

Village of Carol Stream

BOARD MEETING

AGENDA

DECEMBER 19, 2016

7:30 P.M.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of Minutes of the November 21, 2016 Special Workshop Meeting.
2. Approval of Minutes of the November 21, 2016 Village Board Meeting.
3. Approval but not Release of the Executive Session Minutes of the November 21, 2016 Village Board Meeting.
4. Approval of Minutes of the December 5, 2016 Village Board Meeting.

C. LISTENING POST:

1. Swearing in – Camillo Incrocci as Police Commander.
2. Swearing in – Julie Johnson as Police Sergeant.
3. Year of the Business Spotlight: American Sale, Director of Stores, Jim Gerlock.
4. Addresses from Audience (3 Minutes).

D. PUBLIC HEARINGS:

E. SELECTION OF CONSENT AGENDA:

If you are here for an item which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

F. BOARD AND COMMISSION REPORTS:

G. OLD BUSINESS:

Village of Carol Stream

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7:30 P.M.

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H. STAFF REPORTS AND RECOMMENDATIONS:

1. Microsoft Software Enterprise Agreement. *Staff recommends awarding a contract for the purchase of the Microsoft Software Enterprise Agreement to CDW-G in the amount of \$90,331.71.*
2. Renewal of Audit Services Provider. *Staff recommends awarding a contract for auditing services to Sikich, LLP for a five year period in the amount of \$154,050 beginning with the audit of fiscal year ending April 30, 2017 in accordance with their proposal dated December 2, 2016 and pursuant to the provisions of Section 5-8-14(A) of the Carol Stream Code of Ordinances.*
3. 2016 Drainage Improvements Project-Change Order No. 1, Final Payment and Acceptance. *Staff recommends approval of Change Order No. 1 and final payment to Norvilla, LLC in the amount of \$6,917.29 and acceptance of the 2016 Drainage Improvements Project.*
4. Receipt of 2016-2017 Snow & Ice Control Plan. *The Snow and Ice Control Plan was presented at a workshop on November 21, 2016 and has been amended to reflect feedback from the Village Board. Receipt of the 2016-2017 Snow and Ice Control Plan, as revised, is requested.*
5. Municipal Center Renovation/Expansion Project-Design Development Phase-Authorization to Proceed. *Staff recommends proceeding with the Design Development Phase of the Municipal Center Renovation Project with Williams Architects which will finalize the architectural drawings for the construction bidding phase.*

I. ORDINANCES:

1. Ordinance No. ____ Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by increasing the Number of Class F Liquor Licenses from 5 to 6 (CLM Cuisine Corp. d/b/a Ye's Chinese Food, 934 Army Trail Road). *Staff recommends approval to grant a Liquor License to CLM Cuisine Corp. d/b/a Ye's Chinese Food, 934 Army Trail Road.*
2. Ordinance No. ____ Amending Chapter 5, Article 7 of the Village of Carol Stream Code of Ordinances-Motor Vehicle Licenses. *This Ordinance changes the license period of the Village vehicle sticker from*

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a one (1) year term to a two (2) year term. Beginning with the May 1, 2017 renewal period, Village stickers will be valid until June 30, 2019 and will renew every two years thereafter. While total license fee revenues to the Village are not projected to increase from current levels, program administration costs will be reduced significantly. A license fee discount will be offered for on-line purchases.

J. RESOLUTIONS:

1. Resolution No. ____ Approving a Local Agency Agreement for Federal Participation with the State of Illinois and the Village of Carol Stream Appropriating Funds for the Lies Road Local Agency Functional Overlay (LAFO). *Staff recommends the Agreement and Resolution be approved regarding the Lies Road Local Agency Functional Overlay.*
2. Resolution No. ____ Authorizing the Execution of an Illinois Department of Transportation Construction Engineering Services Agreement for Federal Participation with regard to Lies Road LAFO/Fair Oaks Road to High Ridge Pass-Phase III. *Staff recommends the Phase III Construction Management Consultant contract be awarded to TranSystems Corporation in the amount of \$29,921.32.*
3. Resolution No. ____ Authorizing the Execution of an Extension to Tolling Agreement by and between the Village of Carol Stream and the Illinois Metropolitan Investment Fund. *Staff recommends authorizing the Execution of an Extension to Tolling Agreement until January 31, 2018.*
4. Resolution No. ____ Declaring Surplus Property owned by the Village of Carol Stream. *Staff recommends declaring designated electronic equipment surplus and be processed through AVA Recycling.*
5. Resolution No. ____ Authorizing the Execution of a Contract between the Village of Carol Stream and John Fiotti as Administrative Adjudicator for Automated Traffic Law Enforcement (Red Light) and Administrative Tow Hearings. *Staff recommends approval of a contract with the Law Offices of John Fiotti for a 24-month period (January 1, 2017-December 31, 2018 for administrative adjudication of Automated Traffic Law Enforcement and Tow Hearings at a rate of \$500/month.*

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K. NEW BUSINESS:

1. Raffle License Application-Winfield School District 34 PTO/Winfield Education Foundation. *Winfield School District 34 PTO & Winfield Education Foundation requests approval of a raffle license and waiver of the fee and Manager's Fidelity Bond for their Trivia Night Fundraiser to be held at the Carol Stream American Legion on January 21, 2017.*

L. PAYMENT OF BILLS:

1. Regular Bills: December 6, 2016 through December 19, 2016.
2. Addendum Warrants: December 6, 2016 through December 19, 2016.

M. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk: 2017 Schedule of Meetings. *The 2017 Schedule of Meetings is attached for Village Board review and approval.*
4. Treasurer's Report: *Revenue/Expenditure Statement and Balance Sheet, Month ended November 30, 2016.*

N. EXECUTIVE SESSION:

1. Lease of Real Property.

O. ADJOURNMENT:

LAST ORDINANCE	2016-12-47	LAST RESOLUTION	2910
NEXT ORDINANCE	2016-12-48	NEXT RESOLUTION	2911

Village of Carol Stream

Special Workshop Meeting of the Village Board

Biennial Vehicle Stickers Village Investment Program Review of Salt Usage Program

Gregory J. Bielawski Municipal Center
500 N. Gary Avenue, Carol Stream, IL 60188

November 21, 2016
6:00 p.m. – 7:24 p.m.

Meeting Notes

ATTENDANCE:

Mayor Frank Saverino, Sr.
Trustee Rick Gieser
Trustee John LaRocca
Trustee Mary Frusolone
Trustee David Hennessey
Trustee Matt McCarthy
Village Clerk Laura Czarnecki

Joseph E. Breinig, Village Manager
Bob Mellor, Assistant Village Manager
Jon Batek, Director of Finance
Jim Knudsen, Director of Engineering
Phil Modaff, Director of Public Works
Don Bastian, Community Dev. Dir.
Ed Sailer, Police Chief

The meeting was called to order at 6:00 p.m. by Mayor Frank Saverino, Sr. and the roll call read by Village Clerk Laura Czarnecki. The result of the roll call vote was as follows:

Present: Mayor Frank Saverino, Sr., Trustees Hennessey, LaRocca, Gieser, Frusolone and McCarthy

Absent: Trustee Schwarze

Biennial Vehicle Stickers

Finance Director Jon Batek explained that staff was looking to reduce traffic and congestion at the temporary Village Hall site that has limited parking while the current Village Hall is being renovated next year. One option would be to offer a biennial vehicle sticker program that could reduce vehicle traffic at one of the busiest times of the year at the Village Hall. The cost and savings benefits were discussed with the Village Board. Trustee McCarthy suggested a discount sticker for ACH payments on line. Staff will look at incentives to reduce walk-in traffic. Trustee McCarthy suggested a \$5.00 discount on a \$30.00 - 2 year sticker.

The Village Board directed staff to bring back an Ordinance effectuating these changes at a future Board meeting subject to Village Attorney review.

Village Investment Program

Finance Director Jon Batek reviewed the updated Village Investment Policy with the Village Board. The primary objectives of the Village of Carol Stream’s Investment Policy are safety, liquidity and return. Staff directed to bring the updated Village Investment Policy back to Village Board for approval at a future Board meeting. An update on the IMET program was presented. Investment Policy and Investment Policy Review attached.

Review of Salt Usage Program

Director of Public Works Phil Modaff reviewed the Village’s anti-icing and de-icing practices and attempts to reduce salt use. Trustee McCarthy suggested staff re-evaluate salting of courts and cul-de-sacs to provide a higher level of service due to comments he has received. Staff directed to provide Village Board other salting options.

There being no further business, Trustee Hennessey moved and Trustee Frusolone made the second to adjourn the Special Workshop meeting. The meeting was adjourned unanimously at 7:24 p.m.

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, IL

November 21, 2016

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 7:30 p.m. and directed Village Clerk Laura Czarnecki to call the roll.

Present: Mayor Frank Saverino, Sr. and Trustees David Hennessey, John LaRocca, Rick Gieser, Mary Frusolone, Greg Schwarze and Matt McCarthy

Absent:

Also Present: Village Manager Joe Breinig, Assistant Village Manager Bob Mellor, Village Clerk Laura Czarnecki, Village Attorney Jim Rhodes and Assistant Village Attorney Mallory Malluzzi

*All persons physically present at meeting unless noted otherwise

MINUTES:

Trustee McCarthy moved and Trustee Frusolone made the second to approve the Minutes of the November 7, 2016 Regular Meeting of the Village Board. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Abstain: 0

Absent: 0

The motion passed.

Trustee Schwarze moved and Trustee Hennessey made the second to approve, but not release the Minutes of the November 7, 2016 Executive Session Meeting of the Village Board. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Abstain: 0

Absent: 0

The motion passed.

LISTENING POST:

1. Introduction of new Public Works Employees James Dillon and Frank Minniti. *Director of Public Works Phil Modaff introduced new employees James Dillon and Frank Minniti to the audience.*
2. Year of the Business Spotlight: Ditch Witch Midwest, President Mark Harbaugh. *Trustee Rick Gieser introduced Ditch Witch Midwest Human Resources Manager Leanne Harbaugh who described their company established in the Village of Carol Stream in 1972. Their affiliate companies include Gen Power and Illini Power. They have 90 employees.*
3. Addresses from Audience (3 Minutes).

Charles E. Miehle, Sr., 1025 Bowie Drive-asked for clarification on truck traffic and whether the Police Department will enforce no truck staging on Kuhn Road.

Jeanine Rhode, 640 Paxton Place-requested Village Board reconsider the siting of the yard waste transfer station.

Lissa Morron, 336 Shelburne Drive-feels truck traffic on Kuhn Road will negatively affect pedestrian/bicyclists on the Kuhn Road path.

Frank Cerwin, 357 Shelburne Drive-36 year resident runs IT consulting business from his home urges Village Board to reconsider siting of the landscape waste transfer facility.

PUBLIC HEARINGS:

1. Public Hearing for the Annexation of the AT&T Mobile Tel Property located at 27W245 North Avenue.

Trustee McCarthy moved and Trustee Gieser made the second to open the public hearing on the Annexation of the AT&T Mobile Tel Property located at 27W245 North Ave. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

Petitioner's Attorney Robert McNeas described the current business operation and desire to annex to the Village of Carol Stream. This item was properly noticed in the Examiner.

Trustee Frusolone moved and Trustee Hennessey made the second to close the Public Hearing for the annexation of the AT&T Mobile Tel Property located at 27W245 North Avenue. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

CONSENT AGENDA:

Trustee Hennessey moved and Trustee Gieser made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

Trustee LaRocca moved and Trustee Schwarze made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

1. #16-200-William Steele-T. Steele Construction, Inc.-195 Kehoe Blvd.
2. #16-2072-Peter Kowalski Memorials-195 Kehoe Blvd.
3. #16-2073-Robert McNees-27W245 North Avenue, LLC-27W245 North Avenue.
4. #16-2074-Kyle Johnson-American Flange and Manufacturing-290 E. Fullerton.
5. 2017 GIS Consortium Service Provider Contract-Supplemental Statement of Work.
6. Ordinance No. 2016-11-40 Approving a Special Use Permit to allow for Outdoor Activities and Operations in the Form of Outdoor Storage in the I Industrial District (T. Steele Construction, 195 Kehoe Blvd, Unites 7 & 8).
7. Ordinance No. 2016-11-41 Approving an Amendment to a Special Use Permit to allow for Outdoor Activities and Operations for the Expansion of the Outdoor Storage Area in the I Industrial District (Kowalski Memorials, 195 Kehoe Blvd., Units 1, 2, and 4).
8. Ordinance No. 2016-11-42 Annexing Certain Property to the Village of Carol Stream, DuPage County, Illinois (27W245 West North Ave.) PIN 01-36-400-024 and 01-36-400-025.
9. Ordinance No. 2016-11-43 Approving an Annexation Agreement (AT&T Mobile Tel Property) (27W245 West North Ave., West Chicago, IL).
10. Ordinance No. 2016-11-44 Approving a Zoning Map Amendment to Zone Property to the B-3 Service District upon Annexation to the Village of Carol Stream (27W245 West North Ave.).
11. Ordinance No. 2016-11-45 Approving Variations to Allow for a Reduced Front Building Setback and an Outdoor Vehicle and Trailer Storage Area on an Unpaved Surface in the B-3 Service District (27W245 North Avenue, LLC-27W245 West North Avenue).
12. Ordinance No. 2016-11-46 Approving an Amendment to a Special Use Permit to allow for Outdoor Activities and Operations in the Form of a Storage Silo in the I Industrial District (American Flange & Manufacturing, 290 E. Fullerton Drive).
13. Resolution No. 2907 Authorizing the Location, Construction, Operation and Maintenance of Village Infrastructure within the Jurisdiction of the Department of Transportation of the State of Illinois.
14. Resolution No. 2908 Declaring Surplus Property owned by the Village of Carol Stream.
15. Raffle License Application-Knights of Columbus.
16. Payment of Regular and Addendum Warrant of Bills from November 8, 2016 through November 21, 2016.

17. Treasurer's Report-Revenue/Expenditure Statement and Balance Sheet, Month Ended October 31, 2016.

Trustee McCarthy moved and Trustee Hennessey made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

#16-200-William Steele-T. Steele Construction, Inc.-195 Kehoe Blvd:

Special Use Permit for Outdoor Activities and Operations

Recommended Approval Subject to Conditions 6-0

The Village Board concurred with Plan Commission's Recommendation.

#16-2072-Peter Kowalski Memorials-195 Kehoe Blvd:

Special Use Permit for Outdoor Activities and Operations

Recommended Approval Subject to Conditions 6-0

The Village Board concurred with Plan Commission's Recommendation.

#16-2073-Robert McNees-27W245 North Avenue, LLC-27W245 North Avenue:

Rezoning (upon annexation)

Variations (Building setback, Outdoor storage, and Fence height)

Rezoning-Recommended Approval 6-0

Zoning Variations-Recommended Approval Subject to Conditions 6-0

Fence Variation-Approved 6-0

The Village Board concurred with Plan Commission's Recommendation.

#16-2074-Kyle Johnson-American Flange and Manufacturing-290 E. Fullerton:

Special Use Permit for Outdoor Activities and Operations

Recommended Approval Subject to Conditions 6-0

The Village Board concurred with Plan Commission's Recommendation.

2017 GIS Consortium Service Provider Contract-Supplemental Statement of Work:

The Village Board approved a Supplemental Statement of Work Contract with MGP at a cost not to exceed \$140,019.90.

Ordinance No. 2016-11-40 Approving a Special Use Permit to allow for Outdoor Activities and Operations in the Form of Outdoor Storage in the I Industrial District (T. Steele Construction, 195 Kehoe Boulevard, Units 7 & 8):

The Village Board approved a Special Use Permit to allow for Outdoor Activities and Operations in the form of Outdoor Storage in the I Industrial District located at T. Steele Construction, 195 Kehoe Blvd., Units 7 & 8.

Ordinance No. 2016-11-41 Approving an Amendment to a Special Use Permit to allow for Outdoor Activities and Operations for the Expansion of the Outdoor Storage Area in the I Industrial District (Kowalski Memorials, 195 Kehoe Boulevard, Units, 1, 2 and 4):

The Village Board approved an Amendment to a Special Use Permit to allow for Outdoor Activities and Operations for the Expansion of the Outdoor Storage Area in the I Industrial District located at Kowalski Memorials, 195 Kehoe Boulevard, Units 1, 2 and 4.

Ordinance No. 2016-11-42 Annexing Certain Property to the Village of Carol Stream, DuPage County, Illinois (27W245 West North Avenue) PIN 01-36-400-024 and 01-36-400-025:

The Village Board approved annexing 27W245 West North Avenue to the Village of Carol Stream, DuPage County, Illinois, PIN Numbers 01-36-400-024 and 01-36-400-025.

Ordinance No. 2016-11-43 Approving an Annexation Agreement (AT&T Mobile Tel Property) (27W245 West North Avenue, West Chicago, Illinois):

The Village Board approved an Annexation Agreement with AT&T Mobile Tel property located at 27W245 West North Avenue, West Chicago, Illinois.

Ordinance No. 2016-11-44 Approving a Zoning Map Amendment to Zone Property to the B-3 Service District upon Annexation to the Village of Carol Stream (27W245 West North Avenue):

The Village Board approved a Zoning Map Amendment to Zone property to the B-3 Service District upon annexation to the Village of Carol Stream-27W245 West North Avenue.

Ordinance No. 2016-11-45 Approving Variations to Allow for a Reduced Front Building Setback and an Outdoor Vehicle and Trailer Storage Area on an Unpaved Surface in the B-3 Service District (27W245 North Avenue, LLC-27W245 West North Avenue):

The Village Board approved Variations to allow for a Reduced Front Building Setback and an Outdoor Vehicle and Trailer Storage Area on an Unpaved Surface in the B-3 Service District for 27W245 North Avenue, LLC located at 27W245 West North Avenue.

Ordinance No. 2016-11-46 Approving an Amendment to a Special Use Permit to allow for Outdoor Activities and Operations in the Form of a Storage Silo in the I Industrial District (American Flange & Manufacturing, 290 E. Fullerton Drive):

The Village Board approved an Amendment to a Special Use Permit to allow for Outdoor Activities and Operations in the Form of a Storage Silo in the I Industrial District for American Flange & Manufacturing located at 290 E. Fullerton Drive.

Resolution No. 2907 Authorizing the Location, Construction, Operation and Maintenance of Village Infrastructure within the Jurisdiction of the Department of Transportation of the State of Illinois:

The Village Board approved Resolution 2907 which is required from the Illinois Department of Transportation for Maintenance of Village Infrastructure in State Right-of-Way.

Resolution No. 2908 Declaring Surplus Property owned by the Village of Carol Stream:

The Village Board approved declaring designated surplus property owned by the Public Works Department.

Raffle License Application – Knights of Columbus:

The Village Board approved a raffle license and waiver of the fee and Manager's Fidelity Bond for their Knights of Columbus NFL Championship fundraiser to be held on January 22, 2017.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated November 21, 2016 in the amount of \$642,516.89. The Village Board approved the payment of the Addendum Warrant of Bills from November 8, 2016 thru November 21, 2016 in the amount of \$562,670.41.

Treasurer's Report:

Revenue/Expenditure Statements and Balance Sheet for the Month ended October 31, 2016.

Non-Consent Agenda

Receipt of 2016-2017 Snow & Ice Control Plan:

No action was taken on this item.

Trustee Hennessey encouraged people to get involved in the community and especially the District 87 School Board where there are no residential Board members from the Village of Carol Stream. Happy Thanksgiving.

Trustee Frusolone encouraged people to get involved in the community. She was disheartened by some of the comments and name calling made by those opposed to the Landscape Waste Transfer Facility based on information they read on the internet.

Trustee McCarthy encouraged residents to contact the Village Board and staff if they have questions on a project. Please help with the Christmas Sharing event. Our Youth Council helped with stuffing holiday stockings for Christmas Sharing. Happy Thanksgiving to everyone.

Village Clerk Czarnicki stated please remember our military and Happy Thanksgiving.

Village Manager Breinig stated the Holiday Lights Recycling Program have collection bins at the Municipal Center, Library and Park District. Christmas Sharing Program donations are currently being accepted. Tree Lighting is scheduled for December 2nd at Town Center. Santa arrives at 6:20 p.m.

Mayor Saverino encouraged everyone to come together to support the new President. If you use the Fair Oaks Bike Path, please be careful of pedestrians. Thank you Benjamin and Evergreen schools for hosting him and Trustee Gieser recognizing our vets. Happy Thanksgiving.

At 9:28 p.m. Trustee McCarthy moved and Trustee Frusolone made the second to adjourn the meeting to Executive Session to discuss Probable or Imminent Litigation, Section 2.C.11. There will be no Village Board action following Executive Session and the meeting will adjourn thereafter. The results of the roll call vote were as follows:

*Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone,
Schwarze and McCarthy*

Nays: 0

Absent: 0

The motion passed.

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, IL

December 5, 2016

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 7:30 p.m. and directed Village Clerk Laura Czarnecki to call the roll.

Present: Mayor Frank Saverino, Sr. and Trustees David Hennessey, John LaRocca, Rick Gieser, Mary Frusolone, Greg Schwarze and Matt McCarthy

Absent:

Also Present: Village Manager Joe Breinig, Assistant Village Manager Bob Mellor, Village Clerk Laura Czarnecki and Village Attorney Jim Rhodes

*All persons physically present at meeting unless noted otherwise

MINUTES:

LISTENING POST:

1. Resolution 2909 Honoring Thomas Miller upon his retirement from the Village of Carol Stream Police Department. *Resolution read by Mayor Saverino and approved.*

Trustee McCarthy moved and Trustee Schwarze made the second to approve Resolution No. 2909 Recognizing Thomas Miller upon his retirement from the Village of Carol Stream Police Department.

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

2. Addresses from Audience (3 Minutes). *None.*

PUBLIC HEARINGS:

CONSENT AGENDA:

Trustee McCarthy moved and Trustee Frusolone made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

Trustee Hennessey moved and Trustee Frusolone made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

1. #16-2066-Peter Nora U-Stor-it – 120 Tubeway Drive.
2. 2016 Fiberized Crackfill Project-Change Order No. 1, Final Payment & Acceptance.
3. Approval of a Separation Agreement with Assistant to the Village Manager, Chris Oakley.
4. Ordinance No. 2016-12-47 Approving an Amendment to a Special Use Permit to allow for a Mini-Warehouse Expansion, Floor Area Ratio Variation located at U-Store-It – 120 Tubeway Drive.
5. Resolution No. 2910 Southeast Bike Path Project-Award of Phase I Preliminary Engineering Services Contract.

6. Payment of Regular and Addendum Warrant of Bills from November 22, 2016 through December 5, 2016.

Trustee LaRocca moved and Trustee Gieser made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

#16-2066-Peter Nora U-Stor-it – 120 Tubeway Drive:

Special Use Amendment to Allow a Mini Warehouse Expansion

Variation to Exceed Floor Area Ratio

Recommended Approval Subject to Conditions 7-0

The Village Board concurred with Plan Commission's Recommendation.

2016 Fiberized Crackfill Project – Change Order No. 1, Final Payment & Acceptance:

The Village Board approved the 2016 Fiberized Crackfill Project-Change Order No. 1, Final Payment and Acceptance.

Approval of a Separation Agreement with Assistant to the Village Manager, Chris Oakley:

The Village Board approved a Separation Agreement with Assistant to the Village Manager, Chris Oakley providing for the payment of accrued vacation time, accrued sick leave in excess of 912 hours, a \$50,000 separation payment, health insurance premium payment through December 31, 2016 and a general release.

Ordinance No. 2016-12-47 Approving an Amendment to a Special Use Permit to allow for a Mini-Warehouse Expansion, Floor Area Ratio Variation located at U-Store-It – 120 Tubeway Drive:

The Village Board approved an Amendment to a Special Use Permit to allow for a Mini-Warehouse Expansion, Floor Area Ratio Variation located at U-Stor-It – 120 Tubeway Drive.

Resolution No. 2910 Southeast Bike Path Project-Award of Phase I Preliminary Engineering Services Contract:

The Village Board approved a professional consulting engineering contract to TranSystems, Inc. for Phase I Preliminary Engineering Services for the Southeast Bike Path Project at a cost not to exceed \$159,933.35, pursuant to Section 5-8-14(A) of the Carol Stream Code of Ordinances.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated December 5, 2016 in the amount of \$945,108.01. The Village Board approved the payment of the Addendum Warrant of Bills from November 22, 2016 thru December 5, 2016 in the amount of \$561,025.67.

Report of Officers:

Trustee LaRocca congratulated Officer Miller on his retirement. He wished everyone a Happy Holiday and a Merry Christmas. He requested everyone to please be careful driving in the winter weather.

Trustee Gieser reminded everyone of the 2nd annual Holiday House Decorating Contest and Vehicle Sticker design contest. He thanked Dunkin Donuts located at 242 W. Army Trail Road for donating donuts at the Tree Lighting Ceremony. Happy Holidays.

Trustee Schwarze stated Please Shop Carol Stream.

Trustee Hennessey reminded to please be careful while driving this holiday season.

Trustee Frusolone encouraged people to please dig out hydrants covered by snow. Residents please clear storm sewer grates to prevent flooding. Merry Christmas and Happy Holidays.

Trustee McCarthy congratulated Tom Miller on his retirement. The Youth Council stuffed 500 stockings for Christmas Sharing. Please shovel your sidewalk.

Village Clerk Czarnecki congratulated Tom Miller on his retirement. Please remember those military deployed over the holiday season. Merry Christmas.

Village Manager Breinig thanked everyone for their efforts on the Tree Lighting event. It was a phenomenal team effort. Christmas Sharing is this Thursday from 3:30 to 7:00 p.m. at Lutheran Church of the Master. The Plan Commission meeting on the landscape waste transfer facility is next Monday, December 12 at 7:00 p.m. Motorists please be careful driving near crosswalks. Congratulations to Tom Miller on his retirement. He will be missed.

Mayor Saverino thanked Tom Miller for mentoring younger Police Officers. Tomorrow he will be in Addison with the Superintendent of schools in DuPage County to discuss heroin abuse. He is meeting with Senator Cullerton on December 12th. On December 15th Mayor Saverino will be hosting a ministerial meeting to discuss heroin use. The Village of Carol Stream Police Department served as color guard for the Sunday Bear's game.

At 7:53 p.m. Trustee McCarthy moved and Trustee Gieser made the second to adjourn the meeting. The results of the roll call vote were as follows:

*Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone,
Schwarze and McCarthy*

Nays: 0

Absent: 0

The motion passed.

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor


ATTEST:

Laura Czarnecki, Village Clerk

The minutes from the 12/12/16 Plan Commission/Zoning Board of Appeals Meeting are not yet available and will be distributed to the Village Board in a future Village Board agenda packet.

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager

FROM: Marc Talavera, Information Technology Director 

DATE: December 8, 2016

RE: Microsoft Software Enterprise Agreement

Included in this year's fiscal budget are funds to renew our Microsoft Software Enterprise Agreement. The Microsoft Software Enterprise Agreement or MSEA, is the software licensing agreement between the Village of Carol Stream and Microsoft. This agreement entitles the Village of Carol Stream to use and internally distribute Microsoft software to desktop and server computers. Microsoft, as well as most software companies, requires the users of their product to maintain a license for any individual that is using or accessing their software. When entering this agreement, Microsoft will provide a variety of services (support, training, antivirus, system management, etc.), but most notably, immediate access to upgrades and future software releases. The alternative to an MSEA would be to adopt a pay as you go methodology; however, the government MSEA is structured to be the most affordable way for government to keep their software current and licensed correctly.

The MSEA includes licensing for the following applications:

1. Microsoft Office (Word, Power point, etc.) usage licensing
2. Windows Desktop usage licensing
3. Windows Server usage licensing
4. Client Access Licenses to access installed server applications
5. SharePoint Enterprise Server licensing
6. Remote Desktop Server licensing
7. (25) Office 365 upgrade licenses

Microsoft doesn't sell direct and has set pricing for Illinois through the State of Illinois bid contract CMS6945110. Considering Microsoft offers identical pricing to all large account resellers and CDW-G has flawlessly managed our MSEA for the previous 2 contract terms, staff recommends awarding a contract for purchase of the above noted software to CDW-G in the amount of \$90,331.71. The MSEA will be paid in 3 equal parts of \$30,110.57 over a 3-year period, for a cumulative total of \$90,331.71. There are sufficient funds in the budget to pay for these expenditures.



CDW Government, LLC
Microsoft Enterprise 6.6 Agreement Pricing

Enterprise Quote
for

Village of Carol Stream

Date 12/7/16
Account Manager

VSL Specialist Gabe Arias
Channel Price Sheet Month

Unless otherwise noted, All Quotes expire upon current month's end

Annual Payment

Customer to make three annual payments to CDW+G

Microsoft Part #	Description	Level	Quantity	Year 1		Year 2		Year 3	
				Price	Extended	Price	Extended	Price	Extended
W06-01072	CoreCAL ALNG SA MVL Pltfrm UsrCAL	D	125	\$ 42.86	\$ 5,357.50	\$ 42.86	\$ 5,357.50	\$ 42.86	\$ 5,357.50
W06-01066	CoreCAL ALNG LicSAPk MVL Pltfrm UsrCAL	D	5	\$ 77.47	\$ 387.35	\$ 77.47	\$ 387.35	\$ 77.47	\$ 387.35
76N-02550	SharePointEntCAL ALNG SA MVL UsrCAL	D	125	\$ 18.13	\$ 2,266.25	\$ 18.13	\$ 2,266.25	\$ 18.13	\$ 2,266.25
76N-02427	SharePointEntCAL ALNG LicSAPk MVL UsrCAL	D	5	\$ 41.21	\$ 206.05	\$ 41.21	\$ 206.05	\$ 41.21	\$ 206.05
269-12442	OfficeProPlus ALNG SA MVL Pltfrm	D	125	\$ 86.54	\$ 10,817.50	\$ 86.54	\$ 10,817.50	\$ 86.54	\$ 10,817.50
269-12445	OfficeProPlus ALNG LicSAPk MVL Pltfrm	D	5	\$ 148.36	\$ 741.80	\$ 148.36	\$ 741.80	\$ 148.36	\$ 741.80
KV3-00353	WINENT ALNG SA MVL Pltfrm	D	125	\$ 38.74	\$ 4,842.50	\$ 38.74	\$ 4,842.50	\$ 38.74	\$ 4,842.50
KV3-00356	WINENT ALNG UpgrdSAPk MVL Pltfrm	D	5	\$ 48.63	\$ 243.15	\$ 48.63	\$ 243.15	\$ 48.63	\$ 243.15
6VC-01254	WinRmtDsktpSrvcsCAL ALNG SA MVL UsrCAL	D	25	\$ 21.43	\$ 535.75	\$ 21.43	\$ 535.75	\$ 21.43	\$ 535.75
9EA-00278	WinSvrDCCore ALNG SA MVL 2Lic CoreLic	D	24	\$ 125.28	\$ 3,006.72	\$ 125.28	\$ 3,006.72	\$ 125.28	\$ 3,006.72
AAA-10764-GOV	O365E3 ShrdSvr ALNG SubsVL MVL AddOn	D	25	\$ 68.24	\$ 1,706.00	\$ 68.24	\$ 1,706.00	\$ 68.24	\$ 1,706.00
				Year 1 Total	\$ 30,110.57	Year 2 Total	\$ 30,110.57	Year 3 Total	\$ 30,110.57
				Three Year Total	\$ 90,331.71				


Notes

Terms & Conditions

Terms and Conditions of sales and services projects are governed by the terms at:

<http://www.cdw.com/content/terms-conditions/product-sales.aspx>

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM: Jon Batek, Finance Director 
DATE: December 7, 2016
RE: Renewal of Audit Services Provider

In 2014, the Village completed a request for proposals process for independent auditing services for the required annual audit and opinion on the Village's financial statements. The scope of this RFP was for the audit of Village fiscal years 2014, 2015 and 2016 and included the option for a two year extension based on satisfactory performance.

