NV MODULATOR VALVE	211.91	01696200-53354	PARTS PURCHASED	3025553416	
NV MODULATOR VALVE	211.91	01696200-53354	PARTS PURCHASED	3025715339	
NV SOLENOID	168.78	01696200-53354	PARTS PURCHASED	3025539904	
NV VALVE	61.53	01696200-53354	PARTS PURCHASED	3025706426	
NV WIPER MOTOR	334.76	01696200-53354	PARTS PURCHASED	3025594361	
	<u>1,462.35</u>				
SAE CUSTOMS INC					
	416.00	01662700-52244	MAINTENANCE & REPAIR	3383	
3" FASCIA LIGHT, PRICE INCREASE	85.80	01662700-52244	MAINTENANCE & REPAIR	3383-A	
EQUIPMENT FOR SQUAD RETROFIT	580.52	01662700-52244	MAINTENANCE & REPAIR	3221	
EQUIPMENT FOR SQUAD RETROFIT	630.52	01662700-52244	MAINTENANCE & REPAIR	3217	
EQUIPMENT FOR SQUAD RETROFIT	630.52	01662700-52244	MAINTENANCE & REPAIR	3219	
PARTS FOR SQUAD RETROFIT	580.52	01662700-52244	MAINTENANCE & REPAIR	3218	
PARTS FOR SQUAD RETROFIT	580.52	01662700-52244	MAINTENANCE & REPAIR	3220	
SQUAD EQUIPMENT FOR RETROFIT	580.52	01662700-52244	MAINTENANCE & REPAIR	3216	
SQUAD EQUIPMENT RETROFIT	1,211.08	01662700-52244	MAINTENANCE & REPAIR	3255	
	<u>5,296.00</u>				
SAUBER MGF.CO					
NV SLAM LATCH	26.89	01696200-53354	PARTS PURCHASED	PSI219336	
	<u>26.89</u>				

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SEAWAY SUPPLY CO					
PAPER PRODUCTS	133.00	01670100-53317	OPERATING SUPPLIES	175985	
	<u>133.00</u>				
SHERWIN WILLIAMS					
FARMHOUSE-GARAGE PAINT	97.66	01680000-53319	MAINTENANCE SUPPLIES	2094622871	
	<u>97.66</u>				
SPANGLER CANDY					
TREE LIGHTING EVENT CANDYCANES	158.44	01750000-52291	MISC EVENTS/ACTIVITIES	1000651279	
	<u>158.44</u>				
SPRAYING SYSTEMS CO					
NV CLIPS	46.48	01696200-53354	PARTS PURCHASED	PS87751	
NV NOZZLES	118.96	01696200-53354	PARTS PURCHASED	PS95331	
	<u>165.44</u>				
STANDARD EQUIPMENT COMPANY					
OC LIGHTS	177.34	01696200-53354	PARTS PURCHASED	P32430	
	<u>177.34</u>				
STREET COP TRAINING					
DRUG INTERDICTION CLASS 12/06/21	1,245.00	01660100-52223	TRAINING	54054-576-1-CF19	
	<u>1,245.00</u>				
STUDIO GC ARCHITECTURE + INTERIORS					
SPACE OPTIMIZATION STUDY	24,825.00	01670100-52253	CONSULTANT	21083.01 PO-3931	
	<u>24,825.00</u>				
SUBURBAN LABORATORIES INC					
WATER SAMPLES	1,677.50	04201600-52279	LAB SERVICES	196008 PO-3900	
	<u>1,677.50</u>				

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SUMMIT RACING EQUIPMENT					
NV STEP BARS	319.98	01696200-53354	PARTS PURCHASED	2944200	
	<u>319.98</u>				
TELCOM INNOVATIONS GROUP LLC					
CORRECT SDS SYNC	420.00	01652800-52253	CONSULTANT	A57756	
EXTENSION CORRECTION	77.50	01652800-52253	CONSULTANT	A57755	
FIX CORRUPT PHONE CONFIGURATION	1,120.00	01652800-52253	CONSULTANT	A57751	
PHONE SYSTEM-PROGRAMMING	70.00	01652800-52253	CONSULTANT	A57740	
	<u>1,687.50</u>				
THIRD MILLENIU ASSOCIATES INCORPORATED					
BILL PRINTING 11/29/21	1,434.39	04103100-52221	UTILITY BILL PROCESSING	26992	
BILL PRINTING 11/29/21	1,434.40	04203100-52221	UTILITY BILL PROCESSING	26992	
GREEN PAY FEE-NOV 2021	241.87	04203100-52221	UTILITY BILL PROCESSING	26993	
GREEN PAY FEE-NOV 2021	241.88	04103100-52221	UTILITY BILL PROCESSING	26993	
	<u>3,352.54</u>				
TIC TANK INDUSTRY CONSULTANTS					
VERIZON ANTENA REV-LIES RD	5,400.00	04200100-52253	CONSULTANT	40074 PO-4601830	
	<u>5,400.00</u>				
TIM'S AUTO BODY					
REPAIRS-UNIT 30	1,167.33	01696200-53353	OUTSOURCING SERVICES	2795 PO-3949	
	<u>1,167.33</u>				
TIPPMANN INDUSTRIAL PRODUCTS INC					
NV PLUG BASE	70.64	01696200-53354	PARTS PURCHASED	62271	
	<u>70.64</u>				
TKB ASSOCIATES INC					
LASERFICHE LICENSE 03/07/22-03/06/23	11,873.00	01652800-52255	SOFTWARE MAINTENANCE	14475	
	<u>11,873.00</u>				

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TRAFFIC CONTROL & PROTECTION					
OP'S SUPPLIES	636.90	01670300-53317	OPERATING SUPPLIES	110180	
SIGNS	214.50	01670300-53344	STREET SIGNS	110245	
SIGNS	277.95	01670300-53344	STREET SIGNS	110094	
SIGNS	957.90	01670300-53344	STREET SIGNS	110244	
SIGNS	1,275.75	01670300-53344	STREET SIGNS	110095	
	<u>3,363.00</u>				
TRANS UNION LLC					
MTHLY CREDIT CHECKS	90.00	01662400-53330	INVESTIGATION FUND	10100310	
	<u>90.00</u>				
TRANSYSTEMS CORPORATION					
KUHN RD-BIKE PATH II 10/23-11/19/21	5,996.27	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	12-3780684 PO-462639	
	<u>5,996.27</u>				
TRISOURCE SOLUTIONS LLC					
TRISOURCE CC FEES-NOV 2021	2.12	04203100-52221	UTILITY BILL PROCESSING	1420 12/02/21	
TRISOURCE CC FEES-NOV 2021	2.13	04103100-52221	UTILITY BILL PROCESSING	1420 12/02/21	
TRISOURCE CC FEES-NOV 2021	12.75	01610100-52256	BANKING SERVICES	1420 12/02/21	
TRISOURCE CC FEES-NOV 2021	2,010.61	04103100-52221	UTILITY BILL PROCESSING	7833 12/02/21	
TRISOURCE CC FEES-NOV 2021	2,010.61	04203100-52221	UTILITY BILL PROCESSING	7833 12/02/21	
	<u>4,038.22</u>				
TYCO FIRE & SECURITY (US)MGMT INC					
FIRE SPRINKLER-TEST, INSPECTION	861.09	01670400-52244	MAINTENANCE & REPAIR	22618122	
	<u>861.09</u>				
TYLER BUSINESS FORMS					
2021 TAX FORMS	196.80	01610100-53315	PRINTED MATERIALS	66602	
	<u>196.80</u>				

