

Village of Carol Stream

BOARD MEETING

AGENDA

September 2, 2014

7:30 P.M.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of the Minutes of the August 18, 2014 Special Meeting of the Village Board-Rental Housing Licensing Program.
2. Approval of the Minutes of the August 18, 2014 Village Board Meeting.

C. LISTENING POST:

1. Addresses from Audience (3 Minutes).
2. Illinois Association of Chiefs of Police Traffic Safety Challenge Awards Presentation, Scott Kristiansen, IDOT.
3. Proclamation Designating September 8th-12th Chamber of Commerce Week.
4. Proclamation Designating September National Preparedness Month.

D. PUBLIC HEARINGS:

E. SELECTION OF CONSENT AGENDA:

If you are here for an item which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

F. BOARD AND COMMISSION REPORTS:

1. PLAN COMMISSION:

Village of Carol Stream

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a. #14202 – Village of Carol Stream – Medical Cannabis Zoning Code Text Amendments.

In accordance with the Compassionate Use of Medical Cannabis Pilot Program Act, staff is recommending the addition of “Medical Cannabis Cultivation Center” as a Special Use in the I Industrial District, “Medical Cannabis Dispensing Organization” as a Special Use in the B-4 Office, Research and Institutional Building District, and definitions for each use to the Zoning Code.

RECOMMENDED APPROVAL 6-0

G. OLD BUSINESS:

H. STAFF REPORTS AND RECOMMENDATIONS:

1. Award of Contract for the 2014 Pavement Patching Project. *Staff recommends award of contract at the bid unit price to Schroeder Asphalt Services, Inc. in the amount of \$44,441.50.*
2. 2014 Klein and Thunderbird Creeks Flow Obstruction Removal Project-Waiver of Bids and Award of Contract. *Staff recommends the formal bidding process be waived and the contract for the 2014 Klein and Thunderbird Creeks Flow Obstruction Removal Project be awarded to Kramer Tree Specialists, Inc. in the amount of \$28,420.00.*
3. Approve a Job Order Contract with Kellogg Brown & Root (KBR) LLC-WRC Control Building Roof Replacement-Waiver of Bids. *Staff recommends the formal bidding process be waived and the contract for WRC Control Building Roof Replacement be awarded to Kellogg Brown & Root (KBR) LLC in the amount of \$128,265.16.*
4. Approve a Contract Extension for Tree Planting Services for Fall 2014. *Staff recommends approving a contract extension to Alaniz Group, Inc., for tree planting services for Fall 2014 in the bid amount of \$33,048.00.*
5. Approve Purchase of Trees for Fall Planting. *Staff recommends approving purchase of 600 trees from St. Aubin Nursery in the previously approved amount of \$102,000.00.*

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I. ORDINANCES:

1. Ordinance No. _____ Amending Chapter 16, Articles 9, 10 & 18 of the Carol Stream Municipal Code. *Authorizing Text Amendments to the Zoning Code with regard to Medical Cannabis. See F-1-a.*

J. RESOLUTIONS:

1. Resolution No. _____ Declaring Surplus Property Owned by the Village of Carol Stream. *Public Works Department seeks permission to sell and/or dispose of 9 trailer hitches.*
2. Resolution No. _____ Declaring Surplus Property Owned by the Village of Carol Stream. *Police Department seeks permission to sell at the America's Auto Auction Inc. the following vehicles: 2001 Pontiac Boneville; 2004 Chevy Impala; two (2) 2008 Ford Crown Victorias.*

K. NEW BUSINESS:

1. Sound Amplification Permit Application-Waiver of Fee. *The Brain Aneurysm Foundation is hosting their "Step For Hope" 5K Run/ Walk event on Saturday, September 6, 2014 at Bierman Park and is requesting a waiver of the amplification fee.*
2. Sound Amplification Permit Application-Waiver of Fee. *The WDSRA is hosting their "Illinois Spina Bifida Association Family Fall Classic" event on Sunday, September 21, 2014 at the Ross Ferraro Town Center and is requesting a waiver of the amplification fee.*

L. PAYMENT OF BILLS:

1. Regular Bills: August 19, 2014 through September 1, 2014.
2. Addendum Warrants: August 19, 2014 through September 1, 2014.

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M. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:

N. EXECUTIVE SESSION:

1. Pending Litigation

O. ADJOURNMENT:

LAST ORDINANCE	2014-08-44	LAST RESOLUTION	2735
NEXT ORDINANCE	2014-09-45	NEXT RESOLUTION	2736

Village of Carol Stream

B-7 9-2-14

**Special Meeting of the Village Board
Rental Housing Licensing Program**

Gregory J. Bielawski Municipal Center
500 N. Gary Avenue, Carol Stream, IL 60188

August 18, 2014
6:00 p.m. – 7:23 p.m.

Meeting Notes

ATTENDANCE:

**Mayor Frank Saverino, Sr.
Trustee Matt McCarthy
Trustee Don Weiss
Trustee Mary Frusolone
Trustee Rick Gieser
Trustee John LaRocca
Clerk Beth Melody**

**Joseph E. Breinig, Village Manager
Robert Mellor, Asst. Village Manager
Chris Oakley, Asst. to the Village Manager
Ed Sailer, Acting Chief of Police
James Knudsen, Dir. Engineering Services
Robert Glees, Dir. of Community Dev.
Jon Batek, Finance Director
Tom Eby, Police Officer
Tom Miller, Police Commander
Jason Guisinger, Village Attorney
Michelle Moore, Village Prosecutor
Rick Brogan, Hanover Park Crime Free
Housing Coordinator**

The meeting was called to order at 6:00 p.m. by Mayor Saverino and the roll call read by Village Clerk Melody. The result of the roll call vote was as follows:

Present: Mayor Saverino, Trustees LaRocca, Gieser, Frusolone, Weiss and McCarthy
Absent: Trustee Schwarze

Rental Housing Licensing Program

Rick Brogan, Hanover Park Crime Free Housing Coordinator made a presentation regarding crime free housing. Crime Free Addendum allows problem tenant to be evicted. Excludes domestic violence from crime free lease addendum, dealt with as a crime. Do not evict spouse due to domestic violence issue. Landlord is responsible for crime free, not the tenants. The landlord, not the Village makes sure the housing is crime free. We will work with landlords, do not bring to court. Warning letter from the Chief of Police for the first violation. Any subsequent offense would be a \$750.00 fine to the landlord, not the tenant. You need to educate the landlords. Section 8 housing is much better now. Over 18 years of age, you must sign the crime free addendum. Rental Properties need to take the class also. Let landlords know you have social workers.

Acting Police Chief Ed Sailer presented a power point presentation on Crime Free Housing which consisted of the following:

- ***What it is***
It partners property owners, residents, and law enforcement personnel in an effort to eliminate crime in multi-housing properties.
Provides additional resources for owners and landlords
Extend our community policing philosophy to work in conjunction with all owners and neighborhoods.
- ***Benefits***
Lower maintenance and repair costs.
Increased property values
Improved personal safety for tenants, landlords and managers
Reduced exposure to civil liability
A stable, more satisfied tenant base
Increased demand for rental units with a reputation for active management.
- ***Village Statistics***
There are approximately 4500 rental units within the Village.
Of these, approximately 700 are single family homes/townhomes.
- ***Program Phases***
Phase I-Mandatory eight hour training seminar.
Phase II-Inspection and CPTED survey.
Phase III-Crime Free Commitment
- ***Phase 1 – Training***
Crime Prevention Theory
CPTED (Crime Prevention Through Environmental Design) Theory
Benefits of resident Screening
Lease Agreements and Eviction Issues
Crime Free Lease Addendum
- ***Phase 2 – CPTED Survey***
CPTED Survey
Minimum window, door and lock standards
Minimum exterior lighting standards
Key control procedures
Landscape and maintenance standards
- ***Phase 3 – Crime Free Commitment***
Landlords Written Commitment
Tenant Screening
Crime Free Lease Addendum
Maintenance of Property
Working with the Police
- ***Training Seminars***
Seminars will be held at the Village Hall
Instructors will include the Crime Free Housing Coordinator and Crime Prevention Officer. They also may include the Fire Department and our local prosecutor.
Dates and times will be alternated from weekdays, weekends, and split days (4 hours each)
Classes held approximately four times a month
- ***Seminar Topics***
Crime Free Lease Addendum
Application Process
Background and Credit Checks
CPTED and Crime Prevention
Active Property Management

Crime Problems
Non-Compliance

- ***Seminar Guidelines***
 - Initial seminars held for large properties
 - Subsequent seminars held for all others
 - Mandatory attendance to receive rental license
 - Recertification not required.
- ***Exceptions***
 - All elderly, retirement and nursing facilities
 - Belmont Village, Colony Park and Windsor Park
- ***Recommendations***
 - Adopt an ordinance with a fee schedule
 - Adopt a Nuisance Abatement Ordinance specifically for Crime Free Housing
 - Hire a coordinator and send to training if necessary
 - Purchase computer tracking software
 - Advertise and announce the program to renters and to the public
 - Focus on collecting information for licensing
 - Educate owners/managers
- ***Short Term Recommendations***
 - Only Require Phase I
 - Educate owners/managers about the possible ramifications of non-compliance and violations
- ***Long Term Recommendations***
 - Perform inspections on a rotating basis
 - Hire an additional person to assist the coordinator with inspections and the identification of code violations
- ***Fee Options***
 - Flat fee for apartments
 - Flat fee for all others
 - Sliding scale fee per apartment building
- ***Fines***
 - Non-compliance of obtaining a license is \$750
 - Criminal activity/nuisances on property for owner is \$750
 - Materials for eviction will be provided to owners upon request
 - Fines for property violations will be last resort
- ***Notices for Eviction***
 - 5 day notice (non-payment of rent)
 - 10 day notice (violation of Crime Free Addendum)
 - 30 day notice (when there is a month to month lease)
 - When notice is served a Forcible Entry and Detainer Action is filed
 - Landlord must serve tenant Order of Possession paperwork (County may assist)
- ***Notices for Eviction***
 - Order of Possession is entered in court. Generally the Judge will provide the tenant 7-14 days to leave.
 - Order of Possession must be placed with the Sheriff for eviction. If tenant has not left within the time period, the Sheriff will evict.
 - We can purchase and supply copies of paperwork, provide a CD or they can be obtained from the Clerk's Office.
 - Attorney is not needed, but recommended, unless familiar with the process.
- ***Evictions***

Crime Free Lease Addendum provides Illinois Statute 735 ILCS 9/120 that eviction can commence for criminal acts on the property.

- ***Carol Stream Options***

Phase 1 Includes:

No physical inspection of property is required

Encourage voluntary compliance from all owners on minimum security and building standards

Phase 2 Includes:

Inspections upon request

Phase 3 Includes:

If owners have their tenants attend a training session, the property will qualify as an "Official" Crime Free Housing Property and can use it in advertising along with signs on their property.

- ***Once We Are In***

We are All in.

This program is honest and direct. It is solution oriented. It is designed to be easy, yet very effective in reducing the incident of crime in rental property.

This will enhance the quality of life for all residents within the Village.

Ed Sailer stated no property inspections initially by Community Development Department – only crime free aspect. There are 3 phases initially, concentrating on Phase 1 training while Phase 2 and 3 are voluntary. There will be a flat fee of \$100.00 per building of 4 or more. Fee would be set to recoup costs to administer the program. Staff can show impact of fees for various complexes in the Village of Carol Stream. An example would be Lakehaven at \$100 per unit would equal \$49,200 or \$100 per building which would equal \$3,000.

Village Manager Breinig suggested waiving the license fee of \$25.00. The Village already has a working relationship with multi-family landlords. It is the Village's intent not to be heavy handed, but to work with the landlords.

There being no further business, a motion was made by Trustee McCarthy and seconded by Trustee Frusolone to adjourn the Special Board meeting. The meeting was adjourned unanimously at 7:23 p.m.

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor

Beth Melody, Village Clerk

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, IL

August 18, 2014

Mayor Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 7:30 p.m. and directed Village Clerk Melody to call the roll.

Present: Mayor Saverino, Sr. and Trustees John LaRocca, Rick Gieser, Mary Frusolone, Don Weiss and Matt McCarthy

Absent: Greg Schwarze

Also Present: Village Manager Joe Breinig, Village Attorney Jason Guisinger, and Assistant Village Manager Bob Mellor

*All persons physically present at meeting unless noted otherwise

Mayor Saverino, Sr. led those in attendance in the pledge of allegiance.

MINUTES:

Trustee Weiss moved and Trustee McCarthy made the second to approve the Minutes of the August 4, 2014 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees LaRocca, Gieser and Frusolone, Weiss and McCarthy

Nays: 0

Absent: 1 Trustee Schwarze

The motion passed.

LISTENING POST:

1. Addresses from Audience:

None

PUBLIC HEARINGS:

CONSENT AGENDA:

Trustee Gieser moved and Trustee McCarthy made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Weiss and McCarthy

Nays: 0

Absent: 1 Trustee Schwarze

The motion passed.

Trustee McCarthy moved and Trustee Frusolone made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Weiss and McCarthy

Nays: 0

Absent: 1 Trustee Schwarze

The motion passed.

- 1.** Contract awarded for 2014 Crackfilling.
- 2.** Approval to purchase one 2014 Ford Police Interceptor Utility.
- 3.** Ordinance No. 2014-08-36 decreasing the Class C liquor license for Petterspig, LLC d/b/a Piggly Wiggly and increasing the Class C liquor license for Butera Finer Foods, Inc. d/b/a Butera Market.
- 4.** Ordinance No. 2014-08-37 decreasing the Class A liquor license for Pizzeria Da Nella Due, LLC d/b/a Pizzeria Da Nella.
- 5.** Ordinance No. 2014-08-38 increasing the Class A liquor license for Caputo's New Farm Produce-Carol Stream, Inc. d/b/a Caputo's Fresh Markets.
- 6.** Ordinance No. 2014-08-39 increasing the Class C liquor license for Caputo's New Farm Produce-Carol Stream, Inc. d/b/a Caputo's Fresh Markets.
- 7.** Ordinance No. 2014-08-41 authorizing renewal of Aggregation Program for electrical load.
- 8.** Resolution No. 2731 declaring surplus property owned by the Village of Carol Stream.

9. Resolution No. 2732, acceptance of new watermain easement, 414 S. Schmale Road.
10. Resolution No. 2733, acceptance of new watermain easement, 370 S. Schmale Road.
11. Resolution No. 2734, acceptance of new watermain easement, 24W211 St. Charles Road.
12. Payment of Regular & Addendum Warrant of Bills.
13. Treasurer's Report: Revenue/Expenditure Statement and Balance Sheet, Month End-June, 2014 and July 31, 2014

Trustee Weiss moved and Trustee Gieser made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Weiss and McCarthy

Nays: 0

Absent: 1 Trustee Schwarze

The motion passed.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

Award of a Contract for 2014 Crackfilling:

The Village Board awarded a contract to SKC Construction, Inc. in an amount not to exceed \$115,396.00 for 2014 Crackfilling.

Approval to purchase one 2014 Ford Police Interceptor Utility:

The Village Board approved the purchase of one 2014 Ford Police Interceptor Utility from Joe Cotton Ford in an amount not to exceed \$24,293.80.

Ordinance No. 2014-08-36 Amending Chapter 11, Article 2 of the Code of Ordinances:

The Village Board approved Ordinance No. 2014-08-36 amending Chapter 11, Article 2 of the Code of Ordinances by decreasing the Class C liquor license by one for Petterspig, LLC d/b/a Piggly Wiggly and increasing the Class C liquor license by one for Butera Finer Foods, Inc. d/b/a Butera Market located at 998 W. Army Trail Road.

Ordinance No. 2014-08-37 Amending Chapter 11, Article 2 of the Code of Ordinances:

The Village Board approved Ordinance No. 2014-08-37 amending Chapter 11, Article 2 of the Code of Ordinances by decreasing the Class A liquor license by

one for Pizzeria Da Nella Due, LLC d/b/a Pizzeria Da Nella located at 598 E. North Avenue.

Ordinance No. 2014-08-38 Amending Chapter 11, Article 2 of the Code of Ordinances:

The Village Board approved Ordinance No. 2014-08-38 amending Chapter 11, Article 2 of the Code of Ordinances by increasing the Class A liquor license by one for Caputo's New Farm Produce-Carol Stream, Inc. d/b/a Caputo's Fresh Markets located at 500 E. North Avenue.

Ordinance No. 2014-08-39 Amending Chapter 11, Article 2 of the Code of Ordinances:

The Village Board approved Ordinance No. 2014-08-39 amending Chapter 11, Article 2 of the Code of Ordinances by increasing the Class C liquor license by one for Caputo's New Farm Produce-Carol Stream, Inc. d/b/a Caputo's Fresh Markets, 500 E. North Avenue)

Ordinance No. 2014-08-40 Amending Chapter 9 of the Carol Stream Code of Ordinances:

The Village Board approved Ordinance No. 2014-08-40 amending Chapter 9 of the Carol Stream Code of Ordinance reflecting a minor revision to Section 9-4-2(A) to clarify the identification of dead, diseased or dying trees as public nuisances.