At that time, the Village's current audit firm Sikich LLP, provided the lowest overall cost proposal among five firms presenting proposals and has now completed the initial three year term of the agreement.

Based on their satisfactory performance, responsiveness to our needs, and overall favorable fees for service, staff is recommending extension of the audit services contract to Sikich LLP.

In an effort to secure favorable pricing, I requested a proposal from Sikich for a new five year engagement term. Their proposal is attached to this memorandum. A summary of proposed fees is shown below:

	<u>Audit Year</u>	<u>Base Audit</u>	<u>% Change</u>	<u>Single Audit*</u>	<u>% Change</u>
Exp.	FY16	\$25,750		\$4,705	
1	FY17	26,050	1.2%	3,200	-32.0%
2	FY18	26,570	2.0%	3,300	3.1%
3	FY19	27,100	2.0%	3,400	3.0%
4	FY20	27,640	2.0%	3,500	2.9%
5	FY21	28,190	2.0%	3,600	2.9%

* If required (pertains to receipt of grant funds).

Joe Breinig
December 7, 2016
Page 2 of 2

In addition to the not-to-exceed proposal costs identified above, it should be noted that page 18 of Sikich's proposal includes a one-time additional flat fee of \$1,500 for the implementation of Governmental Accounting Standards Board (GASB) Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions, which will be required for the Village's fiscal year ending April 30, 2019. This practice has become more common as auditing firms are confronted with interpreting new standards without advance guidance on necessary auditing requirements from professional associations such as the American Institute of Certified Public Accountants (AICPA). Sikich has represented that implementation of all other GASB pronouncements are included in their base fee quote.

Based on Sikich's previous price competitiveness among other qualified firms and modest proposed cost increases outlined in their proposal, staff recommends extending audit services to Sikich LLP for an additional five year term as outlined in their proposal dated December 2, 2016.

Should you concur, we can place this item on the December 19, 2016 Village Board agenda for consideration.



Service Proposal

Village of Carol Stream

Audit Services

December 2, 2016

Submitted By:

Sikich LLP – Government Services
Brian LeFevre, CPA, MBA
Partner

1415 West Diehl Rd., Suite 400
Naperville, IL 60563
630.566.8400

blefevre@sikich.com

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Transmittal Letter

December 2, 2016

The Honorable Mayor
Members of the Board of Trustees
Village of Carol Stream
500 North Gary Avenue
Carol Stream, Illinois 60521

Ladies and Gentlemen:

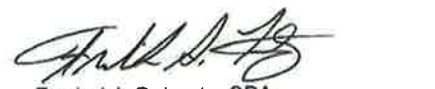
Sikich is pleased to be considered for the reappointment as independent auditors for Village of Carol Stream. We believe that our qualifications, experience and expertise are clearly distinguishable as indicated in the following proposal. The expertise we possess in the state and local government industry is demonstrated by our clients' successes, our staff's involvement in the industry and our leadership roles in various government associations. Our clients receive the quality and timeliness only available from a firm of our caliber.

We are prepared to continue to commit the resources necessary to provide services to Village of Carol Stream. We will not only perform the audit, but we will also provide governmental accounting and financial reporting expertise and technical assistance throughout the year. We understand the scope of the work to be performed and the timing requirements and are committed to performing the specified services within that timeframe.

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for 60 days, and look forward to the possibility of serving Village of Carol Stream.

Sincerely,


Brian D. LeFevre, CPA, MBA
Partner


Frederick G. Lantz, CPA
Partner-in-Charge, Government Services

Executive Summary

We know what's challenging to Village of Carol Stream. Here are the strategies and solutions we recommend for you in order to face those challenges head-on and achieve success.

Thank you for considering Sikich. We appreciate the opportunity to propose for Village of Carol Stream.

Sikich is one of the country's top 35 Certified Public Accounting firms and a top 10 value-added reseller of technology products, with more than 750 employees across 14 offices. Clients turn to us for their professional service needs due to our deep industry knowledge working with organizations of their size and for the caliber of service and attention we provide—especially when it comes to dedicated, experienced service teams and partner access.

Defining Your Current Challenges

We recognize this is a time of constant change and ever increasing accountability. The task of the Village finance office is no longer to report financial results by long-standing standards that are widely known and commonly understood. The task in today's environment is to keep up with the ever-changing standards from GASB and the Office of Management and Budget with the new Uniform Guidance. The task is also to keep up with new reporting and accountability requirements from the state, new automated processing systems, and fringe benefit tax laws.

Defining Your Best Possible Solutions

These ever-changing standards and accountabilities require adjusting computer systems and internal processes to adapt to the changing standards and then to report in accordance with the new standards. This shift in the environment has caused a shift in the Village thinking about an audit firm. We understand that the Village requires a year-round partner, who will assist the Village in keeping up to date with the standards and provide assistance, when needed, on specialty topics, as well as someone who can audit to the standards. Sikich is on the leading edge of the standards as they are being developed. We also have a strong commitment to current and effective technology as our firm has a solid core of technological abilities supported by a full technology division.

Defining Your Future Success

Additional details around our audit-specific capabilities are included in the next section of this document. These capabilities, in combination with our timely completion and issuance of your reports, will not only fulfill your current needs, but will undoubtedly drive stability for Village of Carol Stream.

Throughout the following paragraphs, you will find summaries of each section within this proposal. We encourage you to review each section in its entirety to gain a detailed understanding of how we can help you build your bottom line and achieve success.

Why Village of Carol Stream Should Select Sikich

Clients turn to us because our professionals are uniquely qualified to provide the service and industry expertise necessary to drive their organizational success. Specifically, Sikich offers the access to resources, decades of experience and passion for action necessary to face your challenges head-on with you.

Partner, Supervisory and Staff Qualifications and Experience

A crucial component to Village of Carol Stream's success is working with a team completely dedicated to the government industry, ensuring that those individuals understand your challenges and what it takes to realize success. Your engagement team is made up of senior professionals who will provide the expertise, insights and responsiveness your organization requires.

Specific Audit Approach

Our approach is always holistic, forward-thinking and customized for Village of Carol Stream's specific needs. We operate in a way that provides full attention to evaluating significant areas, including those that present the greatest risk and where new opportunities for financial and operational improvement may exist.

Scope of Services for Village of Carol Stream

The scope of our work for Village of Carol Stream is outlined in the following proposal. We want to invest in what we hope will become a long-lasting relationship with your organization, which is why we commit to delivering the results your governmental entity requires. The timeline of the engagement on which we are proposing is outlined in this section.

Technical Proposal

Statement of Independence

Sikich has evaluated its independence from Village of Carol Stream in accordance with generally accepted auditing standards, the Governmental Auditing Standards, 2011 revision, published by the U.S. Government Accountability Office, and the AICPA Code of Professional Conduct. Based upon our evaluation, Sikich is free of any personal and external impairment with respect to Village of Carol Stream, and is independent with respect to any non-attest services provided to Village of Carol Stream, both in fact and in appearance to any knowledgeable third party.

License to Practice in Illinois

Sikich is a licensed Public Accountant Limited Liability Partnership in Illinois (license #066-003284). All of the partners assigned to the engagement are registered and licensed Certified Public Accountants (CPAs) in Illinois. In addition, all of the professional staff assigned to the engagement are full time staff and are either registered Certified Public Accountants or are completing the exam.

Partner, Supervisory and Staff Qualifications and Experience

Sikich commits to providing a team of senior professionals, all of whom have unmatched expertise in the government industry.

A crucial component to Village of Carol Stream's success is working with a team that is completely dedicated to the government industry, ensuring that those individuals understand your challenges and what it takes to realize success. Village of Carol Stream will receive unparalleled levels of expertise, insights and responsiveness from a team of senior professionals who have significant experience working with government entities. Our firm offers several employee retention programs, including tuition reimbursement, CPA review and exam assistance, a computer purchase program, travel assistance and more. We have been named as a Best Place to Work for several years, both on a local and national level. We make every effort to recruit and retain quality staff. However, employee turnover is inevitable. In the event of staff turnover on the Village of Carol Stream engagement, we will seek the prior written approval of Village of Carol Stream.

Village of Carol Stream's key engagement team members will be supported by staff on the firm's government services team.

Brian D. LeFevre, CPA, MBA

Engagement Partner

As engagement partner, Brian will be responsible for the overall management of the audit. This includes developing and coordinating the overall audit plan, the in-depth review of all workpapers and the review of the Village of Carol Stream's comprehensive annual financial report. Moreover, our firm's philosophy is to have the team leader on location during the completion of the majority of fieldwork. Therefore, Brian will be present at the Village's offices during both our preliminary and final fieldwork.

Frederick G. Lantz, CPA

Resource Partner

The resource partner is responsible for providing overall technical support for the engagement as well as serving as a backup for the engagement partner.

James R. Savio, CPA, MAS

Quality Control Partner

The quality control partner will provide a second partner review of the audit workpapers and the Village of Carol Stream's comprehensive annual financial report.

Tom Siwicki, CPA

Audit Manager

As the audit manager, Tom will be the secondary contact for anything related to the successful audit of your organization. Tom will be responsible for leading the assurance team in the field and coordinating all assurance efforts.

Additional Professional Staff

Other professional staff assigned to the engagement will be full-time employees of the firm and have a minimum of one to three years of auditing experience. In addition, all professional staff assigned to government engagements meet and usually exceed the CPE requirements contained in the U.S. Government Accountability Office, Government Auditing Standards (2011). Moreover, our government staff possess a specific knowledge of local government accounting and reporting requirements and their application for local governments. This is achieved by attending at least 40 hours per year of a combination of external courses sponsored by the AICPA, ICPAS, GFOA and IGFOA, as well as internal courses.

This enables our firm to staff our governmental engagements with qualified professionals in the industry, providing valuable services to our governmental clients during the audit and throughout the year. We can assure you that our professional staff would not need any "on the job accounting or financial reporting training" by your staff. Moreover, we can assure Village of Carol Stream the quality of staffing for a multi-year engagement, even if a change in personnel is required, subject to your approval.

Specific Audit Approach

From identifying expectations to executing a plan to preparing for next year, our approach is holistic and always forward-thinking.

For Village of Carol Stream, our approach satisfies a number of requirements, including high-quality service, access to senior resources and specialization in the government industry. We strongly believe Sikich is the firm that can offer you all of these and more.

We will tailor this engagement to Village of Carol Stream's specific needs—always with a view toward identifying new opportunities for financial and operational improvement. Procedures are designed to give full attention to evaluating significant areas, including those that present the greatest risk. Sikich's holistic approach will address critical compliance and risk management needs.



Before embarking on this engagement, we will make certain to have a clear understanding of your mission and strategic direction. We do this by identifying and addressing risks and helping you ensure financial strength. We strongly believe there is no such thing as too much communication, not only during the engagement, but also throughout the year.

Audit Standards

The objective of our audit is to issue an unmodified opinion on Village of Carol Stream's governmental activities, business-type activities, each major fund and the aggregate remaining fund information that collectively comprise the Village of Carol Stream's basic financial statements. The audit will be conducted in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants, and, if necessary, generally accepted government auditing standards issued by the United States Government Accountability Office (GAO, 2011), the Single Audit Act of 1996 and the Uniform Guidance. Our firm will issue an opinion on the basic financial statements and will subject the combining and individual fund financial statements and schedules and any other supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

In addition, we will apply certain limited procedures to the Required Supplementary Information. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

We will not audit the statistical or introductory sections of the comprehensive annual financial report and accordingly, will not express an opinion on the information contained in these sections.

Wherever possible, we will utilize your schedules to maximize efficiencies and contain audit costs. We request that Village of Carol Stream provide us with the basic information required for our audit.

Sikich's audit approach includes, but is not limited to, the following procedures:

- › Audit plan development
- › Determination of materiality
- › Audit risk evaluation
- › Interviews with management to provide information for detailed documentation of the internal control structure
- › Interviews and analysis of audit evidence to identify and assess risks that may result in material misstatement due to fraud
- › Measurement of accounting presentation and compliance reporting by identifying and focusing on areas sensitive to organizations like Village of Carol Stream
- › Performance of testing to evaluate your organization's internal control structure
- › Confirmation of various accounts, performance of substantive testing and analytical procedures
- › Performance of additional testing, as necessary

Practical and Constructive Management Letter Comments

We believe the management letter is an important part of the engagement, and we encourage all members of our engagement team to give thoughtful consideration toward developing constructive comments within the constraints of the overall engagement. Our policies regarding management letters adhere to the Professional Standards of the AICPA. If significant deficiencies and material weaknesses in internal controls are noted during the audit, they are required to be communicated in writing to those charged with governance. Items of an immaterial nature (i.e., clerical problems, minor procedures or reporting problems, etc.) are communicated to management. In both cases, we adhere to a strict firm policy that all comments and recommendations are discussed in preliminary form with appropriate personnel prior to their communication. This allows for clarification of misunderstandings, miscommunication or compensating controls or factors which may be in place.

Quality Control

At Sikich, we are committed to providing the highest quality audits in the industry. Village of Carol Stream can be assured of receiving the highest level of quality and ethical professional services. Quality control is so important to us that our firm has been a member of the Private Companies Practice Section of the Division for CPA Firms of the AICPA since our formation in 1982. As such, we have voluntarily submitted our audit and accounting practice to quality control reviews of our compliance with professional standards as established by the AICPA and, more recently, by the United States Government Accountability Office, for more than 30 years. In 2014, we received our ninth consecutive peer review unmodified ("pass") report. This is the highest level of recognition conferred upon a public accounting firm for its quality control systems. Also, we go beyond the external reviews and maintain strong internal reviews of procedures and processes with oversight by our Quality Assurance Committee and our Partner-in-Charge of Quality Assurance. Please refer to the Exhibits section for a copy of our most recent peer review which included a review of specific government engagements since this accounts for a significant segment of our practice.

In addition, our state and local government reports have been reviewed by numerous federal and state oversight bodies and professional organizations. These reports have been judged to meet and, in most instances, exceed industry standards and requirements. Sikich has not been the subject of any disciplinary action or inquiry during the past five years. Sikich is a member of the AICPA's Governmental Audit Quality Center (GAQC), which is a firm-based voluntary membership center designed to promote the importance of quality governmental audits and the value of these audits to purchasers of government audit services. As a member of the GAQC, Sikich has access to key information and comprehensive resources that we use to help ensure our compliance with appropriate professional standards and laws and regulations that affect our audits. Through our membership in the GAQC, we also adhere to membership requirements designed to enhance the quality of our audit practice.

Why Village of Carol Stream Should Select Sikich

Our team works devotedly with governmental entities just like yours, has the resources required to perform this engagement and is technically experienced and insightful.

As previously mentioned, clients turn to us because our professionals are uniquely qualified to provide the service and industry expertise necessary to drive their organizational success. Your challenges are our challenges, and chances are, we have successfully faced them many times before. Aside from this, here are a number of reasons how Village of Carol Stream can benefit from a relationship with Sikich.

Access

With Sikich, you get access to a multitude of resources that will help your organization grow today and in the future.

Access to Senior Resources

You will gain confidence in your operations by working with a team of articulate professionals who have received the highest recognitions in their fields. To demonstrate the importance of our relationship, we pledge to provide you with unparalleled involvement from our most senior resources. Our partners are on-site during audit fieldwork and are available year-round for direct consultation as issues occur.

Access to Education

Village of Carol Stream will remain abreast of regulatory changes and best organizational practices as Sikich's team receives ongoing continuing education they will directly apply to Village of Carol Stream's engagement. We accomplish this by anticipating your needs based on our experience with you and your industry, and using a variety of communication channels: timely responses to your questions; informal discussions; mailings on topics of interest to you; and relevant seminars, all of which are complimentary for our clients. Past topics of thought leadership have included:

- › Governmental Accounting and Financial Reporting Update
- › Implementing GASB Statement No. 67, *Financial Reporting for Pension Plans*
- › Implementing GASB Statement No. 54, *Fund Balance Reporting and Government Fund Type Definitions*
- › Government Financial Resiliency
- › Public Sector Strategic Planning
- › Performance Measurement
- › Payroll Reporting for Government Entities
- › Employee Handbook Workshop
- › Keeping the Keepers: A Guide to Employee Retention
- › Identity Dos & Don'ts: Agency Branding
- › Video: Web Applications
- › Virtualization
- › Fraud Detection and Prevention
- › Technology Threats

Access to Value

Your organization will receive extraordinary value for Sikich's fee because we are dedicated to a customer-centric approach that includes open communication, respect and clear results. As a leader, the overall success of your organization should be the core of your focus. We're here to be your trusted advisor for those functions you can't focus on every moment, as well as for issues affecting the government industry, including new accounting pronouncements and employee benefit regulations. We understand that each client has its own unique set of needs, business practices and operating environment. Our services are tailored to the specific needs of your organization.

Experience

Helping clients achieve long-term success is what we do. Our professionals will bring to your engagement the deep industry and service-level experience they have accumulated throughout the years.

Experience in Your Industry

Sikich's state and local government team provides services to more than 450 counties, cities, villages, towns and other local governments. Many of these have been long-standing clients and are evidence of our dedication to the state and local government industry and our ability to provide high quality, timely services within this specialized industry. These clients and related work have enabled our firm to develop an extensive nationally recognized expertise in governmental accounting, auditing and financial reporting procedures and practices.

Senior members of our government services team presently hold memberships and are actively involved in numerous governmental organizations, including:

- › AICPA Government Audit Quality Center
- › American Institute of Certified Public Accountants (AICPA)
- › Central Association of College and University Business Officers (CACUBO)
- › GFOA Special Review Committee (SRC)
- › Government Finance Officers Association of Missouri (GFOA-MO)
- › Government Finance Officers Association of the United States and Canada (GFOA)
- › ICPAS Governmental Report Review Committees
- › IGFOA Technical Accounting Review Committee
- › Illinois Association of County Board Members and Commissioners (IACBMC)
- › Illinois Association of Fire Protection Districts (IAFPD)
- › Illinois Association of Park Districts (IAPD)
- › Illinois Association of School Business Officials (IASBO)
- › Illinois City/County Management Association (ILCMA)
- › Illinois County Treasurers' Association (ICTA)
- › Illinois CPA Society (ICPAS)
- › Illinois Government Finance Officers Association (IGFOA)
- › Illinois Library Association (ILA)
- › Illinois Municipal Treasurers Association (IMTA)
- › Illinois Parks and Recreation Association (IPRA)
- › Illinois Tax Increment Association (ITIA)
- › International City/County Manager's Association (ICMA)
- › National Association of College and University Business Officers (NACUBO)

Experience in What We Do

Your Sikich engagement team is comprised of senior CPAs who have been working in the field for years. Providing high-quality audit services is second nature to each of them, which is proven through our impressive track record of helping clients succeed. This team will provide Village of Carol Stream with timely completion of professional services. Moreover, members of the Sikich government services team have served as expert speakers to organizations, state GFOAs and others for formal presentations at local meetings and annual conferences on a variety of governmental accounting, auditing and financial reporting topics. We have also developed governmental accounting, auditing and financial reporting training courses for various organizations with members of our firm serving as lead instructors for the courses.

Experience in Government Operations

Because of our large, diverse client base and our ability to attract talent from a variety of professional backgrounds, Sikich has an established reputation as one of the leading providers of professional services in the Midwest to governmental entities. Our team of professionals specializes in the management, operations and financing of general purpose state and local governments, park districts, intergovernmental organizations, municipal utilities and special districts. This focus and our exemplary reputation assure Village of Carol Stream the highest quality work and the most cost-effective delivery of services.

Initiative

One of our strengths at Sikich is our need to be proactive. We find potential issues before you have to worry about them, because we're ready with a solution.

Initiative for Customized Solutions

One-on-one, you will receive customized solutions based on your unique needs, and only your unique needs. You will find that achieving financial stability and growth, as well as uncovering new opportunities to improve performance, is possible through the strategies that Sikich experts will recommend and on which they will educate you.

After a more thorough review of your operations and audit-specific matters, we may uncover other opportunities. As part of our ongoing service and commitment to Village of Carol Stream, we keep you abreast of regulatory changes and best business practices to ensure we identify crucial opportunities that will benefit Village of Carol Stream.

Initiative for Your Satisfaction

Village of Carol Stream's success is built upon the quality services and value you feel you receive from Sikich, which is why we will continually gauge your satisfaction to enhance our relationship. At various checkpoints during the engagement, a Sikich representative will meet with you to discuss how satisfied you have been with our services, our team and the value we provide. Areas stressed during these meetings will include:

- › What can we do to make our services more valuable to you?
- › What specific part of our service exceeded your expectations?
- › In which areas do you feel we need improvement?
- › Do you feel like a valued client of the firm?
- › What is your vision for Village of Carol Stream?

HERE'S WHAT CLIENTS HAVE TO SAY ABOUT Sikich.



**SIKICH GOVERNMENT
NET PROMOTER SCORE (NPS)** **ACCOUNTING INDUSTRY
AVERAGE SCORE (NPS)**

© 2016 Sikich LLP *This score includes only CPA government clients.



"Collaborative approach to process!"

- Village of Shorewood

"I have always been impressed with the quality and knowledge of your staff and willingness to assist your clients proactively" - Village of Plainfield

"They are extremely knowledgeable and responsive to our needs."

- Arlington Heights Park District

"Quality people. No nonsense advice"

- City of Naperville



ABOUT OUR SCORE:

"Best of Accounting" by Inavero. This is a service excellence award in the accounting industry that leverages third party validated survey responses from accounting firm clients. Sikich's NPS government score (CPA clients only) of 86.0% exceeded the "Best of Accounting" NPS benchmark of 60%

Scope of Services for Village of Carol Stream

We will exceed your expectations by conducting and delivering on a high-quality engagement within your required timeline—all for a reasonable fee.

We are proposing to provide the following services to Village of Carol Stream:

- › Audit of basic financial statements of Village of Carol Stream for the fiscal year ending April 30, 2017.
- › Preparation of forty (40) hard copies and an electronic copy (.pdf) of the comprehensive annual financial report (report covers, dividers, introductory section, MD&A and certain statistical data to be provided by Village of Carol Stream);
- › Preparation of fifteen (15) hard copies and an electronic copy (.pdf) of the management letter for Village of Carol Stream, communicating any material weaknesses and significant deficiencies found during the audit and our recommendations for improvement;
- › Preparation of the audit report on compliance with Public Act 85-1142 (TIF) for inclusion in the comprehensive annual financial report;
- › Preparation of fifteen (15) copies of the Single Audit Report, if applicable;
- › Preparation of Data Collection Form to be submitted to the Federal Audit Clearinghouse, if applicable
- › Assistance in completing and filing the required application and supporting documents to apply for the Certificate of Achievement for Excellence in Financial Reporting;
- › Retain workpapers for five (5) years in accordance with firm standards;
- › Reporting to the Board of Trustees in accordance with Statement on Auditing Standards (SAS) No. 114, *Communications with Those Charged with Governance*;
- › Technical assistance to the Village throughout the duration of the contract; and
- › Exit conference(s) with Village of Carol Stream Officials to present the completed audit and related materials.

Identification of Potential Audit Problems

Our firm's approach to resolving any problems that arise during the audit is the same as our overall approach to the audit—professionalism. Professionalism in performing the audit is the cornerstone to our philosophy during all phases of the audit. Any problems encountered during the audit, except for irregularities and illegal acts, will be discussed and documented with Finance Director. The timing of this discussion will provide Village of Carol Stream with ample time to rectify any situations that may otherwise result in the issuance of a qualified audit opinion. Irregularities and illegal acts detected or of which we become aware of will be communicated in writing to the Village Manager or the appropriate level as defined in our professional standards.

Our firm's philosophy on additional fees and/or billings is based on an understanding between the firm and the client of the scope of the work to be performed. We have proposed a "not-to-exceed fee" for the audit, the scope and timing of which was specified by Village of Carol Stream. The billings for the audit would not exceed this fee unless Village of Carol Stream specifically requests that the scope of the engagement be expanded and Village of Carol Stream and the firm reach a mutual agreement, in writing, as to the expanded scope of the engagement and the fee, if any, for the expanded scope.

Additional Resources and Services

With more than a dozen services, our areas of expertise are oftentimes complementary of one another. How else can we help you meet your government's goals?

Many times, the challenges for which you enlist Sikich's help may be faced more effectively by integrating several of our services. Take a look at what we offer, and talk to your engagement partner about how these services may complement what you are already seeking.

Dispute Advisory

Disputes of any kind or size can be difficult to handle on your own. For example, what would happen if you began suspecting employee fraud within your organization? A dispute advisory expert can handle every aspect, from insurance claim preparation and being the liaison with law authorities, to creating a fraud prevention program and improving your organization's internal controls.

Human Resources

Your people are a large part of what makes up your organization. Recruiting, training and retaining employees are vital parts of ensuring your organization continues to provide only the best for your constituency. With services such as recruiting and onboarding, compensation and compliance, employee benefits and more, you can better understand what will keep your employees happy and productive.

Marketing

The effectiveness of your marketing efforts can make or break your organization's success. From eye-catching logos to print and digital collateral, every piece must work for an intended audience. By delivering the right stories and amplifying those messages, you will properly position your organization in the marketplace.

Performance-Based Strategic Planning

In an environment where there is increasing pressure for governments to be more efficient, effective and transparent, strategic planning allows an organization to engage stakeholders, focus on its mission, and logically establish short and long-term goals. Our approach, performance-based strategic planning, guides the organization toward its most productive activities and focuses on an institutionalized process. The strategic planning process is a true transition, where Sikich facilitates governments in:

- › Developing ideals about what they aspire to
- › Transforming ideals into ideas to meet goals
- › Converting ideas into specific, actionable items
- › Constructing performance measures

We ensure the results of strategic planning meet client expectations by filtering goals, objectives and/or strategies with the organization's internal capacity and available resources. The process of performance-based strategic planning has proven to assist governments in fulfilling the ideals of their community and accomplishing goals through measurable, reportable actions.

Process Improvement

Processes truly define organizations, but are often forgotten when seeking root causes to problems or managing more efficient and effective services. Improvements to existing processes—ranging from development review to utility billing—have the potential to decrease cycle time, increase quality and result in higher customer satisfaction. Sikich employs a customer-centric approach to process improvement by involving internal and external customers to understand and make meaningful improvements while continuing to meet their needs.

Public Relations

Achieve a higher media profile, greater mindshare among your constituents and proper positioning in the marketplace with a thoughtful, research-based and integrated approach to public relations. From overall positioning to media relations, conveying the right stories to the right people is critical in an effective public relations program.

Technology: ERP & CRM Solutions

Your organization can better stay on track with the right enterprise resource planning (ERP) or customer relationship management (CRM) solution. Whether you are at the start of your search for a new solution or need a new partner to fix a failed implementation, you will have the freedom to explore a variety of products to identify the technology investment that will best capitalize on your potential.

Technology: IT Services

Staying ahead of, or even simply keeping up with, continually changing and complex technology developments can be challenging. Organizational management software, cloud solutions, strategic information technology and IT consulting can all drive your organization toward increased productivity—if implemented the right way.

Technology: Security and Compliance


Keeping your organization safe from data breaches and other information security concerns is critical, especially given the vast number of organizations that have been compromised in the last couple of years. Understand where the vulnerabilities in your network lie by obtaining independent, unbiased and technically qualified security assessments—from penetration testing to forensic analyses.

Fee Proposal

Proposal Cost Summary

The following fees for the services specified by the Village and described in our *Proposal to Provide Professional Audit Services*, including all direct and indirect costs.

	April 30, 2017	April 30, 2018	April 30, 2019	April 30, 2020	April 30, 2021
Audit, Preparation of CAFR, TIF Compliance Report and Management Letter*	\$ 26,050	\$ 26,570	\$ 27,100	\$ 27,640	\$ 28,190
Single Audit (if required)	3,200	3,300	3,400	3,500	3,600


 Signature of Authorized Representative

FIRM SUBMITTING PROPOSAL

Sikich LLP

Brian D. LeFevre
 Name of Authorized Representative

1415 W. Diehl Road, Suite 400

Partner
 Title

Naperville, IL 60563

December 2, 2016
 Date

(630) 566-8505

These fees assume that the Village will provide the auditors with electronic copies of adjusted trial balances by individual funds, a year-to-date general ledger with details of postings to all accounts, subsidiary ledgers that agree or are reconciled to the general ledger, and will prepare certain schedules of account analysis and confirmations of account balances.

* These fees also include the cost to implement any new GASB pronouncements during the duration of the proposal, except for GASB Statement No 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. There will be a one-time fee for the implementation of GASB Statement No. 75 for the year ending April 30, 2019 of \$1,500.

We invoice our clients on a monthly basis as services are provided. In accordance with Illinois Compiled Statutes, payments for all services are due within sixty (60) days of receipt of an invoice. Invoices not paid within sixty days are assessed a finance charge of one (1) percent per month (12% annually).

