

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, IL

December 17, 2012

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 8:00 p.m. and directed Village Clerk Beth Melody to call the roll.

Present: Mayor Frank Saverino, Sr. and Trustees Mary Frusolone, Tony Manzzullo, Greg Schwarze and Matt McCarthy

Absent: Trustees Don Weiss and Pam Fenner

Also Present: Village Manager Joe Breinig, Assistant Village Manager Bob Mellor, Village Attorney Jim Rhodes, Assistant Village Attorney Jason Guisinger & Village Clerk Beth Melody

Mayor Frank Saverino, Sr. led those in attendance in the pledge of allegiance.

MINUTES:

Trustee McCarthy moved and Trustee Frusolone made the second to approve the Minutes of the December 3, 2012 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Frusolone, Manzzullo, Schwarze & McCarthy

Nays: 0

Absent: 2 Trustees Weiss & Fenner

Trustee Schwarze moved and Trustee Manzzullo made the second to approve and not release the Minutes of the December 3, 2012 Executive Session of the Village Board meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Frusolone, Manzzullo, Schwarze & McCarthy

Nays: 0

Absent: 2 Trustees Weiss & Fenner

AUDIENCE PARTICIPATION AND PUBLIC HEARINGS:

Recognition for Service to the Village of Carol Stream:

Mayor Saverino, the Village Board and those in attendance recognized State Senator Millner, State Senator Pankau, State Representative Ramey, State Representative Coladipietro and DuPage County Board Member Dirk Enger for their service to the Village of Carol Stream.

Christmas Sharing:

The Village of Carol Stream held its annual Christmas Sharing event on December 13th. During the event, 270 families and 539 children received food, toys and Christmas stockings. The Mayor and Trustees joined Manager Breinig in thanking the many individuals and businesses that donated food, toys and time to help make the event successful. The Carol Stream Youth Council was given special thanks for providing Christmas stockings and Lutheran Church of the Master for hosting the event.

The Youth Council wishes to say thank you for the help received with their Christmas Sharing Project:

The Youth Council thanked those who helped distribute over 500 stockings to Christmas Sharing recipients.

CONSENT AGENDA:

Trustee Frusolone moved and Trustee Manzzullo made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Frusolone, Manzzullo, Schwarze & McCarthy

Nays: 0

Absent: 2 Trustees Weiss & Fenner

Trustee McCarthy moved and Trustee Frusolone made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Frusolone, Manzzullo, Schwarze & McCarthy

Nays: 0

Absent: 2 Trustees Weiss & Fenner

1. Reciprocal Reporting Agreement–Community Unit School District 200
2. Motion to approve Wheaton Bank & Trust Company as a depository for Village funds
3. Motion to receive Audit Report No. 49 issued by the Illinois Department of Transportation covering use of Motor Fuel Tax funds by the Village for the period beginning January 1, 2011 through December 31, 2011
4. Award of Contract Digital Archive Management (Conversion, Storage and Retrieval) – Laserfiche/Avante – TKB Associates, Inc.
5. Memorandum of Understanding (MOU) Among DuPage River Salt Creek Workgroup (DRSCW) Members to Exclude the Purchase and Use of Coal Tar Sealants (CTS)
6. Ordinance No. 2012-12-43, Amending Section 13-3-13 of the Village Code Pertaining to Water and Sewer Rates
7. Resolution No.2623, Accepting a Plat of Easement for Stormwater Management and Conveyance – 570 S. Gary Avenue, American Legion Hall

8. Resolution No. 2624, for Maintenance for Streets and Highways by Municipality under the Illinois Highway Code–Lies Road LAPP Project
9. Resolution No. 2625, for Maintenance for Streets and Highways by Municipality under the Illinois Highway Code–Fullerton Avenue LAPP Project
10. Resolution No. 2626, Authorizing Execution of a Financial Reimbursement Intergovernmental Agreement between the Village of Carol Stream and Bloomingdale Township for Mosquito Abatement Services
11. Resolution No. 2627, Declaring Surplus Property Owned by the Village of Carol Stream
12. Resolution No. 2628, Accepting a Plat of Roadway Dedication
13. Raffle License Application – Corpus Christi Catholic Church
14. Raffle License Application – American Legion Post 76
15. Appointment of Plan Commission/Zoning Board of Appeals Chairperson
16. Appointment of David Hennessey to the Plan Commission/Zoning Board of Appeals
17. Payment of Regular & Addendum Warrant of Bills
18. Receipt of 2013 Schedule of Meetings
19. Treasurer's Report: Revenue/Expenditure Statement and Balance Sheet, Month Ending November 30, 2012

