

# Village of Carol Stream

## BOARD MEETING AGENDA FEBRUARY 4, 2013 8:00 P.M.

*All matters on the Agenda may be discussed, amended and acted upon*

### **A. ROLL CALL AND PLEDGE OF ALLEGIANCE:**

### **B. MINUTES:**

1. Approval of the Minutes of the January 22, 2013 Village Board Meeting.
2. Approve, but not release, Minutes of the Executive Session of the January 22, 2013.

### **C. AUDIENCE PARTICIPATION & PUBLIC HEARINGS:**

1. Proclamation Designating February 7-13, 2013 as Food Check-Out Week.

### **D. SELECTION OF CONSENT AGENDA:**

***If you are here for an item which is added to the consent agenda and approved, the Village Board has acted favorably on your request.***

### **E. BOARD AND COMMISSION REPORTS:**

### **F. OLD BUSINESS:**

### **G. STAFF REPORTS & RECOMMENDATIONS:**

1. Police Pension Fund – Compliance Report FYE12.  
*Consistent with Public Act 95-950, the Police Pension Fund submits an annual Compliance Report for receipt by the Village Board.*
2. Stormwater Management Plan Reviews and Inspections – Award of Consultant Contract.  
*Staff recommends that this contract be awarded to Christopher B. Burke Engineering Ltd. based on the agreement billing rates.*
3. 2012 Flexible Pavement Project, Final Payment and Acceptance.  
*Engineering staff has received final documents and waivers of lien and all punch list items have been completed. Therefore staff recommends project acceptance and payment in the amount of \$47,953.32 to Plote Construction.*

# Village of Carol Stream

## BOARD MEETING

### AGENDA

FEBRUARY 4, 2013

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4. Approval to Purchase Patrol Vehicles.

*The Police Department recommends waiver of competitive bidding and requests approval to purchase three patrol vehicles from Joe Cotton Ford at a cost of \$75,723, and that the Village Manager be authorized to exceed that price by 5% if necessary.*

5. Approval Requested for Purchase of a Wide-Format Copier/Scanner/Printer and Plotter.

*Staff recommends the purchase of an Oce Color Wave 300 copier/scanner/printer including an optional receiving tray and a Cannon iPF765MPF plotter from BHFX at the quoted price of \$15,795.*

6. Award of Contract Telecommunication Services – Landline Circuits.

*Staff is recommending that formal bidding requirements be waived and that the contract for landline telephone circuits be awarded to Access One per terms in their 3 year rate proposal.*

#### **H. ORDINANCES:**

1. Ordinance No. \_\_\_\_\_, Amending the Carol Stream Code of Ordinances, Chapter 11, Intoxicating Liquor, Article 2, Alcoholic Liquor Dealers, Section 11-2-7, Classifications of Licenses.

*Ordinance permitting the sale of beer and wine at gas stations.*

#### **I. RESOLUTIONS:**

1. Resolution No. \_\_\_\_\_, Declaring Surplus Property Owned by the Village of Carol Stream.

*The Police Department requests to declare five seized vehicles awarded to the Village as surplus property to be sold via the America's Auto Auction Inc, and the Public Works Department is requesting that a copy machine and two handheld radios be declared surplus to be scrapped.*

2. Resolution No. \_\_\_\_\_, Approving the Release of Certain Executive Session Minutes of the Mayor and Board of Trustees of the Village of Carol Stream, Illinois.

*This resolution authorizes release of certain executive session meeting minutes to the public which are no longer deemed to be confidential.*

# Village of Carol Stream

## BOARD MEETING

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3. Motor Fuel Tax Resolution No. \_\_\_\_\_, for Improvement by Municipality Under the Illinois Highway Code (Section 13-00058-00-FP - 2013 Flexible Pavement Project).  
*The Illinois Department of Transportation requires a Resolution for Improvement by Municipality Under the Illinois Highway Code to use motor fuel tax funds for 2013 Flexible Pavement Project in the amount of \$3,233,289.00.*
4. Resolution No. \_\_\_\_\_, Authorizing execution of an agreement under the Adopt-A-Highway program (Birchbark Trail from Kuhn Road to County Farm Road)  
*Ch2MHill (OMI) has requested authorization to participate in the Adopt-A-Highway program. They will be assigned the section of Birchbark Trail from Kuhn Road to County Farm Road.*
5. (a) Resolution No. \_\_\_\_\_, for maintenance of streets and highways by municipality under the Illinois Highway Code.  
*Each year the Village is required to submit a resolution authorizing the appropriation of funds to be utilized from Motor Fuel Tax revenues on a calendar year basis. The Village desires to alter the reporting period based upon the Village's fiscal year. Therefore this Resolution for the period January 1, 2012 thru April 30, 2012, and the following resolution, will satisfy the IDOT requirements and reset the reporting schedule to coincide with the Village's fiscal year.*
- (b) Resolution No. \_\_\_\_\_, for maintenance of streets and highways by municipality under the Illinois Highway Code  
*Each year the Village is required to submit a resolution authorizing the appropriation of funds to be utilized from Motor Fuel Tax revenues on a calendar year basis. The Village desires to alter the reporting period based upon the Village's fiscal year. Therefore this Resolution for the period May 1, 2012 thru April 30, 2013, and the preceding resolution, will satisfy the IDOT requirements and reset the reporting schedule to coincide with the Village's fiscal year.*

#### **J. NEW BUSINESS:**

1. Appointment to the Board of Fire and Police Commissioners.  
*Recommendation to appoint and swear-in Kirby Williams to the Board of Fire and Police Commissioners for a term to expire April 30, 2014.*

*Village of Carol Stream*

**BOARD MEETING  
AGENDA  
FEBRUARY 4, 2013  
8:00 P.M.**

*All matters on the Agenda may be discussed, amended and acted upon*

**K. PAYMENT OF BILLS:**

1. Regular Bills: January 23, 2013 through February 4, 2013.
2. Addendum Warrants: January 23, 2013 through February 4, 2013.

**L. REPORT OF OFFICERS:**

1. Mayor:
2. Trustees:
3. Clerk:

**M. EXECUTIVE SESSION:**

1. Collective Negotiating Matters.

**N. ADJOURNMENT:**

<b>LAST ORDINANCE:</b>	<b>2013-01-03</b>	<b>LAST RESOLUTION:</b>	<b>2632</b>
<b>NEXT ORDINANCE:</b>	<b>2013-02-04</b>	<b>NEXT RESOLUTION:</b>	<b>2633</b>

# AGENDA ITEM

1-22-2013 VB

B-1 2-4-13

## REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES

Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, IL

January 22, 2013

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 8:00 p.m. and directed Village Clerk Beth Melody to call the roll.

Present: Mayor Frank Saverino, Sr. and Trustees Mary Frusolone, Don Weiss and Matt McCarthy

Absent: Trustees Tony Manzzullo, Greg Schwarze and Pam Fenner

Also Present: Village Manager Joe Breinig, Assistant Village Manager Bob Mellor, Assistant Village Attorney Jason Guisinger & Village Clerk Beth Melody

Mayor Frank Saverino, Sr. led those in attendance in the pledge of allegiance.

### MINUTES:

*Trustee McCarthy moved and Trustee Weiss made the second to approve the Minutes of the January 7, 2013 Village Board Meeting. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Frusolone, Weiss, McCarthy and Mayor Saverino*

*Nays: 0*

*Absent: 3 Trustees Manzzullo, Schwarze and Fenner*

### AUDIENCE PARTICIPATION AND PUBLIC HEARINGS:

#### Recognition of Newly Elected Officials:

*Mayor Saverino and the Village Board recognized new DuPage County District 6 Board member Laurie Nowak and new State Senator from District 23, Tom Cullerton.*

### CONSENT AGENDA

*Trustee McCarthy moved and Trustee Frusolone made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:*

*Ayes: 4 Trustees Frusolone, Weiss, McCarthy and Mayor Saverino*

*Nays: 0*

*Absent: 3 Trustees Manzzullo, Schwarze and Fenner*

*Trustee Weiss moved and Trustee McCarthy made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:*

*Ayes:* 4 *Trustees Frusolone, Weiss, McCarthy and Mayor Saverino*

*Nays:* 0

*Absent:* 3 *Trustees Manzzullo, Schwarze and Fenner*

1. Motion awarding a contract to Jameson Landscape Services, Inc., in the amount of \$97,475.00 for Landscape Maintenance Services for the period May 1, 2013 through April 30, 2014
2. Motion awarding a contract to Hoving Clean Sweep, LLC, in the amount of \$66,555.72 for Street Sweeping Services for the period May 1, 2013 through April 30, 2014
3. Motion to Approve Amendment Number 1 to the Operations, Maintenance and Management Services agreement between the Village and Operations Management International, Inc.
4. Ordinance No. 2013-01-03, Comprehensively Amending and Adopting the Emergency Operations Plan for the Village of Carol Stream
5. Resolution No. 2630, Authorizing the Mayor to Execute an Agreement for the Purchase of Electric Utility Service
6. Resolution No. 2631, Declaring Surplus Property Owned by the Village of Carol Stream
7. Resolution No. 2632, Approving and Authorizing the Execution of an Intergovernmental Agreement between the Village of Carol Stream and the State of Illinois for the Upgrade of Traffic Signals on North Avenue with Light-Emitting Diode (LED) Modules
8. Payment of Regular & Addendum Warrant of Bills
9. Treasurer's Report: Revenue/Expenditure Statement and Balance Sheet, Month Ended December 31, 2012

*Trustee Weiss moved and Trustee Frusolone made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:*

*Ayes:* 4 *Trustees Frusolone, Weiss, McCarthy and Mayor Saverino*

*Nays:* 0

*Absent:* 3 *Trustees Manzzullo, Schwarze and Fenner*

*The following are brief descriptions of those items approved on the Consent Agenda for this meeting.*

**Motion awarding a contract to Jameson Landscape Services, Inc., in the amount of \$97,475.00 for Landscape Maintenance Services for the period May 1, 2013 through April 30, 2014:**

*The current landscape maintenance services contract allows for a one-year extension at the Village's sole discretion with no increase in cost. The Village Board approved the contract extension for Jameson Landscape Services, Inc., in the amount of \$97,475.00 for the period May 1, 2013 through April 30, 2014.*

**Motion awarding a contract to Hoving Clean Sweep, LLC, in the amount of \$66,555.72 for Street Sweeping Services for the period May 1, 2013 through April 30, 2014:**

*The current street sweeping services contract allows for a one-year extension at the Village's sole discretion with an increase of 2.9%. The Board approved the contract extension for Hoving Clean Sweep, LLC. in the amount of \$66,555.72 for Street Sweeping Services for the period May 1, 2013 through April 30, 2014.*

**Motion to Approve Amendment Number 1 to the Operations, Maintenance and Management Services agreement between the Village and Operations Management International, Inc.:**

*The Village Board approved amendment number 1 to the Operations, Maintenance and Management Services agreement between the Village and Operations Management International, Inc. which addresses a number of items that both parties agree should be clarified.*

**Ordinance No. 2013-01-03, Comprehensively Amending and Adopting the Emergency Operations Plan for the Village of Carol Stream:**

*The Village Board approved Ordinance No. 2013-01-03, comprehensively amending and adopting the Emergency Operations Plan for the Village of Carol Stream.*

**Resolution No. 2630, Authorizing the Mayor to Execute an Agreement for the Purchase of Electric Utility Service:**

*This resolution will allow the Mayor or his designee to enter into an agreement to purchase electricity for the Village's large use municipal accounts with the lowest bidder effective June 2013. This is necessary as the bid must be awarded by the end of the day on the date of the bid opening and it would not be timely to wait for the next Board meeting to take action on this matter. The Village Board approved Resolution No. 2630, authorizing the Mayor to execute an agreement for the purchase of electric utility service.*

**Resolution No. 2631, Declaring Surplus Property Owned by the Village of Carol Stream:**

*The Village Board approved Resolution No. 2631, declaring a Sharp copier surplus property owned by the Village of Carol Stream so that it can be disposed of by recycling.*

**Resolution No. 2632, Approving and Authorizing the Execution of an Intergovernmental Agreement between the Village of Carol Stream and the State of Illinois for the Upgrade of Traffic Signals on North Avenue with Light-Emitting Diode (LED) Modules:**

*The Village Board approved Resolution No. 2632, approving and authorizing the execution of an Intergovernmental Agreement between the Village of Carol Stream and the State of Illinois for the Upgrade of Traffic Signals on North Avenue with Light-Emitting Diode (LED) Modules at a cost of \$2,242.50 for the Village, \$1,380.00 for Glendale Heights and \$68,827.50 for the State.*

**Regular Bills and Addendum Warrant of Bills:**

*The Village Board approved the payment of the Regular Bills dated January 22, 2013 in the amount of \$996,731.04. The Village Board approved the payment of the Addendum Warrant of Bills from January 8, 2013 – January 22, 2013 in the amount of \$514,319.76.*

**Treasurer's Report: Revenue/Expenditure Statement and Balance Sheet, Month Ended December 31, 2012:**

*The Village Board received the Treasurer's Report - Revenue/Expenditure Statement and Balance Sheet, Month Ended December 31, 2012.*

**Non-Consent Agenda Items**

**Award of Contract Telecommunication Services – Landline Circuits:**

*Staff recommended waiver of formal bidding requirements and that the contract for landline telephone circuits be awarded to Access One per terms in their 3 year rate proposal. This item was continued to the February 4, 2013 Board meeting due to lack of a quorum of the Trustees.*

*Trustee McCarthy moved and Trustee Frusolone made the second to continue this item to the February 4, 2013 Village Board meeting. The results of the roll call vote were as follows:*

<i>Ayes:</i>	<i>4</i>	<i>Trustees Frusolone, Weiss, McCarthy and Mayor Saverino</i>
<i>Nays:</i>	<i>0</i>	
<i>Absent:</i>	<i>3</i>	<i>Trustees Manzzullo, Schwarze and Fenner</i>

**Ordinance No. \_\_\_\_\_, Amending the Carol Stream Code of Ordinances, Chapter 11, Intoxicating Liquor, Article 2, Alcoholic Liquor Dealers, Section 11-2-7, Classifications of Licenses:**