Ordinance No. 2014-08-41 Authorizing Renewal of Aggregation Program for Electrical Load:

The Village Board approved Ordinance No. 2014-08-41 authorizing the Mayor or his designee to enter into an Agreement for electric supply aggregation effective February, 2015.

Resolution No. 2731 Declaring Surplus Property owned by the Village of Carol Stream:

The Village Board approved Resolution No. 2731 declaring surplus property owned by the Public Works and Police Departments which consist of a concrete saw #562; stone tamper #S28S; Robin Air Tools & Cabinet; 50 misc. vehicle/equipment manuals; Sharp 11 inch TV #P0036PE, RTI refrigerant machine #RRC-760-R134a; Gator #589 and seized vehicles: 2000 Nissan Maxima; 2000 Ford Mustang; 1994 Lincoln Continental; 2004 Audi A 4; 2001 GMC Yukon.

Resolution No. 2732, Acceptance of Schmale and St. Charles Road Watermain Easements:

The Village Board approved Resolution No. 2732 accepting a new watermain easements along Schmale and St. Charles Roads for Red Apple, 414 S. Schmale Road.

Resolution No. 2733, Acceptance of Schmale and St. Charles Road Watermain Easements:

The Village Board approved Resolution No. 2733 accepting a new watermain easement along Schmale and St. Charles Roads for IFMA, 370 S. Schmale Road.

Resolution No. 2734, Acceptance of Schmale and St. Charles Road Watermain Easements:

The Village Board approved Resolution No. 2734 accepting a new watermain easement along Schmale and St. Charles Roads for Chad Homes, 24W211 St. Charles Road.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved the payment of the Regular Bills dated August 18, 2014 in the amount of \$1,086,324.45. The Village Board approved the payment of the Addendum Warrant of Bills from August 5, 2014 thru August 18, 2014 in the amount of \$520,258.95.

Treasurer's Report:

The Village Board received the Revenue/Expenditure Statement and Balance Sheet, Months End, June 30, 2014 and July 31, 2014.

Non Consent Agenda

#13352-Organic Soils-NEC of McNees Drive and Kuhn Road-Zoning Code Text Amendments-Landscape Waste Transfer Facility Zoning Map Amendment-R1 to B3:

The Village Board concurred with Plan Commission's recommendation.

Ordinance No. 2014-08-42 Amending Chapter 16, Article 9, Section 4 of the Carol Stream Zoning Code:

The Village Board approved Ordinance No. 2014-08-42 amending Chapter 16, Article 9, Section 4 of the Carol Stream Zoning Code.

Ordinance No. 2014-08-43 Approving a Zoning Map Amendment to Rezone a 1.17 acre parcel at the Water Reclamation Center from R-1 (Residence District) to B-3 (Service District):

The Village Board approved Ordinance No. 2014-08-43 approving a Zoning Map Amendment to rezone a 1.17 acre parcel at the Water Reclamation Center from R-1 (Residence District) to B-3 (Service District).

Ordinance No. 2014-08-44 Approving a Special Use Permit to Allow a Landscape Waste Transfer Facility in the B-3 Service District:

The Village Board approved Ordinance No. 2014-08-44 approving a Special Use Permit to Allow a Landscape Waste Transfer Facility in the B-3 Service District.

Trustee Weiss moved and Trustee LaRocca made the second to approve these items. The results of the roll call vote were as follows:

Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Weiss and McCarthy

Nays: 0

Absent: 1 Trustee Schwarze

The motion passed.

Resolution No. 2735 Authorizing a Lease Agreement with Organic Soils, Inc. to operate a Landscape Waste Facility:

The Village Board approved Resolution No. 2735 authorizing Organic Soils, Inc. to operate a landscape waste transfer facility on Village owned property off of Kuhn Road adjacent the Water Reclamation Center and specifies terms and conditions for leasing property with revisions to the Agreement which consist of deleting Section 20, Item D "180 day cancellation provision".

Village Manager Breinig stated the amendment to the Lease Agreement is the deletion of Section 20, Item D – 180 day cancellation provision.

David Gravel, Vice President of Organic Soils reviewed the time period after the EPA has given their approval.

Trustee Weiss asked if Organic Soils will post a sign stating residents are prohibited from dropping off items at the facility. David Gravel confirmed they will post a sign near the entrance of their facility.

Trustee Frusolone asked if Kuhn Road can handle the heavy truck traffic. Jim Knudsen stated that Kuhn Road is designed for heavy truck traffic.

Trustee Weiss moved and Trustee Gieser made the second to approve this item as amended. The results of the roll call vote were as follows:

Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Weiss and McCarthy

Nays: 0

Absent: 1 Trustee Schwarze

The motion passed.

Report of Officers:

Trustee LaRocca encouraged residents to remove dead Ash trees on their properties for safety reasons.

Trustee Weiss thanked Plan Commission and staff for work on Organic Soils project. He reminded residents of the 6th annual Shape of Carol Stream on Wednesday, September 24th at 7 p.m. at the Village Hall.

Trustee McCarthy stated that Culver's is helping Daisy Martinez with her medical expenses for a kidney transplant by donating 50% of all sales on August 26th for her medical care. Wednesday, August 20th is the last summer concert which features Tumbling Dice and Rocco Vino's restaurant. Still looking for youth council members. Glenbard North High School Boosters is having their annual athletic pancake breakfast and black and gold scrimmage. This Saturday the breakfast is from 8:30 to 11:00 a.m. \$5.00 per person or \$15.00 per family of four.

Trustee Frusolone stated October 9th Community Emergency Response Team classes at Fire Station 28 on Kuhn Road. Contact Officer Tom Eby for more info. Next Board meeting is Tuesday, September 2nd due to the Labor Day holiday. Free Park District movie at McCasslin Park showing "Field of Dreams" at 7 p.m. include kids activities, movie at dusk. Please shop Carol Stream.

Trustee Gieser encouraged residents to donate at Culver's fundraiser for Daisy Martinez. Community Girlz fund raiser raised \$3,041.28 for the Midwest shelter for homeless vets. Donations being accepted through this week. This Saturday Milton Township Friends of Pioneer Cemeteries will host remembrance day at St. Stevens Cemetery in Carol Stream.

Village Manager Breinig stated the Village Board discussed one of the Village Board's goals tonight at a special meeting on Village licensing program. We are in the process of drafting an Ordinance. The process is moving forward for rental licensing program. The Village will be discussing further at a workshop on September 2, 2014.

Mayor Saverino stated Guns vs. Hoses was very successful. National Night Out on August 5th was very well attended.

At 8:05 p.m. Trustee McCarthy moved and Trustee Frusolone made the second to adjourn the meeting. The results of the roll call vote were as follows:

*Ayes: 5 Trustees LaRocca, Gieser, Frusolone, Weiss and
McCarthy*

Nays: 0

Absent: 1 Trustee Schwarze

The motion passed.

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor

Beth Melody, Village Clerk

**Regular Meeting – Plan Commission/Zoning Board of Appeals
Gregory J. Bielawski Municipal Center, DuPage County, Carol Stream, Illinois**

All Matters on the Agenda may be Discussed, Amended and Acted Upon

August 25, 2014

Commissioner Creighton called the Regular Meeting of the Combined Plan Commission/Zoning Board of Appeals to order at 7:00 p.m. and directed Secretary Linda Damron to call the roll. The results of the roll call vote were:

Present: Chairman Pro-Tem James Joseph and Commissioners Dee Spink, John Meneghini, David Creighton, Frank Petella and David Hennessey.

Absent: Chairman Angelo Christopher

Also Present: Don Bastian, Assistant Community Development Director, Linda Damron, Secretary.

Chairman Pro-Tem James Joseph arrived at 7:02 p.m.

MINUTES:

Commissioner Spink moved and Commissioner Meneghini made the second to approve the minutes of the meeting of July 14, 2014. The motion passed by unanimous voice vote.

PUBLIC HEARING:

Commissioner Spink moved and Commissioner Creighton made the second to open the Public Hearing. The motion passed by unanimous voice vote.

**Case # 14202 – Village of Carol Stream – 500 N. Gary Avenue
Text Amendment – Medical Cannabis**

Chairman Pro-Tem Joseph swore in Assistant Community Development Director Don Bastian, 500 N. Gary Avenue, Carol Stream, IL 60188. Mr. Bastian stated that he will be giving a presentation of the proposed Text Amendments related to the Compassionate Use of Medical Cannabis Pilot Program, which went into effect in Illinois on January 1, 2014. The purpose of the program is to allow qualifying patients with a debilitating medical condition to obtain and use cannabis for medicinal purposes. He stated that in accordance with the program, the cannabis that would be available to qualifying patients would only be grown in medical cannabis cultivation centers licensed by the Illinois Department of Agriculture. Medical cannabis would then be available to qualifying patients through medical cannabis dispensing organizations that would be registered with the Illinois Department of Financial and Professional Regulation.

He stated that neither medical cannabis cultivation center nor medical cannabis dispensing organization are listed as an allowable use in any Village zoning district and neither use is currently allowed in the Village. He stated that in the staff report there is a memorandum from Village Attorney Jim Rhodes. Mr. Rhodes has indicated that in accordance with the Pilot Program, municipalities may not entirely prohibit such uses through local zoning powers, so long as the uses would otherwise comply with the rules of the Pilot Program. Municipalities may however, enact reasonable zoning regulations, such as those that establish the zoning district(s) in which such facilities may locate.

Mr. Bastian stated that the Plan Commission may recall, in January of this year, there was a joint workshop session with Village Board members at which Village staff provided an overview of the Compassionate Use of Medical Cannabis Pilot Program, and at that time State agencies having regulatory control over the administration of the Pilot Program had not yet developed their rules and procedures. As of January, enough information about the Pilot Program was available so that we could begin discussion of the zoning district or districts in Carol Stream in which the uses might be most appropriate. Staff presented some preliminary recommendations at the January workshop, which were supported by the Plan Commission and Village Board members in attendance.

He stated that now that the State agencies have developed their rules, staff believes it is appropriate for Carol Stream to proceed with the review and adoption of Zoning Code text amendments related to medical cannabis cultivation centers and medical cannabis dispensing organizations.

He stated that the three State departments that are most directly involved include the following:

Illinois Department of Public Health (IDPH) – The IDPH is responsible for registering qualifying patients and caregivers. Patients and caregivers that are approved by the IDPH will be provided with a registry identification card. Medical cannabis cannot be obtained from a medical cannabis dispensing organization without a valid registry identification card issued by the IDPH. The IDPH is also responsible for processing petitions from persons wishing to add a medical condition to the list of recognized debilitating medical conditions that qualify an individual for access to medical cannabis. IDPH's list currently contains 40 such qualifying conditions.

Illinois Department of Agriculture (IDOA) – The IDOA is responsible for licensing all medical cannabis cultivation centers. Any entity interested operating a medical cannabis cultivation center must submit an application to the IDOA, the fee for which is \$25,000. If approved, the cultivation center permit fee due to the IDOA is \$200,000, with an annual renewal fee of \$100,000. Under the Program and in accordance with the rules, up to 22 medical cannabis cultivation centers may be built in Illinois, with not more than one cultivation center per State Police District. The medical cannabis to be dispensed at medical cannabis dispensing organizations may only be produced within an Illinois medical cannabis cultivation center. No cannabis will be brought in from out of state or from any other source.

Illinois Department of Financial and Professional Regulation (IDFPR) – The IDFPR is responsible for licensing all medical cannabis dispensing organizations. Any entity interested in operating a medical cannabis dispensing organization must submit an application to the IDFPR, the fee for which is \$5,000. If approved, the dispensing organization must pay a \$30,000 registration fee, with an annual renewal fee of \$25,000. Under the Program and in accordance with the rules, up to 60 medical cannabis dispensing organizations may be established in Illinois. The IDFPR regulations will allow up to three medical cannabis dispensing organizations to be established in DuPage County.

Mr. Bastian stated that among other requirements, the rules prohibit medical cannabis cultivation centers from being located within 2,500 feet of the property line of an existing public or private preschool, elementary school, secondary school, day school, daycare center, day care home, group care home, part day child care facility, or property zoned for residential use, and the rules prohibit medical cannabis dispensing organizations from being located within 1,000 feet of the property line of an existing public or private preschool, elementary school, secondary school, daycare center, day care home, group day care home, or part day child care facility. He also stated that dispensaries may not be located or operated out of a house, apartment, condominium

or area zoned for residential use. He stated that staff's assessment is that with all the rules that the state has in place, there is not much need for the village to develop additional rules locally and doing so could be somewhat risky, because the state's position is that they have developed the necessary rules.

Mr. Bastian stated that if someone wanted to apply to build and operate a cultivation center, their application to the IDOA must include the following:

- Staffing Plan;
- Security Plan;
- Cultivation Plan;
- Product Safety and Labeling Plan;
- Business Plan and Services to be Offered;
- Labor and Employment Practices;
- Research Plan;
- Community Benefits Plan;
- Substance Abuse Prevention Plan;
- Local Community/Neighborhood Report; and
- A complete criminal background check including fingerprints of all Cultivation Center agents, to be conducted by the Illinois State Police.

Mr. Bastian stated that the IDOA's rules contain detailed operational requirements for medical cannabis cultivation centers, including but not limited to the development and maintenance of an Operations and Management Practices Plan for each cannabis production area, rules for the maintenance and cleaning of production areas, record keeping requirements for each plant, record keeping requirements for any plant removed from a batch, cannabis storage requirements related to lighting, ventilation, temperature, sanitation, humidity and security, separate requirements for the storage of cannabis that is outdated, damaged, deteriorated or misbranded, and packaging and labeling requirements for medical cannabis and cannabis-infused products. The medical cannabis cultivation center must provide documentation verifying that it meets all federal, State and local building, zoning and fire codes, and that all local ordinances are met.

He stated that if someone wanted to apply operate medical cannabis dispensing organization, their application to the IDFPR must include the following:

- Security and Recordkeeping Plans;
- Business Plan, Financial Information and Operating Plan;
- Labor and Employment Practices;
- Research Plan;
- Community Benefits Plan;
- Substance Abuse Prevention Plan;
- Local Community/Neighborhood Report;
- A Floor Plan of the dispensing organization, showing the layout, square footage, name and function of each room, doorways or pathways between each room, location of restricted and limited access, location of cannabis storage areas while the dispensary is open and closed, location of all safes and vaults that will be used to store cannabis, cannabis products and currency, location of computers to be used to check qualifying patient cards or designated caregiver registry cards, location of computers to be used to access the IDFPR Division of Professional Regulation verification system, location of bullet proof glass and walls, and locations of video cameras.

Mr. Bastian stated the IDFPR's rules stipulate that:

- All medical cannabis dispensed at a medical cannabis dispensing organization must be obtained from an Illinois registered cultivation center;
- Medical cannabis dispensing organizations may only operate between the hours of 6:00 am and 8:00 pm;
- Cannabis may not be consumed at a medical cannabis dispensing organization;
- Medical cannabis dispensing organizations may not operate drive-through windows;
- Medical cannabis dispensing organizations may not be open for business if video surveillance equipment is inoperative, if the point of sale equipment is inoperative, or if the State's medical cannabis electronic verification system is inoperative.
- A medical cannabis dispensing organization must establish and implement an inventory control system for medical cannabis documenting each transaction and each day's beginning inventory, acquisitions, sales, disposals and ending inventory.

Mr. Bastian stated that this presentation represents a very brief summary of the rules that are mostly related to what the village might wish to accomplish in regards to zoning.

Mr. Bastian stated that neither medical cannabis dispensing organization nor medical cannabis cultivation center are listed as allowable uses in any Carol Stream zoning district, and both uses are currently prohibited in Carol Stream and as discussed earlier in the presentation regarding the memorandum dated August 7, 2014 included in the staff report, from Village Attorney Jim Rhodes, the Pilot Program Act "specifically preempts municipal authority to wholly prohibit medical cannabis cultivation centers and medical cannabis dispensing organizations within municipal borders and it does, however, allow municipalities to enact zoning ordinances to regulate the location of such facilities, so long as those ordinances are reasonable and do not conflict with the Act or Department of Agriculture rules." The Village Attorney further advises that, "unless the Village enacts zoning regulations, a cultivation center or dispensary would only be required to meet state regulations in order to be approved within the Village of Carol Stream."

Mr. Bastian stated that in developing the staff recommendations for the proposed Zoning Code text amendments, staff considered the expected character of the uses and also factored in the uniqueness and lack of familiarity with each use. He stated that in respect to medical cannabis dispensing organizations, staff noted that the primary focus of the use is the controlled distribution of a product intended to treat medical conditions. He stated in review of the intent and characteristics of the Village's various zoning districts, staff noted that the B-4 Office, Research and Institutional Building District lists medical offices, including clinics as well as personal service establishments as allowable uses, and with the emphasis of the Pilot Program being to allow access to a product for medical purposes, staff believes the B-4 District is the most appropriate zoning district for a medical cannabis dispensing organization. He stated that although staff finds the State's rules and regulations for medical cannabis dispensing organizations to be comprehensive and detailed, due to the uniqueness and unfamiliarity of the use, staff is recommending that medical cannabis dispensing organization be listed as a Special Use. The map included in the staff report entitled "Possible Locations for Medical Cannabis Dispensing Organizations" was prepared by applying the State's 1,000 foot distance and use parameters identified on Page 3 of the staff report. He stated that properties within the B-4 District, within which staff is recommending that medical cannabis dispensing organization be listed as a Special Use, are shown in a blue color. If the recommended text amendment is approved, a medical cannabis dispensing organization could operate on a B-4 District ("blue") property located outside of the red outlined buffer zone, if the Village Board ultimately approved a Special Use Permit.

