

Village of Carol Stream

BOARD MEETING

AGENDA

APRIL 1, 2013

8:00 P.M.

All matters on the Agenda may be discussed, amended and acted upon

A. ROLL CALL AND PLEDGE OF ALLEGIANCE:

B. MINUTES:

1. Approval of the Minutes of the March 18, 2013 Village Board Meeting.
2. Approval of the Minutes of the March 18, 2013 Special Meeting of the Village Board.
3. Approve, but not release, Minutes of the Executive Session of the March 18, 2013 Village Board Meeting.

C. AUDIENCE PARTICIPATION & PUBLIC HEARINGS:

1. 2012 Resident Donations to Christmas Sharing Program.
A check in the amount of \$3,723.35 representing 2012 resident water bill donations and proceeds from the annual holiday light recycling program will be presented to the Social Services Unit for the Christmas Sharing Program.

D. SELECTION OF CONSENT AGENDA:

If you are here for an item which is added to the consent agenda and approved, the Village Board has acted favorably on your request.

E. BOARD AND COMMISSION REPORTS:

F. OLD BUSINESS:

G. STAFF REPORTS & RECOMMENDATIONS:

1. Award of Contract for the 2013 Flexible Pavement Project.
Engineering staff recommends award for the 2013 Flexible Pavement Project to Arrow Road Construction Co. in the amount of \$2,394,924.42.
2. Pond Shoreline and Wetland Maintenance for FY2013/14,
Recommendation to Waive Bids and Award Contract.
Engineering staff recommends that the bid process be waived and the 2013-14 Pond Shoreline and Wetland Maintenance Contract be awarded to Bedrock Earthscapes, LLC in the amount of \$23,015.00.

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H. ORDINANCES:

1. Ordinance No. _____, Amending Chapter 11, Article 2 of the Carol Stream Code of Ordinances by Increasing the Number of Class P Liquor Licenses from 0 to 1 (Carol Stream BP, 105 W. North Avenue).
Ordinance recommending approval for Class P liquor license for Carol Stream BP effective May 1, 2013.

I. RESOLUTIONS:

J. NEW BUSINESS:

1. Request from the Carol Stream Park District for Temporary Variations from the Sign Code.
The Carol Stream Park District requests approval of special event signage for their "Just Play" event to be held the weekend of May 18-19.

K. PAYMENT OF BILLS:

1. Regular Bills: March 19, 2013 through April 1, 2013.
2. Addendum Warrants: March 19, 2013 through April 1, 2013.

L. REPORT OF OFFICERS:

1. Mayor:
2. Trustees:
3. Clerk:

M. EXECUTIVE SESSION:

N. ADJOURNMENT:

LAST ORDINANCE:	2013-03-07	LAST RESOLUTION:	2649
NEXT ORDINANCE:	2013-04-08	NEXT RESOLUTION:	2650

AGENDA ITEM

B-1 4-1-13

3-18-2013 VB

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES Gregory J. Bielawski Municipal Center, Carol Stream, DuPage County, IL

March 18, 2013

Mayor Frank Saverino, Sr. called the Regular Meeting of the Board of Trustees to order at 8:00 p.m. and directed Village Clerk Beth Melody to call the roll.

Present: Mayor Frank Saverino, Sr. and Trustees Mary Frusolone, Tony Manzzullo, Don Weiss, Matt McCarthy and Pam Fenner

Absent: Trustee Greg Schwarze

Also Present: Village Manager Joe Breinig, Assistant Village Manager Bob Mellor, Village Attorney Jim Rhodes, Associate Village Attorney Mallory Milluzzi and Village Clerk Beth Melody

Mayor Frank Saverino, Sr. led those in attendance in the pledge of allegiance.

MINUTES:

Trustee McCarthy moved and Trustee Weiss made the second to approve the Minutes of the March 4, 2013 Village Board Meeting. The results of the roll call vote were as follows:

Ayes: 4 Trustees Frusolone, Manzzullo, Weiss and McCarthy

Nays: 0

Abstain: 1 Trustee Fenner

Absent: 1 Trustee Schwarze

The motion passed.

Trustee Frusolone moved and Trustee McCarthy made the second to approve the Minutes of the March 4, 2013 Special Meeting of the Village Board. The results of the roll call vote were as follows:

Ayes: 3 Trustees Frusolone and McCarthy and Mayor Saverino

Nays: 0

Abstain: 3 Trustees Manzzullo, Weiss and Fenner

Absent: 1 Trustee Schwarze

The motion passed.

Trustee Manzzullo moved and Trustee Frusolone made the second to approve but not release the Minutes of the March 4, 2013 Village Board Executive Session Meeting. The results of the roll call vote were as follows:

Ayes:	4	Trustees Frusolone, Manzzullo, Weiss and McCarthy
Nays:	0	
Abstain:	1	Trustee Fenner
Absent:	1	Trustee Schwarze

The motion passed.

AUDIENCE PARTICIPATION & PUBLIC HEARINGS

Resolution No. 2645, Honoring the 3rd Place State 3A Glenbard North Panthers Varsity Wrestling Team:

Trustee McCarthy read Resolution No. 2645, honoring the 3rd Place State 3A Glenbard North Panthers varsity wrestling team. Trustee McCarthy moved and Trustee Manzzullo made the second to approve Resolution No. 2645. The results of the roll call vote were as follows:

Ayes:	5	Trustees Frusolone, Manzzullo, Weiss, McCarthy and Fenner
Nays:	0	
Absent:	1	Trustee Schwarze

The resolution was approved.

Resolution No. 2646, Honoring the State 3A Poms Champion Glenbard North Pantherettes:

Trustee Weiss read Resolution No. 2646, honoring the State 3A Poms Champion Glenbard North Pantherettes. Trustee Weiss moved and Trustee Manzzullo made the second to approve Resolution No. 2646. The results of the roll call vote were as follows:

Ayes:	5	Trustees Frusolone, Manzzullo, Weiss, McCarthy and Fenner
Nays:	0	
Absent:	1	Trustee Schwarze

The resolution was approved.

Proclamation in Support of 2013 Earth Hour on Saturday, March 23, 2013:

Trustee Manzzullo read the proclamation in support of 2013 Earth Hour on Saturday, March 23, 2013.

CONSENT AGENDA

Trustee Frusolone moved and Trustee Manzzullo made the second to establish a Consent Agenda for this meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees Frusolone, Manzzullo, Weiss, McCarthy and Fenner
Nays: 0
Absent: 1 Trustee Schwarze

The motion was approved.

Trustee McCarthy moved and Trustee Frusolone made the second to place the following items on the Consent Agenda established for this meeting. The results of the roll call vote were as follows:

Ayes: 5 Trustees Frusolone, Manzzullo, Weiss, McCarthy and Fenner
Nays: 0
Absent: 1 Trustee Schwarze

The motion was approved.

- 1. Fourth of July Parade Donation**
- 2. Motion awarding a contract to Beary Landscaping, Inc. for Spring 2013 Tree Planting Services in the amount of \$57,000.00**
- 3. Motion directing staff to submit the State of Illinois Joint Purchasing requisition with the option to take between eighty percent (80%) and one hundred twenty percent (120%) of the requisition amount of 1,400 tons of rock salt**
- 4. Vehicle Purchases for Police Department**
- 5. Motion to approve Amendment Number One to the Out-of-Scope Services for Repair and Rehabilitation of the #2 Primary Screw Pump and Headworks Improvement Project Agreement dated November 14, 2012, in the estimated amount of \$54,500**
- 6. Village Prosecutor**
- 7. Ordinance No. 2013-03-07, Adopting Rules and Regulations of the Board of Fire and Police Commissioners**
- 8. Resolution No. 2647, Declaring Surplus Property Owned by the Village of Carol Stream**
- 9. Resolution No. 2648, Authorizing Execution of the Illinois Public Works Mutual and Network Agreement (IPWMAN)**
- 10. Raffle License Application - Carol Stream Rotary Club**
- 11. Payment of Regular & Addendum Warrant of Bills**
- 12. Treasurer's Report: Revenue/Expenditure Statement and Balance Sheet, Month End February 28, 2013**

Trustee Weiss moved and Trustee Fenner made the second to approve the Consent Agenda for this meeting by Omnibus Vote. The results of the roll call vote were as follows:

Ayes: 5 Trustees Frusolone, Manzzullo, Weiss, McCarthy and Fenner

Nays: 0

Absent: 1 Trustee Schwarze

The motion was approved.

The following are brief descriptions of those items approved on the Consent Agenda for this meeting.

Fourth of July Parade Donation:

The Village Board approved payment of resident donations to the 4th of July Parade Committee in the amount of \$2,806.03.

Motion awarding a contract to Beary Landscaping, Inc. for spring 2013 Tree Planting Services in the amount of \$57,000.00:

The Public Works Department conducted a bid for the planting services for 600 trees in spring 2013. The contract also included options for planting in fall 2013 and spring and fall 2014 at the Village's sole discretion. The Village Board awarded a contract to Beary Landscaping, Inc. for spring 2013 Tree Planting Services in the amount of \$57,000.00.

Motion directing staff to submit the State of Illinois Joint Purchasing requisition with the option to take between eighty percent (80%) and one hundred twenty percent (120%) of the requisition amount of 1,400 tons of rock salt:

The Village historically secures purchase and delivery of rock salt through the State of Illinois Joint Purchasing Program. In order to participate in the program municipalities are required to submit their request by March 29. The Village Board directed staff to submit the State of Illinois Joint Purchasing requisition with the option to take between eighty percent (80%) and one hundred twenty percent (120%) of the requisition amount of 1,400 tons of rock salt for the 2013-14 winter season.

Vehicle Purchases for Police Department:

Staff recommended purchasing one 2013 Dodge Ram pick-up truck from Thomas Dodge under state bid at a cost of \$23,607. Staff also recommended waiving competitive bidding and purchasing one 2013 Ford Explorer from Joe Cotton Ford at a cost of \$25,241. Both vehicles will be purchased using funds forfeited as a result of drug arrests. The Village Board approved both vehicle purchases and the waiver of bidding request.

Motion to approve Amendment Number One to the Out-of-Scope Services for Repair and Rehabilitation of the #2 Primary Screw Pump and Headworks Improvement Project Agreement dated November 14, 2012, in the estimated amount of \$54,500:

A secondary screw pump at the Water Reclamation Center (WRC) failed several months ago and staff had worked with consultants to determine the best method for addressing

the failure. Staff recommended an amendment to the current agreement with CH2MHill/OMI the Village's contractual WRC plant operator that covers similar work under an out-of-scope services agreement. The Village Board approved Amendment Number One to the Out-of-Scope Services for Repair and Rehabilitation of the #2 Primary Screw Pump and Headworks Improvement Project Agreement dated November 14, 2012, in the estimated amount of \$54,500.

Village Prosecutor:

The Village Board approved the appointment of Moore-DiGiovanni, LLC as the Village Prosecutor for local traffic offenses and code violations in the amount of \$41,600 for one year.

Ordinance No. 2013-03-07, Adopting Rules and Regulations of the Board of Fire and Police Commissioners:

The Village Board approved amendments to the Board of Fire & Police Commissioners Rules & Regulations and passed Ordinance No. 2013-03-07, adopting rules and regulations of the Board of Fire and Police Commissioners.

Resolution No. 2647, Declaring Surplus Property Owned by the Village of Carol Stream:

The Police Department requested the Village Board declare equipment for Ford Crown Victoria squad cars surplus so that they may be scrapped, sold or destroyed and that ten vehicles be declared surplus to be sold at auction. The Public Works Department requested that a Bil-Jax stage and trailer be declared surplus to be donated to the Carol Stream Park District and that a pickup truck be sold at auction. The Village Board approved Resolution No. 2647, declaring surplus property owned by the Village of Carol Stream.