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U S POSTMASTER					
S/O NOTICE POSTAGE-DEC 2021	69.96	04103100-52229	POSTAGE	1529 12/07/21	
S/O NOTICE POSTAGE-DEC 2021	69.96	04203100-52229	POSTAGE	1529 12/07/21	
	<u>139.92</u>				
ULINE SHIPPING SUPPLY SPECIALISTS					
EVIDENCE BAGS	216.39	01662400-53317	OPERATING SUPPLIES	141097049	
	<u>216.39</u>				
UNIQUE TRUCK EQUIPMENT					
INSIGHT MINI	407.94	01696200-53350	SMALL EQUIPMENT EXPENSE	131517A	
	<u>407.94</u>				
UPS GROUND SERVICE					
DUI KITS TO AFTL	10.71	01662400-53317	OPERATING SUPPLIES	038150	
DUI KITS TO AFTL	10.71	01662400-53317	OPERATING SUPPLIES	075208	
DUI KITS TO AFTL	11.36	01662400-53317	OPERATING SUPPLIES	007598	
DUI KITS TO AFTL	11.36	01662400-53317	OPERATING SUPPLIES	085350	
	<u>44.14</u>				
V3 COMPANIES OF ILLINOIS LTD					
KLEIN CREEK STABILIZATION II 10/31-11/27/21	2,775.00	11740000-55488	STORMWATER UTILITIES	1121133 PO-462655	
	<u>2,775.00</u>				
VERIZON WIRELESS					
EMAG SERVICE 09/03-10/02/21	4.12	01652800-52230	TELEPHONE	9889791198	
	<u>4.12</u>				

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Schedule of Bills
For Village Board Approval on DECEMBER 20,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
VILLAGE OF CAROL STREAM					
124 GERZEVSKE LN-E PUMP STATION 10/01-11/0	105.36	04200100-53220	WATER	01813888-21254	
124 GERZEVSKE LN-PW CENTER 10/01-11/01/21	117.10	01670100-53220	WATER	01813562-20875	
124 GERZEVSKE LN-PW METER 10/01-10/31/21	87.37	04200100-53220	WATER	01813876-21240	
124 GERZEVSKE LN-PW NORTH GARAGE 10/01-1	70.91	01670100-53220	WATER	01813561-20874	
124 GERZEVSKE LN-WASHDOWN BIN 10/01-11/C	118.40	04200100-53220	WATER	01813891-21257	
245 KUHN RD-ADMIN BLDG 10/01-11/02/21	26.81	04101500-53220	WATER	01813559-20872	
245 KUHN RD-BLOWER BLDG I 10/01-11/02/21	1.57	04101500-53220	WATER	01813912-21279	
245 KUHN RD-BLOWER BLDG II 10/01-11/02/21	6.57	04101500-53220	WATER	01813911-21278	
245 KUHN RD-BTH MAINT BLDG 10/01-11/01/21	3.86	04101500-53220	WATER	01813890-21256	
245 KUHN RD-MAINT CONTROL BLDG 10/01-11/	7.44	04101500-53220	WATER	01813558-20871	
300 KUHN RD-CHLORINE ANALYZER 10/01-11/02	55.99	04200100-53220	WATER	01813889-21255	
	601.38				
VILLAGE TAVERN & GRILL					
MEAL-CERT DINNER 11/18/21	130.56	01664700-53325	COMMUNITY RELATIONS	VILLAGE TAV 11/18/21	
MEAL-CERT DINNER 11/18/21, VILLAGE TAVERN	48.60	01664700-53325	COMMUNITY RELATIONS	VILLAGE TAV.11/18/21	
MEAL-CERT DINNER, VILLAGE TAVERN 11/11/21	200.00	01664700-53325	COMMUNITY RELATIONS	VILLAGE TAV 11/11/21	
	379.16				
VISTAPRINT.COM					
BUS CARDS-LARSON, OSPINA	62.98	01590000-53317	OPERATING SUPPLIES	2D52KT6A903S	
	62.98				
VODOTECH INC					
TC MEMORIAL CAMERA	2,390.00	01680000-52219	TC MAINTENANCE	1062	
	2,390.00				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on DECEMBER 20,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
WAL MART					
CERT DRINKS	20.03	01664700-53325	COMMUNITY RELATIONS	001902	
CERT DRINKS	30.26	01664700-53325	COMMUNITY RELATIONS	085038	
CERT DRINKS	42.48	01664700-53325	COMMUNITY RELATIONS	074199	
CERT DRINKS	45.60	01664700-53325	COMMUNITY RELATIONS	011865	
FAMILY FUN DAY	80.82	01664700-53325	COMMUNITY RELATIONS	049214	
HALLOWEEN AT CS SCHOOL	99.63	01664700-53325	COMMUNITY RELATIONS	001759	
LOUDSPEAKER	149.00	01664700-53325	COMMUNITY RELATIONS	629057	
SUPPLIES	52.00	01-24222	SPECIAL OLYMPICS VENDING	5712106-996216	
	<u>519.82</u>				
WALGREENS					
OUTREACH SUPPLIES	10.48	01664700-53325	COMMUNITY RELATIONS	079884	
	<u>10.48</u>				
WESTMORE SUPPLY CO					
CONCRETE-1181 KNOLLWOOD 11/10/21	960.75	04201600-52286	PAVEMENT RESTORATION	R106335	
RESTO-KUHN RD 11/16/21	467.00	04201600-52286	PAVEMENT RESTORATION	R106390	
	<u>1,427.75</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on DECEMBER 20,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
WEX BANK					
FUEL 10/31/21	-251.70	01000000-47407	MISCELLANEOUS REVENUE	75564931 10/31/21	
FUEL 10/31/21	62.68	04101100-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	118.03	04200100-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	148.19	01680000-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	224.64	01670100-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	224.64	01670300-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	279.70	01640100-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	280.79	01670600-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	280.79	01670700-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	336.95	01670500-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	406.68	01620100-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	477.35	01670400-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	826.23	04201400-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	982.78	01670200-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	1,101.65	04101500-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	1,416.40	04201600-53313	AUTO GAS & OIL	75564931 10/31/21	
FUEL 10/31/21	13,748.59	01662700-53313	AUTO GAS & OIL	75564931 10/31/21	
	20,664.39				
WEX HEALTH, INC.					
FLEX SPENDING-NOV 2021	175.00	01600000-52273	EMPLOYEE SERVICES	0001436136-IN	
	175.00				
WINDSHIELD PROS INC					
BACK WINDOW	379.00	01696200-53353	OUTSOURCING SERVICES	WP0014050	
	379.00				
WINDY CITY CLEANING EQUIP & SUPPLIES					
CREDIT	-599.00	01670200-53317	OPERATING SUPPLIES	003653	
TRUCK WASH	1,417.50	01670200-53317	OPERATING SUPPLIES	003654	
	818.50				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on DECEMBER 20,2021**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
WINTER EQUIPMENT COMPANY INC					
OC CURB SHOES	1,106.54	01696200-53354	PARTS PURCHASED	IV48958	
	<u>1,106.54</u>				
ZIEBELL WATER SERVICE PRODUCTS INC					
3/4 ROUNDWAY BRASS	260.00	04201600-53317	OPERATING SUPPLIES	255915-000	
8X20 REPAIR CLAMP	376.00	04201600-53317	OPERATING SUPPLIES	255698-000	
CLAMPS, COOPER, HYDRANT VALVES	424.70	04201600-53317	OPERATING SUPPLIES	255913-000	
COPPER TUBE & HYDRANT VALVES	1,617.52	04201600-52244	MAINTENANCE & REPAIR	255913-000	
HYD EXTENSIONS - KUHN	1,476.00	04201600-52244	MAINTENANCE & REPAIR	255697-000	
HYD REPAIR PARTS	63.36	04201600-52244	MAINTENANCE & REPAIR	255698-000	
HYDRANT PARTS	964.70	04201600-52244	MAINTENANCE & REPAIR	255855-000	
HYDRANT PARTS	1,158.60	04201600-52244	MAINTENANCE & REPAIR	255914-000	
LOCKING SS T-BOLTS	231.60	04201600-53317	OPERATING SUPPLIES	255621-000	
VALVE, HYD PARTS	307.30	04201600-52244	MAINTENANCE & REPAIR	255620-000	
	<u>6,879.78</u>				
ZOOM VIDEO COMMUNICATIONS LLC					
VIDEO CONFERENCING SERVICE	202.01	01652800-52255	SOFTWARE MAINTENANCE	118813174	
	<u>202.01</u>				
GRAND TOTAL	<u><u>\$1,369,391.35</u></u>				