He stated that with respect to medical cannabis cultivation center, staff views this use in its simplest form as a production, packaging and distribution operation and based on this assessment, it would be most appropriate for the cultivation center use to be allowable in the Village's I Industrial District. He stated that while staff finds the State's rules and regulations for

medical cannabis cultivation centers to be very comprehensive and detailed, due to the uniqueness and unfamiliarity of the use, staff is recommending that medical cannabis cultivation center to be listed as a Special Use. He stated that the map included in the staff report entitled "Possible Locations for Medical Cannabis Cultivation Center" was prepared by applying the State's 2,500 foot distance and use parameters identified on Page 3 of this report. He stated that properties within the I Industrial District, within which staff is recommending that medical cannabis cultivation center be listed as a Special Use, are shown in a purple color. He stated that if the recommended text amendment is approved, medical cannabis cultivation could operate on an Industrial District ("purple") property located outside of the red outlined buffer zone, if the Village Board ultimately approved a Special Use Permit.

Mr. Bastian stated the staff is recommending two Zoning Code Text Amendments, one to add medical cannabis dispensing organization as a Special Use in the B-4 District and the other one to add medical cannabis cultivation center as a Special Use in the I Industrial District. He also stated that staff is recommending that the definitions for medical cannabis dispensing organization and medical cannabis cultivation center be added to Article 18: the Definitions are shown below:

§ 16-18-1 DEFINITIONS.

MEDICAL CANNABIS CULTIVATION CENTER. A facility operated by an organization or business that is registered by the Illinois Department of Agriculture to perform necessary activities, including but not limited to cultivation, packaging and distribution of medical cannabis, to provide only medical cannabis dispensing organizations registered by the Illinois Department of Financial and Professional Regulation with usable medical cannabis.

MEDICAL CANNABIS DISPENSING ORGANIZATION. A facility operated by an organization or business that is registered by the Illinois Department of Financial and Professional Regulation to acquire medical cannabis from a medical cannabis cultivation center registered by the Illinois Department of Agriculture for the purpose of dispensing cannabis to qualifying patients or caregivers registered by the Illinois Department of Public Health.

Mr. Bastian stated that staff recommends approval of the text amendments to add medical cannabis dispensing organization as an allowable Special Use in the B-4 District, medical cannabis cultivation center as an allowable Special Use in the I Industrial District, and to add definitions of both uses to the Zoning Code.

Chairman Pro-Tem Joseph asked if anyone from the audience had any questions. There were no questions from the audience.

Chairman Pro-Tem Joseph asked if any of his fellow Commissioners had any questions.

Commissioner Petella wanted to know if there are properties within the village where either of these facilities could operate. Commissioner Petella wanted to know if the state would change its criteria, would the village be able to make the zoning regulations stronger than the state's regulations.

Mr. Bastian stated yes there are properties where either of these facilities could operate, and there are more opportunities for a medical cannabis dispensing organization than a medical cannabis cultivation center. Mr. Bastian stated that if the state would change its criteria, staff would work with the Village Attorney and see if we could perhaps modify the village's zoning regulations.

Commissioner Spink had concerns with a Medical Cannabis Cultivation Center being located in the Industrial District where we have allowed sports training facilities, etc. as Special Uses.

Mr. Bastian stated that as shown on the map it is very unlikely that the Village of Carol Stream would have a Medical Cannabis Cultivation Center.

Commissioner Creighton asked Mr. Bastian, since this is a four year pilot program which the state may or may not continue should we add language to the text amendment to reflecting that. Commissioner Creighton wanted to know if a facility could be both a cultivation center and a dispensing organization facility. Commissioner Creighton stated that he would not have a problem with a dispensing organization facility being in the I Industrial District.

Mr. Bastian stated that our definitions talk about these facilities being registered by the Illinois Department of Agriculture, Illinois Department of Public Health and Illinois Department of Financial and Professional Regulation and if as of January 1, 2018 these departments pull all their registrations then the facilities would no longer meet the definitions of the Special Use. He also stated that the village would know in advance what the state would intend to do regarding the program. Mr. Bastian stated that a facility could not operate has both a cultivation center and a dispensing organization facility.

Commissioner Hennessey wanted to know if the use of medical cannabis was treated the same as tobacco use, as to where it could be smoked. Commissioner Hennessey wanted to know how the police are being trained in regards to medical cannabis.

Chairman Pro-Tem Joseph stated that he believes it can only be smoked in your home or in the care of a doctor. Chairman Pro-Tem Joseph stated the use of medical cannabis is very restrictive. Chairman Pro-Tem Joseph stated that the States Attorney office is handling the training with the police departments.

Commissioner Meneghini did not have any questions.

Chairman Pro-Tem Joseph wanted to know if an organization would need to have approval from the village before applying to the state or do they need to apply to the state first.

Mr. Bastian stated that he believes it could be done either way and according to the state's website, they anticipate the application window for dispensary and cultivation centers applicants to be Monday, September 8th thru Monday, September 22nd. The applicant does need to submit a zoning form and a copy of the current zoning ordinance along with their application.

Commissioner Creighton moved and Commissioner Petella made the second to approve the request for Text Amendments to the Zoning Code.

The results of the roll call vote were:

Ayes: 6	Chairman Pro-Tem Joseph and Commissioner Spink, Meneghini, Creighton, Petella and Hennessey
Nays: 0	
Abstain: 0	
Absent: 1	Chairman Christopher

Chairman Pro-Tem Joseph stated that the Plan Commission's recommendation would be forwarded to the Village Board at their next meeting on September 2, 2014 at which time the Board would take final action on the matter.

**Case # 14213 – Village of Carol Stream – 500 N Gary Avenue
Text Amendment – Outdoor Seating**

Staff is requesting to table this case, so additional research can be done.

Commissioner Hennessey moved and Commissioner Spink made the second to approve the request to table Case # 14213.

The results of the roll call vote were:

Ayes: 6 Chairman Pro-Tem Joseph and Commissioner Spink, Meneghini, Creighton and
Petella and Hennessey
Nays: 0
Abstain: 0
Absent: 1 Chairman Christopher

Commissioner Creighton moved and Commissioner Meneghini made the second to close the Public Hearing. The motion passed by unanimous vote.

PRESENTATION:

NEW BUSINESS:

ADJOURNMENT:

At 8:00 p.m. Commissioner Creighton moved and Commissioner Meneghini made the second to adjourn the meeting. The motion passed by unanimous vote.

FOR THE COMBINED BOARD

Recorded and transcribed by,

Linda Damron
Community Development Secretary

Minutes approved by Plan Commission on this September 8, 2014

Chairman Pro-Tem Joseph

PROCLAMATION

AGENDA ITEM
C-3 9-2-14

Designating September 8th - 12th Chamber of Commerce Week

Whereas, the Carol Stream Chamber of Commerce works with both large and small businesses as well as private industry and manufacturing firms to advance the civic, economic, industrial, professional and cultural life of the Carol Stream community; and

Whereas, chambers of commerce have contributed to the civic and economic life of Illinois for 176 years since the founding of the Galena Chamber of Commerce in 1838, and

Whereas, this year marks the 95th anniversary of the founding of the Illinois Chamber of Commerce and the 22nd anniversary of the incorporation of the Carol Stream Chamber of Commerce; and

Whereas, the Chamber of Commerce and its members provide citizens with a strong business environment that increases employment, commercial retail trade as well as industrial growth in order to make Carol Stream a better place to live, and

Whereas, the Chamber of Commerce encourages the growth of existing industries, services, and commercial firms and encourages new businesses and entrepreneurs to locate into the local business community, and

Whereas, the Carol Stream Chamber has 310 members who meet monthly for lunch, host Business Before & After Hours, Lunch n' Learn, Chamber 101 and countless other agency-sponsored special events; and

Whereas, the State of Illinois is the home to international chambers of commerce, the Great Lakes Region Office of the U.S. Chamber of Commerce, the Illinois Chamber of Commerce and more than 400 local chambers of commerce, and

Whereas, this year marks the 99th anniversary of the Illinois Association of Chamber of Commerce Executives, a career development organization for chamber agency professionals.

NOW, THEREFORE, BE IT PROCLAIMED THAT I, MAYOR FRANK SAVERINO SR. & THE BOARD OF TRUSTEES OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS in the exercise of its home rule powers does hereby proclaim

September 8th - 12th as CHAMBER OF COMMERCE WEEK

in Carol Stream, and underscore its significance to all Village residents and businesses.

PASSED AND APPROVED THIS 2nd DAY OF SEPTEMBER 2014.

SIGNED:

Frank Saverino Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

Proclaiming September National Preparedness Month

WHEREAS, 'National Preparedness Month' is an annual education and awareness campaign to empower Americans of all walks of life to increase their preparedness capabilities for the host of natural disasters common to their region as well as for acts of terror; and

WHEREAS, in a wide spread disaster, home and business owners are asked to be prepared to be self-sufficient for the first 72 hours while first responders complete their damage assessment and formulate a detailed response plan; and

WHEREAS, home and business owners efforts to increase their preparedness capability has proven successful in reducing disaster-related injuries, fatalities and minimize property damage; and

WHEREAS, the theme of this year's month-long preparedness campaign is '**Be Disaster Aware...Take Action to Prepare**' and a number of educational resources are available from the U.S. Department of Homeland Security's preparedness web portal **READY.gov**; and

WHEREAS, the 3 critical preparedness measures that most impact a home owner's preparedness level includes purchasing and stocking a disaster go kit, developing a family emergency plan and purchasing a portable weather radio or downloading a digital application for your smart phone.

NOW THEREFORE BE IT PROCLAIMED THAT I, Mayor Frank Saverino Sr. & the Carol Stream Board of Trustees, DuPage County, Illinois in the exercise of its home rule powers does hereby proclaim September 2014 as

National Preparedness Month

in Carol Stream and encourages all residents and business owners to participate in National Preparedness month by restocking your disaster supply kit and conducting a drill of your home or business emergency plan.

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

Village Of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Adam Frederick, Civil Engineer II *DF*
DATE: August 26, 2014
RE: **Award of Contract - 2014 Pavement Patching Contract**

On August 21st at 11:00 a.m. Engineering Staff opened bids for the referenced project. The following bids were read aloud:

Schroeder Asphalt Services, Inc., Huntley, IL	\$ 44,441.50
Chicagoland Paving, Lake Zurich, IL	\$ 79,913.00
Engineer's Estimate	\$ 49,508.00
Budget	\$ 50,000.00


The low bid received was under the budget and the Engineer's Estimate of \$49,508.00 by \$5,066.50 (10.2%).

Staff therefore recommends award of the contract to Schroeder Asphalt Services, Inc. at the bid unit prices submitted.

Attachments (Bid Tabs)

cc: James T. Knudsen, Director of Engineering Services
William N. Cleveland, Assistant Village Engineer
Jon Batek, Finance Director
Phil Modaff, Director of Public Works

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Adam Frederick, Civil Engineer II 
DATE: August 26, 2014
RE: 2014 Klein and Thunderbird Creeks Debris and Obstruction
Removal Project – Waiver of Bids and Award of Contract

The Village has once again had an inventory completed along Klein Creek and Thunderbird Creek to identify flow obstructions, primarily downed timber. This inventory identified over 55 locations where flow obstruction exist within the creeks and need to be removed. Engineering staff attempted to obtained quotes from several companies that are capable of performing this type of work along with companies that have worked on the Village's creek debris removal projects in the past. However, only one contractor submitted a quote:

Kramer Tree Specialists, Inc., West Chicago, IL \$28,420.00

Due to the difficulty in accessing the creeks, adjacent power lines, steep banks and contractors' workloads many of the companies we contacted were not interested in providing a quotation for this work. The quote provided by Kramer Tree Specialists provides pricing comparable to previously completed creek obstruction removal projects.

Flow obstruction removal projects have been completed several times in the past few years. Because staff has been proactive in the past, this quantity of obstructions was not anticipated. The greater number of obstructions is likely related to the harsh and record breaking winter weather we recently experienced along with aging trees and shrubs along the creek banks. Currently, \$8,000 is budgeted for this project.

In order to keep storm water flowing efficiently through Klein and Thunderbird Creeks, staff recommends a budget transfer to cover the budget shortfall for this project. There are ample funds to cover the \$20,420 shortfall through a budget transfer. Additionally, we recommend that the formal bidding process be waived, and the contract for the 2014 Klein and Thunderbird Creeks Debris and Obstruction Removal Project be awarded to Kramer Tree Specialists, Inc. in the amount of \$28,420.00.

Cc: James T. Knudsen, Director of Engineering Services
William N. Cleveland, Assistant Village Engineer
Jon Batek, Finance Director
Phil Modaff, Director of Public Works

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM : Philip J. Modaff, Director of Public Works
DATE: August 26, 2014
RE: Agenda Item – Recommendation to Waive Competitive Bidding and Approve a Job Order Contract with Kellogg Brown & Root (KBR) LLC – WRC Control Building Roof Replacement In the Amount of \$128,265.16

The FY2015 budget contains \$60,000 for work on two WRC building roofs (Administration and blower building #1). However, OMI staff has reported that the control building roof has developed several leaks and is in generally poor condition. As a result I solicited evaluations and proposals for all three roofs from two Job Order Contract (JOC)¹ firms to establish costs and a priority list for the needed work: 1) F.H. Paschen, which holds the City of Naperville JOC contract; and, 2) Kellogg Brown & Root (KBR), which holds a contract through DuPage County under the National Intergovernmental Purchasing Alliance (NIPA).

You may recall we utilized the City of Naperville's JOC contractor (F.H. Paschen) last year for several small projects including tuckpointing at the Public Works Center, replacement of the salt dome roof and replacement of the WRC sludge building roof. Job order contracting is similar to joint purchasing of products (such as vehicles and salt through the State of Illinois), except in this case we are purchasing construction services.

The process for selecting a JOC contractor includes a rigorous Request for Proposals (RFP) process which solicits unit pricing on thousands of items. Following a review process of pricing and qualifications of participating contractors a JOC contract is awarded and allows that contractor to be available for a wide variety of construction projects. We are fortunate to have access to two JOC contracts in our area and are able to participate in the contracts awarded by City of Naperville and DuPage County through the Joint Purchasing Act.

Based upon the assessments of the three roofs it is clear that the highest priority roof at this time is the Control Building.² Not only is it in the worst condition but it also contains critical equipment for the operation of the WRC. The two JOC firms submitted proposals as follows:

<u>Company</u>	<u>Amount</u>
KBR	\$128,265.16
F.H. Paschen	\$164,613.59

¹ A previous memo explaining the JOC concept is attached for your reference

² Work on the other two roofs will be included in the proposed FY16 budget.

The lowest proposal is significantly above the amount provided in the budget for roof work at the WRC. However, there will be a significant savings associated with the WRC Phase II Aeration Basin Improvement project which is currently underway. Below is a summary of that project budget and anticipated costs:

WRC Phase II Aeration Basin Improvement Project	
Project Budget:	\$1,153,000
Project Expenses:	\$ 811,520
Engineering:	\$ 90,625
Blower purchase:	\$ 122,000
Construction:	\$ 598,895
Amount under budget:	\$ 341,480

Therefore, I am recommending that we reassign a portion (\$68,265.16) of the unused Phase II Aeration Project funds to make up the balance of the cost for the control building roof project. Attached are copies of the following documents:

- Job Order Contract document
- KBR's proposal and Scope of Work
- DuPage County Cooperative Purchasing Master Agreement Award for Job Order Contracting (County Resolution #CP-001-12)

Staff recommends that the Mayor and Board approve a motion waiving competitive bidding and approving a job order contract with Kellogg Brown & Root (KBR) LLC for the WRC Control Building Roof Replacement in the amount of \$128,265.16

Attachments

JOB ORDER CONTRACT

JOB ORDER NUMBER: CS-01-14
JOB ORDER NAME: Village of Carol Stream
WRC Control Building Roof
CONTRACTOR NAME: Kellogg Brown & Root LLC (KBR LLC)
LOCATION: Water Reclamation Center (WRC) – Village of Carol Stream
245 Kuhn Road, Carol Stream, IL 60188

This JOB ORDER CONTRACT is made and entered into this 2nd day of September, 2014, by and between the Village of Carol Stream (hereinafter the "Village") and Kellogg Brown & Root LLC (hereinafter "Contractor").

RECITALS

WHEREAS, the County of DuPage, Illinois is authorized to work with National Intergovernmental Purchasing Alliance (National IPA) in a Principal Procurement Agency (PPA) capacity to secure multi-state volume purchasing contracts; and

WHEREAS the County of DuPage, Illinois published Request for Proposal #P11-003, received and reviewed proposals and awarded Job Order Contract Number CP-001-12 to Contractor; and

WHEREAS, the Village desires to proceed with the replacement of the roof on the WRC Control Building through the County of DuPage's Cooperative Purchasing Master Agreement for Job Order Contracting and to purchase construction services and materials under the general terms and provisions of the County of DuPage Contract Number CP-001-12, including all addenda issued thereto; and

WHEREAS, the Contractor has agreed to provide such construction services and materials for the replacement and construction of the roof on the WRC Control Building Roof under the general terms and provisions of the County of DuPage Contract Number CP-001-12, including all addenda issued thereto; and

WHEREAS, the Contractor has provided the Village with a proposal, which proposal has been incorporated into the Detail Scope of Work, Job Order Number CS-01-14, a copy of which is attached hereto as Exhibit A.

