

**REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES**  
**Gregory J. Bielawski Municipal Center, 500 N. Gary Avenue,**  
**Carol Stream, DuPage County, IL**

**April 17, 2023**

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. and requested that Village Clerk Julia Schwarze call the roll.

Present: Trustees Jeff Berger, Tom Garvey, John Zalak, Rick Gieser, Mary Frusolone and Matt McCarthy, Village Clerk Julia Schwarze and Mayor Frank Saverino, Sr.

Absent: None

Also Present: Village Manager Bob Mellor, Assistant Village Manager Joe Carey, Assistant to the Village Manager Brianna Bacigalupo, Community Development Director Don Bastian, Director of Engineering Services Bill Cleveland, Finance Director Jon Batek, Public Works Director Phil Modaff, Assistant Director of Public Works Brad Fink, Chief of Police Bill Holmer, Human Resources Director Caryl Rebholz, Information Technology Technician Farooq Patel and Village Attorney Jim Rhodes

**ROLL CALL AND PLEDGE OF ALLEGIANCE:** *All present.*

**MINUTES:**

*Trustee McCarthy moved and Trustee Frusolone made the second to approve the Minutes of the April 3, 2023 Village Board Meeting. The results of the roll call vote were as follows:*

*Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 0*

*The motion passed.*

*Trustee Gieser moved and Trustee Berger made the second to approve but not release the Executive Session Minutes of the April 3, 2023 Village Board meeting. The results of the roll call vote were as follows:*

*Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 0*

*The motion passed.*

**LISTENING POST:**

1. Resolution No. 3302 Commending Thomas Garvey for Service as Village Trustee - *read by Mayor Saverino and approved by voice vote with Trustee Garvey abstaining.*

2. Resolution No. 3303 Honoring Kelly Lally Upon his 25th Anniversary of Employment with the Village of Carol Stream Police Department - *read by Trustee Frusolone and approved unanimously by voice vote.*

3. Introduction of Zach Ochromowicz-Public Works, Water/Sewer Division - *new Public Works employee Zach Ochromowicz introduced himself to the Mayor and Village Board.*

4. Proclamation Recognizing April 28, 2023 as Arbor Day - *read by Trustee Gieser.*

5. Addresses from Audience (3 Minutes). *None.*

**PUBLIC HEARINGS:**

1. Public Hearing: Annual Budget for the 2023-2024 Fiscal Year beginning May 1, 2023.

*Trustee McCarthy moved and Trustee Berger made the second to open the Public Hearing. The results of the roll call vote were as follows:*

*Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy*

*Nays: 0*

*Abstain: 0*

*Absent: 0*

*The motion passed.*

After no public comments were received, Trustee Frusolone moved and Trustee Gieser made the second to close the Public Hearing. The results of the roll call vote were as follows:

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy  
Nays: 0  
Abstain: 0  
Absent: 0

The motion passed.

**CONSENT AGENDA:**

Trustee McCarthy moved and Trustee Frusolone made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy  
Nays: 0  
Abstain: 0  
Absent: 0

The motion passed.

Trustee McCarthy moved and Trustee Zalak made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy  
Nays: 0  
Abstain: 0  
Absent: 0

The motion passed.

Trustee Gieser moved and Trustee Berger made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes:	6	Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy
Nays:	0	
Abstain:	0	
Absent:	0	

The motion passed.

The following items were approved on the Consent Agenda for this meeting:

**23-0006 – BodyWorks Medical Center – 270-290 W. Army Trail Road**  
 Amendment to a Special Use Permit for a Planned Development, Plat of Consolidation  
**Recommended Approval Subject to Conditions 6-0**  
 The Village Board concurred with Plan Commission’s recommendation.

**2023 Flexible Pavement Project Award of Contract:**  
 The Village Board approved a Contract with Arrow Road Construction Company in the amount of \$2,418,229.12 for the 2023 Flexible Pavement Project.

