

**MINUTES FOR REGULAR MEETING OF THE BOARD OF FIRE AND POLICE  
COMMISSIONERS, Village of Carol Stream, County of DuPage, Illinois**

October 11, 2022

The Regular Meeting of the Carol Stream Board of Fire and Police Commissioners was held on October 11, 2022 at the Gregory J. Bielawski Municipal Center. The meeting was called to order at 5:00 pm and roll call was called.

PRESENT: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia

ABSENT: (0)

Also in attendance was Police Chief William Holmer, and Human Resources Director Caryl Rebholz.

A motion was made by Secretary Hoffman and seconded by Commissioner Murcia to approve the Minutes of the September 13, 2022 Regular Board of Fire and Police Meeting.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia

NAYS: (0)

ABSTAIN: (0)

A motion was made by Commissioner Murcia and seconded by Secretary Hoffman to approve, but not release the Executive Session Minutes of the September 13, 2022 Regular Board of Fire and Police Meeting.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia

NAYS: (0)

ABSTAIN: (0)

**CORRESPONDENCE:**

Updated Eligibility List – Received.

Commissioners reviewed a request by Officer Roe to remove his name from the Sergeant's promotional eligibility list. A motion was made by Commissioner Murcia and seconded by Secretary Hoffman to accept the request and remove Officer Roe from the Sergeant's eligibility list.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia

NAYS: (0)

ABSTAIN: (0)

A motion was then made by Secretary Hoffman and seconded by Commissioner Murcia to approve an amended Sergeant's Promotional Eligibility List removing Officer Roe as an eligible candidate.

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AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

**OLD BUSINESS:**

Commissioners reviewed the final recruitment schedule for consideration of the upcoming Police Officer recruitment process. Commissioners provided support for the schedule, and directed staff to move forward.

**NEW BUSINESS:**

Commissioners reviewed change recommendations to the Board of Fire and Police Rules and Regulations regarding entry-level police officer hiring (Chapter III, Section 4). A synopsis of the changes as follows:

- Allows the Board of Fire & Police flexibility to determine the weight of both the written exam and Oral Boards immediately prior to each testing cycle.
- Adjusts the order of the physical agility test to be conducted prior to the background investigation.
- Further describes the written and oral board examination weight options.

A motion was made by Commissioner Murcia and seconded by Secretary Hoffman to approve the amendments to the Board of Fire and Police Commissioners Rules and Regulations as presented.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

**EXECUTIVE SESSION:**

A motion was made by Secretary Hoffman and seconded by Commissioner Murcia to go into executive session at 5:09 p.m. for the purpose of conducting oral interviews with candidates #34 and #39 for the position of Police Officer.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Commissioner Murcia and seconded by Secretary Hoffman to reconvene into Open Session at 6:14 p.m.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

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**ACTION ON EXECUTIVE SESSION:**

A motion was made by Secretary Hoffman and seconded by Commissioner Murcia to not make a conditional offer of employment to Candidate #34, based upon the candidate's oral interview responses.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Commissioner Murcia and seconded by Secretary Hoffman to not make a conditional offer of employment to Candidate #39, based upon the candidate's oral interview responses.

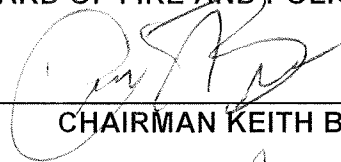
AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

The next meeting of the Board of Fire and Police Commissioners is November 8, 2022 at 5:00 p.m.

A motion was made by Secretary Hoffman and seconded by Commissioner Murcia to adjourn the meeting at 6:27 p.m.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

**FOR THE BOARD OF FIRE AND POLICE COMMISSIONERS**



CHAIRMAN KEITH BRIGGS



SECRETARY DAN HOFFMAN



COMMISSIONER GABE MURCIA