NOW THEREFORE, in consideration of the terms and conditions of this Job Order Contract Number CS-01-14, the parties hereto agree as follows:

1. The terms and conditions of this Job Order Contract Number CS-01-14 shall be governed by and shall include all terms and provisions of the County of DuPage Contract Number CP-001-12, including all addenda issued thereto, and shall be incorporated into the terms, conditions and provisions of Job Order Contract Number CS-01-14 between the parties hereto except as modified as follows:

- A. The Scope of Work, including all labor and materials, for this Job Order Contract, Number CS-01-14 and the cost of such work is hereby set forth in Exhibit A attached hereto.
- B. Whenever within Job Order Contract Number CS-01-14 the terms Agency, City or Owner are used, those terms shall mean the Village of Carol Stream.
- C. Prior to commencement of construction, Contractor shall provide the Village with both a Payment and Performance Bond in the amount of \$128,265.16 from a surety acceptable to the Village and in accordance with the terms set forth in AIA Document A312TM – 2011.
- D. Prior to commencement of construction, the Contractor shall provide the Village with a Certificate of Insurance for the Insurance and at such limits as set forth in County of DuPage Contract Number CP-001-12. The Commercial General Liability and Automobile Liability policies shall contain or be endorsed to contain the Village, its officers, agents and employees as Insured and shall be primary insurance and not contribute with the Village's insurance or self-insurance. The Worker's Compensation insurer shall waive all rights of subrogation against the Village for injuries to employees of the Insured resulting from the work for the Village or use of the Village's premises or facilities.
- E. This Job Order Contract is subject to the provisions of the Prevailing Wage Act, 820 ILCS 130/01 et seq. and labor prices shall be based upon the prevailing wages in the DuPage County area as determined by the Illinois Department of Labor. The Contractor shall indemnify, hold harmless and defend the Village from any failure of the Contractor to comply with the provisions of the Prevailing Wage Act.

- F. Contractor will be required to maintain all records and documents for the project in compliance with the Freedom of Information Act, 5ILCS 140/4 et seq. In addition, Contractor shall produce, without cost to the village, any records which are responsive to a request received by the Village under the Freedom of Information Act so that the Village may provide records to those requesting them within the timeframes required. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the Village and if possible, the Village shall request an extension so as to comply with the Act. In the event that the Village is found to have not complied with the Freedom of Information Act, based upon Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorney fees and penalties.
- G. The Contractor shall warrant the WRC Control Building Roof to be free from defects in materials and workmanship for a period of 1 year from the date of final acceptance of the completed project by the Village; provided however, that all materials that have a manufacturer's warranty in excess of 1 year shall be warranted for the full period of the manufacturer's warranty, which warranty shall be transferred to the Village on the date of final acceptance of the completed project.
- H. The Contractor shall secure all building permits for the project within 10 days after the date of execution of the Contract by both Parties and the Contractor shall complete the project within 40 days thereafter.
- I. Payment of 90% of the Contract Price shall be made upon completion of the project and the balance paid within 30 days of completion of any "punch list" items required and final acceptance of the work by the Village. There shall be no Economic Price Adjustments to this Contract.
-

J. All notices, certificates, approvals, consents or other communications desired or required to be given hereunder shall be given in writing at the addresses set forth below, by any of the following means: (1) personal service, (2) overnight courier, or (3) registered or certified mail, postage prepaid, return receipt requested.

If to Village: Director of Public Works
Village of Carol Stream
500 North Gary Avenue
Carol Stream, Illinois 60188

If to Developer: KBR
860 Champions Drive
Columbia, Missouri 65201

ACCEPTED:

(Village Seal)

VILLAGE OF CAROL STREAM

Attest:

By: _____
Village Clerk

By: _____
Mayor

(Corporate Seal)

CORPORATE NAME

Attest:

By: [Signature]
Business Secretary
Manager

KBR
By: [Signature]
President Operations MGR.

SUBSCRIBED AND SWORN BEFORE ME

This 26th day of August, 20 14.

MY COMMISSION EXPIRES: 02-18-18

[Signature]
NOTARY PUBLIC

PATSY L. COX
Notary Public - Notary Seal
State of Missouri
Commissioned for Montgomery County
My Commission Expires: February 18, 2018
Commission Number: 14451882

Exhibit A

Contract #: CP-001-12
Job Order #: CL-01-13

KBR
Industrial Services - On Call Construction
Proposal Cover Sheet

860 Champions Drive
Columbia Missouri, 65201
Phone: 573.441.0365
Fax: 573.441.0364

PROJECT DATA:

RFP # CS-01-14
Subject: Preliminary Cost Estimate
Title: Control Room Roof

Location: Carol Stream
Date: August 25, 2014

COST DATA:

(2011 RS Means Facilities Construction Cost Data)

Total RS Means Bare Cost Pricing \$106,144.62

Subtotal \$106,144.62

DuPage County Coefficient 1.2084 \$128,265.16

Revisions (if needed) \$0.00

Total Direct Cost \$128,265.16

Non Prepriced Line Items

Subtotal \$0.00

x Non Prepriced Coefficient 0.25 0.00

Non Prepriced Subtotal \$0.00

GRAND TOTAL \$128,265.16

PERFORMANCE DATA:

Construction Performance Period: 25 Calendar Days From NTP

Write Subcontracts: 3 Calendar Days From NTP

Submittals: 5 Calendar Days From NTP

Weather Restrictions: According to NOAA per NIPA DuPage County General Conditions

Other Restrictions: NONE

SUPPORTING DATA:

A. Scope Of Work

B. Detailed List of Prepriced Items

JOINT SCOPE OF WORK

DATE: 8/25/14
RFP No: CS-01-14
TITLE: Control Room Roof

- 1.0 In accordance with KBR JOC Specifications, the City of Carol Stream and General and Special Conditions, State and Local Building Codes, the contractor shall furnish all labor, materials, tools, supervision, equipment, transportation, insurances, overhead, and all other items of expense or service necessary for and incidental to construction of this project as indicated on the provided drawings and specifications.

Contract General and Special Conditions are located within the contract Master Agreement.

ALL QUESTIONS OR CONCERNS ARE TO BE DIRECTED TO KBR VIA Greg Frer at greg.frer@kbr.com or by calling 630-391-8828. Contractors are not to inquire or seek information from Architects, Consultants or Carol Stream personnel. All questions or concerns are to be addressed via RFI to KBR.

The work includes but is not limited to the following:

Work will be conducted under normal business hours during the week.

The road will need to be closed for any crane picks during the projects.

Permits are required but paid for by the customer. This project is based prevailing or union wage and tax exempt.

Dumpster/s to be provided by KBR. Customer to provide a recycle container for metal materials to be removed by and placed in container by KBR.

GENERAL NOTES:

- 1.0.1 After the issuance of a Notice-to-Proceed (NTP) and a signed contract from KBR, subcontractors shall submit for approval all required submittals as listed in the provided submittal log of the project specification, and/or paragraph 3.0 of this document, prior to the purchasing and installation of such items.
- 1.0.2 Prior to the commencement of any work any and all subcontractors shall submit to KBR their individual progress schedule for approval and for the incorporation into a Master Progress Schedule to be provided to the client for tracking purposes.
- 1.0.3 All contractors will provide KBR with a scope clarification letter that explicitly identifies the task included in their base and or alternate bids where applicable. All contractors will provide KBR with a list of lower tier subcontractors, material suppliers, and employees expected to perform work under their supervision during this project. All contractors will provide KBR with an itemized breakdown of labor and equipment rates to be used if change orders are to be processed and issued.
- 1.0.4 Permits are required on this project.

JOINT SCOPE OF WORK

DATE: 8/25/14
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TITLE: Control Room Roof

- 1.0.5 Safety plans shall consider all possible work activities, appropriate safety considerations, and all OSHA and KBR safety rules and regulations. Each contractor must have a current Safety Plan on file with KBR prior to commencing work.
- 1.0.6 Subcontractor shall provide a daily report to KBR at the beginning of the following business day. KBR will provide blank forms to subcontractor to be filled out if necessary.
- 1.0.7 **Daily clean-up is mandatory. Each trade is responsible for the clean up of associated debris.** Remove all debris from the building and place in either an approved on-site dumpster or to an approved landfill located off of the owner's property. No owner trash receptacles shall be used at any time during the performance of the requested work by the subcontractor. All hallways, stairwells, corridors and elevators will be cleaned daily where construction traffic is evident.
- 1.0.8 Subcontractor is responsible for the protection of Carol Stream facilities and services during demolition and construction. Any Carol Stream property, facilities or services damaged during demolition or construction activities it is the sole responsibility of the Subcontractor to restore these to like or better condition at no additional cost to Carol Stream or KBR.
- 1.0.9 Unforeseen Site Conditions encountered by the subcontractor are to be brought to the immediate attention of KBR Project Management Staff. Upon notification, an on site meeting with Carol Stream and KBR Staff will be held to evaluate the situation and determine the appropriate methods and costs associated to remedy the condition. The subcontractor will be allowed an opportunity to price the additional work if needed. It is the responsibility of each performing contractor to receive a Change Order Proposal Request, initiated either by KBR or at the request of the performing contractor, followed by a Change Order Proposal and an approved Change Order prior to commencing work. Failure to comply with this directive will result in the nullification of any Change Order Proposal or Change Order Request for additional work. Unauthorized additional work will not be compensated.
- 1.0.10 Security, safety and storage of all materials and equipment are the sole responsibility of the subcontractor. If an on-site storage container or area is approved, KBR and Carol Stream assume no responsibility for the protection or security of the container, storage area or the contents therein.
- 1.0.11 The subcontractor will coordinate access to the property through KBR, and the subcontractor shall not make any type of arrangements with Carol Stream personnel.
- 1.0.12 Arrangement for parking and/or parking permitting is the responsibility of the subcontractor. The subcontractor shall verify parking conditions of the project site

JOINT SCOPE OF WORK

DATE: 8/25/14
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TITLE: Control Room Roof

prior to bid.

Included but not limited to:

1.1 Roofing: 07000

- 1.1.1 Full time fall protection requirements are required when working on a leading edge unless a fall arrest rail system is used and within the OSHA guidelines.
- 1.1.2 Provide a crane and crew to hoist material on the roof.
- 1.1.3 Remove and place in customer recycle container six (6) roof stacks, one (1) roof mounted fan, and one (1) condensing unit.
- 1.1.4 Provide dumpsters or waiting truck and remove demolish material from the grounds.
- 1.1.5 Cut away existing bituminous sheet material and felt paper and insulation (existing is two layers of approximately 5" thick) and remove and replace pressure treated wood blocking as needed at perimeter of roof.
- 1.1.6 Provide and install mechanically fastened two (2) layers of 2" iso-board rigid insulation on all flat roof surfaces covering the entire roof meeting the minimum code value and using the existing deck slope as needed for drainage to strainers.
- 1.1.7 Provide and install to manufacturer recommendation 50 mil, PVC, (manufacturer TBD) but will be inspected by a third party manufacturer's representative for warranty (mechanically under seams, glued, and welded) color to be white and welded along all flat surfaces and up curbs, pipes, and the side walls.
- 1.1.8 Provide manufacturer termination bars for material to end where material turns up on all curbs and walls. The tops of all termination bars will be caulked.
- 1.1.9 Remove existing and provide and install metal leaf guards.
- 1.1.10 Remove and replace all wrapped counter flashing/drip edges to the depth from the roof to the ground of 4", color TBD or match existing.

2.0 DRAWINGS, SKETCHES, AND SPECIFICATIONS:

- 2.1 Clarifications/Special Considerations: No lead or asbestos removal or encapsulation or environmental remediation, curb removal/replacement, or painting is included in this scope of work.
- 2.2 Condensing unit lines to be evacuated and electrical to be disconnected and locked out for the unit and heater by Carol Stream personnel before removal.
- 2.3 Salvageable/Repairable Materials for Reuse: As specified in the provided specification and drawings.
- 2.4 Submittal Requirements: As required in the provided project specification submittals log, paragraph 1.0.1 of this document, and paragraph 3.0 of this document.
- 2.5 Schedules: All applicable trades shall provide a complete and accurate Progress Schedule to KBR staff within five (5) business days upon receipt of a signed contract with KBR. Progress Schedule shall reflect actual work in place completion dates to include long lead time and delivery of specialized equipment and material.

JOINT SCOPE OF WORK

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- 2.6 Supervisory of Construction: All applicable trades shall provide the name and phone number (cell number) of the on-site superintendent responsible for all on-going work activities as well as a list of all persons scheduled to perform work on site.
- 2.7 Drawings and Sketches: As required by the provided specification in Division 1 General Requirements.
- 2.8 Extra Stock of Material: N/A

3.0 SUBMITTALS:

- 3.1 **Roofing Submittals – Including but not limited to:**
 - 3.1.1 Membrane product data, warranty from manufacturer, caulk, flashing color unless like in kind and fall protection plan.
 - 3.1.2 Safety Plan-MSDS
 - 3.1.3 Schedule of Values
 - 3.1.4 Progress schedule
 - 3.1.5 Certified payroll submitted weekly
 - 3.1.6 List of lower-tier subcontractors (if applicable)
 - 3.1.7 List of material suppliers
 - 3.1.8 Itemized breakdown of labor and equipment rates
 - 3.1.9 Items listed in submittal log of project specification
 - 3.1.10 Closeout documents – warranty letters

4.0 Project Documents:

- 4.1 **Project Specifications– None**
- 4.2 **Architectural Documents – None**
- 4.3 **Plumbing and Fire Protection Documents –None**
- 4.4 **Mechanical Documents – Lift plan**
- 4.5 **Electrical Documents – None**

DURO-LAST® 50-MIL MEMBRANE

Advantages:

Duro-Last® 50-Mil (DL50) membrane is an excellent choice for projects requiring a long lasting, energy efficient roofing membrane. The membrane is available in prefabricated sections or as roll goods. A complete line of custom prefabricated accessories is available for the DL50 membrane.

Description:

DL50 membrane is composed of PVC film laminated to both sides of a reinforcement fabric (scrim).

Duro-Last membranes must not be used with Duro-Last EV membranes.

PVC Film - Proprietary thermoplastic PVC formulation of resins, plasticizers, stabilizers, biocides, flame retardants, and U.V. absorbents. The same PVC film is used on both sides of the scrim.

- PVC film above scrim – 28 mil

Scrim – An 18 x 14 polyester fabric construction composed of 840 x 1000 denier threads provides superior tear and puncture resistance. The polyester thread is treated to prevent wicking.

Total Thickness – 50 mil, nominal.

Weight – 0.29 lb. per square foot.

Colors – White, tan, gray, dark gray and terra cotta.

R-Value – 0.1 ft²·°F·hr/Btu.

Available Configurations:

Prefabricated Sections – DL50 is available in prefabricated sections up to 2,000 sq. ft. with a maximum 80 ft. in either dimension.

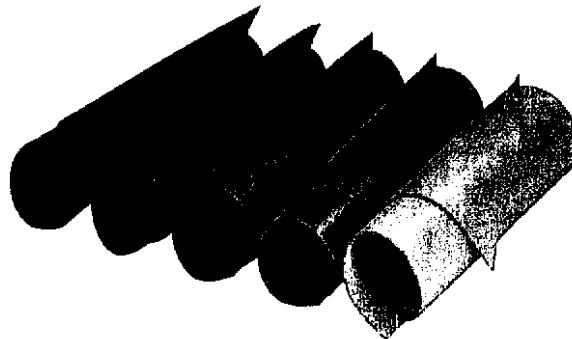
Roll Good – Typical Dimensions

Width	Length (max.)	Roll Area	Approx. Weight	Approx. Coverage ¹
64 inches	100 ft.	533 sq. ft.	155 lb.	483 sq. ft.
48 inches	100 ft.	400 sq. ft.	116 lb.	350 sq. ft.
32 inches	100 ft.	267 sq. ft.	77 lb.	217 sq. ft.
16 inches	100 ft.	133 sq. ft.	39 lb.	83 sq. ft.

¹ Assuming 6 inch overlap.

Energy Efficiency:

White DL50 membrane is an excellent product for complying with California Title 24, LEED® and other energy efficiency programs requiring the use of a highly reflective roof membrane. It is an ENERGY STAR® qualified product.



Cool Roof Rating Council (CRRC)¹

	Solar Reflectance		Thermal Emittance		Solar Reflective Index (SRI)	
	Initial	3-yr	Initial	3-yr	Initial	3-yr
White	0.88	0.68	0.87	0.84	111	82
Tan	0.39	0.33	0.89	0.89	43	35
Gray	0.47	0.40	0.89	0.89	54	45
Dark Gray	0.26	0.25	0.88	0.89	26	25
Terra Cotta	0.26	P ²	0.89	P ²	26	P ²

¹ Duro-Last's CRRC Product ID: 0610.

