

**REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES**  
**Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,**  
**Carol Stream, DuPage County, IL**

**April 18, 2022**

Mayor Pro Tem Matt McCarthy called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. and requested that Village Clerk Julia Schwarze call the roll.

Present: Trustees Tom Garvey, John Zalak, Rick Gieser and Matt McCarthy, and Village Clerk Julia Schwarze

Absent: Mayor Frank Saverino, Sr. and Trustees Jeff Berger and Mary Frusolone

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey, Assistant to the Village Manager Tia Messino, Finance Director Jon Batek, Community Development Director Don Bastian, Director of Engineering Services Bill Cleveland, Public Works Director Phil Modaff, Chief of Police Bill Holmer, Human Resources Director Caryl Rebholz, Information Technology Engineer Rakesh Patel, and Village Attorney Jim Rhodes

**MINUTES:**

*Trustee Gieser moved and Trustee Zalak made the second to approve the Minutes of the April 4, 2022 Village Board Meeting. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 2 Trustees Berger and Frusolone*

*The motion passed.*

*Trustee Garvey moved and Trustee Zalak made the second to approve but not release the Executive Session Minutes of the April 4, 2022 Village Board Meeting. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 2 Trustees Berger and Frusolone*

*The motion passed.*

**LISTENING POST:**

1. Carol Stream Cool Cities Activist – *Jan Smith provided a brief overview of climate change and what individuals and communities can do about it.*
2. Arbor Day Proclamation - *read by Trustee Zalak*
3. Addresses from Audience: *None.*

**PUBLIC HEARINGS:**

1. Public Hearing: Annual Budget for the 2022-2023 Fiscal Year beginning May 1, 2022.

*Trustee Garvey moved and Trustee Gieser made the second to open the Public Hearing. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 2 Trustees Berger and Frusolone*

*The motion passed.*

*After no public comments were received, Trustee Zalak moved and Trustee Gieser made the second to close the Public Hearing. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 2 Trustees Berger and Frusolone*

*The motion passed.*

**CONSENT AGENDA:**

*Trustee Gieser moved and Trustee Zalak made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 2 Trustees Berger and Frusolone*

*The motion passed.*

*Trustee Garvey moved and Trustee Zalak made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 2 Trustees Berger and Frusolone*

*The motion passed.*

*Trustee Gieser moved and Trustee Garvey made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 2 Trustees Berger and Frusolone*

*The motion passed.*

*The following items were approved on the Consent Agenda for this meeting:*

**Write-Off of Uncollectible Receivables:**

*The Village Board approved an annual write-off of uncollectible receivables in the amount of \$659.00.*

**Klein Creek Stream Bank Stabilization – Section I:**

*The Village Board approved amending the Professional Services Agreement with Engineering Resource Associates, Inc. for the pedestrian bridge design (#3) in the not-to-exceed, cost plus fixed fee amount of \$2,200.00.*



**Klein Creek Stream Bank Stabilization – Section III:**

*The Village Board approved amending the Professional Services Agreement with Engineering Resource Associates, Inc. for the retaining wall (#1) and sled hill (#2) designs in the not-to-exceed, cost plus fixed fee amount of \$3,333.00 and \$4,200.00 respectively, and an extension of 31 calendar days revising the completion date to May 31, 2022.*

**Resolution No. 3242 Adopting Statements of Goals, Direction and Guidance for Village Government Decisions:**

*The Village Board adopted the 2022-2024 Strategic Plan as the foundation for work in future years.*

**Resolution No. 3243 Adopting the 2022-23 Employee Compensation Plan for the Village of Carol Stream:**

*The Village Board approved a general wage adjustment of 3% and funding this year's performance based non-union compensation program at a set 2.75% adjustment.*

**Resolution No. 3244 Authorizing the Execution of an Intergovernmental Agreement by and between the County of DuPage, Illinois and the Village of Carol Stream for the Klein Creek Streambank Stabilization Project:**

*The Village Board approved an Intergovernmental Agreement with DuPage County regarding the Klein Creek Streambank Stabilization Project.*

**Resolution No. 3245 Accepting Public Improvements and Reduction of Security for the Public Improvements located at the Vequity Fuel Station, 425 E. Geneva Road and 521 S. Schmale Road:**

*The Village Board approved the public improvements and reduction of security for the public improvements located at the Vequity Fuel Station, 425 E. Geneva Road and 521 S. Schmale Road.*

**Ordinance No. 2022-04-18, an Ordinance Authorizing the Amendment of the Annual Budget of the Village of Carol Stream for the Fiscal Year Ending April 30, 2022:**

*The Village Board amended the previously approved fiscal year 2021-22 budget to provide expenditure authority for items that were not previously anticipated or incorporated within the originally approved budget.*

**Ordinance No. 2022-04-19, an Ordinance Adopting the Annual Budget of the Village of Carol Stream in the Amount of \$68,423,151 for the FY22/23 Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023:**

*The Village Board approved the Annual Budget of the Village of Carol Stream for the new Fiscal Year which begins May 1, 2022 and ends April 30, 2023 in the amount of \$68,423,151.*