Schedule of Hourly Rates

For any additional services required by the Village, the following are our hourly rates as through December 31, 2016 (subject to change on an annual basis):

	<u>Standard Hourly Rate</u>
Partner	\$ 405
Manager	250
Senior	190
Staff	170

Exhibits

Peer Review



Heinold Banwart, Ltd.
Certified Public Accountants

Third Floor
201 Clock Tower Drive
East Peoria, IL 61611-2449

Tel (309) 694-4251
Fax (309) 694-4202
Web www.hbcpas.com

System Review Report

July 17, 2014

To the Partners of
Sikich LLP
and the National Peer Review Committee


We have reviewed the system of quality control for the accounting and auditing practice of Sikich LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2014. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of our peer review, we considered reviews by regulatory agencies, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*, audits of employee benefit plans, and an examination of a service organization (Service Organizations Control [SOC] 1 engagement).

In our opinion, the system of quality control for the accounting and auditing practice of Sikich LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Sikich LLP has received a peer review rating of *pass*.

Heinold Banwart, Ltd

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Adam Frederick, Civil Engineer II 
DATE: December 13, 2016
RE: 2016 Drainage Improvements Project – Change Order No. 1, Final Payment and Acceptance

In July the Village Board awarded the referenced project to Norvilla, LLC in the amount of \$130,997.56.

The final field measured quantities bring the contract to \$138,345.78 which is \$7,348.22 (5.6%) over the contract amount. Overages are due to variations between estimated and final quantities. Ample funds exist to pay for this overage as \$140,000.00 is budgeted for this project.

Staff therefore recommends approval of Changer Order No. 1 and final payment to Norvilla, LLC in the amount of \$6,917.29 and acceptance of the 2016 Drainage Improvements Project.

Cc: James T. Knudsen, Director of Engineering Services
Jon Batek, Finance Director
Phil Modaff, Director of Public Works
William N. Cleveland, Assistant Village Engineer

CHANGE ORDER NO. 1

PROJECT: 2016 Drainage Improvements Project DATE OF ISSUANCE: 12/12/16

OWNER: Village of Carol Stream

CONTRACTOR: Norvilla, LLC

You are directed to make the following changes in the Contract Documents:

Description: Drainage Improvements Services

Purpose of Change Order: Change in contract price based on final field measured quantities.

Attachments: Pay Estimate
 No. 1 – Final


CHANGE IN CONTRACT PRICE:		CHANGE IN CONTRACT TIME:
Original Contract Price:	\$ 130,997.56	Original Contract Time: 4/30/2017
Previous Change Orders:	\$ 0	Change from previous Change Orders: None
Current Contract Price:	\$ 130,997.56	Current Contract Time: 4/30/2017
Net increase/(decrease) of this Change Order:	\$ \$7,348.22	Net increase of this Change Order:
Contract Price with this Change Order:	\$ 138,345.78	Contract Time with this Change Order: 4/30/2017

Pursuant to Public Act 85-1295, the circumstances which necessitate this Change Order were not reasonably foreseeable at the time the Contract was signed, were not within the contemplation of the Contract as signed, and are in the best interest of the Village.

RECOMMENDED:
Engineering Services Dept.

APPROVED:
Village of Carol Stream

ACCEPTED:

By: 
James T. Knudsen
Director of Engineering Services

By: _____
Joseph Breinig
Village Manager

By: 
Norvilla, LLC

*Village of Carol Stream*H-4 12-19-16

Interdepartmental Memo

TO: Joe Breinig, Village Manager

FROM: Philip J. Modaff, Director of Public Works

DATE: December 15, 2016

RE: Amendment to Snow & Ice Control Plan -- De-icing Practices

Following discussion of the salt usage plan at a workshop on November 21, staff reviewed the plan and various options available to respond to concerns raised by residents and Board members. Specifically, feedback reflects concern that the “no-salting” policy on courts often left them dangerous for drivers and pedestrians.

For reference, the previously adopted policy regarding overall salt usage is as follows:

- elimination of salting on courts and cul-de-sacs (unless there is an ice storm) with the understanding that this may result in snow pack on these streets;
- reduction of salt usage during plowing operations of a long duration (salt will be trickled lightly on the street crown during the first pass and then only as needed on the final pass);
- expand the use of salt brine and other melting agents when weather conditions allow during salting operations (in addition to the on-going anti-icing efforts done in the day(s) prior to a storm)

The primary driver of the above policy was to respond to growing demands by federal and state EPA agencies to reduce chlorides in waterways, the main source of which comes from application of various de-icing products. In addition to the simple elimination of the use of salt in certain areas, Public Works has also undertaken a number of operational changes to maximize the effectiveness of our anti-icing and de-icing operations. We are not now recommending changes to any of those operational strategies, but have identified several options to address the concerns about courts:

1. Treat courts the same as all other streets. This would mean that courts would get a full salt spreading after the street has been cleared by contractors. Since contractors typically come in and stay later than our own staff, it would result in extended hours for in-house staff (approximately two hours for thirteen employees) in order to fully treat all of the courts.
2. All courts would be anti-iced prior to most storms (weather and time permitting). This will help reduce the bond that forms between the snow and pavement and aid in more effective plowing. We would also treat the courts early in operations with a trickle down the center of the court. Since contractor equipment is not outfitted with salt-spreading equipment, this would mean that our own trucks with salt-spreading equipment would trickle salt on those courts in their routes

that have already been plowed by a contractor. If a court hasn't yet been plowed, our trucks would make one pass in and out with the plow down and trickle salt on the crown to start getting the benefit of salt on pavement. Once our crews go into final clean-up mode (final pass), they will enter each court on their routes and do a full broadcast of salt but at a lesser rate (for instance 100 pounds per mile versus a typical rate of between 200 - 400 pounds per mile on all other streets). This will extend work hours but not as much as in Option 1.

3. This option is identical to Option 2 but would *exclude* salting on some of the "eyebrows" and very short courts (less than 50-feet from cross street to bubble). This option is recommended for the following reasons:
 - a. It addresses legitimate safety concerns on longer courts that are not present or as prevalent on the shorter courts and "eyebrows";
 - b. It requires less additional driver time than would be required with Option 1;
 - c. It maintains some focus on the environmental impact of road salt on waterways.

Staff is recommending amending the Snow & Ice Plan for the 2016-17 season to include Option #3.

AGENDA ITEM
H-5 12-19-16

Village of Carol Stream
INTER-DEPARTMENTAL MEMO

TO: Mayor and Trustees

Rm

FROM: Robert Mellor, Assistant Village Manager

DATE: December 16, 2016

RE: Municipal Center Renovation/Expansion Project – Design Development Phase Authorization to Proceed

Staff is continuing to work with Williams Architects and MTI Construction Management Services to further refine interior and exterior design features of the renovated/expanded Municipal Center. One open item from the Schematic Design phase is the exterior elevation of the building which will be presented to you at the special Board workshop on Monday night.

The current Owner/Architect Agreement with Williams Architects requires Village approval to move from the Schematic Design (SD) to the Design Development (DD) phase of the project.

§ 3.3 DESIGN DEVELOPMENT PHASE SERVICES

§ 3.3.1 Based on the Owner's written approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work pursuant to Section 5.3, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and such other elements as may be appropriate. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.3.2 Prior to the conclusion of the Design Development Phase, the Architect shall submit the Design Development Documents to the Owner and the Cost Consultant. The Architect shall meet with the Cost Consultant to review the Design Development Documents. The Architect shall meet with the Cost Consultant to review the Design Development Documents and consult with respect to the budget for the Cost of the Work.

§ 3.3.3 Upon receipt of the Cost Consultant's estimate at the conclusion of the Design Development Phase, the Architect shall advise the Owner of any adjustments to the Project and take action as required under Sections 6.5 and 6.6 and request the Owner's approval of the Design Development Documents.

§ 3.3.4 At the Owner's request, the Architect shall attend up to two meetings before the Planning and Zoning Commission and one meeting of the President and Board of Trustees for the purpose of any required zoning review and approvals.

Attached is the authorization for Williams Architects to begin the DD phase per the Village Board's previous direction to proceed with Option 2 with a total building size of approximately 68,700 square feet and a total building cost (consultant design, oversight, inspection, construction, etc.) of \$18M. Relocation and moving services totaling approximately \$1M bring the total project cost to approximately \$19M. The total Board approved architectural services fee for all phases of the Project is \$1,138,244.

Attached is the Authorization to Proceed with Williams Architects on the DD phase of the project. The Design Development Phase uses 20% of the total project basic design services fee. Based upon the Board approved agreement with Williams Architect on May 2, 2016 and the approved budget by MTI, the Design Development fee portion totals \$227,649 excluding any contingencies. Staff recommends proceeding with the DD Phase of the Municipal Center Renovation Project with Williams Architects which will finalize the architectural drawings for the construction bidding phase.

15 December 2016

Mr. Robert Mellor
Assistant Village Administrator
Village of Carol Stream
500 North Gary Avenue
Carol Stream, IL 60188

Re: Authorization to Proceed to Design Development Phase
Village of Carol Stream / Village Hall and Police Addition and Remodeling
Project No. 2016-021

Dear Bob:

Your signature on this document authorizes Williams Architects to begin the Design Development Phase per article 3.3.1 of the Owner / Architect Agreement, and further represents that you have reviewed the Schematic Design Phase documents including drawings, narratives, and estimate of probable construction costs presented to you.

We shall proceed with design as presented to the Village Board on 19 December 2016 that has a total facility size of approximately 69,300 SF and a total facility project budget of approximately \$18,000,000 (not including the temporary facility).

The Project Schedule includes 10 weeks to complete the Design Development Phase and execution of this letter must be received by our office no later than 20 December 2016 for completion to be achieved on or about 28 February 2017.

Cordially,



Mark S. Bushhouse, AIA, LEED AP
President / Managing Principal

AUTHORIZED BY:

Village of Carol Stream – Authorized Representative

Date

Printed Name and Title – Authorized Representative

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics in developing a design for the Project that is consistent with the Owner's schedule and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit the Schematic Design Documents to the Owner and the Cost Consultant. The Architect shall meet with the Cost Consultant to review the Schematic Design Documents. The Architect shall meet with the Cost Consultant to review the Schematic Design Documents and consult with respect to the budget for the Cost of the Work.

§ 3.2.7 The Architect shall compare the Cost Consultant's data with the Architect's cost data and make a recommendation on the basis of budget for the Cost of Work, which is mutually acceptable to the Owner and Architect. Furthermore, the Architect will proceed to take action as required under Section 6.4, and request the Owner's approval of the Schematic Design Documents. If revisions to the Schematic Design Documents are required to comply with the Owner's budget for the Cost of the Work at the conclusion of the Schematic Design Phase, the Architect shall incorporate the required revisions in the Design Development Phase.

§ 3.3 DESIGN DEVELOPMENT PHASE SERVICES

§ 3.3.1 Based on the Owner's written approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work pursuant to Section 5.3, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and such other elements as may be appropriate. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.3.2 Prior to the conclusion of the Design Development Phase, the Architect shall submit the Design Development Documents to the Owner and the Cost Consultant. The Architect shall meet with the Cost Consultant to review the Design Development Documents. The Architect shall meet with the Cost Consultant to review the Design Development Documents and consult with respect to the budget for the Cost of the Work.

§ 3.3.3 Upon receipt of the Cost Consultant's estimate at the conclusion of the Design Development Phase, the Architect shall advise the Owner of any adjustments to the Project and take action as required under Sections 6.5 and 6.6 and request the Owner's approval of the Design Development Documents.

§ 3.3.4 At the Owner's request, the Architect shall attend up to two meetings before the Planning and Zoning Commission and one meeting of the President and Board of Trustees for the purpose of any required zoning review and approvals.

§3.3.5 Interior Design Services

Interior Design Service by Williams Architects' Interior Department shall provide:

1. Multiple color range options
2. Meet with the Owner and work with the Owner to select and refine the preferred color theme
3. Meet with Owner and select the specific interior finishes, materials and colors
4. Design Owner approved patterns for the finishes
5. Assist the Architect with refinements to the interior wall layouts
6. Services during the bidding phase to answer contractor questions
7. Review contractor submittals during the Construction Administration phase and visit the facility 2 times when appropriate, to observe the installation of the interior finishes and to provide a field report after each site visit.

§ 3.4 CONSTRUCTION DOCUMENTS PHASE SERVICES

§ 3.4.1 Based on the Owner's written approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and

PROJECT FEE CALCULATOR


Williams Architects
 Village of Carol Stream
 Village Hall & Police Addition and Remodeling Project
 Include Interiors, Signage, Measuring & Struct & MEP in Basic Services

12/15/2016
 MSB
 2016-021

Village Hall & Police Addition and Remodeling Project			
Construction cost	Fee percentage	Total Fee	
\$ 14,687,025	7.75%	\$ 1,138,244	min fee \$ 840,000
Phases	Percent of fee	Total fee per phase	
SD	15%	\$ 170,737	
DD	20%	\$ 227,649	
CD	35%	\$ 398,386	
BN	3%	\$ 34,147	
CA	27%	\$ 307,326	
	100%	\$ 1,138,244	

ADDITIONAL Civil Engineering			
Project Site	\$	35,000	
Landscape Architecture	\$	6,000	Added cost
Interior Design			Included in Basic Services
Existing Furniture Inventory	\$	5,000	Added cost
Furniture Design	\$	45,000	Added cost
Signage Design			Included in Basic Services
Measure Existing Conditions			Included in Basic Services
Temporary Facility Design	\$	86,400	Estimated
Low-Voltage Systems			
Detention Zone			Included in the fee
Low Voltage Wiring & Access Control & CCTV & A/V	\$	21,000	Added cost
Phone System	\$	-	NIC
Computer System	\$	-	NIC
Reimbursable (8% of basic serv fee)	\$	91,060	Allowance
TOTAL FEES & COSTS	\$	1,427,704	

Village of Carol Stream
Interdepartmental Memo

TO: Mayor and Trustees
FROM: Joseph E. Breinig, Village Manager 
DATE: December 13, 2016
RE: Liquor License-Ye's Chinese Food

Ye's Chinese Food located at 934 Army Trail Road is remodeling from a take-out restaurant to a full service dine in restaurant. As part of their makeover, they have requested a Class F liquor license which would allow the sale of beer and wine for consumption on the premises. Background checks have been performed and Mayor Saverino as Local Liquor Commissioner is recommending issuance of the license. Accordingly, staff recommends adoption of the attached Ordinance increasing the number of Class F licenses by one.

JEB/dk

Attachment

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 2 OF THE CAROL STREAM
CODE OF ORDINANCES BY INCREASING THE NUMBER OF CLASS F
LIQUOR LICENSES FROM 5 TO 6
(CLM CUISINE CORP. d/b/a YE'S CHINESE FOOD, 934 ARMY TRAIL ROAD)**

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That Chapter 11, Article 2 of the Carol Stream Code of Ordinances, Classification of Liquor Licenses, be and the same is hereby amended by increasing the number of Class F Liquor Licenses from five (5) to six (6).

SECTION 2: This Ordinance amending Chapter 11 of the Code of Ordinances of the Village of Carol Stream shall be reprinted in the loose-leaf volume, which bears that title.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage and approval by law.

PASSED AND APPROVED THIS 5th DAY OF DECEMBER, 2016.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr. Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM: Jon Batek, Finance Director
DATE: December 15, 2016
RE: 2 Year Vehicle Sticker Ordinance

As a follow-up to the Village Board Workshop on November 21st where staff proposed the transition of our current annual vehicle registration program to a 2 year renewal cycle, attached are the following documents for Village Board consideration at their meeting on December 19, 2016:

1. The original staff memorandum prepared and presented at the November 21 Workshop meeting which provides the summary and background of the proposal, along with the benefits that will be gained by transitioning to a 2 year vehicle registration cycle.
2. A red-lined version of the Village Code showing changes from the current vehicle licensing provisions.
3. An ordinance that adopts the proposed changes to the Village Code.

Please note that in addition to the changes discussed with the Village Board on November 21st, the Village Attorney has suggested some minor language changes in the definitions section of the ordinance designed to provide greater clarity with respect to parties that fall under the provisions of the ordinance.

Please let me know if you have any additional questions with respect to this matter.

Village of Carol Stream

Interdepartmental Memo

TO: Joe Breinig, Village Manager

FROM: Jon Batek, Finance Director

DATE: November 7, 2016

RE: **Proposal to Initiate Biennial Vehicle Registration**

(Previously Reviewed at November 21, 2016 Village Board Workshop)

In contemplation of the impending move of Municipal Center operations to a temporary location during the proposed renovation project, staff discussed ways we might mitigate impact to our customers given the high likelihood of reduced parking capacity and traffic flow challenges at an alternate site, not to mention the likelihood of reduced public queuing capacity within the temporary facility. Arguably, there is no one event or activity that brings sustained large volumes of customer traffic to the Municipal Center more than the annual vehicle registration program (despite our drop-box, mail back and web-site purchase options).

One idea that has some merit is adjusting our annual vehicle sticker registration program to a biennial (every other year) cycle. Granted, we would still need to work through the registration process for the upcoming May 1, 2017 registration cycle, however the following year 2018 would see a dramatic decrease in customer traffic in our second year of off-site operations.

What Other Communities Are Doing

A review of the 2015 DuPage Mayors and Managers Annual Revenue Survey reveals that of the 34 communities surveyed, 11 or roughly 1/3 still have a vehicle sticker requirement in place. Most of these communities have an annual renewal program. The Village of Glen Ellyn offers a 3-year sticker option. The Village of Roselle used to have a multi-year option but it appears that this is no longer offered. Lastly, the Village of Lemont currently has a biennial program where vehicle stickers are valid for a period of 2 years.

Given my experience in Glen Ellyn, providing customers an option in selecting the term of the license sticker (one year versus two or three year) would not achieve the results we are seeking. I recall that only a small percentage of Glen Ellyn residents opted for the multi-year sticker

(about 20%) when they were first offered and that included a reduced price incentive for the multi-year sticker as well.

None of the communities appear to stagger registration deadlines to smooth out renewal traffic (similar to the State's license plate sticker renewal process). In our case, to achieve this we would likely have to break the Village into various registration zones. This would require a number of different sticker varieties with varied expiration dates and would likely complicate enforcement activities. For those reasons, we do not believe this would be an efficient or practical alternative.

Cost Savings and Efficiency Improvements

In addition to the immediate need to reducing congestion at our temporary site during the renovation project, there are a number of additional cost and efficiency benefits to be gained from an every-other year vehicle registration cycle.

While registration activities would continue to take place for new residents and vehicles, we will realize hard and soft cost savings during the renewal "off-year".

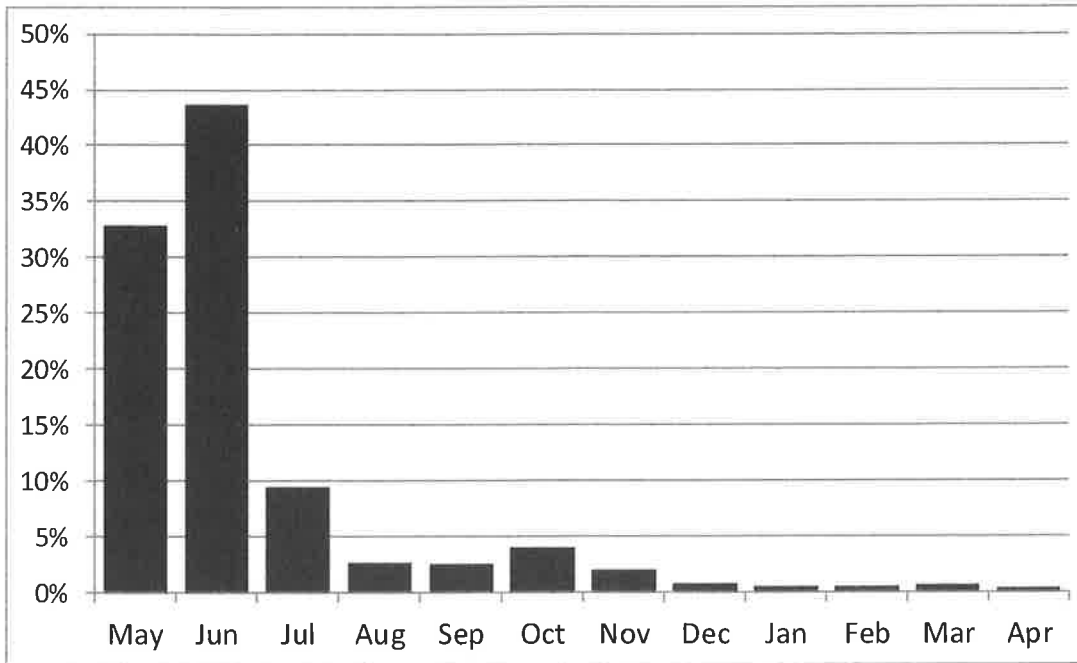
Estimated every-other-year hard cost savings include:

Renewal Application Printing	\$13,000
Postage	10,000
Vehicle Sticker Decals	4,300
On-Line Website Fees	3,600
Overtime for Weekend and Extended Weekday Hours	3,000
Credit Card Fees	<u>1,100</u>
Total	<u>\$35,000</u>

Soft cost savings represent department staff time saved during the renewal "off-year". This represents time that can be invested in furthering other Village objectives rather than processing vehicle renewals. As a department, Finance spends approximately 1,200 hours per year during the bulk of annual registration activities that occur from May to July each year. These 1,200 hours translate into soft-cost savings of approximately \$45,000.

During these heavy registration months, we operate in an "all hands on deck" mode and we generally prohibit staff leave/vacations to be taken during this period. The level of concentrated effort solely on vehicle registration typically leaves no time to further other pursuits. This is depicted in the chart on the following page.

**Summary of Vehicle Sticker Sales Activity byMonth
Average of Last 3 Fiscal Years**



A 2-year registration cycle would provide a great opportunity to invest time toward achieving other department and Village objectives during the registration “off-year”.

Proposed Fee Structure

As you are aware, the Village has not adjusted vehicle sticker fees in decades. Not surprisingly, of the 11 DuPage communities having stickers, Carol Stream fees are at the bottom of the list. The single passenger car rate as presented in the DMMC survey for these communities is shown below:

Carol Stream	\$15
Wood Dale	15
Addison	25
Glen Ellyn	25
Bensenville	30
Hinsdale	30
Roselle	35
Clarendon Hills	40
Elmhurst	45
Wayne	50
Lemont (2 year)	96

This data is presented for information purposes only as this is not a recommendation to increase fees. We are interested however in engaging in a dialogue with the Village Board about a proposed 2-year sticker rate as well as any changes that may be desired in the late fee structure under current ordinance.

For purpose of discussion, we will assume a doubling of all current vehicle sticker fees under a 2-year sticker cycle. This will effectively be revenue neutral, however we would improve the bottom line by the \$35,000 of hard-cost processing savings as well as the staff efficiency savings generated by doing other work in place of vehicle sticker processing during registration off-years.

Currently, after June 30th of each year, the base sticker fee doubles on July 1st and escalates by \$5 per month for each month the customer does not purchase the sticker. The maximum sticker price under both the current ordinance and the proposed 2-year sticker would be as follows:

	<u>Current Program</u>	<u>2-Year Program</u>
Base Passenger Price:	\$15	\$30
July 1 (doubling)	\$30	\$60
One-year renewal at +\$5/mo.	\$85	---
Two-year renewal at +\$5/mo.	---	\$175

Using the current fee escalation structure, the maximum sticker price with all late fees applied would be \$85 on the current one-year sticker and \$175 on the two-year sticker. In both cases, this is approximately 5.7 to 5.8 times the base sticker fee.

We would recommend the current \$100 failure to display ticket remain the same under a two-year sticker cycle.

Should a partial year refund be offered on a 2 year sticker if the resident moves out? In Glen Ellyn, a partial refund is available for full unused years on their 3 year sticker – a \$5 processing fee is charged on refunds. In Lemont, no refunds are issued on their 2 year sticker. Partial refunds, while certainly possible, do not come without additional administrative effort and cost to both staff and resident, including having the resident substantiate their move either by peeling and returning the sticker, showing bill of sale or transfer stamp transaction.

Lastly, we presently offer a mid-year reduced rate for previously unregistered new vehicles or new residents. If eligibility begins after December 31st, the base sticker fee is at ½ of the normal rate. Under a 2 year program, we would propose the same halving of the base rate, but at the mid-point of the renewal cycle of June 30th.

We are of course open to discussing any and all alternatives the Village Board may wish to consider with respect to changes in the sticker fee or late fee escalation process.

Proposed Ordinance Changes

If the Village Board were to desire changing to a 2-year vehicle sticker cycle, proposed changes to the Village Code are attached pending further review by the Village Attorney prior to placing the item on a future Village Board agenda for consideration.

In reviewing the proposed changes with staff, we are also suggesting a few additional ordinance changes as follows:

1. Under Section 5-7-2 of the ordinance concerning the requirement to register for new residents or new vehicles we are recommending the time period be increased from the current 30 days after move-in or acquisition to 60 days. This is in response to customer feedback about the current time allotted being a bit too short for someone new to town.
2. Some of the truck classifications in our ordinance are no longer used by the State of Illinois (Class C, E, and G).
3. We would like to consolidate Recreational Vehicles into the B-plate Truck category. We have not purchased RV designated sticker decals for a number of years as the number registered has been small (<10).
4. While this does not require a change in the Village Code, we presently order two sticker varieties, one for Passenger vehicles and one for Trucks. There is no practical need for this designation and unless there are any objections, we would propose eliminating this and having only one sticker variety.

May 1, 2017 Registration Renewal Process

Even if we were to decide to transition to a 2-year sticker program, we still need to facilitate the registration renewal process this coming May 1st from the temporary Village Hall location.

We can be reasonably assured at present that the temporary Village Hall location will not be able to handle vehicular and walk-in traffic as effectively as our current Municipal Center site. Given that, we are looking for ways to communicate and/or incentivize customers to complete their renewal without visiting the temporary location (aside from dropping their renewal and payment in a municipal drop box).

A few preliminary thoughts that staff have proposed at present include:

1. Including a special insert into registration renewal materials advising customers of the alternate Municipal Center location, and encouraging them to register on-line, by mail, drop box, or through one of our currency exchange outlets as opposed to coming to the temporary location.
2. Our third party software vendor that manages on-line enrollment has advised us that beginning this year we will have the option of offering an on-line discount if we elected to do so. This may provide a useful incentive for residents to renew on-line.

Offering a discount for mailed or dropped-off registration renewals would likely pose significant administrative problems as it would require applicants to self-apply discounts. If not applied correctly, or discounts are not taken, we would be in a position of processing refunds for overages, or sending materials back in cases of insufficient payment, resulting in greater inefficiencies. This already occurs fairly regularly in our normal registration process without any form of discount. As such, if we were to consider a discount, staff recommends it be limited to on-line sales only as it can be managed more seamlessly.

3. We can further promote the above using the Village web site and social media tools.

Other Benefits and Considerations

In closing, we also believe that a 2-year registration program will ultimately be more convenient for our customers, by reducing the frequency of renewal and removal of expired stickers to every-other year.

Lastly, I spoke with the Finance Director of Lemont who indicated they have not experienced any unusual unanticipated problems or pitfalls in managing a 2-year registration program. They have not experienced any problems with registration data becoming too old or missing new enrollments when compared to an annual program.

Village of Carol Stream

VILLAGE CODE – MOTOR VEHICLE LICENSE

§ 5-7-1 DEFINITIONS.

The following definitions shall apply to all vehicle licensing unless the context clearly indicates or requires a different meaning.

APPLICANT. Any person or his or her agent applying for a license hereunder.

LATE APPLICATION. Application for a license as set forth herein on or after July 1 of any odd numbered year by a person who was otherwise subject to this article on the preceding June 30.

LEASE. To have the right to use and possess a vehicle through a leasehold interest.

LICENSE PERIOD. The two year period beginning July 1 of any odd numbered years and ending June 30 of the following odd numbered year.

OWNER. To have The title to any vehicle as set forth in the name of any person as evidenced on by a state certificate of title.

PARTIAL YEAR. The period between July 1 of any even numbered years January 1 and the following June 30, both dates inclusive.

PERSON. Any person, firm, business or corporation residing in, or conducting business or operations at a fixed location within the village boundaries of the village as they now exist or may be altered hereafter.

POSSESS. ~~Any vehicle not owned by a person but provided for the use of any person, whether by gift, loan or lease, regardless of who is donor, grantor or lessor.~~

USE. ~~The capability of operation and/or movement of any vehicle within the village limits at least one time during the license period, and on any public way, which shall include, but not be limited to, streets, roads and roadways, highways, alleys or public easements for vehicular traffic.~~

VEHICLE. Any motor vehicle or motorcycle for which license plates are required and issued by the state and as defined by state statute.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-2 LICENSE REQUIRED.

The following provisions shall be applicable to all vehicle licensing.

(A) ~~It shall be unlawful for any person within the village to own, use or possess any vehicle, unless such vehicle is licensed as hereinafter provided or unless such vehicle shall be licensed~~

~~under the ordinances of another municipality. A vehicle shall be allowed to be licensed under the ordinances of another municipality until the license from that other municipality expires, but in no case more than a period of one year. After such period, the vehicle shall become subject to the provisions of this article. Every person who owns or leases a vehicle shall license said vehicle with the village as provided herein.~~

(B) Every person owns or leases a vehicle registered with the Illinois Secretary of State to an address within the village shall license said vehicle with the village as provide herein.

~~(DB) Any person who shall be is obligated to license a vehicle under the terms of this article by June 30 of any year shall display such the current license sticker on or before July 1 of that yearsuch vehicle.~~

(E) It shall be unlawful for any person to fail to receive a vehicle license a vehicle or to display a current vehicle sticker as required under the terms of this Article.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-3 NEW VEHICLES OR NEW RESIDENTS.

~~(A) After June 30~~^{[KTJlaw1][UB2]}, Any person who owns ~~or leases, possesses or uses~~ leases a specific vehicle for the first time, or shall for the first time, as to that vehicle, become subject to the provisions of this article through a change in residence, shall have ~~60~~ 60 days after such acquisition or event to apply for a license or license transfer as otherwise set forth herein. If such application is made after more than ~~60~~ 60 days, the late charge set forth herein shall apply beginning on the ~~thirtysixty~~-first day.

(B) A vehicle required to be licensed under the terms of this Article but licensed under the ordinances of another ~~muniepalittymunicipality~~ shall be allowed to continue to be licensed under the ordinances of the other municipality until the license from that other municipality expires, but in no case more than a period of one year. After such period, the vehicle shall become subject to the provisions of this article and shall be required to be licensed with the village.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-4 PARTIAL YEAR LICENSES.