² 3-year aged results pending.

LEED & LEED-EB Credits - White DL50 membrane alone can obtain 1 credit in either U.S. Green Building Council's LEED or LEED-EB programs. In combination with other design criteria the membrane may help attain other credits.

LEED Credit Category	Duro-Last Attribute
Sustainable Sites Credit 7.2 Heat Island Effect: Roof	Solar Reflective Index (SRI) SRI = 111

LEED-EB Credit Category	Duro-Last Attribute
Sustainable Sites Credit 6.2 Heat Island Effect: Roof	ENERGY STAR Qualified Thermal Emittance = 0.87

Warranty:

The following warranties are available for projects utilizing DL50 membrane. Contact Duro-Last for warranty details.

Available Warranties				
10 Year	Material Only			
15 Year	NDL	High Wind	Hail	High Wind + Hail
	Material Only		Residential	
20 Year	NDL	High Wind	15 + 5	15 + 5 Material
	Pro-Rated	Material Only		Residential

DURO-LAST 50-MIL MEMBRANE

Codes and Standards:

Underwriters Laboratories (US & Canada), FM Approvals, ICC-ES (ESR-1660), Canadian Construction Materials Centre (CCMC 13299-L), State of Florida, Miami-Dade County, Texas Department of Insurance.

Storage:

Store rolls lengthwise on pallets. Use tarps to keep rolls dry.

Membrane Attachment:

Mechanically Fastened – DL50 membrane may be mechanically attached to a variety of roof deck and wall materials. An appropriate slip sheet or cover board may be required. Refer to the Duro-Last Mechanically Fastened Systems Specification for system requirements.

Duro-Bond® System – The Duro-Bond system (inductive weld) may be used to attach DL50 membrane. Refer to the Duro-Last Duro-Bond System Specification for system requirements.

Adhered – DL50 membrane may be adhered to a variety of properly prepared roof decks, walls, cover boards and insulations including Duro-Guard® ISO products, DensDeck® Prime Roof Board and SECUROCK® Gypsum-Fiber Roof Board. Refer to the Duro-Last Adhered Systems Specification for system requirements.

Physical Properties:

DL50 membrane has been subjected to the tests required by ASTM 4434 "Standard Specification for Poly (Vinyl Chloride) Sheet Roofing" and has been classified as a Type III, internally reinforced sheet. The results of each test as well as typical values are listed below.

Physical Property	Test Method	ASTM 4434 Requirement	Result	Typical Value
Overall Thickness	ASTM D751	≥ 0.045 in.	PASS	0.050 in. (50 mil), nominal
Thickness Over Scrim	ASTM D7635	≥ 0.016 in.	PASS	0.028 in. (28 mil)
Breaking Strength ¹	ASTM D751 Grab Method	≥ 200 lbf./in.	PASS	390 x 438 lbf./in.
Elongation ¹	ASTM D751 Grab Method	≥ 15%	PASS	31% x 31%
Seam Strength	ASTM D 751 Grab Method	≥ 328 lbf. (75% of Breaking Strength.)	PASS	417 lbf.
Tear Strength ¹	ASTM D751 Procedure B	≥ 45 lbf.	PASS	132 x 163 lbf.
Low Temp. Bend	ASTM D2136	Must pass at -40° F	PASS	PASS
Heat Aging	ASTM D3045	Conditioned for 56 days in oven maintained at 176° F.	PASS	PASS
Accelerated Aging	ASTM G154 (formerly G53)	5,000 hours total test time. Irradiance level of 0.68 W/m ² -nm. Cycle: 8 hours at 145° F, 4 hours condensation at 122° F.	PASS	PASS
Dimensional Stability ¹	ASTM D1204	Conditioned for 6 hours in oven maintained at 176° F. Allowable change: ≤ 0.5%	PASS	-0.30% x -0.45%
Water Absorption	ASTM D570	Immersed in water at 158° F for 168 hours. Allowable weight change: ≤ 3%	PASS	1.7%
Static Puncture	ASTM D5602	≥ 33 lbf.	PASS	56 lbf.
Dynamic Puncture	ASTM 5635	≥ 14.7 ft-lbf. (20 J)	PASS	≥ 14.7 ft-lbf. (20 J)

¹ Typical values are shown for both machine and cross machine directions. The machine direction results are listed first.

Additional Tests

Fungi Resistance	ASTM G-21	No sustained growth or discoloration
Moisture Vapor Transmission	ASTM E96, Proc. B, Method A	< 0.35 U.S. perms





Final Estimate

Greg Frer
KBR

CP-001-12 - 2012 DuPage County, IL IPA JOC - Basic Contract Year -
1/01/2012 to 12/31/2012
Control Room Roof - CS-01-14

Estimator: Greg Frer

Control Room Roof

Division Summary (MF04)

01 - General Requirements	\$19,734.07
02 - Existing Conditions	\$4,461.00
03 - Concrete	
04 - Masonry	
05 - Metals	
06 - Wood, Plastics, and Composites	\$444.80
07 - Thermal and Moisture Protection	\$52,893.81
08 - Openings	\$3,908.18
09 - Finishes	
10 - Specialties	
11 - Equipment	
12 - Furnishings	
13 - Special Construction	
14 - Conveying Equipment	
21 - Fire Suppression	
22 - Plumbing	\$3,933.10
23 - Heating, Ventilating, and Air-Conditioning (HVAC)	\$562.00

26 - Electrical	\$268.00
27 - Communications	
28 - Electronic Safety and Security	
31 - Earthwork	
32 - Exterior Improvements	
33 - Utilities	
34 - Transportation	
35 - Waterway and Marine Transportation	
41 - Material Processing and Handling Equipment	
44 - Pollution Control Equipment	
46 - Water and Wastewater Equipment	
48 - Electric Power Generation	
Alternates	\$19,939.66
Trades	
Assemblies	
FMR	
MF04 Total (Without totalling components)	\$106,144.62

Totalling Components

Subtotal	\$106,144.62
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2012 DuPage County, IL IPA JOC Standard (20.8400%)	\$22,120.54
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Material, Labor, and Equipment Totals (No Totalling Components)

Material:	\$53,708.80
Labor:	\$45,901.82
Equipment:	\$6,534.00
Other:	\$0.00
Laborhours:	812.96
Green Line Items:5	\$27,328.92

Priced/Non-Priced

Total Priced Items:	42	\$106,144.62	
Total Non-Priced Items:	0	\$0.00	0.00%
	42	\$106,144.62	

Grand Total **\$128,265.16**

Final Estimate

Estimator: Greg Frer

Control Room Roof

Item	Description	UM	Quantity	Unit Cost	Total	Book
01 - General Requirements						
1	01-21-53-50-1450-L Factors, cost adjustments, add to construction costs for particular job requirements, material handling and storage limitation, add, maximum Line item is for general loss time for elevated work for labor and/or material handling.	Costs	118,261.0000	7.0000%	\$8,278.27	RSM11FAC L, B P
2	01-54-19-50-0100 Daily crane crews, for small jobs, portal to portal, truck-mounted hydraulic crane, Two crane picks for bringing material up and down.	Day	2.0000	\$1,240.00	\$2,480.00	RSM11FAC L, E, B P
3	01-54-23-80-4000 Staging aids, and fall protection equipment, nylon full body harness, lanyard and rope grab, buy Harnesses for workers for leading edge work.	Ea.	4.0000	\$195.00	\$780.00	RSM11FAC M, B P
4	01-54-36-50-2000 Mobilization, up to 25 mile haul distance, 50 miles round trip for mobilization or demobilization crew, truck-mounted crane up to 75 ton, driver only, one-way Lifts mob and de-mob.	Ea.	4.0000	\$51.50	\$206.00	RSM11FAC L, B P
5	01-56-13-60-0400 Tarpaulins, reinforced polyethylene, 5.5 mils thick, clear Misc. plastic for the project.	S.F.	250.0000	\$0.30	\$75.00	RSM11FAC M, B P
6	01-56-23-10-0850 Barricades, stock units, traffic cones, PVC, 28" high Cones for traffic for around the work area and lift areas.	Ea.	16.0000	\$17.85	\$285.60	RSM11FAC M, B P
7	01-56-23-10-1200 Barricades, guardrail, portable metal with base pads, buy Fall protection for the roofers. Set up and take down is included in the line item.	L.F.	394.0000	\$19.30	\$7,604.20	RSM11FAC M, B P
8	01-56-23-10-1300 Barricades, barricade tape, polyethylene, 7 mil, 3" wide x 500' long roll Roll of caution tape.	Ea.	1.0000	\$25.00	\$25.00	RSM11FAC M, B P
01 - General Requirements Total					\$19,734.07	
02 - Existing Conditions						
9	02-41-19-23-0800 Selective demolition, rubbish handling, the following are to be added to the demolition prices, dumpster, weekly rental, includes one dump per week, 30 C.Y. capacity, 10 tons Dumpsters for project.	Week	3.0000	\$750.00	\$2,250.00	RSM11FAC M, B P
10	02-41-19-23-2005 Selective demolition, rubbish handling, the following are to be added to the demolition prices, load, haul, dump and return, up to 50' haul, wheeled Get material to the dumpster. Three dumpsters.	C.Y.	60.0000	\$14.85	\$891.00	RSM11FAC L, B P
11	02-41-19-23-2045 Selective demolition, rubbish handling, the following are to be added to the demolition prices, load, haul, dump and return, 51' to 100' haul, wheeled Get material to the dumpster, to 100 LF. Three dumpsters.	C.Y.	60.0000	\$22.00	\$1,320.00	RSM11FAC L, B P
02 - Existing Conditions Total					\$4,461.00	
06 - Wood, Plastics, and Composites						

Final Estimate

Estimator: Greg Frer

Control Room Roof

06 - Wood, Plastics, and Composites

Item	Description	UM	Quantity	Unit Cost	Total	Book
12 06-16-36-10-0302	Sheathing, plywood on roofs, CDX, 3/4" thick Plywood as needed for project.	S.F.	320.0000	\$1.39	\$444.80	RSM11FAC M, L, B
06 - Wood, Plastics, and Composites Total						\$444.80

07 - Thermal and Moisture Protection

13 07-05-05-10-0220	Selective demolition, thermal and moisture protection, flashing, sheet metal Remove counter flashing.	S.F.	350.0000	\$0.95	\$332.50	RSM11FAC L, B
14 07-05-05-10-3125	Selective demolition, thermal and moisture protection, roofing, felt paper, #30 Removal of existing roof, Sq is 100 square feet, three layers.	Sq.	159.0000	\$9.15	\$1,454.85	RSM11FAC L, B
15 07-05-05-10-3370	Selective demolition, thermal and moisture protection, roofing, modified bitumen Removal of existing roof, Sq is 100 square feet.	Sq.	53.0000	\$53.50	\$2,835.50	RSM11FAC L, B
16 07-22-16-10-1725	Roof deck insulation, polyisocyanurate, 2 lbs per C.F. density, 2" thick New insulation, two layers.	S.F.	10,600.0000	\$1.05	\$11,130.00	RSM11FAC Gm, M, L, B
17 07-22-16-10-1765	Roof deck insulation, polyisocyanurate, 2 lbs per C.F. density, tapered for Tapering for drainage to strainers.	B.F.	5,300.0000	\$2.16	\$11,448.00	RSM11FAC Gm, M, L, B
18 07-26-10-10-0700	Vapor retarders, polyethylene vapor barrier, standard, .004" thick Vaper barrier, Sq is 100 square feet.	Sq.	53.0000	\$12.64	\$669.92	RSM11FAC Gm, M, L, B
19 07-51-13-50-0100	Walkways for built-up roofs, asphalt impregnated, 3' x 3' x 3/4" thick Walk ways for roof.	S.F.	200.0000	\$5.69	\$1,138.00	RSM11FAC M, L, B
20 07-54-19-10-8850	Polyvinyl-chloride (PVC) roofing, heat welded seams, reinforced, 48 mils, 0.33 P.S.F., fully adhered with adhesive New roofing material, there is no 50 MIL in the book, include building up on walls and double material at the seams.	Sq.	56.0000	\$184.50	\$10,332.00	RSM11FAC M, L, E, B
21 07-71-19-30-0600	Fascia, steel, galvanized and enameled, stock, no furring, short panels	S.F.	1,126.0000	\$9.04	\$10,179.04	RSM11FAC M, L, B
22 07-72-73-10-0100	Pitch pockets, variable sizes, adjustable, 4" to 7", welded corners, 4" deep Line Item is for the extra work for bringing the PVC roof up the curbs for termination.	Ea.	100.0000	\$19.00	\$1,900.00	RSM11FAC M, L, B
23 07-92-13-20-3900	Caulking and sealant options, polyurethane, 1 or 2 component, bulk, in place, 1" x 1/ Sealing the PVC roofing material on curbs and walls.	L.F.	550.0000	\$2.68	\$1,474.00	RSM11FAC M, L, B
07 - Thermal and Moisture Protection Total						\$52,893.81

08 - Openings

Final Estimate

Estimator: Greg Frer

Control Room Roof

08 - Openings

Item	Description	UM	Quantity	Unit Cost	Total	Book	
24 08-71-21-10-1000	Exterior mouldings, astragals, one piece, overlapping, aluminum, flat, 1/8" x 2" Line item is for termination bars for roof material.	L.F.	526.0000	\$7.43	\$3,908.18	RSM11FAC M, L, B	P
08 - Openings Total							\$3,908.18

22 - Plumbing

25 22-14-26-13-3900	Roof drains, roof, flat metal deck, cast iron body, 12" cast iron dome, 4" pipe New roof drains.	Ea.	10.0000	\$369.50	\$3,695.00	RSM11FAC M, L, B	P
26 22-14-26-13-3900-1120	Labor adjustment factors, add to labor for elevated installation, above floor level, 20' to 24.5' high (Modified using 22-01-02-20-1120) Roof drain line modifier.	Ea.	10.0000	\$14.88	\$148.80	RSM11FAC L, B	P
27 22-14-26-13-3900-4220	Labor adjustment factors, add to labor for working in existing occupied buildings, factory or warehouse (Modified using 22-01-02-20-4220) Line item modifier.	Ea.	10.0000	\$8.93	\$89.30	RSM11FAC L, B	P
22 - Plumbing Total							\$3,933.10

23 - Heating, Ventilating, and Air-Conditioning (HVAC)

28 23-34-16-10-7100-1120	Labor adjustment factors, add to labor for elevated installation, above floor level, 20' to 24.5' high (Modified using 22-01-02-20-1120) Line item modifier.	Ea.	7.0000	\$33.75	\$236.25	RSM11FAC L, B	P
29 23-34-16-10-7100-4220	Labor adjustment factors, add to labor for working in existing occupied buildings, factory or warehouse (Modified using 22-01-02-20-4220) Line item modifier.	Ea.	7.0000	\$20.25	\$141.75	RSM11FAC L, B	P
30 23-62-13-10-0200-1120	Labor adjustment factors, add to labor for elevated installation, above floor level, 20' to 24.5' high (Modified using 22-01-02-20-1120) Line item modifier.	Ea.	1.0000	\$115.00	\$115.00	RSM11FAC L, B	P
31 23-62-13-10-0200-4220	Labor adjustment factors, add to labor for working in existing occupied buildings, factory or warehouse (Modified using 22-01-02-20-4220) Line item modifier.	Ea.	1.0000	\$69.00	\$69.00	RSM11FAC L, B	P
23 - Heating, Ventilating, and Air-Conditioning (HVAC) Total							\$562.00

26 - Electrical

32 26-28-16-20-9990	Safety switches, minimum labor/equipment charge Line item is for two roof electrical disconnect removal.	Job	2.0000	\$134.00	\$268.00	RSM11FAC L, B	P
26 - Electrical Total							\$268.00

