

Village of Carol Stream

BOARD MEETING AGENDA NOVEMBER 2, 2015 7:30 P.M.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of Minutes of the October 19, 2015 Village Board Meeting.
2. Approval but not Release of the Executive Session Minutes of the October 19, 2015 Village Board Meeting.

C. LISTENING POST:

1. Resolution No. 2835 Honoring Tammy LoVerde upon her Retirement from the Village of Carol Stream Police Department.
2. Resolution No. 2836 Honoring Diane Wells upon her Retirement from the Village of Carol Stream Police Department.
3. Police Pension Board Presentation for Diane Wells.
4. Resolution No. 2837 - Joe Cotton – 80 years old.
5. Proclamation Designating School Board Members Day 2015
6. Year of the Volunteer Spotlight: Brittany's Trees, Jim Guthrie
7. A representative from the Village's auditing firm Sikich will present the Comprehensive Annual Financial Report (CAFR) and management letter for the year ended April 30, 2015 in accordance with Public Act 098-0738 which became effective January 1, 2015. These documents will also be posted to the Village web site at carolstream.org.
8. Addresses from Audience (3 Minutes).

D. PUBLIC HEARINGS:

E. SELECTION OF CONSENT AGENDA:

If you are here for an item which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

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F. BOARD AND COMMISSION REPORTS:

1. PLAN COMMISSION:

- a. #15247-Goalaso Soccer Training, LLC-236 Westgate Drive
Special Use Permit-Private Recreation Use
RECOMMENDED APPROVAL SUBJECT TO CONDITIONS 5-0
Special Use Permit to allow the Goalaso private recreation use.
- b. #15271-Crystal Filling, Inc.-518 Randy Road
Special Use Permit-Outdoor Activities and Operations
RECOMMENDED APPROVAL SUBJECT TO CONDITIONS 5-0
Special Use Permit to allow for the outdoor installation of a storage tank.

G. OLD BUSINESS:

H. STAFF REPORTS AND RECOMMENDATIONS:

1. Receipt of the Comprehensive Annual Financial Report and Auditor's Communication to the Board of Trustees of the Village of Carol Stream for the Year Ended April 30, 2015. *This item was previously discussed under Listening Post and is presented here for receipt by the Village Board of Trustees.*
2. Recommendation on FY 16 Frozen Budget Items. *Authorization to unencumber \$640,207 of previously frozen FY 2015-2016 budgeted expenditures.*
3. 2015 Joint and Crackfill Project-Final Payment and Acceptance. *Staff recommends final acceptance of the 2015 Crackfilling Project and final payment in the amount of \$99,641.12 to Denler, Inc.*

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4. 2015 Pavement Patching Project-Change Order No. 1. *Staff recommends approval of Change Order No. 1 and final payment to Brothers Asphalt Paving in the amount of \$97,778.00 and acceptance of the 2015 Pavement Patching Project.*
5. Water System Leak Detection and Survey Services. *Staff recommends awarding a contract to ADS LLC for Water System Leak Detection and Survey Services in an amount not to exceed \$19,219.20.*
6. Purchase of Large Water Meters. *Staff recommends waiving the competitive bidding process and approve the purchase of large water meters from HD Supply in the amount of \$45,717.00.*
7. Motion authorizing and directing Village staff to redeem, prior to their maturity, Senior Lien Tax Increment Revenue Refunding Bonds, Series 2005 for principal amounts maturing on December 30th, 2016, 2017 and 2018 in the aggregate amount of \$1,015,000. *These bonds refunded previous TIF bonds issued in 1997 to facilitate the development of the Geneva Crossing Shopping Center. Sufficient cash reserves are currently on hand within the TIF fund to pay down the remaining debt. This action, combined with a partial redemption completed in 2014 will shorten the life of the bonds by 6 years and result in total interest savings of \$392,085.*
8. Information Systems Staffing Plan. *Staff recommends approval of the proposed Information Systems Department structure.*
9. Police Vehicle Laptop Lease. *Staff recommends approval of a four-year lease with Dell for 26 laptop computers for use in police vehicles.*

I. ORDINANCES:

1. Ordinance No. ____ Approving a Special Use Permit to allow a Private Recreation Use (Children's Sports Training) in the I Industrial Zoning District (Goalaso Soccer Training LLC, 236 Westgate Drive). *Staff recommends approval of a Special Use Permit to allow the Goalaso private recreation use in the I Industrial Zoning District. See F-1-a.*

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2. Ordinance No. ____ Approving a Special Use Permit to Allow Outdoor Activities and Operations (Storage Tank) in the I Industrial Zoning District (Crystal Filling, Inc., 518 Randy Road). *Staff recommends approval of a Special Use Permit to allow for the outdoor installation of a storage tank in the I Industrial Zoning District. See F-1-b*
3. Ordinance No. ____ Amending the Carol Stream Code of Ordinances, Chapter 11, Intoxicating Liquor, Article 2, Alcoholic Liquor Dealers, Section 11-2-7, Classifications of Licenses, Number Issued, Fees (Class K and L Licenses). *Staff recommends approval of the Development Agreement and amending the Class K and L liquor licenses for an online craft beer subscription service.*

J. RESOLUTIONS:

1. Resolution No. ____ Authorizing Execution of a Financial Reimbursement Intergovernmental Agreement between the Village of Carol Stream and Bloomingdale Township for Mosquito Abatement Services. *Staff recommends approval of the Financial Reimbursement Intergovernmental Agreement for Mosquito Abatement Services.*
2. Resolution No. ____ Declaring Surplus Property owned by the Village of Carol Stream-Police Department. *Staff recommends declaring a 2010 Toyota Corolla and 2006 Extreme XB-610 Moped surplus for sale via the Insurance Auto Auction Inc. or dispose of.*
3. Resolution No. ____ Urging Illinois State Leaders to Release Non-General Fund Revenues Payable to Local Governments. *Staff recommends passage of the Resolution urging the State to release Motor Fuel Taxes, Use Taxes, video gaming and other revenues used to pay for essential services.*

K. NEW BUSINESS:

1. Raffle License-Glenbard North High School Boys Basketball Program. *Request from Glenbard North High School for a raffle license, waiver of fee and Manager's Fidelity Bond to be held on November 21, 2015 with ticket sales starting November 14, 2015.*

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2. Raffle License-Glenbard North High School Boys and Girls Basketball team-"Coaches vs. Cancer". *Request from Glenbard North High School for a raffle license, waiver of fee and Manager's Fidelity Bond to support the Susan G. Komen "Coaches vs. Cancer" foundation to be held on December 3 & 4, 2015.*
3. Raffle License-Knights of Columbus. *Request from Knights of Columbus for a raffle license, waiver of fee and Manager's Fidelity Bond to host a NFL Championship fundraiser at Corpus Christi Catholic Church to be held on January 24, 2016.*

L. PAYMENT OF BILLS:

1. Regular Bills: October 20, 2015 through November 2, 2015.
2. Addendum Warrants: October 20, 2015 through November 2, 2015.

M. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:
4. Treasurer's Report: Revenue/Expenditure Statements and Balance Sheet for the Month Ended September 30, 2015.

N. EXECUTIVE SESSION:

O. ADJOURNMENT:

LAST ORDINANCE	2015-10-22	LAST RESOLUTION	2834
NEXT ORDINANCE	2015-11-23	NEXT RESOLUTION	2835

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, IL

October 19, 2015

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 7:30 p.m. and directed Village Clerk Laura Czarnecki to call the roll.

Present: Mayor Frank Saverino, Sr. and Trustees David Hennessey, John LaRocca, Rick Gieser, Mary Frusolone, Greg Schwarze and Matt McCarthy

Absent: None

Also Present: Village Manager Joe Breinig, Assistant Village Manager Bob Mellor, Village Attorney Jim Rhodes, Assistant Village Attorney Mallory Milluzzi and Village Clerk Laura Czarnecki

*All persons physically present at meeting unless noted otherwise

Mayor Frank Saverino, Sr. led those in attendance in the pledge of allegiance.

MINUTES:

Trustee McCarthy moved and Trustee Frusolone made the second to approve the Minutes of the September 28, 2015 Special Board Meeting of the Village Board. The results of the roll call vote were as follows:

Ayes: 5 Trustees Hennessey, Gieser, Frusolone, Schwarze and McCarthy

Abstain: 1 Trustee LaRocca

Absent: 0

The motion passed.

Trustee LaRocca moved and Trustee Hennessey made the second to approve the Minutes of the October 5, 2015 regular Board Meeting of the Village Board. The results of the roll call vote were as follows:

*Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone,
Schwarze and McCarthy*

Abstain: 0

Absent: 0

The motion passed.

Trustee Schwarze moved and Trustee Frusolone made the second to approve, but not release the Minutes of the October 5, 2015 Executive Session Meeting of the Village Board. The results of the roll call vote were as follows:

*Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone,
Schwarze and McCarthy*

Abstain: 0

Absent: 0

The motion passed.

LISTENING POST:

1. Halloween Decorating Contest Winners: *Trustee Gieser announced the winners of the 1st annual Halloween Decorating Contest. Thank you to Traffic Control & Protection of West Chicago for the sign donations and to American Sales for donating the \$100 gift certificates.*

*Big Pumpkin-832 Pawnee Drive
Winner: Vince & Jenni Engstrom*

*Family Fun-1094 & 1102 Idaho Street
Winners: Rick & Denise Norton and Richard & Lisa Bryjowski*

*Judges Favorite-371 Canyon Trail
Winner: Jim & Dawn Slanker – donated award to Christmas Sharing Program*

2. Year of the Volunteer Spotlight: Leren Chamberlain, Young Men's Service League. *Trustee Gieser introduced Leren Chamberlain who described the volunteer services provided by the Young Men's Service League, mother and son organization.*
3. Resolution No. 2833 Recognizing John Pavelka on Twenty-Five Years of Employment with the Village of Carol Stream. *Resolution read by Trustee LaRocca.*

Trustee LaRocca moved and Trustee Schwarze made the second to approve Resolution No. 2833 Recognizing John Pavelka on Twenty-Five Years of Employment with the Village of Carol Stream. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

4. Proclamation Designating October Breast Cancer Awareness Month. *Proclamation read by Trustee McCarthy.*
5. Addresses from Audience (3 Minutes). *Senator Tom Cullerton updated the Village Board on the progress in Springfield.*

PUBLIC HEARINGS:

CONSENT AGENDA:

Trustee Schwarze moved and Trustee McCarthy made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

Trustee McCarthy moved and Trustee Gieser made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

- 1.** Independent Contractor Agreements for Snowplowing.
- 2.** Ordinance No. 2015-10-21 Amending Section 13-3-27 of the Village Code pertaining to Lawn Sprinkling.
- 3.** Ordinance No. 2015-10-22 Amending Ordinance No. 2008-06-25 Establishing a Fee in lieu of Best Management Practices Program.
- 4.** Resolution No. 2834 Declaring Surplus Property owned by the Village of Carol Stream, Public Works Department.
- 5.** Spring Trail Elementary School PTO-Sound Amplification Permit.
- 6.** Carol Stream Woman's Club-Raffle License.
- 7.** Payment of Regular and Addendum Warrant of Bills.

Trustee Schwarze moved and Trustee Hennessey made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 6 Trustees Hennessey, LaRocca, Gieser, Frusolone, Schwarze and McCarthy

Nays: 0

Absent: 0

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

Independent Contractor Agreements for Snowplowing:

The Village Board approved the Independent Contractor Agreements for snowplowing with S&S Maintenance, AJD Construction & Concrete, D&M Services, Brancato Snow & Ice, and Abbott Tree Care.

Ordinance No. 2015-10-21 Amending Section 13-3-27 of the Village Code pertaining to Lawn Sprinkling:

The Village Board approved adding a provision to the Municipal Code to prohibit the sprinkling of lawn, trees or other vegetation between the hours of 10am and 4pm daily.

Ordinance No. 2015-10-22 Amending Ordinance No. 2008-06-25 Establishing a Fee in lieu of Best Management Practices Program:

The Village Board approved amending the previously adopted Ordinance No. 2008-06-25 that established a fee in lieu of Best Management Practices Program. The amendment revises the terminology from Best Management Practices (BMPs) to Post Construction Best Management Practices (PCBMPs) and creates a new fee schedule.

Resolution No. 2834 Declaring Surplus Property owned by the Village of Carol Stream, Public Works Department:

The Village Board declared specified items surplus and authorized their trade in or otherwise dispose of.

Spring Trail Elementary School PTO – Sound Amplification Permit:

The Village Board approved waiving the fee for the Sound Amplification Permit for their Tiger Trot 5K on October 18, 2015 at Bierman Park. A verbal approval was given at the October 5, 2015 Village Board meeting.

Carol Stream Woman’s Club – Raffle License:

The Village Board approved waiving the license fee and manager’s fidelity bond for their Fall Shopping Jamboree to be held on November 8, 2015 at Joe Cotton Ford.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved payment of the Regular Bills dated October 19, 2015 in the amount \$1,014,528.53. The Village Board approved the payment of the Addendum Warrant of Bills from October 6, 2015 thru October 19, 2015 in the amount of \$523,792.63.

Report of Officers:

Trustee LaRocca congratulated his wife Patty who received a meritorious service award for her efforts with the 10th Mt. Division. She was recognized in Washington D.C. Trustee LaRocca thanked the Village Board, staff and facilitator for their efforts and dedication establishing goals for the Village of Carol Stream. He thanked the Halloween Decorating Contest winners. Congratulations to John Pavelka for your 25 years of service to the Village of Carol Stream. Thank you

Leren Chamberlain and the Young Men's Service League for your service to the Village of Carol Stream.

Trustee Gieser congratulated all the Halloween Decorating Contest winners. Congratulations to John Pavelka for your 25 years of service to the Village of Carol Stream. Thank you Leren Chamberlain and the Young Men's Service League for your service to the Village of Carol Stream. On Sunday, October 25th Benjamin School District will be holding their Fall Festival at Evergreen school. Congratulations to his son Ricky on his 16th birthday and his wife who was recognized by Working Mother's Magazine as one of the 100 Working Mothers of the Year at a ceremony in New York City.

Trustee Schwarze thanked John Pavelka for his 25 years of service. Please shop Carol Stream.

Trustee Hennessey recognized the collaboration that went on to build the Armstrong Park Flood Control Project between the Village of Carol Stream, DuPage County and the Park District and stated this was a good example of how to get things done successfully.

Trustee Frusolone thanked Trustee McCarthy and Village Clerk Czarniecki for helping her with the Park District Haunted House event and the rest of the Village Board for supporting her over the years with Park District events. Trick or Treat hours are on Saturday, October 31st from 3 to 7 p.m.

Trustee McCarthy congratulated all the Halloween Decorating Contest winners. Congratulations to John Pavelka for your 25 years of service to the Village of Carol Stream. Thank you Leren Chamberlain and the Young Men's Service League for your service to the Village of Carol Stream. Please watch out for kids during Halloween.

Village Clerk Czarniecki congratulated all the Halloween Decorating Contest winners. Congratulations to John Pavelka for your 25 years of service to the Village of Carol Stream. Thank you Leren Chamberlain and the Young Men's Service League for your service to the Village of Carol Stream.

Village Attorney Rhodes stated his firm will be working on issues with body cameras, drones and sign regulation requirements.

Village Manager Breinig congratulated all the Halloween Decorating Contest winners. Congratulations to John Pavelka for your 25 years of service to the Village of Carol Stream. Thank you Leren Chamberlain and the Young Men's Service League for your service to the Village of Carol Stream. November 7th is the Pumpkin Recycling event at Town Center from 9 am to noon.

**Regular Meeting – Plan Commission/Zoning Board of Appeals
Gregory J. Bielawski Municipal Center, DuPage County, Carol Stream, Illinois**

All Matters on the Agenda may be Discussed, Amended and Acted Upon

October 26, 2015

Community Development Director Donald Bastian called the Regular Meeting of the Combined Plan Commission/Zoning Board of Appeals to order at 7:00 p.m. and requested a nomination for an Acting Chairman in the absence of Chairman Christopher. Commissioner Petella Meneghini nominated Commissioner Creighton and Commissioner Meneghini second the nomination it was passed by unanimous vote. Acting Chairman Creighton directed Secretary Roberta Vogel to call the roll.

The results of the roll call vote were:

Present: Acting Chairman David Creighton and Commissioners Dee Spink, Frank Petella, John Meneghini and Charlie Tucek.

Absent: Chairman Angelo Christopher and Frank Parisi.

Also Present: Don Bastian, Community Development Director, Roberta Vogel, Secretary, Swati Pandey, Development Services Technician, and a representative from DuPage County Court Reporters.

MINUTES:

Commissioner Spink moved and Commissioner Meneghini made the second to approve the minutes of the meeting of August 24, 2015.

The results of the roll call vote were:

Ayes: 5 Acting Chairman Creighton and Commissioners Petella, Tucek, Meneghini and Spink.

Nays: 0

Abstain: 0

Absent: 2 Chairman Christopher and Commissioner Parisi.

PUBLIC HEARING:

Commissioner Spink moved and Commissioner Petella made the second to open the Public Hearing.

The motion passed by unanimous voice vote.

**Case # 15247 Goalaso Soccer Training, 236 Westgate Drive
Special Use – Private Recreation Use**

Acting Chairman Creighton swore in the witness, Jim Froslid, President of Goalaso Soccer Training, 1022 Deerglen Court, Glen Ellyn, IL 60137.

Mr. Froslid states that he is the President of Goalaso Soccer Training and he has a short presentation. Mr. Froslid states the mission of the business. States the coaches teach core skills of the game working

with 8-10 players at a time in one hour fast paced sessions testing players mentally and physically. Mr. Frosolid gives his background as a soccer player and volunteer coach in Glen Ellyn Park District and explains his intentions and his motivation for the business. Mr. Frosolid explains the additional use for the facility as a rental facility for other groups. Mr. Frosolid states the scope of his target customer, explains the traffic flow, parking and the layout, egress and materials that will be used in the facility.

Acting Chairman Creighton asks for any questions from the audience.

There is one question asked from the audience, no name given. Is it an indoor or outdoor facility?

Mr. Frosolid states it is an indoor facility and states the size.

Acting Chairman Creighton asks Mrs. Pandey for the staff report.

Mrs. Swati Pandey states the applicant is requesting a Special Use Permit in accordance with §16-10-2(B)(13) of the Carol Stream Zoning Code to allow for the operation of a private recreation use in the I Industrial District at 236 Westgate Drive. Mrs. Pandey states the key features of the business and the hours of operations including the peak hours of operations and the maximum occupancy anticipated in the building. States the general floor plan was well explained by the applicant. The east entrance will be used by the participants and the rear access will be for employee use only. Mrs. Pandey states the other tenant at 232 Westgate Drive was also a Special Use approval and explains the surrounding properties also contain a mix of service, office and light industrial uses and limited semi-truck traffic. Goalaso Soccer training would have different peak business hours that would be complimentary with regards to traffic and parking requirements. Mrs. Pandey states the parking access for Goalaso Soccer Training has been the focus of the staff and states the requirements for parking based on occupancy in the building as provided by the applicant. In order to provide the adequate parking the applicant has worked with the neighboring properties to allow the use of their parking lot during non-business hours for Goalaso Soccer to use. Mrs. Pandey explains the table in the staff report for parking. Mrs. Pandey states the property maintenance issues stated in the staff report and explains staff will be working separately on those issues. Mrs. Pandey states staff recommends approval subject to conditions on page seven of the staff report.

Acting Chairman Creighton asks the Plan Commission for any questions.

Commissioner Petella asks about payment to the neighboring properties for use of parking, what the anticipated number of occupants during the day would be, what would the peak season be, confirms the rear entrance will not be used for participants but staff only and if there are any other common areas besides the parking.

Mr. Frosolid states he had not addressed payment for parking but has discussed listing them as additional insured, states peak time is from November to the end of March, day time hours will not be the peak hours, the rear entrance will be used for staff only and the only common area would be the parking lot and explains the layout of the interior.

Commissioner Spink asks about the padding on the walls, which walls will be protected, asks if all the age groups will be mixed and asked since you have birthday party rentals would there be tournaments there as well and also asks about the evaluation of each child and what the advertising techniques are. Commissioner Spink also asks about First Aid and CPR, and about vending machines.

Mr. Frosolid explains both walls will have the blue protective padding and the other two walls will have the netting because they are open, he states he will have age brackets at the two fields and that the facility is a training facility not a game facility with parents dropping off and picking up, he states that they have age group evaluations and they separate the children into age and skill levels to train together, states his advertising is mostly by word of mouth and would not do too much advertising, states his goal is to

branch out into the other the communities for a larger customer base. Mr. Frosolid states he has trained staff on procedures for emergency vehicle access but does not have CPR or First Aid certified staff but is willing to look into it and states that there will be vending machines available.

Commissioner Tucek asks if the current space is empty.

Mr. Frosolid states there is currently a vending company occupying the space that will be vacating.

Commissioner Meneghini asks about ratio adult to child, asked about certification that Mr. Frosolid would need to have this type of instruction capability.

Mr. Frosolid states each field will have a 1-8 to 10 ratio, typically not more but could be less, Mr. Frosolid state he currently has a National D License which includes first aid.

Acting Chairman Creighton asks about the parking being available on Westgate and the neighboring street to the west of the building and if there is a walkway from that road on the west side of the building.

Mr. Frosolid states there is no walk way but the space between the buildings would adequate space to walk.

Mr. Bastian states the road is not in the Village and that there is a solid fence across the rear of all of the industrial properties and there would not be a way to access the property.

Commissioner Meneghini moved and Commissioner Petella made the second to approve the request with the staff recommendations.

The results of the roll call vote were:

Ayes: 5 Acting Chairman Creighton and Commissioners Petella, Tucek, Meneghini and Spink.

Nays: 0

Abstain: 0

Absent: 2 Chairman Christopher and Commissioner Parisi.

Mr. Bastian reminded the applicant that this request will go before the Village Board on Monday, November 2, 2015, at 7:30 PM for final action.

**Case # 15271 Crystal Filling, Inc. 518 Randy Road
Special Use Permit – Outdoor Activates and Operations**

Acting Chairman Creighton swore in the witness, Krzysztof Poplawski, President of Crystal Filling, Inc. 272 E. Red Oak Ave., Bensenville, IL.

Mr. Poplawski states he would like to move his business presently in Elk Grove Village to Carol Stream for a bigger facility and to do so he would need to install an outdoor tank to store alcohol for the business; it is too expensive to deliver from the Wisconsin supplier.

Acting Chairman Creighton asked for any audience questions. No audience questions.

Acting Chairman Creighton asked Don Bastian for the Staff Report.

Mr. Bastian stated that Elk Grove Village-based Crystal Filling, Inc., which manufactures base solutions for perfumes, is looking to relocate to the currently vacant building at 518 Randy Road in Carol Stream. One of the components of the base solutions that Crystal Filling manufactures is denatured ethanol, and Crystal Filling would like to install a 2,000 gallon tank outside behind the building to allow a larger quantity of denatured ethanol to be stored on-site, thereby enabling more efficient operations. As the Village has viewed similar outdoor tank installations as constituting an *outdoor activity and operation*, which is listed as a Special Use in the Industrial District, Krzysztof Poplawski, President of Crystal Filling, Inc., is seeking approval of a Special Use Permit to allow for the installation of the outdoor tank. Mr. Bastian states the location of the tank is behind the building the tank would be placed on a pad and be 15 feet 8 inch in height, there would be a 2 foot 2 inch concrete containment wall built around the perimeter of the concrete slab that would be large enough to hold the contents of the tank in the event of a leak or failure. Mr. Bastian explains the process of moving the substance to the building for use in production. Typically the staffs concern is the appearance of the tank from the street in this case the building is twenty feet tall and the tank is 15 feet 8 inches so the tank should be completely screened from Randy Road by the building. We did recommend the tank be shifted five feet further west and at that location it would be completely blocked from Randy Road. The applicant has agreed to the new location. Mr. Bastian explains the building permit process and code requirements and needed approvals from the office of the state Fire Marshal for the installation of the tank. Mr. Bastian also states the property maintenance issues the applicant would need to address and the applicant has agreed to comply. Mr. Bastian states staff recommends approval of the Special Use Permit for the outdoor tanks subject to the conditions on page four of the staff report.

Acting Chairman Creighton asked for questions from the Plan Commissioners.

Commissioner Tucek asks about the off load of the product, will it be a complete back load from the street to the back corner of the building, and asks about the reverse move on the street.

Mr. Poplawski states yes the truck would backup to the tank.

Mr. Bastian states Randy Road is not a road that on street maneuvering is not allowed.

Commissioner Meneghini asks how long Mr. Poplawski has been in business and how many employees he would have.

Mr. Poplawski states since 1998, and he has 6-8 employees.

Commissioner Petella asks about parking and delivery of the product.

Mr. Poplawski states that the west side of the building will be employee parking and the east side of the building will be delivery.

Commissioner Spink, no questions.

Acting Chairman Creighton asks about the chemical dangers and what safeguards are in place. Acting Chairman Creighton asks if moving the tank five feet further will affect the delivery capabilities.

Mr. Poplawski states it is flammable and after it's mixed with 30% water it is less flammable. Mr. Poplawski states he does not think so.

Commissioner Petella made the motion to recommend approval and Commissioner Meneghini made the second to approve the request with staff recommendations.

The results of the roll call vote were:

Ayes: 5 Acting Chairman Creighton and Commissioners Petella, Tucek, Meneghini and Spink.

Nays: 0

Abstain: 0

Absent: 2 Chairman Christopher and Commissioner Parisi.

Donald Bastian reminded the applicant that this request will go before the Village Board on Monday, November 2, 2015 at 7:30 PM for final action.

Commissioner Meneghini moved and Commissioner Spink made the second to close the Public Hearing.

The motion passed by unanimous vote.

NEW BUSINESS:

Commissioner Petella moved and Commissioner Spink made the second to cancel the meeting for November 9, 2015.

The motion passed by unanimous vote.

Mr. Bastian starts the discussion of administrative approval for certain outdoor activities in the Industrial District. The Plan Commission discusses the possibility for a text amendment so the staff could approve outdoor activity requests of a similar nature to Case # 15271 at 518 Randy Road.

The PC/ZBA unanimously directed the staff to prepare a draft text amendment for consideration.

ADJOURNMENT:

At 7:55 p.m. Commissioner Meneghini moved and Commissioner Petella made the second to adjourn the meeting.

The motion passed by unanimous vote.

FOR THE COMBINED BOARD

Recorded and transcribed by,

Roberta Vogel
Community Development Secretary

Minutes approved by Plan Commission on this ____ day of _____, 20____.

Chairman

**A RESOLUTION HONORING TAMMY LOVERDE
UPON HER RETIREMENT FROM THE
VILLAGE OF CAROL STREAM POLICE DEPARTMENT**

WHEREAS, Tammy LoVerde joined the Carol Stream Police Department as a Police Officer on July 01, 1997; and,

WHEREAS, Tammy LoVerde served as a certified Juvenile Officer, Field Training Officer, Evidence Technician, Arson Investigator, Officer In Charge, Corporal, STOPS Instructor and SIMS Instructor; and,

WHEREAS, Tammy LoVerde served as a Detective from October 2001 through January 2004; and,

WHEREAS, Tammy LoVerde received the Chief's Award of Merit for her work during a child abduction homicide investigation; and,

WHEREAS, Tammy LoVerde received numerous awards and commendations; and,

WHEREAS, Tammy LoVerde, after 18 years of public service with the Carol Stream Police Department has made the decision to retire from public service.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, on behalf of all the former and present elected and appointed officials and residents of Carol Stream, that:

SECTION 1: The services and dedication displayed by Tammy LoVerde to the Village of Carol Stream and her accomplishments in the field of law enforcement are hereby recognized and commended.