**Klein Creek Streambank Stabilization – Section III Project:**  
 The Village Board approved a contract with V3 Construction Group at the contract unit prices for the base bid plus options for an estimated total price of \$2,455,000.00 with regard to the Klein Creek Streambank Stabilization – Section III Project.

**Agreements for Professional Services – B&F Construction Code Services, Inc.:**  
 The Village Board approved the proposals for Professional Services and Independent Contractor’s Agreement with B&F Construction Code Services for consultant services not to exceed \$55,000 in aggregate during FY 23/24.

**Recommendation to waive competitive bidding and authorize the purchase of a 2023 Ford Maverick Pick-up Truck from Joe Cotton Ford for \$26,452.26 less the \$500 deposit for an amount not-to-exceed \$25,952.26:**  
 The Village Board approved purchasing a 2023 Ford Maverick Pick-up Truck from Joe Cotton Ford in the amount of \$26,952.26.

**Recommendation to approve the purchase of a Sewer Easement Machine from Brown Equipment Company in the amount of \$85,000.00 pursuant to the provisions of Section 5-8-3(B) and subsection 5-8-14(L) of the Carol Stream Code of Ordinances:**

*The Village Board approved the purchase of a Sewer Easement Machine from Brown Equipment Company in the amount of \$85,000.00.*

**Ordinance No. 2023-04-15, An Ordinance Adopting the Annual Budget of the Village of Carol Stream in the Amount of \$68,057,500 for the FY24 Fiscal Year Beginning May 1, 2023, and Ending April 30, 2024:**

*The Village Board approved the Ordinance Adopting the Annual Budget of the Village of Carol Stream in the Amount of \$68,057,500 for the FY24 Fiscal Year Beginning May 1, 2023, and Ending April 30, 2024.*

**Ordinance No. 2023-04-16, Approving an Amendment to a Special Use Permit for Planned Development (BodyWorks Medical Center, 270-290 W. Army Trail Road):**

*The Village Board approved an Amendment to a Special Use Permit for Planned Development for BodyWorks Medical Center located at 270-290 W. Army Trail Road.*

**Ordinance No. 2023-04-17, Amending Chapter 6, Article 13, Sections 6-13-3, 6-13-4, 6-13-7 and 6-13-17 of the Carol Stream Code of Ordinances (Fees and Securities for Construction and New Development), and Amending Chapter 15, Article 4, Section 5 of the Carol Stream Code of Ordinances (Miscellaneous Regulations, Index of Minimum Fines):**

*The Village Board approved amendments to certain commercial and industrial building permit fees in accordance with an approximate 4.5% fee increase by our building codes consultant, an amendment to the penalty provision for work without a permit to align the penalty with existing penalty provisions of the building codes, and to the index of minimum fines to align the minimum and maximum fines for violations of the Unified Development Ordinance with the existing minimum and maximum fines for violations of the Building and Property Maintenance Codes.*

**Ordinance No. 2023-04-18 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by decreasing the number of Class C Liquor Licenses from 18 to 17 (Diva Liquor LLC d/b/a Mo Liquor, 1356 Army Trail Rd) and increasing the number of Class C Liquor Licenses from 17 to 18 (J&J Legacy Liquors LLC d/b/a Legacy Liquor Co., 1356 Army Trail Rd):**

*The Village Board approved a Class C Liquor License to J&J Legacy Liquors LLC reflecting a change in ownership for 1356 Army Trail Road.*

**Ordinance No. 2023-04-19 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by decreasing the number of Class C Liquor Licenses from 18 to 17 (Noor & Gurjee Inc. d/b/a Liquor & Tobacco Depot, 570 N. Schmale Rd) and increasing the number of Class C Liquor Licenses from 17 to 18 (Kiaan 2021 Inc. d/b/a Liquor & Tobacco Depot, 570 N. Schmale Rd):**

*The Village Board approved a Class C Liquor License to Kiaan 2021 Inc. reflecting a change in ownership for 570 N. Schmale Road.*