Trustee Frusolone moved and Trustee Manzzullo made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

<i>Ayes:</i>	<i>4</i>	<i>Trustees Frusolone, Manzzullo, Schwarze & McCarthy</i>
<i>Nays:</i>	<i>0</i>	
<i>Absent:</i>	<i>2</i>	<i>Trustees Weiss & Fenner</i>

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

Reciprocal Reporting Agreement–Community Unit School District 200:

The Village Board approved the Police Department request for a Reciprocal Reporting Agreement with School District No. 200 concerning the exchange of information and the reporting of issues of mutual concern.

Motion to approve Wheaton Bank & Trust Company as a depository for Village funds:

The Village Board approved Wheaton Bank & Trust Company as a depository for Village funds and authorized Village staff to enter into a contract and any other such documents for the provision of banking services for a three (3) year term with an optional renewal period of three (3) years in accordance with terms and conditions identified in the Village's Request for Proposal dated October 12, 2012

Motion to receive Audit Report No. 49 issued by the Illinois Department of Transportation covering use of Motor Fuel Tax funds by the Village for the period beginning January 1, 2011 through December 31, 2011:

The Village Board received Audit Report No. 49 issued by the Illinois Department of Transportation covering use of Motor Fuel Tax funds by the Village for the period beginning January 1, 2011 through December 31, 2011.

Award of Contract Digital Archive Management (Conversion, Storage and Retrieval) – Laserfiche/Avante – TKB Associates, Inc.:

The Village Board approved a staff recommendation to waive formal bidding and award the contract for digitally archiving Village documents to Laserfiche (software provider) and TKB Associates, Inc. (software integrator/trainer) in the amount of \$32,283 under GSA bid pricing.

Memorandum of Understanding (MOU) Among DuPage River Salt Creek Workgroup (DRSCW) Members to Exclude the Purchase and Use of Coal Tar Sealants (CTS):

The Village Board approved a Memorandum of Understanding (MOU) among DuPage River Salt Creek Workgroup (DRSCW) members to exclude the purchase and use of Coal Tar Sealants (CTS) on Village streets.

Ordinance No. 2012-12-43, Amending Section 13-3-13 of the Village Code Pertaining to Water and Sewer Rates:

The Village Board approved Ordinance No. 2012-12-43, amending Section 13-3-13 of the Village Code Pertaining to Water and Sewer Rates. This ordinance increases the standard billing rate for water services from \$4.78 to \$5.37 per 1,000 gallons metered. The \$0.59 rate increase is a direct pass-through of the Village's additional cost of purchasing water through the DuPage Water Commission and is in response to a series of multi-year rate increases imposed by the City of Chicago in 2012. The new rates will take effect January 1, 2013.

Resolution No.2623, Accepting a Plat of Easement for Storm Water Management and Conveyance – 570 S. Gary Avenue, American Legion Hall:

The Village Board approved Resolution No.2623, accepting a plat of easement for storm water management and conveyance for 570 S. Gary Avenue, American Legion Hall as required by the DuPage County Countywide Storm Water Management and Flood Plain Ordinance.

Resolution No. 2624, for Maintenance for Streets and Highways by Municipality under the Illinois Highway Code–Lies Road LAPP Project:

The Village Board approved Resolution No. 2624, for maintenance for streets and highways by municipality under the Illinois Highway Code–Lies Road LAPP Project in the amount of \$146,739.32.

Resolution No. 2625, for Maintenance for Streets and Highways by Municipality under the Illinois Highway Code–Fullerton Avenue LAPP Project:

The Village Board approved Resolution No. 2625, for maintenance for streets and highways by municipality under the Illinois Highway Code–Fullerton Avenue LAPP Project in the amount of \$134,784.20.

Resolution No. 2626, Authorizing Execution of a Financial Reimbursement Intergovernmental Agreement between the Village of Carol Stream and Bloomingdale Township for Mosquito Abatement Services:

Several municipalities recently worked with Bloomingdale Township to prepare an updated intergovernmental agreement and secure pricing for mosquito abatement services. This agreement provides pricing for the next three years. The Village Board approved Resolution No. 2626, authorizing execution of a financial reimbursement intergovernmental agreement between the Village of Carol Stream and Bloomingdale Township for mosquito abatement services in the amount of \$33,638 (2013), \$34,479 (2014), \$35,341 (2015).