Any person who ~~becomes obligated~~ is required to purchase a vehicle license under the provisions of this article after ~~December 31~~ June 30 of any even numbered year shall purchase a partial year license. The fees for a partial year license shall be 50% of the fees set forth in this article.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-5 LATE CHARGES.

(A) Any person who becomes obligated to purchase a vehicle license under the provisions of the ordinances of the village, and does not purchase that license within the time established by ordinance, shall be obligated to pay an amount for such license which shall be twice the amount which would have otherwise been paid if the license had been promptly purchased.

(1) Where the license is purchased one calendar month or more after the time at which the obligation to purchase the license was due, then, in addition to the payment of double the license fee, the person who was delinquent in that payment shall pay an additional \$5 for each month or part thereof until the date at which the license is purchased, or a court or other adjudicator system determines that a violation of the village ordinances has taken place because of the non-purchase.

(2) If the purchase of a license is made through the village, the charges specified above shall be collected.

(B) In addition to payment of any other fees specified in this section, any person who fails to properly display a current village vehicle sticker shall be fined \$20 for violations that occur between 7-1-2008 and 7-31-2008 and \$100 for violations that occur after 7-31-2008. Every year thereafter, any person who fails to properly display a current village vehicle sticker by July 1 shall be fined \$100.

(Ord. 92-04-39, passed 4-14-1992; Ord. 94-03-23, passed 3-8-1994; Ord. 2001-03-12, passed 3-5-2001; Ord. 2003-12-87, passed 12-15-2003; Ord. 2008-06-27, passed 6-2-2008)

§ 5-7-6 APPLICATIONS; ISSUANCE OF LICENSE.

Any person desiring a license for any vehicle shall sign a written application upon a form provided by the village, setting forth the name and address of the applicant and a description of the vehicle for which the license is desired. Such application shall be filed with the village, and upon the payment of the license fee hereinafter provided, the village shall issue a license authorizing the licensee to use such vehicle within the village until the expiration of such license.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-7 LICENSE FEES.

(A) *Annual-Biennial fee.* Except for the provisions set forth in divisions (B) through (E) of this section, the annual-biennial fees to be paid for vehicle licenses shall be as follows:

Buses designed to carry more than ten passengers	\$0. 25 <u>50</u> per passenger seat, but not less than \$ 10 <u>20</u> each vehicle
Freight carrying vehicles, or vehicles designed to carry goods or merchandise or other articles of a gross weight (including weight of vehicle and maximum load) of:	
“B” Truck <u>and Recreational Vehicles</u>	\$ <u>2040</u>

“C” Truck	\$27
“D” Truck	\$ <u>3468</u>
“E” Truck	\$45
“F” Truck	\$ <u>56112</u>
“GH - Z” Truck	\$<u>79158</u>
Motorcycles (this category shall include all two-wheeled motor driven vehicles for which a state license plate is required)	\$ <u>9-18</u> each
Private passenger automobiles designed to carry less than ten passengers	\$ <u>15-30</u> each
Recreational vehicles (Class RV State)	\$<u>8</u> each

(B) *Persons over 65 years of age.* Any person 65 years of age at the time of application shall pay ~~an annual-biennial~~ license fee of \$~~3-6~~ for his or her passenger automobile, as defined herein, subject to the following.

- (1) Only one vehicle sticker per senior shall be allowed to be licensed under this provision.
- (2) The vehicle so licensed must be for the personal use of the applicant or spouse.
- (3) ~~An~~ state certificate of title must be registered in the name of the applicant and spouse.
- (4) The village may require such evidence as deemed necessary for the issuance of such license, in keeping with the above restrictions.

(C) *Active duty military personnel.* All active duty military personnel for whom a license would otherwise be required shall receive a ~~free~~-vehicle license without charge for each vehicle owned by such military personnel.

(D) *Automobile dealers.* Automobile dealers and distributors shall purchase ~~annual-biennial~~ vehicle licenses in the form of dealer tags. A dealer or distributor must purchase dealer tags for each vehicle used as a demonstration vehicle in the village provided that such vehicles are not licensed in another municipality. Dealer tags may be transferred from one dealer car to another; provided that, the number of vehicles remains the same or less than the number of dealer tags purchased. The fee for such dealer tags shall be \$15-30 each.

(E) *Taxing bodies.* The village’s Park District and the village’s Fire Protection District shall receive a ~~free~~-vehicle license without charge for each vehicle owned by such taxing body.

(Ord. 92-04-39, passed 4-14-1992; Ord. 92-07-83, passed 7-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-8 ATTACHING LICENSE.

(A) *Passenger vehicles, freight carrying vehicles, buses.* Upon application for a vehicle license and proper payment therefor, the village shall deliver to the licensee of a passenger automobile, a bus or a freight carrying vehicle a self-voiding adhesive sticker. It shall be the duty of the licensee to affix the sticker in the lower right-hand corner, on the inside of the glass part of the windshield approximately one inch from the right and lower sections of the frame of such windshield.

(B) *Motorcycles.* Upon application for a motorcycle license, and proper payment therefor, the village shall deliver to the licensee of such motorcycle a metal tag which shall be affixed to the rear state license plate.

(C) *Dealer tags.* Upon application for a dealer license, and proper payment therefor, the village shall deliver to the licensee a metal dealer tag which shall be affixed to the rear state license plate of each dealer vehicle.

(D) *Prohibition.* It shall be unlawful for any motorized vehicle, although duly licensed, to be used upon the streets, avenues or alleys of the village unless such license is attached thereto as set forth herein.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-9 TRANSFER OF LICENSE.

(A) Any person who has owned or operated a vehicle for which a license has been purchased, pursuant to this article, and who trades, sells or otherwise disposes of the licensed vehicle and subsequently comes to own or operate a substitute vehicle, shall deliver to the village sufficient proof of the former registration (or the physical destruction of same) and complete an application for license for the substitute vehicle. A ~~\$1-2~~ transfer fee shall be charged for such transfer of village vehicle license.

(B) Any license issued hereunder is not transferable upon a change in ownership of the subject vehicle, and must be removed or destroyed. Purchasers, subject to this article, shall apply for a new license as set forth herein.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-10 REPLACEMENT LICENSES.

If a vehicle license becomes lost before affixing such license to the vehicle, or if such license is damaged or destroyed because of an accident or broken windshield, such license shall be replaced by the village for a fee of ~~\$0.502~~; provided that, the owner of such vehicle shall deliver to the village sufficient

proof of registration and proof of the loss or damage to such license.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-11 PAYMENT OF ACCRUED FEES REQUIRED.

All owners or operators of vehicles required to be licensed under this article who have not paid license fees for previous required years shall not be entitled to a license for the year license period applied for until the license fees for previous years license periods have been paid.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-12 ON-LINE DISCOUNT.

Any person Applicants who areis eligible to renew their vehicle registration on-line via the Village web site during the on-time registration period from May through June 30 of each odd numbered year may be eligible for a discount of \$5 for all passenger vehicles and truck registration classifications, \$3 for motorcycles, and \$1 for persons over 65 years of age as eligible under 5-7-7(B) of this Article. Eligibility requires the applicant and the vehicle subject to the discount to be included in the Village database from the previous registration period. There is no obligation on the part of the Village to extend a discount for on-line registration in the event the system is inoperable, inaccessible or otherwise unavailable for any reason.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 5 ARTICLE 7 OF THE VILLAGE OF CAROL STREAM CODE OF ORDINANCES - MOTOR VEHICLE LICENSES

WHEREAS, the Mayor and Board of Trustees at an open meeting held on November 21, 2016 reviewed a proposal to consider a change in the registration period for motor vehicle licenses from an annual to a biennial program; and

WHEREAS, the transition to a biennial registration program will result in significant cost savings to the Village as well as providing increased efficiency to Village operations while adding convenience to Village residents and businesses by reducing the frequency of vehicle license renewals; and

WHEREAS, the Mayor and Board of Trustees have determined that it is in the best interests of the Village to amend the Carol Stream Code of Ordinances to implement a biennial vehicle license program;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: Chapter 5, Article 7 of the Village of Carol Stream Code of Ordinances is hereby amended, and as amended shall read as follows:

§ 5-7-1 DEFINITIONS.

The following definitions shall apply to all vehicle licensing unless the context clearly indicates or requires a different meaning.

APPLICANT. Any person or his or her agent applying for a license hereunder.

LATE APPLICATION. Application for a license as set forth herein on or after July 1 of any odd numbered year by a person who was otherwise subject to this article on the preceding June 30.

LEASE. To have the right to use and possess a vehicle through a leasehold interest.

LICENSE PERIOD. The two year period beginning July 1 of any odd numbered year and ending June 30 of the following odd numbered year.

OWN. To have title to any vehicle as evidenced by a state certificate of title.

PARTIAL YEAR. The period between July 1 of any even numbered year and the following June 30, both dates inclusive.

PERSON. Any person, firm, business or corporation residing in, or conducting business or operations at a fixed location within the village boundaries of the village as they now exist or may be altered hereafter.

VEHICLE. Any motor vehicle or motorcycle for which license plates are required and issued by the state and as defined by state statute.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-2 LICENSE REQUIRED.

The following provisions shall be applicable to all vehicle licensing.

(A) Every person who owns or leases a vehicle shall license said vehicle with the village as provided herein.

(B) Every person who owns or leases a vehicle registered with the Illinois Secretary of State to an address within the village shall license said vehicle with the village as provide herein.

(C) Any person who is obligated to license a vehicle under the terms of this article shall display the current license sticker on such vehicle.

(D) It shall be unlawful for any person to fail to license a vehicle or to display a current vehicle sticker as required under the terms of this Article.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-3 NEW VEHICLES OR NEW RESIDENTS.

(A) Any person who owns or leases a specific vehicle for the first time, or shall for the first time, as to that vehicle, become subject to the provisions of this article through a change in residence, shall have 60 days after such acquisition or event to apply for a license or license transfer as otherwise set forth herein. If such application is made after more than 60 days, the late charge set forth herein shall apply beginning on the sixty-first day.

(B) A vehicle required to be licensed under the terms of this Article but licensed under the ordinances of another municipality shall be allowed to continue to be licensed under the ordinances of the other municipality until the license from that other municipality expires, but in no case more than a period of one year. After such period, the vehicle shall become subject to the provisions of this article and shall be required to be licensed with the village.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-4 PARTIAL YEAR LICENSES.

Any person who is required to purchase a vehicle license under the provisions of this article after June 30 of any even numbered year shall purchase a partial year license. The fees for a partial year license shall be 50% of the fees set forth in this article.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-5 LATE CHARGES.

(A) Any person who becomes obligated to purchase a vehicle license under the provisions of the ordinances of the village, and does not purchase that license within the time established by ordinance, shall be obligated to pay an amount for such license which shall be twice the amount which would have otherwise been paid if the license had been promptly purchased.

(1) Where the license is purchased one calendar month or more after the time at which the obligation to purchase the license was due, then, in addition to the payment of double the license fee, the person who was delinquent in that payment shall pay an additional \$5 for each month or part thereof until the date at which the license is purchased, or a court or other adjudicator system determines that a violation of the village ordinances has taken place because of the non-purchase.

(2) If the purchase of a license is made through the village, the charges specified above shall be collected.

(B) In addition to payment of any other fees specified in this section, any person who fails to properly display a current village vehicle sticker shall be fined \$20 for violations that occur between 7-1-2008 and 7-31-2008 and \$100 for violations that occur after 7-31-2008. Every year thereafter, any person who fails to properly display a current village vehicle sticker by July 1 shall be fined \$100.

(Ord. 92-04-39, passed 4-14-1992; Ord. 94-03-23, passed 3-8-1994; Ord. 2001-03-12, passed 3-5-2001; Ord. 2003-12-87, passed 12-15-2003; Ord. 2008-06-27, passed 6-2-2008)

§ 5-7-6 APPLICATIONS; ISSUANCE OF LICENSE.

Any person desiring a license for any vehicle shall sign a written application upon a form provided by the village, setting forth the name and address of the applicant and a description of the vehicle for which the license is desired. Such application shall be filed with the village, and upon the payment of the license fee hereinafter provided, the village shall issue a license authorizing the licensee to use such vehicle within the village until the expiration of such license.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-7 LICENSE FEES.

(A) *Biennial fee.* Except for the provisions set forth in divisions (B) through (E) of this section, the biennial fees to be paid for vehicle licenses shall be as follows:

Buses designed to carry more than ten passengers	\$0.50 per passenger seat, but not less than \$20 each vehicle
Freight carrying vehicles, or vehicles designed to carry goods or merchandise or other articles of a gross weight (including weight of vehicle and maximum load) of:	
“B” Truck and Recreational Vehicles	\$40

“D” Truck	\$68
“F” Truck	\$112
“H - Z” Truck	\$158
Motorcycles (this category shall include all two-wheeled motor driven vehicles for which a state license plate is required)	\$18 each
Private passenger automobiles designed to carry less than ten passengers	\$30 each

(B) *Persons over 65 years of age.* Any person 65 years of age at the time of application shall pay a biennial license fee of \$6 for his or her passenger automobile, as defined herein, subject to the following.

(1) Only one vehicle sticker per senior shall be allowed to be licensed under this provision.

(2) The vehicle so licensed must be for the personal use of the applicant or spouse.

(3) A state certificate of title must be registered in the name of the applicant and spouse.

(4) The village may require such evidence as deemed necessary for the issuance of such license, in keeping with the above restrictions.

(C) *Active duty military personnel.* All active duty military personnel for whom a license would otherwise be required shall receive a vehicle license without charge for each vehicle owned by such military personnel.

(D) *Automobile dealers.* Automobile dealers and distributors shall purchase biennial vehicle licenses in the form of dealer tags. A dealer or distributor must purchase dealer tags for each vehicle used as a demonstration vehicle in the village provided that such vehicles are not licensed in another municipality. Dealer tags may be transferred from one dealer car to another; provided that, the number of vehicles remains the same or less than the number of dealer tags purchased. The fee for such dealer tags shall be \$30 each.

(E) *Taxing bodies.* The village’s Park District and the village’s Fire Protection District shall receive a vehicle license without charge for each vehicle owned by such taxing body.

(Ord. 92-04-39, passed 4-14-1992; Ord. 92-07-83, passed 7-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-8 ATTACHING LICENSE.

(A) *Passenger vehicles, freight carrying vehicles, buses.* Upon application for a vehicle license and proper payment therefor, the village shall deliver to the licensee of a passenger automobile, a bus or a freight carrying vehicle a self-voiding adhesive sticker. It shall be the duty

of the licensee to affix the sticker in the lower right-hand corner, on the inside of the glass part of the windshield approximately one inch from the right and lower sections of the frame of such windshield.

(B) *Motorcycles*. Upon application for a motorcycle license, and proper payment therefor, the village shall deliver to the licensee of such motorcycle a metal tag which shall be affixed to the rear state license plate.

(C) *Dealer tags*. Upon application for a dealer license, and proper payment therefor, the village shall deliver to the licensee a metal dealer tag which shall be affixed to the rear state license plate of each dealer vehicle.

(D) *Prohibition*. It shall be unlawful for any motorized vehicle, although duly licensed, to be used upon the streets, avenues or alleys of the village unless such license is attached thereto as set forth herein.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-9 TRANSFER OF LICENSE.

(A) Any person who has owned or operated a vehicle for which a license has been purchased, pursuant to this article, and who trades, sells or otherwise disposes of the licensed vehicle and subsequently comes to own or operate a substitute vehicle, shall deliver to the village sufficient proof of the former registration (or the physical destruction of same) and complete an application for license for the substitute vehicle. A \$2 transfer fee shall be charged for such transfer of village vehicle license.

(B) Any license issued hereunder is not transferable upon a change in ownership of the subject vehicle, and must be removed or destroyed. Purchasers, subject to this article, shall apply for a new license as set forth herein.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-10 REPLACEMENT LICENSES.

If a vehicle license becomes lost before affixing such license to the vehicle, or if such license is damaged or destroyed because of an accident or broken windshield, such license shall be replaced by the village for a fee of \$2; provided that, the owner of such vehicle shall deliver to the village sufficient

proof of registration and proof of the loss or damage to such license.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-11 PAYMENT OF ACCRUED FEES REQUIRED.

All owners or operators of vehicles required to be licensed under this article who have not paid license fees for previous required years shall not be entitled to a license for the license period applied for until the license fees for previous license periods have been paid.

(Ord. 92-04-39, passed 4-14-1992; Ord. 2001-03-12, passed 3-5-2001)

§ 5-7-12 ON-LINE DISCOUNT.

Any person who is eligible to renew their vehicle registration on-line via the Village web site during the on-time registration period from May 1 through June 30 of each odd numbered year may be eligible for a discount of \$5 for all passenger vehicles and truck registration classifications, \$3 for motorcycles, and \$1 for persons over 65 years of age as eligible under 5-7-7(B) of this Article. Eligibility requires the applicant and the vehicle subject to the discount to be included in the Village database from the previous registration period. There is no obligation on the part of the Village to extend a discount for on-line registration in the event the system is inoperable, inaccessible or otherwise unavailable for any reason.

SECTION 2: Those sections, paragraphs and provisions of Chapter 5 of the Carol Stream Code of Ordinances which are not expressly amended or repealed by this Ordinance are hereby re-enacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portion of the Carol Stream Code of Ordinances other than those expressly amended or repealed in Section 1 of this Ordinance.

SECTION 3: The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage and approval by law effective May 1, 2017.

PASSED AND APPROVED THIS 19th DAY OF DECEMBER, 2016

AYES:

NAYS:


ABSENT:

Frank Saverino, Sr. Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: William N. Cleveland, Assistant Village Engineer 
DATE: December 12, 2016
RE: Local Agency Agreement for Federal Participation and Resolution -
Lies Road LAFO Project -Fair Oaks Road to High Ridge Pass

An agreement needs to be executed between the Village and the Illinois Department of Transportation, acting in accordance with the Federal Highway Administration's policies and procedures. This agreement establishes guidelines for the contract and funding of the project and needs to be approved by the attached resolution.

The current cost estimate for construction is \$638,000, of which 55% (\$351,000) is from FHWA funding and 45% (\$287,000) is from local funding. Actual costs will be used in the final division of cost for billing and reimbursement based on the defined 55/45 split.

By execution of the Agreement, the Village is indicating sufficient funds have been set aside to cover the local share of the project cost and additional funds will be appropriated, if required, to cover the Village's total cost. IDOT will bid the project, award the contract, and pay contractor invoices. Upon completion of all documentation, IDOT will invoice the Village our proportionate share. IDOT's final invoice could be sent one or two years after completion of the project.

Engineering staff therefore recommends the agreement and resolution be approved and be signed by the Mayor and returned to IDOT for final processing.

Cc: James T. Knudsen, Director of Engineering Services
Jon Batek, Finance Director
Adam Frederick, Civil Engineer II
Phil Modaff, Director of Public Works

RESOLUTION NO. _____

**RESOLUTION APPROVING A LOCAL AGENCY AGREEMENT FOR
FEDERAL PARTICIPATION WITH THE STATE OF ILLINOIS AND
THE VILLAGE OF CAROL STREAM APPROPRIATING FUNDS FOR
THE LIES ROAD LOCAL AGENCY FUNCTIONAL OVERLAY (LAFO)**

WHEREAS, The Village of Carol Stream has determined that there is a need to replace the asphalt surface on Lies Road to improve safety along the road; and

WHEREAS, said project has been approved by the Illinois Department of Transportation to receive Federal Surface Transportation Program (STP) Funds for 55% of Construction costs; and

WHEREAS, in order to obtain federal funding of local highway improvements, the Village of Carol Stream is required, under Illinois Department of Transportation policies, to enter into an agreement for the funding of said local improvements; and

WHEREAS, the attached intergovernmental agreement between the State of Illinois and the Village of Carol Stream defines the Local Agency participation in the improvement and the estimated local share of the cost of the improvement, said agreement attached hereto and hereby made a part hereof.

NOW, THEREFORE BE IT RESOLVED, by the Village Board of Carol Stream, Illinois, that the attached intergovernmental agreement is hereby approved and that there is hereby appropriated the sum of two hundred and eighty-seven thousand (\$287,000) from the Village Capital Projects Fund; and

BE IT FURTHER RESOLVED, that this project is hereby designated as Section 16-00063-00-RS; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute said Agreement.

ADOPTED by the Village Board this 19th day of December, 2016.

AYES:


NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

 Illinois Department of Transportation Local Public Agency Agreement for Federal Participation	Local Public Agency	State Contract	Day Labor	Local Contract	RR Force Account
	Village of Carol Stream	X			
	Section	Fund Type		ITEP, SRTS, or HSIP Number(s)	
	16-00063-00-RS	STU			
Construction		Engineering		Right-of-Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-91-086-17	M-4003(845)				

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA", and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA, approved by the STATE and the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

Location

Local Name Lies Road Resurfacing Route 9-1375 Length 1.25 mi
 Termini Fair Oaks Road to County Farm Road

Current Jurisdiction Village of Carol Stream TIP Number 08-14-0007 Existing Structure No _____

Project Description

Project consists of milling and resurfacing, Class D patches, curb and gutter removal and replacement, sidewalk ramp replacement to meet ADA requirements, pavement markings, and collateral work.

Division of Cost

Type of Work	STU	%	%	LPA	%	Total
Participating Construction	351,000	(*)	()	287,000	(BAL)	638,000
Non-Participating Construction		()	()		()	
Preliminary Engineering		()	()		()	
Construction Engineering	22,500	()	()	7,500	(BAL)	30,000
Right of Way		()	()		()	
Railroads		()	()		()	
Utilities		()	()		()	
Materials						
TOTAL	\$ 373,500			\$ 294,500		\$ 668,000

* Maximum FHWA (STU) participation 75% not to exceed \$373,500.

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

Local Public Agency Appropriation

By execution of this Agreement, the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum (required for State-let contracts only)

Method of Financing (State Contract Work Only)

METHOD A---Lump Sum (80% of LPA Obligation) _____
 METHOD B--- _____ Monthly Payments of _____ due by the _____ of each successive month.
 METHOD C---LPA's Share Balance _____ divided by estimated total cost multiplied by actual progress payment.

(See page two for details of the above methods and the financing of Day Labor and Local Contracts)

Agreement Provisions

THE LPA AGREES:

- (1) To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, and the **STATE** and the **FHWA**, if required.
- (2) To provide for all utility adjustments, and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Agency Highway and Street Systems.
- (3) To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
- (4) To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, an addendum is required.
- (5) To maintain or cause to be maintained, in a manner satisfactory to the **STATE** and the **FHWA**, the completed improvement, or that portion of the completed improvement within its jurisdiction as established by addendum referred to in item 4 above.
- (6) To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- (7) To maintain, for a minimum of 3 years after final project close-out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the department; and the **LPA** agrees to cooperate fully with any audit conducted by the Auditor General and the **STATE**; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the **STATE** for the recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- (8) To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- (9) To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
- (10) (State Contracts Only) That the method of payment designated on page one will be as follows:
 - Method A - Lump Sum Payment. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LPA**'s estimated obligation incurred under this Agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.
 - Method B - Monthly Payments. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE**, a specified amount each month for an estimated period of months, or until 80% of the **LPA**'s estimated obligation under the provisions of the Agreement has been paid, and will pay to the **STATE** the remainder of the **LPA**'s obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.
 - Method C - Progress Payments. Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA**'s share of the construction cost divided by the estimated total cost, multiplied by the actual payment (appropriately adjusted for nonparticipating costs) made to the contractor until the entire obligation incurred under this Agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C, shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to **LPA** on this or any other contract. The **STATE**, at its sole option, upon notice to the **LPA**, may place the debt into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.
- (11) (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to construct the complete project.
- (12) (Preliminary Engineering) In the event that right-of-way acquisition for, or actual construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.
- (13) (Right-of-Way Acquisition) In the event that the actual construction of the project on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this Agreement.

- (14) (Railroad Related Work Only) The estimates and general layout plans for at-grade crossing improvements should be forwarded to the Rail Safety and Project Engineer, Room 204, Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois, 62764. Approval of the estimates and general layout plans should be obtained prior to the commencement of railroad related work. All railroad related work is also subject to approval by the Illinois Commerce Commission (ICC). Final inspection for railroad related work should be coordinated through appropriate IDOT District Bureau of Local Roads and Streets office.
- Plans and preemption times for signal related work that will be interconnected with traffic signals shall be submitted to the ICC for review and approval prior to the commencement of work. Signal related work involving interconnects with state maintained traffic signals should also be coordinated with the IDOT's District Bureau of Operations.
- The **LPA** is responsible for the payment of the railroad related expenses in accordance with the **LPA**/railroad agreement prior to requesting reimbursement from IDOT. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets office.
- Engineer's Payment Estimates shall be in accordance with the Division of Cost on page one.
- (15) And certifies to the best of its knowledge and belief its officials:
- are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - have not within a three-year period preceding the Agreement had one or more public transactions (Federal, State, local) terminated for cause or default.
- (16) To include the certifications, listed in item 15 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
- (17) (State Contracts) That execution of this agreement constitutes the **LPA**'s concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
- (18) That for agreements exceeding \$100,000 in federal funds, execution of this Agreement constitutes the **LPA**'s certification that:
- No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement;
 - If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;
 - The **LPA** shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (19) To regulate parking and traffic in accordance with the approved project report.
- (20) To regulate encroachments on public right-of-way in accordance with current Illinois Compiled Statutes.
- (21) To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with current Illinois Compiled Statutes.
- (22) To complete this phase of the project within three (3) years from the date this agreement is approved by the **STATE** if this portion of the project described in the Project Description does not exceed \$1,000,000 (five years if the project costs exceed \$1,000,000).
- (23) To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months.
- To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- (24) The **LPA** will submit supporting documentation with each request for reimbursement from the **STATE**. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, and personnel and direct cost summaries and other documentation supporting the requested reimbursement amount (Form BLRS 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.

The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of this phase of the improvement or from the date of the previous invoice, which ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed.

- (25) The **LPA** shall provide the final report to the appropriate **STATE** district within twelve months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- (26) (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPAs** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Finance and Administration, Audit Coordination Section, 2300 South Dirksen Parkway, Springfield, Illinois, 62764), within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year. The CFDA number for all highway planning and construction activities is 20.205.

Federal funds utilized for construction activities on projects let and awarded by the **STATE** (denoted by an "X" in the State Contract field at the top of page 1) are not included in a **LPA's** calculation of federal funds expended by the **LPA** for Single Audit purposes.

- (27) That the **LPA** is required to register with the System for Award Management or SAM (formerly Central Contractor Registration (CCR)), which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/portal/public/SAM/#1>.

The **LPA** is also required to obtain a Dun & Bradstreet (D&B) D-U-N-S Number. This is a unique nine digit number required to identify subrecipients of federal funding. A D-U-N-S number can be obtained at the following website: <http://fedgov.dnb.com/webform>.

THE STATE AGREES:

- (1) To provide such guidance, assistance and supervision and to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Titles II and III requirements.
- (2) (State Contracts) To receive bids for the construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement, after receipt of a satisfactory bid.
- (3) (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when Agreed Unit Prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the Agreed Unit Prices and Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (4) (Local Contracts) For agreements with Federal and/or State funds in engineering, right-of-way, utility work and/or construction work:
- (a) To reimburse the **LPA** for the Federal and/or State share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payment by the **LPA**;
- (b) To provide independent assurance sampling, to furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors of steel, cement, aggregate, structural steel and other materials customarily tested by the **STATE**.

IT IS MUTUALLY AGREED:

- (1) Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
- (2) That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this Agreement.
- (3) This Agreement shall be binding upon the parties, their successors and assigns.
- (4) For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT – assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT – assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for

enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.). In the absence of a USDOT – approved **LPA** DBE Program or on State awarded contracts, this Agreement shall be administered under the provisions of the **STATE**'s USDOT approved Disadvantaged Business Enterprise Program.

- (5) In cases where the **STATE** is reimbursing the **LPA**, obligations of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
- (6) All projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application.

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this Agreement.

Number 1- Location Map, Number 2 – LPA Appropriation Resolution

(Insert Addendum numbers and titles as applicable)

The **LPA** further agrees, as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this Agreement and all Addenda indicated above.

APPROVED

Local Public Agency

APPROVED

State of Illinois
Department of Transportation

Name of Official (Print or Type Name)

Randall S. Blankenhorn, Secretary Date

Title (County Board Chairperson/Mayor/Village President/etc.)

By: _____
Aaron A. Weatherholt, Deputy Director of Highways Date

(Signature) Date

Omer Osman, Director of Highways/Chief Engineer Date

The above signature certifies the agency's TIN number is
36-2510906 conducting business as a Governmental
Entity.

William M. Barnes, Chief Counsel Date

DUNS Number 051080190

Jeff Heck, Chief Fiscal Officer (CFO) Date

NOTE: If the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: William N. Cleveland, Assistant Village Engineer *WB*
DATE: December 12, 2016
RE: Award of Consultant Contract – Phase III
Construction Services for Lies Road LAFO – Fair Oaks Rd to High Ridge Pass

On March 3rd IDOT will open bids for the referenced project estimated to cost \$638,000. IDOT will award the contract and pay for 55% of construction with federal Surface Transportation Program funding. Upon completion of the project, including all final paperwork, the State will invoice the Village our 45% share (approximately \$287,000).

Engineering Services has received a proposal from TranSystems Corporation to provide Construction Management Services for the referenced project. The construction costs of the resurfacing project are being funded by Surface Transportation Program monies, therefore special procedures and documentation is required beyond the expertise of Village staff.

TranSystems has also preformed Phase III services on previous projects with the Village including:

<u>Project</u>	<u>Length</u>	<u>Contract Amount</u>	<u>Final Payment</u>
2006 Lies Rd LAPP	1 mile	\$17,582.07	\$12,367.13
2008 Fullerton Ave LAPP	1 mile	\$19,604.30	\$12,584.50
2010 Lies Road ARRA	1 mile	\$27,214.54	\$21,912.30
2012 Fair Oaks LAPP	1.5 miles	\$39,623.94	\$39,623.94
2015 Kuhn Road LAFO	1.7 miles	\$35,928.43	\$33,128.10
2016 Lies Road LAFO	0.5 miles	\$24,970.34	not completed

New to this year is the ability to use federal funds for construction engineering. The Village applied for and received 75% of \$30,000 in estimated Phase III costs for documentation and construction inspection. This will provide \$22,500 in federal funding and reduce the Village's expenses to \$7,500.00

The proposal for Phase III Engineering is \$29,921.32, which compares favorably to previous projects considering this project is about 0.77 miles. The budget for this work is \$37,000, so the proposal is \$7,078.68 (19%) under budget.