SECTION 2: Tammy LoVerde is wished the very best of happiness and health in her retirement.

This Resolution shall be in full force and effect from and after its passage and as approved by law.

PASSED AND APPROVED ON THIS 2nd DAY OF NOVEMBER, 2015.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

**A RESOLUTION HONORING
DIANE WELLS UPON HER RETIREMENT FROM THE
VILLAGE OF CAROL STREAM POLICE DEPARTMENT**

WHEREAS, Diane Wells joined the Carol Stream Police Department as a Police Officer on September 09, 1991; and,

WHEREAS, Diane Wells served as a certified Juvenile Officer, Field Training Officer, Crisis Negotiator, a member of the Honor Guard, Officer In Charge, Corporal, and served as a Trustee on the Pension Board; and,

WHEREAS, Diane Wells served as a School Resource Officer for Jay Stream School and D.A.R.E. Officer for all elementary schools of Carol Stream School District 93 from September 2006 through June 2012; and,

WHEREAS, Diane Wells was promoted to the rank of Sergeant on May 18, 2015; and,

WHEREAS, Diane Wells received numerous awards and commendations; and,

WHEREAS, Diane Wells, after 24 years of public service has made the decision to retire from public service with the Village of Carol Stream Police Department.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, on behalf of all the former and present elected and appointed officials and residents of Carol Stream, that:

SECTION 1: The services and dedication displayed by Diane Wells to the Village of Carol Stream and her accomplishments in the field of law enforcement are hereby recognized and commended.

SECTION 2: Diane Wells is wished the very best of happiness and health in her retirement.

This Resolution shall be in full force and effect from and after its passage and as approved by law.

PASSED AND APPROVED ON THIS 2nd DAY OF NOVEMBER, 2015

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarniecki, Village Clerk

A RESOLUTION HONORING JOE COTTON ON HIS 80TH BIRTHDAY

WHEREAS, on November 2, 1935, Joe Cotton was born in rural Alabama in the town of Warrior; and

WHEREAS, when he was 20 years old, Joe Cotton moved to Chicago and accepted an opportunity to sell automobiles; and

WHEREAS, during his early years in the auto sales profession, Joe Cotton worked tirelessly at his trade, made sacrifices and took advantage of every opportunity that resulted from his dedication and hard work; and

WHEREAS, in 1974, Joe Cotton became a partner in a new Ford dealership located in Carol Stream at the northwest corner of Gary and North Avenues; and

WHEREAS, from its opening in the late summer of 1974, Joe worked tirelessly to establish his dealership as the premiere Ford franchise in DuPage County; and

WHEREAS, in addition to his entrepreneurial spirit, Joe Cotton cultivated a reputation of community service through his dealership's generous support of civic institutions and local causes of interest in the Carol Stream community.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, on behalf of all of the former and present elected and appointed officials and residents of Carol Stream:

SECTION 1: That Joe Cotton is congratulated on his 80th Birthday and wished happiness and continued health as he celebrates with family and longtime friends.

SECTION 2: That Joe Cotton is thanked for his 41 year investment in the local business community and for his 4 decades of generous support of the Carol Stream community.

SECTION 3: This Resolution shall be in full force and effect from and after its passage as approved by law.

PASSED AND APPROVED THIS 2th DAY OF NOVEMBER, 2015.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

PROCLAMATION

AGENDA ITEM
C-5 11-2-15-

Designating School Board Members Day 2015

WHEREAS, School board members are elected to sit in trust for their diverse communities, and in that capacity are charged with meeting the community's expectations and aspirations for the public education of their children; and

WHEREAS, School board members are entrusted with the guardianship and wise expenditure of scarce tax dollars, and they are responsible for maintaining and preserving the buildings, grounds, and other areas of the school district that the community has put in their trust; and

WHEREAS, School board members are responsible for providing leadership that ensures a clear, shared vision of public education for their schools, that sets high standards for the education of all students, and requires the effective and efficient operation of their districts; and

WHEREAS, School board members adopt public policy to give voice to that leadership and employ a superintendent to administer board policy, and are also responsible for the regular monitoring of the district's performance and compliance with state policy; and

WHEREAS, School board members selflessly donate countless hours to public service with no compensation; and

WHEREAS, Employers are supportive of their employees who serve as school board members, generously lending support and time; employers give their employees the opportunity to better serve the needs of the school districts and community citizens they represent through sometimes tremendous sacrifice to the employer; and

WHEREAS, Decisions made by school board members directly impact the quality of life in their communities, placing them at the front line of American democracy.

NOW, THEREFORE, BE IT PROCLAIMED THAT I, MAYOR FRANK SAVERINO SR. & THE BOARD OF TRUSTEES OF CAROL STREAM, Du PAGE COUNTY, ILLINOIS in the exercise of its home rule powers does hereby designate

November 15, 2015, as School Board Members Day

in Carol Stream as a way to honor those individuals who devote their time and energy for the education of our children.


PROCLAIMED this 2nd DAY of NOVEMBER 2015.

Frank Saverino Sr. - Mayor

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Donald T. Bastian, Community Development Director 

DATE: October 28, 2015

RE: **Agenda Item for the Village Board meeting of November 2, 2015**
PC/ZBA Case 15247, Goalaso Soccer Training, LLC – 236 Westgate Drive
Special Use Permit – Private Recreation Use

Jim Froslid, Owner of Goalaso Soccer Training, LLC, is seeking approval of a Special Use Permit to operate a private recreation use in the form of a multi-sport children's sports training business in a 10,000 square foot space in a two-tenant industrial building 236 Westgate Drive. The tenant space would be improved with synthetic turf flooring, wall padding, and protective netting on the ceiling. Two training "fields" would be set up, with each field area designed for a maximum of 10 children. One coach per field would provide training and drills on field sports activities such as soccer, lacrosse, baseball and football. The business would be open from 7:00 am to 10:00 pm. Training would be available for children between the ages of 3 and 18. Weekday classes would last one hour, and weekend classes would be 1.5 hours. Peak business activity is anticipated to occur evenings and weekends during the months from November through May. Mr. Froslid has secured permission from neighboring property owners for additional off-site parking if needed.

The staff report presenting the request, with supporting documentation, was transmitted to the Village Board with the Plan Commission/Zoning Board of Appeals (PC/ZBA) packet on October 23, 2015. At its meeting on October 26, 2015, by a vote of 5-0, the PC/ZBA recommended approval of the Special Use Permit to allow for the private recreation use, subject to the conditions contained in the October 26, 2015, staff report.


If the Village Board concurs with the PC/ZBA recommendation regarding the Special Use Permit to allow the Goalaso private recreation use, they should approve the Special Use, subject to the conditions contained within the Ordinance, and adopt the necessary Ordinance.

DTB:db

c: Jim Froslid, Owner, Goalaso Soccer Training LLC (via e-mail)

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Donald T. Bastian, Community Development Director 

DATE: October 28, 2015

RE: **Agenda Item for the Village Board meeting of November 2, 2015**
PC/ZBA Case 15271, Crystal Filling, Inc. – 518 Randy Road
Special Use Permit – Outdoor Activities and Operations

Krzysztof Poplawski, President of Crystal Filling, Inc., is seeking approval of a Special Use Permit to allow for outdoor activities and operations in the form of a 15 foot, 8 inch tall storage tank, to be installed behind the building at 518 Randy Road in the Industrial District. The business, which would be relocating to Carol Stream from Elk Grove Village, manufactures base solutions for perfumes. The 2,000 gallon tank would allow the business to store a greater quantity of denatured ethanol on-site, which the business uses in the production of the base solution, thereby reducing costs and enhancing the efficiency of the business. The tank would not be visible from Randy Road as it would be completely screened by the building. For informational purposes, the tank requires approval from the Office of the Illinois State Fire Marshal.

The staff report presenting the request, with supporting documentation, was transmitted to the Village Board with the Plan Commission/Zoning Board of Appeals (PC/ZBA) packet on October 23, 2015. At its meeting on October 26, 2015, by a vote of 5-0, the PC/ZBA recommended approval of the Special Use Permit to allow for the outdoor tank installation, subject to the conditions contained in the October 26, 2015, staff report.


If the Village Board concurs with the PC/ZBA recommendation regarding the Special Use Permit to allow for the outdoor installation of a storage tank, they should approve the Special Use, subject to the conditions contained within the Ordinance, and adopt the necessary Ordinance.

As an aside, during the October 26 PC/ZBA meeting, staff asked the PC/ZBA whether they would be willing to consider a future Zoning Code text amendment that would allow staff to administratively approve certain outdoor equipment installations or uses in the Industrial District, subject to performance standards to be developed, without the need for formal Special Use approval. The PC/ZBA directed staff to prepare a draft text amendment for review.

DTB:db

c: Krzysztof Poplawski, President, Crystal Filling, Inc. (via e-mail)

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM: Jon Batek, Finance Director 
DATE: October 14, 2015
RE: Staff Recommendation on FY16 Frozen Budget Items

Background

You will recall that the preparation of the FY16 Village Budget was finalized under the threat of significant revenue reduction by the Governor and the State of Illinois. The day after staff presented a proposed balanced General Fund budget to the Village Board, the Governor's State budget address proposed the reduction of income tax distributions from the Local Government Distributive Fund (LGDF) of 50%, which for Carol Stream represented a \$1.9 million loss in revenues.

After sizing up the impact such a revenue loss would have on the General Fund, staff prepared and presented a list of items contained within the FY16 budget which would be frozen and not acted upon until such time as the State finalized its FY16 budget and the risk to LGDF funds was more clearly known. In total, \$1.4 million in detailed line item budget freezes were identified along with the reduction of a planned \$0.5 million transfer to the Capital Projects Fund (for infrastructure rehabilitation projects) to bridge the potential revenue loss.

It was decided at that time that it would be administratively more efficient to adopt a proposed FY16 budget which reflected the vision of the Village Board and freeze/restrict spending on those items identified rather than removing them from the budget altogether and having to amend the document later in the year.

Current Status – Springfield and State-shared Revenues

To date, Springfield continues to operate without a State budget, yet State spending continues to flow on items which are not subject to appropriation such as Legislator and State employee salaries, debt and pension payments along with a host of other court ordered expenditures. There has been no meaningful discussion on the budget impasse and no reason to believe the gridlock in Springfield will be resolved any time in the near future.

Fortunately, LGDF payments to local governments are one of the items which are not subject to annual appropriation by the State Legislature. We have been receiving our current share of State income taxes as scheduled in each month of our FY16 fiscal year thus far. Other State shared revenues that are subject to appropriation have been

suspended, including our share of motor fuel taxes, video gaming taxes, and most recently our share of the State use tax. By the end of October, these suspended revenue payments will exceed \$400,000 and will grow easily by \$150,000 each month thereafter. Some of these funds (motor fuel tax) are earmarked for capital and not immediately needed to complete infrastructure improvements, however their potential loss will certainly have downstream impacts on our long-range Capital Improvement Program (CIP). Remaining funds (local use and video gaming taxes) are General Fund revenues and if not appropriated, will likely be lost and will result in one of two possible outcomes:

1. The reduction of any available General Fund surplus (to be subsequently transferred to the Capital Projects Fund), **OR**
2. A General Fund deficit, and resulting use of available cash reserves by the end of our fiscal year on April 30, 2016.

It is not outside of the realm of possibility that the State may continue to operate without a FY16 budget for the remainder of their fiscal year. This could very well be a vehicle for the Legislature to passively reduce revenues shared with municipalities through their own inaction. Most recently, the State budget director testified that LGDF funds were available for the State's reallocation and use since local governments were sitting on large cash reserve balances.

Current Status – Village Finances

The Village continues to be in excellent financial condition. Following the first four months of our FY16 fiscal year, the Village's General Fund is in a surplus position of \$1.7 million as of August 31, 2015. This is large in part due to the budgetary freezes we implemented before the fiscal year began.

Total revenues have grown by 8% over the same period last year, even with suspended revenues from the State. Interestingly, the strongest performing revenue is the State income tax, with 18% growth over the same four month period last year, producing an additional \$257,000 in income. Understandably, delays in implementing new labor contracts and some non-union compensation adjustments, combined with items that have been frozen have contributed to expenditures which are running 8% below the same period last year. The budgetary freezes are achieving the result that was intended.

Although we have completed nearly half of our current fiscal year, we should operate with some level of caution that the revenues we have received from the State thus far are safe from being recovered through future action by the Legislature. It is difficult if not impossible to guess when and how the State will take action with respect to LGDF or any other State-shared revenues.

Recommendation

The budget freezes at the time they were implemented were intended to serve as a short-term stop gap until the State adopted its new budget so that the determination on the fate of LGDF funds would be known. Once that became clear, we would have the ability to

reassess the frozen items and revise our budget plan accordingly. The current State budget impasse has extended longer than anyone could have reasonably predicted and it does not appear that solutions will be coming from Springfield anytime soon.

Most recently, the Village Board and Executive Staff completed a strategic planning and goal setting exercise on September 28, 2015. One of seven distinct goals the Village Board identified as a priority was the formulation of an action plan with respect to the items frozen within the FY16 budget and to categorize those items and make recommendations as to items that could or should be completed in the current fiscal year versus items that could or should be deferred or reevaluated within the upcoming planning process for the FY17 Village budget.

Staff has completed that evaluation on the schedule attached to this memorandum. Of the total \$1,431,289 of frozen items identified in the adopted budget, **staff is recommending that the Village Board authorize unencumbering a total of \$640,207 or 45% of those funds for expenditure in the current FY16.** With respect to the remaining 55% of the items identified to remain encumbered, most of these involve items where it is already too late to implement due to the passage of time or that cannot be reasonably expected to be completed within the remaining fiscal year due to lack of staff resources or other factors.

These recommendations come to the Village Board with the realization that the use of cash reserve balances may ultimately be necessary to complete these items in the event of adverse action by Springfield with respect to State-shared revenues. Also based on the Village Board goal setting exercise, it was my sense that there was general agreement on the following:

1. It is difficult if not impossible to predict the timing or magnitude of adverse revenue actions on the part of Springfield.
2. While the Village Board and staff acknowledge the risk associated with unencumbering some funds in the current fiscal year, they also recognize that continued inaction on many of the frozen items is becoming less of an option with respect to maintaining current service levels, as well as implementing previously identified Village Board goals and their vision for the community (Staffing, Technology, Infrastructure).
3. There is general Village Board support for looking at exploring new revenue sources or expanding current revenue sources or both so that the vision and priorities of the Board can be realized. This was a separately identified priority of the Board which will be addressed in the coming months.

It is staff's recommendation to place this item on the Village Board's November 2, 2015 agenda for consideration and approval.

Village of Carol Stream
Budget Deferrals Based on 50% State Reduction of Income Tax Funds
For the Fiscal Year May 1, 2015 to April 30, 2016

Department	Budgetary Account	Subject	Revised	Keep	Unfreeze ²	One-time - O	Notes
			7/8/2015	Frozen ¹		Recurring - R	Both - B
Info. Systems	Software Maint.	Paperless agenda system	9,000	9,000		R	Not enough time, revisit in FY17
Info. Systems	Software Maint.	Web forms/customer interaction software	9,900	9,900		R	Not enough time, revisit in FY18
Leg. Board	Comm. Service Pgms.	DuPage Senior Citizens Council contrib.	8,400		8,400	R	Discuss with Village Board
Municipal Building	Facility Improvements	Village Hall maintenance updates	375,000	300,000	75,000	O	Design FY16, Improvements in FY17
Municipal Building	Maintenance and Repair	Farmhouse exterior maintenance project	40,000		40,000	O	
Municipal Building	Maintenance Supply	Landscape Materials, VH and Daylily	4,000	4,000		O	Defer to FY17
Municipal Garage	Salaries and Wages	Mechanic Helper (P1)	14,090	14,090		R	Defer to FY17
Municipal Garage	Maintenance and Repair	Garage floor recoating	12,000	12,000		O	Defer to FY17
Municipal Garage	Maintenance and Repair	Tool storage project - scope reduction	16,800	16,800		O	Project complete
Police	Salaries and Wages	Police Officer	80,412		80,412	R	
Police	Salaries and Wages	CST (RCFL Investig.)	70,066	70,066		R	Reevaluate in FY17
Police	Salaries and Wages	Community Service Technician	60,888		60,888	R	
Police	Training	Various training program reductions	63,339	33,339	30,000	R	Partial restore
Public Works	Seasonals	Will come in at least \$3,000 below budget	3,000	1,500	1,500	O	Spend on GPS location - streetlights
Public Works	Maint. and Repair	Door security system	20,000	20,000		O	Defer to FY17
Public Works	Other Equipment	Floor cleaner (purchase used)	8,000	8,000		O	Unit received at no cost
Public Works	Other Equipment	Cut Remaining \$8,000 (donated unit)	8,000	8,000		O	Unit received at no cost
Public Works	Other Equipment	Smart board	4,000		4,000	O	
Public Works	Property Maint.	North Avenue mulch	16,000	16,000		R	Due in FY17
Public Works	Equipment Rental	General reduction	1,000	1,000		R	Reevaluate in FY17
Public Works	Hauling	General reduction	2,500		2,500	R	
Public Works	Other Equipment	Light tower	12,000	12,000		O	Defer to FY17
Public Works	Other Equipment	Tool boxes	2,500		2,500	O	
Public Works	Other Equipment	Generator shelf	2,500		2,500	O	
Public Works	Equipment Rental	General reduction	1,200	1,200		R	Reevaluate in FY17
Public Works	Training	APWA Snow/Ice conference	3,000	3,000		R	Time past
Public Works	Telephone	General reduction	530		530	R	
Public Works	Training	IPSI conference	1,200	1,200		R	Reevaluate in FY17
Public Works	Salaries and Wages	Asst Superintendent of Operations	69,959	-	69,959	R	Release to PW Department restructuring
Grand Total			\$ 1,431,289	\$ 791,082	\$ 640,207		
				55%	45%		


¹ **Keep Frozen.** Inclusion in this category means that the item was time sensitive and opportunity to complete has already passed, it is unlikely that the item could be initiated or completed in the current year based on other priorities or time restraints or that staff feels that it would more appropriately be deferred into next fiscal year budget planning.

¹ **Unfreeze.** Inclusion in this category means that it is desirable complete or begin work on the particular item in the current FY16. This can also indicate funding should be released to fund other projects as identified in the notes.

Village of Carol Stream
Budget Deferrals Based on 50% State Reduction of Income Tax Funds
For the Fiscal Year May 1, 2015 to April 30, 2016

Department	Budgetary Account	Subject	Revised	Keep	Unfreeze ²	One-time - O	Notes
			7/8/2015	Frozen ¹		Recurring - R	
						Both - B	
Administration	Training	ICMA Conference	\$ 2,500	2,500		R	Time past
Administration	Training	FEMA Public Info Officer Conference	1,000	1,000		O	Time past
Community Dev.	Consultant	Digitize old microfilm	20,000	20,000		R	Not enough time, revisit in FY17
Community Dev.	Consultant	Code consulting - crime free housing	5,000	5,000		R	Not needed at present
Community Dev.	Consultant	Reduce property inspection program	15,000	15,000		N/A	Program ending - CD Dept restructuring
Community Dev.	Telephone	Communications for field computers	1,080	1,080		R	Not needed at present, need in FY17
Community Dev.	Overhead Sewer	Eliminate program	2,500	2,500		R	Not needed at present
Community Dev.	Software Maint.	Permit software	90,000		90,000	B	Begin in FY16, continuing into FY17
Community Dev.	Telephone	Communications for field computers	540	540		R	Not needed at present, need in FY17
Community Dev.	Consultant	Branding / marketing consultant	25,000	25,000		O	Not enough time, revisit in FY17
Community Dev.	Printed materials	Promotional material	3,000	3,000		O	Not enough time, revisit in FY17
Community Dev.	Training	APA Conference	2,500	2,500		R	Will not attend this year
Community Dev.	IMRF	Glees Payment accrued back to FY15	11,000	11,000		O	Savings over budget
Employee Relations	Consultant	Health insurance evaluation	10,000	10,000		O	Will not need
Employee Relations	Consultant	Staff leadership and development program	15,000	15,000		O	Not enough time, revisit in FY17
Employee Relations	Meetings	General reduction	410		410	R	
Employee Relations	Personnel Hiring	General reduction	2,500	2,500		R	Will not need
Employee Relations	Reference Materials	Supervisory development books	200		200	O	
Employee Relations	Training	Supervisory training, Cert. Labor Relations	7,925	6,925	1,000	R	Do superv. Training, defer Cert Labor Rel.
Employee Relations	Wellness	Cut Fitbit Rewards Program by 50%	5,000	5,000		O	Will not need
Engineering	Telephones	Communications for field computers	960	960		R	Not needed at present, need in FY17
Engineering	Software Maint.	Asset and operations management software	160,000	90,000	70,000	B	Begin FY16, finish FY17
Engineering	Property Maint.	Stream flow obstruction program	5,000		5,000	R	Roll into FY16 program
Engineering	Salaries and Wages	Engineering seasonal employee	8,397	8,397		R	Time past
Engineering	Training	National professional conference	1,650	1,650		R	Time past
Finance	Dues and Subscrip.	Discontinue CAFR award program	435	435		R	Time past
Finance	Small Equipment	Replacement office chairs	1,000		1,000	O	
Finance	Small Equipment	Replacement document shredder	5,000		5,000	O	
Finance	Software Maint.	Accounts receivable system upgrade	10,000	10,000		B	Not enough time, revisit in FY17
Finance	Training	MUNIS software conference	2,050	2,050		R	Conference changed to FY17
Finance	Dues and Subscrip.	Eliminate GFOA membership	250	250		R	Time past
Finance	Operating Supplies	Budget covers/dividers (budget on-line only)	300	300		N/A	Will eliminate for on-going savings.
Info. Systems	Salaries and Wages	Information Services Technician (PT)	28,408		28,408	O	Release to IS Dept. staff restructuring
Info. Systems	Computer Equipment	Community Development field computers	6,000	6,000		O	Not needed at present, need in FY17
Info. Systems	Computer Equipment	Community Development field printers	1,400	1,400		O	Not needed at present, need in FY17
Info. Systems	Computer Equipment	Engineering Inspector field computers	10,000		10,000	O	
Info. Systems	Other Equipment	Copier - Employee Relations Department	8,000		8,000	O	
Info. Systems	Other Equipment	Copier - Engineering Service Department	8,000		8,000	O	
Info. Systems	Other Equipment	Security Camera Upgrades	35,000		35,000	O	

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Adam Frederick, Civil Engineer II 
DATE: October 27, 2015
RE: 2015 Joint and Crackfill Project – Final Payment and Acceptance


In September of 2015 the Village Board approved the referenced project to Denler Inc. of Mokena, IL in the amount of \$108,680.00. The final invoice based on the actual pounds of material used was \$99,641.12.

This is \$9,038.88 or 8.3% under the original contract, and \$35,358.88 or 26% less than the budget of \$135,000.00.

Staff therefore recommends final acceptance of the 2015 Crackfilling Project and final payment in the amount of \$99,641.12 to Denler Inc.

cc: James T. Knudsen, Director of Engineering Services
Jon Batek, Finance Director
Phil Modaff, Director of Public Works
Bill Cleveland, Assistant Village Engineer

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Adam Frederick, Civil Engineer II 
DATE: October 27, 2015
RE: 2015 Pavement Patching Project – Change Order No. 1, Final Payment and Acceptance

In September 2015 the Village Board awarded the referenced project to Brothers Asphalt Paving in the amount of \$93,058.00.

The final field measured quantities bring the contract to \$97,778.00 which is \$4,720.00 (5%) over the contract amount. Overages are due to extra patchwork being completed as part of this project that was previously scheduled to be completed as part of the Drainage Improvements Project. Even with the overage, the project is \$21,222.00 or 17.8% less than the budget of \$119,000.00. A portion of the remaining funds will be used to pay Meade Electric, DuPage County's Traffic Signal maintenance contractor, for the installation of new traffic signal loops that were interrupted by the Village's patchwork.

Staff recommends approval of Change Order No. 1 and final payment to Brothers Asphalt Paving, in the amount of \$97,778.00 and acceptance of the 2015 Pavement Patching Project.

Cc: James T. Knudsen, Director of Engineering Services
Jon Batek, Finance Director
Phil Modaff, Director of Public Works
William N. Cleveland, Assistant Village Engineer

CHANGE ORDER NO.

PROJECT: 2015 Pavement Patching

DATE OF ISSUANCE: 10/27/15

OWNER: Village of Carol Stream

CONTRACTOR: Brothers Asphalt Paving

You are directed to make the following changes in the Contract Documents:

Description: Pavement Patching Services

Purpose of Change Order: Change in contract price based on final field measured quantities.

**Attachments: Pay Estimate
No. 1 – Final**

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIME:

Original Contract Price:	\$	93,058.00	Original Contract Time:	Oct. 27, 2015
Previous Change Orders:	\$	0	Change from previous Change Orders:	None
Current Contract Price:	\$	97,778.00	Current Contract Time:	October 27, 2015
Net increase/(decrease) of this Change Order:	\$	4,720.00	Net increase of this Change Order:	
Contract Price with this Change Order:	\$	97,778.00	Contract Time with this Change Order:	

Pursuant to Public Act 85-1295, the circumstances which necessitate this Change Order were not reasonably foreseeable at the time the Contract was signed, were not within the contemplation of the Contract as signed, and are in the best interest of the Village.

RECOMMENDED:
Engineering Services Dept.

APPROVED:
Village of Carol Stream

ACCEPTED:


By: _____
James T. Knudsen
Director of Engineering Services

By: _____
Joseph Breinig
Village Manager

By: Natalie Colletta
Brothers Asphalt Paving
Natalie Colletta
President

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: October 26, 2015

RE: Agenda Item – Recommendation to Award a Contract to ADS LLC for Water System Leak Detection and Survey Services

The FY2016 budget contains funding for leak detection services on the entire Village water system. The benefit of performing leak detection is to find leaks on the water system which have not yet surfaced but which are resulting in water loss. The last time leak detection was performed was in 2013.

In 2014 the Village participated in a consolidated bid process¹ for leak detection services which was led by the Village of Lombard. As the lead agency, Lombard awarded a three-year contract to ADS in May 2014, which included pricing for Carol Stream to be utilized at the Village's discretion². I participated in a review of the original bid documents which were also reviewed and approved by various municipal attorneys. Illinois' Governmental Joint Purchasing Act allows any governmental unit to purchase personal property, supplies and services jointly with one or more other governmental units.

Under the terms of the joint bid ADS will sign the attached Village of Carol Stream contract document and provide a Certificate of Insurance naming the Village as additional insured.

Staff recommends that the Mayor and Board award a contract to ADS LLC for Water System Leak Detection and Survey Services in an Amount Not-to-Exceed \$19,219.20.

Attachments

¹ This was just one of several joint bid efforts carried out by a group of DuPage County municipalities. Others included: spoil hauling, concrete and asphalt work, crack filling, meter testing and emergency on-call services.

² Five other communities participated in the joint bid, including: Burr Ridge, Glen Ellyn, Hinsdale, Villa Park and Winfield

**Village of Carol Stream
Water System Leak Detection and Survey Services**

1. This agreement made and entered into this 2nd day of November, 2015, between the Village of Carol Stream, acting by and through its Mayor and Board of Trustees and ADS LLC.
2. That for and in consideration of the payments and agreements mentioned in Village of Lombard Specifications and Contract Document No. RFB #2014-103, attached hereto, ADS LLC agrees with the Village of Carol Stream at his/her own proper cost and expense to furnish the equipment, material, labor, supplies and/or services as provided therein in full compliance with all of the terms of such specifications and contract documents attached hereto.
3. It is understood and agreed that the specifications and contract documents hereto attached, prepared by the Village of Lombard on behalf of multiple municipal agencies including the Village Carol Stream, are all essential documents of this contract and are a part hereof.
4. In witness whereof, the said parties have executed these presents on the date above mentioned.