Resolution No. 2627, Declaring Surplus Property Owned by the Village of Carol Stream:

The Village Board approved Resolution No. 2627, declaring surplus property owned by the Village of Carol Stream consisting of street sweeper brooms and various cellular phone equipment as surplus for sale or disposal to E-Cycle.

Resolution No. 2628, Accepting a Plat of Roadway Dedication:

The Village Board approved Resolution No. 2628, accepting a Plat of Roadway Dedication for Armstrong Park Real Estate parcel.

Raffle License Application – Corpus Christi Catholic Church:

The Village Board approved a raffle license application for Corpus Christi Catholic Church and waiver of application fee and Manager's fidelity bond for their raffle to be held at Corpus Christi Catholic Church on Sunday, January 20, 2013.

Raffle License Application – American Legion Post 76:

The Village Board approved a raffle license application for American Legion Post 76 for their annual weekly raffles held at 570 S. Gary Avenue, Carol Stream, Illinois.

Appointment of Plan Commission/Zoning Board of Appeals Chairperson:

The Village Board concurred with Mayor Saverino's appointment of Angelo Christopher as Chairperson due to the resignation of Dave Michaelson.

Appointment of David Hennessey to the Plan Commission/Zoning Board of Appeals:

The Village Board concurred with Mayor Saverino's appointment of David Hennessey to the Plan Commission/Zoning Board of Appeals to fill the vacancy due to the resignation of the Dave Michaelson.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved the payment of the Regular Bills dated December 17, 2012 in the amount of \$426,778.90. The Village Board approved the payment of the Addendum Warrant of Bills from December 4, 2012 – December 17, 2012 in the amount of \$454,404.52.

Receipt of 2013 Schedule of Meetings:

The Village Board approved the schedule of meetings for calendar year 2013.

Non Consent Agenda Items:**DuPage Convention & Visitors Bureau Membership:**

The DuPage Convention & Visitors Bureau (DCVB) recently chose to move from a membership base to a municipal base for participation. Since the inception of the DCVB the Village of Carol Stream has not been a member. The change results in the DCVB seeking a defined portion of the hotel/motel tax the Village receives from stays at the two hotels in the community. The DCVB is demanding \$13,480 from the Village. The request is derived by taking one quarter of one percent of one fifth of hotel tax receipts.

Currently, the Holiday Inn and Hampton Inn pay a fee for individual DCVB memberships. The fee is \$12 per room per year and amounts to \$3,696. The hotels have been advised that if the Village does not pay the DCVB \$13,480, they will be expected to make the payment. Moreover, the DCVB has advised that failure to make the payment will result in the loss of leads provided by DCVB that can result in room bookings. At present, the loss of this information will have an undetermined impact.

Hotel/Motel tax receipts are revenues placed in the General Fund and as such help fund core services (Police, Public Works, etc.). The DCVB request comes at a time when the Village has reduced its budget and staffing in response to the economy. The Village as a home rule community can legally use these funds, as it has, to fund operating expenses.

Staff believes that loss of DCVB resources might adversely impact the two hotels in Carol Stream. The exact impact is unknown because the DCVB provides leads to the hotels. Each hotel then independently decides to act upon those leads and whether to book the stay(s). Staff believes a six-month trial should be undertaken with the intent to determine measurable benefits of membership. The DCVB has assured that it is implementing new software capable of tracking leads and stays. This will provide the metrics necessary to assess the direct value of membership. In addition, staff intends to use the trial year to obtain information on the DCVB and its sources and uses of funds. The hotel/motel tax revenues sought by the DCVB are tax dollars and transparency and accountability should be central to their use.

The hotels have advised that they have received six-month invoices from the DCVB for their pro-rata share of one half of \$13,480. The invoices are due January 1, 2013. The hotels have agreed to pay their prior payments if the Village pays the balance. The proposed sharing of costs would be as follows: Village= \$4,892; Holiday Inn = \$1,152; Hampton Inn = \$696.

Trustee Schwarze questioned why the Village was being asked to give the hotels money when the Village is not in the business of making money, whereas that is the primary business of the hotels. He stated that if a business saw something out there that would help make them more money why would not they pay for it themselves instead of asking the Village to pay for it. Manager Breinig stated the request for money was being made by the DCVB which decided to change their membership dues formula and not the hotels. If the Village does not make up the difference between what the hotels pay the DCVB and the total membership dues of \$6,740 there is a fear the hotels would be cut off from receiving any leads on future hotel stays. The contribution by the Village would allow the Village and hotels to assess the effectiveness of the DCVB during the trial

period. The hotels were not prepared for the large, abrupt unbudgeted increase in membership dues.