**Ordinance No. 2023-04-20 Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by decreasing the number of Class P Liquor Licenses from 7 to 6 (Army Trail Gas Depot Inc. d/b/a BP Gas, 860 W. Army Trail Rd) and increasing the number of Class PL Liquor Licenses from 1 to 2 (Army Trail Gas Depot Inc. d/b/a BP Gas, 860 W. Army Trail Rd):**

*The Village Board approved a Class PL Liquor License for Army Trail Gas Depot Inc. reflecting a change from Class P to Class PL allowing the sale of full packaged liquor to BP Gas located at 860 W. Army Trail Road.*

**Resolution No. 3304 Adopting the 2023-24 Employee Compensation Plan for the Village of Carol Stream:**

*The Village Board approved the 2023-24 Employee Compensation Plan which consists of a general wage adjustment of 3.25% and funding this year's performance based non-union compensation program at a set 2.5% adjustment.*

**Resolution No. 3305 Authorizing a Plat of Consolidation (BodyWorks Medical Center, 270-290 W. Army Trail Road):**

*The Village Board approved a Plat of Consolidation for BodyWorks Medical Center located at 270-290 W. Army Trail Road.*

**Resolution No. 3306 Declaring Surplus Property owned by the Village of Carol Stream:**

*The Village Board declared Public Works truck beds, plow, spreader box and tank surplus and authorized disposal of the property as proposed pursuant to the provisions of Section 5-8-15 of the Carol Stream Code of Ordinances.*

**Board of Fire and Police Commission Reappointment:**

*The Village Board reappointed Dan Hoffman to the Board of Fire and Police Commission for a 3 year term expiring April 30, 2026.*

**Raffle License Application – Pleasant Hill Elementary School PTA:**

*The Village Board approved a raffle license and waived the fee and manager's fidelity bond for Pleasant Hill Elementary School PTA for their Trivia Night on April 29, 2023 at the American Legion.*

**Regular Bills and Addendum Warrant of Bills:**

*The Village Board approved processing of payment of Regular Bills dated April 17, 2023 in the amount of \$1,443,142.68. The Village Board approved processing of the payment of Addendum Warrant of Bills from April 4, 2023 thru April 17, 2023 in the amount of \$666,642.10.*

**Treasurer's Report:**

*The Village Board received the Revenue/Expenditure Statements and Balance Sheet for the Month ended March 31, 2023.*

**NON-CONSENT AGENDA ITEMS:**

*Trustee McCarthy pulled Item K.3. off the Consent Agenda in order for a separate presentation by John Melaniphy of Melaniphy & Associates of the findings and recommendations of his Retail Market Strategy Study, Key Retail Areas, Village of Carol Stream. Community Development Director Bastian introduced Mr. Melaniphy and stated a primary objective of the study was to determine how to fill vacant retail space. Preparation of the Retail Market Strategy Study was an objective of current Strategic Plan.*

**REPORT OF OFFICERS:**

*Trustee Berger congratulated Kelly Lally on 25 years of service with the Carol Stream Police Department; welcomed Zach Ochromowicz to Public Works; announced the need for volunteers for the October 7<sup>th</sup> Carol Stream Chamber Foundation 5k; thanked Trustee Garvey for his service to our community; welcomed new Trustee Joe Anselmo; and recognized Sikh Awareness Month.*

*Trustee Garvey gave his last remarks, thanking the Village Board, Mayor and staff for their kindness, friendship and assistance during his term as Trustee. He expressed gratitude for the privilege of being able to serve Carol Stream.*

*Trustee Zalak thanked Trustee Garvey for serving with integrity and good intentions; congratulated Kelly Lally on his 25-year anniversary with the Carol Stream Police Department; welcomed Zach Ochromowicz to Public Works; wished his beautiful wife a happy birthday; recognized April 16-22 as National Volunteer Week; and asked that we keep the military and first responders in our thoughts and prayers.*