=====

(Village Seal)

VILLAGE OF CAROL STREAM

Attest:

By: _____
Village Clerk

By: _____
Mayor

=====

IF A CORPORATION

(Corporate Seal)

CORPORATE NAME

Attest:

By: _____
Secretary

By: _____
President

SUBSCRIBED AND SWORN BEFORE ME

This _____ day of _____, 2015.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

CONTRACT - Page Two of Two

IF A PARTNERSHIP

_____ (Seal)

PARTNERS DOING BUSINESS UNDER THE NAME OF

SUBSCRIBED AND SWORN BEFORE ME

This _____ day of _____, 2015.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

IF AN INDIVIDUAL

_____ (Seal)

SUBSCRIBED AND SWORN BEFORE ME

This _____ day of _____, 2015.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

VILLAGE OF LOMBARD

CONTRACT DOCUMENT NUMBER RFB #2014-103 Water System Leak Detection Survey & Services

This agreement is made 15th day of May, 2014 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and ADS LLC of Huntsville, AL hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:

(The description, quantities and proposal prices are stated here)

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - a. Specification and Contract Document no. RFB #2014-103 for Water System Leak Detection Survey & Services, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document No. RFB #2014-103 - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Specifications and Specification Deviation Form
 - b. The Contractor's Bid Proposal Dated May 9, 2014.
 - c. Required Performance and Payment Bonds and Certificate of Insurance

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the services which are the subject matter of this Contract the total sum of \$11,347.50 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.

3. Contractor shall not delegate the duties involved in the performance of the services which are the subject matter of this Contract without the written approval of the Village.
4. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.
5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith T. Giagnorio, Village President, and the Contractor have hereunto set their hands this 15th day of May, 2014.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this 20~~th~~ day of July, 2014.

Individual or Partnership _____ Corporation (LLC)

[Signature] Treasurer
By _____ Position/Title

[Signature] Asst Secretary
By _____ Position/Title

ADS LLC
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 15th day of May, 2014.

[Signature]
Keith T. Giagnorio
Village President


Attest:

[Signature]
Sharon Kuderna
Village Clerk

Bid Opening Tabulation Form

DATE: 5-May-14		NAME & ADDRESS OF BIDDER	WachsWater Services 801 Asbury Dr. Buffalo Grove, IL 60089			M.E. Simpson Co., Inc. 3406 Enterprise Ave. Valparaiso, IN 46383			Water Loss Systems, Inc. 28409 Aiken Dr. Clarksburg, MD 20871			ADS LLC 1300 Meridian St., Suite 300 Huntsville, AL 35801		
TIME: 11:00 AM														
DOCUMENT # 2014-103														
DOCUMENT NAME: Water System Leak Detection & Survey Services														
EXCEPTIONS														
NO	ITEM	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3	
BASE BID														
1	Burr Ridge		\$22,525.00			\$14,280.00			\$15,675.00			\$13,041.60		
2	Carol Stream		\$32,900.00			\$22,900.00			\$21,000.00			\$19,218.20		
3	Glen Ellyn	\$34,545.00	\$34,545.00	\$34,545.00	\$23,000.00	\$23,000.00	\$23,000.00	\$22,050.00	\$22,050.00	\$22,050.00	\$19,624.50	\$20,180.18	\$20,736.80	
4	Hinsdale	\$19,270.00	\$19,270.00	\$19,270.00	\$12,300.00	\$12,300.00	\$12,300.00	\$13,300.00	\$13,300.00	\$13,300.00	\$10,847.00	\$11,250.96	\$11,654.80	
5	Lombard	\$38,850.00	\$38,850.00	\$38,850.00	\$25,500.00	\$25,500.00	\$25,500.00	\$28,500.00	\$28,500.00	\$28,500.00	\$23,895.00	\$23,337.60	\$24,034.00	
6	Villa Park	\$18,800.00	\$18,800.00	\$18,800.00	\$12,000.00	\$12,000.00	\$12,000.00	\$13,200.00	\$13,200.00	\$13,200.00	\$10,880.00	\$10,982.40	\$11,312.00	
7	Winfield	\$10,128.00	\$10,128.00	\$10,128.00	\$8,480.00	\$8,480.00	\$8,480.00	\$10,000.00	\$10,000.00	\$10,000.00	\$8,753.85	\$8,919.77	\$9,094.34	
Total Per Year		\$122,693.00	\$177,918.00	\$122,693.00	\$79,250.00	\$118,400.00	\$79,250.00	\$84,050.00	\$120,725.00	\$84,050.00	\$68,700.35	\$103,834.89	\$73,824.94	
Total for Contract			\$423,304.00			\$274,800.00			\$288,825.00			\$247,459.98		
DISCOUNT														
1	Burr Ridge													
2	Carol Stream	Y or N	N		Y or N	N		Y or N	N		Y or N	N		
3	Glen Ellyn	Y or N	N		Y or N	N		Y or N	N		Y or N	N		
4	Hinsdale	Y or N	N		Y or N	N		Y or N	N		Y or N	N		
5	Lombard	Y or N	N		Y or N	N		Y or N	N		Y or N	N		
6	Villa Park	Y or N	N		Y or N	N		Y or N	N		Y or N	N		
7	Winfield	Y or N	N		Y or N	N		Y or N	N		Y or N	N		
EMERGENCY RESPONSE RATE														
1	Regular Hours (Hour)	\$195.00			\$375.00 1st hour \$195.00 each hour after			\$500.00			\$225.00 per hour - 2 hour min			
2	After Hours (Hour)	\$294.00			\$500.00 1st hour \$215.00 each hour after			\$750.00			\$350.00 per hour - 2 hour min			
3	After Hours Response Time (Minutes)	90 min			90 min			90 min			120 min			

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM: Philip J. Modaff, Director of Public Works 
DATE: October 27, 2015
RE: Motion to Waive Competitive Bidding and Approve Purchase of Large Water Meters

Since January 2015 Public Works has worked with a vendor to test a portion of the large water meters (two-inch and above) to help identify potential unaccounted for water loss. Meters are being replaced as test results identify those which are under-recording consumption. We have also replaced some larger meters that are in excess of twenty years in age. The Village Board has approved two previous requests to purchase large meters since January, and we are now at a point when additional meters are needed.

Prior to the most recent purchases approved by the Village Board staff evaluated the various large meter options and selected the Sensus Omni meter as the most attractive option due to its excellent performance ratings and maintenance history as reported by the American Water Works Association (AWWA). This meter style is compatible with our meter reading equipment, is the lowest price of meters in this class, and is available for purchase through an authorized sole-supplier located here in Carol Stream (HD Supply). A proposal from HD Supply is attached for thirty-one (31) new meters (and necessary accessories) in the amount of \$45,717.00. HD Supply has maintained the pricing offered in the purchases approved by the Village Board in April and July 2015.

It is recommended that the Mayor and Board waive the competitive bidding process and approve the purchase of large water meters from HD Supply in the amount of \$45,717.00.

Attachment

HD SUPPLY[®]

WATERWORKS

PS Bid #: JCA229307
Job Name: CAROL STREAM METER BID
Location: CAROL STREAM, IL
Customer: VILLAGE OF CAROL STREAM
Engineer: RON ROEHN
Bid date: 10/21/15

Salesman: JIM ALWORTH
Branch: HD SUPPLY - CAROL STREAM
Phone: (630) 665-1800
Fax: (630) 665-1887
Mobile: (630) 514-4197

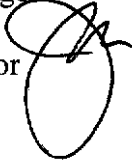
Seq#	Qty	Description	Units	Price	Ext. Price
10	4	4" SENSUS OMNI C2 METER (23" LAY LENGTH)	EA	2,480.00	9,920.00
20	16	3" SENSUS OMNI C2 METER (17" LAY LENGTH)	EA	1,395.00	22,320.00
30	7	2" SENSUS OMNI C2 METER (17" LAY LENGTH)	EA	1,101.00	7,707.00
40	4	2" SENSUS OMNI C2 METER (15.25" LAY LENGTH)	EA	1,101.00	4,404.00
50	4	4" X 0'-7/8" FLG FILLER	EA	145.00	580.00
70	32	3" GASKET & SS B&N'S	EA	14.00	448.00
80	8	4" GASKET & SS B&N'S	EA	23.00	184.00
90	22	2" GASKET & SS B&N'S	EA	7.00	154.00

Sub Total \$45,717.00

Bid Totals

Bid Total \$45,717.00

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM: Jon Batek, Finance Director 
DATE: October 27, 2015
RE: **Final Bond Call (Redemption) – Geneva Crossing TIF Bonds**

Background

The Geneva Crossing Shopping Center project came to fruition through the establishment of a tax increment financing district and the issuance of \$4,690,000 in TIF bonds in 1997 to facilitate site acquisition costs. The term of the original bonds was 20 years which were scheduled to retire on January 1, 2017. These bonds were refinanced in 2005 to produce interest savings and to restructure the debt to better conform with cash flows produced by the development. The refinanced debt had a final maturity date of December 30, 2021, 5 years later than the original bonds.

Last year at about this time, the Village Board authorized the early redemption of the last three years of bonds at a principal cost of \$1,015,000 to be paid from available cash reserves within the TIF fund. This redemption resulted in future interest cost savings of \$306,250 and shortened the final maturity of the bonds to December 30, 2018.

These bonds do not represent a general obligation of the Village and are only secured by incremental property tax revenues produced by the TIF property owners and by a portion of the sales taxes generated within the TIF.

Current Status

Since the partial redemption last year, we have been paying very close attention to the performance of the TIF (especially since the anchor tenant Dominick's closed two years ago in December) with the objective of determining whether additional bonds could be retired early.

The attached **Exhibit A** shows the current cost of fully retiring the bonds as of this coming December 30, 2015 at \$1,167,240. As the calculations indicate, projected cash balances within the TIF fund are now sufficient to fully retire the bonds.

After bonds are fully retired, there will be a projected remaining cash reserve balance of approximately \$328,000. This reserve should be held to address the possibility of future adverse property tax appeals. As you know, the Village in the past has been required to return funds to the County to pay for previous assessment appeals within the TIF.

Given that there are still pending appeals within the TIF, we need to ensure there are sufficient TIF funds on hand to cover these appeals. If there are not, Village funds might be at risk. Once all pending appeals have been closed, we can then entertain closing out the TIF.

Recommendation

I recommend we redeem/call all remaining bonds in conjunction with the next scheduled principal and interest payment date on December 30, 2015. The cost of this redemption to the TIF (after the regularly scheduled principal and interest payment) is \$875,000. The effect of this redemption is highlighted on attached **Exhibit B** and will achieve the following:

1. This will result in the elimination of all outstanding TIF bonds. With a final maturity of December 30, 2015, this is six years sooner than the 2005 refinanced bonds and one year sooner than the debt schedule of the original TIF bond issue.
2. This will result in additional future interest savings of \$85,835, bringing cumulative interest savings from our two early redemptions to **\$392,085**.
3. The TIF will continue to have reserve balances which should be sufficient to address any future adverse assessment adjustments.
4. Completing the debt obligations (and TIF) sooner, will free up sales taxes previously dedicated to the TIF which will benefit Village revenues.
5. Early retirement of the debt, and subsequently the TIF, conforms to our historical practice of selectively and conservatively using this development tool, contrary to many negative reports regarding TIF's in other jurisdictions.

This item will be placed on the November 2, 2015 Village Board agenda for review and consideration. Assuming approval, staff will have adequate time to coordinate the proposed redemption with the bond Trustee prior to December 30th. Please let me know if you have any questions.

VILLAGE OF CAROL STREAM
 DUPAGE COUNTY, ILLINOIS

EXHIBIT A

SENIOR LIEN TAX INCREMENT REVENUE REFUNDING BONDS
 (GENEVA CROSSING PROJECT) SERIES 2005
 SCHEDULE OF DEBT SERVICE TO MATURITY ON BONDS

October 27, 2015

Date	Principal	Rate of Interest (%)	Interest	Total Debt Service	Fiscal Debt Service	Principal	Interest	Projected Payoff Amount
12/30/15	265,000.00	4.70%	27,240.00	292,240.00	370,230.00	265,000	6,228	
06/30/16	-		21,012.50	21,012.50		-		
12/30/16	280,000.00	4.70%	21,012.50	301,012.50	372,775.00	280,000	6,580	
06/30/17	-		14,432.50	14,432.50		-		
12/30/17	290,000.00	4.80%	14,432.50	304,432.50	369,615.00	290,000	6,960	
06/30/18	-		7,472.50	7,472.50		-		
12/30/18	305,000.00	4.90%	7,472.50	312,472.50	370,695.00	305,000	7,473	
	<u>\$1,140,000.00</u>		<u>\$ 113,075.00</u>	<u>\$1,253,075.00</u>		<u>1,140,000</u>	<u>27,240</u>	\$ 1,167,240

Estimated Cash on Hand

As of Sept 30, 2015	\$ 1,476,869
Sales Taxes Increment (Oct 15)	<u>18,619</u>
	\$ 1,495,488

Proj. Cash Position After Bond Retirement \$ 328,248

VILLAGE OF CAROL STREAM
 DUPAGE COUNTY, ILLINOIS

EXHIBIT B

SENIOR LIEN TAX INCREMENT REVENUE REFUNDING BONDS
 (GENEVA CROSSING PROJECT) SERIES 2005
 SCHEDULE OF DEBT SERVICE TO MATURITY ON BONDS

October 27, 2015

	\$ 265,000 4.7%	\$ 280,000 4.7%	\$ 290,000 4.8%	\$ 305,000 4.9%	Total
	12/30/2015	12/30/2016	12/30/2017	12/30/2018	
	6,228	6,580	6,960	7,473	27,240.00
		6,580	6,960	7,473	21,012.50
		6,580	6,960	7,473	21,012.50
			6,960	7,473	14,432.50
			6,960	7,473	14,432.50
				7,473	7,472.50
				7,473	7,472.50
	\$ 6,228	\$ 19,740	\$ 34,800	\$ 52,308	\$113,075.00

Date	Principal	Rate of Interest (%)	Interest	Total Debt Service
12/30/15	265,000.00	4.70%	27,240.00	292,240.00
06/30/16	-		21,012.50	21,012.50
12/30/16	280,000.00	4.70%	21,012.50	301,012.50
06/30/17	-		14,432.50	14,432.50
12/30/17	290,000.00	4.80%	14,432.50	304,432.50
06/30/18	-		7,472.50	7,472.50
12/30/18	305,000.00	4.90%	7,472.50	312,472.50
	<u>\$1,140,000.00</u>		<u>\$ 113,075.00</u>	<u>\$1,253,075.00</u>


Interest Savings - Current Redemption = \$85,835

Interest Savings - All Redemptions = \$392,085

AGENDA ITEM
H-8 11-2-15

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager

FROM: Marc Talavera, Information Systems Director 

DATE: October 27, 2015

RE: **Information Systems Staffing Plan**

The purpose of this memo is to outline proposed changes to the organizational structure of the Information Systems department needed to address current operational deficiencies, to present a recommendation to resolve these shortcomings and to seek Village Board approval.

As a result of the recent departure of both the full time and part time Information Systems technicians and the promotion of the previous Information System's Supervisor to the Information Systems Director position, staff evaluated the current departmental structure and staffing levels. The Information Systems Department provides technology services for all Village departments and is a critical component in aligning the departmental structure with the needs of the organization. Prior to making a recommendation on the staffing needs of the Information Systems Department, staff first needed to understand the technology demands and expectations of the individual departments.

A formal survey was completed with department heads resulting in candid feedback surrounding Information System's performance and future technology expectations as it relates to their department. The findings were not unexpected. Key observations and opportunity areas included the following:

- Staff felt constrained by Information Systems lack of capacity
- There was an expressed need for support hours extend beyond the normal business hours of 8-5 (primarily for Police and Emergency Operations)
- There was an expressed need that Information Systems provide technology based project assistance to departments
- Education and training should be provided on existing and new software/hardware systems
- There was an expressed need to improve the desktop and application performance

After concluding the survey and understanding the technology needs of the Departments, a focus was placed on the Information System's staffing levels needed to effectively maintain sound technology practices related to system support, maintenance and capacity planning. The review of the current staffing levels and the Village technology goals revealed a misalignment of staffing with core technological responsibilities. Due in part to the effects of the economic recession, Information Systems Staffing levels have not kept pace with the Village's increased reliance on technology. Staff feels that if this staffing deficit is not addressed, it will eventually result in an unstable infrastructure and reduced service levels throughout the Village. Support services will not be able to be optimally maintained and other aspects of infrastructure management will not be adequately addressed. (i.e. preventative maintenance, capacity management, trending, strategic planning etc.)

In an effort to better support the technology needs of the user departments and to help address the maintenance demands of a modern IT infrastructure, it is recommended that one (1) additional

Information Systems technician position be added to the current budget and that both unfilled, part-time positions (1 is currently frozen) be eliminated.

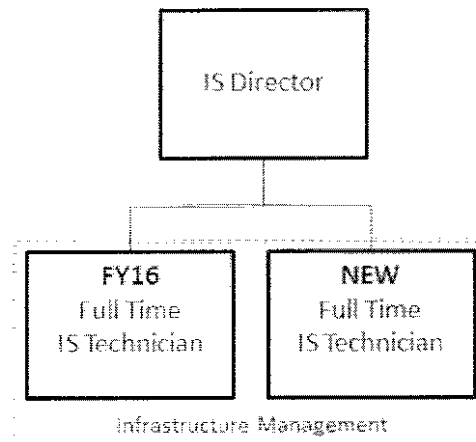
The salary range and responsibilities of the new Information Systems technician will be identical to the current IS Technician position (\$56,933 – \$81,044).

A budgetary impact analysis of the proposed position addition had been conducted by Information Systems, Employee Relations and Finance departments. The personnel costs for the new Information Systems Technician position are projected to fall within the budgeted Information Services personnel cost. The FY16 budgeted personnel and benefits amount is \$279,443 with an expected expense of \$144,143¹. This leaves a budget of \$135,300 available for the new position. The expected wage and benefit cost (FY16) for a new IS Technician would be approximately \$42,000². Concurrently with the recruitment of the new position, staff will look to recruit for the vacant Information Systems technician position with a similar salary cost leaving a surplus in the salary budget of \$51,300. This surplus will be allocated to contractual services to help offset the increase in consulting services needed as a result of the current year staffing shortage.

Below is the proposed organizational structure for the current fiscal year. Subject to Village Board approval of the proposed staffing addition, recruitment would begin immediately for qualified internal and external candidates.

Staff recommends approval of the proposed staffing change.

Proposed Organizational Structure



¹ Includes Information Director and previous technician's wages and benefits

² Assumes a December 1st start date

Village of Carol Stream Interdepartmental Memo

TO: Joe Breinig, Village Manager

FROM: Marc Talavera, Information Systems Director

DATE: October 29, 2015

RE: Police Vehicle Laptop Lease

Included in this year's fiscal budget are funds to replace 7 of the aging laptop computers used by officers in the Police vehicles. As is customary in these installations, a ruggedized laptop is required to withstand the harsh conditions of vehicle computing. Panasonic Toughbook's have historically been the laptop we install in the Police vehicles. Though this equipment is highly reliable and has performed well in our environment, the equipment is expensive (\$4,700/unit) and is arguably overly ruggedized for the confined quarters of a Police vehicle. Until recently, there haven't been many alternatives to the Panasonic product line; however in the last year, there have been some industry shifts.

Prior to purchasing the replacement Panasonic Laptops, staff queried other law enforcement agencies to see if a new trend had emerged in equipping the Police vehicles. It was found that although Panasonic still dominates the market, a growing number of agencies are moving away from Panasonic to alternative brands, most notably Dell. Their experiences have been positive with the switch, which prompted staff to consider this as a viable alternative to Panasonic equipment for our agency.

To ensure the equipment met our needs, staff participated in the Dell sponsored "Try and Buy" program where the equipment was given to the Police Department for 45 days to be used in a Police vehicle to ensure the laptop would fill the needs of the department. At the end of the trial, it was determined that rather than continue to purchase the more expensive Panasonic line, the Dell solution would be the laptop of choice moving forward. The desired end result would be to outfit all (26) Police vehicles with this equipment. In addition to the equipment purchase, the laptops would be enrolled in the Dell exclusive program called accidental damage protection. This program extends the warranty past manufacturer hardware defects and covers any owner accidental damage. ie; coffee spills or a flashlight damaging a screen.

In migrating to the Dell equipment, the expense to equip a car is reduced by \$2,263.41/unit providing a 40% savings per vehicle over what we currently spend using the Panasonic Toughbooks.

Panasonic vs Dell Price Comparison

	Laptop	Docking Station	Antennae/cabling	Total
Panasonic	\$4,700.00	\$850.00	\$150.00	\$5,700.00
Dell	\$2,600.01	\$701.59 ¹	\$134.99	\$3,436.59

Leveraging our full buying power by purchasing the 26 laptops in this fiscal year, we are able to realize a deeper discount, reducing our purchase price even further saving \$335.21/unit. If we were to purchase the equipment in quantity we would save 46% over the Panasonic equipment and almost 10% on the Dell standard contract pricing.

¹ The dock equipment is universal; it doesn't need to be replaced with every new laptop model reducing the refresh expense.

Pricing per unit Comparison

	Laptop	Docking Station	Antennae/cabling	Total
Panasonic	\$4,700.00	\$850.00	\$150.00	\$5,700.00
Dell Quantity < 24	\$2,600.01	\$701.59	\$134.99	\$3,436.59
Dell Quantity 25+	\$2,300.00	\$672.44	\$128.89	\$3,101.33

Purchasing in quantity and replacing the Police laptop equipment (26 units) wasn't budgeted entirely in this year. It is expected that we would replace 7 of the laptops in FY16 with the remainder over the next two years. However, replacing the equipment in quantity provides a substantial savings over our current purchase over time methodology. If the laptops were purchased all at once (using the quantity pricing) the Village saves \$8,716.76 by the end of the 4 year refresh cycle. In addition, existing Police laptops with useful life would be repurposed for field use by the Village staff reducing equipment expense in other areas. In an effort to work within the budget and still realize the savings available to the Village through quantity pricing, staff explored a lease option to purchase the equipment.

A lease was structured to align with a 4 year computer refresh cycle and with an initial payment to match our budgeted funds (\$32,900). This payment option was found to provide a savings (\$10,667.25) over the current purchase over time methodology, had a neutral impact on the FY16 budget and provided the Police department a complete vehicle computer refresh every 4-5 years. It is worth mentioning that purchasing the equipment outright without a lease, did not present a greater savings (\$8,716.76), due to the promotional offer provided through the leasing option. In addition to the aforementioned reasons, the lease is desirable because it helps provide a more predictable budget, establishes a consistent equipment refresh schedule and reduces support overhead by providing a stable computing platform in the vehicles.

Lease Agreement vs Purchasing Outright

	FY16	FY17	FY18	FY19	Total Cost
Purchase over time (½ now ½ later)	\$44,675.67	\$44,675.67			\$89,351.34
4 Year Lease	\$32,899.95	\$15,261.38	\$15,261.38	\$15,261.38	\$78,684.09
Purchase all at once	\$80,634.58				\$80,634.58

The end-of-lease options afford us several ways to complete the lease agreement.

Lease Options

1.	Exercise the option to purchase the products for its then fair market value. (laptop option only)
2.	Exercise the option to purchase the products for \$1.00 (dock option only)
3.	Return all products to lessor at lessee's expense. (laptop or dock option)
4.	Renew the Lease on a fair market renewal basis. (laptop or dock option)

At the end of the lease, the recommendation would be to exercise option 2 for the computer docks as they are flexible and can be used with any Dell computer model and an option 1 to return the old laptops. If the Board approves this lease agreement recommendation, we would enter the 1st year of the lease agreement making the scheduled annual payment (\$32,899.95) using approved funds (\$32,900) from this year's Patrol computer replacement budget. In subsequent years, the currently budgeted (14,250/yr.) computer replacement costs would be removed and replaced with the remaining annual lease expense (\$15,261.38). All equipment has been quoted off the Midwestern Higher Education Compact (MHEC) state contract. Staff recommends the approval of the lease purchase pending the Village attorney's approval of the lease agreement.

For your reference, attached is the Police vehicle list. Please contact me with any questions.

DELL FINANCIAL SERVICES LEASE PROPOSAL
VILLAGE OF CAROL STREAM
 October 28, 2015

Thank you for the opportunity to provide leasing information to you on the proposed acquisition of Dell products. Dell Financial Services (DFS) is a leasing institution fully integrated into Dell Computers' systems and operations allowing you to benefit from one stop shopping for all your hardware, software, peripherals, service, support, and financing needs.

If you have any questions or comments, please don't hesitate to call me at 512-724-5095.
 Thank you for your interest in Dell Financial Services.
 Sincerely,
 Missy Totten
 Dell Financial Services

LEASE PROGRAM: Fair Market Value								
Dell Quote #	Equipment	Unit Price	Qty.	Total Amount Financed	Payment Frequency	Lease Term (months)	Lease Rate Factor	Lease Payments (In Advance)
717965402	Latitude 14	\$ 2,211.53	26	\$ 57,499.78	Annual	First Yr	0.40000	\$ 22,999.91
					Annual	Yr 2,3,4	0.20132	\$ 11,575.86
Stream Rate -0.00								

END OF LEASE OPTIONS:
 Fair Market Value
 Options available to lessee upon completion of the base lease term are as follows:
 1) Exercise the option to purchase the products for its then fair market value.
 2) Return all products to lessor at lessee's expense. Or 3) Renew the Lease on a fair market renewal basis.

LEASE PROGRAM: Tax Exempt Lease Purchase								
Dell Quote #	Equipment	Unit Price	Qty.	Total Amount Financed	Payment Frequency	Lease Term (months)	Lease Rate Factor	Lease Payments (In Advance)
717965404	Docking Station, Antenna	\$ 770.51	26	\$ 20,033.26	Annual	First Yr	0.49418	\$ 9,900.04
					Annual	Yr 2,3,4	0.18397	\$ 3,685.52
Interest Rate 4.40%								

END OF LEASE OPTIONS:
\$1 BUYOUT LEASE OPTION
 Option available to lessee upon completion of the base lease term are as follows:
 Exercise the option to purchase the products for \$1.00.

LEASE QUOTE: The Lease Quote is exclusive of shipping costs, maintenance fees, filing fees, licensing fees, property or use taxes, insurance premiums and similar items which shall be for Lessee's account. Lessee will pay Payments and all other amounts without set-off, abatement or reduction for any reason whatsoever. Additionally, Lessee shall declare and pay all sales, use and personal property taxes to the appropriate taxing authorities. If you are sales tax exempt, please fax a copy of your Exemption Certificate with the Lease Contract.

PURCHASE ORDER: The Purchase Order will be made out to Dell Financial Services, One Dell Way, RR3 Box 8405, Round Rock, TX 78682. The Purchase Order will include the quote number, quantity and description of the equipment. Please be sure to indicate that the PO is for a lease order and shows the type of lease, the term length, and payment frequency. The date of the lease quote referenced should be included. Please be sure to include any applicable shipping costs as a line item. Please include your address as the SHIP TO destination.

INSURANCE: The risk of loss on the Equipment is borne solely by the Lessee. Lessee shall be required to purchase and maintain during the Term (i) comprehensive public liability insurance naming Lessor as additional insured; (ii) "all-risk" physical damage insurance in a minimum amount of the Purchase Price, naming Lessor as first loss payee; and, (iii) workmen's compensation insurance.

APPROPRIATION COVENANT: The Lease shall contain an appropriation of funds clause. The Lessee will covenant that it shall do all things legally within its power to obtain and maintain funds from which the payments may be paid and Lessee will not give priority or parity in the application of funds to any functionally similar equipment.