The Village would remit the difference to each hotel and they would pay the DCVB. Staff concurs with the request to assist our hotels with membership in the DCVB for the six-month period identified. Ongoing participation in the DCVB as well as an evaluation of options will occur during the six months. It was noted that sufficient additional hotel/motel tax revenue is currently projected in FY12/13 to cover the unbudgeted, unanticipated \$4,892.00 expenditure.

Mayor Saverino stated the Village is starting to see more of these types of requests for Village funding as other organization's funds dry up. He mentioned that this happened to Kay McKeen from SCARCE.

Trustee McCarthy moved and Trustee Manzzullo made the second to approve payment of the balance of the new DCVB fees (\$4,892) for the two Carol Stream hotels for the past 6 months on a six-month trial basis to determine the benefits of DCVB membership. The results of the roll call vote were as follows:

Ayes: 4 Trustees Frusolone, Manzzullo, Schwarze & McCarthy

Nays: 0

Absent: 2 Trustees Weiss & Fenner

Report of Officers:

Trustee Frusolone commented on the tragic shootings in Newtown, Connecticut and asked residents to please pray for the victims and their families.

Trustee Manzzullo asked everyone to pray for those in Newtown, Connecticut and to please pray for our troops. He wished everyone a Merry Christmas and Happy New Year.

Trustee Schwarze stated that the Village Board approved item G.6. on tonight's agenda not use coal tar sealants on Village roads, which the Village has not been doing for some time. He wished everyone a Merry Christmas and Happy Holidays and encouraged everyone to shop Carol Stream during the holidays.

Trustee McCarthy asked everyone to say a prayer for those in Newtown, Connecticut. He advised residents that they should have received an Opt-Out letter from the Village's electric aggregation supplier, First Energy. If they have not received the letter they should call First Energy at 1-866-636-3749. He closed by wishing everyone a merry Christmas and happy New Year.

Village Clerk Beth Melody wished everyone a Merry Christmas and Happy New Year.

Village Manager Breinig stated the Opt-Out period for electric aggregation ends on 12/27/12. A second Opt-Out notice will be sent by ComEd allowing residents a second opportunity to leave ComEd. Residents who do not act to Opt-out will remain in with

First Energy at the 40% savings over ComEd's current rate. The Martin Luther King celebration will be held on Monday January 21, 2013 at Wheaton Christian Center at 7:00 p.m. On behalf of staff Manager Breinig wished the Village Board and community a Merry Christmas and Happy New Year and noted staff looks forward to working with the Board in 2013.

Mayor Saverino stated the Village Board passed a water rate increase this evening because the City of Chicago raised their rates for DuPage Water Commission members. The Village only passed on the rate increase from the City of Chicago and nothing more. He thanked those residents who decorated their homes with Christmas lights. He stated he attended 2 ribbon cutting ceremonies last week: Hot Dog Palace on Gary Avenue and VNA Health Care on Schmale Road. On behalf of the Village Board, Mayor Saverino thanked former Plan Commission Chairman, Dave Michaelsen for his 10 years of service to the Village. He stated that Dave Hennessey has been re-appointed to the Plan Commission having just served on the Board of Fire and Police Commission.

Mayor Saverino encouraged families to try to resolve their problems at home before they escalate into tragedy. Family conflict resolution and assistance is available from the Village Social Service Division. He thanked the Village Board and staff for a wonderful working relationship and wished all a Happy, Healthy, Merry Christmas and a safe New Year.

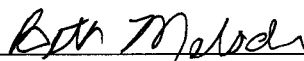
At 9:03 p.m. Trustee McCarthy moved and Trustee Schwarze made the second to adjourn the meeting to Executive Session to discuss Section 2.C.11 of the Open Meetings Act, Probable or Imminent Litigation. The results of the roll call vote were as follows:

Ayes:	4	Trustees Frusolone, Manzzullo, Schwarze & McCarthy
Nays:	0	
Absent:	2	Trustees Weiss & Fenner

FOR THE BOARD OF TRUSTEES



Frank Saverino, Sr., Mayor


Beth Melody, Village Clerk

Minutes approved by the President and Board of Trustees on this
7th day of JANUARY, 2013.


Village Clerk