The preceding list of bills payable totaling \$1,369,391.35 was reviewed and approved for payment.

Approved by:



Bob Mellor –Village Manager

Date: 12/17/21

Authorized by:

Frank Saverino Sr-Mayor

Julia Schwarze- Village Clerk

**ADDENDUM WARRANTS
DECEMBER 7, 2021 Thru DECEMBER 20, 2021**

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll November 29, 2021 thru December 12, 2021	567,304.46
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll November 29, 2021 thru December 12, 2021	61,037.79
				<u><u>628,342.25</u></u>

Approved this _____ day of _____, 2021

By: _____
Frank Saverino Sr-Mayor

Julia Schwarze - Village Clerk

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on JANUARY 3,2022**

AGENDA ITEM
L-3 11/3/22

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
ACCURATE OFFICE SUPPLY CO					
OFFICE SUPPLIES	28.00	01610100-53317	OPERATING SUPPLIES	558593	
OFFICE SUPPLIES	84.41	01610100-53317	OPERATING SUPPLIES	552468	
OFFICE SUPPLIES	86.05	01620100-53317	OPERATING SUPPLIES	557647	
	<u>198.46</u>				
AEP ENERGY					
100 DELLA CT 11/04-12/07/21	11.13	01670300-53213	STREET LIGHT ELECTRICITY	3013130378	12/08/21
	<u>11.13</u>				
ALEXIS ARAOZ, GIS ANALYST					
GIS CONTRACTOR 12/01-12/28/21	3,137.24	01652800-52257	GIS SYSTEM	0000007	PO-1937
GIS CONTRACTOR 11/01-11/30/21	18.40	01652800-52257	GIS SYSTEM	0000006.1	PO-1937
GIS CONTRACTOR 11/01-11/30/21	3,500.00	01652800-52257	GIS SYSTEM	0000006.2	PO-1937
	<u>6,655.64</u>				
AMERICAN LEGAL PUBLISHING CORP					
2022 WEB HOSTING	375.00	01520000-52253	CONSULTANT	13563	
	<u>375.00</u>				
ANDREW ZAKERSKI					
CLOTH ALLOW-ZAKERSKI, DULUTH 12/15/21	87.12	01660100-53324	UNIFORMS	DULUTH 12/15/21	
	<u>87.12</u>				
BAXTER & WOODMAN INC					
WATER SYSTEM-ERP CONSULTANT	6,720.00	04200100-52253	CONSULTANT	0229996	PO-3930
WRC CONSTRUCTION-DEWATERING	2,570.00	04101100-54480	CONSTRUCTION	0229994	PO-3906
	<u>9,290.00</u>				
CAROL STREAM PARK DISTRICT					
PARK PASSES-NOV 2021	15.00	01-24236	BARK PARK MEMBERSHIP	PARK PASSES NOV 2021	
	<u>15.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on JANUARY 3,2022**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
COMED					
465 CENTER AVE 11/18-12/16/21	98.86	01670300-53213	STREET LIGHT ELECTRICITY	2859083222 12/16/21	
KUHN RD, RT64 11/15-12/16/21	33.43	01662300-52298	ATLE SERVICE FEE	4202129060 12/16/21	
MASTER ACCT-5025 11/12-12/15/21	591.53	01670300-53213	STREET LIGHT ELECTRICITY	5853045025 12/20/21	
	<u>723.82</u>				
CORE & MAIN LP					
HYDRANT PARTS	243.42	04201600-53317	OPERATING SUPPLIES	Q088028	
HYDRANT PARTS	244.40	04201600-53317	OPERATING SUPPLIES	Q101820	
HYDRANT PARTS	295.25	04201600-53317	OPERATING SUPPLIES	Q085530	
HYDRANT PARTS	487.82	04201600-53317	OPERATING SUPPLIES	Q085585	
HYDRANT PARTS	592.37	04201600-53317	OPERATING SUPPLIES	Q096340	
T-BOLTS, HYD. ADAPTOR	87.62	04201600-53317	OPERATING SUPPLIES	P860129	
	<u>1,950.88</u>				
GOVTEMPSUSA LLC					
ACCOUNTS CLERK-R ARGUILLES 12/05, 12/12/21	1,398.00	04103100-52253	CONSULTANT	3870115	
ACCOUNTS CLERK-R ARGUILLES 12/05, 12/12/21	1,398.00	04203100-52253	CONSULTANT	3870115	
LIBRARY TECH-N BOYD 12/05, 12/12/21	3,773.60	01652800-52253	CONSULTANT	3870117 PO-1925	
OFFICE MANAGER-D KALKE 12/05 12/12/21	3,267.20	01590000-52253	CONSULTANT	3870116	
	<u>9,836.80</u>				
H & H ELECTRIC COMPANY					
STREET LIGHT SVC	3,604.90	01670300-52271	STREET LIGHT MAINTENANCE	37814 R1 PO-3871	
	<u>3,604.90</u>				
IMPERIAL SURVEILLANCE					
ADDITION OF READER-PW	800.32	01652800-52253	CONSULTANT	161860	
DOOR READER-TROUBLESHOOT	360.00	01652800-52253	CONSULTANT	161912	
GX CONTROLLER-REPLACEMENT	2,530.00	01652800-52253	CONSULTANT	161763	
	<u>3,690.32</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on JANUARY 3,2022**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
JET BRITE CAR WASH INC					
CAR WASH 11/01-11/30/21	144.00	01662700-52244	MAINTENANCE & REPAIR	4452	
	<u>144.00</u>				
KANE COUNTY CLERK					
NOTARY 2021-ROWE	11.00	01660100-52234	DUES & SUBSCRIPTIONS	NOTARY 2021-ROWE	
	<u>11.00</u>				
KLEIN, THORPE & JENKINS, LTD					
GENERAL COUNSEL-NOV 2021	107.50	04100100-52238	LEGAL FEES	222535	
GENERAL COUNSEL-NOV 2021	590.00	04200100-52238	LEGAL FEES	222535	
GENERAL COUNSEL-NOV 2021	1,247.00	11740000-52238	LEGAL FEES	222535	
GENERAL COUNSEL-NOV 2021	5,546.00	01570000-52238	LEGAL FEES	222535	
	<u>7,490.50</u>				
LANDSCAPE MATERIAL & FIREWOOD SALES INC					
CLEARWATER RESTO	443.00	11740000-55488	STORMWATER UTILITIES	49198	
	<u>443.00</u>				
LAW OFFICE OF MICHELLE L MOORE LTD					
PROSECUTION-DEC 2021	2,700.00	01570000-52235	LEGAL FEES-PROSECUTION	2021-12	
PROSECUTION-DEC 2021	6,357.38	01570000-52312	PROSECUTION DUI	2021-12	
	<u>9,057.38</u>				
LRS HOLDINGS LLC					
PORTA JOHN-280 KUHN RD 11/19-12/16/21	122.00	01670400-52264	EQUIPMENT RENTAL	PS423256	