Resolution No. 2648, Authorizing Execution of the Illinois Public Works Mutual and Network Agreement (IPWMAN):

A County-wide public works emergency aid network has been in place for nearly ten years and Carol Stream has benefited from participation. A state-wide public works mutual aid organization has been established and staff has recommended that Carol Stream enter into an agreement to become a member. The Village Board approved Resolution No. 2648, authorizing execution of the Illinois Public Works Mutual and Network Agreement (IPWMAN).

Raffle License Application – Carol Stream Rotary Club:

The Village Board approved a request for raffle license approval and fee waiver for the Carol Stream Rotary Chili Open being held on Friday, May 10, 2013.

Regular Bills and Addendum Warrant of Bills:

The Village Board approved the payment of the Regular Bills dated March 18, 2013 in the amount of \$564,962.65. The Village Board approved the payment of the Addendum Warrant of Bills from March 5, 2013 – March 18, 2013 in the amount of \$484,471.63.

Treasurer's Report: Revenue/Expenditure Statement and Balance Sheet, Month End February 28, 2013:

The Village Board received the Treasurer's Report: Revenue/Expenditure Statement and Balance Sheet, Month End February 28, 2013.

Non-Consent Agenda Items**Resolution No. 2649, Amending Resolution No. 2161 Creating a Local Youth Council and Appointing New Members to the Local Youth Council:**

This Resolution appoints two new Youth Council members, Janki Patel and Shaun Bueno from Glenbard North High School, reappoints 5 members, Mike Consalvo, Matt Czarnecki, Katelyn Foehner, Colin McCarthy and Joe Tucek and amends the original resolution increasing the allowable number of members from 10 to 15 members. The Resolution was read by Youth Council Member Evan Gebhardt.

Trustee McCarthy moved and Trustee Fenner made the second to approve Resolution No. 2649, amending Resolution No. 2161 creating a local Youth Council and appointing new members to the local Youth Council. The results of the roll call vote were as follows:

<i>Ayes:</i>	<i>5</i>	<i>Trustees Manzullo, Frusolone, Weiss, McCarthy and Fenner</i>
<i>Nays:</i>	<i>0</i>	
<i>Absent:</i>	<i>1</i>	<i>Trustee Schwarze</i>

Report of Officers:

Trustee Manzullo reminded everyone that local elections will take place on April 9 and encouraged people to vote for the candidates of their choice. He stated that information on local candidates can be found in the Daily Herald Voter's Guide or at the League of Women Voters website where the candidate forum can be viewed online. The candidate forum can also be viewed at the library and on the Village community access cable channel. He asked everyone to remember and pray for our troops and their families.

Trustee Fenner stated her 5th granddaughter; Charlotte Rose was born since her last appearance at a Board meeting.

Trustee Weiss encouraged residents to vote in the local elections on April 9 or do so in the early voting period which can be found on the DuPage Elections.com website. In the absence of Trustee Schwarze, he reminded everyone to please shop and buy locally.

Trustee McCarthy congratulated the new Youth Council members. He acknowledged Red Apple for their generous contribution to the 4th of July Parade Committee with total proceeds (15% of proceeds go to the Parade Committee Fund) from the event of \$500.

Village Attorney Rhodes introduced Associate Village Attorney Mallory Milluzzi to the Village Board.

Village Manager Breinig introduced the Village's 2 new prosecutors for local traffic and ordinance violations, Michelle Moore and Kimberley DiGiovanni. He closed by recognizing the Glenbard North High School youth for their accomplishments.

At 8:40 p.m. Trustee McCarthy moved and Trustee Manzullo made the second to adjourn the meeting to executive session to discuss Section 2.C.11 of the Open Meetings Act, Probable or Imminent Litigation, where no action will take place and the meeting will adjourn from executive session.

The results of the roll call vote were as follows:

Ayes:	5	Trustees Manzullo, Frusolone, Weiss, McCarthy and Fenner
Nays:	0	
Absent:	1	Trustee Schwarze

FOR THE BOARD OF TRUSTEES

Frank Saverino, Sr., Mayor

Beth Melody, Village Clerk

Village of Carol Stream

Special Meeting of the Village Board

Budget Workshop #4 – General Fund (Operations)

Gregory J. Bielawski Municipal Center
500 N. Gary Avenue, Carol Stream, IL 60188

March 18, 2013

6:04 p.m. – 7:30 p.m.

Meeting Notes

ATTENDANCE: Mayor Frank Saverino, Sr.
Trustee Matt McCarthy
Trustee Pam Fenner
Trustee Mary Frusolone
Clerk Beth Melody
Trustee Tony Manzzullo(Absent)
Trustee Don Weiss (Absent)
Trustee Greg Schwarze (Absent)

Joseph E. Breinig, Village Manager
Robert Mellor, Asst. Village Manager
Chris Oakley, Asst. to the Village Manager
Phil Modaff, Dir. of Public Works
James Knudsen, Dir. Engineering Services
Robert Glees, Dir. of Community Dev.
Jon Batek, Finance Director
Kevin Orr, Police Chief
Caryl Rebholz, Employee Relations Dir.
Ed Sailer, Deputy Police Chief

The meeting was called to order by Mayor Saverino and the roll call read by Village Clerk Melody. The result of the roll call vote was as follows:

Present: Mayor Saverino, Trustees Fenner, McCarthy and Frusolone
Absent: Trustees Weiss, Manzzullo and Schwarze

Review of Fund Budgets & Capital Improvement Program

Director of Financial Services Jon Batek reviewed the various funds included in the proposed Fiscal Year 2014 Budget including the following discussion topics:

- General Fund Revenue Threat
- Total Budget - All Funds
- Geneva Crossing TIF Fund
- North Avenue / Schmale Road TIF Fund
- Police Pension Fund
- Capital Improvement Program
 - Capital Projects Fund
 - Motor Fuel Tax Fund
 - Water & Sewer Fund

General Fund Revenue Threat

- State seeking to "Roll-Back" LGDF revenues to State FY11/12 levels (June, 2012)
- IML Estimated Impact = \$11.50 per capita or a **\$457,000 loss**
- Difference between our FY13/14 Projection and actual FY11/12 revenues: **\$585,000 loss**
- This would eliminate 64% - 82% of revenue growth over our FY12/13 estimated revenues.
- Contingency plan likely to include:

- Delaying hiring of new positions
- Elimination of Comprehensive Plan
- Scale back on EAB removals / replacements
- Propose no change to draft FY13/14 budget

Proposed FY13/14 Budget – All Funds Percentage of Total Budget

- General Fund = 54%
- Water & Sewer Fund = 26%
- Motor Fuel Tax Fund = 8%
- Capital Projects Fund = 6%
- Police Pension Fund = 5%
- TIF Funds = 1%

Tax Increment Financing (TIF) 2 – Geneva Crossing Shopping Center

- Created in 1997, FY13/14 begins 18th year
- 9 years of debt service remain. Expires in FY21/22
- Average annual debt service obligation = \$370,000
- Current tax increment = 110% of annual debt service
- Village contributes sales tax in excess of \$100,000 to TIF
- Total Increment + Sales tax = 145% of annual debt service
- Projected 4/30/13 reserve balance = \$1,960,000
 - Equivalent to 5.3 years of debt service reserve
- First bond call opportunity at end of calendar 2013
 - Will run feasibility of early termination of TIF in mid-2013

TIF3 – North Ave./Schmale Rd. TIF

- Created in December, 2011
- Still in its infancy, no increment in year 1
- First modest tax increment anticipated in FY13/14
- Budget Includes required 10% Village contribution
- Discussions on redevelopment agreement continue

Police Pension Fund

- The Village's Police Pension Fund peak funding level occurred in Fiscal Year 2006-07 at approximately 86% funded and a low funding level of 68% in Fiscal Year 2009-10
- All other state Police Pension Funds are 54.3% funded
- The Illinois Municipal Retirement Fund for non-police Village employees is 85% funded
- The best funded State Pension system (State Universities Retirement System) is 41.3% funded
- The worst State Pension system (General Assembly Retirement System) is 17.4% funded

Capital Funds

- Motor Fuel Tax Fund (MFT)
 - 1% decline in MFT revenues projected
 - Transfer of operating supplies (streetlight electricity, salt, etc.) to General Fund
- Capital Projects Fund
 - Full complement of projects scheduled over 5 year time horizon
 - New contracted Project Manager to facilitate projects
 - Estimated \$2.1 million reserve transfer from General Fund projected for April, 2013
- Water & Sewer Fund (O&M + Capital)

- Rates need to provide for future capital needs
- Positive reserve balances for next 5 years – All funds

2013-14 Capital Improvement Program

Director of Engineering Services Jim Knudsen presented the proposed 2013-14 Capital Improvement Program including the following discussion topics:

- State Of The Village's Infrastructure & Recommendations
 - Roadway Status & Recommendations
 - Water & Sewer Status & Recommendations
 - Storm Water Management Status& Recommendations
- Proposed CIP
 - Five, Ten & Twenty Year Plans
 - Contracted Project Management Services
 - Project Details
- Requested But Not Programmed Projects
- Element Qualification Criteria For Project Inclusion
- Summary Of Major Plan Changes For Five Year CIP

ROADWAY STATUS

- Overall avg. PCI declined from 82 in 2008 to 71 in 2011
- Number of failed to fair streets rose from 22 to 105
- Backlog rose from 59,000 SY to 355,000 SY
- Resulting financial impact: \$6.9 M in additional backlog
- The proposed funding level will maintain the Village's Roadway System Pavement Condition Indexes (PCI) at a Very Good level

Pavement Management Program Recommendations

- Continue with the original Flexible Pavement Program
- Aggressively reduce the backlog
- Continue with the Pavement Patching Program
- Incorporate the Pavement Marking Project into the Pavement Preventative Maintenance Program
- Renew performing the pavement condition inventories
- Continue to seeking grant funding - Lies Road Rehab.