**Ordinance No. 2022-04-20 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Decreasing the Number of Class F Liquor Licenses from 10 to 9 with regards to JIN28 CS Inc. d/b/a JIN 28 located at 604 E. North Avenue:**

*The Village Board decreased the number of Class F Liquor Licenses due to JIN 28 located at 604 E. North Avenue relinquishing their liquor license.*



**Klein, Thorpe and Jenkins, Ltd. – Rate Increase Request:**

*The Village Board approved a rate increase, requested by Klein, Thorpe and Jenkins, Ltd. for Village Attorney and associated legal fees of approximately 3.25% effective May 1, 2022.*

**Amplification Permit – Outreach Community Ministries:**

*The Village Board approved an amplification permit with an exception for an 8:00 a.m. start time and waiver of the fee for their 5K Run, Walk & Wheel to be held on May 14, 2022 from 8:00 a.m. to Noon at Armstrong Park.*

**Regular Bills and Addendum Warrant of Bills:**

*The Village Board approved payment of Regular Bills dated April 18, 2022 in the amount of \$1,281,397.95. The Village Board approved the payment of Addendum Warrant of Bills from April 5, 2022 thru April 18, 2022 in the amount of \$640,602.11.*

**Treasurer's Report:**

*The Village Board received the Revenue/Expenditure Statements and Balance Sheet for the month ended March 31, 2022.*

**REPORT OF OFFICERS:**

*Trustee Garvey had no report.*

*Trustee Zalak thanked Jan Smith for coming in and everything she does to advocate for our planet; thanked staff for their hard work in putting together the budget; announced the second week of April as National Public Safety Telecommunications Week and thanked all dispatchers who have the toughest job in public safety; reported today as National Stress Awareness Day with a reminder to look out for each other; and asked that everyone keep the military and first responders in their thoughts and prayers.*

*Trustee Gieser thanked Jan Smith for her constant vigilance in fighting for our environment; mentioned the upcoming Rain Barrel webinar on Wednesday the 20<sup>th</sup>; commended Carol Stream for being a SolSmart Gold community; gave a brief history of Carol Stream's connection to Arbor Day; announced a fundraiser for the Independence Day parade at Culver's on Wednesday May 19<sup>th</sup> with 10% of proceeds going to the parade fund; and reported the passing of former Carol Stream Deputy Village Clerk Wynne Progar.*

*Village Clerk Schwarze thanked Jan Smith for coming in to speak today about how we can all make a positive impact on our environment; gave a reminder of the bike trails cleanup this Saturday the 23<sup>rd</sup> and Carol Stream library blood drive April 28<sup>th</sup>; reported the status of liquor and gaming license applications approaching the April 30<sup>th</sup> deadline; announced that as of June 1<sup>st</sup> she'll be representing Carol Stream as Vice President of the Municipal Clerks of DuPage County; and reminded everyone to shop and dine in Carol Stream.*

*Assistant to the Village Manager Messino gave up update on upcoming Carol Stream events such as the Rain Barrel webinar and sale on April 20<sup>th</sup>, the Pond and Stream Sweep and Geek Fest on May 21<sup>st</sup> and the Concert Series.*

Village Attorney Rhodes reported the end of the General Assembly spring legislative session, with the TIF legislation not having passed at this time, and the LGDF share being increased from 6.06% to 6.16%. He also reminded everyone that the Economic Interest Statements are due May 1<sup>st</sup>, and that there are penalties for failure to file on time.

Village Manager Mellor thanked the Board for working collaboratively with staff on getting a budget approved with no debt and no property tax increase.

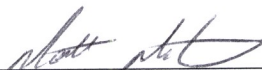
Mayor Pro Tem McCarthy thanked Jan Smith for coming in to speak tonight and invited other members of the public to come in to voice their questions and concerns as well; thanked staff for their hard work putting together a budget that aligns with the goals of Carol Stream residents; reminded residents to clean up their storm drains and be prepared for street construction starting; and reported on the Bags Tournament donations handed out at a three-hour event at Chrissy's last week.

At 6:33 p.m., Trustee Garvey moved and Trustee Zalak made the second to adjourn the meeting. The results of the roll call vote were as follows:

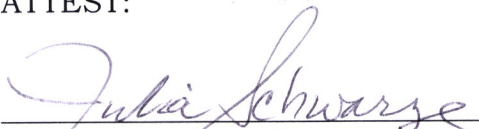
- Ayes: 4 Trustees Garvey, Zalak, Gieser and McCarthy
- Nays: 0
- Abstain: 0
- Absent: 2 Trustees Berger and Frusolone

The motion passed.

FOR THE BOARD OF TRUSTEES

  
\_\_\_\_\_  
Matt McCarthy, Mayor Pro Tem

ATTEST:

  
\_\_\_\_\_  
Julia Schwarze, Village Clerk

Village Clerk

Minutes approved by the President and Board of Trustees on this

2<sup>ND</sup> day of May, 2022.

Julia Schwarz  
Village Clerk