STREET SWEEP-NOV 2021	9,045.88	01670600-52272	PROPERTY MAINTENANCE	PS421221	
	<u>9,167.88</u>				
NAVIANT INC					
MICROFILM READER 03/01/22-02/28/23	750.00	01652800-52226	OFFICE EQUIPMENT MAINTENAN	0144156-IN	
	<u>750.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on JANUARY 3,2022**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
NICOR					
124 GERZEVSKE-WELL #4 11/17-12/17/21	47.39	04201600-53230	NATURAL GAS	13811210007 12/17/21	
200 TUBEWAY DR 11/16-12/16/21	49.11	04101500-53230	NATURAL GAS	14309470202 12/16/21	
	<u>96.50</u>				
REFUNDS MISC					
21-3053-ACF, 1157 PARKSIDE DR-REFUND	32.00	01000000-42307	BUILDING PERMITS	1157 PARKSIDE-2021	
	<u>32.00</u>				
REFUNDS PRESERVATION BONDS					
#000285-0037, 440 MAIN PL-REFUND	5,000.00	01-24302	ESCROW - GRADING	440 MAIN PL-2021	
#000285-0037, 440 MAIN PL-REFUND	44,274.00	01-24320	STORM WATER SECURITY DEPOSIT	440 MAIN PL-2021	
20-1207-STOO, #2345098, 615 GUNDERSEN-REF	200.00	01-24302	ESCROW - GRADING	615 GUNDERSEN-2021	
21-2135-DRVW, #2480580, 1328 TRINITY DR-REF	300.00	01-24302	ESCROW - GRADING	1328 TRINITY DR-2021	
21-2811-SDWK, #000326-0031, 136 GREENWAY	300.00	01-24302	ESCROW - GRADING	136 GREENWAY-2021	
21-2884-PKGL, #000380-0006, 525 RANDY RD-RE	500.00	01-24302	ESCROW - GRADING	525 RANDY RD-2021	
	<u>50,574.00</u>				
REFUNDS TAX STAMPS					
STAMP 033024, 155 ELK TRL-REFUND	345.00	11000000-41208	REAL ESTATE TRANSFER TAX	STAMP 033024	
	<u>345.00</u>				
SCANLON EXCAVATING AND CONCRETE INC					
DRAINAGE IMPROVEMENT	63,065.52	11740000-55488	STORMWATER UTILITIES	21275 PO-462661	
	<u>63,065.52</u>				
SIKICH LLP					
AUDIT FEES-FY 21 FINAL	1,290.00	01520000-52237	AUDIT FEES	544769	
	<u>1,290.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on JANUARY 3,2022**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
THE BOARD OF TRUSTEES OF THE UNIV OF ILL					
LAB TESTING	80.00	01662300-53317	OPERATING SUPPLIES	H1001 2021-206	
LAB TESTING	80.00	01662300-53317	OPERATING SUPPLIES	H1001 2021-211	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H1001 2021-026	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H1001 2021-184	
LAB TESTING	180.00	01662300-53317	OPERATING SUPPLIES	H1001 2021-185	
LAB TESTING	230.00	01662300-53317	OPERATING SUPPLIES	H1001 2021-151	
	<u>930.00</u>				
THE CONSERVATION FOUNDATION					
CONSERVE COMMUNITY PGRM	1,000.00	01620100-52234	DUES & SUBSCRIPTIONS	12739	
	<u>1,000.00</u>				
TIF 3 NORTH AND SCHMALE RD					
SALES TAX-SEP 2021	-9,563.10	22000000-49340	SALES TAX CONTRIB - RDA#1	TIF3 12/31/21	
SALES TAX-SEP 2021	9,563.10	01720000-58340	SALES TAX TFR - RDA#1	TIF3 12/31/21	
SALES TAX-SEP 2021	9,563.10	22-11105	CASH - TRUST	TIF3 12/31/21	
	<u>9,563.10</u>				
TYLER BUSINESS FORMS					
AP, PAYROLL CHECKS	397.50	01610100-53315	PRINTED MATERIALS	66905	
	<u>397.50</u>				
U S POSTMASTER					
POSTAGE WATER BILLS-DEC 2021	2,371.39	04203100-52229	POSTAGE	1529 12/29/21	
POSTAGE WATER BILLS-DEC 2021	2,371.40	04103100-52229	POSTAGE	1529 12/29/21	
	<u>4,742.79</u>				
UNIVERSITY OF ILLINOIS					
BLE CLASS-URESTE, BOTH 09/13-12/16/21	5,830.00	01660100-52223	TRAINING	UPI10703	
BLE CLASS-URESTE, BOTH 09/13-12/16/21	5,830.00	01660100-52223	TRAINING	UPI10703	
	<u>11,660.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on JANUARY 3,2022**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
USA LIFT-SERVICE					
TECHNICIAN 11/17/21	399.00	01696200-52284	EQUIPMENT MAINTENANCE	1089	
	<u>399.00</u>				
VERIZON WIRELESS					
PHONES 11/14-12/13/21	36.01	02385200-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	38.01	01652800-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	42.36	01610100-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	42.36	01640100-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	42.36	01642100-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	44.82	01662700-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	80.37	01600000-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	80.37	01690100-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	84.72	01643700-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	84.72	01680000-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	137.34	01590000-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	207.20	04100100-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	249.81	01620100-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	433.06	01652800-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	442.34	04200100-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	556.26	01670100-52230	TELEPHONE	9895063824	
PHONES 11/14-12/13/21	2,889.38	01662700-52230	TELEPHONE	9895063824	
	<u>5,491.49</u>				
WEST SIDE TRACTOR SALES					
JD 4WD LOADER-REPAIRS	8,488.41	01696200-53353	OUTSOURCING SERVICES	V02086 PO-3950	
	<u>8,488.41</u>				
GRAND TOTAL	<u><u>\$221,578.14</u></u>				