Water and Sewer Status

- Water and sewer pipes also deteriorate like streets, but typically have longer life spans
- Past replacements based on pipe material, break history, under pavement and age
- Previously identified water system replacements are estimated at \$30M
- Several unknowns:
 - Sanitary Sewer System Infiltration & Inflow Reduction Projects
 - Water System Replacement & Improvement Projects
 - Illinois Environmental Protection Agency National Pollutant Discharge Elimination Systems Permit – Water Reclamation Center Required Improvements

Water and Sewer Program Recommendations

- Complete water & sanitary system GIS utility atlases
- Continue with studies and implementation
 - GIS Utility System Update & Implementation – Delayed 2 Years*
 - Sanitary Sewer System Evaluation Study (SSES)

- Water System Study – Delayed 2 Years*
- WRC Improvements & Permitting
- Schmale Road Water Main Replacement
- Aztec Drive Sanitary Sewer Replacement – Delayed 2 Years*
- Sanitary Sewer I&I Reductions – Delayed 2 Years*
- * Delays due to insufficient staffing
- Develop water and sanitary sewer system programs

Storm Water Status

- Storm sewer pipes also deteriorate like streets, but typically have longer life spans
- Past maintenance and repair has been reactionary
- More frequent and intense storms creating flooding conditions in original Carol Stream and southeast
- Unfunded mandates continue to burden municipalities
- Potential for very costly storm water management infrastructure projects due to environmental regulations and flooding (Carol Stream has 200 storm water structures – new regulations may require the Village to retrofit these structures at a cost of \$2M/structure)

Storm Water Management Program Recommendations

- Monitor and assist DuPage County with the planning, design and construction of the Armstrong Park Flood Control Project
- Continue with studies and implementation:
 - Klein Creek Flood Plain Structure Buyouts (finish 4th buyout in 2013)
 - Southeast Stormwater Study – Delayed 1 Year
 - Tubeway & Westgate Stormwater Study – Delayed 1 Year
 - Pond Shoreline Maintenance Program
 - Stream Maintenance Program
- Continue to implement our Storm Water Management Program given existing staffing levels and financial constraints
- Continue to monitor and stay active in the development and implementation of storm water and environmental regulations

Proposed Five Year CIP Funding Summary

Village of Carol Stream

5 Year Capital Improvement Program - Expenditure Summary

<u>CIP Projects By Fund (\$000)</u>	<u>Fund</u>	<u>FY13/14 Proposed</u>	<u>FY14/15 Planned</u>	<u>FY15/16 Planned</u>	<u>FY16/17 Planned</u>	<u>FY17/18 Planned</u>	<u>Total</u>
<u>Roadways:</u>							
1. Pavement Preventative Maintenance Program	CPF	\$ 468	\$ 487	\$ 507	\$ 528	\$ 549	\$ 2,539
2. Flexible Pavement Program	CPF	-	2,452	3,124	3,850	4,042	13,468
3. Flexible Pavement Program	MFT	3,325	-	-	-	-	3,325
4. Fair Oaks Road Pavement Rehabilitation*	CPF	217	-	-	-	-	217
5. Indianwood Drive Pavement Reconstruction	CPF	140	64	-	-	-	204
6. Kuhn Road Pavement Rehabilitation*	CPF	52	62	312	-	-	426
7. Lies Road Pavement Rehabilitation*	CPF	-	29	35	289	-	353
8. Illini Drive Bridge Replacement	CPF	92	844	-	-	-	936
9. Kuhn Road Trail*	CPF	93	-	-	-	-	93
10. West Branch DuPage River Trail*	CPF	134	147	439	108	-	828
11. Cary Avenue Improvements	CPF	-	100	-	17	-	117
12. Streetlight Replacement Program	CPF	325	-	-	-	-	325
Subtotal		\$ 4,846	\$ 4,185	\$ 4,417	\$ 4,792	\$ 4,591	\$ 22,831
<u>Water and Sewer Utilities:</u>							
1. WRC Phase II Aeration System Improvement	W/S	\$ 825	\$ -	\$ -	\$ -	\$ -	\$ 825
2. Building Roof Replacement	W/S	50	65	80	-	-	195
3. WRC Phase I Pumping Station Improvement	W/S	-	1,250	-	-	-	1,250
4. WRC Phase II Pumping Station Improvement	W/S	-	-	650	-	-	650
5. WRC Dewatering System Improvement	W/S	-	-	410	1,640	-	2,050
6. WRC Blower Motor Drive Replacement	W/S	-	-	-	-	110	110
7. WRC WAS Pump Replacement	W/S	-	-	-	-	40	40
8. GIS Utility System Update & Implementation	W/S	-	70	-	-	-	70
9. GIS Utility System Update & Implementation	CPF	-	70	-	-	-	70
10. Water System Studies	W/S	-	-	97	-	-	97
11. SW Reservoir & Pumping Station	W/S	-	-	949	3,145	-	4,094
12. SW DPWC Connection & Metering Station	W/S	-	-	249	2,684	-	2,933
13. Schmale Road Water Main Replacement	W/S	167	309	1,650	-	-	2,126
14. Aztec Drive Sanitary Sewer Replacement	W/S	-	-	52	571	-	623
15. Sanitary Sewer I&I Reduction	W/S	-	-	-	-	50	50
16. WRC Streetlight Replacement	W/S	30	-	-	-	-	30
Subtotal		\$ 1,072	\$ 1,764	\$ 4,137	\$ 8,040	\$ 200	\$ 15,213

- The flexible pavement program is the largest ever done by the Village.
- The 5-Year CIP expenditure proposal for roadways is \$22,831,000.
- The Fiscal Year 2013-14 proposal for roadways is \$4,846,000.
- The 5-Year CIP expenditure proposal for all projects is \$38,909,000.

Village of Carol Stream
5 Year Capital Improvement Program - Expenditure Summary

<u>CIP Projects By Fund (\$000)</u>	<u>Fund</u>	<u>FY13/14</u>	<u>FY14/15</u>	<u>FY15/16</u>	<u>FY16/17</u>	<u>FY17/18</u>	<u>Total</u>
		<u>Proposed</u>	<u>Planned</u>	<u>Planned</u>	<u>Planned</u>	<u>Planned</u>	
<u>Stormwater Utilities:</u>							
1. Klein Creek Flood Plain Phase II Buyout*	CPF	\$ 37	\$ -	\$ -	\$ -	\$ -	\$ 37
2. Southeast Stormwater Study	CPF	84	-	-	-	-	84
3. Tubeway & Westgate Stormwater Study	CPF	-	40	-	-	-	40
Subtotal		\$ 121	\$ 40	\$ -	\$ -	\$ -	\$ 161
<u>Facilities:</u>							
1. Salt Dome Roof Replacement	CPF	\$ 60	\$ -	\$ -	\$ -	\$ -	\$ 60
2. PWC North Garage Roof Replacement	CPF	330	-	-	-	-	330
3. Fullerton Storage Building	CPF	314	-	-	-	-	314
Subtotal		\$ 704	\$ -	\$ -	\$ -	\$ -	\$ 704
Total Expenditures All Funds:		\$ 6,743	\$ 5,989	\$ 8,554	\$ 12,832	\$ 4,791	\$ 38,909

* Partially funded through outside sources.

Fund Recap

Capital Projects Fund	CPF	\$ 2,346	\$ 4,295	\$ 4,417	\$ 4,792	\$ 4,591	\$ 20,441
Motor Fuel Tax Fund	MFT	3,325	-	-	-	-	3,325
Water & Sewer Fund	W/S	1,072	1,694	4,137	8,040	200	15,143
		\$ 6,743	\$ 5,989	\$ 8,554	\$ 12,832	\$ 4,791	\$ 38,909

CAPITAL IMPROVEMENT PROGRAM
FY 2019 THROUGH FY 2023

<u>CIP Projects By Fund (\$000)</u>	<u>Fund</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>	<u>FY 23</u>	<u>Total</u>
<u>Roadway System</u>							
1. Pavement Preventative Maintenance Program	CPF	\$572	\$597	\$622	\$648	\$676	\$3,115
2. Flexible Pavement Program	CPF	\$0	\$4,456	\$3,114	\$3,617	\$5,159	\$16,346
3. Flexible Pavement Program	MFT	\$3,828	\$0	\$0	\$0	\$0	\$3,828
4. Vale Rd. Rehabilitation	CPF	\$139	\$0	\$0	\$0	\$0	\$139
5. Doris Ave. Rehabilitation	CPF	\$277	\$0	\$0	\$0	\$0	\$277
6. Kuhn Rd. Rehabilitation	CPF	\$0	\$0	\$271	\$0	\$0	\$271
7. Morton Rd. Rehabilitation	CPF	\$0	\$0	\$1,294	\$0	\$0	\$1,294
8. Fair Oaks Rd. Rehabilitation	CPF	\$0	\$0	\$0	\$903	\$0	\$903
9. Old Gary Ave. Rehabilitation	CPF	\$0	\$0	\$0	\$393	\$0	\$393
10. Streetlight Replacement Program	CPF	\$375	\$0	\$0	\$400	\$0	\$775
Subtotal:		<u>\$5,191</u>	<u>\$5,053</u>	<u>\$5,301</u>	<u>\$5,961</u>	<u>\$5,835</u>	<u>\$27,341</u>
<u>Water and Sewer Utilities</u>							
1. WRC Secondary Clarifier Improvements	W/S	\$0	\$295	\$1,485	\$0	\$0	\$1,780
2. WRC Spencer Motor Drive Replacement	W/S	\$0	\$0	\$0	\$0	\$140	\$140
3. WRC Dewater Sludge Pumps A/B Replacement	W/S	\$0	\$0	\$0	\$0	\$60	\$60
4. WRC Digester Pump Replacement	W/S	\$0	\$0	\$0	\$0	\$136	\$136
5. Sanitary Sewer I&I Reduction	W/S	\$550	\$550	\$500	\$0	\$0	\$1,600
6. SW Sanitary Lift Station & Force Main	W/S	\$1,334	\$0	\$0	\$0	\$0	\$1,334
7. SW Sanitary Sewer Extension	W/S	\$65	\$702	\$0	\$0	\$0	\$767
8. St. Charles Rd. Sanitary Sewer Extension	W/S	\$0	\$0	\$310	\$3,011	\$335	\$3,656
Subtotal:		<u>\$1,949</u>	<u>\$1,547</u>	<u>\$2,295</u>	<u>\$3,011</u>	<u>\$671</u>	<u>\$9,473</u>
<u>Facilities</u>							
1. None	CPF	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal:		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>Stormwater Utility</u>							
1. None	CPF	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal:		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures All Funds:		<u>\$7,140</u>	<u>\$6,600</u>	<u>\$7,596</u>	<u>\$8,972</u>	<u>\$6,506</u>	<u>\$36,814</u>

CAPITAL IMPROVEMENT PROGRAM
FY 2023 THROUGH FY 2032

	<u>Fund</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>
<u>Roadway System</u>											
1. Pavement Preventative Maintenance Program	CPF	X	X	X	X	X	X	X	X	X	X
2. Flexible Pavement Program	CPF	X	X	X	X	X	X	X	X	X	X
4. Doris Ave. Rehabilitation	CPF					X					
5. Kuhn Rd. Rehabilitation	CPF							X			
6. Morton Rd. Rehabilitation	CPF							X			
7. Fair Oaks Rd. Rehabilitation	CPF								X		
8. Old Gary Ave. Rehabilitation	CPF								X		
9. Vale Rd. Rehabilitation	CPF									X	
10. Streetlight Replacement Program	CPF		X			X			X		

Water and Sewer Utilities

1. WRC Sand filter Replacemenet	W/S		X	X							
2. WRC Disinfection System Replacement	W/S			X							
3. WRC Non-potable Water Strainer Replacement	W/S					X					
4. WRC RAS Station Improvements	W/S							X			
5. Sanitary Sewer Replacement	W/S	X	X	X	X	X	X	X	X	X	X
6. Gary Avenue Gardens Watermain Improvement	W/S						X	X			
7. Tall Oaks Lift Station Replacement	W/S		X								
8. Fire Hydrant Replacement	W/S	X	X	X	X	X	X	X	X	X	X
9. Water Main Valve Replacement	W/S	X	X	X	X	X	X	X	X	X	X
10. Water Main Replacement	W/S	X	X	X	X	X	X	X	X	X	X

Facilities

1. New Police Station	CPF										
- Land		X									
- Construction			X								
2. Community Park Improvement*	CPF	X									
3. PWC Fuel Storage Tank Replacement	CPF				X						
4. PWC Water/Sewer Garage Roof Replacement	CPF	X									
5. PWC Administration Bldg. Roof Replacement	CPF		X								
6. PWC South Garage Roof Replacement	CPF				X						

Stormwater Utility

None

* Partially funded through outside source(s)

Contracted Project Management Services (routine small projects)

- List of Possible Projects
 - Fiberized Crack fill Project
 - Preservative Sealer Project
 - Restorative Sealer Project
 - Pavement Patching Project
 - Streetlight Replacement Project
 - Aztec Drive Sanitary Sewer Rehabilitation Project
 - Randy Road Water Main Abandonment Project
 - Pond Shoreline Maintenance Project
 - Klein & Thunderbird Creeks Flow Obstruction Removal Project
 - Lies Road Bridge Sediment Removal Project
 - Old Gary Avenue Sediment Removal Project
 - Pavement Inventories
 - Utility Inventories