Final Estimate

Estimator: Greg Frer

Control Room Roof

Item	Description	UM	Quantity	Unit Cost	Total	Book	
Alternates							
33	01-54-33-40-0170-2 Rent per day for general equipment rental, without operators, aerial lift, telescoping boom, gas, to 40' high, 500 lb. capacity Rental for lift for wood on perimeter and flashing work. I added per the Means book \$46.55 dollars per hour for 40 hours, divided by 5 days is \$372.40 and under the material column is the hourly operating cost of \$18.10 per the Means book divided by 40 hours is \$144.80.	Ea.	4.0000	\$837.20	\$3,348.80	CUSTOM M, L, E, B	P
34	01-54-33-40-2050-2 Rent per day for general equipment rental, without operators, forklift, for rough terrain, 42' lift, 35' reach, 9000 lb., 110 H.P. Line item is for one week to rent for moving material and equipment. I added per the Means book \$46.55 dollars per hour for 56 hours, divided by 7 days is \$372.40 and under the material column is the hourly operating cost of \$22.50 per the Means book divided by 56 hours is \$180.00.	Ea.	7.0000	\$1,002.40	\$7,016.80	CUSTOM M, L, E, B	P
35	06-11-10-38-0100 Treated lumber framing material, water-borne salt, C.C.A., A.C.A., wet, 40 P.C.F. retention, 2" x 4" Wood blocking at perimeter of roof. Line has no labor so I added per the Means book 16 hours for removal for a roofer at \$37.40 dollars per hour.	M.B.F.	1.0520	\$1,106.20	\$1,163.72	CUSTOM M, L, B	P
36	06-11-10-38-0100 Treated lumber framing material, water-borne salt, C.C.A., A.C.A., wet, 40 P.C.F. retention, 2" x 4" Wood blocking at perimeter of roof. Line has no labor so I added per the Means book 8 hours for removal for a roofer at \$37.40 dollars per hour.	M.B.F.	1.0520	\$299.20	\$314.76	CUSTOM L, B	P
37	07-22-16-10-1735 Roof deck insulation, polyisocyanurate, 2 lbs per C.F. density, 2-1/2" thick Removal of existing insulation, used 2 1/2" because existing depth various.	S.F.	10,600.0000	\$0.28	\$2,968.00	CUSTOM Gm, L, B	P
38	07-22-16-10-1765 Roof deck insulation, polyisocyanurate, 2 lbs per C.F. density, tapered for Tapering for drainage strainers, removal.	B.F.	5,300.0000	\$0.21	\$1,113.00	CUSTOM Gm, L, B	P
39	08-71-21-10-1000 Exterior mouldings, astragals, one piece, overlapping, aluminum, flat, 1/8" x 2" Line item is for removal of termination bars for roof material. Labor only.	L.F.	526.0000	\$3.83	\$2,014.58	CUSTOM L, B	P
40	22-14-26-13-3900 Roof drains, roof, flat metal deck, cast iron body, 12" cast iron dome, 4" pipe Remove ten roof drains, labor only, material has been removed.	Ea.	10.0000	\$59.50	\$595.00	CUSTOM L, B	P
41	23-34-16-10-7100 Centrifugal type HVAC fans, roof exhauster, centrifugal, aluminum housing, 12" galvanized, curb, bird screen, back draft damper, 1/4" S.P., direct drive, 320 CFM, 11" square damper Remove and discard/recycle seven units. Line item is labor only.	Ea.	7.0000	\$135.00	\$945.00	CUSTOM L, B	P
42	23-82-13-10-0200 Packaged air cooled refrigerant condensing units, condensing unit, air cooled, compressor, standard controls, 2.5 ton Remove condensing unit and discard/recycle. Line item is labor only.	Ea.	1.0000	\$460.00	\$460.00	CUSTOM L, B	P
Alternates Total						\$19,939.66	

Final Estimate

Estimator: Greg Frer

Control Room Roof

Item	Description	UM	Quantity	Unit Cost	Total	Book
Estimate Grand Total					128,265.16	

R E S O L U T I O N

CP-001-12

COOPERATIVE PURCHASING MASTER AGREEMENT AWARD
FOR JOB ORDER CONTRACTING

WHEREAS, the County of DuPage is authorized to exercise its functions with other public entities pursuant to 5 ILCS 220/3 (Intergovernmental Cooperation) and to enter into joint purchasing agreements pursuant to 30 ILCS 525/1 et seq. (Governmental Joint Purchasing Act); and

WHEREAS, pursuant to the agreement approved in Resolution #FI-0034-07 the County is authorized to work with National Intergovernmental Purchasing Alliance (National IPA) in a Principal Procurement Agency (PPA) capacity to secure multi-state volume purchasing contracts; and

WHEREAS, pursuant to that authorization the County issued its Request For Proposal #P11-003 (RFP) for a Master Contract Agreement for a Job Order Contracting Program; and

WHEREAS, the County evaluated the responses to the RFP and Kellogg Brown & Root LLC (KBR LLC) has been found to meet all minimum qualifications and requirements, and has been found to be the most favorable national response, per Proposal #P11-003; and,

NOW THEREFORE BE IT RESOLVED, that an award be issued to: KBR LLC, per the attached rates for procurements entered into during the period of January 1, 2012 through December 31, 2014, with two additional one-year renewal options.

BE IT FURTHER RESOLVED, that the County and other authorized members of the National IPA may, but are not required to, utilize this Job Order Contracting Program pursuant to this award from the attached pricing.

BE IT FURTHER RESOLVED, each County purchase order seeking to utilize this pricing, or any other cooperative purchasing contract pricing, shall be separately approved pursuant to the County Procurement Ordinance OFI-005B-99 and any amendments thereto.

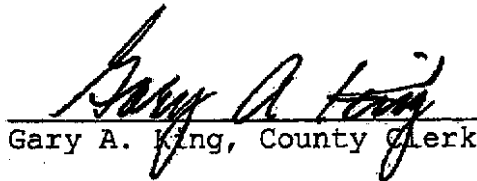
BE IT FURTHER RESOLVED, that the County Clerk transmit copies of this resolution and any documents attached and made a part hereof, to the National IPA, Attn: Ken Heckman, 1600 Westgate Circle, Suite 275, Brentwood, TN 37027 and to Kellogg Brown & Root LLC (KBR LLC), 601 Jefferson St, Attn: Darrell Hargrave, Houston, TX 77002 and to the Procurement Services Division, Attn: Joan M. Morange, CPPB.

Enacted and approved this 10th day of January, 2012, at Wheaton Illinois.



Daniel J. Cronin, Chairman
DuPage County, Board

ATTEST:



Gary A. King, County Clerk

Ayes: 17
Vacancy: 1



Job Order Contracting Program
Executive Summary

Lead Agency: County of DuPage, IL
RFP Issued: May 27, 2011
Date Open: August 12, 2011

Solicitation: RFP #P11-003
Pre-Proposal Date: June 15, 2011
Proposals Received: 3

Awarded to: **KBR**

The County of DuPage, IL Department of Procurement issued RFP #P11-003 on May 27, 2011 to establish a national cooperative contract for a Job Order Contracting Program to provide infinite delivery, indefinite quantity construction services for minor construction, renovation, repair, and alteration projects.

Notice of the solicitation was advertised in the following:

- County of DuPage Department of Procurement website
- Onvia Demand Star
- Hawaii Tribune-Herald, HI
- Daily Journal of Commerce, OR
- The State, SC
- The Olympian, WA
- National IPA website

On August 12, 2011 proposals were received from the following offerors:

- F.H. Paschen, S.N. Nielsen & Associates LLC
- Centennial Contractors Enterprise Inc.
- Kellogg, Brown and Root (KBR)

The proposals were evaluated by an evaluation committee. Using the evaluation criteria established in the RFP the committee invited KBR to participate in an interview. Following the interview, a request for a clarification was sent to KBR.

The evaluation committee evaluated the clarification, interview and the relative strengths and weakness of the proposal with regard to the evaluation criteria established in the RFP. As a result, the committee recommended entering negotiations with the intent to award a contract to KBR.

The County of DuPage executed a contract on January 10, 2012 with a contract effective January 1, 2012.



Contract includes: Infinite delivery, indefinite quantity construction services for minor construction, renovation, repair, and alteration projects. The contract also includes Emergency Management Services.

Term:

Initial three year agreement from January 1, 2012 through December 31, 2015, with option to renew for two (2) additional one-year periods through December 31, 2017.

Pricing/Discount:

The JOC services are priced upon a coefficient applied to prescribed and pre-priced tasks contained in the Unit Price Book (UPB).

The Unit Price Book for this Agreement is the current edition of the RS Means Facilities Construction Cost Data. The Weighted Average City Cost Index and the prices in the "Total, incl. O & P" column will be used. The total value of the applicable line items and their quantities the designated coefficient to determine the lump sum cost of job orders. The then current version of RS Means Facilities Construction Cost Data will apply upon execution of any options.

Items that cannot be found in the UPB are considered "non-pre-priced." If an item is considered basically the same in "form, fit, and function" can be found in the price book, it can be used to price the line item, if appropriate rationale and documentation is provided in the final line item proposal. If a like item cannot be found, the contractor will obtain three quotes; provide them to the County representative who will negotiate an equitable price with the contractor. Once negotiated, this price can be added to the UPB and will no longer be non-pre-priced. The contractor's coefficient for pre-priced items does not apply to non-pre-priced items. County of DuPage retains the right to remove the item from the project and solicit individual bids for the item if the County deems it necessary.

The AIA MASTERSPEC Specifications and all current national, state and local codes will apply to the work done under this contract.

Coefficients for the regions are defined for each state (applicable to any work within a 30 mile radius of the city hall for cities listed or the county courthouse of the metropolitan area indicated). City cost indexes are already included in the coefficients.

Prices include all services for the duration of this contract and include all cost elements such as labor, overhead, profit, G&A expenses, bond premiums, insurance, mobilization, contingencies, proposal estimating, taxes, materials, supplies, equipment, tools, permits, licenses, subcontractor costs, quality control, management, transportation, supervision, and other associated costs to execute the construction projects assigned under this contract for the base year and all option years.

Coefficient rates (City Cost Index included) are multiplied by cost elements in the R.S. Means Facilities Construction Cost Guide. For work outside of the 30 mile radius of the metropolitan region, base

coefficients may be negotiated with the user and be adjusted either up or down depending upon many of the factors indicated below which may be applicable.

Page 3 of 3

Village of Carol Stream

Interdepartmental Memo

TO: Joe Breinig, Village Manager

FROM : Philip J. Modaff, Director of Public Works

DATE: May 30, 2013

RE: Job Order Contracting – Presentation to Village Board

Recently staff began to explore a new opportunity to secure contractor services through a contract administered by the City of Naperville. Job Order Contracting is similar to joint purchasing of products, where one agency will seek bids for certain products (such as vehicles and salt through the State of Illinois) and other government agencies are allowed under State statute to take advantage of the contract pricing. In this case, Job Order Contracting allows governmental agencies to secure construction services in under a contract awarded by the City of Naperville.

The Engineering and Public Works departments reviewed the program basics and determined that there are multiple potential benefits which primarily address seasonal staffing challenges and work volume which are worth exploring:

- Saves staff time and/or consultant expense in development of detailed specifications
- Saves staff time in preparation of bid documents and the expense of advertising bids
- Saves staff time in hosting pre-bid conferences/site tours, responding to bidder inquiries, preparation and distribution of bid addendums, reviewing bids, checking references and preparing bid tabulations
- Reduces exposure to change orders as a result of failure to accurately define scope
- Reduces exposure to extraordinary unit costs for items made necessary due to change in scope during construction since all unit pricing is already established under the Naperville contract

Another benefit of the process is the involvement of a firm, the Gordian Group, which works to insure the general contractor (F.H. Paschen) is complying with the terms of the Naperville contract in identifying the appropriate tasks and quantities and submitting the cost proposal.

I have invited a representative of the Gordian Group to attend the Board meeting on Monday, June 3, to make a presentation on the Job Order Contracting concept, the competitive process that occurred in selecting F.H. Paschen as the general contractor and the overall benefits of the program as experienced by governmental agencies, including several DuPage County agencies (including City of Wheaton, Village of Lisle and Village of Downers Grove). In addition, the Village Attorney will be prepared to answer any questions Board members may have regarding the legal aspect of this opportunity.

Should the Village Board feel comfortable in utilizing the Job Order Contracting process, I have also worked with the Village Attorney to prepare contracts for three projects included in this year's budget: roof replacement of the salt dome and WRC sludge building and tuck-pointing at the Public Works Center.

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager
FROM: Tia Messino, Management Analyst
DATE: August 26, 2014
RE: Recommendation to Approve a Contract Extension – Alaniz Group, Inc. – Tree Planting Services (Fall 2014)

In September 2013 the Village Board awarded a contract to Alaniz Group, Inc., for tree planting services for fall 2013 planting of approximately six-hundred (600) parkway trees. The award was made following a competitive bidding process and included a provision for extension of the contract for two more planting seasons (Spring and Fall 2014) at the sole discretion of the Village. The bid submitted by Alaniz Group was considerably lower than the second low bidder and included no price increase for the first extension and a two-percent (2%) increase for the second extension. (A copy of the bid form and staff memo is attached for reference).

Public Works staff has recently completed a review of the performance of this contractor and met with the contractor to review performance expectations. While there were some administrative and communication problems during the project in spring 2014 the work was completed to the satisfaction of the Village. The contractor has committed to meeting our performance expectations for the coming contract period.

Therefore, staff recommends that the Village Board consider a Motion approving a contract extension to Alaniz Group, Inc., for tree planting services for Fall 2014 in the amount of \$33,048.00.

Attachments

V. BID FORM

The Contractor in submitting this bid hereby agrees to comply with all provisions and requirements of the specifications and contract documents attached hereto. The undersigned ("Contractor") agrees to furnish to the Village of Carol Stream, an Illinois Municipal Corporation hereinafter referred to as the "Village", Tree Planting Services for the Fall 2013 Tree Planting Program

Price for Planting Services (per tree) \$ 54⁰⁰

Total for Tree Planting (600 trees) \$ 32400⁰⁰

Change of Rate for Upcoming Years: Spring 2014 0 %

Fall 2014 2 %

Name of Contractor Alaniz Landscape Group Inc.

Address: P.O. Box 1248 - Elgin IL

Telephone No: 847-289-4900

Date: 9-10-13

Contact Person: Miguelle Alvaro Date: 9-10-13

Authorized Signature: [Signature] Title: PRESIDENT

SEALED BID IS DUE
September 10, 2013
10:00 am

Village of Carol Stream **H-3 9-16-13**
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Philip J. Modaff, Director of Public Works
DATE: September 12, 2013
RE: Recommendation to Award a Contract – Alaniz Group, Inc. – Fall 2013 Tree Planting

On March 4, 2013, the Village Board approved an amendment to the harvesting agreement with St Aubin Nursery to provide the Village with 600 trees in each of the next four planting seasons beginning in Spring 2013. (The harvesting agreement only provides the trees and does not include planting.) This past Spring the Board approved a contract with Beary Landscaping to plant the first 600 trees. The FY14 budget provides approximately \$62,000 in funding to plant another 600 trees in Fall 2013.

Bid documents were provided to twenty-nine (29) landscape contractors; eight (8) bids were submitted with the following results¹:

Company Name	Unit	Total	% Increase	
	Price	Price	Spring	Fall
Alaniz Group	\$ 54.00	\$ 32,400	0%	2%
Beary Landscaping	\$ 78.00	\$ 46,800	2%	2%
The Fields on Caton Farm	\$ 85.00	\$ 51,000	2%	2%
Brancato Landscaping	\$ 87.00	\$ 52,200	0%	0%
McGinty Brothers	\$ 138.00	\$ 82,800	4%	4%
Sebert Landscaping	\$ 141.00	\$ 84,600	5%	5%
Landscape Concepts	\$ 157.00	\$ 94,200	3%	3%
Beverly Environmental	\$ 165.00	\$ 99,000	2%	3%

Alaniz has submitted all of the required bid documents, including references. While the references provided by Alaniz were not entirely positive, and the Village had some performance and communication problems with this contractor on a mowing contract several years ago, staff is prepared to work closely with the contractor to make sure specifications and the schedule are followed. I have spoken with the company president and expressed my concern about our prior experience and my expectations for future performance and he has stated his commitment to meeting the contract requirements.

Staff recommends that the Village Board approve a Motion to award a contract to Alaniz Group, Inc., for Fall 2013 Tree Planting Services in the amount of \$32,400.

¹ Bid documents also solicited pricing for two subsequent planting seasons solely at the Village's discretion

Village of Carol Stream
Interdepartmental Memorandum

MEMO TO: Joe Breinig, Village Manager
FROM: Tia Messino, Management Analyst
DATE: August 27, 2014
SUBJECT: Motion to Approve Purchase of Trees for Fall Planting – St. Aubin Nursery

In October 2007 the Village entered into an agreement with St. Aubin Nursery to grow and harvest trees for planting in Village parkways. The agreement has since been amended by the Board on two occasions to better meet the Village's financial and planting needs.

We are now preparing for Fall harvesting and planting of six-hundred (600) trees provided for in the 2015 fiscal year budget at \$147,710.00. St. Aubin has provided the attached list of trees to be harvested for the cost of \$102,000.00 in accordance with Amendment #2 of the Agreement as approved by the Village Board on March 4, 2013 (copy of staff memo and agreement attached for reference).

I am recommending approval of the purchase of 600 trees from St. Aubin Nursery in the amount of \$102,000.00.

Attachments

E.A. de St. Aubin Nursery
 35445 Irene Rd.
 Kirkland, IL 60146

Confirmation

815-522-3535

Date	Confirmation #
8/27/2014	PO# 132867

Name / Address
Village of Carol Stream Dept of Public Works 124 Gerzevske Lane Carol Stream, IL 60188 Attn: Accts. Payable

Ship To

Item	Description	Ordered	Project	
			Rate	Amount
B & B material	Green Mt. Maple	50	170.00	8,500.00
B & B material	Commemoration Maple	50	170.00	8,500.00
B & B material	Locust Skyline	50	170.00	8,500.00
B & B material	Kentucky Coffee	50	170.00	8,500.00
B & B material	Armstrong Maple	25	170.00	4,250.00
B & B material	Japanese Tree Lilac	25	170.00	4,250.00
B & B material	Greenspire Linden	25	170.00	4,250.00
B & B material	Silver Linden	25	170.00	4,250.00
B & B material	American Linden	50	170.00	8,500.00
B & B material	Valley Forge Elm	50	170.00	8,500.00
B & B material	Deborah Maple	15	170.00	2,550.00
B & B material	Emerald Lustre Maple	25	170.00	4,250.00
B & B material	Emerald Queen Maple	25	170.00	4,250.00
B & B material	Triumph Elm	35	170.00	5,950.00
B & B material	Red Maple Brandywine	25	170.00	4,250.00
B & B material	Catalpa Cleveland Pear	25	170.00	4,250.00
B & B material	Prairie Rose Crab	25	170.00	4,250.00
B & B material	Crusader Hawthorn	25	170.00	4,250.00
				0.00
	Total of 600 Trees -- Terms of Payment: 1/2 (\$51,000.00) due at first pick up. Balance due (\$51,000.00) at last pick up.			

