

**MINUTES FOR SPECIAL MEETING OF THE BOARD OF FIRE AND POLICE  
COMMISSIONERS, Village of Carol Stream, County of DuPage, Illinois**

March 5, 2024

The Regular Meeting of the Carol Stream Board of Fire and Police Commissioners was held on March 5, 2024 at Village of Carol Stream, 500 N. Gary Ave., Carol Stream IL. The meeting was called to order at 5:00 pm and roll call was called.

PRESENT: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
ABSENT: (0)

Also in attendance was Chief of Police Don Cummings, Human Resources Director Caryl Rebholz, Deputy Chief Brian Cluever, Commander John Bucholz, Commander CJ Incrocci, Sergeant Danae Pope, and Officers Mabbitt, Lopez and Plumb.

A motion was made by Commissioner Murcia and seconded by Secretary Hoffman to approve the Minutes of the February 13, 2024 Regular Board Meeting.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Secretary Hoffman and seconded by Commissioner Murcia to approve, but not release the Executive Session Minutes of the February 13, 2024 Regular Board Meeting.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

**CORRESPONDENCE:**

The updated existing eligibility list was received.

Two candidates submitted withdrawal notices from participating in the sergeant promotional process.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Commissioners reviewed the requests for preference points for the final eligibility list for Police Officer hiring with all back-up documentation. Thirty-three requests for preference points for the final eligibility list of Police Officer hiring were submitted for consideration. These requests were based on military service, education and/or prior service.

A motion was made by Commissioner Murcia and seconded by Secretary Hoffman to deny preference points to the following candidate due to insufficient evidence of meeting the standards to receive these points:

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- Arias, Raymond – Education
- Buch, Taylor – Education
- Bueno, David – Received Past Deadline
- Calderon, Julian – Active Military Service
- Diaz Sepulveda, Aaron – Active Military Service
- Fizer II, Donnae – Active Military Service
- Guardado, Rusbin – Education
- Kustra, Skylar – Received Past Deadline
- Morris, Brandon – Active Military Service
- Palomar, Ivette – Active Military Service

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia

NAYS: (0)

ABSTAIN: (0)

All other timely requests for preference points were approved and reflected in the Final Eligibility List.

A motion was made by Secretary Hoffman and seconded by Commissioner Murcia to approve the Final Eligibility List for the hiring of Police Officers from March 5, 2024 – March 4, 2026.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia

NAYS: (0)

ABSTAIN: (0)

Commissioners reviewed and discussed the Command Point submissions for the promotional testing process.

A motion was made by Commissioner Murcia and seconded by Secretary Hoffman to accept the Command points per candidate as submitted.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia

NAYS: (0)

ABSTAIN: (0)

Commissioners reviewed and discussed a recommendation to temporarily outsource pre-employment background investigations to Gold Shield Investigations.

A motion was made by Secretary Hoffman and seconded by Commissioner Murcia to approve the recommendation to temporarily outsource pre-employment background investigations as submitted.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia

NAYS: (0)

ABSTAIN: (0)

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Commissioners reviewed a memo submitted by Police Chief Cummings, along with supporting materials regarding candidate #58 from the police officer final eligibility list.

A motion was made by Commissioner Murcia and seconded by Secretary Hoffman to make the following findings of fact and to disqualify and remove candidate #58 from the eligibility list:

- Candidate engaged in the sale of illegal drugs identified as Schedule I, II or III controlled substance in the Illinois Compiled Statutes;
- Candidate provided untruthful responses to questions during the application process;
- Candidate has been involved in a situation that would constitute a felony or misdemeanor involving moral turpitude under the Illinois Compiled Statutes;
- Candidate failed to cooperate in the application process by failing to provide full and complete information;
- Candidate, in the opinion of the Board, is otherwise unqualified for service in the Police Department.

That based upon these findings the candidate be disqualified for further employment consideration.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

Commissioners reviewed a memo submitted by Police Chief Cummings and Human Resources Director Rebholz, along with supporting materials regarding candidate #64 from the police officer final eligibility list.

A motion was made by Secretary Hoffman and seconded by Commissioner Murcia to make the following findings of fact and to disqualify and remove candidate #64 from the eligibility list:

- Candidate has failed to appear for, or failed an examination or otherwise has not successfully completed any portion of the examination process;

That based upon these findings the candidate be disqualified for further employment consideration.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Commissioner Murcia and seconded by Secretary Hoffman to go into executive session at 5:07 p.m. for discussion and selection of candidates for a Police Sergeant vacancy as well as to conduct a prearranged interview for entry-level police.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

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A motion was made by Commissioner Murcia and seconded by Secretary Hoffman to reconvene into open session at 5:19 pm.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Secretary Hoffman and seconded by Commissioner Murcia to select candidate Joseph Plumb for promotion to Police Sergeant with an effective date of May 6, 2024.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Commissioner Murcia and seconded by Secretary Hoffman to reconvene into Executive session at 5:35 pm. for the purpose of conducting an oral interview with candidate #60 for the position of Police Officer.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Secretary Hoffman and seconded by Commissioner Murcia to reconvene into Open Session at 6:12 p.m.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Commissioner Murcia and seconded by Secretary Hoffman to make a conditional offer of employment to Candidate #60 based upon the candidate's oral interview responses.

AYES: (3) Chairman Briggs, Secretary Hoffman, Commissioner Murcia  
NAYS: (0)  
ABSTAIN: (0)

A motion was made by Secretary Hoffman and seconded by Commissioner Murcia to adjourn the Regular Meeting at 6:13 pm.

AYES: (3) Chairman Briggs, Commissioner Hoffman  
NAYS: (0)  
ABSTAIN: (0)

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**FOR THE BOARD OF FIRE AND POLICE COMMISSIONERS**



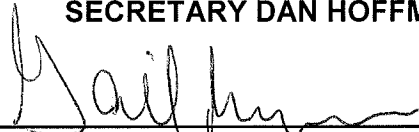
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**CHAIRMAN KEITH BRIGGS**



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**SECRETARY DAN HOFFMAN**



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**COMMISSIONER GABE MURCIA**