*This Ordinance would permit the sale of beer and wine at gas stations under certain conditions. These types of sales are currently not allowed at gas stations. Trustee Weiss stated he would like to have heard the reasons why gas station owners feel they need to sell alcohol at their stations/convenience centers and requested petitioners attend the next Village Board meeting to explain their request to the Village Board. He stated he is not currently in favor of granting such a request. Trustee Frusolone stated she originally felt that gas stations should not sell alcohol but, upon further analysis, felt that gas stations need to be competitive with other retail merchants since gas sales account for only a small portion of their revenues. The Village Board stated they would like the Ordinance placed on the 2/4/13 agenda.*

*Trustee McCarthy moved and Trustee Frusolone made the second to continue this item to the February 4, 2013 Village Board meeting. The results of the roll call vote were as follows:*

<i>Ayes:</i>	<i>4</i>	<i>Trustees Frusolone, Weiss, McCarthy and Mayor Saverino</i>
<i>Nays:</i>	<i>0</i>	
<i>Absent:</i>	<i>3</i>	<i>Trustees Manzzullo, Schwarze and Fenner</i>



**Report of Officers:**

*Trustee McCarthy stated he attended the Martin Luther King, Jr. Celebration last night at Wheaton Christian Center and encouraged residents to try to attend next year's MLK celebration.*

*Trustee Frusolone stated the second electric aggregation opt-out notice was mailed to residents by ComEd, which gives them a second chance to stay with ComEd and opt-out of the First Energy option. The new supplier electric rates will be effective in February or March. She encouraged everyone to sign-up for the Village's very informative e-newsletter.*

*At 8:50 p.m. Trustee Frusolone moved and Trustee Weiss made the second to adjourn the meeting to executive session to discuss collective negotiating matters where no action will take place and the meeting will adjourn from executive session. The results of the roll call vote were as follows:*

<i>Ayes:</i>	<i>4</i>	<i>Trustees Frusolone, Weiss, McCarthy and Mayor Saverino</i>
<i>Nays:</i>	<i>0</i>	
<i>Absent:</i>	<i>3</i>	<i>Trustees Manzzullo, Schwarze and Fenner</i>

FOR THE BOARD OF TRUSTEES

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Frank Saverino, Sr., Mayor

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Beth Melody, Village Clerk

**PROCLAMATION****DESIGNATING FEBRUARY 7-13, 2013 AS FOOD CHECK-OUT WEEK**

WHEREAS, it is important that Americans have access to and consume healthful foods containing adequate vitamins, minerals, fiber and other nutrients even during challenging economic times; and

WHEREAS, achieving better nutrition with fewer resources remains a shared concern of Village residents that can be addressed through education and wise shopping strategies; and

WHEREAS, U.S. farmers and ranchers are unmatched in their ability to consistently produce an abundance of safe, nutritious and affordable food; and

WHEREAS, on a daily basis, producers confront significant uncertainties including inclement weather, damaging insects and other challenges; and

WHEREAS, Illinois farmers, ranchers and others involved in the agriculture industry, working together in an environmentally sustainable way, help feed people here in Carol Stream, Illinois, our Nation and in other countries around the world.

NOW THEREFORE, BE IT PROCLAIMED, THAT I, MAYOR FRANK SAVERINO, SR. and the Carol Stream Village Board of Trustees, DuPage County, Illinois, in the exercise of its home rule powers do hereby proclaim February 7-13, 2013, as

**Food Check-Out Week**

in Carol Stream and hereby calls upon all residents to join us in recognizing and reflecting upon the strength of our diverse agricultural industry and in celebrating the benefits of agriculture with appropriate observances and activities.

PASSED AND APPROVED THIS 4<sup>TH</sup> DAY OF FEBRUARY, 2013.

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Frank Saverino Sr., Mayor

ATTEST:

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Beth Melody, Village Clerk

*Village of Carol Stream*  
Interdepartmental Memo

**TO:** Joe Breinig, Village Manager  
**FROM:** Jon Batek, Finance Director   
**DATE:** January 25, 2013  
**RE:** **Police Pension Fund Municipal Compliance Report**

Attached is the annual compliance report which was approved by the Police Pension Board at their meeting on January 17<sup>th</sup>. This report and its contents are required annual disclosures to the Village Board as identified in Public Act 95-950 which became effective 8/29/08.

Much of the contents of this report were drawn from the Village's Comprehensive Annual Financial Report (CAFR) for the year ended April 30, 2012. The Village Board previously received the CAFR at their December 3, 2012 meeting. This item should be placed on an upcoming Village Board agenda for receipt.

Village of Carol Stream, Illinois  
Police Pension Fund

House Bill 5088 – Municipal Compliance Report

For the Year Ended

April 30, 2012

Village of Carol Stream, Illinois  
Police Pension Fund

House Bill 5088 (Public Act 95-950) Municipal Compliance Report  
For the Year Ended April 30, 2012

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The Pension Board certifies to the Board of Trustees of the Village of Carol Stream on the condition of the Pension Fund at the end of its most recently completed fiscal year the following information:

- 1) The total assets of the fund in its custody at the end of the fiscal year and the current market value of those assets:

	Current Fiscal Year	Preceding Fiscal Year
Total Assets	\$33,379,443	\$29,738,271
Market Value	\$33,379,443	\$29,738,271

- 2) The estimated receipts during the next succeeding fiscal year from deductions from the salaries of police officers and from other sources:

Estimated Receipts

Employee Contributions	\$ 508,000
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Estimated Receipts

All Other Sources	
Investment Earnings	\$2,200,750
Municipal Contributions	\$1,474,398

- 3) The estimated amount required during the next succeeding fiscal year to (a) pay all pension and other obligations provided in Article 3 of the Illinois Pension Code, and (b) to meet the annual requirement of the fund as provided in Sections 3-125 and 3-127:

(a) Pay all Pensions and Other Obligations	\$1,709,100
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- (b) Annual Requirement of the Fund as Determined by:

Illinois Division of Insurance - Actuarial Report	\$ N/A
Private Actuary	\$1,474,398

- 4) The total net income received from investment of assets along with the assumed investment return and actual investment return received by the fund during its most recently completed fiscal year compared to the total net income, assumed investment return, and actual investment return received during the preceding fiscal year:

Village of Carol Stream, Illinois  
Police Pension Fund

House Bill 5088 (Public Act 95-950) Municipal Compliance Report  
For the Year Ended April 30, 2012

	<u>Current Fiscal Year</u>	<u>Preceding Fiscal Year</u>
Net Income Received from Investment of Assets	2,933,120	2,832,368
Assumed Investment Return		
Illinois Division of Insurance - Actuarial Report	0%	7.0%
Private Actuary	7.25%	7.75%
Actual Investment Return	9.8%	10.6%

5) The total number of active employees who are financially contributing to the fund:

Number of Active Members	61
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6) The total amount that was disbursed in benefits during the fiscal year, including the number of and total amount disbursed to (i) annuitants in receipt of a regular retirement pension, (ii) recipients being paid a disability pension, (iii) survivors and children in receipt of benefits, and (iv) portability transfer:

	<u>Number of</u>	<u>Total Amount Disbursed</u>
(i) Regular Retirement Pension	20	\$1,239,737
(ii) Non Duty Disability Pension	1	\$ 25,164
(iii) Survivors and Child Benefits	2	\$ 85,479
(iv) Portability Transfer	0	\$ 0

7) The funded ratio of the fund:

	<u>Current Fiscal Year</u>	<u>Preceding Fiscal Year</u>
Illinois Division of Insurance - Actuarial Report	N/A	60.1%
Private Actuary	71.5%	68.0%

Village of Carol Stream, Illinois  
Police Pension Fund

House Bill 5088 (Public Act 95-950) Municipal Compliance Report  
For the Year Ended April 30, 2012

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- 8) The unfunded liability carried by the fund, along with an actuarial explanation of the unfunded liability:

Unfunded Liability:

Illinois Division of Insurance - Actuarial Report	\$ 0
Private Actuary	\$13,316,332

The accrued liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation dated based upon the actuarial valuation method and the actuarial assumptions employed in the valuation. The unfunded accrued liability is the excess of the accrued liability over the actuarial value of assets.

- 9) The investment policy of the Pension Board under the statutory investment restrictions imposed on the fund.

Investment Policy – See Attached

Please see Index of Assumptions attached

CERTIFICATION OF MUNICIPAL POLICE PENSION FUND  
COMPLIANCE REPORT

The Board of Trustees of the Carol Stream Police Pension Fund, based upon information and belief, and to the best of our knowledge, hereby certify pursuant to §4-134 of the Illinois Pension Code 40 ILCS 5/4-134, that the preceding report is true and accurate.

Adopted this 17<sup>TH</sup> day of JAN, 2013

President John A. Munnich

Date 01/17/2013

Secretary [Signature]

Date 01/17/2013

Village of Carol Stream, Illinois  
Police Pension Fund

House Bill 5088 (Public Act 95-950) Municipal Compliance Report  
For the Year Ended April 30, 2012

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INDEX OF ASSUMPTIONS

- 1) Total Assets – As Reported in the Audited Financial Statements for the Years Ended April 30, 2012 and 2011  
  
Market Value – Same as above
- 2) Estimated Receipts – Employee Contributions as Reported in the 2012-2013 Annual Budget  
  
Estimated Receipts - All Other Sources  
Investment Earnings as Reported in the 2012-2013 Annual Budget  
  
Municipal Contributions – Same as above
- 3) (a) Pay all Pension and Other Obligations – Total Expenses as Reported in the 2012-2013 Annual Budget.  
  
(b) Annual Requirement of the Fund as Determined by:  
  
Illinois Division of Insurance – Suggested Amount of Tax Levy as Reported in the April 30, 2011 Actuarial Valuation was not available.  
  
Private Actuary – Tax Levy Requirement as Reported by Timothy W. Sharpe, Actuarial Valuation Report for April 30, 2012
- 4) Net Income Received from Investment of Assets – Investment Income(Loss) Net of Investment Expense, as Reported in the Audited Financial Statements for the Years Ended April 30, 2012 and 2011  
  
Assumed Investment Return  
Illinois Division of Insurance – Interest Rate Assumption as Reported in the April 30, 2011 and 2010 Actuarial Valuations. 2011 Valuation was not available.  
  
Private Actuary – Interest Rate Assumption as Reported by Timothy W. Sharpe, Actuarial Valuation Reports for April 30, 2012 and 2011.  
  
Actual Investment Return –As reported by Timothy W. Sharpe, Actuary.
- 5) Number of Active Members – Illinois Division of Insurance Annual Statement for April 30, 2012 – Schedule P
- 6) (i) Regular Retirement Pension – Illinois Division of Insurance Annual Statement for April 30, 2012 – Schedule P for Number of Participants and Expense page 1 for Total Amount Disbursed  
  
(ii) Non Duty Disability Pension – Same as above  
  
(iii) Survivors and Child Benefits – Same as above



Village of Carol Stream, Illinois  
Police Pension Fund

House Bill 5088 (Public Act 95-950) Municipal Compliance Report  
For the Year Ended April 30, 2012

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(iv) Portability Transfer – Same as above

7) The funded ratio of the fund:

Illinois Division of Insurance – Net Present Assets as a percentage of Total Assets as Reported in the April 30, 2011 and 2010 Actuarial Valuations. 2011 Valuation was not available.

Private Actuary – Percent Funded as Reported by Timothy W. Sharpe for GASB Statements No. 25 & 27

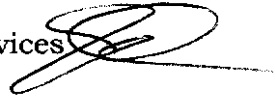
8) Unfunded Liability:

Illinois Division of Insurance – Deferred Asset (Unfunded Accrued Liability) as Reported in the April 30, 2011 Actuarial Valuation were unavailable.

Private Actuary – Unfunded Liability as Reported by Timothy W. Sharpe, for GASB Statements No. 25 & 27

*Village of Carol Stream*  
Interdepartmental Memo

TO: Joe Breinig, Village Manager

FROM: James Knudsen, Director of Engineering Services 

DATE: January 30, 2013

RE: Plan Reviews and Inspections for the Village of Carol Stream & DuPage County Storm Water Ordinances – Award of Contract for Professional Engineering Services

The DuPage County Countywide Stormwater and Flood Plain Ordinance requires the Village to perform reviews and inspections utilizing experts with special knowledge in the fields of hydrology and hydraulics, wetland and soil sciences when dealing with developments containing certain types of features. These features include wetlands, floodplain, floodways, buffers and best management practices (BMPs). It would be impractical to hire an in-house specialist, therefore the Village has been using outside consultant engineering services to perform this valuable function. The Village also utilizes a consultant to perform reviews on typical storm water management practices. This has improved the consistency of reviews and allows for better coordination.

Stormwater reviews will be required for private site plans as well as Village and other governmental agency projects. Buffer and wetland inspections will also be required for mitigation sites and for best management practices (BMPs). Based on previous reviews and inspections, staff has budgeted \$45,000.00 for site plan reviews and \$6,000.00 for inspections. Both the site plan reviews and inspections will be billed back to the applicants along with a \$100/permit administration fee.

The Village also implemented a policy whereby the developer must post a deposit based on the consultant's typical review or inspection costs for each storm water submittal. The deposit is returned to the developer after the storm water improvements have been completed and all invoices have been paid. This measure will protect the Village from developers that decide not to go through with their project and not pay the invoices for the review or inspection services performed for them and paid by the Village.

Since this Ordinance has been in effect (September 1991) the Village has utilized the services of Christopher B. Burke Engineering, Ltd. (CBBEL). CBBEL has performed the reviews and inspections on all projects unless there is a conflict of interest. In those instances, the Village has substituted Engineering Resources Associates (ERA) as the reviewer. This contract is for plan review and inspection services to be performed by CBBEL.

At the beginning of each fiscal year a new contract is provided by CBBEL and a new purchase order is obtained. There was an oversight on Engineering's part with respect to the approval of the contract. This fiscal year the reviews and inspections continued under the old purchase order without a new contract. Approval of this contract will result in a new purchase order bringing it into compliance with our policies and procedures. Finance has instituted a procedure to prevent this type of oversight from reoccurring.