Engineering staff therefore recommends that the Phase III Construction Management Consultant contract be awarded to TranSystems Corporation in the amount of \$29,921.32. If you have any questions, please call me.

Cc: James T. Knudsen, Director of Engineering Services
Jon Batek, Finance Director
Phil Modaff, Director of Public Works
Jim Ludman, Engineering Inspector

Attachment

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE EXECUTION OF
AN ILLINOIS DEPARTMENT OF TRANSPORTATION
CONSTRUCTION ENGINEERING SERVICES AGREEMENT FOR
FEDERAL PARTICIPATION WITH REGARD TO LIES ROAD LAFO/FAIR
OAKS ROAD TO HIGH RIDGE PASS-PHASE III**

WHEREAS, the Mayor and Board of Trustees of the Village of Carol Stream have determined that it is in the best interest of the Village to enter into an Illinois Department of Transportation Construction Engineering Services Agreement for Federal Participation with regard to Lies Road-Fair Oaks Road to County Farm Road attached hereto as Exhibit "A", and by this reference incorporated herein.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor and Village Clerk of the Village of Carol Stream be and the same are hereby authorized to execute the Illinois Department of Transportation Agreement, in the appropriate form, attached hereto as Exhibit "A".

SECTION 2: That all Resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

PASSED AND APPROVED THIS 19th DAY OF DECEMBER, 2016.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Local Agency Village of Carol Stream	L O C A L A G E N C Y	 Illinois Department of Transportation Construction Engineering Services Agreement For Federal Participation	C O N S U L T A N T	Consultant TranSystems Corporation
County DuPage				Address 1475 East Woodfield Road
Section 16-00063-00-RS				City Schaumburg
Project No. M-4003(845)				State IL
Job No. C-91-086-17				Zip Code 60173
Contact Name/Phone/E-mail Address William Cleveland, (630) 871-6220 wcleveland@carolstream.org				Contact Name/Phone/E-mail Address Lou Beugnet / (847)354-5732 lgbeugnet@transystems.com

THIS AGREEMENT is made and entered into this _____ day of _____, _____ between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the PROJECT described herein. Federal-aid funds allotted to the LA by the state of Illinois under the general supervision of the Illinois Department of Transportation (STATE) will be used entirely or in part to finance engineering services as described under AGREEMENT PROVISIONS.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director Division of Highways, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LA in immediate charge of the engineering details of the PROJECT
In Responsible Charge	A full time LA employee authorized to administer inherently governmental PROJECT activities
Contractor	Company or Companies to which the construction contract was awarded

Project Description

Name Lies Road Route 1375 Length 0.75 mi Structure No. _____
Termini Fair Oaks Road to County Farm Road

Description: HMA pavement milling, HMA binder and surface course, class D patches, curb and gutter replacement, sidewalk replacement, bike path patching, thermoplastic pavement markings and restoration.

Agreement Provisions

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the engineering services for the LA, in connection with the PROJECT hereinbefore described and checked below:
 - a. Proportion concrete according to applicable STATE Bureau of Materials and Physical Research (BMPR) Quality Control/Quality Assurance (QC/QA) training documents or contract requirements and obtain samples and perform testing as noted below.
 - b. Proportion hot mix asphalt according to applicable STATE BMPR QC/QA training documents and obtain samples and perform testing as noted below.
 - c. For soils, to obtain samples and perform testing as noted below.
 - d. For aggregates, to obtain samples and perform testing as noted below.

NOTE: For 1a. through 1d. the ENGINEER is to obtain samples for testing according to the STATE BMPR "Project Procedures Guide", or as indicated in the specifications, or as attached herein by the LA; test according to the STATE BMPR "Manual of Test Procedures for Materials", submit STATE BMPR inspection reports; and verify compliance with contract specifications.

- e. Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LA and the STATE in accordance with the STATE BMPR "Project Procedures Guide" and the policies of the STATE.
 - f. For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.
 - g. Inspect, document and inform the LA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.
 - h. Geometric control including all construction staking and construction layouts.
 - i. Quality control of the construction work in progress and the enforcement of the contract provisions in accordance with the STATE Construction Manual.
 - j. Measurement and computation of pay items.
 - k. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
 - l. Preparation and submission to the LA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LA and the STATE.
 - m. Revision of contract drawings to reflect as built conditions.
 - n. Act as resident construction supervisor and coordinate with the LA employee In Responsible Charge.
2. Engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with the AGREEMENT.
 3. To furnish the services as required herein within twenty-four hours of notification by the LA employee In Responsible Charge.
 4. To attend meetings and visit the site of the work at any reasonable time when requested to do so by representatives of the LA or STATE.
 5. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without the written consent of the LA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall not be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
 6. The ENGINEER shall submit invoices, based on the ENGINEER's progress reports, to the LA employee In Responsible Charge, no more than once a month for partial payment on account for the ENGINEER's work completed to date. Such invoices shall represent the value, to the LA of the partially completed work, based on the sum of the actual costs incurred, plus a percentage (equal to the percentage of the construction engineering completed) of the fixed fee for the fully completed work.
 7. That the ENGINEER is qualified technically and is entirely conversant with the design standards and policies applicable to improvement of the SECTION; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated herein.
 8. That the ENGINEER shall be responsible for the accuracy of the ENGINEER's work and correction of any errors, omissions or ambiguities due to the ENGINEER'S negligence which may occur either during prosecution or after acceptance by the LA. Should any damage to persons or property result from the ENGINEER's error, omission or negligent act, the ENGINEER shall indemnify the LA, the STATE and their employees from all accrued claims or liability and assume all restitution and repair costs arising from such negligence. The ENGINEER shall give immediate attention to any remedial changes so there will be minimal delay to the contractor and prepare such data as necessary to effectuate corrections, in consultation with and without further compensation from the LA.
 9. That the ENGINEER will comply with applicable federal statutes, state of Illinois statutes, and local laws or ordinances of the LA.
 10. The undersigned certifies neither the ENGINEER nor I have:
 - a) employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for me or the above ENGINEER) to solicit or secure this AGREEMENT;

- b) agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - c) paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for me or the above ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - d) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - e) have not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
 - f) are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) of this certification; and
 - g) have not within a three-year period preceding this AGREEMENT had one or more public transactions (Federal, State or local) terminated for cause or default.
11. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LA.
 12. To submit all invoices to the LA within one year of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement.
 13. To submit BLR 05613, Engineering Payment Report, to the STATE upon completion of the work called for in the AGREEMENT.
 14. To be prequalified with the STATE in Construction Inspection when the ENGINEER or the ENGINEER's assigned staff is named as resident construction supervisor. The onsite resident construction supervisor shall have a valid Documentation of Contract Quantities certification.
 15. Will provide, as required, project inspectors that have a valid Documentation of Contract Quantities certification.

II. THE LA AGREES,

1. To furnish a full time LA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
2. To furnish the necessary plans and specifications.
3. To notify the ENGINEER at least 24 hours in advance of the need for personnel or services.
4. To pay the ENGINEER as compensation for all services rendered in accordance with this AGREEMENT, on the basis of the following compensation formulas:

Cost Plus Fixed Fee Formulas

- $FF = 14.5\%[DL + R(DL) + OH(DL) + IHDC]$, or
- $FF = 14.5\%[(2.3 + R)DL + IHDC]$

Where: DL = Direct Labor
 IHDC = In House Direct Costs
 OH = Consultant Firm's Actual Overhead Factor
 R = Complexity Factor
 FF=Fixed Fee
 SBO = Services by Others

Total Compensation = $DL + IHDC + OH + FF + SBO$

Specific Rate (Pay per element)

Lump Sum _____

5. To pay the ENGINEER using one of the following methods as required by 49 CFR part 26 and 605 ILCS 5/5-409:

With Retainage

- a) **For the first 50% of completed work**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to 90% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **After 50% of the work is completed**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments covering work performed shall be due and payable to the ENGINEER, such payments to be equal to 95% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- c) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and the STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

Without Retainage

- a) **For progressive payments** – Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - b) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
6. The recipient shall not discriminate on the basis on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.).
7. To submit approved form BC 775 (Exhibit C) and BC 776 (Exhibit D) with this AGREEMENT.

III. It is Mutually Agreed,

- 1. That the ENGINEER and the ENGINEER's subcontractors will maintain all books, documents, papers, accounting records and other evidence pertaining to cost incurred and to make such materials available at their respective offices at all reasonable times during the AGREEMENT period and for three years from the date of final payment under this AGREEMENT, for inspection by the STATE, Federal Highway Administration or any authorized representatives of the federal government and copies thereof shall be furnished if requested.
- 2. That all services are to be furnished as required by construction progress and as determined by the LA employee In Responsible Charge. The ENGINEER shall complete all services specified herein within a time considered reasonable to the LA, after the CONTRACTOR has completed the construction contract.
- 3. That all field notes, test records and reports shall be turned over to and become the property of the LA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
- 4. That this AGREEMENT may be terminated by the LA upon written notice to the ENGINEER, at the ENGINEER's last known address, with the understanding that should the AGREEMENT be terminated by the LA, the ENGINEER shall be paid for any services completed and any services partially completed. The percentage of the total services which have been rendered by the ENGINEER shall be mutually agreed by the parties hereto. The fixed fee stipulated in numbered paragraph 4d of Section II shall be multiplied by this percentage and added to the ENGINEER's actual costs to obtain the earned value of work performed. All field notes, test records and reports completed or partially completed at the time of termination shall become the property of, and be delivered to, the LA.
- 5. That any differences between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
- 6. That in the event the engineering and inspection services to be furnished and performed by the LA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent or inadequate, the STATE shall have the right to supplement the engineering and inspection force or to replace the engineers or inspectors employed on such work at the expense of the LA.

7. That the ENGINEER has not been retained or compensated to provide design and construction review services relating to the contractor's safety precautions, except as provided in numbered paragraph 1f of Section I.
8. This certification is required by the Drug Free Workplace Act (30ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the State unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of a contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but no more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State, as defined in the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (A) abide by the terms of the statement; and
 - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
 - (b) Establishing a drug free awareness program to inform employees about:
 - (1) the dangers of drug abuse in the workplace;
 - (2) the grantee's or contractor's policy of maintaining a drug free workplace;
 - (3) any available drug counseling, rehabilitation and employee assistance program; and
 - (4) the penalties that may be imposed upon an employee for drug violations.
 - (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
 - (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
 - (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is convicted, as required by section S of the Drug Free Workplace Act.
 - (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
 - (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.
9. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of DOT-assisted contracts. Failure by the ENGINEER to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination this AGREEMENT or such other remedy as the LA deems appropriate.

**PAYROLL ESCALATION TABLE
FIXED RAISES**

FIRM NAME TranSystems
PRIME/SUPPLEMENT Prime

DATE 11/29/16
PTB NO. _____

CONTRACT TERM 3 MONTHS
START DATE 5/1/2017
RAISE DATE 4/1/2018

OVERHEAD RATE 123.61%
COMPLEXITY FACTOR 0
% OF RAISE 3.00%

ESCALATION PER YEAR

5/1/2017 - 7/31/2017

3
3

= 100.00%
= 1.0000

The total escalation for this project would be:

0.00%



COMPANY NAME: TranSystems
PTB NUMBER: Lies Rd - Fair Oaks to County Farm
TODAY'S DATE: 11/29/2016

Table with columns: ITEM, ALLOWABLE, UTILIZE (W.O. ONLY, J.S. ONLY), QUANTITY, CONTRACT RATE, TOTAL. Rows include items like Per Diem, Lodging, Air Fare, Vehicle Mileage, etc., with a total direct cost of \$585.00.

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order
J.S. = Job Specific

Project Schedule

CONSULTANT: TranSystems
ROUTE: FAU Route 1375 (Lies Road)
PROJECT: M-4003(845)
SECTION: 16-00063-00-RS
COUNTY: DuPage
JOB NO.: C-91-086-17

MONTH	May-17	Jun-17	Jul-17	TOTAL
ESTIMATED CONTRACTOR'S SCHEDULE				
NO. OF WEEK DAYS	22	22	4	48
NO. OF WEEKEND DAYS	0	0	0	0
TOTAL DAYS				
TOTAL HOURS				
TASK (HOURS PER TASK)				
PRECONSTRUCTION				
Contract Documents Review	0			0
Project Site Inspection	0			0
Preconstruction Meeting	0			0
Job Setup	0			0
CONSTRUCTION				
Shop Drawing Review				
Construction Layout	0			0
Construction Inspection	0	0		0
Traffic Control	0	0		0
Daily Documentation	32	32		64
Pay Estimates	8	8		16
Weekly Documentation	0	0		0
Other Agency Coordination	0	0		0
Contractor Coordination	0	0		0
Utility Coordination	0	0		0
QC/QA of Materials	0	0		0
POST CONSTRUCTION				
Final Documentation			32	32
Record Drawings			0	0
ADMINISTRATION AND MANAGEMENT				
Administration/Management	1	2	1	4
Quality Control and Assurance	0	0	0	0
Total Hours	41	42	33	116
Vehicle Days	4	4	1	9

Assumptions

TranSystems providing documentation services only

Anticipated Schedule

Letting	March 3, 2017
Contract Execution	April 17, 2017
Begin Construction	May 1, 2017
Project Completion	July 7, 2017
Finalize Documentation	August 31, 2017

AVERAGE HOURLY PROJECT RATES

FIRM Interra, Inc.
PSB Lies Road, 16-00063-00-RS
PRIME/SUPPLEMENT TranSystems

DATE 11/28/16

SHEET 1 OF 5

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJECT RATES			Project Manager			Material Tester II			Staff Engineer			Administrative Assistant					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Project Manager	70.00	4	6.67%	4.67	4	100.00%	70.00												
Materials Tester I and	40.04	48	80.00%	32.03				48	100.00%	40.04									
Staff Engineer	28.52	4	6.67%	1.90							4	100.00%	28.52						
Administrative Assist	16.80	4	6.67%	1.12										4	100.00%	16.80			
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TOTALS		60	100%	\$39.72	4	100.00%	\$70.00	48	100%	\$40.04	4	100%	\$28.52	4	100%	\$16.80	0	0%	\$0.00



COMPANY NAME: Interra, Inc.
 PTB NUMBER: Lie Road Carol Stream Section: 16-00063-00-RS
 TODAY'S DATE: 10/26/2016


ITEM	ALLOWABLE	UTILIZE W.O. ONLY	QUANTITY J.S. ONLY	CONTRACT RATE	TOTAL
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00	\$0.00
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)			\$0.00	\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00	\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00	\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day		6	\$65.00	\$390.00
Vehicle Rental	Actual cost (Up to \$55/day)			\$0.00	\$0.00
Tolls	Actual cost			\$0.00	\$0.00
Parking	Actual cost			\$0.00	\$0.00
Overtime	Premium portion (Submit supporting documentation)		0	\$19.44	\$0.00
Shift Differential	Actual cost (Based on firm's policy)			\$0.00	\$0.00
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Project Specific Insurance	Actual cost			\$0.00	\$0.00
Monuments (Permanent)	Actual cost			\$0.00	\$0.00
Photo Processing	Actual cost			\$0.00	\$0.00
2-Way Radio (Survey or Phase III Only)	Actual cost			\$0.00	\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual cost			\$0.00	\$0.00
CADD	Actual cost (Max \$15/hour)			\$0.00	\$0.00
Web Site	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Advertisements	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Recording Fees	Actual cost			\$0.00	\$0.00
Transcriptions (specific to project)	Actual cost			\$0.00	\$0.00
Courthouse Fees	Actual cost			\$0.00	\$0.00
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Testing of Soil Samples*	Actual cost			\$0.00	\$0.00
Lab Services*	Actual cost (Provide breakdown of each cost)			\$0.00	\$0.00
Equipment and/or Specialized Equipment Rental*	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Modified Proctor Tests				\$225.00	\$0.00
Standard Proctor Tests				\$219.00	\$0.00
Organic Content				\$134.00	\$0.00
Sieve Analysis with Hydrometer Tests				\$200.50	\$0.00
Atterberg Limits				\$134.00	\$0.00
PGE Gradation				\$334.00	\$0.00
Compressive Strength of Concrete Cylinders			8	\$34.00	\$272.00
Wash Gradation			1	\$182.00	\$182.00
HMA Air Voids (Avg of 2 Gmm & 2 Gmb)			1	\$500.00	\$500.00
Core Density			6	\$79.00	\$474.00
Reflux Extraction & Gradation			1	\$289.00	\$289.00
Ignition Burn & Gradation				\$289.00	\$0.00
TOTAL DIRECT COST					\$2,107.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order
 J.S. = Job Specific

Village of Carol Stream
Interdepartmental Memo

TO: Mayor and Trustees
FROM: Joseph E. Breinig, Village Manager 
DATE: December 13, 2016
RE: Illinois Metropolitan Investment Fund Tolling Agreement

On February 17, 2015 the Village Board approved Resolution 2776 authorizing the Mayor to execute a Tolling Agreement with the Illinois Municipal Investment Fund (IMET). The attached memorandum from the Village Attorney provided background information on the contents and need for the Tolling Agreement. The Tolling Agreement was to expire on June 30, 2016.

On June 20, 2016 the Village Board approved Resolution 2885 authorizing execution of an extension of the Tolling Agreement until January 31, 2017. All other provisions of the initial Tolling Agreement remained unchanged.

Attached for your review and consideration is a Resolution authorizing execution of an Extension to Tolling Agreement further extending it until January 31, 2018. As noted in the proposed Extension, all other provisions of the original Tolling Agreement remain unchanged.

Also attached is information presented at the November 7, 2016 Village Board workshop meeting concerning the IMET matter. The information provides a chronology as well as noting that \$44,874 of the \$902,057 invested in IMET has been recovered. Updates on this matter have been periodically posted on the Village's website.

Approval of the Resolution Authorizing the Execution of an Extension to Tolling Agreement is recommended.

JEB/dk

Attachments

cc: James Rhodes, Village Attorney

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN
EXTENSION TO TOLLING AGREEMENT BY AND BETWEEN THE VILLAGE OF
CAROL STREAM AND THE ILLINOIS METROPOLITAN INVESTMENT FUND**

WHEREAS, the Mayor and Board of Trustees of the Village of Carol Stream have determined that it is in the best interest of the Village to execute an Extension to Tolling Agreement with the Illinois Metropolitan Investment Fund; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor of the Village of Carol Stream be and the same is hereby authorized to execute the Extension to Tolling Agreement, in the appropriate form, attached hereto as Exhibit "A".

SECTION 2: That all Resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

PASSED AND APPROVED THIS 19th DAY OF DECEMBER, 2016.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

EXTENSION TO TOLLING AGREEMENT

This Extension to Tolling Agreement is made and entered into as of January 31, 2017, by and between Illinois Metropolitan Investment Fund (“IMET”), on the one hand, and the Village of Carol Stream on the other hand (collectively “the Parties”).

The Parties agree that Paragraph 7 of the tolling agreement by and between the Parties dated February 17, 2015 (the “Tolling Agreement”) shall be amended to read as follows: “If not terminated earlier as provided in the 30 Day Notice provision of Paragraph 6, the Tolling Agreement shall terminate on January 31, 2018.”

All of the other provisions of the Tolling Agreement remain unchanged.

Illinois Metropolitan Investment Fund

By: Randall M. Lending
One of its Attorneys

Dated: _____

Village of Carol Stream

By:

Dated: _____



20 N. Wacker Drive, Ste 1660
Chicago, Illinois 60606-2903
T 312 984 6400 F 312 984 6444

AGENDA ITEM
3-3 2-17-15
15010 S. Ravinia Avenue, Ste 10
Orland Park, Illinois 60462-5353
T 708 349 3888 F 708 349 1506

**TO: Mayor and Board of Trustees
Joseph Breinig, Village Manager**

FROM: James A. Rhodes, Village Attorney

DATE: February 6, 2015

RE: Illinois Metropolitan Investment Fund (IMET) Tolling Agreement

The Village, along with numerous other units of local government, has invested funds with the IMET Convenience Fund. IMET retained Pennant Management, Inc. ("Pennant") to act as an investment advisor. Pennant recommended and facilitated a Convenience Fund investment with First Farmer Financial, LLC ("FFF"). However, it turned out the investment was allegedly fraudulent, and that FFF had allegedly forged documents (including supposed guarantees from the USDA) to perpetrate the fraud. The result was a loss in excess of \$50M from the Convenience Fund (the "Lost Funds").

Pennant is currently in litigation with FFF over the Lost Funds, and there are currently certain assets of FFF and its principals that are frozen and under the control of a court-appointed receiver (the "Frozen Assets"). IMET has intervened in the litigation, and is working with Pennant to value and dispose of the Frozen Assets.

Concerns were raised about 1) the actual value of the Frozen Assets; 2) the nature of the attempts to maximize the value of said assets; and 3) the due diligence (or lack thereof) performed by IMET and Pennant with respect to this investment. Attempts by other member municipalities to obtain more information from IMET were largely frustrated. In order to ensure as great a recovery of the Lost Funds as possible, member communities will need more information about the Frozen Assets, as well as greater participation in negotiations concerning the disposition of same.

The Village of Glenview initially engaged IMET in negotiations on a cooperative Tolling Agreement (the "Agreement"). Under the terms of the Agreement, in exchange for agreeing not to file suit at this time, any municipality that signs the Tolling Agreement will have access to documentation concerning valuation of the Frozen Assets, Pennant's financial situation and insurance coverage for the parties involved. Further, participating municipalities should have an opportunity for more direct participation in negotiations on disposal of the Frozen Assets. The Agreement tolls any statute of limitation, so the participating municipalities will not waive any rights to bring suit in the future.

The Tolling Agreement is being entered into by various public entities impacted by the IMET Fraud Case and IMET for the purpose of agreeing to work cooperatively to recover the maximum possible proceeds of fraud from FFF. The pending asset forfeiture and recovery litigation is complex and most public entities do not have the individual resources to engage in such litigation. A number of units of local government are anticipated to sign on to the Agreement, with a likelihood of more participants in the future.

The enclosed Tolling Agreement contains the following key terms:

Section 1 – The Parties agree to not assert any claims against each other until this Agreement is terminated and agree to work cooperatively to recover the greatest possible amount of proceeds of the fraud from First Farmers Financial, LLC (“FFF”), and to evaluate possible claims relating to Pennant Management, Inc. (“Pennant”). IMET agrees to make relevant documents and communications available that are received under the Non-Disclosure Agreement.

Section 2 – The applicable statute of limitations for any claims that can be brought against IMET by the Village are tolled for the duration of this Agreement.

Section 3 – Any claims or defenses that were already barred are not revived by this Agreement.

Section 4 – This is a statute of limitations tolling agreement. It does not waive any claims, remedies, defenses, etc., nor does it create any obligations on the Village to take action to recover any proceeds.

Section 7 – This Agreement will terminate on June 30, 2016, unless an early termination is triggered by the occurrence of: The University of Wisconsin Credit Union files a lawsuit against Pennant, or any entity sues IMET and/or Pennant regarding FFF.

The enclosed Non-Disclosure Agreement contains the following key terms:

Paragraph 1 – This Non-Disclosure Agreement is between Pennant and IMET, for the purpose of IMET obtaining certain Confidential Information from Pennant.

Paragraph 2 – IMET agrees to treat the Confidential Information with strict confidence and not to use it other than in connection with the case titled *Pennant Management, Inc. v. First Farmers Financial, LLC*, Case No. 14 CV 7581 (N.D. Ill.). Pennant agrees that IMET can disclose the Confidential Information to IMET’s own clients who have invested through IMET’s Convenience Fund in the loans at issue in the Fraud Case.

IMET UPDATE

- 9/29/2014 – IMET was informed of defaults on repurchase agreements involving loans guaranteed by the USDA. \$50.4 million or 2.8% of IMET Convenience Fund holdings. Carol Stream share of the \$50.4 million is \$902,057.
- 10/8/14 – IMET reports losses to Village. USDA approved lender First Farmers Financial (FFF) forged loan documents to fictitious borrowers and pocketed loan proceeds. IMET agent Pennant Management along with other purchasers lost \$179 million in total from fraud scheme.
- 10/16/14 – Pennant sends demand letter to USDA to make good on loans under “full faith and credit” obligation.
- 10/20/14 – USDA denies coverage of losses, citing non-existence of USDA authorized loans (forged).
- 11/10/14 – Village withdraws substantially all of its holdings in IMET. Initial receiver appointed by the court.
- 11/13/14 – IMET enters into tolling agreement with Pennant in effort to place primary focus on recovery of losses.


IMET UPDATE

- 2/9/15 – Village receives first recovery of \$15,719 from FFF fraud.
- 2/17/15 – Village executes tolling agreement with IMET.
- 4/17/15 – Village receives second recovery of \$29,155 from FFF fraud. Total recoveries = \$44,874 or 5% of initial losses.
- 4/23/15 – Court appoints overall receiver to handle identification and liquidation of assets for the benefit of fraud victims.
- Summer-Winter 2015/16 – Overall receiver markets and liquidates five hotel properties associated with the defendant's firm FFF.
- September 2015 – Members are given notice of possible claims of the United States (IRS and USDA) on receivership assets, thus delaying additional distributions to victims. IMET files suit against USDA.
- 2/18/16 – IMET reduces estimate of net recoveries at 47.6% of losses (from 53.5%).
- 6/21/16 – \$72.6 million currently held in receivership awaiting distribution and removal of Federal claims against receivership assets which are currently being discussed.

IMET UPDATE

- No word on possible future distributions to fraud victims at present - pending resolution of U.S. Government claims.
- Estimated recoveries at present only include seized assets under control of receiver. Does not include possible insurance claims or litigation against various other parties at present or in the future.
- This will continue to be a lengthy process due to the complexity and number of parties involved in the case.
- Village continues to be transparent in the progress in the case through regular web-site updates.

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM: Marc Talavera, Information Technology Director 
DATE: December 14, 2016
RE: Surplus Equipment

Staff is requesting the Village Board to declare the following list of electronic equipment surplus which are no longer useful or of value for village operations. Please see Attachment “**Exhibit A**”

Local recycler, AVA Recycling will pick up and dispose, recycle and/or resell all equipment. The computer hard drives will be removed by staff and destroyed by AVA via punch and later shredded to ensure the data will not be accessible. A Certificate of Destruction and Proper Disposal will be issued for all destroyed hard drives and other electronics. The remaining equipment will be recycled and processed in accordance with the IL Public Act 95-0959 - Electronic Products Recycling & Reuse Act, to ensure none of our electronic waste will be found in landfills and will be properly disposed of. Furthermore, AVA Recycling uses industry R2 and eStewards certified downstream vendors for all materials that may be toxic or pose risks or hazard which helps ensure the e-waste is processed responsibly.

Based on their adoption of the recycling best practices and their compliance with IL Public Act 95-0959, it is my recommendation the Village Board authorizes the equipment to be processed by AVA Recycling.

RESOLUTION NO. _____

**A RESOLUTION DECLARING SURPLUS PROPERTY
OWNED BY THE VILLAGE OF CAROL STREAM**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property described in "Exhibit A"; and

WHEREAS, the described personal property has been determined by the Corporate Authorities of the Village of Carol Stream to have negligible value to the Village; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to dispose, recycle and/or resell the surplus property.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWER, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property described in Exhibit "A", now owned by the Village of Carol Stream, is no longer useful and authorize its disposal, recycle and/or resell the surplus property.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 19th DAY OF DECEMBER, 2016.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

<u>DEVICE</u>	<u>MAKE</u>	<u>MODEL #</u>	<u>SERIAL #</u>	<u>Qty</u>
computer	Dell	Optiplex GX260	887V521	1
monitor	viewsonic	VE155	90S033301414	1
monitor	Dell	E177FPc	CN0FJ1816418066E0PDL	1
monitor	Dell	E176FPc	CN0MC0406418062H2HHL	1
monitor	Dell	E176FPc	CN0MC0406418062H2GML	1
monitor	Dell	E178FPb	CN0RY9794663379ND5JS	1
computer	Dell	Optiplex 755	76L30F1	1
computer	Dell	Optiplex 755	81L30F1	1
server	Dell	Poweredge T300	57RZ0L1	1
computer	Dell	Precision 470	DVM7Z91	1
laptop	Panasonic	Toughbook CF-30	CF-30KAPAX2M	1
laptop	Panasonic	Toughbook CF-30	CF-30FASAXAM	1
terminal PC	Wyse	VX0	6W6DH900725	1
server	Compaq	Proliant ML530	D048FPS1K259	1
server	HP	Proliant ML350	USM61805HG	1
terminal PC	Wyse	VX0	6W60H948628	1
terminal PC	Wyse	VX0	6W6DH900555	1
monitor	Dell	E178FPb	CN-0RY979-46633-79M-3W1S	1
access point	sonicwall	sonicpoint n dr	0017C5E96000	1
laptop	Sony	VGN-FW51F	C602K336	1
printer	HP	Color LJ3350	CNBR404986	1

Village of Carol Stream
INTER-DEPARTMENTAL MEMO

TO: Mayor & Trustees

Rm

FROM: Robert Mellor, Assistant Village Manager

DATE: December 16, 2016

RE: Automated Traffic Law Enforcement & Administrative Tow Adjudicator

The current 2-year contract for red light camera and administrative tow hearings has expired and requires Village Board action. John Fiotti has performed these services for the Village since 2009 in a fair and impartial manner. Furthermore, no adjudicated cases have been appealed in court and staff has worked effectively with Mr. Fiotti to adjudicate red light camera and towing violations fairly and expeditiously.

The current rate for these services is \$180/hour. Mr. Fiotti is requesting a flat fee rather than an hourly rate. The fee increase equates to approximately \$50/month or \$600/year. Attached is a request from the Law Offices of John Fiotti to renew his current contract for these services. Mr. Fiotti is requesting a two-year contract with a flat rate of \$500/month. Our administrative adjudication fees for red light camera and tow hearings in calendar year 2014 were \$5,370 and \$5,625 in calendar year 2015.

Staff recommends approval of the attached contract with the Law Offices of John Fiotti for a 24-month period (January 1, 2017 – December 31, 2018) for administrative adjudication of Automated Traffic Law Enforcement and tow hearings at the rate of \$500/month.

Please contact me if you have any questions.