The preceding list of bills payable totaling \$ 221,578.14 was reviewed and approved for payment.

Approved by:

Robert Mellor
Bob Mellor - Village Manager

Date: 12/30/21

Authorized by:

Frank Saverino Sr-Mayor

Julia Schwarze- Village Clerk

**ADDENDUM WARRANTS
 DECEMBER 21, 2021 Thru JANUARY 3, 2022**

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll December 13, 2021 thru December 26, 2021	601,351.42
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll December 13, 2021 thru December 26, 2021	62,166.61
				<u><u>663,518.03</u></u>

Approved this _____ day of _____, 2022

By: _____
 Frank Saverino Sr-Mayor

 Julia Schwarze - Village Clerk

Village of Carol Stream
General Fund Budget Summary
For the Month Ended November 30, 2021

	MONTH				YTD				BUDGET				
	Last Year Nov	Current Year Nov	Monthly Variance \$ %		Last Year YTD	Current Year YTD	YTD Variance \$ %		Annual Budget	YTD Budget	YTD Actual	Variance \$ %	
REVENUES													
Property Tax	\$ 18,703	\$ 17,926	\$ (776)	-4%	\$ 3,784,783	\$ 3,820,293	\$ 35,510	1%	\$ 3,825,000	\$ 3,825,000	\$ 3,820,293	\$ (4,707)	0%
Sales Tax	574,855	667,934	93,079	16%	3,797,696	4,532,541	734,845	19%	7,490,000	4,418,451	4,532,541	114,090	3%
Home Rule Sales Tax	410,528	486,207	75,680	18%	2,614,668	3,235,002	620,334	24%	5,330,000	3,144,239	3,235,002	90,764	3%
State Income Tax	298,507	324,908	26,401	9%	2,625,920	3,279,383	653,462	25%	4,404,000	2,620,919	3,279,383	658,464	25%
Fines (Court, Ord., ATLE, Towing)	142,838	139,918	(2,920)	-2%	782,040	892,503	110,463	14%	1,382,000	798,980	892,503	93,523	12%
Natural Gas Use Tax	20,702	19,993	(709)	-3%	180,290	181,425	1,136	1%	610,000	181,326	181,425	99	0%
Other Taxes (Use, Hotel, PPRT Video Gaming, Alcohol)	209,518	209,745	228	0%	1,490,350	1,652,991	162,641	11%	2,464,100	1,454,782	1,652,991	198,210	14%
Licenses	6,775	176,583	169,808	2507%	735,207	192,986	(542,222)	-74%	214,200	171,925	192,986	21,061	12%
Cable Franchise Fees	105,021	107,485	2,464	2%	378,589	377,027	(1,561)	0%	506,200	295,283	377,027	81,744	28%
Building Permits	37,262	105,003	67,740	182%	442,475	513,765	71,290	16%	638,000	478,500	513,765	35,265	7%
Fees for Services	45,801	44,949	(852)	-2%	345,940	431,221	85,281	25%	684,500	464,042	431,221	(32,821)	-7%
Interest Income	1,174	353	(821)	-70%	70,685	59,821	(10,864)	-15%	105,000	61,250	59,821	(1,429)	-2%
All Other / Miscellaneous	97,214	54,376	(42,837)	-44%	2,506,319	520,832	(1,985,486)	-79%	1,087,000	633,667	520,832	(112,834)	-18%
Revenue Totals	\$ 1,968,898	\$ 2,355,381	\$ 386,483	20%	\$ 19,754,960	\$ 19,689,790	\$ (65,171)	0%	\$ 28,740,000	\$ 18,548,363	\$ 19,689,790	\$ 1,141,427	6%
EXPENDITURES													
Fire & Police Commission	\$ 3,385	\$ 1,218	\$ (2,167)	-64%	\$ 11,158	\$ 24,147	\$ 12,989	116%	\$ 38,696	\$ 22,573	\$ 24,147	\$ 1,575	7%
Village Board & Clerk	6,817	6,605	(213)	-3%	74,514	123,423	48,908	66%	170,863	99,670	123,423	23,753	24%
Plan Commission & ZBA	341	499	158	46%	2,685	5,282	2,597	97%	6,225	3,631	5,282	1,651	45%
Emergency Services	584	1,576	993	170%	22,590	47,590	25,000	111%	58,000	33,833	47,590	13,757	41%
Legal Services	15,589	19,378	3,790	24%	118,421	126,883	8,462	7%	275,700	160,825	126,883	(33,942)	-21%
Administration	66,737	69,969	3,232	5%	495,767	592,339	96,572	19%	932,666	544,055	592,339	48,284	9%
Employee Relations	39,996	35,824	(4,172)	-10%	255,610	265,222	9,612	4%	475,184	277,191	265,222	(11,968)	-4%
Financial Management	52,363	47,795	(4,568)	-9%	416,317	459,238	42,921	10%	725,836	423,404	459,238	35,834	8%
Engineering Services	97,110	74,159	(22,951)	-24%	581,930	580,501	(1,428)	0%	1,114,420	650,078	580,501	(69,577)	-11%
Community Development	73,288	69,932	(3,356)	-5%	568,409	615,663	47,254	8%	1,066,446	622,094	615,663	(6,430)	-1%
Information Technology	116,695	106,733	(9,962)	-9%	717,794	999,455	281,661	39%	1,406,695	820,572	999,455	178,883	22%
Police	1,285,292	1,215,414	(69,878)	-5%	9,094,752	10,163,768	1,069,016	12%	17,704,197	10,327,448	10,163,768	(163,681)	-2%
Public Works	569,067	296,870	(272,197)	-48%	2,090,092	1,899,018	(191,073)	-9%	3,692,038	2,153,689	1,899,018	(254,670)	-12%
Municipal Building	24,610	33,453	8,843	36%	166,876	228,857	61,980	37%	396,394	231,230	228,857	(2,373)	-1%
Municipal Garage	9,814	1,458	(8,356)	-85%	(21,602)	13,041	34,643	-160%	-	-	13,041	13,041	100%
Transfers and Agreements	10,834	9,302	(1,533)	-14%	303,635	263,637	(39,998)	-13%	644,000	330,662	263,637	(67,025)	-20%
Town Center	-	-	-	0%	(50)	38,956	39,006	-78012%	32,640	32,640	38,956	6,316	19%
Expenditure Totals	\$ 2,372,520	\$ 1,990,183	\$ (382,337)	-16%	\$ 14,898,899	\$ 16,447,021	\$ 1,548,122	10%	\$ 28,740,000	\$ 16,733,595	\$ 16,447,021	\$ (286,574)	-2%
Net Increase / (Decrease)	\$ (403,623)	\$ 365,197	\$ 768,820		\$ 4,856,061	\$ 3,242,769	\$ (1,613,292)		\$ -	\$ 1,814,768	\$ 3,242,769	\$ 1,428,001	