CBBEL has performed the reviews and inspections in a timely and very professional manner. Continuing to utilize CBBEL will allow us to maintain a consistent interpretation of the Ordinance that's reliable but not overly burdensome. The hourly billing rates are exactly the same as in last year's contract. Therefore, staff recommends approval of the consultant services agreement contract for storm water management plan reviews and inspections to CBBEL at the specified rates in Attachment C.

Cc: William N. Cleveland, Assistant Village Engineer  
Jon Batek, Finance Director

Attachment

ATTACHMENT C

CONSULTANT SERVICES AGREEMENT

This AGREEMENT entered into by and between Christopher B. Burke Engineering, Ltd. HEREINAFTER REFERRED TO AS THE "FIRST PARTY" AND THE VILLAGE OF CAROL STREAM, 500 North Gary Avenue, DuPage County, Illinois hereinafter referred to as the "Second Party".

WHEREAS, "First Party" will be furnishing certain employees for temporary assignment to the "Second Party" for engineering services involving field observation, site plan review and other miscellaneous review items.

The "First Party" is committed to furnish the "Second Party":

- A professional Engineer with two years experience in stormwater and floodplain management.
- An Engineer with two years experience in the application of continuous hydrology and fully dynamic hydraulic models.
- An environmental scientist who has attended at least one course in wetland delineation approved by the DuPage County Department of Economic Development and Planning (Department).
- A soil scientist meeting the qualifications of the Department.

The "First Party" also agrees that they will replace said employee(s), when requested by the "Second Party," within twenty-one (21) calendar days.

The "First Party" will submit monthly invoices for payment to the "Second Party" for engineering services. The basis of the invoices shall be the number of hours worked in the billing period by each employee of the "First Party" at the following rates:

Stormwater Management Engineer	\$ <u>173</u> /hr
Hydrological/Hydraulic Engineer	\$ <u>125</u> /hr
Environmental Scientist	\$ <u>154</u> /hr
Soil Scientist	\$ <u>154</u> /hr

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, and other good and valuable consideration received and to be received, the parties hereby agree:

The "Second Party" hereby agrees:

1. That they will not solicit the permanent services of personnel furnished by the Engineer for a period of six (6) months following the expiration date of this Agreement.
2. The "Second Party" agrees to compensate the "First Party" for providing the above described services on a time and expense basis in accordance with the attached Schedule of Hourly Charges, which is subject to change at the beginning of the next calendar year and at subsequent intervals of not less than twelve months.

The "First Party" hereby agrees:

1. To comply with all relevant laws, regulations and rules promulgated by any Federal, State, County, Village and/or other government unit or regulatory body now in effect or which may be in effect and which are relevant during the performance of the work to which reference is made above. Included within the scope of the laws, regulations and rules referred to this paragraph, but in no way to operate as a limitation, are all forms of traffic regulations, public utility and Intrastate and Interstate Commerce Commissions regulations, Workmen's Compensation Laws, Prevailing Wage Laws, the Social Security Act of the Federal Government and any of its titles, FEPC or FEOC statutory provisions and rules and regulations.
2. To protect, indemnify, hold and save harmless the "Second Party" against any and all claims, costs, causes, actions and expenses, incurred by reason of a lawsuit or claim for compensation arising in favor of any person, including the employees or officers of the "First Party", on account of personal injuries or death, or damages to property occurring or resulting directly from negligent performance by the "First Party".
3. To keep in force, to the satisfaction of the "Second Party", at all times during the performance of the work referred to above, Public Liability Insurance containing a contractual Liability Clause and Automobile Liability Insurance with Bodily Injury limits of not less than \$1,000,000, and Property Damage Insurance with limits of not less than \$1,000,000. The "First Party" agrees that at any time upon the demand of the "Second Party", proof of such insurance coverage will be submitted to the "Second Party". There shall be no additional charge for said insurance to the "Second Party".
4. To furnish, when requested by the Village any affidavit or certificate as required from by County, State or Federal Agencies in connection with the work covered by this agreement.
5. To indemnify "Second Party" for any loss it may sustain by theft or other cause from the acts of negligence of the employees of the "First Party" or its subcontractors.

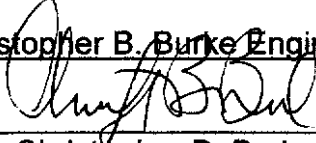
IT IS MUTUALLY UNDERSTOOD AND AGREED that the "First Party" or his/its employees representative or subcontractors are in no sense employees of the "Second Party," it being specifically agreed that in respect to the "Second Party," the "First Party" bears the relationship of an independent contractor.

This agreement shall be in effect from the 1<sup>st</sup> day of May 2012 until the 30<sup>th</sup> day of April, 2013, inclusive.

IN WITNESS WHEREOF, THE PARTIES have executed this agreement this \_\_\_\_\_ day of \_\_\_\_\_ for new fee schedule.

FIRST PARTY:


SECOND PARTY:

Christopher B. Burke Engineering, Ltd.  
By:   
Christopher B. Burke, PhD, PE  
President

\_\_\_\_\_  
By: \_\_\_\_\_

ATTEST:

ATTEST:

Christopher B. Burke Engineering, Ltd.  
By:   
Melissa Johandes  
Assistant Secretary

\_\_\_\_\_  
By: \_\_\_\_\_

*Village of Carol Stream*

Interdepartmental Memo

TO: Joseph Breinig, Village Manager  
FROM: William N. Cleveland, Assistant Village Engineer *WC*  
DATE: January 29, 2013  
RE: 2012 Flexible Pavement Project - Final Payment and Acceptance

Engineering has received final waivers and we are now recommending final payment be made for the referenced project. No Motor Fuel Tax funds were used for this project; therefore IDOT documents are not required.

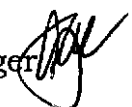
As part of last year's project, a change order was issued to take advantage of favorable pricing and reduce the back log of roads needing to be paved. Thunderbird Trail was added at a cost of \$273,088.49; however the revised contract was still within the budget amount.

This project was completed for \$2,397,666.20. It was \$255,333.80 (9.6%) under the budget amount of \$2,653,000.00 and \$22,669.03 (0.9%) under the revised contract (\$2,420,335.23) based on actual field measured quantities.

Engineering staff therefore recommends approval of final payment in the amount of \$47,953.32 be made to Plote Construction and acceptance of the public improvements for the 2012 Flexible Pavement Project.

Cc: James Knudsen, Director of Engineering Services  
Jon Batek, Finance Director  
Phil Modaff, Director of Public Works  
Jim Ludman, Engineering Inspector  
Jesse Bahraini, Engineering Inspector

*Village of Carol Stream*  
**INTER-DEPARTMENTAL MEMO**

**TO:** Mayor and Trustees  
**FROM:** Joseph E. Breinig, Village Manager   
**DATE:** January 30, 2013  
**RE:** Patrol Vehicle Purchase

Attached you will find a recommendation for the purchase of three 2013 Ford Explorer Police Interceptor vehicles for use in police patrol. Routinely staff is asked to look into the purchase of vehicles locally. Generally local dealers are unable to meet the price through state bidding or other group purchasing options. Working with the Fleet Manager at Joe Cotton Ford, the Police Department has been able to obtain a price that meets state bid pricing. It should be noted that this is a negotiated and not a bid price.

Staff recommends the waiving of competitive bidding and award of a contract for the purchase of three, 2013 Ford Explorer Police Interceptors at a cost of \$75,723.00 (\$25,241.00 each). In addition, staff is requesting authorization for the Village Manager to exceed that price by 5%, \$5,786.00 (\$1,262 each), as needed. The additional authorization is needed to accommodate any last minute changes to the order. Staff hopes that the additional authorization is not needed. Every effort will be made to keep the additional changes to a minimum.

JEB/ad  
Attachment




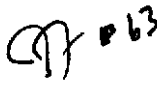


# Carol Stream Police Department

## Intradepartmental Memo

**TO:** Joe Breinig

**REVIEWED AND APPROVED BY:** Kevin Orr, Chief of Police 

**FROM:** Commander John Jungers 

**DATE:** January 30, 2013

**RE:** Approval to purchase patrol vehicles

***The Police Department requests approval to purchase 3 patrol vehicles from Joe Cotton Ford.***

Pursuant to the 2012-2013 Fiscal Year Budget, the department has identified the need to replace six Patrol vehicles. Earlier in the fiscal year we purchased the first three. Currently, the last three vehicles are in need of replacement. This is consistent with our vehicle replacement plan that systematically identifies vehicles that are reaching their optimum service life. These vehicles are either scheduled to be transferred to other departments, or auctioned if they have no viable utility to the Village.

I recently received a bid for the vehicles from Joe Cotton Ford 175 W. North Ave, Carol Stream. The bid matches State Procurement prices for the standard Ford Explorer, as well as those from a competing dealer. We would be purchasing the new Explorer Police Interceptor. In the past we have been unable to purchase vehicles Joe Cotton Ford as they were unable to meet State Procurement prices. The total purchase cost for 3 Explorer Police Interceptor vehicles is \$75,723 (\$25,241 per). This does not exceed the proposed budget amount for the vehicles. As it is a new model vehicle, additional factory options may be necessary to fit our needs. I would request pre approval, from the board, to exceed the purchase price by 5% (\$1,262) if necessary with approval of the Village Manager and Chief of Police. Additional factory installed equipment will reduce our up-fit costs for each vehicle.



# Village of Carol Stream

By acceptance of this order, the vendor agrees to comply with the regulations of the Illinois Fair Employment Practices Commission governing equal employment opportunity.

Purchase Order #: 466-2860

Date: 1/30/2013

Please mail invoices to:

Village of Carol Stream  
Police Department  
500 N. Gary Avenue  
Carol Stream, IL 60188-1899  
(630) 668-2167

This is a tax exempt transaction

Tax exempt #E9997-4509-04

To: JOE COTTON FORD  
175 W NORTH AVE  
CAROL STREAM, IL 60188-

Phone: (630) 682-9200

Vendor No:

Account No.:

Qty.	Description	Unit Price	Account	Total
3	Ford Explorer Police Interceptor Vehicles	25,241.00	<del>01-466-415-027</del> 01662700 54415	75,723.00
			<b>Order Total:</b>	<b>75,723.00</b>

Comments: FY 13 BUDGET

Department Head: 

Approval: \_\_\_\_\_

Administration

Finance

Date: \_\_\_\_\_

(Original to Finance Department)

CNGP530

VEHICLE ORDER CONFIRMATION

01/15/13 12:26:30

==>

Dealer: F41095

2013 EXPLORER 4-DOOR

Page: 1 of 1

Order No: 1000 Priority: B3 Ord FIN: QP425 Order Type: 5B Price Level: 335

Ord Code: 500A Cust/Flt Name: CAROL STREAM PO Number:

	RETAIL	DLR INV	RETAIL	DLR INV
K8A 4DR AWD POLICE	\$29705	\$27996.00	68G RR DR/LK INOP	\$35 \$30.00
.112.6" WB			86P FRT LMP HOUSING	125 110.00
UA BLACK			FLEX FUEL	
9 CLTH BKTS/VNL R			SP FLT ACCT CR	(382.00)
W BLACK INTERIOR			FUEL CHARGE	13.68
500A EQUIP GRP			PRICED DORA	NC NC
99R .3.7L V6 TIVCT	NC	NC	DEST AND DELIV	895 895.00
.44C .6-SPD AUTO TRAN	NC	NC	TOTAL BASE AND OPTIONS	31560 29360.68
FRT LICENSE BKT	NC	NC	TOTAL	31560 29360.68
18W RR WINDOW DEL	25	22.00	*THIS IS NOT AN INVOICE*	
43D COURTESY DISABL	20	17.00		
51R DRV LED SPT LMP	395	345.00		
595 KEYLESS W/O PAD	260	227.00		
60R NOISE SUPPRESS	100	87.00		

JOB #3 ORDER

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC015482

PLU b 0

S/P

\$25241.00

Phone (630) 384-6532  
Fax (630) 384-6698



**JOE COTTON**  
*Ford*  
**CAROL STREAM**  
ILLINOIS 60188

175 W. North Ave.  
Route 64

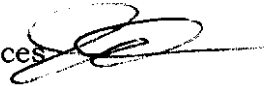

**KIMBERLY SCHWEPPE**  
Fleet Manager

schweppe@joecottonfordinc.com

*Kim*

*Village of Carol Stream*  
Intergovernmental Memo

TO: Joseph Breinig, Village Manager

FROM: James Knudsen, Director of Engineering Services   
Marc Talavera, IS Supervisor 

DATE: January 31, 2013

RE: Approval Requested For Purchase of Wide Format  
Copier/Scanner/Printer and Plotter

The Village utilizes three pieces of equipment to scan, copy, print and plot a variety of large scale documents, media larger than 11"x17". These include numerous maps, plans, posters, banners and other documents, over 130 different types of distinct documents in total. These units have printed 78,000 feet of documents and scanned over 5,000 images. The three pieces of equipment include an Oce TDS 400 system consisting of a black and white scanner and copier/printer and an HP 1055CM color plotter. The Oce TDS 400 is used to scan documents for digital archiving and to make copies of large scale documents. The unit is also used to print these documents including those previously archived as well as new documents such as project plans. It was purchased in 2001 at a cost \$31,877. The HP 1055CM was purchased in 1999 at a cost of \$9,565 and was used to print all our large scale color documents .

Over the last several years the Village has experienced problems with both units. Presently the Oce TDS 400 system is broken and repair costs are estimated between \$2,500 to \$3,000 with no guarantee the repairs will fix the machine. Original parts can't be obtained so a substitute is being proposed. The HP 1055CM has had several service calls costing over \$1,200 in repairs. We are also having difficulty in getting replacement parts; all but one part is no longer available.

Due to the loss of use of the Oce TDS 400 and uncertainty of effective repairs as well as the frequency of service calls and lack of available replacement parts for the HP1055CM it was decided these units should be replaced. Administration and Engineering performed a comparative analysis of eleven different multi-function (MF) machines. MF units combine all the components (copier, scanner, printer and plotter) into one unit. The analysis was narrowed down to two units, Oce Color Wave 300 and the Canon iPF825 MFP.