*Trustee Gieser congratulated Kelly Lally on his 25-year anniversary with the Carol Stream Police Department; welcomed Zach Ochromowicz to the Public Works team; thanked Trustee Garvey for his service; announced details of the April 22<sup>nd</sup> Community Food Drive, explaining that food pantries need donations all year long; announced the next Carol Stream Independence Day Parade fundraiser will be May 9<sup>th</sup> at Culver's; and shared the history of Carol Stream's connection with Arbor Day and the Morton Arboretum.*

*Trustee Frusolone congratulated Kelly Lally on his 25-year anniversary with the Carol Stream Police Department; welcomed Zach Ochromowicz to Public Works; thanked Trustee Garvey for his dedicated service to our community; gave details of the upcoming Rotary Club Community Food Drive, stating that volunteers are needed to load and unload vehicles for six different food pantries receiving donations; and recognized the Bags Tournament check distribution as coming at a good time when so many are in need.*

Trustee McCarthy welcomed aboard Zach Ochromowicz; commended Kelly Lally on his 25 years of service; thanked Trustee Garvey for serving with integrity; reported the final results of the Bags Tournament which garnered a total of \$67,027 which was distributed among 16 different charities; and thanked everyone who came together as "One Team Carol Stream" to participate in this worthwhile cause.

Assistant to the Village Manager Bacigalupo reported current sponsorship pledges of \$17,500 towards our Summer Concert Series; and confirmed Saturday June 17<sup>th</sup> will be this year's Geek Fest/Taste of Carol Stream at Town Center.

Village Clerk Schwarze thanked Trustee Garvey for his service; congratulated Sergeant Lally on his 25-year anniversary; congratulated Chief Holmer and the CSPD for defeating the CSFD in the Hero Dodgeball Tournament which raised money for Lurie Children's Hospital and Midwest Veterans Homeless Shelter; congratulated new CSFD Deputy Chief Jason Day; described her tour of the SCARCE facility; invited volunteers to the April 29<sup>th</sup> Trail cleanup; and reminded everyone to shop, dine and recycle in Carol Stream.

Attorney Rhodes welcomed aboard Zach Ochromowicz; congratulated Sergeant Lally on his 25-year anniversary and Dan Hoffman on his reappointment to the Board of Fire and Police Commission; thanked Trustee Garvey for his service and wished him well.

Village Manager Mellor commended Sergeant Lally, who came to us from military ranks, for his 25 years of service to our Carol Stream Police Department; and thanked Trustee Garvey for his public service, not only as a Village Trustee, but also as a Board of Fire and Police Commissioner for several years previously.

Mayor Saverino welcomed Zach Ochromowicz to the Public Works team; congratulated Sergeant Lally on his 25-year service anniversary; commended the Bags Tournament results which helped so many charities; thanked Bill and Sue Fehling for creating Violet's Kitchen to help feed homeless veterans; reported his family will be giving out several thousand dollars in scholarships at Glenbard North High School this Wednesday in honor of his son Dominic who was a GBN student; thanked Trustee Garvey for staying true to himself throughout his service to our Village; commended our staff for caring so much about our community, even though most live outside Carol Stream; and noted that our Village has a lot to be proud of.

At 7:52 p.m., Trustee McCarthy moved and Trustee Frusolone made the second to adjourn the meeting. The results of the roll call vote were as follows:

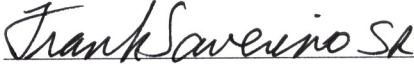
Ayes:	6	Trustees Berger, Garvey, Zalak, Gieser, Frusolone and McCarthy
Nays:	0	
Abstain:	0	



Absent: 0

The motion passed.

FOR THE BOARD OF TRUSTEES

  
\_\_\_\_\_  
Frank Saverino, Sr., Mayor

ATTEST:

  
\_\_\_\_\_  
Julia Schwarze, Village Clerk

Minutes approved by the President and Board of Trustees on this

1<sup>st</sup> day of May, 2023.

  
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Village Clerk