DOCUMENTATION: Duly executed Agreement and other appropriate documents, including, opinions of counsel, UCC financing statements, audited financials and such other documentation as is reasonably requested by Lessor.

PROPOSAL VALIDITY/APPROVALS: This is a proposal based upon market conditions and is valid for 30 days, is subject to final credit approval, review of the economics of the transaction, and execution of mutually acceptable documentation.

ORDINANCE NO. 2015-11-__

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT
TO ALLOW A PRIVATE RECREATION USE (CHILDREN'S SPORTS
TRAINING) IN THE I INDUSTRIAL ZONING DISTRICT
(GOALASO SOCCER TRAINING LLC, 236 WESTGATE DRIVE)**

WHEREAS, Jim Frosolid, Owner of Goalaso Soccer Training LLC, hereinafter referred to as the Petitioner, has petitioned the Village of Carol Stream for a Special Use Permit to allow for a private recreation use in the form of an indoor children's sports training business in the I Industrial Zoning District, as provided in Section 16-10-2(B)(13) of the Carol Stream Code of Ordinances, on the property legally described in Section 2 herein and commonly known as 236 Westgate Drive, Carol Stream, Illinois; and

WHEREAS, pursuant to Section 16-15-8 of the Carol Stream Code of Ordinances, the Combined Plan Commission/Zoning Board of Appeals at a regular meeting thereof, held a public hearing on the above petition on October 26, 2015, following proper legal notice of said public hearing, after which the Commission voted to recommend to the Mayor and Board of Trustees of the Village that a Special Use Permit be approved; and

WHEREAS, the Combined Plan Commission/Zoning Board of Appeals has filed its Findings and Recommendations regarding the Special Use Permit with the Mayor and Board of Trustees, and the Mayor and Board of Trustees have duly considered said Findings and Recommendations.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1:

The Mayor and Board of Trustees of the Village, after examining the Petition for a Special Use and the Findings and Recommendations of the Combined Plan Commission/Zoning Board of Appeals, have determined and find that the requested Special Use Permit:

1. Is deemed necessary for the public convenience at the location. *The class-based, indoor sports training business for children should be convenient for area residents seeking such services.*

2. Will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort, or general welfare. *The sports training use should not be detrimental to or endanger the public health; in fact, it should assist children in the improvement of their game, fitness and health.*

3. Will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. *Based on the use characteristics of*

Goalaso Soccer Training, the other building tenant, and businesses in the neighborhood, the use should not be injurious to the use and enjoyment of other property in the immediate vicinity, nor substantially diminish or impair property values in the neighborhood.

4. Will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district. *Surrounding properties are already developed. As such, there should be no impact on the normal and orderly development and improvement of surrounding properties.*

5. Will provide adequate utilities, access roads, drainage, and other important and necessary community facilities. *Adequate utilities, access roads, drainage and other public improvements are in place.*

6. Will conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Board of Trustees. *The proposal is expected to conform to all applicable codes and requirements.*

SECTION 2:

A Special Use Permit is hereby approved and granted, subject to the conditions set forth in Section 3, to allow a private recreation use to be operated upon the real estate commonly known as 236 Westgate Drive, Carol Stream, Illinois, and legally described as follows:

LOTS 11 TO 14, INCLUSIVE IN ROTHBART'S RESUBDIVISION IN THE NORTHWEST QUARTER OF SECTION 5, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 24, 1989 AS DOCUMENT R89-104408, IN DUPAGE COUNTY, ILLINOIS.

SECTION 3:

The approval of the Special Use Permit for a private recreation use granted in Section 1 herein is subject to the use and property generally being operated and maintained in accordance with the attached Floor Plan (Exhibit A), prepared by W. Lloyd Christoph & Associates, Ltd., 120 N. York Street, Elmhurst, Illinois, 60126, the Site Plan/Survey (Exhibit B), prepared by Tri-County Engineering, Inc., 15540 West Janas Parkway, Homer Glen, Illinois 60491, and the Goalaso Parking and Traffic Flow Plan (Exhibit C), and in accordance with the following conditions:

1. That any significant changes in the hours of operation, business model, class size or size of the tenant space must be reviewed and approved as required by the Zoning Code, as set forth in Section 16-15-8(B) of the Zoning Code;
2. That sports training activities must be done only inside the building;

3. That any planned or required tenant space or property improvements, must be completed in accordance with all applicable codes and building permits, as necessary;
4. That Goalaso Soccer Training must provide proof of the additional insured businesses at 226 and 240 Westgate Drive, prior to opening for business;
5. That signs must be provided as required to indicate the overflow parking plan and the location and design of such signs shall be subject to review and approval by the Community Development Director or his or her designee;
6. That a sign permit must be obtained prior to the installation of any new signs;
7. That the trash enclosure must be maintained inside the building at all times except when required to be outside for trash collection;
8. That there will be no outdoor storage of equipment or materials on the property;
9. That the facility must comply with all state, county, and Village codes and requirements.

SECTION 4:

This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form, provided, however, that this Ordinance is executed by the owners or such other party in interest, consenting to and agreeing to be bound by the terms and conditions contained within this Ordinance. Such execution and delivery to the Village shall take place within sixty (60) days after the passage and approval of this Ordinance or within such extension of time as may be granted in the discretion of the corporate authorities, by motion.

SECTION 5:

The failure of the owner or other party in interest, or a subsequent owner or other party in interest, to strictly comply with the terms and conditions of this Ordinance, after execution of this Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permit after notice and public hearing in accordance with the procedures required by the Carol Stream Code of Ordinances.

PASSED AND APPROVED THIS 2nd DAY OF NOVEMBER, 2015.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr. Mayor

ATTEST:

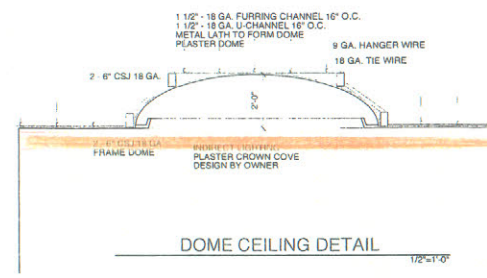
Laura Czarnecki, Village Clerk

I, _____, being the owner/party in interest of the property legally described in this ordinance, do hereby accept, concur, and agree to develop and use the subject property in accordance with the terms and conditions of this Ordinance, and I understand that if I do not do so, I am subject to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permit.

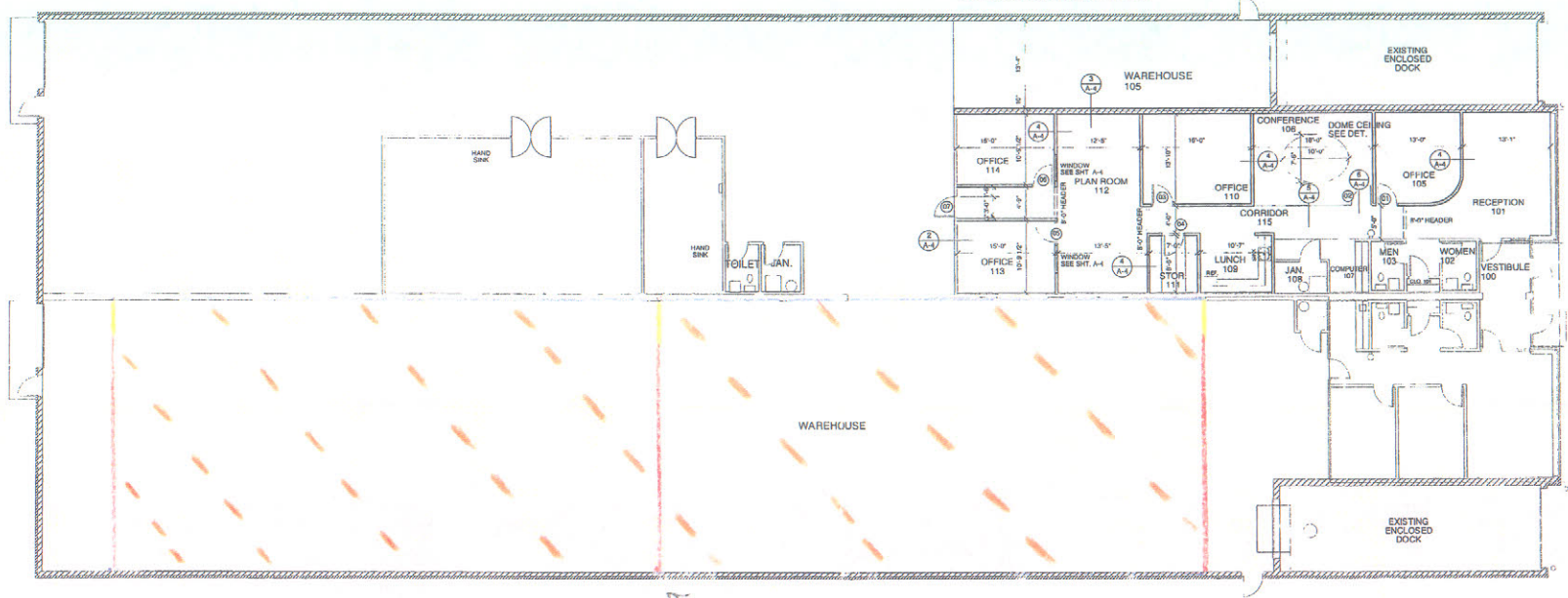
Date

Owner/Party In Interest

24 x 36"
8 COPIES



NOTE:
NEW CONSTRUCTION IN SHADED AREA ONLY



- 6' Protective wall padding (starting 1' from floor)
- Black, floor-to-ceiling netting to divide fields
- Yellow netting doorways (custom made width to match village code)
- Non-infill artificial turf with safety shock pad
- Ceiling netting to protect lights and sprinkler heads

ROTATE THIS NET

Exhibit A



W. LLOYD CHRISTOPH & ASSOCIATES, LTD.
120 N. York Street - Bensenville, Illinois 60015
(630) 637-3555

NEW FLOOR PLAN

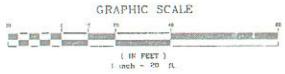
INTERIOR REMODELING
SKYLINE PLASTERING
233 WESTGATE DRIVE
CAROL STREAM, ILLINOIS

NO.	DATE	DESCRIPTION



SCALE 1/8"=1'-0"	PLAN 0700
DATE 1-22-07	SHEET A-2

24" x 36"
8 COPIES

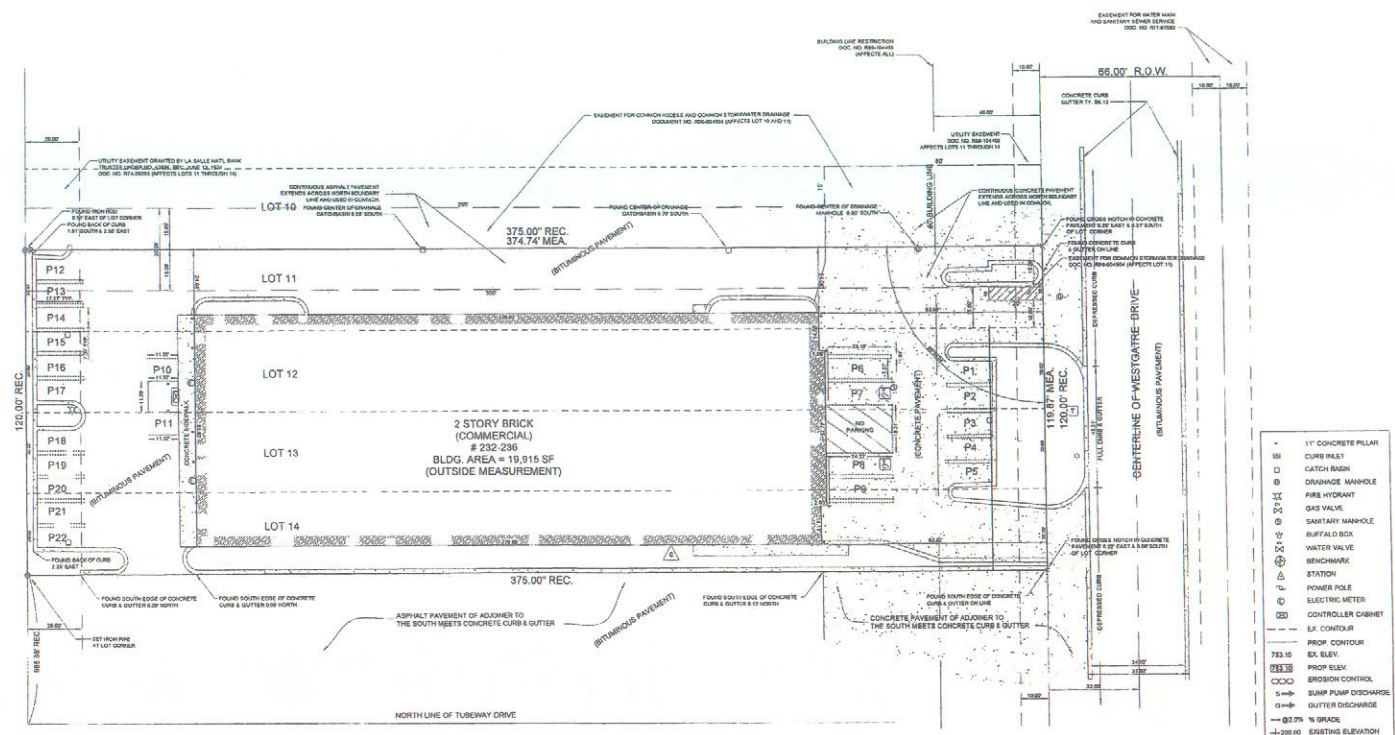


Alta/Acsm Land Title Survey

PROPERTY ADDRESS: 232-236 WESTGATE DRIVE, CAROL STREAM, ILLINOIS.
AREA = 45,000 SF ± 1.03 ACRES
P/N NO. 02-04-104-0000

Described as Follows:

LOTS 11 TO 14, INCLUSIVE IN ROTHBART'S RESUBDIVISION IN THE NORTHWEST QUARTER OF SECTION 5, TOWNSHIP 38 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 24, 1889 AS DOCUMENT 189-1044R, IN DUPAGE COUNTY, ILLINOIS.



- 1" CONCRETE PILING
- CLUB INLET
- CATCH BASIN
- DRAINAGE MANHOLE
- FIRE HYDRANT
- GRASS WALK
- SANITARY MANHOLE
- BUFFALO BOX
- WATER VALVE
- BENCHMARK
- STATION
- POWER POLE
- ELECTRIC METER
- CONTROLLER CABINET
- EX. CONTOUR
- PROP. CONTOUR
- 7.5' TO 10' G.S. B.V.
- PROP. ELEV.
- EROSION CONTROL
- SUMP PUMP DISCHARGE
- GUTTER DISCHARGE
- ± 0.75' ± G. GRADE
- ± 0.00' ± EXISTING ELEVATION
- ± 2.00' ± PROPOSED ELEVATION
- DUMPSTER
- PORTABLE WASHROOM
- AREA WELL FOR ISSUING WELLSHOWN
- EX. PARROWAY TREE WITH TREE PROTECTION
- EX. POWER POLE
- EX. SANITARY SEWER
- EX. WATER MAIN
- SOIL STOCKPILE AREA
- POST MOUNTED SIGN
- POWER CONNECTION
- HANDICAPPED PARKING
- NO PARKING ZONE
- TELEPHONE DUCT
- OVERHEAD LIGHT POST
- GAS METER
- INS. PAVEMENT
- STRONG

Exhibit B

ALLOWABLE RELATIVE POSITIONAL ACCURACY FOR MEASUREMENTS CONTROLLING LAND BOUNDARIES ON ALTA/ACSM LAND TITLE SURVEYS IS 0.02 FEET (or 20mm) ± 50PPM.

ONLY PLATS CERTIFIED WITH AN EMBOSSED SEAL ARE AUTHENTIC. COMPARE ALL POINTS BEFORE BUILDING. NO IMPROVEMENTS SHOULD BE MADE ON THE BASIS OF THIS PLAT ALONE. CRITICAL FIELD MONUMENTATION SHOULD BE ESTABLISHED PRIOR TO THE COMMENCEMENT OF ANY AND ALL CONSTRUCTION. PLEASE REFER TO DEPT. TITLE POLICY AND/OR LOCAL ORDINANCES FOR BUILDING LINE RESTRICTIONS AND/OR EASEMENTS NOT SHOWN HEREON. PLEASE CHECK LOCAL DESCRIPTION WITH REFS AND IMMEDIATELY REPORT ANY DISCREPANCY TO THE SURVEYOR FOR EXPLANATION AND/OR CORRECTION.

ALL DIMENSIONS AND MEASUREMENTS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF, AND ARE CORRECTED TO A TEMPERATURE OF 62 DEGREES FAHRENHEIT.

TO: THE CHICAGO TITLE INSURANCE COMPANY, AMERICAN CHARTER BANK AND WESTGATE DRIVE LLC.

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE "MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS," SOLELY ESTABLISHED AND ADOPTED BY ALTA AND NSPS IN 2004, AND INCLUDES ITEMS 13.2, 2.8, 9.13, 11A AND 14 OF TITLE A THEREOF, PURSUANT TO THE ACCURACY STANDARDS AS ADOPTED BY ALTA AND NSPS AND IN EFFECT ON THE DATE OF THIS CERTIFICATION. UNDERSIGNED FURTHER CERTIFIES THAT HIS PROFESSIONAL OPINION AS A LAND SURVEYOR REGISTERED IN THE STATE OF ILLINOIS, THE REASONABLE RELATIVE POSITIONAL ACCURACY OF THIS SURVEY DOES NOT EXCEED THAT WHICH IS SPECIFIED THEREIN.

DATED AND CERTIFIED THIS 27TH DAY OF OCTOBER, 2008

JOHN A. TRAVELER, ILLINOIS PROF. LAND SURVEYOR # 088-02079

FLOOD PLAIN CERTIFICATION:

THE PARCEL OF LAND HEREON DESCRIBED IS IDENTIFIED TO BE LOCATED IN ZONE "X", AN AREA DETERMINED TO BE OUTSIDE THE 0.2% ANCHAGE FLOODPLAIN, ACCORDING TO THE NATIONAL FLOOD INSURANCE RATE MAP FOR DUPAGE COUNTY, ILLINOIS AND INCORPORATED AREAS AS IDENTIFIED IN PANEL D501H, 0501 OF 1008, MAP NUMBER 170132001H, EFFECTIVE DATE DECEMBER 18, 2004.

NOTES:

THERE ARE NO VISIBLE AERIAL POWER CONNECTIONS. ALL ELECTRIC METERS ARE SHOWN WHERE THEY ARE ATTACHED TO THE BUILDING.

ALL PAVEMENT MARKINGS ARE 4 INCH YELLOW STRIPE. TYPICAL DIMENSIONS ARE SHOWN HEREON.

ALL CONCRETE CURB & GUTTER IS 12" HIGH UNLESS SHOWN OTHERWISE.

ALL DRAINAGE STRUCTURES ARE IDENTIFIED HEREON BASED ON THE IDENTIFICATION SHOWN ON THE LID. IT IS THE OWNER'S RESPONSIBILITY TO VERIFY THE CONTENTS OF EACH STRUCTURE ON THE GROUND BY INVESTIGATION.

TRI-COUNTY ENGINEERING, INC.
Land Surveying & Civil Engineering
1554 West Jones Parkway
Normal, IL 61755-5002
ILL. P.L.E. NO. 02-04-023791 EXPIRES 11-30-2008
ILL. P.L.E. NO. 02-04-21881 EXPIRES 1-30-2007
PROFESSIONAL ENGINEERING CORPORATION

PREPARED FOR: M.F. PERLIN

DATE: OCTOBER 24, 2008
DRAWN BY: J.C.S.
CHECKED BY: J.A.T.
SCALE: 1"=20'

PROJECT NO.: 0808P0000C
BOOK NO.: 0000P0000C

DATE: OCTOBER 24, 2008
DRAWN BY: J.C.S.
CHECKED BY: J.A.T.
SCALE: 1"=20'

ALTA/ACSM LAND TITLE SURVEY
SHEET 1 OF 1

Goalaso Parking & Traffic Flow

226 Westgate Drive
 Stanios: Weekdays 8:30 am – 4:30 pm;
 Weekends closed

232-236 Westgate Drive
 Westgate Drive: Weekdays 9:00 am – 5:00 pm;
 Weekends closed

 Goalaso: Weekdays 5:00 pm – 10:00 pm;
 Weekends 8:00 am – 10:00 pm

240 Westgate Drive
 Modernfold: Weekdays 8:30 am – 5:00 pm;
 Weekends closed

Drop off
 and
 Pick Up

Main
 Entrance

Asmand Sausage

Westgate Dr

- 20
 - 21
 - 22
 - 23
 - 24
 - 25
 - 26
 - 27
 - 28
 - 29
 - 30
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 - 5

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- 1
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 - 3
 - 4
 - 5
 - 6
 - 7

KEY: Traffic Flow: Handicap Parking: **6**

Exhibit C

ORDINANCE NO. 2015-11-__

**AN ORDINANCE APPROVING A SPECIAL USE PERMIT
TO ALLOW OUTDOOR ACTIVITIES AND OPERATIONS
(STORAGE TANK) IN THE I INDUSTRIAL ZONING DISTRICT
(CRYSTAL FILLING, INC., 518 RANDY ROAD)**

WHEREAS, Krzysztof Poplawski, President of Crystal Filling, Inc., hereinafter referred to as the Petitioner, has petitioned the Village of Carol Stream for a Special Use Permit to allow for outdoor activities and operations in the form of an outdoor storage tank in the I Industrial Zoning District, as provided in Section 16-10-2(B)(14) of the Carol Stream Code of Ordinances, on the property legally described in Section 2 herein and commonly known as 518 Randy Road, Carol Stream, Illinois; and

WHEREAS, pursuant to Section 16-15-8 of the Carol Stream Code of Ordinances, the Combined Plan Commission/Zoning Board of Appeals at a regular meeting thereof, held a public hearing on the above petition on October 26, 2015, following proper legal notice of said public hearing, after which the Commission voted to recommend to the Mayor and Board of Trustees of the Village that a Special Use Permit be approved; and

WHEREAS, the Combined Plan Commission/Zoning Board of Appeals has filed its Findings and Recommendations regarding the Special Use Permit with the Mayor and Board of Trustees, and the Mayor and Board of Trustees have duly considered said Findings and Recommendations.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS:

SECTION 1:

The Mayor and Board of Trustees of the Village, after examining the Petition for a Special Use and the Findings and Recommendations of the Combined Plan Commission/Zoning Board of Appeals, have determined and find that the requested Special Use Permit:

1. Is deemed necessary for the public convenience at the location. *The proposed tank would allow for more efficient business operations, and would reduce the frequency of denatured ethanol deliveries to the business, which will result in less truck traffic to the property and in the vicinity.*

2. Will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort, or general welfare. *The proposed tank will not be visible from Randy Road, and will comply with all Building and Fire Code requirements and the requirements of the Office of the Illinois State Fire Marshal.*

3. Will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. *With the tank being fully screened*

from the public right-of-way, there should be no impact to the use or enjoyment of properties in the immediate vicinity, or diminution or impairment to property values within the neighborhood.

4. Will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district. *Surrounding properties are already developed. As such, there should be no impact on the normal and orderly development and improvement of surrounding properties.*

5. Will provide adequate utilities, access roads, drainage, and other important and necessary community facilities. *Adequate utilities, access roads, drainage and other public improvements are in place.*

6. Will conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Board of Trustees. *The proposal is expected to conform to all applicable codes and requirements.*

SECTION 2:

A Special Use Permit is hereby approved and granted, subject to the conditions set forth in Section 3, to allow an outdoor storage tank to be installed upon the real estate commonly known as 518 Randy Road, Carol Stream, Illinois, and legally described as follows:

LOTS 4 AND 5 IN NARCO FIRST INDUSTRIAL SUBDIVISION OF PART OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 33, TOWNSHIP 40 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 27, 1971, AS DOCUMENT R71-49329, IN DUPAGE COUNTY, ILLINOIS.

SECTION 3:

The approval of the Special Use Permit for an outdoor storage tank granted in Section 1 herein is subject to the tank and property generally being designed and maintained in accordance with the attached Site Plan (Exhibit A), prepared by Preferred Survey, Inc., 7845 W. 79th Street, Bridgeview, Illinois 60455, and the Site Layout (Exhibit B-1), General Arrangement Plan (Exhibit B-2), Piping Section (Exhibit B-3), and Piping Plan (Exhibit B-4), prepared by Project Resources, Inc., 228 South 5th Street, Geneva, Illinois 60134, and in accordance with the following conditions:

1. That the tank must not be installed until all permits have been approved and issued by the applicable agencies;
2. That the tank must be moved approximately five feet to the west of location currently shown on the plans, such that the tank will be completely blocked from view from Randy Road;

3. That the business must obtain a permit and complete patching, seal coating and restriping of the parking lots on the east and west sides of the building by May 31, 2016;
4. That the business must obtain a building permit and install proper screening for any trash dumpster that they place outdoors on the property in the future; and
5. That the site must be maintained and the business must be operated in accordance with all State, County and Village codes and regulations.

SECTION 4:

This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form, provided, however, that this Ordinance is executed by the owners or such other party in interest, consenting to and agreeing to be bound by the terms and conditions contained within this Ordinance. Such execution and delivery to the Village shall take place within sixty (60) days after the passage and approval of this Ordinance or within such extension of time as may be granted in the discretion of the corporate authorities, by motion.

SECTION 5:

The failure of the owner or other party in interest, or a subsequent owner or other party in interest, to strictly comply with the terms and conditions of this Ordinance, after execution of this Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permit after notice and public hearing in accordance with the procedures required by the Carol Stream Code of Ordinances.

PASSED AND APPROVED THIS 2nd DAY OF NOVEMBER, 2015.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr. Mayor

ATTEST:

Laura Czarnecki, Village Clerk

I, _____, being the owner/party in interest of the property legally described in this ordinance, do hereby accept, concur, and agree to

develop and use the subject property in accordance with the terms and conditions of this Ordinance, and I understand that if I do not do so, I am subject to the penalties set forth in Section 16-17-7 A and B of the Carol Stream Code of Ordinances, and/or termination of the special use permit.