Staff tested the units at Oce's offices and found neither unit met our standards. The print resolution of the Oce unit was below the quality we're used to with our current HP unit. It was decided the Canon unit was too large for the space available as were all the other MF devices. Therefore, staff elected to investigate separate units that would fit into the two spaces available and a plotter that had acceptable print resolution. The two separated units would still perform all the functions of the MF device. The units selected were the Oce Color Plot Wave 300 and the Canon iPF765.

Village staff was able to run test trials here at the Village Hall on both units and found them to be acceptable. The units are easier to operate and print higher resolution images than our previous device. Print time has been substantially decreased with expanded capability to print on different media. Print heads last longer only needing to be replaced once every two years instead of approximately three times per year.

The Village requested and received the following three quotes:

BHFX	\$15,545
BH	\$17,785
Oce	\$19,206

It's recommended we add an optional \$250 scanner receiving tray to the BHFX quote for continuous scanning operation. They would still be the lowest quote at \$15,795.

This expenditure was not budgeted in FY13. However, current budget projections indicate expenditures to be \$250,000 under budget as well as a significant revenue surplus by April 30<sup>th</sup>. Therefore, it is recommended the Village purchase the Oce Color Plot Wave 300 copier/scanner/printer including the optional receiving tray and Canon iPF765 MFP plotter from BHFX at the total quoted price of \$15,795 including the optional receiving tray. Both existing units will be traded-in to BHFX as stated in the quote.

Cc: Jon Batek, Finance Director

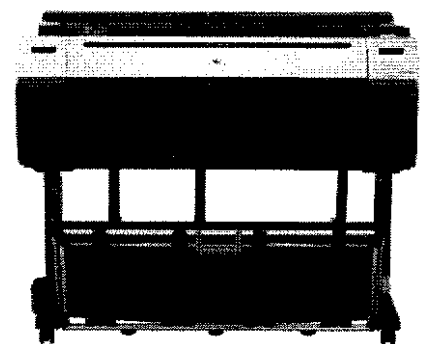
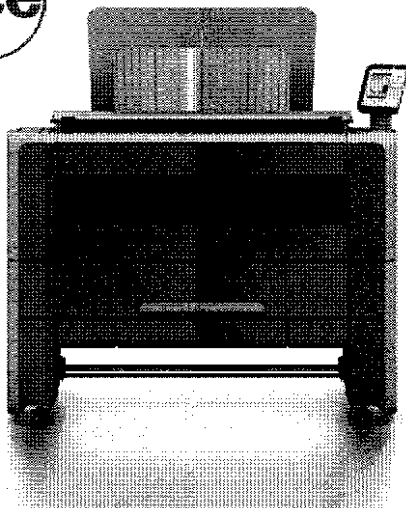
**Prepared for:**

Village of Carol Stream  
Jim Knudsen & Marc Talavera  
500 North Gary Avenue  
Carol Stream, IL 60188

**Prepared by:**

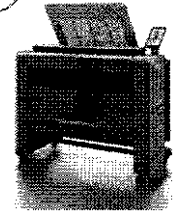
BHFX Digital Imaging  
David Hurckes | Sales Manager  
Warrenville, IL

**Village of Carol Stream – Océ PlotWave 300 & Canon iPF 765**



**Recommended Wide-Format System**

- Océ PlotWave 300 Print Engine w/ 2 Rolls (4 D's per Minute)
- Océ Top-Mounted Color Scanner Express
- Front Scanner Receiving Basket
- Océ PowerM Controller
- Océ Scan Logic Software
- Adobe Postscript 3/PDF Printing
- Delivery, Integration & Training
- **90 Day Service Warranty**



**Recommended Wide-Format System**

- Canon iPF 765 Color Plotter w/ 1 Roll
- Stand & Flat-Stacking Media Bin
- 2" Roll Holder w/ 3" Core Adapters & Printheads
- Built-In Ethernet Card | USB 2.0 | Power Cord & Manual
- Poster Artist Lite Software | Set-Up & Reference Guides | User Software CD
- 32gb Memory | 250gb Hard Disk
- Canon Starter Ink Set
- 4 Rolls Bond Paper | 1 Roll Color Bond Paper
- Delivery, Integration & Training
- **Three Year Service Warranty**



**Purchase Considerations**



Expires 12/31/12 →  
Expires 12/31/12 →

15,795.00
15,795.00
15,795.00
<b>\$ 15,795.00</b>

• Applicable Sales Tax not Shown

**INTER-DEPARTMENTAL MEMO**

**TO:** Mayor & Trustees

**FROM:** Robert Mellor, Assistant Village Manager *Rm*

**DATE:** February 1, 2013

**RE:** Telecommunications Service Provider – Land Line Circuits

Since 2006 the Village has received its landline phone service through Call-One, a reseller of other company telephone services through prices competitively bid by the Suburban Purchasing Cooperative (SPC). The SPC is a joint purchasing program which represents 135 municipalities and townships in the Chicago region and combines the resources and purchasing power of governments and not-for-profit entities to jointly negotiate contract terms on high quality products at the lowest possible price.

SPC again competitively bid telecommunication services and selected Call-One as the preferred telecommunications provider for its members for the 1 year term beginning in 2013. I have attached a copy of their bid for your reference. In order to see if the Call One bid was in fact the lowest cost alternative for land line telecommunication services, staff solicited a proposal from Access One, who sells their services to Call One. I have attached a copy of the 1 and 3 year rate proposal we received from Access One for comparison purposes. A comparison of the Call One rates to the Access One rates shows Access One is 11.47% lower for a 1 year rate term. The Access One 3 year rate is 23.68% lower than the current Call One rate. Access One is able to provide lower rates as we would be purchasing telecommunication services directly from them and eliminating the “middle-man” Call One. Since we are already technically purchasing Access One services through Call One, there are no additional conversion fees and all existing telephone numbers will remain unchanged.

In further efforts to reduce our telecommunication charges, you may recall on March 19, 2012 the Village Board awarded a contract to replace the Supervisory Control and Data Acquisition System (SCADA) which provides remote communications to and from water and sewer system facilities (water storage, booster stations, water & sewer lift stations, etc.). One of the benefits of the new SCADA system, in addition to providing a more reliable tool to ensure the safe and efficient operation of the water and sewer mechanical components, was to provide a cost effective, cost saving tool allowing us to reduce our telecommunications costs. In fact, the new SCADA system has allowed us to eliminate \$11,982 in annual alarm circuit fees as a result of the alarms being monitored by the wireless SCADA system. The new rates which reflect elimination of the alarm circuits monitored by the SCADA system have been reduced by these amounts.

Access One was established in 1993 and is a privately held company based in Chicago. Their current list of municipal clients includes Lisle, Lemont, Elgin and the Naperville and Carol Stream Park Districts both of whom gave glowing references for their phone quality and price. They own their telecommunication facilities whereas Call One resells other telecommunication service provider services. It is recommended that the Village Board waive formal bidding procedures and award the contract for telecommunications services to Access One, whose rates are lower than the competitively bid rates of Access One, per the attached proposal for a 3 year term. I am available to answer any questions.

Attachments

Cc: Joseph E. Breinig, Village Manager





access one

Bryan Green

820 W Jackson Blvd, Ste 650, Chicago, IL 60607

312-441-9183

bgreen@accessoneinc.com

DATE: January 4, 2013

Village of Carol Stream

500 N Gary Ave

Carol Stream, IL 60188

3 Year Term

access one

Monthly Service Charges	Rate	Qty	Call One Charge	Rate	Qty	Charge
PRI	\$ 325.00	1	\$ 325.00	\$ 305.00	1	\$ 305.00
DID's	\$ 0.20	191	\$ 38.20	\$ 0.02	191	\$ 3.82
Network Access Fee	\$ 10.45	1	\$ 10.45	\$ 10.45	1	\$ 10.45
Fail Safe	\$ 80.00	1	\$ 80.00	\$ 70.00	1	Included
PRI	\$ 325.00	1	\$ 325.00	\$ 305.00	1	\$ 305.00
DID's	\$ 0.20	29	\$ 5.80	\$ 0.02	29	\$ 0.58
Fail Safe	\$ 80.00	1	\$ 80.00	\$ 70.00	1	Included
PRI	\$ 325.00	1	\$ 325.00	\$ 305.00	1	\$ 305.00
Network Access Fee	\$ 10.45	1	\$ 10.45	\$ 10.45	1	\$ 10.45
POTS Lines	\$ 10.94	37	\$ 404.78	\$ 12.00	37	\$ 444.00
Remote Call Forwarding	\$ 5.50	1	\$ 5.50	\$ 5.50	1	\$ 5.50
<b>Total Monthly Service Charges</b>			<b>\$ 1,610.18</b>			<b>\$ 1,389.80</b>
<b>Local Usage</b>						
Band A (0-8 Miles)	\$ 0.0127	7,400.6	\$ 93.99	\$ 0.0100	7,400.6	Included
Band B (8-15 miles)	\$ 0.0197	4,448.5	\$ 87.50	\$ 0.0200	4,448.5	Included
Band C (Over 15 Miles)	\$ 0.0189	102	\$ 1.92	\$ 0.0300	102	Included
<b>Total Local Usage Charges</b>			<b>\$ 183.41</b>			<b>\$ -</b>
<b>Long Distance</b>						
Intrastate	\$ 0.0306	317.6	\$ 9.72	\$ 0.0290	317.6	Included
Intralata	\$ 0.0214	3817.7	\$ 81.70	\$ 0.0290	3817.7	Included
Interstate	\$ 0.0304	844.3	\$ 25.67	\$ 0.0290	844.3	Included
5K Long Distance Call Pack				\$ 60.000	1	\$ 60.00
<b>Total Long Distance Charges</b>			<b>\$ 117.08</b>			<b>\$ 60.00</b>
<b>Miscellaneous</b>						
Additional Directory Listing	\$ 4.25	1	\$ 4.25	\$ 5.00	1	\$ 5.00
Non Published, Non Listed	\$ 2.13	6	\$ 12.78	\$ 2.50	6	\$ 15.00
Sub-location Fee	\$ 3.00	2	\$ 6.00	\$ 3.00	2	\$ 6.00
<b>Total Miscellaneous Charges</b>			<b>\$ 23.03</b>			<b>\$ 26.00</b>
<b>TOTAL:</b>			<b>\$ 1,933.70</b>			<b>\$ 1,475.80</b>

Monthly Savings	\$ 457.90
Monthly Percentage of Savings	23.68%
Annual Savings	\$ 5,494.85
3 Year Savings	\$ 16,484.54

Audio & Web Conferencing included! 6.9¢ per minute! No term required! No monthly commitment!

Please Note:

Prices quoted are valid for thirty (30) days from quotation date and are subject to final approval by Access One, Inc.  
 All taxes and other fees are estimated. For information on other fees, please see Access One's Service Guide on our web.  
 A Network Maintenance Fee of \$10.45 MRC applies per location.  
 Interval for standard installation is 30-45 days.  
 Internal Use: A1 SVR  
 NPA/NXX - CLI



THIS QUOTE IS PROPRIETARY AND CONFIDENTIAL TO ACCESS ONE AND IS NOT A LEGALLY BINDING CONTRACT.




# Telecommunications Analysis

NEW SPC Rates for PRI



	Current Call One Rates			Renewal Rates		
	Rate	Qty	Charge	Rate	Qty	Charge
<b>Monthly Service Charges</b>						
PRI	\$ 325.00	1	\$ 325.00	\$ 240.00	1	\$ 240.00
DID's	\$ 0.20	191	\$ 38.20	\$ 0.20	191	\$ 38.20
Network Access Fee	\$ 10.45	1	\$ 10.45	\$ 10.45	1	\$ 10.45
Fail Safe	\$ 80.00	1	\$ 80.00	\$ 80.00		\$ -
PRI	\$ 325.00	1	\$ 325.00	\$ 240.00	1	\$ 240.00
DID's	\$ 0.20	29	\$ 5.80	\$ 0.20	29	\$ 5.80
Fail Safe	\$ 80.00	1	\$ 80.00	\$ 80.00		\$ -
Network Access Fee	\$ 10.45		\$ -	\$ 10.45		\$ -
POTS Lines	\$ 10.94	37	\$ 404.78	\$ 12.75	37	\$ 471.75
.CSNC.712162..LB	\$ 134.95	1	\$ 134.95	\$ 134.95	1	\$ 134.95
5.CSNC.710188..LB	\$ 134.95	1	\$ 134.95	\$ 134.95	1	\$ 134.95
.CSNC.710393..LB	\$ 67.47	1	\$ 67.47	\$ 67.47	1	\$ 67.47
.OSNC.823303..LB	\$ 63.71	1	\$ 63.71	\$ 63.71	1	\$ 63.71
Different Premise Address	\$ 49.22	1	\$ 49.22	\$ 49.22	1	\$ 49.22
Remote Call Forwarding	\$ 5.50	1	\$ 5.50	\$ 5.50	1	\$ 5.50
<b>Total Monthly Service Charges</b>			<b>\$ 1,725.03</b>			<b>\$ 1,462.00</b>
<b>Local Usage</b>						
Band A (0-8 Miles)	\$ 0.0127	7,400.6	\$ 93.99	\$ 0.0085	7,400.6	\$ -
Band B (8-15 miles)	\$ 0.0197	4,448.5	\$ 87.50	\$ 0.018	4,448.5	\$ -
Band C (Over 15 Miles)	\$ 0.0189	102	\$ 1.92	\$ 0.018	102	\$ -
<b>Total Local Usage Charges</b>			<b>\$ 183.41</b>			<b>\$ -</b>
<b>Long Distance</b>						
Intrastate	\$ 0.0306	317.6	\$ 9.72	\$ 0.0306	318	\$ 9.72
Intralata	\$ 0.0214	3817.7	\$ 81.70	\$ 0.0214	3818	\$ 81.70
Interstate	\$ 0.0304	844.3	\$ 25.67	\$ 0.0304	844	\$ 25.67
<b>Total Long Distance Charges</b>			<b>\$ 117.08</b>			<b>\$ 117.08</b>
<b>Miscellaneous</b>						
Additional Directory Listing	\$ 4.25	1	\$ 4.25	\$4.25	1	\$ 4.25
Non Published Listing	\$ 2.13			\$2.13	1	\$ 2.13
Non Published, Non Listed	\$ 2.13	5	\$ 10.65	\$2.13	5	\$ 10.65
Sub-location Fee	\$ 3.00	2	\$ 6.00	\$3.00	2	\$ 6.00
<b>Total Miscellaneous Charges</b>			<b>\$ 20.90</b>			<b>\$ 23.03</b>
<b>TOTAL MONTHLY CHARGES</b>			<b>\$ 2,046.42</b>			<b>\$ 1,602.11</b>

*Village of Carol Stream*  
**INTER-DEPARTMENTAL MEMO**

**TO:** Mayor and Trustees  
**FROM:** Joseph E. Breinig, Village Manager   
**DATE:** January 26, 2013  
**RE:** Liquor Sales – Gasoline Stations

On January 22, 2013 the attached ordinance was presented to the Village Board for consideration. Action was deferred pending receipt of additional information. Staff was asked to have the proprietors of service stations interested in selling beer and wine in attendance at the next meeting to answer questions. Additional information on the sale of wine in single serving containers was requested. Lastly, clarification on the number of licenses authorized upon approval of the ordinance was requested.