Flexible Pavement Program Project

Street Resurfacing (least costly)

Aleut Trail – Cul-de-sac to Cul-de-sac
Arrowhead Trail – Thunderbird Tr. to Thunderbird Tr.
Aztec Drive – Mohican Rd. to Ute Ln.
Bradbury Circle – Merbach Dr. to Merbach Dr.
Bristol Drive – Thunderbird Tr. to Windemere Ln.
Brookstone Drive – Morton Rd. to Lies Rd.
Castleton Court – Cul-de-sac to Tacoma Dr.
Chippewa Trail – Aztec Dr. to ‘ East
Cliff View Lane – Brookstone Dr. to High Ridge Pass
Cochise Court – Arrowhead Tr. to Silverleaf Blvd.
Danbury Drive – Windemere Ln. to Thunderbird Tr.
Essex Drive – Thunderbird Tr. to Windemere Ln.
High Ridge Pass – Lies Rd. to Birchbark Tr.
Hillcrest Drive – Brookstone Dr. to Overlook Ln.
Lacrosse Street – Canyon Tr. north to Cul-de-sac
Moccasin Court – Canyon Tr. to Cul-de-sac
Mountain Glen Way – High Ridge Pass to Hillcrest Dr.
Napa Street – Flint Tr. to Niagara St.
Navajo Street – Cul-de-sac to Cul-de-sac
Niagara Street – Flint Tr. to Napa St.
Old Meadow Court - Hillcrest Dr. to Cul-de-sac
Overlook Lane – Waco Dr. to Hillcrest Dr.
Palomino Street – Canyon Tr. to Cul-de-sac
Penfield Drive – Birchbark Tr. to Williamstown Dr.
Quincy Court – Birchbark Tr. to Cul-de-sac
Rocky Valley Way – Brookstone Dr. to Westward Tr.
Saratoga Drive – Waco Dr. to Westward Tr.
Shelburne Drive – Thunderbird Tr. to Cul-de-sac
Silverleaf Boulevard – Illini Dr. to Thunderbird Tr.
Sioux Lane – Cochise Ct. to Thunderbird Tr.
Stockbridge Drive – Birchbark Tr. to Williamstown Dr.
Tacoma Drive – Munson Dr. to Birchbark Tr.
Tahoe Court – Munson Dr. to Cul-de-sac
Tama Court – Aztec Dr. to Cul-de-sac
Thunderbird Tr. – Bridge to Arrowhead Tr.
Ute Lane – Aztec Dr. to Chippewa Tr.
Waco Drive – Birchbark Tr. to Brookstone Dr.
Westward Trail – Waco Tr. to Birchbark Tr.
Williamstown Drive – Birchbark Tr. to Longmeadow Dr.
Windemere Lane – Bristol Dr. to Danbury Dr.

Structural Overlay

Alexandra Way – North Ave. to North Ave.
Main Place – St. Charles Rd. to Great Western Trail
Randy Road – Schmale Rd. to Gerzevske Ln.

Pavement Reconstruction (most costly)

Lacrosse Street – Canyon Tr. south to Cul-de-sac
Commerce Drive – St. Paul Blvd. to Kehoe Blvd.
Palomino Street – Canyon Tr. to Aleut Tr.
Gerzevske Lane – Kehoe Blvd. to Randy Rd.
Ohio Court– Canyon Tr. to Cul-de-sac
Saginaw Court – Canyon Tr. to Cul-de-sac
Pawnee Drive – County Farm Rd. to Morton Rd.
Wampum Court – Canyon Tr. to Cul-de-sac

Projects Receiving Considerable Funding From Outside Sources

- Fair Oaks Road Pavement Rehabilitation Project (completed)
 - Local Area Pavement Preservation Program funding = \$541,000
 - Wayne Township Road District funding = \$143,000
 - Village Funding = \$162,000
- Kuhn Road Pavement Rehabilitation Project
 - Local Area Functional Overlay funding = \$728,000
 - Village funding = \$428,000
- Kuhn Road Pavement Rehabilitation Project (completed)
 - Transportation Control Measure funding = \$330,000
 - Chicago Metropolitan Agency for Planning funding = \$278,000
 - ECO Legislative grant funding = \$100,000
 - Carol Stream Park District funding = \$9,000 (design)
 - Village funding = \$72,000
- West Branch DuPage River Trail Project
 - Transportation Control Measure funding = \$1.3M
 - Illinois Transportation Enhancement Program funding = \$438,000
 - DuPage Forest Preserve District funding = \$246,000
 - Wayne Township Road District funding = \$175,000
 - Village Funding = \$175,000
- West Branch DuPage River Trail Project (DuPage County Roadway & Bike Path)
 - DuPage County funding = \$8.7M
 - Village funding (Gary Ave. Improvement Project) = \$100,000
 - Village funding via Town & Country developer contribution (Fountains of TC) = \$17,000

Manager Breinig stated that the Village does a very good job leveraging Village funding with grant money for capital projects.

Director of Public Works Phil Modaff presented several proposed Public Works projects currently underway or proposed for future budgets including the following:

- Streetlight Replacement Program Project – Western Trails
 - 50-60 New LED Street Lights = \$325,000
- Water Reclamation Center (WRC) Phase II Aeration System Improvement Project
- Primary (completed) & Secondary Screw Pumps (amendment to contract due to failure)
- WRC Sludge Building Roof Replacement Project = \$50,000
- WRC Phase I Pumping Station Improvement Project
- WRC Phase II Pumping Station Improvement Project
- WRC Dewatering System Improvement Project – Replacement of old processing system

- WRC Blower Motor Drive Replacement Project – Replace with 1 high efficiency turbo blower in 5 years
- WRC Waste Activated Sludge Pump Replacement Project
- WRC Streetlight Replacement Project – Replace old lights with new LED light heads

Director of Engineering Services Jim Knudsen reviewed several proposed CIP projects including the following:

- GIS Utility System Update & Implementation in FY 2015 = \$140,000
- Water System Studies in FY 2016 = \$97,000
- Southwest Reservoir & Pumping Station
- Southwest DuPage Water Commission Connection & Metering Station
- Schmale Road Water Main Replacement Project
- Aztec Drive Sanitary Sewer Replacement Project (This project will not solve all residential backup problems)
- Sanitary Sewer Infiltration & Inflow Reduction (North Avenue) Project
- Klein Creek Flood Plain Structure Phase II Buyout Project – 100% Illinois Department of Commerce & Economic Opportunity grant funded
- Southeast Stormwater Study
- Tubeway & Westgate Stormwater Study

Director of Public Works Phil Modaff presented several proposed Public Works facility projects including the following:

Facility Projects

- Salt Dome Roof Replacement Project
- Public Works Center North Garage Roof Replacement Project – Projected completion by 11/1/13
- Fullerton Storage Building Project – Large garage type facility

Requested But Not Programmed Project Listing

<u>Roadways</u>		<u>Estimated Cost</u>
1.	Morton Road Phase I Reconstruction	\$2,040,000
2.	Gary Avenue North Bike Path (will be done by DuPage Co.)	\$472,000
3.	Bus Shelters	\$56,000
4.	Morton Road Bike Path	\$2,430,000
5.	Kuhn Road North Trail	\$777,000
6.	Lies Road East Trail	\$1,261,000
7.	Sidewalk Improvements	\$416,000
8.	Industrial Park Sidewalks	Yet To Be Determined
 <u>Water and Sewer Utilities</u>		<u>Estimated Cost</u>
1.	Water Main Replacement Projects	
a.	Oswego Drive Water Main	\$1,174,000
b.	Kuhn Road Water Main	\$808,000
c.	St. Charles Road Water Main	\$838,000
d.	Gundersen Drive Water Main	\$1,021,000
e.	Thornhill Drive Water Main	\$1,352,000
f.	Western Trails Water Main	\$7,871,000

g.	Shining Waters Water Main	\$8,973,000
h.	Spring Valley Water Main	\$6,399,000
i.	Kuhn Road Water – Thunderbird Trail to Munson Drive	\$509,000.
2.	Water System Improvements Yet To Be Determined	Yet To Be Determined
3.	Wayne Township Water Main Extensions	\$9,000,000
4.	Sanitary Sewer I&I Reductions	Yet To Be Determined
5.	Sanitary Force Main Replacements	\$414,000

Element Qualification Criteria for Project Inclusion

The following criteria are to be used for qualifying each infrastructure element for possible inclusion into a project. Only those that meet the criteria, are not correctable by alternative means rather than reconstruction or rehabilitation, may be considered for inclusion.

Drainage Projects

1. Ponding of water or icing four feet or more into the pavement as measured from the pavement edge for a minimum length of five feet twenty-four hours after a significant rainfall event or snow melt.
2. Ponding of water or icing at a sidewalk crosswalk, bus stop, gang mailboxes or other pedestrian paths with a minimum depth of one-half inch or a distance of 5' or greater twenty-four hours after a significant rainfall event or snow melt.
3. Significant water draining across a sidewalk, drive or street, which continues beyond forty-eight hours after a significant rainfall.
4. Overland flow routes that do not function properly.

Sidewalk Projects

1. Joint differential of one inch or more.
2. Those adjacent to curbs requiring depressions.
3. For individual Public works projects any sidewalk spalled (pitted with aggregate showing) cracked or otherwise damaged sidewalk over 50% of the panel. Those adjacent to a street maintenance project will only require 25% of the panel.
4. Generally, any sidewalk humped, dipped or deflected with a change in grade greater than $\pm 10\%$ unless specifically designed for a purpose, i.e. overland flow route drainage.
5. Those sidewalks meeting the drainage requirements as identified above.

Curb & Gutter Projects

1. Those requiring depressions.
2. For individual Public Works project any curb and gutter spalled (pitted with aggregate showing), cracked or otherwise damaged over 50% of the section. Those adjacent to a street maintenance project will only require 25% of the section.
3. Generally, any curb and gutter humped, dipped or deflected with a change in grade greater than $\pm 10\%$ unless specifically designed for a purpose, i.e. drainage.
4. Curb and gutter sections being rehabilitated that are adjacent to aprons may also require apron removal and replacements. In those instances where apron removal is necessary, the apron shall be removed and replaced to the next closest joint or sawn edge for concrete aprons and an eighteen-inch minimum width required for reconstruction of bituminous aprons. Only broom finished concrete and bituminous aprons or ribbons will be replaced by the Village. All aprons or ribbons constructed with other materials including but not limited to stamped concrete, colored concrete, stamped asphalt, colored asphalt, brick pavers, exposed aggregate or California style finishes.

Major Plan Changes To Five Year CIP


- Plan Recommendation Changes

- Aggressively Reduce the Roadway Backlog
- Shift All Road Material & Other Costs From MFT Fund to Operating GCF
- Utilize MFT Fund for Only Fiberized Crack fill Project and Flexible Pavement Project When Balance is Sufficient
- GIS Utility System Update & Implementation – Delayed 2 Years
- Water System Study – Delayed 2 Years
- Aztec Drive Sanitary Sewer Replacement – Delayed 2 Years
- Sanitary Sewer I&I Reductions – Delayed 2 Years
- Southeast Stormwater Study – Delayed 1 Year
- Tubeway & Westgate Stormwater Study – Delayed 1 Year
- Add Consultant Project Management Services (for Public Works and Engineering projects at a contractual cost of approximately \$110,000 for 1,000 hours)

There being no further business, a motion was made by Trustee McCarthy and seconded by Trustee Frusolone to adjourn the Special Board meeting. The meeting was adjourned unanimously at 7:30 p.m.