Village of Carol Stream
Water and Sewer Fund Budget Summary
For the Month Ended November 30, 2021

	MONTH				YTD				BUDGET				
	Last Year Nov	Current Year Nov	Monthly Variance		Last Year YTD	Current Year YTD	YTD Variance		Annual Budget	YTD Budget	YTD Actual	Variance	
			\$	%			\$	%				\$	%
REVENUES													
Water Billings	\$ 741,027	\$ 712,476	(28,551)	-4%	\$ 5,587,493	\$ 5,485,853	(101,639)	-2%	\$ 9,042,000	\$ 5,548,708	\$ 5,485,853	(62,855)	-1%
Sewer Billings	327,919	321,558	(6,361)	-2%	2,566,061	2,497,301	(68,760)	-3%	4,080,000	2,503,730	2,497,301	(6,430)	0%
Penalties/Admin Fees	7,576	13,885	6,309	83%	75,584	87,374	11,789	16%	178,000	103,833	87,374	(16,460)	-16%
Connection/Expansion Fees	-	-	-	0%	3,698	-	(3,698)	-100%	28,000	16,333	-	(16,333)	-100%
Interest Income	1,097	313	(784)	-71%	19,939	16,544	(3,395)	-17%	10,000	5,833	16,544	10,711	184%
Rental Income	15,754	22,865	7,111	45%	94,735	101,788	7,053	7%	164,000	95,667	101,788	6,121	6%
All Other / Miscellaneous	531	635	104	20%	70,509	90,500	19,991	28%	88,000	73,833	90,500	16,667	23%
Revenue Totals	1,093,904	1,071,733	(22,171)	-2%	8,418,019	8,279,359	(138,660)	-2%	13,590,000	8,347,938	8,279,359	(68,579)	-1%
EXPENDITURES													
Salaries & Benefits	156,075	169,321	13,247	8%	1,046,955	1,154,763	107,808	10%	2,055,428	1,185,825	1,154,763	(31,062)	-3%
Purchase of Water	462,851	493,446	30,595	7%	3,400,365	3,346,460	(53,905)	-2%	5,715,000	3,507,063	3,346,460	(160,603)	-5%
WRC Operating Contract	300,126	166,852	(133,274)	-44%	1,284,641	1,301,329	16,688	1%	2,049,229	1,195,383	1,301,329	105,946	9%
Maintenance & Operating	318,271	92,822	(225,449)	-71%	1,738,479	1,851,032	112,552	6%	2,943,826	1,717,232	1,851,032	133,800	8%
IEPA Loan P&I	-	-	-	0%	214,325	223,325	9,000	4%	428,650	214,324	223,325	9,001	4%
DWC Loan P&I	-	-	-	0%	54,929	53,948	(981)	-2%	53,948	53,948	53,948	0	0%
Capital Outlay	-	412,903	412,903	100%	93,010	2,354,606	2,261,596	2432%	6,366,000	5,015,000	2,354,606	(2,660,394)	-53%
Expenditure Totals	1,237,323	1,335,346	98,023	8%	7,832,704	10,285,463	2,452,759	31%	19,612,081	12,888,775	10,285,463	(2,603,312)	-20%
Net Increase / (Decrease)	(143,419)	(263,613)	(120,194)		585,315	(2,006,104)	(2,591,419)		(6,022,081)	(4,540,837)	(2,006,104)	2,534,733	

Village of Carol Stream
Capital Budget Summary
For the Month Ended November 30, 2021

	MONTH				YTD				BUDGET*		
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	% of
	Nov	Nov	\$	%	YTD	YTD	\$	%	Budget	Actual	Total
CAPITAL PROJECTS FUND											
REVENUES											
Electricity Use Tax	\$ 130,763	\$ 145,969	\$ 15,206	12%	\$ 933,082	\$ 1,106,943	\$ 173,860	19%	\$ 1,825,000	\$ 1,106,943	61%
Real Estate Transfer Tax	25,846	95,177	69,331	268%	320,788	718,758	397,970	124%	750,000	718,758	96%
Telecommunications Tax	58,027	48,886	(9,141)	-16%	245,598	368,080	122,482	50%	636,000	368,080	58%
Local Motor Fuel Tax	62,624	58,122	(4,502)	-7%	397,951	413,185	15,234	4%	760,000	413,185	54%
Capital Grants	-	29,326	29,326	100%	91,602	129,385	37,783	41%	323,600	129,385	40%
Interest Income	504	318	(186)	-37%	10,467	9,859	(608)	-6%	15,000	9,859	66%
All Other / Miscellaneous	-	-	-	0%	54,722	-	(54,722)	-100%	-	-	0%
Revenue Totals	\$ 277,763	\$ 377,798	\$ 100,035	36%	\$ 2,054,211	\$ 2,746,211	\$ 692,000	34%	\$ 4,309,600	\$ 2,746,211	64%
EXPENDITURES											
Roadway Improvements	\$ 60,303	\$ 63,379	\$ 3,076	5%	\$ 612,073	\$ 542,016	\$ (70,056)	-11%	\$ 1,104,000	\$ 542,016	49%
Facility Improvements	4,524	15,985	11,461	253%	4,524	432,142	427,618	9452%	1,157,000	432,142	37%
Stormwater Improvements	-	47,605	47,605	100%	43,218	220,479	177,261	410%	622,000	220,479	35%
Miscellaneous	22	990	968	4502%	473	3,656	3,183	673%	1,000	3,656	366%
Expenditure Totals	\$ 64,849	\$ 127,958	\$ 63,110	97%	\$ 660,288	\$ 1,198,293	\$ 538,005	81%	\$ 2,884,000	\$ 1,198,293	42%
Net Increase / (Decrease)	\$ 212,914	\$ 249,839	\$ 36,925	17%	\$ 1,393,923	\$ 1,547,918	\$ 153,995	11%	\$ 1,425,600	\$ 1,547,918	109%