Date

Owner/Party In Interest

ALTA/ACSM LAND TITLE SURVEY

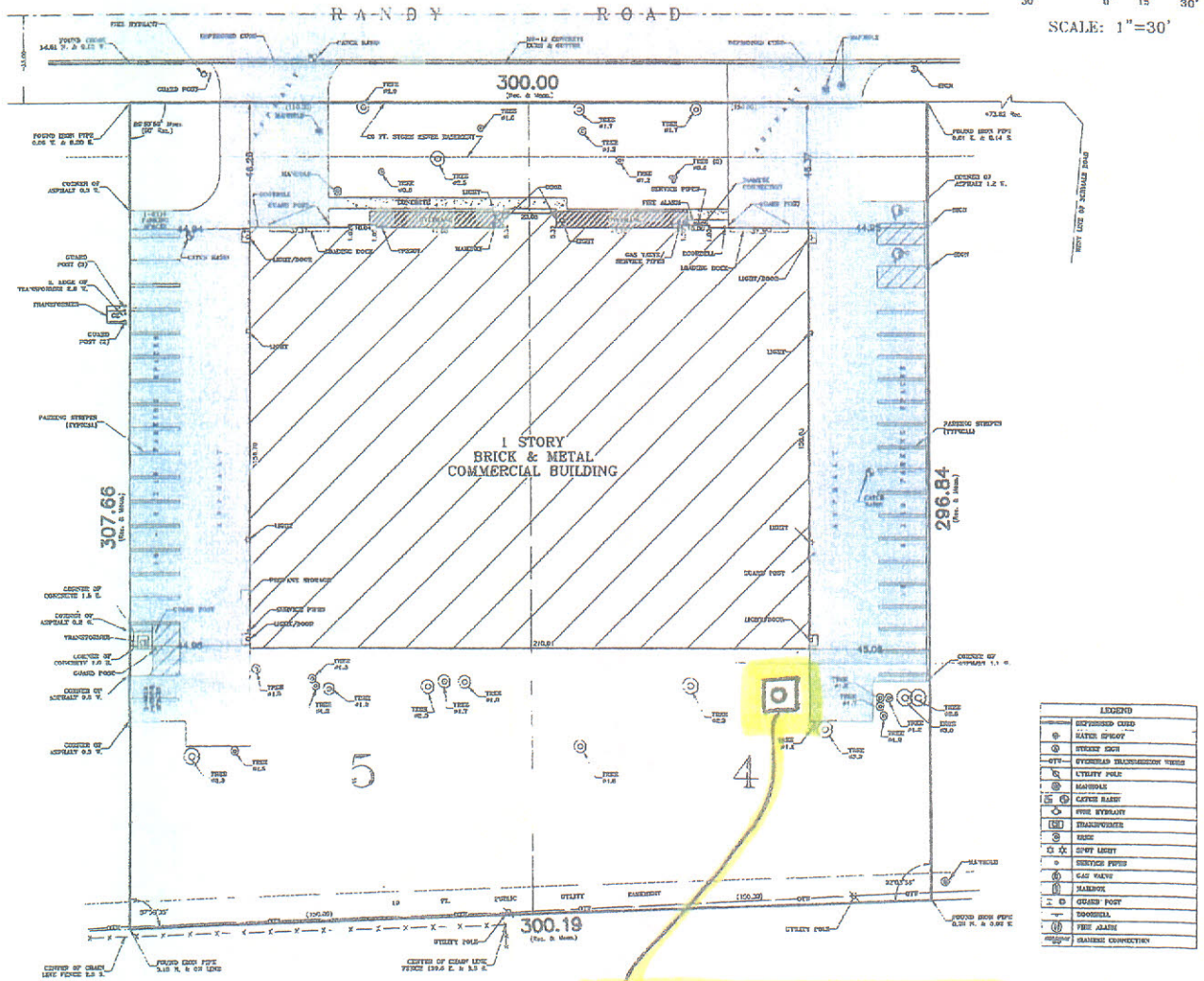
LEGAL DESCRIPTION

LOTS 4 AND 5 IN MARCO FIRST INDUSTRIAL SUBDIVISION OF PART OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 33, TOWNSHIP 40 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 27, 1971, AS DOCUMENT R71-49329, IN DUPAGE COUNTY, ILLINOIS.

ADDRESS: 518 RANDY ROAD, CAROL STREAM, ILLINOIS



SCALE: 1"=30'



Proposed location of tank

GENERAL NOTES:

- 1) UTILITIES SHOWN ARE LOCATED BY VISIBLE SURFACE FEATURES, FOR ACTUAL LOCATION OF UTILITIES, SHOWN OR NOT SHOWN, CALL J.G.L.I.E. AT 1-800-992-9123.
- 2) THE LISTED OWNER OF THE ADJACENT LAND TO THE WEST IS JAMES R. BELLANDI II, PROPERTY INDEX NUMBER IS 02-33-301-014, TO THE EAST IS 508 RANDY ROAD LLC, PROPERTY INDEX NUMBER IS 02-33-301-017, TO THE SOUTH ARE STORAGE PROPERTIES, PROPERTY INDEX NUMBER 02-33-301-302 AND BELL INVESTMENT PARTNERS, PROPERTY INDEX NUMBER 02-33-301-025.
- 3) THIS SURVEY WAS PREPARED IN PART WITH INFORMATION FROM A COMMITMENT FOR TITLE INSURANCE FROM CHICAGO TITLE INSURANCE COMPANY, KNOWN AS ORDER 1401 008917770 D1, WITH AN EFFECTIVE DATE OF DECEMBER 3, 2012.
- 4) PROPERTY INDEX NUMBER FOR THIS PROPERTY IS: 02-33-301-021.
- 5) PROPERTY IS NOT IN A FLOOD HAZARD AREA PER PANEL # L7043C0206R WITH AN EFFECTIVE DATE OF DECEMBER 16, 2004.
- 6) SUB SURFACE (UNDERGROUND) UTILITY INFORMATION NOT SUPPLIED TO SURVEYOR.
- 7) TOTAL AREA SURVEYED 90,674.8 SQUARE FEET OR 2.0616 ACRES.
- 8) PARCEL HAS DIRECT ACCESS TO AND FROM RANDY ROAD, A LEGALLY OWNED AND PUBLICLY DEDICATED, USED AND MAINTAINED RIGHT OF WAY.
- 9) SURVEYOR FINDS NO OBSERVABLE EVIDENCE OF EARTH MOVING WORK OR RECENT BUILDING CONSTRUCTION PER TABLE A, ITEM 16.
- 10) SURVEYOR HAS NO KNOWLEDGE OF ANY CHANGES IN STREET RIGHT OF WAY LINES CONTEMPLATED OR PROPOSED PER TABLE A, ITEM 17.
- 11) SURVEYOR FINDS NO OBSERVABLE EVIDENCE OF SITE USE AS A SOLID WASTE DUMP, SLURP OR SANITARY LANDFILL PER TABLE A, ITEM 18.
- 12) PER TITLE LISTED ABOVE, ITEMS 18 AND 19 OF SCHEDULE B OF SAID TITLE ARE PLOTTED ON SURVEY AND AFFECT SUBJECT LAND.
- 13) SOME IMPROVEMENTS MAY NOT BE SHOWN DUE TO SNOW COVERAGES AT TIME OF SURVEY.

LOCATION MAP
NOT TO SCALE

Professional Design Registration #184-002706

PREFERRED SURVEY, INC.
7845 F. 70TH STREET, BRIDGEVIEW, IL, 80455
Phone 708-458-7845 / Fax 708-458-7855
www.psisurvey.com

Field Work Completed	03/04/13	P.D. C-B-W:	M2/RS
Land Area Surveyed	90,674.8 Sq. Ft.	CAJ	TM
Drawing Revised			



TO: JOHN WATERS
CHICAGO TITLE INSURANCE COMPANY
O. & L. SUPPLY COMPANY, AN OHIO CORPORATION

THIS IS TO CERTIFY THAT THIS MAP OR PLAN AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2011 ILLINOIS REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS, AS ESTABLISHED BY ALTA AND ACMA, AND GOVERNED BY THE I. S. 2, 4, 7, 8, 9, 11a, 13, 14, 16, 17 AND 18 OF 2011 TITLE ACT, AS AMENDED, THE FIELD BOOK WAS COMPLETED BY 03/04/2013, MY LICENSE EXPIRES ON 11/29/14.

GIVEN UNDER OUR HAND AND SEAL AT BRIDGEVIEW, ILLINOIS, THIS 5TH DAY OF MARCH, 2013.

ILLINOIS PROFESSIONAL LAND SURVEYOR CORPORATION #118
P.S.I. NO. 139914-3

RANDY ROAD



NOTES:

518 RANDY ROAD
BUILDING

PROPERTY LINE

PROPERTY LINE

45'-0"

45'-0"

94'-0"

10'-0"

5'-0"

TANK FARM

STORAGE TANK

GENERAL ARRANGEMENT
SCALE: 1/4" = 1'-0"

Exhibit B-1



PROJ. NO. C-1310		CAD		TITLE	
APPROV. BY:	DATE			SITE LAYOUT 518 RANDY ROAD	
CHG. BY:	DATE			CRYSTAL FILLING CAROL STREAM, IL	
				SCALE	DRAWN DATE
				AS NOTED	JAB 12-8-13
				DRAWING NO.	REV
				1310-GA-101	C

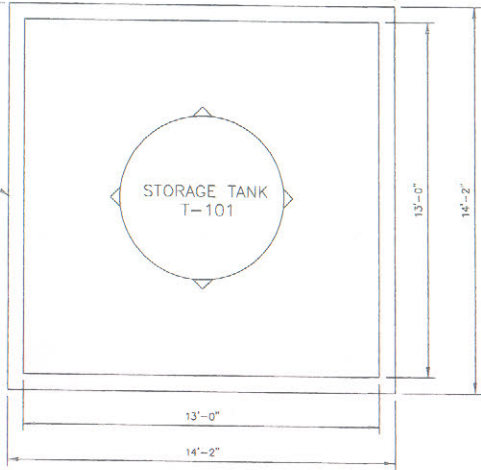
NO.	DESCRIPTION	BY	DATE
C	RE-ISSUED FOR PERMIT	JLB	9-2-15
B	ISSUED FOR PERMIT	JLB	8-20-13
A	ISSUED FOR REVIEW	JLB	1-1-13
NO			

PROCESS APPR.	OPER. APPR.	SCALE	DRAWN	DATE
		AS NOTED	JAB	12-8-13
		DRAWING NO.		REV
		1310-GA-101		C

EXISTING BUILDING

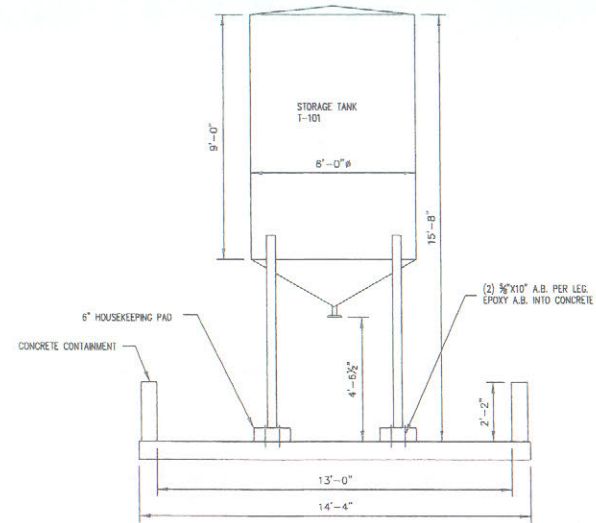
CONCRETE CONTAINMENT SEE DWG. 1310-5-101 FOR CONCRETE LAYOUT & DETAILS

A



TANK FARM
GENERAL ARRANGEMENT
SCALE: 1/2" = 1'-0"

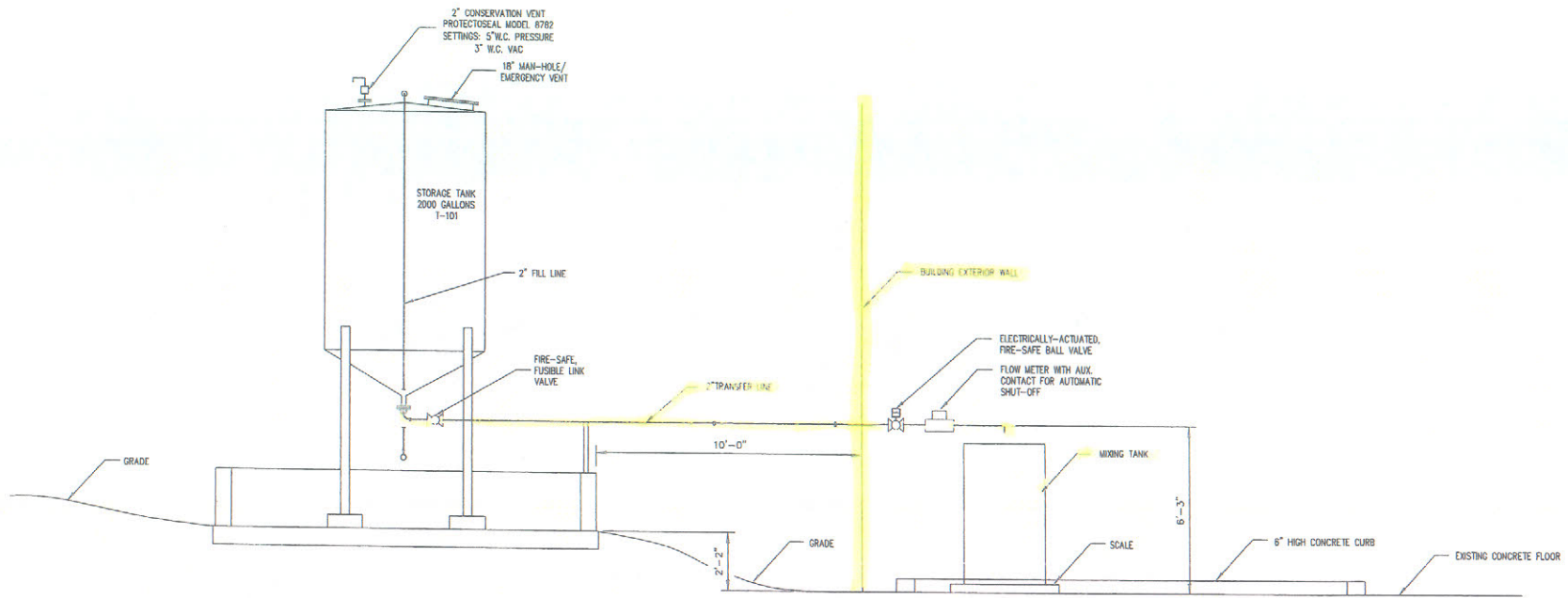
NOTES:



SECTION A-A
SCALE: 1/2" = 1'-0"


Exhibit B-2

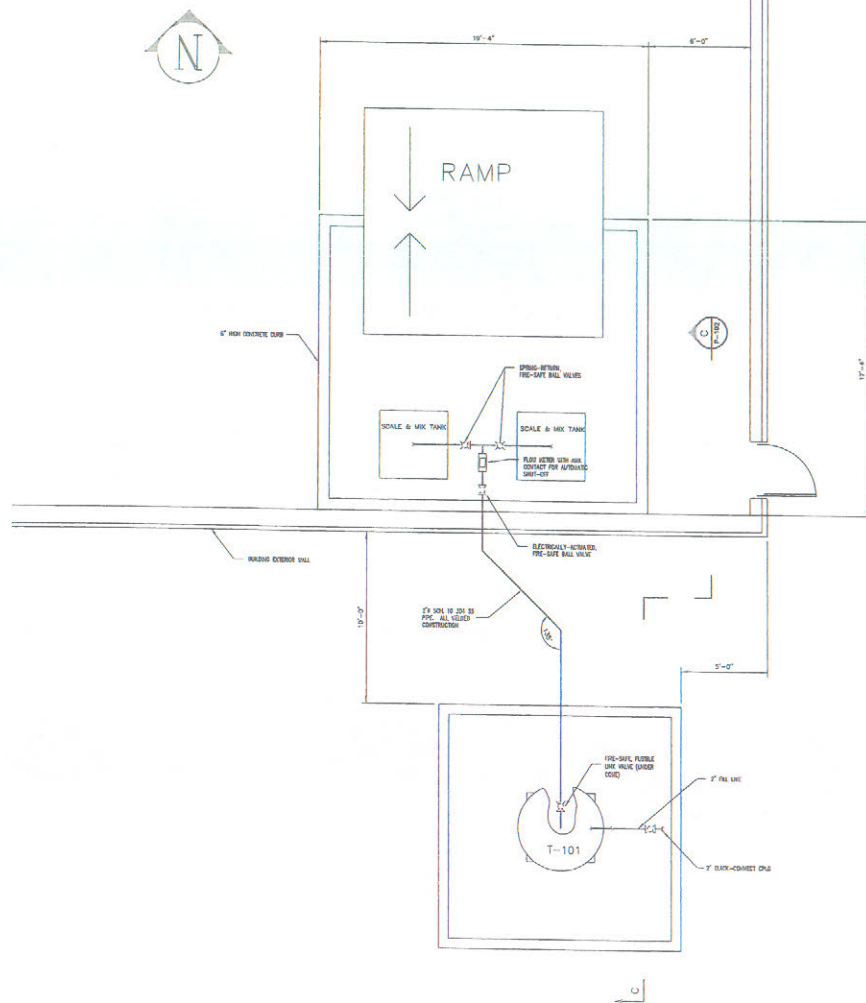
PROJ. NO. C-1310		CAD	TITLE		GENERAL ARRANGEMENT TANK FARM			
APPROV. BY		DATE	CRYSTAL FILLING CAROL STREAM, IL					
CHKD. BY		DATE	REVISIONS		PROCESS APPR	OPER. APPR	SCALE AS NOTED	DRAWN DATE
							1310-GA-102	11-15-13
								REV
								C



SECTION C-C
SCALE: 1/2" = 1'-0"

Exhibit B-3

				TITLE		PIPING SECTION	
						CRYSTAL FILLING CAROL STREAM, IL	
PROJ. NO. C-1310	CAO	C	ISSUED FOR PERMIT	JLB	8-2-15	PROCESS APPR	OPER. APPR
APPRVD.	DATE	A	ISSUED FOR PERMIT	JLB	11-15-15	SCALE	DRAWN
BY		NO	DESCRIPTION	BY	DATE	AS NOTED	JLB
CHKD.	DATE		REVISIONS			DRAWING NO.	DATE
						1310-P-102	11-15-15
							REF




TANK FARM
PIPING PLAN
SCALE: 1/2" = 1'-0"

NOTES:

1. STORAGE TANK DESIGNED TO UL142 STANDARDS WITH WEAK SEAM TO ROOF CONSTRUCTION
2. DESIGN CONDITIONS FOR THE STORAGE TANK ARE:
DESIGN INTERNAL PRESSURE - 0.5 PSI PLUS FULL LIQUID HEAD
DESIGN INTERNAL VACUUM - 0.5 PSI
DESIGN TEMPERATURE - 200 °F
3. MATERIAL OF CONSTRUCTION - 304 STAINLESS STEEL
4. ALL PIPING IS 304 STAINLESS STEEL, SCHEDULE 10. ALL FITTING ARE WELDED. PIPING WILL MEET 831.3 CODE AND IFC-703.6
5. ALL NOZZLES ARE 150# WELD NECK.
6. THE CONCRETE CONTAINMENT IS DESIGNED TO CONTAIN THE 2000 GALLONS OF THE TANKS CONTENTS PLUS AN ADDITIONAL 6" OF FREEBOARD SPACE FOR A 25-YEAR RAINFALL INCIDENT.

Exhibit B-4

		TITLE		PIPING PLAN						
		CRYSTAL FILLING CAROL STREAM, IL								
PROJ. NO. C-1310	CAD	C	RE-ISSUED FOR PERMIT	JLB	8-2-15	PROCESS APPR	OPER. APPR	SCALE	DRAWN	DATE
APPROV. BY	DATE	A	ISSUED FOR PERMIT	JLB	11-05-15			AS NOTED	JLB	11-15-15
CHG. BY	DATE	NO	DESCRIPTION	BY	DATE	DRAWING NO.		REV		
			REVISIONS			1310-P-101		C		

Village of Carol Stream
Interdepartmental Memo

TO: Mayor and Trustees
FROM: Joseph E. Breinig, Village Manager
DATE: October 29, 2015
RE: **Crafty Liquor License**

The Village has been approached by Crafty, an online craft beer subscription service for liquor licensing. Crafty is a startup company. Attached you will find an Ordinance amending Chapter 11 of the Code of Ordinances and a Development Agreement between the Village and Crafty.

The Ordinance updates Chapter 11, Article 2 of the Code of Ordinances by revising the language for the existing Class K and L liquor licenses. The language has been updated to be contemporary for internet based businesses in general and the business model of Crafty. The Ordinance establishes one Class K license for issuance to Crafty. The number of Class L licenses will remain at zero.

The Development Agreement has been prepared to ensure that applicable sales taxes resulting from Crafty's business will be remitted to Carol Stream. Attached to the Development Agreement you will find a chart (Exhibit A) illustrating the order process for Crafty's transactions. Crafty will operate in a virtual environment for order receiving. Customers will order craft beer online. Fulfillment of orders will occur at a Carol Stream warehouse. Orders to corporate customers will be delivered directly by the Carol Stream logistics company. Orders to residential addresses will be made by a third party service, Delivery My Grub. The revised language in the Ordinance for class K and L licenses identifies an age verification process that will substitute for BASSET training for delivery personnel. This is necessary because delivery personnel may vary from order to order. Mayor Saverino, Village staff and the Village Attorney feel that the Development Agreement will result in remittance of applicable sales taxes to Carol Stream.

In considering this request, it should be noted that Crafty will initially be marketing to locations in the City of Chicago. Service to Carol Stream residents will most likely be unavailable. Representatives from Crafty will be present at the November 2nd Village Board meeting to answer questions about their business and about their application for liquor licensing.

JEB/dk

Attachments

cc: James Rhodes, Village Attorney
Crafty, LLC

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE CAROL STREAM CODE OF
ORDINANCES, CHAPTER 11, INTOXICATING LIQUOR, ARTICLE 2,
ALCOHOLIC LIQUOR DEALERS, SECTION 11-2-7, CLASSIFICATIONS OF
LICENSES, NUMBER ISSUED, FEES
(CLASS K AND L LICENSES)**

WHEREAS, the Mayor and Board of Trustees have heretofore enacted regulations with respect to the sale of alcoholic liquor within the Village of Carol Stream and established classifications of liquor licenses for the retail sale of alcoholic liquor; and

WHEREAS, the Mayor and Board of Trustees find it to be in the best interests of the Village to amend the provisions of the Carol Stream Code of Ordinances, Chapter 11, "Intoxicating Liquor", Article 2, "Alcoholic Liquor Dealers", Section 11-2-7, Classifications of Licenses, Number Issued, Fees", with respect to Class K and L Licenses.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, in the exercise of its home rule authority, as follows:

SECTION 1:

The Carol Stream Code of Ordinances, Chapter 11, "Intoxicating Liquor", Article 2, "Alcoholic Liquor Dealers", Section 11-2-7, "Classification of Licenses; Number Issued, Fees" Subsections (I) and (J) are hereby amended and as amended shall read as follows:

11-2-7 CLASSIFICATION OF LICENSES; NUMBER ISSUED, FEES

(I) *Class K licenses*. Class K licenses shall authorize the retail sale of beer and wine by means of mail order, telephone order, or internet transmitted order for delivery to be made directly to the purchaser.

(1) A Class K license shall only be issued to a bona fide mail order, telephone order, or internet business for retail distribution of beer and/or wine with no direct sales of beer and wine at the facility.

(2) Beer and wine shall be sold and delivered in sealed packages only, and shall not be for gift or consumption on the premises of the licensee. Sales shall only be by mail order, telephone order or by internet for delivery to various locations or destinations away from the premises of the licensee.

(3) It is a condition of the Class K license that, beer and wine be sold only through mail order, telephone or internet order and such beer and wine be delivered by the licensee or an agent of the licensee, or by United Parcel Service or other authorized

carrier, pursuant to the regulations adopted by the Illinois State Liquor Control Commission, to locations and destinations away from the premises of licensee.

(4) One Class K license is authorized for issuance. The fee for such license shall be \$1,375 for each year that the license is issued in the name of such licensee.

(5) (a) Every Class K licensee shall establish and conduct a full age verification process which shall include the following requirements: (i) that the purchaser provide his or her birth date and certify that he or she is at least 21 years of age prior to the placement of any order, (ii) that upon delivery of the beer or wine, the purchaser must provide a valid and legal form of identification verifying that the purchaser is at least 21 years of age and must sign a receipt for delivery of the beer or wine, and (iii) the deliverer must verify that the identification is that of the purchaser and that the purchaser is at least 21 years of age, and (iv) the licensee must maintain a copy of the signature and a receipt for the beer or wine delivery for a minimum period of one year from the date of sale.

(b) It shall be unlawful for holders of a Class K license to deliver beer or wine without having procured adequate information to determine that the purchaser is legally qualified to receive the product prior to delivery.

(c) The provisions of § 11-2-26 of this Code, concerning sale or delivery to underage persons, shall apply to any delivery made by a Class K license holder whether such delivery is made by the licensee, an agent of the licensee, or any postal or parcel delivery carrier. Evidence of any delivery made or shipped by a licensee in violation of § 11-2-26 of this Code shall be grounds for suspension or revocation of the Class K license.

(6) Every Class K licensee shall provide training to all employees or agents delivering alcoholic beverages to customers which training shall include verification techniques for identification and age.

(J) *Class L licenses.* Class L licenses shall authorize the retail sale of alcoholic liquors by means of mail order, telephonic order or internet transmitted order for delivery to be made directly to the purchaser.

(1) A Class L license shall only be issued to a bona fide mail order, telephone order or internet business for retail distribution of alcoholic liquor with no direct sales of alcoholic liquor at the facility.

(2) Alcoholic liquor shall be sold and delivered in sealed packages only, and shall not be for gift or consumption upon the premises of the licensee. Sales shall only be by mail order, telephone order or by internet for delivery to various locations away from the premises of the licensee.

(3) It is a condition of the Class L license that alcoholic liquor be sold only through mail order, telephone order or internet order and such alcoholic liquor be delivered by the licensee or an agent of the licensee, or by the United Parcel Service or other authorized carriers, pursuant to the regulations adopted by the Illinois State Liquor Control Commission to locations and destinations away from the premises of licensee.

(4) Zero Class L licenses are authorized for issuance. The fee for such license shall be \$2,750 for each year the license is issued in the name of such licensee.

(5) (a) Every Class L licensee shall establish and conduct a full age verification process which shall include the following requirements: (i) that the purchaser provide his or her birth date and certify that he or she is at least 21 years of age prior to the placement of any order, (ii) that upon delivery of the alcoholic liquor, the purchaser must provide a

valid and legal form of identification verifying that the purchaser is at least 21 years of age and must sign a receipt for delivery of the alcoholic liquor, and (iii) the deliverer must verify that the identification is that of the purchaser and that the purchaser is at least 21 years of age, and (iv) the licensee must maintain a copy of the signature and a receipt for the alcoholic liquor delivery for a minimum period of one year from the date of sale.

(b) It shall be unlawful for holders of a Class L license to deliver alcoholic liquor without having procured adequate information to determine that the purchaser is legally qualified to receive the product prior to the alcoholic liquor.

(c) The provisions of § 11-2-26 of this Code, concerning sale or delivery to underage persons, shall apply to any delivery made by a Class L license holder whether such delivery is made by the licensee, an agent of the licensee, or any postal or parcel delivery carrier. Evidence of any delivery made or shipped by a licensee in violation of § 11-2-26 of this Code shall be grounds for suspension or revocation of the Class L license.

(6) Every Class L licensee shall provide training to all employees or agents delivering alcoholic beverages to customers which training shall include verification techniques for identification and age.

SECTION 2:

Those sections, paragraphs and provisions of Chapter 11 of the Carol Stream Code of Ordinances which are not expressly amended or repealed by this Ordinance are hereby re-enacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portion of the Carol Stream Code of Ordinances other than those expressly amended or repealed in Section of this Ordinance.

SECTION 3:

The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof.

SECTION 4:

The provisions of this ordinance shall be in full force and effect upon its passage, approval and publication, in accordance with law.

ADOPTED BY THE MAYOR AND BOARD OF TRUSTEES of the Village of Carol Stream, Illinois, at a regular meeting thereof held on _____, 2015, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____, 2015.

Frank Saverino, Sr., Mayor

(SEAL)

ATTEST:

Laura Czarnecki, Village Clerk

DEVELOPMENT AGREEMENT

THIS AGREEMENT (the "Agreement") is made and entered into as of this _____ day of October, 2015 by and between the **VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS**, an Illinois municipal corporation duly organized as a home rule unit of government under Section 6, Article VII of the 1970 Constitution of the State of Illinois (the "Village"), and **CRAFTY, LLC**, a limited liability company duly organized and existing under the laws of the State of Illinois ("Crafty"). The Village and Crafty are sometimes referred to herein individually as a "Party" and collectively as the "Parties".