Attachments

Cc: Joseph E. Breinig, Village Manager
Ed Sailer, Police Chief



LAW OFFICES OF JOHN L. FIOTI

ATTORNEY AT LAW

WWW.FIOTILAW.COM

956 S. BARTLETT ROAD #258

BARTLETT, ILLINOIS 60103



*City Prosecutor – City of Oakbrook Terrace
Administrative Adjudicator – Village of Carol Stream*

Via e mail only

November 28, 2016

Mr. Joseph Breinig
Village Manager
Village of Carol Stream
500 North Gary Avenue
Carol Stream, Illinois 60188

Re: **Proposal to serve as Administrative Adjudicator
Automated Traffic Law Enforcement Program, et. al.**

Dear Manager Breinig,

Thank you for the opportunity to submit a proposal to the Village of Carol Stream to continue serving in the capacity of Administrative Adjudicator. As you may know, I have not adjusted my current rate since December of 2013. I am requesting that the Village consider my flat fee proposal of \$500.00 per Wednesday afternoon session and no longer pay an hourly rate. This fee for services will be closer in line with other municipalities and may result in an increase to the municipality of approximately \$500 to \$600 total per year.

Since inception of this program, I have been committed to providing the Village with an Administrative Adjudication process that they could truly be proud of. Some may say I am biased, but I believe our program in Carol Stream could serve as a model to other municipalities. I hope to continue in my role as Administrative Adjudicator and I look forward to continuing to provide the same impartial due process to those persons who have been served with notices of violation from the Village of Carol Stream. To that end, please find attached my proposal for services.

This proposal includes my 100% commitment to working with the Village of Carol Stream to continue with and enhance the established systems and procedures for all Administrative Hearings. I look forward to working cooperatively with the Village in all Administrative Hearings, as well as providing any consultation as requested to accomplish a successful program.

Sincerely,

John L. Fioti
Attachment (1)

cc: Mayor Frank Saverino



LAW OFFICES OF JOHN L. FIOTI

ATTORNEY AT LAW

WWW.FIOTILAW.COM

956 S. BARTLETT ROAD #258

BARTLETT, ILLINOIS 60103



*City Prosecutor – City of Oakbrook Terrace
Administrative Adjudicator – Village of Carol Stream*

Proposal for Professional Services to serve as Administrative Adjudicator
For the Village of Carol Stream
(Attorney-Client Privileged Information)

Services include:

- Attend all Administrative Adjudication Hearings as scheduled by the Village of Carol Stream pursuant to Village Ordinance 2008-02-06 as amended from time to time.
- Attend all Administrative Adjudication Hearings as scheduled by the Village of Carol Stream pursuant to Village Ordinance 2012-02-02 as amended from time to time.
- Preside over and conduct Administrative hearings for the Village of Carol Stream in an ethical, professional and efficient manner.
- Maintain the integrity of the hearing system by providing a fair and impartial atmosphere for all hearing attendees.
- Decide each case on an objective basis founded on sound legal principles and pursuant to Carol Stream Village Ordinance.
- Provide legal consultation and expertise as requested and apply experience.
- Provide alternative attorney adjudicator in the event of illness or required absence.

Contract Length:

- Two (2) year contract. Effective for hearings in January 2017 through ~~January~~ ^{December} 2018

Fee for Professional Services:

- \$500.00 per month flat fee for services. This flat fee shall apply to and include services for hearing time, preparation and travel time. The Village may be billed for any out of pocket expenses incurred in the Administrative Hearing process (e.g. postage or photocopying).

Village to provide:

- Village will provide location for Administrative Hearings and copies of all charging documents, officer reports, files and any equipment and/or supplies deemed necessary for administration of the ordinance(s) by the Village of Carol Stream.

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE EXECUTION OF
A CONTRACT BETWEEN THE VILLAGE OF CAROL STREAM AND
JOHN FIOTI AS ADMINISTRATIVE ADJUDICATOR FOR AUTOMATED TRAFFIC
LAW ENFORCEMENT (RED LIGHT) AND ADMINISTRATIVE TOW HEARINGS**

WHEREAS, the Mayor and Board of Trustees of the Village of Carol Stream have determined that it is in the best interest of the Village to enter into a Contract with John Fioti, in the form of a contract attached hereto as Exhibit "A", and by this reference incorporated herein.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor and Village Clerk of the Village of Carol Stream be and the same are hereby authorized to execute the Contract, in the appropriate form, attached hereto as Exhibit "A" and as approved by the Village Attorney.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 19th of DECEMBER, 2016.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

EXHIBIT "A"

Contract for Professional Services to Serve As Administrative Adjudicator

Now comes the Village of Carol Stream, a municipal corporation, by and through its Mayor and enters into the following contract for legal services with John L. Fioti, Attorney at Law.

1. The Village of Carol Stream, hereafter referred to as the "Village" agrees to retain the services of John L. Fioti, hereafter referred to as "Attorney", to provide services as its "Administrative Adjudicator" presiding over all Administrative Adjudication hearings as scheduled by the "Village" pursuant to enacted ordinance(s) and pursuant to the terms of the attached proposal for services which is appended hereto and incorporated herein as Exhibit 1 to this contract.

Services to include:

Attend all Administrative Adjudication Hearings as scheduled by the Village of Carol Stream pursuant to Village Ordinance 2008-02-06.
Attend all Administrative Adjudication Hearings as scheduled by the Village of Carol Stream pursuant to Village Ordinance 2010-01-02.

2. Attorney will provide an itemized monthly invoice to the Village for services performed hereunder.
3. Attorney agrees to use all of his reasonable legal skills to perform the terms of this contract.
4. The contract term would commence on December 31, 2018 and be subject to renewal on January 1, 2019. Either party may terminate this contract for cause by providing thirty (30) days written notice to the other party.

AGREED TO THIS 19th DAY OF DECEMBER, 2016

VILLAGE OF CAROL STREAM
A Municipal Corporation

JOHN L. FIOTI
Law Offices of John L. Fioti

By: _____
Frank Saverino, Sr., Mayor

John L. Fioti, Attorney

ATTEST:

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Rose Armstrong, Secretary 

DATE: December 13, 2016

RE: Raffle License Application
Winfield School District 34 PTO

The Winfield School District 34 PTO and the Winfield Education Foundation will be hosting a Trivia Night Fundraiser on Saturday, January 21, 2017 at the American Legion Hall in Carol Stream and has submitted a raffle application. Raffle tickets will be sold for \$5.00 each or 5 for \$20.00.

They have requested a waiver of both the license fee and Manager's Fidelity Bond as indicated in the attached letter request. The raffle license application and required documentation is on file in the Village Clerk's office for your review.

Please place this item on the agenda for review and approval by the Village Board of Trustees at their upcoming Monday, December 19, 2016 Board meeting.

Thank you.

Attachment



Winfield School District 34 Parent Teacher Organization and Winfield Education Foundation



Winfield School District 34 PTO, 0S150 Winfield Road, Winfield IL 60190

To the Village of Carol Stream/Board of Trustees,

On January 21, 2017, the Winfield School District 34 PTO and the Winfield Education Foundation will be hosting our third annual Trivia Night Fundraiser to support our schools. The monies raised will benefit District 34 students by covering such costs as school supplies, educational field trips, and classroom technology.

As with the last time we hosted this event, a raffle/silent auction will be our main source of fundraising at this event. We are again requesting a raffle license from the Village of Carol Stream, and ask you to again waive the raffle fee and fidelity bond fee in support of our school.

The Trivia Night Fundraiser will be held at the Carol Stream American Legion Hall. It will include trivia games, a raffle and silent auction. We are seeking prize donations from local businesses who are interested in supporting our schools. Donors will be recognized in event emails, on the PTO website, and in raffle booklets. All funds received from this fundraiser, after event expenses, will go directly to benefit the students and teachers of Winfield District 34. We anticipate expenses for venue and supplies. Food is being donated and brought by attendees. PTO volunteers are running the trivia games. If our success is similar to our last event, we estimate that we will raise roughly \$4-5,000 from the raffle and silent auction.

Thank you for taking the time to review our request for a license and waiver of fees. Please let us know if you have any questions.

Contact: Kiley Whitty
630-988-4403 | whittykm@gmail.com

Mailing address:
Winfield Schools PTO – Trivia Night
0S150 Winfield Road
Winfield, IL 60190

EIN: 01-0692701

Sincerely,

*Jamie Reid, PTO President
Donna Bartlett, WEF President
Kiley Whitty, Trivia Night Raffle Manager*

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Dec 19, 2016**

AGENDA ITEM
L-1 12-19-16

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
27W245 NORTH AVENUE, LLC					
LEGAL FEES ANNEXATION AGR	6,580.00	01643600-52246	ECONOMIC DEVELOPMENT	LEGAL FEES	
PLATE OF ANNEXATION	325.00	01643600-52253	CONSULTANT	PLAT OF ANNEX	
	<u>6,905.00</u>				
A T & T					
CELL PHONE PING	825.00	01662400-53330	INVESTIGATION FUND	227986	
CELL PHONE PING	1,525.00	01662400-53330	INVESTIGATION FUND	225885	
	<u>2,350.00</u>				
ABRAHAMSON VORACHEK & LEVINSON					
VOLUNTARY SEPARATION AGR	16,667.00	01570000-52238	LEGAL FEES	C OAKLEY	
	<u>16,667.00</u>				
ACCESS ONE					
PHONE SRV FOR DEC/16	3,495.25	01590000-52230	TELEPHONE	2015940	
	<u>3,495.25</u>				
ACTION ELECTRIC					
ELECTRICIAN TO CONNECT GENERATOR-TRNSFR	2,100.00	04101100-54480	CONSTRUCTION	9160	
	<u>2,100.00</u>				

**Village of Carol Stream
Schedule of Bills
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
AJD CONCRETE CONSTRUCTION CORP					
GBB PILOT PRGM 12/11/16	1,082.50	01670200-52266	SNOW REMOVAL	2016-0423	
GBN PILOT PROGM 12/11/16	285.00	01670200-52266	SNOW REMOVAL	2016-0422	
GBN PILOT PROGM 12/3/16	1,000.00	01670200-52266	SNOW REMOVAL	2016-0419	
SNOW REMVL 12/3/16	85.00	01670200-52266	SNOW REMOVAL	2016-0420	
SNOW RENWL 12/3/16	1,165.50	01670200-52266	SNOW REMOVAL	2016-0424	
SNOW RMVL 12/11 & 12/12	1,428.00	01670200-52266	SNOW REMOVAL	2016-0426	
SNOW RMVL 12/11 & 12/12	9,378.67	01670200-52266	SNOW REMOVAL	2016-0429	
SNOW RMVL 12/11/16	1,340.50	01670200-52266	SNOW REMOVAL	2016-0425	
SNOW RMVL 12/11/16	9,237.25	01670200-52266	SNOW REMOVAL	2016-0428	
SNOW RMVL 12/12/16	85.00	01670200-52266	SNOW REMOVAL	2016-0421	
SNOW RMVL 12/3/16	7,684.34	01670200-52266	SNOW REMOVAL	2016-0427	
	32,771.76				
AMAZON.COM					
CONFINED SPACE TIMERS	29.40	04200100-53314	OFFICE SUPPLIES	4751434	
FLASHLIGHT	88.13	01696200-53316	TOOLS	1733824	
FLASHLIGHT W/CHARGER	131.51	01696200-53316	TOOLS	2247438	
GLOVES	47.55	04101500-53317	OPERATING SUPPLIES	4987427	
GLOVES	47.55	04201600-53317	OPERATING SUPPLIES	4987427	
HOSE REEL	66.24	01696200-52244	MAINTENANCE & REPAIR	6265038	
JEANS - BRIAN EVANS	95.70	04100100-53324	UNIFORMS	9064219	
STORESMART POCKETS	36.12	01696200-53317	OPERATING SUPPLIES	2825815	
SUPPLIES	82.98	01660100-53317	OPERATING SUPPLIES	332255	
SUPPLIES	105.18	01660100-53317	OPERATING SUPPLIES	999111	
TRACTOR WHEEL	188.30	01696200-53354	PARTS PURCHASED	3995402	
	918.66				
AMERICAN FIRST AID					
1ST AID SUPPL PWKS NOV	35.05	01670100-53317	OPERATING SUPPLIES	43369	
1ST AID SUPPL-OCT	63.55	01590000-53317	OPERATING SUPPLIES	43055	
	98.60				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Dec 19, 2016**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
AMERICAN MESSAGING					
SSU PAGER SRV-NOV	38.39	01662500-52243	PAGING	U1113407QK	
	<u>38.39</u>				
AMERICAN SOCIETY OF CIVIL ENGINEERS					
STRM WTR CLS - G ULREICH	200.00	01620600-52223	TRAINING	6602526	
	<u>200.00</u>				
ARCO MECHANICAL EQUIPMENT					
REPAIR CO/NO2 SYSTEM	1,900.00	01670400-52244	MAINTENANCE & REPAIR	15573	
	<u>1,900.00</u>				
ARENDS HOGAN WALKER LLC					
BEARING CAP	34.76	01696200-53354	PARTS PURCHASED	1333863	
	<u>34.76</u>				
B & F CONSTRUCTION CODE SERVICES, INC					
PLAN REVIEW 720 CENTER AVE	907.58	01643700-52253	CONSULTANT	45428	
	<u>907.58</u>				
BANANA REPUBLIC					
CLOTH ALLOW-DUNTEMAN	95.40	01664700-53324	UNIFORMS	4100	
	<u>95.40</u>				
BARN OWL FEED & GARDEN CENTER					
CUSTOM BLEND GRASS SEED	339.00	01670400-53317	OPERATING SUPPLIES	32036	
	<u>339.00</u>				
BATTERIES PLUS					
CAMERA BATTERIES	25.35	01662700-54412	OTHER EQUIPMENT	890-257664	
	<u>25.35</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Dec 19, 2016**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
BATTERY SERVICE CORPORATION					
BATTERIES	31.14	01696200-53354	PARTS PURCHASED	0017302	
	<u>31.14</u>				
BEST BUY					
CAR CHARGERS	24.99	04101500-52230	TELEPHONE	198027-149	
CAR CHARGERS	24.99	04201600-52230	TELEPHONE	198027-149	
	<u>49.98</u>				
BRACING SYSTEMS					
PARTS FOR SAW	17.00	01670300-53317	OPERATING SUPPLIES	292048	
PARTS FOR SAW	17.00	01670500-53317	OPERATING SUPPLIES	292048	
	<u>34.00</u>				
BRIAN TENCZA					
AMMO FOR PATROL TRNG CLASS	424.20	01662700-52223	TRAINING	12607	
	<u>424.20</u>				
BUILDING & FIRE CODE ACADEMY					
MILSCHEWSKI SEMR 11/14-11/16	480.00	01643700-52223	TRAINING	49586	
	<u>480.00</u>				
BURRIS EQUIPMENT					
BLADE, SPIN	297.04	01696200-53354	PARTS PURCHASED	PI69223	
	<u>297.04</u>				
C S CHAMBER OF COMMERCE					
11/9-MTHLY LUNCHEON	25.00	01660100-52222	MEETINGS	951518240078	
E SAILER 11/9/16 LUNC	25.00	01660100-52222	MEETINGS	951518240078	
MONTHLY LUNCHEON- CHIEF SAILER	-25.00	01660100-52222	MEETINGS	951518240078	
MONTHLY LUNCHEON- CHIEF SAILER	-25.00	01660100-52222	MEETINGS	951518240078	
MONTHLY LUNCHEON- CHIEF SAILER	25.00	01660100-52222	MEETINGS	951518240078	
	<u>25.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Dec 19, 2016**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
C S FIRE PROTECTION DISTRICT					
PERMITS NOV/16	760.00	01-24416	DEPOSIT-FIRE DISTRICT PERMIT	PERMITS NOV/16	
	760.00				
C. ARMBRUST PLUMBING & HEATING INC					
GARAGE DRAIN RPR	468.00	01680000-52244	MAINTENANCE & REPAIR	91743	
	468.00				
CAPUTO'S NEW FARM PRODUCE- CAROL STREAM INC					
NOTE PAYMENT - 12/31/16	102,146.91	22490000-56491	LOAN INTEREST	12/31/16	
	102,146.91				
CARQUEST AUTO PARTS					
BLUE MASKING TAPE	8.12	01696200-53317	OPERATING SUPPLIES	2420-377135	
PUMP NOZZLE	67.75	01696200-52244	MAINTENANCE & REPAIR	2420-377252	
QUICK CONNECT	16.81	01696200-53354	PARTS PURCHASED	2420-378913	
QUICK CONNECT	50.43	01696200-53354	PARTS PURCHASED	2420-378981	
QUICK CONNECT	64.02	01696200-53354	PARTS PURCHASED	2420-378888	
SEALED BEAM	25.17	01696200-53354	PARTS PURCHASED	2420-378771	
TRUCK EQUIPMENT	69.91	01670200-53317	OPERATING SUPPLIES	2420-378604	
	302.21				
CH2MHILL OMI					
1ST YR OF 10YR CONTRACT WRC-JAN/17	136,667.75	04101100-52262	WRC CONTRACT	64562	20170010
CAP EX THRU 11/16	42,440.05	04101100-52262	WRC CONTRACT	64618	
	179,107.80				
CHICAGO PARTS AND SOUND					
VINYL/PADDING INSTALL	365.00	01696200-53354	PARTS PURCHASED	800055	
	365.00				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Dec 19, 2016**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
CHOICE OFFICE EQUIPMENT AND SUPPLIES INC					
WRC COPIER SRV JUN-OCT	4.06	04101100-52231	COPY EXPENSE	082239	
	4.06				
CHRISTOPHER B BURKE ENGR LTD					
PROF SRV'S FRM OCT 30 -NOV 26 AJ ANTUNES	2,561.50	01620600-52253	CONSULTANT	133278	
PROF SRV'S FRM OCT 30- NOV 26 DEVANCO FOO	730.50	01620600-52253	CONSULTANT	133277	
PROF SRV'S FRM OCT 30- NOV 26 M/I HOMES	855.03	01620600-52253	CONSULTANT	133290	
PROF SRV'S FRM OCT 30-NOV 26 DEMODY PROP	2,236.64	01620600-52253	CONSULTANT	133276	
PROF SRV'S FRM OCT 30-NOV 26 MERCEDES BEN	1,182.00	01620600-52253	CONSULTANT	133275	
	7,565.67				
CLARK BAIRD SMITH LLP					
LABOR COUNCIL -NOV/16	2,843.75	01570000-52238	LEGAL FEES	7984	
	2,843.75				
COMCAST CABLE					
INTERNET SRV FOR DEC/16	214.90	01652800-52234	DUES & SUBSCRIPTIONS	0010112 11/20/16	
MTHLY FEE 10/11-11/10	66.95	01664700-53330	INVESTIGATION FUND	0304788 10/04/16	
SERV FRM 11/26- 12/25 2016	4.23	01652800-52234	DUES & SUBSCRIPTIONS	0113254 11/19/16	
	286.08				
COMED					
100 DELLA CT	22.07	01670300-53213	STREET LIGHT ELECTRICITY	1083101009 12/8/16	
110 ST CHARLES RD	30.76	01670600-53210	ELECTRICITY	6827721000 12/7/16	
	52.83				
COPS					
WALKER NOV 28-29 TRNG	269.00	01664700-52223	TRAINING	5DW913354D88	
	269.00				

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DAVID G BAKER					
VLG BOARD MTG TELECAST SRV'S 12/05	110.00	01590000-52253	CONSULTANT	120516	
	110.00				
DISCOVERY BENEFITS					
FLEX ADMIN- NOVEMBER 2016	215.00	01600000-52273	EMPLOYEE SERVICES	702892-IN	
	215.00				
DOLLAR TREE					
HUMAN SERVICE FAIR	25.80	01662500-52222	MEETINGS	21079031	
	25.80				
DUPAGE CHRYSLER DODGE JEEP					
ARM	125.51	01696200-53354	PARTS PURCHASED	59236	
ARMS	251.02	01696200-53354	PARTS PURCHASED	59364	
	376.53				
DUPAGE COUNTY DIVISION OF TRANSPORTATION					
INTERGOV AGR -SIGNAL MTC KUHN/LIES RD	780.40	01670300-52350	TRAFFIC SIGNAL MAINTENANCE	3634	
INTERGOV AGR -SIGNAL MTC KUHN/LIES RD	1,092.56	01-13010	PRE-PAID ITEMS	3634	
	1,872.96				
DUPAGE COUNTY RECORDER					
A T & T AGREEMENT	45.00	01580000-52233	RECORDING FEES	201612090164	
DCT EASEMENT/AT & T ANNEXATION	86.00	01580000-52233	RECORDING FEES	201612090163	
WEED LIEN 870 NIAGARA	8.00	01580000-52233	RECORDING FEES	201611150114	
WEED LIEN- 515 MOHICAN	8.00	01580000-52233	RECORDING FEES	201611010264	
	147.00				
DUPAGE MAYORS AND MANAGERS CONFERENCE					
NOV-BUSINESS MTG BREINIG, SAVERINO	40.00	01520000-52222	MEETINGS	9707	
NOV-BUSINESS MTG BREINIG, SAVERINO	40.00	01590000-52222	MEETINGS	9707	
	80.00				

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EJ EQUIPMENT INC					
REPL HOSES FOR VACTOR	476.69	04101500-53350	SMALL EQUIPMENT EXPENSE	P03449	
	476.69				
EXAMINER PUBLICATIONS INC					
PUBLIC NTC FILE #16-200	67.00	01530000-52240	PUBLIC NOTICES/INFORMATION	38563	
PUBLIC NTC FILE# 16-2074	72.00	01530000-52240	PUBLIC NOTICES/INFORMATION	38566	
PUBLIC NTC FILE#16-2072	69.00	01530000-52240	PUBLIC NOTICES/INFORMATION	38564	
PUBLIC NTC FILE#16-2073	96.00	01530000-52240	PUBLIC NOTICES/INFORMATION	38565	
LEGAL NTC COMMISSION AGENT	49.50	01580000-52240	PUBLIC NOTICES/INFORMATION	38847	
	353.50				
FBM HOLDINGS LLC					
SEXUAL HARASS. TRAIN.	2,900.00	01600000-52223	TRAINING	29893202	
	2,900.00				
FEECE OIL CO					
DIESEL FUEL	1,940.00	01696200-53356	GAS PURCHASED	3456044	
	1,940.00				
FIRESTONE COMPLETE AUTO CARE					
ALIGNMENT SERVICE	50.00	01696200-53353	OUTSOURCING SERVICES	045037	
ALIGNMENT SERVICE	50.00	01696200-53353	OUTSOURCING SERVICES	045252	
TIRES	413.36	01696200-53354	PARTS PURCHASED	045063	
	513.36				
FLOOD BROTHERS DISPOSAL					
LEAF STICKERS 38501-39000	575.00	01-14121	LEAF COLLECTION STICKERS	3692173	
	575.00				
FRED PRYOR SEMINARS					
TRAINING 11/9 & 11/10 TALAVERA	299.00	01652800-52223	TRAINING	20-26300078	
	299.00				

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FULL LIFE SAFETY CENTER					
HOSE FOR GAS MONITOR	84.00	04101500-53317	OPERATING SUPPLIES	34594	
SAFETY GLASSES	171.00	04201600-53317	OPERATING SUPPLIES	34403	
	255.00				
GALLS					
BAJOREK	57.19	01662700-53324	UNIFORMS	6190003	
BAJOREK	72.76	01662700-53324	UNIFORMS	6199467	
BAJOREK	113.94	01662700-53324	UNIFORMS	6305985	
BULLERI	44.89	01662700-53324	UNIFORMS	6289145	
CASTRO	138.91	01664700-53324	UNIFORMS	6180511	
CLUEVER	298.60	01662300-53324	UNIFORMS	6222770	
CUMMINGS	115.88	01664700-53324	UNIFORMS	6257172	
ESTRADA	210.07	01662700-53324	UNIFORMS	6319833	
ESTRADA	407.32	01662700-53324	UNIFORMS	6244307	
HARKER	425.74	01662700-53324	UNIFORMS	6167022	
JOHNSON	115.88	01662700-53324	UNIFORMS	6257108	
KONIOR	253.22	01662600-53324	UNIFORMS	6319787	
LARSEN	137.52	01662700-53324	UNIFORMS	6327650	
LARSEN	187.34	01662700-53324	UNIFORMS	6257618	
MABBITT	144.44	01662700-53324	UNIFORMS	6265878	
PASKEVICZ	72.42	01662700-53324	UNIFORMS	6273534	
PASKEVICZ	152.96	01662700-53324	UNIFORMS	6267896	
PLUMB	105.43	01662700-53324	UNIFORMS	6182904	
TAX	47.50	01662700-53324	UNIFORMS	6226107	
	3,102.01				
GAS DEPOT					
DIESEL	1,953.00	01696200-53356	GAS PURCHASED	34601	
UNLEADED FUEL	4,347.53	01696200-53356	GAS PURCHASED	24599	
	6,300.53				

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GLENDALE PARADE STORE LLC					
HONOR GUARD EQUIP	51.50	01662700-53324	UNIFORMS	112483A	
	51.50				
GLENN STEINHOFER					
SNOW RMVL 12/11	2,395.60	01670200-52266	SNOW REMOVAL	SS161-2	
SNOW RMVL 12/11	2,673.83	01670200-52266	SNOW REMOVAL	SS161-1	
SNOW RMVL 12/11/16	4,058.80	01670200-52266	SNOW REMOVAL	SS161-3	
SNW PLOWING 12/4/16	4,365.22	01670200-52266	SNOW REMOVAL	SS160	
	13,493.45				
GOLF & BUSSE TOWING					
TOW CS16019821	215.00	01662400-53317	OPERATING SUPPLIES	52171	
TOW SEIZED VEHICLE	140.00	01664700-53317	OPERATING SUPPLIES	54184	
	355.00				
GOVTEMPSUSA LLC					
METER SYTM ANALYSIS ASSIST W/E 12/4	6,480.00	04201400-52253	CONSULTANT	2135427	20170025
OFFICE MGR W/E 11/27	1,419.20	01590000-52253	CONSULTANT	2135428	
OFFICE MGR W/E 12/04	1,419.20	01590000-52253	CONSULTANT	2135429	
	9,318.40				
GRAINGER					
LIGHT FIXTURE FOR WELL HOUSE	164.25	01670400-53317	OPERATING SUPPLIES	9285315520	
	164.25				
GREEN TEE LAWN CARE					
BIRCHBARK & MORTON WEEDS	56.00	01670400-52244	MAINTENANCE & REPAIR	1403946	
KEHOE & GARY WEEDS	543.00	01670400-52244	MAINTENANCE & REPAIR	1405380	
KIMBERLY & KEHOE WEEDS	119.00	01670400-52244	MAINTENANCE & REPAIR	1405381	
KUHN RD WEED CONTROL	1,368.00	01670400-52244	MAINTENANCE & REPAIR	1405379	
	2,086.00				

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H & H ELECTRIC COMPANY					
EMERGENCY STREET LIGHT RPR GUNDERSEN	1,944.98	01670300-52271	STREET LIGHT MAINTENANCE	26454	
EMERGENCY STREET LIGHT RPR GUNDERSEN/PR	1,944.98	01670300-52271	STREET LIGHT MAINTENANCE	26455	
	3,889.96				
HALLORAN & YAUCH INC					
IRRIGATION SYSTEM T/O AND DRAINED	220.00	01680000-52244	MAINTENANCE & REPAIR	4363	
	220.00				
HAYES MECHANICAL					
PREVENTIVE MTC HVAC NOV/16- APRL/17	2,343.00	01670400-52244	MAINTENANCE & REPAIR	379053	
	2,343.00				
HD SUPPLY WATERWORKS LTD					
FILLER FLANGES	725.00	04201400-53333	NEW METERS	G285579	
9 RPLMNT WATER METERS	12,667.00	04201400-53333	NEW METERS	G499336	20170011
	13,392.00				

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HOME DEPOT					
50FT STRANDED THN BLK	9.47	01670400-53317	OPERATING SUPPLIES	60126	
BRUSHES,PAIL,FITING	88.18	04201600-53317	OPERATING SUPPLIES	68435	
CONNECTORS, CONDUIT	10.91	01670400-53317	OPERATING SUPPLIES	79192	
DRYWALL SCREW	4.84	04201400-53333	NEW METERS	82519	
ELECTRICAL PLUG	11.87	01696200-52244	MAINTENANCE & REPAIR	01419	
ELECTRICAL PLUG	12.79	01696200-52244	MAINTENANCE & REPAIR	26239	
FLEET CARD SUPPLIES	36.91	01662700-53317	OPERATING SUPPLIES	96865	
FULL REFUND TAX CHARGED	-12.79	01696200-52244	MAINTENANCE & REPAIR	01427CR	
MARKERS FOR WEST STREET	16.08	01670200-53317	OPERATING SUPPLIES	17323	
METER REPAIR SUPPLIES	97.24	04201600-53317	OPERATING SUPPLIES	48757	
ORANGE BUCKETS	8.91	01670200-53317	OPERATING SUPPLIES	07357	
RUST STOP, CONNECTOR	9.37	01696200-53317	OPERATING SUPPLIES	89514	
SINGLE POLE OUTLETS	85.66	01696200-53317	OPERATING SUPPLIES	89308	
SMALL TOOLS AND SUPPLIES	47.91	04201600-53316	TOOLS	68435	
STRAP/RAKE/SCOOP	79.37	01670700-53317	OPERATING SUPPLIES	17273	
SUPPLIES	36.99	01696200-53317	OPERATING SUPPLIES	17380	
TAPE	4.98	01696200-53317	OPERATING SUPPLIES	8024215	
VARIOUS ITEMS	52.43	01670400-53317	OPERATING SUPPLIES	18107	
VARIOUS PARTS	49.60	01696200-53354	PARTS PURCHASED	14462	
VARIOUS SUPPLIES	21.25	01696200-53317	OPERATING SUPPLIES	14462	
XMAS LIGHT CLIPS	7.96	01680000-52219	TC MAINTENANCE	96675	
	679.93				
HOTELS-MASTERCARD					
HOTEL-TRNG 11/6-11/9 TALAVERA	435.68	01652800-52223	TRAINING	5032	
	435.68				
HOVING CLEAN SWEEP LLC					
FY 17 STREET SWEEPING 11/14- 11/21	8,560.72	01670600-52272	PROPERTY MAINTENANCE	12503	20170002
	8,560.72				