Thank you for your business!	Subtotal	\$102,000.00
	Sales Tax (0.0%)	\$0.00
	Total	\$102,000.00

AGENDA ITEM

G-3 3-4-13

Village of Carol Stream Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Matthew R York, Assistant Public Works Director ^{MR}
DATE: February 25, 2013
RE: Recommendation to Approve Amendment Number Two to the Harvesting Agreement with St Aubin's Nursery

In the summer of 2007, the Public Works Department introduced to the Village Board the effect that the Emerald Ash Borer could have on the Village's parkway trees. As a result of those discussions the Village set aside \$2.25 million for the removal and replacement of approximately 2,000 Ash trees.

In October 2007, the Village entered into an eight-(8) year harvesting agreement with St Aubin's Nursery in Kirkland, IL. This agreement stated that St Aubin's would plant 2000 trees on their property and grow them until they were ready to be transplanted to the Village rights-of-way. Five hundred (500) trees were planted at St. Aubin's in the spring of four (4) consecutive years from 2008-2011. These trees were scheduled to be transplanted, at a rate of 500 per year, during 2012-2015. The total cost of this agreement was \$340,000, or \$170 per tree. The \$340,000 was to be paid in eight equal installments of \$42,500.

Due to the recession, the Village approached St Aubin's in the Fall of 2009 about making a change to our current agreement. On December 21, 2009, the Village Board approved Amendment #1 extending the length of the contract in a move to reduce the annual expenditure from \$42,500 to \$31,875 for the remaining six (6) installments. The addendum to the agreement moved the 2010 planting of 500 trees on St Aubin's property to 2012. The extension made the re-established the planting schedule from 2012-2015 to 2012-2017. At the same time, the number of trees to be planted each year went from 500 to between 300 and 350.

Beginning in the Summer of 2010, the Village saw the Ash trees in our urban forest begin a sharp downturn. By 2012, a large number of Ash trees were visibly affected and 1,300 tree were removed, while only 340 were planted. Staff is estimating that another 1,000 trees will be removed in 2013. This removal rate, combined with the current replanting rate of 300 - 350 trees per year, will result in a backlog of several years before trees are replaced. In the Fall of 2012, the Public Works Department and St Aubin's entered into preliminary discussions to again amend the agreement to accelerate the planting rate.

Public Works negotiated with St Aubin's Nursery to provide 2400 trees over the next 2 years. The trees that will be transplanted are a mixture of the trees that were planted on St Aubin's property under the existing agreement, and additional trees from St Aubin's own stock. Currently we have 1,660 trees left on the agreement, so the Village would have to purchase an additional 740 trees. St Aubin's agreed to extend to the Village the \$170 per tree cost from the original agreement to the additional 740 trees.

The payment structure has also changed. Since the amended contract spread out the payments over a 10 year period, St Aubin's requested that they get paid for the trees as they are removed from their property. Since payment was stretched out over a long time period, the cost per tree from the original contract is lower than \$170. The payment structure is as follows:

Payment Period	Payment Amount	Remaining on Agreement
BEGINNING AGREEMENT		\$340,000
May 2008 (Original agreement)	\$42,500	\$297,500
May 2009 (Original agreement)	\$42,500	\$255,000
May 2010 (Amended)	\$31,875	\$223,125
May 2011 (Amended)	\$31,875	\$191,250
May 2012 (Amended)	\$31,875	\$159,375
May 2013 (Proposed - 600 Trees)	\$57,600	\$101,775
November 2013 (Proposed - 600 Trees)	\$57,600	\$44,175
May 2014 (Proposed - 460 Trees)	\$44,175	\$0
ADDITIONAL PROPOSED TREES		
May 2014 (Proposed - 140 Trees)	\$23,800	
November 2014 (Proposed -600 Trees)	\$102,000	

Staff is recommending approval of a Motion Amending the previously amended agreement with St Aubin's Nursery. The amendment will accelerate the replanting of the trees, and the purchase of an addition 740 trees at the previously negotiated price.

AMENDMENT No. 2
To
THE AGREEMENT
for
TREE HARVESTING
for the
VILLAGE OF CAROL STREAM, ILLINOIS

THIS AMENDMENT made on this 4th day of March, 2013, to the Agreement for Tree Harvesting dated October 15, 2007, as amended on December 21, 2009 between the Village of Carol Stream, Illinois (hereinafter "Village"), whose address for any formal notice is 124 Gerzevske Ln, Carol Stream, Illinois 60188, and Eugene A de St. Aubin & Bro. Inc (St. Aubin's) whose address for any formal notice is 35445 Irene Rd, Kirkland, Illinois 60146.

1. Paragraph 4 Harvesting is hereby deleted in its entirety and replaced with the following Paragraph 4:

4. Harvesting - During the 2013 and 2014 planting seasons (Spring and Fall), St Aubin's will harvest 2,400 trees for use by the Village. The Village and St Aubin's will agree on a suitable, diverse tree listing for each seasonal planting of 600 trees. All trees harvested will be at least two (2) inch diameter trees, and will be dug, balled, and bagged in accordance with the standards and specifications established in the Illinois Nurserymen Standards. Delivery and replanting of trees are not included in this contract.

2. Paragraph 7 - Cost/Payment is hereby deleted in its entirety and replaced with the following Paragraph 7:

7. Cost/Payment - the Village shall pay to St Aubin's the sum of \$285,175 payable at the time of harvesting. The payment schedule will be as follows:

Spring 2013 Harvesting	\$57,600
Fall 2013 Harvesting	\$57,600
Spring 2014 Harvesting	\$67,975
Fall 2014 Harvesting	\$102,000

Both parties indicate their approval of this Amendment by their signatures below.

Authorized signature:

Name: _____
Title: _____
EUGENE A DE ST. AUBIN & BRO. INC

Date: _____

Authorized signature:

Frank Saverino
Mayor
VILLAGE OF CAROL STREAM

Date: _____
Beth Melody
Village Clerk

Date: _____

ORDINANCE NO. 2014-__-__

AN ORDINANCE AMENDING CHAPTER 16, ARTICLE 9, CHAPTER 16, ARTICLE 10
AND CHAPTER 16, ARTICLE 18 OF THE MUNICIPAL CODE
OF THE VILLAGE OF CAROL STREAM
(ZONING CODE TEXT AMENDMENTS - MEDICAL CANNABIS)

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE
OF ITS HOME RULE POWERS, as follows:

SECTION 1: That Chapter 16, Article 9 of the Carol Stream Zoning Code is
hereby amended as follows:

**§ 16-9-5 B-4 OFFICE, RESEARCH AND INSTITUTIONAL BUILDING
DISTRICT.**

(C) *Special Uses.*

(8) Medical cannabis dispensing organization.

SECTION 2: That Chapter 16, Article 10 of the Carol Stream Zoning Code is
hereby amended as follows:

§ 16-10-2 I INDUSTRIAL DISTRICT.

(C) *Special Uses.*

(26) Medical cannabis cultivation center.

SECTION 3: That Chapter 16, Article 18 of the Carol Stream Zoning Code is
hereby amended as follows:

§ 16-18-1 DEFINITIONS.

MEDICAL CANNABIS CULTIVATION CENTER. A facility operated by an
organization or business that is registered by the Illinois Department of Agriculture to
perform necessary activities, including but not limited to cultivation, packaging and
distribution of medical cannabis, to provide only medical cannabis dispensing
organizations registered by the Illinois Department of Financial and Professional
Regulation with usable medical cannabis.

MEDICAL CANNABIS DISPENSING ORGANIZATION. A facility operated
by an organization or business that is registered by the Illinois Department of
Financial and Professional Regulation to acquire medical cannabis from a medical
cannabis cultivation center registered by the Illinois Department of Agriculture for the

purpose of dispensing cannabis to qualifying patients or caregivers registered by the Illinois Department of Public Health.

SECTION 4: All other sections not herein modified shall remain in full force and effect. This ordinance amending provisions of the Carol Stream Code of Ordinances shall be reprinted in the loose-leaf volume which bears that title.

SECTION 5: This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS 2ND DAY OF SEPTEMBER 2014.

AYES:

NAYS:

ABSENT:


Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

Village of Carol Stream
Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Donald T. Bastian, Assistant Community Development Director 

DATE: August 27, 2014

RE: **Agenda Item for the Village Board Meeting of September 2, 2014**
PC/ZBA Case 14202, Village of Carol Stream Zoning Code Text Amendments –
Medical Cannabis Dispensing Organization and Cultivation Center

In 2013, Governor Quinn signed the *Compassionate Use of Medical Cannabis Pilot Program Act*, creating a four-year medical cannabis pilot program that went into effect January 1, 2014. Under the program, it is now the law in the State of Illinois that persons afflicted with a recognized debilitating medical condition shall have access to medical cannabis for use in easing the effects of their illness. Three state agencies – the Department of Public Health, Department of Agriculture, and Department of Financial and Professional Regulation – have developed rules, regulations and application forms for registering or approving qualified patients and caregivers, medical cannabis cultivation centers and medical cannabis dispensing organizations.

Through the Pilot Program, the State of Illinois has made it clear that a municipality may not use its zoning authority to wholly prohibit medical cannabis cultivation centers or dispensing organizations from locating within municipal borders. Village Attorney Jim Rhodes has advised that if the Village does not amend the Zoning Code to add *medical cannabis cultivation center* and *medical cannabis dispensing organization* as allowable uses in Carol Stream, such uses would only need approval from the State, in accordance with the State's rules, to be able to locate in Carol Stream.

As the Village Board will recall, a joint workshop with the Plan Commission was held in January of this year, at which staff provided an overview of the *Compassionate Use of Medical Cannabis Pilot Program Act* and also presented preliminary recommendations for Zoning Code text amendments to add the medical cannabis uses to the Zoning Code. The text amendments discussed in January were to add *medical cannabis dispensing organization* as an allowable Special Use in the B-4 Office, Research and Institutional Building District, and to add *medical cannabis cultivation center* as an allowable Special Use in the I Industrial District. The Plan Commission and Village Board members in attendance at the January workshop generally expressed support of the preliminary text amendment recommendations. After studying the State's rules and application requirements, and researching the Zoning Code text amendments that other area municipalities have made, the text amendments recommended by staff at this time are consistent with those presented in January.

The staff report presenting the recommended Zoning Code text amendments was transmitted to the Village Board with the PC/ZBA packet on August 22, 2014. At its August 25, 2014, meeting, the PC/ZBA recommended approval of the Zoning Code text amendments to add *medical cannabis dispensing organization* as an allowable Special Use in the B-4 Office, Research and Institutional

Building District, and *medical cannabis cultivation center* as an allowable Special Use in the I Industrial District, by a vote of 6-0.

If the Village Board concurs with the PC/ZBA recommendation regarding the Zoning Code text amendments to add *medical cannabis dispensing organization* and *medical cannabis cultivation center* as allowable Special Uses, it should approve the Zoning Code text amendments and adopt the necessary Ordinance.

DTB:db

t:\planning\plan commission\staff reports\2014 staff reports\14202.textamend.medicalcannabis.vbmemo1.docx

RESOLUTION NO. _____

**A RESOLUTION DECLARING SURPLUS PROPERTY
OWNED BY THE VILLAGE OF CAROL STREAM**

WHEREAS, in the opinion of the corporate authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property described in "Exhibit A"; and

WHEREAS, the described personal property has been determined by the corporate authorities of the Village of Carol Stream to have negligible value to the Village; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to dispose of the surplus property.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWER, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property described in Exhibit "A", now owned by the Village of Carol Stream, is no longer useful and authorize its disposal per the attached memorandum dated August 28, 2014.

SECTION 2: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 2nd DAY OF September, 2014.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

EXHIBIT "A"

Village of Carol Stream Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: Tia Messino, Management Analyst
DATE: August 28, 2014
RE: Surplus Equipment for Sale or Scrap

The Department has identified the equipment below to be declared surplus:

9 Trailer Hitches

Due to improved equipment these products have reached the end of their useful service life. They no longer have value to the Village but may have value at auction.

Staff recommends that these items be declared surplus by the Mayor and Board of Trustees and that the Public Works Director be authorized to sell or otherwise dispose of the items.



RESOLUTION NO. _____

**A RESOLUTION DECLARING SURPLUS PROPERTY
OWNED BY THE VILLAGE OF CAROL STREAM**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property described in "Exhibit A"; and

WHEREAS, the described personal property has been determined by the Corporate Authorities of the Village of Carol Stream to have negligible value to the Village; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to dispose of the surplus property.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWER, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the personal property described in Exhibit "A", now owned by the Village of Carol Stream, is no longer useful and authorize its disposal per the attached memorandum dated August 25, 2014.

SECTION 2: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 2nd DAY OF September, 2014.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor


ATTEST:

Beth Melody, Village Clerk

"Exhibit A"

Village of Carol Stream
Interdepartmental Memo

TO: Joe Breinig, Village Manager

**REVIEWED AND
APPROVED BY:** Acting Chief Ed Sailer 

FROM: Sgt. Glenn Harker #2A*48

DATE: 8/25/2014

RE: Surplus vehicles for auction

*Request to declare four village vehicles as surplus for sale via the
America's Auto Auction INC.*

I would like the four below listed vehicles declared as surplus so they can go to auction.

- | | | |
|----|--------------------------|-------------------|
| 1) | 2001 Pontiac Bonneville | 1G2HX54K314221100 |
| 2) | 2004 Chevy Impala | 2G1WF52K849407587 |
| 3) | 2008 Ford Crown Victoria | 2FAHP71V49X102228 |
| 4) | 2008 Ford Crown Victoria | 2FAHP71V29X102227 |

Village of Carol Stream

Interdepartmental Memo

To: Joseph E. Breinig, Village Manager
From: Ann Delort – Secretary *AD*
Date: August 26, 2014
Re: Brain Aneurysm Foundation
Walk for Hope 5K Run/Walk Event
Amplification Permit and Fee Waiver Request

The Brain Aneurysm Foundation is hosting their “Step For Hope” 5K Run/Walk event on Saturday, September 6, 2014 at Bierman Park from 9:00 am – 12 noon.

They have applied for an amplification permit and have requested a waiver of the \$25.00 fee. A copy of this request is attached. The application is available to review if need be.

Please include this on the agenda for the September 2, 2014 Board meeting.

Thank you.

Enclosure

**BRAIN ANEURYSM
FOUNDATION**

Raising Awareness. Ending Fear.™

**CELEBRATING
20 YEARS**

August 13, 2014

Ann Delort
Village Manager
Village of Carol Stream
500 N. Cary Avenue
Carol Stream, IL 60188

Dear Ms. Delort:

The Brain Aneurysm Foundation would like to apply for a waiver of the rental fee and the amplification fee for the Step for Hope Race to be held on September 6, 2014 at the Ross Ferraro Town Center since The Brain Aneurysm Foundation is a registered health non-profit in the state of Illinois. The Brain Aneurysm Foundation has a tax exempt status as a public charity under section 501(c)(3) of the Internal Revenue Code. The tax ID # is 04-3243864.

Enclosed is the Certificate of Liability Insurance, naming the Village of Carol Stream as the certificate holder.

Thank you for your help with this matter.

Sincerely,

Kristin Barrett
Director of Marketing and Communications

Enclosure

Village of Carol Stream

Interdepartmental Memo

To: Joseph E. Breinig, Village Manager
From: Ann Delort – Secretary *AD*
Date: August 27, 2014
Re: Western DuPage Special Recreation Association
Sunday, September 21, 2014

The Western DuPage Special Recreation Association (WDSRA) is hosting their "Illinois Spina Bifida Association Family Fall Classic" on Sunday, September 21, 2014 from 10:00 am – 3:00 pm at the Ross Ferraro Town Center

They are requesting a waiver of all rental and amplification fees. A copy of the request is attached. All applications have been received and are in the Administration office.

Please include this on the agenda for the September 2, 2014 Board meeting.

Thank you.

Enclosure



Western DuPage Special Recreation Association

Sandra J. Gbur
Executive Director

116 N. Schmale Rd.

Carol Stream

Illinois 60188

630.681.0962 phone

630.681.1262 fax

www.wdsra.com

Serving:

Bloomington

Carol Stream

Glen Ellyn

Naperville

Roselle

Warrenville

West Chicago

Wheaton

Winfield

August 25, 2014

To whom it may concern:

I am writing for a request for fee waiver for the Western DuPage Special Recreation Association – Illinois Spina Bifida Association Family Fall Classic event to be held on Sunday, September 21st from 11am – 3pm at Ross Ferraro Town Center.