MFT FUND

REVENUES											
Motor Fuel Tax Allotments	\$ 125,572	\$ 126,468	\$ 897	1%	\$ 814,228	\$ 933,070	\$ 118,842	15%	\$ 1,563,000	\$ 933,070	60%
Capital Grants	-	-	-	0%	872,370	436,185	(436,185)	-50%	872,370	436,185	50%
Interest Income	212	73	(139)	-66%	3,988	1,011	(2,978)	-75%	5,000	1,011	20%
Revenue Totals	\$ 125,783	\$ 126,541	\$ 758	1%	\$ 1,690,586	\$ 1,370,266	\$ (320,320)	-19%	\$ 2,440,370	\$ 1,370,266	56%
EXPENDITURES											
Street Resurfacing - Capital	\$ -	\$ -	\$ -	0%	\$ 881,865	\$ 1,904,512	\$ 1,022,647	116%	\$ 2,400,000	\$ 1,904,512	79%
Crack Filling	53,083	66,516	13,433	25%	53,083	66,516	13,433	25%	75,000	66,516	89%
Rebuild Illinois Bond Projects	-	12,431	12,431	100%	-	81,241	81,241	100%	115,000	81,241	71%
Expenditure Totals	\$ 53,083	\$ 78,947	\$ 25,864	49%	\$ 934,948	\$ 2,052,269	\$ 1,117,321	100%	\$ 2,590,000	\$ 2,052,269	79%
Net Increase / (Decrease)	\$ 72,701	\$ 47,594	\$ (25,106)	-35%	\$ 755,638	\$ (682,003)	\$ (1,437,641)	-190%	\$ (149,630)	\$ (682,003)	456%

* Due to the uncertainty of timing of various capital improvement projects, no YTD budget estimates are shown.

Village of Carol Stream
American Rescue Plan Act (ARPA) Fund
 For the Month Ended November 30, 2021

	MONTH				YTD				BUDGET*		
	Last Year Nov	Current Year Nov	Monthly Variance		Last Year YTD	Current Year YTD	YTD Variance		Annual Budget	YTD Actual	% of Total
			\$	%			\$	%			
ARPA Fund											
REVENUES											
Grants - General Govt.	\$ -	\$ 6,006	\$ 6,006	100%	\$ -	\$ 6,006	\$ 6,006	100%	\$ -	\$ 6,006	100%
Grants - Public Safety	-	643	643	100%	-	643	643	100%	-	643	100%
Grants - Highways & Streets	-	1,693	1,693	100%	-	1,693	1,693	100%	-	1,693	100%
Revenue Totals	\$ -	\$ 8,341	\$ 8,341	100%	\$ -	\$ 8,341	\$ 8,341	100%	\$ -	\$ 8,341	100%
EXPENDITURES											
Vaccination Event	-	8,341	8,341	100%	-	8,341	8,341	100%	-	8,341	100%
Expenditure Totals	\$ -	\$ 8,341	\$ 8,341	100%	\$ -	\$ 8,341	\$ 8,341	100%	\$ -	\$ 8,341	100%
Net Increase / (Decrease)	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	100%	\$ -	\$ -	100%

* Due to the uncertainty of timing of revenues and expenditures, no YTD budget estimates are shown.

Village of Carol Stream
TIF Fund Budget Summary
For the Month Ended November 30, 2021

NORTH/SCHMALE TIF	MONTH				YTD				BUDGET			
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	YTD	Variance
	Nov	Nov	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$ %
REVENUES												
TIF Property Taxes	\$ -	\$ -	\$ -	0%	\$ 355,185	\$ 356,220	\$ 1,034	0%	\$ 385,000	\$ 385,000	\$ 356,220	\$ (28,780) -7%
Sales Taxes	10,834	9,302	(1,533)	-14%	81,096	68,380	(12,716)	-16%	130,000	75,833	68,380	(7,454) -10%
Interest Income	42	16	(27)	-63%	796	93	(703)	-88%	1,000	583	93	(490) -84%
Revenue Totals	10,877	9,317	(1,559)	-14%	437,078	424,693	(12,385)	-3%	516,000	461,417	424,693	(36,724) -8%
EXPENDITURES												
Legal Fees	-	-	-	0%	-	-	-	0%	1,500	875	-	(875) -100%
Other Expenses	-	-	-	0%	152,688	156,269	3,581	2%	287,000	143,500	156,269	12,769 9%
Expenditure Totals	-	-	-	0%	152,688	156,269	3,581	2%	288,500	144,375	156,269	11,894 8%
Net Increase / (Decrease)	10,877	9,317	(1,559)		284,390	268,423	(15,966)		227,500	317,042	268,423	(48,618)

Village of Carol Stream
Police Pension Fund Budget Summary
 For the Month Ended November 30, 2021

POLICE PENSION FUND	MONTH				YTD				BUDGET				
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	YTD	Variance	
	Nov	Nov	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%
REVENUES													
Investment Income	\$ (952,177)	\$ 439,772	1,391,948	-146%	\$ 3,745,075	\$ 3,669,502	(75,573)	-2%	\$ 4,000,000	\$ 2,333,333	\$ 3,669,502	1,336,168	57%
Employee Contributions	114,401	49,921	(64,481)	-56%	460,806	371,593	(89,212)	-19%	650,000	379,167	371,593	(7,573)	-2%
Village Contribution	237,529	254,244	16,715	7%	1,662,703	2,033,952	371,249	22%	3,050,927	1,779,707	2,033,952	254,245	14%
Other Revenues	-	-	-	0%	-	-	-	0%	-	-	-	-	0%
Revenue Totals	(600,246)	743,936	1,344,183	-224%	5,868,584	6,075,047	206,463	4%	7,700,927	4,492,207	6,075,047	1,582,839	35%
EXPENDITURES													
Investment and Admin Fees	188,219	17,541	(170,678)	-91%	252,543	205,209	(47,334)	-19%	164,900	96,192	205,209	109,018	113%
Participant Benefit Payments	308,579	325,583	17,004	6%	2,151,209	2,277,139	125,930	6%	4,457,000	2,333,000	2,277,139	(55,861)	-2%
Expenditure Totals	496,798	343,124	(153,674)	-31%	2,403,752	2,482,348	78,596	3%	4,621,900	2,429,192	2,482,348	53,156	2%
Net Increase / (Decrease)	(1,097,044)	400,812	1,497,856		3,464,832	3,592,699	127,867		3,079,027	2,063,016	3,592,699	1,529,683	

Village of Carol Stream
State and Federal Asset Seizure Fund Summary
For the Month Ended November 30, 2021