Representatives from Rmarts (North/Gary Shell), Buckys (Army Trail/County Farm Mobil) and Pride of Carol Stream (Schmale/St. Charles BP) will be in attendance at the February 4 Village Board meeting. They have been asked to provide information on the nature of liquor sales in their respective establishments as well as a sense of the place liquor sales hold in their business plan. Letters from the owners of The Pride of Carol Stream and Rmarts are attached for your reference.

It appears wine is most commonly sold in 187ml, 375ml, 750ml and 1.5L containers. Wine bottled in 187ml containers seems to be commonly packaged in 4-bottle sets. For reference purposes 187ml is approximately 6 ounces. Several vintners sell wine in 187ml bottles with a number of varieties including Champagne. To address concerns about the sale of single servings of wine the following restrictions could be added to the ordinance:

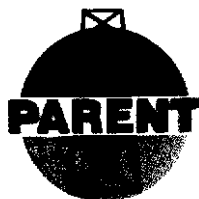
- Wine could be limited to bottles containing 750ml or greater; or
- Wine could be limited to being sold in a total volume no less than 748ml (4-187ml bottles).

The latter provision would negate the sale of wine in individual 187ml or 375ml bottles.

At present there are no applications for licenses to sell liquor at gas stations. Rmarts and Buckys do not have building permits for their remodeling projects and would seem to be some time away from occupancy in their reconfigured space. Pride of Carol Stream would need to submit an application and undergo a background investigation before a license could be issued. Staff suggests either deferring action on the ordinance until an applicant is recommended for approval or approval of the ordinance with the number of licenses set at zero. The number could be increased if applicants are determined to be suitable for licensing.

Staff requests direction on the ordinance permitting the sale of liquor at gas stations.

JEB/td  
Attachments



## PARENT PETROLEUM RETAIL

381 E. ST. CHARLES RD  
CAROL STREAM, IL 60188  
FAX: (630) 668-9114  
TEL: (630) 668-0141

January 25, 2013

Village of Carol Stream

RE: Liquor License for Gasoline Stations with Convenience Stores

To Whom It May Concern,

Parent Petroleum Retail, Inc. is a family owned business that has been operating Gasoline Stations for over 30 years. We currently own and operate 14 gasoline stations with convenience stores and of those 4 locations have licenses to sell Beer and Wine. One of our stations with a liquor license is our PRIDE of Wheaton location at the corner of Gary Avenue and Geneva Road.

With the high cost of running stations in today's market, accompanied with low margins and high credit card fees, a station owner needs as many forms of revenue as possible to obtain profitability. Allowing the sale of beer and wine helps facilitate another stream of revenue that is badly needed.

Gasoline Stations do not only compete against other Gasoline Stations, but against free standing Convenience Stores and Grocery Stores. Therefore if a customer needs to purchase multiple items inside the store including Beer or Wine, they will not visit multiple locations to obtain their items. They will go to the location that has all the items they need, which means we will lose those sales since we do not have Beer and Wine.

Not only will a Beer and Wine license help the station owner, it will help generate more Sales Tax Revenue for the Village of Carol Stream. Typically, when a convenience store adds the sale of Beer and Wine the Inside Sales increases on an average of 30%, which will mean an increase in Sales Tax Revenue as well. This increase in sales does not only come from the sale of Beer and Wine but from the sale of additional store items as customers are purchasing Beer and Wine. There is also typically a bump in fuel sales which will generate more Sales Tax Revenue. Instead of a customer driving past our station in Carol Stream to fill their tank and purchase a bottle of wine from a station that can sell wine as well, they will stop at our store and keep the Sales Tax Revenue in the Village of Carol Stream.

Unless an individual lives next door to a liquor store or grocery store, they will need to drive to a location to purchase Beer and Wine. If other convenience stores are allowed to sell Beer and Wine, so should Convenience Stores who also sell gas. Gasoline Stations also sell cigarettes, so the practice of carding individuals is not new to employees at Gasoline Stations.

Thank you for your time I look forward to the meeting on Monday February 4<sup>th</sup>.

Sincerely,

Mario Spina  
CEO  
Parent Petroleum Retail, Inc.

January 30, 2013

City of Carol Stream  
500 N. Gary Avenue  
Carol Stream, IL 60188

Dear Carol Stream Village Officials,

The opportunity for fuel station convenience stores to sell beer and wine is an important development for our business and our community. This letter serves as an overview for why a city should grant this opportunity.


- 162 million transactions nationwide are handled by convenience and fuel retailers daily, many are of age restricted products. Convenience and fuel retailers are experts in ID checking. The industry as a whole checks more identification cards per day than the TSA.
- The economic impact to the City of Carol Stream would result in an increase in sales tax revenue. Fuel stations have been impacted by ultra competitive markets and reduced margins on fuel. Thus, retail convenience stores make up the bulk of our income and a huge weight of our overall revenue.
- Similar convenience based businesses such as 7-11 and Walgreens have the ability to sell liquor, and offer the same types of safety precautions and sale regulation environments that fuel retailers do.
- Locations as close as the Mobil at 25 Geneva Rd, in unincorporated Carol Stream, have the ability to sell alcohol and draw tax revenue away from the area.
- Most individuals who purchase alcoholic beverages from a liquor store have to operate a vehicle to get to and from. Fuel stations are no different. Making alcoholic beverages available at fuel stations does not introduce any risks that are not already present.
- There is no known correlation between beer and wine being sold at fuel stations and increases in DUI arrests. According to NACS statistics, the majority of drunk drivers claim to have purchased their liquor from a bar and/or were drinking at a party as opposed to having been purchased from a fuel convenience store.
- **10 communities in DuPage County allow liquor sales at gas stations: Burr Ridge, Elmhurst, Glen Ellyn, Hinsdale, Itasca, Oak Brook, Oakbrook Terrace, Wayne, West Chicago and Wood Dale, according to a June 2012 survey of 25 communities by the DuPage Mayors & Managers Conference.**

For small retailers to compete in today's market, they must be able to execute several different economic business models or the business community will only consist of large corporate retailers with little or no vested interest in our local communities.

Sincerely,

Robert Razowsky  
Rmarts LLC.

*Village of Carol Stream*  
**INTER-DEPARTMENTAL MEMO**

**TO:** Mayor and Trustees  
**FROM:** Joseph E. Breinig, Village Manager   
**DATE:** January 14, 2013  
**RE:** Liquor Sales – Gasoline Stations

Historically the Village has prohibited the sale of liquor at gasoline stations. Recently Mayor Saverino as Local Liquor Commissioner has received several inquiries about the sale of liquor at gasoline stations. Staff has looked into the matter further to determine what other communities permit.

Attached you will find a table prepared by Community Development Director Bob Glee that summarizes the results of a June 2012 survey conducted by the DuPage Mayors and Managers Conference. Ten of the twenty-five communities responding permit the sale of liquor at gasoline stations. In some communities the sale of liquor at a gasoline station is not distinguished from that of any other convenience store. This approach seems to reflect the trend in the industry to place convenience stores at gasoline stations. In some cases they are branded as 7-Elevens or other franchises.

Also attached is an ordinance prepared by the Village Attorney that permits the sale of beer and wine only at gasoline stations. The ordinance limits the floor area available for beer and wine sales at twenty percent and limits the sale of beer and wine to twenty percent of gross retail sales. The intent being that the sale of liquor is secondary to the sale of gasoline and other items at the gasoline station. Sales of individual cans and/or bottles are prohibited and all beer and wine sales are limited to hours when gasoline is sold. The latter limitation is in addition to normal limitations on the hours when liquor cannot be sold (1 a.m. to 7 a.m. Monday-Friday, 2 a.m. to 7 a.m. Saturday/Sunday). All other Code provisions would otherwise apply to these establishments. The fee proposed for Class P licenses, \$1,375.00, is the same as that charged for other locations with package sales of beer and wine for consumption off of the premises. The number of licenses is set at zero. Each applicant will need to make the case for issuance of a license and ordinances will need to be approved for each licensee.

JEB/td  
Attachment

# Village of Carol Stream

## COMMUNITY DEVELOPMENT DEPARTMENT

### Comparison of Liquor License Requirements for DuPage Communities Which Allow Liquor Sales at Convenience Stores With Gasoline Sales

Municipality	Conditions										Restriction on Number	Fee
	Product	Hours	Consumption	Package	Display	Signage	Floor Area	Staffing Presence and Cash Register	Gasoline Sales	Other		
Glen Ellyn D-3	Beer, ale or wine	Not specified.	Not on premises	In original package	Not within 15 of door, visible by cashier.	No exterior sign or window sign.	3,000 sf min total store area.	Cashier, min 21 y.o., must be at register at all times.	Not specified.		2	\$500 application, \$2,000 annual
Hinsdale A6	Beer and wine	M-Sa: 7am - 10pm Sun: Noon - 8pm	Not on premises	In original package	No more than 5% of the total display and sale space	Not permitted	2,000 sf min gross floor area.	Two persons on staff at all times.	Not specified.		2	\$250 application, \$2,000 initial yr, \$1,500 renewal
Wood Dale GS	Alcoholic liquor	M-Th: 6am - 1am F-Sa: 6am - 2am Su: Noon - 1am	Not on premises	In original package	Stocked, displayed and sold within one building, where food, groceries and prepared food and drinks are also sold.	Not specified.	Shall not occupy greater than 10% of floor area.	Not specified.	Not specified.	Not eligible for any other class of license	2	\$5,000 initial yr, \$2,000 renewal
Elmhurst CBBW	Beer and wine	Not specified.	Not on premises	In original package	Floor displays at least 10 feet from door, not stacked so as to obstruct view of the interior of the premises.	Not specified.	Total store 3,200 sf min. Inventory and displays of beer and wine 1,200 sf max.	Sale made at a cash register or point of sale dedicated solely to the sale of beer and wine only, located no less than 10 feet from other register(s).	Not specified.	- Incidental to the primary business of the establishment. - Walk-in coolers to be video-monitored. - No sales individual containers less than 750 ml. - No drive-through.	1	Annual fee of \$2,500 in 2009, increases each July with CPI.
West Chicago	Beer and wine	Pre-existing establishment annexed and allowed to continue the sale of beer and wine, per court order.										
Wayne	Beer and wine	Per the DMMC survey, Wayne does not distinguish convenience stores at gas stations from convenience stores without gas sales.										
Oak Brook	Alcoholic liquors	Per the Village Clerk, Oak Brook does not distinguish convenience stores at gas stations from convenience stores without gas sales.										
Burr Ridge	Beer and wine, or alcoholic liquor	Per the DMMC survey, Burr Ridge does not distinguish convenience stores at gas stations from convenience stores without gas sales.										
Oakbrook Terrace	Beer and wine	Per the Manager's Executive Secretary, Oakbrook Terrace does not distinguish convenience stores at gas stations from convenience stores without gas sales.										
Itasca	Beer, wine and liquor	Per the Village Planner, Itasca does not distinguish convenience stores at gas stations from convenience stores without gas sales.										



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE CAROL STREAM CODE OF  
ORDINANCES, CHAPTER 11, INTOXICATING LIQUOR, ARTICLE 2,  
ALCOHOLIC LIQUOR DEALERS, SECTION 11-2-7,  
CLASSIFICATIONS OF LICENSES

**WHEREAS**, the Mayor and Board of Trustees have heretofore enacted regulations with respect to the sale of alcoholic liquor within the Village of Carol Stream and established classifications of liquor licenses for the retail sale of alcoholic liquor; and

**WHEREAS**, the Mayor and Board of Trustees find it to be in the best interests of the Village to establish a new alcoholic liquor license authorizing the retail sale of beer and wine by business establishments whose primary purpose is the sale of gasoline.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DU PAGE COUNTY, ILLINOIS**, in the exercise of its home rule authority, as follows:

**SECTION 1:**

The Carol Stream Code of Ordinances, Chapter 11, "Intoxicating Liquor", Article 2, Alcoholic Liquor Dealers, Section 11-2-7, Classification of Licenses; number issued, fees, is hereby amended by adding new subsections (N) and (O), which shall read as follows:

11-2-7 Classification of licenses; number issued, fees

\*\*\*

(N) *Class P license*. A Class P License shall authorize the retail sale of beer and wine in its original package, not for consumption on the premises where sold, in a premises whose primary purpose is the sale of gasoline and who shall have a minimum retail floor area of two thousand (2,000) square feet with the area devoted to the sale of beer and wine comprising no more than twenty (20%) percent of the premises retail square footage. For purposes of determining the allowable beer and wine sales area, the licensee shall submit a floor plan of the retail sales area at the time of application for the license. Areas to which access by customers is prohibited, shall not be counted in the floor area calculation. The issuance of a Class P license and the retention of that license shall only take place where no more than twenty (20%) percent of the gross retail sales are derived from the sale of beer and wine. Sales of beer shall be limited to packages of six-packs or more, and the sale of individual serving containers of beer is prohibited. All extra beer and wine stock shall be kept in a storage room with access only to the employees. Subject to the provisions of Section 11-2-24, the sale of beer and wine shall be limited to

only those hours gasoline is sold. The number of Class P licenses authorized for issuance shall be zero (0). The fee for a Class P license shall be \$1375.00 annually.