WITNESSETH

In consideration of the Preliminary Statements and Conditions, the mutual covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Village and Crafty covenant and agree as follows:

ARTICLE 1 PRELIMINARY STATEMENTS AND CONDITIONS

Among the matters of mutual inducement which have resulted in this Agreement are the following:

A. The Village is a home rule Illinois municipality and hereby enters into this Agreement pursuant to authority granted in Section 6 of Article VII of the Constitution of the State of Illinois of 1970.

B. Crafty is a limited liability company organized and existing under the laws of the State of Illinois with its headquarters and principal place of business located at 320 East Fullerton Avenue, within the Village of Carol Stream, Illinois.

C. Crafty desires to conduct the retail sale of the alcoholic beverages beer and wine through its internet website to business entities and members of the general public located both within the State of Illinois and within those states that allow the internet sale of alcoholic beverages with said beer and wine to be delivered to the purchaser.

D. Crafty has requested that the Village amend its Code of Ordinances establishing a liquor license authorizing the retail sale of beer and wine through an internet website, and that the Local Liquor Commissioner grant Crafty a liquor license to conduct retail sales of beer and wine through the internet.

E. In order to grant Crafty a liquor license it must be established that the retail sales of beer and wine will be transacted within the Village.

F. The Illinois Department of Revenue has set forth a Composite of Selling Activities Test which sets forth Primary Selling Activities to determine where sales are being transacted.

G. The Parties desire to set forth the basis for the creation and grant of a liquor license to Crafty for the internet retail sales of beer and wine to the general public and to provide the understanding of the Parties in that regard.

**ARTICLE 2
UNDERTAKINGS ON PART OF THE VILLAGE**

2.1 Liquor License. Upon a satisfactory determination by the Village, in its sole discretion, that Crafty and its members possess the necessary qualifications and are authorized under the laws of the State of Illinois and the Village to hold a liquor license, the Village shall:

A. Amend its Code of Ordinances to establish a liquor license classification authorizing the retail sale of beer and wine through the internet and to establish conditions for the conduct of such internet retail sales; and

B. Cause the Local Liquor Commissioner to issue a liquor license to Crafty allowing for the retail sales of beer and wine through the internet.

2.2 No Guarantee of Right to License or Renewal. Nothing set forth herein shall constitute a right to hold such liquor license or to renewal of such liquor license, it being expressly understood that Crafty must maintain all necessary qualifications and comply in every regard with State of Illinois and Village liquor license laws and regulations. Nothing set forth herein shall limit the right of the Village to suspend or revoke the liquor license for a violation of State of Illinois or local laws.

**ARTICLE 3
UNDERTAKINGS ON PART OF CRAFTY**

All undertakings on the part of the Village pursuant to this Agreement are subject to satisfaction of the following undertakings by Crafty:

3.1 Lease or Acquisition of Property. Crafty shall enter into a lease for space at 320 East Fullerton Avenue, Carol Stream, Illinois (the "Property") for use as its headquarters, sales center and warehouse for inventory on or before November 1, 2015.

3.2 Occupancy of Property. Crafty shall occupy the Property and shall commence operations and sales from the Property on or before December 1, 2015, or on such other later date as may be agreed upon by and between the Village and Crafty.

3.3 Maintaining Operations within Village. Crafty shall, during the full term of this Agreement, operate upon the Property, or such other location within the Village as approved by the Village, its headquarters, sales center for the internet sales of beer and wine and its warehouse and delivery facility. All beer or wine sold over the Crafty internet website shall be delivered from the Property or such other location within the Village as approved by the Village.

3.4 Sales Tax Reporting and Payment. Crafty shall conduct all Primary Selling Activities; as such term is defined by Illinois Department of Revenue Regulations, from the Property and shall report the Property as the location of Primary Selling Activities for the purpose of paying any Retailers' Occupation Taxes, 35 ILCS 120/1 et seq., Service Occupation Taxes, 35 ILCS 115/1 et seq., Home Rule Retailer's Occupation Taxes, 65 ILCS 5/8-11-1, and Home Rule

Service Occupation Taxes, 65 ILCS 5/8-11-5 (collectively the "Sales Taxes) to the State of Illinois. The Crafty Order Process for internet sales transactions are set forth in Exhibit A attached hereto and made a part hereof. Crafty shall not relocate in whole or in part any part of its operations or any Primary Sales Activities from the Property without the approval of the Village.

3.5 Payment of Taxes. Crafty hereby covenants and agrees to promptly pay or cause to be paid as the same become due, any and all taxes and governmental charges of any kind that may at any time be lawfully finally assessed with respect to Crafty's business operations.

3.6 Compliance with Liquor Laws. Crafty, its officers, agents and employees shall conduct all liquor sales in full compliance with the Illinois Liquor Control Act, 235 ILCS 5/1 et seq., and the Village's Code of Ordinances, Chapter 11.

ARTICLE 4 REPRESENTATIONS AND WARRANTIES OF CRAFTY

4.1 Compliance with Laws. Crafty hereby represents and warrants that, at all times, it shall comply with the laws, ordinances and rules and regulations of the State of Illinois, the County of DuPage, the Village and the United States of America, and any and all agencies or subdivisions thereof.

4.2 Business Standing. Crafty hereby represents and warrants that it is a limited liability company in good standing under the laws of the State of Illinois, and is authorized to transact business in the State of Illinois. Crafty shall preserve and keep in force and affect its legal existence and legal standing as an Illinois limited liability company, for the full term of this Agreement, and shall obtain and keep in force and affect all governmental permits and certifications necessary to conduct its business upon the Property.

4.3 Primary Selling Activities.

A. Crafty represents and warrants that it shall conduct all Primary Selling Activities from the Property, at all times during the term of this Agreement, for the sale of any and all products within the State of Illinois for which Crafty is required to pay Sales Taxes to the State of Illinois, and that Crafty shall not relocate in whole, or in part, its operations or any sales of beer and wine from the Property to another location, or report that the Primary Sales Activities for the sale of any beer or wine products within the State of Illinois is any location other than the Property.

B. In the event that the Illinois Department of Revenue or a court of competent jurisdiction determines that the Primary Selling Activities are not being conducted from the Property, Crafty hereby warrants and covenants to take such actions as are necessary to conduct its Primary Selling Activities from the Property or such other location approved for liquor licensure by the Village.

ARTICLE 5 DEFAULT

5.1 Events of Default. The occurrence of any one or more of the following shall constitute a default by the Crafty under this Agreement:

- A. Failure to comply with any term, provision or condition of this Agreement.
- B. Failure to timely pay, when due, all Sales Taxes.
- C. A representation or warranty made by Crafty and contained herein that is false, inaccurate or otherwise incorrect.
- D. Crafty's relocation of the Primary Selling Activities for any Illinois transactions to a location outside the corporate limits of the Village.
- E. Any violation of the Illinois Liquor Control Act, 235 ILCS 5/1 et seq., and the Liquor Code of the Village, Chapter 11 of the Carol Stream Code of Ordinances.
- F. Any violation of any other federal, state or local law, ordinance or regulation.

5.2 Right to Cure. In the event of a default under this Agreement the Village shall serve written notice upon Crafty, which notice shall be in writing and shall specify the particular default. Except for any default arising under Sections 5.1 E. and F.), Crafty shall have the right to cure the default within fifteen (15) days following written notice of such default. If such default is so cured within said fifteen (15) day period, all terms and conditions of this Agreement shall remain in full force and effect. The Village may, in its sole discretion, grant an additional extension beyond the aforementioned fifteen (15) day period.

5.3 Remedies. Upon the occurrence of a default by Crafty as hereinabove set forth, the Village may take any of the following actions:

- A. Suspend or revoke the liquor license granted to Crafty.
- B. Institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default, including, but not limited to, an action to restrain any such default, an action to compel specific performance, or any action at law or in equity. The rights and remedies set forth herein, whether provided by law or this Agreement shall be cumulative and the exercise by the Village of any one or more such remedies shall not preclude the exercise by it, at the same time or different times, of any other remedies for the same default by Crafty.

5.4 No Waiver of Right to Enforce. Failure of the Village to insist upon the strict and prompt performance of the terms, covenants, agreements and/or conditions set forth herein, or any of them, shall not constitute or otherwise be construed as a waiver or relinquishment of the Village's right thereafter to enforce any such term, covenant, agreement and/or condition, but the same shall continue in full force and effect.

**ARTICLE 6
GENERAL PROVISIONS**

6.1 Successors and Assigns. This Agreement shall be binding on and shall inure to the benefit of the Parties named herein and their respective heirs, administrators, executors, personal representatives, successors and assigns.

6.2 Assignment. Neither Crafty nor its members shall sell, transfer or assign over a five (5%) per cent ownership interest in Crafty nor any interest in this agreement, without the express written consent of the Village. Crafty acknowledges that any liquor licenses granted by the State of Illinois and the Village are not assignable by law.

6.3 Actions of Officers, Agents and Employees. The actions of the Officers, Members, Agents and Employees of Crafty shall be deemed to be and constitute the actions of Crafty.

6.4 Notice. Any notice, demand or other communication required by this Agreement to be given by either Party hereto to the other shall be in writing, addressed as indicated below and shall be sufficiently given or delivered if dispatched by certified United States mail, return receipt requested, postage prepaid; delivered personally; or sent by facsimile with an original sent by United States first class mail, postage prepaid, on the same date:

In the case of Crafty, to:

Crafty, LLC
376 East Lies Road
Carol Stream, Illinois 60188

In the case of the Village, to:
Village of Carol Stream, Illinois
500 North Gary Avenue
Carol Stream, Illinois 60188
Attn: Village Manager

or to such other address(es) with respect to either Party as that Party may, from time to time, designate in writing and forward to the other as provided in this section.

6.4 Conflict of Interest. No member of the Corporate Authorities, or any branch of the Village's government, who has any power of review or approval of any of Crafty's undertakings shall participate in any decisions relating thereto which affect that member's personal interests or the interests of any corporation, limited liability company, partnership or other entity in which that member is directly or indirectly interested. Any person having such interest shall immediately, upon knowledge of such possible conflict, disclose, in writing, to the Corporate Authorities the nature of such interest and seek a determination by the Corporate Authorities with respect to such interest and, in the meantime, shall not participate in any actions or discussions relating to the activities herein proscribed.

6.5 Choice of Law. This Agreement shall be governed by the laws of the

State of Illinois for all purposes and intents. Venue in regard to any litigation in regard to this Agreement shall be in the Circuit Court of the Eighteenth Judicial Circuit, DuPage County, Illinois.

6.6 Entire Agreement; Amendment. This Agreement sets forth all the promises, inducements, agreements, conditions and understandings by and between the Parties relative to the subject matter hereof, and there are no promises, agreements, conditions or understandings, either oral or written, express or implied, between them, other than those expressly set forth herein. No subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the Parties hereto unless authorized in accordance with law and reduced in writing and signed by them.

6.7 Counterparts. This Agreement is executed in multiple counterparts, each of which shall constitute one and the same instrument.

6.8 Severability. In the event any term or provision of this Agreement is held to be unenforceable by a court of competent jurisdiction, the remainder shall continue in full force and effect, to the extent the remainder can be given effect without the invalid provision.

6.9 Limitation on Liability. No recourse under or upon any obligation, covenant or condition of this Agreement, or for any claim based thereon or otherwise related thereto, shall be had against the Village, or its elected officials, agents and/or employees, in any amount and no liability, right or claim at law or in equity shall attach to, or shall be incurred by, the Village, or its elected officials, agents and/or employees, and any and all such rights or claims of Crafty against the Village, or its elected officials, officers, agents and/or employees are hereby expressly waived and released as a condition of and as consideration for the execution of this Agreement by the Village.

6.10 Term. The Term of this Agreement shall commence on the date this Agreement is fully executed and shall terminate ten (10) years from the date thereof, provided, however, that this Agreement may be extended by the mutual agreement of the Parties.

6.11 Headings. The Article headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

6.12 Further Assurances. The Parties agree to take all necessary action and cooperate as reasonably required in connection with further effectuating this Agreement, including the execution and delivery of any additional documents or instruments as may become necessary or appropriate to further carry out the terms, provisions and intent of this Agreement.

ARTICLE 7 REPRESENTATIONS OF THE PARTIES

7.1 Representations of the Village. The Village hereby represents and warrants that it has full constitutional and lawful right, power and authority,

under current applicable law, to execute and deliver and perform the terms and obligations of this Agreement.

7.2 Representations of Crafty. Crafty hereby represents and warrants it has full power to execute and deliver and perform the terms and obligations of this Agreement and all of the foregoing has been duly and validly authorized by all necessary proceedings.

IN WITNESS WHEREOF, the Village and Crafty have caused this Agreement to be executed in their respective names and the Village has caused its seal to be affixed thereto, and attested as to the date first above written.

"VILLAGE":

VILLAGE OF CAROL STREAM, ILLINOIS

By: _____
Mayor

(SEAL)

Attest:

Village Clerk

"CRAFTY":

CRAFTY, LLC
an Illinois limited liability
corporation

By: _____

Print Name: _____

Title: Member

By: _____

Print Name: _____

Title: Member

By: _____

Print Name: _____

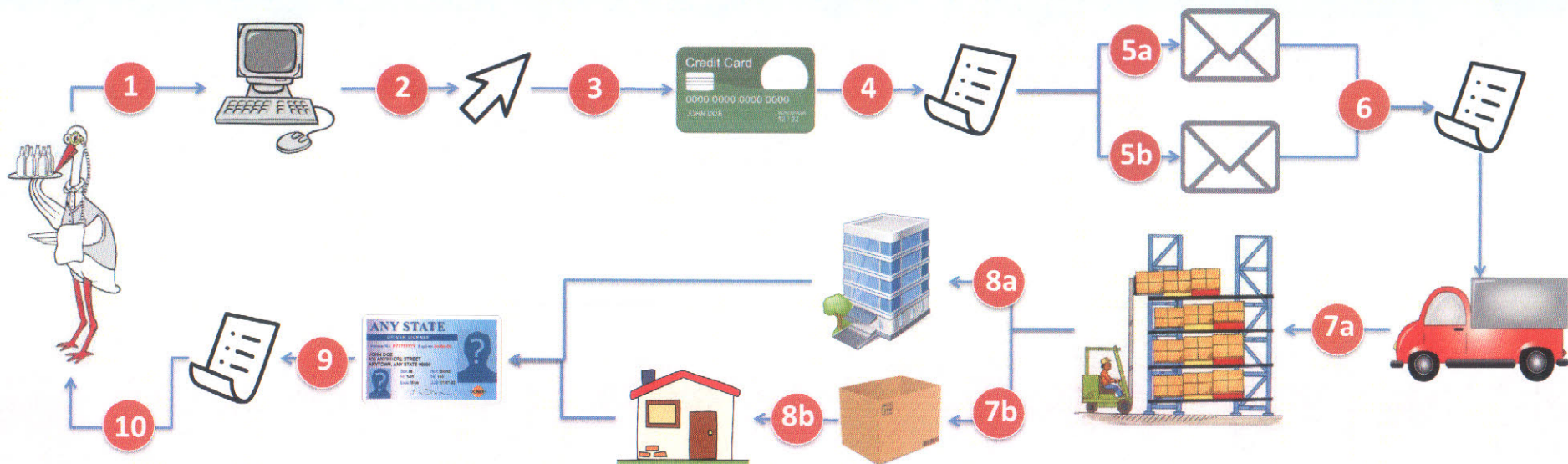
Title: Member

Attest:



CRAFTY ORDER PROCESS


FOR QUESTIONS, PLEASE CONTACT CRAFTY AT:
CRAFTY.CHICAGO@GMAIL.COM
 312.404.6852



1. Customer goes onto the website, craftydelivers.com.
2. Customer clicks 'purchase' on the website.
3. Our payment processor places a hold on the credit card for the amount purchased.
4. Once the order is placed, a PO is generated online and sent to Crafty warehouse in Carol Stream.
5. (a) The PO is sent to the distributor or self-distributing brewery; (b) The PO is sent to Demar Logistics to prepare for inbound logistics and routing.
6. PO is printed at Demar Logistics for product reception.
7. (a) Distributors and self-distributing brewers deliver product at Crafty warehouse (leased from Demar Logistics); it is received by Demar Logistics employees, sorted and prepped for outbound; (b) product with a residential destination are delivered to a drop point in Chicago for Deliver My Grub to finish 'last-mile' delivery.
8. (a) Order delivered to corporate offices, (b) order delivered to residential addresses.
9. Delivery personnel checks identification to verify +21 age, verifies the order with the customer
10. Payment is fully processed, confirmed, and the customer has delicious, curated, craft beer!

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager

FROM: Philip J. Modaff, Director of Public Works 

DATE: October 23, 2015

RE: A Resolution Authorizing Execution of a Financial Reimbursement
Intergovernmental Agreement Between the Village and Bloomingdale Township

In prior years the Village has secured mosquito abatement services through cooperative agreements with both Bloomingdale and Wayne Townships. The Bloomingdale Township agreement has expired and the Township has negotiated a new contract with the service provider, Clarke Environmental Mosquito Management.

The Township has negotiated a new agreement with Clarke for a 3-year term with no increase in cost over 2015 prices for all three years of the proposed agreement. In addition, the Township provides fifty-percent (50%) funding for each of the participating municipalities. Under the terms of the Agreement the costs over the next three years for mosquito abatement services in the Bloomingdale Township section of the Village would be as follows:

2016: \$35,341
2017: \$35,341
2018: \$35,341

Attached you will find a copy of the Financial Reimbursement Agreement with Bloomingdale Township and the contract between the Township and Clarke.

I am recommending that the Mayor and Village Board adopt a Resolution authorizing execution of a financial reimbursement intergovernmental agreement between the Village and Bloomingdale Township for mosquito abatement services.

Attachments

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF A FINANCIAL REIMBURSEMENT
INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF CAROL STREAM
AND BLOOMINGDALE TOWNSHIP FOR MOSQUITO ABATEMENT SERVICES**

**BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE
VILLAGE OF CAROL STREAM, COUNTY OF DUPAGE, ILLINOIS, IN THE EXERCISE
OF ITS HOME RULE POWERS, as follows:**

**SECTION 1: That the Mayor is authorized to execute and the Village Clerk to attest to
an Agreement with Bloomingdale Township for Mosquito Abatement Services, such an
Agreement being attached to this Resolution as Exhibit "A".**

**SECTION 2: This Resolution shall be in full force and effect from and after its passage
and approval as provided by law.**

PASSED AND APPROVED this 2nd day of November, 2015.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

FINANCIAL REIMBURSEMENT INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF CAROL STREAM AND
BLOOMINGDALE TOWNSHIP FOR MOSQUITO ABATEMENT SERVICES

WHEREAS, Bloomingdale Township is a unit of local government established under the laws of the State of Illinois and is hereinafter referred to as the "TOWNSHIP;" and

WHEREAS, the Village of Carol Stream is an Illinois municipal corporation and is hereinafter referred to as the "VILLAGE;" and

WHEREAS, the TOWNSHIP for a period of years has provided mosquito abatement services for TOWNSHIP residents within the VILLAGE; and

WHEREAS, the TOWNSHIP and VILLAGE have determined that it is reasonable for the VILLAGE to continue to reimburse the TOWNSHIP for a portion of the mosquito abatement services provided by the TOWNSHIP, within the Village, by Clarke Environmental Mosquito Management, Inc.; and

WHEREAS, the TOWNSHIP and VILLAGE have the legal authority to enter into this Intergovernmental Agreement pursuant to Article VII, Section 10 of the Constitution of the State of Illinois and 5 ILCS 220/1 *et. seq.*; and

WHEREAS, the TOWNSHIP has entered into a mosquito abatement contract hereinafter "CLARKE CONTRACT" with Clarke Environmental Mosquito Management, Inc., (hereinafter "CLARKE") to provide mosquito abatement services for the 2016 through 2018 mosquito seasons, a copy of the CLARKE CONTRACT being attached hereto and incorporated herein as Exhibit 1; and

WHEREAS, the purpose of this Agreement is to establish the VILLAGE's and TOWNSHIP's duties and rights with regard to intergovernmental cooperation for reimbursement for mosquito abatement services for the 2016 through 2018 mosquito seasons.

1. The foregoing recitals are incorporated into this Agreement as evidence of the intent of the TOWNSHIP and VILLAGE and as representing substantive covenants between them.

2. Subject to the termination provisions, and the provisions regarding potential increases or decreases in the level of mosquito abatement services as described below, the VILLAGE shall pay the TOWNSHIP for mosquito abatement services provided by CLARKE within the VILLAGE, in the 2016, 2017, and 2018 mosquito seasons, in those percentages and dollar amounts set forth in Appendix A of the CLARKE CONTRACT.

3. The VILLAGE shall have the right to terminate its participation in the TOWNSHIP'S mosquito abatement program and this Agreement at any time in the sole discretion of the Corporate Authorities of the VILLAGE. Any and all sums due from the

VILLAGE up to the date of termination shall be paid by the VILLAGE to the TOWNSHIP at the appropriate percentage as set forth in Appendix A. After termination, no further payments will be required by the Village. Written notice of the VILLAGE'S termination shall be provided by facsimile or e-mail, and regular mail to the Bloomingdale Township Supervisor and CLARKE.

4. The VILLAGE's sole duty and obligation under this Agreement is to reimburse the TOWNSHIP. The VILLAGE shall have no contractual privity with CLARKE under this Agreement and shall have no right to control, supervise, or otherwise direct CLARKE'S mosquito abatement activities within the VILLAGE; except insofar as the VILLAGE may exercise its ordinary and routine public health, safety, and welfare controls during any mosquito abatement activity.

5. This Agreement shall expire on December 31, 2018, or on any date the VILLAGE provides written notice of its intent to terminate this Agreement. This Agreement shall not automatically renew after December 31, 2018, despite automatic renewal provisions contained in the CLARKE AGREEMENT.

6. If during the term of this Agreement the VILLAGE elects to increase the service level of mosquito abatement, beyond the scope identified in the CLARKE AGREEMENT, it shall be responsible to pay the TOWNSHIP the entire amount attributable to the increase caused by that level of service. If the VILLAGE elects to decrease the level of mosquito abatement service during the term of this Agreement, its proportionate share payable to the TOWNSHIP will be decreased accordingly. The VILLAGE shall notify the TOWNSHIP of its direction to increase or decrease the service level in writing. The TOWNSHIP shall thereupon notify CLARKE of the VILLAGE's direction.

7. During the term of this Agreement the VILLAGE shall have the right to contact the TOWNSHIP and provide any and all information relevant to CLARKE's performance of the CLARKE CONTRACT within the VILLAGE. The TOWNSHIP shall be responsible to communicate the VILLAGE's position to CLARKE and to make certain that CLARKE corrects or remediates any difficulties or concerns that the VILLAGE has with regard to performance of the mosquito abatement services within the VILLAGE.

8. The TOWNSHIP and the VILLAGE agree that CLARKE is the TOWNSHIP's independent contractor with regard to the mosquito abatement services described herein. It shall be the responsibility of the TOWNSHIP, and not the VILLAGE, to secure any and all indemnifications and hold harmless agreements the TOWNSHIP deems necessary and appropriate from CLARKE prior to CLARKE's commencement of the performance of its mosquito abatement services within the VILLAGE.

9. The TOWNSHIP shall be responsible for directing CLARKE to maintain its independent contractor status while working within the VILLAGE and not to undertake any action which could be interpreted to establish that CLARKE is an apparent agent of the VILLAGE.

10. The TOWNSHIP shall require CLARKE to name the VILLAGE OF CAROL STREAM as an additional insured on CLARKE'S general commercial liability, auto liability and, if applicable, umbrella policies of CLARKE'S activities in the performance of its mosquito abatement activities in the VILLAGE in accordance with this Agreement.

11. The TOWNSHIP shall invoice the VILLAGE for its 2016, 2017, and 2018 proportionate share of CLARKE's mosquito abatement services over four payments on April 1, May 1, June 1, and July 1 of each calendar year. The VILLAGE shall reimburse the TOWNSHIP for amounts due within thirty (30) days of receipt of the invoice. The VILLAGE shall be entitled to receive written confirmation of the completion of work or a treatment from the TOWNSHIP upon written request.

12. This Agreement may not be assigned or transferred without mutual written consent of the TOWNSHIP and the VILLAGE.

13. This Agreement contains the entire agreement between the VILLAGE and the TOWNSHIP and all prior discussions and negotiations associated herewith are merged herein. Any amendment or modification of this Agreement shall be by mutual written consent only.

IN WITNESS WHEREOF, the VILLAGE and TOWNSHIP have approved this Intergovernmental Agreement by resolution or ordinance and execute the same in conformance therewith.

VILLAGE OF CAROL STREAM

Mayor

ATTEST:

Village Clerk

BLOOMINGDALE TOWNSHIP

Bloomingdale Township Supervisor

ATTEST:

Township Clerk

Exhibit 1
Clarke Environmental Mosquito Management, Inc.
Professional Services Outline For
The 2016-2018 Bloomingdale Township
2010-2012 Initial Term and Services
Environmental Mosquito Management (EMM) Program

Part I. General Service

- A. Aerial Survey and Geographic Information System (GIS) Mapping
- B. Computer System and Record Keeping Database
- C. Public Relations and Educational Brochures
- D. Mosquito Hotline Citizen Response – (800) 942-2555
- E. Comprehensive Insurance Coverage naming the Bloomingdale Township additionally insured
- F. Program Consulting and Quality Control Staff
- G. Monthly Operational Reports, Periodic Advisories, and Annual Report
- H. Regulatory compliance on local, state, and federal levels

Part II. Surveillance and Monitoring

- A. Floodwater Mosquito Migration Model:
The use of weather data and computer model to predict the arrival of *Aedes vexans* brood (hatch) and peak annoyance periods.
- B. Arbovirus Surveillance:
 - 1. Gravid Trap: Operation of two (2) traps to collect *Culex* mosquitoes. Mosquitoes will be collected, identified to species, and pooled for disease assay. Samples will be tested at Clarke laboratories utilizing RAMP or VecTest technology for West Nile Virus.
 - 2. Clarke New Jersey Light Trap Network: Operation of two (2) traps within Bloomingdale Township to monitor and evaluate adult mosquito activity.
 - 3. **Oviposition Trap: Operation of (2) traps to collect *Aedes albopictus* to determine presence in area.**
- C. Weather Monitoring – Operational Forecasts

Part III. Larval Control

- A. Targeted Mosquito Management System (TMMS™) computer database and site management.
- B. Larval Site Monitoring: 12 inspections
 - 1. Three (3) complete inspections of up to 570 sites as outlined by most recent Clarke GIS Survey.
 - 2. Six (6) targeted inspections of up to 311 breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.

3. Three (3) targeted inspections of up to 234 known *Culex spp.* breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
4. Inspections of sites called in by residents on the Mosquito Hotline.

Part III. Larval Control (Con't)

- C. Prescription Larval Control with VectoLex® (*Bacillus sphaericus*), VectoBac® (*Bacillus thuringiensis israelensis* - Bti), Natular®, Abate® and Altosid®.
- D. Helicopter Treatment:
 1. Helicopter Prehatch: Four (4) treatments with 5% Abate® of up to 450 acres.
- E. Stocking of 12,000 mosquitofish (*Gambusia affinis*) for biological control.
- F. Catch Basin Control:
 1. One (1) treatment of up to 7,700 catch basins, inlets and manholes with Natular XRT or extended residual briquet.
 2. One (1) treatments of up to 7,700 street side catch basins, inlets and manholes with Natular, VectoLex®, Altosid® or a 30-day sustained slow release insecticide.
 3. **One (1) treatment of all reported backyard catch basins by participating municipality with Natular XRT or extended residual briquet or appropriate length of control based on reporting date.**

Part IV. Adult Control

- A. Adulticiding in mosquito harborage areas:
 1. Up to forty-six (46) truck / ATV Ultra Low Volume (ULV) treatments and barrier applications when applicable with a synthetic pyrethroid insecticide for any community special events.
- B. Adulticiding in Residential Areas:
 1. Eight (8) community-wide truck ULV treatments of up to 444 miles of streets with Biomist®, Duet®, Merus® or synthetic pyrethroid insecticide.
- C. Adulticiding Operational Procedures
 1. Notification of community contact.
 2. Weather limit monitoring and compliance.
 3. Notification of residents on Clarke Call Notification List.
 4. ULV particle size evaluation.
 5. Insecticide dosage and quality control analysis.