Village of Carol Stream

Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: William N. Cleveland, Assistant Village Engineer 
DATE: March 26, 2013
RE: **2013 Flexible Pavement Project, MFT Section No. 14-00000-01-GM Award of Contract**

On Tuesday, March 26th at 11:00 AM bids were opened for the referenced project and read aloud. The following is a summary of the bids as read;

<u>Contractor</u>	<u>As Read Bid Amount</u>
Arrow Road (Mt. Prospect)	\$2,394,924.42
Plote Construction, Inc. (Hoffman Estates)	\$2,475,665.89
K-Five Construction (Lemont)	\$2,634,569.90
Brother's Asphalt (Addison)	\$2,646,606.18
J.A. Johnson Paving (Arlington Heights)	\$2,659,570.61
R.W. Dunteman Co. (Addison)	\$2,728,930.28
Geneva Construction, (Aurora)	\$2,732,214.91
A-Lamp Concrete (Schaumburg)	\$2,763,808.00
Engineer's Estimate	\$3,249,395.75

The budget for this project is proposed to be \$3,325,000 and the low bid is \$930,075.58 (28%) under budget and under the engineer's estimate of cost and MFT resolution. Engineering staff conservatively estimated the project due to unforeseen conditions such as potential for failed asphalt binder (which has been experienced in the areas we were working in past projects) and increased asphalt prices due to higher fuel costs. Fortunately, the bidding climate remains highly competitive due to the limited number of projects available.

Engineering staff therefore recommends the 2013 Flexible Pavement Project be awarded to Arrow Road Construction Co. of Mt. Prospect at the bid unit prices attached.

Attachment

cc: James T. Knudsen, Director of Engineering Services
Jon Batek, Finance Director
Phil Modaff, Director of Public Works
Jim Ludman, Engineering Inspector
Jesse Bahraini, Engineering Inspector

Village of Carol Stream
Interdepartmental Memo

TO: Joseph Breinig, Village Manager
FROM: William N. Cleveland, Assistant Village Engineer *WB*
DATE: March 26, 2013
RE: Pond Shoreline and Wetland Maintenance for FY 2013/2014,
Recommendation to Waive Bids and Award Contract.

In 2005, Engineering Staff worked with LaFayette Home Nursery to create a series of three-year plans for pond shoreline and wetland maintenance. Rather than awarding a three-year contract, it was decided to award each contract on a yearly basis. Since then, LaFayette Home Nursery has gone out of business.

Two years ago, engineering staff interviewed contractors to complete the unfinished work from LaFayette's contract, and decided to award the remaining work to Bedrock Earthscapes, LLC as a trial project. In order to control costs, we also awarded a separate contract to Wildland Management, Inc. to perform prairie burns.

Bedrock evaluated the condition of the vegetation, made maintenance recommendations and did excellent work for the past two years. The work consisted of high mowing, multiple herbicide applications and selective cutting. This year also includes planting in Day Lily pond, and possibly the Northwest corner of Gary and Lies if our grant is approved. Bedrock has also agreed to install prairie seed obtained from Fermi Lab free of charge.

The selection of Bedrock Earthscapes, LLC was compared to previously bid pond shoreline maintenance projects, and offered a substantial saving over preceding contractors. Engineering Staff therefore recommends that the bid process be waived, and the 2013-2014 Pond Shoreline and Wetland Maintenance Contract be awarded to Bedrock Earthscapes, LLC for \$23,015.00.

Cc: James T. Knudsen, Director of Engineering Services
Jon Batek, Finance Director
Phil Modaff, Director of Public Works

Attachment

Bedrock Earthscapes, LLC

Sustainable Earthscape Solutions

SERVICE PROVIDER AGREEMENT

Bedrock Earthscapes, LLC
1501 E. Harrison Avenue
Wheaton, Illinois 60187

Date: March 19, 2012

Mr. William N. Cleveland, Jr., P.E.
Assistant Village Engineer
Village of Carol Stream
500 North Gary Avenue
Carol Stream, IL 60188-1899

Re: May 2013 to April 2014 Pond and Wetland Native Area Stewardship Services

Bill,

Thank you for allowing Bedrock Earthscapes to propose the following services to help maintain healthy native plantings and to control non-desirable plants at specified Carol Stream pond and wetland locations.

DESCRIPTION OF SERVICES TO BE PROVIDED:

1. After Spring prescribed burns, or where Spring burns are not conducted, Bedrock Earthscapes will cut down remaining herbaceous plants and emerging non-desirable woody plants up to 1" in diameter.
2. Selective herbiciding and selective cutting will be done at the locations and frequencies listed in order to help control non-desirable plants in native plantings. Visits will be made during in April through September.
3. Woody cutting will be carried out as noted, to remove non-desirable woody plants above 1" in diameter.
4. Several plantings will be installed to supplement and improve the existing native plantings.
5. The attached chart details the locations to be stewarded, and the services to be provided at each location. It also includes pricing by service, by site and total costs.

Please sign and return one copy of this proposal to authorize Bedrock Earthscapes to proceed. Thank you.

FINANCIAL TERMS:

Billing will be made upon completion of specified work. Payment will be made in full within 30 days of receipt of billing.

The Owner identified above, by its duly authorized representative, accepts the terms and conditions contained herein. This acknowledges authorization of services described above and the assent of the parties hereto to such terms and conditions.

On behalf of:

Bedrock Earthscapes, LLC



By: _____

Title: Owner

Accepted on behalf of:

Village of Carol Stream ("Owner")

By: _____

Title: Assistant Village Engineer

May 1, 2013-April 2014 Pond Shoreline and Wetland Maintenance
 Village of Carol Stream
 Bedrock Earthscapes Stewardship Proposal

Location	Spring herbaceous and emerging woody (up to 1") cutting after a burn		Spring herbaceous and emerging woody (up to 1") cutting when not burned		Selective herbiciding to control non-desirable plants (April thru September)		Selective Woody Cutting		Trash Removal		Planting/ Re seeding		Comments
NW Gary & Lies		\$ 400.00			4X	\$ 1,700.00	Some	\$ 200.00			Additional by corner if additional grant can be secured.	\$ 1,000.00	
Town Center North		\$ 150.00			3X	\$ 450.00							
Town Center Basin			\$ 100.00		3X	\$ 160.00							
Shenandoah Valley South		\$ 100.00			2X	\$ 160.00							
Shenandoah Valley North		\$ 150.00			2X	\$ 265.00							
Carol Stream Venture West		\$ 200.00			3X	\$ 490.00							
Carol Stream Venture East		\$ 350.00			2x up to 15' on perimeter banks only	\$ 640.00							
Cambridge Walk Wetland - perimeter banks only, not center cattails		\$ 700.00			Perimeter 3 X	\$ 1,900.00							
Day Lily Park		\$ 100.00			3X	\$ 340.00					Install 50, 1 gallon native forbs and grasses suited to pond bank	\$ 580.00	
Jay Steam Pond		\$ 300.00			3X	\$ 520.00							
Maple Ridge Pond		\$ 350.00			3X	\$ 700.00							
Mill Valley Pond		\$ 200.00			3X	\$ 490.00							
Community Park Wetland - 150' south and 300' west of Gunderson Drive curve, to pond edge (north side of water)		\$ 500.00			2x	\$ 420.00							
Carol Point Wetland		N/A	Cut south section cleared in 2012	\$ 400.00	2X	\$ 1,200.00	Continue perimeter bank woody cutting along south and east sides to prepare for a safe future burn	\$ 5,800.00					
Fair Oaks Road		\$ 400.00			2X	\$ 1,300.00	Some	\$ 300.00					
		\$ 3,900.00	\$ 500.00			\$ 10,735.00		\$ 6,300.00				\$ 1,580.00	Total \$ 23,015.00

INDEPENDENT CONTRACTOR'S AGREEMENT

THIS AGREEMENT entered into by and between Bedrock Earthscapes, LLC herein referred to as the "*First Party*"; and the **VILLAGE OF CAROL STREAM**, 500 North Gary Avenue, DuPage County, Illinois, hereinafter referred to as the "*Second Party*".

WHEREAS, "*First Party*" will be performing various work under contracts with the said "*Second Party*" entered into and to be entered into from time to time, which work will be performed on and/or off the premises of the "*Second Party*" and said "*First Party*" may have subcontractors or one or more employees engaged in the performance of said work:

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, and other good and valuable consideration received and to be received, the "*First Party*" hereby agrees:

1. To comply with all laws, regulations and rules promulgated by any Federal, State, County, Village and/or other governmental unit or regulatory body now in effect or which may be in effect during the performance of the work to which reference is made above. Included within the scope of the laws, regulations and rules referred to in this paragraph but in no way to operate as a limitation, are all forms of traffic regulations, public utility and Intrastate and Interstate Commerce Commissions regulations, Workmen's Compensation Laws, Prevailing Wage Laws, the Social Security Act of the Federal Government and any of its titles, FEPC or FEOC statutory provisions and rules and regulations.
2. To protect, indemnify, hold and save harmless and defend the "*Second Party*" against any and all claims, costs causes, actions and expenses, including but not limited to attorney's fees incurred by reason of a lawsuit or claim for compensation arising in favor of any person, including the employees or officers or independent contractors or subcontractors of the first and second parties, on account of personal injuries or death, or damages to property occurring, growing out of, incident to, or resulting directly or indirectly from the performance by the "*First Party*" hereunder, whether such loss, damage, injury or liability is contributed to by the negligence of the "*Second Party*" whether latent or patent, or from other causes whatsoever, except that the "*First Party*" shall have no liability or damages or the costs incident thereto caused by the sole negligence of the "*Second Party*".
3. To keep in force, to the satisfaction of the "*Second Party*", at all times during the performance of the work referred to above, Commercial General Liability Insurance and Automobile Liability Insurance with Bodily Injury limits of not less than \$1,000,000 and Property Damage Insurance with limits of not less than \$1,000,000. The "*First Party*" agrees that at any time upon the demand of the "*Second Party*" proof of such insurance coverage as will be submitted to the "*Second Party*". There shall be no additional charge for said insurance to the "*Second Party*".
4. To maintain all records and documents for projects of the Public Body of the Village of Carol Stream in compliance with the Freedom of Information Act, 5ILCS 140/4 et seq. In addition, Contractor shall produce, without cost to the municipality, records which are responsive to a request received by the Public Body under the Freedom of Information Act so that the Public Body may provide records to those requesting them within the timeframes required. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the Public Body and if possible, the

Public Body shall request an extension so as to comply with the Act. In the event that the Public Body is found to have not complied with the Freedom of Information Act, based upon Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorney fees and penalties.

5. To furnish any affidavit or certificate, in connection with the work covered by this agreement as provided by law.
6. To indemnify "Second Party" for any loss it may sustain by theft or other cause from the acts or negligence of the employees of the "First Party" or of the subcontractors.

IT IS MUTUALLY UNDERSTOOD AND AGREED that the "First Party" shall have full control of the ways and means of performing the work referred to above and that the "First Party" or his/its employees, representative or subcontractors are in no sense employees of the "Second Party", it being specifically agreed that in respect to the "Second Party", the "First Party" bears the relationship of an independent contractor.

This agreement shall be in effect from the 1st day of May 2013 until the 30th day of April, 2014 inclusive.

IN WITNESS WHEREOF, THE PARTIES have executed this agreement this _____ day of _____, 20__.