The purpose of the event is to offer all families in the Chicagoland area who has a family member with Spina Bifida to spend the day together taking part in a picnic and recreational activities.

Sincerely,

Becky Prince
Manager of Athletics
WDSRA

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Sept 2, 2014**

AGENDA ITEM
L-1 9-2-14

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
AT & T					
PWKS FAX LINE JULY CHARGES	20.59	01652800-52230	TELEPHONE	051 568 9283 8/1/14	
SERV AUG 16 THRU SEPT 15 2014	439.83	01652800-52230	TELEPHONE	630257651908 8/16/14	
	<u>460.42</u>				
AAA CONCRETE RAISING COMPANY					
MUDJACKING SERVICES	7,518.00	01670500-52272	PROPERTY MAINTENANCE	2511	20150030
	<u>7,518.00</u>				
ACCESS ONE					
SERV FOR AUGUST 2014	2,315.11	01590000-52230	TELEPHONE	1496020 08/2/14	
	<u>2,315.11</u>				
ALLIANCE CONTRACTORS INC					
	-14,298.92	11-21119	RETAINAGE - ALLIANCE CONTR	4028-1	20150037
ILLINI BRIDGE RPLMNT PROJ	142,989.17	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	4028-1	20150037
	<u>128,690.25</u>				
ARMBRUST PLUMBING, HEATING & AIR CONDITIO					
MTC AGR HVAC PWKS 7/2014- 4/2015 PARTIAL I	2,350.00	01670400-52244	MAINTENANCE & REPAIR	77321	
PART FOR HVC SYSTEM PWKS	29.00	01670400-52244	MAINTENANCE & REPAIR	77281	
	<u>2,379.00</u>				
B & F CONSTRUCTION CODE SERVICES, INC					
PLUMBING INSPECTIONS JULY 2014	1,447.20	01643700-52253	CONSULTANT	39832	
	<u>1,447.20</u>				
BANK OF AMERICA MERCHANT SERVICES					
CC MERCHANT FEES JULY 2014	626.13	04103100-52221	UTILITY BILL PROCESSING	INV 2882 JULY/14	
CC MERCHANT FEES JULY 2014	626.13	04203100-52221	UTILITY BILL PROCESSING	INV 2882 JULY/14	
	<u>1,252.26</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Sept 2, 2014**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
BEACON SSI INC					
SERVICE CALL FUEL AUDIT	282.50	01696200-52244	MAINTENANCE & REPAIR	72990	
	<u>282.50</u>				
C S FIRE PROTECTION DISTRICT					
PERMITS JULY 2014	1,240.00	01-24416	DEPOSIT-FIRE DISTRICT PERMIT	PERMIT JULY/2014	
	<u>1,240.00</u>				
COMCAST CABLE					
SERV FOR SEPT 2014	79.90	01590000-52253	CONSULTANT	0010112 08/20/14	
SERV FRM 8/26 - 9/25 2014	4.23	01652800-52234	DUES & SUBSCRIPTIONS	0113254 08/19/14	
	<u>84.13</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Sept 2, 2014**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
COMED					
SERV FOR 7/23 - 8/20 2014 594 NEZ PERCE	58.52	01670300-53213	STREET LIGHT ELECTRICITY	0975048036 8/21/14	
SERV FRM 07/12- 08/11 2014	11.38	01670300-53213	STREET LIGHT ELECTRICITY	1083101009 8/12/14	
SERV FRM 07/26 - 08/25 2014	119.98	01670600-53210	ELECTRICITY	2127117053 8/27/14	
SERV FRM 7/12 - 8/11 2014	30.06	01670600-53210	ELECTRICITY	6827721000 8/13/14	
SERV FRM 7/21 - 8/19 2014	64.21	04201600-53210	ELECTRICITY	2514004009 8/21/14	
SERV FRM 7/21 - 8/19 2014	210.02	01670300-53213	STREET LIGHT ELECTRICITY	6213120002 8/19/14	
SERV FRM 7/21 - 8/19 2014	306.16	04101500-53210	ELECTRICITY	2496057000 8/19/14	
SERV FRM 7/21 - 8/19 2014	744.73	04201600-53210	ELECTRICITY	0300009027 8/20/14	
SERV FRM 7/21 - 8/20 2014	916.11	01670300-53213	STREET LIGHT ELECTRICITY	5853045025 8/21/14	
SERV FRM 7/22 -8/20 2014	139.58	01670300-53213	STREET LIGHT ELECTRICITY	6337409002 8/22/14	
SERV FRM 7/23 - 8/19 2014	16.06	01670300-53213	STREET LIGHT ELECTRICITY	1043062112 8/20/14	
SERV FRM 7/23 - 8/19 2014	35.80	01662300-52298	ATLE SERVICE FEE	4202129060 08/21/14	
SERV FRM 7/23 - 8/19 2014	84.38	01670300-53213	STREET LIGHT ELECTRICITY	0822115042 08/19/14	
SERV FRM 7/23 - 8/20 2014	21.27	01670600-53210	ELECTRICITY	1865134015 8/22/14	
SERV FRM 7/23 - 8/20 2014	116.21	01670600-53210	ELECTRICITY	0803155026 8/22/14	
SERV FRM 7/23 - 8/21 2014	17.56	01670600-53210	ELECTRICITY	4483019016 8/25/14	
SERV FRM 7/23 - 8/21 2014	41.14	01670300-53213	STREET LIGHT ELECTRICITY	6597112015 8/22/14	
SERV FRM 7/23 - 8/21 2014	41.51	04101500-53210	ELECTRICITY	2073133107 8/25/14	
SERV FRM 7/23 - 8/21 2014	46.07	01670300-53213	STREET LIGHT ELECTRICITY	1353117013 8/22/14	
SERV FRM 7/23 - 8/21 2014	68.01	01670300-53213	STREET LIGHT ELECTRICITY	0030086009 8/25/14	
SERV FRM 7/23 - 8/21 2014	71.82	01670300-53213	STREET LIGHT ELECTRICITY	3153036011 8/25/14	
SERV FRM 7/23 - 8/21 2014	108.49	01670300-53213	STREET LIGHT ELECTRICITY	6675448009 8/25/14	
SERV FRM 7/24 - 8/20 2014	20.16	01670300-53213	STREET LIGHT ELECTRICITY	1603109101 08/21/14	
	3,289.23				
CONSTELLATION NEW ENERGY					
SERV FOR 07/14- 08/10 2014	204.81	04101500-53210	ELECTRICITY	0016779867-0001 8/13	
SERV FRM 07/21- 08/18 2014	2,059.65	04201600-53210	ELECTRICITY	000169632860001 8/21	
SERV FRM 07/22 - 08/19 2014	2,103.01	04201600-53210	ELECTRICITY	00169728310001 8/22	
	4,367.47				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Sept 2, 2014**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
DAHME MECHANICAL INDUSTRIES					
	-2,200.00	04-21243	RETAINAGE DAHME	20140239	20150029
WRC AERATION SYSTM IMPV PHII-PAY APPL#2	22,000.00	04101100-54480	CONSTRUCTION	20140239	20150029
	<u>19,800.00</u>				
DAVID G BAKER					
VLG BOARD TELECAST MEETING 8/18/14	105.00	01590000-52253	CONSULTANT	081814	
	<u>105.00</u>				
DUPAGE MAYORS AND MANAGERS CONFERENCE					
ASSESSMENT ILL MUNICIPAL GAS FRANCHISE CO	1,670.68	01570000-52238	LEGAL FEES	3005	
MONTHLY MEETING J BREINIG JUNE 2014	40.00	01590000-52222	MEETINGS	8044	
	<u>1,710.68</u>				
DUPAGE WATER COMMISSION					
PRIN & INT PYMNT DWC LOAN	11,770.50	04200100-56491	LOAN INTEREST	10508	
PRIN & INT PYMNT DWC LOAN	49,043.73	04200100-56490	LOAN PRINCIPAL	10508	
OPER/MTC JULY 2014	449,172.64	04201600-52283	DUPAGE CTY WATER COMMISSION	10553	
	<u>509,986.87</u>				
GLENN HARKER					
IEMA CONF 9/3 -9/5 PER DIEM 2014	120.00	01664700-52223	TRAINING	PER DIEM 9/3-9/5	
	<u>120.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Sept 2, 2014**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
GOVTEMPSUSA LLC					
PROP MTC INSP/ ADM 07/20/14	420.00	01642100-52253	CONSULTANT	1563657	
PROP MTC INSP/ ADM 07/20/14	1,344.00	01590000-52253	CONSULTANT	1563657	
PROP MTC INSP/ ADM 7/13/14	560.00	01642100-52253	CONSULTANT	1563656	
PROP MTC INSP/ ADM 7/13/14	1,344.00	01590000-52253	CONSULTANT	1563656	
PROP MTC INSP/ ADM 7/27/14	560.00	01642100-52253	CONSULTANT	1570848	
PROP MTC INSP/ ADM 7/27/14	1,344.00	01590000-52253	CONSULTANT	1570848	
PROP MTC INSP/ ADM 8/03/14	420.00	01642100-52253	CONSULTANT	1570849	
PROP MTC INSP/ ADM 8/03/14	1,344.00	01590000-52253	CONSULTANT	1570849	
	7,336.00				
H & H ELECTRIC COMPANY					
EMERGENCY STR LIGHT RPR-MERCEDES/GARY A	7,268.90	01670300-52271	STREET LIGHT MAINTENANCE	23204	20150016
	7,268.90				
I P E L R A					
SUPV TRNG A OLSEN 5/15/14	95.00	01690100-52223	TRAINING	5/15/14 A OLSEN TRNG	
SUPV TRNG M LOPEZ 5/15/14	95.00	01670100-52223	TRAINING	5/15/14 M LOPEZ TRNG	
	190.00				
ILL LIQUOR CONTROL COMMISSION					
BASSET LIC RNWL TOM EBY 2014	250.00	01664700-53325	COMMUNITY RELATIONS	5A-0048785 08/11/14	
	250.00				
JAMESON LANDSCAPING SERVICES INC					
LANDSCAPE MTC FOR AUGUST 2014	14,650.00	01670400-52272	PROPERTY MAINTENANCE	5253	20150018
	14,650.00				
JOE COTTON FORD					
2014 FORD EXPLORER -PD	24,293.80	01662700-54415	VEHICLES	2014 FORD EXPLR	
	24,293.80				

**Village of Carol Stream
Schedule of Bills
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
JOHN L FIOTI					
TOW & ATLE LEGAL SRV AUG 13, 2014	225.00	01570000-52238	LEGAL FEES	C S 67	
TOW & ATLE LEGAL SRV AUG 13, 2014	225.00	01662300-52310	ATLE LEGAL ADJUDICATION	C S 67	
	450.00				
KLEIN, THORPE & JENKINS, LTD					
LEGAL SERVICES JULY 2014	-778.96	01000000-47407	MISCELLANEOUS REVENUE	170968 08/13/14	
LEGAL SERVICES JULY 2014	78.00	22490000-52238	LEGAL FEES	170968 08/13/14	
LEGAL SERVICES JULY 2014	1,677.00	04100100-52238	LEGAL FEES	170968 08/13/14	
LEGAL SERVICES JULY 2014	1,755.00	04200100-52238	LEGAL FEES	170968 08/13/14	
LEGAL SERVICES JULY 2014	10,145.03	01570000-52238	LEGAL FEES	170968 08/13/14	
	12,876.07				
MADD ILLINOIS					
BANQUET ON SEPT 6TH 2014-5 POLICE OFFCRS	35.00	01662300-52222	MEETINGS	SEPT 6- HEROS BANQ	
	35.00				
MINUTEMAN PRESS					
BUSINESS CARDS - ADAM FREDERICK ENGR	29.96	01620100-53314	OFFICE SUPPLIES	44324	
	29.96				
NATIONAL ENGRAVERS					
TOP PLATE FOR RETIREMENT PLAQUE- G GRAY	52.00	01600000-53315	PRINTED MATERIALS	36932	
	52.00				
NICOR					
SERV FRM 04/17 - 05/19 2014 850 VALE RD	148.85	01680000-53230	NATURAL GAS	7393169679 5/20/14	
SERV FRM 05/19 - 06/18 2014 850 VALE RD	50.01	01680000-53230	NATURAL GAS	7393169679 06/23/14	
SERV FRM 07/18 - 08/20 2014 850 VALE RD	34.24	01680000-53230	NATURAL GAS	7393169679 08/21/14	
SERV FRM 12/17-1/17 2014 850 VALE	0.77	01680000-53230	NATURAL GAS	7393169679 2/12/14	
	233.87				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Sept 2, 2014**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
PERSPECTIVES					
QTRLY INV EAP SRV'S 9/1/14-11/30/14	1,149.72	01600000-52273	EMPLOYEE SERVICES	79068	
	<u>1,149.72</u>				
RYDIN DECAL					
HANDICAPP PLACARDS 2015/16	282.31	01612900-53315	PRINTED MATERIALS	298356	
	<u>282.31</u>				
SIKICH LLP					
FY14 AUDIT	4,000.00	04203100-52237	AUDIT FEES	194527	
FY14 AUDIT	4,000.00	04103100-52237	AUDIT FEES	194527	
FY14 AUDIT	5,000.00	01520000-52237	AUDIT FEES	194527	
	<u>13,000.00</u>				
STRAND & ASSOCIATES					
DESIGN/BIDDING SRV'S - I & I REHAB PROJECT-JL	2,065.79	04101500-52244	MAINTENANCE & REPAIR	0106076	
	<u>2,065.79</u>				
TEXOR PETROLEUM					
8000 GALLONS UNLEADED	24,620.08	01696200-53356	GAS PURCHASED	4306988-41501	
	<u>24,620.08</u>				
THOMAS EBY					
IEMA CONF 9/3-9/5 PER DIEM 2014	120.00	01664700-52223	TRAINING	PER DIEM 9/3-5	
	<u>120.00</u>				
TRANSYSTEMS CORPORATION					
PHASE II WEST BRANCH DPG RIVER	3,119.04	11740000-55486	ROADWAY CAPITAL IMPROVEMEN	2677022-4	20150028
	<u>3,119.04</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on Sept 2, 2014**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
TYLER TECHNOLOGIES INC					
ESS TRAINING 8/12/14	637.50	01600000-52255	SOFTWARE MAINTENANCE	045-116511	
TRAINING 8/6/14	637.50	01600000-52255	SOFTWARE MAINTENANCE	045-115976	
UB LICENSE FEES 08/01/14-07/31/15	1,650.00	01612900-52255	SOFTWARE MAINTENANCE	045-115894	
UB LICENSE FEES 08/01/14-07/31/15	1,928.00	04103100-52255	SOFTWARE MAINTENANCE	045-115894	
UB LICENSE FEES 08/01/14-07/31/15	1,928.00	04203100-52255	SOFTWARE MAINTENANCE	045-115894	
	6,781.00				
VERIZON WIRELESS					
SERV FRM JUL 14 THRU AUG 13 2014	20.21	01643700-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	20.21	01662500-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	38.03	01652800-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	38.19	01642100-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	60.00	01600000-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	60.00	01610100-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	60.00	01690100-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	80.21	01680000-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	91.23	01620100-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	100.42	04101500-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	132.21	01652800-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	136.02	04200100-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	136.85	01620100-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	143.12	04201600-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	181.20	01590000-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	340.90	01660100-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	392.12	01664700-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	394.00	01670100-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	436.38	01662300-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	474.05	01662400-52230	TELEPHONE	9730350645 8/13/14	
SERV FRM JUL 14 THRU AUG 13 2014	1,673.31	01662700-52230	TELEPHONE	9730350645 8/13/14	
	5,008.66				

**Village of Carol Stream
Schedule of Bills
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<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
WEBROOT SOFTWARE INC					
WEB SECURITY FROM 5/4/14 THRU 5/3/15	1,749.60	01652800-52255	SOFTWARE MAINTENANCE	1037124	
	<u>1,749.60</u>				
WHEATON BANK AND TRUST					
WHEATON BANK FEES JULY 2014	287.18	04103100-52256	BANKING SERVICES	7509063 8/15/14	
WHEATON BANK FEES JULY 2014	287.18	04203100-52256	BANKING SERVICES	7509063 8/15/14	
WHEATON BANK FEES JULY 2014	515.69	01610100-52256	BANKING SERVICES	7509063 8/15/14	
	<u>1,090.05</u>				
GRAND TOTAL	<u><u>\$811,699.97</u></u>				

The preceding list of bills payable totaling \$811,699.97 was reviewed and approved for payment.

Approved by:



Joseph Breinig - Village Manager

Date: 8/29/14

Authorized by:

Frank Saverino Sr - Mayor

Beth Melody - Village Clerk

Date: _____

ADDENDUM WARRANTS
AUG 19, 2014 thru Sept 2 2014

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll Aug 4, 2014 thru Aug 17, 2014	483,481.50
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll Aug 4, 2014 thru Aug 17, 2014	35,685.17
*General/ W& S	A C H	Ill Funds	I P B C for August 2014	<u>212,203.80</u>
				<u><u>731,370.47</u></u>

Approved this _____ day of _____, 2014

By: _____
Frank Saverino Sr- Mayor

Beth Melody - Village Clerk