(O) Where this Section 11-2-17, as a condition of issuance of the license, provides for a limitation on the sales of alcoholic liquor by percentage of gross retail sales, the license holder shall, upon the request of the liquor commissioner, provide evidence in a form satisfactory to the liquor commissioner that such percentage limitation on sales has not been exceeded.

## **SECTION 2:**

The Carol Stream Code of Ordinances, Chapter 11, "Intoxicating Liquor", Article 2, Alcoholic Liquor Dealers, Section 11-2-36 Subsection (B) is hereby amended to read:

(B) Each employee of a Class A, B, C, F, G, I, N or P License, who will be engaged in selling, mixing, preparing, serving or delivering alcoholic beverages to customers, guests or patrons, for consumption on or off of the premises, shall successfully complete a Beverage Alcohol Sellers and Servers Education and Training program conducted by an agency licensed by the Illinois Liquor Control Commission. Such training shall be completed not more than 60 days after the employee begins employment with the licensee. A copy of the employee's certificate of completion of training shall be filed with the Liquor Commissioner.

## **SECTION 3:**

Those sections, paragraphs and provisions of Chapter 11 of the Carol Stream Code of Ordinances which are not expressly amended or repealed by this Ordinance are hereby re-enacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portion of the Carol Stream Code of Ordinances other than those expressly amended or repealed in Sections 1 and 2 of this Ordinance.

## **SECTION 4:**

The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof.

## **SECTION 5:**

The provisions of this ordinance shall be in full force and effect upon its passage, approval and publication, in accordance with law.

**ADOPTED BY THE MAYOR AND BOARD OF TRUSTEES** of the Village of Carol Stream, Illinois, at a regular meeting thereof held on February 4, 2013, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** by me this 4th day of February, 2013.

\_\_\_\_\_  
Frank Saverino, Sr., Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Beth Melody, Village Clerk

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION DECLARING SURPLUS PROPERTY  
OWNED BY THE VILLAGE OF CAROL STREAM**

WHEREAS, in the opinion of the corporate authorities of the Village of Carol Stream, Illinois, it is no longer necessary or useful, or for the best interests of the Village of Carol Stream to retain ownership of the personal property hereinafter described; and

WHEREAS, the described surplus property has been determined by the corporate authorities of the Village of Carol Stream to have negligible value to the Village; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Carol Stream to declare and dispose of the surplus property described below.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor and Board of Trustees of the Village of Carol Stream find that the following personal property:

- 1) 1997 Honda Civic 1HGEJ8645VL035328
- 2) 2005 Mitsubishi Lancer JA3AJ86E75U009988
- 3) 1985 Oldsmobile Delta 88 1G3BN69Y0F9134047
- 4) 2002 Dodge Neon 1B3ES26C52D582946
- 5) 2003 Pontiac Bonneville 1G2HZ541334161890
  
- 6) Pitney Bowes Smart Image Plus Copier Machine -  
Located at the Water Reclamation Center  
Model # C235 Serial #0021615
  
- 7) Kenwood TK270 Handheld Radio Serial Number 01100665
  
- 8) Motorola P110 Handheld Radio Serial Number 188TUA1002

now owned by the Village of Carol Stream, is no longer useful and authorize its disposal per the attached memorandums dated January 29, 2013 and January 30, 2013.

SECTION 2: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 4<sup>th</sup> DAY OF FEBRUARY, 2013.

AYES:

NAYS:

ABSENT:

---

Frank Saverino, Sr., Mayor

ATTEST:

---

Beth Melody, Village Clerk

*Village of Carol Stream*  
**Interdepartmental Memo**

**TO:** Joe Breinig, Village Manager

**REVIEWED AND APPROVED BY:** Chief Kevin Orr 

**FROM:** Sgt. Glenn Harker

**DATE:** 1/29/2013

**RE:** Surplus vehicles for auction

*Request to declare five seized vehicles awarded to Village as surplus for sale via the America's Auto Auction INC.*

The seized vehicles below have been awarded to the Village via seizure laws of the Illinois Compiled Statutes. I would like the vehicles declared as surplus so they can go to auction.

- |    |                          |                   |
|----|--------------------------|-------------------|
| 1) | 1997 Honda Civic         | 1HGEJ8645VL035328 |
| 2) | 2005 Mitsubishi Lancer   | JA3AJ86E75U009988 |
| 3) | 1985 Oldsmobile Delta 88 | 1G3BN69Y0F9134047 |
| 4) | 2002 Dodge Neon          | 1B3ES26C52D582946 |
| 5) | 2003 Pontiac Bonneville  | 1G2HZ541334161890 |

*Village of Carol Stream*  
Interdepartmental Memo

TO: Joseph Breinig, Village Manager  
FROM: Matthew R York, Assistant Director of Public Works *MRS*  
DATE: January 30, 2013  
RE: Surplus Equipment for Scrap

The Public Works Department has identified the following items to be declared surplus to be scrapped:

Pitney Bowes Smart Image Plus Copier Machine – Located at the Water Reclamation Center  
Model # C235 Serial #0021615

This copy machine is no longer operational and has been replaced. It will be scrapped.

Kenwood TK270 Handheld Radio Serial Number 01100665  
Motorola P110 Handheld Radio Serial Number 188TUA1002

Both of these radios are non-operational and will be scrapped.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING THE RELEASE OF CERTAIN EXECUTIVE  
SESSION MINUTES OF THE MAYOR AND BOARD OF TRUSTEES OF THE  
VILLAGE OF CAROL STREAM, ILLINOIS**

**WHEREAS**, the Mayor and Board of Trustees of the Village of Carol Stream, DuPage County, Illinois (the "Board") have, on occasion, met in Executive Session in accordance with the provisions of the Open Meetings Act (5 ILCS 120/1 et seq.) (the "Act"); and

**WHEREAS**, the minutes of the Executive Sessions have been duly recorded by the Village Clerk, or her designee, pursuant to the requirements of the Act; and

**WHEREAS**, the minutes of all duly recorded Executive Sessions have been reviewed and recommendations made to the Mayor and Board of Trustees regarding the release of certain executive session minutes; and

**WHEREAS**, the Mayor and Board of Trustees have ascertained that the following sets of minutes as provided herein should be released for public inspection as noted below.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:**

**SECTION 1:** Each Recital above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

**SECTION 2:** That the content of the following sets of Executive Session Minutes are approved for release for public inspection: January 5, 1998, January 19, 1998, February 2, 1998, March 16, 1998, March 30, 1998, April 20, 1998, May 4, 1998, August 3, 1998, September 8, 1998, October 19, 1998, November 2, 1998, December 7, 1998, December 21, 1998, January 18, 1999, March 15, 1999, April 5, 1999, May 17, 1999, June 7, 1999, June 21, 1999, July 19, 1999, August 2, 1999, August 16, 1999, October 4, 1999, October 18, 1999, November 15, 1999, December 6, 1999, February 7, 2000, February 22, 2000, March 20, 2000, April 17, 2000, June 5, 2000, August 7, 2000, September 18, 2000, October 2, 2000, November 16, 2000 and December 4, 2000.

**SECTION 3:** That the need for confidentiality still exists as to all or part of those Executive Session Minutes not released by Section 2 and shall remain closed to public review until further review and order by the Board.



**ADOPTED BY THE MAYOR AND BOARD OF TRUSTEES** of the Village of Carol Stream, Illinois at a regular meeting thereof held on the 4th day of February, 2013, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** by me this 4<sup>th</sup> day of February, 2013.

\_\_\_\_\_  
Frank Saverino, Sr., Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Beth Melody, Village Clerk

## **BOARD REPORT**

**TO:** Mayor and Board of Trustees  
Joseph Breinig, Village Manager

**FROM:** James A. Rhodes, Village Attorney

**DATE:** January 11, 2013

**SUBJECT:** A RESOLUTION APPROVING THE RELEASE OF  
CERTAIN EXECUTIVE SESSION MINUTES OF THE  
MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE  
OF CAROL STREAM, ILLINOIS

The attached Resolution authorizes the release of certain executive session minutes of the Mayor and Board of Trustees of the Village of Carol Stream. Pursuant to the Open Meetings Act, a semi-annual review of Executive Session minutes was conducted for the purpose of providing a recommendation of those minutes for which there is no longer a need for confidentiality. Based upon this review, I recommend the release of those minutes as set forth within the attached resolution.

# *Village of Carol Stream*

## Interdepartmental Memo

TO: Joseph Breinig, Village Manager

FROM: William N. Cleveland, Assistant Village Engineer *WC*

DATE: January 30, 2013

RE: 2013 Flexible Pavement Project- Motor Fuel Tax Resolution for Improvement by Municipality Under the Illinois Highway Code (Section 13-00058-00-FP)

Attached is the estimate of cost and MFT resolution for the referenced project in the format required by IDOT. The resolution is for \$3,233,289, which is less than the proposed budget amount of \$3,325,000.00. This is the first MFT funded project since 2012, and the largest ever proposed.

This project consists of Street Resurfacing, Structural Overlay and Pavement Reconstruction combined together in one contract, rather than separate contracts. The Village has used this method in previous years and received very good unit pricing due to the larger quantities. It is also easier to coordinate the construction with a single contractor.

It is therefore recommended that the IDOT Resolution for Improvement by Municipality Under the Illinois Highway Code be approved in the amount of \$3,233,289.00.

Cc: Jon Batek, Finance Director  
James T. Knudsen, Director of Engineering Services  
Phil Modaff, Director of Public Works  
Jim Ludman, Engineering Inspector  
Jesse Bahraini, Engineering Inspector

Attachments



**Illinois Department  
of Transportation**

**Resolution for Improvement by  
Municipality Under the Illinois  
Highway Code**

BE IT RESOLVED, by the Mayor and Board of Trustees of the  
Council or President and Board of Trustees  
Village of Carol Stream Illinois  
City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
See Attached			

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of Removal of existing bituminous surface pavement for a depth of  
1.75" to 4.75" in some locations. Replacement will consist of 1.5" to 2.0" of surface course and 0.75" to 3.50"  
of binder course in some locations. This work will also include removal and replacement of curb and gutter and  
sidewalk where needed.

and shall be constructed various 24' - 34' wide

and be designated as Section 13-00058-00-FP

2. That there is hereby appropriated the (additional  Yes  No) sum of Three million two hundred thirty three  
thousand two hundred eighty nine dollars and no cents Dollars ( \$3,233,289.00 ) for the  
improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by Contract ; and,  
Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the  
district office of the Department of Transportation.

Approved \_\_\_\_\_  
\_\_\_\_\_  
Date \_\_\_\_\_  
Department of Transportation  
\_\_\_\_\_  
Regional Engineer

I, Beth Melody Clerk in and for the  
Village of Carol Stream  
City, Town or Village  
County of DuPage , hereby certify the  
foregoing to be a true, perfect and complete copy of a resolution adopted  
by the Mayor and Board of Trustees  
Council or President and Board of Trustees  
at a meeting on February 4, 2013  
Date  
IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this  
\_\_\_\_\_  
day of \_\_\_\_\_  
(SEAL)  
\_\_\_\_\_  
City, Town, or Village Clerk

## 2013 MFT FLEXIBLE PAVEMENT PROJECT

STREET	FROM	TO	WORK
ALEUT TRL	CUL-DE-SAC	CUL-DE-SAC	2" Overlay
ALEXANDRA WAY	NORTH AVE. (W.SIDE)	NORTH AVE. (E.SIDE)	2" Structural Overlay
ARROWHEAD TR	THUNDERBIRD TR	THUNDERBIRD TR	2" Overlay
AZTEC DR	MOHICAN RD	UTE LANE	2" Overlay
BRADBURY CIR	MERBACH DR	MERBACH DR	2" Overlay
BRISTOL DR	THUNDERBIRD TR	WINDEMERE LN	2" Overlay
BROOKSTONE DR	MORTON RD	LIES RD	2" Overlay
CASTLETON CT	CUL-DE-SAC	TACOMA DR	2" Overlay
CHIPPEWA TRL	AZTEC DR	PAVEMENT CHANGE	2" Overlay
CLIFF VIEW LN	BROOKSTONE DR	HIGH RIDGE PASS	2" Overlay
COCHISE CT	ARROWHEAD TR	SILVERLEAF	2" Overlay
COMMERCE DR	ST. PAUL BLVD	KEHOE BLVD	2" Structural Overlay
DANBURY DR	WINDEMERE LANE	THUNDERBIRD TRAIL	2" Overlay
ESSEX DR	THUNDERBIRD TR	WINDEMERE LN	2" Overlay
GERZEVSKE LN	KEHOE BLVD.	RANDY	2" Structural Overlay
HIGH RIDGE PASS	LIES RD	BIRCHBARK TR	2" Overlay
HILLCREST DR	BROOKSTONE DR	OVERLOOK LN	2" Overlay
LACROSSE ST (SOUTH)	CANYON TR	SOUTH CUL-DE-SAC	5" Reconstruction
LACROSSE ST (NORTH)	CANYON TR	NORTH CUL-DE-SAC	2" Overlay
MAIN PL	GREAT WESTERN TR	ST CHARLES RD	2" Structural Overlay
MOCCASIN CT	CANYON TR	CUL-DE-SAC	2" Overlay
MOUNTAIN GLEN WAY	HIGH RIDGE PASS	HILLCREST	2" Overlay
NAPA ST	FLINT TR	NIAGARA ST	2" Overlay
NAVAJO ST	CUL-DE-SAC (SOUTH)	CUL-DE-SAC (NORTH)	2" Overlay
NIAGARA ST	FLINT TR	NAPA	2" Overlay
OHIO CT	CANYON TR	CUL-DE-SAC	5" Reconstruction
OLD MEADOW CT	HILLCREST	CUL-DE-SAC	2" Overlay
OVERLOOK LN	WACO DR	HILL CREST DR	2" Overlay
PALOMINO ST (SOUTH)	CANYON TR	CUL-DE-SAC (SOUTH)	5" Reconstruction
PALOMINO ST (NORTH)	CANYON TR	ALEUT	2" Overlay
PENFIELD DR	BIRCHBARK	WILLIAMSTOWN DR.	2" Overlay
POCAHONTAS TRL	CHIPPEWA TR	MOHICAN RD	2" Overlay
QUINCY CT	BIRCHBARK TR	CUL-DE-SAC	2" Overlay
RANDY RD	SCHMALE RD	GERZEVSKE LN	2" Structural Overlay
ROCKY VALLEY WAY	BROOKSTONE DR	WESTWARD TR	2" Overlay
SAGINAW CT	CANYON TR	CUL-DE-SAC	5" Reconstruction
SARATOGA DR	WACO DR	WESTWARD TR	2" Overlay
SHELBURNE DR	THUNDERBIRD TR	CUL-DE-SAC	2" Overlay





**(Construction) Estimate of Cost**

Location and brief description (Sta. and land description of beginning; Sta. only for end for county and road districts; street limits for municipality.)