TOTAL COST FOR PART I, II, III and IV 2016-2018

\$532,589.00

**Clarke Environmental Mosquito Management, Inc.
 Client Agreement and Authorization
 The 2016-2018 Bloomingdale Township
 Amended Agreement of 2010-2012 Initial Term
 Environmental Mosquito Management (EMM) Program**

- I. **TERM AND TERMINATION: This Agreement has an Automatic Renewal Clause.**
 The term of the Agreement shall commence on the date when both parties have executed this Agreement and shall continue for a period ending on December 31, 2016 (the "Initial Term"). Unless either party hereto provides the other party with written notice at least one hundred twenty (120) days prior to the end of the Initial Term or any subsequent renewal term, this Agreement shall automatically continue to renew for additional term, each term having a duration equal to the Initial Agreement. If a party hereto fails to comply with a provision of this Agreement, then the other party shall have the right to terminate this Agreement if it gives written notice of the default to the defaulting party and the defaulting party fails to cure the default within sixty days of receipt of said notice.
- II. **PRICE INCREASES:** The price for the services rendered hereunder may be increased by Clarke Environmental Mosquito Management, Inc. ("Clarke") on the first day of any Calendar year commencing on January 1, 2019 and during any subsequent renewal term (a "Price Increase Date") **by either the Consumer Price Index (national CPI-U December-to-December change) used to determine the property tax extension limitation (PTELL) or 2.5% ("Price Increase Percentage"), whichever is less***. Clarke Environmental Mosquito Management, Inc. may petition the Bloomingdale Township at any time for an additional rate adjustment on the basis of extraordinary and unusual changes in the cost of operations that could not be reasonably foreseen by a prudent operator. New areas to be covered will be pro-rated to the program cost at the rates in effect at the time. New areas to be covered will be pro-rated to the program cost at the rates in effect at the time.
- III. **PROGRAM PAYMENT PLAN:** For Parts I, II, III, and IV as specified in the 2016-2018 Professional Services Cost Outline, the total for the 2016 program is \$ \$532,589.00. The payments will be due on April 1, May 1, June 1 and July 1 according to the payment schedule below and Appendix A. The dollar amounts below for all percentage breakdowns have been rounded to the nearest dollar. Any additional treatments beyond the core program will be invoiced when the treatment is completed. In the event that a Village does not sign an intergovernmental agreement for their proportionate cost, then Clarke must separately contract with that Village and cost for that Village (see appendix A) will be deducted from Bloomingdale Township contract.

Handwritten initials/signature

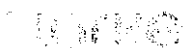
BLOOMINGDALE TOWNSHIP	2016-2018
April 1	\$133,147.25
May 1	\$133,147.25
June 1	\$133,147.25
July 1	\$133,147.25
TOTAL	\$532,589.00

For Bloomingdale Township:

Sign Name *E. M. L.* Title: Supervisor Date: 10/6/15

For Clarke Environmental Mosquito Management, Inc.

Name: *George Balis* Title: Regional Manager Date: 10/7/15
 George Balis



**APPENDIX A
INTERGOVERNMENTAL AGREEMENTS**

PROGRAM COST	2013	50%
Addison	\$18,439	\$9,220
Bloomingtondale	\$86,763	\$43,382
Carol Stream	\$67,275	\$33,638
Glendale Heights	\$82,461	\$41,231
Hanover Park	\$25,321	\$12,661
Itasca	\$19,677	\$9,839
Roselle	\$90,679	\$45,340
Bloomingtondale Township	\$133,072	\$328,378
Total:	\$523,688	\$523,688

Percentage Share	
By Area	50%
3.52%	1.76%
16.57%	8.28%
12.85%	6.42%
15.75%	7.87%
4.84%	2.42%
3.76%	1.88%
17.32%	8.66%
25.41%	62.70%
100.00%	100.00%

monthly
instllmts
2,305.00
10,845.50
8,409.50
10,307.75
3,165.25
2,459.75
11,335.00
82,094.50
130,922.25

At the lesser of 2.5% and the CPI increase (national CPI-U Dec to Dec change)
Actual: 1.70%

PROGRAM COST	2014	50%
Addison	\$18,752	\$9,376
Bloomingtondale	\$88,238	\$44,119
Carol Stream	\$68,419	\$34,210
Glendale Heights	\$83,863	\$41,932
Hanover Park	\$25,751	\$12,876
Itasca	\$20,012	\$10,006
Roselle	\$92,221	\$46,111
Bloomingtondale Township	\$135,334	\$333,960
Total:	\$532,590	\$532,590

3.52%	1.76%
16.57%	8.28%
12.85%	6.42%
15.75%	7.87%
4.84%	2.42%
3.76%	1.88%
17.32%	8.66%
25.41%	62.70%
100.00%	100.00%

monthly
instllmts
2,344.00
11,029.75
8,552.50
10,483.00
3,219.00
2,501.50
11,527.75
83,490.00
133,147.38
263,950.88

Rolling prices from last period per George
Displayed At: 0.00%

PROGRAM COST	2015	50%
Addison	\$18,752	\$9,376
Bloomingtondale	\$88,238	\$44,119
Carol Stream	\$68,419	\$34,210
Glendale Heights	\$83,863	\$41,932
Hanover Park	\$25,751	\$12,876
Itasca	\$20,012	\$10,006
Roselle	\$92,221	\$46,111
Bloomingtondale Township	\$135,334	\$333,960
Total:	\$532,590	\$532,590

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monthly
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2,344.00
11,029.75
8,552.50
10,483.00
3,219.00
2,501.50
11,527.75
83,490.00
133,147.38
263,950.88

New 3 Year Contract at 2014 prices

Displayed At: 0.00%

PROGRAM COST	2016	50%
Addison	\$18,752	\$9,376
Bloomingtondale	\$88,238	\$44,119
Carol Stream	\$68,419	\$34,210
Glendale Heights	\$83,863	\$41,932
Hanover Park	\$25,751	\$12,876
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Roselle	\$92,221	\$46,111
Bloomingtondale Township	\$135,334	\$333,960
Total:	\$532,590	\$532,590

Percentage Share	
By Area	50%
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monthly
instllmts
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11,029.75
8,552.50
10,483.00
3,219.00
2,501.50
11,527.75
83,490.00
133,147.38

263,950.88

Displayed At: 0.00%

PROGRAM COST	2017	50%
Addison	\$18,752	\$9,376
Bloomingtondale	\$88,238	\$44,119
Carol Stream	\$68,419	\$34,210
Glendale Heights	\$83,863	\$41,932
Hanover Park	\$25,751	\$12,876
Itasca	\$20,012	\$10,006
Roselle	\$92,221	\$46,111
Bloomingtondale Township	\$135,334	\$333,960
Total:	\$532,590	\$532,590

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16.57%	8.28%
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100.00%	100.00%

monthly
instllmts
2,344.00
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8,552.50
10,483.00
3,219.00
2,501.50
11,527.75
83,490.00
133,147.38

263,950.88

Displayed At: 0.00%

PROGRAM COST	2018	50%
Addison	\$18,752	\$9,376
Bloomingtondale	\$88,238	\$44,119
Carol Stream	\$68,419	\$34,210
Glendale Heights	\$83,863	\$41,932
Hanover Park	\$25,751	\$12,876
Itasca	\$20,012	\$10,006
Roselle	\$92,221	\$46,111
Bloomingtondale Township	\$135,334	\$333,960
Total:	\$532,590	\$532,590

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monthly
instllmts
2,344.00
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8,552.50
10,483.00
3,219.00
2,501.50
11,527.75
83,490.00
133,147.38

263,950.88

**A RESOLUTION DECLARING SURPLUS PROPERTY
OWNED BY THE VILLAGE OF CAROL STREAM**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property described; and

WHEREAS, the described personal property has been determined by the Corporate Authorities of the Village of Carol Stream to have negligible value to the Village; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to declare two seized vehicles as surplus for sale and go to auction through the Insurance Auto Auction Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property described below:

- 2010 Toyota Corolla VIN: 2T1BU4EE7AC507896
- 2006 Extreme XB-610 Moped VIN: 5010XB61020066000

now owned by the Village of Carol Stream, is no longer useful and authorize its auction and disposal per the attached memorandum dated October 27, 2015.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 2nd DAY OF NOVEMBER 2015.

AYES:

NAYS:

ABSENT:


Frank Saverino Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager

**REVIEWED AND
APPROVED BY:** Chief Ed Sailer 

FROM: Sgt. Harker #48

DATE: 10/27/2015

RE: Surplus vehicles for auction

Request to declare two seized vehicles awarded to the Village as surplus for sale via the Insurance Auto Auction INC.

I would like the one below listed vehicle declared as surplus so that it can go to auction and one Extreme XB-610 to be junked.

- 1) 2010 Toyota Corolla 2T1BU4EE7AC507896
- 2) 2006 Extreme XB-610 Moped 5010XB61020066000

Village of Carol Stream
Interdepartmental Memo

TO: Mayor and Trustees

FROM: Joseph E. Breinig Village Manager 

DATE: October 29, 2015

RE: State Budget Resolution

Attached for your review and consideration is a Resolution prepared by the Illinois Municipal League concerning the lack of a budget for the State of Illinois. The State fiscal year began July 1, 2015. The State has operated without a budget since that time. Without a budget and associated appropriation authority, the State is unable to meet all of its obligations.

A series of actions has enabled the State to meet some of its obligations. Legislation has been enacted providing funding for specific purposes such as elementary and high school education. Court decisions have required payments to continue to State employees and others. The balance of the State's budget sits in limbo, and includes expenditures such as higher education, social services funding and several revenues that come to municipalities.

The Resolution identifies several revenues that have not been received for periods after July 1, 2015. These include Motor Fuel Tax (MFT), Use Tax, and the municipal share of video gaming revenue. The Village's budget for the 2015-2016 Fiscal Year anticipated \$966,000 in MFT, \$810,000 in Use Tax, and \$95,000 in video gaming revenue. The Village's and State's fiscal years do not align. The Village's fiscal year begins May 1. About 80% of these revenues are at risk if the State fails to enact a budget. This amounts to nearly \$1.5 million and includes revenues used to pay for police services, snow and ice control, road repairs and other core services that define our community.

At this time, it is uncertain if the State will adopt a budget. In addition, it is unclear if the State will include payment of these revenues in that budget. Lastly, it is uncertain if these revenues are included that they will be paid at historic levels.

For these reasons, staff recommends passage of the Resolution. In considering the Resolution, it is important to note that we as residents of the State of Illinois are casualties of a political impasse in Springfield. Taxes that we pay are being held hostage during that impasse.

JEB/dk

Attachment

RESOLUTION NO. _____

RESOLUTION URGING ILLINOIS STATE LEADERS TO RELEASE NON-GENERAL FUND REVENUES PAYABLE TO LOCAL GOVERNMENTS

WHEREAS, the State of Illinois has been operating without a Fiscal Year 2016 State budget since July 1, 2015; and

WHEREAS, the absence of a budget has resulted in the State withholding over \$150 million in revenue owed to municipal governments for lack of appropriation authority; and

WHEREAS, critical local services, such as road construction, maintenance, and repair will remain underfunded until State leaders take action to release local Motor Fuel Tax Funds to municipalities; and

WHEREAS, many municipalities rely on State distributions of local revenue to fund their 9-1-1 service centers and, without these funds, the effectiveness of emergency services to reach citizens will be in peril; and

WHEREAS, municipal budgets and basic services will be negatively impacted without the release of local Use Tax, video gaming fees, and casino fees.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, that we call upon the Governor and General Assembly to take action to immediately release all non-general fund revenues owed to local governments. These funds include revenues from the Motor Fuel Tax, Wireless Service Emergency Fund, Use Tax, Local Government Video Gaming Distributive Fund, and casino gaming;

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Governor, Senate President, Senate Minority Leader, House Speaker, House Minority Leader and the Illinois Municipal League.

This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 2nd DAY OF NOVEMBER 2015.

AYES:

NAYS:

ABSENT:

Frank Saverino Sr., Mayor

ATTEST:

Laura Czarnecki, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Ann Delort - Secretary *AD*
DATE: October 22, 2015
RE: **Raffle License Request-Boys Basketball Program**
Glenbard North High School

The Boys Basketball Program at Glenbard North High School will be selling raffle tickets from November 14, 2015 to November 21, 2015 with the drawing on November 21, 2015. The cost is \$5.00 per raffle ticket and prizes will be \$500, \$100 and \$50. All other money raised would go towards summer leagues, tournaments, uniforms and equipment.

They have requested a waiver of both the license fee and manager's fidelity bond as indicated in the attached letter request. The raffle license application and required documentation is on file in the Village Clerk's office for your review.

Please place this on the agenda for the November 2, 2015 Board meeting for the Board's approval.

Enclosure



GLENBARD NORTH HIGH SCHOOL

"Home of the Panthers"

Dr. John Mensik, Principal

990 N. Kuhn Road, Carol Stream, IL 60188, (630) 653-7000, www.glenbardnorthhs.org

Village of Carol Stream,

For one week, November 14th through November 21st, the Boys Basketball Program at Glenbard North High School would like to sell raffle tickets at \$5.00 each for our program fundraiser. The prizes would be \$500 for 1st, \$100 for 2nd and \$50 for 3rd. All other money raised would help fund summer leagues, summer tournaments, uniforms and equipment for our program. I am requesting that the village consider waiving the requirement for a manger's fidelity bond and the fee associated with requesting a raffle license. Thank you for your consideration.

Respectfully,

Joseph Larson

Head Boys Basketball Coach

WHERE EXCELLENCE IS TRADITION

Mr. Eric Johansen, Assistant Principal for Operations • Mr. John Healy, Assistant Principal for Instruction
Ms. Debra Cartwright, Assistant Principal for Student Services • Mr. Matt Bowser, Assistant Principal for Athletics

Village of Carol Stream
Interdepartmental Memo

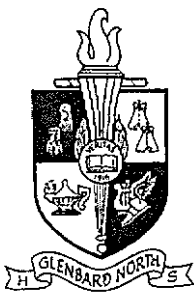
TO: Joseph Breinig, Village Manager
FROM: Ann Delort - Secretary *AD*
DATE: October 22, 2015
RE: ***Raffle License Request***
Glenbard North High School

Glenbard North High School basketball team is competing to support the Susan G. Komen "Coaches vs Cancer" on Thursday, December 3, 2015 and Friday, December 4, 2015 from 5:30 pm - 8:30 pm and has submitted a raffle license application to sell raffle tickets. Raffle tickets will be sold for \$2 each, \$5 for 3 tickets or \$10 for 7 tickets. There will also be gift baskets for \$50.00 apiece. All proceeds from the raffle will go to the Susan G. Komen Breast Cancer Research Foundation.

They have requested a waiver of both the license fee and manager's fidelity bond as indicated in the attached letter request. The raffle license application and required documentation is on file in the Village Clerk's office for your review.

Please place this on the agenda for the November 2, 2015 Board meeting for the Board's approval.

Enclosure



GLENBARD NORTH HIGH SCHOOL

"Home of the Panthers"

Dr. John Mensik, Principal

990 Kuhn Road, Carol Stream, IL 60188, (630) 653-7000, www.glenbardnorthhs.org

Village of Carol Stream,

On December 3/4, 2015, Glenbard North High School will compete against Naperville Central High School in boys and girls basketball. During these events we are planning a charity fundraiser event known as "Coaches vs. Cancer". As a representative of Glenbard North High School I am requesting that the village waive the requirement for a manager's fidelity bond. I would also appreciate it if you would consider waiving the fee associated with requesting a raffle license. All proceeds from this event will be donated to the "Coaches vs. Cancer" Research Foundation.

Thank you,

Matt Bowser

Assistant Principal for Athletics

WHERE EXCELLENCE IS TRADITION

Mr. Eric Johansen, Assistant Principal for Operations • Mr. John Healy, Assistant Principal for Instruction
Ms. Debra Cartwright, Assistant Principal for Student Services • Mr. Matthew Bowser, Assistant Principal for Athletics

Village of Carol Stream
Interdepartmental Memo

TO: Robert J. Mellor, Assistant Village Manager
FROM: Ann Delort, Secretary *AD*
DATE: October 28, 2015
RE: Knights of Columbus
Raffle License Application

The Knights of Columbus is hosting a NFL Championship fundraiser event at Corpus Christi Catholic Church which includes a raffle to be held on Sunday, January 24, 2016. Raffle sales are from October 30, 2015 - January 24, 2016 for \$1.00 or \$5.00 per ticket. The proceeds from this raffle will support Corpus Christi Catholic Church.

Applicant is requesting a waiver of the application fee and the Manager's Fidelity Bond as indicated in the attached letter. The raffle license application and required documentation is on file in the Village Clerk's office for your review.

Please place this item on the agenda for review and approval by the Village Board of Trustees at their upcoming Monday, November 2, 2015.

Thank you.



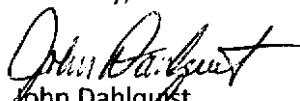
October 26, 2015

Frank Saverino, Sr.
Mayor – Village Of Carol Stream
500 N Gary Avenue
Carol Stream, IL 60188

Dear Mayor Saverino,

Enclosed please find a Raffle License application for a raffle to be held with an NFL Championship Sunday fundraiser at Corpus Christi Catholic Church on Sunday January 24, 2016. On behalf of the church, in addition to the Knights of Columbus organization that is organizing the event, I am requesting a waiver of the license fee and Fidelity Bond associated with the license. Our presiding Secretary (Anthony Rickert) and Treasurer (myself) are bonded through the Knights of Columbus. All proceeds from the charity event will be given to Corpus Christi Church. Your consideration of this request is greatly appreciated by all members of Knights of Columbus Council 10958.

Sincerely,


John Dahlquist
Treasurer

Corpus Christi Knights of Columbus Council #10958

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Nov 2, 2015**

AGENDA ITEM
L-1 / 11-2-15

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
A T & T					
PD MOBILE DATA LINK SRV OCT 16 -NOV 15	440.41	01652800-52230	TELEPHONE	630257651910 10/2015	
	<u>440.41</u>				
AJD CONCRETE CONSTRUCTION CORP					
WATERMAIN BREAK/CURB RPR	2,800.00	04201600-52286	PAVEMENT RESTORATION	2015-0175	
WATERMAIN BREAK/CURB RPR	4,200.00	01670500-52286	PAVEMENT RESTORATION	2015-0175	
	<u>7,000.00</u>				
B & F CONSTRUCTION CODE SERVICES, INC					
FIRE SPRINKLERS- 351 EXECUTIVE DR	392.34	01643700-52253	CONSULTANT	42580	
PLAN REVIEW 1209 N GARY	1,095.50	01643700-52253	CONSULTANT	42641	
PLAN REVIEW 806 ARMY TRL FIRE ALARM	171.39	01643700-52253	CONSULTANT	42642	
PLUMBING INSP'S FOR SEPT	1,290.40	01643700-52253	CONSULTANT	42707	
	<u>2,949.63</u>				
BASIC IRRIGATION SERVICES INC					
FOUNTAIN AERATOR REMOVAL	495.00	01670600-52253	CONSULTANT	20927	
	<u>495.00</u>				
BROTHERS ASPHALT PAVING INC					
PAVEMENT PATCHING -VARIOUS STREETS	97,778.00	11740000-55486	ROADWAY CAPITAL IMPROVEMENTS	5224	
	<u>97,778.00</u>				
CANON SOLUTIONS AMERICA					
COPIER MTC THRU DEC 24 2015	1,426.16	01652800-52226	OFFICE EQUIPMENT MAINTENANCE	0017154311	
	<u>1,426.16</u>				
COMCAST CABLE					
CABLE TV - NOV	4.21	01652800-52234	DUES & SUBSCRIPTIONS	0113254 10/19/15	
INTERNET SERV - NOV	82.90	01652800-52234	DUES & SUBSCRIPTIONS	0010112 10/20/15	
	<u>87.11</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Nov 2, 2015**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
COMED					
SERV FOR OCT	21.93	01670300-53213	STREET LIGHT ELECTRICITY	1043062112 10/20/15	
SERV FOR OCT	23.37	01670300-53213	STREET LIGHT ELECTRICITY	1353117013 10/20/15	
SERV FOR OCT	24.06	01670300-53213	STREET LIGHT ELECTRICITY	1603109101 10/20/15	
SERV FOR OCT	24.69	01670300-53213	STREET LIGHT ELECTRICITY	6597112015 10/20/15	
SERV FOR OCT	44.76	04101500-53210	ELECTRICITY	2073133107 10/20/15	
SERV FOR OCT	58.08	01670300-53213	STREET LIGHT ELECTRICITY	2207156029 10/19/15	
SERV FOR OCT	65.71	01670300-53213	STREET LIGHT ELECTRICITY	3480136046 10/19/15	
SERV FOR OCT	71.90	01670300-53213	STREET LIGHT ELECTRICITY	0975048036 10/20/15	
SERV FOR OCT	74.19	01670300-53213	STREET LIGHT ELECTRICITY	0801065136 10/19/15	
SERV FOR OCT	92.88	01670600-53210	ELECTRICITY	2127117053 10/22/15	
SERV FOR OCT	110.87	01670300-53213	STREET LIGHT ELECTRICITY	0822115042 10/19/15	
SERV FOR OCT	116.20	01670300-53213	STREET LIGHT ELECTRICITY	6675448009 10/19/15	
SERV FOR OCT	121.90	01670600-53210	ELECTRICITY	5838596003 10/20/15	
SERV FOR OCT	125.34	01670600-53210	ELECTRICITY	4430145023 10/16/15	
SERV FOR OCTOBER	38.92	01662300-52298	ATLE SERVICE FEE	4202129060 10/19/15	
SERV FOR SEPT	21.01	01670600-53210	ELECTRICITY	4483019016 10/16/15	
SERV FOR SEPT	32.80	04201600-53210	ELECTRICITY	2514004009 10/16/15	
SERV FOR SEPT	45.86	01670300-53213	STREET LIGHT ELECTRICITY	0030086009 10/16/15	
SERV FOR SEPT	63.73	01670300-53213	STREET LIGHT ELECTRICITY	3153036011 10/16/15	
SERV FOR SEPT	69.58	01670600-53210	ELECTRICITY	6337409002 10/15/15	
SERV FOR SEPT	78.85	04101500-53210	ELECTRICITY	0291093117 10/19/15	
SERV FOR SEPT	100.79	01670600-53210	ELECTRICITY	0803155026 10/16/15	
SERV FOR SEPT	108.31	01670600-53210	ELECTRICITY	1865134015 10/16/15	
SERV FOR SEPT	155.60	04201600-53210	ELECTRICITY	0300009027 10/16/15	
SERV FOR SEPT	254.06	01670300-53213	STREET LIGHT ELECTRICITY	6213120002 10/15/15	
SERV FOR SEPT	308.61	04101500-53210	ELECTRICITY	2496057000 10/16/15	
	2,254.00				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Nov 2, 2015**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
CONSTELLATION NEW ENERGY					
SERV FRM 09/10- 10/06 -191 TUBEWAY	296.08	04101500-53210	ELECTRICITY	00282672520001	
	<u>296.08</u>				
COSTCO WHOLESALE					
VENDING MACHINE PRODUCTS OCT/2015	178.72	01590000-53380	VENDING MACHINE SUPPLIES	INV 116515	
	<u>178.72</u>				
CRYSTAL MGMT & MAINTENANCE SRV'S CORP					
CLEANING SRV'S - NOVEMBER	860.00	01670100-52276	JANITORIAL SERVICES	23260	
CLEANING SRV'S - NOVEMBER	1,385.00	01680000-52276	JANITORIAL SERVICES	23260	
	<u>2,245.00</u>				
DENLER INC					
CRACKFILL PROJECT- VARIOUS STREETS	99,641.12	06320000-52211	CRACKFILLING	20093085	
	<u>99,641.12</u>				
DUPAGE MAYORS AND MANAGERS CONFERENCE					
SEPT 2015 MTG	40.00	01590000-52222	MEETINGS	9146	
	<u>40.00</u>				
DUPAGE WATER COMMISSION					
WATER PURCH - SEPT	487,614.15	04201600-52283	DUPAGE CTY WATER COMMISSION	11043	
	<u>487,614.15</u>				
ENGINEERING RESOURCE ASSOCIATES INC					
STRM WTR SRV'S PILOT STATION -OCT	2,732.63	01620600-52253	CONSULTANT	150804.03	
	<u>2,732.63</u>				
EXAMINER PUBLICATIONS INC					
TREASURER REPORT 10/14/15	531.00	01580000-52240	PUBLIC NOTICES/INFORMATION	40338	
	<u>531.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Nov 2, 2015**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
FEECE OIL CO					
FUEL	327.25	01696200-53354	PARTS PURCHASED	1548878	
	327.25				
FONTANA LEADERSHIP DEVELOPMENT INC					
CONSULT/STRATEGIC PLANNING	4,400.00	01520000-52222	MEETINGS	862	
	4,400.00				
GAS DEPOT					
UNLEADED FUEL	16,707.03	01696200-53356	GAS PURCHASED	20662	
	16,707.03				
GOVTEMPSUSA LLC					
COM DEV FRONT DESK HELP END 10/04	1,232.00	01640100-52253	CONSULTANT	1814989	
COM DEV FRONT DESK HELP END 10/11	1,232.00	01640100-52253	CONSULTANT	1814990	
OFFICE MGR END 10/04	1,384.40	01590000-52253	CONSULTANT	1814993	
OFFICE MGR END 10/11	1,384.40	01590000-52253	CONSULTANT	1814994	
PROPERTY INSP END 10/04	576.80	01642100-52253	CONSULTANT	1814991	
PROPERTY INSP END 10/11	576.80	01642100-52253	CONSULTANT	1814992	
	6,386.40				
H & H ELECTRIC COMPANY					
EMERGENCY STREET LIGHT REPR 9-21-15	3,803.85	01670300-52271	STREET LIGHT MAINTENANCE	24717	
	3,803.85				
HEALTH MAINTENANCE INSTITUTE OF ILLINOIS INC					
HEALTH RISK ASSESSMENT & FLU SHOTS	4,749.00	01600000-52340	WELLNESS PROGRAM	4301	
	4,749.00				
HIGH PSI LIMITED					
PRESSURE WASHER FOR TRUCK REPAIRS	240.00	01670400-52244	MAINTENANCE & REPAIR	48780	
	240.00				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Nov 2, 2015**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
ILLINOIS CITY COUNTY MANAGEMENT ASSN					
AD FOR PLANNING & ECONOMIC DEV MGR	50.00	01600000-52228	PERSONNEL HIRING	253	
	<u>50.00</u>				
KLEIN, THORPE & JENKINS, LTD					
GENERAL COUNSEL - SEPT	143.50	01510000-52238	LEGAL FEES	178542 10/09/15	
GENERAL COUNSEL - SEPT	861.00	11740000-52238	LEGAL FEES	178542 10/09/15	
GENERAL COUNSEL - SEPT	1,742.50	04100100-52238	LEGAL FEES	178542 10/09/15	
GENERAL COUNSEL - SEPT	12,124.55	01570000-52238	LEGAL FEES	178542 10/09/15	
	<u>14,871.55</u>				
LANDSCAPE MATERIAL & FIREWOOD SALES INC					
STRAW BLANKET	200.00	01670500-53317	OPERATING SUPPLIES	18882	
	<u>200.00</u>				
MULTIPLE CONCRETE ACCESSORIES					
WATERPROOFING TC FOUNTAIN	2,761.08	01680000-52219	TC MAINTENANCE	585999	
	<u>2,761.08</u>				
NAPA AUTO CENTER					
INVOICES THRU SEPT/15	18.83	01696200-53316	TOOLS	11007487 09/30/15	
INVOICES THRU SEPT/15	23.98	01696200-53317	OPERATING SUPPLIES	11007487 09/30/15	
INVOICES THRU SEPT/15	34.99	01670400-52244	MAINTENANCE & REPAIR	11007487 09/30/15	
INVOICES THRU SEPT/15	2,193.15	01696200-53354	PARTS PURCHASED	11007487 09/30/15	
	<u>2,270.95</u>				
NICOR					
SERV FOR SEPT - WELL #4	24.66	04201600-53230	NATURAL GAS	13811210007 10/09/15	
	<u>24.66</u>				
PAT MCDONALD					
RETIREMENT PHOTOS WELLS/LOVERDE	100.00	01660100-53317	OPERATING SUPPLIES	128	
	<u>100.00</u>				