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HR CERTIFICATION.COM					
COBRA RECERT- C REBHOLZ	399.00	01600000-52223	TRAINING	RECERT2017	
	<u>399.00</u>				
ICCI					
REFERENCE MATERIALS	254.76	01643700-53318	REFERENCE MATERIALS	100352279	
	<u>254.76</u>				
ICMA (INTN'L CITY/COUNTY MGMT ASSN)					
ICMA MEMBERSHIP	1,400.00	01590000-52234	DUES & SUBSCRIPTIONS	BU1PEE1C01B3	
	<u>1,400.00</u>				
IPELRA					
SUPERVISOR TRAINING-WYDRA & EVANS	135.00	01612900-52223	TRAINING	2/23/17	
SUPERVISOR TRAINING-WYDRA & EVANS	135.00	04201600-52223	TRAINING	2/23/17	
	<u>270.00</u>				
IRMA					
NOVEMBER DEDUCTIBLE	6,982.43	01590000-52215	INSURANCE DEDUCTIBLES	15659	
NOVEMBER OPTIONAL DEDUCTIBLE	3,846.12	01590000-52215	INSURANCE DEDUCTIBLES	15728	
TRNG JOHNSON, STELMAR, ZOCHERT	76.50	01660100-52223	TRAINING	9916	
	<u>10,905.05</u>				
ILLINI POWER PRODUCTS COMPANY					
FULLERTON TOWER REPR	1,000.79	04201600-52244	MAINTENANCE & REPAIR	SWO013067	
	<u>1,000.79</u>				
ILLINOIS ASSN OF CHIEFS OF POLICE					
DUES CHIEF SAILER	220.00	01660100-52234	DUES & SUBSCRIPTIONS	SAILER17	
DUES DEGNAN	95.00	01660100-52234	DUES & SUBSCRIPTIONS	DEGNAN17	
DUES JUNGERS	95.00	01660100-52234	DUES & SUBSCRIPTIONS	JUNGERS17	
	<u>410.00</u>				

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ILLINOIS DEPT OF AGRICULTURE					
PEST CONTROL LICENSE APPL	20.00	01670400-52234	DUES & SUBSCRIPTIONS	JOSH LARSON	
	<u>20.00</u>				
ILLINOIS TACTICAL OFFICERS ASSN					
DEGNAN NOV 28 TRNG	100.00	01660100-52223	TRAINING	10250478	
INCROCCI NOV 28 TRNG	100.00	01660100-52223	TRAINING	10248776	
PASKEVICZ NOV 28 TRNG	100.00	01662700-52223	TRAINING	10248727	
PASKEVICZ NOV 28-30 TRNG	275.00	01662700-52223	TRAINING	10248671	
SCHNEIDER NOV 28 TRNG	100.00	01662700-52223	TRAINING	10248763	
SCHNEIDER NOV 29-30 TRNG	275.00	01662700-52223	TRAINING	10248737	
ZOCHERT NOV 28 TRNG	100.00	01660100-52223	TRAINING	10250505	
	<u>1,050.00</u>				

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INTERGOVERNMENTAL PERSONNEL BENEFIT COOPERATIVE					
DEC 2016 INSURANCE	349.36	01641800-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	375.82	01621300-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	489.18	01643600-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	562.75	01670700-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	635.39	01621900-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	656.81	01623100-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	738.42	01640100-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	825.39	04201400-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	845.11	01641700-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	951.55	04103100-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	1,125.50	04100100-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	1,125.50	04101500-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	1,313.12	01670500-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	1,427.49	04203100-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	1,500.73	01670200-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	1,515.84	01610100-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	1,617.41	01620600-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	1,623.05	01622200-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	1,688.26	01670600-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	1,719.58	01680000-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	1,950.90	01670300-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	1,969.76	01613000-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	2,137.15	01642100-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	2,344.90	01690100-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	2,383.14	01620100-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	3,052.84	01662500-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	3,282.79	01696200-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	3,507.88	01670400-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	3,585.04	01590000-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	4,141.22	01612900-51111	GROUP INSURANCE	12012016	

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DEC 2016 INSURANCE	4,246.98	04200100-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	4,258.24	04201600-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	4,431.52	01643700-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	4,698.18	01662300-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	4,701.15	01652800-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	7,589.86	01662600-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	8,866.45	01662400-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	9,751.42	01664700-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	9,784.54	01670100-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	17,585.34	01660100-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	35,185.57	01600000-51111	GROUP INSURANCE	12012016	
DEC 2016 INSURANCE	50,604.79	01662700-51111	GROUP INSURANCE	12012016	
	211,145.92				
INTERNATIONAL SOCIETY OF ARBORICULTURE					
TECHTER ARBORIST EXAM	150.00	01670700-52223	TRAINING	708271	
	150.00				
INTERNET PURCHASE MASTERCARD					
CLOTH ALLOW-DUNTEMAN	49.99	01664700-53324	UNIFORMS	371439	
DEMO LOCATOR RETURN	13.38	04201600-53317	OPERATING SUPPLIES	291198	
SUPPLIES	3.00	01660100-53317	OPERATING SUPPLIES	333444	
SUPPLIES	6.45	01660100-53314	OFFICE SUPPLIES	111222	
SUPPLIES	39.95	01660100-53317	OPERATING SUPPLIES	666333	
	112.77				
JEWEL-OSCO					
CFMH REFRESHMENTS	9.14	01664700-52222	MEETINGS	3246/43	
	9.14				

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JOE COTTON FORD					
GLOW PLUG	11.74	01696200-53354	PARTS PURCHASED	326514	
PAINT FENDER	419.61	01696200-53354	PARTS PURCHASED	531907	
	431.35				
JOHN C BOSCO					
SNOW PLOWING 12/11/16	527.78	01670200-52266	SNOW REMOVAL	16702	
SNOW REMVL 12/4/16	360.58	01670200-52266	SNOW REMOVAL	16701	
	888.36				
JX ENTERPRISES INC					
CREDIT TAX	-30.14	01696200-53354	PARTS PURCHASED	6-262980096CR	
	-30.14				
KAMMES AUTO & TRUCK REPAIR INC					
STATE INSPECTIONS	210.00	01696200-53353	OUTSOURCING SERVICES	121287	
	210.00				
KC PRINTING SERVICES INC					
WINDOW ENVELOPES	445.00	01662600-53314	OFFICE SUPPLIES	G2539	
	445.00				
KLEIN, THORPE & JENKINS, LTD					
LEGAL SERVICES NOV/16	143.50	11740000-52238	LEGAL FEES	186235 12/6/16	
LEGAL SERVICES NOV/16	471.50	22490000-52238	LEGAL FEES	186235 12/6/16	
LEGAL SERVICES NOV/16	594.50	21500000-52238	LEGAL FEES	186235 12/6/16	
LEGAL SERVICES NOV/16	1,763.00	04100100-52238	LEGAL FEES	186235 12/6/16	
LEGAL SERVICES NOV/16	1,865.50	11740000-55490	VILLAGE HALL RENOVATION	186235 12/6/16	
LEGAL SERVICES NOV/16	8,145.08	01570000-52238	LEGAL FEES	186235 12/6/16	
	12,983.08				

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KOHL'S					
CLOTH ALLOW - LALLY	15.99	01662400-53324	UNIFORMS	65/29/1319/0	
	<u>15.99</u>				
KONICA MINOLTA BUSINESS SOLUTIONS					
INV COPIER SRV SEP/OCT	99.32	01662400-52226	OFFICE EQUIPMENT MAINTENANC	242063084	
SSU COPIER SRV SEP/OCT	25.38	01662500-52226	OFFICE EQUIPMENT MAINTENANC	242063150	
	<u>124.70</u>				
LAW OFFICE OF MICHELLE L MOORE LTD					
LOCAL PROSC NOV/16	2,750.00	01570000-52235	LEGAL FEES-PROSECUTION	INV111016	
LOCAL PROSC NOV/16	6,000.00	01570000-52312	PROSECUTION DUI	INV111016	
	<u>8,750.00</u>				
LECHNER & SONS					
MATS/TOWELS-10/12/16	28.45	01670100-53317	OPERATING SUPPLIES	2214444	
MATS/TOWELS-10/19/16	28.45	01670100-53317	OPERATING SUPPLIES	2216948	
MATS/TOWELS-10/26/16	28.45	01670100-53317	OPERATING SUPPLIES	2219462	
MATS/TOWELS-11/2/16	28.45	01670100-53317	OPERATING SUPPLIES	2221949	
WIPES - 10/12/16	59.10	01696200-53317	OPERATING SUPPLIES	2214444	
WIPES-10/19/16	59.10	01696200-53317	OPERATING SUPPLIES	2216948	
WIPES-10/26/16	59.10	01696200-53317	OPERATING SUPPLIES	2219462	
WIPES-11/2/16	59.10	01696200-53317	OPERATING SUPPLIES	2221949	
	<u>350.20</u>				
LEWIS G BENDER PH.D.					
FACILITATION SERVICES - PWKS	2,293.28	01600000-52253	CONSULTANT	TRNG WRKSH 12/5/16	
	<u>2,293.28</u>				
LEXISNEXIS					
OCT 2016 FEE	185.76	01662400-53330	INVESTIGATION FUND	20161031	
	<u>185.76</u>				

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LIVE VIEW GPS INC					
2 GPS TRACKERS	240.00	01664700-53330	INVESTIGATION FUND	271321	
MONTHLY FEE-NOV	79.90	01664700-53330	INVESTIGATION FUND	278966	
	<u>319.90</u>				
LOWE'S HOME CENTERS					
B-BOX FITTINGS	80.07	04201600-53317	OPERATING SUPPLIES	2420714	
BUCKETS FOR WASHING TRUCKS	17.88	01670200-53317	OPERATING SUPPLIES	2155025	
BULBS, WHEEL	69.91	01670400-53317	OPERATING SUPPLIES	2496267	
CLR -TC RESTROOM	22.98	01680000-52219	TC MAINTENANCE	9397414	
NOZZLES TRUCK WASHING	51.60	01670200-53317	OPERATING SUPPLIES	8197650	
SOLAR LITES POND	65.92	01670300-52272	PROPERTY MAINTENANCE	8319906	
TAPE	12.37	04101500-53317	OPERATING SUPPLIES	9484715	
TAPE, WINGNUT, PUMP	178.52	04201600-53317	OPERATING SUPPLIES	9699069	
TC XMAS SUPPLIES	10.96	01680000-52219	TC MAINTENANCE	9875899	
WEED WACKER HEAD	28.96	01670400-53317	OPERATING SUPPLIES	2318162	
XMAS BOWS	25.06	01680000-52219	TC MAINTENANCE	8182478	
XMAS LIGHTS	11.94	01680000-52219	TC MAINTENANCE	7108376	
	<u>576.17</u>				
MACHINERY PARTS WAREHOUSE					
CUTTING EDGE	595.53	01696200-53354	PARTS PURCHASED	2439	
	<u>595.53</u>				
MAILFINANCE					
LEASE NOV/16-FEB/17	994.65	01610100-52226	OFFICE EQUIPMENT MAINTENANCE	06167674	
	<u>994.65</u>				
MARTIN IMPLEMENT SALES INC					
SWITCH, BROOM REFILL	81.45	01696200-53354	PARTS PURCHASED	A52939	
	<u>81.45</u>				

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MID AMERICAN TECHNOLOGY INC					
LOCATOR REPAIR	592.00	04101500-53317	OPERATING SUPPLIES	11517	
LOCATOR REPAIR	592.00	04201600-53317	OPERATING SUPPLIES	11517	
	1,184.00				
MITCHELL 1					
COMPUTER SOFTWARE-NOV	225.00	01696200-52234	DUES & SUBSCRIPTIONS	IB19400972	
	225.00				
MNJ TECHNOLOGIES DIRECT					
COMPUTER MONITORS	516.77	01652800-54413	COMPUTER EQUIPMENT	0003495455	
MAINT EVID CUSTODIAN PC	88.20	01662400-53350	SMALL EQUIPMENT EXPENSE	0003496393	
MISC REPLACE EQUIP	259.59	01652800-53317	OPERATING SUPPLIES	0003496391	
MISC REPLACE EQUIP	314.88	01652800-53317	OPERATING SUPPLIES	0003496392	
MISC REPLACE MEMORY	60.16	01652800-53317	OPERATING SUPPLIES	0003496614	
REPLACE EVID CUSTODIAN PC	275.62	01662400-53350	SMALL EQUIPMENT EXPENSE	0003495749	
REPLACE EVID CUSTODIAN PC	1,244.64	01662400-53350	SMALL EQUIPMENT EXPENSE	0003495748	
REPLACE EVID CUSTODIAN SCANNER	903.70	01662400-53350	SMALL EQUIPMENT EXPENSE	0003496866	
	3,663.56				
MONROE TRUCK EQUIPMENT					
GEARBOX	853.82	01696200-53354	PARTS PURCHASED	314258	
MOUNT,PIPE,LEG	513.97	01696200-53354	PARTS PURCHASED	314037	
WHL,BOLTS,MOUNT,BRACE	493.92	01696200-53354	PARTS PURCHASED	313739	
REPAIRS TO TRUCK #41 CAB SHIELD	2,781.00	01696200-53353	OUTSOURCING SERVICES	R74014	
	4,642.71				
MTI CONSTRUCTION SERVICES, LLC					
VLG HL & POLICE ADDITON/REMODEL	8,750.00	11740000-55490	VILLAGE HALL RENOVATION	16-017	
	8,750.00				

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MULTI PRINTING SOLUTIONS					
DUI JACKETS	337.60	01662600-53315	PRINTED MATERIALS	0261539	
	337.60				
MUNICIPAL GIS PARTNERS INC					
MGP SERVICES NOV/16	11,394.39	01652800-52257	GIS SYSTEM	3349	
	11,394.39				
N P E L R A					
MEMB DUES C REBHOLZ	205.00	01600000-52234	DUES & SUBSCRIPTIONS	65391	
	205.00				
NAPCO STELL INC					
HOT ROLLED FLATS	79.99	01696200-53354	PARTS PURCHASED	401059	
TREAD GRIP	245.00	01696200-53354	PARTS PURCHASED	400973	
	324.99				
NATIONAL ASSN OF SOCIAL WORKERS					
E MOLLOY DUES	225.00	01662500-52234	DUES & SUBSCRIPTIONS	885014738/17	
K MCNAMARA DUES	225.00	01662500-52234	DUES & SUBSCRIPTIONS	885644005/17	
	450.00				
NAVIANT INC					
MICROFILM RDR SUPPORT AGR 2/2017-2/2018	710.00	01640100-52226	OFFICE EQUIPMENT MAINTENAN	0130470-IN	
	710.00				
NICOR					
TUBEWAY DR	26.25	04101500-53230	NATURAL GAS	14309470202 11/28/16	
WELL #4	58.53	04201600-53230	NATURAL GAS	13811210007 12/8/16	
	84.78				
NIU OUTREACH					
CLA SEMR-JANICE 10/26	79.00	01600000-52223	TRAINING	15049	
	79.00				

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NMI					
CC GATEWAY FEES NOV/2016	10.00	01610100-52256	BANKING SERVICES	258629691	
CC GATEWAY FEES NOV/2016	77.30	04103100-52221	UTILITY BILL PROCESSING	258654561	
CC GATEWAY FEES NOV/2016	77.30	04203100-52221	UTILITY BILL PROCESSING	258654561	
CC GATEWAY FEES OCT/2016	10.00	01610100-52256	BANKING SERVICES	258229155	
	<u>174.60</u>				
NORVILLA LLC					
2016 DRAINAGE IMPRV PROJ -FINAL	6,917.29	11-21120	RETAINAGE - NORVILLA, LLC	APPL #2	
	<u>6,917.29</u>				

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OFFICE DEPOT					
2017 CALENDARS	238.78	01612900-53317	OPERATING SUPPLIES	878647164001	
ADDRESS LABELS	43.86	04200100-53314	OFFICE SUPPLIES	879664639001	
AWARD CERTIFICATES	7.48	01590000-53314	OFFICE SUPPLIES	873543161001	
EBY CALENDER	12.15	01662600-53314	OFFICE SUPPLIES	874251342001	
MISC. OFFICE SUPPLIES	44.62	01652800-53314	OFFICE SUPPLIES	873543161001	
OFFC SUPPLIES & CALENDARS	21.27	01612900-53317	OPERATING SUPPLIES	878647164001	
OFFICE SUPPLIES	10.88	01640100-53314	OFFICE SUPPLIES	875372461001	
OFFICE SUPPLIES	12.99	01662600-53314	OFFICE SUPPLIES	879872998002	
OFFICE SUPPLIES	14.99	01640100-53314	OFFICE SUPPLIES	875372460001	
OFFICE SUPPLIES	16.49	01662600-53314	OFFICE SUPPLIES	879873231001	
OFFICE SUPPLIES	16.98	01640100-53314	OFFICE SUPPLIES	875372549001	
OFFICE SUPPLIES	19.19	01612900-53317	OPERATING SUPPLIES	878643987000	
OFFICE SUPPLIES	51.07	01640100-53314	OFFICE SUPPLIES	876075794001	
OFFICE SUPPLIES	55.41	01640100-53314	OFFICE SUPPLIES	875372458001	
OFFICE SUPPLIES	212.60	01640100-53314	OFFICE SUPPLIES	875372280-00	
OFFICE SUPPLIES	314.71	01662600-53314	OFFICE SUPPLIES	879872998001	
OFFICE SUPPLIES RFND	-14.08	01640100-53314	OFFICE SUPPLIES	876032997001	
PENS	10.39	01690100-53314	OFFICE SUPPLIES	876241562001	
RETURN CALENDAR	-25.11	01662600-53314	OFFICE SUPPLIES	874250307001CR	
RING BINDERS	29.96	01670100-53314	OFFICE SUPPLIES	876241562001	
TAPES	18.99	04200100-53314	OFFICE SUPPLIES	876241562001	
VELLUM	23.60	01670100-53314	OFFICE SUPPLIES	879664639001	
YELLOW PAPER	7.57	01690100-53314	OFFICE SUPPLIES	879664639001	
	1,144.79				
OFFICE MAX					
COMPUTER STAND	22.99	01662400-53317	OPERATING SUPPLIES	2474	
	22.99				

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ORIENTAL TRADING COMPANY INC					
TREE LIGHTING CRAFTS	70.18	01750000-52291	MISC EVENTS/ACTIVITIES	680314952	
YOUTH COUNCIL	787.15	01-24225	YOUTH COUNCIL PROGRAMS	680703875-01	
	857.33				
P & M MERCURY MECHANIC					
HVAC SR NOV/16-JAN/17	720.00	01680000-52244	MAINTENANCE & REPAIR	85704	
	720.00				
P F PETTIBONE & CO					
BLACK STORAGE BKS	573.40	01580000-53314	OFFICE SUPPLIES	171197	
	573.40				
PAHCS II					
POST OFFER MEDICAL/POLICE	384.00	01510000-52228	PERSONNEL HIRING	193476	
POST OFFER MEDICAL/POLICE	384.00	01510000-52228	PERSONNEL HIRING	193477	
POST OFFER MEDICAL/POLICE	446.74	01510000-52228	PERSONNEL HIRING	193275	
POST OFFER MEDICAL/VARIOUS POSITIONS	349.00	01600000-52225	EMPLOYMENT PHYSICALS	193497	
POST OFFER MEDICAL/VARIOUS POSITIONS	446.74	01510000-52228	PERSONNEL HIRING	193497	
	2,010.48				
PARTY CITY					
HALLOWEEN SUPPLIES	24.59	01600000-52242	EMPLOYEE RECOGNITION	8KH147600301	
	24.59				
PETTY CASH					
REIMBURSEMENTS THRU DECEMBER	943.59	01-10307	PETTY CASH	REIMB THRU DEC/16	
	943.59				
PHOTO CARD SPECIALISTS INC					
RETIREMENT PLAQUE- T MILLER	231.62	01662700-53317	OPERATING SUPPLIES	107848	
	231.62				

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POMPS TIRE SERVICE					
FLAT TIRE REPAIR	449.50	01696200-53353	OUTSOURCING SERVICES	640046268	
	<u>449.50</u>				
POSITIVE PROMOTIONS					
ADOPT A COP SUPPLIES	303.88	01664700-53325	COMMUNITY RELATIONS	20642195	
	<u>303.88</u>				
PUSH WELLNESS SOLUTIONS INC					
WELLNESS INCENTIVES-NOV/16	2,464.00	01600000-52340	WELLNESS PROGRAM	160682	
	<u>2,464.00</u>				
RADCO COMMUNICATIONS INC					
EQUIP REPAIR-LT BAR	244.10	01662700-52244	MAINTENANCE & REPAIR	81832	
	<u>244.10</u>				
RAINBOW BAG COMPANY/THE					
GARBAGE BAGS TWN CTR	464.29	01680000-52219	TC MAINTENANCE	17554	
	<u>464.29</u>				
RAY O'HERRON CO					
CLUEVER	8.00	01662300-53324	UNIFORMS	1656764	
COOPER	12.00	01662400-53324	UNIFORMS	1658614	
IBARRIENTOS	12.00	01662700-53324	UNIFORMS	1662108	
IBARRIENTOS	20.00	01662700-53324	UNIFORMS	1662109	
LARSEN	94.00	01662700-53324	UNIFORMS	1660998	
RAINEY	10.00	01660100-53324	UNIFORMS	1662332	
RAINEY	155.70	01660100-53324	UNIFORMS	1659497	
RAINEY	1,051.56	01660100-53324	UNIFORMS	1659496	
	<u>1,363.26</u>				

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RECRUITERBOX					
SUBSCRIPT 10/23-11/23	90.00	01600000-52255	SOFTWARE MAINTENANCE	36494	
	<u>90.00</u>				
RED WING SHOE STORE					
J DILLON BOOTS	179.99	01670100-53324	UNIFORMS	10307	
K KOSNIK -BOOTS	179.99	01670100-53324	UNIFORMS	10751	
	<u>359.98</u>				
REFUNDS MISC					
OVER PAID ON TICKET	40.00	01000000-45402	ORDINANCE FORFEITS	TICKET 235276	
PAID ON VOIDED CITATION	100.00	01000000-45402	ORDINANCE FORFEITS	CIT# 235172	
PAID TWICE FOR TICKET 234696	100.00	01000000-45402	ORDINANCE FORFEITS	TICKET #234696	
PD BANK FEE, NOT REQUIRED	50.00	01000000-42301	BUSINESS/MISC LICENSES	BUS ID# 2987	
PD BUS LIC - NOT REQUIRED	25.00	01000000-42301	BUSINESS/MISC LICENSES	VENDING OVRPYMT	
PD TWICE ON TICKET #235124	100.00	01000000-45402	ORDINANCE FORFEITS	OVRPD TK#235124	
SALE OF 107 ELK TRL CANCELLED	210.00	01000000-41208	REAL ESTATE TRANSFER TAX	REFND TX STP 28194	
	<u>625.00</u>				
REFUNDS PRESERVATION BONDS					
DETACHED GARAGE BOND REFUND	200.00	01-24302	ESCROW - GRADING	258 TOMAHAWK	
DRIVEWAY/WALK BOND REFUND	300.00	01-24302	ESCROW - GRADING	541 INDIANWOOD	
GARAGE BOND REFUND	300.00	01-24302	ESCROW - GRADING	4N184 OLD GARY AV	
LOT 30 STRM, GRADING & VAR SECR BOND REFU	2,200.00	01-24302	ESCROW - GRADING	EASTON PARK LOT 30	
LOTS 2,3,5,38,41 SECR BOND REFUNDS	34,200.00	01-24302	ESCROW - GRADING	EASTON PRK	
STOOP BOND REFUND	200.00	01-24302	ESCROW - GRADING	925 VALLEY VIEW	
	<u>37,400.00</u>				
REFUNDS TAX STAMPS					
REFUND TAX STP #28205	600.00	01000000-41208	REAL ESTATE TRANSFER TAX	521 ARROWHEAD	
	<u>600.00</u>				

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RESTAURANT-MASTERCARD					
CERT DINNER	397.50	01664700-53325	COMMUNITY RELATIONS	00174	
CERT REFRESHMENTS	249.50	01664700-53325	COMMUNITY RELATIONS	00225	
CERT REFRESHMENTS	280.50	01664700-53325	COMMUNITY RELATIONS	00223	
CERT REFRESHMENTS	384.50	01664700-53325	COMMUNITY RELATIONS	000218	
COFFEE FOR MAIN BREAK	16.90	04201600-53317	OPERATING SUPPLIES	3272300	
DARE REFRESHMENTS	8.99	01664765-53325	COMMUNITY RELATIONS	25942	
DINNER @ TRAINING TALAVERA	40.83	01652800-52223	TRAINING	1/10050	
FOOD FOR AFTER HR DIG	47.45	04201600-53317	OPERATING SUPPLIES	027105	
LUNCH TRAINING C KOTNAUR	12.63	01662700-52223	TRAINING	C113750001	
LUNCH TRAINING C KOTNAUR	14.00	01662700-52223	TRAINING	00110005	
LUNCH TRAINING C KOTNAUR	14.00	01662700-52223	TRAINING	001925	
LUNCH TRAINING C KOTNAUR	14.00	01662700-52223	TRAINING	002439	
LUNCH TRAINING C KOTNAUR	14.00	01662700-52223	TRAINING	0304	
LUNCH TRAINING C KOTNAUR	14.00	01662700-52223	TRAINING	032090	
LUNCH TRAINING C KOTNAUR	14.00	01662700-52223	TRAINING	1179	
LUNCH TRAINING C KOTNAUR	14.00	01662700-52223	TRAINING	171898	
LUNCH TRAINING C KOTNAUR	14.00	01662700-52223	TRAINING	178182	
LUNCH TRAINING- C KOTNAUR	14.00	01662700-52223	TRAINING	054384	
LUNCH TRAINING-C KOTNAUR	2.19	01662700-52223	TRAINING	2931003	
LUNCH TRAINING-C KOTNAUR	11.09	01662700-52223	TRAINING	234194	
LUNCH TRAINING-C KOTNAUR	12.08	01662700-52223	TRAINING	234634	
LUNCH TRAINING-C KOTNAUR	14.00	01662700-52223	TRAINING	001112610	
LUNCH TRAINING-C KOTNAUR	14.00	01662700-52223	TRAINING	038553	
LUNCH TRAINING-C KOTNAUR	14.00	01662700-52223	TRAINING	166190	
	1,632.16				

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RUSH TRUCK CENTERS					
PARTS	24.04	01696200-53354	PARTS PURCHASED	3004755953	
PARTS	25.25	01696200-53354	PARTS PURCHASED	3004750908	
PARTS	46.98	01696200-53354	PARTS PURCHASED	3004666962	
PARTS	66.96	01696200-53354	PARTS PURCHASED	3004688468	
PARTS	68.83	01696200-53354	PARTS PURCHASED	3004701646	
PARTS	115.62	01696200-53354	PARTS PURCHASED	3004657945	
PARTS	152.06	01696200-53354	PARTS PURCHASED	3004604644	
PARTS	158.67	01696200-53354	PARTS PURCHASED	3004688458	
PARTS	244.37	01696200-53354	PARTS PURCHASED	3004681152	
PARTS	402.22	01696200-53354	PARTS PURCHASED	3004788914	
PARTS	535.28	01696200-53354	PARTS PURCHASED	3004742336	
PARTS	2,280.92	01696200-53354	PARTS PURCHASED	3004742608	
PARTS RETURNED	-532.00	01696200-53354	PARTS PURCHASED	3004750762	
PARTS RETURNED	-384.67	01696200-53354	PARTS PURCHASED	304750804	
	3,204.53				
RUSSO POWER EQUIPMENT					
BLADE GUARD	35.79	01696200-53354	PARTS PURCHASED	3599874	
	35.79				
SAFE STEP LLC					
SELF EVALUATION OF ADA TRANSIT	24,657.40	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	2614	20170018
	24,657.40				
SAFEKIDS WORLDWIDE					
RODRIGUEZ CAR SEAT RENEWEL	50.00	01662700-52223	TRAINING	10/21/16 RODRIGUEZ	
	50.00				