FIRST PARTY:

CONTRACTOR Bedrock Earthscapes, LLC

SIGNED 

BY: William Bedrossian

TITLE: Owner/Managing Member

SECOND PARTY:

VILLAGE OF CAROL STREAM

SIGNED: _____

BY: _____

TITLE: _____

INSURANCE

The Contractor shall provide and maintain in force, at no cost to the Village for the life of this contract, or any subsequent extension thereof, insurance coverage as follows:

TYPE	MINIMUM COVERAGE
A. Workmen's Compensation	Statutory State of Illinois
B. Comprehensive general and automobile liability and property damage. The Contractor shall defend, indemnify and save harmless the Owner, and all of their officers, agents, employees from all suits, actions or claims of any character brought for or on account of any injuries to or death or damages received by any person, persons or property resulting from the operations of the Contractor or any of its subcontracts, in prosecuting the work under this contract.	\$1,000,000 Combined Single Limit \$2,000,000 Aggregate Limit

NOTE: It is also required that the Contractor's insurer be subject to approval by the Village.

The Contractor will defend, indemnify and hold harmless the village of Carol Stream against any and all loss, damage, and expense for any injury to persons or damage to property arising out of, or in connection with, and for any loss or penalty resulting from the violation of any law or ordinance, by the Contractor, employees and/or subcontractors engaged by the Contractor. The Contractor shall defend, indemnify and save harmless and defend the Village of Carol Stream together with the officers, agents and employees of the Village, and each of them, from and against any and all claims, costs, expense and liability of every nature or kind, arising out of, or in any way connected with the operations of Contractor, its officers, agents, employees or any subcontractor under this agreement, specifically excepting those claims arising out of or contributed to by the negligence of the Village, its employees or agents.

Contractor agrees to provide certificates of insurance evidencing compliance with the insurance provisions of this contract.

Contractor agrees that in all insurance coverage's obtained in compliance with the indemnity provisions of this contract the Village shall be named as additional named insured's on the comprehensive general liability and automobile liability policies in an ISO approved policy form and that such certificate of insurance shall contain **no** provision limiting carrier's liability for failure to give insured parties at least 30 days written notice of cancellation of such policy.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1 22 2013

PRODUCER Ned Gulbransen Agency, Inc. 28 W 501 Batavia Road Warrenville IL 60555 Gina M. Highland, CIC	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.												
INSURED Bedrock Earthscapes LLC 1503 E Harrison Ave Wheaton IL 60187	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURERS AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A: Erie Insurance Company</td> <td></td> </tr> <tr> <td>INSURER B: Hartford</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: Erie Insurance Company		INSURER B: Hartford		INSURER C:		INSURER D:		INSURER E:	
INSURERS AFFORDING COVERAGE	NAIC #												
INSURER A: Erie Insurance Company													
INSURER B: Hartford													
INSURER C:													
INSURER D:													
INSURER E:													

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Q271720901	01/01/2013	01/01/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
B		AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	83UECPD8040	06/23/12	06/23/13	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		EXCESS / UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below Y/N <input checked="" type="checkbox"/> Y	83WEC LW8730	08 25 2012	08 25 2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
		OTHER				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 Additional Insured


CERTIFICATE HOLDER Village of Carol Stream 500 North Gary Ave Carol Stream, IL 60189	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE <DA>
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AGENDA ITEM

H-1 4-1-13

Village of Carol Stream **INTER-DEPARTMENTAL MEMO**

TO: Mayor and Trustees

FROM: Joseph E. Breinig, Village Manager 

DATE: March 25, 2013

RE: Class P Liquor License Application –
Suson LLC DBA Carol Stream BP

On February 4, 2013, Ordinance 2013-02-04 was approved creating a Class P liquor license for the sale of beer and wine in gas stations. To be eligible for licensing the gas station had to have a minimum retail floor area of 2,000 square feet. In addition, retail floor area allocated for the sale of beer and wine was not to exceed 20% of the total retail floor area.

Suson LLC, doing business as Carol Stream BP, located on the northwest corner of Gary and North Avenues has submitted an application for a Class P license. Staff has reviewed the floor plan for Carol Stream BP and finds that the retail floor area is 2,023.5 square feet. The area proposed for the sale of beer and wine, 356.25 square feet, is below the 404.7 square feet permitted by Ordinance 2013-02-04. It should be noted that some requirements of Ordinance 2013-02-04 will need to be verified at a later date. These include hours of operation, packaging limitations and locking of storage areas where liquor is kept.

Background investigations have been performed on the owners and manager without incident. Staff recommends the issuance of a Class P license to Suson LLC DBA Carol Stream BP effective May 1, 2013. The timing for issuance of this license conforms with the annual cycle for licensing May 1 through April 30. An ordinance creating the license for Suson LLC DBA Carol Stream BP is attached for your consideration.

JEB/td
Attachment

cc: Suson LLC DBA Carol Stream BP

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 11, ARTICLE 2 OF THE
CAROL STREAM CODE OF ORDINANCES BY INCREASING
THE NUMBER OF CLASS P LIQUOR LICENSES FROM 0 TO 1
(CAROL STREAM BP, 105 W. NORTH AVENUE)**

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE
VILLAGE OF CAROL STREAM, DUPAGE COUNTY, ILLINOIS, IN THE EXERCISE OF
ITS HOME RULE POWERS, as follows:

SECTION 1: That Chapter 11, Article 2 of the Carol Stream Code of Ordinances,
Classification of Liquor Licenses, be and the same is hereby amended by increasing
the number of Class P Liquor Licenses from zero (0) to one (1), effective May 1, 2013.

SECTION 2: This Ordinance amending Chapter 11 of the Code of Ordinances of
the Village of Carol Stream shall be reprinted in the loose-leaf volume, which bears
that title.

SECTION 3: This Ordinance shall be in full force and effect from and after its
passage and approval by law.

PASSED AND APPROVED THIS 1st DAY OF APRIL, 2013.

AYES:

NAYS:

ABSENT:

Frank Saverino, Sr., Mayor

ATTEST:

Beth Melody, Village Clerk

AGENDA ITEM

J-1 4-1-13

Village of Carol Stream Interdepartmental Memo

TO: Joseph E. Breinig, Village Manager

FROM: Robert J. Glees, Community Development Director *RJG*

DATE: March 28, 2013

RE: **Agenda Item for the April 1, 2013, Meeting of the Village Board: Carol Stream Park District – Request for Approval of Temporary Variations from the Sign Code Under §1-1-17 to Allow Temporary Special Event Signage.**

PURPOSE

The purpose of this memorandum is to coordinate with the Village Board a request from the Carol Stream Park District for approval of temporary variations from the requirements of certain sections of the Sign Code so as to allow the placement of special event signage for the upcoming *Just Play* event at the Town Center.

REQUEST

Attached is a letter dated March 20, 2013, from Kelly Carbon requesting approval to post promotional banners, changeable copy signs, balloons, “bandit signs” and traffic directional signs at various locations in the Village advertising the *Just Play* event to take place at the Town Center on May 18th and 19th. Recall that the Village Board has approved similar requests for the 2011 and 2012 *Just Play* events. The Village’s signage regulations for special events such as *Just Play* are contained in §6-11-9 of the Sign Code. Staff has worked with Ms. Carbon to identify the types of signage desired by the Park District for this year’s event, and the temporary Sign Code variations that could be supported by staff in our recommendation to the Village Board. Included herein are details of the Park District’s proposed sign package and an identification of the temporary variations necessary to accommodate the requested signage.

Details of the Request – The desired signage for this year’s *Just Play* event is very similar to the signage for last year’s event, and includes the following:

- Changeable Message Signs (Two this year as opposed to one last year.)
- Bandit Signs (Same as last year.)
- Decorative Balloons
- Banners (Seven this year as opposed to five last year.)
- Traffic Directional Signs (Six this year as opposed to eight last year.)

We would note that, as was done last year, some of the proposed signage would be placed at the Town Center and some would be placed offsite. Again this year, the various types of signage would be placed at different times, some well in advance of the event. The timeframes and locations of the requested event signage are similar to last year's timeframes and locations, and are indicated below.

JUST PLAY SPECIAL EVENT SIGNAGE		
Timeframes	Signage	Locations
May 1 – May 20	10'x4' Banner Signs (7), six feet in height if mounted on posts. Changeable Copy Sign	Glenbard North Coral Cove Veterans Park Red Hawk Park Recreation Center Armstrong Park Hampe Park Veterans Park
May 10 – May 20	8'x4' Banner Sign (1), six feet in height Changeable Copy Sign	Lies/Fountain View Gary at Fountain View
May 16 – May 19	18"x32" Bandit Signs	North/Gary North/County Farm Lies/County Farm Lies/Kuhn Army Trail/County Farm Army Trail/Kuhn Army Trail/Gary Gary/Hiawatha
May 17 – May 19	Traffic Directional Signs, four at 24"x36", two at 18"x24"	Various locations along Lies Road and Gary Avenue
May 18 – May 19	Balloons	Town Center light poles

We would highlight the following aspects of the Park District's request:

1. Two additional offsite banner signs are proposed this year, one at Red Hawk Park and one at Hampe Park.
2. This year, the Park District would again use the Village's two changeable copy signs, one of which would be located at Veterans Park for three weeks and the

other at Gary Avenue near Fountain View for 10 days. This is similar to last year, when one of the changeable signs was placed at Hampe Park for three weeks while the other was placed at Gary Avenue near Fountain View Drive for five days.

3. The timeframe for the "bandit signs" as indicated in Ms. Carbon's letter is Thursday May 16th through Sunday May 19th. This is consistent with the timeframe that was approved last year, which staff believes is appropriate because the signs are similar in nature to garage sale signs, which are permitted to be posted from Thursday through Sunday.
4. The bandit signs and traffic directional signs are proposed to be located within or adjacent to public rights-of-way. While staff has no objection to approving these signs where proposed within Village rights-of-way, as they are temporary signs posted by a governmental agency for a special event, the Village does not have the authority to authorize the location of any signs within the North Avenue, County Farm Road, Army Trail Road or Gary Avenue rights-of-way. We have advised Ms. Carbon of this, and suggested she obtain approval from the highway authorities having jurisdiction or seek to locate the signs on private property adjacent to the rights-of-way, with the approval of the property owners.
5. The balloons do not require a variation, as they are allowed under the Sign Code, §6-11-9.
6. The Park District is requesting a waiver of permit fees for the banners, which is done administratively under §6-13-18.

TEMPORARY VARIATIONS

The Park District's proposed onsite signage and balloons for the *Just Play* event are in compliance with the Sign Code. Also, the proposed traffic directional signs and bandit signs are allowed under §6-11-15 as *signs erected by a governmental body*, and can be authorized by staff to be located within the Village rights-of-way. However, some of the proposed offsite signage requires approval of temporary variations from the Sign Code with respect to size and location, and as noted above, the placement of bandit signs and traffic directional signs within rights-of-way under the jurisdiction of IDOT or DuPage County requires approval from those agencies. Specific variations required are as follows:

Location – The signs must be located on the site of the event, not off-site.

Variation – Seven banners and one changeable copy sign are located offsite with respect to the property on which the event is being held, although the changeable copy sign and two of the seven banners are located on property adjacent to the Town Center (Recreation Center property and Veterans Park). The variation would be for offsite signage.

Maximum Size - The Sign Code specifies a maximum banner size of 32 square feet.

Variation - The seven offsite banners are 40 square feet in area. (The banner at the Town Center would meet the code requirement of 32 square feet.)

Under §1-1-17 of the Village Code, the Village Board has the authority to grant a waiver or variation from the provisions of the Village Code. Staff has no objection to the Park District's request for temporary variations from the requirements of the Sign Code, subject to the conditions noted below.