Various streets within the Village Limits

Total Project Length	10.08 Miles
Net Length	

Surface Type	Bituminous
Width	Varies

Shoulder Type	N/A
Width	N/A

Bridge or Culvert	
Length	N/A
Width	N/A

Item Number	Items	Unit	Quantity	Unit Price	Total Cost
CARRIED FORWARD					
1	Combination Curb and Gutter Removal	LF	22,185.00	4.50	\$99,832.50
2	Comb Concrete Curb and Gutter, Type B6-12	LF	17,190.00	16.00	\$275,040.00
3	Comb Concrete Curb and Gutter, Type M6-18	LF	4,867.00	17.00	\$82,739.00
4	Sidewalk Removal	SF	45,953.00	3.00	\$137,859.00
5	Portland Cement Concrete Sidewalk 5"	SF	45,466.00	5.50	\$250,063.00
6	Detectable Warnings	SF	936.00	15.00	\$14,040.00
7	Driveway Pavement Removal	SY	1,461.00	15.00	\$21,915.00
8	Hot-Mix Asphalt Driveway Replacement, 2.5"	SY	939.00	27.00	\$25,353.00
9	Portland Cement Concrete Driveway Pvmt. 6"	SY	523.00	45.00	\$23,535.00
10	Aggregate for temporary access	TON	246.00	15.00	\$3,690.00
11	Earth Excavation	CY	10.00	100.00	\$1,000.00
12	Aggregate Base Repairs	TON	200.00	30.00	\$6,000.00
13	Preparation of Base	SY	9,141.00	2.50	\$22,852.50
14	Pipe Underdrain, 6" Dia.	LF	15.00	25.00	\$ 375.00
15	Trench Backfill	CY	2.00	55.00	\$ 110.00
16	Inlets, CB, MH to be repaired	EA	11.00	150.00	\$1,650.00
17	Inlets, CB, MH to be Adjusted	EA	153.00	400.00	\$61,200.00
18	Inlets, CB, MH to be Reconstructed	EA	6.00	600.00	\$3,600.00
19	New Frame & Grate	EA	2.00	575.00	\$1,150.00
20	Hot-Mix Asphalt Surface Removal, 1.75"	SY	128,511.00	2.50	\$321,277.50
21	Hot-Mix Asphalt Surface Removal, 2.5"	SY	27,288.00	3.25	\$88,686.00
22	Hot-Mix Asphalt Pavement Removal, 4.75"	SY	9,141.00	5.50	\$50,275.50
23	Class "D" Patches Type IV, 3"	SY	1,480.00	30.00	\$44,400.00
24	Strip Reflective Crack Control Treatmt 24" Ty B	LF	5,210.00	5.00	\$26,050.00
25	Bituminous Material (Prime)	GAL	16,170.00	1.50	\$24,255.00
26	Aggregate (Prime Coat)	TON	381.00	2.00	\$ 762.00
27	Level Binder (Machine Method), N50, 0.75"	TON	1,202.00	76.00	\$91,352.00
<input checked="" type="checkbox"/> Page Total					
<input type="checkbox"/> Total Estimated Cost					\$1,679,062.0

Made by JB Date 01/14/2013

Checked by BC Date 1/14/2013





**AGENDA ITEM**  
**I-4 2-4-13**

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING EXECUTION OF AN  
AGREEMENT UNDER THE ADOPT-A-HIGHWAY PROGRAM  
(BIRCHBARK TRAIL FROM KUHN ROAD TO COUNTY FARM ROAD)

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF  
THE VILLAGE OF CAROL STREAM, COUNTY OF DUPAGE, ILLINOIS, IN THE  
EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: That the Mayor is authorized to execute and the Village Clerk to  
attest to an Agreement with CH2MHill regarding their participation in the Adopt-A-  
Highway Program, such an Agreement being attached to this Resolution as Exhibit "A".

SECTION 2: This Resolution shall be in full force and effect from and after its  
passage and approval as provided by law.

PASSED AND APPROVED this 4<sup>th</sup> day of February, 2013.

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Frank Saverino, Sr., Mayor

ATTEST:

\_\_\_\_\_  
Beth Melody, Village Clerk

Exhibit A

**AN AGREEMENT  
UNDER THE  
ADOPT-A-HIGHWAY PROGRAM  
FOR THE CLEANING OF THE  
RIGHT-OF-WAY**

**IN CONSIDERATION OF THE MUTUAL PROMISES MADE IN THIS AGREEMENT**, the Village of Carol Stream, a home rule municipality in DuPage County, ("Village") and CHAMHILL ("Group") agree as follows:

1. The Village hereby authorizes CHAMHILL to participate in the Adopt-a-Highway Program as set forth in Public Act 87-1118, with regard to that portion of BIRCHBARK - KUHN to COUNTY FARM within the Village of Carol Stream.
2. Philip J. Modaff shall be the Director of the Program who shall administer the Program for the Village;
3. The Group acknowledges the hazardous nature of the work involved in participating in the Adopt-a-Highway Program. The Group agrees that it will only furnish volunteers in situations where volunteers or their agents assume all liability for and hold the Village and the Village's agents or employees harmless from any and all claims of action resulting from the Group's volunteers or agents who work in the Program, except for the negligent acts of the Village and the Village's agents and employees.
4. The Members of the Group are jointly and severally bound by the terms and conditions set forth in this Agreement.
5. The Group shall:
  - a) Be required to obey and abide by all laws and regulations relating to safety and any other terms and conditions as required by the Village.
  - b) The Group shall provide one (1) adult supervisor for every five (5) persons under the age of 18, who are present on an adopted section of road.
  - c) The Group will not allow a person under the age of 10 to be a member of the group volunteering for the purpose of litter collection.
  - d) The Group will require all Group Members to attend a safety meeting conducted by the Group before participation in any litter collection along an adopted section of road.
  - e) The Group will require the Group Coordinator, or designee to conduct Group safety meetings and to receive safety training as may be required by the Village.
  - f) The Group will collect litter along the adopted section of road at least four (4) times a year. The Group will, through the Coordinator, provide prior notice, whenever the Group intends to collect litter along its adopted section of road.
  - g) The Group will require its Members to properly wear any safety apparel provided by the Village while collecting litter on its adopted section of road.
  - h) The Group will be responsible for prohibiting Members from possessing, consuming or being under the influence of alcohol or drugs while on its adopted section of road.
  - i) The Group will maintain a first-aid kit and an adequate supply of drinking water while Members are collecting litter along its adopted section of road.

- j) The Group will place litter in trash bags provided by the Village and place filled trash bags at a location as designated by the Village and the Group will not subcontract or assign its duties or responsibilities under this Agreement to any other group or organization.
- k) The Group will furnish broad form general liability insurance in an amount and with a company acceptable to the Village, which provides coverage for the Adopt-a-Highway program, and names the Village, and County, if applicable, and its officers and employees as additional insureds under the policy with a requirement that the Village be notified if the insurance is cancelled or amended.

6. The Village shall:

- a) Determine the specific section of right-of-way that is adopted.
- b) Erect a sign that conforms with State law at each end of an adopted section of road with a name of the Group displayed.
- c) Provide the Group with garbage bags, first-aid kit, safety apparel and highway signs.
- d) Remove filled garbage bags from an adopted section of the road as soon as practical after litter collection has occurred.
- e) Develop safety training programs that are to be utilized by Group Coordinators.

7. This agreement shall be in full force and effect for a minimum period of two (2) years, during which time the Group will perform its obligations under the Agreement providing, however, the Village shall have the right to terminate the Agreement if the Group does not meet the terms and conditions of its Agreement or if the Group's involvement in the Adopt-a-Highway Program is inconsistent with any other restrictions or limitations established by the Village.

VILLAGE OF CAROL STREAM

\_\_\_\_\_  
Village Mayor

\_\_\_\_\_  
Village Clerk

GROUP NAME:

CH2MHILL

*William King, Michael Galtso*  
\_\_\_\_\_  
Signing for Group

## Village of Carol Stream

### Interdepartmental Memo

TO: Joe Breinig, Village Manager

FROM: Philip J. Modaff, Director of Public Works

CC: Jim Knudsen, Village Engineer

DATE: January 31, 2013

RE: Annual MFT Appropriation Resolution

The Village is required annually to submit to the Illinois Department of Transportation (IDOT) an estimate of street maintenance costs for the *calendar year*, to be accompanied by a resolution approved by the Village Board appropriating MFT funds for the specified maintenance purposes.

Filing on a calendar year is cumbersome since it spans two Village fiscal years. IDOT has recently approved municipal agencies filing their annual appropriation resolutions on their own fiscal calendars. In addition, during a recent IDOT audit of MFT records it was found that an annual resolution for general maintenance expenses for 2012 had not been filed. Therefore, in order to meet IDOT requirements and to allow the Village to establish its fiscal year as the approved reporting period, the attached resolutions have been prepared:

- Resolution for Maintenance of Streets and Highways By Municipality Under the Illinois Highway Code for the period January 1, 2012 through April 30, 2012 and Municipal Estimate of Maintenance Costs for the same period;
- Resolution for Maintenance of Streets and Highways By Municipality Under the Illinois Highway Code for the period May 1, 2012 through April 30, 2013 and Municipal Estimate of Maintenance Costs for the same period.

Following approval by the Village Board I will forward both resolutions to the IDOT office for their final approval. From that point forward, the Village will be able to appropriate and report its annual MFT expense on a fiscal year basis.



BE IT RESOLVED, by the Mayor and Board of Trustees of the  
(Council or President and Board of Trustees)  
Village of Carol Stream, Illinois, that there is hereby  
(City, Town or Village) (Name)  
appropriated the sum of \$159,814.37 of Motor Fuel Tax funds for the purpose of maintaining  
streets and highways under the applicable provisions of the Illinois Highway Code January 1, 2012  
(Date)  
to April 30, 2012  
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Beth Melody Clerk in and for the Village  
(City, Town or Village)  
of Carol Stream, County of DuPage

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the Mayor and Board of Trustees at a meeting on February 4, 2013  
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 4th day of February, 2013

(SEAL)

\_\_\_\_\_  
Carol Stream Clerk  
(City, Town or Village)

**Approved**  
\_\_\_\_\_  
Date  
Department of Transportation  
\_\_\_\_\_  
Regional Engineer





BE IT RESOLVED, by the Mayor and Board of Trustees of the  
Village of Carol Stream, Illinois, that there is hereby  
(City, Town or Village) (Name)  
appropriated the sum of \$361,983.00 of Motor Fuel Tax funds for the purpose of maintaining  
streets and highways under the applicable provisions of the Illinois Highway Code May 1, 2012  
to April 30, 2013.  
(Date) (Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department , a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Beth Melody Clerk in and for the Village  
of Carol Stream, County of DuPage  
(City, Town or Village)

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by  
the Mayor and Board of Trustees at a meeting on February 4, 2013  
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 4th day of February, 2013.

(SEAL)

\_\_\_\_\_  
Carol Stream Clerk  
(City, Town or Village)

**Approved**  
\_\_\_\_\_  
Date  
Department of Transportation  
\_\_\_\_\_  
Regional Engineer



Period from 05/01/2012 to 04/30/2013

Section Number 13 - 00000 - 00 - GM  
Municipality Village of Carol Stream

**Estimated Cost of Maintenance Operations**

Maintenance Operation (No. - Description)	Group (I,II,III,IV)	For Group I, II, or III (Material, Equipment or Labor)					Operation Cost
		Item	Unit	Quantity	Unit Price	Cost	
Bituminous Material		Hot Mix	tons	129	55.00	\$7,095.00	
		Cold Mix	tons	24	100.00	\$2,400.00	
Granular Surface Repair		CA-6	tons	400	15.00	\$6,000.00	9,495.00
							6,000.00
P.C.C.		P.C.C. Class X	c.y.	100	85.00	\$8,500.00	8,500.00
Street Lighting		Electricity	kwh	1	60,000.	\$60,000.00	
		Supplies		1	10,000	\$10,000.00	
Traffic Control		Supplies					70,000.00
							10,000.00
Traffic Signal Operation		Maintenance & Repair					3,000.00
Snow & Ice Control		Salt (via CMS)	tons	3906	65.28	\$254,983.68	
		Sand	tons	188	16.00	\$3,008.00	
							254988
						<b>Total Day Labor Costs</b>	\$257,991.68
						<b>Total Estimated Maintenance Operation Cost</b>	\$361,983.00
						Preliminary Engineering	0.00
						Engineering Inspection	0.00
						Material Testing	0
						<b>Total Estimated Engineering Cost</b>	
						<b>Total Estimated Maintenance Cost</b>	\$361,983.00

Submitted: 02/05/2013  
Date

Approved: \_\_\_\_\_  
Date

By: \_\_\_\_\_  
Municipal Official Dir. Public Works  
Title

\_\_\_\_\_  
Regional Engineer

Submit Four (4) Copies to Regional Engineer



*Village of Carol Stream*  
**Interdepartmental Memo**

**TO:** Trustees  
**FROM:** Frank Saverino, Sr., Mayor  
**DATE:** January 22, 2013  
**RE:** Board of Fire and Police Commissioners Appointment

A vacancy currently exists on the Board of Fire and Police Commissioners. I am recommending the appointment of Kirby Williams to a complete term that will expire on April 30, 2014. Attached you will find an email from Mr. Williams expressing interest in the position. Your concurrence with the appointment is requested.