**Village of Carol Stream
Schedule of Bills
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
PERSPECTIVES					
QTRLY EAP SERV'S 09/01 THRU 11/30	1,149.72	01600000-52273	EMPLOYEE SERVICES	81793	
	<u>1,149.72</u>				
PETERS & ASSOCIATES, INC.					
SCCM WORK - TIME & MATERIAL	1,137.50	01652800-52253	CONSULTANT	CW21811	
SCCM WORK - TIME & MATERIAL	3,237.50	01652800-52253	CONSULTANT	CW21952	
	<u>4,375.00</u>				
REFUNDS MISC					
OVR PYMNT ON PERMIT-136 GREENWAY TRL	15.74	01000000-42307	BUILDING PERMITS	PERMIT 15-82-1335	
PD TWICE FOR TICKET ONLINE 10-20-15	20.00	01000000-45402	ORDINANCE FORFEITS	TICKET 231978	
STATE TICKET #004000084 PD ONLINE 10/23/15	120.00	01000000-45402	ORDINANCE FORFEITS	STATE TK 004000084	
	<u>155.74</u>				
REFUNDS PRESERVATION BONDS					
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	1201 HANCOCK	
DRIVEWAY BOND REFUND	300.00	01-24302	ESCROW - GRADING	506 DANBURY	
LOTS 21, 22 & 40 STORM, GRADING & VARIANCE	18,000.00	01-24302	ESCROW - GRADING	EASTON PK GRADING	
PATIO BOND REFUND	200.00	01-24302	ESCROW - GRADING	767 CASTLETON	
	<u>18,800.00</u>				
REFUNDS TAX STAMPS					
TAX STAMP #26532 REFUND	915.00	01000000-41208	REAL ESTATE TRANSFER TAX	682 STUART DR	
TAX STAMP #27083 REFUND	690.00	01000000-41208	REAL ESTATE TRANSFER TAX	763 HICKORY	
	<u>1,605.00</u>				
ROCHELLE WASTE DISPOSAL LLC					
SPOILS HAULING	931.05	01670500-52265	HAULING	14736974	
	<u>931.05</u>				

**Village of Carol Stream
Schedule of Bills
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ROYALE HOUSE					
BRICKS - TWN CTR	40.00	01750000-53302	BRICKS	9992	
BRICKS - TWN CTR	72.92	01750000-53302	BRICKS	9960	
	<u>112.92</u>				
SCORPIO CONSTRUCTION CORP.					
WRC HYDRANT RPLMNT PROJECT	30,150.00	04101100-54480	CONSTRUCTION	580-15	
	<u>30,150.00</u>				
SERVICE EXPRESS INC					
REPLACEMENT DRIVES & BATTERY	289.00	01652800-54412	OTHER EQUIPMENT	626892	
	<u>289.00</u>				
SIERRA SYSTEMS INC					
IT CONTRACTOR W/E 10/17	2,053.75	01652800-52253	CONSULTANT	1805764	
IT CONTRACTOR W/E 7/18/15	2,120.00	01652800-52253	CONSULTANT	1805465	
	<u>4,173.75</u>				
SIKICH LLP					
AUDIT FEES FY15	1,000.00	01520000-52237	AUDIT FEES	230709	
	<u>1,000.00</u>				
THEODORE POLYGRAPH SERVICE					
POLYGRAPH FOR POICE OFFCR CANDIDATE- SARN	150.00	01510000-52228	PERSONNEL HIRING	5023	
POLYGRAPH FOR POLICE OFFCR CANDIDATE-SQU	150.00	01510000-52228	PERSONNEL HIRING	5026	
	<u>300.00</u>				
THOMAS DODGE CHRYSLER JEEP					
2015 DODGE GRAND CARAVAN SXT	26,064.00	01660100-54415	VEHICLES	2015 DODGE CARAVAN	
	<u>26,064.00</u>				

**Village of Carol Stream
Schedule of Bills
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TIF 3 NORTH AND SCHMALE RD					
TIF3 SALES TAX TRANSFER	-29,232.58	22000000-49340	SALES TAX CONTRIB - RDA#1	10/31/15	
TIF3 SALES TAX TRANSFER	29,232.58	01720000-58340	SALES TAX TFR - RDA#1	10/31/15	
TIF3 SALES TAX TRANSFER	29,232.58	22-11105	CASH - TRUST	10/31/15	
	<u>29,232.58</u>				
TRANSYSTEMS CORPORATION					
PROF SERV PH I & II ENGR	13,080.73	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	02-2862465	20160018
	<u>13,080.73</u>				
TREASURER OF THE STATE OF ILLINOIS					
FY2015 UNCLAIMED PRP 07/01/07 - 06/30/08	28.73	04-24131	UNCLAIMED DEPOSITS	UNCLAIMED PROPERTY	
FY2015 UNCLAIMED PRP 07/01/07 - 06/30/08	30.00	01-24131	UNCLAIMED DEPOSITS	UNCLAIMED PROPERTY	
	<u>58.73</u>				

**Village of Carol Stream
Schedule of Bills
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
VERIZON WIRELESS					
SERV FOR SEPT 14 - OCT 13 2015	18.00	01643700-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	18.00	01662500-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	36.00	01642100-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	38.01	01590000-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	59.80	01610100-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	59.80	01690100-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	77.80	01680000-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	95.80	04101500-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	97.81	01600000-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	113.80	04201600-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	122.26	01662300-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	135.82	04200100-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	164.99	01652800-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	181.07	01590000-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	299.00	01662400-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	335.00	01620100-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	358.80	01664700-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	439.99	01670100-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	460.30	01660100-52230	TELEPHONE	9753955868	
SERV FOR SEPT 14 - OCT 13 2015	1,745.48	01662700-52230	TELEPHONE	9753955868	
	4,857.53				
WESTMORE SUPPLY CO					
DIRT	725.00	01670500-53317	OPERATING SUPPLIES	R 87189	
	725.00				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Nov 2, 2015**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
WHEATON BANK AND TRUST					
WHEATON BANK FEES - SEPT	242.50	04103100-52256	BANKING SERVICES	7509063 10/15/15	
WHEATON BANK FEES - SEPT	242.50	04203100-52256	BANKING SERVICES	7509063 10/15/15	
WHEATON BANK FEES - SEPT	704.95	01610100-52256	BANKING SERVICES	7509063 10/15/15	
GENEVA SALES TAX TRANSFER	-18,619.25	21000000-49330	TRANSFER FROM GENERAL FUND	GENEVA SALES TAX	
GENEVA SALES TAX TRANSFER	18,619.25	01720000-58208	TRANSFER TO DEBT SER	GENEVA SALES TAX	
GENEVA SALES TAX TRANSFER	18,619.25	21-11105	CASH - TRUST	GENEVA SALES TAX	
	<u>19,809.20</u>				
ZONES INC					
ZONES REBATE PAYMENT	108,321.56	01720000-58207	ZONES SALES TAX REIMB	REBATE PYMNT	
	<u>108,321.56</u>				
GRAND TOTAL	<u><u>\$1,027,792.29</u></u>				

The preceding list of bills payable totaling \$1,027,792.29 was reviewed and approved for payment.

Approved by:



Joseph Breinig - Village Manager

Date: 10/30/15

Authorized by:

Frank Saverino Sr - Mayor

Laura Czarnecki- Village Clerk

ADDENDUM WARRANTS
October 20, 2015 thru November 2, 2015

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll Oct 12, 2015 thru Oct 25, 2015	518,216.40
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll Oct 12, 2015 thru Oct 25, 2015	<u>43,056.30</u>
				<u><u>561,272.70</u></u>

Approved this _____ day of _____, 2015

By: _____
 Frank Saverino Sr - Mayor

 Laura Czarnecki - Village Clerk

Village of Carol Stream
General Fund Budget Summary
 For the Month Ended September 30, 2015

AGENDA ITEM
M-4 11-2-15

MONTH

YTD

BUDGET

REVENUES

	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	YTD	Variance		
	Sep	Sep	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%	
REVENUES														
Sales Tax	\$ 532,404	\$ 682,320	149,917	28%	\$ 2,594,199	\$ 2,883,673	289,474	11%	\$ 6,710,000	\$ 2,716,646	\$ 2,883,673	167,027	6%	
Home Rule Sales Tax	331,117	408,700	77,582	23%	1,582,186	1,656,181	73,995	5%	3,960,000	1,603,266	1,656,181	52,915	3%	
State Income Tax	211,070	230,538	19,468	9%	1,620,680	1,897,145	276,465	17%	3,881,000	1,651,432	1,897,145	245,712	15%	
Utility Tax - Electricity	159,252	184,589	25,337	16%	780,376	787,761	7,385	1%	1,850,000	786,419	787,761	1,342	0%	
Telecommunications Tax	99,614	97,350	(2,264)	-2%	540,890	521,381	(19,509)	-4%	1,210,000	527,317	521,381	(5,936)	-1%	
Fines (Court, Ord., ATLE, Towing)	144,309	134,170	(10,139)	-7%	646,621	718,153	71,532	11%	1,625,000	686,693	718,153	31,460	5%	
Natural Gas Use Tax	13,425	14,061	636	5%	142,908	129,120	(13,788)	-10%	570,000	128,090	129,120	1,030	1%	
Other Taxes (Use, Hotel, PPRT)														
Real Estate, Road & Bridge)	304,022	313,163	9,142	3%	1,074,926	1,176,854	101,928	9%	2,298,500	1,169,171	1,176,854	7,683	1%	
Licenses (Vehicle, Liquor, etc.)	10,962	17,033	6,071	55%	420,562	389,711	(30,851)	-7%	601,500	415,242	389,711	(25,531)	-6%	
Cable Franchise Fees	-	-	-	0%	152,431	262,484	110,053	72%	650,000	270,833	262,484	(8,349)	-3%	
Building Permits	45,106	38,183	(6,923)	-15%	276,678	309,391	32,713	12%	522,500	260,000	309,391	49,391	19%	
Fees for Services	46,135	91,316	45,182	98%	279,899	319,617	39,718	14%	609,500	297,958	319,617	21,659	7%	
Interest Income	3,414	515	(2,899)	-85%	14,200	2,176	(12,024)	-85%	5,000	2,083	2,176	93	4%	
All Other / Miscellaneous	83,517	50,213	(33,304)	-40%	272,336	305,197	32,861	12%	1,189,000	503,000	305,197	(197,803)	-39%	
Revenue Totals	1,984,346	2,262,151	277,805	14%	10,398,892	11,358,844	959,953	9%	25,682,000	11,018,152	11,358,844	340,693	3%	

EXPENDITURES

Fire & Police Commission	135	512	377	279%	7,655	9,535	1,880	25%	28,011	11,670	9,535	(2,135)	-18%
Legislative Board	7,191	28,671	21,479	299%	90,385	44,127	(46,258)	-51%	141,878	72,202	44,127	(28,075)	-39%
Plan Commission & ZBA	164	429	266	162%	2,088	2,222	134	6%	5,243	2,185	2,222	37	2%
Legal Services	21,273	12,264	(9,010)	-42%	110,988	119,499	8,510	8%	320,000	133,335	119,499	(13,836)	-10%
Village Clerk	2,180	2,167	(14)	-1%	14,578	13,185	(1,393)	-10%	38,874	16,372	13,185	(3,188)	-19%
Administration	66,329	106,223	39,894	60%	411,547	391,761	(19,786)	-5%	921,723	361,901	391,761	29,860	8%
Employee Relations	19,704	21,377	1,672	8%	102,891	106,896	4,005	4%	310,225	130,738	106,896	(23,842)	-18%
Financial Management	71,544	51,639	(19,905)	-28%	387,112	349,599	(37,513)	-10%	872,540	389,273	349,599	(39,674)	-10%
Engineering Services	72,219	125,842	53,623	74%	450,909	451,716	808	0%	1,198,002	504,397	451,716	(52,680)	-10%
Community Development	64,323	81,541	17,218	27%	378,199	366,976	(11,224)	-3%	1,111,988	468,164	366,976	(101,188)	-22%
Information Services	31,929	34,007	2,078	7%	222,720	205,067	(17,652)	-8%	972,291	407,039	205,067	(201,972)	-50%
Police	966,796	1,123,296	156,500	16%	5,641,670	5,678,384	36,714	1%	13,763,102	5,865,818	5,678,384	(187,434)	-3%
Public Works	272,822	237,351	(35,471)	-13%	1,407,277	1,286,446	(120,831)	-9%	3,825,460	1,545,729	1,286,446	(259,283)	-17%
Municipal Building	28,498	33,242	4,744	17%	177,080	152,077	(25,003)	-14%	754,728	159,604	152,077	(7,527)	-5%
Municipal Garage	(3,951)	(1,975)	1,976	-50%	40,456	2,536	(37,920)	-94%	-	-	2,536	2,536	100%
Transfers and Agreements	-	169,976	169,976	100%	169,196	169,976	780	0%	1,375,000	173,333	169,976	(3,357)	-2%
Town Center	101	1,250	1,149	1137%	45,208	39,956	(5,251)	-12%	42,935	42,935	39,956	(2,979)	-7%
Expenditure Totals	1,621,260	2,027,810	406,550	25%	9,659,959	9,389,957	(270,002)	-3%	25,682,000	10,284,696	9,389,957	(894,739)	-9%
Net Increase / (Decrease)	363,086	234,341	(128,745)		738,933	1,968,888	1,229,955		-	733,456	1,968,888	1,235,432	

Village of Carol Stream
Water and Sewer Fund Budget Summary
 For the Month Ended September 30, 2015

MONTH

YTD

BUDGET

REVENUES

	Last Year	Current Year	Monthly Variance	
	Sep	Sep	\$	%
Water Billings	\$ 642,520	\$ 630,053	(12,467)	-2%
Sewer Billings	227,257	244,069	16,812	7%
Penalties/Admin Fees	12,856	16,264	3,407	27%
Connection/Expansion Fees	15,840	-	(15,840)	-100%
Interest Income	4,510	457	(4,053)	-90%
Rental Income	12,413	35,499	23,086	186%
All Other / Miscellaneous	9,381	675	(8,706)	-93%
Revenue Totals	924,778	927,017	2,239	0%

	Last Year	Current Year	YTD Variance	
	YTD	YTD	\$	%
Water Billings	\$ 2,826,177	\$ 3,166,527	340,351	12%
Sewer Billings	1,011,195	1,206,773	195,578	19%
Penalties/Admin Fees	67,723	75,158	7,435	11%
Connection/Expansion Fees	113,608	57,637	(55,972)	-49%
Interest Income	22,066	2,082	(19,984)	-91%
Rental Income	101,506	82,995	(18,510)	-18%
All Other / Miscellaneous	91,068	86,689	(4,379)	-5%
Revenue Totals	4,233,343	4,677,862	444,519	11%

	Annual	YTD	YTD	Variance	
	Budget	Budget	Actual	\$	%
Water Billings	\$ 6,750,000	\$ 2,961,512	\$ 3,166,527	205,016	7%
Sewer Billings	2,550,000	1,178,298	1,206,773	28,475	2%
Penalties/Admin Fees	164,000	68,333	75,158	6,825	10%
Connection/Expansion Fees	93,000	38,750	57,637	18,887	49%
Interest Income	14,000	5,833	2,082	(3,751)	-64%
Rental Income	100,000	41,667	82,995	41,329	99%
All Other / Miscellaneous	92,000	13,333	86,689	73,356	550%
Revenue Totals	9,763,000	4,307,727	4,677,862	370,135	9%

EXPENDITURES

	Last Year	Current Year	Monthly Variance	
	Sep	Sep	\$	%
Salaries & Benefits	78,864	141,998	63,134	80%
Purchase of Water	449,173	517,961	68,788	15%
WRC Operating Contract	24,998	273,336	248,337	993%
Maintenance & Operating	67,344	200,524	133,179	198%
IEPA Loan P&I	214,325	214,325	-	0%
DWC Loan P&I	60,814	-	(60,814)	-100%
Capital Outlay	29,897	75,369	45,472	152%
Expenditure Totals	925,416	1,423,513	498,097	54%

	Last Year	Current Year	YTD Variance	
	YTD	YTD	\$	%
Salaries & Benefits	470,547	524,950	54,402	12%
Purchase of Water	2,093,925	2,373,356	279,430	13%
WRC Operating Contract	660,129	818,819	158,690	24%
Maintenance & Operating	447,774	822,070	374,295	84%
IEPA Loan P&I	214,325	214,325	-	0%
DWC Loan P&I	60,814	59,833	(981)	-2%
Capital Outlay	563,602	450,125	(113,477)	-20%
Expenditure Totals	4,511,118	5,263,477	752,359	17%

	Annual	YTD	YTD	Variance	
	Budget	Budget	Actual	\$	%
Salaries & Benefits	1,318,433	557,799	524,950	(32,849)	-6%
Purchase of Water	5,655,000	2,298,423	2,373,356	74,933	3%
WRC Operating Contract	1,765,013	735,422	818,819	83,397	11%
Maintenance & Operating	1,645,616	685,673	822,070	136,396	20%
IEPA Loan P&I	428,650	214,325	214,325	0	0%
DWC Loan P&I	59,834	59,834	59,833	(1)	0%
Capital Outlay	3,729,000	2,250,000	450,125	(1,799,875)	-80%
Expenditure Totals	14,601,546	6,801,476	5,263,477	(1,537,999)	-23%

Net Increase / (Decrease)

	(638)	(496,496)	(495,858)	
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	(277,775)	(585,616)	(307,841)	
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	(4,838,546)	(2,493,749)	(585,616)	1,908,134
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Village of Carol Stream
Capital Budget Summary
 For the Month Ended September 30, 2015

	MONTH				YTD				BUDGET*		
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	% of
	Sep	Sep	\$	%	YTD	YTD	\$	%	Budget	Actual	Total
CAPITAL PROJECTS FUND											
REVENUES											
Capital Grants	\$ 7,335	\$ -	(7,335)	-100%	\$ 20,858	\$ 5,902	(14,956)	-72%	\$ 730,000	\$ 5,902	1%
Interest Income	(2,350)	773	3,123	-133%	29,785	3,543	(26,241)	-88%	15,000	3,543	24%
All Other / Miscellaneous	992	2,137	1,145	115%	51,895	20,413	(31,482)	-61%	346,000	20,413	6%
Revenue Totals	5,978	2,910	(3,068)	-51%	102,538	29,858	(72,680)	-71%	1,091,000	29,858	3%
EXPENDITURES											
Roadway Improvements	284,585	227,685	(56,900)	-20%	3,052,895	3,240,670	187,774	6%	4,650,000	3,240,670	70%
Facility Improvements	-	-	-	0%	-	-	-	0%	90,000	-	0%
Stormwater Improvements	-	143	143	100%	-	10,435	10,435	100%	507,000	10,435	2%
Miscellaneous	-	2,563	2,563	100%	-	5,948	5,948	100%	5,000	5,948	119%
Expenditure Totals	284,585	230,390	(54,195)	-19%	3,052,895	3,257,052	204,157	7%	5,252,000	3,257,052	62%
Net Increase / (Decrease)	(278,608)	(227,480)	51,127	-18%	(2,950,358)	(3,227,194)	(276,836)	9%	(4,161,000)	(3,227,194)	78%
MFT FUND											
REVENUES											
Motor Fuel Tax Allotments	\$ 58,838	\$ -	(58,838)	-100%	\$ 752,608	\$ 235,365	(517,243)	-69%	\$ 966,000	\$ 235,365	24%
Interest Income	170	135	(35)	-21%	799	594	(205)	-26%	500	594	119%
Revenue Totals	59,008	135	(58,873)	-100%	753,407	235,959	(517,448)	-69%	966,500	\$ 235,959	24%
EXPENDITURES											
Street Resurfacing - Capital	-	-	-	0%	-	-	-	0%	-	-	0%
Crack Filling	-	-	-	0%	47,321	-	(47,321)	-100%	135,000	-	0%
Expenditure Totals	-	-	-	0%	47,321	-	(47,321)	100%	135,000	-	0%
Net Increase / (Decrease)	59,008	135	(58,873)	-100%	706,086	235,959	(470,126)	-67%	831,500	235,959	28%

* Due to the uncertainty of timing of various capital improvement projects, no YTD budget estimates are shown.

Note: Beginning in August 2015, the State of Illinois suspended distribution of Motor Fuel Tax payments to municipalities due to the lack of a State budget. It is uncertain at present whether these shared revenues will be released or restored.

Village of Carol Stream
TIF Funds Budget Summary
 For the Month Ended September 30, 2015

	MONTH				YTD				BUDGET				
	Last Year Sep	Current Year Sep	Monthly Variance \$ %		Last Year YTD	Current Year YTD	YTD Variance \$ %		Annual Budget	YTD Budget	YTD Actual	Variance \$ %	
GENEVA CROSSING TIF													
REVENUES													
TIF Property Taxes	\$ 197,694	\$ 209,265	11,572	6%	\$ 445,353	\$ 418,531	\$ (26,823)	-6%	\$ 475,000	\$ 475,000	\$ 418,531	(56,469)	-12%
Interest Income	19	11	(8)	-43%	87	49	(39)	-44%	200	83	49	(35)	-42%
Village Contribution	-	18,743	18,743	100%	45,104	18,743	(26,362)	-58%	55,000	18,333	18,743	410	2%
Revenue Totals	197,712	228,019	30,306	15%	490,545	437,322	(53,223)	-11%	530,200	493,416	437,322	(56,094)	-11%
EXPENDITURES													
Principal Retirement	-	-	-	0%	-	-	-	0%	265,000	-	-	-	0%
Interest Expense	-	-	-	0%	58,480	27,240	(31,240)	-53%	54,480	27,240	27,240	-	0%
Paying Agent Fees	-	-	-	0%	3,000	3,000	-	0%	3,500	1,500	3,000	1,500	100%
Expenditure Totals	-	-	-	0%	61,480	30,240	(31,240)	-51%	322,980	28,740	30,240	1,500	5%
Net Increase / (Decrease)	197,712	228,019	30,306	15%	429,065	407,082	(21,983)	-5%	207,220	464,676	407,082	(57,594)	-12%
NORTH/SCHMALE TIF													
REVENUES													
TIF Property Taxes	\$ 7,378	\$ 7,238	\$ (140)	-2%	\$ 14,757	\$ 14,477	\$ (280)	-2%	\$ 14,000	\$ 14,000	\$ 14,477	\$ 477	3%
Sales Taxes	-	30,239	30,239	100%	-	30,239	30,239	100%	120,000	40,000	30,239	(9,761)	-24%
Interest Income	0	3	3	1146%	1	9	8	934%	-	-	9	9	100%
Village Contribution	-	-	-	0%	-	-	-	0%	-	-	-	-	0%
Revenue Totals	7,379	37,481	30,102	408%	14,758	44,725	29,967	100%	134,000	54,000	44,725	(9,275)	-17%
EXPENDITURES													
Legal Fees	78	-	(78)	-100%	117	328	211	180%	4,000	1,665	328	(1,337)	-80%
Consulting Fees	438	-	(438)	-100%	438	-	(438)	-100%	2,000	1,000	-	(1,000)	-100%
Other Expenses	-	30,239	30,239	100%	-	52,841	52,841	100%	151,000	50,000	52,841	2,841	6%
Expenditure Totals	516	30,239	29,724	5766%	555	53,169	52,615	9489%	157,000	52,665	53,169	504	1%
Net Increase / (Decrease)	6,863	7,241	378		14,203	(8,444)	(22,647)		(23,000)	1,335	(8,444)	(9,779)	

Village of Carol Stream
Police Pension Fund Budget Summary
 For the Month Ended September 30, 2015

POLICE PENSION FUND	MONTH				YTD				BUDGET				
	Last Year	Current Year	Monthly Variance		Last Year	Current Year	YTD Variance		Annual	YTD	YTD	Variance	
	Sep	Sep	\$	%	YTD	YTD	\$	%	Budget	Budget	Actual	\$	%
REVENUES													
Investment Income	\$ 887,692	\$ (1,221,133)	(2,108,825)	-238%	\$ 1,417,806	\$ (1,322,289)	(2,740,095)	-193%	\$ 3,300,100	\$ 1,375,042	\$ (1,322,289)	(2,697,331)	-196%
Employee Contributions	40,167	41,786	1,619	4%	226,109	233,380	7,271	3%	570,000	241,154	233,380	(7,774)	-3%
Village Contribution	137,653	142,162	4,510	3%	688,263	710,810	22,548	3%	1,705,946	710,810	710,810	-	0%
Other Revenues	-	-	-	0%	-	33,582	33,582	100%	-	-	33,582	33,582	100%
Revenue Totals	1,065,511	(1,037,185)	(2,102,696)	-197%	2,332,178	(344,517)	(2,676,695)	-115%	5,576,046	2,327,006	(344,517)	(2,671,523)	-115%
EXPENDITURES													
Investment and Admin Fees	1,325	4,171	2,847	215%	98,021	39,305	(58,716)	-60%	150,000	62,500	39,305	(23,195)	-37%
Participant Benefit Payments	159,078	177,140	18,062	11%	770,646	864,185	93,539	12%	2,235,500	856,575	864,185	7,610	1%
Expenditure Totals	160,402	181,311	20,909	13%	868,666	903,490	34,823	4%	2,385,500	919,075	903,490	(15,585)	-2%
Net Increase / (Decrease)	905,108	(1,218,497)	(2,123,605)		1,463,512	(1,248,007)	(2,711,519)		3,190,546	1,407,931	(1,248,007)	(2,655,938)	

Village of Carol Stream
Schedule of Cash and Investment Balances
 September 30, 2015

FUND	CASH	INVESTMENTS	TOTAL CASH & INVESTMENTS	LAST YEAR 9/30/2014
GENERAL FUND	\$ 571,663.64	\$ 14,050,619.26	\$ 14,622,282.90	\$ 14,329,689.72
WATER & SEWER FUND	583,631.46	12,393,293.83	12,976,925.29	14,659,993.74
CAPITAL PROJECTS FUND	-	19,873,999.35	19,873,999.35	21,048,402.84
MFT FUND	-	3,513,680.88	3,513,680.88	2,849,645.34
GENEVA CROSSING TIF FUND	-	1,476,869.14	1,476,869.14	2,389,841.50
NORTH/SCHMALE TIF FUND	-	85,479.79	85,479.79	25,416.32
POLICE PENSION FUND	536,615.84	39,753,437.02	40,290,052.86	40,232,578.19
TOTAL	<u>\$ 1,691,910.94</u>	<u>\$ 91,147,379.27</u>	<u>\$ 92,839,290.21</u>	<u>\$ 95,535,567.65</u>