RECOMMENDATION

Staff recommends approval of the Park District's requests as defined in the March 20, 2013, letter from Kelly Carbon. If the Village Board concurs with the staff recommendation, they should approve, by motion, temporary variations from the requirements of Sign Code to allow eight temporary offsite signs, including seven 10'x4' banner signs and one changeable copy sign, subject to the following conditions:

1. That signage shall be placed in accordance with the *Just Play* Special Event Signage table included herein.
2. That all banners must be securely affixed to posts or other stable means of support, must be maintained in good condition, and must not be permitted to hang loosely
3. That banner signs mounted on posts shall be no greater than six feet in height.
4. That bandit signs are permitted to be placed within the public rights-of-way of Lies Road, Kuhn Road and Hiawatha Drive only. Bandit signs shall not be placed within the public rights-of-way on North Avenue, County Farm Road, Army Trail Road or Gary Avenue without the approval of the roadway authority having jurisdiction. (North Avenue is under IDOT jurisdiction; County Farm Road, Army Trail Road and Gary Avenue are under DuPage County jurisdiction.) As an alternative, bandit signs may be placed on private property adjacent to the public rights-of-way only with the approval of the property owner.
5. That traffic directional signs are permitted to be placed within the Lies Road right-of-way. Traffic directional signs shall not be placed within the Gary Avenue right-of-way without approval of the DuPage County Division of Transportation.
6. That usage of the Village's changeable copy signs shall be subject to availability and with the approval of the Director of Public Works or his designee. In the event one or both of the signs are needed for a Public Works

purpose, then the sign or signs will be used as long as they are needed by the Public Works Department and returned to their *Just Play* location(s) when they are no longer needed.

7. That no signage shall be placed within a sight triangle or in any way that would obstruct driver vision and create a traffic hazard.
8. That balloons shall only be attached to the Town Center light poles in such a manner as not to cause damage to the poles.
9. That all event signage shall comply with all applicable state, county and village codes and requirements.

RJG:bg

t:\village board temporary approvals\park district\park district banners - 2013 vb memo.docx

March 20, 2013

Mr. Don Bastian
Village of Carol Stream
500 N. Gary Ave.
Carol Stream, IL 60188

Mr. Bastian:

We are requesting to hang promotional JustPlay banners May 1 until May 20, 2013. The banners are 10ft wide by 4ft. high. The banner artwork is attached. We are also requesting a waiver of fee for the permit.

The banners are to be hung at the following locations:

- (1) Glenbard North High School (with permission from GBN) on Tennis Court Fence facing Lies Rd.
- (2) Coral Cove Pool (facing intersection of County Farm and Lies Rd.) on the Pool Fence
- (3) Veterans Park (facing Lies Rd.) on 6ft. Sign Stakes
- (4) New Park District Rec. Center Lot (facing Gary Ave.) on 6ft. Stakes **or** secured to chain length fence.
- (5) Red Hawk Park on 6ft. Stakes
- (6) Armstrong Park on the Back Stop chain length fence of Field #2
- (7) Hampe Park on 6ft. Stakes

Each banner is the same design as last year with a change to the dates. See attached.

We are also requesting to place **Bandit Signs** (see attached) on metal frames, similar to political signs at various intersections in Carol Stream. Including: North & Gary, North & County Farm, County Farm & Army Trail, Kuhn & Army Trail, Army Trail and Gary, Gary & Hiawatha, County Farm and Lies, Lies and Kuhn. These signs are 18" by 32" Vertical on Metal sign frames. The Signs will be placed on May 16 and removed on May 19. See attached Bandit Sign Example.

Electronic Sign requests are being made per the attached table.

A request has also been made to place signs for off site parking at the confirmed Industrial Park on the corner of Lies and Gary Ave. See Attached Map and sign requests. These signs will be placed on May 17 after 5pm and removed by May 19 at 5pm. These signs are strictly for Shuttle parking and stops. These signs will be attached to parking horses.

Sincerely,



Kelly Carbon

Community Relations Manager
Carol Stream Park District

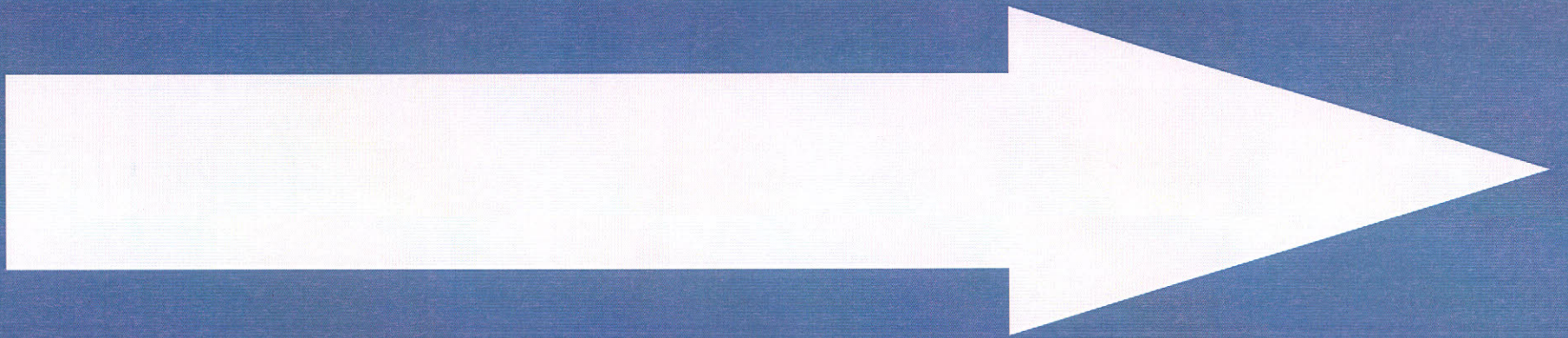
JUSTPLAY!

Sports & Rec Festival

www.justplay.org

May 21 & 22, 2011. Carol Stream Town Center, Gary Ave & Lies Rd

JUSTPLAY! EVENT



JUSTPLAY!

Sports & Rec Festival

PARK + RIDE

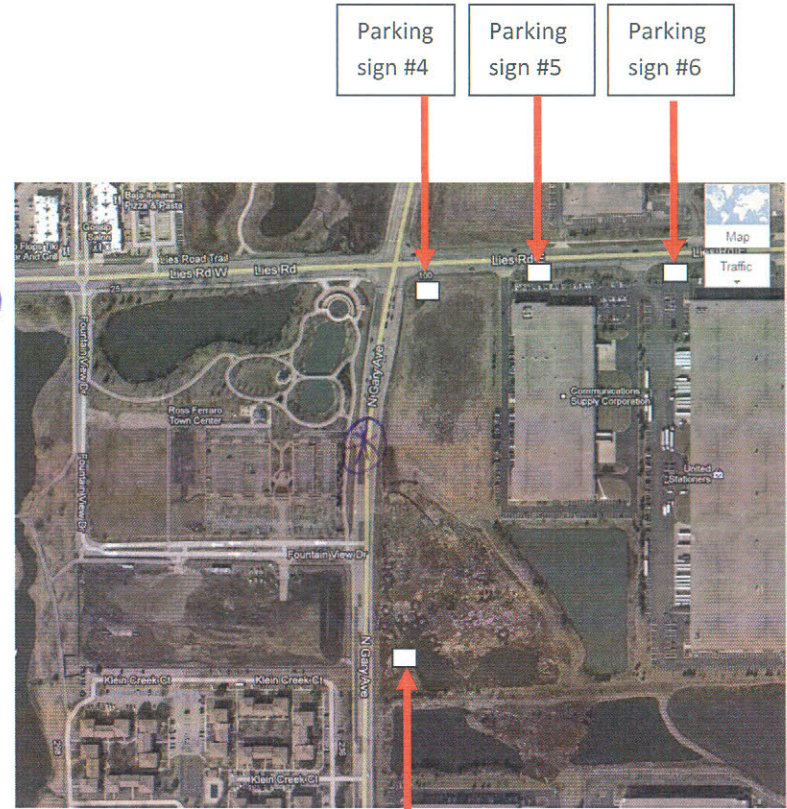


Shuttle Bus Provided



Parking sign #1

Parking sign #2



Parking sign #4

Parking sign #5

Parking sign #6

Parking sign #3

- Sign #1: 2'x3' sign:
Just Play
Park & Ride
← Shuttle Bus Provided
- Sign #2: 2'x3' sign:
Just Play
Park & Ride
← Shuttle Bus Provided

- Sign #3: 2'x3' sign:
Just Play
Park & Ride
→ Shuttle Bus Provided
- Sign #4: 2'x3' sign:
Just Play
Park & Ride
→ Shuttle Bus Provided

- Sign #5: 18"x24" sign:
Just Play
Parking lot A
 - Sign #6: 18"x24" sign:
Just Play
Parking lot B
- Signs #1, 2, 3 and 4 will be 1-sided 2'x3' signs
- Signs #3, 4, 5, and 6 will be 2-sided 18"x24" signs

changeable copy sign.

Village of Carol Stream
 Schedule of Bills
 For Village Board Approval on April 1, 2013