Attachment

***Kirby Williams***

January 21, 2013

Dear Mr. Mayor:

I am writing you to express my interest in the appointment to the Board of Fire and Police Commissioners. I have been a resident of the Village for 21 years with my wife Laura. We have four children Taylor (15), Teagan (13), Dillon (10) and Brooke (7). I have been involved in The Citizens Police Board. I have been a coach in the Village for softball for 6 years along with baseball for the past 4 years. We are parishioners of Corpus Christi church where I served as Grand Knight for the Knights of Columbus Council and now serve as Scribe for the Bishop Blanchette Assembly. I led a campaign for a Village resident to raise \$60,000 for a liver transplant. I have volunteered for the Cancer Society walk, various food Drives and Brittany's Tree Organization. It would be an honor to be considered to serve the Village In this position.

Village of Carol Stream  
 Schedule of Bills  
 For Village Board Approval on Feb 4, 2013

**AGENDA ITEM**  
K-1 2-4-13

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>AT &amp; T</b>					
SERV FRM JAN 16, 2013- FEB 15 2013	438.26	01650100-52230	TELEPHONE	630257651901 1/16/13	
	<u>438.26</u>				
<b>AUBUCHON ELECTRIC INC</b>					
SERVICE CALL -ELECTRICAL TO EJECTOR PIT VLG	100.00	01680000-52244	MAINTENANCE & REPAIR	#1	
	<u>100.00</u>				
<b>B &amp; F TECHNICAL CODE</b>					
PERMIT PLAN REV-525 RANDY RD	392.34	01643700-52253	CONSULTANT	36482	20130004
PERMIT PLAN RVW 285 E FULLERTON AVE	1,369.37	01643700-52253	CONSULTANT	36441	20130004
PERMIT PLAN RVW 313 SCHMALE RD	150.00	01643700-52253	CONSULTANT	36431	20130004
PERMIT PLAN RVW 520 E NORTH AVE	500.00	01643700-52253	CONSULTANT	36432	20130004
PERMIT PLAN RVW 604 E NORTH AVE	374.50	01643700-52253	CONSULTANT	36430	20130004
	<u>2,786.21</u>				
<b>CALL ONE</b>					
SERV FRM DEC 15, 2012 - JAN 14, 2013	3,552.77	01650100-52230	TELEPHONE	1010-6641 01/15/13	
	<u>3,552.77</u>				
<b>CAVERN BEAT LLC</b>					
DEPOSIT CONCERT 7/18/13 TC	400.00	01-13010	PRE-PAID ITEMS	CONCERT 7/18/13	
	<u>400.00</u>				
<b>CHRISTOPHER B BURKE ENGR LTD</b>					
PROF SERV FRM NOV 25 2012- DEC 31 2012	327.00	01621900-52253	CONSULTANT	108934	
PROF SERV'S FRM NOV 25 2012- DEC 31 2012	633.00	01621900-52253	CONSULTANT	109216	
	<u>960.00</u>				
<b>COMCAST CABLE</b>					
SERV FOR FEBRUARY 2013	86.90	01652800-52234	DUES & SUBSCRIPTIONS	8771 20180 0010112	
	<u>86.90</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on Feb 4, 2013**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>COMED</b>					
MISC SALES MUNICIPAL AGGREGATION PROV FEI	387.00	01520000-52240	PUBLIC NOTICES/INFORMATION	2243088086	
SERV FRM 11/15/12 - 01/22/13	3,112.51	06320000-52248	ELECTRICITY	5853045025JAN/13	
SERV FRM 12/18/12 - 01/22/13	85.96	04201600-52248	ELECTRICITY	2514004009JAN/13	
SERV FRM 12/18/12 - 01/22/13	678.86	04101500-52248	ELECTRICITY	2496057000JAN/13	
SERV FRM 12/18/12- 01/23/13	43.61	01670600-52248	ELECTRICITY	6337409002JAN/13	
SERV FRM 12/19/12 - 01/22/13	15.46	01670600-52248	ELECTRICITY	4483019016JAN/13	
SERV FRM 12/19/12 - 01/22/13	453.06	06320000-52248	ELECTRICITY	6213120002JAN/13	
SERV FRM 12/19/12 - 01/22/13	1,075.46	04201600-52248	ELECTRICITY	0300009027JAN/13	
SERV FRM 12/19/12 - 01/23/13	15.46	01670600-52248	ELECTRICITY	0803155026JAN/13	
SERV FRM 12/19/12 - 01/23/13	15.46	01670600-52248	ELECTRICITY	1865134015JAN/13	
SERV FRM 12/19/12 - 01/23/13	36.45	01662300-52298	ATLE SERVICE FEE	4202129060JAN/13	
SERV FRM 12/19/12 - 01/23/13	117.48	06320000-52248	ELECTRICITY	6675448009JAN/13	
SERV FRM 12/19/12 - 01/23/13	123.14	06320000-52248	ELECTRICITY	0030086009JAN/13	
SERV FRM 12/19/12 - 01/23/13	137.54	06320000-52248	ELECTRICITY	3153036011JAN/13	
SERV FRM 12/19/12- 01/22/13	50.46	04101500-52248	ELECTRICITY	2073133107JAN/13	
SERV FRM 12/20/12 - 01/23/13	51.78	06320000-52248	ELECTRICITY	1043062112JAN/13	
SERV FRM 12/20/12 - 01/23/13	77.44	04101500-52248	ELECTRICITY	0291093117JAN/13	
SERV FRM 12/20/12 - 01/24/13	33.77	06320000-52248	ELECTRICITY	1603109101JAN/13	
SERV FRM 12/21/12 - 01/25/13	25.22	01670600-52248	ELECTRICITY	5838596003JAN/13	
SERV FRM 12/26/12 - 01/25/13	25.22	01670600-52248	ELECTRICITY	2127117053JAN/13	
	<b>6,561.34</b>				
<b>DAILY OFFICE PRODUCTS</b>					
NAMEPLATE ANGELO CHRISTOPHER	22.80	01520000-53314	OFFICE SUPPLIES	237636	
	<b>22.80</b>				
<b>DAVID G BAKER</b>					
VLG BOARD MTG TELECAST JAN 22 2013	105.00	01650100-52253	CONSULTANT	012213	
	<b>105.00</b>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on Feb 4, 2013**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>DISCOVERY BENEFITS</b>					
NOVEMBER 2012 ADMIN FEES	210.00	01600000-52273	EMPLOYEE SERVICES	342356	
	<u>210.00</u>				
<b>DU PAGE WATER COMMISSION</b>					
SERVICE FOR DEC/2012	278,620.15	04201600-52283	DUPAGE CTY WATER COMMISSION	09865	
	<u>278,620.15</u>				
<b>DUPAGE COUNTY</b>					
DATA PROCESS FEE POLICE DEPT DEC/12	250.00	01662600-52247	DATA PROCESSING	1451	
	<u>250.00</u>				
<b>DUPAGE MAYORS AND MANAGERS CONFERENCE</b>					
MONTHLY MTG J BREINIG 10/17/12	40.00	01590000-52222	MEETINGS	7259	
MONTHLY MTG J BREINIG 11/14/12	80.00	01590000-52222	MEETINGS	7301	
	<u>120.00</u>				
<b>ENGINEERING RESOURCE ASSOCIATES INC</b>					
AUTO MECHINIC'S UNION PRKG LOT REV THRU 1	1,218.70	01621900-52253	CONSULTANT	121106.02	
	<u>1,218.70</u>				
<b>EXCEL LTD INC</b>					
CONTACTOR REPAIR	387.00	01670300-53317	OPERATING SUPPLIES	16069	
	<u>387.00</u>				
<b>FEECE OIL CO</b>					
OIL	879.20	01696200-53356	GAS PURCHASED	1265706	
	<u>879.20</u>				
<b>JULIE INC</b>					
JULIE LOCATES THRU FEB/13	454.44	01670300-52272	PROPERTY MAINTENANCE	2013-0356 2/20/13	
JULIE LOCATES THRU FEB/13	454.44	04101500-52272	PROPERTY MAINTENANCE	2013-0356 2/20/13	
JULIE LOCATES THRU FEB/13	454.45	04201600-52272	PROPERTY MAINTENANCE	2013-0356 2/20/13	
	<u>1,363.33</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on Feb 4, 2013**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>JOHN C BOSCO</b>					
SNOW PLOWING FOR JAN 25 2013	168.90	01670200-52266	SNOW REMOVAL	12301	20130087
	<u>168.90</u>				
<b>JOHN ZALAK</b>					
CLOTHING REIMB-DETECTIVE	200.00	01662400-53324	UNIFORMS	DETECTIVE CLOTH	
	<u>200.00</u>				
<b>KONICA MINOLTA BUSINESS SOLUTIONS</b>					
COPIER USAGE 9/17/12-10/11/12 POLICE DEPT	95.86	01662400-52226	OFFICE EQUIPMENT MAINTENANC	222593316	
	<u>95.86</u>				
<b>LOWE'S HOME CENTERS</b>					
SALES REBATE FOR YR 2012	64,081.33	01720000-58206	LOWES SALES TAX REIMB	SALES REBATE 2012	
	<u>64,081.33</u>				
<b>MORONI LAW OFFICES</b>					
PROSECUTION SERVICE FOR DEC/2012	2,005.00	01570000-52235	LEGAL FEES-PROSECUTION	DECEMBER 2012	
	<u>2,005.00</u>				
<b>N A M I OF DUPAGE COUNTY</b>					
SUPPLIES	53.00	01662700-53317	OPERATING SUPPLIES	426	
	<u>53.00</u>				
<b>OHIO CALIBRATION LABORATORIES</b>					
BATTERY MAGAZINE FOR LASER	33.00	01662300-53350	SMALL EQUIPMENT EXPENSE	13401	
	<u>33.00</u>				
<b>PLOTE CONSTRUCTION INC</b>					
	47,953.33	11-21112	RETAINAGE - PLOTE	120120.07	20130026
2012 FLEXIBLE PAVEMENT PROJ FINAL BILL	-0.01	11740000-55486	ROADWAY CAPITAL IMPROVEMEN	120120.07	20130026
	<u>47,953.32</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on Feb 4, 2013**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>PRAIRIE INTERNATIONAL</b>					
6 WHL DUMP/PLOW TRUCK	14,328.00	04201600-54415	VEHICLES	25491	20130058
	<u>14,328.00</u>				
<b>S &amp; S MAINTENANCE INC</b>					
SNOW PLOWING FOR JAN 24 2013	2,245.95	01670200-52266	SNOW REMOVAL	VCS001 1/24/13	20130086
	<u>2,245.95</u>				
<b>STRAND &amp; ASSOCIATES</b>					
BASIN #24 ANALYSIS SERV FRM DEC/2012	2,180.00	04101500-52244	MAINTENANCE & REPAIR	95881	20130071
	<u>2,180.00</u>				
<b>THOMAS DODGE CHRYSLER JEEP</b>					
3 DODGE CHARGERS-POLICE DEPT	73,800.00	01662700-54415	VEHICLES	3 DODGE VEH'S	20130074
	<u>73,800.00</u>				
<b>THOMAS F HOWARD JR</b>					
LEGAL SERVICE FRM 1/3/13- 1/28/13	6,472.50	01570000-52312	PROSECUTION DUI	200	
	<u>6,472.50</u>				
<b>TRANSYSTEMS CORPORATION</b>					
CONSTRUCTION, ADM OF KUHN RD B	1,873.91	11740000-55486	ROADWAY CAPITAL IMPROVEMEN	2384612-12	20130003
FAIR OAKS RD LAPP PH III CONST	3,176.16	11740000-55486	ROADWAY CAPITAL IMPROVEMEN	2384589-10	20130002
	<u>5,050.07</u>				
<b>U S PAVING INC</b>					
SNOW PLOWING FOR JAN 25 2013	818.93	01670200-52266	SNOW REMOVAL	13-002	20130085
SNOW PLOWING FOR JAN 25 2013	1,615.43	01670200-52266	SNOW REMOVAL	13-001	20130085
	<u>2,434.36</u>				

**Village of Carol Stream  
Schedule of Bills  
For Village Board Approval on Feb 4, 2013**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
<b>VERIZON WIRELESS</b>					
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	20.16	01643700-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	20.16	01662500-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	20.18	01642100-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	71.40	01600000-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	131.77	04101500-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	147.36	01652800-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	154.27	04201600-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	154.86	01622200-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	232.28	01620100-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	258.33	01662400-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	273.49	01610100-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	273.49	04200100-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	273.49	01690100-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	293.69	01680000-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	417.31	01664700-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	589.82	01662300-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	821.55	01650100-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	897.92	01670100-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	995.66	01662700-52230	TELEPHONE	2857891687	
SERV FRM DEC 14, 2012- JAN 13, 2013 PHONES	1,380.64	01660100-52230	TELEPHONE	2857891687	
	<b>7,427.83</b>				
<b>VILLA PARK OFFICE EQUIPEMENT</b>					
REPLACEMENT CHAIR- JON BATEK FINANCE	334.00	01610100-53350	SMALL EQUIPMENT EXPENSE	43645	
	<b>334.00</b>				
<b>GRAND TOTAL</b>	<b>\$526,924.78</b>				



The preceding list of bills payable totaling \$526,924.78 was reviewed and approved for payment.

**Approved by:**

  
\_\_\_\_\_  
Joseph Breinig - Village Manager

**Date:** 2/1/13

**Authorized by:**

\_\_\_\_\_  
Frank Saverino Sr - Mayor

\_\_\_\_\_  
Beth Melody, Village Clerk

**Date:** \_\_\_\_\_

# AGENDA ITEM

K-2 2-4-13

## ADDENDUM WARRANTS Jan 23, 2013 thru Feb 4, 2013

Fund	Check #	Vendor	Description	Amount
General	A C H	Charter One Bank	Payroll Jan 8, 2013 thru Jan 20, 2013	451,799.04
Water & Sewer	A C H	Charter One Bank	Payroll Jan 8, 2013 thru Jan 20, 2013	<u>33,505.44</u>
				<u>485,304.48</u>

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2013

By: \_\_\_\_\_  
Frank Saverino Sr - Mayor

\_\_\_\_\_  
Beth Melody - Village Clerk