	MONTH				YTD				BUDGET*		
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	% of
	Nov	Nov	\$	%	YTD	YTD	\$	%	Budget	Actual	Total
State Asset Seizure Fund											
REVENUES											
Transfer from General Fund	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
State Drug Seizure	23	222	199	875%	956	76,863	75,907	7944%	-	76,863	100%
State Money Laundering	-	-	-	0%	-	1,734	1,734	100%	-	1,734	0%
State Vehicle Seizure	780	709	(72)	-9%	2,860	14,077	11,217	392%	-	14,077	100%
Revenue Totals	\$ 803	\$ 930	\$ 128	16%	\$ 3,816	\$ 92,673	\$ 88,858	100%	\$ -	\$ 92,673	100%
EXPENDITURES											
State Drug Seizure	352	561	209	59%	6,517	12,293	5,776	89%	87,150	12,293	14%
State Money Laundering	-	-	-	0%	-	-	-	0%	17,500	-	0%
State Vehicle Seizure	-	-	-	0%	-	-	-	0%	-	-	0%
Expenditure Totals	\$ 352	\$ 561	\$ 209	59%	\$ 6,517	\$ 12,293	\$ 5,776	89%	\$ 104,650	\$ 12,293	100%
Net Increase / (Decrease)	\$ 451	\$ 369	\$ (81)	-18%	\$ (2,701)	\$ 80,381	\$ 83,082	100%	\$ (104,650)	\$ 80,381	100%
Federal Asset Seizure Fund											
REVENUES											
Transfer from General Fund	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	100%
Federal DOJ Seizure	-	-	-	0%	-	-	-	0%	-	-	100%
Federal Treasury Seizure	-	-	-	0%	-	-	-	0%	-	-	100%
Revenue Totals	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	-	\$ -	100%
EXPENDITURES											
Federal DOJ	\$ (370)	\$ -	\$ 370	-100%	2,703	2,149	(553)	-20%	\$ 8,500	\$ 2,149	100%
Federal Treasury	1,764	-	(1,764)	-100%	1,764	-	(1,764)	-100%	-	-	0%
Expenditure Totals	\$ 1,394	\$ -	\$ (1,394)	-100%	\$ 4,467	\$ 2,149	\$ (2,317)	100%	\$ 8,500	\$ 2,149	100%
Net Increase / (Decrease)	\$ (1,394)	\$ -	\$ 1,394	-100%	\$ (4,467)	\$ (2,149)	\$ 2,317	100%	\$ (8,500)	\$ (2,149)	100%

* Due to the uncertainty of timing of revenues and expenditures, no YTD budget estimates are shown.

Village of Carol Stream
Equipment Replacement Fund Budget Summary
For the Month Ended November 30, 2021

EQUIPMENT REPLACEMENT FUND	MONTH				YTD				BUDGET*			
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	% of	
	Nov	Nov	\$	%	YTD	YTD	\$	%	Budget	Actual	Total	
REVENUES												
Transfer - Engineering	\$ 7,206	\$ -	(7,206)	-100%	\$ 7,206	\$ -	(7,206)	-100%	\$ -	\$ -	0%	
Transfer - Community Dev.	6,203	-	(6,203)	-100%	6,203	-	(6,203)	-100%	-	-	0%	
Transfer - Police	114,275	-	(114,275)	-100%	114,275	-	(114,275)	-100%	-	-	0%	
Transfer - PW Streets	304,283	-	(304,283)	-100%	304,283	-	(304,283)	-100%	-	-	0%	
Transfer - Municipal Building	1,500	-	(1,500)	-100%	1,500	-	(1,500)	-100%	-	-	0%	
Transfer - WRC	33,637	-	(33,637)	-100%	33,637	-	(33,637)	-100%	-	-	0%	
Transfer - Water	86,859	-	(86,859)	-100%	86,859	-	(86,859)	-100%	-	-	0%	
Revenue Totals	\$ 553,963	\$ -	\$ (553,963)	-100%	\$ 553,963	\$ -	\$ (553,963)	0%	\$ -	\$ -	0%	
EXPENDITURES												
Vehicles - Engineering	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%	
Vehicles - Community Dev.	-	-	-	0%	-	-	-	0%	-	-	0%	
Vehicles - Police	-	-	-	0%	61,866	151,096	89,230	144%	128,000	151,096	118%	
Vehicles - PW Streets	1,282	-	(1,282)	-100%	291,616	130,716	(160,900)	-55%	131,000	130,716	100%	
Vehicles - Municipal Building	-	-	-	0%	-	-	-	0%	30,000	-	0%	
Vehicles - WRC	-	-	-	0%	-	-	-	0%	-	-	0%	
Vehicles - Water	-	-	-	0%	-	-	-	0%	-	-	0%	
Expenditure Totals	\$ 1,282	\$ -	\$ (1,282)	-100%	\$ 353,482	\$ 281,812	\$ (71,670)	-20%	\$ 289,000	\$ 281,812	98%	
Net Increase / (Decrease)	\$ 552,681	\$ -	\$ (552,681)		\$ 200,481	\$ (281,812)	\$ (482,293)		\$ (289,000)	\$ (281,812)		

* Due to the uncertainty of timing of vehicle purchases, no YTD budget estimates are shown.

Village of Carol Stream
Schedule of Cash and Investment Balances
November 30, 2021

FUND	CASH	LGIPs*	INVESTMENTS	TOTAL CASH & INVESTMENTS	LAST YEAR 11/30/2020
GENERAL FUND	\$ 321,610.63	\$ 11,467,544.78	\$ -	\$ 11,789,155.41	\$ 13,977,905.75
WATER & SEWER FUND	863,390.52	10,179,846.75	-	11,043,237.27	12,910,962.87
CAPITAL PROJECTS FUND	987,541.89	14,315,232.00	-	15,302,773.89	7,976,908.72
MFT FUND	-	3,182,594.03	-	3,182,594.03	2,790,466.35
EQUIPMENT REPL. FUND	-	4,449,387.14	-	4,449,387.14	4,181,344.65
NORTH/SCHMALE TIF FUND	551,536.76	679,744.31	-	1,231,281.07	1,060,454.40
POLICE PENSION FUND	295,394.46	143,961.12	67,835,945.61	68,275,301.19	56,286,590.41
ARPA GRANT FUND	-	2,656,573.76	-	2,656,573.76	-
STATE ASSET SEIZURE FUND	307,277.62	-	-	307,277.62	269,418.12
FEDERAL ASSET SEIZURE FUND	143,022.51	-	-	143,022.51	151,497.83
TOTAL	<u>\$ 3,469,774.39</u>	<u>\$ 47,074,883.89</u>	<u>\$ 67,835,945.61</u>	<u>\$ 118,380,603.89</u>	<u>\$ 99,605,549.10</u>

* Local Government Investment Pools (LGIP) include the Illinois Funds and IMET.