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SEARS HARDWARE					
BOOTS-ANTHONY FREELAN	129.99	04100100-53324	UNIFORMS	11725132691	
CLOTH ALLOW - EBY	-76.51	01664700-53324	UNIFORMS	11725244206CR	
CLOTH ALLOW - EBY	76.47	01664700-53324	UNIFORMS	015705420382	
JEANS-ANTHONY FREELAN	91.58	04100100-53324	UNIFORMS	11725244577	
JEANS-MARTY ZAMECNIK	107.96	04100100-53324	UNIFORMS	11725244576	
	<u>329.49</u>				
SEAWAY SUPPLY CO					
PAPER PRODUCTS	38.50	01670400-53317	OPERATING SUPPLIES	120410	
PAPER PRODUCTS	38.50	04201600-53317	OPERATING SUPPLIES	120410	
	<u>77.00</u>				
SERVICE COMPONENTS INC					
BOLT REPL SUPPLIES	553.55	04201600-53317	OPERATING SUPPLIES	87176	
	<u>553.55</u>				
STANDARD EQUIPMENT COMPANY					
FLANGE COVER	40.43	04101500-53317	OPERATING SUPPLIES	C17030	
	<u>40.43</u>				
STANDARD INDUSTRIAL & AUTO EQUIP INC					
LIFT INSPECTION	182.50	01696200-52244	MAINTENANCE & REPAIR	23726	
	<u>182.50</u>				
STEPHEN A LASER ASSOCIATES P C					
POLICE ASSESSMENT -2 APPLICANTS	1,200.00	01510000-52228	PERSONNEL HIRING	2006035	
	<u>1,200.00</u>				
SUBURBAN DOOR CHECK & LOCK SERVICE					
FIX BROKEN DOOR HANDLES	1,239.00	01670400-52244	MAINTENANCE & REPAIR	IN480557	
	<u>1,239.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Dec 19, 2016**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
SUBURBAN DRIVELINE INC					
CYL, POWER CABLES	379.70	01696200-53354	PARTS PURCHASED	00144853	
	<u>379.70</u>				
SUBURBAN LABORATORIES INC					
LAB SERVICES	1,052.00	04201600-52279	LAB SERVICES	139810	
	<u>1,052.00</u>				
SUNRISE CHEVROLET					
FLUID	16.66	01696200-53354	PARTS PURCHASED	868108	
PAINT	15.25	01696200-53354	PARTS PURCHASED	868109	
	<u>31.91</u>				
SURVEY MONKEY					
SUBS RNWL NOV 4-DEC 3	24.00	01670100-52234	DUES & SUBSCRIPTIONS	27629683	
	<u>24.00</u>				
TELVENT USA HOLDINGS LLC					
DTN NOV/16-APR/17	722.87	01670100-52234	DUES & SUBSCRIPTIONS	4970492	
	<u>722.87</u>				
TERRACE SUPPLY COMPANY					
RENTAL 10/1-10/31/16	26.35	01696200-52264	EQUIPMENT RENTAL	00969518	
	<u>26.35</u>				
THE UPS STORE					
SHIPPING EOTECH EXCHG	113.10	01662700-53317	OPERATING SUPPLIES	6438001	
	<u>113.10</u>				
THIRD MILLENIUM ASSOCIATES INCORPORATED					
WTR BILL PRINTING 11/29/16	1,232.72	04103100-52221	UTILITY BILL PROCESSING	20095	
WTR BILL PRINTING 11/29/16	1,232.73	04203100-52221	UTILITY BILL PROCESSING	20095	
	<u>2,465.45</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Dec 19, 2016**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
THYSSENKRUPP ELEVATOR CORP					
ELEV MTC NOV-JAN	663.81	01680000-52244	MAINTENANCE & REPAIR	3002871964	
	<u>663.81</u>				
TITAN SUPPLY INC					
JANITORIAL SUPPLIES	390.50	01680000-53320	JANITORIAL SUPPLIES	3440	
	<u>390.50</u>				
TRAVEL-MASTERCARD					
LUNCH TRAINING C KOTNAUR	8.00	01662700-52223	TRAINING	076359	
PARKING JUNGERS	26.00	01660100-52223	TRAINING	9998877	
PARKING TRAINING - C KOTNAUR	8.00	01662700-52223	TRAINING	074649	
PARKING TRAINING -C KOTNAUR	8.00	01662700-52223	TRAINING	064583	
PARKING TRAINING -C KOTNAUR	8.00	01662700-52223	TRAINING	078106	
PARKING TRAINING C KOTNAUR	8.00	01662700-52223	TRAINING	066547	
PARKING TRAINING C KOTNAUR	8.00	01662700-52223	TRAINING	068662	
PARKING TRAINING C KOTNAUR	8.00	01662700-52223	TRAINING	070329	
PARKING TRAINING C KOTNAUR	8.00	01662700-52223	TRAINING	071154	
PARKING TRAINING C KOTNAUR	8.00	01662700-52223	TRAINING	071845	
PARKING TRAINING C KOTNAUR	8.00	01662700-52223	TRAINING	075492	
PARKING TRAINING C KOTNAUR	8.00	01662700-52223	TRAINING	077253	
PARKING TRAINING- C KOTNAUR	8.00	01662700-52223	TRAINING	069447	
PARKING TRAINING-C KOTNAUR	8.00	01662700-52223	TRAINING	062924	
PARKING TRAINING-C KOTNAUR	8.00	01662700-52223	TRAINING	063792	
PARKING TRAINING-C KOTNAUR	8.00	01662700-52223	TRAINING	065769	
PARKING- JUNGERS	3.50	01660100-52223	TRAINING	888999	
	<u>149.50</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Dec 19, 2016**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
TRISOURCE SOLUTIONS LLC					
TRISOURCE CC FEES NOV/2016	110.03	04203100-52221	UTILITY BILL PROCESSING	INV 1420 NOV/2016	
TRISOURCE CC FEES NOV/2016	110.04	04103100-52221	UTILITY BILL PROCESSING	INV 1420 NOV/2016	
TRISOURCE CC FEES NOV/2016	660.21	01610100-52256	BANKING SERVICES	INV 1420 NOV/2016	
TRISOURCE CC FEES NOV/2016	1,664.53	04203100-52221	UTILITY BILL PROCESSING	INV 7833 NOV/2016	
TRISOURCE CC FEES NOV/2016	1,664.54	04103100-52221	UTILITY BILL PROCESSING	INV 7833 NOV/2016	
	4,209.35				
TYLER BUSINESS FORMS					
2016 TAX FORMS	86.14	01612900-53315	PRINTED MATERIALS	272582	
	86.14				
U S POSTMASTER					
S/O NOTICES POSTATE DEC/2016	55.57	04103100-52229	POSTAGE	INV 1529 12/8/16	
S/O NOTICES POSTATE DEC/2016	55.57	04203100-52229	POSTAGE	INV 1529 12/8/16	
	111.14				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Dec 19, 2016**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
UNITED STATES POSTAL SERVICE					
CLERK 10/26/16	6.45	01610100-52229	POSTAGE	387565202	
CLERK 10/26/16	6.45	01610100-52229	POSTAGE	387565558	
CLERK 10/26/16	6.45	01610100-52229	POSTAGE	387566567	
CLERK 10/26/16	6.45	01610100-52229	POSTAGE	387566691	
CLERK 10/26/16	6.45	01610100-52229	POSTAGE	387566800	
CLERK 10/26/16	6.45	01610100-52229	POSTAGE	387566945	
CLERK 10/26/16	6.45	01610100-52229	POSTAGE	387567816	
CLERK 10/26/16	6.45	01610100-52229	POSTAGE	387568090	
CLERK 10/26/16	6.45	01610100-52229	POSTAGE	387568547	
CLERK 10/26/16	6.45	01610100-52229	POSTAGE	387570624	
CLERK 10/26/16	6.45	01610100-52229	POSTAGE	387571084	
DUI KITS TO ISP LAB	12.45	01662400-53317	OPERATING SUPPLIES	062326-872	
DUI KITS TO ISP LAB	12.80	01662400-53317	OPERATING SUPPLIES	043004/151	
PASSPORT 10/21/16	6.45	01610100-52229	POSTAGE	387215882	
PASSPORT 10/24/16	6.45	01610100-52229	POSTAGE	387337009	
PASSPORT 10/28/16	6.45	01610100-52229	POSTAGE	387830198	
PASSPORT 10/31/16	6.45	01610100-52229	POSTAGE	387992687	
PASSPORT 11/11/16	6.45	01610100-52229	POSTAGE	388864564	
PASSPORT 11/15/16	6.45	01610100-52229	POSTAGE	389141709	
PASSPORT 11/16/16	6.45	01610100-52229	POSTAGE	389290770	
PASSPORT 11/3/16	6.45	01610100-52229	POSTAGE	388265769	
PASSPORT 11/7/16	6.45	01610100-52229	POSTAGE	388491129	
PASSPORT 11/8/16	6.45	01610100-52229	POSTAGE	388632171	
	160.70				
USA BLUE BOOK					
MANHOLE COVER LIFTER	277.74	04101500-53317	OPERATING SUPPLIES	094853	
	277.74				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Dec 19, 2016**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
VILLAGE OF CAROL STREAM					
DRINKING FOUNTAIN GZBO	-0.02	01680000-53220	WATER	1154141/21204	
TC FOUNTAIN	353.01	01680000-53220	WATER	1153837/20877	
TC VISITOR CTR	18.43	01680000-53220	WATER	1153838/20878	
VILLAGE HALL	230.08	01680000-53220	WATER	1153836/20876	
	<u>601.50</u>				
WAL MART					
CERT REFRESHMENTS	59.40	01664700-53325	COMMUNITY RELATIONS	05568	
HANGING CLOSET	49.88	01662700-53317	OPERATING SUPPLIES	07690	
	<u>109.28</u>				
WEST SIDE TRACTOR SALES					
PARTS	14.26	01696200-53354	PARTS PURCHASED	N45864	
	<u>14.26</u>				
WESTERN NRG INC					
FIREWALL MAINT.	1,895.00	01652800-54413	COMPUTER EQUIPMENT	70325	
	<u>1,895.00</u>				
WHEATON MULCH INC					
SOIL/STRAW BLANKET	372.00	01670400-53317	OPERATING SUPPLIES	16-3914	
	<u>372.00</u>				
WHOLESALE DIRECT INC					
HYD MOTOR, SPINNER	1,182.97	01696200-53354	PARTS PURCHASED	000224146	
	<u>1,182.97</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Dec 19, 2016**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
ZIEBELL WATER SERVICE PRODUCTS INC					
B-BOX PARTS	369.20	04201600-53317	OPERATING SUPPLIES	235424	
BOX TAPS, LIDS & PLUGS	332.00	04201600-53317	OPERATING SUPPLIES	235423	
HYDRANT STEMS	700.00	04201600-53317	OPERATING SUPPLIES	235596	
REPAIR LIDS	680.00	04201600-53317	OPERATING SUPPLIES	235595	
	<u>2,081.20</u>				
ZIMMERMAN FORD INC					
13' FORD REPAIR	239.70	01696200-53353	OUTSOURCING SERVICES	37219	
13' FORD REPAIR	983.87	01696200-53353	OUTSOURCING SERVICES	37220	
	<u>1,223.57</u>				
GRAND TOTAL	<u><u>\$836,816.01</u></u>				

The preceding list of bills payable totaling \$836,816.01 was reviewed and approved for payment.

Approved by:



Joseph Breinig – Village Manager

Date: 12/16/16

Authorized by:

Frank Saverino Sr - Mayor

Laura Czarnecki- Village Clerk

ADDENDUM WARRANTS
Dec 6, 2016 thru Dec 19, 2016

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll Nov 7, 2016 thru Nov 20, 2016	533,670.65
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll Nov 7, 2016 thru Nov 20, 2016	47,101.09
General	A C H	Wheaton Bank & Trust	Special Payroll	86,519.31
				<u><u>580,771.74</u></u>

Approved this _____ day of _____, 2016

By: _____
 Frank Saverino Sr - Mayor

 Laura Czarnecki - Village Clerk



AGENDA ITEM

Village of Carol Stream *M-3 12-19-16*

FRANK SAVERINO, SR., MAYOR • LAURA CZARNECKI, CLERK • JOSEPH E. BREINIG, MANAGER
500 N. Gary Avenue • Carol Stream, Illinois 60188-1899
(630) 665-7050 • FAX (630) 665-1064
www.carolstream.org

PUBLIC NOTICE is hereby given that the regularly scheduled meetings of the President and Board of Trustees and Commissions/Committees of the Village of Carol Stream are as follows for the calendar year, 2017.

VILLAGE BOARD MEETINGS*

(1ST & 3RD Mondays each month)

7:30 PM

January 3, 2017
January 17, 2017
February 6, 2017
February 21, 2017
March 6, 2017
March 20, 2017
April 3, 2017
April 17, 2017

May 1, 2017
May 15, 2017
June 5, 2017
June 19, 2017
July 3, 2017
July 17, 2017
August 7, 2017
August 21, 2017

September 5, 2017
September 18, 2017
October 2, 2017
October 16, 2017
November 6, 2017
November 20, 2017
December 4, 2017
December 18, 2017

PLAN COMMISSION/ZONING BOARD OF APPEALS*

(4TH Monday each month)

7:00 PM

January 23, 2017
February 27, 2017
March 27, 2017
April 24, 2017

May 22, 2017
June 26, 2017
July 24, 2017
August 28, 2017

September 25, 2017
October 23, 2017
November 27, 2017

FIRE/POLICE COMMISSION*

(2ND Tuesday each month)

5:00 PM

January 10, 2016
February 14, 2016
March 14, 2016
April 11, 2016

May 9, 2016
June 13, 2016
July 11, 2016
August 8, 2016

September 12, 2016
October 10, 2016
November 14, 2016
December 12, 2016


POLICE PENSION BOARD*

The Pension Board holds quarterly meetings.

LIQUOR COMMISSION*

There are no regularly scheduled meetings.
The Commission meets only as cases arise.

I, Laura Czarnecki, Village Clerk for the Village of Carol Stream, DuPage County, Illinois do certify that the above schedule was posted on the Public Information Bulletin Board at the Municipal Building, 500 N. Gary Avenue, Carol Stream, Illinois on the 19TH day of December, 2016.



Laura Czarnecki
Village Clerk

***PLEASE NOTE ALL POSTED MEETINGS IN RED FOR THE YEAR 2017 WILL BE HELD IN THE MEETING ROOM LOCATED AT THE CAROL STREAM FIRE PROTECTION DISTRICT, 365 KUHN ROAD, CAROL STREAM, ILLINOIS. THIS LOCATION CHANGE IS DUE TO THE VILLAGE HALL BUILDING CONSTRUCTION.**

Village of Carol Stream
General Fund Budget Summary
 For the Month Ended November 30, 2016

AGENDA ITEM
M-4 12-15-16

	MONTH				YTD				BUDGET				
	Last Year Nov	Current Year Nov	Monthly Variance		Last Year YTD	Current Year YTD	YTD Variance		Annual Budget	YTD Budget	YTD Actual	Variance	
			\$	%			\$	%				\$	%
REVENUES													
Sales Tax	\$ 606,572	\$ 673,205	66,633	11%	\$ 4,083,822	\$ 4,488,109	404,287	10%	\$ 7,750,000	\$ 4,483,951	\$ 4,488,109	4,158	0%
Home Rule Sales Tax	342,791	398,173	55,383	16%	2,338,244	2,630,060	291,816	12%	4,415,000	2,554,405	2,630,060	75,655	3%
State Income Tax	267,159	233,119	(34,040)	-13%	2,569,485	2,200,751	(368,734)	-14%	4,050,000	2,377,823	2,200,751	(177,072)	-7%
Utility Tax - Electricity	135,493	147,591	12,098	9%	1,091,790	1,134,604	42,815	4%	1,870,000	1,114,149	1,134,604	20,455	2%
Telecommunications Tax	104,214	98,748	(5,466)	-5%	732,043	677,942	(54,101)	-7%	1,190,000	713,516	677,942	(35,573)	-5%
Fines (Court, Ord., ATLE, Towing)	108,469	128,982	20,514	19%	945,394	806,518	(138,875)	-15%	1,697,000	982,307	806,518	(175,788)	-18%
Natural Gas Use Tax	18,484	17,129	(1,355)	-7%	162,964	161,503	(1,462)	-1%	570,000	164,374	161,503	(2,871)	-2%
Other Taxes (Use, Hotel, PPRT Real Estate, Road & Bridge)	115,318	180,772	65,454	57%	1,389,573	1,521,477	131,904	9%	2,616,300	1,687,241	1,521,477	(165,764)	-10%
Licenses (Vehicle, Liquor, etc.)	16,875	15,242	(1,633)	-10%	419,957	408,786	(11,171)	-3%	616,400	432,740	408,786	(23,955)	-6%
Cable Franchise Fees	-	165,998	165,998	100%	417,865	397,683	(20,183)	-5%	704,000	410,667	397,683	(12,984)	-3%
Building Permits	87,909	30,203	(57,707)	-66%	469,906	389,627	(80,279)	-17%	627,500	426,000	389,627	(36,373)	-9%
Fees for Services	79,508	55,637	(23,871)	-30%	468,811	430,717	(38,095)	-8%	615,800	414,448	430,717	16,268	4%
Interest Income	421	3,192	2,771	658%	3,104	16,722	13,618	439%	15,000	8,750	16,722	7,972	91%
All Other / Miscellaneous	52,798	61,865	9,068	17%	422,414	643,448	221,034	52%	1,163,000	678,833	643,448	(35,385)	-5%
Revenue Totals	1,936,011	2,209,857	273,846	14%	15,515,371	15,907,946	392,575	3%	27,900,000	16,449,204	15,907,946	(541,258)	-3%
EXPENDITURES													
Fire & Police Commission	1,803	7,648	5,845	324%	12,614	20,400	7,786	62%	13,511	7,882	20,400	12,518	159%
Legislative Board	10,032	4,736	(5,296)	-53%	60,816	117,685	56,869	94%	139,890	96,302	117,685	21,383	22%
Plan Commission & ZBA	135	418	283	210%	2,808	2,913	105	4%	5,243	3,059	2,913	(146)	-5%
Legal Services	37,145	18,726	(18,419)	-50%	176,878	141,147	(35,731)	-20%	298,000	173,831	141,147	(32,684)	-19%
Village Clerk	2,834	2,978	144	5%	19,550	19,679	129	1%	38,887	23,543	19,679	(3,864)	-16%
Administration	53,252	66,263	13,011	24%	542,163	550,164	8,001	1%	951,924	555,289	550,164	(5,125)	-1%
Employee Relations	21,835	30,173	8,338	38%	152,671	186,420	33,750	22%	412,940	240,882	186,420	(54,461)	-23%
Financial Management	54,291	61,616	7,325	13%	483,399	544,571	61,172	13%	920,967	537,231	544,571	7,340	1%
Engineering Services	71,190	93,544	22,355	31%	631,806	687,182	55,376	9%	1,398,163	815,595	687,182	(128,413)	-16%
Community Development	68,564	75,339	6,775	10%	514,808	624,349	109,541	21%	1,127,636	657,788	624,349	(33,439)	-5%
Information Technology	48,899	59,882	10,983	22%	339,733	560,847	221,114	65%	1,087,561	634,411	560,847	(73,563)	-12%
Police	984,416	979,704	(4,711)	0%	8,056,792	8,161,150	104,358	1%	14,218,899	8,294,358	8,161,150	(133,208)	-2%
Public Works	234,401	560,610	326,209	139%	1,773,729	2,115,264	341,535	19%	4,195,811	2,447,556	2,115,264	(332,292)	-14%
Municipal Building	28,188	24,541	(3,647)	-13%	214,077	202,346	(11,731)	-5%	379,063	221,120	202,346	(18,774)	-8%
Municipal Garage	(9,718)	1,490	11,207	-115%	8,211	37,620	29,409	358%	-	-	37,620	37,620	100%
Transfers and Agreements	126,941	111,226	(15,715)	-12%	326,149	277,558	(48,591)	-15%	2,668,500	337,332	277,558	(59,774)	-18%
Town Center	113	495	382	339%	40,499	42,440	1,941	5%	43,005	43,005	42,440	(565)	-1%
Expenditure Totals	1,734,321	2,099,389	365,068	21%	13,356,702	14,291,735	935,033	7%	27,900,000	15,089,183	14,291,735	(797,448)	-5%
Net Increase / (Decrease)	201,689	110,468	(91,222)		2,158,669	1,616,211	(542,458)		-	1,360,021	1,616,211	256,190	

Village of Carol Stream
Water and Sewer Fund Budget Summary
For the Month Ended November 30, 2016

MONTH

YTD

BUDGET

REVENUES

	Last Year	Current Year	Monthly Variance	
	Nov	Nov	\$	%
Water Billings	\$ 567,131	\$ 568,844	1,714	0%
Sewer Billings	216,728	227,663	10,935	5%
Penalties/Admin Fees	21,035	8,302	(12,733)	-61%
Connection/Expansion Fees	1,550	4,129	2,579	166%
Interest Income	389	4,130	3,741	962%
Rental Income	18,311	6,023	(12,288)	-67%
All Other / Miscellaneous	6,405	8,337	1,932	30%
Revenue Totals	831,549	827,428	(4,121)	0%

	Last Year	Current Year	YTD Variance	
	YTD	YTD	\$	%
Water Billings	\$ 4,392,328	\$ 4,696,342	304,014	7%
Sewer Billings	1,669,246	1,851,273	182,027	11%
Penalties/Admin Fees	112,421	111,929	(493)	0%
Connection/Expansion Fees	61,037	29,674	(31,363)	-51%
Interest Income	2,945	24,642	21,697	737%
Rental Income	109,422	148,117	38,695	35%
All Other / Miscellaneous	95,338	101,278	5,940	6%
Revenue Totals	6,442,737	6,963,253	520,516	8%

	Annual	YTD	YTD	Variance	
	Budget	Budget	Actual	\$	%
Water Billings	\$ 7,260,000	\$ 4,349,078	\$ 4,696,342	347,264	8%
Sewer Billings	2,887,000	1,815,023	1,851,273	36,250	2%
Penalties/Admin Fees	197,000	114,917	111,929	(2,988)	-3%
Connection/Expansion Fees	62,500	36,458	29,674	(6,785)	-19%
Interest Income	15,000	8,750	24,642	15,892	182%
Rental Income	175,000	102,083	148,117	46,033	45%
All Other / Miscellaneous	86,500	75,042	101,278	26,236	35%
Revenue Totals	10,683,000	6,501,351	6,963,253	461,902	7%

EXPENDITURES

	Last Year	Current Year	Monthly Variance	
	Nov	Nov	\$	%
Salaries & Benefits	85,708	113,674	27,966	33%
Purchase of Water	487,614	554,544	66,930	14%
WRC Operating Contract	136,668	136,668	-	0%
Maintenance & Operating	71,036	158,797	87,761	124%
IEPA Loan P&I	-	-	-	0%
DWC Loan P&I	-	-	-	0%
Capital Outlay	30,150	-	(30,150)	-100%
Expenditure Totals	811,176	963,683	152,507	19%

	Last Year	Current Year	YTD Variance	
	YTD	YTD	\$	%
Salaries & Benefits	765,133	802,920	37,786	5%
Purchase of Water	3,406,139	3,582,929	176,790	5%
WRC Operating Contract	1,121,384	1,125,165	3,780	0%
Maintenance & Operating	1,058,413	976,765	(81,648)	-8%
IEPA Loan P&I	214,325	214,325	-	0%
DWC Loan P&I	59,833	58,852	(981)	-2%
Capital Outlay	782,880	76,425	(706,456)	-90%
Expenditure Totals	7,408,109	6,837,381	(570,728)	-8%

	Annual	YTD	YTD	Variance	
	Budget	Budget	Actual	\$	%
Salaries & Benefits	1,379,423	795,823	802,920	7,097	1%
Purchase of Water	5,487,000	3,377,183	3,582,929	205,746	6%
WRC Operating Contract	1,765,013	1,029,591	1,125,165	95,574	9%
Maintenance & Operating	1,960,440	1,143,590	976,765	(166,825)	-15%
IEPA Loan P&I	428,651	214,325	214,325	0	0%
DWC Loan P&I	58,853	58,853	58,852	(1)	0%
Capital Outlay	2,745,225	2,550,000	76,425	(2,473,575)	-97%
Expenditure Totals	13,824,605	9,169,364	6,837,381	(2,331,983)	-25%

Net Increase / (Decrease)

	20,373	(136,254)	(156,628)	
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	(965,372)	125,872	1,091,244	
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	(3,141,605)	(2,668,014)	125,872	2,793,886
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Village of Carol Stream
Capital Budget Summary
For the Month Ended November 30, 2016

	MONTH				YTD				BUDGET*		
	Last Year Nov	Current Year Nov	Monthly Variance		Last Year YTD	Current Year YTD	YTD Variance		Annual Budget	YTD Actual	% of Total
			\$	%			\$	%			
CAPITAL PROJECTS FUND											
REVENUES											
Capital Grants	\$ 17,095	\$ 40,988	23,893	140%	\$ 27,118	\$ 99,013	71,894	265%	\$ 772,000	\$ 99,013	13%
Interest Income	623	9,036	8,413	1350%	4,924	58,597	53,673	1090%	25,000	58,597	234%
All Other / Miscellaneous	-	1,891	1,891	100%	20,413	131,135	110,722	542%	670,000	131,135	0%
Revenue Totals	17,718	51,914	34,196	193%	52,455	288,745	236,290	450%	1,467,000	288,745	20%
EXPENDITURES											
Roadway Improvements	130,998	143,829	12,831	10%	3,548,455	3,789,574	241,119	7%	6,883,000	3,789,574	55%
Facility Improvements	-	25,171	25,171	100%	-	224,190	224,190	100%	2,150,000	224,190	10%
Stormwater Improvements	-	-	-	0%	10,435	139,003	128,568	1232%	627,000	139,003	22%
Miscellaneous	2,235	-	(2,235)	-100%	9,927	6,868	(3,060)	-31%	5,000	6,868	0%
Expenditure Totals	133,232	169,000	35,768	27%	3,568,817	4,159,634	590,817	17%	9,665,000	4,159,634	43%
Net Increase / (Decrease)	(115,514)	(117,085)	(1,571)	1%	(3,516,361)	(3,870,889)	(354,527)	10%	(8,198,000)	(3,870,889)	47%
MFT FUND											
REVENUES											
Motor Fuel Tax Allotments	\$ -	\$ 88,165	88,165	100%	\$ 235,365	\$ 578,193	342,829	146%	\$ 1,030,000	\$ 578,193	56%
Interest Income	112	1,740	1,628	1455%	841	10,012	9,171	1091%	5,000	10,012	200%
Revenue Totals	112	89,905	89,793	80273%	236,205	588,205	352,000	149%	1,035,000	\$ 588,205	57%
EXPENDITURES											
Street Resurfacing - Capital	-	-	-	0%	-	-	-	0%	-	-	0%
Crack Filling	99,641	-	(99,641)	-100%	99,641	-	(99,641)	-100%	142,000	-	0%
Expenditure Totals	99,641	-	(99,641)	-100%	99,641	-	(99,641)	100%	142,000	-	0%
Net Increase / (Decrease)	(99,529)	89,905	189,434	-190%	136,564	588,205	451,641	331%	893,000	588,205	66%

* Due to the uncertainty of timing of various capital improvement projects, no YTD budget estimates are shown.

Village of Carol Stream
TIF Funds Budget Summary
For the Month Ended November 30, 2016

	MONTH				YTD				BUDGET				
	Last Year Nov	Current Year Nov	Monthly Variance		Last Year YTD	Current Year YTD	YTD Variance		Annual Budget	YTD Budget	YTD Actual	Variance	
			\$	%			\$	%				\$	%
GENEVA CROSSING TIF													
REVENUES													
TIF Property Taxes	\$ -	\$ -	-	0%	\$ 418,531	\$ 533,661	\$ 115,130	28%	\$ 425,000	\$ 425,000	\$ 533,661	108,661	26%
Interest Income	13	-	(13)	-100%	72	-	(72)	-100%	500	292	-	(292)	-100%
Village Contribution	18,619	-	(18,619)	-100%	37,362	-	(37,362)	-100%	42,000	42,000	-	(42,000)	-100%
Revenue Totals	18,632	-	(18,632)	-100%	455,965	533,661	77,696	100%	467,500	467,292	533,661	66,369	14%
EXPENDITURES													
Principal Retirement	-	-	-	0%	-	-	-	0%	-	-	-	-	0%
Interest Expense	-	-	-	0%	27,240	-	(27,240)	-100%	-	-	-	-	0%
Paying Agent Fees	205	103	(103)	-50%	3,205	1,659	(1,547)	-48%	830,372	830,372	1,659	(828,714)	-100%
Expenditure Totals	205	103	(103)	-50%	30,445	1,659	(28,787)	-95%	830,372	830,372	1,659	(828,714)	-100%
Net Increase / (Decrease)	18,427	(103)	(18,529)	-101%	425,520	532,002	106,482	25%	(362,872)	(363,080)	532,002	895,083	-247%
NORTH/SCHMALE TIF													
REVENUES													
TIF Property Taxes	\$ -	\$ -	\$ -	0%	\$ 14,477	\$ 190,996	\$ 176,519	1219%	\$ 14,000	\$ 14,000	\$ 190,996	\$ 176,996	1264%
Sales Taxes	-	-	-	0%	59,472	56,863	(2,609)	-4%	90,000	60,000	56,863	(3,137)	-5%
Interest Income	4	38	34	934%	16	177	161	996%	100	56	177	121	216%
Village Contribution	-	-	-	0%	-	4,600	4,600	100%	2,000	1,120	4,600	3,480	311%
Revenue Totals	4	38	34	934%	73,965	252,636	178,671	242%	106,100	75,176	252,636	177,460	236%
EXPENDITURES													
Legal Fees	62	-	(62)	-100%	390	205	(185)	-47%	2,000	1,169	205	(964)	-82%
Consulting Fees	-	-	-	0%	-	-	-	0%	-	-	-	-	0%
Other Expenses	-	-	-	0%	52,841	95,862	43,021	81%	140,000	70,000	95,862	25,862	37%
Expenditure Totals	62	-	(62)	-100%	53,231	96,067	42,837	80%	142,000	71,169	96,067	24,898	35%
Net Increase / (Decrease)	(58)	38	96		20,734	156,569	135,835		(35,900)	4,007	156,569	152,562	

Village of Carol Stream
Police Pension Fund Budget Summary
 For the Month Ended November 30, 2016

POLICE PENSION FUND	MONTH				YTD				BUDGET				
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	YTD	Variance	
	Nov	Nov	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%
REVENUES													
Investment Income	\$ 1,229,755	\$ (661,276)	(1,891,031)	-154%	\$ (482,794)	\$ 927,120	1,409,914	-292%	\$ 3,300,500	\$ 1,925,292	\$ 927,120	(998,172)	-52%
Employee Contributions	40,736	43,462	2,726	7%	337,129	339,665	2,536	1%	572,000	330,000	339,665	9,665	3%
Village Contribution	142,162	152,761	10,599	7%	995,134	1,069,329	74,195	7%	1,833,135	1,069,327	1,069,329	2	0%
Other Revenues	-	-	-	0%	33,582	3,109	(30,473)	-91%	-	-	3,109	3,109	100%
Revenue Totals	1,412,653	(465,053)	(1,877,706)	-133%	883,050	2,339,222	1,456,172	165%	5,705,635	3,324,619	2,339,222	(985,397)	-30%
EXPENDITURES													
Investment and Admin Fees	11,088	16,000	4,912	44%	71,485	67,113	(4,373)	-6%	148,000	86,333	67,113	(19,221)	-22%
Participant Benefit Payments	185,616	209,104	23,488	13%	1,227,079	1,428,775	201,696	16%	2,685,500	1,427,000	1,428,775	1,775	0%
Expenditure Totals	196,704	225,105	28,401	14%	1,298,564	1,495,888	197,323	15%	2,833,500	1,513,333	1,495,888	(17,445)	-1%
Net Increase / (Decrease)	1,215,949	(690,158)	(1,906,107)		(415,515)	843,334	1,258,849		2,872,135	1,811,285	843,334	(967,951)	

Village of Carol Stream
Schedule of Cash and Investment Balances
 November 30, 2016

FUND	CASH	INVESTMENTS	TOTAL CASH & INVESTMENTS	LAST YEAR 11/30/2015
GENERAL FUND	\$ 455,764.85	\$ 8,781,347.51	\$ 9,237,112.36	\$ 13,887,696.37
WATER & SEWER FUND	1,416,933.75	11,363,357.09	12,780,290.84	12,754,153.61
CAPITAL PROJECTS FUND	-	24,699,956.60	24,699,956.60	19,875,380.32
MFT FUND	-	4,788,609.18	4,788,609.18	3,513,927.12
GENEVA CROSSING TIF FUND	762,373.76	-	762,373.76	1,495,512.27
NORTH/SCHMALE TIF FUND	125,347.04	103,441.68	228,788.72	114,719.41
POLICE PENSION FUND	428,694.71	41,814,387.97	42,243,082.68	41,070,609.89
TOTAL	<u>\$ 3,189,114.11</u>	<u>\$ 91,551,100.03</u>	<u>\$ 94,740,214.14</u>	<u>\$ 92,711,998.99</u>