AGENDA ITEM
K-1 4-1-13

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
AT & T					
SERV FRM MAR 16 THRU APRL 15 2013	438.26	01650100-52230	TELEPHONE	630257651903 3/16	
	<u>438.26</u>				
AUTO TRUCK GROUP					
INSTL PURSUIT/BASE 2013 CHARGER PD UNIT 63	2,239.79	01662700-53350	SMALL EQUIPMENT EXPENSE	1127806	
INSTL PURSUIT/BASE 2013 CHARGER PD UNIT 63	2,331.21	01662700-54412	OTHER EQUIPMENT	1127806	
INSTL PURSUIT/BASE 2013 CHARGER PD UNIT 63	4,410.00	01662700-52212	AUTO MAINTENANCE & REPAIR	1127806	
UPFIT FOR 2013 DODGE CHARGER PD UNIT 635	2,239.79	01662700-53350	SMALL EQUIPMENT EXPENSE	1130694	
UPFIT FOR 2013 DODGE CHARGER PD UNIT 635	2,331.21	01662700-54412	OTHER EQUIPMENT	1130694	
UPFIT FOR 2013 DODGE CHARGER PD UNIT 635	4,410.00	01662700-52212	AUTO MAINTENANCE & REPAIR	1130694	
	<u>17,962.00</u>				
B & F TECHNICAL CODE					
PLAN REV 475 VILLAGE DR TW METALS SPRINKLE	494.34	01643700-52253	CONSULTANT	36789	
PLAN REV 720 CENTER AVE FIRE SPRINKLER	187.50	01643700-52253	CONSULTANT	36790	
SPRINKLER PLAN RV 200 LIES WESCO DIST	225.00	01643700-52253	CONSULTANT	36792	
	<u>906.84</u>				
CALL ONE					
SERV FRM FEB 15 THRU MAR 14 2013	7,076.20	01650100-52230	TELEPHONE	1010-6641 3/15/13	
	<u>7,076.20</u>				
CH2MHILL OMI					
WRC MONTHLY OPERATIONS-FEB/2013	126,828.50	04101100-52262	WRC CONTRACT	55664-FEB/2013	20130024
	<u>126,828.50</u>				
CHAD PASKEVICZ					
5 WEEKS TRNG SLEA 4/15-5/17 2013	350.00	01-13010	PRE-PAID ITEMS	PER DIEM 4/15-5/17	
	<u>350.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on April 1, 2013**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
COMCAST CABLE					
SERV FOR APRIL 2013	86.90	01652800-52234	DUES & SUBSCRIPTIONS	8771 20 180 10112MAR	
	<u>86.90</u>				
COMED					
SERV FRM 2/12 - 3/13 2013	25.77	01670600-52248	ELECTRICITY	6827721000MAR/13	
SERV FRM 2/20 - 3/22 2013	1,080.23	04201600-52248	ELECTRICITY	0300009027MAR/13	
SERV FRM 2/20- 3/22 2013	290.26	06320000-52248	ELECTRICITY	6213120002MAR/13	
SERV FRM 2/20- 3/22 2013	632.68	04101500-52248	ELECTRICITY	2496057000MAR/13	
SERV FRM 2/21 - 3/22 2013	1,184.87	06320000-52248	ELECTRICITY	5853045025MAR/13	
SERV FRM 2/22 - 3/22 2013	31.41	01662300-52298	ATLE SERVICE FEE	4202129060MAR/13	
SERV FRM 2/22 - 3/22 2013	43.20	06320000-52248	ELECTRICITY	1043062112MAR/13	
	<u>3,288.42</u>				
CONSTELLATION NEW ENERGY					
SERV FRM 2/12 - 3/12 2013	283.87	04101500-52248	ELECTRICITY	0009363045-0001	
	<u>283.87</u>				
DAVID G BAKER					
VILG BOARD MTG TELECAST SERVICES 3/18/13	105.00	01650100-52253	CONSULTANT	031813	
	<u>105.00</u>				
DISCOVERY BENEFITS					
FLEX ADMIN MARCH 2013	230.00	01600000-52273	EMPLOYEE SERVICES	370011	
	<u>230.00</u>				
DONALD CUMMINGS					
ANNUAL TRNG CONF PER DIEM 4/10-4/12 2013	82.00	01664700-52223	TRAINING	4/10-4/12 IDEAO TRNG	
	<u>82.00</u>				
DUPAGE COUNTY					
DATA PROCESS- FEBRUARY POLICE DEPT	250.00	01662600-52247	DATA PROCESSING	1670	
	<u>250.00</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on April 1, 2013**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
DUPAGE COUNTY RECORDER					
492 AZTEC DRIVE	8.00	01580000-52233	RECORDING FEES	201302080349 A	
	<u>8.00</u>				
DUPAGE WATER COMMISSION					
OPER/MTC FOR FEB/13	319,527.77	04201600-52283	DUPAGE CTY WATER COMMISSION	09936	
	<u>319,527.77</u>				
ENVIROBROKER, LLC					
SOIL TESTING	200.00	04201600-52265	HAULING	12040	
	<u>200.00</u>				
FEDEX					
CHG POSTAGE ACCT-LOCKBOX MAR 13 2013	31.67	01610100-52256	BANKING SERVICES	2-205-98959	
	<u>31.67</u>				
GLENN HARKER					
ANNL TRNG PER DIEM 4/10- 4/12 2013	82.00	01664700-52223	TRAINING	IDEOA CONF	
	<u>82.00</u>				
H & H ELECTRIC COMPANY					
KNOCKDOWN ON BIRCHBARK E OF HAWK LIGHT	3,039.98	01670300-52271	STREET LIGHT MAINTENANCE	21231	
	<u>3,039.98</u>				
IPELRA					
REGISTRATION 2012 YEAR END UPDATE	55.00	01590000-52223	TRAINING	2012 YR END UPD	
	<u>55.00</u>				
IRMA					
FEB OPTIONAL DEDUCTIBLE	40,751.56	01650100-52215	INSURANCE DEDUCTIBLES	12200	
FEBRUARY MONTHLY DEDUCTIBLE	5,020.98	01650100-52215	INSURANCE DEDUCTIBLES	12220	
TRAINING NOWORUL, SCHAFFER,PAGLIA,ZAMEC	50.00	01670100-52223	TRAINING	8670	
TRAINING NOWORUL, SCHAFFER,PAGLIA,ZAMEC	50.00	04101500-52223	TRAINING	8670	
	<u>45,872.54</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on April 1, 2013**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
IEPA					
WTR REVOLVING FUND	53,877.41	04100100-56491	LOAN INTEREST	BILL #17	
WTR REVOLVING FUND	160,447.78	04100100-56490	LOAN PRINCIPAL	BILL #17	
	<u>214,325.19</u>				
ILLINOIS ASSN OF CODE ENFORCEMENT					
K ANDERSON QTRLY MTG AND TRNG	35.00	01643700-52223	TRAINING	4/10/13	
	<u>35.00</u>				
ILLINOIS DEPT OF AGRICULTURE					
FREEWALT, PAULING, PAGLIA APPL LIC'S	60.00	01670100-52234	DUES & SUBSCRIPTIONS	3 APPL LIC'S	
	<u>60.00</u>				
ILLINOIS SECRETARY OF STATE					
TITLE/PLATES FOR SEIZED VEHICLE	95.00	01664700-53317	OPERATING SUPPLIES	SEIZED 2006 HONDA	
	<u>95.00</u>				
JAMES A BUSCH					
ACADEMY TRNG JAN 7 - MAR 29 2013	840.00	01662700-52223	TRAINING	PER DIEM LUNCHES	
	<u>840.00</u>				
JOHN L FIOTI					
LEGAL ALTLE/TOW SRV'S MAR 13, 2013	187.50	01662300-52310	ATLE LEGAL ADJUDICATION	C S 50	
LEGAL ALTLE/TOW SRV'S MAR 13, 2013	225.00	01570000-52238	LEGAL FEES	C S 50	
	<u>412.50</u>				
JOHN TAUTGES TRUCKING					
EMERG HYDR RPR 25W115 NORTH AVE TAKE OU	1,113.64	04201600-53347	CA-6	1229	
EMERG HYDR RPR 25W115 NORTH AVE TAKE OU	1,460.00	04201600-52265	HAULING	1229	
	<u>2,573.64</u>				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on April 1, 2013**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
KLEIN, THORPE & JENKINS, LTD					
LEGAL SERVICES FOR FEB/2013	507.00	11740000-52238	LEGAL FEES	162688/162689	
LEGAL SERVICES FOR FEB/2013	844.50	22490000-52238	LEGAL FEES	162688/162689	
LEGAL SERVICES FOR FEB/2013	6,890.60	01570000-52238	LEGAL FEES	162688/162689	
	8,242.10				
KONICA MINOLTA BUSINESS SOLUTIONS					
COPIER MTC INVEST PD 2/19/13-3/15/13	75.18	01662400-52226	OFFICE EQUIPMENT MAINTENANC	224031761	
	75.18				
LAUREEN A ROSE LCSW					
CLINICAL CONSULTATION 3/15/13	200.00	01662500-52223	TRAINING	3/3013 CLINICAL	
	200.00				
MORTON SALT INC					
BULK SALT	2,528.07	06320000-53335	SALT	5400121004	
BULK SALT	3,479.31	06320000-53335	SALT	5400122795	
BULK SALT	4,545.84	06320000-53335	SALT	5400121875	
BULK SALT	5,931.58	06320000-53335	SALT	5400120032	
BULK SALT	14,836.43	06320000-53335	SALT	5400122796	
SALT	1,270.44	06320000-53335	SALT	5400123953	
SALT	2,601.74	06320000-53335	SALT	5400128486	
SALT	4,687.83	06320000-53335	SALT	5400123954	
SALT	5,402.59	06320000-53335	SALT	5400128487	
SALT	9,166.41	06320000-53335	SALT	5400125607	
SALT	14,246.06	06320000-53335	SALT	5400127551	
	68,696.30				
NICOR					
SERV FRM 02/08 - 03/08 2013	145.10	04201600-52277	HEATING GAS	13-81-12-10007MAR/13	
	145.10				

**Village of Carol Stream
Schedule of Bills
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OLIVE GROVE LANDSCAPING INC					
SNOW PLOWING 2/22/13	3,436.75	01670200-52266	SNOW REMOVAL	12327	20130091
SNOW PLOWING 2/26/13	3,594.02	01670200-52266	SNOW REMOVAL	12328	20130091
SNOW PLOWING-3/5/13	5,921.99	01670200-52266	SNOW REMOVAL	12329	20130091
	12,952.76				
SCORPIO CONSTRUCTION CORP.					
EMERG REPLMNT OF LEAKING FIRE HYDRANT	8,734.00	04201600-52244	MAINTENANCE & REPAIR	363-13	
	8,734.00				
TEXOR PETROLEUM					
GASONLINE	25,179.15	01696200-53356	GAS PURCHASED	4135184-41501	
	25,179.15				
THE BLUE LINE					
AD FOR CST POLICE DEPT	249.00	01600000-52228	PERSONNEL HIRING	25791	
	249.00				
THIRD MILLENIUM ASSOCIATES INCORPORATED					
VEH REGIS ON LINE ANNL MTC 5/1/13-4/30/14	495.00	01-13010	PRE-PAID ITEMS	15570	
VEH REGIS ON LINE SRV FEE 8/1/13-4/30/13	450.00	01-13010	PRE-PAID ITEMS	15571	
VEH STK SOFTWR ANNL MTC FEE 4/25/13-4/25/14	995.00	01-13010	PRE-PAID ITEMS	15568	
	1,940.00				
THOMAS F HOWARD JR					
LEGAL SERVICE FOR 2/28/13- 3/26/13	6,427.50	01570000-52312	PROSECUTION DUI	202	
	6,427.50				
TRANSYSTEMS CORPORATION					
CONSTRUCTION, ADM OF KUHN RD B	780.89	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	2419244-13	20130003
FAIR OAKS RD LAPP PH III CONST	597.29	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	2419220-12	20130002
W BRANCH TRL PRJ PHASE I DSGN	3,326.85	11740000-55486	ROADWAY CAPITAL IMPROVEMENT	2419217-19	20130027
	4,705.03				

**Village of Carol Stream
Schedule of Bills
For Village Board Approval on April 1, 2013**

<u>Vendor / Description</u>	<u>Amount</u>	<u>Account Number</u>	<u>Account Description</u>	<u>Invoice No.</u>	<u>Purchase Order</u>
VERIZON WIRELESS					
SERV FRM FEB 14- MAR 13 2013	20.16	01662500-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	20.18	01642100-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	20.18	01643700-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	71.40	01600000-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	71.86	01622200-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	73.50	01610100-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	73.50	04200100-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	73.50	01690100-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	93.66	01680000-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	107.79	01620100-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	131.77	04101500-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	154.16	04201600-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	189.84	01662300-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	221.58	01650100-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	225.77	01652800-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	296.94	01670100-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	580.23	01660100-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	629.84	01664700-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	1,070.49	01662400-52230	TELEPHONE	9701542341 3/13/13	
SERV FRM FEB 14- MAR 13 2013	1,209.41	01662700-52230	TELEPHONE	9701542341 3/13/13	
	<u>5,335.76</u>				
WILDLAND MANAGEMENT INC					
POND SHORELINE BURNS	2,800.00	01620100-52272	PROPERTY MAINTENANCE	3/22/13	20130092
	<u>2,800.00</u>				
GRAND TOTAL	<u><u>\$890,728.16</u></u>				

The preceding list of bills payable totaling \$890,728.16 was reviewed and approved for payment.

Approved by:



Joseph Breinig - Village Manager

Date: 3/29/13

Authorized by:

Frank Saverino Sr - Mayor

Beth Melody, Village Clerk

Date: _____

AGENDA ITEM

K-2 4-1-13

ADDENDUM WARRANTS Mar 19, 2013 thru April 1, 2013

Fund	Check #	Vendor	Description	Amount
General	A C H	Wheaton Bank & Trust	Payroll Mar 4, 2013 thru Mar 17, 2013	454,956.99
Water & Sewer	A C H	Wheaton Bank & Trust	Payroll Mar 4, 2013 thru Mar 17, 2013	<u>36,716.14</u>
				<u>491,673.13</u>

Approved this _____ day of _____, 2013

By: _____
Frank Saverino Sr - Mayor

Beth Melody - Village Clerk